

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, MARCH 14, 2011 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order
2. Roll Call
3. Approve Finance, License and Regulation Committee minutes of February 28, 2011 as distributed.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
5. **RESOLUTIONS**
 - A. **Resolution 11-R11**, authorizing the transfer of monies from the unreserved fund balance to the designated fund balance for police department vests
 - B. **Resolution 11-R12**, amending the 2010 budget for police department vest donations
 - C. **Resolution 11-R13**, authorizing the transfer of monies from the unreserved fund balance to the designated fund balance for state seizures
 - D. **Resolution 11-R14**, authorizing the transfer of unspent TRACS Grant monies to the designated fund balance for police department grants
 - E. **Resolution 11-R15**, authorizing the transfer of monies from the designated fund balance for the EMS Act 102 Program to the undesignated fund balance
 - F. **Resolution 11-R16**, authorizing the transfer of monies from the undesignated fund balance to the designated fund balance for fire donations
 - G. **Resolution 11-R17**, authorizing the transfer of monies from the unreserved fund balance to the designated fund balance for police department uniform allowances
 - H. **Resolution 11-R18**, amending transfers from the Lakefront and Parking Lots and Meters Funds to the General Fund in the 2010 Operating Budget
6. **LICENSES & PERMITS**
 - A. Park Permit Application filed by Lake Geneva Jaycees for Venetian Festival in Flat Iron Park and Library Park, August 15, 2011 through August 22, 2011
 - B. Park Permit Application filed by Lake Geneva Jaycees for Annual Easter Egg Hunt in Seminary Park, April 23, 2011, from 7:00am to 11:00am
 - C. Original Operator License Application for Debra Conner
7. Discussion/Recommendation on Payment No. 7 and Final, including fire protection/inspection change order work for Geneva Lake Museum

8. Discussion/Recommendation on capital request for Fire Department Aerial Truck
9. Discussion/Recommendation on establishing criteria for allotting "Class B" (Quota) Liquor Licenses (Aldermen Hartz & Mott)
10. **Presentation of Accounts – Alderman Krause**
 - A. Purchase Orders
 - B. Prepaid Bills in the amount of \$33,557.04
 - C. Regular Bills in the amount of \$326,318.19
11. Adjournment

This is a meeting of the Finance/License & Regulation Committee.
No official Council action will be taken, however a quorum of the Council may be present

03/11/11 12:00PM

*cc: Committee Members: Alderman Krause, Hartz, Fesenmaier, Krohn, Marsala
Mayor & remaining Council, Administrator, City Clerk, Department Heads, Attorney, Treasurer*

**FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, FEBRUARY 28, 2011 - 6:00PM
COUNCIL CHAMBERS, CITY HALL**

Chairman Krause called the meeting to order at 6:00pm.

Roll Call. Present: Aldermen Krohn, Hartz, Marsala, Fesenmaier and Krause. Also Present: Administrator Jordan, Comptroller Pollitt, City Attorney Draper, and City Clerk Reale.

Marsala/Fesenmaier motion to approve Finance, License and Regulation Committee minutes of February 14, 2011 as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

RESOLUTIONS

Resolution 11-R07, establishing regulations for trapping on City property, as permitted under Section 54-34 of the Lake Geneva Municipal Code

Administrator Jordan stated that staff was requesting that this item be continued, as the City was still awaiting information from the Department of Natural Resources. City Attorney Draper clarified that there was data that needed to be ascertained about the property in question, such as animal population, before proceeding with adoption of the resolution. He stressed that the City needed to develop some rational basis for any regulations that might be adopted to protect the resolution from potential legal challenges.

Hartz/Marsala motion to continue. Unanimously carried.

ORDINANCES

First Reading of Ordinance 11-06, establishing regulations for the use of dinghy pads

City Attorney Draper stated that the proposed ordinance would change existing regulations to restrict the use of dinghy spaces to individuals leasing buoys and only for dinghies not exceeding ten feet in length, as previously instructed by Council. There was some discussion as to whether the language contained in the ordinance needed clarification. It was determined that the draft sufficiently expressed the restrictions recommended by Council, and the consensus of the Committee was therefore to leave the ordinance unchanged.

First Reading of Ordinance 11-07, amending Chapter 70 Taxation of the Lake Geneva Municipal Code regarding the reporting of monthly room tax returns

City Attorney Draper reported that the Mayor had been contacted by some hotel proprietors with concerns about their ability to provide monthly reports by the fifteenth day of the following month, as currently required under local ordinance. It had been suggested that the ordinance be amended to allow for reporting of monthly returns on or before the last day of the following month, which would make reporting deadlines consistent with certain State filing deadlines. Ordinance 11-07, if adopted, would provide for that change.

LICENSES & PERMITS

Marsala/Fesenmaier motion to forward to Council with recommendation for approval of Temporary Class "B" Retail License application for Lake Geneva Jaycees, for the sale of fermented malt beverages at Venetian Festival, August 16, 2011 through August 21, 2011, from 6:00am to 12:30am. Unanimously carried.

Hartz/Marsala motion to forward to Council with recommendation for approval of Street Use Permit application filed by Lake Geneva Jaycees for Venetian Festival using portions of Wrigley Drive and Center Street from August 15, 2011 to August 22, 2011. Unanimously carried.

Marsala/Fesenmaier motion to forward to Council with recommendation for approval of Original Operator License applications for Adam Mayster and Amanda Soto. Unanimously carried.

Discussion/Recommendation on directing the City Administrator to issue a Request for Proposals (RFP) for parking system (continued on 2/14/11)

Administrator Jordan reported that he had made the changes to the RFP document, as had been recommended by Mayor Connors and Alderman Fesenmaier. The scope of the RFP would cover several possible options for a completely automated parking station system, including pay-by-space and pay-and-display, which would be integrated with the City's existing handheld devices. If approved, the document would be sent out on March 1, with proposals due to be received at City Hall on or before April 1, 2011.

Alderman Fesenmaier expressed the concern that bids should be solicited from as many companies as possible in order to obtain the most favorable price. She suggested that companies unable to meet certain components of the RFP should still be permitted to bid on the project, provided that an explanation is given as to why those components could not be fulfilled. Administrator Jordan stated that the purpose of the RFP process was to obtain proposals that would meet the exact needs and wants of the City with respect to a new parking system. He was concerned that companies submitting the lowest bids might not be able capable of providing the system desired by the City. Alderman Fesenmaier responded that there was sufficient funding available for the project to allow for flexibility in selecting the best parking system. She was particularly concerned that the coin acceptor section of the RFP might eliminate some companies from competing for the project. Alderman Hartz agreed that it was important to find the best possible price; however, he was concerned that allowing bidders to parcel out certain sections of the RFP would make it difficult for City officials to compare and evaluate bids to determine the most favorable proposal. Administrator Jordan added that it was important to have the coin acceptor option to accommodate the current parking rate of \$0.50 per hour. He noted that the majority of companies on the bid list should be capable of meeting the specifications of the RFP, although there was one firm on the list that might not be able to meet one or two items in the RFP.

Marsala/Hartz motion to forward to Council with recommendation to direct the City Administrator to issue the RFP. Unanimously carried.

Discussion/Recommendation on 2010 transfers from Parking and Lakefront to the General Fund

Comptroller Pollitt reported that the Council had historically left \$75,000.00 in the Parking and Lakefront fund reserves; however, it had been necessary to use those funds to balance the budget in 2010. Noting that the annual audit was scheduled to begin March 7, she suggested that the City might find that there is money available to put back into those reserves. Chairman Krause added that increased beach revenues from the previous year would likely make it possible for the City to replenish the reserves, if the Council would be amenable to the transfer. Comptroller Pollitt stated that the amount of funds available for the possible transfers would be determined during the audit process.

Marsala/Krohn motion to recommend directing the Comptroller to transfer amounts up to \$75,000.00 to the Parking and Lakefront Funds, pending the final results of the annual audit. Unanimously carried.

Discussion/Recommendation on emergency services agreement with the Town of Geneva

Administrator Jordan stated that City and Township officials had been negotiating the terms of the agreement for some time before finally coming to a proposal that was acceptable to all parties. He briefly outlined the terms of the final agreement, including the \$20,000.00 annual retainer and the \$1,000.00 per fire response fee. City Attorney Draper had insisted that language be added to the agreement stipulating that the Township would agree that calls from outside of the service area would be "hot keyed" to Walworth County dispatch, and that the City would have no responsibility or liability for any delays in response by following that procedure. The City would also have no obligation to respond directly to any calls from outside of the service area specified in the agreement.

With respect to the billing of patients for ambulance transports, Alderman Hartz suggested that the City should be billing the Town for any response fees, with the Town responsible for going through collections. Administrator Jordan stated that this item had been a point of contention during negotiations. Alderman Hartz further asked about what would happen in the event of non-payment from the Town. Administrator Jordan responded that the City Attorney would need to get involved to determine what the City could do to obtain payment.

Marsala/Hartz motion to forward to Council with recommendation for approval of the agreement. Unanimously carried.

Discussion/Recommendation on roof repair work at Riviera

Administrator Jordan presented a proposal from Renaissance Roofing, Inc., for repairs to the clay tile roof at the Riviera building not to exceed \$2,200.00. The scope of the work would include an evaluation of the entire roof, replacement of damaged tiles, sealing or replacement of up to four static roof vents, and caulking as needed, including flashings. Alderman Hartz inquired about annual inspections of the roof. Administrator Jordan responded that the City would hire a firm to perform inspections, as that was not included in this proposal. Alderman Krohn asked if repairs had been done to the roof within the last five to eight years. Administrator Jordan stated that he was not aware of any repairs that had been done since he was hired by the City; however, he would check on this.

Marsala/Krohn motion to forward to Council with recommendation for approval of repairs by Renaissance Roofing, Inc., for an amount not to exceed \$2,200.00 and to be funded from Lakefront. Unanimously carried.

Discussion/Recommendation on change order for fire protection work at Riviera (recommended by Public Works Committee on 2/17/11)

Administrator Jordan explained that communications had broken down between the architect and the Fire Department regarding the requisite amount of fire alarm devices to be included in the building. Subsequent to a review of the premises by Fire Department personnel, it was determined that more devices were needed than had been previously included in the scope of the project. The Public Works Committee had reviewed the possible options for addressing the issue, and recommended approval of Alternate No. 2 which would result in a net deduction of \$31.76 from the contract price. This alternative would provide for coverage of the main concourse area and the installation of eleven tamperproof pull switches.

Hartz/Fesenmaier motion to forward to Council with recommendation for approval of Change Order PCO#16, Alternate No. 2, to result in a net deduction of \$31.76. Unanimously carried.

Discussion/Recommendation on tuckpointing repairs at the Fire Station

Administrator Jordan reported that several years ago, City staff had been made aware of the fact that the pilasters and brick had been separating at the Fire Station building. Quotes had initially been obtained in 2009, with the least expensive quote provided coming in at \$4,400.00. Since that time, the situation had gotten progressively worse and was now in need of immediate attention. DPW Winkler had obtained a quote from Holton Brothers (the contractor hired to perform tuckpointing repairs at the Riviera) for an amount not to exceed \$2,500.00. It was proposed to fund these repairs from Contingency, which would require a subsequent budget amendment.

Marsala/Krause motion to forward to Council with recommendation for approval of tuckpointing repairs by Holton Brothers for an amount not to exceed \$2,500.00, to be funded from Contingency.

Alderman Hartz suggested that the work could be funded from the Fire House Repairs Account. Administrator Jordan responded that this would be possible, adding that additional funds could be transferred from Contingency if necessary at a later point. Alderman Hartz also questioned whether the City should obtain more quotes for the work before acting on the proposal from Holton Brothers. Administrator Jordan noted that the price from Holton Brothers was considerably more favorable than the best bid received in 2009, adding that it would be relatively easy for the contractor to perform these repairs since they were already on site at the Riviera.

Alderman Marsala offered to amend his motion to specify that \$2,000.00 for the repairs would be paid from the Fire House Repairs account, with any balance to be paid from Contingency. Alderman Krause, having seconded the motion, accepted the amendment. Unanimously carried, as amended.

Discussion/Recommendation on disallowance of claim filed by David and Cheryl Hawkins for sewerage backup pursuant to Wis. Stats. 893.80 (1g)

Administrator Jordan briefly explained the City's process for handling such claims. When a claim is received by the City, the City Clerk forwards the claim and all pertinent information to the City's insurance provider, who then

conducts an investigation of the events. In the vast majority of instances, the City is determined not to be at fault for the backup and the insurance provider will make a recommendation to the Council to disallow the claim.

Marsala/Krause motion to forward to Council with recommendation for disallowance. Alderman Hartz noted that the City had received eighteen claims related to sewerage backup since 2005. He suggested that the Utility Commission needed to be persuaded to purchase additional "no-fault" insurance coverage to provide some sort of remedy for residents who experience backups through no fault of their own. Administrator Jordan responded that having the "no-fault" coverage would carry both benefits and potential drawbacks, as there was a concern that having such coverage in force might lead some individuals to believe they have free license to dump anything into the City's sewer system. On the other hand, he sympathized with the homeowners who were being forced to pay for damages incurred through the negligent actions of other parties. Chairman Krause noted that during previous discussions about the possibility of purchasing the "no-fault" coverage, the estimated cost had been approximately \$10,000.00. Administrator Jordan confirmed this, though he cautioned that the figure was likely to increase due to a significant number of claims in the previous year. Citizens were once again encouraged to consult with their insurance providers to determine whether their policies covered sewerage backups.

Fesenmaier/Krohn motion to suspend the rules to permit Terry O'Neill to address the Committee. Unanimously carried. Mr. O'Neill stated that he had added coverage to his homeowner's policy for sewerage backup at a cost of \$50.00.

Motion carried by vote of 4 to 1, with Alderman Hartz opposed.

Discussion/Recommendation on disallowance of claim filed by Shuichi and Pat Sasaki for sewerage backup pursuant to Wis. Stats. 893.80 (1g)

Marsala/Krause motion to forward to Council with recommendation for disallowance. Motion carried by vote of 4 to 1, with Alderman Hartz opposed.

Discussion/Recommendation on authorization to collect unpaid room tax funds from Geneva Hospitality of Lake Geneva (The Cove)

Administrator Jordan reported that The Cove was substantially in arrears on room tax payments to the City, adding that City Attorney Draper wanted an opportunity to discuss potential options available to the Council for pursuing the collection of these funds. City Attorney Draper noted that this was a recurring problem with The Cove, and remedies available to the City would include initiating a lawsuit or withholding reissuance of the liquor license. Alderman Hartz inquired about the possibility of initiating the process to revoke the liquor license for The Cove now, rather than waiting until license renewals in June. City Attorney Draper responded that there was a question of whether unpaid room taxes would be sufficient legal grounds for revocation of the license. He stated that the City could enforce that portion of the ordinance; however, the Council should be prepared for the possibility of a legal challenge.

Hartz/Krohn motion to authorize the City Attorney to take whatever means necessary to collect the unpaid funds.

Alderman Hartz offered to amend his motion to specify that the means directed would be revocation of the liquor license for Geneva Hospitality of Lake Geneva, d/b/a The Cove. City Attorney Draper noted that the process would require a citizen to initiate a written complaint against The Cove containing a basis for revocation of the license. Unanimously carried.

Discussion/Recommendation on ordinance for Kayak Rack selection policy

City Attorney Draper noted that the Council had previously directed that an ordinance establishing a numbering system and first-come, first-served distribution for the racks be drafted for consideration. He reported that the numbering of spaces was already included in the existing ordinance, adding that the City would typically handle assignments through internal policies and procedures rather than dictating practice by ordinance. He stated that he had discussed the matter with Harbormaster Gray and both were in agreement that it would be best to handle the assignment of kayak racks through an internal policy.

Presentation of Accounts, Alderman Krause.

Purchase Orders. None.

Marsala/Hartz motion to recommend approval of Prepaid Bills in the amount of \$43,958.76. Unanimously carried.

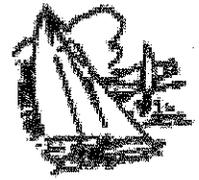
Hartz/Marsala motion to recommend approval of Regular Bills in the amount of \$255,337.21. Unanimously carried.

Adjournment

Marsala/Hartz motion to adjourn at 7:10pm. Unanimously Carried.

/s/ Jeremy A. Reale, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**



REGULAR CITY COUNCIL MEETING

MONDAY, MARCH 14, 2011 – 7:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Connors calls the meeting to order
2. Presentation of Color Guard by Boy Scout Troop 235
3. Pledge of Allegiance
4. Roll Call
5. Awards, Presentations, and Proclamations
 - A. Proclamation declaring the week of March 20-27, 2011 as “Music Therapy Week” in the City of Lake Geneva
 - B. Announcement of “Arts Alive! Celebration of the Big Read in Lake Geneva”, from March 19 through April 29, 2011
 - C. Announcement of Homeland Security/Mutual Aid Radio Replacement Round 6 OJA Grant
6. Presentation of Mayor’s Holiday Decoration Awards from the Lake Geneva Beautification Committee
7. Re-consider business from previous meeting
8. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
9. Acknowledgement of Correspondence
10. Approve Regular City Council Meeting minutes of February 28, 2011, as published and distributed
11. **Second Reading and Approval of Ordinance 11-08, amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, to assign standard zoning district designations on certain expired Planned Developments**
12. **Second Reading and Approval of Ordinance 11-09, amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, to rezone certain property recently annexed to the City (N2292 Wilmot Blvd)**
13. **Second Reading and Approval of Ordinance 11-10, providing for direct annexation by unanimous consent of electors and property owners of territory located in the Town of Bloomfield, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin (Potter)**

14. Finance, License and Regulation Committee Recommendations – Alderman Krause

A. RESOLUTIONS

- 1) Resolution 11-R11, authorizing the transfer of monies from the unreserved fund balance to the designated fund balance for police department vests
- 2) Resolution 11-R12, amending the 2010 budget for police department vest donations
- 3) Resolution 11-R13, authorizing the transfer of monies from the unreserved fund balance to the designated fund balance for state seizures
- 4) Resolution 11-R14, authorizing the transfer of unspent TRACS Grant monies to the designated fund balance for police department grants
- 5) Resolution 11-R15, authorizing the transfer of monies from the designated fund balance for the EMS Act 102 Program to the undesignated fund balance
- 6) Resolution 11-R16, authorizing the transfer of monies from the undesignated fund balance to the designated fund balance for fire donations
- 7) Resolution 11-R17, authorizing the transfer of monies from the unreserved fund balance to the designated fund balance for police department uniform allowances
- 8) Resolution 11-R18, amending transfers from the Lakefront and Parking Lots and Meters Funds to the General Fund in the 2010 Operating Budget

B. LICENSES & PERMITS

- 1) Park Permit Application filed by Lake Geneva Jaycees for Venetian Festival in Flat Iron Park and Library Park, August 15, 2011 through August 22, 2011
- 2) Park Permit Application filed by Lake Geneva Jaycees for Annual Easter Egg Hunt in Seminary Park, April 23, 2011, from 7:00am to 11:00am
- 3) Original Operator License for Debra Conner

C. Discussion/Action on Payment No. 7 and Final, including fire protection/inspection change order work for Geneva Lake Museum

D. Discussion/Action on capital request for Fire Department Aerial Truck

E. Discussion/Action on establishing criteria for allotting “Class B” (Quota) Liquor Licenses (Aldermen Hartz & Mott)

15. Board of Park Commissioners Recommendations – Alderman Fesenmaier

A. Discussion/Action on Park System memorial donation application filed by Gail Gyax on behalf of Gyax Memorial Fund, Inc. (*forwarded by Board of Park Commissioners with recommendation for approval of site in Donian Park 1/5/11*)

16. Discussion/Action on directing City Attorney to draft residential rental inspection ordinance (*continued on 2/28/11*)

17. Presentation of Accounts – Alderman Krause

- A. Purchase Orders
- B. Prepaid Bills in the amount of \$33,557.04
- C. Regular Bills in the amount of \$326,318.19

18. Closed Session

Motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to discuss the purchase of property by the City of Lake Geneva and the possible sale of City property (Administrator Jordan); and pursuant to Wis. Stat. 19.85 (1)(g) to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved in re: The Cove of Lake Geneva/Geneva Hospitality LLC (City Attorney Draper)

19. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session

20. Adjournment

03/11/11 10:00 AM

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

*CC: Mayor & Council
Administrator, Attorney, Treasurer, Department Heads, Media*

REGULAR CITY COUNCIL MEETING
MONDAY, FEBRUARY 28, 2011 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

Mayor Connors called the meeting to order at 7:20pm.

The Pledge of Allegiance was led by Alderman Tolar.

Roll Call. Present: Aldermen Tolar, Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, and Krohn. Also present: Administrator Jordan, City Attorney Draper, and City Clerk Reale.

Awards, Presentations, and Proclamations. None.

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Terry O'Neill, 954 George Street, addressed the Council with respect to Item #11 on the continued discussion of requested capital items. He stated that history showed that funds borrowed or intended for one purpose were not always used as intended. Mr. O'Neill urged the City to take measures to ensure accountability in the spending of road funds, including publishing a list of roads to be repaired using the funds and a tentative schedule for the completion of those repairs.

Acknowledgement of Correspondence

City Clerk Reale reported that the City had received a letter from Joe Cardiff, on behalf of the Lake Geneva Economic Development Corporation Board of Directors, commending the Street Department employees for their snow removal efforts.

Update on status of Ad Hoc Committee to review transient rental regulations (Mayor Connors)

Mayor Connors reported that he intended to bring forward a list of appointees for Council approval in May, which would allow the committee to begin its work in June.

Approval of Minutes

Tolar/Krause motion to approve Regular City Council Meeting minutes of February 14, 2011, as published and distributed. Unanimously carried.

Continued Discussion/Action on requested capital items listed as "mid priority" (Administrator Jordan)

Administrator Jordan stated that he had been approached by aldermen who had requested an opportunity to revisit these items for further discussion and possible action.

Hartz/Krause motion to approve ten-year borrowing in the amount of \$195,963.00 for the following capital items: copy machine (Fire Department); door replacements (Fire Department); bay floor repair (Fire Department); lap top (Emergency Government); 2-way (Emergency Government); miscellaneous upgrades (Council Tech); squad camera system (Police); taser system (Police); computers (Police); retrofitting program (DPW); street department parking lot paving (DPW); park mower (DPW); and brush chipper (DPW). Alderman Hartz stated that he had extensive discussions with both Chief Connelly and Chief Rasmussen regarding many of the capital items they had requested. Based upon those discussions and the information that was provided to him, he stated that he was now convinced that many of those items were indeed necessary to make those departments operate more efficiently and to protect the safety of personnel. He further explained his rationale in leaving certain items out of the motion, as he believed those requests represented maintenance and operational items that should not be included in a capital budget.

Alderman Mott noted that there were items left out of the motion that some members of the Council might feel should be given consideration. He suggested that it might be more prudent to simply take an up-or-down vote on each item on the "mid priority" list. Alderman Marsala concurred with that suggestion.

Roll Call: Tolar, Krause, and Hartz voted "yes". Mott, Marsala, Kehoe, Fesenmaier, and Krohn voted "no". Motion failed by vote of 3 to 5.

Alderman Krause reiterated that there were certain items on the capital list that represented immediate needs that simply could not be provided for in the City's operating budget at the present time. He felt that the Council would be acting irresponsibly not to approve those items.

Krause/Hartz motion to address each item on the "mid priority" list on an individual basis. Mayor Connors suggested that it would be more appropriate to address each item with a separate motion and subsequent vote. Following discussion, Alderman Krause withdrew the motion. Alderman Hartz withdrew the second.

Krause/Marsala motion to approve including \$6,000.00 for a copy machine at the Fire Department in the ten-year borrowing.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, and Kehoe voted "yes". Fesenmaier and Krohn voted "no". Motion carried by vote of 6 to 2.

Krause/Tolar motion to approve including \$14,000.00 for door replacements at the Fire Department in the ten-year borrowing.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, and Kehoe voted "yes". Fesenmaier and Krohn voted "no". Motion carried by vote of 6 to 2.

Krause/Hartz motion to approve including \$21,000.00 for Fire Station bay floor repairs in the ten-year borrowing.

Roll Call: Tolar, Krause, Hartz, Mott, and Kehoe voted "yes". Marsala, Fesenmaier, and Krohn voted "no". Motion carried by vote of 6 to 2.

Krause/Tolar motion to approve including \$70,000.00 for Fire Department Pro Phoenix system in the ten-year borrowing.

Roll Call: Tolar, Marsala, and Kehoe voted "yes". Krause, Hartz, Mott, Fesenmaier, and Krohn voted "no". Motion failed by vote of 3 to 5.

Krause/Hartz motion to approve including \$4,000.00 for a lap top computer for Emergency Government in the ten-year borrowing.

Roll Call: Tolar, Krause, Hartz, Marsala, and Kehoe voted "yes". Mott, Fesenmaier, and Krohn voted "no". Motion carried by vote of 5 to 3.

Krause/Hartz motion to approve including \$17,195.00 for a 2-way for Emergency Government in the ten-year borrowing.

Roll Call: Tolar, Krause, Hartz, Marsala, and Kehoe voted "yes". Mott, Fesenmaier, and Krohn voted "no". Motion carried by vote of 5 to 3.

Krause/Hartz motion to approve including \$2,268.00 for miscellaneous upgrades to Council Chambers technology in the ten-year borrowing.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, and Kehoe voted "yes". Fesenmaier and Krohn voted "no". Motion carried by vote of 6 to 2.

Krause/Hartz motion to approve including \$9,000.00 for the Police Department squad camera system in the ten-year borrowing.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, and Kehoe voted "yes". Fesenmaier and Krohn voted "no". Motion carried by vote of 6 to 2.

Krause/Hartz motion to approve including \$10,000.00 for a taser system for the Police Department in the ten-year borrowing.

Roll Call: Tolar, Krause, Hartz, Marsala, and Kehoe voted "yes". Mott, Fesenmaier, and Krohn voted "no". Motion carried by vote of 5 to 3.

Krause/Hartz motion to approve including \$3,500.00 for a portable light tower in the ten-year borrowing. It was clarified that the \$7,000.00 price of the equipment would be divided between the City and the Utility Commission, as the two entities would be sharing use of the light tower.

Roll Call: Tolar, Krause, Mott, Marsala, and Kehoe voted "yes". Hartz, Fesenmaier, and Krohn voted "no". Motion carried by vote of 5 to 3.

Krause/Hartz motion to approve including \$12,000.00 for Police Department office furniture in the ten-year borrowing.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, and Krohn voted "no". Motion failed by unanimous vote.

Krause/Hartz motion to approve including \$22,500.00 for Police Department computers in the ten-year borrowing.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, and Kehoe voted "yes". Fesenmaier and Krohn voted "no". Motion carried by vote of 6 to 2.

Krause/Hartz motion to approve including \$45,000.00 for the tree replacement program in the ten-year borrowing.

Roll Call: Marsala voted "yes". Tolar, Krause, Hartz, Mott, Kehoe, Fesenmaier, and Krohn voted "no". Motion failed by vote of 1 to 7.

Krause/Hartz motion to approve including \$5,000.00 for retrofitting of doors and windows at the Street Department facility in the ten-year borrowing.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, and Kehoe voted "yes". Fesenmaier and Krohn voted "no". Motion carried by vote of 6 to 2.

Krause/Hartz motion to approve including \$25,000.00 for Street Department parking lot paving in the ten-year borrowing.

Roll Call: Tolar, Krause, Hartz, Marsala, and Kehoe voted "yes". Mott, Fesenmaier, and Krohn voted "no". Motion carried by vote of 5 to 3.

Krause/Hartz motion to approve including \$20,000.00 for a sixteen-foot mower for the City's portion of the Hillmoor property in the ten-year borrowing.

Krause/Kehoe motion to suspend the rules to permit Street Superintendent Carstensen to address the Council. Unanimously carried. Superintendent Carstensen briefly explained the need for the mower units and their intended uses. He noted that he had obtained pricing of \$16,000.00 for the sixteen-foot mower and \$11,000.00 for the park mower, so the initial figures could be adjusted accordingly. Alderman Krause amended the motion to approve \$16,000.00 for the mower, which was acceptable to Alderman Hartz as the second.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, and Kehoe voted “yes”. Fesenmaier and Krohn voted “no”. As amended, motion carried by vote of 6 to 2.

Krause/Hartz motion to approve including \$6,000.00 for Dunn Field surface stormwater repairs in the ten-year borrowing.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, and Krohn voted “no”. Motion failed by unanimous vote.

Krause/Hartz motion to approve including \$3,000.00 for playground equipment repairs and replacements in the ten-year borrowing.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, and Krohn voted “no.” Motion failed by unanimous vote.

Krause/Mott motion to approve including \$8,000.00 for Veterans Park water faucets in the ten-year borrowing.

Roll Call: Tolar, Krause, Mott, Marsala, and Kehoe voted “yes”. Hartz, Fesenmaier, and Krohn voted “no”. Motion carried by vote of 5 to 3.

Krause/Hartz motion to approve including \$11,000.00 for a park mower in the ten-year borrowing.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, and Kehoe voted “yes”. Fesenmaier and Krohn voted “no”. Motion carried by vote of 6 to 2.

Krause/Tolar motion to approve including \$45,000.00 for a brush chipper in the ten-year borrowing.

Roll Call: Tolar, Hartz, Mott, Marsala, and Kehoe voted “yes”. Krause, Fesenmaier, and Krohn voted “no”. Motion carried by vote of 5 to 3.

Krause/Hartz motion to approve including \$12,000.00 for City building connectivity upgrades in the ten-year borrowing.

Roll Call: Tolar, Marsala, and Kehoe voted “yes”. Krause, Hartz, Mott, Fesenmaier, and Krohn voted “no”. Motion failed by vote of 3 to 5.

Krause/Tolar motion to approve including \$7,195.00 for digital video in the ten-year borrowing.

Roll Call: Tolar, Marsala, and Kehoe voted “yes”. Krause, Hartz, Mott, Fesenmaier, and Krohn voted “no”. Motion failed by vote of 3 to 5.

Finance, License and Regulation Committee Recommendations – Alderman Krause

RESOLUTIONS

Resolution 11-R07, establishing regulations for trapping on City property, as permitted under Section 54-34 of the Lake Geneva Municipal Code

Krause/Hartz motion to continue to the regular meeting of March 28, 2011. City Attorney Draper explained that he was still awaiting information from the Department of Natural Resources necessary to draft a set of regulations for trapping, so the City could demonstrate that there was some rational basis for the regulation of this type of activity. Unanimously carried.

ORDINANCES

First Reading of Ordinance 11-06, establishing regulations for the use of dinghy pads

City Attorney Draper had reported that this ordinance would incorporate regulations previously recommended by the Council, including restricting the use of dinghy spaces to individuals renting buoys and stipulating that these pads were only for dinghies not exceeding ten feet in length.

Mott/Tolar motion to suspend the rules and proceed to Second Reading of Ordinance 11-06. Motion carried by vote of 7 to 1, with Alderman Kehoe opposed.

Second Reading of Ordinance 11-06, establishing regulations for the use of dinghy pads

Hartz/Mott motion to approve Ordinance 11-06. Motion carried by vote of 7 to 1, with Alderman Kehoe opposed.

First Reading of Ordinance 11-07, amending Chapter 70 Taxation of the Lake Geneva Municipal Code regarding the reporting of monthly room tax returns

City Attorney Draper had explained that this ordinance would provide that monthly reports would be due to the City Treasurer on or before the last day of the following month. As currently written, the municipal code required reports to be submitted by the fifteenth day of the following month, which presented a hardship for some hotel proprietors. The amendment would make City reporting deadlines consistent with certain State filing deadlines. It was noted that this change, if adopted, would become effective for the April reporting of March room tax returns.

Hartz/Marsala motion to suspend the rules and proceed to Second Reading of Ordinance 11-07. Unanimously carried.

Second Reading of Ordinance 11-07, amending Chapter 70 Taxation of the Lake Geneva Municipal Code regarding the reporting of monthly room tax returns

Hartz/Marsala motion to approve Ordinance 11-07. Unanimously carried.

LICENSES & PERMITS

Temporary Class "B" Retail License application for Lake Geneva Jaycees for the sale of fermented malt beverages at Venetian Festival, August 16, 2011 through August 21, 2011, from 6:00am to 12:30am

Krause/Tolar motion to approve. Unanimously carried.

Street Use Permit application filed by Lake Geneva Jaycees for Venetian Festival using portions of Wrigley Drive and Center Street from August 15, 2011 to August 22, 2011

Krause/Marsala motion to approve. Unanimously carried.

Original Operator License applications for Adam Mayster and Amanda Soto

Krause/Marsala motion to approve. Unanimously carried.

Discussion/Action on directing City Administrator to issue a Request for Proposals (RFP) for Parking System (continued on 2/14/11)

Krause/Mott motion to direct the City Administrator to issue the RFP for a multi-space parking pay station system, as revised. Alderman Fesenmaier requested an additional modification to the document to clarify that responses to the RFP would be submitted to the City Clerk. This amendment was accepted by Aldermen Krause and Mott, as maker and second of the motion, respectively. Unanimously carried.

Discussion/Recommendation on 2010 transfers from Parking and Lakefront to the General Fund

Alderman Krause reported that the Committee had recommended directing the Comptroller to transfer up to \$75,000.00 to the Parking and Lakefront Funds, to restore the reserve funding levels that had historically been adopted by the Council. No funds had been earmarked for the Parking and Lakefront reserves in 2010, as it had been necessary to use those funds to balance the budget. Comptroller Pollitt had informed the Committee that it was possible there might be money available to put back into those reserves given increased revenues from the beach last season; however, the actual amount of funds available for a potential transfer would not be determined until the annual audit was completed.

Krause/Hartz motion to direct the City Comptroller to transfer amounts up to \$75,000.00 to the Parking and Lakefront funds, subject to the determination of available funds through the annual audit.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, and Krohn voted "yes". Unanimously carried.

Discussion/Action on emergency services agreement with the Town of Geneva

Krause/Tolar motion to approve the agreement with the Town of Geneva. City Attorney Draper provided an overview of the changes that had been negotiated between the parties involved, including the addition of language stipulating that the Town of Geneva would agree that calls from outside the specified service area would be "hot keyed" to Walworth County dispatch and that the City would have no liability for any delays in response to such calls. The City would also have no obligation to respond directly to any calls from outside of the service area. He noted that the proposed agreement had been approved by the Police and Fire Commission and the attorney for the Town had indicated that he accepted the change; however, he was not certain that the agreement had yet been formally approved by the Town Board. Administrator Jordan indicated that his understanding was that the Town Board had approved of the terms of the agreement.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, and Krohn voted "yes". Unanimously carried.

Discussion/Action on roof repair work at Riviera

Administrator Jordan reported that the City had received a proposal from Renaissance Roofing, Inc., for repairs to the clay tile roofing at the Riviera building for an amount not to exceed \$2,200.00. The funding for this project would come from the Lakefront Fund. Alderman Krause distributed photographs of the roof taken by the contractor, noting that leakages had been discovered during the recent melting of the snow on the roof. This project would fix the leaking that had stained some of the ceiling tiles on the interior of the building, and the City would eventually contract to have annual inspections of the Riviera roof to prevent problems from reoccurring in the future.

Krause/Tolar motion to approve roof repairs by Renaissance Roofing, Inc., for an amount not to exceed \$2,200.00, to be funded by Lakefront.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, and Krohn voted "yes". Unanimously carried.

Discussion/Action on change order for fire protection work at Riviera (recommended by Public Works Committee on 2/17/11)

Administrator Jordan reported that Fire Department personnel had reviewed the fire alarm devices in the building and had determined that more devices were needed than had originally been included in the scope of the project. After reviewing possible alternatives to address the issue, the Public Works Committee had recommended approval of Change Order Alternate No. 2, which would provide for coverage for the main concourse area and the installation of eleven tamperproof pull switches. This would result in a net deduction of \$31.76 from the contract price. The Finance, License, and Regulation Committee had reviewed and concurred with the recommendation of the Public Works Committee to approve Alternate No. 2.

Krause/Tolar motion to authorize the approval of Change Order Alternate No. 2, resulting in a net deduction of \$31.76.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, and Krohn voted "yes". Unanimously carried.

Discussion/Action on tuckpointing repairs at the Fire Station

Administrator Jordan reported that City staff had been aware for several years of the deteriorating condition of the pilasters at the Fire Station. Quotes for tuckpointing repairs had been obtained in 2009, with the lowest quote received at that time totaling \$4,400.00. With Holton Brothers already on site for tuckpointing at the Riviera building, the contractor had been contacted for a quote to perform the necessary repairs at the Fire Station. Holton Brothers had submitted a proposal to complete the tuckpointing for an amount not to exceed \$2,500.00. Alderman Krause reported that the Finance, License, and Regulation Committee had recommended approval, with \$2,000.00 for the project being funded from the Fire House Repairs Account. Any remaining balance would be funded with a transfer from Contingency, which would require a budget amendment if necessary.

Krause/Marsala motion to approve tuckpointing repairs by Holton Brothers, for an amount not to exceed \$2,500.00, of which \$2,000.00 would be funded from the Fire House Repairs Account and the balance would be funded from Contingency.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, and Krohn voted "yes". Unanimously carried.

Discussion/Action on disallowance of claim filed by David and Cheryl Hawkins for sewerage backup pursuant to Wis. Stats. 893.80 (1g)

Alderman Krause reported that this item had been forwarded from Committee with recommendation for disallowance of the claim. Alderman Hartz reiterated his suggestion that the City should make a recommendation to the Utility Commission to obtain additional "no-fault" insurance coverage to provide some sort of remedy to homeowners faced with backups resulting from the negligent actions of third parties.

