

FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, JANUARY 10, 2011 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Call to Order
2. Roll Call
3. Approve Finance, License and Regulation Committee minutes of December 13, 2010 as distributed.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
5. **RESOLUTIONS**
 - A. **Resolution 11-R01**, a resolution amending the City of Lake Geneva 401(a) Plan
6. **ORDINANCES**
 - A. **First Reading of Ordinance 11-01**, amending Section 54-34 of the Lake Geneva Municipal Code to permit trapping on certain City property
7. **LICENSES & PERMITS**
 - A. Original Class "B" Fermented Malt Beverage and "Class C" Wine License application for Hong Kong Restaurant Inc., d/b/a Happy Restaurant, 526 Wells Street, Lake Geneva, Min Ting Zhong, Agent
 - B. Temporary "Class B"/Class "B" License application for Knights of Columbus Council #1647 for the sale of fermented malt beverages and wine at St. Francis De Sales Church, 148 W. Main Street, Lake Geneva, for Italian Festival on January 15, 2011
 - C. Original Operator License applications for the following: Christopher Cline, Jill Perry, Regan Graham, and Kyle Kaefer
8. Discussion/Recommendation on purchase of solar-powered speed control signage for Townline Road
9. Discussion/Recommendation on purchase of banquet tables for the Riviera building
10. Discussion/Recommendation to authorize the sale of surplus property to the Town of Delavan
11. Discussion/Recommendation on disallowance of claim filed by Paul and Jane Wagner pursuant to Wis. Stats. 893.80 (1g)
12. Discussion/Recommendation on proposed ordinance prohibiting synthetic marijuana
13. **Presentation of Accounts – Alderman Krause**
 - A. Purchase Orders
 - B. Prepaid Bills in the amount of \$34,756.07
 - C. Regular Bills in the amount of \$244,643.45

14. Adjournment

This is a meeting of the Finance/License & Regulation Committee.
No official Council action will be taken, however a quorum of the Council may be present

01/07/11 12:30PM

*cc: Committee Members: Alderman Krause, Hartz, Fesenmaier, Krohn, Marsala
Mayor & remaining Council, Administrator, City Clerk, Department Heads, Attorney, Treasurer*

FINANCE, LICENSE & REGULATION COMMITTEE
MONDAY, DECEMBER 13, 2010 - 6:00PM
COUNCIL CHAMBERS, CITY HALL

Chairman Krause called the meeting to order at 6:00pm.

Roll Call. Present: Aldermen Krohn, Hartz, Marsala, Fesenmaier and Krause. Also Present: Administrator Jordan, Comptroller Pollitt, DPW Winkler, and Clerk Reale.

Hartz/Marsala motion to approve Finance, License and Regulation Committee minutes of November 22, 2010 as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Thomas Spellman, 270 Country Club Drive #22, addressed the committee with respect to the Sheridan Springs traffic signal project. Mr. Spellman stated that he had originally not seen any need for the addition of traffic signals at the intersection in question; adding that he had hoped the engineering work would include traffic counts to justify the expenditure. He disputed the claim that the northward extension of Edwards Boulevard had significantly increased traffic flow through the area and asked the committee to wait to see if traffic counts would eventually increase before proceeding with the significant expense of signaling the intersection.

ORDINANCES

First Reading of Ordinance 10-15, providing for the compensation of members of the Plan Commission

Chairman Krause noted that this ordinance had been prepared as a follow-up to the Council's approval of adding a budget line item for Plan Commission salaries.

First Reading of Ordinance 10-16, providing for the monthly collection of room tax returns

Chairman Krause stated that this ordinance had been recommended by Council to affect a change in the City's room tax collection schedule. The majority of the changes included in Ordinance 10-16 involved amending all references from "quarterly" to "monthly". Administrator Jordan added that the feedback he had received from other municipalities indicated that monthly collections were preferred by both the cities and the hotels management.

LICENSES & PERMITS

Fesenmaier/Marsala motion to forward to Council with recommendation for approval of original "Class B" Liquor and Class "B" Fermented Malt Beverage License application for Capitol Geneva LLC, d/b/a Sprecher's Restaurant & Pub, 111 Center Street, Lake Geneva, Stephen J. Schroeder, Agent. Chairman Krause noted that Attorney Draper had asked that the approval of the license application be made contingent upon the return of the existing license for Houlihan's, which previously occupied the premises. Unanimously carried.

Marsala/Krohn motion to forward to Council with recommendation for approval of temporary Class "B" Fermented Malt Beverage License application for St. Francis De Sales Church – Parish Life, 148 W. Main Street, Lake Geneva, for annual chili cook-off event on February 5, 2011. Unanimously carried.

Fesenmaier/Marsala motion to forward to Council with recommendation for approval of Park Board application from Andy Kerwin, representing the Alzheimer's Association of SE Wisconsin, for 5th Annual Alzheimer's Association "Walk to End Alzheimer's" in Library Park on September 17, 2011, from 7:00am to 2:00pm. Chairman Krause noted that the Board of Park Commissioners had recommended a waiver of the reservation fees for the organization; however, Mr. Kerwin would be paying the application fee. Alderman Hartz asked if it might be worth considering waiving all fees for non-profit groups as a means of demonstrating community support. Alderman Fesenmaier responded that the Board of Park Commissioners had typically been waiving reservation fees for non-profits; however the application fee was needed to cover the administrative costs associated with processing the applications. She added that the Board of Park Commissioners would be reviewing the park fee schedule in January. Unanimously carried.

Marsala/Hartz motion to forward to Council with recommendation for approval of original Operator Licenses for the following applicants: Stephen Gillam, Bruno Sharkus, and Thomas Ploch. Unanimously carried.

Clerk Reale reported that Chief Rasmussen had recommended approval of original Taxicab Driver Licenses for the following applications: David Ewing, Stephen Steffen, and Victoria Melson. These applications did not require Council approval. Alderman Hartz noted that the original application for Victoria Melson had been marked as "pending approval" and inquired as to the status. Clerk Reale confirmed that the application had been approved by Chief Rasmussen after the original application form had been included in the Council packet.

Discussion/Recommendation on bids for Sheridan Springs traffic signal project

DPW Winkler reported that bids for the project had been opened on December 2, 2010, with the low bid being submitted by Mann Brothers of Elkhorn for the amount of \$289,197.00. He noted that this bid amount included the addition of a signal preemption device at the request of the Fire Department, which would automatically change the signal to green for emergency vehicles approaching the intersection. Without the preemption device, the bid amount would be \$282,210.00. Alderman Hartz asked DPW Winkler to comment on the points raised by Mr. Spellman about the need for a signal at the intersection of Sheridan Springs and Interchange North. DPW Winkler stated that the roadway had been generating more traffic flow after the opening of the Edwards Boulevard extension, adding that the additional of a traffic signal would help motorists to safely make left turns off Sheridan Springs onto County Trunk Highway H. Chairman Krause stated that this intersection had always been difficult for motorists even before the opening of Edwards Boulevard. Alderman Marsala added that he had been approached by residents voicing support for signalizing the intersection. Alderman Fesenmaier inquired as to whether any studies had been conducted on the feasibility of signalizing the intersection of Interchange North and Minahan Road instead of the intersection in question. DPW Winkler noted that motorists could use Minahan Road as an alternative route; however, the geometry of that intersection was not conducive to a traffic signal. He added that having a signalized intersection at Sheridan Springs would also create traffic gaps to help motorists navigating turns off of Sage and Center Streets as well. Alderman Hartz asked about the number of traffic signals in the City that had preemption devices. DPW Winkler responded that this would be the first such signal, adding that they were common in other communities.

Hartz/Krohn motion to forward to Council with recommendation for approval of award of bid to Mann Brothers in the amount of \$282,210.00, excluding the preemption device. Alderman Fesenmaier asked about the source of funding for the project. Administrator Jordan responded that the City had put aside \$600,000.00 in TID funding for various intersections. Chairman Krause inquired about other intersections that were being considered for possible signalization. DPW Winkler stated that staff had been looking at the intersections of Cook and Main Streets and Geneva and Broad Streets. With respect to the preemption device, DPW Winkler noted that the device could be retrofitted at a later date, if the Council decided to pursue that option. Alderman Hartz asked if the emergency vehicles were already equipped with the devices necessary to activate the preemption device. DPW Winkler responded that he had not discussed that with Chief Connelly; however, he assumed that the trucks would need to be retrofitted with the proper equipment. Motion carried by vote of 4 to 1, with Alderman Fesenmaier opposed.

Discussion/Recommendation on professional construction-related services agreement with Crispell-Snyder, Inc., for Sheridan Springs traffic signal project

Administrator Jordan stated that this agreement would cover design, inspection and other construction-related services provided by the engineer for the project. He noted that it should be clarified that the amount of the agreement would not exceed \$20,900.00. This item would also be funded from TID.

Hartz/Marsala motion to forward to Council with recommendation for approval of agreement with Crispell-Snyder, Inc., for an amount not to exceed \$20,900.00. Motion carried by vote of 4 to 1, with Alderman Fesenmaier opposed.

Discussion/Recommendation on proposals for Seminary Park sidewalk replacement

DPW Winkler reported that this item would address the tilted section of sidewalk along Baker Street. Bids had been opened on December 9, 2010, with the low bid being submitted by Humphreys Contracting for the amount of \$5,349.00. He noted that the unit price of \$4.25 per square foot was being offered for any additional sidewalk work that the Council might want to pursue. He stated that approving an amount not to exceed \$7,500.00 would cover the replacement of the entire length of sidewalk along Baker Street. DPW Winkler stated that the replacement work

would include doweling into the back of the curb and grouting in reinforcing steel rods to prevent future sinking and to keep the sidewalk elevation even with the curb.

Marsala/Hartz motion to forward to Council with recommendation for approval of the replacement of the entire length of sidewalk at 4.5-foot width for an amount not to exceed \$7,500.00.

Fesenmaier motion to amend to approve only the 225-foot section originally recommended by the Public Works Committee. Motion died for lack of second.

Original motion carried by vote of 3 to 2, with Aldermen Fesenmaier and Krohn opposed.

Discussion/Recommendation on commercial slip and buoy leases with Gage Marine, Marina Bay, and Geneva Lake Boat Lines (referred by Piers, Harbors and Lakefront 10/28/10)

Alderman Marsala reported that the committee had recommended two changes to the original leases approved for Marina Bay and Geneva Lake Boat Lines. The recommended changes included eliminating the termination clause and modifying the buoy rate from non-resident to non-resident property owner rate.

Marsala/Krause motion to forward to Council with recommendation for approval of leases, as amended. Alderman Hartz expressed concern over the fact that the City was giving these businesses the right to sublet the buoys, which was a right that was not extended to Lake Geneva residents. Alderman Marsala noted that these companies use the buoys for their own business use, adding that they are required to carry insurance and cover ongoing maintenance costs for their buoys. In consideration of those additional expenses, the Piers, Harbors and Lakefront Committee had felt this would be a fair adjustment. Motion carried by vote of 3 to 2, with Aldermen Fesenmaier and Hartz opposed.

Presentation of Accounts, Alderman Krause.

Purchase Orders. None.

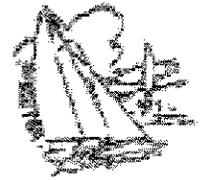
Marsala/Hartz motion to recommend approval of Prepaid Bills in the amount of \$12,372.82. Unanimously Carried.

Hartz/Marsala motion to recommend approval of Regular Bills in the amount of \$344,677.75. Alderman Hartz asked if the Council was going to be provided with an accounting of the City's financial standing for ongoing major contracts. Comptroller Pollitt responded that she would begin including draw payments in the financial reports made to Council. Unanimously carried.

Adjournment

Marsala/Krohn motion to adjourn at 6:45pm. Unanimously Carried.

/s/ Jeremy A. Reale, City Clerk



REGULAR CITY COUNCIL MEETING

MONDAY, JANUARY 10, 2011 – 7:00 PM

COUNCIL CHAMBERS, CITY HALL

AGENDA

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Awards, Presentations, and Proclamations
 - 1) Mayoral Proclamations declaring January 15, 2011 to be “Lions Club International Day” in the City of Lake Geneva
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Special City Council Meeting minutes of December 11, 2010 and Regular City Council Meeting minutes of December 13, 2010, as published and distributed
9. Discussion/Action on removal of current City Assessor at pleasure, pursuant to Wis. Stats. 17.12 (1) (c) (*reconsidered 12/13/10*)
10. Discussion/Action on permitting diagonal parking along Townline Road adjacent to Veterans Park, including staff recommendations (*referred to City staff 11/22/10*)
11. Accept and forward to Planning Commission a petition for direct annexation by unanimous consent of electors and property owners of territory located in the Town of Bloomfield, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin, pursuant to Wis. Stats. § 66.0217 (2). (Potter)
12. Discussion/Action to provide consent for continuing representation of the City of Lake Geneva by Stafford Rosenbaum, LLP, in the matter of *Marina Bay Boat Rentals, Inc. v. City of Lake Geneva*
13. Accept and forward to Planning Commission and Public Works Committee a request for granting of easement to AT&T for placement of telecommunications equipment on the property located at 1003 Host Drive
14. Discussion/Action on amendment to agreement for professional construction engineering services with Crispell-Snyder for Sheridan Springs traffic control signal project

15. **Second Reading and Approval of Ordinance 10-15, providing for the compensation of members of the Plan Commission**
16. **Second Reading and Approval of Ordinance 10-16, providing for the monthly collection of room tax returns**
17. **Finance, License and Regulation Committee Recommendations – Alderman Krause**
 - A. **RESOLUTIONS**
 - 1) **Resolution 11-R01, a resolution amending the City of Lake Geneva 401(a) Plan**
 - B. **ORDINANCES**
 - 1) **First Reading of Ordinance 11-01, amending Section 54-34 of the Lake Geneva Municipal Code to permit trapping on certain City property**
 - C. **LICENSES & PERMITS**
 - 1) Original Class “B” Fermented Malt Beverage and “Class C” Wine License application for Hong Kong Restaurant Inc., d/b/a Happy Restaurant, 526 Wells Street, Lake Geneva, Min Ting Zhong, Agent
 - 2) Temporary “Class B”/Class “B” License application for Knights of Columbus Council #1647 for the sale of fermented malt beverages and wine at St. Francis De Sales Church, 148 W. Main Street, Lake Geneva, for Italian Festival on January 15, 2011
 - 3) Original Operator applications for: Christopher Cline, Jill Perry, Regan Graham, and Kyle Kaefer
 - D. Discussion/Action on purchase of solar-powered speed control signage for Townline Road
 - E. Discussion/Action on purchase of banquet tables for the Riviera building
 - F. Discussion/Action to authorize the sale of surplus property to the Town of Delavan
 - G. Discussion/Action on disallowance of claim filed by Paul and Jane Wagner pursuant to Wis. Stats. 893.80 (1g)
18. **Plan Commission Recommendations – Alderman Hartz**
 - A. **Conditional Use Resolution 11-R02, a resolution filed by Scott Timm/Colortech of Wisconsin on behalf of Tom Kaczmarek to modify an existing non-conforming pole sign by replacing the faces with new signage at 605 Williams Steet, Lake Geneva, WI 53147, Tax Key Number ZF 00046, including staff recommendations**
 - B. **Conditional Use Resolution 11-R03, a resolution filed by Fairwyn Ltd. on behalf of Frank Sottrel for construction of a new single-family residence in the ER-1 District using the setback requirements of the SR-4 District at 1084 La Grange Drive, Tax Key Number ZLE 00003, including staff recommendations**
 - C. **First Reading of Ordinance 11-02, an ordinance providing for direct annexation by unanimous consent of electors and property owners of territory located in the Town of Linn, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin (Palicka)**
 - D. **First Reading of Ordinance 11-03, amending the Zoning Ordinance to clarify the regulation of free-standing commercial indoor lodging uses**

19. **Ad Hoc Committee on Policy and Procedure Recommendations – Aldermen Marsala & Fesenmaier**
 - A. Discussion/Action on approval of revised Chapters 1 through 3 of the Policy Manual of the City of Lake Geneva

20. **Presentation of Accounts – Alderman Krause**
 - A. Purchase Orders
 - B. Prepaid Bills in the amount of \$34,756.07
 - C. Regular Bills in the amount of \$244,643.45

21. **Mayoral Appointments – Mayor Connors**
 - A. Appointment of Accurate Appraisal LLC as City Assessor, with appropriate agent designated

22. **Closed Session**

Motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session for the discussion of the possible sale of the WE Energies Building (Administrator Jordan)

23. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session

24. Adjournment

01/07/11 10:30 AM

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

CC: Mayor & Council
Administrator, Attorney, Treasurer, Department Heads, Media

SPECIAL CITY COUNCIL MEETING
SATURDAY, DECEMBER 11, 2010 – 8:00 AM
COUNCIL CHAMBERS, CITY HALL

Mayor Connors called the meeting to order at 8:00am.

The Pledge of Allegiance was led by Eagle Scout Cody Heindl, Troop 235.

Roll Call. Present: Aldermen Mott, Marsala, Fesenmaier, Krohn, Tolar, and Hartz. Alderman Kehoe arrived at 8:03am and Alderman Krause arrived at 8:07am. Also present: Administrator Jordan, DPW Winkler, Police Chief Rasmussen, Fire Chief Connelly, Police and Fire Commission President Storms, and Clerk Reale.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Terry O'Neill, 954 George Street, commented that the City had spent more than it had collected and borrowed from the City's reserve funds. Rather than cutting spending, he stated that the City had instead looked to develop new revenue sources by increasing taxes and fees, and was now considering borrowing money. He stated that, in order to build support for borrowing, it required giving something to all parties involved. He noted that capital projects had been recommended for the library, police department, public works, parks, and fire department, thus guaranteeing that all departments would be supportive of the borrowing plan. Mr. O'Neill further stated that the second component required was to place items at the top of the capital projects list that would make it virtually impossible for anyone to object to the plan. He noted that the top item on the prioritized list was firefighter protective gear, an ongoing expense that should have been included in the department's basic operating expenses rather than as capital. He suggested that the safety of firefighter personnel is of the highest priority and should not be dependent upon borrowing. Although he opposed the plan to borrow, he noted that he was supportive of the purchase of this protective gear. He added that he believed City administration and the Police and Fire Commission were using protective gear as a bargaining chip to obtain support for borrowing.

Discussion/Recommendation on requests for Capital Projects Program for 2011-2013

Fire Department

Chief Connelly reviewed the items included in the capital requests for the department, noting that Administrator Jordan had done a good job of prioritizing the items. He stated that the firefighter protective gear was the most important equipment on the list, adding that the department tried to put this gear on a five-year rotation and some of the current gear was as much as ten years old. This was an ongoing replacement, with 25 to 30 percent of the equipment having already been replaced. The amount requested for the replacement had been increased to \$27,000.00 to make up for the previous year when no funding had been provided. Chief Connelly added that the City had applied for FEMA grants to be applied toward some of these costs; however, no decision would be made on the current grant application until February or March 2011.

Alderman Marsala asked how much of the expense would be covered by the grant. Chief Connelly responded that the grant would cover the total cost. Alderman Krohn asked what happened to the gear of firefighters once they leave the department. It was noted that the gear is turned in to be used by new firefighters; however, it may need to be resized in order to fit. In addressing the issue over a lack of funding in the previous budget, Alderman Hartz noted that the Council doesn't control line items. PFC President Storms responded that firefighter protective gear had been included in the department's capital requests for five years, and the item had been cut by Council last year. Alderman Hartz suggested that this expense should be included in the operating budget rather than as a capital item. PFC President Storms stated that the commission had requested that funds be included in the operating budget; however, the Council had historically preferred to keep these items in capital. Alderman Hartz stated that every departmental budget should include some capital line item, with funding being saved and set aside to address these items. He stressed the importance of setting aside funds and regularly planning for capital purchases to avoid being faced with large

borrowing decisions on a frequent basis. Administrator Jordan noted that putting these items into the operating budget would require cutting other items and programs to provide the necessary funds.

Chief Connelly next addressed the item for radio replacements. He noted that the federal government had set forth a mandate that all radio be transitioned to narrow banding by 2013. He stated that the department had been purchasing radios that were narrow band capable in recent years, so as to avoid having to make significant changes for compliance with federal standards. It was reported that the department would need to replace 35 fire pagers, 15 portable radios, and 2 repeaters at the water towers. Chief Connelly expressed concern about waiting another year to make the necessary upgrades because there would likely be significant competition as all jurisdictions scramble to get compliant equipment in advance of the 2013 deadline. This competition could result in increased prices from vendors and difficulty in getting upgrade work completed. Chief Rasmussen noted that the radio replacement request from the Police Department was higher than that of the Fire Department because of the fact that there was a larger amount of equipment that was significantly outdated and in need of replacement. He did add that the department had applied for grants to cover the cost of replacing the portable radios and squad radios, which would save money.

Alderman Krause asked if there was any expectation that the federal standards for narrow banding would change. Chief Connelly responded that he expected the standards to change within five years; however, the new equipment would be compatible for any possible changes. It would simply be a matter of having a technician make adjustments to the equipment for any future changes.

Chief Connelly then discussed the request for replacement of bay doors at the fire station building, noting that the four doors on the back side of building were 35 years old. The department had begun replacing bay doors 4 to 5 years earlier, and there had been a noticeable savings in heating costs after the new doors were installed on the front of the fire station. Chief Connelly believed that energy costs could further be reduced by replacing the doors on the back side.

Alderman Mott asked if the old doors were still functioning. Chief Connelly responded that they were; however, the department was unable to get parts for some of the old openers. Alderman Krause also noted that the department had requested funding in the amount of \$21,000.00 for bay floor repairs in 2013. Chief Connelly stated that the floor work would consist of repairing areas around the drain that had heaved and resurfacing with a non-slippery epoxy coating. Alderman Hartz asked if there were any other building issues that might need to be addressed in the coming years. Chief Connelly responded that the fire station had experienced several issues and repairs related to its flat roof, adding that the City might need to consider pitching the roof to make it more cost efficient.

Chief Connelly also addressed the subject of the capital request for hoses. He noted that the department had discussed including this item as part of the operating budget, as it is an ongoing replacement item. Hoses were tested every year to ensure that they meet standards and are serviced for the following year. He stated that the request for 2011 had been increased to \$4,000.00 because it had not been funded last year.

Chief Connelly discussed the request for \$6,000.00 for a new copy machine at the fire station. He noted that the current machine was six to seven years old and was in constant need of repairs. The department could get a better copier for about \$17.00 more per month than currently being paid for maintenance on the existing machine. He added that the new machine would become the main facsimile and printer for the computers in the building. Mayor Connors suggested that the department should look at machines with scanning capabilities as well. PFC President Storms offered a suggestion that the City Administrator should be given the responsibility for all City copy machines, thereby serving as the central contact person for leases, contracts, and maintenance issues.

The request for \$975,000.00 for a new aerial truck was discussed at length. Chief Connelly provided information to the Council on the options available for the replacement truck, also explaining the difference between the "straight stick" and platform truck options. He noted that the platform model had several advantages over the "stick", including being able to hold more people, transport more equipment, and generally being safer for personnel. He acknowledged that it was a significant purchase, but added that it was a one-time purchase that would only be made every 20 to 25 years. Chief Connelly noted that squad cars for the police department were replaced on a regular basis and that those costs roughly equaled fire truck replacement costs over time, as fire trucks were replaced much less frequently. The current ladder truck was over 20 years old and lacked current safety equipment and devices. As a pre-1991 truck,

Chief Connelly estimated that it would not be worth \$100,000.00 due to the lack of safety equipment. He stated that the cost of replacement would not decrease over time, and that it would likely cost the City more in the long run to wait on replacement because borrowing rates would probably not be more favorable either. He asked the Council to immediately begin setting aside funds for the replacement, in the event that the borrowing plan was not approved.

Alderman Krohn noted that funds had previously been set aside; however, they had been used for the purchase of an ambulance. She stressed that funds should be set aside and not touched for other equipment and purchases. Alderman Krause asked if there would be any market for the existing truck. Chief Connelly thought it might be possible to get \$100,000.00 for the truck, but noted that the top purchasing company had indicated it would not give the City that much. It would be advertised in trade magazines to see if another community might have an interest in purchasing the truck. Administrator Jordan noted that the City simply didn't have the money available in the current economic climate to be setting aside large amounts for large purchases without having a significant impact on taxes. As a result, the only practical solution available to municipalities was to borrow to cover these expenses. Alderman Hartz noted that the City was paying roughly \$1 million each year in debt service payments, suggesting that it could be using that money to set aside for equipment replacement funds. He reiterated that it was important to have a long-term equipment replacement schedule so the Council would be able to consider and plan for future replacements well in advance.

Mayor Connors distributed information about the costs of aerial platform trucks that had been purchased in other municipalities with bids ranging from \$700,000.00 to \$870,000.00, suggesting that it might be possible to obtain a more favorable price than the \$975,000.00 estimate. Chief Engineer Zwiebel stated that pricing was dependent upon the options available on the vehicle. PFC President Storms added that the department was waiting to get an idea of how much funding would be made available for the new truck before making any determination on specifications. He also noted that the commission would be purchasing whatever was necessary for the safety of the community with the funds available, and would not be looking at top-of-the-line products. Mayor Connors expressed some concern about buying a demo model, since the department would basically be losing a year of service on the vehicle. He suggested that it might be more cost effective to consider a 2011 model. Alderman Krohn asked how many fires in the City had required ladder rescues over the years. Chief Connelly responded that he was not certain of a specific number. PFC President Storms added that it was important that Lake Geneva not become an example of the city that is unable to perform such rescue operations in the event that such a situation would arise. Alderman Krause asked about the cost difference between the two options of "stick" and platform. It was noted that the platform would cost approximately \$100,000.00 more than the other option.

Chief Connelly also provided an overview of the \$70,000.00 request for the Pro-Phoenix system. He stated that there were several ways the program could benefit the department, including having the ability to share information with the police department about building structural layouts, occupancy, potential fire flow patterns, and hazardous materials storage data. Although the system was not a necessity, it would be expected to reduce paperwork and help the department in addressing planning and safety issues in the future. Chief Rasmussen noted that the police department had experienced very positive results with its Phoenix system, adding that the program have even more capabilities that they had not yet begun to explore. PFC President Storms stated that the addition of a Pro-Phoenix system for the fire department would allow fire inspectors to perform their jobs more efficiently by reducing paperwork and eliminating double reporting. Alderman Hartz asked if this would allow for reduced personnel. PFC President Storms responded that it would eliminate the need to add any additional personnel by allowing current inspectors to complete their work more efficiently and within their limited hours. Mayor Connors asked if Lifequest billing would be compatible with the Pro-Phoenix system. It was reported that it would not be compatible with the EMS billing portion. Alderman Hartz asked if this system would connect with the new system for municipal court. Chief Rasmussen responded that the court was changing to the TiPss software program, which would not interface with Pro-Phoenix without the program being rewritten.

Kehoe/Tolar motion to forward the list of capital requests from the fire department to Council as presented, and to direct the fire department to determine firm numbers on the items.

Alderman Hartz stressed that he would like to see replacement schedules for protective gear, vehicles, and other types of equipment. Administrator Jordan responded that he would put together a citywide spreadsheet for equipment replacements. Alderman Krause stated that he would like to see replacement requirements through the year 2022,

when the bond would be retired. He added that he felt the Council should first listen to the departments present their requested items and make a decision on borrowing before making any recommendation on specific requests. Mayor Connors requested that the Council be provided with more information on service and maintenance costs related to the Pro-Phoenix system and other possible options for the aerial truck.

Hartz/Krause motion to amend to direct that the operating budget component be added to the requested items. Unanimously carried. Alderman Hartz noted that this would provide the Council with information on how these requests would drive operating budgets.

PFC President Storms expressed concern about the ability to get firm numbers for the truck without going through the bid process. He stated that quotes could be obtained; however, there would be time constraints on the quote pricing. The commission would need some guidance from Council on the amount that it could expect to receive for the vehicle.

The motion, as amended, carried unanimously.

Mayor Connors announced a brief recess at 10:08am. Aldermen Fesenmaier and Krause were excused and exited the meeting during the recess.

The Council reconvened at 10:16am.

Emergency Government

Administrator Jordan reported that staff had met with a representative from Federal Signal regarding the storm sirens that needed to be narrow-banded. He noted that the City would need three sirens, to be located in Edgewood Hills, the Geneva Square area, and near Badger High School. The cost, including three new sirens and narrow-banding work on the remaining four sirens, would total approximately \$99,000.00. It was noted that these sirens were significantly advanced in age and needed to be replaced to avoid the danger of them failing. Chief Rasmussen added that upgrading to two-way would allow dispatch to monitor the sirens on a constant daily basis to ensure they were fully operational. Alderman Tolar asked if grant funding would be available to defray some of the expense. Administrator Jordan responded that there might have been funding available in the short term after 9/11, but that those funds were no longer available.

Chief Rasmussen addressed the request for funding of an Emergency Operations Center (EOC), which had been set at \$25,000.00. He stated that while the Council would still need to provide direction on the possible site for the center, he would like to have funds available to be used when a final site was selected. Alderman Mott asked if the requested funding would be sufficient to cover the expenses for any of the potential sites being considered for the EOC. Chief Rasmussen responded that the \$25,000.00 request was recommended as a starting point and should be expected to cover the basic costs for getting the center operational. He noted that it was unlikely that anything would happen on the EOC during 2011. This would provide a sinking fund so the City could eventually move forward on the project.

Chief Rasmussen noted that the capital request included \$4,000.00 for a laptop computer for Captain Peters to use for his emergency government field work and training. Mayor Connors asked if it would be possible for him to use the same laptop for his responsibilities in emergency government and the fire department. Chief Rasmussen doubted that such an arrangement would be feasible. In response to a question from Alderman Marsala, it was noted that the new laptop would be compatible with the Pro-Phoenix system. The capital request also included \$3,000.00 for office furniture for emergency government. Chief Rasmussen stated that Captain Peters was presently using fire department office equipment, adding that he should be given his own equipment and working space if the City was truly going to divide the responsibilities and make emergency government its own entity. Alderman Marsala asked if office equipment expenses weren't figured into the EOC costs. Chief Rasmussen responded that the ultimate location would determine whether enough funding was available in the \$25,000.00 EOC item to cover office furnishings.

The Council then engaged in discussion on the possibility of utilizing the WE Energies building for the EOC. Mayor Connors noted that another party had expressed an interest in purchasing the building. DPW Winkler stated that the EOC would need a dispatch room, meeting area, restroom, and possibly a place to set up cots in the event of an extended emergency situation. Alderman Marsala asked how other communities were addressing the need for emergency operations centers. Chief Rasmussen responded that Lake Geneva was really taking the lead on the issue,

as the only jurisdiction that had made further progress with its EOC was Walworth County. Mayor Connors suggested that the City should consider the possibility of sharing an emergency operations center with neighboring jurisdictions and dividing the costs among the parties involved. Alderman Kehoe stated that she felt the WE Energies site would be a good location for the EOC, given its proximity to the highways and other jurisdictions.

Police Department

Chief Rasmussen discussed the various capital items being requested for the police department. Among the most crucial items were the Dictaphone for the 9-1-1 system (\$20,500.00), radio replacements (\$100,000.00), and repeater at the Host tower (\$14,000.00). He noted that the Dictaphone records all radio and telephone traffic into the police department and was useful to dispatchers because it allowed for immediate repetition of communications to pick up any pertinent information that might have been missed. The Dictaphone also provided records that were pulled for court for various cases. As a liability issue, the City could not afford to wait until the equipment breaks before replacing it. Chief Rasmussen stated that the repeater in need of replacement was the main channel repeater for the department. Although a second channel was available to be used in the event the main channel failed, it was deemed a necessity to have two channels to handle the amount of radio traffic – particularly during the summer months.

The police department capital list also included a request for \$9,000.00 for the second component of a two-year system of squad car camera installations. Chief Rasmussen noted that the wireless system had already been installed in the basement of City Hall and the video from the cars would automatically be downloaded and logged into the Phoenix system when the vehicles were pulled into the garage. This item would provide for the installation of video cameras in all squad vehicles. He added that the system would also allow dispatch to remotely pull up and view officers' cameras for monitoring purposes.

Alderman Kehoe was excused and left the meeting at 10:54am.

Chief Rasmussen reported that the department was also requesting \$10,000.00 for a taser system. This cost would include the purchase of six X26E dart-style tasers and officer training for the equipment. Alderman Krohn asked if this would have any effect on the City's liability insurance rates. Chief Rasmussen stated that it would not.

He then discussed the narrow band radio replacement item. He noted that the previously-discussed repeater had been included in the \$100,000.00 request for narrow band radios, so the cost of radio replacements could be reduced by \$14,000.00 if the repeater was approved separately. He stated that the City had applied for grants to cover some of these expenses and, although the department was eligible for the funding, there was no guarantee that any would be received. Chief Rasmussen stressed that the department would prefer not narrow-banding the radios; however, the City had no option but to comply with the federal mandate.

In addressing the \$7,500.00 per year request for computers, Chief Rasmussen noted that the department no longer had any money available in its operating budget for computer replacements. Given the fact that the department had 52 computers and was largely computer-driven, it was important to have funding set aside to cover any potential replacements that might be needed during the 2011-2013 period. He added that computer replacements would ideally be an operating expense; however, that could not be done in the 2011 budget with the zero increase. An \$8,000.00 item had also been requested for an offsite computer backup system at the fire station. Server data from the police department would be transmitted via microwaves to the offsite location and automatically backed-up. This would also open the door for the future connectivity of City buildings.

Chief Rasmussen noted that the department had also requested \$7,000.00 for a portable light tower, which he believed to be a necessity as a means of increasing nighttime visibility at accident and crime scenes, as well as for special events such as Venetian Fest. Alderman Marsala asked how many times this piece of equipment would have been used in the past year. Chief Rasmussen estimated that it could have been used twenty times or more. Alderman Mott noted that Administrator Jordan had listed this item as discretionary in his ranking of the capital requests and asked for his thoughts on the light tower. Administrator Jordan responded that he had heard comments from the Council about this item, so he opted to list it as discretionary so Council could review and makes its own determination. DPW Winkler noted that this equipment could also be used to assist Utility personnel during emergency main breaks. He stated that the Utility might be amenable to sharing costs for the light tower if there was shared use of the equipment. The light tower could also be stored at the Utility Commission building.

Chief Rasmussen also noted a request for office furniture, which would cover chairs, desks, carpeting and floor coverings, and other office items that needed to be replaced for general wear and tear. These items were requested as capital, since there was no funding available in the operating budget to cover these expenses.

Municipal Court

The court had requested \$22,025.00 in capital funds for TiPss software. Mayor Connors noted that the court was currently operating with an outdated, DOS-based system. Administrator Jordan stated that he had spoken to Municipal Court Clerk Crisman about the TiPss system, and staff had investigated the possibility of working together with Pro-Phoenix to interface the systems. He noted that there would be significant costs associated with creating a program to get TiPss to interface with Pro-Phoenix. Alderman Hartz asked if the new system could result in personnel savings. Administrator Jordan responded that the tracking aspect of the new system would be more efficient. It would not, however, have a significant impact on personnel hours until the TiPss system could become interfaced with Pro-Phoenix, since the information would still have to be inputted into the system. Once interfaced, he estimated that the City could reduce one of the positions in the court to half-time. Mayor Connors asked if new computers would need to be purchased to run the new software. Administrator Jordan responded that he believed the current computers would support the TiPss software; however, he would verify this with Jeff Miskie.

City Hall

Administrator Jordan reported that the capital requests for City Hall were primarily geared toward getting the Council chambers electronically updated, adding that none of these items was particularly critical at this juncture. Among the proposed updates were the replacement of microphones at the podiums, replacement of the hard drive, and new computers. Alderman Krohn suggested replacing the chairs used by the Council. Mayor Connors stated that he would like to see the addition of a new computer to replace the existing laptop computer in chambers. Administrator Jordan stated that he would get a cost figure and include that on the capital projects list before it goes to Council for approval.

Library

The capital requests from the Library included: \$13,200.00 for interior lighting; \$7,013.00 for window coverings; \$18,600.00 for carpeting; and \$12,075.00 for the phone system. Mayor Connors noted that the interior lighting would be converted to energy-efficient lighting and asked if the cost figure reflected any rebates. He also suggested that motion sensors be installed for all lights at City buildings to save energy. On the subject of the window coverings, Administrator Jordan stated that Library Director Peterson had wanted to convey that these items were in need of replacement, but did not need to be done immediately if the Council preferred to wait.

Public Works

DPW Winkler stated that each department had submitted a three-year program for capital improvements, which had been pared down to the most important items for the departments. These lists had then been prioritized by Administrator Jordan. DPW Winkler noted that the department handles a multitude of responsibilities and having the proper functioning equipment was vital to performing those services. Approximately 71 percent of the capital program from the department was dedicated to street maintenance. He also noted that the department has a significant amount of equipment, including 62 pieces of capital equipment and 23 vehicles.

