

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, OCTOBER 10, 2011 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order
2. Roll Call
3. Approve Finance, License and Regulation Committee minutes of September 26, 2011 as distributed.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
5. **RESOLUTIONS**
 - A. **Resolution 11-R57**, opposing Assembly Bill 260, amendment of Wis. Stats. 59.69(3)(b)
 - B. **Resolution 11-R58**, adopting the 2011 Tax Increment District #4 Fund Budget for the City of Lake Geneva
 - C. **Resolution 11-R59**, adopting an employee grievance procedure pursuant to Section 66.0509, Wisconsin Statutes
 - D. **Resolution 11-R60**, amending the 2011 budget to transfer \$16,721.00 from the Contingency Account to the Street Vehicle/Equipment Maintenance Account for the repair of truck #25
6. **ORDINANCES**
 - A. **First Reading of Ordinance 11-30**, amending Chapter 50, Offenses and Miscellaneous Provisions, of the Lake Geneva Municipal Code, prohibiting firearms and weapons in City-owned structures
7. **LICENSES & PERMITS**
 - A. Park Permit application filed by the Geneva Lake Art Association for “32nd Annual Art in the Park” event at Flat Iron Park, from 6:00pm on August 10, 2012 to 6:00pm on August 12, 2012 (*recommended by Board of Park Commissioners 10/5/11*)
 - B. Park Permit application filed by Lake Geneva Sports, LLC, for “Lake Geneva Marathon” using Library Park on May 12, 2012, from 7:00am to 3:00pm (*recommended by Board of Park Commissioners 10/5/11*)
 - C. Park Permit application filed by Lake Geneva Sports, LLC, for “Winterfest Road Races” using Library Park on February 4, 2012, from 9:30am to 11:00am (*recommended by Board of Park Commissioners 10/5/11*)
 - D. Original Operator License applications filed by Jacqui Knapp, Katelyn Kruse, and Jaclyn Humphrey
8. 2012 Budget Update
9. Discussion/Recommendation on RFP for banking services
10. Discussion/Recommendation on employment agreement for City Clerk

11. Discussion/Recommendation on temporary extension of employment for Jeremy Reale
12. Discussion/Recommendation on directing the City Administrator to notify property owners abutting private drives that the City will no longer be providing snow plowing, street sweeping, pavement maintenance, leaf and brush collection, or garbage collection services on private drives unless they are brought up to City standards and dedicated to the City (*continued 9/26/11*)
13. Discussion/Recommendation on having the Street Department shovel delinquent snow-covered sidewalks (*continued 9/26/11*)
14. Discussion/Recommendation on award of bid for Street Department dump truck
15. Discussion/Recommendation on repair of dump truck box for Street Department vehicle #25
16. Discussion/Recommendation on recommended disallowance of claim for personal injury filed by Ruth Johnson pursuant to Wis. Stats. 893.80(1g)
17. **Presentation of Accounts**
 - A. Purchase Orders
 - B. Prepaid Bills in the amount of \$4,195.76
 - C. Regular Bills in the amount of \$279,264.44
18. Adjournment

This is a meeting of the Finance/License & Regulation Committee.
No official Council action will be taken, however a quorum of the Council may be present

10/07/11 3:30PM

cc: Committee Members: Alderman Krause, Hartz, O'Neill, Krohn, Marsala
Mayor & remaining Council, Administrator, City Clerk, Department Heads, Attorney, Treasurer

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, SEPTEMBER 26, 2011 - 6:00PM
COUNCIL CHAMBERS, CITY HALL

Chairman Krause called the meeting to order at 6:00pm.

Roll Call. Present: Aldermen Krohn, O'Neill, Hartz, Marsala, and Krause. Also Present: Administrator Jordan, DPW Winkler, Comptroller Pollitt, and City Clerk Reale.

Marsala/Hartz motion to approve Finance, License and Regulation Committee minutes of September 12, 2011, as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Barbara Philipps, 1600 Evergreen Lane, addressed the committee to express support for the design and construction of a new skate park at Dunn Field, as recommended by the Board of Park Commissioners. She stated that this new facility would serve as a tourist attraction, which would bring additional people into Lake Geneva and consequently increase commercial traffic for local merchants.

Penny Roehrer, 951 S. Lake Shore Drive, addressed the committee on behalf of the residents of Victorian Square, commenting on the Public Works Committee recommendation to direct the City Administrator to notify property owners abutting private drives that the City would be discontinuing certain services to those properties unless the drives were brought up to standards and dedicated to the City. She stated that the residents did not understand why they were faced with the prospect of having garbage collection discontinued, given that the association had agreed some years ago to hold the disposal company harmless for any damages incurred from the trucks traveling on the drives. She noted that there were unanswered questions as to options for the property owners, particularly should these private drives not be dedicated to the City. Ms. Roehrer also questioned whether the taxes for affected neighborhoods would be adjusted accordingly in the event City services were discontinued. Given these and other questions, she suggested that the Council lacked sufficient information to be able to take action on this recommendation at the current meeting. She added that, if any action was proposed to be taken by the Council, affected property owners and associations should be given more information in advance so they would be able to comment on the proposal.

ORDINANCES

First Reading of Ordinance 11-27, amending Chapter 90, Waterways, of the Lake Geneva Municipal Code regarding the appointment of alternate representatives to the Geneva Lake Law Enforcement Agency
(requested by Mayor Connors)

Mayor Connors explained that the Board of Directors of the Geneva Lake Law Enforcement Agency consists of four voting members, which include the town chairs, village presidents, and mayors of the respective jurisdictions. The proposed ordinance would authorize the mayor to appoint another elected official from the City to serve as an alternate to the GLLEA Board in his absence. He noted that the other member jurisdictions had already approved similar ordinances.

Marsala/Hartz motion to waive the full reading of Ordinance 11-27, and to read by title only. Unanimously carried.

First Reading of Ordinance 11-28, amending Chapter 2, Administration, of the Lake Geneva Municipal Code to provide for readings of ordinances by title only
(requested by Mayor Connors)

Mayor Connors stated that the Municipal Code currently provides that all ordinances are to be read in their entirety at two consecutive meetings of the Council, unless the full reading is otherwise waived by a majority vote of the Council. The proposed ordinance would amend the code to allow for the routine readings of ordinances by title only, unless the majority of the Council votes to read a particular ordinance in full. He suggested that this change would simplify the process, adding that copies of proposed ordinances would always be available to the public in advance of meetings either through the City website or by contacting the City Clerk's office.

City Attorney Draper also clarified that the rules on readings of ordinances applied only to the Council; therefore, there was no need for committees to waive full readings on ordinances under their consideration.

LICENSES & PERMITS

Temporary "Class B" Retail License application filed by JAD Foundation – Walworth County Resource Center & Food Pantry, for the sale of wine during "Inspiration Evening" event at 234 Broad Street, Lake Geneva, on October 15, 2011, from 5:00pm to 8:30pm

Marsala/Hartz motion to forward to Council with recommendation for approval. Unanimously carried.

Schedule for Change of Agent application filed by Geneva Lakes Convenience Corp., 728 Williams Street, Lake Geneva, to Cindy Todd, 3153 Lockwood Blvd., Lake Geneva, WI

Hartz/O'Neill motion to forward to Council with recommendation for approval. Unanimously carried.

Original Operator License applications filed by Andrew Smith, Kimberly Link, Shari Cruz, Chelsea Elvin, Aaron Rathbone, Brian Olsen, Eric Wolff, and Joseph Wolkomir

Marsala/O'Neill motion to forward to Council with recommendation for approval. Unanimously carried.

Discussion/Recommendation on RFP for professional auditing services (continued from 9/12/11)

Administrator Jordan stated that the City had received four responses to the request for proposals. The most favorable price had been offered by Baker Tilly, which he subsequently recommended for approval. Alderman Hartz noted that the committee had previously discussed the variation in manpower hours proposed among the bidding firms, with the total work hours proposed by Baker Tilly coming in significantly less than its three competitors. Comptroller Pollitt stated that she had contacted the partner at Baker Tilly to verify that the proposal was all-inclusive, adding that the partner had responded that she understood the concerns of the committee and wanted to reassure the City that Baker Tilly concentrates on government auditing and therefore has the resources available to serve the City efficiently and effectively. Alderman Hartz commented that he sensed that the proposal offered by Schenck – while the highest of the four – was the best overall proposal. He noted that Schenck had provided a listing of thirty-four client municipalities in Wisconsin and was also familiar with the City of Lake Geneva, having completed its internal controls audit. Chairman Krause also mentioned that Schenck offers ongoing legal updates and training opportunities to its clients. Administrator Jordan pointed out that Baker Tilly was a well-established firm that had also handled audits for many units of government in Wisconsin.

Hartz/Krohn motion to forward to Council with recommendation to approve proposal for three-year agreement with Schenck, for a total of \$71,150.00. Motion carried by vote of 3 to 2, Aldermen O'Neill and Marsala opposed.

Discussion/Recommendation on renewal of M&I Bank CD in the amount of \$456,104.70, maturing September 29, 2011

Comptroller Pollitt distributed information displaying the most current rates offered by various local financial institutions, noting that Walworth State Bank was providing the most favorable interest rates on CDs. It was recommended that any investment of the CD funds be approved for another six-month term.

Krause/Marsala motion to forward to Council with recommendation to approve investing funds in CD through Walworth State Bank for a term of six months at 0.65 percent interest. Unanimously carried.

Discussion/Recommendation on renewal of liability, property, and workman's compensation insurance policies

Administrator Jordan reported that the City had received its annual renewal proposal from the League of Wisconsin Municipalities Mutual Insurance (LWMMI). While there was no increase proposed on rates for the 2011-2012 year, the City's premium would see an approximately \$35,000.00 increase due to increases in valuation of vehicles and buildings and a high amount of workman's compensation claims. He added that member municipalities insured through LWMMI could expect a five percent overall increase for the 2012-2013 policy year, which would commence October 1, 2012. This increase would need to be figured into the upcoming budget for 2012.

Hartz/Marsala motion to forward to Council with recommendation to approve renewal of policies through the League of Wisconsin Municipalities Mutual Insurance (LWMMI) for the term of October 1, 2011 through September 30, 2012, with a total premium of \$277,000.00. Unanimously carried.

Discussion/Recommendation on design of new skate park and authorization to solicit bids (recommended by Board of Park Commissioners on 9/7/11)

DPW Winkler reported that the Board of Park Commissioners had recommended that the Council approve of the preliminary design of the proposed new park and authorize solicitation of bids for the construction portion of the project. He noted that Mike McIntyre of ASD was to attend the Council meeting to present the designs created by his firm.

Krause/Marsala motion to forward to Council without recommendation. Unanimously carried.

Discussion/Recommendation on award of bid for downtown streetlight and sign pole painting (recommended by Public Works Committee on 9/20/11)

DPW Winkler reported that six bids had been received for the cleaning, priming and painting of 185 light and sign poles throughout the downtown area, including an alternate for priming and painting of railings along the upper dam. The committee had recommended awarding the base bid, plus alternate, to Ruffalo Painting of Kenosha for the total amount of \$36,366.00, which was to be funded from TIF.

Marsala/Hartz motion to forward to Council with recommendation to authorize the award of bid to Ruffalo Painting in the amount of \$36,366.00, including alternate, to be funded from TID. Unanimously carried.

Discussion/Recommendation on purchase of 24 hand dryers to replace paper towel dispensers in City restroom facilities, to be funded from TIF#4 (recommended by Public Works Committee on 9/20/11)

DPW Winkler stated that the Public Works Committee had discussed the possibility of replacing the existing paper towel dispensers with electric hand dryer units as a means of savings paper products and garbage handling time. A price of \$208.00 per unit had been obtained, with the committee recommending the purchase of 24 units for placement in the park restroom areas. Chairman Krause stated that he had found a listing on eBay for higher velocity Excel hand dryers, with the vendor selling a lot of 25 at a unit price he recalled as being \$106.00. He wondered if it might be worthwhile to investigate the purchase of those units, as they would generally retail for around \$600.00 each. Alderman O'Neill asked about installation costs for the dryer units, to which DPW Winkler responded that an average estimate of \$300.00 to \$350.00 per unit had been provided by an electrician.

Marsala/Hartz motion to continue to the next regular meeting. Motion failed by vote of 1 to 4, Aldermen Krohn, O'Neill, Hartz, and Krause opposed.

Hartz/Marsala motion to forward to Council with recommendation to authorize the purchase of 24 "high velocity" Excel hand dryer units through eBay for a total not to exceed \$2,750.00, to be funded from TIF#4. Unanimously carried.

Discussion/Recommendation on directing the City Administrator to notify property owners abutting private drives that the City will no longer be providing snow plowing, street sweeping, pavement maintenance, leaf and brush collection, or garbage collection services on private drives unless they are brought up to City standards and dedicated to the City (recommended by Public Works Committee on 9/20/11)

Administrator Jordan stated that the City had begun looking into this issue a couple years earlier. At that time, seven of thirteen affected neighborhood associations had indicated they would sign hold harmless agreements with the City for the private drives. He also stated that he had spoken with a representative from John's Disposal, who had informed him that a prior city business administrator had put together forms of agreements with the associations in the mid-1990s. He therefore requested that this item be continued while staff continued to research the history of the issue. Alderman Hartz noted that there needed to be some clarification as to the exact number of private drives in questions and some parameters established in terms of the City's maintenance on any of these drives. He also suggested that it would be helpful if additional information was provided to affected property owners with respect to the dedication process and any options that might be available to them.

Krause/Krohn motion to continue to the next regular meeting. Unanimously carried.

Discussion/Recommendation on having the Street Department shovel delinquent snow-covered sidewalks (recommended by Public Works Committee on 9/20/11)

Administrator Jordan noted that the City had contracted with an outside service to handle these responsibilities in prior years; however, there had been some issues with the contractor during the last winter. Street Superintendent

Carstensen had asked to be granted some flexibility to use temporary employees on an on-call basis to shovel delinquent snow-covered walks, for which the City would then bill the property owners. DPW Winkler added that staff felt that less time and cost would be involved if these walks were addressed in a more timely fashion, rather than being allowed to continue snow-packed and ice-covered for any length of time while awaiting a response from the outside contractor. Chairman Krause expressed some concern about the fact that the City had discontinued summer brush collection due to budgetary constraints, yet was now proposing an additional service of shoveling delinquent sidewalks. He suggested that police department or code enforcement personnel should be monitoring this issue, rather than taking time away from the other responsibilities of street department employees. Alderman Marsala noted that Street Superintendent Carstensen had indicated to the Public Works Committee that he did not foresee any problems with handling the issue internally instead of utilizing an outside contractor. Alderman Hartz added that the property owners would be billed, thereby ensuring that the City would be compensated for the personnel time devoted to clearing the walks. During subsequent discussion, the committee members expressed a desire for additional information on the costs of having City personnel provide this service, including labor and insurance, and any liability issues.

Hartz/Marsala motion to continue to the next regular meeting. Unanimously carried.

Discussion/Recommendation on approving the removal of the Riviera flag poles to the top of the wood base and to flash over them (*recommended by Public Works Committee on 9/20/11*)

DPW Winkler reported that photographs of the existing wooden poles atop the building had been distributed to the committee showing their state of deterioration. The Public Works Committee had recommended sawing the poles level with the wooden base and then flashing over them. The roofing contractor working at the Riviera had estimated a cost of \$700.00 to \$800.00; however, DPW Winkler stated that if the Council was interested in proceeding with the removal, he believed he could obtain a better price. Alderman Marsala commented that he favored preserving the architecture of the Riviera; however, the existing poles presented an ongoing set of maintenance problems due to their relative inaccessibility and replacement costs had been figured at \$7,000.00 to \$8,000.00. By leaving the bases intact, he noted that the City would be able to add new poles if desired at some point in the future.

Marsala/Hartz motion to forward to Council with recommendation for approval for an amount not to exceed \$1,000.00, to be funded from TIF#4. Unanimously carried.

Presentation of Accounts, Alderman Krause.

Marsala/Krohn motion to recommend approval of Purchase Order in the amount of \$16,741.73. Unanimously carried.

Hartz/Marsala motion to recommend approval of Prepaid Bills in the amount of \$954.99. Unanimously carried.

Hartz/Marsala motion to recommend approval of Regular Bills in the amount of \$269,086.82. Unanimously carried.

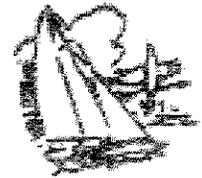
Marsala/Krohn motion to accept the report of the City Treasurer for the month ending August 31, 2011. Unanimously carried.

Adjournment

Marsala/Krohn motion to adjourn at 7:12pm. Unanimously Carried.

/s/ Jeremy A. Reale, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**



REGULAR CITY COUNCIL MEETING

MONDAY, OCTOBER 10, 2011 – 7:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Krause
3. Roll Call
4. Awards, Presentations, and Proclamations
 - A. Announcement of Emergency Alert System Nationwide Test on November 9, 2011 at 1:00pm
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of September 26, 2011, as published and distributed
9. **Second Reading and Approval of Ordinance 11-22, amending Chapter 14, Buildings and Building Regulations, of the Lake Geneva Municipal Code regarding residential rental inspections and the adoption of a building maintenance code**
10. **Second Reading and Approval of Ordinance 11-27, amending Chapter 90, Waterways, of the Lake Geneva Municipal Code regarding the appointment of alternate representatives to the Geneva Lake Law Enforcement Agency**
11. **Second Reading and Approval of Ordinance 11-29, amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, to designate Planned Development zoning for certain property in the City (817 N. Knoll Lane)**
12. **Finance, License and Regulation Committee Recommendations – Alderman Krause**
 - A. **RESOLUTIONS**
 - 1) **Resolution 11-R57, opposing Assembly Bill 260, amendment of Wis. Stats. 59.69(3)(b)**
 - 2) **Resolution 11-R58, adopting the 2011 Tax Increment District #4 Fund Budget for the City of Lake Geneva**
 - 3) **Resolution 11-R59, adopting an employee grievance procedure pursuant to Section 66.0509, Wisconsin Statutes**

- 4) **Resolution 11-R60**, amending the 2011 budget to transfer \$16,721.00 from the Contingency Account to the Street Vehicle/Equipment Maintenance Account for the repair of truck #25

B. ORDINANCES

- 1) **First Reading of Ordinance 11-30**, amending Chapter 50, Offenses and Miscellaneous Provisions, of the Lake Geneva Municipal Code, prohibiting firearms and weapons in City-owned structures

C. LICENSES & PERMITS

- 1) Park Permit application filed by the Geneva Lake Art Association for “32nd Annual Art in the Park” event at Flat Iron Park, from 6:00pm on August 10, 2012 to 6:00pm on August 12, 2012 (*recommended by Board of Park Commissioners 10/5/11*)
- 2) Park Permit application filed by Lake Geneva Sports, LLC, for “Lake Geneva Marathon” using Library Park on May 12, 2012, from 7:00am to 3:00pm (*recommended by Board of Park Commissioners 10/5/11*)
- 3) Park Permit application filed by Lake Geneva Sports, LLC, for “Winterfest Road Races” using Library Park on February 4, 2012, from 9:30am to 11:00am (*recommended by Board of Park Commissioners 10/5/11*)
- 4) Original Operator License applications filed by Jacqui Knapp, Katelyn Kruse, and Jaclyn Humphrey

D. Discussion/Action on RFP for banking services

E. Discussion/Action on employment agreement for City Clerk

F. Discussion/Action on temporary extension of employment for Jeremy Reale

G. Discussion/Action on directing the City Administrator to notify property owners abutting private drives that the City will no longer be providing snow plowing, street sweeping, pavement maintenance, leaf and brush collection, or garbage collection services on private drives unless they are brought up to City standards and dedicated to the City (*continued 9/26/11*)

H. Discussion/Action on having the Street Department shovel delinquent snow-covered sidewalks (*continued 9/26/11*)

I. Discussion/Action on award of bid for Street Department dump truck

J. Discussion/Action on repair of dump truck box on Street Department vehicle #25

K. Discussion/Action on recommended disallowance of claim for personal injury filed by Ruth Johnson pursuant to Wis. Stats. 893.80(1g)

13. Board of Park Commissioners Recommendations – Alderman Kupsik

A. Discussion/Action on Park System Memorial & Donation application filed by Gail Nichols for memorial tree in Library Park (*recommended 10/5/11*)

B. Discussion/Action on Park System Memorial & Donation application filed by Carl Schmitt, Clyde Schmitt, and Holly Miles Plunkett for memorial tree and stone in Elm Park (*recommended 10/5/11*)

14. Presentation of Accounts – Alderman Krause

- A. Purchase Orders
- B. Prepaid Bills in the amount of \$4,195.76
- C. Regular Bills in the amount of \$279,264.44

15. Mayoral Appointments – Mayor Connors

- A. Appointment of Clarence Read to the Cemetery Commission
- B. Appointment of Ann Esarco to the Utility Commission

16. Adjournment

10/7/11 3:00 PM

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

*CC: Mayor & Council
Administrator, Attorney, Treasurer, Department Heads, Media*

REGULAR CITY COUNCIL MEETING
MONDAY, SEPTEMBER 26, 2011 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

Mayor Connors called the meeting to order at 7:17pm.

The Pledge of Allegiance was led by Alderman O'Neill.

Roll Call. Present: Aldermen O'Neill, Krause, Hartz, Mott, Marsala, Kehoe, Kupsik, and Krohn. Also present: Administrator Jordan, City Attorney Draper, DPW Winkler, Comptroller Pollitt, and City Clerk Reale.

Awards, Presentations, and Proclamations

Mayor Connors announced that the Lake Geneva Fire Department would be holding an open house event on October 8, 2011, from 11:30am to 4:00pm, including the traditional "wet down" to welcome the new Pierce aerial truck into service. The event would take place at the Fire Station headquarters, 730 Marshall Street, and would involve the temporary closure of Marshall Street between Broad and Center Streets.

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Penny Roehrer, 951 S. Lake Shore Drive, addressed the Council on behalf of the residents of Victorian Square, commenting on the Public Works Committee recommendation to direct the City Administrator to notify property owners abutting private drives that the City would be discontinuing certain services to those properties unless the drives were brought up to standards and dedicated to the City. She stated that the residents did not understand why they were faced with the prospect of having garbage collection discontinued, given that the association had agreed some years ago to hold the City and disposal company harmless for any damages incurred from the trucks traveling on the drives. She noted that there were unanswered questions as to options for the property owners, particularly should these private drives not be dedicated to the City. Ms. Roehrer also questioned whether the taxes for affected neighborhoods would be adjusted accordingly in the event City services were discontinued. Given these and other questions, she suggested that the Council lacked sufficient information to be able to take action on this recommendation at the current meeting. She added that, if any action was proposed to be taken by the Council, affected property owners and associations should be given more information in advance so they would be able to comment on the proposal.

Pete Peterson, 1601 Evergreen Lane, commented on the multi-space parking station proposal. He expressed concerns about the fact that in addition to the initial costs of implementing the system, there would be ongoing operations and maintenance costs associated with the parking stations which would require a significant increase in revenues generated in order to simply cover the cost of the system. He had calculated that the costs of the system amortized over ten years, and including the ongoing maintenance expenses, would require \$750,000.00 in annual parking revenues to stay equal. Mr. Peterson remarked that there had been no facts presented to substantiate the claim that revenues would increase by thirty percent with the installation of the parking stations; rather, the only ways to increase revenue would be to increase the number of parking spaces or raise the rates. He also stated that he didn't believe the public had been made aware of what would happen with respect to resident parking stickers, as residents would now be required to manually enter the parking space number and parking permit number in order to obtain the free parking. He hoped the Council would reject the proposal. Mr. Peterson also commented on the proposal to use temporary employees to shovel delinquent snow-covered sidewalks, noting that the City should be held responsible for its failure to keep the sidewalks along Edwards Boulevard cleared during the previous winter.

Barbara Philipps, 1600 Evergreen Lane, addressed the Council in support of the proposed new skate park in Dunn Field, noting the deplorable condition of the existing facility.

Dr. James Loftus, 500 S. Edwards Boulevard, spoke in opposition to Ordinance 11-22 regarding residential rental inspections. He noted that he owned seven rental properties in the City, and asked for an explanation as to what was motivating the City to consider implementing new rules and regulations with respect to rental properties. He stated that he would like to know how many of the aldermen had rental properties or any knowledge of what was required to successfully manage those properties, adding that he felt many of their personal residences might not meet the standards proposed for rental properties. Dr. Loftus suggested that forcing landlords to pay additional fees for registrations and inspections could lead to an inability to continue to rent these homes to lower income tenants, which would in turn leave more properties vacant and increase blight in the City. He suggested that the City should have all landlords provide contact information for their rental properties and, if problems are observed, City personnel can contact the appropriate person to have them addressed.

Cass Kordecki, 715 North Street, also addressed the Council on the subject of Ordinance 11-22, providing statistics on rental properties in the City of Lake Geneva. She noted that thirty-five percent of residential properties in the City are rented, with approximately forty-six percent of the population living in rental properties. Ms. Kordecki suggested that City officials should spend more time looking into these issues, as she surmised that the drafted ordinance could have the effect of punishing responsible landlords while neglecting other properties in desperate need of attention. While she doubted that inspection fees alone would drive landlords out of business, it was possible that necessary improvement costs as a result of the inspections could have that effect. She stressed that she believed the City did need to adopt a maintenance code and standards to protect renters and lower income residents.

Robert Flemming, 315 Walworth Street, concurred that the terms of Ordinance 11-22 needed additional review, as he had found several provisions that raised questions or needed to be deleted altogether.

Gary Milliette, 493 Wrigley Drive, offered comment on the proposed parking system. He noted that the City had issued a request for proposals to eight firms of which only two responded with any interest in bidding the project, a situation that he deemed to "smell bad". He stated that he had recently come across an article in the *New York Times* detailing the ongoing installation of automated parking stations in New York City by a company called Parkeon. Mr. Milliette told the Council that he had contacted a representative from Parkeon, who had indicated that the company had never been contacted by Lake Geneva. Parkeon was apparently very interested in bidding on the Lake Geneva project, and the prices seemed to be very competitive. All systems offered by this vendor were totally solar-powered, with a three-year battery, and had been tested in the various extremes of climate. He wondered why this firm had never been contacted by City officials, as it seemed to offer a better and more maintenance-free system than what was currently being proposed for the City.

Tom Spellman, 270 Country Club Drive #22, questioned the need to remove from the Municipal Code the requirement that ordinances be read in full unless otherwise waived. He also addressed the Council with respect to the automated parking station proposal, asking if the City really required the sixty stations being recommended. In his estimation, he believed twenty to twenty-five stations could adequately cover the City parking areas without creating an unreasonable walking distance. Mr. Spellman stated that the public needed to be able to review a map identifying the proposed locations of the stations and be given time to provide comments on the layout before the Council takes action. He also opposed the idea of the City creating its own Wi-Fi system for the new stations, as it did not make sense to have a system without any adequate backup in place in the event the Wi-Fi system would go down.

John Swanson, 1580 Orchard Lane, agreed with the comments expressed by Mr. Peterson in opposition to the new parking stations, as he was also concerned about the overall costs associated with the implementation and maintenance of the system. With respect to the skate park, he stressed that the current park did get a considerable amount of use. The Park Board had done its due diligence investigating several designs and possible locations for the new site before settling on a final recommendation, and he hoped that the Council would give the proposal serious consideration.

Doug Skates, 1133 Bonnie Brae Lane, addressed the Council to ask for its support of the proposed design and construction of the new skate park. He discussed the process used by the Board of Park Commissioners to identify vendors, select an appropriate site, and solicit support from the schools and the community for the project. The proposed design would be good for the entire City, as it would offer potential uses for non-skating activities such as picnics, walkways, and bicycling. He also commented on the shoveling of snow-covered sidewalks, stating that he hoped the City would attempt to reach out to volunteers to assist in clearing the walks of those residents who were unable to do so themselves.

Alderman Mott was excused at 7:53pm.

Acknowledgement of Correspondence

City Clerk Reale reported that a petition in support of pursuing the implementation of a multi-space parking station system and signed by the proprietors of fourteen downtown businesses had been filed with the City on September 26, 2011.

Approval of Minutes

Krause/Kehoe motion to approve Regular City Council Meeting minutes of September 12, 2011, as published and distributed. Unanimously carried.

Alderman Mott returned to the meeting at 7:56pm.

Establish "Trick or Treat" hours for the City of Lake Geneva

Krause/Kupsik motion to approve establishing City "Trick or Treat" hours for Sunday, October 30, 2011, from 1:00pm to 4:00pm. Unanimously carried.

Hartz/Krause motion to suspend the rules to consider the Plan Commission Recommendations as the next items of business on the agenda. Unanimously carried.

Plan Commission Recommendations – Alderman Hartz

First Reading of Ordinance 11-29, amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, to designate Planned Development zoning for certain property in the City (817 N. Knoll Lane)

Hartz/Krause motion to waive the full reading of Ordinance 11-29, and to read by title only. Unanimously carried.

Discussion/Action on General Development Plan/Precise Implementation Plan filed by John Matustik of Matustik Builders, 2413 W. Algonquin Road, Suite 145, Algonquin, IL 60102, on behalf of Natvar Goyal, 817 N. Knoll Lane, Lake Geneva, WI 53147, Tax Key Nos. ZYUP 00106D and ZYUP 00106C, including all staff recommendations

Hartz/Krause motion to approve, including the specific staff recommendations that this Planned Development be subject to all other ER-1 zoning district restrictions not otherwise specifically modified and that future conforming accessory uses be permitted without PIP review, and contingent upon approval of Ordinance 11-29. Unanimously carried.

Discussion/Action on application for Certified Survey Map filed by Doug Olson of Jensen & Olson Land Surveying, P.O. Box 322, Elkhorn, WI 53121, on behalf of Harold Hartshorne Jr., W3601 Hartshorne Lane, Lake Geneva, WI 53147, for land located in the Town of Linn, and within the City's Extra-Territorial review jurisdiction, including all staff recommendations except the recommendation of the deed restriction, and including the recommendation of the City engineer on adding a note to explain the easement in question as referenced in a letter from Crispell-Snyder dated September 15, 2011

Hartz/Krause motion to approve, contingent upon the City's receipt of the required clarifications and a corrected Certified Survey Map. Unanimously carried.

Resolution 11-R53, authorizing the issuance of a Conditional Use Permit filed by Nick Cimeno, 750 Wild Oats Drive, Freeport, IL 60232, for a restaurant (Indoor Commercial Entertainment) located at 131 Wells Street, Lake Geneva, WI 53147, Tax Key Number ZA896 00001, including all staff recommendations

Hartz/Marsala motion to approve Resolution 11-R53, including all staff recommendations and, specifically, that a five foot space be delineated between the curb and the commencement of the parking lot stalls to accommodate for a pedestrian walkway along Wells Street. Unanimously carried.

Resolution 11-R54, authorizing the issuance of a Conditional Use Permit filed by Andrea Strand, 2910 Moelter Drive, Lake Geneva, WI 53147, for a fitness studio (Indoor Commercial Entertainment) located at 116-118 E. Geneva Square, Lake Geneva, WI, 53147, Tax Key Number ZA1100 00004, including all staff recommendations and the installation of a Knox Box

Hartz/Kupsik motion to approve Resolution 11-R54, including all staff recommendations. Unanimously carried.

Resolution 11-R55, authorizing the issuance of a Conditional Use Permit filed by Lowell Management Services, Inc., P.O. Box 926, Lake Geneva, WI 53147, for Tom Ryan, 9 Hillside Drive, Lake Geneva, WI 53147, for an alteration to an existing deck for the addition of a screen house to an existing single-family residence in the ER-1 District and a dormer using the setback requirements of the SR-4 District, located at 9 Hillside Drive, Lake Geneva, WI 53147, Tax Key Number ZA1341 00001, including all staff recommendations

Hartz/Marsala motion to approve Resolution 11-R55, including all staff recommendations. Unanimously carried.

Resolution 11-R56, authorizing the issuance of a Conditional Use Permit filed by Kurt Carlson, 10940 Partridge Trail, Richmond, IL 60071, for a frozen yogurt establishment (Indoor Commercial Entertainment) located at 253 Center Street, Lake Geneva, WI 53147, Tax Key Number ZOP 00282, including all staff recommendations and, specifically, that there be no seating outside on the sidewalk and no music to be heard outside

Hartz/Kehoe motion to approve Resolution 11-R56, including all staff recommendations, and signage approved as presented to the Plan Commission. Unanimously carried.

Discussion/Action on application for Certified Survey Map filed by Keith Garecht and Larry Roche, W3871 Maclean Road, Elkhorn, WI 53121, for land located in the Town of Geneva and within the City's Extra-Territorial review jurisdiction, including all staff recommendations, the recommendations made by Crispell-Snyder in a letter dated September 15, 2011, and corrections made as suggested by the Department of Administration in a letter dated August 11, 2011

Hartz/Kehoe motion to approve, contingent upon the comments of the City engineer and the Department of Administration being addressed on a corrected Certified Survey Map. Unanimously carried.

Kupsik/Hartz motion to suspend the rules to consider Item 15(F) as the next item of business on the agenda. Unanimously carried.

Discussion/Action on design of new skate park and authorization to solicit bids (recommended by Board of Park Commissioners 9/7/11)

Krause/Kupsik motion to suspend the rules to permit Mike McIntyre of Action Sports Development (ASD) to address the Council. Unanimously carried.

Mr. McIntyre noted that what was being proposed was not so much a "skate park" as it was a multi-use park plaza area in which users would be legally able to skate. If the Council opted to proceed, he estimated that a bid solicitation for construction could begin within the next month, with an early spring 2012 construction timeframe. All bid documents would be created in conjunction with City staff and in conformity with the required standards for public works projects. Alderman Mott inquired as to how security concerns would be addressed, particularly with respect to maintaining the pristine quality of the plaza area. Mr. McIntyre responded that the fencing option remained a possibility, although he added that the open plaza design would make that more difficult. DPW Winkler also stated that the park site was being moved closer to the existing parking lot where it could be more easily supervised. He noted that security concerns could also be addressed by the addition of video surveillance of the area, if deemed necessary. Mr. McIntyre further stated that, in his experience, parks designed correctly with timeless elements tended to encourage the users to take some initiative in caring for the facilities themselves.

Mr. McIntyre then provided a brief presentation of the proposed design of the new skate park plaza. Administrator Jordan noted that a total of \$515,000.00 had been set aside in TIF for the project, which could also include improvements to the concession and restroom areas at the site. Mr. McIntyre stated that the target budget for the plaza would be approximately \$350,000.00, with other site elements that could be bid as project alternates. Typically, the costs for construction would run between \$27.00 and \$30.00 per square foot. Alderman Krohn asked about the potential impact on the City's insurance. Administrator Jordan responded that the rates should not be affected, adding that liability would not be a concern given the City's recreational immunity. Alderman O'Neill inquired about the capacity of the proposed facility, to which Mr. McIntyre commented that the design would accommodate up to forty skateboard users at any one time. Alderman Kupsik reiterated the multi-use aspect of the proposed facility and the fact that the materials used in the construction of the new plaza would reduce much of the ongoing maintenance costs associated with the park.

Kupsik/Hartz motion to accept the preliminary design for the Dunn Field skate park, and to authorize staff to solicit bids for construction.

Roll Call: Krause, Hartz, Mott, Marsala, Kehoe, and Kupsik voted "yes". O'Neill and Krohn voted "no". Motion carried by vote of 6 to 2.

Second Reading and Approval of Ordinance 11-24, amending Chapter 26, Elections, of the Lake Geneva Municipal Code by establishing new boundaries for aldermanic districts

Hartz/Marsala motion to waive the full reading of Ordinance 11-24, and to read by title only. Unanimously carried.

Hartz/Krause motion to approve Ordinance 11-24. Alderman Hartz remarked that the district boundaries presented represented the most logical configuration in accordance with the ward plan previously adopted by the Council. Alderman Kupsik inquired as to whether the Council was bound by statute to redraw the aldermanic district boundaries and the possible consequences of failing to do so. City Attorney Draper responded that State statutes mandated that wards be redrawn after each census, after which time aldermanic districts were to be restructured to provide for a more even distribution of population. Failure to take action could potentially leave the process of redistricting in the hands of circuit court. He also noted that redrawing the boundaries was necessary because the existing aldermanic districts no longer correlated with the ward boundaries already adopted by the Council.

Roll Call: O'Neill, Krause, Hartz, Mott, Marsala, Kehoe, Kupsik, and Krohn voted "yes". Unanimously carried.

