

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, MARCH 22, 2010 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order
2. Roll Call
3. Approve Finance, License and Regulation Committee minutes of March 8, 2010 as distributed.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
5. Update on the progress for the Internal Controls Report recommendations.
6. Discussion/Recommendation on **Resolution 10-R10** a Resolution to create a budget in the Impact Fee Fund for \$23,000 to purchase shelving units for media and shelving for the children's picture book room. (*Tabled 3/8/10*)
7. Discussion/Recommendation on **Resolution 10-R11** a Budget Resolution to transfer \$9,000 from Contingency to Protective Fire Clothing for turnout gear.
8. Discussion and announcement of public hearing at the Common Council meeting on **Resolution 10-R12** a Preliminary Resolution declaring intent to exercise special assessment powers under section 66.0703, Wisconsin Statutes, for improvements in the City of Lake Geneva related to the proposed Shore Acres water main and sanitary sewer project.
9. Discussion/Recommendation on first Reading of **Ordinance 10-02** An Ordinance amending Chapter 2 Alcohol Beverages of the Lake Geneva Municipal Code to address delinquent tax payments.
10. Discussion/Recommendation on first Reading of **Ordinance 10-03** An Ordinance amending Chapter 74 Traffic and Vehicles of the Lake Geneva Municipal Code to address U-Turns.
11. Discussion/Recommendation on first Reading of **Ordinance 10-04** An Ordinance amending Chapter 74 Traffic and Vehicles of the Lake Geneva Municipal Code to add references to Neighborhood Electric Vehicles.
12. Discussion/Recommendation on Street Use Permit application from Geneva Lake Chamber of Commerce for the Children's Christmas Parade on Saturday December 4, 2010 from 4:00pm until 6:30pm.
13. Discussion/Recommendation on Street Use Permit Application from Geneva Lake Chamber of Commerce for Octoberfest Celebration on October 9 & 10, 2010.

14. Public Works Committee Recommendations

- a. Discussion/Recommendation on 2010 Street Maintenance Program design and bidding and allocating the downtown work to be funded from TIF #4, requesting the City Comptroller to draft a resolution transferring appropriate funds.
- b. Discussion/Recommendation on Purchase of a 1999 International 25 yard Garbage Truck utilizing proportionate TIF #4 funds in the amount of \$43,400 and the remaining \$3,500 from Street Department 11-32-10-5250, and requesting the City Comptroller to draft a resolution transferring appropriate funds.

15. Presentation of Accounts

- a. Discussion/Recommendation on Purchase Orders
- b. Discussion/Recommendation on Prepaid Bills in the amount of \$30,842.90
- c. Discussion/Recommendation on Regular Bills in the amount of \$186,789.86

16. Adjournment

This is a meeting of the Finance/License & Judicial Committee.
No official Council action will be taken, however a quorum of the Council may be present

3/19/2010 9:59 AM
cc: Committee Members: Alderman Krohn, Krause, Marsala, Fesenmaier, Roehrer
Mayor & remaining Council
Administrator, City Clerk, Department Heads, Attorney, Treasurer

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, MARCH 8, 2010 - 6:00PM
COUNCIL CHAMBERS, CITY HALL

Chairman Krause calls the meeting to order at 6:00pm.

Roll Call. Present: Alderman Krohn, Roehrer, Marsala, Fesenmaier and Krause. Also in attendance: Comptroller Pollitt, City Administrator Jordan and Deputy Clerk Roenspies.

Marsala/Krohn motion to approve Finance, License and Regulation Committee minutes of February 22, 2010 as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Tom Spellman, 270 Country Club Drive #22, asked them to particularly review the work by Schenk & Associates and Deignan's management letter.

Spyro Condos, 1760 Hillcrest Dr., spoke on the management letter and felt there is some of the same stuff every year; internal controls, budgetary procedures, accounts overdrawn and so forth. You can't take money out of reserved funds without doing a budget resolution. He would appreciate some changes.

Joe Railton, 930 Geneva Street spoke on Ken Wenz' request for liquor for the entire building and feels this needs to go back to PUD; he doesn't understand how he would come to this step first.

Ken Wenz, 1807 Miller Court, said they are requesting people being able to come up and down the steps throughout both floors and no one would be able to leave the building. He feels it will offer something unique to Lake Geneva; he is not setting up a bar in the lower level.

Fesenmaier/Roehrer motion to allow Joe Railton to speak again. Unanimously Carried. He said he doesn't understand the police giving him permission.

Ellyn Kehoe also felt this needs to be moved to Planning and Zoning.

Bill Cousino, 302 Maxwell St., said once you give the whole building a liquor license, it could be turned into a restaurant some time down the road. He feels it should go to Planning and Zoning.

Marsala/Krohn motion to allow Ken Wenz to speak again. Unanimously carried. They are not leaving one premise and going to another; this is all one building.

Pete Peterson, 1601 Evergreen Lane, spoke on the proposed 0% increase and one-year lease for the three businesses who rent from us. No business can function one year at a time; give them at least a three-year lease. He also said the staff is responsible for the same audit report year after year and they need to make the changes.

Mary Jaros, 927 W. Main, spoke on the Wenz request, saying we were told this was a limited PUD and now they keep expanding and expanding; she is against this extension.

Update on the progress for the Internal Controls Report recommendations by Dennis Jordan. Most cities at the end of the year do budget amendments not because they are over budget but because they have changes within departments; some are over and some are under and they make changes to make various

accounts in the department come out balanced. He has seen audits from surrounding towns and cities and they have similar problems because of their size. We have had a meeting and are restructuring so we have different ways in which we use our staff. People taking in cash will be different from those receiving cash and the different aspects of AR. We are looking into month-end checklists and looking at various things like the bank accounts and property tax receivables. Various committees have already been addressing cash management, for instance the cash at the boat launch. Peg Pollitt said we have started to address the problems; we have some good ideas and are looking at implementing them. Roehrer asked about accounts overdrawing their appropriations; she would like to see the auditor give a detailed accounting of all the accounts that are overdrawn, and said she would make that in the form of a motion. Pollitt said that is already in the audit. Roehrer would like it to be presented so they can discuss it. Fesenmaier asked if the updates that were given are in written form and if the internal controls document is on the website; she quoted the minutes of the February 8 minutes of the FLR meeting at which the Council approved the motion that the internal controls document be provided in a digital format to show updates and be under the direction of the City Administrator and presented before the Finance Committee once a month for an update. Why were these updates not provided in digital format? Jordan said he had asked for it to be put on and will check if it did. Roehrer said what they wanted is to see each item the auditor put there and then underneath each one, the response for what is being done about each item. Fesenmaier wants to look at updates on the website a week in advance. Jordan explained this is a work in progress and is not concrete yet. Krause said we just need to have updates, to have a response to each one of these internal control updates. Fesenmaier said the public would be able to see the progress themselves. Krause said no action needs to be taken tonight, it is just for discussion tonight. Roehrer said she just doesn't want it to fall through the cracks. Krause verbalized that at the first FLR meeting of the month, we will have reviews by staff in dealing with this internal control audit. Roehrer said she would like this piece put on the agenda for the next meeting.

Discussion/Recommendation on Resolution 10-R10 a Resolution to create a budget in the Impact Fee Fund for \$23,000 to purchase shelving units for media and shelving for the children's picture book room. Jordan said that since we hold the funds, they make a recommendation to us to do a resolution. You can have impact fees for fire, park, water, sewer and library. As people keep moving into the City, you can put impact fees on new homes for these services. The legislature recently put a limit on how long you have to spend those. Pollitt said approximately \$120,000 is in the Library impact fee fund. Fesenmaier asked if it is in the budget. Pollitt said that is what this resolution is doing, setting a budget for the Library's portion. The fire and parks currently have no budget to spend for this year. Krause added that these impact fees were set in 2004 for water, sewer, fire and park and 2005 for Library. Pollitt explained that by law, this money has to be in a separate account for this use. Jordan said there was not a need at the beginning of the year and all of a sudden, this need came up; that's why they are asking for it. If they had know back in the fall, they would have asked us to put it in the budget. Fesenmaier referred to a February 4, 2010 revenue and expense report and wondered why we don't have an exact number. Pollitt said because we are not closed for 2009; once the audit is done, we know the exact numbers. Fesenmaier wondered when we will know the exact amounts. Pollitt said the audit starts March 22 and she hopes it will be finished by the end of April. Fesenmaier/Roehrer motion to table this to the next meeting. Yes: Krohn, Roehrer and Fesenmaier. No: Marsala. Motion carried.

Discussion/Recommendation on a request from Andrew Fritz, Agent of the Baker House, for an extension of the licensed premise for 327 Wrigley Drive to reflect the new conditional use of outdoor dining and alcoholic beverage consumption. It was noted that Andrew is the owner, not the agent, and this is acceptable. Marsala/Fesenmaier motion to approve. Unanimously carried.

Discussion/Recommendation on a request from Ken Wenz, Agent of Bistro 220, for an extension of the licensed premise for 220 Cook Street to reflect use of the entire building for alcohol consumption. Marsala/Krohn motion to approve for discussion. Marsala asked if there are internal entrances to the other stores, and was told yes. Krohn asked about the liability. Jordan doesn't feel this needs to go back to Planning and Zoning and they should ask the City Attorney. Attorney Draper explained we have a bit of a dilemma. The Baker House had a conditional use for serving liquor in and outside. When he looks at the liquor law statutes, he doesn't feel Planning and Zoning has any business in describing the premises where

liquor is being served. This is reserved to the Council which needs to make this decision and rule on this. The specific provisions they are going under is 125.043(h) saying the licensee or permittee can make a written request for any changes. The liquor license is separate and apart from the Conditional Use. Draper said the liability for any injury is the restaurant's, not the city's, responsibility. Roehrer expressed concern about the monitoring of this. Yes: Marsala. No: Krohn, Roehrer, Fesenmaier. Motion fails.

Discussion/Recommendation on the Street Use Permit Application, and Park Board Application filed by Michael Garrison of Breakaway Event Productions, LLC for the International Cycling Classic to be held on July 14, 2010 from 8AM until 8PM with staff recommendations. *(Park Board Application was forwarded with no recommendation)*

Jordan reported that the Police Chief said this is up to the Council and there are certain fees the applicant would need to pay, such as the cost for Full-time and Reserve officers totaling at least \$1587.04; the Street Dept. would need \$200-500 for their services. There are also permit fees, \$20 Park fees, approx. \$800 for parking meters and possibly a stand-by ambulance; Jordan said they would need to pay for all expenses incurred. Krause/Marsala motion to move this to Council without recommendation. Unanimously carried.

Discussion/Recommendation on a Massage Establishment License for Martha Doolittle, Healing Muscle Therapies, at 201 Broad Street, Suite 1D.

Roehrer/Fesenmaier motion to approve. Unanimously carried.

Discussion/Recommendation on a Taxi Cab Driver License application for Steven Retzlaff, 307 Tyrrell Ct., Delavan.

Roehrer/Marsala motion to deny per the Police Chief's recommendation. Unanimously carried.

Renewal of commercial slips and buoys for Marina Bay, Lake Geneva Boat Lines, and Gage Marine for one year with a 0% increase.

Marsala/Krohn motion to forward this to Council without recommendation. Unanimously carried.

West End and Lagoon Slip and Buoy Rates for 2010 each a one year lease at 0%

Marsala/Roehrer motion to approve. Motion carries 3 to 2. Krohn, Fesenmaier opposed.

Prepaid Bills in the amount of \$8,554.78

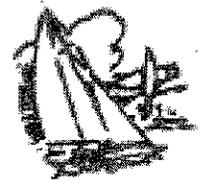
Marsala/Krohn motion to approve. Unanimously carried.

Regular Bills in the amount of \$144,701.54

Krohn/Roehrer to approve. Unanimously carried.

Marsala/Roehrer motion to adjourn. Unanimously carried.

/s/ Artis M. Roenspies, Deputy Clerk



REGULAR CITY COUNCIL MEETING

MONDAY, MARCH 22, 2010 – 7:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Chesen calls the meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Statement of public notice by Mayor Chesen.
5. Approve Regular City Council Meeting minutes of March 8, 2010 and Special Council meeting of March 12, 2010 as published and distributed.
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Re-consider business from previous meeting.
8. Acknowledgement of Correspondence.
9. Public Hearing on Special Assessments for improvements in the City of Lake Geneva related to the Proposed Shore Acres Sanitary Sewer Project.
10. Reconsideration of request from Ad Hoc Green Ribbon Committee to authorize an appraisal of Hillmoor not to exceed \$25,000. *(Reconsidered 3/8/10)*
11. Update on TIF Joint Review Board and TIF Amendment #3 to TIF 4 Project Plan. (Administrator Jordan)
12. Review and discussion on Bloomfield Incorporation (Administrator Jordan)
13. Update on Edwards Boulevard Project. (Administrator Jordan from Special Council meeting 3/12/10)
14. **Finance License and Regulation Committee Recommendations, Alderman Krause**
 - A. **Resolution 10-R10** a Resolution to create a budget in the Impact Fee Fund for \$23,000 to purchase shelving units for media and shelving for the children's picture book room. *(Tabled 3/8/10)*
 - B. **Resolution 10-R11** a Budget Resolution to transfer \$9,000 from Contingency to Protective Fire Clothing for turnout gear.
 - C. **Resolution 10-R12** a Preliminary Resolution declaring intent to exercise special assessment powers under section 66.0703, Wisconsin Statutes, for improvements in the City of Lake Geneva related to the proposed Shore Acres water main and sanitary sewer project.

- D. First Reading of **Ordinance 10-02** An Ordinance amending Chapter 2 Alcohol Beverages of the Lake Geneva Municipal Code to address delinquent tax payments.
- E. First Reading of **Ordinance 10-03** An Ordinance amending Chapter 74 Traffic and Vehicles of the Lake Geneva Municipal Code to address U-Turns.
- F. First Reading of **Ordinance 10-04** An Ordinance amending Chapter 74 Traffic and Vehicles of the Lake Geneva Municipal Code to add references to Neighborhood Electric Vehicles.
- G. Street Use Permit application from Geneva Lake Chamber of Commerce for the Children's Christmas Parade on Saturday December 4, 2010 from 4:00pm until 6:30pm.
- H. Street Use Permit Application from Geneva Lake Chamber of Commerce for Octoberfest Celebration on October 9 & 10, 2010.

15. Public Works Committee Recommendations, Alderman Tolar

- A. 2010 Street Maintenance Program design and bidding and allocating the downtown work to be funded from TIF #4, requesting the City Comptroller to draft a resolution transferring appropriate funds.
- B. Purchase of a 1999 International 25 yard Garbage Truck utilizing proportionate TIF #4 funds in the amount of \$43,400 and the remaining \$3,500 from Street Department 11-32-10-5250, and requesting the City Comptroller to draft a resolution transferring appropriate funds.

16. Piers, Harbors, and Lakefront Committee Recommendations, Alderman Marsala

- a. Renewal of commercial slips and buoys for Marina Bay, Lake Geneva Boat Lines, and Gage Marine at non-resident rate for a three year lease that can be terminated at the end of any year with 60 day notice prior to November 1.
- b. Establishing an official launch site for Kayaks and Canoes to the location where the Rack will be located.

17. Transportation Aids provided to the City. (Mayor Chesen)

18. Clarification on City Borrowing Practices. (Mayor Chesen)

19. Clarification on Parking and Lakefront Fund balances. (Mayor Chesen)

20. Water Department Quality Assurance Report and Operation Award. (Mayor Chesen)

21. Presentation of Accounts

- A. Purchase Orders
- B. Prepaid Bills in the amount of \$30,842.90
- C. Regular Bills in the amount of \$186,789.86

22. Appointments to Committees, Commission & Boards by Mayor Chesen.

23. Motion to go into closed session pursuant to Wis. Stats.19.85 (1) (g) to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to Peller Investments LLC Property. (Administrator Jordan)

24. Motion to return to open session pursuant to Wis. Stats. (2).

25. Discussion and possible action to adopt a Relocation Order for eminent domain proceedings for a portion of the Peller Investments LLC property.
26. **Ordinance 10-01** a Zoning Map Amendment from Peller Investment Group to rezone a parcel of land located along the west side of Highway 12 north of Highway 50 and south of Sheridan Springs Road more precisely identified as Tax Key ZYUP 00194. *(3/12/10 motion fails for not meeting the contingencies)*
27. Adjournment

3/19/2010 9:51 AM

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

CC:
Mayor & Council
Administrator, Attorney, Treasurer, Department Heads, Media

REGULAR CITY COUNCIL MEETING
MONDAY, MARCH 8, 2010 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

Mayor Chesen calls the meeting to order at 7:00pm.

Pledge of Allegiance was lead by Alderman Krohn.

Roll Call: Alderman Krohn, Tolar, Krause, Roehrer, Mott, Marsala. Also in attendance: Administration Jordan, Attorney Draper, Deputy Clerk Roenspies.

Statement of public notice by Mayor Chesen.

Krause/Roehrer motion to approve Regular City Council Meeting minutes of February 22, 2010 as published and distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Pete Petersen, 1601 Evergreen Lane, commented on #16 Piers and Harbors renewal of commercial slips & buoys. He felt it was impossible to run a business with just a one year lease. He further noted that items #17 & 18 someone could just have these removed and let the next Council address.

Mike Garrison with the Criterium Bike race, noted they should have riders from 20 countries, staff of 40 people, in its 42nd year, medical staff, 6 races that day with breaks in between, entire staff has 2-way radios, any emergencies are their #1 priority, and anticipated 500-700 riders.

Joe Peyer, YMCA, is happy to help sponsor the bike race. They are extremely well-organized and it was very safe when he observed it in Kenosha last year. The business owners have to be happy with this, as well as people in the surrounding area.

Frank Dobbs, has been working with the Police on the bike race and have gotten incredible support from the businesses. They walked the course with the police, and they will have many more meetings with police, street department, etc. Safety is the highest priority.

Russ Skeese has been involved with this for several years, and a lot of riders are anxious to have Super Week in Lake Geneva.

Gary Goebel, W3490 Oakwood Lane, he said it is a family-friendly event that he and his young family have enjoyed the Super Week in other areas.

Ken Wenz, 1807 Miller Court, #13-C. He is very upset at what occurred at the Finance meeting. He is asking for the entire building to be included to have beer and wine. The shops downstairs are looking forward to this. There is no leaving the building to go from shop to shop; the liability is up to them, they are covered. The Police Chief has no problem with this. They are wondering why they run into a brick wall every time we ask for something. He would appreciate overturning what Finance Committee voted on.

