

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, APRIL 25, 2011 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

AMENDED
ADD ITEM #9
4/21/11
4:30pm

1. Call to Order
2. Roll Call
3. Selection of Chairman Pro Tem in the absence of Chairman Krause
4. Approve Finance, License and Regulation Committee minutes of April 11, 2011 as distributed.
5. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
6. **RESOLUTIONS**
 - A. **Resolution 11-R33**, a resolution authorizing the adjustment of transfers to the General Fund in the 2010 Operating Budget by the amount of \$1,592.03 from the Lakefront Special Revenue Fund and the amount of \$728.00 from the Parking Lots and Meters Special Revenue Fund
 - B. **Resolution 11-R34**, a resolution amending the budget to transfer \$2,500.00 from the Contingency Account to the Firehouse Repairs Account
7. **LICENSES & PERMITS**
 - A. Change of Agent Schedule application filed by Anagnos Enterprises, Ltd., d/b/a Popeye's Inc., 811 Wrigley Drive, Lake Geneva, WI, to Michael Anagnos, 415 Miller Ct., Lake Geneva, WI
 - B. Change of Agent Schedule application filed by Prairie State Enterprises of Darien LLC, d/b/a Lake Geneva Mobil, 350 N. Edwards Blvd, Lake Geneva, WI, to Kenneth B. Kearns, 5912 N. River Bay Road, Waterford, WI
 - C. Street Use Permit application filed by Genoa City Lions Club for Harley Davidson Raffle, including display of motorcycle and trailer and selling of raffle tickets on the northwest corner of Hwy 50 and Hwy 120, between the hours of 6:00am and 6:00pm, on weekends and holidays during the months of April, May, June, and July, 2011
 - D. Original Operator License applications for Jacob Otto, Terri Messerschmidt, Dawn Reed, and Brooke Milbocker
8. Discussion/Recommendation on Change Order No. 4 for Riviera remodeling project, resulting in net deduction of \$32,870.08 (*continued 4/11/11*)
9. Discussion/Recommendation on Change Order No. 6 for Riviera remodeling project, for tax savings deduction in the amount of \$1,955.00
10. Discussion/Recommendation on purchase of banquet chairs for the Riviera (*recommended by Public Works 4/14/11*)

11. Discussion/Recommendation on approval of two additional street lights on Cook Street, between Main and Geneva Streets (*recommended by Public Works 4/14/11*)
12. Discussion/Recommendation on disallowance of claim for property damage filed by Phillip Hall, on behalf of claimant Robert Glavin, pursuant to Wisconsin Statutes 893.80(1g)

13. Presentation of Accounts

- A. Purchase Order in the amount of \$32,870.08 (*continued 4/11/11*)
- B. Prepaid Bills in the amount of \$32,762.30
- C. Regular Bills in the amount of \$88,547.01

14. Adjournment

This is a meeting of the Finance/License & Regulation Committee.
No official Council action will be taken, however a quorum of the Council may be present

04/21/11 4:30PM

cc: *Committee Members: Alderman Krause, Hartz, O'Neill, Krohn, Marsala
Mayor & remaining Council, Administrator, City Clerk, Department Heads, Attorney, Treasurer*

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, APRIL 11, 2011 - 6:00PM
COUNCIL CHAMBERS, CITY HALL

Chairman Krause called the meeting to order at 6:00pm.

Roll Call. Present: Aldermen Krohn, Hartz, Marsala, Fesenmaier, and Krause. Also Present: Administrator Jordan, Comptroller Pollitt, and City Clerk Reale.

Marsala/Krohn motion to approve Finance, License and Regulation Committee minutes of March 28, 2011 as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Rod Brenner, representing Ro-Della, Inc., addressed the Committee with respect to Item No. 10 on the proposal for operation of the concessions at Veterans Park. He stated that he would be available to address any questions that the members of the Committee might have regarding the company or its proposal. He noted that Ro-Della, Inc. was providing a \$2 million liability insurance policy, which was double the amount required by the City in its Request for Proposals. Mr. Brenner explained that Ro-Della, Inc. had been in business for twenty-five years, adding that he looked forward to working with the City and the YMCA as the concessionaire for Veterans Park.

Terry O'Neill, 954 George Street, addressed the Committee on the subject of Resolution 11-R31. He stated that the totaling of surpluses and shortfalls demonstrated an approximately \$132,000.00 shortfall for budget year 2010. While he acknowledged that the resolution was necessary to balance the budget, he expressed concern about the language of the resolution with respect to transfers within the General Fund. He questioned whether this resolution would have the affect then of authorizing the transfer of the \$132,000.00 from the reserved fund balance.

RESOLUTIONS

Resolution 11-R17, authorizing the transfer of monies from the unreserved fund balance to the designated fund balance for police department uniform allowances (continued 3/14/11)

Comptroller Pollitt stated that this resolution would carry forward \$165.61 to adjust the balance for police department uniform allowances, as provided by contract. This item had been approved by the Police and Fire Commission at its April 7, 2011 meeting.

Marsala/Hartz motion to forward to Council with recommendation for approval of Resolution 11-R17. Unanimously carried.

Resolution 11-R24, a resolution to carry forward from the 2010 Capital Budget to the 2011 Capital Budget the amount of \$17,149.00 to the following capital accounts: \$1,000.00 to PD Covert Cameras; \$13,500.00 to PD Squad Cameras; and \$2,649.00 to PD ProPhoenix System

Marsala/Hartz motion to forward to Council with recommendation for approval of Resolution 11-R24. Unanimously carried.

Resolution 11-R25, a resolution to carry forward from the 2010 Capital Budget to the 2011 Capital Budget the amount of \$8,000.00 to the capital account for Fire Department Protective Fire Clothing

Hartz/Marsala motion to forward to Council with recommendation for approval of Resolution 11-R25. Unanimously carried.

Resolution 11-R26, a resolution amending the 2010 Budget to allow for a carryforward of 2009 funds in the amount of \$10,000.00 to fund the sidewalk grinding project in budget year 2010

Marsala/Krohn motion to forward to Council with recommendation for approval of Resolution 11-R26. Unanimously carried.

Resolution 11-R27, a resolution approving the write off of \$39,595.77 in various old account balances in fiscal year 2010

Comptroller Pollitt explained that this resolution was part of the accounting cleanup associated with the year-end audit. It was recommended that the Council authorize the write off of a series of old account balances that did not tie into any current accounts, which would have the ultimate effect of making all City accounts completely reconciled and up-to-date. She noted that none of the account balances proposed to be written off were more current than 2008, with some dating as far back as the 1990s. Alderman Hartz inquired about the worst case scenario of writing these balances off, in the event something was missed. Comptroller Pollitt responded that the only unexplained account on the list was the City Attorney Trust-Shoplifters account, which had a balance of \$400.00. There were no problems anticipated with writing off any of the other account balances.

Hartz/Marsala motion to forward to Council with recommendation for approval of Resolution 11-R27. Unanimously carried.

Resolution 11-R28, a resolution authorizing the transfer of funds in the amount of \$11,250.00 from the Contingency account to the Police Department Grant Purchases account, for the City's match for a federal grant to purchase P25 compliant radios

It was explained that this item was to cover the City's matching portion of the \$75,000.00 federal grant, which was to be considered for acceptance under Agenda Item No. 7.

Marsala/Hartz motion to forward to Council with recommendation for approval of Resolution 11-R28, contingent upon the acceptance of the federal grant under Item No. 7. Unanimously carried.

Resolution 11-R29, a resolution amending the budget to reverse the transfer from the General Fund to the 2010 Capital Projects Fund for Police Department Dictaphone in the amount of \$14,316.00

Comptroller Pollitt stated that the Council had previously approved Resolution 11-R23, which had authorized the appropriation of Contingency funds for the purchase of a new Dictaphone. Subsequently, it had been determined that there was funding left in the 2010 Capital Projects Fund that could be carried forward to cover \$14,316.00 of the purchase price. This resolution would therefore reverse the previous transfer and return the \$14,316.00 to the Contingency account.

Marsala/Krohn motion to forward to Council with recommendation for approval of Resolution 11-R29. Unanimously carried.

Resolution 11-R30, a resolution to carry forward from the 2010 Capital Projects Budget to the 2011 Capital Projects Budget in the amount of \$22,025.00 to the capital account for New Court Computer Software

Hartz/Marsala motion to forward to Council with recommendation for approval of Resolution 11-R30. Unanimously carried.

Resolution 11-R31, a resolution amending the 2010 Budget to authorize transfers within the General Fund to fund expense shortfalls in the departmental budgets for Municipal Court, Legal, Emergency Management, Parks, Traffic Control, and Fire

Comptroller Pollitt explained that the departments listed had overspent their budgets, adding that this resolution would move monies around within the General Fund to cover those shortfalls. She stressed that no fund balance was being used to cover any budget shortfalls, as these transfers were simply adjusting departmental budget accounts within the General Fund.

Hartz/Marsala motion to forward to Council with recommendation for approval of Resolution 11-R31. Unanimously carried.

LICENSES & PERMITS

Marsala/Hartz motion to forward to Council with recommendation for approval of Park Permit application filed by the Geneva Lake Area Chamber of Commerce for "Concerts in the Park" at Flat Iron Park, between 6:00pm and 8:00pm, on the following dates in 2011: July 7, 14, 21, 28, and August 4, 11, and 25. Unanimously carried.

Hartz/Krohn motion to forward to Council with recommendation for approval of Park Permit application filed by the Geneva Lake Area Chamber of Commerce for Winterfest 2012 at Riviera Park, from January 30 through February 5, 2012. Unanimously carried.

Marsala/Hartz motion to forward to Council with recommendation for approval of Street Use Permit application filed by the Geneva Lake Area Chamber of Commerce for Oktoberfest, utilizing downtown area streets and alleys and closing the 200 block of Broad Street, from 10:00am to 6:00pm on October 8 and 9, 2011. Unanimously carried.

Marsala/Krohn motion to forward to Council with recommendation for approval of Street Use Permit application filed by the Geneva Lake Area Chamber of Commerce for Children's Christmas Parade on December 3, 2011. Unanimously carried.

Marsala/Hartz motion to forward to Council with recommendation for approval of Original Operator License applications for David Stinebrink, Cindy Todd, Janet Haley, and Brian Cik. Unanimously carried.

Discussion/Recommendation on approving federal grant in the amount of \$75,000.00 for the purchase of P25 compliant radios for the Police Department

Administrator Jordan reported that the Police Department had applied for this grant to cover the purchase of upgraded portable and mobile radio units. This was an approximately 87/13 grant, which would require a contribution from the City in the amount of \$11,250.00. Chief Rasmussen noted that P25 was a standard that the federal government had put on these radios, adding that the new units would have the capacity to store 100 channels and all mutual aid channels for the State of Wisconsin. Alderman Hartz asked if the new radios would meet new bandwidth standards. Chief Rasmussen responded that the equipment would already be narrow-banded; therefore, the City would not incur any additional expenses for upgrading the radios.

Marsala/Hartz motion to forward to Council with recommendation to accept the grant. Unanimously carried.

Discussion/Recommendation on disallowance of claim for injuries filed by Diana Sullivan pursuant to Wisconsin Statutes 893.80(1g)

Administrator Jordan stated that this claim was related to bodily injuries alleged to have been sustained by the claimant from slipping on frost on the decking while going to purchase a ticket at Gage Marine. The City's insurance provider had investigated the claim and returned with a recommendation that the City disallow the claim on the basis that it could not be verified that the injuries had been sustained on City property, and that an inspection of the decking for frost was not reasonable.

Marsala/Hartz motion to forward to Council with recommendation for disallowance. Unanimously carried.

Discussion/Recommendation on Change Order No. 4 for Riviera remodeling project, resulting in a net deduction of \$32,870.08

Administrator Jordan stated that this change order was related to the City's agreement to purchase project materials through Scherrer Direct. Alderman Fesenmaier inquired about the contractor adjustment being left off of the change order. Administrator Jordan responded that the City was awaiting clarification from the contractor on that. Alderman Hartz asked for some specific information to be provided as to the materials being purchased by the City. Comptroller Pollitt noted that the purchase order contained very general descriptions of the materials. The consensus of the Committee was that this item and the related purchase order should be continued until such time that the City could receive additional information about the materials purchased and an explanation on the contractor fee.

Hartz/Marsala motion to continue to the April 25, 2011 regular meeting. Unanimously carried.

Discussion/Recommendation on approving proposal for operation of concessions at Veterans Park from Ro-Della, Inc. (recommended for approval by Board of Park Commissioners 4/6/11)

Hartz/Marsala motion to suspend the rules to permit the vendor to address questions from the Committee.

Unanimously carried. Alderman Hartz asked about the nature of "permanent on-site improvements" referenced in the proposal. Mr. Brenner stated that Ro-Della would provide additional park benches and umbrellas if there was not a sufficient amount available; however, no permanent improvements to the site would be done without the consent of the City. Marcia Fox, partner in Ro-Della, Inc., noted that the provisions in the proposal reflected the requirements that had been given to the contractor by the City. She added that Ro-Della was in agreement with operating under substantially the same terms as the previous concessionaire. Alderman Hartz asked about proposed days and hours of operation. Ms. Fox responded that the contractor planned to continue the same hours of operation as the previous concession operator, adding that Ro-Della would be working with the YMCA on its schedule to ensure that the concessionaire would be present for any events at the park.

Marsala/Hartz motion to forward to Council with recommendation for approval. Unanimously carried.

Discussion/Recommendation on approving amount to borrow for promissory note and directing staff to begin the borrowing process for capital projects and equipment

Administrator Jordan stated that he had contacted financial advisors and bond counsel for potential options available to the City with respect to borrowing. He noted that Joe Murray from Springsted would be present at the Council meeting to provide information on the process and the possible options for borrowing.

Fesenmaier/Krohn motion to forward to Council without recommendation. Unanimously carried.

Presentation of Accounts, Alderman Krause

Hartz/Marsala motion to continue Purchase Order in the amount of \$32,870.08 to the April 25, 2011 regular meeting. Unanimously carried.

Marsala/Hartz motion to recommend approval of Prepaid Bills in the amount of \$10,366.57. Alderman Hartz questioned the bill for the purchase of taser equipment, asking if the price of the purchase would be coming from the amount proposed to be included in the capital borrowing. Administrator Jordan responded that the Police Department had purchased this equipment to be used for training purposes, and would be purchasing additional tasers for use in the field. Chief Rasmussen stated that the Police and Fire Commission had directed him to purchase two tasers and temporarily take monies for the purchase from the vehicle fund until the borrowing was formally approved. It had been the desire of the Commission to have officers trained in the use of taser equipment before the upcoming summer. Administrator Jordan noted that this purchase amount would need to be subtracted from the promissory note, as the City would be legally prohibited from using borrowed funds for purchases already made. Motion carried by vote of 4 to 1, with Alderman Fesenmaier opposed.

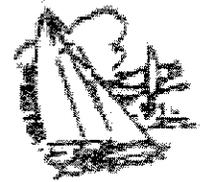
Hartz/Marsala motion to recommend approval of Regular Bills in the amount of \$210,769.76. Alderman Marsala noted the bill from the Milwaukee sheriff's office related to assistance during the school district bomb threat, asking if that money might possibly be recovered by the City. Chief Rasmussen stated that he had applied for restitution of that amount, though it was uncertain whether or not the City would receive it. Alderman Hartz inquired as to whether the City would be reimbursed for the bill from United Services by Permaco, Inc. for the boarding-up of the property at 323 Broad Street. Administrator Jordan responded that the Fire Department had ordered that the building needed to be secured, and the City had obtained permission from a representative of the property owner to have the former hotel structure boarded up. He stated that the City would pay the contractor, and then begin billing the property owner for the charges. Alderman Hartz also questioned the invoice from the Utility Commission for water usage at Flat Iron Park. Comptroller Pollitt noted that there was a minimum billing fee for utilities, even if there is no usage. It was suggested that some water services might have been used by contractors working on the Wrigley Bridge project, although that would need to be verified. Unanimously carried.

Adjournment

Marsala/Krohn motion to adjourn at 6:52pm. Unanimously Carried.

/s/ Jeremy A. Reale, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**



REGULAR CITY COUNCIL MEETING

MONDAY, APRIL 25, 2011 – 7:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Awards, Presentations, and Proclamations
 - A. Mayoral Proclamation of the month of May as “American Legion Auxiliary Poppy Month” in the City of Lake Geneva
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of April 11, 2011, City Council Organizational Meeting Minutes of April 19, 2011, and Special Joint City Council Meeting Minutes of April 20, 2011, as published and distributed
9. **Finance, License and Regulation Committee Recommendations – Alderman Krause**
 - A. **RESOLUTIONS**
 - 1) **Resolution 11-R33, a resolution authorizing the adjustment of transfers to the General Fund in the 2010 Operating Budget by the amount of \$1,592.03 from the Lakefront Special Revenue Fund and the amount of \$728.00 from the Parking Lots and Meters Special Revenue Fund**
 - 2) **Resolution 11-R34, a resolution amending the budget to transfer \$2,500.00 from the Contingency Account to the Firehouse Repairs Account**
 - B. **LICENSES & PERMITS**
 - 1) Change of Agent Schedule Application filed by Anagnos Enterprises, Ltd. d/b/a Popeye’s Inc., 811 Wrigley Drive, Lake Geneva, WI, to Michael Anagnos, 415 Miller Ct., Lake Geneva, WI
 - 2) Change of Agent Schedule Application filed by Prairie State Enterprises of Darien LLC, d/b/a Lake Geneva Mobil, 350 N. Edwards Blvd, Lake Geneva, WI, to Kenneth B. Kearns, 5912 N. River Bay Road, Waterford, WI

- 3) Street Use Permit Application filed by Genoa City Lions Club for Harley Davidson Raffle, including display of motorcycle and trailer and selling of raffle tickets on the northwest corner of Hwy 50 and Hwy 120, between the hours of 6:00am and 6:00pm, on weekends and holidays during the months of April, May, June, and July, 2011
- 4) Original Operator License Applications for Jacob Otto, Terri Messerschmidt, Dawn Reed, and Brooke Milbocker
- C. Discussion/Action on Change Order No. 4 for Riviera remodeling project, resulting in net deduction of \$32,870.08 (*continued on 4/11/11*)
- D. Discussion/Action on Change Order No. 6 for Riviera remodeling project, for tax savings deduction in the amount of \$1,955.00
- E. Discussion/Action on purchase of banquet chairs for the Riviera (*recommended by Public Works 4/14/11*)
- F. Discussion/Action on approval of two additional street lights on Cook Street, between Main and Geneva Streets (*recommended by Public Works 4/14/11*)
- G. Discussion/Action on disallowance of claim for property damage filed by Phillip Hall, on behalf of claimant Robert Glavin, pursuant to Wisconsin Statutes 893.80(1g)

10. Plan Commission Recommendations – Alderman Hartz

- A. **Resolution 11-R35**, authorizing the issuance of a Conditional Use Permit filed by Gregory Anagnos, N1567 Clover Road, Lake Geneva, WI, for outdoor display of a Concession Trailer with products for purchase at 880 W. Main Street, Lake Geneva, WI, Tax Key Number ZOP 00337, including all staff recommendations (*forwarded with recommendation for denial 4/18/11*)
- B. **Resolution 11-R36**, authorizing the issuance of a Conditional Use Permit filed by Mt. Zion Church, 2330 Highway 120, Lake Geneva, WI, for outdoor display of a Concession Cart with products for purchase at 252 Center Street, Lake Geneva, WI, Tax Key Number ZOP 00258, including all staff recommendations (*forwarded with recommendation for denial 4/18/11*)
- C. **Resolution 11-R37**, authorizing the issuance of a Conditional Use Permit filed by Gregory and Laurel Jane Fletcher, 2302 Evergreen Circle, McHenry, IL, for the construction of an outdoor swimming pool, construction of an outdoor grill, deck area, mechanical/storage room, stairway, shuffleboard court (all accessory structures) located between the house and the lake, along with landscaping and retaining walls and a sidewalk from the base of the stairway to the top of the stairs coming up from the lake path in the Lakeshore Overlay District as permitted by Table 98-204 (Lawn Care) at 550 S. Lake Shore Drive, Lake Geneva, WI, Tax Key Number ZBB 00003, including all staff recommendations
- D. **First Reading of Ordinance 11-14**, an ordinance amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, to designate Planned Business (PB) zoning for property recently annexed to the City, former Tax Key Number MA3976 00002
- E. Discussion/Action on a Site Plan application filed by the City of Lake Geneva to relocate the gazebo in Flat Iron Park

- 11. Discussion/Action on directing City Attorney to draft residential rental inspection ordinance (*continued on 4/11/11*)

12. Presentation of Accounts

- A. Purchase Order in the amount of \$32,870.08 (*continued on 4/11/11*)
- B. Prepaid Bills in the amount of \$32,762.30
- C. Regular Bills in the amount of \$88,547.01

13. Mayoral Appointments – Mayor Connors

- A. Citizen Appointments to Boards, Committees and Commissions

Parking Commission:

- Reappointment of John Button to May 1, 2013
- Appointment of Martin Smith to May 1, 2013

Historic Preservation Commission:

- Reappointment of Ken Etten to May 1, 2014
- Reappointment of Mary Tanner to May 1, 2014
- Reappointment of Dee Bark-Fiske to May 1, 2014

Board of Park Commissioners:

- Reappointment of Dave Quickel to May 1, 2014

Police & Fire Commission:

- Appointment of Steve Madson to May 1, 2016

Tree Board:

- Reappointment of George Troupis to May 1, 2014
- Reappointment of Doug Elliott to May 1, 2014

Communications Committee:

- Reappointment of Gary Milliette to May 1, 2013

Plan Commission:

- Reappointment of Sarah Hill to May 1, 2014

Cemetery Commission:

- Reappointment of Sturges Taggart to May 1, 2014

Zoning Board of Appeals:

- Reappointment of Jeff Wall to May 1, 2014

14. Closed Session

Motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to discuss the possible sale of City property (Administrator Jordan)

- 15. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session

16. Adjournment

04/21/11 6:30 PM

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

CC: Mayor & Council
Administrator, Attorney, Treasurer, Department Heads, Media

REGULAR CITY COUNCIL MEETING
MONDAY, APRIL 11, 2011 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

Mayor Connors called the meeting to order at 7:02pm.

The Pledge of Allegiance was led by Alderman Mott.

Roll Call. Present: Aldermen Mott, Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, and Hartz. Also present: Administrator Jordan, City Attorney Draper, Comptroller Pollitt, and City Clerk Reale.

Awards, Presentations, and Proclamations.

Mayor Connors asked that any citizens interested in being considered for board or committee appointments contact him with their preferences, as annual appointments would be made at the next regular meeting of the Council.

Mayor Connors also announced that a Special Joint Meeting of the Council and Board of Park Commissioners was being scheduled for April 20, 2011 at 6:00pm, to review presentations and proposals for the renovations to the skateboard park.

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Terry O'Neill, 954 George Street, addressed the Council with a question on the proposal to borrow through promissory note. He noted that Wisconsin Statute 67.03 specified that, except as provided in 67.01(9), cities may borrow money and issue municipal obligations only for the purposes and by the procedures specified in Chapter 67. As such, he requested that City officials identify the procedure being followed by the City in accordance with the statute referenced.

Pete Peterson, 1601 Evergreen Lane, rose to speak on the subject of the borrowing for capital projects and equipment. He stated that the Council needed to recognize the fact that fiscal problems currently existed at the federal, state, and local levels. He noted that the Council spent a significant amount of time discussing line items and seeking input during the annual budget process, but had now returned to discuss borrowing without any public hearings on the matter. Mr. Peterson suggested that the aldermen needed to abide by their campaign pledges to be fiscally conservative, adding that the City was currently spending \$900,000.00 per year in principal and interest payments for outstanding debt. He stated that, rather than issuing additional debt, the City could wait a couple years and use the monies saved to build sinking funds for these projects. He urged the Council to reject the borrowing proposal.

Acknowledgement of Correspondence.

City Clerk Reale noted that an item of correspondence had been filed by Chris and Jerry Hawver expressing opposition to the proposed borrowing of \$3 million to fund capital projects.

Approval of Minutes

Tolar/Marsala motion to approve Regular City Council Meeting minutes of March 28, 2011 and Special City Council Meeting minutes of April 4, 2011, as published and distributed. Unanimously carried.

Hartz/Krause motion to suspend the rules and proceed to Item No. 10(G) regarding the proposed promissory note and borrowing process for capital projects and equipment. Unanimously carried.

Discussion/Action on approving amount to borrow for promissory note and directing staff to begin the borrowing process for capital projects and equipment

Administrator Jordan responded to some of the suggestions made during the public comment portion of the meeting. Specifically referring to the idea of building sinking funds for capital, he noted that the existing needs for capital replacements combined with the limits of levy caps made it highly unlikely that the City would ever be able to save enough money to sufficiently fund continuing capital requests without borrowing in the short term.

Krause/Kehoe motion to suspend the rules to permit Mr. Joe Murray of Springsted Advisors to address the Council. Unanimously carried.

Mr. Murray provided a brief overview of the borrowing process and the options available to the City. In response to public comments previously made, he noted that the City derived its statutory authority for borrowing through the manner of promissory notes in Section 67.12 of the Wisconsin Statutes. He explained the difference between bonds and notes, including the fact that notes are limited to a maximum term of 10 years whereas bond terms are longer. The promissory note, unlike a bond, would not require the City to adopt an initial resolution and Class 1 notice and would not be subject to inverse referendum. Mr. Murray stated that the City would have the legal authority to issue a note for the projects included in the capital request list, as bond counsel had reviewed the items and determined them to be eligible. He reported that the interest rate, based on current information and the City's credit rating, was projected at 3.27%. Using that estimate, anticipated debt service schedules had been prepared for total project costs of \$2.5 million and \$2.9 million, depending upon whether the Council decided to use TIF funding for a portion of the aerial truck purchase costs. The debt service schedules were distributed to the Council for review and discussion. He noted that there would be an additional \$50,000.00 to \$55,000.00 in fees related to the costs of issuance and the underwriter's discount.

Alderman Hartz asked if the statute identified the types of projects eligible for monies received through the issuance of notes. Mr. Murray responded that the statutory provisions for notes contained the much broader definition of projects for "public purposes" whereas bond provisions would be much more specific as to what types of projects and equipment for which the City would have the authority to issue bonds. Alderman Krause inquired about the administrative fees of notes versus bonds. Mr. Murray stated that the additional costs were essentially the same, with the only significant difference being the underwriter's discount for the note. Mayor Connors asked about the anticipated time table for receiving the monies. Mr. Murray responded that the process would typically take six to eight weeks. If the Council approved commencing the process at the present meeting, it was estimated that the first sale would be approved at a June meeting. Alderman Hartz asked about the security to be offered by the City. It was noted that the City would make an irrevocable commitment to levy for payments on the debt, not subject to levy limits.

Hartz/Kehoe motion to recommend that the City Administrator commence the process to borrow \$2,923,869.00 on a promissory note with interest rate not to exceed 3.27% for a term of ten years. Alderman Hartz stated that he preferred to specify a not-to-exceed amount on the interest rate so the Council could revisit the issue if interest rates ultimately were to come in higher. He further expressed opposition to the option of using TIF funds for a portion of the aerial truck, as he preferred to limit additional TIF expenditures and close out the TIF on schedule. Mayor Connors noted that the figure approved for the note would need to include the associated administrative costs.

Alderman Hartz agreed to amend the motion to specify the amount of \$3,020,000.00 for the borrowing. Alderman Kehoe, having seconded the motion, accepted the amendment.

City Attorney Draper recommended that the motion include designation of Springsted as agent and Quarles and Brady as bond counsel.

Krause/Marsala motion to suspend the rules to permit Mr. Murray to address the Council again. Unanimously carried. Mr. Murray offered the additional suggestion that the motion include the appointment of Moody's Investors Service for the bond rating.

Alderman Hartz agreed to amend the motion to specify the designation of Springsted as agent, Quarles and Brady as bond counsel, and using Moody's Investors Service for the bond rating. Alderman Kehoe, having seconded the motion, accepted the amendment.

Krause/Mott motion to suspend the rules to permit Mr. Murray to address the Council with respect to the interest issue. Unanimously carried. Mr. Murray reiterated that the schedules distributed to the Council included the best estimate of

interest rates, adding that the City would have the opportunity to see the actual rates before giving any formal authorization to issue the note. The action now before the Council was simply to begin the process; a resolution would ultimately come back before the Council at a later date to formalize all figures.

Mayor Connors restated the main motion, as modified: to recommend that the City Administrator commence the process to borrow \$3,020,000.00 on a promissory note with interest rate not to exceed 3.27% for a term of ten years; to designate Springsted as agent, to designate Quarles and Brady as bond counsel; and to appoint Moody's Investors Service for the bond rating.

Roll Call: Mott, Kehoe, Tolar, Krause, and Hartz voted "yes". Marsala, Fesenmaier, and Krohn voted "no". Motion carried by vote of 5 to 3.

