

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, OCTOBER 11, 2010 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order
2. Roll Call
3. Approve Finance, License and Regulation Committee minutes of September 27, 2010 as distributed.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
5. **LICENSES & PERMITS**
 - A. Original Operator Licenses for the following applicants: Samantha Engerman, William Hartmann Jr., Samantha Vandercar, and Jacqueline Brower
6. **Budget Process Update (Alderman Krause)**
7. **Discussion/Recommendation on award of bid for Riviera tuckpointing repair project**
8. **Discussion/Recommendation on award of bid for Geneva Lake Museum of History addition and alterations project**
9. **Discussion/Recommendation on proposals for Assessor Consultant services (referred from Personnel)**
10. **Discussion/Recommendation on Request for Proposals (RFP) for Auditor services (Comptroller Pollitt)**
11. **Discussion/Recommendation on acceptance of credit cards for tax payments (Comptroller Pollitt)**
12. **Discussion/Recommendation on Agreement for Current Planning Services with Vandewalle & Associates (Administrator Jordan)**
13. **Discussion/Recommendation on Long-Term Parking Study Survey (referred from Parking Commission)**
14. **Discussion/Recommendation on purchase of pole-mounted, solar-powered speed control devices (Aldermen Krause & Kehoe)**
15. **Presentation of Accounts (Alderman Krause)**
 - A. Purchase Orders.
 - B. Prepaid Bills in the amount of \$11,765.86
 - C. Regular Bills in the amount of \$583,877.65
16. Adjourn

This is a meeting of the Finance/License & Regulation Committee.
No official Council action will be taken, however a quorum of the Council may be present

10/8/10 3:30PM

cc: Committee Members: Alderman Krause, Hartz, Fesenmaier, Krohn, Marsala
Mayor & remaining Council, Administrator, City Clerk, Department Heads, Attorney, Treasurer

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, SEPTEMBER 27, 2010 - 6:00PM
COUNCIL CHAMBERS, CITY HALL

Chair Krause called the meeting to order at 6:00pm.

Roll Call. Present: Aldermen Krohn, Hartz, Marsala, Fesenmaier and Krause. Also Present: Administrator Jordan, DPW Winkler, Comptroller Pollitt and Clerk Reale.

Marsala/Hartz motion to approve Finance, License and Regulation Committee minutes of September 13, 2010 as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

RESOLUTIONS

Resolution 10-R55, a final resolution declaring intent to exercise special assessment powers under Section 66.0703, Wisconsin Statutes, for improvements in the City of Lake Geneva related to the proposed Shore Acres water main and sanitary sewer project. Administrator Jordan stated that this was the final resolution for the Shore Acres project. A public hearing had been conducted and the project was now complete. The cost assessed to each property had been figured at \$7,675.00 and all affected property owners would be notified and given 45 days to arrange a payment plan with the City Clerk. DPW Winkler noted that the original estimate for the assessment had been \$9,000.00 to each property owner.

Marsala/Fesenmaier motion to forward to Council with recommendation for approval of **Resolution 10-R55**. Unanimously carried.

Resolution 10-R56, a preliminary resolution declaring intent to exercise special assessments powers under Section 66.0703, Wisconsin Statutes, for improvements in the City of Lake Geneva related to the Edwards Boulevard frontage road connection project. Administrator Jordan stated that these special assessments would be applied to properties affected by the Edward Boulevard project. Upon passage of the preliminary resolution, legal notice of a public hearing would be published and mailed to each of the affected property owners. It was anticipated that the public hearing would be conducted at the October 11, 2010 regular meeting of the Council, with passage of a final resolution taking place after the hearing.

Hartz/Marsala motion to forward to Council with recommendation for approval of **Resolution 10-R56**. Unanimously carried.

ORDINANCES

First Reading of **Ordinance 10-11**, amending Chapter 74 Traffic and Vehicles of the Lake Geneva Municipal Code, Restricted Parking for Compact Cars Only. This item had been continued from the August 23, 2010 meeting; however, Alderman Krause noted that it had not yet been considered by the Parking Commission and Public Works Committee, as requested by Council. Alderman Fesenmaier asked if the proposed ordinance had been reviewed by Chief Rasmussen. Administrator Jordan responded that it had been reviewed and the Chief had indicated that he had no issues with the proposal.

Marsala/Krohn motion to continue to the October 25, 2010 meeting, pending review by the Parking Commission and Public Works Committee. Unanimously carried.

First Reading of **Ordinance 10-12**, amending Chapter 50 Offenses and Miscellaneous Provisions of the Lake Geneva Municipal Code, Prohibited Acts (Smoking Ordinance). This item had also been continued from the August 23, 2010 meeting. Administrator Jordan noted that the City Attorney had made some changes to the original draft, including the addition of a definition for "enclosed area". Alderman Fesenmaier asked if the ordinance had been reviewed by Chief Rasmussen. Administrator Jordan responded that the Chief would review and provide feedback on the proposal before the next meeting.

LICENSES & PERMITS

Alderman Krause noted that the application for an Original "Class A" Retail Liquor License for TNT LLC, d/b/a Geneva Street Antiques, had been withdrawn at the request of the applicants.

Marsala/Fesenmaier motion to forward to Council with recommendation for approval of Original "Class A" Retail Liquor License and Class "A" Fermented Malt Beverage License for Brutap LLC, d/b/a Bruno's Liquors, 524 Broad Street, James E. Sharkus, Agent. Unanimously carried.

Marsala/Fesenmaier motion to forward to Council with recommendation for approval of original Operator Licenses for the following applicants: Marcy Eifert, Eloy Alvarez, Mary Chamberlain, Ryan Fritz, and Terry Krunig. Unanimously carried.

Discussion/Recommendation on renewal of Liability, Property and Workman's Compensation policy

Administrator Jordan reported that the City had received its insurance renewal proposal from the League of Wisconsin Municipalities Mutual Insurance Company. The proposal showed an increase of \$1,695.00 in premium cost over the previous year, with some additional options being offered to the City for the renewal. One option would be to add the Treasurer to current crime coverage for \$100,000.00, for an additional \$227.00. Another option included no-fault sewer coverage for \$100,000.00 per incident, at a cost of \$9,591.00 per year. The current policy would expire October 1; however, it was noted that the no-fault sewer backup coverage could be added after the initial renewal if that option was attractive to the Council. Administrator Jordan noted that the City had received 13 sewer claims since 2005 and that none had resulted in the City paying for the claims. He suggested that all residents should contact their insurance provider to see if they are covered by flood insurance in the event of a backup because the City has limited liability in these instances. Alderman Fesenmaier asked what measures the City takes to monitor backups. DPW Winkler responded that crews have televised lines in particular problem areas and have investigated products that can be placed in manholes to monitor lines. Regular cleaning of the lines is also conducted as a means of trying to avoid backup problems. DPW Winkler stated that the no-fault sewer insurance was more a matter of compassion than an admission of liability on the part of the City. With respect to the Treasurer coverage, Alderman Krohn asked if any claims had been made in the Treasurer's office. It was reported that no claims had been made.

Fesenmaier/Marsala motion to forward to Council with recommendation for approval of renewal of League of Wisconsin Municipalities Mutual Insurance policy, including additional \$100,000.00 crime coverage for the City Treasurer, for the total amount of \$235,541.00. Motion carried by vote of 4 to 1, with Alderman Krohn opposed.

Discussion/Recommendation on grading proposal for WE Energies site

Administrator Jordan reported that Reesman's Excavating and Grading, Inc., the contractor building the Edwards Boulevard extension, had submitted a proposal to grade and shape the property, place topsoil on top of the graded area and seed the area for a cost not to exceed \$14,000.00. He stressed that it was important to get the WE Energies site leveled as much as possible to make it a more attractive site for potential sale or future development. Alderman Krause noted that the Council had committed up to \$140,000.00 for the project and had spent approximately \$98,000.00 to date. Alderman Hartz agreed that this work would make the property more marketable in the event that the City decided to sell at a future date. He inquired if there would be any additional costs that might be expected for the WE Energies project. DPW Winkler responded that he did not foresee any additional work that would need to be done in terms of the site. Alderman Fesenmaier asked if the contractor would be providing a guarantee on the seeding work. DPW Winkler responded that if the seed didn't come up in the spring, it should be covered under a one-year warranty. Comptroller Pollitt noted that the funds for this project would come out of the Sheridan Springs maintenance account.

Hartz/Marsala motion to forward to Council with recommendation for approval of proposal from Reesman's Excavating and Grading, Inc. in an amount not to exceed \$14,000.00. Unanimously carried.

Discussion/Recommendation on bids for Riviera renovation project

Administrator Jordan stated that bids for the renovation project had been solicited, with a total of five bids received by the City. He noted that staff had found during its review of the bids that one bid had come in considerably lower than the remaining bids. The contractor then reviewed the bid documents and determined that errors had resulted in the bid amount provided to the City being significantly lower than it should have been. Although the revised bid amount was still lower than the other bids received, staff was recommending rejecting all bids and rebidding the project

because of the discrepancy. DPW Winkler noted that the Public Works Committee had also voted unanimously to recommend rejection of the bids.

Marsala/Krohn motion to forward to Council with recommendation to reject all bids and rebid the project. Unanimously carried.

Discussion/Recommendation on CD and CDARS investments

Comptroller Pollitt reported that the funds from the previous First Banking Center CD had been transferred as directed by Council, with \$140,000.00 invested in a CD through M&I Bank and the balance being moved into the Local Government Investment Pool (LGIP). She stated that quotes for CD and CDARS investments had not changed significantly from those presented at the previous committee meeting, recommending that the current arrangement be continued for another month and reviewed again at the end of October. Comptroller Pollitt also stated that she had recommended to the Ad Hoc Policy and Procedure Committee that the 50 percent maximum cap on LGIP investments was too low and should be raised to 90 percent. Currently, the City was at 78 percent invested in the pool.

Marsala/Hartz motion to continue this item to October 25, 2010. Unanimously carried.

Discussion of Internal Controls Update

Comptroller Pollitt reviewed an updated Internal Controls report, including the City's response to the auditor recommendations. Alderman Hartz noted that the City had made substantial progress on most of the recommendations; however, there had been little progress on the recommendation of instituting a pooled cash system to streamline the accounting process and improve controls. Comptroller Pollitt responded that the new City Treasurer was receptive to the idea of a pooled cash system, although it would require a slight change in the City's accounting to support such a system. She stated that the City would need to act before tax collection begins on December 1 if a pooled cash system was to be developed this year. Alderman Hartz also noted the recommendation of changing the elected Treasurer to an appointed position. Comptroller Pollitt stated that the auditor believed that elected treasurers were becoming outdated and had recommended making the position a full-time employee of the City. This was, however, a political issue. Following discussion, Alderman Fesenmaier requested that this updated report be posted on the City website.

Presentation of Accounts, Alderman Krause.

Purchase Orders. None.

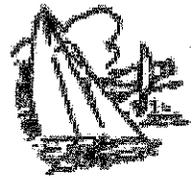
Hartz/Marsala motion to approve Prepaid Bills in the amount of \$23,357.70. Unanimously Carried.

Marsala/Hartz motion to approve Regular Bills in the amount of \$238,756.04. Unanimously Carried.

Adjournment

Marsala/Krohn motion to adjourn at 6:46pm. Unanimously Carried.

/s/ Jeremy A. Reale, City Clerk



REGULAR CITY COUNCIL MEETING

MONDAY, OCTOBER 11, 2010 – 7:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Awards, Presentations, and Proclamations
 - A. Proclamation by Mayor Connors honoring Bertil and Ulla Brunk and Brunk Industries on fifty years of operation in the City of Lake Geneva
 - B. Notice of Annual Hydrant Flushing and Valve Exercising by the Lake Geneva Utility Commission, beginning October 13, 2010
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
 - A. Memorandum from Chief Rasmussen regarding Homeland Security Preparedness Exercise on October 23, 2010
 - B. Correspondence from U.S. Department of Justice notifying the City of Lake Geneva of award of grant through the COPS Secure Our Schools (SOS) grant program
8. Approve Regular City Council Meeting minutes of September 27, 2010 as published and distributed
9. Accept and forward to Planning Commission a pre-annexation agreement and petition for direct annexation by unanimous consent of electors and property owners of territory located in the Town of Bloomfield, Walworth County, Wisconsin to the City of Lake Geneva, Walworth County, Wisconsin, pursuant to Wis. Stats. § 66.0217 (2). (Potter)
10. Second Reading and approval of **Ordinance 10-12**, amending Chapter 50 Offenses and Miscellaneous Provisions of the Lake Geneva Municipal Code, Prohibited Acts (Smoking Ordinance)
11. Finance, License and Regulation Committee Recommendations – Alderman Krause

- A. **LICENSES & PERMITS**
 - 1) Original Operator Licenses for the following applicants: Samantha Engerman, William Hartmann Jr., Samantha Vandercar, and Jacqueline Brower
 - B. Discussion/Action on award of bid for Riviera tuckpointing repair project
 - C. Discussion/Action on award of bid for Geneva Lake Museum of History addition and alterations project
 - D. Discussion/Action on proposals for Assessor Consultant services
 - E. Discussion/Action on Request for Proposals (RFP) for Auditor services
 - F. Discussion/Action on acceptance of credit cards for tax payments
 - G. Discussion/Action on Agreement for Current Planning Services with Vandewalle & Associates
 - H. Discussion/Action on Long-Term Parking Study Survey
 - I. Discussion/Action on purchase of pole-mounted, solar-powered speed control devices (Aldermen Krause & Kehoe)
12. **Personnel Committee Recommendation – Alderman Hartz**
- A. Discussion/Action on revised City Organizational Chart
13. **Piers, Harbors and Lakefront Committee Recommendation – Alderman Marsala**
- A. Discussion/Action on Amendment to Section 5, Littering and Pollution, of the Joint Uniform Lake Law Ordinance
14. **Presentation of Accounts – Alderman Krause**
- A. Purchase Orders
 - B. Prepaid Bills in the amount of \$11,765.86
 - C. Regular Bills in the amount of \$583,877.65
15. Adjournment

10/8/10 4:30 PM

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

*CC: Mayor & Council
Administrator, Attorney, Treasurer, Department Heads, Media*

CITY OF LAKE GENEVA PROCLAMATION

Whereas, Bertil and Ulla Brunk founded Brunk Industries in the City of Lake Geneva in 1960 and have been in business continuously for fifty years; and

Whereas, during that time, Brunk Industries has employed hundreds of residents of the City of Lake Geneva to the good of the people and great economic benefit to the City of Lake Geneva; and

Whereas, Brunk Industries is today globally recognized as a leader in the manufacture of highly complex medical components and is one of a very select few manufacturers worldwide having the capability of producing high precision metal components of incredibly small size; and

Whereas, during the fifty years that Brunk Industries has been in operation, Bertil and Ulla Brunk have generously contributed to many of the municipal departments and functions of the City of Lake Geneva and have supported many charities throughout the surrounding area to the great benefit of City residents; and

Whereas, Bertil and Ulla Brunk have been outstanding citizens in every respect and their efforts during the past fifty years have significantly improved the quality of life of residents of the City of Lake Geneva;

Now, Therefore, I, James R. Connors, Mayor of the City of Lake Geneva, County of Walworth, State of Wisconsin, do hereby proclaim to Bertil and Ulla Brunk honorable members of the community and present to them the Key to the City of Lake Geneva, together with all the rights and privileges attendant thereto.

Dated this 11th day of October 2010.

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

Mayon

**THE LAKE GENEVA
UTILITY COMMISSION**

**ANNUAL HYDRANT FLUSHING AND
VALVE EXERCISING PROGRAM**

Beginning **Wednesday, the October 13th**, weather permitting, and continuing for approximately two to three weeks, we will be testing water main valves and flushing fire hydrants of accumulated sediment and rust to help insure clean, pure water for our customers. Work will take place in the area of the City west of Broad Street from Geneva Lake to the north side of the City. Please watch for our hydrant flushing signs in your area.

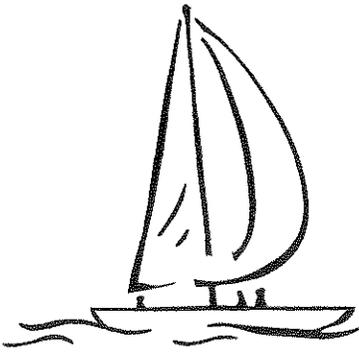
This activity may stir up rust in the water. Before washing white clothing, customers are requested during this time to check for any discoloration during flushing by running their tap water for a few minutes. Discoloration should clear up in a few minutes of water use. We will also attempt to reach industries and businesses in advance of the work, as there may be some minor periods of water shut-off when valves are tested.

Your patience and cooperation is greatly appreciated as we strive to serve you better. Call the Water Utility at 248-2311 with any questions.

Daniel S. Winkler, P.E.
Director of Public Works & Utilities

Kent Wiedenhoef
Water Superintendent

Place ad in paper 10/18 & 10/25



**City of Lake Geneva
POLICE DEPARTMENT**

*Chief Michael S. Rasmussen
Assistant Chief Michael B. Reuss*

626 Geneva Street
Lake Geneva, Wisconsin 53147-1914
Phone: (262) 248-4455 Fax: (262) 248-9053

TO: Mayor Connors and
Lake Geneva City Council Members

FROM: Chief Rasmussen

A handwritten signature in black ink, appearing to be 'MSR', written over the printed name 'Chief Rasmussen'.

DATE: October 7, 2010

RE: Homeland Security Preparedness Exercise

We will be conducting our first limited scale Homeland Security Preparedness Exercise on October 23, 2010, at the Lake Geneva Middle School. This exercise is being conducted to test the preparedness of our protective services. This exercise will include an active shooter drill with local jurisdictions assisting. Aurora Medical Center is also participating as part of their required mass casualty preparedness plan.

You are all invited to attend this exercise. Should you decide to attend you will need to meet at the Middle School at 8:30 a.m. for a Safety and Security Check.

With this being the first exercise of this type that we've conducted, I have not invited the media. We are using this as a learning tool so that we may continue to grow and expand our preparedness.

If you are able to attend please contact me at 248-4455 so we have some idea of the number of spectators that will be there. As always should you have any questions please contact me.

Jeremy Reale

From: jconnors@cityoflakegeneva.com
Sent: Thursday, September 30, 2010 9:31 AM
To: Mike Rasmussen
Cc: Dennis Jordan; Peg Pollitt; Jeremy Reale
Subject: [FWD: Secure Our Schools Award Notification]
Follow Up Flag: Follow up
Flag Status: Red
 Chief,

You are probably already aware of this, but please see the grant notification below. Thank you for obtaining the grant.

Jim

----- Original Message -----
Subject: Secure Our Schools Award Notification
From: "Cops_Info" <Cops_Info@usdoj.gov>
Date: Wed, September 29, 2010 8:24 am
To: <jconnors@cityoflakegeneva.com>



U.S. Department of Justice
Office of Community Oriented Policing

Services

*Office of the Director
 1100 Vermont Ave., NW
 Washington, DC 20530*

2010

September 29,

Mayor James Connors
 Lake Geneva, City of
 626 Geneva Street
 Lake Geneva, WI 53147

Re: Secure Our Schools Grant Program – Grant #2010CKWX0691
 ORI#: WI06503

Dear Mayor Connors:

Congratulations! On behalf of Attorney General Eric Holder, I am pleased to inform you that the COPS Office has approved your agency's request for \$56610 under the COPS Secure Our Schools (SOS) grant program. This award will provide your agency with the opportunity to enhance a variety of school safety equipment and/or programs to encourage the continuation and enhancement of school safety efforts to

prevent school violence within your community. The grant period for your SOS award is September 1, 2010 through August 31, 2012. It is our hope that this SOS grant will help place agencies at the forefront of innovative school safety developments.

Within the next few weeks, we will send your agency an award package containing your official award document, a Financial Clearance Memorandum, and a Final Funding Memorandum. To accept the grant when the award package arrives, you must sign the award document and any applicable special conditions, and return them to the COPS Office within 90 days of the date on the letter accompanying the award package.

The SOS grant award start date is September 1, 2010. Therefore, your agency can be reimbursed for approved costs after this date. Please be advised that some of your requested items may not have been approved by the COPS Office during the budget review process. When you receive your award package, please carefully review your Financial Clearance Memorandum and Final Funding Memorandum to determine your approved budget, as grant funds may only be used for approved items. The Financial Clearance Memorandum will specify the final award amount and your 50% local match, and will also identify any disallowed costs. Also, a supplemental online award package for 2010 Secure Our Schools grantees can be found at <http://www.cops.usdoj.gov/Default.asp?Item=2368>. We strongly encourage you to visit this site immediately to access a variety of important and helpful documents associated with your award, including the SOS Grant Owner's Manual, which specifies the programmatic and financial terms, conditions, and requirements of your grant. A Frequently Asked Questions (FAQ) document can also be found at this website, which will assist you with many questions you may have about your new SOS award.

We look forward to working with your agency under this grant program to address growing school safety and security concerns. If you have any questions about your grant, please do not hesitate to call your Grant Program Specialist through the COPS Office Response Center at 1.800.421.6770.

Sincerely,



Bernard K. Melekian
Director

REGULAR CITY COUNCIL MEETING
MONDAY, SEPTEMBER 27, 2010 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

Mayor Connors called the meeting to order at 7:00pm.

The Pledge of Allegiance was led by Alderman Kehoe.

Roll Call. Present: Aldermen Kehoe, Fesenmaier, Krohn, Tolar, Krause, Hartz, Mott, and Marsala. Also present: Administrator Jordan, City Attorney Draper, DPW Winkler, and Clerk Reale.

Awards, Presentations, and Proclamations

Mayor Connors announced that the proclamation honoring Bertil and Ulla Brunk and Brunk Industries would be deferred until the October 11, 2010 regular meeting, as Mrs. Brunk was ill and unable to attend.

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Spyro Condos, 1760 Hillcrest Drive, addressed the Council and first complimented the reduction in size of prepaid bills submitted to Council for approval. Mr. Condos then addressed Item #14 regarding the upcoming Wrigley Bridge construction. He noted that the City had no contract for the construction of the bridge and no visual concept of what the reconstructed bridge would look like. He further stated that there had been a lack of any public hearing to afford citizens an opportunity to comment on the proposed project or ask questions. He was concerned about the lack of any plan for public accessibility to Flat Iron Park, the resorts and businesses in the affected area during the construction period as well as the possibility of utilizing alleys as a means of directing traffic to and from the Riviera. Mr. Condos stressed that a copy of the contract should be made available to the public before the project proceeds any further.

Terry O'Neill, 954 George Street, also addressed the Council regarding Item #14. He reiterated the points raised by Mr. Condos about the lack of discussion on the tear-down and construction of Wrigley Bridge and the absence of any drawings or construction schedules. He emphasized that the public should have been given proper notice and an opportunity to speak at a public hearing on the matter. Mr. O'Neill offered several questions regarding the scope of the project, including the various design features, construction timelines and road closures, and the manner in which quotes were solicited. He thanked Aldermen Fesenmaier and Krohn for having this item placed on the agenda.

Acknowledgement of Correspondence. None.

Approval of Minutes

Krause/Tolar motion to approve Regular City Council Meeting minutes of September 13, 2010 as published and distributed. Unanimously Carried.

Establishment of Trick-or-Treat Hours

Krause/Mott motion to establish Trick-or-Treat hours for the City of Lake Geneva on Sunday, October 31, 2010 from 1:00pm to 4:00pm. Unanimously carried.

Resolution 10-R54, a resolution proclaiming the second Saturday in the month of May as "International Migratory Bird Day" in the City of Lake Geneva

Kehoe/Tolar motion to approve Resolution 10-R54. Unanimously carried.

Finance, License and Regulation Committee Recommendations – Alderman Krause

RESOLUTIONS

Resolution 10-R55, a final resolution declaring intent to exercise special assessment powers under Section 66.0703, Wisconsin Statutes, for improvements in the City of Lake Geneva related to the proposed Shore Acres water main and sanitary sewer project

Krause/Marsala motion to approve Resolution 10-R55. Alderman Krause stated that the project was now complete. Affected property owners would be given 45 days to contact the City Clerk to establish a payment plan using one of four options. The options available would include payment in full, payment in installments with interest over five or ten years, or deferred connection for up to ten years. Unanimously carried.

Resolution 10-R56, a preliminary resolution declaring intent to exercise special assessments powers under Section 66.0703, Wisconsin Statutes, for improvements in the City of Lake Geneva related to the Edwards Boulevard frontage road connection project

Krause/Tolar motion to approve Resolution 10-R56. Attorney Draper noted that this preliminary resolution was the first step in the process to establish special assessments for the project. A public hearing would be required to be conducted at the next regular Council meeting before a final resolution could be approved upon completion of the project. As the project was expected to be completed before that time, Attorney Draper stated that the final resolution could also be acted upon at the October 11, 2010 meeting. Unanimously carried.

ORDINANCES

First Reading of Ordinance 10-11, amending Chapter 74 Traffic and Vehicles of the Lake Geneva Municipal Code, Restricted Parking for Compact Cars Only

Alderman Krause stated that this ordinance was being referred to the Parking Commission and Public Works Committee for recommendation.

Krause/Marsala motion to continue this item to the October 25, 2010 regular meeting. Unanimously carried.

First Reading of Ordinance 10-12, amending Chapter 50 Offenses and Miscellaneous Provisions of the Lake Geneva Municipal Code, Prohibited Acts (Smoking Ordinance)

LICENSES & PERMITS

Original “Class A” Retail Liquor License application for TNT LLC, d/b/a Geneva Street Antiques, 821 Geneva Street, Terri Harig, Agent

Alderman Krause noted that this application had been withdrawn at the request of the applicant.

Original “Class A” Retail Liquor License and Class “A” Fermented Malt Beverage License application for Brutap LLC, d/b/a Bruno’s Liquors, 524 Broad Street, James E. Sharkus, Agent

Krause/Marsala motion to approve, contingent upon full payment of outstanding personal property tax balance of \$21.86 before issuance. Unanimously carried.

Original Operator Licenses for Marcy Eifert, Eloy Alvarez, Mary Chamberlain, Ryan Fritz, and Terry Krunig
Krause/Marsala motion to approve. Unanimously carried.

Discussion/Action on renewal of Liability, Property and Workman’s Compensation policy

Alderman Krause reported that the League of Wisconsin Municipalities Mutual Insurance had provided the City with a proposal for renewal of coverage in the amount of \$235,314.00, an increase in premium of \$1,695.00 over the previous year. The LWMMI had also provided the City with options to extend \$100,000.00 in additional crime coverage to the City Treasurer for \$227.00, as well as no-fault sewer backup coverage for \$100,000.00 per incident at an annual cost of \$9,591.00. Alderman Krause reported that the committee had recommended renewal of the policy, including the additional crime coverage for the Treasurer. Alderman Hartz asked if it would be possible to revisit the no-fault sewer coverage option at a later date. Administrator Jordan responded that the Council could approve the addition of that coverage at any time. He also noted that the no-fault sewer coverage would be discussed by the Utility Commission at its October meeting.

Krause/Marsala motion to approve renewal of League of Wisconsin Municipalities Mutual Insurance policy at an annual premium of \$235,314.00, with additional \$100,000.00 crime coverage for the City Treasurer at a cost of \$227.00.

Roll Call: Kehoe, Fesenmaier, Tolar, Krause, Hartz, Mott, and Marsala voted "yes". Krohn voted "no". Motion carried by vote of 7 to 1.