Krause/Marsala motion to disallow the claim. Motion carried by vote of 7 to 1, with Alderman Hartz opposed.

Discussion/Action on disallowance of claim filed by Shuichi and Pat Sasaki for sewerage backup pursuant to Wis. Stats. 893.80 (1g)

Krause/Tolar motion to disallow the claim. Motion carried by vote of 7 to 1, with Alderman Hartz opposed.

Discussion/Action on authorization to collect unpaid room tax funds from Geneva Hospitality of Lake Geneva (The Cove)

Alderman Krause reported that the Committee had considered possible options for pursuing the collection of unpaid taxes from The Cove, and had ultimately recommended initiating the process for revocation of the liquor license held by the indebted entity. City Attorney Draper confirmed that the City had previously made a change to the ordinance to authorize liquor license revocation on the basis of non-payment of taxes.

Krause/Hartz motion to start the procedures for revocation of the liquor license for Geneva Hospitality of Lake Geneva d/b/a The Cove. Unanimously carried.

Discussion/Action on ordinance for kayak rack selection policy

No action was taken on this item. City Attorney Draper had explained to the Committee that assignment of kayak racks would be handled by the Harbormaster through internal policies and procedures rather than by ordinance.

Plan Commission Recommendations – Alderman Hartz

Conditional Use Resolution 11-R08, authorizing issuance of a Conditional Use Permit to Michael Raymond Custom Homes for construction of a new single-family residence in the ER-1 District using the setback requirements of the SR-4 District at 1641 N. Lake Shore Drive, Lake Geneva, WI 53147, Tax Key Number ZLM 00019, including all staff recommendations

Alderman Hartz reported that the Commission had recommended approval of the conditional use application for the razing of an existing dwelling and construction of a new single-family residence using the SR-4 District setback requirements.

Hartz/Mott motion to approve Conditional Use Resolution 11-R08. Unanimously carried.

Conditional Use Resolution 11-R09, authorizing issuance of a Conditional Use Permit to Lowell Management Services, Inc., for an alteration to an existing deck with the addition of a screen house to an existing single-family residence in the ER-1 District using the setback requirements of the SR-4 District, and also for lawn care located in the Lakeshore Overlay District at 845 Bayview Drive, Lake Geneva, WI 53147, Tax Key Number ZGB 00006, including all staff recommendations

Alderman Hartz reported that the Commission had recommended approval of the conditional use application to alter an existing deck and install screening around an area under the deck above an existing brick patio. The only alteration to the Lakeshore Overlay would be the removal of non-conforming lawn grass to be replaced with landscaping. Staff recommendations had specifically included as a condition of approval that the plant list for the landscaping would be submitted prior to installation.

Hartz/Mott motion to approve Conditional Use Resolution 11-R09. Unanimously carried.

Conditional Use Resolution 11-R10, authorizing issuance of a Conditional Use Permit to Benny Singh to allow for a sign with electrical message center at 797 Wells Street, Lake Geneva, WI 53147, Tax Key Number ZOP 00399, including all staff recommendations and the specification that the sign would be permitted to operate only between the hours of 9:00am and 9:00pm

Alderman Hartz reported that the Commission had recommended approval of the conditional use application for the electrical message sign, with the condition that said sign would only be operated between the hours of 9:00am and 9:00pm. The applicant had been asked to submit a plan for a frame around the message center sign that would be consistent with the existing business identification signage, and had complied with the request. It was noted that a limitation was in place for the signage whereby the message could not change more frequently than once every sixty seconds.

Hartz/Mott motion to approve Conditional Use Resolution 11-R10. Unanimously carried.

First Reading of Ordinance 11-08, amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, to assign standard zoning district designations on certain expired Planned Developments

Alderman Hartz noted that Ordinance 11-08 would assign standard zoning to certain undeveloped parcels in Geneva Meadows and the Hillmoor property. Specifically, the Geneva Meadows parcel would be zoned MR-8 multi-family, while RH Rural Holding zoning was recommended for all or part of four Hillmoor parcels. The remainder of the undeveloped Hillmoor parcels were to be zoned for SR-4 single family residential.

First Reading of Ordinance 11-09, amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, to rezone certain real property recently annexed to the City (N2292 Wilmot Blvd)

Alderman Hartz stated that this ordinance would amend the Official Zoning Map to include the subject parcel, which had recently been annexed to the City from the Town of Linn. The parcel, located at the corner of Wilmot Blvd and South Street, would be zoned SR-4 single family residential in accordance with the Comprehensive Plan.

First Reading of Ordinance 11-10, providing for direct annexation by unanimous consent of electors and property owners of territory located in the Town of Bloomfield, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin (Potter)

Alderman Hartz reported that Ordinance 11-10 would approve the annexation of the subject parcel, located at the corner of Townline Road and Edwards Boulevard, and assign temporary zoning of PB Planned Business. This would be consistent with the Comprehensive Plan and the Pre-Annexation Agreement previously approved by the Council.

Discussion/Action on Application for Certified Survey Map/Lot Line Adjustment filed by the Frandolig Family Loving Trust, W3320 S. Lake Shore Drive, Lake Geneva, WI 53147, for land located in the Town of Linn, and within the City's Extra-Territorial Platting Jurisdiction

Alderman Hartz reported that the lot line adjustment would add sufficient square footage to a currently non-conforming lot with two existing single-family dwellings to make the property conforming. The Commission had recommended approval, as the adjustment would not create any additional buildable lots and would eliminate a non-conforming situation.

Hartz/Tolar motion to approve the application. Unanimously carried.

Discussion/Action on authorizing approval of easement proposed by AT&T at the Host Drive water tower site, 1003 Host Drive, including staff recommendations

Alderman Hartz reported that the Commission had recommended approval of the proposed easement to accommodate a telecommunication cabinet and equipment at the water tower site. Mayor Connors noted that this item had also been recommended for approval subsequent to a review by the Public Works Committee in January.

Hartz/Mott motion to authorize approval of the easement. Unanimously carried.

Discussion/Action on directing the City Attorney to draft a residential rental inspection ordinance

City Attorney Draper stated that the City had received a number of complaints within certain neighborhoods regarding certain rental properties, adding that he had included a model residential rental inspection ordinance from the City of Milwaukee in the Council packet for the members' review. The concept was to establish a pilot program that would focus on particular districts within the City experiencing problems with rental properties. Each landlord would be required to obtain a rental certificate for his or her properties, conditioned upon the completion of an inspection of the premises by the City. He also stated that the ordinance would adopt a building maintenance code, which was a key element given the current lack of an effective building maintenance code for the City. He cautioned that such a program would possibly expose the City to some additional liability as a result of these inspections. While he believed the City definitely needed to adopt the building maintenance code, City Attorney Draper recommended starting with a pilot program for rental inspections if the Council was inclined to pursue such a program. If successful on a pilot basis, it could eventually be expanded citywide. He stated that he wanted to bring this item forward for feedback from the Council before preparing an ordinance for consideration. The aldermen were asked to review the model ordinance and provide comments and recommendations to the City Attorney prior to the next regular meeting. This item was continued to the regular meeting of March 14, 2011.

Presentation of Accounts – Alderman Krause

Purchase Orders. None.

Krause/Marsala motion to approve Prepaid Bills in the amount of \$43,958.76.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, and Krohn voted "yes". Unanimously carried.

Krause/Hartz motion to approve Regular Bills in the amount of \$255,337.21.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, and Krohn voted "yes". Unanimously carried.

Closed Session

Krause/Marsala motion to enter into Closed Session pursuant to Wis. Stats. 19.85 (1)(g) to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved in re: Peller special assessment.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, and Krohn voted "yes". Unanimously carried.

The Council entered into Closed Session at 9:29pm. Also present were: Administrator Jordan, City Attorney Draper, Attorney Richard Yde, and City Clerk Reale.

Marsala/Krause motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session.

Roll Call: Tolar, Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, and Krohn voted "yes". Unanimously carried.

The Council reconvened in open session at 9:59pm.

There was no action taken with respect to any items discussed in closed session.

Adjournment

Krause/Marsala motion to adjourn at 10:01pm. Unanimously carried.

/s/ Jeremy A. Reale, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

A PROCLAMATION

WHEREAS, the purpose of the Great Lakes Region of the American Music Therapy Association is the advancement of music therapy as a professional discipline in the states of Wisconsin, Minnesota, Ohio, Illinois, Michigan and Indiana, standardization of assessment and therapeutic techniques and documentation, and implementation of peer review for professional quality assurance; and

WHEREAS, the Great Lakes Region demonstrates involvement in community service and education, and participation in the legislative process and its effects on music therapy; and

WHEREAS, music therapists strive to provide music therapy services which are most effective in restoring, maintaining and improving the mental, physical and social well-being of all persons; and

WHEREAS, music therapy is included in the Older Americans Act Amendments passed by the United States Congress and signed into law by former President Bush,

WHEREAS, the Great Lakes Region will be holding its annual conference, Music Therapy: Traditions With New Insights, in Lake Geneva, WI.

NOW, THEREFORE, I, James R. Connors, Mayor of the City of Lake Geneva, do hereby proclaim the week of **March 20-March 27, 2011** as

MUSIC THERAPY WEEK

in the state of Wisconsin, and I comment this observance to all citizens.

James R. Connors, Mayor

Announcement of the Big Read, Edgar Allen Poe, & Arts Alive!

It is with great pride that I announce "Arts Alive," a celebration of the arts in Lake Geneva, to be held March 19 – April 30, 2011. This month and a half event will recognize the many varieties of art and art organizations that flourish in Lake Geneva. The celebration begins with the Lake Geneva Sympathy Orchestra performance on March 19. Other events will include art exhibits, an art walk, library programs on poetry, a book give-a-way, a theater performance, a school mural program, speakers, and a film festival. The event concludes with a grand finale on Friday, April 29th.

This event is sponsored by the National Endowment for the Arts grant called "The Big Read." The grant is coordinated by The Young Auditorium at the University of Wisconsin at Whitewater and includes the 3 counties of Walworth, Rock and Jefferson. Each year the big read focuses on one author. This year's author is Edgar Allen Poe.

We are a small town, yet we offer our residents and visitors a rich diversity of culture that we can be proud of. The programs are open to the public. Information is available at the Lake Geneva Public Library, in local galleries and on art association websites.

Everyone is invited to get in the swing during the grand finale so plan to wear black, and do Poe!

Arts Alive! Calendar of Events

March 19th – **Lake Geneva Symphony Orchestra Concert - *New Adventures - The Gala*** - 7:00 pm at the Geneva National Golf Club , Tickets -\$40.00 includes concert followed by appetizers, silent auction, swing band & dancing. (262-248-1198 - for more information)
www.lakegenevaorchestra.org

Feb. 4 -April 24 -- **“Poetry to Art”** - Geneva Lake Art Association Spring Exhibit
Saturdays: 10-4, Sundays: 1-4 (free and open to the public)
www.genevalakeart.org

April 1 – **No Foolin’ A Free Book!** – opportunity to win a copy of the book, *Great Tales and Poems of Edgar Allen Poe.*
Lake Geneva Public Library www.lakegeneva.lib.wi.us

April 5 – **Lunch at Kirsch’s French Country Inn with author of *Odd Wisconsin* – Erika Janik** - 11:30 am - Sponsored by the Walworth County Arts Council Cost -\$24.00 www.WalworthCountyArtsCouncil.org

April 6 – **Edgar Allen Poe’s Tales of Terror with Joshua Kane** - theater production 6-7:30 pm - Young Auditorium, UW Whitewater.
Tickets – \$27.50, \$22.50 & \$17.50. Orders at 2626-472-2222 or www.tickets.com

April 13 – ***Poems by the Lake*** - poetry reading at the Lake Geneva Public Library - with a tribute to Poe, (participation from the audience welcome.)
6:30 pm – sponsored by the Lake Geneva Public Library
www.lakegeneva.lib.wi.us

Friday, April 29th - Grand Finale

Wear Black-Do Poe! – dress in black this day and help create the mood.

5-6:00pm - **Poe Unmasked** - Presentation & discussion by Robert Kachur, professor of English horror literature, McDaniel College - Horticultural Hall (free and open to all)

6:00 – 8:00pm - **Art Walk** in downtown Lake Geneva galleries and studios.

6:00 – 8:00 pm - **Opening reception of the Student Art Show** featuring works by area high school art departments and students from the Geneva Lake Art School at the Geneva Lake Art Association Gallery, 647 Main St (High School student art awards presented at 7:00 pm) refreshments and music.
www.genevalakeart.org

7:30 -9:00 - **Presentation of Poe mural** created by local students with Joel Tanis, noted children's illustrator and muralist - Horticultural Hall



Walworth County Sheriff's Office

1770 County Road NN • Post Office Box 1004 • Elkhorn, Wisconsin 53121-1004

David Graves
Sheriff

Kurt Picknell
Undersheriff

LAW ENFORCEMENT OPERATIONS

March 07th, 2011

Congratulations!

We have been awarded the Homeland Security/Mutual Aid Radio Replacement Round 6 OJA Grant Number: 2008-HS-05-8764.

I have included excerpts from the grant that I believe are important for you when purchasing the new radios. It is important that all purchased equipment meets the grant requirements. If you have any questions about this please contact me prior to making the purchase.

I have included an Equipment Acceptance Agreement. This needs to be signed and returned to me prior to you purchasing the equipment. Basically it says that you are responsible for your portion of the grant and the In Kind Match for funds.

Walworth County will reimburse your department for expenditures minus the in kind match. There is a 15% match required. Example:

Radio Cost	\$1800.00
In Kind Match 15%	<u>270.00</u>
Amount you will be reimbursed:	\$1530.00

Radio costs are only reimbursed to the Grant maximums.

Once you purchase the equipment, you must provide me copies of the invoice, which I must provide to the State when we close the Grant. You must also provide proof of your in kind match.

The Maximum cost of Mobile Radios including your match is \$3,450.00 per radio.
The Maximum cost of Portable Radios including your match is \$ 2,070.00 per radio.

I have been contacted by several vendors wanting your business in the purchase of these radios. If you are interested you can contact me and I will pass along the information, otherwise you can use your own vendor, provided they can meet the grant requirements.

So to recap our procedure:

1. Complete, sign and return the attached Equipment Acceptance Agreement.
2. Contact your preferred radio vendor and make arrangements to purchase equipment that is grant compliant.
3. Have the equipment programmed and installed according to the grant requirements.
4. Provide me with copies of the invoices for the purchase of the equipment with unit costs and copies of your 15% in kind match.
5. Have all paperwork and equipment installed and returned to me by Monday May 16th, 2011. I need to have all the paperwork completed and returned to the State by May 26th, 2011.

ADMINISTRATION
Telephone 741-4410
Fax 741-4645

COURT SERVICES
Telephone 741-7141

CENTRAL RECORDS
Telephone 741-4470
Fax 741-4492

COMMUNICATIONS
Telephone 741-4625
Fax 741-4475

DETECTIVE BUREAU
Telephone 741-4400
Fax 741-4492

DRUG UNIT
Telephone 741-4600
Fax 741-4643

PATROL DIVISION
Telephone 741-4400
Fax 741-4492

PROCESS DIVISION
Telephone 741-4480
Fax 741-4492

TRAINING DIVISION
Telephone 741-4680
Fax 741-4615

EMERGENCY GOVERNMENT
Telephone 741-4616
Fax 741-4645

JAIL OPERATIONS

ADMINISTRATION
Telephone 741-4510
Fax 741-4644

CLASSIFICATION
Telephone 741-4547
Fax 741-4640

INTAKE
Telephone 741-4530
Fax 741-4671

WORK RELEASE
Telephone 741-4580
Fax 741-4642

If you do not spend then entire amount for each radio, then your in kind match is reduced. Only the actual amount spent is reimbursed.

When Captain Williams filled out the Grant he requested the maximum amount for each radio.

If you have any questions, please feel free to contact me at any time.

Sincerely

Lt. John R. Ennis
Emergency Management Director

EQUIPMENT ACCEPTANCE AGREEMENT

THIS AGREEMENT, by and between the County of Walworth (hereinafter referred to as "County") and the City of Lake Geneva, Lake Geneva Police Department (hereinafter referred to as "Subgrantee").

WHEREAS, the County has applied for materials for the Wisconsin Homeland Security Grant Program; and,

WHEREAS, the County has successfully received grants to purchase equipment for use in the Wisconsin Homeland Security Program; and,

WHEREAS, the grant is for equipment to be provided to various municipalities and agencies within Walworth County; and

WHEREAS, the various municipalities and agencies which utilize the equipment pursuant to this program are also subject to utilizing the equipment according to certain conditions.

NOW, THEREFORE, the parties hereby agree, as follows:

- A. Equipment. The equipment the subject of this agreement which has been purchased with Homeland Security Grant Funds is as follows: (or see attached list)
- B. General Conditions and Obligations of Subgrantee. Subgrantee agrees to receive and utilize equipment and other items purchased with Homeland Security grant funds in accordance with the following conditions:
 - 1) Subgrantee must comply with the general and special conditions as contained in the Application process and the purposes as described in the Grant application (a copy of the award document with general and special conditions is attached).
 - 2) Assessment and Inventory. Maintenance of an equipment inventory is the responsibility of the Subgrantee. An annual equipment inventory report shall be completed and submitted to the Walworth County Emergency Management Office no later than June 30th of each year. The Subgrantee becomes the owner of the equipment upon delivery. An audit and/or physical inspection of any equipment may occur at any time by Federal, State or local Emergency Management officials. All equipment must be made available for the audit or inspection.
 - 4) Maintenance. All costs maintenance, repairs, or replacement shall be the responsibility of the Subgrantee. Shipping costs for the initial purchase shall be included in the grant proposal as part of the total allocation to each Subgrantee. Grant funds may be used to contract/pay for maintenance costs and, if so, this amount must be included in the initial grant allocation request.

5) The County shall bear no responsibility or liability for the use of any equipment received from the grant programs. Sub grantee shall indemnify and hold the County, its officers, employees and assigns, harmless from any and all liability, loss, damages, costs and expenses, whether due to personal injury or property damage, which occur as a result of the use of any equipment received from this grant program, unless such liability, loss, damage.

6) Training and Use. Training for operation or use of equipment may be offered by the manufacturer or vendor; however, the Sub grantee shall have the responsibility for implementing the training, and all associated costs. Equipment requests should be appropriate for the discipline, based on need and fit within the County's overall preparedness plan.

C. Term. Equipment shall be maintained and available for use as intended by the grant for the duration of its useful life. Disposal of equipment must follow all applicable state, federal, and local guidelines. The grantee must maintain records of any equipment disposal or transfer of ownership. Any proceeds from the sale of equipment at or near the end of its useful life will be considered program revenue and must be reinvested into eligible homeland security expenses. Equipment must remain in use by the requesting agency during its useful life. Any transfer of ownership requires written notification to the OJA Interoperability Coordinator.

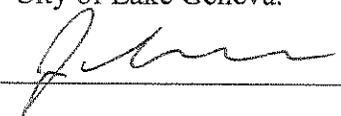
D. Authority and binding agreement. The parties who have executed this Agreement hereby represent that they have authority to sign this Agreement on behalf of Sub grantee and County. Further, this Agreement shall be binding upon the parties, and their respective heirs, successors and as signs.

E. Miscellaneous. This Agreement shall be construed according to the laws of the State of Wisconsin. Sub grantee and County both further agree to comply with any requirements of the State of Wisconsin not specifically outlined in this Agreement which may be applicable as part of the Wisconsin Homeland Security Grant Program. Further, this Agreement may not be assigned to any other party and the equipment is only to be used by Sub grantee, except as provided in Section B. 2) of this Agreement.

COUNTY OF WALWORTH

SUBGRANTEE: City of Lake Geneva.

By: _____

By:  3/10/11

David Bretl
County Board Chair

James Connors
Mayor

Date: _____

City of Lake Geneva

Item	[06CP-01-MOBL] - Radio, Mobile		
County Located In:	Walworth	Jurisdiction Located In:	Lake Geneva, City of
Discipline Using:	Law Enforcement	Project Type:	Develop/enhance interoperable communications systems
Justification:	Lake Geneva Police Department is requesting 13 mobile VHF radios to P25 compliant radios as listed in the grant pre application, to enhance communications interoperability before during and after CBRNE event.		
Quantity:	13.00		
Unit Cost:	3,450.0000		
		Source: Federal	39,000.00
		Source: Cash Match (New Approp.)	5,850.00
Item	[06CP-01-PORT] - Radio, Portable		
Unit Cost:	2,070.0000		
		Source: Federal	36,000.00
		Source: Cash Match (New Approp.)	5,400.00
County Located In:	Walworth	Jurisdiction Located In:	Lake Geneva, City of
Discipline Using:	Law Enforcement	Project Type:	Develop/enhance interoperable communications systems
Justification:	City Of Lake Geneva Police Department is requesting 20 portable VHF radios to P25 compliant radios as listed in the grant pre application, to enhance communications interoperability before during and after CBRNE event.		
Quantity:	20.00		

13 VHF Mobile Radios

20 VHF Portable Radios

Maximum reimbursed amount of:	\$75,000.00
In Kind Match required for Max:	\$11,250.00

Must be purchased, Installed and receipts submitted to Walworth County Emergency Management by May 16th, 2011.

Important Excerpts from the Homeland Security/Mutual Aid Radio Replacement Round
6 OJA Grant Number: 2008-HS-05-8764

This is not an all inclusive list. Not all requirements are listed here. If you have any questions or concerns, please feel free to contact me, or check the OJA website listed below.

Eligible Expenses: Allowable expenses include costs related to mutual aid channel enhancement via replacement of outdated radios, and installation of MARC Repeater automated identification. Detailed information on eligible expenses is provided in the full announcement. All expenses must be new and cannot replace existing state or local government funding. Substitution of existing funds with federal grants (supplanting) will be the subject of monitoring and audit. Violations may result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, repayment of monies provided under a grant, and civil and/or criminal penalties.

Eligible Expenses

Please keep the following requirements in mind:

1. Radio Replacement Criteria

Within the quantity in the attached table, radios with fewer than 32 channels that cannot be reprogrammed to include 24 mutual aid channels are eligible for replacement. In some cases, radios that have more channels may be replaced if they are not software re-programmable. UHF radios must be replaced with VHF radios.

2. New Radio Requirements

- Compliant with current P25 standards Phase 1, Version 2
- AMBE+2 Vocoder
- P25 digital trunking enabled
- Provide 512 channel minimum capacity
- Minimum capability of 128 control channels
- Capable of Alphanumeric Display
- 138-174 MHz band spread
- Wideband antenna (139-169 MHz or better)
- Programmed according to Statewide Mutual Aid Frequency Plan within the Statewide Communications Interoperability Plan (available for download on the Interoperability website at interop.wi.gov) with a minimum of 24 narrow banded statewide mutual aid channels.
- Programmed with the appropriate WISCOM talk groups

Any regular maintenance and/or calibration required to ensure the accuracy and dependability of the requested equipment must be completed in accordance with the manufacturer's recommendations and specifications.

3. Maximum Reimbursements Available

There is a 15 % match on the radio portion of this grant.

Type of Radio	Maximum Reimbursement
Portable Radios	\$1,800
Fixed and/or Mobile Radios (including dual control head radios)	\$3,000
MARC Automated ID	\$1,000

In order to be reimbursed, the county or tribal emergency management office or other county-level applicant must submit a separate invoice for each agency.

5. Restrictions

Grant funds awarded under this program **may not** be used for the following:

- General-use computers and software, except as allowed under M&A costs
- General-use vehicles
- Licensing fees
- Weapon systems & ammunition
- Construction or renovation, except when it is a necessary component of a security system
- Hiring of public safety personnel for the purposes of fulfilling traditional public safety duties
- Equipment or activities unrelated to the implementation of the grant program and the State Homeland Security Strategy
- Items not in accordance with the authorized equipment list
- Items otherwise budgeted for with local funds

Post-Award Special Conditions/Reporting Requirements

If you are awarded funds under this announcement, you will be required to provide regular progress reports. The schedule for your reports will be included in your grant award materials. At that time, please review all of your grant award special conditions and Egrants reporting requirements. The following special conditions are required as part of the grant:

- 1) **P25 Compliance:** All communications equipment purchased through this grant must be compliant with the ANSI/TIA/EIAA-102 Phase 1, Version 2 (Project 25 or P25) suite of standards. Radios must be trunking enabled. To ensure that public safety first responders can communicate effectively in times of emergency, this requirement applies to all government owned or leased land mobile public safety radio equipment purchased with grant funds administered by OJA.
- 2) **Equipment Training:** Agencies that receive funding for radio replacement are required to deliver training to users on proper mutual aid channel usage and full-functionality of the radio equipment purchased under this program. **Grant funds for training may not be requested for this purpose.** Where applicable training must incorporate and follow the standards established by the National Incident Management System (NIMS), including the use of plain talk.

- 3) **Property Disposal or Transfer:** Equipment shall be maintained and available for use as intended by the grant for the duration of its useful life. Disposal of equipment must follow all applicable state, federal, and local guidelines. The grantee must maintain records of any equipment disposal or transfer of ownership. Any proceeds from the sale of equipment at or near the end of its useful life will be considered program revenue and must be reinvested into eligible homeland security expenses. Equipment must remain in use by the requesting agency during its useful life. Any transfer of ownership requires written notification to the OJA Interoperability Coordinator.
- 4) **WISCOM Reprogramming:** If necessary, the grant recipient is required to reprogram any radio acquired through this procurement at their own cost once the Wisconsin Interoperable System for Communications (WISCOM) is operational (must be reprogrammed no later than December 31, 2011). For information about WISCOM, please visit www.interop.wi.gov

All personnel who utilize equipment purchased with this grant must receive training either through the vendor or other competent source specific to that piece of equipment. Training must comply with the standards identified under 29 CFR 1910.120, as applicable.

Additional Resources

Additional information about the Office of Justice Assistance and resources to assist with Egrants is available as follows:

- Wisconsin Interoperability Initiative: <http://interop.wi.gov>
- Office of Justice Assistance website: <http://www.oja.wi.gov>
- A helpful [Egrants User Guide](#) is posted on the Egrants page of the OJA website. It includes registration through grant award instructions.
- Online Help is available in many areas of the Egrants program – watch for the Help Buttons.
- Egrants Helpdesk is staffed on non-holiday weekdays between 8AM and 4:30PM.

Email: OJAEgrants@wi.gov

Local calls: (608) 267-9068

Outside the 608 area code: (888) 894-6607

ORDINANCE NO. 11-08

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

WHEREAS, by recommendation of the Plan Commission a Zoning Map Amendment is made with the City of Lake Geneva, Walworth County, Wisconsin (the "City"), to assign standard zoning district designations on certain expired Planned Developments, all being situated entirely within the corporate boundaries of the City; and

WHEREAS, the City Plan Commission has convened a public hearing on the matter of the proposed Zoning Map Amendments, on February 21, 2011; and

WHEREAS, the City Plan Commission has recommended approval of the proposed Zoning Map Amendments;

NOW, THEREFORE, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Pursuant to the provisions of Section 98-903 of the City Zoning Ordinance, the zoning classifications of the below-described properties are changed as follows:

Tax Key ZA1784 00001, Geneva Meadows, from Planned Development (PD) to Multi-Family Residential (MR-8);

Tax Keys ZYUP 00153, ZYUP 00131, and ZOP 00001, Hillmoor, from Planned Development (PD) to Rural Holding (RH);

Tax Key ZYUP 00001C, Hillmoor, from Planned Development (PD) to Rural Holding (RH) and Single Family Residential (SR-4);

Tax Key ZYUP 00001A, Hillmoor, from Planned Development (PD) to Single Family Residential (SR-4)

2. The zoning map of the City of Lake Geneva, Walworth County, Wisconsin shall be amended in accordance with the above classification of properties.

3. This Ordinance shall take effect upon passage and publication as provided by law.

4. Adopted, passed and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____ 2011.

ATTEST:

James R. Connors, Mayor

Jeremy A. Reale, City Clerk

First Reading: 2/28/11
Second Reading: 3/14/11
Adopted: _____
Published: _____

ORDINANCE NO. 11-09

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

WHEREAS, by recommendation of the Plan Commission a Zoning Map Amendment is made with the City of Lake Geneva, Walworth County, Wisconsin (the "**City**"), to rezone certain real property recently annexed to the City at N2292 Wilmot Blvd., more specifically described as LOT 3, THE WEST 33 FEET OF LOT 2 AND THE WEST 73 FEET OF LOT 7 OF PARADISE VISTA SUBDIVISION, LOCATED IN SECTION 1, TOWN 1 NORTH, RANGE 17 EAST, TOWN OF LINN, WALWORTH COUNTY, WISCONSIN, Tax Key Number IPV 00001A, all being situated entirely within the corporate boundaries of the City; and

WHEREAS, the City Plan Commission has convened a public hearing on the matter of the proposed Zoning Map Amendment, on February 21, 2011; and

WHEREAS, the City Plan Commission has recommended approval of the proposed Zoning Map Amendment;

NOW, THEREFORE, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Pursuant to the provisions of Section 98-903 of the City Zoning Ordinance, the zoning classification of the below-described property is changed as follows:

Permanent zoning to Single Family Residential (SR-4)

2. The zoning map of the City of Lake Geneva, Walworth County, Wisconsin shall be amended in accordance with the above classification of property.

3. This Ordinance shall take effect upon passage and publication as provided by law.

4. Adopted, passed and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____ 2011.

ATTEST:

James R. Connors, Mayor

Jeremy A. Reale, City Clerk

First Reading: 2/28/11
Second Reading: 3/14/11
Adopted: _____
Published: _____

ORDINANCE NO. 11-10

**AN ORDINANCE ANNEXING TERRITORY TO THE CITY OF LAKE GENEVA
LEO C. AND MADELEINE L. POTTER REVOCABLE TRUST**

**AN ORDINANCE PROVIDING FOR DIRECT ANNEXATION BY
UNANIMOUS CONSENT OF ELECTORS AND PROPERTY OWNERS OF
TERRITORY LOCATED IN THE TOWN OF BLOOMFIELD,
WALWORTH COUNTY, WISCONSIN, TO THE CITY OF
LAKE GENEVA, WALWORTH COUNTY, WISCONSIN**

WHEREAS, the Leo C. and Madeleine L. Potter Revocable Trust Dated October 9, 1996, ("Petitioner") has made and filed with the City Clerk of the City of Lake Geneva ("City") a Petition for Direct Annexation by unanimous consent of electors and property owners of territory located in the Town of Bloomfield, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin, pursuant to Wis. Stat. § 66.0217(2) ("Annexation Petition"), in the office of the City Clerk for the City of Lake Geneva, Walworth County, Wisconsin, on the 27th day of December, 2010, requesting the annexation to the City of lands described in Exhibit A attached hereto and incorporated herein by reference ("Subject Territory"), which such lands are contiguous to the City; and

WHEREAS, it appears by acknowledgment of receipt on file herein that Petitioner has filed a duplicate original of the Annexation Petition, including a legal description and scale map of the Subject Territory, with the Town Clerk of the Town of Bloomfield, Walworth County, Wisconsin, and the State of Wisconsin, Department of Administration, within five (5) days after filing the Annexation Petition with the City Clerk; and

WHEREAS, it further appears that all of the requirements of Wis. Stat. § 66.0217(2) have been fully complied with, and that the State of Wisconsin, Department of Administration, has reviewed the proposed annexation and, by letter, found it to be in the public interest, and said letter has been duly considered and reviewed by the City and/or the City's Counsel; and

WHEREAS, the proposed annexation was referred to the Plan Commission of the City, and said Plan Commission has recommended annexing the Subject Territory to the City; and

WHEREAS, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, makes the following findings with respect to the Subject Territory:

1. That the annexation of the Subject Territory to the City of Lake Geneva, Walworth County, Wisconsin, is in the best interest of the City.
2. That the annexation of the Subject Territory will enable the City to regulate and control development of these lands which are contiguous to the City.

3. That, upon annexation, the Subject Territory shall be temporarily zoned pursuant to Wis. Stat. § 66.0217(8) in the Planned Business (PB) Zoning District, in accordance with the attached Exhibit C incorporated herein.
4. That the annexation of the Subject Territory does not create a town island under the provisions of Wis. Stat. § 66.0221.
5. That the City is in need of additional lands suitable for Planned Business development.

NOW, THEREFORE, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Those lands comprising the Subject Territory to be annexed, as described in Exhibit A attached hereto and incorporated herein by reference, be, and the same hereby are, annexed to the City of Lake Geneva, Walworth County, Wisconsin.
2. Those lands comprising the Subject Territory shall be temporarily zoned pursuant to Wis. Stat. § 66.0217(8) in the PB, Planned Business Zoning District.
3. Those lands comprising the Subject Territory shall be included within Supervisory District 10 and in Aldermanic District 3 of the City of Lake Geneva.
4. This Ordinance, and the annexation hereby effected, shall be in full force and effect from and after its passing and posting.
5. The City Clerk shall immediately, after the final enactment hereof, file such certified copies with all parties as required by State Statute to be so served.
6. Prior to the effective date of this Ordinance, the Petitioner shall pay to the City a fee equivalent to the five (5) years of property tax reimbursement the City is required to make to the Town under Wis. Stats. § 66.0217(14).
7. All ordinances or parts of ordinances inconsistent with or contravening the provisions of this Ordinance are hereby repealed.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____, 2011.

ATTEST:

James R. Connors, Mayor

Jeremy A. Reale, City Clerk

1st Reading: 02/28/2011
 2nd Reading: 03/14/2011
 Adopted: _____
 Published: _____

Resolution No: 11-R11

WHEREAS, the Police Department received donations in the amount of \$2,203.00 during 2010 of which \$500 was budgeted, and

WHEREAS, the Police Department had \$6,528.62 in the Designated Fund Balance-PD Donations account as of 1/1/10, and

WHEREAS, the Police Department spent \$537.99 of their donated monies in 2010 and had \$1,665.01 leftover as unspent 2010 donations and,

WHEREAS, the Police & Fire Commission approved this transfer at their meeting held March 10, 2011,

BE IT THEREFORE RESOLVED, that the Common Council approve a transfer to add the unspent 2010 donations to the Designated Fund Balance-PD Donations as follows:

Increase Acct # 11 00-00 3466, Designated FB-PD Donations, by \$1,665.01.
Decrease Acct # 11 00-00 3480, Unreserved Fund Balance, by \$1,665.01.

Adopted this 14th day of March, 2011.

APPROVED:

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

Resolution No: 11-R12

WHEREAS, the Police Department received donations or grants for bullet-proof vests in the amount of \$2,274.50 during 2010, and

WHEREAS, the Police Department had \$3,125.00 in the Designated Fund Balance-PD Vest Donations account as of 1/1/10, and

WHEREAS, the Police Department spent \$1,340.00 of their donated vest monies in 2010 and had \$934.50 leftover as unspent 2010 vest donations and,

WHEREAS, the Police & Fire Commission approved this transfer at their meeting held March 10, 2011,

BE IT THEREFORE RESOLVED, that the Common Council approve a transfer to add the unspent 2010 vest donations to the Designated Fund Balance-PD Vest Donations as follows:

Increase Acct # 11 00-00 3466, Designated FB-PD Vest Donation/Grants, by \$934.5
Decrease Acct # 11 00-00 3480, Unreserved Fund Balance, by \$934.50.

Adopted this 14th day of March, 2011.

APPROVED:

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

Resolution No: 11-R13

WHEREAS, the Police Department received monies as a result of State seizures in the amount of \$300.00 during 2010, and

WHEREAS, the Police Department had \$1,810.00 in the Designated Fund Balance-PD State Seizures account as of 1/1/10, and

WHEREAS, the Police Department spent none of their seizure monies in 2010 and,

WHEREAS, the Police & Fire Commission approved this transfer at their meeting held March 10, 2011,

BE IT THEREFORE RESOLVED, that the Common Council approve a transfer to add the unspent 2010 State Seizure monies to the Designated Fund Balance-PD State Seizures as follows:

Increase Acct # 11 00-00 3468, Designated FB-PD State Seizures, by \$300.00.
Decrease Acct # 11 00-00 3480, Unreserved Fund Balance, by \$300.00.

Adopted this 14th day of March, 2011.

APPROVED:

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

Resolution No: 11-R14

WHEREAS, the Police Department received monies as a result of being awarded a State TRACS grant in the amount of \$12,767.67 during 2010, and

WHEREAS, the Police Department had \$0.00 in the Designated Fund Balance-PD Grants account as of 1/1/10, and

WHEREAS, the Police Department spent \$5,467.54 of their TRACS grant monies in 2010 and,

WHEREAS, the Police & Fire Commission approved this transfer at their meeting held March 10, 2011,

BE IT THEREFORE RESOLVED, that the Common Council approve a transfer to add the unspent 2010 TRACS Grant monies to the Designated Fund Balance-PD Grants as follows:

Increase Acct # 11 00-00 3469, Designated FB-PD Grants, by \$7,300.13.
Decrease Acct # 11 00-00 3480, Unreserved Fund Balance, by \$7,300.13.

Adopted this 14th day of March, 2011.

