

SPECIAL CITY COUNCIL MEETING

SATURDAY, DECEMBER 11, 2010 – 8:00 AM

COUNCIL CHAMBERS, CITY HALL

Mayor Connors called the meeting to order at 8:00am.

The Pledge of Allegiance was led by Eagle Scout Cody Heindl, Troop 235.

Roll Call. Present: Aldermen Mott, Marsala, Fesenmaier, Krohn, Tolar, and Hartz. Alderman Kehoe arrived at 8:03am and Alderman Krause arrived at 8:07am. Also present: Administrator Jordan, DPW Winkler, Police Chief Rasmussen, Fire Chief Connelly, Police and Fire Commission President Storms, and Clerk Reale.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Terry O'Neill, 954 George Street, commented that the City had spent more than it had collected and borrowed from the City's reserve funds. Rather than cutting spending, he stated that the City had instead looked to develop new revenue sources by increasing taxes and fees, and was now considering borrowing money. He stated that, in order to build support for borrowing, it required giving something to all parties involved. He noted that capital projects had been recommended for the library, police department, public works, parks, and fire department, thus guaranteeing that all departments would be supportive of the borrowing plan. Mr. O'Neill further stated that the second component required was to place items at the top of the capital projects list that would make it virtually impossible for anyone to object to the plan. He noted that the top item on the prioritized list was firefighter protective gear, an ongoing expense that should have been included in the department's basic operating expenses rather than as capital. He suggested that the safety of firefighter personnel is of the highest priority and should not be dependent upon borrowing. Although he opposed the plan to borrow, he noted that he was supportive of the purchase of this protective gear. He added that he believed City administration and the Police and Fire Commission were using protective gear as a bargaining chip to obtain support for borrowing.

Discussion/Recommendation on requests for Capital Projects Program for 2011-2013

Fire Department

Chief Connelly reviewed the items included in the capital requests for the department, noting that Administrator Jordan had done a good job of prioritizing the items. He stated that the firefighter protective gear was the most important equipment on the list, adding that the department tried to put this gear on a five-year rotation and some of the current gear was as much as ten years old. This was an ongoing replacement, with 25 to 30 percent of the equipment having already been replaced. The amount requested for the replacement had been increased to \$27,000.00 to make up for the previous year when no funding had been provided. Chief Connelly added that the City had applied for FEMA grants to be applied toward some of these costs; however, no decision would be made on the current grant application until February or March 2011.

Alderman Marsala asked how much of the expense would be covered by the grant. Chief Connelly responded that the grant would cover the total cost. Alderman Krohn asked what happened to the gear of firefighters once they leave the department. It was noted that the gear is turned in to be used by new firefighters; however, it may need to be resized in order to fit. In addressing the issue over a lack of funding in the previous budget, Alderman Hartz noted that the Council doesn't control line items. PFC President Storms responded that firefighter protective gear had been included in the department's capital requests for five years, and the item had been cut by Council last year. Alderman Hartz suggested that this expense should be included in the operating budget rather than as a capital item. PFC President Storms stated that the commission had requested that funds be included in the operating budget; however, the Council had historically preferred to keep these items in capital. Alderman Hartz stated that every departmental budget should include some capital line item, with funding being saved and set aside to address these items. He stressed the importance of setting aside funds and regularly planning for capital purchases to avoid being faced with large

borrowing decisions on a frequent basis. Administrator Jordan noted that putting these items into the operating budget would require cutting other items and programs to provide the necessary funds.

Chief Connelly next addressed the item for radio replacements. He noted that the federal government had set forth a mandate that all radio be transitioned to narrow banding by 2013. He stated that the department had been purchasing radios that were narrow band capable in recent years, so as to avoid having to make significant changes for compliance with federal standards. It was reported that the department would need to replace 35 fire pagers, 15 portable radios, and 2 repeaters at the water towers. Chief Connelly expressed concern about waiting another year to make the necessary upgrades because there would likely be significant competition as all jurisdictions scramble to get compliant equipment in advance of the 2013 deadline. This competition could result in increased prices from vendors and difficulty in getting upgrade work completed. Chief Rasmussen noted that the radio replacement request from the Police Department was higher than that of the Fire Department because of the fact that there was a larger amount of equipment that was significantly outdated and in need of replacement. He did add that the department had applied for grants to cover the cost of replacing the portable radios and squad radios, which would save money.