Discussion/Action on grading proposal for WE Energies site

Alderman Krause reported that Reesman's, the contractor building the Edwards Boulevard extension, had submitted a proposal to grade and shape the WE Energies property for an amount not to exceed \$14,000.00. He noted that funding was available for this work, as only approximately \$98,000.00 had been spent of the \$140,000.00 originally allocated to the WE Energies project. Administrator Jordan explained that the proposal would include grading and leveling the area with fill, covering the graded area with topsoil, and fertilizing and seeding the property. It was noted that this work would make the property more attractive for future sale or development.

Krause/Marsala motion to approve proposal from Reesman's Excavating and Grading, Inc., for grading, topsoil, fertilizing and seeding of the WE Energies site in an amount not to exceed \$14,000.00.

Roll Call: Kehoe, Krohn, Tolar, Krause, Hartz, Mott, and Marsala voted "yes". Fesenmaier voted "no". Motion carried by vote of 7 to 1.

Discussion/Action on bids for Riviera renovation project

Alderman Krause reported that the committee had recommended rejection of all bids and rebidding of the project. The apparent low bidder for the project had discovered errors made in the initial bid, which had resulted in that bid being significantly lower than the other four received. The corrected bid amount was still lower than the others; however, staff had recommended rejecting all bids because of the initial discrepancy.

Krause/Marsala motion to reject all bids and rebid the project.

Roll Call: Kehoe, Fesenmaier, Krohn, Tolar, Krause, Hartz, Mott, and Marsala voted "yes". Unanimously carried.

Discussion/Action on CD and CDARS investments

Alderman Krause reported that the committee had recommended leaving the City investments in the current arrangement and continuing this item to the October 25, 2010 regular meeting. Comptroller Pollitt had reported to the committee that CD and CDARS rates had not improved significantly since the initial review and had thus recommended reviewing the status again at the end of October. Of the previous First Banking Center CD, \$140,000.00 had been invested in a CD through M& I Bank and the balance had been temporarily transferred to the Local Government Investment Pool (LGIP).

Krause/Marsala motion to leave the balance from the former First Banking Center CD in LGIP and continue this item to the October 25, 2010 regular meeting. Unanimously carried.

Discussion of Internal Controls update

Alderman Krause reported that Comptroller Pollitt had reviewed the updated report with the committee, including a discussion of the City's responses to the various auditor recommendations. This information would also be made available to the public on the City website. As this was an informational item, no Council action was required.

Planning Commissions Recommendations – Alderman Hartz

Conditional Use Resolution 10-R57, a resolution filed by Robert and Delphine Grala for landscaping and paving for lake access and passive recreation (lawn care), located in the Lakeshore Overlay District at 1120 S. Lake Shore Drive Unit 17, Tax Key Number ZCNS 00017, including staff recommendations

Hartz/Krause motion to approve Conditional Use Resolution 10-R57. Alderman Hartz reported that the property owners intended to increase the area of the existing patio and change their access from the patio to the lawn area. Mr. and Mrs. Grala had requested and obtained approval of the Association, as required. Alderman Hartz noted that the Gralas anticipated a five-day construction period. Unanimously carried.

Conditional Use Resolution 10-R58, a resolution filed by Michael Keefe for a Group Development (multi-tenant commercial building) at 120 Broad Street, Tax Key Number ZOP 00346, including staff recommendations

Hartz/Tolar motion to approve Conditional Use Resolution 10-R58. Alderman Hartz noted that this involved the former Gameland Building. The plan was to remove the existing storefront and include three new, separate store fronts for retail space. It was noted that Mr. Keefe planned to keep the existing apartment unit on the second floor of the building. Unanimously carried.

Conditional Use Resolution 10-R59, a resolution filed by Pizza Hut Estate Holdings on behalf of Pizza Hut to modify an existing non-conforming pole sign by replacing the faces with new signage at 801 Williams Street, Tax Key Number ZF 00027, including staff recommendations

Hartz/Marsala motion to approve Conditional Use Resolution 10-R59. Alderman Hartz stated that the City Zoning Ordinance required a conditional use resolution for any changes made to existing, non-conforming signs. This action would follow precedent established by previous requests. Unanimously carried.

First Reading of Ordinance 10-13, a Zoning Map Amendment to designate Neighborhood Office (NO) on the following parcel located at N2260 County Trunk Highway H, recently annexed to the City of Lake Geneva, more specifically identified as Certified Survey Map No. 1995, Recorded in Volume 9, Page 268 in the Walworth County Register of Deeds Office as document no. 205255 being part of the southwest 1/2 section of Section 6, T. 1N, R. 18E., Town of Bloomfield, Walworth County, Wisconsin, Tax Key Number MA1995 00001

Hartz/Krause motion to suspend the rules and proceed to second reading. Unanimously carried.

Hartz/Krause motion to approve Ordinance 10-13. Alderman Hartz stated that the zoning classification of Neighborhood Office (NO) would conform with the City Comprehensive Plan. This property had been annexed to the City and it was planned to be used for an orthodontics office by owner Dr. Andy Kokodynski. Unanimously carried.

Public Works Committee Recommendation – Alderman Tolar

Discussion/Action on parking along Townline Road adjacent to Veterans Park

Tolar/Mott motion to take action on the parking. The present proposal would include changing the section of Townline west of the walkway from no parking to parallel parking, with parallel parking being prohibited east of the walkway. Administrator Jordan reported that the proposal previously before the Council had been forwarded to the Parking Commission for recommendation. The commission had discussed the proposal but had not taken any action on the item. He stated that DPW Winkler, Street Superintendent Carstensen and he all believed that the proposed change would address safety issues in the area. Alderman Hartz agreed that the portion of the road where people were currently parking should be designated as a no parking area. He noted that there was presently 217 existing spaces, plus additional parking on Veterans Boulevard and Park Drive. Alderman Fesenmaier noted that the Board of Park Commissioners had passed a motion in July to eliminate all parking along Townline Road. Aldermen Mott and Tolar both suggested that parking should be permitted in the indented area currently marked as a no parking area and that doing so would alleviate much of the problem. Alderman Krause expressed concern about the potential for children to dash out between parallel-parked cars on busy days, with the reduced visibility for drivers creating a serious safety issue.

Kehoe/Fesenmaier motion to refer this item to the Parking Commission for recommendation. Motion failed by vote of 3 to 5, with Tolar, Krause, Hartz, Mott, and Marsala opposed.

Hartz/Fesenmaier motion to approve the elimination of existing parallel parking along the north side of Townline Road from Veterans Park past the entrance to the Prairie Wind complex, and to direct the City Attorney to draft an ordinance accordingly. Alderman Mott suggested that eliminating these parking areas without permitting parking in the indented area on the north side of Townline would upset residents because there would be no additional parking to offset the lost space. He stated that Townline Road was sufficiently wide to safely accommodate parallel parking in the indented section. He also noted that Mayor Connors had cast a dissenting vote on the Park Board recommendation in July and asked for his opinion on the issue. Mayor Connors responded that he favored eliminating parallel parking on the north side of Townline.

Roll Call: Fesenmaier, Krohn, Krause, Hartz, and Marsala voted “yes”. Tolar and Mott voted “no”. Kehoe abstained. Motion carried by vote of 5 to 2, with 1 abstention.

Discussion/Recommendation regarding Wrigley Bridge construction – Aldermen Fesenmaier & Krohn

Alderman Fesenmaier stated that she had received several calls from residents with questions and concerns about the Wrigley Bridge project. She noted that she had been unable to locate copies of the construction contract with either

Crispell-Snyder or Administrator Jordan, adding that the City Attorney should have been given an opportunity to review the contract. She echoed many of the points raised by Mr. Condos and Mr. O'Neill during the public comment period regarding the lack of public input and information about the project. Administrator Jordan responded that he had received a copy of the contract from the State of Wisconsin. As a State contract, the State had been responsible for arranging the bidding process and making all decisions regarding the ultimate award of the bid for the project. He added that a copy of the contract could be made available to the public, if that was the desire of the Council. Administrator Jordan added that there had been a public informational meeting on the project. Alderman Fesenmaier suggested that the City should have input on the contract if City funds were paying for any portion of the project. Attorney Draper responded that the contract was negotiated by the State; therefore, the City would have no place at the table during negotiations. Alderman Fesenmaier reiterated that no public hearing had been conducted and that informational sessions were different than formal hearing processes. Administrator Jordan stated that the item had gone to the Committee of the Whole for discussion in 2009; however, shortly after that, the City was temporarily without a Council and the City had deadlines to meet for the project. Alderman Krohn suggested that a representative from the City should have been present at the Chamber of Commerce to explain this to the BID members. Alderman Fesenmaier requested that the Wrigley Bridge contract and other supporting documents be made available on the City website.

Presentation of Accounts – Alderman Krause.

Purchase Orders. None.

Krause/Marsala motion to approve Prepaid Bills in the amount of \$23,357.70. Roll Call: Kehoe, Fesenmaier, Krohn, Tolar, Krause, Hartz, Mott, and Marsala voted “yes”. Unanimously carried.

Krause/Hartz motion to approve Regular Bills in the amount of \$238,756.04. Roll Call: Kehoe, Fesenmaier, Krohn, Tolar, Krause, Hartz, Mott, and Marsala voted “yes”. Unanimously carried.

Adjournment

Krause/Marsala motion to adjourn at 8:13pm. Unanimously carried.

/s/ Jeremy A. Reale, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

PREANNEXATION AGREEMENT

This agreement is entered into this _____ day of October, 2010, between the City of Lake Geneva, a Municipal Corporation organized and existing pursuant to Wis. Stats. Ch. 62, and Home Rule Authority vested in it under Wisconsin law, and Leo C. and Madeleine L. Potter Revocable Trust Dated October 9, 1996, Owner and applicant, enter into this agreement.

SECTION 1

LEGAL DESCRIPTION

Owner wishes to annex to the City the following described property:

PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3976 LOCATED IN PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 6, TOWN 1 NORTH, RANGE 18 EAST, WALWORTH COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT A CONCRETE COUNTY MONUMENT FOUND MARKING THE NORTH 1/4 CORNER OF SAID SECTION 6; THENCE S 02DEG 48MIN 17SEC E, 33.04 FEET TO THE NORTHERLY MOST CORNER OF SAID LOT 2; THENCE ALONG THE BOUNDARY OF SAID LOT 2, S 02DEG 48MIN 17SEC E, 19.66 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, N 89DEG 55MIN 57SEC E, 254.17 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, N 89DEG 55MIN 57SEC E, 142.53 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 54DEG 37MIN 07SEC E, 120.38 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 02DEG 39MIN 54SEC E, 177.70 FEET TO THE EASTERLY MOST CORNER OF SAID LOT 2; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 89DEG 53MIN 05SEC W, 316.11 FEET; THENCE N 31DEG 02MIN 14SEC E, 104.84 FEET; THENCE N 04DEG 44MIN 59SEC E, 158.39 FEET TO THE POINT OF BEGINNING.

As a condition to annexation, the annexed property shall be joined, as part of a certified survey as shown on exhibit 1 attached to this agreement. The combined parcel is identified as proposed lot 3.

SECTION 2

ENGINEERING CHANGES

The existing storm water basin marked "To Be Filled" will be filled at the owner's expense together with the construction of the additional storm sewer as show in exhibit 1, all according to the Stormwater Management Plan of July 2008, and revised August 2010. This does not limit the rights of the City to impose conditions for further storm water management in conjunction with development of the property

SECTION 3

ZONING

The property (new lot 3) will be zoned as "Planned Business (PB) District" subject (except as modified herein) to the existing requirements of that ordinance.

SECTION 4

OFF PREMISES SIGN

The owners, heirs, successors, or assignees will be permitted to maintain the existing off premises sign identified on exhibit 1. The sign shall be added to the list of legal non-conforming signs pursuant to City of Lake Geneva Zoning Ordinance Article VIII Signage Regulation, 98.804(1)(j), and be subject to the terms of the ordinance.

SECTION 5

ANNEXATION OF PROPERTY

Within a reasonable time after the entry into this Agreement, the Owner shall cause the Petition to be signed and filed with the City, and the other appropriate governmental authorities.

The City may adopt, within a reasonable time after the filing of the Petition, an annexation ordinance annexing the Property to the City, substantially in the form attached as Exhibit 2 which has a proposed Annexation Ordinance attached as exhibit C.

If the City does not adopt the Annexation Ordinance within a reasonable time, but not exceeding one hundred twenty (120) days of the filing of the Petition, as provided, then, in that event, the City agrees that the Owner may, at its option, withdraw the Petition, and this Agreement shall be deemed null and void.

If the City adopts the Annexation Ordinance, the City shall promptly thereafter make all filings and perform all other acts required by Wisconsin Statutes to perfect and complete the annexation of the Property.

Upon the completion and perfection of the annexation of the Property pursuant to the Annexation Ordinance, the Owner shall cause petitions to be signed and filed with the City to make the permanent zoning of the Property conform with the boundaries and districts of the temporary zoning of the Property.

SECTION 6

PUBLIC MONUMENTS

Survey Monuments. The Owner shall install survey monuments, placed in accordance with requirements of Wis. Stat. § 236.15.

SECTION 7

CONSTRUCTION AND INSPECTION

The City Engineer, his inspectors, representatives, or agents, shall, at all times, have unrestricted access to all parts of the work and to other places where or in which the preparation of materials and other integral parts of the work are being carried on and conducted.

APPROVAL OF COMMON COUNCIL

This Agreement was approved by the Common Council of the city of Lake Geneva by Resolution dated the _____ day of October, 2010.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first written above.

CITY:

CITY OF LAKE GENEVA, a municipal corporation

By: _____
James R. Connors, Mayor

Attest: _____
Jeremy Reale, City Clerk

OWNER:

LEO C. AND MADELEINE L. POTTER
REVOCABLE TRUST DATED OCTOBER 9, 1996

By: _____
Leo C. Potter, Trustee

By: _____
Madeleine L. Potter, Trustee

**PETITION FOR DIRECT ANNEXATION BY UNANIMOUS
CONSENT OF ELECTORS AND PROPERTY OWNERS OF
TERRITORY LOCATED IN THE TOWN OF BLOOMFIELD
WALWORTH COUNTY, WISCONSIN, TO THE CITY OF LAKE
GENEVA, WALWORTH COUNTY, WISCONSIN
PURSUANT TO WIS. STAT. § 66.0217(2)**

To: Common Council of the City of Lake Geneva,
Walworth County, Wisconsin
c/o Jeremy Reale, City Clerk
Lake Geneva City Hall
626 Geneva Street
Lake Geneva, Wisconsin 53147

Town Board of the Town of Bloomfield
Walworth County, Wisconsin
c/o Martie Wells, Town Clerk
1100 Town Hall Road
P.O. Box 609
Pell Lake, WI 53157

State of Wisconsin Department of Administration
Division of Intergovernmental Relations
Municipal Boundary Review
101 E. Wilson St. – 10th Floor
Madison, WI 53702-0001

THIS PETITION of Leo C. and Madeleine L. Potter Revocable Trust Dated October 9, 1996, ("Petitioner"), as the owner of record of all of the real property in the territory sought to be annexed, such territory being more particularly described below, does respectfully state, represent, and show to the Common Council as follows:

1. Petitioner, whose address is W2285 Townline Rd., Lake Geneva, Wisconsin 53147, is the sole and only owner of record of the real property in the territory sought to be annexed, such property being located in Section 6, Bloomfield, Walworth County, Wisconsin, and more particularly described in the legal description of the property, attached hereto as Exhibit "A," and incorporated herein by reference ("Subject Territory").

2. Petitioner respectfully requests all of the Subject Territory be annexed to the City of Lake Geneva, Walworth County, Wisconsin.



3. Attached hereto, marked Exhibit "B," and incorporated herein by reference, is a scale map of the Subject Territory, in accordance with the provisions of Wis. Stat. §§ 66.0217(2) and 66.0217(5).

4. No electors reside in the Subject Territory sought to be annexed hereunder. The current population of the Subject Territory sought to be annexed hereunder is zero (0).

5. Petitioner will cause this Petition, the legal description, and the scale map of the Subject Territory to be annexed to be filed with the City Clerk of the City of Lake Geneva, Walworth County, Wisconsin, the Clerk of the Town of Bloomfield, Walworth County, Wisconsin, and the State of Wisconsin, Department of Administration, in accordance with the provisions of Wis. Stat. § 66.0217(2).

6. To zone the property PB, Planned Business (PB) District, pursuant to the City of Lake Geneva Zoning Ordinance. That the property will maintain a nonconforming structure, to-wit: a two-sided, off premises outdoor advertising display.

7. Petitioner requests the City of Lake Geneva adopt an Annexation Ordinance in substantial conformity with Exhibit "C," attached hereto and incorporated herein by reference.

8. Petitioner believes this Petition and the Subject Territory sought to be annexed hereunder meet all legal requirements for annexation, and that such annexation is in the public interest.

Dated this _____ day of September, 2010.

Leo C. and Madeleine L. Potter Revocable Trust
Dated October 9, 1996

By: _____
LEO C. POTTER,
Trustee

Attest: _____
MADELEINE L. POTTER,
Trustee

This instrument drafted by:
John O. Olson
BRADEN OLSON DRAPER, LLP
716 Wisconsin Street
P.O. Box 940
Lake Geneva, WI 53147
(262) 248-6636

LEGAL DESCRIPTION

PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3976 LOCATED IN PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 6, TOWN 1 NORTH, RANGE 18 EAST, WALWORTH COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT A CONCRETE COUNTY MONUMENT FOUND MARKING THE NORTH 1/4 CORNER OF SAID SECTION 6; THENCE S 02DEG 48MIN 17SEC E, 33.04 FEET TO THE NORTHERLY MOST CORNER OF SAID LOT 2; THENCE ALONG THE BOUNDARY OF SAID LOT 2, S 02DEG 48MIN 17SEC E, 19.66 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, N 89DEG 55MIN 57SEC E, 254.17 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, N 89DEG 55MIN 57SEC E, 142.53 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 54DEG 37MIN 07SEC E, 120.38 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 02DEG 39MIN 54SEC E, 177.70 FEET TO THE EASTERLY MOST CORNER OF SAID LOT 2; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 89DEG 53MIN 05SEC W, 316.11 FEET; THENCE N 31DEG 02MIN 14SEC E, 104.84 FEET; THENCE N 04DEG 44MIN 59SEC E, 158.39 FEET TO THE POINT OF BEGINNING.

EXHIBIT A

EXHIBIT C
AN ORDINANCE PROVIDING FOR DIRECT ANNEXATION BY
UNANIMOUS CONSENT OF ELECTORS AND PROPERTY OWNERS OF
TERRITORY LOCATED IN THE TOWN OF BLOOMFIELD, WALWORTH COUNTY,
WISCONSIN, TO THE CITY OF
LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

WHEREAS, the Leo C. and Madeleine L. Potter Revocable Trust Dated October 9, 1996, (Petitioner), has made and filed with the City Clerk of the City of Lake Geneva (City) a Petition for Direct Annexation by unanimous consent of electors and property owners of territory located in the Town of Bloomfield, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin, pursuant to Wis. Stat. § 66.0217(2) (Annexation Petition), in the office of the City Clerk for the City of Lake Geneva, Walworth County, Wisconsin, on the _____ day of _____, 2010, requesting the annexation to the City of lands described in Exhibit A attached hereto and incorporated herein by reference (Subject Territory), which such lands are contiguous to the City; and

WHEREAS, it appears by acknowledgment of receipt on file herein that Petitioner has filed a duplicate original of the Annexation Petition, including a legal description and scale map of the Subject Territory, with the Town Clerk of the Town of Bloomfield, Walworth County, Wisconsin, and the State of Wisconsin, Department of Administration, within five (5) days after filing the Annexation Petition with the City Clerk; and

WHEREAS, it further appears that all of the requirements of Wis. Stat. § 66.0217(2) have been fully complied with, and that the State of Wisconsin, Department of Administration, has reviewed the proposed annexation and, by letter, found it to be in the public interest, and said letter has been duly considered and reviewed by the City and/or the City's Counsel; and

WHEREAS, the proposed annexation was referred to the Plan Commission of the City, and said Plan Commission has recommended annexing the Subject Territory to the City; and

WHEREAS, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, makes the following findings with respect to the Subject Territory to be annexed:

- a. That the annexation of the Subject Territory proposed to be annexed to the City of Lake Geneva, Walworth County, Wisconsin, is in the best interest of the City.
- b. That the annexation of the Subject Territory proposed to be annexed will enable the City to regulate and control development of these lands which are contiguous to the City.
- c. That, upon annexation, the Subject Territory shall be temporarily zoned pursuant to Wis. Stat. § 66.0217(8) in the Planned Business (PB) Zoning District, in accordance with the attached Exhibit C incorporated herein.
- d. That the annexation of the Subject Territory does not create a Town island under the provisions of Wis. Stat. § 66.0221.

- e. That the City is in need of additional lands suitable for Planned Business development.

NOW, THEREFORE, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Those lands comprising the Subject Territory to be annexed, as described in Exhibit A attached hereto and incorporated herein by reference, be, and the same hereby are, annexed to the City of Lake Geneva, Walworth County, Wisconsin.

2. Those lands comprising the Subject Territory shall be temporarily zoned pursuant to Wis. Stat. § 66.0217(8) in the PB, Planned Business Zoning District, in accordance with the attached Exhibit ____ incorporated herein.

3. Those lands comprising the Subject Territory shall be included within Supervisory Districts ____ and in Aldermanic Districts ____ of the City of Lake Geneva.

4. This Ordinance, and the annexation hereby effected, shall be in full force and effect from and after its passing and posting.

5. The City Clerk shall immediately, after the final enactment hereof, file such certified copies with all parties as required by State Statute to be so served.

6. All ordinances or parts of ordinances inconsistent with or contravening the provisions of this Ordinance are hereby repealed.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin on this _____ day of _____, 2010.

By: _____
James R. Connors, Mayor

Attest: _____
Jeremy Reale, City Clerk

1st Reading _____
2nd Reading _____
Adopted _____
Published _____

APPROVED AS TO FORM:

Acting City Attorney

**AN ORDINANCE AMENDING CHAPTER 50 OFFENSES AND MISCELLANEOUS PROVISIONS
OF THE LAKE GENEVA MUNICIPAL CODE**

NOW THEREFORE, the Common Council of the City of Lake Geneva, Wisconsin does ordain as follows:

ORDINANCE NO. 10-12

The following portion of Chapter 50 of the Lake Geneva Code (**OFFENSES AND MISCELLANEOUS PROVISIONS**) is hereby amended to create the following:

Sec. 50-121. Definitions. (Is amended to read as follows:)

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

EDUCATIONAL FACILITY

Any building or school grounds used principally for educational purposes in which a school is located or a course of instruction or training program is offered that has been approved or licensed by a state agency or board.

ENCLOSED INDOOR AREA

"Enclosed indoor area," means all space between a floor and a ceiling that is bounded by walls, doors, or windows, whether open or closed, covering more than 50 percent of the combined surface area of the vertical planes constituting the perimeter of the area. A wall includes any retractable divider, garage door, or other physical barrier, whether temporary or permanent. A 0.011 gauge screen with an 18 by 16 mesh count is not a wall.

SCHOOL GROUNDS

Any property abutting, adjacent to or used in connection with any educational facility and owned by or leased by the school district.

SMOKING

Carrying lighted cigar, cigarette, pipe or any other lighted smoking equipment.

Sec. 50-122. Prohibited acts. (Is amended to read as follows:)

The statutory provisions describing and defining regulations with respect to indoor smoking contained in Section 101.123 of the Wisconsin Statutes, known as the Clean Indoor Air Act, exclusive of any provisions therein relating to the penalties to be imposed or the punishment for violation of such statutes, are hereby adopted and by reference made a part of this Section as if fully set forth herein. Any act required to be performed or prohibited by Wis. Stats. 101.123 and incorporated herein by reference is required or prohibited by this Section.

Sec. 50-123. Penalty for violation of article. (Is amended to read as follows:)

The penalty for violation of Wis. Stats. 101.123(2), relating to an individual smoking in a prohibited area, shall be a forfeiture of \$25 for the first violation and \$50 for each violation thereafter. The penalty for violation of Wis. Stats. 101.123(2m), relating to responsibility of persons in charge allowing smoking in violation of law, shall be a forfeiture of \$50 for the first violation and \$100 for each violation thereafter.

Sec. 50-123. Severability. (Is hereby added to provide as follows:)

The several sections of this ordinance are declared to be severable. If any section shall be declared by decision of a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of other portions of the ordinance.

This ordinance shall take effect upon passage and publication as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this 11th day of October, 2010.

JAMES R. CONNORS, Mayor

ATTEST:

JEREMY A. REALE, City Clerk

First Reading: 9/27/2010
Second Reading: 10/11/2010
Adopted: _____
Published: _____

Dennis Jordan

From: Michael Rasmussen [mrasmusen@genevaonline.com]
Sent: Wednesday, October 06, 2010 1:42 PM
To: 'Dennis Jordan'
Subject: FW: Compact Cars & Smoking Ordinances
Attachments: Ordinance10-11.doc; ORD_10-12.pdf

Dennis,

I have reviewed each of these polices.

The only issue I have with the compact car ordinance is the definition. I think there will be issues with both the public and officers on the true definition of a compact car. I feel that this will be enforced with discretion and only major violations (ie. Long extended cab trucks) will be a primary enforcement. If the council feels stronger about this enforcement please let me know and we could adjust this approach.

The smoking ban looks good to me

Chief

From: Jeremy Reale [mailto:jreale@cityoflakegeneva.com]
Sent: Wednesday, October 06, 2010 12:29 PM
To: mrasmusen@genevaonline.com
Subject: Compact Cars & Smoking Ordinances

As requested, the most current versions are attached.

JR

Jeremy Reale, CMC
City Clerk - City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147
Phone: (262) 248-3673
Fax: (262) 248-4715
Email: Jreale@cityoflakegeneva.com



LAKE GENEVA UTILITY COMMISSION

Daniel S. Winkler, P.E.
Director of Public Works & Utilities



Birdell Brellenthin
Utility Commission President

Kent Wiedenhoef
Water Superintendent

Scott Tesmer
Wastewater Superintendent

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

DATE: October 6, 2010

MEMORANDUM

TO: Mayor Jim Connors & Members of the Common Council
Chairman Todd Krause & Members of the Finance, License & Judicial Committee

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: Riviera Tuckpointing Repair Bids, Project GBG-10-01

DISCUSSION

Sealed bids were opened on October 6, 2010 for the tuckpointing repairs to the Riviera Building. Results are:

<u>Contractor</u>	<u>City</u>	<u>Base Bid</u>	<u>Alt. Base Bid</u>
Holton Brothers	Grafton, WI	\$48,400.00	\$91,300.00
Harris Restoration, Inc	Menomonee Falls, WI	No Bid	
Viking Building Restoration	Janesville, WI	No Bid	
B&B Quality Build Restor.	McFarland, WI	No Bid	
Masonry Restoration, Inc.	West Allis, WI	No Bid	
Bristol Restoration	Richland Center, WI	No Bid	
Malsch Masonry & Conc.	Delavan, WI	No Bid	
Humphreys Contracting	Lake Geneva, WI	No Bid	

The base bid calls for grinding of joints, repairs, caulking, and brick replacements around the building and parapet walls including the front walls at the two stairways to the Riviera Ballroom upper level. The Alternate Base Bid calls for the same work to be done around the building but removing and replacing the parapet walls at the stairways, front walls except for the dark brown masonry arch around the front lower concourse doorway, and a piece of the west stairway wall that was replaced last year. Replacement brick will match that already in place. The base bid repair is the 5 to 10 year solution to the problem with the front wall, and the Alternate Base Bid repair is the 20 to 30 year solution.

Per the above summary, 8 sets of bidding documents were sent out to the region's tuckpointing contractors, but only Holton Brothers bid the work. Some of issue definitely is the size or location of the project, the busy location, the nature of this specialized work, and the additional costs associated with bidding under the new State of Wisconsin \$25,000 threshold for public works projects. The old limit was over \$200,000 in construction before prevailing wage rates and all the contractual formatting requirements applied.

