

## FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, OCTOBER 25, 2010 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

### AGENDA

1. Call to Order
2. Roll Call
3. Approve Finance, License and Regulation Committee minutes of October 11, 2010 as distributed.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
5. **ORDINANCES**
  - A. **First Reading of Ordinance 10-11, amending Chapter 74 Traffic and Vehicles of the Lake Geneva Municipal Code, Restricted Parking for Compact Cars Only**
6. **RESOLUTIONS**
  - A. **Resolution 10-R60, A Final Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703, Wisconsin Statutes, for Improvements in the City of Lake Geneva related to the Proposed Edwards Boulevard Frontage Road Connection Project**
  - B. **Resolution 10-R61, a budget resolution transferring \$3,000.00 from the Contingency Account into the Police Special Equipment Account, for the purchase of a pole-mounted solar speed control device**
  - C. **Resolution 10-R62, a resolution adopting a revised schedule of fees, effective January 1, 2011**
7. **LICENSES & PERMITS**
  - A. Change of Agent Application for Ryan Braun's Tavern & Grill, 430 Broad Street, to Anne Gram Sayers, 532 Mary Knoll Ct., Twin Lakes, WI
  - B. Original Operator License for Colleen Crandall-Masten, Jessica Condon, Savannah Wampner, and Alyssa Aavang
8. Discussion/Recommendation on publication of 2011 Annual Budget summary and public hearing set for November 22, 2010
9. Discussion/Recommendation on purchase of pole-mounted, solar-powered speed control devices (*tabled on 10/11/10*)
10. Discussion/Recommendation on award of bid for Riviera Building Remodeling project (*referred from Public Works*)
11. Discussion/Recommendation on repairs to Main Street storm tunnel (*referred from Public Works*)
12. Discussion/Recommendation on renewal of Community Bank CD for \$300,669.41, expiring October 28, 2010
13. Discussion/Recommendation on Assessor Contract with Accurate Appraisal, LLC

**14. Presentation of Accounts (Alderman Krause)**

- A. Purchase Orders.
- B. Prepaid Bills in the amount of \$2,066.42
- C. Regular Bills in the amount of \$151,942.91

**15. Adjourn**

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This is a meeting of the Finance/License & Regulation Committee.  
No official Council action will be taken, however a quorum of the Council may be present

10/22/10 6:30PM

*cc: Committee Members: Alderman Krause, Hartz, Fesenmaier, Krohn, Marsala  
Mayor & remaining Council, Administrator, City Clerk, Department Heads, Attorney, Treasurer*

**FINANCE, LICENSE & REGULATION COMMITTEE**  
**MONDAY, OCTOBER 11, 2010 - 6:00PM**  
**COUNCIL CHAMBERS, CITY HALL**

Chair Krause called the meeting to order at 6:00pm.

Roll Call. Present: Aldermen Krohn, Hartz, Marsala, Fesenmaier and Krause. Also Present: Administrator Jordan, DPW Winkler, Comptroller Pollitt and Clerk Reale.

Marsala/Hartz motion to approve Finance, License and Regulation Committee minutes of September 27, 2010 as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Terry O'Neill, 954 George Street, addressed the committee regarding Item No. 6 on the City budget process. He stated that an examination of City audits showed that the City was spending roughly \$1 million more out of the general fund than it collects, with any shortfalls being covered by funds from other accounts. He noted that this option would not be available to the City in 2011, as these other accounts had been drained over time. Mr. O'Neill also stated that most of the City's expenses are paid before the majority of revenues are collected, as tax revenues were not received until the end of the budget year. He further expressed concern that the City should be focused on having a budget surplus to provide for any unforeseen expenses during the upcoming year. He stated that the property tax reassessment in 2011 should drop property values by 30 percent and result in reduced tax revenues. He suggested that each City department should cut its budget by 10% to reduce expenses and rebuild the depleted accounts in preparation for future reductions in tax revenue due to declining assessments.

**LICENSES & PERMITS**

Marsala/Fesenmaier motion to forward to Council with recommendation for approval of original Operator Licenses for the following applicants: Samantha Engerman, William Hartmann Jr., Samantha Vandercar, and Jacqueline Brower. Unanimously carried.

**Budget Process Update (Alderman Krause)**

Alderman Krause reported that the committee had conducted three budget workshops during the prior week, with departmental presentations on October 4 and 5, and a full budget review on October 7. He noted that revenues were projected to be down approximately \$200,000.00, with proposed expenditures increasing by \$700,000.00. At the budget workshop on October 7, the aldermen present had directed Administrator Jordan to notify all department heads that they were to freeze budget requests at the 2010 level and include an additional 1% cut to those figures. Alderman Krause explained that this would allow the department heads to have an opportunity to decide what expenses to cut in their budgets before any reductions would be made by Council. He further asked that any citizens with suggestions for possible revenue sources or creative ideas for reducing expenses contact him or the other aldermen. As an example of ways to reduce costs, he noted that Street Superintendent Carstensen had come up with the idea of eliminating paper towels in favor of installing hand dryers in the public restrooms. The next step in the budget review process would involve a full Council workshop on October 19, 2010 at 6:00pm.

**Discussion/Recommendation on award of bid for Riviera tuckpointing repair project**

DPW Winkler reported that bids had been opened for the project, which included the grinding of joints, repairs, caulking and brick replacements around the building and parapet walls. An alternate base bid was included that provided for the removal and replacement of the parapet walls at the stairways, front walls except for the masonry arch around the lower concourse doorway, and a portion of the west stairway wall. DPW Winkler noted that staff had contacted all of the tuckpointing contractors in the region; however only one bid was received from the eight bid packages sent. Holton Brothers, of Grafton, WI, had submitted a base bid in the amount of \$48,400.00, with alternate base bid of \$91,300.00. Staff recommended approval of the alternate base bid, including the front wall replacement.

Alderman Hartz expressed concern about bidding such a large project in successive increments, rather than soliciting bids for all portions of the project at one time. In taking the piecemeal approach, he suggested that it was difficult for the aldermen to get an understanding of where the City stands in terms of the overall budget for the project. DPW

Winkler responded that he believed the project would be completed within the \$800,000.00 budgeted for the Riviera renovation. He also noted that most of the project totals would have already been known had the City not re-bid the remodeling project in September. The bids for that portion of the project were due to be opened October 13, and were anticipated to come in between \$500,000.00 and \$550,000.00. Alderman Krause asked why the other firms contacted had not submitted bids for this portion of the project. DPW Winkler suggested that many of these tuckpointing contractors may have been reluctant to bid on the project because of concerns about the prevailing wage rate or a lack of experience in working with municipalities in general. He also noted that temporary measures had been put into place so the rentals of the Riviera facility would not be affected during the duration of the project.

Marsala/Hartz motion to forward to Council with recommendation for approval of alternate base bid to Holton Brothers in the amount of \$91,300.00. Motion carried by vote of 4 to 1, with Alderman Hartz opposed.

**Discussion/Recommendation on award of bid for Geneva Lake Museum of History addition and alterations**

DPW Winkler reported that ten bids had been received for the project. Following a review of the bids, staff had determined that the amount of funding available for the project would only permit the City to take the base bid plus the first alternate bid. The scope of work included: exterior canopies at the entrances, electrical lighting, new doors and windows, remodeling one restroom for ADA compliance, and the addition of another restroom. DPW Winkler stated that Big Foot Construction of Fontana had submitted the low bid for the project at \$124,500.00. Administrator Jordan noted that the recommended TIF budget for the project had been \$150,000.00; however, the Joint Review Board had allowed for a 15% cushion on projects. With anticipated fees of \$15,000.00 to \$17,000.00 for the services of McCormack-Etten Architects and an estimate of \$24,000.00 for tuckpointing repairs, he noted that the total cost for the project would fall within those parameters established by the Joint Review Board.

Alderman Krause noted that Bigfoot Construction had no track record with the City and asked if staff was comfortable with the bidder. DPW Winkler responded that he was comfortable with recommending Big Foot, as the City had worked with all of the project subcontractors in the past and the contractor appeared to have the financial ability to complete the project. Alderman Krause also inquired about the energy efficiency of the museum building. DPW Winkler stated that the building has thick walls and substantial ceiling insulation, adding that the new windows and upgraded panels would also help improve the energy efficiency of the facility.

Hartz/Marsala motion to forward to Council with recommendation for approval of bid to Big Foot Construction in the amount of \$124,500.00, with total project costs not to exceed \$150,000.00. Unanimously carried.

**Discussion/Recommendation on proposals for Assessor Consultant services**

Administrator Jordan reported that the City had contacted the five major assessing firms that serve municipalities in Wisconsin and had received proposals from two firms for these services. These proposals had been reviewed by the Personnel Committee in September, with the committee requesting that a presentation be made by representatives from Accurate Appraisal, the low bidder.

Marsala/Krohn motion to allow presentation from Jim Danielson of Accurate Appraisal. Unanimously carried.

Mr. Danielson stated that his firm was presently working with 85 municipalities throughout the state, including 10 in Walworth County. He also noted that Accurate Appraisal had worked with the City in the past on board of review and revaluations. Accurate Appraisal bid for market revaluation in the first year, with annual maintenance of market value thereafter to save the City the spike in periodic revaluations. Mr. Danielson stated that this full value system has worked very well in the other municipalities serviced by the firm. He added that the firm tries to educate residents about why and how the revaluation process is conducted and how it affects them and their taxes. Alderman Krause asked how property owners would contact the assessor, in the event that the City opted for the consultant arrangement. Mr. Danielson responded that Accurate Appraisal would have staff available during regular business hours, with a specific employee assigned to the City to address any technical questions. Residents would also be able to access data online or contact the firm by telephone or email. Administrator Jordan noted that the cost of the contract would amount to \$43,500.00 per year for 4 years. It was expected that annual maintenance costs after the initial 4-year contract would be approximately \$35,000.00 to \$40,000.00. Alderman Hartz inquired as to whether the City could expect to incur additional costs for services beyond the \$43,500.00 included in the contract. Mr. Danielson responded that the contract price was all-inclusive, adding that the revaluation was also covered in that figure. Alderman Krause noted that no action would be taken on the proposal at this time, as the mayor would need to recommend any changes with the full-time assessor position and a specific legal process would need to be followed in eliminating the current assessor. These items would be continued to the October 25, 2010 meeting.

**Discussion/Recommendation on Request for Proposals (RFP) for Auditor services**

Comptroller Pollitt reported that the City had obtained a quote from the current auditor, Deignan & Associates, to perform the 2010 audit. She noted that Council had previously discussed issuing an RFP for auditor services; however, no formal direction had been given at that time. She suggested that the Council could either approve a one-year agreement with Deignan and then issue an RFP, or proceed with the RFP process immediately. Alderman Marsala asked if there were any specific advantages or disadvantages to retaining Deignan. Comptroller Pollitt responded that Deignan was amenable to the one-year agreement and there would be an advantage in that the firm had familiarity with the City through its past working relationship.

Marsala/Hartz motion to forward to Council with recommendation for approval of a one-year contract with Deignan & Associates to perform the 2010 audit, for the amount of \$21,055.00. Motion carried by vote of 4 to 1, with Alderman Fesenmaier opposed.

**Discussion/Recommendation on acceptance of credit cards for tax payments**

Comptroller Pollitt stated that the City Treasurer had received requests in the past to accept credit cards for tax payments. Staff had researched companies that provide this service and was recommending that the City enter into an agreement with Official Payments.com Corp. Comptroller Pollitt noted that she was familiar with this company and had used them in her previous position. A convenience fee of 2.75% would be paid by the customer, with the full tax payment being deposited into the City's bank account. At the present time, it was proposed that credit cards would be accepted either online or by telephone and would not be physically accepted at City Hall. Alderman Hartz inquired about the security factors for these payments. Comptroller Pollitt responded that the City would assume no cost or liability for the service, as all liability would be held by the company.

Fesenmaier/Marsala motion to forward to Council with recommendation for authorization to accept credit card payments through Official Payments.com Corp., with 2.75% convenience fee charged to the user. Unanimously carried.

**Discussion/Recommendation on agreement for current planning services with Vandewalle & Associates**

Administrator Jordan presented a renewal contract for planning services with Mike Slavney and Vandewalle and Associates for 2011. He noted that there was no increase in rates contained in the proposal, adding that most of the charges from Mr. Slavney were passed through the City on to the developers and applicants whose requests necessitated the planning services. The City had budgeted \$2,000.00 for these services, and there were no projects planned for 2011 that would require any special work from Vandewalle.

Hartz/Marsala motion to forward to Council with recommendation for approval of renewal contract for planning year 2011. Motion carried by vote of 4 to 1, with Alderman Fesenmaier opposed.

**Discussion/Recommendation on long-term parking study survey**

Alderman Marsala reported that the City had not conducted a parking survey since the 1990s. The City had received a proposal from the Center for Political Science and Public Policy Research at the University of Wisconsin-Whitewater to conduct a long-term parking survey including presentation and recommendations. The Parking Commission had considered the proposal; however, it wanted to determine if the Council had any interest in proceeding with a survey before arranging for a joint presentation with the UW-Whitewater researchers. He noted that the Parking Commission had discussed the possibility of spending up to \$15,000.00 for the survey and related costs.

Alderman Fesenmaier inquired about the goals of the parking study survey. Administrator Jordan responded that the individuals involved in the study were professional surveyors and not consultants. As such, their work would primarily involve soliciting figures and information that could then be used by the Parking Commission in making decisions about how to proceed with long-term parking plans. Alderman Fesenmaier suggested that the primary focus should be on creating a long-term plan.

Marsala/Hartz motion to forward to Council with recommendation for approval of Parking Commission request for a long-term parking study survey, for an amount not to exceed \$15,000.00. Motion failed by vote of 2 to 3, with Aldermen Krause, Krohn and Fesenmaier opposed.

**Discussion/Recommendation on purchase of pole-mounted, solar-powered speed control devices**

Alderman Krause presented a request to spend funds from contingency to purchase three devices to be temporarily located at areas experiencing frequent speeding issues. He stated that these devices would be very effective at controlling the speed of traffic in these areas and would complement the mobile trailer unit that the City had obtained through a grant. It was noted that these pole-mounted units could also be easily moved from location to location, as deemed necessary by the Police Department. Alderman Krause stated that Chief Rasmussen had obtained a quote from Decatur Electronics for \$2,694.00 per device, although a lower revised quote was expected. If the committee was interested in purchasing the devices, a budget resolution would be necessary. Alderman Marsala suggested that the City could use the software installed in the units to collect different types of traffic data. Alderman Fesenmaier suggested that the City should purchase one unit to ensure that the device would indeed be mobile and not become fixed at one location.

Fesenmaier/Marsala motion to forward to Council with recommendation for approval of funding from Contingency for the purchase of one unit at a cost not to exceed \$3,000.00. Motion carried by vote of 4 to 1, with Alderman Hartz opposed.

**Presentation of Accounts, Alderman Krause.**

Purchase Orders. None.

Marsala/Hartz motion to approve Prepaid Bills in the amount of \$11,765.86. Unanimously Carried.

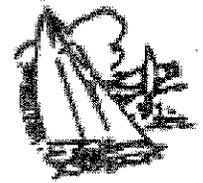
Hartz/Marsala motion to approve Regular Bills in the amount of \$583,877.65. Unanimously Carried.

**Adjournment**

Marsala/Hartz motion to adjourn at 7:15pm. Unanimously Carried.

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/s/ Jeremy A. Reale, City Clerk



## REGULAR CITY COUNCIL MEETING

MONDAY, OCTOBER 25, 2010 – 7:00 PM

COUNCIL CHAMBERS, CITY HALL

### AGENDA

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
  - A. Correspondence from Frank Huml regarding recommendations for Flat Iron Park
  - B. Correspondence from George Hennerley thanking City officials and staff for support during Oktoberfest 2010
8. Approve Regular City Council Meeting minutes of October 11, 2010 as published and distributed
9. Public Hearing on Special Assessments for improvements in the City of Lake Geneva related to the proposed Edwards Boulevard Frontage Road Connection Project
10. Discussion/Action on Parking on Townline Road adjacent to Veterans Park (*reconsidered 10/11/10*)
11. Discussion/Action on waiver of 30-day notice requirement for assignment of development agreement between Townline Trails LLC and the City of Lake Geneva to Burco Holdings, LLC
12. **Finance, License and Regulation Committee Recommendations – Alderman Krause**
  - A. **ORDINANCES**
    - 1) **First Reading of Ordinance 10-11, amending Chapter 74 Traffic and Vehicles of the Lake Geneva Municipal Code, Restricted Parking for Compact Cars Only**
  - B. **RESOLUTIONS**
    - 1) **Resolution 10-R60, A Final Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703, Wisconsin Statutes, for Improvements**

**in the City of Lake Geneva related to the Proposed Edwards Boulevard Frontage Road Connection Project**

- 2) **Resolution 10-R61**, a budget resolution transferring \$3,000.00 from the Contingency Account into the Police Special Equipment Account, for the purchase of a pole-mounted solar speed control device
- 3) **Resolution 10-R62**, a resolution adopting a revised schedule of fees, effective January 1, 2011

**C. LICENSES & PERMITS**

- 1) Change of Agent Application for Ryan Braun's Tavern & Grill, 430 Broad Street, to Anne Gram Sayers, 532 Mary Knoll Ct., Twin Lakes, WI
  - 2) Original Operator License for Colleen Crandall-Masten, Jessica Condon, Savannah Wampner, and Alyssa Aavang
- D.** Discussion/Action on publication of 2011 Annual Budget summary and public hearing set for November 22, 2010
- E.** Discussion/Action on purchase of pole-mounted, solar-powered speed control devices (*tabled on 10/11/10*)
- F.** Discussion/Action on award of bid for Riviera Building Remodeling project (*referred from Public Works*)
- G.** Discussion/Action on repairs to Main Street storm tunnel (*referred from Public Works*)
- H.** Discussion/Action on renewal of Community Bank CD for \$300,669.41, expiring October 28, 2010
- I.** Discussion/Action on Assessor Contract with Accurate Appraisal, LLC

**13. Plan Commission Recommendations – Alderman Hartz**

- A.** **Conditional Use Resolution 10-R63**, a resolution filed by Rose Mennella for Commercial Indoor and Outdoor Entertainment (indoor and outdoor dining) and Group Development at 433 Broad Street, Tax Key Number ZOP 00114, including staff recommendations
- B.** **Conditional Use Resolution 10-R64**, a resolution filed by Ken Etten of McCormack and Etten Architects LLP, for Anne See, for addition and remodeling to an existing single-family residence in the ER-1 District using the setback requirements of the SR-4 District at 1605 N. Lake Shore Drive, Tax Key Number ZLM 00089A, including staff recommendation
- C.** **Conditional Use Resolution 10-R65**, a resolution filed by Robert Jr. and Janice Kalb to construct a second garage at 406 Maxwell Street, Tax Key Number ZOP 00058, including staff recommendations
- D.** Discussion/Recommendation on proposed Planned Development filed by Geneva Lake Area Chamber of Commerce for an addition and alteration to the existing building at 201 Wrigley Drive

**14. Piers, Harbors and Lakefront Committee Recommendation – Alderman Marsala**

- A.** Discussion/Action on Amendment to Section 5, Littering and Pollution, of the Joint Uniform Lake Law Ordinance (*continued from 10/11/10*)

15. **Discussion/Action on proposed new features for Flat Iron Park improvements, to be considered separately as listed below (Aldermen Mott & Krause):**
  - A. Discussion/Action on new ceremony gazebo, with plaque from old gazebo placed on the new pavilion
  - B. Discussion/Action on splash water feature
  - C. Discussion/Action on sidewalks leading to and from the splash water feature
  - D. Discussion/Action on sidewalk on and along the east side of the Park
  - E. Discussion/Action on sidewalks leading to ceremony space
  - F. Discussion/Action on five rubber speed humps located on Wrigley Drive and Center Street at crosswalks
  - G. Discussion/Action on roundabout at the boat ramp – Center and Wrigley
  - H. Discussion/Action on roundabout at Wrigley Drive and Broad Street
  - I. Discussion/Action on elevated stage (enough to comfortably hold a 60-piece orchestra, with columns to the rear of the stage)
  - J. Discussion/Action on additional plantings
  - K. Discussion/Action on removal, repair and placement of old gazebo in Veterans Park
  - L. Discussion/Action on walk at Andy Gump site
  - M. Discussion/Action on in-ground sprinkler system
16. **Presentation of Accounts – Alderman Krause**
  - A. Purchase Orders
  - B. Prepaid Bills in the amount of \$2,066.42
  - C. Regular Bills in the amount of \$151,942.91
17. **Mayoral Appointments**
  - A. Discussion/Action regarding the removal of the current City Assessor at pleasure, pursuant to Wis. Stats. § 17.12 (1)(c)
  - B. Appointment of Accurate Appraisal LLC as City Assessor, with appropriate agent designated
18. **Closed Session**  
 Motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Grace Lininger); and pursuant to Wis. Stat. 19.85 (1)(e) for competitive bargaining reasons for the union negotiations update (Administrator Jordan)
19. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session
20. Adjournment

10/21/10 6:30 PM

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

**REGULAR CITY COUNCIL MEETING**  
**MONDAY, OCTOBER 11, 2010 – 7:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:20pm.

The Pledge of Allegiance was led by Alderman Fesenmaier.

Roll Call. Present: Aldermen Fesenmaier, Krohn, Tolar, Krause, Hartz, Mott, Marsala, and Kehoe. Also present: Administrator Jordan, City Attorney Draper, DPW Winkler, and Clerk Reale.

**Awards, Presentations, and Proclamations**

Mayor Connors read a proclamation honoring Bertil and Ulla Brunk and Brunk Industries on fifty years of operation in the City of Lake Geneva, presenting Mr. and Mrs. Brunk with a commemorative plaque and key to the City.

Mayor Connors announced that the Lake Geneva Utility Commission would begin its annual hydrant flushing and valve exercising on October 13, 2010.

**Re-consider business from previous meeting.**

Marsala/Krause motion to reconsider action taken at the regular meeting of September 27, 2010 with respect to parking on Townline Road adjacent to Veterans Park. Unanimously carried. This item would be reconsidered at the regular meeting of October 25, 2010.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.** None.

**Acknowledgement of Correspondence.**

Clerk Reale noted that a memorandum from Chief Rasmussen regarding the Homeland Security preparedness exercise scheduled for October 23, 2010 was on file in the Clerk's office.

Clerk Reale also reported that the City had received an electronic communication from the U.S. Department of Justice notifying the City of the award of a \$56,610.00 grant through the COPS Secure Our Schools (SOS) program.

**Approval of Minutes**

Tolar/Kehoe motion to approve Regular City Council Meeting minutes of September 27, 2010 as published and distributed. Unanimously carried.

**Acceptance of Petition for Direct Annexation by Unanimous Consent**

Kehoe/Marsala motion to accept and forward to the Plan Commission a pre-annexation agreement and petition for direct annexation by unanimous consent of electors and property owners of territory located in the Town of Bloomfield, Walworth County, Wisconsin to the City of Lake Geneva, Walworth County, Wisconsin, pursuant to Wis. Stats. § 66.0217 (2). (Potter) Unanimously carried.

**Second Reading and approval of Ordinance 10-12, amending Chapter 50 Offenses and Miscellaneous Provisions of the Lake Geneva Municipal Code, Prohibited Act (Smoking Ordinance)**

Tolar/Mott motion to approve Ordinance 10-12. Attorney Draper explained that the language defining "enclosed indoor area" in the draft ordinance was correct and conformed to the Department of Commerce definition. Unanimously carried.

## **Finance, License and Regulation Committee Recommendations – Alderman Krause**

### **LICENSES & PERMITS**

#### **Original Operator Licenses for Samantha Engerman, William Hartmann Jr., Samantha Vandercar, and Jacqueline Brower**

Krause/Marsala motion to approve. Unanimously carried.

#### **Discussion/Action on award of bid for Riviera tuckpointing repair project**

Alderman Krause reported that one bid had been received for the project, including an alternate base bid for the removal and replacement of the parapet walls and front walls of the Riviera building. The only bid had been submitted by Holton Brothers, of Grafton, for the amount of \$48,400.00, with alternate base bid of \$91,300.00. Staff had recommended approval of the alternate base bid. It was noted that the contractor would be matching the brick on the repaired sections with the existing brick façade. Alderman Hartz restated his objection to voting on portions of the overall Riviera project before knowing the cost figures for the total scope of the project.

Krause/Kehoe motion to authorize the award of alternate base bid to Holton Brothers in the amount of \$91,300.00. Roll Call: Fesenmaier, Krohn, Tolar, Krause, Mott, Marsala, and Kehoe voted “yes”. Hartz voted “no”. Motion carried by vote of 7 to 1.

#### **Discussion/Action on award of bid for Geneva Lake Museum of History addition and alterations project**

Alderman Krause reported that the low bid for the project had been submitted by Big Foot Construction, of Fontana, for the amount of \$124,500.00. This project would include the addition of new restrooms, remodeling of an existing restroom for ADA compliance, entrance canopies, and new windows and doors. Noting that the budget for the project was \$150,000.00, he reported that the committee had recommended awarding the bid to Big Foot and authorizing total project costs not to exceed the original budget amount. It was noted that there would also be additional fees for the services of McCormack-Etten Architects.

Alderman Kehoe asked if additional funds could be made available in the budget to cover the additional costs for tuckpointing, which had been estimated at \$24,000.00. DPW Winkler responded that the City would do the best job possible on these repairs using any of the remaining project funds. Administrator Jordan noted that the Joint Review Board had provided for an additional 15% in allowable overages for the project, which would provide sufficient funding to cover the additional tuckpointing repairs without amending the TIF. Alderman Hartz stated that the project should be kept within the original budget, even if overages would be otherwise allowed.

Krause/Marsala motion to authorize the award of bid to Big Foot Construction in the amount of \$124,500.00 and to approve total project costs for an amount not to exceed \$150,000.00.

Roll Call: Fesenmaier, Krohn, Tolar, Krause, Hartz, Mott, Marsala, and Kehoe voted “yes”. Unanimously carried.

#### **Discussion/Action on proposals for Assessor Consultant services**

Alderman Krause reported that Jim Danielson from Accurate Appraisal had made a presentation to the committee on the services offered by his firm; however, no action had been taken by the committee with respect to the proposal. It was suggested that the proposal be considered at the next regular meeting, along with the proper actions for the elimination of the current assessor and appointment of Accurate Appraisal to handle those responsibilities.

Mott/Krause motion to continue this item to the October 25, 2010 regular meetings of the Finance, License and Regulation Committee and Council. Unanimously carried.

#### **Discussion/Action on Request of Proposals (RFP) for Auditor services**

Alderman Krause reported that a quote had been obtained from Deignan & Associates, the City’s current auditor, to perform the 2010 audit for an amount not to exceed \$21,055.00. If approved for a one-year agreement with Deignan, the City would then issue a Request for Proposals (RFP) for auditing services next year. Alderman Mott asked how the quote for 2010 compared to the costs for the previous year. Alderman Krause responded that the City had paid \$19,250.00 to Deignan last year.

Krause/Marsala motion to approve a one-year agreement with Deignan & Associates to conduct the 2010 audit, for an amount not to exceed \$21,055.00.

Roll Call: Krohn, Tolar, Krause, Hartz, Marsala, and Kehoe voted "yes". Fesenmaier and Mott voted "no". Motion carried by vote of 6 to 2.

**Discussion/Action on acceptance of credit cards for tax payments**

Alderman Krause reported that the committee had recommended authorizing an agreement with Official Payments.com Corp. to accept credit cards for tax payments. Under the agreement, the City would have no liability and a 2.75% convenience fee would be charged to the customer for using the service. With this arrangement, the City would accept credit card payments for taxes by telephone or internet; however, residents would not be able to use credit cards in person at City Hall.

Krause/Marsala motion to authorize an agreement for the acceptance of credit card payments through Official Payments.com Corp., with the 2.75% convenience fee charged to the customer. Unanimously carried.

**Discussion/Action on agreement for current planning services with Vandewalle & Associates**

Alderman Krause reported that the committee had recommended approving a renewal contract with Vandewalle & Associates for planning services for 2011. He noted that rates had been kept flat, adding that most of the charges for these services were passed on from the City to the developers or applicants, as needed.

Krause/Hartz motion to approve renewal contract with Vandewalle & Associates for planning year 2011. Motion carried by vote of 7 to 1, with Alderman Fesenmaier opposed.

**Discussion/Action on long-term parking study survey**

Alderman Krause reported that the committee had voted by a margin of 3 to 2 against recommending approval of a request for a long-term parking study survey.

Krause/Tolar motion to deny request for a long-term parking study survey through the University of Wisconsin-Whitewater, for an amount not to exceed \$15,000.00.

Alderman Marsala explained the survey proposal. Researchers from UW-Whitewater had proposed conducting a long-term parking survey that would ultimately provide information to the Parking Commission that could be used in creating a long-term parking plan. The Parking Commission had forwarded the item to Council to determine if there was any interest in proceeding before scheduling a joint session to hear a presentation from the surveyors. Alderman Hartz stated that he had favored the proposal because this type of survey would help City officials establish goals for a needed overall parking plan. Alderman Krause asked if it would be possible to have the representatives from UW-Whitewater make a presentation to Council so the members could get a sense of the survey plans before making any decision as to whether to proceed. Alderman Marsala responded that the Parking Commission wanted to present the Council with the potential cost figures to see if there would be any serious interest in moving forward with the project before scheduling a presentation by the researchers. Mayor Connors suggested that a presentation could be made at the November Committee of the Whole meeting.

Motion failed by vote of 1 to 7, with Aldermen Krohn, Tolar, Krause, Hartz, Mott, Marsala, and Kehoe opposed.

Krause/Kehoe motion to include presentation of the survey proposal at the November Committee of the Whole meeting and continue this item to the November 8, 2010 regular meeting. Unanimously carried.

**Discussion/Action on purchase of pole-mounted, solar-powered speed control devices**

Alderman Krause reported that the committee had recommended authorizing the purchase of one unit for an amount not to exceed \$3,000.00.

Krause/Marsala motion to authorize the purchase of one unit through Decatur Electronics for an amount not to exceed \$3,000.00.

Alderman Kehoe read a note from Chief Rasmussen regarding the quote into the record. Chief Rasmussen had stated that the representative from Decatur Electronics would be lowering the original quote of \$2,694.00 because of the City's receipt of an AAA traffic safety grant. As such, the City would be receiving the state AAA rate for the purchase. Alderman Mott noted that the initial suggestion had been to purchase three devices. Alderman Krause responded that the number had been suggested by Chief Rasmussen based upon the number of problem traffic areas in the City. He added that funding for the purchase would come from Contingency, which would require a budget

resolution. Alderman Kehoe suggested purchasing one device at the present time and then deciding if more should be purchased at a future date. Following discussion, it was recommended that the motion be tabled to the next regular meeting, to allow Chief Rasmussen time to provide specific pricing details for the device.

Mott/Kehoe motion to table to the next regular meeting. Unanimously carried.

#### **Personnel Committee Recommendations – Alderman Hartz**

##### **Discussion/Action on revised City Organizational Chart**

Alderman Hartz reported that the committee had recommended adoption of a revised City Organizational Chart to reflect the current structure under which staff was operating. Included among the proposed changes was the assignment of the Parking/Front Desk Clerk and the DP/Accounting Clerk to the Comptroller, leaving only the Deputy City Clerk under the supervision of the City Clerk. He noted that this change had been recommended in the internal controls assessment.

Hartz/Tolar motion to approve the revised City Organizational Chart. Unanimously carried.

#### **Piers, Harbors and Lakefront Committee Recommendation – Alderman Marsala**

##### **Discussion/Action on amendment to Section 5, Littering and Pollution, of the Joint Uniform Lake Law Ordinance**

Alderman Marsala reported that this item would be continued to the next regular meeting to allow for further review of the amendment by the City Attorney. He stated that there were concerns about the standing piers at Riviera in light of the paint restrictions specified in the proposed amendment.

Marsala/Krause motion to continue this item to the October 25, 2010 regular meeting. Unanimously carried.

#### **Presentation of Accounts – Alderman Krause.**

Purchase Orders. None.

Krause/Hartz motion to approve Prepaid Bills in the amount of \$11,765.86. Roll Call: Fesenmaier, Krohn, Tolar, Krause, Hartz, Mott, Marsala, and Kehoe voted “yes”. Unanimously carried.

Krause/Marsala motion to approve Regular Bills in the amount of \$583,877.65. Roll Call: Fesenmaier, Krohn, Tolar, Krause, Hartz, Mott, Marsala, and Kehoe voted “yes”. Unanimously carried.

#### **Adjournment**

Krause/Marsala motion to adjourn at 8:25pm. Unanimously carried.

---

/s/ Jeremy A. Reale, City Clerk

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**

1124 Park Row  
Lake Geneva, WI 53147  
September 7, 2010

Mr. Jim Connors  
626 Geneva Street  
Lake Geneva, WI 53147

Dear Mr. Connors:

I have a copy of three plans for Flat Iron Park by the Beatification Committee. I would like to make a few comments regarding the matter.

Part of Wrigley Drive is a one way street with a right hand turn onto Wrigley Drive which is a two way street. Why have a Round About at that location when you can not go west on Wrigley Drive.

The south Round About is in a boat launch area where there is no room for both the Round About and the boat launch. My wife and I have launched and hauled out boats from that location from 1972 thru 1991. We also have experience on Roundabouts.

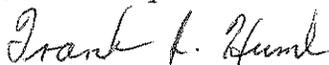
The Brick Paved Road takes up useful land in a small park. We have seen families looking at the spillway before they set up their chairs for Music In The Park.

If you have an elevated stage it will be too small for the Army Swing Band and Lake Geneva Middle School Band. A large elevated stage is a lot of money for a stage that may be used only once or twice a year.

The present gazebo is in a good location for weddings and other events.

The Kayak/Canoe Storage and Launch area will require the elimination of one boat slip. You need a safe place to launch your boat. These small boats will pass Leather Lips boat rental, Elmer's boat rental, Gages gas pier, the launching ramp and Marina Bay Boat Rentals. That is a considerable amount of boat traffic on a week end. Please call me (262 248-3483) if you have any questions.

Sincerely,



Frank J. Huml

cc Alderman Todd Krause

# GENEVA LAKE AREA CHAMBER OF COMMERCE

201 WRIGLEY DRIVE • LAKE GENEVA, WISCONSIN 53147

Phone (262) 248-4416 • Fax (262) 248-1000

Website: [www.lakegenevawi.com](http://www.lakegenevawi.com)

E-mail: [lgcc@lakegenevawi.com](mailto:lgcc@lakegenevawi.com)

October 14, 2010

Dear Mayor Connors  
Members of City Council

On behalf of the Chamber of Commerce and the Downtown Lake Geneva Business Improvement District, I'd like to extend a sincere thank you to you and all the city personnel responsible for making Oktoberfest 2010 a great success. With weather like we had, it was simply outstanding.

In particular, I'd like to thank the Street Department, Mr. Ron Carstenson, Supervisor, Chief Rasmussen, and the Lake Geneva Police Department.

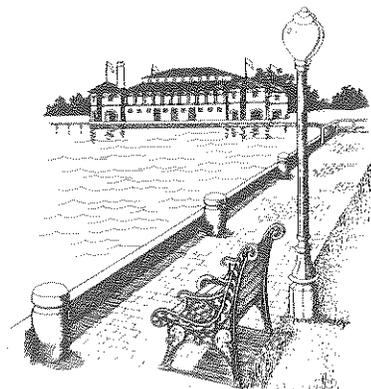
While a significant undertaking, it's the people who allow us to make Oktoberfest happen, and we thank you all!

Rest assured, your Lake Geneva Chamber of Commerce and BID District will continue to do all we can to maintain and enhance the economy of our great city for the benefit of all our community residents.

Sincerely,

*George F. Hennerley*  
George F. Hennerley  
Executive Vice President

*Thank you for all of  
the City Support!*



GODIN, GERAGHTY & PUNTILLO, S.C.  
ATTORNEYS AT LAW

PHILLIP R. GODIN  
TIMOTHY J. GERAGHTY  
ROBERTA N. PUNTILLO  
THOMAS A. CAMILLI, JR.

October 22, 2010

6301 GREEN BAY ROAD  
KENOSHA, WISCONSIN 53142  
TELEPHONE (262) 657-3500  
FACSIMILE (262) 657-1690

Daniel S. Draper  
Braden, Olson, Draper, LLP  
716 Wisconsin Street  
Lake Geneva, WI 53147

***Via email ONLY***  
[ddraper@bodlaw.net](mailto:ddraper@bodlaw.net)

Re: Townline Trails Subdivision

Dear Dan:

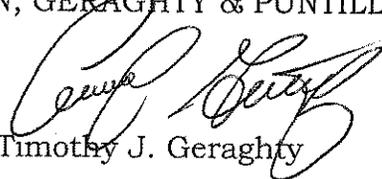
It is my understanding the City of Lake Geneva will consider, at their meeting on Monday, waiving their 30-day notice requirement for the Development Agreement between Townline Trials LLC and the City of Lake Geneva to be assigned to Burco Holdings, LLC, a wholly-owned subsidiary of First Banking Center. We are trying to complete a deed in lieu of foreclosure transaction and the Development Agreement needs to be assigned as part of that transaction.

Attached is our proposed Assignment of Development Agreement form, with a Consent to Assignment area for the City of Lake Geneva. Please contact me at your earliest convenience with any questions or comments regarding that document. Please let me know if the City of Lake Geneva is willing to approve the assignment of Development Agreement so we can schedule a closing with Townline Trails LLC.

Thank you in advance for your assistance in this matter.

Very truly yours,

GODIN, GERAGHTY & PUNTILLO, S.C.

  
Timothy J. Geraghty

TJG/rmc

Enc.

cc via email: Mike Jackson (w/enc.)

**ASSIGNMENT OF DEVELOPMENT AGREEMENT**

Townline Trails LLC and Mark W. Larkin (collectively "Townline Trails"), hereby assigns to Burco Holdings, LLC, all of the right, title and interest of Townline Trails in and to that certain Development Agreement with the City of Lake Geneva, a copy of which is attached hereto and incorporated herein by reference (the "Development Agreement"), and all related agreements, plats and documents, letters of credit, rebates or rights to reimbursement and any payments or deposits in connection with Townline Trails Subdivision. Townline Trails agrees to sign any further documents, and take any further action, to complete the transfer of the Development Agreement and all related agreements to Burco Holdings, LLC and to obtain any necessary approvals required by the City of Lake Geneva or other third parties.

Burco Holdings, LLC hereby agrees to assume all obligations of Townline Trails under the Development Agreement. Burco Holdings, LLC shall, from the date Burco Holdings, LLC has executed this Assignment, be solely responsible for all obligations of Townline Trails under the Development Agreement and Townline Trails shall have no further obligations under the Development Agreement. No further assignments can be made of the Development Agreement, except in accordance with Article XIV of the Development Agreement.

Townline Trails LLC

By: \_\_\_\_\_  
Mark w. Larkin, Sole Member of  
Townline Trails LLC

Date: \_\_\_\_\_

\_\_\_\_\_  
Mark W. Larkin, Individually

Burco Holdings, LLC

By: \_\_\_\_\_  
Name: Wesley M. Ricchio  
Title: Manager/Agent

Date: \_\_\_\_\_

**CONSENT TO ASSIGNMENT**

The City of Lake Geneva hereby consents to the above assignment of the Development Agreement.

CITY OF LAKE GENEVA

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**AN ORDINANCE AMENDING CHAPTER 74 TRAFFIC AND VEHICLES  
OF THE LAKE GENEVA MUNICIPAL CODE**

NOW THEREFORE, the Common Council of the City of Lake Geneva, Wisconsin does ordain as follows:

**ORDINANCE NO. 10-11**

The following portion of Chapter 74 of the Lake Geneva Code (**TRAFFIC AND VEHICLES**) is hereby amended to create the following:

**Sec. 74-67. RESTRICTED PARKING FOR COMPACT CARS ONLY.**

(1) It shall be a violation of this ordinance for any car larger than a compact car to be parked in any space designated as "Compact Car Only."

(2) "Compact Cars" are defined as those vehicles designated as "small cars" under the category "Market Class" at [www.fueleconomy.gov](http://www.fueleconomy.gov), a site maintained by the U.S. Department of energy and U.S. Environmental Protection Agency.

(3) Any person who shall violate this ordinance may stipulate his guilt or nolo contendere and pay a forfeiture of \$25.00 within 5 days of such violation. If this \$25.00 is not paid within five days of the time of the citation, the forfeiture is increased to \$50.00.

