



## REGULAR CITY COUNCIL MEETING

MONDAY, SEPTEMBER 26, 2011 – 7:00 PM

COUNCIL CHAMBERS, CITY HALL

### AGENDA

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman O'Neill
3. Roll Call
4. Awards, Presentations, and Proclamations
  - A. Announcement of Fire Department Open House on October 8, 2011, from 11:30am to 4:00pm, including the temporary closure of Marshall Street between Broad and Center Streets
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of September 12, 2011, as published and distributed
9. Establish "Trick or Treat" hours for the City of Lake Geneva for Sunday, October 30, 2011, from 1:00pm to 4:00pm
10. **Second Reading and Approval of Ordinance 11-24, amending Chapter 26, Elections, of the Lake Geneva Municipal Code by establishing new boundaries for aldermanic districts**
11. **Second Reading and Approval of Ordinance 11-25, amending Chapter 2, Administration, of the Lake Geneva Municipal Code regarding the appointment of positions designated as officers of the City *(recommended by Personnel Committee 8/30/11)***
12. **Second Reading and Approval of Ordinance 11-26, amending Chapter 1, General Provisions, of the Lake Geneva Municipal Code regarding the collection and assessment of delinquent municipal debts**
13. **First Reading of Ordinance 11-22, amending Chapter 14, Buildings and Building Regulations, of the Lake Geneva Municipal Code regarding residential rental inspections and the adoption of a building maintenance code *(continued from 9/12/11)***
14. Discussion/Action on parking station system proposal *(continued from 9/12/11)*

**15. Finance, License and Regulation Committee Recommendations – Alderman Krause**

**A. ORDINANCES**

- 1) **First Reading of Ordinance 11-27, amending Chapter 90, Waterways, of the Lake Geneva Municipal Code regarding the appointment of alternate representatives to the Geneva Lake Law Enforcement Agency** (*requested by Mayor Connors*)
- 2) **First Reading of Ordinance 11-28, amending Chapter 2, Administration, of the Lake Geneva Municipal Code to provide for readings of ordinances by title only** (*requested by Mayor Connors*)

**B. LICENSES & PERMITS**

- 1) Temporary “Class B” Retail License application filed by JAD Foundation – Walworth County Resource Center & Food Pantry, for sale of wine during “Inspiration Evening” at 234 Broad Street on October 15, 2011, from 5:00pm to 8:30pm
- 2) Schedule for Change of Agent application filed by Geneva Lakes Convenience Corp., 728 Williams Street, Lake Geneva, to Cindy Todd, 3153 Lockwood Blvd., Lake Geneva, WI
- 3) Original Operator License applications filed by Andrew Smith, Kimberly Link, Shari Cruz, Chelsea Elvin, Aaron Rathbone, Brian Olsen, Eric Wolff, and Joseph Wolkomir

**C.** Discussion/Action on RFP for professional auditing services (*continued from 9/12/11*)

**D.** Discussion/Action on renewal of M&I Bank CD in the amount of \$456,104.70, maturing September 29, 2011

**E.** Discussion/Action on renewal of liability, property, and workman’s compensation insurance policy

**F.** Discussion/Action on design of new skate park and authorization to solicit bids (*recommended by Board of Park Commissioners 9/7/11*)

**G.** Discussion/Action on award of bid for downtown streetlight and sign pole painting (*recommended by Public Works Committee 9/20/11*)

**H.** Discussion/Action on purchase of 24 hand dryers to replace paper towel dispensers in City restroom facilities, to be funded from TIF#4 (*recommended by Public Works Committee 9/20/11*)

**I.** Discussion/Action on directing the City Administrator to notify property owners abutting private drives that the City will no longer be providing snow plowing, street sweeping, pavement maintenance, leaf and brush collection, or garbage collection services on private drives unless they are brought up to City standards and dedicated to the City (*recommended by Public Works Committee 9/20/11*)

**J.** Discussion/Action on having the Street Department shovel delinquent snow-covered sidewalks (*recommended by Public Works Committee 9/20/11*)

**K.** Discussion/Action on approving the removal of the Riviera flag poles to the top of the wood base and to flash over them (*recommended by Public Works Committee 9/20/11*)