Alderman Mott raised several questions about the items included in the public works capital requests. Street Superintendent Carstensen stated that the funding for storm manhole replacements would likely cover 5 or 6 per year. These curbside storm drains were in need of replacement due to the fact that many of them were collapsing and settling. DPW Winkler addressed the questions regarding the funding for the street program. He noted that of the streets under the purview of the City's maintenance, he figured roughly 8 to 10 percent of those roadways were rated as being in poor condition or worse. He added that these funds would go toward maintenance on neighborhood area streets not eligible for TIF district funding. With respect to the \$15,000.00 annual request for tree replacements, DPW Winkler noted that this amount was fairly close to what had been budgeted each year in the past. The department tried to replace every tree that was taken down, which was also part of the requirements to maintain Tree City USA status.

Mayor Connors questioned the \$65,000.00 item for parking lot paving at the Street Department facility. Superintendent Carstensen stressed that the pavement on salt shed portion needed immediate attention, which would likely cost \$15,000.00 to \$20,000.00. Mayor Connors asked if it would be possible to peel up or sod over some of the sections of the lot to avoid repaving areas that might not be needed. That would be a possibility; however,

Superintendent Carstensen noted that much of the area in question was currently being used for storage of snow removed from City streets.

Alderman Mott asked about the \$5,000.00 for retrofitting at the Street Department building. DPW Winkler stated that this would include the elimination of an existing non-efficient door and windows and replacement with a new energy-efficient window. Alderman Mott also asked about the \$15,000.00 for a park mower. Superintendent Carstensen stated that this would replace the smaller unit used to mow the medians at Edwards Boulevard and Park Row, areas around the water towers, and some of the smaller park areas. Alderman Mott questioned the \$25,000.00 request for Willow Road. DPW Winkler noted that Willow Road runs along the southern boundary of the Hummel property. The Town of Linn had completed its portion of work on the road; this earmark would provide the City with the funding to complete its section. Mayor Connors stated that preliminary conversations with the Town had centered on the possibility of the City turning over its portion of Willow Road in exchange for Wilmot. It had been later decided not to pursue that option, as the City desired to maintain control over the access points to the property.

Alderman Mott then asked about the brush chipper, which had been listed at \$45,000.00 for 2013. Superintendent Carstensen stated that the new chipper would replace the older of the City's two chippers, which had been in service since 1991. Eventually, both chippers would need to be replaced. Alderman Krohn asked how often chippers needed to be replaced. It was noted that they were generally replaced every 15 to 20 years. Mayor Connors asked about the possibility of entering into a shared services arrangement with other jurisdictions for the chipper. Superintendent Carstensen responded that such an arrangement was probably not feasible, since it would be difficult to avoid issues with prioritizing use following storm cleanup. He also noted that other communities did not have a regular brush collection program like Lake Geneva.

Superintendent Carstensen addressed the various truck replacements included within the capital program. He stated that he would like to have a second truck with a wing plow, which would allow the department personnel to have the City's main roadways cleared more quickly. It was proposed to cover the old 23 truck to a chipper truck and to eliminate one 1-ton truck from the fleet. Mayor Connors expressed support for the new trucks, adding that he would like to see the requirements of the trucks specified generically so that several competitive bids could be obtained. He also stated that he would like to see the City consider having a telemetry unit included on the salt/sand trucks to control the amount of product distributed.

The Council also discussed the 16-foot mower for the mowing of the City's portion of the Hillmoor land. DPW Winkler noted that it would be possible to get a pull-behind unit for the tractor for roughly \$20,000.00. Alderman Hartz inquired about other possible sites where this equipment could be used. It was noted that the mower could be used to mow the City property along North Edwards Boulevard and at Four Seasons.

Connectivity

Administrator Jordan stated that he had discussed the maps and proposals with Jeff Miskie. The capital funding would provide for connectivity between all City buildings, including digital video link. Chief Rasmussen noted that this would allow for cameras at the skate park, Riviera, and other areas around the City for monitoring purposes. The main observation point would be at the Police Department. Alderman Hartz expressed some concern over installing cameras to monitor areas around the City for vandalism and other criminal activity. He wondered if this might be overkill for a community of this size. DPW Winkler noted that this type of monitoring was being done in many other communities as well. He also stated that the large volume of tourist traffic really made the size of the City of Lake Geneva larger than the permanent population of 7,500.

Adjournment

Hartz/Marsala motion to adjourn at 12:41pm. Unanimously carried.

/s/ Jeremy A. Reale, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

REGULAR CITY COUNCIL MEETING
MONDAY, DECEMBER 13, 2010 – 7:00 PM
COUNCIL CHAMBERS, CITY HALL

Mayor Connors called the meeting to order at 7:00pm.

The Pledge of Allegiance was led by Alderman Mott.

Roll Call. Present: Aldermen Mott, Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, and Hartz. Also present: Administrator Jordan, City Attorney Draper, DPW Winkler, and Clerk Reale.

Awards, Presentations, and Proclamations. None.

Re-consider business from previous meeting.

Kehoe/Hartz motion to reconsider the removal of the City Assessor at pleasure pursuant to Wis. Stats. 17.12 (1)(c). Motion carried by vote of 7 to 1, with Alderman Fesenmaier opposed.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Joe Cardiff, 725 Pine Tree Lane, addressed the Council as Executive Director of the Lake Geneva Economic Development Corporation (LGEDC) to read a letter requesting that the recreation park section of the Lake Geneva Business Park be named in memory of Frank Fermano. He described the many community activities that Mr. Fermano had been involved in during his life, including service on the City Council, Fire and Police Commission, Chamber of Commerce Board, YMCA Board, and the Geneva Lake Development Corporation. The LGEDC had passed a resolution at its November meeting requesting this honor for Mr. Fermano, and Mr. Cardiff stated that the organization would appreciate the Council's positive consideration of the request.

Acknowledgement of Correspondence. None.

Approval of Minutes

Krause/Tolar motion to approve Regular City Council Meeting minutes of November 22, 2010 and Special City Council Meeting minutes of November 22, 2010, as published and distributed. Unanimously carried.

Acceptance of Petition for Discontinuance of a Public Way, pursuant to Sec. 66.1003, Wis. Stats.

Marsala/Krause motion to accept and forward to the Plan Commission the Petition for Discontinuance of a Public Way, pursuant to Sec. 66.1003, Wis. Stats. The petition covered a small roadway that served as an access point for four properties off of South Lake Shore Drive. It was noted that this would begin the formal process of vacating the roadway to the adjacent property owners. Alderman Fesenmaier stated that the discontinuance would permit the property owners to eventually construct a gated entry to the access drive. Unanimously carried.

Finance, License and Regulation Committee Recommendations – Alderman Krause

ORDINANCES

First Reading of Ordinance 10-15, providing for the compensation of members of the Plan Commission
First Reading; no action taken.

First Reading of Ordinance 10-16, providing for the monthly collection of room tax returns
First Reading; no action taken.

LICENSES & PERMITS

Original "Class B" Liquor and Class "B" Fermented Malt Beverage License application for Capitol Geneva LLC, d/b/a Sprecher's Restaurant & Pub, 111 Center Street, Lake Geneva, Stephen J. Schroeder, Agent
Krause/Marsala motion to approve, with issuance contingent upon the return of the existing "Class B"/Class "B" license for Houlihan's. Unanimously carried.

Temporary Class "B" Fermented Malt Beverage License application for St. Francis De Sales Church – Parish Life, 148 W. Main, Lake Geneva, for annual chili cook-off event on February 5, 2011
Krause/Tolar motion to approve. Unanimously carried.

Park Board application from Andy Kerwin, representing the Alzheimer's Association of SE Wisconsin, for 5th Annual Alzheimer's Association "Walk to End Alzheimer's" in Library Park on September 17, 2011, from 7:00am to 2:00pm
Krause/Tolar motion to approve. Alderman Krause noted that the Board of Park Commissioners had recommended a waiver of all fees for the event; however, the application fee would still be paid. Unanimously carried.

Original Operator Licenses for Stephen Gillam, Bruno Sharkus, and Thomas Ploch
Krause/Marsala motion to approve. Unanimously carried.

Original Taxicab Driver Licenses for David Ewing, Stephen Steffen, and Victoria Melson
Alderman Krause noted that no Council action was required on these applications. All applications had been approved for issuance by Chief Rasmussen.

Discussion/Action on bids for Sheridan Springs traffic signal project
Krause/Mott motion to authorize award of bid to Mann Brothers in the amount of \$282,210.00. Alderman Krause reported that the committee had recommended the award of the bid, excluding the installation of the traffic signal preemption device. A preemption device was utilized by emergency vehicles to automatically change the signal to green upon approaching the signalized intersection. Alderman Krause noted that the signal could be retrofitted with the device at a later date, if the Council so desired. DPW Winkler was directed to provide the Council with information on the costs of retrofitting the signal. Alderman Marsala asked that DPW Winkler also provide figures for retrofitting other existing traffic signals in the City. DPW Winkler noted that the signal should be installed prior to the start of the busy season, adding that no road closures were anticipated during the course of the project.

Roll Call: Mott, Marsala, Kehoe, Krohn, Tolar, Krause, and Hartz voted "yes". Fesenmaier voted "no". Motion carried by vote of 7 to 1.

Discussion/Action on professional construction-related services agreement with Crispell-Snyder, Inc., for Sheridan Springs traffic signal project
Krause/Tolar motion to approve agreement for an amount not to exceed \$20,900.00, including the addition of a reciprocal limitation of liability for the City.

Roll Call: Mott, Marsala, Kehoe, Krohn, Tolar, Krause, and Hartz voted "yes". Fesenmaier voted "no". Motion carried by vote of 7 to 1.

Discussion/Action on proposals for Seminary Park sidewalk replacement
Krause/Marsala motion to authorize award of bid to Humphreys Contracting for an amount not to exceed \$7,500.00, for replacement with 4.5 ft-wide sidewalk using TIF funding. Alderman Krause reported that the committee had recommended replacing the additional length of sidewalk from the boat launch east to the parking area, which would make the entire section along Baker Street the same age and width. Alderman Fesenmaier inquired about the location at which the bids were received and opened. Clerk Reale confirmed that the bids were received by the City Clerk's office and opened at City Hall. Alderman Fesenmaier also noted that the scope of the project work was to include removal and disposal, asking where the removed materials would be taken. DPW Winkler responded that the broken concrete would be taken to a location chosen by the contractor, adding that the City would not be involved in the removal or disposal. Alderman Tolar expressed concern about the ability of the Council to approve the additional

work, as none of the other contractors involved had bid on the extension. DPW Winkler stated that the low bid provided by Humphreys had been significantly lower than the others submitted and left the City well within its right to approve the additional work.

Roll Call: Mott, Marsala, Kehoe, Krohn, Tolar, Krause, and Hartz voted “yes”. Fesenmaier voted “no”. Motion carried by vote of 7 to 1.

Piers, Harbors & Lakefront Committee Recommendations – Alderman Marsala

Discussion/Action on commercial slip and buoy leases with Gage Marine, Marina Bay, and Geneva Lake Boat Lines

Marsala/Krause motion to approve leases as amended to remove termination clause and provide for non-resident property owner rate on buoys. Alderman Marsala noted that these were the only recommended adjustments to the original leases with Marina Bay and Geneva Lake Boat Lines. He added that the committee had felt these changes were justified in light of the fact that these lessees were required to purchase, maintain and carry insurance on the buoys. Alderman Hartz reiterated his previous concern about the City allowing these commercial enterprises to sublet their buoys, something that residents were not permitted to do.

Roll Call: Marsala, Kehoe, Krohn, Tolar, and Krause voted “yes”. Mott, Fesenmaier, and Hartz voted “no”. Motion carried by vote of 5 to 3.

Board of Park Commissioners Recommendations – Alderman Fesenmaier

Discussion/Action on request to rename portion of Lake Geneva Business Park in memory of Frank Fermano

Fesenmaier/Krause motion to approve naming triangular section of park surrounding the pond as “Fermano Park”, with the Lake Geneva Economic Development Corporation responsible for appropriate signage. Unanimously carried.

Presentation of Accounts – Alderman Krause

Purchase Orders. None.

Krause/Marsala motion to approve Prepaid Bills in the amount of \$12,372.82.

Roll Call: Mott, Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, and Hartz voted “yes”. Unanimously carried.

Krause/Marsala motion to approve Regular Bills in the amount of \$344,677.75.

Roll Call: Mott, Marsala, Kehoe, Fesenmaier, Krohn, Tolar, Krause, and Hartz voted “yes”. Alderman Hartz noted that the Council members had been provided with paid-to-date statements for two ongoing contracts, as requested from the Comptroller. Unanimously carried.

Mayor Connors and the Council wished all a happy and safe holiday season.

Adjournment

Kehoe/Krause motion to adjourn at 7:38pm. Unanimously carried.

/s/ Jeremy A. Reale, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL

PROCLAMATION

WHEREAS, the **LIONS CLUB INTERNATIONAL**, has many active members who are leaders in our community and more than 1.3 million members worldwide; and

WHEREAS, the **LIONS CLUB INTERNATIONAL**, has been in existence for more than 93 years having been founded on June 7, 1917 by Melvin Jones, a civic minded visionary who lived a public-spirited life of helping others; and

WHEREAS, the **LIONS CLUB INTERNATIONAL** and its members, spend every day of their lives giving back to their communities through their many charitable acts; and

WHEREAS, the **LIONS CLUB INTERNATIONAL** and its members, have devoted years of service to improving not just their community and its environment but have worked tirelessly to improve international relationships and the lives of individuals worldwide through their many philanthropic efforts, including vision programs, youth programs and grant programs; and

WHEREAS, the **LIONS CLUB INTERNATIONAL**, Lion District Governor **Karla Harris** and its members, deserve recognition for these accomplishments, and additionally to celebrate the **2011 District 27, A-1 Annual Convention** being held in Lake Geneva, Wisconsin the 15th day of January, 2011.

NOW, THEREFORE, do I, JAMES R. CONNORS, the Mayor of the City of Lake Geneva, PROCLAIM JANUARY 15TH, 2011 TO BE LIONS CLUB INTERNATIONAL DAY as an expression of our deepest appreciation, gratitude and congratulations to the **LIONS CLUB INTERNATIONAL** and its members, for their charity, leadership and devotion to our City and our Country and all Mankind through their service.

Proclaimed this 10th day of January, 2011.

JAMES R. CONNORS, MAYOR

ATTEST:

JEREMY A. REALE, CITY CLERK

PROCLAMATION

WHEREAS, the LIONS CLUB INTERNATIONAL, has many active members who are leaders in our community and more than 1.3 million members worldwide; and

WHEREAS, the LIONS CLUB INTERNATIONAL, has been in existence for more than 93 years having been founded on June 7, 1917 by Melvin Jones, a civic minded visionary who lived a public-spirited life of helping others; and

WHEREAS, the LIONS CLUB INTERNATIONAL and its members, spend every day of their lives giving back to their communities through their many charitable acts; and

WHEREAS, the LIONS CLUB INTERNATIONAL and its members, have devoted years of service to improving not just their community and its environment but have worked tirelessly to improve international relationships and the lives of individuals worldwide through their many philanthropic efforts, including vision programs, youth programs and grant programs; and

WHEREAS, the LIONS CLUB INTERNATIONAL, Lioness District Affiliate President Cindy Cichon and its members, deserve recognition for these accomplishments, and additionally to celebrate the 2011 District 27, A-1 Annual Convention being held in Lake Geneva, Wisconsin the 15th day of January, 2011.

NOW, THEREFORE, do I, JAMES R. CONNORS, the Mayor of the City of Lake Geneva, PROCLAIM JANUARY 15TH, 2011 TO BE LIONS CLUB INTERNATIONAL DAY as an expression of our deepest appreciation, gratitude and congratulations to the LIONS CLUB INTERNATIONAL and its members, for their charity, leadership and devotion to our City and our Country and all Mankind through their service.

Proclaimed this 10th day of January, 2011.

JAMES R. CONNORS, MAYOR

ATTEST:

JEREMY A. REALE, CITY CLERK

PROCLAMATION

WHEREAS, the LIONS CLUB INTERNATIONAL, has many active members who are leaders in our community and more than 1.3 million members worldwide; and

WHEREAS, the LIONS CLUB INTERNATIONAL, has been in existence for more than 93 years having been founded on June 7, 1917 by Melvin Jones, a civic minded visionary who lived a public-spirited life of helping others; and

WHEREAS, the LIONS CLUB INTERNATIONAL and its members, spend every day of their lives giving back to their communities through their many charitable acts; and

WHEREAS, the LIONS CLUB INTERNATIONAL and its members, have devoted years of service to improving not just their community and its environment but have worked tirelessly to improve international relationships and the lives of individuals worldwide through their many philanthropic efforts, including vision programs, youth programs and grant programs; and

WHEREAS, the LIONS CLUB INTERNATIONAL, Lion International Director (ID) James Cavallaro and its members, deserve recognition for these accomplishments, and additionally to celebrate the 2011 District 27, A-1 Annual Convention being held in Lake Geneva, Wisconsin the 15th day of January, 2011.

NOW, THEREFORE, do I, JAMES R. CONNORS, the Mayor of the City of Lake Geneva, PROCLAIM JANUARY 15TH, 2011 TO BE LIONS CLUB INTERNATIONAL DAY as an expression of our deepest appreciation, gratitude and congratulations to the LIONS CLUB INTERNATIONAL and its members, for their charity, leadership and devotion to our City and our Country and all Mankind through their service.

Proclaimed this 10th day of January, 2011.

JAMES R. CONNORS, MAYOR

ATTEST:

JEREMY A. REALE, CITY CLERK



LAKE GENEVA UTILITY COMMISSION

Daniel S. Winkler, P.E.
Director of Public Works & Utilities



Birdell Brellenthin
Utility Commission President

Kent Wiedenhoef
Water Superintendent

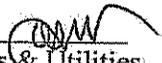
Scott Tesmer
Wastewater Superintendent

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

DATE: November 24, 2010

MEMORANDUM

TO: Mayor Jim Connors & Members of the Common Council
Chairman Todd Krause & Members of the Finance, License & Judicial Committee

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: Response to Council Request for Additional Information-Veterans Park
Diagonal Parking-Townline Road

DISCUSSION

This memorandum is a follow-up to direction from Council gave staff for additional information regarding diagonal parking on Townline Road along the park. Attached please find two parking plans (45 and 60 degree angle), an overall site plan for Townline Road, and parking space standard dimensioning information. I used parking spaces at 9'-6" in width for this application.

To summarize, either angle parking design ends up protruding about the same distance into the street. The 60 degree plan provides more parking spaces, and on that basis is more desirable. A question was asked about a possible street connecting to Townline from the south. The site plan shows where any planned connections would be. The blinker speed limit signs, per a conversation with TAPCO would be \$1,600 each. It would cost an additional \$200 to \$300 per sign to provide a post, assemble and install them. Proposed locations for the blinker speed limit signs are shown on the site plan.

If anyone has any questions, please call.

Cc: Dennis Jordan
Chief Mike Rasmussen
Ron Carstensen
Cindy Borkhuis
File



5100 W. Brown Deer Road, Brown Deer, WI 53223
 P 800.236.0112 F 800.444.0331
 www.tapconet.com | www.tapcostore.com

QUOTE

Customer Copy

Number	048081
Date	11/24/10
Page	1

The Business of Safety

Ship To:
SAME
 CITY OF LAKE GENEVA
 626 GENEVA STREET
 LAKE GENEVA WI 53147

Bill To:
628
 CITY OF LAKE GENEVA
 626 GENEVA STREET
 LAKE GENEVA WI 53147

Reference #	Expires	Slsp	Terms	Wh	Freight	Ship Via
VERBAL-DAN W.	12/24/10	RG1	NET 30	01	PREPAID	UPS
Quoted By: AJG	Quoted To: DAN WINKLER					

Item	Description	Quantity	UM	Price	UM	Extension
2180-00285	R2-1,24X30 DG3 SPD LIMIT XX SOLAR BLINKERSIGN, 8 WHT LEDS ATTN: DAN WINKLER THANK YOU! - AARON@TAPCO - DIRECT.PH# 888-806-8885	1	EA	1600.00	EA	1600.00

QUOTE

Shipment Within _____
 Acceptance By _____
 Date _____
 By _____

Merchandise	Misc	Tax	Freight	Total
1600.00	.00	.00	.00	1600.00

THANK YOU FOR CALLING TAPCO!!! THIS OFFER IS SUBJECT TO TERMS AND CONDITIONS SHOWN ON REVERSE SIDE.

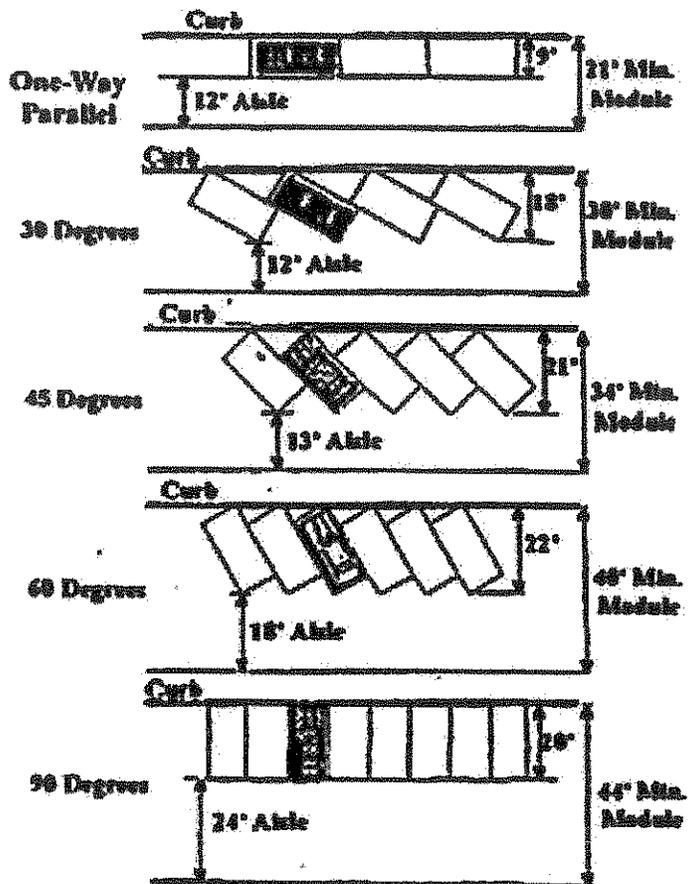


TABLE OF STANDARD DIMENSIONS OF PARKING AREAS

		One Way			Two Way			D	E	F	G	H	I
		A	B	C	A ₁	B ₁	C ₁						
Angle of Parking	Type of Space	Depth of Stall	Aisle Width	Width of Area	Depth of Stall	Aisle Width	Width of Area	Curb Width	Width of Stall	Length of Stripe		Depth of Over-hang	Auto Over-hang Reduction
0° Parallel Parking	S	9'-6	12'-0	31'-0	9'-6	18'-0	37'-0	20'-0	9'-6	9'-6	0'-0	0'-0	0'-0
	H	12'-0	12'-0	36'-0	12'-0	18'-0	42'-0	20'-0	12'-0	12'-0	0'-0	0'-0	0'-0
30°	S	18'-3	11'-0	47'-6	14'-1	18'-0	46'-2	19'-0	9'-6	36'-6	4'-9	4'-2	1'-0
	H	20'-5	11'-0	51'-10	15'-2	18'-0	48'-4	24'-0	12'-0	40'-9	6'-0	5'-2	1'-0
45°	S	20'-10	13'-0	54'-8	17'-6	18'-0	53'-0	13'-5	9'-6	29'-6	6'-9	3'-4	1'-5
	H	22'-8	13'-0	58'-4	18'-5	18'-0	54'-10	17'-0	12'-0	32'-0	8'-6	4'-3	1'-5
60°	S	22'-1	18'-0	62'-2	19'-8	18'-0	57'-4	11'-0	9'-6	25'-6	8'-3	2'-5	1'-9
	H	23'-4	18'-0	64'-8	20'-4	18'-0	58'-8	13'-10	12'-0	26'-11	10'-5	3'-0	1'-9
90° Head-in Parking	S	20'-0	20'-0	60'-0	20'-0	24'-0	64'-0	9'-6	9'-6	20'-0	9'-6	0'-0	2'-0
	H	20'-0	20'-0	60'-0	20'-0	24'-0	64'-0	12'-0	12'-0	20'-0	12'-0	0'-0	2'-0

If the degree of angle of parking provided is not listed above,
the aisle width required shall be the next largest angle of parking shown above.

VETERANS PARK

↑
NORTH

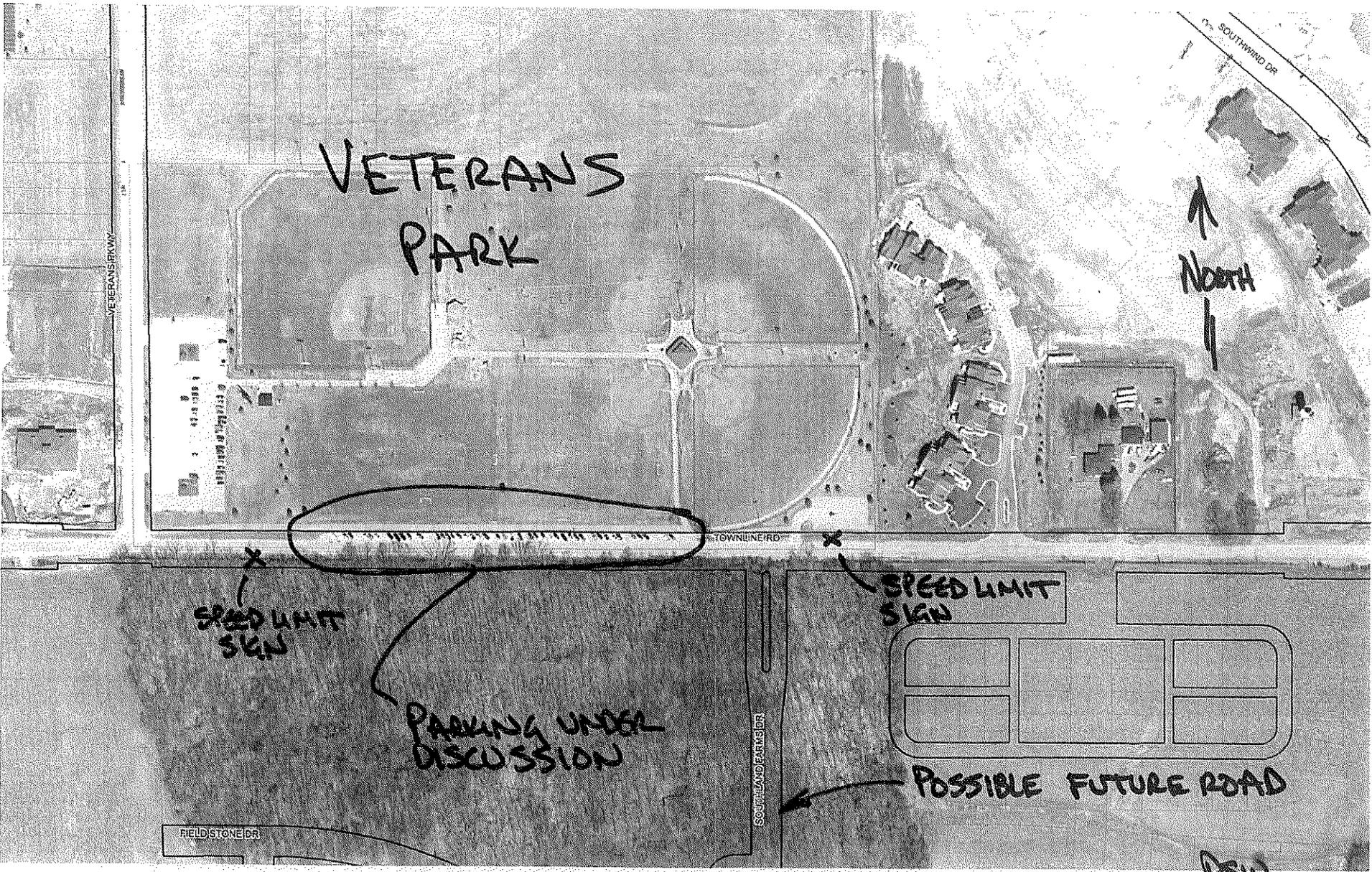
SPEED LIMIT SIGN

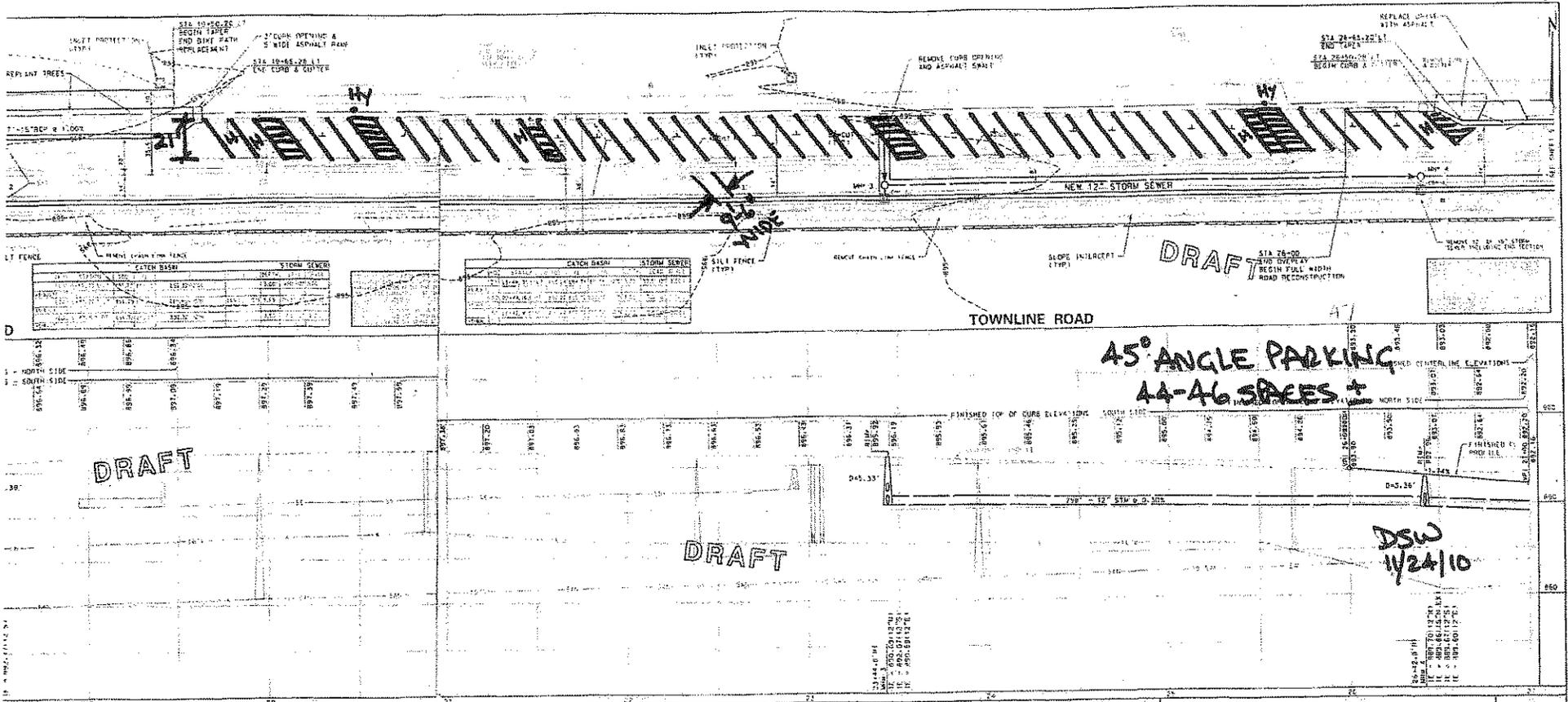
PARKING UNDER DISCUSSION

SPEED LIMIT SIGN

POSSIBLE FUTURE ROAD

DSW
11/24/10





STATION	CATCH BASIN	STORM SEWER
897.00	12.00	12.00
897.50	12.00	12.00
898.00	12.00	12.00
898.50	12.00	12.00
899.00	12.00	12.00
899.50	12.00	12.00
900.00	12.00	12.00

STATION	CATCH BASIN	STORM SEWER
897.00	12.00	12.00
897.50	12.00	12.00
898.00	12.00	12.00
898.50	12.00	12.00
899.00	12.00	12.00
899.50	12.00	12.00
900.00	12.00	12.00

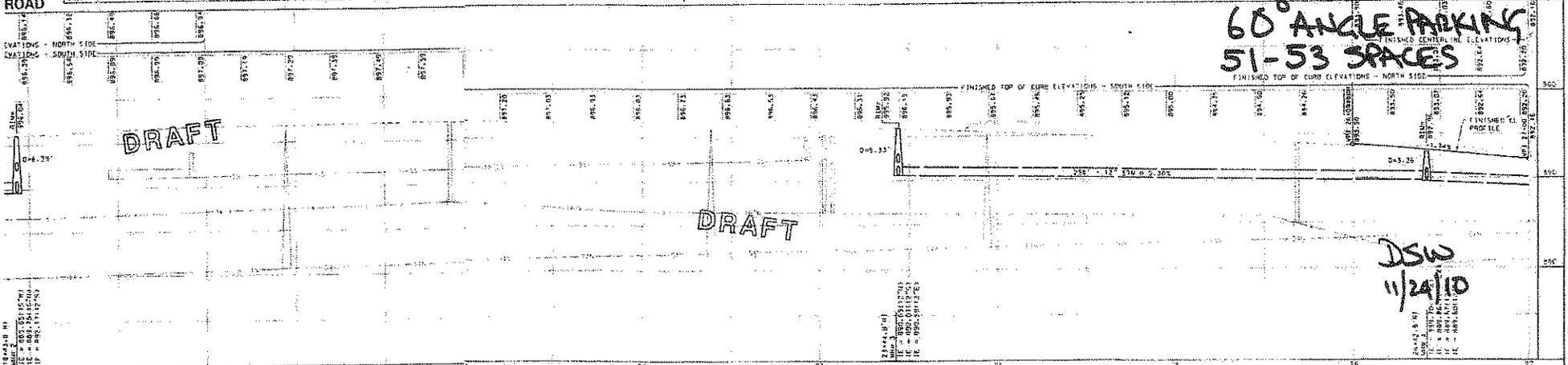
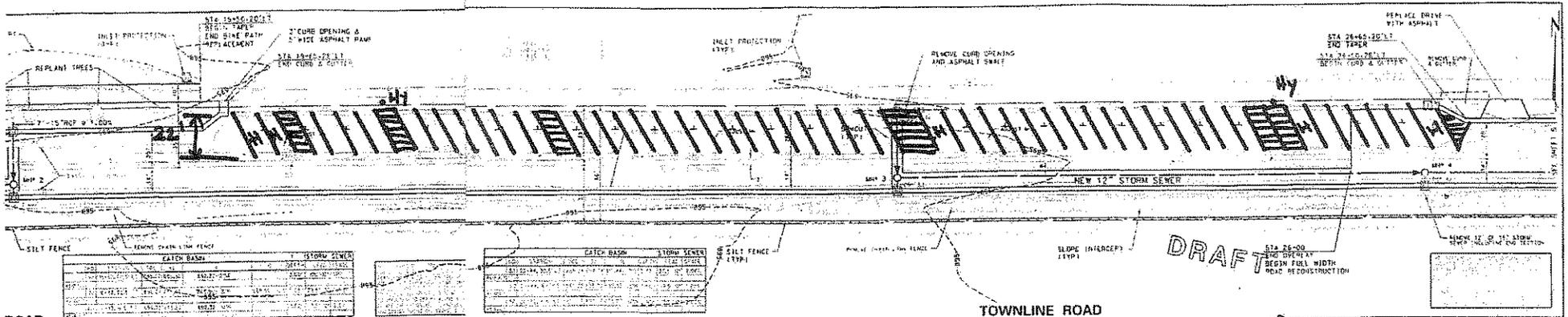
**45° ANGLE PARKING
44-46 SPACES ±**

**DSW
1/24/10**

TOWNLINER ROAD RECONSTRUCTION
CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN

TOWNLINER ROAD RECONSTRUCTION
CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN

RELEASED FOR CONSTRUCTION 06/21/05



TOWNLINE ROAD RECONSTRUCTION CITY OF LAKE GENEVA WALWORTH COUNTY, WISCONSIN	8.7. J. JENSEN 2.1. J. JENSEN APRIL 2005		TOWNLINE ROAD RECONSTRUCTION CITY OF LAKE GENEVA WALWORTH COUNTY, WISCONSIN	05176
				6 11 35

RELEASED FOR CONSTRUCTION 06/21/05

**PETITION FOR DIRECT ANNEXATION BY UNANIMOUS
CONSENT OF ELECTORS AND PROPERTY OWNERS OF
TERRITORY LOCATED IN THE TOWN OF BLOOMFIELD
WALWORTH COUNTY, WISCONSIN, TO THE CITY OF LAKE
GENEVA, WALWORTH COUNTY, WISCONSIN
PURSUANT TO WIS. STAT. § 66.0217(2)**

To: Common Council of the City of Lake Geneva,
Walworth County, Wisconsin
c/o Jeremy Reale, City Clerk
Lake Geneva City Hall
626 Geneva Street
Lake Geneva, Wisconsin 53147

Town Board of the Town of Bloomfield
Walworth County, Wisconsin
c/o Martie Wells, Town Clerk
1100 Town Hall Road
P.O. Box 609
Pell Lake, WI 53157

State of Wisconsin Department of Administration
Division of Intergovernmental Relations
Municipal Boundary Review
101 E. Wilson St. – 10th Floor
Madison, WI 53702-0001

THIS PETITION of Leo C. and Madeleine L. Potter Revocable Trust Dated October 9, 1996, ("Petitioner"), as the owner of record of all of the real property in the territory sought to be annexed, such territory being more particularly described below, does respectfully state, represent, and show to the Common Council as follows:

1. Petitioner, whose address is W2285 Townline Rd., Lake Geneva, Wisconsin 53147, is the sole and only owner of record of the real property in the territory sought to be annexed, such property being located in Section 6, Bloomfield, Walworth County, Wisconsin, and more particularly described in the legal description of the property, attached hereto as Exhibit "A," and incorporated herein by reference ("Subject Territory").