This ordinance shall take effect upon passage and publication as provided by law

Adopted, passed, and approved by the Common Council of the City of Lake Geneva,  
Walworth  
County, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
JAMES R. CONNORS, Mayor

Attest: \_\_\_\_\_  
JEREMY A. REALE, City Clerk

First Reading: 10/25/2010  
Second Reading:  
Adoption:  
Published:

RESOLUTION NO. - 10-R60

FINAL RESOLUTION DECLARING  
INTENT TO EXERCISE SPECIAL ASSESSMENT  
POWERS UNDER SECTION 66.0703, WISCONSIN STATUTES,  
FOR IMPROVEMENTS IN THE CITY OF LAKE GENEVA RELATED TO THE  
EDWARDS BOULEVARD FRONTAGE ROAD CONNECTION PROJECT

The City Council of the City of Lake Geneva, Walworth County, Wisconsin, resolves as follows:

WHEREAS, the City of Lake Geneva, Wisconsin, held a public hearing at the City Hall at 7:00 p.m. on the day of October 25, 2010, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the engineer on the proposed public improvements including, but not limited to, roadway, storm sewer, water main, sidewalk, bike path, and appurtenances thereto within the City of Lake Geneva and preliminary assessments against benefited property, and heard all persons who desired to speak at the hearing for the following Assessment District:

Assessment District

The Assessment District includes the following parcels:

Ryan Companies US, Inc.  
50 S. 10<sup>th</sup> Street  
Minneapolis, MN 55403  
ZA417000001

City of Lake Geneva  
626 Geneva Street  
Lake Geneva, WI 53147  
ZYUP 00152 (P)

Peller Investments, LLC  
831 Oak Drive  
Glencoe, IL 60022  
ZYUP 001974

Lake Geneva Investors, LLC  
C/O Capstone Realty Advisors  
10851 Mastin Street #300  
Overland Park, KS 66210  
ZA 110000002

Wight River Crossings, LLC  
C/O Kennedy Funding, Inc.  
Matt Lundy  
Two University Plaza STE 402  
Hackensack, NJ 76010  
ZYUP 00153

Lake Geneva Investors, LLC  
C/O Capstone Realty Advisors  
10851 Mastin Street #300  
Overland Park, KS 66210  
ZA 110000004

WI Dept. of Transportation  
4802 Sheboygan Ave.  
P.O. Box 7999  
Madison, WI 53707

NOW, THEREFORE, BE IT RESOLVED, the City of Lake Geneva, Wisconsin, determines as follows:

1. The report of the engineer, a copy of which is attached hereto and incorporated herein as if fully set forth herein, including the plans and specifications and assessments set forth therein, is adopted and approved.
2. That such work or improvements described in said report be carried out in accordance with the report as finally approved herein.
3. Payment for the improvements shall be made by assessing the entire cost to the property benefited as indicated in the report.
4. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.
5. Assessments shall be due within 45 days of billing date. Assessments may be paid in cash or per the payment options listed below:

Payment Options

1. Pay in full.
  2. Defer with no accrued interest, and not become due until the earlier of i)10 years after the date of assessment; or ii)issuance of an Occupancy Permit for some or all of the Property. If the first Occupancy Permit for the Property is for a building or improvement which occupies less than the full Property, then only a portion of the Assessment shall become due, prorated over the total building capacity of the Property. The remaining Assessment shall remain deferred without interest until the next Occupancy Permit is requested, the property is fully developed or until 10 years after the date of assessment which ever occurs first.
6. The city clerk shall publish this resolution as a class 1 notice under ch. 985, Wis. Stats., in the assessment district as provided by law.

7. The city clerk is further directed to mail a copy of this resolution and a statement of the final assessment against the benefited property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Adopted by the City Council of the City of Lake Geneva, Walworth County, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

CITY OF LAKE GENEVA

By: \_\_\_\_\_  
James R. Connors, Mayor

Attest: \_\_\_\_\_  
Jeremy Reale, City Clerk

REPORT OF ENGINEER ON  
INSTALLATION AND ASSESSMENTS FOR  
EDWARDS BOULEVARD FRONTAGE ROAD CONNECTION  
CITY OF LAKE GENEVA  
WALWORTH COUNTY, WISCONSIN

PROJECT NO. R08-0014-101

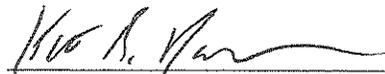
I hereby submit my report on the assessments of Benefits and Damages for the construction of roadway, storm sewer, water main, sidewalk and bike paths within the Edwards Blvd. Frontage Road Connection project.

This report consists of the following schedule attached hereto:

- SCHEDULE "A": PLANS AND SPECIFICATIONS.
- SCHEDULE "B": ESTIMATE OF COST OF PROPOSED IMPROVEMENTS.
- SCHEDULE "C": ESTIMATE OF BENEFITS AND DAMAGES AND NET BENEFITS AND DAMAGES AS TO EACH PARCEL OF PROPERTY AFFECTED. SUCH ESTIMATE HAS BEEN MADE FROM AN INSPECTION OF EACH PARCEL.
- SCHEDULE "D": VERIFICATION THAT THE PROPERTY AGAINST WHICH THE ASSESSMENTS ARE PROPOSED IS BENEFITED.

Respectfully submitted,

CRISPELL-SNYDER, INC.  
Professional Consultants



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Kurt R. Davidsen, P.E.  
Sr. Project Engineer

CRISPELL-SNYDER, INC.  
Professional Consultants

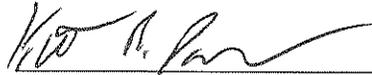
SCHEDULE "A"

EDWARDS BOULEVARD FRONTAGE ROAD CONNECTION  
CITY OF LAKE GENEVA  
WALWORTH COUNTY, WISCONSIN

PROJECT NO. R08-0014-101

There is on file at Lake Geneva City Hall, a set of plans covering the work to be done.

Said plans are hereby incorporated into this report to the same force and effect as though said plans were hereto attached.



---

Kurt R. Davidsen, P.E.  
Sr. Project Engineer

## Schedule "B" (Total Cost)

Project Name: Edwards Blvd. Frontage Road Connection      Project No: R08-0014-101  
 Client: City of Lake Geneva      Date: 9/9/2010  
Walworth County, WI

| No.   | Qty.  | Units | Item   | Unit Price                  | Total               |
|---|-------|-------|--|-----------------------------|---------------------|
| <b>Pre-Bid Silt Fence Installation</b>                        |       |       |  |                             |                     |
| 1   | 2030  | LF    | Silt Fence   | 2.25                        | \$4,567.50          |
|   |       |       |  | <b>Silt Fence Subtotal</b>  | <b>\$4,567.50</b>   |
| <b>Section 1: Water Main Relay</b>                            |       |       |  |                             |                     |
| 1   | 456   | LF    | 16" Water Main   | 82.00                       | \$37,392.00         |
| 2   | 1     | EACH  | 16" Butterfly Valve & Box                                  | 2,720.00                    | \$2,720.00          |
| 3   | 2     | EACH  | Hydrant  | 4,725.00                    | \$9,450.00          |
| 4   | 392   | LF    | 14" Water Main   | 83.00                       | \$32,536.00         |
| 5   | 2     | EACH  | 14" Butterfly Valve & Box                                  | 2,342.00                    | \$4,684.00          |
| 6   | 25    | CY    | Granular Backfill to Support Underground Structures        | 13.60                       | \$340.00            |
|   |       |       |  | <b>Water Main Subtotal</b>  | <b>\$87,122.00</b>  |
| <b>Section 2: Storm Sewer</b>                                 |       |       |  |                             |                     |
| 7   | 109   | LF    | 36" Class III RCP  | 82.00                       | \$8,938.00          |
| 8   | 125   | LF    | 27" Class III RCP  | 69.00                       | \$8,625.00          |
| 9   | 118   | LF    | 21" Class III RCP  | 55.00                       | \$6,490.00          |
| 10  | 1142  | LF    | 18" Class III RCP  | 34.75                       | \$39,684.50         |
| 11  | 948   | LF    | 15" Class IV RCP   | 31.60                       | \$29,956.80         |
| 12  | 321   | LF    | 12" Class IV RCP Catch Basin Lead                          | 29.45                       | \$9,453.45          |
| 13  | 1     | EACH  | 36" RCP Apron End Wall W/ Grate                            | 1,455.00                    | \$1,455.00          |
| 14  | 1     | EACH  | 21" RCP Apron End Wall W/ Grate                            | 825.00                      | \$825.00            |
| 15  | 2     | EACH  | 18" RCP Apron End Wall                                     | 693.25                      | \$1,386.50          |
| 16  | 2     | EACH  | 15" RCP Apron End Wall                                     | 493.00                      | \$986.00            |
| 17  | 20    | VF    | 72" Dia. Storm Manhole (2 Units)                           | 378.00                      | \$7,560.00          |
| 18  | 7     | VF    | 60" Dia. Storm Manhole (1 unit)                            | 339.00                      | \$2,373.00          |
| 19  | 47    | VF    | 48" Dia. Storm Manhole (10 units)                          | 351.25                      | \$16,508.75         |
| 20  | 13    | VF    | 60" Dia. Inlet Manhole with R-3067-L frame and grate (1 ur | 230.80                      | \$3,000.40          |
| 21  | 1     | EACH  | 48" Dia Catch Basin with R-2579 Beehive frame and grate    | 1,815.00                    | \$1,815.00          |
| 22  | 19    | EACH  | Catch Basin  | 1,600.00                    | \$30,400.00         |
| 23  | 2     | EACH  | Pond Outlet Structures                                     | 1,961.00                    | \$3,922.00          |
|   |       |       |  | <b>Storm Sewer Subtotal</b> | <b>\$173,379.40</b> |
| <b>Section 3: Roadway, Storm water Ponds and Site Grading</b> |       |       |  |                             |                     |
| 24  | 1     | LS    | Common Excavation  | 371,860.00                  | \$371,860.00        |
| 25  | 1     | LS    | Clearing and Grubbing                                      | 20,000.00                   | \$20,000.00         |
| 26  | 1     | LS    | Removing Curb and Gutter (Estimated quantity 880 LF)       | 4,016.00                    | \$4,016.00          |
| 27  | 1     | LS    | Removing Asphalt Pavement (Estimated quantity 3,000 SY     | 3,375.00                    | \$3,375.00          |
| 28  | 1     | LS    | Removing Misc. Concrete at STA 63+75, 30' LT               | 1,563.00                    | \$1,563.00          |
| 29  | 2     | EACH  | Removing Catch Basins                                      | 381.00                      | \$762.00            |
| 30  | 1     | EACH  | Removing Storm Sewer Manhole                               | 343.00                      | \$343.00            |
| 31  | 1     | LS    | Remove Storm Sewer Piping                                  | 2,761.00                    | \$2,761.00          |
| 32  | 1     | EACH  | Remove Light Pole  | 739.25                      | \$739.25            |
| 33  | 500   | CY    | Excavation Below Subgrade                                  | 18.00                       | \$9,000.00          |
| 34  | 9100  | CY    | Marsh Excavation   | 5.50                        | \$50,050.00         |
| 34  | 3500  | TON   | Clear Stone, 3"  | 14.30                       | \$50,050.00         |
| 35  | 14300 | TON   | Base Aggregate Dense 1-1/4 Inch                            | 8.25                        | \$117,975.00        |
| 36  | 90    | TON   | Base Aggregate Dense 3/4 Inch                              | 22.45                       | \$2,020.50          |
| 37  | 2800  | TON   | HMA, Type E-1 (Edwards BLVD)                               | 50.90                       | \$142,520.00        |
| 38  | 850   | TON   | HMA, Type E-0.3 (Sheridan Springs and Bike Path)           | 60.55                       | \$51,467.50         |
| 39  | 1     | EACH  | Asphaltic Flumes   | 685.00                      | \$685.00            |
| 40  | 5900  | LF    | Concrete Curb & Gutter, Type D, 30-Inch                    | 8.05                        | \$47,495.00         |

|    |       |      |  |                      |                       |
|----|-------|------|--|----------------------|-----------------------|
| 41 | 13800 | SF   | Concrete Sidewalk, 4-Inch                        | 2.25                 | \$31,050.00           |
| 42 | 1     | EACH | Manhole Adjustment/Reconstruction                | 1,960.00             | \$1,960.00            |
| 43 | 5900  | LF   | Pavement Marking, 4-Inch, Epoxy                  | 0.34                 | \$2,006.00            |
| 44 | 120   | LF   | Pavement Marking, 6-Inch, Epoxy                  | 3.20                 | \$384.00              |
| 45 | 200   | LF   | Pavement Marking, 8-Inch, Epoxy                  | 0.60                 | \$120.00              |
| 46 | 170   | LF   | Pavement Marking, 12-Inch, Epoxy                 | 3.30                 | \$561.00              |
| 47 | 2     | EACH | Pavement Marking, Type 2 Arrows, Epoxy           | 120.00               | \$240.00              |
| 48 | 2     | EACH | Pavement Marking, Words, Epoxy                   | 120.00               | \$240.00              |
| 49 | 57    | LF   | Pavement Marking, Stop Line, Epoxy               | 3.50                 | \$199.50              |
| 50 | 5     | EACH | Signs  | 280.00               | \$1,400.00            |
| 51 | 3     | EACH | Relocate Signs                                   | 150.00               | \$450.00              |
| 52 | 1250  | LF   | Remove and replace woven wire fence along USH 12 | 4.55                 | \$5,687.50            |
| 53 | 1     | LS   | Maintenance of silt fence installed by others    | 490.00               | \$490.00              |
| 54 | 1980  | LF   | Silt Fence                                       | 1.24                 | \$2,455.20            |
| 55 | 1     | EACH | Stone Check Dam                                  | 206.00               | \$206.00              |
| 56 | 15    | CY   | Light Rip Rap W/ Geotextile Fabric               | 65.75                | \$986.25              |
| 57 | 1     | LS   | Erosion Mat                                      | 44,395.00            | \$44,395.00           |
| 58 | 1     | LS   | Turf Reinforcement Mat                           | 2,125.00             | \$2,125.00            |
| 59 | 23    | EACH | Inlet Protection                                 | 160.00               | \$3,680.00            |
| 60 | 2     | EACH | Clay Pond Liner                                  | 5,000.00             | \$10,000.00           |
| 61 | 1     | LS   | Lawn Restoration                                 | 51,597.00            | \$51,597.00           |
|    |       |      |  | <b>Road Subtotal</b> | <b>\$1,036,914.70</b> |

**Section 4: Bridge**

|    |       |      |   |                        |                     |
|----|-------|------|---|------------------------|---------------------|
| 62 | 1     | LS   | Excavation for Bridge Structure                   | 56,700.00              | \$56,700.00         |
| 63 | 1590  | CY   | Structural Backfill                               | 18.00                  | \$28,620.00         |
| 64 | 531   | CY   | Concrete Masonry - Bridge                         | 390.00                 | \$207,090.00        |
| 65 | 1260  | LF   | Prestressed Girder, Type I 54W-Inch               | 160.00                 | \$201,600.00        |
| 66 | 12910 | LBS  | Bar Steel Reinforcement HS Bridges                | 0.77                   | \$9,940.70          |
| 67 | 65480 | LBS  | Bar Steel Reinforcement HS Coated Bridges         | 0.84                   | \$55,003.20         |
| 68 | 20    | EACH | Bearing Pads Elastomeric Non-Laminated            | 120.00                 | \$2,400.00          |
| 69 | 18    | EACH | Steel Diaphragms (structure)                      | 660.00                 | \$11,880.00         |
| 70 | 2240  | LF   | Piling Steel, Delivered and Driven HP 12" x 53 LB | 31.00                  | \$69,440.00         |
| 71 | 1     | LS   | Tubular Railing, Type M (Structure)               | 54,400.00              | \$54,400.00         |
| 72 | 28    | SY   | Rubberized Membrane Waterproofing                 | 51.00                  | \$1,428.00          |
| 73 | 230   | CY   | Medium Riprap                                     | 58.00                  | \$13,340.00         |
| 74 | 80    | LF   | Pipe Underdrain, Unperforated, 6"                 | 4.50                   | \$360.00            |
| 75 | 160   | LF   | Pipe Underdrain, Wrapped, 6"                      | 5.60                   | \$896.00            |
|    |       |      |   | <b>Bridge Subtotal</b> | <b>\$713,097.90</b> |

|  |                     |
|--|---------------------|
| <b>Total Construction Costs</b>        | 2,015,081.50        |
| Initial Design Agreement               | 74,000.00           |
| Construction Services and LOMR Permits | 213,000.00          |
| Peller Acquisition                     | 158,900.00          |
| WeEnergies Acquisition                 | 169,000.00          |
| <b>TOTAL</b>                           | <b>2,629,981.50</b> |

**Assessment Rate for Wight River Investments and Ryan Companies**

Total Cost = \$2,629,981.50  
Assessable Frontage = 5,930 LF  
\$2,629,981.50 / 5930 LF = **\$443.50 / per LF**

**Assessment Rate for All Other Properties**

Total Cost = \$2,629,981.50 - \$600,000.00 = \$2,029,981.50  
Assessable Frontage = 5930 - (495.01+55.56)= 5,379.43 LF  
\$2,029,981.50 / 5,379.43 LF = **\$377.36 / per LF**

Edwards Boulevard Frontage Road Connection  
City of Lake Geneva

| Property Owner<br>& Tax Number  | Frontage<br>Lin. Ft.    | Assessment Rate<br>per Lin. Ft. | Damages<br>Awarded | Gross<br>Assessment       | Net<br>Damages | Total<br>Assessment       | Total<br>Paid          | Total<br>Due     |
|---|-------------------------|---------------------------------|--------------------|---------------------------|----------------|---------------------------|------------------------|------------------|
| Ryan Companies US, Inc.<br>50 S. 10th Street<br>Minneapolis, MN 55403<br>ZA417000001  | A 41.00<br>D<br>E 14.56 | \$443.50<br>\$443.50            | \$0.00             | \$18,183.50<br>\$6,457.36 | \$0.00         | \$18,183.50<br>\$6,457.36 | \$300,000.00<br>\$0.00 | \$0.00<br>\$0.00 |
| Peller Investments, LLC<br>831 Oak Drive<br>Glencoe, IL 60022<br>ZYUP 00194   | A 916.52<br>D<br>E      | \$377.36                        | \$0.00             | \$345,857.99              | \$0.00         | \$345,857.99              | \$0.00                 | \$345,857.99     |
| Wight River Crossings, LLC<br>C/O Kennedy Funding, Inc.<br>Matt Lundy<br>Two University Plaza STE 402<br>Hackensack, NJ 76010<br>ZYUP 00153 | A 495.01<br>D<br>E      | \$443.50                        | \$0.00             | \$219,536.94              | \$0.00         | \$219,536.94              | \$300,000.00           | \$0.00           |
| Exempt properties<br>A<br>D<br>E  | 4,462.91                | \$377.36                        | \$0.00             | \$1,684,123.72            | \$0.00         | \$1,684,123.72            | \$0.00                 | \$1,684,123.72   |
| ASSESSABLE TOTALS   | A 1,452.53              |                                 | \$0.00             | \$583,578.42              | \$0.00         | \$583,578.42              | \$600,000.00           | \$345,857.99     |
| DEFERRED TOTALS   | D                       |                                 |                    |                           |                |                           |                        |                  |
| EXEMPT TOTALS   | E 4,477.47              |                                 | \$0.00             | \$1,690,581.08            | \$0.00         | \$1,690,581.08            | \$0.00                 | \$1,684,123.72   |

SCHEDULE "D"

EDWARDS BOULEVARD FRONTAGE ROAD CONNECTION  
CITY OF LAKE GENEVA  
WALWORTH COUNTY, WISCONSIN

PROJECT NO. R08-0014-101

By this statement, let it be known that the property against which assessments are proposed is benefited.



---

Kurt R. Davidsen, P.E.  
Sr. Project Engineer

Resolution No: 10-R61

WHEREAS, the Common Council approved the 2010 Operating Budget for the General Fund, and

WHEREAS, in the 2010 Budget, the Council allocated \$50,000 in an contingency account for unplanned expenses and there is a balance of \$44,0000 unspent to date, and

WHEREAS, the Common Council approved the Police Department purchase of one pole-mounted solar speed control device at the City Council Meeting on October 11th 2010,

BE IT THEREFORE RESOLVED, that the Common Council adopt a budget amendment allowing for an increase in the 2010 General Fund Budget as follows:

Increase Acct # 11 21-00 5342, Police Special Equipment, by \$3,000.00, and  
Decrease Acct #11 10-00 5780, Contingency Account, by \$3,000.00

Adopted this 25<sup>th</sup> day of October, 2010.

APPROVED:

\_\_\_\_\_  
James A. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Jeremy Reale, City Clerk

# Memo

**To:** Alderman Krause

**From:** Chief Rasmussen 

**Date:** October 22, 2010

**Re: Pole Mounted Speed Signs**

---

Attached are two quotes for the Pole Mounted Speed Signs that you requested.

The first quote is from Decatur for a price of \$2,694.00. When I originally spoke to the representative he said this unit was able to operate on solar power. When talking with the representative now he's saying that it's not possible to run this unit on solar power. The cost of \$2,694.00 is for a hardwired pole mount.

The second quote is from Kustom Signals, for a price of \$3,295.00 with different options included. This unit can be used with or without solar power. If you choose to run this unit using solar power the additional cost to purchase the panel is \$1,995.00.

I have requested a third quote but haven't received it yet. I'm not familiar with either of these units so I'm not going to make a recommendation. If you would like me to contact both companies and ask them to come down and give you a demonstration I'd happy to do that.



# Quote

[www.decaturreadar.com](http://www.decaturreadar.com)

535 West Eldorado  
Decatur, IL 62522  
Phone: 1-800-428-4315  
Fax: 1-217-428-5302

September 08, 2010

Account # WILAKE

Quote # 00031742

Quote Expires: September 08, 2011

LAKE GENEVA POLICE DEPARTME

626 GENEVA STREET  
Attn: Accounts Payable  
LAKE GENEVA, WI 53147

Below is the pricing in response to your inquiry:

| Quantity | Part #      | Name/Description               | Price         | Total (US)      |
|----------|-------------|--------------------------------|---------------|-----------------|
| 1        | ONSITE 50   | POLE SIGN                      | 2,649.00      | 2,649.00        |
| 1        | S792-OS50-0 | ONSITE 50 POLE SIGN            | \$2,499.00    |                 |
| 1        | XSI3-1      | SI-3 MPH SOFTWARE              | \$0.00        |                 |
| 1        | S792-625-0  | EZ-STAT COMPLETE PACK - ONSITE | \$150.00      |                 |
| 1        | W1          | WARRANTY 1 YEAR FULL           | \$0.00        |                 |
| 1        | US MANUAL   | US USER MANUAL                 | \$0.00        |                 |
| 1        | SHIPUSA     | DOMESTIC SHIPPING CHARGES      | 45.00         | 45.00           |
|          |             |                                | <b>Total:</b> | <b>2,694.00</b> |

We will contact you next week to discuss this quotation. If you would like to discuss this quotation prior to that time, please contact me directly.



# Quotation

## KUSTOM SIGNALS, INC.

A SUBSIDIARY OF PUBLIC SAFETY EQUIPMENT, INC  
9325 Plumm, Lenexa KS 66215-3347  
913-492-1400 Fax 913-492-1703  
sales@kustomsignals.com www.kustomsignals.com

Date 10/22/2010

To... CHIEF RASMUSSEN  
LAKE GENEVA POLICE DEPT  
626 GENEVA ST

LAKE GENEVA WI 53147-0340

Quote # 335898879415605  
Terms Net 30  
This Quote Expires on 01/20/2011  
Phone 262-248-4455  
Fax 262-248-4809

| Qty | Product Description  | UnitPrice  | SubTotal      |
|-----|--|------------|---------------|
|     | SMART 400 12" 2-DIGIT DISPLAY WITH DIRECTIONAL RADAR UNIT, KEYED ON/OFF SWITCH, UNIVERSAL MOUNTING BRACKETS, 120V AC | \$4,495.00 | \$0.00        |
|     | SHIPPING AND HANDLING  | \$220.00   | \$0.00        |
|     | SMART 350 18" 2-DIGIT DISPLAY 120 VAC  | \$3,695.00 | \$0.00        |
|     | SHIPPING AND HANDLING  | \$195.00   | \$0.00        |
|     | SMART 275 12" 2-DIGIT DISPLAY WITH DIRECTIONAL RADAR UNIT, KEYED ON/OFF SWITCH, UNIVERSAL MOUNTING BRACKETS, 120V AC | \$3,295.00 | \$0.00        |
|     | SHIPPING AND HANDLING  | \$190.00   | \$0.00        |
|     | *****OPTIONS*****  |            |               |
|     | 115W SOLAR PANEL (400/450 PMD)   | \$2,595.00 | \$0.00        |
|     | 80W SOLAR PANEL (275/350 PMD)  | \$1,995.00 | \$0.00        |
|     | "SLOW DOWN" VIOLATOR ALERT FOR 18" SPEED DISPLAYS (350, 400, 450)  | \$525.00   | \$0.00        |
|     | VIOLATOR ALERT, "SLOW" FOR 12" DISPLAY   | \$350.00   | \$0.00        |
|     | RED/BLUE LITEBARS FOR 18" SPEED DISPLAYS (350, 400, 450)   | \$525.00   | \$0.00        |
|     | VIOLATOR ALERT, RED/BLUE LITEBARS FOR 12" DISPLAY  | \$350.00   | \$0.00        |
|     | <b>Total</b>   |            | <b>\$0.00</b> |

Signature

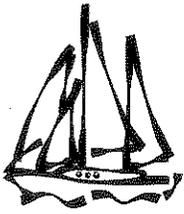
\* Applicable Sales Tax Not Included. Seller may charge Buyer a 25% restocking fee.



Toll Free 800-4KUSTOM (800-458-7866)

**Resolution 10-R62**

The Common Council of the City of Lake Geneva does hereby establish the following revised schedule of fees, effective January 1, 2011.

**SCHEDULE OF FEES**

CITY OF LAKE GENEVA, WISCONSIN

| <b>ALCOHOL LICENSE FEES * STATUTORY LIMITS</b>   |   |
|--|---|
| Temporary Retailer's                             | \$10.00 Each                                    |
| Provisional/Temp. Operator (60 days)             | \$15.00 each                                    |
| Operator   | \$30.00 Annual                                  |
| Class A Liquor                                   | \$500.00  |
| Class A Beer                                     | \$100.00  |
| Class C Wine                                     | \$100.00  |
| Class B Liquor (Quota License)                   | \$500.00  |
| Class B Beer                                     | \$100.00  |
| Reserve Class B Liquor                           | \$10,000.00                                     |
| Change of Agent                                  | \$15.00   |
| Publication Fee                                  | \$25.00   |
| <b>ANNEXATION FILING FEE - DUE UPON PETITION</b> | <del>\$100.00</del> <b>\$200.00</b>             |
| <b>AMUSEMENTS</b>                                |   |
| Coin Operated music machine/juke box             | \$20.00 per machine                             |
| <b>ASSESSMENT REQUEST LETTER</b>                 | \$35.00 each                                    |
| <b>BUSINESS LICENSE</b>                          | <del>\$10.00 Annual</del> <b>\$25.00 Annual</b> |
| Late fee after July 15                           | <b>\$20.00 (in addition to license fee)</b>     |
| <b>DOG LICENSE</b>                               |   |
| Not Spayed/Neutered                              | \$20.00 Annual                                  |
| Spayed/Neutered                                  | \$10.00 Annual                                  |
| <b>Late fee after April 1</b>                    | <b>\$5.00 (in addition to license fee)</b>      |
| <b>BOWLING ALLEY</b>                             | \$20.00 per lane                                |
| <b>BILLIARDS OR POOL TABLE</b>                   | \$40.00 per table                               |
| <b>CARRIAGE LICENSE</b>                          | \$50.00 Each Annual                             |
| <b>CLOSING OUT SALE</b>                          | \$25.00 event                                   |
| <b>CIGARETTE/TOBACCO LICENSE * STATUTORY</b>     | \$100.00 Annual                                 |
| <b>DIRECT SELLERS INVESTIGATION</b>              | \$25.00 pp                                      |
| Additional Non-Refundable Investigation Fee      | \$10 pp   |
| <b>MASSAGE ESTABLISHMENT</b>                     |   |
| Investigation                                    | \$50.00 Annual                                  |
| Transfer   | \$50.00   |
| <b>MOBILE HOME PARK LICENSE</b>                  | \$50.00 Annual                                  |
| <b>CITY PARK PERMITS</b>                         |   |
| 49 Attendees or less                             |   |
| Non-Profit Organization                          | \$30.00 Rental                                  |
| Resident   | \$30.00 Rental                                  |
| Non-Resident                                     | \$75.00 Rental                                  |
| 50 to 149 Attendees                              |   |
| Non-Profit Organization                          | \$55.00 Rental                                  |

|   |   |
|---|---|
| Resident  | \$55.00 Rental  |
| Non-Resident  | \$125.00 Rental   |
| 150 or more Attendees   |   |
| Non-Profit Organization   | \$105.00 Rental   |
| Resident  | \$105.00 Rental   |
| Non-Resident  | \$225.00 Rental   |
| <b>PARKING STICKERS</b>   |   |
| Senior Citizen (Age 62) - 2 hours free<br>Parking <u>free parking per amount of meter</u> | Free Lasts 2 years<br><i>Will notify when renewable</i>                                   |
| Resident & Non-Resident Property Owners <u>under age 62</u><br>- 2 hours free parking     | Free Lasts 2 years (even)   |
| Non-Resident <u>Business Owner</u><br>- 2 hours free parking                              | \$10.00 Lasts 2 years<br><u>\$25.00 Lasts 2 years (even)</u><br><u>\$15.00 for 1 year</u> |
| Walworth County Resident <u>Non Resident</u><br>- 2 hours free parking                    | \$50.00 Lasts 2 years<br><u>\$80.00 Lasts 2 years (even)</u><br><u>\$40.00 for 1 year</u> |
| Parking Lot Permit  | \$200 Annual <u>\$250.00 Annual</u>   |
| <b>Penalties <u>Parking Tickets</u></b>   |   |
| Expired Meter   | \$12.00   |
| After 5 days  | \$24.00   |
| <u>Second Collection Letter Fee</u>   | <u>\$6.00</u>   |
| <b>PUBLIC ASSEMBLY PERMIT</b>   | Free  |
| <b>PUBLIC RECORDS REQUESTS * STATUTORY</b>  |   |
| Photocopies<br>(can include hourly wage for gathering data)                               | \$0.25 per page   |
| <b>SHOWS, CIRCUS, CARNIVALS</b>   |   |
| Circus  | \$50.00 per day   |
| Tent Show - Day 1   | \$15.00   |
| Tent Show - Each Additional Day   | \$10.00   |
| All Other   | \$2.00 per day  |
| <b>RETURNED CHECK FEE (NSF)</b>   | \$30.00 each  |
| <b>ROOM TAX LICENSE</b>   | \$5.00 Annual <u>\$10.00 Annual</u>   |
| <b>STREET USE PERMIT</b>  |   |
| Up to two days  | \$40.00   |
| More than two days  | \$100.00  |
| <b>TAX EXEMPT REPORT FILING (every other year)</b>  | \$20.00   |
| Late Fee  | \$20.00   |
| <b>TAXI CAB COMPANY LICENSE</b>   | \$20.00 Annual <u>\$50.00 Annual</u>  |
| Each Additional Car   | \$5.00 <u>\$25.00</u>   |
| <b>TAXI CAB DRIVER LICENSE</b>  | \$15.00 Annual  |
| <b>THEATER LICENSE</b>  |   |
| Up to 1,200 seats   | \$200.00  |

|                                      |                |
|--------------------------------------|----------------|
| Over 1,200 seats                     | \$275.00       |
| <b>CITY HALL MEETING ROOM PERMIT</b> | \$25 per event |

|  |  |
|--|--|
| <b>BEACH</b>   |  |
| (Open Memorial Day thru Labor Day - no glass containers allowed) |  |
| Children under age 6 <i>and under</i>                            | Free   |
| Children age 7-12  | \$3.00 per day                                   |
| Ages 13 to Adult   | <del>\$6.00</del> per day <b>\$7.00</b>          |
| Seasonal Pass Adult 13 and up                                    | <del>\$60</del> per year <b>\$70.00</b>          |
| Seasonal Pass Child 7-12   | \$30 per year                                    |
| Air Mattress <u>Rafts</u>  | <del>\$8.00</del> per day <b>\$10.00 per day</b> |
| Air Mattress <u>Rafts</u>  | \$2.00 per hour                                  |
| <u>Cabanas</u>   | <b>\$10.00 per day</b>                           |

**BUOY/SLIP RATES ESTABLISHED ANNUALLY BY RESOLUTION**

**RIVIERA RENTALS**

*Maximum attendees is 380*

|   |   |
|---|---|
| Security Deposit                        | \$1,000.00                              |
| Resident Rental Fee                     | \$1,500.00                              |
| Non-Resident Rental Fee                 | \$2,000.00                              |
| <u>Not-for-Profit Group Rental Fee</u>  | <b>\$400.00</b>                         |
| Per Hour Set Up Fee                     | \$20.00 per hour                        |
| Security Guards for Event (2)           | Additional Renter Expense- Hourly Rate  |
| Extra Security Guard over 250 attendees | Additional Renter Expense - Hourly Rate |

**BUILDING & ZONING DEPT.**

**BUILDING**

|   |  |
|---|--|
| Minimum permit fee for all permits  | \$50.00  |
| Residences -  |  |
| One & Two family & attached garage (new, addition and alterations)  | \$0.31 / sq. ft.                               |
| Accessory buildings & garages   | \$0.22 / sq. ft.                               |
| Decks   | \$50.00  |
| Residences - Apartments, Three family & over, Row Housing, Multiple Family Dwellings, Institutional (new, addition and alterations) | \$0.31 / sq. ft.                               |
| Local Business, Office Building (new, addition or alteration)   | \$0.28 / sq. ft.                               |
| Manufacturing or Industrial (new, addition or alteration)   | \$0.22 / sq. ft.                               |
| Permit to start construction  | \$100.00 (1-2 family)<br>\$150.00 (all others) |

|   |   |
|---|---|
| Residential Roofing and Siding  | \$50.00   |
| All other buildings, structures, alterations, residing, reroofing, repairs, where square footage cannot be calculated | \$10.00 / \$1,000.00 valuation  |
| Commercial/Industrial Exhaust Hoods and Exhaust Systems   | \$75.00 / Unit  |
| Heating, Incinerator Units and Wood Burning Appliances, (New or replacement)  | \$50.00 / unit, up to and including 150,000 BTU units. Additional fee of \$16.00 / each 50,000 BTU fraction thereof up to a maximum of \$750.00 / unit. |
| Heating and Air Conditioning Distribution Systems   | \$2.00 / 100 sq. ft. of conditioned area with a minimum fee of \$50.00  |
| Air Conditioning - Other than Wall Units (new or replacement)   | \$50.00 / unit up to 3-tons or 36,000 BTU's. Additional fee of \$16.00 each ton or 12,000 BTU's or fraction thereof up to a maximum of \$750.00 / unit. |
| Permanently installed Wall unit   | \$20.00 / unit  |
| Wrecking or Razing - Building Inspector may waive fee if structure is condemned                                       | \$75.00 (One or Two Family Residences and Accessory Structure over 250 sq. ft.)   |
| All others  | \$200.00  |
| Moving buildings over public right-of-ways  | \$150.00 plus \$0.03 / sq. ft.  |
| Fuel Tanks  | \$50.00 administrative fee / tank for installation or removal   |
| Re-Inspections  | \$50.00 / inspection  |
| Plan Examination:   |   |
| One and Two Family Residence  | \$100.00  |
| Apartments, Three Family Residence, Row Housing, Multiple family Building   | \$75.00 plus \$10.00 / unit   |
| Commercial, Industrial, Institutional & Additions   | \$150.00  |
| Heating Plans, Energy Calculations, or Lighting Plans submitted separately  | \$75.00 / Plan  |
| Additions, Alterations to 1 & 2 Family Dwellings  | \$50.00   |
| Accessory building over 240 sq. ft., and decks for 1 & 2 family dwellings   | \$40.00   |
| Special Inspections and Reports   | \$100.00 / inspection   |
| Wisconsin Uniform Building Permit Seal  | \$35.00   |
| Occupancy Permit - Residential  | \$50.00   |

|  |  |
|--|--|
| Commercial and Industrial  | \$100.00   |
| Temporary (6 months or less)   | \$75.00  |
| Plumbing Permit  | \$12.00 / fixture, drain or device<br>\$1.00 / lineal foot of sewer or private water main. |
| Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.   | \$0.10 / sq. ft. of area served or \$1.00 per device box - If area cannot be calculated.   |
| Electrical Service (New, Alteration or Upgrade)  | Residential \$75.00<br>Commercial \$100.00   |
| Erosion control fees:  |  |
| New One and Two Family Buildings   | \$100.00 / lot   |
| One and Two Family Additions and Accessory Structures  | \$40.00  |
| Multi-Family Residential, Commercial, Industrial and Institutional   | \$150.00/ Building, plus \$5.00/1,000 sq. ft. disturbed lot area up to \$2,000.00 max.     |
| Other  | \$40.00  |
| Triple Fees: Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be triple the total fees charged.  |  |
| NOTE: Fees shall be charged on gross square footage defined as follows: <ul style="list-style-type: none"> <li>• The exterior dimensions, including attached garage and each floor level</li> <li>• Unfinished areas of basements of one and two family dwellings are not included.</li> </ul> |  |
| NOTE: In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical or plumbing work.   |  |
| NOTE: All fee amounts shall be rounded up to the next full dollar amount.  |  |
| NOTE: An additional fee for plan review may be assessed at the time of application for renewal of the permit.  |  |
| <b>ZONING</b>  |  |
| Text Amendment (per Section 98-902)  | \$300.00   |
| Zoning Map Amendment (per Section 98-903)  | \$400.00   |
| Conditional Use (per Section 98-905 )  | \$400.00   |
| Per Section 98-407(3)  | \$100.00   |

|   |   |
|---|---|
| Temporary Use (per Section 98-906)                                  | \$50.00   |
| Sign Permit (per Section 98-907)                                    | \$50.00 minimum or \$0.35 / sq. ft. of sign area *                                      |
| Site Plan (per Section 98-908)                                      | \$400.00 *  |
| Certificate of Occupancy (per Section 98-909)                       | \$50.00 *   |
| Variance (per Section 98-910)                                       | \$300.00 *  |
| Interpretation (per Section 98-911)                                 | \$150.00 *  |
| Appeal (per Section 98-912)   | \$300 *   |
| Filing or Recording fee with City Clerk, plus actual recording fee. | \$10.00   |
| Zoning Permit   | \$50.00   |
| PD Zoning Map Amendment   | \$750.00 (Includes 1 PIP Review)  |
| PIP Review  | \$400.00  |
|   | * Base fee may be modified by Subsection (4) of Section 98-935, Fees of the Zoning Code |
| <b>FIRE DEPARTMENT FEES</b>   |   |
| <b>Fees for Apparatus and Personnel</b>                             |   |
| Chief, Deputy Chief or Assistant Chief                              | Based on current hourly wages   |
| Fire and EMS Personnel  | Based on current hourly wages   |
| Engine  | \$380.00/hr.  |
| Truck (aerial apparatus)  | \$400.00/hr.  |
| Tanker  | \$300.00/hr.  |
| Brush Truck   | \$300.00/hr.  |
| Air Boat  | \$300.00/hr.  |
| Technical Rescue and Utility  | \$500.00/hr.  |
| Command Vehicle   | \$50.00/hr.   |
| Utility   | \$50.00/hr.   |
| <b>EMS First Responder and Transport Fees</b>                       |   |
| Residents Fee   | \$75.00 per call  |
| Non-resident Fee  | \$150.00 per call   |
| <b>Ambulance Transport Fee Schedule</b>                             |   |
| <b>Advanced Life Support Base Rate</b>                              |   |
| Resident  | \$575.00  |
| Non-Resident  | \$675.00  |
| <b>Basic Life Support Base Rate</b>                                 |   |
| Resident  | \$450.00  |
| Non-Resident  | \$525.00  |
| <b>Mileage Charge</b>   |   |
| Resident  | \$12.00per mile   |

|  |                                 |
|--|---------------------------------|
| Non-Resident   | \$12.00per mile                 |
| Supplies used fee  |                                 |
| Resident   | \$75.00                         |
| Non-Resident   | \$75.00                         |
| Response Fee (no transport)  |                                 |
| Resident   | \$75.00                         |
| Non-Resident   | \$150.00                        |
| Note: Additional charges will apply for paramedic intercept calls.   |                                 |
| <b>Fees Relating To Permits Required</b>   |                                 |
| Fire pit burn permit   | \$15.00 each fire or \$50.00 yr |
| Fireworks permit   | \$50.00                         |
| Burning permits  | \$50.00                         |
| Key box processing fee   | \$10.00                         |
| Operational Permit   | \$75.00                         |
| <b>Fees Relating To Fire Protection Systems</b>  |                                 |
| Basic system Review  | \$250                           |
| Fee is charged for systems without hydraulic calcs   |                                 |
| Fire Sprinkler, Fire Control and/or Fire Suppression system plan review with one set of hydraulic calculations. (Fee is charged for each separate floor and /or area of building per system and review.) | \$300.00                        |
| Verifications of Additional Hydraulic Calcs (fee is charged for each additional set of hydraulic calculations required by the AHJ)   | \$175.00                        |
| Additional review of same system. (Fee applies to all re-submittals.)  | \$300                           |
| Site inspection during installation<br>2 hour minimum Note: system may not be concealed prior to inspection. Inspections are required for all systems.   | \$75.00/hr.                     |
| <b>Modifications to existing systems</b>   |                                 |
| Min. fee per system without hydraulic calcs  | \$75.00                         |
| Fee per sprinkler up to 15 sprinklers w/o calcs  | \$20.00 ea.                     |
| Fee per sprinkler up to 15 with calcs  | \$200.00                        |
| Fire Pumps per review  | \$300.00                        |
| <b>Sprinkler system underground mains</b>  |                                 |
| 0-200 feet   | \$75.00                         |
| 201-999 feet   | \$125.00                        |
| 1000 or more   | \$300                           |
| Fire hose standpipe connections  | \$15.00 each                    |
| Other fire protection systems (hood, wet & dry chem.)  | \$300                           |
| Fire alarm systems per control panel   | \$250.00                        |

|  |   |
|--|---|
| Fire Alarm system manual pull stations, initiating devices; this includes smoke, heat, flame, ionization, photoelectric detectors, water flow devices and all monitoring devices per review. | \$50.00 up to 3<br>\$10 each additional |
| Witness of all required tests - 2 hour minimum   | \$150/hr.                               |
| Inspection during installation   | \$75.00/hr.                             |
| Fire protection Consulting on systems and or for occupancies or permits  | \$75.00/hr.<br>1 Hour Minimum           |

Dated this 25th day of October 2010.