Alderman Fesenmaier objected to the fact that the motion had been declared to have passed with five affirmative votes, asking that the City Attorney be directed to draft a memorandum to the Council to explain the vote requirements. City Attorney Draper responded that he had reviewed statutes, as well as an opinion from the League of Wisconsin Municipalities, which affirmed that a promissory note only required a simple majority vote. Alderman Fesenmaier formally requested that the Council be provided with this opinion in writing.

Second Reading and Approval of Ordinance 11-13, amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, to designate Planned Development zoning for certain property in the City (834 Dodge Street)

Hartz/Tolar motion to approve Ordinance 11-13. Alderman Hartz explained that the applicant had requested to open a two-room bed and breakfast, which required flexibility on two zoning items of concern. First, the driveway would need to run closer to the property line than setbacks would have required. Second, the applicant would have been required to erect a six-foot fence along the property line, which would have significantly obstructed the view of the adjacent house. As a result, the applicant had requested to substitute landscaping for fencing. Unanimously carried.

Finance, License and Regulation Committee Recommendations – Alderman Krause

RESOLUTIONS

Resolution 11-R17, authorizing the transfer of monies from the unreserved fund balance to the designated fund balance for police department uniform allowances, in the amount of \$165.61 (*continued 3/14/11*)

Krause/Hartz motion to approve Resolution 11-R17.

Roll Call: Mott, Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, and Hartz voted "yes". Unanimously carried.

Resolution 11-R24, a resolution to carry forward from the 2010 Capital Budget to the 2011 Capital Budget the amount of \$17,149.00 to the following capital accounts: \$1,000.00 to PD Covert Cameras; \$13,500.00 to PD Squad Cameras; and \$2,649.00 to PD ProPhoenix System

Krause/Kehoe motion to approve Resolution 11-R24.

Roll Call: Mott, Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, and Hartz voted "yes". Unanimously carried.

Resolution 11-R25, a resolution to carry forward from the 2010 Capital Budget to the 2011 Capital Budget the amount of \$8,000.00 to the capital account for Fire Department Protective Fire Clothing

Krause//Kehoe motion to approve Resolution 11-R25.

Roll Call: Mott, Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, and Hartz voted "yes". Unanimously carried.

Resolution 11-R26, a resolution amending the 2010 Budget to allow for a carryforward of 2009 funds in the amount of \$10,000.00 to fund the sidewalk grinding project in budget year 2010

Krause/Marsala motion to approve Resolution 11-R26.

Roll Call: Mott, Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, and Hartz voted "yes". Unanimously carried.

Resolution 11-R27, a resolution approving the write off of \$39,595.77 in various old account balances in fiscal year 2010

Krause/Mott motion to approve Resolution 11-R27. Comptroller Pollitt explained that this resolution would bring all accounts up-to-date and reconciled, adding that all of the balances proposed to be written off pre-dated 2008. Some of the old account balances dated back into the 1990s.

Roll Call: Mott, Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, and Hartz voted "yes". Unanimously carried.

Resolution 11-R28, a resolution authorizing the transfer of funds in the amount of \$11,250.00 from the Contingency account to the Police Department Grant Purchases account, for the City's match for a federal grant to purchase P25 compliant radios

Krause/Marsala motion to approve Resolution 11-R28, contingent upon acceptance of the grant.

Roll Call: Mott, Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, and Hartz voted "yes". Unanimously carried.

Resolution 11-R29, a resolution amending the budget to reverse the transfer from the General Fund to the 2010 Capital Projects Fund for Police Department Dictaphone in the amount of \$14,316.00

Krause/Marsala motion to approve Resolution 11-R29.

Roll Call: Mott, Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, and Hartz voted "yes". Unanimously carried.

Resolution 11-R30, a resolution to carry forward from the 2010 Capital Projects Budget to the 2011 Capital Projects Budget in the amount of \$22,025.00 to the capital account for New Court Computer Software

Krause/Marsala motion to approve Resolution 11-R30. It was noted that this would cover the costs associated with the conversion to the new TiPss software program, thereby allowing that capital item to be deleted from the proposed borrowing.

Roll Call: Mott, Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, and Hartz voted "yes". Unanimously carried.

Resolution 11-R31, a resolution amending the 2010 Budget to authorize transfers within the General Fund to fund expense shortfalls in the departmental budgets for Municipal Court, Legal, Emergency Management, Parks, Traffic Control and Fire

Krause/Hartz motion to approve Resolution 11-R31. Alderman Hartz commended the Comptroller for her efforts in cleaning up accounts and reconciliations for the City.

Roll Call: Mott, Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, and Hartz voted "yes". Unanimously carried.

LICENSES & PERMITS

Park Permit application filed by the Geneva Lake Area Chamber of Commerce for "Concerts in the Park" at Flat Iron Park, between 6:00pm and 8:00pm, on the following dates in 2011: July 7, 14, 21, 28, and August 4, 11, and 25 (recommended for approval by Board of Park Commissioners 4/6/11)

Krause/Mott motion to approve. Unanimously carried.

Park Permit application filed by the Geneva Lake Area Chamber of Commerce for Winterfest 2012 at Riviera Park, from January 30, 2012 through February 5, 2012 (recommended for approval by Board of Park Commissioners 4/6/11)

Krause/Tolar motion to approve, contingent upon payment of the \$25.00 application fee. Unanimously carried.

Street Use Permit application filed by the Geneva Lake Area Chamber of Commerce for Oktoberfest, utilizing downtown streets and alleys and closing the 200 block of Broad Street, from 10:00am to 6:00pm on October 8 and 9, 2011

Krause/Tolar motion to approve. Unanimously carried.

Street Use Permit application filed by the Geneva Lake Area Chamber of Commerce for Children's Christmas Parade on December 3, 2011

Krause/Tolar motion to approve. Unanimously carried.

Original Operator License applications for David Stinebrink, Cindy Todd, Janet Haley, and Brian Cik

Krause/Marsala motion to approve. Unanimously carried.

Discussion/Action on approving federal grant in the amount of \$75,000.00 for the purchase of P25 compliant radios for the Police Department

Krause/Marsala motion to approve accepting the grant.

Roll Call: Mott, Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, and Hartz voted "yes". Unanimously carried.

Discussion/Action on disallowance of claim for injuries filed by Diana Sullivan pursuant to Wisconsin Statutes 893.80 (1g)

Krause/Marsala motion to disallow the claim. Unanimously carried.

Discussion/Action on Change Order No. 4 for Riviera remodeling project, resulting in a net deduction of \$32,870.08

Alderman Krause reported that the Committee had continued this item to the next regular meeting, as the members wanted more specific information about the materials being purchased for the project through Scherrer Direct and clarification as to whether associated contractor fees were being deducted.

Krause/Marsala motion to continue to the April 25, 2011 Regular Meeting. Unanimously carried.

Discussion/Action on approving proposal for operation of concessions at Veterans Park from Ro-Della, Inc. (recommended by Board of Park Commissioners 4/6/11)

Krause/Marsala motion to approve proposal from Ro-Della, Inc. City Attorney Draper recommended adding a clause under paragraph 11 of the proposed agreement to specify that "no improvements shall be made to City property without City consent". He also suggested adding to the end of paragraph 14 a clause stating "including all attorney fees incurred by the City in defense of such claims or demands". These changes were accepted by Aldermen Krause and Marsala, as maker and seconder of the motion, respectively. Alderman Mott asked if a provision could be added to give the contractor the responsibility for collecting any litter that might accumulate throughout the area of its sales. City Attorney Draper reviewed the agreement and stated that there was already a provision under paragraph 8 that appeared to address that concern. Unanimously carried.

Plan Commission Recommendations – Alderman Hartz

Resolution 11-R22, approving a General Development Plan (GDP) and Precise Implementation Plan (PIP), and authorizing the issuance of a Conditional Use Permit filed by Maureen Marks, 834 Dodge Street, Lake Geneva, WI, for the operation of a Bed and Breakfast at 834 Dodge Street, Lake Geneva, WI, Tax Key Number ZOP 00097, including all staff recommendations and the specification that paving in the parking area be completed by July 15, 2011 (continued 3/28/11)

Hartz/Mott motion to approve Resolution 11-R22. Unanimously carried.

Ad Hoc Policy and Procedure Committee Recommendations – Aldermen Fesenmaier & Marsala

Discussion/Action on adopting a revised Chapter 1 of the City Policy Manual (forwarded with recommendation for approval 4/6/11)

Fesenmaier/Marsala motion to approve Chapter 1 (Financial Policies), as presented. Unanimously carried.

Discussion/Action on directing the City Attorney to draft a residential rental inspection ordinance (continued 3/28/11)

Tolar/Marsala motion to continue this item. City Attorney Draper explained that he had been working with Building & Zoning Administrator Brugger to draft a building code for Council approval, and was still awaiting feedback on the building code provisions.

Presentation of Accounts – Alderman Krause

Krause/Marsala motion to continue Purchase Order in the amount of \$32,870.08 to the regular meeting of April 25, 2011. It was noted that this purchase order correlated with the continued Change Order No. 4 for the Riviera remodeling project. Unanimously carried.

Krause/Marsala motion to approve Prepaid Bills in the amount of \$10,366.57. Alderman Hartz explained the concerns he had raised during Committee with respect to the purchase of taser equipment for the Police Department. Two tasers had been purchased for training purposes with the authorization of the Police and Fire Commission to temporarily use funds from the vehicle account for this purchase. Alderman Krause noted that approximately \$3,100.00 of the \$10,000.00 earmarked for tasers would be deducted from the capital borrowing as a result of this purchase. Alderman Fesenmaier noted her opposition on procedural grounds to using prepaids to fund purchases from other accounts.

Roll Call: Mott, Marsala, Kehoe, Krohn, Tolar, Krause, and Hartz voted “yes”. Fesenmaier voted “no”. Motion carried by vote of 7 to 1.

Krause/Marsala motion to approve Regular Bills in the amount of \$210,769.76.

Roll Call: Mott, Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, and Hartz voted “yes”. Unanimously carried.

Mayoral Appointments – Mayor Connors

Mayor Connors announced the following appointments to the Avian (Bird) Committee:

Alderman Frank Marsala, Chairman

Don Forbes (1 year term)

Harvey Larson (1 year term)

Lois Larson (2 year term)

Greg Smith (2 year term)

Kehoe/Krause motion to approve the appointments to the Avian Committee, as presented. Unanimously carried.

Prior to adjournment, Mayor Connors acknowledged retiring Aldermen Mary Jo Fesenmaier and Donald Tolar, expressing appreciation to each for their years of dedicated service to the citizens of the City of Lake Geneva. Aldermen Fesenmaier and Tolar were then recognized with a round of applause from those in attendance.

Adjournment

Hartz/Mott motion to adjourn at 8:34pm. Unanimously carried.

/s/ Jeremy A. Reale, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

**CITY OF LAKE GENEVA
ORGANIZATIONAL MEETING OF THE CITY COUNCIL
TUESDAY, APRIL 19, 2011 - 6:30 P. M.
COUNCIL CHAMBERS, CITY HALL**

The meeting was called to order by Mayor Connors at 6:30pm.

The Pledge of Allegiance was led by City Clerk Reale.

Roll Call. Present: Aldermen Krause, Hartz, Mott, Marsala, Kehoe, Kupsik, Krohn, and O'Neill. Also present: Administrator Jordan, City Attorney Draper, and City Clerk Reale.

The Invocation was presented by Reverend Charlene Hinckley.

The City Clerk administered the oath of office to the newly elected aldermen Ellyn Kehoe, Alan Kupsik, Arleen Krohn, and Terry O'Neill.

Welcome Address by Mayor Connors

Mayor Connors welcomed the new and returning members to the City Council, adding that he looked forward to working with each of them during the upcoming session. He stated that he had received several comments from citizens throughout the community who have been appreciative of the teamwork that the Council has displayed during the previous year and hope that this spirit would continue going into the next session. He further encouraged all members to use the City's excellent staff as a resource for any questions or issues that might arise during their service. In closing, Mayor Connors reiterated that he looked forward to working with the Council on the goal of continuing improvement in the City for the coming year.

Election of Council President

Alderman Hartz nominated Todd Krause, seconded by Alderman Mott.

Alderman Krohn nominated Frank Marsala, seconded by Alderman O'Neill.

There being no further nominations, the City Clerk distributed ballots to each of the aldermen for the purpose of casting votes for Council President. Ballots were collected and tabulated by the City Clerk, who announced the following results:

Four votes were cast for Todd Krause

Four votes were cast for Frank Marsala

A tie having thereupon been declared, Mayor Connors announced that he would cast a vote for Todd Krause. Alderman Krause was therefore declared to have been elected Council President by vote of 5 to 4.

Election of Council Vice President

Alderman Kehoe nominated Tom Hartz, seconded by Alderman Krause.
Alderman Mott nominated Frank Marsala, seconded by Alderman Krohn.

There being no further nominations, the City Clerk distributed ballots to each of the aldermen for the purpose of casting votes for Council Vice President. Ballots were collected and tabulated by the City Clerk, who announced the following results:

Five votes were cast for Frank Marsala
Three votes were cast for Tom Hartz

Alderman Marsala was therefore declared to have been elected Council Vice President by vote of 5 to 3.

Appointments to the Standing Committees by Mayor Connors

Mayor Connors announced the following appointments to Standing Committees:

FINANCE, LICENSE & REGULATION:

Todd Krause, Chairman
Terry O'Neill
Tom Hartz
Arleen Krohn
Frank Marsala

PIERS, HARBORS & LAKEFRONT:

Frank Marsala, Chair
Ellyn Kehoe
Todd Krause
Alan Kupsik
Terry O'Neill

PERSONNEL COMMITTEE:

Tom Hartz, Chairman
Todd Krause
Bill Mott
Arleen Krohn
Alan Kupsik

PUBLIC WORKS COMMITTEE:

Bill Mott, Chairman
Ellyn Kehoe
Frank Marsala
Tom Hartz
Arleen Krohn

BOARD OF REVIEW:

Ellyn Kehoe - Dist. 1
Tom Hartz - Dist. 2
Arleen Krohn - Dist. 3
Frank Marsala - Dist. 4
Terry O'Neill, Alternate
Jim Connors, Mayor
Jeremy Reale, City Clerk

Council Appointments to Boards and Commissions by Mayor Connors

Mayor Connors announced the following Council appointments to Boards and Commissions:

Oak Hill Cemetery Commission	Alderman Arleen Krohn
City Plan Commission	Alderman Tom Hartz
Board of Park Commissioners	Alderman Alan Kupsik
Police & Fire Commission	Alderman Todd Krause
Utility Commission	Aldermen Marsala and Hartz
Lake Geneva Public Library Board	Alderman Todd Krause
Geneva Lake Environmental Agency	Alderman Terry O'Neill
Chamber of Commerce	Alderman Todd Krause
Geneva Lake Use Committee	(Committee inactive)
Geneva Lake Development Corporation	Aldermen Hartz and Kupsik
Tree Board	Alderman Bill Mott
Historic Preservation Committee	Alderman Ellyn Kehoe
Parking Commission	Alderman Frank Marsala
Communications Committee	Alderman Terry O'Neill
Museum Board Liaison	Alderman Bill Mott
Avian Committee	Alderman Frank Marsala
Emergency Management Director	Chief Michael Rasmussen

Forward Citizen Appointments to Boards and Commissions by Mayor Connors to the April 25, 2011 City Council meeting

Mayor Connors noted that his citizen appointments would be made at the Common Council meeting of April 25, 2011.

Resolution 11-R32, designating the public depositories for the City of Lake Geneva

Mayor Connors stated for the record that Resolution 11-R32 would have the effect of designating the following institutions: U.S. Bankcorp, First Bank of Michigan, PNC, Marshall & Isley, Bank One, First Federal Bank, State of Wisconsin Investment Pool at the State Treasury, Piper Jaffray, Associated Wealth Management, Associated Bank, Community Bank Delavan, Peoples Bank, Walworth State Bank, Johnson Bank, Depository Trust of New York, and Hometown Bank.

Krause/Marsala motion to approve Resolution 11-R32. Unanimously carried.

Designation of the official newspaper for the City of Lake Geneva

Krause/Mott motion to designate the Lake Geneva Regional News as the official newspaper for the City of Lake Geneva. Unanimously carried.

Approval of Appointments to Standing Committees and Council Appointments to Boards and Commissions

Mayor Connors stated that action of the Council was required for formal approval of the appointments previously announced.

Krause/Hartz motion to approve the appointments to Standing Committees and Council Appointments to Boards and Commissions, as presented by Mayor Connors.
Unanimously carried.

Adjournment

Marsala/Mott motion to adjourn at 6:48pm. Unanimously carried.

/s/ Jeremy A. Reale, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

**SPECIAL JOINT MEETING OF THE CITY COUNCIL
AND BOARD OF PARK COMMISSIONERS
WEDNESDAY, APRIL 20, 2011 – 6:00 PM
COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 6:04pm.

The Pledge of Allegiance was recited.

Roll Call. Present: Aldermen Mott, Kupsik, Krohn, and O'Neill. Absent (excused): Aldermen Krause, Hartz, Marsala, and Kehoe. Also present: DPW Winkler and City Clerk Reale.

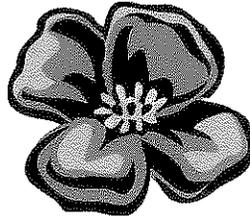
Mayor Connors announced that the Council meeting would be immediately adjourned due to the lack of a quorum. Following adjournment of the Council meeting, the Board of Park Commissioners would convene its meeting for the purpose of reviewing presentations of the skate park renovation project proposals. He stated that the Board of Park Commissioners would suspend the rules to permit any aldermen in attendance to address the presenters with questions and comments during those portions of the meeting.

Adjournment

Mott/Kupsik motion to adjourn at 6:07pm. Unanimously carried.

/s/ Jeremy A. Reale, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL



To: Mayor Jim Connor
City of Lake Geneva

POPPY PROCLAMATION

WHEREAS, America is the land of freedom, preserved and protected willingly and freely by citizen soldiers;

WHEREAS, Millions who have answered the call to arms have died on the field of battle;

WHEREAS, A nation at peace must be reminded of the price of war and the debt owed to those who have died in war;

WHEREAS, The red poppy has been designated as a symbol of sacrifice of lives in all wars; and

WHEREAS, The American Legion Auxiliary has pledged to remind America annually of this debt through the distribution of the memorial flower;

THEREFORE, I Jim Connors, Mayor, of the City of Lake Geneva, Walworth County, State of Wisconsin do hereby proclaim May 9th – 31st as Poppy Days and ask that all citizens pay tribute to those who have made the ultimate sacrifice in the name of freedom by wearing the Memorial Poppy on these days.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of the City of Lake Geneva, Walworth County, State of Wisconsin this _____th day of May, 2011.

Mayor Jim Connors

Resolution No: 11-R33

WHEREAS, the Common Council approved the 2010 Operating Budget for the General Fund, including revenue from transfers from the Parking Lots and Meters Fund and the Lakefront Fund, and

WHEREAS, it was previously approved that all but \$75,000 of revenues over expenditures from each of these Special Revenue Funds be transferred to the General Fund, and

WHEREAS, this transfer was previously approved with Resolution 11-R18 at the Common Council meeting on March 14, 2011 but now the amount of the transfers have changed due to small audit adjustments, and

WHEREAS, it is still desirable to have a fund balance remaining in each of these Special Revenue Funds and the level that would be most appropriate is \$450,000 for the Lakefront Fund and \$450,000 for the Parking Lots & Meters Fund and that the excess could be transferred to the General Fund by the year end 2010, and

BE IT THEREFORE RESOLVED, that the Common Council adopts a resolution to adjust the transfer to the General Fund, at year end 2010, by the amount of \$1,592.03 from the Lakefront Special Revenue Fund and the amount of \$728.00 from the Parking Lots and Meters Special Revenue Fund which will leave a \$75,000 addition to the fund balance in each of these funds.

Adopted this 25th day of April, 2011.

APPROVED:

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

Resolution No: 11-R34

WHEREAS, the Common Council approved the 2011 Operating Budget for the General Fund for the City of Lake Geneva, and

WHEREAS, in the 2011 Budget, the Council allocated \$83,000 in an contingency account for unplanned expenses and there is a balance of \$62,750.00 that is unspent to date, and

WHEREAS, the Common Council, at their February 28, 2011 meeting approved an expenditure for the tuckpointing of the Firehouse in the amount of \$500 from the Contingency account and \$2,000 from the Firehouse Repair account, thereby depleting that entire budget, and

WHEREAS, the Fire Department has already and will continue to have expenses to repair the Firehouse and will need monies allocated to that budget,

BE IT THEREFORE RESOLVED, that the Common Council adopt a budget amendment allowing for an transfer in the 2011 General Fund Budget as follows:

Increase Acct # 11 22-00 5241, Firehouse Repairs, by \$2,500.00, and
Decrease Acct #11 10-00 5780, Contingency Account, by \$2,500.00

Adopted this 25th day of April, 2011.

APPROVED:

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

Town

To the governing body of: Village of LAKE GENEVA County of WALWORTH
 City

The undersigned duly authorized officer(s)/members/managers of ANAGNOS ENTERPRISES, LTD.
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as POPEYES, INC.
(trade name)

located at 811 WRIGLEY DR. LAKE GENEVA WI 53147

appoints MICHAEL ANAGNOS
(name of appointed agent)

415 MILLER CT LAKE GENEVA WI 53147
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

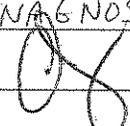
Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 5 YEARS

Place of residence last year LAKE GENEVA, WI

For: ANAGNOS ENTERPRISES, LTD.
(name of corporation/organization/limited liability company)

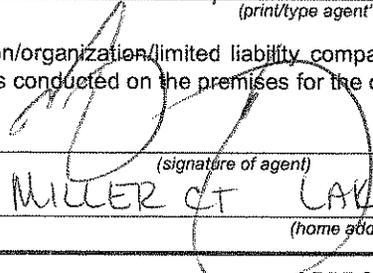
By: 
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

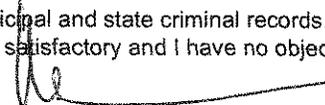
I, MICHAEL ANAGNOS, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.


(signature of agent) 415 MILLER CT LAKE GENEVA WI 53147
(home address of agent) (date)
Agent's age 45
Date of birth 3/6/66

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 04-17-11 by 
(date) (signature of proper local official) Title Police Chief
(town chair, village president, police chief)

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town
 Village of Lake Geneva County of Walworth
 City

The undersigned duly authorized officer(s)/members/managers of Prairie State Enterprises of Darien LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Lake Geneva Mobil
(trade name)

located at 350 N. Edwards Blvd Lake Geneva, WI 53147

appoints Kenneth B. Kearns
(name of appointed agent)

5912 N. River Bay Road Waterford, WI 53185
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 3 years

Place of residence last year _____

For: Prairie State Enterprises of Darien LLC
(name of corporation/organization/limited liability company)

By: Kenneth B. Kearns C.O.O.
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Kenneth B. Kearns, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Kenneth B. Kearns 4-7-11 Agent's age 55
(signature of agent) (date)

5912 N. River Bay Road, Waterford, WI 53185 Date of birth 3-19-1956
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 4-14-11 by [Signature] Title Police Chief
(date) (signature of proper local official) (town chair, village president, police chief)

CITY OF LAKE GENEVA STREET USE PERMIT APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS
WILL BE REJECTED.

APPLICANT MUST FURNISH CERTIFICATE OF COMPREHENSIVE GENERAL
LIABILITY INSURANCE WITH THE CITY. APPLICATION MUST ALSO INCLUDE A
PETITION DESIGNATING THE PROPOSED STREET AND TIME FOR SUCH USE
TO BE SIGNED BY NOT LESS THAN 51% OF RESIDENTIAL OR COMMERCIAL
OCCUPANTS ALONG THE AFFECTED PORTION OF THE STREET.

FEES ARE PAYABLE TO THE CITY OF LAKE GENEVA AND DUE UPON
APPLICATION. FOR EVENTS UP TO 2 DAYS, FEE IS \$40.00. EVENTS LASTING
LONGER THAN 2 DAYS REQUIRE A FEE OF \$100.00

EVENT INFORMATION

Applicant Name: William J. Thornburgh

Organization Name: Genoa City Lions Club

Mailing Address: N1798 N Daisy Drive

City, State, Zip: Genoa City, WI 53128-1170

Phone: 262-279-2016 (Day Time: 815-675-2363) Fax: (DayTime: 815-675-2211)

Event Chair/Contact Person: William J. Thornburgh

Chair/Contact Phone: Home: 262-279-2016 (Day Time: 815-675-2363)

Title of Event: Harley Davidson Raffle

Date of Event: April Thru July 2011 - Weekends and Holidays

Hours: 6:00 A.M. (to get parking space) 6:00 P.M.
Start Time End Time

Estimated Attendance Number: 2 or 3 plus table & chairs

Basis for Estimate: Past Years Experience

Brief Description of Event and proposed Street Use: _____
Display Motorcycle and Trailer and sell raffle tickets on the Northwest corner of Hwy 50 & Hwy 120

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

1. Do you anticipate the event will require additional services from the City of Lake Geneva, including police, fire protection, EMS, or streets?

YES

NO

If Yes, please explain: _____

2. Will the event require reservation of City park space?

YES

NO

If you answered "yes" to Question 2, an additional application for Park Board Permit will be required. Park Permit applications must be made at least six (6) weeks in advance of the event.

Your event may also require a Parade & Public Assembly Permit from the City. Please contact the City Clerk's office for more information.


SIGNATURE OF APPLICANT

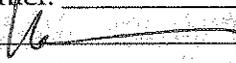
4/7/2011

DATE

For Office Use Only

Date Filed with Clerk: 4-11-11

Forwarded to Police Chief: 4-11-11

Recommendation: 

Approved

Denied

FLR Approval: _____

Council Approval: _____

Permit Issued: _____

Permit Number: _____

Copies Provided to:

Police Chief

Fire Chief

Street Superintendent

Parking Department

CITY OF LAKE GENEVA PARADE & PUBLIC ASSEMBLY APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS
WILL BE REJECTED.

COMPLETED APPLICATION MUST INCLUDE DOCUMENTATION DETAILING
EVENT ACTIVITIES AND/OR PARADE ROUTE OR IT WILL BE REJECTED.
NO APPLICATION FEE REQUIRED.

EVENT INFORMATION

Applicant Name: William J. Thornburgh 8-11-50

Organization Name: Genoa City Lions Club

Mailing Address: N1798 N Daisy Drive

City, State, Zip: Genoa City, WI 53128-1170

Phone: 262-279-2016 (Day Time: 815-675-2363) Fax: (DayTime: 815-675-2211)

Event Chair/Contact Person: William J. Thornburgh

Chair/Contact Phone: 262-279-2016 (Day Time: 815-675-2363)

Title of Event: Harley Davidson Raffle

Date of Event: April Thru July 2011 - Weekends and Holidays

Hours: 6:00 A.M. (to get parking space) 6:00 P.M.
Start Time End Time

Estimated Attendance Number: 2 or 3 plus table & chairs

Basis for Estimate: Past Years Experience

Brief Description of Event: _____

Display Motorcycle and Trailer and sell raffle tickets on the Northwest corner of Hwy 50 & Hwy 120

**DETAILED DESCRIPTION OF ACTIVITIES, EVENT MAP, AND/OR ROUTES MUST BE
ATTACHED OR APPLICATION WILL NOT BE ACCEPTED.**

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

- 1. Has your route been reviewed and approved by the Police Department?
YES NO
- 2. Will the event include animals? YES NO
- 3. Do you anticipate the event will require additional services from the City of Lake Geneva, including police, fire protection, EMS, or streets?
YES NO

If Yes, please explain: _____

- 4. Will the event require reservation of City park space?
YES NO
- 5. Will the event require the closure of any City streets or roadways?
YES NO

If you answered "yes" to Question 4 or 5, additional applications for Park Board Permit and/or Street Use Permit will be required. Park Permit applications must be made at least six (6) weeks in advance of the event.

SUBSCRIBED AND SWORN TO ME THIS 8 DAY OF April, 20 11.