APPROVED:

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

Resolution No: 11-R15

WHEREAS, the Fire Department received Act 102 monies from the State of Wisconsin in the amount of \$5,220.88 in 2010, and,

WHEREAS, the Fire Department had \$32,418.86 in the Designated Fund Balance-EMS Act 102 Program account as of 1/1/10, and

WHEREAS, the Fire Department spent \$18,117.27 of their Act 102 monies in 2010 and,

WHEREAS, the Police & Fire Commission approved this transfer at their meeting held March 10, 2011,

BE IT THEREFORE RESOLVED, that the Common Council approve the adjustment of the Designated Fund Balance-EMS Act 102 Program account as follows:

Decrease Acct # 11 00-00 3449, Designated Fund Balance-EMS Act 102, by \$12,896.39.

Increase Acct # 11 00-00 3480, Undesignated Fund Balance, by \$12,896.39.

Adopted this 14th day of March, 2011.

APPROVED:

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

Resolution No: 11-R16

WHEREAS, the Fire Department received donated monies in the amount of \$3,745.38 in 2010, and,

WHEREAS, the Fire Department had \$6,017.28 in the Designated Fund Balance-Fire Donations account as of 1/1/10, and

WHEREAS, the Fire Department spent none of their donated monies in 2010 and,

WHEREAS, the Police & Fire Commission approved this transfer at their meeting held March 10, 2011,

BE IT THEREFORE RESOLVED, that the Common Council approve the adjustment of the Designated Fund Balance-Fire Donations account as follows:

Increase Acct # 11 00-00 3437, Designated Fund Balance-Fire Donations, by \$3,745.38.
Decrease Acct # 11 00-00 3480, Undesignated Fund Balance, by \$3,745.38.

Adopted this 14th day of March, 2011.

APPROVED:

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

Resolution No: 11-R17

WHEREAS, the Police Department has a Designated Fund Balance-PD Uniform Allowance account to reserve monies equal to the unspent employee uniform allowance balances that may be carried over from year to year per Union agreement, and

WHEREAS, this Designated Fund Balance-PD Uniform Allowance Account had a balance of \$3,354.83 as of 1/1/10, and

WHEREAS, the Police employees' unspent uniform allowance balance at 12/31/10 amounts to \$2,069.45,

WHEREAS, the Police & Fire Commission approved this resolution at their meeting held March 10, 2011,

BE IT THEREFORE RESOLVED, that the Common Council adopt this resolution to adjust the 2010 Fund Balance accounts as follows:

Decrease Acct # 11 00-00 3480, Unreserved Fund Balance by \$2,069.45,
Increase Acct # 11 00-00 3439, Designated FB-PD Uniform Allowance, by \$2,069.45

Adopted this 14th day of March, 2011.

APPROVED:

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

Resolution No: 11-R18

WHEREAS, the Common Council approved the 2010 Operating Budget for the General Fund, including revenues from transfers from the Parking Lots and Meters Fund and the Lakefront Fund, and

WHEREAS, it was previously approved that all but \$75,000 of revenues over expenditures from each of these Special Revenue Funds be transferred to the General Fund, and

WHEREAS, it is still desirable to have a fund balance remaining in each of these Special Revenue Funds and the level that would be most appropriate is \$450,000 for the Lakefront Fund and \$450,000 for the Parking Lots & Meters Fund and that the excess could be transferred to the General Fund by the year end 2010, and

BE IT THEREFORE RESOLVED, that the Common Council adopts a resolution to transfer to the General Fund, at year end 2010, an amount of \$347,083.96 from the Lakefront Special Revenue Fund and an amount of \$450,415.49 from the Parking Lots and Meters Special Revenue Fund which will leave a \$75,000 addition to the fund balance in each of these funds.

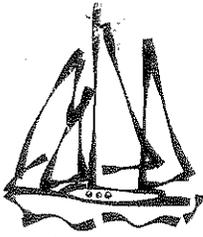
Adopted this 14th day of March, 2011.

APPROVED:

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk



APPLICATION TO THE
PARK BOARD
CITY OF LAKE GENEVA, WISCONSIN

RECEIPT NO: C10213-8
TOTAL AMOUNT: 25.00
DATE: 2-18-11
RESERVATION NUMBER: _____

THE SECURITY DEPOSIT, RENTAL FEE AND
NON-REFUNDABLE \$25 APPLICATION FEE IS DUE UPON APPLICATION

GENERAL INFORMATION (please type or print clearly)

Applicant/Agent

Name	Brian Olsen
Organization	Lake Geneva Jaycees
Address	PO Box 411, Lake Geneva, WI 53147
Phone	262 249 9645
Fax	

APPROVED
2010-5

ACTIVITY (Attach additional sheets if necessary)

Name of Park Requested: Flat Iron Park
Library Park
Samuel Park Date Requested: 8-15-22

17-21

Nature of Activity: Carnival w/ rides & games & food (Venetian)
Civic groups w/ food booths
Beer garden w/ live music
Art & Craft fair

Time Period: From 8-15 6am to 8-22 12:30am

Estimated Number of Attendees: 20,000

Any Special Services or Requests: _____

Please note that the City cannot provide park benches or picnic tables other than those in the park. The City cannot "hold" benches or tables and the applicant must make his/her own arrangements to do so the day of the event.

If you are having an event that is open to the general public, please be advised that you must also file a Parade & Public Assembly Permit with the City prior to your event being approved.

Class B Fermented Malt Beverage Licenses:

Use of alcoholic beverages in City parks and park facilities is prohibited. However, when fermented malt beverages are to be sold at any event authorized by the Common Council, valid fermented malt beverage license shall be obtained and the provisions of Chapter 11 of the Municipal Code shall be fully complied with. Said license must be held by the person who filed the original license and shall be presented to any law enforcement officer upon request.

Security:

The City may require, as a condition of approval, that the applicant provide professional security personnel at the event in the number deemed necessary by the Lake Geneva City Council, Park Commission or Police.

Park Permit Request

The following Lake Geneva Parks are available for organized group activities: Cobb Park, Dunn Field, Flat Iron Park, Library Park, Rushwood Park, Seminary Park, and Veterans Park. Veteran's Park permit requests must be coordinated through the local YMCA.

Permit Requests must be submitted to the City Clerk's office during normal business hours a minimum of 6 weeks prior to the event. Where City Council approval is required, requests must be submitted a minimum of 10 weeks prior to the event. Requests may be submitted up to one year prior to the event.

The Application Fee, Rental Fee and Security Deposit must be submitted by check, made out to the City of Lake Geneva, along with the completed Permit Request.

The City Clerk's office will inform the requesting party if the date and park are available; however, that does not mean approval will be granted. A copy of the approved or disapproved Permit Request will be mailed to the requesting party following disposition by the Lake Geneva Park Commission and, if required, the City Council. If the request is not approved, the fee and security deposit will be refunded. If after receiving approval, the applicant cancels less than 30 days prior to the event, the fee will be forfeited and the security deposit refunded.

After approval of a Permit Request had been granted, the Common Council, Mayor, Park Commission or Chief of Police may revoke same if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, administrative or clerical error or likelihood of a breach of the peace.

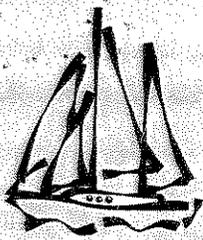
The applicant agrees by signing this park permit that the security deposit shall be held by the City of Lake Geneva, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The City may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by all park rules, regulations and ordinances of the City of Lake Geneva. The applicant agrees to indemnify the City and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the City may require the permittee to file evidence of insurance in force or other evidence of adequate financial responsibility. The City may also require the permittee to provide trained security personnel at the event.



Signature of Applicant

Venetian Fest. Chairperson

Print or Type Name and Title, if any



APPLICATION TO THE
PARK BOARD
CITY OF LAKE GENEVA, WISCONSIN

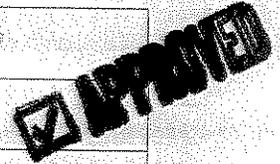
RECEIPT NO: C110216-5
TOTAL AMOUNT: \$25.00
DATE: 2-16-11
RESERVATION NUMBER: _____

THE SECURITY DEPOSIT, RENTAL FEE AND
NON-REFUNDABLE \$25 APPLICATION FEE IS DUE UPON APPLICATION

GENERAL INFORMATION (please type or print clearly)

Applicant/Agent

Name	Ryan Peck
Organization	Lake Geneva Jaycees
Address	7290 Hospital Rd. Elkhorn WI 53121
Phone	262-749-3002
Fax	262-248-1490



ACTIVITY (Attach additional sheets if necessary)

Name of Park Requested: Seminary Park Date Requested: APRIL 23, 2011
4-2-2011 (changed 3/14/11)

Nature of Activity: Easter Egg Hunt

Time Period: From 7:00 am to 11:00 am

Estimated Number of Attendees: 400 ish

Any Special Services or Requests: That the bathrooms be unlocked.
(Request to waive security deposit & fee - attached)

Please note that the City cannot provide park benches or picnic tables other than those in the park. The City cannot "hold" benches or tables and the applicant must make his/her own arrangements to do so the day of the event.

If you are having an event that is open to the general public, please be advised that you must also file a Parade & Public Assembly Permit with the City prior to your event being approved.

Class B Fermented Malt Beverage Licenses:

Use of alcoholic beverages in City parks and park facilities is prohibited. However, when fermented malt beverages are to be sold at any event authorized by the Common Council, valid fermented malt beverage license shall be obtained and the provisions of Chapter 11 of the Municipal Code shall be fully complied with. Said license must be held by the person who filed the original license and shall be presented to any law enforcement officer upon request.

Security:

The City may require, as a condition of approval, that the applicant provide professional security personnel at the event in the number deemed necessary by the Lake Geneva City Council, Park Commission or Police.

Park Permit Request

The following Lake Geneva Parks are available for organized group activities: Cobb Park, Dunn Field, Flat Iron Park, Library Park, Rushwood Park, Seminary Park, and Veterans Park. Veteran's Park permit requests must be coordinated through the local YMCA.

Permit Requests must be submitted to the City Clerk's office during normal business hours a minimum of 6 weeks prior to the event. Where City Council approval is required, requests must be submitted a minimum of 10 weeks prior to the event. Requests may be submitted up to one year prior to the event.

The Application Fee, Rental Fee and Security Deposit must be submitted by check, made out to the City of Lake Geneva, along with the completed Permit Request.

The City Clerk's office will inform the requesting party if the date and park are available; however, that does not mean approval will be granted. A copy of the approved or disapproved Permit Request will be mailed to the requesting party following disposition by the Lake Geneva Park Commission and, if required, the City Council. If the request is not approved, the fee and security deposit will be refunded. If after receiving approval, the applicant cancels less than 30 days prior to the event, the fee will be forfeited and the security deposit refunded.

After approval of a Permit Request had been granted, the Common Council, Mayor, Park Commission or Chief of Police may revoke same if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, administrative or clerical error or likelihood of a breach of the peace.

The applicant agrees by signing this park permit that the security deposit shall be held by the City of Lake Geneva, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The City may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by all park rules, regulations and ordinances of the City of Lake Geneva. The applicant agrees to indemnify the City and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the City may require the permittee to file evidence of insurance in force or other evidence of adequate financial responsibility. The City may also require the permittee to provide trained security personnel at the event.

Ryan Peck
Signature of Applicant

Ryan Peck
Print or Type Name and Title, if any

**City of Lake Geneva
Office Of The City Clerk
Parade Or Public Assembly Permit**

WHEREAS, the local governing body of the City of Lake Geneva, County of Walworth, Wisconsin, has, upon application duly made, granted and authorized the issuance of a permit to:

License no:
2011 3
Fee: 0.00

Lake Geneva Jaycees

**Attn: Ryan Peck
7290 Hospital Road
Elkhorn, WI 53121**

and has complied with all requirements necessary for such permit;

AND WHEREAS, this permit is subject to all resolutions, ordinances, regulations and provisions as may be at any time imposed by the local governing body or any laws of the State of Wisconsin, and is subject to revocation as provided by law;

NOW HEREBY, the said applicant has been issued a permit for the described event and paid the sum of \$0.00 for such license in said Municipality.

NOW THEREFORE, License is hereby granted for the following;

For the Event:

**Jaycee's Easter Egg Hunt at Seminary Park on
Saturday, April 23, 2011, 7am to 11am.**

**for the period from 4/23/2011 to 4/23/2011.
Given under my hand and the Great Seal of the City of
Lake Geneva, County of Walworth, State of
Wisconsin, this 4th day of March, 2011.**



A handwritten signature in cursive script, appearing to read 'Jeremy A. Reale', is written over a horizontal line.

Jeremy A. Reale, City Clerk

Please Have this Permit Available at time of Event

City of Lake Geneva

Date: 3/10/2011

Time: 12:55 PM

Page: 1

Operator's Regular

License No

Customer

Address

Total

2010 276

Dawn R. Conner

1040 W. Violet Road

Genoa City, WI 53

25.00

Employer: Lake Geneva Mobil

Prairie State Enterprises

350 Edwards Blvd.

Lake Geneva, WI 53147

Operator's Regular

Count:

1

Totals for this Type:

25.00



LAKE GENEVA UTILITY COMMISSION

Daniel S. Winkler, P.E.
Director of Public Works & Utilities



Birdell Brellenthin
Utility Commission President

Kent Wiedenhoef
Water Superintendent

Scott Tesmer
Wastewater Superintendent

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

DATE: October 7, 2010

MEMORANDUM

TO: Mayor Jim Connors & Members of the Common Council
Chairman Todd Krause & Members of the Finance, License and Judicial Committee

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: Geneva Lake Museum of History Final Project Closeout, Project No. 0336

DISCUSSION

The project is now complete and Pay Estimate No. 7 and final is submitted for consideration. The budget for the museum is \$150,000. The base bid plus bid alternate no. 1 was awarded to Big Foot Construction in the amount of \$124,500. The final pay estimate is in the total amount of \$126,219.25. The final amount due the contractor is \$3,219.25.

The difference is an additional cost required by the Fire Department for more sprinklers in the amount of \$1,046.75 and some Fire Department required additional horns and strobes and Building Inspector required emergency exit lights totaling another \$672.75. The Contractor did these items before formal City Council approval because he thought they were required. The work is all done including these two extra items.

RECOMMENDATION

It is recommended to approve Pay Estimate No. 7 and Final in the amount of \$3,619.25.

FUNDING

The budget for the Museum remodeling is \$150,000. Though we don't have the final architectural costs in as yet, it is believed we are still within budget accepting the project in the amount of \$126,219.25.

Cc: File

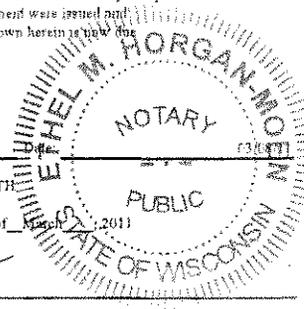
APPLICATION AND CERTIFICATION FOR PAYMENT		<i>AIA DOCUMENT G702</i>	Page 1 of 2
TO OWNER: City of Lake Geneva 626 Geneva St. Lake Geneva, WI 53147	PROJECT: Geneva Lake Museum	APPLICATION NO: 7 Final rev	Distribution to: <input checked="" type="checkbox"/> OWNER <input checked="" type="checkbox"/> ARCHITECT <input checked="" type="checkbox"/> CONTRACTOR <input type="checkbox"/> <input type="checkbox"/>
FROM CONTRACTOR: Big Foot Construction & Consulting, Inc 859 Oriskany Way Pontiac, WI 53125		PERIOD TO: 02/15/11	
CONTRACT FOR: Additions & Alterations to The Geneva Lake Museum of History		PROJECT NO: 2010-23-001	
		CONTRACT DATE: October 25, 2010	

CONTRACTOR'S APPLICATION FOR PAYMENT
Application is made for payment, as shown below, in connection with the Contract Confirmation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$124,500.00
2. Net change by Change Order	\$1,719.25
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$126,219.25
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$123,000.00
5. RETAINAGE:	
a. 10 % of Completed Work	\$0.00
(Column D + E on G703)	
b. % of Stored Material	0
(Column F on G703)	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$0.00
5. TOTAL PAID LESS RETAINAGE (Line 4 less Line 5 Total)	\$123,500.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$123,000.00
8. CURRENT PAYMENT DUE	\$0.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is new.

CONTRACTOR: _____
By: *[Signature]*
State of WISCONSIN County of WALWORTH
Subscribed and sworn to before me this 8TH day of March, 2011
Notary Public: *[Signature]*
My Commission expires: 7-10-11



CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	
Total approved this Month	\$1,719.25	
TOTALS	\$1,719.25	\$0.00
NET CHANGES by Change Order	\$1,719.25	

ARCHITECT'S CERTIFICATE FOR PAYMENT
In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ **3,219.25**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: *[Signature]* 3.9.11
By: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1992 EDITION - AIA - ©1992
Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.
THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20004-1001
Note: Items in RED FONT are automatically calculated from the G703 form or from items within this G702 Form. Do NOT hand enter these items on this sheet.

CONTINUATION SHEET

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: 7 final rev
APPLICATION DATE: 03/09/11

In tabulations below, amounts are stated to the nearest dollar.

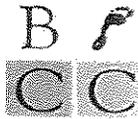
PERIOD TO: 02/15/11

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H (G + C)	I BALANCE TO FINISH (C - G)	J RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	General Construction	\$73,500.00	\$72,000.00	\$1,500.00	\$0.00	\$73,500.00	100.00%	\$0.00	\$0.00
	General Conditions	\$9,900.00	\$8,400.00	\$1,500.00		\$9,900.00			
	Insurance/Bonds	\$4,980.00	\$4,980.00	\$0.00		\$4,980.00			
	Fee	\$12,450.00	\$12,450.00	\$0.00		\$12,450.00			
	Rough Carpentry	\$6,700.00	\$6,700.00	\$0.00		\$6,700.00			
	Finish Carpentry	\$9,600.00	\$9,600.00	\$0.00		\$9,600.00			
	Doors	\$5,000.00	\$5,000.00	\$0.00		\$5,000.00			
	Windows	\$7,120.00	\$7,120.00	\$0.00		\$7,120.00			
	Bathroom Accessories	\$3,650.00	\$3,650.00	\$0.00		\$3,650.00			
	Drywall	\$2,500.00	\$2,500.00	\$0.00		\$2,500.00			
	Painting	\$4,500.00	\$4,500.00	\$0.00		\$4,500.00			
	Tile	\$3,500.00	\$3,500.00	\$0.00		\$3,500.00			
	Awnings	\$3,600.00	\$3,600.00	\$0.00		\$3,600.00			
2	Electrical	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	100.00%		\$0.00
3	Plumbing	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$7,000.00	100.00%		\$0.00
4	Mechanical	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	100.00%		\$0.00
5	Alternate Bid #001	\$34,500.00	\$34,500.00	\$0.00	\$0.00	\$34,500.00	100.00%		\$0.00
6	Change Notice #02	\$672.75	\$0.00	\$672.75		\$672.75	100.00%		\$0.00
7	Change Notice #03a	\$1,046.50	\$0.00	\$1,046.50		\$1,046.50	100.00%		\$0.00
	GRAND TOTALS	\$126,219.25	\$123,000.00	\$3,219.25	\$0.00	\$126,219.25		\$0.00	\$0.00

Change Notification


Big Foot Construction & Consulting, Inc
 859 Odsila Way
 Fontana, WI 53125
 262-394-2811

Date: 12/16/10
 Owner: City of Lake Geneva
 Contractor: BFCC
 Project Name: GL Museum of Hist
 CN #: 2

Original contract date: 10/12/10

You are hereby requested to make the following changes in this contract:	
Relocate one horn/strobe unit; fire alarm cable & labor; Unit to be installed in meeting room East Wall	\$210.00
Installation of 3 outdoor emergency remote light heads located a 3 outside entrances on West side of building wired to units inside.	\$375.00
Subtotal	\$585.00
15 % markup, Fee, and GLI	\$87.75
Total CN Requested	\$672.75

Contractor:
Big Foot Construction & Consulting, Inc.
 Company name
859 Odsila Way
 Address
Fontana, WI 53125
 City, State, Zip
12/16/10
 Date

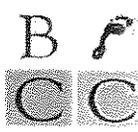
 Signature

Owner's Representative:
KENNETH L. ETTEN / ARCHITECT
 Name & Title
McDONALD + ETTEN / ARCHITECTS
 Address
400 BROAD STREET
LAKE GENEVA, WI 53147
 City, State, Zip
1.21.11
 Date

 Signature

Note: Formal Change Order will follow upon approval.

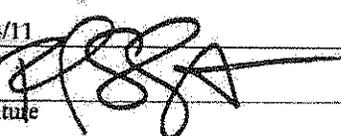
Change Notification

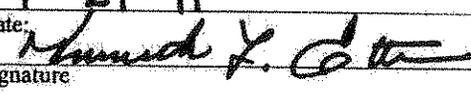

Big Foot Construction & Consulting, Inc
 859 Odsila Way
 Fontana, WI 53125
 262-394-2811

Date: 01/18/11
 Owner: City of Lake Geneva
 Contractor: BFCC
 Project Name: GL Museum of Hist
 CN #: 3
 RE: Fire Sprinkler

Original contract date: 10/12/10

You are hereby requested to make the following changes in this contract:	
Install upright fire protection above ceiling at new restrooms per LGFD direction.	\$910.00
Subtotal	\$910.00
15 % markup, Fee, and GLI	\$136.50
Total CN Requested	\$1,046.50

Contractor:
Big Foot Construction & Consulting, Inc.
 Company name
859 Odsila Way
 Address
Fontana, WI 53125
 City, State, Zip
01/14/11
 Date

 Signature

Owner's Representative:
KAREN L. ETTEL / ARCHITECTS
 Name & Title
MCCORMACK + ETTEL / ARCHITECTS
 Address
400 BRAD STREET
LAKE GENEVA, WI 53147
 City, State, Zip
1.21.11
 Date

 Signature

Note: Formal Change Order will follow upon approval

FINAL LIEN WAIVER

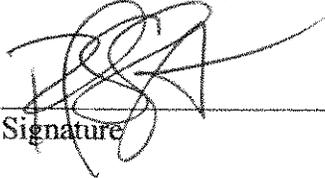
STATE OF WISCONSIN
COUNTY OF WALWORTH

February 22, 2011

TO ALL WHOM IT MAY CONCERN:

Whereas, the undersigned, BIG FOOT CONSTRUCTION & CONSULTING, INC., has been employed by CITY OF LAKE GENEVA, WI, contractor of GENEVA LAKES MUSEUM OF HISTORY ADDITIONS & ALTERATIONS, the owner of the premises, hereinafter described to furnish ALTERATIONS & ADDITIONS PER PLAN & SPECIFICATION for the said premises, which are known as 255 MILL ST., LAKE GENEVA, WI 53125, in County of WALWORTH, Wisconsin, and which are also described by legal description as: 255 Mill St., Lake Geneva, WI 53125 in the County of Walworth, State of Wisconsin;

Now, therefore, the undersigned, for and in consideration of the sum of \$124,500.00 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged by the undersigned, do hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due the contractor from the owner, on account of labor, services, material, fixtures apparatus or machinery heretofore furnished, or which may be furnished at any time hereafter, by the undersigned, to or on account of the said contractor of the said owner, for the above-described premises.



Signature

Richard Slayton

Print or Type Name

State of Wisconsin
County of Walworth

Given under the hand and seal of the undersigned, this 22nd Day of February 2011.



Notary Public

(SEAL)

Printed Name: Connie R. Mueck

My Commission Expires:

1-29-12

FINAL LIEN WAIVER

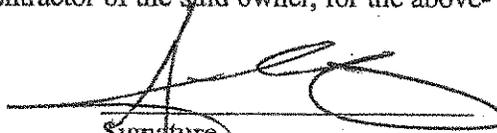
STATE OF WISCONSIN
COUNTY OF WALWORTH

February 22, 2011

TO ALL WHOM IT MAY CONCERN:

Whereas, the undersigned, Southern Lakes Plumbing & Heating, has been employed by CITY OF LAKE GENEVA, WI, contractor of GENEVA LAKES MUSEUM OF HISTORY ADDITIONS & ALTERATIONS, the owner of the premises, hereinafter described to furnish ALTERATIONS & ADDITIONS PER PLAN & SPECIFICATION for the said premises, which are known as 255 MILL ST., LAKE GENEVA, WI 53125, in County of WALWORTH, Wisconsin, and which are also described by legal description as: 255 Mill St., Lake Geneva, WI 53125 in the County of Walworth, State of Wisconsin;

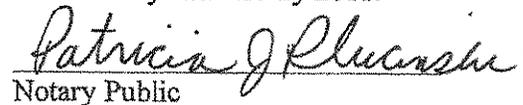
Now, therefore, the undersigned, for and in consideration of the sum of \$6,800.00 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged by the undersigned, do hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due the contractor from the owner, on account of labor, services, material, fixtures apparatus or machinery heretofore furnished, or which may be furnished at any time hereafter, by the undersigned, to or on account of the said contractor of the said owner, for the above-described premises.


Signature
Scott Plucinski
Print or Type Name

State of Wisconsin
County of Walworth

Given under the hand and seal of the undersigned, this 22nd Day of February 2011.

(SEAL)


Notary Public

Printed Name: Patricia J. Plucinski

My Commission Expires:

June 10, 2012

WAIVER OF LIEN

2-21-2011

For value received, WE hereby waive ALL rights and claims for lien on land and on buildings about to be erected, being erected, erected, altered or repaired and to the appurtenances thereunto,

for GENEVA LAKE MUSEUM - CITY LAKE GENEVA owner _____
by GENEVA LAKE ELECTRIC INC contractor _____
for ELECTRIC MATERIAL AND LABOR
same being situated in WALWORTH County, State of Wisconsin, described as _____

for all labor performed and for all material furnished for the erection, construction, alteration or repair of said building and appurtenances, except, _____

GENEVA LAKE ELECTRIC JOHN NISH
John H. Nish

FINAL LIEN WAIVER

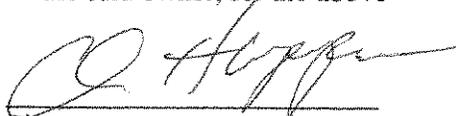
STATE OF WISCONSIN
COUNTY OF WALWORTH

February 22, 2011

TO ALL WHOM IT MAY CONCERN:

Whereas, the undersigned, Humprey's Contracting, has been employed by CITY OF LAKE GENEVA, WI, contractor of GENEVA LAKES MUSEUM OF HISTORY ADDITIONS & ALTERATIONS, the owner of the premises, hereinafter described to furnish ALTERATIONS & ADDITIONS PER PLAN & SPECIFICATION for the said premises, which are known as 255 MILL ST., LAKE GENEVA, WI 53125, in County of WALWORTH, Wisconsin, and which are also described by legal description as: 255 Mill St., Lake Geneva, WI 53125 in the County of Walworth, State of Wisconsin;

Now, therefore, the undersigned, for and in consideration of the sum of \$43,470.00 Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged by the undersigned, do hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due the contractor from the owner, on account of labor, services, material, fixtures apparatus or machinery heretofore furnished, or which may be furnished at any time hereafter, by the undersigned, to or on account of the said contractor of the said owner, for the above-described premises.



Signature

Chris Humphrey
Print or Type Name

State of Wisconsin
County of Walworth

Given under the hand and seal of the undersigned, this 22nd Day of February 2011.



Notary Public

(SEAL)

Printed Name: RONALD A LONZE

My Commission Expires:

4-1-2013

Reliant fire apparatus, inc.

PO BOX 688 • CEDARBURG, WISCONSIN 53012 • PHONE (262) 377-4944



March 10, 2011

Lake Geneva Fire Department
Attn: Ed Zwiebel and Pat Heindl
730 Marshall Street
Lake Geneva, WI 53147

Dear Ed and Pat,

This letter is a follow up to our phone conversation that I had with Pat this afternoon on the new pricing of Unit #23132 which was viewed at the Lake Geneva Fire Station last night.

After providing you pricing earlier this afternoon we had a conference call with myself, Scott, the chief of Financial Operations at Pierce and our district manager to see if we could do anything further to make the unit viewed last night more financially attractive to you. Due to Pierce's desire to move this demo unit Pierce has come back with a final price of \$864,708.00. This price would be ONLY for the unit viewed last night at your station and is the cost of the truck as is. If you would desire to add any bolt on style options or graphics packages to match your existing units this would be done at Pierce prior to your department taking delivery but those costs would be above the sold as is price listed above.

In addition, Pierce has agreed to offer you a 2 year bumper to bumper warranty free of charge if you would purchase and they would book this unit before the end of the month. This offer is only good if this unit is purchased before the end of the month.

Lastly, stock units can be sold at any time so please be advised that this offer only stands as long as the truck is available or until the end of the month, whichever would happen first.

Thank you again for the opportunity to show our product to your department and we look forward to hopefully working with the Lake Geneva Fire Department on this new truck project.

If you have any questions please feel free to contact us.

Sincerely,
RELIANT FIRE APPARATUS, INC.

Jason S. Krueger

Reliant fire apparatus, inc.

PO BOX 688 • CEDARBURG, WISCONSIN 53012 • PHONE (262) 377-4944



March 10, 2011

Lake Geneva Fire Department
Attn: Ed Zwiebel
730 Marshall Street
Lake Geneva, WI 53147

Dear Ed,

This letter is a follow up to our meeting and demo presentation which took place last night at your department. We thank you for the opportunity to show our product and hope that after some hands on time with our aerial product you can see why we feel that it is second to none in the world.

As we discussed last night I have worked with Pierce this morning to provide you with the most accurate pricing available on the build to order you had been working on with Scott along with a number of Aerial Platform demo units that are available.

As outlined in the previous letter from Scott on December 23, 2010 to your department the build to order Platform specification provided to you was built off of your phone conversations with him along with combining a number of features received on your last Pierce unit (Rescue Pumper 19680). A review of this pricing was provided to you as follows:

Total Vehicle Cost:	\$947,654.00
Less chassis discount for payment of chassis in the amount of \$298,751.00 ninety days prior to final delivery	(\$8,962.00)
Less aerial discount for payment of the aerial device in the amount Of \$343,949.00 sixty days prior to final delivery	(\$6,878.00)
Total Contract Amount	\$931,814.00

Pierce is still offering 7.25% simple annual interest on any prepayments made prior to their due dates. If the City of Lake Geneva were to pay for this unit at time of contract signing that discount would be \$33,654.00 making the final contract amount due at time of contract signing \$897,978.00. This pricing is a review of what was worked on with Scott and the items of addition such as the aerial rope lighting and items of deletion such as the generator components would obviously alter the pricing as the configuration changes based on options selected.

Along with the build to order unit pricing review provided above we have also now included pricing on the aerial platform demo units that we have available such as the one displayed for you last night.

The unit that you viewed in person last night is a Pierce Aluminum Aerial Platform, job #23131. This unit has a 2007 EPA Compliant Detroit Diesel Series 60 engine and was completed in February. The current price of this unit if purchased today is \$894,392.00. Due to this unit already being completed there unfortunately is no chassis, aerial or prepayment discounts available to you as the truck has already been completed. If you would desire to add any bolt on style options or graphics packages to match your existing units this would be done at Pierce prior to your department taking delivery but those costs would be above the sold as is price listed above.

In viewing the stock list there is another almost exact twin to the unit that you saw last night that was also completed in February. This unit is also a Pierce Aluminum Aerial Platform, job #23132. This unit has a 2007 EPA Compliant Detroit Diesel Series 60 engine. The current price of this unit if purchased today is \$894,708.00. As with the unit viewed last night this unit already has been completed so unfortunately there is no chassis, aerial or prepayment discounts available to you. If you would desire to add any bolt on style options or graphics packages to match your existing units this would be done at Pierce prior to your department taking delivery but those costs would be above the sold as is price listed above.

We also have two (2) steel Platforms that came off line in February. However, these units have a 2010 EPA standard engine. It is still a Detroit Diesel but it is the new DD13 and not a Series 60. The current price of these units is \$869,310.00 and \$879,404.00. As with the unit viewed last night these units have already been completed so unfortunately there is no chassis, aerial or prepayment discounts available to you.

We also have three (3) aluminum aerial platforms that are out in the production schedule as demo units with 2007 EPA engines. All three are almost identical to the one viewed last night and also all three have the Detroit Diesel Series 60 engine. Two are scheduled to come offline in May and the other in July. These may be good options as they are far enough out that if moved quickly would allow you to make some minor changes such as paint, bolt on items, etc. before they even hit the line. The cost of these units is \$907,032.00 each.

As you can see when you balance out the option of a demo style unit along with a build from scratch unit with all the prepayment discounts taken the pricing is not that far apart. When viewing demo units against the build to order proposal the units options are not that far apart either. From my view the largest advantage of the demo units would be taking advantage of the 2007 EPA emission engine as we discussed last night in length about. However, the only large item that you specified on the build to order that is not built into any of the demo units is our Husky 12 foam system. I am not sure if this is a must or not depending on the Platforms desired use in your community. Other than that, all our very close in options along with all having Harrison hydraulic generators included.

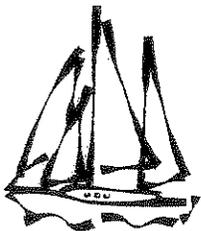
Please take time and review the material provided and let us know if you have any questions. Scott is up at the factory the next two days so if you have any questions or need any material before your board meeting on Monday please let me know and I can get it for you.

Thank you again for the opportunity to show our product to your department and we look forward to hopefully working with the Lake Geneva Fire Department on this new truck project.

If you have any questions please feel free to contact us.

Sincerely,
RELIANT FIRE APPARATUS, INC.

Jason S. Krueger



AGENDA ITEM REQUEST FORM

CITY OF LAKE GENEVA, WISCONSIN

Please attach any information that you would like to be included with the agenda.

Two Aldermen, Mayor Or Administrator
For City Council Requests: Article II,
Section 2-42 (c) must be received two
Fridays prior to the scheduled City Council
meeting

Item Requesting
Be placed on agenda
Please list as you would like it
displayed on the agenda

Committee/Board/Commission
which you are asking to
Review this item

Date of Meeting

<p>TOM Hartz Bill Mott</p>
<p>Establishing criteria for allotting Class C Liquor Licenses.</p>
<p>Committee of the Whole</p>
<p>Amended to specify "Class B" licenses and meeting changed to FLR/Council on March 14, 2011 due to Committee of the Whole being cancelled, per Alderman Hartz.</p> <p><i>Greath</i> 3/9/11</p>

Signature

Tom Hartz

DATE: March 1, 2011

William D. Mott

DATE: 03-08-11

Liquor License Criteria (Draft 2)
March 9, 2011
Compiled by Alderman Hartz

A couple of assumptions/facts that may help clarify the basis of my request for criteria to be used in the issuance of Liquor Licenses in Lake Geneva.

1. Obtaining a liquor license is a privilege, not a right.
2. The granting of a liquor license imposes responsibilities and burdens on the City, e.g. police (underage drinking, resulting DUI's, public intoxication), sanitation, license maintenance (e.g. Golden Oaks, the Cove), parking.
3. A liquor license is owned by the City and is a valuable commodity.
4. A liquor license should be used as an economic development tool.
5. A "We have always done it this way" explanation is a poor excuse not to do something the right way.

One point of clarification that we should request from the City Attorney is an understanding of the 300' rule. In other communities the distance is greater and the boundary incontrovertible. What is the rule in Lake Geneva and is there an understanding among the citizens about the rule?

I think that the entire process should be clarified for the applicants and the Council.

- How long does it take from start to finish?
- What is the approximate cost that the applicant should budget?

We should hold a public hearing for each applicant, hearing their presentation and allowing questions from the Council. The burden of proof is on the applicant.

In addition to the criteria we already have via the current application (criminal history, holding other licenses etc.) I would suggest that we consider the following.

Potential Criteria

1. How many jobs will be created or maintained with the issuance of the liquor license?
2. Create a map showing the location and proximity of currently issued licenses.
3. Who are the customers who will be served by the issuance of the license? (Does the business promote cultural diversity, is the business accessible to all of the Lake Geneva's citizens and visitors, are the potential new customers already served by other businesses)
4. Ask for a response from the Chamber of Commerce and the Geneva Lake Development Corporation to the application.
5. Does the issuance create business or activity in a properly zoned area where currently there is little business or activity (e.g. a dinner restaurant on Lower Broad Street)

From the Master Plan Economic Development Goals, Objectives, and Policies the applicant should answer the following:

How does the issuance of the liquor license accomplish the following goals and objectives?

1. Attract and retain businesses that enhance the City's character and appearance, and strengthen and diversify the non-residential tax base and employment opportunities.
2. Promote commercial development that will meet the shopping, service, and entertainment needs of residents and visitors.
3. Recruit businesses and industries that provide high paying jobs in a variety of fields for Lake Geneva residents.

4. Develop a green businesses economic cluster in Lake Geneva.
5. Support the retention and growth of existing business.
6. Actively support the continued revitalization of Downtown Lake Geneva and surrounding neighborhood and commercial districts.
7. Balance economic growth with other community goals, such as neighborhood preservation and environmental protection.
8. Encourage neighborhood-serving commercial opportunities in the existing developed areas of the City, particularly aging commercial corridors and neighborhood retail centers.
9. Continue to enhance and beautify the streetscapes along major corridors and community gateways, particularly along USH 12 and STH 50.
10. Encourage the redevelopment or rehabilitation of underutilized and deteriorated properties and districts.

Gail Gygax
316 Madison St.
Lake Geneva, Wi 53147

December 13, 2010

Dennis Jordan
City of Lake Geneva
626 Geneva St.
Lake Geneva, Wi 53147

VIA: djordan@cityoflakegeneva.com

RE: Memorial Application Gygax Memorial Fund, Inc.