Tom Spellman, 270 Country Club Drive, #22., commented on items #17 & 18 on the agenda, that Ms. Fesenmaier inappropriately charged monies. The documentation does not show anything inappropriate and is inaccurate. The Council when they approved the 2009 budget set aside the consulting services.

Spyro Condos, 1760 Hillcrest Drive, speaking on #17 & 18 reiterated Mr Spellman who authorized the expenditure and who signed the check, he also questioned item #18 asking if they have a policy that alderman can't call for information from outside firms.

Terri O'Neill, 954 George Street, commented on items #17 and #18. He felt they were vicious attacks against Alderman Fesenmaier. He further questioned the Mayor's position on the Library Board and his authority to oversee their expenses. The Mayor is making his own charges and accuses people by name. It is a misuse of his authority and it should stop.

Bill Cousino, 302 Maxwell St., commented he is not in alliance with anyone. He talks to everyone, when are we going to start taking control of the spending that is going on. He would like everyone to grow up. He will eat anywhere or talk to anyone he wishes. He further questioned the vicious circle of approvals for this web site expense. Alderman Fesenmaier spearheaded the web site and wondered when are we going to take control when this spending is going to stop.

Sturgis Taggart, 129 Curtis Street, commented on item #6 that comments from the public is not the place for politicking. He further commented on the Janesville Gazette reported there were comments about hiring an outside firm to inspect the books further. He asked for them not to spend additional tax money on another outside auditor.

Re-consider business from previous meeting

Krause/Krohn motion to put the Green Ribbon Committee denial of funding discussion and options. Motion carried 6 to 1.

Acknowledgement of Correspondence. None.

Presentation of the Mayor's Holiday Decoration Awards by the Lake Geneva Beautification Committee

Grace Ecklund, President of the Beautification Committee along with Barb Phillips, Marcie Holman, Amanda Lizenby, Jim Crothers, and Dennis Jordan. They have ten members total. They do a Landscape Award in the Summer time and a Holiday Award in the Winter time.

They further presented awards in two residential categories and one commercial category.

First Reading of Ordinance 10-01 a Zoning Map Amendment from Peller Investment Group to rezone a parcel of land located along the west side of Highway 12 north of Highway 50 and south of Sheridan Springs Road more precisely identified as Tax Key ZYUP 00194. (Administrator Jordan) Administrator Jordan noted that the applicant has asked for this item to be continued until after a family conference on Tuesday or Wednesday. They will communicate the outcome. Krause/Marsala motion to postpone until the next meeting. Unanimously carried.

Discussion/Recommendation regarding proposed assessment agreement between the City of Lake Geneva and Peller Investments, LLC. (Administrator Jordan) Acceptance of Dedication of property owned by Peller Investments for the Edwards Boulevard Extension. (Administrator Jordan)

Roehrer/Marsala motion to continue until the next meeting. Unanimously carried.

Resolution 10-R10 a Resolution to create a budget in the Impact Fee Fund for \$23,000 to purchase shelving units for media and shelving for the children's picture book room. 13A Krause/Roehrer motion to table to 3/22. U. Car.

Krause/Roehrer motion to table. Unanimously carried.

Request from Andrew Fritz, Owner of the Baker House, for an extension of the licensed premise for 327 Wrigley Drive to reflect the new conditional use of outdoor dining and alcoholic beverage consumption.

Krause/Marsala motion to approve. Alderman Tolar asked what area is being discussed. Alderman Krause said it is the fenced in lawn area in the front that was used for the previous owner. Alderman Roehrer confirmed it is no different that the previous owner. Unanimously carried.

Request from Ken Wenz, Agent of Bistro 220, for an extension of the licensed premise for 220 Cook Street to reflect use of the entire building for alcohol consumption.

Krause/Roehrer motion to deny. Roll Call: "Yes" Alderman Tolar, Roehrer, Fesenmaier, "No" Alderman Krohn, Krause, Mott, Marsala. Motion fails 4-3.

Marsala/Mott motion to approve. Alderman Roehrer noted that she is opposed because of the public comments made from the neighbors. Alderman Tolar noted that when they first asked to have this restaurant they stressed they were not interested in a liquor license and now after they got the approval, they wanted to have a liquor license. It isn't right. Roll Call: "Yes" Alderman Krohn, Krause, Mott, Marsala "No" Alderman Tolar, Roehrer, Fesenmaier. Motion carried 4-3.

Street Use Permit Application, and Park Board Application filed by Michael Garrison of Breakaway Event Productions, LLC for the International Cycling Classic to be held on July 14, 2010 from 8AM until 8PM with staff recommendations. *(Park Board Application was forwarded with no recommendation)*

Roehrer/Fesenmaier motion to approve pending an agreed upon compensation for all expenses incurred by the City be covered along with permit fees. Alderman Krause confirmed he would like to make sure that along with any need for ambulance or fire need is addressed. Alderman Mott noted that Council should look at this as a positive event and as long as the safety issue is taken care of. Unanimously carried.

Massage Establishment License for Martha Doolittle, Healing Muscle Therapies, at 201 Broad Street, Suite 1D. Krause/ Roehrer motion to approve. Unanimously carried.

Taxi Cab Driver License application for Steven Retzlaff, 307 Tyrrell Ct., Delavan. (recommended for denial) Krause/Roehrer motion to deny. Alderman Mott questioned the reason. Alderman Krause noted the Police Chief had made that recommendation. Unanimously carried.

Sending Walworth County a letter asking them to consider an alternative to 100% salt on County Highways. *(Sent with no recommendation)*

Fesenmaier/Roehrer to have City Administrator to draft a letter to the county asking them to look at their policy on salt application on County roads. Fesenmaier said our use is governed by ordinance and is about the best, and would like County to look at their practices. Alderman Tolar said we need to go to surrounding communities. Alderman Fesenmaier felt Lake Geneva is setting the example. Motion carried. Alderman Tolar opposed.

Vacation Schedule for Exempt Employees of 20 years or more.

Marsala/Roehrer motion to approve a fifth week of vacation for 20 years of service for exempt employees. Unanimously carried.

Renewal of commercial slips and buoys for Marina Bay, Lake Geneva Boat Lines, and Gage Marine for one year with a 0% increase.

Marsala/Roehrer motion to approve.

Alderman Marsala agreed it is difficult for a business to operate on a one year lease.

Alderman Krohn thought it was a 3 year lease; Marsala said it was not.

Alderman Krause agreed a one-year lease is not the way to go.

Alderman Roehrer said she voted this way because for some time we have considered taking back these buoys and felt this is the time.

Alderman Marsala said they had several options, including a 3-year lease with 0% increase the first year and increases in second and third year, 3% taking the slips back.

Alderman Tolar said it has been the intent for the city to take over these buoys, but if we aren't, maybe we should take back to committee.

Alderman Roehrer said our number of Moorings need to stay the same.

Alderman Krause felt it makes more sense at every level to have a three-year lease.

Voice Vote: Unanimously Failed.

Tolar/Krause motion to send it back to Piers, Harbors and Lakefront Committee. Unanimously carried.

West End and Lagoon Slip and Buoy Rates for 2010 each a one year lease at 0%.

Alderman Marsala pointed out that we have raised their rates over the last few years.

Marsala/Mott motion to hold the West End and Lagoon Slip and Buoy Rates for 2010 each to a one year lease at 0%.

Motion carried. Alderman Fesenmaier voted no. Alderman Krause abstained.

Discussion/Recommendation on unauthorized and improper expenditures by the Communications Committee Alderman Fesenmaier Chairman. (Mayor Chesen)

Mayor Chesen referred to the packet given out at the last meeting. He noted that no one seems to get the point he is trying to make which is "mistakes happen". He pointed out that in the Janesville Gazette Alderman Fesenmaier made allegations and the headlines states funds mismanagement and mishandling of funds by City personnel. No money was approved in 2009 or 2010 for the web site. 21 hours of additional time was approved to work on the web site. This is no different than any other wild accusations made by this Council against staff the past two years. Did Fes do this intentionally defraud and to hurt the committee. He stated no. Just as the referendum to extend Edwards Boulevard was approved by the Voters and yet mishandling allegations arise because the Council voted 5-2 to purchase. Yet allegations arise if that is the proper quorum for that vote. It is in the best interest of the City. There is no intent to defraud. He felt he never got a chance to provide his proof because his special prosecutor funding was never approved. He asked to stop this nonsense and asked "can't we all just get along and get over it".

Discussion/Recommendation on unauthorized and improper expenditures by Alderman Fesenmaier in reference to a request for an audit of Park Impact Fees. (Mayor Chesen)

Mayor Chesen stated that Alderman cannot enter us into agreements with outside companies. He requested they just simply ask staff their questions first. He further noted he has sent memos out regarding this issue before. He asked them to take these questions to the City Administrator.

Alderman Fesenmaier said the question was actually placed to the City Planner and was not an audit of park impact fees but a question of whether they can be used to purchase park benches. She noted that in the past she has emailed or called Vandewalle and never been billed. She didn't know they were being billed. The bill didn't arrive until after she mentioned it at a public meeting. She suspects her question wasn't going to be billed originally.

Mayor Chesen noted the policy is in writing, if you have a question, ask staff. He noted that she should have asked if they were going to charge before she asked for the service. If you don't like the answer from staff, bring it to Council to address. Did Alderman Fesenmaier abuse the policy that she also accused staff of, yes. That is the point he is making and asked to stop the micromanaging.

Alderman Roehrer asked for a copy of the policy he is referring for. She noted the Mayor doesn't set the Policy and wanted to see it in writing.

Alderman Marsala said this has been ongoing but no one has done anything on purpose. He asked what is the bottom line. What is trying to be accomplished. We all make mistakes, but the intent is not to do harm. He is familiar with the process and he doesn't know if it is an ordinance but he knows if he has a question that he has a process to follow. We spend more time bickering over little things than getting things done. He knows that Barney, Diana, or other staff are constantly being badgered, and when the same question is being asked to three different staff members within hours of each other, and Council is wondering why things aren't getting done. It is a simple procedure to follow. If you aren't satisfied with the answer then bring it to the Council to review.

Presentation of Accounts

Krause/Roehrer motion to approve Prepaid Bills in the amount of \$8,554.78. Roll Call: "Yes" Alderman Krohn, Tolar, Krause, Roehrer, Mott, Marsala, Fesenmaier. Unanimously carried.

Krause/Roehrer motion to approve Regular Bills in the amount of \$144,701.54. Roll Call: "Yes" Alderman Krohn, Tolar, Krause, Roehrer, Mott, Marsala, Fesenmaier. Unanimously carried.

Appointments to Committees, Commission & Boards by Mayor Chesen. None.

Roehrer/Marsala motion to adjourn at 8:26pm. Unanimously carried.

/s/ Diana Dykstra, City Clerk

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE COMMON COUNCIL

SPECIAL CITY COUNCIL MEETING
FRIDAY, MARCH 12, 2010 – 4:00 PM
COUNCIL CHAMBERS, CITY HALL

Mayor Chesen calls the meeting to order

Roll Call: Alderman Tolar, Krause, Roehrer, Mott, Marsala, and Fesenmaier, Clerk Dykstra, Mayor Chesen, Attorney Draper, and Administrator Jordan. Absent: Alderman Krohn.

Marsala/Mott motion to discuss the Zoning Map Amendment, the proposed assessment agreement, and the dedication together. Alderman Fesenmaier confirmed it would be voted on individually. Unanimously carried.

First Reading of Ordinance 10-01 a Zoning Map Amendment from Peller Investment Group to rezone a parcel of land located along the west side of Highway 12 north of Highway 50 and south of Sheridan Springs Road more precisely identified as Tax Key ZYUP 00194. (Administrator Jordan) (postponed on 3/8/10)

Discussion/Recommendation regarding proposed assessment agreement between the City of Lake Geneva and Peller Investments, LLC. (Administrator Jordan) (Continued on 3/8/10)

Acceptance of Dedication of property owned by Peller Investments for the Edwards Boulevard Extension. (Administrator Jordan) (Continued on 3/8/10)

City Administrator noted the Ordinance went through Planning Commission and was recommended for approval. The second item is the proposed assessment agreement and noted there were a few word changes. He noted that there were some concerns addressed to him from Alderman that the property to the east the City would allow water and sewer if it were annexed. He noted exactly that is a Council decision that if the Council votes to annex, then they would be required to hook up. It isn't in conflict, it is a Council decision.

Alderman Roehrer noted she had a problem with the wording. She felt you are giving them permission to connect to something that is across Hwy. 12 and wondered who is going to pay for that to connect and extend that sewer.

Attorney Draper noted that language neither helps nor hurts. Before any of this the Council would have to agree to annex. This isn't an agreement to annex. If the City agrees to annex, they will have the ability to connect.

Alderman Roehrer motion to remove section 5.02. No second was made.

Alderman Tolar noted the water line is already on the other side.

Alderman Fesenmaier stated it clouds the issue and would like to see it come out. She further noted that no amending motion can be made until a main motion is made.

Mayor Chesen felt it was clear that the owner is also the owner of another piece of property and if and when they annex to the City they are allowed to hook up.

Alderman Roehrer felt the word "consideration" was giving something to get something.

Alderman Tolar noted that the Utility Commission decides if they get water and sewer not the City.

Alderman Roehrer noted that is another reason to leave that language out.

Administrator Jordan continued that they are dedicating the land by Quit Claim deed the City needs for Edwards Boulevard.

Alderman Fesenmaier noted she has concerns on the word "nominal" and would like it changed to "usual or customary"

Alderman Roehrer expressed her concern with 4.01 with no ending time. She would like to see an addition of 10 years placed on that agreement to be paid in full.

Alderman Fesenmaier questioned what fund would the assessment be repaid to.

Alderman Mott agreed with 10 years and wanted to continue with the Administrator's comments.

Administrator Jordan noted this is a good agreement from both sides. There is 35,000 cyds. used for fill and save on the City cost for trucking fees. It will require DNR permits for the filling issues.

Tolar/Krause motion to suspend the rules and have the second reading of **Ordinance 10-01**. Unanimously carried.

Marsala/Tolar motion to approve **Ordinance 10-01** a Zoning Map Amendment from Peller Investment Group to rezone a parcel of land located along the west side of Highway 12 north of Highway 50 and south of Sheridan Springs Road more precisely identified as Tax Key ZYUP 00194, contingent upon approval of the assessment

agreement, dedication of property are also acceptable including staff recommendations and constructive receipt of the dedication. Unanimously carried.

Roerher/Marsala motion to approve proposed assessment agreement between the City of Lake Geneva and Peller Investments, LLC.

Roerher/Fesenmaier motion to amend to strike section 5.02.

Alderman Krause questioned the affect of this.

Alderman Fesenmaier felt strongly they shouldn't bind the actions to items outside of the contract.

Alderman Marsala noted the City can't give permission for something they can't give.

Fesenmaier/Roerher motion to call the question. Unanimously carried.

On Amendment: Unanimously carried.

Roerher/Mott motion to add the time frame to paragraph 4.01 of 10 years from date of approval of agreement.

Alderman Fesenmaier confirmed she would like to know where the assessment revenue goes.

Unanimously carried.

Roerher/Fesenmaier motion to change the word "nominal" to "Usual and Customary"

Unanimously carried.

On Original Motion as amended: Unanimously carried.

Krause/Roerher motion to approve the Dedication of property owned by Peller Investments for the Edwards Boulevard Extension. Unanimously carried.

Approval of Bid from Reesman's Excavating & Grading Inc in the amount of \$2,010,514 for the Edwards Boulevard Extension with no contingencies regarding the Peller Investment Group property.

Tolar/Roerher motion to approve. Attorney Draper explained if there is agreement they would move forward and if not they can still approve and move forward with eminent domain.

Unanimously carried.

Discussion/Possible action regarding eminent domain of land located along the west side of Highway 12 north of Highway 50 and south of Sheridan Springs Road more precisely identified as Tax Key ZYUP 00194 (Peller Investments, LLC)

Roerher/Fesenmaier motion to approve in the event they are unable to come to agreement.

Administrator Jordan noted that by Monday they should know. They will place on the next agenda an update on the Edwards Boulevard Project.

Unanimously carried.

Krause/Roerher motion to Adjourn at 4:51pm. Unanimously carried.

/s/ Diana Dykstra, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVE BY THE COMMON COUNCIL

Resolution 10-R64 for the Creation of non-lapsing designated fund balance accounts for the Police State Seizures and the 1033 Program.

Krause/Marsala motion to approve. Motion carried. Alderman Fesenmaier votes no.

*** Request from Ad Hoc Green Ribbon Committee to authorize an appraisal of Hillmoor not to exceed \$25,000. ***

Krause/Tolar motion to deny.

Alderman Fesenmaier questioned the listing on the agenda as an appraisal only and not two separate items.

Attorney Draper doesn't believe it needs to be split up in two to vote on it.

Alderman Roehrer commented in light of Mr. Keefe's comments she will change her vote.

Alderman Krause noted he would like to know the price breakdown of the items.

Administrator Jordan noted that at the meeting they had a general discussion about a dollar amount that might encompass both the feasibility study and the appraisal. They thought the appraisal might be \$2-5,000. But they didn't talk about them separately and they sent it as a package to the Council.

Alderman Fesenmaier noted there is a proposal for a market analysis on page 3 showing it is \$15,000 for that service.

Alderman Mott noted that most of his concern is in the calls he has gotten in his district, which do not want the City to pay for this. The appraisal generally should be done by the people who are interested in purchasing it.

Alderman Tolar noted it would be good to know if the citizens want to own this before they go forward.

Fesenmaier/Roehrer motion to break the original motion into two separate motions and amend to have this broken out for appraisal at \$5,000 and Market Analysis for \$15,000.

Administrator Jordan noted this would normally go out for professional quotes. It does not reach the threshold for public bids, but you would call three or four firms and get quotes and make a selection from them. The same thing for the appraisal.

Alderman Marsala noted his concerns on this study are focused on the golf course and he would like to see more information on what it would take to make this golf course playable. There isn't enough data.

Alderman Krause noted that he thought this committee would come with some free thoughts and not that price tag of \$25,000. He didn't realize that cost would be involved to get that information. He doesn't think it is that expensive to get the appraisal maybe between \$3-5,000 but then again what purpose would that appraisal serve.

Administrator Jordan noted that there is money available to buy land either as a conservancy or park land. He did speak with them but he would think that land would be about \$6-10,000 an acre and its 30 acres and TIF could be the match.