2. Petitioner respectfully requests all of the Subject Territory be annexed to the City of Lake Geneva, Walworth County, Wisconsin.

3. Attached hereto, marked Exhibit "B," and incorporated herein by reference, is a scale map of the Subject Territory, in accordance with the provisions of Wis. Stat. §§ 66.0217(2) and 66.0217(5).

4. No electors reside in the Subject Territory sought to be annexed hereunder. The current population of the Subject Territory sought to be annexed hereunder is zero (0).

5. Petitioner will cause this Petition, the legal description, and the scale map of the Subject Territory to be annexed to be filed with the City Clerk of the City of Lake Geneva, Walworth County, Wisconsin, the Clerk of the Town of Bloomfield, Walworth County, Wisconsin, and the State of Wisconsin, Department of Administration, in accordance with the provisions of Wis. Stat. § 66.0217(2).

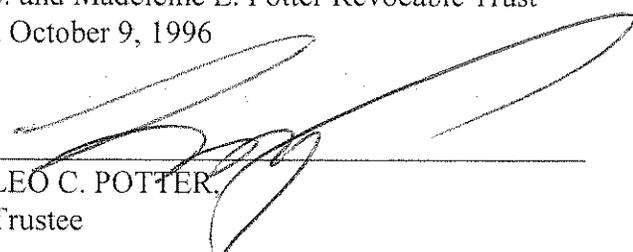
6. To zone the property PB, Planned Business (PB) District, pursuant to the City of Lake Geneva Zoning Ordinance. That the property will maintain a nonconforming structure, to-wit: a two-sided, off premises outdoor advertising display, as provided in the pre-annexation agreement between the parties.

7. Petitioner requests the City of Lake Geneva adopt an Annexation Ordinance in substantial conformity with Exhibit "C," attached hereto and incorporated herein by reference.

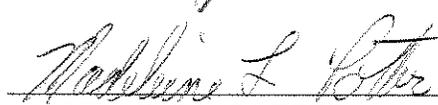
8. Petitioner believes this Petition and the Subject Territory sought to be annexed hereunder meet all legal requirements for annexation, and that such annexation is in the public interest.

Dated this th 27 day of December, 2010.

Leo C. and Madeleine L. Potter Revocable Trust
Dated October 9, 1996

By: 

LEO C. POTTER,
Trustee

Attest: 

MADELEINE L. POTTER,
Trustee

This instrument drafted by:
John O. Olson
BRADEN OLSON DRAPER, LLP
716 Wisconsin Street
P.O. Box 940
Lake Geneva, WI 53147
(262) 248-6636

LEGAL DESCRIPTION

PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 3976 LOCATED IN PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 6, TOWN 1 NORTH, RANGE 18 EAST, WALWORTH COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT A CONCRETE COUNTY MONUMENT FOUND MARKING THE NORTH 1/4 CORNER OF SAID SECTION 6; THENCE S 02DEG 48MIN 17SEC E, 33.04 FEET TO THE NORTHERLY MOST CORNER OF SAID LOT 2; THENCE ALONG THE BOUNDARY OF SAID LOT 2, S 02DEG 48MIN 17SEC E, 19.66 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, N 89DEG 55MIN 57SEC E, 254.17 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, N 89DEG 55MIN 57SEC E, 142.53 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 54DEG 37MIN 07SEC E, 120.38 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 02DEG 39MIN 54SEC E, 177.70 FEET TO THE EASTERLY MOST CORNER OF SAID LOT 2; THENCE CONTINUE ALONG THE BOUNDARY OF SAID LOT 2, S 89DEG 53MIN 05SEC W, 316.11 FEET; THENCE N 31DEG 02MIN 14SEC E, 104.84 FEET; THENCE N 04DEG 44MIN 59SEC E, 158.39 FEET TO THE POINT OF BEGINNING.

EXHIBIT A

EXHIBIT C
AN ORDINANCE PROVIDING FOR DIRECT ANNEXATION BY
UNANIMOUS CONSENT OF ELECTORS AND PROPERTY OWNERS OF
TERRITORY LOCATED IN THE TOWN OF BLOOMFIELD, WALWORTH COUNTY,
WISCONSIN, TO THE CITY OF
LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

WHEREAS, the Leo C. and Madeleine L. Potter Revocable Trust Dated October 9, 1996, (Petitioner), has made and filed with the City Clerk of the City of Lake Geneva (City) a Petition for Direct Annexation by unanimous consent of electors and property owners of territory located in the Town of Bloomfield, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin, pursuant to Wis. Stat. § 66.0217(2) (Annexation Petition), in the office of the City Clerk for the City of Lake Geneva, Walworth County, Wisconsin, on the _____ day of _____, 2011, requesting the annexation to the City of lands described in Exhibit A attached hereto and incorporated herein by reference (Subject Territory), which such lands are contiguous to the City; and

WHEREAS, it appears by acknowledgment of receipt on file herein that Petitioner has filed a duplicate original of the Annexation Petition, including a legal description and scale map of the Subject Territory, with the Town Clerk of the Town of Bloomfield, Walworth County, Wisconsin, and the State of Wisconsin, Department of Administration, within five (5) days after filing the Annexation Petition with the City Clerk; and

WHEREAS, it further appears that all of the requirements of Wis. Stat. § 66.0217(2) have been fully complied with, and that the State of Wisconsin, Department of Administration, has reviewed the proposed annexation and, by letter, found it to be in the public interest, and said letter has been duly considered and reviewed by the City and/or the City's Counsel; and

WHEREAS, the proposed annexation was referred to the Plan Commission of the City, and said Plan Commission has recommended annexing the Subject Territory to the City; and

WHEREAS, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, makes the following findings with respect to the Subject Territory to be annexed:

- a. That the annexation of the Subject Territory proposed to be annexed to the City of Lake Geneva, Walworth County, Wisconsin, is in the best interest of the City.
- b. That the annexation of the Subject Territory proposed to be annexed will enable the City to regulate and control development of these lands which are contiguous to the City.
- c. That, upon annexation, the Subject Territory shall be temporarily zoned pursuant to Wis. Stat: § 66.0217(8) in the Planned Business (PB) Zoning District, in accordance with the attached Exhibit C incorporated herein.
- d. That the annexation of the Subject Territory does not create a Town island under the provisions of Wis. Stat. § 66.0221.

- e. That the City is in need of additional lands suitable for Planned Business development.

NOW, THEREFORE, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Those lands comprising the Subject Territory to be annexed, as described in Exhibit A attached hereto and incorporated herein by reference, be, and the same hereby are, annexed to the City of Lake Geneva, Walworth County, Wisconsin.

2. Those lands comprising the Subject Territory shall be temporarily zoned pursuant to Wis. Stat. § 66.0217(8) in the PB, Planned Business Zoning District, in accordance with the attached Exhibit ____ incorporated herein.

3. Those lands comprising the Subject Territory shall be included within Supervisory Districts _____ and in Aldermanic Districts ____ of the City of Lake Geneva.

4. This Ordinance, and the annexation hereby effected, shall be in full force and effect from and after its passing and posting.

5. The City Clerk shall immediately, after the final enactment hereof, file such certified copies with all parties as required by State Statute to be so served.

6. All ordinances or parts of ordinances inconsistent with or contravening the provisions of this Ordinance are hereby repealed.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin on this _____ day of _____, 2011.

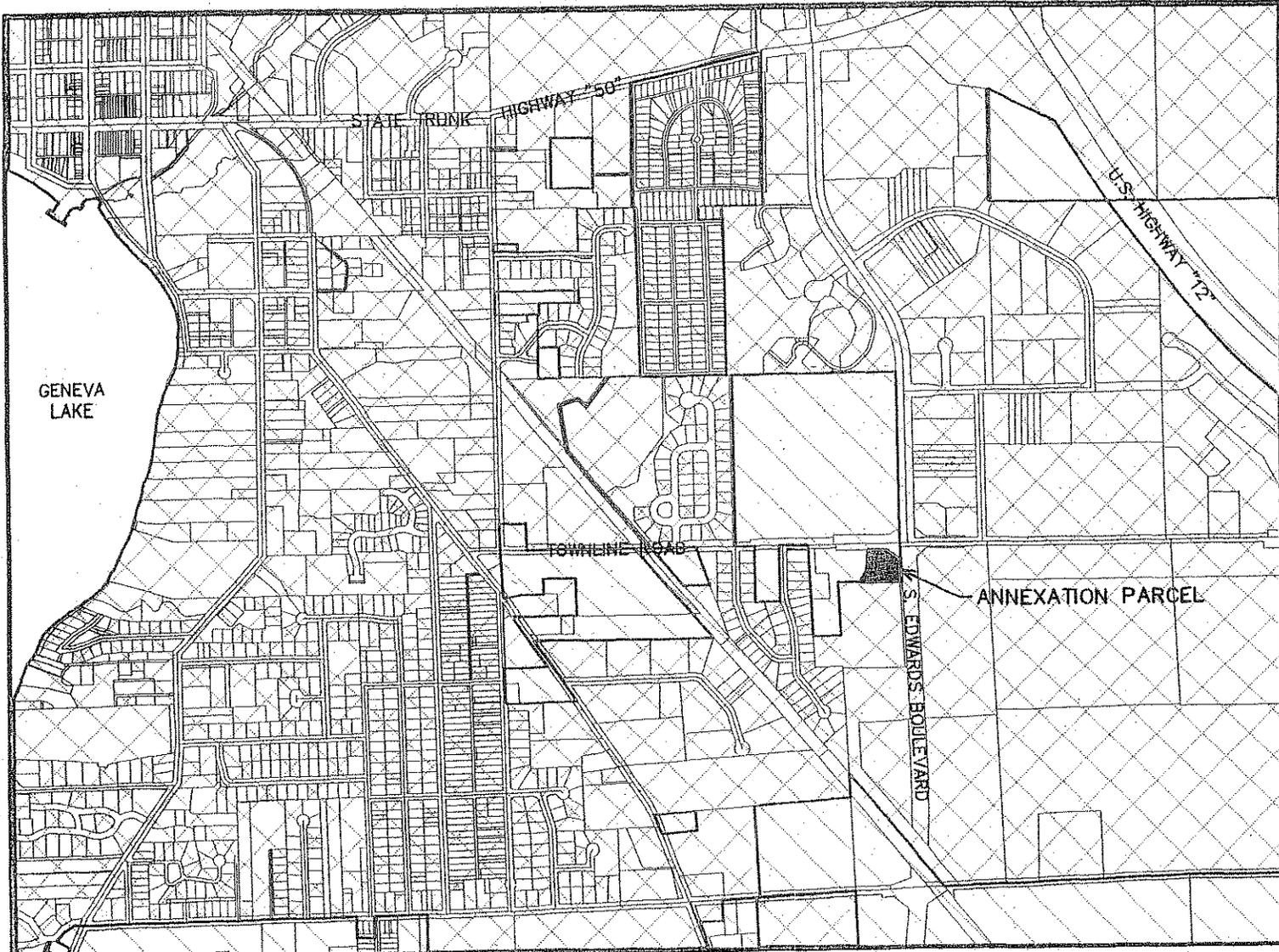
By: _____
James R. Connors, Mayor

Attest: _____
Jeremy Reale, City Clerk

1st Reading _____
2nd Reading _____
Adopted _____
Published _____

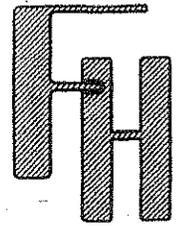
APPROVED AS TO FORM:

Acting City Attorney



LOCATION SKETCH

SCALE: 1"=1000'



ANNEXATION MAP

TOWN OF BLOOMFIELD, WALWORTH COUNTY, WISCONSIN

LC

Ted Waskowski
222 West Washington Avenue, Suite 900
P.O. Box 1784
Madison, WI 53701-1784
twaskowski@staffordlaw.com
608.259.2613

December 30, 2010

City of Lake Geneva
c/o Dan Draper, City Attorney
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Re: Fesenmaier, et al. v. City of Lake Geneva
Case No. 2010-CV-1654

Dear Attorney Draper:

The City of Lake Geneva has asked us to represent it in a case brought by City alderpersons Mary Jo Fesenmaier, Arleen Krohn, Penny Roehrer and Thomas Spellman and referenced above ("Fesenmaier case"). As you know, we represented the City of Lake Geneva and the referenced alderpersons in an unrelated civil matter, *Marina Bay Boat Rentals, Inc. v. City of Lake Geneva*, Case No. 09-CV-624 ("Marina Bay case"). As you also know, the alderpersons have been dismissed from the Marina Bay case. The case itself continues against the City of Lake Geneva and is in the final stages of summary judgment briefing.

We believe that our former representation of the City alderpersons and the continued representation of the City in the Marina Bay case would not adversely affect our ability to represent the City of Lake Geneva in the Fesenmaier case. However, in situations like this, which happen from time to time, we sometimes believe it is appropriate to seek the consent of the present and former clients to the representation. We, therefore, ask the City of Lake Geneva to confirm its consent to our continued representation of the City of Lake Geneva in the Marina Bay case while we represent the City of Lake Geneva in the Fesenmaier case. Please confirm by signing a copy of this letter and returning it to me.

Madison Office

222 West Washington Avenue
P.O. Box 1784
Madison, Wisconsin
53701-1784

608.256.0226
888.655.4752
Fax 608.259.2600
www.staffordlaw.com

Metro Milwaukee Office

325 North Corporate Drive
Suite 190
Brookfield, Wisconsin
53045-5801

262.439.2888
888.655.4752
Fax 262.794.0307
www.staffordlaw.com

December 30, 2010
Page 2

Please call me if you have any questions.

Very truly yours,

STAFFORD ROSENBAUM LLP



Ted Waskowski

CONSENT GRANTED:

THE CITY OF LAKE GENEVA

Dated: _____

By _____
Dan Draper, City Attorney



MI-TECH SERVICES, INC

16510 West Rogers Drive • New Berlin, WI 52151
262/938-6070 • Fax 262/938-6077
www.michels.us

12/27/10

RE: Proposed AT&T Easement at 1003 Host Drive, Lake Geneva

To Whom It May Concern,

Mi-Tech Services has been contracted by AT&T to secure an easement for the placement of telecommunications equipment on the property located at 1003 Host Drive in Lake Geneva (water tower site). The property is owned by the City of Lake Geneva and controlled by Public Works/Water Department.

There has been a meeting on the site to obtain initial approval of the location and placement of the equipment with the following persons:

Dan Winkler – Director of Public Works, City of Lake Geneva
Shane Levake – AT&T Planner
Nancy Larson – Mi-Tech Designer
Kevin Stoeveken – Mi-Tech Right-of-Way Agent

At that meeting, Dan Winkler gave his approval of the location of the easement with respect to the water tower and other existing equipment and facilities, after which, the Survey Department for Mi-tech Services surveyed the area and created the exhibit that will accompany the easement document. We have also subsequently created the easement document and submitted it to City Attorney Dan Draper for approval and as of the date of this letter, he has not raised any objections to that document.

We have been informed that in order to obtain final approval for the easement, it must go through the proper City Government channels, beginning with the City Council. Attached you will find a copy of the proposed easement document, along with the Exhibit "A" description and diagram of the easement area.

I understand that the next meeting of the Council is January 10th and it would be greatly appreciated if this matter could be included in that agenda. If any further information is needed, please let me know.

Thank you for your time and assistance in this matter,

Kevin M. Stoeveken
Right-of-Way Agent
MI-TECH Services, Inc.
16510 W. Rogers Dr.
New Berlin Wi. 53151
262-938-6070 xt 3045
kstoevek@mi-tech.us

UTILITY DESIGN • SURVEYING • DRAFTING • RIGHT-OF-WAY ACQUISITION • INSPECTION • GIS

CABLE RESTORATION PLANNING • DESIGN/BUILD

MILWAUKEE, WI • GREEN BAY, WI • FOND DU LAC, WI • HARRISBURG, PA • TOPEKA, KS • ROGERS, MN

"AN EQUAL OPPORTUNITY EMPLOYER"

AT&T - WISCONSIN EXCLUSIVE/NON-EXCLUSIVE EASEMENT

DOCUMENT NUMBER

COPY

UT# 7893671 Ease # 63104 R/W # 2010-103
For a valuable consideration of one dollar (\$1.00), receipt of which is hereby acknowledged, the undersigned City of Lake Geneva, a Municipal Corporation (Grantor) hereby grants and conveys to Wisconsin Bell Inc., d/b/a. AT&T - Wisconsin, a Wisconsin Corporation, and its affiliates and licensees, successors and assigns (collectively "Grantees") an exclusive easement in, under, over, upon and across the Easement Area (described below), for the purposes of and in order to construct, reconstruct, modify, supplement, maintain, operate and/or remove facilities for the transmission of signals used in the provision of communication, video and/or information services and/or any other services or uses for which such facilities may be used including, but not limited to, equipment cabinets or enclosures and support posts or pads, cables, wires, pedestals or other above-ground cable or wire enclosures, marker posts and signs, and other related or useful equipment, fixtures, appurtenances and facilities, together with the right to have commercial electrical service extended across the Property (described below) and Easement Area to provide service to such facilities and the right of ingress and egress across the Property and the Easement Area for the purpose of access to and use of the easement granted herein.

RETURN ADDRESS:
Elizabeth Strege
AT&T - Wisconsin
N17 W24300 Riverwood Drive
Waukesha, WI 53188

PARCEL NUMBER: ZYUP 00145C

The property is legally described as:

That part of the NW 1/4 of Section 6, T1N, R18E, in the City of Lake Geneva, Walworth County, Wisconsin, bounded and described as follows:

Commencing at the SE corner of the NW 1/4 of Section 6, T1N, R18E, Walworth County, Wisconsin; thence N 02 degrees 29' W 751.80 feet to the SW'ly line of the C&NW R.R. right-of-way, thence 39 degrees 48' W 1231.64 feet to the place of beginning of the lands hereinafter described to wit: thence continue N 39 degrees 48' W 100.02 feet; thence S 49 degrees 10' 10" W 258.92 feet to a point in the NE'ly line of a proposed road (NKA Host Dr.) thence S 40 degrees 49' 50" E along said road line 100.00 feet; thence N 49 degrees 10' 10" E 257.12 feet to the place of beginning.

Property Address: 1003 Host Drive Lake Geneva Wisconsin

The Exclusive Easement Area is legally described as:

A Ten (10) foot by Ten (10) foot area more particularly described and shown on attached Exhibit "A" incorporated into and made a part hereof by reference.

The Non-Exclusive Easement Area is legally described as:

A Six (6) foot wide strip area more particularly described and shown on attached Exhibit "A" incorporated into and made a part hereof by reference.

The Grantor represents and warrants to the Grantee that Grantor is the true and lawful owner of the Property and has full right and power to grant and convey the rights conveyed herein.

Grantee hereby agrees to restore all property disturbed by its activities in use of the easement to the condition existing prior to the disturbance.

Grantee shall have the right to remove or trim such trees and brush in the Easement Area as is necessary to exercise the rights conveyed herein.

The Grantor shall not construct improvements in the Easement Area or change the finish grade of the Easement Area without the consent of the Grantee.

The Grantor agrees that, due to the exclusive nature of the grant herein conveyed, no other use of the Easement Area shall be made by anyone, including Grantor, without the consent of the Grantee.

The Grantee hereby agrees to indemnify and save harmless the Grantor from all claims and demands for loss or damage to the person or property or others, arising out of the installation, maintenance or removal of the structures of the Grantee on the land described.

This Easement is binding upon and shall inure to the benefit of the heirs, successors, assigns, and licensees of the parties hereto.

SIGNED THIS _____ DAY OF _____, 2011

GRANTOR:

(Signature)

(Signature)

(Printed w/Title)

(Printed w/Title)

COPY

ACKNOWLEDGMENT

State of Wisconsin)
)
County of)

I, _____, being a notary public in and for the state and county aforesaid, do hereby certify that

personally known to me to be the same persons whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed and delivered the said instrument as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____, 2011

Notary Public

My Commission expires: _____

This document was drafted by Gerald A. Friederichs, Wis. Bar Member No. 1014144, AT&T - Wisconsin Legal Department, 14th, Floor, 722 North Broadway, Milwaukee, WI 53202

Insertions by: Kevin M. Stoeveken, MI-TECH SERVICES, INC.

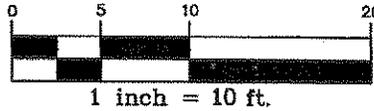
EXHIBIT "A" FOR AT&T EASEMENT

LOCATED IN PART OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 06, TOWNSHIP 01 NORTH, RANGE 18 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN.



LEGEND

- SET 3/8"x12" SPIKE
- ⊙ FOUND 1 1/4" IRON PIPE



Legal Description of AT&T Easement:

Located in part of the Northeast Quarter of the Northwest Quarter of Section 06, Township 01 North, Range 18 East, City of Lake Geneva, Walworth County, Wisconsin, more particularly described as follows:

Exclusive Easement:

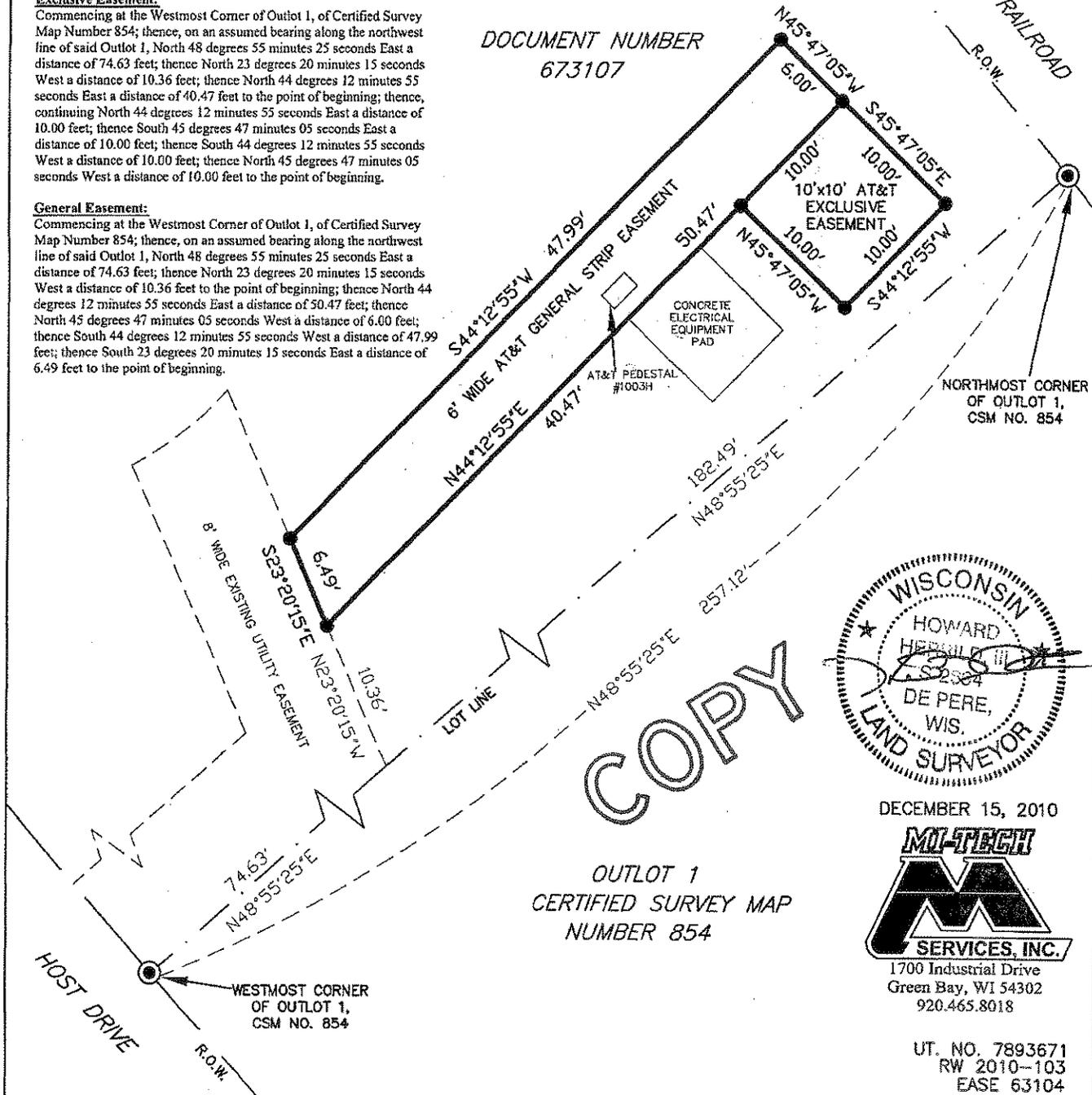
Commencing at the Westmost Corner of Outlot 1, of Certified Survey Map Number 854; thence, on an assumed bearing along the northwest line of said Outlot 1, North 48 degrees 55 minutes 25 seconds East a distance of 74.63 feet; thence North 23 degrees 20 minutes 15 seconds West a distance of 10.36 feet; thence North 44 degrees 12 minutes 55 seconds East a distance of 40.47 feet to the point of beginning; thence, continuing North 44 degrees 12 minutes 55 seconds East a distance of 10.00 feet; thence South 45 degrees 47 minutes 05 seconds East a distance of 10.00 feet; thence South 44 degrees 12 minutes 55 seconds West a distance of 10.00 feet; thence North 45 degrees 47 minutes 05 seconds West a distance of 10.00 feet to the point of beginning.

General Easement:

Commencing at the Westmost Corner of Outlot 1, of Certified Survey Map Number 854; thence, on an assumed bearing along the northwest line of said Outlot 1, North 48 degrees 55 minutes 25 seconds East a distance of 74.63 feet; thence North 23 degrees 20 minutes 15 seconds West a distance of 10.36 feet to the point of beginning; thence North 44 degrees 12 minutes 55 seconds East a distance of 50.47 feet; thence North 45 degrees 47 minutes 05 seconds West a distance of 6.00 feet; thence South 44 degrees 12 minutes 55 seconds West a distance of 47.99 feet; thence South 23 degrees 20 minutes 15 seconds East a distance of 6.49 feet to the point of beginning.

DOCUMENT NUMBER
673107

ABANDONED RAILROAD
R.O.W.

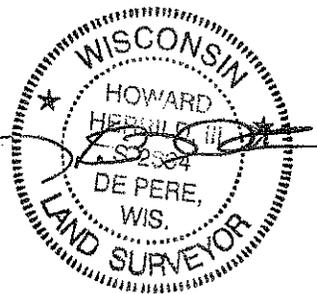


NORTHMOST CORNER OF OUTLOT 1, CSM NO. 854

WESTMOST CORNER OF OUTLOT 1, CSM NO. 854

COPY

OUTLOT 1
CERTIFIED SURVEY MAP
NUMBER 854



DECEMBER 15, 2010



1700 Industrial Drive
Green Bay, WI 54302
920.465.8018

UT. NO. 7893671
RW 2010-103
EASE 63104

FLASHWAVE® 4100 ES "Meet Them" OSP Cabinet

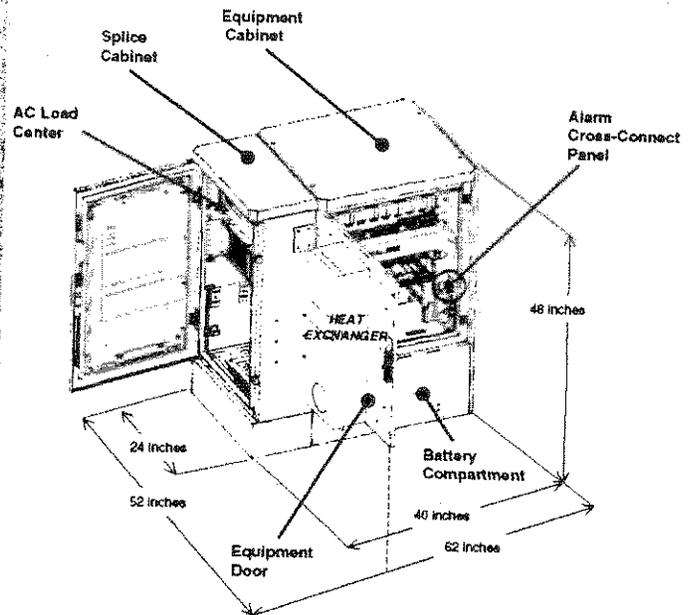
PC01B-0037-A312



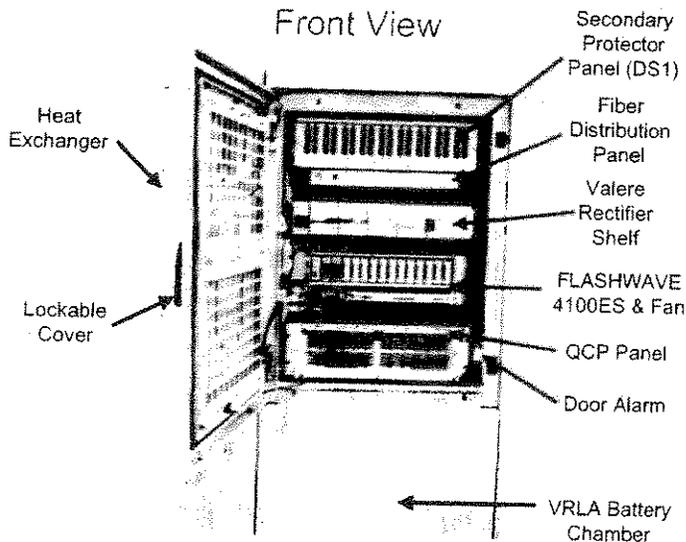
**Wired for MS2 Splice Connectors
Cabinet Equipped with:**

- FLASHWAVE® 4100ES shelf w/fan
- Valere® rectifier shelf
- Secondary surge protection panel
- DS1 protector blocks
- DS3 protector blocks
- QCP panel
- Fiber distribution panel
- VRLA battery chamber w/heater
- Supports 56 DS1s
- Supports 3 DS3s
- Remote power for 7 NIUs
- Cabinet dimensions (H x W x D):
 ± 48 x 40 x 24" (1219 x 1016 x 609 mm)
- Cabinet weight:
 ± 460 lb (208.7 kg) w/o cards & batteries
 ± 588 lb (266.7 kg) with cards & batteries
- GR-487-CORE compliant:
 ± -40 to +149 °F (-40 to +65 °C)
- Pad, pole, platform & H-Frame mountable
- Power Requirements - 220 VAC @ 60 Amps

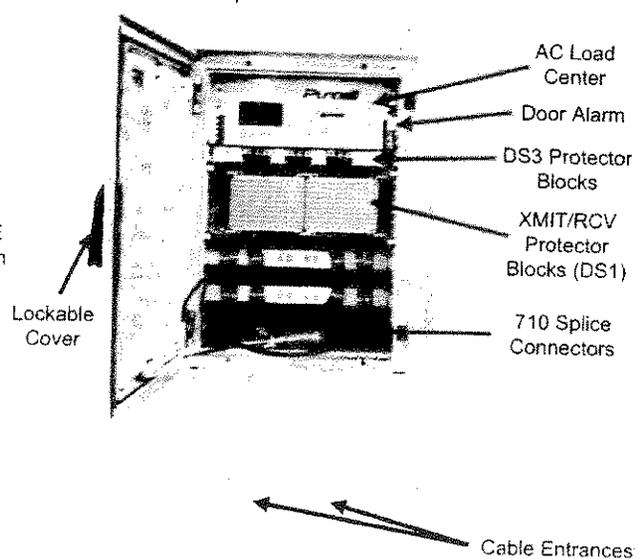
Isometric View



Front View



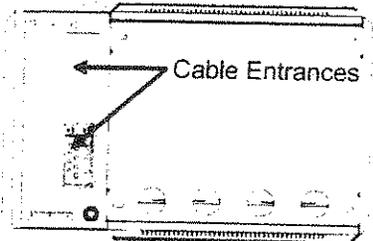
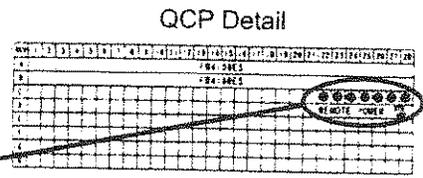
Splice View



AT&T PID# 310134002

- 48 VDC Line Powering for Remote NIUs via Twisted Pair Wires

- **Remote Power for 7 Network Interface Units (NIUs)**
 - 7 GMT fuse positions supported
 - Uses standard DS1 twisted pair wire (inside existing cable)
 - DC voltage outputs accessible via QCP shelf
 - Optimized protection via secondary surge protection shelf
 - Any combination up to 535 mA supported (56 DS1s & 3 DS3s)
 - Westell® CP524 (4 DS1 NIU)
 - Westell® CP528 (8 DS1 NIU)
 - Westell® CP538 (8 DS1, 3 DS3 NIU)

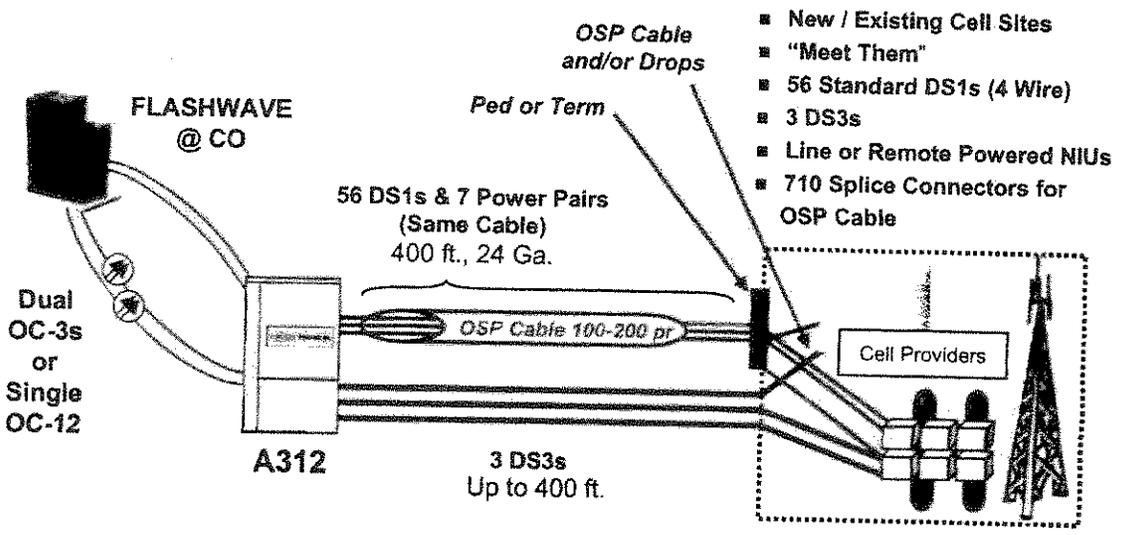


Part Number	PID Number	Description	Ordering Notes
PC01B-0037-A312	310134002	FW4100 ES "Meet Them" OSP Cabinet	
PC15B-0001-C067	310130182	DS1 Secondary Surge Protection Module (14 DS1s - Transmit or Receive)	8 Provided with A312 Cabinet (order as replacement only)
PC15B-0001-C072	310130190	NIU Powering Surge Protection Module (7 Power Pairs)	1 Provided with A312 Cabinet (order as replacement only)

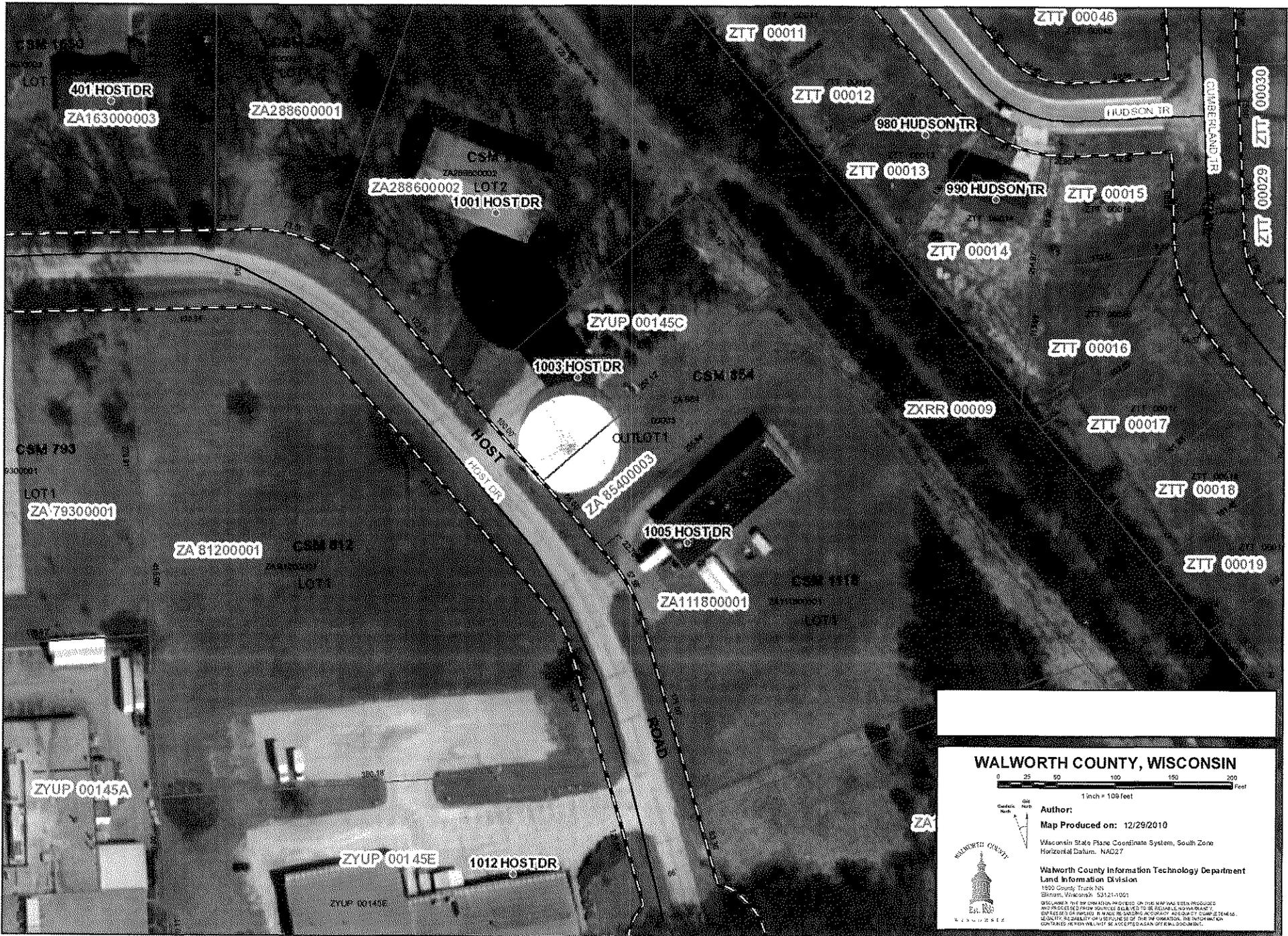
Note: This cabinet can be pad, pole or H-frame mounted. Templates, pad and pole mounts ordered separately. See cabinet mounting option sheet for additional usage and ordering details.