Dear Mr. Jordan,

Please amend my 2.9.10 application to read Library and/or Donian Park.

Please forward this on to Doug Skates and Dan Winkler for their files.

If you have any questions please feel free to contact me at 262.745.3468 or at gailgygax@gmail.com.

Best,



Gail Gygax

City of Lake Geneva
Department of Public Works

Park System - Memorial and Donation Application

Name of Donor: GYGAX Memorial Fund, Inc.

Address of Donor:
316 Madison St.
Lake Geneva, WI 53147

Phone Number:

Home: _____ Other: 262.745.3468

E-mail: gygaxmemorialfundinc@gmail.com

Description of Donation: - Memorial

Stone plinth with Bronze Bust & Plaque
including reflective bench/seating
area on 144 paved sq ft.

Wording on Memorial Acknowledgement:

TBD: EX: Gary Gygax citizen of Lake Geneva was the
father of roleplaying/modern gaming. He gave millions
of men and women a reason to open a book all
thru the guise of a game.

My signature below indicates that I have Received a copy of the Memorial and Donations Policy and agree to all the provisions and procedures as outlined.

Requested by:

Gail Gygax - widow
(Please Print)

Gail Gygax
Signature of Donor

2.9.10
Date

Staff Use Only. Date Received _____ Staff Initials _____

Staff Recommendation to City's Board of Park Commissioners: Approve/Deny

Council Review Date: _____ Approved/Denied

Order Date: _____ Installation Date: _____

City of Lake Geneva
Board of Park Commissioners – Meeting Minutes
January 5, 2011

Meeting was called to order by Chair Skates at 6:38 p.m.

Members present: Chair Skates, Barb Phillips, Mayor Jim Connors, Dave Quickel, Lynn Hassler, John Swanson

Members absent: Alderman Mary Jo Fesenmaier, Pat Schroeder

Also present: Alderman Bill Mott, City Administrator Dennis Jordan, Gail Gygax, Skate park representatives

Minutes from December 1, 2010 meeting approved unanimously on a motion by Swanson, second by Phillips.

Public Input: None

Permits: None

Park Assignments and Repairs: Discussion regarding necessity of plowing at Veteran's Park was referred to Public Works.

Commissioners are encouraged to walk through their assigned areas throughout the month observing any maintenance and/or safety concerns. Contact Dan Winkler or Ron Carstensen.

Old Business:

Gygax Memorial –

Library Park was added to the application so that it reads both Donian Park and Library Park as a potential place for a monument. The design would include a castle turret with a bust on top and possibly have a dragon wrapped around the turret. A motion was made by the Mayor to approve the site in Donian Park, south of the walkway, on the southeast corner of Mill Creek. The footprint is not to exceed 10 feet by 10 feet. This was seconded by Phillips. Added to the motion was that Gygax should bring a detailed map to bring to the Council as well as a detailed statue design to come back to the Park Board for approval. Motion passed unanimously.

WEEB Grant –

Winkler is working on application and will have information at February meeting.

Skate Park –

A water main broke under a portion of the park. The area was dug up and repairs are currently being made. We will discuss possible repairs/construction at our special meeting on January 25, 2011 at 6 p.m. in Council Chambers.

High Impact Events –

A final draft for high impact events is being drafted and will be presented at our next meeting.

Dog Park –

Had a discussion regarding the construction of a dog park at Four Seasons. Some suggestions were:

- Double fence gate entrance
- A water supply
- A doggie bag disposal machine
- Garbage cans
- Cement benches and tables
- A large parking area (at least 20 cars)
- Encourage dog license registration as a part of participation
- Football field size park – at least one acre
- Ash trays

A list will be generated and given to Dan Winkler for cost determination.

Park Fee Adjustments –

Reviewed the current schedule of fees effective 1/1/11. Discussed increasing the application fee to \$25. A motion by Quickel and seconded by Phillips to increase non-refundable application fees to \$25 from \$20. Approve unanimously.

Motion by Skates, second by Phillips to adjourn at approximately 8 p.m. and approved unanimously.

Respectfully submitted,
Doug Skates
Park Commission President

Next regular meeting: Tuesday, February 8, at 6:30 p.m.

ARTICLE IV REGISTRATION AND INSPECTION OF MULTIFAMILY DWELLING UNITS AND RENTAL PROPERTY**Sec. 14-121 Purpose.**

[Ord. No. 99-5, § 1, 3-22-1999]

The City recognizes a need for an organized inspection program of residential rental units within the City in order to upgrade and maintain the condition of rental units so that they meet and comply with all provisions of the Code of Ordinances as well as all applicable safety, health, fire, building and construction requirements promulgated by the state. The City also desires to provide a more efficient system for compelling both absentee and local landlords to correct violations and to maintain, in proper condition, rental property within the City. The City recognizes that the most efficient system to provide for rental inspections is the creation of a program requiring the registration of all residential rental units within the City so that orderly inspection schedules can be made by City officials.

Sec. 14-122 Definitions.

[Ord. No. 99-5, § 1, 3-22-1999]

As used in this article, the following terms shall have the following meanings, unless the context clearly indicates that a different meaning is intended:

CITY

The City of Lake Geneva, County of Walworth, Wisconsin.

DWELLING UNIT

A single unit providing complete independent living facilities for one or more persons including permanent provisions for living, sleeping, eating, cooking and sanitation.

DWELLINGS

(a)

MULTIFAMILY DWELLING

— A building or portion thereof containing two or more dwelling units, including a duplex;

(b)

BOARDINGHOUSE, ROOMING HOUSE, LODGING HOUSE AND TOURIST HOUSE — A building arranged or used for the lodging, with or without meals, for compensation, by individuals who are not members of the same family;

(c)

DORMITORY

— A space in a building where sleeping accommodations are provided for more than one person not members of the same family group, in one room; and

(d)

HOTEL

— A room or rooms in any building or structure kept, used, maintained, advertised or held out to the public to be an inn, motel, apartment hotel, lodging house, boardinghouse, rooming house, tourist house, dormitory or place where sleeping, rooming, office, conference or exhibition accommodations are furnished for lease or rent, whether with or without meals.

PERMANENT RESIDENT

A person or entity which occupies, or has the right to occupy, any room or rooms in a hotel or motel, or a dwelling unit, rooming unit or dwelling, for at least 30 or more consecutive days, without an intervening occupancy interval of less than 30 days.

PERSON

Any natural individual, firm, partnership, association, joint-stock company, joint venture, public or private corporation, limited liability company, or receiver, executor, trustee, conservator or other representative

appointed by order of any court.

PREMISES

A lot, plot or parcel of land including the buildings or structures thereon.

PROPERTY

Any building containing a dwelling unit, rooming unit or dwelling.

ROOMING UNIT

Any room or group of rooms forming a single habitable unit used or intended to be used for living and sleeping, but not for cooking or eating purposes.

Sec. 14-123 Registration requirements.

[Ord. No. 99-5, § I, 3-22-1999]

No person shall hereafter occupy, allow to be occupied or let to another person for occupancy any property within the City for which a registration statement has not been properly made and filed with the Building Inspector. Registration shall be made upon forms furnished by the Building Inspector of the City for such purpose and shall specifically require the following minimum information:

- (1)
Name, address and phone number of the property owner and all persons or entities having any ownership interest in the property;
- (2)
Name, address and phone number of the designated local property manager if the property owner or owners live outside the City;
- (3)
The street address of the property;
- (4)
The number and types of units within the property;
- (5)
The maximum number of occupants permitted for each dwelling unit, rooming unit or dwellings in accordance with the applicable provisions of the Code of Ordinances; and
- (6)
The name, phone number and address of the person authorized to make, order or direct repairs or services for the property, if in violation of City or state codes, if the person is different than the owner, owners or local manager;
- (7)
Name, address and phone number of any and all person(s), entities or financial or other lending institution(s) having any interest in the property, and a detailed description of the type of all such interests held in the property by such person(s), entities or financial or other lending institution(s).

Sec. 14-124 Manner of registering.

[Ord. No. 99-5, § I, 3-22-1999]

The registration must be made on or before January 1 of each even numbered year commencing January 1, 2000, by the property owner(s) or designated local property manager in the office of the Building Inspector of the City. Registration shall be required prior to the issuance of any building permits relating to the property.

Sec. 14-125 Transfer of property.

[Ord. No. 99-5, § I, 3-22-1999]

Every new owner(s) of property (whether as fee owner or land contract purchaser or upon conveyance or transfer of any interest in the property) shall be required to furnish to the Building Inspector the new owner's or owners' name, address and phone number and the name, address and phone number of the new owner's or owners' duly designated local manager before closing or taking possession of the property. A new registration statement will be

required from the new owner(s).

Sec. 14-126 Registration fees.

[Ord. No. 99-5, § I, 3-22-1999]

A registration fee of \$5 shall be charged for registrations required under this article.

Sec. 14-127 Inspection required.

[Ord. No. 99-5, § I, 3-22-1999]

(a)

All dwelling units, rooming units, dwellings, boardinghouses, rooming houses, lodging houses, tourist houses and hotels that rent to permanent residents and dormitories shall be inspected systematically in compliance with this article and all other applicable laws.

(b)

These inspection requirements are not intended to conflict with licensing and inspection requirements promulgated by the state.

(c)

The provisions of this section shall not apply to:

(1)

Dwellings, buildings, structures and uses owned and/or operated by a governmental agency; and

(2)

Hotels that do not rent to permanent residents.

(d)

Where a nonresidential business or activity, or a state licensed and inspected use occupies a portion of a building and premises, which would be otherwise subject to this article, the provisions of this article shall be applicable to the residential and common or public areas of such building and premises.

Sec. 14-128 Frequency of inspections.

[Ord. No. 99-5, § I, 3-22-1999]

(a)

All property subject to inspection shall be inspected no less than once every five years.

(b)

Nothing in this section shall preclude the inspection of said dwellings more frequently than once every five years.

Sec. 14-129 Inspection certificate required.

[Ord. No. 99-5, § I, 3-22-1999]

No person shall rent, let or let for occupancy any dwelling unit, rooming unit or dwelling without having a valid, current certificate of inspection for that dwelling unit, rooming unit or dwelling.

Sec. 14-130 Inspection procedure.

[Ord. No. 99-5, § I, 3-22-1999]

(a)

If, upon completion of the inspection, the premises or property is found to be in compliance with all applicable provisions of the Code of Ordinances, and the appropriate fee(s) has been paid, the City shall issue a certificate of inspection for the property;

(b)

If, upon completion of the inspection, the premises or property is found to be in violation of one or more provisions of all applicable provisions of the Code of Ordinances, the City shall provide written notice of such violations and shall set a reinspection date before which such violation(s) shall be corrected. If such violation(s) has been corrected within that period, the City shall issue a certificate of inspection for the property. If such violation(s) has

not been corrected within that period, the City shall not issue the certificate of inspection and may take any action necessary to enforce compliance with all applicable provisions of this article and the Code of Ordinances. If such uncorrected violation(s) does not pose an immediate threat to the health, safety, and welfare of the occupants or other residents of the City, the Building Inspector or the Building Inspector's designee may authorize the occupancy of the premises for a period not to exceed 60 days.

Sec. 14-131 Request for inspection.

[Ord. No. 99-5, § I, 3-22-1999]

The owner(s) of any property subject to this article may request inspections of said property at any time.

Sec. 14-132 Certificate expiration date.

[Ord. No. 99-5, § I, 3-22-1999]

(a)

A certificate of inspection issued pursuant to this article shall expire five years from the date of its issuance.

(b)

The certificate of inspection shall have the expiration date prominently displayed on its face.

Sec. 14-133 Certificate transferability.

[Ord. No. 99-5, § I, 3-22-1999]

A certificate of inspection issued pursuant to this article shall not be transferable to succeeding owners.

Sec. 14-134 Certificate availability.

[Ord. No. 99-5, § I, 3-22-1999]

Upon the request of an existing or prospective tenant, the owner(s) or the duly designated agent or local manager shall produce the certificate of inspection for review.

Sec. 14-135 Suspension or revocation of certificate.

[Ord. No. 99-5, § I, 3-22-1999]

If the Building Inspector determines that any owner(s) has failed to comply with this article or any applicable provision of the Code of Ordinances, after having given that person written notice of said violation(s) and an opportunity to correct said violation(s), the Building Inspector may suspend or revoke the certificate of inspection held by such owner(s).

Sec. 14-136 Fees.

[Ord. No. 99-5, § I, 3-22-1999]

(a)

There is hereby established the following fee schedule for each inspection required by this article:

	Number of Units Within a Structure	Fee
	1	\$30
	2	\$20
	Plus per each additional unit over 2	\$10

(b)

There is hereby established the following fee schedule for reinspection required by this article which is necessitated by the existence of a violation(s) of this article ascertained during an inspection:

(1)

First reinspection per unit or common area: \$10.

(2)

All subsequent reinspections, per unit or common area: \$15.

(c)

The units enumerated above shall include units used or occupied by the owner or the owner's representative(s).

(d)

Where a property does not have a current certificate of inspection, then for purposes of calculating the fee therefor, the first required inspection date for the property shall be deemed the first inspection.

(e)

For purposes of this section that term "unit" shall mean dwelling unit, rooming unit, or dwelling.

Sec. 14-137 Nuisance injunction.

[Ord. No. 99-5, § I, 3-22-1999]

Any violation of this article is hereby declared to be a nuisance. In addition to any other relief provided by this article, or the Code of Ordinances, the City Attorney may apply to a court of competent jurisdiction for an injunction to prohibit the continuation of any and all violations of this article. Such application for relief may include seeking a temporary restraining order, temporary injunction and permanent injunction. The City Attorney may request and receive, on behalf of the City, reimbursement for any and all costs and expenses, including reasonable attorney fees, related to such injunction proceedings and any other enforcement action or litigation related to or arising from a violation(s) of this article. All such penalties or awards to the City related to a violation (s) of this article may be applied as a special assessment or lien against the property for collection by the City.

Sec. 14-138 Penalty.

[Ord. No. 99-5, § I, 3-22-1999]

Any person, firm or corporation violating any provision of this article shall be fined not less than \$25 nor more than \$1,000 plus court costs and expenses, including reasonable attorney fees, for each offense, and a separate offense shall be deemed committed on each day during or on which a violation(s) occurs or continues.

SUBCHAPTER 3
MAINTENANCE

275-31. Scope. This subchapter deals with the maintenance of structures and equipment.

275-32. Exterior Structure. 1. RESPONSIBILITY. The general welfare of the residents of the city requires that the exterior of structures, whether vacant or occupied, shall be kept in a good state of repair and maintained by the owner or operator in such a way as to protect the safety, health and welfare of the occupants and public and to prevent the blighting of city neighborhoods.

2. STRUCTURAL MEMBERS. All supporting structural members of all structures shall be kept structurally sound, free of deterioration and maintained capable of safely bearing the dead and live loads imposed upon them.

3. EXTERIOR SURFACES. Every foundation, exterior wall and roof shall be reasonably weatherproof, watertight, rodent-proof, insect-proof and shall be kept in a reasonably good state of maintenance and repair.

a. Wood. All exterior wood surfaces shall be reasonably protected from the elements and against decay, by paint or other approved protective coating applied in a workmanlike manner.

b. Ferrous Metal. All ferrous metal surfaces shall be properly surface-coated when required to prevent deterioration.

c. Previously Painted Surfaces. The following types of surfaces must be maintained to prevent blighting effect on the surrounding neighborhood:

c-1. Painted masonry surfaces must be maintained painted or have the paint removed from the surfaces.

c-2. Other painted surfaces must be maintained painted.

d. Decorative Features. All cornices, entablatures, belt courses, corbels, terracotta trim, wall facings and similar decorative features shall be maintained in good repair with proper anchorage and in a safe condition.

e. Signs, Marquees and Awnings. All canopies, marquees, signs, metal awnings, stairways, fire escapes, standpipes, exhaust ducts and similar overhang extensions shall be

maintained in good repair and be properly anchored so as to be kept in a safe and sound condition. They shall be protected from the elements and against decay and rust by the periodic application of a weather-coating material such as paint or other protective treatment.

f. Chimneys and Supplied Smoke Pipes.

Every chimney and every supplied smoke pipe shall be adequately supported, reasonably clean and maintained in a reasonably good state of repair.

g. Stairways and Porches. Every inside and outside stairway, porch and appurtenance thereto shall be constructed as to be reasonably safe to use and capable of supporting the load that normal use may cause to be placed thereon and shall be kept in sound condition and in a reasonably good state of maintenance and repair.

h. Stairways, Exits and Service Walk Stairways. Stairways, exits and all service walk stairways shall be kept in a reasonable good state of repair and be unobstructed at all times.

h-1. Required. h-1-a. Every stairway and service walk stairway of more than 3 risers shall have at least one handrail mounted on the left, as one mounts the stairs.

h-1-b. Stairways of more than 3 risers shall have a handrail on each open side.

h-2. Height. Handrails shall not be less than 30 inches nor more than 34 inches vertically above the nose of the stair tread.

h-3. Opening Below Top Rail.

h-3-a. When handrails protecting the open sides of a stairway are replaced, they shall have an intermediate rail or rails, or an ornamental pattern designed to prevent the passage of an object with a diameter larger than 4 inches.

h-3-b. Handrails in industrial occupancies shall provide an intermediate rail at midheight.

h-3-c. Subdivision 3 does not apply to service walk handrails.

i. Guardrails. i-1. Opening Below Top Rail.

i-1-a. When guardrails are replaced they shall have an intermediate rail or rails, or an ornamental pattern designed to prevent the passage of an object with a diameter larger than 4 inches.

275-32-4 Building Maintenance

i-1-b. Industrial occupancies shall provide an intermediate rail at midheight.

i-2. Height. All replacement guardrails shall comply with the following:

i-2-a. Guardrails in one and 2-family dwellings shall be not less than 36 inches in height.

i-2-b. Guardrails in occupancies other than one and 2-family dwellings shall be not less than 42 inches in height.

4. WINDOWS, DOORS AND BASEMENT HATCHWAYS. a. Condition. Every window, exterior door and basement hatchway shall be reasonably weathertight and rodent-proof, and shall be kept in a reasonably good working condition and a reasonably good state of maintenance and repair.

b. Openable Windows. Every window, other than a fixed window, shall be capable of being easily opened and shall be held in position by window hardware.

c. Door Hardware. Every exterior door, door hinge and door latch shall be maintained in good condition. Door locks in dwelling units shall be in good repair and capable of tightly securing the door.

5. ROOF DRAINAGE. All water shall be conveyed and drained from every roof so as not to cause dampness or damage to the exterior or interior of the structure. Water shall be drained and directed in a manner which will in no way damage the adjoining premises.

6. ROOF GUTTERS AND CONDUCTORS. Except for private detached accessory buildings not more than 1,000 square feet in area, all roofs of all buildings and structures shall be provided with approved-type gutters and conductors. Gutters and conductors shall be properly installed and maintained in good repair at all times.

7. VACANT STRUCTURES.

a. Owners shall have the responsibility for maintaining all vacant dwelling units, dwellings, structures, principal buildings and accessory buildings in a locked or closed condition so that they cannot be entered without an unlawful break-in. The owner of any building that has become vacant shall within 30 days after the building becomes vacant or within 30 days after assuming ownership, whichever is later, file a registration statement pursuant to s. 200-51.7-3. The commissioner may, to assure compliance with this subsection, order an owner to board a structure.

a-1. Owners prior to boarding of a structure under order of the commissioner shall apply for a permit and pay the fee required under s. 200-33.

a-2. Boarding of a structure shall be required for all doors and windows on ground level and those doors and windows accessible to grade by stairs or permanently fixed ladders or within 10 feet of grade.

a-3. Boards shall be cut to fit door and window openings, and square head or star drive screws at least 3 inches in length with washers shall be used to fasten boards to a structure.

a-4. At least one door boarded at the grade level shall be maintained with locks or hinges to permit entry for inspection purposes under subd. 7.

a-5. Boards shall be a minimum of 5/8" thick and be painted to match the trim or siding color of the structure, or be painted forest green.

a-6. Screening or alternate methods of boarding may be permitted when approved by the commissioner.

a-7. The owner of a structure boarded under subd. 1 shall be required, upon notification, to provide entry to the structure to the commissioner at least once every 6 months, for inspection purposes as specified as s. 200-51.7, or at anytime when the structure has been unlawfully entered.

a-8. The owner of a board structure shall notify the commissioner in writing no later than 10 days after sale of the structure or the unboarding of the property.

b. If, after a reasonable notice, the owner fails to board the structure, the commissioner may request the department of public works either by city personnel or by contract to correct the situation and charge the cost thereof upon the tax rolls of the property.

8. FENCES. Every fence shall be kept in a reasonably good state of maintenance and repair or shall be removed.

9. GARAGE DOORS. Garages and accessory buildings designed or utilized for the storage of motor vehicles shall be equipped with operative doors at all entranceways.

10. PUBLIC AREAS. All servicewalks, steps, driveways, parking spaces and similar paved areas for public use shall be kept in a proper state of repair.

11. ADDRESS NUMBERS. All dwellings and principal nonresidential buildings shall be provided with address numbers so that numbers placed on houses and buildings shall not be less than 3 inches, including background, in height, and shall be distinctly legible and shall be posted in a conspicuous place on the front of each house or building, and at the rear or side of properties that abut or are adjacent to alleys so as to be easily seen and read from such public ways. When a background is used, the number proper shall not be less than 2 inches in height.

12. ROOFING MATERIAL. Rolled roofing material shall not be installed over any existing roofing material except existing rolled roofing.

13. FACADE CRITICAL EXAMINATION

a. Purpose. In order to maintain a building's facade in a safe condition, the following requirements shall apply to all buildings which are 15 years old or greater and which have 5 or more stories.

b. Exemptions. This subsection shall not apply to:

b-1. Walls above the 5th story that are set back more than 25 feet from the wall below, provided the setback has an access door for building maintenance and service only, from the occupied space.

b-2. Exterior walls that are 12 inches or less from the exterior wall of an adjacent building.

c. Definitions. In this subsection:

c-1. "Category I building" means a building constructed with exterior walls and parts thereof that are primarily reinforced with or are in direct contact with non-corrodeable metal.

c-2. "Category II building" means a building constructed with exterior walls and parts thereof that are primarily reinforced with or are in direct contact with corrosion-resistant metal.

c-3. "Category III building" means a building constructed with exterior walls and parts thereof that are primarily reinforced with or are in direct contact with corrodeable metal.

c-4. "Category IV building" means a building constructed with exterior walls and parts thereof that are primarily secured to the substrate by adhesive bond or with masonry headers.

c-5. "Close-up visual examination" means that the professional or the architect-in-training, engineer-in-training, technician, contractor or skilled trades person, under the professional's direct supervision, must actually touch the facade by hand or tool, unless other methods are approved prior to the inspection by the commissioner.

c-6. "Corrodeable metal" means unprotected carbon steel, shop-primed steel, uncoated reinforcing bars and other metals that can corrode.

c-7. "Corrosion-resistant metal" means corrodeable metal that is galvanized, epoxy-coated or painted specifically to resist corrosion with that finish intact.

c-8. "Critical examination" means a close-up visual examination of the condition of one scaffold drop per elevation of facade, or parts thereof, performed by or under the direct supervision of a professional employed by the owner or agent for the purpose of determining if remedial work is required. The facade area which cannot be examined through a close-up visual examination shall be subject to a remote examination.

c-9. "Facade" means all areas on the exterior of the building, except for horizontal roof areas. The facade includes all walls, windows, balconies, cornices, parapets and appurtenances. The facade also includes walls supported on roofs, such as penthouse walls, chimneys, etc.

c-10. "Non-corrodeable metal" means stainless steel, aluminum or other metal that does not corrode under atmospheric conditions.

c-11. "Professional" means a registered architect or registered structural engineer in the state of Wisconsin. The professional responsible for the critical examination shall be qualified by education and experience in design, inspection or repair design of the type of exterior wall system(s) on the building being examined and shall perform services only in the areas of his or her competence as required under ch. A-E 8, Professional Conduct, Wis. Adm. Code.

c-12. "Remote examination" means an examination performed by a professional and involving the use of binoculars, photographic magnification techniques, remote observation equipment or infra-red or thermography cameras, which can demonstrate reasonable reliability in determining if an area needs a critical examination.

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c-13. "Repair plan" means a plan created by the professional which identifies the nature of the defect to be corrected, a detailed procedure for making the repairs, a detailed sketch of the corrections or installation, a plan outlining protective measures for the public when applicable and a time schedule for the repairs.

c-14. "Safe" means a condition observed in a wall that exhibits neither an "unsafe and imminently hazardous condition" nor "safe with an ordinary repair and maintenance program" at the time of the critical examination.

c-15. "Safe with an ordinary repair and maintenance program" means a condition of a building façade, or part thereof, that is safe at the time of inspection, but requires ordinary repairs or maintenance within a time period designated by the professional, not to be later than the next required façade inspection date, in order to prevent its deterioration into an unsafe or unsafe and imminently hazardous condition.

c-16. "Scaffold drop" means a movement from top to bottom of a building façade and covering an area at least 24 feet wide using scaffolding, cranes, hoists, cherry pickers, ladders and other devices that permit a close-up visual examination of the façade at elevations above grade level.

c-17. "Story" means the space in a building between the surfaces of any floor and the floor next above or below, or roof next above, or any space not defined as basement, ground floor, interior balcony, mezzanine, penthouse or attic. The number of stories of a multistory building includes all stories except the basement, ground floor, interior balcony, mezzanine, penthouse or attic.

c-18. "Unsafe and imminently hazardous condition" means a condition in which a façade has no reliable means of structural support and is dangerous to people or property.

c-19. "Unsafe condition" means a condition of a façade, or part thereof, which was reported as safe with an ordinary repair and maintenance program in an earlier critical examination report and, upon inspection, is found not to have been corrected within the time period designated by the professional.

d. Periodic Critical Examination. A critical examination shall be performed by a professional and shall include all of the following:

d-1. The examination shall begin with an elevation parallel to any public sidewalk, walkway, street or alley.

d-2. A close-up visual examination of the building to be performed from a platform or device which allows an inspection of the facade area which can be reached by one scaffold drop per elevation. Other methods may include photographic magnification techniques, remote observation equipment or infra-red or thermography cameras, which can demonstrate reasonable reliability and which may be approved in addition to the close-up visual examination by the commissioner on a case-by-case basis.

d-3. A remote examination of those facade areas which are not accessible during the close-up visual examination.

d-4. A complete review of the most recently prepared inspection report.

d-5. A complete review of the pertinent drawings and specifications of the building to determine the specified designs of the facades on the building.

d-6. A complete review of the drawings, specifications and maintenance reports on previous repair work performed on the facades.

d-7. Documentation of the condition of the facades through photographs and drawings.

d-8. A notification to the owner or agent of any wall areas that are bowed, bulged, displaced or leaning inward or outward and, where such defects exist, an examination of the condition of a sufficient number of metal ties, anchors and shelf angles that support the wall at these locations. The owner or agent shall promptly notify the department of such defects, and it shall be the responsibility of the professional to determine the appropriate repair or stabilization procedures. All work necessary to rectify the defects shall be done on a schedule set by the department, in consultation with the professional.

d-9. Examination of the substrate of wall areas with external visible distress.

e. Remote Examination. A remote examination, rather than a critical examination, may be performed by a professional on all facades which are more than 25 feet from the street line, alley, sidewalk, any paved walkways, plazas or play areas that are routinely used by the public and shall include all of the following:

e-1. Methodically scanning the facade area through the use of magnification devices.

e-2. Viewing vertically from street grade and down from parapet (where possible) and along all corners for alignment of facade elements.

e-3. Viewing horizontally to check for alignment of bands of facade elements (such as cornices, water tables, balconies, window lintels and sills).

e-4. Examining any areas which are bowing, bulging, displaced or leaning inward or outward by performing a critical examination.

f. Fire Escape Critical Examinations. Fire escape critical examination reports, as required by s. 214-19-2, may be provided as part of this report.

g. Examination Schedule. Inspection reports must be filed with the department on the following schedule, unless otherwise ordered by the commissioner:

g-1. Category I Buildings. g-1-a. If constructed prior to 1920, by December 1, 2004 and every 12 years thereafter.

g-1-b. If constructed between 1920 and 1950, by December 1, 2005 and every 12 years thereafter.

g-1-c. If constructed in 1951 or later and 15 years old or older, by December 1, 2006 and every 12 years thereafter.

g-2. Category II and IV Buildings.

g-2-a. If constructed prior to 1920, by December 1, 2004 and every 8 years thereafter.

g-2-b. If constructed between 1920 and 1950, by December 1, 2005 and every 8 years thereafter.

g-2-c. If constructed in 1951 or later and 15 years or older, by December 1, 2006 and every 8 years thereafter.

g-3. Category III Buildings.

g-3-a. If constructed prior to 1920, by December 1, 2004 and every 5 years thereafter.

g-3-b. If constructed between 1920 and 1950, by December 1, 2005 and every 5 years thereafter.

g-3-c. If constructed in 1951 or later and 15 years or older, by December 1, 2006 and every 5 years thereafter.

g-4. If a critical examination report was completed 5, 8 or 12 years or less prior to the submission due date, depending on the building category, the report may be submitted to the department for review. If the report is accepted, the next report will be due within 5, 8 or 12 years of when that report was originally completed, depending on the building category.

h. Critical Examination Reports. The professional shall submit a written report to the owner or agent and 2 copies of the report to the commissioner. A critical examination by a professional shall be performed with the understanding that, because of the physical properties of the many materials commonly used for constructing facades, and the limitations on detecting concealed internal wall distress, a critical examination performed by a professional may not find "unsafe and imminently hazardous conditions" in the façade that are not visible from the exterior. Therefore, submittal of the critical examination report is not a representation that all "unsafe and imminently hazardous conditions" in the façade have been identified. The report shall include:

h-1. The name and address of the building.

h-2. The name, address and phone number of the building owner and agent.

h-4. A site plan of the building showing adjacent streets and alleys, and relationship of the building to property lines and adjacent buildings.

h-5. A description of the building, including the number of stories, height, plan dimensions, age and type of exterior wall construction, describing (as applicable) cornices, soffits or similar overhangs or features.

h-6. Overall photographs or drawings of the 4 elevations of the building.

h-7. A detailed description of the critical examination in narrative form, including start and completion dates.

h-8. A designation of the building's status by the professional, as defined in par. c.

h-9. Drawings or photographs describing the locations and extent of all significant distress or deteriorated conditions observed in the facades.

h-10. A description of recommended repair work and precautionary measures that will be taken to safeguard the public, if any, and the recommended completion date of such work.

h-11. Where appropriate, a comparison of conditions of facades on the building with conditions observed during previous examinations.

h-12. A recommendation for future examination, if earlier than 5 years from date of the report.

h-13. The signature and seal of the professional who performed the critical examination.

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h-14. The signature of the owner or agent acknowledging his or her knowledge of the building's condition and responsibility to maintain the building in a safe condition.

h-15. The date of the report.

h-16. Other documents, notes, summaries, memoranda, letters or ancillary reports pertinent to the critical examination report prepared by the professional and submitted to the owner.

i. Building Status. Based upon the exterior maintenance status of each building, the commissioner may issue orders to make needed repairs and obtain required permits. The procedure shall be as follows, based upon the exterior maintenance status of each building:

i-1. Buildings Determined "Safe". One copy of the report shall, if completed in compliance with par. h, be returned to the owner or agent, and professional, bearing a stamp of receipt signed by the commissioner.

i-2. Buildings Determined "Safe With an Ordinary Repair and Maintenance Program". One copy of the report shall, if completed in compliance with par. h, be returned to the owner or agent bearing a stamp of receipt signed by the commissioner upon approval of a repair schedule prior to the commencement of any work and filing of a second report by a professional stating the required work was performed.

i-3. Buildings Determined to be in an "Unsafe Condition". One copy of the report shall, if completed in compliance with par. h, be returned to the owner or agent bearing a stamp of receipt signed by the commissioner upon filing of a repair plan prepared by a professional, filing of a follow-up report by the professional stating that the building has been brought back to a "safe condition" within the time schedule established by the commissioner and completion of a scheduled inspection by the department.

i-4. Buildings Determined to be in an "Unsafe and Imminently Hazardous Condition". One copy of the report shall, if completed in compliance with par. h, be returned to the owner or agent bearing a stamp of receipt signed by the commissioner upon completion of the following:

i-4-a. Notification by the professional to the commissioner by the next business day related to the condition of the building.

i-4-b. Detailing the appropriate precautionary measures to be taken by the owner prior to a scheduled city inspection to prevent further deterioration and to make the site safe to the public and building occupants prior to scheduled repairs being performed. If the building owner fails to take these measures prior to the city inspection, the commissioner may cause the

precautionary measures to be taken. The cost incurred by the city in taking the necessary precautionary measures may be charged against the real estate upon which the building is located, and if that cost is so charged it is a lien upon such real estate and may be assessed and collected as a special charge.

i-4-c. Submission of a repair plan within 3 business days of the notification to the commissioner of the condition of the building.

i-4-d. A written report by the professional noting that repairs have been performed to bring the building into a "safe condition" on a schedule created by the commissioner shall be submitted in duplicate to the commissioner by the owner.

i-4-e. A professional has submitted a maintenance plan for the building and monthly reports to the commissioner related to the maintenance work performed.

i-4-f. Another critical examination has been scheduled to be performed within a year, with the report of that examination to be submitted to the commissioner.

275-33. Interior Structure. 1. GENERAL. The interior of a structure and its equipment shall be maintained by the owner or operator in a structurally sound and sanitary condition so as not to pose a threat to the health and safety of the occupants, and protect the occupants from the environment. No person shall occupy as owner-occupant, or let to another for occupancy or use any structure, dwelling, dwelling unit or portion thereof, which does not comply with the requirements of this section and subchs. 4 to 7.

2. STRUCTURAL MEMBERS. The supporting structural members of every building shall be maintained structurally sound, not showing any evidence of deterioration which would render them incapable of carrying the imposed loads.

3. INTERIOR SURFACES. a. Every interior partition, wall, floor and ceiling shall be capable of affording privacy, kept in a reasonably good state of repair and maintained so as to permit them to be kept in a clean and sanitary manner.

b. Every toilet, bathroom and kitchen floor surface shall be constructed and maintained so as to be substantially impervious to water and so as to permit such floor to be easily kept in a clean and sanitary condition.

4. **FREE FROM DAMPNES.** In every building, cellars, basements and crawl spaces shall be maintained reasonably free from dampness to prevent conditions conducive to decay or deterioration of the structure.

5. **INTERIOR STAIRWAYS.** a. Every interior stairway shall be so constructed and maintained as to be safe to use and capable of supporting the anticipated loads.

b. Handrails for interior stairways shall comply with s. 275-32-3-h-1-a.

6. **INTERIOR DOORS.** Every interior door, door hinge and door latch shall be maintained in a good state of repair.

7. **MEANS OF EGRESS FOR ONE AND 2-FAMILY DWELLINGS.** a. No owner or operator of a one or 2-family dwelling that has 2 or more means of egress from the dwelling unit or units shall reduce or permit to be reduced the number of means of egress from any dwelling unit to less than 2. Second floor airing porches may be counted as one of the required means of egress from second floor units if a second exit was not provided.

b. In a 2-family dwelling, no doors that serve as a common means of egress shall be locked against egress when the building is occupied. All locking devices which prevent egress or which require the use of a key to exit shall be prohibited.

275-34. Supplied and Furnished Equipment.

1. **SUPPLIED FACILITIES.** Every supplied facility, piece of equipment or utility which is required under this chapter shall be so constructed or installed that it will function properly, and shall be maintained in reasonably good working condition.

2. **PLUMBING FIXTURES FURNISHED BY OCCUPANTS.** Every plumbing fixture furnished by the occupant shall be properly installed and shall be maintained in reasonably good working condition, in a clean and sanitary state, and free from defects, leaks or obstructions.

3. **STORM WINDOWS.** In any rental dwelling or rental dwelling unit, storm windows or at least double glazed windows shall be supplied by the owner for each window in each habitable room of the rental dwelling unit except that such windows need not be provided if heat in the rental dwelling or rental dwelling unit is supplied by the owner. Storm windows shall cover the entire window surface and be capable of adequately sealing out cold air and be constructed of rigid, clear material. Clear, rigid plastic or film materials may be used instead of storm windows when installed on the interior of the primary window in a manner to prevent air infiltration. Flexible film shall

not be allowed on the exterior of buildings. Flexible film shall be removed during periods when screens are required. The responsibility of installing the storm windows or other approved materials shall be assumed by the owner, except in one and 2-family dwellings, the tenants shall be responsible for installation.

4. **USE OF HEATING FACILITIES.**

Every occupant of a dwelling unit shall be responsible for the exercise of reasonable care, proper use and proper operation of supplied heating facilities.

5. **DISCONTINUANCE OF SERVICES.**

No owner or operator may cause any service, facility, equipment or utility which is required or supplied to be removed from or shut off from, or discontinued for any occupied dwelling or dwelling unit, except for such temporary interruption as may be necessary while actual repairs, replacements or alterations are being made.

6. **DAMAGE TO PROPERTY.** No person may wilfully or wantonly damage, mutilate or deface any part of residential real estate, supplied fixtures and equipment, and supplied furnishings or any other property of another.

275-35. Graffiti Abatement. 1. DEFINITION.

In this section, "graffiti" means any inscription, word, figure or design marked, scratched, etched, drawn or painted with spray paint, liquid paint, ink, chalk, dye or other similar substances on buildings, fences, structures, equipment and similar places without the express permission of the owner or operator of the property.