Alderman Mott asked if this could be a referendum to know how the voters feel and felt he would like to see that. It is unfortunate it can't be on the April Ballot.

Alderman Krause stated he would like to see them come back with an estimate on the cost of just the appraisal before the Council votes on it, along with the grants that are available.

Alderman Roehrer noted there is a project in TIF 4 to do a trail and finishing that trail through there would be great.

Mayor Chesen commented that when they ask Committees to do work they have to imagine there would be some expense. This is an important issue for the City. Kennedy funding has made it very clear this project is low on their priority. It could be five years before they pay any attention to this property. It is not acceptable to the City and we will be cutting their grass to the tune of \$1,500 per week and whatever can be done to move this process along. But a project like this needs to go through the proper channels and sent out for professional proposals and follow the purchasing process.

Roll Call: "Yes" Alderman Fesenmaier, Krause, and Roehrer "No" Alderman Krohn, Tolar, Mott, and Marsala.

Motion fails 4-3.

On Original Motion to deny. Motion carried Unanimously.

Class B Fermented Malt Beverage License and Class C Wine License Application from Thomas and Lori Hartz d/b/a Simple, 525 Broad Street, Lake Geneva, Thomas Hartz, Agent.

Krause/Marsala motion to approve. Unanimously carried.

Bid from Reesman's Excavating & Grading Inc in the amount of \$2,010,514 for the Edwards Boulevard Extension.

Krause/Marsala motion to approve contingent on the Peller property approval.

Roll Call: "Yes" Alderman Fesenmaier, Krohn, Tolar, Krause, Roehrer, Mott, and Marsala. Unanimously carried.

CITY OF LAKE GENEVA

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DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: MAYOR & COMMON COUNCIL

DEJ **FROM: CITY ADMINISTRATOR**

DATE: MARCH 22, 2010

RE: TIF AMENDMENT

Background: The Joint Review Board met on Wednesday March 10, 2010, and voted by a 3-2 vote, to pass Amendment #3 to the TIF #4 project plan. All that remains is final state approval. All pertinent documents have been submitted to the Department of Revenue and the City should receive approval within the next thirty days. A copy of the last meeting's minutes is attached.

Recommendation: No action necessary.

JOINT REVIEW BOARD

MINUTES OF March 10, 2009 MEETING

The members of the Joint Review Board met in Room 2A on the second floor of the Lake Geneva City Hall on the above date at 3:00 pm. In attendance were:

Jessica Lanser - Walworth County
Marc Zlevor - Gateway Technical College
Warren Flitcroft - Lake Geneva Schools
Gary Milliette - Citizen Representative
Dennis Jordan - City of Lake Geneva

Others in attendance were:

Ed Yaeger
Jim Connors
Alderson Penny Roehrer
Peg Pollitt
Susan Hoeft of Vandewalle and Assoc. by Conference Call
Mayor Bill Chesen

The meeting began with Susan Hoeft of Vandewalle and Associates giving an overview of the Amendment and the changes proposed by the Ad Hoc Committee and the Common Council. County representative Jessica Lanser asked if the 15% rule would apply to projects that had no money earmarked for that respective project. After much discussion, Hoeft stated that if the Council decided to do a project that showed no funding, that project would have to come back through a formal Amendment to the Joint Review Board. Also, if a funded project is projected to go over the budgeted amount by over 15%, that project would have to go through the Amendment process and come back to the Joint Review Board. Citizen Representative Gary Milliette questioned if the "but for" clause was being met. Ms. Hoeft stated she believed it was being met. He also wanted to limit the time the TIF could remain open. Ms. Hoeft stated that there is no statutory closing language regarding TIF's. She stated the Joint Review Board must adhere to the three main criteria in making their decision as stated in the Wisconsin Statutes. School Representative Flitcroft stated that the school could not vote for the Amendment unless

there was a time limit placed on the TIF's closure. After much discussion, and each member stating their position on the Amendment, a vote was taken.

Zlevor made a motion to approve Amendment #3 for TIF #4, seconded by Lanser. A roll call was taken with the following results:

Zlevor	- Yes
Lanser	- Yes
Milliette	- No
Flitcroft	- No
Jordan	- Yes

The motion passed 3 to 2.

With no other business before the Board, Zlevor made a motion to adjourn, seconded by Lanser. Passed unanimously.

Meeting adjourned at 4:03 pm..

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DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: MAYOR & COMMON COUNCIL

DEJ **FROM: CITY ADMINISTRATOR**

DATE: MARCH 22, 2010

RE: UPDATE ON PELLER PROPERTY

Background: The Peller Family Trust, through their attorneys, notified the City that they do not want to enter into an agreement with the City for the right-of-way for the Edwards Boulevard extension. Their decision had nothing to do with the changes the City Council proposed. Their attorneys stated that the family would work with the City to expedite the Eminent Domain proceedings. The City is preparing a jurisdictional offer to submit to the property owners. The Peller's attorneys have asked that the City include the pond area with the road right-of-way. Staff will meet with the appraiser to incorporate that into the appraisal. As soon as that is completed, staff will be meeting with the Peller attorneys to expedite this as soon as possible.

Recommendation: No action necessary.

RESOLUTION NO: 10-R10

WHEREAS, the Common Council approved the 2010 Budget for the City of Lake Geneva but did not budget for expenditures in the Impact Fees Fund, and

WHEREAS, the Library Board is requesting funding not to exceed \$23,000 from Library Impact Fees to remodel the Circulation Desk, purchase shelving units for media, and purchase shelving in Children's Picture Book Room, and

WHEREAS, the Fund Balance for the Library Impact Fees is in excess of \$100,000 and a portion could be used to fund these expenditures;

BE IT THEREFORE RESOLVED, that the Common Council adopt a budget amendment creating a Budget in the Impact Fees Fund as follows:

Increase Acct # 45 00-00 4910, Application of Prior Years Approp, by \$23,000.00, and
Increase Acct # 45 99-00 5960, Library Impact Expenditures, by \$23,000.00.

Adopted this 8th day of March, 2010.

APPROVED:

William P. Chesen, Mayor

ATTEST:

Diana Dykstra, City Clerk

Tabled 3/8/10

**Lake Geneva Public Library
Proposed Impact Fees Projects
February 26, 2010**

At this time, the Board of Trustees of the Lake Geneva Public Library requests that funding, not to exceed \$23,000 from library impact fees, be established in an account to purchase additional shelving units for the library collection and to fund the February 2010 remodel of the Circulation Desk.

In summary, the Library Board requests the application of library impact fees funds for the following:

Circulation Desk remodel February 2010
\$1,995
Shelving in Children's Picture Book Room
\$15,462
Shelving unit for media
\$4,500
TOTAL
\$21,957

The February 2010 remodel of the Circulation Desk was urgent and prompted by a significant wave of thefts of dvd's and compact discs during December and January. The Library lost check-outs of materials daily between the time the thefts were discovered until the time the project was completed. The number of check-outs determines county reimbursements. A decline in check-outs results in a loss of operating revenues for the Library. The project created shelving space behind the Circulation Desk so that patrons must now request dvd discs for check-out from the Circulation staff instead of having open shelving access.

To facilitate the project in a timely manner, the \$1,995 cost was paid out of the Library's Building Repair and Maintenance account. The Library Board requests that the funding be transferred from the 2010 operating budget to an impact fees application because the nature of the project qualifies it as an impact fees project.

The need for shelving in the Picture Book Room and for media is clear and in compliance with the application of

impact fees to fund projects generated by a growing population. Based on calculations from the Lakeshores Library System reported in 2008, the Lake Geneva Library service population has grown to 18,064. A growing service population requires increased materials in order to meet the State of Wisconsin Department of Public Instruction collection size standards. Meeting the demand for materials helps secure more funding from the State which contributes to the Library's operating budget. To fulfill the demand for more materials from the growing service population requires increased shelving to accommodate a collection of materials that serves the size of the population.

Applying library impact fees toward expanded shelving and protection of existing materials helps achieve State of Wisconsin standards for collection size and materials check-outs. It is an investment with a good return because increased shelving accommodates the demand for more materials which helps secure more funding from Walworth County.

RESOLUTION NO: 10-R11

WHEREAS, the Common Council approved the 2010 Budget for the City of Lake Geneva, and

WHEREAS, the operating budget included a contingency fund for unforeseen expenses, which had an original budget of \$50,000.00,

WHEREAS, the Council wishes to fund turnout gear for the Fire Department with contingency funds in the amount of \$9,000.00,

BE IT THEREFORE RESOLVED, that the Common Council adopt a budget amendment allowing for a transfer in the 2010 Operating Budget within the General Fund as follows:

Decrease Acct # 11-10-00-5780, Contingency Account, by \$9,000, and
Increase Acct # 41-22-00-9056, Protective Fire Clothing, by \$9,000.

Adopted this 22nd day of March, 2010.

APPROVED:

William Chesen, Mayor

ATTEST:

Diana Dykstra, City Clerk

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DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: MAYOR & COMMON COUNCIL

DEJ **FROM: CITY ADMINISTRATOR**

DATE: MARCH 22, 2010

RE: PURCHASE OF TURNOUT GEAR

Background: Attached is an e-mail I received from Chief Connelly regarding damaged turnout gear as a result of the recent fire in Delevan. As his memo states, several sets of gear were damaged and need to be replaced and insurance claims have been submitted. However, this occurrence has necessitated firefighters sharing gear with one another. He also states that it would be prudent to have a couple of sets of gear in reserve so when any are damaged in a fire, the department will have enough to respond to another emergency until the damaged sets are repaired or replaced. Staff is recommending transferring \$9,000 from the Contingency account to Fire Department Uniforms account.

Recommendation: Approve Resolution requesting that \$9,000 be transferred from contingency account to Fire Department Clothing account.

RESOLUTION NO. 10-R12

PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENTS POWERS UNDER SECTION 66.0703, WISCONSIN STATUTES, FOR IMPROVEMENTS IN THE CITY OF LAKE GENEVA RELATED TO THE PROPOSED SHORE ACRES WATER MAIN AND SANITARY SEWER PROJECT

The City Council of the City of Lake Geneva, Walworth County, Wisconsin, resolves as follows:

1. The City Council hereby declares its intention to exercise its police power under § 66.0703, Wisconsin Statutes, to levy special assessments upon properties within the following Assessment District for benefits conferred upon such properties including, but not limited to, sanitary sewer, and appurtenances thereto.

Assessment District

The Assessment District includes the following parcels, which are listed below and generally depicted on the attached **Exhibit A:**

Basilios E. Manousos
Theodora Manousos
1121 S. Lakeshore Dr.
Lake Geneva, WI 53147
7916 W. Bryn Mawr Ave
Chicago, IL 60631
ZLP00001D

Megan Kathleen McKay
1121 S. Lake Shore Dr.
Lake Geneva, WI 53147
5955 N. Kolmar Ave.
Chicago, IL 60646
ZLP 00001

Scott A. Koeppen
1121 S. Lakeshore Dr. #5
Lake Geneva, WI 53147
ZLP 00001E

David & Donna Klassy
1121 S. Lakeshore Dr.
Lake Geneva, WI 53147
ZLP 00001F

Bette H. Dorge Trust
1112 Grandview Lane
Lake Forest, IL 60045
ZA400400001

Basilios E. Manousos
Theodora Manousos
1121 S. Lakeshore Dr.
Lake Geneva, WI 53147
7916 W. Bryn Mawr Ave
Chicago, IL 60631
ZA72700001

2. The City Council determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the City and its inhabitants.
3. The total amount assessed against the Assessment District shall not exceed the total cost of the improvements, including costs as set forth in §66.0703(2), Wisconsin Statutes.
4. The assessment against any parcel may be paid in a single payment or in a series of annual installments, the number of which will be determined after the public hearing on the proposed assessments.
5. The City Engineer is directed to prepare a report consisting of:
 - a. Preliminary plans and specifications for said improvements.
 - b. An estimate of the entire cost of the proposed improvements.
 - c. Schedule of proposed assessments.
 - d. A statement that the properties against which the assessments are proposed are benefited.

Upon completing such report, the City engineer is directed to file a copy thereof in the City Clerk's office for public inspection.

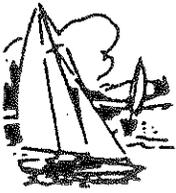
6. Upon receiving the report of the City Engineer, the City Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, the time and place at which the report may be inspected, and the time and place of the public hearing on the matter contained in the preliminary resolution and report. This notice shall be published as a Class I notice under Ch. 985, Wis. Stats., and a copy shall be mailed at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.

Adopted by the City Council of the City of Lake Geneva, Walworth County, Wisconsin, this ____ day of _____, 2010.

CITY OF LAKE GENEVA

By: _____
William Chesen, Mayor

Attest: _____
Diana Dykstra, Clerk



LAKE GENEVA UTILITY COMMISSION

Diana

Daniel S. Winkler, P.E.
Director of Public Works & Utilities



Birdell Brellenthin
Utility Commission President

Kent Wiedenhoeff
Water Superintendent

Scott Tesmer
Wastewater Superintendent

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

February 5, 2010

Shore Acres Resident

Subject: Shore Acres Water Main & Sanitary Improvement Project
Final Design Plan & Assessment Cost Estimate

Dear Resident:

The Utility Commission has proceeded with the above subject petitioned water and sewer project for your subdivision. We are pleased to say we now have the design plan, a construction estimate, and preliminary assessment roll. So as part of the ongoing communication with the residents, I am forwarding all of these items to the six (6) properties involved in the project for your comments.

Shore Acres is presently served by municipal water and each home has its own septic system. Your water, however, passes through the front house which has a single meter. The water bill is ultimately split between the properties by some formula. Over the years there have been on again and off again discussions regarding running in public sanitary sewer and straightening out noncompliant water service situation. Last fall these discussions evolved into submission of a petition by the majority of property owners for a sanitary sewer assessment project. At that point the Commission moved your project forward.

We recognize you have many, many questions about the project. We will try to ask and answer the most common questions one at a time. I am available by phone, appointment or email to answer any additional questions anyone may have. The most common questions and answers appear as follow:

Who has authority and responsibility over the sanitary sewer and water systems in the City and this project? And what kind of sewer rates are we to expect?

As you know, the Lake Geneva Utility Commission oversees both the water and sanitary sewer systems and production plants. They are your contacts and lead on the project. The City Council is involved to the extent that they must conduct the public hearings on the project and ultimately approve the final assessment roll. Since the area is currently served by water, you must be aware that our rates are \$1.38 per 748 gallons of water used plus \$12.60 quarterly fixed charge. Lake Geneva's rate for sewer is \$2.10 per 748 gallons of sewerage used plus there is a \$15.25 per quarterly fixed charge. A typical family's average quarterly sewer bill may run \$45 to \$60 or combined quarterly water/sewer bill of \$80 to \$100.

Most importantly, what will the project cost me?

Fortunately, the ground is such that we can provide sanitary sewer without the need for a new sewer lift station. The preliminary construction plan, estimate of cost, and preliminary assessment roll are included in this packet. *The total assessed cost for sanitary sewer main with service line stubs is \$54,000 or \$9,000 per participant.* This includes all contingencies and also factors in the favorable bidding climate we are now experiencing. Also, at the time you decide to hook up to the sanitary sewer service stub for your property, you will have to arrange and pay for a sewer contractor to extend the sewer lateral from the stub to where your sewer plumbing exits your house. The cost to do this will vary depending upon depth, distance, accessibility through the yard and to your crawl space or basement, or if you can intercept the sewer line after it exits the house toward your septic tank or field. *The cost to connect your sewer plumbing to the sanitary sewer stub could run from \$500 to \$1,500 or more depending upon discussed factors and whether or not you band together with neighbors to hook up using the same contractor.*

Since each home has existing water service, albeit nonconforming in nature, the consensus at the Commission is that you will not be assessed for the new proposed 6" water main with fire hydrant that is being extended into the subdivision. However, the water utility is regulated by the State of Wisconsin Public Service Commission. As part of our rate structure, *we must charge you \$725 for the water service line and shut-off valve extended to your property.* In addition, you or your plumber will be *charged \$67.07 including tax for a meter horn* to hold the water meter.

As a condition of the Commission financing 100% of the water main extension portion of the project (\$50,000 of the total project cost), all properties will be required to connect to their new water service line immediately following or in conjunction with the water main construction. The existing arrangement of everyone's water passing through the front house is a problem for you at times and a violation of our current regulations. The cost for each property to run your water service from your home's plumbing will depend upon the distance, any obstructions, accessibility to the plumbing, and other related factors. It is up to each of you to hire a plumber to make the final extension from the shut-off valve to the home's plumbing. *Cost for the water service connection work could range from \$500 to \$1,500 or more depending upon the discussed factors and whether or not you pool together to have one contractor do the work for everyone.* We would be more than willing to provide you with a list of experienced and qualified contractors upon request.

Are there any other costs?

The short answer is yes, there would be sewer and library impact fees charged in accordance with City Ordinance. *South Lakeshore Drive falls within the much less costly older area of Lake Geneva for 2010, thus your impact fees for sewer and library are \$2,529.* The breakdown is \$1,729 for sanitary sewer and \$800 for library. There may also be a minor Building Inspection Department fee for the private water and sanitary sewer lateral and any interior plumbing inspections.

Would you please summarize the costs for me and what is the timing for payments?

The total estimated costs for extending water and sewer service to all properties in Shore Acres and the timing of each are:

Water Lateral Charge:	\$725 (must be paid at time of project with hook-up).
Water Meter Horn:	\$67 (must be paid at time of project with hook-up).
Water Lateral from Shutoff to House:	\$500 - \$1,500 or more (paid by owner to private contractor at time of project).
Sanitary Sewer Assessment:	\$9,000 (may be deferred up to 10-years but accrues interest).
Sanitary Sewer Lateral from Stub to House:	\$500 - \$1,500 or more (paid by owner to private contractor within 10 years).
Impact Fees for Sanitary & Library:	\$2,529 (if sewer is connected in 2010. Increases 5% annually).
Building Permits & Meter Horn:	Check with Building Department at time of connection work.

