

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, SEPTEMBER 27, 2010 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order
2. Roll Call
3. Approve Finance, License and Regulation Committee minutes of September 13, 2010 as distributed.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
5. **RESOLUTIONS**
 - A. **Resolution 10-R55**, a final resolution declaring intent to exercise special assessment powers under Section 66.0703, Wisconsin Statutes, for improvements in the City of Lake Geneva related to the proposed Shore Acres water main and sanitary sewer project
 - B. **Resolution 10-R56**, a preliminary resolution declaring intent to exercise special assessments powers under Section 66.0703, Wisconsin Statutes, for improvements in the City of Lake Geneva related to the Edwards Boulevard frontage road connection project
6. **ORDINANCES**
 - A. First Reading of **Ordinance 10-11**, amending Chapter 74 Traffic and Vehicles of the Lake Geneva Municipal Code, Restricted Parking for Compact Cars Only (*continued from August 23, 2010*)
 - B. First Reading of **Ordinance 10-12**, amending Chapter 50 Offenses and Miscellaneous Provisions of the Lake Geneva Municipal Code, Prohibited Acts (Smoking Ordinance) (*continued from August 23, 2010*)
7. **LICENSES & PERMITS**
 - A. Original Class "A" Retail Liquor License application for TNT LLC, d/b/a Geneva Street Antiques, 821 Geneva Street, Lake Geneva, Terri Harig, Agent
 - B. Original Class "A" Retail Liquor and Class "A" Fermented Malt Beverage License application for Brutap LLC, d/b/a Bruno's Liquors, 524 Broad Street, Lake Geneva, James E. Sharkus, Agent
 - C. Original Operator Licenses for the following applicants: Marcy Eifert, Eloy Alvarez, Mary Chamberlain, Ryan Fritz, and Terry Krunig
8. **Discussion/Recommendation on renewal of Liability, Property and Workman's Compensation policy**
9. **Discussion/Recommendation on grading proposal for WE Energies site**
10. **Discussion/Recommendation on bids for Riviera renovation project**
11. **Discussion/Recommendation on CD and CDARS investments**
12. **Discussion of Internal Controls Update**

13. Presentation of Accounts, Alderman Krause.

- A. Purchase Orders.
- B. Prepaid Bills in the amount of \$23,357.70
- C. Regular Bills in the amount of \$238,756.04

14. Adjourn

This is a meeting of the Finance/License & Regulation Committee.
No official Council action will be taken, however a quorum of the Council may be present

9/24/10 9:30AM

*cc: Committee Members: Alderman Krause, Hartz, Fesenmaier, Krohn, Marsala
Mayor & remaining Council, Administrator, City Clerk, Department Heads, Attorney, Treasurer*

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, SEPTEMBER 13, 2010 - 6:00PM
COUNCIL CHAMBERS, CITY HALL

Chair Krause called the meeting to order at 6:00pm.

Roll Call. Present: Aldermen Krohn, Hartz, Marsala, Fesenmaier and Krause. Also Present: Administrator Jordan, Comptroller Pollitt and Clerk Reale.

Hartz/Krohn motion to Approve Finance, License and Regulation Committee minutes of August 23, 2010 as distributed. Unanimously Carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

RESOLUTIONS

Resolution 10-R52, a budget resolution transferring \$3,000.00 from the Contingency Account into a utility account for electric and gas expenses associated with the WE Energies Building, 120 Sheridan Springs Road. Alderman Krause noted that the current budget lacked an earmark for utility expenses associated with the heating of the building and this resolution would be necessary to cover any expenses that might be incurred during the remainder of the current budget year. The City had, to date, incurred \$219.00 in expenses for gas but had not yet received a bill for electric service. Alderman Fesenmaier requested that the Council be provided with a memorandum detailing the amount of payment for electric service once a bill had been received and paid. Administrator Jordan added that heat control was necessary to ensure that pipes would not freeze during the winter months and to prevent any further formation of mold on the walls of the building.

Marsala/Hartz motion to forward to Council with recommendation for approval of **Resolution 10-R52**. Unanimously carried.

Resolution 10-R53, a resolution to amend the Municipal Bond Schedule. Administrator Jordan reported that the recommended modifications to the bond schedule were necessary to correct previous discrepancies that existed between references in the schedule and state statutes and local ordinances. These discrepancies had been discovered during updates to the Phoenix System.

Hartz/Marsala motion to forward to Council with recommendation for approval of **Resolution 10-R53**. Unanimously carried.

LICENSES & PERMITS

Marsala/Krohn motion to forward to Council with recommendation for approval of Temporary Class "B" / "Class B" Retailer's License application from St. Francis Church, 148 W. Main Street, to sell fermented malt beverages and wine on September 19, 2010 for a fall festival event. Unanimously carried.

Marsala/Krohn motion to forward to Council with recommendation for approval of original Operator Licenses for the following applicants: Douglas S. Rockwell, Patricia A. Wise, Carrie Marie Bearce, Bradley James Kieny, and Ieshia M. Clay. Unanimously carried. Alderman Fesenmaier raised concerns as to whether legal requirements were sufficiently met when license applicant names were not listed on the meeting agenda. Clerk Reale was directed to resume the practice of listing individual applicant names on agendas for future meetings.

Annual Budget Schedule

Alderman Krause presented for review the proposed schedule of presentations, workshops, and meetings for the City's 2011 budget process. It was recommended that departmental budget presentations would commence on October 4, 2010 after budget requests had been compiled by the Administrator, Comptroller, and Finance chairman. These presentations would be followed by Finance Committee budget workshops in early October, with a full Council workshop and review scheduled for October 19, 2010. The budget summary would be approved for publication by the committee and Common Council on October 25, 2010, with a public hearing to be held prior to the November 22, 2010 meeting. Alderman Krause also stated that all budget reviews and workshops would be televised and open to the public for comments and questions throughout the process.

Alderman Fesenmaier suggested that the draft budget document should be made available for public access through the City's website prior to the committee workshops. Comptroller Pollitt responded that the preliminary budget document would be posted on the website by the time of the full Council budget workshop on October 19. She cautioned that earlier documents would likely be too rough, with extremely preliminary figures at the departmental level. Alderman Fesenmaier stated that hard copies of these documents should at least be made available for the members of the public attending these sessions. Alderman Krause also suggested that the budget documents could be shown to the audience via overhead projector.

Alderman Hartz inquired as to whether City departments had been given target figures in fashioning their budget requests. Administrator Jordan responded that all department heads had been instructed to hold the line on expenditures as best they can. There being no further discussion regarding the schedule, Alderman Krause stated that the budget schedule would be posted on the City's website as soon as possible.

Discussion/Recommendation on AT&T and Time-Warner relocation, electrical and restoration costs associated with Seminary Park/Baker Street

Administrator Jordan presented a request for the approval of costs related to the landscape restoration and installation of two metered electrical boxes associated with the burial of utilities in the Seminary Park and Baker Street area. The Council had previously approved utility line relocation costs for Alliant Energy, AT&T, and Time-Warner totaling \$91,866.40. The remaining electrical and restoration costs would bring the project total to \$95,166.40.

Marsala/Fesenmaier motion to forward to Council with recommendation for approval of electrical and restorations costs in the amount of \$4,300.00. Unanimously carried.

Discussion/Recommendation on award of bid for 2010 Tree Planting Program

Alderman Krause presented the bids for the annual tree planting program. Seven bids were received, with the low bid being provided by Dan Larsen Landscaping for the amount of \$29,847.28. Alderman Krause noted that a significant portion of the bid amount was for labor costs due to prevailing wage provisions. Administrator Jordan explained that a new state statute required prevailing wage rates to be applied to public works projects exceeding \$25,000.00. He also noted that Larsen had received the bid for the 2009 program and the City had been satisfied with the contractor's performance. In response to a question from Alderman Hartz, Administrator Jordan stated that the contract included a one-year warranty period during which the contractor would be responsible for replacing any ailing trees.

Marsala/Fesenmaier motion to forward to Council with recommendation for approval of award of bid to Dan Larsen Landscaping for the amount of \$29,847.28. Unanimously carried.

Discussion/Recommendation on reinvestment of CD

Comptroller Pollitt reported that the City's CD investment with First Banking Center would be maturing on September 18 and the Council would need to make a decision as to whether to reinvest those funds or transfer them. After presenting the committee with a listing of regular CD and CDARS quotes from area banking institutions, Comptroller Pollitt recommended investing \$140,000.00 in a regular CD at M & I Bank and transferring the balance of \$514,358.72 to the Local Government Investment Pool (LGIP).

Krause/Hartz motion to forward to Council with recommendation for approval of the transfer of \$140,000.00 to M & I for a term of seven months, with the remaining balance transferred to LGIP. Administrator Jordan stated that the percentage of City funds in LGIP would need to be recalculated with the proposed transfer to determine whether it would exceed the fifty percent cap specified in the City's investment policy.

Fesenmaier/Krohn substitute motion to forward to Council without recommendation, pending the receipt of additional information from Comptroller Pollitt. Unanimously carried.

Personnel Committee Recommendations – Alderman Hartz

Alderman Hartz stated that the Personnel Committee had voted to recommend the appointment of Cindy Gruenwald to the position of Assistant Meter Department Supervisor.

Hartz/Marsala motion to approve the appointment of Cindy Gruenwald to the position of Assistant Meter Department Supervisor effective September 14, 2010 at the rate of \$12.00 per hour. Unanimously carried.

Presentation of Accounts, Alderman Krause.

Purchase Orders. None.

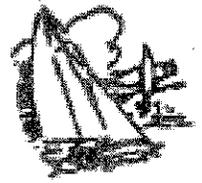
Hartz/Marsala motion to approve Prepaid Bills in the amount of \$97,276.97. Unanimously Carried.

Marsala/Krohn motion to approve Regular Bills in the amount of \$450,858.42. Unanimously Carried.

Adjournment

Marsala/Hartz motion to adjourn at 6:50pm. Unanimously Carried.

/s/ Jeremy A. Reale, City Clerk



REGULAR CITY COUNCIL MEETING

MONDAY, SEPTEMBER 27, 2010 – 7:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Awards, Presentations, and Proclamations
 - A. Proclamation by Mayor Connors honoring Bertil and Ulla Brunk and Brunk Industries on fifty years of operation in the City of Lake Geneva
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of September 13, 2010 as published and distributed
9. Establish Trick-or-Treat Hours for the City of Lake Geneva on Sunday, October 31, 2010 from 1pm to 4pm
10. **Resolution 10-R54**, a resolution proclaiming the second Saturday in the month of May as “International Migratory Bird Day” in the City of Lake Geneva
11. **Finance, License and Regulation Committee Recommendations – Alderman Krause**
 - A. **RESOLUTIONS**
 - 1) **Resolution 10-R55**, a final resolution declaring intent to exercise special assessment powers under Section 66.0703, Wisconsin Statutes, for improvements in the City of Lake Geneva related to the proposed Shore Acres water main and sanitary sewer project
 - 2) **Resolution 10-R56**, a preliminary resolution declaring intent to exercise special assessments powers under Section 66.0703, Wisconsin Statutes, for improvements in the City of Lake Geneva related to the Edwards Boulevard frontage road connection project

B. ORDINANCES

- 1) First Reading of **Ordinance 10-11**, amending Chapter 74 Traffic and Vehicles of the Lake Geneva Municipal Code, Restricted Parking for Compact Cars Only (*continued from August 23, 2010*)
- 2) First Reading of **Ordinance 10-12**, amending Chapter 50 Offenses and Miscellaneous Provisions of the Lake Geneva Municipal Code, Prohibited Acts (Smoking Ordinance) (*continued from August 23, 2010*)

C. LICENSES & PERMITS

- 1) Original Class "A" Retail Liquor License application for TNT LLC, d/b/a Geneva Street Antiques, 821 Geneva Street, Lake Geneva, Terri Harig, Agent
- 2) Original Class "A" Retail Liquor and Class "A" Fermented Malt Beverage License application for Brutap LLC, d/b/a Bruno's Liquors, 524 Broad Street, Lake Geneva, James E. Sharkus, Agent
- 3) Original Operator Licenses for the following applicants: Marcy Eifert, Eloy Alvarez, Mary Chamberlain, Ryan Fritz, and Terry Krunig

D. Discussion/Action on renewal of Liability, Property and Workman's Compensation Policy

E. Discussion/Action on grading proposal for WE Energies Site

F. Discussion/Action on bids for Riviera renovation project

G. Discussion/Action on CD and CDARS investments

H. Discussion of Internal Controls Update

12. Planning Commission Recommendations – Alderman Hartz

- A. **Conditional Use Resolution 10-R57**, a resolution filed by Robert and Delphine Grala for landscaping and paving for lake access and passive recreation (lawn care), located in the Lakeshore Overlay District at 1120 S. Lake Shore Drive Unit 17, Tax Key Number ZCNS 00017, including staff recommendations
- B. **Conditional Use Resolution 10-R58**, a resolution filed by Michael Keefe for a Group Development (multi-tenant commercial building) at 120 Broad Street, Tax Key Number ZOP 00346, including staff recommendations
- C. **Conditional Use Resolution 10-R59**, a resolution filed by Pizza Hut Estate Holdings on behalf of Pizza Hut to modify an existing non-conforming pole sign by replacing the faces with new signage at 801 Williams Street, Tax Key Number ZF 00027, including staff recommendations
- D. First Reading of **Ordinance 10-13**, a Zoning Map Amendment to designate Neighborhood Office (NO) on the following parcel located at N2260 County Trunk Highway H, recently annexed to the City of Lake Geneva, more specifically identified as Certified Survey Map No. 1995, Recorded in Volume 9, Page 268 in the Walworth County Register of Deeds Office as document no. 205255 being part of the southwest 1/2 section of Section 6, T. 1N, R. 18E., Town of Bloomfield, Walworth County, Wisconsin, Tax Key Number MA1995 00001

13. Public Works Committee Recommendations – Alderman Tolar

- A. Discussion/Action on parking along Townline Road adjacent to Veterans Park

14. Discussion/Recommendation regarding Wrigley Bridge construction including, but not limited to, temporary access to Riviera and Wrigley Drive businesses (Aldermen Fesenmaier and Krohn)
15. **Presentation of Accounts – Alderman Krause**
 - A. Purchase Orders
 - B. Prepaid Bills in the amount of \$23,357.70
 - C. Regular Bills in the amount of \$238,756.04
16. Adjournment

9/24/10 9:30 AM

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

*CC: Mayor & Council
Administrator, Attorney, Treasurer, Department Heads, Media*

**REGULAR CITY COUNCIL MEETING
MONDAY, SEPTEMBER 13, 2010 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:00pm.

The Pledge of Allegiance was led by Alderman Marsala.

Roll Call. Present: Aldermen Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, Hartz and Mott. Also present: Administrator Jordan, City Attorney Draper, Comptroller Pollitt, and Clerk Reale.

Awards, Presentations, and Proclamations

Mayor Connors read a proclamation designating the week of September 17-23, 2010 as “Constitution Week” in the City of Lake Geneva.

Mayor Connors read a proclamation designating the week of September 13-18, 2010 as “National Assisted Living Week” in the City of Lake Geneva.

Mayor Connors and Henry Sibbing delivered remarks on the outstanding community service work of Mary Koutsky and presented Mrs. Koutsky with the Citizen Service Award.

Mayor Connors announced that the Fourth Annual Memory Walk to benefit the Alzheimer’s Association was to be held on the morning of September 18, 2010 at Library Park.

Mayor Connors announced that the Racine/Lake Geneva Fire Bells annual fundraiser would be held from 12:00pm to 6:00pm September 19, 2010 at Hogs n’ Kisses.

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Thomas Spellman, 270 Country Club Drive #22, addressed the Council regarding Item #12 on the agenda. He noted that the Ad Hoc Policy and Procedure Committee had discussed the internal audit process in its review of the City’s finance policy. Mr. Spellman stated that it was important for the internal financial audit to continue as an annual process in the City’s policy manual, with a comprehensive independent audit of internal controls also taking place every 3 to 5 years.

Acknowledgement of Correspondence. None.

Approval of Minutes

Krause/Tolar motion to approve Regular City Council Meeting minutes of August 23, 2010 as published and distributed. Unanimously Carried.

Finance, License and Regulation Committee Recommendations – Alderman Krause

RESOLUTIONS

Resolution 10-R52, a budget resolution transferring \$3,000.00 from the Contingency Account into a utility account for electric and gas expenses associated with the WE Energies Building, 120 Sheridan Springs Road
Krause/Hartz motion to approve Resolution 10-R52.

Roll Call: Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, Hartz, and Mott voted “yes”. Unanimously carried.

Resolution 10-R53, a resolution to amend the Municipal Bond Schedule

Krause/Marsala motion to approve Resolution 10-R53. Attorney Draper noted that the amendment was necessary to correct inconsistencies and align the provisions of the bond schedule with local ordinances and state statutes. Unanimously carried.

LICENSES & PERMITS

Temporary Class “B” / “Class B” Retailer’s License for St. Francis Church, 148 W. Main Street, to sell fermented malt beverages and wine on September 19, 2010 for fall festival event

Krause/Marsala motion to approve. Unanimously carried.

Original Operator Licenses for Douglas S. Rockwell, Patricia A. Wise, Carrie Marie Bearce, Bradley James Kienny, and Ieshia M. Clay

Krause/Tolar motion to approve. Unanimously carried.

Discussion of Annual Budget Schedule

Alderman Krause presented the proposed schedule of presentations, workshops, and meetings for the City’s 2011 budget process. It was recommended that departmental budget presentations would commence on October 4, 2010 after budget requests had been compiled by the Administrator, Comptroller, and Finance chairman. These presentations would be followed by Finance Committee budget workshops in early October, with a full Council workshop and review scheduled for October 19, 2010. The budget summary would be approved for publication by the committee and Common Council on October 25, 2010, with a public hearing to be held prior to the November 22, 2010 meeting. Alderman Krause also stated that all budget reviews and workshops would be televised and open to the public for comments and questions throughout the process. A copy of the budget schedule would be made available on the City’s website as soon as possible.

Discussion/Action on AT&T and Time-Warner relocation, electrical and restoration costs associated with Seminary Park/Baker Street

Krause/Marsala motion to approve electrical and restoration costs in the amount of \$4,300.00. Alderman Krause noted that this item was a follow-up to the earlier approvals of utility line burial costs for Alliant, AT&T, and Time-Warner. The costs of landscape restoration and installation of two electrical boxes would bring the project total to \$95,166.40. Roll Call: Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, Hartz, and Mott voted “yes”. Unanimously carried.

Discussion/Action on award of bid for 2010 Tree Planting Program

Krause/Hartz motion to authorize the award of bid for 2010 Tree Planting Program to Dan Larsen Landscaping in the amount of \$29,847.28. Alderman Hartz commented that the contract with Larsen would provide for a one-year warranty on the trees, adding that the City had not experienced any issues with the trees planted by Larsen during the previous year. Administrator Jordan noted that the increased labor costs included in the bids were attributable to new state prevailing wage requirements for public works projects in excess of \$25,000.00.

Roll Call: Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, Hartz, and Mott voted “yes”. Unanimously carried.

Discussion/Action on reinvestment of CD

Alderman Krause reported that this item had been forwarded from Finance, License and Regulation without recommendation, pending the receipt of additional information about the City’s investment portfolio. Comptroller Pollitt stated that the initial recommendation of transferring the remaining balances from the First Banking Center CD to the Local Government Investment Pool (LGIP) would put the City’s investments in excess of the fifty percent maximum allowable for the pool under City policy. She suggested that the Council could permit the LGIP cap to be exceeded on a temporary basis until the situation improves, as the only other option would be to invest those funds in CDARS with poor rates. Comptroller Pollitt recommended reinvesting \$140,000.00 in a CD through M & I Bank and transferring the balance to LGIP until the Council could have an opportunity to explore its options at the September 27 meeting. It was noted that action was needed immediately, as the First Banking Center CD was set to mature on September 18.

In reviewing the regular CD quotes from local banking institutions, Alderman Hartz noted that Fox River State Bank offered considerably higher interest rates and asked if it would be worthwhile to pursue. Comptroller Pollitt responded

that the institution had had some questionable financial issues and she would need to do more research on bank ratings before recommending any action to invest funds with Fox River.

Krause/Tolar motion to approve the reinvestment of funds from First Banking Center CD as follows: \$140,000.00 to be invested in Regular CD through M & I Bank for a period of seven months at 0.50 percent, with the balance of \$514,358.72 being transferred to LGIP at a rate of 0.22 percent. It was further stipulated that this arrangement would be reviewed at the September 27, 2010 meeting.

Roll Call: Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, Hartz, and Mott voted "yes". Unanimously carried.

Personnel Committee Recommendation – Alderman Hartz

Appointment of Cindy Gruenwald to the position of Assistant Meter Department Supervisor

Hartz/Tolar motion to approve the appointment of Cindy Gruenwald to the position of Assistant Meter Department Supervisor effective September 14, 2010 at the rate of \$12.00 per hour. Unanimously carried.

Public Works Committee Recommendation – Alderman Tolar

Discussion/Action on request to reduce speed limit on Hwy 50, from St. Francis Church to Edwards Boulevard

Tolar/Fesenmaier motion to approve the reduction of speed limit on the specified portion of Hwy 50 to 30mph. The Council discussed the results of a traffic study conducted by Chief Rasmussen that had been distributed prior to the meeting. Chief Rasmussen had recommended reducing the speed limit from 40mph to 30mph, given the fact that this was a heavily-traveled stretch of roadway with a history of over 80 traffic accidents during the previous two years. He stated his belief that a lower speed limit would reduce the frequency and severity of accidents on this section of Hwy 50.

Alderman Marsala questioned whether reducing the speed limit was a practical solution to the traffic issues, as not all of the accidents included in the study were related to speeding. He also suggested that the majority of motorists who travel Hwy 50 on a regular basis do obey the current speed limits and there is little problem with speeding during the offseason. Alderman Kehoe stated her preference for instituting universal speed limits, with those limits gradually increasing as the roadways approach the edges of the City. Alderman Mott stated that he had spoken with a handful of residents in District 3, with the majority indicating a preference for a 35mph limit. Alderman Fesenmaier stressed the importance of supporting the recommendation of Chief Rasmussen, also noting that Edwards Boulevard was posted as a 30mph speed limit as a four-lane road. Alderman Krause suggested that the City consider installing temporary solar-powered radar devices that display the speeds of vehicles as they pass. He also expressed his support for a 35mph speed limit as a gradual step-down to the 25mph speed limit currently in place west of Curtis Street.

Roll Call: Kehoe and Fesenmaier voted "yes". Marsala, Krohn, Tolar, Krause, Hartz, and Mott voted "no". Motion failed by a vote of 2 to 6.

Mott/Krause motion to approve the reduction of speed limit on the specified portion of Hwy 50 to 35mph, with instructions to the City Attorney to draft an amendment to the ordinance accordingly.

Roll Call: Krause and Mott voted "yes". Marsala, Krohn, Tolar, and Hartz voted "no". Kehoe and Fesenmaier abstained. Motion failed by a vote of 2 to 4, with 2 abstentions.

Policies and Procedures – Ad Hoc Committee

Discussion of City of Lake Geneva Policy Manual Chapter 1, Financial Policies

Administrator Jordan reported that the committee was in the process of finalizing recommendations for revisions to Sections 1.1 through 1.7 of Chapter 1. The committee was scheduled to meet again on September 22, 2010 to discuss the series of recommendations offered by Alderman Hartz for these sections before bringing the revisions back to Council.

Presentation of Accounts – Alderman Krause.

Purchase Orders. None.

Krause/Marsala motion to approve Prepaid Bills in the amount of \$97,276.97. Roll Call: Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, Hartz, and Mott voted "yes". Unanimously carried.

Krause/Hartz motion to approve Regular Bills in the amount of \$450,858.42. Roll Call: Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, Hartz, and Mott voted "yes". Unanimously carried.

Closed Session

Hartz/Marsala motion to go into closed session pursuant to Wis. Stat. 19.85(1)(g) to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved in Re: Geneva Ridge Joint Venture regarding Notice of Injury and Notice of Claim received June 10, 2010. Attorney Draper explained that the City was required to act on the claim within 120 days of receipt and that the Council would be given legal advice as to how to proceed with that action during the closed session proceeding.

Roll Call: Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, Hartz, and Mott voted "yes". Unanimously carried. The Council entered into Closed Session at 8:07pm.

Krause/Marsala motion to return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session.

Roll Call: Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, Hartz, and Mott voted "yes". Unanimously carried. The Council reconvened in open session at 8:21pm.

Krause/Marsala motion to deny the Notice of Injury and Notice of Claim received June 10, 2010.

Roll Call: Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, Hartz, and Mott voted "yes". Unanimously carried.

Adjournment

Kehoe/Tolar motion to adjourn at 8:24pm. Unanimously carried.

/s/ Jeremy A. Reale, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

CITY OF LAKE GENEVA PROCLAMATION

Whereas, Bertil and Ulla Brunk founded Brunk Industries in the City of Lake Geneva in 1960 and have been in business continuously for fifty years; and

Whereas, during that time, Brunk Industries has employed hundreds of residents of the City of Lake Geneva to the good of the people and great economic benefit to the City of Lake Geneva; and

Whereas, Brunk Industries is today globally recognized as a leader in the manufacture of highly complex medical components and is one of a very select few manufacturers worldwide having the capability of producing high precision metal components of incredibly small size; and

Whereas, during the fifty years that Brunk Industries has been in operation, Bertil and Ulla Brunk have generously contributed to many of the municipal departments and functions of the City of Lake Geneva and have supported many charities throughout the surrounding area to the great benefit of City residents; and

Whereas, Bertil and Ulla Brunk have been outstanding citizens in every respect and their efforts during the past fifty years have significantly improved the quality of life of residents of the City of Lake Geneva;

Now, Therefore, I, James R. Connors, Mayor of the City of Lake Geneva, County of Walworth, State of Wisconsin, do hereby proclaim to Bertil and Ulla Brunk honorable members of the community and present to them the Key to the City of Lake Geneva, together with all the rights and privileges attendant thereto.

Dated this 27th day of September 2010.

APPROVED:

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

CITY OF LAKE GENEVA

626 GENEVA STREET
LAKE GENEVA, WISCONSIN 53147
(262) 249-4098 • Fax (262) 248-4715
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DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: MAYOR AND COMMON COUNCIL

DEJ **FROM: CITY ADMINISTRATOR**

DATE: SEPTEMBER 27, 2010

RE: BIRD CITY WISCONSIN RESOLUTION

Background: I have received all of the information I need to apply for the Bird City Wisconsin designation. The final component of the application is a Resolution by the Common Council designating the Second Saturday in May as International Migratory Bird Day and holding a celebration marking that date. Passage of this Resolution will fulfill the application requirements, and I will submit the application for Bird City Wisconsin upon approval.

Recommendation: Approve Resolution 10-R54 proclaiming the Second Saturday in May as "International Migratory Bird Day."

CITY OF LAKE GENEVA

International Migratory Bird Day

RESOLUTION # 10-R 54

Whereas, migratory birds are some of the most beautiful and easily observed wildlife that share our communities, *and*

Whereas, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring, *and*

Whereas, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide, *and*

Whereas, migratory birds and their habitats are declining throughout the Americas, facing a growing number of threats on their migration routes and in both their summer and winter homes, *and*

Whereas, public awareness and concern are crucial components of migratory bird conservation, *and*

Whereas, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining health bird populations, *and*

Whereas, since 1993 International Migratory Bird Day (IMBD) has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in our communities and throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern U.S., *and*

Whereas, hundreds of thousands of people will observe IMBD, gathering in town squares, community centers, schools, parks, nature centers, and wildlife refuges to learn about birds, take action to conserve them, and simply to have fun, *and*

Whereas, while IMBD officially is held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants, *and*

Whereas, IMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action,

NOW THEREFORE I, James R. Connors , as Mayor of the
City of Lake Geneva, Wisconsin, do hereby proclaim, September 27, 2010 as

International Migratory Bird Day

in the City of Lake Geneva, and I urge all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

Dated this _____ day of _____ in the year

Signed _____

Mayor _____

RESOLUTION NO. -10-R55

FINAL RESOLUTION DECLARING
INTENT TO EXERCISE SPECIAL ASSESSMENT
POWERS UNDER SECTION 66.0703, WISCONSIN STATUTES,
FOR IMPROVEMENTS IN THE CITY OF LAKE GENEVA RELATED TO THE
PROPOSED SHORE ACRES WATER MAIN AND SANITARY SEWER PROJECT

The City Council of the City of Lake Geneva, Walworth County, Wisconsin, resolves as follows:

WHEREAS, the City of Lake Geneva, Wisconsin, held a public hearing at the City Hall at 7:00 p.m. on the day of April 12, 2010, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the engineer on the proposed public improvements consisting of sanitary sewer and sanitary laterals within the City of Lake Geneva and preliminary assessments against benefited property, and heard all persons who desired to speak at the hearing for the following Assessment District:

Assessment District

The Assessment District includes the following parcels:

Basilios E. Manousos
Theodora Manousos
1121 S. Lakeshore Dr.
Lake Geneva, WI 53147
7916 W. Bryn Mawr Ave
Chicago, IL 60631
ZLP00001D

Megan Kathleen McKay
1121 S. Lake Shore Dr.
Lake Geneva, WI 53147
5955 N. Kolmar Ave.
Chicago, IL 60646
ZLP 00001

Scott A. Koeppen
1121 S. Lakeshore Dr. #5
Lake Geneva, WI 53147
ZLP 00001E

David & Donna Klassy
1121 S. Lakeshore Dr.
Lake Geneva, WI 53147
ZLP 00001F

Bette H. Dorge Trust
1112 Grandview Lane
Lake Forest, IL 60045
ZA400400001

Basilios E. Manousos
Theodora Manousos
1121 S. Lakeshore Dr.
Lake Geneva, WI 53147
7916 W. Bryn Mawr Ave
Chicago, IL 60631
ZA72700001

NOW, THEREFORE, BE IT RESOLVED, the City of Lake Geneva, Wisconsin, determines as follows:

1. The report of the engineer, a copy of which is attached hereto and incorporated herein as if fully set forth herein, including the plans and specifications and assessments set forth therein, is adopted and approved.

2. That such work or improvements described in said report be carried out in accordance with the report as finally approved herein.

3. Payment for the improvements shall be made by assessing the entire cost to the property benefited as indicated in the report.

4. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.

5. Assessments shall be due within 45 days of billing date. Assessments may be paid in cash or in annual installments to the city clerk as follows:

Sanitary Sewer Payment Options

1. Pay in full.
2. Pay over 5-years at 4% interest.
3. Pay over 10-years at 5% interest.
4. Defer for 10-years with interest accruing at 5%. Pay over next 5-years with 5% interest.

6. The city clerk shall publish this resolution as a class 1 notice under ch. 985, Wis. Stats., in the assessment district as provided by law.

7. The city clerk is further directed to mail a copy of this resolution and a statement of the final assessment against the benefited property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Adopted by the City Council of the City of Lake Geneva, Walworth County, Wisconsin, this ____ day of _____, 2010.

CITY OF LAKE GENEVA

By: _____
James R. Connors, Mayor

Attest: _____
Artis Roenspies, Interim Clerk

REPORT OF ENGINEER ON
INSTALLATION AND ASSESSMENTS FOR
SHORE ACRES WATER MAIN & SANITARY
LAKE GENEVA UTILITY COMMISSION
CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN

PROJECT NO. R09-0015-104

I hereby submit my report on the assessments of Benefits and Damages for the sanitary sewer extension within the Shore Acres Water Main and Sanitary project.