RECOMMENDATION

Holton Brothers has done tuckpointing for the City and the Utility Commission in the past and is an excellent contractor for this type of repair. Re-bidding of the work most likely will not change the outcome as this office personally contacted every contractor on the list and asked them if they wished to bid our project before sending out bidding documents.

Therefore, it is recommended to award the Alternate Base Bid repairs to Holton Brothers of Grafton, WI in the amount of \$91,300. This includes reconstruction of the front wall as described. Funding for this work will be part of the \$800,000 in TIF#4 funds allocated for the Riviera. The main remodeling of the building is expected to be in the \$550,000 range, leaving a substantial amount to do this work. Repairs to the concrete walls at the water line will be bid out separately as this will involve a different level of repair and may include some DNR permitting.

Cc: Dennis Jordan/Jeremy Reale
File

TOTAL BASE BID (Items Nos. 1, 2, 3, & 4) \$ 48,400.00
(numerals)

TOTAL BASE BID WRITTEN IN DOLLARS AND CENTS:

(Forty-Eight Thousand, Four Hundred and 00/100)

ALTERNATE BID PRICE IN LIEU OF ITEM NO. 2:

2A. Riviera Ballroom Front Dual Stairway Wall Removal and Restoration as Specified (both sides of wall & stairway) at the Following Lump Sum Bid Price:

Sixty-One Thousand Five Hundred and 00/100 \$ 61,500.00
(written) (numerals)

TOTAL BASE BID (Items Nos. 1, 2A, 3, & 4) \$ 91,300.00
(numerals)

TOTAL BASE BID WRITTEN IN DOLLARS AND CENTS:

(Ninety-One Thousand Three Hundred and 00/100)

Note: The City may award the base bid (Items Nos. 1, 2, 3, & 4) or base bid with Items Nos. 1, 2A, 3 & 4) at its discretion. In the event that the total bid award is greater than \$25,000, a prevailing wage rate similar to the example in these bid documents will be applied for by the City and incorporated into the final contract documents including contract and contract bond. The Contractor shall compensate his employees in accordance with the determination.

Warranty Period (Minimum Two Years) Two Years

I hereby certify that all statements herein are made on behalf of Holton Brothers, Inc
(Name of Corporation, partnership or person submitting bid) and that I have examined and
carefully prepared this Proposal from the specifications and that I have full authority to make
such statements and submit this Proposal.

Signature Thomas F. Holton

President

(Title, if any)

Comments: _____

Respectfully submitted,

Firm: Holton Brothers, Inc.

Signature: Thomas F. Holton

Address: 1002 11th Avenue

Grafton, WI 53024

Date: 10-05-10

Phone: 262-377-7887 Fax: 262-377-0615

NOTE: Questions may be answered by contacting Mr. Daniel Winkler, Director of
Public Works and Utilities, (262) 248-2311.



LAKE GENEVA UTILITY COMMISSION

Daniel S. Winkler, P.E.
Director of Public Works & Utilities



Birdell Brellenthin
Utility Commission President

Kent Wiedenhoeff
Water Superintendent

Scott Tesmer
Wastewater Superintendent

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

DATE: October 7, 2010

MEMORANDUM

TO: Mayor Jim Connors & Members of the Common Council
Chairman Todd Krause & Members of the Finance, License and Judicial Committee

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: Geneva Lake Museum of History Addition & Alterations Bids, Project No. 0336

DISCUSSION

Sealed bids were opened this morning for the tuckpointing repairs to the Riviera Building. Results are:

<u>Contractor</u>	<u>City</u>	<u>Base Bid</u>	<u>Alt. Bid #1</u>	<u>Total Bid</u>
Big Foot Construction	Fontana, WI	\$90,000	\$34,500	\$124,500
Mohn's	Waukesha, WI	\$84,830	\$41,800	\$126,630
Native Construction	Kansasville, WI	\$93,850	\$40,000	\$133,850
Sherrer Construction	Burlington, WI	\$102,995	\$44,799	\$147,794
Gilbank Construction	Clinton, WI	\$102,500	\$45,500	\$148,000
Bane-Nelson	Kenosha, WI	\$107,500	\$56,000	\$163,500
Magill Construction	Elkhorn, WI	\$123,941	\$57,094	\$181,035
Triad Construction	West Allis, WI	\$144,000	\$35,554	\$179,554
KPH Construction	Milwaukee, WI	\$248,643	\$62,559	\$311,202

The budget for the museum is \$150,000. The extended bid tabulation for the nine bidders is attached including six bid alternates. With the budget level available, only the base bid and alternate bid item no. 1, exterior windows, can be awarded. Awarding the base bid plus bid alternate no. 1 makes Big Foot Construction the low bidder at \$124,500. Big Foot is a 1 to 2 year old contractor whose officers are former Engerman Builders superintendents. City staff has been advised they will be using Humphries Contracting for general construction, Geneva Lakes Electric for electrical work, Southern Lakes Plumbing for plumbing work, and Dunn Lumber for cabinets and windows.

The base bid includes such items as two entryway heavy timber exterior canopies, adding a new women's bathroom and remodeling the men's bathroom to comply with the ADA laws, electrical lighting, new doors, windows, etc. The alternate bid no. 1 includes several more window replacements.

RECOMMENDATION

The low bidder is new, so they have no track record with the City. However, the City has done work with all their sub-contractors, and the company appears to have the financial ability to perform the project. It is recommended to award the work to Big Foot in the amount of \$124,500.

FUNDING

The recommended budget for the Museum remodeling is \$150,000. The low bid is \$124,500, McCormack Etten Architects will probably charge total fees in the amount of \$15,000 to \$17,000 range, with a remaining project balance of around \$9,000. Tuckpointing may run around \$24,000 for making exterior repairs. Since many of the projects were estimates, the Joint Review Board allowed a 15% cushion on projects. If the bid amount is over 15% higher than what was estimated for the cost of the project, the project could only move forward if an amendment was approved by the Joint Review Board. Following that provision, the tuckpointing would fall within the 15% allowed by the Joint Review Board provision. The total cost would be \$165,500. ($\$150,000 \times 1.15$ equals \$172,500), so the project would fall within the parameters stated by the JRB.

Cc: File



October 7, 2010

Mayor James Connors & Members of the City Council
Mr. Dennis Jordan - City Administrator
Mr. Jeremy Reale - City Clerk
Mr. Daniel Winkler - Utilities Director
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

**Re: Additions & Alterations to
The Geneva Lake Area Museum of History
255 Mill Street
Lake Geneva, WI 53147**

Dear Ladies & Gentlemen:

Bids were received yesterday, October 6, 2010, by the City of Lake Geneva, for the proposed *Additions & Alterations to the Geneva Lake Area Museum of History*. We requested a *Base Bid* which included primarily work on the Mill Street Meeting Room at the north end of the building along with six *Alternate Bids* covering a variety of additional work.

Qualified Bids were received from nine General Contractors and the results of those bids are noted on the attached Bid Tabulation spread sheet.

Based upon these bids and taking into account the funds budgeted by the City of Lake Geneva for this project, our recommendation would be to proceed with the work specified under the *Base Bid* plus *Alternate #1* (New windows on the west and south sides of the Museum Building) and to accept the proposal from *Big Foot Construction of Fontana, Wisconsin*, as the apparent low bidder for the total bid for these two items. (*Base Bid of \$90,000.00 + Alternate #1 of \$34,500.00 = \$124,500.00*)

Please let me know if you have any questions or would like additional information.

Sincerely,

Kenneth L. Etten AIA

McCormack + Etten / Architects, LLP

400 Broad Street, Lake Geneva, WI 53147
Email: contact@mccormacketten.com

Ph (262) 248-8391 Fax (262) 248-8392
<http://www.mccormacketten.com>

GENEVA LAKE MUSEUM OF HISTORY

LAKE GENEVA, WISCONSIN

BIDS DUE: October 6, 2010

GENERAL CONTRACTOR	BID BOND	BASE BID	ALT. 1: ALT. WINDOWS	ALT. 2: ALT. AWNINGS	ALT. 3: C.T. IN NEW RESTROOMS	ALT. 4: FOYER RENOVATION	ALT. 5: BLINDS MOTORIZED OPERATION	ALT. 6: ELEC. FIREPLACE INSERT	TOTALS
Big Foot Construction Fontana, WI.	Yes	90,000.00	34,500.00	11,724.00	2,300.00	4,692.00	1,000.00	950.00	145,166.00
Mohans, Inc. Waukesha, WI.	Yes	84,830.00	41,800.00	11,280.00	1,000.00	5,490.00	1,990.00	1,810.00	148,200.00
Native Construction Kansasville, WI.	Yes	93,850.00	40,000.00	10,210.00	2,267.00	8,560.00	1,800.00	440.00	157,127.00
Gilbank Construction, Inc. Clinton, WI.	Yes	102,500.00	45,500.00	9,850.00	980.00	4,950.00	3,515.00	1,180.00	168,475.00
Scherrer Construction Burlington, WI.	Yes	102,995.00	44,799.00	11,448.00	850	6,542.00	1,667	1,899.00	170,200.00
Bane-Nelson, Inc. Kenosha, WI.	Yes	107,500.00	56,000.00	10,500.00	1,200.00	7,000.00	3,500.00	2,500.00	188,200.00
Triad Construction West Allis, WI.	Yes	144,000.00	35,554.00	10,385.00	1,116.00	5,807.00	3,959.00	892	201,713.00
Magill Construction Eikhorn, WI.	Yes	123,941.00	57,094.00	12,445.00	851	6,807.00	4,522.00	2,092.00	207,752.00
KPH Construction Milwaukee, WI.	Yes	248,643.00	62,559.00	27,872.00	5,283.00	7,745.00	1,704.00	6,202.00	360,008.00

CITY OF LAKE GENEVA

626 GENEVA STREET
LAKE GENEVA, WISCONSIN 53147
(262) 249-4098 • Fax (262) 248-4715
www.cityoflakegeneva.com



DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: MAYOR AND COMMON COUNCIL

DEJ
FROM: CITY ADMINISTRATOR

DATE: OCTOBER 11, 2010

RE: ASSESSOR CONSULTANT PROPOSALS

Background: The City received two proposals in response to the Request for Proposals advertising for Assessing services. The two bids were received from Associated Appraisal Consultants, Inc. of Appleton, WI and Accurate Appraisals, LLC of Menasha, WI.

Associated Appraisal Consultants proposal included all assessment services including postage, mileage and supplies. Their cost for this service is \$28,900 per year for the years 2011, 2012 and 2013. They would also perform a full appraisal at a cost of \$156,000 and would run simultaneously with the maintenance assessment services contract. The total cost would be \$244,500.

Accurate Appraisal, LLC submitted the following proposal:
2011 Market Revaluation, 2012 Full Value Maintenance, 2013 Full Value Maintenance and 2014 Full Value Maintenance. The total cost would be \$173,000. Maintenance after 2014 is estimated to cost between \$35,000 - \$40,000 per year.

I am recommending that the Council approve the proposal from Accurate Appraisal, LLC in the amount of \$173,000. Mr. Jim Danielson is here to answer any questions relating to the proposal and his firm.

Recommendation: Approve the proposal from Accurate Appraisal LLC in the amount of \$173,000 for 2011 Market Revaluation and Full Value Maintenance for the years 2012, 2013 and 2014.

TO: MAYOR AND COMMON COUNCIL

D E J **FROM: CITY ADMINISTRATOR**

DATE: OCTOBER 11, 2010

RE: ASSESSOR POSITION

Background: I was asked to investigate how neighboring communities addressed assessing functions for their respective communities. I called several surrounding communities to see how they staffed the assessing function. No other City in the county has a full-time assessor. All contract out this service, with the contractor providing, full market revaluation and maintenance services. The City would be at or very near 100% valuation at all times. The service is structured in such a way that when a citizen calls the Assessor number, it goes to the contractor who answers "City of Lake Geneva assessing."

The City had a contracted assessor for many years and hired an assistant technician to man the office. Upon the untimely death of the contracted assessor in 2006, the City promoted the assessor technician to the full-time position of Assessor. The cost for these services since 2004 is as follows:

2004 -	Contracted Assessor	\$32,136.
	Assessor Tech (Sal + Ben)	\$40,771.

	Other Office Costs	\$ 5,600.
	Health Insurance	<u>\$15,108.</u>
	Total:	\$93,615.
2005 -	Contracted Assessor	\$32,136.
	Assessor Tech (Sal + Ben)	\$44,690.
	Other office costs	\$ 8,759.
	Health Insurance	<u>\$15,898.</u>
	Total:	\$101,483.
2006 -	Assessor (Sal + Ben)	\$53,145.
	Commercial Contract	\$10,000.
	Other costs	\$11,525.
	Health Insurance	<u>\$16,458.</u>
	Total:	\$91,128.
2007 -	Assessor (wages + Ben)	\$58,012.
	Commercial Contract	\$ 7,000.
	Other costs	\$14,303.
	Health Insurance	<u>\$16,892.</u>
	Total:	\$96,207.
2008 -	Assessor (wages + Ben)	\$58,190.
	Commercial Contract	\$ 6,000.
	Other Costs	\$11,500.
	Health Insurance	<u>\$17,153.</u>
	Total:	\$92,843.
2009 -	Assessor (wages + Ben)	\$59,840.
	Commercial Contract	\$ 6,500.
	Other Costs	\$10,100.
	Health Insurance	<u>\$17,658.</u>
	Total:	\$94,098.

2010 - Assessor (wages + Ben)	\$60,136.
Commercial Contract	\$ 6,500.
Other Costs	\$ 9,350.
Health Insurance	<u>\$17,913.</u>
Total:	\$93,899..

When I called the surrounding communities, I asked them what firm was providing their assessing services. Several mentioned Accurate Appraisals as the firm providing the City assessing services. Accurate Appraisal of Appleton, WI, is the company that does our commercial valuations. I sent an RFP for assessing Services to Accurate Appraisals, Associated Appraisal Consultants, Inc., Appraisal Services and Data Processing, Inc., Bowmar Appraisal, Inc, and Grota Assessing Services asking the firms to prepare a proposal to perform a market revaluation and full-value maintenance services for the City of Lake Geneva. Three firms chose not to submit a bid. Accurate Appraisal and Associated Appraisal provided the City with a proposal to perform a market revaluation and full-value maintenance services for 3 years. I personally called the three firms that did not choose to submit a bid to see if they would reconsider bidding on the contract. The three firms said that at this time, they were not interested in bidding. Associated Appraisal submitted the lowest bid at a cost of \$43,500. per year, all inclusive. Currently, the Assessor's Office is costing the City \$93,899.00. If the City contracts out assessing services at this time, the City would save \$18,906.00 in the first year. That number is derived in the following manner: The City would have to pay the maximum amount in unemployment compensation which is \$363. per week, or \$18,876. Also, legislation has been passed that requires an employer to pay 65% of COBRA insurance payments for one year. That would amount to \$12,617. The unemployment compensation and health insurance would amount to \$31,493. This number is the result of taking the costs of the current department, subtracting the cost of hiring an assessing firm, less workman's compensation and health insurance.

Current cost of department	\$ 93,899.
Contracted Assessing	\$-43,500.
Unemployment Compensation	\$-18,876
COBRA Insurance (65%)	<u>\$-12,617.</u>
Total:	\$ 18,906.

The next year, the savings would be \$40,961. This is determined by taking the current cost of the department, subtracting the contracted assessing cost and six months of unemployment compensation.

Current cost of department	\$ 93,899.
Contracted Assessing	\$-43,500.
Unemployment Compensation	<u>\$- 9,453.</u>
Total:	\$ 40,946.

During the next two years, there will be a savings of \$50,399. per year. The total savings for the 4 years period would be \$160,665.00 for the duration of the contract. In the fifth year, the cost would be between \$35,000. – 40,000., a savings of another \$3,500 a year at minimum.

The City would be saving at minimum \$53,899.00 per year starting the fifth year and have 100% valuation every year.

Positives:

Saving money on salary and benefits

100% valuation

Citizens calling would have the telephone answered just as if they were calling City Hall.

No additional charges for Commercial valuations

No charges for Open Book or Board of review.

The following would not have to be budgeted:

- Assessor office supplies
- Postage
- Assessor professional dues
- Travel and mileage
- Meals, lodging, etc.
- Conferences and schools
- Certifications
- Miscellaneous expenses

Negatives:

- Not having a person staff the office on site.
- Citizens will have to contact the Assessor by telephone
- Unemployment Compensation & COBRA payments
- Morale

Two bids were received to provide assessment services to the City of Lake Geneva.

1. Associated Appraisal Consultants, Inc. of Appleton, Hurley and Lake Geneva submitted the following bid:

Maintenance Assessment Services Contract for 2011, 2012 and 2013 at a cost of \$28,900 per year. This includes all postage, mileage or supplies.

A Full Appraisal at a cost of \$156,900. This runs simultaneously with the maintenance assessment services contract.

Total Cost = \$244,500.

2. Accurate Appraisal, LLC of Menasha, WI submitted the following bid:

Option A:

1. 2011 - Market Revaluation \$54,500 per year
2. 2012 - Full Value Maintenance 2-year contract

Option B:

1. 2010 - Market Revaluation \$47,500 per year
2. 2011 - Full Value Maintenance 3-year contract
3. 2012 - Full Value Maintenance

Option C:

1. 2010 - Market Revaluation \$43,400 per year
2. 2011 - Full Value Maintenance 4-year contract
3. 2012 - Full Value Maintenance
4. 2013 - Full Value Maintenance

Maintenance after 2013 is estimated to cost between \$35,000 - \$40,000. per year.

Total Cost:

Option A = \$109,000 2 years + 2 years \$70,000 = \$179,000

Option B = \$142,500 3 years + 1 year \$35,000 = \$177,500

Option C = \$173,600. 4 years

If the Personnel Committee decides to contract out the Assessing Services, I would recommend contracting with Accurate Appraisals, LLC of Menasha, WI at a total cost of \$173,000 for four years.



Agreement for Market Revaluation & Full-Value Maintenance Services

Prepared for:

City of Lake Geneva

By

Accurate Appraisal, LLC.

1400 Midway Road
P.O. Box 415
Menasha, WI 54952-0415

phone 920.749.8098 \ 800.770.3927
fax 920.749.8099

info@accurateassessor.com

AGREEMENT FOR FULL VALUE MAINTENANCE & MARKET REVALUATION

Section I

This agreement made this _____ day of _____, 2010 by and between the City of Lake Geneva, Walworth County, State of Wisconsin, party of the first part, hereinafter referred to as "Client",

AND

ACCURATE APPRAISAL LLC., PO BOX 415, MENASHA, WI 54952, party of the second part, hereinafter referred to as "Accurate".

SCOPE OF SERVICES

Accurate shall provide the Client with assessing services by Wisconsin Department of Revenue Certified Personnel for the 2011-2014 assessment years which includes the following:

1. Accurate shall update and maintain 100% real property assessment records for the Client. Said service shall include all assessing services so as to comply with all applicable Wisconsin statutes, codes, rules, and/or regulations, including the assessment of all new construction, remodeling, additions and changes relating to improvements removed for any reason such as fire, demolition, etc. through building permits. Accurate shall reapportion value brought about through property splits. A market revaluation shall be performed in 2011, full value maintenance to follow.
2. Accurate shall prepare and mail personal property blotters from a list supplied by the Client of the accounts to be assessed. Accurate will analyze returned personal property blotters from the merchants in order to establish the proper assessment.
3. Accurate shall, without additional expense to the Client, be required to attend Open Book and all Board of Review meetings and shall be responsible for defending all assessments. The Open Book meeting shall be conducted as needed. The meetings shall be scheduled by Accurate with the Clerk. The Open Book meetings shall be completed no later than the agreement date specified in Section III of this agreement.

4. Accurate shall enter real estate and personal property assessments in the current assessment roll so that it may be submitted to the Board of Review.
5. Accurate shall retain the right to employ additional certified personnel at Accurate's expense as deemed necessary to complete the assessment roll in a timely manner. Responsibility for the content and accuracy of the assessment roll regardless of the use of other personnel shall, however, rest with Accurate.
6. The Client's responsibilities will be to supply Accurate with adequate office space in or near the Client's Hall. Items to be mailed such as, but not limited to, assessor's final report and personal property blotters will be the responsibility of Accurate.
7. The Client will hold harmless Accurate from third claims and liabilities due to the assessment of property except claims or liabilities, which result from the intentional or negligent acts or omissions of Accurate, its employees, agents and representatives, shall be the responsibility of Accurate.
8. This agreement between the Client and Accurate shall be for the aforementioned assessment year beginning January 1st, 2011 and ending December 31st, 2014. It is expected the work will commence with the mailing of personal property blotters and be completed after the final adjournment of the Board of Review and any necessary follow up questions and/or work because of appeals of Board of Review decisions.
9. Accurate shall submit monthly invoices based upon a percentage complete. The Client reserves the right to retain a 10% holdback pending final completion of all terms and conditions of the contract.
10. Accurate shall provide advice and opinion for assessment matters and will defend values through the appeal process beyond the Open Book and Board of Review.
11. Accurate shall complete its Open Book hearings under this agreement no later than the agreement date, specified in Section III of this agreement, except for delays caused by the Client, county or state. Accurate may request a thirty-day extension to the contract upon written agreement with the Client.

12. Accurate shall maintain full insurance coverage to protect and hold harmless the Client. Limits of liability shall be not be less than the amounts listed below in this contract:

INSURANCE COVERAGE

General Liability

General Aggregate	\$ 4,000,000
Each Occurrence	\$ 2,000,000
Personal & Adv Injury	\$ 2,000,000
Products-Comp/Op Agg	\$ 4,000,000
Fire Damage	\$ 300,000
Medical Expense	\$ 10,000

13. Accurate shall consider the cost approach, market approach, and income approach in the valuation of all land and improvements where applicable.
14. Accurate shall use Computer Assisted Mass Appraisal software to accurately provide the Client with records of the maintenance and revaluation. For both residential and commercial valuation, Global Valuation Systems or Market Drive, will be utilized following market data, Volume II of the Assessor manual and Marshall & Swift cost tables. The yearly maintenance fee associated with the use of either program will be at no additional cost to the Client. The data will be available to the public on accurateassessor.com; building data and appointment scheduling will also be available at no additional expense to the Client.
15. Photographs of all improved parcels will be taken digitally at no additional expense to the Client.
16. All expenses incurred by Accurate during the contract such as postage, phone calls, etc....., will be at no additional expense to the Client.
17. Accurate will promote understanding of the assessment process with taxpayers and the Client. The Client and Accurate shall work to maintain good public relations throughout the assessment program.

Section II

Parcel Totals:

Residential Total = 3,430

Residential Improved = 2,926

Commercial Total = 922

Commercial Improved = 830

Agricultural = 11

Other Total = 3

Other Improved = 3

Section III

Agreement for Full Value Maintenance & Market Revaluation

Provided by Accurate Appraisal, LLC.

For

City of Lake Geneva, Walworth County for the assessment years 2011-2014

Dated this _____ day of _____ 2010.

**Agreement completion date of July 31st, each year for full value
Agreement completion date of September 30th, 2011 for revaluation**

Fee for services rendered:

Accurate shall be paid the sum of:

SEE PRICING OPTIONS NEXT PAGE

Jim Danielson
Member
Accurate Appraisal LLC

Date

Authorized Client Signature

Date

Type of Assessing Service and Price

Option A:

- | | |
|--------------------------------|-------------------|
| 1. 2011-Market Revaluation | \$54,500 per year |
| 2. 2012-Full Value Maintenance | 2-year contract |

Option B:

- | | |
|--------------------------------|-------------------|
| 1. 2010-Market Revaluation | \$47,500 per year |
| 2. 2011-Full Value Maintenance | 3-year contract |
| 3. 2012-Full Value Maintenance | |

Option C:

- | | |
|--------------------------------|-------------------|
| 1. 2010-Market Revaluation | \$43,500 per year |
| 2. 2011-Full Value Maintenance | 4-year contract |
| 3. 2012-Full Value Maintenance | |
| 4. 2013-Full Value Maintenance | |

****All services include regular maintenance field work. Full value maintenance is an annual revaluation to maintain 100% market value. The annual cost of full value maintenance going forward is considerably cheaper than a market revaluation. This is because of general inequities to the market the further you are from the previous revaluation. We would anticipate full value maintenance services going forward to be roughly \$35,000 - \$40,000 per year.

Thank you very much for the opportunity and please let me now if you have any additional questions.

References

Marlo Gustafson, Village Clerk
Village of Pardeeville
114 Lake Street
Pardeeville, WI 53954
608-429-3121

Nancy Zastrow, City Clerk
City of Milton
430 E. High St.
Milton, WI 53563
608-868-6920

Luann Alme, City Clerk
City of Stoughton
381 E. Main St.
Stoughton, WI 53589
608-873-6677

Adele Van Ness, City Clerk
City of Lodi
130 S Main Street
Lodi, WI 53555
608-592-3247

John Somers, Finance Director
City of Beaver Dam
205 S Lincoln Ave.
Beaver Dam, WI 53916
920-887-4600

Marie Moe, City Clerk
City of Portage
115 W Pleasant Street
Portage, WI 53901
608-742-2176

Connie Zimmerman, Clerk
Town of Fulton
2738 W Fulton Center Dr
Edgerton, WI 53534
608-868-4103

Sue Atherton, Clerk/Treasurer
Village of Pewaukee
235 Hickory St.
Pewaukee, WI 53072
262-691-5660

Dennis Martin, Village Clerk
Village of Fontana
175 Valley View Dr.
Fontana, WI 53125
262-275-6136

Dave Hongisto, Bldg Inspector
City of DePere
335 S. Broadway St.
DePere, WI 54115
920-339-4052

IMPORTANT INFORMATION

1. Telephone Numbers

- 920-749-8098
- 800-770-3927

2. Fax Number

- 920-749-8099

3. E-Mail Address

- question@accurateassessor.com

4. Mailing Address

- PO Box 415, Menasha, WI 54952
- 1428 Midway Rd., Menasha, WI 54952

5. Website

- www.accurateassessor.com

James Danielson

Employment

Accurate Appraisal LLC., Appleton, WI.

Member (June 2000 – Present)

- Current projects: City of Beaver Dam, City of Portage, City of Stoughton, City of Delafield, City of Rhinelander, City of Brillion, City of Chilton, City of Ripon, City of Elkhorn, City of Monona, City of Menasha, City of Mosinee, City of Milton, City of Lodi, City of De Pere, Village of Fontana, Village of Combined Locks, Village of Necedah, Village of Cambridge, Village of Sullivan, Village of Pardeeville, Village of Cambria, Village of Oregon, Town of Beloit, Town of Union, Town of Medina, Town of Berry, Town of Pleasant Springs, Town of Vermont, Town of Blooming Grove, Town of Washington, Town of Rose, Town of Marathon, Town of Buffalo, Town of Watertown, Town of Sugar Creek, and Town of Upham.
- Coordinator in charge of several municipalities statewide.
- Relegating and managing an assessor crew.
- Residential and commercial valuing.
- Open Book and Board of Review Sessions.
- Developed software program.
- Experienced in GVS, Microsolve, and PC Market Drive software.

Education

University of Wisconsin – Stevens Point, Bachelor of Science (May 1997)

Major: Business Administration.

Minor: Economics

Assessor Certification

State of Wisconsin Certified Level 2 Assessor # JQG020214D

Lee T. De Groot

Employment

Accurate Appraisal LLC., Appleton, WI.