To summarize, the **only costs to the owner that must be paid with the project are the costs involved with properly connecting the news water system (lateral \$725, meter horn \$67, and the homeowner's cost for their contractor to extend the 1" diameter water lateral from the shut-off to the house plumbing \$500 to \$1,500 +/-). Range is \$1,300 to \$2,300, and this cost cannot be deferred like the assessment).**

Sanitary sewer service costs include (the assessment of \$9,000, the homeowner's cost to extend the lateral from the sewer service lateral stub to the house waste piping \$500 to \$1,500 +/-, and the City impact fee charges for sewer and library of \$2,529). **Range for sanitary sewer is \$12,029 to \$13,029 and this cost can be deferred for up to 10 years to hook up with accrued interest).**

Total cost to put your home on both City water and sewer is estimated at \$13,329 to \$15,329. The project will be bid and final costs are dependent upon bids and the prices you get from your contractor. We don't anticipate our final costs to be outside of this range, and if the bids come in high, the majority will have a final say in whether or not the project proceeds.

At the outset of discussions regarding sewer service to your subdivision, the rough cost range given you has always been \$15,000 to \$20,000 per property. As we refined the number of potential participants (now at 6), project design and routing, and calculated costs using actual quantities, it appears that in this bidding environment pricing appears such that we may be able to get everyone connected to water and sewer and have fire protection available for less than the original lower end estimate for sewer alone.

With respect to timing, the earliest the project can begin is April of 2010 by the time the assessment roll is passed, project bid, final assessment calculated, all easements are obtained, and our contractor mobilizes. The project is not that large, so with any luck we could have our portion of the work done before Memorial Day. This schedule is optimistic and will depend upon the weather.

What would be the sanitary sewer assessment repayment terms again?

The sanitary assessment is estimated at this time at around \$9,000 per each of the 6 properties. The assessment may be paid in full upon completion of the project, may be paid over the first 5 years at 4% accrual annually, or deferred for up to 10 years at 5% accrual annually and then paid off at 5%. You may pay upfront or begin payments right away, but you do not have to connect up to the sanitary sewer for up to 10 years. After 10 years from completion of the project, the Commission will require you to hook up at that time in accordance with City Code.

The purpose of allowing the 10-year deferral to connect is it allows you our customers with functional septic systems or newer holding tanks to benefit for an extended period of time from either a functional septic system, or to amortize the capital cost of a newer holding tank or septic system.

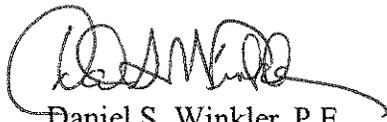
How does the process begin?

We have already begun the process with your petition and the Commission's hiring of our City Engineering firm to survey, design, develop an estimate of costs/assessment roll, and to draft needed easements. The next step is to send you this letter, the plan, and assessment information for review/comment. Simultaneously with that, we will be taking the project and assessment roll to our Public Works Committee this week for review. Ultimately, the assessment roll will appear before our Council at a public hearing. You will be notified of the date of the hearing and have an opportunity for comment for or against the project if you wish. At that point we hope to get Council approval of the assessment roll and then go to bid. The project is bid and final assessment roll tabulated and provided once again to Council for public input and final approval. Once the final roll is approved, we can award the project and begin construction.

As you can see, there is a lot of effort involved with bringing in water and sewer. Again, we think Memorial Day is doable if everything goes smoothly.

If anyone has any questions, please contact me anytime.

Sincerely,



Daniel S. Winkler, P.E.
Director of Public Works & Utilities

Cc: Burly Brellenthin & Members of the Utility Commission
Dennis Jordan
Sue Barker & Brett Biwer (Crispell)
Diana Dykstra
Cindy Borkhuis
File

REPORT OF ENGINEER ON
INSTALLATION AND ASSESSMENTS FOR
SHORE ACRES WATER MAIN & SANITARY
LAKE GENEVA UTILITY COMMISSION
CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN

PROJECT NO. R09-0015-104

I hereby submit my report on the assessments of Benefits and Damages for the sanitary sewer extension within the Shore Acres Water Main and Sanitary project.

This report consists of the following schedule attached hereto:

- SCHEDULE "A": PLANS AND SPECIFICATIONS.
- SCHEDULE "B": ESTIMATE OF COST OF PROPOSED IMPROVEMENTS.
- SCHEDULE "C": ESTIMATE OF BENEFITS AND DAMAGES AND NET BENEFITS AND DAMAGES AS TO EACH PARCEL OF PROPERTY AFFECTED. SUCH ESTIMATE HAS BEEN MADE FROM AN INSPECTION OF EACH PARCEL.
- SCHEDULE "D": VERIFICATION THAT THE PROPERTY AGAINST WHICH THE ASSESSMENTS ARE PROPOSED IS BENEFITED.

Respectfully submitted,

CRISPELL-SNYDER, INC.
CONSULTING ENGINEERS

Brett D. Biwer, P.E.
Project Manager

CRISPELL-SNYDER, INC.
Consulting Engineers

SCHEDULE "A"

SHORE ACRES WATER MAIN & SANITARY
LAKE GENEVA UTILITY COMMISSION
CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN

PROJECT NO. R09-0015-104

There is on file in the office of the Utility Commission, a set of plans covering the work to be done.

Said plans are hereby incorporated into this report to the same force and effect as though said plans were hereto attached.

Brett D. Biwer, P.E.
Project Manager

Schedule "B"
(Preliminary Cost Estimate)

Project Name: Shore Acres Water Main and Sanitary
Client: Lake Geneva Utility Commission
 City of Lake Geneva, Walworth County, WI

Project No: R09-0015-104
Date: 1/28/2010

No.	Qty.	Units	Item	Unit Price	Total
1	424	LF	8" Sanitary Sewer	\$ 75.00	\$ 31,800
2	15	VF	4' dia. Sanitary Manhole(2-units)	300.00	4,500
3	69	LF	4" Sanitary Lateral (6-units)	80.00	5,520
Subtotal					\$ 41,820
Contingencies					\$ 4,182
Eng., Legal, & Administrative					\$ 7,998
TOTAL					\$ 54,000

Sanitary Sewer Main & Lateral Assessment Rate

\$54,000

 6 units **\$9,000 per unit**

Crispell-Snyder, Inc.
Professional Consultants
*Lake Geneva * Racine * Germantown * Madison, Wisconsin*

Property Owner & Tax Number		Main Sewer & Lateral per Lump Sum \$9,000.00	Damages Awarded	Gross Assessment	Net Damages	Total Assessment
Basilios E. & Theodora Manousos 7916 W. Bryn Mawr Avenue Chicago, IL 60631 ZLP 00001D	A D E	\$9,000.00	0	\$9,000.00	0	\$9,000.00 \$0.00 \$0.00
Megan McKay 5955 N. Kolmar Avenue Chicago, IL 60646 ZLP 00001	A D E	\$9,000.00	0	\$9,000.00	0	\$9,000.00 \$0.00 \$0.00
Scott A. Koeppen 1121 S. Lakeshore Drive #5 Lake Geneva, WI 53147 ZLP 00001E	A D E	\$9,000.00	0	\$9,000.00	0	\$9,000.00 \$0.00 \$0.00
David & Donna Klassy 1121 S. Lakeshore Drive Lake Geneva, WI 53147 ZLP 00001F	A D E	\$9,000.00	0	\$9,000.00	0	\$9,000.00 \$0.00 \$0.00
Bette H. Dorge, Trust 1112 Grandview Lane Lake Forest, IL 60045 ZA 400400001	A D E	\$9,000.00	0	\$9,000.00	0	\$9,000.00 \$0.00 \$0.00
Basilios E. & Theodora Manousos 7916 W. Bryn Mawr Avenue Chicago, IL 60631 ZA 727000001	A D E	\$9,000.00	0	\$9,000.00	0	\$9,000.00 \$0.00 \$0.00
ASSESSABLE TOTALS						\$54,000.00
DEFERRED TOTALS						0.00
EXEMPT TOTALS						\$54,000.00 \$0.00 \$0.00

SCHEDULE "D"

SHORE ACRES WATER MAIN & SANITARY
LAKE GENEVA UTILITY COMMISSION
CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN

PROJECT NO. R09-0015-104

By this statement, let it be known that the property against which assessments are proposed is benefited.

Brett D. Biwer, P.E.
Project Manager

CRISPELL-SNYDER, INC.
Consulting Engineers

**AN ORDINANCE AMENDING ALCOHOL BEVERAGES
OF THE LAKE GENEVA MUNICIPAL CODE**

NOW THEREFORE, the Common Council of the City of Lake Geneva, Wisconsin does ordain as follows:

ORDINANCE NO. 10-02

1. The following portion of Chapter 2 of the Lake Geneva Code (Alcohol Beverages) is amended as follows:

Amend Section 6-53 Delinquent Taxes, Assessments and Claims by adding the following at the beginning of said provision:

No license shall be granted for any premises for which taxes, assessments or other claims of the city are delinquent and unpaid or to any person delinquent in payment of such claims to the city.

2. This ordinance shall take effect upon passage and publication as provided by law
3. Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____, 2010.

WILLIAM P. CHESEN, Mayor

Attest: _____
DIANA A. DYKSTRA, City Clerk

First Reading:
Second Reading:
Adoption:
Published:

**AN ORDINANCE AMENDING TRAFFIC AND VEHICLES
OF THE LAKE GENEVA MUNICIPAL CODE**

NOW THEREFORE, the Common Council of the City of Lake Geneva, Wisconsin does ordain as follows:

ORDINANCE NO. 10-03

1. The following portion of Chapter 74 of the Lake Geneva Code (Traffic and Vehicles) is amended as follows:

Renaming Section 74-206 to "U-Turns and Turns" and adding the following subsection "A. U-Turns" and leaving the current list of turns under a subsection called "B. Turns.":

- A. U-Turns. The operator of a vehicle shall not make a U-Turn upon a highway at any place designated in §346.33 Wis. Stat. The provisions of §346.33 Wis. Stats. are hereby adopted and incorporated herein by reference. The City Council by resolution shall designate intersections wherein U-turns are prohibited. Signs prohibiting U-turns will be posted at such intersections.

2. This ordinance shall take effect upon passage and publication as provided by law
3. Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____, 2010.

WILLIAM P. CHESEN, Mayor

Attest: _____
DIANA A. DYKSTRA, City Clerk

First Reading:
Second Reading:
Adoption:
Published:

**AN ORDINANCE AMENDING TRAFFIC AND VEHICLES
OF THE LAKE GENEVA MUNICIPAL CODE**

NOW THEREFORE, the Common Council of the City of Lake Geneva, Wisconsin does ordain as follows:

ORDINANCE NO. 10-04

1. The following portion of Chapter 74 of the Lake Geneva Code (Traffic and Vehicles) is amended as follows:

Strike ARTICLE V. SNOWMOBILES and replace with the following:

ARTICLE V. NEIGHBORHOOD ELECTRIC VEHICLES

Sec. 74-186 State statutes adopted.

"Neighborhood Electric Vehicle" ("NEV") means Neighborhood Electric Vehicle as defined in §340.01(36r) of the Wisconsin Statutes and currently registered and licensed by the Wisconsin Department of Transportation.

Sec. 74-187 Operations.

Individuals may operate an NEV on or across the following streets:

- (a) Any street within the jurisdictional limits of the City of Lake Geneva having a posted speed limit of 35 miles per hour or less that is not a part of the State Trunk Highway Network.
- (b) Any street within the jurisdictional limits of the City of Lake Geneva having a posted speed limit of 35 miles per hour or less that is a part of the State Trunk Highway Network:
 1. On State Highway 50, from Snake Road to Curtis Street.
 2. On State Highway 120, from Townline Road to Edwards Boulevard with the ability to cross State Highway 50 at that intersection.
- (c) A Neighborhood Electric Vehicle may be operated on any roadway that has a speed limit of 35 miles per hour or less within the boundaries of Big Foot Beach State Park for the purposes of official maintenance and operations to the State Park only.

Sec. 74-188 Regulation.

- (a) The operation of NEVs shall comply with all traffic statutes and ordinances applicable to vehicles traveling upon streets and highways in the City of Lake Geneva.

(b) Any person operating an NEV within the jurisdictional limits of City of Lake Geneva shall hold a valid Wisconsin Driver's license.

(c) Each person operating a Neighborhood Electric Vehicle on a public street in the City of Lake Geneva shall be granted all of the rights and be subject to all of the duties applicable to a driver of any motor vehicle in the State of Wisconsin, including maintaining insurance as required by State law, except as to the special regulations in this section and except as to those provisions which by their nature do not apply to the operation of a Neighborhood Electric Vehicle.

Sec. 74-189 Penalties.

(a) Any person who shall violate any Wisconsin traffic law in a Neighborhood Electric Vehicle may be issued a Uniform Traffic Citation and be subject to the penalties provided by the Uniform State Traffic Deposit Schedule.

(b) Any person who shall violate any provision of this Section in a Neighborhood Electric Vehicle may be issued a City of Lake Geneva citation.

2. This ordinance shall take effect upon passage and publication as provided by law

3. Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____, 2010.

WILLIAM P. CHESEN, Mayor

Attest: _____

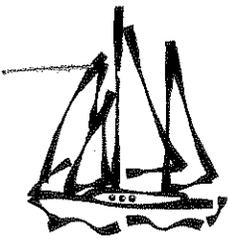
DIANA A. DYKSTRA, City Clerk

First Reading:

Second Reading:

Adoption:

Published:



APPLICATION FOR
STREET USE PERMIT
 CITY OF LAKE GENEVA, WISCONSIN

RECEIPT NO: _____
 TOTAL AMOUNT: _____
 DATE: _____

FEE DUE UPON APPLICATION, UP TO 2 DAYS \$20, MORE THAN 2 DAYS \$100

APPLICANT SHALL FURNISH A CERTIFICATE OF COMPREHENSIVE GENERAL LIABILITY INSURANCE WITH THE CITY. THIS APPLICATION SHALL BE ACCOMPANIED BY A PETITION DESIGNATING THE PROPOSED STREET AND TIME FOR SUCH USE BE SIGNED BY NOT LESS THAN 51% OF RESIDENTIAL OR COMMERCIAL ALONG THAT PORTION OF THE STREET.

FILL IN ALL BLANKS COMPLETELY.

APPLICANT (please print clearly)

Name	George F. Hennerley		
Name of Organization	Geneva Lake Chamber of Commerce		
Mailing Address	201 Wrigley Dr.		
City, State, Zip	Lake Geneva, WI 53147		
Phone	248-4416		
Event Chair	Name	Phone	
	George F. Hennerley	248-4416	
Event Title	Children's Christmas Parade		
Date of Event	Saturday, December 4, 2010		
Hours	Start	Terminate	
	4:00 p.m.	6:30 p.m.	
Brief Description and location of proposed street use	Hold a GREAT ELECTRIC CHILDREN'S CHRISTMAS PARADE - Map attached.		
Approximate Number of participants	Approximate Number	Basis for Estimate	
	50 Entries	10,000 spectators Last Year's Event	

Please Note: Park Reservations are applied for separately. All Requests should be made at least six weeks in advance.

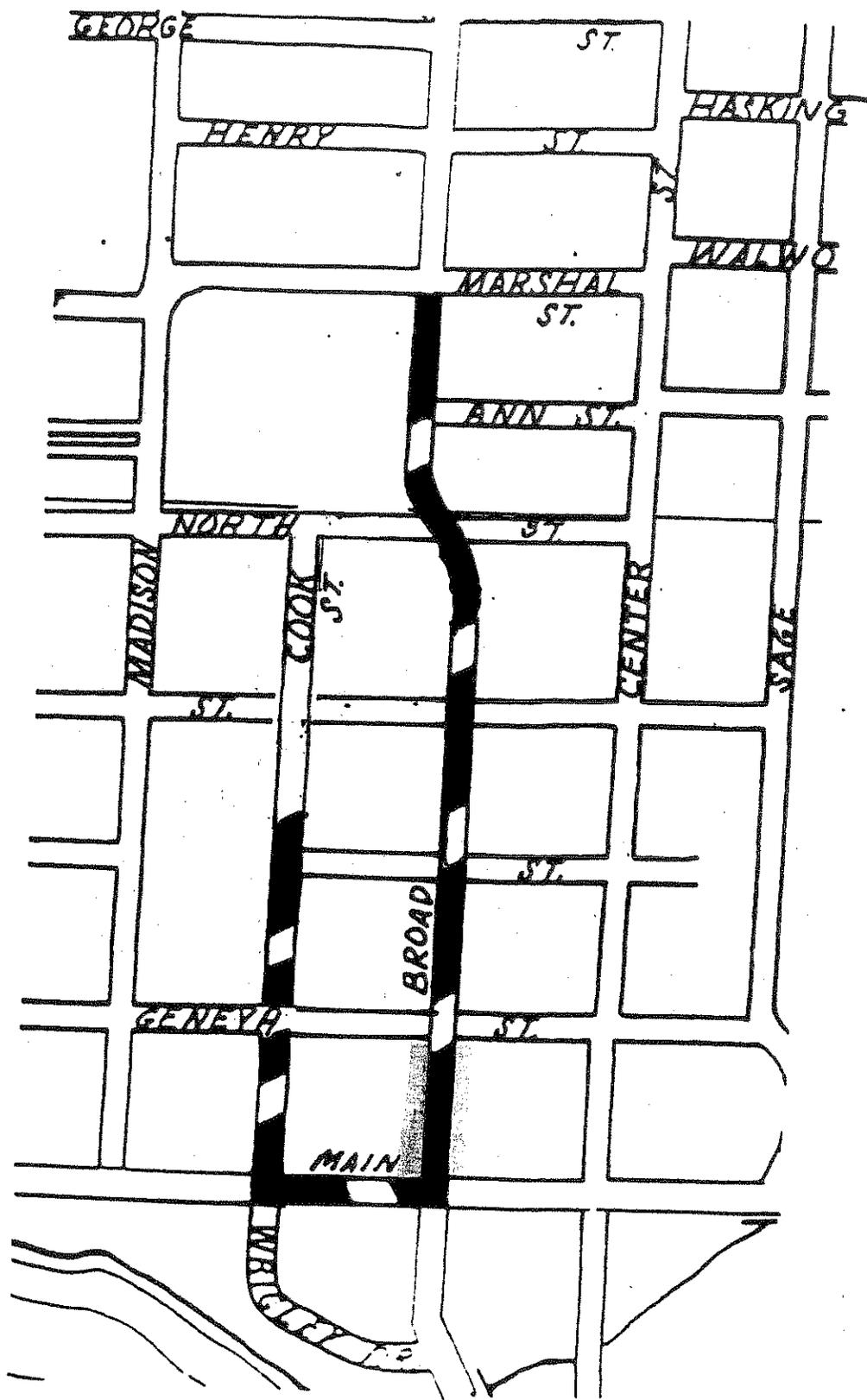
Date Filed with Clerk				
Police Chief Recommendation	Signature 			
Circle One	<input checked="" type="radio"/> Approve	<input type="radio"/> Deny	<input type="radio"/> Alternate Suggestion	
Copies Provided	Police Chief	Fire Chief	Street Superintendent	Parking Dept.