This report consists of the following schedule attached hereto:

- SCHEDULE "A": PLANS AND SPECIFICATIONS.
- SCHEDULE "B": FINAL COST OF PROPOSED IMPROVEMENTS.
- SCHEDULE "C": FINAL BENEFITS AND DAMAGES AND NET BENEFITS AND DAMAGES AS TO EACH PARCEL OF PROPERTY AFFECTED.
- SCHEDULE "D": VERIFICATION THAT THE PROPERTY AGAINST WHICH THE ASSESSMENTS ARE PROPOSED IS BENEFITED.

Respectfully submitted,

CRISPELL-SNYDER, INC.
PROFESSIONAL CONSULTANTS



Brett D. Biver, P.E.
Project Manager

CRISPELL-SNYDER, INC.
Professional Consultants
Lake Geneva, Wisconsin

Revised September 7, 2010
to reflect as-built quantities.

SCHEDULE "A"

SHORE ACRES WATER MAIN & SANITARY
LAKE GENEVA UTILITY COMMISSION
CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN

PROJECT NO. R09-0015-104

There is on file in the office of the Utility Commission, a set of plans covering the work that was done.

Said plans are hereby incorporated into this report to the same force and effect as though said plans were hereto attached.



Brett D. Biwer, P.E.
Project Manager

CRISPELL-SNYDER, INC.
Professional Consultants
Lake Geneva, Wisconsin

SCHEDULE "B"
FINAL COST (BASED ON AS-BUILT QUANTITIES)

SHORE ACRES WATER MAIN AND SANITARY SEWER
 LAKE GENEVA UTILITY COMMISSION
 LAKE GENEVA, WISCONSIN

No.	Qty	Units	Item	Unit Price	Total
1	423	LF	8" Sanitary Sewer	\$58.00	\$24,534
2	15	VF	4' Diameter Sanitary Manhole (2 units)	\$400.00	\$6,000
3	74	LF	4" Sanitary Lateral	\$61.00	\$4,514
Subtotal:					\$35,048
Contingencies:					\$0
Eng., Legal & Administrative:					\$11,000
Total Assessable Cost					\$46,048

Sanitary Sewer & Lateral Assessment Rate

Total Assessable Cost	=	\$46,048
Total Assessable Units	=	6
Percentage Assessed	=	100%
Assessment Rate	=	$\frac{\text{(Total Assessable Cost x Percentage Assessed)}}{\text{Total Assessable Units}}$
	=	$\frac{\$46,048 \times 100\%}{6}$
	=	\$7,675 per each

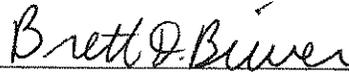
Property Owner & Tax Number		Main Sewer & Lateral per Lump Sum \$7,675.00	Damages Awarded	Gross Assessment	Net Damages	Total Assessment
Basilios E. & Theodora Manousos 7916 W. Bryn Mawr Avenue Chicago, IL 60631 ZLP 00001D	A D E	\$7,675.00	0	\$7,675.00	0	\$7,675.00 \$0.00 \$0.00
Megan McKay 5955 N. Kolmar Avenue Chicago, IL 60646 ZLP 00001	A D E	\$7,675.00	0	\$7,675.00	0	\$7,675.00 \$0.00 \$0.00
Scott A. Koeppen 1121 S. Lakeshore Drive #5 Lake Geneva, WI 53147 ZLP 00001E	A D E	\$7,675.00	0	\$7,675.00	0	\$7,675.00 \$0.00 \$0.00
David & Donna Klassy 1121 S. Lakeshore Drive Lake Geneva, WI 53147 ZLP 00001F	A D E	\$7,675.00	0	\$7,675.00	0	\$7,675.00 \$0.00 \$0.00
Bette H. Dorge, Trust 1112 Grandview Lane Lake Forest, IL 60045 ZA 400400001	A D E	\$7,675.00	0	\$7,675.00	0	\$7,675.00 \$0.00 \$0.00
Basilios E. & Theodora Manousos 7916 W. Bryn Mawr Avenue Chicago, IL 60631 ZA 72700001	A D E	\$7,675.00	0	\$7,675.00	0	\$7,675.00 \$0.00 \$0.00
ASSESSABLE TOTALS		\$46,050.00	0.00	\$46,050.00	0.00	\$46,050.00
DEFERRED TOTALS						\$0.00
EXEMPT TOTALS						\$0.00

SCHEDULE "D"

SHORE ACRES WATER MAIN & SANITARY
LAKE GENEVA UTILITY COMMISSION
CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN

PROJECT NO. R09-0015-104

By this statement, let it be known that the property against which assessments are proposed is benefited.



Brett D. Biwer, P.E.
Project Manager

CRISPELL-SNYDER, INC.
Professional Consultants
Lake Geneva, Wisconsin

Dennis



LAKE GENEVA UTILITY COMMISSION

Daniel S. Winkler, P.E.
Director of Public Works & Utilities



Birdell Brellenthin
Utility Commission President

Kent Wiedenhoef
Water Superintendent

Scott Tesmer
Wastewater Superintendent

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

September 15, 2010

Shore Acres Resident

Subject: Shore Acres Water Main & Sanitary Improvement Project, Final Assessment Roll

Dear Resident:

The final project costs have been tallied for assessment purposes by our City Engineer. I am pleased to say the total sanitary sewer assessment is \$7,625 or \$1,375 less than the original \$9,000 estimate. Per my March 10, 2010 letter as revised, your costs related to the water and sewer project appear below:

Water Lateral Charge:	\$725 (must be paid at time of project with hook-up).
Impact Fees for Sanitary & Library:	\$2,529 (if sewer is connected in 2010. Increases \$55 annually).
Sanitary Sewer Assessment:	\$7,625 (may be deferred up to 10-years but accrues interest).
Sanitary Sewer Lateral from Stub to House:	Paid by owner to private contractor.
Building Permits & Meter Horn:	Paid to Building Department at time of connection.
Water Lateral from Shutoff to House:	Paid by owner to private contractor.
Water Meter Horn:	Paid at time of project with hook-up.

The sanitary assessment is \$7,625 per each of the 6 properties. It may be paid in full upon completion of the project, paid over the first 5 years at 4% accrual annually, or deferred for up to 10 years at 5% accrual annually and then paid off at 5%. You may pay upfront or begin payments right away, but you do not have to connect up to the sanitary sewer for up to 10 years. One resident may fall into this category. After 10 years from completion of the project, the Commission will require anyone not on sewer to hook up at that time in accordance with City Code.

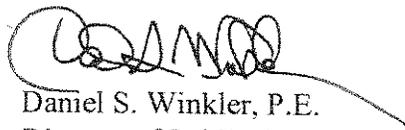
After the final assessment resolution is approved by our City Council later this month, you will have to make a decision on which plan you wish to have and contact the City Clerk, Jeremy Reale, at 262-248-3673 with the chosen method of payment. If you don't contact the City Clerk, the City will implement the 10-year payback plan at 5% interest.

Summary

In conclusion, the Utility Commission will be closing out the project at the end of this month and invoicing each property owner the \$725 cost for the water service line and shut-off valve from the main line. If you are now connected to the sanitary sewer main, you will also be billed for sewer/library impact fees in the amount of \$2,529. City Hall will set up your payment plan for the \$7,625 sanitary sewer assessment.

Please call with any questions and thank you all again for making this such a successful project.

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel S. Winkler", with a long horizontal flourish extending to the right.

Daniel S. Winkler, P.E.
Director of Public Works & Utilities

Cc: Burly Brellenthin & Members of the Utility Commission
Dennis Jordan
Sue Barker & Brett Biwer (Crispell)
Jeremy Reale
Cindy Borkhuis
File

CITY OF LAKE GENEVA

626 GENEVA STREET
LAKE GENEVA, WISCONSIN 53147
(262) 249-4098 • Fax (262) 248-4715
www.cityoflakegeneva.com



DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: MAYOR AND COMMON COUNCIL

D E J **FROM: CITY ADMINISTRATOR**

DATE: SEPTEMBER 27, 2010

**RE: PRELIMINARY RESOLUTION FOR EDWARDS BOULEVARD
SPECIAL ASSESSMENTS**

Background: This is a Preliminary Resolution declaring the City's intent to exercise Special Assessment powers under Section 66.0703, Wisconsin Statutes, for improvements in the City of Lake Geneva related to the Edwards Boulevard frontage road connection project. The schedule for the process is as follows:

- 09/27/10 – Preliminary Resolution
- 09/27/10 – Send legal notice to newspaper announcing public hearing
- 09/30/10 - Legal notice is published in newspaper
- 09/30/10 - Mail public hearing notice to property owners
- 10/11/10 - Public Hearing
- 10/11/10 – Final Resolution

Recommendation: Approve the Preliminary Resolution declaring intent to exercise special assessment powers under Section 66.0703, Wisconsin Statutes, for improvements in the City of Lake Geneva related to the Edwards Boulevard frontage road connection project.

RESOLUTION NO. - 10-R56

PRELIMINARY RESOLUTION DECLARING
INTENT TO EXERCISE SPECIAL ASSESSMENTS
POWERS UNDER SECTION 66.0703, WISCONSIN STATUTES,
FOR IMPROVEMENTS IN THE CITY OF LAKE GENEVA RELATED TO THE
EDWARDS BOULEVARD FRONTAGE ROAD CONNECTION PROJECT

The City Council of the City of Lake Geneva, Walworth County, Wisconsin, resolves as follows:

1. The City Council hereby declares its intention to exercise its police power under § 66.0703, Wisconsin Statutes, to levy special assessments upon properties within the following Assessment District for benefits conferred upon such properties including, but not limited to, roadway, storm sewer, water main, sidewalk, bike path, and appurtenances thereto.

Assessment District

The Assessment District includes the following parcels, which are listed below and generally depicted on the attached **Exhibit A**:

Ryan Companies US, Inc.
50 S. 10th Street
Minneapolis, MN 55403
ZA417000001

Wight River Crossings, LLC
C/O Kennedy Funding, Inc.
Matt Lundy
Two University Plaza STE 402
Hackensack, NJ 76010
ZYUP 00153

Peller Investments, LLC
831 Oak Drive
Glencoe, IL 60022
ZYUP 001974

2. The City Council determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the City and its inhabitants.
3. The total amount assessed against the Assessment District shall not exceed the total cost of the improvements, including costs as set forth in §66.0703(2), Wisconsin Statutes.

4. The assessment against any parcel may be paid in a single payment or in a series of annual installments, the number of which will be determined after the public hearing on the proposed assessments.
5. The City Engineer is directed to prepare a report consisting of:
 - a. Plans and specifications for said improvements.
 - b. An estimate of the entire cost of the proposed improvements.
 - c. Schedule of proposed assessments.
 - d. A statement that the properties against which the assessments are proposed are benefited.

Upon completing such report, the City engineer is directed to file a copy thereof in the City Clerk's office for public inspection.

6. Upon receiving the report of the City Engineer, the City Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, the time and place at which the report may be inspected, and the time and place of the public hearing on the matter contained in the preliminary resolution and report. This notice shall be published as a Class I notice under Ch. 985, Wis. Stats., and a copy shall be mailed at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.

Adopted by the City Council of the City of Lake Geneva, Walworth County, Wisconsin, this ____ day of _____, 2010.

CITY OF LAKE GENEVA

By: _____
James R. Connors, Mayor

Attest: _____
Jeremy Reale, City Clerk

REVISION/PLOT DATE Assessment District Map.dgn 091010 MWR

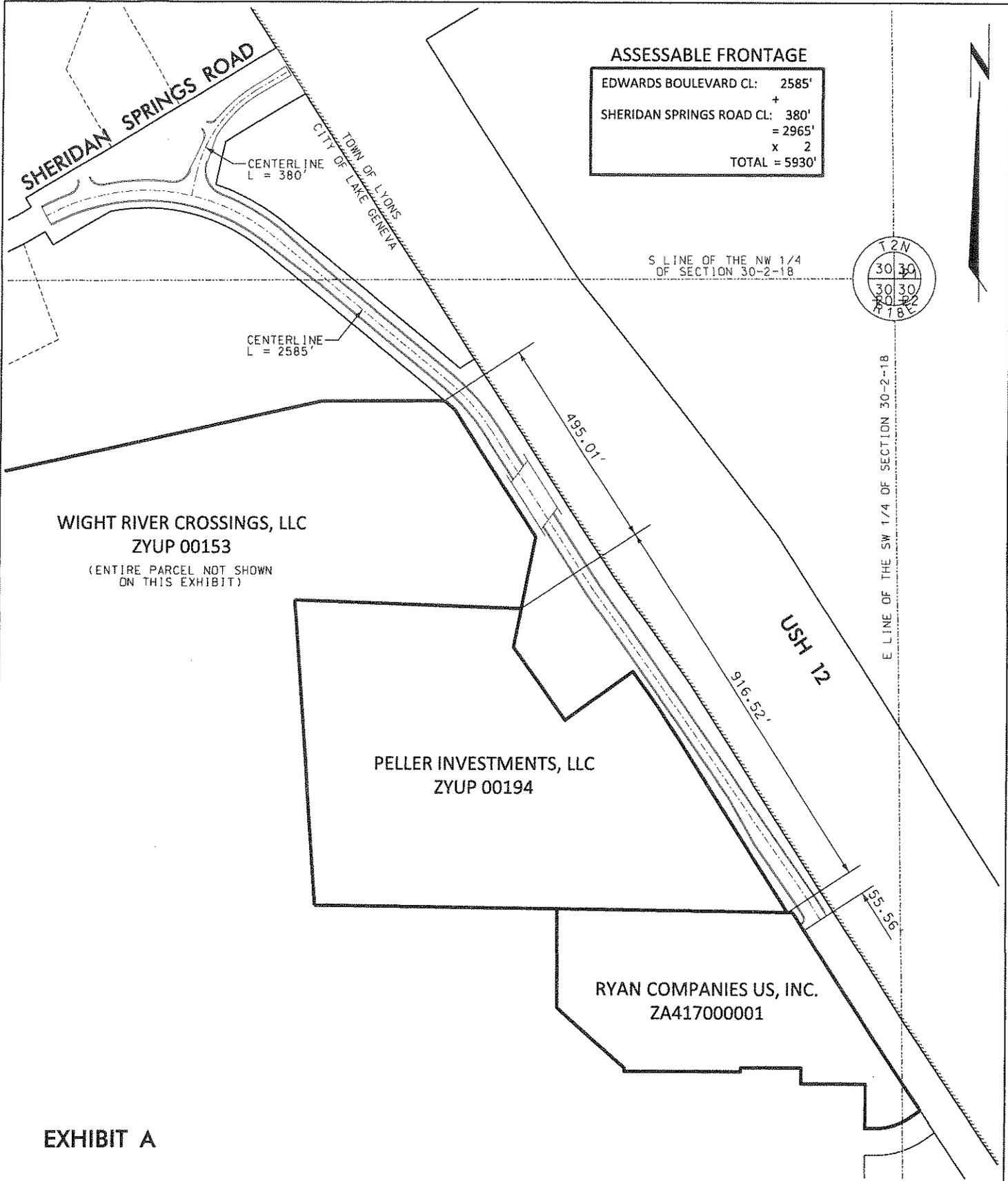


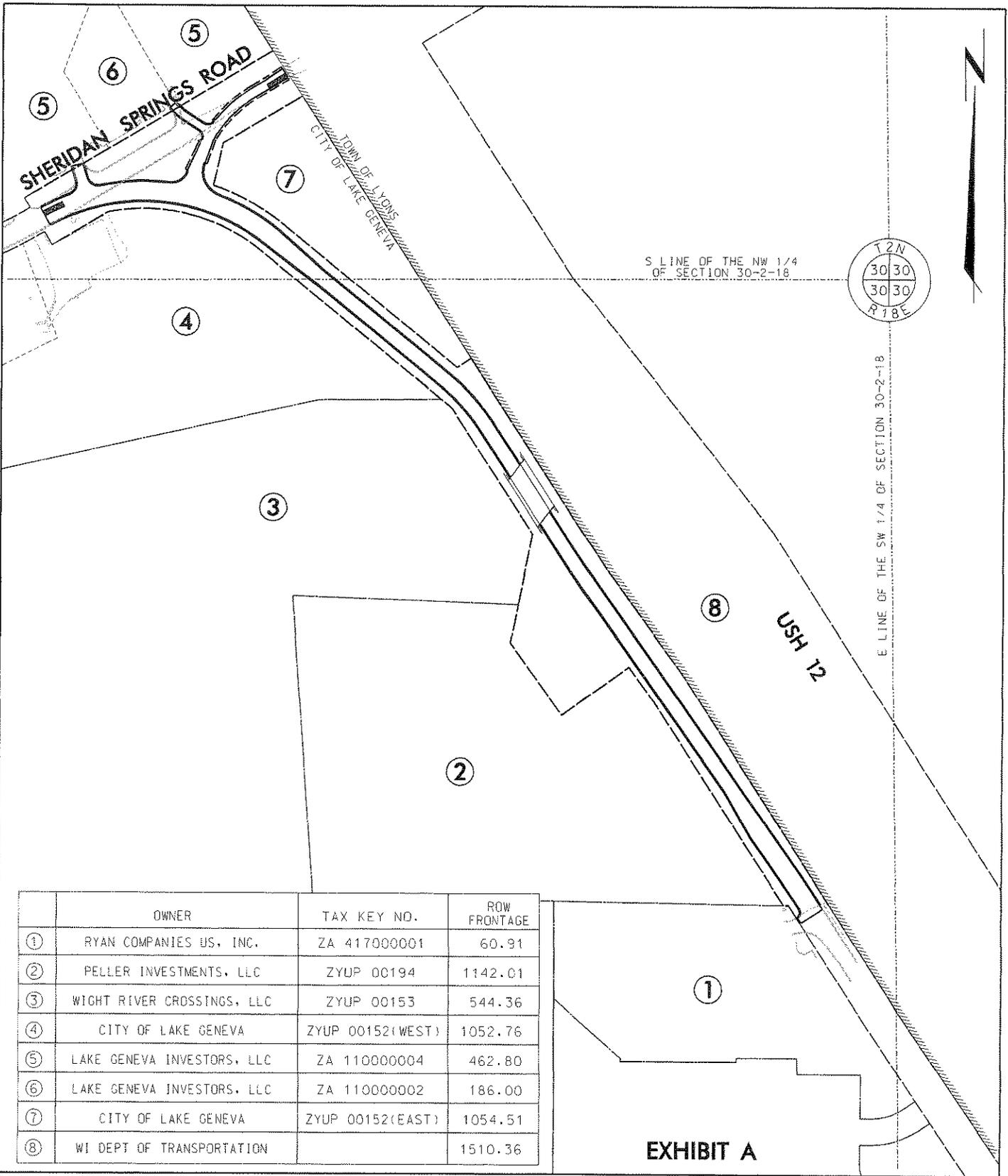
EXHIBIT A

EDWARDS BOULEVARD FRONTAGE ROAD CONNECTION - ASSESSMENT DISTRICT MAP R08-0014-101

CRISPELL-SNYDER, INC.
PROFESSIONAL CONSULTANTS
Lake Geneva (262)348-5600 Madison (608)244-6277 Milwaukee Regional (262)250-8000
Racine (262)554-8530 Fox Valley (715)752-4620

LOCATION: CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN
SCALE: 1" = 300' DATE: SEPTEMBER 2010
DRAWN BY: M. RUBENDALL

REVISION/PLOT DATE Assessment District Map.dgn 091010 MWR



	OWNER	TAX KEY NO.	ROW FRONTAGE
①	RYAN COMPANIES US, INC.	ZA 417000001	60.91
②	PELLER INVESTMENTS, LLC	ZYUP 00194	1142.01
③	WIGHT RIVER CROSSINGS, LLC	ZYUP 00153	544.36
④	CITY OF LAKE GENEVA	ZYUP 00152(WEST)	1052.76
⑤	LAKE GENEVA INVESTORS, LLC	ZA 110000004	462.80
⑥	LAKE GENEVA INVESTORS, LLC	ZA 110000002	186.00
⑦	CITY OF LAKE GENEVA	ZYUP 00152(EAST)	1054.51
⑧	WI DEPT OF TRANSPORTATION		1510.36

EXHIBIT A

EDWARDS BOULEVARD FRONTAGE ROAD CONNECTION - ASSESSMENT DISTRICT MAP R08-0014-101

CRISPELL-SNYDER, INC.
PROFESSIONAL CONSULTANTS
 Lake Geneva (262)348-5600 Madison (608)244-6277 Milwaukee Regional (262)250-8000
 Racine (262)554-8530 Fox Valley (715)752-4620

LOCATION: CITY OF LAKE GENEVA
 WALWORTH COUNTY, WISCONSIN
 SCALE: 1" = 300' DATE: SEPTEMBER 2010
 DRAWN BY: M. RUBENDALL

September 01, 2010

RE: Compact Stalls

Mayor Connors,

You requested a count (14) and location (listed below) of the compact stalls in town .

C- 92 (Center Street off Alley behind tattoo shop)

C- 83 (Center Street near Geneva Towers driveway)

C- 84

C- 85

C- 86

C-27 (Near Houlihan's driveway)

C-28

S-66 (Baker Street – South Side)

S-67

S-72

S-73

B-01 (Broad Street by Lake Geneva Towers)

B-02

B-03

Kerri L Johnson
Meter Department

AN ORDINANCE AMENDING CHAPTER 50 OFFENSES AND MISCELLANEOUS PROVISIONS
OF THE LAKE GENEVA MUNICIPAL CODE

NOW THEREFORE, the Common Council of the City of Lake Geneva, Wisconsin does ordain as follows:

ORDINANCE NO. 10-12

The following portion of Chapter 50 of the Lake Geneva Code (OFFENSES AND MISCELLANEOUS PROVISIONS) is hereby amended to create the following:

Sec. 50-121. Definitions. (Is amended to read as follows:)

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

EDUCATIONAL FACILITY

Any building or school grounds used principally for educational purposes in which a school is located or a course of instruction or training program is offered that has been approved or licensed by a state agency or board.

ENCLOSED INDOOR AREA

"Enclosed indoor area," means all space between a floor and a ceiling that is bounded by walls, doors, or windows, whether open or closed, covering more than 50 percent of the combined surface area of the vertical planes constituting the perimeter of the area. A wall includes any retractable divider, garage door, or other physical barrier, whether temporary or permanent. A 0.011 gauge screen with an 18 by 16 mesh count is not a wall.

SCHOOL GROUNDS

Any property abutting, adjacent to or used in connection with any educational facility and owned by or leased by the school district.

SMOKING

Carrying lighted cigar, cigarette, pipe or any other lighted smoking equipment.

Sec. 50-122. Prohibited acts. (Is amended to read as follows:)

The statutory provisions describing and defining regulations with respect to indoor smoking contained in Section 101.123 of the Wisconsin Statutes, known as the Clean Indoor Air Act, exclusive of any provisions therein relating to the penalties to be imposed or the punishment for violation of such statutes, are hereby adopted and by reference made a part of this Section as if fully set forth herein. Any act required to be performed or prohibited by Wis. Stats. 101.123 and incorporated herein by reference is required or prohibited by this Section.

Sec. 50-123. Penalty for violation of article. (Is amended to read as follows:)

The penalty for violation of Wis. Stats. 101.123(2), relating to an individual smoking in a prohibited area, shall be a forfeiture of \$25 for the first violation and \$50 for each violation thereafter. The penalty for violation of Wis. Stats. 101.123(2m), relating to responsibility of persons in charge allowing smoking in violation of law, shall be a forfeiture of \$50 for the first violation and \$100 for each violation thereafter.

Sec. 50-125. Severability. (Is hereby added to provide as follows:)

ORIGINAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning _____ 20 _____
ending _____ 20 _____

TO THE GOVERNING BODY of the: Town of
 Village of } Lake Geneva
 City of

County of Walworth Aldermanic Dist. No. _____ (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): TNT, LLC dba Geneva Street Antiques

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Ted Harig</u>	<u>6597 Deerpath Rd. Lake Geneva</u>	<u>53147</u>
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent	<u>Terrl Harig</u>	<u>6597 Deerpath Rd. Lake Geneva</u>	<u>53147</u>
Directors/Managers			

3. Trade Name TNT, LLC dba Geneva Street Antiques Business Phone Number 262-348-9300
4. Address of Premises 811 Geneva Street Lake Geneva Post Office & Zip Code 53147

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) Corporate/limited liability company applicants only: Insert state Wisconsin and date _____ of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) designated space on first floor of house converted into antique store

10. Legal description (omit if street address is given above):
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued?
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]. Yes No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776] Yes No
14. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 27th day of August, 20 10

Artis M. Roenspies
(Clerk/Notary Public)

Terrl Harig
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

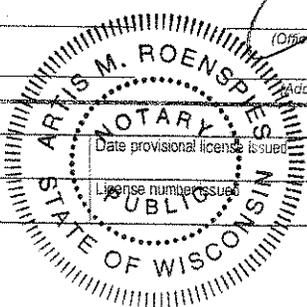
Ted Harig
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

My commission expires 8-17-2014

Additional Partner(s)/Member/Manager of Limited Liability Company If Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



Applicant's Wisconsin Seller's Permit Number: <u>456-1024697572-04</u>	
Federal Employer Identification Number (FEIN): <u>26-24313894</u>	
LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Wholesale beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$ <u>25.00</u>
TOTAL FEE	\$

NOTICE

NOTICE IS HEREBY GIVEN that the following Original Class "A" Retail Liquor License application to sell Liquor and Wine in accordance with the provision of Chapter 125.04 (5) of the Wisconsin Statutes for Class "A" Liquor Licenses for the following firm has been filed with the City of Lake Geneva, Wisconsin.

Jeremy A. Reale, CMC
City Clerk

TNT, LLC
d/b/a Geneva Street Antiques
Terri Harig, Agent
6597 Deerpath Rd.
Lake Geneva, WI 53147

License to be located at:
Geneva Street Antiques
821 Geneva Street
Lake Geneva, WI 53147

PLEASE PUBLISH AS A SMALL LEGAL NOTICE ON: September 16, 2010

*EMAILED 9-7-2010
J.R.*

ORIGINAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning _____ 20____ ;
ending _____ 20____ ;

TO THE GOVERNING BODY of the: Town of }
 Village of } Lake Geneva
 City of }

County of Walworth Aldermanic Dist. No. _____ (if required by ordinance)

1. The named INDIVIDUAL PARTNERSHIP LIMITED LIABILITY COMPANY
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Brutap LLC

Applicant's Wisconsin Seller's Permit Number: <u>456-1027154523-03</u>	
Federal Employer Identification Number (FEIN): <u>27-3223289</u>	
LICENSE REQUESTED ▶	
TYPE	FEE
<input checked="" type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Wholesale beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$
TOTAL FEE	\$

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person:

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Bruno Sharkus</u>	<u>W 3104 Conant Street</u>	<u>Lake Geneva Wi53147</u>
Vice President/Member	<u>James Sharkus</u>	<u>W3104 Conant Street</u>	<u>Lake Geneva Wi53147</u>
Secretary/Member			
Treasurer/Member			
Agent ▶	<u>James Sharkus</u>	<u>W3104 Conant Street</u>	<u>Lake Geneva Wi53147</u>
Directors/Managers			

3. Trade Name ▶ Bruno's Liquors Business Phone Number _____
4. Address of Premises ▶ 524 Broad Street Post Office & Zip Code ▶ 53147

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? Yes No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? Yes No
8. (a) **Corporate/limited liability company applicants only:** Insert state Wisconsin and date 08/12/10 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? Yes No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) _____
10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
(b) If yes, under what name was license issued? Bruno's Liquors
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] Yes No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776] Yes No
14. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

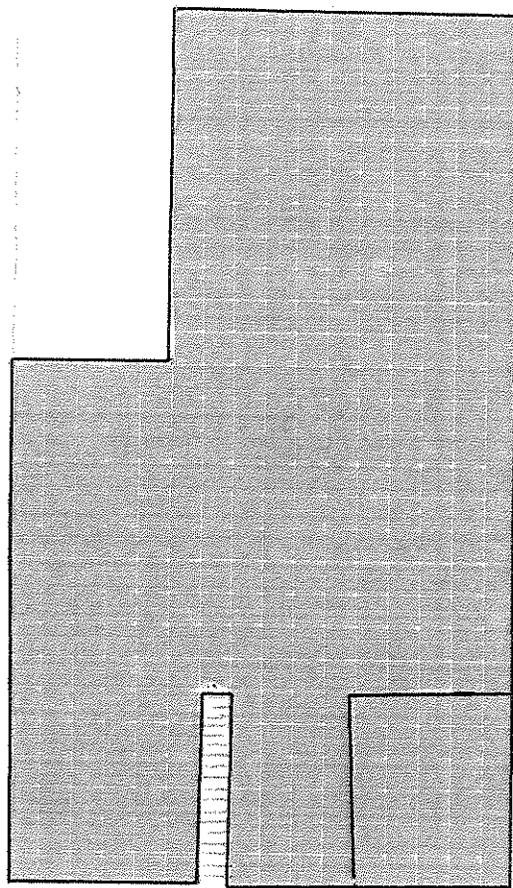
this 30 day of August
Archie M. Roenapfer (Clerk/Notary Public)
My commission expires 8-17-2014
James E. Sharkus (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
Bruno Sharkus (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

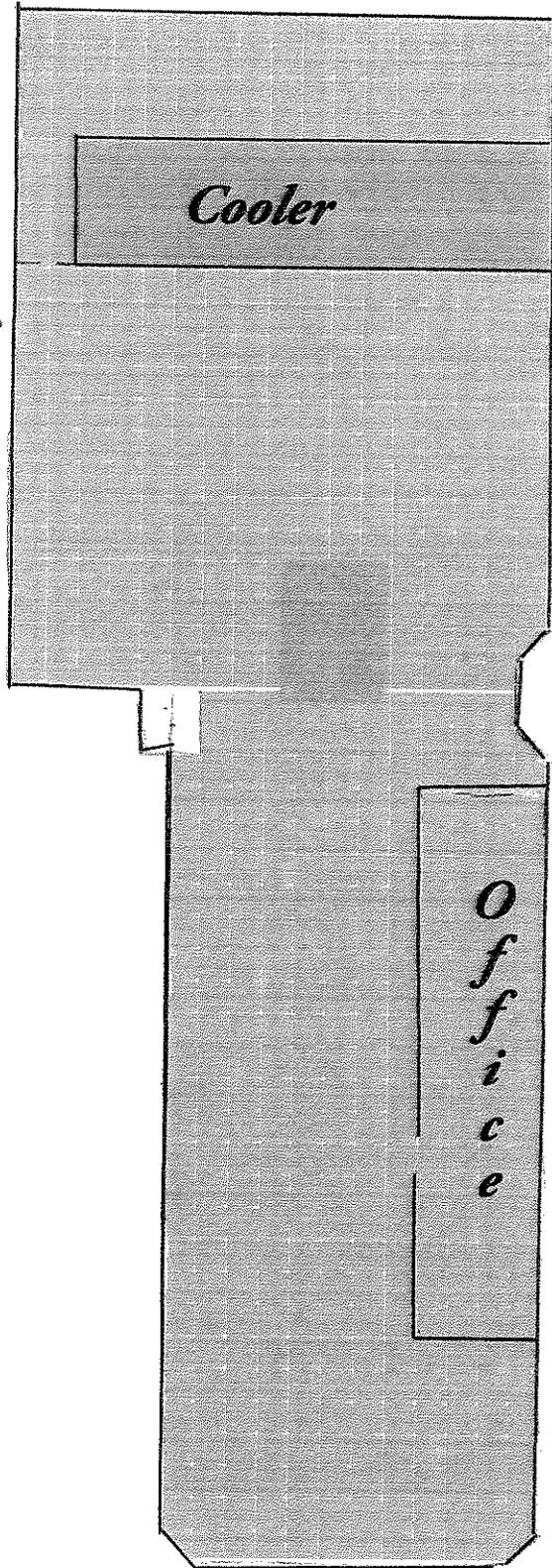
Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Bruno's Liquors 524 Broad Street

Areas in blue have liquor storage



Basement



Main Floor

Broad Street

NOTICE

NOTICE IS HEREBY GIVEN that the following Original Class "A" Retail Liquor License application to sell Liquor and Wine and Class "A" Fermented Malt Beverage License in accordance with the provision of Chapter 125.04 (5) of the Wisconsin Statutes for Class "A" Liquor and Fermented Malt Licenses for the following firm has been filed with the City of Lake Geneva, Wisconsin.