Note: This cabinet requires a string of four (4) VRLA batteries, ordered separately. See recommended battery chart for battery options supporting this cabinet.

Application Detail



1.3/12.08



WALWORTH COUNTY, WISCONSIN

0 25 50 100 150 200
1 inch = 100 feet

Author:
 Map Produced on: 12/29/2010
 Wisconsin State Plane Coordinate System, South Zone
 Horizontal Datum: NAD27

Walworth County Information Technology Department
 Land Information Division
 1600 County Trunk Rd
 Watrous, Wisconsin 53221-1001

DISCLAIMER: THE INFORMATION PROVIDED ON THIS MAP HAS BEEN PRODUCED AND PROVIDED FROM SOURCES BELIEVED TO BE RELIABLE. HOWEVER, IT IS OFFERED AS IS, WITHOUT WARRANTY, EXPRESS OR IMPLIED. IN NO EVENT SHALL THE WALWORTH COUNTY INFORMATION TECHNOLOGY DEPARTMENT BE LIABLE FOR ANY DAMAGES, INCLUDING CONSEQUENTIAL DAMAGES, ARISING OUT OF OR FROM THE USE OF THIS INFORMATION. THE INFORMATION CONTAINED HEREIN MAY NOT BE ACCEPTED AS AN OFFICIAL DOCUMENT.

AGREEMENT FOR
PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES
FOR
SHERIDAN SPRINGS ROAD TRAFFIC SIGNAL
CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN

THIS AGREEMENT, made and entered into by and between the City of Lake Geneva, Walworth County, Wisconsin, a municipal corporation, hereinafter referred to as the "Client" and Crispell-Snyder, Inc., of Lake Geneva, Wisconsin, a corporation, hereinafter referred to as "CSI".

WITNESSETH:

WHEREAS, the Client proposes to employ CSI to provide construction engineering services for the Sheridan Springs Road Traffic Signal project, hereinafter referred to as the "Project", which is described in Article I, below; and

WHEREAS, it is the desire of the Client to employ CSI for the purpose of providing professional construction engineering services for the Project in accordance with the Standard Terms and Conditions of Service as attached.

NOW, THEREFORE, in consideration of the premises, covenants, agreements, and payments hereinafter mentioned, the Client and CSI hereby mutually agree as follows:

ARTICLE I - DESCRIPTION OF PROJECT

The Project shall consist of adding a bypass lane to the north side of the Sheridan Road & Interchange North intersection, revising the sidewalk at the intersection and the signalization of the intersection.

ARTICLE II – PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES TO BE PERFORMED BY CSI

Under this article, CSI agrees, in general, to perform professional consulting services required for construction engineering services, and more particularly agrees to provide as follows:

PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES

A. CONSTRUCTION RELATED SERVICES

1. Provide construction related services following the award of contract by the Client and during the course of construction including but not limited to; conduct preconstruction conference, construction contract administration, general project coordination, facilitation of progress meetings, and periodic site visits to determine, in general, if work is proceeding in accordance with the contract documents.
2. Review the contractor's applications for payment and submit to the Client with recommendations for payment.
3. Revise plans upon completion of the project in accordance with construction records of the inspector and post construction as-built survey, and provide copies of revised plans to Client.

B. CONSTRUCTION STAKING

1. Perform construction staking services.
2. Perform a post-construction as-built survey.

C. CONSTRUCTION INSPECTION

1. Provide fulltime inspection during the installation of underground utilities per any DNR requirements as well as provide inspection during the process of roadway construction with measurement of installed quantities.
2. Provide periodic inspection during the signalization of the Sheridan Road intersection.
3. Perform a final inspection of completed contract before a final application for payment is processed for the contractor.

ARTICLE III - COMPENSATION

The Client shall pay CSI for professional construction engineering services described in Article II as follows:

The estimated fee is:

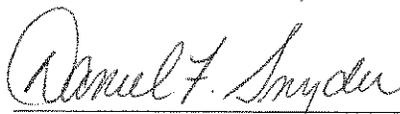
- A. Construction Related Services
(Items 1 - 3) \$7,500 (Hourly Basis)
- B. Construction Staking Services
(Items 1 - 2) \$4,200 (Hourly Basis)
- C. Construction Inspection Services
(Items 1 - 3) \$9,200 (Hourly Basis)

The Client shall pay CSI for professional construction services described in Article II on an hourly basis in accordance with CSI's hourly charge-out schedule in effect at the time services are provided. Reimbursable expenses such as mileage, equipment, printing, and subcontracted services will also be charged in accordance with CSI's charge-out schedule in effect at the time services are provided.

IN WITNESS WHEREOF, the parties herein have caused this agreement to be duly executed by their officers as of the date and year shown below.

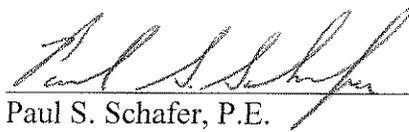
CRISPELL-SNYDER, INC.

CITY OF LAKE GENEVA

 12-7-10

Daniel F. Snyder, P.E. Date
Chief Executive Officer

James R. Connors Date
Mayor

 12/7/10

Paul S. Schafer, P.E. Date
Associate

Jeremy Reale Date
Clerk

Attachments: Standard Terms and Conditions of Service.

Crispell – Snyder Inc. (CSI)
Standard Terms and Conditions of Service

These Standard Terms and Conditions of Service, including any Supplemental Terms and Conditions of Service which are or may become applicable to the services outlined in CSI's Agreement, are incorporated by reference into the foregoing Agreement, and shall also be incorporated by reference into any amendment to such Agreement under which CSI shall perform professional services for the Client.

1. **STANDARD OF CARE.** CSI represents it will perform its services in conformance with the standard of professional practice ordinarily exercised by the applicable profession under similar conditions at the same time and within the same locality where services are performed. CSI does not make any other warranty or guaranty, of any kind, expressed or implied by performing professional consulting services or the furnishing of oral and/or written opinions.
2. **BILLINGS AND PAYMENTS.** CSI will bill Client monthly based on the fee terms as outlined in the Agreement. The Client shall pay the invoice amount within thirty (30) calendar days of the invoice date. CSI reserves the right to charge a finance charge of 1 percent per month, 12 percent annually, on any amounts not paid within thirty days of the invoice date. If there is any objection to an invoice, or any portion thereof, the Client shall provide written notice of such objection within thirty (30) calendar days of the invoice date. Failure to provide written notice of such objection shall constitute a waiver of any such objection and acceptance of the invoice as submitted. The Client further agrees to pay CSI any and all expenses incurred in recovering any delinquent amounts due.
3. **SCOPE OF WORK.** The scope of work and associated fees constitute the best estimate of fees and tasks required to perform the services as defined in the Agreement. In the event additional services beyond the scope of services indicated in the Agreement are required of CSI as a result of investigations carried out under this Agreement, changes in regulatory agency requirements or upon the direction of the regulatory agencies or Client, CSI reserves the right to renegotiate the Agreement. At CSI's sole discretion, the additional services may or may not be undertaken until approved by the Client by written amendment to the Agreement.
4. **DELAYS.** If events beyond control of CSI, including but not limited to, fire, flood, explosion, riot, strike, war, act of God or the public enemy, or an act or regulation of any public agency, result in delay to any schedule established in the Agreement, such schedule shall be amended to compensate for such delay. If in the event such delay exceeds sixty (60) calendar days, CSI shall be entitled to an equitable adjustment in compensation.
5. **TERMINATION.** Either party may terminate this Agreement upon issuing written notice to the other party. In the event the Client terminates the Agreement, the Client agrees to pay for all services rendered prior to termination, plus any expenses incurred for termination.
6. **OPINIONS OF CONSTRUCTION COST.** Any opinion of construction costs prepared by CSI is supplied for the general guidance of the Client only. Since CSI has no control over competitive bidding or market conditions, CSI makes no warranty, expressed or implied, regarding the accuracy of such opinions as compared to contract bids or actual costs to clients.
7. **RELATIONSHIP WITH CONTRACTORS.** If this Agreement provides for any construction related services, CSI shall serve as Client's professional consultant for those services identified in the Agreement. CSI may make recommendations to Client concerning actions relating to Client's contractors, but CSI specifically disclaims any authority or responsibility to direct or supervise the means, methods, techniques, sequences, procedures of construction or safety measures utilized by the Client's contractors.
8. **INSURANCE.** CSI will maintain insurance coverage for professional, comprehensive general, automobile, worker's compensation, and employer's liability in amounts in accordance with law and CSI's business requirements. Certificates evidencing such coverage will be provided to the Client upon request. For projects involving construction related services, Client agrees to require its contractor(s) of every tier to include CSI as an additional insured on its policies relating to the project on a primary and non-contributing basis. CSI's coverage for comprehensive general liability and automobile, in such case, shall be excess over the contractor's primary coverage.
9. **INDEMNIFICATIONS.** Client and CSI each agree to indemnify and hold the other harmless, and their respective officers, directors and employees, from and against liability for all claims, losses, damages and expenses, including reasonable attorney's fees, to the extent such claims, losses, damages, or expenses are caused by the indemnifying party's negligent acts, errors or omissions, or failure to adhere to the standard of care described above. In the event claims, losses damages or expenses are caused by the joint or concurrent negligence of Client and CSI, they shall be borne by each party in proportion to its negligence.

10. **LIMITATIONS ON LIABILITY.** No employee or agent of CSI shall have individual liability to Client. Client agrees that to the fullest extent permitted by law, CSI's total liability to Client for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the project or this Agreement from any causes including, but not limited to, CSI's negligence, errors, omissions, strict liability, or breach of contract and whether claimed directly or by way of contribution shall not exceed the total compensation received by CSI under this Agreement. If Client desires a limit of liability greater than provided above, Client and CSI shall include as part of the Agreement the amount of such limit and the additional compensation to be paid to CSI for assumption of such additional risk.
11. **HAZARDOUS MATERIAL.** It is acknowledged by Client that CSI's scope of services does not include any services related to the presence at the project site of asbestos, PCBs, petroleum, hazardous waste, toxic waste, radioactive materials, or any substance which may cause a danger to persons or property. Client further acknowledges that CSI is performing professional services for Client and CSI is not and shall not be required to become an "arranger", "operator", "generator" or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA).
12. **ACCESS.** Client shall provide safe and legal access to any premises necessary for CSI to provide services identified in the Agreement.
13. **OWNERSHIP OF INSTRUMENTS OF SERVICE.** All reports, drawings, specifications, computer files, notes or other data prepared or furnished by CSI pursuant to this Agreement are instruments of CSI's professional service, and CSI shall retain all ownership and interest therein, including all copyrights. CSI grants Client a license to use instruments of CSI's professional service for the purpose of constructing, occupying or maintaining the project. Reuse of or modifications to any such documents by Client, without CSI's written permission, shall be at Client's sole risk, and Client agrees to indemnify and hold CSI harmless from all claims, damages, expenses, including reasonable attorneys' fees, arising out of such reuse by Client or by others acting through Client.
14. **AMENDMENT.** This Agreement, upon execution by both parties hereto, can only be amended by a written instrument signed by both parties.
15. **ASSIGNMENT.** Except for assignments (a) to entities which control, or are controlled by, the parties hereto or (b) resulting from operations of law, the rights and obligations of this Agreement cannot be assigned by either party without written permission of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assigns.
16. **DISPUTE RESOLUTION.** Parties shall attempt to settle any disputes arising out of this Agreement by discussions between the parties senior representatives of management. If any dispute cannot be resolved in this manner, within a reasonable length of time, parties agree to attempt non-binding mediations or any other method of alternative dispute resolution prior to filing any legal proceedings.
17. **CHOICE OF LAW.** This Agreement shall be governed by the law of the State of Wisconsin.
18. **STATUTES OF LIMITATION.** To the fullest extent permitted by law, parties agree that, except for claims of indemnification, the time period for bringing claims under this Agreement shall expire one year after fulfillment of services outlined in the Agreement or one year after termination of the Agreement.
19. **NO WAIVER.** No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate any other section of this Agreement or operate as a waiver of any future default, whether like or different in character.
20. **NO THIRD PARTY BENEFICIARY.** Nothing contained in this Agreement, nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including Client's contractors, if any.
21. **SEVERABILITY.** The various terms, conditions and covenants herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not effect or impair the validity of enforceability of the remainder.
22. **SHOP DRAWING REVIEW.** In the event that services performed under this Agreement include the review of and comment on shop drawings or other data which Client's contractor(s) are required to submit, CSI's review and comment will be only for conformance with the design concept of the project, and for compliance with information required by the project plans and specifications, and shall not extend to the means, methods, techniques, sequences, or procedures of construction, or to safety precautions or programs incidental thereto.
23. **SURVIVAL.** All obligations arising out of this Agreement and all provisions of this Agreement allocating responsibility or liability between the parties shall survive the completion of services and the termination of this Agreement.
24. **AUTHORITY.** The persons signing this Agreement warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

10. ~~LIMITATIONS ON LIABILITY. No employee or agent of CSI shall have individual liability to Client. Client agrees that to the fullest extent permitted by law, CSI's total liability to Client for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the project or this Agreement from any causes including, but not limited to, CSI's negligence, errors, omissions, strict liability, or breach of contract and whether claimed directly or by way of contribution shall not exceed the total compensation received by CSI under this Agreement. If Client desires a limit of liability greater than provided above, Client and CSI shall include as part of the Agreement the amount of such limit and the additional compensation to be paid to CSI for assumption of such additional risk.~~
11. HAZARDOUS MATERIAL. It is acknowledged by Client that CSI's scope of services does not include any services related to the presence at the project site of asbestos, PCBs, petroleum, hazardous waste, toxic waste, radioactive materials, or any substance which may cause a danger to persons or property. Client further acknowledges that CSI is performing professional services for Client and CSI is not and shall not be required to become an "arranger", "operator", "generator" or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA).
12. ACCESS. Client shall provide safe and legal access to any premises necessary for CSI to provide services identified in the Agreement.
13. OWNERSHIP OF INSTRUMENTS OF SERVICE. All reports, drawings, specifications, computer files, notes or other data prepared or furnished by CSI pursuant to this Agreement are instruments of CSI's professional service, and CSI shall retain all ownership and interest therein, including all copyrights. CSI grants Client a license to use instruments of CSI's professional service for the purpose of constructing, occupying or maintaining the project. Reuse of or modifications to any such documents by Client, without CSI's written permission, shall be at Client's sole risk, and Client agrees to indemnify and hold CSI harmless from all claims, damages, expenses, including reasonable attorneys' fees, arising out of such reuse by Client or by others acting through Client.
14. AMENDMENT. This Agreement, upon execution by both parties hereto, can only be amended by a written instrument signed by both parties.
15. ASSIGNMENT. Except for assignments (a) to entities which control, or are controlled by, the parties hereto or (b) resulting from operations of law, the rights and obligations of this Agreement cannot be assigned by either party without written permission of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assigns.
16. DISPUTE RESOLUTION. Parties shall attempt to settle any disputes arising out of this Agreement by discussions between the parties senior representatives of management. If any dispute cannot be resolved in this manner, within a reasonable length of time, parties agree to attempt non-binding mediations or any other method of alternative dispute resolution prior to filing any legal proceedings
17. CHOICE OF LAW. This Agreement shall be governed by the law of the State of Wisconsin.
18. STATUTES OF LIMITATION. To the fullest extent permitted by law, parties agree that, except for claims of indemnification, the time period for bringing claims under this Agreement shall expire one year after fulfillment of services outlined in the Agreement or one year after termination of the Agreement.
19. NO WAIVER. No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate any other section of this Agreement or operate as a waiver of any future default, whether like or different in character.
20. NO THIRD PARTY BENEFICIARY. Nothing contained in this Agreement, nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including Client's contractors, if any.
21. SEVERABILITY. The various terms, conditions and covenants herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not effect or impair the validity of enforceability of the remainder.
22. SHOP DRAWING REVIEW. In the event that services performed under this Agreement include the review of and comment on shop drawings or other data which Client's contractor(s) are required to submit, CSI's review and comment will be only for conformance with the design concept of the project, and for compliance with information required by the project plans and specifications, and shall not extend to the means, methods, techniques, sequences, or procedures of construction, or to safety precautions or programs incidental thereto.
23. SURVIVAL. All obligations arising out of this Agreement and all provisions of this Agreement allocating responsibility or liability between the parties shall survive the completion of services and the termination of this Agreement.
24. AUTHORITY. The persons signing this Agreement warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

ORDINANCE 10-15

**AN ORDINANCE AMENDING CHAPTER 2, ADMINISTRATION,
OF THE LAKE GENEVA MUNICIPAL CODE**

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Article V, Division 6, Section 2-318, of Chapter 2 of the Lake Geneva Municipal Code is repealed and recreated as follows:

Sec. 2-318. SALARY

Members of the Plan Commission shall receive such compensation as may be authorized by resolution by the Common Council from time to time.

2. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____, 2011.

JAMES R. CONNORS, Mayor

Attest:

JEREMY A. REALE, City Clerk

First Reading: 12/13/2010
Second Reading: 01/10/2011
Adoption: _____
Published: _____

ORDINANCE 10-16

**AN ORDINANCE AMENDING CHAPTER 70, TAXATION,
OF THE LAKE GENEVA MUNICIPAL CODE**

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Article III, Sections 70-58 and 70-59, of Chapter 70 of the Lake Geneva Municipal Code are amended as follows:

Sec. 70-58. ~~Quarterly~~ Monthly returns

This article shall be administered by the Treasurer. The tax imposed is due and payable within ~~30~~ **15** days of the end of each calendar ~~quarter~~ **month**. A **monthly and annual** return shall be filed with the Treasurer by those furnishing at retail such rooms and lodging within the City on or before the same date on which such tax is due and payable upon a form approved by the City. Attached to the return shall be copies of sales tax forms filed with the State of Wisconsin Department of Revenue for the corresponding ~~three months~~ **month** of the ~~quarterly~~ return and room tax forms filed with the City Treasurer.

Sec. 70-59. Annual return

Every person required to file ~~quarterly~~ **monthly** returns shall file an annual calendar year return. Such annual return shall be filed within 30 days of the close of each calendar year. The annual return shall summarize the ~~quarterly~~ **monthly** returns, reconcile and adjust for errors in the ~~quarterly~~ **monthly** returns, and shall contain certain additional information as the Treasurer requires.

2. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____, 2011.

JAMES R. CONNORS, Mayor

Attest:

JEREMY A. REALE, City Clerk

First Reading: 12/13/2010

Second Reading: 01/10/2011

Adoption: _____

Published: _____

Resolution 11-R01

A RESOLUTION AMENDING THE CITY OF LAKE GENEVA 401(a) PLAN

WHEREAS, the City of Lake Geneva (the "City") established the City of Lake Geneva, WI 401(a) Plan (the "Plan") effective January 1, 2007 for the benefit of certain employees of the City; and

WHEREAS, in order to incorporate the provisions of the Pension Protection Act of 2006 (PPA) and subsequent legislation, it has become necessary to amend and restate the Plan effective January 1, 2011; and

WHEREAS, pursuant to Article 9.1 of the Plan, the City has the right to amend the Plan.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Lake Geneva as follows:

1. That the form of the amended and restated Plan be, and hereby is, adopted and approved in its entirety; provided, however, that with the concurrence of legal counsel for the City, the proper officers of the City shall be, and hereby are, authorized and directed to make such changes to the Plan as shall be deemed necessary or advisable to improve administration of the Plan; and
2. That the proper officers of the City, acting for and on behalf of the City, be, and hereby are, authorized and directed to take such actions as may be deemed necessary or advisable to carry out the intent and purpose of this resolution, including, without limitation, delivering to the Trustee of the Plan one or more counterparts of the amended and restated Plan.

Approved this 10th day of January, 2011.

James R. Connors, Mayor

Attest:

Jeremy A. Reale, City Clerk

ORDINANCE 11-01

**AN ORDINANCE AMENDING CHAPTER 54, PARKS AND RECREATION,
OF THE LAKE GENEVA MUNICIPAL CODE**

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Article II, Section 54-34, subsection (12), of Chapter 54 of the Lake Geneva Municipal Code is repealed and recreated as follows:

(12) Wildlife. No person shall take, catch, kill, trap, pursue or otherwise disturb any wild animals or birds in any City park or recreation area except that trapping, as allowed by DNR regulations, shall be permitted in the area of the White River estuary between Main Street and Sheridan Springs Road.

2. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this ____ day of _____, 2011.

JAMES R. CONNORS, Mayor

Attest:

JEREMY A. REALE, City Clerk

First Reading: 01/10/2011
Second Reading: _____
Adoption: _____
Published: _____

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town
 Village of Lake Geneva County of Walworth
 City

The undersigned duly authorized officer(s)/members/managers of Hong Kong Restaurant
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Happy Restaurant
(trade name)

located at 526/528 Wells St, Lake Geneva WI 53147

appoints Min Ting Zhong
(name of appointed agent)
700 Southwind Dr. Apt 102 Lake Geneva WI 53147
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 2 months

Place of residence last year 1005 Balsam Ct. Delavan WI 53115

For: Hong Kong Restaurant
(name of corporation/organization/limited liability company)

By: [Signature]
(signature of Officer/Member/Manager)

And: [Signature]
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Min Ting Zhong
(print/type agent's name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] (signature of agent) _____ (date) Agent's age 37

700 Southwind Dr. Apt 102 Lake Geneva 53147 (home address of agent) Date of birth _____

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 12-27-10 by [Signature] (signature of proper local official) Title Chief of Police
(town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name) (first name) (middle name)			Social Security Number		
Zhong Min Ting					
Home Address (street/route)		Post Office	City	State	Zip Code
700 Southwind Dr. Apt 102			Lake Geneva	WI	53147
Home Phone Number		Age	Date of Birth	Place of Birth	
262 518 7181		37	1	China	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
- A member of a **partnership** which is making application for an alcohol beverage license.
- member / VP / Agent** of **Hong Kong Restaurant**
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 2 months
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer license, brewery/winery permit or wholesale liquor manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

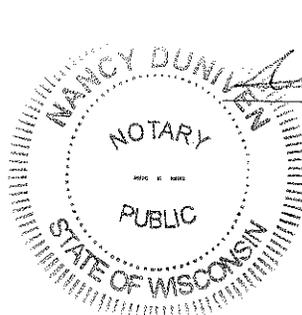
6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Hong Kong Restaurant	526/528 Wells St. WI 53147	2003	2010

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 20th day of December, 2010
Nancy Dunivan
(Clerk/Notary Public)
 My commission expires 9/4/11



[Signature]
(Signature of Named Individual)



AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name) (first name) (middle name)			Social Security Number		
Liang Yong Zhong					
Home Address (street/route)		Post Office	City	State	Zip Code
700 Southwind Dr. Apt 102			Lake Geneva	WI	53147
Home Phone Number		Age	Date of Birth		Place of Birth
262 518 7181		42			China

The above named individual provides the following information as a person who is (check one):

Applying for an alcohol beverage license as an **individual**.

A member of a **partnership** which is making application for an alcohol beverage license.

President/Member of Hong Kong Restaurant
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 2 months
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer license, brewery/winery permit or wholesale liquor manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Hong Kong Restaurant	5261528 Wells St. Lake Geneva WI 53147	2003	2010

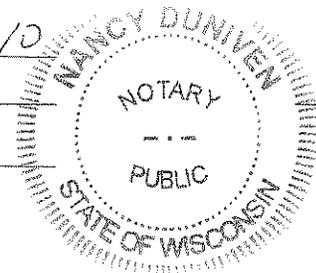
The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 20th day of December, 2010

Nancy Duniven
(Clerk/Notary Public)

My commission expires 9/4/11



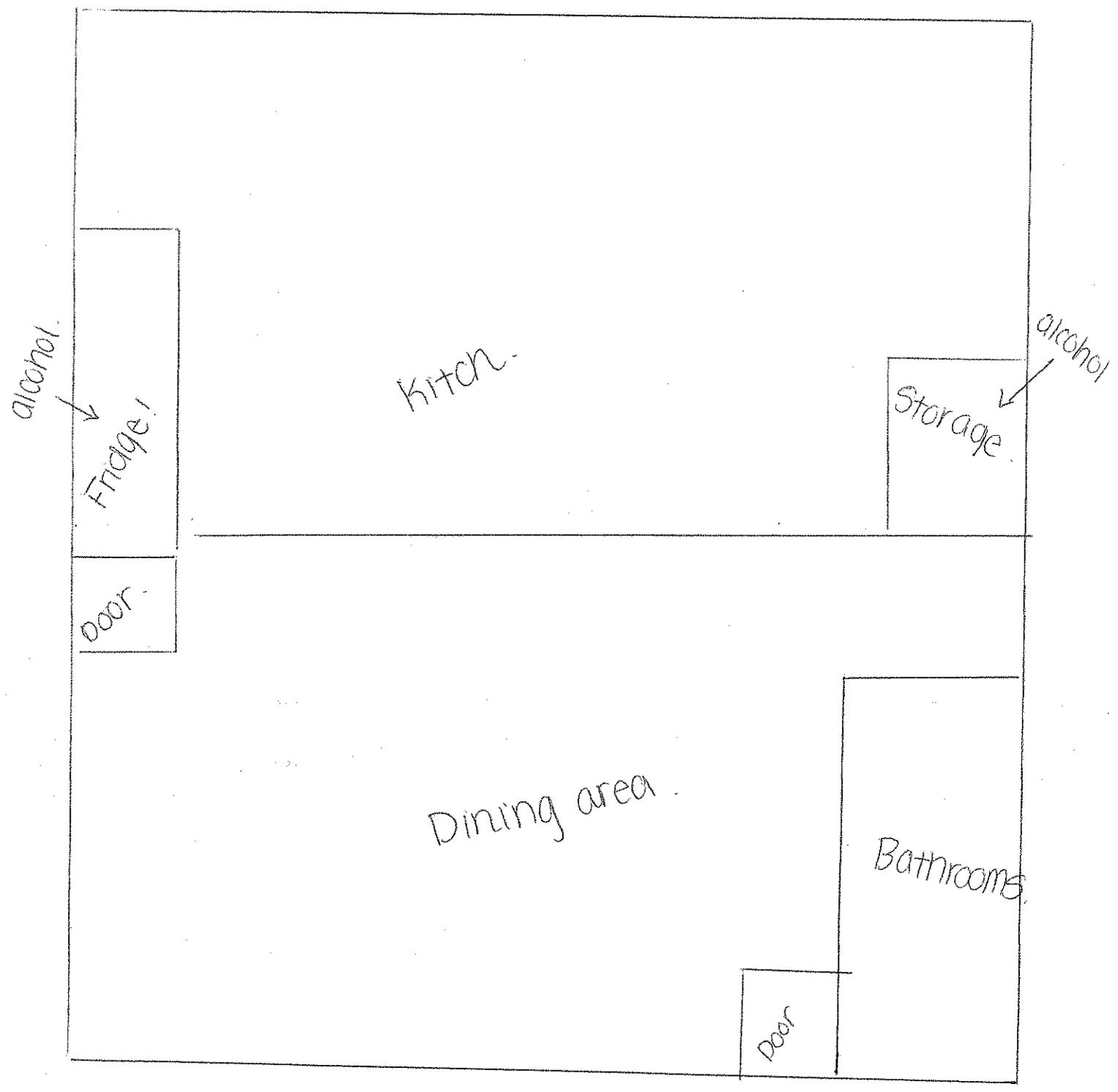
(Handwritten Signature)

(Signature of Named Individual)



Printed on Recycled Paper

Happy Café



APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: _____

Town of Village of City of City of Lake Geneva County of Walworth

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning JAN 15, 2011 and ending JAN 15, 2011 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (Check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Knights of Columbus Council #1647

(b) Address P.O. Box 723 Lake Geneva WI
Street Town Village City

(c) Date organized May 12, 1912

(d) If corporation, give date of incorporation _____

(e) Names and addresses of all officers:

President Bernie Sullivan

Vice President William Rorig 6859 BUCKBY RD L.G.

Secretary William Meyerhofer - 112394 North Rd L.G.

Treasurer Richard Kelman 1019 WEST MAIN ST. L.G.

(f) Name and address of manager or person in charge of affair: Paul White - 1122 Wheeler St. L.G.

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 148 W. MAIN ST. LAKE GENEVA, WI.

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? PART

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: PARISH CENTER

3. NAME OF EVENT

(a) List name of the event ITALIAN FESTIVAL

(b) Dates of event SATURDAY, JANUARY 15, 2011

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 11/2/2010
(Signature/date)

Officer [Signature] 11/2/2010
(Signature/date)

KNIGHTS OF COLUMBUS COUNCIL #1647
(Name of Organization)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 12/13/2010

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

City of Lake Geneva

Date: 1/07/2011

Time: 9:01 AM

Page: 1

Operator's Regular

<u>License No</u>	<u>Customer</u>	<u>Address</u>	<u>Total</u>
2010 266	Christopher S. Cline Employer: Bruno's Liquors	1016 Dodge Street Brutap, LLC	Lake Geneva, WI 53147 524 Broad St. Lake Geneva, WI 53147 30.00
2010 267	Jill E. Perry Employer: Geneva Lakes Convenience Corp.	901 Badger Land Clark Station	Lake Geneva, WI 53147 728 Williams Street Lake Geneva, WI 53147 30.00
2010 268	Regan E. Graham Employer: Target Corporation	2909 Guilford Road Target Store #T-2348	Rockford, IL 6110 660 N. Edwards Blvd. Lake Geneva, WI 53147 30.00
2010 269	Kyle P. Kaefer Employer: Geneva Liquors	W1108 Spring Road 797 Wells Street	Pell Lake, WI 53147 Lake Geneva, WI 53147 30.00
Operator's Regular		Count: 4	Totals for this Type: 120.00



LAKE GENEVA UTILITY COMMISSION

Daniel S. Winkler, P.E.
Director of Public Works & Utilities



Birdell Brellenthin
Utility Commission President

Kent Wiedenhoef
Water Superintendent

Scott Tesmer
Wastewater Superintendent

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

DATE: January 6, 2011

MEMORANDUM

TO: Mayor Jim Connors & Members of the Common Council
Chairman Todd Krause & Members of the Finance, License & Judicial Committee

FROM: Daniel S. Winkler, P.E. 
Director of Public Works & Utilities

SUBJECT: Direct Purchase Banquet Tables for Riviera Remodeling Project

DISCUSSION

The Council previously approved the remodeling contract with Sherrer Construction of Burlington excluding the purchase of banquet tables and chairs. Staff thought we could purchase tables and chairs separately at a lesser amount than bid (See Attachment).

The banquet table bid price was \$7,818 for 40 banquet tables. We can order 3 packs of 12 tables and one set of 4 tables from the manufacturer for \$5,211.05, for a savings of over \$2,500 doing it ourselves. Chair samples of the specified chair and a similar chair costing much less are being ordered for review and a recommendation by Public Works Committee to the Finance Committee and Council. The hope is to have the chairs available next week to look at.

RECOMMENDATION

It is recommended to approve the owner purchase of banquet tables per the attachment for \$5,211.05.

Cc: Dennis Jordan/Ron Carstensen/Jeremy Reale/File

Lifetime Round Folding Tables 42970 White Granite 60 in. Top 4 Pack - Competitive Edge Products

COMPETITIVE EDGE PRODUCTS, Inc.



Contact Us | My Account

1-866-308-5484

Available M-F 7am-5pm MDT



Check Out

0 Items In Cart Total: \$0.00

Basketball Systems + Selection Guide | Exercise Equipment | Outdoor Furniture | Tables & Chairs + Selection Guide | Office Furniture | Game Tables

Volume Discounts for Most Items

We Can Match or Beat Most Online Prices

FREE SHIPPING on orders over \$1,500

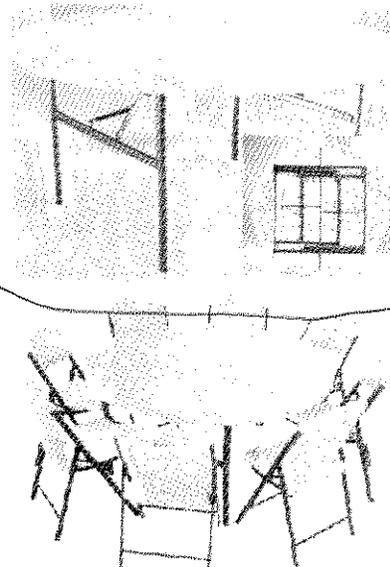
SEARCH

Home > Tables > Lifetime Round Folding Tables 42970 White Granite 60 in. Top 4 Pack

advanced search

Shop by Category:

- Bulk Packs (125)
- 4 Packs
- Younge Packs (54)
- Lifetime Tables (104)
- Fold in Half Tables (11)
- Lifetime Adjustable Tables (11)
- Lifetime Canopy Tables (9)
- Lifetime Folding Picnic Tables (6)
- Lifetime Rectangular 4 Foot Tables (3)
- Lifetime Rectangular 6 Foot Tables (2)
- Lifetime Rectangular 8 Foot Tables (5)
- Personal Tables (8)
- Professional Grade (6)
- Round Tables
- Sportable Tables (7)
- Square Tables (4)
- Tahoe Tables (2)
- Round Tables
- 48-Inch Round Tables (10)
- 60-Inch Round Tables
- 72-Inch Round Tables (4)
- Round Tables
- Tables
- ATC Tables (13)
- Church & School Friendly (32)
- Computer Desks & Tables (20)
- Cornell Furniture (62)
- Lifetime Tables (164)
- Mix-Lds (4)
- NPS Tables (10)
- Office Tables (167)
- QFM Tables (24)
- Rectangular Tables (52)
- Round Tables
- Seminar Tables (15)
- Table and Chair Cans (67)



Lifetime Round Folding Tables
42970 White Granite 60 in. Top 4
Pack
#42970 (4 PACK)

Order Options:

Qty: 1

Add to Cart

Average Customer Rating

☆☆☆☆☆ 5.0 out of 5

Read Reviews (12) Write a Review

Check Ship Rates

Price: \$567.08

(4-PACK)

Volume Price Information

Buy 2 or more and pay \$561.41 each (save 1.00%)

View More Lifetime Products

top sellers



click here for more

Items with Free Shipping

testimonials

Over 16000 Positive Feedbacks!