\_\_\_\_\_  
James R. Connors, Mayor

Attest:

\_\_\_\_\_  
Jeremy A. Reale, City Clerk

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village  City of LAKE GENEVIA County of Walworth

The undersigned duly authorized officer(s)/members/managers of LG Hospitality group  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Ryan Brauns Tavern & Grill  
(trade name)

located at 430 No. Broad St.

appoints Anne Gram Sayers  
(name of appointed agent)  
532 Mary Knoll Ct. Twin Lakes WI 53181  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 20 yrs

Place of residence last year 532 MARY KNOLL CT, TWIN LAKES WI 53181

For: LG Hospitality group  
(name of corporation/organization/limited liability company)

By: [Signature]  
(signature of Officer/Member/Manager)

And: [Signature]  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, Anne GRAM Sayers  
(print/type agent's name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 10-7-10 Agent's age \_\_\_\_\_  
(signature of agent) (date)  
532 MARY KNOLL CT. TWIN LAKES WI. 53181 Date of birth \_\_\_\_\_  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 10-18-10 by [Signature] Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)

# City of Lake Geneva

Date: 10/21/2010  
 Time: 2:35 PM  
 Page: 1

## Operator's Regular

| <u>License No</u>         | <u>Customer</u>   | <u>Address</u>  | <u>Total</u>  |
|---------------------------|---|---|---|
| 2010 257                  | Jessica R. Condon<br>Employer: Bella Vista Suites Hotel           | 502 W. Roosevelt St.<br>Attention: Tom Hyslop                                       | 30.00   |
| 2010 258                  | Savannah L. Wampler<br>Employer: Lake Geneva Shell                | Harvard, IL 60033<br>335 Wringley Dr.   | Lake Geneva, WI 53147   |
| 2010 255                  | Colleen R. Crandall Master<br>Employer: Champs Sports Bar & Grill | W6871 W. Lakes Shore Driv<br>Midwest Fuel LLC                                       | Elkhorn, WI 53121   |
| 2010 256                  | Alyssa M. Aavang<br>Employer: Geneva Corner Market, Inc.          | 1409 Dodge Street<br>L & B Mainstreet Inc.<br>W4176 Hemlock Drive<br>1231 Grant St. | 501 Interchange N.<br>Lake Geneva, WI 5<br>747 Main St.<br>Lake Geneva, WI 5<br>Lake Geneva, WI 53147 |
| <b>Operator's Regular</b> |   |   | <b>30.00</b>  |
| <b>Count:</b>             | <b>4</b>  | <b>Totals for this Type:</b>  | <b>120.00</b>   |



# LAKE GENEVA UTILITY COMMISSION

*Jeremy*

**Daniel S. Winkler, P.E.**  
*Director of Public Works & Utilities*



**Birdell Brellenthin**  
*Utility Commission President*

**Kent Wiedenhoef**  
*Water Superintendent*

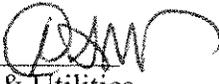
**Scott Tesmer**  
*Wastewater Superintendent*

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

**DATE:** October 20, 2010

## MEMORANDUM

**TO:** Dennis Jordan  
City Administrator

**FROM:** Daniel S. Winkler, P.E.   
Director of Public Works & Utilities

**SUBJECT:** Riviera Remodeling Award Recommended Amount

### DISCUSSION

At Public Works Committee they recommended award of the base bid plus alternates nos. 1, 2, and 5 in the total amount of \$506,349 contingent upon better pricing obtained for the tables and chairs by Street Superintendent Carstensen. The excerpt from last Thursday's meeting minutes appears below:

#### Agenda Item No. 1- Riviera Building Remodeling Bids-Discussion & Recommendation

DPW Winkler presented the bid opening results held Wednesday, and that Sherrer Construction was the low bidder. The low base bid was \$473,629.00 and it was explained that with the \$800,000 appropriation and allocations for work needed, that we could only afford the base bid plus alternates nos. 1-5 in the total amount of \$558,757.00. There was discussion regarding the fire protection sprinkler system at \$123,000 and that it was too high to afford in the budget, but smoke alarms were included in the base bid. The building currently has neither. After additional discussion and motions made and removed, it was moved by Kehoe to award the base bid plus alternates nos. 1, 2, and 5 in the total amount of \$506,349. The motion was seconded by Krohn. Further discussion was that Superintendent Carstensen would review his pricing for replacement tables and chairs to see if he could get the specified tables for less than \$7,818 and charges for less than \$44,590. If not the Council may consider awarding alternate items nos. 3 and 4. Motion passed 5-0.

**Footnote:** The breakdown for the project is \$91,300 for tuckpointing, \$558,757 for the building renovations including tables and chairs, around \$50,000 to McCormack Etten for architectural services for a sub-total of \$700,000. The \$100,000 balance should cover the work to the seawall at the waterline next spring.

Superintendent Carstensen believes he can get pricing on the same quality tables and chairs at a lesser rate, so the award may proceed as recommended without Alternates Nos. 3 and 4.

RECOMMENDATION

It is recommended to award the Riviera Remodeling bid to Sherrer Construction of Burlington in the amount of \$506,349 which includes the base bid plus Alternates Nos. 1, 2, and 5.

Cc: Jeremy Reale  
Ron Carstensen  
Cindy Borkhuis  
File



# LAKE GENEVA UTILITY COMMISSION

Daniel S. Winkler, P.E.  
Director of Public Works & Utilities



Birdell Brellenthin  
Utility Commission President

Kent Wiedenhoft  
Water Superintendent

Scott Tesmer  
Wastewater Superintendent

---

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

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**DATE:** October 15, 2010

## MEMORANDUM

**TO:** Chairman Don Tolar & Members of the Public Works Committee

**FROM:** Daniel S. Winkler, P.E.   
Director of Public Works & Utilities

**SUBJECT:** October 14, 2010 Public Works Committee Meeting Minutes

The Public Works Committee met at 6:00 PM at City Hall.

**Members in attendance:**

Chairman Don Tolar   X    
Alderman Ellyn Kehoe   X    
Alderman Arleen Krohn   X    
Alderman Bill Mott   X    
Alderman Mary Jo Fesenmaier   X    
Public in attendance: \_\_\_\_\_

**Staff Present:**

City Administrator Dennis Jordan \_\_\_\_\_  
Director Daniel Winkler (DPW)   X    
Ron Carstensen (Street Supt.)   X    
Other: \_\_\_\_\_ Mayor Jim Connors \_\_\_\_\_

**Approval of the Minutes of the Prior (September 2010) Meeting:**

The minutes of the September meeting were approved 4-0 on a motion by Tolar and second by Mott. Kehoe was in the hallway.

**Public Comments:**

Mayor Connors complimented the Street Department on the cleanup of Donian Park. Ald. Fesenmaier made mention of Mr. Larry Green's comments at a recent Committee of the Whole meeting and wished to see a master plan for ramp replacements in the City. Ramps will be discussed at the next PWC meeting.

**Communications:**

None.

**Agenda Items:**

1. Riviera Building Remodeling Re-Bids-Discussion and Recommendation.
2. Compact Car Ordinance-Discussion & Recommendation.
3. Traffic Signal Layout for Sheridan Springs Road.
4. Discussion-Willow Road Upgrade to Class B Highway.

5. Main Street Storm Sewer Inspection Results.
6. Discussion Regarding a Possible Change in Operations & Programs to Reduce the 2011 Budget.

**Agenda Item No. 1- Riviera Building Remodeling Bids-Discussion & Recommendation**

DPW Winkler presented the bid opening results held Wednesday, and that Sherrer Construction was the low bidder. The low base bid was \$473,629.00 and it was explained that with the \$800,000 appropriation and allocations for work needed, that we could only afford the base bid plus alternates nos. 1-5 in the total amount of \$558,757.00. There was discussion regarding the fire protection sprinkler system at \$123,000 and that it was too high to afford in the budget, but smoke alarms were included in the base bid. The building currently has neither. After additional discussion and motions made and removed, it was moved by Kehoe to award the base bid plus alternates nos. 1, 2, and 5 in the total amount of \$506,349. The motion was seconded by Krohn. Further discussion was that Superintendent Carstensen would review his pricing for replacement tables and chairs to see if he could get the specified tables for less than \$7,818 and charges for less than \$44,590. If not the Council may consider awarding alternate items nos. 3 and 4. Motion passed 5-0.

Footnote: The breakdown for the project is \$91,300 for tuckpointing, \$558,757 for the building renovations including tables and chairs, around \$50,000 to McCormack Etten for architectural services for a sub-total of \$700,000. The \$100,000 balance should cover the work to the seawall at the waterline next spring.

**(This item needs to be forwarded to Finance and Council for action.)**

**Agenda Item No. 2-Compact Car Ordinance Draft.**

After some discussion regarding how the Police Department would enforce the proposed ordinance, it was moved by Mott and seconded by Kehoe to forward Ordinance #10-11 to Council for approval. It was further discussed that Ald. Marsala wished to add parking meter no. L58 to the list for compact car designation. The City Attorney was also going to be contacted by DPW Winkler for an opinion whether or not we need a resolution identifying the locations for compact cars. *(DPW contacted the City Attorney and the answer was yes a resolution is needed).* The motion was passed 5-0.

**(This item needs to be forwarded to Finance and Council for action along with a resolution identifying all parking stalls with compact car designation.)**

**Agenda Item No. 3- Traffic Signal Layout for Sheridan Springs Road**

The proposed traffic signal was discussed. DPW Winkler stated that the two through lanes will continue through the signal as peak backups per traffic counts would be on the order 350 lane feet. And that two through lanes would cut the queue to 175' or to the old NAPA building rather than past Next Door Pub. DPW Winkler was asked to investigate the driveway approaches to the car wash and Shell Station to possibly eliminate one of them to avoid conflict with the traffic queues. It was the consensus of the committee to proceed with the design as proposed. Mayor Connors pointed out a right turn arrow that needed to be added to the plan. *(Note: DPW Winkler contacted the Shell Station owner and discussed the driveways. The one we wished to eliminate*

*is the only legal access to the rear property and is separated from Shell by a curbing. It can't be eliminated. The owner did agree to making his east drive a right-in and right-out to eliminate the conflict with traffic queues and to better direct customers to the safer traffic signal).*

**Agenda Item No. 4-Discussion-Willow Road Upgrade to Class B Highway**

This item was continued to the next meeting at the request of DPW Winkler to give Administration time to meet with the City Attorney and better understand the impacts of considering the designation change.

**Agenda Item No. 5- Main Street Storm Tunnel Inspection Results.**

DPW Winkler summarized the Westbrook Engineering report on the tunnel. Questions included the type of materials used in the tunnel, where the bad spots were, and what the next step was. It was moved by Mott and seconded by Kehoe to forward the report to Council with the recommendation to approve repairs to the 3 bad spots and to remove the slurry concrete on the bottom before winter with the DPW obtaining 3 bids for the work for consideration, and plan on rehabilitating the deteriorated tunnel areas before closing the TIF or within the next 5 years. The motion passed 5-0.

**(This item needs to be forwarded to Finance and Council for action. It may also need a separate funding resolution to make repairs.)**

**Agenda Item No. 6-Discussion Regarding a Possible Change in Operations & Programs to Reduce the 2011 Budget.**

The DPW and Street Superintendent proposed in a detailed memorandum laying out the various options and budget reduction suggestions to achieve a zero increase budget and a 1% reduction budget by the City. There were numerous questions as DPW Winkler presented the expense savings recommendations. It was explained that both the zero increase budget and 1% reduction budgets could be achieved by a combination of possibilities, but that either budget needed to have a reasonable chance of being achieved. The same as 2010 budget simply stated balances the labor with an overtime addition to Snow and Ice Control of \$13,000. The proposal was then to reset all expenses to 2010 levels and then rebalance expenses by eliminating the \$16,000 in crackfilling, reducing composting by \$4,000, and shifting \$10,000 to street light electrical and \$10,000 to a 1% increase in wages for 2011 or apply the second \$10,000 to offset more of the electrical bill increases. The parking lot lights at Eastview School would also be only operated on weekends to offset the requested increase in electricity otherwise created by the new parking lot. The consensus was to accept that proposal. Superintendent Carstensen answered questions about the composting operation being proposed at the Four Seasons site.

The 1% reduction budget proposal was discussed with the target reduction of \$11,400 less than the 2010 approved operating budget of \$1.14 million. DPW Winkler explained several alternatives to achieve the reductions. The recommendations for 2011 that were met with support include: reduce engineering by \$1,000, reduce summer brush collection from every other week to once monthly the second week of the month to coincide with bulky garbage collection week thus reducing expenses another \$5,000, consider replacing towel dispensers with electric

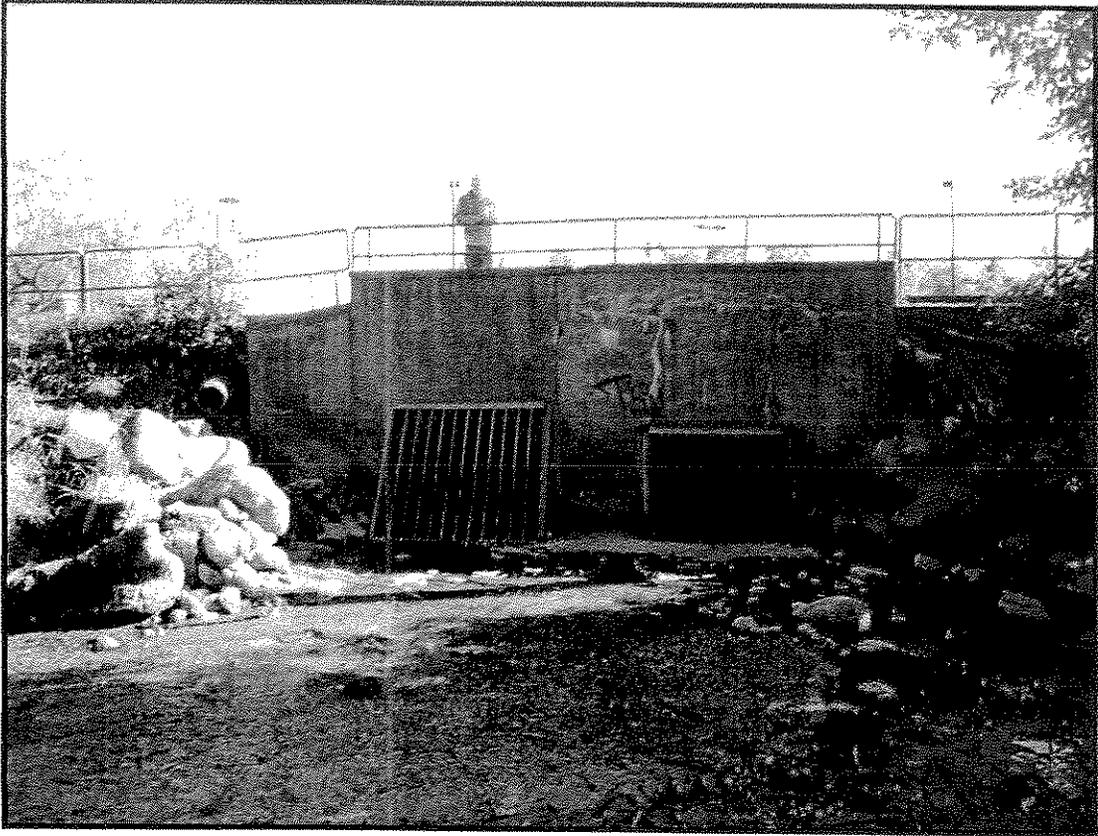
hand dryers saving \$300 in paper towel supplies with capital cost yet to be determined, perform much less irrigation to the lawn at Library Park for a savings of \$500, consideration of LED lighting in the downtown in the City's street lights but no cost or savings was given, and reduce electricity to the City's 19 flashers by replacing them with LED lights or with solar/battery flashing lights or signs. Savings in electricity depends upon the capital replacement of light fixtures or elimination of electrical altogether, but the electrical budget of \$6,645 in 2010 can be reduced by \$4,600 for budget purposes if the conversion is funded. *(DPW Winkler placed calls to TAPCO for pricing and is awaiting quotes)*. The consensus was to support the above list of expense savings ideas and reject doing anything with changes in park trash containers, street lights, or closing park bathrooms early.

**Motion to Adjourn:**

The meeting was adjourned by a 5-0 vote at 8:25 PM on a motion by Krohn and second by Kehoe.

Cc: Mayor Jim Connors/Dennis Jordan/Jeremy Reale/Common Council Members not on Committee/File

**CULVERT INSPECTION REPORT  
STH 50 / MAIN ST. & S. LAKE SHORE DRIVE  
OVER THE WHITE RIVER  
LAKE GENEVA, WI**



**WESTBROOK**  
Associated Engineers, Inc.

**Prepared by**  
**WESTBROOK ASSOCIATED ENGINEERS, INC.**  
P.O. Box 429  
Spring Green, Wisconsin 53588  
October, 2010

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## **INTRODUCTION**

Westbrook Associated Engineers, Inc. (WAE) of Spring Green, Wisconsin was retained by the City of Lake Geneva for an inspection of a culvert along the White River which runs under S. Lake Shore Drive and STH 50 / Main St. The following is a scope of services to be provided to the City of Lake Geneva by Westbrook Associated Engineers, Inc.:

- Inspect the above-mentioned culvert and provide a summary of findings.
- Provide recommendations for repair.

Exhibit A of this report contains the culvert plan drawing and Exhibit B contains site photographs.

## **BACKGROUND AND STRUCTURE DESCRIPTION**

Mike Carpenter, P.E. and John McDonald, P.E. of Westbrook Associated Engineers Inc. (WAE) inspected the culvert at 9:00 A.M. on September 27<sup>th</sup>, 2010. At the time of inspection the temperature was 65 degrees Fahrenheit and the depth of the water in the culvert was approximately 15" – 18".

The overall culvert length is approximately 240 ft, and consists of several different sections along its length, representing different phases in which it was constructed. Refer to Exhibit A for a detailed description of each segment. In general, the inlet consists of two corrugated metal pipes, leading to a manhole near the Burger King parking lot. From there the structure is a concrete box culvert, transitioning to a stone arch culvert under STH 50 / Main St, and finally transitioning back to a concrete box culvert at the outlet end.

## SUMMARY OF FINDINGS

- Of primary concern are three large holes present in the stone portion of the culvert near the outlet as shown on the plan in Exhibit A, and the site photos in Exhibit B. These holes are very large and create a significant section loss of the stone culvert. Hole #1, nearest the outlet, has nothing but earth fill above it. It is not apparent from inside the culvert how the fill above the culvert is remaining in place. Holes #2 & #3 are completely missing the innermost layer of stone masonry. However, there is an outer layer of solid material which is still in place. Hardened concrete slurry from a previous repair is evident in the stream channel near Hole #3.
- A crack is present in the wall of the concrete culvert located at station 0+56. Water leaching was evident at the crack.
- A CMP pipe joint is beginning to fail at station 1+47. There is a 2'x2' area of the south CMP culvert at station 1+99 that has completely deteriorated. This deterioration has resulted in a significant section loss in the CMP. Water is flowing into the deteriorated area and under the south CMP. Minor surface rust was visible on each of the CMP culverts, and minor cracking was present at the concrete culverts.

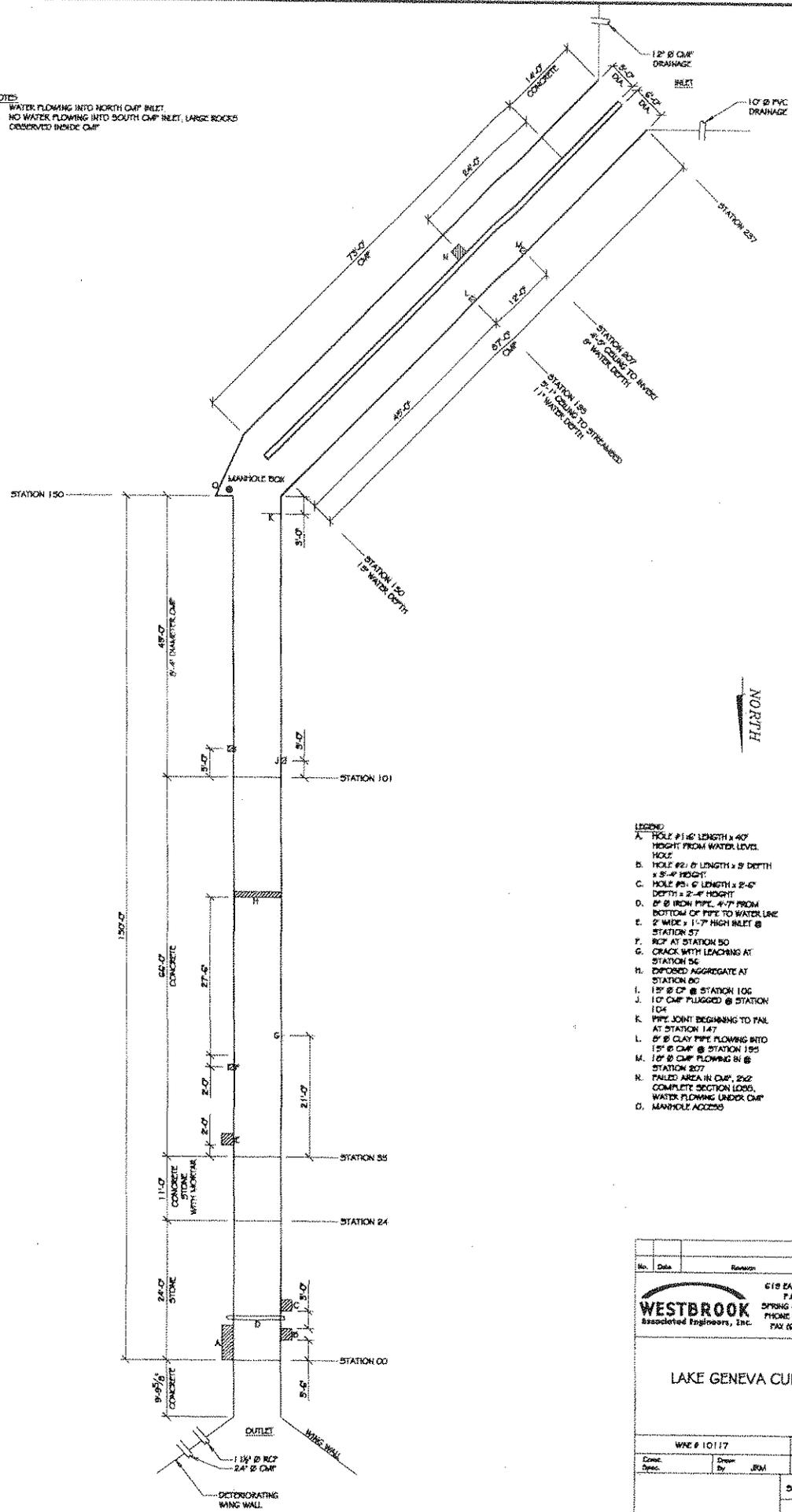
## RECOMMENDATIONS

An immediate repair of the three holes near the outlet is recommended. This could be done with similar stone masonry construction. Of most immediate concern is Hole #1, where there is nothing evident preventing collapse of the fill above the culvert. This portion of the culvert should be monitored/inspected at least annually. A complete replacement of this stone arch segment of the culvert should be considered within approximately 5 years; possibly sooner depending on observations as to the rate of deterioration based upon subsequent inspections. A rectangular concrete box section could be made to fit the upstream and downstream junctions of the stone with the concrete.

Also, repair and/or monitoring of the deteriorated area of the 5 ft dia. CMP near the inlet ("N" on Exhibit A Plan Drawing) is recommended.

**EXHIBIT A**  
**CULVERT SKETCH**

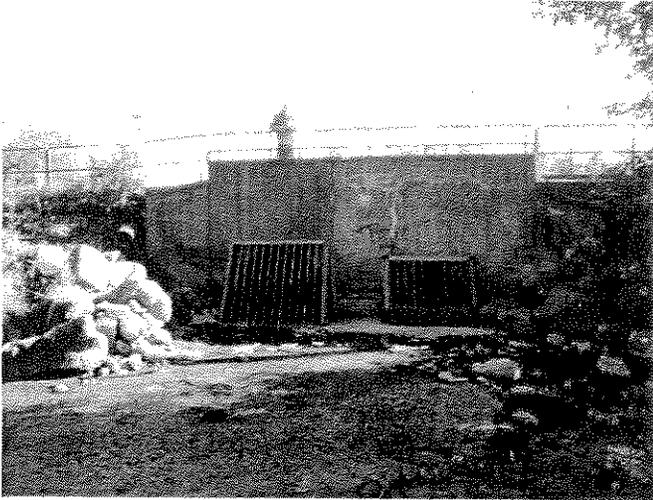
NOTES  
 1. WATER FLOWING INTO NORTH CMP INLET.  
 2. NO WATER FLOWING INTO SOUTH CMP INLET. LARGE ROCKS OBSERVED INSIDE CMP.



- LEGEND:
- A. HOLE #1: 1/2" LENGTH x 4'-0" HEIGHT FROM WATER LEVEL.
  - B. HOLE #2: 2' LENGTH x 3' DEPTH x 8'-0" HEIGHT.
  - C. HOLE #3: 6' LENGTH x 2'-0" DEPTH x 2'-4" HEIGHT.
  - D. 6" Ø IRON PIPE, 4'-7" FROM BOTTOM OF PIPE TO WATER LINE.
  - E. 2' WIDE x 1'-7" HIGH INLET @ STATION 57.
  - F. REEF AT STATION 50.
  - G. CRACK WITH LEACHING AT STATION 56.
  - H. DEPOSED AGGREGATE AT STATION 60.
  - I. 12" Ø CMP @ STATION 106.
  - J. 10" CMP PLUGGED @ STATION 104.
  - K. PIPE JOINT BEGINNING TO FAIL AT STATION 147.
  - L. 8" Ø CLAY PIPE FLOWING INTO 12" Ø CMP @ STATION 185.
  - M. 10" Ø CMP FLOWING IN @ STATION 207.
  - N. TAILED AREA IN CMP, 202' COMPLETE SECTION LONG. WATER FLOWING UNDER CMP.
  - O. MANHOLE ACCESS.

| No.   | Date     | Revision    | By |
|---|----------|-------------|----|
| <p>618 EAST HOME STREET<br/>           P.O. BOX 428<br/>           SPRING GREEN, WI 53588<br/>           PHONE (608) 566-7866<br/>           FAX (608) 566-7954</p> |          |             |    |
| <b>LAKE GENEVA CULVERT</b>  |          |             |    |
| WAE # 10117   |          |             |    |
| Comp. Desc.   | Drawn By | Fltr. Check | MC |
|   | JRM      |             |    |
| SHEET 1 OF 1  |          |             |    |

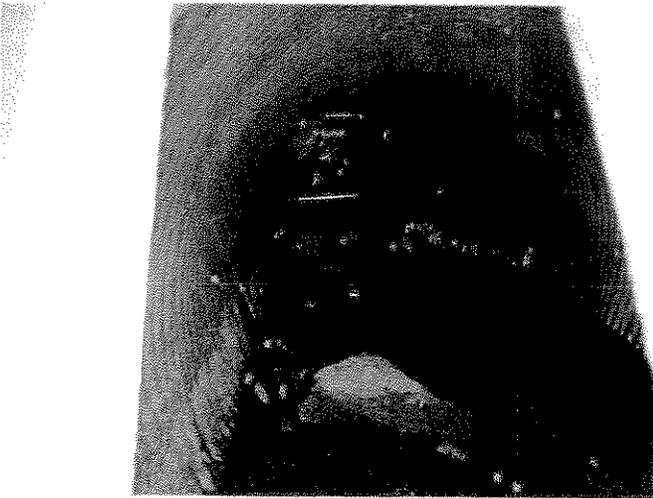
**EXHIBIT B**  
**INSPECTION PHOTOGRAPHS**