Jeremy A. Reale, CMC
City Clerk

Brutap, LLC
James E. Sharkus, Agent
W 3104 Conant Street
Lake Geneva, WI 53147

License to be located at:
Bruno's Liquors
524 Broad Street
Lake Geneva, WI 53147

PLEASE PUBLISH AS A SMALL LEGAL NOTICE ON: September 16, 2010

EMAILED 9-7-10
J.R.

City of Lake Geneva

Licenses Issued between

and

Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>		<u>Total</u>
	2010 249	Terry J. Krunig Employer: The Cheese Box	S.1320 Lake Shore Queso LLC	Genoa City, WI 53 801 Wells St.	30.00
	2010 250	Ryan R. Fritz Employer: Hogs & Kisses, Inc.	1332 Marion St. P.O. Box 536	Lake Geneva, WI 5 149 Broad St.	30.00
	2010 245	Marcy Lyn Eifert Employer: Geneva Corner Market, Inc.	1230 Park Row 1231 Grant St.	Lake Geneva, WI 5 Lake Geneva, WI 53147	30.00
	2010 246	Eloy Alvarez Employer: Gino's East	443 W. Savoy Drive GE Geneva, LLC	Round Lake, IL 60 300 Wrigley Drive	30.00
	2010 247	Mary A. Chamberlain Employer: Geneva Corner Market, Inc.	N3385 Dogwood Road 1231 Grant St.	Lake Geneva, WI 5 Lake Geneva, WI 53147	30.00

Operator's Regular

Count: 5

Totals for this Type: 150.00

CITY OF LAKE GENEVA

626 GENEVA STREET
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(262) 249-4098 • Fax (262) 248-4715
www.cityoflakegeneva.com



DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: MAYOR AND COMMON COUNCIL

D E J **FROM: CITY ADMINISTRATOR**

DATE: SEPTEMBER 27, 2010

**RE: RENEWAL OF PROPERTY, LIABILITY AND WORKMAN'S
COMPENSATION INSURANCE POLICY**

Background: The City has received its insurance renewal proposal from the League of Wisconsin Municipalities Mutual Insurance Company. The proposal shows an increase of \$1,695 over last year's premium. There are some options that the company is offering to the City. Those that may be of interest to the City are to add the Treasurer to current Crime coverage for \$100,000 for an additional \$227.00.

The other is no-fault sewer coverage for \$100,000 per incident at a cost of \$9,591. per year.

Recommendation: Approve the renewal of the LWMMI insurance company for \$335,314 and any added coverage the Council deems necessary.

City of Lake Geneva

Ray Yager/Holly Rabe

Effective Date: 10/1/10 to 10/1/11

Company Year	Prior Year	Current Year - By Companies Quoting		
	LWMMI	LWMMI	Difference	
Coverages	2009	2010		
General Liability	\$25,809.00	\$27,745.00	\$1,936.00	8%
Public Officials	\$13,546.00	\$14,562.00	\$1,016.00	8%
Law Enforcement	\$13,551.00	\$14,567.00	\$1,016.00	7%
Auto Liability	\$12,455.00	\$12,525.00	\$70.00	1%
Auto Physical Damage	\$15,941.00	\$16,492.00	\$551.00	3%
Crime	\$1,349.00	\$1,349.00	\$0.00	0%
Property & Boiler	\$40,991.00	\$43,659.00	\$2,668.00	7%
Subtotal	\$123,642.00	\$130,899.00	\$7,257.00	6%
Workers Comp	\$109,977.00	\$104,415.00	-\$5,562.00	-5%
Estimated Premium	\$233,619.00	\$235,314.00	\$1,695.00	1%

Crime Options:

- * Increase Employee Dishonesty limit from 100,000 to 250,000 (with 2,500 ded): additional \$152
- * Delete Bonded Employee Exclusion: \$491
- * \$250,000 bond for Treasurer: \$491
- * Add Treasurer to current coverage for \$100,000: additional \$227

Property:

Added new location: 132 E Sheridan Springs \$428,400 Building

Work Comp:

Payroll increased from 4,470,316 to 4,518,673

Most rates increased

Exp Mod decreased from 1.10 to ~~1.02~~ .97

(SEE NEXT PAGE)

Package:

Payroll increased: 4,096,831 to 4,511,000 (10%)

Police stayed the same

Population stayed the same

Number of vehicles decreased from 62 to 58

Vehicle values increased from 3,542,548 to 3,704,953 (4.5%)

* Increasing APD deductible from 500 to 1,000 would be \$15,190 instead of \$16,492

* No-Fault Sewer Coverage: \$9,591

City of Lake Geneva
2010 Work Comp

Code		Exposure	Rate	Premium
7709	Volunteer Fire Dept	7,673	56.17	\$4,310
7520	Waterworks Ops	374,000	4.85	\$18,139
7720	Police Officers	1,386,000	3.3	\$45,738
8810	Clerical Office	1,614,000	0.3	\$4,842
8810	Public Library	40,000	0.3	\$120
9412	Municipal Operations	1,097,000	4.01	\$43,990
Total		4,518,673		\$117,139
		Mod	0.97	(\$3,514)
Total Premium including discounts & charges				\$104,415

2009 Work Comp

Code		Exposure	Rate	Premium
7709	Volunteer Fire Dept	7,661	54.61	\$4,184
7520	Waterworks Ops	368,809	5.26	\$19,399
7720	Police Officers	1,373,212	2.89	\$39,686
8810	Clerical Office	1,605,621	0.28	\$4,496
8810	Public Library	39,338	0.28	\$110
9412	Municipal Operations	1,075,675	3.81	\$40,983
Total		4,470,316		\$108,858
		Mod	1.10	\$10,886
Total Premium including discounts & charges				\$109,977

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DENNIS E. JORDAN
CITY ADMINISTRATOR

DEJ
TO: MAYOR AND COMMON COUNCIL
FROM: CITY ADMINISTRATOR
DATE: SEPTEMBER 27, 2010
RE: GRADING PROPOSAL FOR WE ENERGY SITE

Background: The City purchased the WE Energies property in December of 2009. Once purchased, the main building needed to be abated of asbestos, the building needed to be demolished and the property would have to be prepared for sale. At its February 8, 2009 meeting, the Common Council committed up to \$140,000. to accomplish those tasks. The asbestos was abated and the building was razed. The City has spent just under \$100,000 to abate the asbestos, raze the building and disconnect the utilities. The final item is to prepare the property for sale. Reesman's Excavating and Grading, Inc., the contractor building the Edwards Boulevard extension, has submitted a proposal to grade and shape the property, place topsoil on top of the graded area and seed the area. This is at a cost not to exceed \$14,000. Because the contractor is already on site and would not have to mobilize his equipment from off-site, the price is at a reduced rate. I would recommend approval of the proposal so that the work will be coordinated with the work being done on Edwards Boulevard.

Recommendation: Approve the proposal from Reesman's Excavating and Grading, Inc., to grade, place topsoil, fertilize, mulch and seed the WE Energies property in an amount not to exceed \$14,000.

EXCAVATING & GRADING, INC.

REESMAN'S

28815 Bushnell Rd., Burlington, WI 53105 • 262-539-2124 • Fax 262-539-2665

PROPOSAL

Submitted to:
 City of Lake Geneva

Phone: \$0.00
 Fax: \$0.00
 Job Name:
 Job Location:
 Plan Date:

ITEM	DESCRIPTION	BID QUANT.	UNIT TYPE	BID UNIT PRICE	BID TOTALS
	Sitework				
	Seed/Fertilize Mulch/Topsoil	1	S.Y.	\$1.20	\$1.20
	Grade WE Energies Site	1	L.S.	\$8,800.00	\$8,800.00

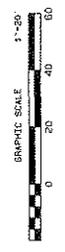
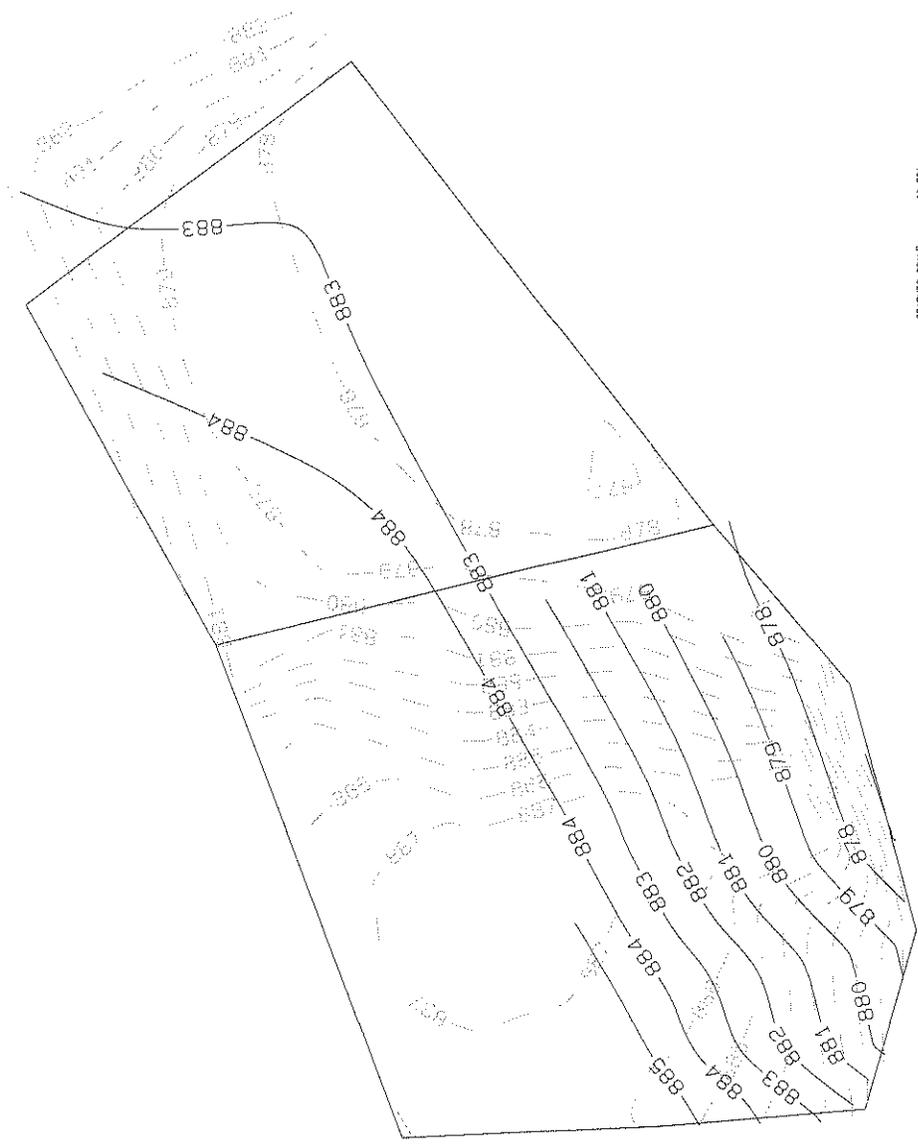
4300 sq. yd

Not To Exceed \$14,000.00

Notes & Clarifications

Grading

- 1 May not be enough topsoil.. We will place as much topsoil as possible that is left over.
- 2 Not Responsible for any burried objects
- 3 Proposal is based on standard compaction at 90% standard proctor. No soil testing or density testing included.
- 4 Proposal does not include any undercut excavation of unsuitable soils if directed to remove additional soils below subgrade elevation at the direction of a soils engineer.
- 5 Proposal does not include the demolition/removal of subsurface structures/materials



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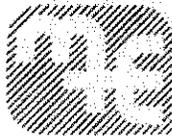


DENNIS E. JORDAN
CITY ADMINISTRATOR

DEJ
TO: MAYOR AND COMMON COUNCIL
FROM: CITY ADMINISTRATOR
DATE: SEPTEMBER 27, 2010
RE: RIVIERA RENOVATION BIDS

Background: The City advertised and received bids for the Riviera Building Remodeling Project. After reviewing the bids, there were found to be errors in the apparent low bid and that bid was subsequently withdrawn. The Public Facilities Committee met to review the bids and made a unanimous decision to reject all of the bids and to recommend to the full Council that the project be rebid.

Recommendation: That all bids for the Riviera Building Remodeling Project be rejected and the project be rebid.



September 17, 2010

**RE: CITY OF LAKE GENEVA
RIVIERA BUILDING REMODELING
810 WRIGLEY DRIVE
LAKE GENEVA, WI 53147**

TO: ALL GENERAL CONTRACTOR BIDDERS

On September 8, 2010, the City of Lake Geneva received bids for the Riviera Building Remodeling project. After reviewing the bids, there were found to be errors in the apparent low bid and that bid was subsequently withdrawn.

On Thursday, September 16, the Public Facilities Committee, which includes five City Council members, reviewed the remaining four bids and made a unanimous decision to reject all of the initial bids and to recommend to the full City Council that the project be rebid.

The next regular City Council meeting will be on Monday, September 27, 2010. If, at that time, the City Council approves rebidding the project, the tentative schedule would be to go out for rebids immediately with the bid due date on Wednesday, October 13, 2010.

The City of Lake Geneva wishes to thank all of the General Contractors who responded to the original bid request and to notify them that, pending final approval at the City Council, the project will be rebid. We would ask that if you are planning on participating in the rebid, your firm notifies us as soon as possible and also includes any questions or clarifications you or your subcontractors may have on the plans and specifications so we can include this information as a addendum in the rebid.

Thank you for your participation. Please contact me by phone at (262) 248-8391 ext, 12 or e-mail at ken@mccormacketten.com if you have any questions or comments.

Sincerely,

Kenneth L. Etten AIA

McCormack + Etten / Architects, LLP

400 Broad Street, Lake Geneva, WI 53147
Email: contact@mccormacketten.com

Ph (262) 248-8391 Fax (262) 248-8392
<http://www.mccormacketten.com>

City of Lake Geneva
CD and CDARS Investments
 As of 9/24/10

<u>Bank</u>	<u>Amount Invested</u>	<u>Time Period</u>	<u>% rate</u>	<u>Maturity Dates</u>	<u>Fund</u>
<u>M&I Bank</u>					
Regular CD	\$ 54,000.00	9 months	0.65	06/01/11	TIF 4
Regular CD	\$ 140,000.00	15 months	1.25	12/21/11	TIF 4
Regular CD	\$ 450,000.00	13 months	1.25	03/24/11	TIF 4
Sub-Total	\$ 644,000.00				
<u>First Banking Center</u>					
Sub-Total	\$ -				
<u>Community Bank of Delavan</u>					
Regular CD	\$ 300,669.41	12 week	0.400	10/28/10	TIF 4
Regular CD	\$ 300,000.00	52 week	1.000	08/18/11	TIF 4
CDARS	\$ 600,000.00	13 week	0.300	11/18/10	TIF 4
CDARS	\$ 600,000.00	52 week	0.900	08/18/11	TIF 4
Sub-Total	\$ 1,800,669.41				
TOTAL invested	\$ 2,444,669.41				
Interest to Re-invest	\$ 2,444,669.41				

CITY OF LAKE GENEVA, WISCONSIN
Analysis/Assessment of Internal Controls

December, 2009
Updated 9/20/10

December 2, 2009

To the City Council
City of Lake Geneva, Wisconsin

Purpose and Scope of Study

In accordance with our proposal, we completed the following tasks for the City of Lake Geneva, Wisconsin ("the City"):

- Reconciled bank and investment statements to general ledger activity from September, 2008 through September, 2009, preparing adjusting journal entries to record unrecorded financial activity.
- Reconciled the property taxes collected to City bank statements and County settlements for the City's 2008 and 2009 property tax receipts, proposing adjusting journal entries to record the activity in the City's general ledger.
- Reviewed the City's 2008 Organizational Chart along with existing policies and procedures to develop recommendations for improving the City's internal controls over financial reporting. Our engagement was completed with the goal of providing specific recommendations for improving financial reporting and controls of the City.

Study Approach

Our services were initiated in May, 2009 and continued through October, 2009. Initially, our scope was limited to reconciling bank and investment accounts through December, 2008 and review of existing policies and procedures. The primary goal was to assist with preparing for the City's 2008 audit; however, our scope of services expanded to reconciling cash and investment accounts through September, 2009 based on the following:

- The City implemented a new financial accounting system in April, 2009; therefore, some policies and procedures in effect during 2008 changed as a result of the new financial accounting system. Therefore, to understand the existing policies and procedures, we felt we needed to review financial transactions processed with the new system.
- Implementing a new financial accounting system is a time-consuming effort and, as a result, the City had not reviewed or reconciled 2009 activity. Since cash reconciliations are critical to ensuring the new financial accounting system was working properly, our scope was expanded to include 2009 bank and investment reconciliations. We were able to identify areas where system set-up changes were necessary and provided recommendations for improving procedures in the new system.
- To improve reliability of internal financial reporting for 2009, it was important that bank and investment reconciliations were completed and the reconciliations became timely. Existing City staff was working on the City's 2008 audit and 2010 budget and did not have sufficient time to complete the 2009 reconciliations of bank and investment accounts.

Conclusion

We appreciate the opportunity to assist the City in reviewing. We found the City staff to be professional and committed to improving financial policies, procedures and the timeliness of the City's financial reporting.

If you have any additional questions or concerns, please feel free to contact us.

Certified Public Accountants
Green Bay, Wisconsin

Introduction of Internal Control

Government officials entrusted with public funds are responsible for complying with laws and regulations, safeguarding assets, and producing reports which inform citizens of the results of their activities. Even minor instances of fraud reported by a government can result in a loss in confidence of its citizens and increase public scrutiny on other employees within the government. While a government can never eliminate the risk of fraud, a good internal control system and a working knowledge of potential fraud risk factors can assist government officials in meeting their stewardship responsibilities to their citizens.

It is important to realize that internal control is a process affected by people at every level of the government and not just the established policies and procedures which require approvals, authorizations, verifications, and reconciliations of your transactions. Because of limited resources, small governments like the City are particularly vulnerable to fraud because they lack the resources to adequately segregate these responsibilities. As a result, the same employee may have receipting and depositing responsibilities, increasing the government's risk of fraud since this employee could potentially take funds before they are properly recorded and deposited in the government's bank or investment account.

In small governments, strengthening internal control with limited resources requires active monitoring of areas vulnerable to fraud by governing boards and management and an overall awareness of potential fraud risk factors. The City Council should be commended having an independent review of their policies and procedures.

It is important that the City Council and management understand the five interrelated components for describing and analyzing the City's internal control system. The five interrelated components are the following:

Control environment: Having the proper "tone at the top" reinforces a government's commitment to complete, transparent, and accurate financial reporting. Control environment factors include the integrity, ethical values, management's operating style, delegation of authority systems, as well as the processes for managing and developing people.

Risk assessment: Every government faces a variety of risks from external and internal sources that must be assessed. Risk assessment is the identification and analysis of relevant risks to determine how risks should be managed.

Control activities: Control activities are the policies and procedures that help ensure directives are carried out and include a range of activities as diverse as approvals, authorizations, verifications, reconciliations, reviews of operating performance, security of assets and segregation of duties.

Information and communication: Financial systems play an essential role in internal control systems as they produce reports which are timely, accurate and appropriate to make decisions. Effective communication ensures this financial information is provided to the City Council, management, and citizens. It is essential that there are clear lines of communication between the governing board, management and other staff so that everyone understands their responsibilities.

Monitoring: Internal control systems need to be monitored - a process that assesses the quality of internal controls over time. If controls established are to be effective, it is critical the controls be evaluated timely to ensure they are operating effectively and, if necessary, corrective action is taken to investigate and resolve discrepancies.

Limitations of Internal Control

An inherent risk in any internal control system is the element of human error in processing or judgment, fatigue and stress. In addition, the cost of implementing a specific control should not exceed the expected benefit of the control. Therefore, small governments like the City cannot hire sufficient staff to fully segregate employee duties.

Observations and Recommendations

Our study noted the following areas where we believe improvements can be made in the City's internal control system:

1. Improve reliability and timeliness of internal and external financial reporting

Observation: In the past year, the City has not consistently provided timely or accurate financial information to internal or external users. This has created difficulties in managing City budgets for management, including the City Council, while creating confusion and concern among City personnel.

Cause: Controls were not established to identify and correct delays in financial reporting when they first started. Eventually, the City chose to replace the City comptroller; however, delays in hiring the current City comptroller further delayed certain reconciliations and other procedures necessary to produce timely and accurate financial information.

Furthermore, the City replaced their financial accounting system in 2009. A properly operating internal control system would evaluate the risks associated with this implementation process (level of effort required by City staff, inability to complete daily responsibilities while implementing new system) and developed an implementation plan which addressed these risks.

It is important to point out that a delay in producing timely and accurate financial information is very common for organizations. It is customary, because of the comprehensive changes needed to existing City processes and additional time required by City personnel for system training and implementation, for a municipality to experience delays in producing financial reports for a period of time after the system has been implemented.

Criteria: Financial reporting provides decision makers, both inside and outside of the City, with reliable financial data to make informed decisions. To be useful, the information provided should meet the following criteria:

- a) Appropriate content. With the volume of financial information available, it is important that information is summarized yet detailed enough to provide value to the user. Financial information must also be assessable to those who need the information.
- b) Timeliness. Information must be received within a reasonable timeframe to allow users to make effective decisions.
- c) Accuracy. Financial information must be reliable to allow the user to make appropriate decisions.

Recommendations:

• Month End Closing Checklist

We believe the City should establish a reasonable timeframe for closing financial transactions for each month. For a municipality the size of the City, we believe a reasonable time period to close each month's financial transactions would be 15 to 20 days after the end of each month.

To accomplish this, we believe the City should develop a checklist for closing monthly financial transactions which details each City employee's responsibilities as they related to month end closing procedures and the related time period each step on this checklist is to be completed. We have provided in Exhibit A an example of a monthly checklist which can be modified by the City, as deemed necessary.

Included on the checklist should be reoccurring monthly reconciliation of various balance sheet accounts. While the City probably would not need to reconcile every account each month, certain accounts, like cash and investments, must be reconciled monthly. To determine a schedule of reconciliations, the City should evaluate accounts where misstatements are most likely to occur. Completing monthly reconciliations will reduce the amount of adjustments made after year end as well as making the City's financial records more accurate throughout the year.

The most important component to ensure the checklist is operating effectively is an employee who would be responsible for monitoring the timeliness of the process, and who could take appropriate action to correct any deficiency. In our opinion, this should be the responsibility of the City administrator.

Update 9/20/10 A checklist has been developed pertinent to the City and is currently being reviewed with all personnel who will be responsible for items on it. Implementation is set for 10/1/10.

• Documentation of Financial Policies and Procedures

A key component of internal controls is the policies and procedures that help ensure that management's directives are being carried out. Like most Wisconsin municipalities, the documentation of the City's policies and procedures could be strengthened. We therefore recommend that the City take steps to strengthen the documentation of its financial policies and procedures.

The updated documentation, preferably in the form of a manual, should include all procedures performed by City personnel related to all financial systems of the City, including procedures completed by City departments. The manual should also document each operation of the accounting system (treasury, payroll, disbursements, purchasing, capital assets, debt transactions and financial reporting) and an explanation of how all the information is integrated.

Recommendations: An updated, comprehensive manual would serve the City as follows:

1. Coordinate financial management among the various City departments.
2. Establish responsibility at all levels of management and provide necessary authority and controls to permit discharge of those responsibilities.
3. Provide managers and employees a handbook of the approved financial management policies, procedures, forms and reports for guidance, instruction and reporting.
4. Simplify administrative and operating practices by standardizing procedures and reporting.
5. Provide a flexible way to implement and communicate changes and improvements as they arise.
6. Provide written instructions for the purpose of developing a thorough understanding of each assignment and to promote improvement of existing practices and compliance with established legal and management policies.

The implementation of this manual would occur over a period of time and would be an evolving document as changes occur. The checklist described in the first recommendation would be an integral part of this manual.

Update 9/20/10 An Ad Hoc Policy and Procedures Committee was appointed by the Mayor on May 24, 2010. The committee has been meeting weekly for approx. 4 months now and they are reviewing all City policies and procedures. The goal is to create a comprehensive Policy & Procedures Manual and they have made good progress. The committee reports back to the Finance, License and Regulation Committee as well as the Common Council.

2. Opportunities to assign financial duties to other City employees

Observation: While other City employees perform financial duties, no employees directly reports to the City controller. We believe the current workload of this position is unsustainable over a long period of time and, although much of the past effort has focused on trying to implement a new financial reporting system and reconcile prior year information, additional support is needed to maintain the financial records of the City. This position should complete financial projections and other analysis to assist the City administrator and City Council in managing the City finances while overseeing the general ledger and accounting system with support from other City employees.

Recommendation: The City should evaluate opportunities to strengthen the finance area by creating reporting responsibilities between the City comptroller and other employees. In small organizations like the City, employees often perform functions related to both general administration and finance. While our review indicated good cooperation exists between the City clerk and City comptroller, clearly defining reporting responsibilities would improve functionality of the City's processes. In addition, the City needs to look at other areas where finance duties could be assigned. In our opinion, the following should be considered:

- The building/zoning secretary could potentially assume additional responsibilities for financial duties. In our opinion, one example could be monitoring developer billings. Since developer agreements and the status of developer projects, including whether costs have been incurred, are handled in part by this department, it seems logical this responsibility could be transferred. In addition, other responsibilities could also be assigned.
- Currently, the municipal court has two employees who work under the direction of the municipal court judge. The City should consider if additional responsibilities could be assigned or the collection of municipal court citations changed to integrate these employees into general City operations to create additional resources for general administration and financial recordkeeping responsibilities. In addition, we noted through inquire and observation that the municipal court judge is generally not available to oversee the daily operation of the department because he is out of the state. In our opinion, integrating these employees into the general systems of the City would also provide additional oversight operations.

Update 9/20/10 In the spring of 2010, an informal reorganization was completed with the assignment of different duties to certain personnel at City Hall. The Building/Zoning Secretary has now assumed Accounts Receivable duties and the Accounting Clerk and Parking Meter Clerk both now report to the Comptroller. Segregation of duties was accomplished where possible and a plan for cross training was developed.

Observation: The City maintains an elected City treasurer which is not a full time position. The City treasurer currently is responsible for depositing general receipt and tax collections, in addition to issuing tax refund checks. At the present time, this position is not involved in bank or investment account reconciliations, determining outstanding checks, or other reconciling items. While the current City treasurer adequately performs the responsibilities currently assigned, few City governments maintain elected treasurer positions. In our opinion, this position could provide additional support to the City controller and maintaining an elected position does not always ensure the City has the most qualified candidate to perform these functions.

Recommendation: We therefore recommend the City review this position to determine if it would be better suited as an appointed position under the direction of the City controller to provide opportunities to better utilize this position in financial reporting processes.

Update 9/20/10 To date, the Council has not considered the idea of changing the Treasurer to become an appointed position.

Observation: The City's utility commission and cemetery operations are maintained separately from the City general offices with separate accounting systems and personnel. The City's Departmental 2008 Organizational Chart lists these departments as component units. Because the scope of our study did not involve these operations, we did not contact employees of these departments or review these operations.

Many governments are looking at opportunities to consolidate departments and/or operations to become leaner in today's environment of levy limitations and other restrictions.

Update 9/20/10 To date, the Council has not considered any consolidation in the Utility or Cemetery departments.

3. Receipts, revenues and accounts receivable procedures

Observation: The City maintains an accounts receivable system to invoice services and supplies provided by the City. In prior years, this system was not integrated with the general ledger system. With the implementation of the City's new financial system, the City has an integrated accounts receivable system which strengthens controls over invoices. We noted during our review of the City's accounts receivable balances that the 2007 balance included services which ultimately were uncollectible or in dispute and should not have been included in current receivables, inflating the general fund balance at the end of 2007.

Recommendation: We recommend the City adopt the following procedures related to accounts receivable invoices:

- Periodically, at least monthly, the total of the individual invoices billed, including billings for ambulance service, should be recorded in the general ledger by a debit to an accounts receivable account offset by credits to the appropriate revenue accounts.
- Periodically, the accounts receivable accounts should be reconciled by someone not involved with preparing or monitoring invoices to a report of the unpaid invoices or other supporting documentation.
- The review of unpaid invoices should also include a review of their eventually collectability. If any of the above unpaid accounts are determined to be uncollectible, they should be removed from the general ledger by authorization of the governing body. This procedure would not prevent future efforts at collection but would report unpaid accounts on the City's balance sheet on a more realistic basis. It would also reduce the accounting effort necessary to reconcile detail accounts receivable records to control accounts on the City's general ledger.

Update 9/20/10 With the change in personnel doing the A/R function, more review is being done on unpaid invoices and monthly statements are mailed regularly. The reconciliation of the receivable balance is now an item on the monthly closing checklist.

Observation: The City implemented a system to monitor parking tickets issued. Under current procedures, the parking tickets are manually entered into this system by the same individual who enters subsequent payments and does have physical access to the collection process.

Generally, segregating the initiation of the record (entering the parking citation into the system) with the subsequent collection and monitoring of delinquent citations weakens controls because the same individual can avoid entering citations into the system when citation payments have been made or expected to be made.

Recommendation: We are aware that the City is looking or has purchased hand held machines for

issuing tickets. The City should ensure, as part of the implementation process, that parking ticket information can be download directly from these hand held machines to the City's computer system monitoring citations. This would improve the efficiency of the process while also adding additional internal controls over the recording of tickets. If the interface to download information is not immediately available, the City should look at reassigning the function of entering parking tickets issued or develop a monitoring procedure to ensure tickets issued are entered timely into the computer system. In addition, the City should review the procedures over monitoring activity related to parking tickets collections (for example, how are void parking tickets handled) to ensure appropriate authorization and monitoring controls exist to detect misstatements.

Update 9/20/10 The City went live with the new handheld parking ticket writers in May 2010 and the tickets are now being downloaded directly from the handhelds twice a day into the accounting software. This has made a significant difference in efficiency and the segregation of duties. A new procedure is in place for voiding tickets which will be reflected in the new policy manual soon.

Observation: Various cash drawers are maintained, under the direction of the City treasurer, who prepares daily deposits. Certain other collection points (parking meter collections, beach revenues) collect and make deposits directly with the bank, with receipts issued based on bank deposit tickets provided to the City treasurer. The receipts issued are integrated into the City's general ledger and represent the source documentation for recording receipts into the general ledger. The following items were noted during our review of this process:

- In April, 2009 (month of system implementation), reconciling receipts issued, especially credit card payments, to deposits were more difficult due to changes in processes and procedures. The City changed various procedures and subsequent months, including credit card payments, and subsequent months easily were verified to bank deposits.
- Direct payments are generally not recorded into the City's receipt system or general ledger timely. As a result, numerous bank receipts for ambulance billings or interest receipts were not recorded by the City.

In a couple of instances, errors in recording receipts issued for parking meter collections were noted because the receipt issued did not agree with the bank deposit ticket due to human error in preparing the receipts (transposed numbers).