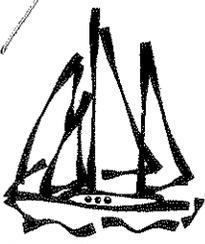
CONTACT: George Hennerley, 248-4416 office
215-1000 day of event

**CHRISTMAS PARADE
SATURDAY, DECEMBER 4, 2010**

1. Parade route attached in back.
2. Request no parking on 2 blocks of Marshall and 2 blocks of Henry, East and West of Williams St., after 1:00 p.m., day of parade, to 7:00 p.m. If granted the Chamber would erect and remove no parking signs on the day of the event.
3. Request no Parking, 200 block of Broad Street, from 4:00 p.m. to 6:30 p.m. (as in previous years.).
4. Civil Air Patrol personnel will handle crowd control downtown, 200 block of Broad and 800 block of Main Streets.
5. Entries may include horses and dogs. If any additional conditions are required, please advise.

PARADE ROUTE





APPLICATION FOR
STREET USE PERMIT
 CITY OF LAKE GENEVA, WISCONSIN

RECEIPT NO: _____
 TOTAL AMOUNT: _____
 DATE: _____

FEE DUE UPON APPLICATION, UP TO 2 DAYS \$20, MORE THAN 2 DAYS \$100

APPLICANT SHALL FURNISH A CERTIFICATE OF COMPREHENSIVE GENERAL LIABILITY INSURANCE WITH THE CITY. THIS APPLICATION SHALL BE ACCOMPANIED BY A PETITION DESIGNATING THE PROPOSED STREET AND TIME FOR SUCH USE BE SIGNED BY NOT LESS THAN 51% OF RESIDENTIAL OR COMMERCIAL ALONG THAT PORTION OF THE STREET.

FILL IN ALL BLANKS COMPLETELY.

APPLICANT (please print clearly)

Name	George F. Hennerley		
Name of Organization	Geneva Lake Chamber of Commerce		
Mailing Address	201 Wrigley Dr.		
City, State, Zip	Lake Geneva, WI 53147		
Phone	248-4416		
Event Chair	Name	Phone	
	George F. Hennerley	248-4416	
Event Title	Octoberfest		
Date of Event	Saturday & Sunday October 9 & 10, 2010		
Hours	Start	Terminate	
	10:00 a.m.	6:00 p.m.	
Brief Description and location of proposed street use	Octoberfest Celebration Closing the 200 block of Broad – Main to Geneva		
Approximate Number of participants	Approximate Number	Basis for Estimate	
	3000 +	Previous Events	

Please Note: Park Reservations are applied for separately. All Requests should be made at least six weeks in advance.

Date Filed with Clerk

Police Chief Recommendation

Signature			
Circle One	Approve	Deny	Alternate Suggestion
Copies Provided	Police Chief	Fire Chief	Street Superintendent Parking Dept.

CONTACT: George Hennerley, 248-4416 office
215-1000 day of event

OKTOBERFEST
October 09 & 10, 2010

1. The Chamber requests the 200 block of Broad Street be closed both Saturday and Sunday from 10:00 a.m. until 6:00 p.m.
Barricade placement will be coordinated with the City Police Department.
2. The Chamber requests use of all sidewalks on the 100 & 200 block of Broad, 700 & 800 block of Main and the 200 block of Center.
Badger High School residents who craft handmade items will be allowed to sell on the sidewalk both days. Those areas not used by adjacent businesses will be used for these crafters. Any and all merchant's downtown may use their sidewalks but may not sublease or sublet their space to someone else. If unused, the space reverts to Chamber use.
3. The alley on the 200 block of Broad Street, east and west will be used for entertainment and the pumpkin giveaway. All vehicles, equipment, etc. will be temporary in nature and easily removable in case of emergency.
4. 8 parking spaces behind the theater and 8 spaces in the McCullough parking lot be reserved for Oktoberfest use.
5. On Saturday & Sunday a hayride concession will originate on the 200 block of Broad and go out into the community for approximately 8 to 12 minutes.
If additional fees or permits are required please advise.
6. The Chamber grants permission to certain civic, social and fraternal organizations to participate in Oktoberfest. (i.e. Rotary Brat Stand, Badger Booster Bake Sale, raffle ticket sales, etc.)
If this practice creates an issue please advise.
7. Parking: As in previous years, the Chamber requests non-enforcement of meters on Saturday, October 09th and Sunday, October 10th. The Chamber will not publicize non-enforcement and would expect the public to plug the meters.
8. Amplified music and entertainment will be used throughout the downtown area.
9. Use of the Beach for Kayak demonstrations.

Also, if road closure is approved, the police department would bag the meters both days.



LAKE GENEVA UTILITY COMMISSION

Digana

Daniel S. Winkler, P.E.
Director of Public Works & Utilities



Birdell Brellenthin
Utility Commission President

Kent Wiedenhoef
Water Superintendent

Scott Tesmer
Wastewater Superintendent

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

DATE: March 12, 2010

MEMORANDUM

TO: Chairman Don Tolar & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: March 11, 2010 Public Works Committee Meeting Minutes

The Public Works Committee met at **6:00 PM** at City Hall. DPW Winkler called the roll:

Members in attendance:

Chairman Don Tolar
Alderman Todd Krause
Alderman Arleen Krohn
Alderman Bill Mott
Alderman Frank Marsala
Public in attendance:

Staff Present:

City Administrator Dennis Jordan
Director Daniel Winkler (DPW)
Ron Carstensen (Street Supt.)
Other: Mayor Bill Chesen, Ald. Mary Jo Fesenmaier
 Ald. Penny Roehrer
Mr. Jim Connors, Mr. Bob Carlson, Mr. Bob Flemming,
Ms. Nicole Smith, Ms. Chris Marszalek

Approval of the Minutes of the Prior (February 2010) Meeting:

The minutes of the February meeting were approved 5-0 on a motion by Krause and second by Mott.

Public Comments:

Ms. Smith and Marszalek appeared at the meeting and inquired about an upgrade to their approved light pole on Penny Lane from the standard wood pole to a "metallic" light pole. There was a discussion regarding the original light pole installation the residents rejected when the City installed lights in the area about 10 years ago, their renewed request and ultimate approval of the light pole in 2009, and the present delay on installing the light pole due to their desire to have a different pole. The general consensus was to ask the DPW to contact Alliant and obtain the cost difference between the standard pole and a metal pole and provide that information to the residents. In order to treat everyone in the City equally fair, it was generally acceptable with the Committee to allow Penny Lane to have an upgraded pole if the residents paid the difference.

Communications:

None.

Agenda Items:

1. 2010 Street Maintenance Program – Crispell Snyder Revised Proposal.
2. Continued Discussion – Garbage Truck and Beach Cleaner Possible Replacements.
3. Discussion – Conant Street Repair - Platt Avenue to West City Limits.
4. Discussion – Snow Removal from City Sidewalks.

Agenda Item No. 1, 2010 Street Maintenance Program-Crispell Snyder Revised Proposal

The Committee was provided with a revised engineering services proposal from Crispell-Snyder for the street maintenance program to include the Broad and Main Streets intersection as well as cost information to replace Broad and Center Street with Main Street intersections and approaches in concrete and decorative crosswalks. There was discussion regarding the cost difference and construction time frames between asphalt and concrete. Despite the significant added cost of doing the intersections and/or approaches in concrete and the month or so each intersection would be tied up with construction under traffic, the Committee still was interested in increasing the engineering design by \$26,000 to \$36,000 to obtain alternate bids for concrete. The work in the downtown was acknowledged to be funded by TIF #4.

It was moved by Krause and seconded by Marsala proceed with the design and bidding of the 2010 Street program to include both asphalt and concrete alternatives. During the discussion of the motion, Mott asked that the Chamber and BID be advised of the possibility of doing both intersections in concrete and the time frame for them to be constructed. Krause said he would make the contact. The motion was approved 4-1 with Krohn voting nay.

(This item requires a budget resolution to FLJ and Common Council to appropriate funds for the parts of the 2010 Street Program that are TIF #4 chargeable as well as approval of the Crispell-Snyder Engineering Services Agreement also when the funding has been appropriated).

Agenda Item No. 2, Continued Discussion-Garbage Truck and Beach Cleaner Replacements

Street Superintendent Carstensen provided further information on the purchase of a pre-owned garbage truck to replace the present one which needs some costly repair work. It was believed we could find a truck for the low \$40,000's and possibly get up to \$10,000 in trade-in for our present unit. Mr. Flemming spoke in favor of the purchase and gave some history on the original purchase. Administrator Jordan indicated TIF #4 funds could possibly be used to offset the proportional use of the garbage truck to pick up the parks within the district. Superintendent Carstensen indicated the garbage truck is used most of the time in the downtown to pick up garbage on the downtown streets and parks.

It was moved by Krause and seconded by Mott to firm up pricing on a suitable pre-owned garbage truck costing around \$40,000, ask the City Administrator to utilize TIF#4 funding as appropriate to apply toward the purchase, plan on trading in the original garbage truck, and bring this item forward to Finance Committee and Council for consideration of funding and purchase at the March 22, 2010 meeting. The motion passed 5-0.

The beach groomer replacement was discussed. Superintendent Carstensen indicated the City would be checking out demonstration models on our beach in April. There was discussion regarding funding a replacement and the consensus was to perhaps utilize some of the funding currently in the lakefront account.

(This item will require action on a budget resolution appropriating funds as well as final pricing of the selected pre-owned garbage truck be forwarded to FLJ and Common Council for consideration).

Agenda Item No. 3, Discussion – Conant Street Repair – Platt Avenue to West City Limits

DPW Winkler provided a memorandum with some preliminary costs to replace Conant Street between the west City limits and Platt Avenue. He indicated the Utility Commission, whose winter water main break accelerated the deterioration of an already rough and potholed road, offered to split the cost of a new street with the City. The Committee discussed their share of the cost, estimated to be \$25,000 to \$30,000. It was noted that the drainage needed to be addressed as part of the project as the south side of the street was much lower than the present roadway, and the Council did approve \$70,000 for street maintenance as part of its 2010 budget. It was also made known during the discussion that both Ald. Marsala and Mayor Chesen lived along this segment of the street and were properties that would be assessed for curb and gutter if the project moved forward.

It was moved by Krause and seconded by Mott to proceed as recommended by the DPW on the basis of a cost-share in the road replacement with the Utility Commission with curb and gutter included, and with the DPW sending out a letter to the residents inquiring if they would tentatively agree to the curb and gutter assessment as part of the improvement. The motion passed 5-0.

Agenda Item No. 4, Discussion-Snow Removal from City Sidewalks

This item was taken out of order second by consensus of the Committee.

Mr. Bob Carlson, our snow removal contractor, was present at the meeting to discuss this winter's snow removal process, answer any questions, and address any complaints. Krohn mentioned two areas of concern, the Manor Subdivision sidewalks that were cleared this winter and the piled snow by the antique mall on William Street. Chair Tolar noted that the contractor removed snow from a list as supplied to him by the City. Mr. Carlson said that there was an initial response with over 60 locations shoveled, some complaints about it, but after that the snow removal work dropped down to nearly nothing and the residents did a good job from then on. He did say that if he was at a home to shovel a walk and the one next door wasn't done, that he would shovel it too to be fair to the person whose walk was shoveled. Mr. Carlson recommended whether it was him next year or someone else that the City think about assisting the owners along Interchange North and blade back the heavy snow deposits on the sidewalk as the walk was only a foot beyond the curb. It was the general consensus of Mr. Carlson and the Committee that people ultimately don't object to the ordinance if the City enforces snow removal and billing equally and consistently to everyone. The Committee was satisfied that this winter the sidewalks around town were cleared better than almost any year in the past. No action was taken.

Motion to Adjourn:

The meeting was adjourned 5-0 at 7:30 PM after a motion by Krause and second by Marsala.

Cc: Mayor Bill Chesen/Dennis Jordan/Diana Dykstra/Common Council Members not on Committee/File

Note: If anyone in attendance at the meeting notes any errors or needed corrections to these minutes, please contact me within the next week so an amended set of minutes may be resent.

CITY OF LAKE GENEVA

626 GENEVA STREET
LAKE GENEVA, WISCONSIN 53147
(262) 249-4098 • Fax (262) 248-4715
www.cityoflakegeneva.com



DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: MAYOR & COMMON COUNCIL

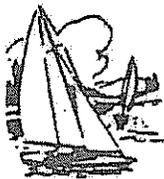
Dej **FROM: CITY ADMINISTRATOR**

DATE: MARCH 22, 2010

RE: 2010 STREET PROGRAM

Background: The Public Works Committee moved to proceed with the design and bidding of the 2010 Street program. As Dan Winkler's memo states, the streets to be done in the downtown include Main Street (West Street to Curtiss Street), Main Street (Mill Street to Center Street), the intersection of Center and Geneva Streets, Wrigley Drive by the launch ramp and Broad Street (Geneva Street to North Street). The Committee also wanted staff to get quotes on improving the intersection of Main and Broad Streets, and with the option of using asphalt or concrete. Staff suggests that if the Council wishes to pursue this program, that it approve the projects and direct the Comptroller to prepare a Resolution to transfer \$425,000 from TIF #4 to the 2010 Street Program as well as an amount not to exceed \$54,000. for the Engineering Services Agreement. The projects will not start until a Resolution is passed by the Council at its next meeting.

Recommendation: Approve the Street projects and direct the Comptroller to prepare a Resolution for the transfer of funds.



LAKE GENEVA UTILITY COMMISSION

Daniel S. Winkler, P.E.
Director of Public Works & Utilities



Birdell Brellenthin
Utility Commission President

Kent Wiedenhoef
Water Superintendent

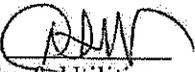
Scott Tesmer
Wastewater Superintendent

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

DATE: December 7, 2009

MEMORANDUM

TO: Dennis Jordan, City Administrator

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: 2010 Street Maintenance Programming

BACKGROUND

This memorandum is an update to my October 30, 2009 communication regarding the City's WISLR street inventory update and listing of priority street maintenance needs.

DISCUSSION

The October memorandum provided Administration with the most current information on the condition of our street system. Streets rated at 5 out of 10 or less are considered in poor condition. This translates into \$750,000 to as much as \$1,250,000 or more to address these streets depending upon the maintenance operation needed next spring. The recommendation from the October memorandum was that the Council strongly consider an annual street maintenance appropriation in the 5-year CIP at a level of at least \$200,000 to \$250,000 or more annually.

During its 2010 budget deliberations, the Council expressed a priority interest in funding the City's street maintenance program for next year and beyond. Staff explained that we had the locations identified and more than enough choices for any sized program the City Council decides upon. The DPW then went back through the 4's and 5's street listing and reaffirmed the current tally of needs is at around \$1,000,000. In conjunction with approval of the 2010 budget, Council authorized \$75,000 in general funding plus wanted to do whatever we could with any other streets with TIF #4 District eligible funding.

General funded streets for expending the \$75,000 appropriation as of this date would include Badger Lane (Conant Street to the dead end), East Street (Cass Street to Darwin Street), and miscellaneous base patching repairs to include some bad areas on Host Drive. TIF projects are highlighted with shading on the attached list and include Main Street (West Street to Curtis Street), Main Street (Mill Street to Center Street), the intersection of Center and Geneva Streets, Wrigley Drive by the launch ramps, and Broad Street (Geneva Street to North Street). The estimated construction cost of the TIF work is around \$380,000, which would give the City a 2010 street maintenance program of around \$455,000 excluding engineering.

Since construction costs exclude engineering, the DPW has provided the work listing to Crispell-Snyder for them to develop and provide us with an engineering proposal for the 2010 program. The proposal will include the usual design and bidding services and be structured to reflect the final program as selected by Council.

RECOMMENDATION

If the Council wishes to proceed with a 2010 street maintenance program as discussed during approval of the City's 2010 budget, it is recommended to perform the work as discussed above. Once the program is decided, the DPW will forward the Crispell-Snyder design engineering proposal for consideration. It is our hope that the 2010 contract will be bid in March for early spring award and April or early May construction.

Cc: Mayor Bill Chesen & Members of the Common Council
Diana Dykstra
Ron Carstensen
Cindy Borkhuis
File

CITY OF LAKE GENEVA

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LAKE GENEVA, WISCONSIN 53147
(262) 249-4098 • Fax (262) 248-4715
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DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: MAYOR & COMMON COUNCIL

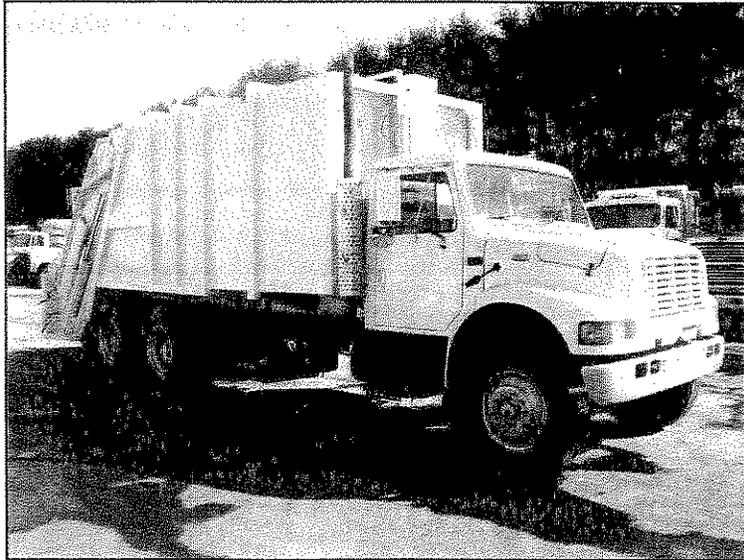
Deg **FROM: CITY ADMINISTRATOR**

DATE: MARCH 22, 2010

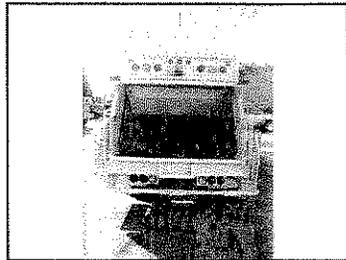
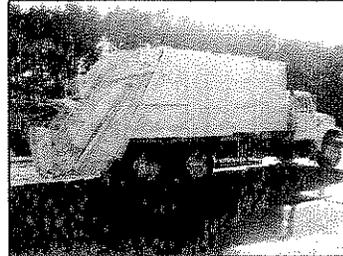
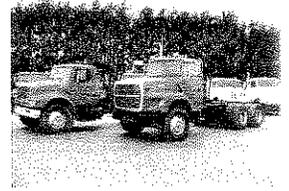
RE: REFUSE TRUCK PURCHASE

Background: The Public Works Chairman and the Street Superintendent went to view several garbage trucks that have been reconditioned and are for sale. The truck is a 1999 International 25 yard dump truck. It is a diesel that has 81,865 miles on it. It has a rear loader kicker bar which helps with large containers. The price \$46,900. The truck is meant to be used exclusively in the TIF project area. It will collect all garbage and brush in the TIF area. The other truck will be used only for brush. I am suggesting that \$43,500. be paid by the TIF and \$3,500. from the Street Department Account 11-32-10-5250. The reason we are taking an amount out of the Street Department account is if there is an emergency, the truck might have to be used for a short period of time outside the TIF,

Recommendation: Approve the purchase of the 1999 International 25 yard garbage truck, with \$43,400 being paid by TIF #4 and the remaining \$3,500. from Street Department Account 11-32-10-5250.