Alderman Krause asked if there was any expectation that the federal standards for narrow banding would change. Chief Connelly responded that he expected the standards to change within five years; however, the new equipment would be compatible for any possible changes. It would simply be a matter of having a technician make adjustments to the equipment for any future changes.

Chief Connelly then discussed the request for replacement of bay doors at the fire station building, noting that the four doors on the back side of building were 35 years old. The department had begun replacing bay doors 4 to 5 years earlier, and there had been a noticeable savings in heating costs after the new doors were installed on the front of the fire station. Chief Connelly believed that energy costs could further be reduced by replacing the doors on the back side.

Alderman Mott asked if the old doors were still functioning. Chief Connelly responded that they were; however, the department was unable to get parts for some of the old openers. Alderman Krause also noted that the department had requested funding in the amount of \$21,000.00 for bay floor repairs in 2013. Chief Connelly stated that the floor work would consist of repairing areas around the drain that had heaved and resurfacing with a non-slippery epoxy coating. Alderman Hartz asked if there were any other building issues that might need to be addressed in the coming years. Chief Connelly responded that the fire station had experienced several issues and repairs related to its flat roof, adding that the City might need to consider pitching the roof to make it more cost efficient.

Chief Connelly also addressed the subject of the capital request for hoses. He noted that the department had discussed including this item as part of the operating budget, as it is an ongoing replacement item. Hoses were tested every year to ensure that they meet standards and are serviced for the following year. He stated that the request for 2011 had been increased to \$4,000.00 because it had not been funded last year.

Chief Connelly discussed the request for \$6,000.00 for a new copy machine at the fire station. He noted that the current machine was six to seven years old and was in constant need of repairs. The department could get a better copier for about \$17.00 more per month than currently being paid for maintenance on the existing machine. He added that the new machine would become the main facsimile and printer for the computers in the building. Mayor Connors suggested that the department should look at machines with scanning capabilities as well. PFC President Storms offered a suggestion that the City Administrator should be given the responsibility for all City copy machines, thereby serving as the central contact person for leases, contracts, and maintenance issues.

The request for \$975,000.00 for a new aerial truck was discussed at length. Chief Connelly provided information to the Council on the options available for the replacement truck, also explaining the difference between the "straight stick" and platform truck options. He noted that the platform model had several advantages over the "stick", including being able to hold more people, transport more equipment, and generally being safer for personnel. He acknowledged that it was a significant purchase, but added that it was a one-time purchase that would only be made every 20 to 25 years. Chief Connelly noted that squad cars for the police department were replaced on a regular basis and that those costs roughly equaled fire truck replacement costs over time, as fire trucks were replaced much less frequently. The current ladder truck was over 20 years old and lacked current safety equipment and devices. As a pre-1991 truck,

Chief Connelly estimated that it would not be worth \$100,000.00 due to the lack of safety equipment. He stated that the cost of replacement would not decrease over time, and that it would likely cost the City more in the long run to wait on replacement because borrowing rates would probably not be more favorable either. He asked the Council to immediately begin setting aside funds for the replacement, in the event that the borrowing plan was not approved.

Alderman Krohn noted that funds had previously been set aside; however, they had been used for the purchase of an ambulance. She stressed that funds should be set aside and not touched for other equipment and purchases. Alderman Krause asked if there would be any market for the existing truck. Chief Connelly thought it might be possible to get \$100,000.00 for the truck, but noted that the top purchasing company had indicated it would not give the City that much. It would be advertised in trade magazines to see if another community might have an interest in purchasing the truck. Administrator Jordan noted that the City simply didn't have the money available in the current economic climate to be setting aside large amounts for large purchases without having a significant impact on taxes. As a result, the only practical solution available to municipalities was to borrow to cover these expenses. Alderman Hartz noted that the City was paying roughly \$1 million each year in debt service payments, suggesting that it could be using that money to set aside for equipment replacement funds. He reiterated that it was important to have a long-term equipment replacement schedule so the Council would be able to consider and plan for future replacements well in advance.