"I found you through Google. I found the basketball system I wanted then did a search. Your service is unparalleled."

sganem 1553 portable basketball

click here for more

bulk free shipping



Click here for more details

link Partner Directory

Partner Directory of links

Info Pages

Past Models

Save Big! Close Out Deals



Click here for more details

New Items in Stock

NEW

View New Items

Competitive Edge Products, Inc

Product: Lifetime 42970 / 32970 5 foot (60") Round Folding Table with White Granite Molded Top and a 1-1/4" Round Gray Hammer Tone Folding Frame.

The 4 Pack of 60" Round Lifetime Folding Tables features a shipping discount for for bulk package orders (4 packs or 12 packs).

Lifetime round folding tables are constructed of high impact polyethylene and are stronger, lighter and more durable than wood. They will not crack, chip or peel, and are built for indoor and outdoor use. The patented steel frame provides a sturdy foundation and is protected with a powder-coated finish. Lifetime folding tables are manufactured in the USA and backed by a ten-year warranty. Lifetime 60 inches tables are approximately 29.5" tall and weighs about 45 lbs.

Round Banquet Table is excellent for dining, kitchen, businesses, offices, conference rooms, games, restaurants and banquets.

Check out our newest 60" table product line addition. The Bm-60r is a quick ship table with the latest arched cross brace design for more comfortable seating.



Googled it. We now have 32 five foot rounds and 16 six foot rectangulars. We love them. We have about 60 events a month in our building, ranging from Veterans dinners to wedding receptions, parties, business meetings, conferences - you name it. The tables are durable, easy for one person to lift and move and they are also easy to clean.

Was this review helpful to you? YES / NO

☆☆☆☆☆ I loved the free shipping! We are now looking to purchase chairs

by GPeterson from Phoenix, Az on 10/14/2009

Recommends it to Friends: Yes

I used Google to find Lifetime products. I was looking for sturdy, economical tables for our church. I checked the top websites listed and your website had the most information and best prices. I loved the free shipping! We are now looking to purchase chairs, so again I have been looking at your website. It has been a pleasure doing business with you.

Was this review helpful to you? YES / NO

☆☆☆☆☆ eBay Customer Positive Review from mkw3030

by mkw3030 from Ponca City, OK on 7/13/2009

Recommends it to Friends: Yes

Great product at a fair price and quick shipping

Was this review helpful to you? YES / NO

Viewing 1-5 of 12 Reviews. Page 1 of 3.

1 2 3 >

Recommended Items:



Lifetime Folding Chairs White Granite Color Steel Frame - 4 Pack # 42804 (4 PACK)

4 PACK of 42804 42802 Lifetime Folding Chairs with a white Granite Molded Seat Back. Also Features a Gray Hammer Tone Folding Frame. Order your Lifetime Chairs in White Granite Today

Price: \$135.00



Lifetime Folding Chairs White Granite Model 2802,2804 - Pack of 32 # 2802 (32 PACK FREE SHIPPING)

(FREE SHIPPING) 32 PACK of Lifetime Folding Chairs 2804 2802 with a white Granite Molded Seat Back. Also Features a Gray Hammer Tone Folding Frame.

Price: \$1,042.84



Lifetime Round Folding Table 22970 60 in. White Granite Top # 22970

Folding Lifetime Round Table 60 in. Top (White Granite Molded), 1 125 in Diameter Gray Hammer Tone Folding Frame. 60 inch round utility table is manufactured by Lifetime Products

Price: \$162.33



Lifetime Round Tables - 60 inch White Granite Fold-in-Half Table Top # 5402 (7 PACK FREE SHIPPING)

7 Pack of Round Folding Tables. Shipping included to the continental United States. 5402 Lifetime 60 inch Round White Granite Fold-In-Half Table. Functions as a full or half circle table. Fold up flat with convenient carrying handle for transport.

Price: \$875.00



Lifetime Round Tables 2970 White Granite Plastic Folding Unit 60 in., Top 12 Pack # 2970 (12 PACK FREE SHIPPING)

12 PACK (FREE SHIPPING) 2970 Lifetime Round Folding Tables 60 inches White Granite Molded Top. 1.125 in diameter Gray Hammer Tone Folding Frame. Very sturdy steel frame with a high density polyethylene plastic top.

Price: \$1,547.99

Handwritten notes: 3 @ (12-PACK) + 4 PACK Around \$5,211.00



Lifetime Table Storage Cart - 6520 Gray Rolling Utility Table Rack # 6520

26520 Lifetime Accessory. Gray Hammer Tone Table Cart Storage Racks and Carts for Round and Square Utility tables. This Lifetime Table Storage Cart can store up to 10 banquet or 60 inch and smaller round folding tables.

Price: \$132.99



Lifetime Plastic Round Folding Tables 42970 Features:

- Lifetime 60 Inch Round Tables are Lightweight.
- Tables Furniture has Indoor/Outdoor Diameter 60 Round Table Top.
- Round Plastic Office Tables Feature an 18-Gauge Steel Frame.
- Lifetime Round Tables Will Not Crack, Chip or Peel.
- Resin Folding Round Tables are Stronger and More Durable Than Wood.
- Diameter 60" Folding Round Table is Great for Thanksgiving, Christmas, & New Years Feasts, Camping, Boating, Fishing, Picnics, Sporting Events, Recreational Activities and more.
- Lifetime Round Folding Table has a 10-year Warranty.

Lifetime Round Tables Structure:

- Sturdy Double-Wall Construction Provides a Stronger and More Durable Tabletop.
- Cross Members For Superior Table Strength.
- 42970 Lifetime Round Tables Include Mar-Proof Leg Caps.
- Lifetime Indoor Outdoor Round Folding Tables Have Solid Steel Leg Locks.
- Folding Round Tables has Integrated Frame Design.
- Cross Brace.
- Center Support Brace.
- Support Channel Spanning the Table Length.
- High Impact Polyethylene Round Tables 60" Tabletop is approximately 60 inches in Diameter.

Lifetime 60" White Granite 2970 Folding Round Tables are generally shipped via LTL Freight Carriers such as ABF or Roadway

Competitive Edge Products, Inc is an authorized reseller of the Lifetime 60 In Round Tables Manufactured by Lifetime Products, Inc

Customer review for the 42970 Round Folding Tables:

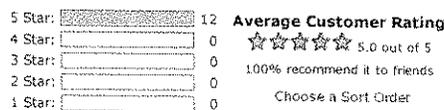
"We found you through Google. Thank you - we love the tables."

Lifetime White Granite 60" Round Tables Related Links:

Also view our other [Lifetime Furniture](#), [Round Poly Tables](#) and [Lifetime Brand Tables](#).

[42804 Lifetime Folding Chairs](#) -This folding chair matches the 42970 Round Folding Tables color.

12 Customer Reviews



 [Write a Review](#)

Viewing 1-5 of 12 Reviews. Page 1 of 3.

1 2 3 >

☆☆☆☆☆ **Wonderful, wonderful product!**

by Alex from MD on 11/24/2009
Recommends it to Friends: Yes

We use these tables quite often for our Corporate meetings. We just LOVE them. They are easy to assemble, disassemble and store. We dress them with table cloths and they transform our conference rooms into a space that looks as if it would have a 5 star rating. So happy to have found them!

Was this review helpful to you? YES / NO

☆☆☆☆☆ **We are pleased with the tables and chairs**

by DGAdams from Torrington, WY on 10/19/2009
Recommends it to Friends: Yes

We have received our order. The delivery person was very pleasant and we are pleased with the tables and chairs. Thank-you.

Was this review helpful to you? YES / NO

☆☆☆☆☆ **We now have 32 five foot rounds and 16 six foot rectangulars. We love them.**

by JWintersteen from Lafayette, Ca on 10/14/2009
Recommends it to Friends: Yes

First of all, I saw one of your tables being used at our Veterans Memorial Building, read the label and then



CITY OF LAKE GENEVA

626 GENEVA STREET
LAKE GENEVA, WISCONSIN 53147
(262) 249-4098 • Fax (262) 248-4715
www.cityoflakegeneva.com

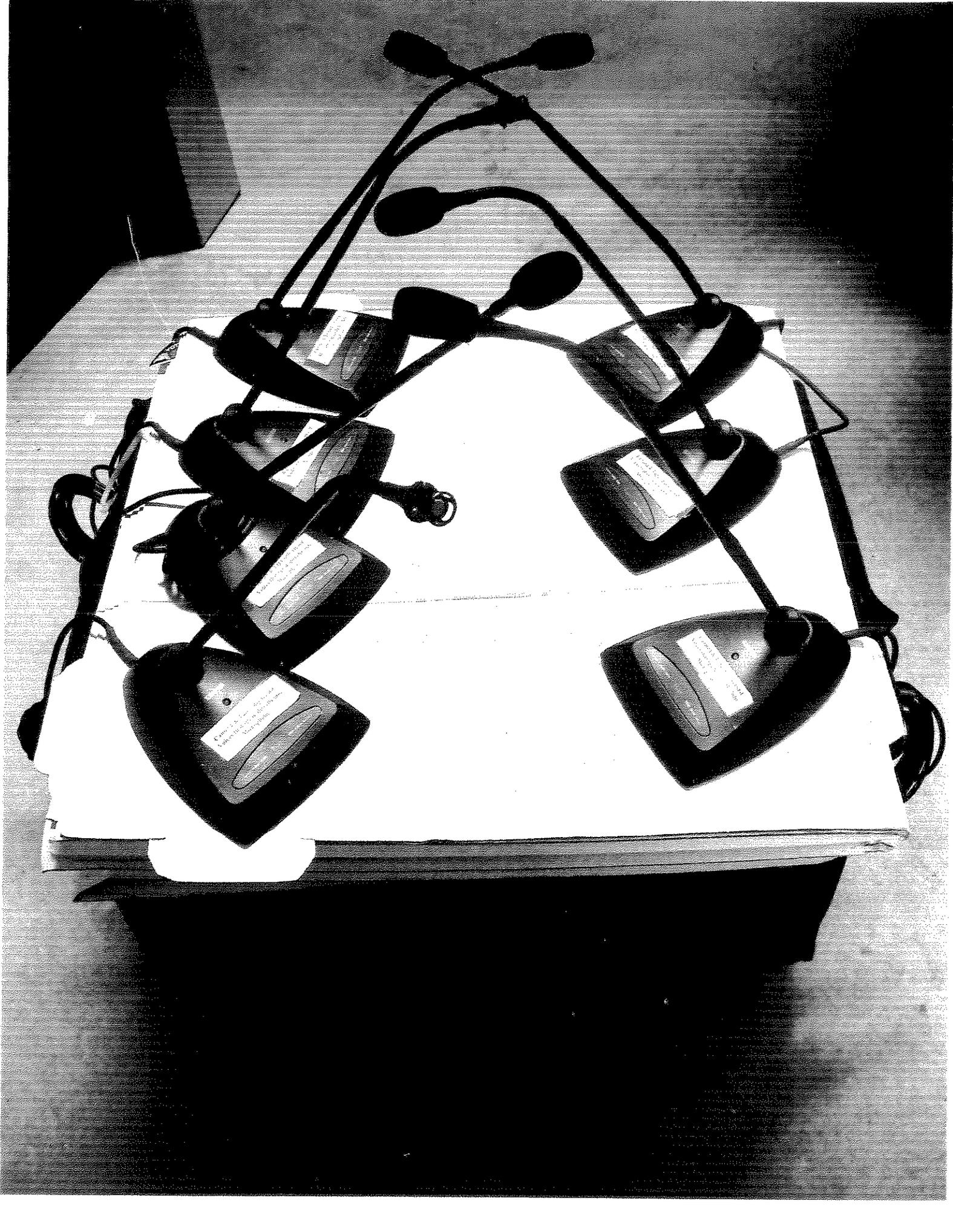


DENNIS E. JORDAN
CITY ADMINISTRATOR

Dej
TO: MAYOR AND COMMON COUNCIL
FROM: CITY ADMINISTRATOR
DATE: JANUARY 10, 2011
RE: SALE OF EQUIPMENT

Background: In order to sell or dispose of used equipment, the Common Council must give its approval. The City upgraded the microphones in the Council Chamber two years ago and is still in possession of the gooseneck microphones that were replaced. Jeff Miskie has made me aware that the Town of Delevan would be interested in purchasing our used microphones. Would the Council be in favor of allowing staff to negotiate the sale of the microphones? Jeff estimates that microphones should sell for between \$70. to \$90. each depending on condition. The City has a total of eight microphones that were replaced, and at this point, we are uncertain as to how many the Town may be interested in purchasing.

Recommendation: Allow City staff to negotiate the sale of up to eight used microphones with the Town of Delevan.



Mr. [Name]



December 6, 2010

City of Lake Geneva
Attn: Dennis Jordan
626 Geneva Street
Lake Geneva, WI 53147

1700 Opdyke Court
Auburn Hills, Michigan
48326
(248) 371-3100
(800) 225-6561
(248) 371-3091 fax
www.midwestclaims.com

Re: Program: League of Wisconsin Municipalities Insurance Plan
Our Insured: City of Lake Geneva
Date of loss: 09/09/2010
Claimant: Paul & Jane Wagner
Our Claim #: WI8 149238

Dear Mr. Jordan:

Midwest Claims Service is the claims administrator for the League of Wisconsin Municipalities Insurance Plan through which the City of Lake Geneva is insured. We have received a claim in which the claimants, the Wagners, are alleging that their rental properties on 510 – 512 Broad Street, Lake Geneva, Wisconsin had sustained damage as a result of a sewer backup.

Our investigation has revealed that certain alleged facts regarding duty or causation are in dispute or unproven; therefore, we recommend that the City of Lake Geneva deny this claim pursuant to the Wisconsin statute for disallowance of claim 893.80(1g). The disallowance of the claim in this manner will allow us to shorten the statute of limitations period to 6 months.

The basis of this denial is due to the fact that the City of Lake Geneva has governmental immunity for discretionary functions. The acts of designing, planning and implementing a sewer system are discretionary acts protected, Anhalt v. Cities and Villages of Mut. Ins. Co., 2001 WI App. 271, 249 Wis. 2d 62, 637 N.W.2d 422, rev. denied. The City of Lake Geneva exercised judgment by performing a governmental function for establishing a maintenance program to flush out the City's sewer lines. In addition, the City did not have prior notice of the blockage in the main line. Upon notice, the City employees did respond in a reasonable amount of time to clear out the blockage. Please send your denial letter to Paul and Jane Wagner, 576 Briody Street, Burlington, Wisconsin, 53105. This denial should be sent certified or registered mail and must be received by the claimant within 120 days after you received the claim. Please send copy of denial to our address as stated above. If you have any further questions, please feel free to call me at 1-800-225-6561. Thank you.

Sincerely,


Carol Kolasz, CIC, AIC
Claims Supervisor

Cc: R & R Insurance

December 6, 2010



Paul and Jane Wagner
576 Briody Street
Burlington, WI 53105

1700 Opdyke Court
Auburn Hills, Michigan
48326
(248) 371-3100
(800) 225-6561
(248) 371-3091 fax
www.midwestclaims.com

Re: Program: League of Wisconsin Municipalities Mutual Insurance
Our Insured: City of Lake Geneva
Date of Loss: 09/09/2010
Our Claim #: WI8 149238
Claimant: Paul and Jane Wagner

Dear Mr. and Ms. Wagner:

Midwest Claims Service, Inc. is the claim administrator for the League of Wisconsin Municipalities Mutual Insurance who provides the insurance coverage for the City of Lake Geneva. We have received notice of the above-stated claim in which it is alleged that you sustained property damage when you had a sewer back ups into your rental properties located at 510 – 512 Broad Street, Geneva, Wisconsin.

Our investigation has revealed that certain alleged facts regarding duty or causation are in dispute or unproven; therefore, we will be recommending that the City of Lake Geneva deny this claim. The acts of designing, planning and implementing a sewer system are discretionary acts protected, Anhalt v. Cities and Villages of Mut. Ins. Co., 2001 WI App. 271, 249 Wis. 2d 62, 637 N.W.2d 422, rev. denied. The City of Lake Geneva exercised judgment by performing a governmental function for establishing a maintenance program to flush out the City's sewer lines. In addition, the City did not have prior notice of the blockage in the main line. Upon notice, the City employees did respond in a reasonable amount of time to clear out the blockage.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Carol Kolasz', written in black ink.

Carol Kolasz, CIC, AIC
Claims Supervisor

STAFF REPORT
To Lake Geneva Plan Commission

Meeting Date: December 20, 2010

Agenda Item #6

Applicant:

Michael Raymond Custom Homes
2000 W. Main Street E.
St. Charles, IL 60174

Request:

Conditional Use for Construction of a new single-family residence in the ER-1 district using setback requirements of the SR-4 District at 1641 N. Lake Shore Drive.

Description: The applicant would like to raze the existing single family dwelling and construct a new dwelling utilizing the setback requirements of the SR-4 District.

Staff Recommendation: The applicant has asked that this item be continued to the January meeting.

Agenda Item #7

Applicant:

William and Patricia Palicka
8825 -123rd Way No.
Seminole, FL 33772-3326

Request:

Annexation into the City for land located on South Street
Wilmot Blvd.

Description: The applicants would like to annex their existing single family dwelling property into the city to gain access to city services.

Staff Recommendation: Staff would recommend approval of the annexation including temporary zoning of SR-4 as it is consistent with the recommendations in the Comprehensive Plan. Staff would also recommend setting a public hearing in February for a zoning map amendment.

Agenda Item #8

Applicant:

Scott Timm/Colortech of Wisconsin
1011 Ashwaubenon Street
Green Bay, WI 54304

Request:

Conditional Use to modify an existing non-conforming pole sign by replacing the faces with new signage at 605 Williams Street.

Description: The applicant would like to be able to change faces in an existing non-conforming pole sign to reflect a change in fuel brands.

Staff Recommendation: Staff has no objection to the request as we find this is again an already developed site where trying to find a location to install a complying monument sign is just not practical.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.
6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be:

1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #9

Applicant:

Fairwyn Ltd.
875 Townline Rd. Ste. 103
Lake Geneva, WI 53147

Request:

Conditional Use to build a new single family home in the
ER-1 District using the setback requirements of the SR-4
District at 1084 La Grange Drive.

Description: The applicant would like to raze the existing single family dwelling and construct a new single family dwelling utilizing the lot area and setback requirements of the SR-4 district.

Staff Recommendation: Staff has no objection to the request as we find the submitted plans to be in compliance with ordinance requirements. Staff would point out that the approval is for the dwelling only. The proposed screened porch and landscaping in the Lakeshore Overlay will be subject to a conditional use approval for lawn care.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #10

Applicant:

City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Request:

Zoning Text Amendment to clarify the regulation
of Commercial Indoor Lodging uses.

Description: The proposed amendments are intended to make the zoning code clear that any form of transient rental of property requires conditional use approval and, except for Bed and Breakfast establishments, may not locate in residential zoning districts.

Staff Recommendation: Staff would recommend approval of the amendments.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. The proposed amendment furthers the purposes of Article I and Article II.
2. The proposed amendment furthers the purposes of the Comprehensive Plan.

Agenda Item #11&12

Applicant:

James Davis
615 S. Lake Shore Drive
Lake Geneva, WI 53147

Request:

Recommendation on a street vacation and action on a Certified Survey Map for land located at 601,605,615 and 625 S. Lake Shore Drive.

Description: The applicant would like to vacate the public right-of-way and reconfigure the existing lots to provide the amount of street frontage required by our current ordinance.

Staff Recommendation: Staff has no objection to the proposed vacation of the right-of-way or the reconfigured lots. The current right-of-way does not meet the minimum width for a public street and there is currently a requirement that the property owners maintain the existing substandard street. The lots currently do not have the street frontage required by the zoning code. These actions will make the street private and the lots conforming. This will also permit the applicant to complete a fence project approved last year.

Agenda Item #12

Applicant:

City of Lake Geneva
201 Wrigley Dr.
Lake Geneva, WI 53147

Request:

Request to set public hearing for zoning map amendments on expired Planned Developments in the City specifically ZA3650 00001, ZSUM 00001 and ZSUM 00002, ZYUP 00046A and ZGM 00012.

Description: The Planned Development approvals on these parcels have expired and the undeveloped parcels need standard zoning.

Staff Recommendation: Staff would recommend zoning in accordance with the recommendations in the Comprehensive Plan. Staff would request permission to set public hearings in January for these zoning map amendments.

Staff may provide additional comment on the above items and will comment on remaining agenda items at the meeting.



Zoning Administrator

PROPOSED ZONING FOR EXPIRED PLANNED DEVELOPMENTS

NAME OF DEVELOPMENT	TAX KEY NUMBER	PROPOSED ZONING DESIGNATION
Aromi Café	ZA3650 00001	PB-Planned Business
Summerhaven	ZSUM 00001, 00002	TR-6 - Two family Residential
Conant Woods	ZYUP 00046A	SR-4 - Single Family Residential
Geneva Meadows	ZGM 00012	MR-8 - Multi Family Residential

CONDITIONAL USE RESOLUTION 11-R02

A Resolution authorizing issuance of a Conditional Use Permit to modify an existing non-conforming pole sign by replacing the faces with new signage at 605 Williams Street, Lake Geneva, WI 53147, Tax Key Number ZF 00046

WHEREAS, the City Plan Commission has considered the application of Scott Timm/Colortech of Wisconsin, 1011 Ashwaubenon Street, Green Bay, WI 54304, filed on the behalf of Tom Kaczmarek, 605 Williams Street, Lake Geneva, WI 53147; and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on December 20, 2010.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Scott Timm/Colortech of Wisconsin, 1011 Ashwaubenon Street, Green Bay, WI 54304, for Tom Kaczmarek, 605 Williams Street, Lake Geneva, WI 53147, to modify an existing non-conforming pole sign by replacing the faces with new signage at 605 Williams Street, Lake Geneva, WI 53147, Tax Key Number ZF 00046, including all staff recommendations, a planter box below the sign, the removal of the smaller sign and allowing the Zoning Administrator to determine the type of material to be used for the planter box.

Granted by action of the Common Council of the City of Lake Geneva this 10th day of January, 2011.

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

CONDITIONAL USE RESOLUTION 11-R03

A Resolution authorizing issuance of a Conditional Use Permit for the construction of a new single-family residence in the ER-1 District using the setback requirements of the SR-4 District at 1084 La Grange Drive, Tax Key Number ZLE 00003

WHEREAS, the City Plan Commission has considered the application of Fairwyn Ltd., 875 Townline Road, Ste. 103, Lake Geneva, WI 53147, filed on the behalf of Frank Sottrel, 2955 N. Manneheim Road, Franklin Park, IL 60131; and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on December 20, 2010.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Fairwyn Ltd., 875 Townline Road, Ste. 103, Lake Geneva, WI 53147, for Frank Sottrel, 2955 N. Manneheim Road, Franklin Park, IL 60131, for construction of a new single-family residence in the ER-1 District using the setback requirements of the SR-4 District at 1084 La Grange Drive, Tax Key Number ZLE 00003, including staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 10th day of January, 2011.

James R. Connors, Mayor

ATTEST:

Jeremy A. Reale, City Clerk

ORDINANCE NO. 11-02

**AN ORDINANCE ANNEXING TERRITORY TO THE CITY OF LAKE GENEVA
WILLIAM AND PATRICIA PALICKA**

**AN ORDINANCE PROVIDING FOR DIRECT ANNEXATION BY
UNANIMOUS CONSENT OF ELECTORS AND PROPERTY OWNERS OF
TERRITORY LOCATED IN THE TOWN OF LINN, WALWORTH
COUNTY, WISCONSIN, TO THE CITY OF LAKE GENEVA,
WALWORTH COUNTY, WISCONSIN**

WHEREAS, William & Patricia Palicka, Trustees of the William & Patricia Palicka Trust, have made and filed with the City Clerk of the City of Lake Geneva ("City") a Petition for Direct Annexation by unanimous consent of electors and property owners of territory located in the Town of Linn, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin, pursuant to Wis. Stat. § 66.0217(2) ("Annexation Petition"), in the office of the City Clerk for the City of Lake Geneva, Walworth County, Wisconsin, on the 29th day of October, 2010, requesting the annexation to the City of lands described in Exhibit A attached to the Petition for Direct Annexation which is attached hereto and incorporated herein by reference ("Subject Territory"), which such lands are contiguous to the City; and

WHEREAS, it appears by acknowledgment of receipt on file herein that Petitioners have filed a duplicate original of the Annexation Petition, including a legal description and scale map of the Subject Territory, with the Town Clerk of the Town of Linn, Walworth County, Wisconsin, and the State of Wisconsin, Department of Administration, within five (5) days after filing the Annexation Petition with the City Clerk; and

WHEREAS, it further appears that all of the requirements of Wis. Stat. § 66.0217(2) have been fully complied with, and that the State of Wisconsin, Department of Administration, has reviewed the proposed annexation and, by letter, found it to be in the public interest, and said letter has been duly considered and reviewed by the City and/or the City's Counsel; and

WHEREAS, the proposed annexation was referred to the Plan Commission of the City, and said Plan Commission has recommended annexing the Subject Territory to the City; and

WHEREAS, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, makes the following findings with respect to the Subject Territory:

1. That the annexation of the Subject Territory to the City of Lake Geneva, Walworth County, Wisconsin, is in the best interest of the City.

2. That the annexation of the Subject Territory will enable the City to regulate and control development of these lands which are contiguous to the City.
3. That, upon annexation, the Subject Territory shall be temporarily zoned pursuant to Wis. Stat. § 66.0217(8) in the SR-4.
4. That the annexation of the Subject Territory does not create a town island under the provisions of Wis. Stat. § 66.0221.

NOW, THEREFORE, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Those lands comprising the Subject Territory to be annexed, as described in Exhibit A attached hereto and incorporated herein by reference, be, and the same hereby are, annexed to the City of Lake Geneva, Walworth County, Wisconsin.
2. Those lands comprising the Subject Territory shall be temporarily zoned pursuant to Wis. Stat. § 66.0217(8) SR-4.
3. Those lands comprising the Subject Territory shall be included within Supervisory District 11 and in Aldermanic District 2 of the City of Lake Geneva.
4. This Ordinance, and the annexation hereby effected, shall be in full force and effect from and after its passing and posting.
5. The City Clerk shall immediately, after the final enactment hereof, file such certified copies with all parties as required by State Statute to be so served.
6. All ordinances or parts of ordinances inconsistent with or contravening the provisions of this Ordinance are hereby repealed.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____, 2011.

ATTEST:

James R. Connors, Mayor

Jeremy A. Reale, City Clerk

APPROVED AS TO FORM:

Daniel S. Draper, City Attorney

1st Reading: 01/10/2011

2nd Reading: _____

Adopted: _____

Published: _____

ORDINANCE 11-03

**AN ORDINANCE AMENDING THE CITY OF LAKE GENEVA ZONING ORDINANCE
TO CLARIFY THE REGULATION OF COMMERCIAL INDOOR LODGING USES**

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Article 0, Section 98-034 (Definitions), of the City of Lake Geneva Zoning Ordinance is amended to incorporate the following terms and definitions:

Fractional Ownership: A tenancy in common interest in a dwelling unit created or held by two or more persons, partnerships, corporations, or joint ventures (and similar entities) wherein the joint tenants have formally arranged (by written agreement) for the preferred or exclusive use by one or more of the tenants in common during specific periods of time. Timeshare Estate is a form of fractional ownership.

Tourist or Transient: A person who travels from place to place away from his or her permanent residence for vacation, pleasure, recreation, culture, business or employment.

2. That the definition of "Single Family Detached Dwelling Unit", as provided in Article 0, Section 98-034 of the City of Lake Geneva Zoning Ordinance is amended to read as follows:

Single Family Detached Dwelling Unit: A dwelling designed for and occupied by not more than one family and having no roof, wall or floor in common with any other dwelling unit. This dwelling unit type consists of a fully detached single-family residence which is located on an individual lot or within a group development. The dwelling unit must be a site built structure in compliance with the State of Wisconsin Uniform Dwelling Code (UDC), or may be a manufactured dwelling (modular homes) as permitted by the UDC or a manufactured home as permitted by the HUD code. For any of these dwelling units, the use of a permanent, continuous UDC foundation is required. This dwelling unit type may not be split into two or more residences. Refer to the illustration (right) and to Article I for setback requirements labeled in capital letters. A single family dwelling may not be used as a commercial indoor lodging facility.

3. That Article II, Section 98-206 (4)(k), of the City of Lake Geneva Zoning Ordinance is repealed and recreated as follows:

(k) Commercial Indoor Lodging

Description: Commercial indoor lodging facilities include land uses which provide sleeping accommodations for overnight and/or extended stay housing in individual rooms or suites of rooms, for consideration to transients. Such land uses may provide in-room or in-suite kitchens, and may also provide indoor recreational facilities for the exclusive use of their customers. This land use includes but is not limited to hotels and motels.

Commercial indoor lodging facilities also include land uses which provide sleeping accommodations for transients for overnight and/or extended stay housing in distinct housing units, including single-family, two-flat, twin home, duplex, townhouse, multiplex and apartment dwelling units, including but not limited to land uses commonly referred to as “cottages”, “vacation homes”, “tourist homes”, “resort homes”, “fractional ownership and time share units”.

As opposed to residential land uses, such commercial indoor lodging land uses are intended and managed to accommodate transients and tourists, and are thus prohibited from all Residential zoning districts, and from the Neighborhood Office and Neighborhood Business zoning districts. Such land uses are typically occupied to provide access to recreational, cultural and business opportunities in the region, and generally do not serve as the permanent legal residence of the occupants.

Dwelling units which are occupied by a single property owner and guests staying without consideration for less than a year, and remain unoccupied by any other party for the remainder of the year, such as many “second homes” are considered residential units, rather than commercial indoor lodging. This land use does not include Bed and Breakfast Establishments as regulated in Sec. 98-206 (4)(l).

Restaurant, arcades, fitness centers, and other on-site facilities available to non-lodgers are not considered accessory uses and therefore require review as a separate land use.

1. Permitted by Right: Not applicable.
2. Conditional Use Regulations {PO, PB, GB, CB}:
 - a. If located on the same side of a building as abutting residentially zoned property, no customer entrance of any kind shall be permitted within 100 feet of a residentially zoned property.
 - b. Facility shall provide a bufferyard with a minimum opacity of .60 along all property borders abutting residentially zoned property (see Section 98-610).

- c. **Within the PO District, each and every room must take primary access via an individual interior door, and may not be accessed via an external balcony, porch or deck, except for emergency purposes.**
 - d. **Shall comply with Section 98-905, standards and procedures applicable to all conditional uses.**
3. **Parking Regulations: One space per bedroom, plus one space for each employee on the largest work shift.**
4. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this _____ day of _____, 2011.

JAMES R. CONNORS, Mayor

Attest:

JEREMY A. REALE, City Clerk

First Reading: 01/10/2011
Second Reading: _____
Adoption: _____
Published: _____

**Final Draft to Amend Zoning Ordinance
to
Clarify the Regulation of Free-Standing Commercial Indoor Lodging Uses
including
“Cottages”, “Vacation Homes”, Tourist Homes”, “Resort Homes” and “Fractional
Ownership Units”**

DRAFT: 14 September 2010

Section 98-206 Detailed Land Use Descriptions and Regulations

The land use categories employed by this Chapter (particularly Sections 98-203 and 98-204) are defined in this Section. Land uses which are not listed in this Chapter are not necessarily excluded from locating within any given zoning district. Section 98-911 empowers the Zoning Administrator to make interpretations on matters regarding specific land use proposals which are not addressed by this Chapter.

(4) Commercial Land Uses

(k) Commercial Indoor Lodging

Description: Commercial indoor lodging facilities include land uses which provide sleeping accommodations for overnight and/or extended stay housing in individual rooms or suites of rooms, for consideration to transients. Such land uses may provide in-room or in-suite kitchens, and may also provide indoor recreational facilities for the exclusive use of their customers. This land use includes but is not limited to hotels and motels.

Commercial indoor lodging facilities also include land uses which provide sleeping accommodations for transients for overnight and/or extended stay housing in distinct housing units, including single-family, two-flat, twin home, duplex, townhouse, multiplex and apartment dwelling units, including but not limited to land uses commonly referred to as “cottages”, “vacation homes”, tourist homes”, “resort homes”, “fractional ownership and time share units”.

As opposed to residential land uses, such commercial indoor lodging land uses are intended and managed to accommodate transients and tourists, and are thus prohibited from all Residential zoning districts, and from the Neighborhood Office and Neighborhood Business zoning districts. Such land uses are typically occupied to provide access to recreational, cultural and business opportunities in the region, and generally do not serve as the permanent legal residence of the occupants.

Dwelling units which are occupied by a single property owner and guests staying without consideration for less than a year, and remain unoccupied by any other party for the remainder of the year, such as many "second homes" are considered residential units, rather than commercial indoor lodging. This land use does not include Bed and Breakfast Establishments as regulated in Sec. 98-206 (4)(l).

Restaurant, arcades, fitness centers, and other on-site facilities available to non-lodgers are not considered accessory uses and therefore require review as a separate land use.

1. Permitted by Right: Not applicable.
2. Conditional Use Regulations {PO, PB, GB, CB}:
 - a. If located on the same side of a building as abutting residentially zoned property, no customer entrance of any kind shall be permitted within 100 feet of a residentially zoned property.
 - b. Facility shall provide a bufferyard with a minimum opacity of .60 along all property borders abutting residentially zoned property (see Section 98-610).
 - c. Within the PO District, each and every room must take primary access via an individual interior door, and may not be accessed via an external balcony, porch or deck, except for emergency purposes.
 - d. Shall comply with Section 98-905, standards and procedures applicable to all conditional uses.
3. Parking Regulations: One space per bedroom, plus one space for each employee on the largest work shift.

COMMERCIAL INDOOR LODGING DEFINITIONS:

FRACTIONAL OWNERSHIP: A tenancy in common interest in a dwelling unit created or held by two or more persons, partnerships, corporations, or joint ventures (and similar entities) wherein the joint tenants have formally arranged (by written agreement) for the preferred or exclusive use by one or more of the tenants in common during specific periods of time. Timeshare Estate is a form of fractional ownership.

TOURIST or TRANSIENT: a person who travels from place to place away from his or her permanent residence for vacation, pleasure, recreation, culture, business or employment.

SINGLE FAMILY DETACHED DWELLING UNIT: A dwelling designed for and occupied by not more than one family and having no roof, wall or floor in common with any other dwelling unit. This dwelling unit type consists of a fully detached single-family residence which is located on an individual lot or within a group development. The dwelling unit must be a site built structure in compliance with the State of Wisconsin Uniform Dwelling Code (UDC), or may be a manufactured dwelling (modular homes) as permitted by the UDC or a manufactured home as permitted by the HUD code. For any of these dwelling units, the use of a permanent, continuous UDC foundation is required. This dwelling unit type may not be split into two or more residences. Refer to the illustration (right) and to Article I for setback requirements labeled in capital letters. A single family dwelling may not be used as a commercial indoor lodging facility.

**Draft Provisions to Amend Zoning Ordinance
to
Clarify the Regulation of Free-Standing Commercial Indoor Lodging Uses
including
“Cottages”, “Vacation Homes”, Tourist Homes”, “Resort Homes” and “Fractional
Ownership Units”**

DRAFT: 14 September 2010

Proposed Text to be Added is Double Underlined

Proposed Text to be Deleted is ~~Struckout~~

Section 98-206 Detailed Land Use Descriptions and Regulations

The land use categories employed by this Chapter (particularly Sections 98-203 and 98-204) are defined in this Section. Land uses which are not listed in this Chapter are not necessarily excluded from locating within any given zoning district. Section 98-911 empowers the Zoning Administrator to make interpretations on matters regarding specific land use proposals which are not addressed by this Chapter.

(4) Commercial Land Uses

(k) Commercial Indoor Lodging

Description: Commercial indoor lodging facilities include land uses which provide sleeping accommodations for overnight and/or extended stay housing in individual rooms or suites of rooms, for consideration to transients. ~~each room or suites of rooms having a private bathroom~~. Such land uses may provide in-room or in-suite kitchens, and may also provide indoor recreational facilities for the exclusive use of their customers. This land use includes but is not limited to hotels and motels.