Second Reading and Approval of Ordinance 11-25, amending Chapter 2, Administration, of the Lake Geneva Municipal Code regarding the appointment of positions designated as officers of the City (recommended by Personnel Committee 8/30/11)

City Attorney Draper recommended that Ordinance 11-25 be referred back to the committee for additional review, as he had discovered that any change in the selection of City officers would require a charter ordinance.

Kehoe/Mott motion to refer back to Personnel Committee. Unanimously carried.

Second Reading and Approval of Ordinance 11-26, amending Chapter 1, General Provisions, of the Lake Geneva Municipal Code regarding the collection and assessment of delinquent municipal debts

Krause/Kupsik motion to waive the full reading of Ordinance 11-26, and to read by title only. Unanimously carried.

Krause/Marsala motion to approve Ordinance 11-26. Unanimously carried.

First Reading of Ordinance 11-22, amending Chapter 14, Buildings and Building Regulations, of the Lake Geneva Municipal Code regarding residential rental inspections and the adoption of a building maintenance code (continued from 9/12/11)

Hartz/Marsala motion to waive the full reading of Ordinance 11-22, and to read by title only. Unanimously carried.

Alderman O'Neill suggested that the ordinance should be tabled, as the City was looking at a major undertaking that would likely require additional personnel and expenses. He was also concerned about a comment made by the City's code enforcer regarding the selective implementation of the program, adding that this raised the specter of discrimination and possible legal repercussions. Mayor Connors noted that the provisions for rental inspections were already part of City ordinances, and that the only substantive change offered by Ordinance 11-22 was the enactment of a building maintenance code. Alderman Kehoe suggested that landlords should review the proposal and address their concerns and suggestions in writing to the City Clerk. Alderman Hartz agreed with Alderman O'Neill's comments about the size and scope of the program, noting that he instead favored implementation of the program in targeted areas rather than on a citywide basis. This would provide an opportunity to test the program and identify any possible issues without the need to immediately increase personnel. Alderman Krohn raised several questions about the potential hiring process for additional staff, proposed salary and benefit figures, and possible sources of funding for those expenditures.

Discussion/Action on parking station system proposal (continued from 9/12/11)

Administrator Jordan noted that the installation of multi-space parking pay stations was not something “dreamt up” by City staff; rather, it was designed to address the direction of the Council that parking was an area in need of addressing due to the large amount of cash handling involved. The proposal was also seen as a way to take advantage of advanced technology to implement a parking system that was more efficient and user-friendly. He also discussed the RFP process employed by the City, stating that he had conducted an internet search for parking station vendors which he had used to create the RFP list. At that time, the information for Parkeon had not been returned by the search engine; therefore, he was not aware of that particular vendor or the products and services offered. He did note that he had been contacted by a representative from Parkeon approximately six weeks prior to the current meeting, and he had explained that the vendor had missed the deadline for the RFP and would be unable to bid on the project.

Administrator Jordan also responded to comments about increased cost figures for the parking kiosks, stating that the final costs were higher than originally anticipated due to the additional features and options that were desired by the Council and other groups studying the system. He further remarked that his projection of a ten to twenty percent increase in revenue from the new system had been a conservative estimate based upon actual data from other cities that had implemented the same system. Among the benefits of multi-space parking stations would be better financial controls, increased efficiency, and improved user-friendliness in terms of the likelihood that the City would be issuing fewer parking tickets for motorists.

Alderman Kupsik stated that he favored the new system, though he felt the Council needed to address the issue of resident parking in such a way that the kiosks would not create more inconvenience for City parking permit holders. Alderman Kehoe commented that she felt motorists should be given more options for parking in the City, which could include a combination of parking stations and the addition of a parking garage structure. Alderman Marsala echoed the comments of Administrator Jordan on the benefits of the system, adding that it would offer convenience, versatility, and a possible source of increased revenue. Alderman O’Neill figured that the cost of the system, including continuing maintenance and operations, would result in roughly \$100,000.00 more than the cost of operating the existing system on an annual basis. However, if revenue assumptions were correct, this would mean that the City could expect to maintain the same level of revenue without raising parking rates. It was noted that the issue of parking rates would be left to the Council to determine at another time. Additional discussion focused on the benefits of a wireless versus cellular based system for communication with the kiosks, with several aldermen expressing a preference for the cellular option, as opposed to the City-constructed wireless system proposed by Administrator Jordan.

Hartz/Kupsik motion to suspend the rules to permit Jeff Miskie to address the Council. Unanimously carried. Mr. Miskie discussed his proposal for creating a Wi-Fi system. He calculated that, within the first three years of the system, for the costs that the City would have been paying AT&T for the cellular service, the City could effectively build for itself an entire wireless system with sufficient replacement infrastructure. He also disputed the notion that cellular was more reliable than Wi-Fi, as Wi-Fi would essentially be a “self-healing” network.

Administrator Jordan stated that initial costs for the system – including installation, connectivity and signage – would be approximately \$810,000.00. Of that amount, \$200,000.00 would come from the Parking Fund, with the balance funded from TIF. Should the Council proceed with the project, delivery time for the kiosks and equipment would be roughly sixty to ninety days, with two to three weeks needed for installation and testing of the system. He added that the City would begin a public information campaign designed to prepare the public for the new parking stations, including: advertising; appearances by City staff at service group meetings; production of a video for the cable access station; user instructions on the City website; and communications with local businesses.

Krause/Hartz motion to approve total of sixty (60) solar-powered parking stations, with cellular phone connection, contingent upon approval of any necessary budget amendment.

Roll Call: O’Neill, Krause, Hartz, Mott, Kupsik, and Krohn voted “yes”. Marsala and Kehoe voted “no”. Motion carried by vote of 6 to 2.

Finance, License and Regulation Committee Recommendations – Alderman Krause

ORDINANCES

First Reading of Ordinance 11-27, amending Chapter 90, Waterways, of the Lake Geneva Municipal Code regarding the appointment of alternate representatives to the Geneva Lake Law Enforcement Agency
(requested by Mayor Connors)

Mayor Connors explained that the Board of Directors of the Geneva Lake Law Enforcement Agency consists of four voting members, which include the town chairs, village presidents, and mayors of the respective jurisdictions. The proposed ordinance would authorize the mayor to appoint another elected official from the City to serve as an alternate to the GLLEA Board in his absence. Similar ordinances had been adopted by the other member jurisdictions.

Krause/Kupsik motion to waive the full reading of Ordinance 11-27, and to read by title only. Unanimously carried.

First Reading of Ordinance 11-28, amending Chapter 2, Administration, of the Lake Geneva Municipal Code to provide for readings of ordinances by title only
(requested by Mayor Connors)

Krause/Kupsik motion to waive the full reading of Ordinance 11-28, and to read by title only. Unanimously carried.

Hartz/Krause motion to suspend the rules and proceed to Second Reading of Ordinance 11-28. Unanimously carried.

Second Reading of Ordinance 11-28, amending Chapter 2, Administration, of the Lake Geneva Municipal Code to provide for readings of ordinances by title only

Kupsik/Krause motion to waive the full reading of Ordinance 11-28, and to read by title only. Unanimously carried.

Hartz/Marsala motion to approve Ordinance 11-28. Mayor Connors noted that all ordinances are made available for the public to access through the City's website prior to each Council meeting and, for those without internet capabilities, copies would be available through the City Clerk's office. Alderman O'Neill also noted that the ordinance would provide the Council with the option to read any given ordinance in its entirety by simple majority vote. Unanimously carried.

LICENSES & PERMITS

Temporary "Class B" Retail License application filed by JAD Foundation – Walworth County Resource Center & Food Pantry, for sale of wine during "Inspiration Evening" at 234 Broad Street on October 15, 2011, from 5:00pm to 8:30pm

Krause/Marsala motion to approve. Unanimously carried.

Schedule for Change of Agent application filed by Geneva Lakes Convenience Corp., 728 Williams Street, Lake Geneva, to Cindy Todd, 3153 Lockwood Blvd., Lake Geneva, WI

Krause/Marsala motion to approve. Unanimously carried.

Original Operator License applications filed by Andrew Smith, Kimberly Link, Shari Cruz, Chelsea Elvin, Aaron Rathbone, Brian Olsen, Eric Wolff, and Joseph Wolkomir

Krause/Marsala motion to approve. Unanimously carried.

Discussion/Action on RFP for professional auditing services *(continued from 9/12/11)*

Krause/Hartz motion to approve three-year agreement for professional auditing services with Schenck, for a total of \$71,150.00.

Roll Call: Krause, Hartz, Mott, Marsala, Kupsik, and Krohn voted "yes". O'Neill and Kehoe voted "no". Motion carried by vote of 6 to 2.

Discussion/Action on renewal of M&I Bank CD in the amount of \$456,104.70, maturing September 29, 2011

Krause/Hartz motion to approve investing funds in a CD through Walworth State Bank for a term of six months at an interest rate of 0.65 percent.

Roll Call: O'Neill, Krause, Hartz, Mott, Marsala, Kehoe, Kupsik, and Krohn voted "yes". Unanimously carried.

Discussion/Action on renewal of liability, property, and workman's compensation insurance policy

Krause/Marsala motion to approve renewal of policies through the League of Wisconsin Municipalities Mutual Insurance for the term of October 1, 2011 through September 30, 2012, for the total amount of \$277,013.00.

Roll Call: O'Neill, Krause, Hartz, Mott, Marsala, Kehoe, Kupsik, and Krohn voted "yes". Unanimously carried.

Discussion/Action on award of bid for downtown streetlight and sign pole painting (recommended by Public Works Committee 9/20/11)

Krause/Mott motion to authorize the award of bid to Ruffalo Painting for the total amount of \$36,366.00, to be funded from TIF.

Roll Call: O'Neill, Krause, Hartz, Mott, Marsala, Kehoe, Kupsik, and Krohn voted "yes". Unanimously carried.

Discussion/Action on purchase of 24 hand dryers to replace paper towel dispensers in City restroom facilities, to be funded from TIF#4 (recommended by Public Works Committee 9/20/11)

Krause/Hartz motion to authorize purchase of 24 "high velocity" Excel hand dryer units through eBay for a total amount not to exceed \$2,700.00, to be funded from TIF#4.

Roll Call: O'Neill, Krause, Hartz, Mott, Marsala, Kehoe, Kupsik, and Krohn voted "yes". Unanimously carried.

Discussion/Action on directing the City Administrator to notify property owners abutting private drives that the City will no longer be providing snow plowing, street sweeping, pavement maintenance, leaf and brush collection, or garbage collection services on private drives unless they are brought up to City standards and dedicated to the City (recommended by Public Works Committee 9/20/11)

Krause/Mott motion to continue this item to the next regular meeting of October 10, 2011. Unanimously carried.

Discussion/Action on having the Street Department shovel delinquent snow-covered sidewalks (recommended by Public Works Committee 9/20/11)

Krause/Kupsik motion to continue this item to the next regular meeting of October 10, 2011. City Attorney Draper noted that City ordinances already provided for the enforcement of sidewalk clearing by the City and, if the Department of Public Works clears any sidewalk, those expenses are placed on the tax roll. Unanimously carried.

Discussion/Action on approving the removal of the Riviera flag poles to the top of the wood base and to flash over them (recommended by Public Works Committee 9/20/11)

Krause/Hartz motion to approve for a total amount not to exceed \$1,000.00, to be funded from TIF.

Roll Call: O'Neill, Krause, Hartz, Mott, Marsala, Kehoe, Kupsik, and Krohn voted "yes". Unanimously carried.

Presentation of Accounts – Alderman Krause

Krause/Marsala motion to approve purchase order in the amount of \$16,741.

Roll Call: O'Neill, Krause, Hartz, Mott, Marsala, Kehoe, Kupsik, and Krohn voted "yes". Unanimously carried.

Krause/Kupsik motion to approve Prepaid Bills in the amount of \$954.99.

Roll Call: O'Neill, Krause, Hartz, Mott, Marsala, Kehoe, Kupsik, and Krohn voted "yes". Unanimously carried.

Krause/Hartz motion to approve Regular Bills in the amount of \$269,086.82.

Roll Call: O'Neill, Krause, Hartz, Mott, Marsala, Kehoe, Kupsik, and Krohn voted "yes". Unanimously carried.

Krause/Marsala motion to accept Report of the City Treasurer for month ending August 31, 2011. Unanimously carried.

Mayoral Appointments – Mayor Connors

Appointment of City Clerk *(recommended by Personnel Committee 9/22/11)*

Mayor Connors announced the appointment of Michael Hawes to serve as City Clerk.

Hartz/Krause motion to confirm the appointment of Michael Hawes, subject to approval of employment contract, including the terms specified by the Personnel Committee, and completion of background check.

Roll Call: O’Neill, Krause, Hartz, Mott, Marsala, Kehoe, Kupsik, and Krohn voted “yes”. Unanimously carried.

Closed Session

Kupsik/Marsala motion to go into closed session pursuant to Wisconsin Statutes 19.85 (1)(g) to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved in re: Peller Investments, LLC (City Attorney Draper).

Roll Call: O’Neill, Krause, Hartz, Mott, Marsala, Kehoe, Kupsik, and Krohn voted “yes”. Unanimously carried.

The Council entered into Closed Session at 10:55pm. Also present: Administrator Jordan, City Attorney Draper, and City Clerk Reale.

Kupsik/Marsala motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session.

Roll Call: O’Neill, Krause, Hartz, Mott, Marsala, Kehoe, Kupsik, and Krohn voted “yes”. Unanimously carried.

The Council reconvened in open session at 11:12pm.

Marsala/Mott motion to direct City representatives to pursue litigation strategies as discussed in closed session in connection with the litigation involving Peller Investments, LLC. Motion carried by vote of 7 to 0, with Alderman O’Neill abstaining.

Adjournment

Kupsik/Kehoe motion to adjourn at 11:14pm. Unanimously carried.

/s/ Jeremy A. Reale, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

Emergency Alert System Nationwide Test (EAS)

FCC Consumer Facts

Background

The first nationwide test of the Emergency Alert System, or EAS, will take place at 2:00 p.m. (Eastern Standard Time) on November 9, 2011. The purpose of the test is to assess the reliability and effectiveness of the system in alerting the public.

What exactly is the EAS?

The Emergency Alert System is a media communications-based alerting system that is designed to transmit emergency alerts and warnings to the American public at the national, Tribal, state and local levels. EAS participants broadcast alerts and warnings regarding weather threats, child abductions and other types of emergencies. EAS alerts are transmitted over television and radio broadcast, satellite television and satellite radio, cable television and wireline video services.

When is the EAS used and when would a national EAS alert be sent?

The EAS is often used by state and local emergency managers to alert the public about emergencies and weather events. The system provides the ability to send messages regionally or nationally, though it has never been tested at these levels. A major disaster such as an earthquake or tsunami could require the use of the system to send life-saving information to the public.

Why do we need a nationwide test?

Although local and state components of the EAS are tested on a weekly and monthly basis, there has never been an end-to-end nationwide test of the system. We need to know that the system will work as intended should public safety officials ever need to send an alert or warning to a large region of the United States. Only a complete, top-down test of the EAS can provide an appropriate diagnosis of the system's performance.

How will the national EAS test be conducted?

The Federal Emergency Management Agency (FEMA), along with the Federal Communications Commission (FCC), will conduct the nationwide test on November 9, 2011 at 2:00 p.m. eastern standard time. The alert will be transmitted throughout the country and will be monitored by the EAS participants. After the test has been completed, the EAS participants will report back to the FCC on the results of the test.

What will people see and hear during the test?

Although the nationwide EAS test may resemble the periodic monthly EAS tests that most consumers are familiar with, there will be some differences in what consumers may see or hear, which is one reason for conducting a nationwide EAS test. During the test, the public will hear a message indicating "this is a test". The audio message will be the same for everyone, however due to limitations of the EAS, the video test message may not be the same and may not indicate "this is a test". This is due to the use of a "live" national code – the same code that would be used in an actual emergency. Also, the background image that appears on video screens may indicate "this is a test" but in some cases there may be no image at all. FEMA and the FCC plan to reach out to organizations representing people with hearing disabilities to prepare that community for the national test. In addition, FEMA and the FCC will work with EAS participants to explore whether there are solutions to address this limitation.

(More)



How long will the test last?

We anticipate that the test will last approximately 3 minutes.

Why is the national test being conducted at this particular date and time?

In order to minimize disruption and confusion during the EAS test, it is being conducted on November 9 because this date is near the end of hurricane season and before the severe winter weather season begins. The 2 p.m. EST broadcast will minimize disruption during rush hours while ensuring that the test occurs during working hours across the country.

Will the test involve mobile communications devices?

No. The test will involve only those communications service providers – broadcast radio and television, cable television, satellite radio and television and wireline video services – that participate in the EAS.

For More Information

For more information about EAS, visit the FCC's EAS webpage at

www.fcc.gov/encyclopedia/emergency-alert-system-eas. For more information about AMBER Alerts, see our consumer guide at www.fcc.gov/guides/amber-plan-americas-missing-broadcast-emergency-response.

Finally, for information about other telecommunications issues, visit the FCC's Consumer & Governmental Affairs Bureau website at www.fcc.gov/consumer-governmental-affairs-bureau.

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For this or any other consumer publication in an alternative format (electronic ASCII text, Braille, large print or audio), please write or call us at the address or phone number below, or send an email to FCC504@fcc.gov.

To receive information on this and other FCC consumer topics through the Commission's electronic subscriber service, visit www.fcc.gov/cgb/contacts/.

This fact sheet is for consumer education purposes only and is not intended to affect any proceedings or cases involving this subject matter or related issues.



ORDINANCE 11-22

**AN ORDINANCE AMENDING CHAPTER 14, BUILDINGS AND BUILDING
REGULATIONS,
OF THE LAKE GENEVA MUNICIPAL CODE**

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Article IV, Section 14-122, of Chapter 14 of the Lake Geneva Municipal Code is amended as follows:

As used in this article, the following terms shall have the following meanings, unless the context clearly indicates that a different meaning is intended:

CITY

The City of Lake Geneva, County of Walworth, Wisconsin.

DWELLING UNIT

A single unit providing complete independent living facilities for one or more persons including permanent provisions for living, sleeping, eating, cooking and sanitation.

DWELLINGS

(a) MULTIFAMILY DWELLING

A building or portion thereof containing two or more dwelling units, including a duplex;

(b) BOARDINGHOUSE OR ROOMING HOUSE ~~LODGING HOUSE AND TOURIST HOUSE~~ — A building arranged or used for the lodging, with or without meals, for compensation, by individuals who are not members of the same family;

(c) DORMITORY

A space in a building where sleeping accommodations are provided for more than one person not members of the same family group, in one room; and

(d) HOTEL

A room or rooms in any building or structure kept, used, maintained, advertised or held out to the public to be an inn, motel, apartment hotel, lodging house, boardinghouse, rooming house, tourist house, dormitory or place where sleeping, rooming, office, conference or exhibition accommodations are furnished for lease or rent, whether with or without meals.

PERMANENT RESIDENT

A person or entity which occupies, or has the right to occupy, any room or rooms in a hotel or motel, or a dwelling unit, rooming unit or dwelling, for at least 30 or more consecutive days, without an intervening occupancy interval of less than 30 days.

PERSON

Any natural individual, firm, partnership, association, joint-stock company, joint venture, public or private corporation, limited liability company, or receiver, executor, trustee, conservator or other representative appointed by order of any court.

PREMISES

A lot, plot or parcel of land including the buildings or structures thereon.

PROPERTY

Any building containing a dwelling unit, rooming unit or dwelling.

ROOMING UNIT

Any room or group of rooms forming a single habitable unit used or intended to be used for living and sleeping, but not for cooking or eating purposes.

2. That Article IV, Section 14-123, of Chapter 14 of the Lake Geneva Municipal Code is amended as follows:

No person shall hereafter occupy, allow to be occupied or let to another person for occupancy any property within the City for which a registration statement has not been properly made and filed with the Building Inspector. Registration shall be made upon forms furnished by the Building Inspector of the City for such purpose and shall specifically require the following minimum information:

- (1) Name, address and phone number of the property owner and all persons or entities having any ownership interest in the property;
- (2) Name, address and phone number of the designated local property manager if the property owner or owners live outside the City;
- (3) The street address of the property;
- (4) The number and types of units within the property;

- (5) The maximum number of occupants permitted for each dwelling unit, rooming unit or dwellings in accordance with the applicable provisions of the Code of Ordinances; and
- (6) The name, phone number and address of the person authorized to make, order or direct repairs or services for the property, if in violation of City or state codes, if the person is different than the owner, owners or local manager;
3. That Article IV, Section 14-126, of Chapter 14 of the Lake Geneva Municipal Code is amended as follows:

A registration fee of \$~~5~~ \$10 shall be charged for each registrations required under this article.

4. That Article IV, Section 14-127, of Chapter 14 of the Lake Geneva Municipal Code is amended as follows:
- (a) All dwelling units, rooming units, dwellings, boardinghouses, or rooming houses, lodging houses, tourist houses and hotels that rent to permanent residents and dormitories shall be inspected systematically in compliance with this article and all other applicable laws.
- (b) These inspection requirements are not intended to conflict with licensing and inspection requirements promulgated by the state.
- (c) The provisions of this section shall not apply to:
- (1) Dwellings, buildings, structures and uses owned and/or operated by a governmental agency; and
- (2) Hotels that do not rent to permanent residents. That are licensed and inspected by state authorities.
- (d) Where a nonresidential business or activity, or a state licensed and inspected use occupies a portion of a building and premises, which would be otherwise subject to this article, the provisions of this article shall be applicable to the residential and common or public areas of such building and premises.
- (e) If a multifamily building has 10 or more units, the Building Inspector shall inspect a sampling of dwelling units, of not less than 2 and not more than 10% of the dwelling units in the multifamily building. In no event will the Building Inspector charge a fee of more than 10 units in a building. If the Building Inspector determines upon inspection of the sampling of dwelling units there are code violations that affect the safe, decent and sanitary living conditions for the tenants of the multifamily building, then the department shall inspect another

sampling of units up to 100% of the dwelling units as deemed necessary to enforce the provisions of the code. The number of second sampling will be an additional 10% of the dwelling units in the multifamily building until satisfactory inspection is achieved.

5. That Article IV, Section 14-128, of Chapter 14 of the Lake Geneva Municipal Code is amended as follows:

(a) All property subject to inspection shall be inspected no less than once every five years.

(b) Nothing in this section shall preclude the inspection of said dwellings more frequently than once every five years.

The Building Inspector may issue a temporary certificate of inspection which is valid until an inspection can be scheduled and completed on the dwelling unit. Priority shall be given to dwelling units based upon the age of the dwelling unit. If a certificate of occupancy has been issued for the dwelling unit within the last five years, the Building Inspector may issue a temporary certificate of inspection which will be valid until the fifth anniversary of the certificate of occupancy.

6. That Article IV, Section 14-129, of Chapter 14 of the Lake Geneva Municipal Code is amended as follows:

No person shall rent, let or let for occupancy any dwelling unit, rooming unit or dwelling without having a valid, current certificate or temporary certificate of inspection for that dwelling unit, rooming unit or dwelling.

7. That Article IV, Section 14-130, of Chapter 14 of the Lake Geneva Municipal Code is amended as follows:

(a) If, upon completion of the inspection, the premises or property is found to be in compliance with all applicable provisions of the Code of Ordinances, including but not limited to the Building Maintenance Code set forth in Article v of this Chapter, and the appropriate fee(s) has been paid, the City shall issue a certificate of inspection for the property;

(b) If, upon completion of the inspection, the premises or property is found to be in violation of one or more provisions of all applicable provisions of the Code of Ordinances, the City shall provide written notice of such violations and shall set a reinspection date before which such violation(s) shall be corrected. If such violation(s) has been corrected within that period, the City shall issue a certificate of inspection for the property. If such violation(s) has not been corrected within that period, the City shall not issue the certificate of inspection and may take any action necessary to enforce compliance with all applicable provisions of this article and the Code of Ordinances. If such uncorrected violation(s) does not pose an immediate threat to the health, safety, and welfare of the occupants or other

residents of the City, the Building Inspector or the Building Inspector's designee may authorize the occupancy of the premises for a period not to exceed 60 days.

8. That Article IV, Section 14-132, of Chapter 14 of the Lake Geneva Municipal Code is amended as follows:
 - (a) A certificate of inspection issued pursuant to this article shall expire five years from the date of its issuance.
 - (b) The certificate of inspection shall have the expiration date prominently displayed on its face.
9. That Article IV, Section 14-136, of Chapter 14 of the Lake Geneva Municipal Code is amended as follows:
 - (a) Inspection fees and reinspection fees shall be established by resolution by the City Council from time to time and made available at the Building Inspectors Office.
 - (b) The units enumerated above shall include units used or occupied by the owner or the owner's representative(s).
 - (c) Where a property does not have a current certificate of inspection, then for purposes of calculating the fee therefor, the first required inspection date for the property shall be deemed the first inspection.
 - (d) For purposed of this section that term "unit" shall mean dwelling unit, rooming unit, or dwelling.
10. That Article V, Sections 14-200 through 14-222, of Chapter 14 of the Lake Geneva Municipal Code are hereby created as follows:

ARTICLE V
BUILDING MAINTENANCE CODE

Division 1 - Maintenance

14-200 Scope. This subchapter deals with the maintenance of structures and equipment.

14-201. Exterior Structure.

(1.) **RESPONSIBILITY.** The general welfare of the residents of the city requires that the exterior of structures, whether vacant or occupied, shall be kept in a good state of repair and maintained by the owner or operator in such a way as to protect the safety, health and welfare of the occupants and public and to prevent the blighting of city neighborhoods.

(2.) STRUCTURAL MEMBERS. All supporting structural members of all structures shall be kept structurally sound, free of deterioration and maintained capable of safely bearing the dead and live loads imposed upon them.

(3.) EXTERIOR SURFACES. Every foundation, exterior wall and roof shall be reasonably weatherproof, watertight, rodent-proof, insect-proof and shall be kept in a reasonably good state of maintenance and repair.

(a.) Wood. All exterior wood surfaces shall be reasonably protected from the elements and against decay, by paint or other approved protective coating applied in a workmanlike manner.

(b.) Ferrous Metal. All ferrous metal surfaces shall be properly surface-coated when required to prevent deterioration.

(c.) Previously Painted Surfaces. The following types of surfaces must be maintained to prevent blighting effect on the surrounding neighborhood:

i Painted masonry surfaces must be maintained painted or have the paint removed from the surfaces.

ii Other painted surfaces must be maintained painted.

(d.) Decorative Features. All cornices, entablatures, belt courses, corbels, terracotta trim, wall facings and similar decorative features shall be maintained in good repair with proper anchorage and in a safe condition.

(e.) Signs, Marquees and Awnings. All canopies, marquees, signs, metal awnings, stairways, fire escapes, standpipes, exhaust ducts and similar overhang extensions shall be maintained in good repair and be properly anchored so as to be kept in a safe and sound condition. They shall be protected from the elements and against decay and rust by the periodic application of a weather-coating material such as paint or other protective treatment.

(f.) Chimneys and Supplied Smoke Pipes. Every chimney and every supplied smoke pipe shall be adequately supported, reasonably clean and maintained in a reasonably good state of repair.

(g.) Stairways and Porches. Every inside and outside stairway, porch and appurtenance thereto shall be constructed as to be reasonably safe to use and capable of supporting the load that normal use may cause to be placed thereon and shall be kept in sound condition and in a reasonably good state of maintenance and repair.

(h.) Stairways, Exits and Service Walk Stairways. Stairways, exits and all service

walk stairways shall be kept in a reasonable good state of repair and be unobstructed at all times.

- i Required. h-1-a. Every stairway and service walk stairway of more than 3 risers shall have at least one handrail mounted on the left, as one mounts the stairs.
- ii Stairways of more than 3 risers shall have a handrail on each open side.
- iii Height. Handrails shall not be less than 30 inches nor more than 38 inches vertically above the nose of the stair tread.
- iv Opening Below Top Rail.
- v When handrails protecting the open sides of a stairway are replaced, they shall have an intermediate rail or rails, or an ornamental pattern designed to prevent the passage of an object with a diameter larger than 4 inches.
- vi Handrails in industrial occupancies shall provide an intermediate rail at midheight.
- vii Subdivision 3 does not apply to service walk handrails.

Guardrails. i-1. Opening Below Top Rail.

- i When guardrails are replaced they shall have an intermediate rail or rails, or an ornamental pattern designed to prevent the passage of an object with a diameter larger than 4 inches.
- ii Industrial occupancies shall provide an intermediate rail at midheight.
- iii Height. All replacement guardrails shall comply with the following:
- iv Guardrails in one and 2-family dwellings shall be not less than 36 inches in height.
- v Guardrails in occupancies other than one and 2-family dwellings shall be not less than 42 inches in height.

(4.) WINDOWS, DOORS AND BASEMENT HATCHWAYS.

(a.) Condition. Every window, exterior door and basement hatchway shall be reasonably weathertight and rodent-proof, and shall be kept in a reasonably good working condition and a reasonably good state of maintenance and repair.

(b.) Openable Windows. Every window, other than a fixed window, shall be capable of being easily opened and shall be held in position by window hardware.

(c.) Door Hardware. Every exterior door, door hinge and door latch shall be maintained in good condition. Door locks in dwelling units shall be in good repair and capable of tightly securing the door.

(5.) ROOF DRAINAGE. All water shall be conveyed and drained from every roof so as not to cause dampness or damage to the exterior or interior of the structure. Water shall be drained and directed in a manner which will in no way damage the adjoining premises.

(6.) ROOF GUTTERS AND CONDUCTORS. Except for private detached accessory buildings not more than 1,000 square feet in area, all roofs of all buildings and structures shall

be provided with approved-type gutters and conductors. Gutters and conductors shall be properly installed and maintained in good repair at all times.

(7.) VACANT STRUCTURES.

Owners shall have the responsibility for maintaining all vacant dwelling units, dwellings, structures, principal buildings and accessory buildings in a locked or closed condition so that they cannot be entered without an unlawful break-in.

(8.) FENCES. Every fence shall be kept in a reasonably good state of maintenance and repair or shall be removed.

(9.) GARAGE DOORS. Garages and accessory buildings designed or utilized for the storage of motor vehicles shall be equipped with operative doors at all entranceways.

(10.) PUBLIC AREAS. All servicewalks, steps, driveways, parking spaces and similar paved areas for public use shall be kept in a proper state of repair.

(11.) ADDRESS NUMBERS. All dwellings and principal nonresidential buildings shall be provided with address numbers so that numbers placed on houses and buildings shall not be less than 3 inches, including background, in height, and shall be distinctly legible and shall be posted in a conspicuous place on the front of each house or building.

(12.) ROOFING MATERIAL. Rolled roofing material shall not be installed over any existing roofing material except existing rolled roofing.

14-202 Interior Structure.

(1.) GENERAL. The interior of a structure and its equipment shall be maintained by the owner or operator in a structurally sound and sanitary condition so as not to pose a threat to the health and safety of the occupants, and protect the occupants from the environment. No person shall occupy as owner-occupant, or let to another for occupancy or use any structure, dwelling, dwelling unit or portion thereof, which does not comply with the requirements of this section and subchs. 4 to 7.

(2.) STRUCTURAL MEMBERS. The supporting structural members of every building shall be maintained structurally sound, not showing any evidence of deterioration which would render them incapable of carrying the imposed loads.

(3.) INTERIOR SURFACES.

(a.) Every interior partition, wall, floor and ceiling shall be capable of affording privacy, kept in a reasonably good state of repair and maintained so as to permit them to be kept in a clean and sanitary manner.

(b.) Every toilet, bathroom and kitchen floor surface shall be constructed and

maintained so as to be substantially impervious to water and so as to permit such floor to be easily kept in a clean and sanitary condition.

(4.) FREE FROM DAMPNESS. In every building, cellars, basements and crawl spaces shall be maintained reasonably free from dampness to prevent conditions conducive to decay or deterioration of the structure.

(5.) INTERIOR STAIRWAYS. a. Every interior stairway shall be so constructed and maintained as to be safe to use and capable of supporting the anticipated loads.

(b.) Handrails for interior stairways shall comply with s. 14-201(3)(h)(i-vii).

(6.) INTERIOR DOORS. Every interior door, door hinge and door latch shall be maintained in a good state of repair.

(7.) MEANS OF EGRESS FOR ONE AND 2-FAMILY DWELLINGS. a. No owner or operator of a one or 2-family dwelling that has 2 or more means of egress from the dwelling unit or units shall reduce or permit to be reduced the number of means of egress from any dwelling unit to less than 2. Second floor airing porches may be counted as one of the required means of egress from second floor units if a second exit was not provided.

(b.) In a 2-family dwelling, no doors that serve as a common means of egress shall be locked against egress when the building is occupied. All locking devices which prevent egress or which require the use of a key to exit shall be prohibited.

14-203 Supplied and Furnished Equipment.

(1.) SUPPLIED FACILITIES. Every supplied facility, piece of equipment or utility which is required under this chapter shall be so constructed or installed that it will function properly, and shall be maintained in reasonably good working condition.

(2.) PLUMBING FIXTURES FURNISHED BY OCCUPANTS. Every plumbing fixture furnished by the occupant shall be properly installed and shall be maintained in reasonably good working condition, in a clean and sanitary state, and free from defects, leaks or obstructions.

(3.) STORM WINDOWS. In any rental dwelling or rental dwelling unit, storm windows or at least double glazed windows shall be supplied by the owner for each window in each habitable room of the rental dwelling unit except that such windows need not be provided if heat in the rental dwelling or rental dwelling unit is supplied by the owner. Storm windows shall cover the entire window surface and be capable of adequately sealing out cold air and be constructed of rigid, clear material. Clear, rigid plastic or film materials may be used instead of storm windows when installed on the interior of the primary window in a manner to prevent

air infiltration. Flexible film shall not be allowed on the exterior of buildings. Flexible film shall be removed during periods when screens are required. The responsibility of installing the storm windows or other approved materials shall be assumed by the owner, except in one and 2-family dwellings, the tenants shall be responsible for installation.

(4.) USE OF HEATING FACILITIES. Every occupant of a dwelling unit shall be responsible for the exercise of reasonable care, proper use and proper operation of supplied heating facilities.

(5.) DISCONTINUANCE OF SERVICES. No owner or operator may cause any service, facility, equipment or utility which is required or supplied to be removed from or shut off from, or discontinued for any occupied dwelling or dwelling unit, except for such temporary interruption as may be necessary while actual repairs, replacements or alterations are being made.

(6.) DAMAGE TO PROPERTY, No person may wilfully or wantonly damage, mutilate or deface any part of residential real estate, supplied fixtures and equipment, and supplied furnishings or any other property of another.

14-204 Graffiti Abatement.

(1.) DEFINITION. In this section, "graffiti" means any inscription, word, figure or design marked, scratched, etched, drawn or painted with spray paint, liquid paint, ink, chalk, dye or other similar substances on buildings, fences, structures, equipment and similar places without the express permission of the owner or operator of the property.

(2.) PUBLIC NUISANCE. The existence of graffiti on any real property within the city is expressly declared to be a public nuisance as it affects the public health, safety and welfare, and it shall be the duty of the owner or operator of the property to keep the property free of graffiti at all times.

(3.) GRAFFITI PROHIBITED. No owner or operator of any real property within the city may maintain or allow any graffiti to remain upon any structure located on such property when the graffiti is visible from the street or other public or private property.

(4.) NOTIFICATION BY DEPARTMENT. Whenever the department determines that graffiti on any building or structure within the city is visible from the street or other public or private property, the department may notify by letter the owner or operator of the property that the graffiti shall be abated in a timely manner.

(5.) GRAFFITI ABATEMENT.

(a.) The commissioner may issue an order to the property owner or operator of the property to abate the graffiti observed by the commissioner at the time of inspection within a

reasonable time after notification.

(b.) The minimum compliance of any order shall be the obliteration of graffiti by a primer paint. Removal of the graffiti with primer paint and matching building paint or other suitable removal system appropriate to the surface shall be encouraged. Upon the failure of the property owner or operator to comply with the order of graffiti abatement issued by the department by the designated date, the department may cause the graffiti to be abated by city forces or private contract. The city or private contractor shall be expressly authorized to enter on the property and abate the graffiti upon exterior walls, fences and other structures abutting public streets, property or right of way. All reasonable efforts to minimize damage from such entry shall be taken by the city, and any paint used to obliterate graffiti shall be as close as practicable to the background color or colors. The cost of the graffiti abatement and inspection costs shall be charged against the property, shall be a lien upon the property and shall be collected as a special charge.

14-205 Below-Grade Structure.

(1.) DEFINITION. In this section, "below-grade structure" means any underground space, of which all or a portion extends beyond the building line. This includes, but is not limited to sidewalk vaults, equipment vaults, retaining walls, pits, etc., but does not include underground storage tanks of steel or plastic.