Recommendation: Our prior recommendation on cash reconciliations would have detected the items noted during our review; therefore, we reference recommendations over cash reconciliations (monitoring procedure) to improve controls over receipts issued. We have additional observations and recommendations on remote collections and deposits.

Update 9/20/10 The City is using a cash receipting program now which interfaces directly with the GL. This has reduced the number of errors and improves control. The Treasurer is balancing the cash drawer with the receipts on a nightly basis and is making daily bank deposits. Any discrepancies are resolved immediately and are not left to the end of the month when the bank accounts are reconciled.

Observation: Significant receipt amounts are received by the City from parking meter and beach collections. Because these revenues are primarily cash with no initial record of the amount expected to be deposited with the bank, the risk of fraud is

generally higher in these operations. While our review over these areas was not an extensive internal control audit, we noted the following:

- Formal written policies and procedures are not readily available. Two employees are generally involved in collection of parking meter funds.
- The supervisor generally reviews and makes the bank deposit and provides the bank deposit ticket to the City treasurer.
- No analysis of revenues received to expectations currently exists. When significant cash is received without a point of sale register, an important monitoring control is reviewing revenues received compared to expected receipts, based on past history and observed activity.

Because parking meters and beach operations involve cash handling, there should be written procedures to better assure that all collections have been deposited with the bank. Written procedures regarding cash handling should incorporate aspects of parking meter and beach operations and should contain the following:

- who is responsible for the collection
- the actual procedure of the collection
- procedures for auditing the collections for fluctuations and how the fluctuation was resolved
- who has responsibility of keys for meters; and
- the frequency of collection.

Recommendation: We therefore recommend the City develop written procedures to document procedures and ensure all employees involved in the process fully understand these procedures. In addition, we recommend the City develop spreadsheets analyzing revenues to historical collections or other documentation (perhaps parking citations issued) to determine if revenue received is reasonable.

We also recommend the City consider evaluating the cost-benefit of converting from mechanical to electronic parking meters to provide additional controls. There are electronic parking meters in use around the country that are capable of accumulating revenue data. That data can be useful in assuring management that all funds deposited in parking meters is credited to the City's bank account. In addition to accumulating revenue data, electronic meters offer other benefits including alternate forms of payment and improved visual signals on expired meters.

Update 9/20/10 This summer the City conducted a trial with using a pay station kiosk instead of manual parking meters. It is the Council's decision if they are willing to bear the expense to purchase these units to replace all 900 meters in the City. The Parking meter policies and procedures is a section of the new Policy Manual that is currently under development.

Recommendation: Finally, we recommend the City consider installing a cash register system to process beach admission and other receipts to improve controls over these revenues. A cash register system is important because it allows department management or cashiers to generate a sales report at any time during the day. By adding the beginning cash in drawer to the daily sales figure, the City will know exactly how much money should be in the cash register at any given time.

This is extremely useful:

- to avoid holding too much cash in the cash drawer,
- for discovering frequent overages/shortages for particular employees,
- and to remove temptation of taking cash without documentation from the cash drawer.

Update 9/20/10 A cash register was installed at the beach house this summer to record cash receipts. Also a tracking spreadsheet was created by the new Treasurer to monitor the starting and ending serial numbers of the wristbands used at the beach. This provides more control and tractability of the beach deposits. A floor safe was installed at the beach house also to secure the monies until the bank deposit is made.

4. Maintaining Separate Bank Accounts

Observation: Presently, the City maintains separate checking accounts for the general, municipal court, and property tax collections. We understand that the use of separate accounts can clearly disclose available funds on hand for a particular purpose. But, because of the current accounting software environment, the maintenance of separate checking accounts requires additional employee effort to compare and reconcile bank transactions to the general ledger accounts and generally weakens controls over these funds. For example, refund checks issued from the tax checking account were completed primarily by the City treasurer without approval. While the refund checks were supported by tax records, we have seen instances at other clients where checks were issued from a tax account which were not substantiated by property tax records and adjusted by reducing interest income being recognized as revenue by the government.

Government accounting software is designed to process cash transactions utilizing a "pooled" cash account, essentially meaning that one checking account is used to record cash transactions of different operations. The software is designed this way to be able to easily allocate payroll and other expenses between various operations of a government.

Recommendation: In order to streamline the accounting process and improve controls, we recommend the City consider combining checking accounts. We believe that reducing the number of accounts will decrease the effort required to record and maintain City accounting records while improving controls over these funds.

Update 9/20/10 A pooled cash system could be considered at the City. The new treasurer is open to the concept. Cooperation with the municipal court would have to be pursued.

5. Maintaining Petty Cash Funds

Observation: The City maintains and has recorded petty cash funds throughout various departments within the City. Based upon discussions with City personnel, we were informed that the City does not have a formal policy on the establishment and use of petty cash funds.

Recommendation: We recommend the City establish a formal petty cash policy. This policy should include, at a minimum, the following items:

- The formal approval process of establishing a fund
- The dollar amount of the fund
- The individuals responsible in each department for the fund
- The type of supporting documentation that should be maintained
- The reimbursement process for the fund

Once established, the City should review its present petty cash funds to determine if the existing funds are still needed. In many cases, petty cash funds established years ago are no longer needed and should be closed.

We feel the implementation of a formal petty cash policy and the review of existing petty cash funds will improve the internal control over the establishment and use of petty cash funds.

Update 9/20/10 All petty cash accounts were reviewed. The City Hall and Parking Meter petty cash funds were eliminated. There is a petty cash policy in effect and it is a part of the City Policy Manual.

**CITY PLAN COMMISSION
MONDAY, SEPTEMBER 20, 2010 - 6:30 PM
COUNCIL CHAMBERS, CITY HALL**

Meeting called to order by Mayor Connors at 6:30pm.

Roll Call: Commissioner Olson, Skates, Flower, Poetzingier and Alderman Hartz. Also Present: Mayor Connors, City Attorney Draper, Building/Zoning Administrator Brugger, Administrator Jordan and Administrative Assistant Special. City Planner Slavney was excused.

Hartz/Skates motion to approve minutes of August 16th, 2010 Plan Commission meeting. Motion carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to five (5) minutes. Applicants will be allowed when their item is discussed.

None.

Correspondence.

A letter and information received from Cass Kordecki regarding the regulation of commercial indoor lodging in other communities. A copy of both will be on file at the Clerk's office.

A letter was received by Mary Johnson in opposition of the zoning map amendment for the recently annexed property on Wells Street. This letter was provided in the Plan Commissioners packets. A copy of the letter will be on file at the Clerk's office.

Public Hearing on a Conditional Use Application filed by Robert and Delphine Grala, 280 Hythe Circle, Woodstock, IL 60098, for landscaping and paving for lake access and passive recreation (lawn care), located in the Lakeshore Overlay District at 1120 S. Lake Shore Drive Unit 17, Tax Key Number ZCNS 00017. Mr. Grala approached the podium and explained his project. He would like to expand his patio area and change his access from the patio to the lawn area. He currently exits onto his neighbor's patio and he would like to change that. The Association has approved his plan. Hartz reiterated that the Association has given approval. Mr. Grala stated yes. Hartz also asked how soon he would begin the project. Mr. Grala stated as soon as he gets the permit and it shouldn't take more than five days or so. Skates/Olson motion to close the public hearing. Motion carried. Hartz/Flower motion to approve the Conditional Use Application filed by Robert and Dephine Grala, 280 Hythe Circle, Woodstock, IL 60098, for landscaping and paving for lake access and passive recreation (lawn care), located in the Lakeshore Overlay District at 1120 S. Lake Shore Drive Unit 17, Tax Key Number ZCNS 00017 as presented including Staff recommendations. Discussion followed. Motion carried unanimously.

Public Hearing on a Conditional Use Application filed by Michael Keefe, PO Box 460, Lake Geneva, WI 53147, for a Group Development (multi-tenant commercial building) at 120 Broad Street, Tax Key Number ZOP 00346. Mr. Keefe approached the podium and presented his proposal for 120 Broad Street. He states that he proposed no more than three retail spaces. The drawings do not reflect any specific proposed businesses. The renderings are just to show what the signage will look like. He would like to get started as soon as possible to get it demolished and built/weathered in. Mr. Keefe would hope for occupancy in April/May of next year. Poetzingier asked what is on the upper floors. Mr. Keefe states that there is an apartment upstairs (it has been there for a very long time) and also space for storage since there is no basement for storage. Mr. Keefe explains that the building will be sprinklered. Brugger asked if the façade colors that are stated for discussion only, if it has been decided that the

Downtown Design Review could be approved tonight. Mr. Keefe stated that the front will be casing/glass and the upper will be a stucco/dryvit material. Green and maroon are the proposed. Mr. Keefe says the only thing on the rendering that will not be there are the hanging flower baskets. Those are too difficult to maintain. Brugger asked if color chips could be brought in for a more true color in the future. Olson reiterated that the apartment will stay. Mr. Keefe stated that it will. Flower/Olson motion to close the public hearing. Motion carried. Flower/Skates motion to approve the Conditional Use Application filed by Michael Keefe, PO Box 460, Lake Geneva, WI 53147, for a Group Development (multi-tenant commercial building) at 120 Broad Street, Tax Key Number ZOP 00346 as presented including staff recommendations. Discussion followed regarding the positive change to the building. Motion carried unanimously.

Public Hearing on a Conditional Use Application filed by Pizza Hut Estate holdings, 10930 W. Potter Rd., Wauwatosa, WI 53226 on behalf of Pizza Hut, to modify an existing non-conforming pole sign by replacing the faces with new signage at 801 Williams Street, Tax Key Number ZF 00027. Sandy Wicks from Poblacki Sign representing Pizza Hut approached the podium to explain the sign project. Brugger stated that a roof sign is a non conforming sign and once removed it cannot be replaced except through a Conditional Use. Brugger asked about a landscape plan. Ms. Wicks stated that a planter will be placed around the pole. Skates/Flower motion to close the public hearing. Motion carried. Skates/Olson motion to approve the Conditional Use Application filed by Pizza Hut Estate Holdings, 10930 W. Potter Rd., Wauwatosa, WI 53226 on behalf of Pizza Hut, to modify an existing non-conforming pole sign by replacing the faces with new signage at 801 Williams Street, Tax Key Number ZF 00027 as presented including staff recommendations and the reference to the addition of a planter around the base of the sign for additional landscaping. Discussion followed on the appropriateness of the change of this sign. This property is not in the Downtown Design Review district so no color scheme is restricted. Motion carried unanimously.

Public Hearing for a Zoning Map Amendment to designate Neighborhood Office (NO) on the following parcel located at N2260 County Trunk Highway H, recently annexed to the City of Lake Geneva more specifically identified as Certified Survey Map No. 1995, Recorded in Volume 9, Page 268 in the Walworth County Register of Deeds Office as document no. 205255 being part of the southwest 1/2 section of Section 6, T. 1N, R. 18E., Town of Bloomfield, Walworth, County Wisconsin, Tax Key Number MA1995 00001. Dr. Andy Kokodynski approached the podium in case of any questions by the Plan Commission or the public. He also explained the background/plan of action for this property. Hartz asked where this office will draw patients from. Dr. Kokodynski stated all around the area is where many of his patients are from. He says the purpose of this location is to allow existing patients of his, in the middle school and high school, easy access during school, after school. He is planning to create some easiness of accommodating students and parents of students with early hours (7:30am - to after school, early evening 4:45pm M-Th). They may add Friday's if the work load allows. He would like to start construction as soon as he closes on the property - razing it right away. That may or may not occur. He could start building in the Spring but it could happen sooner. Flower asked if in response to adjacent neighbors, if Dr. Kokodynski has considered screening. Dr. Kokodynski stated that he doesn't plan to have a large building and parking lot. He would like to keep some of the mature trees on the property, perhaps create a berm and add some landscaping. He wants green space, something that is also aesthetically pleasing to the neighbors. Flower/Hartz motion to close the public hearing. Motion carried. Hartz/Olson motion to approve the Zoning Map Amendment to designate Neighborhood Office (NO) on the parcel located at N2260 County Trunk Highway H, recently annexed to the City of Lake Geneva more specifically identified as Certified Survey Map No. 1995, Recorded in Volume 9, Page 268 in the Walworth County Register of Deeds Office as document no. 205255 being part of the southwest 1/2 section of Section 6, T. 1N, R. 18E., Town of Bloomfield, Walworth, County Wisconsin,

Tax Key Number MA1995 00001 as presented including Staff recommendations. Hartz stated that according to the Comprehensive Plan encourages this kind of redevelopment. Motion carried unanimously.

Public Hearing on a consideration of amendment to the Zoning Ordinance of the City of Lake Geneva to clarify the regulation of commercial indoor lodging uses including "Cottages", "Vacation Homes", "Tourist Homes", "Resort Homes", and "Fractional Ownership Units". Brugger explained about how in the past he has had to enforce transient renting in residential neighborhoods and he would like to have more clarification in the Zoning Ordinance regarding this.

Cass Kordecki, property owner at 715 North Street. She explains how she purchased this home and fixed it up. She was concerned about the neighbor next door not keeping up the look of the area so she bought the lot next store and decided the only way she can control the area next to her lot was to purchase that lot. She was approached to rent the house out on a short term basis. She was then approached stating that she could not do this. Ms. Kordecki stated that she has been approached by people who want to rent on all types of occasions. She has accepted a lease by people who have lied. She has dealt with those issues. All renters are not party renters. She has attended meeting at the county level on these issues and even done research on different types of short term rentals. Further discussion continued on reports of the types of people who are investing in these rentals. Ms. Kordecki also refers to some definitions and guidelines of other communities and how it could relate to our City.

Nancy Russell 1720 Fairview Drive. Ms. Russell endorses the proposed ordinance that the City looked at last month. She reported what the county zoning meeting last week decided not to go further with a change the Commercial Indoor lodging ordinance regarding transient rental. The County does allow transient lodging in many districts including R4 and R5 residential districts as well as other commercial districts. Ms. Russell read the ordinance that the county currently has regarding transient rental.

Mary Jo Fesenmaier 633 Sue Ann Drive. Wants to know how loop holes will be closed (as referred to by the last Plan Commission meeting minutes) and how things will be enforced.

Brian Pollard, Fairwyn Ltd. 875 Townline Rd. Would like the see Fractional Ownership Units be deleted from the items included in Commercial Indoor Lodging as it is being done all over without renting being done.

Barbara Quincannon-Bormes 522 Baker Street. She is concerned with Timeshare Estate/ Fractional Ownership as her driveway is next to the Wrigley Drive Condominiums. She is concerned with the increase in the amount of people that can come with this kind of ownership. These people (transient people) do not have the same sense of ownership and the safety of young people can be detrimental.

Larry Kulick, W3768 South Shore Drive in the Town of Geneva. He does not favor short term rental. He appreciates the information that Ms. Kordecki presented but the comparison to Door County is not the same. There is more area amongst the homes in Door County than there is here in Walworth County.

Flower/Olson motion to close the public hearing. Motion carried. Attorney Draper explained that working with Brugger over a long period of time, one of their intentions all along was to hear the comments from the public. This has been a work in progress. He explains that he sees two different

things here. One, an ownership issue; Timeshares and Fractional Ownership and second, transient Lodging in residential zoning districts. Draper explains that the State has a timeshare statute and one of the restrictions on the Time share Statue is that you are not suppose to discriminate against timeshare type of ownerships. What does that mean? Draper needs more time to research it as he just recently discovered this statute. We have to decide where we want to go with this issue. Flower comments on trying to find a resolution to cover all our issues and that it may not be able to be done. Draper asks what is it that the Commission wants to be addressed. Brugger says that our ordinance does not permit transient rental in a residential district. Do we want it to be allowed, as a Conditional Use, like the bed and breakfast is? The neighbors could have input on them as well. The difference with a Bed and Breakfast is that the owner has to live on the premise all the time. That makes a difference in how things are maintained. Hartz thinks that ownership and rentals should be treated differently. He also wonders if people who are currently renting on a weekly basis are having more issues with the neighbors than those who have rentals in standard rentals (more than a weekly basis). Flower explains that there are transient renters that take pride and are good renters and there are permanent renters who party all the time. There is no way to really make a difference between the renters. Brugger states that some neighborhood stability can be given with no transient rental, knowing who is outside playing in the yard next to your kids on a regular basis or not. Brugger states that he thinks it would be good for him, Attorney Draper and the City Planner talk more about this and bring it back to another meeting. Flower asks if there are any restrictions on being a landlord and could that have any bearing on bettering this situation. This would be the difference between licensing and permitting. Right now a disorderly conduct ticket can be given to the offender and not necessarily the property owner. Sometimes the parking is an issue with weekly rentals, not to say that it cannot be a problem with longer rentals though. Hartz/ Skates motion to refer this item back to Staff and then bring this item back to Plan Commission when it is ready. Motion carried.

Review and Recommendation on a Site Plan submitted by Birender Singh for an addition to an existing building at 797 Wells Street. Brugger explains that the applicant would like to add on to the back of the building to install a walk in cooler for a liquor store. The exterior of the building will match that of the existing building. The landscaping is adequate for what is existing. Hartz stated that as he was looking at the site that it is confusing where the sidewalk is and parking. He would maybe like to see some clarification to delineate where the parking for the liquor store is and the parking for the Wellness Center. Brugger stated that it is a shared parking lot. Perhaps some parking blocks could be put at the front of the parking stalls along Townline Road. Discussion continued. Hartz/Skates motion to NOT approve the Site Plan as presented. Hartz states that according to the fact finding #5, this plan does not adequately provide appropriate traffic control and parking. Fact finding #6, Hartz believes, that this plan does not provide appropriate landscaping and open space areas defining the difference between the parking and the sidewalk area that is permanently there. There is also no provision for storm water and erosion control although this is an existing use and not changing anything. Brugger states that the Site Plan only applies to the addition not the existing site. There are provisions in the ordinance that allow for the non-conforming of this building but it does say that with an enlargement, a review has to be done and it has to conform. Brugger then asks if the comments listed above pertain to the addition of the building or to the existing building as a whole. Hartz states that this use does fit the neighborhood mixed use and the business certainly complies with that notion, although under policies and programs it identifies the general design guidelines one of which states that buildings and sites are designed for pedestrians and not automobiles. This current site doesn't seem to meet with that policy or program. Brugger still asks is this due to the addition of the building or as it currently exists. Hartz responded that it is due to the existing site. Draper explains that Comprehensive Plan does not affect something that is not changing zoning. Brugger stated that this is not a Conditional Use that is being asked for either. Brugger read the ordinance that the only part of the site (the enlargement) is the part that has to conform

to the site plan review. Draper concurs with Brugger. Hartz/Skates motion to withdraw the original motion. Brugger said he doesn't have a problem with the delineation between the parking lot and the walkway and that the City can do that. Discussion followed. Hartz/Olson motion to approve the Site Plan of the addition to the building as presented subject to Staff recommendations and subject to a request that the applicant on his own delineate the difference between the parking lot and the adjacent sidewalk (walking/bike path) along Townline Road. Discussion followed on parking lot encroachment. Flower commented about the loading area to the building and maybe not having enough room. Brugger stated that building isn't large enough to mandate an actual loading area. Flower asked about the required number of parking spaces for the building. Brugger stated that this is a shared parking lot and this building requires five spaces and the other building requires three. Between the two buildings, they only need one handicapped parking space. The parking spaces between the two buildings are adequate. Motion carried unanimously.

Downtown Design Review.

None.

Hartz/Skates motion to adjourn at 8:16 pm. Motion carried.

/s/ Jennifer Special, Building/Zoning Administrative Assistant

These minutes are not official until approved at the next Planning Commission meeting.

STAFF REPORT
To Lake Geneva Plan Commission

Meeting Date: September 20, 2010

Agenda Item #6

Applicant:

Robert and Delphine Grala
280 Hythe Circle
Woodstock, IL 60098

Request:

Conditional Use for landscaping and paving for lake access and passive recreation (lawn care), located in the Lakeshore Overlay district at 1120 S. Lake Shore Drive Unit 17.

Description: The applicant would like to modify an existing patio area in the Lakeshore Overlay zoning district. This is allowed as a conditional use under the lawn care provisions which allows an area for passive recreation.

Staff Recommendation: Staff has no objection to the request as we find the submitted plans to be in compliance with ordinance requirements.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #7

Applicant:

Michael Keefe
PO Box 460
Lake Geneva, WI 53147

Request:

Conditional Use for Group Development (multi-tenant commercial building) at 120 Broad Street.

Description: The applicant would like to convert their existing building to a multi-tenant use requiring conditional use approval.

Staff Recommendation: Staff has no objection to this request.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #8

Applicant:

Pizza Hut Holdings
10930 W. Potter Road
Wauwatosa, WI 53226

Request:

Conditional Use to modify an existing non-conforming pole sign by replacing the faces with new signage at 801 Williams Street.

Description: The applicant would like to replace the sign face panels to an updated corporate image.

Staff Recommendation: Staff has no objection to the request. The existing sign is located between two buildings with a zero street setback which would severely limit the visibility of a monument sign setback according to current ordinance requirement. In addition, the visibility of a monument sign setback into the parking area would be limited by the cars parking around it.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be:

1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #9

Applicant:

City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Request:

Zoning Map Amendment to designate Neighborhood Office (NO) for the recently annexed parcel from the Town of Bloomfield off of Wells Street.

Description: This recently annexed parcel need to be shown on the official zoning map.

Staff Recommendation: Staff would recommend approval of the amendment as it is conformity with the recommendations of the adopted comprehensive plan.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. The proposed Official Zoning Map amendment further the purposes of this Chapter as outlined in Section 98-005 and the applicable rules and regulations of the Wisconsin Department of Natural Resources and the Federal Emergency Management Agency.
2. The newly annexed territory needs to be assigned a permanent zoning category.
3. The proposed amendment to the Official Zoning Map maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

Agenda Item #10

Applicant:

City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Request:

Consideration of amendment to the Zoning Ordinance
To clarify the regulation of commercial indoor lodgings
uses.

Description: There has been a lot of attention given to various rental and ownership schemes due to the current economic conditions. Staff would propose the attached amendment to clarify what constitutes commercial indoor lodging. We feel this will make the ordinance clearer and enforcement easier.

Staff Recommendation: Staff would like to hear public comments on this matter and will provide any comment at the hearing. We have already included another draft with additional language based on last month's discussion. We anticipate there may be changes necessary based on comments from the public and commissioners. However, if it is determined that the proposed amendment is ready to forward to the Council for action then staff would recommend a motion for approval and the appropriate fact finding would be:

1. The proposed amendment furthers the purposes of Article II.
2. The proposed amendment furthers the purposes of Section 98-206.
3. The ordinance provisions, as currently adopted, may not clearly delineate what constitutes a commercial indoor lodging use. The amendment will clarify the City's position on what constitutes a commercial indoor lodging use and where such activity may be conducted.

Agenda Item #11

Applicant:

Birender Singh
1840 Prestwick Drive
Lake Geneva, WI 53147

Request:

Review and Recommendation on a Site Plan for
an addition to the existing building at 797 Wells Street.

Description: The applicant would like site plan approval to construct an addition for a walk-in cooler.

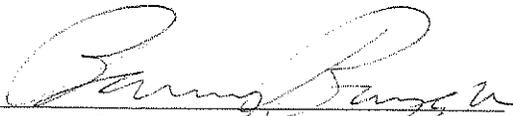
Staff Recommendation: Staff has no objection as the submitted site plan demonstrates compliance with ordinance requirements.

If the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. All standards of the Zoning Ordinance and other applicable City, State and Federal regulations are met;
2. The public health and safety is not endangered;
3. Adequate public facilities and utilities are provided;
4. Adequate control of storm water and erosion are provided and the disruption of existing topography, drainage patterns and vegetative cover is maintained insofar as is practical;
5. Appropriate traffic control and parking are provided;
6. Appropriate landscaping and open space areas are provided;
7. The appearance of structures maintains a consistency of design, materials, colors, and arrangement with nearby properties of similar use which comply with the general architectural guidelines provided in subsections i. through v., below:
 - i. Exterior construction materials shall be consistent with Sec.98-718;
 - ii. Exterior building design or appearance shall not be of such unorthodox or abnormal character in relation to its surroundings as to be unsightly or offensive to generally accepted taste and community standards;
 - iii. Exterior building design or appearance shall not be so identical with nearby buildings so as to create excessive monotony or drabness. A minimum of five basic home styles shall be provided in each residential subdivision;
 - iv. Exterior building design or appearance shall not be constructed or faced with exterior material which is aesthetically incompatible with other nearby buildings or which presents an unattractive appearance to the public and from surrounding properties; and

- v. Exterior building, sign, and lighting design or appearance shall not be sited on the property in a manner which would unnecessarily destroy or substantially damage the natural beauty of the area.

Staff may provide additional comment on the above items and will comment on remaining agenda items at the meeting.



Zoning Administrator

Date: 8/11/10

From: Robert Grala

To: Zoning Administrator

Subject: Written description of intended use for property at 1120 S. Lakeshore Dr. Lake Geneva, Wi. 53147 unit 17 (Somerset)

Rework and improve existing brick paved patio and allow better traffic flow thru patio to exit onto grass area for access to lake in center of lot, verses on neighbors property line. The proposed work would occur to a single family condominium, which is part of a 6 unit building located in Somerset subdivision. Somerset is zoned as a planned development designated as single family urban. Our residence is occupied by my wife and me primarily on weekends and used as a second home.

The current patio is constructed of unilock pavers and is approximately 500 sq. ft. The proposed patio and seat walls will also be constructed of unilock pavers and will be approximately 600 sq. ft.. A substantial amount of landscape would also be planted as the proposed Master Hardscape & Landscape Plan indicates.

The proposed changes would comply with all requirements of Article VII. There would be no changes made to the exterior of the building, and there are currently no intentions for future expansion.

These changes would allow for a more functional use and blend in with our neighbors existing patios. We also believe that these changes will help maintain and add value to existing Lake Geneva real estate.

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

1120 S. LAKE SHORE DR UNIT 17 LAKE GENEVA, WI 53147

NAME AND ADDRESS OF CURRENT OWNER:

ROBERT + DELPHINE GRALA 280 Hythe Circle
WOODSTOCK, IL 60098
1120 S. LAKE SHORE DR.
LAKE GENEVA, WI 53147

TELEPHONE NUMBER OF CURRENT OWNER: Cell- 847-507-8681 WOODSTOCK HOME- 815-337-5617
L.G. HOME - 262-203-5072

NAME AND ADDRESS OF APPLICANT:

ROBERT GRALA 280 Hythe Circle
WOODSTOCK, IL 60098
1120 S. LAKE SHORE DR.
LAKE GENEVA, WI 53147

TELEPHONE NUMBER OF APPLICANT: Cell 847-507-8681 WOODSTOCK HOME 815-337-5617
L.G. HOME 262-203-5072

PROPOSED CONDITIONAL USE:

REWORK + IMPROVE EXISTING BRICK PAVED PATIO AND ALLOW BETTER
TRAFFIC FLOW THRU PATIO TO EXIT ONTO GRASS AREA FOR ACCESS TO
LAKE IN CENTER OF LOT VERSES ON NEIGHBORS PROPERTY LINE.

ZONING DISTRICT IN WHICH LAND IS LOCATED: _____

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

HOHLFELDER LANDSCAPING INC. LANDSCAPE ARCHITECT:
29548 Route 83 North JIM MORTON cell # 847-363-5958
IVANHOE, IL 60060

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

ALL PROPOSED WORK to be done by hand. NO motorized or
HEAVY EQUIPMENT such as tractor or LIFT TRUCK to be used.

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

8-9-10
DATE

Robert Grala
SIGNATURE OF APPLICANT

AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

ROBERT GRALA, as applicant/petitioner for:

Name: ROBERT GRALA

Address: 1120 SO. LAKE SHORE DR.

LAKE GENEVA, WI 53147
CELL

Phone: 847-507-8681

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 9th day of AUGUST, 2000.

ROBERT GRALA
Printed name of Applicant/Petitioner

Robert Grala
Signature of Applicant/Petitioner

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:
CONDITIONAL USE REVIEW AND APPROVAL (Requirements per Section 98-905)**

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the City to process said application. Parts II and III should be used by the Applicant to submit a complete application; Parts I - IV should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

- ___ Pre-submittal staff meeting scheduled:
Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
- Follow-up pre-submittal staff meetings scheduled for:
 ___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
 ___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
 ___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
 ___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
- ___ Application form filed with Zoning Administrator: Date: _____ by: _____
- ___ Application fee of \$ _____ received by Zoning Administrator: Date: _____ by: _____
- ___ Reimbursement of professional consultant costs agreement executed: Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator)

Date: 8-20-10 by: [Signature]
Date: 8-20-10 by: [Signature]

Draft Final Packet (1 Copy to Zoning Administrator)

[Signature]

- ___ (a) A map of the proposed conditional use:
 - Showing all lands for which the conditional use is proposed;
 - Showing all other lands within 300 feet of the boundaries of the subject property;
 - Referenced to a list of the names and addresses of the owners of said lands as they appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);
 - Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;
 - Map and all its parts are clearly reproducible with a photocopier;
 - Map size of 11" by 17" and map scale not less than one inch equals 800 ft.
 - All lot dimensions of the subject property provided;
 - Graphic scale and north arrow provided.
- [Signature] ___ (b) A map, such as the Land Use Plan Map, of the generalized location of the subject property in relation to the City as a whole:
- [Signature] ___ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations (see Site Plan Review checklist);
- [Signature] ___ (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as

proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.

RS ✓

(e) Written justification for the proposed conditional use:

Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

consistent with current neighboring hardscapes

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

consistent with current neighboring hardscapes

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

NO

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

consistent with current neighboring hardscapes

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

N/A

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

N/A

IV. FINAL APPLICATION PACKET INFORMATION

Receipt of 5 full scale copies in blueline or blackline
of complete Final Application Packet by Zoning Administrator:

Date: 9-13-10 by: RL

Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics)
copies of complete Final Application Packet by Zoning Administrator:

Date: 9-13-10 by: RL

Certification of complete Final Application Packet and
required copies to the Zoning Administrator by City Clerk:

Date: 9-13-10 by: RL

Class 2 Legal Notice sent to official newspaper by City Clerk:

Date: 9-13-10 by: RL

Class 2 Legal Notice published on 9-2-10 and 9-9-10

by: RL

Conditional Use recorded with the County Register of Deeds Office:

Date: _____ by: _____

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:
SITE PLAN REVIEW AND APPROVAL (Requirements per Section 98-908)**

This form should be used by the Applicant as a guide to submitting a complete application for a site plan review and by the City to process said application. Part II should be used by the Applicant to submit a complete application; Parts I - III should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

- Pre-submittal staff meeting scheduled:
 Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
- Follow-up pre-submittal staff meetings scheduled for:
 - Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
 - Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
 - Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
 - Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____
- Application form filed with Zoning Administrator: Date: _____ by: _____
- Application fee of \$ _____ received by Zoning Administrator: Date: _____ by: _____
- Reimbursement of professional consultant costs agreement executed: Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator) Date: _____ by: _____
 Draft Final Packet (1 Copy to Zoning Administrator) Date: _____ by: _____

25
 ↓
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- (a) A written description of the intended use describing in reasonable detail the:
- Existing zoning district(s) (and proposed zoning district(s) if different); PD PLANNED DEV.
 - Land use plan map designation(s); SINGLE FAMILY-URBAN
 - Current land uses present on the subject property; GUNITE AND SINGLE FAMILY
 - Proposed land uses for the subject property (per Section 98-206); LAWN CARE - ACCESS PATH
 - Projected number of residents, employees, and daily customers; 2
 - Proposed amount of dwelling units, floor area, impervious surface area, and landscape surface area, and resulting site density, floor area ratio, impervious surface area ratio, and landscape surface area ratio; 1
 - Operational considerations relating to hours of operation, projected normal and peak water usage, sanitary sewer or septic loadings, and traffic generation;

NA Operational considerations relating to potential nuisance creation pertaining to noncompliance with the performance standards addressed in Article VII (Sections 98-701-98-721) including: street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials;

NA If no nuisances will be created (as indicated by complete and continuous compliance with the provisions of Article VII), then include the statement "The proposed development shall comply with all requirements of Article VII."; OK

NA Exterior building and fencing materials (Sections 98-718 and 98-720);

✓ Possible future expansion and related implications for points above; NONE

✓ Any other information pertinent to adequate understanding by the Plan Commission of the intended use and its relation to nearby properties. NA

RD ✓

(b) A Small Location Map at 11" x 17" showing the subject property, all properties within 300 feet, and illustrating its relationship to the nearest street intersection. (A photocopy of the pertinent section of the City's Official Zoning Map with the subject property clearly indicated shall suffice to meet this requirement.)