Member (June 2000 – Present)

- Current projects: City of Beaver Dam, City of Portage, City of Stoughton, City of Delafield, City of Rhinelander, City of Brillion, City of Chilton, City of Ripon, City of Elkhorn, City of Monona, City of Menasha, City of Mosinee, City of Milton, City of Lodi, City of De Pere, Village of Fontana, Village of Combined Locks, Village of Necedah, Village of Cambridge, Village of Sullivan, Village of Pardeeville, Village of Cambria, Village of Oregon, Town of Beloit, Town of Union, Town of Medina, Town of Berry, Town of Pleasant Springs, Town of Vermont, Town of Blooming Grove, Town of Washington, Town of Rose, Town of Marathon, Town of Buffalo, Town of Watertown, Town of Sugar Creek, and Town of Upham.
- Coordinator in charge of several municipalities statewide.
- Relegating and managing an assessor crew.
- Residential and commercial valuing.
- Open Book and Board of Review Sessions.
- Developed software program.
- Experienced in GVS, Microsolve, and PC Market Drive software.
- Assessor since 1993.

Education

University of Wisconsin – Oshkosh, Bachelor of Science (May 1991)

Major: Political Science, emphasis in Public Administration.

Minor: Business Administration.

Assessor Certification

State of Wisconsin Certified Level 2 Assessor # JQL722814D.

AGREEMENT

FOR

MAINTENANCE ASSESSMENT SERVICES

Prepared for the City of Lake Geneva
Walworth County

By

Associated Appraisal Consultants, Inc.

1314 W. College Avenue

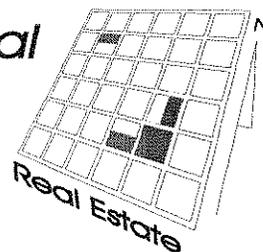
P.O. Box 2111, Appleton, WI 54912-2111

Phone (920) 749-1995

Fax (920) 731-4158

*Associated Appraisal
Consultants, Inc.*

Appleton ■ Hurley ■ Lake Geneva



Lake Geneva Office
Walworth County
P.O. Box 1114
Lake Geneva, WI 53147-1114

Ironwood, Michigan Office
N10257 Lake Road
Ironwood, MI 49938

Hurley Office
Iron County
P.O. Box 342
Hurley, WI 54534-0342

AGREEMENT FOR MAINTENANCE ASSESSMENT SERVICES

This Agreement is by and between the **City of Lake Geneva, Walworth County, State of Wisconsin**, a municipal corporation (hereafter "Municipality") and **ASSOCIATED APPRAISAL CONSULTANTS, INC.**, with its principal office at 1314 W. College Avenue, Appleton, WI 54914 (hereafter "Assessor") as follows:

1. SCOPE OF SERVICES. All services rendered shall be completed in full accordance and compliance with Wisconsin Statute 70.05, the *Wisconsin Property Assessment Manual* and all rules and regulations officially adopted and promulgated by the Wisconsin Department of Revenue as of the date of this agreement.

INSPECTIONS. The following inspection cycle is to be completed by the Assessor annually:

- 1) New construction, annexed properties, and properties with a change in exemption status shall be physically inspected, and the property record card prepared or updated as needed.
- 2) Properties affected by building removal, fire, significant remodeling (those requiring a building permit), or other major condition changes shall be physically inspected.
- 3) Improved properties under construction over a period of years shall be re-inspected.
- 4) All sales properties, legal description changes, and zoning changes shall be reviewed and inspected if deemed necessary to ensure a fair assessment.
- 5) Requests for review by property owners, made after the close of the municipal Board of Review, and prior to signing the affidavit for the next assessment roll, shall be physically inspected during the current assessment cycle.
- 6) A classification review shall be conducted annually to determine eligibility for agricultural use value assessment and the assessment of agricultural forestland and undeveloped land.
- 7) **During the first contract year**, building permits from the previous five years shall be reviewed to ensure they are accurately represented in Market Drive and in the property record cards.

A. PARCEL IDENTIFICATION. The legal description, drawing and measurements of each land parcel and improvements shall be contained in the existing property record cards. Drawings shall be made for all new records. In the event of a discrepancy existing, the Assessor shall investigate and correct the record.

B. PREPARATION OF RECORD CARDS. Appropriate record cards shall be used in the evaluation and collection of data for residential improvements, commercial improvements, and agricultural improvements. All information relating to the improvements shall be obtained and shown as provided on the respective forms. The Assessor shall supply to the Municipality a complete set of property records either on computer readable format compatible with the Municipality's computer system if a computer valuation program is used, or a hardcopy if a manual system is used, and update the records within fourteen (14) days of final adjournment of the Board of Review. The records shall be updated prior to the open book and again to reflect any changes made at the Board of Review.

C. **APPROACH TO VALUE.** Assessor shall assess all taxable real estate according to market value, as established by professionally acceptable appraisal practices, except where otherwise provided by law. Assessor shall consider the sales comparison approach, the cost approach and the income approach in the valuation of all property.

- 1) **Sales Comparison Approach.** Assessor will collect, compile and analyze all available sales data for the municipality in order to become familiar with the prevailing market conditions and activity. A detailed analysis of sales data will be prepared. Vacant land sales will also be compiled and analyzed. In valuing property by the sales comparison approach, subject properties will be appraised through a detailed comparison to similar properties that have recently sold, making careful consideration of similarities and differences between the subject and comparable sale properties.
- 2) **Cost Approach.** The cost approach to value will be considered for all taxable improved property. Replacement costs for residential and agricultural improvements will be calculated per Volume II of the *Wisconsin Property Assessment Manual*. Replacement costs for commercial improvements will be calculated using Marshall & Swift valuation service. All accrued depreciation, including physical deterioration, functional obsolescence, and economic obsolescence will be accurately documented and deducted from current replacement costs.
- 3) **Income Approach.** Consideration of the income approach to value will be made when the income or potential income generated by the real estate is deemed likely to affect the property's resale value. Data to be analyzed will include economic rents, typical vacancy rates and typical operation expense ratios. In the valuation of property by the income approach, adequate records will be prepared, showing a reconstruction of income and expenses, as well as all calculations used to arrive at market value, including formulas and capitalization rates as appropriate to the type of property being appraised.

D. **OPEN BOOK CONFERENCE.** Upon completion of the Assessor's review of assessments and prior to completion of the assessment rolls, the Assessor shall hold open book conferences for the purpose of enabling property owners or their agents to review and compare the assessed values. The Assessor shall send notice to each property owner of any change in assessment. The notice form used shall be that prescribed by the Department of Revenue, and include the time and place the open book conference(s) will be held. Mailing shall not be less than fifteen days prior to the first day of the conference for the convenience of property owners. The Assessor shall take the phone calls to schedule appointments for the open book conference. The assessor shall be present at the open book conference for a time sufficient to meet with the property owners or their agents and shall be present at least two hours or as needed. Assessor shall provide the necessary staff to handle the projected attendance.

E. **COMPLETION OF ASSESSMENT ROLL AND REPORTS.** The Assessor shall be responsible for the proper completion of the assessment roll in accordance with current statutes and the *Wisconsin Property Assessment Manual*. The Assessor shall provide final assessment figures for each property to the Municipality, and the roll shall be totaled to exact balance. The Assessor shall prepare and submit the Assessor's Final Report and Computer Exemption Reports to the appropriate Department of Revenue district office; postage is at the Assessor's expense.

F. **BOARD OF REVIEW ATTENDANCE.** The Assessor shall take the phone calls to schedule appointments for the Board of Review. The Assessor or his/her authorized representative shall attend all hearings of the Municipal Board of Review to explain and defend the assessed value and be prepared to testify under oath in regard to the values determined. All Board of Review appeals must be made in a formal manner,

which complies with the State Statutes governing the assessment process. This includes filing with the Clerk, prior to the Board of Review, a properly completed objection form.

G. PERSONAL PROPERTY ASSESSMENTS. The Assessor shall prepare and distribute annual personal property statements to all businesses; postage is at the Assessor's expense. By May 1st each year the Assessor will review statements and follow up with un-filed or incorrect statements. The Assessor shall determine the appropriate assessment. The Assessor shall exercise particular care so that personal property as a class on the assessment roll bears the same relation to statutory value as real property as a class. The Assessor will enter all personal property statements into Market Drive.

H. PUBLIC REQUESTS. The Assessor shall timely respond to all open records requests received by the Assessor. In so doing, the Assessor shall comply with the confidentiality provisions of the law, including sec. 70.35(3), regarding the personal property return; sec. 70.47(7)(af), regarding income and expense information provided to the assessor and board of review; and sec. 77.265, the real estate transfer return.

I. AVAILABILITY. The Assessor shall maintain a local or toll free telephone service to receive calls from the Municipality or property owners five days a week from 8:00 a.m. to 4:00 p.m. excluding holidays. The Assessor shall timely respond to all telephone inquiries within four working days. The Assessor shall copy the municipal clerk on those issues that have been raised to the clerk or board and subsequently passed on to the Assessor.

J. MUNICIPAL RECORDS. The Municipality shall allow access and make available to the Assessor municipal records such as, but not limited to, previous assessment rolls and records, sewer and water layouts, permits, tax records, records of special assessments, plats, and any other maps currently in the possession of the municipality at no cost.

2. GENERAL REQUIREMENTS

A. OATH OF OFFICE. As the Assessor is a corporation, the person designated as responsible for the assessment shall take and subscribe to an oath or affirmation supporting the Constitution of the United States and to the State of Wisconsin and to faithfully perform the duties of Assessor. The oath shall conform to Section 19.01, Wis. Stats. and be filed with the Municipal Clerk prior to commencing duties. Assessor shall assume the appointed office of town assessor as per Wisconsin Statutes 70.05 (1) for the duration of this contract and shall perform all statutory duties appertaining to such office. As such the Municipality shall hold harmless the Assessor from all claims and liabilities relating to the assessment or taxation of property, including but not limited to claims made under Statutes 74.35, 74.37 and circuit court claims, unless otherwise specified in this agreement.

B. QUALIFICATIONS AND CONDUCT OF PERSONNEL. The Assessor shall provide at its own expense any personnel necessary and shall comply with the following:

- 1) All personnel providing services shall be currently certified in compliance with Sec. 70.005 and 73.09, Wis. Stats. and the administrative rules prescribed by the Wisconsin Department of Revenue.
- 2) Assessor's field representatives shall carry photo identification cards and a general letter of introduction/identification on Municipal letterhead.

- 3) All employees, agents, or representatives of the Assessor shall conduct themselves in a safe, sober, and courteous manner while performing services within the Municipality.
- 4) The Assessor shall review any complaint relative to the conduct of the Assessor's employees and take appropriate corrective action. If the Municipality deems the performance of any of Assessor's employees unsatisfactory, the Assessor shall, for good cause, remove such employees from work upon written request by Municipality.

C. ASSESSOR PROVIDED INSURANCE AND INDEMNITY. The Assessor agrees as follows:

- 1) The Assessor shall obtain and maintain during the term of this contract full coverage insurance to protect and hold harmless the Municipality which insurance is to include:

(a) Workers Compensation State of Wisconsin requirements

(b) General Liability

General Aggregate	\$ 2,000,000
Products/Completed Operations	\$ 2,000,000
Each Occurrence	\$ 1,000,000
Personal & Advertising	\$ 1,000,000
Fire Damage	\$ 200,000
Medical Expense	\$ 10,000

(c) Comprehensive Auto Liability

Combined Single Limit	\$ 1,000,000
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- 2) The Assessor shall provide the Municipality with certificates for all required insurance, with the Municipality as a named insured. All insurance coverage shall contain a 10-day advance notice of cancellation to the Municipality. The Assessor shall timely pay all insurance premiums.
- 3) Liability for bodily injury, disability, and/or death of employees or any person or for damage to property caused in any way, directly or indirectly, by the operations of the Assessor within the Municipality shall be assumed by that Assessor and the Assessor shall indemnify and hold harmless the Municipality against all claims, actions, proceedings, damages, and liabilities, including reasonable attorneys fees, arising from or connected with the Assessor's activities in connection with the services provided to the Municipality, including but not limited to, any acts or omissions of the Assessor, the Assessor's employees, agents, representatives, and any other person doing business with Assessor. This paragraph is not to be in conflict with Sec. 893.89(4), Wis. Stats.

D. OWNERSHIP OF RECORD. All records prepared or maintained in connection with assessments in the Municipality shall at all times be and remain the sole property of the Municipality, including (a) all records prepared in connection with assessments in the Municipality including, but not limited

to property record cards, personal property forms, maps, and any other schedules or forms, (b) all records and materials obtained from the municipality and not previously returned to include maps, and Assessor's records, and (c) materials specifically obtained and/or used for performance of assessment work for the Municipality, to include aerial photos, maps, depth factor tables, copies of leases, correspondence with property owners, sales data, copies of real estate transfer returns, and operating statements of income property, and (d) if the record system is computerized, at a minimum, provide that the software be able to create an exportable text file of data.

3. TERM AND TERMINATION

A. **TERM.** The term of this Contract is for the 2011, 2012 and 2013 assessment years. The assessor shall have completed all work under this agreement on or before the second Monday of May or 30 days thereafter, excluding appearances beyond the Board of Review. The date of completion may be extended, if necessary, under the terms of this contract and by mutual consent.

B. **TERMINATION.** Either party may terminate this Contract only with cause, cause being defined as default of the other party of terms of this Contract upon sixty (60) days written notice to the other party. Upon termination by either party, Assessor shall deliver to the Municipality all records and materials in Assessor's possession used or created during this Contract. During the 60-day wind down period, both Assessor and the Municipality shall act in good faith with each other and cooperate in the orderly transfer of records.

C. **AUTOMATIC RENEWAL.** This Agreement will automatically renew for successive annual assessment years unless either party, on or before July 1 of the preceding year, notifies the other party by certified mail of their desire to non-renew.

4. COMPENSATION

A. The Municipality shall pay the Assessor **Twenty Eight Thousand Nine Hundred Dollars (\$28,900.00)** for each of the **2011, 2012 and 2013** assessment years for maintenance assessment services.

B. The compensation due the Assessor shall be paid in installments throughout the **2011, 2012 and 2013** assessment years.

C. This is an **all inclusive contract**, meaning that the Municipality will not be billed for additional expenses such as postage, mileage, or supplies.

5. SIGNATURES



Bernard J. Latta
Chief Executive Officer
Associated Appraisal Consultants, Inc.

May 12, 2010
Date

Authorized Signature
City of Lake Geneva

Date

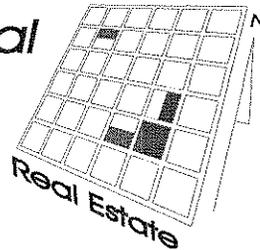
AGREEMENT
FOR
REVALUATION ASSESSMENT SERVICES

**Prepared for the City of Lake Geneva
Walworth County**

By
Associated Appraisal Consultants, Inc.
1314 W. College Avenue
P.O. Box 2111, Appleton, WI 54912-2111
Phone (920) 749-1995
Fax (920) 731-4158

Associated Appraisal
Consultants, Inc.

Appleton ■ Hurley ■ Lake Geneva



Lake Geneva Office
Walworth County
P.O. Box 1114
Lake Geneva, WI 53147-1114

Ironwood, Michigan Office
N10257 Lake Road
Ironwood, MI 49938

Hurley Office
Iron County
P.O. Box 342
Hurley, WI 54534-0342

**SECTION I
GENERAL AGREEMENTS**

This agreement is made by the City of Lake Geneva, Walworth County, State of Wisconsin, hereinafter referred to as "Municipality."

AND

ASSOCIATED APPRAISAL CONSULTANTS, INC., whose principal office is located at 1314 W. College Avenue, Appleton, WI 54914, hereinafter referred to as "Assessor."

In consideration of the promises and agreements hereinafter set forth, and in consideration of the execution of those promises, both parties agree to the following:

1. SCOPE OF SERVICE:

Assessor shall perform a revaluation of all taxable real estate in the City of Lake Geneva, Walworth County, State of Wisconsin, pursuant to Wisconsin Statute 70.055 and the *Wisconsin Property Assessment Manual* for the assessment year of 2011, for which service the Municipality agrees to pay Assessor the sum of compensation outlined in Section V of this agreement. All services rendered shall be completed in full accordance and compliance with Wisconsin Statutes, the Wisconsin Property Assessment Manual and all rules and regulations officially adopted and promulgated by the Wisconsin Department of Revenue as of the date on this agreement.

2. ASSIGNMENT OF CONTRACT:

Assessor will not assign, subcontract or transfer this agreement or any part of this agreement without written approval from the Municipality.

3. PERSONNEL:

Assessor shall provide certified, experienced and competent employees of good character to perform all work necessary during the various phases of the revaluation program. All field staff members shall carry a photo identification tag and drive a vehicle clearly marked with our company name. In the event that the Municipality shall at any time during the program consider the services of any employee to be unsatisfactory, Assessor shall immediately remove such employee upon written request.

4. INSURANCE:

Assessor shall maintain during the term of this contract full insurance coverage to protect and hold harmless the Municipality. Insurance shall include: (a) workers compensation in compliance with state laws, (b) comprehensive general and public liability covering operation, (c) comprehensive automobile liability and property damage with coverage to include owned, hired, and non-hired motor vehicles used by Assessor, and (d) proper and sufficient insurance to cover loss of records withdrawn from the Municipality by Assessor for its use as well as records in process under this agreement. Assessor shall not be responsible for loss of records destroyed by fire, theft, or Act of God while kept in the office supplied by the Municipality.

Limits of liability shall not be less than:

General Liability:

General Aggregate	\$ 2,000,000
Products/Completed Operations	\$ 2,000,000
Each Occurrence	\$ 1,000,000
Personal & Advertising	\$ 1,000,000
Fire Damage	\$ 200,000
Medical Expense	\$ 10,000

Worker's Compensation:

Bodily Injury by Disease-Each Employee	\$ 100,000
Bodily Injury by Disease-Policy Limit	\$ 500,000
Bodily Injury by Accident-Each Accident	\$ 100,000

Comprehensive Auto Liability:

Combined Single Limit of Liability:	\$ 1,000,000
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A certificate from the insurance carrier attesting to coverage shall be provided to the Municipality upon request. The insurance provider will be authorized to transact business in the State of Wisconsin.

5. ROLE OF ASSESSOR:

Assessor shall assume the appointed office of City assessor as per Wisconsin Statutes 70.05(1) for the duration of this contract and shall perform all statutory duties appertaining to such office. As such the Municipality shall hold harmless Assessor from all claims and liabilities relating to the assessment or taxation of property, including but not limited to claims made under Statutes 74.35, 74.37 and circuit court claims, unless otherwise specified in this agreement.

6. PUBLIC RELATIONS:

Assessor shall carry on, during the course of the revaluation, a suitable program of public information in a manner dictated by experience to be most effective and productive, and of such nature that will allow the Municipality to actively participate. This program shall include a general mailing to all property owners with information regarding the revaluation process. If necessary, the program shall include the furnishing of speakers, holding press conferences and preparing press releases. Upon written request, Assessor agrees to meet with the governing body of the Municipality to discuss areas of work such as public relations, procedures, progress, valuations and concerns.

7. DURATION:

Assessor shall complete all work on or before September 30th of the year in which the revaluation services are contracted for. In the event that unforeseen circumstances delay the completion of work, an extension of 30 days will be granted upon mutual agreement.

SECTION II DATA COLLECTION & APPRAISAL

1. FIELD APPRAISAL:

Assessor shall physically visit and inspect 100% of the taxable improved properties. Assessor shall make a careful inspection of all buildings and improvements located on such properties and shall carefully measure, as needed, list and compute the full market value for all improvements using professionally acceptable appraisal practices. All inspections will be conducted between the hours of 8:00 AM and 7:00 PM, Monday through Friday, Saturday if necessary, excluding legal holidays. Assessor will make a reasonable attempt to inspect the interiors of all dwellings and primary commercial buildings. Assessor will mail letters asking property owners to schedule appointments for interior inspections.

2. PROPERTY RECORDS:

(a) Assessor shall create a complete computer database of all parcels within the municipality, including information on each property's ownership, class, land size and use, and improvement information. The database shall be created using PC Market Drive software and shall include digital photographs of primary improvements.

(b) Property record cards shall be updated with computer-generated data sheets, showing the property information used as a basis for the revaluation, including the measurements of all primary building improvements. Assessment records shall include all data and material obtained and/or used for the valuation of properties.

(c) All records prepared or maintained in connection with assessments in the Municipality shall at all times be and remain the sole property of the Municipality.

(d) Within 30 days after completion of the revaluation program, Assessor shall turn over all assessment records to the Municipality, including property record cards, maps, and a computer file back-up of the electronic database.

3. DWELLING DATA:

When appraising single-family and multi-family dwellings, Assessor shall document and consider the physical characteristics and condition of the dwelling. Such characteristics shall include the type of dwelling, story height, square footage, basement area, wall construction, siding type, roof, floors, interior finish, heating system, fireplaces, plumbing fixtures, number of rooms, age, physical condition, general quality of construction, and attachments such as garages, decks and porches. Sales data and rental information will be documented and considered when applicable. All information collected will be recorded as a permanent part of the property records.

4. VACANT LANDS:

Assessor shall physically inspect all vacant parcels of land where access may be practicably obtained. Any vacant lands not physically inspected will be viewed by way of recent aerial photography. Sales data for vacant lands will be collected and compiled based on neighborhoods or geographic locations within the municipality. Land values will be derived from vacant and improved sales and will consider all factors that may affect resale value, such as location, size, shape, topography, zoning, utilities, current use and other factors. In developing land values, all forms, maps and land valuation tables shall be left with the

Municipality. All maps such as plat maps, zoning maps or other maps needed to accurately value land will be supplied by Municipality or obtained at the Municipality's expense.

5. APPROACH TO VALUE:

Assessor shall assess all taxable real estate according to market value, as established by professionally acceptable appraisal practices, except where otherwise provided by law. Assessor shall consider the sales comparison approach, the cost approach and the income approach in the valuation of all property.

(a) **Sales Comparison Approach.** Assessor will collect, compile and analyze all available sales data for the municipality in order to become familiar with the prevailing market conditions and activity. A detailed analysis of sales data will be prepared, including a picture book of recent residential and agricultural sales. Vacant land sales will also be compiled and analyzed. In valuing property by the sales comparison approach, subject properties will be appraised through a detailed comparison to similar properties that have recently sold, making careful consideration of similarities and differences between the subject and comparable sale properties.

(b) **Cost Approach.** The cost approach to value will be considered for all taxable improved property. Replacement costs for residential and agricultural improvements will be calculated per Volume II of the *Wisconsin Property Assessment Manual*. Replacement costs for commercial improvements will be calculated using Marshall & Swift valuation service. All accrued depreciation, including physical deterioration, functional obsolescence, and economic obsolescence will be accurately documented and deducted from current replacement costs.

(c) **Income Approach.** Consideration of the income approach to value will be made when the income or potential income generated by the real estate is deemed likely to affect the property's resale value. Data to be analyzed will include economic rents, typical vacancy rates and typical operation expense ratios. In the valuation of property by the income approach, adequate records will be prepared, showing a reconstruction of income and expenses, as well as all calculations used to arrive at market value, including formulas and capitalization rates as appropriate to the type of property being appraised.

SECTION III NOTIFICATION & DEFENSE OF ASSESSMENTS

1. ASSESSMENT NOTICES:

A notice of assessment shall be mailed for each taxable parcel of property whose assessed value has changed from the previous year. Assessor shall be responsible for the preparation and timely mailing of all assessment notices by First Class Mail. The cost of postage shall be borne by the Assessor.

2. OPEN BOOK:

At the completion of the revaluation program and at least 15 days before the Board of Review, Assessor shall hold informal hearings referred to as the Open Book, during which time interested property owners may view the assessment roll and discuss their individual appraisals. Assessor shall take the phone calls to schedule appointments for the open book conference. Assessor shall provide necessary staff to accommodate the projected attendance. Assessor shall work with the Municipality to determine the date when the Open Book will take place. The Municipality will provide an appropriate area to conduct the Open Book. Unless otherwise specified in this agreement, the informal hearings will be held for as many days needed.

3. BOARD OF REVIEW:

Assessor shall furnish a representative for as many days as needed to provide sworn oral testimony at the Board of Review in support of all assessed values being formally challenged. Municipality shall comply with state statutes and Department of Revenue training requirements with regard to Board of Review hearings. Municipality agrees that all Board of Review appeals must be made in a formal manner, by filing a completed Form of Objection with the Clerk at least 48 hours before the opening of the Board of Review. The Assessor shall take the phone calls to schedule appointments for the Board of Review. In the event of any appeal beyond the Board of Review to the Department of Revenue or to the Courts, Assessor shall provide a representative to furnish testimony in defense of the values established by the revaluation for all such cases within the first 90 days after adjournment of the Board of Review for up to eight employee hours.

**SECTION IV
ITEMS TO BE PROVIDED BY MUNICIPALITY**

1. MEETING SPACE:

Municipality shall furnish a suitable space in which to hold the Open Book conference and the Board of Review at no cost to Assessor.

2. ACCESS TO RECORDS:

Municipality shall allow access and make available to Assessor municipal records such as, but not limited to, previous assessment records and rolls, sewer and water layouts, building permits, tax records, zoning ordinances and documentation pertaining to future land use planning.

3. MAPS:

Municipality shall provide at no cost to Assessor any plat maps, zoning maps, cadastral maps, or other maps currently in the possession of the municipality. In the event that such maps necessary for our work are not in the possession of the municipality, Assessor shall obtain them from the County surveyor, Register of Deeds, or other sources at the Municipality's expense.

**SECTION V
COMPENSATION & TERMS OF PAYMENT**

1. PAYMENT:

Payment shall be made on a monthly basis for services and expenses incurred during the previous month. Monthly invoices shall reflect the percentage of work completed, less 5 percent retained by the Municipality until completion of the revaluation and final adjournment of the Board of Review. All payments shall be made to: Associated Appraisal Consultants, Inc., P.O. Box 2111, Appleton, Wisconsin, 54912-2111, within thirty (30) days from the date of billing.

The Assessor shall be responsible for the cost of postal services associated with the revaluation program. This cost includes, but is not limited to, a general informational mailing, written requests to view property, notices of assessment, and mailing of documents such as assessment rolls.

2. COST OF SERVICES:

Assessor shall perform all of the services stated in the above agreement, according to the terms specified herein for the sum of:

One Hundred Fifty Six Thousand Nine Hundred Dollars (\$156,900.00). This contract runs simultaneously with maintenance assessment services.

This contract includes the following:

- New sales analysis book
- Update of Market Drive and APEX sketches
- New photos of each property
- Update neighborhoods in Market Drive

Other options are available upon request.

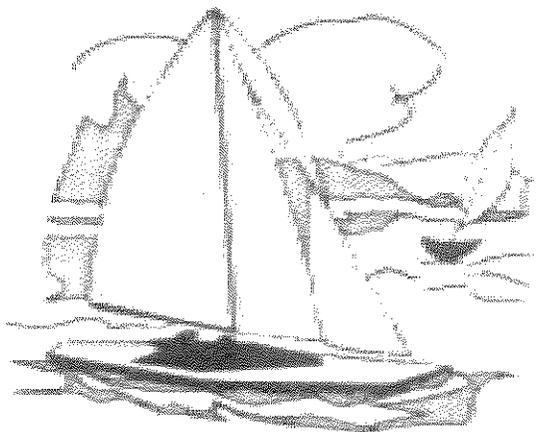


Bernard J. Laird
Chief Executive Officer
Associated Appraisal Consultants, Inc.