01-INLETS



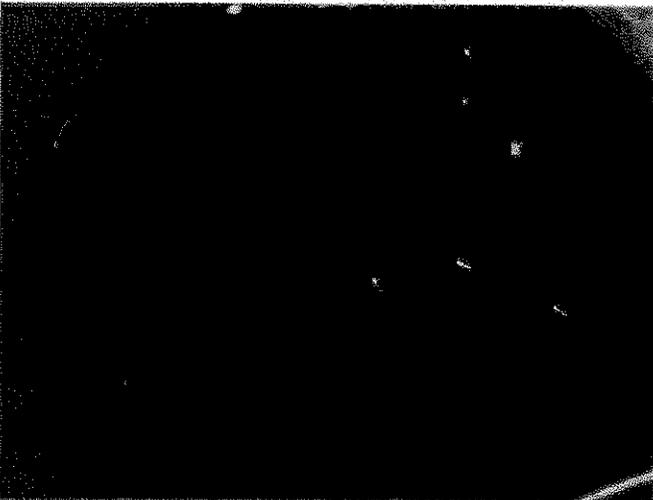
02-INLETS CLOSE UP



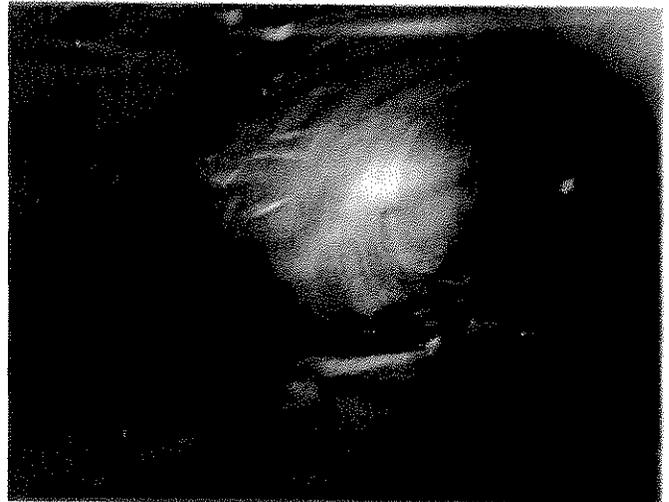
03-SOUTH CMP LOOKING EAST



04-NORTH INLET LOOKING EAST



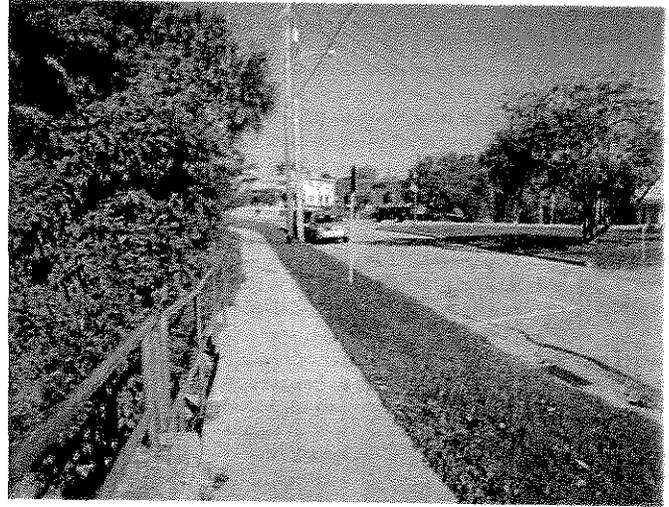
05-NORTH CMP VIEW A



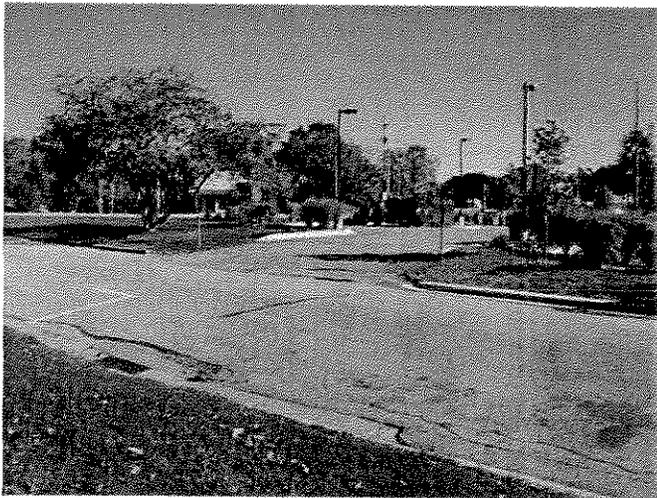
06-NORTH CMP VIEW B



07-NORTH INLET VIEW C



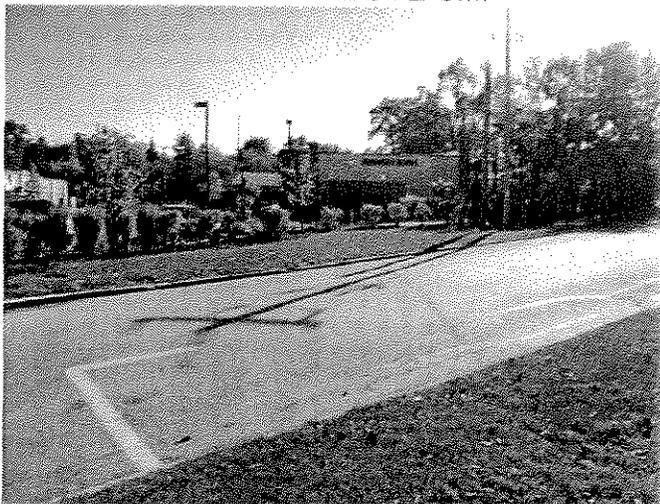
08-SIDWALK OVER INLET



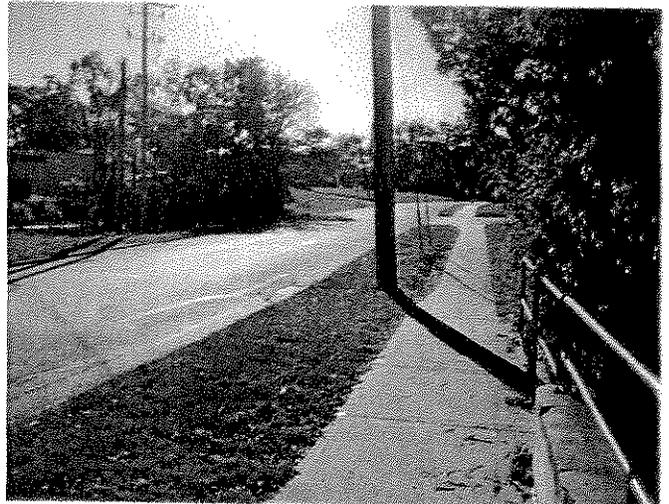
09-AREA ABOVE CMP



10-AREA ABOVE CMP A



11-AREA ABOVE CMP B



12-SIDWALK ABOVE CMP INLET LOOKING SE



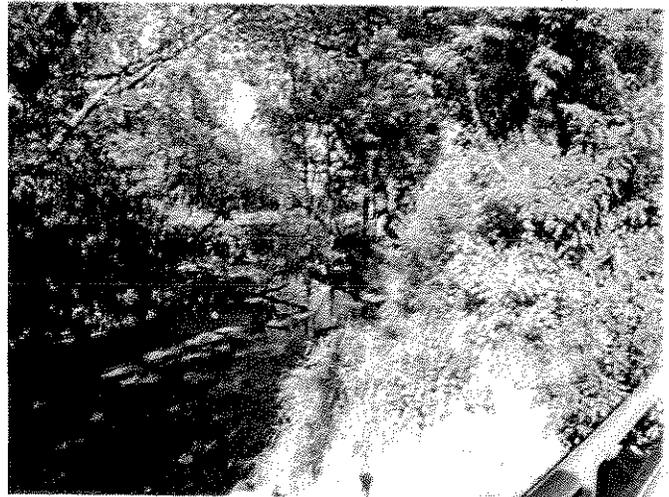
13-SIDEWALK ABOVE CMP INLET LOOKING SE



14-AREA BEFORE INLET VIEW A



15-AREA BEFORE INLET VIEW B



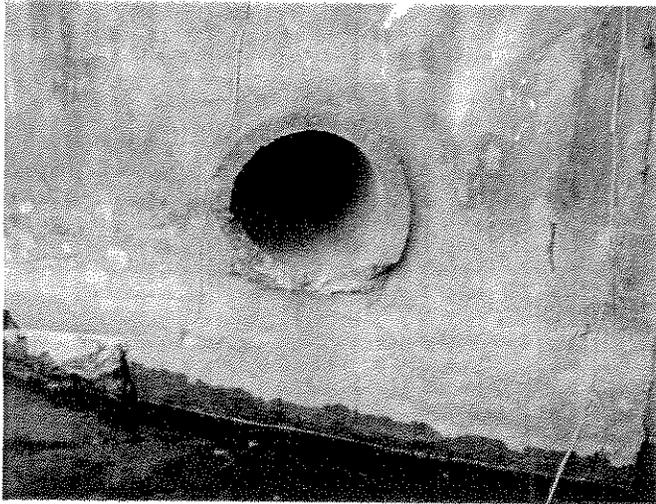
16-AREA BEFORE INLET VIEW C



17-SIDEWALK ABOVE INLET LOOKING NW



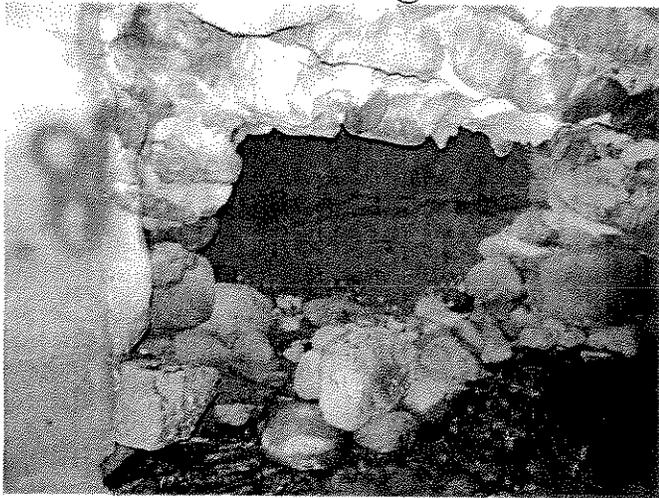
18-24 IN. DIA. CMP @ OUTLET



19-24 IN.DIA RCP @ OUTLET



20-OUTLET LOOKING SOUTH



21-HOLE #1 LOOKING SE



22-HOLE #1 LOOKING SOUTH



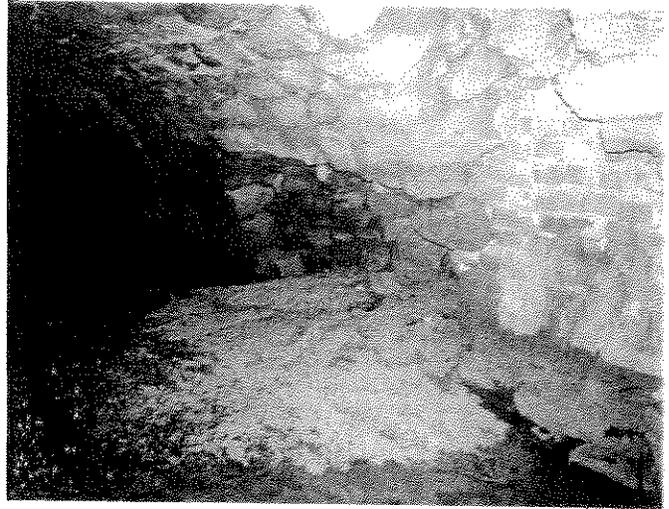
23-HOLE #2 LOOKING SW



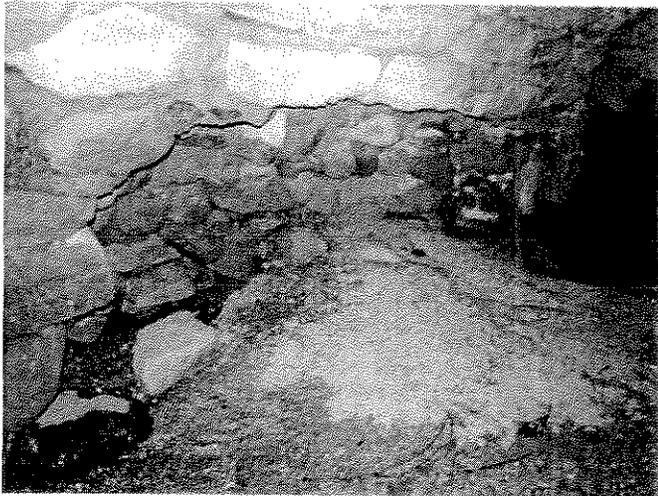
24-HOLE #2



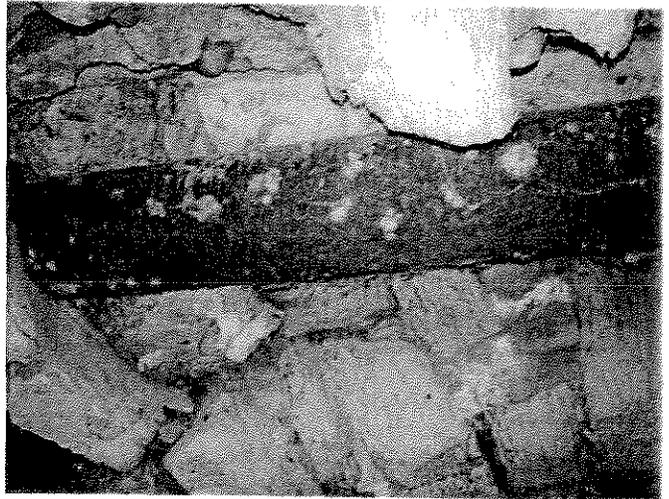
25-HOLE #2 LOOKING NW



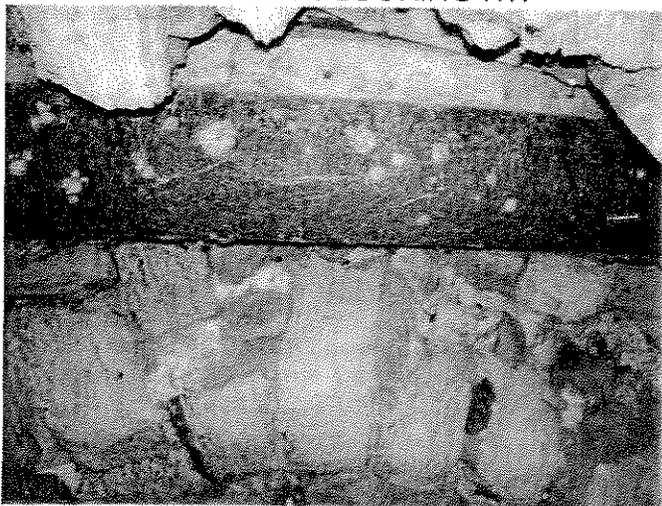
26-HOLE #3 LOOKING SW



27-HOLE #3 LOOKING NW



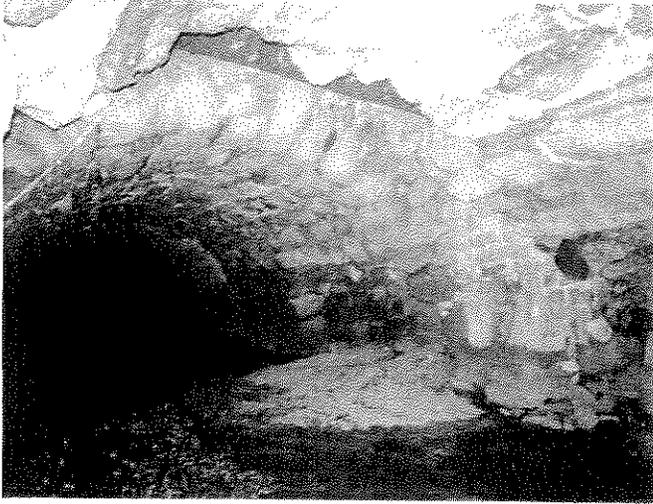
28-8 IN. DIA. IRON PIPE A



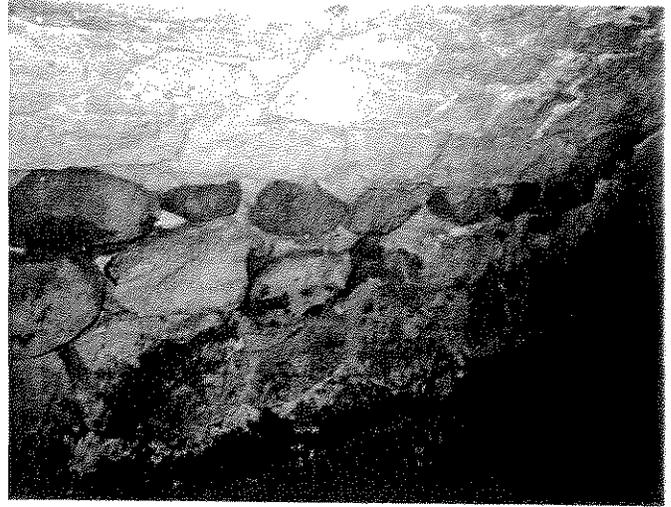
29-8 IN. DIA. IRON PIPE B



30-8 IN. DIA. IRON PIPE C



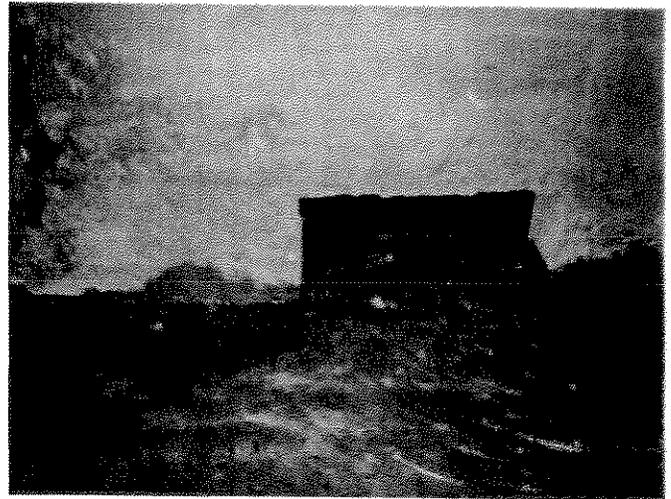
31-HOLE #3 AND 8 IN. DIA IRON PIPE



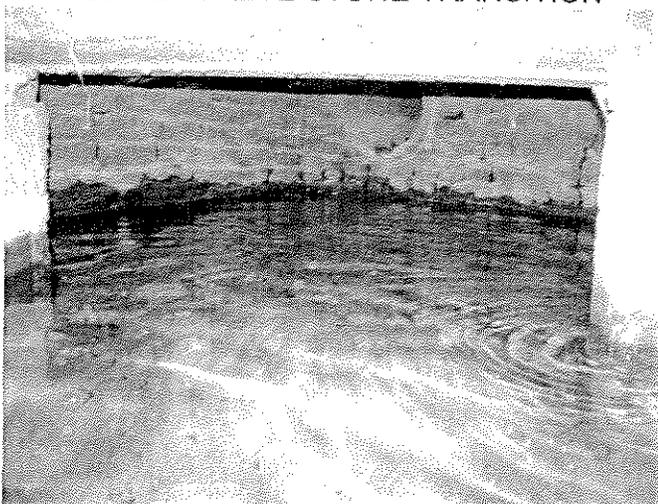
32-TYPICAL INTERIOR



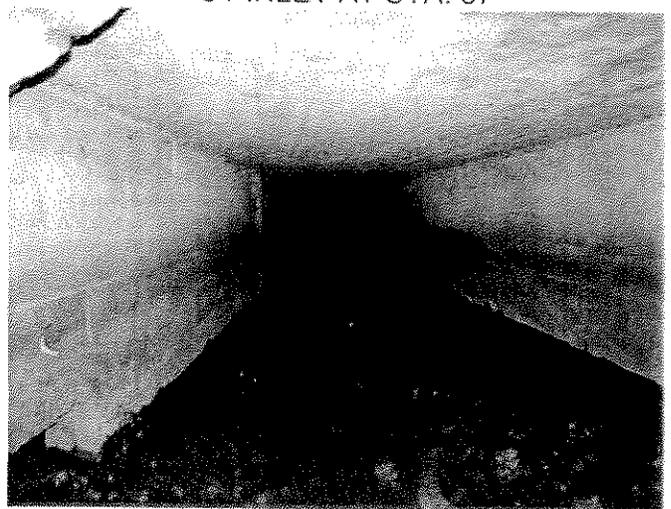
33-CONCRETE STONE TRANSITION



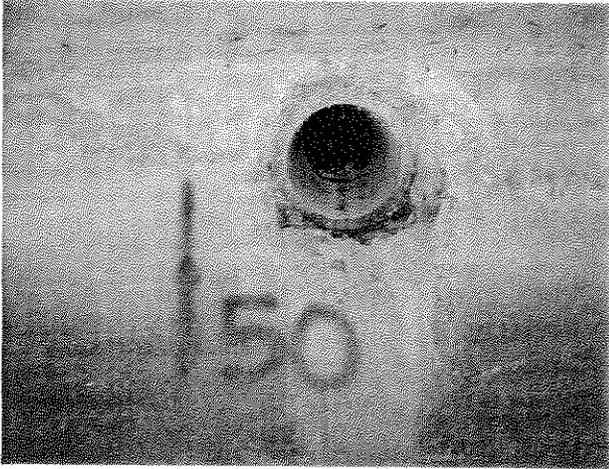
34-INLET AT STA. 37



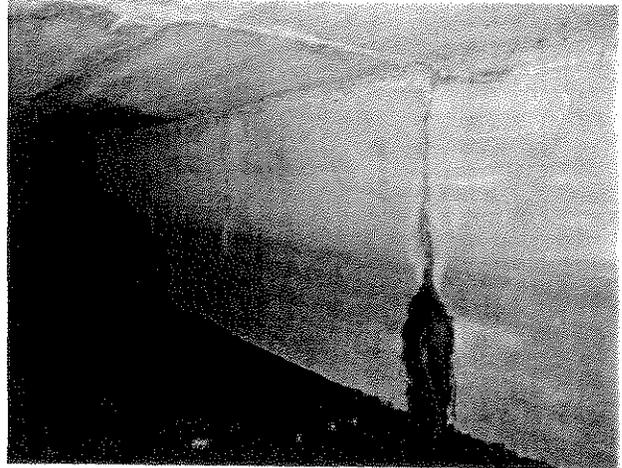
35-LOOKING INTO INLET AT STA. 37



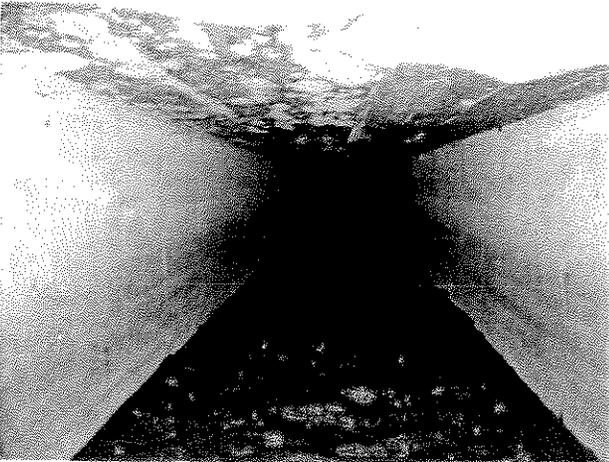
36-CULVERT LOOKING SOUTH AT STA. 35



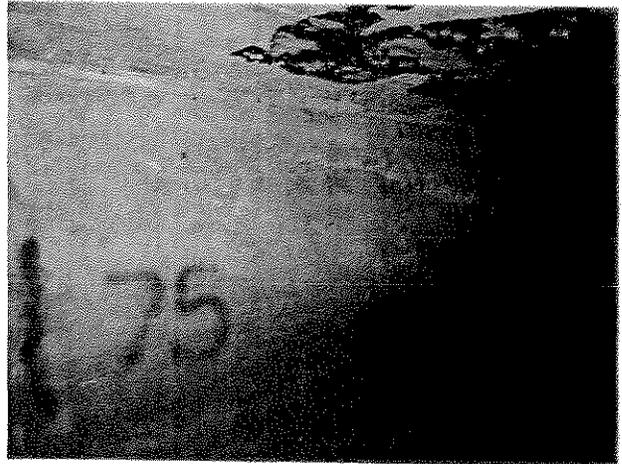
37-RCP AT STA. 50



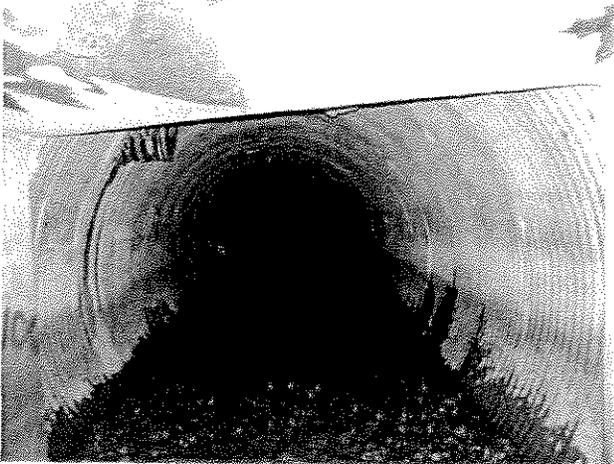
38-CRACK WITH LEACHING AT STA. 56



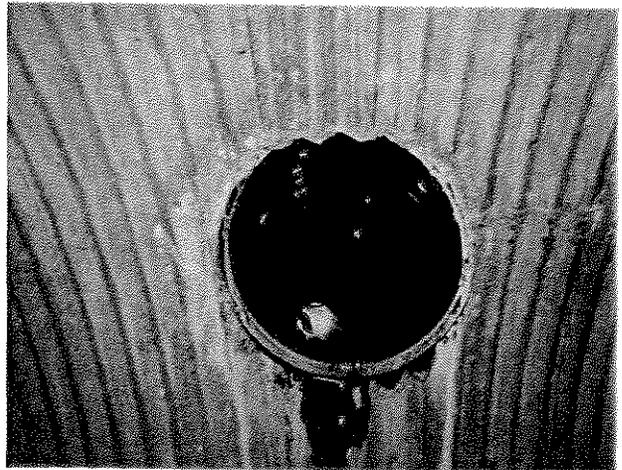
39-STA. 50 LOOKING SOUTH



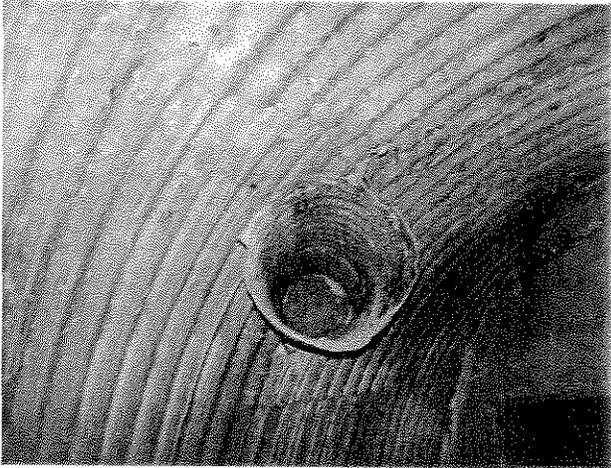
40-EXPOSED AGGREGATE @ STA. 80



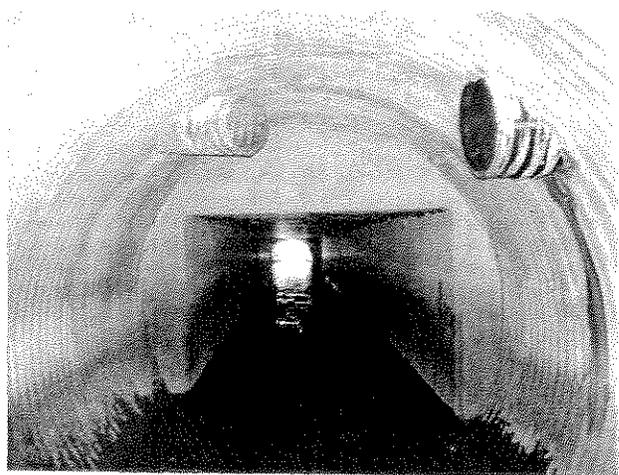
41-LOOKING SOUTH @ STA. 100



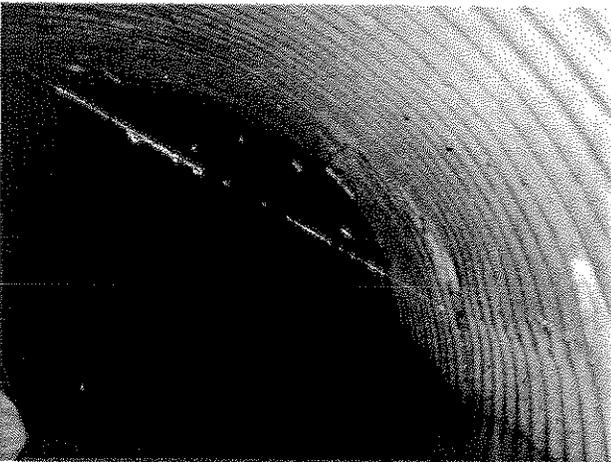
42-15 IN. DIA. CP @ STA. 106



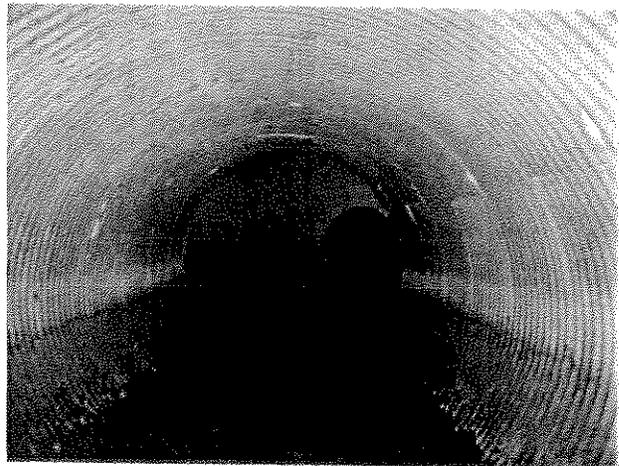
43-PLUGGED 10 IN. CMP @ STA. 104



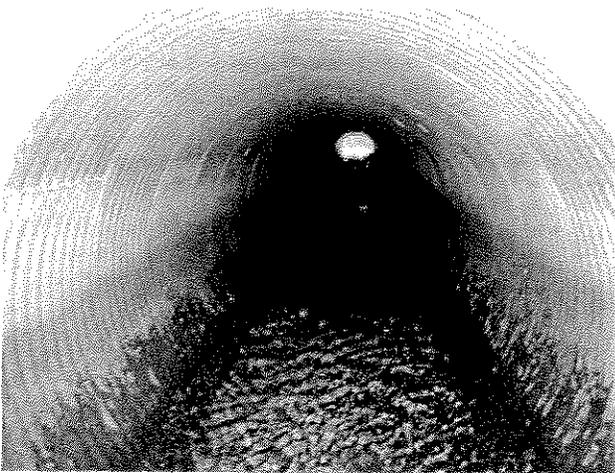
44-LOOKING NORTH @ STA. 110



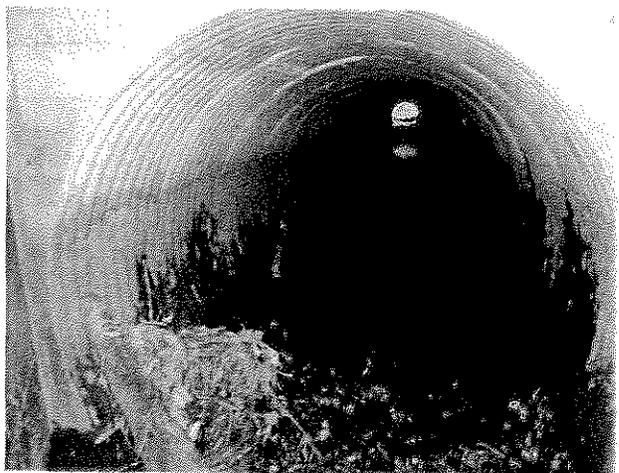
45-PIPE PULLING AWAY @ JOINT STA. 147



46-LOOKING SOUTH @ STA. 150



47-LOOKING WEST AT MANHOLE 6 FT DIA.  
NORTH INLET CMP



48-LOOKING WEST @ MANHOLE @5 FT DIA.  
NORTH INLET



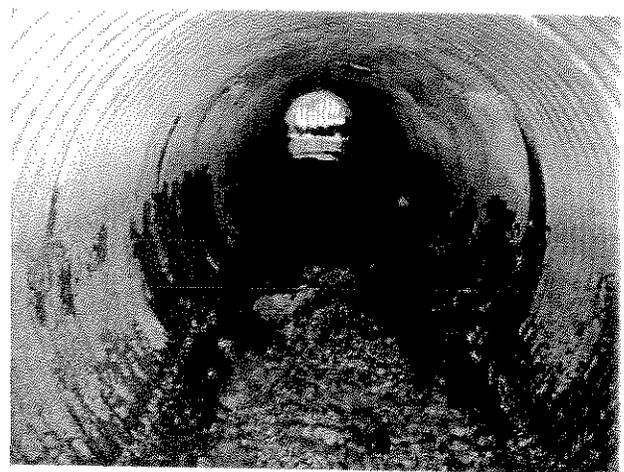
49-8 IN. DIA CLAY PIPE FLOWING INTO 15 IN. DIA. CMP @ STA. 195



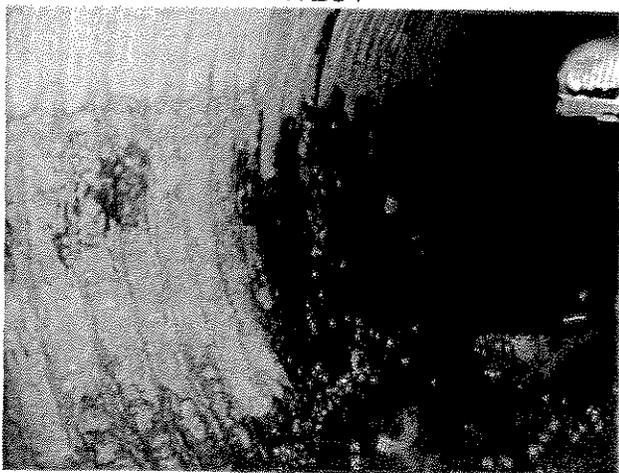
50-18 IN. CMP FLOWING @ STA. 207



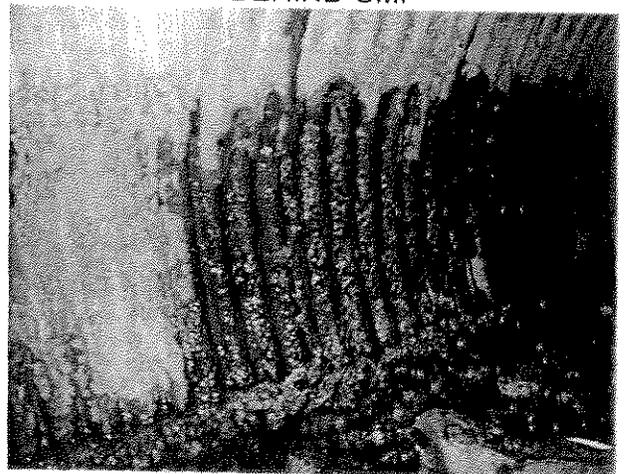
51-SOUTH CMP FAILURE LOCATION LOOKING WEST



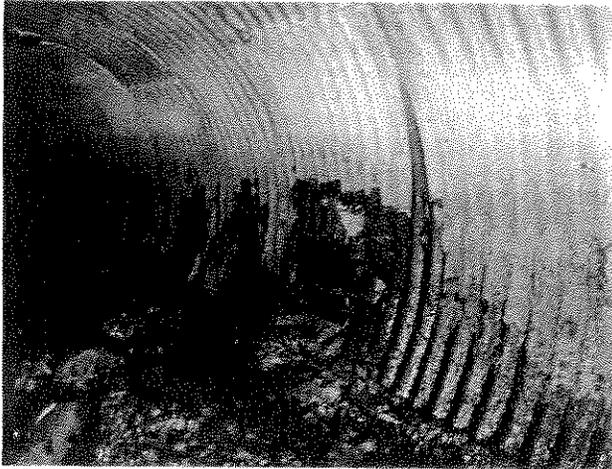
52-SOUTH CMP FAILURE WATER FLOWING BEHIND CMP



53-SOUTH CMP FAILURE VIEW A



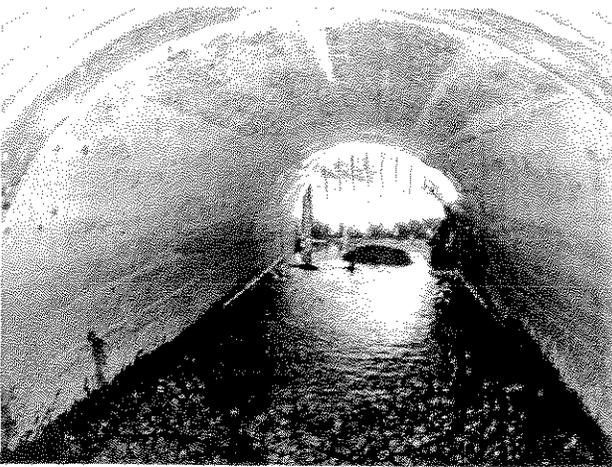
54-SOUTH CMP FAILURE VIEW B



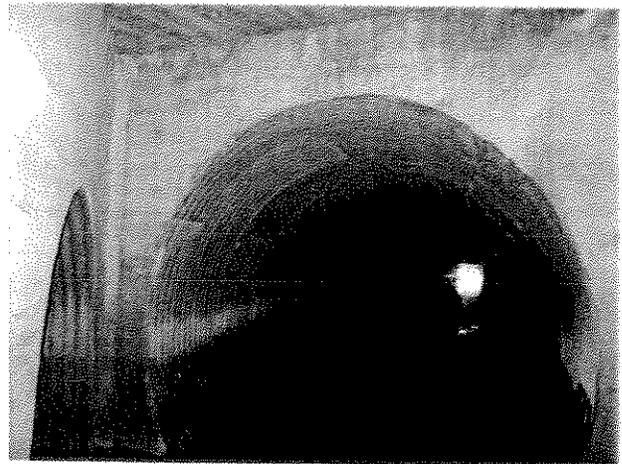
55-SOUTH CMP FAILURE VIEW C



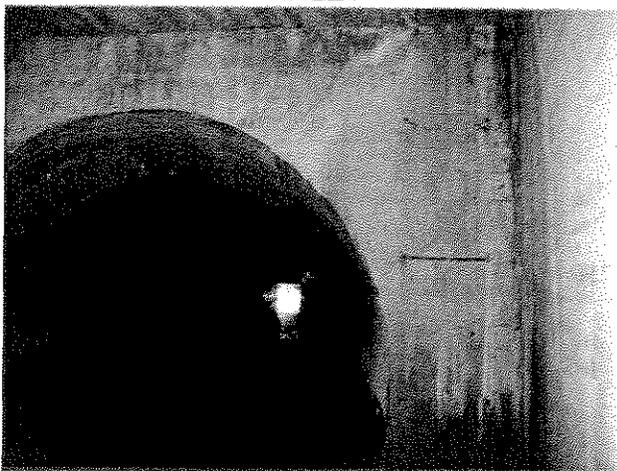
56-SOUTH CMP LOOKING WEST



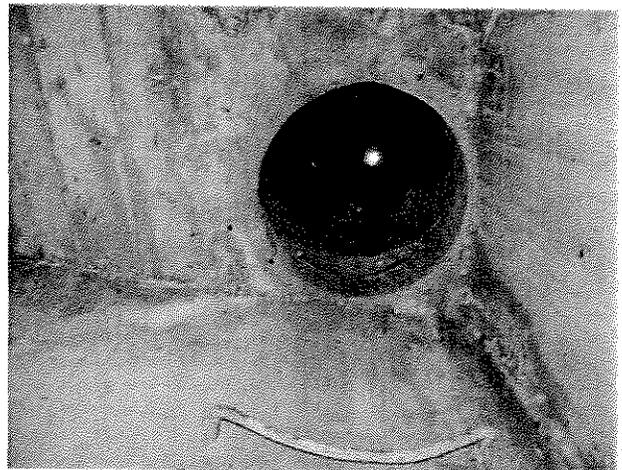
57-SOUTH CMP LOOKING WEST TOWARD  
INLET



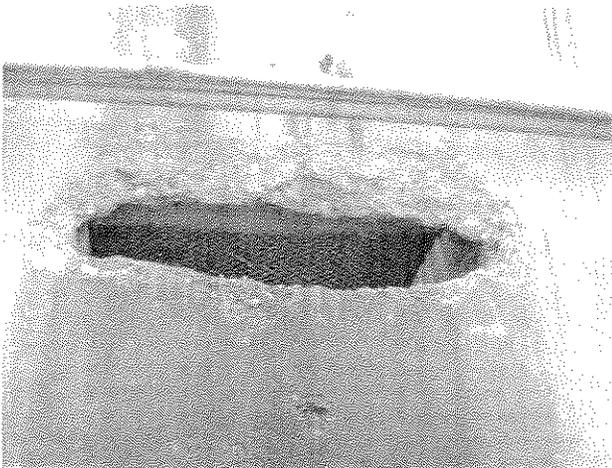
58-STANDING IN MANHOLE LOOKING NORTH



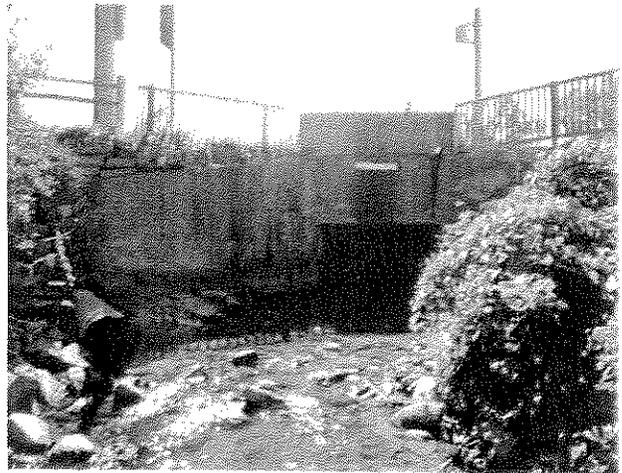
59-STANDING IN MANHOLE LOOKING NORTH A



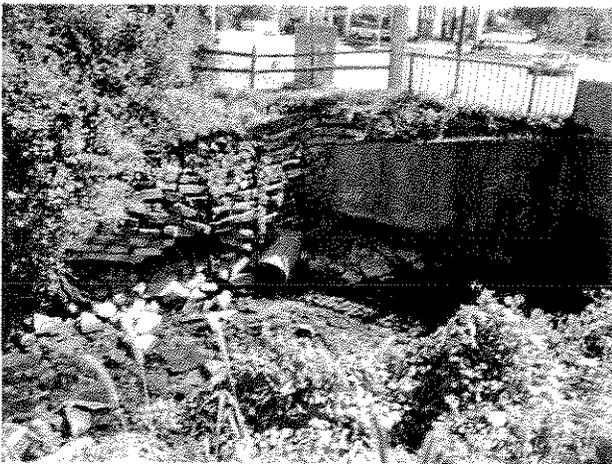
60-MANHOLE COVER



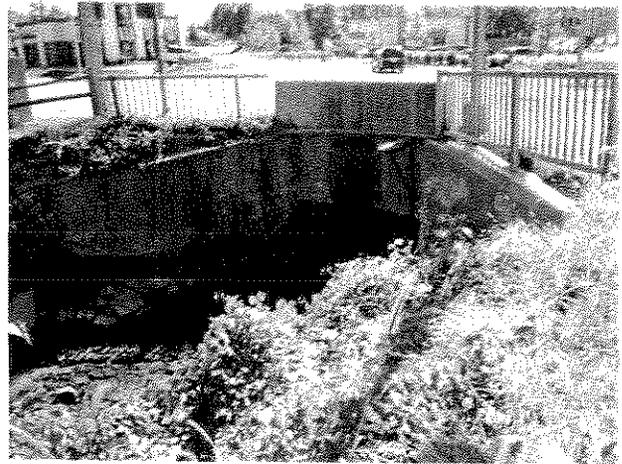
61-BRIDGE WALL @ OUTLET



62-OUTLET



63-OUTLET VIEW A



64-OUTLET VIEW B

**City of Lake Geneva  
CD and CDARS Investments**

As of 10/22/10

| <u>Bank</u>                             | <u>Amount Invested</u> | <u>Time Period</u> | <u>% rate</u> | <u>Maturity Dates</u> | <u>Fund</u> |                |
|---|------------------------|--------------------|---------------|-----------------------|-------------|----------------|
| <b><u>M&amp;I Bank</u></b>              |                        |                    |               |                       |             |                |
| Regular CD                              | \$ 54,000.00           | 9 months           | 0.65          | 06/01/11              | TIF 4       |                |
| Regular CD                              | \$ 140,000.00          | 15 months          | 1.25          | 12/21/11              | TIF 4       |                |
| Regular CD                              | \$ 450,000.00          | 13 months          | 1.25          | 03/24/11              | TIF 4       |                |
| Sub-Total                               | \$ 644,000.00          |                    |               |                       |             |                |
| <b><u>First Banking Center</u></b>      |                        |                    |               |                       |             |                |
| Sub-Total                               | \$ -                   |                    |               |                       |             |                |
| <b><u>Community Bank of Delavan</u></b> |                        |                    |               |                       |             |                |
| Regular CD                              | \$ 300,669.41          | 12 week            | 0.400         | 10/28/10              | TIF 4       | up for renewal |
| Regular CD                              | \$ 300,000.00          | 52 week            | 1.000         | 08/18/11              | TIF 4       |                |
| CDARS                                   | \$ 600,000.00          | 13 week            | 0.300         | 11/18/10              | TIF 4       |                |
| CDARS                                   | \$ 600,000.00          | 52 week            | 0.900         | 08/18/11              | TIF 4       |                |
| Sub-Total                               | \$ 1,800,669.41        |                    |               |                       |             |                |
| <b>TOTAL invested</b>                   | <b>\$ 2,444,669.41</b> |                    |               |                       |             |                |
| Interest to Re-invest                   | \$ 3,944.54            |                    |               |                       |             |                |
|   | \$ 2,448,613.95        |                    |               |                       |             |                |

# CITY OF LAKE GENEVA

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LAKE GENEVA, WISCONSIN 53147  
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www.cityoflakegeneva.com



DENNIS E. JORDAN  
CITY ADMINISTRATOR

**TO: MAYOR & COMMON COUNCIL**

*Dey* **FROM: CITY ADMINISTRATOR**

**DATE: OCTOBER 25, 2010**

**RE: APPROVAL OF ASSESSOR CONTRACT WITH ACCURATE APPRAISALS, LLC**

**Background:** The City solicited proposals through an RFP for appraisal services. Two bids were received to provide assessment services to the City of Lake Geneva.

1. Associated Appraisal Consultants, Inc. of Appleton, Hurley and Lake Geneva submitted the following bid:

Maintenance Assessment Services Contract for 2011, 2012 and 2013 at a cost of \$28,900 per year. This includes all postage, mileage or supplies.

A Full Appraisal at a cost of \$156,900. This runs simultaneously with the maintenance assessment services contract.

Total Cost = \$244,500.

2. Accurate Appraisal, LLC of Menasha, WI submitted the following bid:

Option A:

1. 2011 - Market Revaluation \$54,500 per year
2. 2012 - Full Value Maintenance 2-year contract

Option B:

1. 2010 - Market Revaluation \$47,500 per year
2. 2011 - Full Value Maintenance 3-year contract
3. 2012 - Full Value Maintenance

Option C:

1. 2010 – Market Revaluation \$43,500 per year
2. 2011 – Full Value Maintenance 4-year contract
3. 2012 - Full Value Maintenance
4. 2013 - Full Value Maintenance

Maintenance after 2013 is estimated to cost between \$35,000 - \$40,000. per year.

**Total Cost:**

**Option A = \$109,000 2 years + 2 years \$70,000 = \$179,000**

**Option B = \$142,500 3 years + 1 year \$35,000 = \$177,500**

**Option C = \$174,000. 4 years**

If the Personnel Committee decides to contract out the Assessing Services, I would recommend contracting with Accurate Appraisals, LLC of Menasha, WI at a total cost of \$174,000 for four years.

**CITY PLAN COMMISSION  
MONDAY, OCTOBER 18, 2010 - 6:30 PM  
COUNCIL CHAMBERS, CITY HALL**

Meeting called to order by Mayor Connors at 6:30pm.

**Roll Call:** Commissioner Skates, Flower, Poetzinger, Alderman Hartz and Commissioner Olson. Also Present: Mayor Connors, City Attorney Draper, Building/Zoning Administrator Brugger, Administrator Jordan and Administrative Assistant Special. City Planner Slavney was excused.

Hartz/Skates motion to approve minutes of September 20th, 2010 Plan Commission meeting. Motion carried.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to five (5) minutes. Applicants will be allowed when their item is discussed.**

None.

**Correspondence.**

A letter was received in support of the addition and remodeling to Anne See's property from the Geneva Manor Association Architectural Review Committee. A copy will be on file at the Clerk's office.

**Public Hearing on a Conditional Use Application filed by Rose Mennella, 433 Broad Street, Lake Geneva, WI 53147, for Commercial Indoor and Outdoor Entertainment (indoor and outdoor dining) and Group Development at 433 Broad Street, Tax Key Number ZOP 00114.** Rose Mennella 1903 Loramoor Lane, Lake Geneva, and Eric Rose 802 Kendall Lane, Lake Geneva, approached the podium to explain their project. She began the project several years ago and wants to continue on. They plan on a retail adventure focusing on cheese, baked goods, deli counter with organic local foods and fresh salads and other prepared foods for consumption. There will be a small dining space if people want to dine on site. They hope to have demonstrations of cheese making and bread making. They want to cater to both the tourists and the local residents. They want to make several types of fresh cheeses such as Greek yogurts, fresh cream cheese, ricotta, buffalo mozz and things of that nature. Ideally these types of cheeses should be consumed within four days and they want to offer that to the public. Ms. Mennella wants to beautify her building. She wants to use red brick and black stucco. They already have a paved patio on site that they would like to utilize that for outside dining. The outside dining would be on private property. It would be about 9' by 25' in front of the one story building. They would like to put out a couple tables there with a railing and some flower boxes. There is a courtyard next to the building that they would like to fill in with some pavers and put out some tables and chairs. They are proposing an awning out in front of the store with black with gold pin stripes. The name for the business will be on the first floor of the two story building with goose neck fixtures to illuminate. They would also like a wall mount sign for pedestrians that will approach the building. Brugger asks about the stucco color scheme and that it is actually listed on the visual aid as dark charcoal as black is prohibited. Ms. Mennella states that the correct color is the dark charcoal. The courtyard patio area will be about 18'-20' wide by 18'-20'. Olson asks what will happen to the tree in front of the small building. She will keep it as it is a tree in the terrace. Mayor Connors asks about the two trees on the inside of the terrace on the Site Plan. Mennella says the trees will stay, until the addition is started. She will keep them trimmed. Mennella states that she would like to get started as soon as possible on the 1st phase and work on the interior throughout the winter. They would hope to open sometime in February. Flower asks about the scheduling for the additional phases. Mennella states it will depend on how business goes. The ideal plan is if it all goes well, they would be expanding due to needing more space. They would like to have

a baking kitchen that you can see from the street. She doesn't expect it all to happen sooner than one year. The courtyard could be there a year or so until the third phase happens. The courtyard will be on pavers. Poetzing asks about the seating capacity in the restaurant. Mennella explains that it will be limited seating, more of a snack bar seating. No more than twelve. The food will be self-serve and ready to eat. You would be going up to a counter and getting your own sandwiches and if you choose to eat, you would have a place to sit down and eat but you could certainly carry it out as well. Mayor Connors asks about the seating in the kitchen and the open office. It is there currently. It would be moved into the part that is labeled tenant A on the plans. Hartz asks if the awning is curved or straight. Mr. Rose says that the awning is to come straight out over the sidewalk, not in a curved fashion. It will extend to the edge of the property and not encroach on the city sidewalk. Hartz also asks if the application is for a number of things for all the phases not just phase one. Brugger states that he believed that Mennella was planning for it all to be approved tonight. Phase two is more of the group development however; it will have the same materials for the exterior as phase one. Brugger asks if on the corner part of the façade addition there is signage on the top of the canopy. Mennella states yes. Brugger then says that it would only be allowed on the face of the canopy. Mennella agrees. Flower asks about any odor that may come from the making of cheese that could be experienced by the neighbors. Mennella states that any odor that you would experience would only be if you were in the store. Flower also asks about the sale of wine and if the Plan Commission approves it. Brugger states that the Council approves that. Mennella states that they are applying for the sale of packaged goods. She states that there will be no consumption on site of the wine.

Charlene Klein, 817 Wisconsin Street, Lake Geneva. She is in favor of the business endeavor that is being proposed. She just wants the Plan Commission to keep in mind that this business is on the edge of the historic district and to try and take into consideration the architectural look of the area.

Mennella explained the history of the buildings and appreciates Ms. Klein's comments. She will try to keep the curb appeal and not make it seem too modern. Flower asks what will be on the second floor. Mennella states that her offices are on the second floor. Brugger states that the bakery (making the bakery goods) and cheese production will also require an additional Conditional Use that was not made known in the public notice and asks if it can be re-noticed and continued to the next meeting including the new additions. The bakery and the cheese production are considered light industrial uses. The façade approval can be done tonight as Ms. Mennella is anxious to get going on the façade before it gets too cold. Hartz/Flower motion to continue the Conditional Use to the November meeting and to review the façade during the Downtown Design Review tonight later in the meeting. Discussion followed. Hartz/Flower withdrawal of motion. Hartz/Flower motion to continue the public hearing (to the November meeting) and approve the Conditional Use Application for Indoor and Outdoor dining, and Group Development at 433 Broad Street Tax Key Number ZOP 00114. Motion carried.