(2.) INSPECTION. The department is authorized to perform an exterior and interior inspection of any below-grade structure which is deemed by the department to be a potential safety hazard.

(3.) CRITICAL EXAMINATION.

(a.) If upon inspection the department finds any below-grade structure which appears defective or unsafe, or creates a nuisance, the commissioner may order that a critical examination be performed by a registered architect or registered structural engineer employed by the owner or the agent.

(b.) The registered architect or registered structural engineer shall submit a written report showing the structural condition of the below-grade structure to the commissioner.

(c.) All defects noted on the written report submitted by the registered architect or registered structural engineer shall be corrected by the owner within a time period prescribed by the commissioner. Any structural repairs will require the owner to obtain a repair permit.

(d.) A written report showing that all defects noted in the prior report have been corrected shall be submitted in duplicate to the commissioner by a registered architect or

registered structural engineer.

(4.) ABANDONED BELOW-GRADE STRUCTURE. If an owner chooses to abandon a below-grade structure, the owner shall obtain a permit from the department of city development. If the structure is located within the public right-of-way, a permit shall be obtained from the department of public works.

Division 2
LIGHT, VENTILATION, SPACE

14-206 Scope; Responsibility.

(1.) SCOPE. This subchapter governs the minimum conditions and standards for the light, ventilation and space for the occupancy of a structure. All light, ventilation and space conditions shall comply with the requirements of this subchapter insofar as they are applicable.

(2.) RESPONSIBILITY. The owner or operator of the structure shall provide and maintain light and ventilation and space conditions in compliance with this subchapter. No person may occupy as owner-occupant or let to another for occupancy or use any premises which does not comply with this subchapter.

14-207 Light.

(1.) GENERAL. All spaces or rooms shall be provided with sufficient light so as not to endanger health and safety.

(2.) WINDOW AREA. Every habitable room shall have at least one window facing directly to the outdoors. The minimum total window area, measured between stops, for every habitable room shall be at least 8% of the floor area of the room. Whenever the only window in a room is a skylight-type window in the top of the room, the total window area of the skylight shall equal at least 15% of the total floor area of the room. Skylight-type windows existing on and after December 6, 1968, may, if less than 15% of the total floor area, be increased to 15% but no skylight-type window shall be installed in lieu of a window where a skylight has not previously existed.

(3.) LIGHTING OF COMMON HALLS AND STAIRWAYS.

(a.) Two to 4 Family Dwellings. Public pathways and stairways in buildings accommodating 2, 3 or 4 families shall be provided with convenient light switches controlling an adequate lighting system which may be turned on when needed. An emergency circuit is not required for this lighting.

(b.) Five or More Families. Public pathways and stairways in buildings accommodating more than 4 families, or more than 30 persons, and every building which accommodates transients shall be lighted at all times with adequate artificial lighting; except that

such artificial lighting may be omitted from sunrise to sunset where adequate natural lighting is provided. Whenever the occupancy of the building exceeds 100 persons, the artificial lighting as regulated herein shall be on an emergency circuit.

(c.) Intensity of Light. Adequate lighting system, as herein required, shall mean an intensity of 2-1/2 foot candles at a plane 30 inches above the floor line. The required intensity shall apply to both natural and artificial lighting.

(4.) OTHER SPACES. All other spaces shall be provided with natural or artificial light of sufficient intensity and so distributed as to permit the maintenance of sanitary conditions and the safe use of the space and the appliances, equipment and fixtures.

14-208 Ventilation.

(1.) GENERAL. All spaces or rooms shall be provided sufficient natural or mechanical ventilation so as not to endanger health and safety. Where mechanical ventilation is provided in lieu of natural ventilation, the mechanical ventilation system shall be maintained in operation during the occupancy of any structure or portion thereof.

(2.) ADEQUATE VENTILATION.

Every habitable room shall have at least one window or skylight which can easily be opened, or such other device as will adequately ventilate the room. The total openable window area in every habitable room shall be equal to at least 50% of the minimum window area size or minimum skylight-type size, as required in s. 4-207(2), except where there is supplied some other device affording adequate ventilation.

(3.) BATHROOMS AND TOILET ROOMS. Every bathroom and toilet room shall comply with the light and ventilation requirements for habitable rooms contained in sub. 2 and s. 4-207(2) except that no windows or skylights shall be required in adequately ventilated bathrooms and toilet rooms equipped with an adequate mechanical ventilation system.

(4.) WINDOW SCREENS. a. Every window required for ventilation, including bath and toilet room, shall be supplied with approved screening having a wire mesh of not less than number 16 covering at least 1/3 of the window area, except that screens shall not be required for window areas above the 5th floor.

(b.) Every dwelling having 2 or more basement windows shall have at least 2 window screens which cover the entire window. Where there is only one basement window, it shall be similarly screened. Such screens shall have a wire mesh of not less than number 16.

(c.) In any rental dwelling or rental dwelling unit, the responsibility for installing the screens shall be assumed by the owner, except that in one and 2-family dwellings the tenants shall be responsible for insertion of pre-fit screens. Screens shall be hung not later than June 1 of each year. Tenants in multiple dwellings shall be responsible for the installation of adjustable frame screens when the same are provided by the owner or operator and can be easily installed

from the inside.

14-209 Dwelling Unit Limitations. Dwelling units shall be separate and apart from each other. Sleeping rooms shall not be used as the only means of access to other sleeping rooms or habitable spaces.

14-210 Space Requirements.

(1.) **MAXIMUM OCCUPANCY.**

(a.) The maximum occupancy for a one room dwelling unit shall be 2 people.

(b.) No dwelling unit consisting of 2 or more rooms shall be occupied by more occupants than the total number which is calculated on the following basis:

TYPE OF ROOM	OCCUPANCY	SUBTOTAL
Kitchen		0
Each habitable room containing less than 70 square feet of floor area		0
Each habitable room containing at least 70 but less than 100 square feet of floor area	1	
Each habitable room containing 100 or more square feet of floor area	2	

(2.) **RESTRICTIONS.**

(a.) **Sleeping in Kitchens or Hallways.** No person may use any kitchen, nonhabitable space or public space for sleeping purposes.

(b.) **Minimum Ceiling Height.** At least 1/2 the floor area of every habitable room shall have a ceiling height of at least 7 feet. The floor area of that part of any room where the ceiling height is less than 5 feet shall not be considered as part of the floor area in computing the total floor area of the room for the purpose of determining the maximum permissible occupancy thereof.

(c.) **Sharing a Toilet and Bath.** No dwelling unit may be permitted where occupants share a toilet, bath or lavatory basin with the occupants of another dwelling unit in accordance with s. 14-212(1)(b), (2)(b), and (3)(b) unless the unit has been created as a boarding house or a rooming house according to applicable city zoning and building codes.

PLUMBING

14-211 Scope and Responsibility.

(1.) SCOPE. This subchapter governs the minimum plumbing facilities and fixtures to be provided. All plumbing facilities and fixtures shall comply with the requirements prescribed in this subchapter insofar as they are applicable.

(2.) RESPONSIBILITY. The owner or operator of the structure shall provide and maintain plumbing facilities and fixtures in compliance with this subchapter. No person may occupy as owner-occupant or let to another for occupancy or use any structure or portion thereof or premise which does not comply with this subchapter.

14-212 Required Facilities. Every occupant of every dwelling shall have unrestricted access to a kitchen sink, toilet, bath and lavatory basin required in accordance with this section.

(1.) TOILET.

(a.) Every dwelling unit shall contain a toilet, except as otherwise permitted in par. b.

(b.) The occupants of 2 or more units may share a toilet if the total number of occupants sharing a single toilet does not exceed 8 and the building is legally established as a rooming house or boarding house.

(2.) LAVATORY BASIN.

(a.) When existing dwelling units are remodeled to include any change in floor plans or there are additions thereto, each unit, except as otherwise specified under par. b, shall contain a lavatory basin within the room in which the required toilet is located.

(b.) Every dwelling unit in a rooming house or boarding house shall contain lavatory basins within the rooms in which communal toilets are located and the total number of lavatory basins shall not be less than the number of toilets.

(3.) BATH.

(a.) Every dwelling unit shall contain a bath, except as otherwise permitted in par. b.

(b.) The occupants of every a unit in a rooming house or boarding house shall have access to a bath located within the rooming house or boarding house unit occupied by them or the occupants of 2 or more units in a boarding house or rooming house may share a bath, provided the total number of occupants in 2 or more units sharing a single bath does not exceed

8.

(4.) KITCHEN SINK. Every dwelling unit shall contain an approved kitchen sink.

14-213 Toilet Rooms.

(1.) PRIVACY. Every toilet and every bath shall be contained within a room or within separate rooms which afford privacy to a person within the rooms.

(2.) DIRECT ACCESS. Toilet rooms and bathrooms shall not be used as a passageway to a hall or other space, or to the exterior. A toilet room or bathroom in a dwelling unit shall be accessible from any sleeping room without passing through another sleeping room.

(3.) LOCATION. Every communal toilet and bath, required to be provided in accordance with s. 14-212(1)(b) and (3)(b) shall be located within rooms accessible to the occupants of each dwelling unit sharing the facilities without going through a dwelling unit of another occupant and without going outside of the dwelling, and the rooms shall be located on the same floor of the dwelling, or on the floor immediately above or immediately below the dwelling units whose occupants share the use of the facilities.

14-214 Plumbing Fixtures.

(1.) CONDITION. All plumbing fixtures shall be maintained in a safe and useable condition. All plumbing fixtures shall be of approved material.

(2.) MAINTENANCE. Every supplied plumbing fixture and water and waste pipe shall be properly installed and maintained in a good, sanitary, working condition.

(3.) ACCESS. Plumbing fixtures shall be installed as to permit easy access for cleaning both the fixture and the area about it.

14-215 Water System.

(1.) GENERAL. Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other facility shall be properly connected to an approved water system. All sinks, lavatories, bathtubs and showers shall be supplied with hot and cold running water.

(2.) SUPPLY. The water supply systems shall be installed and maintained to provide at all times a supply of water to plumbing fixtures, devices and appurtenances in sufficient volume and at pressure adequate to enable them to function satisfactorily.

(3.) HOT WATER. Each hot water heating facility shall be properly connected to the water system, as provided in sub. 1, and shall be capable of providing an adequate amount of hot water to be drawn at each sink, lavatory, bathtub and shower that is part of the water system at a

temperature of not less than 110EF.

14-216 Sewage System.

(1.) GENERAL. Every sink, lavatory, bathtub or shower, drinking fountain, water closet or other facility shall be properly connected to either a public sewer system or to an approved private sewage disposal system.

(2.) MAINTENANCE. Every plumbing stack, waste and sewer line shall be so installed and maintained as to function properly and shall be kept free from obstructions, leaks and defects to prevent structural deterioration or health hazards. All repairs and installations shall be made in accordance with this code.

Division 4
MECHANICAL HEATING AND
ELECTRICAL REQUIREMENTS

14-217 Scope; Responsibility.

(1.) SCOPE. This subchapter governs the minimum mechanical and electrical facilities and equipment to be provided. All mechanical and electrical facilities and equipment shall comply with the requirements of this subchapter insofar as they are applicable.

(2.) RESPONSIBILITY. The owner or operator of the structure shall provide and maintain mechanical and electrical facilities and equipment in compliance with this subchapter. No person may occupy as owner-occupant or let to another for occupancy or use any premises which do not comply with this subchapter.

14-218 Heating Facilities.

(1.) GENERAL HEATING REQUIREMENTS.

(a.) Every dwelling unit shall be supplied with a heating facility unless the heat is provided by a central heating facility. Such facilities shall be properly installed, be maintained in reasonably good working condition, and be capable of adequately heating all habitable rooms, bathrooms and toilet rooms contained therein, or intended for use by the occupants thereof, to a temperature of at least 67EF. at a distance 3 feet above floor level when the outdoor temperature is at or above 10E below zero Fahrenheit.

(b.) Every owner or operator who rents, leases or lets any dwelling unit on terms, either expressed or implied, to supply heat to the occupants thereof, shall maintain a minimum temperature of 67EF continuously during periods of occupancy.

(c.) Whenever a dwelling is heated by means of a furnace, boiler or other heating apparatus under the control of the owner or operator of the dwelling, the owner or operator, in

the absence of a written contract or agreement to the contrary, shall be deemed to have contracted, undertaken or bound himself to furnish heat in accordance with this subsection to every dwelling unit which contains radiators, furnace heat duct outlets or other heating apparatus outlets, and to every communal kitchen, communal dining room, communal bathroom and communal toilet room located within each dwelling.

(2.) CENTRAL HEATING SYSTEMS. Every supplied central heating system shall comply with the following requirements:

- (a.) The central heating unit shall be in reasonably good operating condition.
- (b.) Every heat duct, steam pipe and hot water pipe shall be free of leaks and shall function so that an adequate amount of heat is delivered where intended.
- (c.) Every seal between the sections of a hot air furnace shall be tight so noxious gases will not escape into heat ducts.

(3.) SPACE HEATERS. Every space heater shall be properly installed, maintained in reasonably good working condition and shall comply with the following requirements:

- (a.) No space heater burning solid, liquid or gaseous fuels shall be a portable type.
- (b.) Every space heater burning solid, liquid or gaseous fuels shall be properly vented to a chimney or duct leading to outdoor space.
- (c.) Every coal-burning space heater shall have a fire-resistant panel beneath it,
- (d.) Except as noted in par. f, every space heater located within 2 feet of a wall shall be equipped with insulation sufficient to prevent the overheating of the wall.
- (e.) Every space heater smoke pipe shall be equipped with guards, properly constructed of nonflammable material at the point where the pipe goes through a wall, ceiling, or partition.
- (f.) The clearance of automatically controlled gas space heaters to combustible construction shall be as set forth in s. Comm 23.17, Wis. Adm. Code, as amended.

(4.) COOKING AND HEATING EQUIPMENT. All cooking and heating equipment, components and accessories in every heating, cooking and water heating device shall be maintained free from leaks and obstructions, and kept functioning properly so as to be free from fire, health and accident hazards. All installations and repairs shall be made in accordance with the provisions of the building code, or other laws or ordinances applicable thereto. Portable cooking equipment employing flame is prohibited, except for approved residential type food trays or salvers which are heated by a candle or alcohol lamp.

(5.) INSTALLATION. All mechanical equipment shall be properly installed and safely maintained in good working condition, and be capable of performing the function for which it was designed and intended,

(a.) All fuel-burning equipment shall be connected to an approved chimney flue or vent.

(b.) All required clearances to combustible materials shall be maintained.

(c.) All safety controls for fuel-burning equipment shall be maintained in effective operation.

(d.) A supply of air for complete combustion of the fuel and for ventilation of the space shall be provided the fuel-burning equipment.

(6.) FIREPLACES. Fireplaces and other construction and devices intended for use similar to a fireplace shall be stable and structurally safe and connected to approved chimneys.

14-219 Electrical Facilities.

(1.) OUTLETS. Where there is suitable electric service available from supply lines which are not more than 300 feet away from a dwelling, including all existing dwellings now supplied with electrical services, every kitchen, living room, rooming unit and hotel unit within the dwelling shall contain at least 2 separate and remote floor or wall-type electric convenience outlets, or one such convenience outlet and one supplied ceiling or wall-type electric light fixture, and every bedroom, dining room, toilet room, bathroom, laundry room, furnace room and public hall shall contain at least one supplied ceiling-type or wall-type electric light fixture. In lieu of one supplied ceiling-type or wall-type electric light fixture, a bedroom and a dining room may each contain at least 2 separate and remote floor or wall-type electric convenience outlets. Every outlet and fixture shall be properly installed and shall be connected to the source of electric power in a proper manner.

(2.) INSTALLATION. All electrical equipment, wiring and appliances shall be installed and maintained in a safe manner in accordance with all applicable laws. All electrical equipment shall be of an approved type.

(3.) DEFECTIVE SYSTEM, Where it is found, in the opinion of the commissioner, that the electrical system in a structure constitutes a hazard to the occupants of the structure by reason of inadequate service, improper fusing, insufficient outlets, improper wiring or installation, deterioration or damage, or for similar reasons, the commissioner shall require the defects to be corrected to eliminate the hazard.

(4.) OCCUPANT TO HAVE READY ACCESS.

(a.) Each occupant shall have ready access to all overcurrent devices protecting the conductors supplying that occupancy.

(b.) In a multiple-occupancy building where electric service and electrical maintenance are provided by the building management and where these are under continuous building management supervision, the service overcurrent devices and feeder overcurrent devices supplying more than one occupancy shall be permitted to be accessible to authorized management personnel only.

Division 5
SANITATION AND PEST CONTROL

14-220 Scope. This subchapter governs the responsibility of persons for the maintenance of structures, equipment and premises thereof.

14-221 Sanitary Conditions.

(1.) CLEANLINESS.

(a.) Occupant's Responsibility. Every occupant of a structure shall keep in a clean and sanitary condition that part of a structure and premises thereof which the occupant occupies or controls, and prior to moving, vacating, or relinquishing occupancy or control.

(b.) Owner's Responsibility. Every owner or operator of a structure in which 2 or more occupants share a structure or premises shall be responsible for maintaining in a clean and sanitary condition all communal, shared or public areas of the structure and premises thereof which are used or shared by 2 or more occupants. The owner shall maintain vacant land in a clean and sanitary condition.

(2.) RUBBISH. Every occupant of a dwelling or dwelling unit shall dispose of rubbish in a clean and sanitary manner by placing it in rubbish containers required by sub. 4.

(3.) GARBAGE. Every occupant of a dwelling or dwelling unit shall dispose of all garbage and any other organic waste which might provide food for rodents in a clean and sanitary manner by placing it in the garbage disposal facilities or garbage storage containers required by Section 58-41 and 58-42.

(4.) GARBAGE AND RUBBISH CONTAINERS. The owner of every dwelling unit shall furnish each dwelling unit with adequate garbage and rubbish storage containers of a type and in a location as described in ss. 79-3 and 79-4 or as otherwise approved by the commissioner of public works.

(5.) MAINTENANCE OF PREMISES.

(a.) Every premises shall be graded and drained so that:

i No stagnant water accumulates or stands on the premises or within any building or structure located on the premises.

ii No soil spills onto the sidewalk, street or adjoining property as a result of soil erosion.

(b.) Every premises shall be maintained in an erosion-free and dust-free condition utilizing suitable landscaping, grass, trees, shrubs or other planted ground cover or, except in the case of a premises occupied by a single-, 2- or multi-family dwelling, other suitable means approved by the commissioner.

(c.) If an owner fails or neglects to comply with the provisions of this sub. within the time allotted by the commissioner, the commissioner may cause the premises to be restored to an erosion-free and dust-free condition. The cost of such action shall be charged against and be a lien upon the real estate and be assessed and collected as a special charge.

(6.) RAT HARBORAGES. Whenever accumulations of rubbish, boxes, lumber, scrap metal, motor vehicle bodies or any other materials upon a premises provide rat harborage, the person owning or in control of the premises shall cause the material to be removed or the materials shall be stored so as to eliminate the rat harborage. Lumber, boxes and similar materials shall be neatly piled at least one foot above the ground. If, after a reasonable notice, the owner fails to remove or properly store lumber, boxes, scrap metal or other materials that can provide a rat harborage, or to remove dilapidated and inoperative motor vehicles, the commissioner may, by city personnel or by private contractor, cause the materials or motor vehicles to be removed from the premises and disposed of. The cost thereof shall be charged against said real estate, shall be a lien upon the real estate and shall be assessed and collected as a special charge.

14-222 Extermination.

(1.) GENERAL. The owner or operator of any structure shall be responsible for extermination within the structure prior to renting, leasing or selling the structure.

(2.) EXTERMINATION OF PESTS.

(a.) Owner's Responsibility. Every owner or operator of a structure in which 2 or more occupants share a structure or premises shall be responsible for the extermination of insects, rodents or other pests on the premises whenever infestation exists in portions of the premises controlled by more than one occupant or the infestation exists in shared or public portions of the premises.

(b.) Every owner or operator of a condominium unit shall be responsible for the extermination of insects, rodents or other pests in the condominium unit whenever an infestation exists within 2 or more condominium units that are part of a cluster of contiguous

condominium units or whenever an infestation exists in the common or limited common elements, in accordance with s. 703.02, Wis. Stats., of a cluster of contiguous condominium units.

(c.) Occupant's Responsibility. Every occupant of a structure containing a single occupancy shall be responsible for the extermination of any insects, rodents or other pests on the premises. Every occupant of a structure containing more than one occupancy shall be responsible for extermination within the occupancy whenever the occupancy is the only one infested. Whenever infestation is caused by failure of the owner to maintain a structure in a reasonably rodent-proof or reasonably insect-proof condition, extermination shall be the responsibility of the owner.

(3.) VACANT STRUCTURES AND LAND. The owner shall maintain all vacant dwelling units, dwellings, structures, principal buildings and yards free from rodents or vermin. If, after the issuance of an order to correct conditions and a reasonable time to comply, the owner fails to keep the property free from rodents or vermin, the commissioner may request the health department either by city personnel or by contract to correct the situation and charge the cost upon the tax rolls of the property, or the commissioner may perform this function if the health department's function under this subsection has been delegated to the department of neighborhood services by a memorandum of understanding.

11. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____, 2011.

JAMES R. CONNORS, Mayor

Attest:

JEREMY A. REALE, City Clerk

First Reading: 08/08/11
Second Reading: _____
Adoption: _____
Published: _____

ORDINANCE 11-27

**AN ORDINANCE AMENDING CHAPTER 90, WATERWAYS,
OF THE LAKE GENEVA MUNICIPAL CODE**

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Article II, Section 90-34, subsection (b), of Chapter 90 of the Lake Geneva Municipal Code is repealed and recreated as follows:

(b) Geneva Lake Law Enforcement Agency. The Geneva Lake Law Enforcement Agency shall be governed by a Board of Administrators to consist of the respective Town Board Chairperson, Village President and Mayor from each of the municipalities. Each Administrator may appoint one alternate elected official from his or her municipality to act on his or her behalf in the event of his or her absence at meetings of the Board of Administrators. The alternate elected official so designated shall be kept on file with the Board of Administrators. The Board of Administrators shall have the power to hire any personnel necessary for the operation of the unit. It shall also have the power to establish any staff to directly supervise the operation of this unit. Such staff shall be directly responsible to the Board of Administrators.

2. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____, 2011.

JAMES R. CONNORS, Mayor

Attest:

JEREMY A. REALE, City Clerk

First Reading: _____
Second Reading: _____
Adoption: _____
Published: _____

ORDINANCE NO. 11-29

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

WHEREAS, by recommendation of the Plan Commission a Zoning Map Amendment is made with the City of Lake Geneva, Walworth County, Wisconsin (the "City"), to rezone certain real property at 817 N. Knoll Lane, more specifically described as Tax Key Numbers ZYUP 00106D and ZYUP 00106C, all being situated entirely within the corporate boundaries of the City; and

WHEREAS, the City Plan Commission has convened a public hearing on the matter of the proposed Zoning Map Amendment, on September 19, 2011; and

WHEREAS, the City Plan Commission has recommended approval of the proposed Zoning Map Amendment;

NOW, THEREFORE, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Pursuant to the provisions of Section 98-903 of the City Zoning Ordinance, the zoning classification of the below-described property is changed as follows:

Estate Residential (ER-1) to Planned Development (PD)

2. The zoning map of the City of Lake Geneva, Walworth County, Wisconsin shall be amended in accordance with the above classification of property.

3. This Ordinance shall take effect upon passage and publication as provided by law.

4. Adopted, passed and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____ 2011.

ATTEST:

James R. Connors, Mayor

Jeremy A. Reale, City Clerk

First Reading: 9/26/11
Second Reading: _____
Adopted: _____
Published: _____

Resolution 11-R57

A RESOLUTION OPPOSING ASSEMBLY BILL 260,
AMENDMENT OF WIS. STAT. § 59.69(3)(b)

WHEREAS, Assembly Bill 260 has been introduced in the Wisconsin Assembly, and has been referred to the Committee on Ways and Means; and

WHEREAS, Wis. Stat. § 59.69(3)(b) currently requires any county zoning agency which prepares a county development plan must include, in the county development plan, the master plan of any city or village, if any; and

WHEREAS, Assembly Bill 260, if approved by the legislature and enacted into law, would eliminate the requirement that the county development plan include the master plan of any city or village; and

WHEREAS, this amendment would deprive cities and villages of the right to control development and use of land, both within the corporate boundaries of the city or village and in the unincorporated areas adjacent thereto; and

WHEREAS, enactment of Assembly Bill 260 would create conflict between master plans adopted by cities and villages and county development plans adopted by county zoning agencies, which conflict would create confusion and would inhibit development of residential and commercial development.

NOW, THEREFORE, BE IT RESOLVED the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, hereby opposes the proposed amendment of Wis. Stat. § 59.69(3)(b) as set forth in Assembly Bill 260, and hereby urges the Wisconsin State Legislature to reject Assembly Bill 260.

Approved this 10th day of October, 2011.

James R. Connors, Mayor

Attest:

Jeremy A. Reale, City Clerk



500 Genesee Street, Delafield WI 53018

Tuesday, October 4, 2011

City of Lake Geneva
Jim Connors, Mayor
626 Geneva St.
Lake Geneva, WI 53147

Dear Mayor Connors,

At the Monday, October 03, 2011 Common Council meeting, the City of Delafield Common Council adopted Resolution 2011-15 opposing Assembly Bill 260 which makes the inclusion of a municipality's master plan in a county development plan optional. The bill also eliminates the requirement that a county development plan include municipal official maps without changes.

If Assembly Bill 260 is passed, it would empower the County with the ability to push for developments that might not necessarily agree with the City or Village's Master Plan. This proposed legislation may diminish the municipality's ability to control land use at a local level.

Please consider adopting the enclosed resolution.

Ed McAleer
City of Delafield Mayor
Waukesha County
emcaleer@ci.delafield.wi.us

c.c.: Governor Walker
Lt. Governor Kleefisch
All League of Wisconsin Municipality Members (582)
All Wisconsin State Representatives (99)
All Wisconsin State Senators (33)

RESOLUTION NO: 11-R58

WHEREAS, the Common Council shall approve the 2011 Tax Increment District #4 Fund Budget for the City of Lake Geneva for projects to occur during 2011, and

WHEREAS, the TID #4 fund balance at December, 31, 2010 had a balance of \$5,852,160.37 which will adequately fund the proposed projects, and

WHEREAS, the Common Council, at many of its regular meetings in 2011, authorized various expenditures for numerous TID projects,

BE IT THEREFORE RESOLVED, that the Common Council adopt a 2011 TID Fund Budget approving the 2011 projects noted below which total \$3,014,000.00:

34-30-00-5214	TID Administrative Fees	\$20,000.00
34-30-00-5450	Maintenance and Repairs	\$250,000.00
34-30-00-7109	Wrigley Bridge Rehab	\$256,000.00
34-30-00-7110	Flat Iron Park Project	\$100,000.00
34-30-00-8027	Street Resurfacing	\$10,000.00
34-30-00-8140	Edwards Blvd Construction	\$45,000.00
34-30-00-9115	Riviera Renovations	\$728,000.00
34-30-00-9118	Underground Electric Burial	\$9,000.00
34-30-00-9120	Museum Remodel	\$68,000.00
34-30-00-9122	Traffic Signals	\$323,000.00
34-30-00-9124	Skateboard Park	\$515,000.00
34-30-00-9125	Parking System	\$690,000.00
34-30-00-4111	Tax Increment Revenue	\$1,986,998.29
34-30-00-4361	State Computer Aid	\$1,919.00
34-30-00-4811	Interest Revenue	\$7,000.00
34-30-00-4812	Interest -CDARS Investments	\$15,000.00

Adopted this 10th day of October, 2011.

APPROVED: _____
James R. Connors, Mayor

ATTEST: _____
Jeremy A. Reale, City Clerk

Resolution 11-R59

A RESOLUTION ADOPTING AN EMPLOYEE GRIEVANCE PROCEDURE
PURSUANT TO SECTION 66.0509, WISCONSIN STATUTES

WHEREAS, Section 66.0509, Wisconsin Statutes, requires local government units to adopt an employee grievance procedure; and

WHEREAS, the City of Lake Geneva, Walworth County, Wisconsin, has given thoughtful consideration to this requirement and prepared an employee grievance procedure that contains all elements required by law.

NOW, THEREFORE, BE IT RESOLVED the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, hereby adopts pursuant to Section 66.0509, Wisconsin Statutes, the CITY OF LAKE GENEVA EMPLOYEE GRIEVANCE PROCEDURE, a copy of which is annexed hereto and incorporated herein by reference.

Approved this 10th day of October, 2011.

James R. Connors, Mayor

Attest:

Jeremy A. Reale, City Clerk

CITY OF LAKE GENEVA
EMPLOYEE GRIEVANCE PROCEDURE

Purpose

The City of Lake Geneva adopts this Employee Grievance Procedure as required by Section 66.0509, Wis. Stats., providing a grievance procedure for the timely and orderly review of issues pertaining to workplace safety, employee discipline, and employee termination. Nothing in this policy is intended to create a legally binding contract or to change the at-will nature of employment with the City of Lake Geneva, as the City reserves its management rights to exclusively manage its operations in the best interest of the taxpayers of the City.

Policy

It is the policy of the City of Lake Geneva to treat all employees fairly and equitably.

An employee has the right to bring a grievance to the City's attention without fear of reprisal. Filing a grievance will not reflect unfavorably on an employee's loyalty or adversely affect an employee's employment status.

Nothing in this section abrogates any legal means of redress available to an employee, including the right to seek redress in a court of law.

Definitions

For the purposes of this policy, the following definitions shall apply:

(1) *Discipline*

Any employment action that results in disciplinary suspension without pay, disciplinary reduction in pay or other benefits, disciplinary demotions, and terminations. "Discipline" does not include: verbal notices or reminders; written reprimands; performance evaluations; documentation of employee acts and/or omissions in an employment file; non-disciplinary demotions; non-disciplinary adjustments to compensation or benefits; actions taken to address job performance such as establishment of a performance improvement plan or job targets; placing an employee on paid leave pending an internal investigations; or other personnel actions taken by the employer for non-disciplinary reasons.

(2) *Dismissal*

A separation from employment, but does not include job loss resulting from a reduction in force.

- (3) *Employee*
Employees shall not include employees subject to a collective bargaining agreement addressing employee termination, discipline or work place safety, statutorily appointed individuals identified specifically in statutes as serving at the pleasure of an appointing authority, elected officials, and independent contractors
- (4) *Grievance*
A complaint regarding suspension, termination, or workplace safety.
- (5) *Arbitrary and capricious*
Characterization of a decision or action taken by an employer meaning willful and unreasonable action without consideration, in disregard of facts, or without determining principle.
- (6) *Preponderance of the evidence*
The greater weight of the evidence; superior evidentiary weight that, though not sufficient to free the mind wholly from doubt, is still sufficient to incline a fair and impartial mind to one side of the issue rather than the other.
- (7) *Suspension*
The employer's temporary withdrawal without pay of an employee from employment.
- (8) *Termination*
A separation of employment, but does not include job loss resulting from a reduction in workforce.
- (9) *Workplace safety*
A condition of employment related to the physical health and safety of an employee. "Workplace safety" including, but is not limited to: the safety of the physical work environment; provision of protective equipment; safety training; the safe operation of workplace equipment and tools; and accident risk and workplace violence prevention. It does not include conditions of employment related to general working conditions that are unrelated to physical health or safety, such as compensation, performance reviews, work schedules, hours of work, breaks, overtime, sick leave, family or medical leave, or vacation scheduling.

Limitations

- A. A grievance that may be brought by or on behalf of a police or fire employee using the procedure specified in Section 62.13(5), Wis. Stats., may not be brought under this section.

- B. A grievance that may be brought by or on behalf of an employee under a grievance procedure that is contained in a collective bargaining agreement may not be brought under this section.
- C. An employee may not file a grievance outside of the time limits set forth in this policy. If the employee fails to meet the deadlines specified herein, the grievance will be considered resolved. If it is impossible to comply with the deadlines due to meeting notice requirements or meeting preparation, the grievance will be reviewed at the next possible meeting date.
- D. An employee must process his or her grievance outside of normal work hours, unless the employee elects to use accrued paid time (vacation, comp time, etc.) in order to be paid for time spent processing his or her grievance through the various steps of the grievance procedure.
- E. Any grievance filed regarding workplace safety must relate to issues personal to the employee filing the grievance, and may not relate to, without limitation by enumeration, safety of property or third parties. A grievance filed regarding work place safety must be filed by the Employee claiming he or she has been personally affected by the alleged work place safety violation.

Administration

- A. The City Administrator shall supervise and administer the grievance process.
- B. Department heads and supervisors shall keep the City Administrator informed of the status of all grievances.

Procedure

- A. An employee's grievance should be handled following the procedure specified in this section.
- B. A grievance that results from disciplinary actions issued by a department head or supervisor may be initiated as a written grievance.
- C. Every effort should be made to resolve a grievance as quickly as possible and as early in the process as is practicable.
- D. The employee has the right to representation by a person of the employee's choosing, and at the expense of the employee.

Oral Grievance

- F. An employee may, within ten (10) calendar days of receipt of the department head's reply, appeal the grievance to the City Administrator.
- G. The City Administrator, or his or her designee, shall review the facts giving rise to the grievance and inform the employee of his or her decision, if possible within ten (10) calendar days of receipt of the appeal.
- H. In the event a grievance involves the department head, the employee may initially file the grievance with the City Administrator, who shall review the facts giving rise to the grievance and inform the employee of his or her decision within ten (10) calendar days of receipt of the grievance.

Impartial Hearing

- A. An employee may, within ten (10) calendar days of receipt of the decision of the City Administrator, request a hearing before an impartial hearing examiner by filing a written hearing request with the City Administrator.
- B. The City will provide an examiner who shall not be an employee of the City of Lake Geneva, and may not have any prior knowledge of the grievance.
- C. A hearing will be scheduled as soon as practicable, but not less than thirty (30) calendar days from the date of receipt of the hearing request. The hearing examiner may reschedule the hearing with the mutual consent of the parties involved.
- D. The hearing examiner may, with consent of the parties, use his or her best efforts to mediate the grievance.
- E. The employee has the right to be represented at the hearing, at the employee's expense, by a person of his or her choosing.
- F. The City shall have the burden of proof in a suspension or termination grievance to show arbitrary and capricious for its action. The employee shall have the burden of proof in a workplace safety grievance. The standard required of the party with the burden of proof in all cases is a preponderance of the evidence.
- G. The hearing examiner has the authority to overturn the determination of the department head or the City Administrator, if applicable, and to order back pay or reinstatement, or both.
- H. The hearing examiner shall provide a written decision within thirty (30) calendar days following the close of the record. The written decision should include: a case caption; the parties and appearances; a statement of

- A. An employee must first discuss a grievance with his or her supervisor within 10 (ten) calendar days of the action or event that gives rise to the grievance.
- B. The supervisor shall meet with the employee to discuss the grievance and attempt to resolve the grievance.
- C. The supervisor shall promptly notify the City Administrator and the department head, if applicable, of any oral grievance, provide the name of the employee and the nature of the grievance, and keep the City Administrator and the department head informed of the status of the grievance.
- D. Every reasonable effort should be made by supervisors and employees to resolve any questions, problems or misunderstandings that have arisen before filing a written grievance.

Written Grievance

- A. If a grievance is not resolved to the satisfaction of the employee within ten (10) calendar days after it is first discussed with his or her immediate supervisor, the employee may submit the grievance in writing to the employee's department head. A written grievance may be filed no later than twenty (20) calendar days after it is first discussed with the employee's immediate supervisor.
- B. The written grievance must contain a statement explaining the reason for the grievance, provide any information that the employee wants the department head to consider in connection with the grievance, and describe the remedy being sought.
- C. The department head shall, within ten (10) calendar days of receipt of a written grievance, meet with the employee to discuss the grievance and attempt to resolve the grievance whenever possible.
- D. The department head shall promptly notify the City Administrator of any written grievance, provide a copy of any written materials received in connection with the grievance, and keep the City Administrator informed of the status of the grievance.
- E. The department head shall provide a written reply to the employee within ten (10) calendar days following the meeting and shall provide a copy of said written reply to the City Administrator at the time it is provided to the employee.

the issue(s); findings of fact; any necessary conclusions of law; the final decision and order; and any other information the hearing examiner may deem appropriate.