May 12, 2010
Date

Authorized Municipality Signature
City of Lake Geneva

Date



CITY OF LAKE GENEVA

MEMO

**From:
Peg Pollitt
Comptroller**

10/8/10

TO: Common Council:

I have attached a quote from our current auditor, Deignan & Associates, to perform our 2010 audit next year. (Last year's price was \$19,250.) There was previous Council discussion about issuing an audit RFP for a three year contract but this has not been done as yet. As it is now late in the year, I am asking if it is your wish to continue with Deignan for one more year and then go out for bid next spring or to still send out the audit RFP and see what kind of response we get back? I will await your decision and follow accordingly.

Let me know if there are any questions that I can answer concerning this issue.

Peg

Deignan & Associates, P.C.

326 CENTER STREET • LAKE GENEVA, WI 53147 • PHONE: 262/248-6281 • FACSIMILE: 262/248-6088

J. WERNER DEIGNAN (1921-1989)
GEORGE J. CUCCIA
ARTHUR C. TILLMAN

CERTIFIED PUBLIC
ACCOUNTANTS

September 28, 2010

Dennis Jordan
City Administrator
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Per your request we are providing our proposal for the audit of the City of Lake Geneva for the year ended December 31, 2010. We appreciate your business and are proposing the following:

Fees Not to Exceed:

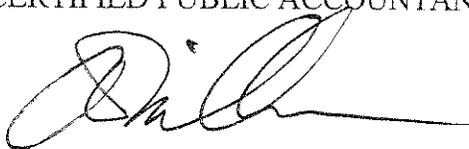
General City Audit	\$ 19,895.00
Out-of-pocket expenses, not to exceed	210.00
Preparation of Annual Financial Report Form C	950.00
	<u>\$ 21,055.00</u>

This proposal is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

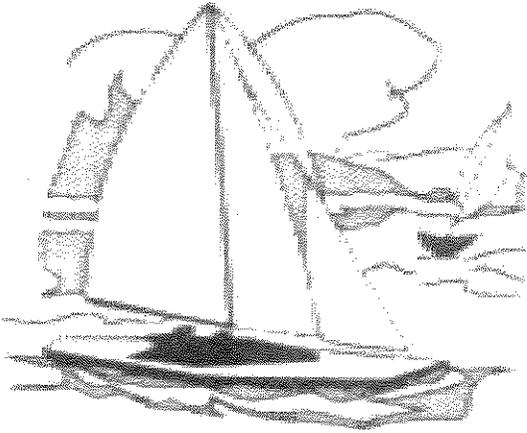
Thank you for allowing us to submit a proposal. Our clients are important to us, and we would like to maintain our business relationship with you. Please let us know if you have any further questions or require further information. We look forward to hearing from you soon.

Sincerely,

DEIGNAN & ASSOCIATES, S.C.
CERTIFIED PUBLIC ACCOUNTANTS



Arthur C. Tillman
Certified Public Accountant



CITY OF LAKE GENEVA

MEMO

From:
Peg Pollitt
Comptroller

10/8/10

TO: Common Council:

The Treasurer has had requests in the past to accept credit cards to pay for property taxes. After researching this, Teresa and I are recommending that the City enter into an agreement with Official Payments.com Corp. This will provide the capability for citizens to pay by credit card (or electronic check) and the City assumes no cost or liability for doing so. The convenience fee is 2.75% that the taxpayer partners with Official Payments and we get the full tax payment deposited into the City's bank account. Credit cards can be used over the internet or by telephone. We will not accept credit cards at City Hall at this time.

Official Payments is the leading provider of electronic payments in government and their clients include the IRS, Delavan, Elkhorn and Walworth County to name a few. Of the companies that we looked at, Official Payments had the lowest fee for tax payments and was the best value for our citizens wishing to utilize this service.

Let me know of any questions that I can answer concerning this issue.

Peg

The Best Choice for Payment Processing

Experience

Official Payments is the leading provider of electronic payment solutions in Government.

Founded in 1994 with Santa Clara County, CA

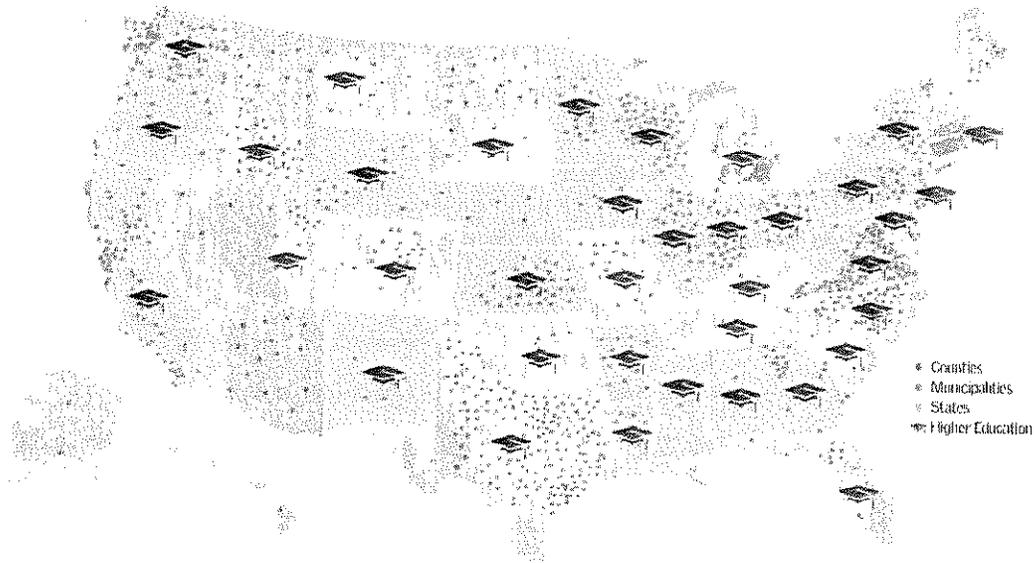
IRS, 27 states, District of Columbia, 3200+ local governments nationwide

450+ colleges and universities, 450+ utility providers

E-payment solutions for taxes, education, insurance, utilities, courts, and rent

Only service provider to continuously process IRS payments since 1999

6800+ payment types



CITY OF LAKE GENEVA

626 GENEVA STREET
LAKE GENEVA, WISCONSIN 53147
(262) 249-4098 • Fax (262) 248-4715
www.cityoflakegeneva.com



DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: MAYOR AND COMMON COUNCIL

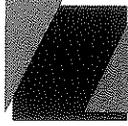
DEJ **FROM: CITY ADMINISTRATOR**

DATE: OCTOBER 11, 2010

RE: RENEWAL OF VANDEWALL CONSULTING CONTRACT

Background: Attached is the renewal contract for planning services in the year 2011 with Mike Slavney and Vandewalle and Associates. As is stated in the cover letter, there is no increase in rates for Mr. Slavney's services. Most of Mr. Slavney's charges are passed through the City to the developer's and applicants whose requests necessitate the City needing Mr. Slavney's expertise. I recommend approval of the contract renewal.

Recommendation: Approve the renewal of the planning contract with Vandewalle and Associates.



Vandewalle & Associates
INCORPORATED

September 30, 2010

Dennis Jordan, Administrator
City of Lake Geneva
626 Geneva St
Lake Geneva, WI 53147

Dear Dennis:

We very much appreciate our working relationship with the City of Lake Geneva, and would like to continue that relationship through 2011 and beyond. Enclosed please find an Agreement for VANDEWALLE & ASSOCIATES to provide "Current Planning" services to your community in 2011. Because we realize the 2011 budget process is underway, we thought this would be a good time to provide you with this Agreement.

As always, the type and amount of services under this Agreement will depend entirely on your requests for our work throughout the year. The Agreement includes no major changes from the language of the 2010 Agreement currently in effect with your community.

I will be continuing to bill at my reduced rate of \$135 per hour. This represents a 25% reduction from my standard rate of \$180 for typical clients. This rate will be applied to all my work done under our Current Planning Agreement, including plans, studies or other projects that you direct us to work on. Furthermore, we will continue our practice of not charging for meals and driving time associated with our services. I sincerely hope this helps the City address its budgeting challenges while still receiving the most experienced planning assistance available.

Please return one executed document at your convenience, and keep one for your records.

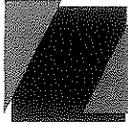
If you have any questions about the Agreement, please contact me. We thank you for our continued relationship to help maintain and improve the quality of life in your community.

Sincerely,

Mike Slavney, FAICP
Principal

120 East Lakeside Street • Madison, Wisconsin 53715 • 608 255-3988 • 608 255-0814 Fax
611 North Broadway • Suite 410 • Milwaukee, Wisconsin 53202 • 414 441-2001 • 414 732-2035 Fax
va@vandewalle.com

Shaping places, shaping change



Vandewalle & Associates
INCORPORATED

September 30, 2010

Agreement for Current Planning Services 2011

THIS AGREEMENT is made and entered into by and between the "Client" City of Lake Geneva, Wisconsin, and VANDEWALLE & ASSOCIATES, Inc., Madison, Wisconsin, a professional planning and design firm.

Article I Scope of Work

- A. VANDEWALLE & ASSOCIATES agrees to provide the following "Services" as directed by Client:
1. Provide guidance and assistance to the Plan Commission, City Council, other City committees and City staff.
 2. Prepare staff reports for Plan Commission, City Council, Zoning Board of Appeals and other City and related committees.
 3. Attend Plan Commission meetings and other related public meetings and hearings. When appropriate, VANDEWALLE & ASSOCIATES will make presentations at these meetings.
 4. Review, analyze, and write reports on site plans, subdivision plats, zoning requests, conditional use permits, annexation petitions, and other related petitions to determine their conformance with City Ordinances and adopted Plans and Policies. VANDEWALLE & ASSOCIATES will be available to meet with developers and petitioners, in Client's offices, per a regular or as needed schedule, set by the Client. In order to achieve maximum cost-effectiveness, these meetings would typically be held on the same day as a regularly scheduled Plan Commission meeting. Additional meetings could be arranged if necessary. The Client can pass on these costs to the applicant.
 5. Complete any necessary community speaking engagements.
 6. Provide expert witness testimony on an as needed basis.
 7. Review existing community development related ordinances, including but not limited to the City's Zoning Ordinance, Subdivision Ordinance, sign regulations, site plan standards and landscaping standards. Where

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deemed necessary by the Client, VANDEWALLE & ASSOCIATES will make recommendations, in memorandum form, regarding revisions needed to make the existing codes and ordinances more effective at achieving a high-quality development pattern. Requests for time intensive ordinance and map amendments are beyond the scope of this contract, and would be completed under a separate contract. (See Article I.B.)

8. Provide information related to interpretation of the City's Zoning and Subdivision Ordinances.
 9. Review and make recommendations for changes to the Comprehensive Plan and detailed plans, where appropriate.
 10. Assist the Client in preparing updates of existing Plans and Studies. Significant Plan updates and revisions would be completed as projects under separate Work Order Agreement. (See Article I.B.)
 11. Work with City staff to identify and apply for other non-City funding sources to implement Client objectives and projects, including a range of community and economic development grant programs that VANDEWALLE & ASSOCIATES regularly tracks.
 12. Coordinate and lead work related to property acquisition and relocation orders. Preparation of a relocation plan would be beyond the scope of this contract, and as such would require a separate contract. (See Article I.B.)
- B. VANDEWALLE & ASSOCIATES agrees to provide its professional Services in accordance with generally accepted standards of its profession.
- C. Mike Slavney, Principal, or other firm member acceptable to the City will lead the Current Planning efforts for the Client.

Article II Client's Responsibilities

- A. Client agrees to provide VANDEWALLE & ASSOCIATES with all base maps, blueprints, aerial photos, studies, reports, and ordinances needed to complete these Services. VANDEWALLE & ASSOCIATES may reasonably rely on the accuracy and completeness of these items. Client agrees to provide these items and to render decisions in a timely manner so as not to delay the orderly and sequential progress of VANDEWALLE & ASSOCIATES Services.

- B. The administrative liaison between VANDEWALLE & ASSOCIATES and the Client will be the City Administrator.
- C. Client understands that any work product delivered in electronic form under this Agreement may require Client to use certain third-party hardware and/or software products. Client shall be solely responsible for obtaining licenses to use such third-party software. VANDEWALLE & ASSOCIATES makes no warranties or representations as to the quality, capabilities, operations, performance or suitability of any third-party hardware or software including the ability to integrate with any software currently in use by the Client. Client acknowledges that the quality, capabilities, operations, performance, and suitability of any third-party hardware or software lie solely with Client and the vendor or supplier of that hardware or software.
- D. Client shall not make any modifications to the Deliverables identified in Article I.A., without the prior written consent of VANDEWALLE & ASSOCIATES. If Client does make any modifications to such Deliverables without the consent of VANDEWALLE & ASSOCIATES, VANDEWALLE & ASSOCIATES shall not be liable or otherwise responsible for such modifications or their effect on the results of the implementation of the recommendations contained in such Deliverables.

Article III Estimated Schedule

- A. Services in this Agreement shall commence January 01, 2011, and be in effect through December 31, 2011.
- B. VANDEWALLE & ASSOCIATES shall render its Services as expeditiously as is consistent with professional skill and care. During the course of the Project, anticipated and unanticipated events may impact the Project schedule and VANDEWALLE & ASSOCIATES shall not be responsible for any delays caused by factors beyond its reasonable control.

Article IV Costs and Payment

- A. All work will be completed on a time and materials basis, at the direction of the Client. There is no fixed budget for this project.
- B. Invoice charges to the Client are divided into these two elements:
 - 1. Professional Fees.
Charged for all Services rendered at current billing rates as listed in Attachment One.
 - 2. Reimbursable Expenses.
 - a. Most will be invoiced at cost, including travel and all in-house charges.
 - b. Some Reimbursable Expenses will be charged at cost multiplied by 1.1. These are limited to items charged through a third party vendor. Examples of these would include: printing, reproduction, and delivery charges.
- C. VANDEWALLE & ASSOCIATES shall send Client an invoice for Professional Fees and Reimbursable Expenses once a month. Client shall pay VANDEWALLE & ASSOCIATES the amounts due under such invoice upon receipt of such invoice.

Article V Termination

- A. Either Client or VANDEWALLE & ASSOCIATES may terminate this Agreement upon seven days written notice.
- B. If terminated, Client agrees to pay VANDEWALLE & ASSOCIATES the hourly rates for all Services rendered and Reimbursable Expenses incurred, up to the date of termination.
- C. Upon not less than seven days' written notice, VANDEWALLE & ASSOCIATES may suspend the performance of its Services if Client fails to pay

VANDEWALLE & ASSOCIATES in full for Services rendered or Reimbursable Expenses incurred. VANDEWALLE & ASSOCIATES shall have no liability because of such suspension of service or termination due to nonpayment.

Article VI Dispute Resolution

VANDEWALLE & ASSOCIATES and Client agree to mediate claims or disputes arising out of or relating to the Agreement. The mediation shall be conducted by a mediation service acceptable to the parties. A demand for mediation shall be made within a reasonable time after a claim or dispute arises. In no event shall any demand for mediation be made after such claim or dispute would be barred by the applicable law.

Article VII Intellectual Property; Confidentiality

- A. Except as otherwise provided by law: upon payment in full by Client to VANDEWALLE & ASSOCIATES for Services rendered and Reimbursable Expenses incurred pursuant to this Agreement, VANDEWALLE & ASSOCIATES shall grant Client a non-transferable, non-exclusive, perpetual license to use any and all Work Product developed or produced by VANDEWALLE & ASSOCIATES pursuant to this Agreement. As used in this Agreement, "Work Product" means all inventions, processes, data, documents, drawings, records, and works of authorship, whether or not copyrightable or patentable, that are originated or prepared by VANDEWALLE & ASSOCIATES in the course of rendering the Services under this Agreement. Until Client pays VANDEWALLE & ASSOCIATES in full for Services rendered and expenses incurred pursuant to this Agreement, Client may not use any Work Product to complete the Project with others unless VANDEWALLE & ASSOCIATES is in material breach of this Agreement.
- B. Client shall not communicate, publish, or otherwise disclose to a third party or authorize or induce anyone else to use, communicate, publish, or otherwise disclose, any nonpublic information pertaining to VANDEWALLE & ASSOCIATES, including, without limitation, any information relating to pricing, products, or ideas of VANDEWALLE & ASSOCIATES. Until

VANDEWALLE & ASSOCIATES is paid in full by Client for Services rendered and expenses incurred pursuant to this Agreement, Client shall not communicate, publish, or otherwise disclose to any third party, any information pertaining to or summaries of the Work Product.

Article VIII Miscellaneous Provisions

- A. Wisconsin law governs this Agreement (without regard to its conflict of law principles or rules of construction concerning the draftsman hereof).
- B. This Agreement is the entire and integrated agreement between the Client and VANDEWALLE & ASSOCIATES, and supersedes all prior negotiations, statements or agreements, either written or oral, with regard to its subject matter. This Agreement may be amended only by written instrument signed by both Client and VANDEWALLE & ASSOCIATES. Neither party can assign this Agreement without the other party's prior written permission.
- C. Notwithstanding any other term in this Agreement, VANDEWALLE & ASSOCIATES shall not control or be responsible for another party's means, methods, techniques, schedules, sequences or procedures, or for construction safety or any other related programs.
- D. Client agrees to indemnify, defend and hold VANDEWALLE & ASSOCIATES harmless from and against any and all claims, liabilities, suites, demands, losses, costs and expenses, including, but not limited to, reasonable attorneys' fees and all legal expenses and fees incurred through appeal, and all interest thereon, accruing or resulting to any and all persons, firms or any other legal entities on account of any damages or losses to property or persons, including injury or death, or economic losses, arising out of the Project and/or the performance or non-performance of obligations under this Agreement, except to the extent such damages or losses are found by a court or forum of competent jurisdiction to be caused by VANDEWALLE & ASSOCIATES negligent errors or omissions.
- E. VANDEWALLE & ASSOCIATES reserves the right to include representations of the Project in its promotional and professional materials.

F. All Services performed pursuant to the Agreement are performed on an "as is" basis, and VANDEWALLE & ASSOCIATES hereby disclaims all warranties, express or implied, including, but not limited to, fitness for a particular purpose and non-infringement. In no event shall VANDEWALLE & ASSOCIATES be liable to Client or any third party for any losses, lost profits, lost data, consequential, special, incidental, or punitive damages, delays, or interruptions arising out of or related to this Agreement regardless of the basis of the claim. VANDEWALLE & ASSOCIATES' aggregate liability (including attorneys' fees) to Client and Client's exclusive remedy, if any, shall not exceed the lesser of the (i) amount of fees actually paid to VANDEWALLE & ASSOCIATES by Client with regard to the Services or (ii) amount of fees actually paid to VANDEWALLE & ASSOCIATES by Client in the previous two months prior to the claim being made.

IN WITNESS WHEREOF, the parties hereto entered into this Agreement as of the latest date noted, below.

City of Lake Geneva

By:

Signature of Authorized Representative	Date
--	------

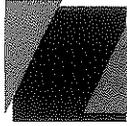
Printed Name	Title
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VANDEWALLE & ASSOCIATES, INC.

By: Brian Vandewalle (A) 09/30/10
 Brian Vandewalle, President Date

ATTACHMENT ONE
FEE SCHEDULE

	<u>Hourly Rates</u>
Company President	\$195 to \$250
Principal	\$120 to \$220
Associate	\$70 to \$120
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Vandewalle & Associates
INCORPORATED

September 30, 2010

Agreement for Current Planning Services 2011

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IN WITNESS WHEREOF, the parties hereto entered into this Agreement as of the latest date noted, below.

City of Lake Geneva

By:

Signature of Authorized Representative Date

Printed Name Title

VANDEWALLE & ASSOCIATES, INC.

By:

Brian Vandewalle (P) 09/30/10
Brian Vandewalle, President Date

ATTACHMENT ONE

FEE SCHEDULE

	<u>Hourly Rates</u>
Company President	\$195 to \$250
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Associate	\$70 to \$120
Assistant	\$60 to \$80
Cartographer	\$60 to \$80
Communications Specialist	\$60 to \$85
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CITY OF LAKE GENEVA

626 GENEVA STREET
LAKE GENEVA, WISCONSIN 53147
(262) 249-4098 • Fax (262) 248-4715
www.cityoflakegeneva.com



DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: MAYOR AND COMMON COUNCIL

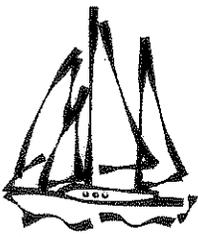
D E J **FROM: CITY ADMINISTRATOR**

DATE: OCTOBER 11, 2010

RE: LONG-TERM PARKING STUDY SURVEY

Background: The City received a proposal from Susan Johnson of the Center for Political Science and Public Policy Research of the University of Wisconsin-Whitewater to perform a long-term parking study survey. The Parking Committee reviewed the proposal and would like to engage the services of the university to perform the survey. The Committee would like to invite Ms. Johnson and her associate, Jolly Emrey, to meet with the Committee to determine if there might be other items that should be included in the survey. Before requesting their visit, the Committee is asking the Common Council if they would be in favor of such a survey and would the Council approve the Committee's spending parking funds for the service. The Committee does not want to invite the researchers to a meeting if the Council is not in favor of such a study from the onset. The Parking Committee discussed that they would be willing to spend an amount not to exceed \$15,000.

Recommendation: Approve the Committee request to spend an amount not to exceed \$15,000 on a long-term parking study survey.



AGENDA ITEM REQUEST FORM

CITY OF LAKE GENEVA, WISCONSIN

Please attach any information that you would like to be included with the agenda.

Two Aldermen, Mayor Or Administrator
For City Council Requests: Article II,
Section 2-42 (c) must be received two
Fridays prior to the scheduled City Council
meeting

Item Requesting
Be placed on agenda
Please list as you would like it
displayed on the agenda

Committee/Board/Commission
which you are asking to
Review this item

Date of Meeting

TODD KRAUSE ELLYN KEHOE
DISCUSSION/RECOMMENDATION ON INSTALLATION OF SOLAR-POWERED ^{PURCHASE} SPEED CONTROL DEVICES
FLR / COUNCIL
OCTOBER 11, 2010

Signature

DATE: Oct 7

DATE: Oct 7

RECEIVED
OCT 01 2010
By

CITY OF LAKE GENEVA

626 GENEVA STREET
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DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: MAYOR & COMMON COUNCIL

DEJ FROM: CITY ADMINSTRATOR

DATE: OCTOBER 11, 2010

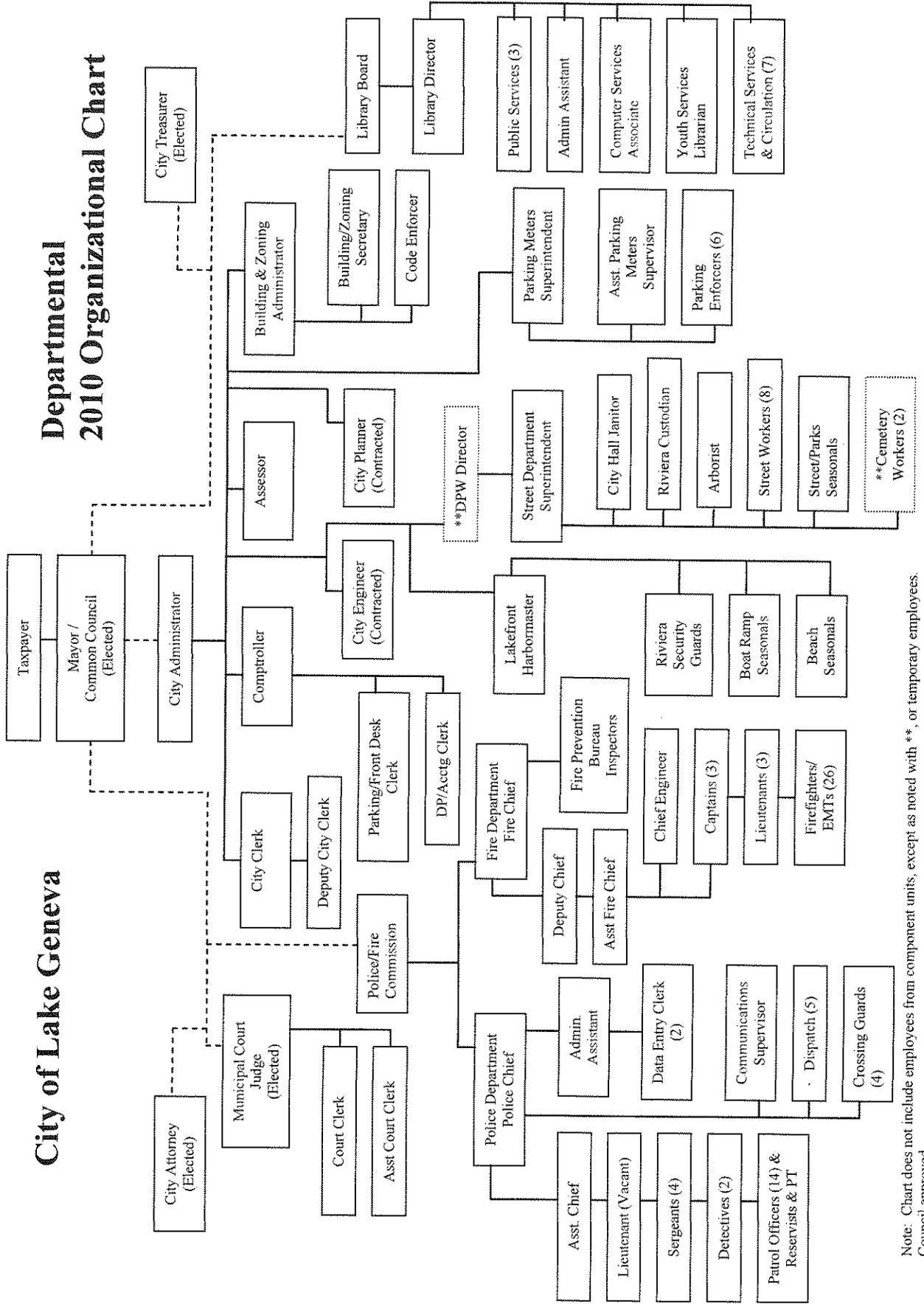
RE: CITY ORGANIZATIONAL CHART

Background: The Personnel Committee reviewed changes submitted by staff to reflect what is actually being followed in practice. Upon review of the changes, the Personnel Committee recommends approval by the Common Council. The changes are the Accounting Clerk and the Parking Meter Clerk will be under the supervision of the Comptroller and the Deputy Clerk remains under the supervision of the City Clerk.

Recommendation: Approve the recommendation of the Personnel Committee to show the Accounting Clerk and the Parking Meter Clerk under the Supervision of the Comptroller.

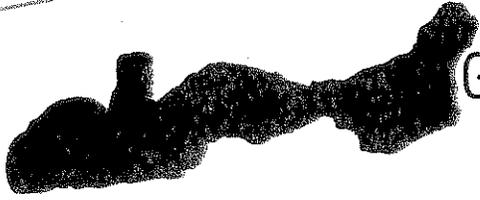
City of Lake Geneva

Departmental 2010 Organizational Chart



Note: Chart does not include employees from component units, except as noted with **, or temporary employees.
Council approved

FWB



Geneva Lake Environmental Agency

Village of Fontana • City of Lake Geneva
Town of Linn • Town of Walworth
Village of Williams Bay

P.O. Box 914, 350 Constance Bld., Williams Bay, WI 53191 • Telephone: 262-245-4532 • Fax: 262-245-4533

July 22, 2010

Dear Frank,

Every spring when the piers go in on Geneva Lake, the Geneva Lake Environmental Agency receives calls about the careless scrapping and painting of piers. The concern is the impact of the chips, and paint on the lake.