**Public Hearing on a Conditional Use Application filed by Ken Etten of Mc Cormack and Etten Architects LLP, for Anne See, 1605 N. Lake Shore Drive, Lake Geneva, WI 53147, for an addition and remodeling to an existing single-family residence in the ER-1 District using the setback requirements of the SR-4 District at 1605 N. Lake Shore Drive, Tax Key Number ZLM 00089A.**

Ken Etten from Mc Cormack and Etten Architects LLP approached the podium to explain the project. Ms. See would like to put in some larger windows on the front of the house while expanding the deck and then adding a small mud room onto the side entrance into the house. The Geneva Manor Architectural Review Committee has reviewed this and sends a letter in support of the plan. Flower asks about the five foot encroachment. Brugger states that it is a provision in the Zoning Code to allow for that. Hartz asks about the neighbors and how they feel about it. One of the neighbors is Anne's sister and she doesn't have a problem with it and they are not sure about the other neighbor. Hartz/Flower motion to close the public hearing. Motion carried. Flower/ Skates motion to approve the Conditional Use Application submitted by Ken Etten on behalf of Anne See, 1605 N. Lake Shore Drive, Lake Geneva, WI 53147, for an addition and remodeling to an existing single-family residence in

the ER-1 District using the setback requirements of the SR-4 District at 1605 N. Lake Shore Drive, Tax Key Number ZLM 00089A. Motion carried unanimously.

**Public Hearing on a Conditional Use Application filed by Robert Jr. and Janice Kalb, 406 Maxwell Street, Lake Geneva, WI 53147, to construct a second garage at 406 Maxwell Street, Tax Key Number ZOP 00058.** Ron Amann 2492 Crest Drive Lake Geneva approached the podium on behalf of Robert and Janice Kalb 406 Maxwell Street and explained the project of desiring a two car (22' by 22') detached garage on the alley side. Their current garage is only nine feet wide. They use a neighbors garage (they have since 1983) to store lawn equipment, tools and another car. Skates asks if they have explored adding onto the current garage versus building a new one. Mr. Kalb explains several reasons why it wouldn't work. Flower asks about the five foot setback off the lot line and if that is ok. Brugger stated that it is within the setbacks for detached garages. Flower asks if the two driveways (one to the existing garage and one to the new one) will remain and if that is permitted. That is also ok according to the zoning code. Hartz asks about the landscaping and if any new landscaping will be proposed. Mr. Kalb explains that there will be some eventually. Skates/Olson motion to close the public hearing. Motion carried. Skates/ Poetzinger motion to approve the Conditional Use Application filed by Robert Jr. and Janice Kalb, 406 Maxwell Street, Lake Geneva, WI 53147, to construct a second garage at 406 Maxwell Street, Tax Key Number ZOP 00058. Flower asked about the impervious surface ratios. Brugger states that the Site Plan shows that there will be enough green space remaining after the garage is built. Motion carried unanimously.

**Review and Recommendation on a Site Plan Review Application filed by Robert Wereski 304 S. Wells Street, Lake Geneva, WI 53147 for construction of an in-ground swimming pool at 304 S. Wells Street, Tax Key Number ZOP 00352A.** Mr. Wereski, owner of Plaza Motel, approached the podium and explained his project. His pool is proposed to be at the south end of the property where the picnic area is. There is also a gazebo there currently. The pool is proposed to be 16' x 32'. The depth will be starting at 3 1/2 feet to 5 1/2 feet. He explained more specifics regarding the project. Brugger asks if the pool will be operating at night. Mr. Wereski stated no. Brugger stated if he wanted to operate the pool at night, it would fall under a Conditional Use approval. Hartz asks what kind of yard is the area where the pool is proposed. Brugger stated that he considers it the side yard. Hartz asks if any parking will be lost. Mr. Wereski stated that the pool is proposed to go on the lawn area and shouldn't obstruct any existing parking areas. The Gazebo will be relocated to the south east of the pool. Flower asks about steps to the gazebo, and Mr. Wereski stated that it shouldn't have steps but that it will be apart from the pool area. Skates asks about the electrical box, pumps and filters being placed behind the southern side of the building, and is that building the one that runs north and south. Mr. Wereski agrees and that it would be about 40 feet from the pool. Poetzinger asks about a large dirt pile and if a retaining wall will have to be erected at all. Mr. Wereski doesn't know right now but could possibly when the time comes. Flower asks about the fencing and if it will be cutting corners and run into the parking area. Mr. Wereski stated that he didn't give the surveyor specifics just a general area of where it will go so if things needed to be moved, it could be. Flower asks about approval and whether that can happen if we don't see it exactly that way on the site plan. Brugger stated that it can be approved with final site determination based on site conditions as he has plenty of setback room to move. Hartz/ Flower motion to recommend approval for construction of an in-ground swimming pool at 304 S. Wells Street, Tax Key Number ZOP 00352A including Staff recommendations. Motion carried unanimously.

**Discussion and Concept Plan Review for a proposed Planned Development filed by Geneva Lake Area Chamber of Commerce for an Addition and Alteration to the existing building at 201 Wrigley Drive.** Ken Etten approached the podium on behalf of the Geneva Lake Area Chamber of Commerce regarding their proposed addition. Mr. Etten explains that the Flat Iron park is zoned ER-1 and that there is no plat of survey of the property, it is also within the Shoreland Overlay district. There is a 100' setback within the Shoreland Overlay district. Which means that the closest part of the building to the shoreline is 86' away and another corner is about 93.3'. The closest corner of the addition would be about 95.3' from the shoreline. If you count the lagoon as part of the shoreline setback, the existing building is only about 40' off the spillway and the proposed new addition (the closest part) would be about 72' feet off the spillway. One thought is to treat this as a planned development/rezone to account for some flexibility in the setbacks. Brugger stated that he reviewed this with the City Planner to see if we can work within the City ordinance. He agreed that because of the proximity to the current lagoon, the ordinance, as it currently exists, will not permit the addition. Assuming the City wants this addition to happen, he and the City Planner looked at ways of amending the ordinance that would not detract from the environmental protection aspect of the lakeshore overlay zoning and might allow this type of addition to work. They also looked at if it worked in this instance, where else will it work and what other ramifications will there be. Currently, the lakeshore overlay is a straight 100' line measured directly from the ordinary high water mark, any navigable body of water as identified from SEWRPC maps. The idea behind the lakeshore overlay is to preserve and protect the lakeshore for a variety of reasons; development near the lakeshore causes erosion and disruption. The purpose of the district is to protect land and water margins from erosion due to site destruction, a natural vegetation buffer is provided to reduce water velocity and one of the requirements is that it remains in an undisturbed state. Since development started in the late 1800's there is very little lakeshore that is left in its natural state. They wanted to keep this in mind and try to recognize that fact while still providing protection for the erosion and natural beauty goals and objectives of the lakeshore district. There was a thought of redefining the district as 100' feet from the ordinary high water mark or to the nearest setback line of the principle use structure, which in this case would be the current setback of the Chamber building. Since the majority of our lakefront is residential though, Brugger looked more at how it would impact those properties and it still made sense to him that in subdivisions where the average setback for houses is 40-50 feet it will cause problems because now that lakeshore is probably beyond their entire house and they have little to no useable property left. A lot of them are 75 feet and then there are some that are over 100 feet. In those cases where there are no principle structures within 100 feet, the 100 foot line would still stand. If you are in an area where the average setback is 75 feet, the lakeshore would match essentially the fronts of these houses so everything from the front of the house to the lake still falls within the lakeshore protections areas. It would at least open up the option that if there were adequate setbacks based on the other provisions of the ordinance, you may have some side yard area to build on your property which you do not have available with this current provision. Brugger thought this was a win-win situation where it would not compromise any of the goals and objectives of the lakeshore district and yet it would give lakefront property owners a little more ability to make use of their properties that are already developed and never going to go back to an undeveloped shoreline. That is what the Staff came up with as a possible solution for allowing the Chamber to proceed with this kind of addition. Brugger mentions one other option. It would be to amend the Planned Development section to allow flexibility in these overlay zoning districts. Brugger thinks that this is less desirable, establishing another line and sticking within the regulations of that line. Typically when someone asks for flexibility, they can ask for anything at that point. They would have to go through 2 public hearings usually to get it and some discussion, so it's not like anything will be able to sneak through. Hartz asks if the owner of the building has been established. Brugger stated that he thought that the City owned the land but the Chamber owned the building. He believed that he saw that in some very old Council minutes.

George Hennerley, 545 S. Lake Shore Drive, Executive Director of the Chamber of Commerce, approached the podium to explain that the Chamber would be paying for the addition on its own. Hartz stated that the park is classified as a neighborhood park per the Comprehensive Plan. He stated that he would like to see the building disappear rather than add on to it. He explained his personal opinions behind that thought. Hennerley stated that they need restrooms year round and having them in an unoccupied building runs a number of different risks. He also explained about all the different functions that use the park. The original Chamber building was at the corner of Cook and Main (Library Park) in a temporary building and he stated that at some point someone felt that the current location was a good location for them to be. Flower asks how the other buildings are allowed within the 100 foot setback. They are allowed as public services (bathrooms, utilities, etc.). Perhaps this building could be used by the public (as a City building) and there could be a public service. Discussion followed. Mayor Connors asks what other properties would be affected if we changed the ordinance. Brugger stated that he would hope that we would make that a concern. Flower asks how this addition fits with the plans that the Park Commission has going. Hartz stated that he believes that the Council will be looking at the list of items from the Beautification Committee and that he didn't see the Chamber building on it. Skates said that the Chamber plans went before the Park Board and it was approved with one abstention. Hennerley stated it went before the Tree Board and it was ok providing that he replaced any trees that they may remove. Hartz asks what happens in several years when the Chamber needs to expand again. Do we add on to it again? Discussion followed. Brugger asks how many stalls are in the Chamber parking lot. Hennerley stated there are seven stalls. That number of stalls will not change. Discussion followed. This will be added to the Council agenda for discussion.

#### **Downtown Design Review.**

Boatyard Bagels, 846 Main Street. Signage was submitted, two sandblasted mahogany signs for the building and a front window vinyl sign. The two signs will be 20" x 20" and cannot exceed 3.5 square feet per code. The front window vinyl is well under the allowed 15% of coverage. It will be 36" across. Brugger mentions that the two exterior walls signs are the only ones subject to review. This is on the returns of the entry foyer. Flower/Hartz motion to approve the sign design as submitted. Motion carried unanimously.

Lake Geneva Museum, Mill Street. They want to replace windows on the west (Mill Street) side and also on the south (Main Street) side. This would upgrade the appearance of the building. A new entrance canopy is also part of the approved project. All of the awnings (to be placed) were not included in the bid (only some of them) but all would be preferred to be completed at some time. Flower/Olson motion to approve the museum exterior changes as presented. Motion carried unanimously.

Roses, 433 Broad Street. The red brick and the dark charcoal stucco are the proposed exterior colors. The size of the sign is determined by ordinance based on frontage. The Commission is looking at colors, fonts, fixtures, materials etc. this evening. Discussion followed. Flower/Hartz motion to approve the architectural appearance and signage as submitted for Phase 1 exterior. Motion carried unanimously.

Jasmine Salon and Spa, 251 Cook Street. They are proposing a monument sign and a projecting sign but they can only have one of those. Whichever sign is picked, it will be the same logo/colors (white background with purple lettering and a flower). Flower/Skates motion to approve the signage as presented (monument sign or projecting sign along with wall signage). Motion carried unanimously.

Flower/Skates motion to adjourn at 8:40pm. Motion carried.

/s/ Jennifer Special, Building/Zoning Administrative Assistant

*These minutes are not official until approved at the next Planning Commission meeting.*

**STAFF REPORT**  
To Lake Geneva Plan Commission

Meeting Date: October 18, 2010

|                |
|----------------|
| Agenda Item #6 |
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Applicant:

Rose Mennella  
433 Broad Street  
Lake Geneva, WI 53147

Request:

Conditional Use for Commercial Indoor and Outdoor  
Entertainment (indoor and outdoor dining) and Group  
Development at 433 Broad Street.

Description: The applicant would like to add on to her building to accommodate expansion of her existing food service business and to be able to offer additional tenant space. Her business expansion will include offering food and beverage service for on premise consumption both indoors and outdoors. The commission should be aware that while there is only one application, it is for three distinct conditional uses and approvals or denials that could be taken as a group or individually. This review will also be the Downtown Project review.

Staff Recommendation: Staff has no objection to the request as we find the submitted plans to be in compliance with ordinance requirements. Staff feels that this improvement will further encourage redevelopment at the north end of the Central Business District.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be:

1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #7

Applicant:

Anne See  
1605 N. Lake Shore Drive  
Lake Geneva, WI 53147

Request:

Conditional Use for an Addition and Remodeling  
an existing single family residence in the ER-1  
district using SR-4 requirements at 1605 N. Lake Shore Dr.

Description: The applicant would like modify the entrances to the existing single family dwelling utilizing the setback requirements of the SR-4 District.

Staff Recommendation: Staff has no objection to the request as we find the submitted plans to be in compliance with ordinance requirements.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.
6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #8

Applicant:

Robert and Janice Kalb  
406 Maxwell Street  
Lake Geneva, WI 53147

Request:

Conditional Use to construct a second garage at 406  
Maxwell Street.

Description: The applicants would like to construct a detached garage in addition to the existing one car attached garage at their single family dwelling.

Staff Recommendation: Staff has no objection to the request. Staff has no objection as the existing one car garage appears to be quite small and staff would agree that it preferable for residences to have adequate indoor storage area for vehicles, recreational equipment and maintenance equipment. Staff finds the submitted plans to be in compliance with ordinance requirements.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be:

1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #9

**Applicant:**

Robert Wereski  
304 S. Wells Street  
Lake Geneva, WI 53147

**Request:**

Site Plan Review for construction of an in-ground swimming pool at 304 S. Wells Street.

**Description:** The applicant would like to install a swimming pool and fence for the exclusive use of his motel guests.

Staff Recommendation: Staff has no objection to the request as we find the submitted plans to be in compliance with ordinance requirements.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. All standards of the Zoning Ordinance and other applicable City, State and Federal regulations are met;
2. The public health and safety is not endangered;
3. Adequate public facilities and utilities are provided;
4. Adequate control of storm water and erosion are provided and the disruption of existing topography, drainage patterns and vegetative cover is maintained insofar as is practical;
5. Appropriate traffic control and parking are provided;
6. Appropriate landscaping and open space areas are provided;
7. The appearance of structures maintains a consistency of design, materials, colors, and arrangement with nearby properties of similar use which comply with the general architectural guidelines provided in subsections i. through v., below:
  - i. Exterior construction materials shall be consistent with Sec.98-718;
  - ii. Exterior building design or appearance shall not be of such unorthodox or abnormal character in relation to its surroundings as to be unsightly or offensive to generally accepted taste and community standards;
  - iii. Exterior building design or appearance shall not be so identical with nearby buildings so as to create excessive monotony or drabness. A minimum of five basic home styles shall be provided in each residential subdivision;
  - iv. Exterior building design or appearance shall not be constructed or faced with exterior material which is aesthetically incompatible with other nearby buildings or which presents an unattractive appearance to the public and from surrounding properties; and
  - v. Exterior building, sign, and lighting design or appearance shall not be sited on the property in a manner which would unnecessarily destroy or substantially damage the natural beauty of the area.

Agenda Item #10

Applicant:

Geneva Lake Area Chamber of Commerce  
201 Wrigley Dr.  
Lake Geneva, WI 53147

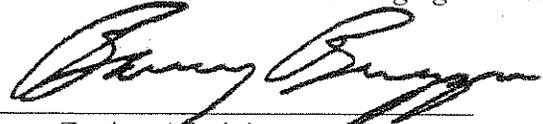
Request:

Discussion and Concept Plan review for a proposed  
Planned Development for an addition and alteration  
to the existing building at 201 Wrigley Drive.

Description: The Chamber of Commerce has been working with the City to construct an addition to their existing building located in Flat Iron Park. After the Chamber and the various City committees had agreed on a design, the plan was submitted for zoning approval where it was determined the entire existing and proposed structure fell within the Lakeshore Overlay Zoning District, which does not permit development of this type. Staff had hoped the applicant could propose a Planned Development to request flexibility from the ordinance requirements. However, the PD ordinance does not currently authorize flexibility from the requirements of Article V: Natural Resource Protection Regulations.

Staff Recommendation: Staff would like to use this discussion time to review the objectives of the Lakeshore Overlay district (Sec. 98-505) and how it relates to existing development and possible additions to existing structures within the district such as this proposal. Staff feels that re-defining the district boundary to 100 feet from the Ordinary High Water Mark or to an existing principal use structure will provide the desired lakeshore protection while eliminating procedural obstacles to development activity that will have no impact on the lakeshore itself.

*Staff may provide additional comment on the above items and will comment on remaining agenda items at the meeting.*



Zoning Administrator

## CONDITIONAL USE RESOLUTION 10-R63

A Resolution authorizing issuance of a Conditional Use Permit for Commercial Indoor and Outdoor Entertainment (indoor and outdoor dining) and Group Development at 433 Broad Street, Tax Key Number ZOP 00114

WHEREAS, the City Plan Commission has considered the application of Rose Mennella, 433 Broad Street, Lake Geneva, WI 53147, and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on October 18, 2010.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Rose Mennella, 433 Broad Street, Lake Geneva, WI 53147, for Commercial Indoor and Outdoor Entertainment (indoor and outdoor dining) and Group Development at 433 Broad Street, Tax Key Number ZOP 00114, including staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 25th day of October, 2010.

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Jeremy A. Reale, City Clerk

October 4, 2010

Mr. Barney Brugger  
Building Inspector / Zoning Administrator  
City of Lake Geneva  
626 Geneva Street  
Lake Geneva, WI 53147

Re: **APPLICATION FOR GROUP DEVELOPMENT REVIEW AND APPROVAL  
APPLICATION FOR ARCHITECTURAL REVIEW AND APPROVAL  
APPLICATION FOR CONDITIONAL USE REVIEW AND APPROVAL, INDOOR & OUTDOOR  
COMMERCIAL ENTERTAINMENT IN CONJUNCTION WITH A RETAIL STORE  
ROSE MENNELLA  
433 BROAD STREET  
LAKE GENEVA, WISCONSIN**

Dear Mr. Brugger and Members of the Plan Commission;

I, Rose Mennella am the owner of the building located at 433 Broad Street. I was previously approved to extensively renovate the interior of the subject building. Renovation plans of the subject have been completed and inspected. Along with my business partner; Eric Rose I wish to proceed with my plans for a new retail venue that would include food production for Retail Sales, Indoor and Outdoor dining; **Indoor/Outdoor Entertainment**. In addition to developing the current existing commercial space I would later like to construct two additional commercial spaces; **Group Development**. One space would be located on the north side of the current structure while the other would be located on the south side of the subject structure. Therefore I am additionally requesting review and approval of the Architectural and Site Plan for this property.

The subject property is an existing retail / commercial space located at 433 Broad Street. Under the Lake Geneva Zoning Ordinance, the property is zoned **CB – Central Business Zoning District**. The existing space is approximately 2400 sq. ft. and the proposed use would be for the production and sale of Artisanal Cheeses, Baked Bread Goods and other Specialty Foods. The Retail Cheese and Bakery establishment would supply Fresh local foods both Ready-to-eat and Packaged as well as Packaged Spirits direct to the consumer. In addition I wish to incorporate indoor and outdoor dining at this location that would serve Fresh local fare and beverages. While the Retail Outlet would be a use permitted by right under the **Central Business Zoning; Section 98-202(2)**. **Indoor and Outdoor Dining and Group Development** would require an **Conditional Use Permit as Commercial Indoor Entertainment, Section 98-206(4)(h); Conditional Use Permit as Commercial Outdoor Entertainment, Section 98-206(4)(i)** and a **Conditional Use Permit as a Group Development Section 98-208** of the **Commercial Land use Regulations**.

Included within this packet are the following:

1. **Application for Conditional Use(s)** and required Fee
2. **Copy of Lake Geneva Zoning Map** showing the general location of the subject property, zoning district and lands within 300' of property
3. **Copy of Site Plan of Subject Property** showing graphic scale, north arrow and all lot dimensions as **CB – Central Business** requirements.
4. **Written Justification** for the proposed Conditional Uses
5. **Prints** of the Preliminary Floor Plans and elevations of the proposed Indoor / Outdoor Dining areas - shown as **Phase 1**
6. **Prints** of the current building facade and the Proposed Modified Facade
7. **Prints** of the GROUP DEVELOPMENT for the proposed additional commercial spaces and architectural details thereof – shown as **Phase 2**

Thank you for your consideration of our plans for this project. Please let me know if you need additional information or have any questions that I can answer. Thank you.

Respectfully submitted;  
Rose Mennella & Eric Rose

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

433 Broad St. ZOP 00114 - S 58' of N 107' LOT 5  
BLK 13 S 58' of N 107' LOT 6 BLK 13 original  
Plat City of LAKE GENEVA

NAME AND ADDRESS OF CURRENT OWNER:

Little Cheese; Rose Mennella Dairy Source, Inc  
433 Broad St. LAKE GENEVA, WI 53147

TELEPHONE NUMBER OF CURRENT OWNER: 262-348-3480

NAME AND ADDRESS OF APPLICANT:

Rose Mennella  
433 Broad St. LAKE GENEVA, WI 53147

TELEPHONE NUMBER OF APPLICANT: 262-348-3480

PROPOSED CONDITIONAL USE:

Retail Outlet - Food Preparation - Indoor and  
Outdoor Seating - Group Development;  
Indoor / Outdoor Commercial Entertainment.

ZONING DISTRICT IN WHICH LAND IS LOCATED: CB - Central Business

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

Joseph Zimmer 130 N. 2<sup>ND</sup> St. Rockford, IL 61107  
Contractor not yet selected.

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

see attached

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

September 7, 2010  
DATE

Rushme  
SIGNATURE OF APPLICANT

AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

Rose Mennella, as applicant/petitioner for:

Name: Little Cheese / Dairy Source, Inc  
Address: 433 Broad St.  
LAKE GENEVA, WI 53147  
Phone: 262-348-3480

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 7<sup>TH</sup> day of September, 2010.

Rose Mennella  
Printed name of Applicant/Petitioner  
Rose Mennella  
Signature of Applicant/Petitioner

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:  
CONDITIONAL USE REVIEW AND APPROVAL (Requirements per Section 98-905)**

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the City to process said application. Parts II and III should be used by the Applicant to submit a complete application; Parts I - IV should be used by the City as a guide when processing said application.

**I. RECORDATION OF ADMINISTRATIVE PROCEDURES**

- \_\_\_\_\_ Pre-submittal staff meeting scheduled:  
 Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_\_ Follow-up pre-submittal staff meetings scheduled for:  
 Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_\_ Application form filed with Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_\_ Application fee of \$ \_\_\_\_\_ received by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_\_ Reimbursement of professional consultant costs agreement executed: Date: \_\_\_\_\_ by: \_\_\_\_\_

**II. APPLICATION SUBMITTAL PACKET REQUIREMENTS**

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

- Initial Packet (5 Copies to Zoning Administrator) \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_
- ↓  
 Draft Final Packet (1 Copy to Zoning Administrator) \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_
- ↓

- \_\_\_\_\_ (a) A map of the proposed conditional use:
  - ✓ Showing all lands for which the conditional use is proposed;
  - ✓ Showing all other lands within 300 feet of the boundaries of the subject property;
  - ✓ Referenced to a list of the names and addresses of the owners of said lands as they appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);
  - ✓ Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;
  - ✓ Map and all its parts are clearly reproducible with a photocopier;
  - ✓ Map size of 11" by 17" and map scale not less than one inch equals 800 ft;
  - ✓ All lot dimensions of the subject property provided;
  - ✓ Graphic scale and north arrow provided.
- \_\_\_\_\_ (b) A map, such as the Land Use Plan Map, of the generalized location of the subject property in relation to the City as a whole: ✓
- \_\_\_\_\_ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations (see Site Plan Review checklist); ✓

proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908. ✓

\_\_\_\_\_ (e) Written justification for the proposed conditional use:

\_\_\_\_\_ Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below) ✓

### III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

✓  
\_\_\_\_\_  
\_\_\_\_\_

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

✓  
\_\_\_\_\_  
\_\_\_\_\_

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

✓  
\_\_\_\_\_  
\_\_\_\_\_

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

✓  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

✓  
\_\_\_\_\_  
\_\_\_\_\_

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

✓

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**IV.FINAL APPLICATION PACKET INFORMATION**

- \_\_\_\_ Receipt of 5 full scale copies in blue/line or black/line  
of complete Final Application Packet by Zoning Administrator:      Date: \_\_\_\_\_ by: \_\_\_\_\_
  
- \_\_\_\_ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics)  
copies of complete Final Application Packet by Zoning Administrator:      Date: \_\_\_\_\_ by: \_\_\_\_\_
  
- \_\_\_\_ Certification of complete Final Application Packet and  
required copies to the Zoning Administrator by City Clerk:      Date: \_\_\_\_\_ by: \_\_\_\_\_
  
- \_\_\_\_ Class 2 Legal Notice sent to official newspaper by City Clerk:      Date: \_\_\_\_\_ by: \_\_\_\_\_
  
- \_\_\_\_ Class 2 Legal Notice published on \_\_\_\_\_ and \_\_\_\_\_      by: \_\_\_\_\_
  
- \_\_\_\_ Conditional Use recorded with the County Register of Deeds Office:      Date: \_\_\_\_\_ by: \_\_\_\_\_

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:  
SITE PLAN REVIEW AND APPROVAL (Requirements per Section 98-908)**

This form should be used by the Applicant as a guide to submitting a complete application for a site plan review and by the City to process said application. Part II should be used by the Applicant to submit a complete application; Parts I - III should be used by the City as a guide when processing said application.

**I. RECORDATION OF ADMINISTRATIVE PROCEDURES**

\_\_\_ Pre-submittal staff meeting scheduled:

Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

Follow-up pre-submittal staff meetings scheduled for:

\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Application form filed with Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Application fee of \$ \_\_\_\_\_ received by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Reimbursement of professional consultant costs agreement executed: Date: \_\_\_\_\_ by: \_\_\_\_\_

**II. APPLICATION SUBMITTAL PACKET REQUIREMENTS**

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator)

Date: \_\_\_\_\_ by: \_\_\_\_\_

↓ Draft Final Packet (1 Copy to Zoning Administrator)

Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ (a) A written description of the intended use describing in reasonable detail the:

- \_\_\_  Existing zoning district(s) (and proposed zoning district(s) if different);
- \_\_\_  Land use plan map designation(s);
- \_\_\_  Current land uses present on the subject property;
- \_\_\_  Proposed land uses for the subject property (per Section 98-206);
- \_\_\_  Projected number of residents, employees, and daily customers;
- \_\_\_  Proposed amount of dwelling units, floor area, impervious surface area, and landscape surface area, and resulting site density, floor area ratio, impervious surface area ratio, and landscape surface area ratio;
- \_\_\_  Operational considerations relating to hours of operation, projected normal and peak water usage, sanitary sewer or septic loadings, and traffic generation;

- Operational considerations relating to potential nuisance creation pertaining to noncompliance with the performance standards addressed in Article VII (Sections 98-701-98-721) including: street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials;
- If no nuisances will be created (as indicated by complete and continuous compliance with the provisions of Article VII), then include the statement "The proposed development shall comply with all requirements of Article VII.";
- Exterior building and fencing materials (Sections 98-718 and 98-720);
- Possible future expansion and related implications for points above;
- Any other information pertinent to adequate understanding by the Plan Commission of the intended use and its relation to nearby properties.

\_\_\_\_\_ (b) A Small Location Map at 11" x 17" showing the subject property, all properties within 300 feet, and illustrating its relationship to the nearest street intersection. (A photocopy of the pertinent section of the City's Official Zoning Map with the subject property clearly indicated shall suffice to meet this requirement.)

\_\_\_\_\_ (c) A Property Site Plan drawing which includes:

- A title block which indicates the name, address and phone/fax number(s) of the current property owner and/or agent(s) (developer, architect, engineer, planner) for project;
- The date of the original plan and the latest date of revision to the plan;
- A north arrow and a graphic scale (not smaller than one inch equals 100 feet);
- A reduction of the drawing at 11" x 17";
- A legal description of the subject property;
- All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled;
- All existing and proposed easement lines and dimensions with a key provided and explained on the margins of the plan as to ownership and purpose;
- All required building setback lines;
- \_\_\_\_\_ All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, utility poles, drainage facilities, and walls;
- The location and dimension (cross-section and entry throat) of all access points onto public streets;
- \_\_\_\_\_ The location and dimension of all on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided versus required by the Ordinance;
- The location and dimension of all loading and service areas on the subject property and labels indicating the dimension of such areas;
- The location of all outdoor storage areas and the design of all screening devices;
- The location, type, height, size and lighting of all signage on the subject property;
- The location, height, design/type, illumination power and orientation of all exterior lighting on the subject property – including the clear demonstration of compliance with Section 98-707;
- N/A The location and type of any permanently protected green space areas;
- The location of existing and proposed drainage facilities;
- In the legend, data for the subject property on:
  - Lot Area;
  - Floor Area;
  - Floor Area Ratio (b/a);
  - Impervious Surface Area;
  - Impervious Surface Ratio (d/a);
  - Building Height.

\_\_\_\_\_ (d) A Detailed Landscaping Plan of the subject property: N/A

- Showing the location of all required bufferyard and landscaping areas
- Showing existing and proposed Landscape Point fencing
- Showing berm options for meeting said requirements
- Demonstrating complete compliance with the requirements of Article VI
- Providing individual plant locations and species, fencing types and heights, and berm heights;

\_\_\_\_\_ (e) A Grading and Erosion Control Plan:

- Same scale as the main plan (> or equal to 1" equals 100')
- Map reduction at 11" x 17"
- Showing existing and proposed grades including retention walls and related devices, and erosion control measures.

\_\_\_\_\_ (f) Elevation Drawings of proposed buildings or remodeling of existing buildings:

- Showing finished exterior treatment;
- With adequate labels provided to clearly depict exterior materials, texture, color and overall appearance;
- Perspective renderings of the proposed project and/or photos of similar structures may be submitted, but not in lieu of adequate drawings showing the actual intended appearance of the buildings.

**NOTE: Initiation of Land Use or Development Activity:** Absolutely no land use or development activity, including site clearing, grubbing, or grading shall occur on the subject property prior to the approval of the required site plan. Any such activity prior to such approval shall be a violation of law and shall be subject to all applicable enforcement mechanisms and penalties. ✓

**NOTE: Modification of an Approved Site Plan:** Any and all variation between development and/or land use activity on the subject property and the approved site plan is a violation of law. An approved site plan shall be revised and approved via the procedures of Subsections 98-908(2) and (4) so as to clearly and completely depict any and all proposed modifications to the previously approved site plan, prior to the initiation of said modifications. ✓

**III. FINAL APPLICATION PACKET INFORMATION**

\_\_\_\_\_ Receipt of 5 full scale copies in blue/line or black/line of complete Final Application Packet by Zoning Administrator:

Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_\_\_ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator:

Date: \_\_\_\_\_ by: \_\_\_\_\_

**APPLICATION FOR GROUP DEVELOPMENT REVIEW AND APPROVAL  
APPLICATION FOR ARCHITECTURAL REVIEW AND APPROVAL  
APPLICATION FOR CONDITIONAL USE REVIEW AND APPROVAL FOR FOOD PREPARATION, INDOOR &  
OUTDOOR DINING IN CONJUNCTION WITH A RETAIL STORE  
ROSE MENNELLA  
433 BROAD STREET  
LAKE GENEVA, WISCONSIN**

**JUSTIFICATION OF THE PROPOSED CONDITIONAL USES**

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1. The proposed conditional use(s) would bring a viable retail use to a currently vacant space in the Central Business Zoning District. The retail outlet would provide a unique combination of retail Cheese, Baked goods, Grocery and Food Service in a redeveloping part of the city. Within walking proximity of Main Street it would attract our local shoppers and tourists alike to venture further into the Central Business District to shop for Wisconsin Cheese, Fresh Baked Goods and other local wholesome foods. Not only would the formation of this establishment add to the already diverse mix of food services available in the downtown area it would further provide an assortment of Foods that can be purchased and consumed at home or in multiple tourist vacation settings. Additionally the Phase 1 Architectural Façade update and the Phase 2 Group development would give an old run down building a fresh new appearance. **We believe that this use is in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva.**
2. As noted above, the combination of retail use and food service in this particular location is a logical and advantageous situation for the economic vitality of the City. Not only does it provide a product that is synonymous with Wisconsin; **CHEESE** and other locally produced foods It would be a in a location that would cater to both our local shopper as well as our tourist trade. In addition the additional commercial spaces would provide for the future expansion of the proposed Conditional uses or other infill development. **The Conditional Uses would be in keeping with the goal of encouraging "infill development, redevelopment and the continued economic viability of existing development" as stated in the goals and purposes of the City of Lake Geneva Comprehensive Plan and the Central Business District.**
3. The granting of the proposed conditional use(s) would not be a substantial detriment to the adjacent properties in that the proposed Conditional Use(s) would complement the adjoining commercial uses. The subject property has its own off-street parking and is amply surrounded with other metered and non-metered parking. The outdoor dining would be entirely on Private Property and the hours of operation would be limited to certain hours. The outdoor dining would lend a friendly & neighborly ambiance to the adjoining service properties in the area. **The proposed Conditional Use(s) would be in keeping with the character of the neighborhood, would not adversely affect the health, safety or general welfare of the public, or the**

**provisions of the Zoning Ordinance or Comprehensive Master Plan of Lake Geneva. The proposed development will comply with all requirements of Article VII.**

4. The Proposed Conditional Uses would be compliance with the long range plans of the City in that it would restore and further develop this currently vacant run down property as a high quality Commercial Trading Venue. **As stated in Item #2 maintaining a vital Central Business District is one of the primary goals of both the Master Plan and the Zoning Ordinance of the City of Lake Geneva.**
5. With the exception of the Group Development the proposed Conditional Use(s) would be located in the existing building located at 433 Broad Street and it is currently served by municipal utilities. The Group development would be subject to the current expectation of municipal utilities and is currently perked for gas, electric and cable service. **This project would not impose an undue burden on any improvements, utilities or services provided by public agencies serving the subject property.**
6. This new Retail Cheese, Bakery and Local Foods Establishment along with the indoor and outdoor dining would be a significant improvement to this portion of the Broad Street Central Business District. It would further encourage additional pedestrian traffic to the north of the downtown area. The menu would offer a diverse and healthy selection of Wisconsin cheeses, salads, fresh baked goods and signature sandwich options for both tourists and our residents in an outdoor and indoor setting. With its unique approach and product mix the Retail Cheese, Bakery and Local Foods Establishment would bring a new energy to a redeveloping area that would enhance and compliment the other commercial and retail businesses in the area. **Given the many positive benefits to the Central Business District, we believe that any potential adverse impact of this Conditional Use(s) would be minimal and would be far outweighed by the long-range benefits to this area and to the City of Lake Geneva.**

**APPLICATION FOR GROUP DEVELOPMENT REVIEW AND APPROVAL  
APPLICATION FOR ARCHITECTURAL REVIEW AND APPROVAL  
APPLICATION FOR CONDITIONAL USE REVIEW AND APPROVAL FOR FOOD PREPARATION, INDOOR &  
OUTDOOR DINING IN CONJUNCTION WITH A RETAIL STORE  
ROSE MENNELLA  
433 BROAD STREET  
LAKE GENEVA, WISCONSIN**

**SHORT STATEMENT DESCRIBING PROPOSED AND FUTURE ACTIVITIES TO BE CARRIED ON AT THIS SITE:**

This location would combine a Retail Cheese, Bakery and Local Foods Dining Establishment for direct consumer sales. A Commercial Kitchen will be incorporated in which certain products will be prepared. In addition to the Dining Menu the product mix that will be prepared on the premises will include but will not be limited to Artisanal Cheeses, Baked Breads and other Specialty Foods. Assorted Beverages that will include Packaged Spirits will also be offered. Located within and adjacent to the Retail Shop we are proposing indoor and outdoor dining in which diners and shoppers will be able to observe both the cheese making and bread baking activities. This Establishment will also include other Fresh and Shelf Stable Groceries with related products to entertain, serve and to teach about the processes; i.e. Cheese Making and Bread Making which are being enjoyed on and off the premises.

Outdoor Dining will be located on the west side and the south side of the subject property utilizing Private property only. Indoor dining will be adjacent to the kitchen area on the Northwest and southwest interior of the building. All dining will be self service.

**Proposed Menu for Indoor and Outdoor Dining:**

Signature Pastas, Soups, Salads and Sandwiches utilizing Fresh local Ingredients from the Retail Store.

**Hours of Operation:** 7:00 a.m. – 10:00 p.m.  
**Number of Employees:** 4-6 per day  
**Number of Customers per day:** 50 – 125 per day  
**Water & Sewerage Usage:** 500 – 1000 gallons per day

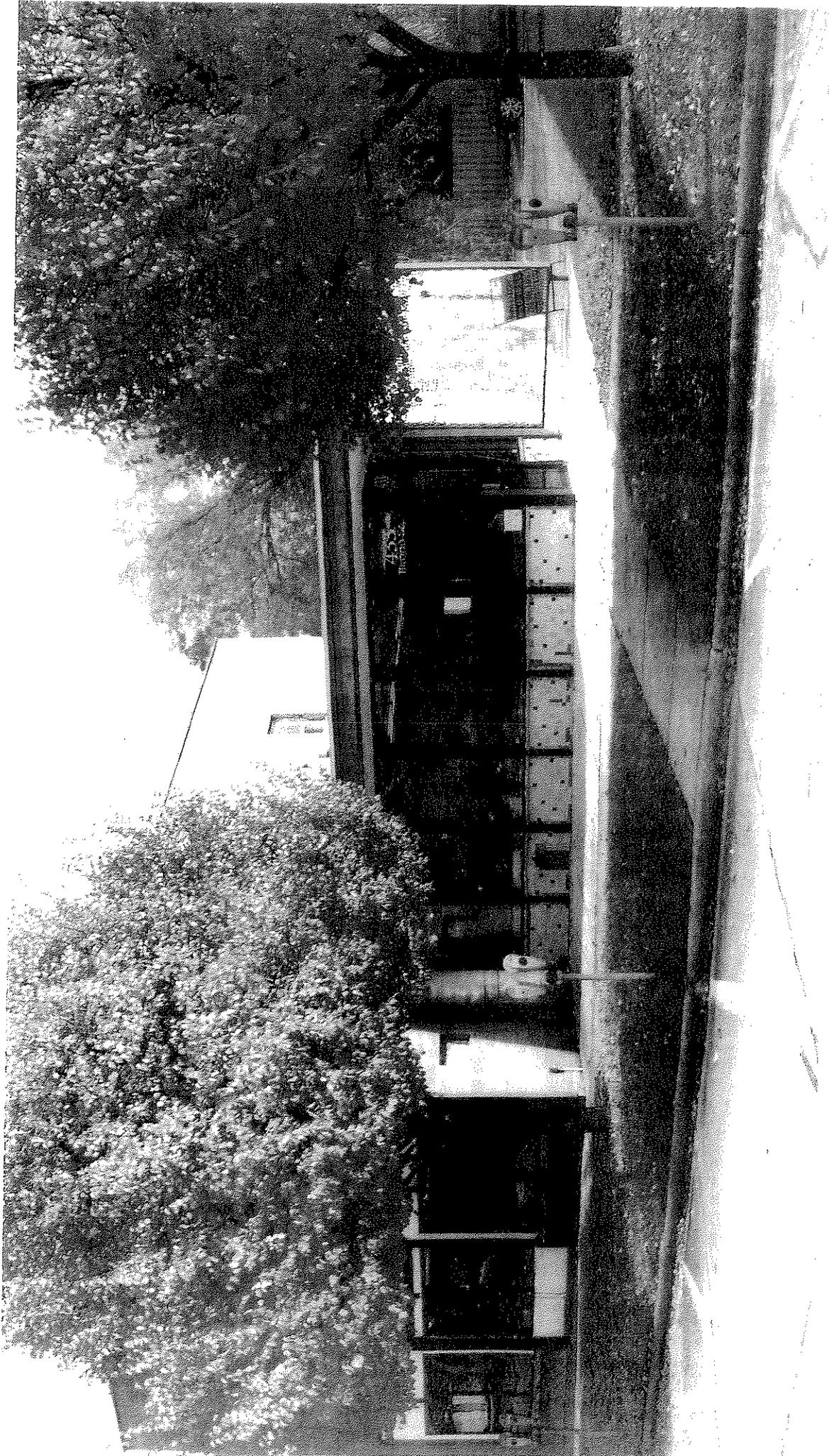
**Presentation Format:** Self Serve Retail Sales, Self Service Indoor Commercial Entertainment; Food Preparation & Dining, Self Service Outdoor Commercial Entertainment; Dining – all located on existing and future expanded Property; known as Tenant A and Tenant A Basement on the prints.

**Expansion Units:** The North Elevation; Tenant A (1,640 sq') and Tenant A Basement (1,458 sq') would be intended for the expansion of the proposed Retail Conditional Use(s) operations. The South Elevation; Tenant C (1,514 sq') would be constructed as a shell for later development pursuant to the Commercial Land Use Regulations for the Central Business District.

Thank you for your attention and consideration.