Appeal to the Common Council

- A. The decision of the hearing examiner shall be final unless the employee, within ten (10) calendar days of receipt of such decision, requests for the decision to be reviewed by the Common Council by filing a written notice of appeal with the City Clerk.
- B. The written notice of appeal must contain a statement explaining the reason for the appeal, include a copy of the written grievance filed with the department director, and include a copy of the decision of the hearing examiner. The notice of appeal may include a copy of the hearing transcripts or exhibits, or both, but may not contain any information that was not admitted into evidence at the hearing.
- C. The employee may submit written arguments in support of the appeal with the notice of appeal, or at any time up to seven (7) calendar days prior to the Common Council meeting at which the appeal is scheduled to be heard.
- D. An employee will bear the entire cost of any appeal to the Common Council. Consequently, the employee must provide a copy of the notice of appeal, any transcript, exhibits, and other documents for each alderman and the City Clerk.
- E. The appeal will be placed on the agenda for the first Common Council meeting that is held at least ten (10) calendar days after the City Clerk receives written notice of appeal. The appeal will be noticed for consideration in closed session pursuant to Section 19.85(1)(b), Wis. Stats., pertaining to the dismissal, demotion, licensing, or suspension of a public employee. The City Clerk will provide a copy of the meeting agenda to the employee, and the employee may request that an open session be held.
- F. The employee and his or her representative may attend the closed session. The employee or his or her representative may address the Common Council. The employee and his or her representative will, however, be excluded from any closed session during which the Common Council discusses or deliberates on the appeal.
- G. The consideration of the appeal by the Common Council will be limited to a review of the record and any oral or written arguments to determine whether there was any procedural error or any abuse of discretion.

- H. The Common Council shall decide the matter by a majority vote and may reverse the decision of the hearing examiner, remand the decision for further proceedings, or substitute a lesser discipline.
- I. The Mayor shall prepare and sign a written determination reflecting the decision of the Common Council. The Mayor may enlist the assistance of the City Clerk or City Attorney, or both, in preparing the determination. A copy of the determination shall be provided to the employee within ten (10) calendar days following the decision of the Common Council.
- J. The decision of the Common Council shall be final, and may not be appealed.

MISCELLANEOUS PROVISIONS

A. An employee may not file a grievance outside of the time limits set forth above. If the employee fails to meet the deadlines set forth above, the grievance will be considered resolved. If it is impossible to comply with the deadlines due to meeting notice requirements or meeting preparation, the grievance will be reviewed at the next possible meeting date.

B. An employee must process his/her grievance outside of normal work hours, unless the employee elects to use accrued paid time (vacation, comp time etc.) in order to be paid for time spent processing his/her grievance through the various steps of the grievance procedure. Employee's meetings and hearings will be held during Employee's off-duty hours. Time spent in grievance meetings and hearings will not be considered as compensable work time.

RESOLUTION NO: 11-R60

WHEREAS, the Common Council approved the 2011 Operating Budget for the City of Lake Geneva, and

WHEREAS, the operating budget included a contingency account for unforeseen expenses, which had an original budget of \$83,000 and has a current balance of \$37,557.00, and

WHEREAS, the Street Department's Truck #25 is in need of repairs for the snow plowing season, and

WHEREAS, it is a necessary and integral piece of equipment for the operations of this Department,

BE IT THEREFORE RESOLVED, that the Common Council adopt a budget amendment allowing for a transfer within the 2011 Operating Budget as follows:

Decrease Acct # 11-10-00-5780, Contingency Account, by \$16,721.00, and
Increase Acct # 11-32-10-5351, Street Vehicle/Equip. Maintenance by \$16,721.00.

Adopted this 10th day of October, 2011.

APPROVED:

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

ORDINANCE 11-30

**AN ORDINANCE AMENDING CHAPTER 50, OFFENSES AND MISCELLANEOUS
PROVISIONS OF THE LAKE GENEVA MUNICIPAL CODE**

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Article I, IN GENERAL, Section 50-4, of Chapter 50 of the Lake Geneva Municipal Code is repealed and recreated as follows:

Sec. 50-4. Restrictions on Firearms and Weapons.

(a) *Definitions.*

- (1) *Firearms* means a weapon that acts by force of gunpowder.
 - (2) *Law Enforcement* means any person employed by the State of Wisconsin or any political subdivision of this state, for the purpose of detecting and preventing crime and enforcing laws or ordinances and who is authorized to make arrests for violations of the laws or ordinances he or she is employed to enforce.
 - (3) *Weapon* means a firearm, an electronic weapon as defined in Sec. 941.295, *Wis. Stats.*, a knife, a billy club, spring gun, air gun (whether a missile is expelled by air, gas, or chemical) electric weapon, or paint ball gun.
- (b) No person, except a Law Enforcement Officer or member of the Military in the line of duty or a person acting within the terms of a license issued to carry a concealed weapon as defined in Wisconsin Statutes, shall have any weapon in his or her possession or under his or her control unless it is both unloaded and locked or enclosed within a carrying case or other suitable container.
 - (c) In addition to the provisions of Sec. 175.60 *Wis. Stats.* enumerating places where the carrying of a weapon or firearm is prohibited, including exceptions there to, it shall be unlawful for any person other than law enforcement or member of the military in the line of duty to enter any City owned structures including but not limited to City Hall, the Police Department, Fire Stations, Utility Commission Buildings, Street Department Buildings, Library, or any structures on City Parks.
 - (d) Signs meeting the requirements of Sec. 943.13(2)(bm) shall be posted in prominent places near all entrances of such buildings regarding such restrictions.
 - (e) Any person who enters or remains on any aforementioned premises contrary to such signage shall be considered a trespasser subject to forfeitures for trespassing as set by the City Council by resolution from time to time.

2. That this ordinance shall take effect upon passage and publication, as provided by law.

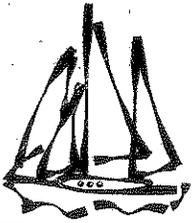
Adopted, passed, and approved by the Common Council of the City of Lake Geneva,
Walworth County, Wisconsin, this _____ day of _____, 2011.

JAMES R. CONNORS, Mayor

Attest:

JEREMY A. REALE, City Clerk

First Reading: _____
Second Reading: _____
Adoption: _____
Published: _____



APPLICATION TO THE
PARK BOARD
 CITY OF LAKE GENEVA, WISCONSIN

RECEIPT NO: _____
 TOTAL AMOUNT: \$430.00
 DATE: 9-23-11
 RESERVATION NUMBER: _____

THE SECURITY DEPOSIT, RENTAL FEE AND
 NON-REFUNDABLE \$25 APPLICATION FEE IS DUE UPON APPLICATION

GENERAL INFORMATION (please type or print clearly)

Applicant/Agent

Name	CAROL SMITH
Organization	Geneva Lake Art Association
Address	PO Box 623, Lake Geneva, WI 53147
Phone	262-249-7988
Fax	

ACTIVITY (Attach additional sheets if necessary)

Name of Park Requested: Flat Iron Park Date Requested: Aug. 10-12, 2012

Nature of Activity: 32nd Annual Art in the Park - a juried fine art show open to the public

Time Period: From Fri 6:00 pm to Sun. 6 pm.

Estimated Number of Attendees: 5,000^{visitors} + 80 exhibitors

Any Special Services or Requests: see attached Activity Schedule & Layout Map

Please note that the City cannot provide park benches or picnic tables other than those in the park. The City cannot "hold" benches or tables and the applicant must make his/her own arrangements to do so the day of the event.

If you are having an event that is open to the general public, please be advised that you must also file a Parade & Public Assembly Permit with the City prior to your event being approved.

Reservation Fee & Security Deposit Schedule

Park Space Reservation Schedule of Fees

Attendees	Non-Profit Org.	Resident	Non-Resident
49 Attendees or less	\$30	\$30	\$75
50-149 Attendees	\$55	\$55	\$125
150 or more Attendees	\$105	\$105	\$225

Security Deposit Schedule

Security Deposit	Non-Profit Org.	Resident	Non-Resident
49 Attendees or less	\$50	\$50	\$100
50-149 Attendees	\$100	\$100	\$150
150 or more Attendees	\$300	\$300	\$400

Security Deposit will be refunded if no damage or clean up is required, and no police action occurs.

I have read and understand there is a \$25 Application fee, appropriate Security Deposit and Rental Fee due at the time of application. I also agree that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services.

Signature

Caral Smith

DATE: *Sept. 23, 2011*

For Office Use Only

Date Application Filed with Municipal Clerk: _____ Application Fee & Receipt # 25.00

Security Deposit Fee & Receipt #: 300.00

Reservation Fee & Receipt # 105.00

PKF
PKD
PKS

Park Board Meeting Date: 10-4-11

Park Board Recommendation Approve Deny

Conditions: _____

Park Board Chairman Signature: *[Signature]*

Copy of application to: Police Chief Fire Chief Street Department Applicant

Class B Fermented Malt Beverage Licenses:

Use of alcoholic beverages in City parks and park facilities is prohibited. However, when fermented malt beverages are to be sold at any event authorized by the Common Council, valid fermented malt beverage license shall be obtained and the provisions of Chapter 11 of the Municipal Code shall be fully complied with. Said license must be held by the person who filed the original license and shall be presented to any law enforcement officer upon request.

Security:

The City may require, as a condition of approval, that the applicant provide professional security personnel at the event in the number deemed necessary by the Lake Geneva City Council, Park Commission or Police.

Park Permit Request

The following Lake Geneva Parks are available for organized group activities: Cobb Park, Dunn Field, Flat Iron Park, Library Park, Rushwood Park, Seminary Park, and Veterans Park. Veteran's Park permit requests must be coordinated through the local YMCA.

Permit Requests must be submitted to the City Clerk's office during normal business hours a minimum of 6 weeks prior to the event. Where City Council approval is required, requests must be submitted a minimum of 10 weeks prior to the event. Requests may be submitted up to one year prior to the event.

The Application Fee, Rental Fee and Security Deposit must be submitted by check, made out to the City of Lake Geneva, along with the completed Permit Request.

The City Clerk's office will inform the requesting party if the date and park are available; however, that does not mean approval will be granted. A copy of the approved or disapproved Permit Request will be mailed to the requesting party following disposition by the Lake Geneva Park Commission and, if required, the City Council. If the request is not approved, the fee and security deposit will be refunded. If after receiving approval, the applicant cancels less than 30 days prior to the event, the fee will be forfeited and the security deposit refunded.

After approval of a Permit Request had been granted, the Common Council, Mayor, Park Commission or Chief of Police may revoke same if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, administrative or clerical error or likelihood of a breach of the peace.

The applicant agrees by signing this park permit that the security deposit shall be held by the City of Lake Geneva, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The City may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by all park rules, regulations and ordinances of the City of Lake Geneva. The applicant agrees to indemnify the City and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the City may require the permittee to file evidence of insurance in force or other evidence of adequate financial responsibility. The City may also require the permittee to provide trained security personnel at the event.

Carol Smith

Signature of Applicant

Carol Smith

Print or Type Name and Title, if any

**City of Lake Geneva
Office Of The City Clerk
Parade Or Public Assembly Permit**

WHEREAS, the local governing body of the City of Lake Geneva, County of Walworth, Wisconsin, has, upon application duly made, granted and authorized the issuance of a permit to:

License no:

2011 33

Fee:

0.00

Geneva Lake Art Association

**Art In The Park Event
P.O. Box 623
Lake Geneva, WI 53147**

and has complied with all requirements necessary for such permit;

AND WHEREAS, this permit is subject to all resolutions, ordinances, regulations and provisions as may be at any time imposed by the local governing body or any laws of the State of Wisconsin, and is subject to revocation as provided by law;

NOW HEREBY, the said applicant has been issued a permit for the described event and paid the sum of \$0.00 for such license in said Municipality.

NOW THEREFORE, License is hereby granted for the following;

For the Event:

Art in the Park, August 10-12, 2012, 6pm Friday to 6pm Sunday, Flat Iron Park as approved by the Park Board and the Common Council.



for the period from 8/10/2012 to 8/12/2012.
Given under my hand and the Great Seal of the City of
Lake Geneva, County of Walworth, State of
Wisconsin, this 28th day of September, 2011.

A handwritten signature in cursive script, appearing to read 'Jeremy A. Reale', is written over a horizontal line.

Jeremy A. Reale, City Clerk

Please Have this Permit Available at time of Event

CITY OF LAKE GENEVA

PARADE & PUBLIC ASSEMBLY APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS
WILL BE REJECTED.

COMPLETED APPLICATION MUST INCLUDE DOCUMENTATION DETAILING
EVENT ACTIVITIES AND/OR PARADE ROUTE OR IT WILL BE REJECTED.

NO APPLICATION FEE REQUIRED.

EVENT INFORMATION

Applicant Name: CAROL A. SMITH

Organization Name: Geneva Lake Art Association

Mailing Address: PO Box 623

City, State, Zip: Lake Geneva, WI 53147

Phone: 262-249-7988 Gallery Fax: _____

Event Chair/Contact Person: CAROL A. SMITH

Chair/Contact Phone: 262-325-5128

Title of Event: ART IN THE PARK

Date of Event: Aug. 10 - 12, 2012

Hours: 6:00 pm FRIDAY - 6:00 pm. SUN

Start Time

End Time

Estimated Attendance Number: 80 Exhibitor Booths, 5,000 visitors

Basis for Estimate: previous years estimates

Brief Description of Event: 32nd Juried Fine Art Show - Open to the Public

DETAILED DESCRIPTION OF ACTIVITIES, EVENT MAP, AND/OR ROUTES MUST BE
ATTACHED OR APPLICATION WILL NOT BE ACCEPTED.

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

1. Has your route been reviewed and approved by the Police Department?
 YES NO
2. Will the event include animals?
 YES NO
3. Do you anticipate the event will require additional services from the City of Lake Geneva, including police, fire protection, EMS, or streets?

YES NO

If Yes, please explain: Police security Sat. night, traffic help post event

4. Will the event require reservation of City park space?
 YES NO
5. Will the event require the closure of any City streets or roadways?
 YES NO

If you answered "yes" to Question 4 or 5, additional applications for Park Board Permit and/or Street Use Permit will be required. Park Permit applications must be made at least six (6) weeks in advance of the event.

SUBSCRIBED AND SWORN TO ME THIS _____ DAY OF _____, 20____.

Carol A. Smith
SIGNATURE OF APPLICANT

NOTARY PUBLIC Artis M. Raensperger

COMMISSION EXPIRES 8-17-14
COUNTY OF Walworth
STATE OF Wisconsin

For Office Use Only

Date Filed with Clerk: 9-23-11

Forwarded to Police Chief: 9-23-11
Recommendation: Not Approved Denied

Permit Issued: _____

Permit Number: _____

Copies Provided to: Police Chief Fire Chief Street Supt.
 Parking Dept. Council Media



**32nd Annual Art in the Park 2012 Activity Schedule for Permit Approval
FLAT IRON PARK**

- Because relocating Art in the Park from Library Park to Flat Iron Park was such a success, we are requesting approval to hold it again in Flat Iron Park. Since we had no complaints about any aspect of the event, we would like to duplicate the procedures of last year. The following summarizes our requests.
- We would like to reserve/rent parking meters for both days to avoid traffic/police issues. We would assign each exhibitor to a specific meter (or location if a truck/trailer). Depending on the quantity and lengths of oversized vehicles we would like to either locate them in the parallel parking spots on Center Street or do a special layout within the meters #LC1-#LC24. We would require exhibitors to provide vehicle information: make, model, length, license plate number & cell phone number to assist police. Exhibitors parking on the west side of the street would be given driving directions from the North and exhibitors parking on the east side of the street would be given directions from the south.
- We are also requesting that Center Street in front of the meters be blocked off for limited times during loading and unloading. We would work with The Cove/ Houlihans/Best Western/Gino's so that traffic may enter & exit their lot during this period.
- We have met with Dennis Jordan and Russ Carstensen for their advice on our plans.

FRIDAY AUGUST 10th

2:30-5:00 PM Mark booth layout in Flat Iron Park

SATURDAY AUGUST 11th

5:30 AM - 9:30AM Exhibitor Unloading & Set-Up.
Center Street blocked off during this time

10:00 AM - 5:00 PM Exhibition which will include:
Approximately 80 Exhibitor Booths, 1GLAA Members Tent, 1 Kids Tent, 1 Silent Auction Tent, 2 Water Tents & 1 Tent to conceal "junk", 1 Sponsor's Tent and the Boy Scout Food Booth which requires power access probably from the box near "Andrew Gump".
Signage will also be placed in the Park.
Musical performances will be reduced to smaller groups to avoid adding to the parking issues.

SUNDAY AUGUST 12th

8:00 AM -10:00 AM Exhibitor Set-Up.
Again we are requesting Center Street be blocked off but only from 8:00-9:00 AM.

10:00 AM- 4:00 PM Exhibition to continue as on Saturday.

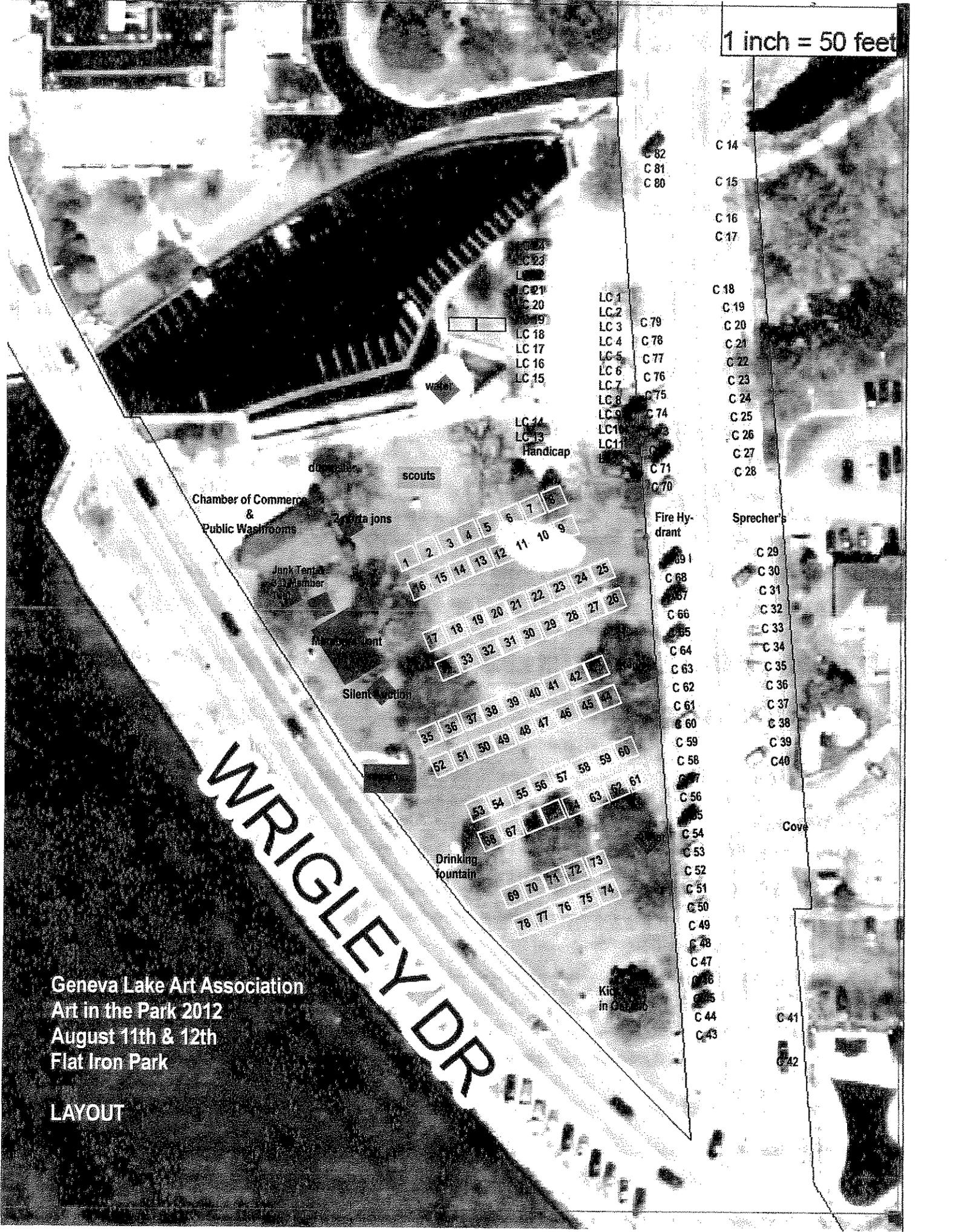
4:30 PM - 6:00 +- Take Down & loading
Again we are requesting Center Street in front of the reserved meters be blocked off during loading.

ESTIMATED NUMBER OF ATTENDEES: 5,000

SPECIAL SERVICES / REQUESTS:

- 93 Meters to be reserved for exhibitor parking all day Saturday & all day Sunday: #C14 thru #C82 and #LC1-#LC24 which includes one handicap spot (the lot within Flat Iron Park).
- Temporary blocking off of Center Street in front of the reserved meters.
- Police Security from Saturday 6:00 PM until Sunday 9:00 AM.
- 4 banners to be displayed down town for 4 weeks prior to AITP.
- One dumpster (location to be determined).
- 6-8 extra trash barrels.
- 6 picnic tables.
- We will schedule meetings with the Police, Street Departments and adjacent businesses prior to the event to address issue of concern and provide exhibitor information.

1 inch = 50 feet



- C 82
- C 81
- C 80
- C 14
- C 15
- C 16
- C 17
- C 18
- C 19
- C 20
- C 21
- C 22
- C 23
- C 24
- C 25
- C 26
- C 27
- C 28
- C 79
- C 78
- C 77
- C 76
- C 75
- C 74
- C 73
- C 71
- C 70
- Fire Hydrant
- Sprecher's
- C 29
- C 30
- C 31
- C 32
- C 33
- C 34
- C 35
- C 36
- C 37
- C 38
- C 39
- C 40
- Cove
- C 54
- C 53
- C 52
- C 51
- C 50
- C 49
- C 48
- C 47
- C 46
- C 45
- C 44
- C 43
- C 41
- C 42

Chamber of Commerce & Public Washrooms

scouts

Handicap

- 1 2 3 4 5 6 7 8
- 9 10 11 12 13 14 15 16
- 17 18 19 20 21 22 23 24 25
- 26 27 28 29 30 31 32 33
- 34 35 36 37 38 39 40 41 42
- 43 44 45 46 47 48 49 50 51 52
- 53 54 55 56 57 58 59 60
- 61 62 63 64 65 66 67 68
- 69 70 71 72 73
- 74 75 76 77 78

Silent Auction

Drinking fountain

Kitchen

Geneva Lake Art Association
 Art in the Park 2012
 August 11th & 12th
 Flat Iron Park

LAYOUT

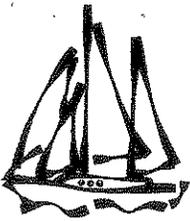
WRIGLEY DR

7/15/12 - 8/12/12

CITY OF LAKE GENEVA
*** CUSTOMER RECEIPT ***
DATE: 09/23/11 TIME: 10:05:02

DESCRIPTION	PAY CD	AMOUNT
G.L.ART-4 BNNRS, ANKS	CK	160.00
PARK APPL FEE	CK	25.00
G.L.ART-6/10-6/12/12	6342	
PARK SEC DEP	CK	300.00
G.L.ART-6/10-6/12/12	6342	
PARK USE FEE	CK	105.00
G.L.ART-6/10-6/12/12	6342	
TOTAL AMOUNT DUE		590.00
AMOUNT TENDERED		590.00
CHANGE DUE		.00

TRANS #: 5 CASHIER CODE: ARF
BATCH #: 0110923 REGISTER ID: FRT



APPLICATION TO THE
PARK BOARD
 CITY OF LAKE GENEVA, WISCONSIN

RECEIPT NO: _____
 TOTAL AMOUNT: 430.00
 DATE: 9-12-11
 RESERVATION NUMBER: _____

THE SECURITY DEPOSIT, RENTAL FEE AND
 NON-REFUNDABLE \$25 APPLICATION FEE IS DUE UPON APPLICATION

GENERAL INFORMATION (please type or print clearly)

Applicant/Agent

Name	Pat Schroeder / Frank Dobbs
Organization	Lake Geneva Sports LLC
Address	Po Box 1134
Phone	262 275 3577
Fax	262 275 3358

ACTIVITY (Attach additional sheets if necessary)

Name of Park Requested: Liberty Park Date Requested: 5-12-12
Lake Geneva

Nature of Activity: Marathon / 5K / 10K / 1/2 road races

Time Period: From 7 AM to 3 PM

Estimated Number of Attendees: 1000

Any Special Services or Requests: NONE power

Please note that the City cannot provide park benches or picnic tables other than those in the park. The City cannot "hold" benches or tables and the applicant must make his/her own arrangements to do so the day of the event.

If you are having an event that is open to the general public, please be advised that you must also file a Parade & Public Assembly Permit with the City prior to your event being approved.

Reservation Fee & Security Deposit Schedule

Park Space Reservation Schedule of Fees

Attendees	Non-Profit Org.	Resident	Non-Resident
49 Attendees or less	\$30	\$30	\$75
50-149 Attendees	\$55	\$55	\$125
150 or more Attendees	\$105	<u>\$105</u>	\$225

Security Deposit Schedule

Security Deposit	Non-Profit Org.	Resident	Non-Resident
49 Attendees or less	\$50	\$50	\$100
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150 or more Attendees	\$300	<u>\$300</u>	\$400

Security Deposit will be refunded if no damage or clean up is required, and no police action occurs.

I have read and understand there is a \$25 Application fee, appropriate Security Deposit and Rental Fee due at the time of application. I also agree that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services.

Signature

FA M

DATE: 9-12-11

For Office Use Only

Date Application Filed with Municipal Clerk: _____ Application Fee & Receipt # \$25.-

Security Deposit Fee & Receipt #: \$300.-

Reservation Fee & Receipt # \$125.-

(cc 110912-29)

Park Board Meeting Date: 10-4-11

Park Board Recommendation Approve Deny

Conditions: _____

Park Board Chairman Signature: [Signature]

Copy of application to: Police Chief Fire Chief Street Department Applicant

Class B Fermented Malt Beverage Licenses:

Use of alcoholic beverages in City parks and park facilities is prohibited. However, when fermented malt beverages are to be sold at any event authorized by the Common Council, valid fermented malt beverage license shall be obtained and the provisions of Chapter 11 of the Municipal Code shall be fully complied with. Said license must be held by the person who filed the original license and shall be presented to any law enforcement officer upon request.

Security:

The City may require, as a condition of approval, that the applicant provide professional security personnel at the event in the number deemed necessary by the Lake Geneva City Council, Park Commission or Police.

Park Permit Request

The following Lake Geneva Parks are available for organized group activities: Cobb Park, Dunn Field, Flat Iron Park, Library Park, Rushwood Park, Seminary Park, and Veterans Park. Veteran's Park permit requests must be coordinated through the local YMCA.

Permit Requests must be submitted to the City Clerk's office during normal business hours a minimum of 6 weeks prior to the event. Where City Council approval is required, requests must be submitted a minimum of 10 weeks prior to the event. Requests may be submitted up to one year prior to the event.

The Application Fee, Rental Fee and Security Deposit must be submitted by check, made out to the City of Lake Geneva, along with the completed Permit Request.

The City Clerk's office will inform the requesting party if the date and park are available; however, that does not mean approval will be granted. A copy of the approved or disapproved Permit Request will be mailed to the requesting party following disposition by the Lake Geneva Park Commission and, if required, the City Council. If the request is not approved, the fee and security deposit will be refunded. If after receiving approval, the applicant cancels less than 30 days prior to the event, the fee will be forfeited and the security deposit refunded.

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The applicant agrees by signing this park permit that the security deposit shall be held by the City of Lake Geneva, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The City may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by all park rules, regulations and ordinances of the City of Lake Geneva. The applicant agrees to indemnify the City and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the City may require the permittee to file evidence of insurance in force or other evidence of adequate financial responsibility. The City may also require the permittee to provide trained security personnel at the event.

Signature of Applicant

Frank Dobbs

Print or Type Name and Title, if any

CITY OF LAKE GENEVA

PARADE & PUBLIC ASSEMBLY APPLICATION

2011-32

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS
WILL BE REJECTED.
COMPLETED APPLICATION MUST INCLUDE DOCUMENTATION DETAILING
EVENT ACTIVITIES AND/OR PARADE ROUTE OR IT WILL BE REJECTED.
NO APPLICATION FEE REQUIRED.

EVENT INFORMATION

Applicant Name: Lake Geneva Marathon
Organization Name: Lake Geneva Sports LLC
Mailing Address: P O Box 1134
City, State, Zip: Lake Geneva WI 53147
Phone: 262 275 3577 Fax: 262 275 3358
Event Chair/Contact Person: Pat Schroeder 262 215 2566
Chair/Contact Phone: Frank Debbs 414 507 2301
Title of Event: Lake Geneva Marathon
Date of Event: 5-12-12
Hours: 8 AM 2 PM
Start Time End Time

Estimated Attendance Number: 1000
Basis for Estimate: Last 26 years attendance
Brief Description of Event: 5 different road races in
+ around Geneva Lake based in
Library Park

DETAILED DESCRIPTION OF ACTIVITIES, EVENT MAP, AND/OR ROUTES MUST BE
ATTACHED OR APPLICATION WILL NOT BE ACCEPTED.

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

1. Has your route been reviewed and approved by the Police Department?
YES NO
2. Will the event include animals?
YES NO
3. Do you anticipate the event will require additional services from the City of Lake Geneva, including police, fire protection, EMS, or streets?
YES NO

If Yes, please explain: Police at start
Ambulance in park

4. Will the event require reservation of City park space?
YES NO
5. Will the event require the closure of any City streets or roadways?
YES NO

If you answered "yes" to Question 4 or 5, additional applications for Park Board Permit and/or Street Use Permit will be required. Park Permit applications must be made at least six (6) weeks in advance of the event.

SUBSCRIBED AND SWORN TO ME THIS 12 DAY OF Sept, 20 11.

JAM
SIGNATURE OF APPLICANT

NOTARY PUBLIC Artis M. Roensper

COMMISSION EXPIRES 8-17-14
COUNTY OF Walworth
STATE OF Wisconsin

For Office Use Only

Date Filed with Clerk: 9-12-11

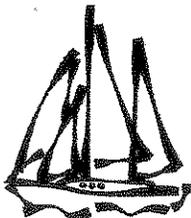
Forwarded to Police Chief: 9-12-11

Recommendation: Approved Denied

Permit Issued: 9-13-12

Permit Number: 2011-32

Copies Provided to: Police Chief Fire Chief Street Supt.
Parking Dept. Council Media



APPLICATION TO THE
PARK BOARD
 CITY OF LAKE GENEVA, WISCONSIN

RECEIPT NO: _____
 TOTAL AMOUNT: \$430.
 DATE: 9-12-11
 RESERVATION NUMBER: _____

THE SECURITY DEPOSIT, RENTAL FEE AND
 NON-REFUNDABLE \$25 APPLICATION FEE IS DUE UPON APPLICATION

GENERAL INFORMATION (please type or print clearly)

Applicant/Agent

Name	Pat Schroeder / Frank Dehbs
Organization	Lake Geneva Sports LLC
Address	P O Box 1134 Lake Geneva WI 53147
Phone	262 275 3577
Fax	262 275 3358

ACTIVITY (Attach additional sheets if necessary)

Name of Park Requested: Liberty Park Date Requested: 2-4-12

Nature of Activity: Winterfest
5k/10k Road Races - We only need the West
end near the kayak racks. This will be the 7th year we
have held this event; however, in the past this activity was
included under the Chamber of Commerce's permit for Winterfest

Time Period: From 9:30 to 11:00

Estimated Number of Attendees: 150

Any Special Services or Requests: NONE

Please note that the City cannot provide park benches or picnic tables other than those in the park. The City cannot "hold" benches or tables and the applicant must make his/her own arrangements to do so the day of the event.

If you are having an event that is open to the general public, please be advised that you must also file a Parade & Public Assembly Permit with the City prior to your event being approved.

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I have read and understand there is a \$25 Application fee, appropriate Security Deposit and Rental Fee due at the time of application. I also agree that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services.

Signature

[Signature] DATE: 9/12/11

For Office Use Only

Date Application Filed with Municipal Clerk: 9/12/11 Application Fee & Receipt # \$25.00
 Security Deposit Fee & Receipt #: \$300
 Reservation Fee & Receipt # \$105

(211091230)

Park Board Meeting Date: 10-7-11

Park Board Recommendation Approve Deny

Conditions: _____

Park Board Chairman Signature: [Signature]

Copy of application to: Police Chief Fire Chief Street Department Applicant

Class B Fermented Malt Beverage Licenses:

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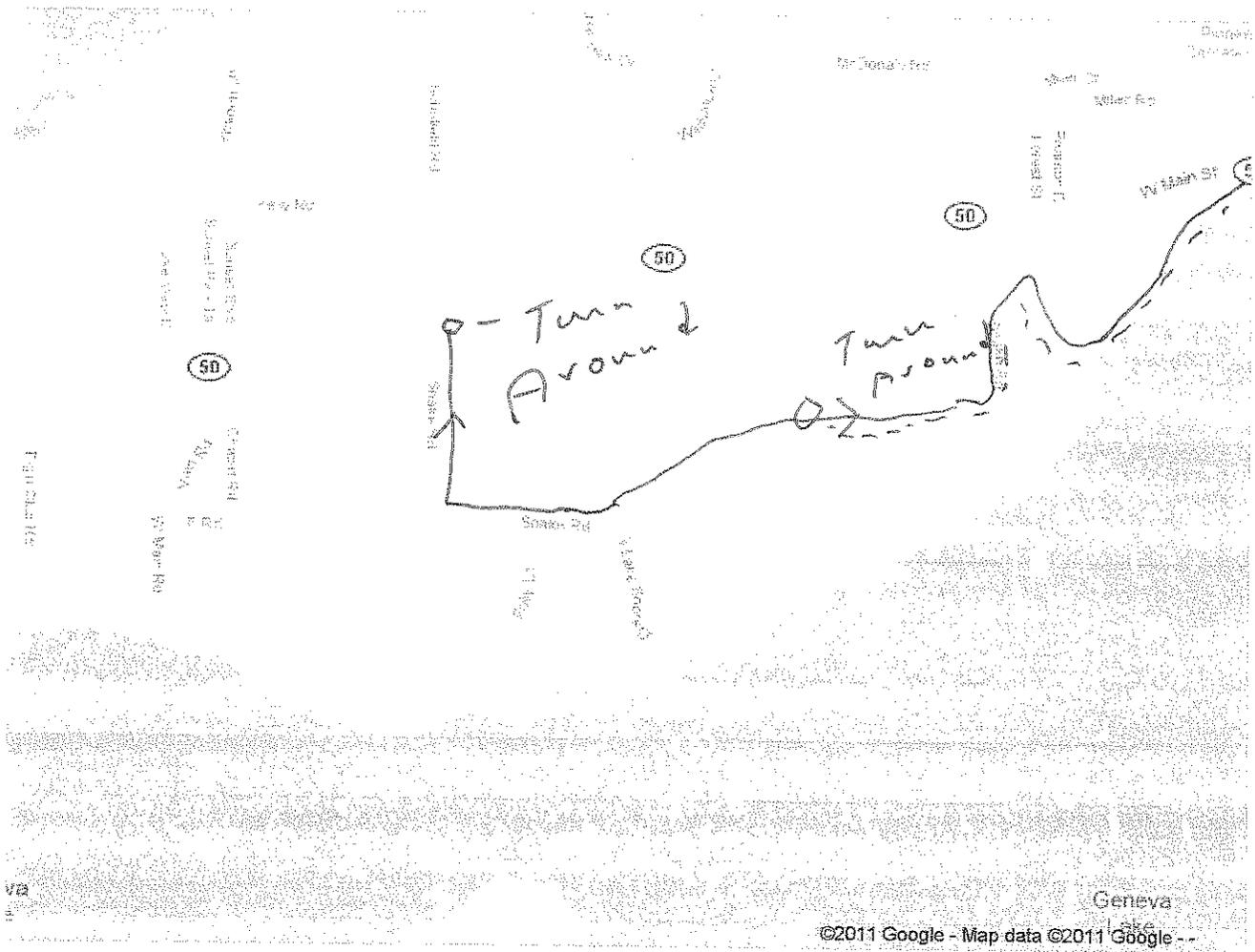
Frank Dobbs

Signature of Applicant

Print or Type Name and Title, if any

Google maps

To see all the details that are visible on the screen, use the "Print" link next to the map.