RD ✓

(c) A Property Site Plan drawing which includes:

✓ A title block which indicates the name, address and phone/fax number(s) of the current property owner and/or agent(s) (developer, architect, engineer, planner) for project;

✓ The date of the original plan and the latest date of revision to the plan;

✓ A north arrow and a graphic scale (not smaller than one inch equals 100 feet);

✓ A reduction of the drawing at 11" x 17"; 8.5 x 11

✓ A legal description of the subject property;

✓ All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled;

✓ All existing and proposed easement lines and dimensions with a key provided and explained on the margins of the plan as to ownership and purpose;

✓ All required building setback lines;

✓ All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, utility poles, drainage facilities, and walls;

NA The location and dimension (cross-section and entry throat) of all access points onto public streets;

NA The location and dimension of all on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided versus required by the Ordinance;

NA The location and dimension of all loading and service areas on the subject property and labels indicating the dimension of such areas;

NA The location of all outdoor storage areas and the design of all screening devices;

NA The location, type, height, size and lighting of all signage on the subject property;

NA The location, height, design/type, illumination power and orientation of all exterior lighting on the subject property -- including the clear demonstration of compliance with Section 98-707;

NA The location and type of any permanently protected green space areas;

NA The location of existing and proposed drainage facilities;

NA In the legend, data for the subject property on:

___ Lot Area;

___ Floor Area;

___ Floor Area Ratio (b/a);

___ Impervious Surface Area;

___ Impervious Surface Ratio (d/a);

___ Building Height.

RD ✓

(d) A Detailed Landscaping Plan of the subject property:

✓ Scale same as main plan (> or equal to 1" equals 100')

✓ Map reduction at 11" x 17" 8.5 x 11

- Showing the location of all required bufferyard and landscaping areas
- Showing existing and proposed Landscape Point fencing
- Showing berm options for meeting said requirements
- Demonstrating complete compliance with the requirements of Article VI
- Providing individual plant locations and species, fencing types and heights, and berm heights;

(e) A Grading and Erosion Control Plan:

N/A

- Same scale as the main plan (> or equal to 1" equals 100')
- Map reduction at 11" x 17"
- Showing existing and proposed grades including retention walls and related devices, and erosion control measures.

(f) Elevation Drawings of proposed buildings or remodeling of existing buildings:

N/A

- Showing finished exterior treatment;
- With adequate labels provided to clearly depict exterior materials, texture, color and overall appearance;
- Perspective renderings of the proposed project and/or photos of similar structures may be submitted, but not in lieu of adequate drawings showing the actual intended appearance of the buildings.

NOTE: Initiation of Land Use or Development Activity: Absolutely no land use or development activity, including site clearing, grubbing, or grading shall occur on the subject property prior to the approval of the required site plan. Any such activity prior to such approval shall be a violation of law and shall be subject to all applicable enforcement mechanisms and penalties.

NOTE: Modification of an Approved Site Plan: Any and all variation between development and/or land use activity on the subject property and the approved site plan is a violation of law. An approved site plan shall be revised and approved via the procedures of Subsections 98-908(2) and (4) so as to clearly and completely depict any and all proposed modifications to the previously approved site plan, prior to the initiation of said modifications.

III. FINAL APPLICATION PACKET INFORMATION

Receipt of 5 full scale copies in blue line or blackline of complete Final Application Packet by Zoning Administrator:

Date: 9-13-10 by: RS

Receipt of 25 reduced (8.5" by 11" text and ^{8.5 x 11} 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator:

Date: 9-13-10 by: RS

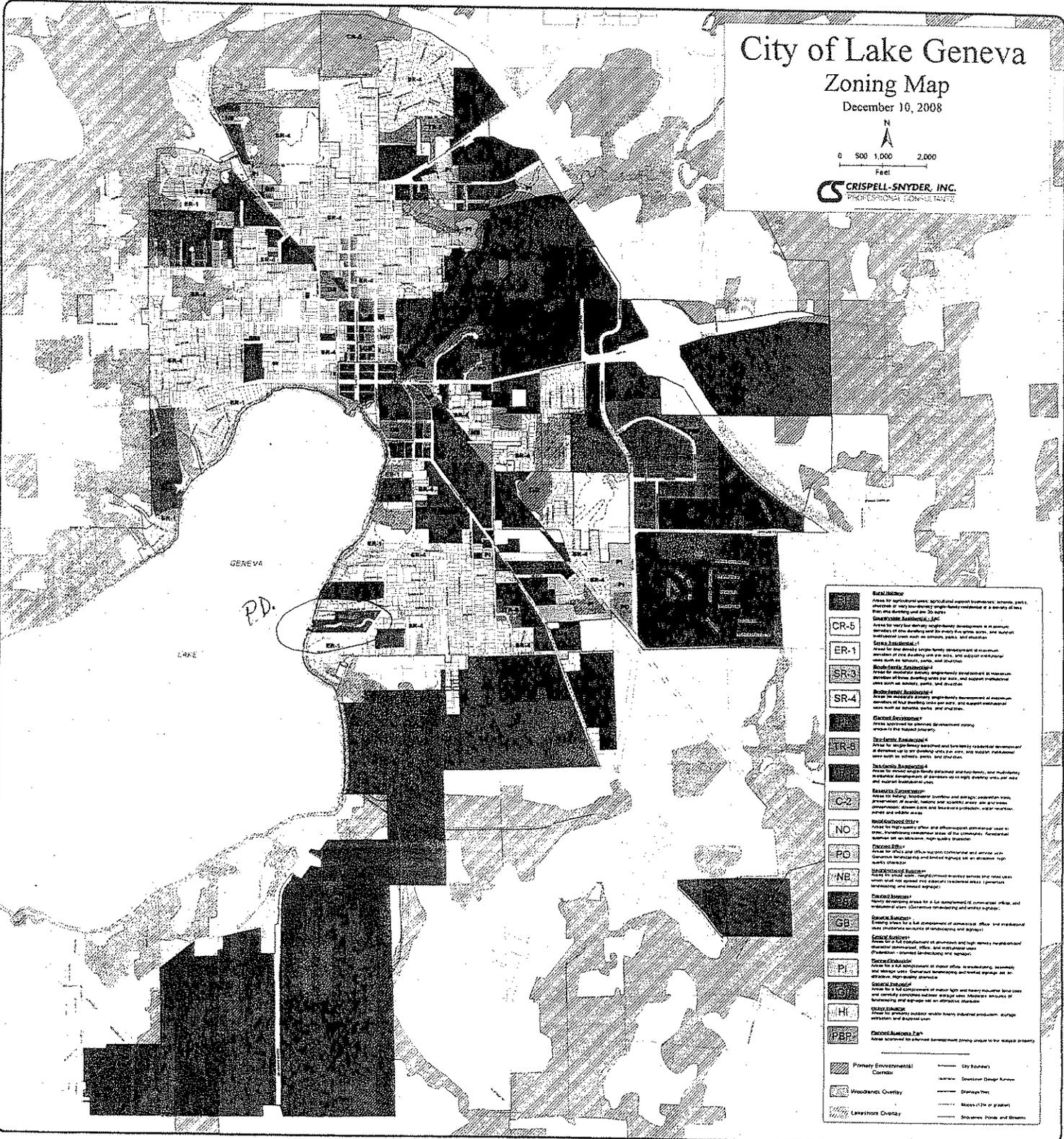
City of Lake Geneva Zoning Map

December 10, 2008



0 500 1,000 2,000
Feet

CS CRISPELL-SNYDER, INC.
PROFESSIONAL ENGINEERS



- CR-5** **Community Residential**
Areas for residential use, including single-family detached, duplex, triplex, townhouse, and multi-family residential development in a variety of lot sizes, with a minimum lot area of 20,000 sq. ft.
- ER-1** **Executive Residential**
Areas for low density single-family detached development in a variety of lot sizes, with a minimum lot area of 20,000 sq. ft.
- SR-3** **Single-Family Residential**
Areas for medium density single-family detached development in a variety of lot sizes, with a minimum lot area of 20,000 sq. ft.
- SR-4** **Single-Family Residential**
Areas for medium density single-family detached development in a variety of lot sizes, with a minimum lot area of 20,000 sq. ft.
- ER-2** **Executive Residential**
Areas for low density single-family detached development in a variety of lot sizes, with a minimum lot area of 20,000 sq. ft.
- SR-5** **Single-Family Residential**
Areas for medium density single-family detached development in a variety of lot sizes, with a minimum lot area of 20,000 sq. ft.
- C-2** **Community Commercial**
Areas for medium density commercial development in a variety of lot sizes, with a minimum lot area of 20,000 sq. ft.
- NO** **Neighborhood Office**
Areas for medium density commercial development in a variety of lot sizes, with a minimum lot area of 20,000 sq. ft.
- PO** **Professional Office**
Areas for medium density commercial development in a variety of lot sizes, with a minimum lot area of 20,000 sq. ft.
- NR** **Neighborhood Residential**
Areas for medium density residential development in a variety of lot sizes, with a minimum lot area of 20,000 sq. ft.
- GB** **General Business**
Areas for medium density commercial development in a variety of lot sizes, with a minimum lot area of 20,000 sq. ft.
- PI** **Professional Office**
Areas for medium density commercial development in a variety of lot sizes, with a minimum lot area of 20,000 sq. ft.
- IS** **Industrial**
Areas for medium density industrial development in a variety of lot sizes, with a minimum lot area of 20,000 sq. ft.
- HI** **Heavy Industrial**
Areas for medium density industrial development in a variety of lot sizes, with a minimum lot area of 20,000 sq. ft.
- PR** **Professional Office**
Areas for medium density commercial development in a variety of lot sizes, with a minimum lot area of 20,000 sq. ft.

- Primary Environmental Corridor
- City Boundary
- Woodlands Overlay
- Developer Design Rules
- Strategic Plan
- Minimum 12% or greater
- Lakeshore Overlay
- Subways, Trains, and Buses

Somerset Condominium Association

Condo Building Owners

Solberg, Wallace and Joan
1120 South Lake Shore Drive - Unit 14
Lake Geneva, WI 53147

Cless, Gerhard and Ruth
1120 South Lake Shore Drive - Unit 15
Lake Geneva, WI 53147

Allabastro, Warren and Alice
1120 South Lake Shore Drive - Unit 16
Lake Geneva, WI 53147

Grala, Robert and Delphine
1120 South Lake Shore Drive - Unit 17
Lake Geneva, WI 53147

Wright, Randy and Terry
1120 South Lake Shore Drive - Unit 18
Lake Geneva, WI 53147

Franks, George and Barbara
1120 South Lake Shore Drive - Unit 19
Lake Geneva, WI 53147

Prepared by: MARILENE DICHOSO

COUNTRYWIDE BANK, FSB

DATE: 07/31/2008

CASE #:

DOC ID #: 193534319

BORROWER: ROBERT B. GRALA

PROPERTY ADDRESS: 1120 S LAKE SHORE DRIVE

LAKE GENEVA, WI 53147-2266

Office #: 0030466

1600 GOLF ROAD, SUITE 600

ROLLING MEADOWS, IL 60008

Phone: (847)545-7100

Office Fax No.: (847)545-7002

LEGAL DESCRIPTION EXHIBIT A

Unit 17, together with said unit's undivided appurtenant interest in the common elements all in Somerset Condominium, a condominium declared and existing under and by virtue of the Condominium Ownership Act of the State of Wisconsin and recorded by a Declaration as such condominium in the Office of the Register of Deeds for Walworth County, Wisconsin, on September 27, 1977, in Volume 197 of Records on Page 323, as Document No. 23600, and Addendum I recorded in Volume 220 of Records on page 169 as Document No. 38926 and subject to any amendments and addendums thereto, said condominium being located in the City of Lake Geneva, County of Walworth, State of Wisconsin on the real estate described in said Declaration and incorporated herein by this reference thereto.

Tax Key No. ZCNS 00017

FHA/VA/CONV

• Legal Description Exhibit A

1C404-XX (04/03)(d)



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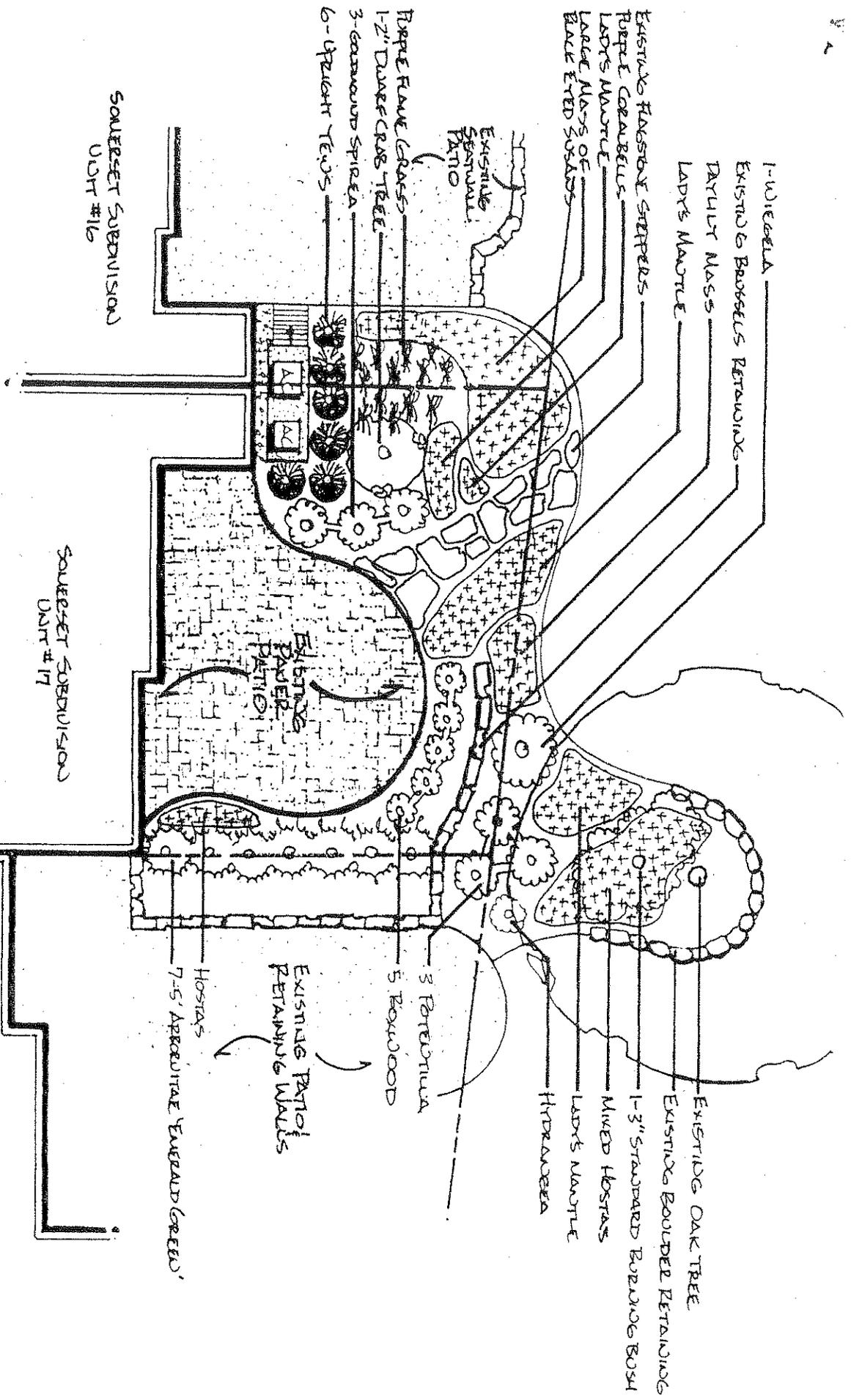
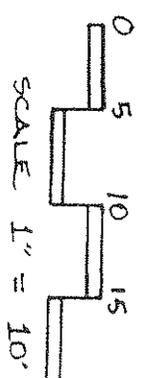
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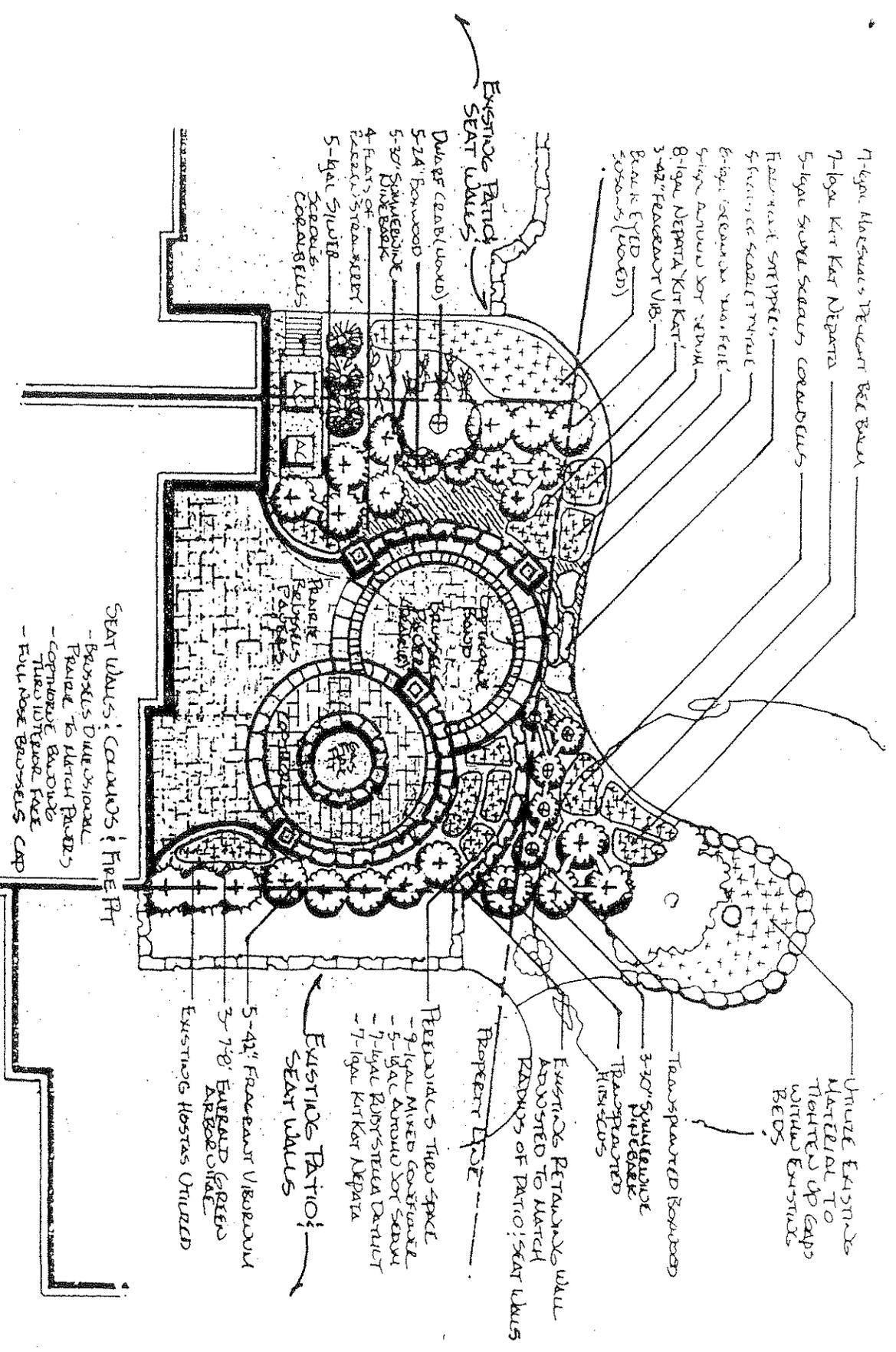
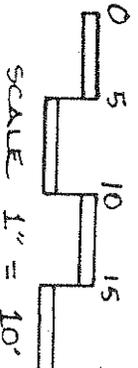
HOLLREIDER LANDSCAPE
 29548 Rt. 83 NORTH
 MUDELEIN, IL 60060

THE GRALA RESIDENCE
 1120 SOUTH LAKE SHORE DRIVE
 LAKE GENEVA, WI 53147
 (SURRESET SUBDIVISION UNIT #17)

EXISTING LANDSCAPE; PATIO

PAGE 1 of 5
 SCALE 1" = 10'
 DATE 7/23/10





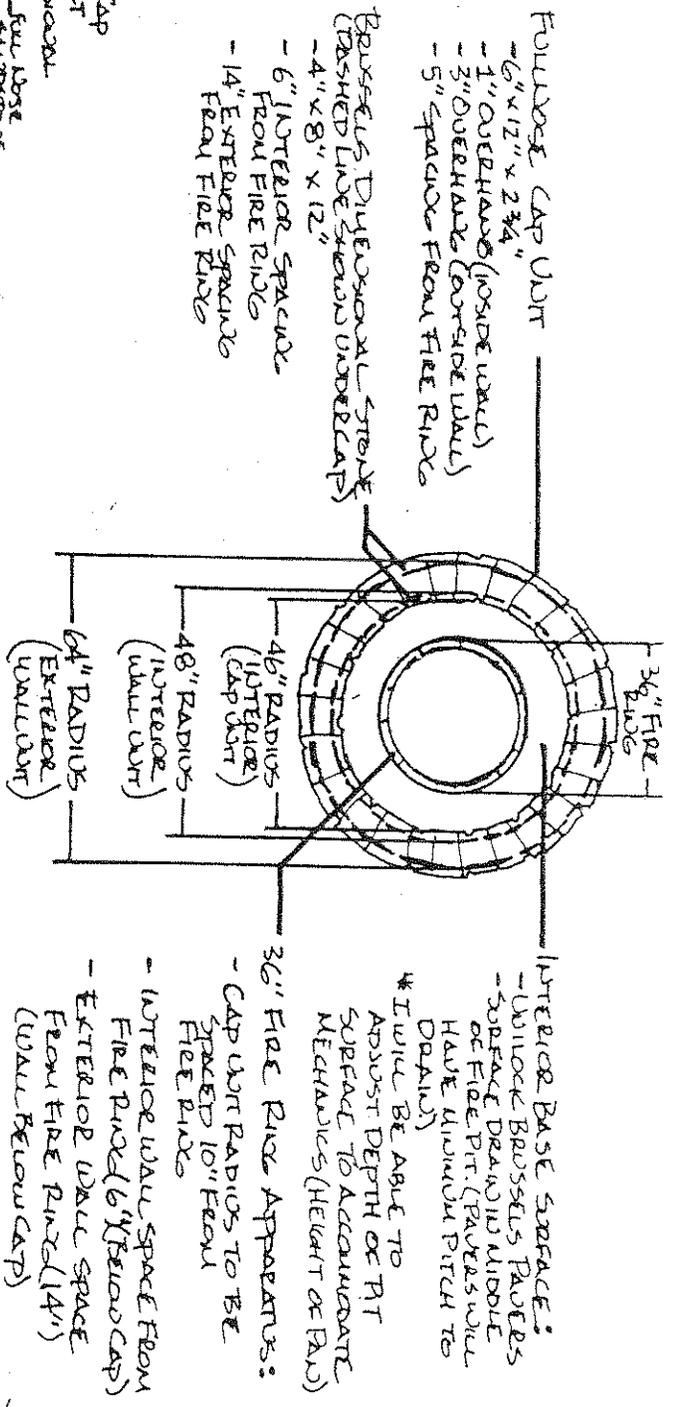
HOUHLFELDER LANDSCAPING
 29548 Rt. 83 NORTH
 MUNDLEIN, IL 60060

THE GRALA RESIDENCE
 1120 SOUTH LAKE SHORE DRIVE
 LAKE GENEVA, WI 53147
 (CONTRACT SUBDIVISION DWT II 17)

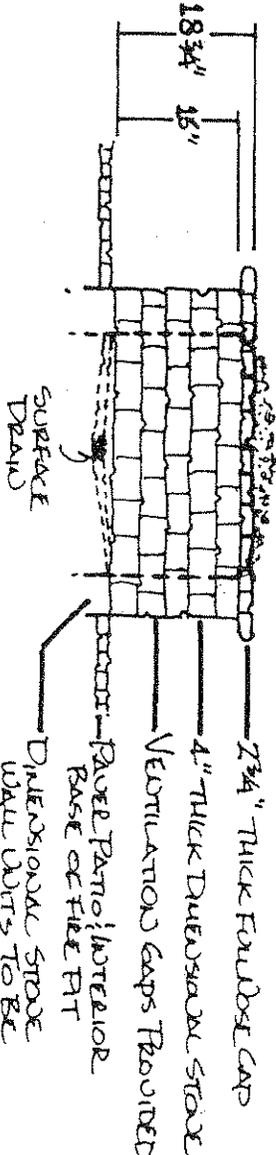
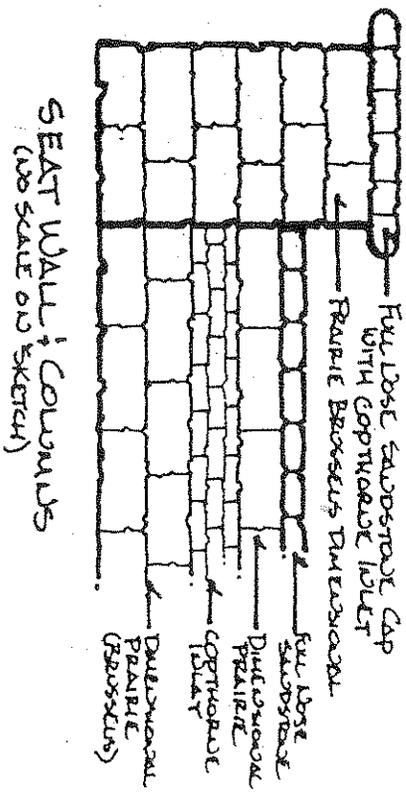
MASTER HARDSCAPE & LANDSCAPE PLAN

PAGE 3 OF 5
 SCALE 1" = 10'
 DATE 7/23/10

GAS FIRE PIT (PLAN VIEW & SECTION)



- FOUNDED CAP UNIT**
- 6" x 12" x 2 3/4"
 - 1" OVERHANG (INSIDE WALL)
 - 3" OVERHANG (OUTSIDE WALL)
 - 5" SPACED FROM FIRE RING
- BRUSSELS DIMENSIONAL STAKE (DASHED LINE SHOWS UNDERCAP)**
- 4" x 8" x 12"
 - 6" INTERIOR SPACED FROM FIRE RING
 - 14" EXTERIOR SPACED FROM FIRE RING



HOLLHELDER LANDSCAPE
 29548 Rt. 83 NORTH
 MUNDLEIN, IL 60060

THE GRALA RESIDENCE
 1120 SOUTH LAKE SHORE DRIVE
 LAKE GENEVA, WI 53147
 GENERESSET SUBDIVISION UNIT #17

DETAIL DRAWINGS

PAGE 4 OF 5
NO SCALE
DATE 7/23/10

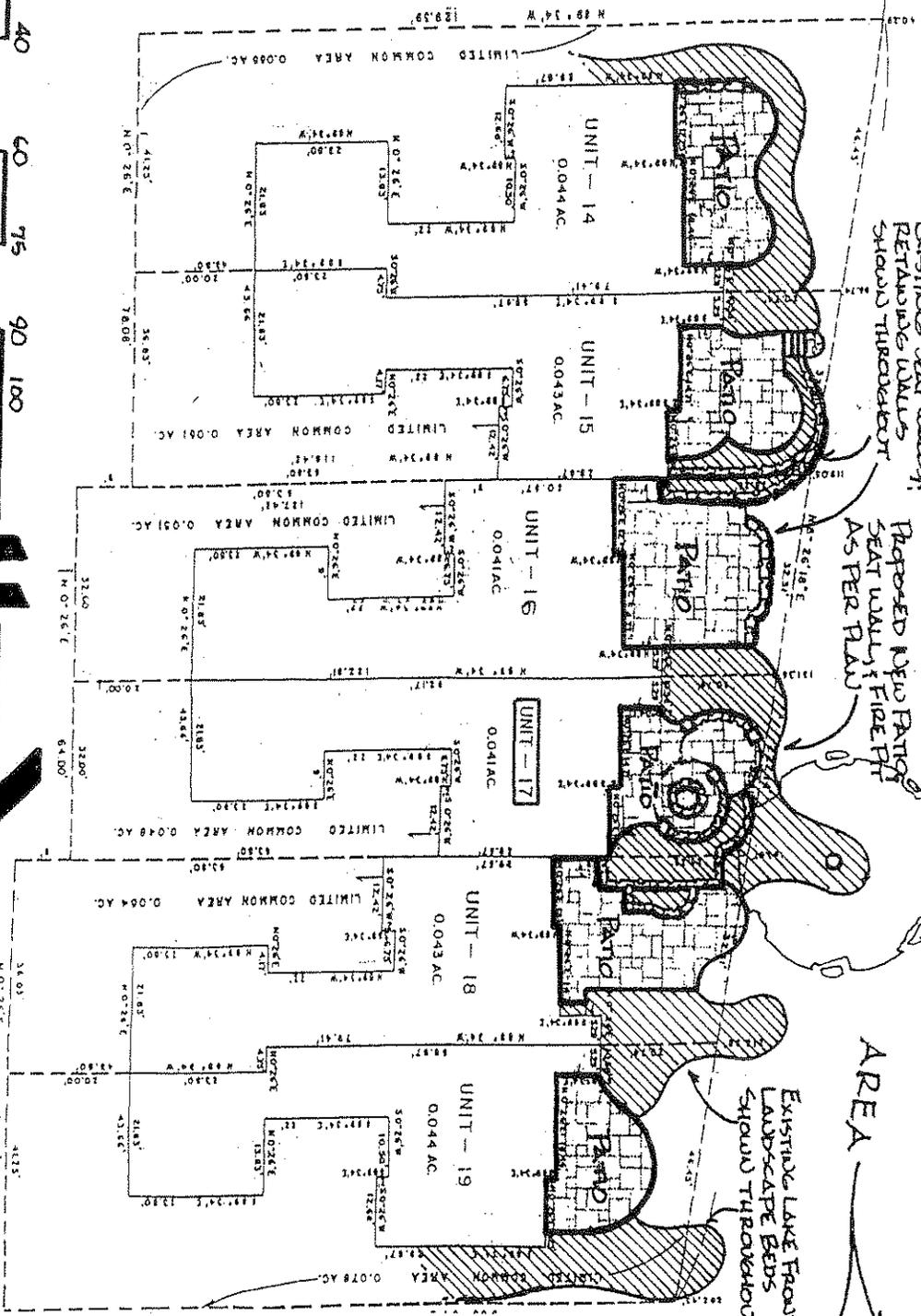
COMMON

EXISTING SEAT WALLS;
RETAINING WALLS
SHOULDER THROUGHOUT

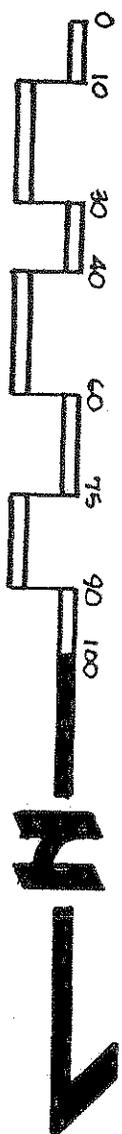
Proposed NEW PATIO
SEAT WALLS; FIRE PIT
AS PER PLAN