*Current Building Photo*

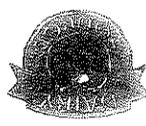


Current Building Photo

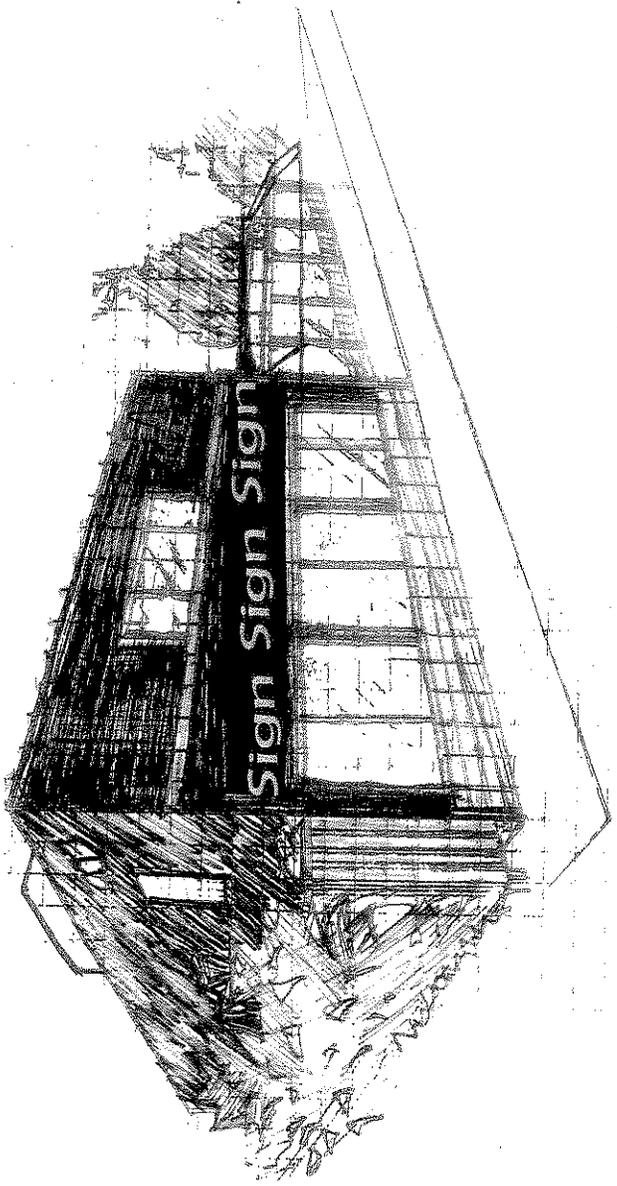
|   |          |
|---|----------|
| # | REVISION |
|   | XXXX     |

PROPOSED MODIFICATION TO  
DAIRY SOURCE, INC.  
433 BROAD STREET

Rose Mennella  
Director of Operations  
Dairy Source, Inc.  
433 Broad Street  
Farmington, Connecticut 06030



SHEET NO.  
**W/ELE**



# Phase 1

|      |                     |
|------|---------------------|
| 1    | WEST                |
| ELEV | SCALE: 1/8" = 1'-0" |

PROPOSED ADDITIONS TO  
DAIRY SOURCE, INC.  
433 BROAD STREET  
LAKE GENEVA, WISCONSIN

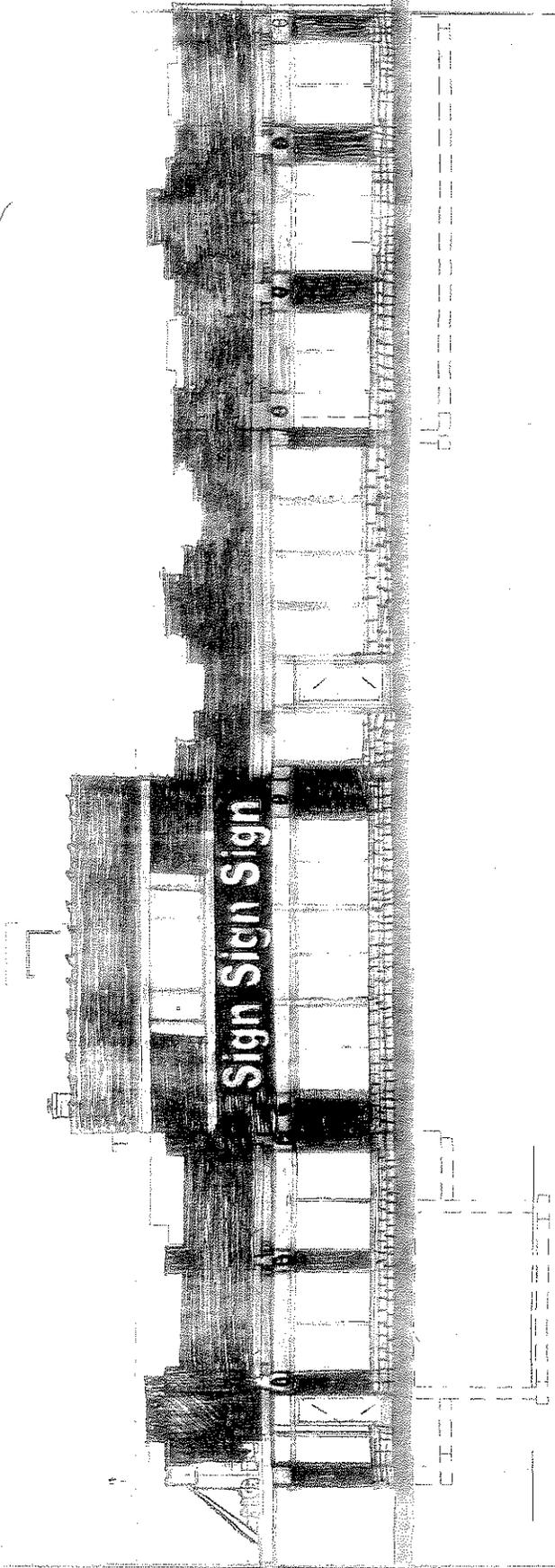
Rose Mennella  
Director of Operations  
Dairy Source, Inc.  
433 Broad Street  
Lake Geneva, Wisconsin 53147  
Ph. 262/348-3480 - Fax 262/348-3481  
E-mail: rose@dairysourceinc.com



SHEET NO.

# PHASE 2

1 WEST



# REVISION  
XXXX

## CONDITIONAL USE RESOLUTION 10-R64

A Resolution authorizing issuance of a Conditional Use Permit for an addition and remodeling to an existing single-family residence in the ER-1 District using the setback requirements of the SR-4 District at 1605 N. Lake Shore Drive, Tax Key Number ZLM 00089A

WHEREAS, the City Plan Commission has considered the application of Ken Etten of McCormack and Etten Architects LLP, for Anne See, 1605 N. Lake Shore Drive, Lake Geneva, WI 53147, and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on October 18, 2010.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Ken Etten of McCormack and Etten Architects LLP, for Anne See, 1605 N. Lake Shore Drive, Lake Geneva, WI 53147, for an addition and remodeling to an existing single-family residence in the ER-1 District using the setback requirements of the SR-4 District at 1605 N. Lake Shore Drive, Tax Key Number ZLM 00089A.

Granted by action of the Common Council of the City of Lake Geneva this 25th day of October, 2010.

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Jeremy A. Reale, City Clerk

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

1605 LAKE SHORE DRIVE, LAKE GENEVA, VI 53147  
PORTION OF LOT NO. 1 <sup>LAKE</sup> GENEVA MANOR SUBDIVISION, TRACT NO. 17  
TAX KEY NO. ZLM. 000 89 A

NAME AND ADDRESS OF CURRENT OWNER:

ANNE SEE  
1605 LAKE SHORE DRIVE, LAKE GENEVA, VI 53147

TELEPHONE NUMBER OF CURRENT OWNER:

(262) 248-1883

NAME AND ADDRESS OF APPLICANT:

KENNETH L. EITEN / MCCORMACK + EITEN / ARCHITECTS LLP  
400 BROAD STREET, LAKE GENEVA, VI 53147

TELEPHONE NUMBER OF APPLICANT:

(262) 248-8391 EXT. 12

PROPOSED CONDITIONAL USE:

ADDITION AND REMODELING OF AN EXISTING SINGLE  
FAMILY RESIDENCE USING THE SR-A ZONING DISTRICT  
REQUIREMENTS.

ZONING DISTRICT IN WHICH LAND IS LOCATED:

ER-1 ESTATE RESIDENTIAL DISTRICT

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

MCCORMACK + EITEN / ARCHITECTS LLP, 400 BROAD ST.  
LAKE GENEVA, VI 53147  
JK CONSTRUCTION, 113219 HUNT RIDGE DRIVE, ELKHORN, VI 53121

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

THE OWNER WISHES TO ADD A SMALL DECK AND ADD TO OR  
REMODEL PORTION OF AN EXISTING SINGLE FAMILY RESIDENCE.

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: ~~\$400.00~~ \$100 FOR APPLICATIONS UNDER SEC. 98-407(3)

DATE

9.10.10

SIGNATURE OF APPLICANT

Kenneth L. Eiten

AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

ANNE SEE, as applicant/petitioner for:

Name: ANNE SEE

Address: 1605 LAKE SHORE DRIVE  
LAKE GENEVA, WI 53147

Phone: (262) 248-1883

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 10TH day of SEPTEMBER, 2010.

ANNE SEE  
Printed name of Applicant/Petitioner

anne see  
Signature of Applicant/Petitioner



September 10, 2010

Mr. Barney Brugger  
Building Inspector / Zoning Administrator  
City of Lake Geneva  
626 Geneva Street  
Lake Geneva, WI 53147

**RE: APPLICATION FOR CONDITIONAL USE  
TO ALLOW SR-4 ZONING REQUIREMENTS IN ER-1 DISTRICT  
PROPOSED REMODELING OF EXISTING RESIDENCE  
ANNE SEE  
1605 LAKE SHORE DRIVE  
LAKE GENEVA, WISCONSIN 53147**

Dear Mr. Brugger and Members of the Plan Commission

Anne See owns the **Existing House** at **1605 Lake Shore Drive in Geneva Manor** in the **City of Lake Geneva** and wishes to remodel her Home to improve the outdoor living space and views to the lake and to create a better approach to the main entrance. The **Existing House** is a small one story brick "Ranch-style" structure with a detached brick **Existing Two Car Garage with a Workshop**. *Anne wishes to add a New Wood Deck across the front of the House, remodel the Existing Sunroom and Main Entrance, and create a better entry path from the street up to the Main Entrance.*

The **Property** is a portion of **Outlot No. 1** in the **Lake Geneva Manor Subdivision, Tract No. 17**. The tax key number is **ZLM-00089A**. The irregular lot is 75.00' wide at the street (east) lot line, 159.25' wide at the rear (west) lot line, 125.15' long at the north side lot line, and 125.75' long at the south lot line. The lot also includes a driveway "leg" that projects to the north to Lake View Drive with 23.39' of frontage at the street line. *Under the Lake Geneva Zoning Ordinance, the property is zoned ER-1, Estate Residential District. This lot is substandard under the bulk requirements of the ER-1 District in that the lot width is only an average of 75.0' wide and the lot area is approximately 11,421 square feet.* The minimum Lot Width under ER-1 is 150' and the minimum Lot Area is 40,000 square feet. In addition, the minimum required **Street Setback** under ER-1 is 25' and the **Side Yard Setback** is 30'. The **Existing Garage** has minimum **Side Yards** of 5.7' on the north and the **Existing House** has a minimum **Side Yard** of 20.1' on the south. *Ms. See requests a Conditional Use Approval to allow her to enlarge her existing Home within the setback requirements allowed under the SR-4, Single Family Residential Zoning District.*

McCormack + Etten / Architects, LLP

400 Broad Street, Lake Geneva, WI 53147  
Email: [contact@mccormacketten.com](mailto:contact@mccormacketten.com)

Ph (262) 248-8391 Fax (262) 248-8392  
<http://www.mccormacketten.com>

Under a previously adopted change in the Zoning Ordinance 98.407(3), Existing Single Family Residences on legal substandard lots within the ER-1 zoning district can be remodeled as a Conditional Use using the lot width, lot frontage and setback requirements of the SR-4 Zoning District. The SR-4 Zoning District allows for a minimum Lot Area of 9,000 square feet, a minimum Lot Width of 75', a minimum Street Frontage of 50', Street Setback of 25', Rear Lot Line Setback of 30', and Side Lot Line Setback of 6' minimum with a total combined Sideyard Setback of 15'. *The proposed addition and remodeling of the Existing House would meet the City setback requirements under the SR-4 Single Family Zoning District requirements.*

Included within this packet are the following:

- **Application for Conditional Use** and required fee.
- **Copy of Lake Geneva Zoning Map** showing location of subject property, zoning district and lands within 300' of property.
- **Copy of Survey of Subject Property** showing graphic scale, north arrow, all lot dimensions and setbacks as per **SR-4** requirements.
- **Written Justification** of the proposed **Conditional Use**.
- **Prints of the Preliminary Floor Plans and Elevations** of the proposed addition.

Thank you for your consideration of our project. Please let me know if you need additional information or have any questions.

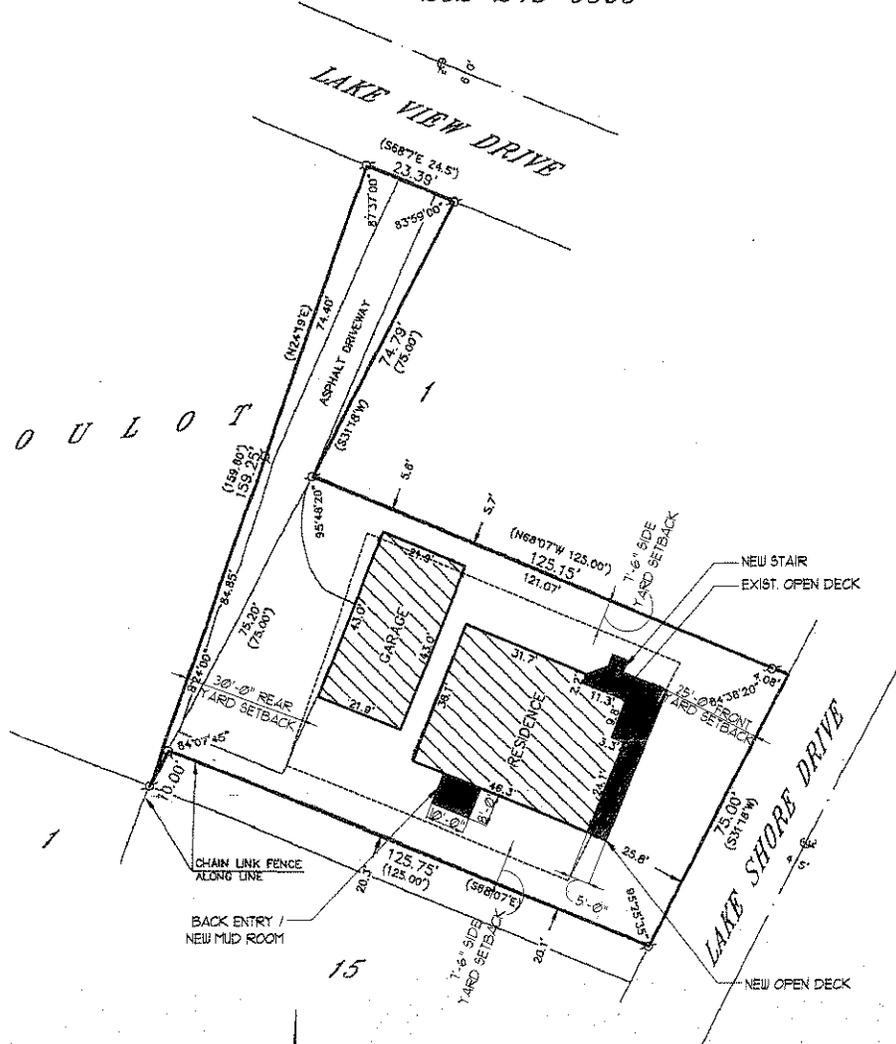
Sincerely,



Kenneth L. Etten  
McCormack + Etten / Architects

## C. SITE PLAN

WALWORTH COUNTY  
 SURVEYING & MAPPING  
 P. O. BOX 1115  
 LAKE GENEVA, WISCONSIN 53147  
 262-248-0505



PROPOSED SITE PLAN  
 - ER-1 WITH CONDITIONAL USE  
 SR-4 ZONING REQUIREMENTS



PLAT OF SURVEY OF

THAT PORTION OF OUTLOT NO. 1, LAKE GENEVA MANOR SUBDIVISION, TRACT NO. 17, DESCRIBED AS FOLLOWS, TO-WIT: COMMENCING AT AN IRON STAKE IN THE S'LY LINE OF SAID OUTLOT, 75 FEET SW'LY FROM THE SE'LY CORNER OF SAID OUTLOT, THENCE NW'LY PARALLEL WITH THE E'LY LINE OF SAID OUTLOT, 125 FEET TO AN IRON STAKE; THENCE SW'LY PARALLEL WITH THE S'LY LINE OF SAID OUTLOT, 75 FEET TO AN IRON STAKE; THENCE SE'LY PARALLEL WITH THE E'LY LINE OF SAID OUTLOT 125 FEET TO AN IRON STAKE IN THE S'LY LINE OF SAID OUTLOT; THENCE NE'LY IN THE S'LY LINE OF SAID OUTLOT, 75 FEET TO THE PLACE OF BEGINNING. ALSO, THAT PORTION OF OUTLOT 1 ABEOVMENTIONED, DESCRIBED AS FOLLOWS, TO-WIT: COMMENCING AT AN IRON STAKE ON THE SE CORNER OF LOT 1, BLOCK 14, LAKE GENEVA MANOR SUBDIVISION, HEREINBEFORE DESCRIBED, THENCE N24°19'E 159.8 FEET TO AN IRON STAKE IN THE NE'LY LINE OF LAKE VIEW DRIVE; THENCE S68°7'E 24.5 FEET ALONG SAID LAKE VIEW DRIVE TO AN IRON STAKE; THENCE S31°18'W 160 FEET TO THE PLACE OF BEGINNING, SAID LAND BEING LOCATED IN THE CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN.

I HEREBY CERTIFY THAT I HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND THAT THE ABOVE MAP IS A TRUE REPRESENTATION THEREOF AND SHOWS THE SIZE AND LOCATION OF THE PROPERTY, ITS EXTERIOR BOUNDARIES, THE LOCATION OF ALL VISIBLE STRUCTURES AND DIMENSIONS OF ALL PRINCIPAL BUILDINGS THEREON, BOUNDARY FENCES, APPARENT EASEMENTS, ROADWAYS AND VISIBLE ENCROACHMENTS, IF ANY, TO THE BEST OF MY KNOWLEDGE AND BELIEF.

THIS SURVEY IS MADE FOR THE USE OF THE PRESENT OWNERS OF THE PROPERTY AND ALSO THOSE WHO PURCHASE, MORTGAGE OR GUARANTEE THE TITLE THERETO WITHIN ONE (1) YEAR FROM DATE HEREOF.

*Robert M. Baerenwald*  
 ROBERT M. BAERENWALD  
 WISCONSIN REGISTERED LAND SURVEYOR, S-1508

DATE: Aug. 19, 2002  
 JOB NO. 7005

NOTE: THIS IS NOT A CERTIFIED COPY UNLESS SEALED.

GRAPHIC SCALE



( IN FEET )

1 inch = 30 ft.

- ⊕ - IRON PIPE FOUND
- ⊙ - IRON ROD FOUND
- - CONCRETE MONUMENT FOUND
- - IRON PIPE PLACED
- ( ) - RECORDED AS

**D. WRITTEN JUSTIFICATION OF THE  
PROPOSED CONDITIONAL USE**

**REMODELING OF EXISTING RESIDENCE  
MS. ANNE SEE  
1605 LAKE SHORE DRIVE  
LAKE GENEVA, WISCONSIN 53147**

**JUSTIFICATION OF THE PROPOSED CONDITIONAL USE**

---

1. The **Existing House and Garage** on the subject property was originally built in the 1950's and has undergone several interior and cosmetic remodelings over the years. The original footprint of the House existed since long before the most recent zoning ordinance change or even before the previous change. The proposed conditional use is intended to upgrade an Existing Single-family Residence within a district that is currently zoned for that use. *Aside from setback limitations, this use is in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva.*
2. The original intent of the creation of the **ER-1 Zoning District**, as well as the previous **SR-1 Zoning District**, was to restrict the development of lakeshore property within the City by limiting the subdivision of existing lots to create new buildable lots. We do not believe it was the intention of the City to penalize the owners of existing properties or prevent them from improving their Existing Single-family Residences. *Under the Conditional Use provisions, the proposed remodeling would comply with the allowable requirements of the SR-4 district.*
3. The granting of this proposed **Conditional Use** would not be a substantial detriment to the adjacent properties in that the proposed new construction would be no closer to the neighboring houses than the existing construction. Due to the orientation of the existing houses and the primary views being toward the lake to the east, the proposed addition would not block any of the lake views that currently exist from the adjacent properties. *The proposed addition would be in keeping with the single-family character of the neighborhood, would not adversely affect the health, safety or general welfare of the public, or the provisions of the Zoning Ordinance or Comprehensive Master Plan.*
4. The proposed **Conditional Use** would be in compliance with the long range plans of the City in that it would maintain this property as a high quality single family residential use. Many of the homes in this area either have been remodeled in recent years or may be upgraded in the near future. *As stated in Item No. 2, maintaining quality single family residences at the current density was the original intention in the creation of the ER-1 District and the preceding SR-1 District in these shoreland areas.*
5. The **Existing House** and the proposed **New Additions** are currently served by City sanitary sewer and water. *This project would not impose an undue burden on any improvements, utilities or services provided by public agencies serving the subject property.*

6. Single family detached houses are a permitted use within the **ER-1 District** and are in keeping with the intent of the Master Plan of the City of Lake Geneva. This lot, like most of the properties in this neighborhood, does not now meet the lot width and setback requirements of the **ER-1 District**. This is the reason for the requested **Conditional Use**. *With the Conditional Use, the proposed Addition would improve the safety of the existing House and would meet the required setbacks of the SR-4 Zoning District. In this context, we believe that the nonconforming portions of this Conditional Use would be minimal and would be far outweighed by the long-range benefits.*

## CONDITIONAL USE RESOLUTION 10-R65

A Resolution authorizing issuance of a Conditional Use Permit to construct a second garage at 406 Maxwell Street, Tax Key Number ZOP 00058

WHEREAS, the City Plan Commission has considered the application of Robert Jr. and Janice Kalb, 406 Maxwell Street, Lake Geneva, WI 53147, and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on October 18, 2010.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Robert Jr. and Janice Kalb, 406 Maxwell Street, Lake Geneva, WI 53147, to construct a second garage at 406 Maxwell Street, Tax Key Number ZOP 00058.

Granted by action of the Common Council of the City of Lake Geneva this 25th day of October, 2010.

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Jeremy A. Reale, City Clerk

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

THE EAST 15 FEET OF LOT 11 AND ALL OF LOT 12 IN BLOCK 8  
OF THE ORIGINAL PLAT OF THE CITY OF LAKE GENEVA, WALWORTH COUNTY,  
WISCONSIN

NAME AND ADDRESS OF CURRENT OWNER:

ROBERT M KALB JR 406 MAXWELL ST L.G.  
JANICE C KALB ✓ ✓

TELEPHONE NUMBER OF CURRENT OWNER: 262-248-8618

NAME AND ADDRESS OF APPLICANT:

ROBERT M. KALB JR } SAME  
JANICE C. KALB }

TELEPHONE NUMBER OF APPLICANT: 262.248-8618

PROPOSED CONDITIONAL USE:

X USE A 2 CAR DETACHED GARAGE ON PROPERTY  
TO STORE 2 VEHICLES, LAWN MOWER, SNOWBLOWER, AND  
LAWN TOOLS

ZONING DISTRICT IN WHICH LAND IS LOCATED: SR-4

X NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

CONTRACTOR - R.S. AMANN BUILDERS LLC  
2492 CREST DRIVE  
LAKE GENEVA WI 53147

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

BUILD A DETACHED 22'x22' GARAGE

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

9-15-10  
DATE

Robert M Kalb Jr  
SIGNATURE OF APPLICANT

AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

ROBERT KAUB JR, as applicant/petitioner for:

Name: ROBERT KAUB JR.

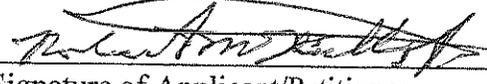
Address: 406 MAEWELL ST  
LAKE GENEVA WI 53147

Phone: 262-248-8618

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 15 day of SEPTEMBER, 2010.

ROBERT M KAUB JR  
Printed name of Applicant/Petitioner

  
Signature of Applicant/Petitioner

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:  
CONDITIONAL USE REVIEW AND APPROVAL (Requirements per Section 98-905)**

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the City to process said application. Parts II and III should be used by the Applicant to submit a complete application; Parts I - IV should be used by the City as a guide when processing said application.

**I. RECORDATION OF ADMINISTRATIVE PROCEDURES**

\_\_\_\_\_ Pre-submittal staff meeting scheduled:

Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

Follow-up pre-submittal staff meetings scheduled for:

\_\_\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_\_\_ Application form filed with Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_\_\_ Application fee of \$ \_\_\_\_\_ received by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_\_\_ Reimbursement of professional consultant costs agreement executed: Date: \_\_\_\_\_ by: \_\_\_\_\_

**II. APPLICATION SUBMITTAL PACKET REQUIREMENTS**

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

*Initial Packet (5 Copies to Zoning Administrator)* Date: \_\_\_\_\_ by: \_\_\_\_\_

↓ *Draft Final Packet (1 Copy to Zoning Administrator)* Date: \_\_\_\_\_ by: \_\_\_\_\_



- \_\_\_\_\_ (a) A map of the proposed conditional use:
  - \_\_\_\_\_ Showing all lands for which the conditional use is proposed;
  - \_\_\_\_\_ Showing all other lands within 300 feet of the boundaries of the subject property;
  - \_\_\_\_\_ Referenced to a list of the names and addresses of the owners of said lands as they appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);
  - \_\_\_\_\_ Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;
  - \_\_\_\_\_ Map and all its parts are clearly reproducible with a photocopier;
  - \_\_\_\_\_ Map size of 11" by 17" and map scale not less than one inch equals 800 ft;
  - \_\_\_\_\_ All lot dimensions of the subject property provided;
  - \_\_\_\_\_ Graphic scale and north arrow provided.
  
- \_\_\_\_\_ (b) A map, such as the Land Use Plan Map, of the generalized location of the subject property in relation to the City as a whole:
  
- \_\_\_\_\_ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations (see Site Plan Review checklist);
  
- \_\_\_\_\_ (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as

proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.

(e) Written justification for the proposed conditional use:

\_\_\_\_\_ Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1-6. (See below)

### III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

This is a 2 CAR DETACHED GARAGE THAT WILL BE ACCESSED FROM THE ALLEY, SET BACK 1' FURTHER THAN THE OTHER GARAGES AND WHITE IN COLOR TO MATCH THE OTHER GARAGES IN THE ALLEY.

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

THIS IS A STANDARD 2 CAR ~~DETACHED~~ GARAGE WITH A SMALL SINGLE CAR GARAGE ATTACHED TO THOSE WHICH WILL MAKE A TOTAL OF 3 CAR GARAGES ON PROPERTY

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

NO THIS PROPOSED CONDITIONAL USE HAS NO NEGATIVE IMPACT WHATSOEVER.

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

THIS IS A SINGLE FAMILY HOME WITH AN ATTACHED SMALL (MODEL A) SIZE GARAGE THAT CURRENTLY HOUSES A 4 DOOR CAR WHICH HAS TO HAVE THE MIRROR ADDED IN TO ENTER THE GARAGE. THE OTHER CAR SITS IN THE DRIVEWAY AT THE PRESENT TIME. THE NEW GARAGE WILL HOLD 2 CARS AND KEEP THE DRIVEWAY OPEN

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

THIS PROPOSED CONDITIONAL USE GARAGE WILL NOT IMPOSE AN UNDUDE BURDEN ON ANY PUBLIC AGENCIES SERVING THE AREA

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

THERE ARE NO ADVERSE IMPACTS OF THIS CONDITIONAL USE.

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IV.FINAL APPLICATION PACKET INFORMATION

- \_\_\_\_ Receipt of 5 full scale copies in blueline or blackline  
of complete Final Application Packet by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics)  
copies of complete Final Application Packet by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_ Certification of complete Final Application Packet and  
required copies to the Zoning Administrator by City Clerk: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_ Class 2 Legal Notice published on \_\_\_\_\_ and \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_ Conditional Use recorded with the County Register of Deeds Office: Date: \_\_\_\_\_ by: \_\_\_\_\_

Description of the type of activities, buildings, and structures proposed for the property owned by Robert Kalb Jr. located at 406 Maxwell Street Lake Geneva Wi

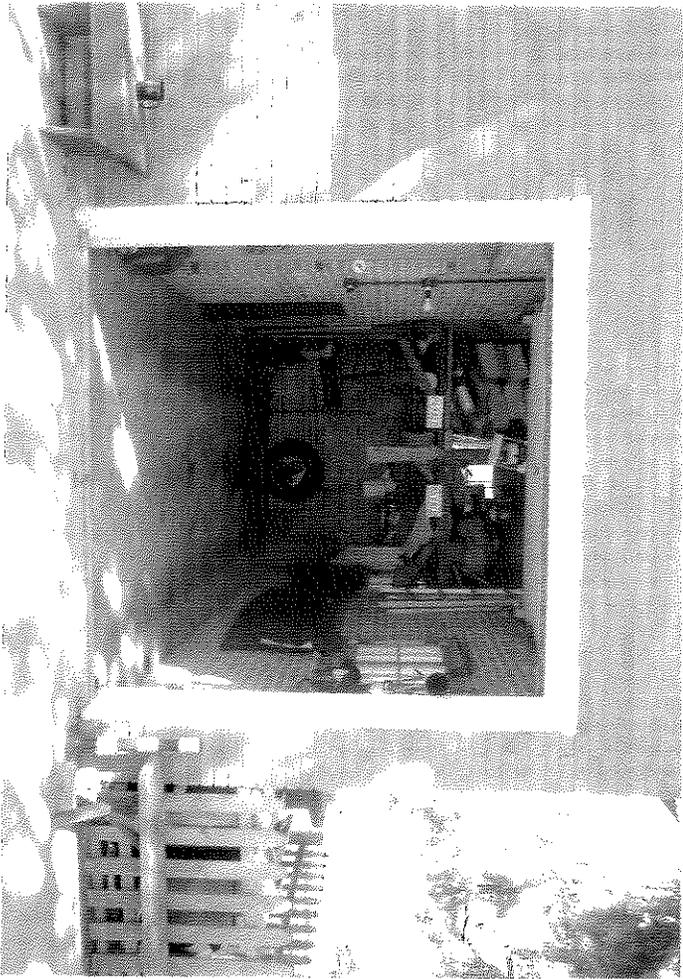
The building proposed is a 22' x 22' detached garage with standard 8' sidewalls and a 6/12 pitch roof.

The owner will be storing 2 cars in this garage along with normal garage misc items.

The new garage will have access from the alley to a 18' wide overhead door which will be set back 1' further from the property line than the other garages in the same alley. The garage will be white in color to match the other garages in the alley.

The existing single car garage that is attached to the house is very small and can hold a car but the owner has to fold in the mirrors to enter and passengers have to get out before entering because there is not enough room to open the doors and allow adequate room to exit the vehicle. The existing misc garage items have to be stored in a neighbors garage because there is no room for a car and garage items.

At the present time the owner has to clean the snow off of the car that is in the driveway as it sits outside and with the new garage it will be stored inside and allow the driveway to remain open.



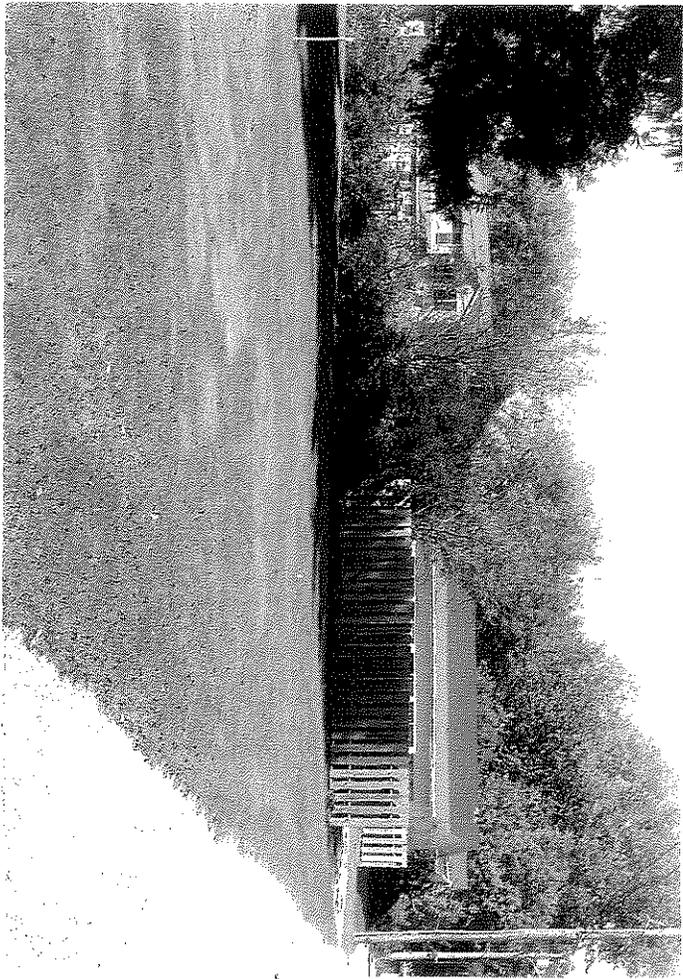
EXISTING GARAGE

①



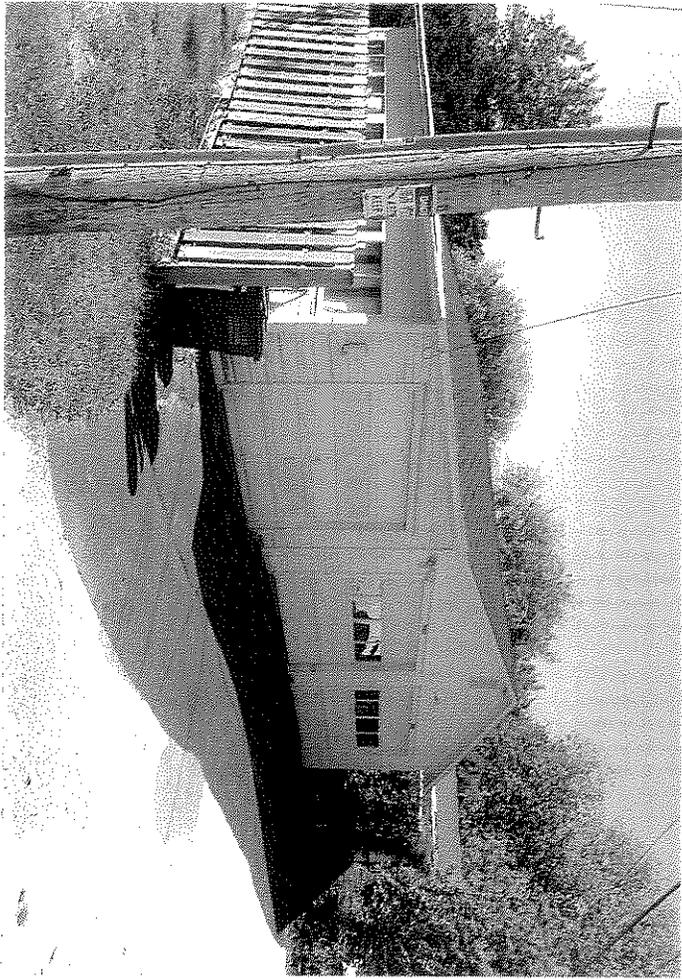
Proposed  
Garage  
Location

2



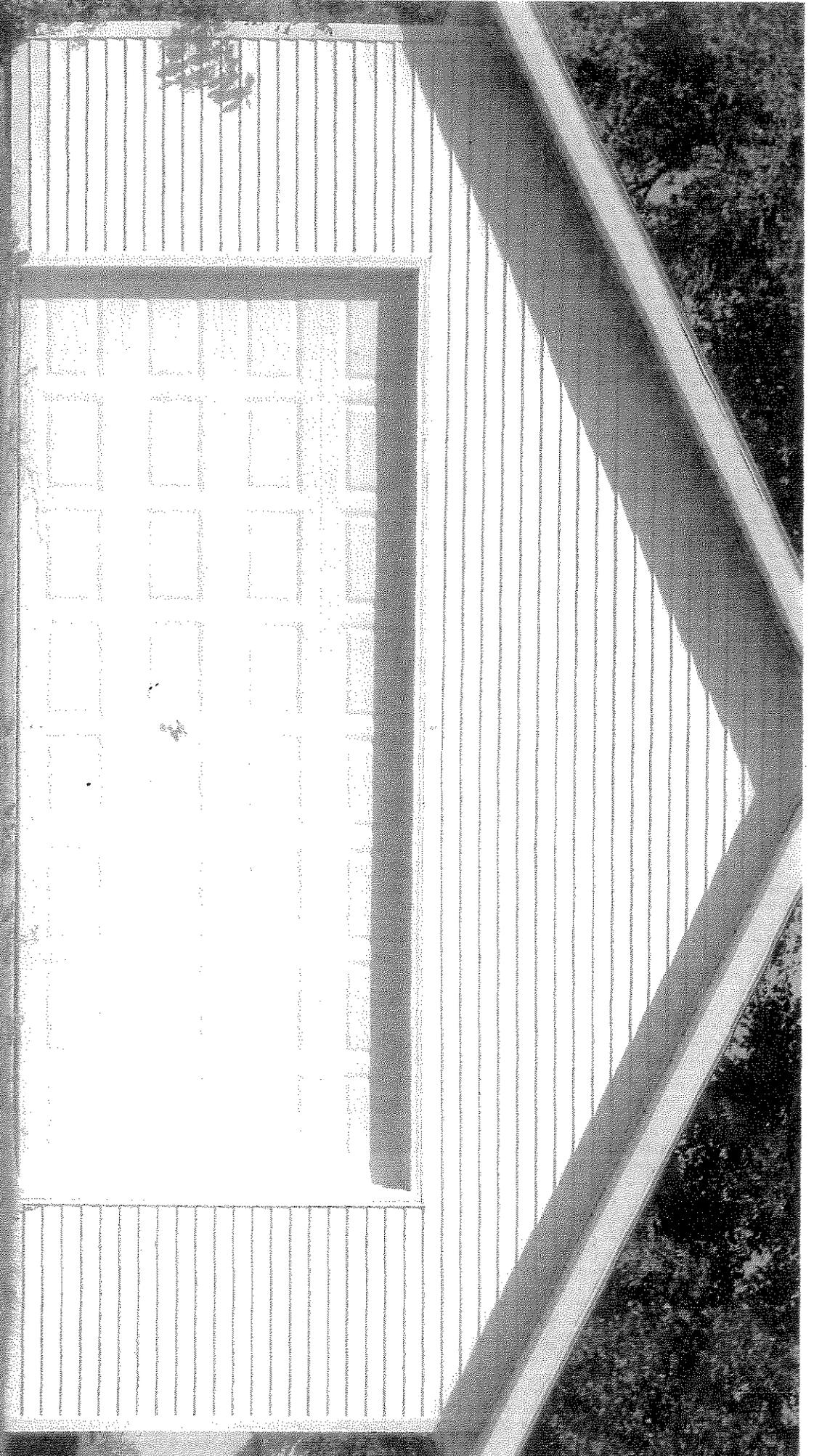
← ACCESS TO NEW  
GARAGE FROM ALLEY

(3)



Neighbors Garage in  
Alley to the West

(7)



Picture of what garage will look  
like from Alley

- white siding
- white garage
- roof to match house

October 4, 2010



**Mr. Barney Brugger**  
**Building Inspector / Zoning Administrator**  
**City of Lake Geneva**  
**626 Geneva Street**  
**Lake Geneva, WI 53147**

**Re: APPLICATION FOR PD - PLANNED DEVELOPMENT REZONE**  
**STEP 1: DISCUSSION PHASE & STEP 2: CONCEPT PHASE**  
**ADDITION & ALTERATIONS TO THE**  
**GENEVA LAKE AREA CHAMBER OF COMMERCE BUILDING**  
**201 WRIGLEY DRIVE**  
**LAKE GENEVA, WISCONSIN 53147**

Dear Mr. Brugger:

The Geneva Lake Area Chamber of Commerce respectfully requests a PD - Planned Development Rezone for the Additions & Alterations to the Existing Geneva Lake Area Chamber of Commerce Building located at 201 Wrigley Drive in the City of Lake Geneva as described below.