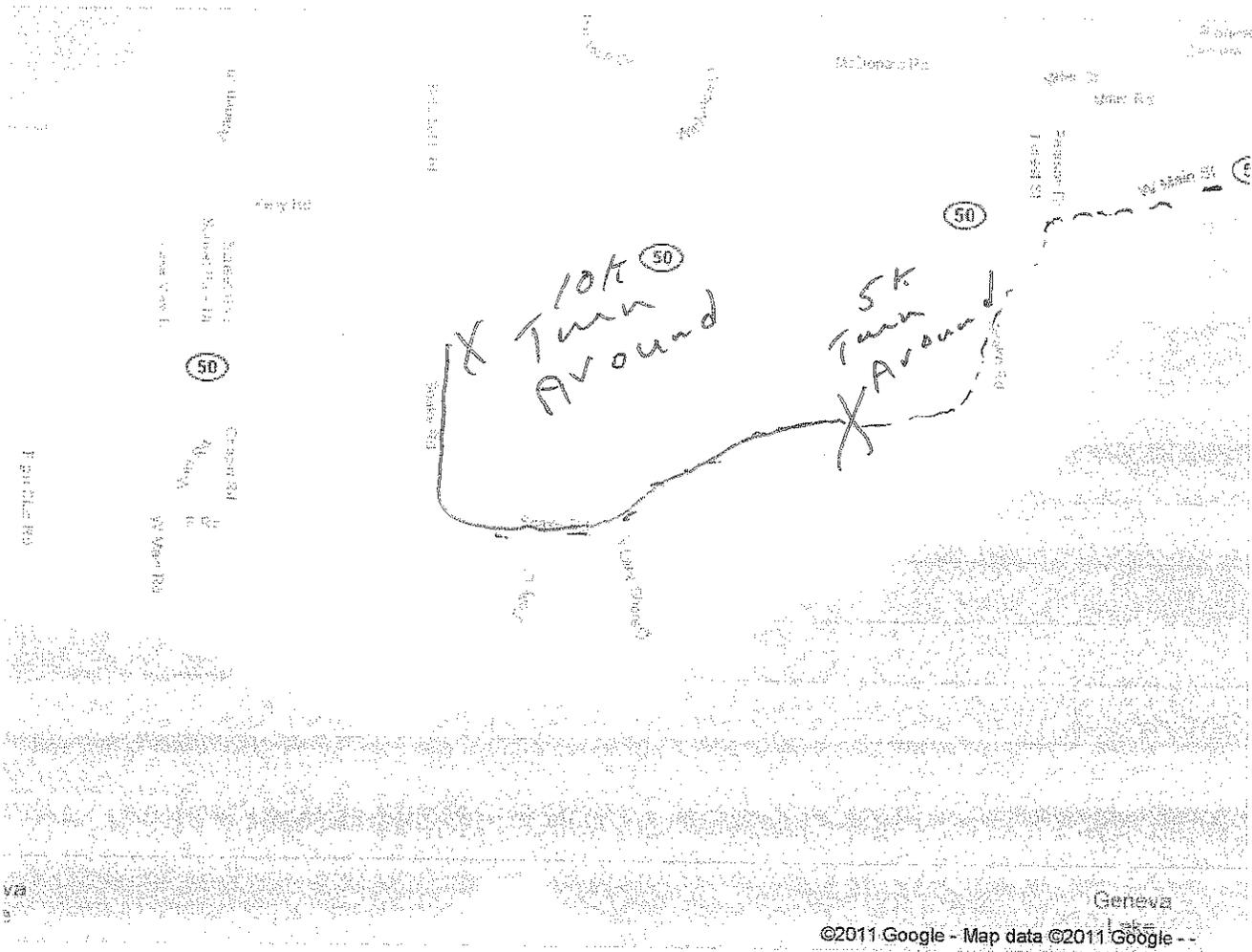


Winterfest Course
 Maps $\frac{10K}{5K}$

2/4/12

Google maps

To see all the details that are visible on the screen, use the "Print" link next to the map.



5k - - -
 10k - - -

2/4/12

City of Lake Geneva

Licenses Issued between 10/10/2011 and 6/30/2012

Date: 10/07/2011

Time: 3:38 PM

Page: 1

Operator's Regular

<u>License No</u>	<u>Customer</u>	<u>Address</u>	<u>Total</u>
2011 - 246	Jacqui L. Knapp Employer: Geneva Lakes Convenience Corp.	W4191 Hwy. 50 Clark Station	Lake Geneva, WI 5 728 Williams Street Lake Geneva, WI 53147
2011 - 245	Katelyn D. Kruse Employer: Self	3500 Van Buren St.	Kansasville, WI 5 Lake Geneva, WI 53147
2011 - 244	Jaclyn A. Humphrey Employer: Self	4130 Poplar Drive	Delavan, WI 53115 Lake Geneva, WI 53147
Operator's Regular		Count:	3
Totals for this Type:			150.00

**EMPLOYMENT AGREEMENT
BETWEEN THE CITY OF LAKE GENEVA AND
MICHAEL HAWES
FOR SERVICES AS CITY CLERK, CITY OF LAKE GENEVA**

This Agreement, made and entered into this ____ day of September, 2011, by and between the City of Lake Geneva, State of Wisconsin, a municipal corporation, hereinafter called "Employer", as party of the first part, and Michael Hawes, hereinafter called "Employee", as party of the second part, both of whom understand as follows:

WHEREAS, Employer desires to employ the services of Michael Hawes as City Clerk of the City of Lake Geneva, County of Walworth, as provided in Chapter 2, Article III, Division 2, Section 2-96 and 2-97 City Code of Ordinances and Sec. 62.09, Wis. Stats, and

WHEREAS, it is the desire of the Common Council, hereinafter called "Council", to provide certain benefits, establish certain conditions of employment and to set working conditions of said Employee; and,

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows;

SECTION 1. DUTIES

Employer hereby agrees to employ said Michael Hawes as City Clerk of said Employer to perform the functions and duties specified in the Municipal Code of Lake Geneva, Division 2, Chapter 2, Section 2-96, City Clerk, Wisconsin State Stats. §62.09(11), and as amended from time to time by the Common Council or the State of Wisconsin.

SECTION 2. SALARY

Effective August 30, 2010 the salary shall be \$50,000.00 annually. Further, each year the City Council shall set wage increases by Resolution. This position is a professional exempt position.

SECTION 3. PERFORMANCE EVALUATION

The City Administrator and the Personnel Committee shall review and evaluate the performance of the Employee at least once annually.

These benefits may be increased or decreased from time to time as they are increased or decreased to all other non-represented employees of the City.

SECTION 7. INSURANCE AFTER RETIREMENT

The City will pay 50% of the payment for either a single or family plan for exempt employees when the retired employee is eligible as defined by WRS (Wisconsin Retirement System) until the employee is eligible for Medicare.

SECTION 8. WISCONSIN RETIREMENT SYSTEM

It is understood that the City of Lake Geneva is a member of the Wisconsin Public Employees Retirement Fund and thereby extends coverage to Employee and shall pay 94.2% of required contributions.

SECTION 9. EDUCATIONAL INCENTIVE

Employee shall be eligible for reimbursement of tuition and books through the City of Lake Geneva Educational Assistance program. It is understood this incentive is meant only for courses directly related to their position, and shall be deemed approved when appropriated and approved in the annual operating budget

SECTION 10. PROFESSIONAL DEVELOPMENT

Employer, subject to annual appropriations, hereby agrees to pay the travel and subsistence expenses of Employee for professional and office travel, meetings, seminars, dues and subscriptions, and continuing education classes.

SECTION 11. DURATION OF AGREEMENT

This contract shall be reviewed on an annual basis with any changes to be submitted in writing to be approved.

SECTION 12. TERMINATION

Employee may be terminated pursuant to Sec. 2-5 of the City Code of Ordinances and pursuant to Sec. 17.12 and Sec. 17.16 Wis. Stats.

IN WITNESS WHEREOF, THE City Council of the City of Lake Geneva has caused this agreement to be signed and executed in its behalf by its Mayor, and duly attested by its Administrator, and the Employee has signed and executed this agreement, both in duplicate, on the dates as noted below.

CITY OF LAKE GENEVA

EMPLOYEE

Mayor, James R. Connors

Michael Hawes

Administrator, Dennis E. Jordan

Date

CITY OF LAKE GENEVA

626 GENEVA STREET
LAKE GENEVA, WISCONSIN 53147
(262) 249-4098 • Fax (262) 248-4715
www.cityoflakegeneva.com



DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: MAYOR JIM CONNORS AND COMMON COUNCIL

DEJ
FROM: CITY ADMINISTRATOR

DATE: OCTOBER 10, 2011

RE: EXTENDING JEREMY REALE'S EMPLOYMENT

Background: Mr. Reale's last day of employment with the City was to be October 21, 2011. He has stated that he would be available to do some special projects for two or three weeks after the new clerk arrives. We know from experience that Mr. Reale is an excellent researcher and writes extremely well. There are at least three projects that the City needs to address, but it is almost impossible for staff members to find the time to work on them. Those projects are an updated employee handbook, complete the City's policies and procedures manual and getting all of the City's various leases in order. There is revenue to cover this in both the City Clerk's budget and the Comptroller's budget. This is an excellent opportunity to get these projects completed.

Recommendation: To continue Jeremy Reale's employment with the City until the three projects are completed or three weeks, whichever comes first (he would just be an employee of the City after October 21 and not be the City Clerk).



LAKE GENEVA UTILITY COMMISSION

Daniel S. Winkler, P.E.
Director of Public Works & Utilities



Birdell Brellenthin
Utility Commission President

Kent Wiedenhoef
Water Superintendent

Scott Tesmer
Wastewater Superintendent

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

DATE: October 6, 2011

MEMORANDUM

TO: Dennis Jordan, City Administrator

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: Dump Truck Bids

Background

Bids were opened today for a new 5-cubic yard dump truck. This memorandum discusses those bids.

Discussion

The above subject work was bid on October 5, 2011. The results are:

<u>Contractor</u>	<u>2012 Base Bid Truck</u>	<u>Plow/Box Bid</u>	<u>Alt 2011 Demo Bid #1</u>
Truck Country, Oak Creek	\$75,860.00	\$53,940.00* \$52,629.00**	\$135,000.00
Monroe Truck, DePere		\$52,629.00**	
Casper's Truck Equip, Appleton		\$53,940.00*	
Lakeside International, Sturtevant	\$77,475.00		\$149,275.00 \$132,975.00
Wisconsin Kenworth, Oak Creek	\$89,400.00		
JX Peterbilt, Wadsworth	\$84,445.00****		
Olson Trailer & Body		\$53,645.00***	

*Bid includes base bid of \$49,401.00 plus \$1,282.00 for stainless steel hydraulic lines, smart link post included in bid, and Force America SSC 5100 spreader control in lieu of the SC 2100 control for \$3,257.00.

**Bid includes base bid of \$47,561.00 plus \$1,646.00 for stainless steel hydraulic lines, paraglide wing post for \$920 which absorbs the impact of hitting something with the plow wing in use, and the Force America SSC 5100 spreader control in lieu of the SC 2100 control for \$2,502.

***Bid includes base bid of \$51,645.00 plus \$2,000 for the stainless steel hydraulic lines, no smart link post available, and the Force America SSC 5100 spreader control is included.

****Bid declared irregular. The bid was not in the packet and amount was given verbally to the City after all other bids were opened.

The truck was bid to allow the City to award the purchase of a 2012 chassis and plow/box/spreader separately. We also accepted bids on demonstration 2011 model trucks with plow/box/spreader complete. The lowest demonstration 2011 model bid was \$132,975.00. **The lowest bid for a combined 2012 truck chassis (\$75,860.00) and plow/box/spreader (\$52,629.00) is \$128,489.00 for the Freightliner.**

This truck replaces the everyday use of the 1993 International 5-yard dump Truck #23. Truck #23 is the oldest 5-yard dump truck in the fleet at 18 years. Truck #23 would be used for plowing snow this winter until at least mid-season when the new truck with plow is delivered. At that point it would remain as a back-up during the rest of the winter to 5-yard plow truck fleet as it is not uncommon to have one of the 5-yard trucks down for maintenance and repairs. In the spring of 2012 we would evaluate its condition for retaining it as a backup for snow removal, rotating it into the seasonal brush pickup program as a backup, or considering whether or not to dispose of it altogether. As a backup, it gives us with some flexibility provided that its maintenance costs remain low and it does not have any major repair issues come spring.

Recommendation

It is recommended to award the truck chassis and plow/box/spreader to **Truck Country of Oak Creek in the total amount of \$128,489.00** which price includes \$75,860.00 for the truck chassis and \$52,629.00 for the plow/box/spreader system as described.

Budget & Staffing Impact

The low bid is well under the \$145,000 budget.

Cc: Cindy Borkhuis
Ron Carstensen
File

ADDENDUM NO. 1

CITY OF LAKE GENEVA
2012 DUMP TRUCK
LAKE GENEVA, WI

BID OPENING DATE: ADDENDED TO OCTOBER 5, 2011 @ 10:00 AM

AT THE CITY OF LAKE GENEVA
CITY HALL
626 GENEVA STREET, LAKE GENEVA, WI

TO ALL BIDDERS BIDDING ON THE ABOVE CONTRACT:

All bidders submitting Bids for the above 2012 dump truck shall carefully read this Addendum and give it consideration in preparation of their Bid. The signed and completed Addendum shall be enclosed with the Bidding Documents. Failure to include Addendum No. 1 with the bid will result in the bid being declared irregular and subject to rejection at the discretion of the City Council.

Under BID NOTICE, first paragraph, second line, and the PROPOSAL NOTICE, Bid opening date:, change the bid opening date from Thursday, September 22, 2011 to Wednesday, October 5, 2011.

Under PROPOSAL NOTICE, page 2, third line from the top, change "DUMP TRUCK CAB AND CHASSIS WITH SPREADER AND PLOW" TO "DUMP TRUCK CAB AND CHASSIS WITH STAINLESS STEEL BOX, SPREADER AND PLOW"

To clarify this change, is the intent of the bid proposal that the bidder submit for the 2012 dump truck and chassis on the first page of the PROPOSAL NOTICE under Bid #1, and for the stainless steel box, spreader, and plow under Bid #2. At the bidder's discretion, he may submit a separate base bid under the Optional demo or new unit bid item on the second page identified as "Base Bid Price" for both items specified under Bids Nos. 1 and 2 but with a 2010 or 2011 demo or new truck and chassis.

The City may consider the 2012 Bids Nos. 1 and 2 together or separately, or the optional demo or new 2010 or 2011 base bid dump truck cab and chassis with stainless steel box with spreader and plow as described on the second page of the BID PROPOSAL. The addended bid packet is attached.

City of Lake Geneva

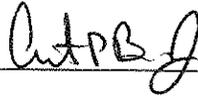


Daniel S. Winkler, P.E.
Director of Public Works & Utilities

Date: September 20, 2011

The Bidder hereby acknowledges receipt of this Addendum by his signature affixed hereto in the space below and by inserting the signed and completed Addendum in the Bid Form.

CONTRACTOR'S NAME Truck Country - WI

PRINCIPAL Tony Bodway 

DATE 10/1/11

**CITY OF LAKE GENEVA
STREET DEPARTMENT
BID NOTICE
2012 DUMP TRUCK**

Sealed proposals will be accepted at the City of Lake Geneva at 626 Geneva Street, Lake Geneva, Wisconsin until ~~Thursday September 22, 2011~~ **Wednesday October 5, 2011 at 10:00 A.M.** to furnish one (1), 2012 dump truck cab and chassis with spreader and plow delivered complete, as specified in these bid documents.

Proposals must be sealed and submitted on the attached proposal form and returned clearly marked with date and time of opening.

The City of Lake Geneva reserves the right to reject any or all proposals and to accept any proposal deemed most advantageous to the City of Lake Geneva.

No undated, unsigned, or faxed proposals will be considered.

Successful bidder shall properly hold the City of Lake Geneva harmless from all damages occurring in any way by his acts or neglect, or that of his employees, agents or workers.

Proposed bid price shall be a lump sum for one (1) 2012 dump truck cab and chassis with spreader, and plow.

Dealer shall include any clarifications to the specification in his proposal.

City of Lake Geneva

Jeremy Reale
City Clerk
9/12/11
Revised 9/20/11

**CITY OF LAKE GENEVA
STREET DEPARTMENT
PROPOSAL NOTICE
2012 DUMP TRUCK**

Bid opening date: ~~September 22, 2011~~ October 5, 2011 at 10:00 A.M.

City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673

Dear City Clerk:

We hereby propose to furnish and deliver one (1), 2012 dump truck cab and chassis with spreader and plow delivered complete, F.O.B. City of Lake Geneva with no charges for delivery, in accordance with the City of Lake Geneva specifications, at the following firm price:

BID #1 - 2012 DUMP TRUCK CAB AND CHASSIS

Base Bid Price: Seventy Five Thousand Eight Hundred Sixty 75,860.00
(written) (numerals)

The City of Lake Geneva has the right to accept or reject any or all bids.

Warranty on truck (be specific): Chassis 2yr/Unlimited Engine 2yr/Unlimited Trans 3yr/Unl.

BID #2 - 2012 STAINLESS STEEL BOX, SPREADER AND PLOW

Base Bid Price: Forty Seven Thousand Five Hundred Sixty One⁰⁰/₁₀₀ 47,561⁰⁰
(written) (numerals)

Alternate Caspers Body Quote \$49,401.00

The City of Lake Geneva has the right to accept or reject any or all bids.

Warranty on truck (be specific): 1 year on body, 3 years on hoist
1 year on snow and ice products
1 year on hydraulics

ALT BID 1

OPTIONAL DEMO OR NEW UNIT BID IF APPLICABLE

2010 OR 2011 (CIRCLE ONE)

**DUMP TRUCK CAB AND CHASSIS WITH STAINLESS STEEL BOX,
SPREADER AND PLOW**

Base Bid Price: One Hundred Thirty Five Thousand 135,000⁰⁰
(written) (numerals)

The City of Lake Geneva has the right to accept or reject any or all bids.

Warranty on truck (be specific): Same as previous page

Manufacturer's literature included? yes no
(Maintenance and parts manual)

Comments: Comply 100%

Demo is turnkey w/ Burke Truck Equipment

Respectfully submitted,

Payment Terms:

100 % days
Net days

Payment to be through Standard City procedures once completed vehicle has been delivered to the City and satisfied

Date: 10/1/11

Firm: Truck Country of WI

Signature: [Signature]

Address: 2222 W. Ryan Rd.

Oak Creek WI 53154

Phone: 414-761-3384 Fax: 414-761-9178

NOTE: The City will inspect the vehicle upon delivery for compliance with the specifications. Questions may be answered by contacting Mr. Ron Carstensen, Street Superintendent, 1065 Carey Street, Lake Geneva, WI 53147 (262) 248-6644.

**CITY OF LAKE GENEVA
STREET DEPARTMENT
MINIMUM SPECIFICATIONS
2012 DUMP TRUCK**

Vendor shall either place a check mark (✓) in the column on the right to indicate the item being quoted is exactly or equivalent to as specified, or a (+) mark with a detailed description of items which indicate any deviation from the specification.

<u>ITEM</u>	<u>MINIMUM SPECIFICATIONS</u>	<u>CHECK IF YES</u>
MODEL	2012 cab & chassis	<u>X</u>
G.V.W	41,000-lb	<u>X</u>
WB/CA	152"/84"	<u>X</u>
ENGINE	Six cylinder intercooled turbo diesel	<u>X</u>
	Electronically controlled individual fuel injectors	<u>X</u>
	Gross Horsepower = 310 330	<u>X</u>
	Gross torque = 1000 ft. lb.	<u>X</u>
	Exhaust Brake (option) Inc. N/C	<u>X</u> std.
	Engine must meet federal emissions	<u>X</u>
FRONT AXLE	18,000-lb I-beam w/ 18,000-lb springs	<u>X</u>
REAR AXLE	23,000# single reduction w/ locking differential	<u>X</u>
	Gear ratio to be (6.14 - 6.17)	<u>X</u>
TRANSMISSION	Allison 3000RDS-P six speed automatic	<u>X</u>
	Dash mounted lever - type control or	<u>X</u> 2
	Push Button Pad on Dash	<u>X</u>
STEERING	Dual Steering Gear Box	<u>X</u>
	Tilt steering column	<u>X</u>
DRIVE	1710HD	<u>X</u>
FRAME	120,000PSI main rails	<u>X</u>
	2,500,000 in. lb. RBM	<u>X</u>
	Two front frame mounted tow hooks	<u>X</u>
	Steel swept back factory front bumper	<u>X</u>
	20" Minimum frame extension	<u>X</u>
BRAKES	Anti-Lock Brake System	<u>X</u>
	Automatic slack adjusters	<u>X</u>
	16.5"x6" S-cam front	<u>X</u>
	16.5"x7" S-cam rear	<u>X</u>
	Air dryer Bendix AD-IP	<u>X</u>

CAB

Tilt hood & fenders w/ stationary grille to allow tilting of hood w/ plow attached	<u>X</u>
All aluminum cab	<u>X</u>
Dual air horns w/ snow shields	<u>X</u>
Locking hand throttle <i>Controlled through cruise switches</i>	<u>X</u>
Tinted glass	<u>X</u>
16"x7" dual west coast mirrors w/ heating elements (aluminum or stainless steel)	<u>X</u>
Exterior grab handle on each side of cab (aluminum or stainless steel)	<u>X</u>
National high back air suspension driver seat w/ air up & down & lumbar support	<u>X</u>
Non - suspension individual passenger seat	<u>X</u>
Dome light	<u>X</u>
Integral air conditioner, heater, & defroster (highest output available from manufacturer on model quoted)	<u>X</u>
Dual visors	<u>X</u>
Power windows & door locks	<u>X</u>
Left door storage pocket	<u>X</u>
Passenger door low profile glass	<u>X</u>
Vertical exhaust tailpipe & guard	<u>X</u>
Tail pipe turn back type	<u>X</u>
Electric wipers w/ intermittent control & washers	<u>X</u>
Armrest on each door	<u>X</u>
Electronically tuned AM/FM stereo w/ clock, weather band, & 2 speakers	<u>X</u>
Cigar lighter	<u>X</u>
Circuit breakers in place of fuses	<u>X</u>
ED marker lights on cab	<u>X</u>

FUEL

Single 50 gallon tank	<u>X</u>
-----------------------	----------

ELECTRICAL

12 volt system	<u>X</u>
Two batteries (900CCA)	<u>X</u>
160 amp alternator	<u>X</u>
Push button starter switch in addition to key ignition switch	<u>X</u>

GAUGES

Speedometer	<u>X</u>
Tachometer	<u>X</u>
Engine hour meter	<u>X</u>
Oil pressure	<u>X</u>
Coolant temperature	<u>X</u>
Oil pressure & coolant temperature warning	<u>X</u>
Transmission temperature	<u>X</u>
Air pressure	<u>X</u>
Fuel	<u>X</u>

GAUGES (Cont.)	Voltmeter	<u>X</u>	
	Cruise control	<u>X</u>	
	Electronic road speed governor	<u>X</u>	
WHEELS	9.00DC 10 stud hub piloted disc (front)	<u>X</u>	
	8.25DC 10 stud piloted disc (rear)	<u>X</u>	
TIRES	Front 315/80R 22.5 20 ply	<u>X</u>	
	Rear 11Rx22.5 16 ply	<u>X</u>	
PAINT	Base coat/ clear coat urethane Highway Orange	<u>X</u>	
SERVICE	Parts and service facilities of vendor to be within 35 miles of City garage or immediate transportation to be provided free by vendor	<u>X</u>	
	Vendor must regularly sell & service the model & equipment bid	<u>X</u>	
WARRANTY	YEARS <u> </u> MILAGE <u> </u> → Chassis 2yrs/Unlimited Engine 2yrs/Unlimited Trns 3yrs/Unlimited		
HYDRAULICS	PTO Hot shift Allison Transmission		
	load sense direct mount pump w/ electric low oil shut off	<u>✓</u>	
	30 gallon reservoir (ss)	<u>✓</u>	
	Filler w/ breather cap, level/temp sight gauge, level sensor 3/4" npt magnetic drain plug, 2" npt 100 mesh suction strainer, 10 micron in tank return filter w/ 25 psi bypass, 60 psi condition indicator and 2" shut off ball valve	<u>✓</u>	
	Force America w/ morse controls OR	<u>✓</u>	
	5 Bank valve	<u>✓</u>	
	Option stainless steel lines w/ short hydraulic hoses	<u>See options</u>	
	SPREADER (All Stainless Steel)	9" under tailgate spreader	<u>✓</u>
	96" wide direct drive, single discharge	<u>✓</u>	
	7 ga trough 1/4" end plates	<u>✓</u>	
Full top & bottom clean out	<u>✓</u>		
9' auger diameter	<u>✓</u>		
Quick detach mounting bracket	<u>✓</u>		
Tailgate shields	<u>✓</u>		
SPINNER ASSY	LH stainless steel, self-leveling assy.	<u>✓</u>	
	LED 3 light bar assy on spreader	<u>✓</u>	
	All stainless steel construction	<u>✓</u>	
	Pulse sensor in auger motor	<u>See options</u>	
DUMP BODY	5 - 7 yd box (Stainless Steel)	<u>✓</u>	
	Air operated 6-panel tailgate	<u>✓</u>	

SSC 2100
SPREADER

DUMP BODY (Cont.)

7 ga. Stainless steel throughout 3/16" floor	<input checked="" type="checkbox"/>	in #50
Crossmemberless w/ western understructure	<input checked="" type="checkbox"/>	
Fully boxed top rails	<input checked="" type="checkbox"/>	
Class 50 double action hoist w/ body prop w/ body up light	<input checked="" type="checkbox"/>	
(20 ton rating w/ 2 year warranty)		3yr warranty
Composite Teflon-bushings w/ greaseable pivot pins	<input checked="" type="checkbox"/>	greaseable
Backup alarm	<input checked="" type="checkbox"/>	
Poly fenders over rear tires w/ short rubber flap attached to front & rear	<input checked="" type="checkbox"/>	
2 rung ladder below body rub rail	<input checked="" type="checkbox"/>	
2 stainless steel spring loaded shovel holders	<input checked="" type="checkbox"/>	

PLOW

11' power reverse w/ carbide blade & 1/2" cover blade, rubber-belted flap installed on top	<input checked="" type="checkbox"/>
Quick hitch, cushion valve	<input checked="" type="checkbox"/>
Hood must be able to tilt fully	<input checked="" type="checkbox"/>
Two 3x10 d/a angle cylinders	<input checked="" type="checkbox"/>
Dual compression trip spring	<input checked="" type="checkbox"/>
Built in leveling lift	<input checked="" type="checkbox"/>
Moldboard powder coated orange	<input checked="" type="checkbox"/>
Push fame powder coated black	<input checked="" type="checkbox"/>
Adjustable parking screw jack	<input checked="" type="checkbox"/>
Non-tilt quick hitch truck portion	<input checked="" type="checkbox"/>

WING

8' double function patrol wing	<input checked="" type="checkbox"/>
Carbide cutting edge w/ 1/2" cover blade	<input checked="" type="checkbox"/>
Right side mount	<input checked="" type="checkbox"/>
Front post (option paraglide)	<input checked="" type="checkbox"/>
Wing stop	<input checked="" type="checkbox"/>
Torsion trip edge	<input checked="" type="checkbox"/>
Hydraulic wing lock	<input checked="" type="checkbox"/>
D-cell heel cylinder	<input checked="" type="checkbox"/>
Wrap around curb guards heel & toe	<input checked="" type="checkbox"/>
Wing markers	<input checked="" type="checkbox"/>
Moldboard powder coated orange	<input checked="" type="checkbox"/>
Mounting hardware powder coated	<input checked="" type="checkbox"/>

see option list

LIGHTING

Amber spreader light	<input checked="" type="checkbox"/>
Work lite for wing discharge	<input checked="" type="checkbox"/>
LED strobe lite system for stop, tail, turn with back up lites	<input checked="" type="checkbox"/>
LED light bar mounted on self leveling bracket on cab shield	<input checked="" type="checkbox"/>
Low lites w/ directional's mounted on stainless steel brackets	<input checked="" type="checkbox"/>
All wiring to be sealed & wired into junction box	<input checked="" type="checkbox"/>

SERVICE

Warranty service to be performed within 25 miles
of City garage or immediate transportation to
be provided free by servicing location.

✓

OPTION

Demo or New unit complete and ready to go
that meets minimum specifications and has
full warranty for complete unit

*Through
Dealers*



MONROE TRUCK EQUIP - GREEN BAY
 1151 WEST MAIN AVE
 DE PERE WI 54115
 800-848-5400 FAX 920-336-8118



CUSTOMER : 102030
 Ship to: LAKE GENEVA, CITY OF
 626 GENEVA ST
 PO BOX 340
 LAKE GENEVA WI 53147

QUOTE # 36256
 DATE: 10/03/11
 CUST PO #
 TERMS: NET 30
 SALES REP: 28
 QUOTED BY: GS

- MECHANICAL OR ELECTRICAL SPEEDOMETER INPUTS
- CURRENT COMPENSATED VALVE DRIVE OUTPUTS
- REMOTE STANDBY AND BLAST INPUTS
- MOUNTED WITHIN EASY REACH OF OPERATOR

LIGHTING OPTIONS INCLUDED:

- AMBER SPREADER LIGHT
- CLEAR WORK LIGHT FOR WING DISCHARGE
- L.E.D. SELF CONTAINED 2 LIGHT STROBE SYSTEM
- WHELEN MINI LIGHTBAR, MOUNTED ON CAB SHIELD WITH SELF LEVELING BRACKET
- L.E.D STOP, TURN, TAIL AND BACK UP LIGHTS

BASE

TOTAL PACKAGE ----- \$47,561.00

ADDITIONAL OPTIONS;

- FORCE AMERICA SSC5100 CONTROL IN LIEU OF SC2100 \$2,502.00
 (INCLUDES SPEED SENSER INSTALLED IN AUGER DRIVE MOTOR)
- STAINLESS STEEL LINES IN LIEU OF STANDARD \$1,646.00
- PARAGLIDE WING POST \$920.00

Make/Model:

52,629

Quote Accepted By: X _____

Date: _____ P.O.: _____

Dealer Code: _____

Submitted By: GREG SOLBERG/MAX HAWKINS for MONROE TRUCK EQUIPMENT

(3) 11 diff

- ** U. Coupler style: quick hitch / 30.5" spacing
- ** V. 12" rubber snow flap
- ** W. End Markers
- ** X. Parking stand
- Y. Installed complete

CASPER'S
TRUCK
EQUIPMENT

7. Henderson HCH Quick Hitch

- A. Jaw style quick hitch attachment
- B. Lo - profile design
- C. 3" x 2" x 10" double acting lift cylinder
- D. Painted black
- E. Installed complete

8. Henderson Snowfoe Non-trip Patrol Wing, Front Of Cab Mount Right Hand Side

- A. 8' cutting edge, 1/2" x 6", with corner radius at nose
- B. Additional path cleared is 58"
- C. Moldboard nose and discharge height is 32"
- D. 18" lift height
- E. Continuous welded ten (10) gauge grade 50 rolled moldboard with a minimum of seven 1/2" flame cut ribs, 6" flare on discharge with bead reinforcement
- F. Non-trip moldboard
- G. Reinforced 4" x 4" x 3/4" bottom angle with 1/4" x 4" plate braces
- H. 2" x 2" x 3/16" boxed top angle with capped ends
- I. Two 2" x 2" x 3/16" angle horizontal stiffeners for added rigidity
- J. Push arm mounted to 3/8" plate
- K. Front post constructed of 1/2" flange with 1/2" web and 3/4" slide
- L. Toe cylinder is double acting 3" x 33" stroke with nitrided 2" rod
- M. Carbide cutting edge with 1/2" cover blade
- N. Rear support cross tube can be located either under or over truck frame
- O. Single push arm constructed of 2 7/8" x 5/16" wall tubing over 2 1/8" solid round shaft
- P. Heel cylinder is double acting 3" x 15" with nitrided 2" rod and attached to front mast
- Q. All metal surfaces cleaned to remove slag, splatter, oxide, and oil residue
- R. All surfaces high-pressure cleaned and degreased with phosphate solution, primed and moldboard is painted highway orange, remainder is powder coat black
- ** S. Trip Cutting Edge
- ** T. Wing Lock
- ** U. Curb guards toe & heel
- V. Installed complete

9. Lights & Electrical

- A. Amber spreader light
- B. Wing work light
- C. Recessed LED stop / tail / directional lights recessed in rear corner posts
- D. Recessed back up lights in rear corner posts
- E. LB-383SST single oval hole stainless steel light box mounted to each rear corner post
- F. Whelen 5 GA00FAR oval recessed LED strobes mounted in above light enclosures
- G. Whelen R1LPPA lo profile LED light bar mounted to a self level bracket on cab guard
- H. Plow lights with directionals mounted to hood on stainless steel plow light brackets
- I. Installed complete

B/TSE
↓

Total: \$ 49,401.00

Options

AA. Seamless stainless steel hydraulic lines plumbed in place of hydraulic hosing. Whip hose
Connections from stainless tube to valve function and from stainless tube to equipment to be
Kept as short as possible, Tubes to be routed so they do not interfere with OEM equipment
On chassis that requires routine maintenance

Add: \$ 1,282.00

BB. SSC-5100 salter control in lieu of dual flow control, ground speed sense

Add: \$ 3,257.00

CC. Henderson Smart Link "Postless" style wing with rotational trip in lieu of trip edge and
Rear heel lift in lieu of front heel lift, in lieu of Henderson front post style wing

Deduct \$ 507.00

49401.

*Don't
want*

53940.
~~53940.~~
~~53943.~~

ALL SALES TAX AND FET TAX WILL BE ADDED

Submitted by: _____ Quote firm 30 days. Terms: Net on delivery. PO # _____
Quote and terms accepted by: _____ Title: _____ Date accepted _____
THANK YOU for the opportunity to submit our quote for your consideration



Trailer & Body LLC

DATE 9/23/11
QUOTE # BS0923-01

2485 HUTSON ROAD, GREEN BAY, WI 54303
1-800-242-8091 920-499-0881 Fax 1-920-499-3813 Brian Salentine Territory Manager

TO: Lake Geneva Single Axle Patrol Truck Equipment
ATTN: JEREMY REALE

**Equipment for 2011 single axle patrol truck
Furnish and install on approx 85" CA Chassis**

Hydraulics: Custom load sensing system from Force America TXV92 pump mounted on a hot shift PTO. High pressure ball valve mounted by the pump. 30 gallon hydraulic fluid tank mounted on frame. Tank to be constructed of 7 gauge stainless steel and has level senders and intank Zinga filter. Custom built center console for RVC cable controls and all electrical switches. Force America Add-A-Stack valve assembly for all needed hydraulic functions with all needed cushion valves, reliefs and locks. Valve will be mounted in a stainless steel enclosure on frame rail. Force America SSC5100 sander control will be installed in the console with controls for the spinner and the auger. Includes all needed hoses, fittings, couplers, fluids, and reliefs to 100% meet specifications.

BODY: Swenson 10 ft crossmemberless 201 stainless steel municipal dump body, 28" one piece sides, 44" front head, 38" tailgate, 1/4" AR400 steel floor and 3/16" tailgate, 7 gauge 201 stainless steel rear posts, 8 gauge balance. One full length weld on side brace min 8" wide. Air trip tailgate, with cylinder mounted at rear. Tailgate to be 6 panel with heavy duty hardware, minimum 1 1/2" top pork chops, Olson 1/2 cab protector. LED stop tail and turn and LED Amber strobes in rear post. Soundoff Pinnacle LED lightbar with a 5 year warranty mounted on cab protector with a self leveling bracket. Swenson 1821 double acting subframe style hoist. Hella plow lights mounted on the hood. Steps, stainless spring shovel holders, and Minimizer plastic fenders mounted on the chassis per customers request. Touch up paint on the frame.

Sander: Swenson SBD9SS stainless steel auger sander mounted at rear with stainless steel side shields to prevent salt spillage. Poly spinner, berm chute, and hydraulic interlock system. Self leveling bracket and full top and bottom clean-outs. Amber sander light mounted off the body. All plumbing and couplers to meet specification 100%

PLOW: Wausau AT4311 Reversible snow plow. 11' long x 43" tall with spring adjustable full moldboard trip. 7 gauge moldboard thickness.

HITCH: Wausau 225 TQC Quick hitch low profile quick hitch. Double acting lift cylinder. Low pro design so hood opens w/o tilting hitch, adjustable lift arm, folding design. 5" double acting lift cylinder.

WING: Wausau PW8 patrol wing with 8 ft cutting edge, single push arm. Double function separate valves for toe & heel, front mounted toe and heel cylinders. DeCel cylinder in wing to reduce speed wing comes up in last 2" to prevent door damage. Work light mounted in customers preferred location. Grade 8 bolts for installation.

