City Hall
eva Street
eva, WI 53147
2) 248-3673

SPECIAL CITY COUNCIL MEETING

MONDAY, NOVEMBER 22, 2010 – 5:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Connors calls the meeting to order
2. Roll Call
3. Public Hearing on the 2011 Operating and Capital Budget for the City of Lake Geneva
4. Adjournment

11/19/2010 1:45 PM

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

CC:
Mayor & Council
Administrator, Attorney, Treasurer, Department Heads, Media

Lake Geneva City Hall
626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, NOVEMBER 22, 2010 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order
2. Roll Call
3. Approve Finance, License and Regulation Committee minutes of November 8, 2010 as distributed.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
5. **RESOLUTIONS**
   - A. **Resolution 10-R62, a resolution adopting a revised Schedule of Fees, effective January 1, 2011** (*tabled 10/25/10*)
   - B. **Resolution 10-R66, a resolution establishing the 2011 West End Pier, Lagoon Slip, and Buoy Rates** (*referred by Piers, Harbors & Lakefront 10/28/10*)
   - C. **Resolution 10-R67, a resolution determining stalls to be designated as "Compact Car Only" parking**
   - D. **Resolution 10-R68, a final resolution declaring intent to exercise special assessments powers under Section 66.0703, Wisconsin Statutes, for improvements in the City of Lake Geneva related to the proposed Conant Street reconstruction project**
   - E. **Resolution 10-R69, a resolution authorizing the extension of the Ad Hoc Committee on Policy and Procedure**
   - F. **Resolution 10-R70, a resolution designating the public depositories for the City of Lake Geneva**
   - G. **Resolution 10-R71, a resolution approving and adopting the 2011 operating and capital budgets for the City of Lake Geneva**
   - H. **Resolution 10-R72, a resolution approving the 2010 tax levy for the City of Lake Geneva**
6. **ORDINANCES**
   - A. **First Reading of Ordinance 10-14, amending Chapter 74 Traffic and Vehicles of the Lake Geneva Municipal Code, Parking Meters**
7. **LICENSES & PERMITS**
   - A. Renewal of Taxi Cab Driver License for Wayne R. Sertzel
   - B. Original Operator applications for Karlene Sullivan and Anna Beckum
   - C. Park Board Application from Pamela B. Thomas, representing Walco Composite Squadron Civil Air Patrol, for wreath laying ceremony at Veterans Memorial in Library Park on December 11, 2010, from 10:30am to 12:00pm (*referred by Board of Park Commissioners with recommendation for approval 11/3/10*)

D. Park Board Application from Carol Smith, representing the Geneva Lake Art Association, for 31st Annual "Art in the Park" Event at Flat Iron Park beginning August 12, 2011 at 6:00pm and ending August 14, 2011 at 6:00pm (*referred by Board of Park Commissioners with recommendation for approval 10/6/10*)

E. Park Board Application from Pat Schroeder, representing Lake Geneva Sports, for Lake Geneva marathon road races at Library Park on May 7, 2011, from 5:00am to 3:00pm, including staff recommendations (*referred by Board of Park Commissioners with recommendation for approval 10/6/10*)

F. Park Board Application from Carrie Swatek, representing Lake Geneva Hope Walk, for Lake Geneva Hope Walk at Library Park on September 24, 2011, from 6:30am to 2:00pm (*referred by Board of Park Commissioners with recommendation for approval 11/3/10*)

G. Park Board Application from Cristen Marzula, representing Universal Cheerleaders Association, for cheerleading staff training at Seminary Park on June 1-4, 2011, from 8:00am to 8:00pm (*referred by Board of Park Commissioners with recommendation for approval 11/3/10*)

8. Discussion/Recommendation on proposals for Main Street Tunnel repairs

9. Discussion/Recommendation on purchase and installation of flashing stop sign at Sheridan Springs Road and Edwards Boulevard (*referred by Public Works 11/12/10*)

10. Discussion/Recommendation on the replacement of sidewalk along Baker Street at Seminary Park with TIF funding (*referred by Public Works 11/12/10*)

11. Discussion/Recommendation on possible amendment to Chapter 70 Taxation of the Lake Geneva Municipal Code, to provide for monthly collection of Room Tax returns (*continued 11/8/10*)

12. Presentation of Accounts – Alderman Krause

A. Purchase Orders

B. Treasurer's Report

C. Prepaid Bills in the amount of $2,442.20

D. Regular Bills in the amount of $666,640.79

13. Adjournment

This is a meeting of the Finance/License & Regulation Committee.
No official Council action will be taken, however a quorum of the Council may be present

11/18/10 9:30PM

cc: Committee Members: Alderman Krause, Hartz, Fesenmaier, Krohn, Marsala
Mayor & remaining Council, Administrator, City Clerk, Department Heads, Attorney, Treasurer

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, NOVEMBER 8, 2010 - 6:00PM
COUNCIL CHAMBERS, CITY HALL

Chairman Krause called the meeting to order at 6:00pm.

Roll Call. Present: Aldermen Krohn, Hartz, Marsala, Fesenmaier and Krause. Also Present: Administrator Jordan, Comptroller Pollitt and Clerk Reale.

Marsala/Krohn motion to approve Finance, License and Regulation Committee minutes of October 25, 2010 as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Pete Peterson, 1601 Evergreen Lane, addressed the Committee with respect to the issue of snow removal in The Manor area, requesting that residents of that area not be cited for failure to clear the sidewalks. He noted that a number of properties in that particular area are only occupied on a seasonal basis. The sidewalks in The Manor are not continuous and there is very little foot traffic in the neighborhood, as there would be no reason for non-resident pedestrians to be walking through the area. Mr. Peterson also stated that snow plows would sometimes bury sidewalks under as much as three or four feet of snow in the neighborhood. In light of these facts, he appealed to the Committee to consider a waiver of any fines that had been levied against residents of the area in question.

RESOLUTIONS

Resolution 10-R62, a resolution adopting a revised schedule of fees, effective January 1, 2011
Hartz/Marsala motion to remove from the table. Unanimously carried.

Chairman Krause stated that he had met with staff to review the fee recommendations, suggesting that the committee review and discuss the proposed fee schedule on a line-by-line basis. It was noted that most of the alcohol licensing fees were already at the maximum level allowable under state statute; however, the committee recommended increasing fees for operator licenses and change of agent applications. An increase in the general business license fee to $25.00 had also been recommended. Chairman Krause noted the importance of setting fee rates at levels that would adequately cover any administrative costs incurred by the City in the processing of these licenses. Staff had additionally recommended creating late fees for dog and cat licenses, with the committee suggesting that cat license fees should be raised to the same level as those for dogs. Alderman Krohn suggested raising the bowling alley license fee, which was currently set at $20.00 per lane. Alderman Fesenmaier asked if staff had researched any comparable fees for bowling alleys in other municipalities. Clerk Reale responded that the City's current license fee was equal to that of the City of Burlington, which was the only local comparable license for bowling alleys. The consensus of the committee was to maintain the bowling alley license fee at $20.00 per lane.

There was lengthy discussion on the subject of carriage licenses. Chairman Krause noted that the City did not charge any rent or other fee for the space in front of the Riviera occupied by these companies, adding that he believed the City needed to investigate the possibility of developing some type of lease agreement for this. Alderman Hartz stated that he understood the need to address this fee as a means to recovering some of the costs incurred by the City from the carriage operations. Specifically, he noted that markings from the horse traffic were already becoming visible in the downtown roadway pavement. It had been discussed that the annual license fee could be increased to cover some of these costs; however, Chairman Krause expressed a preference for addressing those issues in a separate lease agreement. Alderman Hartz added that some type of lease arrangement would make sense, as the City did not permit other commercial enterprises to use the streets to conduct their business. Alderman Marsala suggested that the costs for any damage to the roadways should be absorbed by rental fees, rather than being reflected in the annual license fee. Alderman Fesenmaier noted that taxi cab companies were required to hold a company license and pay fees for each additional vehicle, adding that the same principle should apply to carriage companies. Chairman Krause suggested the addition of an operator license for carriage operators, subject to the same application and police background checks as taxi operators. Following discussion, the consensus of the committee was to assess an annual fee of $50.00 per carriage company to cover the first carriage, with a $25.00 fee for each additional carriage.

Chairman Krause also reported that there had been a lengthy discussion at the staff level regarding the license fee for mobile home parks. Currently, the City had only one such licensee, which was a seasonal park. He stated that staff would be investigating questions about the assessed value of the property and the method in which tax payments and other payments to the City were structured for this licensee. With respect to the annual license fee, the committee recommended an increase to $100.00, which would cover the entire park.

Park permit fees were also discussed by the committee. Alderman Fesenmaier suggested that the fee schedule should contain a provision for the nonrefundable application fee, which was currently set at $20.00. The committee recommended including this fee on the schedule and raising it to $25.00 per application. Chairman Krause noted that he had some concerns about the category of fees for groups of 150 or more, suggesting that this should possibly be limited. He also expressed concerns about for-profit enterprises from outside of the City using City residents to submit applications and obtain resident rates for park events. The consensus of the committee was to refer this section of the fee schedule to the Board of Park Commissioners for further review and recommendation.

The committee then discussed the parking sticker fees, focusing in particular upon the recommendation that the parking stickers for Walworth County residents should be made available to individuals residing outside of the county. Chairman Krause cautioned that the City needed to carefully consider the impact of opening this category to additional individuals. Comptroller Pollitt stated that the City personnel who were responsible for dealing with parking customers had made the suggestion that this provision be added to the schedule. The sense of the committee was that revenues would be adversely impacted by spreading these rates across a larger pool of potential applicants. As such, it was recommended that the language limiting these stickers to Walworth County residents be maintained, with rates established at $80.00 for two years and $40.00 for one year. The committee further recommended maintaining parking lot permit rates at $200.00 per year.

Resolution 10-R62 was continued to the next Committee meeting for further discussion.

LICENSES & PERMITS

Hartz/Marsala motion to forward to Council with recommendation for approval of Original Massage Establishment application for Alternative Health Associates, Ltd., 105 Townline Road, Lake Geneva. Unanimously carried.

Marsala/Krohn motion to forward to Council with recommendation for approval of original Operator Licenses for the following applicants: Nicole Ostrander and Timothy Mueller. Unanimously carried.

Discussion/Recommendation on CD and CDARS reinvestment and renewal

Comptroller Pollitt presented the Committee with a listing of CD and CDARS investments for the City. Set to mature were the Community Bank of Delavan Regular CD in the amount of $304,923.23 and the CDARS in the amount of $600,000.00. It was recommended that the Committee authorize the renewal of the CD for a three-month term at 0.30 percent and the CDARS for a six-month term at 0.40 percent.

Hartz/Marsala motion to forward to Council with recommendation for approval of renewing Community Bank CD in the amount of $304,923.23 for a term of three months at 0.30 percent and CDARS in the amount of $600,000.00 for a term of six months at 0.40 percent. Unanimously carried.

Discussion/Recommendation on proposals for Refuse and Recycling Collection

Administrator Jordan reported that three bids had been received, with John's Disposal Service providing the lowest bid for the amount of $11.90 per unit collected. He noted that John's had also included a provision for a per-unit reduction of $0.25 in the event that the City approved a five-year contract for these services. Rates for the second through fifth years would be negotiated, with any increases limited to the Consumer Price Index (CPI). Administrator Jordan recommended approval of a five-year contract, based upon the favorable bid amount and the City's excellent ongoing relationship with the contractor.

Marsala/Hartz motion to forward to Council with recommendation for approval of a five-year agreement with John's Disposal Service at a rate of $11.65 per unit, subject to CPI adjustments for the second through fifth years of the agreement. Unanimously carried.

Discussion/Recommendation on proposal for Long-Term Parking Study Survey
Marsala/Krohn motion to forward the proposal for long-term parking study survey and the renewal of snow removal contract to Council without recommendation. Unanimously carried.

Discussion/Recommendation on renewal of Snow Removal Contract
Forwarded to Council without recommendation by previous motion.

Discussion/Recommendation on possible amendment to Chapter 70 Taxation of the Lake Geneva Municipal Code, to provide for monthly collection of Room Tax returns
Chairman Krause reported that this item had been brought forward to the Committee for discussion and feedback. He noted that the City had been experiencing some issues with the collection of room tax returns and changing to monthly collection was being investigated as a possible solution to some of these issues. Administrator Jordan would be surveying other municipalities to determine how room taxes are collected and the level of satisfaction with a monthly collection system. He would report the results of this survey to the committee. This item was continued to the next regular committee meeting for further discussion.

Presentation of Accounts, Alderman Krause.
Purchase Orders. None.

Hartz/Marsala motion to recommend approval of Prepaid Bills in the amount of $5,474.50. Unanimously Carried.

Marsala/Krohn motion to recommend approval of Regular Bills in the amount of $179,489.71. In discussing the bill from Crispell-Snyder Engineering, Alderman Hartz asked if the City was still within budget on the Edwards Boulevard frontage road connection project. Administrator Jordan confirmed that the project was still within budget. Unanimously Carried.

Adjournment
Hartz/Marsala motion to adjourn at 7:07pm. Unanimously Carried.

_____
/s/ Jeremy A. Reale, City Clerk

Lake Geneva City Hall
626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673

REGULAR CITY COUNCIL MEETING

MONDAY, NOVEMBER 22, 2010 – 7:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Connors calls the meeting to order

2. Pledge of Allegiance

3. Roll Call

4. Awards, Presentations, and Proclamations

5. Re-consider business from previous meeting

6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

7. Acknowledgement of Correspondence

8. Approve Regular City Council Meeting minutes of November 8, 2010, as published and distributed

9. Discussion/Action on removal of current City Assessor at pleasure, pursuant to Wis. Stats. 17.12 (1) (c) (*reconsidered 11/8/10*)

10. Discussion/Action on diagonal parking along Townline Road adjacent to Veterans Park (*tabled 10/25/10*)

11. **Finance, License and Regulation Committee Recommendations – Alderman Krause**

    A. **RESOLUTIONS**

    1) **Resolution 10-R62, a resolution adopting a revised Schedule of Fees, effective January 1, 2011** (*tabled 10/25/10*)

    2) **Resolution 10-R66, a resolution establishing the 2011 West End Pier, Lagoon Slip, and Buoy Rates** (*referred by Piers, Harbors & Lakefront 10/28/10*)

    3) **Resolution 10-R67, a resolution determining stalls to be designated as "Compact Car Only" parking**

    4) **Resolution 10-R68, a final resolution declaring intent to exercise special assessments powers under Section 66.0703, Wisconsin Statutes, for improvements in the City of Lake Geneva related to the proposed Conant Street reconstruction project**

    5) **Resolution 10-R69, a resolution authorizing the extension of the Ad Hoc Committee on Policy and Procedure**

6) **<u>Resolution 10-R70</u>, a resolution designating the public depositories for the City of Lake Geneva**

7) **<u>Resolution 10-R71</u>, a resolution approving and adopting the 2011 operating and capital budgets for the City of Lake Geneva**

8) **<u>Resolution 10-R72</u>, a resolution approving the 2010 tax levy for the City of Lake Geneva**

B. ORDINANCES

1) **First Reading of <u>Ordinance 10-14</u>, amending Chapter 74 Traffic and Vehicles of the Lake Geneva Municipal Code, Parking Meters**

C. LICENSES & PERMITS

1) Renewal of Taxi Cab Driver License for Wayne R. Sertzel

2) Original Operator applications for Karlene Sullivan and Anna Beckum

3) Park Board Application from Pamela B. Thomas, representing Walco Composite Squadron Civil Air Patrol, for wreath laying ceremony at Veterans Memorial in Library Park on December 11, 2010, from 10:30am to 12:00pm (*referred by Board of Park Commissioners with recommendation for approval 11/3/10*)

4) Park Board Application from Carol Smith, representing the Geneva Lake Art Association, for 31st Annual "Art in the Park" Event at Flat Iron Park beginning August 12, 2011 at 6:00pm and ending August 14, 2011 at 6:00pm (*referred by Board of Park Commissioners with recommendation for approval 10/6/10*)

5) Park Board Application from Pat Schroeder, representing Lake Geneva Sports, for Lake Geneva marathon road races at Library Park on May 7, 2011, from 5:00am to 3:00pm, including staff recommendations (*referred by Board of Park Commissioners with recommendation for approval 10/6/10*)

6) Park Board Application from Carrie Swatek, representing Lake Geneva Hope Walk, for Lake Geneva Hope Walk at Library Park on September 24, 2011, from 6:30am to 2:00pm (*referred by Board of Park Commissioners with recommendation for approval 11/3/10*)

7) Park Board Application from Cristen Marzula, representing Universal Cheerleaders Association, for cheerleading staff training at Seminary Park on June 1-4, 2011, from 8:00am to 8:00pm (*referred by Board of Park Commissioners with recommendation for approval 11/3/10*)

D. Discussion/Action on proposal for Long-Term Parking Study Survey (*forwarded from FLR without recommendation; continued by Council 11/8/10*)

E. Discussion/Action on proposals for Main Street Tunnel repairs

F. Discussion/Action on purchase and installation of flashing stop sign at Sheridan Springs Road and Edwards Boulevard (*referred by Public Works 11/12/10*)

G. Discussion/Action on the replacement of sidewalk along Baker Street at Seminary Park with TIF funding (*referred by Public Works 11/12/10*)

H. Discussion/Possible Action to direct staff to prepare an ordinance amending Chapter 70 Taxation of the Lake Geneva Municipal Code, to provide for monthly collection of Room Tax returns

12. **Plan Commission Recommendations – Alderman Hartz**

A. **<u>Conditional Use Resolution 10-R73</u>, a resolution filed by Bob Rizzo and Therese Lefty to construct a second garage at 1126 Grant Street, Lake Geneva, WI 53147, Tax Key Number ZWH 00011A1, including staff recommendations**

B. **<u>Conditional Use Resolution 10-R74</u>, a resolution filed by Rose Mennella for outdoor display and light industrial use incidental to indoor sales to allow for an artisan bakery and cheese production at 433 Broad Street, Lake Geneva, WI 53147, Tax Key Number ZOP 00114, including staff recommendations**

C. **<u>Conditional Use Resolution 10-R75</u>, a resolution filed by Tom Hartz for light industrial use incidental to indoor sales to allow for an artisan bakery at 525 Broad Street, Lake Geneva, WI 53147, Tax Key Number ZOP 00033A, including staff recommendations**

D. Discussion/Action on Pre-Annexation Agreement filed by Leo and Madeline Potter for land located in the Town of Bloomfield

E. Discussion/Action on whether the Chamber of Commerce should be allowed to expand at its present location at 201 Wrigley Drive (Flat Iron Park)

13. **Discussion/Action relating to the building located at 323 Broad Street (Traver Hotel)** (*continued 11/8/10*)

14. **Presentation of Accounts – Alderman Krause**

A. Purchase Orders

B. Treasurer's Report

C. Prepaid Bills in the amount of $2,442.20

D. Regular Bills in the amount of $666,640.79

15. **Mayoral Appointments – Mayor Connors**

A. Appointment of Accurate Appraisal LLC as City Assessor, with appropriate agent designated

16. **Closed Session**
Motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Grace Lininger); and pursuant to Wis. Stat. 19.85 (1)(e) for competitive bargaining reasons for the union negotiations update (Administrator Jordan)

17. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session

18. Adjournment

11/18/10 6:30 PM

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

CC: Mayor & Council
Administrator, Attorney, Treasurer, Department Heads, Media

REGULAR CITY COUNCIL MEETING
MONDAY, NOVEMBER 8, 2010 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

Mayor Connors called the meeting to order at 7:14pm.

The Pledge of Allegiance was led by Alderman Krause.

Roll Call. Present: Aldermen Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, Krohn, and Tolar. Also present: Administrator Jordan, City Attorney Draper, and Clerk Reale.

Awards, Presentations, and Proclamations.
Presentation of Mayor's Landscape Awards by Beautification Committee

Grace Eckland, Beautification Committee President, introduced the members of the committee in attendance. The committee members then presented awards to recognize businesses and individuals for landscaping and property enhancements in the City. Among the recipients honored by the committee in the business categories were: the BID District, Sign of the Unicorn, Delaney Street Mercantile, McDonald's, and Grand Geneva. The committee also honored residential award recipients Jeremy and Kelly Kinsey, Cheryl Ryan and George Rakidzich, and Lynn Finnegan.

Re-consider business from previous meeting.
Mott/Marsala motion to reconsider action taken at the regular meeting of October 25, 2010 with respect to the removal of the City Assessor at pleasure pursuant to Wis. Stats. 17.12 (1) (c). Motion carried by vote of 6 to 2, with Aldermen Fesenmaier and Krohn opposed. This item would be reconsidered at the regular meeting of November 22, 2010.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
Terry O'Neill, 954 George Street, addressed the Council to comment on the item regarding parking along Townline Road adjacent to Veterans Park. Mr. O'Neill stated that he believed diagonal parking would be appropriate for the area in question, adding that he hoped the measure would be approved by Council.

Thomas Spellman, 270 Country Club Drive #22, addressed the Council with respect to its consideration of the Traver Hotel property located at 323 Broad Street. He expressed concern over the prospect of razing the building, given the character and historical value of the property. While acknowledging that the building had fallen into some disrepair, Mr. Spellman offered that it still might be able to be rehabilitated for future use. He suggested that the Council defer taking any immediate action on the site and form a committee to investigate the possible options for the property.

Acknowledgement of Correspondence.
Clerk Reale noted that the City had received an item of electronic correspondence from Ken Johnson expressing his support for reinstating diagonal parking on the north side of Townline Road.

Approval of Minutes
Krause/Kehoe motion to approve Regular City Council Meeting minutes of October 25, 2010 and Special City Council Meeting minutes of November 1, 2010, as published and distributed. Unanimously carried.

Acceptance of Petition for Direct Annexation by Unanimous Consent
Marsala/Hartz motion to accept and forward to the Plan Commission a petition for direct annexation by unanimous consent of electors and property owners of territory located in the Town of Linn, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin, pursuant to Wis. Stats. § 66.0217 (2) – (Palicka). Unanimously carried.

Discussion/Action on Parking on Townline Road adjacent to Veterans Park (*tabled 10/25/10*)
Item remained on the table, as no motion to remove was made.

Finance, License and Regulation Committee Recommendations – Alderman Krause

RESOLUTIONS
Resolution 10-R62, a resolution adopting a revised schedule of fees, effective January 1, 2011 *(tabled 10/25/10)*
Alderman Krause reported that the Committee had not yet concluded its review of the proposed fee schedule and would be continuing discussions at the next regular meeting.

Item remained on the table, as no motion to remove was made.

LICENSES & PERMITS
Original Massage Establishment application for Alternative Health Associates, Ltd., 105 Townline Road, Lake Geneva
Krause/Marsala motion to approve. Unanimously carried.

Original Operator Licenses for Nicole Ostrander and Timothy Mueller
Krause/Marsala motion to approve. Unanimously carried.

Discussion/Action on CD and CDARS reinvestment and renewal
Alderman Krause reported that the committee had recommended renewing the CD and CDARS investments through Community Bank that were set to mature in November. He noted that the City would be trying to keep any such investments at relatively short terms until improved interest rates were available.

Krause/Marsala motion to approve renewal of Community Bank regular CD in the amount of $304,923.23 for a term of three months at 0.30 percent and Community Bank CDARS in the amount of $600,000.00 for a term of six months at 0.40 percent.
Roll Call: Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, Krohn, and Tolar voted "yes". Unanimously carried.

Discussion/Action on proposals for Refuse and Recycling Collection
Alderman Krause reported that the committee had recommended approval of a five-year contract with John's Disposal Service for refuse and recycling collection. Three bids had been received, with John's having provided the most favorable rate of $11.90 per unit. An additional reduction in unit cost had been offered to the City, contingent upon approval of a five-year contract. Alderman Hartz noted that the contractor had asked to be able to renegotiate the contract for rate increases tied to the Consumer Price Index (CPI) for the second through fifth years of the agreement.

Krause/Kehoe motion to approve five-year contract with John's Disposal Service at a collection rate of $11.65 per unit, subject to CPI adjustments for the second through fifth years of the contract.
Roll Call: Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, Krohn, and Tolar voted "yes". Unanimously carried.

Discussion/Action on proposal for Long-Term Parking Study Survey *(continued 10/11/10)*
Alderman Krause reported that this item had been forwarded without recommendation by the Committee. Alderman Hartz noted that the members of the Council had only recently received copies of the 1995 SEWRPC parking study and asked that they be given more time to review that report before acting on the pending request.

Hartz/Krause motion to continue this item to the Regular Council Meeting of November 22, 2010. Unanimously carried. Mayor Connors noted that the 1995 SEWRPC report would also be made available on the City website.

Discussion/Action on renewal of Snow Removal Contract
Alderman Krause reported that this item had also been forwarded without recommendation by the Committee. He noted that Bob Carlson, Lookin' Good Turf and Snow Services, was in attendance and available to answer any questions from the Council regarding the contract.

Krause/Marsala motion to suspend the rules to permit Mr. Carlson to address the Council. Unanimously carried.

Mr. Carlson made himself available to address any questions from the Council. He stated that the only concern he had for the upcoming season was related to the enforcement of properties in violation of snow removal regulations. He suggested that the City, rather than the contractor, should make the determination as to which properties were in violation. With respect to this procedure, Administrator Jordan stated that City crews observed properties for potential violations and that the City also had a complaint form available for the reporting of violations. Alderman Krause agreed with Mr. Carlson that the City should rightfully assume the responsibility for determining which properties were to be cleared. Alderman Hartz expressed concern about residents who were unable to clear walkways due to disability. Administrator Jordan responded that the City maintains a listing of individuals who will assist residents with clearing sidewalks. Upon request, this information would be given to residents, who can then make arrangements to have their walkways cleared as needed. During subsequent discussion, the subject of clearing sidewalks in The Manor area was addressed by the Council. Alderman Krohn stated that she didn't feel it was fair to assess charges to property owners who had cleared their walkways, only to have them covered again when the plows cleared the adjacent roadways. Alderman Krause asked if it would be possible to make certain areas exempt from the regulations. Attorney Draper responded that the law must be applied equally to all citizens. He further cautioned that the City owned those sidewalks and would have liability for any injury that might be claimed if the City failed to enforce the ordinance.

Krause/Tolar motion to approve contract for snow removal services with Lookin' Good Turf and Snow Services for the 2010-2011 season.
Roll Call: Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, Krohn, and Tolar voted "yes". Unanimously carried.

Discussion/Action on removal of Fire Barrel from Library Park *(referred from Committee of the Whole 11/1/10)*
Alderman Krause stated that this item had been forwarded to Council to provide final direction as to where the fire barrel should be located. Following discussion, the consensus was that the barrel should be returned to the Fire Department. It was noted that Street Department personnel would assist with the removal and transfer of the barrel from the park.

Krause/Marsala motion to authorize the removal of the fire barrel from Library Park to be returned to the Fire Department. Unanimously carried.

Discussion/Action relating to the building located at 323 Broad Street (Traver Hotel) *(referred from Committee of the Whole 11/1/10)*
Attorney Draper stated that he had reviewed the photographs of the property and discussed the situation with Administrator Jordan and Building & Zoning Administrator Brugger. He noted that there were several options available to the City with respect to this issue; however, he advised that he would prefer to prepare an opinion on these options and the respective guidelines before the Council further discusses the matter. This opinion would be made available to the Council before its next regular meeting.

Krause/Kehoe motion to continue this item to the Regular Council Meeting of November 22, 2010.

Alderman Hartz suggested that Chief Connelly also be included in any discussions about the property. Alderman Tolar noted that the Fire Department had indicated that its personnel would not enter the building in the event of a fire because of the safety issues. Alderman Fesenmaier asked if fines could be assessed to a property in such a state of disrepair. Attorney Draper reiterated that he first wanted an opportunity to lay out all of the available options for the property within the framework of statutes before continuing the discussion.

Hartz called the question. Unanimously carried.

Motion to continue carried unanimously.

Presentation of Accounts – Alderman Krause.
Purchase Orders. None.

Krause/Marsala motion to approve Prepaid Bills in the amount of $5,474.50. Roll Call: Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, Krohn, and Tolar voted "yes". Unanimously carried.

Krause/Marsala motion to approve Regular Bills in the amount of $179,489.71. Roll Call: Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, Krohn, and Tolar voted "yes". Unanimously carried.

Closed Session
Marsala/Krause motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(g) to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved in with Peller Investments, LLC
Roll Call: Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, Krohn, and Tolar voted "yes". Unanimously carried.

The Council entered into Closed Session at 8:05pm.

Krause/Marsala motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session.
Roll Call: Krause, Hartz, Mott, Marsala, Kehoe, Fesenmaier, Krohn, and Tolar voted "yes". Unanimously carried.

The Council reconvened in open session at 8:28pm.

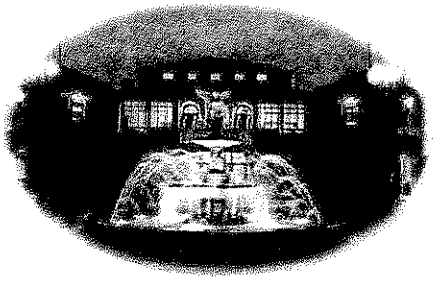
Adjournment
Hartz/Mott motion to adjourn at 8:28pm. Unanimously carried.

_____

/s/ Jeremy A. Reale, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

Board of Directors
Grace Eckland - President
James Crothers Vice-President
Clara Jacobs Co-Secretary/Treasurer
Dan Winkler Co-Secretary/Treasurer
Jim Connors
Marcie Hollmann
Dennis Jordan
Amanda Lisenby
Barbara Philipps-Hartigan
Carol Wyant
Richard Driehaus - Honorary



Lake Geneva Beautification

November 8, 2010

Subject: Final Flat Iron Park Master Plan

Dear Mayor Jim Connors & Members of the City Council:

We have now concluded our three-year study of improvements for Flat Iron Park. Citizen donations of $15,000 funded the endeavor which, hopefully, will be used as a starting point for an ultimately acceptable plan. With that objective, we are enclosing the iterations of the master plan developed, from the one first approved to the one as approved by Council on October 25th. Included is the sum total of all research, planning information, modifications resulting from stakeholder meetings and cost estimates.

As park users and area residents we remain concerned for handicapped accessibility to the park and for pedestrians crossing Wrigley and Center Streets and encourage the Council to take steps to address these issues.

We also hope the new gazebo, if the Council proceeds with it, will be handicapped accessible. We also hope the Council considers situating the gazebo in the vicinity of the Vandewalle & Associates site recommendation, in order to maximize all the park uses, and as well, effectively and economically blend with any future improvements.

If our committee can be of service to the Council in evaluating any other potential improvements elsewhere in the community, please let us know.

Sincerely,

Grace C. Eckland

The Committee for the Beautification of Lake Geneva, Inc.

Flatiron Park Proposed Master Plan Overview Commentary

Dear City of Lake Geneva Common Council Members,

Thank you for the Council's input on the Flat Iron Park plan at the recent Committee of the Whole meeting. We took what we thought was the consensus direction of the Council and updated our plan showing the changes for your consideration. We left the replacement gazebo in, but shifted it to where Vandewalle thought it would best serve the park's functions, showed the sidewalks in the traveled areas across the park, left in the circular sidewalk around the performance area, and kept the concrete slab as you suggested and for further discussion, but call for raising it a foot with another one over it to provide better visibility for people seated in chairs watching a performance and to potentially run conduit and wiring for plug-ins to the stage. We still think the columns & trellis behind the stage would be functional for lighting and/or speakers as well as attractive, so we showed it on the plan with some tall plantings behind it for an even nicer backdrop. As far as the other items in the park from the original plan, the Council may wish to vote on them, but it seemed like the roundabouts, speed humps and children's splash feature are all out of your plan for the park. If the concern over speed humps is snow removal, we did procure a report from the city of Madison on this. Our committee does hope that regardless, the Council considers beefing up the protective signage at the crosswalks to make it safer for pedestrians, and approve some sidewalks through the park for those who need a solid surface for strollers, wheelchairs, walkers, canes, etc. Are we on the right track here? Can you support this revised plan?

As noted in the introduction, our listening has resulted in another design version reflecting the elimination or modification of features to which some have expressed objection. These are:

1. Elimination of the roundabout proposed at the intersection of Center Street and Wrigley Drive to alleviate congestion and increase safety.
2. Elimination of a porous paver bypass at the north end of the park to facilitate traffic when Wrigley Drive is closed for special events and in conjunction with that, the elimination of the possibility of a roundabout there at Broad St and Wrigley.
3. Elimination of the water splash feature for aesthetics and enjoyment for children (and maybe older)
4. Elimination of many of the walkways thru the park. Walkways are proposed to provide direction, reduce wear and tear on the turf, provide for better access for wheelchairs, strollers, and provide better walking in inclement weather, etc.

Following are some of the questions posed by you, the council, and/or various citizens:

Questions & Answers

How much green space will be lost due to these proposed improvements?

We understand and support the desire for green space. In Lake Geneva we have 26 parks, plus we have Big Foot State park at 271 acres and 10-15 acres off the newly opened Edwards Blvd.

All parks in Lake Geneva in aggregate are 198 acres of which Flatiron Park at about three acres represents 1.5% of total park space. If we consider the additional 281 acres of Big Foot and Edwards (total 479 acres), the Flatiron Park represents .6% of total park space. It is estimated that the improvements to Flatiron Park would reduce the green space of that park by .14 to .16 acres and taking worst case, would be 5.3% of the park, As a percentage of the 198 acres or total available 281 acres, a percentage doesn't even register. A typical City lot is around 9,000 square feet or .21 acres, so the green space devoted to other surfaces would be about half the size of a City lot. These spaces are designed to be highly functional and usable. The public is not losing space, but gaining in better and safer access including for those using canes, walkers, strollers and wheel chairs, better space for enjoyment by the community and positive economic impact from revenue derived from the improvements.

Will the plan provide for Venetian Festival to continue as usual?

Yes, the committee and Vander Walle walked the park before, during and after Venetian Festival in concert with representatives of the Lake Geneva Jaycees to assure compatibility between the improvements and the festival. Aerial photos and overlays were used to facilitate this process.

Did you consider Chamber of Commerce building expansion requirements in the development of this plan?

This plan began conceptualizing approximately three years ago. At that time we were unaware of the possibility of expansion requirements of the Chamber of Commerce building, however, in the eventuality of such, no improvements were proposed that would interfere with their possibilities.

Will we be assessed additional taxes to pay for these improvements?

No. These improvements will be paid for by TIF funds which were collected years ago. In fact, because of these funds the community will benefit from these improvements at 25% of the cost were the TIF funds not already dedicated. Were this improvements to be implemented at a later time, the public would bear 100% of the cost.

Why do we need a replacement for the existing gazebo?

The existing gazebo is rotting due to age and the elements and will soon need to be demolished to avoid a liability for the city. The proposed replacement facility will be an enhanced structure attached to the performance lawn to facilitate seating for events, will be low for maximum visibility of the lake and covered for protection from the elements.

I understand that one of the possibilities in winter is an ice skating surface over the ceremony area. Would this hurt the grass?

We have requested input from both The Abbey Resort and the Grand Geneva Resort, who do this. They report the grass is not hurt if the rink liner is installed and removed at the proper time.

What are the positive aspects of these improvements?

1. **Safety** – safer surfaces for walking, enhanced lighting.
2. **Aesthetics** – we all seek out pleasant surroundings in which to spend our leisure time. This is our front room; it should be pleasant for our presence.

3. **Economics** – more people downtown, whether citizens or visitors, will result in more revenues for our local businesses. Visitors bring fresh and outside money. Every dollar a visitor spends is money used to reduce tax dollars (beach revenues, parking revenues, Riviera revenues, and so forth). Also, just as with the Riviera, the amenities are available for generation of revenues to the city.
4. **Functionality** – the ceremony space is intended to function as a small village green, accommodating such as wedding ceremonies, festivals, public market, civic events, Christmas tree/seasonal display and public performances of music, theater, etc. In the winter this space can be converted to a safe, smooth ice skating rink for the community.
5. **Quality of visitor** – undesirables don't congregate where there are others nor are drawn to an attractive well lighted environment. Improvements to the Riviera are a good case in point.
6. **Enhanced opportunities for our families** – performance improvements from acoustical backdrops, better sound systems; safe and smooth ice for winter skating.

We look forward to moving forth. Thank you,

The Committee for the Beautification for Lake Geneva

Flatiron Park Proposed Master Plan Overview

Purpose

The Committee for the Beautification of Lake Geneva led the effort to create an updated design plan for this highly visible waterfront park. The plan is intended to resolve several lakefront use issues, and to guide future park and waterfront improvements. Vandewalle & Associates, Inc., an architectural firm with a long time professional association with the city of Lake Geneva, provided design and stakeholder facilitation services to the Committee.

Design Process

Direction for the master plan was provided by the Beautification Committee, with Input from the Park Board, TIF Ad hoc Committee, Jaycees, the City engineering consultant, and City staff / administration and the public.

Various planning and historic documents were studied for incorporation into this master plan update including historic photos, the 1996 *Waterfront Plan, the 1998 Downtown Redevelopment Plan, a Beautification Study which included design concepts for the* Park, and the *Hwy. 50 – Main Street Planning Study.*

A detailed base map for the area was created from air photography, and improved during several site visits. Analysis of the site documented concerns and opportunities for park and lakefront enhancement.

A number of preliminary concepts were created, from which comments were incorporated into creation of several schematic designs. These were further refined with input from a wide range of stakeholders, and a final consensus plan was created. Cost estimates and an implementation phasing strategy were also established

Issues related to park and lakefront enhancement included:

- Walkways to improve pedestrian connectivity with adjacent venues
- Hardscape elements - such as architectural icons and small plaza spaces
- Performance / Band shell – an upgrade to the existing stage area
- Maintenance of lake views from the park
- Landscape plantings to add interest and provide enclosure
- Enhancements to improve safety at pedestrian connections across Wrigley Drive
- Enhancements to the lakefront walkway that compliment park use
- Public art – possible relocation of existing, and opportunities for new art pieces
- Festival and market events - consideration for flexible open space needs
- Park construction cost analysis w/ associated construction phasing strategy

Design Narrative

Flatiron Park should remain primarily as flexible open space, with views of the lake maintained beneath the existing canopy of mature trees. Most improvements shown on the master plan are ground-plane elements such as new walkways and small plaza spaces; or low perennial planting beds. New architectural features are also envisioned in keeping with similar Lake Geneva amenity areas, but are of small scale relative to the open park site.

Ceremony Space

The dominant organizing design element is creation of an elegant green ceremony space near the existing performance area. Proposed for this space is a "stage", possibly raised to enhance visibility and a new park pavilion structure, with a circular walkway graciously linking the two features. The center of the circle is a lawn panel, sized to comfortably seat 200 guests. This space is intended to function as a small village green; accommodating wedding ceremonies, festivals, public markets, civic events, Christmas tree / seasonal displays, and public performances of music, movies, and theater.

It is also envisioned that a small ice-rink could be installed with a removable liner for winter use. The existing gazebo is agreed to be in need of restoration, and its location is deemed uncomfortably close to the Three Graces feature, Center St., and Wrigley Dr. It should be replaced by the new pavilion and new historic signage transferred to the new structure..

The ceremony circle is located on-axis with the existing dam overlook terrace. A network of walkways connects the circle to important park access points, providing visitors the opportunity to stroll through the park in various directions. Casual park users can continue to wander and run freely across lawn areas as they do now. However, these walks will provide accessible routes that will help minimize wear on turf, and are shown as 5' wide. These walks could be of green friendly material. Walks are also proposed, where none exist, for the west edge of Center St., and to connect the dam-promenade area to the Dorian Trail. Traversing this long block on either grass or asphalt is difficult.

Pedestrian Circulation

Speed humps are shown at several pedestrian crossings on Wrigley Dr. They are shown 12' wide, with a 4' wide flat table in the center, and 3"-4" in height. The goal is to reinforce that pedestrians have the right of way, and alert motorists to slow down to 25 mph. maximum. Accent pavers or textured/colored concrete is shown for these humps to further increase visibility of the crossings. Speed humps are used very effectively in neighboring cities such as Madison. There are a number of other options that could be considered to meet the objective, which is to increase pedestrian safely.

Bump-outs in the curb lines are shown at crosswalk locations along Center St. This will make crossing the wide street less intimidating for pedestrians and narrowing of the traffic lane visually will slow traffic somewhat. The curb line adjacent to the Three Graces is also shown bumped-out to create some breathing room between the benches and the road. A new sidewalk and plantings will utilize this new space.

Plantings

A number of small accent planting beds are shown in the master plan, and are intended as beautification projects. These should have a mix of perennials and small shrubs for four-season interest along the lines of the plantings at the Riviera fountain court, but perhaps a bit shorter in height to maintain views. These are located at strategic walkway intersections, as a backdrop to the stage, and surrounding park features such as the pavilion and the Andy Gump statue. The Three Graces feature historically had a foundation of low plantings surrounding it. This should be recreated as shown on the plan.

Buffer plantings composed of shrubs and ornamental grasses are shown along the east side of the parking lot, and between the parking stalls and the lakefront walk on Wrigley Dr. Hedgerow groupings of low shrubs would buffer the grills of cars parked along the west edge of Center St. Lakefront plantings are envisioned to offer a sense of enclosure for plaza nodes along the promenade, and respite from traffic on Wrigley Dr. These should not block views of the water from the park and roadway. Since the lakefront walk sits a bit low, these plantings could have some larger shrubs than the beds in the park, and could be anchored by full-size ornamental grasses and mid-size shrub masses. Architectural Feature Concepts

Architectural

The master plan includes inspirational ideas for the pavilion and stage structure. These features should attempt to duplicate some of the architectural elements found on the historic Riviera building visible from the shoreline. Shown on the concept details are use of similar masonry column piers, classical columns, and arches. The roof profile, clearstory, and tiles from the Riviera should be borrowed.