William J. Howard
SIGNATURE OF APPLICANT

NOTARY PUBLIC Richard L. Kopp

COMMISSION EXPIRES 1/27/13
COUNTY OF Walworth
STATE OF WI

For Office Use Only

Date Filed with Clerk: 4-11-11

Forwarded to Police Chief: 4-11-11
Recommendation: Approved Denied

Permit Issued: _____
Permit Number: _____

Copies Provided to: Police Chief Fire Chief Street Supt.
 Parking Dept. Council Media

Operator's Regular

<u>License No</u>	<u>Customer</u>	<u>Address</u>	<u>Total</u>
2011 - 282	Terri L. Messerschmidt Employer: Walmart Supercenter #910	W4599 Leins Mill Road Walmart Stores East LP	25.00
2010- 282	Brooke A. Milbocker Employer: Ryan Braun's Tavern & Grill	2303 Hwy 120 LG Hospitality Group, LLC	25.00
2010- 281	Jacob A. Otto Employer: Walmart Supercenter #910	108 S. State Street Walmart Stores East LP	25.00
2010 - 283	Dawn M. Reed Employer: Walmart Supercenter #910	202 MacArthur Dr. Walmart Stores East LP	25.00
Operator's Regular		Count: 4	Totals for this Type: 100.00

CHANGE ORDER

AIA DOCUMENT G701

OWNER	<input checked="" type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>
FIELD	<input type="checkbox"/>
OTHER	<input type="checkbox"/>

PROJECT: City of Lake Geneva
 (name, address) Riviera Building Remodeling
 810 Wrigley Drive
 Lake Geneva, WI 53147

TO CONTRACTOR: Scherrer Construction Co., Inc.
 (name, address) 601 Blackhawk Drive
 P.O. Box 740
 Burlington, Wisconsin 53105

CHANGE ORDER NUMBER: (4) Four
 DATE: March 15, 2011
 ARCHITECT'S PROJECT NO: 1026
 CONTRACT DATE:
 CONTRACT FOR: General Construction

The Contract is changed as follows:

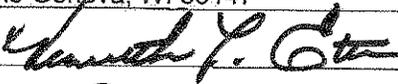
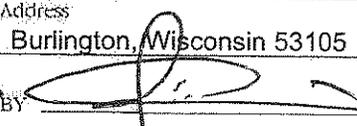
Deduct materials purchased through Scherrer Direct DEDUCT (\$32,870.08)

Not valid until signed by the Owner, Architect and Contractor.

The original (Contract Sum) (Guaranteed Maximum Price) was \$ 506,349.00
 Net change by previously authorized Change Orders \$ (71,814.37)
 The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was \$ 434,534.63
 The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased)
 (unchanged) by this Change Order in the amount of \$ (32,870.08)
 The new (Contract Sum) (Guaranteed Maximum Price) including this Change Order will be \$ 401,664.55

The Contract Time will be (increased) (decreased) (unchanged) by (0) days.
 The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

McCormack + Etten Architects, LLP ARCHITECT 400 Broad Street Address Lake Geneva, WI 53147	Scherrer Construction Co., Inc. CONTRACTOR 601 Blackhawk Drive; PO Box 740 Address Burlington, Wisconsin 53105	City of Lake Geneva OWNER 626 Geneva Street Address Lake Geneva, WI 53147
BY 	BY 	BY _____
DATE 3.18.11	DATE March 15, 2011	DATE _____



CAUTION: You should sign an original AIA document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.

CHANGE ORDER

AIA DOCUMENT G701

OWNER
 ARCHITECT
 CONTRACTOR
 FIELD
 OTHER

PROJECT: (name, address)	City of Lake Geneva Riviera Building Remodeling 810 Wrigley Drive Lake Geneva, WI 53147	CHANGE ORDER NUMBER: (6) Six
TO CONTRACTOR: (name, address)	Scherrer Construction Co., Inc. 601 Blackhawk Drive P.O. Box 740 Burlington, Wisconsin 53105	DATE: April 21, 2011
		ARCHITECT'S PROJECT NO: 1026
		CONTRACT DATE:
		CONTRACT FOR: General Construction

The Contract is changed as follows:

Deduct tax savings for materials to be purchased by Scherrer Direct to date DEDUCT (\$1,955.00)

Not valid until signed by the Owner, Architect and Contractor.

The original (Contract Sum) (~~Guaranteed Maximum Price~~) was \$ 506,349.00
 Net change by previously authorized Change Orders \$ (106,245.45)
 The (Contract Sum) (~~Guaranteed Maximum Price~~) prior to this Change Order was \$ 400,103.55
 The (Contract Sum) (~~Guaranteed Maximum Price~~) will be (~~increased~~) (decreased)
 (~~unchanged~~) by this Change Order in the amount of \$ (1,955.00)
 The new (Contract Sum) (~~Guaranteed Maximum Price~~) including this Change Order will be .. \$ 398,148.55

The Contract Time will be (~~increased~~) (~~decreased~~) (unchanged) by (0) days.
 The date of Substantial Completion as of the date of this Change Order therefore is

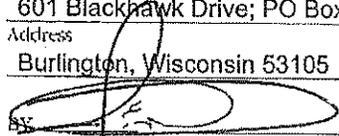
NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

McCormack + Etten Architects, LLP
 ARCHITECT
 400 Broad Street
 Address
 Lake Geneva, WI 53147

Scherrer Construction Co., Inc.
 CONTRACTOR
 601 Blackhawk Drive; PO Box 740
 Address
 Burlington, Wisconsin 53105

City of Lake Geneva
 OWNER
 626 Geneva Street
 Address
 Lake Geneva, WI 53147

BY _____

BY 

BY _____

DATE _____

DATE April 21, 2011

DATE _____



CAUTION: You should sign an original AIA document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.



LAKE GENEVA UTILITY COMMISSION

Daniel S. Winkler, P.E.
Director of Public Works & Utilities



Birdell Brellenthin
Utility Commission President

Kent Wiedenhoeft
Water Superintendent

Scott Tesmer
Wastewater Superintendent

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

DATE: April 15, 2011

MEMORANDUM

TO: Chairman Don Tolar & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: April 14, 2011 Public Works Committee Meeting Minutes

The Public Works Committee is scheduled to meet at **6:06 PM** at City Hall. Alderman Bill Mott chaired the meeting in Alderman Tolar's absence.

Members in attendance:

Chairman Don Tolar ___ Absent ___
Alderman Ellyn Kehoe ___ X ___
Alderman Arleen Krohn ___ X ___
Alderman Bill Mott ___ X ___
Alderman Mary Jo Fesenmaier ___ Exc. ___
Public in attendance: ___ None ___

Staff Present:

City Administrator Dennis Jordan ___
Director Daniel Winkler (DPW) ___ X ___
Ron Carstensen (Street Supt.) ___ X ___
Other: ___ Mayor Connors, Ald. Tom Hartz ___

Approval of the Minutes of the Prior (March 2011) Meeting:

The minutes of the prior meeting were approved 3-0 on a motion by Kehoe and second by Krohn.

Public Comments:

None.

Communications:

None.

Agenda Items:

1. Banquet Chair Selection – Riviera Ballroom (Continued from Last Meeting).
2. Update on Roof Work at the Riviera.
3. Continued Discussion-Maplepark Sidewalk & Chain Link Fence Replacement Project.
4. Discussion-Increased Speed Limit on North Edwards Boulevard.
5. Continued Discussion-Street Lighting North Edwards Boulevard.
6. Proposal to Install Sensors for Lighting at City Hall-Energy Consultants Of Wisconsin.
7. Discussion-Installing Barriers on Edwards Boulevard Island South of STH 50.
8. Discussion-Fire Protection Dry Piping System Second Floor City Hall.
9. Request from Chamber of Commerce-Additional Lights-Cook Street Between Main & Geneva Streets.

Agenda Item No. 1-Banquet Chair Selection – Riviera Ballroom (From Last Meeting)

There was much discussion regarding the maker, color and style of chair for the ballroom. DPW Winkler provided the cost information. Superintendent Carstensen and Mayor Connors favored the Shelby Williams chair as did the rest of the Committee. DPW Winkler noted it was the most expensive of the chairs and would push the \$800,000 budget for the Riviera close to the limit. It was the consensus that the Shelby chair would be the most durable as the existing chairs by the same company have held up well at the Riviera for over 20 years. It was moved by Ald. Kehoe and seconded by Ald Krohn to proceed with the Shelby-Williams banquet chair in a neutral vinyl color with Superintendent Carstensen to contact the company to get the best price he can for a 300 chair order. The motion passed 3-0.

(This item needs to go to Finance and Council for final approval)

Agenda Item No. 2– Update on Roof Work at the Riviera

DPW Winkler explained he was able to obtain a second bid to repair the Riviera roof valleys. The Renaissance Roofing bid for each of the four valleys was \$12,875 or \$23,175 for two valleys done at the same time. The JT Roofing price was \$14,474 per roof valley or \$7,678 if the valleys are done in rubber membrane. As copper lasts much longer than rubber, the consensus was to replace the copper with copper. DPW Winkler was asked to contact the low bidder and request a cost to repair all four valleys at once and take the best price to Council. This item isn't budgeted but could be paid for out of TIF#4.

(This item needs to go to Finance and Council for final approval after added pricing is obtained)

Agenda Item No. 3- Continued Discussion-Maplepark Sidewalk & Chain Link Fence Replacement Project

There were several questions asked that require answers before a decision is made to proceed including:

1. Who is supposed to maintain Maplepark including the ball field, play equipment, sidewalks and tennis courts? What does the agreement contain that switched Dunn Field to the City and Maplepark to the School District? The consensus of the Committee is that the sidewalk along both streets is needed for public safety and replacing the fencing black in color would enhance the appearance of the park for the Maplepark residents. Is the School District still willing to proceed with the 50/50 agreement on this previously discussed project whether or not the playground replacement moves forward with the City?
2. The playground replacement is a new topic as is replacing the tennis courts pavement which was brought up by DPW Winkler. Does the playground replacement project at \$62,000 open up all or part of the area for additional parking? Can the basketball courts be moved to accommodate additional parking for the public on weekends and summer? Paving in a single 3" lift isn't desired from the City's standpoint for a parking lot. Does replacing the playground paving add some additional spaces in the southwest end of the area by expanding it? And is it the School District's intent to share 50/50 on the entire project including any or all of the sidewalk, fencing, playground and tennis courts?

Additional clarity of the above issues is needed and the Committee hoped to make some decision by next month. This item was continued by consensus of the Committee to the next meeting.

Agenda Item No. 4 – Discussion –Increasing the Speed Limit on North Edwards Boulevard

The information was not available at the meeting and this item was continued to next month.

Agenda Item No. 5– Discussion-Street Lighting North Edwards Boulevard

DPW Winkler reported that Alliant still hasn't responded with a price to extend lighting from the bridge to Sheridan Springs Road. This item was continued to next month.

Agenda Item No. 6 – Proposal to Install Motion Activated Light Sensors at City Hall

The quotation from Energy Consultants was discussed. The unanswered question is whether or not the City needed to pay the cost upfront or if the cost of the work was paid for out of the savings in the monthly power bills. This item was continued for additional information from the City Administrator.

Agenda Item No. 7 – Discussion-Installation of Barriers on Edwards Boulevard Median South of Main Street

The Committee looked at the barriers suggested by DPW Winkler. Chair Mott wished to see permanent barriers. It was decided by consensus to have DPW Winkler check with the DOT for any restrictions on barriers, verify concrete barrier pricing like the Street Department will be using for its materials bins, and obtain pricing for steel guardrail and concrete Jersey barriers. The request also was for photographs of the alternative barriers. Pricing would then be reported back to the Committee for a decision on what action if any, to take.

Agenda Item No. 8 – Discussion-Fire Protection Dry Piping System Second Floor City Hall.

DPW Winkler explained how the fire protection dry system worked, the recent problems City maintenance staff has been having with it, and that we are exploring our options and costs. Additional reporting and recommendation will take place at a future meeting.

Agenda Item No. 9- Request by the Chamber of Commerce to Install Additional Street Lights on Cook Street Between Main and Geneva Streets

DPW Winkler reported that the Chamber/BID is requesting two additional lights on Cook Street and is willing to pay for all 3 street lights if the City paid for the conduit, wiring and installation. The additional work includes removal of 3 squares of deteriorated sidewalk and one-half of the driveway approach to the alley which is City responsibility anyway, conduit, wiring, concrete bases for the poles, assembly and installation of the poles, and site restoration. Chair Mott pointed out that the Council just approved a new policy manual and we needed to get 3 bids if the work is more than \$2,500. DPW Winkler said he would do so but it could take a month or two before the PWC or Council would get bids back. The consensus was to move the process forward for the additional lights. It was moved by Krohn and seconded by Kehoe to recommend approval of the additional two lights so the BID can order the new poles. This would give staff a few months to bid out the related work. The motion passed 3-0.

(Project approval, which gives the BID the confidence to order the light poles, needs to go to Finance and Council for final approval.)

Motion to Adjourn:

The meeting was adjourned 3-0 at 8:20 PM after a motion by Krohn and second by Kehoe.

Cc: Mayor Jim Connors/Dennis Jordan/Jeremy Reale/Common Council Members not on Committee/File

April 13, 2011

City of Lake Geneva
Attn: Dennis Jordan
626 Geneva Street
Lake Geneva, WI 53147



1700 Opdyke Court
Auburn Hills, Michigan
48326
(248) 371-3100
(800) 225-6561
(248) 371-3091 fax
www.midwestclaims.com

Re: Program: League of Wisconsin Municipalities Mutual Insurance
Our Insured: City of Lake Geneva
Date of loss: 03/12/2011
Our Claim #: WI8 152798
Claimant: Robert Glavin
Claimant Representative: Phillip Hall
N2011 Wilderland Trail; Lake Geneva, WI 53147

Dear Mr. Jordan,

Midwest Claims Service, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance who provides the insurance coverage for the City of Lake Geneva. We are in receipt of the above-stated claim, in which the claimant sustained damage to his power shades. The City of Lake Geneva Police Department gained entry through a door in this area and likely caused the alleged damage while responding to an alarm. The date of incident was March 12, 2011.

Our investigation has revealed that certain alleged facts regarding duty or causation are in dispute or unproven; therefore, we recommend that the City of Lake Geneva deny this claim pursuant to the Wisconsin Statute for disallowance of claim 893.80(1g). The disallowance of the claim in this manner will allow us to shorten the statute of limitations period to six months.

The basis of this denial is that the City of Lake Geneva is entitled to governmental immunity. The City of Lake Geneva Police Department was performing a governmental function. Immunity is allowed if discretionary acts of public employees involved are "governmental."

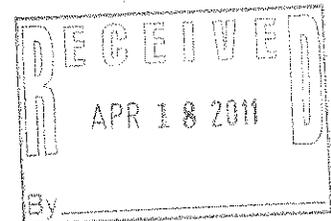
Please send your denial directly to the claimant representative at the above listed address. This denial should be sent certified or registered (restricted) mail and must be received by the claimant representative within 120 days after you received the claim. Please send copy of denial to our address as stated above.

Sincerely,


Shammon Fike
Claims Adjuster

Enclosure

CC: R&R INSURANCE



**CITY PLAN COMMISSION
MONDAY, APRIL 18, 2011 - 6:30 PM
COUNCIL CHAMBERS, CITY HALL**

Meeting called to order by Mayor Connors at 6:30pm.

Roll Call: Commissioners Skates and Poetzinger, Alderman Hartz and Commissioners Hill and Olson. Also Present: Mayor Connors, City Attorney Draper, Building/Zoning Administrator Brugger, Administrative Assistant Special, City Administrator Jordan and City Planner Slavney. Commission Flower was excused.

Skates/Olson motion to approve minutes of March 21st, 2010 Plan Commission meeting. Motion carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to five (5) minutes. Applicants will be allowed when their item is discussed.

Correspondence.

Thomas Powell, owner of a unit at Bella Vista, provided a note in favor of the project at Bella Vista. This will be on record in the Clerk's office.

Public Hearing on a Conditional Use Application filed by Gregory Anagnos, N1567 Clover Road, Lake Geneva, WI 53147, for outdoor display of a Concession Trailer with products for purchase at 880 W. Main Street, Tax Key Number ZOP 00337. Gregory Anagnos approached the podium and gave a background on his proposed project. Olson asked if the trailer will be permanently there.

Anagnos stated that the trailer would be removed at night to put fresh water into the trailer for the hand washing station. It will receive power from the bottom of the existing sign at Roddy's. He also has a super quiet generator that may be used. It is a gas powered generator. Hartz asked if he will have a table and four chairs (as the application stated) or as he stated at the podium there will not be any chairs or table. He would like to put more flowers around to make it more aesthetic.

Dan Ward, Coldstone Creamery owner. He would like the Commission not to approve it tonight because takes away from their summer business that they thrive on to make it through the winter.

Patricia Olson, Kilwins owner. Her concern is that a carnival like atmosphere may develop on the corner of Wrigley and Main. She thinks his product is great and there is a proper place for it other than where it is being proposed.

Hartz/Hill motion to close the public hearing. Motion carried. Hartz/Skates motion to **deny** the application for Conditional Use for outdoor display of a Concession Trailer with products for purchase at 880 W. Main Street, Tax Key Number ZOP 00337. Discussion followed. Motion carried unanimously.

Public Hearing on a Conditional Use Application filed by Mt. Zion Church, 2330 Highway 120, Lake Geneva, WI 53147, for outdoor display of a Concession Cart with products for purchase at 252 Center Street, Tax Key Number ZOP 00258. Patrick Kavanaugh approached the podium to explain the proposal of a decorative patio in front of the building and then turned it over to Pastor John LaGalbo from Mt. Zion for a description on the proposal of the concession cart. Hill asked if the patio was to be done regardless of the decision on the cart. Kavanaugh stated yes, it would be completed. It was asked why the use of a patio versus more green space. He stated it would be used as a gathering space not only for the renters/clients of the building on site as well as anyone who would like to stop by and rest. A trash receptacle will also be available. Poetzinger asked if there are public restrooms on the property. There are three available to the public.

Hartz asked if this is a fundraising effort for the church. Pastor John stated that it would be completely 100% for charity purposes (Mt. Zion house for men and women, as well as for the church). He stated that this is proposed to be a year-round event. Hill asked who will staff the cart. Pastor John stated initially he and his wife and then they could train other volunteers from the church to staff the cart. Hill asked where the offsite storage location will be. It will be at the Lake Geneva Youth camp. Skates asked if the cart will be removed at certain times. Pastor John stated he expects that it will stay on site roughly all year except for periodic deep cleaning of which it will be taken off site temporarily. Skates asks what safety provisions will be done. Pastor John stated the wheels could be taken off; the cart could be bolted down where it would be impossible to move. Hill asked if they have ability to sell concessions at the church currently. Pastor John responded yes, for their basketball games. Hartz asked how this cart will be different than the one proposed in earlier in the agenda. He explains that the patrons that support this venture are completely dedicated and that there will be a following from outside the community that will help draw more people to this city and county. Skates/ Olson motion to close the public hearing. Motion carried.

Hill/Poetzinger motion to **approve** the landscaping proposed for 252 Center Street, Tax Key Number ZOP 258 including all Staff recommendations. Discussion followed. Motion carried unanimously.

Hartz/Olson motion to **deny** the Conditional Use Application for outdoor display of a Concession Cart with products for purchase at 252 Center Street, Tax Key Number ZOP 00258. Discussion followed. Motion carried unanimously.

Public Hearing on a Conditional Use Application filed by Gregory and Laurel Jane Fletcher, 2302 Evergreen Circle, Mc Henry, IL 60050, for the construction of an outdoor swimming pool, construction of an outdoor grill, deck area, mechanical/storage room, stairway, shuffleboard court (all accessory structures) located between the house and the lake, along with landscaping and retaining walls and a sidewalk from the base of the stairway to the top of the stairs coming up from the lake path in the Lakeshore Overlay District as permitted by Table 98-204 (Lawn Care) at 500 S. Lake Shore Drive, Tax Key Number ZBB 00003. Greg Fletcher and Mark Smith approached the podium and explained the project. Hartz asked if it will be an infinity pool and if you will see it from the lake path. Fletcher stated that you will see the water coming over the edge. Hartz asked if any landscaping will be done after the pathway/stairway is put in from the lake path up toward the house is any natural landscaping will be put in to return the property to a natural condition. Fletcher stated that what is there now is pretty much how it was when they bought the property. They did remove the asphalt from a tennis court that was there prior to him buying the house. They intend to leave the lakeshore as it stands. Hill asked what material the shuffleboard court will be. Fletcher stated it will be made of concrete. It will run along the wall of the pool (50-60 feet long and 6 feet wide) and is well outside of the 100' from the lakeshore overlay area. Poetzinger asked how much space this project takes up. The pool is 1200 square feet and the total project is about 3000 square feet. Hartz/Skates motion to close the public hearing. Motion carried. Hartz/ Olson motion to **approve** Conditional Use Application filed by Gregory and Laurel Jane Fletcher, 2302 Evergreen Circle, Mc Henry, IL 60050, for the construction of an outdoor swimming pool, construction of an outdoor grill, deck area, mechanical/storage room, stairway, shuffleboard court (all accessory structures) located between the house and the lake, along with landscaping and retaining walls and a sidewalk from the base of the stairway to the top of the stairs coming up from the lake path in the Lakeshore Overlay District as permitted by Table 98-204 (Lawn Care) at 500 S. Lake Shore Drive, Tax Key Number ZBB 00003. Discussion followed. Motion carried unanimously.

Public Hearing on a Conditional Use Application filed by Andrew Fritz of the Baker House, 327 Wrigley Dr., Lake Geneva, Wisconsin to utilize the existing rooftop patio for Outdoor Commercial Entertainment at 335 Wrigley Drive, Tax Key Number ZMER 00001- 40. Andrew Fritz, Bethany Souza, Tom Stelling and Peter Connolly approached the podium on behalf of Baker House. The intention is to add to the overall amenities at Bella Vista. This is more of a relationship with Bella Vista and provide service (food and beverage related, similar to room service). The Baker House will get their own operator's license for this project. This will be limited to hotel guests only (Baker House and Bella Vista). This will also be an alternate location for people who are waiting for dining at Baker House. The rooftop is not for a large group of people who just walk in. They could use the first floor bar at the Baker House unless they are guest at Bella Vista and then the large group would be encouraged to use the first floor bar at Bella Vista. Skates asks what the game plan is for making the rooftop look more pleasing. Tom Stelling, architect, explained the changes to the rooftop. They will put in a platform (at the lakeside

of the roof) that will allow the existing railing to be 42" which is the minimum code requirement. Stelling also explained that this building was designed to be able to accommodate this function. It was just never completed for use. Brugger asked about the different numbers of people that would use the rooftop. Souza explained that the numbers during the day are projected to be lower as guests will probably use the lake and be around in the city more than staying up on the rooftop. At night, it is proposed that there will be more guests as they wait for tables in the restaurant. Stelling explained the live rooftop system that they are considering for the rooftop to satisfy the green space requirement. Mayor Connors explained the concern for music volume. Souza explained that it is not of an interest as of now. If anything, they might pipe in jazz or calming music and doubts that it will be heard off the rooftop. The Mayor also asked if the applicants would be opposed to having a review in 6 months just as the first floor request for Bella Vista was reviewed after six months. Souza responded no, they wouldn't be opposed. Hill asked about the railing. Stelling explains that the railing is higher now than it will be after the platform is installed. 42" is the minimum height requirement for the railing. Hill also asks about different functions (Venetian, Driehaus fireworks etc.) and how this may increase the capacity on the roof. Souza stated that there will be a masquerade ball on the first floor the night of the Venetian fireworks and all the focus will be on that event. She doesn't foresee a large capacity if any increase at all for those particular events. Stelling stated that they capacity for the building is as it exists today not after it's developed. Slavney reaffirmed that this rooftop will be limited to the guests at the Baker House and Bella Vista. Mr. Connolly commented that because those elevators are not keyed off there needs to be a limitation to hotel guests only. Brugger commented to a question from Stelling as to how many people could be on the rooftop for occupancy that "a lot of people could be up there". Slavney doesn't want this to be an independent entertainment space that available to its building code capacity. Connolly explains the relationship by stating that there is a lease in the works to allow the Baker house to run the first floor facilities and the rooftop to provide food and beverage service to the guests. This is not provided at this time. They believe that this is what the original intent of the Baker House to Bella Vista. Discussion followed more on the exclusivity of the service that is provided to the guests of both buildings. There will be two separate businesses, two different liquor licenses, and two separate businesses. The fact that they are owners of the Baker House has nothing to do with the fact of them being operators within Bella Vista. Skates asks more about the rooftop and having people on river rock and pavers. The area from the atrium to the front of the rooftop facing the lake is what is proposed to be developed. It was stated that the people will not have full access on the rooftop but rather have restricted areas around the mechanicals. The present railing is of a decorative factor but when the platform is installed the railing will be more of a containment rail. The City attorney asked what authorization has come from the Home Owners Association for this proposal. Connolly stated that the Bella Vista Board had a meeting. Through the ongoing discussion/negotiations, the Board approved a sort of Lease which was presented to Baker House. They are in the process of finalizing the lease agreement now.

Robert Lawler, owner of a unit at Harbor Shores. Speaks highly of the new owners of the Baker House and supports their endeavor.

Attorney Richard Torhorst approached the podium on behalf of a unit owner Polo Club LLC who has a unit at Bella Vista. He speaks neither for nor against the proposal. However, he wants to make known that the applicants are not the owners of this property. He suggests getting consent from the fourth floor owners specifically since they will be the ones who see the most traffic to the rooftop area. He speaks of the lack of specifics such as lighting on the rooftop, access to the stairs/elevator, separation of the Baker House restaurant and bar from the food and beverage served to the Bella Vista patrons, specifics on the tables and chairs on the rooftop, will there be umbrellas, a covered bar, access to bathrooms, occupancy etc. He would like to see more of an operation plan for this venture. Attorney Torhorst's client proposes postponing the decision until the following meeting.

Mr. Connolly approached the podium and explains that many of these items were discussed at the owners' meeting and many of the questions can be answered and decided there as postponing this another month may hinder a months worth of operation.

Brugger asks about the lights that may be used. Stelling explained that there is some natural light that comes from the atrium and lights up some of the rooftop. There would be no spotlights used. Hill asks if the first floor lease is separate from the rooftop lease. Connolly stated that they have not reviewed this lease to be two independent pieces that they have viewed them as together. Brugger wanted to make sure that everyone is aware that the roof is already approved as an occupied space for the hotel. There was a condition placed that any food or beverage service outdoors receives a conditional use approval. We are not here to approve whether or not people can be on the roof. Brugger is sure that well over 100 people can easily be on the roof legally at this point. It is whether or not when they are up there they can be served a sandwich and drink. Alcohol is also a separate issue according to the Developers' Agreement. Mayor Connors/ Hartz motion to **continue** the Public Hearing to the May 16th Plan Commission meeting. Hill asks if we can be more specific on what we are asking from the applicants to bring back to next months meeting. Hartz stated that if he had made a motion some conditions he would have included would be 1) Board approval of an operation plan (hours of operation, what the number of people can be, etc) 2) The area be confined to the guests of Bella Vista and Baker House 3) Review approval in a particular time frame as we did for the Waterfront on the first floor of Bella Vista. Hill has concerns on the rail height especially when alcohol is involved. The Mayor asks for more information on the specifics for access. Discussion followed on the approval from the owners at Bella Vista. Hill asks if there are any other buildings in the area that are permitted to serve food and beverage on the rooftop. Brugger stated that he is not aware of any that were built and previously approved for that use. Motion carried unanimously.

Public Hearing on a zoning map amendment of Planned Business (PB) to be placed on a recently annexed parcel to the City of Lake Geneva more particularly described as PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3976 LOCATED IN PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 6, TOWN 1 NORTH, RANGE 18 EAST, WALWORTH COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT A CONCRETE MONUMENT FOUND MARKING THE NORTH 1/4 CORNER OF SAID SECTION 6; THENCE S 02DEG 48MIN 17SEC E, 33.04 FEET TO THE NORTHERLY MOST CORNER OF SAID LOT 2; THENCE ALONG THE BOUNDARY OF SAID LOT 2, S 02DEG 48MIN 17SEC E, 19.66 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, N 89DEG 55MIN 57SEC E, 254.17 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, N 89DEG 55MIN 57SEC E, 142.53 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 54DEG 37MIN 07SEC E, 120.38 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 02DEG 39MIN 54SEC E, 177.70 FEET TO THE EASTERLY MOST CORNER OF SAID LOT2; THENCECONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 89DEG 53MIN 05SEC W, 316.11 FEET; THENCE N 31DEG 02MIN 14SEC E, 104.84 FEET; THENCE N 04DEG 44MIN 59SEC E, 158.39 FEET TO THE POINT OF BEGINNING. (1.41 ACRES) Former Tax Key Number MA3976 00002.

Attorney John Olson approached the podium to explain the proposal. Hartz/ Olson motion to close the public hearing. Motion carried. Hartz/ Skates motion to **approve** the zoning map amendment of Planned Business (PB) to be placed on a recently annexed parcel to the City of Lake Geneva described as above former tax key number MA3976 00002. Slavney states that this re-zoning request is fully consistent with the Land Use recommendations of the Comprehensive Plan. Motion carried unanimously.

Review and Action on Certified Survey Map submitted by Leo and Madeleine Potter for recently annexed property to the City of Lake Geneva from the Town of Bloomfield (Potter) off of Edwards Blvd. and Townline Road former Tax Key Number MA3976 00002. Attorney John Olson approached the podium and explained the proposal. He made mention of the technical changes that were noted by the Department of Administrator and Crispell Snyder which will be changed. Brugger commented that the technical things can be approved by Staff and that the sewer easement needs to be clarified on the CSM. Skates/ Poetzinger motion to **approve** a Certified Survey Map submitted by Leo and Madeleine Potter for recently annexed property to the City of Lake Geneva from the Town of Bloomfield (Potter) off of Edwards Blvd. and Townline Road former Tax Key Number MA3976 00002 including approval by Crispell Snyder (engineering) and Department of Administrator and all Staff recommendations. Motion carried unanimously.