AREA

EXISTING LAKE FRONT
LANDSCAPE BEDS
SHOULDER THROUGHOUT



SCALE 1" = 30'



HOLLFELDER LANDSCAPING
 29548 Rt. 83 NORTH
 MUDELEIN, IL 60060

THE GRALA RESIDENCE
 1120 SOUTH LAKE SHORE DRIVE
 LAKE GENEVA, WI 53147
 (OWNER'S SET SUBDIVISION UNIT #17)

EXISTING
 LANDSCAPE
 WITHIN
 VICINITY

PAGE 5 of 5
 SCALE 1" = 30'
 DATE 7/23/10

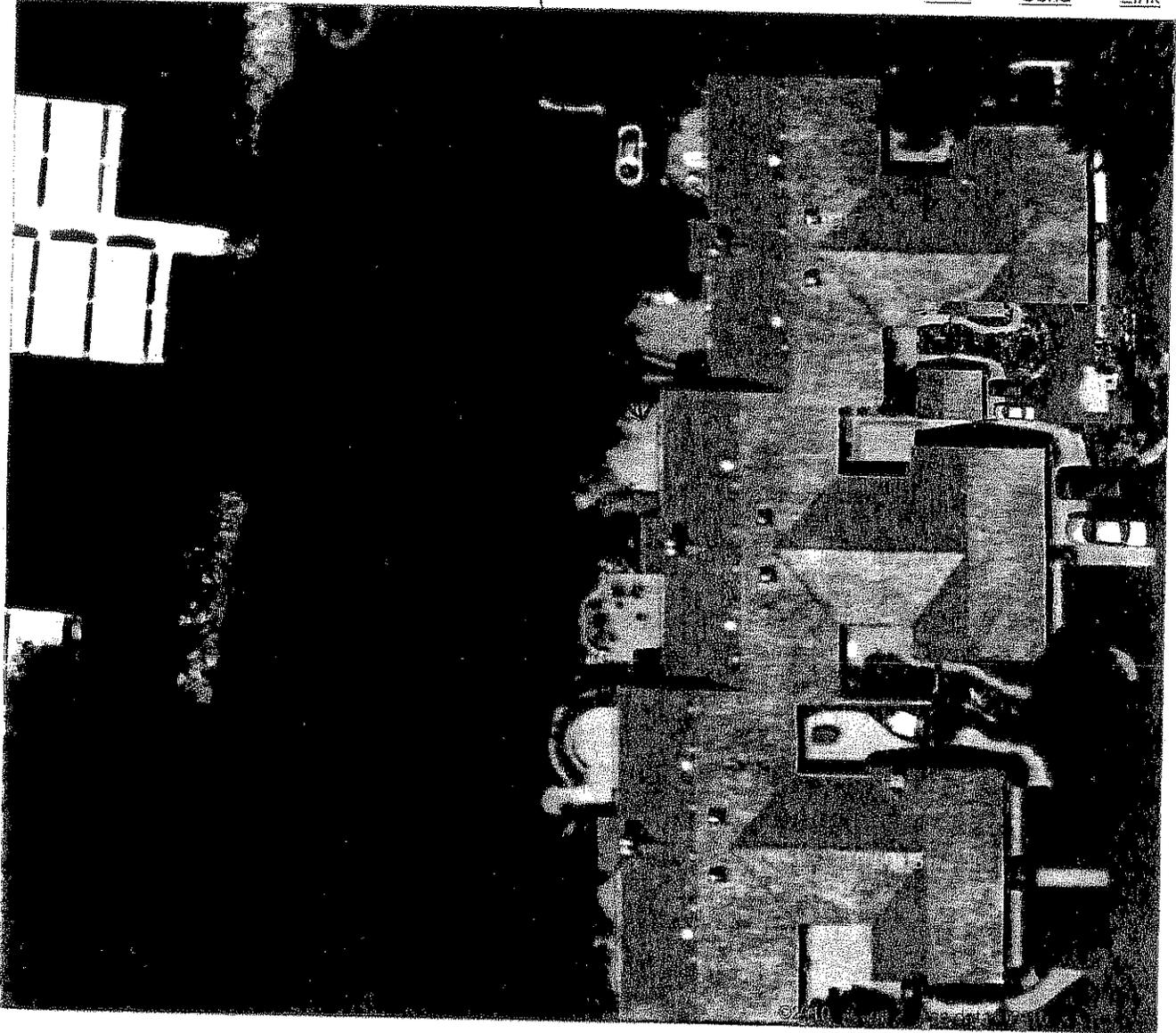
Google maps

11 11 20

To see all the details that are visible on the screen, use the "Print" link next to the map.

[Get Directions](#) [My Maps](#)

[Print](#) [Send](#) [Link](#)

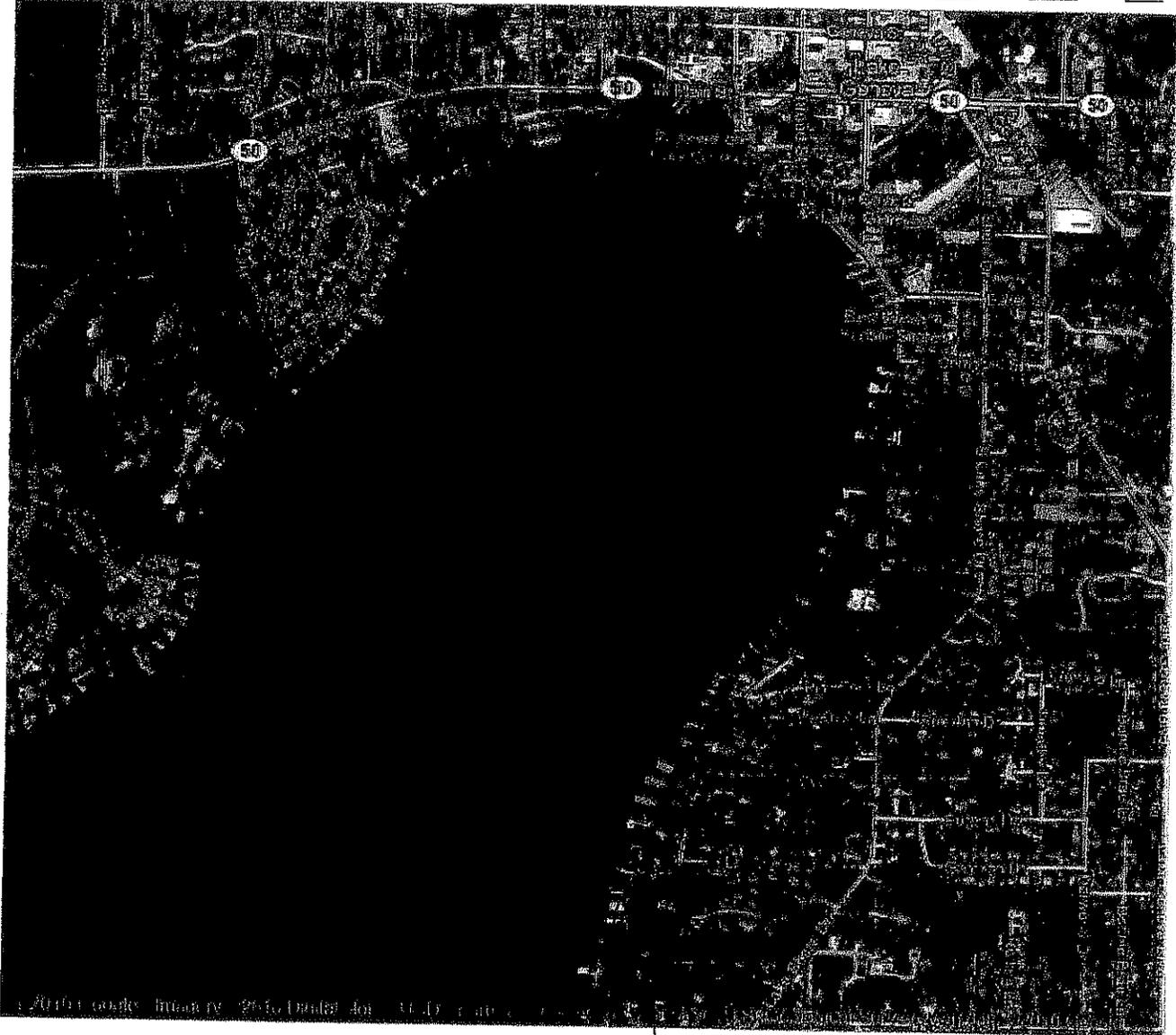


Google maps

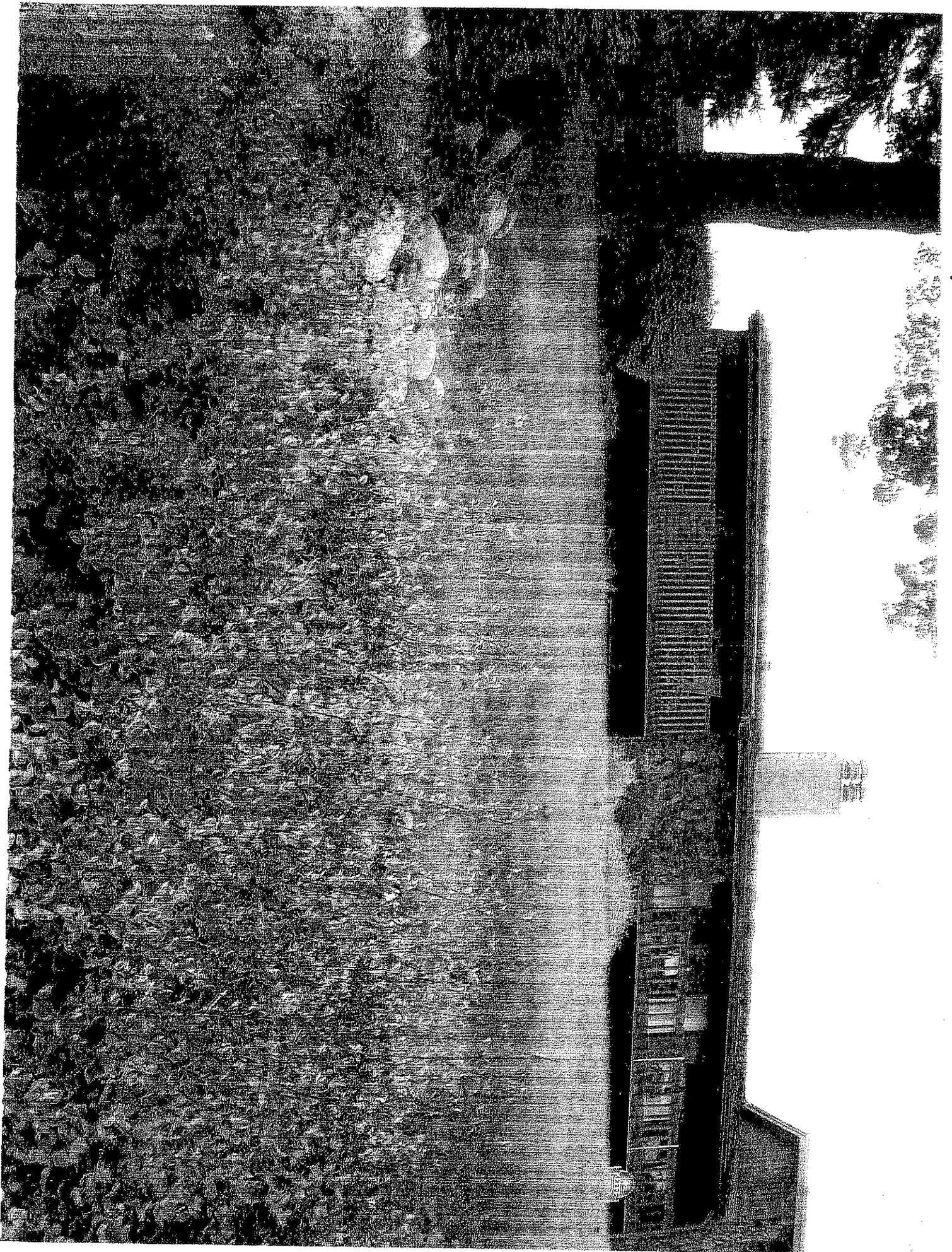
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[Get Directions](#) [My Maps](#)

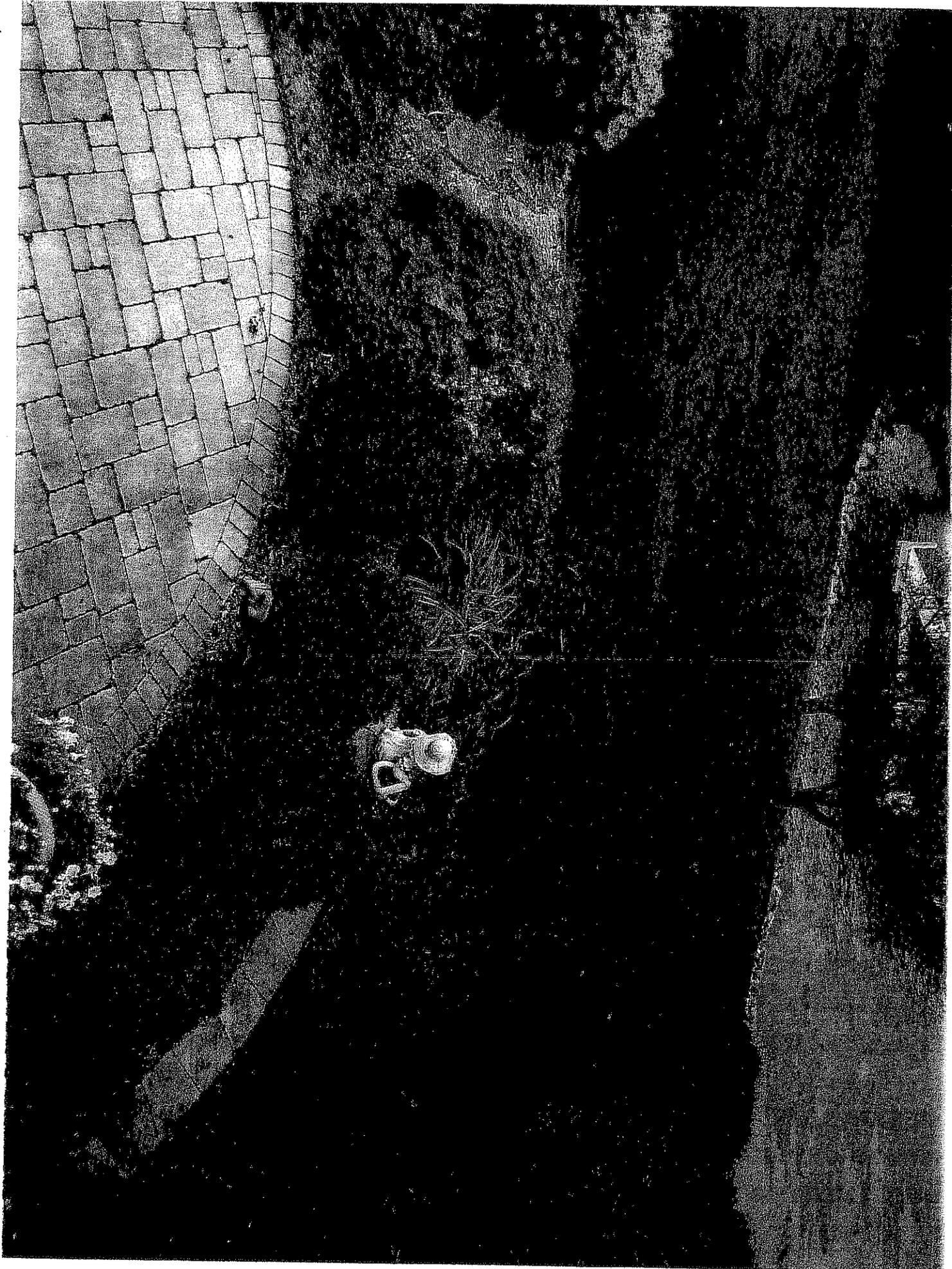
[Print](#) [Send](#) [Link](#)



UNIT 17
1120 S. LK



VIEW FROM THE EAST



CONDITIONAL USE RESOLUTION 10-R57

A Resolution authorizing issuance of a Conditional Use Permit for landscaping and paving for lake access and passive recreation (lawn care), located in the Lakeshore Overlay District at 1120 S. Lake Shore Drive Unit 17, Tax Key Number ZCNS 00017.

WHEREAS, the City Plan Commission has considered the application of Robert and Delphine Grala, and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on September 20, 2010.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Robert and Delphine Grala, 280 Hythe Circle, Woodstock, IL 60098 for landscaping and paving for lake access and passive recreation (lawn care), located in the Lakeshore Overlay District at 1120 S. Lake Shore Drive Unit 17, Tax Key Number ZCNS 00017, including staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 27th day of September, 2010.

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

120 Broad Street ZOP 00346

N 60' Lot 12 BLK 31 Original Plat City of Lake Geneva

NAME AND ADDRESS OF CURRENT OWNER: Sale Closing Scheduled 9/7/10

120 Broad Street LLC

P.O. Box 460, Lake Geneva, WI 53147

TELEPHONE NUMBER OF CURRENT OWNER: 262-248-4492

NAME AND ADDRESS OF APPLICANT:

Michael Keefe

P.O. Box 460, Lake Geneva, WI 53147

TELEPHONE NUMBER OF APPLICANT: 262-248-4492

PROPOSED CONDITIONAL USE:

Group Development

ZONING DISTRICT IN WHICH LAND IS LOCATED: District 1

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

Joe Safin, Bloodgood, Sharp, Buster Architects

1530 E. Dundee Road, Ste. 100, Palatine, IL 60067

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

Remodel into retail stores first floor

Remodel current apartment and storage second floor

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [FOR APPLICATIONS UNDER SEC. 98-407(3)]

August 5, 2010

DATE


SIGNATURE OF APPLICANT

AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

Michael Keefe, as applicant/petitioner for:

Name: 120 Broad Street LLC

Address: P.O. Box 460

Lake Geneva, WI 53147

Phone: 262-248-4492

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 5th day of August, 2010.

Michael Keefe
Printed name of Applicant/Petitioner


Signature of Applicant/Petitioner

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:
CONDITIONAL USE REVIEW AND APPROVAL (Requirements per Section 98-905)**

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the City to process said application. Parts II and III should be used by the Applicant to submit a complete application; Parts I - IV should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

___ Pre-submittal staff meeting scheduled:

Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

Follow-up pre-submittal staff meetings scheduled for:

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Application form filed with Zoning Administrator: Date: _____ by: _____

___ Application fee of \$ ___ received by Zoning Administrator: Date: _____ by: _____

___ Reimbursement of professional consultant costs agreement executed: Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator) Date: _____ by: _____

↓ *Draft Final Packet (1 Copy to Zoning Administrator)* Date: _____ by: _____

↓

___ (a) A map of the proposed conditional use:

- Showing all lands for which the conditional use is proposed;
- Showing all other lands within 300 feet of the boundaries of the subject property;
- Referenced to a list of the names and addresses of the owners of said lands as they appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);
- Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;
- Map and all its parts are clearly reproducible with a photocopier;
- Map size of 11" by 17" and map scale not less than one inch equals 800 ft;
- All lot dimensions of the subject property provided;
- Graphic scale and north arrow provided.

___ (b) A map, such as the Land Use Plan Map, of the generalized location of the subject property in relation to the City as a whole:



X _____ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;

X _____ (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.

X _____ (e) Written justification for the proposed conditional use:
X Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (*See below*)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

Downtown retail consistent with the retail shops
in the central core of Lake Geneva

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

Similar use to neighboring shops

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

No

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

Same use

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

Yes

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

Yes, plus visual enhancement through renovation

IV.FINAL APPLICATION PACKET INFORMATION

____ Receipt of 5 full scale copies in blueline or blackline of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice published on _____ and _____ by: _____

____ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____



**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:
SITE PLAN REVIEW AND APPROVAL (Requirements per Section 98-908)**

This form should be used by the Applicant as a guide to submitting a complete application for a site plan review and by the City to process said application. Part II should be used by the Applicant to submit a complete application; Parts I - III should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

___ Pre-submittal staff meeting scheduled:

Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

Follow-up pre-submittal staff meetings scheduled for:

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Application form filed with Zoning Administrator: _____ Date: _____ by: _____

___ Application fee of \$ _____ received by Zoning Administrator: _____ Date: _____ by: _____

___ Reimbursement of professional consultant costs agreement executed: _____ Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator) _____ Date: _____ by: _____

↓ *Draft Final Packet (1 Copy to Zoning Administrator)* _____ Date: _____ by: _____

↓

___ (a) A written description of the intended use describing in reasonable detail the:

- Existing zoning district(s) (and proposed zoning district(s) if different);
- Land use plan map designation(s);
- Current land uses present on the subject property;
- Proposed land uses for the subject property (per Section 98-206);
- Projected number of residents, employees, and daily customers;
- Proposed amount of dwelling units, floor area, impervious surface area, and landscape surface area, and resulting site density, floor area ratio, impervious surface area ratio, and landscape surface area ratio;
- Operational considerations relating to hours of operation, projected normal and peak water usage, sanitary sewer or septic loadings, and traffic generation;

- Operational considerations relating to potential nuisance creation pertaining to noncompliance with the performance standards addressed in Article VII (Sections 98-701-98-721) including: street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials;
- If no nuisances will be created (as indicated by complete and continuous compliance with the provisions of Article VII), then include the statement "The proposed development shall comply with all requirements of Article VII.";
- Exterior building and fencing materials (Sections 98-718 and 98-720);
- Possible future expansion and related implications for points above;
- Any other information pertinent to adequate understanding by the Plan Commission of the intended use and its relation to nearby properties.

(b) A **Small Location Map** at 11" x 17" showing the subject property, all properties within 300 feet, and illustrating its relationship to the nearest street intersection. (A photocopy of the pertinent section of the City's Official Zoning Map with the subject property clearly indicated shall suffice to meet this requirement.)

(c) A **Property Site Plan** drawing which includes:

- A title block which indicates the name, address and phone/fax number(s) of the current property owner and/or agent(s) (developer, architect, engineer, planner) for project;
- The date of the original plan and the latest date of revision to the plan;
- A north arrow and a graphic scale (not smaller than one inch equals 100 feet);
- A reduction of the drawing at 11" x 17";
- A legal description of the subject property;
- All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled;
- All existing and proposed easement lines and dimensions with a key provided and explained on the margins of the plan as to ownership and purpose;
- All required building setback lines;
- All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, utility poles, drainage facilities, and walls;
- The location and dimension (cross-section and entry throat) of all access points onto public streets;
- The location and dimension of all on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided versus required by the Ordinance;
- The location and dimension of all loading and service areas on the subject property and labels indicating the dimension of such areas;
- The location of all outdoor storage areas and the design of all screening devices;
- The location, type, height, size and lighting of all signage on the subject property;
- The location, height, design/type, illumination power and orientation of all exterior lighting on the subject property -- including the clear demonstration of compliance with Section 98-707;
- The location and type of any permanently protected green space areas;
- The location of existing and proposed drainage facilities;
- In the legend, data for the subject property on:
 - Lot Area;

- ___ Floor Area;
- ___ Floor Area Ratio (b/a);
- ___ Impervious Surface Area;
- ___ Impervious Surface Ratio (d/a);
- ___ Building Height.

- NA ___ (d) A **Detailed Landscaping Plan** of the subject property:
- ___ Scale same as main plan (> or equal to 1" equals 100')
 - ___ Map reduction at 11" x 17"
 - ___ Showing the location of all required bufferyard and landscaping areas
 - ___ Showing existing and proposed Landscape Point fencing
 - ___ Showing berm options for meeting said requirements
 - ___ Demonstrating complete compliance with the requirements of Article VI
 - ___ Providing individual plant locations and species, fencing types and heights, and berm heights;

- NA ___ (e) A **Grading and Erosion Control Plan**:
- ___ Same scale as the main plan (> or equal to 1" equals 100')
 - ___ Map reduction at 11" x 17"
 - ___ Showing existing and proposed grades including retention walls and related devices, and erosion control measures.

- X ___ (f) **Elevation Drawings** of proposed buildings or remodeling of existing buildings:
- X Showing finished exterior treatment;
 - X With adequate labels provided to clearly depict exterior materials, texture, color and overall appearance;
 - X Perspective renderings of the proposed project and/or photos of similar structures may be submitted, but not in lieu of adequate drawings showing the actual intended appearance of the buildings.

NOTE: Initiation of Land Use or Development Activity: Absolutely no land use or development activity, including site clearing, grubbing, or grading shall occur on the subject property prior to the approval of the required site plan. Any such activity prior to such approval shall be a violation of law and shall be subject to all applicable enforcement mechanisms and penalties.

NOTE: Modification of an Approved Site Plan: Any and all variation between development and/or land use activity on the subject property and the approved site plan is a violation of law. An approved site plan shall be revised and approved via the procedures of Subsections 98-908(2) and (4) so as to clearly and completely depict any and all proposed modifications to the previously approved site plan, prior to the initiation of said modifications.

III. FINAL APPLICATION PACKET INFORMATION

- ___ Receipt of 5 full scale copies in blue/line or black/line of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____
- ___ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

The proposed Conditional Use Permit is for the remodel and enhancement of the existing "Game Land" Arcade. The building is located at 120 Broad Street, just south of Main Street. The building lies within the Central Business District as shown on the City of Lake Geneva Comprehensive Plan and requires no change in zoning.

The building will be subdivided from the existing single bay into at most three smaller retail bays. The existing second floor apartment will remain, and no additional residential units are being planned. As tenants have not been secured at this time we estimate the number of residents, employees, daily customers and hours of operation to be consistent with other downtown buildings.

An internal Trash enclosure is being designed into the existing structure to accommodate three new tenants, and does not require additional alley space. The stairway to the second floor apartment is being relocated to separate the trash from this entry. The proposed development shall comply with all requirements of Article VII.

The existing height will remain unchanged, approximately 28'-0" tall.

We propose to totally renovate the existing look from what is now a typical 1960's commercial appearance, to a very historical "Old World " feel.

The proposed materials will include heavy window and door casework surrounding ample glass areas for retail display. Highly detailed columns and panels will be intermixed throughout the first floor window façade.

Proposed signage will be determined as tenants occupy the building, but is proposed to be placed on permanent awnings; designed in durable metal, rather than canvas.

The upper floor will retain the existing plaster already present on the building, but will be enhanced by additional horizontal banding with an "Old World" historical color theme.

Soft down lighting will be handled by authentic historic lighting fixtures.

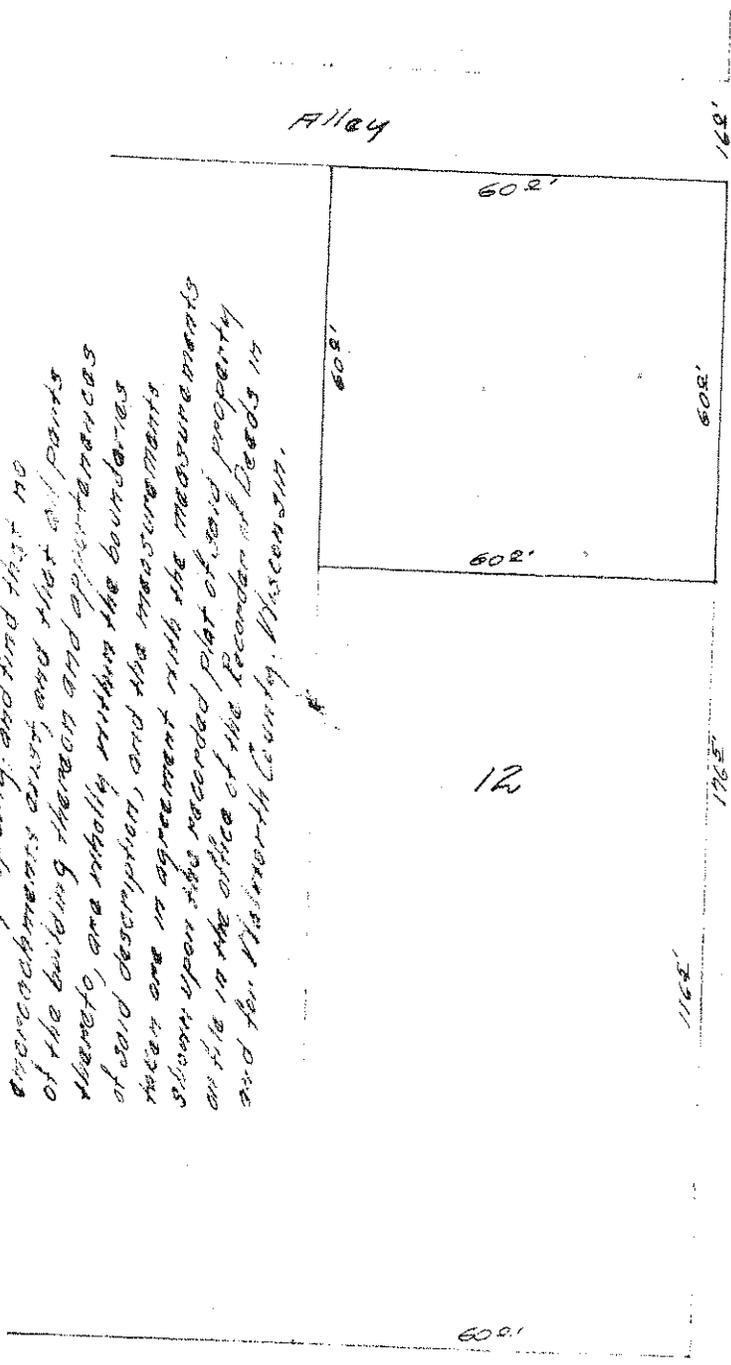
The building doesn't have on-site parking. Delivery of merchandise will take place in the adjoining sixteen foot wide alleyway as shown on the survey.

*Michael Keefe
120 Broad Street LLC*

7-29-16

Description: The north 60 feet of lot 12 - Block 31 Original Plat of the City of Lake Geneva Walworth County, Wisconsin.

Certificate: This is to certify that I have on the 25th day of March, 1916, surveyed the above described property, and find that no encroachments exist, and that all parts of the building thereon and appurtenances thereto, are wholly within the boundaries of said description, and the measurements taken are in agreement with the measurements shown upon the recorded plat of said property on file in the office of the Recorder of Deeds in and for Walworth County, Wisconsin.



Broad Street

Signed on this 25th day of April 1916.
Joseph M. Biagi.

NORTH

Lake Street

Plat of Survey
North 60 feet of lot 12 Block 31
Original Plat City of Lake Geneva
Walworth County Wisconsin.

By: Joseph M. Biagi
Professional Eng.
Elsie, Wisconsin.

DP-346

7-291B

CONDITIONAL USE RESOLUTION 10-R58

A Resolution authorizing issuance of a Conditional Use Permit for a Group Development (multi-tenant commercial building) at 120 Broad Street, Tax Key Number ZOP 00346.