Unit# 4227
 1999 International
 4900



\$46,900
 Price



Specifications

Truck Type	Rear Loader
Mileage	81,665
Engine	International DT-466 275
Trans Make	Allison
Trans Model	MD3560
Suspension	Hendrickson
Rear End Ratio	5.38
Capacity	16,000 Lbs. / 40,000 Lbs.
GVWR	Lbs.
Container Cap.	25 Yards
Wheelbase	224"
Wheels (F/R)	Steel / Steel
Tire Size (F/R)	11R22.5 / 11R22.5
Power Steering	Yes
Cab Config	Conventional
Color	White
Interior	Very Good
Frame	Steel
Axles	Tandem
Tank Capacity	56 gallons
Body Make	PAK MOR
Body Model	25 YARD
Body Material	Aluminum

Additional Equipment

- Single Tank
- Kicker Bar
- Cruise Control
- PAK-MOR serial # R225B10990026
- Engine Warranty Ask
- Driveline Warranty Ask
- Heated Mirrors
- Tippers Available Choose yours.
- Heated Mirrors
- Which

Notes: 1999 International 4900 25 yd PAK MOR rear loader, kicker bar, container attachments & lock downs, 275HP, Allison MD3560 auto. 16/40 axles, only 81,665 Miles.

PIERS, HARBORS & LAKEFRONT COMMITTEE MEETING MINUTES
WEDNESDAY, MARCH 17, 2010 – 4:00 P.M.
City Hall, Conference Room 2A

Chairman Marsala calls the meeting to order at 4:00pm.

Roll Call. Present: Aldermen Marsala, Mott, Tolar, Krohn and Roehrer. Also present: Harbormaster Gray, Deputy Clerk Roenspies.

Approval of Minutes.

Approval of Minutes of the February 28, 2010 meeting. Minutes were not available; to be approved at next meeting.

Comments from the Public limited to 5 minutes.

Casey Schiche commented on the commercial slips and buoys leased by Marina Bay, Lake Geneva Boat Lines and Gage Marine. He feels the negotiations aren't in the best interest of the City. Gage Marine is the only one of the three who has a business license. Even though Marina Bay is a leased operation, he feels they should have a business license along with Pete Mulligan and Lake Geneva Boat Line. He also said we are going to have a problem at Library Park if the kayak rack and launch site is located there; it is at the head of the lake path and there is a safety factor. Keep it at the boat launch.

Marsala addressed the issue of the business licenses, saying it is just an oversight that these businesses don't have licenses and it will be addressed by license renewal time this June. There was discussion on whether the Harbormaster, Treasurer or City Clerk needs to do this. Marsala said these businesses do pay personal property taxes.

Bill Trester, 520 Madison, said we have been subsidizing all these businesses; he wants that given back to the city. Williams Bay did it several years ago and it is working well. Regarding launching kayaks, he said the DNR decides how much we can charge but we decide where they can launch. He wants the Harbormaster to have ticket-writing capabilities.

Discussion/Recommendation on commercial slips and buoys for Marina Bay, Lake Geneva Boat Line, and Gage Marine.

Roehrer said she is still in favor of the 1-year lease. We have been talking about taking over the buoys for years; a 1-year lease gives them a year to plan. We need this money coming back into the City. Marsala said tourists come to use this lake and we would be saying they can't use the lake if they don't have a boat. Roehrer said you aren't cutting off the businesses and all the boat rentals down there. Mott said a lot of people in his district have told him we should not discourage our business owners. Krohn suggested a 3-year lease with a 3% increase each year and a new lease with a 60-day cancellation notice. Tolar said it needs to be in the lease that this is the last time they will have this lease. Harbormaster Gray suggested, if they are giving them a 3-year lease, they need to begin to bring the rate up to the non-resident fee charged for the City's buoys & slips. A lengthy discussion followed and the meeting was paused while the Harbormaster left to run the numbers. The Mayor joined the meeting. Gray reported that the charge for buoys for last year was \$944.80 and slips \$1883.11; Marina Bay has ten buoys, Lake Geneva Boat Line has ten buoys and four slips, and Gage Marine has four buoys and ten slips.

Krohn wondered how we can issue a license to Marina Bay when they are suing us. Marsala replied that it hasn't been settled yet. Roehrer thought these should be handled separately; Gray said for consistency purposes, they all need to be the same. Tolar had to leave the meeting for a previous appointment. Roehrer/Mott motion that all buoys and slips commercially leased by Marina Bay, Lake Geneva Boat Lines, and Gage Marine be at the non-resident rate with a 3-year lease that can be terminated at the end of any of the years with a 60-day notice prior to November 1 each year. Unanimously carried.

Discussion/Recommendation on establishing official launch site for Kayaks and Canoes.

Roehrer still feels we need something other than Center Street, and thinks kayaks and canoes are not that obtrusive. She understands the Bosworth's objections, but she thinks the east and west dinghy pads should be additional areas and we should enforce the rate for launching. Mott doesn't like to see people dragging boats along the lakefront with constant launching and breaking up the lakefront views. His constituents have indicated they would like one at the Lagoon and one on the West end. Kayakers will launch at quiet times when there won't be as much traffic so more spaces will be available for parking. Roehrer said that is exactly the reason she feels they should launch in Library Park. Marsala allowed Schiche to speak. He wondered what gives kayakers rights that other boats don't have. Additional discussion followed. Mott asked the Mayor to comment. He said there is no one to enforce it. Do we want to deputize the Harbormaster to write tickets. He can't be there 24 hours a day to enforce. Designating two launch areas may be a better choice. Marsala allowed Gary Swantz, Water Street, to speak. He feels people should be able to just slip their kayaks and small boats in wherever they want like the Indians did; nobody is going to complain. Mott explained the reality of that is just not going to happen. Gray mentioned that everyone around the lake has only one designated launch site per municipality. He advised just trying a place to place the rack and change it if it doesn't work. Mott commented that we have a much longer shoreline area than the other towns. All agreed that if the rack is located at the West end, everyone will want to launch from there.

Mott/Krohn motion for recommendation to forward to Council without recommendation.

Everyone agreed this is not going to be resolved there either and it will be sent back.

Roehrer/Marsala made a substitute motion to allow launching at the two dinghy ramps, the one by the beach and the center one, on a trial basis. Discussion followed. Motion failed, 2 to 2.

Roehrer/Marsala motion to make the launch site at the west end of the beach only. Motion failed, 2 to 2.

Mott/Krohn motion to make the launch site at the Lagoon. Motion failed, 2 to 2.

Marsala allowed Trester to speak. Why not let the rack people launch by wherever the rack is placed, but have the general public launch at the regular boat launch. More discussion followed.

Krohn/Mott motion to send to Council without recommendation. Carries 3 to one, Marsala opposing.

Marsala mentioned that the racks will be made of wood instead of metal; the committee discussed the pros and cons of wood, metal and PVC racks.

Roehrer/Mott motion to add to the last motion that the launch be located at the rack location.

Unanimously carried.

Mott/Krohn motion to adjourn at 5:40pm. Unanimously carried.

/s/ Artis M. Roenspies, Deputy Clerk



Lake Geneva Utility Commission 2009 Consumer Confidence Report The Water We Drink

The Lake Geneva Utility Commission is very pleased to provide you with this year's Annual Quality Water Report for the City of Lake Geneva. We want to keep you informed about the excellent water and services we have delivered to you over the past year. Our goal is and always has been, to provide to you a safe and dependable supply of drinking water. Our water source is from four (4) wells drawing from underground aquifers ranging in depth from 95' to 203'. We have a source water protection plan available from our office that provides more information such as potential sources of contamination. This report shows our water quality and what it means.

The Lake Geneva Utility Commission routinely monitors for constituents in your drinking water according to Federal and State laws. All drinking water, including bottled drinking water, may be reasonably expected to contain at least small amounts of some constituents. It's important to remember that the presence of these constituents does not necessarily pose a health risk.

If you have any questions about this report or concerning your water utility, please contact The Lake Geneva Utility Commission at 361 W. Main Street, Lake Geneva, WI 53147, 262-248-2311. We want our valued customers to be informed about their water utility. If you want to learn more, please attend any of our regularly scheduled Commission meetings. They are typically held on the second Thursday of each month at 4:45PM at the Lake Geneva Utility Commission, 361 W. Main Street, Lake Geneva, WI.

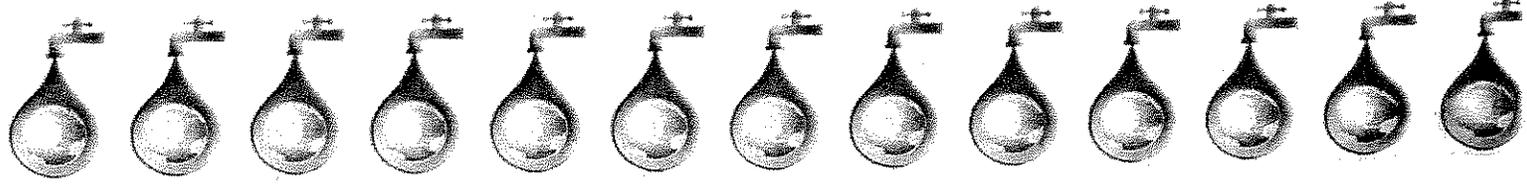
Our mission is to endeavor to provide all Lake Geneva Citizens with cost effective, prompt, high quality municipal services. We ask all of our customers to join us in protecting this precious natural resource. Thank you for allowing us to continue providing your family with clean, quality water this year. In order to maintain a safe and dependable water supply we sometimes need to make improvements that will benefit all of our customers. These improvements are sometimes reflected as rate structure adjustments. Thank you for understanding.

This report is on hand at our office and will be mailed upon request only. Please call 262-248-2311 or visit us at 361 West Main Street, Lake Geneva. We also have a website www.lgutilitycommission.com, which contains our CCR as well as other valuable information.

For your convenience our drive-up window is available for bill payment. The hours are the same as our regular office hours of Monday through Friday 7:30AM to 4:00PM. After hour payments can be made in our secure drop box next to our drive-up window.

The following table shows the results of our monitoring for the period of January 1st, 2005 to December 31st, 2009.

En Espanol: "Este informe contiene información muy importante sobre su agua de beber. Tradúzcalo o hable con alguien que lo entienda bien."



The Lake Geneva Utility Commission has filed for an EPA exemption from testing Trihalomethanes (TTHM) and Halocetic Acids (HAAS). Our disinfection process produces a negligible amount of those compounds.

In this table you will find many terms and abbreviations you might not be familiar with. To help you better understand these terms we've also provided the following definitions:

Definition of Terms

Term	Definition
AL	Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
MCL	Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
MCLG	Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
MFL	million fibers per liter
mrem/ year	millirems per year (a measure of radiation absorbed by the body)
NTU	Nephelometric Turbidity Units
pCi/l	picocuries per liter (a measure of radioactivity)
ppm	parts per million, or milligrams per liter (mg/l)
ppb	parts per billion, or micrograms per liter (ug/l)
ppt	parts per trillion, or nanograms per liter
ppq	parts per quadrillion, or picograms per liter
TCR	Total Coliform Rule
TT	Treatment Technique: A required process intended to reduce the level of a contaminant in drinking water.

Number of Contaminants Required to be Tested

This table displays the number of contaminants that were required to be tested in the last five years. The CCR may contain up to five years worth of water quality results. If a water system tests annually, or more frequently, the results from the most recent year are shown on the CCR. If testing is done less frequently, the results shown on the CCR are from the past five years.

Contaminant Group	# of Contaminants Tested For
Disinfection Byproducts	2
Inorganic Contaminants	16
Microbiological Contaminants	1
Radioactive Contaminants	3
Synthetic Organic Contaminants including Pesticides and Herbicides	23
Unregulated Contaminants	4
Volatile Organic Contaminants	20

Unregulated contaminants are those for which EPA has not established drinking water standards. The purpose of unregulated contaminant monitoring is to assist EPA in determining the occurrence of unregulated contaminants in drinking water and whether future regulation is warranted.

As authorized and approved by EPA, the State has reduced monitoring requirements for certain contaminants to less often than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. Some of our data for radioactive, inorganic, unregulated and volatile organic contaminants, though representative, is more than one year old.

Lead Testing: Some homes in this community have elevated lead levels in their drinking water. Lead can pose a significant risk to your health. In 2009 the Lake Geneva Utility Commission had nine (9) detects out of 40 samples, and zero samples over the action level. The 90th percentile value was 5.5 ppb. The detects are due to private lead services, lead pipe home plumbing, or lead solder joints in household plumbing. To help correct this situation we add polyphosphate to coat piping in our water system. Polyphosphate forms a protective film on the inside of water pipes. This aids in preventing the leeching of both lead and copper into the drinking water.

Disinfection Byproducts

Contaminant (units)	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2009)	Violation	Typical Source of Contaminant
HAA5 (ppb)	60	60	2	nd - 2	09/17/2007	NO	Compounds combining with chlorine in the disinfection process.
THM (ppb)	80	0	6	.5 - .6	09/17/2007	NO	By product of drinking water chlorination

Inorganic Contaminants

Contaminant (units)	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2009)	Violation	Typical Source of Contaminant
ARSENIC (ppb)	10	n/a	1	1 - 1	5/01/08	NO	Erosion of natural deposits; Runoff from orchards; Runoff from glass and electronics production wastes
BARIUM (ppm)	2	2	.062	.059 - .062	5/01/08	NO	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
CADMIUM (ppb)	5	5	.1	nd - .1	5/01/08	NO	Corrosion of galvanized pipes; Erosion of natural deposits; Discharge from metal refineries; Runoff from waste batteries and paints
CHROMIUM (ppb)	100	100	3	2 - 3	5/01/08	NO	Discharge from steel and pulp mills; Erosion of natural deposits
COPPER (ppm)	AL=1.3	1.3	.64	0 of 40 results were above the action level.		NO	Corrosion of household plumbing systems; Erosion of natural deposits; Leaching from wood preservatives
FLUORIDE (ppm)	4	4	.2	.2 - .2	5/1/08	NO	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories
LEAD (ppb)	AL=15	0	5.50	0 of 40 results were above the action level.		*	Corrosion of household plumbing systems; Erosion of natural deposits
NICKEL (ppb)	100	-	2.9000	2.8000 - 2.9000	5/01/08	NO	Nickel occurs naturally in soils, ground water and surface waters and is often used in electroplating, stainless steel and alloy products
NITRATE (NO3-N) (ppm)	10	10	1.20	.97 - 1.20		NO	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
SELENIUM (ppb)	50	50	2	nd - 2	5/01/08	NO	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
SODIUM (ppm)	n/a	n/a	31.00	31.00 - 31.00	5/01/08	NO	n/a

*Systems exceeding a lead and/or copper action level must take actions to reduce lead and/ or copper in the drinking water. The lead and copper values represent the 90th percentile of all compliance samples collected. If you want information on the NUMBER of sites or the actions taken to reduce these levels, please contact us.

Unregulated Contaminants

Contaminant (units)	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2009)	Violation	Typical Source of Contaminant
CHLOROFORM (ppb)	n/a	n/a	.64	.46 - .64	09/17/2007	NO	n/a

Radioactive Contaminants

Contaminant (units)	MCL	MCLG	Level Found	Range	Sample Date (if prior to 2009)	Violation	Typical Source of Contaminant
RADIUM, (226 + 228) (pCi/l)	5	0	1.5	1.2 - 15		NO	Erosion of natural deposits

Health Effects of Lead: Infants and children who drink water containing lead in excess of the action level could experience delays in their physical or mental development. Children could show slight deficits in attention span and learning abilities. Adults who drink this water over many years could develop kidney problems or high blood pressure. *Statement of Impact:* Infants and young children are typically more vulnerable to lead in drinking water than the general population. It is possible that lead levels at your home may be higher than at other homes in the community as a result of materials used in your home's plumbing. If you are concerned about elevated lead levels in your home's water, you may wish to have your water tested and flush your tap for 30 seconds to 2 minutes before using tap water. Additional information is available from the Safe Drinking Water Hotline (1-800-426-4791).

Health Effects of Nitrate: Infants below the age of six months who drink water containing nitrate in excess of the MCL could become seriously ill and, if untreated, may die. Symptoms include shortness of breath and blue-baby syndrome. *Statement of Impact:* Nitrate in drinking water at levels above 10ppm is a health risk for infants of less than six months of age. High nitrate levels in drinking water can cause blue baby syndrome. Nitrate levels may rise quickly for short periods of time because of rainfall or agricultural activity. If you are caring for an infant you should ask advice from your health care provider.

Health Effects of Coliform: Coliforms are bacteria, which are naturally present in the environment and are used as an indicator that other, potentially-harmful, bacteria may be present.

Health Effects of Arsenic: Some people who drink water containing arsenic in excess of the MCL over many years could experience skin damage or problems with their circulatory system, and may have an increased risk of getting cancer.