Mayor Connors distributed information about the costs of aerial platform trucks that had been purchased in other municipalities with bids ranging from \$700,000.00 to \$870,000.00, suggesting that it might be possible to obtain a more favorable price than the \$975,000.00 estimate. Chief Engineer Zwiebel stated that pricing was dependent upon the options available on the vehicle. PFC President Storms added that the department was waiting to get an idea of how much funding would be made available for the new truck before making any determination on specifications. He also noted that the commission would be purchasing whatever was necessary for the safety of the community with the funds available, and would not be looking at top-of-the-line products. Mayor Connors expressed some concern about buying a demo model, since the department would basically be losing a year of service on the vehicle. He suggested that it might be more cost effective to consider a 2011 model. Alderman Krohn asked how many fires in the City had required ladder rescues over the years. Chief Connelly responded that he was not certain of a specific number. PFC President Storms added that it was important that Lake Geneva not become an example of the city that is unable to perform such rescue operations in the event that such a situation would arise. Alderman Krause asked about the cost difference between the two options of "stick" and platform. It was noted that the platform would cost approximately \$100,000.00 more than the other option.

Chief Connelly also provided an overview of the \$70,000.00 request for the Pro-Phoenix system. He stated that there were several ways the program could benefit the department, including having the ability to share information with the police department about building structural layouts, occupancy, potential fire flow patterns, and hazardous materials storage data. Although the system was not a necessity, it would be expected to reduce paperwork and help the department in addressing planning and safety issues in the future. Chief Rasmussen noted that the police department had experienced very positive results with its Phoenix system, adding that the program have even more capabilities that they had not yet begun to explore. PFC President Storms stated that the addition of a Pro-Phoenix system for the fire department would allow fire inspectors to perform their jobs more efficiently by reducing paperwork and eliminating double reporting. Alderman Hartz asked if this would allow for reduced personnel. PFC President Storms responded that it would eliminate the need to add any additional personnel by allowing current inspectors to complete their work more efficiently and within their limited hours. Mayor Connors asked if Lifequest billing would be compatible with the Pro-Phoenix system. It was reported that it would not be compatible with the EMS billing portion. Alderman Hartz asked if this system would connect with the new system for municipal court. Chief Rasmussen responded that the court was changing to the TiPss software program, which would not interface with Pro-Phoenix without the program being rewritten.

Kehoe/Tolar motion to forward the list of capital requests from the fire department to Council as presented, and to direct the fire department to determine firm numbers on the items.

Alderman Hartz stressed that he would like to see replacement schedules for protective gear, vehicles, and other types of equipment. Administrator Jordan responded that he would put together a citywide spreadsheet for equipment replacements. Alderman Krause stated that he would like to see replacement requirements through the year 2022,

when the bond would be retired. He added that he felt the Council should first listen to the departments present their requested items and make a decision on borrowing before making any recommendation on specific requests. Mayor Connors requested that the Council be provided with more information on service and maintenance costs related to the Pro-Phoenix system and other possible options for the aerial truck.

Hartz/Krause motion to amend to direct that the operating budget component be added to the requested items. Unanimously carried. Alderman Hartz noted that this would provide the Council with information on how these requests would drive operating budgets.

PFC President Storms expressed concern about the ability to get firm numbers for the truck without going through the bid process. He stated that quotes could be obtained; however, there would be time constraints on the quote pricing. The commission would need some guidance from Council on the amount that it could expect to receive for the vehicle.

The motion, as amended, carried unanimously.

Mayor Connors announced a brief recess at 10:08am. Aldermen Fesenmaier and Krause were excused and exited the meeting during the recess.

The Council reconvened at 10:16am.

Emergency Government

Administrator Jordan reported that staff had met with a representative from Federal Signal regarding the storm sirens that needed to be narrow-banded. He noted that the City would need three sirens, to be located in Edgewood Hills, the Geneva Square area, and near Badger High School. The cost, including three new sirens and narrow-banding work on the remaining four sirens, would total approximately \$99,000.00. It was noted that these sirens were significantly advanced in age and needed to be replaced to avoid the danger of them failing. Chief Rasmussen added that upgrading to two-way would allow dispatch to monitor the sirens on a constant daily basis to ensure they were fully operational. Alderman Tolar asked if grant funding would be available to defray some of the expense. Administrator Jordan responded that there might have been funding available in the short term after 9/11, but that those funds were no longer available.