2. **PUBLIC NUISANCE.** The existence of graffiti on any real property within the city is expressly declared to be a public nuisance as it affects the public health, safety and welfare, and it shall be the duty of the owner or operator of the property to keep the property free of graffiti at all times.

3. **GRAFFITI PROHIBITED.** No owner or operator of any real property within the city may maintain or allow any graffiti to remain upon any structure located on such property when the graffiti is visible from the street or other public or private property.

4. **NOTIFICATION BY DEPARTMENT.** Whenever the department determines that graffiti on any building or structure within the city is visible from the street or other public or private property, the department may notify by letter the owner or operator of the property that the graffiti shall be abated in a timely manner.

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5. **GRAFFITI ABATEMENT.** a. The commissioner may issue an order to the property owner or operator of the property to abate the graffiti observed by the commissioner at the time of inspection within a reasonable time after notification.

b. The minimum compliance of any order shall be the obliteration of graffiti by a primer paint. Removal of the graffiti with primer paint and matching building paint or other suitable removal system appropriate to the surface shall be encouraged.

c. Upon the failure of the property owner or operator to comply with the order of graffiti abatement issued by the department by the designated date, the department may cause the graffiti to be abated by city forces or private contract. The city or private contractor shall be expressly authorized to enter on the property and abate the graffiti upon exterior walls, fences and other structures abutting public streets, property or right of way. All reasonable efforts to minimize damage from such entry shall be taken by the city, and any paint used to obliterate graffiti shall be as close as practicable to the background color or colors. The cost of the graffiti abatement and inspection costs shall be charged against the property, shall be a lien upon the property and shall be collected as a special charge.

275-36. Below-Grade Structure.

1. **DEFINITION.** In this section, "below-grade structure" means any underground space, of which all or a portion extends beyond the building line. This includes, but is not limited to sidewalk vaults, equipment vaults, retaining walls, pits, etc., but does not include underground storage tanks of steel or plastic.

2. **INSPECTION.** The department is authorized to perform an exterior and interior inspection of any below-grade structure which is deemed by the department to be a potential safety hazard.

3. **CRITICAL EXAMINATION.** a. If upon inspection the department finds any below-grade structure which appears defective or unsafe, or creates a nuisance, the commissioner may order that a critical examination be performed by a registered architect or registered structural engineer employed by the owner or the agent.

b. The registered architect or registered structural engineer shall submit a written report showing the structural condition of the below-grade structure to the commissioner.

c. All defects noted on the written report submitted by the registered architect or registered structural engineer shall be corrected by the owner within a time period prescribed by the commissioner. Any structural repairs will require the owner to obtain a repair permit.

d. A written report showing that all defects noted in the prior report have been corrected shall be submitted in duplicate to the commissioner by a registered architect or registered structural engineer.

4. **ABANDONED BELOW-GRADE STRUCTURE.** If an owner chooses to abandon a below-grade structure, the owner shall obtain a permit from the department of city development. If the structure is located within the public right-of-way, a permit shall be obtained from the department of public works.

SUBCHAPTER 4
LIGHT, VENTILATION, SPACE

275-40. Scope; Responsibility. 1. SCOPE.

This subchapter governs the minimum conditions and standards for the light, ventilation and space for the occupancy of a structure. All light, ventilation and space conditions shall comply with the requirements of this subchapter insofar as they are applicable.

2. RESPONSIBILITY. The owner or operator of the structure shall provide and maintain light and ventilation and space conditions in compliance with this subchapter. No person may occupy as owner-occupant or let to another for occupancy or use any premises which does not comply with this subchapter.

275-41. Light. 1. GENERAL. All spaces or rooms shall be provided with sufficient light so as not to endanger health and safety.

2. WINDOW AREA. Every habitable room shall have at least one window facing directly to the outdoors. The minimum total window area, measured between stops, for every habitable room shall be at least 8% of the floor area of the room. Whenever the only window in a room is a skylight-type window in the top of the room, the total window area of the skylight shall equal at least 15% of the total floor area of the room. Skylight-type windows existing on and after December 6, 1968, may, if less than 15% of the total floor area, be increased to 15% but no skylight-type window shall be installed in lieu of a window where a skylight has not previously existed.

3. LIGHTING OF COMMON HALLS AND STAIRWAYS. a. Two to 4 Family Dwellings. Public pathways and stairways in buildings accommodating 2, 3 or 4 families shall be provided with convenient light switches controlling an adequate lighting system which may be turned on when needed. An emergency circuit is not required for this lighting.

b. Five or More Families. Public pathways and stairways in buildings accommodating more than 4 families, or more than 30 persons, and every building which accommodates transients shall be lighted at all times with adequate artificial lighting; except

that such artificial lighting may be omitted from sunrise to sunset where adequate natural lighting is provided. Whenever the occupancy of the building exceeds 100 persons, the artificial lighting as regulated herein shall be on an emergency circuit.

c. Intensity of Light. Adequate lighting system, as herein required, shall mean an intensity of 2-1/2 foot candles at a plane 30 inches above the floor line. The required intensity shall apply to both natural and artificial lighting.

4. OTHER SPACES. All other spaces shall be provided with natural or artificial light of sufficient intensity and so distributed as to permit the maintenance of sanitary conditions and the safe use of the space and the appliances, equipment and fixtures.

275-42. Ventilation. 1. GENERAL. All spaces or rooms shall be provided sufficient natural or mechanical ventilation so as not to endanger health and safety. Where mechanical ventilation is provided in lieu of natural ventilation, the mechanical ventilation system shall be maintained in operation during the occupancy of any structure or portion thereof.

2. ADEQUATE VENTILATION. Every habitable room shall have at least one window or skylight which can easily be opened, or such other device as will adequately ventilate the room. The total openable window area in every habitable room shall be equal to at least 50% of the minimum window area size or minimum skylight-type size, as required in s. 275-41-2, except where there is supplied some other device affording adequate ventilation.

3. BATHROOMS AND TOILET ROOMS. Every bathroom and toilet room shall comply with the light and ventilation requirements for habitable rooms contained in sub. 2 and s. 275-41-2 except that no windows or skylights shall be required in adequately ventilated bathrooms and toilet rooms equipped with an adequate mechanical ventilation system.

4. WINDOW SCREENS. a. Every window required for ventilation, including bath and toilet room, shall be supplied with approved screening having a wire mesh of not less than number 16 covering at least 1/3 of the window area, except that screens shall not be required for window areas above the 5th floor.

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b. Every dwelling having 2 or more basement windows shall have at least 2 window screens which cover the entire window. Where there is only one basement window, it shall be similarly screened. Such screens shall have a wire mesh of not less than number 16.

c. In any rental dwelling or rental dwelling unit, the responsibility for installing the screens shall be assumed by the owner, except that in one and 2-family dwellings the tenants shall be responsible for insertion of pre-fit screens. Screens shall be hung not later than June 1 of each year. Tenants in multiple dwellings shall be responsible for the installation of adjustable frame screens when the same are provided by the owner or operator and can be easily installed from the inside.

c. Sharing a Toilet and Bath. No dwelling unit may be permitted where occupants share a toilet, bath or lavatory basin with the occupants of another dwelling unit in accordance with s. 275-51-1-b, 2-b and 3-b unless the unit has been created in accordance with the provisions of the code applicable at the time of its creation, and unless the dwelling unit is located in a 2nd class dwelling for which a valid 2nd class dwelling permit was issued in accordance with s. 275-20 and in effect on October 20, 1971.

275-43. Dwelling Unit Limitations. Dwelling units shall be separate and apart from each other. Sleeping rooms shall not be used as the only means of access to other sleeping rooms or habitable spaces.

275-44. Space Requirements. 1. MAXIMUM OCCUPANCY. a. The maximum occupancy for a one room dwelling unit shall be 2 people.

b. No dwelling unit consisting of 2 or more rooms shall be occupied by more occupants than the total number which is calculated on the following basis:

TYPE OF ROOM	OCCUPANCY SUBTOTAL
Kitchen	0
Each habitable room containing less than 70 square feet of floor area	0
Each habitable room containing at least 70 but less than 100 square feet of floor area	1
Each habitable room containing 100 or more square feet of floor area	2

2. RESTRICTIONS. a. Sleeping in Kitchens or Hallways. No person may use any kitchen, nonhabitable space or public space for sleeping purposes.

b. Minimum Ceiling Height. At least 1/2 the floor area of every habitable room shall have a ceiling height of at least 7 feet. The floor area of that part of any room where the ceiling height is less than 5 feet shall not be considered as part of the floor area in computing the total floor area of the room for the purpose of determining the maximum permissible occupancy thereof.

SUBCHAPTER 5
PLUMBING

275-50. Scope and Responsibility. 1. **SCOPE.** This subchapter governs the minimum plumbing facilities and fixtures to be provided. All plumbing facilities and fixtures shall comply with the requirements prescribed in this subchapter insofar as they are applicable.

2. **RESPONSIBILITY.** The owner or operator of the structure shall provide and maintain plumbing facilities and fixtures in compliance with this subchapter. No person may occupy as owner-occupant or let to another for occupancy or use any structure or portion thereof or premise which does not comply with this subchapter.

275-51. Required Facilities. Every occupant of every dwelling shall have unrestricted access to a kitchen sink, toilet, bath and lavatory basin required in accordance with this section.

1. **TOILET.** a. Every dwelling unit shall contain a toilet, except as otherwise permitted in par. b.

b. The occupants of 2 or more 2nd class dwelling units may share a toilet if the total number of occupants sharing a single toilet does not exceed 8.

2. **LAVATORY BASIN.** a. When existing dwelling units are remodeled to include any change in floor plans or there are additions thereto, each unit, except as otherwise specified under par. b, shall contain a lavatory basin within the room in which the required toilet is located.

b. Every 2nd class dwelling unit shall contain lavatory basins within the rooms in which communal toilets are located and the total number of lavatory basins shall not be less than the number of toilets.

3. **BATH.** a. Every dwelling unit shall contain a bath, except as otherwise permitted in par. b.

b. The occupants of every 2nd class dwelling unit shall have access to a bath located within the 2nd class dwelling unit occupied by them or the occupants of 2 or more 2nd class dwelling units may share a bath, provided the total number of occupants in the 2 or more 2nd class dwelling units sharing a single bath does not exceed 8.

4. **KITCHEN SINK.** Every dwelling unit shall contain an approved kitchen sink.

275-52. Toilet Rooms. 1. **PRIVACY.** Every toilet and every bath shall be contained within a room or within separate rooms which afford privacy to a person within the rooms.

2. **DIRECT ACCESS.** Toilet rooms and bathrooms shall not be used as a passageway to a hall or other space, or to the exterior. A toilet room or bathroom in a dwelling unit shall be accessible from any sleeping room without passing through another sleeping room.

3. **LOCATION.** Every communal toilet and bath, required to be provided in accordance with s. 275-51-2-b and 3-b shall be located within rooms accessible to the occupants of each dwelling unit sharing the facilities without going through a dwelling unit of another occupant and without going outside of the dwelling, and the rooms shall be located on the same floor of the dwelling, or on the floor immediately above or immediately below the dwelling units whose occupants share the use of the facilities.

275-53. Plumbing Fixtures. 1. **CONDITION.** All plumbing fixtures shall be maintained in a safe and useable condition. All plumbing fixtures shall be of approved material.

2. **MAINTENANCE.** Every supplied plumbing fixture and water and waste pipe shall be properly installed and maintained in a good, sanitary, working condition.

3. **ACCESS.** Plumbing fixtures shall be installed as to permit easy access for cleaning both the fixture and the area about it.

275-54. Water System. 1. **GENERAL.** Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other facility shall be properly connected to an approved water system. All sinks, lavatories, bathtubs and showers shall be supplied with hot and cold running water.

3. **SUPPLY.** The water supply systems shall be installed and maintained to provide at all times a supply of water to plumbing fixtures, devices and appurtenances in sufficient volume and at pressure adequate to enable them to function satisfactorily.

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4. HOT WATER. Each hot water heating facility shall be properly connected to the water system, as provided in sub. 1, and shall be capable of providing an adequate amount of hot water to be drawn at each sink, lavatory, bathtub and shower that is part of the water system at a temperature of not less than 110°F.

275-55. Sewage System. 1. GENERAL. Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other facility shall be properly connected to either a public sewer system or to an approved private sewage disposal system.

2. MAINTENANCE. Every plumbing stack, waste and sewer line shall be so installed and maintained as to function properly and shall be kept free from obstructions, leaks and defects to prevent structural deterioration or health hazards. All repairs and installations shall be made in accordance with this code.

SUBCHAPTER 6
MECHANICAL HEATING AND
ELECTRICAL REQUIREMENTS

275-60. Scope; Responsibility. 1. SCOPE.

This subchapter governs the minimum mechanical and electrical facilities and equipment to be provided. All mechanical and electrical facilities and equipment shall comply with the requirements of this subchapter insofar as they are applicable.

2. RESPONSIBILITY. The owner or operator of the structure shall provide and maintain mechanical and electrical facilities and equipment in compliance with this subchapter. No person may occupy as owner-occupant or let to another for occupancy or use any premises which do not comply with this subchapter.

275-61. Heating Facilities. 1. GENERAL HEATING REQUIREMENTS. a. Every dwelling unit shall be supplied with a heating facility unless the heat is provided by a central heating facility. Such facilities shall be properly installed, be maintained in reasonably good working condition, and be capable of adequately heating all habitable rooms, bathrooms and toilet rooms contained therein, or intended for use by the occupants thereof, to a temperature of at least 67EF. at a distance 3 feet above floor level when the outdoor temperature is at or above 10E below zero Fahrenheit.

b. Every owner or operator who rents, leases or lets any dwelling unit on terms, either expressed or implied, to supply heat to the occupants thereof, shall maintain a minimum temperature of 67EF continuously during periods of occupancy.

c. Whenever a dwelling is heated by means of a furnace, boiler or other heating apparatus under the control of the owner or operator of the dwelling, the owner or operator, in the absence of a written contract or agreement to the contrary, shall be deemed to have contracted, undertaken or bound himself to furnish heat in accordance with this subsection to every dwelling unit which contains radiators, furnace heat duct outlets or other heating apparatus outlets, and to every communal kitchen, communal dining room, communal bathroom and communal toilet room located within each dwelling.

2. CENTRAL HEATING SYSTEMS.

Every supplied central heating system shall comply with the following requirements:

a. The central heating unit shall be in reasonably good operating condition.

b. Every heat duct, steam pipe and hot water pipe shall be free of leaks and shall function so that an adequate amount of heat is delivered where intended.

c. Every seal between the sections of a hot air furnace shall be tight so noxious gases will not escape into heat ducts.

3. SPACE HEATERS. Every space heater shall be properly installed, maintained in reasonably good working condition and shall comply with the following requirements:

a. No space heater burning solid, liquid or gaseous fuels shall be a portable type.

b. Every space heater burning solid, liquid or gaseous fuels shall be properly vented to a chimney or duct leading to outdoor space.

c. Every coal-burning space heater shall have a fire-resistant panel beneath it.

d. Except as noted in par. f, every space heater located within 2 feet of a wall shall be equipped with insulation sufficient to prevent the overheating of the wall.

e. Every space heater smoke pipe shall be equipped with guards, properly constructed of nonflammable material at the point where the pipe goes through a wall, ceiling, or partition.

f. The clearance of automatically controlled gas space heaters to combustible construction shall be as set forth in s. Comm 23.17, Wis. Adm. Code, as amended.

4. COOKING AND HEATING EQUIPMENT. All cooking and heating equipment, components and accessories in every heating, cooking and water heating device shall be maintained free from leaks and obstructions, and kept functioning properly so as to be free from fire, health and accident hazards. All installations and repairs shall be made in accordance with the provisions of the building code, or other laws or ordinances applicable thereto. Portable cooking equipment employing flame is prohibited, except for approved residential type food trays or salvers which are heated by a candle or alcohol lamp.

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5. **INSTALLATION.** All mechanical equipment shall be properly installed and safely maintained in good working condition, and be capable of performing the function for which it was designed and intended.

a. All fuel-burning equipment shall be connected to an approved chimney flue or vent.

b. All required clearances to combustible materials shall be maintained.

c. All safety controls for fuel-burning equipment shall be maintained in effective operation.

d. A supply of air for complete combustion of the fuel and for ventilation of the space shall be provided the fuel-burning equipment.

6. **FIREPLACES.** Fireplaces and other construction and devices intended for use similar to a fireplace shall be stable and structurally safe and connected to approved chimneys.

275-62. Electrical Facilities. 1. OUTLETS.

Where there is suitable electric service available from supply lines which are not more than 300 feet away from a dwelling, including all existing dwellings now supplied with electrical services, every kitchen, living room, rooming unit and hotel unit within the dwelling shall contain at least 2 separate and remote floor or wall-type electric convenience outlets, or one such convenience outlet and one supplied ceiling or wall-type electric light fixture, and every bedroom, dining room, toilet room, bathroom, laundry room, furnace room and public hall shall contain at least one supplied ceiling-type or wall-type electric light fixture. In lieu of one supplied ceiling-type or wall-type electric light fixture, a bedroom and a dining room may each contain at least 2 separate and remote floor or wall-type electric convenience outlets. Every outlet and fixture shall be properly installed and shall be connected to the source of electric power in a proper manner.

2. **INSTALLATION.** All electrical equipment, wiring and appliances shall be installed and maintained in a safe manner in accordance with all applicable laws. All electrical equipment shall be of an approved type.

3. **DEFECTIVE SYSTEM.** Where it is found, in the opinion of the commissioner, that the electrical system in a structure constitutes a hazard to the occupants of the structure by reason of inadequate service, improper fusing, insufficient outlets, improper wiring or installation, deterioration or damage, or for similar reasons, the commissioner shall require the defects to be corrected to eliminate the hazard.

4. **OCCUPANT TO HAVE READY ACCESS.** a. Each occupant shall have ready access to all overcurrent devices protecting the conductors supplying that occupancy.

b. In a multiple-occupancy building where electric service and electrical maintenance are provided by the building management and where these are under continuous building management supervision, the service overcurrent devices and feeder overcurrent devices supplying more than one occupancy shall be permitted to be accessible to authorized management personnel only.

SUBCHAPTER 7
SANITATION AND PEST CONTROL

275-80. Scope. This subchapter governs the responsibility of persons for the maintenance of structures, equipment and premises thereof.

275-81. Sanitary Conditions. 1. CLEANLINESS.

a. **Occupant's Responsibility.** Every occupant of a structure shall keep in a clean and sanitary condition that part of a structure and premises thereof which the occupant occupies or controls, and prior to moving, vacating, or relinquishing occupancy or control.

b. **Owner's Responsibility.** Every owner or operator of a structure in which 2 or more occupants share a structure or premises shall be responsible for maintaining in a clean and sanitary condition all communal, shared or public areas of the structure and premises thereof which are used or shared by 2 or more occupants. The owner shall maintain vacant land in a clean and sanitary condition.

2. **RUBBISH.** Every occupant of a dwelling or dwelling unit shall dispose of rubbish in a clean and sanitary manner by placing it in rubbish containers required by sub. 4.

3. **GARBAGE.** Every occupant of a dwelling or dwelling unit shall dispose of all garbage and any other organic waste which might provide food for rodents in a clean and sanitary manner by placing it in the garbage disposal facilities or garbage storage containers required by sub. 4.

4. **GARBAGE AND RUBBISH CONTAINERS.** The owner of every dwelling unit shall furnish each dwelling unit with adequate garbage and rubbish storage containers of a type and in a location as described in ss. 79-3 and 79-4 or as otherwise approved by the commissioner of public works.

5. **MAINTENANCE OF PREMISES.**

a. Every premises shall be graded and drained so that:

a-1. No stagnant water accumulates or stands on the premises or within any building or structure located on the premises.

a-2. No soil spills onto the sidewalk, street or adjoining property as a result of soil erosion.

b. Every premises shall be maintained in an erosion-free and dust-free condition utilizing suitable landscaping, grass, trees, shrubs or other planted ground cover or, except in the case of a premises occupied by a single-, 2- or multi-family dwelling, other suitable means approved by the commissioner.

c. If an owner fails or neglects to comply with the provisions of this sub. within the time allotted by the commissioner, the commissioner may cause the premises to be restored to an erosion-free and dust-free condition. The cost of such action shall be charged against and be a lien upon the real estate and be assessed and collected as a special charge.

6. **RAT HARBORAGES.** Whenever accumulations of rubbish, boxes, lumber, scrap metal, motor vehicle bodies or any other materials upon a premises provide rat harborage, the person owning or in control of the premises shall cause the material to be removed or the materials shall be stored so as to eliminate the rat harborage. Lumber, boxes and similar materials shall be neatly piled at least one foot above the ground. If, after a reasonable notice, the owner fails to remove or properly store lumber, boxes, scrap metal or other materials that can provide a rat harborage, or to remove dilapidated and inoperative motor vehicles, the commissioner may, by city personnel or by private contractor, cause the materials or motor vehicles to be removed from the premises and disposed of. The cost thereof shall be charged against said real estate, shall be a lien upon the real estate and shall be assessed and collected as a special charge.

275-82. Extermination. 1. GENERAL. The owner or operator of any structure shall be responsible for extermination within the structure prior to renting, leasing or selling the structure.

2. **EXTERMINATION OF PESTS.**

a-1. **Owner's Responsibility.** Every owner or operator of a structure in which 2 or more occupants share a structure or premises shall be responsible for the extermination of insects, rodents or other pests on the premises whenever infestation exists in portions of the premises controlled by more than one occupant or the infestation exists in shared or public portions of the premises.

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a-2. Every owner or operator of a condominium unit shall be responsible for the extermination of insects, rodents or other pests in the condominium unit whenever an infestation exists within 2 or more condominium units that are part of a cluster of contiguous condominium units or whenever an infestation exists in the common or limited common elements, in accordance with s. 703.02, Wis. Stats., of a cluster of contiguous condominium units.

b. Occupant's Responsibility. Every occupant of a structure containing a single occupancy shall be responsible for the extermination of any insects, rodents or other pests on the premises. Every occupant of a structure containing more than one occupancy shall be responsible for extermination within the occupancy whenever the occupancy is the only one infested. Whenever infestation is caused by failure of the owner to maintain a structure in a reasonably rodent-proof or reasonably insect-proof condition, extermination shall be the responsibility of the owner.

3. VACANT STRUCTURES AND LAND. The owner shall maintain all vacant dwelling units, dwellings, structures, principal buildings and yards free from rodents or vermin. If, after the issuance of an order to correct conditions and a reasonable time to comply, the owner fails to keep the property free from rodents or vermin, the commissioner may request the health department either by city personnel or by contract to correct the situation and charge the cost upon the tax rolls of the property, or the commissioner may perform this function if the health department's function under this subsection has been delegated to the department of neighborhood services by a memorandum of understanding.

**LEGISLATIVE HISTORY
CHAPTER 275**

Abbreviations:

am = amended

cr = created

ra = renumbered and amended

rn = renumbered

rc = repealed and recreated

rp = repealed

<u>Section</u>	<u>Action</u>	<u>File</u>	<u>Passed</u>	<u>Effective</u>
Ch. 275	rn from ch. 51*	85-1396	12/20/85	1/1/86
Ch. 275	rc	86-1766	2/3/87	6/1/87
275-2	cr	901088	11/27/90	12/15/90
275-2	am	921114	11/20/92	12/11/92
275-2	am	980963	12/18/98	1/1/99
275-20	rc	970452	11/25/97	12/16/97
275-20-0	am	050643	10/18/2005	11/4/2005
275-20-1	rn to 275-20-1.2	050643	10/18/2005	11/4/2005
275-20-1	cr	050643	10/18/2005	11/4/2005
275-20-1.5	cr	990090	5/11/99	5/28/99
275-20-1.5	am	081724	5/5/2009	5/22/2009
275-20-2	am	040127	6/15/2004	7/2/2004
275-20-3-0	am	980963	12/18/98	1/1/99
275-20-3-a	am	871174	10/6/87	10/23/87
275-20-3-a	am	990621	7/29/99	8/17/99
275-20-3-d	cr	961690	3/4/97	3/20/97
275-20-4	am	980963	12/18/98	1/1/99
275-20-4	am	990621	7/29/99	8/17/99
275-20-7-0	am	051471	3/23/2006	4/11/2006
275-20-7-p-2	am	980963	12/18/98	1/1/99
275-20-7-p-3	am	980963	12/18/98	1/1/99
275-20-7-q-0	am	050735	10/18/2005	11/4/2005
275-20-9-a	rn to 275-20-9	941797	6/6/95	6/23/95
275-20-9-a	am	980963	12/18/98	1/1/99
275-20-9-b	rp	941797	6/6/95	6/23/95
275-20-9-c	rc	030306	6/24/2003	7/11/2003
275-20-9-d-1	rc	030306	6/24/2003	7/11/2003
275-20-9-d-2	am	030306	6/24/2003	7/11/2003
275-20-9-h-2	am	980963	12/18/98	1/1/99
275-20-9-j	rn to 275-20-9-k	971710	3/3/98	3/24/98
275-20-9-j	cr	971710	3/3/98	3/24/98
275-20-11-a	am	980963	12/18/98	1/1/99
275-20-12	cr	070549	7/31/2007	8/17/2007
275-20-16	am	891827	1/16/90	2/3/90
275-20-17-0	am	891827	1/16/90	2/3/90
275-20-19-0	am	890136	10/10/89	10/28/89
275-20-19-a	am	890136	10/10/89	10/28/89
275-20-19-a-3	am	921114	11/20/92	12/11/92
275-20-19-b	am	890136	10/10/89	10/28/89
275-20-20	am	871174	10/6/87	10/23/87
275-21-3	rp	890991	7/28/92	8/14/92
275-21-6	cr	900249	6/20/90	7/10/90
275-21-6	rc	900512	1/22/91	2/8/91
275-22-3	rp	890991	7/28/92	8/14/92
275-23-6	rp	890991	7/28/92	8/14/92
275-31	cr	901353	12/21/90	1/12/91

* except for 51-2 and 51-17 which were repealed.

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275-32-1	am	901353	12/21/90	1/12/91
275-32-3-c	rc	970472	7/25/97	8/13/97
275-32-3-h	rc	911449	7/28/92	8/14/92
275-32-3-h-1-b	am	960621	7/30/96	8/16/96
275-32-3-h-3	am	901353	12/21/90	1/12/91
275-32-3-h-3-a	am	041644	4/12/2005	4/29/2005
275-32-3-i	cr	911449	7/28/92	8/14/92
275-32-3-i-1-a	am	041644	4/12/2005	4/29/2005
275-32-6	am	930944	10/19/93	11/5/93
275-32-7	rc	890682	7/25/89	8/15/89
275-32-7-0	am	041383	2/22/2005	3/11/2005
275-32-7-a-0	am	090428	11/3/2009	1/1/2010
275-32-7-a-3	am	090428	11/3/2009	1/1/2010
275-32-7-a-5	am	891307	10/13/89	11/18/89
275-32-7-a-5	am	090428	11/3/2009	1/1/2010
275-32-7-a-7	am	090428	11/3/2009	1/1/2010
275-32-7.5*	cr	041383	2/22/2005	3/11/2005
275-32-9	rc	86-1824	5/5/87	6/1/87
275-32-10	am	930944	10/19/93	11/5/93
275-32-12	cr	892299	11/6/90	11/23/90
275-32-13	cr	010409	8/2/2001	8/18/2001
275-32-13-b-1	am	030997	11/25/2003	12/16/2003
275-32-13-c	rc	030997	11/25/2003	12/16/2003
275-32-13-c-8	rc	020062	5/14/2002	6/1/2002
275-32-13-d-2	am	030997	11/25/2003	12/16/2003
275-32-13-d-3	am	030997	11/25/2003	12/16/2003
275-32-13-d-8	am	030997	11/25/2003	12/16/2003
275-32-13-e-0	am	030997	11/25/2003	12/16/2003
275-32-13-g-1	am	021706	4/15/2003	4/25/2003
275-32-13-g-1	rc	030997	11/25/2003	12/16/2003
275-32-13-g-2	am	021706	4/15/2003	4/25/2003
275-32-13-g-2	rc	030997	11/25/2003	12/16/2003
275-32-13-g-3	am	021706	4/15/2003	4/25/2003
275-32-13-g-3	rc	030997	11/25/2003	12/16/2003
275-32-13-g-4	cr	040385	7/27/2004	8/13/2004
275-32-13-h-0	am	030997	11/25/2003	12/16/2003
275-32-13-h-11	am	030997	11/25/2003	12/16/2003
275-32-13-i-2	am	030997	11/25/2003	12/16/2003
275-32-13-i-4-b	am	030997	11/25/2003	12/16/2003
275-32-13-i-4-b	am	040043	6/15/2004	7/2/2004
275-32-13-i-4-g	am	030997	11/25/2003	12/16/2003
275-33-1	am	86-1824	5/5/87	6/1/87
275-33-1	am	901353	12/21/90	1/12/91
275-33-5	rc	911449	7/28/92	8/14/92
275-33-7	cr	912132	3/24/92	4/10/92
275-34	cr	901353	12/21/90	1/12/91
275-34-3	am	930176	6/15/93	7/2/93
275-35	cr	950357	7/28/95	8/16/95
275-35-1	am	970497	11/21/97	12/16/97
275-35-4	am	971310	12/16/97	1/8/98
275-35-5	rc	971310	12/16/97	1/8/98
275-35-5-b	am	960621	7/30/96	8/16/96
275-35-5-b	am	970497	11/21/97	12/16/97
275-35-5-d	rp	970497	11/21/97	12/16/97

* Section 275-32-7.5 became null and void after 2/28/09 per the sunset provisions of File #041383.

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275-35-6	rp	991634	2/29/2000	3/17/2000
275-35-7	rp	971310	12/16/97	1/8/98
275-36	cr	99338-1	4/11/2000	4/29/2000
275-40-2	am	901353	12/21/90	1/12/91
275-42-4-0	am	980134	5/27/98	6/13/98
275-44-2-c	am	921114	11/20/92	12/11/92
275-50-2	am	901353	12/21/90	1/12/91
275-54-4	am	872018	2/18/88	3/8/88
275-54-4	rc	912434	5/26/92	6/12/92
275-60-2	am	901353	12/21/90	1/12/91
275-61-3-f	am	990863	10/19/99	11/5/99
275-62-2	am	86-1824	5/5/87	6/1/87
275-62-4	cr	901353	12/21/90	1/12/91
275-81-1-b	am	901353	12/21/90	1/12/91
275-81-5	rc	921198	11/20/92	12/11/92
275-81-5-b	am	901353	12/21/90	1/12/91
275-81-5-b	am	920147	6/16/92	7/3/92
275-81-5-b	am	940652	2/14/95	3/3/95
275-81-5-c	am	930944	10/19/93	11/5/93
275-81-5-c	am	040043	6/15/2004	7/2/2004
275-81-6	am	901353	12/21/90	1/12/91
275-81-6	am	040043	6/15/2004	7/20/2004
275-81-7 to 12	rp	901353	12/21/90	1/12/91
275-82-1	am	901353	12/21/90	1/12/91
275-82-2-a	rn	951360	1/23/96	2/9/96
275-82-2-a-2	cr	951360	1/23/96	2/9/96
275-82-3	am	921114	11/20/92	12/11/92
275-82-3	am	980963	12/18/98	1/1/99
275-90*	cr	970595	11/4/97	11/21/97
275-91*	cr	970595	11/4/97	11/21/97
275-92*	cr	970595	11/4/97	11/21/97

* Sections 275-90, 275-91 and 275-92 became null and void after 11/21/99 per the sunset provisions of File #970595.

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5. APPLICATION FOR INSPECTION.

a. When a certificate of code compliance is required, an application for inspection shall be filed with the department on forms provided by the department within 15 days of the sale or transfer or conveyance of the property. The application shall be signed by the owner, and it shall state the street address of the dwelling to be inspected, the owner's legal name, the owner's phone number and date of birth, and, if applicable, the buyer's name, address, phone number and date of birth. The application for inspection shall be accompanied by the payment in full of the fee required in s. 200-33.

b. Failure to apply for the certificate of code compliance as required in this section may result in the department initiating the certificate of code compliance process and the department assessing double the required fee in s. 200-33-7.

c. The application for the certificate of code compliance shall be valid for one year from the date of the original inspection.

d. In the event of a sale, transfer or conveyance of a property within 3 months of the initial code compliance inspection, the new application fee shall be waived if the new owner submits an application as required by this section.

e. A certificate of code compliance application shall not be transferable.

6. INSPECTION PROCEDURE.

a. Upon proper application and the payment of the required fee, the department shall send a building inspector to inspect the exterior condition of the dwelling for its conformity with the building maintenance code.

b. The department shall issue a certificate of code compliance only after it has inspected the dwelling and found that its observable exterior conditions conform to the building maintenance code and that there are no outstanding orders issued against it pursuant to s. 308-81.

c. The certificate of code compliance shall be valid for one year after the date of issuance.

7. ENFORCEMENT. a. **Hazardous Conditions.** Should the department upon inspection determine that there are conditions which constitute an imminent danger to health and safety, it may order the condition to be remedied and may limit or prohibit occupancy where appropriate.

b. **Nonhazardous Conditions.** Should the department upon inspection determine that there are code violations which do not constitute an imminent danger, the owner may be issued a temporary certificate of code compliance and given a specified number of days to remedy the violations.

c. **Reinspection.** c-1. The department shall reinspect the premises as necessary to determine that the recorded code violations have been satisfactorily corrected. A reinspection fee may be charged in accordance with s.200-33-48.

c-2. The department shall issue a certificate of code compliance after finding that all of the violations have been satisfactorily corrected.

d. **Uncorrected Violations.** Failure to abate violations cited as a result of the inspection pursuant to an application for a certificate of code compliance constitutes a violation of the building maintenance code and may result in the enforcement measures normally instituted by the department in such instances. The department may cancel the application if the owner fails to abate such violations.

200-53. Residential Rental Certificate.

1. **PURPOSE.** Pursuant to s. 62.11 (5), Wis. Stats., and s. 4-10 of the Milwaukee city charter, the common council is responsible for the management and control of city property, acting for the good order of the city and the health, safety and welfare of the public. The common council has determined that there is a need to enact legislation requiring residential rental certificates to protect the public because residential rental dwelling units in the areas defined by census tracts 99-102, 117-120 and the western portion of census tracts 103 and 116, with the eastern boundary defined by interstate I-43; and those bounded by Edgewood Ave. to Newberry Blvd. and Cambridge Ave. to Hackett Ave. are in need of inspection to prevent deterioration, taking into account the density of rental units, age of buildings, percentage of complaints occurring at rental units, and condition of the units in the area. Frequent inspection of these units is necessary to maintain safe, decent and sanitary living conditions for residents living in the rental units and to protect the investment made by the city in the area defined by census tracts 99-102, 117-120 and the western portion of

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census tracts 103 and 116, with the eastern boundary defined by interstate I-43, and due to high tenant turnover in the area bounded by Edgewood Ave. to Newberry Blvd. and Cambridge Ave. to Hackett Ave.

2. DEFINITIONS. In this section:

a. "Building maintenance code" means that portion of the building code which establishes the minimum requirements and standards of health, sanitation, safety and occupancy for residential property. These regulations governing the condition and maintenance of residential property, and the responsibility of property owners are set forth in ss. 275-32 to 275-82.

b. "Conditions which effect safe, decent and sanitary living conditions of persons occupying a residential rental unit" include items that violate fire safety; lack of or poor condition of sanitary facilities; absence of adequate heating systems or equipment; items which effect the safe operation of electrical and mechanical systems; items which effect structural integrity of the building or the ability of the building envelope to keep out the weather; or one or more conditions that if not corrected would be reasonably expected to become conditions that effect the safe, decent and sanitary conditions of the occupants.

c. "Disqualifying violation" means conditions which effect safe, decent and sanitary living conditions of persons occupying a residential rental unit, or other conditions that violate the provisions of the building code, building maintenance code or zoning code that indicate in their totality that the rental unit is not being properly maintained.

d. "Designated residential area" means:

1. The area defined as inspection district 1 which consists of census tracts 99-102, 117-120 and the western portion of census tracts 103 and 116 with the eastern boundary defined by interstate I-43.

2. The area defined as inspection district 2 which is the area bounded by the following streets: Edgewood Ave. to Newberry Blvd. and Cambridge Ave. to Hackett Ave.

e. "Dwelling" means a building which includes one or more distinct living units. It does not include a residential 2-family building in which one of the units is owner-occupied.

f. "Owner" has the meaning as set forth in s. 200-08-66.

g. "Residential rental certificate" means a written and signed statement prepared by the commissioner after an inspection has been made, that the condition of a dwelling is in compliance with the building maintenance and zoning code.

h. "Person" includes an individual, a partnership, a domestic or foreign limited liability company, a trust, an estate, an association, a corporation or any other legal or commercial entity.

i. "Sale, transfer or conveyance of ownership" means to transfer any ownership interest in a dwelling except by mortgage, gift, devise or bequest. The sale or transfer shall be deemed to occur upon the transfer of an ownership interest, the execution of a land contract or the exercise of an option to purchase property.

j. "Time of sale, transfer or conveyance" means the time when a written purchase agreement is executed by the buyer; in the absence of a purchase agreement, it shall mean the time prior to the execution of any document providing for the transfer or conveyance of a dwelling in the designated residential area.

k. "Unit" means any independently rented living space whose term of lease is 30 days or greater.

l. "Zoning code" means any requirements and standards set forth in ch. 295.