Commercial indoor lodging facilities also include land uses which provide sleeping accommodations for transients for overnight and/or extended stay housing in distinct housing units, including single-family, two-flat, twin home, duplex, townhouse, multiplex and apartment dwelling units, including but not limited to land uses commonly referred to as “cottages”, “vacation homes”, tourist homes”, “resort homes”, and “fractional ownership and time share units”.

As opposed to residential land uses, such commercial indoor lodging land uses are intended and managed to accommodate transients and tourists, and are thus prohibited from all Residential zoning districts, and from the Neighborhood Office and Neighborhood Business zoning districts, a turnover of occupants that occurs more frequently than typical year-long leases or periods of continuous home ownership. Such land uses are typically occupied to provide access to recreational, cultural and business opportunities in the region, and generally do not serve as the permanent legal residence of the occupants.

Dwelling units which are occupied by a single property owner and guests staying without consideration party for less than a year, and remain unoccupied by any other party for the remainder of the year, such as many "second homes" are considered residential units, rather than commercial indoor lodging. This land use does not include Bed and Breakfast Establishments as regulated in Sec. 98-206 (4)(l).

Restaurant, arcades, fitness centers, and other on-site facilities available to non-lodgers are not considered accessory uses and therefore require review as a separate land use.

1. Permitted by Right: Not applicable.
2. Conditional Use Regulations {PO, PB, GB, CB}:
 - a. If located on the same side of a building as abutting residentially zoned property, no customer entrance of any kind shall be permitted within 100 feet of a residentially zoned property.
 - b. Facility shall provide a bufferyard with a minimum opacity of .60 along all property borders abutting residentially zoned property (see Section 98-610).
 - c. Within the PO District, each and every room must take primary access via an individual interior door, and may not be accessed via an external balcony, porch or deck, except for emergency purposes.
 - d. Shall comply with Section 98-905, standards and procedures applicable to all conditional uses.
3. Parking Regulations: One space per bedroom, plus one space for each employee on the largest work shift.



1.1 GOALS AND GENERAL GUIDELINES

I. PURPOSE

The goals and guidelines policy, originally part of the 1997 Purchasing Policy, lays out the Administrative rules and regulations regarding the procurement of products, projects and professional services. The City aims to receive the maximum value for each public dollar spent.

II. DEPARTMENT RESPONSIBLE

The City Comptroller and City Administrator are responsible for ensuring that the policies set by the Common Council with regard to the expenditure of public funds are met by all City departments.

III. COMMITTEE OVERSIGHT

The Finance, Licenses and Regulations (FLR) Committee is responsible for reviewing and updating this policy as deemed necessary. Final approval must be granted by the Common Council.

Adopted by Common Council	2/10/1997
Amended by Common Council	??/??/2010

GOALS

The basic goals for the City's purchasing are:

- A. To comply with the legal requirements of public purchasing.
- B. To assure vendors that impartial and equal treatment will be offered to all who wish to do business with the City.
- C. To receive maximum value for each public dollar spent.
- D. To provide City departments with required products, projects and professional services at the time and place needed in the proper quantity and quality.
- E. To purchase only products, projects and professional services for which funds have been approved.
- F. To control expenditures.

GENERAL GUIDELINES

These general guidelines should be considered Administrative rules and regulations and are to be adhered to by all departments in the procurement of projects, goods and services.

General Statement

The City in all purchasing decisions reserves the right to accept the bid of the lowest responsible bidder. The City reserves the right to reject any or all bids, except those bids covered by State Statutes for public contracts. The determination of the most beneficial bid shall be recommended to the Common Council which shall make the final decision when required. The Council decision shall take precedence over all other local standards or restrictions. No bid awarded on purchases over \$10,000 is final until formally approved by the Common Council.

Local Buying

It is the desire of the City to purchase from local vendors whenever possible. This can be accomplished by insuring that local vendors are included in the competitive shopping process. The City has a responsibility to its residents however, to insure that the maximum value is obtained for each public dollar spent. It is assumed that local vendors who wish to do business with the City will offer the lowest possible quote for the item being purchased. Departments shall use due diligence in identifying local vendors who offer the particular products, projects or professional services being sought, and bids shall be sought from all local vendors who have been so identified.

Planning

Planning for purchases shall be done on both a short-term and a long-term basis. Small orders and last minute purchases and services must be in larger quantities in order to obtain the maximum discounts possible. Planning will also cut down on the number of trips required to obtain materials and minimize the amount of clerical supervisory time spent on documenting purchases. The purchasing process begins with the preparation of the Annual Budget.

Standard Payment Terms

The City's standard payment terms are net 30 days. This is to minimize prepaid checks. A list of allowable purchases for prepayment are listed in section 1.7 of this policy manual.

Overdrafts Prohibited

No purchase will be authorized which would overdraw a budgetary account. Department Heads who are contemplating a purchase that will exceed a budgetary account shall contact the City Administrator or City Clerk to insure that provision is made for the necessary budget allocation prior to initiating the purchase. All expenses that are unbudgeted shall be approved by the Common Council as shall all expenses made from any fund's contingency account. The City Comptroller will provide Department Heads with budget reports monthly to help minimize risk of overdrafts. Reports will be provided to the Common Council on a quarterly basis.

Buying Proper Quality

Quality and service are just as important as price and it is the duty of the requisitioning department to secure the best quality for the purpose intended. Quality buying is the buying of goods or services that will meet, but not exceed, the requirements for which they are intended. In some instances the primary consideration is durability. With other purchases, it may be a question of immediate availability, ease of installation, frequency of repair or efficiency of operation that must be given primary consideration. In the case of motor vehicles and other capital expenditures, departments may want to investigate life cycle costs or EPA mileage ratings to compare bids as opposed to utilizing the price as the criterion for determining the lowest responsible bidder. It is the responsibility of each

Department Head to become familiar enough with the available equipment to determine the appropriate quality required in order to develop specifications.

Sales Tax

The City is exempt from paying all state sales taxes or Federal Excise taxes. The City Clerk can provide the necessary exemption documents to any vendor upon request.

Public Access

All specifications, bid documents, purchase orders and supporting documents are public records which will be made available to citizens, vendors or the media, upon request. All originals of documents are to be forwarded to the City Clerk's Office for final storage.

Endorsements

It is City policy not to endorse or in any way permit an employee's name, position, or the City's name to be used and advertised as supporting a product or vendor.

Personal Purchases

Purchases for employees by the City are prohibited. City employees are also prohibited from using the City's name or the employee's position to obtain special consideration in personal purchases.

Failure to Comply with Procedures

Employees who fail to follow the bidding procedures shall be disciplined. Repeated failure to follow the bidding procedures or the purchasing policies in general shall be grounds for disciplinary action up to and including termination.

Uniform Commercial Code Compliance

Contracts and purchases made by the City may be governed by the Uniform Commercial Code. This Code may impact the departments particularly in the area of inspection, testing

or problem resolution. The City Attorney shall be contacted regarding compliance with the Uniform Commercial Code.

Compliance with Ethics Laws

Public officials and employees of the City shall comply with all federal, state and local laws regarding conflict of interest as well as ethics regarding all purchasing decisions.



1.2 PURCHASING PROCEDURES

I. PURPOSE

This policy aims at regulating the degree of formality to be followed in the purchase of goods and services, depending on the costs of the items to be purchased.

II. DEPARTMENT RESPONSIBLE

The City Comptroller and City Administrator are responsible for ensuring that the policies set by the Common Council with regard to the expenditure of public funds are met by all City departments.

III. COMMITTEE OVERSIGHT

The Finance, Licenses and Regulations (FLR) Committee is responsible for reviewing and updating this policy as deemed necessary. Final approval must be granted by the Common Council.

Adopted by Common Council	2/10/1997
Amended by Common Council	??/??/2010

PURCHASING PROCEDURES

The splitting of purchases into smaller orders to avoid these requirements is strictly prohibited. Good documentation and using extra caution to insure that all vendors are treated fairly is in the City's best interest. The best advice in purchasing is to have a good paper trail and to treat all vendors fairly. All purchase requests are made via Municipal Software Incorporated (MSI) software.

Purchases Under \$500

Department Heads are authorized to issue a purchase request directly to vendors for any purchase in the amount of \$500 or less that is in the departmental budget. The Department Head need not secure the approval of the City Administrator in order to make purchases in this price range. The City Administrator can reduce the amount that requires his/her approval for any department. It is the responsibility, however, of each Department Head to insure complete control over this segment of the purchasing process. Department Heads shall designate employees who will be allowed to make purchases and to provide control procedures to insure that all purchases are for legitimate public purposes, that monthly statements from vendors are reconciled, and that all purchases are accounted for.

Purchases from \$500 to \$10,000

Purchase requests for goods or services having a value of \$500 to \$10,000 must be submitted for approval by the City Administrator prior to placing an order with a vendor. Before submitting a purchase request, Department Heads must obtain three (3) or more quotations for the goods or services required. It is the responsibility of the Department Head to insure that the appropriate quotation form has been completed correctly and that funds are available in the appropriate account. For purchases less than \$2,500, the quotations may be obtained over the telephone utilizing the Telephone Quotation form. For purchases over \$2,500, a written Request of Quotation form must be mailed, emailed or faxed to the City Clerk. The purchase order awarding the purchase to the lowest responsible bidder shall then be forwarded to the City Administrator for his/her approval. The City Clerk shall be empowered to act for the City Administrator in his/her absence.

If Department Heads are unable to secure three quotations, a notation explaining why less than three qualified vendors were available shall be made on the form, attached to the

purchase order and forwarded to the City Administrator. The practice of “auctioneering” (disclosing to a vendor the price quoted by competitors) shall be cause for disciplinary action against an employee and cause for an ethics hearing against elected officials.

Purchases in Excess of \$10,000

Department Heads anticipating the purchase of goods or services exceeding \$10,000 in value shall prepare specifications based upon standards appropriate to meet the City’s needs. Specifications shall be forwarded to the City Administrator for review, comment and approval. Department Heads shall submit a list of such vendors along with the specifications. Upon City Administrator approval, the Department will then prepare the necessary bid package, public notices and advertisements to meet the city purchasing policy and will also send invitations to bid to pre-qualified vendors via the U.S. Postal Service, e-mail or fax. A bid packet containing an invitation to bid, specifications, and general bid documents will be sent to these vendors, as well as those that respond to the legal notice. When State prevailing wage requirements apply for projects over \$25,000, the City will incorporate conformance into bidding advertisements.

Formal bids will be advertised at least ten (10) business days prior to the bid opening date. The Bid Invitation shall be submitted to the City Clerk by 9:00 a.m. the day before the required advertisement date. After bids are open, they will be turned over to the Department Head for review. The Department Head will prepare a written tabulation of all bids and draft a memorandum to the City Administrator, which will include the Department Head’s recommendation for the bid award. All purchases over \$10,000 must be awarded by the Common Council at a Public Meeting. The recommendation made by the City Administrator to the Common Council shall include the acknowledgment (signature) of the City Clerk that funds are available, as well as the Department Head who is seeking the expenditure. In the event that only one bid is received, the bid will remain unopened and the City will re-advertise for bids.

For public works projects over \$25,000, the City must accept the lowest bid submitted. For all other projects, the award will normally be made to the low bidder meeting specifications. However, there may be instances when accepting the low bid is not in the best interest of the City. When such a situation arises it is incumbent upon the Department Head to thoroughly document the reasons why the low bidder should be disqualified or not

selected. The City reserves the right to select a vendor based upon past service and experience with the vendor.

Telephone Quotation Form

Date	Time	Vendor	Contact Name	Contact Phone	Item	Quote	Notes



1.3 SPECIAL PROCUREMENT REQUIREMENTS

I. PURPOSE

This policy provides guidelines for the occasions where the City may need to purchase goods or services under circumstances which do not clearly fit the patterns of normal public procurement and for which normal competitive shopping procedures do not apply.

II. DEPARTMENT RESPONSIBLE

The City Comptroller and City Administrator are responsible for ensuring that the policies set by the Common Council with regard to the expenditure of public funds are met by all City departments.

III. COMMITTEE OVERSIGHT

The Finance, Licenses and Regulations (FLR) Committee is responsible for reviewing and updating this policy as deemed necessary. Final approval must be granted by the Common Council.

Adopted by Common Council	2/10/1997
Amended by Common Council	??/??/2010

SPECIAL PROCUREMENT REQUIREMENTS

Sole Source

In the event that there is only one vendor capable of providing a particular good or service, then the competitive shopping procedures outlined in this manual may be waived by the City Administrator. Whenever a Department Head determines that they must purchase goods or services from a "sole source vendor" the Department Head shall document why only one company or individual is capable of providing the goods or services required. The documentation shall be attached to the purchase request.

Cooperative Procurement Programs

Department Heads are encouraged to use cooperative purchasing programs sponsored by the State of Wisconsin or other jurisdictions. Cooperative purchasing can prove advantageous to the City by relieving Department Heads of the paper work necessary to document the purchase and by taking advantage of the large quantity purchases made by State Government. Purchases made through these programs have met the requirements of competitive shopping and require no further documentation. Department Heads are encouraged to check with the State regarding cooperative procurement contracts in effect prior to making any large purchase. Any purchase made over \$2,500 shall include the price from the State bid list if available.

The City Clerk shall maintain a listing of all commodities and products available on the State Cooperative Purchasing Program (Vendor.Net). The City Clerk will also furnish to the departments the listing of state bid items as they become available to the City.

The departments are also authorized to purchase items from the State Surplus Property Unit as sole source purchases.

Professional Services

Normal competitive procedures cannot always be utilized in securing the professional services such as attorneys, engineers, certified public accountants, planners, and other professional people who, in keeping with the standards of their discipline, will not enter into a competitive bidding process.

A Request for Proposal (RFP) can be prepared much the same was as specifications including requirements and minimum standards for the services to be provided. RFP's shall be submitted to the City Administrator for review and approval prior to distribution. When an RFP for professional services is approved, a limited number of qualified professionals known to the City will be invited to submit a proposal setting forth their interest, qualifications and how they can meet the City's needs. In securing professional services it is the primary goal of the City to obtain the services of a professional who has a proven record of providing, in a professional way, those services required. A contract will be negotiated with the professional deemed to best meet the City's needs.

Maintenance and Service Contracts

Long term maintenance and service contracts shall be awarded after receiving at least 3 competitive bids. In securing professional services it is the primary goal of the City to obtain the services of a professional who has a proven record of providing, in a professional way, those services required. City staff will check and verify references for any new vendor prior to Council action on these contracts. A contract will be negotiated with the professional deemed to best meet the City's needs.

Emergency Purchases

The bid procedures outlined in this manual may be waived under emergency conditions when a delay may threaten the basic mission of a department. True emergency situations are rare. Occasionally equipment will require emergency repairs or other circumstances will necessitate emergency purchasing which cannot await compliance with these regulations. Department Heads faced with an emergency purchase are to notify the City Administrator as quickly as possible.

Starting Banks

Petty cash accounts are prohibited with the exception of the Police Department and City Library. Some departments may have a cash drawer starting bank with its primary use for making change. All reconciliations and reports shall be submitted to the Treasurer.

Purchase of Used Equipment

While new equipment is preferred, used equipment should be considered:

- A. When price is of prime importance and the difference in cost between new and used is significant.
- B. Where equipment will be used infrequently, for a limited time, for training or for auxiliary operations.
- C. When better delivery is essential.

The purchase of used equipment requires careful shopping and the requisitioning department shall make every effort to secure a warranty or guarantee that the equipment will perform as needed and that service or replacement parts are reasonably available. The purchase of used equipment shall follow all procedures outlined in Article 3.

Recycled Materials

When and where feasible, the City of Lake Geneva shall give consideration in its bidding and purchasing procedures for products manufactured using post-consumer recovered materials. The quantity of recovered materials used in the final product shall be comparable with products made from virgin materials. Departments are urged to incorporate into specifications the use of recycled materials whenever possible.

The City may give preference to products that contain recovered materials, providing the bid or purchase price does not exceed the lowest price by more than two and one-half percent (2 and ½%) or \$2,500, whichever is less.

Purchase of American Products

~~For purchases in excess of \$2500.,~~ The purchasing department is encouraged to select products manufactured, assembled or produced in the United States if the quality and price are comparable with other goods.

Insurance Requirements

The following provisions apply to all purchasing.

- A. The specifications for any construction or service contract shall include the insurance requirements as established by the City. Any bid not in compliance with those requirements shall be considered non-responsive.
- B. The City Clerk shall review the recommended bidder's insurance documentation to determine compliance prior to approval by the Council if possible. If the review can only be completed after Council approval, the contract shall not be awarded until compliance is determined. If insurance compliance problems develop after the contract has been approved, then the City Attorney shall be contacted to determine what options exist.

Compliance with Other Regulations

If the project, item or equipment is being funded by a federal or state grant and/or federal or state regulations would be in conflict with these policies then the federal or state requirements would apply. In all instances the City shall comply with state and federal laws regarding purchasing.

Complaints

It is anticipated that complaints about the City's purchasing and purchasing policies shall be placed in writing and investigated by the will be directed to Council Members or the City Administrator. In order to insure that the complaints are handled in the most appropriate manner, ~~complaints about the City's purchasing procedures shall be placed in writing and shall be directed to the City Administrator.~~ the City Administrator shall investigate all complaints and report the results of the investigation to the ~~Common Council~~ Finance, License and Regulations Committee and complainant.

Credit Card Policy

City of Lake Geneva credit cards are to be used for reservations, items where it is in the best interest of the city of purchase online because of cost savings, and for limited purchases when the department head deems it necessary. After making a credit card purchase, the department head must submit an itemized receipt showing the item purchased by the credit card, general ledger account the payment is to come from, and department head's approval to the accounting office. Once the credit card bill is received by the accounting department, receipts will be matched to the bill. No payments will be made without accompanying approval by the department head. Credit card bills may be pre-paid in order to avoid finance charges. A packing slip shall also be included with receipt submission when applicable.



1.4 BIDDING SPECIFICATIONS

I. PURPOSE

This policy provides specifications regarding formal competitive bidding.

II. DEPARTMENT RESPONSIBLE

The City Comptroller and City Administrator are responsible for ensuring that the policies set by the Common Council with regard to the expenditure of public funds are met by all City departments.

III. COMMITTEE OVERSIGHT

The Finance, Licenses and Regulations (FLR) Committee is responsible for reviewing and updating this policy as deemed necessary. Final approval must be granted by the Common Council.

Adopted by Common Council	2/10/1997
Amended by Common Council	??/??/2010

SPECIFICATIONS

Formal Competitive Bidding

When goods or services are bought under the formal competitive bidding process, specifications must be prepared. Specifications, regardless of the type, shall do four things:

- A. Identify minimum requirements;
- B. Allow for a competitive bid;
- C. Be capable of objective review; and
- D. Provide for an equitable award at the lowest possible cost.

General Guidelines

Specifications should promote competition. Specifications shall be written with clear, simple language, free of vague terms or those subject to variation in interpretation.

If the specifications include optional goods or services that all vendors may not meet, then they need to be separately identified on the bid specifications so that the base cost of the bid can be clearly identified compared to the cost of the options. If options are included in the bid, then a bid tabulation report shall identify the different costs of the options.

Types of Specifications

There are several ways of structuring specifications to protect the integrity of the purchasing process and to insure that the needs of the City are met. Different methods of structuring specifications include:

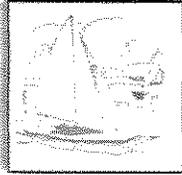
- A. Qualified Products or Acceptable Brands List. These lists are developed only where it is not possible to write specifications adequate to identify the quality and performance required of the goods or services to be purchased. Acceptable brand lists are also used when tests necessary to determine compliance with technical specifications are lengthy, costly or require complicated technical equipment.
- B. Specification by Brand or Trade Name. ~~Brand or trade names should be used where brand name products have been found to be superior to others for the purpose intended, or when their composition is secret, unknown or patented.~~ Brand names

or trade names may be used to establish a baseline for comparison of the quality of alternative company products. The use of brand names establishes a quality standard, but is not intended to limit or eliminate competition. Whenever this method of establishing specifications is used, the specifications shall specifically provide for bidding of competitive or equal grades. ~~It is incumbent upon a vendor who bids on goods of supposed equal quality to those specified to document that the goods or services that the vendor is bidding are, in fact, of equal quality. Vendors who bid on goods of supposed equal quality to those specified would be required to document that such goods are of equal or superior quality.~~

- C. Specifications by Blueprint or Dimension Sheet. Specifications of construction projects for everything from buildings and streets to custom built cabinets, furniture, machines or other equipment shall be written to reference the blueprints or dimension sheets prepared by the engineer or architect. Such specifications provide an appropriate method of evaluating all bids, and later of verifying the quality of the construction work or the equipment or fixtures delivered.
- D. Specifications by Chemical Analysis or Physical Properties. Specifications which include the chemical analysis or physical properties of the goods requested clearly place responsibility on the supplier to provide exactly those items requested. Again care must be taken in preparing specifications utilizing this method to insure that competition remains a part of the bidding process. If the specifications are drawn too narrowly and only one bidder is qualified to meet the technical specifications, the cost of obtaining these items may be higher than necessary due to the lack of competition.
- E. Specifications by Performance Purpose or Use. Specifications which include a set of performance criteria for the goods or services required will provide flexibility for vendors to design products or programs specifically aimed at meeting the purpose or performance standards the City has established. Generally, specifications which center on performance standards generate a great deal of competition since they allow vendors to exercise some creativity in the types of services or goods included in their bids. Department Heads are cautioned to exercise care by including some specific technical specifications which will provide a floor or bottom line quality determination. The use of performance specifications without minimum standards could result in items being installed, paid for, and later determined not to meet City expectations. It can then be very difficult to go back to a vendor and argue that the item bid did not meet the performance criteria established. At that point the determination of satisfactory performance can become extremely subjective with the vendor insisting that his/her item is acceptable even though actual experience indicates otherwise.
- F. Specifications by Identification with Industry Standards. Specifications will often refer to industry-wide standards or the standards set by other public jurisdictions. Some examples of these would be lumber grading, standards set by the asphalt or

concrete industries or by referencing standard specifications of the Wisconsin Department of Transportation or other State or Federal agencies.

- G. Specifications by Samples. Whenever appropriate, a sample is always a good way to make your requirements perfectly clear. A good example would be printing bids for which art work or an existing form would be attached. Whenever samples are utilized, Department Heads shall provide an adequate supply so that originals can be sent with all bid invitations and some maintained in the file for vendors who request bidding.



1.5 DELIVERY, PERFORMANCE AND INSPECTION

I. PURPOSE

This policy establishes the delivery, performance and inspection expectations and procedures of goods and services purchased by the City.

II. DEPARTMENT RESPONSIBLE

The City Comptroller and City Administrator are responsible for ensuring that the policies set by the Common Council with regard to the expenditure of public funds are met by all City departments.

III. COMMITTEE OVERSIGHT

The Finance, Licenses and Regulations (FLR) Committee is responsible for reviewing and updating this policy as deemed necessary. Final approval must be granted by the Common Council.

Adopted by Common Council	2/10/1997
Amended by Common Council	??/??/2010

DELIVERY AND PERFORMANCE

A contract or purchase order that is complete in all respects and that is accepted by the parties concerned still must produce the intended results or objectives before it can be considered a successful or completed purchase. The terms and conditions must clearly define the delivery and performance requirements of the services, supplies or equipment.

The importance of the delivery schedule shall be emphasized to the vendor. Delivery requirements must be clearly written and fully understood by all contract participants. If several items are required by the contract, there may be a different delivery schedule for each transaction, such as receipt of order by the vendor. It is also important that the Department clearly show the place for delivery and the receiving time schedule at the delivery points. If there are liquidated damages for non-delivery or late delivery, call these terms to the attention of the vendor and stress their importance. All parties should know where the material will be accepted – f.o.b. origin or destination. The City declares f.o.b. destination as the preferred method. In determining delivery locations, the Department shall analyze each specific location in respect to product, cost, timeliness and other relative factors. If the shipment is “f.o.b. destination,” the vendor is responsible for assisting with the settlement of the claim and for full replacement of the damaged items. Payment will be withheld until the claims are settled.

FOLLOW UP AND EXPEDITING

Follow-up normally applies to the monitoring of the delivery schedules to assure compliance. Expediting, in the purest sense, involves an attempt to improve or to reduce the contractually stipulated delivery time for various reasons, and the vendor is not legally obligated to comply.

The primary objectives of the follow-up function are:

- A. To assure full compliance by the vendor;
- B. To develop documentation for future evaluation of the vendor's performance.

The early detection of possible delivery delays will provide the City with a greater opportunity for resolving the problem and for developing satisfactory alternatives. The

initial follow-up action would be to reaffirm the delivery schedule and to establish proper liaison with the seller's representative. If delivery problems do develop, contact the vendor for assistance.

DELINQUENT DELIVERIES

When follow-up efforts have failed, and the deliveries have become delinquent, one of two actions must be taken:

- A. Authorize additional time for delivery; or
- B. Consult with City Administrator and Attorney prior to cancelling order and seeking other sources.

In making the decision as to which of these actions shall be taken, several factors must be considered:

- A. Needs and requirements of the City;
- B. Agreements with the vendor;
- C. Availability of the items and cost from other sources; and
- D. The time it would take for delivery if reordered from another source.

In all cases, the reasons for delinquent deliveries shall be documented. The reasons shall be inputted into the MSI software's Vendor Comments section as well as placed in the vendor A/P file. This information may be needed in evaluating future bids submitted by that particular vendor.

PARTIAL DELIVERIES

Some purchase orders may list several items. In this event it may be possible for the vendor to complete timely delivery on some of the items, which would be referred to as "partial deliveries" on the complete bid. The City will pay for purchase order items upon acquisition. In this event, partial deliveries are authorized. However, if outstanding purchase order items are essential to the functionality of the item (i.e. wheels to a purchased tractor), partial payments shall not be authorized, and the purchase order will be paid in full upon final delivery. It is the City's practice to pay for purchased items only upon the complete delivery of the total order.

SUBSTITUTION

To meet the contractual delivery schedule, it may be appropriate in some situations to consider substitute items. The specifications shall cover this eventuality and would govern the legality of the transaction. However, substitutions may be necessary, regardless of the specifications, if it is absolutely necessary for the City to have the material by a specific date. Other reasons for substitution may be design changes, raw material shortages, and health and safety priorities.

Whenever substitutions are necessary, due to shortcomings of the vendor, it is the responsibility of the purchaser to seek the best value when substituting items. This action will serve to meet the legal requirements of the contract and to discourage future substitutions by the same vendor. In addition, this action will serve notice on the other bidders that no favoritism was shown and that compliance with specifications is expected from all vendors.

NONPERFORMANCE

Should the vendor fail to meet any requirement of the specifications, the vendor can be cited for nonperformance. The seriousness of nonperformance must be evaluated based on the circumstances surrounding each violation. However, there should always be some recourse to the City when a vendor fails to perform, in accordance with the terms and conditions. These include:

- A. The City may exercise its rights under a liquidated damages clause or under the terms of a performance bond.
- B. The City may obtain the needed items from another source and charge the delinquent vendor the excess difference in cost. A revised delivery schedule with the vendor may be the best remedy.
- C. The City may terminate the contract for default if it is in the best interest of the City and provided that the items can be obtained under more favorable conditions from other sources.
- D. The City Administrator shall be notified in writing by any Department that experiences nonperformance problems.
- E. In some instances, recourse in the case of nonperformance in connection with the purchase of goods may be governed by the Uniform Commercial code concerning rejection, revocation of acceptance, and the seller's right to cure with respect to defective or nonconforming goods.

INSPECTION

Human lives as well as the success of expensive projects may depend upon how well the purchased items meet the design and performance specifications included in the bid package. Goods and materials shall be checked at the time of receipt to detect any damage or defects. The inspection also includes assuring that material is in compliance with the specifications.

A variety of tests may be conducted as a necessity for determining if the merchandise meets specifications. Certain forms of inspection and testing will only be conducted on a percentage of the items, as the procedure followed may make the items unusable. Inspection and testing may be performed at origin or destination. These tests are classified as sampling, chemical/lab, functional, and endurance tests. In some cases a certification of compliance will be accepted. All requirements for inspection and testing must be clearly stated in the specifications. Both inspection and testing are costly, but the benefits far outweigh the expense when defects can be detected before they cause loss of life, injury or equipment failure. Inspection, testing and acceptance are conclusive, except for latent defects or fraud.

Reports, Rejection and Return Authorization

Whenever an inspection is performed, all reports to properly support claims or actions must be thoroughly documented. Sufficient time should be scheduled to allow for an inspection immediately upon arrival of the goods, taking into consideration required tests as necessary.

Goods shall be inspected for damage, quantity, quality, price, and for all other requirements listed in the specifications. A copy of the inspection report will normally be used to substantiate payment for the goods and verification of receipt.

In the event of rejection, for whatever purpose, certain steps must be taken to inform and to protect the rights of the vendor as well as of the City. Reasons for rejection must be listed and these reasons shall reference specific requirements of the contract.

Damage during Shipment

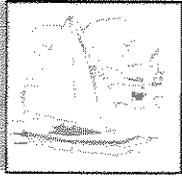
One of the major reasons for inspection at the time of receipt is to detect any visible damage. It's important that all damage be completely described on the receiving report. Any evidence of concealed damage shall also be noted at this time. This notation is necessary to support the filing of damage claims against the carrier. The carrier shall be notified immediately, and a joint inspection should be scheduled with the carrier's representative.

When it is apparent that the extent of the damage causes the goods to be worthless, they shall not be accepted.

Latent Defects

Latent defects may be the result of damages in transit or of failure of the manufacturer to conform to specifications. Consequently, it is sometimes very difficult to fix responsibility for the defective material. If the carrier is suspected to be the one at fault, then the carrier's representative should be invited to come in for a joint inspection. Subsequently, a claim describing the situation shall be filed with the respective carrier.

A similar procedure shall be followed if the vendor/manufacturer is suspected to be at fault. The importance of "f.o.b. destination" shipments shall be reiterated at this point, for on such shipments, the vendors are responsible for rectifying the situation or for correcting the defect. If specific liability for the defect cannot be determined between the carrier, the vendor, or the manufacturer, the City may have to file a claim against all parties, seeking their cooperation in resolving the situation.



1.6 DISPOSAL OF SURPLUS GOODS

I. PURPOSE

The City is interested in full realization of the value of goods it purchases. This policy is aimed at making sure all surpluses are disposed of to the economic advantage of the City.

II. DEPARTMENT RESPONSIBLE

The City Comptroller and City Administrator are responsible for ensuring that the policies set by the Common Council with regard to the expenditure of public funds are met by all City departments.

III. COMMITTEE OVERSIGHT

The Finance, Licenses and Regulations (FLR) Committee is responsible for reviewing and updating this policy as deemed necessary. Final approval must be granted by the Common Council.

Adopted by Common Council	2/10/1997
Amended by Common Council	??/??/2010

DISPOSAL OF SURPLUS GOODS

Goods can become obsolete or wear out and occasionally it turns out they are over-stocked. Changing technology, accumulation of "waste," and fulfillment of the "useful" life of goods makes the activity of handling surplus inevitable. Competitive bidding on surplus, obsolete or usable goods is required. This may be achieved through sealed bids, auction or open market sales. All items sold via competitive bidding shall be sold on an "as is" basis with no expressed warranty. The disposal of all goods requires the approval of the Common Council. All proceeds from sale of surplus goods shall be returned to the General Fund.



1.7 ACCOUNTS PAYABLE

I. PURPOSE

This policy sets the procedure for writing and disbursing regular and prepaid checks.

II. DEPARTMENT RESPONSIBLE

The City Comptroller and City Administrator are responsible for ensuring that the policies set by the Common Council with regard to the expenditure of public funds are met by all City departments.

III. COMMITTEE OVERSIGHT

The Finance, Licenses and Regulations (FLR) Committee is responsible for reviewing and updating this policy as deemed necessary. Final approval must be granted by the Common Council.

Adopted by Common Council	2/10/1997
Amended by Common Council	??/??/2010

ACCOUNTS PAYABLE

Accounts Payable REGULAR Check Policy

Any AP invoices not defined in the Prepaid Check Policy shall be considered under this Regular Check Policy. Checks are written and mailed out the day after each Common Council meeting where they are approved for disbursement.

TIMING:

All invoices and request for checks must be submitted to the Accounting Department by noon on the Monday of the week before the regular Council meeting. Invoices that must be approved by the Police & Fire Commission or the Library Board, must be received in Accounting by the Friday before the scheduled meeting. Any exceptions to this must have written approval by the Comptroller. It is strongly encouraged to submit invoices on an ongoing periodic basis to eliminate the flood of invoices submitted right before due dates.

CODING:

Invoices submitted must be stamped with the A/P stamp and coded. Coding includes highlighting the invoice number, invoice date and amount to be paid. This eliminates any confusion when entering the invoice into the A/P system. Completing the stamp information will include the account number(s) to be charged and a brief description of the purchased item(s). When multiple items are listed on one invoice, use the descriptions of the most expensive items. If a Purchase Order was issued for this purchase, it should be noted on the stamp. Any packing slips should be attached to the invoice. The Accounts Payable files are the official City files for purchases and all pertinent documentation should be attached. These files are retained for at least seven years.

The A/P stamp is below:

DATE APPROVED _____
APPROVED BY _____
ACCOUNT #(S) _____
DESCRIPTION _____
PO # _____

APPROVALS:

All bills must be approved by the Department Head. By approving the invoice, you are attesting that the item was received in good condition and that the correct price was charged. The City Purchasing Policy must be followed as to the requirements for quotes, Purchase Orders and Administrator approval. If a check is needed but no invoice is available, the "Request for Check" form should be used. All supporting documentation should be attached.

No checks will be cut from Statements. Only original invoices are to be submitted for payment. If a remittance envelope comes with the invoice, the envelope should be submitted along with the invoice to the Accounting Dept. Duplicate copies of invoices are not necessary, and they should be destroyed.

Accounts Payable PREPAID Check Policy

Prepaid checks are those items where payment is required sooner than the two (per month) regular payment dates (which follow each Council meeting). These checks will be mailed out on Fridays and must be submitted to the Accounting Dept. by Thursday at noon.

As stated in the Municipal Code Section 2-361(d), Prepaid Claims are defined as:

1. Invoices which will incur late payment penalties
2. Invoices where discounts are available
3. Payroll liabilities
4. Utility payments
5. Tax settlements
6. Union contractual items for reimbursements and uniform allowances.

Requests for payment of invoices not covered in the above list require the written approval of the City Administrator. It is the intent to reduce the number of prepaid checks to emergency situations whenever possible.

All invoices submitted must be coded and approved as stated in the Regular Check Policy. Documented verbal approval is acceptable via phone when the individual is not able to be present. If no authorized party is available, a written Executive Order by the Mayor explaining the circumstances must accompany the approval.

**1.8 INVESTMENTS****I. PURPOSE**

To establish investment objectives; to delegate authority for the execution and reporting of investments; to establish standards of prudence; to establish standards for depositories; to set and establish collateral requirements; and to identify permitted investments that conform to all state and local statutes governing the investment of public funds.

II. DEPARTMENT RESPONSIBLE

The City Comptroller, City Treasurer and City Administrator are responsible for ensuring that the investing policies set by the Common Council with regard to the investment and safeguarding of public funds are met.

III. COMMITTEE OVERSIGHT

The Finance, Licenses and Regulations (FLR) Committee is responsible for reviewing and updating this policy as deemed necessary. The listing of authorized financial dealers and institutions shall be adopted annually at the organizational meeting of the Common Council. Final approval of all changes must be granted by the Common Council.

Adopted by Common Council	1/26/2009
Amended by Common Council	??/??/2010

INVESTMENTS POLICY

Relevant State Statutes: WI Stats 66.0603 on Investments and 34.01 on governing boards.

Strategic Goals and Objectives met with this policy: The City's investment strategy is to earn market average rate of return as measured by the six-month U.S. Treasury bills.

INVESTMENT OBJECTIVES

The primary objectives of the City's investment activities are listed below, in priority order. Strategies for attaining these objectives are provided later in the policy

- (a) **Legal** Implementation of this policy must conform with all applicable federal, state and other legal requirements.
- (b) **Safety** Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
- (c) **Liquidity** The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated.
- (d) **Return on Investment** The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's investment risk constraints and the cash flow characteristics of the portfolio.
- (e) **Interest Income** Earn enough interest to meet budgeted goals for income contribution.

INVESTMENT CONSTRAINTS

Attaining a return on investment involves investment risk. The City has considered the following types of investment risk in forming the strategies for this policy:

- (a) **Investment Rate or Market Risk.** Interest Rate Risk is defined as the risk to earning or capital resulting from adverse movements in interest rates. Longer-term, fixed-rate securities have greater interest rate risk than shorter-term securities. Market Risk is finding the price of a security unattractive because of market conditions. The City needs to diversify its investment holdings to minimize this risk.
- (b) **Liquidity Risk.** The City needs to hold investments in such a mix as to maintain standby liquidity, or the capacity to meet unanticipated cash requirements. This

can be done by exchanging an asset for cash, having sufficiently liquid or short-term securities that mature in a very short time or by having quick, reliable sources of borrowing.