Review and Action on a Site Plan application filed by the City of Lake Geneva to relocate the gazebo in Flat Iron Park. Dan Winkler City Director of Public Works approached the podium to explain the proposal. Change of location from the southern point of the park to a location more interior in the park. It is proposed to be constructed at grade to be handicap accessible, be further away from pedestrian traffic and also further away from the traffic for noise issues during ceremonies. There was also a suggestion to move it closer to the 100' foot setback line from the lake. Olson asks if this will interfere with trees or the root system. Winkler also stated that they overlaid the Jaycees Venetian plan and this plan wouldn't have any negative bearing on those plans. Discussion followed on the proposed move closer to the 100' setback line so it is in line with the water fountain and would be able to provide sidewalk access for handicapped accessibility. Olson asked if the music performances will still take place on the concrete slab. It will. Brugger asks if an additional sidewalk will be built to the gazebo. There will not be at this time. Hartz asked about getting electric to the gazebo. Brugger stated there is an accessible electrical board behind the Andy Gump statue. We are approving not only the location but also the architectural review of this gazebo as it is in the Downtown Design Review area. This is proposed to be an octagonal 24' gazebo with a concrete floor, slightly above grade so water does not collect and a plaque as well as a weather vane that would be taken off the existing gazebo and placed on the new one. Hill asks if any seating will be provided. No, it will not. Hartz/Olson motion to **approve** the Site Plan application filed by the City of Lake Geneva to relocate and rebuild the gazebo in Flat Iron Park to an area just east of the 100' shoreland overlay setback line and just west of the area shown in the drawing to be connected to the sidewalk on Wrigley Drive with the sidewalk extended for the drinking fountain, materials as noted in drawing #5 dated 2-12-09, transfer of the plaque and weather vane from the old gazebo to the new one. Discussion followed. Motion carried.

Review and Action on a Site Plan application filed by Rick Bittner of Next Door Pub 411 Interchange North. Rick Bittner, owner of Next Door Pub, 411 Interchange North approached the podium and explained the project. This is to install a walk-in cooler on the deck and match the material as close to the exterior of the existing building so it looks as an extension of the building. They will be losing two parking stalls however they still have enough parking for all staff and patrons. He proposes some additional landscaping around this addition as well which will increase the overall green space percentage. Olson asks if the deck is only for the walk-in cooler. Bittner stated it is. Hill asks if any additional additions are proposed. Bittner stated he does not at this time. Hartz/ Skates motion to **approve** the Site Plan application filed by Rick Bittner of Next Door Pub 411 Interchange North, including all staff recommendations. Motion carried unanimously.

Concept Plan discussion for a proposed Planned Development for an outdoor dining area filed by Capitol Cuisine LLC d/b/a Spechers Restaurant & Pub 111 Center Street, Lake Geneva, WI 53147. Kevin Ledderer from Specher's approached the podium to explain the project. He explains that the plan is to come back next month with more information in order to obtain approval for this project. They will be looking for flexibility in setbacks as one of the decks is barely into it and the other will not be. The materials will match the building and allow more outside dining closer to the lake. Hill asks about access to the outdoor decks. Kevin explains that the plan is for everyone to enter through the restaurant and the doors from outside the deck area will be alarmed to restrict access. The water feature will not be removed. Everything will be re-landscaped around the deck. Anything that can be saved will be and if it cannot be saved, new will be installed. The decks are three tiered to accommodate the existing terrain. It also took into consideration the levels on the inside of the restaurant as well. Brugger asks if they have figured what the parking exemption will be. The final application will have more specific analysis of figures. There was a question on whether the decks will be all smoking or mixed. Mr.

Lettimer stated they will take that into consideration. The seating will be hostess seating. They want to control the deck seating as much as possible. Discussion followed.

Discussion on a proposed change to the Comprehensive Plan as requested by Mark Sansonetti on behalf of Geneva Ridge Joint Venture. Mark Sansonetti approached the podium and explained his proposal on behalf of his client to implement a change to the Comprehensive Land Use Map from Rural Holding to a Planned Neighborhood and Planned Office. Sansonetti handed out a bound packet of information and proceeded to go through the packet page by page. He shared that these designations were made not by him or his client but by the city and other organization and feels that the city should change the map to reflect the appropriate designations. Slavney handed out a paper on how Comprehensive Plan amendments are made. Aside from the 10 and 20 year plan updates, this paper explains how the procedure is gone about. Slavney explains how the initial adoption of the plan differs from an amendment as far as notices and public input go. Slavney also explains having a schedule to accommodate changes (amendments) to the plan so there are not changes that overlap each other. Mayor Connors asks how other communities have reacted to amendments to their plan. Slavney stated that prior to 2007 the plan would be reviewed annual or every two years due to the development activity that was going on. Since 2007 in the communities that Slavney works with, many have not changed their plan at all. Many have chosen to lengthen their amendment cycle or not changed them at all. Brugger asked if there is a formal application process in the other communities that Slavney deals with. Slavney stated yes. He also suggests that if we choose to go forward with the amendment, we should allow for a few months to allow for any other people who would like to pursue an amendment so that we can do them all at the same time. Slavney states there are three things to think of when considering the amendment; 1) Does the City want to undertake an amendment? 2) If so, how much additional time do we allow for other to partake in the process? 3) Do we allow additional public participation to occur? Attorney Draper stated that this proposal did not come forward in conjunction with the lawsuit that is being considered. This proposal is separate from that case. He also comments about the process. Draper suggests that we cannot just react to this request. We have to think it through and follow the process with the anticipation that more things are going to happen. Hartz asked if the City should adopt a resolution to provide for the process to amend the Comprehensive Plan and use that to guide us when these proposals come about. Draper agreed. We have general guidelines, just not a formal procedure. The time line of when to amend the plan (how often) and what time frame to allow requests to come in need to be determined. Sansonetti initial request was to recommend a resolution to the Council to reinstate the zoning designations as previously given according to the maps as shown. Hartz would like to see the process of an amendment to be placed on the next agenda. Sansonetti continued to explain some possibility of new partners/ new development ventures if a change can be made as proposed. Discussion followed.

Downtown Design Review

Geneva Lake Museum, 255 Mill Street. Dale Buelter approached the podium and explained the packet that was handed out explain the sign that are proposed. A sign that faces Main Street is proposed to bring more foot traffic to the Museum. A second sign, more of a utility sign is used to direct people in the direction of the museum. Hartz asked if these signs meet the zoning standards. Brugger stated yes. Skates asked if there will be individual copy. There will not be. Hartz/ Skates motion to approve the signs as presented. Motion carried unanimously.

Olympic Restaurant, Main Street. The cornice is currently white and they want to paint it to burgundy to match additional burgundy on the overhang. Skates/Olson motion to approve the re-painting of the cornice as presented. Motion carried unanimously.

Refined Rustic, 755 Main Street. They would like to hang a projecting sign. Hill/Skates motion to approve as presented. Motion carried unanimously.

Popeye's, Wrigley Drive. The BBQ building is in need of repair and want to update the look. It will just be the walls that will be replaced. The roof is separate. Hill/Olson motion to approve the change to the Popeye's BBQ building as noted. Motion carried unanimously.

Skates/Olson motion to adjourn at 10:03 pm. Motion carried.

/s/ Jennifer Special, Building/Zoning Administrative Assistant

These minutes are not official until approved at the next Planning Commission meeting.

STAFF REPORT
To Lake Geneva Plan Commission

Meeting Date: April 18, 2011

Agenda Item #6

Applicant:

Gregory Anagnos
N1567 Clover Road
Lake Geneva, WI 53147

Request:

Conditional Use approval for an outdoor display of a
Concession trailer with products for purchase at
880W. Main Street.

Description: The applicant would like to set up his gelato concession trailer in the parking lot at 880 Main St.

Staff Recommendation: Staff finds the submitted site plan to be in compliance with ordinance requirements for an outdoor display. Staff has no objections.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be:

1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #7

Applicant:

Mt. Zion Church
2330 Highway 120
Lake Geneva, WI 53147

Request:

Conditional Use approval for an outdoor display of a
Concession Cart with products for purchase at 252
Center Street.

Description: The applicant would like to install a patio area, including fencing, to provide an outdoor seating area for the building occupants and visitors. On the patio the applicant would like to operate a concession cart

Staff Recommendation: Staff finds the submitted site plan to be in compliance with ordinance requirements for an outdoor display. Staff has no objections. The applicant would like to install the patio area as an amenity for the building occupants regardless of the status of the outdoor display. Therefore the applicant would like consideration for approval of the site plan (and Downtown design review) for the patio separate from the conditional use for the outdoor display (concession cart). Of course if the Commission wishes to approve both the patio and the display it could be done with a single motion.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be:

1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #8

Applicant:

Gregory and Laurel Jane Fletcher
2302 Evergreen Circle
Mc Henry, IL 60050

Request:

Conditional Use approval for the construction of an outdoor swimming pool, construction of an outdoor grill, deck area, mechanical/storage room, stairway, shuffleboard court (all accessory structures) located between the house and the lake, along with landscaping and retaining walls and a sidewalk from the base of the stairway to the top of the stairs coming up from the lake path in the Lakeshore overlay District at 550 S. Lake Shore Drive.

Description: The applicant would like to install various passive and active recreation facilities at their existing single family dwelling. As the proposed location is between the dwelling and the lakefront a conditional use is required. The applicant would also like to install a walkway between the dwelling and the lakefront as permitted by Sec. 98-206 (10)(e)a., which is also a conditional use.

Staff Recommendation: Staff has no objection to the proposed conditional uses as the submitted site plan shows compliance with ordinance requirements.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be:

1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #9

Applicant:

Andrew Fritz
327 Wrigley Drive
Lake Geneva, WI 53147

Request:

Conditional Use approval to utilize the existing rooftop patio for Outdoor Commercial Entertainment at 335 Wrigley Drive.

Description: The applicant would like to be able to serve food and beverages on the existing roof patio area. Much like the first floor patio this area was approved for outdoor entertainment when the hotel was first approved but since the developer was not going to be the operator and there was no operation plan at that time, a condition was placed on the hotel approval that a separate conditional use be obtained if food or beverages were to be served outdoors.

Staff Recommendation: Staff has no objection to the request but does have one concern. Any time there is a proposal for music outside staff is concerned that it be kept at a low volume level so that it is contained to the property. The applicant was aware of this same concern as it related to the first floor patio use. While music played on the roof will likely not cause a problem for nearby residences due to the elevation and the parapet walls surrounding the roof, a probationary period for the music might be an appropriate condition, particularly if the music is permitted after daylight hours as requested.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be:

1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #10

Applicant:

City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Request:

Zoning Map Amendment for a recently annexed
land from the Town of Bloomfield (Potter).

Description: This recently annexed parcel needs to be added to the Official Zoning Map.

Staff Recommendation: Staff would recommend approval of the Planned Development zoning district for this parcel as it is consistent with the recommendations of the Comprehensive Plan and the pre-annexation agreement.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. The proposed Official Zoning Map amendment further the purposes of this Chapter as outlined in Section 98-005 and the applicable rules and regulations of the Wisconsin Department of Natural Resources and the Federal Emergency Management Agency.
2. The newly annexed territory needs to be assigned a permanent zoning category.
3. The proposed amendment to the Official Zoning Map maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

Agenda Item #11

Applicant:

Leo and Madeleine Potter
W2285 Townline Road
Lake Geneva, WI 53147

Request:

Certified Survey Map approval for recently annexed
property to the City of Lake Geneva from the Town of
Bloomfield.

Description: The applicant would like to divide the recently annexed property from the property remaining in the Town of Bloomfield.

Staff Recommendation: The City Engineer comments and Dept. of Administration comments are attached. In addition to those comments the applicant needs to provide for sewer and water service to the new parcel. Staff would recommend this item be continued until these matters are addressed.

Agenda Item #12

Applicant:

City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Request:

Site Plan review and action on the relocation of the gazebo
in Flat Iron Park.

Description: The City would like to remove and relocate the gazebo in Flat Iron Park.

Staff Recommendation: Staff has no objection as the submitted site plan is in compliance with ordinance requirements.

If the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. All standards of the Zoning Ordinance and other applicable City, State and Federal regulations are met;
2. The public health and safety is not endangered;
3. Adequate public facilities and utilities are provided;
4. Adequate control of storm water and erosion are provided and the disruption of existing topography, drainage patterns and vegetative cover is maintained insofar as is practical;
5. Appropriate traffic control and parking are provided;
6. Appropriate landscaping and open space areas are provided;
7. The appearance of structures maintains a consistency of design, materials, colors, and arrangement with nearby properties of similar use which comply with the general architectural guidelines provided in subsections i. through v., below:
 - i. Exterior construction materials shall be consistent with Sec.98-718;
 - ii. Exterior building design or appearance shall not be of such unorthodox or abnormal character in relation to its surroundings as to be unsightly or offensive to generally accepted taste and community standards;
 - iii. Exterior building design or appearance shall not be so identical with nearby buildings so as to create excessive monotony or drabness. A minimum of five basic home styles shall be provided in each residential subdivision;
 - iv. Exterior building design or appearance shall not be constructed or faced with exterior material which is aesthetically incompatible with other nearby buildings or which presents an unattractive appearance to the public and from surrounding properties; and

- v. Exterior building, sign, and lighting design or appearance shall not be sited on the property in a manner which would unnecessarily destroy or substantially damage the natural beauty of the area.

Agenda Item #13

Applicant:

Rick Bittner / Next Door Pub
411 Interchange North
Lake Geneva, WI 53147

Request:

Site Plan review and action for an addition of a cooler on the deck, changes to the landscaping and parking spaces at 411 Interchange North .

Description: The applicant would like to build an addition to enclose a new walk in cooler.

Staff Recommendation: Staff has no objection as the submitted site plan is in compliance with ordinance requirements.

If the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. All standards of the Zoning Ordinance and other applicable City, State and Federal regulations are met;
2. The public health and safety is not endangered;
3. Adequate public facilities and utilities are provided;
4. Adequate control of storm water and erosion are provided and the disruption of existing topography, drainage patterns and vegetative cover is maintained insofar as is practical;
5. Appropriate traffic control and parking are provided;
6. Appropriate landscaping and open space areas are provided;
7. The appearance of structures maintains a consistency of design, materials, colors, and arrangement with nearby properties of similar use which comply with the general architectural guidelines provided in subsections i. through v., below:
 - i. Exterior construction materials shall be consistent with Sec.98-718;
 - ii. Exterior building design or appearance shall not be of such unorthodox or abnormal character in relation to its surroundings as to be unsightly or offensive to generally accepted taste and community standards;
 - iii. Exterior building design or appearance shall not be so identical with nearby buildings so as to create excessive monotony or drabness. A minimum of five basic home styles shall be provided in each residential subdivision;

- iv. Exterior building design or appearance shall not be constructed or faced with exterior material which is aesthetically incompatible with other nearby buildings or which presents an unattractive appearance to the public and from surrounding properties; and
- v. Exterior building, sign, and lighting design or appearance shall not be sited on the property in a manner which would unnecessarily destroy or substantially damage the natural beauty of the area.

Staff may provide additional comment on the above items and will comment on remaining agenda items at the meeting.



Zoning Administrator

CONDITIONAL USE RESOLUTION 11-R35

A Resolution authorizing issuance of a Conditional Use Permit to allow for an outdoor display of a Concession Trailer with products for purchase at 880 W. Main Street, Lake Geneva, WI 53147, Tax Key Number ZOP 00337

WHEREAS, the City Plan Commission has considered the application filed by Gregory Anagnos, N1567 Clover Road, Lake Geneva, WI 53147; and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on April 18, 2011.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Gregory Anagnos, N1567 Clover Road, Lake Geneva, WI 53147, to allow for an outdoor display of a Concession Trailer with products for purchase at 880 W. Main Street, Lake Geneva, WI 53147, Tax Key Number ZOP 00337, including all staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 25th day of April, 2011.

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

Gelato concession

ZOP337

NAME AND ADDRESS OF CURRENT OWNER:

James Roddy 880 W Main St

Lake Geneva, WI

TELEPHONE NUMBER OF CURRENT OWNER:

248-9086

248-6421

NAME AND ADDRESS OF APPLICANT:

Gregory Anagnos

N1567 Dover Rd Lake Geneva, WI 53147

TELEPHONE NUMBER OF APPLICANT:

262-745-1114

PROPOSED CONDITIONAL USE:

To operate weekends in May, June, Sept, + Oct and every day in July + August. Selling gelato - Italian Ice Cream + Pastries. Using a NSF Approved Food Trailer 14'

ZONING DISTRICT IN WHICH LAND IS LOCATED:

CB

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

NONE

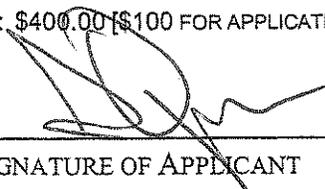
SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

Selling Italian Ice Cream + Pastries - with a seating area of 4 chairs + table

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

2-28-11

DATE


SIGNATURE OF APPLICANT

AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

Medusa Grill & Bistro DBA LATO Gelato, as applicant/petitioner for:

Name: Gregory Anagnos

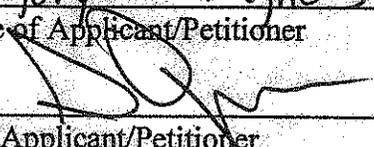
Address: 11567 Clover rd
Lake Geneva, WI 53147

Phone: 262-745-1114

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

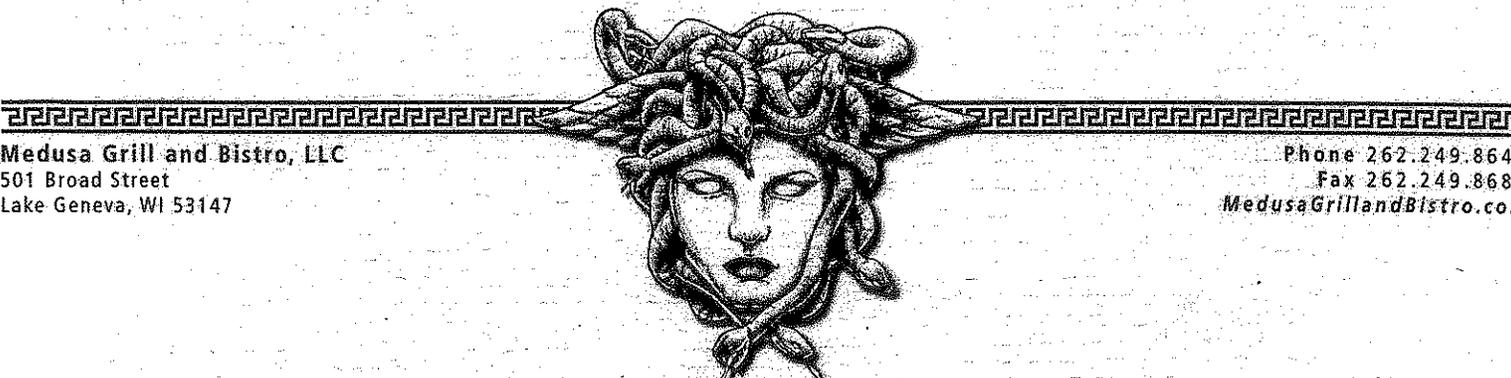
Dated this 28 day of February, 2011.

Gregory Anagnos
Printed name of Applicant/Petitioner


Signature of Applicant/Petitioner

Medusa Grill and Bistro, LLC
501 Broad Street
Lake Geneva, WI 53147

Phone 262.249.864.
Fax 262.249.868
MedusaGrillandBistro.com



Written description to Part III

City of Lake Geneva Conditional Use Review and Approval

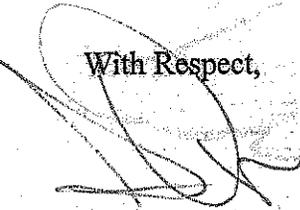
Medusa Grill & Bistro DBA Lato Gelato primary intention is to sell gelato (Italian Gourmet Ice Cream) using a NSF approved 14' food trailer. The trailer is self generated with hot and cold running water to meet all sanitation requirements by law.

Our plan is to use the same location as year 2010 at the Roddy's Wine, Spirits & Deli parking lot 10' off the south side of the Main Street sidewalk for easy flow and no walking traffic blockage. We intend to sell gelato in a 6oz cup and/or a 16oz pint package to go with minimal paper goods. Our intention is to offer a high quality product to visitors and locals alike for a delicious and affordable snack as they walk around Lake Geneva. This concept is similar to a receptive European community with unique, fresh street food.

The trailer itself is brand new and professionally decal-ed/lettered for a clean look. It runs on power provided by Roddy's to ensure no loud generators. Waste water is dumped at a designated area off site with no harm to the environment. We use biodegradable hand soap and sanitizers. Public works are not affected by this location nor does this location hinder emergency vehicles.

There is no adverse affects on the surrounding businesses such as music, lake view blockage, off putting odors or loud, annoying shouting. It is family friendly business; doing walk up business only as locals. We see this opportunity as a positive influence on the city of Lake Geneva during its summertime tourism season. We hope to become a talked about experience when visiting our area!

With Respect,



Gregory Anagnos
President
Medusa Enterprises LLC

**Lato Gelato Trailer Proposal
for Roddy's Wine, Spirits & Deli**

March 1, 2011

The following are the dates for Lato Gelato's Trailer business operations and use of parking space during the summer season of 2011:

- 15- weekends
- 2- 3 day holiday weekends highlighted in **bold**
- 2- full months (July & August) everyday

All dates are subject to weather.

May
1, 7-8, 14-15, 21-22, **28-30**

June
4-5, 11-12, 18-19, 25-26

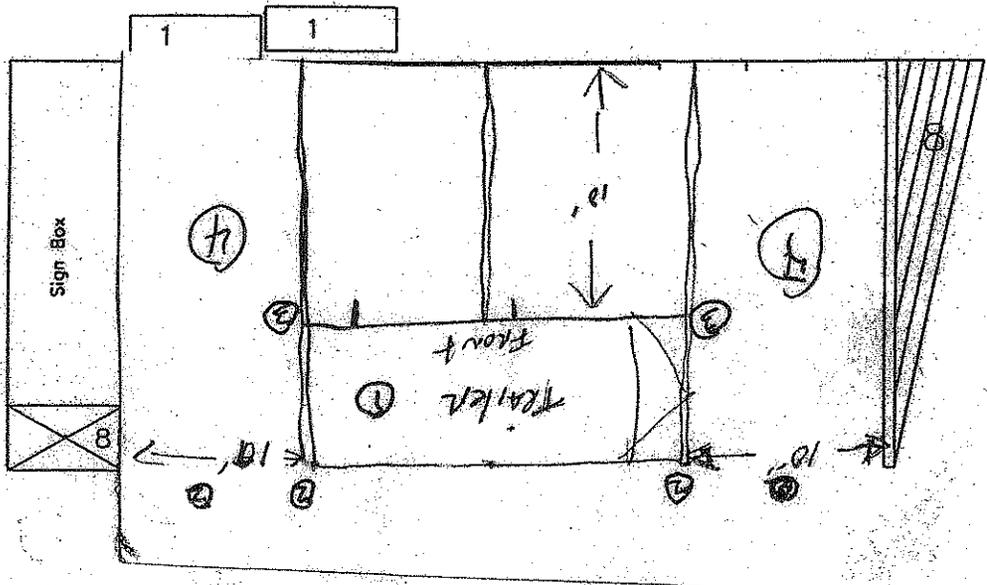
July
1st thru 31st

August
1st thru 31st

September
1-4, 10-11, 17-18, 24-35

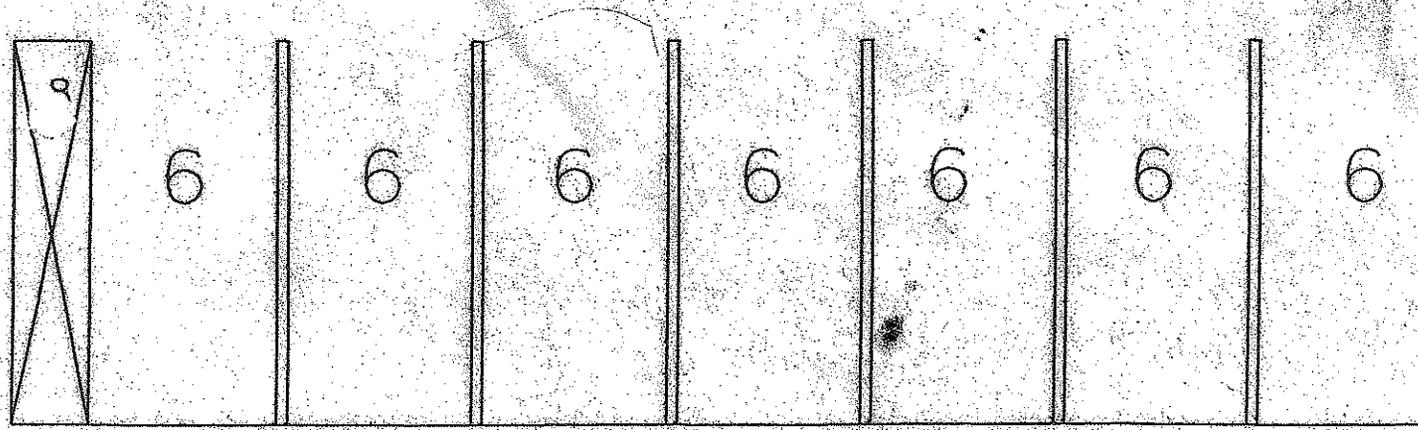
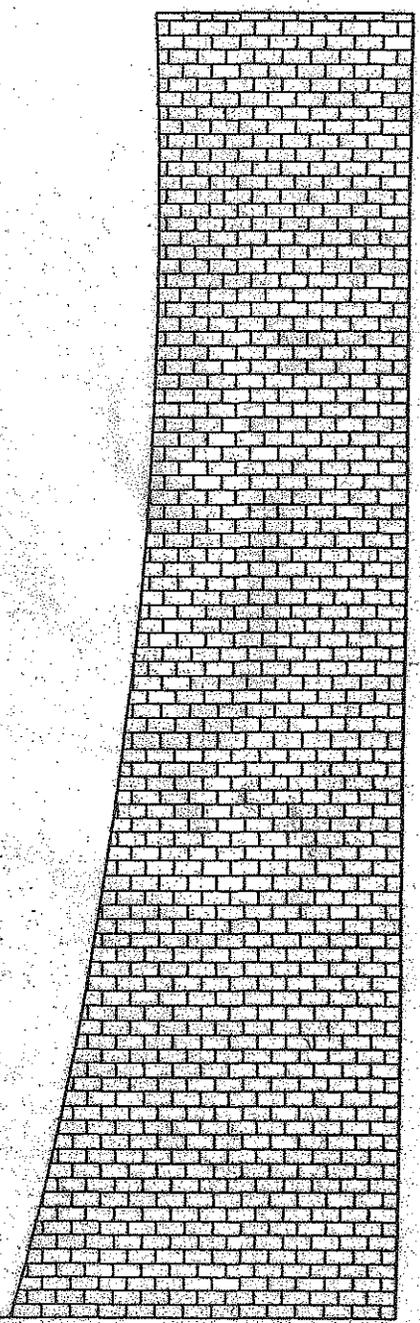
October
1-2, **8-10**, 15-17,
22-23

Desired hours of operation are 11:00am-10:00pm



Hwy 50

Scale 1
to 100



STORE FRONT

Parking lot layout

1. concession trailer 14' x 7' parked in 2 middle stalls facing north, with a 10' variance on 3 sides, north-west-east.
2. Orange cones to block parking stalls
3. garbage receptacles
4. parking stalls

Public serving menu

gelato (italian gourmet ice cream)

\$3.00 cup and \$5.00 pint

project 400-600 cups per day

utilizing 2 servers





CONDITIONAL USE RESOLUTION 11-R36

A Resolution authorizing issuance of a Conditional Use Permit to allow for an outdoor display of a Concession Cart with products for purchase at 252 Center Street, Lake Geneva, WI 53147, Tax Key Number ZOP 00258

WHEREAS, the City Plan Commission has considered the application filed by Mt. Zion Church, 2330 Highway 120, Lake Geneva, WI 53147; and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on April 18, 2011.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Mt. Zion Church, 2330 Highway 120, Lake Geneva, WI 53147, to allow for an outdoor display of a Concession Cart with products for purchase at 252 Center Street, Lake Geneva, WI 53147, Tax Key Number ZOP 00258, including all staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 25th day of April, 2011.