**16. Plan Commission Recommendations – Alderman Hartz**

**A.** **First Reading of Ordinance 11-29, amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, to designate Planned Development zoning for certain property in the City (817 N. Knoll Lane)**

- B. Discussion/Action on General Development Plan/Precise Implementation Plan filed by John Matustik of Matustik Builders, 2413 W. Algonquin Rd., Suite 145, Algonquin, IL 60102, on behalf of Natvar Goyal, 817 N. Knoll Lane, Lake Geneva, WI 53147, to build two homes on two separate but substandard lots in the ER-1 zoning district at 817 N. Knoll Lane, Lake Geneva, WI 53147, Tax Key Nos. ZYUP 00106D and ZYUP 00106C, including all staff recommendations
- C. Discussion/Action on application for Certified Survey Map filed by Doug Olson of Jensen & Olson Land Surveying, P.O. Box 322, Elkhorn, WI 53121, on behalf of Harold Hartshorne Jr., W3601 Hartshorne Lane, Lake Geneva, WI 53147, for land located in the Town of Linn, and within the City's Extra-Territorial review jurisdiction, including all staff recommendations except the recommendation of the deed restriction, and the recommendation of the City engineer on adding a note to explain the easement in question as referenced in a letter from Crispell-Snyder dated September 15, 2011
- D. **Resolution 11-R53**, authorizing the issuance of a Conditional Use Permit filed by Nick Cimeno, 750 Wild Oats Drive, Freeport, IL 60232, for a restaurant (Indoor Commercial Entertainment) located at 131 Wells Street, Lake Geneva, WI 53147, Tax Key Number ZA896 00001, including all staff recommendations
- E. **Resolution 11-R54**, authorizing the issuance of a Conditional Use Permit filed by Andrea Strand, 2910 Moelter Drive, Lake Geneva, WI 53147, for a fitness studio (Indoor Commercial Entertainment) located at 116-118 E. Geneva Square, Lake Geneva, WI, 53147, Tax Key Number ZA1100 00004, including all staff recommendations and the installation of a Knox Box
- F. **Resolution 11-R55**, authorizing the issuance of a Conditional Use Permit filed by Lowell Management Services, Inc., P.O. Box 926, Lake Geneva, WI 53147, for Tom Ryan, 9 Hillside Drive, Lake Geneva, WI 53147, for an alteration to an existing deck for the addition of a screen house to an existing single-family residence in the ER-1 District and a dormer using the setback requirements of the SR-4 District, located at 9 Hillside Drive, Lake Geneva, WI 53147, Tax Key Number ZA1341 00001, including all staff recommendations
- G. **Resolution 11-R56**, authorizing the issuance of a Conditional Use Permit filed by Kurt Carlson, 10940 Partridge Trail, Richmond, IL 60071, for a frozen yogurt establishment (Indoor Commercial Entertainment) located at 253 Center Street, Lake Geneva, WI 53147, Tax Key Number ZOP 00282, including all staff recommendations and, specifically, that there be no seating outside on the sidewalk and no music to be heard outside
- H. Discussion/Action on application for Certified Survey Map filed by Keith Garecht and Larry Roche, W3871 Maclean Road, Elkhorn, WI 53121, for land located in the Town of Geneva and within the City's Extra-Territorial review jurisdiction, including all staff recommendations, the recommendations made by Crispell-Snyder in a letter dated September 15, 2011, and corrections made as suggested by the Department of Administration in a letter dated August 11, 2011

**17. Presentation of Accounts – Alderman Krause**

- A. Purchase Order in the amount of \$16,741.73
- B. Prepaid Bills in the amount of \$954.99
- C. Regular Bills in the amount of \$269,086.82
- D. Acceptance of Report of the City Treasurer for month ending August 31, 2011

**18. Mayoral Appointments – Mayor Connors**

- A. Appointment of City Clerk (*recommended by Personnel Committee 9/22/11*)

19. Motion to go into closed session pursuant to Wisconsin Statutes 19.85 (1)(g) to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved in re: Peller Investments, LLC (City Attorney Draper).
20. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session.
21. Adjournment

9/23/11 12:00 PM

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

CC: Mayor & Council

Administrator, Attorney, Treasurer, Department Heads, Media