After years of attempting to convince people that they should take more care and keep the chips and paint out of the lake, the calls still came in. In an attempt to reduce this potential environmental degradation and disrespect for the lake the Town of Linn offered to draft an ordinance regulating pier scrapping and painting. A copy of the draft has been reviewed and discussed at a recent GLEA meeting.

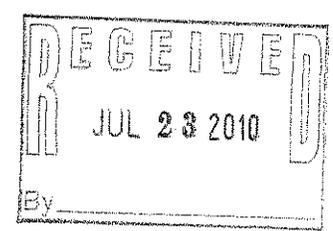
In correspondence from the Town of Linn, Jeanne Allis, a Town of Linn Supervisor, stated

"After much research with other organizations, we are pleased to present a draft of the proposed Lake Geneva Pier Scrap / Paint Ordinance. As discussed, no one is aware of this type of ordinance in WI or surrounding lakes however DNR and others are very supportive for us to approve something that would be the bases for other lakes. Our Town of Linn attorney David Schiltz, recommended the ordinance be an amendment to SECTION V(a) and to CREATE SECTION V(a)1. OF THE JOINT UNIFORM LAKE LAW ORDINANCE (this covers littering and polluting). In addition, please note we should aim to keep it simple as there is a limit to what can be named as measurable actions that could be included in a ordinance."

The Agency will distribute the draft to the area communities and appropriate groups for review and input. Upon completion of your review please send your comments to the GLEA. We will then take those comments and make the appropriate changes and send a copy to the WDNR for their review and comments. Upon reaching a draft that the communities agree upon and approval by the WDNR, I believe it will be ready for adoption by each community and its incorporation into the Joint Uniform Lake Law. We would like to have it adopted by ice off 2011.

Sincerely,

Theodore W. Peters
Director



Draft Proposal for the regulation of pier scrapping and painting on Geneva Lake.
Prepared by the Town of Linn.

To be included in the Joint Uniform Lake Law Ordinance. 

Section V. Littering or Polluting. 

(a) No person shall deposit, place or throw any cans, bottles, debris, refuse, garbage, solid or liquid waste, paint chips, sewage or effluent into the waters of the lake or upon the ice when formed or cause or permit the same to be done by any agent or employee.

(a)1. So as to promote water quality and to assure compliance with Section V(a), the following restrictions regarding the scrapping of piers, docks, wharves or platforms and use of paint are adopted.

a. There shall be no commercial or residential use of power/pressure washing/hydro blasting to remove paint chips from piers, docks, wharves or platforms while the same remain in the waters of Geneva Lake.

b. The brushing or sweeping of paint chips into Geneva Lake is strictly prohibited. Paint chips must be contained and collected to avoid becoming airborne.

 c. When painting piers, docks, wharves or platforms that remain in the waters of Geneva Lake, the use of high pressure/low volume (HPLV) paint guns or devices is strictly prohibited.

d. Only Latex or non-toxic water-based paint and stains may used to paint piers, docks, wharves or platforms that are placed in the waters of Geneva Lake. Furthermore, only Latex or non-toxic water-based paint and stains may used to paint steps or structures that are within 100 feet of the lakeshore.

e. The depositing of water into Geneva Lake which has been used to clean brushes, pans or any other painting equipment is strictly prohibited.

**City of Lake Geneva
Council Meeting
10/11/2010**

Prepaid Checks - 9/25/10 through 10/8/10

\$11,765.86

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE ITEMS OVER \$1,000
FOR THE COUNCIL MEETING DATED 10/11/10**

BREAKDOWN PREPAID A/P COUNCIL MEETING DATE:	10/11/2010
TOTAL UNPAID ACCOUNTS PAYABLE - 9/25/10 THROUGH 10/8/10	11,765.86
ITEMS > \$1,000:	
Madden & Associates - Library Shelving Units	-5,806.90
Geneva Lake Museum - 3rd Qtr Payment	-3,000.00
U.S. Bank - Police Charges	-1,065.50
BALANCE OF OTHER ITEMS	1,893.46

DATE: 10/08/2010
TIME: 08:25:48
ID: AP450000.WOW

CITY OF LAKE GENEVA
PAID INVOICE LISTING

PAGE: 1

FROM 09/25/2010 TO 09/27/2010

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT / ITEM AMT
TOTAL --- ALL INVOICES: 0.00									

DATE: 10/08/2010
 TIME: 08:26:29
 ID: AP450000.WCW

CITY OF LAKE GENEVA
 PAID INVOICE LISTING

FROM 09/29/2010 TO 10/08/2010

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
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967052511-103	01	CELL CHGS 8/9/10-9/8/10	1122005221	09/12/10		49866	09/30/10	136.91	136.91
								VENDOR TOTAL:	136.91

PNC	PNC BANK	1831-8/10		09/08/10		49867	09/30/10	662.86	662.86
		01 8/12 TIGERDIRECT.COM-SCANNER	1122005735					591.15	591.15
		02 8/26 NEMEGG.COM-ROLLERS	1122005340					43.68	43.68
		03 8/31 MCCORMICK PL-MEAL/PARKING	1122005144					28.03	28.03
								VENDOR TOTAL:	136.91

RICHARD	KARA RICHARDSON	TRAINING MEALS		10/07/10		49875	10/07/10	108.00	108.00
		01 MEALS AT TRAINING SEMINAR	1121005410					108.00	108.00
								VENDOR TOTAL:	108.00

T0000301	CHARLENE PFAU	REFUND		09/24/10		49868	09/30/10	88.34	88.34
		01 REFUND-OCT DENTAL INS PYMT	1110205111					88.34	88.34
								VENDOR TOTAL:	88.34

T0000302	KALAHARI RESORT	RESERVATION		09/24/10		49869	09/30/10	285.60	285.60
		01 2 ROOMS-10/13-14/10-CONFERENCE	1121005410					285.60	285.60
								VENDOR TOTAL:	285.60

T0000306	MILWAUKEE AUDDOBON SOCIETY	APPL FEE		09/30/10		49870	09/30/10	50.00	50.00
		01 FOR BIRD CITY WI ACCOUNT	1111005399					50.00	50.00
								VENDOR TOTAL:	50.00

USBANK	U.S. BANK	4798531205563341-8/1		09/14/10		49871	09/30/10	1,065.50	1,065.50
		01 8/11 GANDER MOUNTAIN-SWAT	1121005380					49.98	49.98
		02 8/16 WALMART-FOOTWEAR IMP KITS	1121005380					33.21	33.21
		03 8/18 LABSAFE-COMPACT SCALE	1121005380					113.83	113.83
		04 8/21 PIGGLY WIGGLY-FNRL ARRANG	1121005399					84.12	84.12
		05 8/21 PIGGLY WIGGLY-FNRL ARRANG	1121005190					84.13	84.13
								VENDOR TOTAL:	50.00

DATE: 10/08/2010
 TIME: 08:26:29
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CITY OF LAKE GENEVA
 PAID INVOICE LISTING

FROM 09/29/2010 TO 10/08/2010

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	4798531205563341-8/1			09/14/10		49871	09/30/10	1,065.50	1,065.50
		06 8/22 WALMART-THIRST QUENCHERS	1121005399						49.79
		07 8/30 PIGGLY WIGGLY-ENRL ARRANG	1121005399						47.20
		08 8/31 NOODLES & CO-MEAL	1121005410						9.82
		09 9/1 NOODLES & CO-MEAL	1121005410						6.83
		10 8/30 UWEX REGISTRATION	1121005410						128.00
		11 8/20 UWEX REGISTRATION	1121005410						10.48
		12 9/1 BMW-MEAL	1121005410						10.48
		13 9/3 COMFORT SUITES, APPLITION	1121005410						140.00
		14 9/3 OFFICE MAX-REPORT COVERS	1121005310						40.05
		15 9/2 CHARLEY'S GRILLED SUBS-ML	1121005410						8.73
		16 9/2 KWIK TRIP-MEAL	1121005410						3.97
		17 9/8 NEXT DOR PUB-COMM MTG	1121005190						37.36
		18 9/10 COMFORT SUITES, APPLITION	1121005140						90.00

VENDOR TOTAL: 1,065.50
 TOTAL --- ALL INVOICES: 11,765.86

**City of Lake Geneva
Council Meeting
10/11/2010**

Accounts Payable Checks - through 10/7/10

1. General Fund	<u>\$ 211,226.34</u>
2. Debt Service	<u>\$ -</u>
3. TID #4	<u>\$ 341,368.79</u>
4. Lake Front	<u>\$ 11,546.50</u>
5. Capital Projects	<u>\$ 187.71</u>
6. Parking Meter	<u>\$ 3,493.77</u>
7. Library Funds	<u>\$ 16,054.54</u>
8. Impact Fees	<u>\$ -</u>
9. Tax Agency Fund	<u>\$ -</u>
Total All Funds	<u><u>\$583,877.65</u></u>

**CITY OF LAKE GENEVA
 ACCOUNTS PAYABLE ITEMS OVER \$1,000
 FOR THE COUNCIL MEETING DATED 10/11/10**

BREAKDOWN REGULAR A/P COUNCIL MEETING DATE:	10/11/2010
TOTAL UNPAID ACCOUNTS PAYABLE - THROUGH 10/7/10	\$ 583,877.65
ITEMS > \$1,000:	
Reesman's Excavating & Grading - Edwards Blvd Draw 6	-340,225.07
R&R Insurance Services Inc - City Insurance Policies	-140,389.00
Oak Hill Cemetery - 10/10 Payment	-13,333.33
Lake Geneva Utility Commission - 3rd Qtr City Water Bills	-8,463.47
State of Wisconsin - 9/10 Court Fines	-6,742.23
Baker & Taylor - Library Print and Non-Print Materials	-6,337.57
Emergency Apparatus Maintenance - Fire Dept Equipment Repairs	-5,360.52
Forest & Associates LLC - Bloomfield Inc Attorney	-4,155.67
YMCA - 10/10 Payment	-3,818.33
Jerry Willkomm Inc - 1405 Gal. Unleaded Gasoline	-3,735.90
Blauer Tactical Systems Inc - Police MCR Ready Suits, Transp Bags, Guards	-3,639.00
Riviera Security Deposit Refunds	-3,540.37
Enforcement Technology Inc. - Meter Dept Tickets	-3,200.36
Lake Geneva Regional News - Billable and City Legal Notices and Ads	-2,541.44
Minnesota Life Insurance Co - 11/10 Life Insurance Premiums	-2,198.01
Walworth County Treasurer - 9/10 Court Fines, 2010 Plat Atlas	-2,121.76
CDW Government Inc - Police and Library Computer Equipment	-1,991.32
Geneva On-Line Inc. - 2 Library Computer Systems, E-Mail Service	-1,673.00
Geneva Lake Environmental Agency - 10/10 Payment	-1,666.67
Old Dominion Brush - Parts for Giant Vac	-1,618.35
Otter Sales & Service Inc - Repairs - Int'l 4900 Truck and Giant Vac	-1,344.15
Vorpagel Service Inc - Library Heating Inspection and Exhaust Fan	-1,132.85
Allen Thennes - Lettering for the New Ambulances	-1,132.31
Affordable Library Products - Due Date Stickers	-1,098.00
Balance of Other Items	22,418.97

DATE: 10/08/10
 TIME: 09:13:31
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CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 10/12/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ACKMAN	ACKMAN GLASS & MIRROR CO., INC						
63770	09/22/10	01	FIX DOOR OPENERS	40-55-10-5360		10/12/10	609.00
			UPPER RIVIERA MAINTENANCE				
			INVOICE TOTAL:				609.00
63817	09/30/10	01	GLASS LENS-SPILLWAY	11-52-00-5399		10/12/10	37.00
			PARKS MISCELLANEOUS EXPENS				
			INVOICE TOTAL:				37.00
			VENDOR TOTAL:				646.00
ADAMS	ADAMS ELECTRIC, INC.						
632722	09/17/10	01	REPAIR POWER OUTLETS	99-00-00-5250		10/12/10	103.50
			LIBRARY BLDG REPAIR & MAIN				
			INVOICE TOTAL:				103.50
			VENDOR TOTAL:				103.50
AFFORD	AFFORDABLE LIBRARY PRODUCTS						
92852-0	09/29/10	01	DUE DATE STICKERS	99-00-00-5512		10/12/10	1,098.00
			LIBRARY PROCESSING SUPPLIE				
			INVOICE TOTAL:				1,098.00
			VENDOR TOTAL:				1,098.00
AMYS	AMY'S SHIPPING EMPORIUM						
97387	08/03/10	01	MAILINGTO EKHART BRASS	11-22-00-5312		10/12/10	8.50
			POSTAGE-FIRE DEPT				
			INVOICE TOTAL:				8.50
97921	08/18/10	01	MAILING-LAWRENCE FACTOR INC	11-22-00-5312		10/12/10	9.65
			POSTAGE-FIRE DEPT				
			INVOICE TOTAL:				9.65
			VENDOR TOTAL:				18.15
ANTAE	ANTAEUS, LLC						

DATE: 10/08/10
 TIME: 09:13:32
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CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 10/12/2010

INVOICE #	VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ANTAE ANTAEUS, LLC								
0001-55		10/01/10	01	10/10 ONLINE PROCESSING	42-34-50-5216		10/12/10	100.00
			02	10/10 ONLINE PROCESSING	PROFESSIONAL SERVICES			
			03	10/10 ONLINE PROCESSING	99-00-00-5211			5.00
					GENERAL ADMTN EXPENSES			
					40-55-10-5216			195.00
					PROF SERVICES - SOFTWARE			
INVOICE TOTAL: 300.00								
VENDOR TOTAL: 300.00								
AT&TA AT&T ADVERTISING SOLUTIONS								
6000054823-9-9/10		09/17/10	01	POLICE YELLOW PAGES	11-21-00-5221		10/12/10	9.00
					PD TELEPHONE EXPENSE			
INVOICE TOTAL: 9.00								
VENDOR TOTAL: 9.00								
AUREAP AURORA EAP								
IN-4766		09/30/10	01	4TH QTR FEE	11-10-20-5135		10/12/10	937.50
					EAP PROGRAM			
INVOICE TOTAL: 937.50								
VENDOR TOTAL: 937.50								
AURUM AURORA MEDICAL GROUP								
61973578		08/31/10	01	HEARING TEST	11-32-10-5133		10/12/10	20.00
					INS. DEDUCTIBLE REIMBURSEM			
INVOICE TOTAL: 20.00								
VENDOR TOTAL: 20.00								
AUTWOR AUTOWORKS PLUS								
5105		09/16/10	01	MOUNT TIRES-GIANT VAC	11-32-10-5250		10/12/10	36.00
					ST DEPT EQUIPMENT REPAIRS			
INVOICE TOTAL: 36.00								
VENDOR TOTAL: 36.00								

DATE: 10/08/10
TIME: 09:13:32
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CITY OF LAKE GENEVA
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 10/12/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER	BAKER & TAYLOR						
75022386-8/10	08/31/10	01	INV V18603980-1 ITEM	99-00-00-5414		10/12/10	21.59
			LIBRARY NONPRINT MATERIALS				
		02	INV I27113570-1 ITEM	99-00-00-5414			14.39
			LIBRARY NONPRINT MATERIALS				
		03	INV I26509951-3 ITEMS	99-00-00-5414			100.77
			LIBRARY NONPRINT MATERIALS				
		04	INV I26595020-1 ITEM	99-00-00-5414			14.39
			LIBRARY NONPRINT MATERIALS				
		05	INV I26794850-3 ITEMS	99-00-00-5414			8.61
			LIBRARY NONPRINT MATERIALS				
		06	INV I26509950-1 ITEM	99-00-00-5414			14.39
			LIBRARY NONPRINT MATERIALS				
		07	INV I27681910-1 ITEM	99-00-00-5414			10.79
			LIBRARY NONPRINT MATERIALS				
		08	INV I28601180-20 ITEMS	99-00-00-5414			220.03
			LIBRARY NONPRINT MATERIALS				
		09	INV I28601190-3 ITEMS	99-00-00-5414			29.48
			LIBRARY NONPRINT MATERIALS				
		10	INV I28801140-4 ITEMS	99-00-00-5414			136.76
			LIBRARY NONPRINT MATERIALS				
		11	INV I28801150-3 ITEMS	99-00-00-5414			80.61
			LIBRARY NONPRINT MATERIALS				
		12	INV I28997630-1 ITEM	99-00-00-5414			10.79
			LIBRARY NONPRINT MATERIALS				
		13	INV I28997631-1 ITEM	99-00-00-5414			28.79
			LIBRARY NONPRINT MATERIALS				
			INVOICE TOTAL:				691.39
L3367102-8/10	08/31/10	01	INV 2024909287-1 ITEM	99-00-00-5410		10/12/10	15.11
			LIBRARY ADULT MATERIALS				
		02	INV 2024909288-46 ITEMS	99-00-00-5410			301.32
			LIBRARY ADULT MATERIALS				
		03	INV 2024939823-5 ITEMS	99-00-00-5410			79.42
			LIBRARY ADULT MATERIALS				

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TIME: 09:13:32
ID: AP441000.WOW

CITY OF LAKE GENEVA
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 10/12/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER	BAKER & TAYLOR						
L3367102-8/10	08/31/10	04	INV 2024939824-2 ITEMS	99-00-00-5410		10/12/10	31.30
		05	INV 2024939825-2 ITEMS	LIBRARY ADULT MATERIALS			29.09
		06	INV 2024939826-4 ITEMS	LIBRARY ADULT MATERIALS			25.77
		07	INV 2024939827-5 ITEMS	LIBRARY ADULT MATERIALS			96.42
		08	INV 2024942799-2 ITEMS	LIBRARY ADULT MATERIALS			33.52
		09	INV 2024942800-1 ITEM	LIBRARY ADULT MATERIALS			32.25
		10	INV 2024953765-3 ITEMS	LIBRARY ADULT MATERIALS			47.50
		11	INV 2024953766-3 ITEMS	LIBRARY ADULT MATERIALS			65.04
		12	INV 2024953767-1 ITEM	LIBRARY ADULT MATERIALS			9.44
		13	INV 2024963269-3 ITEMS	LIBRARY ADULT MATERIALS			47.00
		14	INV 2024987535-5 ITEMS	LIBRARY ADULT MATERIALS			74.30
		15	INV 2024987536-1 ITEM	LIBRARY ADULT MATERIALS			16.20
		16	INV 2024987537-1 ITEM	LIBRARY ADULT MATERIALS			34.19
		17	INV 2025011018-3 ITEMS	LIBRARY ADULT MATERIALS			41.39
		18	INV 2025011019-1 ITEM	LIBRARY ADULT MATERIALS			5.03
		19	INV 2025011020-1 ITEM	LIBRARY ADULT MATERIALS			34.19
		20	INV 2025011021-107 ITEMS	LIBRARY ADULT MATERIALS			1,483.73

INVOICE TOTAL: 2,502.21

DATE: 10/08/10
 TIME: 09:13:32
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 10/12/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER & TAYLOR							
L3367362-8/10	08/31/10	01	INV 2024930741-8 ITEMS	99-00-00-5410		10/12/10	107.56
			LIBRARY ADULT MATERIALS				
			INVOICE TOTAL:				107.56
L3367442-8/10	08/31/10	01	INV 202491472-1 ITEM	99-00-00-5413		10/12/10	48.00
			LIBRARY REFERENCE MATERIAL				
			INVOICE TOTAL:				48.00
L3367512-8/10	08/31/10	01	INV 2024932494-6 ITEMS	99-00-00-5411		10/12/10	94.48
		02	INV 2024932496-3 ITEMS	99-00-00-5411			36.02
		03	INV 2024932497-6 ITEMS	99-00-00-5411			64.85
		04	INV 2024932498-50 ITEMS	99-00-00-5411			567.12
		05	INV 2024956021-1 ITEM	99-00-00-5411			10.62
		06	INV 2024956022-1 ITEM	99-00-00-5411			14.82
		07	INV 2024956023-3 ITEMS	99-00-00-5411			43.37
		08	INV 2024956024-6 ITEMS	99-00-00-5411			84.69
		09	INV 2024956025-5 ITEMS	99-00-00-5411			44.08
		10	INV 2024956027-46 ITEMS	99-00-00-5411			312.96
		11	INV 2024970437-1 ITEM	99-00-00-5411			10.91
		12	INV 2024970438-1 ITEM	99-00-00-5411			10.62
		13	INV 2024970439-2 ITEMS	99-00-00-5411			22.66

DATE: 10/08/10
 TIME: 09:13:32
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CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 10/12/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER & TAYLOR							
L3367512-8/10	08/31/10	14	INV 2024970440-4 ITEMS	99-00-00-5411		10/12/10	45.08
		15	INV 2024970441-3 ITEMS	LIBRARY YOUTH MATERIALS			
		16	INV 2025008853-2 ITEMS	99-00-00-5411			17.59
		17	INV 2025008855-1 ITEM	LIBRARY YOUTH MATERIALS			26.28
		18	INV 2025008856-2 ITEMS	99-00-00-5411			14.82
		19	INV 2025008857-4 ITEMS	LIBRARY YOUTH MATERIALS			23.48
		20	INV 2025008858-7 ITEMS	99-00-00-5411			80.90
				LIBRARY YOUTH MATERIALS			72.40
							INVOICE TOTAL: 1,597.75
LA013232-8/10	08/31/10	01	INV 2024920209-1 ITEM	99-00-00-5414		10/12/10	48.02
		02	INV 2024920210-27 ITEMS	LIBRARY NONPRINT MATERIALS			
		03	INV 2024953538-3 ITEMS	99-00-00-5414			521.22
		04	INV 2024989324-1 ITEM	LIBRARY NONPRINT MATERIALS			68.72
		05	INV 2025013040-1 ITEM	99-00-00-5414			27.47
		06	INV 2025013041-36 ITEMS	LIBRARY NONPRINT MATERIALS			16.47
							708.76
							INVOICE TOTAL: 1,390.66
							VENDOR TOTAL: 6,337.57
BLACKS BLACKSTONE AUDIO INC.							
544253	08/26/10	01	CD-IN THE DARK	99-00-00-5414		10/12/10	8.00
				LIBRARY NONPRINT MATERIALS			
							INVOICE TOTAL: 8.00
							VENDOR TOTAL: 8.00

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CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

PAGE: 7

INVOICES DUE ON/BEFORE 10/12/2010

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
3936	08/24/10	01	MCR READY SUITS, TRANSP BAG,GRD	11-21-00-5410		10/12/10	3,639.00
			POLICE DEPT TRAINING EXPEN				
			INVOICE TOTAL:				3,639.00
			VENDOR TOTAL:				3,639.00
BUMPL BUMPER TO BUMPER AUTO PARTS							
662-173491	06/24/10	01	FILTERS RETURNED	11-32-10-5351		09/14/10	-1,660.91
		02	VOID CREDIT-CHECK REC'D	11-32-10-5351			1,660.91
			VEHICLE/EQUIPMENT MAINTENA				
			VEHICLE/EQUIPMENT MAINTENA				
			INVOICE TOTAL:				0.00
662-180859	09/08/10	01	CAR WASH SOAP	11-22-00-5351		10/12/10	11.98
			EQUIP MAINT SUPPLIES-FIRE				
			INVOICE TOTAL:				11.98
662-180941	09/09/10	01	PUMP PRIMER OIL-ENG 2	11-22-00-5341		10/12/10	6.57
			VEHICLE EXP-FUEL				
			INVOICE TOTAL:				6.57
			VENDOR TOTAL:				18.55
CDW CDW GOVERNMENT INC.							
TRP0651	08/25/10	01	MS OFFICE LICENSE-DET COMP	11-21-00-5305		10/12/10	232.35
			DATA PROCESSING				
			INVOICE TOTAL:				232.35
TWK4034	09/13/10	01	MEMORY FOR COMPUTERS	11-21-00-5305		10/12/10	79.80
			DATA PROCESSING				
			INVOICE TOTAL:				79.80
TJZ7795	09/21/10	01	NEW MONITORS-RECORDS DEPT	11-21-00-5305		10/12/10	703.54
			DATA PROCESSING				
			INVOICE TOTAL:				703.54

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CDM	CDW GOVERNMENT INC.						
VBE2479	09/24/10	01	LABELWRITER	99-00-00-5511		10/12/10	93.55
		02	CABLES, POWER STRIP, TONER	LIBRARY CIRCULATION SUPPLI 99-00-00-5514			882.08
			LIBRARY COMPUTER HARDWARE				975.63
			INVOICE TOTAL:				1,991.32
CEB	C.E.S.						
LKG/009776	09/15/10	01	BALLAST & LIGHT-SPILLWAY	11-52-00-5399		10/12/10	95.20
			PARKS MISCELLANEOUS EXPENS				95.20
			INVOICE TOTAL:				252.99
LKG/009784	09/16/10	01	BALLAST-SPILLWAY	11-52-00-5399		10/12/10	252.99
			PARKS MISCELLANEOUS EXPENS				348.19
			INVOICE TOTAL:				601.18
CLARK	CLARK OFFICE SUPPLY INC						
016475	09/22/10	01	OFFICE STAMPS	11-15-30-5310		10/12/10	165.82
			TREASURER OFFICE SUPPLIES				165.82
			INVOICE TOTAL:				331.64
016501	09/24/10	01	SIGNATURE STAMP	11-15-30-5399		10/12/10	24.50
			TREASURER MISCELLANEOUS EX				24.50
			INVOICE TOTAL:				49.00
			VENDOR TOTAL:				190.32
COUNT	COUNTRY FORD OF LAKE GENEVA						
FOCS26839	09/13/10	01	LUBE/OIL/FILTER CHG, ROT TIRES	11-21-00-5361		10/12/10	51.72
			POLICE-EQUIP MAINT SERV CO				51.72
			INVOICE TOTAL:				51.72

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COUNT COUNTRY FORD OF LAKE GENEVA							
F0CS26843	09/13/10	01	LUBE/OIL/FILTER CHG, ROT TIRES	11-21-00-5361		10/12/10	51.72
			POLICE-EQUIP MAINT SERV CO				51.72
INVOICE TOTAL:							51.72
F0CS26852	09/14/10	01	LUBE/OIL/FILTER CHG-ROT TIRES	11-21-00-5361		10/12/10	51.72
			POLICE-EQUIP MAINT SERV CO				51.72
INVOICE TOTAL:							51.72
F0CS26971	09/24/10	01	FIX INERTIA SWITCH-'09 CR VIC	11-21-00-5361		10/12/10	44.50
			POLICE-EQUIP MAINT SERV CO				44.50
INVOICE TOTAL:							44.50
F0CS27070	10/06/10	01	OIL/FILTER CHG, ROTATE TIRES	42-34-50-5351		10/12/10	49.17
			VEHICLE/EQUIPMENT MAINT				49.17
INVOICE TOTAL:							49.17
VENDOR TOTAL:							248.83
CROOK			DONNA CROOK				
PAPER TOWELS	09/22/10	01	PURCHASE PAPER TOWELS	99-00-00-5250		10/12/10	185.75
			LIBRARY BLDG REPAIR & MAIN				185.75
INVOICE TOTAL:							185.75
VENDOR TOTAL:							185.75
DEMCO			DEMCO				
3965202	09/02/10	01	LABELS, PROTECTORS, LAMINATE	99-00-00-5512		10/12/10	139.19
			LIBRARY PROCESSING SUPPLIE				139.19
INVOICE TOTAL:							139.19
3972648	09/10/10	01	HANG UP BAGS, DOT LABELS	99-00-00-5512		10/12/10	36.83
			LIBRARY PROCESSING SUPPLIE				36.83
INVOICE TOTAL:							36.83
3981184	09/20/10	01	VISTAFOIL	99-00-00-5512		10/12/10	71.78
			LIBRARY PROCESSING SUPPLIE				71.78
INVOICE TOTAL:							71.78