Architectural Feature Concepts

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The pavilion is a replacement for the existing gazebo, and the same functions that happen there now can happen in the pavilion. This will be a more open structure, without railings or skirting. It will be slightly larger, with a wide overhang to offer shade and rain protection, and sit on top of a brick plaza. It is intended for reservation or rental for ceremonies and events such as weddings, reunions, classes, meetings, etc. When not booked, it will be open for use by anyone.

The stage structure is a curving colonnade with a cornice that embraces the shape of the ceremony circle. Composed of the same classical architectural parts as the pavilion, it also has an overhead structure to support stage lights & possibly speakers. Removable backdrop screens could be added to provide sound enhancement and wind protection for performers. The stage itself is a raised brick plaza, elevated three steps above the lawn, with ramps / wing walls along the back edge to allow an accessible entrance from the rear.

Art, Lighting, & Furnishings

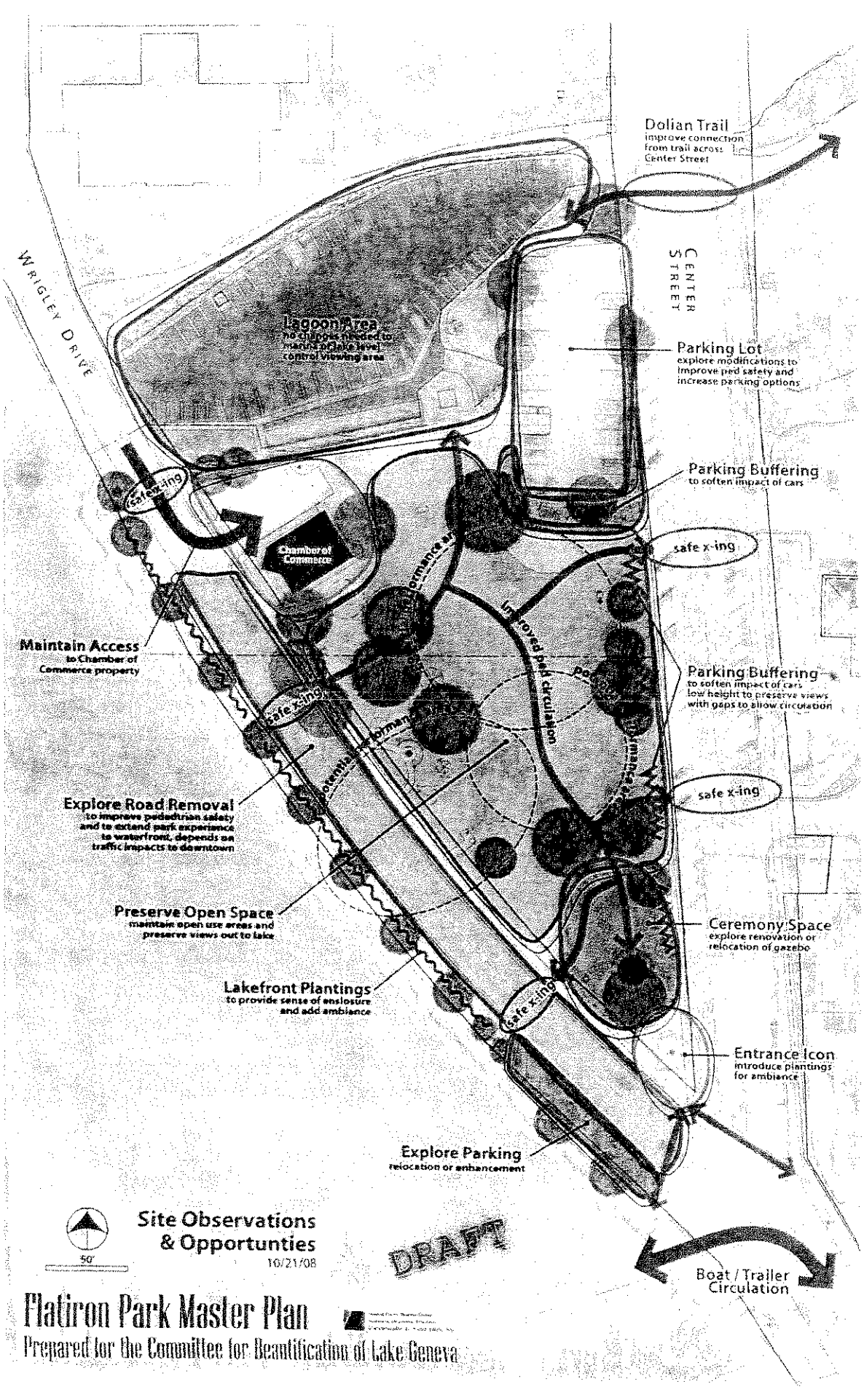
The important Andy Gump statue and Three Graces feature are shown remaining just as they are now, but with new accent planting beds framing them. Opportunities for new art pieces are created along the new walkway network. Suggested locations include the connection point of the ceremony circle axial walkway to the existing dam terrace, and on the same axis where it meets the Wrigley Dr. sidewalk to the south.

Several decorative streetlight fixtures need to be relocated within the park, and several new fixtures added. New locations for streetlights are shown around the ceremony circle, along the north-south curving walkway, and at pedestrian crossing locations along Center St. Provision for uplighting or spotlighting new art pieces should also be coordinated with lighting improvements, and lights should be integrated into the splash water feature, possibly as part of a programmed water-dance routine.

New benches are proposed for the ceremony circle, and should match the Three Graces benches. Chair/table groupings will also be needed under the new pavilion. Several existing trash receptacles need to be relocated, and some new matching receptacles placed. Two are shown at the ceremony circle walkway intersections, and three at the intersections of new walkways & existing sidewalks.

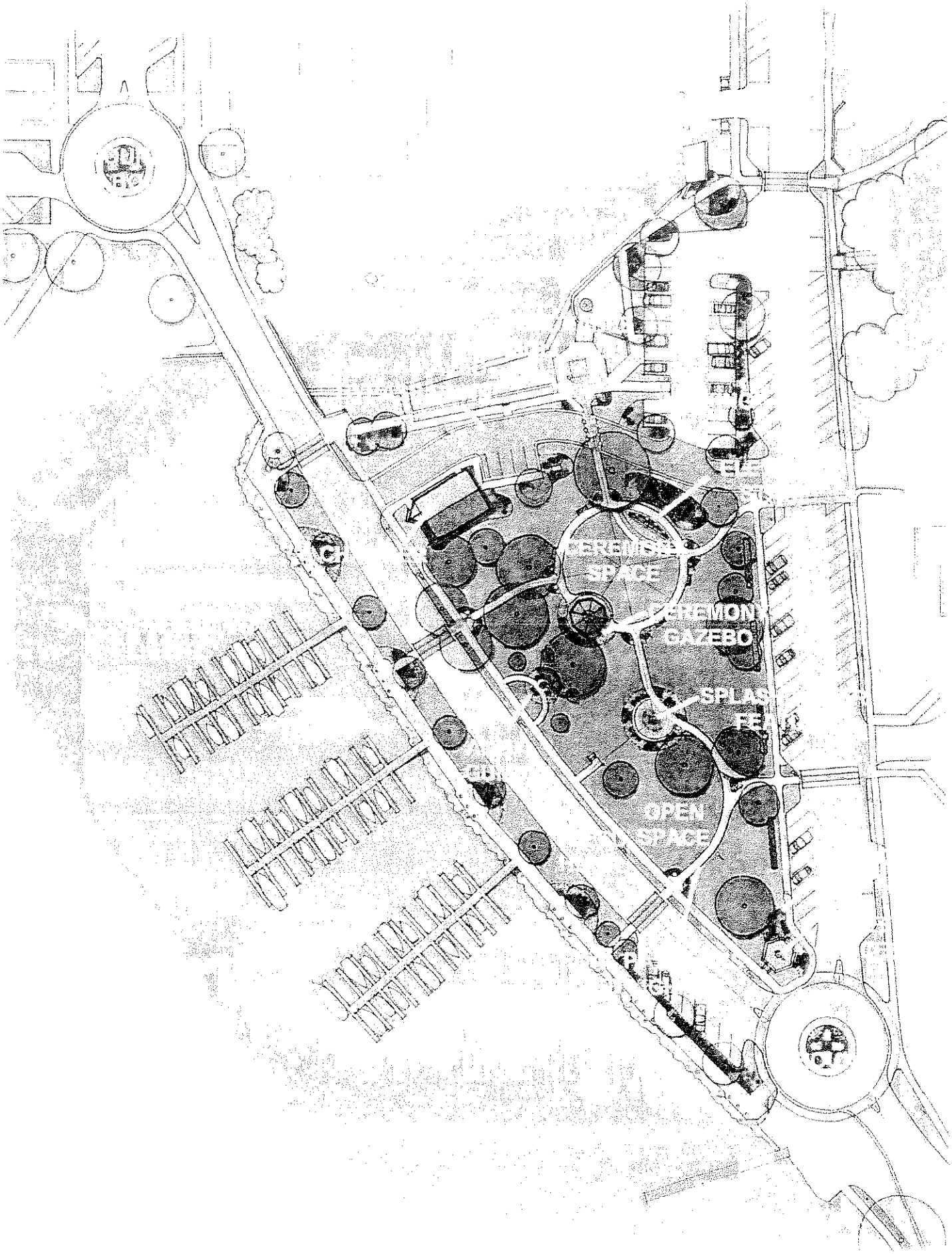
Open Space Uses & Festivals

Much discussion was undertaken regarding Venetian Festival, and the other outdoor events. This new park layout considered impacts to current uses. Since most of the proposed improvements are ground-plane walks and plazas, the impact is judged to be minimal or even a positive for these events.



Flatiron Park Master Plan

Prepared for the Committee for Beautification of Lake Geneva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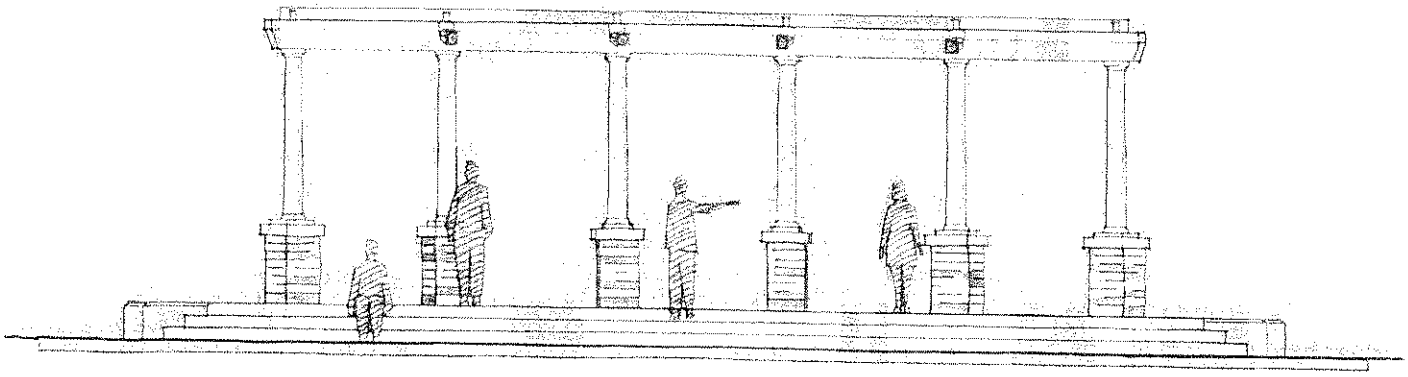
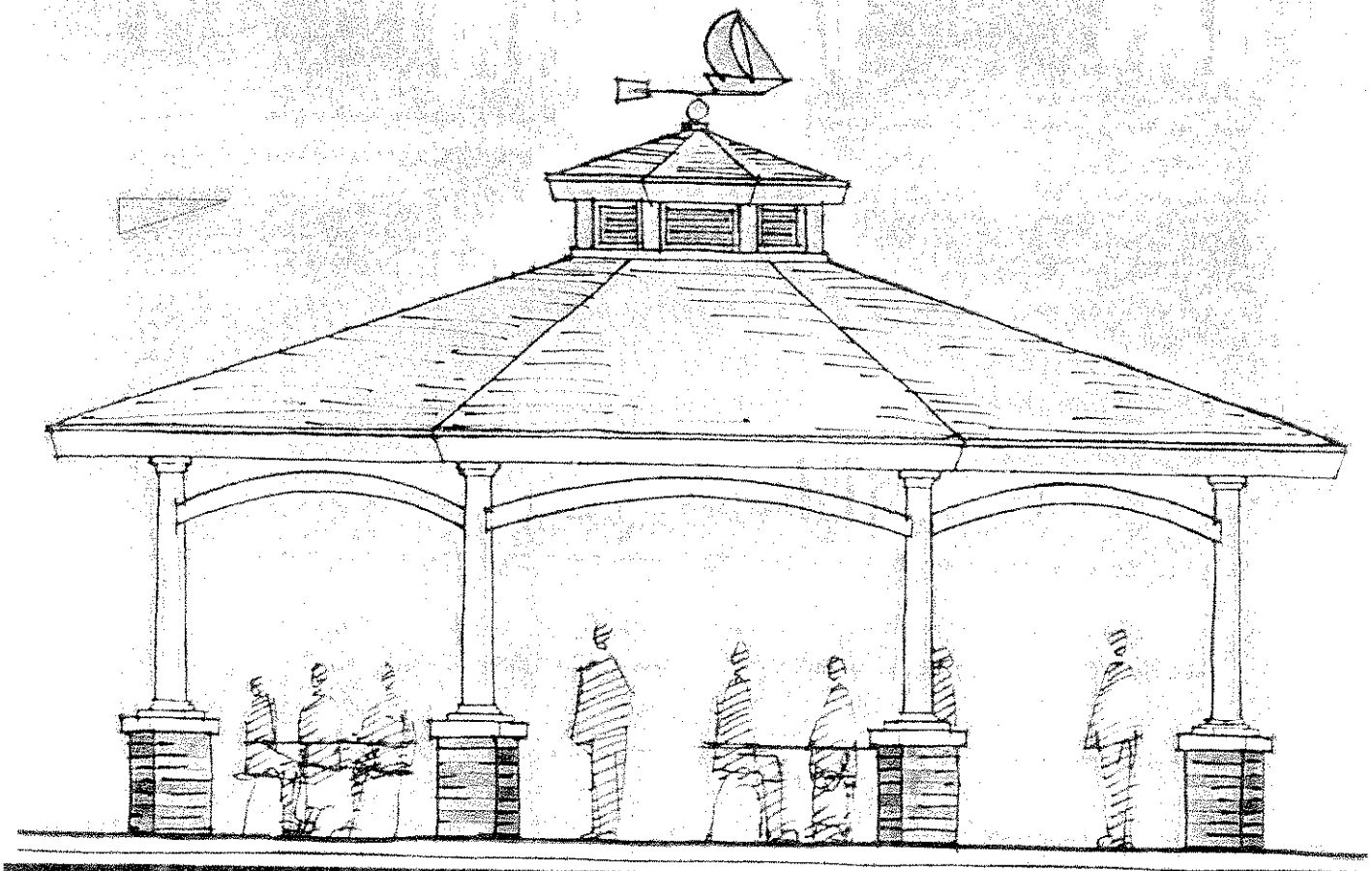
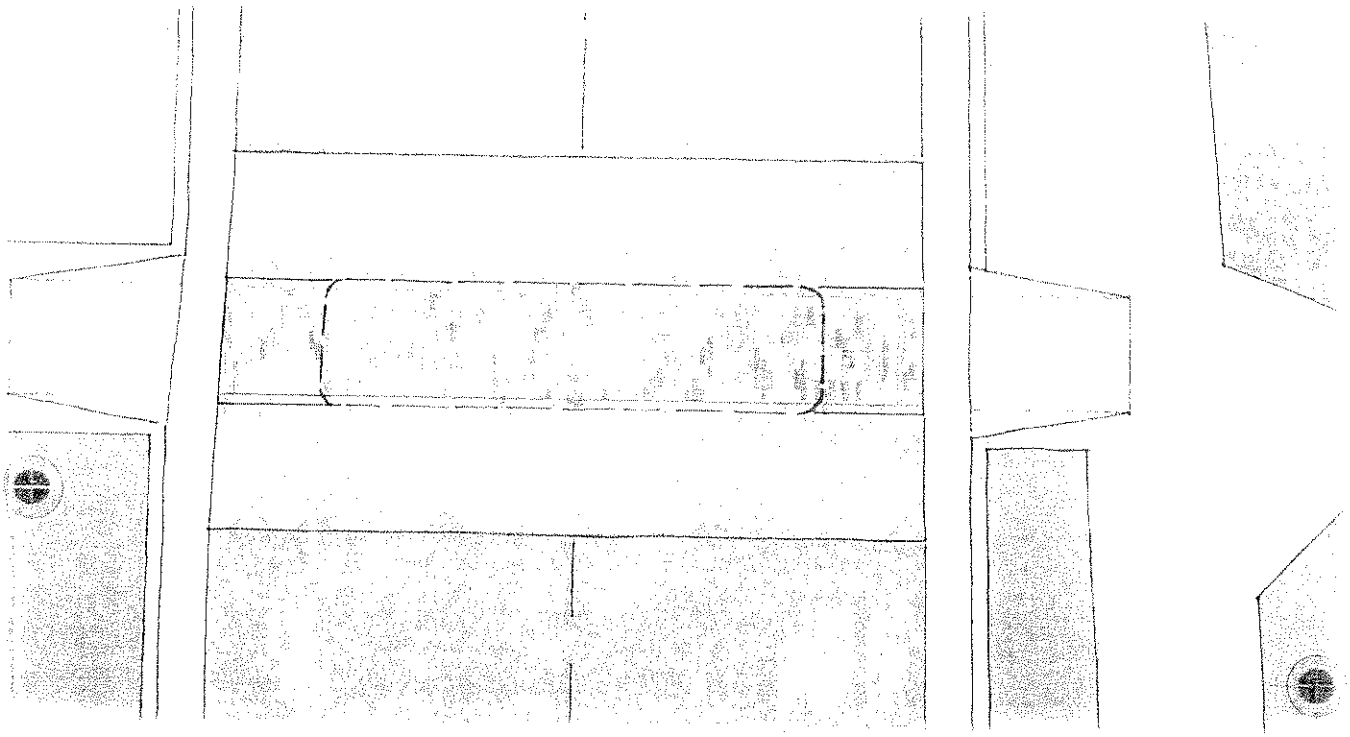


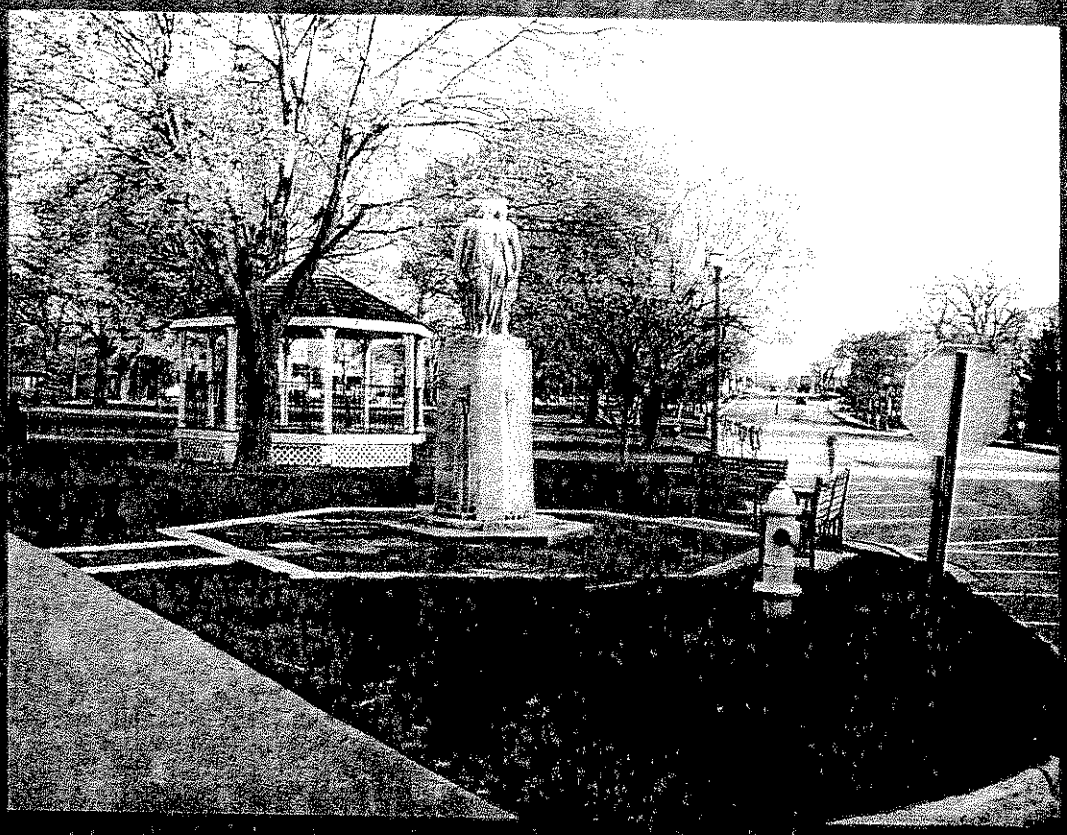
Stage Structure



Pavilion Concept

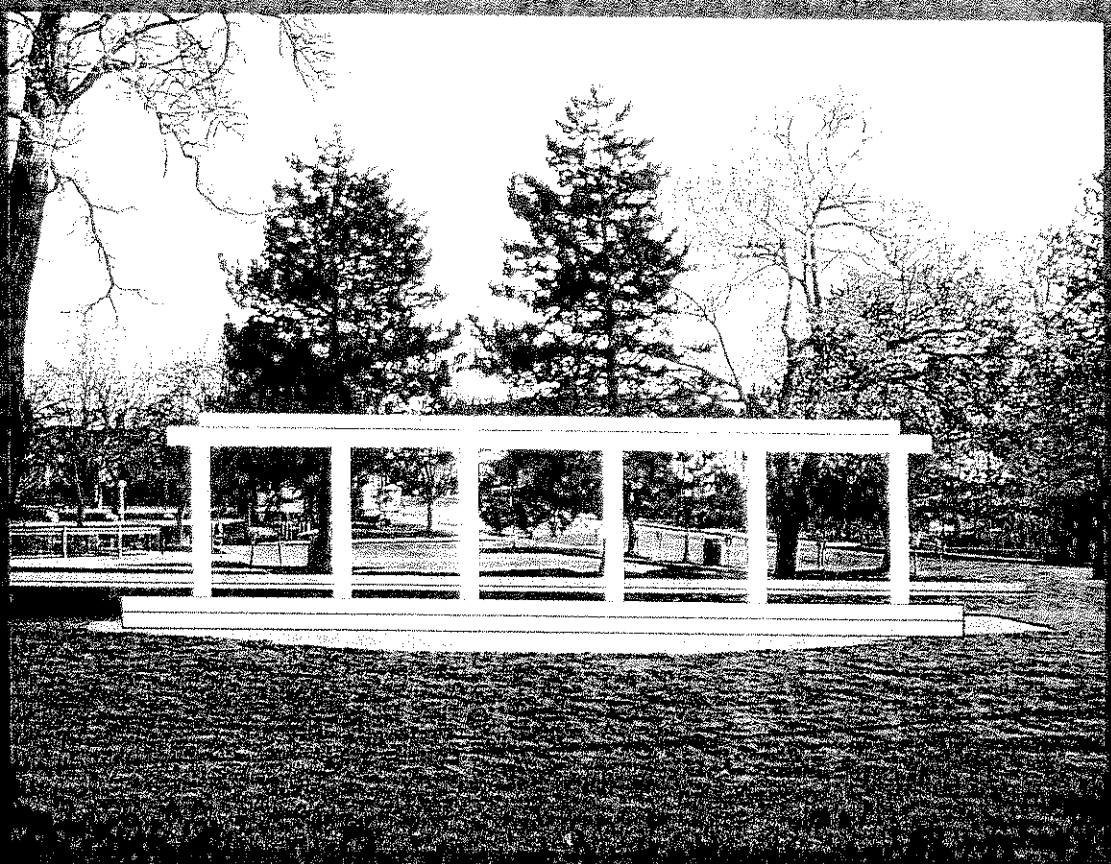


Speed Hump

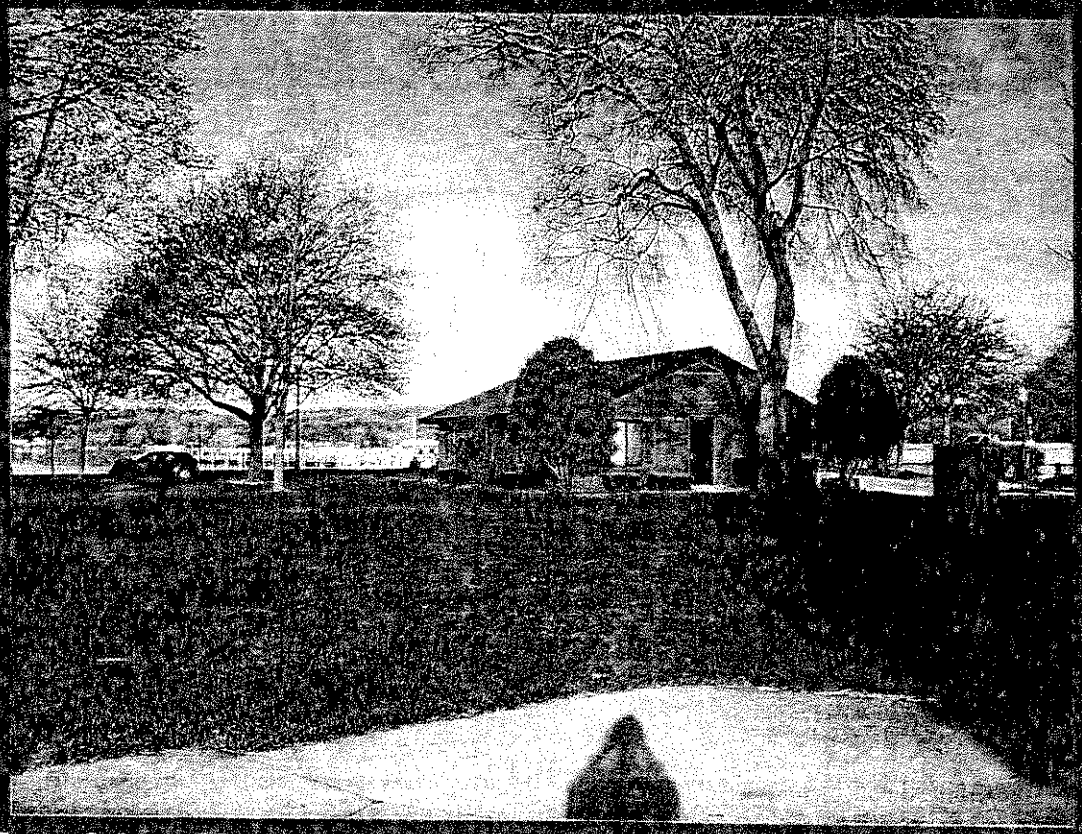


3-Graces Statue & Fountain

Old Gazebo at South End



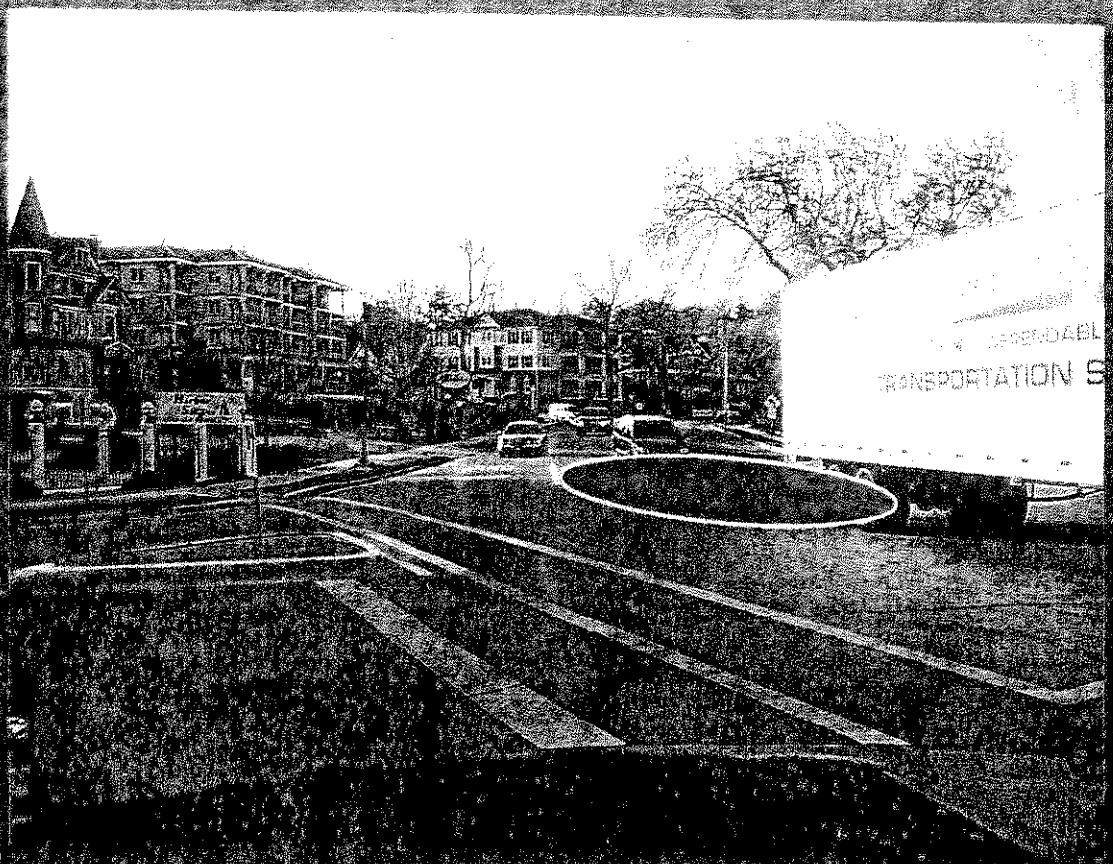
Band Performance Area by Parking Lot



Looking West from Band Area toward Chamber

Possible Sidewalk Along East Side of Park

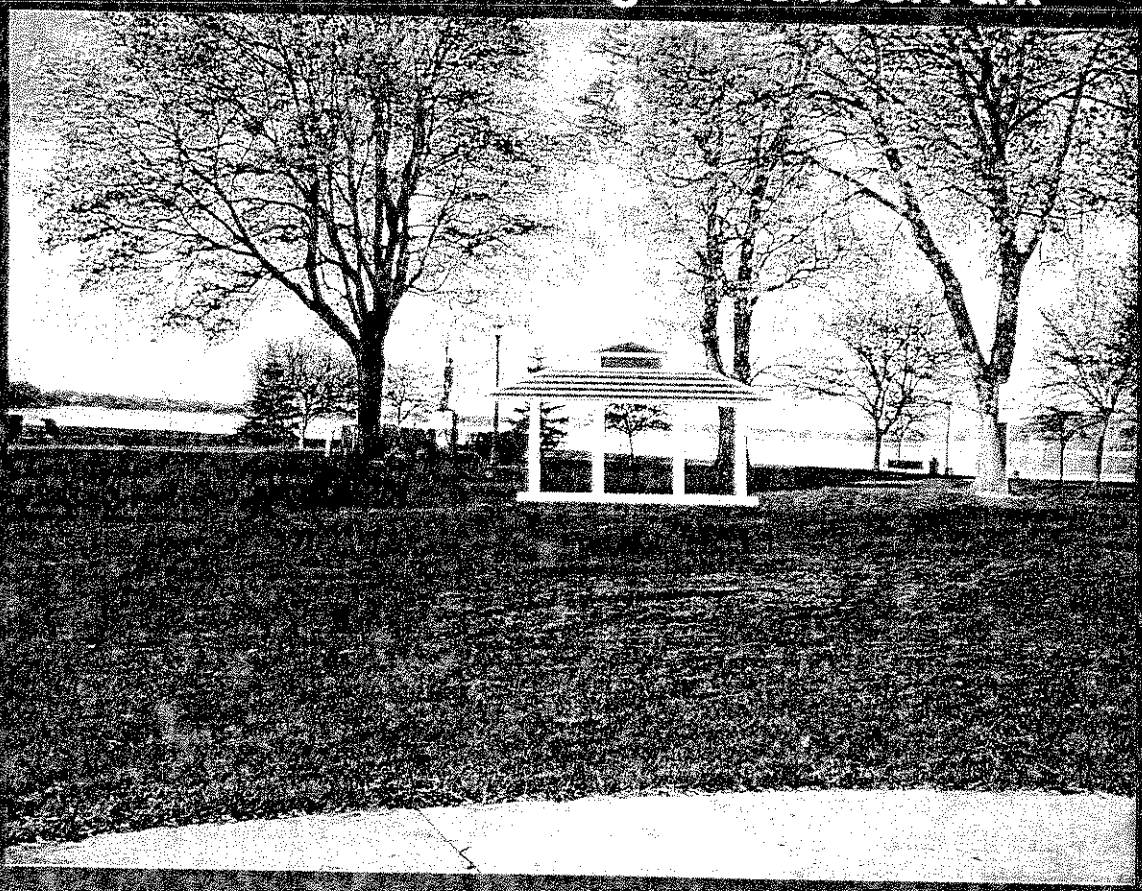
View West Across Parking Lot Along N. Side of Chamber



South Intersection Wrigley & Center

View Looking Toward South Roundabout Location

Possible Sidewalk Along East Side of Park



View West Across Parking Lot Along N. Side of Chamber

CITY OF LAKE GENEVA

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DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: **MAYOR AND COMMON COUNCIL**

DEJ **FROM:** **CITY ADMINISTRATOR**

DATE: **NOVEMBER 22, 2010**

RE: **ASSESSOR POSITION**

Background: The Common Council addressed the issue of contracting out assessing services at their October 25, 2010 meeting. After much discussion, the Council voted 5 to 3 to contract out the assessing to a private firm. However, the action needed a ¾ vote to be approved, and thus it failed. At the November 8, 2010 meeting an alderman who voted on the prevailing side made a motion to reconsider the action taken. The motion was seconded and the reconsideration of the motion passed 6 to 2. It is on this agenda for your decision.

To reiterate, because of budget restraints, I was asked to investigate how neighboring communities addressed assessing functions for their respective communities. I called several surrounding communities to see how they staffed the assessing function. No other City in the county has a full-time assessor. All contract out this service, with the contractor providing, full market revaluation and maintenance services. The City would be at or very near 100% valuation at all times. All the communities stated they did not believe the market justified a full-time position when

the market was robust, and with the economy in the state it is in, housing has been at a standstill for the passed two years. Contracting out the assessing service would save the City $18,906 the first year, $40,961 the second year, $50,399 the third and fourth years and $53,899.00 thereafter.

Accurate Appraisals proposal is as follows:

1.	2010 – Market Revaluation	$43,400 per year
2.	2011 – Full Value Maintenance	4-year contract
3.	2012 - Full Value Maintenance	
4.	2013 - Full Value Maintenance	

Maintenance after 2013 is estimated to cost between $35,000 - $40,000. per year.

Resolution 10-R62

The Common Council of the City of Lake Geneva does hereby establish the following revised schedule of fees, effective January 1, 2011.

SCHEDULE OF FEES

CITY OF LAKE GENEVA, WISCONSIN

ALCOHOL LICENSE FEES * STATUTORY LIMITS	
Temporary Retailer's	$10.00 Each
Provisional/Temp. Operator (60 days)	$15.00 each
Operator	~~$30.00~~ ***$50.00*** Annual
Class A Liquor	$500.00
Class A Beer	$100.00
Class C Wine	$100.00
Class B Liquor (Quota License)	$500.00
Class B Beer	$100.00
Reserve Class B Liquor	$10,000.00
Change of Agent	~~$15.00~~ ***$25.00***
Publication Fee	$25.00
ANNEXATION FILING FEE – DUE UPON PETITION	~~$100.00~~ ***$200.00***
AMUSEMENTS	
Coin Operated music machine/juke box	$20.00 per machine
ASSESSMENT REQUEST LETTER	$35.00 each
BUSINESS LICENSE	~~$10.00 Annual~~ ***$25.00 Annual***
Late fee after July 15	$20.00 ***(in addition to license fee)***
CAT LICENSE	~~$1.00 Annual~~
Not Spayed/Neutered	***$8.00 Annual***
Spayed/Neutered	***$4.00 Annual***
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	***$5.00 (in addition to license fee)***
DOG LICENSE	
Not Spayed/Neutered	$20.00 Annual
Spayed/Neutered	$10.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	***$5.00 (in addition to license fee)***
BOWLING ALLEY	$20.00 per lane
BILLIARDS OR POOL TABLE	$40.00 per table
CARRIAGE COMPANY LICENSE	$50.00 ~~Each Annual~~ ***annual***
Each Additional Car	***$25.00***
CARRIAGE OPERATOR LICENSE	***$25.00 annual***
CLOSING OUT SALE	$25.00 event
CIGARETTE/TOBACCO LICENSE * STATUTORY	$100.00 Annual
DIRECT SELLERS ~~INVESTIGATION~~ PERMIT	~~$25.00 pp~~ ***$50.00 nonrefundable application fee***
~~Additional Non-Refundable Investigation Fee~~	~~$10 pp~~
MASSAGE ESTABLISHMENT	
Investigation	$50.00 Annual

Transfer	$50.00
MOBILE HOME PARK LICENSE	~~$50.00~~ ***$100.00*** Annual
CITY PARK PERMITS	***$25.00 nonrefundable application fee***
49 Attendees or less	
Non-Profit Organization	$30.00 Rental
Resident	$30.00 Rental
Non-Resident	$75.00 Rental
50 to 149 Attendees	
Non-Profit Organization	$55.00 Rental
Resident	$55.00 Rental
Non-Resident	$125.00 Rental
150 or more Attendees	
Non-Profit Organization	$105.00 Rental
Resident	$105.00 Rental
Non-Resident	$225.00 Rental
PARKING STICKERS	
Senior Citizen (Age 62) – ~~2 hours free Parking~~ ***free parking per amount of meter***	~~Free Lasts 2 years~~ ***Will notify when renewable***
Resident & Non-Resident Property Owners ***under age 62*** – 2 hours free parking	Free Lasts 2 years (even)
~~Non-Resident~~ ***Business Owner*** – 2 hours free parking	~~$10.00 Lasts 2 years~~ ***$25.00 Lasts 2 years (even)*** ***$15.00 for 1 year***
Walworth County Resident - 2 hours free parking	~~$50.00 Lasts 2 years~~ ***$80.00 Lasts 2 years (even)*** ***$40.00 for 1 year***
Parking Lot Permit	$200.00 Annual
PARKING TICKETS ~~Penalties~~	
Expired Meter	$12.00
After 5 days	$24.00
Second Collection Letter Fee	***$6.00***
PUBLIC ASSEMBLY PERMIT	Free
PUBLIC RECORDS REQUESTS * STATUTORY	
Photocopies (can include hourly wage for gathering data)	$0.25 per page
SHOWS, CIRCUS, CARNIVALS	
Circus	$50.00 per day
Tent Show – Day 1	$15.00
Tent Show – Each Additional Day	$10.00
All Other	$2.00 per day
RETURNED CHECK FEE (NSF)	$30.00 each
ROOM TAX LICENSE	~~$5.00 Annual~~ ***$10.00 Annual***
STREET USE PERMIT	

Up to two days	$40.00
More than two days	$100.00
TAX EXEMPT REPORT FILING (every other year)	$20.00
Late Fee	$20.00
TAXI CAB COMPANY LICENSE	~~$20.00 Annual~~ ***$50.00 Annual***
Each Additional Car	~~$5.00~~ ***$25.00***
TAXI CAB DRIVER LICENSE	***$25.00*** ~~$15.00~~ Annual
THEATER LICENSE	
Up to 1,200 seats	$200.00
Over 1,200 seats	$275.00
CITY HALL MEETING ROOM PERMIT	$25 per event

BEACH (Open Memorial Day thru Labor Day – no glass containers allowed)	
Children ~~under~~ age 6 ***and under***	Free
Children age 7-12	$3.00 per day
Ages 13 to Adult	~~$6.00~~ per day ***$7.00***
Seasonal Pass Adult 13 and up	~~$60~~ per year ***$70.00***
Seasonal Pass Child 7-12	$30 per year
~~Air Mattress~~ ***Rafts***	~~$8.00 per day~~ ***$10.00 per day***
~~Air Mattress~~ ***Rafts***	$2.00 per hour
Cabanas	***$10.00 per day***
BUOY/SLIP RATES ESTABLISHED ANNUALLY BY RESOLUTION	
RIVIERA RENTALS *Maximum attendees is 380*	
Security Deposit	$1,000.00
Resident Rental Fee	$1,500.00
Non-Resident Rental Fee	$2,000.00
Not-for-Profit Group Rental Fee	***$400.00***
Per Hour Set Up Fee	$20.00 per hour
Security Guards for Event (2)	Additional Renter Expense– Hourly Rate
Extra Security Guard over 250 attendees	Additional Renter Expense - Hourly Rate
BUILDING & ZONING DEPT.	
BUILDING	
Minimum permit fee for all permits	$50.00
Residences -	
One & Two family & attached garage (new, addition and alterations)	$0.31 / sq. ft.
Accessory buildings & garages	$0.22 / sq. ft.