3. RESIDENTIAL RENTAL CERTIFICATE REQUIRED. a. The owner of a dwelling within the designated residential area shall apply for a residential rental certificate for each unit in order to rent the unit. Unless a unit has a valid residential rental certificate or temporary residential rental certificate, no owner of the unit shall permit any person to occupy the unit as a tenant or otherwise. A residential 2-family building that is owner-occupied is exempt from this requirement.

b. Changes in ownership interest as the result of a sale, transfer or conveyance of a dwelling within the designated residential area will require the new owner within 30 days of sale, transfer or conveyance, to apply for a residential rental certificate, subject to the provisions of sub. 6-e.

c. Any person selling, transferring or conveying an ownership interest in a dwelling shall expressly inform any person acquiring or receiving an ownership interest in a property that

a residential rental certificate is required by the city.

4. APPLICATION.

a. An application for a certificate shall be filed with the department on forms provided by the department within 30 days of January 1, 2010 and within 30 days of the expiration of a certificate. The application shall be signed by the owner, and shall state the street address of the dwelling to be inspected, the owner's legal name, the owner's phone number and date of birth.

b. Failure to apply for the residential rental certificate as required in sub. 3-b may subject the owner to the penalties specified in sub. 13-a.

5. INSPECTION.

a. Upon application, the department shall inspect the condition of the dwelling for compliance with the building maintenance and zoning code. The department shall make the inspection within 60 days of the date of application unless another date is mutually agreed upon by the department and the owner. Failure to provide access to the property on the agreed inspection date will subject the property owner to the fees specified in s. 200-33-49.5-d. The owner shall inform the tenant of the unit and place a posting on the door of the unit stating the date and time of the inspection at least 2 days prior to the inspection.

b. If a multifamily building has 10 or more units, the department shall inspect a sampling of dwelling units, of not less than 2 and not more than 10% of the dwelling units in the multifamily building. In no event will the department charge a fee for more than 10 units in a building. If the department determines upon inspection of the sampling of dwelling units there are code violations that effect the safe, decent and sanitary living conditions for the tenants of the multifamily building, then the department shall inspect another sampling of units up to 100% of the dwelling units as deemed necessary to enforce the provisions of the code. The number of the second sampling will be based on the degree of the conditions discovered in the inspected units. In that case, the fee shall be based upon the charge per unit inspected as provided in section 200-33-49.5.

c. An owner is not exempt from complying with all other applicable laws, standards and regulations pertaining to the

condition and use of buildings and structures including the authority of the commissioner to perform housing inspections in accordance with applicable law.

6. ISSUANCE OF CERTIFICATES.

a. The department shall issue a residential rental certificate only after it has inspected the dwelling or unit and found that its observable conditions conform to the building maintenance and zoning codes and that there are no outstanding orders against it. The certificate shall be valid for 4 years from the date of issuance if the inspection discovered no disqualifying violations.

b. If upon inspection of the dwelling or unit the department finds one or more disqualifying violations, then the department shall issue a one-year residential rental certificate only once all observable conditions conform with the building maintenance and zoning codes.

c. The commissioner may issue a temporary certificate if, in the commissioner's opinion, the outstanding violations do not constitute a hazard to the occupants of the dwelling or unit and if a work plan to correct the violations is submitted and approved by the commissioner. The temporary certificate shall be valid for 30 days and the commissioner may grant an extension if a revised work plan to correct the violations is submitted and approved by the commissioner. Failure to abate violations discovered resulting from inspection associated with the application for the certificate shall invalidate the temporary certificate, and no owner of the dwelling or unit shall permit any person to occupy the dwelling or unit as a tenant or otherwise.

d. If after issuance of a 4-year certificate the department subsequently finds the dwelling or unit has disqualifying violations or a pattern of repeated building or zoning code violations, the department may revoke the 4-year certificate and in lieu thereof issue a one-year certificate after the violations have been corrected. The dwelling or unit shall again be eligible for a 4-year certificate only upon the expiration of the annual certificate, and as of the first subsequent annual inspection, no disqualifying violations are found. The commissioner may also revoke either a 4-year or one-year certificate if he or she determines that violations are of a critical nature that constitute an unsafe or unfit condition that results in orders issued under ss. 200-11-5 or 200-12.5.

200-53-7 Administration and Enforcement

e. In the event of a sale, transfer or conveyance of a property within 3 months of the initial issuance of the certificate, the certificate may be transferred to the new owner until the end of a certificate valid for one year, or one year from the date of issuance of the certificate in the case of a 4-year certificate, provided the new owner submits an application as required by sub. 4. No inspection shall be required pursuant to this paragraph.

f. No owner of the dwelling or unit in the designated inspection districts which does not possess a valid rental certificate for that dwelling or unit shall permit any person to occupy the dwelling or unit as a tenant or otherwise. Upon discovery of units occupied without a certificate the department will initiate enforcement action to gain access to the property, including inspection warrants, to determine code compliance.

7. VIOLATIONS IDENTIFIED.

a. Any building maintenance and zoning code violations identified in the initial inspection for a residential rental certificate shall be abated within a reasonable amount of time to be determined by the department.

b. Any violations identified after a residential rental certificate has been issued shall be abated within a reasonable amount of time to be determined by the department and subject to the provisions of the code.

8. ENFORCEMENT.

a. Should the department upon inspection determine that there are conditions which constitute an imminent danger to health and safety pursuant to chs. 275 and 295, it shall order the condition to be remedied and may limit or prohibit occupancy where appropriate.

b. The department shall reinspect the premises as necessary to determine that the recorded code violations have been satisfactorily corrected. A reinspection fee may be charged in accordance with s. 200-33-48.

9. DEPARTMENTAL REVIEW AND APPEALS.

a. The owner may request review of decisions regarding violations or regulations imposed by the department. The request shall be made in writing on forms provided by the department and shall specify the grounds for administrative review. The request for administrative review shall be filed within 10 days of the issuance of the order.

b. The administrative review hearing shall occur within 10 days after receipt of the request.

c. The commissioner, or the person appointed as the commissioner's designee, shall conduct the administrative review hearing. At the hearing, owner and staff shall present all relevant information to the case.

d. Within 7 days of completion of the hearing conducted under this subsection, the commissioner shall mail or deliver to the owner his or her written determination stating the reasons therefore.

e. If an owner is not satisfied by the decision reached by the commissioner, he or she may make further appeal to the standards and appeal commission pursuant to s. 200-17.

10. REVOCATION. A certificate of residential rental code compliance may be revoked at the discretion of the commissioner if violations which are considered to be an unfit or unsafe condition pursuant to sub. 7-a are observed during a complaint investigation.

11. RULES AND REGULATIONS. The commissioner shall issue rules and regulations for the administration of this section.

12. REMEDIES; OTHER PROVISIONS.

a. The remedies provided in this section are not to be construed to be exclusive of any other remedy under this code, and the department may take further actions to ensure compliance with this section including, but not limited to, seeking injunctive relief and obtaining inspection warrants.

b. Nothing in this section shall be construed to limit the authority of the department to perform housing inspections in accordance with this code.

c. Nothing in this section shall limit the department from enforcing any other provision of the code or any state or federal law under its jurisdiction.

d. Nothing in this section shall be construed to relieve or exempt any person from complying with all applicable laws, this code, and standards and regulations relating to the condition and use of buildings and structures.

e. Nothing in this section shall limit, impair, alter or extend the rights and remedies of persons in the relationship of landlord and tenant that exist under applicable law.

13. PENALTY.

a. An owner failing to apply for a residential rental certificate of compliance shall

be subject to a forfeiture of \$100 for the first failure to apply. The owner shall be subject to a forfeiture of \$150 for failure to respond to each subsequent notice to apply which shall be sent by the department.

b. An owner failing to comply with any other provisions of this section shall be subject to the penalties provided in s. 200-19.

S. 200-53 administrative implementation:

a. Within 30 days of January 1, 2010, notification of all known property owners of impacted residential rental properties shall occur stating the need to apply for a certificate and to schedule the required inspections. The notification will include an inspection date that is at least 60 days past the date of the notification. The notification will include the required fees, and include a rental certificate application form, and a pre-inspection checklist to be utilized by the owner.

b. For purposes of phasing in s. 200-53, interim rental certificates shall be issued by the department and remain valid until the department conducts its initial inspection. The interim certificate shall be revoked if the owner fails to provide access to the dwelling or units on the inspection date specified in s. 200-53-4-a.

c. Within 4 ½ years of January 1, 2010, the commissioner of neighborhood services shall evaluate the results and effectiveness of the pilot program pursuant to s. 200-53 and report to the common council these results and potential improvements to be made. The authorization of this pilot program shall expire 5 years from January 1, 2010 unless reauthorized by the common council. No additional inspection areas shall be added within the period of the pilot program.

200-55. Home Occupations.

1. PURPOSE AND INTENT. The purpose and intent of this section is to permit residents of the city a broad choice in the use of their homes as a place of livelihood and the production or supplementing of personal and family income. This section is also intended to protect residential areas from adverse impacts of activities associated with certain home occupations.

2. CERTIFICATE REQUIRED. Any person engaged in a home business requiring a license or permit from the city must first obtain a certificate of home occupation from the commissioner of neighborhood services and pay the fee specified in s. 200-33-24.5. An application for a certificate of home occupation shall be filed with the department of neighborhood services on forms provided by the department. An inspection may be required prior to issuance of the certificate.

3. REQUIREMENTS. All home occupations shall comply with the requirements provided in ss. 295-503-3-c, 295-603-4-c and 295-803-4-c.

200-61. Architectural Review Board.

1. PURPOSE AND FINDINGS. The common council finds that the physical and architectural character of certain neighborhoods and locations in the city require special regulation with respect to the alteration, rehabilitation and construction of buildings, structures or sites because of significant historical, cultural, social or commercial attributes. In order to promote this goal, an architectural review board is created to review all applications for the alteration, rehabilitation or construction of any building, structure or site in a designated district, except for those exempted under sub. 10, prior to the issuance of permits under s. 200-24 by the department of city development.

2. DEFINITIONS. In this section:

a. "Alteration" means any material change in the exterior appearance of any building, structure or site in the district.

b. "Board" means the architectural review board.

c. "Certificate of appropriateness" means a certificate issued by the board approving the alteration, rehabilitation or construction of any building, structure or site in the district.

d. "Design guidelines" means guidelines adopted by the common council for the alteration, rehabilitation or construction of any building, structure or site in the district.

e. "District" means the area designated by common council resolution 870501 as business improvement district #2. This area shall also be known as the "Historic Third Ward District." "District" also means such additional areas as may be designated by the common council. Each district created hereunder shall have a separate board.

f. "Rehabilitation" means the improvement of property through repair or alteration.

g. "Structure" shall include, but is not limited to, a temporary or permanent sign or advertisement placed or erected on the exterior of any building, structure, site or in the public way in the district.

b-2. The board may designate one or more persons to administratively approve applications for certificates of appropriateness that comply with the design guidelines without board review, provided that the board shall first adopt a written policy on the types of projects which may be administratively approved.

b-3. Except as provided in subd. 2, the board shall review the proposed alteration, rehabilitation or construction project to determine if it complies with the design guidelines. If the proposed project complies with the design guidelines, the board shall find the proposed project appropriate and issue a certificate of appropriateness. If the board finds that the proposed project does not comply with the guidelines, the board shall deny the application and provide written notice of this denial to the applicant within 30 days of such denial.

b-4. In the event that the board denies an application for a certificate of appropriateness pursuant to subd. 3, the applicant may request a public hearing before the board by submitting a written request to the district office within 30 days of the date of denial.

c. Public Hearing. c-1. Upon receipt of a written request for a public hearing on the board's denial of an application for a certificate of appropriateness, the board shall schedule the hearing within 45 days of receipt of the request.

c-2. Notice of the public hearing shall be sent by certified mail, return receipt requested, addressed to the applicant's address as stated in the application. Notice shall also be posted by the city clerk, sent to the common council member representing the district and sent, via first class mail, to all recorded owners of property within 500 feet of the building, structure or site in the district that is the subject of the public hearing. Notice shall be provided not less than 10 days prior to the date of the public hearing.

c-3. The notice of public hearing may require the applicant to provide supplemental information, including, but not limited to, photographs, plans, floor plans, elevations or detailed drawings of any building, structure, site or portion thereof.

c-4. The board may grant adjournments for any reason upon good cause.

c-5. At the public hearing the applicant shall be entitled to call witnesses and present evidence in support of the application for the certificate of appropriateness. The board shall take testimony from and consider the evidence of any person in attendance at the hearing. An audiotape record shall be made of all proceedings at the public hearing. Such audiotapes shall be made available to any person upon payment of the reasonable costs to process and reproduce such tapes.

c-6. After all evidence has been received, the board shall review the record to determine whether, notwithstanding non-compliance with the design guidelines, the application for a certificate of appropriateness should be granted. In making this determination the board shall consider:

c-6-a. Whether the proposed work would alter or affect any significant architectural feature of the building, structure or site upon which the work is to be done.

c-6-b. Whether the proposed alteration, rehabilitation or construction would harmonize with the character and appearance of neighboring buildings, structures or sites within the district.

c-6-c. Whether the proposed alteration, rehabilitation or construction would be consistent with an approved comprehensive land use plan for the district.

c-6-d. The existence of extraordinary circumstances under which strict adherence to the design guidelines would cause a substantial hardship on the applicant provided, however, that such hardship is not self-imposed or based solely on economic grounds.

c-7. Following review of the record from the public hearing, the board shall either affirm its denial of the application for a certificate of appropriateness or grant the application. If denial of the application is affirmed, the board shall notify the applicant of its decision by certified mail, return receipt requested, within 30 days of its decision. The board shall set forth the findings of fact that constitute the basis for its decision. All decisions of the board shall be filed with the commissioners of neighborhood services and city development.

200-61-6 Administration and Enforcement

d. Appeals. Applicants may appeal to the common council the denial of an application for a certificate of appropriateness following a public hearing. Appeals shall be in the form of a written request filed with the city clerk within 30 days after the mailing of the certified letter containing the board's decision. The city clerk shall file the appeal with the common council. The council shall hold a public hearing on the appeal and shall, by a majority vote of its members, affirm or reverse the decision of the board.

e. Resubmission of Application. Whenever an application for a certificate of appropriateness is denied, the proposed alternation, rehabilitation or construction project is ineligible for reconsideration for a period of one year following the denial.

f. The board shall issue a certificate of appropriateness within 30 days of the board's decision granting such application or within 30 days of a decision of the common council reversing the denial of an application of a certificate of appropriateness by the board after public hearing.

6. OTHER PERMITS AND APPROVALS REQUIRED. The issuance of a certificate of appropriateness shall not relieve the applicant from obtaining other necessary permits and approvals required by the city. All other ordinances, rules and regulations of the city remain applicable.

7. COMPLIANCE WITH CERTIFICATES OF APPROPRIATENESS.

a. Within 12 months of the issuance of the certificate of appropriateness, work on the project must begin, shall at all times be in compliance with the certificate and be completed within 24 months of the issuance of the certificate of appropriateness, or the certificate shall be subject to revocation by the board. The board may grant extensions to complete a project upon good cause.

b. Projects approved, started and not completed prior February 18, 2005, shall be granted an extension of 24 months from February 18, 2005.

c. Failure to comply with a certificate of appropriateness shall be a violation of this section. In the event work is being performed without, or not in accordance with, a certificate of appropriateness, the board shall request that a stop work order be issued by the commissioner of neighborhood services.

8. PERMIT REVOCATION. Any permit issued by the commissioner of city development under the terms of this section may be revoked by the commissioner of neighborhood services whenever any of the conditions under which the permit was issued are not complied with.

9. EXCEPTIONS. a. The Henry W. Maier Festival grounds, except for the grounds' perimeter fences, are exempt from the provisions of this section.

b. Ordinary routine maintenance and repair of buildings, structures or sites may be undertaken without a certificate of appropriateness, provided that the work involves routine maintenance or repair of existing features of a building or structure or the replacement of elements of a building or structure with pieces identical in appearance and provided that the work does not change the exterior appearance and does not require the issuance of a building permit.

10. VIOLATIONS. a. Whenever the commissioner of neighborhood services determines that a violation of this section exists or has reasonable grounds to believe that such a violation exists, the commissioner is authorized to order the owner to correct the violation or issue a stop work order, if requested, as provided in sub. 7-c.

b. Any person violating any provision of this section shall be subject to the penalties under s. 200-19.

200—Administration and Enforcement

"For legislative history of chapter 200, contact the Legislative Reference Bureau."

[Pages 64e and 64f are blank]

200-61-3 Administration and Enforcement

3. COMPOSITION. a. The board shall be composed of 7 members. The members shall consist of one member of the historic preservation commission appointed by its chair; the commissioner of the department of neighborhood services or the commissioner's designee; one member of the common council representing the district under sub. 2-e or the council member's designee, and 4 citizen members appointed by the mayor and confirmed by the common council. A majority of the citizen members shall own or occupy property in the district. Citizen members and the historic preservation commission member shall be appointed for terms of 3 years or until their successors are appointed and confirmed. Members may be reappointed to succeeding terms.

a-1. Members shall be appointed no later than 60 days after the third Tuesday in April in even-numbered years to 2-year terms expiring on the third Tuesday of April 2 years thereafter. When a vacancy occurs in a board position the appointing authority shall make an appointment within 60 days after the vacancy occurs.

a-2. The common council board member may designate an alternate in writing by filing with the city clerk's office. The alternate may represent the common council member and exercise all powers of the member when such member is unable to attend board meetings.

b. With respect to any board for any district created after February 18, 2005, 2 of the initial citizen members shall be appointed for one year; one for 2 years and one for 3 years.

c. Citizen members shall be exempt from city service provisions.

d. Citizen members may be removed for cause by the mayor.

e. Board members shall receive no compensation.

f. No member of the board shall vote on any matter that materially affects the property, income or business interest of that member or creates the appearance of a conflict of interest.

4. FUNCTIONS, POWERS AND DUTIES. The board shall:

a. Adopt by-laws, rules and procedures concerning the operation of the board.

b. Designate one of its citizen members, or retain the services of a consultant, as its administrative officer to perform administrative functions pursuant to the direction of the board and to draft decisions, findings and orders for consideration by the board.

c. Utilize the design guidelines when reviewing applications for certificates of appropriateness for the alteration, rehabilitation and construction of buildings, structures and sites in the district.

d. Issue certificates of appropriateness with or without conditions for the alteration, rehabilitation or construction of any building, structure or site in the district.

e. Advise and assist property owners and other persons and groups, regarding the design guidelines, programs and regulations concerning the district.

f. Work closely with the department of neighborhood services to provide training and technical assistance on issues relating to the design, preservation, repair, renovation and maintenance of buildings, structures and sites in the district.

g. Make recommendations to the common council regarding amendments to the design guidelines and the designation of additional areas for inclusion in the district.

5. CERTIFICATE OF APPROPRIATENESS. No person or entity shall, with respect to the exterior of any building, structure or site in the district, alter, rehabilitate, or reconstruct all or any part of, undertake any new construction with respect to, or permit any work to be performed upon a building, structure or site, nor shall the commissioner of city development issue a permit for any such work unless a certificate of appropriateness has been issued by the board, as provided in this subsection.

a. Application. Applications for a certificate of appropriateness shall be obtained from and filed with the district office which address shall be on file in the city clerk's office.

b. Review. b-1. Upon receipt of an application for a certificate of appropriateness for the alteration, rehabilitation or construction of any building, structure or site in the district, the board shall review it at its next regular meeting, provided the application is complete and is received before the board's published deadline for the receipt of applications.

**City of Lake Geneva
Council Meeting
3/14/2011**

Prepaid Checks - 2/24/11 through 3/9/11

\$33,557.04

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE ITEMS OVER \$1,000
FOR THE COUNCIL MEETING DATED 3/14/11**

BREAKDOWN PREPAID A/P COUNCIL MEETING DATE:	3/14/2011
TOTAL UNPAID ACCOUNTS PAYABLE - 2/24/11 THROUGH 3/9/11	33,557.04
ITEMS > \$1,000:	
Municipal Justice Trust - Reverse check 1668 and 1666 from Trust	-19,609.53
State of Wisconsin - 1/11 Court Fines - State Portion	-3,863.89
Wisconsin Technical College System - Equipment Purchase	-3,780.00
PNC Bank - Various Dept. Credit Card Charges	-2,331.36
BALANCE OF OTHER ITEMS	3,972.26

FROM 02/24/2011 TO 02/28/2011

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AT&T81	AT&T								
	414Z45623401-2/11								
	01	911 SYSTEM LINE	1121005221	01/28/11		50734	02/24/11	105.71	105.71
									105.71
									VENDOR TOTAL:
									105.71
MJT	MUNICIPAL JUSTICE TRUST								
	CORRECTION								
	01	REVERSE CHECK 1668	1112002420	02/16/11		50735	02/24/11	19,609.53	16,621.92
	02	REVERSE CHECK 1668	1112004510						918.16
	03	REVERSE CHECK 1668	1112002424						11,787.26
									3,916.50
	CORRECTION-A								
	01	REVERSE CHECK 1666	1112004514	02/16/11		50735	02/24/11	19,609.53	2,987.61
	02	REVERSE CHECK 1666	1112004811						1,590.83
									1,396.78
									VENDOR TOTAL:
									19,609.53
NEXTEL	NEXTEL/SPRINT								
	940684224-093								
	01	CELL CHGS 12/9/10-1/8/11	1121005221	01/12/11		50736	02/24/11	930.43	403.44
									403.44
	940684224-094								
	01	CELL CHGS 1/9/11-2/8/11	1121005221	02/12/11		50736	02/24/11	930.43	381.73
									381.73
	967052511-108								
	01	CELL CHGS 1/9-2/8/11	1122005221	02/12/11		50736	02/24/11	930.43	145.26
									145.26
									VENDOR TOTAL:
									930.43
PNC	PNC BANK								
	0032-1/11								
	01	1/29 GO DADDY-E-MAIL STORAGE	1115105450	02/06/11		50737	02/24/11	2,331.36	901.82
	02	1/12 CSN-FILE CABINET	1115105310						52.82
	03	1/27 CHULA VISTA-WPEL HOTEL	1114205331						779.00
									70.00
	1013-1/11								
	01	1/10 EASY GROUP-PRINTER REFILL	1132105399	02/06/11		50737	02/24/11	2,331.36	1,429.54
	02	1/11 PBM-TRACTOR BLUE BOOK	1132105399						127.55
	03	1/13 WAA-ARBORIST SCHOOL	1132135410						38.03
	04	1/24 CIRUS-PLOW CONTROL	1132125250						160.00
	05	2/2 HOTEL SIERRA-ARBORIST SCH	1132135410						905.96
									198.00
									VENDOR TOTAL:
									2,331.36
USBANK	U.S. BANK								
	4276-2/11								
				02/11/11		50738	02/24/11	784.15	784.15

FROM 02/24/2011 TO 02/28/2011

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	4276-2/11			02/11/11		50738	02/24/11	784.15	784.15
		01 1/29 DUNN LUMBER-GRAY ENAMEL	1121005342						-23.20
		02 1/12 LOS GEMELOS-MEAL	1121005331						6.38
		03 1/13 WALMART-PLATES,UTENSILS	1121005399						56.12
		04 1/14 PIGGLY WIGGLY	1121005399						42.99
		05 1/17 KALAHARI-MEAL	1121005331						25.29
		06 1/19 SARENTOS-MEAL	1121005331						27.00
		07 1/20 HIGH ROCK CAFE-MEAL	1121005331						26.63
		08 1/21 DAM RD GUN SHOP	1121005342						172.50
		09 1/26 EXONMOBILE-GAS	1121005341						75.00
		10 1/29 GENEVA PAINT-MATTE	1121005342						110.18
		11 1/29 HOME DEPOT-2X4,RETRACKNIF	1121005342						20.64
		12 1/28 DUNN LUMBER-BRUSH,ENAMEL,	1121005342						70.41
		13 1/31 KALAHARI-MEAL	1121005342						26.24
		14 2/5 STOP N GO-GAS	1121005341						54.16
		15 2/6 STOP N GO-GAS	1121005341						25.22
		16 2/6 SHELL OIL-GAS	1121005341						28.31
		17 2/7 CLARK-GAS	1121005341						30.35
		18 2/7 STOP N GO-GAS	1121005341						9.93
								VENDOR TOTAL:	784.15
VERIZON	VERIZON WIRELESS								
	2521459526			01/23/11		50739	02/24/11	39.99	39.99
		01 WIRELESS DATA CARD	1122005735						39.99
								VENDOR TOTAL:	39.99
WALCO	WALWORTH COUNTY TREASURER								
	64-246-1/11			02/23/11		50740	02/24/11	895.66	895.66
		01 COURT FINES-COUNTY-1/11	1112002420						895.66
								VENDOR TOTAL:	895.66
WAWP	WI ASSOC OF WOMEN POLICE								
	REGISTRATION-A			02/21/11		50741	02/24/11	90.00	90.00
		01 CONFERENCE-TIETZ	1121005410						90.00
								VENDOR TOTAL:	90.00
WIDOTS	WI DEPT OF TRANSPORTATION								
	SUSPENSIONS-2/11			02/24/11		50742	02/24/11	10.00	10.00
		01 SUSPENSIONS-2	4234505399						10.00
								VENDOR TOTAL:	10.00

**City of Lake Geneva
Council Meeting
3/14/2011**

Accounts Payable Checks - through 3/9/11

1. General Fund	<u>\$ 260,237.41</u>
2. Debt Service	<u>\$ 828.00</u>
3. TID #4	<u>\$ 28,790.02</u>
4. Lake Front	<u>\$ 14,530.09</u>
5. Capital Projects	<u>\$ 761.66</u>
6. Parking Meter	<u>\$ 611.12</u>
7. Library Funds	<u>\$ 20,559.89</u>
8. Impact Fees	<u>\$ -</u>
9. Tax Agency Fund	<u>\$ -</u>
Total All Funds	<u><u>\$326,318.19</u></u>

**CITY OF LAKE GENEVA
 ACCOUNTS PAYABLE ITEMS OVER \$1,000
 FOR THE COUNCIL MEETING DATED 3/14/11**

BREAKDOWN REGULAR A/P COUNCIL MEETING DATE:	3/14/2011
TOTAL UNPAID ACCOUNTS PAYABLE - THROUGH 3/9/11	\$ 326,318.19
ITEMS > \$1,000:	
R&R Insurance Services - Liability and W/C Insurance	-101,501.00
Johns Disposal Service - 3/11 Refuse/Recycling Service	-34,833.50
Alliant Energy - Various Dept Electric Bills	-19,455.90
Oak Hill Cemetery - 3/11 Payment	-13,333.33
WE Energies - Various Dept Gas Heat Charges	-11,019.41
McCormack & Etten - 2/11 Architect Services	-10,650.00
Wisconsin Dept of Justice - 2011 TTY Charge	-9,258.00
Lakeshores Library System - 2011 SIRSI, OCLC, LLS Renewals	-8,568.45
C&D Landscaping and Design - Haul Snow 2/2-2/4/11	-8,260.00
Kone - Elevator Overhaul	-5,940.00
State of Wisconsin - 2/11 Court Fines - State Portion	-5,768.89
Otter Sales & Service - Truck/Tractor Repairs	-5,446.25
Crispell-Snyder - Billable and City Projects	-4,632.50
Baker & Taylor - Library Print/Nonprint Materials	-4,413.01
Jerry Willkomm - Unleaded Gasoline	-4,412.39
Rote Oil Company - Dyed/Undyed Diesel, Unleaded Gasoline	-4,392.41
Medtech Wristbands - Beach Wristbands	-3,960.00
Applied Mechanical Inc - Boiler Drain Valve, Repl Exhaust Fan, Fix Zone Valve	-3,891.08
YMCA - 3/11 Payment	-3,818.33
Deignan & Associates - 2010 Audit Work	-3,705.00
Big Foot Construction - Museum Remodel - Final Draw	-3,219.25
Competitive Edge Products Inc - 40 New Round Tables for the Riviera	-3,081.08
MARSARS Water Rescue System - Ice Rescue Safety Shuttle/Sled, Repair Kit	-2,611.14
Geneva Lakes Electric - Undergrand Electric Work, Traffic Light Repair	-2,464.94
Dept of Unemployment - 2/11 Various Dept Unemployment Insurance	-2,318.67
AT&T - Various Dept Telephone Bills	-2,255.05
Renaissance Roofing Inc	-2,200.00
Lake Geneva Regional News - City Legal Notices and Ads	-2,135.73
Timberline Sign Co - Historic Plaques, "Historic Railway Site" Sign	-2,115.00
Minnesota Life Insurance Co - 4/11 Life Insurance	-2,104.95
Quill Corporation - Various Dept Office Supplies	-1,952.19
Walworth County Treasurer - 2/11 Court Fines - County Portion	-1,913.18
Dunn Lumber - Various Dept. Purchases	-1,703.84
Geneva Lake Environmental Agency - 3/11 Payment	-1,666.67
Botts Welding & Truck Service - Spring Repair - Truck 23	-1,374.87
Nyquist Engineering - 1/11 Police IT Service	-1,325.00
Diamondback Tactical LLP - Swat Vest	-1,286.99
Geneva Lake Museum - 3/11 Payment	-1,000.00
Riviera Cancellations	1,400.00
Down to Earth Contractors - Haul Snow - 2/4/11	2,450.00
Balance of Other Items	26,180.19

DATE: 03/10/11
 TIME: 10:02:54
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/15/2011

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ACKMAN ACKMAN GLASS & MIRROR CO., INC							
64375	02/28/11	01	DOOR PADDLE REPAIR	40-55-20-5350		03/15/11	90.00
				BLDG. MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	90.00
						VENDOR TOTAL:	90.00
ACL ACL SERVICES LLC							
201101-0	02/01/11	01	BLOOD DRAWS	11-21-00-5380		03/15/11	52.50
				POLICE SPECIAL INVESTIGATI			
						INVOICE TOTAL:	52.50
201102-0	03/01/11	01	BLOOD DRAWS	11-21-00-5380		03/15/11	70.00
				POLICE SPECIAL INVESTIGATI			
						INVOICE TOTAL:	70.00
						VENDOR TOTAL:	122.50
AFTER AFTERMATH PAVING INC.							
2011-101	02/16/11	01	HAUL SNOW	11-32-12-5220		03/15/11	130.00
				CONTRACT HAULING SERVICES			
						INVOICE TOTAL:	130.00
						VENDOR TOTAL:	130.00
ALLIANT ALLIANT ENERGY/WP&L							
RE030911	03/09/11	01	INV 101952-010-SNAKE RD/HWY 50	11-34-10-5222		03/15/11	9.99
				ELECTRICITY-FLASHERS			
		02	INV 106985-010-STREET LIGHTS	11-34-10-5223			6,928.40
				STREET LIGHTS ELECTRICITY			
		03	INV 114980-010-HWY 12/WHEELER	11-34-10-5222			9.99
				ELECTRICITY-FLASHERS			
		04	INV 124743-010-S LAKE SHORE DR	11-52-00-5222			8.89
				PARKS-ELECTRICITY			
		05	INV 127818-010-W HWY 50 BLOCK	11-34-10-5222			9.99
				ELECTRICITY-FLASHERS			

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CITY OF LAKE GENEVA
DETAIL BOARD REPORT

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ALLIANT	ALLIANT ENERGY/WP&L						
RE030911	03/09/11	06	INV 140837-010-S LAKE SHORE DR	11-34-10-5222		03/15/11	7.42
				ELECTRICITY-FLASHERS			
		07	INV 178856-010-GEORGE ST	11-34-10-5222			7.42
				ELECTRICITY-FLASHERS			
		08	INV 184924-010-COBB PARK	11-52-00-5222			27.93
				PARKS-ELECTRICITY			
		09	INV 216918-010-CITY HALL	11-16-10-5222			2,467.40
				CITY HALL ELECTRICITY			
		10	INV 239783-010-CENTRAL SCH	11-52-00-5222			8.78
				PARKS-ELECTRICITY			
		11	INV 268954-010-FLAT IRON PK	11-52-00-5222			393.63
				PARKS-ELECTRICITY			
		12	INV 277874-010-201 BROAD ST	11-34-10-5223			8.52
				STREET LIGHTS ELECTRICITY			
		13	INV 292807-010-WELLS ST	11-34-10-5222			64.99
				ELECTRICITY-FLASHERS			
		15	INV 315792-010-W MAIN/CENTER	11-34-10-5222			45.74
				ELECTRICITY-FLASHERS			
		18	INV 336765-010-FLAT IRON PK	11-52-00-5222			8.78
				PARKS-ELECTRICITY			
		19	INV 279779-010-918 MAIN ST	99-00-00-5222			1,115.98
				LIBRARY UTILITIES			
		21	INV 375931-010-RIVIERA PIER	40-55-30-5222			2,078.30
				PIER ELECTRIC			
		22	INV 392817-010-LIBRARY PK	11-52-00-5222			34.26
				PARKS-ELECTRICITY			
		23	INV 414934-010-101 BROAD 9TH F	11-34-10-5222			150.45
				ELECTRICITY-FLASHERS			
		26	INV 433906-010-HAVENWOOD	11-34-10-5222			7.46
				ELECTRICITY-FLASHERS			
		27	INV 434743-010-HWY 12/HWY 36	11-34-10-5222			9.99
				ELECTRICITY-FLASHERS			
		28	INV 514311-001-BAKER/SEMINARY	11-34-10-5222			21.35
				ELECTRICITY-FLASHERS			

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ALLIANT	ALLIANT ENERGY/WP&L						
RE030911	03/09/11	29	INV 517852-001-SAGE ST/DUNN	11-29-00-5222		03/15/11	5.04
				SIRENS ELECTRICTY			
		30	INV 544872-001-VET'S PK/TOWNLI	11-52-01-5222			153.61
				VETS PARKS-ELECTRICITY			
		31	INV 560544-002-1003 HOST DR	11-22-00-5222			264.35
				FIREHOUSE ELECTRICITY			
		32	INV 589078-001-RUSH ST	11-52-00-5222			26.37
				PARKS-ELECTRICITY			
		33	INV 589905-001-BEACH HOUSE	40-54-10-5222			463.25
				BEACH ELECTRIC			
		34	INV 590084-001-DONIAN PK	11-52-00-5222			237.79
				PARKS-ELECTRICITY			
		35	INV 489578-003-MUSEUM	11-51-10-5222			565.30
				MUSEUM-ELECTRICITY			
		36	INV 594309-001-STREET LIGHTS	11-34-10-5223			299.36
				STREET LIGHTS ELECTRICITY			
		37	INV 605259-001-GENEVA ST LOT	11-34-10-5222			341.91
				ELECTRICITY-FLASHERS			
		38	INV 614948-001-VETS PK SCOREBO	11-52-01-5222			62.22
				VETS PARKS-ELECTRICITY			
		39	INV 619678-001-LASALLE ST SIRE	11-29-00-5222			10.60
				SIRENS ELECTRICTY			
		40	INV 621825-001-SO WELLS	11-34-10-5222			25.74
				ELECTRICITY-FLASHERS			
		41	INV 621606-001-WELLS ST	11-34-10-5222			25.27
				ELECTRICITY-FLASHERS			
		42	INV 626232-001-HWY 50/HWY 12	11-34-10-5222			36.85
				ELECTRICITY-FLASHERS			
		44	INV 628749-001-W COOK SIREN	11-29-00-5222			10.60
				SIRENS ELECTRICTY			
		46	INV 640082-001-201 EDWARDS SIR	11-29-00-5222			10.49
				SIRENS ELECTRICTY			
		47	INV 188965-013-1065 CAREY	11-32-10-5222			689.50
				ST DEPT BLDG ELECTRICITY			

INVOICES DUE ON/BEFORE 03/15/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ALLIANT ALLIANT ENERGY/WP&L							
RE030911	03/09/11	48	INV 243947-013-1055 CAREY	11-32-10-5222		03/15/11	224.79
				ST DEPT BLDG ELECTRICITY			
		49	INV 147744-014-1070 CAREY	11-32-10-5222			171.89
				ST DEPT BLDG ELECTRICITY			
		50	INV 654168-001-HWY 50 SIGNAL	11-34-10-5223			177.75
				STREET LIGHTS ELECTRICITY			
		51	INV 653994-001-HWY 120/TOWNLIN	11-34-10-5222			107.07
				ELECTRICITY-FLASHERS			
		52	INV 656566-001-HWY 120/BLOOMFI	11-34-10-5223			100.41
				STREET LIGHTS ELECTRICITY			
		53	INV 652115-002-WALMART	11-34-10-5223			87.73
				STREET LIGHTS ELECTRICITY			
		54	INV 657276-002-389 EDWARDS	11-34-10-5223			90.36
				STREET LIGHTS ELECTRICITY			
		55	INV 492771-003-GENEVA SQ	11-34-10-5223			40.24
				STREET LIGHTS ELECTRICITY			
		56	INV 675414-001-VETS PK PAVILIA	11-52-01-5222			130.76
				VETS PARKS-ELECTRICITY			
		57	INV 679833-001-LOT LITE	11-34-10-5223			315.25
				STREET LIGHTS ELECTRICITY			
		58	INV 696255-001-SHARED SAVINGS	20-81-00-5663			44.32
				ALLIANT ENERGY LOAN -INTER			
		59	INV 699860-001-IMPOUND	11-21-00-5222			20.54
				POLICE IMPOUND BLDG ELECTR			
		60	INV 696255-001-SHARED SAVINGS	20-81-00-5623			783.68
				ALLIANT ENERGY LOAN-PRINCI			
		61	INV 703615-001-MAIN ST LIGHTS	11-34-10-5223			267.09
				STREET LIGHTS ELECTRICITY			
		62	INV 703098-001-LIB PK RESTROOM	11-52-00-5222			94.58
				PARKS-ELECTRICITY			
		63	INV 308751-011-SHERIDAN SPR RD	11-17-10-5222			145.53
				SHERIDAN SPRINGS ELECTRICI			
						INVOICE TOTAL:	19,455.90
						VENDOR TOTAL:	19,455.90