Chief Rasmussen addressed the request for funding of an Emergency Operations Center (EOC), which had been set at \$25,000.00. He stated that while the Council would still need to provide direction on the possible site for the center, he would like to have funds available to be used when a final site was selected. Alderman Mott asked if the requested funding would be sufficient to cover the expenses for any of the potential sites being considered for the EOC. Chief Rasmussen responded that the \$25,000.00 request was recommended as a starting point and should be expected to cover the basic costs for getting the center operational. He noted that it was unlikely that anything would happen on the EOC during 2011. This would provide a sinking fund so the City could eventually move forward on the project.

Chief Rasmussen noted that the capital request included \$4,000.00 for a laptop computer for Captain Peters to use for his emergency government field work and training. Mayor Connors asked if it would be possible for him to use the same laptop for his responsibilities in emergency government and the fire department. Chief Rasmussen doubted that such an arrangement would be feasible. In response to a question from Alderman Marsala, it was noted that the new laptop would be compatible with the Pro-Phoenix system. The capital request also included \$3,000.00 for office furniture for emergency government. Chief Rasmussen stated that Captain Peters was presently using fire department office equipment, adding that he should be given his own equipment and working space if the City was truly going to divide the responsibilities and make emergency government its own entity. Alderman Marsala asked if office equipment expenses weren't figured into the EOC costs. Chief Rasmussen responded that the ultimate location would determine whether enough funding was available in the \$25,000.00 EOC item to cover office furnishings.

The Council then engaged in discussion on the possibility of utilizing the WE Energies building for the EOC. Mayor Connors noted that another party had expressed an interest in purchasing the building. DPW Winkler stated that the EOC would need a dispatch room, meeting area, restroom, and possibly a place to set up cots in the event of an extended emergency situation. Alderman Marsala asked how other communities were addressing the need for emergency operations centers. Chief Rasmussen responded that Lake Geneva was really taking the lead on the issue,

as the only jurisdiction that had made further progress with its EOC was Walworth County. Mayor Connors suggested that the City should consider the possibility of sharing an emergency operations center with neighboring jurisdictions and dividing the costs among the parties involved. Alderman Kehoe stated that she felt the WE Energies site would be a good location for the EOC, given its proximity to the highways and other jurisdictions.

Police Department

Chief Rasmussen discussed the various capital items being requested for the police department. Among the most crucial items were the Dictaphone for the 9-1-1 system (\$20,500.00), radio replacements (\$100,000.00), and repeater at the Host tower (\$14,000.00). He noted that the Dictaphone records all radio and telephone traffic into the police department and was useful to dispatchers because it allowed for immediate repetition of communications to pick up any pertinent information that might have been missed. The Dictaphone also provided records that were pulled for court for various cases. As a liability issue, the City could not afford to wait until the equipment breaks before replacing it. Chief Rasmussen stated that the repeater in need of replacement was the main channel repeater for the department. Although a second channel was available to be used in the event the main channel failed, it was deemed a necessity to have two channels to handle the amount of radio traffic – particularly during the summer months.

The police department capital list also included a request for \$9,000.00 for the second component of a two-year system of squad car camera installations. Chief Rasmussen noted that the wireless system had already been installed in the basement of City Hall and the video from the cars would automatically be downloaded and logged into the Phoenix system when the vehicles were pulled into the garage. This item would provide for the installation of video cameras in all squad vehicles. He added that the system would also allow dispatch to remotely pull up and view officers' cameras for monitoring purposes.

Alderman Kehoe was excused and left the meeting at 10:54am.

Chief Rasmussen reported that the department was also requesting \$10,000.00 for a taser system. This cost would include the purchase of six X26E dart-style tasers and officer training for the equipment. Alderman Krohn asked if this would have any effect on the City's liability insurance rates. Chief Rasmussen stated that it would not.

He then discussed the narrow band radio replacement item. He noted that the previously-discussed repeater had been included in the \$100,000.00 request for narrow band radios, so the cost of radio replacements could be reduced by \$14,000.00 if the repeater was approved separately. He stated that the City had applied for grants to cover some of these expenses and, although the department was eligible for the funding, there was no guarantee that any would be received. Chief Rasmussen stressed that the department would prefer not narrow-banding the radios; however, the City had no option but to comply with the federal mandate.