Decks	$50.00
Residences - Apartments, Three family & over, Row Housing, Multiple Family Dwellings, Institutional (new, addition and alterations)	$0.31 / sq. ft.
Local Business, Office Building (new, addition or alteration)	$0.28 / sq. ft.
Manufacturing or Industrial (new, addition or alteration)	$0.22 / sq. ft.
Permit to start construction	$100.00 (1-2 family) $150.00 (all others)
Residential Roofing and Siding	$50.00
All other buildings, structures, alterations, residing, reroofing, repairs, where square footage cannot be calculated	$10.00 / $1,000.00 valuation
Commercial/Industrial Exhaust Hoods and Exhaust Systems	$75.00 / Unit
Heating, Incinerator Units and Wood Burning Appliances, (New or replacement)	$50.00 / unit, up to and including 150,000 BTU units. Additional fee of $16.00 / each 50,000 BTU fraction thereof up to a maximum of $750.00 / unit.
Heating and Air Conditioning Distribution Systems	$2.00 / 100 sq. ft. of conditioned area with a minimum fee of $50.00
Air Conditioning - Other than Wall Units (new or replacement)	$50.00 / unit up to 3-tons or 36,000 BTU's. Additional fee of $16.00 each ton or 12,000 BTU's or fraction thereof up to a maximum of $750.00 / unit.
Permanently installed Wall unit	$20.00 / unit
Wrecking or Razing - Building Inspector may waive fee if structure is condemned	$75.00 (One or Two Family Residences and Accessory Structure over 250 sq. ft.)
All others	$200.00
Moving buildings over public right-of-ways	$150.00 plus $0.03 / sq. ft.
Fuel Tanks	$50.00 administrative fee / tank for installation or removal
Re-Inspections	$50.00 / inspection
Plan Examination:	
One and Two Family Residence	$100.00
Apartments, Three Family Residence, Row Housing, Multiple family Building	$75.00 plus $10.00 /unit

Commercial, Industrial, Institutional & Additions	$150.00
Heating Plans, Energy Calculations, or Lighting Plans submitted separately	$75.00 / Plan
Additions, Alterations to 1 & 2 Family Dwellings	$50.00
Accessory building over 240 sq. ft., and decks for 1 & 2 family dwellings	$40.00
Special Inspections and Reports	$100.00 / inspection
Wisconsin Uniform Building Permit Seal	$35.00
Occupancy Permit - Residential	$50.00
Commercial and Industrial	$100.00
Temporary (6 months or less)	$75.00
Plumbing Permit	$12.00 / fixture, drain or device $1.00 / lineal foot of sewer or private water main.
Electrical Permit - for minor installations with fees not exceeding $5.00, the permit fee may be waived by the inspector.	$0.10 / sq. ft. of area served or $1.00 per device box - If area cannot be calculated.
Electrical Service (New, Alteration or Upgrade)	Residential $75.00 Commercial $100.00
Erosion control fees:	
New One and Two Family Buildings	$100.00 / lot
One and Two Family Additions and Accessory Structures	$40.00
Multi-Family Residential, Commercial, Industrial and Institutional	$150.00/Building, plus $5.00/1,000 sq. ft. disturbed lot area up to $2,000.00 max.
Other	$40.00
Triple Fees: Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be triple the total fees charged.	
NOTE: Fees shall be charged on gross square footage defined as follows: • The exterior dimensions, including attached garage and each floor level • Unfinished areas of basements of one and two family dwellings are not included.	
NOTE: In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical or plumbing work.	
NOTE: All fee amounts shall be rounded up to the next	

full dollar amount.	
NOTE: An additional fee for plan review may be assessed at the time of application for renewal of the permit.	
ZONING	
Text Amendment (per Section 98-902)	$300.00
Zoning Map Amendment (per Section 98-903)	$400.00
Conditional Use (per Section 98-905) Per Section 98-407(3)	$400.00 $100.00
Temporary Use (per Section 98-906)	$50.00
Sign Permit (per Section 98-907)	$50.00 minimum or $0.35 / sq. ft. of sign area *
Site Plan (per Section 98-908)	$400.00 *
Certificate of Occupancy (per Section 98-909)	$50.00 *
Variance (per Section 98-910)	$300.00 *
Interpretation (per Section 98-911)	$150.00 *
Appeal (per Section 98-912)	$300 *
Filing or Recording fee with City Clerk, plus actual recording fee.	$10.00
Zoning Permit	$50.00
PD Zoning Map Amendment	$750.00 (Includes 1 PIP Review)
PIP Review	$400.00
	* Base fee may be modified by Subsection (4) of Section 98-935, Fees of the Zoning Code
FIRE DEPARTMENT FEES	
Fees for Apparatus and Personnel	
Chief, Deputy Chief or Assistant Chief	Based on current hourly wages
Fire and EMS Personnel	Based on current hourly wages
Engine	$380.00/hr.
Truck (aerial apparatus)	$400.00/hr.
Tanker	$300.00/hr.
Brush Truck	$300.00/hr.
Air Boat	$300.00/hr.
Technical Rescue and Utility	$500.00/hr.
Command Vehicle	$50.00/hr.
Utility $50.00/hr.	
EMS First Responder and Transport Fees	
Residents Fee	$75.00 per call

Non-resident Fee	$150.00 per call
Ambulance Transport Fee Schedule	
Advanced Life Support Base Rate	
Resident	$575.00
Non-Resident	$675.00
Basic Life Support Base Rate	
Resident	$450.00
Non-Resident	$525.00
Mileage Charge	
Resident	$12.00per mile
Non-Resident	$12.00per mile
Supplies used fee	
Resident	$75.00
Non-Resident	$75.00
Response Fee (no transport)	
Resident	$75.00
Non-Resident	$150.00
Note: Additional charges will apply for paramedic intercept calls.	
Fees Relating To Permits Required	
Fire pit burn permit	$15.00 each fire or $50.00 yr
Fireworks permit	$50.00
Burning permits	$50.00
Key box processing fee	$10.00
Operational Permit	$75.00
Fees Relating To Fire Protection Systems	
Basic system Review Fee is charged for systems without hydraulic calcs	$250
Fire Sprinkler, Fire Control and/or Fire Suppression system plan review with one set of hydraulic calculations. (Fee is charged for each separate floor and /or area of building per system and review.)	$300.00
Verifications of Additional Hydraulic Calcs (fee is charged for each additional set of hydraulic calculations required by the AHJ)	$175.00
Additional review of same system. (Fee applies to all re-submittals.)	$300
Site inspection during installation 2 hour minimum Note: system may not be concealed prior to inspection. Inspections are required for all systems.	$75.00/hr.
Modifications to existing systems	
Min. fee per system without hydraulic calcs	$75.00
Fee per sprinkler up to 15 sprinklers w/o calcs	$20.00 ea.

Fee per sprinkler up to 15 with calcs	$200.00
Fire Pumps per review	$300.00
Sprinkler system underground mains	
0-200 feet	$75.00
201-999 feet	$125.00
1000 or more	$300
Fire hose standpipe connections	$15.00 each
Other fire protection systems (hood, wet & dry chem.)	$300
Fire alarm systems per control panel	$250.00
Fire Alarm system manual pull stations, initiating devices; this includes smoke, heat, flame, ionization, photoelectric detectors, water flow devices and all monitoring devices per review.	$50.00 up to 3 $10 each additional
Witness of all required tests – 2 hour minimum	$150/hr.
Inspection during installation	$75.00/hr.
Fire protection Consulting on systems and or for occupancies or permits	$75.00/hr. 1 Hour Minimum

Dated this _____ day of _____ 2010.

_____
James R. Connors, Mayor

Attest:

_____
Jeremy A. Reale, City Clerk

RESOLUTION 10-R66

A Resolution Establishing the 2011 West End Pier, Lagoon Slip & Buoy Rates

BE IT RESOLVED that the Common Council of the City of Lake Geneva does hereby adopt the following schedule of rates for West End Piers, Lagoon Slips and Buoys for 2011:

	West End Pier 24' slip	West End Pier 26' slip
RESIDENT Rate	$1,421.80	$1,658.77
Sales Tax	$78.20	$91.23
Total	**$1,500.00**	**$1,750.00**

	Lagoon Slip RATES
RESIDENT Rate	$473.93
Sales Tax	$26.07
Total	**$500.00**

	Buoy RATES
RESIDENT Rate	$611.37
Sales Tax	$33.63
Total	**$645.00**

	Dinghy RATES
RESIDENT Rate	$104.27
Sales Tax	$5.73
Total	**$110.00**

	West End Pier 24' slip	West End Pier 26' slip
Non-Resident Property Owner	$2,132.70	$2,417.06
Sales Tax	$117.30	$132.94
Total	**$2,250.00**	**$2,550.00**

	Lagoon Slip RATES
NRPO Rate	$947.87
Sales Tax	$52.13
Total	**$1,000.00**

	Buoy RATES
NRPO Rate	$1,018.96
Sales Tax	$56.04
Total	**$1,075.00**

	Dinghy RATES
NRPO Rate	$151.66
Sales Tax	$8.34
Total	**$160.00**

	West End Pier 24' slip	West End Pier 26' slip
Non-Resident Rate	$2,843.60	$3,080.56
Sales Tax	$156.40	$169.44
Total	**$3,000.00**	**$3,250.00**

	Lagoon Slip RATES
Non-Resident Rate	$1,421.80
Sales Tax	$78.20
Total	**$1,500.00**

	Buoy RATES
Non-Resident Rate	$1,421.80
Sales Tax	$78.20
Total	**$1,500.00**

	Dinghy RATES
Non-Resident Rate	$208.53
Sales Tax	$11.47
Total	**$220.00**

BE IT FURTHER RESOLVED that the rates for Kayak and Canoe racks shall be $200.00, and that such amount shall include any applicable launch fees.

Approved this 22nd day of November, 2010

James R. Connors, Mayor

Attest:

Jeremy A. Reale, City Clerk

Resolution 10-R67

A RESOLUTION DETERMINING STALLS TO BE DESIGNATED AS "COMPACT CAR ONLY" PARKING IN THE CITY OF LAKE GENEVA

WHEREAS, Section 74-67 of the Lake Geneva Municipal Code, as supplemented and amended, provides that it shall be a violation for any car larger than a compact car to be parked in any space designated as "Compact Car Only".

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Lake Geneva as follows:

1. That the following numbered parking stalls in the City are hereby designated as "Compact Car Only" and shall be so identified with the appropriate signage:

C-92	C-26
C-83	C-27
C-84	C-28
C-85	S-66
C-86	S-67
C-19	S-72
C-20	S-73
C-21	B-01
C-22	B-02
C-23	B-03
C-24	L-58
C-25	L-59

2. That this resolution shall be effective upon adoption.

Approved this 22nd day of November, 2010.

_____
James R. Connors, Mayor

Attest:

_____
Jeremy A. Reale, City Clerk

RESOLUTION NO. – 10-R68

FINAL RESOLUTION DECLARING
INTENT TO EXERCISE SPECIAL ASSESSMENTS
POWERS UNDER SECTION 66.0703, WISCONSIN STATUTES,
FOR IMPROVEMENTS IN THE CITY OF LAKE GENEVA RELATED TO THE
PROPOSED CONANT STREET RECONSTRUCTION PROJECT

The City Council of the City of Lake Geneva, Walworth County, Wisconsin, resolves as follows:

WHEREAS, the City of Lake Geneva, Wisconsin, held a public hearing at the City Hall at 7:00 p.m. on the day of July 26, 2010, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the engineer on the proposed public improvements consisting of curb and gutter, and appurtenances thereto within the City of Lake Geneva and preliminary assessments against benefited property, and heard all persons who desired to speak at the hearing for the following Assessment District:

Assessment District

The Assessment District includes the following parcels:

Donald A. Hoeft
Lorelei F. Hoeft
1776 Conant St.
Lake Geneva, WI 53147
ZA315100002

Zofia Kuczek
John Kuczek
Property Address:
1784 Conant St.
Lake Geneva, WI 53147
Mailing Address:
7120 W. Niles Ave.
Niles, IL 60714
ZA315100003

Stacie Anderson
Cory W. Anderson
1800 Conant St.
Lake Geneva, WI 53147
ZA315100001

Leonard Jegerski
Shelley Jegerski
1804 Conant St.
Lake Geneva, WI 53147
ZA148500003

Christopher Bowler
Rhonda Bowler
1806 Conant St.
Lake Geneva, WI 53147
ZA148500001

Frederick G. Schelk Jr.
Marcela Parodi
1808 Conant St.
Lake Geneva, WI 53147
ZYUP 00051B

Marie A. Hinzpeter
1810 Conant St.
Lake Geneva, WI 53147
ZYUP 00051A

Brian R. West
Carol West
1797 Conant St.
Lake Geneva, WI 53147
ZLH 00012

William Chesen
Dianalynn H. Chesen
800 Platt Ave.
Lake Geneva, WI 53147
ZLH 00015

Thomas S. Jacobsen
Deborah L. Jacobsen
Property Address:
1815 Conant St.
Lake Geneva, WI 53147
Mailing Address:
PO Box 334
Lake Geneva, WI 53147
ZOD 00001B

Linda Fleckenstein
1821 Conant St.
Lake Geneva, WI 53147
ZOD 00001A

Frank Marsala
1823 Conant St.
Lake Geneva, WI 53147
ZOD 00001A1

NOW, THEREFORE, BE IT RESOLVED, the City of Lake Geneva, Wisconsin, determines as follows:

1. The report of the engineer, a copy of which is attached hereto and incorporated herein as if fully set forth herein, including the plans and specifications and assessments set forth therein, is adopted and approved.

2. That such work or improvements described in said report be carried out in accordance with the report as finally approved herein.

3. Payment for the improvements shall be made by assessing the entire cost to the property benefited as indicated in the report.

4. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.

5. Assessments shall be due within 45 days of billing date. Assessments may be paid in cash or in annual installments to the city clerk as follows:

Curb & Gutter Payment Options

1. Pay in full.
2. Pay over 5-years at 4% interest.
3. Pay over 10-years at 5% interest.

6. The city clerk shall publish this resolution as a class 1 notice under ch. 985, Wis. Stats., in the assessment district as provided by law.

7. The city clerk is further directed to mail a copy of this resolution and a statement of the final assessment against the benefited property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Adopted by the City Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____, 2010.

CITY OF LAKE GENEVA

By: _____
James R. Connors, Mayor

Attest: _____
Jeremy Reale, Clerk

REPORT OF ENGINEER ON
INSTALLATION AND ASSESSMENTS FOR
CONANT STREET RECONSTRUCTION
CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN

PROJECT NO. R10-0015-100

I hereby submit my report on the assessments of Benefits and Damages for the addition of curb & gutter within the Conant Street Reconstruction project.

This report consists of the following schedule attached hereto:

SCHEDULE "A": PLANS AND SPECIFICATIONS.

SCHEDULE "B": ESTIMATE OF COST OF PROPOSED IMPROVEMENTS.

SCHEDULE "C": ESTIMATE OF BENEFITS AND DAMAGES AND NET BENEFITS AND DAMAGES AS TO EACH PARCEL OF PROPERTY AFFECTED. SUCH ESTIMATE HAS BEEN MADE FROM AN INSPECTION OF EACH PARCEL.

SCHEDULE "D": VERIFICATION THAT THE PROPERTY AGAINST WHICH THE ASSESSMENTS ARE PROPOSED IS BENEFITED.

Respectfully submitted,

CRISPELL-SNYDER, INC.
PROFESSIONAL CONSULTANTS

Kurt R. Davidsen, P.E.
Sr. Project Engineer

SCHEDULE "A"

CONANT STREET RECONSTRUCTION
CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN

PROJECT NO. R10-0015-100

There is on file at Lake Geneva City Hall, a set of plans covering the work to be done.

Said plans are hereby incorporated into this report to the same force and effect as though said plans were hereto attached.

Kurt R. Davidsen, P.E.
Sr. Project Engineer

CRISPELL-SNYDER, INC.
Professional Consultants

Schedule "B"

FINAL COST (BASED ON AS-BUILT QUANTITIES)

Project Name: Conant Street Reconstruction and Platt Avenue Water Main Extension
Client: Lake Geneva Utility Commission

Project No.: R10-0015-100 & R09-0015-101
Date: 11/15/2010

No.	Qty	Units	Item	Unit Price	Total
1	1120	LF	Concrete Curb & Gutter, Type D, 30"	$14.00	$15,680
				Subtotal:	$15,680
				Engineering, Legal & Administration:	$2,820
				Total Cost:	**$18,500**

Curb & Gutter Assessment Rate

Total Cost = $18,500

Assessable Frontage = 1,004.66 LF

$18,500 / 1,004.66 LF = **$18.41 / per LF**

Crispell - Snyder, Inc

Professional Consultants
Lake Geneva, Wisconsin

Conant Street Reconstruction
City of Lake Geneva

Property Owner & Tax Number		Curb and Gutter Footage Lin. Ft.	30-Inch Concrete Curb & Gutter per Lin. Ft. $18.41	Damages Awarded	Gross Assessment	Net Damages	Total Assessment
Donald A. & Lorelei F. Hoeft 1776 Conant Street Lake Geneva, WI 53147 ZA315100002	A D E	4.46	$82.11	0	$82.11	0	$82.11 $0.00 $0.00
John & Zofia Kuczek Property Address: 1784 Conant Street Lake Geneva, WI 53147 Mailing Address: 7120 W. Niles Avenue Niles, IL 60714 ZA315100003	A D E	50.00	$920.50	0	$920.50	0	$920.50 $0.00 $0.00
Cory W. & Stacie Anderson 1800 Conant Street Lake Geneva, WI 53147 ZA315100001	A D E	106.37	$1,958.27	0	$1,958.27	0	$1,958.27 $0.00 $0.00
Leonard & Shelley Jegerski 1804 Conant Street Lake Geneva, WI 53147 ZA148500003	A D E	38.92	$716.52	0	$716.52	0	$716.52 $0.00 $0.00
Christopher & Rhonda Bowler 1806 Conant Street Lake Geneva, WI 53147 ZA148500001	A D E	75.00	$1,380.75	0	$1,380.75	0	$1,380.75 $0.00 $0.00
Frederick G. Schelk Jr. Marcela Parodi 1808 Conant Street Lake Geneva, WI 53147 ZYUP 00051B	A D E	166.00	$3,056.06	0	$3,056.06	0	$3,056.06 $0.00 $0.00

Conant Street Reconstruction
City of Lake Geneva

Property Owner & Tax Number		Curb and Gutter Footage Lin. Ft.	30-Inch Concrete Curb & Gutter per Lin. Ft. $18.41	Damages Awarded	Gross Assessment	Net Damages	Total Assessment
Marie A. Hinzpeter 1810 Conant Street Lake Geneva, WI 53147 ZYUP 00051A	A D E	116.00	$2,135.56	0	$2,135.56	0	$2,135.56 $0.00 $0.00
Brian R. & Carol West 1797 Conant Street Lake Geneva, WI 53147 ZLH 00012	A D E	62.42	$1,149.15	0	$1,149.15	0	$1,149.15 $0.00 $0.00
William & Dianalynn H. Chesen 800 Platt Avenue Lake Geneva, WI 53147 ZLH 00015	A D E	114.45	$2,107.02	0	$2,107.02	0	$2,107.02 $0.00 $0.00
Thomas S. & Deborah L. Jacobsen Property Address: 1815 Conant Street Lake Geneva, WI 53147 Mailing Address: P.O. Box 334 Lake Geneva, WI 53147 ZOD 00001B	A D E	110.50	$2,034.31	0	$2,034.31	0	$2,034.31 $0.00 $0.00
Frank Marsala 1823 Conant Street Lake Geneva, WI 53147 ZOD 00001A1	A D E	82.00	$1,509.62	0	$1,509.62	0	$1,509.62 $0.00 $0.00
Linda Fleckenstein 1821 Conant Street Lake Geneva, WI 53147 ZOD 00001A	A D E	78.54	$1,445.92	0	$1,445.92	0	$1,445.92 $0.00 $0.00
ASSESSABLE TOTALS DEFERRED TOTALS EXEMPT TOTALS		1,004.66	$18,495.79	0.00	$18,495.79	0.00	$18,495.79 $0.00 $0.00

SCHEDULE "D"

CONANT STREET RECONSTRUCTION
CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN

PROJECT NO. R10-0015-100

By this statement, let it be known that the property against which assessments are proposed is benefited.

Kurt R. Davidsen, P.E.
Sr. Project Engineer

CRISPELL-SNYDER, INC.
Professional Consultants

CITY OF LAKE GENEVA

RESOLUTION 10-R69
AUTHORIZING AN EXTENSION OF THE AD HOC COMMITTEE ON POLICY AND PROCEDURE

WHEREAS, the Section 2-233 of Chapter 2 of the City of Lake Geneva Municipal Code was created to allow the appointment of Ad Hoc Committees; and

WHEREAS, the Ad Hoc Committees are appointed by the Mayor with the approval of the Council from time to time as needed, shall be established by resolution, and shall terminate automatically six months after its appointment, unless the term is extended by the Council; and

WHEREAS, the Council established an Ad Hoc Committee on Policy and Procedure by Resolution 10-R39 on May 24, 2010, for the purpose of reviewing, developing and recommending City policies and procedures; and

WHEREAS, such Ad Hoc Committee on Policy and Procedure consists of two aldermen, the City Administrator, and the Mayor, along with input and support from other staff members as required;

WHEREAS, there is a need to extend the term of such Ad Hoc Committee on Policy and Procedure to provide the committee with an adequate amount of time to completely fulfill its goals of ensuring that policies and procedures are up to date, preparing new or revised policies and procedures, ensuring distribution of policy and procedure revisions, and assisting committees with policy and procedure revisions.

NOW, THEREFORE, BE IT RESOLVED that pursuant to City of Lake Geneva Municipal Code Section 2-233, The City of Lake Geneva does hereby extend the term of the Ad Hoc Policy and Procedure Committee for a period of five months.

Dated this 22nd Day of November, 2010

_____
James R. Connors, Mayor

Attest:

_____
Jeremy A. Reale, City Clerk

CITY OF LAKE GENEVA

AD HOC POLICY AND PROCEDURE COMMITTEE
RESOLUTION 10-R39

WHEREAS, the Section 232 of Article II of the City of Lake Geneva Municipal Code was created to allow the appointment of Ad Hoc Committees; and

WHEREAS, the Ad Hoc Committees are appointed by the Mayor with the approval of the Council from time to time as needed, shall be established by resolution, and shall terminate automatically six months after its appointment, unless the term is extended by the Council; and

WHEREAS, there is a need for an Ad Hoc Committee on Policy and Procedure to review, develop and recommend City policies and procedures. Goals of the Committee include; ensure that policies and procedures are up to date, prepare new or revised policies and procedures, ensure distribution of policy and procedure revisions, and assist committees with policy and procedure revisions; and

WHEREAS, Mayor James Connors has requested the composition of this committee to be three Aldermen, the City Administrator, and the Mayor, along with input from other staff members as required.

NOW, THEREFORE, BE IT RESOLVED that pursuant to City of Lake Geneva Municipal Code Section 2-232, The City of Lake Geneva does create an Ad Hoc Policy and Procedure Committee.

Dated this 24th Day of May 2010

_____
James R. Connors, Mayor

Attest:

_____
Diana A. Dykstra, City Clerk

Resolution 10-R70

A RESOLUTION DESIGNATING PUBLIC DEPOSITORIES
FOR THE CITY OF LAKE GENEVA PURSUANT TO
SECTION 34.05, WISCONSIN STATUTES

WHEREAS, the City of Lake Geneva is required under the provisions of § 34.05, Wisconsin Statutes, to designate by resolution one or more public depositories, organized and doing business under the laws of the State or federal law and located in the State of Wisconsin, in which the City Treasurer shall deposit all public moneys received by him or her.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Lake Geneva as follows:

1. That the following institutions and their successors in interest be and are hereby designated as public depositories for the City of Lake Geneva, in which all public moneys shall be deposited:

   U.S. Bankcorp
   First Banking Center
   PNC
   Marshall & Isley
   Bank One
   First Federal Bank
   State of Wisconsin Investment Pool at the State Treasury
   Piper Jaffray
   Associated Wealth Management
   Associated Bank
   Community Bank Delavan
   Peoples Bank
   Walworth State Bank
   Johnson Bank
   Depository Trust of New York

Approved this 22nd day of November, 2010.

_____
James R. Connors, Mayor

Attest:

_____
Jeremy A. Reale, City Clerk

Resolution 10-R71

WHEREAS, the Common Council of the City of Lake Geneva held a Public Hearing for the proposed 2011 Budget on November 22, 2010 pursuant to Chapter 65-90 of the Wisconsin State Statutes and,

WHEREAS, the Common Council has deliberated and on November 22, 2010 has approved the 2011 Budgets for Operations and Capital Improvements,

BE IT THEREFORE RESOLVED, that the Common Council of the City of Lake Geneva hereby approve the 2011 Operating and Capital Budgets as follows:

	Description	*Revenues*	*Expenditures*
GENERAL FUND			
11	Taxes:		
	General Property Taxes	$ 4,466,490	
	Other Taxes	685,800	
	Special Assessments	8,000	
	Intergovernmental Revenues	1,021,478	
	Licenses and Permits	405,799	
	Fines and Forfeitures	197,100	
	Public Charges for Services	191,922	
	Interest Earnings	12,000	
	Miscellaneous Revenues	8,200	
	Net Interfund Transfers	828,824	
	General Government		$ 1,278,583
	Public Safety		3,428,924
	Public Works		1,401,263
	Health & Human Services		1,092,501
	Culture, Recreation & Education		485,410
	Conservation & Development		138,932
	Total General Fund	7,825,613	7,825,613
DEBT SERVICE			
20	Tax Levy	1,112,510	1,058,616
LAKEFRONT			
40	Lakefront Operations	887,175	481,116
	Transfers		406,059
	Total Lakefront Fund	887,175	887,175
CAPITAL PROJECTS			
41	Tax Levy	56,000	
	Other Funding Sources	9,000	
	Capital Projects		65,000
	Total Capital Projects Fund	65,000	65,000
TIF #4			
34	Estimated Increment	1,986,998	
	Prior Years Increment/Other revenues	4,341,002	
	Capital Outlay		6,258,000
	Administration		70,000
	Total TIF #4 Fund	6,328,000	6,328,000
PARKING LOTS & METERS			
42	Parking Lots & Meters Revenue	744,710	324,945
	Transfers	-	419,765
	Total Parking Lots & Meters Fund	744,710	744,710
LIBRARY			
99	Levy/Expenditures	418,000	693,017
	Other Revenues	250,538	
	Library Fund Balance Applied	24,479	
	Total Library Fund	693,017	693,017

Adopted this 22nd day of November, 2010.

ATTEST:

James R. Connors, Mayor

Jeremy A. Reale, City Clerk

RESOLUTION NO. 10-R72

WHEREAS, the Common Council of the City of Lake Geneva has approved the 2011 proposed budget for the governmental and administrative operations of the City of Lake Geneva;

NOW THEREFORE BE IT RESOLVED, that there is hereby levied a gross tax of $27,651,429.66 upon all taxable property within the City of Lake Geneva and the appropriate school districts, as returned by the assessors in the year of 2010 for the following purposes:

DIST	NAME	AMT NEEDED	TAX BASE	MILL RATE
SWI	STATE OF WISCONSIN	218,576.07	1,185,317,500	0.000184403
64	COUNTY OF WALWORTH	5,307,994.74	1,185,317,500	0.004478121
246	CITY OF LAKE GENEVA	6,525,644.93	1,185,317,500	0.005505398
600	GATEWAY TECHNICAL COLLEGE	1,791,725.91	1,185,317,500	0.001511600
2885	LAKE GENEVA J1	8,148,560.90	1,184,989,000	0.006876487
3087	LINN JT 4	1,326.31	328,500	0.004037473
2884	UHS LAKE GENEVA-GENOA CITY	5,657,600.80	1,185,317,500	0.004773068
		27,651,429.66		

BE IT FURTHER RESOLVED that the City Clerk is hereby instructed to spread the said tax upon the tax roll of the City of Lake Geneva, Wisconsin.

BE IT FURTHER RESOLVED, that the City Clerk be hereby authorized to levy a tax and place on the tax roll any delinquent water and sewer bills and any other special assessments and special charges which the City is empowered to do so under the Wisconsin Statutes;

BE IT FURTHER RESOLVED, this resolution is to be effective upon adoption.

Dated this 22nd Day of November 2010.

CITY OF LAKE GENEVA 1886 WISCONSIN

CERTIFIED TO:

_____

James R. Connors, Mayor

_____

Jeremy A. Reale, City Clerk

ORDINANCE 10-14

AN ORDINANCE AMENDING CHAPTER 74, TRAFFIC AND VEHICLES, OF THE LAKE GENEVA MUNICIPAL CODE

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Section 74-221 of Chapter 74 (Traffic and Vehicles) of the Lake Geneva Municipal Code is amended as follows:

Amend Subsection (f) to strike all references to specific monetary amounts for authorized parking stickers and parking lot passes, and replace with general reference to fees as established by resolution of the Common Council. The amended paragraphs of Subsection (f) shall hereafter read as follows:

Business in the City of Lake Geneva: Any business owner in the city limits of Lake Geneva may purchase for a two-year period, a city two-hour parking sticker which will allow parking at any stall for two hours without depositing coin. The fee for the purchase of this sticker shall be in an amount as established by resolution of the Common Council.

Parking lot pass: A parking lot pass is valid only at the Cook Street parking lot and the lower Center Street parking lot from 9 a.m. until 7 p.m., seven days a week. Parking is available on a first-come-first-served basis, and the permit holder may be forced to park in a stall elsewhere and deposit the required coins if there are no stalls in the lots available. Parking availability is not guaranteed. The fee for the permit shall be in an amount as established by resolution of the Common Council. Only 40 permits are issued annually.

Amend Subsection (f) to add a provision for the renewal of senior parking stickers. The amended paragraph of Subsection (f) shall hereafter read as follows:

Seniors: Any person who is at least 62 years old and a resident or nonresident property owner shall be eligible for this type of parking sticker. This sticker is free and allows the recipient to park at a meter for the full length of the meter without depositing coin. This sticker shall renew every odd numbered year.

2. This ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____, 2010.

_____
JAMES R. CONNORS, Mayor

Attest:

_____
JEREMY A. REALE, City Clerk

First Reading:
Second Reading:
Adoption:
Published:

City of Lake Geneva

Date: 11/18/2010
Time: 8:44 PM

Licenses Issued between **and**

Operator's Regular

Issued	License No	Customer	Address			Total
	2010	Anna M. Beckum	1085 Lake Geneva Blvd.	Lake Geneva, WI 5		30.00
	Employer:	Stop N Go #265	Stop N Go Of Madison, Inc	896 Wells St.	Lake Geneva, WI 53147	
	2010	Karlene S. Sullivan	1075 Mobile Street	Lake Geneva, WI 5		30.00
	Employer:	The Red Geranium Restaurant	Swatek Sales Corp., SS2 I	393 N. Edwards Blvd.	Lake Geneva, WI 53147	

Operator's Regular **Count: 2** **Totals for this Type:** 60.00

Request waiver of all fees - see attached letter.

RECEIPT NO: _____
TOTAL AMOUNT: _____
DATE: _____
RESERVATION NUMBER: _____

APPLICATION TO THE

PARK BOARD

CITY OF LAKE GENEVA, WISCONSIN

#2010-24

THE SECURITY DEPOSIT, RENTAL FEE AND NON-REFUNDABLE $20 APPLICATION FEE IS DUE UPON APPLICATION

GENERAL INFORMATION (please type or print clearly)

	Applicant/Agent
Name	PAMELA B. THOMAS
Organization	WALCO COMPOSITE SQUADRON, CIVIL AIR PATROL
Address	N7002 PECK STATION RD., ELKHORN, WI. 53121
Phone	262-642-7541
Fax	

ACTIVITY (Attach additional sheets if necessary)

Name of Park Requested: LIBRARY PARK Date Requested: 12/11/10

Nature of Activity: WREATH LAYING CEREMONY AT VETERANS MEMORIAL.

Time Period: From 1030 to 1200

Estimated Number of Attendees: 30 PARTICIPANTS PLUS PUBLIC

Any Special Services or Requests: NONE

Please note that the City cannot provide park benches or picnic tables other than those in the park. The City cannot "hold" benches or tables and the applicant must make his/her own arrangements to do so the day of the event.

If you are having an event that is open to the general public, please be advised that you must also file a Parade & Public Assembly Permit with the City prior to your event being approved.

Reservation Fee & Security Deposit Schedule

Park Space Reservation
Schedule of Fees

Attendees	Non-Profit Org.	Resident	Non-Resident
49 Attendees or less	$30	$30	$75
50-149 Attendees	$55	$55	$125
150 or more Attendees	$105	$105	$225

Security Deposit Schedule

Security Deposit	Non-Profit Org.	Resident	Non-Resident
49 Attendees or less	$50	$50	$100
50-149 Attendees	$100	$100	$150
150 or more Attendees	$300	$300	$400

Security Deposit will be refunded if no damage or clean up is required, and no police action occurs.

I have read and understand there is a $20 Application fee, appropriate Security Deposit and Rental Fee due at the time of application. I also agree that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services.

Signature _____ DATE: 10-8-10

For Office Use Only

Date Application Filed with Municipal Clerk: 10/8/10 Application Fee & Receipt #_____

Security Deposit Fee & Receipt #:_____

Reservation Fee & Receipt #_____

Park Board Meeting Date: 11-3-10

Park Board Recommendation (Approve) Deny

Conditions: All Fees Waived (see minutes)

Park Board Chairman Signature: _____

Copy of application to: *Police Chief* ✓ *Fire Chief* *Street Department* *Applicant*

WALCO COMPOSITE SQUADRON – WI-184
CIVIL AIR PATROL, WISCONSIN WING
UNITED STATES AIR FORCE AUXILIARY
N7002 Peck Station Road
Elkhorn, WI 53121-3244
262-642-7541

08 October 2010

City of Lake Geneva
Park Board
626 Geneva Street
Lake Geneva, WI 53147

Dear Park Board Members,

In 1992, a Maine wreath company placed several hundred Christmas wreaths at Arlington National Cemetery. By 2009, with the help of the Civil Air Patrol, 450,000 wreaths were placed and ceremonies held simultaneously at 400 locations across the Nation and at 24 other locations around the world and aboard ships at sea.

This year, Walco Composite Squadron of the Wisconsin Wing, Civil Air Patrol, will be bringing Wreaths Across America to Walworth County. We will be holding wreath laying ceremonies at Veterans Memorials at several locations in the county, including Hazel Ridge Cemetery and the War Memorial in Veterans Park, Elkhorn, and at Spring Grove Cemetery in Delavan. We are requesting approval to hold a wreath laying ceremony at the Veterans Memorial in Library Park in Lake Geneva.

All Wreaths Across America ceremonies will take place at 11:00 A.M. local time, on 11 December, 2010. Each ceremony will include the following: A Moment of Silence to honor the Fallen followed by Posting of the Colors and the National Anthem. Seven wreaths will be placed, one at a time, by an active duty member, reservist, or veteran of each of the six branches of the Armed Forces. A former POW will place the seventh wreath. Members of the Veterans of Foreign Wars and American Legion will place a sprig of evergreen, a white flower, a laurel wreath, and a folded flag at the Memorial. TAPS will be played, followed by the Striking of the Colors.

Please feel free to call me at the above number should you have further questions. I look forward to hearing from you in the near future.

Remember the fallen; **Honor** those who serve; **Teach** our children the value of freedom

We are requesting all fees, including application fees. Thank you. PBT

Sincerely,

Pamela B. Thomas

PAMELA B. THOMAS, 1st Lt., CAP
Commander, Walco Composite Squadron

City of Lake Geneva
Office Of The City Clerk
Parade Or Public Assembly Permit

WHEREAS, the local governing body of the City of Lake Geneva, County of Walworth, Wisconsin, has, upon application duly made, granted and authorized the issuance of a permit to:

License no:
2010 30
Fee: 0.00

Civil Air Patrol - Walco Composite Squadron

Pamela Brewster Thomas
N7002 Peck Station Road
Elkhorn, WI 53121

and has complied with all requirements necessary for such permit;

AND WHEREAS, this permit is subject to all resolutions, ordinances, regulations and provisions as may be at any time imposed by the local governing body or any laws of the State of Wisconsin, and is subject to revocation as provided by law;

NOW HEREBY, the said applicant has been issued a permit for the described event and paid the sum of $0.00 for such license in said Municipality.

NOW THEREFORE, License is hereby granted for the following;

For the Event:
Wreaths Across America wreath-laying ceremony at
Library Park Veteran's Memorial,
December 11, 2010,
10:30am to 12:00pm

for the period from 12/11/2010 to 12/11/2010.

Given under my hand and the Great Seal of the City of Lake Geneva, County of Walworth, State of Wisconsin, this 19th day of October, 2010.

CITY OF LAKE GENEVA 1886 WISCONSIN

Jeremy A. Reale, City Clerk

Please Have this Permit Available at time of Event

RECEIPT NO: _____
TOTAL AMOUNT: $425.00
DATE: 7/5/10
RESERVATION NUMBER: _____

APPLICATION TO THE

PARK BOARD

CITY OF LAKE GENEVA, WISCONSIN

2010-21

THE SECURITY DEPOSIT, RENTAL FEE AND
NON-REFUNDABLE $20 APPLICATION FEE IS DUE UPON APPLICATION

GENERAL INFORMATION (please type or print clearly)

Applicant/Agent

Name	Carol Smith (President)
Organization	Geneva Lake Art Assoc.
Address	P.O. Box 623 Lake Geneva, WI 53147
Phone	262-249-7988
Fax	

ACTIVITY (Attach additional sheets if necessary)

Name of Park Requested: Flat Iron Park Date Requested: Aug. 13 & 14, 2011 Aug 12

Nature of Activity: 31st Annual Art In The Park

Time Period: From Fri. 6pm to Sun. 6 pm

Estimated Number of Attendees: 5,000

Any Special Services or Requests: see attached Activity Schedule and Layout Map

Please note that the City cannot provide park benches or picnic tables other than those in the park. The City cannot "hold" benches or tables and the applicant must make his/her own arrangements to do so the day of the event.

If you are having an event that is open to the general public, please be advised that you must also file a Parade & Public Assembly Permit with the City prior to your event being approved.

Reservation Fee & Security Deposit Schedule

Park Space Reservation
Schedule of Fees

Attendees	Non-Profit Org.	Resident	Non-Resident
49 Attendees or less	$30	$30	$75
50-149 Attendees	$55	$55	$125
150 or more Attendees	$105	$105	$225

Security Deposit Schedule

Security Deposit	Non-Profit Org.	Resident	Non-Resident
49 Attendees or less	$50	$50	$100
50-149 Attendees	$100	$100	$150
150 or more Attendees	$300	$300	$400

Security Deposit will be refunded if no damage or clean up is required, and no police action occurs.

I have read and understand there is a $20 Application fee, appropriate Security Deposit and Rental Fee due at the time of application. I also agree that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services.

Signature

Carol Smith DATE: Sept 3, 2010

For Office Use Only

Date Application Filed with Municipal Clerk: _____

Application Fee & Receipt # 20.00 9/3/10

Security Deposit Fee & Receipt #: 300.00 9/3/10

Reservation Fee & Receipt # 105.00 9/3/10

Park Board Meeting Date: 10-6-10

Park Board Recommendation Approve Deny

Conditions: _____

Park Board Chairman Signature: Doug Abate

Copy of application to: *Police Chief* *Fire Chief* *Street Department* *Applicant*

31st Annual Art in the Park 2011 Activity Schedule for Permit Approval
FLAT IRON PARK

- Because relocating Art in the Park from Library Park to Flat Iron Park was such a success, we are requesting approval to hold it again in Flat Iron Park. Since we had no complaints about any aspect of the event, we would like to duplicate the procedures of last year. The following summarizes our requests.
- We would like to reserve/rent parking meters for both days to avoid traffic/police issues. We would assign each exhibitor to a specific meter (or location if a truck/trailer). Depending on the quantity and lengths of oversized vehicles we would like to either locate them in the parallel parking spots on Center Street or do a special layout within the meters #LC1-#LC24. We would require exhibitors to provide vehicle information: make, model, length, license plate number & cell phone number to assist police. Exhibitors parking on the west side of the street would be given driving directions from the North and exhibitors parking on the east side of the street would be given directions from the south.
- We are also requesting that Center Street in front of the meters be blocked off for limited times during loading and unloading. We would work with The Cove/ Houlihans/Best Western/Gino's so that traffic may enter & exit their lot during this period.
- We have met with Dennis Jordan and Russ Carstensen for their advice on our plans.

FRIDAY AUGUST 12th

2:30-5:00 PM	**Mark booth layout in Flat Iron Park**

SATURDAY AUGUST 13th

5:30 AM - 9:30AM	Exhibitor Unloading & Set-Up. Center Street blocked off during this time
10:00 AM - 5:00 PM	Exhibition which will include: Approximately 80 Exhibitor Booths, 1GLAA Members Tent, 1 Kids Tent, 1 Silent Auction Tent, 2 Water Tents & 1 Tent to conceal "junk", 1 Sponsor's Tent and the Boy Scout Food Booth which requires power access probably from the box near "Andrew Gump". Signage will also be placed in the Park. Musical performances will be reduced to smaller groups to avoid adding to the parking issues.

SUNDAY AUGUST 14th

8:00 AM -10:00 AM	Exhibitor Set-Up. Again we are requesting Center Street be blocked off but only from 8:00-9:00 AM.
10:00 AM- 4:00 PM	Exhibition to continue as on Saturday.
4:30 PM - 6:00 +-	Take Down & loading Again we are requesting Center Street in front of the reserved meters be blocked off during loading.