TOTAL ALL ABOVE EQUIPMENT \$51,645.00

Respectfully submitted by Brian Salentine Date 9-23-11
Brian Salentine Territory Manager Olson Trailer & Body LLC 800-242-8091 bsalentine@olsontrailer.com

Accepted By _____ Date _____ PO# _____

Chassis to be _____ CT _____ Expected delivery Date _____

OPTIONS:

Stainless steel line with short hydraulic hoses ran to the rear
Stainless steel line with short hydraulic hoses ran to the front

ADD: \$1,000.00
ADD: \$1,000.00

CITY OF LAKE GENEVA

626 GENEVA STREET
LAKE GENEVA, WISCONSIN 53147
(262) 249-4098 • Fax (262) 248-4715
www.cityoflakegeneva.com



DENNIS E. JORDAN
CITY ADMINISTRATOR

TO: MAYOR AND COMMON COUNCIL

D EJ **FROM: CITY ADMINISTRATOR**

DATE: OCTOBER 10, 2011

RE: DUMP TRUCK BOX REPAIR

Background: Truck #25 is in need of major repairs. This year we are replacing truck #23, but truck #25 is not slated for replacement for another 8 to 10 years. As you can see from the pictures provided to you, there is a great deal of rust throughout the body and the box. The truck is one of our regular snow plowing vehicles and needs to be available during the coming snow season. The Street Department has received a quote from Monroe Truck Equipment, the company that prepares our trucks to meet our specifications, and they have quoted the repairs to be \$16,721. This includes a stainless steel box which will allow the street department to buy a new vehicle truck frame in 8 to 10 years and just have to convert the box to the new truck. The repair will take three to four weeks. Staff recommends repairing the truck with a new stainless steel box.

Recommendation: Approve the quote from Monroe Truck Equipment to repair vehicle #25 at a cost of \$16,721 with the funding to come from the City's Contingency account.

don hoeft

From: Mark Woelfel [mwoelfel@monroetruck.com]
Sent: Friday, October 07, 2011 8:53 AM
To: dahoeft@sbcglobal.net
Cc: Max Hawkins; Mark Woelfel
Subject: New Body Quote
Attachments: Body Replacement 36453.pdf

16 221 00

Don,

Attached is a new body replacement quote.

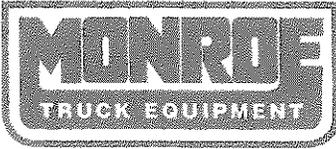
Please note I quoted with all new lights/wiring/shovel holders etc. and this mild steel body has walk-rail, higher front head sheet, heavier floor, and stainless steel rear posts.

Also both of these bodies are in stock and ready for quick installation. If different body specs needed, we will have lead-time of approx. 45 days for body plus build time.

Please advise

Mark

Mark Woelfel
Truck Equipment Sales
Monroe Truck Equipment
877-581-6052 Ext 112
mwoelfel@monroetruck.com



MONROE TRUCK EQUIP - GREEN BAY
 1151 WEST MAIN AVE
 DE PERE WI 54115
 800-848-5400 FAX 920-336-8118



CUSTOMER : 102030
 Ship to: LAKE GENEVA, CITY OF
 626 GENEVA ST
 PO BOX 340
 LAKE GENEVA WI 53147

QUOTE # 36453
 DATE: 10/07/11
 CUST PO #
 TERMS: NET 30
 SALES REP: 28
 QUOTED BY: MAW

WE ARE PLEASED TO QUOTE FOR ACCEPTANCE WITHIN 30 DAYS FROM THE DATE OF QUOTE PRICES & TERMS IN ACCORDANCE WITH SPECIFICATIONS DESCRIBED IN QUOTE. STATE AND FEDERAL TAXES WILL BE ADDED WHERE APPLICABLE.

MODEL AND DESCRIPTION

- 10' CRYSTEEL 5 YD MILD STEEL DUMP BODY
- * 1/2 X 10 GA. X 78" CAB SHIELD 100% WELDED
- 50" STRAIGHT FRONT MADE 7 GA A1011 STEEL
- 26" STRAIGHT SIDES MADE OF 7 GA A1011 STEEL
- SINGLE PANEL W/ RUBRAIL & PRESSED HORIZONTAL
- 36" STRAIGHT REAR MADE OF 7 GA A1011 STEEL
- STAINLESS STEEL REAR PILLAR
- 1/4" AR400 STEEL FLOOR
- 9" WESTERN TUBULAR FRAME MADE OF 1/4" A1011 STEEL
- AIR TAILGATE RELEASE
- TREAD GRIP WALK-RAIL
- (2) OVAL CUT-OUTS IN REAR POST
- RECESSED S/T/T & BACKUP LIGHTS W/ SEALED WIRING HARNESS AND JUNCTION BOX
- BODY PROP
- INSTALLED
- RUBBER REAR FLAPS
- PAINTED ONE COLOR

ALSO INCLUDES:

- * SPRING LOADED SHOVEL HOLDER; STAINLESS STEEL - DRIVER SIDE
- * SPRING LOADED SHOVEL HOLDER; STAINLESS STEEL - PASS SIDE
- * RUBBER SPLASH GUARDS W/ANTI-SAIL FRONT OF REAR WHEELS - FRAME MTD.
- * (1) 12" STEP BELOW RUBRAIL ON DRIVER FRONT CORNER
- * (3) CLEAR WORK LIGHT
- * LED STROBE LIGHT MOUNTED ON SELF-LEVELING BRACKET ON CABSHIELD
- * FS TARGET TECH, L.E.D. SELF CONTAINED 2 LIGHT STROBE SYSTEM
- * ADDITIONAL S/T/T RECESSED IN REAR POSTS
- * REMOVE DUMP BODY

TOTAL FOR ALL THE ABOVE ----- 11,298.00

- * REPLACE HOIST CYLINDER ADD: 1,321.00
- * DOT TAPE ADD: 123.00
- * RE-INSTALL UNDERTAILGATE SPREADER ADD: 679.00

*** CONTINUED NEXT PAGE ***



MONROE TRUCK EQUIP - GREEN BAY
 1151 WEST MAIN AVE
 DE PERE WI 54115
 800-848-5400 FAX 920-336-8118



CUSTOMER : 102030
 Ship to: LAKE GENEVA, CITY OF
 626 GENEVA ST
 PO BOX 340
 LAKE GENEVA WI 53147

QUOTE # 36453
 DATE: 10/07/11
 CUST PO #
 TERMS: NET 30
 SALES REP: 28
 QUOTED BY: MAW

- * UPGRADE TO STAINLESS STEEL DUMP
- 40" STRAIGHT FRONT MADE OF 7 GA STAINLESS STEEL
- 26" STRAIGHT SIDES MADE OF 7 GA STAINLESS STEEL
- SINGLE PANEL W/ RUBRAIL & PRESSED HORIZONTAL
- 36" STRAIGHT REAR MADE OF 7 GA STAINLESS STEEL
- 3/16" AR400 STEEL FLOOR
- 9" WESTERN TUBULAR FRAME MADE OF 1/4" A1011 STEEL
- AIR TAILGATE RELEASE
- BARE STAINLESS STEEL FINISH
- * DOUBLE S.S. BOXES ON REAR POSTS FOR REAR STROBES OR CUT (2) HOLES IN REAR POST FOR STROBES & S/T/T LIGHTS

ADD: 3,979.00

*** ASK US ABOUT CRYSTEEL MANUFACTURING'S ***
 5 YEAR CUSTOMER SATISFACTION PLEDGE

Quote Accepted By: X _____ Date: _____ P.O.: _____
 Submitted By: MARK WOELFEL for MONROE TRUCK EQUIPMENT

Make/Model: _____ C.A. _____
 Chassis Color: _____ VIN #: _____

Dan Winkler

From: "don hoeft" <dahoeft@sbcglobal.net>
To: <LGWATER@genevaonline.com>
Sent: Monday, October 03, 2011 3:04 PM
Attach: LAKE GENEVA 014.jpg; LAKE GENEVA 002.jpg; LAKE GENEVA 003.jpg; LAKE GENEVA 004.jpg; LAKE GENEVA 006.jpg; LAKE GENEVA 007.jpg; LAKE GENEVA 008.jpg; LAKE GENEVA 009.jpg; LAKE GENEVA 010.jpg; LAKE GENEVA 011.jpg; LAKE GENEVA 012.jpg; LAKE GENEVA 013.jpg
Subject: FW: Lake Geneva

From: Mark Woelfel [mailto:mwoelfel@monroetruck.com]
Sent: Monday, October 03, 2011 2:47 PM
To: 'dahoeft@sbcglobal.net'
Cc: Jay Milkowski; Max Hawkins; Mark Woelfel
Subject: FW: Lake Geneva

Don

Please see our areas of concerns and the attached is some close-up pictures of what we talked about. Please feel free to contact Jay Milkowski (877-814-7605 Ext 129) or myself.

Thanks again

Mark

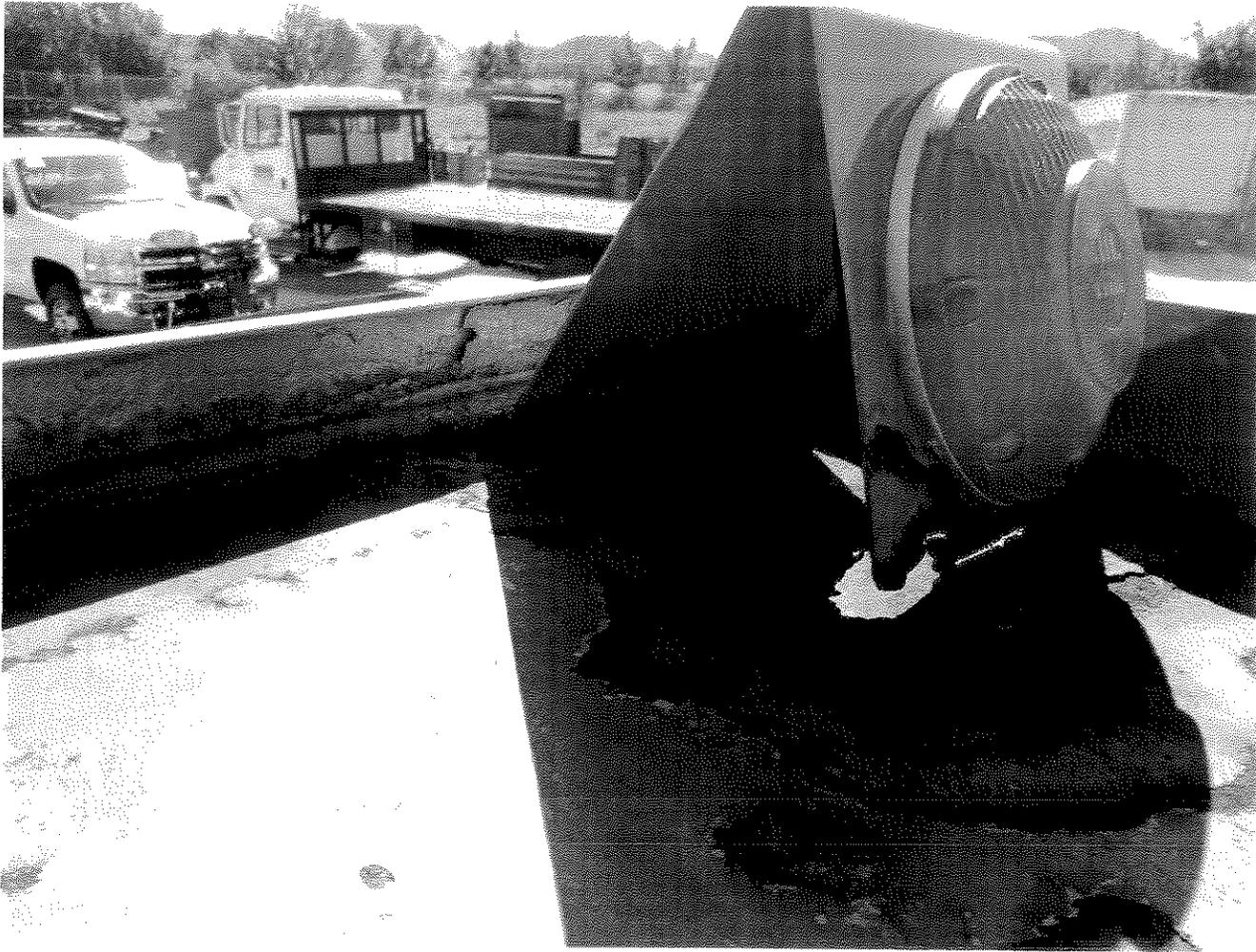
Mark Woelfel
Truck Equipment Sales
Monroe Truck Equipment
877-581-6052 Ext 112
mwoelfel@monroetruck.com

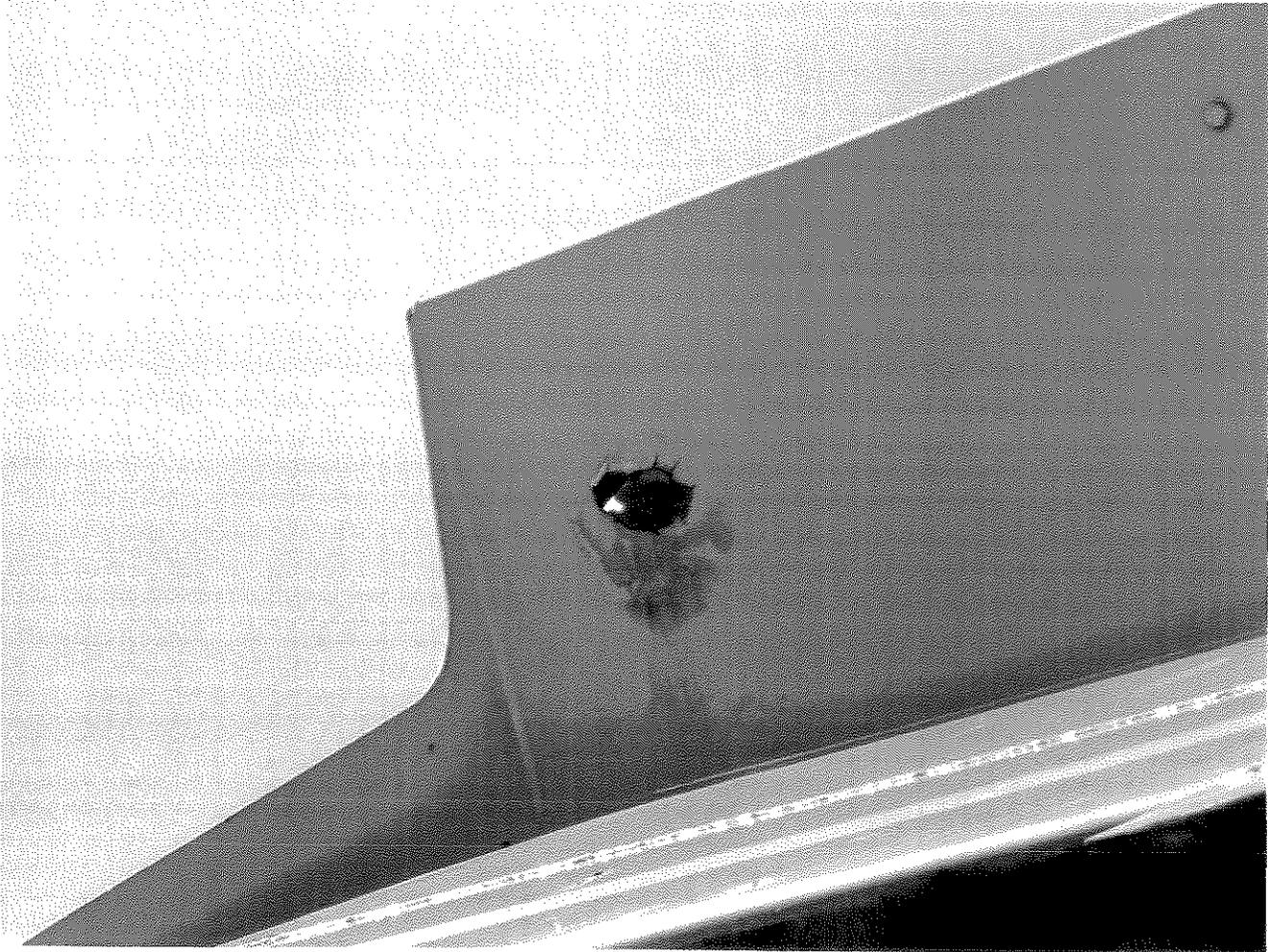
From: Jay Milkowski
Sent: Monday, October 03, 2011 2:26 PM
To: Mark Woelfel
Subject: Lake Geneva

Areas of concern.

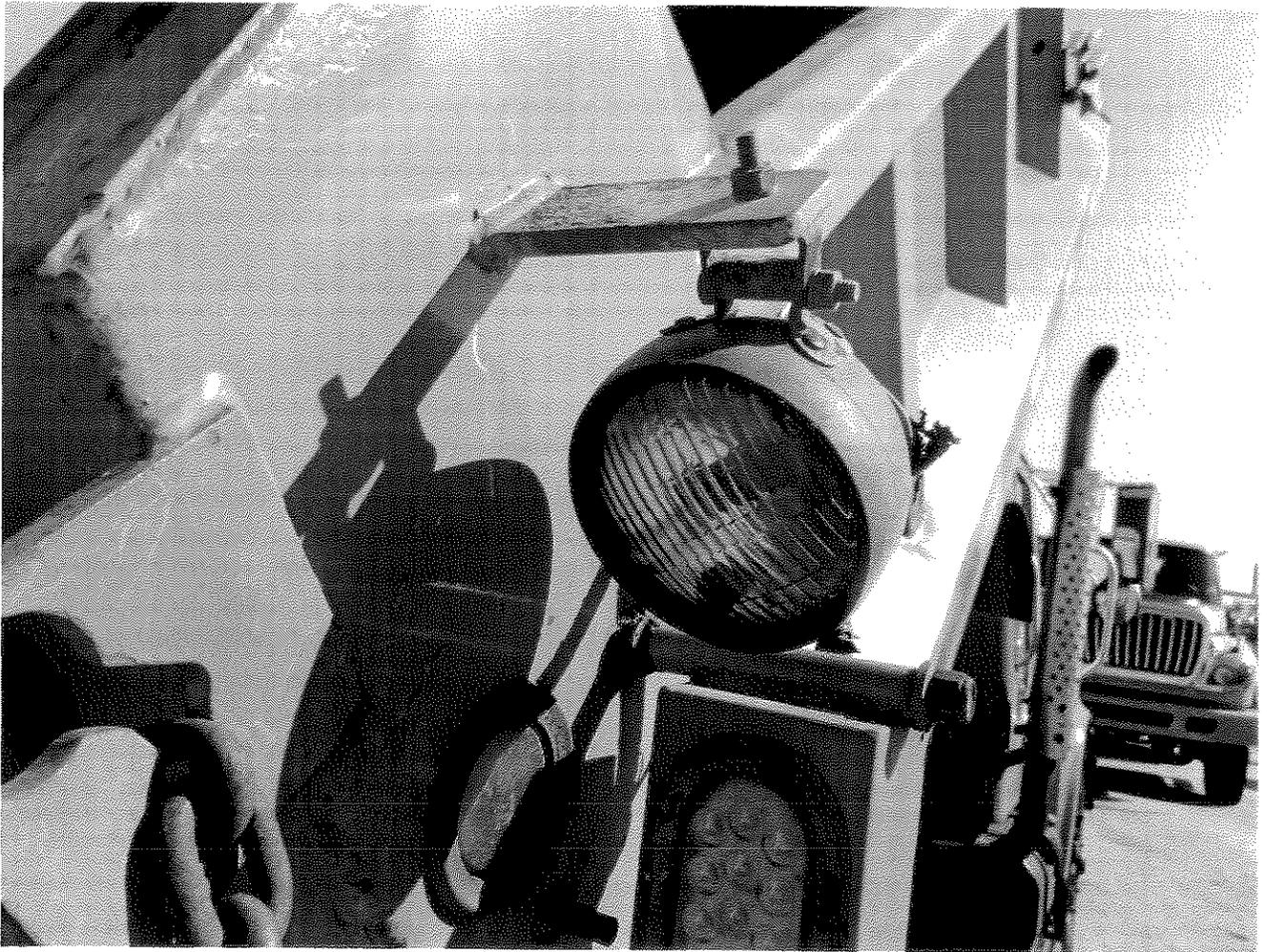
- 1- The revolving light is inop
- 2- Two clear work lights on pillars are inop
- 3- All wires inside conduit will never pull out, may need to completely re wire body lighting
- 4- Sand blasting will most likely destroy conduit, may need to be removed and re-done
- 5- Refab taillight brackets on cab shield and possible light replacement?
- 6- There is considerable amount of rot else ware on this body that may need repair.

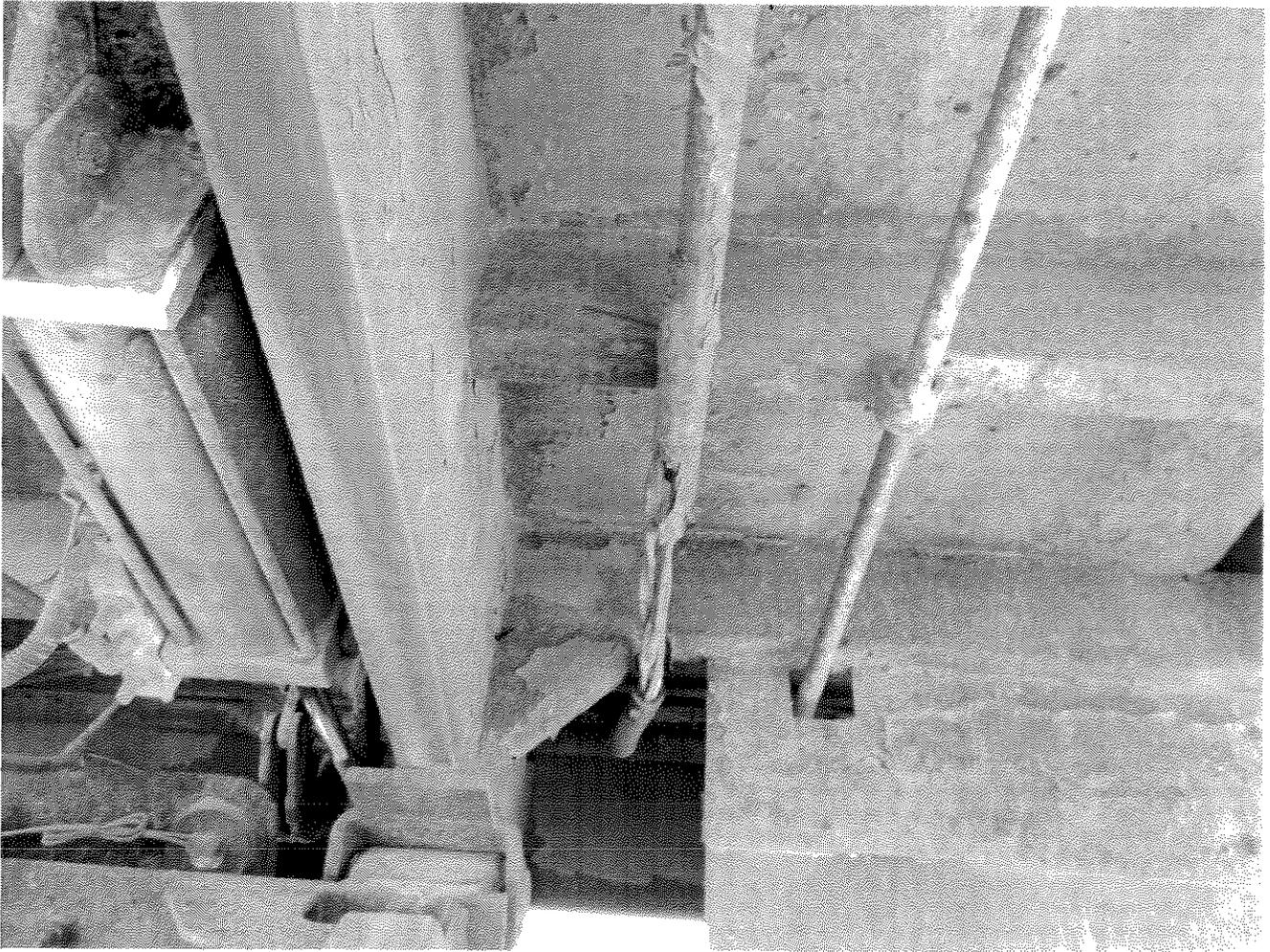
This time and material work could get costly. Please speak to customer before we proceed.















Statewide Services, Inc.

Claim Division

1241 John Q. Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555
877-204-9712

October 4, 2011

CITY OF LAKE GENEVA
ATTN: DENNIS JORDAN
626 GENEVA ST
LAKE GENEVA, WI 53147

RE: Our Claim #: WM000642460002
Date of Loss: 08/21/2011
Claimant: Ruth Johnson
W4019 Oakwood Dr 2n, Lake Geneva WI 53147

Dear Mr. Jordan:

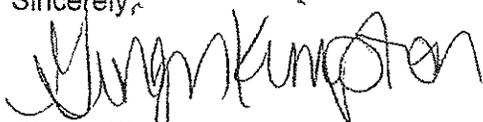
Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance, which provides the insurance coverage for the City of Lake Geneva. We are in receipt of the above-stated claim, in which the claimant allegedly sustained injury when she tripped in the crosswalk with a barricade(s) on or about August 21, 2011.

Our investigation has revealed that the City of Lake Geneva was not negligent or liable for this incident. Therefore, we recommend that the City of Lake Geneva deny this claim pursuant to the Wisconsin Statute for disallowance of claim 893.80(1g). The disallowance of the claim in this manner will allow us to shorten the statute of limitations period to six months.

Please send your denial/disallowance, on your letterhead, directly to the claimant at the above listed address. This denial should be sent certified or registered (restricted) mail and must be received by the claimant within 120 days after you received the claim. Please send me a copy of the letter.

Please note, the City of Lake Geneva does carry \$10,000 in Medical Payments coverage which is available to the claimant regardless of fault for necessary and related charges.

Sincerely,



Ginger Kimpton
Casualty Claims Adjuster
PO Box 256
Mount Horeb, WI 53572
855-828-5515 / 866-828-6613 fax
gkimpton@statewidesvcs.com

CC: Ray Yager, Agent
Ruth Johnson



Statewide Services, Inc.

Claim Division
 24 Hour Telephone: 877-204-9712
 FAX: 800-858-1536
 Email: StatewideClaimsReporting@statewidesvcs.com

NOTICE OF:
 CLAIM (Submitted for consideration of payment)
 INCIDENT NOTICE (Records of purpose may deviate into claim)

INSURED:
 Contact Person: DENNIS JORDAN Title/Position: CITY ADMINISTRATOR
 Address: 626 GENEVA ST, LAKE GENEVA WI 53147 Phone #: (262) 248-3673
 Email Address: DJORDAN@CITYOFLAKEGENEVA.COM Fax #: (262) 248-4915
 Date Reported: 9-12-11 Policy Number: _____ Policy Term: _____

COVERAGE TYPE: General Liability Police Liability Public Officials Liability Auto Liability Auto Physical Damage

LOSS INFORMATION - DESCRIBE HOW LOSS OCCURRED: CLAIMANT SUFFERED HEAD/FACIAL INJURIES AS RESULT OF FALL IN CROSSWALK AT INTERSECTION OF WRIGLEY DRIVE AND CENTRAL STREET. WITNESS STATED CLAIMANT TRIPPED OVER LEG OF BARRICADE SET UP FOR ROAD CLOSURE - POLICE REPORT INCLUDED.

ATTACH ADDITIONAL COPIES AS NEEDED

REPORTED TO (POLICE OR FIRE DEPT.) <u>LAKE GENEVA POLICE DEPARTMENT</u>		REPORT # <u>11-010794</u>	
LOCATION OF CLAIM/INCIDENT <u>WRIGLEY DR/CENTER ST.</u>	DATE OF CLAIM/INCIDENT <u>8/21/2011</u>	TIME <u>9:30</u> <input checked="" type="checkbox"/> A.M. <input type="checkbox"/> P.M.	DATE INSURED NOTIFIED <u>8/24/11</u>

- Department
- Admin/General Operations
 - Electric Utility
 - EMS
 - Fire Dept. - Paid
 - Fire Dept. - Volunteer
 - Other
 - Police
 - Public Works
 - Public Works - Park & Rec.
 - Public Works - Streets-Snow/Maintenance
 - Public Works - Solid Waste
 - Public Works - Tree Care
 - Sanitary Sewer Utility
 - Water Utility
 - Other _____

INSURED VEHICLE AUTO LOSS INFORMATION			
VEH. NO.	YEAR, MAKE, MODEL	V.I.N. (VEHICLE IDENTIFICATION)	PLATE NO.
DRIVER'S NAME		RESIDENCE PHONE (A/C No.)	BUSINESS PHONE (A/C, No., Ext.)
DESCRIBE DAMAGE	DATE OF BIRTH	DRIVER'S LICENSE NUMBER	PURPOSE OF USE
	ESTIMATE AMOUNT	WHERE CAN VEHICLE BE SEEN?	
INSURED PROPERTY LOSS INFORMATION			
LOCATION OF LOSS		POLICE OR FIRE DEPT. TO WHICH REPORTED	
KIND OF LOSS (Fire, Wind, Explosion, Etc.)		PROBABLE AMOUNT ENTIRE LOSS	
DESCRIPTION OF LOSS & DAMAGE (Use reverse side, if necessary)			

PROPERTY OF OTHERS LOSS INFORMATION						
DESCRIBE PROPERTY (If auto, year, make, model, plate no.)		OTHER VEH/PROP. INS? <input type="checkbox"/> YES <input type="checkbox"/> NO		COMPANY OR AGENCY NAME & POLICY NO.		
OWNER'S NAME & ADDRESS		BUSINESS PHONE (A/C, No., Ext.)		RESIDENCE PHONE (A/C, No.)		
DESCRIBE DAMAGE		ESTIMATE AMOUNT		WHERE CAN DAMAGE BE SEEN?		
INJURED						
NAME & ADDRESS		PHONE (A/C, No.)		PED	INS. VEH.	OTHER VEH.
RUTH A. JOHNSON W4019 OAKWOOD DR LAKE GENEVA, WI 53147		()		X		
WITNESSES						
NAME & ADDRESS		BUSINESS PHONE (A/C, No., Ext.)		RESIDENCE PHONE (A/C, No.)		
EDWARD AUGUSTYN						

(PHOTOS INCLUDED)

PLEASE FORWARD THIS REPORT TO:

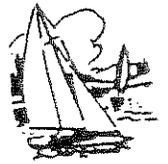
STATEWIDE SERVICES, INC.
CLAIM DIVISION
PO Box 5555
Madison, WI. 53705-0555

OR by FAX to 800- 858- 1536

OR by Email to: StatewideClaimsReporting@statewidesvcs.com

If a loss involves bodily injury, major property damage or a lawsuit, please call STATEWIDE SERVICES, INC, CLAIM DIVISION @ 1-877-204-9712. We will take the loss information from you or instruct you further as to what is necessary to do.

CITY OF LAKE GENEVA



626 GENEVA STREET
LAKE GENEVA, WISCONSIN 53147
(262) 248-3673 • Fax (262) 248-4715
www.cityoflakegeneva.com

September 20, 2011

Randy Young
Statewide Services, Inc.
P.O. Box 070490
Milwaukee, WI 53207-0490

Re: 8/24/11 Notice of Claim – Johnson, Ruth

Dear Mr. Young:

Enclosed herewith are five photographs taken by the Lake Geneva Police Department of the site at which claimant's accident and subsequent injury occurred.

If there are any questions, please contact City Administrator Dennis Jordan at (262) 249-4098.