In addressing the \$7,500.00 per year request for computers, Chief Rasmussen noted that the department no longer had any money available in its operating budget for computer replacements. Given the fact that the department had 52 computers and was largely computer-driven, it was important to have funding set aside to cover any potential replacements that might be needed during the 2011-2013 period. He added that computer replacements would ideally be an operating expense; however, that could not be done in the 2011 budget with the zero increase. An \$8,000.00 item had also been requested for an offsite computer backup system at the fire station. Server data from the police department would be transmitted via microwaves to the offsite location and automatically backed-up. This would also open the door for the future connectivity of City buildings.

Chief Rasmussen noted that the department had also requested \$7,000.00 for a portable light tower, which he believed to be a necessity as a means of increasing nighttime visibility at accident and crime scenes, as well as for special events such as Venetian Fest. Alderman Marsala asked how many times this piece of equipment would have been used in the past year. Chief Rasmussen estimated that it could have been used twenty times or more. Alderman Mott noted that Administrator Jordan had listed this item as discretionary in his ranking of the capital requests and asked for his thoughts on the light tower. Administrator Jordan responded that he had heard comments from the Council about this item, so he opted to list it as discretionary so Council could review and make its own determination. DPW Winkler noted that this equipment could also be used to assist Utility personnel during emergency main breaks. He stated that the Utility might be amenable to sharing costs for the light tower if there was shared use of the equipment. The light tower could also be stored at the Utility Commission building.

Chief Rasmussen also noted a request for office furniture, which would cover chairs, desks, carpeting and floor coverings, and other office items that needed to be replaced for general wear and tear. These items were requested as capital, since there was no funding available in the operating budget to cover these expenses.

Municipal Court

The court had requested \$22,025.00 in capital funds for TiPss software. Mayor Connors noted that the court was currently operating with an outdated, DOS-based system. Administrator Jordan stated that he had spoken to Municipal Court Clerk Crisman about the TiPss system, and staff had investigated the possibility of working together with Pro-Phoenix to interface the systems. He noted that there would be significant costs associated with creating a program to get TiPss to interface with Pro-Phoenix. Alderman Hartz asked if the new system could result in personnel savings. Administrator Jordan responded that the tracking aspect of the new system would be more efficient. It would not, however, have a significant impact on personnel hours until the TiPss system could become interfaced with Pro-Phoenix, since the information would still have to be inputted into the system. Once interfaced, he estimated that the City could reduce one of the positions in the court to half-time. Mayor Connors asked if new computers would need to be purchased to run the new software. Administrator Jordan responded that he believed the current computers would support the TiPss software; however, he would verify this with Jeff Miskie.

City Hall

Administrator Jordan reported that the capital requests for City Hall were primarily geared toward getting the Council chambers electronically updated, adding that none of these items was particularly critical at this juncture. Among the proposed updates were the replacement of microphones at the podiums, replacement of the hard drive, and new computers. Alderman Krohn suggested replacing the chairs used by the Council. Mayor Connors stated that he would like to see the addition of a new computer to replace the existing laptop computer in chambers. Administrator Jordan stated that he would get a cost figure and include that on the capital projects list before it goes to Council for approval.

Library

The capital requests from the Library included: \$13,200.00 for interior lighting; \$7,013.00 for window coverings; \$18,600.00 for carpeting; and \$12,075.00 for the phone system. Mayor Connors noted that the interior lighting would be converted to energy-efficient lighting and asked if the cost figure reflected any rebates. He also suggested that motion sensors be installed for all lights at City buildings to save energy. On the subject of the window coverings, Administrator Jordan stated that Library Director Peterson had wanted to convey that these items were in need of replacement, but did not need to be done immediately if the Council preferred to wait.

Public Works

DPW Winkler stated that each department had submitted a three-year program for capital improvements, which had been pared down to the most important items for the departments. These lists had then been prioritized by Administrator Jordan. DPW Winkler noted that the department handles a multitude of responsibilities and having the proper functioning equipment was vital to performing those services. Approximately 71 percent of the capital program from the department was dedicated to street maintenance. He also noted that the department has a significant amount of equipment, including 62 pieces of capital equipment and 23 vehicles.