ESTIMATED NUMBER OF ATTENDEES: 5,000

SPECIAL SERVICES / REQUSTS:

- 92 Meters to be reserved for exhibitor parking all day Saturday & all day Sunday: #C14 thru #C82 which includes one compact car space (on Center Street) and #LC1-#LC24 which includes one handicap spot (the lot within Flat Iron Park).
- Temporary blocking off of Center Street in front of the reserved meters.
- Police Security from Saturday 6:00 PM until Sunday 9:00 AM.
- 4 banners to be displayed down town for 4 weeks prior to AITP.
- One dumpster (location to be determined).
- 6-8 extra trash barrels.
- 6 picnic tables.
- We will schedule meetings with the Police, Street Departments and adjacent businesses prior to the event to address issue of concern and provide exhibitor information.

LAYOUT

Geneva Lake Art Association
Art in the Park 2011
August 13th & 14th
Flat Iron Park

City of Lake Geneva
Office Of The City Clerk
Parade Or Public Assembly Permit

WHEREAS, the local governing body of the City of Lake Geneva, County of Walworth, Wisconsin, has, upon application duly made, granted and authorized the issuance of a permit to:

License no:
2010 29
Fee: 0.00

Geneva Lake Art Association

Art In The Park Event
P.O. Box 623
Lake Geneva, WI 53147

and has complied with all requirements necessary for such permit;

AND WHEREAS, this permit is subject to all resolutions, ordinances, regulations and provisions as may be at any time imposed by the local governing body or any laws of the State of Wisconsin, and is subject to revocation as provided by law;

NOW HEREBY, the said applicant has been issued a permit for the described event and paid the sum of $0.00 for such license in said Municipality.

NOW THEREFORE, License is hereby granted for the following;

For the Event:

Art in the Park August 12, 13 & 14, 2011 in Flat Iron Park as approved by the Park Board and the Common Council.

for the period from 8/12/2011 to 8/14/2011.

Given under my hand and the Great Seal of the City of Lake Geneva, County of Walworth, State of Wisconsin, this 16th day of September, 2010.

CITY OF LAKE GENEVA 1886 WISCONSIN

Jeremy A. Reale, City Clerk

Please Have this Permit Available at time of Event

RECEIPT NO: _____
TOTAL AMOUNT: 425-
DATE: 9/21/10
RESERVATION NUMBER: _____

2010-22

APPLICATION TO THE

PARK BOARD

CITY OF LAKE GENEVA, WISCONSIN

THE SECURITY DEPOSIT, RENTAL FEE AND
NON-REFUNDABLE $20 APPLICATION FEE IS DUE UPON APPLICATION

GENERAL INFORMATION (please type or print clearly)

	Applicant/Agent
Name	Pat Schroeder
Organization	Lake Geneva Sports
Address	713 N Lakeshore Dr Lake Geneva
Phone	262 275 3577
Fax	262 275 3358

ACTIVITY (Attach additional sheets if necessary)

Name of Park Requested: Library Date Requested: May 7 2011

Nature of Activity: Road Races (races)

Time Period: From 5 AM to 3 PM

Estimated Number of Attendees: 1000

Any Special Services or Requests: Power / Garbage cans

Please note that the City cannot provide park benches or picnic tables other than those in the park. The City cannot "hold" benches or tables and the applicant must make his/her own arrangements to do so the day of the event.

If you are having an event that is open to the general public, please be advised that you must also file a Parade & Public Assembly Permit with the City prior to your event being approved.

Reservation Fee & Security Deposit Schedule

Park Space Reservation
Schedule of Fees

Attendees	Non-Profit Org.	Resident	Non-Resident
49 Attendees or less	$30	$30	$75
50-149 Attendees	$55	$55	$125
150 or more Attendees	$105	$105	$225

Security Deposit Schedul

Security Deposit	Non-Profit Org.	Resident
49 Attendees or less	$50	$50
50-149 Attendees	$100	$100
150 or more Attendees	$300	$300

Security Deposit will be refunded if no damage or clean up is requ

CITY OF LAKE GENEVA
*** CUSTOMER RECEIPT ***
DATE: 09/21/10 TIME: 15:21:16

DESCRIPTION	PAY CD		AMOUNT
PARK APPL FEE LG MARATHON-5/7/11	CK	2051	20.00
PARK SEC DEP LG MARATHON-5/7/11	CK	2051	300.00
PARK USE FEE LG MARATHON 5/7/11	CK	2051	105.00

TOTAL AMOUNT DUE 425.00
AMOUNT TENDERED 425.00
CHANGE DUE .00

TRANS #: 13 CASHIER CODE: SPF
BATCH #: C100921 REGISTER ID: FRT

I have read and understand there is a $20 Application fee, appropri
due at the time of application. I also agree that in addition to the sc
services are requested or determined to be impacted, an additional

Signature

Patricia A. Schroeder DATE: Sept 13 2011

For Office Use Only

Date Application Filed with Municipal Clerk: _____ Application Fee & Receipt # 20.00 9/21/10 S

Security Deposit Fee & Receipt #: 300.00 9/21/10 S

Reservation Fee & Receipt # 105.00 9/21/10 S

Park Board Meeting Date: 10.6.10

Park Board Recommendation (Approve) Deny

Conditions: _____

Park Board Chairman Signature: Doug Stotes

Copy of application to: *Police Chief* ✓ *Fire Chief* *Street Department* *Applicant*

Lake Geneva Police Department

Memo

To: Lake Geneva City Council Members

From: Chief Rasmussen

Date: October 25, 2010

Re: **Public Assembly permit request for the Lake Geneva Sports/Marathon**

I have approved the attached Public Assembly permit. However, I wanted to let you know that I will be billing the Lake Geneva Sports/Marathon for the extra man power needed in 2011.

I checked the payroll records from the Marathon in 2010 and I had 3 additional officers scheduled for 2 hours each for a cost of $241.00. Since there are no pay increases in the budget for 2011 the cost will be the same.

I respectfully request that if you approve the application for Parade and Public assembly request submitted by Patricia Schroeder that it be contingent upon the payment of $241.00 for the cost of manpower that is needed to provide a safe event.

Should you have any questions please contact me.

City of Lake Geneva
Office Of The City Clerk
Parade Or Public Assembly Permit

WHEREAS, the local governing body of the City of Lake Geneva, County of Walworth, Wisconsin, has, upon application duly made, granted and authorized the issuance of a permit to:

License no:
2010 31
Fee: 0.00

Lake Geneva Marathon

Pat Schroeder
713 N. Lakeshore Drive
Lake Geneva, WI 53147

and has complied with all requirements necessary for such permit;

AND WHEREAS, this permit is subject to all resolutions, ordinances, regulations and provisions as may be at any time imposed by the local governing body or any laws of the State of Wisconsin, and is subject to revocation as provided by law;

NOW HEREBY, the said applicant has been issued a permit for the described event and paid the sum of $0.00 for such license in said Municipality.

NOW THEREFORE, License is hereby granted for the following;

For the Event:

Lake Geneva Marathon on May 7, 2011 from 5AM until 3PM in Library Park as approved by the Park Board and the Common Council.

for the period from 5/07/2011 to 5/07/2011.

Given under my hand and the Great Seal of the City of Lake Geneva, County of Walworth, State of Wisconsin, this 26th day of October, 2010.

CITY OF LAKE GENEVA 1886 WISCONSIN

Jeremy A. Reale, City Clerk

Please Have this Permit Available at time of Event

RECEIPT NO: _____
TOTAL AMOUNT: 100 -
DATE: 10/14
RESERVATION NUMBER: _____

$100

APPLICATION TO THE

PARK BOARD

CITY OF LAKE GENEVA, WISCONSIN

THE SECURITY DEPOSIT, RENTAL FEE AND
NON-REFUNDABLE $20 APPLICATION FEE IS DUE UPON APPLICATION

GENERAL INFORMATION (please type or print clearly)

	Applicant/Agent
Name	Carrie Swatels
Organization	Lake Geneva Hope Walk
Address	1736 Miller Ct., Lake Geneva, WI 53147
Phone	262-749-0376
Fax	

ACTIVITY (Attach additional sheets if necessary)

Name of Park Requested: Library Park Date Requested: 9/24/2011

Nature of Activity: Breast cancer fundraiser walk on lake path commencing in Library Park to Williams Bay and back

Time Period: From 6:30 am to 2:00 pm

Estimated Number of Attendees: 49

Any Special Services or Requests: we will have a concessions table for jewelry sales to benefit the fundraiser

10/14/10 $100.00

Please note that the City cannot provide park benches or picnic tables other than those in the park. The City cannot "hold" benches or tables and the applicant must make his/her own arrangements to do so the day of the event.

If you are having an event that is open to the general public, please be advised that you must also file a Parade & Public Assembly Permit with the City prior to your event being approved.

Reservation Fee & Security Deposit Schedule

Park Space Reservation
Schedule of Fees

Attendees	Non-Profit Org.	Resident	Non-Resident
49 Attendees or less	$30	$30	$75
50-149 Attendees	$55	$55	$125
150 or more Attendees	$105	$105	$225

Security Deposit Schedule

Security Deposit	Non-Profit Org.	Resident	Non-Resident
49 Attendees or less	$50	$50	$100
50-149 Attendees	$100	$100	$150
150 or more Attendees	$300	$300	$400

Security Deposit will be refunded if no damage or clean up is required, and no police action occurs.

I have read and understand there is a $20 Application fee, appropriate Security Deposit and Rental Fee due at the time of application. I also agree that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services.

Signature

Carrie L. Surtek DATE: 10-11-2010

For Office Use Only

Date Application Filed with Municipal Clerk: _____ Application Fee & Receipt # 20-

Security Deposit Fee & Receipt #: 50-

Reservation Fee & Receipt # 30-

Park Board Meeting Date: 11-3-10

Park Board Recommendation (Approve) Deny

10/14/10

Conditions: _____

Park Board Chairman Signature: [signature]

Copy of application to: *Police Chief* *Fire Chief* *Street Department* *Applicant*

City of Lake Geneva
Office Of The City Clerk
Parade Or Public Assembly Permit

WHEREAS, the local governing body of the City of Lake Geneva, County of Walworth, Wisconsin, has, upon application duly made, granted and authorized the issuance of a permit to:

License no:
2010 33
Fee: 0.00

Lake Geneva Hope Walk

Carrie Swatek
1736 Miller Court
Lake Geneva, WI 53147

and has complied with all requirements necessary for such permit;

AND WHEREAS, this permit is subject to all resolutions, ordinances, regulations and provisions as may be at any time imposed by the local governing body or any laws of the State of Wisconsin, and is subject to revocation as provided by law;

NOW HEREBY, the said applicant has been issued a permit for the described event and paid the sum of $0.00 for such license in said Municipality.

NOW THEREFORE, License is hereby granted for the following;

For the Event:
Breast Cancer Fundraiser on September 24, 2011 on the Lake Path from Library Park to Williams Bay and back, from 6:30am until 2pm.

for the period from 9/24/2010 to 9/24/2010.
Given under my hand and the Great Seal of the City of Lake Geneva, County of Walworth, State of Wisconsin, this 9th day of November, 2010.

CITY OF LAKE GENEVA 1886 WISCONSIN

Jeremy A. Reale, City Clerk

Please Have this Permit Available at time of Event

RECEIPT NO: _____
TOTAL AMOUNT: $520.00
DATE: 10/26/10
RESERVATION NUMBER: _____

APPLICATION TO THE

PARK BOARD

CITY OF LAKE GENEVA, WISCONSIN

#2010-25

THE SECURITY DEPOSIT, RENTAL FEE AND NON-REFUNDABLE $20 APPLICATION FEE IS DUE UPON APPLICATION

GENERAL INFORMATION (please type or print clearly)

	Applicant/Agent
Name	Cristen Marzula
Organization	Universal Cheerleaders Association
Address	6745 Lenox Center Court, Suite 300 Memphis 38115
Phone	(901) 606-7437 / office: (901) 251-5925
Fax	(901) 387-4358

ACTIVITY (Attach additional sheets if necessary)

Name of Park Requested: Seminary Date Requested: 6/1 - 6/4/2011

Nature of Activity: Cheerleading Staff training

Time Period: From 8:00 am to 8:00 pm

Estimated Number of Attendees: 350

Any Special Services or Requests: Electricity

Please note that the City cannot provide park benches or picnic tables other than those in the park. The City cannot "hold" benches or tables and the applicant must make his/her own arrangements to do so the day of the event.

If you are having an event that is open to the general public, please be advised that you must also file a Parade & Public Assembly Permit with the City prior to your event being approved.

Reservation Fee & Security Deposit Schedule

Park Space Reservation
Schedule of Fees

Attendees	Non-Profit Org.	Resident	Non-Resident
49 Attendees or less	$30	$30	$75
50-149 Attendees	$55	$55	$125
150 or more Attendees	$105	$105	$225 x4 =$900

Security Deposit Schedule

Security Deposit	Non-Profit Org.	Resident	Non-Resident
49 Attendees or less	$50	$50	$100
50-149 Attendees	$100	$100	$150
150 or more Attendees	$300	$300	$400 x4 =$1,600

Total - $2,500

Security Deposit will be refunded if no damage or clean up is required, and no police action occurs.

I have read and understand there is a $20 Application fee, appropriate Security Deposit and Rental Fee due at the time of application. I also agree that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services.

Signature _____ DATE: Oct. 19, 2010

For Office Use Only

Date Application Filed with Municipal Clerk: _____

Application Fee & Receipt # 10/26/10 - $20.00

Security Deposit Fee & Receipt #: 10/26/10 - $1600.00

Reservation Fee & Receipt # 10/26/10 $900.00

Park Board Meeting Date: 11-3-10

Park Board Recommendation (Approve) Deny

Conditions: _____

Park Board Chairman Signature: _____

Copy of application to: *Police Chief* *Fire Chief* *Street Department* *Applicant*

LAKE GENEVA UTILITY COMMISSION

Daniel S. Winkler, P.E.
Director of Public Works & Utilities

MEMBER OF AMERICAN WATER WORKS ASSOCIATION

Birdell Brellenthin
Utility Commission President

Kent Wiedenhoeft
Water Superintendent

Scott Tesmer
Wastewater Superintendent

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

DATE: November 16, 2010

MEMORANDUM

TO: Mayor Jim Connors & Members of the Common Council
Chairman Todd Krause & Members of the Finance, License & Judicial Committee

FROM: Daniel S. Winkler, P.E.
Director of Public Works & Utilities

SUBJECT: Main Street Storm Tunnel Interim Emergency Patching Repairs

DISCUSSION

Pursuant to direction from Council to initiate repairs to the 3 voids and 1 crack as recommended in the structural engineer's inspection report, staff solicited bid quotations and received four responses. The work also includes removal of the excess slurry concrete poured into the hole in the STH 50 Main Street roadway repair which ended up in the bottom of the storm tunnel. The bids, copies of which are attached, are:

Contractor	City	Bid Amount
Humphreys Contracting	**Lake Geneva, WI**	**$ 8,350.00**
Odling Construction	Delavan, WI	$13,865.00
Down to Earth Contractors	Lake Geneva, WI	$22,400.00
Holton Brothers, Inc.	Grafton, WI	$22,500.00 not-to-exceed $24,500.00
Wanasek Corp.	Burlington, WI	No Bid

RECOMMENDATION

It is recommended to award the interim emergency repairs to the storm tunnel under Main Street to Humphreys Contracting of Lake Geneva in the amount of $8,350.00.

Cc: Dennis Jordan/Jeremy Reale
File

Humphreys Contracting
P.O. Box 444
Lake Geneva WI 53147
262 749 8438

10/15/10
Revised 10/26/10

To:
City of Lake Geneva
Attn: Dan Winkler

We propose to complete the following items as they relate to the White River Main St tunnel/ culvert.
Repair 3 large sections of eroded and missing stone masonry creating walls of tunnel.

We propose to repair using the poured in place concrete to fill the entire void created by missing stones. $ 3900.00

We propose to remove existing slurry blocking culvert. Slurry is the result of previous repair spillage. $ 2800.00

We propose to repair area where pipe enters side of White River using a combination of concrete, limestone and mortar. $ 2400.00

SEPARATE ADDITIONAL PRICE

We propose to repair cracks found at the 56' mark in the culvert. We will grind the crack to create a "V' and install epoxy modified patchcrete. $ 1650.00

$ 8,350.00

The following work shall be completed for the sum of:
Sum of above totals required.

Terms: Net amount due upon completion. A service charge of 1-1/2 % per month will be charged on all accounts over 30 days. This proposal is submitted by Chris Humphreys dba Humphreys Contracting. This proposal may be withdrawn after 10 days upon our discretion.

Acceptance of Proposal

The above prices, specifications, and conditions are satisfactory and are hereby accepted. We authorize you to do the work as described. Payment will be made as outlined above. Please sign and return.

Signature_____ **Date**_____

PROPOSAL: 3481
DATE: 11/10/2010

PROPOSAL

ODLING CONSTRUCTION, INC.

4941 TOWNHALL RD.
DELAVAN, WI 53115
PHONE: 262-728-5148
FAX: 262-728-0290

PROJECT: OWNER: LAKE GENEVA UTILITY COMMISSION
ADDRESS: 361 N. MAIN ST., P.O. BOX 187
CITY, ST: LAKE GENEVA, WI 53147

PHONE: 248-2311 FAX 248-0589 DAN WINKLER
PROJECT ADDRESS: SOUTH 50/MAIN ST. & SOUTH LAKE SHORE DR.

WE HEREBY PROPOSE TO FURNISH THE MATERIAL AND PERFORM THE LABOR NECESSARY FOR THE COMPLETION OF:

CULVERT REPAIRS
INCLUDE: :Patch three large holes with block and mortor
:Seal crack at station 0+56 and back plaster
:Remove large pile of slurry from flowline $13,865.00

Please note the following:
:Three holes are on outlet end of culvert
:Water flow to be controlled by city
:Staging area would be walking path to the west of water plant

NO PERMITS INCLUDED

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDER HEREBY NOTIFIES OWNER THAT PERSON OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LEIN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR AND MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE LENDER, IF ANY. BUILDER AGREES TO CO-OPERATE WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED AND THE ABOVE WORK TO BE PERFORMED IN ACCORDANCE WITH THE DRAWINGS AND SPECIFICATIONS SUBMITTED FOR THE ABOVE WORK AND COMPLETED IN A SUBSTANTIAL WORKMAN MANNER AND DONE ACCORDING TO STATE AND LOCAL CODES. ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. OWNER TO CARRY FIRE, TORNADO AND OTHER NECESSARY INSURANCE. OUR WORKERS ARE FULLY COVERED BY WORKMAN'S COMPENSATION INSURANCE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL.

PAYMENT IN FULL WILL BE DUE 30 DAYS FROM DATE ON FIRST INVOICE. 1.5% INTEREST PER MONTH WILL BE CHARGED ON ANY BALANCE AFTER 30 DAYS.

RESPECTFULLY SUBMITTED Denis Sommers

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS SPECIFIED ABOVE.

DATE_____ SIGNATURE_____

Down To Earth Contractors
N1971 Hwy H
Lake Geneva, WI. 53147

Date	Proposal #
11/10/2010	2009-295

PROPOSAL AND ACCEPTANCE

T:(262)248-2725
F:(262)248-4402
Web:www.downtoearthcontractors.com

CUSTOMER
Lake Geneva Utility Commission PO Box 187 Lake Geneva, WI 53147

Job Name

We hereby submit specifications for:	Cost	Total
Bid Job Repair 3 large holes in stone arch culvert with masonry or concrete. Repair crack in box culvert by grinding out and filling with hydraulic cement. Remove slurry from the bottom of the pipe from previous repairs.	22,400.00	22,400.00

We Propose hereby to furnish material and labor-complete in accordance with above specifications for the sum of:

Payment to be made as follows 50% down payment, balance due on completion of job.

All material is guaranteed to be as specified. All work to be completed in a workmanlike matter according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond out control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: _____

Total $22,400.00

Acceptance of Proposal- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Date: ___/___/___

Signature: _____ Date: ___/___/___

AS REQUIRED BY THE STATE OF WISCONSIN CONSTRUCTION LIEN LAW ACT, BUILDER HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LIEN RIGHTS ON OWNERS LAND MAY HAVE LIEN RIGHTS ON OWNERS LAND BUILDINGS IF THEY ARE NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION ACCORDINGLY, OWNER PROBABLY WILL RECIEVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE YOU RECIEVE TO YOUR MORTGAGE LENDER,IF ANY BUILDER AGREES TO COOPERATE WITH THE OWNER LENDER,IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE PAID

Holton Brothers, Inc. Contractors

1002 – 11th Avenue
Grafton, WI 53024

Phone: 262-377-7887
Fax: 262-377-0615

Masonry Repairs - Tuckpointing - Caulking – Waterproofing

October 26, 2010

Lake Geneva Water Commission
Po Box 187
Lake Geneva, WI 53147

Attn: Mr. Daniel Winkler, P.E.
City of Lake Geneva &
The Lake Geneva Utility Commission.

Re: Masonry Repairs for the 5th 50 / Main Street & S. Lake Shore Drive Culvert

Dear Dan,

Pursuant to my inspection and the inspection report provided by Westbrook Associated Engineers, Inc regarding the above noted culvert; Holton Brothers, Inc proposes to furnish all labor, materials, equipment and insurance necessary to complete the following masonry related repairs:

- As noted in the inspection report, there are three (3) large holes in the stone portion of the culvert near the outlet. These holes shall be filled using a combination of existing stone, new cement block and brick, and concrete and mortar mixes
- As discussed with Mr. Winkler, a staging area shall be provided by the city to locate materials and equipment for mobilization purposes.
- Cement slurry which had overflowed from Hole # 3 shall be broken apart and removed from the floor of the culvert as best as possible based on conditions
- It is understood that based on the current condition of the stone portion of the tunnel and how current repairs are being undertaken, suggested work will not be permanent long term and it is likely the entire outlet end of the culvert will need to be torn out and re-constructed within a few years.
- One horizontal crack in concrete at station # 56 shall be patched using either a water based epoxy or hydraulic mortar based on conditions.

Work to complete the above stated repairs shall be between $ 22,500.00 and Not-To-Exceed - $ 24,500.00

TERMS AND CONDITIONS

The following terms and conditions (these 'Terms') between Holton Brothers, Inc., ('HB') and HB's customer identified in the Proposal to which these Terms are attached ('Contracting Party') (Contracting Party is one of the following: 'Property Owner' or 'Management Company as Authorized Agent for Property Owner' or 'General Contractor'), together with the Proposal, represent the agreement between the parties for construction and other contracted services to be performed at the location listed on the Proposal.

PROPOSAL TERMS

1. Payment Amount: The amount due to HB from Contracting Party is the amount listed on the Proposal as the 'Total Amount,' plus the total sum of all change orders referenced in Paragraph 6, and any fees or interest assessed pursuant to these Terms.

2. Payment Due Date: As agreed upon by the parties, HB may require periodic payments during the construction period. Payment in full must be received by HB no later than the 30th day after the work has been completed.

3. Late Payments: Any invoice amounts outstanding after the 30th day following the completion of the work will result in a late payment fee of 1.5% of the outstanding balance, assessed monthly until paid in full. In addition to a late payment fee, HB reserves its right to pursue all available remedies, including filing and perfection of a lien as described in Paragraph 4.

4. LIEN NOTICE: AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, HB HEREBY NOTIFIES CONTRACTING PARTY AND PROPERTY OWNER THAT PERSONS OR COMPANIES PERFORMING, FURNISHING, OR PROCURING LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION ON PROPERTY OWNER'S LAND MAY HAVE LIEN RIGHTS ON PROPERTY OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO HB, ARE THOSE WHO CONTRACT DIRECTLY WITH THE CONTRACTING PARTY OR PROPERTY OWNER OR THOSE WHO GIVE THE CONTRACTING PARTY OR PROPERTY OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION. ACCORDINGLY, CONTRACTING PARTY OR PROPERTY OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO CONTRACTING PARTY'S OR PROPERTY OWNER'S MORTGAGE LENDER, IF ANY. HB AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

5. Work Performed: All work performed by HB is subject to the Proposal, which lists all of the work specifications, as well as all change orders (as of the date of the Proposal) contemplated in Paragraph 6.

6. Changes to Proposed Work: Any alterations or deviations from the work specifications included in the Proposal that result in additional costs shall be agreed to via written agreement between the parties. Any costs associated with the changes shall be paid by Contracting Party. All written change orders shall be considered a part of the original proposal.

7. Work Schedule: Work shall commence on a date agreed upon by both parties. HB shall perform the work during normal business hours. As the project progresses, the parties may agree to vary the work schedule and adjust the costs accordingly.

8. Work Completion: The completion date shall be date Contracting Party receives a final invoice from HB. HB shall provide such notice when the work specified in the Proposal has been completed, inclusive of all change orders contemplated in Paragraph 6, and HB has removed all of its materials from the project location.

9. Workmanlike Manner: HB shall complete all work in a workmanlike manner according to standard industry practices.

10. Agreement Applies to General Contractor: Where this agreement includes language making a section applicable to a general contractor, it is assumed that HB is acting as the subcontractor, was hired by, and will be paid by the general contractor. Where HB acts as the subcontractor, the guarantees in Paragraph 9 are assumed to be made to the general contractor and not to the property owner. In the event that the property owner pursues an action against HB based on those guarantees, general contractor agrees to indemnify and defend HB in such action. General Contractor guarantees that the property owner is aware of all responsibilities and liabilities listed in these terms and conditions.

11. Subcontractors: HB reserves the right to hire subcontractors at its discretion to fulfill the proposed work specifications, and agrees to pay the subcontractors for their efforts at an agreed upon price.

12. Force Majeure: HB is not liable for the failure to complete the work specifications included in the Proposal when the failure is caused by acts of God, such as, but not limited to, fire, tornado, flooding, and other natural disasters, labor disputes, strikes, materials shortages, terrorist activities, or government action affecting construction.
13. Suspension of Work: HB may suspend work on account of weather or natural disasters, LATE PAYMENTS BY CONTRACTING PARTY, government action, or other emergencies not anticipated by this agreement. Any additional charges that result from the suspension shall be paid for by Contracting Party.
14. Clean-up: HB shall dispose of materials used in construction, including hazardous materials, and will leave the worksite in a clean and orderly condition following completion of construction.
15. HB's Insurance and Hiring Practices: HB shall carry general liability insurance, employer's liability insurance, worker's compensation insurance, and automotive insurance. HB shall provide a certificate evidencing such policies upon request by Contracting Party. HB shall seek and retain qualified and skilled craftspeople to complete the proposed work and will not discriminate on the basis of race, color, sex, age, handicap, veterans status, religious belief, or national origin when hiring its employees.
16. Information and Access: Contracting Party shall provide HB directly with all relevant information necessary to complete construction, and shall do so in a timely manner. Contracting Party will be responsible for any resulting defects, damage, or additional costs caused by a failure to provide HB with such relevant information. Contracting Party shall provide HB and any subcontractors retained by HB with ready access to the work site.
17. Property Owner's Insurance: The property owner shall maintain general liability and property insurance, including waiver of subrogation, where applicable. The property owner shall provide a certificate evidencing such policies if requested by HB.
18. Termination: HB reserves the right to terminate this agreement, at its discretion, in the event that Contracting Party is late in procuring payment, or if HB has a reasonable belief that Contracting Party will not pay following the completion of the proposed work.
19. Governing Law and Dispute Resolution: This agreement is governed by the laws of the State of Wisconsin, irrespective of conflicts of laws principles. Any disputes or claims arising under the Proposal, these Terms, or any contract entered into thereunder shall be resolved by binding arbitration administered by a single arbitrator in accordance with the American Arbitration Association's Construction Industry Arbitration Rules in effect as of the date of submission of any such dispute or claim. All disputes or claims shall be aggregated and resolved in one arbitration proceeding. The arbitration proceeding shall take place in Milwaukee, WIWaiv.
20. Attorneys' Fees: Contracting Party shall be liable for HB's attorneys' fees incurred in connection with enforcing these Terms and/or the Proposal, collecting payment, or defending or pursuing claims in which HB is the prevailing party.
21. Waiver: Any exception made to any of the Terms or any extension granted by HB to any of the deadlines described in these Terms shall not be considered as a waiver of that provision.
22. Complete Agreement: These Terms shall be read in conjunction with the accompanying Proposal, shall constitute the final and complete agreement of the parties, and shall supersede any conflicting terms contained in any other document, or expressed orally. Any amendments to the Proposal in the form of change orders shall be considered as part of the original agreement and also subject to these Terms.
23. Execution of the Proposal: By signing the Proposal, Contracting Party accepts both the Proposal and these Terms and consequently agrees to be bound by them.

If accepted, please sign and return one copy. Thank you.

WE PROPOSE hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: **SEE COST BREAKDOWN**

PAYMENT TO BE MADE WITHIN 30 DAYS OF COMPLETION OF WORK - Or a 1 1/2% Service Charge per month for any past due amount along with all attorney fees involved with collection.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delay beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

ACCEPTANCE OF PROPOSAL

The work specifications, pricing, payment terms, and other terms and conditions (including the attached Proposal Terms, which are incorporated by reference) are hereby accepted; and Holton Brothers is hereby authorized to perform the proposed services in accordance with the foregoing Proposal. Holton Brothers reserves the right to withdraw or modify this proposal at any time prior to acceptance.

RESPECTFULLY SUBMITTED,

HOLTON BROTHERS, INC. (License # 1096385 - Expires 3-10-13)

By: Matt Lempke
Matt Lempke, Sales Representative

CUSTOMER (please sign and return one executed contract)

Property Owner

_____
(name)
Date: _____

****

LAKE GENEVA UTILITY COMMISSION

Daniel S. Winkler, P.E.
Director of Public Works & Utilities

MEMBER OF AMERICAN WATER WORKS ASSOCIATION

Birdell Brellenthin
Utility Commission President

Kent Wiedenhoeft
Water Superintendent

Scott Tesmer
Wastewater Superintendent

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

DATE: November 12, 2010

MEMORANDUM

TO: Chairman Don Tolar & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E. _____
Director of Public Works & Utilities

SUBJECT: November 11, 2010 Public Works Committee Meeting Minutes

The Public Works Committee met at **6:00 PM** at City Hall.

Members in attendance:
Chairman Don Tolar ___X___
Alderman Ellyn Kehoe___X___
Alderman Arleen Krohn_____
Alderman Bill Mott ___X_____
Alderman Mary Jo Fesenmaier ___X___

Staff Present:
City Administrator Dennis Jordan___X___
Director Daniel Winkler (DPW) ___X___
Ron Carstensen (Street Supt.) ___X___
Other: _____Mayor Jim Connors, Ald. Tom Hartz_

Public in attendance:_____None_____

Approval of the Minutes of the Prior (October 2010) Meeting:
The minutes were approved 4-0 after a motion by Kehoe and second by Mott.

Public Comments:
None.

Communications:
None.

Agenda Items Discussed:
1. Country Club Drive Landscaping Area.
2. Flashing Stop Sign – Sheridan Springs Road at Edwards.
3. 2010 Street Maintenance Program Additions.
4. Flat Iron Park – Gazebo, Sidewalk, and Other Site Improvements – Discussion & Recommendation.
5. Settled Sidewalk on South Side of Seminary Park –Replacement Discussion & Recommendation.
6. Recycling Container WEEB Grant for Parks – Discussion.

7. Left Turn Arrow Discussion – Center & Main Streets and Broad & Main Streets.
8. Winter Protection for the Riviera Fountain-Beautification Committee to Pay the Upfront Cost and City to Decide Later to Reimburse (Time Sensitive).

Agenda Item No. 1- Country Club Drive Landscaping Area

DPW Winkler explained that a meeting was held with Administrator Jordan and several residents and that they provided the attached plan and cost. Administrator Jordan said they knew the City would not pay for the plantings. After input from Superintendent Carstensen, it was moved by Kehoe the residents would work with the City Arborist on a planting plan and the Street Department would assist with minor grading and some compost or topsoil next spring to cover the center portion of the area. Motion was seconded by Mott and approved 4-0.

Agenda Item No. 2-Flashing Stop Sign, Sheridan Springs Road & Edwards Boulevard

DPW Winkler presented the TAPCO pricing for a 36" solar powered flashing stop sign for the Sheridan Springs Road at the new Edwards Boulevard. It was moved by Fesenmaier and seconded by Mott to proceed with the purchase ($1,700) and installation (not-to-exceed $300) and staff needs to verify that the stop sign meets the new MUTCD standard before ordering. Motion was seconded by Mott and passed 4-0.

(This item needs to go to FLJ and Council for approval)

Agenda Item No. 3- 2010 Street Maintenance Program Additions

DPW Winkler advised the Committee that based upon quantities installed to date the 2010 Street Program has $140,000 give or take left in the $506,000 contract to do additional TIF streets. He said he checked with Payne and Dolan and they are willing to keep the contract open until spring of 2011. Possibilities discussed include CTH H from the north City limits by Edgewood Subdivision to William Street if the County reimburses us, Main Street from Broad Street west to Cook Street, Main Street between West Street and Wells Street, the Main Street Tunnel patch, and Baker Street between Lakeshore and wrapped around to Campbell.

It was moved by Mott to continue the 2010 Street Maintenance contract until next spring and at that point review the list and consider doing the additional work left in the contract. Motion was seconded by Kehoe and passed 4-0.

Agenda Item No. 4- Flat Iron Park – Gazebo, Sidewalk, and Other Site Improvements – Discussion & Recommendation.

There was considerable discussion regarding improvements to Flat Iron Park. Fesenmaier made a motion to contract out the sidewalk along the east side of the park. The motion was seconded by Mott and the matter was discussed. Mayor Connors showed pictures on the wall of the north end of the sidewalk along the parking lot which depicted the practical difficulties of installing the walk between curbs and meters. After additional discussion with Superintendent Carstensen on the plowing challenges and Administrator Jordan regarding making the lot a pay rather than metered lot, the original motion was withdrawn, and it was decided to continue the matter another month to allow Winkler an opportunity to develop a sketch showing what the lot would look like with diagonal parking and a south driveway.

Mott mentioned that Badger High might be interested in maybe replacing the gazebo. Mayor Connors suggested replacing the gazebo with one handicapped accessible and with low maintenance durable steel posts and masonry columns and possibly with tile roof to match the Riviera. Other Committee members were undecided about the architecture, size of the gazebo and location in the park. The distance needing to be 90' or 100' from the lake was also brought up. It was moved by Mott and seconded by Kehoe to continue the gazebo another month. He said the purpose was to investigate further what Badger's willingness would be to replace the gazebo. After additional discussion, the motion passed 4-0.

Mayor Connors also noted there should be a new restroom onsite. Size and location were discussed. Some wanted it on the south end closer to the launch ramp almost where the existing gazebo is, and others thought perhaps it could replace the Chamber building or be built somewhere near it. There was no clear consensus.

Winkler also mentioned that he showed some landscaping possibilities for the park on the south parking lot berm and around the 3 Graces Fountain as approved by Council. He also mentioned Andy Gump as a possibility. The consensus of the committee was to wait until a decision on the other site improvements was made and then consider the landscaping.

Agenda Item No. 5- Settled Sidewalk on the South Side of Seminary Park – Replacement Discussion & Recommendation

DPW Winkler explained that the Park Commission requested the PWC and Council consider the TIF#4 replacement of the tilted sidewalk along Baker Street at Seminary Park. Mayor Connors showed pictures. It was moved by Fesenmaier to replace the 225' of 5' wide sidewalk plus the sidewalk and ramps on the southeast corner of the park (to include DWFs in the ramps) with TIF funding. Motion was seconded by Mott and approved 4-0.

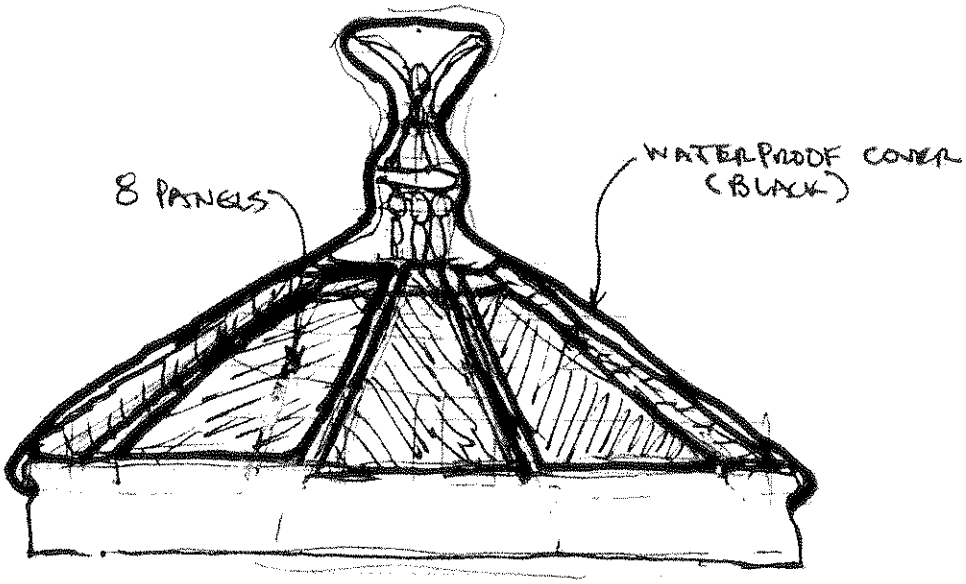
Agenda Item No. 6-Recycling Container WEEB Grant for Parks – Discussion

The grant was discussed and DPW Winkler noted the grant required an educational component. It was the consensus to further investigate the grant possibilities and Winkler and Fesenmaier meet to evaluate the educational component. The item would then be continued to the next meeting as the deadline wasn't until February of 2011. Administrator Jordan did comment the grant requires a 25% City match.

Agenda Item No. 7 – Left Turn Arrow Discussion – Center & Main Street and Broad & Main Street Intersections

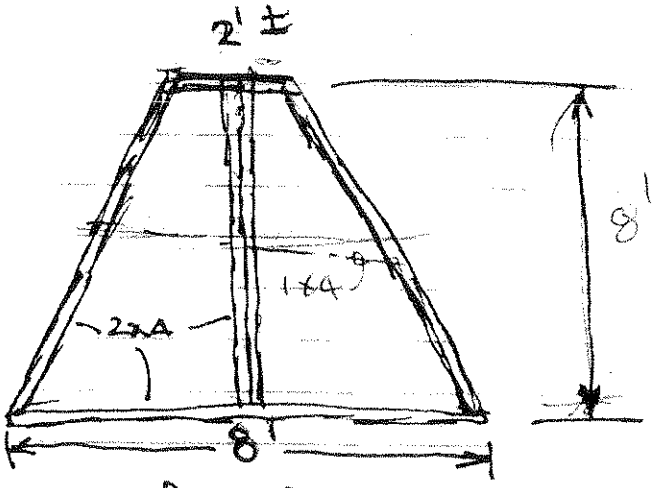
Administrator Jordan, Mayor Connors, Superintendent Carstensen and DPW Winkler shared comments and observations on the signals and why no left turn off of Main Street. The Committee also shared opinions. There was no resolution or recommendation.