**A.** The Geneva Lake Area Chamber of Commerce Building at 201 Wrigley Drive is the main office of the Geneva Lake Area Chamber of Commerce for the distribution of promotional materials on behalf of the City of Lake Geneva and businesses located here. The Existing Building is a one-story masonry & wood-frame structure and is approximately 1,342 square feet in size. It currently contains a Reception Area with a Walk-up Counter, an adjoining small Toilet and a Mechanical Space, an Office, a Conference Room, and Men's and Women's Public Restrooms with outside access. There are currently 7 parking stalls on the north side of the Building. *With the expansion of membership and proposed plans for upgrades to Flat Iron Park, the Chamber felt this was the time to consider expansion to accommodate future growth for the years to come. With that objective in mind, the Chamber proposes to add approximately 664 square feet to the south side of the Existing Building.*

**B.** The Site of the Existing Chamber of Commerce Building is the north end of Flat Iron Park, which is defined as part of the Original Plat of the Village of Geneva. The area of the Park is approximately 81,238 square feet (1.86 acres) and is bordered by Center Street to the east, Wrigley Drive to the west, and the boat lagoon to the north. *The property is currently zoned ER-1 Estate Residential District in the Lake Geneva Zoning Ordinance and the Chamber of Commerce Building is a permitted Land Use Permitted By Right as a Public Service structure as defined under Section 98-206(3)(e).*

McCormack + Etten / Architects, LLP

400 Broad Street, Lake Geneva, WI 53147  
Email: [contact@mccormacketten.com](mailto:contact@mccormacketten.com)

Ph (262) 248-8391 Fax (262) 248-8392  
<http://www.mccormacketten.com>

C. With the proposed **New Addition**, the **Chamber** would be able to relocate the **Walk-up Counter** to create a more open **Reception Area** with additional space for visitors and better display space for brochures and travel information. *The New Addition would also provide additional Office space and/or a larger Meeting Room to accommodate future growth and expansion.*

D. The maximum number of employees in the **Building** varies from 3 on weekdays to 5 on weekends. The **hours of operation** for the **Chamber of Commerce** would be 9:00 A.M. to 5:00 P.M. on Monday to Friday and 10:00 A.M. to 4:00 P.M. Saturday and Sunday.

E. *Site Information per ER-1 Estate Residential District Zoning Requirements  
Non-Residential Intensity & Bulk Requirements*

|  |   |
|--|---|
| <b>Total Lot Area:</b>                 | <b>81,238 sq. ft. (1.86 acres)</b>  |
| <b>Total Building Area / Footprint</b> | <b>1,342 sq. ft. Existing<br/>+ 664 sq. ft. New Addition</b>                  |
| <b>Total Building Footprint</b>        | <b>2,006 sq. ft. (2.5%)</b>   |
| <b>Total Paved Surface:</b>            | <b>18,885 sq. ft. +/- (23.2%) +/-</b>   |
| <b>Total Lawn or Landscaped:</b>       | <b>60,347 sq. ft. (74.3%) +/-</b>   |
| <b><u>Required by Zoning</u></b>       | <b><u>As Proposed</u></b>   |
| <b>Max. No. of Floors: 1</b>           | <b>Actual: 1</b>  |
| <b>Min. Landscape Ratio: 60%</b>       | <b>Actual: 74.3% +/-</b>  |
| <b>Max. Floor Area Ratio: .10</b>      | <b>Actual: .025</b>   |
| <b>Min. Lot Area: 40,000 sq. ft.</b>   | <b>Actual: 81,238 sq. ft.</b>   |
| <b>Min. Lot Width: 100 ft.</b>         | <b>Actual: Varies from 0' at south end to<br/>318' +/- at the north end</b>   |
| <b>Shore Yard Setback: 100'</b>        | <b>Actual: Existing 93.25'<br/>New 95.25'</b>                                 |
| <b>Min. Street Setback: 35 ft.</b>     | <b>Actual: Existing at Wrigley Dr. 14.83'<br/>New at Wrigley Drive 16.17'</b> |

|  |   |
|--|---|
| <b>Min. Side Setback: 30 ft.</b>   | <b>Actual: Existing 39.58' on North<br/>New 72.0' +/-</b> |
| <b>Min. Rear Setback: 30 ft.</b>   | <b>Actual: 175 ft. +/-</b>                                |
| <b>Min. Paved Setback: 5' side/10' street</b>  | <b>Actual: 1.75' at Wrigley Drive</b>                     |
| <b>Max. Height: 35 ft.</b>   | <b>Actual: 20 ft.</b>                                     |
| <b>Min. Off-Street Parking: 1 space per<br/>Employee at maximum shift plus 1<br/>Space per 500 sq. ft. of Office Space<br/>4 plus 2 = 6 total spaces required.</b> | <b>Actual: 6 Stalls</b>                                   |

- **The proposed development shall comply with all requirements of Article VII.**
- **The Exterior Building materials shall consist of brick, wood trim, and asphalt shingle roofing, and new landscaping.**
- **Signage would be existing signage mounted at the building.**

The following documents are enclosed to facilitate the review of the proposed development:

1. **Small Location Map:** Map depicting the subject site and other lands within 300 feet of the subject property on the City of Lake Geneva Zoning and Land Use Map.
2. **Existing Property Plan and Proposed Site Plan**
3. **Drawings of the Building Floor Plans and Elevations.**
4. **Landscape Plan (Existing)**
5. **Lighting & Signage (Existing)**

Thank you for your consideration of the above project. Please let me know if you need additional information or have any questions.

Sincerely,



Kenneth L. Etten A.I.A.  
McCormack + Etten / Architects LLP

**C. GENERAL WRITTEN DESCRIPTION &  
POTENTIAL REQUESTED EXEMPTIONS**

## **GENERAL WRITTEN DESCRIPTION OF PROPOSED PLANNED DEVELOPMENT**

---

The **Geneva Lake Area Chamber of Commerce** respectfully requests **PD – Planned Development** rezoning for their property to allow for the construction of a **New Addition** to their present **Building** at **201 Wrigley Drive** as described herein.

**A.** The **Existing Building** is located in the City of Lake Geneva at 201 Wrigley Drive and is a one-story brick and wood frame building with a small adjoining parking lot. The **Existing Building** is approximately **1,342 square feet** in size and currently includes a **Reception Area** with a **Walk-up Counter**, an adjoining small **Toilet** and a **Mechanical Room**, an **Office**, a **Conference Room**, and **Men’s and Women’s Public Restrooms** with outside access. There is currently a paved **Parking Lot** with 7 parking stalls on the north side of the **Building**.

**B.** The **Existing Site** consists **81,238 square feet (1.86 acres)** and is bordered by **Center Street** on the east, **Wrigley Drive** on the west, and the **Boat Lagoon** on the north. The property is currently zoned **ER-1 Estate Residential District** in the **Lake Geneva Zoning Ordinance** and the **Chamber of Commerce Building** is a permitted **Land Use Permitted by Right** as a **Public Service** structure as defined in **Section 98-206(3)(e)**.

**C.** The **Proposed New Addition** would be a one-story brick and wood frame structure with approximately **664 square feet** of new space which would allow the **Chamber** to relocate the **Walk-up Counter**, create a more open **Reception Area** with additional space for visitors and display, and provide additional **Office** space and/or a larger **Meeting Room** to accommodate future growth and expansion.

**D.** The **Exterior** of the **New Addition** would be consistent with the **Existing Building** including asphalt roof shingles, brick with painted wood trim and large picture windows facing the lake.

**E.** The **Existing Signage** will remain as is and, given the location of the **Chamber of Commerce Building** in **Flat Iron Park**, the additional landscaping will be minimal.

## WRITTEN JUSTIFICATION FOR REQUESTING PLANNED DEVELOPMENT ZONING

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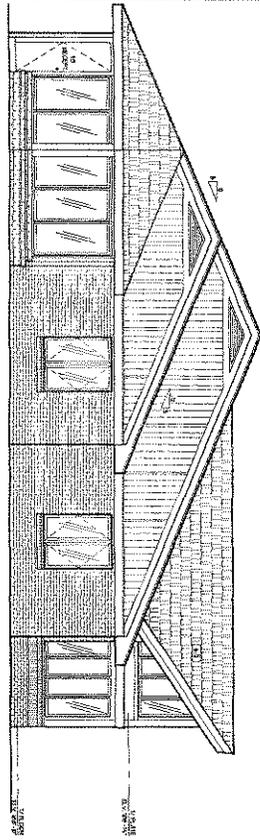
There are several reasons for requesting rezoning of this Site from the current ER-1 Estate Residential Zoning to PD – Planned Development Zoning, including the following items:

- 1. SETBACKS:** Under the ER-1 Estate Residential District requirements, the **Minimum Street Setback is 35'** and the **Minimum Shore Yard Setback is 100'**. While the actual **Street Setback** of the **New Addition** is **16.17'**, *the established Street Setback along Wrigley Drive for neighboring buildings in the CB – Central Business District is 0'*. In addition, the actual **Shore Yard** on the west or lake side facing **Wrigley Drive** is **93.25'** at the **Existing Building** and approximately **95.25'** at the proposed **New Addition** but the **Shore Yard Setback** off the **Boat Lagoon** on the north side is only **39.58'** at the **Existing Building** and **72.0'** at the **New Addition**. *The Chamber would request a variance from the normal Shore Yard Setback requirements.*
- 2. OFF STREET PARKING:** Under the normal non-residential requirements within the ER-1 Estate Residential District, the **Minimum Off-Street Parking** requirement would be one space per employee at maximum shift plus 1 space per 500 sq. ft. of Office space which would require a minimum of six parking spaces. *Given the fact that the current Parking Lot meets these requirements and the fact that adjoining property to the north is CB-Central Business District which has no parking requirements, the Chamber would request that the Existing Parking provided be deemed adequate.*
- 3. SPECIFIC PERFORMANCE STANDARDS:** The **Geneva Lake Area Chamber of Commerce** has been a vital part of the community of many years and acts as a resource center for distributing promotional materials relating to the Geneva Lake Area. The location of the existing **Chamber of Commerce Building** in **Flat Iron Park** is a unique one and the proposed small addition would allow the Chamber to provide improved service to the community for years to come. *The Geneva Lake Area Chamber of Commerce requests the cooperation of the Plan Commission and the City Council in allowing them to use the flexibility provided by the PD – Planned Development rezoning to address this unique set of circumstances.*

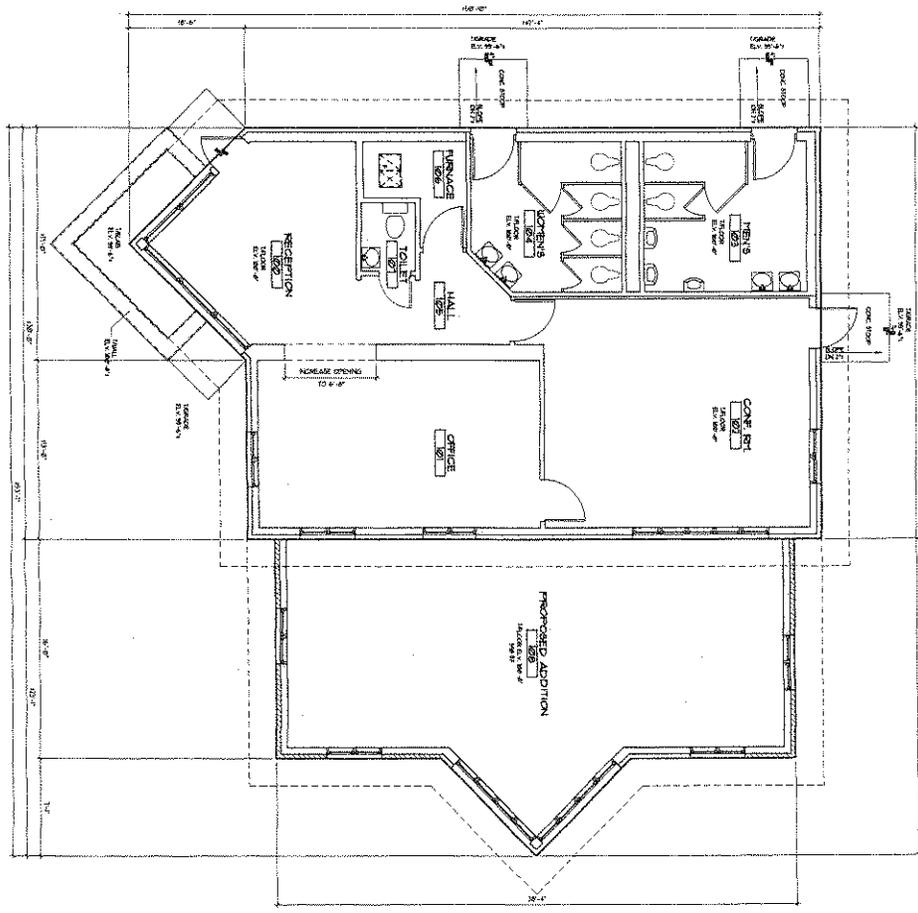
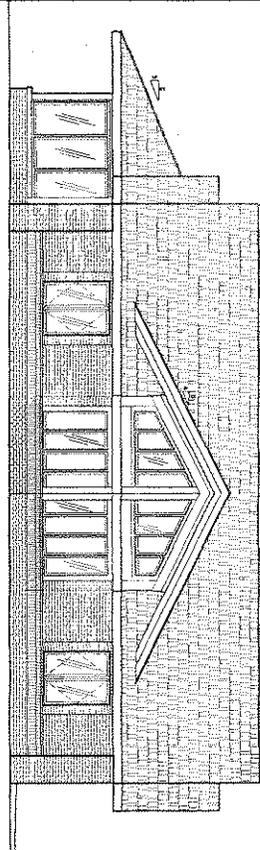
## **D. BUILDING PLANS & ELEVATIONS**



PROPOSED WEST ELEVATION



PROPOSED SOUTH ELEVATION



PROPOSED FLOOR PLAN

FINISHED HEAD SPACE  
 EXISTING 12'00" 35'  
 PROPOSED 12'00" 35'  
 10'00" 35'

|             |    |
|-------------|----|
| DATE        | AI |
| BY          | AI |
| REVISIONS   |    |
| NO. DATE    |    |
| 1 02/10/10  |    |
| 2 02/10/10  |    |
| 3 02/10/10  |    |
| 4 02/10/10  |    |
| 5 02/10/10  |    |
| 6 02/10/10  |    |
| 7 02/10/10  |    |
| 8 02/10/10  |    |
| 9 02/10/10  |    |
| 10 02/10/10 |    |

ADDITIONS AND ALTERATIONS TO THE  
**GENEVA LAKE AREA CHAMBER OF COMMERCE**  
 220 BRADLEY DRIVE  
 LAKE GENEVA, WI

**McCormack + Etten / Architects, LLP**  
 400 Broad Street Lake Geneva, WI 53147  
 Ph (262) 248-8391 Fax (262) 248-8392  
 contact@mccormacketten.com www.mccormacketten.com

LEASE

THIS INSTRUMENT, made this 17<sup>th</sup> day of May, 1971,  
by and between THE CITY OF LAKE GENEVA, of the County of Walworth,  
and State of Wisconsin, Lessor, and GENEVA LAKE AREA CHAMBER OF  
COMMERCE, INC., a Wisconsin non-profit organization. Lessee.

WITNESSETH, That the said Lessor does hereby lease, demise  
and let unto the said Lessee the following described premises sit-  
uated in Walworth County, Wisconsin, to-wit:

Commencing at a point in the East line of Lake Street  
of the City of Lake Geneva, Walworth County, Wisconsin,  
that is S 33° 30' E, 54.0 feet, from the centerline of  
the outlet stream of Lake Geneva, thence S 33° 30' E,  
112.65 feet along said street line, thence N 56° 30' E,  
73.28 feet, thence N 24° 22' W, 62.16 feet, thence S  
76° 34' W, 91.89 feet to the place of beginning.

IT IS EXPRESSLY UNDERSTOOD by the parties hereto that the  
one-story brick building presently located on the above described  
premises may be removed by the Lessee at any time that this Lease  
becomes ineffective or inoperative for any reason, and further  
that this building shall be considered personal property of the  
Chamber of Commerce and not a part of the real estate above des-  
cribed.

TO HOLD for the term of ten (10) years from the 17th day  
of May, 1971, at a rental of One Dollar (\$1.00) per  
annum, payable in installments of One Dollar (\$1.00) annually in  
advance, on the 17th day of May each year. The  
said premises are to be used for the purposes of a Chamber of Com-  
merce office building or any other lawful purpose. This lease  
shall stand, without notice from either party, renewed on identical  
terms for a like successive period, unless either party shall at  
least one (1) year before the expiration of the lease notify the  
other in writing to the contrary.

IT IS FURTHER SPECIFICALLY UNDERSTOOD AND AGREED by the parties hereto that the Lessee may assign this Lease as security for a loan to the CITIZENS NATIONAL BANK of Lake Geneva, Wisconsin, or FIRST NATIONAL BANK of Lake Geneva, Wisconsin, or its assigns.

The Lessee agrees to pay said rent to the Lessor, or its assigns, at the several times above stated, during the continuance of this lease; to comply with all laws, ordinances, rules and regulations relative to cleaning streets, gutters, sidewalks or alleys fronting or belonging to said premises, and any and all lawful orders, rules and regulations of proper health officers; to remove all ashes and rubbish from said premises within one month prior to termination of lease, and to quit and deliver up possession thereof peacefully and quietly to the Lessor or its legal representatives, at the expiration of said term.

It is agreed that the Lessee shall pay for all water furnished to the Lessee, and the Lessee shall pay for all electric current furnished to the Lessee on said premises.

IT IS UNDERSTOOD AND AGREED by and between the parties aforesaid that the Lessor or its legal representatives may at all proper times enter said premises for the purpose of viewing the same or to exhibit same to subsequent tenant or purchaser.

IT IS FURTHER UNDERSTOOD AND AGREED that if the Lessee, or its assigns, shall fail to pay the rent at the times above stated, or shall use said premises or any part thereof contrary to the conditions herein contained, or shall violate any of the terms or conditions hereof, or shall wilfully or maliciously do injury to the same, this lease shall, at the option of the Lessor, be void as to the Lessee, and the Lessor, or its legal representatives, shall be entitled to the immediate possession of said premises, without hindrance or delay, and to a recovery of all damages sustained by the acts of the Lessee.

And the said lessee further covenants and agrees to pay and discharge all reasonable costs, attorney's fees and expenses that shall be made and incurred by the said Lessor in enforcing the covenants and agreements of this lease.

And the covenants herein contained shall bind the parties and their respective successors and assigns, and the term "lessor" and "lessee", when used herein, shall be taken to mean either the singular or the plural, as the context may require.

IN WITNESS WHEREOF said parties have hereunto set their hands and seals the day and year first above written.

IN PRESENCE OF:

Edward C. Lemmes

Linda D. Wolfers

THE CITY OF LAKE GENEVA

By: Emil Schnebeck  
Emil Schnebeck, Mayor

ATTEST: Josephine Park  
Josephine Park, City Clerk

IN THE PRESENCE OF:

\_\_\_\_\_

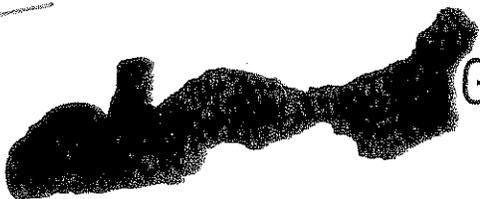
GENEVA LAKE AREA CHAMBER OF COMMERCE, INC.

By: George Hubbard  
George Hubbard, President

ATTEST: Robert B. Couch  
Robert Couch, Secretary



FWB



# Geneva Lake Environmental Agency

Village of Fontana • City of Lake Geneva  
Town of Linn • Town of Walworth  
Village of Williams Bay

P.O. Box 914, 350 Constance Bld., Williams Bay, WI 53191 • Telephone: 262-245-4532 • Fax: 262-245-4533

July 22, 2010

Dear Frank,

Every spring when the piers go in on Geneva Lake, the Geneva Lake Environmental Agency receives calls about the careless scrapping and painting of piers. The concern is the impact of the chips, and paint on the lake.

After years of attempting to convince people that they should take more care and keep the chips and paint out of the lake, the calls still came in. In an attempt to reduce this potential environmental degradation and disrespect for the lake the Town of Linn offered to draft an ordinance regulating pier scrapping and painting. A copy of the draft has been reviewed and discussed at a recent GLEA meeting.

In correspondence from the Town of Linn, Jeanne Allis, a Town of Linn Supervisor, stated

*"After much research with other organizations, we are pleased to present a draft of the proposed Lake Geneva Pier Scrap / Paint Ordinance. As discussed, no one is aware of this type of ordinance in WI or surrounding lakes however DNR and others are very supportive for us to approve something that would be the bases for other lakes. Our Town of Linn attorney David Schiltz, recommended the ordinance be an amendment to SECTION V(a) and to CREATE SECTION V(a)1. OF THE JOINT UNIFORM LAKE LAW ORDINANCE (this covers littering and polluting). In addition, please note we should aim to keep it simple as there is a limit to what can be named as measurable actions that could be included in a ordinance."*

The Agency will distribute the draft to the area communities and appropriate groups for review and input. Upon completion of your review please send your comments to the GLEA. We will then take those comments and make the appropriate changes and send a copy to the WDNR for their review and comments. Upon reaching a draft that the communities agree upon and approval by the WDNR, I believe it will be ready for adoption by each community and its incorporation into the Joint Uniform Lake Law. We would like to have it adopted by ice off 2011.

Sincerely,

Theodore W. Peters  
Director

RECEIVED  
JUL 23 2010  
By \_\_\_\_\_

Draft Proposal for the regulation of pier scrapping and painting on Geneva Lake.  
Prepared by the Town of Linn.

To be included in the Joint Uniform Lake Law Ordinance. 

Section V. Littering or Polluting. 

(a) No person shall deposit, place or throw any cans, bottles, debris, refuse, garbage, solid or liquid waste, paint chips, sewage or effluent into the waters of the lake or upon the ice when formed or cause or permit the same to be done by any agent or employee.

(a)1. So as to promote water quality and to assure compliance with Section V(a), the following restrictions regarding the scrapping of piers, docks, wharves or platforms and use of paint are adopted.

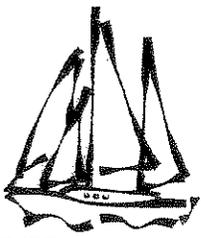
a. There shall be no commercial or residential use of power/pressure washing/hydro blasting to remove paint chips from piers, docks, wharves or platforms while the same remain in the waters of Geneva Lake.

b. The brushing or sweeping of paint chips into Geneva Lake is strictly prohibited. Paint chips must be contained and collected to avoid becoming airborne.

 c. When painting piers, docks, wharves or platforms that remain in the waters of Geneva Lake, the use of high pressure/low volume (HPLV) paint guns or devices is strictly prohibited.

d. Only Latex or non-toxic water-based paint and stains may used to paint piers, docks, wharves or platforms that are placed in the waters of Geneva Lake. Furthermore, only Latex or non-toxic water-based paint and stains may used to paint steps or structures that are within 100 feet of the lakeshore.

e. The depositing of water into Geneva Lake which has been used to clean brushes, pans or any other painting equipment is strictly prohibited.



# AGENDA ITEM REQUEST FORM

CITY OF LAKE GENEVA, WISCONSIN

Please attach any information that you would like to be included with the agenda.

Two Aldermen, Mayor Or Administrator  
For City Council Requests: Article II,  
Section 2-42 (c) must be received two  
Fridays prior to the scheduled City Council  
meeting

Item Requesting  
Be placed on agenda  
Please list as you would like it  
displayed on the agenda

Committee/Board/Commission  
which you are asking to  
Review this item

Date of Meeting

|  |
|--|
| William D. Mott<br>Todd KRAUSE   |
| FLAT IRON PARK -<br>PROPOSED NEW FEATURES<br>TO BE VOTED ON SEPARATELY<br>(NOTE ON BACK) |
| Common Council   |
| OCTOBER 25, 2010   |

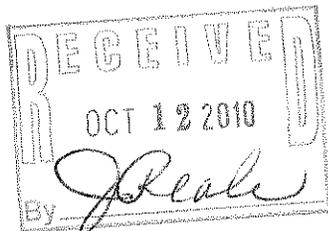
Signature

William D. Mott

DATE: 10-08-10

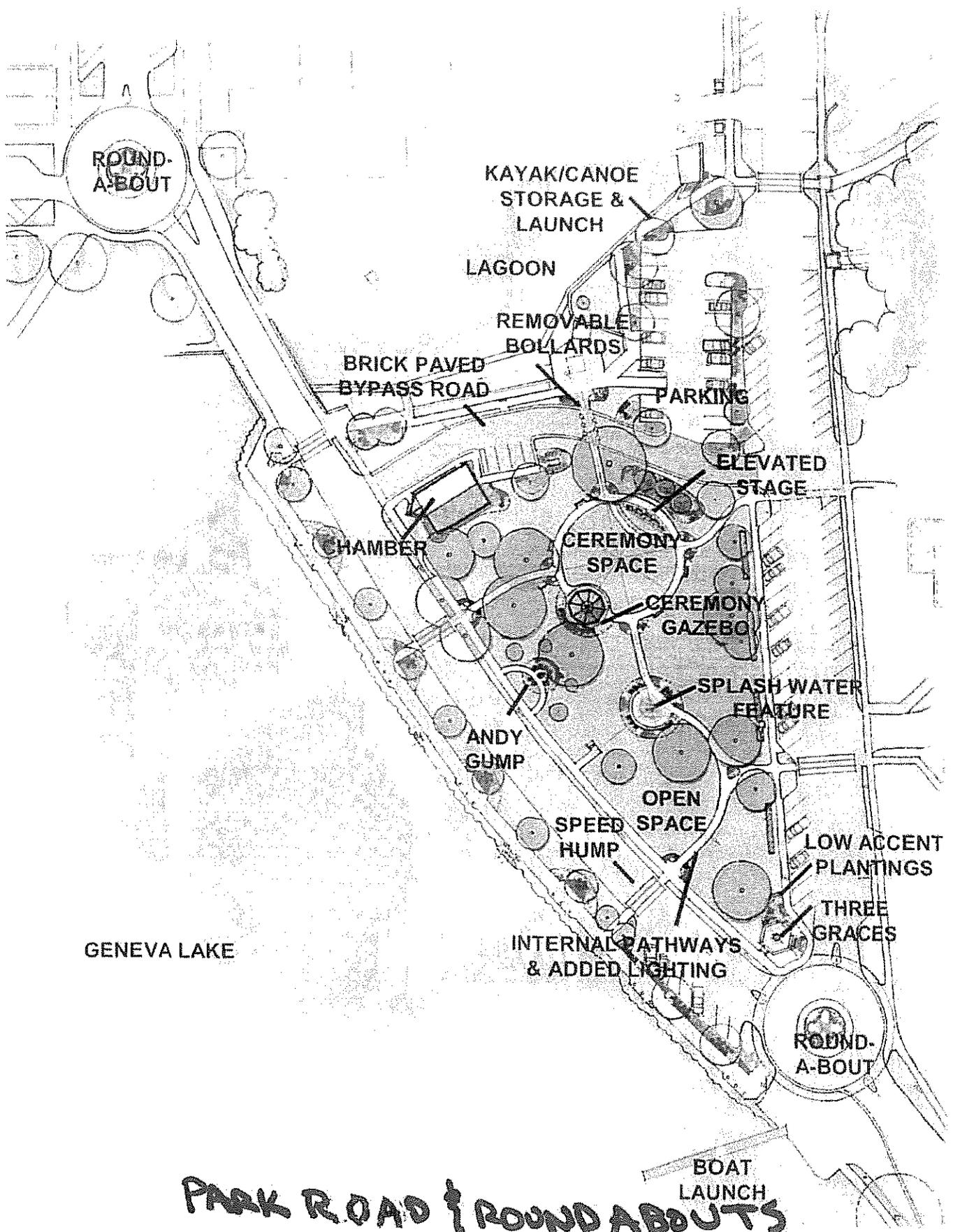
Todd

DATE: 10-08-10



## CEREMONY

- 1- NEW GAZEBO - WITH PLAQUE ON OLD GAZEBO  
PLACED ON THE NEW ~~GAZEBO~~ PAVILION.
- 2- SPLASH WATER FEATURE
- 3- SIDEWALKS LEADING TO AND FROM THE SPLASH FEATURE
- 4- SIDEWALK ON AND ALONG THE EAST SIDE OF THE PARK.
- 5- SIDEWALKS LEADING TO THE CEREMONY SPACE.
- 6- 5 RUBBER SPEED BUMPS LOCATED ON  
WRIGLEY DRIVE AND CENTER STREET AT THE CROSSWALKS
- 7- A ROUNDABOUT AT THE BOAT RAMP - CENTER & WRIGLEY
- 8- A ROUNDABOUT AT WRIGLEY AND BROAD
- 9- ELEVATED STAGE - ENOUGH TO COMFORTABLY HOLD  
A 60 PIECE ORCHESTRA, WITH  
COLUMNS TO THE REAR OF THE STAGE
- 10 - ADDITIONAL PLANTINGS
- 11 - REMOVE OLD GAZEBO, REPAIR AND PLACE IT IN  
VETERANS PARK.
- 12 - WALK AT ANDY GUMP SITE.
- NOTE: PARK ROAD ELIMINATED
- 13 - INCREASED SPRINKLER SYSTEM



# PARK ROAD & ROUNDABOUTS

L.G. Park Board presentation

Jan. 7, 2009

**City of Lake Geneva  
Council Meeting  
10/25/2010**

**Prepaid Checks - 10/9/10 through 10/20/10**

**\$2,066.42**

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE ITEMS OVER \$1,000  
FOR THE COUNCIL MEETING DATED 10/25/10**

|  |                  |
|--|------------------|
| <b>BREAKDOWN PREPAID A/P COUNCIL MEETING DATE:</b>             | <b>1025/2010</b> |
| <b>TOTAL UNPAID ACCOUNTS PAYABLE -10/9/10 through 10/20/10</b> | <b>2,066.42</b>  |
| <b>ITEMS &gt; \$1,000:</b>                                     |                  |
| Unemployment Insurance - 9/10 City Unemployment                | -1,587.92        |
| <b>BALANCE OF OTHER ITEMS</b>                                  | <b>478.50</b>    |

DATE: 10/21/2010  
TIME: 10:46:09  
ID: AP450000.WOW

CITY OF LAKE GENEVA  
PAID INVOICE LISTING

FROM 10/09/2010 TO 10/11/2010

| VENDOR #                     | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | P.O. NUM | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/<br>ITEM AMT |
|------------------------------|-----------|------------------|----------------|-----------|----------|---------|----------|-----------|--------------------------|
| TOTAL --- ALL INVOICES: 0.00 |           |                  |                |           |          |         |          |           |                          |

DATE: 10/21/2010  
 TIME: 10:46:32  
 ID: AP450000.WOW

CITY OF LAKE GENEVA  
 PAID INVOICE LISTING

FROM 10/13/2010 TO 10/20/2010

| VENDOR # | INVOICE # | ITEM DESCRIPTION | ACCOUNT NUMBER | INV. DATE | P.O. NUM | CHECK # | CHK DATE | CHECK AMT | INVOICE AMT/<br>ITEM AMT |
|----------|-----------|------------------|----------------|-----------|----------|---------|----------|-----------|--------------------------|
|----------|-----------|------------------|----------------|-----------|----------|---------|----------|-----------|--------------------------|

|         |    |                        |            |          |  |       |          |          |          |
|---------|----|------------------------|------------|----------|--|-------|----------|----------|----------|
| 1904215 |    | UNEMPLOYMENT INSURANCE |            |          |  |       |          |          |          |
|         | 01 | UNEMPLOYMENT-POLICE    | 1110005154 | 10/05/10 |  | 49983 | 10/18/10 | 1,587.92 | 1,587.92 |
|         | 02 | UNEMPLOYMENT-FIRE      | 1110005154 |          |  |       |          |          | 2,425.18 |
|         | 03 | UNEMPLOYMENT-RIVIERA   | 1110005154 |          |  |       |          |          | 120.58   |
|         |    |                        |            |          |  |       |          |          | -957.84  |

VENDOR TOTAL: 1,587.92

|       |    |                           |            |          |  |       |          |        |        |
|-------|----|---------------------------|------------|----------|--|-------|----------|--------|--------|
| WALCO |    | WALWORTH COUNTY TREASURER |            |          |  |       |          |        |        |
|       | 01 | DOG TAGS                  | 1100004420 | 10/11/10 |  | 49984 | 10/18/10 | 478.50 | 478.50 |

VENDOR TOTAL: 478.50  
 TOTAL --- ALL INVOICES: 2,066.42

**City of Lake Geneva  
Council Meeting  
10/25/2010**

**Accounts Payable Checks - through 10/20/10**

|                     |                            |
|---------------------|----------------------------|
| 1. General Fund     | <u>\$ 67,156.79</u>        |
| 2. Debt Service     | <u>\$ 828.00</u>           |
| 3. TID #4           | <u>\$ 73,771.01</u>        |
| 4. Lake Front       | <u>\$ 7,923.14</u>         |
| 5. Capital Projects | <u>\$ 461.26</u>           |
| 6. Parking Meter    | <u>\$ 311.83</u>           |
| 7. Library Funds    | <u>\$ 1,490.88</u>         |
| 8. Impact Fees      | <u>\$ -</u>                |
| 9. Tax Agency Fund  | <u>\$ -</u>                |
| Total All Funds     | <u><u>\$151,942.91</u></u> |

**CITY OF LAKE GENEVA  
 ACCOUNTS PAYABLE ITEMS OVER \$1,000  
 FOR THE COUNCIL MEETING DATED 10/25/10**

**BREAKDOWN REGULAR A/P COUNCIL MEETING DATE: 10/25/2010**

**TOTAL UNPAID ACCOUNTS PAYABLE - THROUGH 10/20/10 \$ 151,942.91**

**ITEMS > \$1,000:**

|   |              |
|---|--------------|
| Crispell-Snyder - City and Billable Engineering Projects                      | -57,995.25   |
| Johns Disposal Service - 10/10 Recycling/Refuse Svc                           | -32,300.00   |
| Alliant Energy - Various Dept Electric Bills                                  | -25,407.94   |
| McCormack & Etten Architects - 9/10 Architect Fees (Museum and Riviera)       | -18,337.52   |
| Down to Earth Contractors - Road/Drain Repairs                                | -5,162.50    |
| Riviera/Park Security Deposit Refunds   | -2,568.00    |
| Rote Oil Company - Dyed/Undyed Diesel   | -2,380.01    |
| Geneva Lakes Electric - Insurance Reimbursable - Accident Hwy 50/Edwards Blvd | -1,633.65    |
| PNC Bank - Various Dept 9/10 Charges  | -1,277.37    |
| <br>Balance of Other Items  | <br>4,880.67 |

DATE: 10/21/10  
 TIME: 10:24:46  
 ID: AP441000.WCM

CITY OF LAKE GENEVA  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 10/26/2010

| INVOICE # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | DUE DATE | ITEM AMT |
|-----------|--------------|--------|-------------|-----------|--------|----------|----------|
|-----------|--------------|--------|-------------|-----------|--------|----------|----------|

ADVANC ADVANCE AEROSOL & CHEMICAL CO

|      |          |    |                 |               |  |          |       |
|------|----------|----|-----------------|---------------|--|----------|-------|
| 9403 | 09/23/10 | 01 | PENETRATING OIL | 11-32-10-5399 |  | 10/26/10 | 59.40 |
|------|----------|----|-----------------|---------------|--|----------|-------|

INVOICE TOTAL: 59.40  
 VENDOR TOTAL: 59.40

ALLIANT ALLIANT ENERGY/WP&L

|          |          |    |                                |               |  |          |          |
|----------|----------|----|--------------------------------|---------------|--|----------|----------|
| RE101910 | 10/18/10 | 01 | INV 101952-010-SNAKE RD/HWY 50 | 11-34-10-5222 |  | 10/26/10 | 11.21    |
|          |          | 02 | INV 106985-010-STREET LIGHTS   | 11-34-10-5223 |  |          | 7,421.29 |
|          |          | 03 | INV 114980-010-HWY 12/WHEELER  | 11-34-10-5222 |  |          | 10.31    |
|          |          | 04 | INV 124743-010-S LAKE SHORE DR | 11-52-00-5222 |  |          | 9.05     |
|          |          | 05 | INV 127818-010-W HWY 50 BLOCK  | 11-34-10-5222 |  |          | 11.21    |
|          |          | 06 | INV 140837-010-S LAKE SHORE DR | 11-34-10-5222 |  |          | 8.15     |
|          |          | 07 | INV 178856-010-GEORGE ST       | 11-34-10-5222 |  |          | 7.56     |
|          |          | 08 | INV 184924-010-COBB PARK       | 11-52-00-5222 |  |          | 50.72    |
|          |          | 09 | INV 216918-010-CITY HALL       | 11-16-10-5222 |  |          | 4,083.24 |
|          |          | 10 | INV 239783-010-CENTRAL SCH     | 11-52-00-5222 |  |          | 9.30     |
|          |          | 11 | INV 268954-010-FLAT IRON PK    | 11-52-00-5222 |  |          | 344.09   |
|          |          | 12 | INV 277874-010-201 BROAD ST    | 11-34-10-5223 |  |          | 9.05     |
|          |          | 13 | INV 292807-010-WELLS ST        | 11-34-10-5222 |  |          | 76.21    |
|          |          | 14 | INV 302769-010-DUNN BASEBALL   | 11-52-00-5922 |  |          | 68.05    |

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| RE101910  | 10/18/10     | 15     | INV 315792-010-W MAIN/CENTER   | 11-34-10-5222          |        | 10/26/10 | 55.04    |
|           |              | 16     | INV 318816-010-HWY 50/HWY 12   | ELECTRICITY-FLASHERS   |        |          | 10.42    |
|           |              | 17     | INV 335773-010-WELL ST         | ELECTRICITY-FLASHERS   |        |          | 9.98     |
|           |              | 18     | INV 336765-010-FLAT IRON PK    | ELECTRICITY-FLASHERS   |        |          | 9.69     |
|           |              | 19     | INV 279779-010-918 MAIN ST     | 11-52-00-5222          |        |          |          |
|           |              | 20     | INV 355867-010-DODGE ST        | PARKS-ELECTRICITY      |        |          | 1,316.96 |
|           |              | 21     | INV 375931-010-RIVIERA PIER    | 99-00-00-5222          |        |          |          |
|           |              | 22     | INV 392817-010-LIBRARY PK      | LIBRARY UTILITIES      |        |          | 8.02     |
|           |              | 23     | INV 414934-010-101 BROAD 9TH F | 11-34-10-5222          |        |          |          |
|           |              | 24     | INV 426987-010-RR3 BLK FLASHER | ELECTRICITY-FLASHERS   |        |          | 40.97    |
|           |              | 25     | INV 433829-010-FIRE HOUSE      | 11-34-10-5222          |        |          | 80.85    |
|           |              | 26     | INV 433906-010-HAVENWOOD       | ELECTRICITY-FLASHERS   |        |          | 10.42    |
|           |              | 27     | INV 434743-010-HWY 12/HWY 36   | 11-22-00-5222          |        |          | 596.49   |
|           |              | 28     | INV 514311-001-BAKER/SEMINARY  | FIREHOUSE ELECTRICITY  |        |          | 7.29     |
|           |              | 29     | INV 517852-001-SAGE ST/DUNN    | 11-34-10-5222          |        |          | 10.31    |
|           |              | 30     | INV 544871-001-VET'S PK/TOWNLI | ELECTRICITY-FLASHERS   |        |          | 25.06    |
|           |              | 31     | INV 560544-002-1003 HOST DR    | ELECTRICITY-FLASHERS   |        |          | 4.99     |
|           |              |        |                                | 11-29-00-5222          |        |          |          |
|           |              |        |                                | SIRENS ELECTRICTY      |        |          | 317.20   |
|           |              |        |                                | 11-52-01-5222          |        |          |          |
|           |              |        |                                | VETS PARKS-ELECTRICITY |        |          | 154.38   |
|           |              |        |                                | 11-22-00-5222          |        |          |          |
|           |              |        |                                | FIREHOUSE ELECTRICITY  |        |          |          |

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| RE101910  | 10/18/10     | 32     | INV 589078-001-RUSH ST         | 11-52-00-5222             |        | 10/26/10 | 28.68    |
|           |              |        |                                | PARKS-ELECTRICITY         |        |          |          |
|           |              | 33     | INV 589905-001-BEACH HOUSE     | 40-54-10-5222             |        |          | 688.60   |
|           |              |        |                                | BEACH ELECTRIC            |        |          |          |
|           |              | 34     | INV 590084-001-DONIAN PK       | 11-52-00-5222             |        |          | 255.24   |
|           |              |        |                                | PARKS-ELECTRICITY         |        |          |          |
|           |              | 35     | INV 489578-003-MUSEUM          | 11-51-10-5222             |        |          | 1,023.45 |
|           |              |        |                                | MUSEUM-ELECTRICITY        |        |          |          |
|           |              | 36     | INV 594309-001-STREET LIGHTS   | 11-34-10-5223             |        |          | 296.78   |
|           |              |        |                                | STREET LIGHTS ELECTRICITY |        |          |          |
|           |              | 37     | INV 605259-001-GENEVA ST LOT   | 11-34-10-5222             |        |          | 340.48   |
|           |              |        |                                | ELECTRICITY-FLASHERS      |        |          |          |
|           |              | 38     | INV 614948-001-VETS PK SCOREBO | 11-52-01-5222             |        |          | 366.31   |
|           |              |        |                                | VETS PARKS-ELECTRICITY    |        |          |          |
|           |              | 39     | INV 619678-001-LASALLE ST SIRE | 11-29-00-5222             |        |          | 12.04    |
|           |              |        |                                | SIRENS ELECTRICITY        |        |          |          |
|           |              | 40     | INV 621825-001-SO WELLS        | 11-34-10-5222             |        |          | 32.61    |
|           |              |        |                                | ELECTRICITY-FLASHERS      |        |          |          |
|           |              | 41     | INV 621606-001-WELLS ST        | 11-34-10-5222             |        |          | 29.01    |
|           |              |        |                                | ELECTRICITY-FLASHERS      |        |          |          |
|           |              | 42     | INV 626232-001-HWY 50/HWY 12   | 11-34-10-5222             |        |          | 26.89    |
|           |              |        |                                | ELECTRICITY-FLASHERS      |        |          |          |
|           |              | 43     | INV 627270-001-730 MARSHALL SI | 11-29-00-5222             |        |          | 16.52    |
|           |              |        |                                | SIRENS ELECTRICITY        |        |          |          |
|           |              | 44     | INV 628749-001-W COOK SIREN    | 11-29-00-5222             |        |          | 11.48    |
|           |              |        |                                | SIRENS ELECTRICITY        |        |          |          |
|           |              | 46     | INV 640082-001-201 EDWARDS SIR | 11-29-00-5222             |        |          | 11.65    |
|           |              |        |                                | SIRENS ELECTRICITY        |        |          |          |
|           |              | 47     | INV 188965-013-1065 CAREY      | 11-32-10-5222             |        |          | 513.68   |
|           |              |        |                                | ST DEPT BLDG ELECTRICITY  |        |          |          |
|           |              | 48     | INV 243947-013-1055 CAREY      | 11-32-10-5222             |        |          | 160.54   |
|           |              |        |                                | ST DEPT BLDG ELECTRICITY  |        |          |          |
|           |              | 49     | INV 147744-014-1070 CAREY      | 11-32-10-5222             |        |          | 170.78   |
|           |              |        |                                | ST DEPT BLDG ELECTRICITY  |        |          |          |