WHEREAS, the City Plan Commission has considered the application of Michael Keefe, and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on September 20, 2010.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Michael Keefe, PO Box 460, Lake Geneva, WI 53147 for a Group Development (multi-tenant commercial building) at 120 Broad Street, Tax Key Number ZOP 00346, including staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 27th day of September, 2010.

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

801 WILLIAMS ST., LAKE GENEVA WI. LOTS NUMBERED 26 AND 27 IN FERGUSON'S
ADDITION TO THE VILLAGE (NOW CITY) OF LAKE GENEVA, WALWORTH COUNTY WI ACCORDING
TO THE PLAT THEREOF OF RECROD IN THE OFFICE OF THE REGISTER OF DEEDS IN AND FOR
WALWORTH COUTY, WI.

NAME AND ADDRESS OF CURRENT OWNER:

PIZZA HUT ESTATE HOLDINGS LLC

10930 W. POTTER RD., WAUWATOSA, WI 53226 ATTN: TIM RANDALL

TELEPHONE NUMBER OF CURRENT OWNER: 414/426-5100

NAME AND ADDRESS OF APPLICANT:

POBLOCKI SIGN COMPANY

922 S. 70TH ST., WEST ALLIS, WI 53214

TELEPHONE NUMBER OF APPLICANT: 414/453-4010

PROPOSED CONDITIONAL USE:

TO BE ALLOWED TO CHANGE FACES ONLY IN EXISTING POLE SIGN TO REFLECT NEW IMAGE
FOR PIZZA HUT.

ZONING DISTRICT IN WHICH LAND IS LOCATED:

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

POBLOCKI SIGN COMPANY (APPLICANT) - SIGN CONTRACTOR

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

ALL ACTIVITIES TO REMAIN THE SAME. CHANGE SIGN FACES ONLY.

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]
(\$400.00 HEREWITH)

8-6-10

DATE



DEB BURTON

SIGNATURE OF APPLICANT POBLOCKI SIGN COMPANY

- _____ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
- _____ (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.
- _____ (e) Written justification for the proposed conditional use:
 _____ Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?
THE SIGN AS IT IS, IS LEGAL NON-CONFORMING. WE ARE ASKING ONLY TO REPLACE THE
FACES IN THE SIGN.

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?
THE PLAN OF OPERATION WILL NOT CHANGE IN ANY WAY. THIS IS A REIMAGE FOR AN
EXISTING BUSINESS.

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?
PIZZA HUT HAS REMOVED THE EXISTING LETTERS FROM THEIR BUILDING. THE ONLY WAY
TO IDENTIFY THIS LOCATION IS BY THIS FREE STANDING SIGN.

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?
PIZZA HUT WOULD LIKE TO ADD LANDSCAPING TO GROUND JUST BELOW THE SIGN TO ADD
A PLEASING LOOK TO ADD TO THE NEW IMAGE.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

WE CANNOT SEE ANY ADVERSE EFFECTS.

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

IF THERE IS NO ADVERSE IMPACT CAUSED BY THIS SIGN NOW, WE CANNOT SEE HOW REIMAGING THE SIGN AND ADDING LANDSCAPING COULD CAUSE ANY ADVERSITY.

WE BELIEVE THIS NEW IMAGE WILL ADD TO THE VALUE OF THE PROPERTIES IN THE NEIGHBORHOOD.

IV.FINAL APPLICATION PACKET INFORMATION

____ Receipt of 5 full scale copies in blueline or blackline of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice published on _____ and _____ by: _____

____ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____



September 2010

City of Lake Geneva
Attn: Plan Commission
626 Geneva St.
Lake Geneva, WI 53147

Re: Pizza Hut, 801 Williams St. – Sign Work

Dear Members of the Commission:

We applied for a permit to change the faces in the existing pole sign at the above referenced location on the behalf of Pizza Hut, but your building department had to deny our request, so we are asking for a special review.

We understand that this pole sign is legal non-conforming, and that it should be brought into conformity before any changes are made. The problem is that if we were to meet the height maximum and the set-back minimum, the sign would not be visible.

The letters that were on the building have been removed. If you look at the photos showing the location, you will see that this pole sign is the only identification this business has. All of the Pizza Huts signs have to be changed to reflect their new image.

As this is an existing business in this General Business Zoning district, and the 'use' will remain as is, we believe granting this request, would be in keeping with the city's comprehensive plan in that it would help maintain a desirable mix for this neighborhood and only promote business.

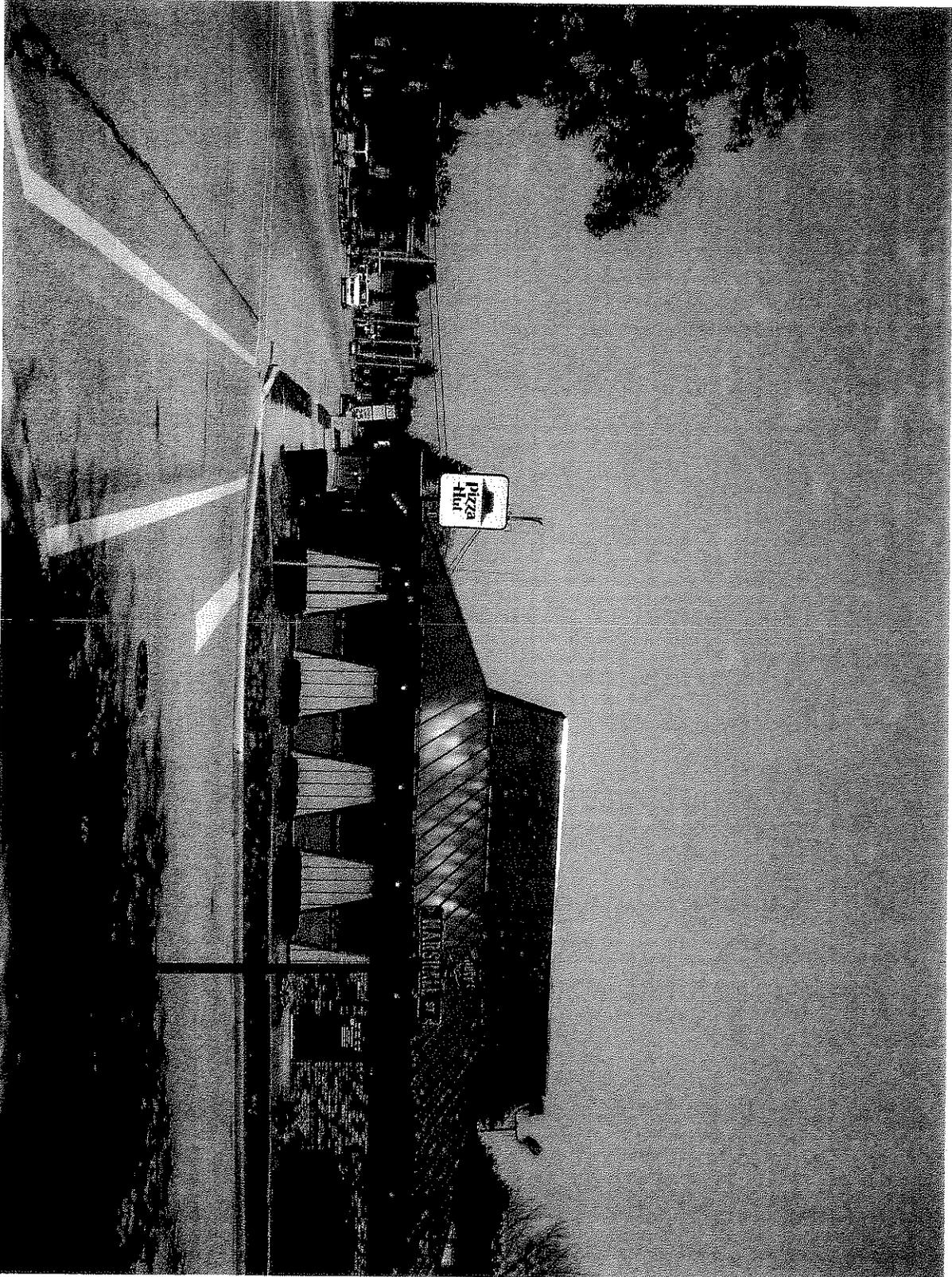
Thank you for your consideration in the matter.

Sincerely,

A handwritten signature in black ink that reads 'D. Burton' with a long, sweeping underline.

Deb Burton,
Permit Procurer





DSCF2300



DSCF2289

FACE CHANGE

QUANTITY

1 2 3 4 Other

SURVEY

N/A Required Completed

FACE

White

- Aluminum
 - Acrylic
 - Lexan (pan-formed face)
 - Flexface
 - Rework existing
 - Pillow-face
 - Other
-
- Ship to sub-contractor

1 PMS 485 (3M 3630-33 Red vinyl)

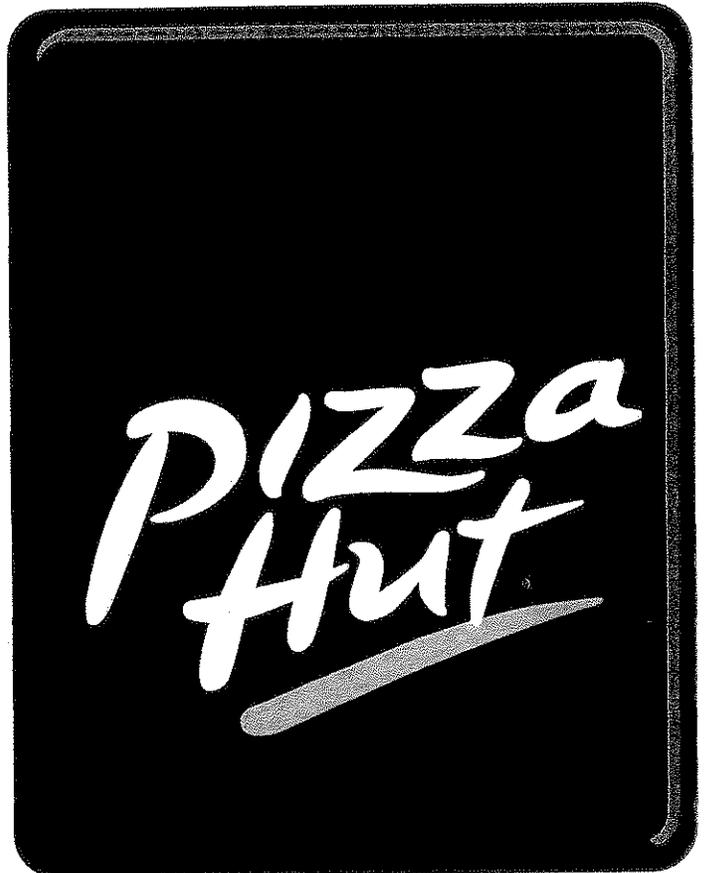
2 PMS 704 (3M 3632- 2395 Red vinyl)

3 PMS 347 (3M 3630-146 Light Kelley Green vinyl)

4 PMS 123 (3M 3630-25 Sunflower vinyl)

9'- 4 1/2"

7'- 6 1/2"





Existing Sign



With face change



POBLOCKI
SIGN COMPANY, LLC

414.453.4010 fax: 414.453.3070
922 S. 70th St., West Allis WI 53214

POBLOCKI.COM

PROJECT:

**Pizza Hut
Site: 013457**

Lake Geneva, WI

This document represents only an approximation of material colors specified. Actual product colors may vary from this print or digital image.

CUSTOMER APPROVAL:

AUTHORIZED SIGNATURE

DATE

WORK ORDER NO.

E18273

REVISION NO.

1

MISSING INFORMATION

- Color (s)
- Copy
- Accurate size (s)
- Clean artwork
- Other _____

REPRESENTATIVE

Sandy Wicks

DRAWN BY

lbs

DATE

02/11/10

SCALE

1/2" = 1'-0"

SHEET

01

DRAWING NO.

39828

CONDITIONAL USE RESOLUTION 10-R59

A Resolution authorizing issuance of a Conditional Use Permit to modify an existing non-conforming pole sign by replacing the faces with new signage at 801 Williams Street, Tax Key Number ZF 00027.

WHEREAS, the City Plan Commission has considered the application of Pizza Hut Estate holdings, on behalf of Pizza Hut, and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on September 20, 2010.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Pizza Hut Estate holdings, 10930 W. Potter Rd., Wauwatosa, WI 53226 on behalf of Pizza Hut, to modify an existing non-conforming pole sign by replacing the faces with new signage at 801 Williams Street, Tax Key Number ZF 00027, including staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 27th day of September, 2010.

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

ORDINANCE NO. 10-13

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

WHEREAS, by recommendation of the Plan Commission a Zoning Map Amendment is made with the City of Lake Geneva, Walworth County, Wisconsin (City), to rezone certain real property, located at N2260 County Trunk Highway H, recently annexed to the City, more specifically identified as Certified Survey Map No. 1995, Recorded in Volume 9, Page 268 in the Walworth County Register of Deeds Office as document no. 205255 being part of the southwest 1/2 section of Section 6, T. 1N, R. 18E., Town of Bloomfield, Walworth County, Wisconsin, Tax Key Number MA1995 00001, all being situated entirely within the corporate boundaries of the City; and

WHEREAS, the City Plan Commission has convened a public hearing on the matter of the proposed Zoning Map Amendment, on September 20, 2010; and

WHEREAS, the City Plan Commission has recommended approval of the proposed Zoning Map Amendment, including staff recommendations;

NOW, THEREFORE, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Pursuant to the provisions of Section 98-903 of the City Zoning Ordinance, the zoning classifications of the below-described properties are changed as follows:

Temporary zoning from Neighborhood Office (NO) to Permanent zoning of Neighborhood Office (NO)

2. The zoning map of the City of Lake Geneva, Walworth County, Wisconsin shall be amended in accordance with the above classification of properties.

3. This Ordinance shall take effect upon passage and publication as provided by law.

4. Adopted, passed and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____ 2010.

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

First Reading: 09/27/10
Second Reading: _____
Adoption: _____
Published: _____

CITY OF LAKE GENEVA

626 GENEVA STREET
LAKE GENEVA, WISCONSIN 53147
(262) 249-4098 • Fax (262) 248-4715
www.cityoflakegeneva.com



DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: MAYOR & COMMON COUNCIL

DEJ **FROM:** CITY ADMINISTRATOR

DATE: AUGUST 23, 2010

RE: PARKING ON TOWNLINE ROAD ADJACENT TO VETERAN'S PARK

Background: This item was on the last Common Council agenda and was referred back to the Parking Commission for their recommendation. The Parking Commission had an informal discussion on the parking situation at veteran's park prior to the last Common Council meeting, but did not take any action on the matter. The main reason for the proposal was safety. The GLDC voted to allow the City to do what the Council Members thought best in this matter.

The Parking Commission has not met yet this month. I talked to the Parking Commission Chairman and he stated that he had no problem with the Council addressing the issue directly. The Director of Public Works, the Street Superintendant and I all believe the proposed change would make the area in question safer.

Recommendation: Approve the switch from no parking to parallel parking (west of walk) and prohibit parallel parking (east of the walkway) where it currently exists.

9 ↑
NORTH

VETERANS PKWY

EXISTING NO PARKING

EXISTING
PARALLEL
PARKING

TOWNLINE RD

FIELDSTONE DR

HARVEST DR

NORTHWIND CIR

SOUTHLAND FARMS DR

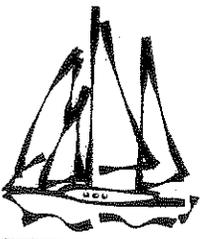
VETERANS PARK
TOWNLINE RD. PARKING

9 ↑
North

← CORRECTLY NO PARKING AREA →
TOWNLINE ROAD

TOWNLINE RD

VETERAN'S PARK



AGENDA ITEM REQUEST FORM

CITY OF LAKE GENEVA, WISCONSIN

Please attach any information that you would like to be included with the agenda.

Two Aldermen, Mayor Or Administrator
For City Council Requests: Article II,
Section 2-42 (c) must be received two
Fridays prior to the scheduled City Council
meeting

Item Requesting
Be placed on agenda
Please list as you would like it
displayed on the agenda

Committee/Board/Commission
which you are asking to
Review this item

Date of Meeting

Mary Jo Fesenmaier Arleen Krohn
Discussion/recommendation regarding Wrigley Bridge construction including but not limited to temporary access to Riviera and Wrigley Drive businesses.
City Council
September 27, 2010

Assuming the
Barker will
be available
at meeting
to address
questions

Signature

Mary Jo Fesenmaier
Arleen Krohn

DATE: 09/16/2010

DATE: 9/16/10

RECEIVED
SEP 16 2010
BY: [Signature]

**City of Lake Geneva
Council Meeting
9/27/2010**

Prepaid Checks - 9/11/10 Through 9/24/10

\$23,357.70

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE ITEMS OVER \$1,000
FOR THE COUNCIL MEETING DATED 9/27/10**

BREAKDOWN PREPAID A/P COUNCIL MEETING DATE:	9/27/2010
TOTAL UNPAID ACCOUNTS PAYABLE - 9/11/10 through 9/24/10	23,357.70
ITEMS > \$1,000:	
Time Warner Cable - Cable Lines Burial	-11,768.00
AT&T Custom Work Order Center - Phone Lines Burial	-7,509.26
PNC Bank - Various Dept 8/10 Charges	-1,656.48
BALANCE OF OTHER ITEMS	2,423.96

DATE: 09/24/2010
TIME: 08:40:58
ID: AP450000.MOW

CITY OF LAKE GENEVA
PAID INVOICE LISTING

PAGE: 1

FROM 09/11/2010 TO 09/13/2010

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
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TOTAL --- ALL INVOICES: 0.00

DATE: 09/24/2010
 TIME: 08:41:19
 ID: AP450000.WOW

CITY OF LAKE GENEVA
 PAID INVOICE LISTING

FROM 09/15/2010 TO 09/24/2010

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
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AT&T	7934562	01 PHONE LINES BURIAL	3430009118	08/16/10		49778	09/16/10	7,509.26	7,509.26
VENDOR TOTAL:									7,509.26

BANK	COURTNEY BANK	01 OPEN RCRDS SCH-285.08 MILES	1121005410	09/10/10		49779	09/16/10	142.54	142.54
VENDOR TOTAL:									142.54

DENIS	MARGE DENISON	01 9/14/10 ELECTION INSPECTOR	1114305190	09/14/10		49776	09/15/10	95.00	95.00
VENDOR TOTAL:									95.00

NEXTEL	NEXTEL/SPRINT	01 CELL PHONES/AIR CARDS-8/9-9/8	1121005221	09/12/10		49783	09/23/10	703.43	703.43
VENDOR TOTAL:									703.43

PNC	PNC BANK	01 8/12 KALAHARI RESORT DEPOSIT	1112005331	09/08/10		49780	09/16/10	1,656.48	1,062.93
		02 8/17 GODDADDY.COM RENEWAL	4055105216						89.15
		03 8/30 WI TAXPAYERS ALLIANCE PUB	1114205324						83.88
		04 9/5 BATTERIES PLUS-9 VOLT	4234505250						25.90
VENDOR TOTAL:									864.00

		01 8/12 BLUE HARBOR DEPOSIT	1124005331	09/08/10		49780	09/16/10	1,656.48	84.75
		01 8/11 POWERLUBER, GLOVES, DRUM RK	1132105340	09/08/10		49780	09/16/10	1,656.48	508.80
VENDOR TOTAL:									508.80

STELT	NORMA STELTENPOHL	01 9/14/10 ELECTION INSPECTOR	1114305190	09/14/10		49777	09/15/10	95.00	95.00
VENDOR TOTAL:									95.00

T0000291	SNIPERCRAFT INC	TRAINING		09/16/10		49781	09/16/10	595.00	595.00
VENDOR TOTAL:									595.00

DATE: 09/24/2010
 TIME: 08:41:19
 ID: AP450000.WOW

CITY OF LAKE GENEVA
 PAID INVOICE LISTING

PAGE: 2

FROM 09/15/2010 TO 09/24/2010

VENDOR # INVOICE # ITEM DESCRIPTION ACCOUNT NUMBER INV. DATE P.O. NUM CHECK # CHK DATE CHECK AMT INVOICE AMT/ITEM AMT

TRAINING 01 BASIC SNIPER TRAINING 1121005410 09/16/10 49781 09/16/10 595.00 595.00

TIME WARNER CABLE PROJECT #80351 01 CABLE LINES BURIAL 3430009118 08/09/10 49782 09/16/10 11,768.00 11,768.00

VERIZON WIRELESS 2453416580 01 8/10 CELL CHGS/AIR CARDS 1121005221 09/03/10 49784 09/23/10 312.99 312.99

VERIZON WIRELESS 2453416580 01 8/10 CELL CHGS/AIR CARDS 1121005221 09/03/10 49784 09/23/10 312.99 312.99

WISCONSIN HISTORICAL SOCIETY CONFERENCE 01 CONFERENCE REGISTRATIONS (8) 1170005720 09/20/10 49785 09/23/10 480.00 480.00

WISCONSIN HISTORICAL SOCIETY CONFERENCE 01 CONFERENCE REGISTRATIONS (8) 1170005720 09/20/10 49785 09/23/10 480.00 480.00

VENDOR TOTAL: 23,357.70
 TOTAL --- ALL INVOICES: 23,357.70

**City of Lake Geneva
Council Meeting
9/27/2010**

Accounts Payable Checks - through 9/24/10

1. General Fund	<u>\$ 212,665.10</u>
2. Debt Service	<u>\$ 828.00</u>
3. TID #4	<u> </u>
4. Lake Front	<u>\$ 12,505.24</u>
5. Capital Projects	<u>\$ 6,636.47</u>
6. Parking Meter	<u>\$ 4,029.66</u>
7. Library Funds	<u>\$ 2,091.57</u>
8. Impact Fees	<u> </u>
9. Tax Agency Fund	<u>\$ -</u>
Total All Funds	<u><u>\$238,756.04</u></u>

**CITY OF LAKE GENEVA
 ACCOUNTS PAYABLE ITEMS OVER \$1,000
 FOR THE COUNCIL MEETING DATED 9/27/10**

BREAKDOWN REGULAR A/P COUNCIL MEETING DATE:	9/27/2010
TOTAL UNPAID ACCOUNTS PAYABLE - THROUGH 9/27/10	\$ 238,756.04
ITEMS > \$1,000:	
Alliant Energy - Various Departments' Electric Bills	-29,391.71
AT&T - Various Departments' Telephone Bills	-2,259.04
Badger State Logistics - Truck Grease, Toilet Paper, Paper Towels	-1,454.24
Breezy Hill Nursery - 8/10 Landscape/Lot Maintenance	-3,490.15
Champion Environmental Svc Inc - Abatement & Demo for Sheridan Springs Bldg	-19,740.00
WS Darley & Co. - Fire Dept Protective Clothing	-7,216.37
John's Disposal Service - 9/10 Recycling and Refuse Service	-32,595.00
Lake Geneva Utility Commission - 2011 Planner, 2nd & 3rd Qtr Hydrant Rental	-113,999.42
Rote Oil Company - Dyed and Undyed Diesel	-1,701.78
Sun Life Financial - 10/10 Various Departments' Disability	-1,094.61
Riviera Security Deposit Returns	-3,789.63
Walworth County Treasurer - 8/10 Court Fines	-3,142.50
State of Wisconsin - 8/10 Court Fines	-9,297.46
Balance of Other Items	9,584.13

DATE: 09/24/10
 TIME: 09:56:55
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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1000BULB 1000BULBS.COM

553866	09/08/10	01	LIGHT BULBS	11-52-00-5350		09/28/10	94.59
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INVOICE TOTAL: 94.59
 BLDG MAINT SUPPLIES-PARKS
 VENDOR TOTAL: 94.59

ALLIANT ALLIANT ENERGY/WP&L

RE092210	09/18/10	01	INV 101952-010-SNAKE RD/HWY 50	11-34-10-5222		09/28/10	10.54
		02	INV 106985-010-STREET LIGHTS	ELECTRICITY-FLASHERS			
		03	INV 114980-010-HWY 12/WHEELER	11-34-10-5223			7,421.29
		04	INV 124743-010-S LAKE SHORE DR	STREET LIGHTS ELECTRICITY			
		05	INV 127818-010-W HWY 50 BLOCK	11-34-10-5222			11.21
		06	INV 140837-010-S LAKE SHORE DR	ELECTRICITY-FLASHERS			
		07	INV 178856-010-GEORGE ST	11-52-00-5222			30.45
		08	INV 184924-010-COBB PARK	PARKS-ELECTRICITY			
		09	INV 216918-010-CITY HALL	11-34-10-5222			10.54
		10	INV 239783-010-CENTRAL SCH	ELECTRICITY-FLASHERS			
		11	INV 268954-010-FLAT IRON PK	11-52-00-5222			7.85
		12	INV 277874-010-201 BROAD ST	PARKS-ELECTRICITY			
		13	INV 292807-010-WELLS ST	11-16-10-5222			8.35
		14	INV 302769-010-DUNN BASEBALL	CITY HALL ELECTRICITY			

DATE: 09/24/10
 TIME: 09:56:55
 ID: AP441000.WOM

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

PAGE: 2

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
RE092210	09/18/10	15	INV 315792-010-W MAIN/CENTER	11-34-10-5222		09/28/10	52.67
		16	INV 318816-010-HWY 50/HWY 12	ELECTRICITY-FLASHERS 11-34-10-5222			11.21
		17	INV 335773-010-WELL ST	ELECTRICITY-FLASHERS 11-34-10-5222			10.76
		18	INV 336765-010-FLAT IRON PK	ELECTRICITY-FLASHERS 11-52-00-5222			136.58
		19	INV 279779-010-918 MAIN ST	PARKS-ELECTRICITY 99-00-00-5222			1,696.10
		20	INV 355867-010-DODGE ST	LIBRARY UTILITIES 11-34-10-5222			7.68
		21	INV 375931-010-RIVIERA PIER	ELECTRICITY-FLASHERS 40-55-30-5222			5,863.94
		22	INV 392817-010-LIBRARY PK	PIER ELECTRIC 11-52-00-5222			55.62
		23	INV 414934-010-101 BROAD 9TH F	PARKS-ELECTRICITY 11-34-10-5222			127.46
		24	INV 426987-010-RR3 BLK FLASHER	ELECTRICITY-FLASHERS 11-34-10-5222			11.21
		25	INV 433829-010-FIRE HOUSE	ELECTRICITY-FLASHERS 11-22-00-5222			939.87
		26	INV 433906-010-HAVENWOOD	FIREHOUSE ELECTRICITY 11-34-10-5222			8.03
		27	INV 434743-010-HWY 12/HWY 36	ELECTRICITY-FLASHERS 11-34-10-5222			11.21
		28	INV 514311-001-BAKER/SEMINARY	ELECTRICITY-FLASHERS 11-34-10-5222			26.95
		29	INV 517852-001-SAGE ST/DUNN	ELECTRICITY-FLASHERS 11-29-00-5222			4.99
		30	INV 544871-001-VETS PK/TOWNLI	SIRENS ELECTRICITY 11-52-01-5222			389.08
		31	INV 560544-002-1003 HOST DR	VETS PARKS-ELECTRICITY 11-23-00-5222			194.66
				FIREHOUSE ELECTRICITY			

ALLIANT ALLIANT ENERGY/WP&L

DATE: 09/24/10
 TIME: 09:56:55
 ID: AP441000.WOM

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

PAGE: 3

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
RE092210	09/18/10	32	INV 589078-001-RUSH ST	11-52-00-5222		09/28/10	25.06
				PARKS-ELECTRICITY			
		33	INV 589905-001-BEACH HOUSE	40-54-10-5222			890.25
				BEACH ELECTRIC			
		34	INV 590084-001-DONIAN PK	11-52-00-5222			211.62
				PARKS-ELECTRICITY			
		35	INV 489578-003-MUSEUM	11-51-10-5222			1,307.76
				MUSEUM-ELECTRICITY			
		36	INV 594309-001-STREET LIGHTS	11-34-10-5223			296.78
				STREET LIGHTS ELECTRICITY			
		37	INV 605259-001-GENEVA ST LOT	11-34-10-5222			280.92
				ELECTRICITY-FLASHERS			
		38	INV 614948-001-VETS PK SCOREBO	11-52-01-5222			129.17
				VETS PARKS-ELECTRICITY			
		39	INV 619678-001-LASALLE ST STRE	11-29-00-5222			9.82
				SIRENS ELECTRICITY			
		40	INV 621825-001-SO WELLS	11-34-10-5222			30.72
				ELECTRICITY-FLASHERS			
		41	INV 621606-001-WELLS ST	11-34-10-5222			28.67
				ELECTRICITY-FLASHERS			
		42	INV 626232-001-HWY 50/HWY 12	11-34-10-5222			24.94
				ELECTRICITY-FLASHERS			
		43	INV 627270-001-730 MARSHALL SI	11-29-00-5222			18.63
				SIRENS ELECTRICITY			
		44	INV 628749-001-W COOK SIREN	11-29-00-5222			11.56
				SIRENS ELECTRICITY			
		46	INV 640082-001-201 EDWARDS SIR	11-29-00-5222			11.05
				SIRENS ELECTRICITY			
		47	INV 188965-013-1065 CAREY	11-32-10-5222			622.38
				ST DEPT BLDG ELECTRICITY			
		48	INV 243947-013-1055 CAREY	11-32-10-5222			149.83
				ST DEPT BLDG ELECTRICITY			
		49	INV 147744-014-1070 CAREY	11-32-10-5222			415.43
				ST DEPT BLDG ELECTRICITY			

DATE: 09/24/10
 TIME: 09:56:55
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
RE092210	09/16/10	01	262-R428188663-1 - CITY HALL	11-16-10-5221		09/28/10	325.14
		02	262-R428188663-1 - POLICE	CITY HALL TELEPHONE EXPENS			325.14
		03	262-R428188663-1 - COURT	11-21-00-5221			81.29
		04	262-R428188663-1 - METER	PD TELEPHONE EXPENSE			81.29
		05	262-2484715125-4 - CITY HALL	11-12-00-5221			81.29
		06	262-2484715125-4 - COURT	MUNICIPAL CT TELEPHONE			166.53
		07	262-2480403367-7 - POLICE MAIN	42-34-50-5221			34.85
		08	262-2484567367-1 - POLICE	TELEPHONE EXPENSE			106.55
		10	262-248264368-9 - FIRE	11-16-10-5221			554.81
		11	262-2484913601-4 - STREET SHOP	CITY HALL TELEPHONE EXPENS			257.90
		12	262-2495299313-5 - 7 LIB LINES	11-12-00-5221			117.37
		13	262-2495299313-5 - 1 ST LINE	PD TELEPHONE EXPENSE			80.95
		14	262-2495299313-5 - 4 CH LINES	11-22-00-5221			11.57
		15	262-2495299313-5 - 2 LOWER RIV	FIRE DEPT TELEPHONE EXPENS			46.25
		16	262-2495299313-5 - 1 UPPER RIV	ST DEPT TELEPHONE EXPENSE			23.13
		17	262-2495299313-5 - 2 POLICE	11-16-10-5221			11.57
		18	262-2495299313-5 - 1 FIRE LINE	CITY HALL TELEPHONE EXPENS			23.13
				RIVIERA ELEVATOR PHONE EXP			11.57
				40-55-10-5221			23.13
				TELEPHONE EXPENSE			11.57
				11-21-00-5221			23.13
				PD TELEPHONE EXPENSE			11.57
				11-22-00-5221			23.13
				FIRE DEPT TELEPHONE EXPENS			11.57