RIVIERA FOUNTAIN



FOUNTAIN ELEVATION/SECTION VIEW

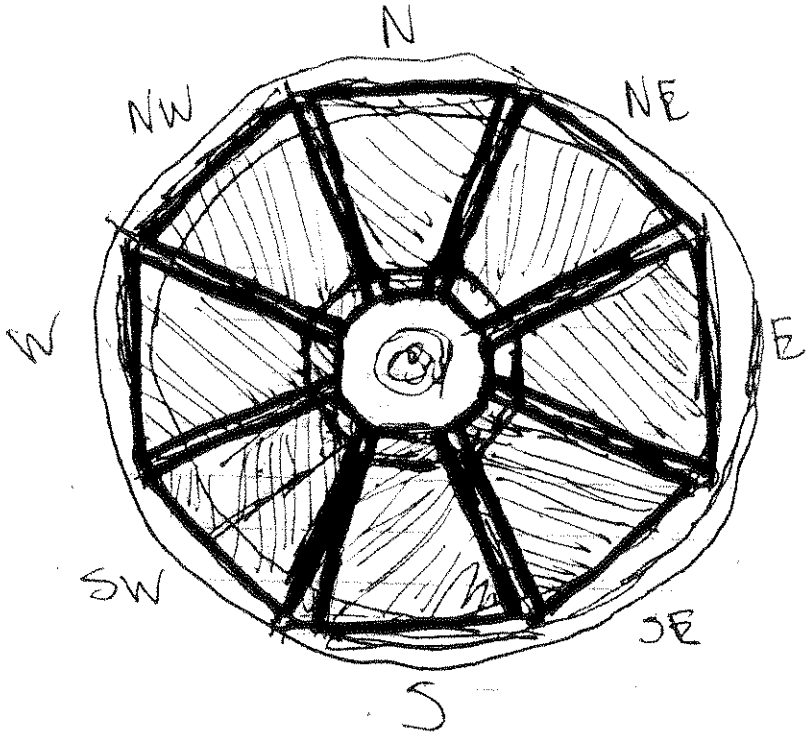
NO SCALE



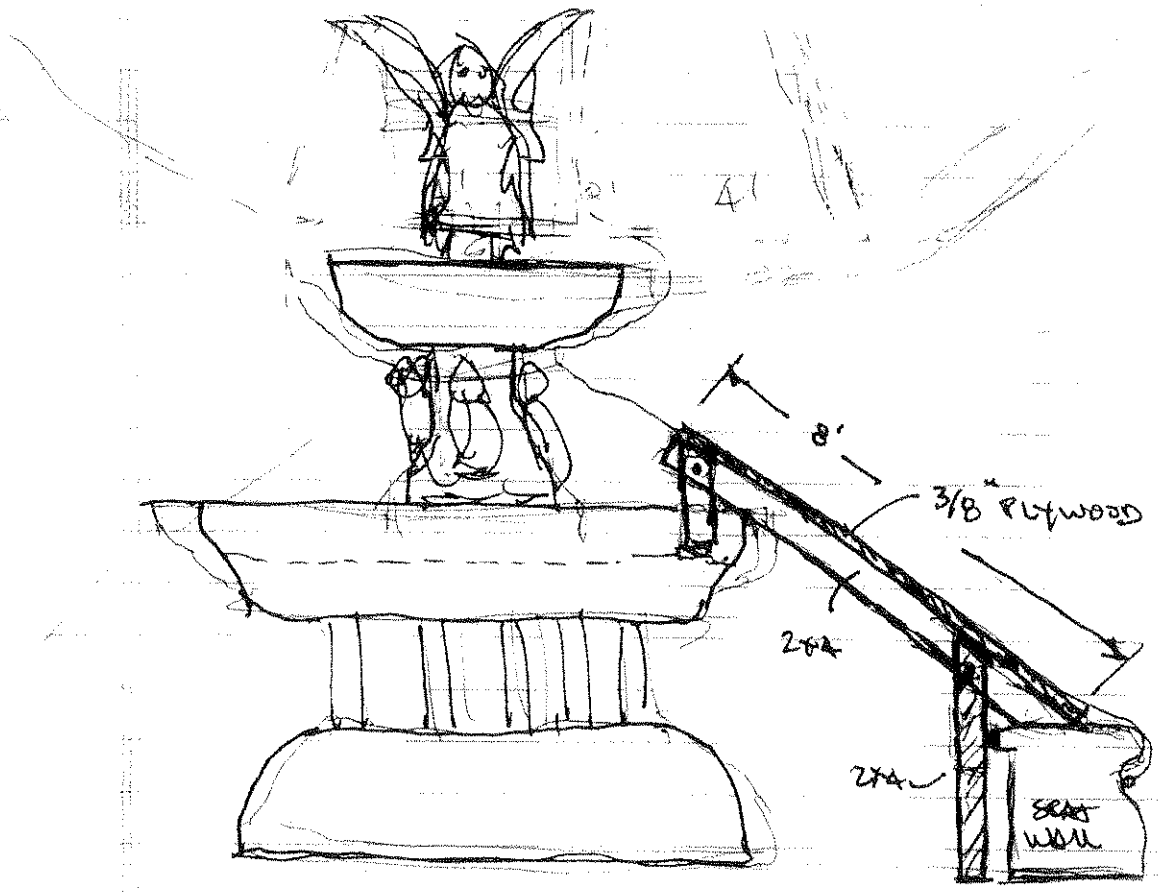
PANEL DETAIL

NO SCALE

11-11-10



PLAN VIEW



FRAMING SECTION VIEW

5
SEMINARY PARK
300±
LAKE SHORE DR
BAKER ST
BAKER ST

Chapter 70

TAXATION

ARTICLE I
IN GENERAL

Sec. 70-1. through Sec. 70-30. (Reserved)

ARTICLE II
PROPERTY TAXES

Sec. 70-31. Preparation of tax roll and tax receipts.
Sec. 70-32. Tax payments.
Sec. 70-33. through Sec. 70-55. (Reserved)

ARTICLE III
ROOM TAX

Sec. 70-56. Definitions.
Sec. 70-57. Levied; rate.
Sec. 70-58. Quarterly returns.
Sec. 70-59. Annual return.
Sec. 70-60. Permit.
Sec. 70-61. Revocation and suspension procedure.
Sec. 70-62. Unpaid taxes.
Sec. 70-63. Treasurer to determine tax and refunds.
Sec. 70-64. Forfeiture for failure to comply with treasurer's request to inspect.
Sec. 70-65. Estimated tax.
Sec. 70-66. Interest on unpaid taxes.
Sec. 70-67. Delinquent taxes.
Sec. 70-68. Recordkeeping.
Sec. 70-69. Confidentiality.
Sec. 70-70. Forfeiture for failure to obtain a permit.

ARTICLE I
IN GENERAL

Sec. 70-1. through Sec. 70-30. (Reserved)

ARTICLE II
PROPERTY TAXES

Sec. 70-31. Preparation of tax roll and tax receipts. [Code 1992, § 3.01]

(a) Aggregate tax stated on roll. Pursuant to W.S.A., § 70.65(2), the Clerk shall, in computing the tax roll, insert only the aggregate amount of state, county, local, school and other general property taxes minus credits applied under W.S.A., § 79.10(9), except credits determined under W.S.A., § 79.10(7m), in a single column in the roll opposite the parcel or tract of land against which the tax is levied, or, in the case of personal property, in a single column opposite the name of the person against whom the tax is levied. Each tax bill or receipt shall show the purpose for which the taxes are to be used giving the

breakdown for state, county, local, school and other general property taxes. The tax roll shall indicate all corrections made under W.S.A., §§ 70.43 and 70.44.

(b) Tax receipts. Pursuant to W.S.A., § 74.19, the City Treasurer shall enter in each tax receipt given by the County Clerk for the payment of taxes the name of the person paying the taxes, if that person is not the owner of the property taxed, the date of payment and the aggregate amount of taxes paid. Tax receipts shall be signed and a duplicate kept by the City Treasurer after noting the payment of taxes upon the tax roll. The Treasurer shall then deliver the receipt to the appropriate person.

Sec. 70-32. Tax payments. [Code 1992, § 3.11]

The real estate and personal property taxes assessed in the City shall be paid to the City Treasurer as follows:

(1) The first installment of real estate taxes which shall be not less than 50% of the total real estate taxes (including special assessments) shall become due and payable on January 1 of each year and may be paid without interest thereon through January 31. Any such real estate tax, no portion of which has been paid on or prior to January 31, shall thereafter bear interest at the rate of 1% per month, or a fraction thereof, from January 1 preceding. The City Treasurer shall report the unpaid balance of such real estate taxes to the County Treasurer at the time of settlement as delinquent. The second and final installment is due and payable July 31.

(2) Personal property taxes shall become due and payable in their entirety on January 1 of each year and may be paid to and including January 31 without interest. Thereafter, all unpaid personal property taxes shall bear interest at the rate of 1% per month, or a fraction thereof, from January 1 preceding.

(3) All real estate taxes, including special assessments, remaining unpaid at the time settlement is made with the County Treasurer, shall be paid thereafter at the office of the County Treasurer in Elkhorn, Wisconsin.

Sec. 70-33. through Sec. 70-55. (Reserved)

ARTICLE III
ROOM TAX

Sec. 70-56. Definitions. [Code 1992, § 3.12]

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

GROSS RECEIPTS — As defined in W.S.A., § 77.51(4)(a), (b), (c) and (cm), insofar as applicable. **[Amended 7-13-2009 by Ord. No. 09-16**

HOTEL or MOTEL — As defined in W.S.A., § 77.52.

TRANSIENT — As defined in W.S.A., § 77.52(2)(a)1.

Sec. 70-57. Levied; rate. [Code 1992, § 3.12(2); amended 7-13-2009 by Ord. No. 09-16]

Pursuant to W.S.A., § 66.0615, a tax is imposed on the privilege and service of furnishing at retail rooms or lodging to transients by hotel keepers, motel operators and other persons furnishing accommodations that are available to the public, irrespective of whether membership is required for the use of the accommodations. Such tax shall be at the rate of 5% of the gross receipts from such retail furnishing of rooms or lodging. Such tax shall not be subject to the selective sales tax imposed by W.S.A., § 77.52(2)(a)1. The proceeds of such tax collected shall be apportioned 2% to the hotel, motel or other person filing the return and 98% to the city.

Sec. 70-58. Quarterly returns. [Code 1992, § 3.12(3); Ord. No. 08-06, § 1, 6-23-2008]

This article shall be administered by the Treasurer. The tax imposed is due and payable within 30 days of the end of each calendar quarter. A return shall be filed with the Treasurer by those furnishing at retail such rooms and lodging within the City on or before the same date on which such tax is due and payable upon a form approved by the City. Attached to the return shall be copies of sales tax forms filed with the State of Wisconsin Department of Revenue for the corresponding three months of the quarterly return and room tax forms filed with the City Treasurer.

Sec. 70-59. Annual return. [Code 1992, § 3.12(4)]

Every person required to file quarterly returns shall file an annual calendar year return. Such annual return shall be filed within 30 days of the close of each calendar year. The annual return shall summarize the quarterly returns, reconcile and adjust for errors in the quarterly returns, and shall contain certain additional information as the Treasurer requires.

Sec. 70-60. Permit. [Code 1992, § 3.12(5)]

(a) Application; fee. Every person furnishing rooms or lodging under Section 70-57, shall annually file with the Treasurer an application for a permit for each place of business. Every application for a permit shall be made upon a form prescribed by the Treasurer. At the time of making an application, the applicant shall pay the Treasurer a fee set from time to time by the Council for each permit.

(b) Issuance; transferral; display. After compliance with Subsection (a) of this section, and Section 70-59 by the applicant, the Treasurer shall grant and issue to each applicant a separate permit for each place of business within the City. Such permit is not assignable and valid only for the person in whose name it is issued and for the transaction of business at the place designated therein. It shall at all times be conspicuously displayed at the place for which issued. **[Amended 7-13-2009 by Ord. No. 09-16]**

Sec. 70-61. Revocation and suspension procedure. [Code 1992, § 3.12(6)]

(a) Failure to comply with article; notice. When any person fails to comply with this article, the Treasurer may, upon 10 days' written notification and after affording such person the opportunity to show cause why his permit should not be revoked, revoke or suspend any or all of the permits held by such person under this article.

(b) Renewal of suspended or revoked permits. The Treasurer shall give to such person written notice of the suspension or revocation of any of his permits. The Treasurer shall not issue a new permit after the revocation of a permit until such person complies with the provisions of this article. A fee as set by the Council from time to time shall be imposed for the renewal or issuance of a permit which has been previously suspended or revoked.

Sec. 70-62. Unpaid taxes. [Code 1992, § 3.12(7); amended 7-13-2009 by Ord. No. 09-16]

If any person liable for any amount of tax under this article sells his business or stock of goods or quits his business, his successors or assigns shall withhold a sufficient amount of the purchase price to cover such amount until the former owner produces a receipt from the City Treasurer that it has been paid or a certificate stating that no amount is due. If a person subject to the tax imposed by this section fails to withhold such amount of tax from the purchase price as required, he shall become personally liable for payment of the amount required to be withheld by him to the extent of the price of the accommodations valued in money.

Sec. 70-63. Treasurer to determine tax and refunds. [Code 1992, § 3.12(8); amended 7-13-2009 by Ord. No. 09-16]

(a) The City Treasurer may, by office audit, determine the tax required to be paid to the City or the refund due to any person under this article. This determination may be made upon the basis of the facts contained in the return being audited or on the basis of any of their information within the City Treasurer's possession. One or more such office audit determinations may be made of the amount due for any one or for more than one period.

(b) The City Treasurer may, by field audit, determine the tax required to be paid to the City or the refund due to any person under this article. The determination may be made upon the basis of the facts contained in the return being audited or upon any other information within the City Treasurer's possession. Whenever the City Treasurer has probable cause to believe that the correct amount of room tax has not been assessed or that the tax return is not correct, the City Treasurer is authorized to examine and inspect the financial records pertaining to the furnishing of accommodations at the establishment in question in order to verify the tax liability of that person or of another person.

Sec. 70-64. Forfeiture for failure to comply with treasurer's request to inspect. [Added 7-13-2009 by Ord. No. 09-16[1]]

Any person who fails or refuses to permit the inspection of his records by the City Treasurer after such inspection has been duly requested by the City Treasurer shall be subject to a forfeiture not to exceed $250. Each day, or a portion thereof, that such violation continues is hereby deemed to constitute a separate offense. The total forfeiture imposed shall not exceed 5% of the tax imposed by this article.

Sec. 70-65. Estimated tax. [Code 1992, § 3.12(9)]

If any person fails to file a return as required by this article, the Treasurer shall make an estimate of the amount of the gross receipts under Section 70-57. Such estimate shall be made for the period for which such person failed to make a return and shall be based upon the state sales tax records and memoranda as stated in Section 70-63. On the basis of this estimate, the Treasurer shall compute and determine the amount required to be paid to the City adding to the sum thus arrived at a penalty equal to 10% of such sum.

Sec. 70-66. Interest on unpaid taxes. [Code 1992, § 3.12(10)]; amended 7-13-2009 by Ord. No. 09-16

All unpaid taxes under this article shall bear interest at the rate of 12% per annum from the due date of the return until paid.

Sec. 70-67. Delinquent taxes. [Code 1992, § 3.12(11); amended 7-13-2009 by Ord. No. 09-16]

A forfeiture of 25% of the room tax due for the previous year or $5,000, whichever is less, of the tax imposed, is hereby established and due and owing in the event that the room tax is not paid within 30 days after the due date of the return.

Sec. 70-68. Recordkeeping. [Code 1992, § 3.12(12)]

Every person liable for the tax imposed by this article shall keep or cause to be kept such records, receipts, invoices and other pertinent papers in such form as the Treasurer requires.

Sec. 70-69. Confidentiality. [Code 1992, § 3.12(13)]

(a) All tax returns, schedules, exhibits, writings or audit reports relating to such returns on file with the Treasurer are deemed to be confidential, except the Treasurer may divulge their contents to the following and no others:

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1. **Editor's Note: This ordinance also provided for the renumbering of former Secs. 70-64 through 70-69 as Secs. 70-65 through 70-70, respectively.**

(1) The person who filed the return; and

(2) Officers or agents of the City as may be necessary to enforce collection.

(b) No person having an administrative duty under this article shall make known in any manner the business affairs, operations or information obtained by an investigation of records or any person on whom a tax is imposed by this article, or the amount or source of income, profits, losses, expenditures, or any particulars thereof, set forth or disclosed in any return, or to permit any return or copy thereof to be seen or examined by any person, except as otherwise provided by this article. **[Added 7-13-2009 by Ord. No. 09-16]**

Sec. 70-70. Forfeiture for failure to obtain a permit. [Code 1992, § 3.12(14); amended 7-13-2009 by Ord. No. 09-16]

Any person who is subject to the tax imposed by this article who fails to obtain a permit as required in Section 70-60 shall be subject to a forfeiture not to exceed $200. Each day or portion thereof that such violation continues shall constitute a separate offense.

CITY PLAN COMMISSION
MONDAY, NOVEMBER 15, 2010 - 6:30 PM
COUNCIL CHAMBERS, CITY HALL

Meeting called to order by Mayor Connors at 6:30pm.

Roll Call: Commissioners Flower and Poetzinger, Alderman Hartz, and Commissioners Olson and Skates. Also Present: Mayor Connors, City Attorney Draper, Building/Zoning Administrator Brugger, Administrator Jordan, City Planner Slavney and Administrative Assistant Special.

Hartz/Olson motion to approve minutes of October 18th, 2010 Plan Commission meeting. Motion carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to five (5) minutes. Applicants will be allowed when their item is discussed.
Marty Smith, 330 Oakwood Lane. He would like to comment on the Lakeshore Overlay District Boundary and wanting to maintain the lake at all risks. He would like to maintain Flat Iron Park as a park as much as possible.

Correspondence.
A letter was received from the Geneva Manor Association Architectural Review Committee updating the Commission on the process of the communication between the committee and the applicant from Michael Raymond Custom Homes. A copy will be on file at the Clerk's office.

A letter was received from Don and Jackie Getzen in opposition to the proposal from Michael Raymond Custom Homes. A copy will be on file at the Clerk's office.

(Both pieces of correspondence were in the Commissioners packets when distributed)

Public Hearing on a Conditional Use Application filed by Michael Raymond Custom Homes, 2000 W. Main Street E., St. Charles, IL 60174 for construction of a new single-family residence in the ER-1 District using the setback requirements of the SR-4 District at 1641 N. Lake Shore Drive, Lake Geneva, WI 53147 Tax Key Number ZLM 00019. No one from the public wanted to speak. The applicant has asked to table this item until the December Plan Commission meeting. Flower/Skates motion to continue the public hearing until the December meeting. Motion carried.

Public Hearing on a Conditional Use Application filed by Bob Rizzo and Therese Lefty, 1126 Grant Street, Lake Geneva WI 53147, to construct a second garage at 1126 Grant Street, Tax Key Number ZWH 00011A1. The applicant was not at the meeting, it may have not been clear that he be here. Brugger stated that he could try to answer any questions that come up. A proposed tent structure in the packet is not allowed per the ordinance. Hartz/Olson motion to continue this public hearing until the December 20th Plan Commission meeting. Skates asks if there is a time constraint. Brugger states that he doesn't believe so; however, if the ground freezes, he will not do the project this year. This will go onto the January meeting for Council approval as there is no Council meeting in late December. Attorney Draper gives his opinion on continuing the project to next meeting or not. Hartz/Olson motion to retract the original motion. Hartz/Skates motion to close the public hearing. Motion carried. Hartz/ Poetzinger motion to approve the Conditional Use application filed by Bob Rizzo and Therese Lefty, 1126 Grant Street, Lake Geneva, WI 53147, to construct a second garage at 1126 Grant Street, Tax Key Number ZWH 00011A1 including Staff recommendations. Discussion followed. Motion carried unanimously.

Public Hearing on a Conditional Use Application filed by Rose Mennella, 433 Broad Street, Lake Geneva, WI 53147, for outdoor display and light industrial use incidental to indoor sales to allow for an artisan bakery and cheese production at 433 Broad Street, Tax Key Number ZOP 00114. Rose Mennella and Eric Rose approached the podium to explain about the additional pieces of their project. They are asking for production areas (light industrial use) for an artisan bakery and cheese production. They want to have classes on making bread and cheese. The outdoor display is for their "Fresh Mart" for outdoor seasonal display for produce and locally produced goods. They will not exceed 1000 square feet for outdoor display. It will be on the North side of the building and the Southside of the building. People will come with their 10'x 10' pop up tents and set up their wares similar to a farmers market. Brugger asks if it is more than food that will be on display. Mennella states that she described it as goods and wares to allow for non food items (i.e. local pottery). There will be no flea market type of sales. This is part of the Phase I plan but could go on as phase two is being built especially if one building goes up at a time. That is why there are two locations being marked for these vendors. It all will be staying on private property and during daylight hours. Hartz asked about the two foot buffers. Mennella states that the ten foot setback is from the parking area as is needed. Hartz also reiterates the times for the bakery of 10:00pm - 4:00pm. Poetzinger asked when they plan to open as he is looking for when construction is suppose to happen. He recalls from the last meeting they wanted to get going. Brugger said that there is actually a permit waiting in the Building Department to be issued. Mennella said it is suppose to be starting this week. Flower/Skates motion to close the public hearing. Motion carried. Skates/Hartz motion to approve the Conditional Use Application filed by Rose Mennella, 433 Broad Street, Lake Geneva, WI 53147, for outdoor display and light industrial use incidental to indoor sales to allow for an artisan bakery and cheese production at 433 Broad Street, Tax Key Number ZOP 00114 including Staff recommendations. Flower expressed her concern for the look of the tents being out year round. Mayor Connors states that he believes that this is in harmony with the Comprehensive Plan. Brugger states that it will probably be done more in the summer time. Discussion followed. Mayor Connors/Skates motion to add to the original motion to review the Conditional Use in one year. Motion carried on the amendment to the original motion. Motion carried on the original motion .

Public Hearing on a Conditional Use Application filed by Tom Hartz, 1051 Lake Geneva Blvd., Lake Geneva, WI 53147, for light industrial use incidental to indoor sales to allow for an artisan bakery at 525 Broad Street, Tax Key Number ZOP 00033A. Alderman Hartz would like to recuse himself and leave his seat. Ken Etten approached the podium on behalf of the applicant Tom Hartz. He gave a background on the project proposed as an artisan bakery. Young Cho approached the podium and gave more information about the operation and retail function of the bakery. Hours for the bakery run into three shifts on a twenty-four hour schedule (they will work their way up to that time frame based upon demand). Flower asked if there is any indoor seating. Cho responded no, there may be space at a coffee rail. Poetzinger asked what the retail hours are. Cho stated that they are looking from 8am - 6pm and may change that upon demand. Skates asked about the delivery access as it seems pretty tight. Cho stated that there shouldn't be. There is a separate delivery dock set up and there are no issues for the restaurant right now. Mayor Connors asked how this will impact the apartment upstairs. Cho stated that they are looking to maybe changing the apartment into office space. Trucks wouldn't be coming and going all night. The early morning trucks may be around 4-6am. Skates/Flower motion to close the public hearing. Motion carried. Flower/Olson motion to approve a Conditional Use Application filed by Tom Hartz, 1051 Lake Geneva Blvd., Lake Geneva, WI 53147, for light industrial use incidental to indoor sales to allow for an artisan bakery at 525 Broad Street, Tax Key Number ZOP 00033A including staff recommendations. Motion carried.

Alderman Hartz returned to the chambers and his seat at 7:12pm

Review and Recommendation on a Site Plan Review Application submitted by Keller, Inc. W177 N9856 Rivercrest Drive Suite 104, Germantown, WI 53022 on behalf of Dr. Andy Kokodynski for an orthodontic office to be constructed on Wells Street at the former address of N2260 County Highway H. Michael Queoff of Keller, Inc approached the podium on behalf of Dr. Andy Kokodynski and explained the proposed project of construction a new orthodontic office. They plan to extend the sanitary main from the intersection of N. Bloomfield Road and extend it south to the property line for the building site. The building itself is a wood frame building with a basement under part of it. They plant o use natural stone veneer on all four sides. The will use fiber cement board siding, aluminum framed windows, and dimensional asphalt shingled roof. They would like to start construction in the spring and get the site cleaned up as soon as possible to keep that time frame. Flower asks about the grading plan as she has concerns on the erosion control towards the middle school property. Mr. Queoff explains the swales and the water flow. Flower also expresses her concern for the water that will be coming off the parking lot (grading at the street) and also what happens to the water after it gets to the rip rap. Discussion continued. Mayor Connors asks about the required parking spaces in comparison to those that are drawn in (high teens to the 30 proposed) and if they are really needed. Mr. Queoff explained the need. Skates asked if they have thought about providing overflow parking on site to the high school and middle school in the case of an even i.e. football game. Queoff and Kokodynski stated that they would have to discuss liability issues with their attorney. Slavney likes the idea of the bike rack for the customers but would prefer a different location closer to the entrance. Slavney doesn't like it near the driveway. Slavney also stated that he doesn't think that the neighborhood amenity feature of the neighborhood office wasn't fully developed with the bike rack, and thinks that a bubbler and/or a bench would finish the requirement. Hartz asks if a sidewalk could be placed perpendicular to Wells Street to get the kids out of the parking lot for those that will cross the street. Mr. Queoff stated that it would seem logical to run the sidewalk along the front of the building. More discussion followed about the safest place to place a sidewalk to accommodate kids crossing the street. Flower asks about the landscaping near the dumpsters. Brugger explains that the dumpsters will be in an enclosure. Hartz/Skates motion to recommend approval on a Site Plan Review Application submitted by Keller, Inc. W177 N9856 Rivercrest Drive Suite 104, Germantown, WI 53022 on behalf of Dr. Andy Kokodynski for an orthodontic office to be constructed on Wells Street at the former address of N2260 County Highway H including staff recommendations and subject to a sidewalk from Wells Street to the building (north of the drive), (including bike rack relocation), and engineering concerns with drainage. Hartz/Skates motion to amend the motion to include a neighborhood amenity that would be either an agreement with the school district for the parking lot to be used for school events (during non-business hours) or a bench (for use by those riding bicycles). Motion carried on both the amendment and the original motion.

Review and Recommendation on a Pre-Annexation agreement forwarded from the City Council on October 11, 2010 filed by Leo and Madeline Potter for land located in the Town of Bloomfield. Attorney John Olson approached the podium to explain the proposed annexation that this pre-annexation agreement would cover. This is a parcel at the southwest corner of Townline Road and Highway 120. They would like to annex this parcel in to join the already existing parcels to make one Planned Development parcel. There is an existing billboard on the property and will be a non-conforming sign. They would like to make sure that this sign will be added to the list of seven other off premise advertising signs that the City has. They also want to make some changes in the drainage system that has already been approved by the City engineer. Slavney states that the City's Comprehensive Plan doesn't address the long term continuation of billboards as being consistent with the City's objectives. However, Slavney suggests that a way that the City can ascertain more control over the zoning is to perhaps put a thirty year limit on the billboard and also limit the use of one side of the sign to be used for the

development on the property. Attorney Olson states that the applicants would approve the thirty year sunset provision (terminate the use of the sign thirty years from the annexation date) to be required to move that sign if all other terms were agreed to. Slavney stated that he sees this as a true win-win situation and it would be his suggestion to approve the pre-annexation agreement with that provision. Mayor Connors made it known that outside Council has reviewed the document as Attorney Draper and Olson are from the same firm. Suggestions were made and those suggestions were incorporated into the agreement. Brugger asks about the grading procedures and how it would go through a Site Plan approval for formal approval of the grading plan. Brugger asks if there is any preconceived notion that that procedure would not occur. Attorney Olson said the City engineer already approved it and found that it would be appropriate. Mayor Connors read a section from Section 2 of the pre-annexation agreement stating "This does not limit the rights of the City to impose conditions for further storm water management in conjunction with the development of this property". Hartz asked if the City's capacity for Storm Water can accommodate the water from this property. It appears so. Hartz/Poetzinger motion to recommend approval on a pre-annexation agreement forwarded from the City Council on October 11, 2010 filed by Leo and Madeline Potter for land located in the Town of Bloomfield along with the provision in Section 4 providing a thirty year sunset date for the off premise sign and all staff recommendations. Motion carried.

Recommendation on whether the Chamber of Commerce should be allowed to expand at their present location, at 201 Wrigley Drive (Flat Iron Park). Brugger explains that this was referred back to Plan Commission from the Council for a formal recommendation on whether or not expansion should occur in the park or not. Hartz stated that the Chamber currently has a ten year lease and anything that is decided would not be able to be done until that lease is up. Hartz also expressed his opinion to not see that the expansion occurs and if they need to expand in that time frame, that they look at a different location. He would ultimately like to see the building gone, but understands that there are legalities with that. Hartz/Skates motion to suspend the rules to allow George Hennerly speak. Hennerly expresses his confusion with the decision of the Council and the thoughts here at the Plan Commission. Attorney Draper gives his opinion, the Council decided to reconsider and then sent it back to the Plan Commission to see if they want building to be done in the park or not. There is a way to allow for the expansion to happen, however, there needs to be a decision on if there should be something in the park (ie according to the Park Plan, according to the Comprehensive Plan). There appears to be a lot of confusion. The Plan Commission needs to make a decision and recommend something to the Council. This is a statutory requirement on behalf of the Plan Commission. Hartz/ Skates motion to recommend to the City Council that the Chamber of Commerce not expand its building at its current location at 201 Wrigley Drive (Flat Iron Park). Hartz also understands that the Chamber can use it's building until the terms of the lease are up and may or may not be renewed based upon terms from either party. More discussion followed on the expansion of the current location detracting from the Park itself and not being a short term fix. Poetzinger expressed his concern for the use of their bathrooms with the amount of tourists and how he would be in favor of this expansion for this project. Mayor Connors explains the dated bathrooms along with the difficulty of the parking lot accessibility (at the Chamber building) and how the one foot raise of the newly reconstructed bridge (on Wrigley Dr.) may become a problem. Brugger asked how much of the Chamber's work is public information and how much is advertising for businesses (business promotion). Hennerly explains the benefits of their location and how it works for both the tourists and also for the local businesses. A lot does happen up front in the business but there is also quite a bit that happens in the rear of the building (ie web site maintenance, publications, postings etc.). Flower asks about the property and what will happen if the Chamber leaves. Attorney Draper states that the building is leased to the Chamber and if they want to move the building they can. Even if the bathrooms are the "City's", if the Chamber takes the building, the restrooms will go with the building. There is no requirement for the Chamber to tear down the building if they leave. If they leave,

they would have to deed the building to someone (ie the City) for it to be properly used. Flower asks what the Park Commission has decided they would like in the Park at that location. Do they want bathroom facilities there? Skates stated that nothing has been discussed as to the future of the Park. Motion carried 5-1 with "no" vote by Poetzinger.

Accept Petition for Annexation forwarded from the City Council on November 8th 2010 and set public hearing date for Annexation and temporary zoning. Connors/Flower motion to set public hearing date of December 20th for accepting the petition for annexation and setting temporary zoning from William and Patricia Palicka on the southeast corner of South Street and Wilmot Blvd, N2292 Wilmot Blvd. Motion carried.

Discussion on a ten acre Senior Housing Development on the southeast corner of the Southland Farms project. Brian Pollard, Fairwyn Development, approached the podium to explain a Concept idea for a Senior Living Community at the Southland Farms. Michael Mc Carthy, chairman and CEO of Parkside Management Services Corporation, approached the podium to explain the project. 100 unit senior housing project. It will consist of 45 independent living facilities (units), 35 assisted living units and 20 memory care units. This will be licensed as a residential care complex by the State of Wisconsin.

Terry Smith from BSB Design. This is in the Southwest corner of the Southland Farms. Even though it borders Townline Rd, access into the site will occur off the main street (Southland Farms Drive) - there will be a curb cut south of the existing barn. The Barn will be made into an amenities club. He explains the construction layout of the project.
Joe Safin, BSB Design. He explains the design of the building that are proposed.
Brugger asks about if (in reference to the three story elevation) the garage level will be fully exposed. The front landscape will ramp down to access the garage below grade. The three story building will be three stories with a garage and it may appear three and a half to four stories on the side nearest the pond. Brugger asks if the retaining wall in the back can be terraced all the way to the end of the building to make it appear three stories all the way across. Safin said that was a good suggestion and they will take it back to the engineers and find out how big the pond needs to be. Slavney asks about the perimeter having access for firefighting capabilities and if they know the current requirements. Safin stated that he is not aware but will meet with the Fire Department to make sure that it is done correctly. Brugger asks if the clubhouse will have improvements made during this time or is it just being shown on the plan for effect. Pollard stated that it will be worked on hand in hand. Brugger also asks about the street system and how much of it would be put in (public street) during this phase. Pollard stated that utilities will be brought in and a road would be coming in and dead-ending just past the development. That would still give them access, a single access to the site. Brugger stated that he didn't think that one access would be allowed that he would probably need two due to it being a multi-family structure. Discussion followed about the access and Pollard stated that he will meet these needs with the City. Mayor Connors asks if the narrow pavement on the northeast side is a trail. It is as there are many trails throughout the development (stated by Terry Smith). Mayor Connors also asks about the total height of the building. Safin stated maybe around 45 feet but it will ultimately depend on the average to the roof line. Brugger states that this is why it is encouraged to keep the garage entirely below grade. The ordinance states that there is a 35 foot maximum but they can ask for more (through a process). Flower asks about the number of staff members and the number of parking spaces. The most staff (during the day) would be about 25-27 people but that includes the kitchen staff who come and go at different times. Hartz states that he believes that this complies with the GDP approval that was made. They would like to come for other approvals this spring and then commence construction this summer. Jordan asks if they will be paying property taxes. Mr. Mc Carthy states that they are a "for profit" agency. Slavney asks if there are pedestrian facilities on the south portion of the property. Pollard stated that not at this time but part of

Bloomfield Rd is in the Township. The west part of Edwards Blvd is the nearest pedestrian pathway. There may be a desire to interact the development with the existing commercial areas. Flower asks about environmental testing and whether it was done. Pollard stated that it was done with the original plan. Hartz expressed a positive outlook for the property.

Discussion and recommendation on a proposed ordinance change regarding Commercial Indoor Lodging. Brugger explained that not much changed from the last time this information was presented. There was a description in the Single Family Detached Dwelling Unit (definition) that this Commercial Indoor Lodging would not be allowed in the Single Family Dwelling district. This is also similar of the County's ordinance. Attorney Draper also explains some of the issues that may come from fractional ownership and timeshare restrictions. Brugger just wants clarification to make it clearer to enforce. Hartz asks if this addresses the issues we have with absentee property owners. Draper and Brugger stated that it does not; however, that item will be addressed in the near future. Connors/ Hartz motion to set a public hearing date at the December 20th 2010 Plan Commission date for an ordinance change regarding Commercial Indoor Lodging. Motion carried.

Discussion and recommendation on a proposed ordinance change regarding the Lakeshore Overlay District Boundary ordinance. Brugger had these maps made up to reflect the change of the overlay zoning. He believes that the ordinance should take into account existing structures and reflect the fact that they are there and will always be there. The ordinance as it currently exists may restrict beyond what is necessary to protect the lakeshore. The green shaded area is all the territory that is covered by the lakeshore overlay zoning district now stating that it should be left in an undisturbed state and Brugger states that this should show you that there are many structures within that area that obviously aren't in an undisturbed state. Brugger then says that he proposes that from the front of those buildings, back, should be left out of the lakeshore district since it is not lakeshore. It is side yard or street yard in many cases. As discussed at the Staff meeting, it was discussed how to address this in another way by putting in some provisions that allow the City to do this but more on a case by case basis rather than by a blanket change to the district boundary. Brugger would like to know from tonight's discussion does the Planning Commission want to consider to reflect the areas between buildings need not be preserved in an undisturbed state if there is anything between buildings that is undisturbed or if it is okay to pursue allowing some flexibility to the property owners that may have some side yard setback that is currently covered by the lakeshore overlay that would allow them to use those areas as long as what is being talked about is somehow making it a Conditional Use to do that so that the Commission can look at it on a case by case basis. Slavney stated that he was contemplating that it would be a requirement for a higher degree of environmental performance closer to the lake. For example, we would get higher water quality improvements along with what typically would be pretty modest amount of development in the side yards between the homes. Slavney thinks that the venue of the Conditional Use permits would allow the City to consider if we (the City) are getting the environmental performance with the development proposal. Mayor Connors stated the he is a bit reluctant to make too broad of a sweeping change when it seems like there are only certain properties that this would pertain too. Slavney will be bringing back ideas in the future to put some sort of practice (best practices) into play. Mayor Connors stated that at the staff meeting they talked about averaging amongst the neighbors. The overall goal is to protect the lakefront. Hartz asked if there is a provision in our ordinance that allows us to use a Conditional Use or is it real strict. Brugger stated that there is a provision for passive recreation of twenty feet wide from the principle structure to the lakefront and in that twenty foot we have permitted patios, gazebos, screen rooms and things like that but beyond that twenty foot width, there is really no conditional uses that allow you to do what most people want to do with their property. Hartz asked if you would be imposing a hardship on people if we just held to the current ordinance. Brugger explained how it wouldn't. Discussion followed. There was general consensus to continue forward with this item.

Review Outdoor Commercial Entertainment Conditional Use granted to Bella Vista 335 Wrigley Drive, Lake Geneva per motion made at August 16, 2010 Plan Commission meeting. Brugger stated that he has received no feedback what so ever regarding the noise.

Downtown Design Review.
120 Broad Street. The final architectural design had a couple minor modifications. The EFIS band at the top is more ornamental and is more "putty" in color. There is more brick work than wood and is more cream colored. The doors will be left in the existing elevation and will not be able to get them to all line up the same (due to the grade). Dictated by the structure, there is a poured concrete (foundation) wall that will not be able to be taken out as it is structural in nature. Hartz/Olson motion to approve the new elevation façade as presented for 120 Broad Street. Motion carried.

Skates/Flower motion to adjourn at 9:19 pm. Motion carried.

/s/ Jennifer Special, Building/Zoning Administrative Assistant

These minutes are not official until approved at the next Planning Commission meeting.

STAFF REPORT
To Lake Geneva Plan Commission

Meeting Date: November 15, 2010

Agenda Item #6

Applicant:

Michael Raymond Custom Homes
2000 W. Main Street E.
St. Charles, IL 60174

Request:

Conditional Use for Construction of a new single-family residence in the ER-1 district using setback requirements of the SR-4 District at 1641 N. Lake Shore Drive.

Description: The applicant would like to raze the existing single family dwelling and construct a new dwelling utilizing the setback requirements of the SR-4 District.

Staff Recommendation: The applicant has asked that this item be continued to the December meeting.

Agenda Item #7

Applicant:

Bob Rizzo and Therese Lefty
1126 Grant Street
Lake Geneva, WI 53147

Request:

Conditional Use to construct a second garage at 1126 Grant Street, Lake Geneva.

Description: The applicants would like to construct a second garage on their existing single family residential property to accommodate storage needs.

Staff Recommendation: Staff has no objection as the existing one car garage appears to be quite small and staff would agree that it is preferable for residences to have adequate indoor storage area for vehicles, recreational equipment and maintenance equipment. Staff finds the submitted plans to be in compliance with ordinance requirements.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #8

Applicant:

Rose Mennella
433 Broad Street
Lake Geneva, WI 53147

Request:

Conditional Use for outdoor display and light industrial use incidental to indoor sales to allow for an artisan bakery and cheese production at 433 Broad St.

Description: The applicant would like to be able to make the breads and cheeses for her recently approved restaurant on site requiring a conditional use for the production area. She would also like to utilize the existing vacant lot area for an outdoor display for the display and sales of artisan products until her proposed building additions are begun.

Staff Recommendation: Staff has no objection to the request as we find the submitted plans to be in compliance with ordinance requirements and that the increase in production area over the ordinance baseline limit of 15 % is acceptable and will not be detrimental to other businesses in the area. Staff feels that this improvement will further encourage redevelopment at the north end of the Central Business District.

If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be:

1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #9

Applicant:

Tom Hartz
1051 Lake Geneva Blvd.
Lake Geneva, WI 53147

Request:

Conditional Use for light industrial use incidental to indoor sales to allow for an artisan bakery at 525 Broad Street.

Description: The applicant would like to operate a bakery to bake products for his restaurant and for sale on site requiring a conditional use for the production area.

Staff Recommendation: Staff has no objection to the request as we find the submitted plans to be in compliance with ordinance requirements and that the increase in production area over the ordinance baseline limit of 15 % is acceptable and will not be detrimental to other businesses in the area. Staff feels that this improvement will further encourage redevelopment at the north end of the Central Business District.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #10

Applicant:

Keller, Inc.
W177 N9856 Rivercrest Drive Suite 104
Germantown, WI 53022

Request:

Site Plan Review Application for Dr. Kokodynski for an orthodontic office to be constructed on Wells Street at the former address of N2260 County Highway H.

Description: The applicant would like to construct a new office building in the Neighborhood Office District.

Staff Recommendation: The applicant has or will have addressed most of staff's recommendations for this development and staff finds that ordinance requirements have been met. One item staff would like to see addressed would be to relocate the proposed electric transformer out of the street yard setback area.

1. All standards of the Zoning Ordinance and other applicable City, State and Federal regulations are met;

2. The public health and safety is not endangered;

3. Adequate public facilities and utilities are provided;

4. Adequate control of storm water and erosion are provided and the disruption of existing topography, drainage patterns and vegetative cover is maintained insofar as is practical;

5. Appropriate traffic control and parking are provided;

6. Appropriate landscaping and open space areas are provided;

7. The appearance of structures maintains a consistency of design, materials, colors, and arrangement with nearby properties of similar use which comply with the general architectural guidelines provided in subsections i. through v., below:

i. Exterior construction materials shall be consistent with Sec.98-718;
ii. Exterior building design or appearance shall not be of such unorthodox or abnormal character in relation to its surroundings as to be unsightly or offensive to generally accepted taste and community standards;
iii. Exterior building design or appearance shall not be so identical with nearby buildings so as to create excessive monotony or drabness. A minimum of five basic home styles shall be provided in each residential subdivision;
iv. Exterior building design or appearance shall not be constructed or faced with exterior material which is aesthetically incompatible with other nearby buildings or which presents an unattractive appearance to the public and from surrounding properties; and
v. Exterior building, sign, and lighting design or appearance shall not be sited on the property in a manner which would unnecessarily destroy or substantially damage the natural beauty of the area.

Agenda Item #11

Applicant:

Leo and Madeline Potter
Lake Geneva, WI 53147

Request:

Recommendation on a Pre-Annexation agreement forwarded from the City Council 10/11/10 for land located in the Town of Bloomfield.

Description: The applicant would like to annex some property at the intersection of Edwards Blvd. and Townline Road. However, there are some issues that he would like an indication that the City is in agreement before the petition is actually filed. The issues relate to zoning designation, treatment of an existing non-conforming sign, and handling of storm water for future development.

Staff Recommendation: Staff has no objection to the proposed agreement.

Agenda Item #12

Applicant:

Geneva Lake Area Chamber of Commerce
201 Wrigley Dr.
Lake Geneva, WI 53147

Request:

Recommendation on a proposed expansion of the existing building at 201 Wrigley Drive.

Description: The Chamber of Commerce has been working with the City to construct an addition to their existing building located in Flat Iron Park. At the last Plan Commission meeting the question of whether the Chamber should remain in the park was raised and the question was also raised at the Council meeting. The Council referred the matter for a recommendation.

Staff Recommendation: As this is a public policy decision, staff has no comment at this time.

Agenda Item #13

Applicant:

William and Patricia Palicka
8825 123rd Way N.
Seminole, FL 33772-3326

Request:

Accept Petition for annexation forwarded from the City Council 11/8/10 and set public hearing date for Annexation and Temporary Zoning.

Description: The applicant would like to annex their existing single family residential property into the City to gain access to City services.
Staff Recommendation: Staff has no objection to the request as we find the request to be consistent with the recommendations of the comprehensive plan.

Agenda Item #15

Applicant:

City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Request:

Recommendation on a proposed ordinance change clarifying commercial indoor lodging.