Educational Information: The sources of drinking water, both tap water and bottled water, include rivers, lakes, streams, ponds, reservoirs, springs and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife. **Inorganic contaminants**, such as salts and metals, which can be naturally occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming. **Pesticides and herbicides**, which may come from a variety of sources such as agriculture, urban stormwater runoff and residential uses. **Organic chemical contaminants**, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff and septic systems. **Radioactive contaminants**, which can be naturally occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water, which shall provide the same protection for public health. **MCL's are set at very stringent levels. To understand the possible health effects described for many regulated constituents, a person would have to drink 2 liters of water every day at the MCL level for a lifetime to have a one-in-a-million chance of having the described health effect.**

Lead: Lead in drinking water is rarely the sole cause of lead poisoning, but it can add to a person's total lead exposure. All potential sources of lead in the household should be identified and removed, replaced or reduced.

Nitrates: As a precaution we always notify physicians and health care providers in this area if there is ever a higher than normal level of nitrates in the water supply.

Total Coliform: The Total Coliform Rule requires water systems to meet a stricter limit for coliform bacteria. Coliform bacteria are usually harmless, but their presence in water can be an indication of disease-causing bacteria. When coliform bacteria are found, special follow-up tests are done to determine if harmful bacteria are present in the water supply. If this limit is exceeded, the water supplier must notify the public by newspaper, television or radio. To comply with the stricter regulation, we have increased the average amount of chlorine in the distribution system.

Arsenic: Arsenic is a naturally-occurring mineral known to cause cancer in humans at high concentrations. Arsenic is an inorganic contaminant with typical source of contaminants being: erosion of natural deposits; runoff from orchards; runoff from glass and electronics production wastes. The new Federal standard for arsenic in drinking water has been lowered from 50 ppb to 10 ppb.

Health Information: "All sources of drinking water are subject to potential contamination by constituents that are naturally occurring or is man made. Those constituents can be microbes, organic or inorganic chemicals, or radioactive materials." All drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791. Some people may be more vulnerable to contaminants in drinking water than the general population. Immune-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbiological contaminants are available from the Environmental Protection Agency's Safe Drinking Water Hotline (800-426-4791).

For people with water softeners, our water hardness is approximately 17.1 grains per gallon and is moderately hard.

**City of Lake Geneva
Council Meeting
3/22/2010**

Prepaid Checks - 3/5/10 through 3/18/10

\$30,842.90

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE ITEMS OVER \$1,000
FOR THE COUNCIL MEETING DATED 3/22/10**

BREAKDOWN PREPAID A/P COUNCIL MEETING DATE:	3/22/2010
TOTAL UNPAID ACCOUNTS PAYABLE - 3/5/10 through 3/18/10	30,842.90
ITEMS > \$1,000:	
Country Ford of Lake Geneva- New Police Squad Car	-22,425.42
General Communications - Portable Radios for Fire Dept Trucks	-7,913.13
BALANCE OF OTHER ITEMS	504.35

DATE: 03/18/2010
TIME: 10:54:45
ID: AP450000.WOM

CITY OF LAKE GENEVA
PAID INVOICE LISTING

PAGE: 1

FROM 03/05/2010 TO 03/09/2010

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT

TOTAL --- ALL INVOICES: 0.00									

DATE: 03/18/2010
 TIME: 10:55:05
 ID: AP450000.MOM

CITY OF LAKE GENEVA
 PAID INVOICE LISTING

FROM 03/11/2010 TO 03/18/2010

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AT&T	AT&T	41424562348173-2/10 01 911 SYSTEM LINE	1121005221	02/28/10		48524	03/12/10	96.73	96.73
VENDOR TOTAL:									96.73
COUNTY	FORD OF LAKE GENEVA	NEW SQUAD 01 NEW SQUAD CAR	4121009078	03/16/10		218101	03/17/10	22,425.42	22,425.42
VENDOR TOTAL:									22,425.42
GENERAL	GENERAL COMMUNICATIONS, INC.	178770 01 TR-5710HBKNC RADIO	1122005735	01/05/10	00000027	218102	03/17/10	7,913.13	1,913.38
VENDOR TOTAL:									1,913.38
REIGLE	AARON REIGLE	178875 01 TR-5210K2 PORTABLE RADIOS	1122005735	01/12/10	00000027	218102	03/17/10	7,913.13	5,999.75
VENDOR TOTAL:									5,999.75
	MILES/MEALS			02/27/10		48525	03/12/10	305.88	305.88
VENDOR TOTAL:									305.88
	01 MILEAGE-POLICE ACADEMY		1121005330					257.40	257.40
VENDOR TOTAL:									257.40
	02 MEALS-POLICE ACADEMY		1121005331					48.48	48.48
VENDOR TOTAL:									48.48
T0000198	STEVEN RETZLAFF	REFUND 01 TAXICAB DRIVER LIC APPL REFUND	1100004412	03/11/10		48526	03/12/10	10.00	10.00
VENDOR TOTAL:									10.00
USPOST	US POST OFFICE	STAMPS 01 STAMPS	9900005312	03/10/10		48527	03/12/10	88.00	88.00
VENDOR TOTAL:									88.00
VERIZON	VERIZON WIRELESS	2367685296 01 CELL CHGS 2/4-3/3/10	1121005221	03/03/10		48528	03/12/10	3.82	3.82
VENDOR TOTAL:									3.82
TOTAL --- ALL INVOICES:									30,842.98

**City of Lake Geneva
Council Meeting
3/8/2010**

Accounts Payable Checks - Through 3/18/10

1. General Fund	<u>\$ 174,065.32</u>
2. Debt Service	<u>\$ -</u>
3. TID #4	<u>\$ 9,315.05</u>
4. Lake Front	<u>\$ 1,766.35</u>
5. Capital Projects	<u>\$ -</u>
6. Parking Meter	<u>\$ 5.98</u>
7. Library Funds	<u>\$ 1,637.16</u>
8. Impact Fees	<u>\$ -</u>
9. Tax Agency Fund	<u>\$ -</u>
Total All Funds	<u><u>\$186,789.86</u></u>

**CITY OF LAKE GENEVA
 ACCOUNTS PAYABLE ITEMS OVER \$1,000
 FOR THE COUNCIL MEETING DATED 3/22/10**

BREAKDOWN REGULAR A/P COUNCIL MEETING DATE:	3/22/2010
TOTAL UNPAID ACCOUNTS PAYABLE - THROUGH 3/18/10	\$ 186,789.86
ITEMS > \$1,000:	
R&R Insurance Service - Liability Ins, Workers Comp Ins	-93,805.00
Johns Disposal Service Inc. - 3/10 Refuse/Recycling Service	-32,890.00
Walworth County Public Works - 2/10 Sand, Salt	-15,507.56
WE Energies - Various Dept. Gas Bills	-8,060.76
Crispell-Snyder - City and Billable Engineering	-6,874.65
AT&T Global Services - Norstar Maintenance - 3/13/10-3/12/11	-4,538.16
Malsch Construction - Riviera Wall Damage Cleanup/Repair	-4,215.00
Lookin' Good Turf & Snow Service - 1/10-2/10 Sidewalk Shoveling	-3,560.00
Geneva Lakes Electric Inc. - Alley Underground Electric	-3,206.80
Otter Sales & Service - Repairs - Street Dept Equipment	-2,657.02
Marathon Hydraulic Motors - Repairs - Plow Rims/Chipper Motor	-1,385.00
Balance of Other Items	10,089.91

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CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/23/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ADVANC	ADVANCE AEROSOL & CHEMICAL CO						
9324	02/24/10	01	PENETRATING OIL	11-32-10-5351		03/23/10	59.40
			VEHICLE/EQUIPMENT MAINTENA				
			INVOICE TOTAL:				59.40
			VENDOR TOTAL:				59.40
AMI	APPLIED MECHANICAL INC.						
6572	02/26/10	01	CHILLER REPAIR	11-16-10-5360		03/23/10	235.00
			CITY HALL MAINT SERVICE CO				
			INVOICE TOTAL:				235.00
			VENDOR TOTAL:				235.00
ARROW	ARROW PEST CONTROL INC.						
47644	02/26/10	01	2/10 MONTHLY SERVICE	11-16-10-5360		03/23/10	50.00
			CITY HALL MAINT SERVICE CO				
			INVOICE TOTAL:				50.00
			VENDOR TOTAL:				50.00
AT&TG	AT&T GLOBAL SERVICES, INC.						
SB583826	03/01/10	01	NORSTAR MAINT-3/13/10-3/12/11	11-16-10-5221		03/23/10	4,538.16
			CITY HALL TELEPHONE EXPENS				
			INVOICE TOTAL:				4,538.16
			VENDOR TOTAL:				4,538.16
AT&TO	AT&T ONENET SERVICE						
RE031610	03/01/10	01	CHARGES-3/10	11-21-00-5221		03/23/10	25.88
			PD TELEPHONE EXPENSE				
			INVOICE TOTAL:				25.88
			VENDOR TOTAL:				25.88
		02	CHARGES-3/10	11-22-00-5221			6.88
			FIRE DEPT TELEPHONE EXPENS				
			INVOICE TOTAL:				6.88
			VENDOR TOTAL:				6.88
		03	CHARGES-3/10	40-55-20-5221			0.32
			RIVIERA ELEVATOR PHONE EXP				
			INVOICE TOTAL:				0.32
			VENDOR TOTAL:				0.32

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CITY OF LAKE GENEVA
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RE031610	03/01/10	04	CHARGES-3/10	11-12-00-5221		03/23/10	7.91
		05	CHARGES-3/10	MUNICIPAL CT TELEPHONE			25.59
		06	CHARGES-3/10	11-16-10-5221			6.04
		07	CHARGES-3/10	CITY HALL TELEPHONE EXPENS			5.90
		08	CHARGES-3/10	11-32-10-5221			5.98
				ST DEPT TELEPHONE EXPENSE			
				99-00-00-5221			
				LIBRARY TELEPHONE/PAGER			
				42-34-50-5221			
				TELEPHONE EXPENSE			
							INVOICE TOTAL: 84.50
							VENDOR TOTAL: 84.50
AURUM	AURORA MEDICAL GROUP						
57545738	01/26/10	01	HINI FLU SHOTS	11-10-20-5133		03/23/10	216.00
				HEALTH AND DENTAL CLAIMS			
							INVOICE TOTAL: 216.00
							VENDOR TOTAL: 216.00
AUTUMN	AUTUMN SUPPLY						
8387	02/27/10	01	FLOOR MATS	40-55-20-5350		03/23/10	265.20
				BLDG. MAINTENANCE SUPPLIES			
							INVOICE TOTAL: 265.20
							VENDOR TOTAL: 265.20
BRUG	BARNEY BRUGGER						
02/10	03/12/10	01	2/10 MILEAGE	11-24-00-5330		03/23/10	113.45
				BLDG INSPECTOR TRAVEL-MILE			
							INVOICE TOTAL: 113.45
							VENDOR TOTAL: 113.45
BUMPB	BUMPER TO BUMPER AUTO PARTS						

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CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BUMPB			BUMPER TO BUMPER AUTO PARTS				
170741	02/24/10	01	PLOW COUPLERS	11-32-12-5351		03/23/10	164.60
				EQUIP MAINT SUPPL-SNOW & I			
							INVOICE TOTAL: 164.60
171738	03/11/10	01	WASTE OIL DRAIN BARREL	11-32-10-5340		03/23/10	355.21
				OPERATING SUPPLIES-STREET			
							INVOICE TOTAL: 355.21
							VENDOR TOTAL: 519.81
BUMPL			BUMPER TO BUMPER AUTO PARTS				
662-163083	03/04/10	01	WIRE TERMINAL	11-32-10-5351		03/23/10	2.59
				VEHICLE/EQUIPMENT MAINTENA			
							INVOICE TOTAL: 2.59
662-163418	03/08/10	01	CONNECTOR-CHIPPER	11-32-13-5430		03/23/10	13.99
				TREE & BRUSH OPERATING SUP			
							INVOICE TOTAL: 13.99
662-164077	03/15/10	01	AIR GAUGE, HOSE	11-32-10-5351		03/23/10	26.82
				VEHICLE/EQUIPMENT MAINTENA			
							INVOICE TOTAL: 26.82
							VENDOR TOTAL: 43.40
CHAMBER			CHAMBERLAIN & HENNINGFIELD				
LG31761	02/28/10	01	ROOM TAX AUDIT	11-15-10-5399		03/23/10	300.00
				ACCTG & DP MISC EXPENSE			
							INVOICE TOTAL: 300.00
							VENDOR TOTAL: 300.00
CLIFF			GERMAINE CLIFFORD				
REIMBURSEMENT	03/12/10	01	2/5, 2/22 MILEAGE-COUNTY	11-15-30-5330		03/23/10	20.00
				TREASURER TRAVEL-MILEAGE			

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CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

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REIMBURSEMENT	03/12/10	02	LSR LABELS	11-15-30-5310		03/23/10	12.29
			TREASURER OFFICE SUPPLIES				
			INVOICE TOTAL:				32.29
			VENDOR TOTAL:				32.29
CRISP	02/26/10	01	ENG-MAIN ST BRIDGE	34-30-00-8099		03/23/10	276.75
			MAIN ST BRIDGE				
			INVOICE TOTAL:				276.75
11210	02/26/10	01	ENG-EDWARDS BLVD	34-30-00-8140		03/23/10	5,831.50
			EDWARDS BOULEVARD CONSTRUC				
			INVOICE TOTAL:				5,831.50
11227	02/26/10	01	ENG-GL MANOR	11-00-00-1391		03/23/10	294.75
			A/R BILL CUTS				
			INVOICE TOTAL:				294.75
11228	02/26/10	01	ENG-2/10	11-30-00-5216		03/23/10	374.15
		02	MAPPING-2/10	11-30-00-5217			97.50
			INVOICE TOTAL:				471.65
			VENDOR TOTAL:				6,874.65
DYKST	03/18/10	01	PICK UP BALLOTS-3/15/10	11-14-30-5330		03/23/10	10.00
			CITY CLERK TRAVEL-MILEAGE				
			INVOICE TOTAL:				10.00
			VENDOR TOTAL:				10.00

EBC EMPLOYEE BENEFITS CORPORATION

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CITY OF LAKE GENEVA
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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
EBC EMPLOYEE BENEFITS CORPORATION							
811008	03/15/10	01	4/10 FLEX ADMIN	11-10-20-5132		03/23/10	128.25
			HEALTH AND DENTAL ADMIN CH				
			INVOICE TOTAL:				128.25
811009	03/15/10	01	4/10 COBRA ADMIN	11-10-20-5132		03/23/10	69.30
			HEALTH AND DENTAL ADMIN CH				
			INVOICE TOTAL:				69.30
811010	03/15/10	01	4/10 BENNY CARD ADMIN	11-10-20-5132		03/23/10	39.00
			HEALTH AND DENTAL ADMIN CH				
			INVOICE TOTAL:				39.00
			VENDOR TOTAL:				236.55
EMERALD EMERALD SYSTEMS INC.							
2010-0012	02/26/10	01	2010 FORS SUPPORT	11-12-00-5361		03/23/10	880.00
			EQUIPMENT MAINT SERVICE CO				
			INVOICE TOTAL:				880.00
			VENDOR TOTAL:				880.00
EMS EMS MEDICAL BILLING ASSOCIATES							
2/10	03/05/10	01	COMMISSION-2/10	11-22-00-5214		03/23/10	140.19
			OUTSIDE BILLING SERVICES				
			INVOICE TOTAL:				140.19
			VENDOR TOTAL:				140.19
GENON GENEVA ON-LINE INC.							
884485	03/01/10	01	3/10 E-MAIL SERVICE	11-12-00-5221		03/23/10	4.00
			MUNICIPAL CT TELEPHONE				
			INVOICE TOTAL:				4.00
			VENDOR TOTAL:				4.00

GLELE GENEVA LAKES ELECTRIC INC.

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CITY OF LAKE GENEVA
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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
345	03/09/10	01	ALLEY UNDERGROUND ELEC	34-30-00-5862 DOWNTOWN STREETSCAPE		03/23/10	3,206.80
							INVOICE TOTAL: 3,206.80
							VENDOR TOTAL: 3,206.80
GRAYS			GRAY'S INC.				
27629	02/26/10	01	CURB SHOES	11-32-12-5351 EQUIP MAINT SUPPL-SNOW & I		03/23/10	248.00
							INVOICE TOTAL: 248.00
							VENDOR TOTAL: 248.00
HARRIS			HARRIS COMPUTER				
XT00001946	02/25/10	01	FINEPRINT-MSI SOFTWARE	11-15-10-5450 ACFTG & DP PROGRAMMING		03/23/10	50.00
							INVOICE TOTAL: 50.00
							VENDOR TOTAL: 50.00
ITV			ITV INC				
5090906	03/04/10	01	MATS,MOPS, FRAGRANCE	40-55-20-5350 BLDG. MAINTENANCE SUPPLIES		03/23/10	57.10
							INVOICE TOTAL: 57.10
5094766	03/11/10	01	TOWELS,MATS	11-32-10-5360 ST DEPT BLDG MAINT SERV CO		03/23/10	55.12
							INVOICE TOTAL: 55.12
							VENDOR TOTAL: 112.22
JOHNS			JOHNS DISPOSAL SERVICE INC.				
32251	03/05/10	01	3/10 REFUSE SERVICE	11-36-00-5294 SOLID WASTE - RESIDENTIAL		03/23/10	23,200.00

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CITY OF LAKE GENEVA
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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
32251	03/05/10	02	3/10 RECYCLING SERVICE	11-36-00-5296		03/23/10	9,100.00
		03	2/10 SPECIAL SERVICES	11-36-00-5296			295.00
		04	ADD'L CONTAINER-STREET DEPT	11-36-00-5297			295.00
			SOLID WASTE - STREET DEPT.				32,890.00
			SOLID WASTE - STREET DEPT.				32,890.00
			SOLID WASTE - RECYCLING				
			INVOICE TOTAL:				32,890.00
			VENDOR TOTAL:				32,890.00
KLABU			HON ROBERT J KLABUNDE				
2/10	02/25/10	01	JUDGE SUBSTITUTE-2/23-2/24	11-12-00-5381		03/23/10	600.00
			MUNICIPAL COURT OPERATIONS				
			INVOICE TOTAL:				600.00
			VENDOR TOTAL:				600.00
KOPY			KOPY KATS				
14982	03/08/10	01	HIGHWAY SIGN POSTER-SHOP SIGN	11-32-10-5399		03/23/10	76.56
			STREET DEPT MISCELLANEOUS				
			INVOICE TOTAL:				76.56
			VENDOR TOTAL:				76.56
LASER			LASER WORKS UNLIMITED LLC				
1377746-00	03/12/10	01	BULBS	99-00-00-5250		03/23/10	54.00
		02	BULBS/BALLASTS	LIBRARY BLDG REPAIR & MAIN			
			BLDG MAINT SUPPLIES-CITY H	11-16-10-5350			
			INVOICE TOTAL:				304.86
			VENDOR TOTAL:				304.86
253	02/13/10	01	NAME PLATE-MOTT	11-11-00-5399		03/23/10	12.30
			COUNCIL MISCELLANEOUS EXPE				
			INVOICE TOTAL:				12.30
			VENDOR TOTAL:				371.16