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

252 Center St. Tax Key # ZOP 00258

S 1/2 Lot 1 BLK 27 1/2 Lot BLK 27 S 1/2 OF E 10' Lot 3 BLK 27
Original Plat City of Lake Geneva

NAME AND ADDRESS OF CURRENT OWNER:

Kavanaugh Realty, LLC

252 Center St. Lake Geneva, WI 53147

TELEPHONE NUMBER OF CURRENT OWNER: 262-903-2999

NAME AND ADDRESS OF APPLICANT:

Mt. Zion Christian Church

2330 highway 120 Lake Geneva, WI 53147

TELEPHONE NUMBER OF APPLICANT: office 262-249-8934 / cell 262-215-2823

PROPOSED CONDITIONAL USE:

State of the art portable hot dog cart w/umbrella

ZONING DISTRICT IN WHICH LAND IS LOCATED: City of Lake Geneva zoned CB General Business District

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

Scott Hogel 2330 highway 120 (262-745-5562)

Lake Geneva, WI

53147

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

cooking and serving hot dogs, brats, chips and soda to
people walking by and enjoying beautiful Lake Geneva.

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

3/4/11

DATE

John Sabulka

SIGNATURE OF APPLICANT

AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

John LaGalbo (Mt Zion Christian Church) as applicant/petitioner for:

Name: Mt. Zion Christian Church

Address: 2330 highway 120
Lake Geneva, WI 53147

Phone: 262-249-8934 262-248-7097

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 4th day of March, 2011.

Pastor John LaGalbo Representative (Mt. Zion Christian Church)
Printed name of Applicant/Petitioner

John LaGalbo
Signature of Applicant/Petitioner

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:
CONDITIONAL USE REVIEW AND APPROVAL (Requirements per Section 98-905)**

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the City to process said application. Parts II and III should be used by the Applicant to submit a complete application; Parts I - IV should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

___ Pre-submittal staff meeting scheduled:

Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

Follow-up pre-submittal staff meetings scheduled for:

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Application form filed with Zoning Administrator: Date: _____ by: _____

___ Application fee of \$ _____ received by Zoning Administrator: Date: _____ by: _____

___ Reimbursement of professional consultant costs agreement executed: Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS *(Please see attachments)*

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator)

Date: _____ by: _____

↓
Draft Final Packet (1 Copy to Zoning Administrator)

Date: _____ by: _____

___ (a) A map of the proposed conditional use:

- Showing all lands for which the conditional use is proposed;
- Showing all other lands within 300 feet of the boundaries of the subject property; *(via picture)*
- ___ Referenced to a list of the names and addresses of the owners of said lands as they appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);
- Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;
- Map and all its parts are clearly reproducible with a photocopier;
- Map size of 11" by 17" and map scale not less than one inch equals 800 ft: *(proposed & existing)*
- All lot dimensions of the subject property provided;
- Graphic scale and north arrow provided.

___ (b) A map, such as the Land Use Plan Map, of the generalized location of the subject property in relation to the City as a whole:

___ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations (see Site Plan Review checklist);

___ (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as

proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.

(e) Written justification for the proposed conditional use:

Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

✓ III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

Lake Geneva is known for its beauty, friendliness, cleanliness, businesses and appeal to families. Our hot dog carts is state of the art and will uphold the integrity of our city, providing excellent service, products, and reliability.

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

Our desire is to bring the standard of service to what our residents and visitors are accustomed to.

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

No it does not.

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

The proposed conditional use maintains consistency by providing an outlet for customer service that allows patrons to continue their shopping, sightseeing, etc by providing an efficient location for food and beverage.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

absolutely.

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

absolutely. People are attracted to clean, new and attractive hot dog carts. When coupled with excellent food and service we are doing our community proud!

IV.FINAL APPLICATION PACKET INFORMATION

- ____ Receipt of 5 full scale copies in blue/line or black/line
of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____
- ____ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics)
copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____
- ____ Certification of complete Final Application Packet and
required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____
- ____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____
- ____ Class 2 Legal Notice published on _____ and _____ by: _____
- ____ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:
SITE PLAN REVIEW AND APPROVAL (Requirements per Section 98-908)**

This form should be used by the Applicant as a guide to submitting a complete application for a site plan review and by the City to process said application. Part II should be used by the Applicant to submit a complete application; Parts I - III should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

___ Pre-submittal staff meeting scheduled:

Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

Follow-up pre-submittal staff meetings scheduled for:

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Application form filed with Zoning Administrator: Date: _____ by: _____

___ Application fee of \$ _____ received by Zoning Administrator: Date: _____ by: _____

___ Reimbursement of professional consultant costs agreement executed: Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator)

↓ Draft Final Packet (1 Copy to Zoning Administrator)

(Please see attachments relating to projects' points a-f, I attempted to check those which best apply - Patrick Kavanaugh.)
Date: _____ by: _____
Date: _____ by: _____

___ (a) A written description of the intended use describing in reasonable detail the:

- Existing zoning district(s) (and proposed zoning district(s) if different); *→ not different except conditional use*
- ___ Land use plan map designation(s);
- Current land uses present on the subject property, *(existing businesses)*
- Proposed land uses for the subject property (per Section 98-206);
- Projected number of residents, employees, and daily customers;
- Proposed amount of dwelling units, floor area, impervious surface area, and landscape surface area, and resulting site density, floor area ratio, impervious surface area ratio, and landscape surface area ratio;
- Operational considerations relating to hours of operation, projected normal and peak water usage, sanitary sewer or septic loadings, and traffic generation;

none Operational considerations relating to potential nuisance creation pertaining to noncompliance with the performance standards addressed in Article VII (Sections 98-701-98-721) including: street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials;

none If no nuisances will be created (as indicated by complete and continuous compliance with the provisions of Article VII), then include the statement "The proposed development shall comply with all requirements of Article VII.";

- Exterior building and fencing materials (Sections 98-718 and 98-720); *Patio Brick & Fencing pictured*
- Possible future expansion and related implications for points above; *n/a*
- Any other information pertinent to adequate understanding by the Plan Commission of the intended use and its relation to nearby properties. *None listed in write ups attached.*

(b) A Small Location Map at 11" x 17" showing the subject property, all properties within 300 feet, and illustrating its relationship to the nearest street intersection. (A photocopy of the pertinent section of the City's Official Zoning Map with the subject property clearly indicated shall suffice to meet this requirement.) *(Also shown on aerial view picture)*

(c) A Property Site Plan drawing which includes:

- A title block which indicates the name, address and phone/fax number(s) of the current property owner and/or agent(s) (developer, architect, engineer, planner) for project;
- The date of the original plan and the latest date of revision to the plan; *(estimated time to complete = 2 days)*
- A north arrow and a graphic scale (not smaller than one inch equals 100 feet);
- A reduction of the drawing at 11" x 17";
- A legal description of the subject property;
- All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled;
- All existing and proposed easement lines and dimensions with a key provided and explained on the margins of the plan as to ownership and purpose;
- All required building setback lines;
- All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, utility poles, drainage facilities, and walls;
- The location and dimension (cross-section and entry throat) of all access points onto public streets; *(On photo - shows existing driveway)*
- The location and dimension of all on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided versus required by the Ordinance; *n/a*
- The location and dimension of all loading and service areas on the subject property and labels indicating the dimension of such areas; *n/a*
- The location of all outdoor storage areas and the design of all screening devices; *n/a*
- The location, type, height, size and lighting of all signage on the subject property; *(no changes)*
- The location, height, design/type, illumination power and orientation of all exterior lighting on the subject property -- including the clear demonstration of compliance with Section 98-707;
- The location and type of any permanently protected green space areas; *In compliance - no change*
- The location of existing and proposed drainage facilities;
- In the legend, data for the subject property on:

- Lot Area;
 - Floor Area;
 - Floor Area Ratio (b/a);
 - Impervious Surface Area;
 - Impervious Surface Ratio (d/a);
 - Building Height. *n/a → no change*
- OR MAP*

(d) A Detailed Landscaping Plan of the subject property:

- Scale same as main plan (> or equal to 1" equals 100')
- Map reduction at 11" x 17"

- Showing the location of all required bufferyard and landscaping areas
- Showing existing and proposed Landscape Point fencing
- Showing berm options for meeting said requirements
- Demonstrating complete compliance with the requirements of Article VI
- Providing individual plant locations and species, fencing types and heights, and berm heights;

(e) **A Grading and Erosion Control Plan:**

- Same scale as the main plan (> or equal to 1" equals 100')
- Map reduction at 11" x 17" ← none
- Showing existing and proposed grades including retention walls and related devices, and erosion control measures.

(f) **Elevation Drawings of proposed buildings or remodeling of existing buildings:** *(No change to building)*

- Showing finished exterior treatment;
- With adequate labels provided to clearly depict exterior materials, texture, color and overall appearance;
- Perspective renderings of the proposed project and/or photos of similar structures may be submitted, but not in lieu of adequate drawings showing the actual intended appearance of the buildings.

NOTE: Initiation of Land Use or Development Activity: Absolutely no land use or development activity, including site clearing, grubbing, or grading shall occur on the subject property prior to the approval of the required site plan. Any such activity prior to such approval shall be a violation of law and shall be subject to all applicable enforcement mechanisms and penalties.

NOTE: Modification of an Approved Site Plan: Any and all variation between development and/or land use activity on the subject property and the approved site plan is a violation of law. An approved site plan shall be revised and approved via the procedures of Subsections 98-908(2) and (4) so as to clearly and completely depict any and all proposed modifications to the previously approved site plan, prior to the initiation of said modifications.

III. FINAL APPLICATION PACKET INFORMATION

- Receipt of 5 full scale copies in blue/line or black/line of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____
- Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

Please note, some of the updates & improvements such as 30 inch fence & adding new flowers are in line (not required) for city approval - however I wanted them shown on the proposal with brick patio, for example, so everyone can see they will still very much complement a sense touch to the property & likewise Lake Geneva downtown improvement look.

Thank you for your consideration, Sincerely,
Petrict Kavenaug.

A written description of the intended use describing in reasonable detail the:

PART ONE: Landscaping Improvement at 252 Center Street, Lake Geneva, WI

Patrick: We are planning to enhance the front East-side, outside, main entrance - landscape of our property. Presently the "green space area" consists of approximately 2,744 sq. ft., comprising of a professionally treated lawn and a small diversity of Evergreen type trees & shrubs, Colorful barberry bushes, Rose bushes, Multi-colored euonymus plants and yellow tailed perennials...all of which is nicely edged and outlined with a light pigment multi colored landscape stone. Reasons for the enhancements are 1) to further showcase the building and entrances with additional colorful flowers and a small garden patio, 2) a 17 ft. "L" shaped bench for our existing tenants and their customers' enjoyment for meetings and breaks, 3) continue to build upon the overall aesthetics to the downtown Lake Geneva area.

We are working with professional landscaper, Scott Hogel, to complete the improvements via the placement of 15' x 24' square foot garden patio on the Northern-side of the lawn, with a Panacea, black-metal decorative fence along the front sidewalk, set back 2 feet - parallel from the sidewalk . The height of the fence is 30 inches, connected by adjoining 3 foot sections, creating a uniform, straight fence line. Parenthetically as noted, this will addresses a few goals of providing a decorative fence, better showcasing the building and entrances, while simultaneously complimenting the existing black sign outline, still allowing natural, unobstructed views. The two property sidewalk entrance areas (adjoining the city's sidewalk) will have the fence at 45 degree angles, 3 feet long, respectfully, providing four (4) tri-angled areas for additional colored floral diversity.

The garden patio will consist of 20" x 20" x 2" stone pavers, set upon a sand base-with fabric to prevent weed growth, flush with property's sidewalk, allowing for level support and natural rain water drainage into the "green space." With an extended edged outline, using the same light, multi-colored landscape stone, a pleasant-crisp division will follow in harmony against the lawn and existing landscape.

On the Northwest edge of the patio will be the location of the 17 ft "L" shaped wooden bench, 18" in width, constructed of treated 2x4's, with no extended back to inhibit views. The bench with be treated with a red-maroon stain to match the garden patio paving bricks (and protect from the elements).

PART TWO: state of the art – hotdog cart

Pastor John / Mt. Zion

Existing Zoning district(s) (and proposed zoning district(s) if different) & Land use plan map designation(s); There is no change to the zoning district's CB district.

Current land uses present on the subject property; Current use is a multi-tenant commercial build. The lower level tenant is "Kavanaugh Realty"- Real Estate services, 1 employee and the upper level is "Salon A"- Hair salon, 3 employees. The main level presently has 2 tenants, "Mia Faccia", aesthetician 1 full-time employee & 1 part time and K&L Fashions - sewing alterations & custom clothier, 2 full time employees, with another tenant - soon to open - Geneva Bay market & gifts, specialty food and gift retailer, 2 full time employees.

Proposed land uses for the subject property (per Section 98-206); The tenants noted above, and their customers, would enjoy shared access of the garden patio along with the Hotdog cart employee. Likewise their objective is to provide an adequate space to cook and sell hot dogs, brats, 12 oz. canned soda & individual-size bagged chips. We will be able to provide food & beverages to the community (locals & visitors) of beautiful Lake Geneva. We will maintain the high standard of cleanliness and excellent service, which our residents and visitors are accustomed to.

Projected number of residents, employees, and daily customers; We will have each cart attendant who is on duty, well groomed with appropriate attire who services the numerous patrons that stop to purchase the food & beverages products. Amount of customers at present we are unable to estimate, however we will be able to accommodate and service approximately 400 patrons per day.

Proposed amount of dwelling units, floor area, impervious surface area, and landscape surface area, and resulting site density, floor area ratio, impervious surface area ratio, and landscape surface area ratio; The cart itself only requires a 7' x 5' area, which would be positioned on the new 15 x 24 ft. garden patio, using up 10% of the patio space. Current property description is a rectangular shaped parcel, containing approximately 11,213 sq ft., of which the building covers 2,711 sq. ft. Inside there is 2,700 sq ft on the Main level, 1,239 sq ft on the Upper level and 1,703 sq ft on the Lower Level of which approximately 1,000 sq. ft is finished office, the remained is available storage. The green space covers 2,744, with the remaining space covered by 4,966 sq ft of blacktop & 792 sq ft of cement porch & sidewalks. The proposed paving bricked garden patio is 15 x 24 ft. or 360 sq ft. (The last page outlines ratio's for pre & post garden patio installations)

Operational considerations relating to hours of operation, projected normal and peak water usage, sanitary sewer or septic loadings, and traffic generation; Our anticipated hours of operation will be daily, from 10am to 5pm. This state-of-the-art hotdog cart is self contained, including all clean water, waste water and propane. The cart will be cleaned and sanitized daily. All food storage is off-site, in a Wisconsin state health department approved location. Fresh food will be brought daily and cooked daily at the location of the cart. A decorative waste container positioned near the cart, will be emptied when needed and at least daily. Restroom facility is located on site just inside the building.

Operational considerations relating to potential nuisance creation pertaining to noncompliance with the performance standards addressed in Article VII (Sections 98-701 – 98-721) including: street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials; The proposed development shall comply with all requirements of Article VII.

If no nuisances will be created (as indicated by complete and continuous compliance with the provisions of Article VII), then include the statement “The proposed development shall comply with all requirements of Article VII.”; The proposed development shall comply with all requirements of Article VII.

Exterior building and fencing materials (Sections 98-718 and 98-720); None are required, however the owners of the building proposed to install the decorative fence, previously mentioned for the aesthetics of the building. I believe this would have a benefit of naturally directing all patrons to have to walk through the fence entrance onto the garden patio area, ensuring they would not block the walking flow on the city’s sidewalk. Since this is one of the few buildings in the area that has a natural deep division between the building entrance and city sidewalk, business would be completed on the property only, not the city sidewalk.

Possible future expansion and related implications for points above; No plans for expansion on this site are anticipated.

Any further information pertinent to adequate understanding by the Plan Commission of the intended use and its relation to nearby properties; None that we are aware of at this time.

All profits generated from the hotdog cart will be given to the Mt. Zion Christian Church, part of the Lake Geneva community, to help the Mt. Zion House ministries.

Total Property dimension	11,213 sq. ft.
Building coverage	2,711 sq. ft.
Blacktop & sidewalks	5,758 sq. ft.
Green space	2,744 sq. ft.
Proposed patio 15 x 24	360 sq. ft.

Current Green space to Total property is: 24.5%.

Proposed Green space to Total property with 360 sq. ft patio is: 21.7%

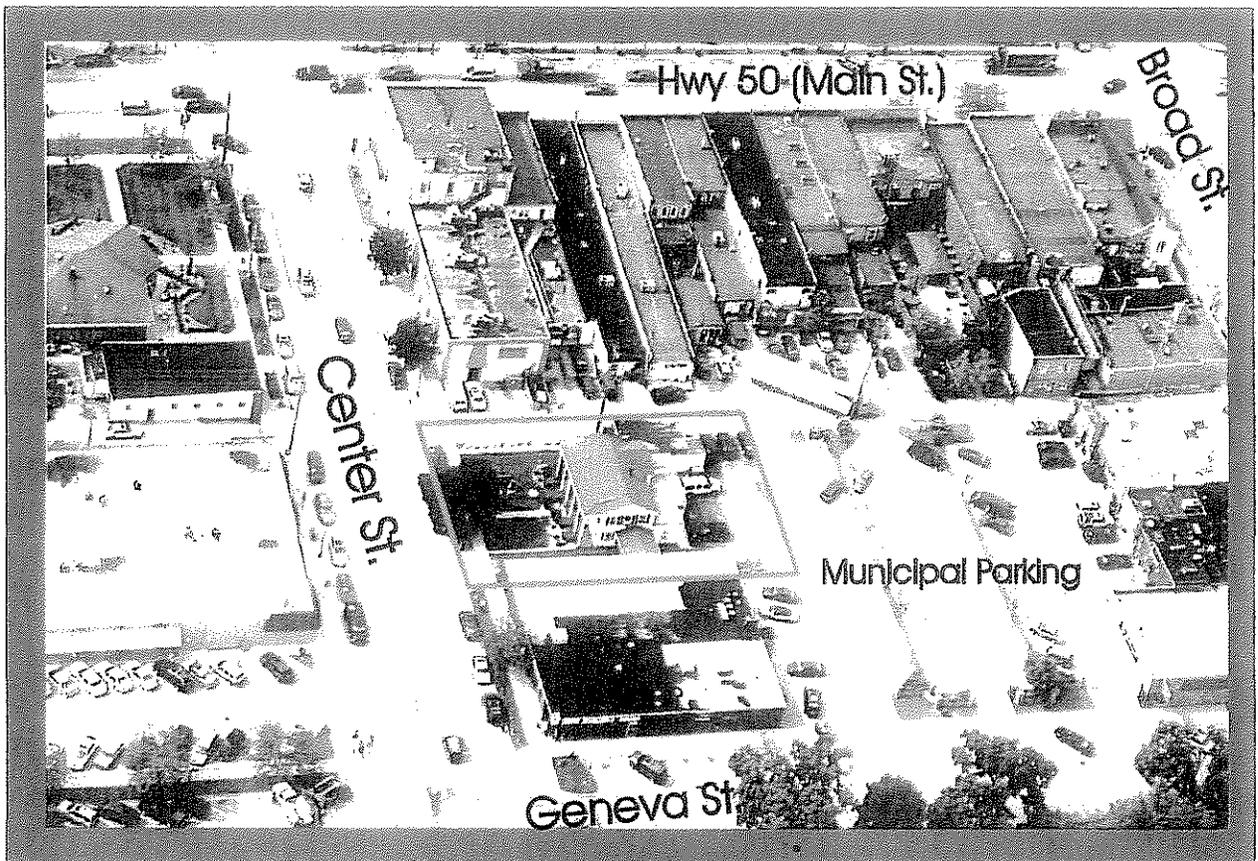
2.8 % difference

The dimensions of the Building coverage, Blacktop & sidewalk area will remain unchanged.

252 Center St.
Lake Geneva, WI.

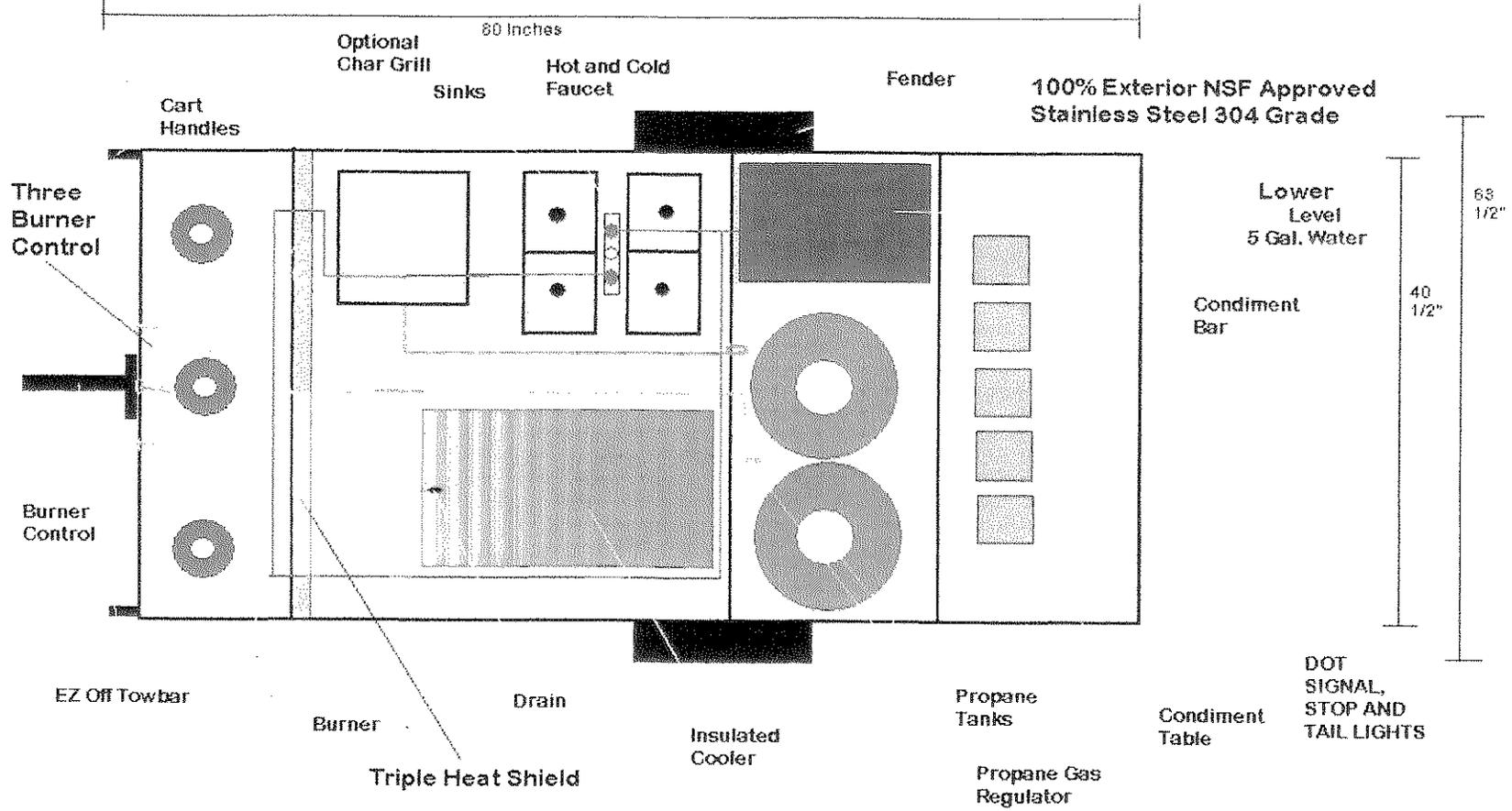


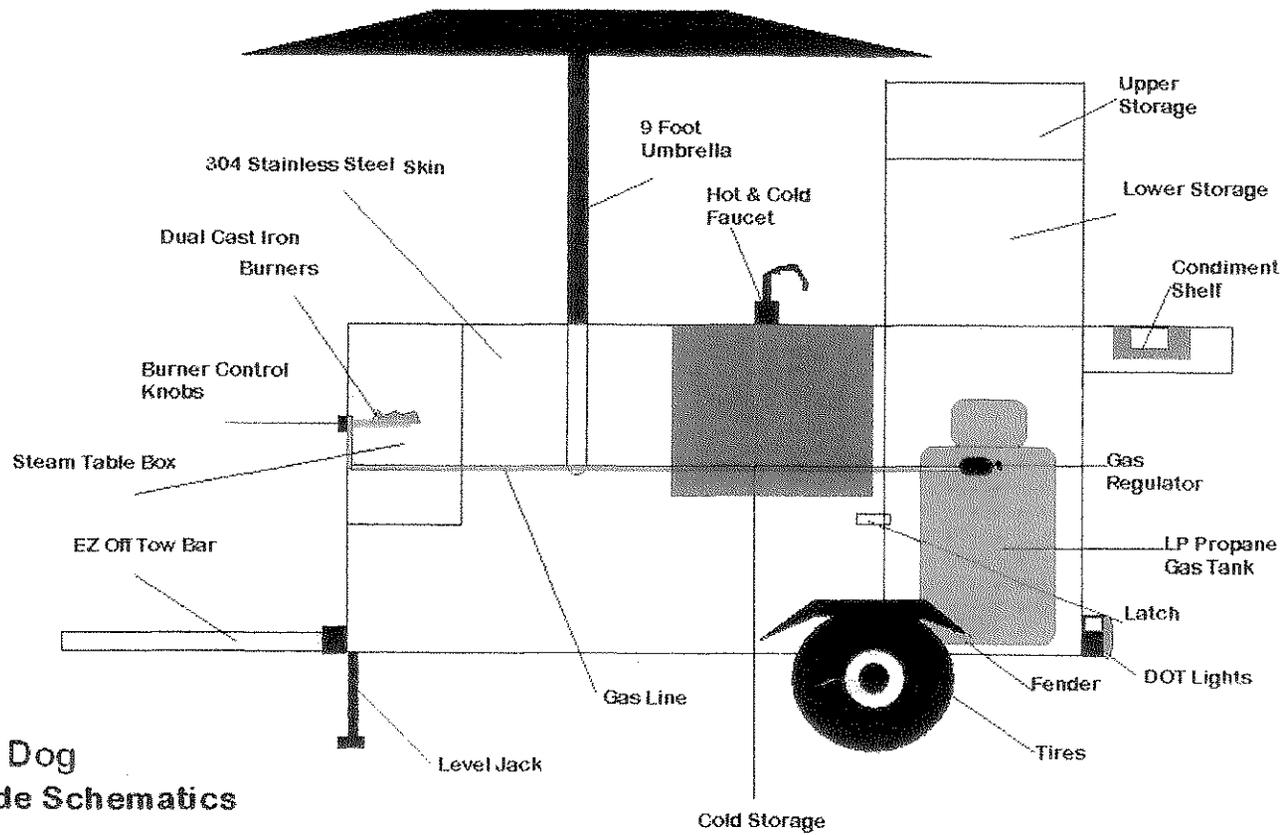
Street View



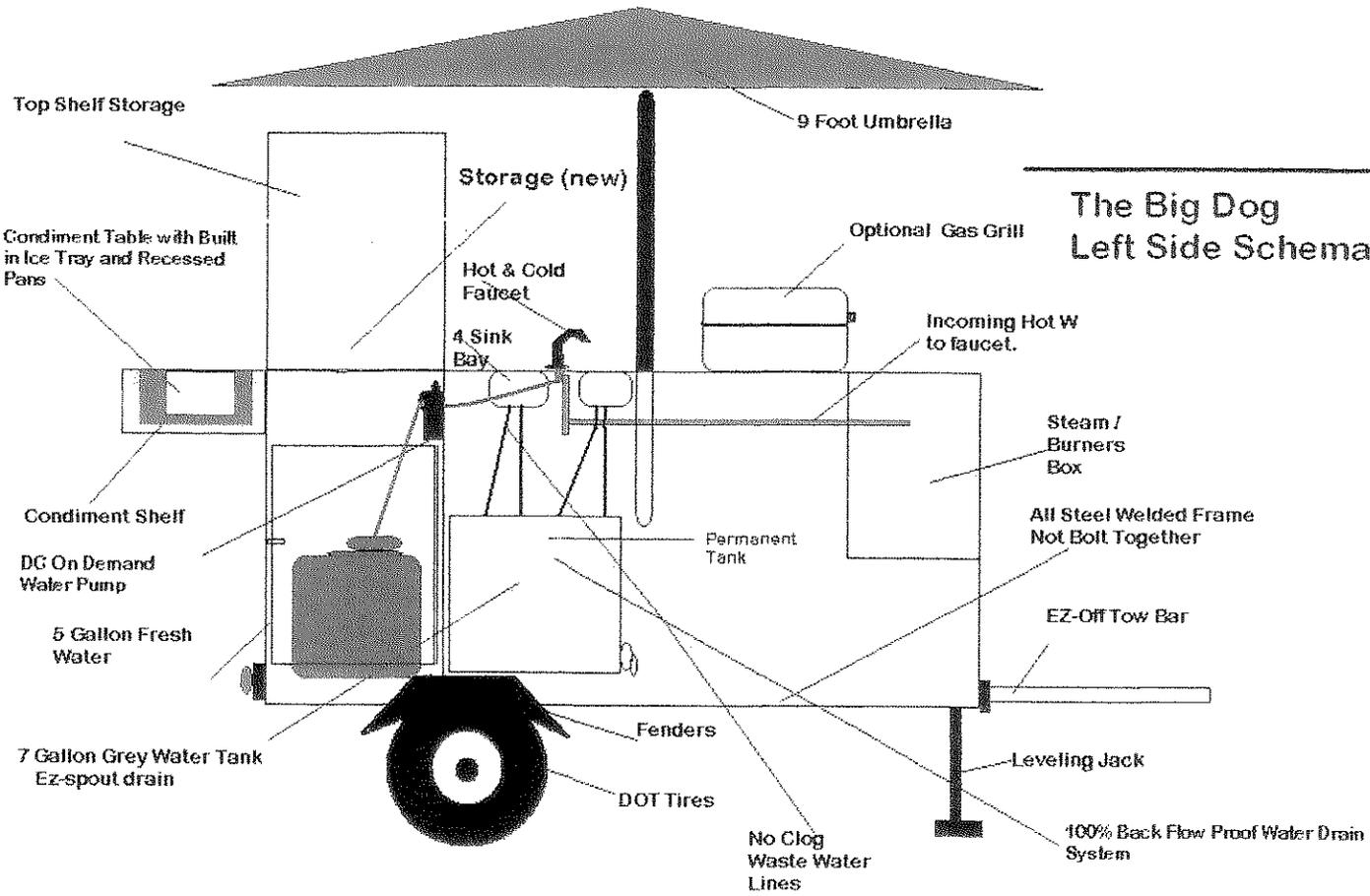
Aerial View

The Big Dog Top View Schematics





The Big Dog
Right Side Schematics



**The Big Dog
Left Side Schematics**

Top Shelf Storage

9 Foot Umbrella

Condiment Table with Built in Ice Tray and Recessed Pans

Storage (new)

Optional Gas Grill

Hot & Cold Faucet

Incoming Hot W to faucet.