Description: There has been a lot of attention given to various rental and ownership schemes due to the current economic conditions. Staff would propose the attached amendment to clarify what constitutes commercial indoor lodging. We feel this will make the ordinance clearer and enforcement easier.

Staff Recommendation: Staff has reviewed the proposed amendment and is satisfied that it clarifies what uses constitute a commercial indoor lodging land use. In addition we would propose the attached amendments to the definition Section of the Zoning Ordinance for additional clarification. If after discussion the Commission is in agreement staff would set the amendments for public hearing and action in December.

Agenda Item #16

Applicant:

City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Request:

Recommendation on a proposed ordinance change regarding Lakeshore Overlay District Boundary.

Description: Based on last months discussion staff felt the Commissioners were unclear of the ramifications of amending the description of the Lakeshore Overlay District to exclude areas beyond the setback of existing principal use structures. Staff has prepared an exhibit that will hopefully clarify the impact of the proposed amendment. Staff will further comment on this item at the meeting.

Staff may provide additional comment on the above items and will comment on remaining agenda items at the meeting.

Zoning Administrator

CONDITIONAL USE RESOLUTION 10-R73

A Resolution authorizing issuance of a Conditional Use Permit for construction of a second garage at 1126 Grant Street, Lake Geneva, WI 53147, Tax Key Number ZWH 00011A1

WHEREAS, the City Plan Commission has considered the application of Bob Rizzo and Therese Lefty, 1126 Grant Street, Lake Geneva, WI 53147, and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on November 15, 2010.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Bob Rizzo and Therese Lefty, 1126 Grant Street, Lake Geneva, WI 53147, for construction of a second garage at 1126 Grant Street, Lake Geneva, WI 53147, Tax Key Number ZWH 00011A1, including staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 22nd day of November, 2010.

_____
James R. Connors, Mayor

ATTEST:

_____
Jeremy A. Reale, City Clerk

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

1126 GRANT St. LAKE GENEVA WI.

PARCEL # 00011A1, Lot 4, Block 3 of Wheeler Addition

NAME AND ADDRESS OF CURRENT OWNER:

Therese L. Lefty

1126 GRANT St. LAKE GENEVA WI.

TELEPHONE NUMBER OF CURRENT OWNER: 262-949-6135

NAME AND ADDRESS OF APPLICANT:

Bob Rizzo

1126 GRANT St. LAKE GENEVA WI.

TELEPHONE NUMBER OF APPLICANT: 262-210-3414

PROPOSED CONDITIONAL USE:

Used For Truck and Boat. Misc. Bikes, tools household goods. Storage in trusses for use in Storage of Household goods.

ZONING DISTRICT IN WHICH LAND IS LOCATED: Residential

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

Bob Rizzo (Badgerland Carpentry)

1126 GRANT St. Lake Geneva WI.

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

We would like to be able to store our boat and Truck inside. Also kids bike, scooters and other misc. Things

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: $400.00 [$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

Oct. 13 2010

DATE

SIGNATURE OF APPLICANT

AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that my accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

Robert Rizzo, as applicant/petitioner for:

Name: Therese L. Lofty, Bob Rizzo

Address: 1126 Grant St.
Lake Geneva WI.

Phone: 262-210-3414

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 13 day of October, 201__.

Robert J Rizzo
Printed name of Applicant/Petitioner

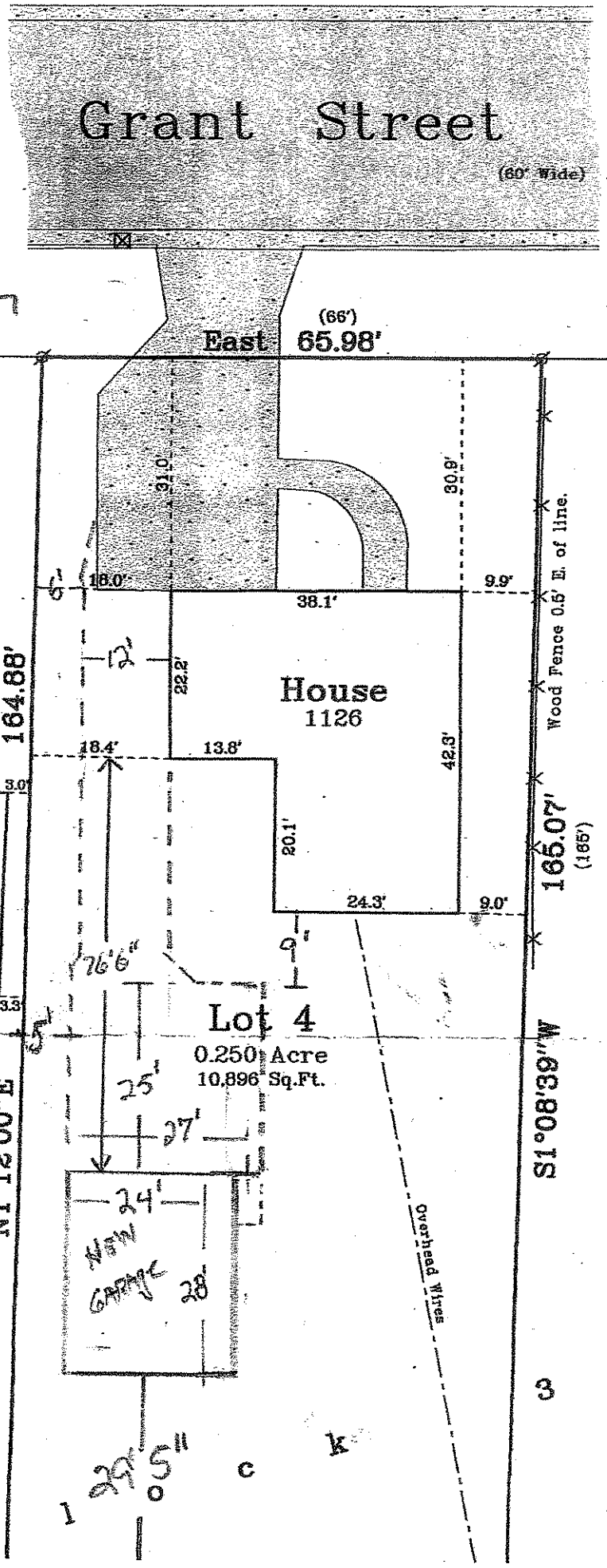
Signature of Applicant/Petitioner

alworth County, Wisconsin.

d for: **James Pody**
W2728 Hospital Road
Elkhorn, Wisconsin. 53121

1126 GRANT ST.
LAKE GENEVA WIS. 53147

There will be 1200 sq.ft. of new concrete driveway to match the old driveway.
we will have approx. 5000 sq ft. of yard in the back even with the new garage.



CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR: CONDITIONAL USE REVIEW AND APPROVAL (Requirements per Section 98-905)

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the City to process said application. Parts II and III should be used by the Applicant to submit a complete application; Parts I - IV should be used by the City as a guide when processing said application.

I.RECORDATION OF ADMINISTRATIVE PROCEDURES

____ **Pre-submittal staff meeting scheduled:**

Date of Meeting: _____ **Time of Meeting:** _____ **Date:** _____ **by:** _____

Follow-up pre-submittal staff meetings scheduled for:

____ **Date of Meeting:** _____ **Time of Meeting:** _____ **Date:** _____ **by:** _____

____ **Date of Meeting:** _____ **Time of Meeting:** _____ **Date:** _____ **by:** _____

____ **Date of Meeting:** _____ **Time of Meeting:** _____ **Date:** _____ **by:** _____

____ **Date of Meeting:** _____ **Time of Meeting:** _____ **Date:** _____ **by:** _____

____ **Application form filed with Zoning Administrator:** **Date:** _____ **by:** _____

____ **Application fee of $ ____ received by Zoning Administrator:** **Date:** _____ **by:** _____

____ **Reimbursement of professional consultant costs agreement executed:** **Date:** _____ **by:** _____

II.APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator) *Date:* 10-3-10 *by:* _____

⇓ *Draft Final Packet (1 Copy to Zoning Administrator)* *Date:* _____ *by:* _____

⇓

✓ ____ (a)**A map of the proposed conditional use:**

- ✓ Showing all lands for which the conditional use is proposed;
- ✓ Showing all other lands within 300 feet of the boundaries of the subject property;
- ✓ Referenced to a list of the names and addresses of the owners of said lands as they appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);
- ✓ Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;
- ✓ Map and all its parts are clearly reproducible with a photocopier;
- ✓ Map size of 11" by 17" and map scale not less than one inch equals 800 ft:
- ✓ All lot dimensions of the subject property provided;
- ✓ Graphic scale and north arrow provided.

✓ ____ (b) **A map, such as the Land Use Plan Map, of the generalized location of the subject property in relation to the City as a whole:**

✓ ____ (c)**A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations (see Site Plan Review checklist);**

✓ ____ (d) **A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as**

IV. FINAL APPLICATION PACKET INFORMATION

____ Receipt of 5 full scale copies in blueline or blackline of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice published on _____ and _____ by: _____

____ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____

CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR: SITE PLAN REVIEW AND APPROVAL (Requirements per Section 98-908)

This form should be used by the Applicant as a guide to submitting a complete application for a site plan review and by the City to process said application. Part II should be used by the Applicant to submit a complete application; Parts I - III should be used by the City as a guide when processing said application.

I.RECORDATION OF ADMINISTRATIVE PROCEDURES

____ **Pre-submittal staff meeting scheduled:**

Date of Meeting: _____ **Time of Meeting:** _____ **Date:** _____ **by:** _____

Follow-up pre-submittal staff meetings scheduled for:

____ **Date of Meeting:** _____ **Time of Meeting:** _____ **Date:** _____ **by:** _____

____ **Date of Meeting:** _____ **Time of Meeting:** _____ **Date:** _____ **by:** _____

____ **Date of Meeting:** _____ **Time of Meeting:** _____ **Date:** _____ **by:** _____

____ **Date of Meeting:** _____ **Time of Meeting:** _____ **Date:** _____ **by:** _____

____ **Application form filed with Zoning Administrator:** **Date:** _____ **by:** _____

____ **Application fee of $ ____ received by Zoning Administrator:** **Date:** _____ **by:** _____

____ **Reimbursement of professional consultant costs agreement executed:** **Date:** _____ **by:** _____

II.APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator) *Date:* _____ *by:* _____

⇓ *Draft Final Packet (1 Copy to Zoning Administrator)* *Date:* _____ *by:* _____

⇓

____ ____ (a) **A written description of the intended use describing in reasonable detail the:**

- ____Existing zoning district(s) (and proposed zoning district(s) if different); SR-4 SINGLE FAM.
- ____Land use plan map designation(s); SAME
- ____Current land uses present on the subject property; SINGLE
- ____Proposed land uses for the subject property (per Section 98-206);
- ____Projected number of residents, employees, and daily customers;
- ____Proposed amount of dwelling units, floor area, impervious surface area, and landscape surface area, and resulting site density, floor area ratio, impervious surface area ratio, and landscape surface area ratio;
- ____Operational considerations relating to hours of operation, projected normal and peak water usage, sanitary sewer or septic loadings, and traffic generation;

____Showing the location of all required bufferyard and landscaping areas
____Showing existing and proposed Landscape Point fencing
____Showing berm options for meeting said requirements
____Demonstrating complete compliance with the requirements of Article VI
____Providing individual plant locations and species, fencing types and heights, and berm heights;

____ ____ (e) A **Grading and Erosion Control Plan:**
____Same scale as the main plan (> or equal to 1" equals 100')
____Map reduction at 11" x 17")
____Showing existing and proposed grades including retention walls and related devices, and erosion control measures.

____ ____ (f) **Elevation Drawings of proposed buildings or remodeling of existing buildings:**
____Showing finished exterior treatment;
____With adequate labels provided to clearly depict exterior materials, texture, color and overall appearance;
____Perspective renderings of the proposed project and/or photos of similar structures may be submitted, but not in lieu of adequate drawings showing the actual intended appearance of the buildings.

NOTE: Initiation of Land Use or Development Activity: Absolutely no land use or development activity, including site clearing, grubbing, or grading shall occur on the subject property prior to the approval of the required site plan. Any such activity prior to such approval shall be a violation of law and shall be subject to all applicable enforcement mechanisms and penalties.

NOTE: Modification of an Approved Site Plan: Any and all variation between development and/or land use activity on the subject property and the approved site plan is a violation of law. An approved site plan shall be revised and approved via the procedures of Subsections 98-908(2) and (4) so as to clearly and completely depict any and all proposed modifications to the previously approved site plan, prior to the initiation of said modifications.

III.FINAL APPLICATION PACKET INFORMATION

____ **Receipt of 5 full scale copies in blueline or blackline of complete Final Application Packet by Zoning Administrator:** **Date: _____ by: _____**

____ **Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator:** **Date: _____ by: _____**

____Operational considerations relating to potential nuisance creation pertaining to noncompliance with the performance standards addressed in Article VII (Sections 98-701-98-721) including: street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials;

____If no nuisances will be created (as indicated by complete and continuous compliance with the provisions of Article VII), then include the statement "The proposed development shall comply with all requirements of Article VII.";

____Exterior building and fencing materials (Sections 98-718 and 98-720);

____Possible future expansion and related implications for points above;

____Any other information pertinent to adequate understanding by the Plan Commission of the intended use and its relation to nearby properties.

____ ____ (b) **A <u>Small Location Map</u>** at 11" x 17" showing the subject property, all properties within 300 feet, and illustrating its relationship to the nearest street intersection. (A photocopy of the pertinent section of the City's Official Zoning Map with the subject property clearly indicated shall suffice to meet this requirement.)

____ ____ (c) **A <u>Property Site Plan</u> drawing which includes:**

____A title block which indicates the name, address and phone/fax number(s) of the current property owner and/or agent(s) (developer, architect, engineer, planner) for project;

____The date of the original plan and the latest date of revision to the plan;

____A north arrow and a graphic scale (not smaller than one inch equals 100 feet);

____A reduction of the drawing at 11" x 17";

____A legal description of the subject property;

____All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled;

____All existing and proposed easement lines and dimensions with a key provided and explained on the margins of the plan as to ownership and purpose;

____All required building setback lines;

____All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, utility poles, drainage facilities, and walls;

____The location and dimension (cross-section and entry throat) of all access points onto public streets;

____The location and dimension of all on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided versus required by the Ordinance;

____The location and dimension of all loading and service areas on the subject property and labels indicating the dimension of such areas;

____The location of all outdoor storage areas and the design of all screening devices;

____The location, type, height, size and lighting of all signage on the subject property;

____The location, height, design/type, illumination power and orientation of all exterior lighting on the subject property -- including the clear demonstration of compliance with Section 98-707;

____The location and type of any permanently protected green space areas;

____The location of existing and proposed drainage facilities;

____In the legend, data for the subject property on:

____Lot Area;

____Floor Area;

____Floor Area Ratio (b/a);

____Impervious Surface Area;

____Impervious Surface Ratio (d/a);

____Building Height.

____ ____ (d) **A <u>Detailed Landscaping Plan</u> of the subject property:**

____Scale same as main plan (> or equal to 1" equals 100')

Map reduction at 11" x 17"

proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.

____ ____ (e) **Written justification for the proposed conditional use:**

____Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. *(See below)*

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

   To Keep Property Clean of Bike, Toys. Dont A nice matching concrete Driveway with new grass and new flower beds.

2. How is the proposed conditional use, in its specific location, in harmony with the purposed, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

   To Keep our Property Looking clean. We think our Neighbors will Really like the new look.

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

   NO

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

   even with a new garage. We will have plenty of yard to maintain.

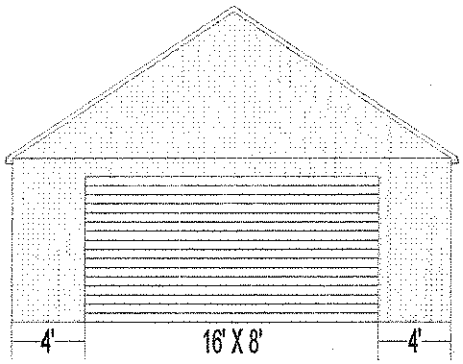
5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

   NO at all.

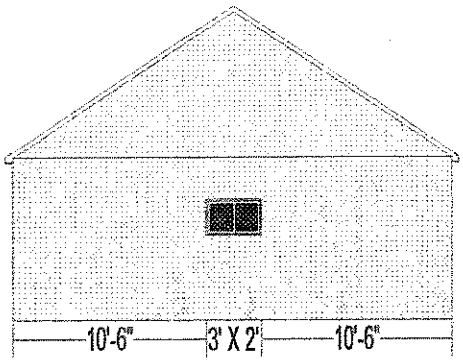
6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

*** Here are the wall configurations for your design.

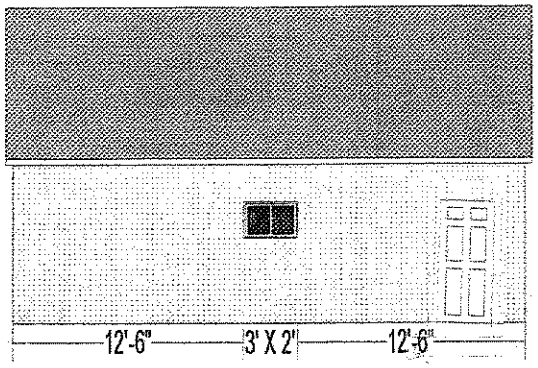
Illustration May Not Depict All Options Selected



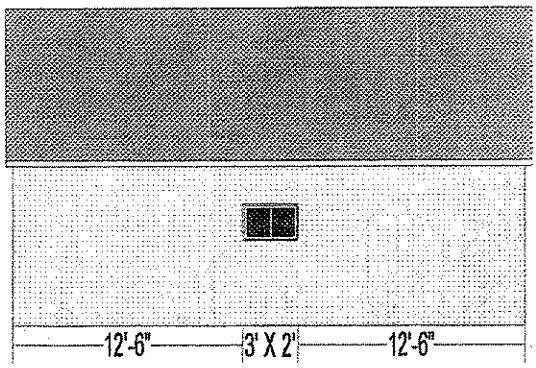
Gable Front View
(1) - CM1 6-PANEL STEEL DOOR PH36X80 LH SB
(1) - INSULATED RIBBED M5ESV 16X8 EXTSN



Gable Back View
(1) - 36X24 SELECT 100 SLID IGPC2SG3020



Eave Front View
(1) - 36X24 WHITE VINYL UTILITY WINDOW



Eave Back View
(1) - 36X24 SELECT 100 SLID IGPC2SG3020

Building Size: 24 feet wide X 28 feet long X 9 feet high

Approximate Peak Height: 17 feet 10 inches (214 inches)

Menards provided material estimates are intended as a general construction aid and have been calculated using typical construction methods. Because of the wide variable in codes and site restrictions, all final plans and material lists must be verified with your local zoning office, architect and/or builder for building design and code compliance. Menards is a supplier of construction materials and does not assume liability for design, engineering or the completeness of any material lists provided. Underground electrical, phone and gas lines should be located and marked before your building plans are finalized. Remember to use safety equipment including dust masks and sight and hearing protection during construction to ensure a positive building experience.

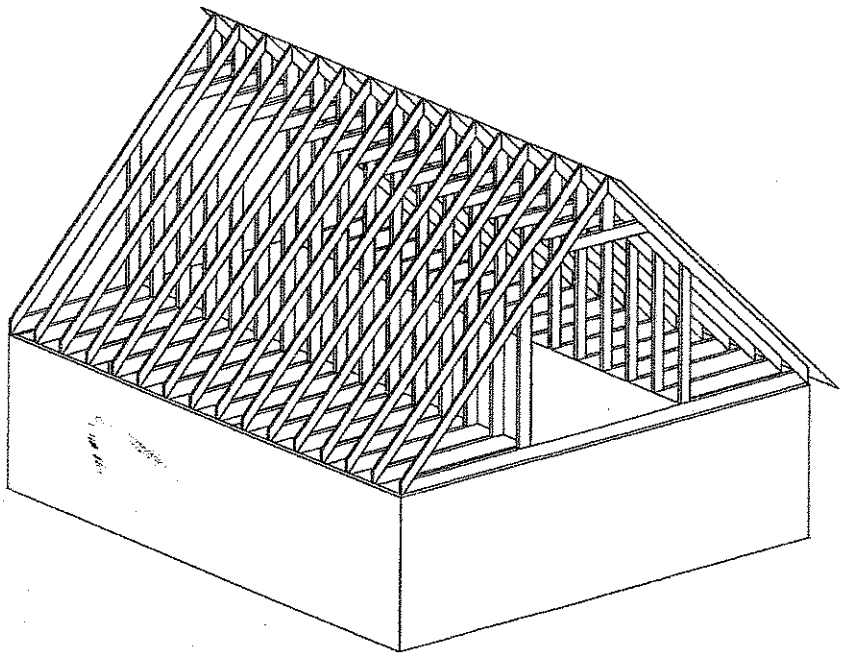


Illustration May Not Depict All Options Selected

Helpful Hints for Room In Attic Garage Construction

~ Trusses can not be cut or modifed.

~ Increased loading for the floor is included in the room area only.

~ Trusses estimated do not include eave overhangs, material to hand frame the overhangs is included in the estimate. Review the truss spec sheet for overall truss dimensions and room size. Additional truss designs are available that can include eave overhangs or additional room sizes. See a Building Materials team member for more infomation.

~ Dormers as well as other stair designs are possible. To receive a custom estimate, see a Building Materials team member for details.

Menards provided material estimates are intended as a general construction aid and have been calculated using typical construction methods. Because of the wide variable in codes and site restrictions, all final plans and material lists must be verified with your local zoning office, architect and/or builder for building design and code compliance. Menards is a supplier of construction materials and does not assume liability for design, engineering or the completeness of any material lists provided. Underground electrical, phone and gas lines should be located and marked before your building plans are finalized. Remember to use safety equipment including dust masks and sight and hearing protection during construction to ensure

We would like to build a new garage for our truck and boat. Also to keep our sons Bikes, scooters and other misc. toys. As of now we store our misc. things in a portable shed on the side of our house. We'd like to be able to keep our boat inside instead of in our back yard covered with snow. We are a family of 4. Two children 2 adults and have no room for things. The new garage will have a Natural Clay Double 5 in Dutch Lap siding with Aluminum soffit and facia. We plan on re-siding our house to the same as the garage next year. As to match the same. We will also be adding new flower beds along our garage as to make it look & feel like a country setting. We can't take the clutter anymore! We're zoned SR-4 single family, with a nice yard even with our new garage. We will comply with all requirements that are needed by the city of Lake Geneva. We have attached pictures of our yard where the garage will be built, along with our existing garage.
Our garage now will stay a small 1 car garage.

Sincerely,
Bob Rizzo and Therese Lofty

CONDITIONAL USE RESOLUTION 10-R74

A Resolution authorizing issuance of a Conditional Use Permit for outdoor display and light industrial use incidental to indoor sales to allow for an artisan bakery and cheese production at 433 Broad Street, Lake Geneva, WI 53147, Tax Key Number ZOP 00114

WHEREAS, the City Plan Commission has considered the application of Rose Mennella, 433 Broad Street, Lake Geneva, WI 53147, and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on November 15, 2010.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Rose Mennella, 433 Broad Street, Lake Geneva, WI 53147, for outdoor display and light industrial use incidental to indoor sales to allow for an artisan bakery and cheese production at 433 Broad Street, Lake Geneva, WI 53147, Tax Key Number ZOP 00114, including staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 22nd day of November, 2010.

_____
James R. Connors, Mayor

ATTEST:

_____
Jeremy A. Reale, City Clerk

October 28, 2010

Mr. Barney Brugger
Building Inspector / Zoning Administrator
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Re: **ADDENDUM A TO ORIGINAL APPLICATION**
PROJECT NAME: ROSES
APPLICATION FOR LIGHT INDUSTRIAL ACTIVITIES INCIDENTAL TO INDOOR SALES OR SERVICE LAND USE
APPLICATION FOR OUTDOOR DISPLAY INCIDENTAL TO INDOOR SALES AND SERVICES

ROSE MENNELLA and ERIC ROSE
433 BROAD STREET
LAKE GENEVA, WISCONSIN

Dear Mr. Brugger and Members of the Plan Commission;

Due to a procedural error we are submitting the foregoing as Addendum A to our original application dated October 4, 2010. Addendum A sets forth our formal request for additional Conditional Use permit(s) so as to carry out our complete plan and model as described on our original application. As stated previously we are requesting to be permitted to include an artisanal food production space to produce and sell baked goods, fresh cheese and other specialty foods in this upcoming and exciting Lake Geneva food and market venue.

Under the Lake Geneva Zoning Ordinance, the property is zoned **CB – Central Business Zoning District.** In addition to the previously granted Conditional use permits at the subject property we provide Addendum A to request the permits to produce and sell our Artisanal products both inside and outside of our property. The total interior area of the subject property is 4000+ square feet and the proposed use would be for the production, and sale of Artisanal Bread, Cheese and other Specialty Foods. While the Retail Outlet would be a use permitted by right under the **Central Business Zoning; Section 98-202(2) we are requesting a Light Industrial Activities Incidental to Inside Sales or Service Land Use Conditional Use Permit, Section 98-206(8)(i);** and a **Conditional Use Permit as Outdoor Display Incidental to Indoor Sales and Service (more that 12 days), Section 98-206(8)(f)** of the Commercial Land use Regulations.

As described in **Section 98-206(8)(i); Light industrial Activities Incidental to Inside Sales**, the production area is to be limited to 15% of the total area unless the area is to be used for artisan activities, in which case additional space can be requested and approved through the conditional use process by the plan commission. In this case we are requesting the plan commission to grant us additional space for the

artisanal production as depicted on our floor plan. We are requesting an additional 100 square feet for a total production area of 750 square feet. We are requesting the additional space so we can offer and carry out an interactive educational experience for our guests. The additional space will allow us to have the space needed for the enhanced opportunity to accommodate our guests to teach the artisan craft of cheese making and bread baking in the heart of our artisanal production area.

Our special attention to ingredients, process, and a return to the fundamentals of age-old methods and traditions define the standards of artisan prepared bread and cheese when compared to Commercial Production. Since artisan cheese and bread is crafted rather than mass produced it is made in small quantities. The artisan cheese and bread maker chooses the freshest and finest ingredients to create unique cheeses and breads that are full of character and flavor and free of preservatives. As often as possible our ingredients will be locally grown and organic.

As described in **Section 98-206(8)(f); Outdoor Display Incidental to Indoor Sales and Service (more than 12 days),** the display area is to be limited to 25% of the total area of the building. We are not requesting any additional space other than what is already allowed by the Conditional Use permit and as depicted on our floor plan. We are requesting this permit so that we are able to sell our artisanal goods and other locally produced foods in out courtyard; **Fresh Market**. We anticipate the outdoor display to be seasonal and to occur on the weekends coinciding with local events and local food harvesting.

Included within Addendum A is the following:

1. **Application for Conditional Use(s)** with paid fee.

2. **Written Justification** for the proposed Conditional Uses

3. **Prints** of the Preliminary Floor Plans for the proposed Artisanal Production Area and Fresh Market

Thank you for your continued attention and consideration of our artisan kitchen and market. Please let us know if you need additional information or have any questions that we can answer. Thank you.

Respectfully submitted;
Rose Mennella & Eric Rose

1. APPLICATION FOR CONDITIONAL USE(S)
ADDENDUM A

APPLICATION FOR CONDITIONAL USE – **ADDENDUM A**

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

Y33 Broad St.; 20P00114 - S58' of N 107' Lot 5 BIK 13 S 58' of N 107' Lot 6 BIK 13 original plat City of LAKE GENEVA

NAME AND ADDRESS OF CURRENT OWNER:

Little Cheese, Rose Mennella, Dairy Source, Inc.
Y33 Broad St. Lake Geneva, WI 53147

TELEPHONE NUMBER OF CURRENT OWNER: 262.348.3480

NAME AND ADDRESS OF APPLICANT:

Rose Mennella and Eric Rose
Y33 Broad St. Lake Geneva, WI 53147

TELEPHONE NUMBER OF APPLICANT: 262-348-3480

PROPOSED CONDITIONAL USE:

Light Industrial Activities incidental to Inside Sales and Service
Outdoor Display incidental to Indoor Sales and Service
Bakery, Creamery ~ Commercial Kitchen

ZONING DISTRICT IN WHICH LAND IS LOCATED: CB - Central Business

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

Contractor not yet selected.

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

See attached

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: $400.00 [$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

10/27/2010
DATE

Rose Mennella
SIGNATURE OF APPLICANT

AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that my accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

Rose Mennella, as applicant/petitioner for:

Name: Little Cheese, Dairy Source

Address: 433 Broad St.

Lake Geneva, WI 53147

Phone: 262-348-3480

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 27TH day of October, 2010.

Rose Mennella

Printed name of Applicant/Petitioner

Signature of Applicant/Petitioner

CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR: CONDITIONAL USE REVIEW AND APPROVAL (Requirements per Section 98-905)

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the City to process said application. Parts II and III should be used by the Applicant to submit a complete application; Parts I - IV should be used by the City as a guide when processing said application.

I.RECORDATION OF ADMINISTRATIVE PROCEDURES

____ **Pre-submittal staff meeting scheduled:**

Date of Meeting: _____ **Time of Meeting:** _____ **Date:** _____ **by:** _____

Follow-up pre-submittal staff meetings scheduled for:

____ **Date of Meeting:** _____ **Time of Meeting:** _____ **Date:** _____ **by:** _____

____ **Date of Meeting:** _____ **Time of Meeting:** _____ **Date:** _____ **by:** _____

____ **Date of Meeting:** _____ **Time of Meeting:** _____ **Date:** _____ **by:** _____

____ **Date of Meeting:** _____ **Time of Meeting:** _____ **Date:** _____ **by:** _____

____ **Application form filed with Zoning Administrator:** **Date:** _____ **by:** _____

____ **Application fee of $ ____ received by Zoning Administrator:** **Date:** _____ **by:** _____

____ **Reimbursement of professional consultant costs agreement executed:** **Date:** _____ **by:** _____

II.APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator) *Date:* _____ *by:* _____

⇓ *Draft Final Packet (1 Copy to Zoning Administrator)* *Date:* _____ *by:* _____

⇓

____ ____ **(a)A map of the proposed conditional use:**

- ✓ Showing all lands for which the conditional use is proposed;
- ✓ Showing all other lands within 300 feet of the boundaries of the subject property;
- ✓ Referenced to a list of the names and addresses of the owners of said lands as they appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);
- ✓ Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;
- ✓ Map and all its parts are clearly reproducible with a photocopier;
- ✓ Map size of 11" by 17" and map scale not less than one inch equals 800 ft:
- ✓ All lot dimensions of the subject property provided;
- ✓ Graphic scale and north arrow provided.

✓ ____ **(b) A map, such as the Land Use Plan Map, of the generalized location of the subject property in relation to the City as a whole:**

✓ ____ **(c)A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations (see Site Plan Review checklist);**

✓ ____ **(d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as**

proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.

✓ ____ **(e) Written justification for the proposed conditional use:**

____Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. *(See below)*

III.JUSTIFICATION OF THE PROPOSED CONDITIONAL USE See attached

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

2. How is the proposed conditional use, in its specific location, in harmony with the purposed, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

IV. FINAL APPLICATION PACKET INFORMATION

____ Receipt of 5 full scale copies in blueline or blackline of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice published on _____ and _____ by: _____

____ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____

2. WRITTEN JUSTIFICATION FOR THE PROPOSED CONDITIONAL USE(S)

ADDENDUM A

ADDENDUM A TO ORIGINAL APPLICATION

PROJECT NAME: ROSES

APPLICATION FOR LIGHT INDUSTRIAL ACTIVITIES INCIDENTAL TO INDOOR SALES OR SERVICE LAND USE

APPLICATION FOR OUTDOOR DISPLAY INCIDENTAL TO INDOOR SALES AND SERVICES

ROSE MENNELLA and ERIC ROSE

433 BROAD STREET

LAKE GENEVA, WISCONSIN

JUSTIFICATION OF THE PROPOSED CONDITIONAL USES

---

1. The additional proposed conditional use(s) would add an exciting---- venture to the Central Business Zoning District. The production and indoor / outdoor sale of Artisanal Bread, Cheese and other Specialty Foods would provide a unique combination of retail Cheese, Baked goods, Grocery and Food Service in a redeveloping part of the city. Within walking proximity of Main Street it would attract our local shoppers and tourists alike to venture further into the Central Business District to shop for Wisconsin Cheese, Fresh Baked Goods and other local wholesome foods. Not only would the formation of this establishment add to the already diverse mix of food services available in the downtown area it would further provide an interactive setting for our residents and tourists. **We believe that this use is in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva.**

2. As noted above, the combination of retail use, food service and freshly made foods and baked goods in this particular location is a logical and advantageous situation for the economic vitality of the City. Not only does it provide a product that is synonymous with Wisconsin; **CHEESE and FRESH** it promotes locally produced foods and vegetables. It would be a in a location that would cater to both our local shopper as well as our tourist trade. In addition the additional conditional use(s) would provide for the future expansion of infill development. **The Conditional Uses would be in keeping with the goal of encouraging "infill development, redevelopment and the continued economic viability of existing development" as stated in the goals and purposes of the City of Lake Geneva Comprehensive Plan and the Central Business District.**

3. The granting of the proposed conditional use(s) would not be a substantial detriment to the adjacent properties in that the proposed Conditional Use(s) would complement the adjoining commercial uses. The subject property has its own off-street parking and is amply surrounded with metered, non-metered parking and other city parking; Dunn Field is 2 blocks east. The activities would be entirely on Private Property and the hours of operation would be limited to certain hours. The outdoor display would lend a friendly & neighborly ambiance to the adjoining service properties in the area while the Light Industrial use would provide fresh baked goods and foods that are not otherwise locally offered on this end of town.

The proposed Conditional Use(s) would be in keeping with the character of the neighborhood, would not adversely affect the health, safety or general welfare of the public, or the provisions of the Zoning Ordinance or Comprehensive Master Plan of Lake Geneva. The proposed development will comply with all requirements of Article VII.

4. The Proposed Conditional Uses would be compliance with the long range plans of the City in that it would restore and further develop this end of town. It would offer residents and visitors alike another reason to frequent the north end of the business district for certain staples. The products and artisan experience that we are offering cannot easily be found in the downtown section of the central Business District. **As stated in Item #2 maintaining a vital Central Business District is one of the primary goals of both the Master Plan and the Zoning Ordinance of the City of Lake Geneva.**

5. The proposed Conditional Use(s) would be located in the existing building and on its own private property which is located at 433 Broad Street and is currently served by municipal utilities. **This project would not impose an undue burden on any improvements, utilities or services provided by public agencies serving the subject property.**

6. The addition of this Retail Cheese, Bakery, Local Foods Establishment and outdoor Fresh Market would continue to be a significant improvement and experience to this portion of the Broad Street Central Business District. The Outdoor Fresh Market, our artisan approach to Bread Baking and Cheese making would encourage additional pedestrian traffic to the north of the downtown area. The menu would offer a diverse and healthy selection of Wisconsin cheeses, salads, fresh baked goods and signature sandwich options for both tourists and our residents in an outdoor and indoor setting. The artisan methods along with the educational class component would create our residents and visitors to linger longer on this end of the business district. In addition the Fresh Market would offer locally, seasonally fresh vegetables, fruits and hand crafted wares in an exciting outdoor setting. With its unique approach and product mix the Cheese Shop, Creamery, Bakery and Local Foods Establishment would bring a renewed liveliness to a redeveloping area that would enhance and compliment the other commercial and retail businesses in the area and encourage further growth to this area. **Given the many positive benefits to the Central Business District, we believe that any potential adverse impact of this Conditional Use(s) if at all would be minimal and would be far outweighed by the long-range benefits to this area and to the City of Lake Geneva.**

ADDENDUM A TO ORIGINAL APPLICATION

PROJECT NAME: ROSES

APPLICATION FOR LIGHT INDUSTRIAL ACTIVITIES INCIDENTAL TO INDOOR SALES OR SERVICE LAND USE

APPLICATION FOR OUTDOOR DISPLAY INCIDENTAL TO INDOOR SALES AND SERVICES

ROSE MENNELLA and ERIC ROSE
433 BROAD STREET
LAKE GENEVA, WISCONSIN

SHORT STATEMENT DESCRIBING PROPOSED AND FUTURE ACTIVITIES TO BE CARRIED ON AT THIS SITE:

This location will combine artisanal cheese, bakery and specialty foods production for direct consumer sales within its own retail market. An Artisan Kitchen will be incorporated in which certain products will be prepared and incorporated for indoor/outdoor dining, ready to eat items to go or for retail sale. The product mix that will be prepared on the production premises will include but will not be limited to Artisanal Cheeses, Breads and other Specialty Foods. The production area will be on the north side of the building and will be designed so that diners and shoppers will be able to observe the artisanal cheese making and bread baking craft.

Located adjacent and outside of this new Retail venue we are proposing an outdoor display or seasonal Fresh Market. The Fresh Market areas would be located in our courtyard adjacent to our outdoor dining area and our north side green space. The Fresh Market will offer our seasonal fresh foods along with other locally grown and crafted goods. The outdoor display will share space on the south side and the north side of the subject property utilizing private property. The outdoor display will operate seasonally with limited days and hours of operation.

Products for Proposed Light Industrial / Production Area:

Artisanal cheese and yogurts, Artisanal Baked Breads and Rolls and Specialty Sauces utilizing old world recipes.

Artisan Creamery & Bake House Hours of Operation:	10:00 p.m. – 4:00 p.m.
Number of Employees:	2-6 per day
Water & Sewerage Usage:	200 – 500 gallons per day
Presentation Format:	Visual & Interactive Artisan Experience.

The bread and cheese crafting can be viewed from the outside during the times that the Retail Outlet is closed. The artisan activities will be publicly visible during certain retail outlet hours of operation. The artisan classroom activities will be conducted by an invitation / enrollment process and will be conducted during the retail outlet hours of operation. The artisan experience will be interactive, educational, informative and FUN!

ADDENDUM A TO ORIGINAL APPLICATION

PROJECT NAME: ROSES

APPLICATION FOR LIGHT INDUSTRIAL ACTIVITIES INCIDENTAL TO INDOOR SALES OR SERVICE LAND USE

APPLICATION FOR OUTDOOR DISPLAY INCIDENTAL TO INDOOR SALES AND SERVICES

ROSE MENNELLA and ERIC ROSE
433 BROAD STREET
LAKE GENEVA, WISCONSIN

Products for Proposed Outdoor Display Area;

SEASONAL FRESH MARKET:

Artisanal cheeses and yogurts, Artisanal Baked Breads, Rolls, Sauces and Dips. Seasonally and locally produced fresh foods. Locally created Foods and Wares amid featured producers, artists and demonstrations.

Fresh Market Hours of Operation: Seasonal / Weekends / 9:00 a.m. – 3:00 p.m.

Number of Vendor / Employees: 3-10 per day

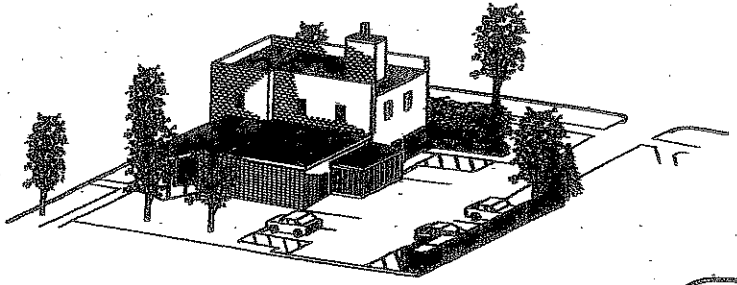
Water & Sewerage Usage: 50-200 gallons per day

Presentation Format: A visual and interactive Artisan Experience accentuating local and sustainable foods and goods. Fresh and local foods and wares will be offered in an open air market setting. Lively, friendly interactive service where new products can be demonstrated, sampled and purchased.