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CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/23/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
LEAGUE OF WI MUNICIPALITIES							
BLDG INSP INSTITUTE	03/10/10	01	BLDG INSP INSTITUTE-4/21-23/10	11-24-00-5332		03/23/10	145.00
			CONFERENCES & SCHOOL				
			INVOICE TOTAL:				145.00
			VENDOR TOTAL:				145.00
LGFF LAKE GENEVA FIREFIGHTERS ASSOC							
2006/07	03/08/10	01	CLEAR LIABILITY BAL-2006/07	11-22-00-2156		03/23/10	334.70
			FIRE UNION DUES PAYABLE				
			INVOICE TOTAL:				334.70
			VENDOR TOTAL:				334.70
LGREG LAKE GENEVA REGIONAL NEWS							
791819	02/04/10	01	LN:CC MTG MINUTES 1/25/10	11-10-00-5314		03/23/10	313.27
			OFFICIAL PUBLICATIONS & NO				
			INVOICE TOTAL:				313.27
792535	02/04/10	01	LN:ZONING ORD 10-1	11-10-00-5314		03/23/10	41.24
			OFFICIAL PUBLICATIONS & NO				
			INVOICE TOTAL:				41.24
792541	02/04/10	01	LN:CRAWFORD ALLEY	11-10-00-5314		03/23/10	46.47
			OFFICIAL PUBLICATIONS & NO				
			INVOICE TOTAL:				46.47
793741	02/11/10	01	LN:SIMPLE	11-10-00-5315		03/23/10	17.96
			PUBLICATION FEES REIMBURSA				
			INVOICE TOTAL:				17.96
			VENDOR TOTAL:				418.94
LINI GRACE LININGER							
WAAO CLASS	03/03/10	01	WAAO CLASSES-MILEAGE	11-15-40-5330		03/23/10	110.00
			ASSESSOR TRAVEL-MILEAGE				

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CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

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LINI	GRACE LININGER						
WAAO CLASS	03/03/10	02	WAAO CLASSES-MEALS	11-15-40-5331		03/23/10	56.13
				ASSESSOR MEALS & LODGING			
							INVOICE TOTAL: 166.13
							VENDOR TOTAL: 166.13
LOOKIN	LOOKIN' GOOD TURF & SNOW SVC						
1034	03/01/10	01	1/10-2/10 SHOVELING	11-32-12-5344		03/23/10	3,560.00
				SNOW REMOVAL EXPENSES			
							INVOICE TOTAL: 3,560.00
							VENDOR TOTAL: 3,560.00
MAC	MACCARRB						
R123150	03/01/10	01	CO2 RENTAL	40-55-20-5350		03/23/10	5.00
				BLDG. MAINTENANCE SUPPLIES			
							INVOICE TOTAL: 5.00
							VENDOR TOTAL: 5.00
MALSCH	MALSCH CONSTRUCTION, LLC						
12/15/09	12/15/09	01	RIVIERA WALL DAMAGE CLEANUP	11-10-00-5245		03/23/10	365.00
				EXPENSES SUBJECT TO INS. C			
							INVOICE TOTAL: 365.00
							VENDOR TOTAL: 365.00
3/17/10	03/17/10	01	RIVIERA WALL DAMAGE REPAIR	11-10-00-5245		03/23/10	3,850.00
				EXPENSES SUBJECT TO INS. C			
							INVOICE TOTAL: 3,850.00
							VENDOR TOTAL: 4,215.00
MARATHON MARATHON HYDRAULIC MOTORS							
10027	03/01/10	01	PLOW CYLINDER-TRK 27	11-32-12-5250		03/23/10	335.00
				SNOW & ICE CONTROL-REPAIRS			
							INVOICE TOTAL: 335.00

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CITY OF LAKE GENEVA
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INVOICES DUE ON/BEFORE 03/23/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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MARATHON MARATHON HYDRAULIC MOTORS

10028	03/03/10	01	REPAIR PLOW RIMS-TRKS 25 & 22	11-32-12-5250		03/23/10	670.00
			SNOW & ICE CONTROL-REPAIRS				
			INVOICE TOTAL:				670.00

10029	03/08/10	01	REPAIRS-CHIPPER MOTOR	11-32-13-5420		03/23/10	380.00
			TREE & BRUSH - REPAIR				
			INVOICE TOTAL:				380.00
			VENDOR TOTAL:				1,385.00

MARTIN MARTIN BUSINESS GROUP

1079680	02/16/10	01	REPAIR-FRONT DESK PRINTER	11-16-10-5531		03/23/10	165.00
			OFFICE MACHINE CONTRACTS				
			INVOICE TOTAL:				165.00
			VENDOR TOTAL:				165.00

NATIONAL NATIONAL CITY PROCESSING CTR

0403-2/10	03/09/10	01	2/16 ELECTION INSP-MEAL	11-14-30-5311		03/23/10	95.38
		02	2/16 ELECTION INSP-MEAL	11-14-30-5311			76.92
		03	2/16 ELECTION INSP-MEAL	11-14-30-5311			34.50
			INVOICE TOTAL:				206.80

1013-2/10	03/09/10	01	2/8 TRUCK LITE SWITCH	11-32-10-5351		03/23/10	71.40
		02	2/26 CARBURATOR-FORK LIFT	11-32-10-5250			380.36
			INVOICE TOTAL:				451.76
			VENDOR TOTAL:				658.56

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CITY OF LAKE GENEVA
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NEXTEL	NEXTEL/SPRINT						
940684224-083	03/12/10	01	POLICE CELL 2/9-3/8/10	11-21-00-5221		03/23/10	588.88
				PD TELEPHONE EXPENSE			
							INVOICE TOTAL: 588.88
							VENDOR TOTAL: 588.88
OFFICE	OFFICE DEPOT						
510490542001	02/25/10	01	INK-VIOLATIONS/PICTURES	11-32-12-5310		03/23/10	39.27
				SNOW & ICE OFFICE SUPPLIES			
							INVOICE TOTAL: 39.27
510490700001	02/25/10	01	PROPERTY FILES/FOLDERS	11-24-00-5310		03/23/10	21.73
				BIDG INSPECTOR OFFICE SUPP			
							INVOICE TOTAL: 21.73
							VENDOR TOTAL: 61.00
OTTER	OTTER SALES & SERVICE INC.						
13417-3	03/12/10	01	REPAIRS-INT'L 2400A TRACTOR	11-32-10-5250		03/23/10	2,074.12
				ST DEPT EQUIPMENT REPAIRS			
							INVOICE TOTAL: 2,074.12
13460-1	02/01/10	01	ADJUST BRAKES-4900 TRK	11-32-10-5250		03/23/10	104.29
				ST DEPT EQUIPMENT REPAIRS			
							INVOICE TOTAL: 104.29
13496-1	02/22/10	01	ADJUST BRAKES,CHANGE PIVOT PIN	11-32-10-5250		03/23/10	478.61
				ST DEPT EQUIPMENT REPAIRS			
							INVOICE TOTAL: 478.61
							VENDOR TOTAL: 2,657.02
PATS	PAT'S SERVICES INC.						
A-55864	02/26/10	01	2/10 TOILET RENTAL	11-52-00-5840		03/23/10	70.00
				4 SEASON NATURE PRESERVE			
							INVOICE TOTAL: 70.00
							VENDOR TOTAL: 70.00

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CITY OF LAKE GENEVA
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INVOICES DUE ON/BEFORE 03/23/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT	
R&R R&R INSURANCE SERVICES, INC.								
908399	03/03/10	01	LIABILITY INS	11-10-10-5512		03/23/10	40,651.00	
GENERAL LIABILITY INSURANC							INVOICE TOTAL:	40,651.00
908400	03/03/10	01	WORKERS COMP	11-10-10-5516		03/23/10	53,154.00	
WORKERS COMPENSATION							INVOICE TOTAL:	53,154.00
VENDOR TOTAL:							93,805.00	
SIGMA SIGNATURE SIGNS, LLC								
3598	03/09/10	01	DECALS-STREET DEPT EQUIP	11-32-10-5399		03/23/10	540.00	
STREET DEPT MISCELLANEOUS							INVOICE TOTAL:	540.00
VENDOR TOTAL:							540.00	
STANS STAN'S OFFICE TECHNOLOGIES								
270057	03/08/10	01	COPIER SERVICE RENEWAL	11-15-40-5399		03/23/10	200.00	
ASSESSOR MISCELLANEOUS EXP							INVOICE TOTAL:	200.00
11-24-00-5399							VENDOR TOTAL:	200.00
BLDG INSPECTOR MISC EXPENS							INVOICE TOTAL:	400.00
VENDOR TOTAL:							400.00	
STARK H.E. STARK AGENCY INC								
6089COURT-2/10	03/10/10	01	2/10 COLLECTION INTEREST	11-12-00-4811		03/23/10	177.00	
MUNICIPAL CT INTEREST INCO							INVOICE TOTAL:	177.00
11-12-00-5214							VENDOR TOTAL:	177.00
COLLECTION FEES							INVOICE TOTAL:	571.09
VENDOR TOTAL:							571.09	
SUPPLY THE SUPPLY CORPORATION								
INVOICE TOTAL:							748.09	
VENDOR TOTAL:							748.09	

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INVOICES DUE ON/BEFORE 03/23/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
SUPPLY THE SUPPLY CORPORATION							
0043848-IN	02/24/10	01	GLOVES,MASKS	40-55-20-5350		03/23/10	101.80
				BLDG. MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	101.80
						VENDOR TOTAL:	101.80
T0000199 CARL & KAREN SCHWEBL							
SIDEWALK	03/17/10	01	SIDEWALK REPL-1107 MAIN	11-32-10-5270		03/23/10	271.25
				SIDEWALK REPAIRS			
						INVOICE TOTAL:	271.25
						VENDOR TOTAL:	271.25
UNITED UNITED LABORATORIES							
06570	03/10/10	01	DEODORANT BLOCKS	40-55-20-5350		03/23/10	578.13
				BLDG. MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	578.13
						VENDOR TOTAL:	578.13
WALCOP WALWORTH COUNTY PUBLIC WORKS							
0218 9026S	03/02/10	01	SALT,SAND 2/10	11-32-12-5340		03/23/10	15,507.56
				OPERATING SUPPLIES-SNOW &			
						INVOICE TOTAL:	15,507.56
						VENDOR TOTAL:	15,507.56
WEENE WE ENERGIES							
RE031610	03/04/10	01	INV 5604-510-433-LIBRARY	99-00-00-5222		03/23/10	1,229.65
				LIBRARY UTILITIES			
		02	INV 3843-358-997-LIBRARY	99-00-00-5222			347.61
				LIBRARY UTILITIES			
		03	INV 7837-744-963-FIREHOUSE	11-22-00-5224			-38.68
				FIREHOUSE GAS HEAT			

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CITY OF LAKE GENEVA
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/23/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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WELD WELDERS SUPPLY CO

944566	03/05/10	01	WELDING TOOLS/PARTS	11-32-10-5340		03/23/10	184.05
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OPERATING SUPPLIES-STREET

INVOICE TOTAL: 184.05
VENDOR TOTAL: 189.70

TOTAL ALL INVOICES: 186,789.86

ORDINANCE NO. 10-01

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

WHEREAS, Applicant, Peller Investment Group, has filed a Zoning Map Amendment with the City of Lake Geneva, Walworth County, Wisconsin (City), to rezone certain real property, ZYUP 00194, all being situated entirely within the corporate boundaries of the City; and

WHEREAS, the City Plan Commission has convened a public hearing on the matter of the proposed Zoning Map Amendment, on February 15, 2010; and

WHEREAS, the City Plan Commission has recommended approval of the proposed Zoning Map Amendment;

NOW, THEREFORE, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Pursuant to the provisions of Section 98-903 of the City Zoning Ordinance, the zoning classifications of the below-described properties are changed as follows:

Permanent zoning from Rural Holding (RH) to Planned Business (PB)

2. The zoning map of the City of Lake Geneva, Walworth County, Wisconsin shall be amended in accordance with the above classification of properties.
3. This Ordinance shall take effect upon passage and publication as provided by law.
4. Adopted, passed and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____ 2010.

William P. Chesen, Mayor

Attest:

Diana A. Dykstra, City Clerk

First Reading: 3/12/10

Second Reading: waived the rules 3/12/10

Adopted: *pending contingencies**

Published:

SPECIAL CITY COUNCIL MEETING
FRIDAY, MARCH 12, 2010 – 4:00 PM
COUNCIL CHAMBERS, CITY HALL

Mayor Chesen calls the meeting to order

Roll Call: Alderman Tolar, Krause, Roehrer, Mott, Marsala, and Fesenmaier, Clerk Dykstra, Mayor Chesen, Attorney Draper, and Administrator Jordan. Absent: Alderman Krohn.

Marsala/Mott motion to discuss the Zoning Map Amendment, the proposed assessment agreement, and the dedication together. Alderman Fesenmaier confirmed it would be voted on individually. Unanimously carried.

First Reading of Ordinance 10-01 a Zoning Map Amendment from Peller Investment Group to rezone a parcel of land located along the west side of Highway 12 north of Highway 50 and south of Sheridan Springs Road more precisely identified as Tax Key ZYUP 00194. (Administrator Jordan) (postponed on 3/8/10)
Discussion/Recommendation regarding proposed assessment agreement between the City of Lake Geneva and Peller Investments, LLC. (Administrator Jordan) (Continued on 3/8/10)
Acceptance of Dedication of property owned by Peller Investments for the Edwards Boulevard Extension. (Administrator Jordan) (Continued on 3/8/10)

City Administrator noted the Ordinance went through Planning Commission and was recommended for approval. The second item is the proposed assessment agreement and noted there were a few word changes. He noted that there were some concerns addressed to him from Alderman that the property to the east the City would allow water and sewer if it were annexed. He noted exactly that is a Council decision that if the Council votes to annex, then they would be required to hook up. It isn't in conflict, it is a Council decision.

Alderman Roehrer noted she had a problem with the wording. She felt you are giving them permission to connect to something that is across Hwy. 12 and wondered who is going to pay for that to connect and extend that sewer. Attorney Draper noted that language neither helps nor hurts. Before any of this the Council would have to agree to annex. This isn't an agreement to annex. If the City agrees to annex, they will have the ability to connect.

Alderman Roehrer motion to remove section 5.02. No second was made.

Alderman Tolar noted the water line is already on the other side.

Alderman Fesenmaier stated it clouds the issue and would like to see it come out. She further noted that no amending motion can be made until a main motion is made.

Mayor Chesen felt it was clear that the owner is also the owner of another piece of property and if and when they annex to the City they are allowed to hook up.

Alderman Roehrer felt the word "consideration" was giving something to get something.

Alderman Tolar noted that the Utility Commission decides if they get water and sewer not the City.

Alderman Roehrer noted that is another reason to leave that language out.

Administrator Jordan continued that they are dedicating the land by Quit Claim deed the City needs for Edwards Boulevard.

Alderman Fesenmaier noted she has concerns on the word "nominal" and would like it changed to "usual or customary"

Alderman Roehrer expressed her concern with 4.01 with no ending time. She would like to see an addition of 10 years placed on that agreement to be paid in full.

Alderman Fesenmaier questioned what fund would the assessment be repaid to.

Alderman Mott agreed with 10 years and wanted to continue with the Administrator's comments.

Administrator Jordan noted this is a good agreement from both sides. There is 35,000 cyds. used for fill and save on the City cost for trucking fees. It will require DNR permits for the filling issues.

Tolar/Krause motion to suspend the rules and have the second reading of **Ordinance 10-01**. Unanimously carried.

Marsala/Tolar motion to approve **Ordinance 10-01** a Zoning Map Amendment from Peller Investment Group to rezone a parcel of land located along the west side of Highway 12 north of Highway 50 and south of Sheridan Springs Road more precisely identified as Tax Key ZYUP 00194, contingent upon approval of the assessment

agreement, dedication of property are also acceptable including staff recommendations and constructive receipt of the dedication. Unanimously carried.

Roehrer/Marsala motion to approve proposed assessment agreement between the City of Lake Geneva and Peller Investments, LLC.

Roehrer/Fesenmaier motion to amend to strike section 5.02.

Alderman Krause questioned the affect of this.

Alderman Fesenmaier felt strongly they shouldn't bind the actions to items outside of the contract.

Alderman Marsala noted the City can't give permission for something they can't give.

Fesenmaier/Roehrer motion to call the question. Unanimously carried.

On Amendment: Unanimously carried.

Roehrer/Mott motion to add the time frame to paragraph 4.01 of 10 years from date of approval of agreement.

Alderman Fesenmaier confirmed she would like to know where the assessment revenue goes.

Unanimously carried.

Roehrer/Fesenmaier motion to change the word "nominal" to "Usual and Customary"

Unanimously carried.

On Original Motion as amended: Unanimously carried.

Krause/Roehrer motion to approve the Dedication of property owned by Peller Investments for the Edwards Boulevard Extension. Unanimously carried.

Approval of Bid from Reesman's Excavating & Grading Inc in the amount of \$2,010,514 for the Edwards Boulevard Extension with no contingencies regarding the Peller Investment Group property.

Tolar/Roehrer motion to approve. Attorney Draper explained if there is agreement they would move forward and if not they can still approve and move forward with eminent domain.

Unanimously carried.

Discussion/Possible action regarding eminent domain of land located along the west side of Highway 12 north of Highway 50 and south of Sheridan Springs Road more precisely identified as Tax Key ZYUP 00194 (Peller Investments, LLC)

Roehrer/Fesenmaier motion to approve in the event they are unable to come to agreement.

Administrator Jordan noted that by Monday they should know. They will place on the next agenda an update on the Edwards Boulevard Project.

Unanimously carried.

Krause/Roehrer motion to Adjourn at 4:51pm. Unanimously carried.

/s/ Diana Dykstra, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVE BY THE COMMON COUNCIL