4 Sink Bay

Steam / Burners Box

Condiment Shelf

Permanent Tank

All Steel Welded Frame Not Bolt Together

DG On Demand Water Pump

5 Gallon Fresh Water

EZ-Off Tow Bar

7 Gallon Grey Water Tank Ez-spout drain

Fenders

Leveling Jack

DOT Tires

No Clog Waste Water Lines

100% Back Flow Proof Water Drain System

CONDITIONAL USE RESOLUTION 11-R37

A Resolution authorizing issuance of a Conditional Use Permit to allow for the construction of an outdoor swimming pool, construction of an outdoor grill, deck area, mechanical/storage room, stairway, shuffleboard court (all accessory structures) located between the house and the lake, along with landscaping and retaining walls and a sidewalk from the base of the stairway to the top of the stairs coming up from the lake path in the Lakeshore Overlay District as permitted by Table 98-204 (Lawn Care) at 500 S. Lake Shore Drive, Lake Geneva, WI 53147, Tax Key Number ZBB 00003

WHEREAS, the City Plan Commission has considered the application filed by Gregory and Laurel Jane Fletcher, 2302 Evergreen Circle, McHenry, IL 60050; and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on April 18, 2011.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Gregory and Laurel Jane Fletcher, 2302 Evergreen Circle, McHenry, IL 60050, to allow for the construction of an outdoor swimming pool, construction of an outdoor grill, deck area, mechanical/storage room, stairway, shuffleboard court (all accessory structures) located between the house and the lake, along with landscaping and retaining walls and a sidewalk from the base of the stairway to the top of the stairs coming up from the lake path in the Lakeshore Overlay District as permitted by Table 98-204 (Lawn Care) at 500 S. Lake Shore Drive, Lake Geneva, WI 53147, Tax Key Number ZBB 00003, including all staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 25th day of April, 2011.

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

500 SOUTH LAKE SHORE, LAKE GENEVA, WI 53147

NAME AND ADDRESS OF CURRENT OWNER:

GREGORY L. AND LAUREL JANE FLETCHER

2302 EVERGREEN CIRCLE, LAKE McHENRY, IL 60050

TELEPHONE NUMBER OF CURRENT OWNER:

224-558-6608 (GREG CELL)

NAME AND ADDRESS OF APPLICANT:

SAME AS CURRENT OWNER

"

TELEPHONE NUMBER OF APPLICANT:

"

PROPOSED CONDITIONAL USE:

(A) OUTDOOR SWIMMING POOL WITH ACCOMPANYING GRILL
AREA, DECK AREA, MECHANICAL/STORAGE ROOM, STAIRWAY,
SHUFFLEBOARD COURT, LANDSCAPING, RETAINING WALLS

(B) SIDEWALK FROM BASE OF STAIRWAY ABOVE TO TOP OF LAKE STAIRS.

ZONING DISTRICT IN WHICH LAND IS LOCATED:

ER-1

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

MARK SMITH, WORK ARCHITECTS, 2922 GREGORY ST, MADISON, WI 53711

KEN DAHLIN, GENESIS ARCHITECTURE, 6929 MARINER DR, RACINE, WI 53406

MR SMITH 608 345 3476

MR DAHLIN 262 752 1894

ARCH, PROF ENGR, CONTRACTOR

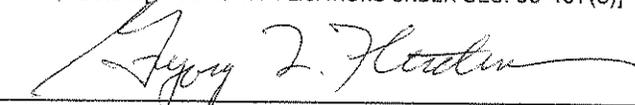
ARCH, PROF ENGR

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

EXCAVATION, CONCRETE, MASONRY, ELECTRICAL, FENCING

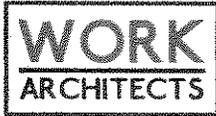
CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

MARCH 9, 2011



DATE

SIGNATURE OF APPLICANT



April 7, 2011

Mr. Barney Brugger
Building and Zoning Administrator
Lake Geneva City Hall
626 Geneva Street
Lake Geneva, Wisconsin 53147

Mr. Brugger,

WORK Architects is the architect for a pool and terrace project located at 500 South Lake Shore Drive for Mr. Gregory Fletcher. The pool will be constructed in the rear yard facing Lake Geneva. The pool and terrace project is entirely outside of the 100' shoreline no build zone. A four foot wide concrete sidewalk will be constructed to connect the terrace to the Lake Geneva Path. The pool will conform to all applicable building codes and standards.

The project will be constructed of the same high quality materials as the existing residence consisting of concrete structure clad with brick and capped with precast stone. Security fencing and gates will be painted wrought iron. The pool itself will be made of concrete coated with plaster, tile trim and bullnose edging. The landscape disturbed by this project will be fully restored to its current condition. All required and proper erosion control methods will be followed during construction.

The lighting scheme for the pool and terrace will be for security and aesthetics. The lighting as constructed and installed shall produce less than 0.5 foot candles as measured at the property lines. No overly bright general lighting will be constructed or used. All light fixtures will be smaller than 150w in size. The lighting for the pool will be below the waterline to reduce bounce and glare. As much as possible LED type fixtures and lamps shall be constructed and installed.

The pool and terrace will be used for outdoor recreation for the residence and guests. All applicable ordinances and rules pertaining to the use of the pool and terrace will be adhered to. Many residences in the ER-1 zoning district have outdoor pools. The adjacent residence to the south has a large outdoor pool and terrace. We feel a pool is an acceptable and typical conditional use in the ER-1 zoning district.

The owner intends to begin construction as soon as possible and appreciates any guidance in securing a zoning and building permit. Please feel free to contact me at any time with questions. Thank you for your efforts.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark M. Smith", is written over a horizontal line.

Mark M. Smith
Managing Partner / Architect

p.608.345.3476
e.marks@workarchitects.net
www.workarchitects.net

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:
CONDITIONAL USE REVIEW AND APPROVAL (Requirements per Section 98-905)**

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the City to process said application. Parts II and III should be used by the Applicant to submit a complete application; Parts I - IV should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

___ Pre-submittal staff meeting scheduled:

Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

Follow-up pre-submittal staff meetings scheduled for:

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Application form filed with Zoning Administrator: Date: _____ by: _____

___ Application fee of \$ ___ received by Zoning Administrator: Date: _____ by: _____

___ Reimbursement of professional consultant costs agreement executed: Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator) Date: _____ by: _____

↓ Draft Final Packet (1 Copy to Zoning Administrator) Date: _____ by: _____

↓

- ___ (a) A map of the proposed conditional use:
 - ___ Showing all lands for which the conditional use is proposed;
 - ___ Showing all other lands within 300 feet of the boundaries of the subject property;
 - ___ Referenced to a list of the names and addresses of the owners of said lands as they appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);
 - ___ Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;
 - ___ Map and all its parts are clearly reproducible with a photocopier;
 - ___ Map size of 11" by 17" and map scale not less than one inch equals 800 ft;
 - ___ All lot dimensions of the subject property provided;
 - ___ Graphic scale and north arrow provided.

___ (b) A map, such as the Land Use Plan Map, of the generalized location of the subject property in relation to the City as a whole:



- _____ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
- _____ (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.
- _____ (e) Written justification for the proposed conditional use:
 - _____ Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

THE PROPOSED USE OF A PRIVATE POOL IN AN ER-1 DISTRICT IS IN KEEPING WITH THE ER-1 STANDARDS PER THE COMPREHENSIVE PLAN AND ADOPTED ZONING ORDINANCE

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

THE RATIONALE FOR THE ER-1 DISTRICT IS TO PERMANENTLY PROTECT LOW DENSITY, HIGH QUALITY ESTATE HOUSING. A PRIVATE POOL IS IN KEEPING WITH THE "HIGH QUALITY" OBJECTIVE.

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

NO, NO SUBSTANTIAL OR ADVERSE IMPACT WILL BE CREATED BY THE PROPOSED PRIVATE POOL. PASSIVE AND ACTIVE OUTDOOR RECREATION ARE PERMITTED USES IN AN ER-1 DISTRICT

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

THE RATIONALE FOR THE ER-1 ZONING DISTRICT IS TO PROTECT AND ENSURE THE LOW DENSITY, HIGH QUALITY PRIVATE RESIDENCES. THE ADDITION OF A PRIVATE POOL TO 500 SOUTH LAKE SHORE DRIVE ENHANCES THE QUALITY OF THE RESIDENCE AND PROPERTY. THE ADJACENT PROPERTY HAS A PRIVATE POOL.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

THE PROPOSED OUTDOOR POOL DOES NOT ADVERSELY AFFECT ACCESS TO THE PROPERTY OR THE RESIDENCE. PROPER ACCESS TO THE PROPOSED TERRACE AND POOL IS PROVIDED FROM THE DRIVEWAY NORTH OF THE RESIDENCE.

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

THE PROPOSED PRIVATE POOL HAS NO PUBLIC IMPACT.

IV.FINAL APPLICATION PACKET INFORMATION

____ Receipt of 5 full scale copies in blue/line or black/line of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice published on _____ and _____ by: _____

____ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____



WORK ARCHITECTS
 WORK ARCHITECTS, LLC
 2322 GREGORY STREET
 MADISON, WI 53711

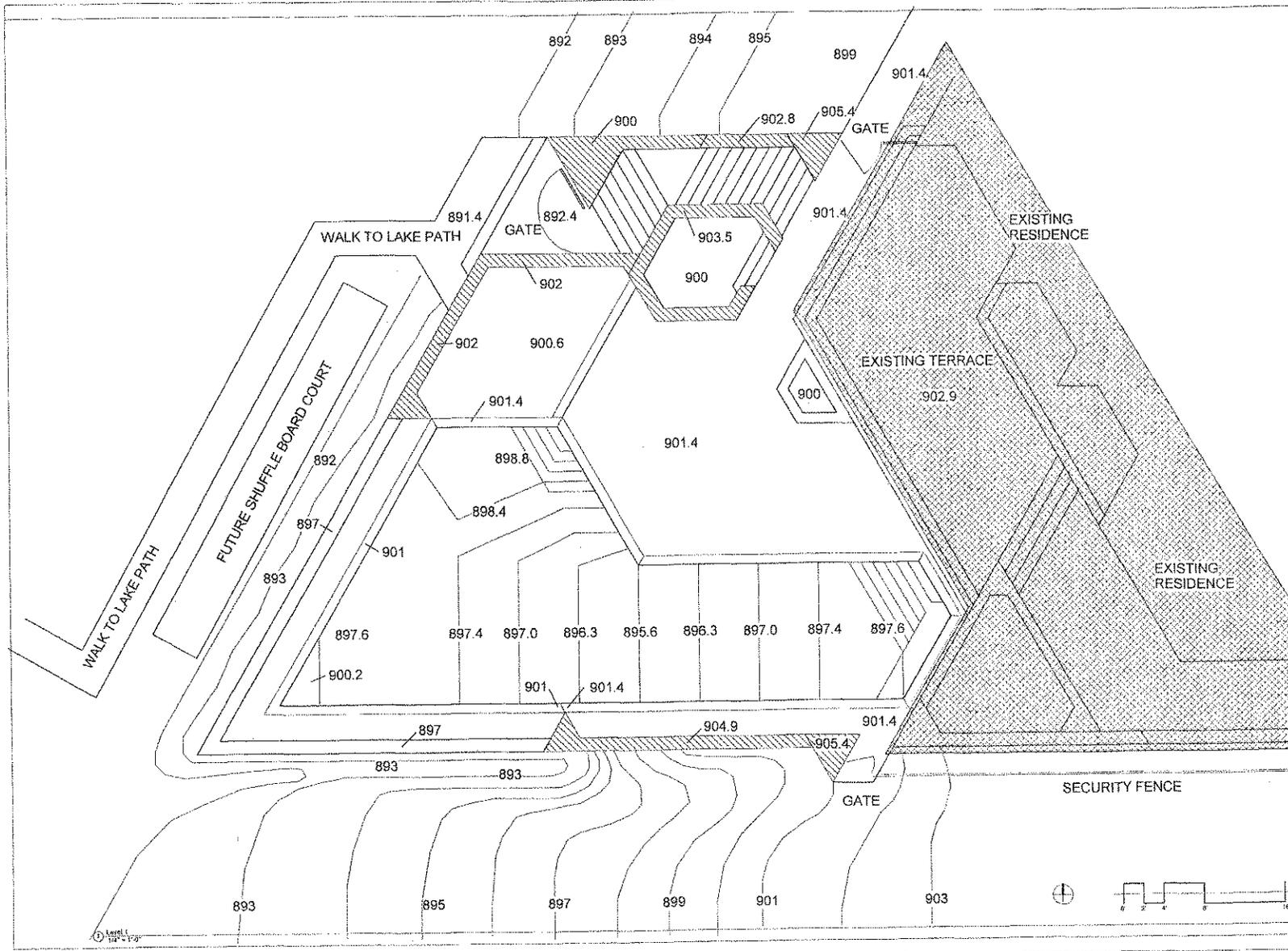
PROJECT INFORMATION
FLETCHER POOL AND TERRACE
 500 South Lake Shore Drive
 Lake Geneva, WI 53147
 Contact: Mark M. Smith
 608-345-3470
NOT FOR CONSTRUCTION

REVISIONS

NO.	DATE	DESCRIPTION
1		

PROJECT CODE: 903015
 DATE: March 7, 2011

Spot Elevations
C100



Level 1
 1/8" = 1'-0"



**WORK
ARCHITECTS**

WORK ARCHITECTS, LLC
2922 OREGON STREET
MADISON, WI 53711

PROJECT INFORMATION

**FLETCHER POOL AND
TERRACE**

500 South Lake Shore Drive
Lake Geneva, WI 53147
Contact: Mark M. Smith
908.345.9476

**NOT FOR
CONSTRUCTION**

REVISIONS

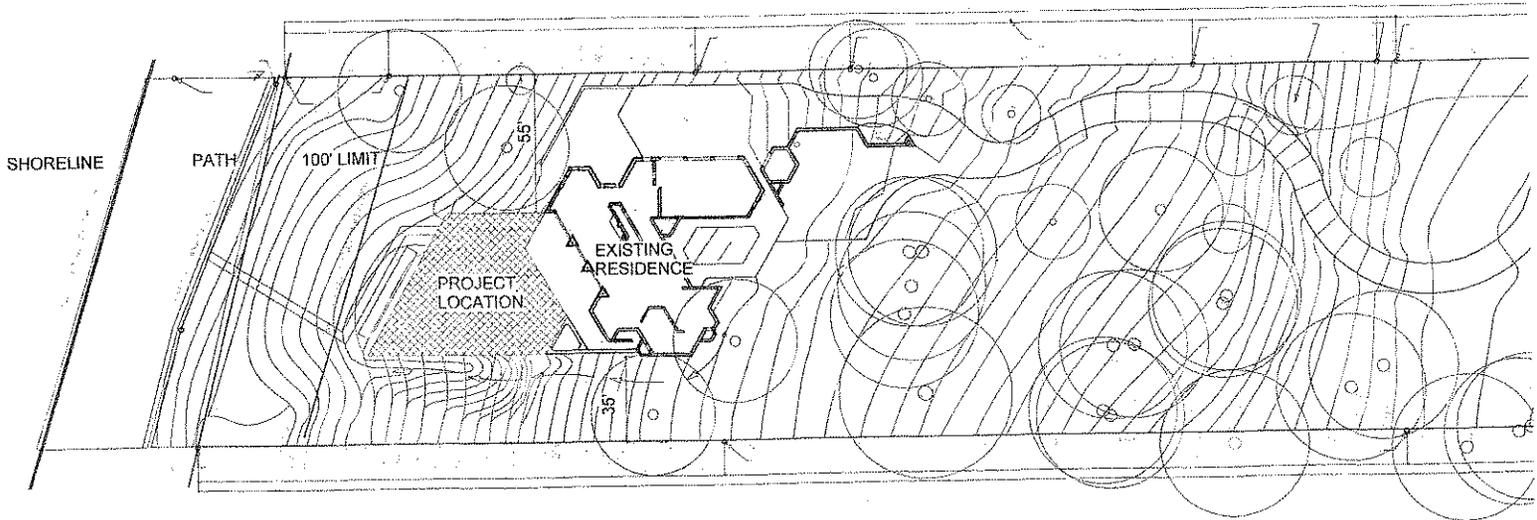
1. DATE: 12/29/2010

PROJECT CODE: 091001

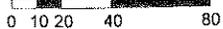
DATE: March 7, 2011

Partial Site
Location Plan

C101



⊕ 1" = 20'-0"



500 SOUTH LAKE SHORE DRIVE

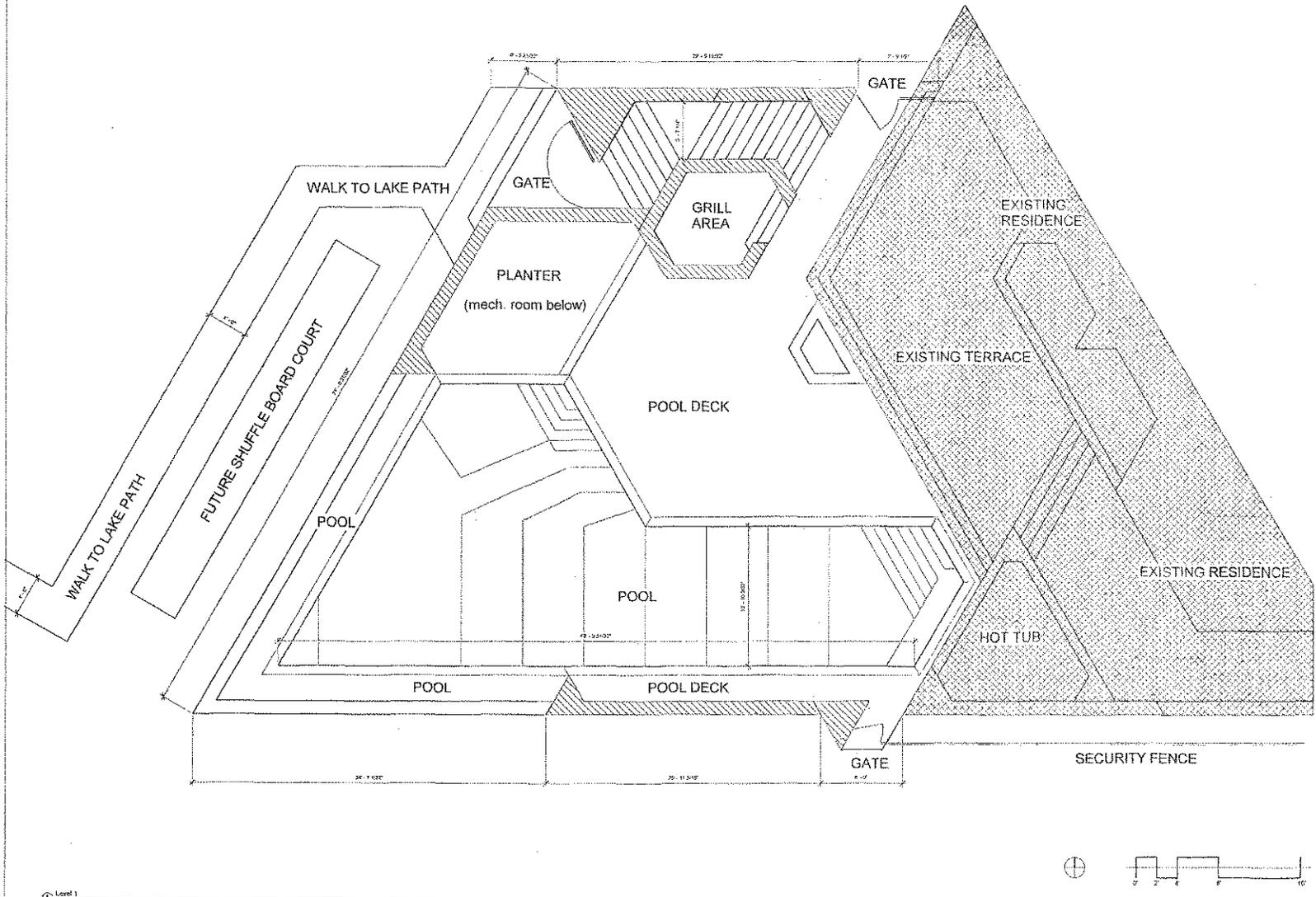
① Date: 3/7/2011

PROJECT ARCHITECTURE
FLETCHER POOL AND TERRACE
 500 South Lake Shore Drive
 Lake Geneva, WI 53147
 Contact: Mark M. Smith
 608-345-3476
NOT FOR CONSTRUCTION

DATE	DESCRIPTION
7/1/10	2.00000000
10/1/10	2.00000000

PROJECT NO.	410041
DATE	10-01-10

Pool and Terrace Plan
A100



© 2010 W.A.

ORDINANCE NO. 11-14

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

WHEREAS, by recommendation of the Plan Commission a Zoning Map Amendment is made with the City of Lake Geneva, Walworth County, Wisconsin (the "City"), to rezone certain real property recently annexed to the City, more specifically described as PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3976 LOCATED IN PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 6, TOWN 1 NORTH, RANGE 18 EAST, WALWORTH COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT A CONCRETE MONUMENT FOUND MARKING THE NORTH 1/4 CORNER OF SAID SECTION 6; THENCE S 02DEG 48MIN 17SEC E, 33.04 FEET TO THE NORTHERLY MOST CORNER OF SAID LOT 2; THENCE ALONG THE BOUNDARY OF SAID LOT 2, S 02DEG 48MIN 17SEC E, 19.66 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, N 89DEG 55MIN 57SEC E, 254.17 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, N 89DEG 55MIN 57SEC E, 142.53 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 54DEG 37MIN 07SEC E, 120.38 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 02DEG 39MIN 54SEC E, 177.70 FEET TO THE EASTERLY MOST CORNER OF SAID LOT2; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 89DEG 53MIN 05SEC W, 316.11 FEET; THENCE N 31DEG 02MIN 14SEC E, 104.84 FEET; THENCE N 04DEG 44MIN 59SEC E, 158.39 FEET TO THE POINT OF BEGINNING. (1.41 ACRES) Former Tax Key Number MA3976 00002, all being situated entirely within the corporate boundaries of the City; and

WHEREAS, the City Plan Commission has convened a public hearing on the matter of the proposed Zoning Map Amendment, on April 18, 2011; and

WHEREAS, the City Plan Commission has recommended approval of the proposed Zoning Map Amendment;

NOW, THEREFORE, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Pursuant to the provisions of Section 98-903 of the City Zoning Ordinance, the zoning classification of the below-described property is changed as follows:

Permanent zoning to Planned Business (PB)

2. The zoning map of the City of Lake Geneva, Walworth County, Wisconsin shall be amended in accordance with the above classification of property.

3. This Ordinance shall take effect upon passage and publication as provided by law.

4. Adopted, passed and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____ 2011.

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

First Reading: 4/25/11
Second Reading: _____
Adopted: _____
Published: _____



LAKE GENEVA UTILITY COMMISSION

Daniel S. Winkler, P.E.
Director of Public Works & Utilities



Birdell Brellenthin
Utility Commission President

Kent Wiedenhoef
Water Superintendent

Scott Tesmer
Wastewater Superintendent

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

DATE: March 30, 2011

MEMORANDUM

TO: Mayor Jim Connors & Members of the Plan Commission

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: Flat Iron Park Gazebo Replacement

DISCUSSION

The Public Works Committee wishes to proceed with replacement of the aging gazebo or open shelter in Flat Iron Park. It was their recommendation to replace it with a new one as described in the Beautification Committee's Master Plan at the location called out in the plan for a possible splash feature. Their rationale was that the present location is too close to the adjacent roads. The desire was to mitigate both the noise level and for public safety. The recommendation is forwarded to the Plan Commission for their recommendation to the Common Council.

Because removal and replacement of the structure is taking place in a City park, Plan Commission must review the proposal and make a recommendation to Council. The zoning I believe is ER-1, and replacement of the open shelter will not affect the use of the park. In fact, the new shelter has several advantages. Situated a little more to the middle of the park and at grade, it offers some protection from the noise for ceremonial activities, a little more under roof for gatherings, is a safe distance from the both Wrigley Drive and Center Street for active children, and will be at a grade to provide ADA access for wheelchairs.

The proposal calls for the new structure to play off the architectural theme of the Riviera, new Wrigley Drive bridge presently under reconstruction, and be of a style and quality similar to the West Library Park restroom. The columns will be masonry to match the Riviera, roof tiles to be clay like the Riviera, and be made of high quality low maintenance materials like the Cedar Forest catalogue cut or equal. Power will be provided for an interior light and an electrical plug in. The Beautification Master Plan and description of the shelter are included in the packet for information. Public Works Committee did deviate from the proposed master plan in that they felt the open shelter would better serve the public if it were away from the adjacent streets.

As far as erosion control, only enough lawn will be removed to build the structure and its concrete slab at grade. There may also be a 5' wide sidewalk extended from Center Street or Wrigley Drive to the shelter to facilitate wheelchair access. Upon completion of the new gazebo/open structure, the old one will be removed. The area around the old gazebo will be restored to lawn. To facilitate ease of access to the new structure, it is intended to leave the sides open and bring lawn up to the edges.

RECOMMENDATION

It is recommended the Plan Commission support the replacement of the Flat Iron Park gazebo/open shelter, its architectural character, and location.

APPLICATION FOR SITE PLAN REVIEW

City of Lake Geneva

Site Address and Parcel No. or Legal Description:

FLAT IRON PARK, LAKE GENEVA, WI

Name and Address of Current Owner:

CITY OF LAKE GENEVA

Telephone No. of Current Owner including area code: 262-248-3673

Name and Address of Applicant:

DANIEL WINKLER, 361 WEST MAIN ST,
LAKE GENEVA, WI 53147

Telephone No. of Applicant including area code: 262-248-2311

Proposed Use:

REPLACEMENT PARK GAZEBO

Zoning District: ER-1 ?

Names and Addresses of architect, professional engineer and contractor of project:

DANIEL S. WINKLER, P.E.,
LAKE GENEVA UTILITY COMMISSION
361 WEST MAIN ST, LAKE GENEVA, WI 53147

Short statement describing activities to take place on site:

REPLACE DETERIORATED GAZEBO WITH NEW
SHED / GAZEBO, THEN TEAR DOWN OLD
GAZEBO AND RESTORE THE LAWN.

Site Plan Review fee: \$400.00, due upon filing of Application.


Signature of Applicant

AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

DANIEL S. WINKLER, P.E., as applicant/petitioner for:

Name: CITY OF LAKE GENEVA

Address: 626 GENEVA STREET

LAKE GENEVA, WI 53147

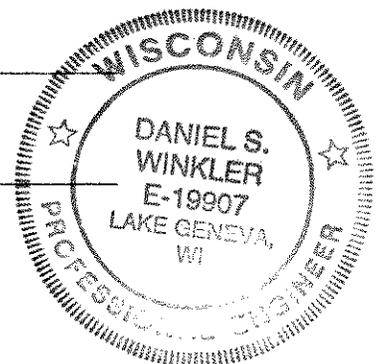
Phone: 262-248-3673

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 29TH day of MARCH, 2001.