INVOICE TOTAL: 2,259.04
 VENDOR TOTAL: 2,259.04

DATE: 09/24/10
 TIME: 09:56:55
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
RE092210	09/01/10	01	CHARGES-9/10	11-21-00-5221		09/28/10	40.56
		02	CHARGES-9/10	PD TELEPHONE EXPENSE			9.20
		03	CHARGES-9/10	11-22-00-5221			0.13
		04	CHARGES-9/10	FIRE DEPT TELEPHONE EXPENS			10.08
		05	CHARGES-9/10	40-55-20-5221			34.23
		06	CHARGES-9/10	RIVIERA ELEVATOR PHONE EXP			2.65
		07	CHARGES-9/10	11-12-00-5221			8.88
		08	CHARGES-9/10	MUNICIPAL CT TELEPHONE			8.23
				CITY HALL TELEPHONE EXPENS			
				11-16-10-5221			
				11-32-10-5221			
				ST DEPT TELEPHONE EXPENSE			
				99-00-00-5221			
				LIBRARY TELEPHONE/PAGER			
				42-34-50-5221			
				TELEPHONE EXPENSE			
							INVOICE TOTAL: 113.96
							VENDOR TOTAL: 113.96
AUTOT	AUTO TECH CENTERS, INC.						
220344	09/20/10	01	TIRES-COMPOST TRAILER	11-32-14-5220		09/28/10	455.76
				COMPOSTING SERVICES			
							INVOICE TOTAL: 455.76
							VENDOR TOTAL: 455.76
AUTWOR	AUTOWORKS PLUS						
5046	09/03/10	01	PATCH/MOUNT TIRE-MOWER	11-52-00-5250		09/28/10	23.00
				EQUIPMENT REPAIR SERVICES			
							INVOICE TOTAL: 23.00
5104	09/16/10	01	TIRES	11-32-10-5250		09/28/10	257.60
				ST DEPT EQUIPMENT REPAIRS			
							INVOICE TOTAL: 257.60

DATE: 09/24/10
 TIME: 09:56:55
 ID: AP441000.MOM

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

AUTWOR	AUTWORKS PLUS						
5129	09/22/10	01	TIRES-MOWER	11-52-00-5250		09/28/10	136.00
			EQUIPMENT REPAIR SERVICES				
			INVOICE TOTAL:				136.00
			VENDOR TOTAL:				416.60

BCE	BADGER STATE LOGISTICS						
185861	07/26/10	01	TRUCK GREASE	11-32-10-5341		09/28/10	78.48
			VEHICLE-FUEL & OIL				
			INVOICE TOTAL:				78.48

187727	09/10/10	01	TOILET PAPER, PAPER TOWELS	40-54-10-5352		09/28/10	612.50
		02	TOILET PAPER, PAPER TOWELS	11-16-10-5350			150.76
		03	TOILET PAPER, PAPER TOWELS	CITY HALL BLDG MAINT SUPPL			
				40-55-20-5350			612.50
				BLDG. MAINTENANCE SUPPLIES			
			INVOICE TOTAL:				1,375.76
			VENDOR TOTAL:				1,454.24

BRADENB	BARBARA BRADEN						
9/14/10	09/14/10	01	9/14/10 ELECTION INSPECTOR	11-14-30-5190		09/28/10	95.00
			POLL WORKERS FEES				
			INVOICE TOTAL:				95.00
			VENDOR TOTAL:				95.00

BREEZY	BREEZY HILL NURSERY						
I-146021	08/31/10	01	8/10 LANDSCAPE/LOT MAINT	42-34-50-5220		09/28/10	3,490.15
			PARKING LOT PLANTING SERVI				
			INVOICE TOTAL:				3,490.15
			VENDOR TOTAL:				3,490.15

BRENT	DOLLEEN BRENTON						

DATE: 09/24/10
 TIME: 09:56:55
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BRENT	9/14/10	01	ELECTION INSPECTOR	11-14-30-5190		09/28/10	95.00
			POLL WORKERS FEES				
			INVOICE TOTAL:				95.00
			VENDOR TOTAL:				95.00
BUDBOB	09/22/10	01	STAIR TREAD	11-51-10-5240		09/28/10	22.00
			MUSEUM-MAINTENANCE & REPAIR				
			INVOICE TOTAL:				22.00
			VENDOR TOTAL:				22.00
BUMPB	09/16/10	01	HYD HOSE-SNOW PLOWS	11-32-12-5250		09/28/10	299.00
			SNOW & ICE CONTROL-REPAIRS				
			INVOICE TOTAL:				299.00
			VENDOR TOTAL:				299.00
BUMPL	06/24/10	01	FILTERS RETURNED	11-32-10-5351		09/14/10	-1,660.91
			VEHICLE/EQUIPMENT MAINTENANCE				
			INVOICE TOTAL:				0.00
			VENDOR TOTAL:				0.00
			INVOICE TOTAL:				7.09
			VENDOR TOTAL:				7.09
			INVOICE TOTAL:				38.27
			VENDOR TOTAL:				38.27

DATE: 09/24/10
 TIME: 09:56:56
 ID: AP441000.WOM

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BUMPL			BUMPER TO BUMPER AUTO PARTS				
662-182040	09/21/10	01	FUSE HOLDER-CHIPPER	11-32-13-5430		09/28/10	3.39
			TREE & BRUSH OPERATING SUP				
			INVOICE TOTAL:				3.39
			VENDOR TOTAL:				48.75
BUTCH			BUTCH'S AUTOMOTIVE LLC				
701467	09/20/10	01	REPAIR BRAKES-TRK 27	11-32-10-5250		09/28/10	66.15
			ST DEPT EQUIPMENT REPAIRS				
			INVOICE TOTAL:				66.15
			VENDOR TOTAL:				66.15
CARSTRO			RON CARSTENSEN				
PHONE-5/10-8/10	09/20/10	01	CELL PHONE CHG-5/10-8/10	11-32-10-5221		09/28/10	256.00
			ST DEPT TELEPHONE EXPENSE				
			INVOICE TOTAL:				256.00
			VENDOR TOTAL:				256.00
CHAMPION			CHAMPION ENVIRONMENTAL SVC INC				
10181	09/10/10	01	ABATEMENT & DEMO	11-17-10-5240		09/28/10	10,440.00
			SHERIDAN SPRINGS MAINTENAN				
			INVOICE TOTAL:				10,440.00
10182	09/10/10	01	ABATEMENT & DEMO-FINAL	11-17-10-5240		09/28/10	9,300.00
			SHERIDAN SPRINGS MAINTENAN				
			INVOICE TOTAL:				9,300.00
			VENDOR TOTAL:				19,740.00
DAILE			NANCY DAILEY				
9/14/10	09/14/10	01	9/14/10 ELECTION INSPECTOR	11-14-30-5190		09/28/10	95.00
			POLL WORKERS FEES				
			INVOICE TOTAL:				95.00
			VENDOR TOTAL:				95.00

DATE: 09/24/10
 TIME: 09:56:56
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

PAGE: 11

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
EBC EMPLOYEE BENEFITS CORPORATION							
906907	09/14/10	01	10/10 COBRA ADMIN	11-10-20-5132		09/28/10	69.30
			HEALTH AND DENTAL ADMIN CH				
			INVOICE TOTAL:				69.30
906908	09/14/10	01	10/10 BENNYCARD ADMIN	11-10-20-5132		09/28/10	34.50
			HEALTH AND DENTAL ADMIN CH				
			INVOICE TOTAL:				34.50
			VENDOR TOTAL:				217.80
ELKHO ELKHORN CHEMICAL COMPANY, INC.							
500738	09/02/10	01	CASTER WHEELS-FLOOR MACHINE	40-55-20-5350		09/28/10	126.76
			BLDG. MAINTENANCE SUPPLIES				
			INVOICE TOTAL:				126.76
			VENDOR TOTAL:				126.76
GLELE GENEVA LAKES ELECTRIC INC.							
466	09/20/10	01	REPAIR SIGNAL LIGHT	11-34-10-5223		09/28/10	430.99
			STREET LIGHTS ELECTRICITY				
			INVOICE TOTAL:				430.99
			VENDOR TOTAL:				430.99
GLPLU GENEVA LAKE PLUMBING COMPANY							
6277	09/11/10	01	WATER LINE LEAK REPAIR	40-55-20-5350		09/28/10	202.09
			BLDG. MAINTENANCE SUPPLIES				
			INVOICE TOTAL:				202.09
			VENDOR TOTAL:				202.09
HALLI I.G. HALL, INC.							
133876	09/02/10	01	RIM & TIRE-TRACTOR	11-32-10-5250		09/28/10	130.11
			ST DEPT EQUIPMENT REPAIRS				
			INVOICE TOTAL:				130.11

DATE: 09/24/10
 TIME: 09:56:56
 ID: AP441000.MOM

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
HALLI I.G. HALL, INC.							
133888	09/03/10	01	BEARINGS, SEAL-TRACTOR	11-32-10-5250		09/28/10	31.88
			ST DEPT EQUIPMENT REPAIRS				
			INVOICE TOTAL:				31.88
			VENDOR TOTAL:				161.99
HASLE MAILFINANCE							
H1837528	08/17/10	01	POSTAGE METER-4TH QTR	11-16-10-5532		09/14/10	744.81
		02	POSTAGE METER-4TH QTR	CH POSTAGE METER RENT & EX			
				11-16-10-5532			
				CH POSTAGE METER RENT & EX			
			INVOICE TOTAL:				0.00
			VENDOR TOTAL:				0.00
							-744.81
ITU ITU INC							
5194181	09/09/10	01	MATS	11-16-10-5360		09/28/10	53.73
				CITY HALL MAINT SERVICE CO			
			INVOICE TOTAL:				53.73
5197903	09/16/10	01	MATS, MOPS, FRAGRANCE	40-55-20-5350		09/28/10	60.12
				BLDG. MAINTENANCE SUPPLIES			
			INVOICE TOTAL:				60.12
5201825	09/23/10	01	MATS, TOWELS	11-32-10-5360		09/28/10	58.04
				ST DEPT BLDG MAINT SERV CO			
			INVOICE TOTAL:				58.04
			VENDOR TOTAL:				171.89
JOHNS JOHNS DISPOSAL SERVICE INC.							
34443	09/07/10	01	9/10 RECYCLING SVC	11-36-00-5297		09/28/10	9,100.00
		02	9/10 REFUSE SVC	SOLID WASTE - RECYCLING			
				11-36-00-5294			
				SOLID WASTE - RESIDENTIAL			
			INVOICE TOTAL:				23,200.00

DATE: 09/24/10
TIME: 09:56:56
ID: AP441000.WOW

CITY OF LAKE GENEVA
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
34443	09/07/10	03	30 YD ROLL OFF CONTAINER	11-36-00-5296		09/28/10	295.00
			SOLID WASTE - STREET DEPT.				
			INVOICE TOTAL:				32,595.00
			VENDOR TOTAL:				32,595.00
KARCH MARIAN KARCHER							
9/14/10	09/14/10	01	9/14/10 ELECTION INSPECTOR	11-14-30-5190		09/28/10	95.00
			POLL WORKERS FEES				
			INVOICE TOTAL:				95.00
			VENDOR TOTAL:				95.00
KOPY KOPY KATS							
16351	09/03/10	01	OLD TIME NEWSLETTER	11-70-00-5720		09/28/10	60.00
			HISTORIC PRESERVATION				
			INVOICE TOTAL:				60.00
			VENDOR TOTAL:				60.00
KUENS KUENS ALL SEASONS POOL SVC							
20100879	08/24/10	01	LIQUID CHLORINE-FOUNTAIN	40-55-20-5355		09/28/10	26.00
			FOUNTAIN MAINT EXP				
			INVOICE TOTAL:				26.00
			VENDOR TOTAL:				26.00
LARSO LOIS LARSON							
9/14/10	09/14/10	01	9/14/10 ELECTION INSPECTOR	11-14-30-5190		09/28/10	95.00
			POLL WORKERS FEES				
			INVOICE TOTAL:				95.00
			VENDOR TOTAL:				95.00

LASERE LASER ELECTRIC SUPPLY

DATE: 09/24/10
 TIME: 09:56:56
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

LASERE	LASER ELECTRIC SUPPLY						
1381971-01	09/10/10	01	LIGHT BULBS	11-16-10-5350		09/28/10	108.00
		02	DISCOUNT EARNED	CITY HALL BLDG MAINT SUPPL 11-00-00-4819			-2.16
				DISCOUNTS EARNED			
						INVOICE TOTAL:	105.84
1383819-00	09/16/10	01	LIGHT BULBS	11-16-10-5350		09/28/10	60.75
		02	DISCOUNT EARNED	CITY HALL BLDG MAINT SUPPL 11-00-00-4819			-1.22
				DISCOUNTS EARNED			
						INVOICE TOTAL:	59.53
						VENDOR TOTAL:	165.37

LGREG	LAKE GENEVA REGIONAL NEWS						
833308	09/09/09	01	LN:GRALA COND USE	11-10-00-5315		09/28/10	42.38
				PUBLICATION FEES REIMBURSA			
						INVOICE TOTAL:	42.38
833315	09/09/10	01	LN:ZONING MAP CHANGE	11-10-00-5314		09/28/10	49.50
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	49.50
833319	09/09/10	01	LN:KEEFE COND USE	11-10-00-5315		09/28/10	42.38
				PUBLICATION FEES REIMBURSA			
						INVOICE TOTAL:	42.38
833323	09/09/10	01	LN:ZONING ORD AMENDMENT	11-10-00-5314		09/28/10	47.13
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	47.13
833325	09/09/10	01	LN:PIZZA HUT COND USE	11-10-00-5315		09/28/10	43.57
				PUBLICATION FEES REIMBURSA			
						INVOICE TOTAL:	43.57
						VENDOR TOTAL:	224.96

DATE: 09/24/10
 TIME: 09:56:56
 ID: AP441000.WOM

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

PAGE: 15

INVOICES DUE ON/BEFORE 09/28/2010

VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

LGUTI	LAKE GENEVA UTILITY COMMISSION							
3240		09/13/10	01	2011 PLANNER	11-32-10-5399		09/28/10	37.58
				STREET DEPT MISCELLANEOUS				
				INVOICE TOTAL:				37.58
3245		09/15/10	01	2ND & 3RD QTR HYDRANT RENT	11-22-10-5229		09/28/10	113,961.84
				FIRE PROTECTION-HYDRANT RE				
				INVOICE TOTAL:				113,961.84
				VENDOR TOTAL:				113,999.42

LINI	GRACE LININGER							
CONF REIMB		09/17/10	01	MILEAGE TO CONF-250 MILES	11-15-40-5330		09/28/10	125.00
				ASSESSOR TRAVEL-MILEAGE				
				11-15-40-5331				109.10
				ASSESSOR MEALS & LODGING				
				INVOICE TOTAL:				234.10
				VENDOR TOTAL:				234.10

MADRI	NELLIE MADRIGAL							
9/10		09/07/10	01	INTERPRETER-9/7/10	11-12-00-5399		09/28/10	60.00
				MUNICIPAL CT MISCELLANEOUS				
				INVOICE TOTAL:				60.00
				VENDOR TOTAL:				60.00

MALLARD	MALLARD RIDGE LANDFILL							
001505		08/31/10	01	LANDFILL USAGE	11-36-00-5296		09/28/10	431.13
				SOLID WASTE - STREET DEPT.				
				INVOICE TOTAL:				431.13
				VENDOR TOTAL:				431.13

MINUTE	MINUTEMAN PRESS							
11599		09/17/10	01	LETTERHEAD/ENVELOPES	11-16-10-5310		09/28/10	279.53
				CITY HALL OFFICE SUPPLIES				

DATE: 09/24/10
 TIME: 09:56:56
 ID: AP441000.WOM

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

PAGE: 16

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

VENDOR #	DATE	#	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

MINUTE	MINUTEMAN	PRESS					
11599	09/17/10	02	ENVELOPES	42-34-50-5310		09/28/10	422.85
				PARKING METERS OFFICE SUPP			
							INVOICE TOTAL: 702.38
							VENDOR TOTAL: 702.38

MIRACLE	MIRACLE RECREATION EQUIP CO						
703218	08/31/10	01	SWING SEATS W/SHACKLES	11-52-00-5399		09/28/10	259.21
				PARKS MISCELLANEOUS EXPENS			
							INVOICE TOTAL: 259.21
							VENDOR TOTAL: 259.21

NAPAE	NAPA AUTO PARTS-ELKHORN						
767018	09/03/10	01	OIL FILTER	11-32-10-5351		09/28/10	3.35
				VEHICLE/EQUIPMENT MAINTENA			
							INVOICE TOTAL: 3.35
							VENDOR TOTAL: 3.35

768796	09/16/10	01	OIL & AIR FILTERS	11-32-10-5351		09/28/10	120.89
				VEHICLE/EQUIPMENT MAINTENA			
							INVOICE TOTAL: 120.89
							VENDOR TOTAL: 124.24

NAPAR	NAPA AUTO PARTS						
181870	09/16/10	01	AIR FILTER-MOWER	11-32-10-5351		09/28/10	56.15
				VEHICLE/EQUIPMENT MAINTENA			
							INVOICE TOTAL: 56.15
							VENDOR TOTAL: 56.15

NOVA	NOVA PLUMBING COMPANY						
3363A	05/04/10	01	BAL DUE-INV 3363	11-52-00-5241		09/28/10	80.00
				BIDG. MAINT & REPAIRS-PARK			
							INVOICE TOTAL: 80.00
							VENDOR TOTAL: 80.00

DATE: 09/24/10
 TIME: 09:56:56
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

PAGE: 17

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
OFFMAX OFFICEMAX INCORPORATED							
269912	09/10/10	01	CHECK STAMP	11-15-30-5399		09/28/10	22.99
			TREASURER MISCELLANEOUS EX				
			INVOICE TOTAL:				22.99
			VENDOR TOTAL:				22.99
OTIS OTIS ELEVATOR COMPANY							
CMM65267A10	09/20/10	01	ELEVATOR INSP-10/1-11/30/10	40-55-20-5360		09/28/10	205.64
			RIV MAINTENANCE SERVICE CO				
			INVOICE TOTAL:				205.64
			VENDOR TOTAL:				205.64
OTTER OTTER SALES & SERVICE INC.							
P113149	09/16/10	01	BATTERIES, ALTERNATOR	11-32-10-5250		09/28/10	420.74
			ST DEPT EQUIPMENT REPAIRS				
			INVOICE TOTAL:				420.74
P113151	09/16/10	01	EXHAUST CLAMPS-TRK 25	11-32-10-5250		09/28/10	23.30
			ST DEPT EQUIPMENT REPAIRS				
			INVOICE TOTAL:				23.30
			VENDOR TOTAL:				444.04
PATS PAT'S SERVICES INC.							
A-61605	09/10/10	01	9/10 PORTABLE TOILET RENTAL	11-52-00-5840		09/28/10	70.00
			4 SEASON NATURE PRESERVE				
			INVOICE TOTAL:				70.00
			VENDOR TOTAL:				70.00
QUILL QUILL CORPORATION							
8004460	09/15/10	01	PAPER, KLEENEX	11-16-10-5310		09/28/10	95.69
			CITY HALL OFFICE SUPPLIES				
			INVOICE TOTAL:				95.69
			VENDOR TOTAL:				95.69

DATE: 09/24/10
 TIME: 09:56:56
 ID: AP441000.MOM

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ROEN	ARTIS ROENSPIES						
MILEAGE-9/10	09/14/10	01	9/14/10 ELECTION-MILEAGE	11-14-30-5330		09/28/10	14.00
			CITY CLERK TRAVEL-MILEAGE				
			INVOICE TOTAL:				14.00
			VENDOR TOTAL:				14.00
ROTE	ROTE OIL COMPANY						
104945	09/09/10	01	162.4 GAL DYED DIESEL	11-32-10-5341		09/28/10	393.50
		02	307.7 GAL UNDYED DIESEL	11-32-10-5341			840.64
			VEHICLE-FUEL & OIL				
			INVOICE TOTAL:				1,234.14
			VENDOR TOTAL:				467.64
104960	09/10/10	01	193 GAL DYED DIESEL	11-32-10-5341		09/28/10	467.64
			VEHICLE-FUEL & OIL				
			INVOICE TOTAL:				1,701.78
			VENDOR TOTAL:				95.00
RUSSE	JUDITH RUSSELL						
9/14/10	09/14/10	01	9/14/10 ELECTION INSPECTOR	11-14-30-5190		09/28/10	95.00
			POLL WORKERS FEES				
			INVOICE TOTAL:				95.00
			VENDOR TOTAL:				95.00
SAPPI	CAROLE SAPPINGTON						
9/14/10	09/14/10	01	9/14/10 ELECTION INSPECTOR	11-14-30-5190		09/28/10	95.00
			POLL WORKERS FEES				
			INVOICE TOTAL:				95.00
			VENDOR TOTAL:				95.00
SHERIFF	WALWORTH COUNTY SHERIFF						
8/10	08/31/10	01	8/10 PRISONER CONFINEMENT	11-12-00-5290		09/28/10	360.00
			CARE OF PRISONERS				
			INVOICE TOTAL:				360.00
			VENDOR TOTAL:				360.00

DATE: 09/24/10
 TIME: 09:56:56
 ID: AP441000.WOM

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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SPECIAL JENNIFER SPECIAL

MILEAGE-9/10	09/13/10	01	9/10 GARBAGE COMPLIANCE	11-24-00-5330		09/28/10	2.50
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BLDG INSPECTOR TRAVEL-MILE
 INVOICE TOTAL: 2.50
 VENDOR TOTAL: 2.50

STARK H.E. STARK AGENCY INC

6089COURT-8/10	09/14/10	01	8/10 INTEREST	11-12-00-4811		09/28/10	6.53
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MUNICIPAL CT INTEREST INCO
 11-12-00-5214
 COLLECTION FEES
 INVOICE TOTAL: 21.91
 VENDOR TOTAL: 21.91

SUN SUN LIFE FINANCIAL

RE092210	09/21/10	01	CEMETERY DISABILITY-10/10	11-00-00-1634		09/28/10	26.84
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02	CITY HALL DISABILITY-10/10	11-10-20-5134	OUTSIDE DEPT DISABILITY	159.53
03	LIBRARY DISABILITY-10/10	99-00-00-5137	DISABILITY PREMIUMS CITY	62.22
04	POLICE DISABILITY-10/10	11-10-20-5134	LIBRARY DISABILITY PREMIUM	447.51
05	STREET DISABILITY-10/10	11-10-20-5134	DISABILITY PREMIUMS CITY	189.68
06	WATER DISABILITY-10/10	11-00-00-1634	DISABILITY PREMIUMS CITY	121.06
07	WWTF DISABILITY-10/10	11-00-00-1634	OUTSIDE DEPT DISABILITY	87.77
			OUTSIDE DEPT DISABILITY	

INVOICE TOTAL: 1,094.61
 VENDOR TOTAL: 1,094.61

SYSTEMS SYSTEMS DESIGN

DATE: 09/24/10
 TIME: 09:56:56
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

PAGE: 20

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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SYSTEMS SYSTEMS DESIGN

7031	09/13/10	01	FIX SPRINKLER SYSTEM	40-55-20-5350		09/28/10	90.92
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BLDG. MAINTENANCE SUPPLIES
 INVOICE TOTAL: 90.92
 VENDOR TOTAL: 90.92

T0000282 VICKI GABRUO

REFUND	09/13/10	01	REF LAUNCH FEE-ENGINE FAILURE	40-52-11-4676		09/28/10	7.58
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BOAT LAUNCH RAMP INCOME
 11-00-00-2421
 SALES TAX PAYABLE
 INVOICE TOTAL: 8.00
 VENDOR TOTAL: 8.00

T0000283 MICHAEL PFAMWATTER

REFUND	09/13/10	01	RIVIERA SEC DEP REF-9/10/10	40-55-10-2353		09/28/10	1,000.00
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SECURITY DEPOSITS-UPPER RI
 40-55-10-4674
 UPPER RIVIERA REVENUE
 INVOICE TOTAL: 658.75
 VENDOR TOTAL: 658.75

T0000284 LIBBY ROTH

REFUND	09/13/10	01	RIVIERA SEC DEP REFUND-9/11/10	40-55-10-2353		09/28/10	1,000.00
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SECURITY DEPOSITS-UPPER RI
 40-55-10-4674
 UPPER RIVIERA REVENUE
 INVOICE TOTAL: 658.75
 VENDOR TOTAL: 658.75

T0000288 JAMIE MARSH

REFUND	09/10/10	01	RIVIERA SEC DEP REFUND-9/5/10	40-55-10-2353		09/28/10	1,000.00
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SECURITY DEPOSITS-UPPER RI
 INVOICE TOTAL: 658.75
 VENDOR TOTAL: 658.75

DATE: 09/24/10
TIME: 09:56:56
ID: AP441000.WOM

CITY OF LAKE GENEVA
DETAIL BOARD REPORT

PAGE: 21

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0000288 JAMIE MARSH							
REFUND	09/10/10	02	RIVIERA SFT UP/SEC GRD-9/5/10	40-55-10-4674		09/28/10	-264.00
			UPPER RIVIERA REVENUE				
			INVOICE TOTAL:				736.00
			VENDOR TOTAL:				736.00
T0000289 ALISON BIELL							
REFUND	09/10/10	01	RIVIERA SEC DEP REFUND-9/4/10	40-55-10-2353		09/28/10	1,000.00
			SECURITY DEPOSITS-UPPER RI				
			40-55-10-4674				
			UPPER RIVIERA REVENUE				
			INVOICE TOTAL:				713.25
			VENDOR TOTAL:				713.25
T0000290 JESSICA CHRISTMAN							
REFUND	09/10/10	01	RIVIERA SEC DEP REFUND-9/3/10	40-55-10-2353		09/28/10	1,000.00
			SECURITY DEPOSITS-UPPER RI				
			40-55-10-4674				
			UPPER RIVIERA REVENUE				
			INVOICE TOTAL:				676.00
			VENDOR TOTAL:				676.00
T0000292 GENEVA LAKE ART ASSOCIATION							
REFUND	09/15/10	01	FLT IRON PK SEC DEP-8/14-15/10	11-00-00-2353		09/28/10	300.00
			SECURITY DEPOSITS				
			INVOICE TOTAL:				300.00
			VENDOR TOTAL:				300.00
T0000294 LAKE GENEVA BOAT LINE							
REFUND	09/16/10	01	REFUND 2 LAUNCHES	40-52-11-4676		09/28/10	22.75
			BOAT LAUNCH RAMP INCOME				

DATE: 09/24/10
TIME: 09:56:56
ID: AP441000.WOM

CITY OF LAKE GENEVA
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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T0000294 LAKE GENEVA BOAT LINE

REFUND	09/16/10	02	REFUND 2 LAUNCHES	11-00-00-2421		09/28/10	1.25
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SALES TAX PAYABLE

INVOICE TOTAL: 24.00
VENDOR TOTAL: 24.00

T0000295 DEBBIE NELSON

REFUND	09/13/10	01	REFL LOCK THAT CITY CUT OFF	40-52-10-5351		09/28/10	10.51
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EQUIP MAINT SUPP--BUOYS-ST

INVOICE TOTAL: 10.51
VENDOR TOTAL: 10.51

T0000296 ZACK PLATTENBERGER

REIMB	09/13/10	01	WORK PERMIT REIMBURSEMENT	11-11-00-5214		09/28/10	10.00
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VIDEOGRAPHING EXPENSES

INVOICE TOTAL: 10.00
VENDOR TOTAL: 10.00

T0000297 AMY STRACK

REFUND	09/20/10	01	RIVIERA SEC DEP REF-9/18/10	40-55-10-2353		09/28/10	1,000.00
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SECURITY DEPOSITS-UPPER RI

INVOICE TOTAL: 1,000.00

		02	RIVIERA SET UP/SEC GRD-9/18/10	40-55-10-4674			-353.12
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UPPER RIVIERA REVENUE

INVOICE TOTAL: 346.88

		03	RIVIERA OVRAGE-.75 HR-9/18/10	40-55-10-4674			-300.00
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UPPER RIVIERA REVENUE

INVOICE TOTAL: 346.88

REFUND	09/22/10	01	LIBRARY PK SEC DEP-5/8/10	11-00-00-2353		09/28/10	300.00
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SECURITY DEPOSITS

INVOICE TOTAL: 300.00
VENDOR TOTAL: 300.00

DATE: 09/24/10
 TIME: 09:56:56
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
USCELL	U.S. CELLULAR						
RE092210	09/12/10	12	PARKING SUPERVISOR 9/12-10/11	42-34-50-5221		09/28/10	11.65
			TELEPHONE EXPENSE				
			INVOICE TOTAL:				206.30
			VENDOR TOTAL:				206.30
WALCO	WALWORTH COUNTY TREASURER						
64-246-8/10	09/10/10	01	COURT FINES-COUNTY-8/10	11-12-00-2420		09/28/10	3,142.50
			COURT FINES-COUNTY				
			INVOICE TOTAL:				3,142.50
			VENDOR TOTAL:				3,142.50
WEENE	WE ENERGIES						
RE092210	08/26/10	01	INV 5604-510-433-LIBRARY	99-00-00-5222		09/28/10	161.20
			LIBRARY UTILITIES				
		02	INV 3843-358-997-LIBRARY	99-00-00-5222			82.22
			LIBRARY UTILITIES				
		03	INV 7837-744-963-FIREHOUSE	11-22-00-5224			3.26
			FIREHOUSE GAS HEAT				
		04	INV 0480-524-472-UPPER RIVIERA	40-55-10-5224			-79.66
			UPPER RIVIERA GAS HEAT				
		05	INV 7891-194-618-CITY HALL	11-16-10-5224			-2,395.52
			CITY HALL GAS HEAT				
		06	INV 0847-573-906-HOST TOWER	11-22-00-5224			-92.86
			FIREHOUSE GAS HEAT				
		07	INV 5288-664-956-MUSEUM	11-51-10-5224			398.91
			MUSEUM-GAS HEAT				
		08	INV 8052-439-940-STREET DEPT	11-32-10-5224			1,879.67
			ST DEPT BLDG GAS HEAT				
		09	INV 8017-524-022-1065 CAREY	11-32-10-5224			462.86
			ST DEPT BLDG GAS HEAT				
		10	INV 6602-046-262-1070 CAREY	11-32-10-5224			-39.82
			ST DEPT BLDG GAS HEAT				

DATE: 09/24/10
 TIME: 09:56:56
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 09/28/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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WEENE WE ENERGIES

RE092210	08/26/10	11	INV 7283-171-261-VET'S PARK	11-52-01-5224		09/28/10	17.83
				VETS PARK GAS HEAT			
		12	INV 5694-161-339-120 SHERIDAN	11-17-10-5224			18.27
				SHERIDAN SPRINGS HEAT EXP			
		13	INV 6474-680-836-120 SHERIDAN	11-17-10-5224			17.98
				SHERIDAN SPRINGS HEAT EXP			
		16	INV 3841-184-962-120 SHERIDAN	11-17-10-5224			18.27
				SHERIDAN SPRINGS HEAT EXP			

INVOICE TOTAL: 452.61
 VENDOR TOTAL: 452.61

MISC STATE OF WISCONSIN

64-246-8/10	09/10/10	01	COURT FINES-STATE-8/10	11-12-00-2424		09/28/10	9,297.46
				COURT FINES-STATE PORTION			

INVOICE TOTAL: 9,297.46
 VENDOR TOTAL: 9,297.46

ZEE ZEE MEDICAL INC.

0100309133	09/17/10	01	FIRST AID SUPPLIES	11-32-10-5390		09/28/10	117.45
				FIRST AID AND SAFETY SUPPL			

INVOICE TOTAL: 117.45
 VENDOR TOTAL: 117.45

TOTAL ALL INVOICES: 238,756.04