INVOICES DUE ON/BEFORE 03/15/2011

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

AMAZO	AMAZON						
6045787810108932-1	02/10/11	01	LABELS,CLEANING CARDS	99-00-00-5310		03/15/11	113.94
				LIBRARY OFFICE SUPPLIES			
						INVOICE TOTAL:	113.94
						VENDOR TOTAL:	113.94
AMI	APPLIED MECHANICAL INC.						
9372	02/16/11	01	BOILER DRAIN VALVE	11-16-10-5240		03/15/11	310.54
				CITY HALL BUILDING REPAIRS			
						INVOICE TOTAL:	310.54
9436	02/22/11	01	REPLACE EXHAUST FAN #5	11-16-10-5240		03/15/11	2,819.00
				CITY HALL BUILDING REPAIRS			
						INVOICE TOTAL:	2,819.00
9515	03/02/11	01	FIX ZONE VALVE	11-16-10-5240		03/15/11	761.54
				CITY HALL BUILDING REPAIRS			
						INVOICE TOTAL:	761.54
						VENDOR TOTAL:	3,891.08
AMYS	AMY'S SHIPPING EMPORIUM						
103483	01/31/11	01	SHIP PART-CIRUS CONTROLS	11-32-10-5399		03/15/11	11.69
				STREET DEPT MISCELLANEOUS			
						INVOICE TOTAL:	11.69
104126	02/24/11	01	SHIP HNDHLD-DUNCAN SOLUTIONS	42-34-50-5312		03/15/11	11.28
				POSTAGE-PARKING METERS			
						INVOICE TOTAL:	11.28
						VENDOR TOTAL:	22.97
ANTAE	ANTAEUS, LLC						
0001-60	03/01/11	01	3/11 ONLINE PROCESSING	99-00-00-5221		03/15/11	5.00
				LIBRARY TELEPHONE/PAGER			

INVOICES DUE ON/BEFORE 03/15/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ANTAE	ANTAEUS, LLC						
0001-60	03/01/11	02	3/11 ONLINE PROCESSING	40-55-10-5216		03/15/11	195.00
				PROF SERVICES - SOFTWARE			
		03	3/11 ONLINE PROCESSING	42-34-50-5216			100.00
				PROFESSIONAL SERVICES			
						INVOICE TOTAL:	300.00
						VENDOR TOTAL:	300.00
AT&T81	AT&T						
RE030911	02/13/11	01	262-R428188663-1 - CITY HALL	11-16-10-5221		03/15/11	322.80
				CITY HALL TELEPHONE EXPENS			
		02	262-R428188663-1 - POLICE	11-21-00-5221			322.80
				PD TELEPHONE EXPENSE			
		03	262-R428188663-1 - COURT	11-12-00-5221			80.70
				MUNICIPAL CT TELEPHONE			
		04	262-R428188663-1 - METER	42-34-50-5221			80.71
				TELEPHONE EXPENSE			
		05	262-2484715125-4 - CITY HALL	11-16-10-5221			164.16
				CITY HALL TELEPHONE EXPENS			
		06	262-2484715125-4 - COURT	11-12-00-5221			36.06
				MUNICIPAL CT TELEPHONE			
		07	262-2480403367-7 - POLICE MAIN	11-21-00-5221			114.75
				PD TELEPHONE EXPENSE			
		08	262-2484567367-1 - POLICE	11-21-00-5221			554.38
				PD TELEPHONE EXPENSE			
		10	262-2482264368-9 - FIRE	11-22-00-5221			253.00
				FIRE DEPT TELEPHONE EXPENS			
		11	262-2484913601-4 - STREET SHOP	11-32-10-5221			117.52
				ST DEPT TELEPHONE EXPENSE			
		12	262-2495299313-5 - 7 LIB LINES	99-00-00-5221			80.96
				LIBRARY TELEPHONE/PAGER			
		13	262-2495299313-5 - 1 ST LINE	11-32-10-5221			11.56
				ST DEPT TELEPHONE EXPENSE			
		14	262-2495299313-5 - 4 CH LINES	11-16-10-5221			46.26
				CITY HALL TELEPHONE EXPENS			

INVOICES DUE ON/BEFORE 03/15/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

AT&T81	AT&T						
RE030911	02/13/11	15	262-2495299313-5 - 2 LOWER RIV	40-55-20-5221		03/15/11	23.13
				RIVIERA ELEVATOR PHONE EXP			
		16	262-2495299313-5 - 1 UPPER RIV	40-55-10-5221			11.56
				TELEPHONE EXPENSE			
		17	262-2495299313-5 - 2 POLICE	11-21-00-5221			23.13
				PD TELEPHONE EXPENSE			
		18	262-2495299313-5 - 1 FIRE LINE	11-22-00-5221			11.57
				FIRE DEPT TELEPHONE EXPENS			
						INVOICE TOTAL:	2,255.05
						VENDOR TOTAL:	2,255.05
AUTO	AUTO CLINIC INC.						
52956	02/15/11	01	BATTERIES-ELECTRIC CAR	11-21-00-5361		03/15/11	551.70
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	551.70
						VENDOR TOTAL:	551.70
B&J	B&J TREE & LANDSCAPE SERVICE						
36084	02/15/11	01	SNOW REMOVAL 1/21-2/9/11	99-00-00-5250		03/15/11	400.00
				LIBRARY BLDG REPAIR & MAIN			
						INVOICE TOTAL:	400.00
						VENDOR TOTAL:	400.00
BAKER	BAKER & TAYLOR						
75022386-1/11	01/31/11	01	INV I41432400-1 ITEM	99-00-00-5414		03/15/11	43.16
				LIBRARY NONPRINT MATERIALS			
		02	INV I42084490-1 ITEM	99-00-00-5414			17.99
				LIBRARY NONPRINT MATERIALS			
		03	INV I42084491-1 ITEM	99-00-00-5414			10.75
				LIBRARY NONPRINT MATERIALS			
		04	INV I42084492-1 ITEM	99-00-00-5414			21.55
				LIBRARY NONPRINT MATERIALS			

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER	BAKER & TAYLOR						
75022386-1/11	01/31/11	05	INV I43917240-1 ITEM	99-00-00-5414		03/15/11	17.99
		06	INV I44499210-7 ITEMS	LIBRARY NONPRINT MATERIALS 99-00-00-5414			148.89
		07	INV I44499220-1 ITEM	LIBRARY NONPRINT MATERIALS 99-00-00-5414			21.59
		08	INV I44499221-1 ITEM	LIBRARY NONPRINT MATERIALS 99-00-00-5414			251.94
		09	INV I44910540-2 ITEMS	LIBRARY NONPRINT MATERIALS 99-00-00-5414			57.58
		11	INV I400336CM-1 ITEM	LIBRARY NONPRINT MATERIALS 99-00-00-5414			-7.40
		12	INV I36932950-1 ITEM	LIBRARY NONPRINT MATERIALS 99-00-00-5414			25.19
		13	INV V33382300-1 ITEM	LIBRARY NONPRINT MATERIALS 99-00-00-5414			14.39
		14	INV I37492040-1 ITEM	LIBRARY NONPRINT MATERIALS 99-00-00-5414			17.99
		15	INV I37492041-1 ITEM	LIBRARY NONPRINT MATERIALS 99-00-00-5414			17.99
		16	INV I37492042-1 ITEM	LIBRARY NONPRINT MATERIALS 99-00-00-5414			26.63
		17	INV I37704960-1 ITEM	LIBRARY NONPRINT MATERIALS 99-00-00-5414			28.76
		18	CM I394967CM-4 ITEMS	LIBRARY NONPRINT MATERIALS 99-00-00-5414			-473.53
		19	CM I397201CM-5 ITEMS	LIBRARY NONPRINT MATERIALS 99-00-00-5414			-93.48
		20	CM I397202CM-3 ITEMS	LIBRARY NONPRINT MATERIALS 99-00-00-5414			-55.92
		21	INV I40219400-1 ITEM	LIBRARY NONPRINT MATERIALS 99-00-00-5414			57.59
		22	INV I40219401-1 ITEM	LIBRARY NONPRINT MATERIALS 99-00-00-5414			21.59

INVOICES DUE ON/BEFORE 03/15/2011

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER	BAKER & TAYLOR						
75022386-1/11	01/31/11	23	INV I40219402-1 ITEM	99-00-00-5414		03/15/11	10.79
				LIBRARY NONPRINT MATERIALS			
		24	INV I41218060-1 ITEM	99-00-00-5414			21.59
				LIBRARY NONPRINT MATERIALS			
INVOICE TOTAL:							203.62
L3367102-1/11	01/31/11	01	INV 2025437037-2 ITEMS	99-00-00-5410		03/15/11	29.65
				LIBRARY ADULT MATERIALS			
		02	INV 2025437038-2 ITEMS	99-00-00-5410			11.32
				LIBRARY ADULT MATERIALS			
		03	INV 2025437039-28 ITEMS	99-00-00-5410			375.01
				LIBRARY ADULT MATERIALS			
		04	INV 2025437040-2 ITEMS	99-00-00-5410			38.00
				LIBRARY ADULT MATERIALS			
		05	INV 2025437041-1 ITEM	99-00-00-5410			16.20
				LIBRARY ADULT MATERIALS			
		06	INV 2025437042-1 ITEM	99-00-00-5410			10.05
				LIBRARY ADULT MATERIALS			
		07	INV 2025460718-2 ITEMS	99-00-00-5410			29.60
				LIBRARY ADULT MATERIALS			
		08	INV 2025460719-1 ITEM	99-00-00-5410			15.65
				LIBRARY ADULT MATERIALS			
		09	INV 2025460720-13 ITEMS	99-00-00-5410			186.88
				LIBRARY ADULT MATERIALS			
		10	INV 2025460721-2 ITEMS	99-00-00-5410			33.75
				LIBRARY ADULT MATERIALS			
		11	INV 2025460722-1 ITEM	99-00-00-5410			8.79
				LIBRARY ADULT MATERIALS			
		12	INV 2025471397-3 ITEMS	99-00-00-5410			47.54
				LIBRARY ADULT MATERIALS			
		13	INV 2025471398-6 ITEMS	99-00-00-5410			87.80
				LIBRARY ADULT MATERIALS			
		14	INV 2025476159-2 ITEMS	99-00-00-5410			29.65
				LIBRARY ADULT MATERIALS			

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BAKER	BAKER & TAYLOR						
L3367102-1/11	01/31/11	15	INV 2025476160-4 ITEMS	99-00-00-5410		03/15/11	58.73
				LIBRARY ADULT MATERIALS			
		16	INV 2025494275-3 ITEMS	99-00-00-5410			53.33
				LIBRARY ADULT MATERIALS			
		17	INV 2025494276-22 ITEMS	99-00-00-5410			618.57
				LIBRARY ADULT MATERIALS			
		18	INV 2025504540-6 ITEMS	99-00-00-5410			90.56
				LIBRARY ADULT MATERIALS			
		19	INV 2025504541-2 ITEMS	99-00-00-5410			33.52
				LIBRARY ADULT MATERIALS			
		20	INV 2025504542-2 ITEMS	99-00-00-5410			63.63
				LIBRARY ADULT MATERIALS			
		21	INV 2025504543-1 ITEM	99-00-00-5410			24.25
				LIBRARY ADULT MATERIALS			
		22	INV 2025516582-1 ITEM	99-00-00-5410			16.21
				LIBRARY ADULT MATERIALS			
		23	INV 2025516583-1 ITEM	99-00-00-5410			16.76
				LIBRARY ADULT MATERIALS			
		24	INV 2025516584-27 ITEMS	99-00-00-5410			176.39
				LIBRARY ADULT MATERIALS			
		25	INV 2025516585-1 ITEM	99-00-00-5410			15.74
				LIBRARY ADULT MATERIALS			
						INVOICE TOTAL:	2,087.58
L3367362-1/11	01/31/11	01	INV 2025445362-1 ITEM	99-00-00-5410		03/15/11	14.52
				LIBRARY ADULT MATERIALS			
		02	INV 2025445363-18 ITEMS	99-00-00-5410			235.30
				LIBRARY ADULT MATERIALS			
		03	INV 2025465837-1 ITEM	99-00-00-5410			10.68
				LIBRARY ADULT MATERIALS			
		04	INV 2025465838-2 ITEMS	99-00-00-5410			23.29
				LIBRARY ADULT MATERIALS			
		05	INV 2025465839-2 ITEMS	99-00-00-5410			41.12
				LIBRARY ADULT MATERIALS			

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BAKER	BAKER & TAYLOR						
L3367362-1/11	01/31/11	06	INV 2025465840-11 ITEMS	99-00-00-5410		03/15/11	163.51
				LIBRARY ADULT MATERIALS			
		07	INV 2025472941-2 ITEMS	99-00-00-5410			33.67
				LIBRARY ADULT MATERIALS			
		08	INV 2025472942-11 ITEMS	99-00-00-5410			127.60
				LIBRARY ADULT MATERIALS			
		09	INV 2025490668-1 ITEM	99-00-00-5410			39.95
				LIBRARY ADULT MATERIALS			
		10	INV 2025490669-15 ITEMS	99-00-00-5410			215.97
				LIBRARY ADULT MATERIALS			
		11	INV 2025490670-3 ITEMS	99-00-00-5410			55.60
				LIBRARY ADULT MATERIALS			
		12	INV 2025490671-5 ITEMS	99-00-00-5410			78.35
				LIBRARY ADULT MATERIALS			
						INVOICE TOTAL:	1,039.56
L3367442-1/11	01/31/11	01	INV 2025440779-1 ITEM	99-00-00-5413		03/15/11	17.61
				LIBRARY REFERENCE MATERIAL			
		02	INV 2025455199-1 ITEM	99-00-00-5413			43.05
				LIBRARY REFERENCE MATERIAL			
						INVOICE TOTAL:	60.66
L3367512-1/11	01/31/11	01	INV 2025460869-1 ITEM	99-00-00-5411		03/15/11	10.06
				LIBRARY YOUTH MATERIALS			
		02	INV 2025460870-1 ITEM	99-00-00-5411			14.24
				LIBRARY YOUTH MATERIALS			
		03	INV 2025460872-1 ITEM	99-00-00-5411			3.14
				LIBRARY YOUTH MATERIALS			
		04	INV 2025505900-1 ITEM	99-00-00-5411			9.49
				LIBRARY YOUTH MATERIALS			
		05	INV 2025505901-2 ITEMS	99-00-00-5411			23.69
				LIBRARY YOUTH MATERIALS			
		06	INV 2025505902-1 ITEM	99-00-00-5411			11.31
				LIBRARY YOUTH MATERIALS			

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BAKER BAKER & TAYLOR							
L3367512-1/11	01/31/11	07	INV 2025505903-1 ITEM	99-00-00-5411		03/15/11	8.50
				LIBRARY YOUTH MATERIALS			
		08	INV 2025505904-1 ITEM	99-00-00-5411			6.29
				LIBRARY YOUTH MATERIALS			
		09	INV 2025520664-1 ITEM	99-00-00-5411			2.51
				LIBRARY YOUTH MATERIALS			
		10	INV 2025520665-1 ITEM	99-00-00-5411			9.49
				LIBRARY YOUTH MATERIALS			
		11	INV 2025520666-39 ITEMS	99-00-00-5411			358.14
				LIBRARY YOUTH MATERIALS			
						INVOICE TOTAL:	456.86
L4013232-1/11	01/31/11	01	INV 2025440696-2 ITEMS	99-00-00-5414		03/15/11	59.40
				LIBRARY NONPRINT MATERIALS			
		02	INV 2025467467-1 ITEM	99-00-00-5414			19.22
				LIBRARY NONPRINT MATERIALS			
		03	INV 2025509314-28 ITEMS	99-00-00-5414			486.11
				LIBRARY NONPRINT MATERIALS			
						INVOICE TOTAL:	564.73
						VENDOR TOTAL:	4,413.01
BCE BADGER STATE LOGISTICS							
194554	02/17/11	01	PAPER TOWELS, TRASH LINERS	11-16-10-5350		03/15/11	144.09
				CITY HALL BLDG MAINT SUPPL			
						INVOICE TOTAL:	144.09
195064	02/24/11	01	PAPER TOWELS	11-16-10-5350		03/15/11	43.60
				CITY HALL BLDG MAINT SUPPL			
						INVOICE TOTAL:	43.60
						VENDOR TOTAL:	187.69
BEST BEST STAMPS							
352504	02/04/11	01	STAMPS, DATER, REFILL INK	11-21-00-5310		03/15/11	138.00
				POLICE DEPT OFFICE SUPPLIE			
						INVOICE TOTAL:	138.00
						VENDOR TOTAL:	138.00

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BOTTS BOTTS WELDING & TRK SERV, INC.							
506814	02/28/11	01	SPRING REPAIR-TRK 23	11-32-10-5250		03/15/11	1,374.87
				ST DEPT EQUIPMENT REPAIRS			
						INVOICE TOTAL:	1,374.87
						VENDOR TOTAL:	1,374.87
BRUG BARNEY BRUGGER							
2/11	03/01/11	01	2/11 MILEAGE-251.29 MILES	11-24-00-5330		03/15/11	128.16
				BLDG INSPECTOR TRAVEL-MILE			
						INVOICE TOTAL:	128.16
						VENDOR TOTAL:	128.16
BUDGET BUDGET LIBRARY SUPPLIES							
7593	02/01/11	01	RF TAGS-DATE DUE	99-00-00-5512		03/15/11	200.00
				LIBRARY PROCESSING SUPPLIE			
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	200.00
BUMPL BUMPER TO BUMPER AUTO PARTS							
662-194744	02/17/11	01	FUSE-TRK 56	11-32-10-5351		03/15/11	2.49
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	2.49
662-194753	02/17/11	01	GRINDING WHEEL	11-32-10-5340		03/15/11	14.08
				OPERATING SUPPLIES-STREET			
						INVOICE TOTAL:	14.08
662-194782	02/17/11	01	TRAILER CONNECTOR-TRK 56	11-32-10-5351		03/15/11	8.09
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	8.09
662-194925	02/18/11	01	2 BATTERIES-AMBULANCE 2	11-22-00-5351		03/14/11	226.00
				EQUIP MAINT SUPPLIES-FIRE			
						INVOICE TOTAL:	226.00

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BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-195092	02/21/11	01	GAUGES	11-32-10-5340		03/15/11	8.58
				OPERATING SUPPLIES-STREET			
						INVOICE TOTAL:	8.58
662-195102	02/21/11	01	WASHER SOLVENT	11-32-10-5351		03/15/11	12.54
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	12.54
662-195978	03/03/11	01	GEAR OIL	11-32-10-5351		03/15/11	15.98
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	15.98
662-195983	03/03/11	01	GASKET-MOWER	11-52-00-5250		03/15/11	0.84
				EQUIPMENT REPAIR SERVICES			
						INVOICE TOTAL:	0.84
						VENDOR TOTAL:	288.60
C&D	C & D LANDSCAPING AND DESIGN						
49704	02/22/11	01	HAUL SNOW-2/2-2/4/11	11-32-12-5220		03/15/11	8,260.00
				CONTRACT HAULING SERVICES			
						INVOICE TOTAL:	8,260.00
						VENDOR TOTAL:	8,260.00
CDW	CDW GOVERNMENT INC.						
WLC8771	02/11/11	01	SOFTWARE-ICAC COMPUTER	11-21-00-5305		03/15/11	125.60
				DATA PROCESSING			
						INVOICE TOTAL:	125.60
WMD3142	02/16/11	01	KEYBOARD,MOUSE	99-00-00-5514		03/15/11	149.16
				LIBRARY COMPUTER HARDWARE			
						INVOICE TOTAL:	149.16
						VENDOR TOTAL:	274.76

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CES	C.E.S.						
LKG/000325	02/25/11	01	RETURN ST LIGHT BULBS	11-34-10-5261		03/15/11	-28.44
				STREET LIGHTS REPAIRS			
						INVOICE TOTAL:	-28.44
LKG/011079	02/23/11	01	STREET LIGHT BULBS	11-34-10-5261		03/15/11	28.44
				STREET LIGHTS REPAIRS			
						INVOICE TOTAL:	28.44
						VENDOR TOTAL:	0.00
CLARK CLARK OFFICE SUPPLY INC							
18005	02/25/11	01	UNIFORMS-GIOVANNONI	11-21-00-5138		03/15/11	95.15
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	95.15
						VENDOR TOTAL:	95.15
COMPEDGE COMPETITIVE EDGE PRODUCTS INC							
14731	03/07/11	01	NEW ROUND TABLES-40	34-30-00-9115		03/15/11	3,081.08
				RIVIERA RENOVATIONS			
						INVOICE TOTAL:	3,081.08
						VENDOR TOTAL:	3,081.08
COUNT COUNTRY FORD OF LAKE GENEVA							
FOCS28539	02/14/11	01	OIL/FILTER CHG	11-21-00-5361		03/15/11	33.09
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	33.09
FOCS28607	02/18/11	01	OIL/FILTER CHG,FUEL FILTER	11-21-00-5361		03/15/11	97.60
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	97.60
						VENDOR TOTAL:	130.69
CRISP CRISPELL-SNYDER, INC.							

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CRISP	CRISPELL-SNYDER, INC.						
12980	02/25/11	01	2/11 ENG-EDWARDS BLVD	34-30-00-8140		03/15/11	1,069.00
				EDWARDS BOULEVARD CONSTRUC			
						INVOICE TOTAL:	1,069.00
13039	02/25/11	01	2/11 ENG-EDWARDS BLVD	34-30-00-8140		03/15/11	2,470.00
				EDWARDS BOULEVARD CONSTRUC			
						INVOICE TOTAL:	2,470.00
13040	02/25/11	01	2/11 ENG-2011 GEN SVC	11-30-00-5216		03/15/11	1,093.50
				CITY ENGINEERING FEES			
						INVOICE TOTAL:	1,093.50
						VENDOR TOTAL:	4,632.50
DARLEY	WS DARLEY & CO						
0000893456	02/03/11	01	HELMETS	41-22-00-9056		03/15/11	711.66
				PROTECTIVE FIRE CLOTHING			
						INVOICE TOTAL:	711.66
						VENDOR TOTAL:	711.66
DEIGN	DEIGNAN & ASSOCIATES, S.C.						
109608	02/28/11	01	2010 AUDIT WORK	11-15-10-5213		03/15/11	3,705.00
				INDEPENDENT AUDIT FEES			
						INVOICE TOTAL:	3,705.00
						VENDOR TOTAL:	3,705.00
DIAMOND	DIAMONDBACK TACTICAL LLLP						
42663	07/07/10	01	SWAT VEST	11-21-00-5342		03/15/11	1,279.03
				PD SPECIAL EQUIPMENT			
						INVOICE TOTAL:	1,279.03
43349	10/11/10	01	SWAT VEST FREIGHT	11-32-10-5342		03/15/11	7.96
				MOSQUITO CONTROL			
						INVOICE TOTAL:	7.96
						VENDOR TOTAL:	1,286.99

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DILHR	DILHR						
250-2/11	03/02/11	01	WORK PERMITS-2/11	11-00-00-2422		03/15/11	22.50
				DUE TO WISCONSIN-WORK PERM			
						INVOICE TOTAL:	22.50
						VENDOR TOTAL:	22.50
DOA	DEPT OF ADMINISTRATION						
066621	02/28/11	01	SGT TESTS-PROMOTIONS	11-21-00-5411		03/15/11	175.00
				POLICE-APPLICATION PROCESS			
						INVOICE TOTAL:	175.00
						VENDOR TOTAL:	175.00
DOWN	DOWN TO EARTH CONTRACTORS INC						
4619	02/04/11	01	HAUL SNOW-2/4/11	11-32-12-5220		03/15/11	2,450.00
				CONTRACT HAULING SERVICES			
						INVOICE TOTAL:	2,450.00
						VENDOR TOTAL:	2,450.00
DUI	UNEMPLOYMENT INSURANCE						
2280066	03/03/11	01	2/11 UNEMPLOYMENT-POLICE	11-10-00-5154		03/15/11	726.00
				UNEMPLOYMENT COMPENSATION			
		02	2/11 UNEMPLOYMENT-FIRE	11-10-00-5154			209.67
				UNEMPLOYMENT COMPENSATION			
		03	2/11 UNEMPLOYMENT-CITY HALL	11-10-00-5154			1,383.00
				UNEMPLOYMENT COMPENSATION			
						INVOICE TOTAL:	2,318.67
						VENDOR TOTAL:	2,318.67
DUNCAN	DUNCAN PARKING TECHNOLOGIES						
INV004249	02/18/11	01	REPAIR 4 METER HEADS	42-34-50-5250		03/15/11	405.85
				PARKING METERS REPAIRS			
						INVOICE TOTAL:	405.85
						VENDOR TOTAL:	405.85

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DUNN	DUNN LUMBER & TRUE VALUE						
425098	02/09/11	01	KEROSENE FOR HEATER	40-55-20-5350		03/15/11	32.99
				BLDG. MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	32.99
425103	02/09/11	01	BOLTS-FRONT DOOR REPAIR	99-00-00-5250		03/15/11	1.72
				LIBRARY BLDG REPAIR & MAIN			
						INVOICE TOTAL:	1.72
425105	02/09/11	01	TARP STRAPS	11-32-10-5340		03/15/11	7.96
				OPERATING SUPPLIES-STREET			
						INVOICE TOTAL:	7.96
425163	02/09/11	01	KEROSENE	40-55-20-5350		03/15/11	32.99
				BLDG. MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	32.99
425248	02/10/11	01	FURNACE FILTERS,TANK BALL	11-32-10-5350		03/15/11	100.81
				BLDG MAINT SUPPLIES-STR DE			
						INVOICE TOTAL:	100.81
425515	02/14/11	01	NUTS/BOLTS,DOWEL,BULBS	99-00-00-5250		03/15/11	12.87
				LIBRARY BLDG REPAIR & MAIN			
						INVOICE TOTAL:	12.87
425780	02/16/11	01	BULBS	40-55-20-5350		03/15/11	25.98
				BLDG. MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	25.98
425934	02/17/11	01	NUTS/BOLTS FOR SIGNS	11-34-10-5374		03/15/11	4.76
				STREET IDENTIFICATION SIGN			
						INVOICE TOTAL:	4.76
426209	02/21/11	01	ELECTRICAL TAPE,CABLE TIES	11-32-10-5340		03/15/11	17.37
				OPERATING SUPPLIES-STREET			
						INVOICE TOTAL:	17.37

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DUNN	DUNN LUMBER & TRUE VALUE						
426333	02/22/11	01	FUSE HOLDERS-TRK 23	11-32-10-5351		03/15/11	4.50
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	4.50
426500	02/23/11	01	CLUTCH DRUM,PINION-SAW	11-32-13-5420		03/15/11	38.34
				TREE & BRUSH - REPAIR			
						INVOICE TOTAL:	38.34
426504	02/23/11	01	SPRING,DRUM RECOIL	11-22-00-5351		03/15/11	44.90
				EQUIP MAINT SUPPLIES-FIRE			
						INVOICE TOTAL:	44.90
426558	02/24/11	01	BATTERIES	11-32-10-5340		03/15/11	12.93
				OPERATING SUPPLIES-STREET			
						INVOICE TOTAL:	12.93
426651	02/25/11	01	2 CHAIN SAWS	11-32-13-5430		03/15/11	1,347.92
				TREE & BRUSH OPERATING SUP			
						INVOICE TOTAL:	1,347.92
426825	02/28/11	01	SINK PARTS	40-55-20-5350		03/15/11	22.95
				BLDG. MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	22.95
426885	02/28/11	01	STORAGE CASE	11-22-00-5351		03/15/11	9.99
				EQUIP MAINT SUPPLIES-FIRE			
						INVOICE TOTAL:	9.99
STMT-2/11-FIRE	03/01/11	01	DISCOUNT EARNED	11-00-00-4819		03/15/11	-0.50
				DISCOUNTS EARNED			
						INVOICE TOTAL:	-0.50
STMT-2/11-LIBRARY	03/01/11	01	DISCOUNT EARNED	11-00-00-4819		03/15/11	-1.46
				DISCOUNTS EARNED			
						INVOICE TOTAL:	-1.46

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DUNN	DUNN LUMBER & TRUE VALUE						
STMT-2/11-STREET	03/01/11	01	DISCOUNT EARNED	11-00-00-4819		03/15/11	-13.18
				DISCOUNTS EARNED			
						INVOICE TOTAL:	-13.18
						VENDOR TOTAL:	1,703.84
EAM	EMERGENCY APPARATUS MAINT						
53802	02/15/11	01	POWER SHIFT KIT-ENG 1	11-22-00-5240		03/14/11	44.72
				EQUIPMENT REPAIRS-FIRE DEP			
						INVOICE TOTAL:	44.72
						VENDOR TOTAL:	44.72
EMS	EMS MEDICAL BILLING ASSOCIATES						
5/10	03/08/11	01	COMMISSION-5/10	11-22-00-5214		03/15/11	101.45
				OUTSIDE BILLING SERVICES			
						INVOICE TOTAL:	101.45
6/10	03/08/11	01	COMMISSION-6/10	11-22-00-5214		03/15/11	76.10
				OUTSIDE BILLING SERVICES			
						INVOICE TOTAL:	76.10
						VENDOR TOTAL:	177.55
EMSAR	EMSAR TWIN CITIES						
11118	02/11/11	01	ANNUAL COT TEST,SVC/MAINT	11-22-00-5820		03/14/11	589.88
				STATE MANDATED EQUIP TESTI			
						INVOICE TOTAL:	589.88
						VENDOR TOTAL:	589.88
FEDEX	FEDEX						
7-411-61734	03/02/11	01	OVERNIGHT DELIVERY-PELLER	11-14-30-5312		03/15/11	23.93
				POSTAGE-CITY CLERK			
						INVOICE TOTAL:	23.93
						VENDOR TOTAL:	23.93

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FIRECOM	FIRECOM						
120056	02/09/11	01	REPLACE HEADSET-ENG 1	11-22-00-5262		03/15/11	311.76
				FD-COMMUNICATION SYS MAINT			
						INVOICE TOTAL:	311.76
						VENDOR TOTAL:	311.76
FRS	FIRE-RESCUE SUPPLY, LLC						
3282	02/08/11	01	SCBA EQUIP,REPAIR PARTS	11-22-00-5800		03/14/11	399.30
				OUTLAY-EQUIPMENT-FIRE DEPT			
						INVOICE TOTAL:	399.30
						VENDOR TOTAL:	399.30
GALLS	GALLS, AN ARAMARK COMPANY						
511117745	01/19/11	01	UNIFORM-WALSER	11-21-00-5138		03/15/11	143.74
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	143.74
511196657	02/22/11	01	UNIFORM-WALSER	11-21-00-5138		03/15/11	25.66
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	25.66
						VENDOR TOTAL:	169.40
GENON	GENEVA ON-LINE INC.						
911107	02/01/11	01	2/11 DSL SVC	99-00-00-5221		03/15/11	60.00
				LIBRARY TELEPHONE/PAGER			
						INVOICE TOTAL:	60.00
911361	02/01/11	01	2/11 E-MAIL SVC	11-21-00-5221		03/15/11	39.00
				PD TELEPHONE EXPENSE			
						INVOICE TOTAL:	39.00
913356	03/01/11	01	3/10 DSL SVC	99-00-00-5221		03/15/11	60.00
				LIBRARY TELEPHONE/PAGER			
						INVOICE TOTAL:	60.00

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GENON GENEVA ON-LINE INC.							
913494	03/01/11	01	3/11 E-MAIL SVC	11-12-00-5221		03/15/11	4.00
				MUNICIPAL CT TELEPHONE			
						INVOICE TOTAL:	4.00
913606	03/01/11	01	3/11 E-MAIL SVC	11-21-00-5221		03/15/11	39.00
				PD TELEPHONE EXPENSE			
						INVOICE TOTAL:	39.00
						VENDOR TOTAL:	202.00
GLCARPET GENEVA LAKES CARPET CLEANING							
1694	02/07/11	01	EMERG CLEANING/SANITIZING	99-00-00-5250		03/15/11	125.00
				LIBRARY BLDG REPAIR & MAIN			
						INVOICE TOTAL:	125.00
						VENDOR TOTAL:	125.00
GLELE GENEVA LAKES ELECTRIC INC.							
542	02/20/11	01	UNDERGROUND ELEC BURIAL	34-30-00-9118		03/15/11	678.11
				UNDERGROUND ELECTRIC BURY			
						INVOICE TOTAL:	678.11
544	02/20/11	01	METER SOCKET/PANEL COMBO	34-30-00-9118		03/15/11	1,682.58
				UNDERGROUND ELECTRIC BURY			
						INVOICE TOTAL:	1,682.58
553	02/27/11	01	TRAFFIC LIGHT REPAIR	11-34-10-5260		03/15/11	104.25
				REPAIRS-TRAFFIC SIGNALS, E			
						INVOICE TOTAL:	104.25
						VENDOR TOTAL:	2,464.94
GLENV GENEVA LAKE ENVIRONMENTAL AGEN							
3/11	03/09/11	01	3/11 PAYMENT	40-54-10-5730		03/15/11	1,666.67
				GLAKE ENVIRONMENTAL AGENCY			
						INVOICE TOTAL:	1,666.67
						VENDOR TOTAL:	1,666.67

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GLMUS	GENEVA LAKE MUSEUM						
3/11	03/09/11	01	3/11 PAYMENT	11-51-10-5735		03/15/11	1,000.00
				MUSEUM-OPERATIONS SUBSIDY			
						INVOICE TOTAL:	1,000.00
						VENDOR TOTAL:	1,000.00
GREAT	GREAT AMERICA LEASING CORP.						
10554182	02/03/11	01	COPIER SUPPORT/LEASE-3/11	99-00-00-5532		03/15/11	528.00
				LIBRARY EQUIP LEASES & MAI			
						INVOICE TOTAL:	528.00
						VENDOR TOTAL:	528.00
GRITZNER ED GRITZNER							
REIMB-2/7/11	02/07/11	01	2/7/11 BIC-LUNCH	11-21-00-5331		03/14/11	9.00
				POLICE-MEALS & LODGING			
						INVOICE TOTAL:	9.00
						VENDOR TOTAL:	9.00
HALLJ	JASON HALL						
2/18/11	02/18/11	01	MILEAGE-TRAINING 1/17-2/18/11	11-21-00-5330		03/15/11	38.76
		02	MEALS-TRAINING 1/17-2/18/11	11-21-00-5331			147.15
				POLICE-MEALS & LODGING			
						INVOICE TOTAL:	185.91
						VENDOR TOTAL:	185.91
HALVM	MIKE HALVERSON						
1805	01/29/11	01	FIX REAR GARAGE DOOR OPENER	11-22-00-5241		03/14/11	139.00
				FIREHOUSE REPAIRS			
						INVOICE TOTAL:	139.00
						VENDOR TOTAL:	139.00

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IBS IBS OF METRO MILWAUKEE DO, INC							
110112753	02/18/11	01	BATTERY-UTILITY 1	11-22-00-5351		03/14/11	92.95
				EQUIP MAINT SUPPLIES-FIRE			
						INVOICE TOTAL:	92.95
						VENDOR TOTAL:	92.95
ILT INNOVATIVE LABEL TECHNOLOGY							
201078	02/23/11	01	LABELS-DYMO LABELWRITER	99-00-00-5512		03/15/11	25.94
				LIBRARY PROCESSING SUPPLIE			
						INVOICE TOTAL:	25.94
						VENDOR TOTAL:	25.94
INITIAL INITIAL DESIGNS							
2523	02/08/11	01	UNIFORM T-SHIRTS	11-22-00-5138		03/14/11	285.80
				FIRE DEPT. UNIFORMS			
						INVOICE TOTAL:	285.80
						VENDOR TOTAL:	285.80
INTEG INTEGRATED IMAGING, INC.							
057425	01/31/11	01	MP CARTRIDGE	99-00-00-5310		03/15/11	144.34
				LIBRARY OFFICE SUPPLIES			
						INVOICE TOTAL:	144.34
						VENDOR TOTAL:	144.34
ITU ITU INC							
5283759	02/18/11	01	MATS, TOWELS, COVERALLS	11-32-10-5350		03/15/11	64.77
				BLDG MAINT SUPPLIES-STR DE			
						INVOICE TOTAL:	64.77
5291408	03/04/11	01	MOPS, MATS, FRAGRANCE	40-55-20-5350		03/15/11	60.12
				BLDG. MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	60.12