DANIEL S. WINKLER, P.E.
Printed name of Applicant/Petitioner

[Signature]
Signature of Applicant/Petitioner



**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:
SITE PLAN REVIEW AND APPROVAL (Requirements per Section 98-908)**

This form should be used by the Applicant as a guide to submitting a complete application for a site plan review and by the City to process said application. Part II should be used by the Applicant to submit a complete application; Parts I - III should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

___ Pre-submittal staff meeting scheduled:

Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

Follow-up pre-submittal staff meetings scheduled for:

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Application form filed with Zoning Administrator: Date: _____ by: _____

___ Application fee of \$ ___ received by Zoning Administrator: Date: _____ by: _____

___ Reimbursement of professional consultant costs agreement executed: Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator)

Date: _____ by: _____

↓
Draft Final Packet (1 Copy to Zoning Administrator)

Date: _____ by: _____

↓

___ (a) A written description of the intended use describing in reasonable detail the:

___ ✓ Existing zoning district(s) (and proposed zoning district(s) if different);

___ Land use plan map designation(s);

___ ✓ Current land uses present on the subject property;

___ ✓ Proposed land uses for the subject property (per Section 98-206);

___ Projected number of residents, employees, and daily customers;

___ Proposed amount of dwelling units, floor area, impervious surface area, and landscape surface area, and resulting site density, floor area ratio, impervious surface area ratio, and landscape surface area ratio;

___ Operational considerations relating to hours of operation, projected normal and peak water usage, sanitary sewer or septic loadings, and traffic generation;

___ Operational considerations relating to potential nuisance creation pertaining to noncompliance with the performance standards addressed in Article VII (Sections 98-701-98-721) including: street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials;

___ If no nuisances will be created (as indicated by complete and continuous compliance with the provisions of Article VII), then include the statement "The proposed development shall comply with all requirements of Article VII.";

Exterior building and fencing materials (Sections 98-718 and 98-720);

___ Possible future expansion and related implications for points above;

Any other information pertinent to adequate understanding by the Plan Commission of the intended use and its relation to nearby properties.

___ (b) A **Small Location Map** at 11" x 17" showing the subject property, all properties within 300 feet, and illustrating its relationship to the nearest street intersection. (A photocopy of the pertinent section of the City's Official Zoning Map with the subject property clearly indicated shall suffice to meet this requirement.)

___ (c) A **Property Site Plan** drawing which includes:

A title block which indicates the name, address and phone/fax number(s) of the current property owner and/or agent(s) (developer, architect, engineer, planner) for project;

The date of the original plan and the latest date of revision to the plan;

A north arrow and a graphic scale (not smaller than one inch equals 100 feet);

A reduction of the drawing at 11" x 17";

___ A legal description of the subject property;

___ All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled;

___ All existing and proposed easement lines and dimensions with a key provided and explained on the margins of the plan as to ownership and purpose;

___ All required building setback lines;

___ All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, utility poles, drainage facilities, and walls;

___ The location and dimension (cross-section and entry throat) of all access points onto public streets;

___ The location and dimension of all on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided versus required by the Ordinance;

___ The location and dimension of all loading and service areas on the subject property and labels indicating the dimension of such areas;

___ The location of all outdoor storage areas and the design of all screening devices;

___ The location, type, height, size and lighting of all signage on the subject property;

___ The location, height, design/type, illumination power and orientation of all exterior lighting on the subject property -- including the clear demonstration of compliance with Section 98-707;

___ The location and type of any permanently protected green space areas;

___ The location of existing and proposed drainage facilities;

In the legend, data for the subject property on:

___ Lot Area;

___ Floor Area;

___ Floor Area Ratio (b/a);

___ Impervious Surface Area;

___ Impervious Surface Ratio (d/a);

___ Building Height.

___ (d) A **Detailed Landscaping Plan** of the subject property:

___ Scale same as main plan (> or equal to 1" equals 100')

___ Map reduction at 11" x 17"

- Showing the location of all required bufferyard and landscaping areas
- Showing existing and proposed Landscape Point fencing
- Showing berm options for meeting said requirements
- Demonstrating complete compliance with the requirements of Article VI
- Providing individual plant locations and species, fencing types and heights, and berm heights;

(e) A Grading and Erosion Control Plan:

- Same scale as the main plan (> or equal to 1" equals 100')
- Map reduction at 11" x 17")
- Showing existing and proposed grades including retention walls and related devices, and erosion control measures.

(f) Elevation Drawings of proposed buildings or remodeling of existing buildings:

- Showing finished exterior treatment;
- With adequate labels provided to clearly depict exterior materials, texture, color and overall appearance;
- Perspective renderings of the proposed project and/or photos of similar structures may be submitted, but not in lieu of adequate drawings showing the actual intended appearance of the buildings.

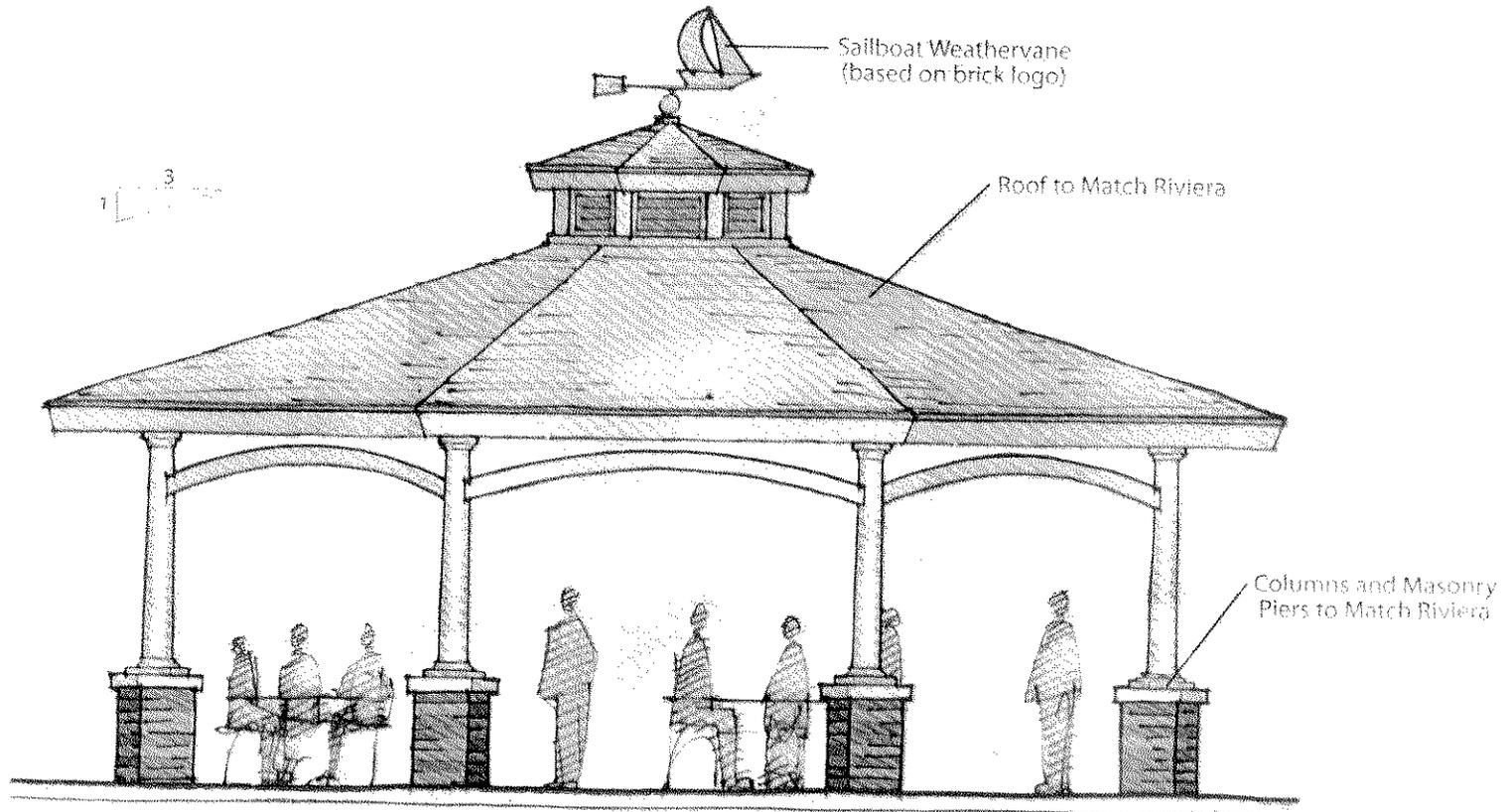
NOTE: Initiation of Land Use or Development Activity: Absolutely no land use or development activity, including site clearing, grubbing, or grading shall occur on the subject property prior to the approval of the required site plan. Any such activity prior to such approval shall be a violation of law and shall be subject to all applicable enforcement mechanisms and penalties.

NOTE: Modification of an Approved Site Plan: Any and all variation between development and/or land use activity on the subject property and the approved site plan is a violation of law. An approved site plan shall be revised and approved via the procedures of Subsections 98-908(2) and (4) so as to clearly and completely depict any and all proposed modifications to the previously approved site plan, prior to the initiation of said modifications.

III. FINAL APPLICATION PACKET INFORMATION

Receipt of 5 full scale copies in blueline or blackline of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____



Pavilion Concept

5

2/12/09

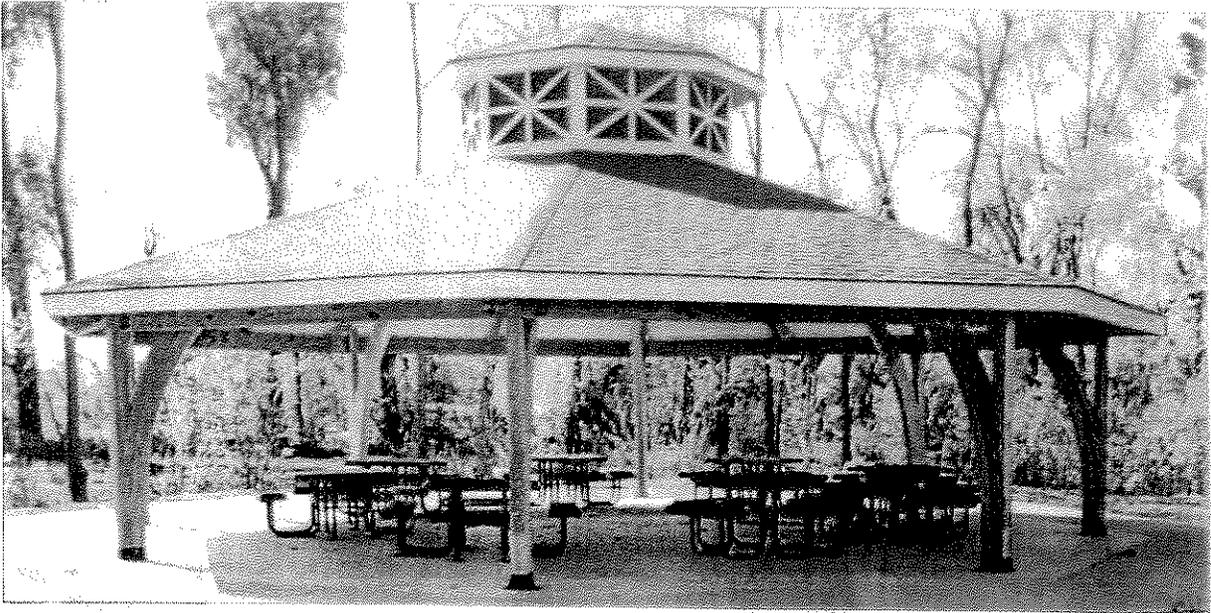
Flatiron Park Master Plan

Prepared for the Committee for Beautification of Lake Geneva


 Vandewalle & Associates, Inc.

Concept Details

Cedar Forest Products Co.



HEX & OCT ARCH PAVILION

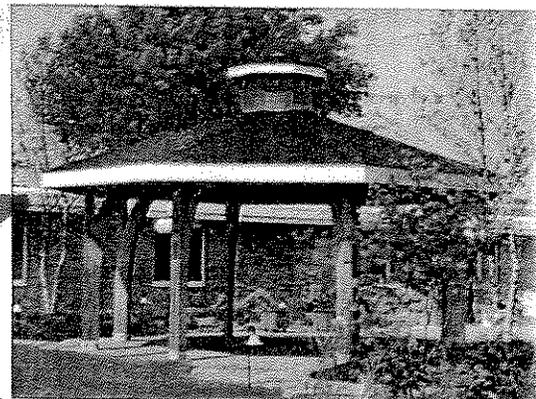
CFP's Hex & Oct Arch Pavilion provides a versatile gathering place

This functional and attractive arch design features glue-laminated arches, meeting in a center compression ring for a clear span. These models may also be designed as enclosed buildings, ensuring total versatility for any purpose.

- Glue-laminated arches
- Nominal 2" x 6", #1 kiln-dried Southern Yellow Pine roof decking
- Cedar fascia
- 35-year, class "A" laminate architectural shingles
- Galvanized surface mount base shoes
- Roof Pitch 4/12

OPTIONS: Solid laminated arch • 2" x 6" cedar roof decking • Cedar Shingles • Cedar Shakes • Pre-cut metal roof • Cupola • Lightning protection system • Various roof pitches available • Cedar tongue and groove roof decking

Hexagon Arch Pavilion	Roof Size	Octagon Arch Pavilion	Roof Size
HAP 20	20 diam.	OAP 18	18 diam.
HAP 24	24 diam.	OAP 24	24 diam.
HAP 28	28' diam.	OAP 28	28' diam.
HAP 34	34 diam.	OAP 34	34 diam.
HAP 36	36' diam.	OAP 40	40' diam.
		OAP 44	44 diam.



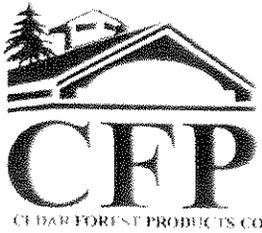
NOTE: WE ARE CONSIDERING A MODIFIED OAP 24. COLUMNS PER CONCEPT DETAIL.

www.cedarforestproducts.com

800-552-9495



DW
3-30-11



HEXAGON ARCH PAVILION (HAP) LAMINATED ARCH

BUILDING STRUCTURE(S) SHALL BE HEXAGON ARCH PAVILION, AS FURNISHED BY CEDAR FOREST PRODUCTS COMPANY, P.O. BOX 98, POLO, ILLINOIS, 61064, USA, 815-946-3994 OR 800-552-9495.

SPECIFICATIONS

Building material package shall be as designed and manufactured by Cedar Forest Products and specified herein. Any changes or departures from design shall be explained and documented by complete engineered drawings by a registered structural engineer at least seven days prior to bid date.

ARCHES

Structural glue laminated timber shall be in conformance with ANSI/AITC Standard A.190.1- (latest edition). Species: Laminated lumber shall be kiln-dried Southern Yellow Pine, architectural appearance grade, sealed and wrapped. Laminated arches shall be pressure treated in accordance with the American Wood Preserves Association (AWPA). The roof system is designed to withstand 30 PSF live load and 20 PSF wind load on the vertical projected area. Manufacturers shall furnish connection steel and hardware for joining structural glue laminated timber members to their supports, exclusive of anchorage and embedment in masonry or concrete (anchor bolts are not furnished).

RAFTERS, PERIMETER BEAMS, AND PURLINS

Laminated beams manufactured to ANSI/AITC-A 190.1-(latest edition). Species: Laminated lumber shall be kiln-dried Southern Yellow Pine, architectural appearances grade, sealed and wrapped. Sized to Span. Roof system is designed to withstand 30 PSF live load and 20 PSF wind load on the vertical projected area. The roof slope shall be 4/12.

WOOD TO WOOD CONNECTIONS

Wood to wood steel connections shall be fabricated from structural steel ASTM-A-36, surface preparation in accordance with SSPC-SP10, and shall be prime painted PPG corrosive resistant primer. Finish coat: PPG rust control inhibitive latex enamel. Hardware: A-325 zinc plated machine bolts and nuts.

COMPRESSION RING

Shall be fabricated from structural steel ASTM-A-36. All welding shall be performed in accordance with American Welding Society (AWS), Structural Welding Code- Steel (AWS). Surface preparation in accordance with SSPC-SP-10. Steel shall be prime painted with standard prime paint, PPG epoxy primer. Finish Coat: rust control inhibitive latex enamel. Hardware: A-325 zinc plated machine bolts and nuts.

ROOF DECKING

Machine stress-rated lumber, 2700 Fb-2.2 E (nominal) 2" x 6" #1 grade, single tongue and groove with V-joint on bottom face, kiln-dried Southern Yellow Pine, maximum moisture content shall be 19% or less selected for decking. Roof decking shall be field cut, specified lengths with all joints over supports. Western Wood Products Association Grading Rules, Southern Pine Inspection Bureau (latest edition).

SHINGLES

Class "A" fire rated, architectural grade, laminated fiberglass shingle with a 35 year limited warranty, ASTM D 3018 type 1. To be installed, over 30 lb. felt and style "D" roof edge. Roof application as per manufacturer's specifications. Color to be approved by owner/design professional.

FASCIA

(Nominal) 2" x 8" Western Red Cedar, "D"/ Better Grade, kiln-dried, Surfaced on Four Sides, Western Wood Products Association Grading Rules-(latest edition).

STRUCTURE ERECTION

The fabricator shall furnish complete shop drawings showing necessary details. Installation of the structure shall be done with a competent supervisor in the construction trades according to Cedar Forest Products installation instructions providing proficient construction practices and procedures. The general contractor is responsible for the security of materials after its arrival at the destination. The contractor will be required to shim, cut, and make adjustments for proper building erection. Cedar Forest Products has a policy of continuous improvement and reserves the right to discontinue or change specifications without notice.

ENGINEERING

Building material packages that are designed and manufactured by Cedar Forest Products are reviewed by a registered structural engineer. Stamped structural drawings by a registered engineer licensed in the state of the project are available upon request. Structural calculations are available for an additional fee. Not included in our package is the site specific design of the foundation. No foundation stamped engineer drawings or calculations are provided by Cedar Forest Products. The purchaser must consult with a local registered structural engineer if the soil bearing conditions are different than those indicated in our drawings. The design, excavation, and construction of the structure(s) foundation must be verified by a local registered structural engineer.

CITY OF LAKE GENEVA
 626 GENEVA STREET
 LAKE GENEVA, WI 53147
 PHONE (262) 248-3763
 www.cityoflakegeneva.com

SCHERRER DIRECT LLC
 PO BOX 740
 BURLINGTON WI 53105

DELIVER TO:
 LAKE GENEVA RIVIERA
 810 WRIGLEY DRIVE
 LAKE GENEVA WI 53147
 PHONE: 262-248-6644 FAX:

=====

P U R C H A S E O R D E R

=====

P.O. NUMBER: 39
 P.O. DATE: 04/08/2011
 P.O. AMT: \$32,870.08
 VENDOR NUMBER: SCHERDIR
 REQ. NUMBER:
 EXPECTED DATE: 04/15/2011
 ATTENTION:
 DAN WINKLER

DESCRIPTION	ACCOUNT #	HOURS/QTY	COST/UNIT	AMOUNT
ELECTRICAL MATERIALS	34-30-00-9115	1.00000	30,955.0100	30,955.01
HVAC MATERIALS	34-30-00-9115	120.00000	1.0000	120.00
PROJECTION SCREENS	34-30-00-9115	63.30000	1.0000	63.30
INSULATION	34-30-00-9115	1731.77000	1.0000	1,731.77
				=====
				\$32,870.08

REQUESTED
 BY: DENNIS JORDAN

APPROVED
 BY: _____

DATE: _____

**City of Lake Geneva
Council Meeting
4/25/2011**

Prepaid Checks - 4/7/11 through 4/19/11

\$32,762.30

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE ITEMS OVER \$1,000
FOR THE COUNCIL MEETING DATED 4/25/11**

BREAKDOWN PREPAID A/P COUNCIL MEETING DATE:	4/25/2011
TOTAL UNPAID ACCOUNTS PAYABLE - 4/7/11 through 4/19/11	32,762.30
ITEMS > \$1,000:	
Badger High School - COPS-Secure Our Schools Grant	-15,162.00
Word Systems Inc - 50% of New Recording System	-9,658.00
WE Energies - Various Dept Gas Bills	-6,639.53
BALANCE OF OTHER ITEMS	1,302.77

DATE: 04/20/2011
 TIME: 11:15:14
 ID: AP450000.WOW

CITY OF LAKE GENEVA
 PAID INVOICE LISTING

FROM 04/13/2011 TO 04/19/2011

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
BADGERHS	BADGER HIGH SCHOOL								
	COPS-4/11			04/13/11		51107	04/14/11	15,162.00	15,162.00
	01	COPS-SECURE OUR SCHOOLS GRANT	1121005735						15,162.00
									VENDOR TOTAL:
									15,162.00
KAVICH	JESSICA KAVICH								
	REIMBURSEMENT			04/05/11		51108	04/14/11	538.82	538.82
	01	MILEAGE-ACADEMY-1320 MILES	1121005330						514.80
	02	MEALS AT ACADEMY	1121005331						24.02
									VENDOR TOTAL:
									538.82
KELLE	SETH KELLER								
	CAT 5 CABLE			04/09/11		51109	04/14/11	39.02	39.02
	01	CAT 5 CABLE FOR COMPUTER	1121005342						39.02
									VENDOR TOTAL:
									39.02
NETHERY	JEFFREY NETHERY								
	MILEAGE-3/11			04/14/11		51110	04/14/11	178.50	178.50
	01	MILEAGE-CONFERENCE-GREEN BAY	1121005330						178.50
									VENDOR TOTAL:
									178.50
T0000360	UW MADISON POLICE DEPT								
	IPMBA REGISTRATION			04/08/11		51111	04/14/11	175.00	175.00
	01	IPMBA POLICE CYCLIST COURSE	1121005410						175.00
									VENDOR TOTAL:
									175.00
VERIZON	VERIZON WIRELESS								
	2549798136			03/23/11		51112	04/14/11	166.09	166.09
	01	CHNG OVER-APPARATUS PHONES	1122005221						166.09
									VENDOR TOTAL:
									166.09
WALMA	WALMART COMMUNITY								
	6398-3/11			03/16/11		51113	04/14/11	59.88	59.88
	01	GLUCOMETER,TEST STRIPS,ASPIRIN	1122005810						59.88
									VENDOR TOTAL:
									59.88
WEENE	WE ENERGIES								
	RE041411			04/01/11		51114	04/14/11	6,639.53	6,639.53

DATE: 04/20/2011
TIME: 11:15:14
ID: AP450000.WOW

CITY OF LAKE GENEVA
PAID INVOICE LISTING

FROM 04/13/2011 TO 04/19/2011

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
RE041411				04/01/11		51114	04/14/11	6,639.53	6,639.53
	01	INV 5604-510-433-LIBRARY	9900005222						398.82
	02	INV 3843-358-997-LIBRARY	9900005222						158.09
	03	INV 7837-744-963-FIREHOUSE	1122005224						732.91
	04	INV 0480-524-472-UPPER RIVIERA	4055105224						506.52
	05	INV 7891-194-618-CITY HALL	1116105224						1,982.02
	06	INV 0847-573-906-HOST TOWER	1122005224						289.86
	07	INV 5288-664-956-MUSEUM	1151105224						851.94
	08	INV 8052-439-940-STREET DEPT	1132105224						211.92
	09	INV 8017-524-022-1065 CAREY	1132105224						562.42
	10	INV 6602-046-262-1070 CAREY	1132105224						404.89
	11	INV 7283-171-261-VET'S PARK	1152015224						127.61
	12	INV 5694-161-339-120 SHERIDAN	1117105224						74.37
	13	INV 6474-690-836-120 SHERIDAN	1117105224						338.16
								VENDOR TOTAL:	6,639.53
WIDOTS		WI DEPT OF TRANSPORTATION							
	SUSPENSIONS-4/11A			04/14/11		51115	04/14/11	80.00	80.00
	01	SUSPENSIONS-16	4234505399						80.00
								VENDOR TOTAL:	80.00
								TOTAL --- ALL INVOICES:	23,038.84

**City of Lake Geneva
Council Meeting
4/25/2011**

Accounts Payable Checks - through 4/19/11

1. General Fund	<u>\$ 61,319.10</u>
2. Debt Service	<u>\$ -</u>
3. TID #4	<u>\$ 14,933.48</u>
4. Lake Front	<u>\$ 4,901.09</u>
5. Capital Projects	<u>\$ 84.33</u>
6. Parking Meter	<u>\$ 187.59</u>
7. Library Funds	<u>\$ 11.42</u>
8. Impact Fees	<u>\$ 7,110.00</u>
9. Tax Agency Fund	<u>\$ -</u>
Total All Funds	<u><u>\$88,547.01</u></u>

**CITY OF LAKE GENEVA
 ACCOUNTS PAYABLE ITEMS OVER \$1,000
 FOR THE COUNCIL MEETING DATED 4/25/11**

BREAKDOWN REGULAR A/P COUNCIL MEETING DATE:	4/25/2011
TOTAL UNPAID ACCOUNTS PAYABLE - THROUGH 4/19/11	\$ 88,547.01
ITEMS > \$1,000:	
Johns Disposal Service Inc - 4/11 Refuse/Recycling Svc, Billable Pickups	-35,233.50
Scherrer Direct LLC - Riviera Renovations	-14,547.48
Lake Geneva Utility Commission - 430/440 Stone Ridge Water/Sewer Impact Fees	-7,110.00
Auto Tech Center Inc - Tires for Street Dept Trucks	-4,434.08
Hotsy Cleaning Systems Inc - Portable Steam Cleaner	-4,000.00
Crispell-Snyder - 3/11 City and Billable Engineering Projects	-3,453.83
Lake Geneva Regional News - Billable and City Legal Notices/Ads	-2,344.98
Walworth County Public Works - 3/11 Salt/Sand Mix	-2,232.69
Rote Oil Company - Dyed/Undyed Diesel	-1,744.59
PNC Bank - Various Dept Credit Card Charges	-1,562.23
Balance of Other Items	11,883.63

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CITY OF LAKE GENEVA
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/26/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
1000BULB 1000BULBS.COM							
753106	04/13/11	01	FOUNTAIN LIGHTS	11-52-00-5352		04/26/11	32.13
				GROUNDS MAINTENANCE SUPPLI			
						INVOICE TOTAL:	32.13
						VENDOR TOTAL:	32.13
A+ A+ GRAPHICS & PRINTING							
17518	04/04/11	01	OLD TIME NEWSLETTER	11-70-00-5720		04/26/11	60.00
				HISTORIC PRESERVATION			
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	60.00
ARROW ARROW PEST CONTROL INC.							
51394	04/04/11	02	3/11 MONTHLY SVC	11-16-10-5360		04/26/11	50.00
				CITY HALL MAINT SERVICE CO			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
AT&TO AT&T ONENET SERVICE							
RE041911	04/01/11	01	CHARGES-4/11	11-21-00-5221		04/26/11	29.29
				PD TELEPHONE EXPENSE			
		02	CHARGES-4/11	11-22-00-5221			13.47
				FIRE DEPT TELEPHONE EXPENS			
		03	CHARGES-4/11	40-55-20-5221			0.02
				RIVIERA ELEVATOR PHONE EXP			
		04	CHARGES-4/11	11-12-00-5221			7.08
				MUNICIPAL CT TELEPHONE			
		05	CHARGES-4/11	11-16-10-5221			25.38
				CITY HALL TELEPHONE EXPENS			
		06	CHARGES-4/11	11-32-10-5221			6.06
				ST DEPT TELEPHONE EXPENSE			
		07	CHARGES-4/11	99-00-00-5221			11.42
				LIBRARY TELEPHONE/PAGER			

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CITY OF LAKE GENEVA
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AT&TO	AT&T ONENET SERVICE						
RE041911	04/01/11	08	CHARGES-4/11	42-34-50-5221		04/26/11	5.85
				TELEPHONE EXPENSE			
						INVOICE TOTAL:	98.57
						VENDOR TOTAL:	98.57
AUTOT	AUTO TECH CENTERS, INC.						
225224	04/05/11	01	TIRES-TRK 33,VAC ALL,TRK 19	11-32-10-5250		04/26/11	4,434.08
				ST DEPT EQUIPMENT REPAIRS			
						INVOICE TOTAL:	4,434.08
						VENDOR TOTAL:	4,434.08
AUTWOR	AUTOWORKS PLUS						
6229	04/11/11	01	MOUNT NEW TIRES-GARBAGE TRK	11-32-10-5250		04/26/11	368.00
				ST DEPT EQUIPMENT REPAIRS			
						INVOICE TOTAL:	368.00
						VENDOR TOTAL:	368.00
BILLER	BILLER PRESS						
11-9664	04/07/11	01	BOAT LAUNCH MIRROR HANGERS	40-52-11-5399		04/26/11	584.00
				LAUNCH RAMP MISCELLANEOUS			
						INVOICE TOTAL:	584.00
						VENDOR TOTAL:	584.00
BRAMON	B.R. AMON & SONS, INC.						
35756	03/21/11	01	COLD PATCH	11-32-10-5370		04/26/11	151.20
				ROAD MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	151.20
						VENDOR TOTAL:	151.20
BRUCE	BRUCE MUNICIPAL EQUIPMENT INC.						