Alderman Mott raised several questions about the items included in the public works capital requests. Street Superintendent Carstensen stated that the funding for storm manhole replacements would likely cover 5 or 6 per year. These curbside storm drains were in need of replacement due to the fact that many of them were collapsing and settling. DPW Winkler addressed the questions regarding the funding for the street program. He noted that of the streets under the purview of the City's maintenance, he figured roughly 8 to 10 percent of those roadways were rated as being in poor condition or worse. He added that these funds would go toward maintenance on neighborhood area streets not eligible for TIF district funding. With respect to the \$15,000.00 annual request for tree replacements, DPW Winkler noted that this amount was fairly close to what had been budgeted each year in the past. The department tried to replace every tree that was taken down, which was also part of the requirements to maintain Tree City USA status.

Mayor Connors questioned the \$65,000.00 item for parking lot paving at the Street Department facility. Superintendent Carstensen stressed that the pavement on salt shed portion needed immediate attention, which would likely cost \$15,000.00 to \$20,000.00. Mayor Connors asked if it would be possible to peel up or sod over some of the sections of the lot to avoid repaving areas that might not be needed. That would be a possibility; however,

Superintendent Carstensen noted that much of the area in question was currently being used for storage of snow removed from City streets.

Alderman Mott asked about the \$5,000.00 for retrofitting at the Street Department building. DPW Winkler stated that this would include the elimination of an existing non-efficient door and windows and replacement with a new energy-efficient window. Alderman Mott also asked about the \$15,000.00 for a park mower. Superintendent Carstensen stated that this would replace the smaller unit used to mow the medians at Edwards Boulevard and Park Row, areas around the water towers, and some of the smaller park areas. Alderman Mott questioned the \$25,000.00 request for Willow Road. DPW Winkler noted that Willow Road runs along the southern boundary of the Hummel property. The Town of Linn had completed its portion of work on the road; this earmark would provide the City with the funding to complete its section. Mayor Connors stated that preliminary conversations with the Town had centered on the possibility of the City turning over its portion of Willow Road in exchange for Wilmot. It had been later decided not to pursue that option, as the City desired to maintain control over the access points to the property.

Alderman Mott then asked about the brush chipper, which had been listed at \$45,000.00 for 2013. Superintendent Carstensen stated that the new chipper would replace the older of the City's two chippers, which had been in service since 1991. Eventually, both chippers would need to be replaced. Alderman Krohn asked how often chippers needed to be replaced. It was noted that they were generally replaced every 15 to 20 years. Mayor Connors asked about the possibility of entering into a shared services arrangement with other jurisdictions for the chipper. Superintendent Carstensen responded that such an arrangement was probably not feasible, since it would be difficult to avoid issues with prioritizing use following storm cleanup. He also noted that other communities did not have a regular brush collection program like Lake Geneva.

Superintendent Carstensen addressed the various truck replacements included within the capital program. He stated that he would like to have a second truck with a wing plow, which would allow the department personnel to have the City's main roadways cleared more quickly. It was proposed to cover the old 23 truck to a chipper truck and to eliminate one 1-ton truck from the fleet. Mayor Connors expressed support for the new trucks, adding that he would like to see the requirements of the trucks specified generically so that several competitive bids could be obtained. He also stated that he would like to see the City consider having a telemetry unit included on the salt/sand trucks to control the amount of product distributed.

The Council also discussed the 16-foot mower for the mowing of the City's portion of the Hillmoor land. DPW Winkler noted that it would be possible to get a pull-behind unit for the tractor for roughly \$20,000.00. Alderman Hartz inquired about other possible sites where this equipment could be used. It was noted that the mower could be used to mow the City property along North Edwards Boulevard and at Four Seasons.

Connectivity

Administrator Jordan stated that he had discussed the maps and proposals with Jeff Miskie. The capital funding would provide for connectivity between all City buildings, including digital video link. Chief Rasmussen noted that this would allow for cameras at the skate park, Riviera, and other areas around the City for monitoring purposes. The main observation point would be at the Police Department. Alderman Hartz expressed some concern over installing cameras to monitor areas around the City for vandalism and other criminal activity. He wondered if this might be overkill for a community of this size. DPW Winkler noted that this type of monitoring was being done in many other communities as well. He also stated that the large volume of tourist traffic really made the size of the City of Lake Geneva larger than the permanent population of 7,500.

Adjournment

Hartz/Marsala motion to adjourn at 12:41pm. Unanimously carried.

/s/ Jeremy A. Reale, City Clerk

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