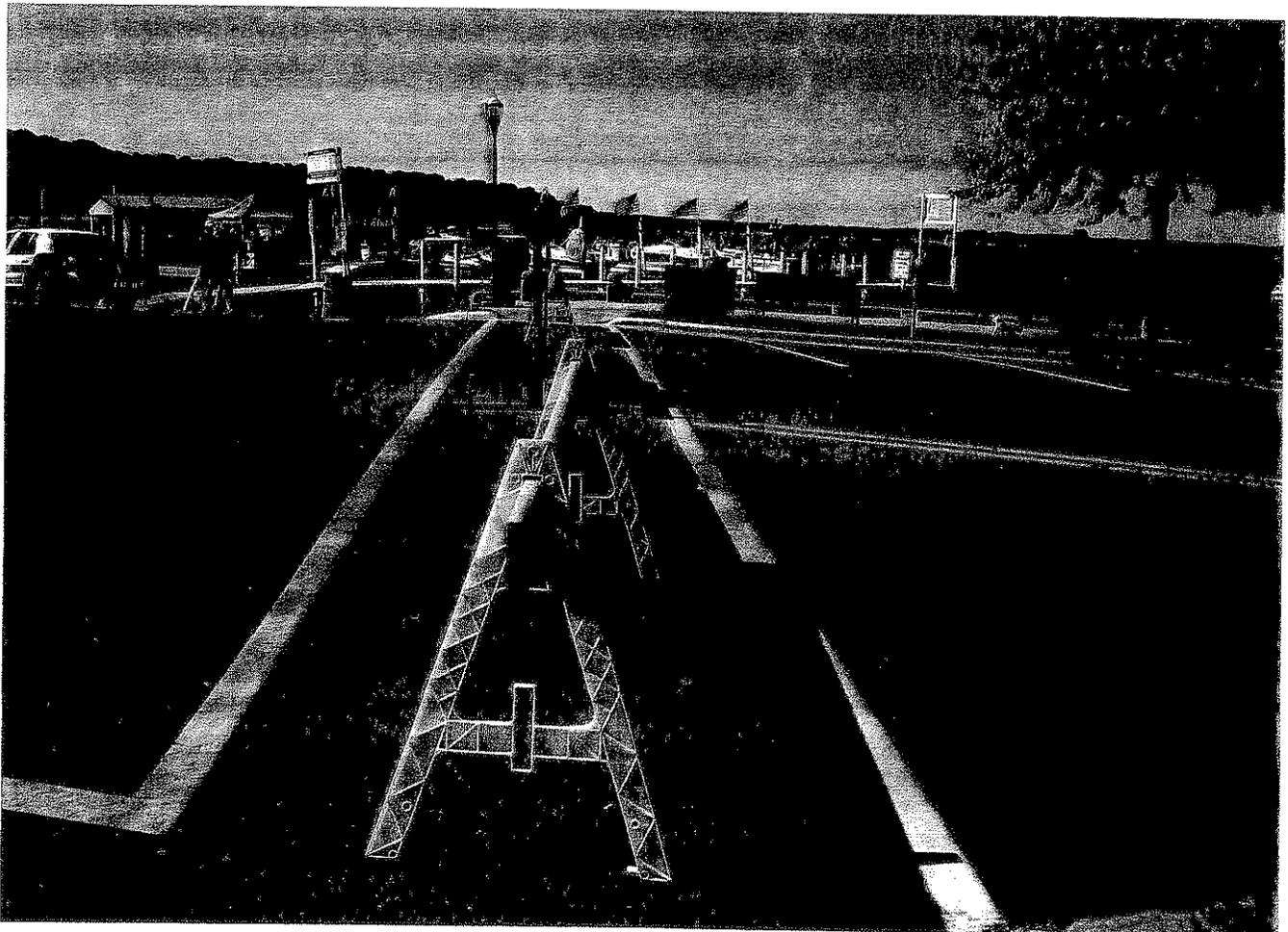
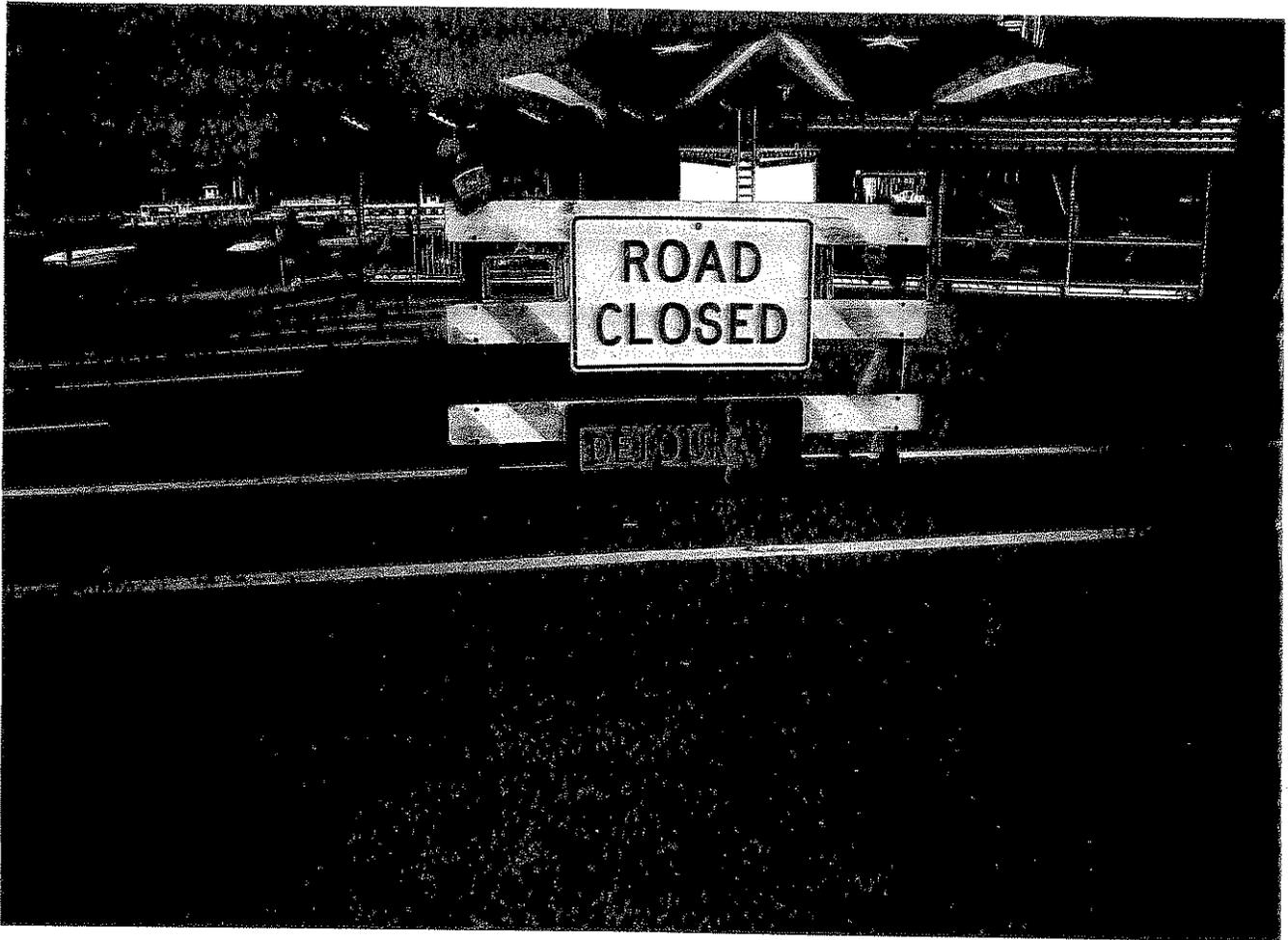
Sincerely,

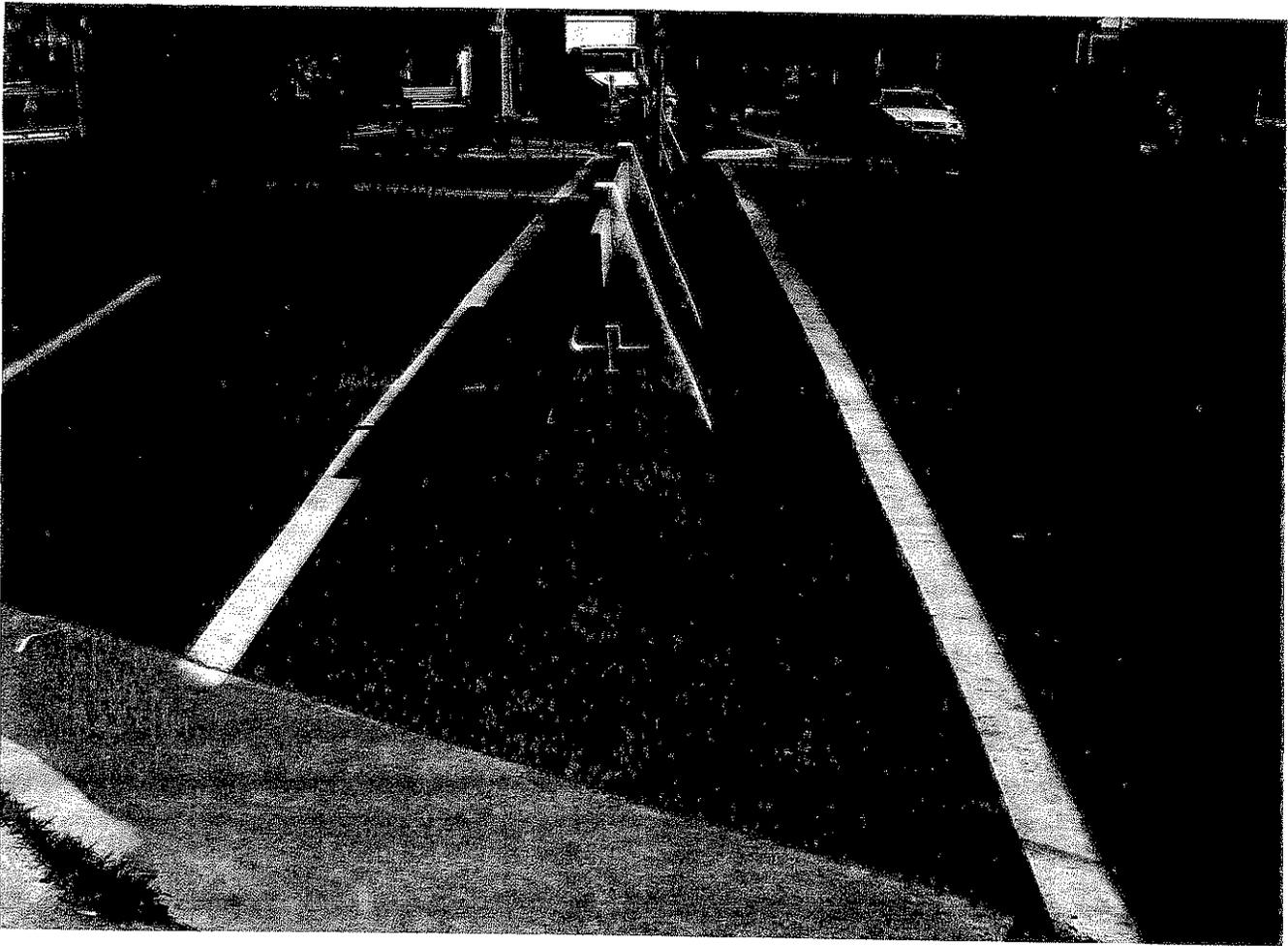
A handwritten signature in black ink, appearing to read "Jeremy A. Reale". The signature is fluid and cursive, with a large initial "J" and "R".

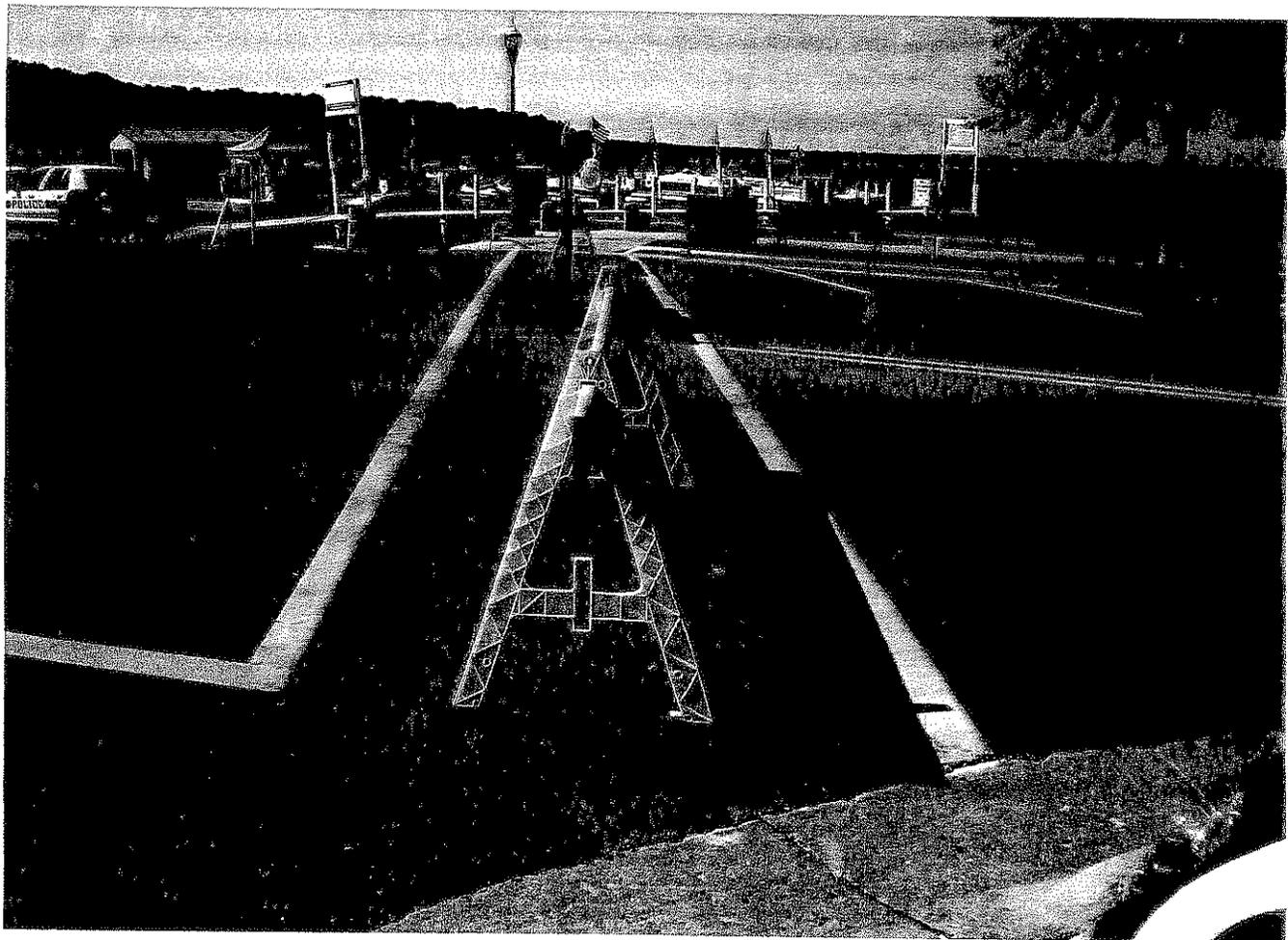
Jeremy A. Reale, CMC
City Clerk

Enclosure

Cc: Dennis Jordan







City of Lake Geneva
Department of Public Works

Park System - Memorial and Donation Application

Name of Donor: GAIL NICHOLS (NICHOLSGAIL47@GMAIL.COM)

Address of Donor:
1136 PLEASANT ST
LAKE GENEVA, WI 53147

Phone Number:
Home: 262-248-2903 Other: 262-903-4510
E-mail: nicholsgail47@gmail.com

Description of Donation:
TREE - REQUEST LIBRARY PARK HOPEFULLY
ALONG THE WALKWAY TO LAKE FROM MAXWELL
STREET BY SISTERS DONATED TREE.

Wording on Memorial Acknowledgement:
IN MEMORY OF HAROLD ^{and} MARDELLE LARSEN
by ~~THEIR CHILDREN~~ ~~THE KIDS~~ THEIR CHILDREN

My signature below indicates that I have received a copy of the Memorial and Donations Policy and agree to all the provisions and procedures as outlined.

Requested by:
GAIL NICHOLS
(Please Print)

Gail J. Nichols 7-14-11
Signature of Donor Date

Staff Use Only. Date Received _____ Staff Initials _____
Staff Recommendation to City's Board of Park Commissioners: Approve/Deny
Council Review Date: _____ Approved/Denied
Order Date: _____ Installation Date: _____

D. [Signature] - Approved Park Bd - 10-4-11

In MEMORY of

HAROLD & MARDELLE
LARSEN

by THEIR CHILDREN ←

2011

"MAY CHANGE TO
by THEIR KIDS"

**City of Lake Geneva
Department of Public Works**

Park System - Memorial and Donation Application

BROTHERS ; SISTER

Name of Donor: CARL SCHMITT	CLYDE SCHMITT	HOLLY MILES PRUNKETT
Address of Donor: 1330 LONDON LANE GLENVIEW, IL 60025	#109 640 MURRAY LANE DES PLAINES, IL 60016	528 TROCADERO ST. HENDERSON, NV 89015
Phone Number: CARL 847 724 6989	CLYDE 847 989-0919	HOLLY 702 558 6111
Home: _____	Other: _____	
E-mail: CARL <u>littletiger@msn.com</u>		
Description of Donation: <u>HOLLY hollykins7@cox.net</u>		

ONE AUTUMN BLAZE MAPLE TREE - TO BE PLACED IF POSSIBLE AT THE OPEN END (WEST) IN ELM PARK.

Wording on Memorial Acknowledgement:

IN MEMORY OF: CONRAD CARL SCHMITT 1942-2011
AS THIS TREE GROWS SO DOES OUR LOVING
REMEMBRANCE OF YOU.

My signature below indicates that I have received a copy of the Memorial and Donations Policy by 2 FEET and agree to all the provisions and procedures as outlined.

PLEASE NOTE: STONE TO BE 1 FOOT

THANKS.

Requested by:

CARL SCHMITT DATE	CLYDE SCHMITT DATE	HOLLY MILES PRUNKETT DATE
(Please Print)		
<u>Carl Schmitt</u> 8/14/11	<u>Clyde Schmitt</u> 8-21-2011	<u>Holly Miles Prunkett</u> 8/14/11
Signature of Donor		Date

Staff Use Only. Date Received _____ Staff Initials _____
 Staff Recommendation to City's Board of Park Commissioners: Approve/Deny _____
 Council Review Date: _____ Approved/Denied _____
 Order Date: _____ Installation Date: _____

Park Donation Policy

January 25, 2010

D. Mott Approved Park Bd 10-4-11

**City of Lake Geneva
Council Meeting
10/10/2011**

Prepaid Checks - 9/23/11 through 10/06/11

\$4,195.76

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE PREPAID ITEMS OVER \$5,000**

COUNCIL MEETING DATE OF: 10/10/2011

TOTAL PREPAID ACCOUNTS PAYABLE - 9/23/11 through 10/06/11 \$ 4,195.76

ITEMS > \$5,000
none

BALANCE OF OTHER ITEMS 4,195.76

FROM 09/23/2011 TO 09/26/2011

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
PCP		PETTY CASH - POLICE DEPT.							
	8/11-9/11			09/19/11		52075	09/23/11	165.14	165.14
		01 WALMART-BRAKE FLUID,BRUSH	1121005361						23.16
		02 TARGET-BATTERIES	1121005380						7.37
		03 WALMART-GLUE,BAGS,CLEANERS	1121005399						25.97
		04 USPS-8/23-9/19/11	1121005312						96.04
		05 BUMPER2BUMPER-BUG WASH	1121005361						12.60
								VENDOR TOTAL:	165.14
REGFEE		REGISTRATION FEE TRUST							
	FD AERIAL TK			09/21/11		52076	09/23/11	70.50	70.50
		01 TITLE/LIC-AERIAL TRUCK	1122005240						70.50
								VENDOR TOTAL:	70.50
USBANK		US BANK							
	3341-9/11			09/13/11		52077	09/23/11	2,166.46	2,166.46
		01 SHOOTERS SPORT-HALL UNIFORM	1121005138						435.00
		02 PIGLY WIGLY-TASK FORCE FOOD	1121005399						65.18
		03 J&D CAR CARE-WINDW TINTING	1121005361						245.00
		04 SEARS-RADAR BATTERIES	1121005399						168.72
		05 BEST BUY-CAMERA HARD DRIVES	1121005305						179.98
		06 DUNN-EXT CORD,ADAPTER	1121005399						23.96
		07 UWEX REG-GRITZNER	1121005415						128.00
		08 UWEX REG-GRITZNER	1121005415						128.00
		09 UWEX REG-GRITZNER	1121005415						128.00
		10 UWEX REG-GRITZNER	1121005415						128.00
		11 UWEX REG-GRITZNER	1121005415						128.00
		12 UWEX REG-GRITZNER	1121005415						128.00
		13 OFFICEMAX-COMMISSION BOOKS	1121005310						21.08
		14 WALMART-WINDEX,CARWASH,LYSOL	1121005361						98.72
		15 WALMART-CAMERA MEMORY CARDS	1121005305						59.28
		16 NEXT DOOR PUB-BUDGET MTG FOOD	1121005190						34.30
		17 OFFICEMAX-SHEET PROTECTORS	1121005310						67.96
		18 INTEREST REFUND	1121005399						-0.72
								VENDOR TOTAL:	2,166.46
WALMA		WALMART COMMUNITY							
	6368-8/11			08/16/11		52078	09/23/11	123.76	123.76
		01 TENT,CHAIRS,GLUCOSE GEL	1129005414						123.76
								VENDOR TOTAL:	123.76
								TOTAL --- ALL INVOICES:	2,525.86

DATE: 10/07/2011
TIME: 12:59:28
ID: AP450000.WOW

CITY OF LAKE GENEVA
PAID INVOICE LISTING

FROM 09/28/2011 TO 10/06/2011

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
CHULA		CHULA VISTA RESORT							
	A88867	01 FROGGATT-BADGER TRACS CONF	1121005331	10/06/11		52133	10/06/11	95.00	95.00 95.00
									VENDOR TOTAL: 95.00
MALLARD		VEOLIA MALLARD RIDGE LANDFILL							
	DISPOSAL-CH	01 CLEAN SWEEP CH DROP OFF	1136005296	10/07/11		52134	10/06/11	1,548.50	193.05 193.05
	DISPOSAL-STR	01 CLEAN SWEEP STR DROP OFF	1136005296	10/07/11		52134	10/06/11	1,548.50	1,355.45 1,355.45
									VENDOR TOTAL: 1,548.50
USPOST		US POST OFFICE							
	STAMPS-9/11	01 3 BOOKS STAMPS	9900005312	09/28/11		52132	09/29/11	26.40	26.40 26.40
									VENDOR TOTAL: 26.40
									TOTAL --- ALL INVOICES: 1,669.90

**City of Lake Geneva
Council Meeting
10/10/2011**

Accounts Payable Checks - through 10/06/11

	<u>Fund #</u>	
1. General Fund	11	<u>\$ 217,400.32</u>
2. Debt Service	20	<u>\$ -</u>
3. TID #4	34	<u>\$ 13,792.68</u>
4. Lakefront	40	<u>\$ 13,471.04</u>
5. Capital Projects	41	<u>\$ 24,209.00</u>
6. Parking Meter	42	<u>\$ 186.87</u>
7. Library Fund	99	<u>\$ 10,204.53</u>
8. Impact Fees	45	<u>\$ -</u>
9. Tax Agency Fund	89	<u>\$ -</u>
Total All Funds		<u><u>\$279,264.44</u></u>

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

COUNCIL MEETING DATE OF: 10/10/2011

TOTAL UNPAID ACCOUNTS PAYABLE - THROUGH 10/06/11 \$ 279,264.44

ITEMS > \$5,000

R&R Insurance - Workers Comp & Liability Ins	161,189.00
Halverson Overhead Door Co-Fire Dept New Doors/Operators	14,000.00
Oak Hill Cemetery - Oct payment	13,333.33
General Communications - Radio Repeater	10,209.00
Lake Geneva Utility Commission-3rd Quarter Hyd Rent	8,710.81
Geneva Lakes Electric-Cook St Lighting Project	6,840.00
Jerry Willkomm Inc - gas purchase	5,117.39

Balance of all other Items 59,864.91

INVOICES DUE ON/BEFORE 10/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
A+ A+ GRAPHICS & PRINTING							
277	09/01/11	01	OLD TIME NEWSLETTER	1170005720		10/11/11	60.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	60.00
ACL ACL SERVICES LLC							
201108-0	08/31/11	01	BLOOD DRAWS	1121005380		10/11/11	140.00
						INVOICE TOTAL:	140.00
						VENDOR TOTAL:	140.00
ADVANC ADVANCE AEROSOL & CHEMICAL CO							
9557	09/19/11	01	PENETRATING OIL	1132105351		10/11/11	59.40
						INVOICE TOTAL:	59.40
						VENDOR TOTAL:	59.40
AMAZO AMAZON							
8932-9/11	09/10/11	01	FLASHLIGHTS/BATTERY	9900005250		10/11/11	117.51
		02	2012 MONTHLY PLANNER	9900005310			18.48
						INVOICE TOTAL:	135.99
						VENDOR TOTAL:	135.99
AMYS AMY'S SHIPPING EMPORIUM							
110072	10/04/11	01	POSTAGE-DUNCAN	4234505312		10/11/11	11.54
						INVOICE TOTAL:	11.54
						VENDOR TOTAL:	11.54
ANTAE ANTAEUS LLC							
0601-67	10/01/11	01	10/11 ONLINE PROCESSING	4234505216		10/11/11	100.00
		02	10/11 ONLINE PROCESSING	9900005211			5.00
		03	10/11 ONLINE PROCESSING	4055105216			195.00
						INVOICE TOTAL:	300.00
						VENDOR TOTAL:	300.00

INVOICES DUE ON/BEFORE 10/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ASD ACTION SPORT DEVELOPMENT LLC							
586	09/30/11	01	8-9/11 DESIGN SERVICES	3430009124		10/11/11	4,650.75
						INVOICE TOTAL:	4,650.75
						VENDOR TOTAL:	4,650.75
ATC AMERICAN TEST CENTER							
2112673	09/20/11	01	LADDER TESTS	1122005820		10/11/11	1,365.00
						INVOICE TOTAL:	1,365.00
						VENDOR TOTAL:	1,365.00
AUROM AURORA MEDICAL GROUP							
EG0000798-9/11	09/26/11	01	DRUG TESTS	1100001391		10/11/11	85.00
		02	DRUG TESTS	1132105205			150.00
						INVOICE TOTAL:	235.00
						VENDOR TOTAL:	235.00
AUTO AUTO CLINIC INC							
12717	09/03/11	01	BATTERIES-1980 CHEVY	1121005361		10/11/11	291.85
						INVOICE TOTAL:	291.85
						VENDOR TOTAL:	291.85
AUTOT AUTO TECH CENTERS INC							
229040	09/14/11	02	TIRES SQ 201-YEAR ROUND	1121005361		10/11/11	452.24
		03	TIRES SQ 203,204-WINTER	1121005361			896.96
		04	TIRES SQ 207-YEAR ROUND	1121005361			556.04
						INVOICE TOTAL:	1,905.24
						VENDOR TOTAL:	1,905.24
AUTWOR AUTOWORKS PLUS							
7422	09/27/11	01	FIX TIRE	1132105250		10/11/11	10.31
						INVOICE TOTAL:	10.31
						VENDOR TOTAL:	10.31

INVOICES DUE ON/BEFORE 10/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER BAKER & TAYLOR							
75022386-8/11	08/31/11	01	I61780950-1 ITEM	9900005414		10/11/11	43.19
		02	I61878830-1 ITEM	9900005414			35.99
		03	I62508180-3 ITEMS	9900005414			64.75
		04	I63038090-3 ITEMS	9900005414			35.93
		05	I63357500-1 ITEM	9900005414			21.59
		06	I63357501-1 ITEM	9900005414			35.99
		07	I63620610-6 ITEMS	9900005414			136.71
INVOICE TOTAL:							374.15
75030450-8/11	08/31/11	01	I61029210-1 ITEM	9900005411		10/11/11	22.31
		02	V59213130-1 ITEM	9900005411			5.93
		03	I61569011-1 ITEMS	9900005411			21.59
		04	I61569010-2 ITEMS	9900005411			43.18
		05	I61569020-2 ITEMS	9900005411			32.35
		06	I63445920-1 ITEM	9900005411			21.59
INVOICE TOTAL:							146.95
L3367102-8/11	08/31/11	01	2026105071-24 ITEMS	9900005410		10/11/11	343.79
		02	2026111947-1 ITEM	9900005410			17.34
		03	2026111948-2 ITEMS	9900005410			37.97
		04	2026111949-4 ITEMS	9900005410			57.09
		05	2026128764-1 ITEM	9900005410			15.66
		06	2026128766-1 ITEM	9900005410			17.34
		07	2026128767-1 ITEM	9900005410			16.20
		08	2026128768-6 ITEMS	9900005410			83.26
		09	2026128769-2 ITEMS	9900005410			23.87
		10	2026136687-1 ITEM	9900005410			15.67
		11	2026136689-3 ITEMS	9900005410			43.08
		12	2026136690-6 ITEMS	9900005410			92.25
		13	2026145763-2 ITEMS	9900005410			32.44
		14	2026147677-2 ITEMS	9900005410			32.96
		15	2026147678-25 ITEMS	9900005410			344.90
		16	2026153747-4 ITEMS	9900005410			61.52
		17	2026153748-4 ITEMS	9900005410			60.94

INVOICES DUE ON/BEFORE 10/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT			
BAKER BAKER & TAYLOR										
L3367102-8/11	08/31/11	18	2026153749-1 ITEM	9900005410		10/11/11	15.10			
		19	2026159540-2 ITEMS	9900005410			27.94			
		20	2026159541-2 ITEMS	9900005410			29.62			
		21	2026159542-2 ITEMS	9900005410			28.50			
		22	2026159543-15 ITEMS	9900005410			406.61			
		23	2026170923-4 ITEMS	9900005410			59.78			
		24	2026170924-1 ITEM	9900005410			29.34			
		25	2026170925-1 ITEM	9900005410			14.52			
		26	2026170926-1 ITEM	9900005410			11.34			
		27	2026170927-2 ITEMS	9900005410			18.26			
		28	2026170928-7 ITEMS	9900005410			100.64			
		29	2026170929-2 ITEMS	9900005410			31.48			
		30	2026181429-5 ITEMS	9900005410			74.39			
		31	2026181430-3 ITEMS	9900005410			72.40			
		INVOICE TOTAL:							2,216.20	
		L3367362-8/11	08/31/11	01	2026123694-1 ITEM		9900005410		10/11/11	14.54
				02	2026158749-1 ITEM		9900005410			16.79
				03	2026158750-2 ITEMS		9900005410			28.14
				04	2026191560-1 ITEM		9900005410			9.42
		INVOICE TOTAL:							68.89	
		L3367442-8/11	08/31/11	01	2026120702-2 ITEMS		9900005413		10/11/11	38.39
				02	2026198831-1 ITEM		9900005413			18.89
		INVOICE TOTAL:							57.28	
		L3367512-8/11	08/31/11	01	2026103836-31 ITEMS		9900005411		10/11/11	312.37
				02	2026112707-27 ITEMS		9900005411			289.21
				03	2026112708-1 ITEM		9900005411			2.79
				04	2026112709-1 ITEM		9900005411			7.82
				05	2026142210-1 ITEM		9900005411			14.82
				06	2026142211-5 ITEMS		9900005411			28.92
				07	2026142212-1 ITEM		9900005411			34.95
				08	2026142213-1 ITEM		9900005411			3.91

INVOICES DUE ON/BEFORE 10/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER BAKER & TAYLOR							
L3367512-8/11	08/31/11	09	2026142214-7 ITEMS	9900005411		10/11/11	101.45
		10	2026172162-1 ITEM	9900005411			14.83
		11	2026172163-2 ITEMS	9900005411			24.24
		12	2026172164-5 ITEMS	9900005411			54.10
		13	2026172165-9 ITEMS	9900005411			93.15
						INVOICE TOTAL:	982.56
L4013232-8/11	08/31/11	01	2026115847-4 ITEMS	9900005414		10/11/11	87.97
		02	2026115848-18 ITEMS	9900005414			349.05
		03	2026144125-2 ITEMS	9900005414			30.21
		04	2026144126-8 ITEMS	9900005414			156.68
		05	2026176503-2 ITEMS	9900005414			38.44
		06	2026176504-2 ITEMS	9900005414			32.94
		07	2026179302-1 ITEM	9900005414			16.47
		08	2026179303-4 ITEMS	9900005414			74.20
						INVOICE TOTAL:	785.96
						VENDOR TOTAL:	4,631.99
BATTERY BATTERY ZONE							
SI+112284	09/22/11	01	CAMERA BATTERIES	1121005399		10/11/11	81.75
						INVOICE TOTAL:	81.75
						VENDOR TOTAL:	81.75
BIO BIO-AQUATIC SERVICES, LLC							
1731-A	01/10/11	01	LAKE SPRAY-FINAL 50%	4054105264		10/11/11	2,237.50
						INVOICE TOTAL:	2,237.50
						VENDOR TOTAL:	2,237.50
BOTTS BOTTS WELDING & TRK SERV, INC.							
517774	09/26/11	01	PLOW RAMS-TRK 15,16	1132105250		10/11/11	183.00
						INVOICE TOTAL:	183.00
						VENDOR TOTAL:	183.00

INVOICES DUE ON/BEFORE 10/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BUMPB BUMPER TO BUMPER AUTO PARTS							
208772	09/27/11	01	HYD FITTINGS	1132105351		10/11/11	101.79
						INVOICE TOTAL:	101.79
						VENDOR TOTAL:	101.79
BUMPL BUMPER TO BUMPER AUTO PARTS							
662-211102	08/15/11	01	HOOK N LOOP TAPE	1121005361		10/11/11	10.22
						INVOICE TOTAL:	10.22
662-214987	09/22/11	01	GREASE GUN SWIVEL	1132105340		10/11/11	68.19
						INVOICE TOTAL:	68.19
662-215378	09/27/11	01	TRAILER PLUG	1132105351		10/11/11	5.39
						INVOICE TOTAL:	5.39
						VENDOR TOTAL:	83.80
CARSTRO RON CARSTENSEN							
7/11-9/11	07/06/11	01	CELL PHONE 7/11-9/11	1132105221		10/11/11	192.00
						INVOICE TOTAL:	192.00
						VENDOR TOTAL:	192.00
CDW CDW GOVERNMENT INC							
ZNH1938	09/02/11	01	MONITORS, ANTI-GLARE SHIELD	9900005514		10/11/11	652.76
						INVOICE TOTAL:	652.76
ZP26676	09/12/11	01	TONERS, CD'S	1121005310		10/11/11	641.73
						INVOICE TOTAL:	641.73
						VENDOR TOTAL:	1,294.49
CONN BRENT CONNELLY							
REIMB-9/11	09/06/11	01	WALMART-BUDGET BOOK COVERS	1122005310		10/11/11	13.16
						INVOICE TOTAL:	13.16
						VENDOR TOTAL:	13.16

INVOICES DUE ON/BEFORE 10/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DEL DEL'S SERVICE, INC.							
5479	08/08/11	01	CAR TOWING	1134105290		10/11/11	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
DEMCO DEMCO							
4331415	09/09/11	01	LABELS	9900005512		10/11/11	166.38
						INVOICE TOTAL:	166.38
						VENDOR TOTAL:	166.38
DILHR EQUAL RIGHTS DIVISION							
250-9/11	09/30/11	01	WORK PERMITS-9/11	1100002422		10/11/11	82.50
						INVOICE TOTAL:	82.50
						VENDOR TOTAL:	82.50
DUNN DUNN LUMBER & TRUE VALUE							
447593	08/08/11	01	CHIMNEY SPRAY PAINT	9900005250		10/11/11	20.97
						INVOICE TOTAL:	20.97
447932	08/10/11	01	3 COMPUTER BATTERIES	9900005250		10/11/11	11.97
						INVOICE TOTAL:	11.97
449493	08/22/11	01	BELTS-ROOF VENTILATORS	9900005250		10/11/11	10.50
						INVOICE TOTAL:	10.50
449840	08/23/11	01	NUTS,BOLTS	1122005351		10/11/11	9.68
						INVOICE TOTAL:	9.68
450911	08/31/11	01	MAGNET KEYHOLDER	1121005361		10/11/11	6.99
						INVOICE TOTAL:	6.99
451240	09/03/11	01	KEYS	1121005361		10/11/11	11.96
						INVOICE TOTAL:	11.96

INVOICES DUE ON/BEFORE 10/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
451842	09/09/11	01	NUTS,BOLTS	1122005399		10/11/11	0.40
						INVOICE TOTAL:	0.40
452058	09/12/11	01	DEXRON ATF	1122005341		10/11/11	7.58
		02	FASTENERS	1122005351			19.18
						INVOICE TOTAL:	26.76
452170	09/13/11	01	LIGHTBULBS	9900005250		10/11/11	104.91
						INVOICE TOTAL:	104.91
453399	09/22/11	01	TOILET SEAT, PLUG	1152005350		10/11/11	23.24
						INVOICE TOTAL:	23.24
453442	09/22/11	01	PAINT, FILTERS	1132145430		10/11/11	21.96
						INVOICE TOTAL:	21.96
453520	09/22/11	01	GRIT DISC-SANDER	1122005399		10/11/11	3.69
						INVOICE TOTAL:	3.69
453971	09/27/11	01	RAKES, SCREENS, FRAME KITS	1132145430		10/11/11	151.04
						INVOICE TOTAL:	151.04
454002	09/27/11	01	ANGLE IRONS	1132105351		10/11/11	25.77
						INVOICE TOTAL:	25.77
454051	09/27/11	01	GREASE GUN KIT	4055205350		10/11/11	13.99
						INVOICE TOTAL:	13.99
454164	09/28/11	01	PAINT, ANGLE IRONS, TAPE	1132105351		10/11/11	45.44
						INVOICE TOTAL:	45.44
454601	10/03/11	01	HOSE COUPLING	1152005350		10/11/11	5.95
						INVOICE TOTAL:	5.95
454794	10/04/11	01	FILTER, BULBS	9900005250		10/11/11	37.98
						INVOICE TOTAL:	37.98

INVOICES DUE ON/BEFORE 10/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
STMT-9/11-FIRE	09/30/11	01	FIRE 9/11 DISCOUNT	1100004819		10/11/11	-0.38
		02	FIRE 9/11 DISCOUNT-JOB1	1100004819			-0.20
						INVOICE TOTAL:	-0.58
STMT-9/11-LIB	09/30/11	01	LIB 9/11 DISCOUNT	1100004819		10/11/11	-8.50
						INVOICE TOTAL:	-8.50
STMT-9/11-STR	09/30/11	01	STR 9/11 DISCOUNT	1100004819		10/11/11	-27.54
						INVOICE TOTAL:	-27.54
						VENDOR TOTAL:	496.58
FORD FORD OF LAKE GENEVA							
31381	10/05/11	01	LUBE,OIL,FILTER CHG	4234505351		10/11/11	23.30
						INVOICE TOTAL:	23.30
						VENDOR TOTAL:	23.30
FRS FIRE-RESCUE SUPPLY, LLC							
3664	09/13/11	01	SCBA AIR TESTING	1122005820		10/11/11	423.00
						INVOICE TOTAL:	423.00
						VENDOR TOTAL:	423.00
GEMPLER GEMPLER'S							
1017934378	09/27/11	01	LOCKOUT/OUT OF SVC TAGS	1132105399		10/11/11	46.85
						INVOICE TOTAL:	46.85
						VENDOR TOTAL:	46.85
GENAU GENEVA AUTO BODY							
SQ ACCIDENT-1	09/16/11	01	SQ 20410 REAR DAMAGE	1110005245		10/11/11	3,155.17
						INVOICE TOTAL:	3,155.17
SQ ACCIDENT-2	09/16/11	01	SQ 20310 BUMPER DAMAGE	1110005245		10/11/11	1,497.34
						INVOICE TOTAL:	1,497.34
						VENDOR TOTAL:	4,652.51

INVOICES DUE ON/BEFORE 10/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
GENERAL GENERAL COMMUNICATIONS, INC.							
184470	07/08/11	01	RADIO REPEATER	4121000111		10/11/11	10,209.00
						INVOICE TOTAL:	10,209.00
						VENDOR TOTAL:	10,209.00
GENON GENEVA ON-LINE INC							
919421	09/09/11	01	2 COMPUTER SYSTEMS	9900005514		10/11/11	1,250.00
						INVOICE TOTAL:	1,250.00
926658	09/01/11	01	DSL CHARGE-9/11	9900005221		10/11/11	60.00
						INVOICE TOTAL:	60.00
926901	09/01/11	01	EMAIL SVC-9/11	1121005221		10/11/11	39.00
						INVOICE TOTAL:	39.00
928818	10/01/11	01	DSL CHARGE-10/11	9900005221		10/11/11	60.00
						INVOICE TOTAL:	60.00
928956	10/01/11	01	10/11 EMAIL SVC	1112005221		10/11/11	2.00
						INVOICE TOTAL:	2.00
						VENDOR TOTAL:	1,411.00
GLELE GENEVA LAKES ELECTRIC INC							
678	09/22/11	01	COOK ST LIGHTING PROJECT	3430005450		10/11/11	6,840.00
						INVOICE TOTAL:	6,840.00
680	09/28/11	01	FIX PHOTO CELL-RHWY 50	1134105261		10/11/11	87.14
						INVOICE TOTAL:	87.14
						VENDOR TOTAL:	6,927.14
GLENV GENEVA LAKE ENVIRONMENTAL AGEN							
RE100311	10/01/11	02	MONTHLY PAYMENT-OCTOBER	4054105730		10/11/11	1,666.67
						INVOICE TOTAL:	1,666.67
						VENDOR TOTAL:	1,666.67