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CITY OF LAKE GENEVA
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BRUCE	BRUCE MUNICIPAL EQUIPMENT INC.						
5111344	03/31/11	01	2 SPRINGS	11-52-00-5250		04/26/11	36.43
				EQUIPMENT REPAIR SERVICES			
						INVOICE TOTAL:	36.43
						VENDOR TOTAL:	36.43
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-198641	03/31/11	01	STROBE LIGHTS,GROMMET	11-32-10-5351		04/26/11	186.16
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	186.16
662-199007	04/05/11	01	STROBE LIGHTS RETURNED	11-32-10-5351		04/26/11	-181.38
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	-181.38
662-199773	04/13/11	01	FOUNTAIN LIGHT	11-52-00-5352		04/26/11	7.19
				GROUNDS MAINTENANCE SUPPLI			
						INVOICE TOTAL:	7.19
						VENDOR TOTAL:	11.97
CES	C.E.S.						
LKG/011421	04/05/11	01	LED STREET LAMP	11-34-10-5261		04/26/11	228.57
				STREET LIGHTS REPAIRS			
						INVOICE TOTAL:	228.57
						VENDOR TOTAL:	228.57
CRISP	CRISPELL-SNYDER, INC.						
13157	04/01/11	01	3/11 ENG-2010 ST IMPROV PROG	41-32-10-0114		04/26/11	84.33
				2010 STREET IMPROVEMENTS			
						INVOICE TOTAL:	84.33
13179	04/01/11	01	3/11 ENG-EDWARDS BLVD	34-30-00-8140		04/26/11	247.00
				EDWARDS BOULEVARD CONSTRUC			
						INVOICE TOTAL:	247.00

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CITY OF LAKE GENEVA
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CRISP CRISPELL-SNYDER, INC.							
13182	04/01/11	01	3/11 ENG-GENERAL SERVICES	11-30-00-5216 CITY ENGINEERING FEES		04/26/11	2,619.00
						INVOICE TOTAL:	2,619.00
13183	04/01/11	01	3/11 ENG-SOUTHLAND FARMS SR	11-00-00-1391 A/R BILL OUTS		04/26/11	503.50
						INVOICE TOTAL:	503.50
						VENDOR TOTAL:	3,453.83
EBC EMPLOYEE BENEFITS CORPORATION							
1029827	04/14/11	01	5/11 FLEX ADMIN	11-10-20-5132 HEALTH AND DENTAL ADMIN CH		04/26/11	137.75
						INVOICE TOTAL:	137.75
1029828	04/14/11	01	5/11 COBRA ADMIN	11-10-20-5132 HEALTH AND DENTAL ADMIN CH		04/26/11	78.10
						INVOICE TOTAL:	78.10
1029829	04/14/11	01	4/11 BENNYCARD ADMIN	11-10-20-5132 HEALTH AND DENTAL ADMIN CH		04/26/11	42.00
						INVOICE TOTAL:	42.00
						VENDOR TOTAL:	257.85
ELKHO ELKHORN CHEMICAL COMPANY, INC.							
507889	03/29/11	01	LINERS, FEMININE PRODUCTS	40-55-20-5350 BLDG. MAINTENANCE SUPPLIES		04/26/11	226.65
						INVOICE TOTAL:	226.65
						VENDOR TOTAL:	226.65
GLELE GENEVA LAKES ELECTRIC INC.							
571	04/06/11	01	REPAIR TIME CLOCK-LIGHTS	11-52-01-5350 BLDG. MAINT. AND REPAIR		04/26/11	237.21
						INVOICE TOTAL:	237.21

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GLELE GENEVA LAKES ELECTRIC INC.							
572	04/06/11	01	INSTALL OUTLETS-LAGOON WALL	11-52-00-5241		04/26/11	336.39
				BLDG. MAINT & REPAIRS-PARK			
						INVOICE TOTAL:	336.39
576	04/13/11	01	LOCATE WIRING	34-30-00-7109		04/26/11	139.00
				WRIGLEY BRIDGE REHABILITAT			
						INVOICE TOTAL:	139.00
						VENDOR TOTAL:	712.60
GRAIN GRAINGER							
9499083815	03/30/11	01	CHEMICAL SUIT-FERTILIZING PARK	11-52-00-5362		04/26/11	22.64
				GROUNDS-FERTILIZER/WEED CO			
						INVOICE TOTAL:	22.64
9501438106	04/01/11	01	CHEMICAL SUIT	11-52-00-5352		04/26/11	22.64
				GROUNDS MAINTENANCE SUPPLI			
						INVOICE TOTAL:	22.64
						VENDOR TOTAL:	45.28
HOTSY HOTSY CLEANING SYSTEMS INC							
85508	04/14/11	01	PORTABLE STEAM CLEANER	11-52-00-5352		04/26/11	1,200.00
				GROUNDS MAINTENANCE SUPPLI			
		02	PORTABLE STEAM CLEANER	11-32-10-5340			1,200.00
				OPERATING SUPPLIES-STREET			
		03	PORTABLE STEAM CLEANER	40-55-20-5350			1,200.00
				BLDG. MAINTENANCE SUPPLIES			
		04	PORTABLE STEAM CLEANER	40-54-10-5352			400.00
				BEACH MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	4,000.00
						VENDOR TOTAL:	4,000.00
HWYC HIGHWAY C SERVICES INC							

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CITY OF LAKE GENEVA
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HWYC	HIGHWAY C SERVICES INC						
118929	04/13/11	01	CARB, FRICTION DISC	11-52-00-5250		04/26/11	63.15
		02	BED REFINER	11-52-00-5951			539.00
				EQUIPMENT REPAIR SERVICES			
				EQUIP MAINT SUPPL-RECREATI			
						INVOICE TOTAL:	602.15
						VENDOR TOTAL:	602.15
ITU	ITU INC						
5314750	04/15/11	01	MATS, TOWELS, COVERALLS	11-32-10-5350		04/26/11	71.83
				BLDG MAINT SUPPLIES-STR DE			
						INVOICE TOTAL:	71.83
5314751	04/15/11	01	MATS	11-16-10-5360		04/26/11	72.82
				CITY HALL MAINT SERVICE CO			
						INVOICE TOTAL:	72.82
						VENDOR TOTAL:	144.65
JOHNS	JOHNS DISPOSAL SERVICE INC.						
36925	04/05/11	01	2/1/11 PICKUP-1041 PARK ROW	11-00-00-1391		04/26/11	35.00
				A/R BILL OUTS			
		02	4/6/11 PICKUP-929 MARSHALL	11-00-00-1391			35.00
				A/R BILL OUTS			
		03	4/6/11 PICKUP-302 MAXWELL	11-00-00-1391			35.00
				A/R BILL OUTS			
		04	4/11 REFUSE SVC	11-36-00-5294			24,219.00
				SOLID WASTE - RESIDENTIAL			
		05	4/11 RECYCLING SVC	11-36-00-5297			10,614.50
				SOLID WASTE - RECYCLING			
		06	3/11/11 30YD ROLL OFF CONT	11-36-00-5296			295.00
				SOLID WASTE - STREET DEPT.			
						INVOICE TOTAL:	35,233.50
						VENDOR TOTAL:	35,233.50

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LANGE	LANGE ENTERPRISES, INC.						
40399	04/12/11	01	STREET SIGN BRACKETS	11-34-10-5375		04/26/11	140.00
				TRAFFIC CONTROL STREET SIG			
		02	METER POST BRACKETS FOR SIGNS	42-34-50-5250			140.00
				PARKING METERS REPAIRS			
						INVOICE TOTAL:	280.00
						VENDOR TOTAL:	280.00
LASER	LASER WORKS UNLIMITED LLC						
408	04/17/11	01	NAMEPLATES-KUPSIK/O'NEILL	11-11-00-5399		04/26/11	23.80
				COUNCIL MISCELLANEOUS EXPE			
						INVOICE TOTAL:	23.80
						VENDOR TOTAL:	23.80
LGREG	LAKE GENEVA REGIONAL NEWS						
866303	03/03/11	01	ABSENTEE BALLOT NOTICE-CITY	11-14-30-5311		04/26/11	28.01
				BALLOTS/OTHER ELECTION EXP			
		02	ABSENTEE BALLOT NOTICE-OTHER	11-00-00-1391			168.04
				A/R BILL OUTS			
						INVOICE TOTAL:	196.05
866376	03/03/11	01	LN:MARKS	11-10-00-5314		04/26/11	50.69
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	50.69
866551	03/10/11	01	LN:ORD 11-07 TAXATION	11-10-00-5314		04/26/11	31.93
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	31.93
866559	03/10/11	01	LN: ORD 11-06 AMENDED WATERWAY	11-10-00-5314		04/26/11	27.94
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	27.94
866569	03/10/11	01	LN:2/14 MTG MINUTES	11-10-00-5314		04/26/11	521.44
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	521.44

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
LGREG	LAKE GENEVA REGIONAL NEWS						
867725	03/10/11	01	AD:SIDEWALK,CURB,GUTTER BID	11-10-00-5314		04/26/11	196.05
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	196.05
868253	03/17/11	01	AD:SIDEWALK,CURB,GUTTER BID	11-10-00-5314		04/26/11	196.05
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	196.05
868653	03/24/11	01	LN:2/28 MTG MINUTES	11-10-00-5314		04/26/11	584.63
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	584.63
868657	03/24/11	01	LN:ORD 11-08	11-10-00-5314		04/26/11	44.57
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	44.57
868658	03/24/11	01	LN:ORD 11-09	11-10-00-5314		04/26/11	41.24
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	41.24
868661	03/24/11	01	LN:ORD 11-10	11-10-00-5314		04/26/11	93.78
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	93.78
868802	03/24/11	01	AD:PUBLIC TEST-CITY PORTION	11-14-30-5311		04/26/11	21.87
		02	AD:PUBLIC TEST-OTHER MUNI'S	11-00-00-1391			131.28
				A/R BILL OUTS			
						INVOICE TOTAL:	153.15
869867	03/31/11	01	AD:RESORTER ADV	40-55-10-5316		04/26/11	207.46
				PUBLICATIONS & PROMOTIONS			
						INVOICE TOTAL:	207.46
						VENDOR TOTAL:	2,344.98

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LGUTI LAKE GENEVA UTILITY COMMISSION							
430 STONE RIDGE	03/29/11	01	430 STONE RIDGE-WATER	45-00-00-2452		04/26/11	1,690.00
		02	430 STONE RIDGE-SEWER	45-00-00-2453			1,865.00
				WATER IMPACT FEES			
				SEWER IMPACT FEES			
						INVOICE TOTAL:	3,555.00
440 STONE RIDGE	03/29/11	01	440 STONE RIDGE-WATER	45-00-00-2452		04/26/11	1,690.00
		02	440 STONE RIDGE-SEWER	45-00-00-2453			1,865.00
				WATER IMPACT FEES			
				SEWER IMPACT FEES			
						INVOICE TOTAL:	3,555.00
						VENDOR TOTAL:	7,110.00
LOOKIN LOOKIN' GOOD TURF & SNOW SVC							
1559	03/31/11	01	3/10 SNOW SHOVELING	11-32-12-5344		04/26/11	720.00
				SNOW REMOVAL EXPENSES			
						INVOICE TOTAL:	720.00
						VENDOR TOTAL:	720.00
MID MID-STATE EQUIPMENT							
I14315	04/18/11	01	WHEEL YOKE-SCAG MOWER	11-52-00-5250		04/26/11	165.38
				EQUIPMENT REPAIR SERVICES			
						INVOICE TOTAL:	165.38
						VENDOR TOTAL:	165.38
MONROE MONROE TRUCK EQUIPMENT							
5190054	03/25/11	01	O RINGS	11-32-10-5351		04/26/11	12.90
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	12.90
						VENDOR TOTAL:	12.90
NAPAE NAPA AUTO PARTS-ELKHORN							

INVOICES DUE ON/BEFORE 04/26/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
NAPAE NAPA AUTO PARTS-ELKHORN							
794849	03/31/11	01	NUTS/BOLTS FOR STOCK	11-52-00-5399		04/26/11	232.12
				PARKS MISCELLANEOUS EXPENS			
						INVOICE TOTAL:	232.12
795380	04/04/11	01	PAINT-GARBAGE TRK 30	11-32-10-5250		04/26/11	123.28
				ST DEPT EQUIPMENT REPAIRS			
						INVOICE TOTAL:	123.28
795475	04/05/11	01	SAND PAPER	11-32-10-5351		04/26/11	4.69
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	4.69
795903	04/07/11	01	PAINT,REDUCERS	11-32-10-5351		04/26/11	167.67
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	167.67
795931	04/07/11	01	PAINT	11-32-10-5351		04/26/11	21.19
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	21.19
796539	04/11/11	01	LOCKWASHERS	11-32-10-5340		04/26/11	3.00
				OPERATING SUPPLIES-STREET			
						INVOICE TOTAL:	3.00
796995	04/14/11	01	TIRE GAUGE	11-32-10-5340		04/26/11	68.69
				OPERATING SUPPLIES-STREET			
						INVOICE TOTAL:	68.69
797099	04/15/11	01	BATTERY-TRK 18	11-32-10-5250		04/26/11	96.60
				ST DEPT EQUIPMENT REPAIRS			
						INVOICE TOTAL:	96.60
797613	04/19/11	01	AIR FILTER	11-32-10-5351		04/26/11	4.91
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	4.91
						VENDOR TOTAL:	722.15

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NEENAH NEENAH FOUNDRY COMPANY							
30769	04/07/11	01	STORM GRATE	11-32-15-5450		04/26/11	177.50
				STORM SEWER MAINTENANCE			
						INVOICE TOTAL:	177.50
						VENDOR TOTAL:	177.50
NOVA NOVA PLUMBING COMPANY							
3622	03/30/11	01	CLEAN OUT FLOOR DRAIN	40-55-20-5350		04/26/11	85.00
				BLDG. MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	85.00
						VENDOR TOTAL:	85.00
OFFICE OFFICE DEPOT							
557610395001	03/31/11	01	LABELS	11-14-30-5311		04/26/11	19.89
				BALLOTS/OTHER ELECTION EXP			
		02	PENS,PAPER CLIPS	11-16-10-5310			3.52
				CITY HALL OFFICE SUPPLIES			
		03	LABELS	42-34-50-5310			19.89
				PARKING METERS OFFICE SUPP			
						INVOICE TOTAL:	43.30
						VENDOR TOTAL:	43.30
PALMER PALMER COMPANY							
131282-01	04/04/11	01	TP,DEODORANT BLOCKS	11-52-00-5350		04/26/11	189.00
				BLDG MAINT SUPPLIES-PARKS			
		02	DISCOUNT EARNED	11-00-00-4819			-1.89
				DISCOUNTS EARNED			
						INVOICE TOTAL:	187.11
						VENDOR TOTAL:	187.11
PNC PNC BANK							
0032-4/11	04/08/11	01	4/5 SUBWAY-ELECTION MEAL	11-14-30-5311		04/26/11	68.05
				BALLOTS/OTHER ELECTION EXP			

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PNC	PNC BANK						
0032-4/11	04/08/11	02	4/8 OVERLIMIT FEE	11-15-10-5399 ACCTG & DP MISC EXPENSE		04/26/11	39.00
						INVOICE TOTAL:	107.05
0354-4/11	04/08/11	01	3/7 CIRUS CONTROLS-CORE SWAP	11-32-12-5250 SNOW & ICE CONTROL-REPAIRS		04/26/11	-519.25
		02	3/9 AMAZON.COM-ANSWER MACH	11-32-10-5399 STREET DEPT MISCELLANEOUS			114.95
		03	3/9 AMAZON.COM-HEAD SET	11-32-10-5399 STREET DEPT MISCELLANEOUS			8.45
		04	3/11 GEMP-GLOVES/RESPIRATOR	11-52-00-5352 GROUNDS MAINTENANCE SUPPLI			374.55
		05	3/11 GEMP-DISPOSABLE GLOVES	11-52-00-5350 BLDG MAINT SUPPLIES-PARKS			48.80
		06	4/1 NORTHERN-TOOLS,NUTS,BOLTS	11-32-10-5340 OPERATING SUPPLIES-STREET			381.51
		07	4/6 RELIABLE PAPER-SHIPPING	40-55-20-5350 BLDG. MAINTENANCE SUPPLIES			96.97
		08	4/6 RELIABLE PAPER-MAINT SUPPL	40-55-20-5350 BLDG. MAINTENANCE SUPPLIES			368.64
		09	4/7 NORTHERN-TIRES/STRAPS	11-52-00-5250 EQUIPMENT REPAIR SERVICES			129.84
		10	4/7 NORTHERN-AIR FLTR/RGLTR	11-32-10-5340 OPERATING SUPPLIES-STREET			200.00
		11	4/8 CC LATE FEE	11-15-10-5399 ACCTG & DP MISC EXPENSE			17.73
						INVOICE TOTAL:	1,222.19
0411-3/11	04/08/11	01	PRINTER INK	11-24-00-5310 BLDG INSPECTOR OFFICE SUPP		04/26/11	25.97
						INVOICE TOTAL:	25.97
0437-4/11	03/11/11	01	3/14 TRANSACT TECH-RECEIPT ROL	11-16-10-5310 CITY HALL OFFICE SUPPLIES		04/26/11	48.37

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PNC	PNC BANK						
0437-4/11	03/11/11	02	3/21 AERIAL KITES-US FLAG	11-16-10-5350		04/26/11	60.00
				CITY HALL BLDG MAINT SUPPL			
						INVOICE TOTAL:	108.37
1831-4/11	04/08/11	01	3/22 HOME DEPOT-LIGHT BULBS	11-22-00-5340		04/26/11	23.91
				OPERATING SUPPLIES			
		02	4/5 HOME DEPOT-WATER FILTER	11-22-00-5340			39.99
				OPERATING SUPPLIES			
		03	4/5 US POST OFFICE-MAILING	11-22-00-5312			7.31
				POSTAGE-FIRE DEPT			
		04	4/6 HME DEPOT-MOP HEADS,WAX	11-22-00-5399			27.44
				FIRE DEPT MISCELLANEOUS EX			
						INVOICE TOTAL:	98.65
						VENDOR TOTAL:	1,562.23
QUILL	QUILL CORPORATION						
3656991	04/13/11	01	CODE ENFORCEMENT SUPPLIES	11-24-00-5310		04/26/11	104.24
				BLDG INSPECTOR OFFICE SUPP			
		02	PLAN COMM SUPPLIES	11-69-30-5310			67.17
				PLAN COMMISSION OFFICE SUP			
						INVOICE TOTAL:	171.41
						VENDOR TOTAL:	171.41
RCELEC	R.C. ELECTRONICS						
634795	03/31/11	01	2-WAY RADIO CHANGEOUTS	11-32-10-5262		04/26/11	739.95
				ST DEPT-COMM SYSTEM MAINT			
						INVOICE TOTAL:	739.95
						VENDOR TOTAL:	739.95
ROEN	ARTIS ROENSPIES						
4/11 ELECTION	04/06/11	01	3/11-4/11 MILEAGE	11-14-30-5330		04/26/11	10.20
				CITY CLERK TRAVEL-MILEAGE			
						INVOICE TOTAL:	10.20
						VENDOR TOTAL:	10.20

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ROTE OIL COMPANY							
106058	04/07/11	01	135.9 GAL DYED DIESEL	11-32-10-5341		04/26/11	476.74
		02	176.6 GAL UNDYED DIESEL	11-32-10-5341			674.08
						INVOICE TOTAL:	1,150.82
106080	04/13/11	01	91.2 GAL DYED DIESEL	11-32-10-5341		04/26/11	337.53
		02	63.9 GAL UNDYED DIESEL	11-32-10-5341			256.24
						INVOICE TOTAL:	593.77
						VENDOR TOTAL:	1,744.59
SCHERDIR SCHERRER DIRECT LLC							
10-737-05	04/05/11	01	INSULATION	34-30-00-9115	00000039	04/26/11	1,731.77
		02	ELECTRICAL MATERIALS	34-30-00-9115			12,542.63
		03	ADMINISTRATION	34-30-00-9115			273.08
						INVOICE TOTAL:	14,547.48
						VENDOR TOTAL:	14,547.48
SHERIFF WALWORTH COUNTY SHERIFF							
3/11	03/31/11	01	3/11 PRISONER CONFINEMENT	11-12-00-5290		04/26/11	960.00
							CARE OF PRISONERS
						INVOICE TOTAL:	960.00
						VENDOR TOTAL:	960.00
SMITH GREGORY H SMITH							
041911	04/19/11	01	MATERIALS-BIRDHOUSES	11-14-10-5399		04/26/11	150.00
							MAYOR MISC EXPENSE
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	150.00

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STARK H.E. STARK AGENCY INC							
6089COURT-3/11	04/05/11	01	3/11 INTEREST	11-12-00-4811		04/26/11	207.45
		02	3/11 COLLECTION FEES	11-12-00-5214			409.09
				MUNICIPAL CT INTEREST INCO			
				COLLECTION FEES			
						INVOICE TOTAL:	616.54
						VENDOR TOTAL:	616.54
T0000362 SHANNON SMITH							
REFUND	04/19/11	01	SMITH-RIV SEC DEP-4/16/11	40-55-10-2353		04/26/11	1,000.00
		02	SMITH-RIV SG/SETUP-4/16/1	40-55-10-4674			-284.00
				SECURITY DEPOSITS-UPPER RI			
				UPPER RIVIERA REVENUE			
						INVOICE TOTAL:	716.00
						VENDOR TOTAL:	716.00
TORRES MARIA TORRES							
4/11	04/11/11	01	INTERPRETER-4/7-8/11	11-12-00-5381		04/26/11	90.00
				MUNICIPAL COURT OPERATIONS			
						INVOICE TOTAL:	90.00
						VENDOR TOTAL:	90.00
UNITED UNITED LABORATORIES							
08754	04/06/11	01	WASHROOM CLEANING SUPPLIES	40-55-20-5350		04/26/11	998.48
				BLDG. MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	998.48
						VENDOR TOTAL:	998.48
USCELL U.S. CELLULAR							
RE041911	04/12/11	01	HARBORMASTER CELL 4/12-5/11	40-55-10-5221		04/26/11	13.38
				TELEPHONE EXPENSE			

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USCELL U.S. CELLULAR							
RE041911	04/12/11	02	MAYOR'S CELL 4/12-5/11	11-16-10-5221		04/26/11	18.27
				CITY HALL TELEPHONE EXPENS			
		03	BLDG INSP CELL 4/12-5/11	11-24-00-5262			20.09
				TELEPHONE EXPENSE			
		05	CITY ADMIN CELL 4/12-5/11	11-16-10-5221			48.03
				CITY HALL TELEPHONE EXPENS			
		06	CITY CLERK CELL 4/12-5/11	11-16-10-5221			45.55
				CITY HALL TELEPHONE EXPENS			
		07	BEACH CELL 4/12-5/11	40-54-10-5221			4.49
				BEACH TELEPHONE			
		08	PARKING MTR 1 CELL 4/12-5/11	42-34-50-5221			4.64
				TELEPHONE EXPENSE			
		09	PARKING MTR 2 CELL 4/12-5/11	42-34-50-5221			5.50
				TELEPHONE EXPENSE			
		10	CITY HALL CELL 4/12-5/11	11-16-10-5221			9.13
				CITY HALL TELEPHONE EXPENS			
		11	CEMETERY CELL 4/12-5/11	11-00-00-1391			11.46
				A/R BILL OUTS			
		12	PARKING SUPERVISOR 4/12-5/11	42-34-50-5221			11.71
				TELEPHONE EXPENSE			
						INVOICE TOTAL:	192.25
						VENDOR TOTAL:	192.25
VANDE VANDEWALLE & ASSOCIATES, INC.							
201103017	03/31/11	01	3/11 PLANNING-SOUTHLAND FMS SR	11-00-00-1391		04/26/11	724.50
				A/R BILL OUTS			
						INVOICE TOTAL:	724.50
						VENDOR TOTAL:	724.50
WALCOP WALWORTH COUNTY PUBLIC WORKS							
0315 9026S	03/30/11	01	3/11 SALT/SAND MIX	11-32-12-5340		04/26/11	2,232.69
				OPERATING SUPPLIES-SNOW &			
						INVOICE TOTAL:	2,232.69
						VENDOR TOTAL:	2,232.69

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WALRE	WALWORTH CTY REGISTER OF DEEDS						
201100000041	04/01/11	01	POTTER ANNEXATION RECORDING	11-10-00-5316		04/26/11	30.00
				RECORDING FEES			
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
WELD	WELDERS SUPPLY CO						
102223	03/31/11	01	ACETYLENE TANK RENTAL	11-32-10-5340		04/26/11	5.90
				OPERATING SUPPLIES-STREET			
						INVOICE TOTAL:	5.90
102819	04/01/11	01	WELDING SUPPLIES,WIRE	11-32-10-5340		04/26/11	202.43
				OPERATING SUPPLIES-STREET			
						INVOICE TOTAL:	202.43
						VENDOR TOTAL:	208.33
WHOLE	WHOLESALE DIRECT INC.						
000185054	04/05/11	01	TRUCK FLASHERS	11-32-10-5351		04/26/11	148.78
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	148.78
						VENDOR TOTAL:	148.78
YMCA	YMCA						
REFUND	04/08/11	01	YMCA-VET'S PK SEC DEP-3/20/11	11-00-00-2353		04/26/11	100.00
				SECURITY DEPOSITS			
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
						TOTAL ALL INVOICES:	88,547.01

Martin Smith

330 Oakwood Lane

Lake Geneva , WI 53147

Resident and home owner of Lake Geneva for eleven years.

Member of Lake Geneva Symphony Orchestra

Member of Immanuel Lutheran Church

Served as church council president.

Education:

B.A. in Sociology and Psychology, University of Delaware, 1970.

M.A. in Sociology, University of Delaware, 1972.

Ph.D. in Sociology, The Ohio State University, 1977.

Currently employed as Senior Research Analyst, Research and Evaluation, The Evangelical Lutheran Church in America headquarters, Chicago, IL.

Personal Resume

STEVEN J. MADSON

Personal Data:

- Wife: Joann
- Address: Unit 5F, 711 S. Lakeshore Dr.
Lake Geneva, WI. 53147
- Telephone: Res. 262-248-1669
Cell 414-313-2554
- Age: 64
- Children: Julie, Rebecca, Michael: four grandchildren
- Personal interests: Golf, Ballroom Dance, Fishing, Bridge, Outdoor Activities

Education:

- Law School-Cleveland State John Marshall College of Law, J.D. obtained in March 1977. Admitted to Practice of Law in Ohio, Wisconsin, United States District Courts, United States Tax Court, and the Federal Energy Regulatory Commission
- Graduate Fellow, Institute for Court Management, University of Denver Law School, 1971
- Graduate School- Case Western Reserve University Cleveland Ohio. M.A. obtained January, 1970 in Political Science, admitted to Ph. D. candidacy. American Political Science Fellowship, Teaching Assistant
- Undergraduate School-Wisconsin State University Stevens Point. B.S. degree obtained January, 1969. Majors: Political Science and History, Philosophy Minor. Honors graduate

Professional Data:

- Current Activity: Retired Assistant District Attorney, Part-time Ballroom Dance Instructor- City of Elkhorn Recreation Department
- Member of the District Attorney's Traffic Prosecutors Advisor Group
- Wisconsin State Bar Association
- Assistant District Attorney-Walworth County, October 2001 to July 2010
- Assistant District Attorney-Brown County, February 1989 to October 2001

- Private Practice of Law 1981 to 1989. Practice in Ohio and in Wisconsin
Served as special counsel to the Federal Energy Regulatory Commission (FERC) for the Trans-Alaska Pipeline proceeding. Board of Directors, Greater Cleveland Growth Association Counsel of Small Enterprise (COSE).
- Management Consultant- Touche Ross & Co., 1979 to 1981. Specialized in Government sector and small business consulting.
- Management Consultant- Arthur Young and Company, 1975-1979.
Specialized in computer system design for government agencies at the state and local level.
- Deputy State Court Administrator-Milwaukee County, Wisconsin Supreme Court- February 1974 to February 1975. Court management systems and federal grant applications.
- Director and Assistant Director of the Court Management Project of the Cleveland Bar Association, December 1970 to February 1974. Responsible for the design and implementation of computerized court information systems, juror management systems, personnel and financial management systems and record management systems for the Courts of Cuyahoga County.
- Assistant Safety Director, City of Cleveland, Ohio. February 1970 to December 1970. Responsible for federal grant applications, implementation of a new police communication system and police computer applications.