- (c) **Default and Custodial Credit Risk.** These risks are involved when success depends on the performance of a counterparty, issuer, or borrower. These external parties can be broker/dealers or safekeeping agents and entities that borrow money, including other municipalities. Since safety is one of the top priorities, the City will choose investments that have a lower default or credit risk and requires agreements that will fully collateralize the City's assets.

INVESTMENT STRATEGIES

Authorized Investments

The investment of all City funds shall be in accordance with s. 34.01(1) and 66.0603 Wis. Stats. and consists of the following types of securities:

- (a) **Certificates of Deposit.** City funds may be invested in certificates of deposit, (CDs), maturing within 36 months or less from the date of investment, issued by any bank or savings and loan association which are authorized to do business in Wisconsin and are federally insured. The financial institution must have been designated a public depository of the City by resolution of the Common Council. The City may invest in the CDARS (Certificate of Deposit Account Registry Service) program for maximum collateralization of investment, through any of the approved financial institutions that offer this program.
- (b) **Government Bonds and Securities.** City funds may be invested in United States of America government bonds or securities which are direct obligations of the federal government, where principal and interest are guaranteed by the federal government. City funds may also be invested in US Government – sponsored Enterprises (GSEs), limited to FNMA (FannieMaes) and FRDMC (FreddieMacs) debt securities, which carry an implicit guarantee by the federal government. The maturities are to match anticipated cash flow needs. The securities must be purchased through financial institutions approved for that purpose by the Common Council, and placed in safekeeping in a segregated account in the City's name at any designated public depository or approved financial institution.
- (c) **Government Pools.** City funds may be invested in the State of Wisconsin Local Government Investment Pool, or the League of Wisconsin Municipalities Wisconsin Investment Trust, or the Wisconsin Treasurer's Trust Fund.
- (d) **Sweep Repurchase Agreements.** This agreement corresponds to a checking account where liquidity is the key attribute. It must be fully collateralized with US Government –backed securities or securities held in the City's name. No substitution of securities will be allowed. The custodian shall be a party other than the trading partner. All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- (e) **Municipal Money Market Accounts.** It must be fully collateralized with US Government –backed securities or securities held in the City's name. No

substitution of securities will be allowed. The custodian shall be a party other than the trading partner.

- (f) **Sweep Accounts (also referred to as zero balance accounts).** The City may invest in zero balance accounts for the purpose of segregating payment activity for payroll and health and pharmaceutical *claims*. These are not expected to earn income, but are an authorized use of funds. This may also refer to authorizing funds to be transferred between accounts within an authorized financial institution to a money market account (for example) in order to earn funds temporarily not needed.
- (g) **Checking Accounts.** The City may invest funds in a checking account, which may or may not earn interest but will facilitate the general payment activity of the City. The account must be fully collateralized with US Government – backed securities or securities held in the City’s name. Consideration may be given to FDIC insurance (\$250,000) and the State appropriation (Stats 20.144 (1) (a) and 34.08) (\$400,000).

Prohibited Investments

Investments of City funds are limited to the investment vehicles specifically identified in this Policy. Investment of City funds is expressly prohibited in the following:

- (a) commodity trading, including all futures contracts
- (b) purchase of letter stock
- (c) short selling
- (d) option trading
- (e) foreign securities
- (f) collateralized mortgage obligation bonds (CMOs, MBSs, SIVs)
- (g) bonds and securities not guaranteed by the federal government , except GSE issues

Safekeeping and Custody

All security transactions entered into by the City shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian designated by the Common Council and evidenced by safekeeping receipts.

The custodial agreement shall provide that securities held by a bank or trust company, or agent of and custodian for the City, will be kept separate and apart from the general assets of the custodial bank and trust company and will not, in any circumstances, be comingled with or become part of the backing for any other deposits or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the City a perfected interest in the securities.

Diversification

The City will diversify its investments by security type and institution. With the exception of U. S. Treasury securities and authorized pools, no more than 25% of the City's total investment portfolio in any particular fund shall be invested in a single security type with a single financial institution. The percentage held at the LGIP may be as high as ~~50%~~ 90%.

Maximum Maturities

Investment maturities must match anticipated cash flow requirements. Unless matched to a specific cash flow or maturity, the City will not directly invest in securities maturing more than two years from the date of purchase.

Reserve funds may be invested in securities exceeding two years if the maturity of such investments are made to coincide with the expected use of the funds. Documentation must be kept of the reason for exceeding this two year limit.

Delegation of Authority

Pursuant to s. 34.01(1) and 66.0603 Wis. Stats, the Common Council is responsible for the investment of City funds. The Common Council designates the Finance, License & Regulation Committee to recommend investment policies and procedures for Council adoption. The Mayor and Council shall direct implementation of this adopted investment policy.

The City Administrator is responsible for implementation of the investment policies and procedures as adopted by the Common Council. The City Administrator shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate employees.

The City Administrator may employ the services of a Registered Investment Advisor or a Chartered Financial Advisor with prior approval of the Common Council. Said financial advisor shall be compensated based on a fee for service versus a commission basis.

The Standard of Prudence

Investments shall be made with judgment and care under circumstances then prevailing which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The Standard of Prudence to be used in investment officials shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Mayor and the Finance, License & Regulation Committee any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/ investment positions that could be related to the performance of the City’s portfolio. Employees and officers shall *refrain from undertaking* personal investment transactions *similar* to those of the City, particularly with regard to the time of purchase and sales.

Authorized Financial Dealers and Institutions

The Common Council shall annually, at its reorganization meeting in April, adopt resolutions that identify financial institutions authorized to provide investment services. Resolutions shall also be adopted that identify any broker/dealers that may qualify to become bidders for City investment transactions. These may include “primary” dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C-1. No public deposit shall be made except in a qualified public depository as established by state laws. *The City Clerk shall maintain a current and historical listing of all banks and trust companies authorized for the deposit of City monies. This designation will be voted on annually at the organizational meeting of the Common Council.*

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the City Comptroller with the following: audited financial statements/ resumes on each broker/dealer, Compliance Officer and Registered Principle: proof of National Association of Security Dealers certification, trading resolution, proof of state registration, completed broker/dealer questionnaire, certification of having read the City’s investment policy and depository contracts.

A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the City deposits funds.

Internal Control and Reporting

The City Administrator shall establish an annual process of independent review by an external auditor. The auditor will assess internal controls and compliance with these investment policies and procedures.

The City Treasurer, under the City Administrator's direction, is charged with the responsibility of preparing monthly cash balance reports to the Common Council.

The City Treasurer, under the City Administrator's direction, shall maintain an investment record in which all investment transactions are recorded. Said record shall include the date of purchase, purchase price, term, rate of return and all other pertinent information on each investment.

Performance Standards

The investment portfolio will be designed to obtain a market average rate of return during budgetary and economic cycles, taking into account the City's investment risk constraints and cash flow needs. The City's investment strategy is to earn market average rate of return. Given this conservation strategy, the basis used to determine whether market yields are being achieved shall be the six-month U. S. Treasury Bill and the average Fed Funds rate.

Scope

This investment policy applies to all financial assets of the City. These assets are accounted for in the City's General Purpose Financial Statements within the various funds:

- General Fund
- Special Revenue Funds
- Capital Project Funds
- Enterprise Funds
- Agency Funds
- Tax Increment Financing Districts Funds



1.9 Annual Financial Audits & Comprehensive Internal Control Audits

I. PURPOSE

This policy provides guidelines for the obtaining of annual financial audits and comprehensive internal controls audits.

II. DEPARTMENT RESPONSIBLE

The City Administrator and City Comptroller are responsible for ensuring that the policies set by the Common Council with regard to the expenditure public funds are met by all City Departments.

III. COMMITTEE OVERSIGHT

The Finance, Licenses and Regulations (FLR) Committee is responsible for reviewing and updating this policy as deemed necessary. Final approval must be granted by the Common Council.

Adopted by Common Council	2/10/1997
Amended by Common Council	??/??/2010

ANNUAL FINANCIAL AUDIT

It is the policy of the City of Lake Geneva to obtain an annual financial audit of the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information which collectively comprise the City's basic financial statements. The audit would cover the City's fiscal year from January 1 to December 31 and be in accordance with generally accepted auditing standards. The audit is conducted for the purpose of forming an opinion as to whether the financial statements present fairly, in all material respects, the financial position of the City of Lake Geneva.

COMPREHENSIVE INTERNAL CONTROLS AUDIT

Internal controls are specific policies and procedures designed to provide reasonable assurance that the goals and objectives of the organization will be met. The monitoring of the effectiveness of internal controls is the primary responsibility of the government's management and governing body. In today's environment of high accountability expectations, governments must ensure that public resources are protected and that financial information is reliable. To this effect, it is the City's policy to have an internal controls audit performed at least once every five years covering the control environment, risk assessment, control activities and monitoring. Any comprehensive internal audit shall be conducted by a firm other than the firm responsible for the annual financial audit.

The control environment consists of the actions that reflect the overall behavior and attitude of management.

Risk assessment is an evaluation process in which management identifies areas of financial risk and designs internal control procedures and policies to minimize errors and fraud.

Control activities are the specific policies and procedures that help ensure the identified risks are minimized.

Monitoring activities deal with the ongoing or periodic assessment of the internal control environment and its effectiveness.



2.1 SAFETY POLICY

I. PURPOSE

To protect the City's most important asset- its employees.

II. DEPARTMENT RESPONSIBLE

All Department Heads are responsible for ensuring their staff is adhering to policies set forth in each Department's Safety Manual to minimize risk and danger in the workplace.

III. COMMITTEE OVERSIGHT

The Personnel Committee shall be responsible for reviewing and updating this policy. Final approval must be granted by the Common Council.

Adopted by Common Council	??
---------------------------	----

SAFETY POLICY

MANUALS

The City of Lake Geneva utilizes several manuals to maximize the safety of its employees. Each Department Head is responsible for providing a safety manual for employee access as well as providing mandatory training on its contents. Because each department's duties require different precautions being taken, Department Heads must maintain accurate records of employee training and manual comprehension. All Department Heads are responsible for updating safety manuals and must submit the most current copy to the City Administrator upon each revision.

Safety Manuals currently in use are:

- City of Lake Geneva Safety and Health Procedures Manual- 2004 (Public Works)
- Construction Manual- 1997 (Public Works)

The safety standards set forth in each manual must be followed by all employees of that department for the department to be successful and to protect the safety of the general public. This means willing acceptance and active support of approved safety rules and safety procedures.

The Public Works Committee must approve any revisions to the safety manuals utilized by the Public Works department. The Police and Fire departments must update training and manuals as required by the Police and Fire Commission.

SAFETY

It is important that employees be constantly on the alert for potential hazards which are not referred to in any written procedures, but which may result in injury or property damage. Where potential hazards are thought to exist, employees must use all known precautionary measures, and when in doubt as to the procedure to follow, must consult their supervisor before proceeding with the work.

Safety is a way of life. Accidents don't just happen. They are caused. But human failure can be controlled. By exercising self control, every employee has an opportunity to demonstrate job skill. By passing on this knowledge to others, an employee demonstrates teamwork. By demanding safe performance and enforcing approved safety procedures, supervisors demonstrate concern for their employees' welfare. Accident prevention can be the most important employment benefit any of us have.

There is vital concern in providing safe working conditions and instructing all employees in safe work practices. These safe work practices help prevent painful injuries to employees and reduce injury-related absences.

POTENTIAL HAZARDS

Employees are encouraged to take part in the task of improving the safety and effectiveness of the operations within the City. In the event that any employee recognizes unsafe conditions, they are asked to discuss the issue with their respective supervisor. Together, the two shall suggest possible solutions to be acted upon by the Public Works Committee or Police and Fire Commission. The appropriate Committee will review and evaluate suggestions, and, based on a majority vote, refer worthwhile suggestions to the Public Works Director, Police Chief or Fire Chief.

Evaluation of suggestions will be based on the following criteria:

1. Impact on essential City services.
2. Feasibility of implementation.
3. Estimated cost savings.

Suggestions requiring equipment, hardware, repairs, or maintenance must be evaluated by the Department affected as to cost and savings where applicable.

REPORTING UNSAFE CONDITIONS

Employee observations can be extremely important to preventing accidents. Many times, an accident may result from a condition that employees were aware of, but did not report. If an employee notices an unsafe condition in his or her work area, that employee is required to report the information immediately to their supervisor. Once the condition is reported, the supervisor must take the necessary corrective action.

STEPS FOR REPORTING SAFE/UNSAFE CONDITIONS

Employees shall immediately report unsafe conditions, defective equipment or any other situation they judge to be unsafe to their supervisor or safety committee representative. Additionally, safe conditions may also be reported to recognize safe practices.

TRAINING REQUIREMENTS

Department Heads shall record all training sessions for each employee within the department. Staff should sign in to each training session held. Department Heads shall report on all training sessions and manual updates to the Common Council on an annual basis.



3.1 SEASONAL ALLEY SPEED BUMPS

I. PURPOSE

To allow residents to petition for the installation of *seasonal* speed bumps to mitigate speeding in alleyways. *This policy does not apply to streets.*

II. DEPARTMENT RESPONSIBLE

The Department of Public Works is responsible for constructing speed bumps as directed by the Common Council.

III. COMMITTEE OVERSIGHT

The Public Works Committee will review all speed bump requests. The Public Works Committee will provide a recommendation to the Finance, Licenses and Regulations (FLR) Committee. Final approval must be granted by the Common Council.

Adopted by Common Council	??/??/??
Amended by Common Council	??/??/2010

SPEED BUMP POLICY

1. If residents bordering an alley have a problem with vehicles driving too fast, a petition of 50% or more of affected residents shall be submitted to the Director of Public Works for consideration of a seasonal speed bump, along with a \$500 application fee.
2. The petition shall be forwarded by the Director of Public Works to the Alderman of the District, City Administrator, Police Department, and Street Superintendent for a recommendation and comment within 30 days.
3. Upon expiration of the 30-day period, the item shall be placed on the Public Works Committee agenda for discussion and approval. If approved by Public Works Committee, **the request shall go to the FLR Committee and Common Council for approval. If approved**, the Street Superintendent shall order two speed bumps, anchors and warning signs. The speed bumps shall be installed within 30 days of receipt of the materials if the time of year is appropriate.
4. Speed bumps shall be installed no later than Memorial Day and removed no later than October 15th. Speed bumps shall be reinstalled annually unless removed from a particular location for cause.
5. Only one new speed bump location will be approved per year on a first-come first-served basis.
6. If a speed bump needs to be replaced due to normal use, the City will bear costs of replacement. However, petitioners must replace any abused or damaged speed bumps at cost.



3.2 MAILBOX REPLACEMENT

I. PURPOSE

To provide a process for repairing damaged mailboxes caused by the Street Department.

II. DEPARTMENT RESPONSIBLE

The Streets Department is responsible for reviewing mailbox replacement requests.

III. COMMITTEE OVERSIGHT

The Public Works Committee and Common Council will oversee this policy.

Adopted by Common Council	??/??/??
Amended by Common Council	??/??/2010

MAILBOX REPLACEMENT POLICY

Snowplow operators use a great deal of care when plowing our City roads under sometimes very difficult conditions. However, accidents can happen and mailboxes may be damaged.

Upon written or telephone notification by the property owner within one (1) week of damage, the City will conduct an investigation of the alleged damage. The investigation will be conducted by the Street Superintendent or his/her designee.

Should the Street Superintendent or his/her designee determine that the damage was due to improper installation or other defects as described in "A" below, the City of Lake Geneva will not be responsible for damage, and repair or replacement will be entirely at the property owner's responsibility and expense.

Should the Street Superintendent or his/her designee determine that the mailbox was properly installed and not otherwise defective as described in "A" below, and damage was made by physical contact by City equipment, the City will repair/replace the mailbox, in the City's discretion, at a cost not to exceed \$50.00.

- A. The City will not be responsible for damage to mailboxes that are determined to have been improperly installed, have deteriorated posts and/or mounting material, or were not physically hit by City equipment.
- B. The City shall not replace decorative mailboxes or posts of any kind. Should the investigation determine that the City equipment damaged a decorative mailbox, the property owner shall present a receipt to the City offices in order to receive reimbursement, not to exceed \$50.00.
- C. Should the property owner dispute the findings of the public works personnel, they may request the matter be placed on the agenda for the next City Council meeting for discussion.
- D. As a service to our residents, if damage is deemed the City's responsibility, public works personnel may install a temporary mailbox when the existing mailbox is

deemed unusable, if conditions do not allow for the timely installation of a permanent mailbox. The temporary mailbox may remain until the permanent mailbox has been installed, not to exceed four (4) months.



3.3 SIDEWALKS

I. PURPOSE

This policy presents City specifications on sidewalk construction as well as its repair program.

II. DEPARTMENT RESPONSIBLE

The Public Works Department is responsible for constructing sidewalks as directed by the Common Council.

III. COMMITTEE OVERSIGHT

The Public Works Committee will recommend any sidewalk installation or repair to the Common Council. Final approval must be granted by the Common Council.

Adopted by Common Council	??/??/??
Amended by Common Council	??/??/2010

SIDEWALK SPECIFICATIONS

All sidewalks shall be constructed to specifications meeting the requirements of the State of Wisconsin Standard Specifications for Road and Bridge Construction plus Supplement Specifications, Section 602 and as stated below.

PREPARATION OF FOUNDATION

The subgrade shall be prepared to allow placement of two (2) inch minimum layer of a compacted gravel subbase under the sidewalk. Across driveways, the subgrade shall be prepared to allow a compacted gravel subbase thickness of a minimum of six (6) inches. The gradation of the gravel subbase shall meet the requirements of Gradation No. 3 of Section 304.2.6 of the State of Wisconsin Standard Specifications for Road and Bridge Construction or approved equal. Where sidewalk is on fill, the subgrade shall extend a minimum of one (1) foot beyond each edge of the sidewalk and sloped down to a slope not greater than a ration of two (2) horizontal to one (1) vertical.

DRIVEWAYS

Where driveways occur, the work shall consist of the necessary grading and the placing of a minimum of six (6) inches of concrete of the same mixture as sidewalks, finished the same as sidewalks. Walkways at driveways shall be reinforced with 6x6 woven wire mesh if the adjacent driveway is so reinforced.

FORMS AND JOINTS

- 1) Setting Forms. Forms shall be well staked and set to the established lines, their upper edges conforming to the grade of the finished work.
- 2) Placing and Finishing. The concrete shall be placed in successive batches for the entire width of the slab, then consolidated until all voids are removed and free mortar appears on the surface, thoroughly spread along the edges and the final trowelling shall be done with a steel trowel leaving a smooth, even surface. Before the mortar has set, the surface shall be given a final finish by brushing at right angles to the edge of the walk drawing the brush across the sidewalk. The strokes should be slightly overlapping, producing a uniform, slightly roughened surface with parallel brush marks. Saw-cut joints shall not be permitted.
- 3) Alternative Sections; When Required. Where the entire area between the lot line and curb is covered with a concrete sidewalk, the walk shall be laid in alternate slabs, extending from curb to lot line. The width of these slabs shall be as directed by the Street Superintendent, not exceeding 10' and a mastic expansion joint shall be placed at approximately 30' intervals.

- 4) Joints. Expansion joints a minimum of ½" thick shall be placed between the sidewalk and all structures such as light standards, traffic light standards, traffic poles, etc., which extend through the sidewalk. Expansion joints a minimum of ½" thick shall be placed at intervals of 30' in the sidewalk. Where sidewalk is constructed adjacent to pavement or curb having expansion joints, the expansion joints in the sidewalk shall be placed opposite the existing expansion joints as nearly as practicable. Expansion joints a minimum of ½" thick shall also be placed where the sidewalk abuts existing sidewalks between driveway pavement and sidewalks and between sidewalk and curbs where the sidewalk covers the entire parkway.

Contraction joints, in general, shall be constructed so that transverse joints are at right angles to the sidewalk centerline and longitudinal joints shall be constructed parallel to the centerline. Joints shall be located to be in line with joints in adjacent existing sidewalk. Joint lines shall not deviate from their intended alignment by more than ½ inch.

- 5) Joints Around Hydrants. When a hydrant is located in the walk area, a ½" expansion joint shall be placed snugly around the base of each hydrant.
- 6) Slab Mark. After the wearing surface has been worked to an approximately true plane, the slab mark shall be made directly over the slab joint. Such mark shall be made with a tool that will cut completely through and entirely separate adjacent slabs.
- 7) Edges. The slabs shall be rounded on all surface edges to a radius of about ¼ inch.

MATERIALS AND CONCRETE

The concrete material shall be an air entrained, minimum of 530 pounds of cement per cubic yard of concrete mix or as specifications may be designated from time to time by the City Council. Use of calcium chloride of admixture containing calcium chloride shall not be allowed. The concrete shall contain at least 4% and not more than 7% air by volume. Cements, aggregate, water and admixture shall be measured and combined strictly in accordance with Section 501 of the State of Wisconsin Standard Specifications for Road and Bridge Connection.

PROTECTION AND CURING

After first frost or after mean daily temperature at job site falls below 40 degrees Fahrenheit for more than one day, concrete shall be protected from freezing for not less than the first 72 hours after it is placed. When mean daily temperature falls below 40 degrees Fahrenheit for more than one day, the contractor shall be prepared and take necessary steps to protect fresh concrete. Mixing water and aggregate shall be heated and freshly placed concrete protected by adequate housing or covering and heating. Do not

place concrete on frozen subgrade or one that contains frozen materials. Spreading of salt on forms to remove ice or snow shall not be permitted. Temperature of forms and reinforcing steel shall be at least 32 degrees Fahrenheit. Curing shall be performed by a continuously wet fabric, impervious coating or polyethylene sheeting. The curing period is for a period of 72 hours after final finishing of the concrete. The sidewalk may be opened to pedestrian traffic upon completion of the curing period.

BACKFILLING AND SITE RESTORATION

Upon completion of the curing period and removal of the forms, the spaces along the sides of the sidewalk shall be backfilled with topsoil or other satisfactory soil and compacted. Soil adjacent to the sidewalk shall be coplanar with the finished elevation of the sidewalk. All refuse, surplus materials, surplus earth, and waste projects shall be cleaned up and disposed of to restore the site to a neat condition.

SIDEWALK REPAIR

This Policy has been adopted by the City of Lake Geneva in an attempt to ensure that sidewalks are maintained in a reasonable safe condition. Authority for this policy is granted under Wisconsin Statute 66.615.

SPECIFICATIONS

Sidewalk construction and repair specifications are provided under Section 8.11 of the Municipal Code of Ordinances and a typical cross section is provided as Exhibit A attached hereto. Sidewalks may be installed by:

- 1) The property owner, in accordance with these specifications and only after obtaining a permit issued by the Street Superintendent.
- 2) A contractor hired by the property owner, in accordance with these specifications and only after obtaining a permit issued by the Street superintendent.
- 3) By the City Public Works Department or a contractor hired by the City.

SIDEWALK INSPECTION

The following inspection procedure is established to ensure that all City sidewalks are inspected on a periodic basis. At a minimum, 10 percent of all sidewalks should be inspected on an annual basis, so that all of the City sidewalks are inspected at least every 10 years.

- 1) The inspection program follows a rotation system, beginning in the Central Business District and proceeding out into residential areas. No time frames or limits are hereby established.
- 2) Reported conditions determined to be in need of temporary repair shall be immediately inspected by the Street Superintendent or other appropriate official serving as Sidewalk Inspector. The Sidewalk Inspector shall determine the repairs to be made. Temporary repairs may consist of asphaltic concrete materials. Temporary repairs may be schedule with current construction projects or into the next season if work is to be performed by the City.
- 3) The Sidewalk Inspector will use discretion to determine if a sidewalk is defective. Criteria is based on evidence of deterioration and potential hazards due to concrete sections being broken, tilted, raised, chipped or displaced through overall use and freeze and thaw action. Criteria to be considered is:
 - a) Vertical displacement of a random crack or at a joint between sidewalk slabs of ½ inch or more.
 - b) A horizontal random crack with open spacing of ½ inch or more.
 - c) Four or more random cracks in a sidewalk square.
 - d) Vertical alignment irregularities that result in a slope greater than 1 inch vertical to 12 inches horizontal.
 - e) A cracked sidewalk with pieces missing or a hole in the sidewalk greater than ½ inch deep and 2 square inches in area.

REPLACEMENT/REPAIR PRIORITY

Sidewalks will be replaced/repared as time, staff and budget permit according to the following criteria.

- a) Location of sidewalk (downtown vs. residential)
- b) Expected amount of pedestrian traffic.
- c) Severity of defect.
- d) Availability of alternative pedestrian routes.

MARKING DEFECTIVE SDIEWALKS

Sidewalks identified for repair will be marked with a paint spot. The owner will be sent a preliminary notice. Prior to the construction period, property owners will be given statutory notices. The owner then has 20 days to complete repairs or have it repaired by the City.

SIDEWALK REPLACEMENT REBATE

Because there are many factors used to determine what areas the City will focus its sidewalk replacement program upon from year to year, (i.e., budget amounts available, volume of pedestrian traffic, citizen complaint and concerns) and that the City does not wish to discourage a home owner from repairing or replacing a dangerous sidewalk, the following conditions are met:

- a) The City's program is doing work within the block and on the street of the property owner.
- b) The work had been done in the construction season prior to the year in which the City's program is implemented.
- c) That the property owner has a statement from the contractor or invoices from suppliers, if replacement is done by the property owner. The owner must also document that a sidewalk breaking permit from the Street Superintendent had been obtained, and that City specifications were followed.
- d) That the Street Superintendent confirms the footage and approves of the workmanship of the area.

On corner lots the City pay full cost for the intersection portion of the sidewalks.



3.4 ICE/SNOW CONTROL

I. PURPOSE

To provide policy to ensure Lake Geneva roadways are safe and passable for the motoring public and for public service vehicles.

II. DEPARTMENT RESPONSIBLE

The Streets Department is responsible for snow and ice control.

III. COMMITTEE OVERSIGHT

The Common Council will oversee any changes to this policy.

Adopted by Common Council	01/??/1996
Amended by Common Council	??/??/2010

SNOW AND ICE CONTROL POLICY

SECTION 1: INTRODUCTION, PURPOSE, AND GOAL

INTRODUCTION

Lake Geneva is a progressive and rapidly growing community of approximately 7,661 people, located forty-five miles southwest of Milwaukee. Highways 120 and 12 intersect at Lake Geneva. The City is recognized as one of the premier vacation destinations in Wisconsin and attracts world-wide visitors. Area resorts capitalize on rolling acres of pristine landscapes that meet the shores of Geneva Lake. Our proximity to Milwaukee, Madison, Chicago and Rockford also make it a very popular destination for one day visitors. It is essential that our community provides the best and most efficient snow and ice control possible.

BACKGROUND

Due to its geographic location, Lake Geneva is subject to freezing rain, ice, and snow anytime during the fall, winter, and spring months. Normally, winter storms can be expected during the months of November through April. The responsibility for keeping vehicular and pedestrian traffic moving safely on Lake Geneva's 40 plus miles of city streets during the following snow and ice storms lies with the Public Works Department.

PURPOSE

The purpose of a good snow and ice removal policy is to make the roadways safe and passable for the motoring public and for public service vehicles; however, there is a general awareness that the chlorides have a negative environmental impact on nearby soils, vegetation, waterways, and vehicles. There is also damage to the pavement itself. Every effort shall be made to minimize salt usage and still provide safe travel ways. The City shall use sand-salt mix of 18% to 20% (per ordinance) to keep the sand from freezing solid in the stockpile and be effective when applied to roadways.

GOAL

The City's overall goal is to clear all of its roadways curb to curb, from arterial and collector streets, to local residential street and alleys, of snow accumulation within twelve (12)

hours after the snow has stopped in a Class "B" Storm. The first action in fighting any storm is spreading and mixed with salt on arterial streets, major collector streets, hills, and stopping areas that abut these major collector streets as well as hills and intersections with stop sign control on local streets. It is necessary to apply sand and rock salt before the snow packs to enable the snow plows to clean the pavement. The lesser traveled roadways and the constant mixing and grinding of the sand/salt particles enables the chemical action to penetrate deeper and melt and ice and snow more effectively. Where traffic volume is low, the particles are pushed to the roadside and are much less effective.

SECTION 2: PUBLIC NOTICE AND CITY ORDINANCE

PUBLISHED NOTICE

A public notice detailing the city's snow and ice control policies shall be published on or about the first of November each year. A draft notice is attached hereto under Exhibit A.

SNOW EMERGENCY DECLARATION

PER MUNICIPAL CODE:

SECTION 7.10(13)(a). **AUTHORITY.** "The Mayor of in the Mayor's absence the President of the City Council shall have the authority to declare a snow emergency whenever conditions arise which in their judgment necessitate the same..."

SECTION 7.10(13)(b). **TOWING.** Upon the declaration of a snow emergency, the Police and Fire Chiefs are authorized to hire tow trucks, require snowplow accompaniment of rescue squads and ambulance both inside and outside the corporate limits of the City. Establish a public information telephone reception center, *advise* radio station WLKG of declaration of snow emergency, and take any other action necessary.

SECTION 7.10(13)(c). **PLOWING.** The Street Department "shall first clear and keep clean all primary routes and entrances and exits to the emergency facilities, then all secondary routes shall be cleared and maintained." A map of streets designating facilities is in the office of the City Clerk *and in the Utility Commission waiting area.*

SECTION 7.10(13)(d). **PARKING.** "During a snow emergency, there shall be no parking on all primary and secondary routes. Any vehicles parked on such routes shall be towed away at the owner's expense as provided in Section 7.20."

SECTION 7.10(13)(e). TERMINATION. "The snow emergency may be terminated by the Mayor or City Council. The snow emergency shall be limited to the time during which such snow emergency conditions exist."

SECTION 7.11(4)(a). NIGHT PARKING. "There shall be no parking of any vehicle on any city street between 2 a.m. and 6 a.m. from November 1 of each year to March 31 of the following year."

SECTION 7.11(4)(b). NIGHT PARKING YEAR ROUND. "There shall be no parking of any vehicle on any city street in the downtown business district from 3 a.m. to 6 a.m. the year round."

SECTION 7.11(5)(a). NO PARKING, SNOW REMOVAL. "For the purpose of removing snow from the streets and surrounding areas, the Street Department may erect signs prohibiting parking in the particular area where snow is intended to be removed."

SECTION 7.11(5)(b). NO PARKING SIGNS. "The Police Department may tow away all vehicles parked in violation of the NO PARKING sign pursuant to this subsection."

SIDEWALKS

If sidewalks are not cleared within 24 hours, the following procedure will be employed in accordance with Section 8.05(1):

- 1) Written warning will be delivered to property owner by the Police Department, Public Works, or Code Enforcer within 24 hours from the date and time of the warning (Exhibit "F"). The exception to this notice is any business located in the downtown business district. The City may schedule removal of snow anytime after the 24 hour time period has lapsed. The downtown has heavy pedestrian usage, therefore the risk of public health, safety, and welfare in an overriding consideration.
- 2) The sidewalk shall be inspected upon expiration of the warning time and forfeiture levied of not less than \$20 or more than \$30 for the first offense, and not less than \$30 or more than \$50 for any subsequent offense. Each 24 hour period shall cause a separate offense.
- 3) The sidewalk shall be cleared by the City Crews or a City hired contractor. Contractor shall provide before and after photographs to the city for documentation purposes.
- 4) Twice the City cost of removal shall normally be charged to the property owner in accordance with City Ordinance.
- 5) Deposit of snow in streets prohibited in accordance with Section 8.05(a), "No person shall cause to be deposited snow from his premises onto the sidewalk abutting thereon or onto any street..."

SECTION 3: SNOW ZONES AND RESPONSIBILITIES

Zones have been established to divide the City into approximately four equally sized snow removal routes. These geographic areas have been chosen to provide a balance between mileage and travel time. Each zone in turn is further divided into an "A" and the next storm start in sub-zone shall be given alternate priority by snow storm. For example a plowing crew will start in sub-zone "B." Before the zones are entered, arterial and collector streets are cleared from end to end, sometimes using two trucks running in tandem. Equipment and staffing issues are addressed later in this policy.

PUBLIC WORKS DEPARTMENT

The task of keeping vehicular traffic moving on the City of Lake Geneva's 40 *plus* miles of streets during and following snow storms is the duty of the Street Department of Public Works. The Department is responsible for the coordination and supervision of the entire snow and ice planning operation. Tracking of storm warnings, making decisions as to type and timing of a snow and ice control operation, alerting personnel, tracking costs (Ice and Snow Control Report, Exhibit "D") and the continual observation of ice and snow operations are all part of these responsibilities. Although the Street Department directs snow plowing and ice control under the direction of the Director of Public Works, it depends heavily upon the continual support and cooperation of all other municipal departments within the City. The level of Lake Geneva's snow and ice control efforts would fall short of the standards established herein without support. These Departments include: Lake Geneva Police Department, Water, Wastewater Treatment Plant, and the Public Cemetery.

LAKE GENEVA POLICE DEPARTMENT

Two primary functions of the Police Department are assistance with deteriorating road conditions and the ticketing and towing of the vehicles in violation of Section 7.11(5) of the Municipal Code of the City of Lake Geneva. The Police Department provides the first notice of hazardous conditions to the Street Department particularly during the late evening and early morning hours. The Police Department also is responsible for communicating snow emergencies to the media.

City Code provides "the Police Department may tow away all vehicles parked in violation of the no parking sign pursuant to this subsection." It shall be the policy of the City that

vehicles found in violation will be ticketed and towed by the Police Department after two consecutive tickets, in a snow emergency the vehicles in violation will be towed immediately or as soon as possible under existing conditions. In times of extreme emergency, the City may opt to tow all cars to a central location such as public parking lot or the Street Department on Carey Street.

WATER, WASTEWATER, & CEMETERY DEPARTMENTS

Wastewater and Cemetery employees may be called upon during snow emergencies to supplement manpower shortages for reasons to include: illness of Street Department personnel, inability to get to work, or extended storm fighting conditions. Water Employees shall insure that substations, wells, towers, and hydrants are clear of snow and ice. In extreme circumstances, the City may call upon all employees with valid CDL's to plow during manpower shortages.

STREET DEPARTMENT—REPAIR SHOP

The function of the Street Department Repair Shop in Lake Geneva's Snow and Ice Control Plan is to prepare all the equipment needed well in advance of the winter season. The Street Worker mechanic may also be called upon to assist in plowing operations during Class "B" and Class "C" Snow Alerts. Included are repairs to any equipment that breaks down during any class storm either in the shop or at snow zone location. Preventative maintenance is also done on the trucks, loaders, tractors, spreaders, and blower. Whenever possible an additional employee is assigned to the Street Worker mechanic to assist with two-man repairs to broken equipment.

SECTION 4: STORM CLASSIFICATIONS

CLASS "A" STORM (LESS THAN 2 INCHES TOTAL ACCUMULATION)

This is a snow storm with an accumulation of less than 2 inches in depth and involves only a sanding operation with salt/sand mixture. Plow trucks with spreader are dispatched to work each of the four zones treating the arterial and collector streets, including the approaching intersections as well as the hills, curves, intersections with signal and stop control on local roadways that serve the Police Station, Fire Station, and schools. However,

during a freezing rain when extremely dangerous slippery conditions exist, straight salt may be used instead of a salt/salt mixture.

After normal working hours and weekends, only one or two drivers will be called to work depending upon conditions. The overtime Street Department employee will always be called per the ongoing overtime call-in list. The Street Superintendent shall determine the need to call ~~one~~ in other employees ~~at~~ to assist if he feels the conditions require additional help. In the absence of the Street Superintendent, the Foreman or the Director of Public Works may call in additional labor. It then will be their decision whether to upgrade to a Class "B" storm or continue with a Class "A" alert.

CLASS "B" STORM (2" TO 8" INCHES TOTAL ACCUMULATION)

This storm is a snowfall of two (2) inches to eight (8) inches in depth and involves a full plowing and sand/salting operation. A snow emergency will be declared during a Class "B" Storm if conditions continue to deteriorate and accumulations significantly increase.

Under a Class "B" Storm alert, the Street Department begins to plow routes by dispatching plow trucks to each of the four zones. The plow trucks with spreaders first plow and spread sand on the arterial and collector streets before beginning to clear residential streets. Two plow trucks begin windrowing the snow downtown. Windrow streets include Main, Wrigley, Cook, Center, Broad, Williams, Dodge, and Geneva. During normal business hours downtown the plows may have to plow the snow to the backs of parked cars if there isn't enough room on the roadway. In this event, employees will be called in during early morning of the next day to bring this snow to the center of the road. Some parking places are blocked off in this type of operation. As soon as possible after the snow has been windrowed, the blower and a minimum of two plow trucks with snow boxes, either street trucks or contractor are dispatched to downtown to start removing the windrows. Every effort is made to keep open as many parking places as possible. When the blower has started picking up windrows this operation will continue until all snow has been removed from the downtown area.