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DEMCO	DEMCO	09/20/10	02	"DAMAGED" STAMP	99-00-00-5511		10/12/10	19.39
					LIBRARY CIRCULATION SUPPLI			
								INVOICE TOTAL: 91.17
								VENDOR TOTAL: 267.19
DILHR	DILHR	10/04/10	01	WORK PERMITS-9/10	11-00-00-2422		10/12/10	52.50
					DUE TO WISCONSIN-WORK PERM			
								INVOICE TOTAL: 52.50
								VENDOR TOTAL: 52.50
DUNN	DUNN LUMBER & TRUE VALUE	09/02/10	01	CALCULATOR BATTERY	40-55-20-5350		10/12/10	5.58
					BLDG. MAINTENANCE SUPPLIES			
								INVOICE TOTAL: 5.58
407499		09/05/10	01	PLIER SET, O-RINGS	11-22-00-5351		10/12/10	30.27
					EQUIP MAINT SUPPLIES-FIRE			
								INVOICE TOTAL: 30.27
407549		09/07/10	01	PAINT FOR CEILING	99-00-00-5250		10/12/10	9.48
					LIBRARY BLDG REPAIR & MAIN			
								INVOICE TOTAL: 9.48
408057		09/09/10	01	STICKY FOOT PRINTS-BOOKING	11-21-00-5361		10/12/10	3.98
					POLICE-EQUIP MAINT SERV CO			
								INVOICE TOTAL: 3.98
408521		09/14/10	01	TIE DOWN-GIANT VAC, TAPE, HOSE	11-32-10-5340		10/12/10	27.55
					OPERATING SUPPLIES-STREET			
								INVOICE TOTAL: 27.55
408640		09/14/10	01	DRYWALL TAPE	11-16-10-5240		10/12/10	3.99
					CITY HALL BUILDING REPAIRS			
								INVOICE TOTAL: 3.99

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DUNN	DUNN LUMBER & TRUE VALUE						
408685	09/15/10	01	BULBS, FLOOR LIGHT-REF MAP	99-00-00-5250		10/12/10	12.98
			LIBRARY BLDG REPAIR & MAIN				
			INVOICE TOTAL:				12.98
408790	09/15/10	01	CLAMP-DAM/SPILLWAY	11-52-00-5399		10/12/10	3.58
			PARKS MISCELLANEOUS EXPENS				
			INVOICE TOTAL:				3.58
408851	09/16/10	01	PLUMBERS STRAP	11-32-10-5351		10/12/10	3.49
			VEHICLE/EQUIPMENT MAINTENNA				
			INVOICE TOTAL:				3.49
408861	09/16/10	01	OUTLET-MEN'S BATHROOM	99-00-00-5250		10/12/10	14.93
			LIBRARY BLDG REPAIR & MAIN				
			INVOICE TOTAL:				14.93
408906	09/16/10	01	BARREL BOLT, FLY SWATTER	11-32-10-5399		10/12/10	4.48
			STREET DEPT MISCELLANEOUS				
			INVOICE TOTAL:				4.48
409279	09/20/10	01	STATION COMPRESSOR PARTS	11-22-00-5351		10/12/10	9.06
			EQUIP MAINT SUPPLIES-FIRE				
			INVOICE TOTAL:				9.06
409323	09/20/10	01	TANK BALL	11-32-10-5350		10/12/10	4.93
			BLDG MAINT SUPPLIES-STR DE				
			INVOICE TOTAL:				4.93
409477	09/21/10	01	LIGHT BULBS	40-55-20-5350		10/12/10	39.96
			BLDG. MAINTENANCE SUPPLIES				
			INVOICE TOTAL:				39.96
409514	09/21/10	01	CEMENT FOR ROOF	11-32-10-5240		10/12/10	7.99
			STREET DEPT. BUILDING REPA				
			INVOICE TOTAL:				7.99

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DUNN	DUNN LUMBER & TRU		VALUE				
409616	09/22/10	01	2 CYCLE OIL	11-32-10-5351		10/12/10	3.58
			VEHICLE/EQUIPMENT MAINTENANCE				
			INVOICE TOTAL:				3.58
410170	09/27/10	01	GLASS CLEANER	99-00-00-5250		10/12/10	5.98
			LIBRARY BLDG REPAIR & MAIN				
			INVOICE TOTAL:				5.98
410729	09/30/10	01	LIGHT REPAIRS-SPILLWAY	11-52-00-5399		10/12/10	10.93
			PARKS MISCELLANEOUS EXPENS				
			INVOICE TOTAL:				10.93
410749	09/30/10	01	MULCHING BLADE, STABILIZER	11-52-00-5399		10/12/10	25.94
			PARKS MISCELLANEOUS EXPENS				
			INVOICE TOTAL:				25.94
410819	09/30/10	01	HOOKS-GIANT VAC	11-32-14-5430		10/12/10	2.98
			COMPOSTING OPERATING SUPPL				
			INVOICE TOTAL:				2.98
839899	09/30/10	01	AD:RIVIERA BID	34-30-00-9115		10/12/10	110.25
			RIVIERA RENOVATIONS				
			INVOICE TOTAL:				110.25
STMT-9/10-FIRE	10/01/10	01	DISCOUNT EARNED	11-00-00-4819		10/12/10	-1.87
			DISCOUNTS EARNED				
			INVOICE TOTAL:				-1.87
STMT-9/10-LIBRARY	10/01/10	01	DISCOUNT EARNED	11-00-00-4819		10/12/10	-3.84
			DISCOUNTS EARNED				
			INVOICE TOTAL:				-3.84
STMT-9/10-STREET	10/01/10	01	9/10 DISCOUNT EARNED	11-00-00-4819		10/12/10	-7.06
			DISCOUNTS EARNED				
			INVOICE TOTAL:				-7.06
			VENDOR TOTAL:				329.14

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DFKST DIANA DYKSTRA SEPT 2010 09/24/10 01 TRAINING SVCS 11-14-30-5126 CITY HALL SEASONAL WAGES INVOICE TOTAL: 375.00 VENDOR TOTAL: 375.00							
EAM EMERGENCY APPARATUS MAINT 50731 08/26/10 01 MICRO SWITCHES-ATTACK LAMPS 11-22-00-5240 EQUIPMENT REPAIRS-FIRE DEP INVOICE TOTAL: 67.45							
50837 08/26/10 01 REPAIR LADDER CYLINDER 11-22-00-5240 EQUIPMENT REPAIRS-FIRE DEP INVOICE TOTAL: 3,957.36							
51308 09/15/10 01 REPAIRS-ENGINE 1,HOSES 11-22-00-5240 EQUIPMENT REPAIRS-FIRE DEP INVOICE TOTAL: 924.91							
51323 09/02/10 01 BALL VALVE KITS FOR PUMP 11-22-00-5351 EQUIP MAINT SUPPLIES-FIRE INVOICE TOTAL: 410.80 VENDOR TOTAL: 5,360.52							
EMP EMERGENCY MEDICAL PRODUCTS INC 1299891 08/11/10 01 IV START KITS 11-22-00-5340 OPERATING SUPPLIES INVOICE TOTAL: 44.08 VENDOR TOTAL: 44.08							
ENFORCE ENFORCEMENT TECHNOLOGY INC INVCB00057 09/17/10 01 15,200 POLYHERMAL SERIES X3 42-34-50-5340 OPERATING SUPPLIES-TICKETS 00000036 10/12/10 3,100.80							

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ENFORCE	ENFORCEMENT TECHNOLOGY INC							
INVCB00057		09/17/10	02	FREIGHT	42-34-50-5340	00000036	10/12/10	29.56
			03	LAYOUT	OPERATING SUPPLIES-TICKETS 42-34-50-5340			70.00
					OPERATING SUPPLIES-TICKETS			
								INVOICE TOTAL: 3,200.36
								VENDOR TOTAL: 3,200.36
ETI	ETI CORP							
090110		09/01/10	01	BUS LIC MGR SOFTWARE UPDATE	11-14-30-5382		10/12/10	299.00
					LICENSE EXPENSES			
								INVOICE TOTAL: 299.00
								VENDOR TOTAL: 299.00
FORREST	FORREST & ASSOCIATES LLC							
635		04/05/10	01	BLOOMFIELD INC ATTY	11-13-10-5214		10/12/10	3,426.52
					OUTSIDE ATTORNEYS FEES			
								INVOICE TOTAL: 3,426.52
637		06/04/10	01	BLOOMFIELD INC ATTY	11-13-10-5214		10/12/10	729.15
					OUTSIDE ATTORNEYS FEES			
								INVOICE TOTAL: 729.15
								VENDOR TOTAL: 4,155.67
FOX	FOX VALLEY TECHNICAL COLLEGE							
TEPB0000091094/FY10-1		09/07/10	01	SEMINAR TUITION-BONK	11-21-00-5410		10/12/10	325.00
					POLICE DEPT TRAINING EXPEN			
								INVOICE TOTAL: 325.00
								VENDOR TOTAL: 325.00
FRS	FIRE-RESCUE SUPPLY, LLC							
2969		09/01/10	01	BREATHING AIR TEST KIT	11-22-00-5820		10/12/10	418.00
					STATE MANDATED EQUIP TESTI			
								INVOICE TOTAL: 418.00
								VENDOR TOTAL: 418.00

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VENDOR #							
GALLS	GALLS, AN ARAMARK COMPANY						
510833935	09/20/10	01	UNIFORM-RASMUSSEN	11-21-00-5138		10/12/10	99.99
				PD UNIFORM ALLOWANCE			
							INVOICE TOTAL: 99.99
							VENDOR TOTAL: 99.99
GATEK	GATEWAY TECHNICAL COLLEGE						
14318	09/03/10	01	FIREFIGHTER I EXAM-HENRY	11-22-00-5412		10/12/10	80.00
				TUITION REIMB PER CONTRACT			
							INVOICE TOTAL: 80.00
							VENDOR TOTAL: 80.00
GENON	GENEVA ON-LINE INC.						
847281	09/17/10	01	2 COMPUTER SYSTEMS	99-00-00-5514		10/12/10	1,570.00
				LIBRARY COMPUTER HARDWARE			
							INVOICE TOTAL: 1,570.00
899600	09/01/10	01	9/10 E-MAIL SVC	11-21-00-5221		10/12/10	39.00
				PD TELEPHONE EXPENSE			
							INVOICE TOTAL: 39.00
901728	10/01/10	01	10/10 E-MAIL SERVICE	99-00-00-5221		10/12/10	60.00
				LIBRARY TELEPHONE/PAGER			
							INVOICE TOTAL: 60.00
901874	10/01/10	01	10/10 E-MAIL SVC	11-12-00-5221		10/12/10	4.00
				MUNICIPAL CT TELEPHONE			
							INVOICE TOTAL: 4.00
							VENDOR TOTAL: 1,673.00
GIELE	GENEVA LAKES ELECTRIC INC.						
463	09/06/10	01	TENN COURT LIGHT SWITCH	11-52-00-5241		10/12/10	444.60
				BLDG. MAINT & REPAIRS-PARK			
							INVOICE TOTAL: 444.60
							VENDOR TOTAL: 444.60

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GLENV	10/04/10	01	10/10 PAYMENT	40-54-10-5730		10/12/10	1,666.67
				GLAKE ENVIRONMENTAL AGENCY			
				INVOICE TOTAL: 1,666.67			
				VENDOR TOTAL: 1,666.67			
GREAT	09/06/10	01	COPIER LEASE/SUPPORT/USAGE	99-00-00-5532		10/12/10	647.10
				LIBRARY EQUIP LEASES & MAI			
				INVOICE TOTAL: 647.10			
				VENDOR TOTAL: 647.10			
HASLE	08/17/10	01	POSTAGE METER-4TH QTR	11-16-10-5532		09/14/10	744.81
				CH POSTAGE METER RENT & EX			
				11-16-10-5532			
				CH POSTAGE METER RENT & EX			
				INVOICE TOTAL: 0.00			
				VENDOR TOTAL: 0.00			
HWYC	09/28/10	01	CHAIN SAW PARTS,OIL MIX	11-32-13-5430		10/12/10	279.63
				TREE & BRUSH OPERATING SUP			
				INVOICE TOTAL: 279.63			
109400	09/28/10	01	BLOWER-BEACH	40-54-10-5352		10/12/10	377.00
				BEACH MAINTENANCE SUPPLIES			
				INVOICE TOTAL: 377.00			
				VENDOR TOTAL: 656.63			
IDLABEL	09/13/10	01	BAR CODES-LIBRARY MATERIALS	99-00-00-5512		10/12/10	554.75
				LIBRARY PROCESSING SUPPLIE			
				INVOICE TOTAL: 554.75			
				VENDOR TOTAL: 554.75			

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200983	09/28/10	01	LABELS FOR MATERIALS	99-00-00-5512		10/12/10	25.94
			LIBRARY PROCESSING SUPPLIE				
			INVOICE TOTAL:				25.94
			VENDOR TOTAL:				25.94
2308	08/30/10	01	FIRE T SHIRTS	11-22-00-5138		10/12/10	200.06
			FIRE DEPT. UNIFORMS				
			INVOICE TOTAL:				200.06
			VENDOR TOTAL:				200.06
INTOX			INTOXIMETERS INC.				
312438	09/08/10	01	2 PBTS & MOUTHPIECES	11-21-00-5290		10/12/10	930.00
			CARE OF PRISONERS				
			INVOICE TOTAL:				930.00
			VENDOR TOTAL:				930.00
ITU			ITU INC				
5186593	08/26/10	01	MATS	11-22-00-5360		10/12/10	103.24
			FIREHOUSE MAINT SERVICE CO				
			INVOICE TOTAL:				103.24
			VENDOR TOTAL:				103.24
5201824	09/23/10	01	MATS	11-22-00-5360		10/12/10	103.24
			FIREHOUSE MAINT SERVICE CO				
			INVOICE TOTAL:				103.24
			VENDOR TOTAL:				206.48
LARK			LARK UNIFORM OUTFITTERS INC				
63263	08/27/10	01	UNIFORM-DYON	11-21-00-5138		10/12/10	149.35
			PD UNIFORM ALLOWANCE				
			INVOICE TOTAL:				149.35

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LARK	LARK UNIFORM OUTFITTERS INC						
63264	08/27/10	01	UNIFORM-ECKLUND	11-21-00-5138		10/12/10	121.44
				PD UNIFORM ALLOWANCE			
							INVOICE TOTAL: 121.44
63266	08/27/10	01	UNIFORM-RICHARDSON	11-21-00-5138		10/12/10	84.95
				PD UNIFORM ALLOWANCE			
							INVOICE TOTAL: 84.95
64265	09/13/10	01	20 HATS	11-21-00-5139		10/12/10	236.00
				PD RESERVES UNIFORM ALLOWA			
							INVOICE TOTAL: 236.00
64730	09/17/10	01	UNIFORM-DYON	11-21-00-5138		10/12/10	82.50
				PD UNIFORM ALLOWANCE			
							INVOICE TOTAL: 82.50
							VENDOR TOTAL: 674.24
LARRY	LARRY'S TOWING & RECOVERY						
17017	09/05/10	01	TOW TRK TO OTHERS FOR REPAIR	11-34-10-5290		10/12/10	190.00
				CAR TOWING			
							INVOICE TOTAL: 190.00
							VENDOR TOTAL: 190.00
LASER	LASER WORKS UNLIMITED LLC						
327	09/10/10	01	LOCKER NAME PLATES	11-22-00-5399		10/12/10	39.05
				FIRE DEPT MISCELLANEOUS EX			
							INVOICE TOTAL: 39.05
334	09/27/10	01	2 PLAN COMM NAME PLATES	11-69-30-5310		10/12/10	24.14
		02	CITY CLERK NAME PLATE	11-14-30-5310			12.06
				CITY CLERK OFFICE SUPPLIES			
							INVOICE TOTAL: 36.20
							VENDOR TOTAL: 75.25

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821213	07/01/10	01	AD:MOSQUITO SPRAYING	11-10-00-5314		10/12/10	42.80
			OFFICIAL PUBLICATIONS & NO				
			INVOICE TOTAL:				42.80
822493	07/08/10	01	AD:STREET DEPT OPEN HOUSE	11-32-10-5399		10/12/10	84.00
			STREET DEPT MISCELLANEOUS				
			INVOICE TOTAL:				84.00
822495	07/08/10	01	AD:HW CITY CLERK	11-14-30-5399		10/12/10	67.80
			CITY CLERK MISCELLANEOUS E				
			INVOICE TOTAL:				67.80
822683	07/15/10	01	AD:STREET DEPT OPEN HOUSE	11-32-10-5399		10/12/10	84.00
			STREET DEPT MISCELLANEOUS				
			INVOICE TOTAL:				84.00
823966	07/15/10	01	AD:MOSQUITO SPRAYING	11-10-00-5314		10/12/10	67.80
			OFFICIAL PUBLICATIONS & NO				
			INVOICE TOTAL:				67.80
828795	08/05/10	01	AD:TREE PLANTING BIDS	34-30-00-9110		10/12/10	217.50
			TREE PLANTING				
			INVOICE TOTAL:				217.50
829363	08/12/10	01	AD:FALL TREE PLANTING	34-30-00-9110		10/12/10	217.50
			TREE PLANTING				
			INVOICE TOTAL:				217.50
829379	08/12/10	01	AD:ABSENTEE BALLOT-CITY	11-14-30-5311		10/12/10	31.07
		02	AD:ABSENTEE BALLOT-OTHER MUNIC	BALLOTS/OTHER ELECTION EXP			
			A/R BILL CUTS	11-00-00-1391			
			INVOICE TOTAL:				186.43
829589	08/12/10	01	AD:MOSQUITO SPRAYING	11-10-00-5314		10/12/10	67.80
			OFFICIAL PUBLICATIONS & NO				
			INVOICE TOTAL:				67.80

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833832	09/02/10	01	AD:POLLING TEST-CITY PORTION	11-14-30-5311		10/12/10	21.87
		02	AD:POLLING TEST-OTHER MUNIC	BALLOTS/OTHER ELECTION EXP 11-00-00-1391			131.28
				A/R BILL OUTS			
							INVOICE TOTAL: 153.15
834359	09/09/10	01	LN:MINUTES-8/9 COUNCIL MTG	11-10-00-5314		10/12/10	224.81
				OFFICIAL PUBLICATIONS & NO			INVOICE TOTAL: 224.81
835028	09/09/10	01	AD:CITY POLLING PLACES	11-14-30-5311		10/12/10	100.20
				BALLOTS/OTHER ELECTION EXP			INVOICE TOTAL: 100.20
835355	09/16/10	01	LN:BRUNO'S LIQ LIC	11-10-00-5315		10/12/10	17.96
				PUBLICATION FEES REIMBURSA			INVOICE TOTAL: 17.96
835361	09/16/10	01	LN:GENEVA ST ANTIQUES LIQ LIC	11-10-00-5315		10/12/10	17.30
				PUBLICATION FEES REIMBURSA			INVOICE TOTAL: 17.30
836520	09/23/10	01	LN:MUSEUM BID NOTICE	34-30-00-9120		10/12/10	162.33
				MUSEUM REMODEL			INVOICE TOTAL: 162.33
836591	09/23/10	01	LN:RIV BID NOTICE	34-30-00-9115		10/12/10	161.14
				RIVIERA RENOVATIONS			INVOICE TOTAL: 161.14
836702	09/23/10	01	LN:MINUTES-8/23 COUNCIL MTG	11-10-00-5314		10/12/10	270.70
				OFFICIAL PUBLICATIONS & NO			INVOICE TOTAL: 270.70
838055	09/23/10	01	AD:YARD WASTE	11-10-00-5315		10/12/10	116.40
				PUBLICATION FEES REIMBURSA			INVOICE TOTAL: 116.40

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838073	09/30/10	01	LN:ORD 10-10 MARCH ANNEXATION	11-10-00-5314		10/12/10	134.35
			OFFICIAL PUBLICATIONS & NO				134.35
			INVOICE TOTAL:				134.35
839260	09/30/10	01	AD:YARD WASTE	11-10-00-5314		10/12/10	116.40
			OFFICIAL PUBLICATIONS & NO				116.40
			INVOICE TOTAL:				116.40
			VENDOR TOTAL:				2,541.44
LGUT1	LAKE GENEVA UTILITY COMMISSION						
RE100710	10/01/10	01	INV 4.0402.00-918 MAIN ST	99-00-00-5222		10/12/10	138.92
			LIBRARY UTILITIES				138.92
		02	INV 4.0472.00-W END LIBR PK FO	11-52-00-5227			815.64
			FOUNTAINS/STATUES-WATER/SE				815.64
		03	INV 4.0404.00-COOK & MAIN	11-52-00-5226			281.13
			PARKS-WATER & SEWER BILLS				281.13
		04	INV 40468.00-WRIGHEY DRIVE/TOP	40-55-10-5226			1,591.86
			UPPER RIV WATER & SEWER BI				1,591.86
		05	INV 4.0469.00-LOWER RIVIERA	40-55-20-5226			1,923.62
			LOWER RIV WATER & SEWER BI				1,923.62
		07	INV 5.0100.00-626 GENEVA ST	11-16-10-5226			540.68
			CITY HALL WATER & SEWER EX				540.68
		09	INV 5.0253.00-FLAT IRON PK	11-52-00-5226			270.04
			PARKS-WATER & SEWER BILLS				270.04
		10	INV 5.0255.00-CHAMBER OF COMME	11-52-00-5226			41.77
			PARKS-WATER & SEWER BILLS				41.77
		11	INV 5.0280.00-BAKER/WILLOW SMN	11-52-00-5226			378.44
			PARKS-WATER & SEWER BILLS				378.44
		12	INV 6.0550.00-WILLIAMS ST PARK	11-52-00-5227			12.60
			FOUNTAINS/STATUES-WATER/SE				12.60
		13	INV 7.0415.00-730 MARSHALL	11-22-00-5226			149.88
			FIREHOUSE WATER & SEWER BI				149.88
		16	INV 8.0452.00-SAGE ST/DUNN FLD	11-52-00-5226			166.16
			PARKS-WATER & SEWER BILLS				166.16

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MADRI NELLIE MADRIGAL									
9/10-A		09/22/10	01	INTERPRETER-9/22/10	11-21-00-5140		10/12/10	30.00	
				PD INTERPRETERS FEES					
								INVOICE TOTAL:	30.00
9/10-B		10/01/10	01	INTERPRETER-9/30/10	11-12-00-5399		10/12/10	60.00	
				MUNICIPAL CT MISCELLANEOUS					
								INVOICE TOTAL:	60.00
								VENDOR TOTAL:	90.00
MADRI MAILFINANCE									
H1937321		09/25/10	01	POSTAGE METER-11/10	11-16-10-5532		10/12/10	189.82	
				CH POSTAGE METER RENT & EX					
								INVOICE TOTAL:	189.82
								VENDOR TOTAL:	189.82
MALEK MALEK & ASSOCIATES CONSULTANTS									
4212		09/08/10	01	ALARM TEST-LG MANOR	11-22-00-5750		10/12/10	220.00	
				SPRINKLER SYSTEMS EXPENSES					
								INVOICE TOTAL:	220.00
4215		09/10/10	01	WET CHEM PLAN REV-BOATYARD	11-22-00-5750		10/12/10	225.00	
				SPRINKLER SYSTEMS EXPENSES					
								INVOICE TOTAL:	225.00
4221		09/19/10	01	WITNESS ALARM TST-GL MANOR	11-22-00-5750		10/12/10	467.50	
				SPRINKLER SYSTEMS EXPENSES					
								INVOICE TOTAL:	467.50
								VENDOR TOTAL:	912.50
MALLARD MALLARD RIDGE RECYCLING &									
001556		09/15/10	01	LANDFILL USAGE	11-36-00-5296		10/12/10	450.94	
				SOLID WASTE - STREET DEPT.					
								INVOICE TOTAL:	450.94
								VENDOR TOTAL:	450.94

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MARTIN MARTIN BUSINESS GROUP							
1089992	09/17/10	01	KONICA C252 CONTR/OVERAGE	11-21-00-5531		10/12/10	99.46
			XEROX MACHINE				
INVOICE TOTAL:							99.46
1090653	09/30/10	01	KONICA 600 CONTR 9/20-10/19/10	11-16-10-5531		10/12/10	106.00
			CH OFFICE EQUIPMENT CONTRA				
INVOICE TOTAL:							106.00
1090686	09/30/10	01	RICOH SPC410 CONTR 9/10-9/11	11-16-10-5531		10/12/10	300.00
			CH OFFICE EQUIPMENT CONTRA				
INVOICE TOTAL:							300.00
VENDOR TOTAL:							505.46
MERCY MERCY HEALTH SYSTEM							
LGPD-0051-8/10	09/02/10	01	BLOOD DRAWS	11-21-00-5380		10/12/10	76.25
			POLICE SPECIAL INVESTIGATI				
INVOICE TOTAL:							76.25
VENDOR TOTAL:							76.25
MERCYA MERCY ASSISTED CARE							
25997	09/01/10	01	EMS RUN SUPPLIES	11-22-00-5340		10/12/10	40.49
			OPERATING SUPPLIES				
INVOICE TOTAL:							40.49
VENDOR TOTAL:							40.49
MLIC MINNESOTA LIFE INSURANCE CO							
099002-11/10	10/04/10	01	11/10 MUNICIPAL COURT	11-12-00-5134		10/12/10	9.90
		02	11/10 CITY ATTORNEY	MUNICIPAL CT LIFE INSURANC			
		03	11/10 CITY CLERK	11-13-00-5134			
				CITY ATTORNEY LIFE INSURAN			
				11-14-30-5134			
				CITY CLERK LIFE INSURANCE			
INVOICE TOTAL:							29.27
VENDOR TOTAL:							23.35

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MLIC MINNESOTA LIFE INSURANCE CO							
099002-11/10	10/04/10	04	11/10 ACCOUNTING	11-15-10-5134		10/12/10	35.80
		05	11/10 TREASURER	ACCTG & DP LIFE INSURANCE			-14.20
		06	11/10 ASSESSOR	11-15-30-5134			
		07	11/10 BLDG INSPECTOR	TREASURER LIFE INSURANCE			23.68
		08	11/10 CITY ADMINISTRATOR	11-15-40-5134			
		09	11/10 HARBORMASTER	ASSESSOR LIFE INSURANCE			33.80
		10	11/10 ADMINISTRATIVE	11-24-00-5134			
		11	11/10 PAYROLL DEDUCT	BLDG INSPECTOR LIFE INSURANCE			55.15
				11-14-20-5134			
				CITY ADMIN LIFE INSURANCE			13.20
				40-52-10-5134			
				PIER LIFE INSURANCE			39.19
				11-10-00-5133			
				LIFE INSURANCE POLICY FEES			313.44
				11-00-00-2134			
				LIFE INSURANCE DEDUCTION			562.58
							INVOICE TOTAL:
099009-11/10	10/04/10	01	11/10 POLICE	11-21-00-5134		10/12/10	236.34
		02	11/10 ADMINISTRATIVE	POLICE DEPT LIFE INSURANCE			41.32
		03	11/10 PAYROLL DEDUCT	11-10-00-5133			
				LIFE INSURANCE POLICY FEES			470.93
				11-00-00-2134			
				LIFE INSURANCE DEDUCTION			748.59
							INVOICE TOTAL:
099010-11/10	10/04/10	01	11/10 FIRE DEPT	11-22-00-5133		10/12/10	84.10
		02	11/10 ADMINISTRATIVE	FIRE DEPT LIFE INSURANCE			14.02
				11-10-00-5133			
				LIFE INSURANCE POLICY FEES			98.12
							INVOICE TOTAL:
099019-11/10	10/04/10	01	11/10 LIBRARY	99-00-00-5134		10/12/10	111.33
				LIFE INSURANCE			