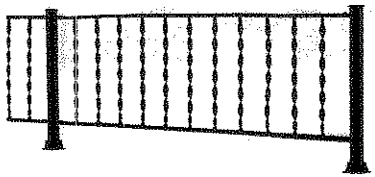
Thank you for your attention and consideration.
Rose Mennella and Eric Rose

3. PRINT OF THE FLOOR PLANS FOR THE PROPOSED ARTISANAL KITCHEN & FRESH MARKET

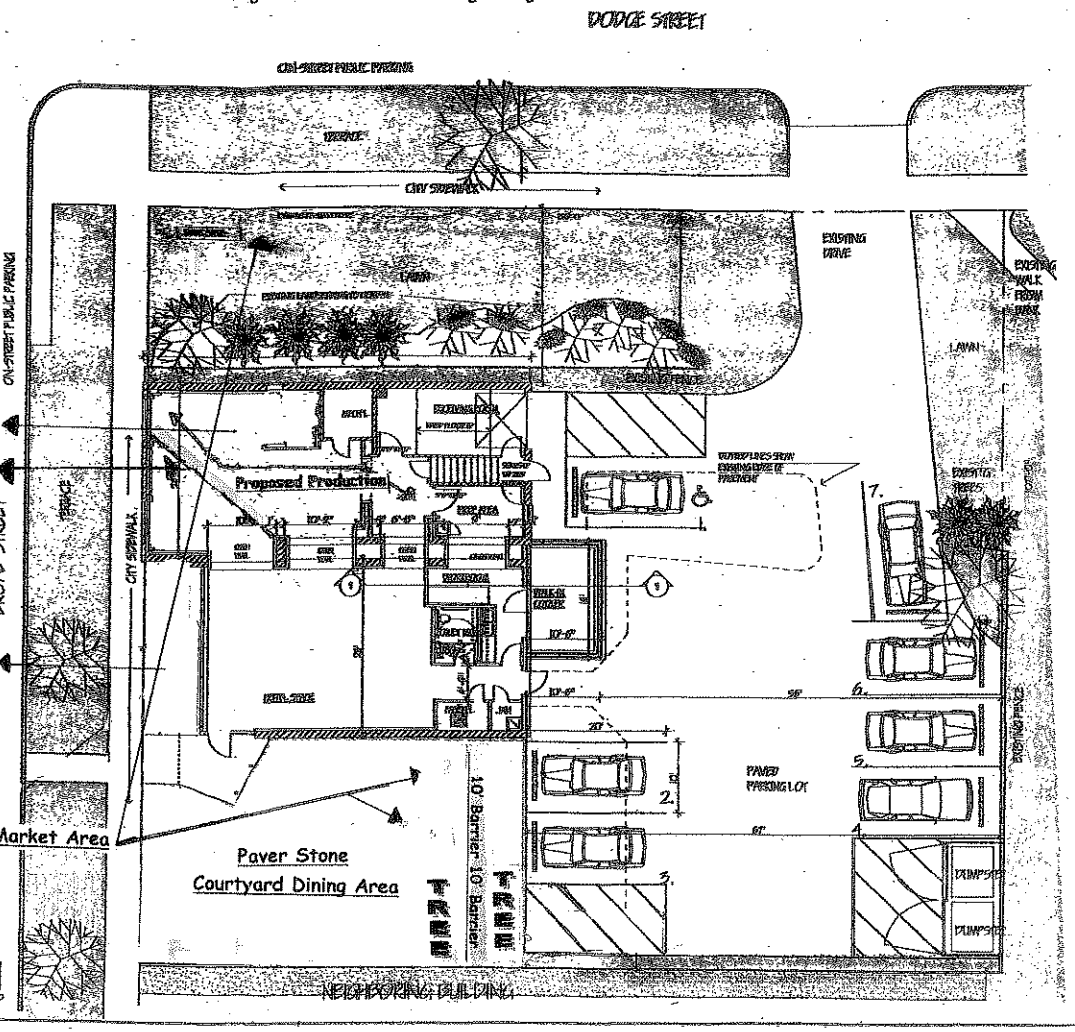
ADDENDUM A



VIEW FROM SOUTHEAST



Railing for Barrier to Match Dining Railing



433 Broad Street Buildings

- Total Area = 4000 square feet

Light Production Area - Bakery

- Total Proposed Artisan Production Area is 750 square feet
- Conditional Permit allows 650 sq'
- Proposing additional 100 sq' for Artisan activities.

Outdoor Display – Fresh Market

- Seasonal and Weather Permitting
- 10' setback
- Seasonal and Weather Permitting
- Decorative Barrier between: Parking Lot & Fresh Market,
- Decorative Barrier will match Dining Barrier along city sidewalk

N

PROPOSED SITE PLAN

1/8" = 1'-0"

REVISION/PLOT DATE:

REVISIONS	BY

DRAWN BY JFK
CHECKED BY JFK
DATE 10-11-2004
SCALE VARIES

Project: Roses
433 Broad Street
Lake Geneva, WI 53147

Rose Mennella
Director of Operations

Dairy Source, Inc.
433 Broad Street
Lake Geneva, Wisconsin 53147
Ph. 262/348-3480 · Fax 262/348-3481
E-mail: rose@dairysourceinc.com

PROJECT NO. 2004033
SHEET NO. 1 OF 2
PAGE NO. A-1
FILE NO. F-20004033-1

CONDITIONAL USE RESOLUTION 10-R75

A Resolution authorizing issuance of a Conditional Use Permit for light industrial use incidental to indoor sales to allow for an artisan bakery at 525 Broad Street, Lake Geneva, WI 53147, Tax Key Number ZOP 00033A

WHEREAS, the City Plan Commission has considered the application of Tom Hartz, 1051 Lake Geneva Blvd., Lake Geneva, WI 53147, and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on November 15, 2010.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Tom Hartz, 1051 Lake Geneva Blvd., Lake Geneva, WI 53147, for light industrial use incidental to indoor sales to allow for an artisan bakery at 525 Broad Street, Lake Geneva, WI 53147, Tax Key Number ZOP 00033A, including staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 22nd day of November, 2010.

_____
James R. Connors, Mayor

ATTEST:

_____
Jeremy A. Reale, City Clerk

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

525 BROAD STREET, LAKE GENEVA, WI 53147
TAX KEY # ZOP 00033A

NAME AND ADDRESS OF CURRENT OWNER:

519 BROAD STREET LLC
519 BROAD STREET, LAKE GENEVA, WI 53147

TELEPHONE NUMBER OF CURRENT OWNER: (262) 374.9127

NAME AND ADDRESS OF APPLICANT:

TOM + LORI HARTZ
1051 LAKE GENEVA BLVD., LAKE GENEVA, WI 53147

TELEPHONE NUMBER OF APPLICANT: (262) 374.9127

PROPOSED CONDITIONAL USE:

AS PART OF THE PROPOSED NEW ARTISAN BAKERY AT 525 BROAD STREET, APPROVAL IS REQUESTED TO ALLOW LIGHT INDUSTRIAL ACTIVITIES INCIDENTAL TO INDOOR SALES AS PER SECTION 98.206(8)(1).

ZONING DISTRICT IN WHICH LAND IS LOCATED: CD CENTRAL BUSINESS DISTRICT

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

MCCORMACK + ETTEN ARCHITECTS LLP, 400 BROAD ST. LAKE GENEVA, WI 53147

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

THE NEW ARTISAN BAKERY WOULD INCLUDE RETAIL SALES PLUS BAKING & PRODUCTION OF BAKERY GOODS ON SITE.

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: $400.00 [$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

October 20, 2010
DATE

Thomas A Hartz
SIGNATURE OF APPLICANT

AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement o pay for such professional review services applicable to the proposal including any finance charges that my accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

THOMAS HARTZ, as applicant/petitioner for:

Name: THOMAS & LORI HARTZ

Address: 1051 LAKE GENEVA BLVD.
LAKE GENEVA, WI 53147

Phone: (262) 374 - 9127

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 20th day of October, 2010.

Thomas A. Hartz
Printed name of Applicant/Petitioner

Thomas A. Hartz
Signature of Applicant/Petitioner

October 20, 2010

Mr. Barney Brugger
Building Inspector / Zoning Administrator
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Re: APPLICATION FOR CONDITIONAL USE FOR
LIGHT INDUSTRIAL ACTIVITIES INCIDENTAL TO INDOOR SALES
EXISTING GROUP DEVELOMENT BUILDING / CB ZONING
521 BROAD STREET, LAKE GENEVA, WISCONSIN

Dear Mr. Brugger:

Tom and Lori Hartz respectfully request a **Conditional Use Approval** to allow for ***Light Industrial Activities Incidental to Indoor Sales*** for the remodeling of the **Existing Group Development Building** at **519 / 521 / 525 Broad Street** for an **Artisan Bakery**, including **Retail** and **Production Areas**, in the **521 Broad Street** portion of the **Building** as permitted within the **CB Central Business Zoning District** and as described below.

The **Existing Building** is located in the **City of Lake Geneva** at **519 / 521 / 525 Broad Street, Tax Key No. ZOP 00033A**, and contained a variety of uses over the years before being extensively remodeled and upgraded by the Hartzes last year. The **original north portion** of the **Existing Building (525 Broad Street)** currently contains **"Simple Café"** and is operated by Tom and Lori. The **south portion** of the **Building (521 Broad Street)** dates from the 1950's or 1960's and has concrete block masonry walls, a flat wood truss roof and a **Basement** under about 2/3 of this structure. A **Second Floor addition** on the east of this portion contains a small **Apartment (519 Broad Street).** The **Building** was previously approved as a mixed-use **Group Development** under **CB Central Business Zoning.**

Tom and Lori Hartz would like to open an Artisan Bakery in the space at 521 Broad Street and are applying for a Conditional Use to allow for Light Industrial Activities Incidental to Indoor Sales (the Baking / Production portion of the Artisan Bakery) within an existing Group Development under the CB Central Business Zoning District.

McCormack + Etten / Architects, LLP
400 Broad Street, Lake Geneva, WI 53147 Ph (262) 248-8391 Fax (262) 248-8392
Email: contact@mccormacketten.com http://www.mccormacketten.com

1. The **CB Central Business District** allows for a wide variety of **Land Uses Permitted by Right** as well as **Conditional Uses** and **Accessory Uses. Indoor Sales as defined in Section 98-206(4)(c) is a use Permitted by Right within the CB District.** ***The Hartzes are asking for Conditional Use approval for Light Industrial Activities Incidental to Indoor Sales as defined in Section 98-206(8)(i) to create the new Artisan Bakery and allow for actual baking and production of bakery goods on site.***

2. Under **Section 98-206(8)(i), Light Industrial Activities Incidental to Indoor Sales** is always a **Conditional Use** and there are three criteria that apply:

> a. ***"The total area devoted to light industrial activity shall not exceed 15% of the total area of the building on the property, or 5,000 square feet, whichever is less."***
>
> b. ***"Production area shall be physically separated by a wall from the other activity areas and shall be soundproofed to the level required by Section 98-709 for all adjacent spaces."***
>
> c. ***"Shall comply with Section 98-905, procedures applicable to all conditional uses."***

However, an amendment to the Zoning Ordinance in 2001 added the following exception to item (a) above:

> ***"However, artisan studio activities for such products as pottery, stained glass, jewelry, custom fabrics, weaving, needlecrafts, painting, sculpture, custom woodworking, basketry, metalwork, candle making, leather working, soap making and related limited production activities (as determined by the Plan Commission) <u>may exceed these limits by consideration and approval through the Conditional Use process."</u>***

<u>(SEE THE ATTACHED DEFINITION OF AN ARTISAN BAKERY IN SECTION "C" OF THIS SUBMITTAL.)</u>

3. **The Total Square Footage of the Existing Building is 6,574 sq. ft. on all levels. Per the ordinance:**

Maximum Allowable **Light Industrial Activity: 15% X 6,574 sq. ft. = *<u>986.1 sq. ft.</u>***

Actual **Light Industrial Activity (Bakery/Production) 787 s.f. + 594 s.f. = *<u>1,381 s.f.</u>***

Actual % **of Light Industrial Activity (Bakery/Prod.) 1,381 s.f./6,574 s.f. = *<u>21%</u>***

The Hartzes would ask for the Plan Commission's consideration and approval to allow the area for the Artisan Bakery / Production to exceed the limit by 6% as part of the Conditional Use approval process.

3. Tom and Lori wish to remodel the exterior of the **Existing Building** for the new **Artisan Bakery,** including **Retail and Baking / Production Areas** including adding new façade finish materials including cedar siding, exterior insulation finish systems (E.I.F.S.), painted concrete block, and decorative metal trim and signage panels on the west facade of the **Building.** ***The exterior façade changes and new signage are not part of this approval request and will be submitted separately for Architectural Review.***

The following documents are enclosed to facilitate the review of the proposed **Conditional Use** approval within the **CB Central Business Zoning District:**

A. A Location Map of the Subject Site in relation to the City of Lake Geneva.

B. A Map of the Subject Property noting the current zoning and that of adjoining properties, and a Certified Survey Map which depicts the dimensions of the subject property.

C. A General Written Description and a Written Justification for the Proposed Conditional Use.

D. Drawings of the Proposed Project Floor Plans.

Thank you for your consideration of the above project. Please let me know if you need additional information or have any questions.

Sincerely,

Kenneth L. Etten A.I.A.
McCormack + Etten / Architects LLP

C. WRITTEN DESCRIPTION OF THE PROPOSED CONDITIONAL USE OPERATION PLAN & WRITTEN JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

PROPOSED NEW ARTISAN BAKERY
521 BROAD STREET
LAKE GENEVA, WISCONSIN

A WRITTEN DESCRIPTION OF THE PROPOSED CONDITIONAL USE

The proposed **Conditional Use** requested would be to allow for actual **Bakery & Production** on site of baked goods in conjunction with **Indoor Sales** for the **New Artisan Bakery** at **521 Broad Street** within a **CB Central Business Zoning District** which would include the following:

1. The proposed **New Artisan Bakery** would be located on the the **Main Floor** of the **521 Broad Street** building and would incorporate most of the south half of the **Existing Building**. The **Lower Level** would be used for **Storage** only.

2. The **Artisan Bakery** would be for retail sales only and would not include any seating for dining. ***SEE THE ATTACHED DEFINITION OF AN ARTISAN BAKERY.***

3. The **Artisan Bakery** would initially sell a variety of fresh baked goods including a selection breads, rolls and pastries. ***There would be no alcoholic beverages or packaged goods sales at this involved in this business.***

4. The normal hours of operation for the **Artisan Bakery** are yet to be determined. The hours of operation will be provided as soon as possible.

5. Due to the fact that this property is located in the **CB Central Business Zoning District**, parking would be provided via public street parking and parking lots. ***No on-site parking would be provided for the Artisan Bakery.*** **Deliveries would be at the east end of the Building in the same area currently used by "Simple Café".** ***On-site parking is currently provided for the Commercial Apartment as per the Zoning Ordinance.***

6. **SPECIFIC PERFORMANCE STANDARDS: This Building began as a railroad warehouse structure that has been enlarged and remodeled a number of times over the years.** ***The Applicants' previous upgrade of the 519 / 521 / 525 Broad Street Building with a mix of a Restaurant, Commercial use and Residential use while maintaining the character and scale of the surrounding neighborhood has been a significant improvement to the north Broad Street business community. Tom and Lori Hartz believe the proposed Conditional Use is reasonable within the flexibility allowed under CB Central Business Zoning and request the cooperation of the Plan Commission and the City Council in making this next phase of the project a reality.***

What is an Artisan Bakery?

Artisan bread is best described by thinking about the person who makes the bread. An artisan baker is a craftsperson who is trained to the highest ability to mix, ferment, shape, and bake a hand crafted loaf of bread. They understand the science behind the chemical reactions of the ingredients and know how to provide the best environment for the bread to develop.

Compare an artisan baker to other familiar crafts-persons. A baker's work parallels that of jewelers, glass blowers or furniture makers. They all have a palette of preferred, trustworthy materials. They know how to combine their materials to build something strong and at the same time delicate or elegant. Combining the raw materials in different ways will create various shapes, textures or colors. The finished product is something to be proud of when so much thought and creativity went into it.

How to tell a true hand crafted bread from one that is just called artisan. First look at the ingredients. There shouldn't be anything in bread besides flour, water salt and yeast. If the bread is made with a sourdough there may not even be yeast in the ingredients. Flavored breads may list other recognizable ingredients like nuts, garlic, herbs or cheese. A viennoiserie bread, for example a brioche, will include milk, butter and/ or eggs. All of the ingredients should sound like familiar foods. Remember you are buying one of the oldest most basic foods there is. It wasn't necessary to add chemicals to bread for centuries and it still isn't.

Next think about the place that the bread was made. In a small artisan bakery the baker will often show you around. If the bread is made in a large factory you might not get past the front gate. An artisan bakery is small enough that it is possible to train each worker to understand the whole process of making the bread and to make small enough batches for one or two people to manage. A large factory has more of an assembly line production where each worker is trained to operate a machine that completes one portion of the process. Each hand crafted loaf will have its own unique, irregular shape.

Bread is like wine or cheese. Control of the fermentation and the action of natural bacteria can produce anything from a light delicate flavor to a deep, strong, rustic flavor. Just as you might pair wine with food you can do the same with the large variety of artisan breads available. A sweet baguette is perfect with sweet butter and jam. A rustic, hearty country sourdough makes a great sandwich with meat or is good for sopping up stew. Taste all the different varieties available and take the time to appreciate the differences in where they came from, what types of ingredients and fermentation were used, how much time was put into making them and the different characteristics of taste and texture and color, just as you would with wine or cheese. Your effort will not only be educational but deliciously rewarding.

PROPOSED NEW ARTISAN BAKERY
521 BROAD STREET
LAKE GENEVA, WISCONSIN

WRITTEN JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

---

1. The proposed **Conditional Use** would be in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva. The primary use of the space would be for a **Land Use Permitted by Right** under the **CB Central Business Zoning District**. ***Indoor Sales is a use Permitted by Right and Light Industrial Activities Incidental to Indoor Sales is a permitted Conditional Uses under CB Central Business zoning.***

2. **Indoor Sales** is a **Use Permitted by Right** and the requested **Conditional Use** to allow baking on site is a use appropriate to this specific location. The mix of uses in the **Building** is consistent with the type of development intended within the **Broad Street** area which is reflected in the **Central Business District Zoning**. ***Again, it would be in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan and Zoning Ordinance.***

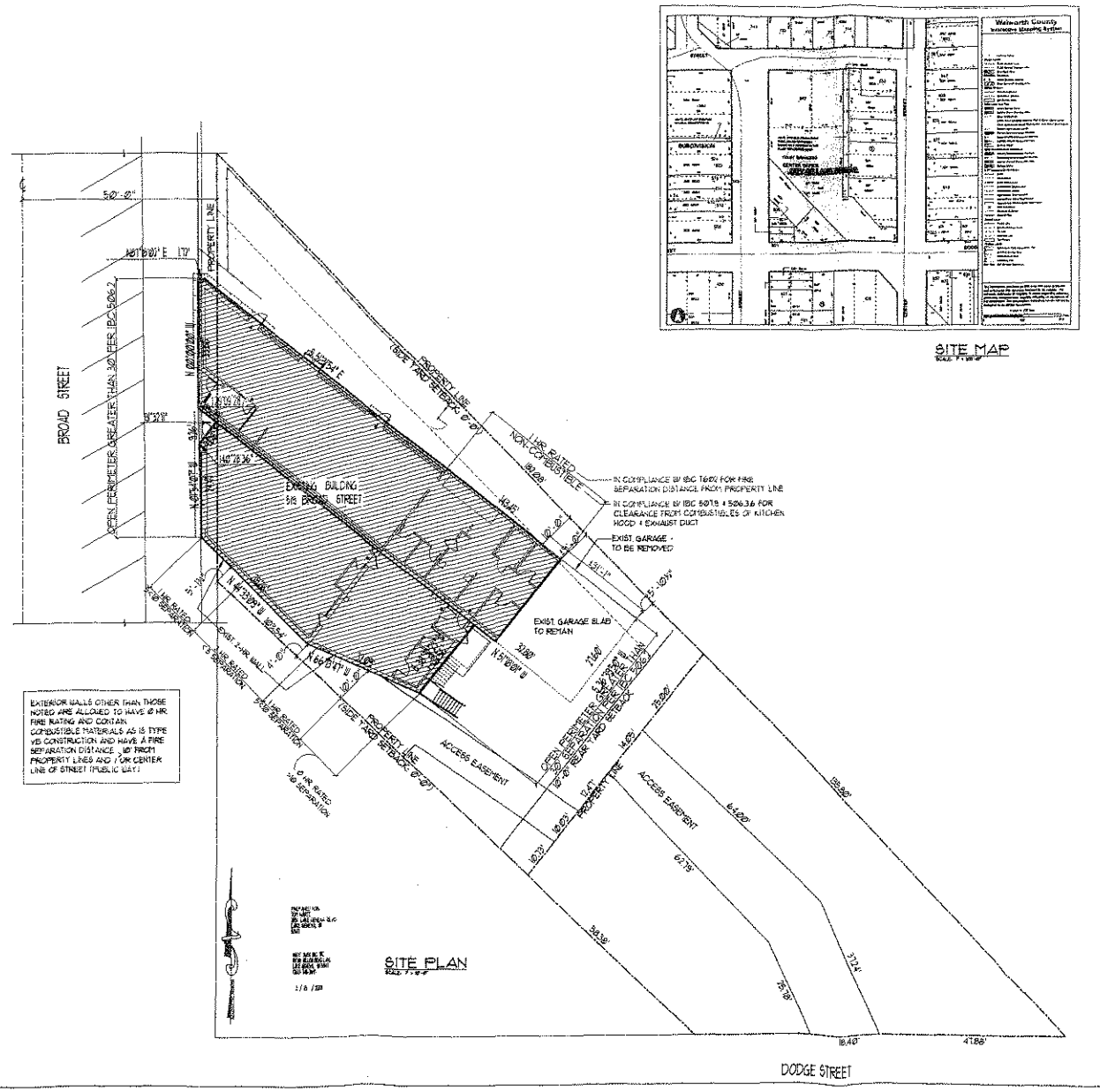
3. The granting of the proposed **Conditional Uses** would ***not*** be a substantial detriment to the adjacent properties in that the proposed use would be consistent with the properties to the east and south and with other uses allowed within other **CB Central Business Zoning Districts**. ***The proposed use would be in keeping with the overall character of the neighborhood and would not adversely affect the health, safety or general welfare of the public, or the provisions of the Zoning Ordinance or Comprehensive Master Plan.***

4. The proposed **Conditional Uses** would be in compliance with the long range plans of the City in that it would maintain this property as a quality commercial use in the City of Lake Geneva and the Broad Street area. ***It would maintain the desired consistency of land uses, land use intensities, and land us impacts as related to the environs of the subject property.***

5. As part of the Broad Street **Central Business District**, the project will utilize public utilities that currently serve the area and ***will not impose an undue burden on any of the improvements, facilities, utilities or services provided by public agencies serving the subject property.***

6. The use of this space at **521 Broad Street** for an upscale **Artisan Bakery** is consistent with the potential uses intended within **CB Central Business Zoning** and would have minimal impact on adjoining properties. ***There would be minimal potential adverse impact either to the immediate neighborhood or to the City of Lake Geneva in general.***

D. FLOOR PLANS



SITE PLAN

SITE MAP

ALTERATIONS TO THE
519-521-525 BUILDING
519-525 BROAD STREET
LAKE GENEVA, WI 53147

PROJECT NO. 0501

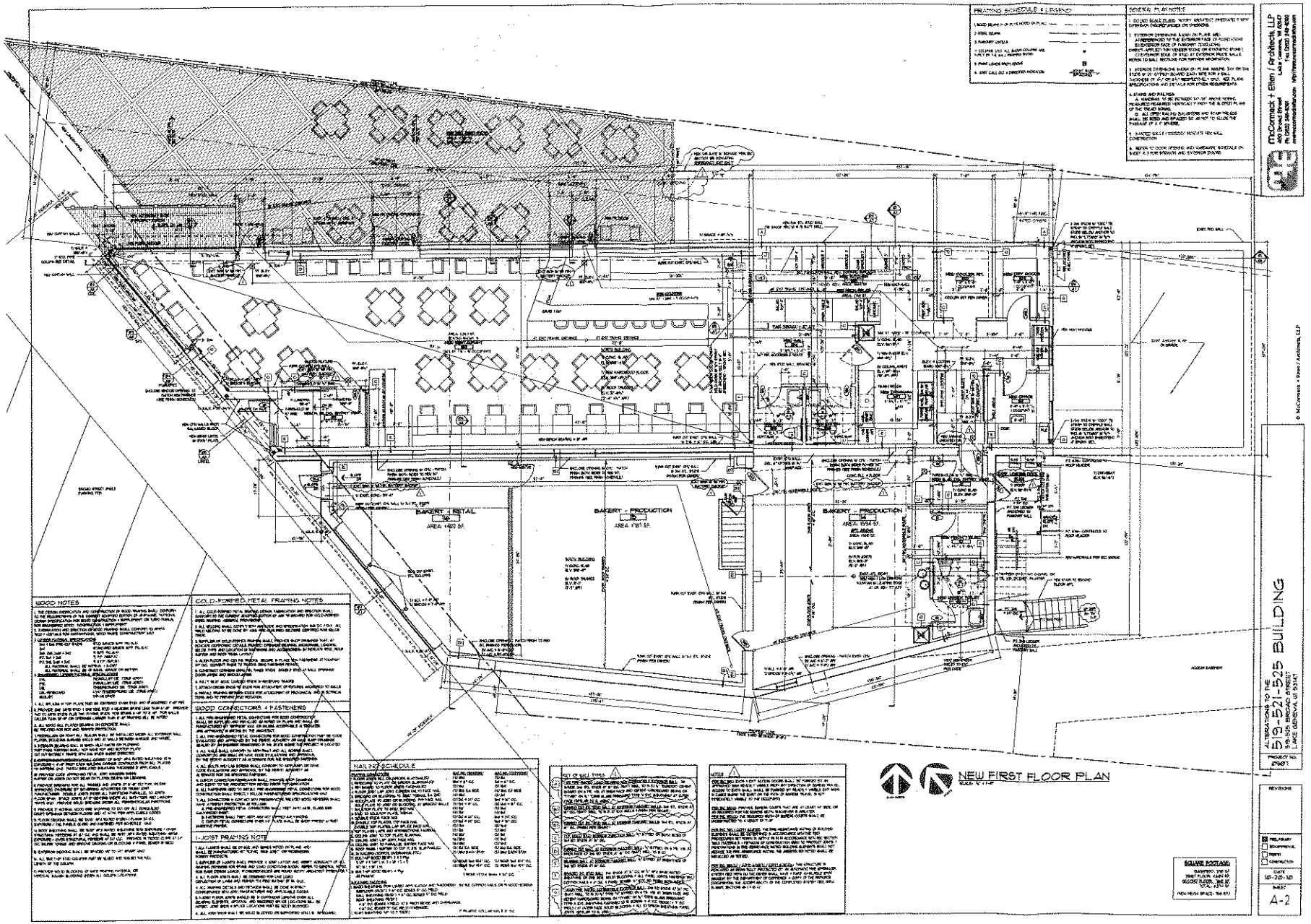
REVISIONS

PRELIMINARY
DESIGN/PROVAL
PERMIT
CONSTRUCTION

DATE 10-20-10

SHEET S-1

© McCormack + Ellen / Architects, LLP



FRAMING SCHEDULE & LEGEND
GENERAL PLAN NOTES
McCormack + Elten / Architects, LLP
BAKERY - RETAIL
AREA: 1400 SF.
BAKERY - PRODUCTION
AREA: 1181 SF.
BAKERY - PRODUCTION
AREA: 1554 SF.
WOOD NOTES
COLD-FORMED METAL FRAMING NOTES
WOOD CONNECTORS & FASTENERS
NAILING SCHEDULE
LIGHT FRAMING NOTE
KEY OF WALL TYPES
NOTES
NEW FIRST FLOOR PLAN
ALTERATIONS TO THE
519-521-525 BUILDING
PROJECT NO.
REVISIONS
SQUARE FOOTAGE
DATE
SHEET
A-2

PREANNEXATION AGREEMENT

This agreement is entered into this _____ day of October, 2010, between the City of Lake Geneva, a Municipal Corporation organized and existing pursuant to Wis. Stats. Ch. 62, and Home Rule Authority vested in it under Wisconsin law, and Leo C. and Madeleine L. Potter Revocable Trust Dated October 9, 1996, Owner and applicant, enter into this agreement.

SECTION 1

LEGAL DESCRIPTION

Owner wishes to annex to the City the following described property:

> PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3976 LOCATED IN PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 6, TOWN 1 NORTH, RANGE 18 EAST, WALWORTH COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT A CONCRETE COUNTY MONUMENT FOUND MARKING THE NORTH 1/4 CORNER OF SAID SECTION 6; THENCE S 02DEG 48MIN 17SEC E, 33.04 FEET TO THE NORTHERLY MOST CORNER OF SAID LOT 2; THENCE ALONG THE BOUNDARY OF SAID LOT 2, S 02DEG 48MIN 17SEC E, 19.66 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, N 89DEG 55MIN 57SEC E, 254.17 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, N 89DEG 55MIN 57SEC E, 142.53 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 54DEG 37MIN 07SEC E, 120.38 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 02DEG 39MIN 54SEC E, 177.70 FEET TO THE EASTERLY MOST CORNER OF SAID LOT 2; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 89DEG 53MIN 05SEC W, 316.11 FEET; THENCE N 31DEG 02MIN 14SEC E, 104.84 FEET; THENCE N 04DEG 44MIN 59SEC E, 158.39 FEET TO THE POINT OF BEGINNING.

As a condition to annexation, the annexed property shall be joined, as part of a certified survey as shown on exhibit 1 attached to this agreement. The combined parcel is identified as proposed lot 3.

SECTION 2

ENGINEERING CHANGES

The existing storm water basin marked "To Be Filled" will be filled at the owner's expense together with the construction of the additional storm sewer as show in exhibit 1, all according to the Stormwater Management Plan of July 2008, and revised August 2010. This does not limit the rights of the City to impose conditions for further storm water management in conjunction with development of the property

SECTION 3

ZONING

The property (new lot 3) will be zoned as "Planned Business (PB) District" subject (except as modified herein) to the existing requirements of that ordinance.

SECTION 4

OFF PREMISES SIGN

The owners, heirs, successors, or assignees will be permitted to maintain the existing off premises sign identified on exhibit 1. The sign shall be added to the list of legal non-conforming signs pursuant to City of Lake Geneva Zoning Ordinance Article VIII Signage Regulation, 98.804(1)(j), and be subject to the terms of the ordinance.

SECTION 5

ANNEXATION OF PROPERTY

Within a reasonable time after the entry into this Agreement, the Owner shall cause the Petition to be signed and filed with the City, and the other appropriate governmental authorities.

The City may adopt, within a reasonable time after the filing of the Petition, an annexation ordinance annexing the Property to the City, substantially in the form attached as Exhibit 2 which has a proposed Annexation Ordinance attached as exhibit C.

If the City does not adopt the Annexation Ordinance within a reasonable time, but not exceeding one hundred twenty (120) days of the filing of the Petition, as provided, then, in that event, the City agrees that the Owner may, at its option, withdraw the Petition, and this Agreement shall be deemed null and void.

If the City adopts the Annexation Ordinance, the City shall promptly thereafter make all filings and perform all other acts required by Wisconsin Statutes to perfect and complete the annexation of the Property.

Upon the completion and perfection of the annexation of the Property pursuant to the Annexation Ordinance, the Owner shall cause petitions to be signed and filed with the City to make the permanent zoning of the Property conform with the boundaries and districts of the temporary zoning of the Property.

SECTION 6

PUBLIC MONUMENTS

Survey Monuments. The Owner shall install survey monuments, placed in accordance with requirements of Wis. Stat. § 236.15.

SECTION 7

CONSTRUCTION AND INSPECTION

The City Engineer, his inspectors, representatives, or agents, shall, at all times, have unrestricted access to all parts of the work and to other places where or in which the preparation of materials and other integral parts of the work are being carried on and conducted.

APPROVAL OF COMMON COUNCIL

This Agreement was approved by the Common Council of the city of Lake Geneva by Resolution dated the _____ day of October, 2010.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first written above.

CITY:

CITY OF LAKE GENEVA, a municipal corporation

By: _____
James R. Connors, Mayor

Attest: _____
Jeremy Reale, City Clerk

OWNER:

LEO C. AND MADELEINE L. POTTER
REVOCABLE TRUST DATED OCTOBER 9, 1996

By: _____
Leo C. Potter, Trustee

By: _____
Madeleine L. Potter, Trustee

PETITION FOR DIRECT ANNEXATION BY UNANIMOUS CONSENT OF ELECTORS AND PROPERTY OWNERS OF TERRITORY LOCATED IN THE TOWN OF BLOOMFIELD WALWORTH COUNTY, WISCONSIN, TO THE CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN PURSUANT TO WIS. STAT. § 66.0217(2)

To: Common Council of the City of Lake Geneva,
Walworth County, Wisconsin
c/o Jeremy Reale, City Clerk
Lake Geneva City Hall
626 Geneva Street
Lake Geneva, Wisconsin 53147

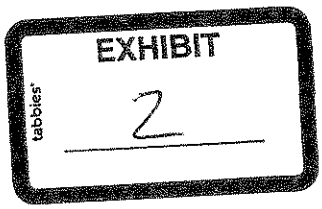
Town Board of the Town of Bloomfield
Walworth County, Wisconsin
c/o Martie Wells, Town Clerk
1100 Town Hall Road
P.O. Box 609
Pell Lake, WI 53157

State of Wisconsin Department of Administration
Division of Intergovernmental Relations
Municipal Boundary Review
101 E. Wilson St. – 10th Floor
Madison, WI 53702-0001

THIS PETITION of Leo C. and Madeleine L. Potter Revocable Trust Dated October 9, 1996, ("Petitioner"), as the owner of record of all of the real property in the territory sought to be annexed, such territory being more particularly described below, does respectfully state, represent, and show to the Common Council as follows:

1. Petitioner, whose address is W2285 Townline Rd., Lake Geneva, Wisconsin 53147, is the sole and only owner of record of the real property in the territory sought to be annexed, such property being located in Section 6, Bloomfield, Walworth County, Wisconsin, and more particularly described in the legal description of the property, attached hereto as Exhibit "A," and incorporated herein by reference ("Subject Territory").

2. Petitioner respectfully requests all of the Subject Territory be annexed to the City of Lake Geneva, Walworth County, Wisconsin.



3. Attached hereto, marked Exhibit "B," and incorporated herein by reference, is a scale map of the Subject Territory, in accordance with the provisions of Wis. Stat. §§ 66.0217(2) and 66.0217(5).

4. No electors reside in the Subject Territory sought to be annexed hereunder. The current population of the Subject Territory sought to be annexed hereunder is zero (0).

5. Petitioner will cause this Petition, the legal description, and the scale map of the Subject Territory to be annexed to be filed with the City Clerk of the City of Lake Geneva, Walworth County, Wisconsin, the Clerk of the Town of Bloomfield, Walworth County, Wisconsin, and the State of Wisconsin, Department of Administration, in accordance with the provisions of Wis. Stat. § 66.0217(2).

6. To zone the property PB, Planned Business (PB) District, pursuant to the City of Lake Geneva Zoning Ordinance. That the property will maintain a nonconforming structure, to-wit: a two-sided, off premises outdoor advertising display.

7. Petitioner requests the City of Lake Geneva adopt an Annexation Ordinance in substantial conformity with Exhibit "C," attached hereto and incorporated herein by reference.

8. Petitioner believes this Petition and the Subject Territory sought to be annexed hereunder meet all legal requirements for annexation, and that such annexation is in the public interest.

Dated this _____ day of September, 2010.

Leo C. and Madeleine L. Potter Revocable Trust
Dated October 9, 1996

By: _____
LEO C. POTTER,
Trustee

Attest: _____
MADELEINE L. POTTER,
Trustee

This instrument drafted by:
John O. Olson
BRADEN OLSON DRAPER, LLP
716 Wisconsin Street
P.O. Box 940
Lake Geneva, WI 53147
(262) 248-6636

LEGAL DESCRIPTION

PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3976 LOCATED IN PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 6, TOWN 1 NORTH, RANGE 18 EAST, WALWORTH COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT A CONCRETE COUNTY MONUMENT FOUND MARKING THE NORTH 1/4 CORNER OF SAID SECTION 6; THENCE S 02DEG 48MIN 17SEC E, 33.04 FEET TO THE NORTHERLY MOST CORNER OF SAID LOT 2; THENCE ALONG THE BOUNDARY OF SAID LOT 2, S 02DEG 48MIN 17SEC E, 19.66 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, N 89DEG 55MIN 57SEC E, 254.17 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, N 89DEG 55MIN 57SEC E, 142.53 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 54DEG 37MIN 07SEC E, 120.38 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 02DEG 39MIN 54SEC E, 177.70 FEET TO THE EASTERLY MOST CORNER OF SAID LOT 2; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 89DEG 53MIN 05SEC W, 316.11 FEET; THENCE N 31DEG 02MIN 14SEC E, 104.84 FEET; THENCE N 04DEG 44MIN 59SEC E, 158.39 FEET TO THE POINT OF BEGINNING.

EXHIBIT A

EXHIBIT C

AN ORDINANCE PROVIDING FOR DIRECT ANNEXATION BY UNANIMOUS CONSENT OF ELECTORS AND PROPERTY OWNERS OF TERRITORY LOCATED IN THE TOWN OF BLOOMFIELD, WALWORTH COUNTY, WISCONSIN, TO THE CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

WHEREAS, the Leo C. and Madeleine L. Potter Revocable Trust Dated October 9, 1996, (Petitioner), has made and filed with the City Clerk of the City of Lake Geneva (City) a Petition for Direct Annexation by unanimous consent of electors and property owners of territory located in the Town of Bloomfield, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin, pursuant to Wis. Stat. § 66.0217(2) (Annexation Petition), in the office of the City Clerk for the City of Lake Geneva, Walworth County, Wisconsin, on the _____day of _____, 2010, requesting the annexation to the City of lands described in Exhibit A attached hereto and incorporated herein by reference (Subject Territory), which such lands are contiguous to the City; and

WHEREAS, it appears by acknowledgment of receipt on file herein that Petitioner has filed a duplicate original of the Annexation Petition, including a legal description and scale map of the Subject Territory, with the Town Clerk of the Town of Bloomfield, Walworth County, Wisconsin, and the State of Wisconsin, Department of Administration, within five (5) days after filing the Annexation Petition with the City Clerk; and

WHEREAS, it further appears that all of the requirements of Wis. Stat. § 66.0217(2) have been fully complied with, and that the State of Wisconsin, Department of Administration, has reviewed the proposed annexation and, by letter, found it to be in the public interest, and said letter has been duly considered and reviewed by the City and/or the City's Counsel; and

WHEREAS, the proposed annexation was referred to the Plan Commission of the City, and said Plan Commission has recommended annexing the Subject Territory to the City; and

WHEREAS, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, makes the following findings with respect to the Subject Territory to be annexed:

a. That the annexation of the Subject Territory proposed to be annexed to the City of Lake Geneva, Walworth County, Wisconsin, is in the best interest of the City.

b. That the annexation of the Subject Territory proposed to be annexed will enable the City to regulate and control development of these lands which are contiguous to the City.

c. That, upon annexation, the Subject Territory shall be temporarily zoned pursuant to Wis. Stat: § 66.0217(8) in the Planned Business (PB) Zoning District, in accordance with the attached Exhibit C incorporated herein.

d. That the annexation of the Subject Territory does not create a Town island under the provisions of Wis. Stat. § 66.0221.

e. That the City is in need of additional lands suitable for Planned Business development.

NOW, THEREFORE, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Those lands comprising the Subject Territory to be annexed, as described in Exhibit A attached hereto and incorporated herein by reference, be, and the same hereby are, annexed to the City of Lake Geneva, Walworth County, Wisconsin.

2. Those lands comprising the Subject Territory shall be temporarily zoned pursuant to Wis. Stat. § 66.0217(8) in the PB, Planned Business Zoning District, in accordance with the attached Exhibit ____ incorporated herein.

3. Those lands comprising the Subject Territory shall be included within Supervisory Districts _____ and in Aldermanic Districts ___ of the City of Lake Geneva.

4. This Ordinance, and the annexation hereby effected, shall be in full force and effect from and after its passing and posting.

5. The City Clerk shall immediately, after the final enactment hereof, file such certified copies with all parties as required by State Statute to be so served.

6. All ordinances or parts of ordinances inconsistent with or contravening the provisions of this Ordinance are hereby repealed.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin on this _____ day of _____, 2010.

By: _____
James R. Connors, Mayor

Attest: _____
Jeremy Reale, City Clerk

1st Reading _____
2nd Reading _____
Adopted _____
Published _____

APPROVED AS TO FORM:

_____
Acting City Attorney

City of Lake Geneva
Treasurer's Report as of October 31, 2010

		Cash Activity			Cash Balances	
PNC Bank	**Type**	**Expenditures**	**Receipts**	**Transfers**	**Sep-10**	**Oct-10**
City Expenses & Collections	General Checking	1,057,480.34	364,640.38	1,300,000.00		
City Net Payroll	General Checking	228,660.26				
City Health & Welfare Claims	General Checking	134,631.02		11,941.29		
General Checking		**1,420,771.62**	**364,640.38**	**1,311,941.29**	**303,385.68**	**559,195.73**
Municipal Justice Trust Account	Municipal Court Checking	29,220.35	22,171.60		66,142.38	59,093.63
MC Parking Violation Account	Municipal Court Checking	1,854.86	2,906.14		1,278.58	2,329.86
Savings Account	Police Seizure Account	-	-		27,987.34	27,987.34
PNC Bank	**TOTALS**	**1,451,846.83**	**389,718.12**	**1,311,941.29**	**398,793.98**	**648,606.56**

		Cash Activity			Cash Balances	
First Banking Center	**Type**	**Expenditures**	**Receipts**	**Transfers**	**Sep-10**	**Oct-10**
Treasurer's Checking	Tax Receipts	1,867.21	724.82		74,829.93	73,687.54
TID #4 Money Market	Money Market		0.49		4,105.98	4,106.47
First Banking Center	**TOTALS**	**1,867.21**	**725.31**	**-**	**78,935.91**	**77,794.01**

		Cash Activity			Cash Balances	
Other Banks	**Type**	**Expenditures**	**Receipts**	**Transfers**	**Sep-10**	**Oct-10**
M&I Bank	TID #4 Certificate of Deposit	-	-		644,000.00	644,000.00
Community Bank of Delavan	TID #4 Certificates of Deposit	-	-		300,000.00	300,000.00
Community Bank of Delavan	TID #4 CDARS	-	-		1,200,000.00	1,200,000.00
Community Bank of Delavan	TID #4 Money Market	-	300,978.69		3,944.54	304,923.23
Hometown Bank	Fire/EMS Billing Revenue	1,087.97	16,732.68	(11,941.29)	13,029.26	16,732.68
Other Banks	**TOTALS**	**1,087.97**	**317,711.37**	**(11,941.29)**	**2,160,973.80**	**2,465,655.91**

		Cash Activity			Cash Balances	
Local Govt Investment Pool	**Type**	**Expenditures**	**Receipts**	**Transfers**	**Sep-10**	**Oct-10**
LGIP Acct #1	General	-	170,404.85	(500,000.00)	1,910,000.18	1,580,405.03
LGIP Acct #4	Treasurer	-	6.79		36,114.86	36,121.65
LGIP Acct #5	Impact Fees-Park	-	16.38		87,070.12	87,086.50
LGIP Acct #6	Impact Fees-Fire	-	10.96		58,268.09	58,279.05
LGIP Acct #7	TID #4	-	1,040.86	(800,000.00)	6,024,241.36	5,225,282.22
LGIP Acct #8	Capital Projects	-	21.44		113,975.78	113,997.22
LGIP Acct #10	Impact Fees-Library	-	25.83		137,345.66	137,371.49
LGIP Acct #11	Capital Projects	-	78.84		419,166.25	419,245.09
Local Govt Investment Pool	**TOTALS**	**-**	**171,605.95**	**(1,300,000.00)**	**8,786,182.30**	**7,657,788.25**

GRAND TOTAL ALL BANKS	**1,454,802.01**	**879,760.75**	**0.00**	**11,424,885.99**	**10,849,844.73**

Attest: Susan M Kim Treasurer

Memo

To: City Council

From: Teresa M. Klein, Treasurer

Date: November 18, 2010

Re: Tax banking account

Due to the financial uncertainty of the current tax account depository, this year the tax collection funds will be deposited into a Money Market Account at PNC Bank, which is on the list of designated depositories previously approved by Council. These funds will be transferred to the State Investment Pool at regular intervals to comply with the requirements of the City Investment Policy. Banking fees will apply to this account.