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ITU	ITU INC						
5291409	03/04/11	01	MATS	11-16-10-5360		03/15/11	69.07
				CITY HALL MAINT SERVICE CO			
						INVOICE TOTAL:	69.07
						VENDOR TOTAL:	193.96
JANES	JANESVILLE GAZETTE						
11389-2011	02/15/11	01	ANNUAL NEWSPAPER SUBSCRIPTION	99-00-00-5412		03/15/11	234.00
				LIBRARY MAGAZINES & NEWSPA			
						INVOICE TOTAL:	234.00
						VENDOR TOTAL:	234.00
JOHNS	JOHNS DISPOSAL SERVICE INC.						
36760	03/04/11	01	3/11 REFUSE SVC	11-36-00-5294		03/15/11	24,219.00
				SOLID WASTE - RESIDENTIAL			
		02	3/11 RECYCLING SVC	11-36-00-5297			10,614.50
				SOLID WASTE - RECYCLING			
						INVOICE TOTAL:	34,833.50
						VENDOR TOTAL:	34,833.50
KONE	KONE INC						
150456983	02/15/11	01	ELEVATOR OVERHAUL	34-30-00-9115		03/15/11	5,940.00
				RIVIERA RENOVATIONS			
						INVOICE TOTAL:	5,940.00
						VENDOR TOTAL:	5,940.00
KOPY	KOPY KATS PRINTING						
17136	01/14/11	01	CRIMINAL CASE-TRIAL PREP	11-21-00-5380		03/15/11	72.04
				POLICE SPECIAL INVESTIGATI			
						INVOICE TOTAL:	72.04
						VENDOR TOTAL:	72.04

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LAKW	LAKEWOOD FILTERS, INC.						
102689	02/23/11	01	FILTER REPLACEMENTS	11-16-10-5360 CITY HALL MAINT SERVICE CO		03/15/11	260.20
						INVOICE TOTAL:	260.20
						VENDOR TOTAL:	260.20
LARK	LARK UNIFORM OUTFITTERS INC						
76611	02/17/11	01	UNIFORM-NELSON	11-21-00-5138 PD UNIFORM ALLOWANCE		03/15/11	340.70
						INVOICE TOTAL:	340.70
76614	02/17/11	01	UNIFORM-TASCH	11-21-00-5138 PD UNIFORM ALLOWANCE		03/15/11	57.95
						INVOICE TOTAL:	57.95
						VENDOR TOTAL:	398.65
LARRY	LARRY'S TOWING & RECOVERY						
16395	01/05/11	01	TRACTOR TOW TO OTTERS	11-32-10-5399 STREET DEPT MISCELLANEOUS		03/15/11	102.00
						INVOICE TOTAL:	102.00
						VENDOR TOTAL:	102.00
LGANIM	LAKE GENEVA ANIMAL HOSPITAL						
343337	02/01/11	01	PICK-UP/BOARD-STRAY DOG	11-21-00-5399 POLICE DEPT MISCELLANEOUS		03/15/11	55.50
						INVOICE TOTAL:	55.50
						VENDOR TOTAL:	55.50
LGEELEC	LAKE GENEVA ELECTRIC MOTOR SVC						
24273	02/22/11	01	FAN MOTOR REPAIR	40-55-20-5350 BLDG. MAINTENANCE SUPPLIES		03/15/11	203.80
						INVOICE TOTAL:	203.80
						VENDOR TOTAL:	203.80

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LGREG	LAKE GENEVA REGIONAL NEWS						
859775	01/20/11	01	AD:H/W	11-21-00-5411		03/15/11	100.20
				POLICE-APPLICATION PROCESS			
						INVOICE TOTAL:	100.20
860233	01/27/11	01	AD:H/W PT OFFICER	11-21-00-5411		03/15/11	100.20
				POLICE-APPLICATION PROCESS			
						INVOICE TOTAL:	100.20
861359	02/03/11	01	LN:1/10 COUNCIL MINUTES	11-10-00-5314		03/15/11	512.13
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	512.13
861381	02/03/11	01	LN:1/17 SPEC MTG MINUTES	11-10-00-5314		03/15/11	51.88
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	51.88
861386	02/03/11	01	LN:ORD 11-02-ANNEXATION	11-10-00-5314		03/15/11	87.80
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	87.80
861955	02/10/11	01	LN:POTTER ANNEXATION	11-10-00-5314		03/15/11	94.64
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	94.64
861962	02/10/11	01	LN:PALICKA AMENDMENT	11-10-00-5314		03/15/11	45.94
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	45.94
861963	02/10/11	01	LN:PD EXPIRATION REZONE	11-10-00-5314		03/15/11	47.13
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	47.13
861989	02/03/11	01	AD:PUBLIC TEST	11-14-30-5311		03/15/11	18.81
				BALLOTS/OTHER ELECTION EXP			

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LGREG	LAKE GENEVA REGIONAL NEWS						
861989	02/03/11	02	AD:PUBLIC TEST-OTHER MUNI'S	11-00-00-1391		03/15/11	112.89
				A/R BILL OUTS			
						INVOICE TOTAL:	131.70
863171	02/10/11	01	AD:POLLING PLACES	11-14-30-5311		03/15/11	100.20
				BALLOTS/OTHER ELECTION EXP			
						INVOICE TOTAL:	100.20
863387	02/17/11	01	LN:LAKE GENEVA BREWING	11-10-00-5315		03/15/11	18.63
				PUBLICATION FEES REIMBURSA			
						INVOICE TOTAL:	18.63
864341	02/24/11	01	LN:1/24 COUNCIL MINUTES	11-10-00-5314		03/15/11	541.40
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	541.40
864352	02/24/11	01	LN:ORD 11-01-TRAPPING	11-10-00-5314		03/15/11	29.27
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	29.27
864356	02/24/11	01	LN:ORD 11-04-SYNTH MARIJUANA	11-10-00-5314		03/15/11	96.44
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	96.44
864358	02/24/11	01	LN:ORD 11-05-ZONING MAP	11-10-00-5314		03/15/11	42.57
				OFFICIAL PUBLICATIONS & NO			
						INVOICE TOTAL:	42.57
864386	02/17/11	01	AD: BID-DUNN CONCESSIONS	11-52-00-5399		03/15/11	67.80
				PARKS MISCELLANEOUS EXPENS			
						INVOICE TOTAL:	67.80
864580	02/24/11	01	AD: BID-VET'S CONCESSIONS	11-52-01-5350		03/15/11	67.80
				BLDG. MAINT. AND REPAIR			
						INVOICE TOTAL:	67.80
						VENDOR TOTAL:	2,135.73

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LLS	LAKESHORES LIBRARY SYSTEM						
1006	01/28/11	01	2011 SIRSI,OCLC,LLS	99-00-00-5510 LIBRARY SIRSI		03/15/11	8,568.45
						INVOICE TOTAL:	8,568.45
						VENDOR TOTAL:	8,568.45
LOIS	LOIS TIRE SHOP, INC.						
286042	03/03/11	01	VALVE STEM-FIX TIRE	11-32-10-5250 ST DEPT EQUIPMENT REPAIRS		03/15/11	38.50
						INVOICE TOTAL:	38.50
						VENDOR TOTAL:	38.50
LSS	LAB SAFETY SUPPLY						
1016848039	02/14/11	01	GLOVE DISPENSERS	11-21-00-5290 CARE OF PRISONERS		03/15/11	79.57
						INVOICE TOTAL:	79.57
						VENDOR TOTAL:	79.57
MAILFI	MAILFINANCE						
H2305983	02/23/11	01	METER LEASE-4/11	11-16-10-5532 CH POSTAGE METER RENT & EX		03/15/11	189.82
						INVOICE TOTAL:	189.82
						VENDOR TOTAL:	189.82
MALEK	MALEK & ASSOCIATES CONSULTANTS						
4354	01/31/11	01	PLAN REVIEW-HARTZ BAKERY	11-22-00-5750 SPRINKLER SYSTEMS EXPENSES		03/14/11	235.00
						INVOICE TOTAL:	235.00
4365	02/11/11	01	SPRINKLER INSP-HARTZ BLDG	11-22-00-5750 SPRINKLER SYSTEMS EXPENSES		03/14/11	82.50
						INVOICE TOTAL:	82.50

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MALEK MALEK & ASSOCIATES CONSULTANTS							
4366	02/11/11	01	CONSULT-BAKER HOUSE	11-22-00-5750		03/14/11	137.50
				SPRINKLER SYSTEMS EXPENSES			
						INVOICE TOTAL:	137.50
						VENDOR TOTAL:	455.00
MARATHON MARATHON HYDRAULIC MOTORS							
10117A	02/14/11	01	PLOW RAM/MOTOR REPAIR	11-32-12-5250		03/15/11	415.00
				SNOW & ICE CONTROL-REPAIRS			
						INVOICE TOTAL:	415.00
						VENDOR TOTAL:	415.00
MARSARS MARSARS WATER RESCUE SYS INC							
6819	01/19/11	01	ICE RESCUE SAFETY SHUTTLE/SLED	11-22-00-5736		03/15/11	2,570.38
				DONATION-FIRE PURCHASES			
						INVOICE TOTAL:	2,570.38
6896	02/10/11	01	ICE COMMAND REPAIR KIT/LUBE	11-22-00-5351		03/15/11	40.76
				EQUIP MAINT SUPPLIES-FIRE			
						INVOICE TOTAL:	40.76
						VENDOR TOTAL:	2,611.14
MARTIN MARTIN BUSINESS GROUP							
1096422	02/01/11	01	KONICA 350 CONTR 2/1-4/30	11-21-00-5531		03/15/11	177.00
				COPY MACHINE			
		02	KONICA 350 OVERAGE	11-21-00-5531			126.39
				COPY MACHINE			
						INVOICE TOTAL:	303.39
1097449	02/22/11	01	KONICA 600 CONTR 2/20-3/19/11	11-16-10-5531		03/15/11	106.00
				CH OFFICE EQUIPMENT CONTRA			
						INVOICE TOTAL:	106.00
						VENDOR TOTAL:	409.39

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MCCORM MCCORMACK & ETTEN ARCHITECTS							
0336-2/11	03/01/11	01	2/11 ARCHITECT SVCS	34-30-00-9120		03/15/11	801.25
				MUSEUM REMODEL			
						INVOICE TOTAL:	801.25
1026-2/11	03/01/11	01	2/11 ARCHITECT SVCS	34-30-00-9115		03/15/11	9,848.75
				RIVIERA RENOVATIONS			
						INVOICE TOTAL:	9,848.75
						VENDOR TOTAL:	10,650.00
MEDTE MEDTECH WRISTBANDS INC							
IN000338948	02/25/11	01	BEACH WRISTBANDS	40-54-10-5310		03/15/11	3,960.00
				BEACH OFFICE SUPPLIES			
						INVOICE TOTAL:	3,960.00
						VENDOR TOTAL:	3,960.00
MERCY MERCY HEALTH SYSTEM							
LGPD-0051-1/11	02/04/11	01	BLOOD DRAWS	11-21-00-5380		03/15/11	15.25
				POLICE SPECIAL INVESTIGATI			
						INVOICE TOTAL:	15.25
						VENDOR TOTAL:	15.25
MLIC MINNESOTA LIFE INSURANCE CO							
099002-4/11	03/08/11	01	4/11 MUNICIPAL COURT	11-12-00-5134		03/15/11	9.90
				MUNICIPAL CT LIFE INSURANC			
		02	4/11 CITY ATTORNEY	11-13-00-5134			29.27
				CITY ATTORNEY LIFE INSURAN			
		03	4/11 CITY CLERK	11-14-30-5134			26.40
				CITY CLERK LIFE INSURANCE			
		04	4/11 METER DEPT	42-34-50-5134			4.95
				PARKING METERS LIFE INSURA			
		05	4/11 ACCOUNTING	11-15-10-5134			35.80
				ACCTG & DP LIFE INSURANCE			

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MLIC	MINNESOTA LIFE INSURANCE CO						
099002-4/11	03/08/11	06	4/11 TREASURER	11-15-30-5134		03/15/11	4.90
				TREASURER LIFE INSURANCE			
		07	4/11 ASSESSOR	11-15-40-5134			-23.68
				ASSESSOR LIFE INSURANCE			
		08	4/11 BLDG INSPECTOR	11-24-00-5134			33.80
				BLDG INSPECTOR LIFE INSURA			
		09	4/11 CITY ADMINISTRATOR	11-14-20-5134			55.15
				CITY ADMIN LIFE INSURANCE			
		10	4/11 HARBORMASTER	40-52-10-5134			13.20
				HARBOR LIFE INSURANCE			
		11	4/11 ADMINISTRATIVE FEES	11-10-00-5133			34.79
				LIFE INSURANCE POLICY FEES			
		12	4/11 PAYROLL DEDUCTIONS	11-00-00-2134			284.58
				LIFE INSURANCE DEDUCTION			
						INVOICE TOTAL:	509.06
099009-4/11	03/08/11	01	4/11 POLICE	11-21-00-5134		03/15/11	218.19
				POLICE DEPT LIFE INSURANCE			
		02	4/11 ADMINISTRATIVE FEES	11-10-00-5133			36.64
				LIFE INSURANCE POLICY FEES			
		03	4/11 PAYROLL DEDUCTIONS	11-00-00-2134			452.03
				LIFE INSURANCE DEDUCTION			
						INVOICE TOTAL:	706.86
099010-4/11	03/08/11	01	4/11 FIRE DEPT	11-22-00-5133		03/15/11	95.73
				FIRE DEPT LIFE INSURANCE			
		02	4/11 ADMINISTRATIVE FEES	11-10-00-5133			16.35
				LIFE INSURANCE POLICY FEES			
						INVOICE TOTAL:	112.08
099019-4/11	03/08/11	01	4/11 LIBRARY	99-00-00-5134		03/15/11	102.69
				LIFE INSURANCE			
		02	4/11 ADMINISTRATIVE FEES	11-10-00-5133			17.74
				LIFE INSURANCE POLICY FEES			

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MLIC	MINNESOTA LIFE INSURANCE CO						
099019-4/11	03/08/11	03	4/11 PAYROLL DEDUCTIONS	11-00-00-2134		03/15/11	26.59
				LIFE INSURANCE DEDUCTION			
						INVOICE TOTAL:	147.02
099044-4/11	03/08/11	01	4/11 METER DEPT	42-34-50-5134		03/15/11	8.33
		02	4/11 ADMINISTRATIVE FEES	11-10-00-5133			0.97
		03	4/11 PAYROLL DEDUCTIONS	11-00-00-2134			8.65
				LIFE INSURANCE DEDUCTION			
						INVOICE TOTAL:	17.95
099052-4/11	03/08/11	01	4/11 RIVIERA MAINTENANCE	40-55-10-5134		03/15/11	25.40
		02	4/11 STREET DEPT	11-32-10-5134			161.87
		03	4/11 CITY HALL MAINTENANCE	11-16-10-5134			11.87
		04	4/11 ADMINISTRATIVE FEES	11-10-00-5133			35.63
		05	4/11 PAYROLL DEDUCTIONS	11-00-00-2134			377.21
				LIFE INSURANCE DEDUCTION			
						INVOICE TOTAL:	611.98
						VENDOR TOTAL:	2,104.95

VAPAE	NAPA AUTO PARTS-ELKHORN						
786927	02/01/11	01	AIR FILTER CREDIT	11-32-10-5351		03/15/11	-26.04
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	-26.04
788658	02/15/11	01	GAS TANK STRAPS-TRK 56	11-32-10-5351		03/15/11	25.25
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	25.25

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NAPAE NAPA AUTO PARTS-ELKHORN							
788953	02/18/11	01	OIL FILTERS	11-32-10-5351		03/15/11	35.98
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	35.98
788954	02/18/11	01	ANTIFREEZE	11-32-10-5351		03/15/11	23.99
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	23.99
788958	02/18/11	01	OIL/AIR FILTERS	11-32-10-5351		03/15/11	158.20
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	158.20
789838	02/25/11	01	OIL/AIR FITLERS	11-32-10-5351		03/15/11	19.80
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	19.80
790721	03/03/11	01	SWITCH	11-52-00-5250		03/15/11	13.24
				EQUIPMENT REPAIR SERVICES			
						INVOICE TOTAL:	13.24
790741	03/04/11	01	FUEL FILTER-MOWER	11-52-00-5250		03/15/11	2.22
				EQUIPMENT REPAIR SERVICES			
						INVOICE TOTAL:	2.22
						VENDOR TOTAL:	252.64
NAPAR NAPA AUTO PARTS							
192422	03/02/11	01	SWITCH	11-52-00-5250		03/15/11	16.95
				EQUIPMENT REPAIR SERVICES			
						INVOICE TOTAL:	16.95
192480	03/03/11	01	ANTI-SEIZE LUBRICANT	11-32-10-5351		03/15/11	12.86
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	12.86
						VENDOR TOTAL:	29.81

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NETHERY JEFFREY NETHERY							
REIMB-2/7/11	02/07/11	01	2/7/11 BIC-LUNCH	11-21-00-5331		03/14/11	9.00
				POLICE-MEALS & LODGING			
						INVOICE TOTAL:	9.00
						VENDOR TOTAL:	9.00
NYQUIST NYQUIST ENGINEERING							
972	03/04/11	01	1/11 IT SVC	11-21-00-5305		03/15/11	512.50
		02	1/11 IT SVC-TRACS GRANT	11-21-00-5735			762.50
		03	1/11 IT SVC	41-21-00-0108			50.00
				PHOENIX RECORD SYSTEM			
						INVOICE TOTAL:	1,325.00
						VENDOR TOTAL:	1,325.00
OAKHIL OAK HILL CEMETERY							
3/11	03/09/11	01	3/11 PAYMENT	11-70-00-5750		03/15/11	13,333.33
				CEMETERY-OPERATING CONTRIB			
						INVOICE TOTAL:	13,333.33
						VENDOR TOTAL:	13,333.33
OFFICE OFFICE DEPOT							
549332725001	01/21/11	01	INK, TONER	11-22-00-5310		03/14/11	179.35
				FIRE DEPT-OFFICE SUPPLIES			
						INVOICE TOTAL:	179.35
552741676001	02/18/11	01	PAPER, CLIPS, CALC RIBBON, INDEX	11-16-10-5310		03/15/11	30.01
				CITY HALL OFFICE SUPPLIES			
						INVOICE TOTAL:	30.01
						VENDOR TOTAL:	209.36
OFFMAX OFFICEMAX INCORPORATED							

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OFFMAX OFFICEMAX INCORPORATED							
365300	01/28/11	01	PENCILS,TAPE,CLIPS,NOTE PADS	99-00-00-5310		03/15/11	54.48
				LIBRARY OFFICE SUPPLIES			
						INVOICE TOTAL:	54.48
						VENDOR TOTAL:	54.48
OTTER OTTER SALES & SERVICE INC.							
14699	02/17/11	01	REPAIRS-TRACTOR	11-32-10-5250		03/15/11	5,276.02
				ST DEPT EQUIPMENT REPAIRS			
						INVOICE TOTAL:	5,276.02
14804	02/16/11	01	BRAKE CHAMBER-INT'L 7400 TRK	11-32-10-5250		03/15/11	218.70
				ST DEPT EQUIPMENT REPAIRS			
						INVOICE TOTAL:	218.70
P116222	02/17/11	01	PIN CREDIT	11-32-10-5351		03/15/11	-48.47
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	-48.47
						VENDOR TOTAL:	5,446.25
PALMER PALMER COMPANY							
130390-00	02/15/11	01	PAPER TOWELS-RESTROOM	99-00-00-5250		03/15/11	118.85
				LIBRARY BLDG REPAIR & MAIN			
		02	DISCOUNT EARNED	11-00-00-4819			-1.14
				DISCOUNTS EARNED			
						INVOICE TOTAL:	117.71
						VENDOR TOTAL:	117.71
PCL PETTY CASH - LIBRARY							
2/18/11	02/18/11	01	FLOWERS-VOL COORDINATOR BD	99-00-00-5211		03/15/11	6.86
				GENERAL ADMIN EXPENSES			
						INVOICE TOTAL:	6.86
						VENDOR TOTAL:	6.86

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PMI	PROGRESSIVE MEDICAL INT'L						
0275364	02/04/11	01	EMS SUPPLIES	11-22-00-5810		03/14/11	113.06
				EMS EQUIPMENT OUTLAY			
						INVOICE TOTAL:	113.06
0276366	02/11/11	01	WOUND CARE PRODUCTS	11-22-00-5810		03/14/11	77.34
				EMS EQUIPMENT OUTLAY			
						INVOICE TOTAL:	77.34
						VENDOR TOTAL:	190.40
QUILL	QUILL CORPORATION						
1937815	01/27/11	01	INK CARTRIDGES,PAPER,TP	99-00-00-5310		03/15/11	1,267.65
				LIBRARY OFFICE SUPPLIES			
						INVOICE TOTAL:	1,267.65
1973982	01/28/11	01	FILE FOLDERS	99-00-00-5310		03/15/11	5.39
				LIBRARY OFFICE SUPPLIES			
						INVOICE TOTAL:	5.39
1990798	01/31/11	01	SOAP,FLASHLIGHT	99-00-00-5250		03/15/11	52.78
				LIBRARY BLDG REPAIR & MAIN			
						INVOICE TOTAL:	52.78
2390722	02/16/11	01	PLATES,CUPS,NAPKINS	99-00-00-5211		03/15/11	47.30
				GENERAL ADMIN EXPENSES			
						INVOICE TOTAL:	47.30
2522206	02/22/11	01	PAPER,FILES,PENS,TONER	11-21-00-5310		03/15/11	529.43
				POLICE DEPT OFFICE SUPPLIE			
						INVOICE TOTAL:	529.43
2588389	02/24/11	01	SOFT SOAP REFILL	99-00-00-5310		03/15/11	49.64
				LIBRARY OFFICE SUPPLIES			
						INVOICE TOTAL:	49.64
						VENDOR TOTAL:	1,952.19

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R&R R&R INSURANCE SERVICES, INC.							
1018052	03/03/11	01	LIAB INS	11-10-10-5512		03/15/11	43,036.00
				GENERAL LIABILITY INSURANC			
						INVOICE TOTAL:	43,036.00
1018053	03/03/11	01	W/C INS	11-10-10-5516		03/15/11	58,465.00
				WORKERS COMPENSATION			
						INVOICE TOTAL:	58,465.00
						VENDOR TOTAL:	101,501.00
RACINE RACINE COUNTY OPPORTUNITY CTR.							
42692	02/14/11	01	1/11 CLEANING SVC	99-00-00-5250		03/15/11	918.75
				LIBRARY BLDG REPAIR & MAIN			
						INVOICE TOTAL:	918.75
						VENDOR TOTAL:	918.75
RECORD RECORDED BOOKS LLC							
217237	02/07/11	01	CD RECORDED BOOKS	99-00-00-5414		03/15/11	31.80
				LIBRARY NONPRINT MATERIALS			
						INVOICE TOTAL:	31.80
						VENDOR TOTAL:	31.80
RED RED THE UNIFORM TAILOR							
00W47784	02/17/11	01	UNIFORM-MCCLELLAN	11-21-00-5138		03/15/11	61.10
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	61.10
0W47192C	01/31/11	01	UNIFORM-MCCLELLAN	11-21-00-5138		03/15/11	204.90
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	204.90
0W47192D	02/17/11	01	UNIFORM-MCCLELLAN	11-21-00-5138		03/15/11	33.77
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	33.77

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RED THE UNIFORM TAILOR							
OW47570B	02/03/11	01	UNIFORM-GIOVANNONI	11-21-00-5138		03/15/11	142.26
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	142.26
OW47570C	02/17/11	01	UNIFORM-GIOVANNONI	11-21-00-5138		03/15/11	19.97
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	19.97
						VENDOR TOTAL:	462.00
ROTE OIL COMPANY							
105853	02/21/11	01	255.4 GAL UNDYED DIESEL	11-32-10-5341		03/15/11	824.18
				VEHICLE-FUEL & OIL			
						INVOICE TOTAL:	824.18
105890	02/28/11	01	512.7 GAL DYED DIESEL	11-32-10-5341		03/15/11	1,661.15
				VEHICLE-FUEL & OIL			
		02	220.6 GAL UNDYED DIESEL	11-32-10-5341			782.91
				VEHICLE-FUEL & OIL			
						INVOICE TOTAL:	2,444.06
105901	03/02/11	01	122.3 GAL DYED DIESEL	11-32-10-5341		03/15/11	396.25
				VEHICLE-FUEL & OIL			
		02	166.6 GAL UNDYED DIESEL	11-32-10-5341			591.26
				VEHICLE-FUEL & OIL			
						INVOICE TOTAL:	987.51
235123	02/10/11	01	2 BARRELS-CREDIT	11-32-10-5341		03/15/11	-44.00
				VEHICLE-FUEL & OIL			
						INVOICE TOTAL:	-44.00
94110201	02/07/11	01	60 GAL UNLEADED GAS	11-32-10-5341		03/15/11	180.66
				VEHICLE-FUEL & OIL			
						INVOICE TOTAL:	180.66
						VENDOR TOTAL:	4,392.41

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SOMAR SOMAR TEK LLC/SOMAR ENTERPRISE							
95715	02/11/11	01	UNIFORM-DERRICK	11-21-00-5138		03/15/11	11.79
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	11.79
95763	02/25/11	01	DEPT ISSUE BADGES	11-21-00-5139		03/15/11	129.20
				PD RESERVES UNIFORM ALLOWA			
						INVOICE TOTAL:	129.20
95764	02/25/11	01	UNIFORM-DERRICK	11-21-00-5138		03/15/11	11.20
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	11.20
						VENDOR TOTAL:	152.19
SOUTHVAC SOUTHERN LAKES VACUUM							
433209	02/16/11	01	VACUUM MOTOR	99-00-00-5250		03/15/11	65.00
				LIBRARY BLDG REPAIR & MAIN			
						INVOICE TOTAL:	65.00
						VENDOR TOTAL:	65.00
STANARD STANARD & ASSOCIATES, INC.							
SA000017072	02/28/11	01	PERSONALITY EVALUATIONS	11-21-00-5411		03/15/11	750.00
				POLICE-APPLICATION PROCESS			
						INVOICE TOTAL:	750.00
						VENDOR TOTAL:	750.00
STANSS STANLEY SECURITY SOLUTIONS INC							
CH-551598	02/17/11	01	LOCKSET	11-16-10-5350		03/15/11	145.30
				CITY HALL BLDG MAINT SUPPL			
						INVOICE TOTAL:	145.30
						VENDOR TOTAL:	145.30
STOP STOP -N- GO OF MADISON INC							

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STOP STOP -N- GO OF MADISON INC							
030111	03/01/11	01	2/11 GAS PURCHASES	11-21-00-5341		03/15/11	151.11
		02	DISCOUNT EARNED	PD FUEL EXPENSE 11-00-00-4819 DISCOUNTS EARNED			-1.79
						INVOICE TOTAL:	149.32
						VENDOR TOTAL:	149.32
SUMME JOHN SUMMERS							
2/11	02/25/11	01	2/11 MILEAGE-157 MILES	11-24-00-5330		03/15/11	80.07
				BLDG INSPECTOR TRAVEL-MILE			
						INVOICE TOTAL:	80.07
						VENDOR TOTAL:	80.07
SUPPLY THE SUPPLY CORPORATION							
0048261-IN	02/28/11	01	GARBAGE BAGS	11-52-00-5352		03/15/11	272.70
				GROUNDS MAINTENANCE SUPPLI			
						INVOICE TOTAL:	272.70
						VENDOR TOTAL:	272.70
T0000352 RYAN STAPLEFORD							
REFUND	02/25/11	01	STAPLEFORD-CANCEL-12/10/11	40-55-10-2353		03/15/11	1,000.00
		02	STAPLEFORD-CANCEL-12/10/11	SECURITY DEPOSITS-UPPER RI 40-55-10-4674 UPPER RIVIERA REVENUE			-100.00
						INVOICE TOTAL:	900.00
						VENDOR TOTAL:	900.00
T0000353 JIM DAVIS							
OVERPAYMENT	02/25/11	01	DAVIS-OVER CHARGE-WEST PIER 26	40-52-10-4677		03/15/11	587.68
				BUOY & BOAT STALL RENTAL			

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T0000353 JIM DAVIS							
OVERPAYMENT	02/25/11	02	DAVIS-OVER CHARGE-WEST PEIR 26	11-00-00-2421		03/15/11	32.32
				SALES TAX PAYABLE			
						INVOICE TOTAL:	620.00
						VENDOR TOTAL:	620.00
T0000354 KRISTI ALLEN							
REFUND	03/01/11	01	ALLEN-CANCEL-7/16/11	40-55-10-2353		03/15/11	1,000.00
				SECURITY DEPOSITS-UPPER RI			
		02	ALLEN-CANCEL-7/16/11	40-55-10-4674			-500.00
				UPPER RIVIERA REVENUE			
						INVOICE TOTAL:	500.00
						VENDOR TOTAL:	500.00
TIMBER TIMBERLINE SIGN CO INC							
4070	02/23/11	01	1862,1875 HISTORIC PLAQUES	11-70-00-5723		03/15/11	240.00
				HISTORIC PLAQUE PURCHASES			
						INVOICE TOTAL:	240.00
4071	02/24/11	01	"HISTORIC RAILWAY SITE" SIGN	11-70-00-5720		03/15/11	1,875.00
				HISTORIC PRESERVATION			
						INVOICE TOTAL:	1,875.00
						VENDOR TOTAL:	2,115.00
TMS TACTICAL MEDICAL SOLUTIONS INC							
11838	02/22/11	01	OFFICER MEDICAL SUPPLIES	11-21-00-5399		03/15/11	857.85
				POLICE DEPT MISCELLANEOUS			
						INVOICE TOTAL:	857.85
						VENDOR TOTAL:	857.85
TORRES MARIA TORRES							
2/11	02/04/11	01	INTERPRETER-2/4/11	11-21-00-5140		03/15/11	150.00
				PD INTERPRETERS FEES			
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	150.00

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TORRESA ALEX TORRES							
2/7/11	02/07/11	01	AMMO	11-21-00-5410		03/15/11	350.00
				POLICE DEPT TRAINING EXPEN			
						INVOICE TOTAL:	350.00
						VENDOR TOTAL:	350.00
TRANS TRANS UNION LLC							
01127806	01/25/11	01	BACKGROUND CHECK	11-21-00-5411		03/15/11	49.80
				POLICE-APPLICATION PROCESS			
						INVOICE TOTAL:	49.80
						VENDOR TOTAL:	49.80
TSC TRACTOR SUPPLY COMPANY							
6035301200174033-1/1	02/18/11	01	JACK,TOW STRAPS	11-32-10-5340		03/15/11	89.97
				OPERATING SUPPLIES-STREET			
						INVOICE TOTAL:	89.97
						VENDOR TOTAL:	89.97
UNIQUE UNIQUE MANAGEMENT SERVICES							
205997	02/01/11	01	COLLECTION FEES-1/11	99-00-00-5510		03/15/11	107.40
				LIBRARY SIRSI			
						INVOICE TOTAL:	107.40
						VENDOR TOTAL:	107.40
UNITOCC UNITED OCC MEDICAL SVC, LLC							
1/11	02/03/11	01	EMP DRUG SCREENS/PHYSICALS	11-21-00-5411		03/15/11	318.00
				POLICE-APPLICATION PROCESS			
						INVOICE TOTAL:	318.00
						VENDOR TOTAL:	318.00
UNIVEN UNIVENTURE							

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UNIVEN UNIVENTURE							
343339	02/07/11	01	AUDIO BOOK CASES	99-00-00-5512 LIBRARY PROCESSING SUPPLIE		03/15/11	115.39
						INVOICE TOTAL:	115.39
344751	03/01/11	01	AUDIO BOOK SLEEVES/CASES	99-00-00-5512 LIBRARY PROCESSING SUPPLIE		03/15/11	171.33
						INVOICE TOTAL:	171.33
						VENDOR TOTAL:	286.72
WALCO WALWORTH COUNTY TREASURER							
64-246-2/11	03/02/11	01	COURT FINES-COUNTY-2/11	11-12-00-2420 COURT FINES-COUNTY		03/15/11	1,913.18
						INVOICE TOTAL:	1,913.18
						VENDOR TOTAL:	1,913.18
WALCOC WALWORTH COUNTY CLERK							
CCELRE-2/11	03/08/11	01	BALLOTS, PROGRAMMING, ADVERTISE	11-14-30-5311 BALLOTS/OTHER ELECTION EXP		03/15/11	237.83
						INVOICE TOTAL:	237.83
						VENDOR TOTAL:	237.83
WALRE WALWORTH CTY REGISTER OF DEEDS							
201100000026	03/01/11	01	PALICKA ANNEX RECORDING	11-10-00-5316 RECORDING FEES		03/15/11	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
WEENE WE ENERGIES							
RE030911	03/03/11	01	INV 5604-510-433-LIBRARY	99-00-00-5222 LIBRARY UTILITIES		03/15/11	636.26

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WEENE	WE ENERGIES						
RE030911	03/03/11	02	INV 3843-358-997-LIBRARY	99-00-00-5222		03/15/11	254.95
				LIBRARY UTILITIES			
		03	INV 7837-744-963-FIREHOUSE	11-22-00-5224			844.39
				FIREHOUSE GAS HEAT			
		04	INV 0480-524-472-UPPER RIVIERA	40-55-10-5224			1,437.07
				UPPER RIVIERA GAS HEAT			
		05	INV 7891-194-618-CITY HALL	11-16-10-5224			3,448.19
				CITY HALL GAS HEAT			
		06	INV 0847-573-906-HOST TOWER	11-22-00-5224			367.33
				FIREHOUSE GAS HEAT			
		07	INV 5288-664-956-MUSEUM	11-51-10-5224			1,124.98
				MUSEUM-GAS HEAT			
		08	INV 8052-439-940-STREET DEPT	11-32-10-5224			177.59
				ST DEPT BLDG GAS HEAT			
		09	INV 8017-524-022-1065 CAREY	11-32-10-5224			1,334.89
				ST DEPT BLDG GAS HEAT			
		10	INV 6602-046-262-1070 CAREY	11-32-10-5224			709.34
				ST DEPT BLDG GAS HEAT			
		11	INV 7283-171-261-VET'S PARK	11-52-01-5224			191.17
				VETS PARK GAS HEAT			
		12	INV 5694-161-339-120 SHERIDAN	11-17-10-5224			190.87
				SHERIDAN SPRINGS HEAT EXP			
		13	INV 6474-690-836-120 SHERIDAN	11-17-10-5224			302.38
				SHERIDAN SPRINGS HEAT EXP			
						INVOICE TOTAL:	11,019.41
						VENDOR TOTAL:	11,019.41
WELD	WELDERS SUPPLY CO						
994886	02/14/11	01	OXYGEN RENTAL 2/1/11-2/1/12	11-32-10-5399		03/15/11	72.00
				STREET DEPT MISCELLANEOUS			
						INVOICE TOTAL:	72.00
995546	02/18/11	01	TORCH SHIELD	11-32-10-5399		03/15/11	26.25
				STREET DEPT MISCELLANEOUS			
						INVOICE TOTAL:	26.25

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TIME: 10:02:55
ID: AP441000.WOW

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INVOICES DUE ON/BEFORE 03/15/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

WELD	WELDERS SUPPLY CO						
997206	02/28/11	01	ACETYLENE TANK RENTAL	11-32-10-5399		03/15/11	5.65
				STREET DEPT MISCELLANEOUS			
						INVOICE TOTAL:	5.65
						VENDOR TOTAL:	103.90
WIHIST	WISCONSIN HISTORICAL SOCIETY						
24833-2/11	01/31/11	01	LG REGIONAL NEWS MICROFILMS	99-00-00-5413		03/15/11	315.00
				LIBRARY REFERENCE MATERIAL			
						INVOICE TOTAL:	315.00
						VENDOR TOTAL:	315.00
WIJUS	WISCONSIN DEPT OF JUSTICE						
T10903	01/14/11	01	ANNUAL CHG FOR TTY-2011	11-21-00-5533		03/15/11	9,258.00
				TTY RENTAL			
						INVOICE TOTAL:	9,258.00
						VENDOR TOTAL:	9,258.00
WILLK	JERRY WILLKOMM INC						
166383	02/25/11	01	1375 GAL UNLEADED GAS	11-32-10-5341		03/15/11	4,412.39
				VEHICLE-FUEL & OIL			
						INVOICE TOTAL:	4,412.39
						VENDOR TOTAL:	4,412.39
WISC	STATE OF WISCONSIN						
64-246-2/11	03/02/11	01	COURT FINES-STATE-2/11	11-12-00-2424		03/15/11	5,768.89
				COURT FINES-STATE PORTION			
						INVOICE TOTAL:	5,768.89
						VENDOR TOTAL:	5,768.89
YMCA	YMCA						

DATE: 03/10/11
TIME: 10:02:55
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INVOICES DUE ON/BEFORE 03/15/2011

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
YMCA	YMCA						
3/11	03/09/11	01	3/11 PAYMENT	11-70-00-5760 YMCA-YOUTH ATHLETIC PROGRA		03/15/11	3,818.33
						INVOICE TOTAL:	3,818.33
						VENDOR TOTAL:	3,818.33
						TOTAL ALL INVOICES:	320,898.94

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INVOICES DUE ON/BEFORE 03/13/2011

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

FCONST BIG FOOT CONSTRUCTION INC.							
DRAW 7	03/09/11	01	MUSEUM REMODEL-FINAL	34-30-00-9120		03/13/11	3,219.25
				MUSEUM REMODEL			
						INVOICE TOTAL:	3,219.25
						VENDOR TOTAL:	3,219.25
ENAI RENAISSANCE ROOFING INC							
11-316	03/10/11	01	RIV ROOF REPAIR	40-55-10-5240		03/13/11	2,200.00
				UPPER RIVIERA REPAIRS			
						INVOICE TOTAL:	2,200.00
						VENDOR TOTAL:	2,200.00
						TOTAL ALL INVOICES:	5,419.25