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MILC MINNESOTA LIFE INSURANCE CO							
099019-11/10	10/04/10	02	11/10 ADMINISTRATIVE	11-10-00-5133		10/12/10	19.12
		03	11/10 PAYROLL DEDUCT	11-00-00-2134			28.34
				LIFE INSURANCE DEDUCTION			INVOICE TOTAL: 158.79
099044-11/10	10/04/10	01	11/10 METER DEPT	42-34-50-5134		10/12/10	8.33
		02	11/10 ADMINISTRATIVE	PARKING METERS LIFE INSURA			0.97
		03	11/10 PAYROLL DEDUCT	11-10-00-5133			8.65
				LIFE INSURANCE POLICY FEES			INVOICE TOTAL: 17.95
				11-00-00-2134			
				LIFE INSURANCE DEDUCTION			
099052-11/10	10/04/10	01	11/10 RIVIERA MAINTENANCE	40-55-10-5134		10/12/10	25.40
		02	11/10 STREET DEPT	RIVIERA MTCR LIFE INSURANC			161.87
		03	11/10 CITY HALL MAINT	11-32-10-5134			11.87
		04	11/10 ADMINISTRATIVE	STREET DEPT LIFE INSURANCE			35.63
		05	11/10 PAYROLL DEDUCT	11-16-10-5134			377.21
				CITY HALL MAINT LIFE INS			INVOICE TOTAL: 611.98
				11-10-00-5133			VENDOR TOTAL: 2,198.01
				LIFE INSURANCE POLICY FEES			
				11-00-00-2134			
				LIFE INSURANCE DEDUCTION			
MONROE MONROE TRUCK EQUIPMENT							
5170917	09/16/10	01	BEARINGS--SANDER	11-32-12-5340		10/12/10	36.44
				OPERATING SUPPLIES--SNOW &			INVOICE TOTAL: 36.44
							VENDOR TOTAL: 36.44
NAPAE NAPA AUTO PARTS--EIKHORN							

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OAKHILL OAK HILL CEMETERY							
10/10	10/04/10	01	10/10 PAYMENT	11-70-00-5750		10/12/10	13,333.33
				CEMETERY-OPERATING CONTRIB			
							INVOICE TOTAL: 13,333.33
							VENDOR TOTAL: 13,333.33
ODD OLD DOMINION BRUSH							
17159-9882	09/20/10	01	HOSE, CLAMP, FLANG, GASKET-VAC	11-32-14-5220		10/12/10	1,618.35
				COMPOSTING SERVICES			
							INVOICE TOTAL: 1,618.35
							VENDOR TOTAL: 1,618.35
OFFICE OFFICE DEPOT							
531000271001	08/24/10	01	INK CARTRIDGES, EMPL FOLDERS	11-22-00-5310		10/12/10	130.79
				FIRE DEPT-OFFICE SUPPLIES			
							INVOICE TOTAL: 130.79
534534132001	09/21/10	01	FORKS, BATTERIES	11-16-10-5310		10/12/10	24.19
				CITY HALL OFFICE SUPPLIES			
							INVOICE TOTAL: 24.19
534986240001	09/23/10	01	PRINTER CARTRIDGE-COLOR	11-22-00-5310		10/12/10	25.41
				FIRE DEPT-OFFICE SUPPLIES			
							INVOICE TOTAL: 25.41
534986331001	09/23/10	01	PRINTER CARTRIDGE-BLACK	11-22-00-5310		10/12/10	10.76
				FIRE DEPT-OFFICE SUPPLIES			
							INVOICE TOTAL: 10.76
535178258001	09/24/10	01	ENVELOPES	11-12-00-5310		10/12/10	65.82
				MUNICIPAL CT OFFICE SUPPLI			
							INVOICE TOTAL: 65.82
							VENDOR TOTAL: 256.97

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OFFMAX OFFICEMAX INCORPORATED							
147173	09/07/10	01	PLANNERS, CALENDARS, STAPLER	99-00-00-5310		10/12/10	53.60
			LIBRARY OFFICE SUPPLIES				
INVOICE TOTAL:							53.60
241531	09/10/10	01	PAPER, PAPER, RECEIPT ROLLS	99-00-00-5310		10/12/10	426.56
		02	ADHESIVE, CUPS, DUSTER REFILLS	99-00-00-5250			87.08
			LIBRARY BLDG REPAIR & MAIN				
INVOICE TOTAL:							513.64
397241	09/17/10	01	THERMAL REGISTER ROLLS	99-00-00-5511		10/12/10	67.77
			LIBRARY CIRCULATION SUPPL				
INVOICE TOTAL:							67.77
VENDOR TOTAL:							635.01
OTHER OTHER SALES & SERVICE INC.							
14340-1	09/22/10	01	REPAIRS-INT'L 4900 TRK	11-32-10-5250		10/12/10	1,081.89
			ST DEPT EQUIPMENT REPAIRS				
INVOICE TOTAL:							1,081.89
14352-1	09/21/10	01	REPL IMPELLER/SHAFT-GIANT VAC	11-33-10-5250		10/12/10	262.26
			ST DEPT EQUIPMENT REPAIRS				
INVOICE TOTAL:							262.26
VENDOR TOTAL:							1,344.15
PCL PETTY CASH - LIBRARY							
9/10 BRD MTG	09/09/10	01	REFRESHMENTS-9/10 BRD MTG	99-00-00-5211		10/12/10	7.11
			GENERAL ADMIN EXPENSES				
INVOICE TOTAL:							7.11
BOOK	09/23/10	01	"APPRENTICED JUSTICE" BOOK	99-00-00-5410		10/12/10	12.00
			LIBRARY ADULT MATERIALS				
INVOICE TOTAL:							12.00

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PCL			PETTY CASH - LIBRARY				
	09/09/10	01	POSTAGE DUE	99-00-00-5312		10/12/10	2.77
			LIBRARY POSTAGE				
			INVOICE TOTAL:				2.77
RUDE MEMORIAL	09/17/10	01	REFRESH/FLORAL-RUDE MEMORIAL	99-00-00-5211		10/12/10	23.95
			GENERAL ADMIN EXPENSES				
			INVOICE TOTAL:				23.95
SHOULDER REST	09/29/10	01	SHOULDER REST FOR PHONE	99-00-00-5211		10/12/10	13.70
			GENERAL ADMIN EXPENSES				
			INVOICE TOTAL:				13.70
SWANSON-9/10	09/23/10	01	REFRESHMENTS-SWANSON MTG	99-00-00-5211		10/12/10	12.77
			GENERAL ADMIN EXPENSES				
			INVOICE TOTAL:				12.77
			VENDOR TOTAL:				72.30
PMI			PROGRESSIVE MEDICAL INT'L				
0242918-IN	08/04/10	01	SYRINGES, STATPADS, BANDAGES	11-22-00-5340		10/12/10	283.82
			OPERATING SUPPLIES				
			INVOICE TOTAL:				283.82
0247037-IN	08/26/10	01	GLUCOSE,GLOVES,SYRINGES	11-22-00-5340		10/12/10	127.40
			OPERATING SUPPLIES				
			INVOICE TOTAL:				127.40
			VENDOR TOTAL:				411.22
QUART			QUARTERMASTER				
P659698000012	09/17/10	01	TACTICAL BAGS	11-21-00-5139		10/12/10	132.03
			PD RESERVES UNIFORM ALLOWA				
			INVOICE TOTAL:				132.03
			VENDOR TOTAL:				132.03

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QUILL QUILL CORPORATION							
186347	09/20/10	01	BINDER INDEXES	11-21-00-5310		10/12/10	-16.14
			POLICE DEPT OFFICE SUPPLIE				
			INVOICE TOTAL:				-16.14
7717065	09/01/10	01	OFFICE SUPPLIES	11-21-00-5310		10/12/10	437.74
			POLICE DEPT OFFICE SUPPLIE				
			INVOICE TOTAL:				437.74
7875679	09/09/10	01	BOOKENDS	99-00-00-5211		10/12/10	16.68
		02	ENVELOPES, FOLDERS, NOTEPADS	99-00-00-5310			67.75
		03	AIR FRESHENER, TISSUE, TP	99-00-00-5250			118.79
			LIBRARY BLDG REPAIR & MAINT				
			INVOICE TOTAL:				203.22
7938307	09/13/10	01	BINDER INDEXES	11-21-00-5310		10/12/10	16.14
			POLICE DEPT OFFICE SUPPLIE				
			INVOICE TOTAL:				16.14
8093784	09/20/10	01	8-TAB INDEXES	11-21-00-5310		10/12/10	7.50
			POLICE DEPT OFFICE SUPPLIE				
			INVOICE TOTAL:				7.50
			VENDOR TOTAL:				648.46
R&R R&R INSURANCE SERVICES, INC.							
973317	09/28/10	01	COMM PROP	11-10-10-5512		10/12/10	43,659.00
			GENERAL LIABILITY INSURANC				
			INVOICE TOTAL:				43,659.00
973867	09/29/10	01	WORKERS COMP	11-10-10-5516		10/12/10	52,208.00
			WORKERS COMPENSATION				
			INVOICE TOTAL:				52,208.00

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R&R	R&R INSURANCE SERVICES, INC.						
973868	09/29/10	01	LIABILITY	11-10-10-5512		10/12/10	42,946.00
			GENERAL LIABILITY INSURANC				
			INVOICE TOTAL:				42,946.00
973902	09/29/10	01	CRIME POLICY	11-10-10-5512		10/12/10	1,576.00
			GENERAL LIABILITY INSURANC				
			INVOICE TOTAL:				1,576.00
			VENDOR TOTAL:				140,389.00
RACINE	RACINE COUNTY OPPORTUNITY CTR.						
40384	09/14/10	01	8/10 CLEANING SERVICE	99-00-00-5250		10/12/10	962.50
			LIBRARY BLDG REPAIR & MAIN				
			INVOICE TOTAL:				962.50
			VENDOR TOTAL:				962.50
RANDOM	RANDOM HOUSE, INC.						
1089473436	08/31/10	01	PURCHASE NON-PRINT CD	99-00-00-5414		10/12/10	6.00
			LIBRARY NONPRINT MATERIALS				
			INVOICE TOTAL:				6.00
			VENDOR TOTAL:				6.00
RECORD	RECORDED BOOKS LLC						
4988834	09/03/10	01	REPLACEMENT TAPE	99-00-00-5414		10/12/10	6.95
			LIBRARY NONPRINT MATERIALS				
			INVOICE TOTAL:				6.95
			VENDOR TOTAL:				6.95
RED	RED THE UNIFORM TAILOR						
00W46425	09/09/10	01	TEMS EMS CLOTHING	11-22-00-5138		10/12/10	65.80
			FIRE DEPT. UNIFORMS				
			INVOICE TOTAL:				65.80

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RED THE UNIFORM TAILOR							
00W46426	09/09/10	01	TEMS EMS CLOTHING-FIRE DEPT	11-22-00-5138		10/12/10	49.95
			FIRE DEPT. UNIFORMS				49.95
			INVOICE TOTAL:				49.95
00W46427	09/09/10	01	TEMS EMS CLOTHING-FIRE DEPT	11-22-00-5138		10/12/10	49.95
			FIRE DEPT. UNIFORMS				49.95
			INVOICE TOTAL:				49.95
00W46429	09/09/10	01	UNIFORM PANTS-FISCHER(62)	11-22-00-5138		10/12/10	98.80
			FIRE DEPT. UNIFORMS				98.80
			INVOICE TOTAL:				98.80
00W46526	08/31/10	01	EMBLEMS,SHIRT-KULLIK	11-22-00-5138		10/12/10	32.45
			FIRE DEPT. UNIFORMS				32.45
			INVOICE TOTAL:				32.45
00W46527	08/31/10	01	SHIRT/PANTS-OMELINA	11-22-00-5138		10/12/10	67.76
			FIRE DEPT. UNIFORMS				67.76
			INVOICE TOTAL:				67.76
00W46528	08/31/10	01	SEW EMBLEMS ON SHIRT-COVI	11-22-00-5138		10/12/10	5.50
			FIRE DEPT. UNIFORMS				5.50
			INVOICE TOTAL:				5.50
00W46529	09/21/10	01	TIE BAR-DETKOWSKI	11-22-00-5138		10/12/10	18.48
			FIRE DEPT. UNIFORMS				18.48
			INVOICE TOTAL:				18.48
00W46596	09/10/10	01	EMBLEMS-FIRE DEPT	11-22-00-5138		10/12/10	12.10
			FIRE DEPT. UNIFORMS				12.10
			INVOICE TOTAL:				12.10
00W46598	09/10/10	01	SHIRT-FIRE DEPT	11-22-00-5138		10/12/10	47.66
			FIRE DEPT. UNIFORMS				47.66
			INVOICE TOTAL:				47.66

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RED	RED THE UNIFORM TAILOR						
00W46599	09/10/10	01	DRESS COAT-WOLFF	11-22-00-5138 FIRE DEPT. UNIFORMS		10/12/10	172.10
							INVOICE TOTAL: 172.10
00W46600	09/10/10	01	UNIFORM EMBLEMS-MCKAIG	11-22-00-5138 FIRE DEPT. UNIFORMS		10/12/10	50.16
							INVOICE TOTAL: 50.16
00W46620	09/09/10	01	UNIFORM-THORNBURGH	11-21-00-5138 PD UNIFORM ALLOWANCE		10/12/10	48.21
							INVOICE TOTAL: 48.21
0W46526A	09/10/10	01	UNIFORM NAME PLATE-KULIK	11-22-00-5138 FIRE DEPT. UNIFORMS		10/12/10	12.00
							INVOICE TOTAL: 12.00
B149243A	09/09/10	01	UNIFORM-SPOTZ	11-21-00-5138 PD UNIFORM ALLOWANCE		10/12/10	194.85
							INVOICE TOTAL: 194.85
							VENDOR TOTAL: 925.77
REES	REESMAN'S EXCAVATING & GRADING						
20100384	10/06/10	01	EDWARDS BLVD-DRAW 6	34-30-00-8140 EDWARDS BOULEVARD CONSTRUC		10/12/10	340,225.07
							INVOICE TOTAL: 340,225.07
							VENDOR TOTAL: 340,225.07
RELINANT	RELINANT FIRE APPARATUS, INC.						
110-8005	09/14/10	01	POWER SUPPLY-STROBE LGHTS	11-22-00-5351 EQUIP MAINT SUPPLIES-FIRE		10/12/10	443.55
							INVOICE TOTAL: 443.55
							VENDOR TOTAL: 443.55

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105005	09/22/10	01	221.3 GAL DYED DIESEL	11-32-10-5341		10/12/10	548.38
			VEHICLE-FUEL & OIL				
			INVOICE TOTAL:				548.38
105019	09/23/10	01	146.3 GAL UNDYED DIESEL	11-32-10-5341		10/12/10	407.74
			VEHICLE-FUEL & OIL				
			INVOICE TOTAL:				407.74
			VENDOR TOTAL:				956.12
SOMAR SOMAR TEK LLC/SOMAR ENTERPRISE							
95283	08/06/10	01	AMMO-SWAT TEAM	11-21-00-5380		10/12/10	175.68
			POLICE SPECIAL INVESTIGATI				
			INVOICE TOTAL:				175.68
95335	08/30/10	01	UNIFORM-NETHERY	11-21-00-5138		10/12/10	79.97
			PD UNIFORM ALLOWANCE				
			INVOICE TOTAL:				79.97
95354	09/07/10	01	UNIFORM-BRADEN	11-21-00-5138		10/12/10	41.94
			PD UNIFORM ALLOWANCE				
			INVOICE TOTAL:				13.95
		02	PEPPER SPRAY-RESERVES	11-21-00-5139			
			PD RESERVES UNIFORM ALLOWA				
			INVOICE TOTAL:				55.89
95374	09/14/10	01	RESERVE OFFICER BADGES	11-21-00-5139		10/12/10	642.20
			PD RESERVES UNIFORM ALLOWA				
			INVOICE TOTAL:				642.20
			VENDOR TOTAL:				953.74
STARK H.E. STARK AGENCY INC							
6089COURT-9/10	10/05/10	01	9/10 INTEREST	11-12-00-4811		10/12/10	7.18
			MUNICIPAL CP INTEREST INCO				

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6089COURT-9/10	10/05/10	02	9/10 COLLECTION FEES	11-12-00-5214		10/12/10	84.86
			COLLECTION FEES				
			INVOICE TOTAL:				92.04
6089PARK-9/10	09/30/10	01	9/10 METER COLLECTIONS	42-34-50-5216		10/12/10	45.92
			PROFESSIONAL SERVICES				
			INVOICE TOTAL:				45.92
6089PARK-G-2-9/10	09/30/10	01	9/10 METER COLLECTIONS	42-34-50-5216		10/12/10	77.39
			PROFESSIONAL SERVICES				
			INVOICE TOTAL:				77.39
			VENDOR TOTAL:				215.35
-STREIC STREICHER'S-MILWAUKEE							
I772039	09/17/10	01	UNIFORM-RICHARDSON	11-21-00-5138		10/12/10	157.93
			PD UNIFORM ALLOWANCE				
			INVOICE TOTAL:				157.93
			VENDOR TOTAL:				157.93
SUNRI SUNRISE PACKAGING INC.							
0000153874	09/08/10	01	DVD CASES	99-00-00-5512		10/12/10	55.45
			LIBRARY PROCESSING SUPPLIE				
			INVOICE TOTAL:				55.45
			VENDOR TOTAL:				55.45
T0000300 BREADLOAF BOOK STORE							
BOOK	09/24/10	01	PURCHASE BOOK	99-00-00-5413		10/12/10	34.95
			LIBRARY REFERENCE MATERIAL				
			INVOICE TOTAL:				34.95
			VENDOR TOTAL:				34.95

T0000303 ERIK ULVOG

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T0000303 ERIK ULVOG							
REFUND	09/27/10	01	RIVIERA SEC DEP REFUND-9/24/10	40-55-10-2353		10/12/10	1,000.00
		02	RIVIERA SET UP/SEC GRD-9/24/10	SECURITY DEPOSITS-UPPER RI 40-55-10-4674			-264.00
				UPPER RIVIERA REVENUE			
							INVOICE TOTAL: 736.00
							VENDOR TOTAL: 736.00
T0000304 CHRISTOPHER URBAN							
REFUND	09/27/10	01	RIVIERA SEC DEP REFUND-9/25/10	40-55-10-2353		10/12/10	1,000.00
		02	RIVIERA SET UP/SEC GRD-9/25/10	SECURITY DEPOSITS-UPPER RI 40-55-10-4674			-344.00
		03	RIVIERA DAMAGE-DOOR PANEL	UPPER RIVIERA REVENUE 40-55-10-4674			-100.00
				UPPER RIVIERA REVENUE			
							INVOICE TOTAL: 556.00
							VENDOR TOTAL: 556.00
T0000305 SHANNON FEARN							
CANCELLATION	09/23/10	01	RIVIERA SEC DEP REFUND-7/22/11	40-55-10-2353		10/12/10	1,000.00
		02	RIVIERA CANCELLATION-7/22/11	SECURITY DEPOSITS-UPPER RI 40-55-10-4674			-100.00
				UPPER RIVIERA REVENUE			
							INVOICE TOTAL: 900.00
							VENDOR TOTAL: 900.00
T0000307 LOUIS CLARIZIO							
REFUND	10/04/10	01	RIVIERA SEC DEP REFUND-10/1/10	40-55-10-2353		10/12/10	1,000.00
		02	RIVIERA SET UP/SEC GRD-10/1/10	SECURITY DEPOSITS-UPPER RI 40-55-10-4674			-307.63
				UPPER RIVIERA REVENUE			
							INVOICE TOTAL: 692.37
							VENDOR TOTAL: 692.37

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T0000308			SUSAN DAHLE				
REFUND	10/04/10	01	RIVIERA SEC DEP REFUND-10/2/10	40-55-10-2353		10/12/10	1,000.00
		02	RIVIERA SET UP/SEC GRD-10/2/10	SECURITY DEPOSITS-UPPER RI 40-55-10-4674			-344.00
			UPPER RIVIERA REVENUE				656.00
							VENDOR TOTAL: 656.00
TDS			TDS TELECOM				
917-131-0639-10/10	09/28/10	01	PHONE SYSTEM W/VM LEASE	11-22-00-5532		10/12/10	54.29
			FIRE DEPT. VOICE MAIL LEAS				54.29
							VENDOR TOTAL: 54.29
THENNES ALLEN THENNES							
LGFD2891	08/31/10	01	LETTERING-NEW AMBULANCE	11-22-00-5810		10/12/10	1,132.31
			EMS EQUIPMENT OUTLAY				1,132.31
							VENDOR TOTAL: 1,132.31
TIGER TIGER DIRECT.com							
V12561410102	09/01/10	01	PRINTER,G-FORCE EXT W/CABLE	41-22-00-0109		10/12/10	187.71
			COMPUTER UPGRADES				187.71
							VENDOR TOTAL: 187.71
UNIQUE UNIQUE MANAGEMENT SERVICES							
202546	09/01/10	01	COLLECTION FEES-8/10	99-00-00-5510		10/12/10	80.55
			LIBRARY SIRSI				80.55
							VENDOR TOTAL: 80.55

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UNITOCC UNITED OCC MEDICAL SVC, LLC							
7/10	08/03/10	01	EMPLOYEE PHYSICAL	11-21-00-5411		10/12/10	106.00
			POLICE-APPLICATION PROCESS				
			INVOICE TOTAL:				106.00
			VENDOR TOTAL:				106.00
USPOST US POST OFFICE							
STAMPS-10/10	10/04/10	01	STAMPS	99-00-00-5312		10/12/10	132.00
			LIBRARY POSTAGE				
			INVOICE TOTAL:				132.00
			VENDOR TOTAL:				132.00
VON VON BRIESEN & ROBER, S.C.							
6512	09/07/10	01	CONSULTATION-EMPLOYEE ISSUE	11-21-00-5214		10/12/10	307.50
			OUTSIDE LEGAL EXPENSES				
			INVOICE TOTAL:				307.50
			VENDOR TOTAL:				307.50
VORPA VORPAGEL SERVICE INC.							
092710	09/27/10	01	HEATING INSPECTION & FIX	99-00-00-5250		10/12/10	597.85
			LIBRARY BLDG REPAIR & MAIN				
			INVOICE TOTAL:				597.85
092710-A	09/27/10	01	PROVIDE/INSTALL EXHAUSE FAN	99-00-00-5250		10/12/10	535.00
			LIBRARY BLDG REPAIR & MAIN				
			INVOICE TOTAL:				535.00
			VENDOR TOTAL:				1,132.85
WALCO WALWORTH COUNTY TREASURER							
ATLAS	09/23/10	01	2010 PLAT ATLAS	99-00-00-5413		10/12/10	35.76
			LIBRARY REFERENCE MATERIAL				
			INVOICE TOTAL:				35.76

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WALCO	WALWORTH COUNTY TREASURER						
INV 64-246-9/10	09/30/10	01	COURT FINES-COUNTY-9/10	11-12-00-2420		10/12/10	2,086.00
			COURT FINES-COUNTY				
			INVOICE TOTAL:				2,086.00
			VENDOR TOTAL:				2,121.76
WBLTR	WILLIAMS BAY BARRETT						
DAMAGE BOOK-7/10	09/23/10	01	DAMAGED BOOK & FINE	99-00-00-4512		10/12/10	9.10
			LIBRARY FINES AND FEES				
			INVOICE TOTAL:				9.10
			VENDOR TOTAL:				9.10
WEENE	WE ENERGIES						
RE100710	10/01/10	01	INV 5604-510-433-LIBRARY	99-00-00-5222		10/07/10	-111.01
		02	INV 3843-358-997-LIBRARY	99-00-00-5222			-65.64
		03	INV 7837-744-963-FIREHOUSE	LIBRARY UTILITIES			76.53
		04	INV 0480-524-472-UPPER RIVIERA	11-22-00-5224			340.79
		05	INV 7891-194-618-CITY HALL	FIREHOUSE GAS HEAT			2,880.29
		06	INV 0847-573-906-HOST TOWER	40-55-10-5224			119.73
		07	INV 5288-664-956-MUSEUM	UPPER RIVIERA GAS HEAT			-321.18
		08	INV 8052-439-940-STREET DEPT	11-16-10-5224			-1,861.89
		09	INV 8017-524-022-1065 CAREY	CITY HALL GAS HEAT			-404.85
		10	INV 6602-046-262-1070 CAREY	11-22-00-5224			97.98
				FIREHOUSE GAS HEAT			
				11-51-10-5224			
				MUSEUM-GAS HEAT			
				11-32-10-5224			
				ST DEPT BLDG GAS HEAT			
				11-32-10-5224			
				ST DEPT BLDG GAS HEAT			
				11-32-10-5224			
				ST DEPT BLDG GAS HEAT			

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WEENE WE ENERGIES							
RE100710	10/01/10	11	INV 7283-171-261-VET'S PARK	11-52-01-5224		10/07/10	92.49
			VETS PARK GAS HEAT				
		12	INV 5694-161-339-120 SHERIDAN	11-17-10-5224			26.16
		13	INV 6474-690-836-120 SHERIDAN	SHERIDAN SPRINGS HEAT EXP			26.10
		14	INV 2070-408-152-120 SHERIDAN	11-17-10-5224			-215.27
		15	INV 8038-565-943-120 SHERIDAN	SHERIDAN SPRINGS HEAT EXP			6.09
		17	INV 0695-830-703-120 SHERIDAN	11-17-10-5224			6.09
			SHERIDAN SPRINGS HEAT EXP				
			INVOICE TOTAL:				692.41
			VENDOR TOTAL:				692.41
WELD WELDERS SUPPLY CO							
975333	09/30/10	01	RENTAL-ACETYLENE	11-32-10-5340		10/12/10	5.65
			OPERATING SUPPLIES-STREET				
			INVOICE TOTAL:				5.65
			VENDOR TOTAL:				5.65
WIELEV WISCONSIN ELEVATOR INSPECTION							
2235	09/22/10	01	ANNUAL ELEV INSP-RIVIERA	40-55-20-5360		10/12/10	90.00
			RIV MAINTENANCE SERVICE CO				
			INVOICE TOTAL:				90.00
			VENDOR TOTAL:				90.00
WITHIST WISCONSIN HISTORICAL SOCIETY							
MICROFILM	10/05/10	01	LG REGIONAL NEWS MICROFILM	99-00-00-5413		10/12/10	532.50
			LIBRARY REFERENCE MATERIAL				
			INVOICE TOTAL:				532.50
			VENDOR TOTAL:				532.50

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166100	09/15/10	01	1405 GAL UNLEADED GAS	11-32-10-5341		10/12/10	3,735.90
			VEHICLE-FUEL & OIL				
			INVOICE TOTAL:				3,735.90
			VENDOR TOTAL:				3,735.90
64-246-9/10	09/30/10	01	COURT FINES-STATE-9/10	11-12-00-2424		10/12/10	6,742.23
			COURT FINES-STATE PORTION				
			INVOICE TOTAL:				6,742.23
			VENDOR TOTAL:				6,742.23
YMCA	10/04/10	01	10/10 PAYMENT	11-70-00-5760		10/12/10	3,818.33
			YMCA-YOUTH ATHLETIC PROGRA				
			INVOICE TOTAL:				3,818.33
			VENDOR TOTAL:				3,818.33
ZSCAPE	10/01/10	01	POND MAINTENANCE-10/10	34-30-00-5450		10/12/10	275.00
			MAINTENANCE & REPAIRS				
			INVOICE TOTAL:				275.00
			VENDOR TOTAL:				275.00
			TOTAL ALL INVOICES:				583,877.65