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| ALLIANT ENERGY/WP&L |                     |        |                                |                            |        |          |           |
| RE101910            | 10/18/10            | 50     | INV 654168-001-HWY 50 SIGNAL   | 11-34-10-5223              |        | 10/26/10 | 193.60    |
|                     |                     | 51     | INV 653994-001-HWY 120/TOWNLIN | STREET LIGHTS ELECTRICITY  |        |          |           |
|                     |                     | 52     | INV 656566-001-HWY 120/BLOOMFI | 11-34-10-5222              |        |          | 90.29     |
|                     |                     | 53     | INV 652115-002-WALMART         | ELECTRICITY-FLASHERS       |        |          |           |
|                     |                     | 54     | INV 657276-002-389 EDWARDS     | 11-34-10-5223              |        |          | 56.98     |
|                     |                     | 55     | INV 492771-003-GENEVA SQ       | STREET LIGHTS ELECTRICITY  |        |          |           |
|                     |                     | 56     | INV 675414-001-VETS PK PAVILIA | 11-34-10-5223              |        |          | 82.95     |
|                     |                     | 57     | INV 679833-001-LOF LITE        | STREET LIGHTS ELECTRICITY  |        |          |           |
|                     |                     | 58     | INV 696255-001-SHARED SAVINGS  | 11-34-10-5223              |        |          | 103.24    |
|                     |                     | 59     | INV 699860-001-IMPOND          | 20-81-00-5663              |        |          | 36.27     |
|                     |                     | 60     | INV 696255-001-SHARED SAVINGS  | ALLIANT ENERGY LOAN -INTER |        |          |           |
|                     |                     | 61     | INV 703615-001-MAIN ST LIGHTS  | 11-21-00-5361              |        |          | 292.89    |
|                     |                     | 62     | INV 703098-001-LIB PK RESTROOM | POLICE-EQUIP MAINT SERV CO |        |          |           |
|                     |                     | 63     | INV 308751-011-120 SHERIDAN SP | 20-81-00-5623              |        |          | 320.65    |
|                     |                     |        |                                | ALLIANT ENERGY LOAN-PRINCI |        |          |           |
|                     |                     |        |                                | 11-34-10-5223              |        |          | 54.05     |
|                     |                     |        |                                | STREET LIGHTS ELECTRICITY  |        |          |           |
|                     |                     |        |                                | 11-52-00-5222              |        |          | 17.46     |
|                     |                     |        |                                | PARKS-ELECTRICITY          |        |          |           |
|                     |                     |        |                                | 11-17-10-5222              |        |          | 773.95    |
|                     |                     |        |                                | SHERIDAN SPRINGS ELECTRICI |        |          |           |
| AT&T                | AT&T ONENET SERVICE |        |                                |                            |        |          | 261.65    |
| RE101910            | 10/01/10            | 01     | CHARGES-10/10                  | 11-21-00-5221              |        |          | 44.11     |
|                     |                     |        |                                | PD TELEPHONE EXPENSE       |        |          |           |
|                     |                     |        |                                |                            |        |          | 32.78     |
|                     |                     |        |                                |                            |        |          | 25,407.94 |
|                     |                     |        |                                |                            |        |          | 25,407.94 |

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| AT&TO      | AT&T ONENET SERVICE         |        |                          |                            |        |          |                      |
| RE101910   | 10/01/10                    | 02     | CHARGES-10/10            | 11-22-00-5221              |        | 10/26/10 | 15.42                |
|            |                             | 04     | CHARGES-10/10            | FIRE DEPT TELEPHONE EXPENS |        |          |                      |
|            |                             | 05     | CHARGES-10/10            | 11-12-00-5221              |        |          | 6.88                 |
|            |                             | 06     | CHARGES-10/10            | MUNICIPAL CT TELEPHONE     |        |          |                      |
|            |                             | 07     | CHARGES-10/10            | 11-16-10-5221              |        |          | 24.86                |
|            |                             | 08     | CHARGES-10/10            | CITY HALL TELEPHONE EXPENS |        |          |                      |
|            |                             |        |                          | 11-32-10-5221              |        |          | 2.02                 |
|            |                             |        |                          | ST DEPT TELEPHONE EXPENSE  |        |          |                      |
|            |                             |        |                          | 99-00-00-5221              |        |          | 10.26                |
|            |                             |        |                          | LIBRARY TELEPHONE/PAGER    |        |          |                      |
|            |                             |        |                          | 42-34-50-5221              |        |          | 5.73                 |
|            |                             |        |                          | TELEPHONE EXPENSE          |        |          |                      |
|            |                             |        |                          |                            |        |          | INVOICE TOTAL: 91.27 |
|            |                             |        |                          |                            |        |          | VENDOR TOTAL: 91.27  |
| BRAMON     | B.R. AMON & SONS, INC.      |        |                          |                            |        |          |                      |
| 34678      | 09/30/10                    | 01     | ROAD GRAVEL              | 11-32-10-5370              |        | 10/26/10 | 49.73                |
|            |                             |        |                          | ROAD MAINTENANCE SUPPLIES  |        |          |                      |
|            |                             |        |                          |                            |        |          | INVOICE TOTAL: 49.73 |
|            |                             |        |                          |                            |        |          | VENDOR TOTAL: 49.73  |
| BUMPL      | BUMPER TO BUMPER AUTO PARTS |        |                          |                            |        |          |                      |
| 662-183852 | 10/11/10                    | 01     | BRAKE HOSE               | 11-32-10-5250              |        | 10/26/10 | 24.59                |
|            |                             |        |                          | ST DEPT EQUIPMENT REPAIRS  |        |          |                      |
|            |                             |        |                          |                            |        |          | INVOICE TOTAL: 24.59 |
|            |                             |        |                          |                            |        |          | VENDOR TOTAL: 24.59  |
| BUTCH      | BUTCH'S AUTOMOTIVE LLC      |        |                          |                            |        |          |                      |
| 701414     | 10/11/10                    | 01     | REPAIR BRAKE HOSE-TRK 24 | 11-32-10-5250              |        | 10/26/10 | 57.02                |
|            |                             |        |                          | ST DEPT EQUIPMENT REPAIRS  |        |          |                      |
|            |                             |        |                          |                            |        |          | INVOICE TOTAL: 57.02 |
|            |                             |        |                          |                            |        |          | VENDOR TOTAL: 57.02  |

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| COSTCO COSTCO MEMBERSHIP    |              |        |                               |                            |        |                |           |
| 000111789230869-2010        | 10/12/10     | 01     | ANNUAL MEMBERSHIP-JORDAN      | 11-14-20-5324              |        | 10/26/10       | 50.00     |
|                             |              |        |                               | DUES, BOOKS, & PUBLICATION |        |                |           |
|                             |              |        |                               |                            |        | INVOICE TOTAL: | 50.00     |
|                             |              |        |                               |                            |        | VENDOR TOTAL:  | 50.00     |
| CRISP CRISPELL-SNYDER, INC. |              |        |                               |                            |        |                |           |
| 12075                       | 08/27/10     | 01     | 8/10 ENG-POTTER SELF STORAGE  | 11-00-00-1391              |        | 10/26/10       | 330.00    |
|                             |              |        |                               | A/R BILL OUTS              |        |                |           |
|                             |              |        |                               |                            |        | INVOICE TOTAL: | 330.00    |
| 12076                       | 08/27/10     | 01     | 8/10 PLAN STAFF MTG           | 11-30-00-5216              |        | 10/26/10       | 131.00    |
|                             |              |        |                               | CITY ENGINEERING FEES      |        |                |           |
|                             |              |        |                               |                            |        | INVOICE TOTAL: | 131.00    |
| 12077                       | 08/27/10     | 01     | 8/10 ENG-DREAMFIELD CSM       | 11-00-00-1391              |        | 10/26/10       | 375.25    |
|                             |              |        |                               | A/R BILL OUTS              |        |                |           |
|                             |              |        |                               |                            |        | INVOICE TOTAL: | 375.25    |
| 12078                       | 08/27/10     | 01     | 8/10 ENG-TAYLOR PLAT REVIEW   | 11-00-00-1391              |        | 10/26/10       | 175.25    |
|                             |              |        |                               | A/R BILL OUTS              |        |                |           |
|                             |              |        |                               |                            |        | INVOICE TOTAL: | 175.25    |
| 12194                       | 10/01/10     | 01     | 9/10 ENG-SHERIDAN SPR SIGNAL  | 34-30-00-9122              |        | 10/26/10       | 5,707.25  |
|                             |              |        |                               | TRAFFIC SIGNALS            |        |                |           |
|                             |              |        |                               |                            |        | INVOICE TOTAL: | 5,707.25  |
| 12288                       | 10/01/10     | 01     | 9/10 ENG-EDWARDS BLVD         | 34-30-00-8140              |        | 10/26/10       | 44,758.75 |
|                             |              |        |                               | EDWARDS BOULEVARD CONSTRUC |        |                |           |
|                             |              |        |                               |                            |        | INVOICE TOTAL: | 44,758.75 |
| 12289                       | 10/01/10     | 01     | 9/10 ENG-UPDATE ST MAINT MAPS | 11-30-00-5216              |        | 10/26/10       | 354.00    |
|                             |              |        |                               | CITY ENGINEERING FEES      |        |                |           |
|                             |              |        |                               |                            |        | INVOICE TOTAL: | 354.00    |

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| CRISP     | CRISPELL-SNYDER, INC.         |        |                         |                                      |        |          |                            |
| 12290     | 10/01/10                      | 01     | 9/10 ENG-2010 ST PROG   | 34-30-00-8027                        |        | 10/26/10 | 4,635.99                   |
|           |                               | 02     | 9/10 ENG-2010 ST PROG   | STREET RESURFACING<br>41-32-10-8027  |        |          | 461.26                     |
|           |                               |        |                         | STREET IMPROVEMENT PROGRAM           |        |          |                            |
|           |                               |        |                         |                                      |        |          | INVOICE TOTAL:<br>5,097.25 |
| 12291     | 10/01/10                      | 01     | 9/10 ENG-RIVIERA PLANS  | 34-30-00-9115                        |        | 10/26/10 | 331.50                     |
|           |                               | 02     | 9/10 ENG-MAPPING        | RIVIERA RENOVATIONS<br>11-30-00-5216 |        |          | 735.00                     |
|           |                               |        |                         | CITY ENGINEERING FEES                |        |          |                            |
|           |                               |        |                         |                                      |        |          | INVOICE TOTAL:<br>1,066.50 |
|           |                               |        |                         |                                      |        |          | VENDOR TOTAL:<br>57,995.25 |
| CSIM      | CSI MEDIA, LLC                |        |                         |                                      |        |          |                            |
| 314604    | 10/18/10                      | 01     | AD:H/W ADMIN ASST       | 99-00-00-5211                        |        | 10/26/10 | 163.66                     |
|           |                               |        |                         | GENERAL ADMIN EXPENSES               |        |          |                            |
|           |                               |        |                         |                                      |        |          | INVOICE TOTAL:<br>163.66   |
|           |                               |        |                         |                                      |        |          | VENDOR TOTAL:<br>163.66    |
| DOWN      | DOWN TO EARTH CONTRACTORS INC |        |                         |                                      |        |          |                            |
| 4516      | 10/04/10                      | 01     | ROAD/DRAIN REPAIRS      | 11-32-10-5370                        |        | 10/26/10 | 5,162.50                   |
|           |                               |        |                         | ROAD MAINTENANCE SUPPLIES            |        |          |                            |
|           |                               |        |                         |                                      |        |          | INVOICE TOTAL:<br>5,162.50 |
|           |                               |        |                         |                                      |        |          | VENDOR TOTAL:<br>5,162.50  |
| DUNN      | DUNN LUMBER & TRUE VALUE      |        |                         |                                      |        |          |                            |
| 412774    | 10/14/10                      | 01     | PILLAR PAINT, SANDPAPER | 11-16-10-5240                        |        | 10/26/10 | 19.80                      |
|           |                               |        |                         | CITY HALL BUILDING REPAIRS           |        |          |                            |
|           |                               |        |                         |                                      |        |          | INVOICE TOTAL:<br>19.80    |
|           |                               |        |                         |                                      |        |          | VENDOR TOTAL:<br>19.80     |

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| EBC EMPLOYEE BENEFITS CORPORATION |          |              |        |                            |               |        |          |          |
| 922516                            |          | 10/14/10     | 01     | 11/10 FLEX ADMIN           | 11-10-20-5132 |        | 10/26/10 | 128.25   |
|                                   |          |              |        | HEALTH AND DENTAL ADMIN CH |               |        |          | 128.25   |
|                                   |          |              |        | INVOICE TOTAL:             |               |        |          | 128.25   |
|                                   |          |              |        | VENDOR TOTAL:              |               |        |          | 125.00   |
| 922517                            |          | 10/14/10     | 01     | 11/10 COBRA ADMIN          | 11-10-20-5132 |        | 10/26/10 | 69.30    |
|                                   |          |              |        | HEALTH AND DENTAL ADMIN CH |               |        |          | 69.30    |
|                                   |          |              |        | INVOICE TOTAL:             |               |        |          | 69.30    |
| 922518                            |          | 10/14/10     | 01     | 11/10 BENNYCARD ADMIN      | 11-10-20-5132 |        | 10/26/10 | 39.00    |
|                                   |          |              |        | HEALTH AND DENTAL ADMIN CH |               |        |          | 39.00    |
|                                   |          |              |        | INVOICE TOTAL:             |               |        |          | 39.00    |
|                                   |          |              |        | VENDOR TOTAL:              |               |        |          | 236.55   |
| GLELE GENEVA LAKES ELECTRIC INC.  |          |              |        |                            |               |        |          |          |
| 423                               |          | 07/25/10     | 01     | INS-ACC HWY 50/EDWARDS     | 11-10-00-5245 |        | 10/26/10 | 1,379.65 |
|                                   |          |              |        | EXPENSES SUBJECT TO INS. C |               |        |          | 1,379.65 |
|                                   |          |              |        | INVOICE TOTAL:             |               |        |          | 1,379.65 |
| 424                               |          | 07/25/10     | 01     | INS-ACC HWY 50/EDWARDS     | 11-10-00-5245 |        | 10/26/10 | 254.00   |
|                                   |          |              |        | EXPENSES SUBJECT TO INS. C |               |        |          | 254.00   |
|                                   |          |              |        | INVOICE TOTAL:             |               |        |          | 254.00   |
|                                   |          |              |        | VENDOR TOTAL:              |               |        |          | 1,633.65 |
| GRAIN GRAINGER                    |          |              |        |                            |               |        |          |          |
| 9354519838                        |          | 09/23/10     | 01     | WATER COOLER               | 11-16-10-5240 |        | 10/26/10 | 325.97   |
|                                   |          |              |        | CITY HALL BUILDING REPAIRS |               |        |          | 325.97   |
|                                   |          |              |        | INVOICE TOTAL:             |               |        |          | 325.97   |

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| 9364876434 | 10/06/10     | 01     | MOP, TRASH BAGS       | 11-16-10-5350<br>CITY HALL BLDG MAINT SUPPL |        | 10/26/10 | 81.36                    |
|            |              |        |                       |   |        |          | INVOICE TOTAL: 81.36     |
|            |              |        |                       |   |        |          | VENDOR TOTAL: 407.33     |
| 5213490    | 10/14/10     | 01     | RUGS, MOPS, FRAGRANCE | 40-55-20-5350<br>BLDG. MAINTENANCE SUPPLIES |        | 10/26/10 | 60.12                    |
|            |              |        |                       |   |        |          | INVOICE TOTAL: 60.12     |
|            |              |        |                       |   |        |          | VENDOR TOTAL: 60.12      |
| 34572      | 10/05/10     | 01     | 10/10 RECYCLING SVC   | 11-36-00-5297<br>SOLID WASTE - RECYCLING    |        | 10/26/10 | 9,100.00                 |
|            |              | 02     | 10/10 REFUSE SVC      | 11-36-00-5294<br>SOLID WASTE - RESIDENTIAL  |        |          | 23,200.00                |
|            |              |        |                       |   |        |          | INVOICE TOTAL: 32,300.00 |
|            |              |        |                       |   |        |          | VENDOR TOTAL: 32,300.00  |
| 16588      | 10/06/10     | 01     | OLD TIME NEWSLETTER   | 11-70-00-5720<br>HISTORIC PRESERVATION      |        | 10/26/10 | 60.00                    |
|            |              |        |                       |   |        |          | INVOICE TOTAL: 60.00     |
|            |              |        |                       |   |        |          | VENDOR TOTAL: 60.00      |
| 38907      | 10/01/10     | 01     | STREET SIGNS          | 11-34-10-5374<br>STREET IDENTIFICATION SIGN |        | 10/26/10 | 92.49                    |
|            |              |        |                       |   |        |          | INVOICE TOTAL: 92.49     |
|            |              |        |                       |   |        |          | VENDOR TOTAL: 92.49      |

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| LARRY     | LARRY'S TOWING & RECOVERY | 10/05/10     | 01     | TOWING                     | 11-34-10-5290 |        | 10/26/10 | 145.00   |
|           |                           |              |        | CAR TOWING                 |               |        |          |          |
|           |                           |              |        | INVOICE TOTAL:             |               |        |          | 145.00   |
|           |                           |              |        | VENDOR TOTAL:              |               |        |          | 145.00   |
| LGREG     | LAKE GENEVA REGIONAL NEWS | 10/07/10     | 01     | LN:406 MAXWELL COND USE    | 11-10-00-5315 |        | 10/26/10 | 37.63    |
|           |                           |              |        | PUBLICATION FEES REIMBURSA |               |        |          |          |
|           |                           |              |        | INVOICE TOTAL:             |               |        |          | 37.63    |
| 839148    |                           | 10/07/10     | 01     | LN:433 BROAD ST COND USE   | 11-10-00-5315 |        | 10/26/10 | 40.00    |
|           |                           |              |        | PUBLICATION FEES REIMBURSA |               |        |          |          |
|           |                           |              |        | INVOICE TOTAL:             |               |        |          | 40.00    |
| 839151    |                           | 10/07/10     | 01     | LN:1605 N LSD COND USE     | 11-10-00-5315 |        | 10/26/10 | 42.38    |
|           |                           |              |        | PUBLICATION FEES REIMBURSA |               |        |          |          |
|           |                           |              |        | INVOICE TOTAL:             |               |        |          | 42.38    |
|           |                           |              |        | VENDOR TOTAL:              |               |        |          | 120.01   |
| MADRI     | NELIDA MADRIGAL           | 10/07/10     | 01     | INTERPRETER 10/5-6/10      | 11-12-00-5381 |        | 10/26/10 | 150.00   |
|           |                           |              |        | MUNICIPAL COURT OPERATIONS |               |        |          |          |
|           |                           |              |        | INVOICE TOTAL:             |               |        |          | 150.00   |
|           |                           |              |        | VENDOR TOTAL:              |               |        |          | 150.00   |
| MALLARD   | MALLARD RIDGE RECYCLING & | 09/30/10     | 01     | LANDFILL USAGE             | 11-36-00-5296 |        | 10/26/10 | 142.76   |
|           |                           |              |        | SOLID WASTE - STREET DEPT. |               |        |          |          |
|           |                           |              |        | INVOICE TOTAL:             |               |        |          | 142.76   |
|           |                           |              |        | VENDOR TOTAL:              |               |        |          | 142.76   |

MCCORM MCCRACK & ETEN ARCHITECTS

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| MCCORM MCCORMACK & ETTEN ARCHITECTS |              |        |                            |               |        |          |           |
| 0336-9/10                           | 10/01/10     | 01     | 9/10 ARCHITECT FEES        | 34-30-00-9120 |        | 10/26/10 | 3,701.27  |
|                                     |              |        | MUSEUM REMODEL             |               |        |          |           |
|                                     |              |        | INVOICE TOTAL:             |               |        |          | 3,701.27  |
| 1026-9/10                           | 10/01/10     | 01     | 9/10 ARCHITECT FEES        | 34-30-00-9115 |        | 10/26/10 | 14,636.25 |
|                                     |              |        | RIVIERA RENOVATIONS        |               |        |          |           |
|                                     |              |        | INVOICE TOTAL:             |               |        |          | 14,636.25 |
|                                     |              |        | VENDOR TOTAL:              |               |        |          | 18,337.52 |
| NAPAE NAPA AUTO PARTS-ELKHORN       |              |        |                            |               |        |          |           |
| 771517                              | 10/06/10     | 01     | SHOCKS,TUNEUP-TRK 56       | 11-32-10-5250 |        | 10/26/10 | 223.44    |
|                                     |              |        | ST DEPT EQUIPMENT REPAIRS  |               |        |          |           |
|                                     |              |        | INVOICE TOTAL:             |               |        |          | 223.44    |
| 771843                              | 10/08/10     | 01     | AIR FILTERS                | 11-32-13-5430 |        | 10/26/10 | 38.30     |
|                                     |              |        | TREE & BRUSH OPERATING SUP |               |        |          |           |
|                                     |              |        | INVOICE TOTAL:             |               |        |          | 38.30     |
|                                     |              |        | VENDOR TOTAL:              |               |        |          | 261.74    |
| NAPAR NAPA AUTO PARTS               |              |        |                            |               |        |          |           |
| 183446                              | 10/08/10     | 01     | SILICONE                   | 11-32-13-5430 |        | 10/26/10 | 7.90      |
|                                     |              |        | TREE & BRUSH OPERATING SUP |               |        |          |           |
|                                     |              |        | INVOICE TOTAL:             |               |        |          | 7.90      |
|                                     |              |        | VENDOR TOTAL:              |               |        |          | 7.90      |
| OFFICE OFFICE DEPOT                 |              |        |                            |               |        |          |           |
| 535925710001                        | 10/01/10     | 01     | TONER,CLIPS,CALENDAR       | 11-12-00-5310 |        | 10/26/10 | 186.13    |
|                                     |              |        | MUNICIPAL CT OFFICE SUPPLI |               |        |          |           |
|                                     |              |        | INVOICE TOTAL:             |               |        |          | 186.13    |
|                                     |              |        | VENDOR TOTAL:              |               |        |          | 186.13    |

OHERRON RAY O'HERRON CO., INC.

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| OHERRON RAY OHERRON CO., INC. |          |              |        |                             |   |        |          |          |
| 1023299-IN                    |          | 10/14/10     | 01     | CHALK FOR MARKING TIRES     | 42-34-50-5340   |        | 10/26/10 | 44.19    |
|                               |          |              |        | OPERATING SUPPLIES-TICKETS  |   |        |          |          |
|                               |          |              |        | INVOICE TOTAL:              |   |        |          | 44.19    |
|                               |          |              |        | VENDOR TOTAL:               |   |        |          | 44.19    |
| PALMER PALMER COMPANY         |          |              |        |                             |   |        |          |          |
| 127725-00                     |          | 10/11/10     | 01     | TOWELS-MUSEUM               | 11-00-00-1391   |        | 10/26/10 | 71.90    |
|                               |          |              | 02     | TP, CLEANER, FRAGRANCE      | A/R BILL OUTS<br>11-16-10-5350<br>CITY HALL BLDG MAINT SUPPL            |        |          | 328.85   |
|                               |          |              |        | INVOICE TOTAL:              |   |        |          | 400.75   |
|                               |          |              |        | VENDOR TOTAL:               |   |        |          | 400.75   |
| PATS PAT'S SERVICES INC.      |          |              |        |                             |   |        |          |          |
| A-62735                       |          | 10/08/10     | 01     | 10/10 PORTABLE TOILET       | 11-52-00-5840   |        | 10/26/10 | 70.00    |
|                               |          |              |        | 4 SEASON NATURE PRESERVE    |   |        |          |          |
|                               |          |              |        | INVOICE TOTAL:              |   |        |          | 70.00    |
|                               |          |              |        | VENDOR TOTAL:               |   |        |          | 70.00    |
| PFI PFI FASHIONS, INC.        |          |              |        |                             |   |        |          |          |
| 154932                        |          | 10/15/10     | 01     | UNIFORM SHIRTS              | 42-34-50-5138   |        | 10/26/10 | 238.52   |
|                               |          |              |        | PRKNG METERS UNIFORM ALLOW  |   |        |          |          |
|                               |          |              |        | INVOICE TOTAL:              |   |        |          | 238.52   |
|                               |          |              |        | VENDOR TOTAL:               |   |        |          | 238.52   |
| PNC PNC BANK                  |          |              |        |                             |   |        |          |          |
| 0411-10/10                    |          | 10/08/10     | 01     | 9/29 THE DUKE OF DEVON-MEAL | 11-24-00-5331   |        | 10/26/10 | 15.00    |
|                               |          |              | 02     | 9/30 BLUE HARBOR-MEAL       | BLDG INSP-MEALS & LODGING<br>11-24-00-5331<br>BLDG INSP-MEALS & LODGING |        |          | 13.00    |
|                               |          |              |        | INVOICE TOTAL:              |   |        |          | 28.00    |
|                               |          |              |        | VENDOR TOTAL:               |   |        |          | 28.00    |

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| -----       |              |        |                                |   |        |          |                         |
| PNC         | PNC BANK     |        |                                |   |        |          |                         |
| 0411-10/10  | 10/08/10     | 03     | 10/1 SUGAR CREEK INN-MEAL      | 11-24-00-5331                               |        | 10/26/10 | 11.51                   |
|             |              | 04     | 10/2 BLUE HARBOR RSRT-BAL DUE  | BLDG INSP-MEALS & LODGING<br>11-24-00-5331  |        |          | 55.25                   |
|             |              |        |                                | BLDG INSP-MEALS & LODGING                   |        |          |                         |
|             |              |        |                                |   |        |          | INVOICE TOTAL: 94.76    |
| 1013-10/10  | 10/08/10     | 01     | 9/9 ISA DUES-FOSTER            | 11-32-13-5220                               |        | 10/26/10 | 185.00                  |
|             |              | 02     | 9/20 ISA DUES-CHAPPER          | FORESTRY SERVICES<br>11-32-13-5220          |        |          | 185.00                  |
|             |              | 03     | 9/14 US DIARY-CALENDARS        | FORESTRY SERVICES<br>11-32-10-5399          |        |          | 47.49                   |
|             |              | 04     | 9/14 US DIARY-CALENDARS        | STREET DEPT MISCELLANEOUS<br>11-32-10-5399  |        |          | 148.61                  |
|             |              | 05     | 9/20 APWA DUES-CARSTENSEN      | STREET DEPT MISCELLANEOUS<br>11-32-10-5399  |        |          | 151.00                  |
|             |              | 06     | 9/23 SAFETYSIGN.COM-PED X SIGN | STREET DEPT MISCELLANEOUS<br>11-34-10-5375  |        |          | 219.42                  |
|             |              | 07     | 10/1 NEEADABULB.COM-BULBS      | TRAFFIC CONTROL STREET SIG<br>11-34-10-5261 |        |          | 246.09                  |
|             |              |        |                                | STREET LIGHTS REPAIRS                       |        |          |                         |
|             |              |        |                                |   |        |          | INVOICE TOTAL: 1,182.61 |
|             |              |        |                                |   |        |          | VENDOR TOTAL: 1,277.37  |
| -----       |              |        |                                |   |        |          |                         |
| POLLI       | PEG POLLITT  |        |                                |   |        |          |                         |
| REIMB-10/10 | 10/18/10     | 01     | LEAGUE CONF-MILEAGE            | 11-15-10-5332                               |        | 10/26/10 | 85.00                   |
|             |              | 02     | LEAGUE CONF-MEALS              | ACCTG CONFERENCES/TRAINING<br>11-15-10-5332 |        |          | 45.00                   |
|             |              |        |                                | ACCTG CONFERENCES/TRAINING                  |        |          |                         |
|             |              |        |                                |   |        |          | INVOICE TOTAL: 130.00   |
| VISION-2010 | 10/11/10     | 01     | VISION REIMBURSEMENT           | 11-15-10-5133                               |        | 10/26/10 | 123.00                  |
|             |              |        |                                | ACCTG INS DEDUCTIBLE REIMB                  |        |          |                         |
|             |              |        |                                |   |        |          | INVOICE TOTAL: 123.00   |
|             |              |        |                                |   |        |          | VENDOR TOTAL: 253.00    |

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| R&R R&R INSURANCE SERVICES, INC. |              |        |                            |               |        |          |                         |
| 974966                           | 10/07/10     | 01     | ADDTL AUTO PREMIUM         | 11-10-10-5512 |        | 10/26/10 | 90.00                   |
|                                  |              |        | GENERAL LIABILITY INSURANC |               |        |          |                         |
|                                  |              |        |                            |               |        |          | INVOICE TOTAL: 90.00    |
|                                  |              |        |                            |               |        |          | VENDOR TOTAL: 90.00     |
| ROTE ROTE OIL COMPANY            |              |        |                            |               |        |          |                         |
| 105131                           | 10/09/10     | 01     | 434.9 GAL DYED DIESEL      | 11-32-10-5341 |        | 10/26/10 | 1,142.48                |
|                                  |              |        | VEHICLE-FUEL & OIL         |               |        |          |                         |
|                                  |              |        |                            |               |        |          | INVOICE TOTAL: 1,142.48 |
| 105138                           | 10/08/10     | 01     | 249 GAL UNDYED DIESEL      | 11-32-10-5341 |        | 10/26/10 | 731.06                  |
|                                  |              |        | VEHICLE-FUEL & OIL         |               |        |          |                         |
|                                  |              |        |                            |               |        |          | INVOICE TOTAL: 731.06   |
| 105172                           | 10/14/10     | 01     | 171.8 GAL UNDYED DIESEL    | 11-32-10-5341 |        | 10/26/10 | 506.47                  |
|                                  |              |        | VEHICLE-FUEL & OIL         |               |        |          |                         |
|                                  |              |        |                            |               |        |          | INVOICE TOTAL: 506.47   |
|                                  |              |        |                            |               |        |          | VENDOR TOTAL: 2,380.01  |
| SHERIFF WALWORTH COUNTY SHERIFF  |              |        |                            |               |        |          |                         |
| 9/10                             | 09/30/10     | 01     | 9/10 PRISONER CONFINEMENT  | 11-12-00-5290 |        | 10/26/10 | 45.00                   |
|                                  |              |        | CARE OF PRISONERS          |               |        |          |                         |
|                                  |              |        |                            |               |        |          | INVOICE TOTAL: 45.00    |
|                                  |              |        |                            |               |        |          | VENDOR TOTAL: 45.00     |
| STBAR STATE BAR OF WISCONSIN     |              |        |                            |               |        |          |                         |
| 408318                           | 10/07/10     | 01     | SUPP 2010-RULES HANDBOOK   | 11-12-00-5310 |        | 10/26/10 | 57.96                   |
|                                  |              |        | MUNICIPAL CT OFFICE SUPPLI |               |        |          |                         |
|                                  |              |        |                            |               |        |          | INVOICE TOTAL: 57.96    |
|                                  |              |        |                            |               |        |          | VENDOR TOTAL: 57.96     |

SUMME JOHN SUMMERS

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| SUMME JOHN SUMMERS             |              |        |                                |   |        |                |          |
| 9/10                           | 10/12/10     | 01     | 9/10 MILEAGE-160 MILES         | 11-24-00-5330                               |        | 10/26/10       | 80.00    |
|                                |              |        | BLDG INSPECTOR TRAVEL-MILE     |   |        |                |          |
|                                |              |        |                                |   |        | INVOICE TOTAL: | 80.00    |
|                                |              |        |                                |   |        | VENDOR TOTAL:  | 80.00    |
| T0000309 BRITTANY KATKUS       |              |        |                                |   |        |                |          |
| REFUND                         | 10/11/10     | 01     | RIVIERA SEC DEP REF-10/10/10   | 40-55-10-2353                               |        | 10/26/10       | 1,000.00 |
|                                |              | 02     | RIVIERA SETUP/SEC GRD-10/10/10 | SECURITY DEPOSITS-UPPER RI<br>40-55-10-4674 |        |                | -244.00  |
|                                |              |        |                                | UPPER RIVIERA REVENUE                       |        | INVOICE TOTAL: | 756.00   |
|                                |              |        |                                |   |        | VENDOR TOTAL:  | 756.00   |
| T0000310 NICOLE DAMHAUSER      |              |        |                                |   |        |                |          |
| REFUND                         | 10/11/10     | 01     | RIVIERA SEC DEP REF-10/9/10    | 40-55-10-2353                               |        | 10/26/10       | 1,000.00 |
|                                |              | 02     | RIVIERA SETUP/SEC GRD-10/9/10  | SECURITY DEPOSITS-UPPER RI<br>40-55-10-4674 |        |                | -264.00  |
|                                |              |        |                                | UPPER RIVIERA REVENUE                       |        | INVOICE TOTAL: | 736.00   |
|                                |              |        |                                |   |        | VENDOR TOTAL:  | 736.00   |
| T0000311 TRACY NEVEU           |              |        |                                |   |        |                |          |
| REFUND                         | 10/19/10     | 01     | LIBRARY PK SEC DEP REF-9/18/10 | 11-00-00-2353                               |        | 10/26/10       | 150.00   |
|                                |              |        |                                | SECURITY DEPOSITS                           |        | INVOICE TOTAL: | 150.00   |
|                                |              |        |                                |   |        | VENDOR TOTAL:  | 150.00   |
| T0000312 LAKE GENEVA HOPE WALK |              |        |                                |   |        |                |          |
| REFUND                         | 10/19/10     | 01     | LIBR PK SEC DEP REFUND-9/25/10 | 11-00-00-2353                               |        | 10/26/10       | 50.00    |
|                                |              |        |                                | SECURITY DEPOSITS                           |        | INVOICE TOTAL: | 50.00    |
|                                |              |        |                                |   |        | VENDOR TOTAL:  | 50.00    |

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| T0000313  | CURT SLATER    |        |                                |                            |        |          |          |
| REFUND    | 10/19/10       | 01     | SEM PR SEC DEP REF-9/18/10     | 11-00-00-2353              |        | 10/26/10 | 150.00   |
|           |                |        | SECURITY DEPOSITS              |                            |        |          |          |
|           |                |        | INVOICE TOTAL:                 |                            |        |          | 150.00   |
|           |                |        | VENDOR TOTAL:                  |                            |        |          | 150.00   |
| T0000314  | SHARON SQUIRES |        |                                |                            |        |          |          |
| REFUND    | 10/20/10       | 01     | RIVIERA SEC DEP REF-10/16/10   | 40-55-10-2353              |        | 10/26/10 | 1,000.00 |
|           |                | 02     | RIVIERA SETUP/SEC GRD-10/16/10 | SECURITY DEPOSITS-UPPER RI |        |          |          |
|           |                |        | 40-55-10-4674                  |                            |        |          |          |
|           |                |        | UPPER RIVIERA REVENUE          |                            |        |          |          |
|           |                |        | INVOICE TOTAL:                 |                            |        |          | 726.00   |
|           |                |        | VENDOR TOTAL:                  |                            |        |          | 726.00   |
| 28108     | 10/06/10       | 01     | TOILET BOWL CLEANER            | 40-55-10-5360              |        | 10/26/10 | 453.22   |
|           |                | 02     | TOILET BOWL CLEANER            | UPPER RIVIERA MAINTENANCE  |        |          |          |
|           |                |        | 40-54-10-5352                  |                            |        |          |          |
|           |                |        | BEACH MAINTENANCE SUPPLIES     |                            |        |          |          |
|           |                |        | INVOICE TOTAL:                 |                            |        |          | 653.22   |
|           |                |        | VENDOR TOTAL:                  |                            |        |          | 653.22   |
| USCELL    | U.S. CELLULAR  |        |                                |                            |        |          |          |
| RE101910  | 10/12/10       | 01     | HARBORMASTER CELL 10/12-11/11  | 40-55-10-5221              |        | 10/26/10 | 13.88    |
|           |                | 02     | MAYOR'S CELL 10/12-11/11       | TELEPHONE EXPENSE          |        |          |          |
|           |                |        | 11-16-10-5221                  |                            |        |          |          |
|           |                | 03     | BLDG INSP CELL 10/12-11/11     | CITY HALL TELEPHONE EXPENS |        |          |          |
|           |                | 05     | CITY ADMIN CELL 10/12-11/11    | 11-24-00-5262              |        |          |          |
|           |                |        | COMMUNICATION SYSTEMS          |                            |        |          |          |
|           |                |        | 11-16-10-5221                  |                            |        |          |          |
|           |                | 06     | COMPTROLLER CELL 10/12-11/11   | CITY HALL TELEPHONE EXPENS |        |          |          |
|           |                |        | 11-16-10-5221                  |                            |        |          |          |
|           |                |        | CITY HALL TELEPHONE EXPENS     |                            |        |          |          |
|           |                |        | INVOICE TOTAL:                 |                            |        |          | 46.00    |
|           |                |        | VENDOR TOTAL:                  |                            |        |          | 46.00    |

DATE: 10/21/10  
 TIME: 10:24:47  
 ID: AP441000.WOW

CITY OF LAKE GENEVA  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 10/26/2010

| INVOICE #                            | VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION                    | ACCOUNT #                                   | P.O. # | DUE DATE | ITEM AMT   |
|--------------------------------------|----------|--------------|--------|--------------------------------|---|--------|----------|------------|
| RE101910                             |          | 10/12/10     | 07     | BEACH CELL 10/12-11/11         | 40-54-10-5221<br>BEACH TELEPHONE            |        | 10/26/10 | 4.50       |
|                                      |          |              | 08     | PARKING MTR 1 CELL 10/12-11/11 | 42-34-50-5221<br>TELEPHONE EXPENSE          |        |          | 6.68       |
|                                      |          |              | 09     | PARKING MTR 2 CELL 10/12-11/11 | 42-34-50-5221<br>TELEPHONE EXPENSE          |        |          | 6.83       |
|                                      |          |              | 10     | CITY HALL CELL 10/12-11/11     | 11-16-10-5221<br>CITY HALL TELEPHONE EXPENS |        |          | 9.42       |
|                                      |          |              | 11     | CEMETERY CELL 10/12-11/10      | 11-00-00-1391<br>A/R BILL CUTS              |        |          | 10.38      |
|                                      |          |              | 12     | PARKING SUPERVISOR 10/12-11/11 | 42-34-50-5221<br>TELEPHONE EXPENSE          |        |          | 9.88       |
| INVOICE TOTAL:                       |          |              |        |                                |   |        |          | 186.73     |
| VENDOR TOTAL:                        |          |              |        |                                |   |        |          | 186.73     |
| VERIZON WIRELESS                     |          |              |        |                                |   |        |          |            |
| 2467614819                           |          | 10/03/10     | 01     | 9/10 CELL/AIRCARD CHGS         | 11-21-00-5221<br>PD TELEPHONE EXPENSE       |        | 10/26/10 | 207.96     |
| INVOICE TOTAL:                       |          |              |        |                                |   |        |          | 207.96     |
| VENDOR TOTAL:                        |          |              |        |                                |   |        |          | 207.96     |
| WALCOP WAIMORTH COUNTY PUBLIC WORKS  |          |              |        |                                |   |        |          |            |
| 0931 9026                            |          | 09/30/10     | 01     | PAINTING LABOR 9/24/10         | 11-34-10-5370<br>MARKING PAINT              |        | 10/26/10 | 12.84      |
| INVOICE TOTAL:                       |          |              |        |                                |   |        |          | 12.84      |
| VENDOR TOTAL:                        |          |              |        |                                |   |        |          | 12.84      |
| WALRE WAIMORTH CTY REGISTER OF DEEDS |          |              |        |                                |   |        |          |            |
| I201000000238                        |          | 10/05/10     | 01     | RECORD ANNEX ORD 10-09         | 11-10-00-5316<br>RECORDING FEES             |        | 10/26/10 | 30.00      |
| INVOICE TOTAL:                       |          |              |        |                                |   |        |          | 30.00      |
| VENDOR TOTAL:                        |          |              |        |                                |   |        |          | 30.00      |
| TOTAL ALL INVOICES:                  |          |              |        |                                |   |        |          | 151,942.91 |