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
GLMUS	GENEVA LAKE MUSEUM						
RE100311	10/01/11	01	MONTHLY PAYMENT-OCTOBER	1151105735		10/11/11	1,000.00
						INVOICE TOTAL:	1,000.00
						VENDOR TOTAL:	1,000.00
GREAT	GREAT AMERICA LEASING CORP.						
11307730	09/05/11	01	COPIER LEASE/SUPPORT	9900605532		10/11/11	928.37
						INVOICE TOTAL:	928.37
						VENDOR TOTAL:	928.37
HALVE	HALVERSON OVERHEAD DOOR CO.						
0082265-IN	09/23/11	01	NEW DOORS & OPERATORS	4122001103	00000043	10/11/11	14,000.00
						INVOICE TOTAL:	14,000.00
						VENDOR TOTAL:	14,000.00
HWYC	HWY C SERVICES INC						
132456	09/27/11	01	WHEEL CASTER	1152065250		10/11/11	60.40
						INVOICE TOTAL:	60.40
132833	10/03/11	01	WEEDEATER STRING	1152005250		10/11/11	35.49
						INVOICE TOTAL:	35.49
						VENDOR TOTAL:	95.89
ILT	INNOVATIVE LABEL TECHNOLOGY						
201201	08/25/11	01	LABELS-DYMO LABELWRITER	9900005512		10/11/11	25.94
						INVOICE TOTAL:	25.94
						VENDOR TOTAL:	25.94
ITU	ITU INC						
5375612	08/05/11	01	MATS	1122005360		10/11/11	112.03
						INVOICE TOTAL:	112.03

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ITU	ITU INC						
5405708	09/30/11	01	MATS, RAGS	1132105360		10/11/11	64.13
						INVOICE TOTAL:	64.13
						VENDOR TOTAL:	176.16
JORDA	DENNIS JORDAN						
REIMB-9/11	09/23/11	01	CONF MILEAGE-153 MILES	1114205330		10/11/11	84.92
						INVOICE TOTAL:	84.92
						VENDOR TOTAL:	84.92
JORDAN	ELLIE JORDAN						
10/11	10/04/11	01	WORKSHOP-84 MILES	9900005332		10/11/11	46.20
						INVOICE TOTAL:	46.20
						VENDOR TOTAL:	46.20
KLEIN	TERESA M. KLEIN						
REIMB-9/11	09/20/11	01	CONF MILEAGE-616.8 MILES	1115305330		10/11/11	342.32
						INVOICE TOTAL:	342.32
						VENDOR TOTAL:	342.32
KUCHS	KUCH'S PLUMBING						
3257	09/16/11	01	FAUCET, DRAIN-EVID ROOM	1121005342		10/11/11	582.00
						INVOICE TOTAL:	582.00
						VENDOR TOTAL:	582.00
LARK	LARK UNIFORM OUTFITTERS INC						
92760	09/19/11	01	3 SEASON COAT	1121005139		10/11/11	146.95
						INVOICE TOTAL:	146.95
						VENDOR TOTAL:	146.95
LARRY	LARRY'S TOWING & RECOVERY						

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
LARRY LARRY'S TOWING & RECOVERY							
16953	06/30/11	01	TOWING	1134105290		10/11/11	145.00
						INVOICE TOTAL:	145.00
17349	08/05/11	01	TOWING	1134105290		10/11/11	230.00
						INVOICE TOTAL:	230.00
17496	09/15/11	01	TOWING	1134105290		10/11/11	145.00
						INVOICE TOTAL:	145.00
17523	09/27/11	01	TOWING	1134105290		10/11/11	125.00
						INVOICE TOTAL:	125.00
						VENDOR TOTAL:	645.00
LGCHEV LAKE GENEVA CHEVROLET							
5010827	09/23/11	01	2007 CHEVY KEY	1121005361		10/11/11	33.84
						INVOICE TOTAL:	33.84
6024489/1	09/08/11	01	OIL CHANGE	1121005361		10/11/11	26.35
						INVOICE TOTAL:	26.35
6024768/1	09/17/11	01	FIX FLAT TIRE	1121005361		10/11/11	22.78
						INVOICE TOTAL:	22.78
6024986/1	09/24/11	01	OIL CHG, MOUNT 4 TIRES	1121005361		10/11/11	91.75
						INVOICE TOTAL:	91.75
6025614/1	09/26/11	01	MOUNT TIRES, OIL CHG	1121005361		10/11/11	94.75
						INVOICE TOTAL:	94.75
						VENDOR TOTAL:	269.47
LGUTI LAKE GENEVA UTILITY COMMISSION							
RE100311	10/01/11	01	INV 4.0402.00-918 MAIN ST	9900005222		10/11/11	138.32

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
LGUTI LAKE GENEVA UTILITY COMMISSION							
RE100311	10/01/11	02	INV 4.0472.00-W END LIBR PK FO	1152005227		10/11/11	322.51
		03	INV 4.0404.00-COOK & MAIN	1152005226			282.22
		04	INV 40468.00-WRIGLEY DRIVE/TOP	4055105226			1,725.84
		05	INV 4.0469.00-LOWER RIVIERA	4055205226			2,386.17
		07	INV 5.0100.00-626 GENEVA ST	1116105226			550.66
		09	INV 5.0253.00-FLAT IRON PK	1152005226			283.96
		10	INV 5.0255.00-CHAMBER OF COMME	1152005226			146.17
		11	INV 5.0280.00-BAKER/WILLOW SMN	1152005226			221.84
		12	INV 6.0550.00-WILLIAMS ST PARK	1152005227			12.60
		13	INV 7.0415.00-730 MARSHALL	1122005226			129.00
		16	INV 8.0452.00-SAGE ST/DUNN FLD	1152005226			107.00
		18	INV 11.2001.00-VETS CONCESSION	1152015226			195.12
		19	INV 5.0257.00-WRIGLEY DR STATU	1152005227			128.52
		20	INV 11.2000.00-VET'S PARK	1152015226			42.00
		22	INV 4.0466.00-BEACH HOUSE	4054105399			1,175.90
		23	INV 5.0114.00-255 MILL/MUSEUM	1151105226			97.68
		25	INV 3.0425.00-1055 CAREY	1132105226			38.29
		26	INV 3.0424.00-1065 CAREY	1132105226			80.05
		27	INV 3.0420.00-1070 CAREY	1132105226			27.85
		28	INV 5.0138.00-720 GENEVA	1152005227			12.60
		29	INV 5.0300.00-255 MILL ST FP	1151105226			180.63
		30	INV 11.1999.00-VETS PK STORAGE	1152015226			132.48
		31	INV 4.0307.00-818 GENEVA	4234505220			12.60
		32	INV 5.0101.00-626 GENEVA ST FP	1116105226			47.40
		33	INV 40474.00 LIB PK RESTROOM	1152005226			233.40
						INVOICE TOTAL:	8,710.81
						VENDOR TOTAL:	8,710.81
LLS LAKESHORES LIBRARY SYSTEM							
1103	09/14/11	01	5 REFURBISHED COMPUTERS	9900005514		10/11/11	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
MADRI NELIDA MADRIGAL							

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
MADRI NELIDA MADRIGAL							
9/11	09/22/11	01	INTERPRETER 9/14/11	1112005381		10/11/11	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
MAILFI MAILFINANCE							
H2793642	09/22/11	01	METER LEASE 10/24-11/23	1116105532		10/11/11	376.24
						INVOICE TOTAL:	376.24
						VENDOR TOTAL:	376.24
MALEK MALEK & ASSOCIATES CONSULTANTS							
4573	09/13/11	01	SOUTHWIND-BLDG 10 PLAN REV	1122005750		10/11/11	375.00
						INVOICE TOTAL:	375.00
						VENDOR TOTAL:	375.00
MARTIN MARTIN BUSINESS GROUP							
1107596	09/15/11	01	KONICA C252 9/15-10/14	1121005531		10/11/11	91.00
		02	KONICA C252 OVRAGE	1121005531			23.63
						INVOICE TOTAL:	114.63
1107803	09/20/11	01	KONICA 600 CONTR 9/20-10/19/11	1116105531		10/11/11	114.00
						INVOICE TOTAL:	114.00
1107804	09/20/11	01	RICOH MP161-CONTR 9/20-12/19	1112005361		10/11/11	158.40
						INVOICE TOTAL:	158.40
						VENDOR TOTAL:	387.03
MDS/SWAP UNIVERISITY OF WISCONSIN							
08/11MD05799	09/09/11	01	FILE FOLDERS,WHITEOUT	1121005310		10/11/11	63.10
						INVOICE TOTAL:	63.10
						VENDOR TOTAL:	63.10

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
MLIC MINNESOTA LIFE INSURANCE CO							
099002-11/11	10/07/11	01	11/11 LIFE INS	1112005134		10/11/11	6.23
		02	11/11 LIFE INS	1113005134			28.40
		03	11/11 LIFE INS	1114305134			26.95
		04	11/11 LIFE INS	4234505134			4.73
		05	11/11 LIFE INS	1115105134			29.20
		06	11/11 LIFE INS	1115305134			4.69
		07	11/11 LIFE INS	1124005134			32.48
		08	11/11 LIFE INS	1114205134			56.35
		09	11/11 LIFE INS	4052105134			11.40
		10	11/11 LIFE INS	1110005133			36.94
		11	11/11 LIFE INS	1100002134			293.89
						INVOICE TOTAL:	531.26
099009-11/11	10/07/11	01	11/11 LIFE INS	1121005134		10/11/11	239.23
		02	11/11 LIFE INS	1110005133			40.15
		03	11/11 LIFE INS	1100002134			483.96
						INVOICE TOTAL:	763.34
099010-11/11	10/07/11	01	11/11 LIFE INS	1122005133		10/11/11	87.30
		02	11/11 LIFE INS	1110005133			14.66
						INVOICE TOTAL:	101.96
099019-11/11	10/07/11	01	11/11 LIFE INS	9900005134		10/11/11	100.45
		02	11/11 LIFE INS	1110005133			17.64
		03	11/11 LIFE INS	1100002134			14.95
						INVOICE TOTAL:	133.04
099044-11/11	10/07/11	01	11/11 LIFE INS	4234505134		10/11/11	13.70
		02	11/11 LIFE INS	1110005133			2.04
		03	11/11 LIFE INS	1100002134			16.51
						INVOICE TOTAL:	32.25
099052-11/11	10/07/11	01	11/11 LIFE INS	4055105134		10/11/11	24.30
		02	11/11 LIFE INS	1132105134			155.88

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
MLIC MINNESOTA LIFE INSURANCE CO							
099052-11/11	10/07/11	03	11/11 LIFE INS	1116105134		10/11/11	11.43
		04	11/11 LIFE INS	1110005133			34.12
		05	11/11 LIFE INS	1100002134			361.96
						INVOICE TOTAL:	587.69
						VENDOR TOTAL:	2,149.54
NAPAE ELKHORN NAPA AUTO PARTS							
820325	09/20/11	01	HALOGEN BULBS	1132105351		10/11/11	39.90
						INVOICE TOTAL:	39.90
820328	09/20/11	01	BRAKE FLUID	1132105351		10/11/11	14.98
						INVOICE TOTAL:	14.98
820449	09/21/11	01	FILTERS,OIL,FUEL	1132105351		10/11/11	15.03
						INVOICE TOTAL:	15.03
820585	09/22/11	01	GREASE GUN SWIVEL	1132105340		10/11/11	69.01
						INVOICE TOTAL:	69.01
821472	09/28/11	01	TAIL LAMPS	1132105351		10/11/11	19.00
						INVOICE TOTAL:	19.00
						VENDOR TOTAL:	157.92
NEXTEL NEXTEL/SPRINT							
940684224-101	09/12/11	01	ICAC AIR CARD	1121005221		10/11/11	40.99
						INVOICE TOTAL:	40.99
						VENDOR TOTAL:	40.99
NPELRA NAT'L PUBLIC EMPLOYER LABOR							
JORDAN29296	09/30/11	01	2012 MEMBERSHIP DUES	1100001610		10/11/11	160.00
						INVOICE TOTAL:	160.00
						VENDOR TOTAL:	160.00

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
OAKRIL OAK HILL CEMETERY							
RE100311	10/01/11	01	MONTHLY PAYMENT-OCTOBER	1170005750		10/11/11	13,333.33
						INVOICE TOTAL:	13,333.33
						VENDOR TOTAL:	13,333.33
OTIS OTIS ELEVATOR COMPANY							
CMM65267A11	09/20/11	01	ELEV CONTR 10/1-11/30/11	4055205360		10/11/11	215.44
						INVOICE TOTAL:	215.44
						VENDOR TOTAL:	215.44
PARA PARATECH AMBULANCE SERVICE							
22303	09/20/11	01	CPR CARDS,HS AED CARDS	1122005610		10/11/11	486.00
						INVOICE TOTAL:	486.00
						VENDOR TOTAL:	486.00
PCL PETTY CASH - LIBRARY							
9/11	09/30/11	01	USPS-GARLAND,TX	9900005312		10/11/11	1.88
		02	CORNERSTONE-SHORE PATH GUIDES	9900005413			14.00
		03	USPS-ALLIANT ENERGY CONTRACTS	9900005312			5.33
		04	WALMART-COFFEE	9900005211			14.28
		05	WALMART-COFFEE	9900005211			24.26
		06	WALMART-SWIFFER DUSTERS	9900005250			8.41
		07	USPS-SAVANNAH COLLEGE	9900005312			3.85
						INVOICE TOTAL:	72.01
						VENDOR TOTAL:	72.01
PETER ANDREA PETERSON							
REIMB-10/11	10/06/11	01	FLOWERS-FUNERAL	9900005211		10/11/11	27.96
		02	9/11 MEETING-31 MILES	9900005211			17.05
		03	8/11 MEETING-116 MILES	9900005211			63.80
		04	7/11 MEETING-47 MILES	9900005211			25.85

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PETER ANDREA PETERSON							
REIMB-10/11	10/06/11	05	6/11 MEETING-54 MILES	9900005211		10/11/11	27.54
						INVOICE TOTAL:	162.20
						VENDOR TOTAL:	162.20
PFI PFI FASHIONS, INC.							
161965	09/30/11	01	SEW PATCHES	4234505138		10/11/11	8.00
						INVOICE TOTAL:	8.00
						VENDOR TOTAL:	8.00
PHIL PHIL'S ELECTRIC DRAIN SVC, LLC							
091522	09/09/11	01	ROD SEWER LINE	9900005250		10/11/11	195.00
						INVOICE TOTAL:	195.00
						VENDOR TOTAL:	195.00
PHILIPS PHILIPS MEDICAL CAPITAL							
10611560	09/10/11	01	9/11 MONITOR/DEFIBS	1122005810		10/11/11	700.16
						INVOICE TOTAL:	700.16
						VENDOR TOTAL:	700.16
PMI PROGRESSIVE MEDICAL INT'L							
0315635	09/20/11	01	LARGE GLOVES	1122005810		10/11/11	127.00
						INVOICE TOTAL:	127.00
						VENDOR TOTAL:	127.00
PNC PNC BANK							
00154-9/11	09/20/11	01	SAFE DEPOSIT BOX RENT	9900005211		10/11/11	60.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	60.00
QUILL QUILL CORPORATION							

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
QUILL QUILL CORPORATION							
6543428	09/06/11	01	HANGING FOLDER FRAMES	1121005310		10/11/11	37.78
						INVOICE TOTAL:	37.78
						VENDOR TOTAL:	37.78
R&R R&R INSURANCE SERVICES, INC.							
1082540	09/27/11	01	W/C INS	1110105516		10/11/11	68,673.00
						INVOICE TOTAL:	68,673.00
1082541	09/27/11	01	CRIME POLICY	1110105512		10/11/11	1,576.00
						INVOICE TOTAL:	1,576.00
1082542	09/27/11	01	COMM PROP INS	1110105512		10/11/11	46,461.00
						INVOICE TOTAL:	46,461.00
1082959	09/28/11	01	LIAB INS	1110105512		10/11/11	44,479.00
						INVOICE TOTAL:	44,479.00
						VENDOR TOTAL:	161,189.00
RACINE RACINE COUNTY OPPORTUNITY CTR.							
46068	09/14/11	01	CLEANING SVC-8/11	9900005250		10/11/11	1,006.25
						INVOICE TOTAL:	1,006.25
						VENDOR TOTAL:	1,006.25
REALE JEREMY REALE							
REIMB-1/11	01/13/11	01	1/13 MILEAGE-406 MILES	1114305330		10/11/11	207.06
						INVOICE TOTAL:	207.06
						VENDOR TOTAL:	207.06
RECORD RECORDED BOOKS LLC							
74362323	09/09/11	01	AUDIO BOOK-1	9900005414		10/11/11	7.95
						INVOICE TOTAL:	7.95
						VENDOR TOTAL:	7.95

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RED THE UNIFORM TAILOR							
0W49519B	09/19/11	01	UNIFORM-BASTEK	1122005138		10/11/11	82.76
		02	UNIFORM-DETKOWSKI	1122005138			13.70
						INVOICE TOTAL:	96.46
						VENDOR TOTAL:	96.46
ROCKRD ROCK ROAD COMPANIES INC							
212175	09/16/11	01	DIRT	1132135430		10/11/11	174.24
						INVOICE TOTAL:	174.24
						VENDOR TOTAL:	174.24
ROTE ROTE OIL COMPANY							
106938	09/09/11	01	314.1 GAL DYED DIESEL	1132105341		10/11/11	1,057.89
						INVOICE TOTAL:	1,057.89
						VENDOR TOTAL:	1,057.89
SHARE SHARE CORP							
789014	09/20/11	01	LUBRICANT,GRAY PAD	1132105340		10/11/11	259.41
						INVOICE TOTAL:	259.41
						VENDOR TOTAL:	259.41
SHERIFF WALWORTH COUNTY SHERIFF							
8/11	08/31/11	01	8/11 PRISONER CONFINEMENT	1112065290		10/11/11	255.00
						INVOICE TOTAL:	255.00
						VENDOR TOTAL:	255.00
SOMAR SOMAR TEK LLC/SOMAR ENTERPRISE							
96170	08/18/11	01	UNIFORM-RASMUSSEN	1121005138		10/11/11	64.00
						INVOICE TOTAL:	64.00
96219	09/08/11	01	AMMO-SWAT SUPPLIES	1121005342		10/11/11	88.97
						INVOICE TOTAL:	88.97

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SOMAR SOMAR TEK LLC/SOMAR ENTERPRISE							
96241	09/19/11	01	UNIFORM-KELLER	1121005138		10/11/11	87.58
						INVOICE TOTAL:	87.58
96267	09/27/11	01	UNIFORM-GIOVANONNI	1121005138		10/11/11	150.99
						INVOICE TOTAL:	150.99
						VENDOR TOTAL:	391.54
SOUKUP SARA SOUKUP							
REIMB-10/11	10/05/11	01	DESIGN PAPER	9900005310		10/11/11	25.16
						INVOICE TOTAL:	25.16
						VENDOR TOTAL:	25.16
STAFF STAFFORD ROSENBAUM LLP							
1119064	09/27/11	01	ATTY-PELLER 8/11	1113105214		10/11/11	882.00
						INVOICE TOTAL:	882.00
						VENDOR TOTAL:	882.00
STRYK STRYKER SALES CORPORATION							
955790M	08/15/11	01	FOOT RESTS-STAIRCHAIR	1122005810		10/11/11	402.04
						INVOICE TOTAL:	402.04
						VENDOR TOTAL:	402.04
SUMME JOHN SUMMERS							
9/11	09/30/11	01	9/11 MILEAGE-324 MILES	1124005330		10/11/11	179.82
						INVOICE TOTAL:	179.82
						VENDOR TOTAL:	179.82
SUN SUN LIFE FINANCIAL							
RE100311	09/20/11	01	CEMETERY DISABILITY-10/11	1100001634		10/11/11	26.84

INVOICES DUE ON/BEFORE 10/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
SUN SUN LIFE FINANCIAL							
RE100311	09/20/11	02	CITY HALL DISABILITY-10/11	1110205134		10/11/11	134.23
		03	LIBRARY DISABILITY-10/11	9900005137			60.53
		04	POLICE DISABILITY-10/11	1110205134			465.18
		05	STREET DISABILITY-10/11	1110205134			189.68
		06	WATER DISABILITY-10/11	1100001634			121.06
		07	WWTF DISABILITY-10/11	1100001634			87.77
						INVOICE TOTAL:	1,085.29
						VENDOR TOTAL:	1,085.29
SYSTEMS SYSTEMS DESIGN							
8115	09/23/11	01	FIX SPRINKLER SYSTEM-LIB PARK	1152005399		10/11/11	238.98
						INVOICE TOTAL:	238.98
8124	09/23/11	01	SPRINKLER SYSTEM REPAIR	3430007109		10/11/11	1,048.48
						INVOICE TOTAL:	1,048.48
8125	09/23/11	01	SPRINKLER SYSTEM REPAIR	3430007109		10/11/11	1,253.45
						INVOICE TOTAL:	1,253.45
						VENDOR TOTAL:	2,540.91
T0000453 OSTHOFF RESORT							
LODGING-1	09/07/11	01	10/18-10/21/11 CONF LODGING	1112005331		10/11/11	210.00
						INVOICE TOTAL:	210.00
						VENDOR TOTAL:	210.00
T0000457 MARQUETTE ADAMS TELEPHONE COOP							
121423	09/27/11	01	REFUND OF OVERPYMT	4234504634		10/11/11	13.00
						INVOICE TOTAL:	13.00
						VENDOR TOTAL:	13.00
T0000459 MONICA LAPIN							

INVOICES DUE ON/BEFORE 10/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0000459 MONICA LAPIN							
REFUND	09/24/11	01	LAPIN SETUP/SEC GRD-9/24/11	4055104674		10/11/11	-323.13
		02	LAPIN-SEC DEP-9/24/11	4055102353			1,000.00
						INVOICE TOTAL:	676.87
						VENDOR TOTAL:	676.87
T0000460 NATALIE BALSLEY							
REFUND	09/26/11	01	BALSLEY SETUP/SEC GRD-9/23/11	4055104674		10/11/11	-254.00
		02	BALSLEY-SEC DEP-9/23/11	4055102353			1,000.00
						INVOICE TOTAL:	746.00
						VENDOR TOTAL:	746.00
T0000461 LAKE GENEVA HOPE WALK							
REFUND	10/04/11	01	LIB PARK-9/24/11-SEC DEP REF	1100002353		10/11/11	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0000462 JAMIE JOHNSON							
REFUND	10/04/11	01	DOUGHERTY SETUP/SEC GRD-10/1/11	4055104674		10/11/11	-336.75
		02	DOUGHERTY SEC DEP-10/1/11	4055102353			1,000.00
						INVOICE TOTAL:	663.25
						VENDOR TOTAL:	663.25
T0000463 ZIJAD BEGANOVIC							
REFUND	10/04/11	01	BEGANOVIC CXL-6/16/12	4055104674		10/11/11	-100.00
		02	BEGANOVIC SEC DEP-6/16/12	4055102353			1,000.00
						INVOICE TOTAL:	900.00
						VENDOR TOTAL:	900.00
T0000464 LESLIE LAMI							
REFUND	10/04/11	01	BERG-SETUP/SEC GRD-9/30/11	4055104674		10/11/11	-364.00

INVOICES DUE ON/BEFORE 10/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0000464 LESLIE LAMI							
REFUND	10/04/11	02	BERG-SEC DEP-9/30/11	4055102353		10/11/11	1,000.00
						INVOICE TOTAL:	636.00
						VENDOR TOTAL:	636.00
TAPCO TAPCO							
I371153	06/29/11	01	SOLAR BLINKER SPEED SIGN	1134105375	00000040	10/11/11	3,200.00
						INVOICE TOTAL:	3,200.00
						VENDOR TOTAL:	3,200.00
TASER TASER INTERNATIONAL							
SI1260584	09/09/11	01	TASER USB DATA KIT	1121005410		10/11/11	159.95
						INVOICE TOTAL:	159.95
						VENDOR TOTAL:	159.95
TERHARK TYLER TERHARK							
REIMB-08/11	08/28/11	01	DIVE TRAIN,BOOK,RENT EQUIP	1122005412		10/11/11	242.40
						INVOICE TOTAL:	242.40
						VENDOR TOTAL:	242.40
THYSS JOE THYSSEN							
1	08/11/11	01	REPLACE SIREN-CAR 1	1122005351		10/11/11	150.00
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	150.00
UNIQUE UNIQUE MANAGEMENT SERVICES							
214084	09/01/11	01	COLLECTION FEES-8/11	9900005510		10/11/11	53.70
						INVOICE TOTAL:	53.70
						VENDOR TOTAL:	53.70
UNITED UNITED LABORATORIES							

INVOICES DUE ON/BEFORE 10/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
UNITED UNITED LABORATORIES							
25123	09/26/11	01	TOILET CLEANER	1152005350		10/11/11	382.36
						INVOICE TOTAL:	382.36
						VENDOR TOTAL:	382.36
VERIZON VERIZON WIRELESS							
2624271084	09/03/11	01	AIR CARDS/CELL PMS-8/4-9/3	1121005221		10/11/11	306.53
						INVOICE TOTAL:	306.53
						VENDOR TOTAL:	306.53
WCTC WAUKESHA CNTY TECH COLLEGE							
30482882	09/26/11	01	PERSONNEL INVEST CLASS	1121005410		10/11/11	80.00
						INVOICE TOTAL:	80.00
						VENDOR TOTAL:	80.00
WEENE WE ENERGIES							
RE100311	10/01/11	01	INV 5604-510-433-LIBRARY	9900005222		10/11/11	24.89
		02	INV 3843-358-997-LIBRARY	9900005222			24.89
		03	INV 7837-744-963-FIREHOUSE	1122005224			38.07
		04	INV 0480-524-472-UPPER RIVIERA	4055105224			106.71
		05	INV 7891-194-618-CITY HALL	1116105224			405.89
		06	INV 0847-573-906-HOST TOWER	1122005224			13.34
		07	INV 5288-664-956-MUSEUM	1151105224			27.20
		08	INV 8052-439-940-STREET DEPT	1132105224			8.41
		09	INV 8017-524-022-1065 CAREY	1132105224			24.65
		10	INV 6602-046-262-1070 CAREY	1132105224			24.65
		11	INV 7283-171-261-VET'S PARK	1152015224			8.70
		12	INV 5694-161-339-120 SHERIDAN	1117105224			9.28
		13	INV 6474-690-836-120 SHERIDAN	1117105224			9.28
						INVOICE TOTAL:	725.96
						VENDOR TOTAL:	725.96
WIELEV WISCONSIN ELEVATOR INSPECTION							

INVOICES DUE ON/BEFORE 10/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

WIELEV	WISCONSIN ELEVATOR INSPECTION						
3369	09/21/11	01	ANNUAL ELEV INSP	4055205360		10/11/11	90.00
						INVOICE TOTAL:	90.00
						VENDOR TOTAL:	90.00
WILLK	JERRY WILLKOMM INC						
166701	09/14/11	01	1510 GAL GAS	1132105341		10/11/11	5,117.39
						INVOICE TOTAL:	5,117.39
						VENDOR TOTAL:	5,117.39
WINDING	WINDING ROOFING COMPANY INC						
3747	08/31/11	01	WALL/ROOF LEAK FIX	1122005241		10/11/11	778.20
						INVOICE TOTAL:	778.20
						VENDOR TOTAL:	778.20
WOLLA	JOANNE WOLLAEGER						
REIMB-10/11	10/06/11	01	SELF INKING STAMP, PAPER	9900605211		10/11/11	24.22
						INVOICE TOTAL:	24.22
						VENDOR TOTAL:	24.22
YMCA	YMCA						
RE100311	10/01/11	01	MONTHLY PAYMENT-OCTOBER	1170005760		10/11/11	3,818.33
						INVOICE TOTAL:	3,818.33
						VENDOR TOTAL:	3,818.33
						TOTAL ALL INVOICES:	279,264.44

Ann Esarco

BS-Accountancy/Management, MAS-Taxation, PhD-Education
Certified Public Accountant, State of Illinois
Enrolled Agent, Department of the Treasury
Member –United States Tax Court Bar

Education

- PhD – Education/Instructional Design for Online Learning, Capella University, Minneapolis, Minnesota. April 6, 2009
- Master of Accounting Science – Taxation, Northern Illinois University, DeKalb, Illinois. December 15, 1996
- Admitted – U.S. Tax Court Bar, United States Tax Court, Washington D.C. May 8, 1995
- Certified Public Accountant, University of Illinois. February 14, 1992
- Bachelor of Science – Accountancy/Management, St. Mary of the Woods College, Indiana. May 10, 1992
- Enrolled Agent, U.S. Department of the Treasury Washington, D.C. February 17, 1984

Teaching/Speaking Positions

- Adjunct Faculty Member McHenry County College September 1993 to 2000
- MCC – Business Division Teaching Styles – January 1995
- MCC – Business Immersion Day – April 1995, February 1996, November 1997, November 1999
- ILSEA Fox Valley Chapter – Offers in Compromise Seminar – September 1995
- ILSEA Tri County Chapter – Offers in Compromise Seminar – January 1996
- MCC – Business Set-up and Organization – January 1996
- Adjunct Faculty Member Columbia College June 1997 to present
- Illinois Department of Natural Resources Division of Forest Resources – Conservation Workshop for Private Landowners – September 1998
- Wisconsin Society of Enrolled Agents – WSEA – Uniform Accountancy Act – October 1998
- ICPAS – Elmhurst College – Career Day – November 1998
- Presentation – Chicago Bar Association – Attorney Client Privilege – September 1998
- Adjunct Faculty Member Northern Illinois University Summer 1999
- ICPAS – Northern Illinois University – Career Day – November 1999
- ICPAS – Tax Practice & Procedures Conference – Panel Member – January 11, 2000
- Tenured Faculty – McHenry County College – August 2000 to present
- Founding Faculty Member – National Association of Enrolled Agents, Special Enrollment Examination (Enrolled Agent) program – August 2008.
- VITA Instructor – Center for Economic Progress, 2008-present

- McHenry County Veterans Forum – October 13, 2010
- McHenry County College – Fall 2010 Faculty Workshop, “Beginner Angel” Learning Management System

Professional Organizations

- AJE Associates, PC – President, Accounting and Taxpayer Representation firm, 1982 to present
- Illinois Certified Public Accounts Society - ICPAS – Committee member
 - Flow Through Entities - September 1996
 - IRS Practice & Procedure – September 1996
 - Appointed to ICPAS committee "Sole Practice MAP" two year appointment – February 1996. Second two year appointment – February, 1998
 - Membership Active
- Illinois Education Association – Higher Education Council – September 2010 to present
- Illinois Society of Enrolled Agents - ILSEA
 - Elected Secretary – June 1995 – One year term
 - Fox Valley Chapter, elected Secretary – June 1995 – One year term
 - Elected Secretary – June 1996 – One year term
 - Elected President – June 1997 – 1998
 - ILSEA Midwest in Motion – Committee Chair – 1996
 - Convention Committee – June 1996
- Independent Accountant’s Association of Illinois, Elected Director – June 1994
- Internal Revenue Service
 - IRS Advisory Council, Three Year Appointment, 2010-2012
 - IRS Practitioner Symposium – Committee Member – September 1997, 1998, 1999
 - District Director Collection Division Sub Liaison
 - Offers in Compromise – July 1997
 - Collection Matters – March 1998
- MCC Accounting Advisory Committee – Committee Chair – October 1995 – September 1999
- National Association of Enrolled Agents - NAEA – Committee member
 - Federal Regulation Review Subcommittee – September 1995
 - Bylaws – September 1996
 - Strategic Planning – September 1996
 - Bylaws – September 1997
 - Awards Committee – June 1998
 - Committee Chair – CPE Committee – July 1997
 - Committee Chair – Audit – August 1998 & September 1999
 - Education Committee – July 2009 to present
 - Membership Active

- NTPI Fellow, June 26, 1996 – completed three year program Philadelphia, PA
- P.A.D.S. (Public Action to Deliver Shelter) of McHenry County, Illinois – Treasurer - July 2000 to June 2000

Articles/Books Published

- "IRS Now Considering Your Economic Realty", The Business Journal, April 1995
- "Law Firms Walk Thin Tax Lines", The Business Journal, July 26, 1995
- "Does it Pay to Talk?", The Journal, ILSEA publication – December 1995
- "IRS collection Procedures" Ann wrote handbook, January 1996
- "IRS Can Now Dictate Lifestyle", The business Journal – February 7, 1996
- "Planning the Typical Estate of the 1990's", The Journal – NAEA – April 1996
- "Tax Benefits of Giving", The Business Journal, December 11, 1996
- "Practitioner's Checklist to the New Tax Law" , The Journal – NAEA – March /April 1998
- "Employee Independent Contractor Causes Confusion", The Business Journal, July 24, 1998
- "Attorney Client Privilege", The Business Journal, September 1998
- "The Real Impact of the UAA on Enrolled Agents" – EA Journal, January/February 99

Quotes/Articles about Ann

- Northwest Herald, "IRS Restructuring", November 6, 1997
- Chicago Sun Times, "Tax Preparation", March 3, 1998
- The Wall Street Journal, "Taxpayer Advocate", August 11, 1998
- The Salt Lake Tribune, "Taxpayer Advocate", August 12, 1998
- Business Week – "Taxpayer Advocate", August 12, 1998
- The Wall Street Journal, "Offers in Compromise, September 1998
- The Wall Street Journal, "Attorney Client Privilege", September 1998
- ICPAS Inside, Networking Assistance for Members, December 15, 1998
- ILSEA's The Journal, Uniform Accountancy Act, December 15, 1998
- The Chicago Tribune, "Huntley High School to Offer Online Courses," March 15, 2011

Interviews

- "Have You Tried the 1040PC?" Fed-State Tax Review quarterly journal of Illinois Department of Revenue and Internal Revenue Service, cover story and photo – June 26, 1996

- Julia Lichtblau (Business Week) and Jake Schlesinger (Wall Street Journal) – regarding the appointment of W. Val Oveson to the position of Taxpayer Advocate with the IRS. July 17, 1998
- Julia Lichtblau (Business Week) and Dan Harrie (Salt Lake Tribune) - regarding the appointment of W. Val Oveson to the position of Taxpayer Advocate with the IRS. August 11, 1998
- Tom Herman (Wall Street Journal) "The new law will allow the IRS to accept offers that previously would have been rejected. However, until the IRS begins to put the new guidelines into effect, taxpayers should advance cautiously." August 31, 1998
- Karen Hube (Wall Street Journal) Attorney Client Privilege, September 21, 1998
- Pat Terry (Insider -ICPAS) Network Assistance - Dec/Jan Issue

Miscellaneous

- Licensed – Insurance (Accident/Health/Life) – July 1993 - present
- Nominated – MCC – Part-time teacher’s award – March 1995
- Acted "Chita Moore" IRS Town Hall Meeting sponsored by ICPAS, ILSEA, IAAI – May 1996
- Appointment – Board of Advisors – National Council of Taxpayer Advocates – January 1997
- U.S. Tax Court Case Won – Fick "Termination Payments" interpretation of tax law later changed with TRA 97 – March 17, 1997
- Judge – Ethics Bowl – MCC – April 1997, March 1998
- Debate – Non-Attorney Tax Advisor/Client Privilege at Chicago Bar Association (against Harvey Silets) – May 1998
- Licensed – Series 66 – April 16, 1999 to present
- Licensed – Series 7 – April 26, 1999 to present
- Work/Study Faculty Leader – New Orleans, May 2007. Recruited, organized, and managed eighteen college students on a post Hurricane Katrina clean up effort in the 9th Ward of New Orleans, LA
- VITA Site Manager – McHenry County College, Filing Seasons 2008-present
- Honoring the Women of MCC – March 2011 (Honored)
-