City of Lake Geneva
Council Meeting
11/22/2010

Prepaid Checks - 11/4/10 through 11/17/10

$2,442.20

CITY OF LAKE GENEVA
ACCOUNTS PAYABLE ITEMS OVER $1,000
FOR THE COUNCIL MEETING DATED 11/22/10

BREAKDOWN PREPAID A/P COUNCIL MEETING DATE:	**11/22/2010**
TOTAL UNPAID ACCOUNTS PAYABLE -11/4/10 through 11/17/10	**2,442.20**
ITEMS > $1,000:	
Dept. of Unemployment Insurance - 10/10 City Unemployment Insurance	-1,606.94
BALANCE OF OTHER ITEMS	**835.26**

FROM 11/10/2010 TO 11/17/2010

VENDOR #	INVOICE # / ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
DUI	UNEMPLOYMENT INSURANCE							
	1968426		11/03/10		50165	11/11/10	1,606.94	1,606.94
	01 UNEMPLOYMENT-POLICE	1110005154						1,451.29
	02 UNEMPLOYMENT-FIRE	1110005154						155.65
						VENDOR TOTAL:		1,606.94
WEENE	WE ENERGIES							
	RE111110		11/11/10		50166	11/11/10	815.26	815.26
	01 INV 5604-510-433-LIBRARY	9900005222						44.90
	02 INV 3843-358-997-LIBRARY	9900005222						25.56
	03 INV 7837-744-963-FIREHOUSE	1122005224						32.13
	04 INV 0480-524-472-UPPER RIVIERA	4055105224						114.83
	05 INV 7891-194-618-CITY HALL	1116105224						464.16
	06 INV 0847-573-906-HOST TOWER	1122005224						16.12
	07 INV 5288-664-956-MUSEUM	1151105224						24.65
	08 INV 8052-439-940-STREET DEPT	1132105224						8.12
	09 INV 8017-524-022-1065 CAREY	1132105224						36.45
	10 INV 6602-046-262-1070 CAREY	1132105224						24.27
	11 INV 7283-171-261-VET'S PARK	1152015224						-7.60
	12 INV 5694-161-339-120 SHERIDAN	1117105224						8.99
	16 INV 3841-184-962-120 SHERIDAN	1117105224						22.68
						VENDOR TOTAL:		815.26
WIDOTS	WI DEPT OF TRANSPORTATION							
	SUSPENSIONS-11/10		11/11/10		50167	11/11/10	20.00	20.00
	01 SUSPENSIONS-4	4234505399						20.00
						VENDOR TOTAL:		20.00
						TOTAL --- ALL INVOICES:		2,442.20

CITY OF LAKE GENEVA
PAID INVOICE LISTING

FROM 11/04/2010 TO 11/08/2010

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
								TOTAL --- ALL INVOICES:	0.00

City of Lake Geneva
Council Meeting
11/22/2010

Accounts Payable Checks - through 11/17/10

1. General Fund	$	96,056.71
2. Debt Service	$	828.00
3. TID #4	$	556,747.02
4. Lake Front	$	7,958.84
5. Capital Projects	$	-
6. Parking Meter	$	312.97
7. Library Funds	$	1,182.25
8. Impact Fees	$	3,555.00
9. Tax Agency Fund	$	-
Total All Funds		**$666,640.79**

CITY OF LAKE GENEVA
ACCOUNTS PAYABLE ITEMS OVER $1,000
FOR THE COUNCIL MEETING DATED 11/22/10

BREAKDOWN REGULAR A/P COUNCIL MEETING DATE:	**11/22/2010**
TOTAL UNPAID ACCOUNTS PAYABLE - THROUGH 11/17/10	**$ 666,640.79**
ITEMS > $1,000:	
Payne & Dolan Inc - 2010 St Improvements	-398,979.99
Reesman's Excavating & Grading - Edwards Blvd. Draw 7	-154,078.28
Johns Disposal Service - 11/10 Recycling and Refuse Service	-32,595.00
Alliant Energy - Various Dept. Electric Bills	-22,985.99
Lake Geneva Utility Commission - Sewer/Water Impact Fees, Special Assessment	-19,021.50
Botts Welding & Truck Service - Repairs on Street Dept. Equipment	-11,725.95
Winter Equipment Company - Plow Blades, Curb Shoes	-3,856.53
McCormack & Etten Architects - Museum and Riviera Renovation Architect Services	-3,553.75
Riveria Security Deposit Refunds	-3,063.62
Geneva Lake Museum - 4th Qtr Payment	-3,000.00
US Bank - Police Credit Card Charges	-1,247.02
Rote Oil Company - Dyed/Undyed Diesel	-1,207.92
Crispell-Snyder - City and Billable Engineering	-1,012.50
Lake Geneva Regional News - City and Billable Legal Notices and Ads	-1,008.33
Balance of Other Items	**9,304.41**

INVOICES DUE ON/BEFORE 11/23/2010

INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ALLIANT ALLIANT ENERGY/WP&L							
RE111710	11/18/10	01	INV 101952-010-SNAKE RD/HWY 50	11-34-10-5222 ELECTRICITY-FLASHERS		11/23/10	10.15
		02	INV 106985-010-STREET LIGHTS	11-34-10-5223 STREET LIGHTS ELECTRICITY			7,453.34
		03	INV 114980-010-HWY 12/WHEELER	11-34-10-5222 ELECTRICITY-FLASHERS			9.98
		04	INV 124743-010-S LAKE SHORE DR	11-52-00-5222 PARKS-ELECTRICITY			9.30
		05	INV 127818-010-W HWY 50 BLOCK	11-34-10-5222 ELECTRICITY-FLASHERS			10.15
		06	INV 140837-010-S LAKE SHORE DR	11-34-10-5222 ELECTRICITY-FLASHERS			7.41
		07	INV 178856-010-GEORGE ST	11-34-10-5222 ELECTRICITY-FLASHERS			7.41
		08	INV 184924-010-COBB PARK	11-52-00-5222 PARKS-ELECTRICITY			40.69
		09	INV 216918-010-CITY HALL	11-16-10-5222 CITY HALL ELECTRICITY			3,309.27
		10	INV 239783-010-CENTRAL SCH	11-52-00-5222 PARKS-ELECTRICITY			8.78
		11	INV 268954-010-FLAT IRON PK	11-52-00-5222 PARKS-ELECTRICITY			317.41
		12	INV 277874-010-201 BROAD ST	11-34-10-5223 STREET LIGHTS ELECTRICITY			9.30
		13	INV 292807-010-WELLS ST	11-34-10-5222 ELECTRICITY-FLASHERS			69.41
		14	INV 302769-010-DUNN BASEBALL	11-52-00-5922 DUNN FIELD ELECTRIC			63.47
		15	INV 315792-010-W MAIN/CENTER	11-34-10-5222 ELECTRICITY-FLASHERS			49.67
		16	INV 318816-010-HWY 50/HWY 12	11-34-10-5222 ELECTRICITY-FLASHERS			9.98
		17	INV 335773-010-WELL ST	11-34-10-5222 ELECTRICITY-FLASHERS			9.58

INVOICES DUE ON/BEFORE 11/23/2010

INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ALLIANT ALLIANT ENERGY/WP&L							
RE111710	11/18/10	18	INV 336765-010-FLAT IRON PK	11-52-00-5222 PARKS-ELECTRICITY		11/23/10	8.78
		19	INV 279779-010-918 MAIN ST	99-00-00-5222 LIBRARY UTILITIES			1,170.74
		20	INV 355867-010-DODGE ST	11-34-10-5222 ELECTRICITY-FLASHERS			7.86
		21	INV 375931-010-RIVIERA PIER	40-55-30-5222 PIER ELECTRIC			3,561.20
		22	INV 392817-010-LIBRARY PK	11-52-00-5222 PARKS-ELECTRICITY			32.94
		23	INV 414934-010-101 BROAD 9TH F	11-34-10-5222 ELECTRICITY-FLASHERS			255.81
		24	INV 426987-010-RR3 BLK FLASHER	11-34-10-5222 ELECTRICITY-FLASHERS			9.98
		25	INV 433829-010-FIRE HOUSE	11-22-00-5222 FIREHOUSE ELECTRICITY			589.92
		26	INV 433906-010-HAVENWOOD	11-34-10-5222 ELECTRICITY-FLASHERS			7.11
		27	INV 434743-010-HWY 12/HWY 36	11-34-10-5222 ELECTRICITY-FLASHERS			9.98
		28	INV 514311-001-BAKER/SEMINARY	11-34-10-5222 ELECTRICITY-FLASHERS			24.28
		29	INV 517852-001-SAGE ST/DUNN	11-29-00-5222 SIRENS ELECTRICTY			4.99
		30	INV 544871-001-VET'S PK/TOWNLI	11-52-01-5222 VETS PARKS-ELECTRICITY			199.58
		31	INV 560544-002-1003 HOST DR	11-22-00-5222 FIREHOUSE ELECTRICITY			111.91
		32	INV 589078-001-RUSH ST	11-52-00-5222 PARKS-ELECTRICITY			25.64
		33	INV 589905-001-BEACH HOUSE	40-54-10-5222 BEACH ELECTRIC			488.65
		34	INV 590084-001-DONIAN PK	11-52-00-5222 PARKS-ELECTRICITY			257.17

INVOICES DUE ON/BEFORE 11/23/2010

INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ALLIANT ALLIANT ENERGY/WP&L							
RE111710	11/18/10	35	INV 489578-003-MUSEUM	11-51-10-5222 MUSEUM-ELECTRICITY		11/23/10	759.61
		36	INV 594309-001-STREET LIGHTS	11-34-10-5223 STREET LIGHTS ELECTRICITY			296.78
		37	INV 605259-001-GENEVA ST LOT	11-34-10-5222 ELECTRICITY-FLASHERS			359.82
		38	INV 614948-001-VETS PK SCOREBO	11-52-01-5222 VETS PARKS-ELECTRICITY			302.01
		39	INV 619678-001-LASALLE ST SIRE	11-29-00-5222 SIRENS ELECTRICTY			10.49
		40	INV 621825-001-SO WELLS	11-34-10-5222 ELECTRICITY-FLASHERS			28.02
		41	INV 621606-001-WELLS ST	11-34-10-5222 ELECTRICITY-FLASHERS			24.51
		42	INV 626232-001-HWY 50/HWY 12	11-34-10-5222 ELECTRICITY-FLASHERS			26.44
		43	INV 627270-001-730 MARSHALL SI	11-29-00-5222 SIRENS ELECTRICTY			15.99
		44	INV 628749-001-W COOK SIREN	11-29-00-5222 SIRENS ELECTRICTY			10.60
		46	INV 640082-001-201 EDWARDS SIR	11-29-00-5222 SIRENS ELECTRICTY			10.23
		47	INV 188965-013-1065 CAREY	11-32-10-5222 ST DEPT BLDG ELECTRICITY			477.67
		48	INV 243947-013-1055 CAREY	11-32-10-5222 ST DEPT BLDG ELECTRICITY			129.89
		49	INV 147744-014-1070 CAREY	11-32-10-5222 ST DEPT BLDG ELECTRICITY			98.55
		50	INV 654168-001-HWY 50 SIGNAL	11-34-10-5223 STREET LIGHTS ELECTRICITY			173.10
		51	INV 653994-001-HWY 120/TOWNLIN	11-34-10-5222 ELECTRICITY-FLASHERS			82.92
		52	INV 656566-001-HWY 120/BLOOMFI	11-34-10-5223 STREET LIGHTS ELECTRICITY			49.10

INVOICES DUE ON/BEFORE 11/23/2010

INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ALLIANT ALLIANT ENERGY/WP&L							
RE111710	11/18/10	53	INV 652115-002-WALMART	11-34-10-5223 STREET LIGHTS ELECTRICITY		11/23/10	74.65
		54	INV 657276-002-389 EDWARDS	11-34-10-5223 STREET LIGHTS ELECTRICITY			90.25
		55	INV 492771-003-GENEVA SQ	11-34-10-5223 STREET LIGHTS ELECTRICITY			35.68
		56	INV 675414-001-VETS PK PAVILIA	11-52-01-5222 VETS PARKS-ELECTRICITY			245.49
		57	INV 679833-001-LOT LITE	11-34-10-5223 STREET LIGHTS ELECTRICITY			298.24
		58	INV 696255-001-SHARED SAVINGS	20-81-00-5663 ALLIANT ENERGY LOAN -INTER			52.11
		59	INV 699860-001-IMPOUND	11-21-00-5361 POLICE-EQUIP MAINT SERV CO			18.01
		60	INV 696255-001-SHARED SAVINGS	20-81-00-5623 ALLIANT ENERGY LOAN-PRINCI			775.89
		61	INV 703615-001-MAIN ST LIGHTS	11-34-10-5223 STREET LIGHTS ELECTRICITY			264.29
		62	INV 703098-001-LIB PK RESTROOM	11-52-00-5222 PARKS-ELECTRICITY			38.86
		63	INV 308751-011 SHERIDAN SPR	11-17-10-5222 SHERIDAN SPRINGS ELECTRICI			74.95
						INVOICE TOTAL:	22,985.99
						VENDOR TOTAL:	22,985.99
AT&TO AT&T ONENET SERVICE							
RE111710	11/01/10	01	CHARGES-11/10	11-21-00-5221 PD TELEPHONE EXPENSE		11/23/10	21.91
		02	CHARGES-11/10	11-22-00-5221 FIRE DEPT TELEPHONE EXPENS			14.79
		03	CHARGES-11/10	40-55-20-5221 RIVIERA ELEVATOR PHONE EXP			0.23
		04	CHARGES-11/10	11-12-00-5221 MUNICIPAL CT TELEPHONE			6.28

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INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
AT&TO AT&T ONENET SERVICE							
RE111710	11/01/10	05	CHARGES-11/10	11-16-10-5221 CITY HALL TELEPHONE EXPENS		11/23/10	21.12
		06	CHARGES-11/10	11-32-10-5221 ST DEPT TELEPHONE EXPENSE			4.72
		07	CHARGES-11/10	99-00-00-5221 LIBRARY TELEPHONE/PAGER			11.51
		08	CHARGES-11/10	42-34-50-5221 TELEPHONE EXPENSE			4.99
						INVOICE TOTAL:	85.55
						VENDOR TOTAL:	85.55
AUTOT AUTO TECH CENTERS, INC.							
221785	11/12/10	01	TIRES-TRK 14	11-32-10-5250 ST DEPT EQUIPMENT REPAIRS		11/23/10	488.72
						INVOICE TOTAL:	488.72
						VENDOR TOTAL:	488.72
BCE BADGER STATE LOGISTICS							
190718	11/10/10	01	PAPER TOWELS	11-16-10-5350 CITY HALL BLDG MAINT SUPPL		11/23/10	113.07
						INVOICE TOTAL:	113.07
						VENDOR TOTAL:	113.07
BOTTS BOTTS WELDING & TRK SERV, INC.							
493832	11/02/10	01	INSTALL HD HITCH,ELEC BRAKE SY	11-32-14-5220 COMPOSTING SERVICES		11/23/10	1,500.00
		02	REPAIR FRAME,SPRINGS,HOSES	11-32-10-5250 ST DEPT EQUIPMENT REPAIRS			10,225.95
						INVOICE TOTAL:	11,725.95
						VENDOR TOTAL:	11,725.95
BUMPB BUMPER TO BUMPER AUTO PARTS							

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INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BUMPB BUMPER TO BUMPER AUTO PARTS							
188339	11/09/10	01	HOSE & FITTINGS	11-32-13-5430 TREE & BRUSH OPERATING SUP		11/23/10	229.84
					INVOICE TOTAL:		229.84
					VENDOR TOTAL:		229.84
BUMPL BUMPER TO BUMPER AUTO PARTS							
662-186207	11/04/10	01	SPARK PLUG/OIL	11-16-10-5350 CITY HALL BLDG MAINT SUPPL		11/23/10	5.36
					INVOICE TOTAL:		5.36
					VENDOR TOTAL:		5.36
CRISMAN DEANNA CRISMAN							
REIMBURSEMENT	11/09/10	01	MILEAGE-MC CLERK CONF	11-12-00-5330 MUNICIPAL CT TRAVEL-MILEAG		11/23/10	82.00
		02	MEALS-MC CLERK CONF	11-12-00-5331 MUN CT-MEALS & LODGING			111.14
		03	LODGING-MC CLERK CONF	11-12-00-5331 MUN CT-MEALS & LODGING			420.00
					INVOICE TOTAL:		613.14
					VENDOR TOTAL:		613.14
CRISP CRISPELL-SNYDER, INC.							
12481	10/29/10	01	10/10 ENG-GIS,MAIN ST CULVERT	11-30-00-5217 SURVEYING		11/23/10	575.00
					INVOICE TOTAL:		575.00
12483	10/29/10	01	10/10 ENG-KOKODYNSKI PLAN REV	11-00-00-1391 A/R BILL OUTS		11/23/10	437.50
					INVOICE TOTAL:		437.50
					VENDOR TOTAL:		1,012.50
GENON GENEVA ON-LINE INC.							

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INVOICE # / VENDOR #		INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
GENON	GENEVA ON-LINE INC.							
904252		11/01/10	01	11/10 E-MAIL SVC	11-12-00-5221 MUNICIPAL CT TELEPHONE		11/23/10	4.00
							INVOICE TOTAL:	4.00
							VENDOR TOTAL:	4.00
GLELE	GENEVA LAKES ELECTRIC INC.							
491		11/01/10	01	LOCATE UNDERGROUND WIRING	11-32-13-5430 TREE & BRUSH OPERATING SUP		11/23/10	135.00
							INVOICE TOTAL:	135.00
493		11/01/10	01	LOCATE & REMOVE PWR	34-30-00-7109 WRIGLEY BRIDGE REHABILITAT		11/23/10	135.00
							INVOICE TOTAL:	135.00
500		11/07/10	01	REPLACEMENT FLASHER UNITS	11-34-10-5260 REPAIRS-TRAFFIC SIGNALS, E		11/23/10	270.40
							INVOICE TOTAL:	270.40
							VENDOR TOTAL:	540.40
GLMUS	GENEVA LAKE MUSEUM							
4TH QTR		11/15/10	01	4TH QTR PAYMENT	11-51-10-5735 MUSEUM-OPERATIONS SUBSIDY		11/23/10	3,000.00
							INVOICE TOTAL:	3,000.00
							VENDOR TOTAL:	3,000.00
ITU	ITU INC							
5229724		11/12/10	01	MATS	11-16-10-5360 CITY HALL MAINT SERVICE CO		11/23/10	69.07
							INVOICE TOTAL:	69.07
							VENDOR TOTAL:	69.07
JOHNS	JOHNS DISPOSAL SERVICE INC.							

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INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
JOHNS JOHNS DISPOSAL SERVICE INC.							
34715	11/05/10	01	11/10 RECYCLING SVC	11-36-00-5297 SOLID WASTE - RECYCLING		11/23/10	9,100.00
		02	11/10 REFUSE SVC	11-36-00-5294 SOLID WASTE - RESIDENTIAL			23,200.00
		03	11/10 30 YD ROLL OFF CONTAINER	11-36-00-5296 SOLID WASTE - STREET DEPT.			295.00
						INVOICE TOTAL:	32,595.00
						VENDOR TOTAL:	32,595.00
JOHNSON KERRI JOHNSON							
REIMBURSEMENT	11/15/10	01	SOCKET SET-METER REPAIR	42-34-50-5250 PARKING METERS REPAIRS		11/23/10	42.23
						INVOICE TOTAL:	42.23
						VENDOR TOTAL:	42.23
LAKEW LAKEWOOD FILTERS, INC.							
00101839	11/11/10	01	CITY HALL FILTERS	11-16-10-5360 CITY HALL MAINT SERVICE CO		11/23/10	260.20
						INVOICE TOTAL:	260.20
						VENDOR TOTAL:	260.20
LGREG LAKE GENEVA REGIONAL NEWS							
840194	10/07/10	01	LN:9/13 COUNCIL MINUTES	11-10-00-5314 OFFICIAL PUBLICATIONS & NO		11/23/10	244.76
						INVOICE TOTAL:	244.76
840211	10/07/10	01	LN:ORD 10-13 ZONING MAP AMEND	11-10-00-5314 OFFICIAL PUBLICATIONS & NO		11/23/10	44.57
						INVOICE TOTAL:	44.57
840214	10/07/10	01	LN:RES 10-R55 SHORE ACRES	11-10-00-5314 OFFICIAL PUBLICATIONS & NO		11/23/10	84.47
						INVOICE TOTAL:	84.47

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INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
LGREG LAKE GENEVA REGIONAL NEWS							
842593	10/14/10	01	LN:HEARING SP ASSESS-EDWARDS	11-10-00-5314 OFFICIAL PUBLICATIONS & NO		11/23/10	57.20
						INVOICE TOTAL:	57.20
843090	10/21/10	01	LN:9/27 COUNCIL MINUTES	11-10-00-5314 OFFICIAL PUBLICATIONS & NO		11/23/10	349.18
						INVOICE TOTAL:	349.18
843092	10/21/10	01	LN:ORD 10-12 SMOKING	11-10-00-5314 OFFICIAL PUBLICATIONS & NO		11/23/10	70.51
						INVOICE TOTAL:	70.51
844944	11/04/10	01	LN:525 BROAD ST COND USE	11-10-00-5315 PUBLICATION FEES REIMBURSA		11/23/10	38.82
						INVOICE TOTAL:	38.82
844951	11/04/10	01	LN:433 BROAD ST COND USE	11-10-00-5315 PUBLICATION FEES REIMBURSA		11/23/10	40.00
						INVOICE TOTAL:	40.00
844954	11/04/10	01	LN:1641 N LSD COND USE	11-10-00-5315 PUBLICATION FEES REIMBURSA		11/23/10	41.19
						INVOICE TOTAL:	41.19
844955	11/04/10	01	LN:1126 GRANT ST COND USE	11-10-00-5315 PUBLICATION FEES REIMBURSA		11/23/10	37.63
						INVOICE TOTAL:	37.63
						VENDOR TOTAL:	1,008.33
LGUTI LAKE GENEVA UTILITY COMMISSION							
1478 ROCK RIDGE LN	11/02/10	01	1478 ROCK RIDGE LN-SEWER	45-00-00-2453 SEWER IMPACT FEES		11/23/10	1,865.00
		02	1478 ROCK RIDGE LN-WATER	45-00-00-2452 WATER IMPACT FEES			1,690.00
						INVOICE TOTAL:	3,555.00

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INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
LGUTI LAKE GENEVA UTILITY COMMISSION							
845 BAY VIEW DR	11/10/10	01	SP ASSESSMENT-845 BAY VIEW	11-00-00-1391 A/R BILL OUTS		11/23/10	15,466.50
						INVOICE TOTAL:	15,466.50
						VENDOR TOTAL:	19,021.50
MALLARD VEOLIA MALLARD RIDGE							
001648	10/25/10	01	LANDFILL USEAGE	11-36-00-5296 SOLID WASTE - STREET DEPT.		11/23/10	195.83
						INVOICE TOTAL:	195.83
						VENDOR TOTAL:	195.83
MARATHON MARATHON HYDRAULIC MOTORS							
10088	10/29/10	01	REPAIR PUMP-GIANT VAC	11-32-14-5220 COMPOSTING SERVICES		11/23/10	186.00
						INVOICE TOTAL:	186.00
						VENDOR TOTAL:	186.00
MCCORM MCCORMACK & ETTEN ARCHITECTS							
0336-10/10	11/01/10	01	10/10 ARCHTECT SVCS	34-30-00-9120 MUSEUM REMODEL		11/23/10	2,052.50
						INVOICE TOTAL:	2,052.50
1026-10/10	11/01/10	01	10/10 ARCHITECT SVCS	34-30-00-9115 RIVIERA RENOVATIONS		11/23/10	1,501.25
						INVOICE TOTAL:	1,501.25
						VENDOR TOTAL:	3,553.75
MINUTE MINUTEMAN PRESS							
11861	11/09/10	01	CODE ENFORCEMENT SUPPLIES	11-24-00-5310 BLDG INSPECTOR OFFICE SUPP		11/23/10	184.98
						INVOICE TOTAL:	184.98
						VENDOR TOTAL:	184.98

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INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
NAPAE NAPA AUTO PARTS-ELKHORN							
775695	11/04/10	01	PUMP FLUID FOR BOX	11-32-14-5430 COMPOSTING OPERATING SUPPL		11/23/10	39.48
						INVOICE TOTAL:	39.48
776610	11/10/10	01	TRAILER LIGHTS-GIANT VAC	11-32-14-5430 COMPOSTING OPERATING SUPPL		11/23/10	33.66
						INVOICE TOTAL:	33.66
776682	11/11/10	01	SHOCKS,OIL SEAL-TRK 14	11-32-10-5250 ST DEPT EQUIPMENT REPAIRS		11/23/10	159.60
						INVOICE TOTAL:	159.60
776753	11/11/10	01	FILTERS	11-32-10-5351 VEHICLE/EQUIPMENT MAINTENA		11/23/10	11.27
						INVOICE TOTAL:	11.27
						VENDOR TOTAL:	244.01
NEI NEI-TURNER MEDIA							
205882	11/10/10	01	WINTER AD:AT THE LAKE MAGAZINE	40-55-10-5316 PUBLICATIONS & PROMOTIONS		11/23/10	750.00
						INVOICE TOTAL:	750.00
						VENDOR TOTAL:	750.00
NEXTEL NEXTEL/SPRINT							
940684224-091	11/12/10	01	CELL CHGS 10/9-11/8/10	11-21-00-5221 PD TELEPHONE EXPENSE		11/23/10	395.14
						INVOICE TOTAL:	395.14
						VENDOR TOTAL:	395.14
OFFICE OFFICE DEPOT							
537577974001	10/15/10	01	PLANNERS-2011	11-12-00-5310 MUNICIPAL CT OFFICE SUPPLI		11/23/10	22.59
						INVOICE TOTAL:	22.59

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INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
OFFICE OFFICE DEPOT							
538703801001	10/28/10	01	2 HR FREE TAGS	42-34-50-5340 OPERATING SUPPLIES-TICKETS		11/23/10	98.50
						INVOICE TOTAL:	98.50
539994386001	11/05/10	01	INK,PENS,SHARPIES,CALENDARS	11-24-00-5310 BLDG INSPECTOR OFFICE SUPP		11/23/10	133.80
						INVOICE TOTAL:	133.80
						VENDOR TOTAL:	254.89
PATS PAT'S SERVICES INC.							
A-63598	11/05/10	01	11/10 PORTABLE TOILET RENTAL	11-52-00-5840 4 SEASON NATURE PRESERVE		11/23/10	70.00
						INVOICE TOTAL:	70.00
						VENDOR TOTAL:	70.00
PAYNE PAYNE & DOLAN INC							
DRAW 1	11/18/10	01	2010 ST IMPROVEMENTS	34-30-00-8027 STREET RESURFACING		11/23/10	398,979.99
						INVOICE TOTAL:	398,979.99
						VENDOR TOTAL:	398,979.99
PNC PNC BANK							
0032-11/10	11/08/10	01	11/02 SUBWAY-ELECTION DINNER	11-14-30-5311 BALLOTS/OTHER ELECTION EXP		11/23/10	41.41
		02	11/8 FIN CHG	11-00-00-1391 A/R BILL OUTS			8.66
						INVOICE TOTAL:	50.07
0437-11/10	11/08/10	01	11/4 RELIABLE PAPER-SOAP	11-16-10-5350 CITY HALL BLDG MAINT SUPPL		11/23/10	223.07
						INVOICE TOTAL:	223.07
						VENDOR TOTAL:	273.14

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INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
POLLI PEG POLLITT							
REIMB-METER	10/26/10	01	HANDHELD POUCH BELT	42-34-50-5138 PRKNG METERS UNIFORM ALLOW		11/23/10	10.00
						INVOICE TOTAL:	10.00
						VENDOR TOTAL:	10.00
REES REESMAN'S EXCAVATING & GRADING							
DRAW 7	11/18/10	01	EDWARDS BLVD-DRAW 7	34-30-00-8140 EDWARDS BOULEVARD CONSTRUC		11/23/10	154,078.28
						INVOICE TOTAL:	154,078.28
						VENDOR TOTAL:	154,078.28
ROTE ROTE OIL COMPANY							
105335	11/08/10	01	179.2 GAL UNDYED DIESEL	11-32-10-5341 VEHICLE-FUEL & OIL		11/23/10	538.50
						INVOICE TOTAL:	538.50
105385	11/12/10	01	248.3 GAL DYED DIESEL	11-32-10-5341 VEHICLE-FUEL & OIL		11/23/10	669.42
						INVOICE TOTAL:	669.42
						VENDOR TOTAL:	1,207.92
SEYMOUR SEYMOUR KREMER KOCH							
29167	11/03/10	01	POTTER PREANNEX AGRMT	11-00-00-1391 A/R BILL OUTS		11/23/10	480.00
						INVOICE TOTAL:	480.00
						VENDOR TOTAL:	480.00
SHERIFF WALWORTH COUNTY SHERIFF							
10/10	10/31/10	01	10/10 PRISONER CONFINEMENT	11-12-00-5290 CARE OF PRISONERS		11/23/10	90.00
						INVOICE TOTAL:	90.00
						VENDOR TOTAL:	90.00

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INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
SIMPLX SIMPLEXGRINNEL							
66059265	11/09/10	01	COMPRESSOR REPAIRS	11-16-10-5240 CITY HALL BUILDING REPAIRS		11/23/10	736.50
					INVOICE TOTAL:		736.50
					VENDOR TOTAL:		736.50
STARK H.E. STARK AGENCY INC							
6089COURT-10/10	11/12/10	01	10/10 INTEREST	11-12-00-4811 MUNICIPAL CT INTEREST INCO		11/23/10	223.20
		02	10/10 COLLECTION	11-12-00-5214 COLLECTION FEES			378.01
					INVOICE TOTAL:		601.21
6089PARK-G-10/10	10/30/10	01	10/10 METER COLLECTIONS	42-34-50-4635 PRKG METER TICKETS-COLL. A		11/23/10	126.71
					INVOICE TOTAL:		126.71
					VENDOR TOTAL:		727.92
SYSTEMS SYSTEMS DESIGN							
7368	11/15/10	01	IRRIGATION SYS SHUT DOWN	11-16-10-5360 CITY HALL MAINT SERVICE CO		11/23/10	110.00
					INVOICE TOTAL:		110.00
7369	11/04/10	01	IRRIGATION SYS SHUT DOWN	40-55-20-5350 BLDG. MAINTENANCE SUPPLIES		11/23/10	75.00
					INVOICE TOTAL:		75.00
7370	11/04/10	01	IRRIGATION SYS SHUT DOWN	11-52-00-5362 GROUNDS-FERTILIZER/WEED CO		11/23/10	200.00
					INVOICE TOTAL:		200.00
					VENDOR TOTAL:		385.00
T0000322 ERIC WALTERS							

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INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0000322 ERIC WALTERS							
REFUND	11/09/10	01	RIVIERA SEC DEP REF-5/29/11	40-55-10-2353 SECURITY DEPOSITS-UPPER RI		11/23/10	1,000.00
		02	RIVIERA CANCELLATION-5/29/11	40-55-10-4674 UPPER RIVIERA REVENUE			-100.00
					INVOICE TOTAL:		900.00
					VENDOR TOTAL:		900.00
T0000323 JUSTIN SETTLES							
REFUND	11/08/10	01	RIVIERA SEC DEP REF-11/5/10	40-55-10-2353 SECURITY DEPOSITS-UPPER RI		11/23/10	1,000.00
		02	RIVIERA SETUP/SEC GRD	40-55-10-4674 UPPER RIVIERA REVENUE			-247.63
					INVOICE TOTAL:		752.37
					VENDOR TOTAL:		752.37
T0000324 FELLOW MORTALS INC							
REFUND	11/08/10	01	RIVIERA SET UP REF-11/6/10	40-55-10-2353 SECURITY DEPOSITS-UPPER RI		11/23/10	1,000.00
		02	RIVIERA SETUP/SEC GRD-11/6/10	40-55-10-4674 UPPER RIVIERA REVENUE			-305.75
					INVOICE TOTAL:		694.25
					VENDOR TOTAL:		694.25
T0000325 SHELL WASH OF LAKE GENEVA							
OVERPAYMENT	11/08/10	01	'09 PER PROP TAX OVERPAYMENT	11-00-00-1212 P.P. TAXES RECEIVABLE		11/23/10	348.49
					INVOICE TOTAL:		348.49
					VENDOR TOTAL:		348.49
T0000326 SANDY JACOBY							
REFUND	11/15/10	01	RIVIERA SEC DEP REF-11/13/10	40-55-10-2353 SECURITY DEPOSITS-UPPER RI		11/23/10	1,000.00

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INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0000326 SANDY JACOBY							
REFUND	11/15/10	02	RIVIERA SETUP/SEC GRD-11/13/10	40-55-10-4674 UPPER RIVIERA REVENUE		11/23/10	-283.00
						INVOICE TOTAL:	717.00
						VENDOR TOTAL:	717.00
TDS TDS TELECOM							
917-131-0639-11/10	10/28/10	01	PHONE SYSTEM W/VM LEASE	11-22-00-5532 FIRE DEPT. VOICE MAIL LEAS		11/23/10	54.29
						INVOICE TOTAL:	54.29
						VENDOR TOTAL:	54.29
TSC TRACTOR SUPPLY COMPANY							
6035301200174033	10/08/10	01	GRASS SEED-DONIAN PK	11-32-13-5430 TREE & BRUSH OPERATING SUP		11/23/10	119.97
						INVOICE TOTAL:	119.97
						VENDOR TOTAL:	119.97
USBANK U.S. BANK							
4798531205563341-10/	11/11/01	01	10/14 KALAHARI CREDIT	11-21-00-5410 POLICE DEPT TRAINING EXPEN		11/23/10	-1.89
		02	10/12 KALAHARI RESORT-MEAL	11-21-00-5410 POLICE DEPT TRAINING EXPEN			54.22
		03	10/12 CLARION SUITES-RM 3 NGHT	11-21-00-5410 POLICE DEPT TRAINING EXPEN			210.00
		04	10/13 KALAHARI RESORT-RM BAL	11-21-00-5410 POLICE DEPT TRAINING EXPEN			119.30
		05	10/13 KALAHARI RESORT-RSRT FEE	11-21-00-5410 POLICE DEPT TRAINING EXPEN			9.95
		06	10/13 KALAHARI RESORT- RM BAL	11-21-00-5410 POLICE DEPT TRAINING EXPEN			46.12
		07	10/13 KALAHARI-DAMONS-MEAL	11-21-00-5410 POLICE DEPT TRAINING EXPEN			103.00

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INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
USBANK U.S. BANK							
4798531205563341-10/	11/11/01	08	10/18 UNIVERSITY INN-RM 2 NGHT	11-21-00-5410 POLICE DEPT TRAINING EXPEN		11/23/10	140.00
		09	10/19 OLIVE GARDEN-MEAL	11-21-00-5410 POLICE DEPT TRAINING EXPEN			24.31
		10	10/21 HOLIDAY INN-1 NGHT	11-21-00-5410 POLICE DEPT TRAINING EXPEN			70.00
		11	10/21 HOME DEPOT-CRIME SCENE 1	11-21-00-5361 POLICE-EQUIP MAINT SERV CO			60.00
		12	10/25 WENDY'S-MEAL	11-21-00-5410 POLICE DEPT TRAINING EXPEN			6.73
		13	10/26 SUBWAY-MEAL	11-21-00-5410 POLICE DEPT TRAINING EXPEN			9.44
		14	10/26 WAUSAU MINE CO-MEAL	11-21-00-5410 POLICE DEPT TRAINING EXPEN			22.97
		15	10/27 TEXAS ROADHOUSE-MEAL	11-21-00-5410 POLICE DEPT TRAINING EXPEN			17.23
		16	10/28 TEXAS ROADHOUSE-MEAL	11-21-00-5410 POLICE DEPT TRAINING EXPEN			14.37
		17	10/29 MCDONALD'S-MEAL	11-21-00-5410 POLICE DEPT TRAINING EXPEN			5.48
		18	10/30 DAYS INN-RM 5 NGHTS	11-21-00-5410 POLICE DEPT TRAINING EXPEN			275.00
		19	10/29 RIB MNT TRAVEL CTR-GAS	11-21-00-5361 POLICE-EQUIP MAINT SERV CO			40.84
		20	11/1 KC WIRELESS-CHARGER	11-21-00-5221 PD TELEPHONE EXPENSE			19.95
						INVOICE TOTAL:	1,247.02
						VENDOR TOTAL:	1,247.02
USCELL U.S. CELLULAR							
RE111710	11/12/10	01	HARBORMASTER CELL 11/12-12/11	40-55-10-5221 TELEPHONE EXPENSE		11/23/10	15.65
		02	MAYOR'S CELL 11/12-12/11	11-16-10-5221 CITY HALL TELEPHONE EXPENS			22.06

INVOICES DUE ON/BEFORE 11/23/2010

INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
USCELL U.S. CELLULAR							
RE111710	11/12/10	03	BLDG INSP CELL 11/12-12/11	11-24-00-5262 COMMUNICATION SYSTEMS		11/23/10	93.31
		05	CITY ADMIN CELL 11/12-12/11	11-16-10-5221 CITY HALL TELEPHONE EXPENS			49.58
		06	CITY CLERK CELL 11/12-12/11	11-16-10-5221 CITY HALL TELEPHONE EXPENS			46.45
		07	BEACH CELL 11/12-12/11	40-54-10-5221 BEACH TELEPHONE			4.49
		08	PARKING MTR 1 CELL 11/12-12/11	42-34-50-5221 TELEPHONE EXPENSE			6.41
		09	PARKING MTR 2 CELL 11/12-12/11	42-34-50-5221 TELEPHONE EXPENSE			6.17
		10	CITY HALL CELL 11/12-12/11	11-16-10-5221 CITY HALL TELEPHONE EXPENS			8.68
		11	CEMETERY CELL 11/12-12/11	11-00-00-1391 A/R BILL OUTS			8.48
		12	PARKING SUPERVISOR 11/12-12/11	42-34-50-5221 TELEPHONE EXPENSE			17.96
						INVOICE TOTAL:	279.24
						VENDOR TOTAL:	279.24
VERIZON VERIZON WIRELESS							
2481849170	11/03/10	01	AIR CARDS,1 CELL PHONE	11-21-00-5221 PD TELEPHONE EXPENSE		11/23/10	266.35
						INVOICE TOTAL:	266.35
						VENDOR TOTAL:	266.35
WALCO WALWORTH COUNTY TREASURER							
ENVELOPES-2010	11/05/10	01	TAX BILL ENVELOPES	11-15-30-5310 TREASURER OFFICE SUPPLIES		11/23/10	325.00
						INVOICE TOTAL:	325.00
FOLDING-2010	11/05/10	01	TAX BILL FOLDING CHARGE	11-15-30-5310 TREASURER OFFICE SUPPLIES		11/23/10	67.16
						INVOICE TOTAL:	67.16
						VENDOR TOTAL:	392.16

INVOICES DUE ON/BEFORE 11/23/2010

INVOICE # / VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
WELD WELDERS SUPPLY CO							
979814	10/29/10	01	ACETYLENE RENTAL	11-32-10-5340 OPERATING SUPPLIES-STREET		11/23/10	5.65
						INVOICE TOTAL:	5.65
						VENDOR TOTAL:	5.65
WHOLE WHOLESALE DIRECT INC.							
000181298	10/19/10	01	REPLACE BATTERY-JUMP PACK	11-32-10-5340 OPERATING SUPPLIES-STREET		11/23/10	403.27
						INVOICE TOTAL:	403.27
						VENDOR TOTAL:	403.27
WINTER WINTER EQUIPMENT COMPANY INC							
IV07400	10/25/10	01	PLOW BLADES,CURB SHOES	11-32-12-5351 EQUIP MAINT SUPPL-SNOW & I		11/23/10	3,856.53
						INVOICE TOTAL:	3,856.53
						VENDOR TOTAL:	3,856.53
						TOTAL ALL INVOICES:	666,640.79