After all the windrows have been picked up downtown, the plow trucks are sent to assist the drivers with the ongoing clean up in the four zones. The blower operator returns the

blower to the garage and then takes the bobcat, snow bully or other required equipment and begins to clear parking lots and sidewalks.

During an early call-in, an employee will take a one-ton truck to clear alleys and a loader to clear parking lots. This shall be done before cars start using them for parking to the extent possible. This snow is moved into piles or pushed into windrows for removal later as the situation dictates. The 4-wheel drive pickup with plow may assist in the operations depending upon availability of drivers.

Residential streets will always be the last to be plowed. As drivers clear their zones they are instructed to pull off the residential streets from time to time to check the arterial and collector streets for buildup then return to residential streets. Drivers shall rotate the beginning location of their zones from storm to storm; one storm they shall start in sub-zone "A" and the next storm start first clearing sub-zone "B." If a driver starts on the north side of his sub-zone on a snow storm, he is to start on the south side on the next storm. This will reduce complaints that certain streets are always the last to be plowed.

Drivers are furnished with a color coded map of the zone they have been assigned. The arterial and collector streets are highlighted. Drivers are instructed to plow and sand their arterial and collector streets first before entering residential areas. Drivers are to return to the arterial and collector streets from time to time to check if they are still clear. The Street Superintendent may assign a driver to keep arterial and residential streets clear. This action would allow zone drivers to continue plowing on residential streets.

The Street Superintendent will be on patrol to watch out for build up on different areas. He will call drivers off of residential streets when he feels that the arterial and collector streets need immediate attention. He will remain in contact with the Police Department to relay messages to drivers of trouble spots. The Director of Public Works may also reclassify a storm as appropriate. He will remain aware of the forecasted weather and work with the Street Superintendent to call in employees as needed. Employees from other Departments may also be called in as needed.

A Class "B" Storm should be able to be handled by City of Lake Geneva employees, but if the need arises the Street Superintendent or Director of Public Works can authorize outside

contractors to assist. All streets, parking lots, alleys, and municipal building sidewalks should be cleared in about 10-12 hours for a Class "B" Storm. During storms of this class some employees may be sent home to rest with directions to return at a set time to clear downtown windrows, parking lots, and alleys. In this case two drivers may be kept back after normal hours to keep arterial and collector streets open and sanded. These employees will then come in the next day at their normal time. Every attempt will be made to make sure for safety purposes that no employee works more than sixteen (16) consecutive hours without eight (8) hours rest. If needed, employees from other Departments may be called in to supplement Street Department employees.

CLASS "C" STORM (8" OR MORE TOTAL ACCUMULATION)

This storm is extremely heavy snowfall, eight (8) inches or more in depth, occurring in a period of twenty-four hours or less. In this storm, life threatening situations can arise as emergency vehicles can become bogged down and stranded. When existing conditions and weather forecasts indicate a Class "C" Storm event is imminent, the Street Superintendent and Director of Public Works will maintain close communication with drivers and Police Department. The Street Superintendent or Director of Public Works may arrange for outside contractors to assist City Employees.

SECTION 5: DESIRED RESULTS AND PRIORITIES

APPROPRIATE LEVEL OF SERVICE

Matching the level of service to roadway classification and vehicular volume will effectively provide a high quality winter travel-way for our citizens. The priorities are as follows:

- 1) Arterial roadways
- 2) Major and minor collectors
- 3) Local residential streets
- 4) Cul-de-sacs and dead end streets
- 5) Alleys and parking lots. Alleys and parking lots may be cleared during regular working hours.
- 6) Sidewalks in front of City property

The extreme cost and negative environmental impacts of a "bare pavement" policy at all times for each and every roadway is not feasible. If a citizen drives carefully for 1-2 blocks

on their local street to a collector or major roadway with a higher level of service, then travel throughout Lake Geneva is easy and safe. Balancing level of service with resources is the more efficient use of Lake Geneva tax dollars and minimizes damage to our environment and vehicles. Local streets will not generally be sanded during the plowing operation (except maybe certain intersections) but will receive a sand/salt mixture during freezing rain and where the forecast is for continued low temperatures. However, hills curves, and stop sign intersections will receive a sand/salt mixture in each of the Class A, B, or C Storm. Straight salt will only be spread during a severe ice storm to break the bond between the ice and the pavement. When this bond has been broken the remaining ice will be plowed off the pavement. Snow and Ice Control Plan flow charts for Class "A" and Class "B" Storms appear in Exhibit "E" because frequency and duration storms occur during morning, daytime, and evening hours.

CALIBRATION OF SPREADERS

The Street Department repair shop shall, prior to the start of each season, adjust the spreader settings to the same application rate, at 20 M.P.H. to spread a uniform width of twelve (12) feet. This pattern will typically be offset from the vehicle centerline by two feet (2) toward the driver's side. All of the city's snow removal trucks shall be equipped with spreaders.

WEATHER FORECASTS

Receiving and analyzing weather information is perhaps the most critical link for a successful snow and ice control program. Making a decision at the right time before the storm has effectively blocked most courses of action is vital to the success or failure of the total operation. At the present time, the Street Department depends upon internet weather forecasts as well as radio and television forecasts, which are reasonably accurate.

USE OF ABRASIVES

Abrasives do not prevent nor do they remove build up of snow pack. They can be an advantage instead of chemicals where traffic is light or where temperatures are extremely low. However, they must be mixed with rock salt in about 5:1 ratio in the salt shed to prevent stockpile caking and freezing. This material shall be cleaned from the streets and storm sewers in the winter as time allows and in the spring.

CALCIUM CHLORIDE

Studies have shown that a straight salt or salt treated with calcium chloride is more economical to use with better results than abrasives. Abrasives can damage vehicles because of “sand blasting” effect as the sand is thrown up off the tires onto the body of the vehicle. It has been proven that one ton of salt can give the same results as three tons of sand. Even better results have been accomplished by pre-treating the salt with calcium chloride. This starts the salt working as soon as it hits the pavement. Because it is wet, calcium chloride is not thrown to the side of the road by the spreader or traffic. Several Wisconsin counties are using this combination, and consideration should be given to this product application in the future. Until then, the Street Crews will continue to generally apply a sand/salt mixture.

WINTER STREET SWEEPING

The street sweeper may be sent out whenever “above freezing temperature” opportunities allow removal of accumulated sand and salt on bare pavement streets.

EMPLOYEE TRAINING

All drivers are instructed to drive their assigned routes prior to the first snowstorm to look for obstructions like raised manholes and water shut off boxes. These obstructions shall be repaired as soon as possible, but if an early storm hits, the drivers will proceed cautiously in these areas. New employees are trained in plowing operations and proper snow fighting techniques. They shall also initially be given less critical routes and zones. A more experienced driver will ride with the newer employee on their preseason drive. The newer driver will be instructed on proper snow fighting techniques and what obstructions to watch for during emergency snow plowing operations.

A safety meeting is planned prior to the beginning of the winter season. A video tape may be shown on snow fighting techniques or driving safety. Instruction will then take place on new equipment, additions, or modifications to routes and zones, any new policies and related subjects. Drivers are instructed to operate their equipment in a controlled manner at all times. A slower rate of speed has always been safe for both driver and equipment, and causes less damage to mailboxes.

Drivers are instructed to respect private property. They are to plow around any stranded or disabled vehicles, if possible, then radio their location to the Police Dispatcher. Any driver finding a vehicle completely blocking a street will radio the Police Dispatcher or Street Superintendent for immediate removal. Drivers are instructed to continue plowing their routes or zone until they are sure that all roads are passable. Drivers shall not stop to assist any motorist or pedestrian unless an emergency exists which threatens public safety. Drivers shall not plow or sand any private property unless assisting ambulance or fire department response personnel. Drivers are instructed to continue to plow blocks past any driveway even if the accumulated snow from their plow blocks the end of the driveway. It is the responsibility of the private property owner to clear any snow from their driveway. Drivers shall not stop to clear any sidewalks.

CUL-DE-SACS AND DEAD ENDS

Cul-de-sacs and dead ends require special equipment and are difficult to clear; therefore they are last on the street cleaning list. Drivers shall plow past cul-de-sacs and dead ends if they intersect with a through street. When a driver has completed all arterial, collector, and through residential streets he then returns and plows cul-de-sacs and dead ends. Other drivers who have completed their zones will assist in any other zone with cul-de-sacs and dead ends.

PARKING LOTS AND ALLEYS

Alleys and parking lots shall be plowed soon after the snow stops to allow residents, shoppers, and employees to park their vehicles off-street. This operation is completed by using the front end loader with "snow bully" bucket. The half-ton four wheel drive pickup may also be used in the smaller parking lots. The parking lot plow list is as follows:

- 1) Fire House
- 2) McCullough City Lot
- 3) City Hall
- 4) City Lot by Theater
- 5) Center Street (2 Lots)
- 6) Chamber of Commerce
- 7) Riviera Lot
- 8) Sage Street Lots by Museum
- 9) Dunn Field Parking Lot (If City agrees to assist the School District)

SIDEWALKS

The Street Department is responsible for snow removal on sidewalks adjacent to City owned buildings and property. After the City parking lots and alleys are plowed, a Street Department employee will transfer from a front end loader to either tractor with the broom or the bob-cat tractor with the front mount snow blower to clear sidewalks. The tractor selected will depend upon the depth and the wetness of the snow. Priorities are as follows:

- 1) Fire Station
- 2) City Hall
- 3) Library Park
- 4) Riviera Ballroom
- 5) Select/School Cross-walk Corners
- 6) Bridges
- 7) Moss Park
- 8) Dodge Street Cemetery
- 9) Flat Iron Park
- 10) Seminary Park
- 11) Designated Bike Trail Routes
- 12) City sidewalk snow removal plan are those sidewalks adjacent to private property which, under City ordinance, are the responsibility of the abutting property owner for snow removal. City ordinance authorized the City to initiate sidewalk snow removal for public safety and welfare if the snow and/or ice have remained on the sidewalk surface for a period in excess of 24 hours after the termination of the storm. The procedure is set forth under the Public Notice section of the policy.

NOTE: In any storm event, sidewalks will not be done until all streets are passable.

SECTION 6: SAFETY AND TRAINING PROCEDURES

PURPOSE

The purpose of Safety and Training Procedures is to protect and provide safe conditions for city personnel, motorists, and pedestrians. To that extent, City operations shall do the following:

- 1) Always check the equipment before entering the vehicle.
- 2) Report all mechanical problems to the Supervisor immediately.

- 3) Obey all traffic laws. Do not use excessive speed and be certain to stop for all stop signs and traffic signals.
- 4) Be as courteous as possible to those who are stranded or stuck in the snow. Notify the Police Department by radio for assistance. Do not get involved unless somebody is injured or it is otherwise a dangerous situation.
- 5) As a matter of policy, Street Department plowing operator shall not work longer than sixteen (16) hours in a twenty-four (24) hour period without having at least eight (8) hours off for rest.
- 6) All employees shall be familiar with the City Safety Manual and adhere to its guidelines.

IN-HOUSE TRAINING

At the direction of the Street Superintendent, a four (4) hour training session may be scheduled during the months of the October or November for the snow removal crews. The training session will emphasize the following:

- 1) Route and Zone changes (additions and/or deletions)
- 2) Supervisor's Role
- 3) Operator's Role
- 4) Updates on new equipment
- 5) Preparation of snow equipment (plow hook-up, maintenance check, maintenance repairs, etc.)
- 6) Vehicle run of routes and zones.
- 7) Feedback from drivers on conditions of route, ideas and suggestions

It will be the policy of the Street Department that all personnel should take a snow fighting course or a refresher course at least once every five (5) years. No new personnel will be allowed to operate a vehicle until they are qualified and have been adequately trained to the satisfaction of the Street Superintendent.

SECTION 7: SNOW FIGHTING EQUIPMENT

PREPARATION OF EQUIPMENT

Each year during the month of September, the Street Department *staff* will inspect all snow removal equipment and accessories and prepare them for installation on the vehicles during the month of October and early November. Spreaders shall be attached to the trucks and tested no later than November 1st of each year. Plows shall be positioned in the

Street Department garage so as to allow the rapid connection of the plow to the truck in the event of a snow storm not later than November 15. Once all the equipment has been mounted, tested, and presumably ready for operation, the operators assigned to the vehicle should make a trial run over their routes. All equipment should be tested on dry runs during good weather. Any mechanical failures shall be reported immediately to the Street Superintendent who will arrange for immediate repair or replacement.

Annually, not later than November 1, each spreader shall be calibrated by the assigned employee and a listing of the calibration be prepared for each unit. A copy of this listing should be placed inside the truck for the driver's reference during snow operations. The Director of Public Works or Street Superintendent will report to the City Administrator when all equipment is ready for snow fighting operations. The overtime call-in list will be updated by October 31 to show updated phone numbers of all City Employees involved in snow removal.

OPERATOR CHECK LIST

Before leaving the Street Garage for a snow fighting assignment, each piece of equipment shall be thoroughly inspected by the assigned operator. The operator is responsible for its condition and should report any items which are broken or may break to the Street Superintendent. Arrangements can then be made to repair or replace the piece of equipment. The operator, each time he leaves the truck or equipment, for lunch, a rest period, or at the end of a day, shall walk around the truck and do an exterior inspection. The operator shall also check all fluid levels and lights each time he enters the vehicle. During snow and ice control, the following inspections shall be made prior to the start of a shift and as required:

- 1) Inspect the condition of the mold board and cutting edge of all snow plows. Inspect plow blades frequently. If blade wear reaches back plate, it will be very costly to replace. Any blades which are wearing to this critical point shall be reported immediately so the proper repairs can be made.
- 2) Inspect snow plow hoists. Check all air and hydraulic hoses and other crucial parts of the power units.
- 3) Inspect all vehicle lighting and warning lights.
- 4) Check all spreaders, hoses, and fittings. Check the spinners, augers, controls, and attachments to see that all are functioning properly. All plow assemblies, shoes and shoe assemblies should also be checked on a frequent basis.
- 5) Check all brakes, steering, clutches, transmissions, and engines so that all are in proper working condition.

- 6) Check operation of the vehicle's heater, windshield wipers, window washer, head lights; both high and low beams; plow lights, and marker lights.
- 7) Check all safety equipment, fire extinguishers, flashing lights, radio and First Aid Kits in the trucks and other equipment.

SECTION 8: ACCIDENTS

There will be times during snow emergencies when an employee will be involved in an accident. If, while driving a City Vehicle, an employee is involved in an accident, the employee shall initiate the following procedure:

- 1) The Police Department shall be immediately contacted by radio.
- 2) The Police shall be given the location of the accident and whether an ambulance is needed.
- 3) Make sure that, if injuries have occurred, all persons are comfortable until the emergency personnel arrive. Do not make any statement to anybody until the Police, Street Superintendent or Public Works Director arrives. A complete accident report must be filed, as well as an in-house report to the Director of Public Works which outlines the circumstances under which the accident occurred. Any time parked cars are struck, the same procedure shall apply.
- 4) Contact the Director of Public Works or Street Superintendent. The Director of Public Works or Street Superintendent will make an immediate investigation of the accident.

PROPERTY DAMAGE

If garbage cans, mailboxes, or other such small items are damaged by plow or snow rolled from the plow blade, you should notify Police Dispatch and the Street Superintendent immediately, via radio, with the address, when and where the damage occurred. A notation of the incident must be recorded and turned into the supervisor by the end of the storm.

If questioned by a property owner about damage to mailboxes, the City will by policy pay the property owner \$50.00 to replace damaged mailboxes if the plow struck the box or post. If the damage occurred because the box was not installed in accordance with Post Requirements (see Exhibit C) or because it was damaged by snow from a plow, then repairs will be the responsibility of the property owner.

ON THE JOB INJURIES

Injuries must be immediately reported to the Street Superintendent who will assist the employee with completing an Accident Investigation Report and also report the incident to City Administration for filing of an Accident Insurance Claim.

SECTION 9: SNOW REMOVAL FROM PRIVATE STREETS

Snow removal from private streets shall not be provided unless as agreement between the adjoining property owners and the City has been executed. The agreement shall provide for the reimbursement to the City for all costs associated with the snow and ice control services. Said cost to include; labor and fringe benefits; equipment rental (based on rates established by the state); sand, salt, and other supplies; fleet, property, and liability insurance; etc.

Private Streets Currently Being Plowed:

- 1) Ceylon Court
- 2) Knoll Lane N.
- 3) Knoll Lane S.
- 4) LaGrange Drive
- 5) Maytag Drive
- 6) Shore Acres (1121 S. Lake Shore Dr.)
- 7) Windsor (Somerset)

Synthetic Marijuana

K2, Blaze or Kryptonite

Posted: Thursday, December 9, 2010

Updated: December 7th, 2010 08:44 AM CDT

CHRIS WATKINS

Narcotics / K9 Ops Contributor

Officer.com

Just when you think you have heard and seen it all, something new pops up on the drug radar. I had just recently been exposed to K2 or K3 within the past few weeks. While using my K9 during a stop he alerted to the vehicle. After a quick debate with the suspect over what constituted an alert, the vehicle was searched. I found a prescription bottle with a green leafy substance in the center console. When I asked the suspect what it was, he said, "It's incense." My instincts knew it was marijuana, but when I opened the lid to the container I knew I wasn't dealing with marijuana. I was baffled. So what is K2 or synthetic marijuana, where does it come from, and why is it quickly becoming illegal?

It is called K2, Blaze, and Kryptonite to name just a few. It made its first debut in Europe in 2004. It is labeled as incense to hide their true intended purpose. The products are packaged in foil and others are packaged in designer make up packages and all carry the disclaimer: Not for human consumption. It is a blend of herbs that is smoked, and not placed into an incense tray to admire its staunch smell. The smell is obnoxious and I liken it to a huge stack of air fresheners that have been ground up. This will not show up in any drug test. Narcotic trained canines often won't alert on the herbal mixture due to the lack of THC. There are several videos on Youtube that show how this is smoked. Visiting that site can give you a lot of information about K2.

It is a blend of herbs that when combined and smoked mimics the active ingredient in marijuana and is a Schedule I controlled substance: delta-9-tetrahydrocannabinol or THC. This herbal cocktail consists of canavalia rosea, clematis nucifera, heima salicifolia, and ledum palustre. When these herbs are smoked they produce an intoxicative effect on the brain very similar to marijuana. The herbal blends are often found in novelty shops and corner store gas stations. These herbs are also purchased on the internet at various sites. Most K2 is selling (in my area) for \$39.95 for three (3) grams. There are

also ways to home grow this concoction.

Earlier in the year the United States Drug Enforcement Administration (D.E.A.) listed synthetic marijuana as a drug of concern. As of November 24, 2010 the D.E.A. announced that they would use emergency powers given to the agency to make synthetic marijuana illegal and will be classified as a Schedule I drug within a month of this action; the ban will last for one year. There is current legislation that makes synthetic marijuana illegal in some states: Alabama, Arkansas, Kentucky, Tennessee, Missouri, Mississippi, Louisiana, Michigan and Georgia. There are pending legislative moves in other states: New Jersey, New York, Florida, and Indiana. The move to rapidly legalize synthetic marijuana may be due to recent medical cases of people suffering adverse side effects from it. According to some information available on the web it states that K2 has an affinity for the cannabinoid brain receptor (CB1) and that would place the affects of synthetic marijuana about 10 times greater than THC. Therefore, someone would be able to smoke a lot less of K2 to get just as high.

When officers are confronted with what they suspect to be marijuana they need to check to see if they are dealing with actual marijuana or K2. K2 is usually packaged in foil and pill container. One distinct way to tell them apart is by the smell. As with any drug trend it's important for educators to keep up with the drug market. It's important to learn what effects K2 can have on the human function, especially in young adults.

U.S. Moves to Outlaw Synthetic Marijuana

DEA Says Herbal and Chemical Blends Like "Spice," "K2" and "Blaze" Produce Marijuana-Like High Popular with Teens

Synthetic Marijuana Gives Users Legal High
States Race to Ban Imitation Pot "K2"

(AP) Cracking down on fake pot, the government has moved to outlaw five chemicals used in herbal blends to make the synthetic marijuana sold in head shops and on the Internet to a growing number of teens and young adults.

Responding to the latest designer drug fad, the Drug Enforcement Administration began the 30-day process to put these chemicals in the same drug category as heroin and cocaine. The agency acted after receiving increasing reports about these products since 2009 from poison centers, hospitals and law enforcement agencies.

The five chemicals mimic THC, the active ingredient in marijuana, and aren't approved by the Food and Drug Administration for human consumption.

DEA spokeswoman Barbara Carreno said makers of fake pot blends including "Spice," "K2," "Blaze," and "Red X Dawn," label the mixtures as incense to try to hide their intended purpose.

But ultimately, Carreno said, the blends are smoked like real marijuana to produce a high and are making users across the country sick.

The DEA action, posted in the Federal Register, would outlaw the five chemicals 30 days from now "to avoid an imminent hazard to the public safety." Fifteen states have already acted to ban or regulate one or more of these chemicals.

Crowdsourcing the Price of Marijuana

The DEA said it first became aware of these new designer drugs in November 2008 when the U.S. Customs and Border Protection agency analyzed "Spice."

As of Sept. 27, the American Association of Poison Control Centers has reported receiving more than 1,500 calls from 48 states and the District of Columbia about products spiked with these drugs, the DEA said.

John W. Huffman, a retired organic chemistry researcher from Clemson University, first developed three of soon-to-be-banned compounds as part of his research sponsored by the National Institute on Drug Abuse in 1993. He said Wednesday the chemicals were never intended to be used by people.

Huffman said the compounds were developed to study how compounds that mimic THC but have very different chemical formulas interact with the brain. Huffman said they were only tested in animals.

"They are dangerous and anyone who uses them is stupid," Huffman said in a telephone interview from his Sylva, N.C., home.

Huffman said there have been reports of overdoses, suicides, hallucinations, seizures and cases of addiction.

Synthetic cannabis

From Wikipedia, the free encyclopedia

(Redirected from Synthetic marijuana)

A bag of Spice brand herbal incense.

Synthetic cannabis is a psychoactive herbal and chemical product which, when consumed mimics the effects of cannabis. It is best known by the brand names **K2**^[1] and **Spice**^[2], both of which have largely become genericized trademarks used to refer to any synthetic cannabis product. (It is also for this reason that synthetic cannabis is often referred to as **spice product**, due to the latter.)

When synthetic cannabis blends first went on sale in the early 2000s it was thought that they achieved an effect through a mixture of legal herbs. Laboratory analysis in 2008 showed this was not the case and that they in fact contained synthetic cannabinoids which act on the body in a similar way to cannabinoids naturally found in cannabis, such as THC. A large and complex variety of synthetic cannabinoids, most often cannabicyclohexanol, JWH-018, JWH-073, or HU-210, are used in an attempt to avoid the laws which make cannabis illegal, making synthetic cannabis a designer drug. It has been sold under various brand names, online, in head shops and at some gas stations.

It is often marketed as "**herbal incense**", however some brands market their products as "herbal smoking blends". In either case the products are usually smoked by users. Although synthetic cannabis does not produce positive results in drug tests for cannabis, it is possible to detect its metabolites in human urine. The synthetic cannabinoids contained in synthetic cannabis products have been made illegal in many European countries. On 24 November 2010, the U.S. Drug Enforcement Agency announced it would make five synthetic cannabinoids Schedule I drugs within a month using emergency powers.^[3] Prior to the announcement, several US states had already made them illegal under state law.

Synthetic marijuana ban passes in Twin Lakes

Dec 23rd, 2010 by Darren Hillock.

Synthetic marijuana

The Twin Lakes Village Board has made a ban on the sale and/or possession of synthetic marijuana within the village official.

The ban on the substance, which had been sold at at least two village businesses, will officially take place after the ordinance is published, which was expected to happen Dec. 26, David Cox, village administrator, said at Monday's Village Board meeting. The ban was first suggested earlier this month.

The substance is a mixture of herbs that is treated with a chemical that creates an intense high for 30 to 60 minutes. It is typically smoked.

Paddock Lake also has enacted a ban. Salem, as a town, cannot, but is urging the county to do so. Kenosha has also passed a ban and a statewide ban goes into effect in Illinois as of Jan. 1.

Twin Lakes police Lt. John Andrews said Monday police representatives have notified the businesses in town that were selling the substance of the upcoming ban.

ORDINANCE NO. ?

Synthetic Cannabinoid Prohibited

STATE OF WISCONSIN
Town of Grand Rapids
Wood County

The Town Board of the Town of Grand Rapids, Wood County, Wisconsin, does ordain as follows with regard to its Town Ordinances:

PURPOSE:

The Purpose of this Ordinance is to prohibit the Possession, Use and Sale of synthetic Cannabinoids.

While synthetic Cannabinoids are not yet categorized as illegal controlled substances under Wisconsin or federal law, several other countries, states, and municipalities have already taken action to prohibit these substances due to increased overdoses and other negative health concerns.

These synthetic Cannabinoid substances are often marketed as benign and legal alternatives to marijuana. However, they are potentially dangerous to users as the substances can create potency from 3 to 100 times greater than marijuana. They can produce severe adverse health conditions such as hallucinations, paranoia, seizures and vomiting based on reported emergency room experiences in the areas of the country where use is more prevalent. In addition, the long-term health effect of use of these substances is not yet known. It has been determined that the effects of these substances are a health, safety, and welfare concern of the citizens of the Town of Grand Rapids.

PROHIBITION:

It shall be unlawful for any person to use, possess, transport, purchase, attempt to purchase, sell, publicly display for sale or attempt to sell, give, trade or barter any one or more of the following substances whether under the common street or trade names of "spice", "K2", "Genie", "Yucatan Fire", "Fake", "New" Marijuana", or by any other name, label, or description:

- (1) Salviadinorum or salvinorum A: all parts of the plant presently classified botanically as salvia divinorum, whether growing or not, the seeds thereof; any extract from any part of such plant, and every compound, manufacture, salts derivative, mixture or preparation of such plant, its seeds or extracts.
- (2) (6aR,10aR)-9-(hydroxymethyl)-6,6dimethyl-3-(2methyloctan-2-yl)-6a,7,10,10atetrahydrobenzo[c] chhromen-1-ol some trade or other names:HU-210

ORDINANCE #O10-3750

AN ORDINANCE INTRODUCED BY MAYOR DAVID ROSS, COUNCIL PRESIDENT ROBERT FINSLAND AND POLICE CHIEF FLOYD PETERS AMENDING CHAPTER 86 OF THE CITY CODE TO INCLUDE SECTION 86-25 (SYNTHETIC CANNABINOID PROHIBITED).

Sec. 86-25. Synthetic Cannabinoid Prohibited

(a) *Findings.* The Common Council of the City of Superior, Wisconsin has determined that herbal preparations powdered or sprayed with a chemical synthetic cannabinoid are available for sale in the Twin Ports area that claim to produce intoxicating effects similar to THC or marijuana.

While the substances are not yet categorized as illegal controlled substances under Wisconsin or federal law several other countries, states, and municipalities have already taken action to prohibit these substances due to increased overdoses and other negative health concerns.

Recent action taken by the Duluth, Minnesota City Council to ban the sale, purchase and possession of synthetic marijuana will likely facilitate an increase in the sale, trade, transport and use of synthetic cannabinoid products within the City of Superior.

While these synthetic cannabinoid substances are often marketed as benign and legal alternatives to marijuana, they are potentially dangerous to users as the substances can create potency from 3 up to 100 times greater than marijuana, produce severe adverse health conditions such as hallucinations, paranoia, seizures, and vomiting based on reported emergency room experiences in areas of the country where use is more prevalent, and further that long term health effects of use of these substances are not yet known. It has been determined that the effects of these substances are a health, safety, and welfare concern to the citizens of the City of Superior;

(b) *Possession, Use and Sale are Prohibited.* It shall be illegal for any person to use, possess, transport, purchase, attempt to purchase, sell, publically display for sale or attempt to sell, give, trade or barter any one or more of the following chemicals whether under the common street or trade names of "Spice", "K2", "Genie", "Yucatan Fire", "fake" or "new" marijuana, or by any other name, label, or description:

- (1) Salviadinorum or salvinorum A; all parts of the plant presently classified botanically as salvia divinorum, whether growing or not, the seeds thereof; any extract from any part of such plant, and every compound, manufacture, salts derivative, mixture or preparation of such plant, its seeds or extracts;
- (2) (6aR, 10aR)-9-(hydroxymethyl)-6, 6dimethyl-3-(2methyloctan-2-yl)-6a, 7, 10, 10a-tetrahydrobenzo[c]chromen-1-ol some trade or other names: HU-210;
- (3) 1-Pentyl-3-(1-naphthoyl) indole-some trade or other names: JWH- 018\spice;
- (4) 1-Butyl-3-(1naphthoyl) indole-some trade or other names: JWH-073;
- (5) 1-(3 {trifluoromethylphenyl}) piperazine-some trade or other names: TFMPP;
- (6) or any similar structural analogs.

AN ORDINANCE to create Subsection 7.01(C) of the Code of Ordinances of the City of La Crosse to prohibit the sale of "synthetic cannabinoid."

WHEREAS, the Common Council of the City of La Crosse has determined that herbal preparations powdered or sprayed with a chemical synthetic cannabinoid are available for sale within the City of La Crosse that claim to produce intoxicating effects similar to THC or marijuana; and

WHEREAS, while the substances are not yet categorized as illegal controlled substances under Wisconsin or federal law several other countries, states, and municipalities have already taken action to prohibit these substances due to increased overdoses and other negative health concerns; and

WHEREAS, while these synthetic cannabinoid substances are often marketed as benign and legal alternatives to marijuana, they are potentially dangerous to users as the substances can create potency from 3 up to 100 times greater than marijuana, produce severe adverse health conditions such as hallucinations, paranoia, seizures, and vomiting based on reported emergency room experiences in areas of the country where use is more prevalent, and further that long term health effects of use of these substances are not yet known; and

WHEREAS, it has been determined that the effects of these substances are a health, safety, and welfare concern to the citizens of the City of La Crosse;

NOW, THEREFORE, THE COMMON COUNCIL of the City of La Crosse do ordain as follows:

SECTION I: That Subsection 7.01(C) is hereby created to read as follows:

(C) SYNTHETIC CANNABINOID PROHIBITED

(1) Possession, use and sale are illegal. It shall be illegal for any person to use, possess, purchase, attempt to purchase, sell, publically display for sale or attempt to sell, give, or barter any one or more of the following chemicals whether under the common street or trade names of "Spice", "K2", "Genie", "Yucatan Fire", "fake" or "new" marijuana, or by any other name, label, or description:

(a) Salviadivinorum or salvinorum A; all parts of the plant presently classified botanically as salvia divinorum, whether growing or not, the seeds thereof; any extract from any part of such plant, and every compound, manufacture, salts derivative, mixture or preparation of such plant, its seeds or extracts;

ORDINANCE NO. 13-2010

AN ORDINANCE CREATING TITLE 11, CHAPTER 2, SECTION 11(c), (d) & (e)
OF THE CODE OF ORDINANCES
OF THE CITY OF ADAMS, WISCONSIN
REGULATING SYNTHETIC CANNABINOID PROHIBITED

THE COMMON COUNCIL OF THE CITY OF ADAMS, WISCONSIN, DOES
HEREBY ORDAIN AS FOLLOWS:

Section 1: Title 11, Chapter 2, Section 11(c), (d) and (e) of the Code of Ordinances of the
City of Adams, Wisconsin is hereby created to read as follows;

“Sec. 11-2-11 Synthetic Cannabinoid Prohibited

(c) **Synthetic Cannabinoid Prohibited.** It shall be illegal for any person to use, possess,
purchase, attempt to purchase, sell, publically display for sale or attempt to sell, give, or
barter any one or more of the following chemicals whether under the common street or
trade names of “Spice”, “K2”, “Genie”, “Yucantan Fire”, “fake” or “new” marijuana, or
by any other name, label, or description:

- (1) Salviadinorum or salvinorum A; all parts of the plant presently classified
botanically as salvia divinorum, whether growing or not, the seeds thereof;
any extract from any part of such plant, and every compound, manufacture,
salts derivative, mixture or preparation of such plant, its seeds or extracts;
- (2) (6aR, 10aR)-9-(hydroxymethyl)-6, 6dimethyl-3-(2methylocton-2-yl)-6a, 7,
10, 10a-tetrahydrobenzo[c]chromen-1-ol some trade or other names: HU-210;
- (3) 1-Pentyl-3-(1-naphthoyl) indole-some trade or other names: JWH-018/spice;
- (4) 1-Butyl-3-(1-naphthoyl) indole-some trade or other names: JWH-073;
- (5) 1-(3 {trifluoromethylphenyl}) piperazine-some trade or other names: TFMPP;
- (6) or any similar structural analogs.

(d) **Medical or dental use allowed.** Acts otherwise prohibited under Ordinance 11-2-11(c)
shall not be unlawful if done by or under the direction or prescription of a licensed
physician, dentist, or other medical health professional authorized to direct or prescribe
such acts, provided that such use is permitted under state and federal laws.

(e) **Penalties.** A fee as established by resolution adopted pursuant to section 11-2-19. Said
fees shall be established by resolution of the Common Council.

Section 2: Effective Date: This Ordinance shall be effective upon passage and publication as
required by law.”

Dated this _____ day of _____, 2010

CITY OF ADAMS

By: _____
Donald H. Williams, Mayor

ATTEST:

SEC. 6-1-10

SYNTHETIC CANNABINOID (MARIJUANA) PROHIBITED

AN ORDINANCE INTRODUCED BY STEVE RETTLER, VILLAGE PRESIDENT AMENDING CHAPTER 6 OF THE VILLAGE CODE TO INCLUDE SECTION 6-1-10 (SYNTHETIC CANNABINOID PROHIBITED).

Sec. 6-1-10. Synthetic Cannabinoid Prohibited

(a) *Findings.* The Village Board of the Village of Black Creek, Wisconsin has determined that herbal preparations powdered or sprayed with a chemical synthetic cannabinoid are available for sale that claim to produce intoxicating effects similar to THC or marijuana.

While the substances are not yet categorized as illegal controlled substances under Wisconsin or federal law several other countries, states, and municipalities have already taken action to prohibit these substances due to increased overdoses and other negative health concerns.

While these synthetic cannabinoid substances are often marketed as benign and legal alternatives to marijuana, they are potentially dangerous to users as the substances can create potency from 3 up to 100 times greater than marijuana, produce severe adverse health conditions such as hallucinations, paranoia, seizures, and vomiting based on reported emergency room experiences in areas of the country where use is more prevalent, and further that long term health effects of use of these substances are not yet known. It has been determined that the effects of these substances are a health, safety, and welfare concern to the citizens of the Village of Black Creek;

(b) *Possession, Use and Sale are Prohibited.* It shall be illegal for any person to use, possess, transport, purchase, attempt to purchase, sell, publically display for sale or attempt to sell, give, trade or barter any one or more of the following chemicals whether under the common street or trade names of "Spice", "K2", "Genie", "Yucatan Fire", "fake" or "new" marijuana, or by any other name, label, or description:

(1) Salviadinorum or salvinorum A; all parts of the plant presently classified botanically as salvia divinorum, whether growing or not, the seeds thereof; any extract from any part of such plant, and every compound, manufacture, salts derivative, mixture or preparation of such plant, its seeds or extracts;

(2) (6aR, 10aR)-9-(hydroxymethyl)-6, 6dimethyl-3-(2methyloctan-2-yl)-6a, 7, 10, 10a-tetrahydrobenzo[c]chromen-1-ol some trade or other names: HU-210;

(3) 1-Pentyl-3-(1-naphthoyl) indole-some trade or other names: JWH- 018\spice;

(4) 1-Butyl-3-(1naphthoyl) indole-some trade or other names: JWH-073;

(5) 1-(3 {trifluoromethylphenyl}) piperazine-some trade or other names: TFMPP;

(6) or any similar structural analogs.

(c) *Exception.* Acts otherwise prohibited under this Section shall not be unlawful if done by or under the direction or prescription of a licensed physician, dentist, or other medical health professional authorized to direct or prescribe such acts.

ORDINANCE NO. _____

**CHAPTER 11
ORDERLY CONDUCT**

**AN ORDINANCE TO CREATE SECTION 11.44 OF THE MUNICIPAL
CODE OF THE CITY OF WAUKESHA, WISCONSIN**

THE COMMON COUNCIL OF THE CITY OF WAUKESHA DO ORDAIN AS
FOLLOWS:

SECTION 1. Section 11.44 of the City of Waukesha Municipal Code is hereby
created to read:

Whereas, the Common Council of the City of Waukesha has determined that
herbal preparations powdered or sprayed with a synthetic chemical cannabinoid are
available for sale within the City of Waukesha that claim to produce intoxicating effects
similar to THC or marijuana; and

Whereas, synthetic cannabinoid substances are often marketed as incense or
benign and legal alternatives to marijuana; and

Whereas, synthetic chemical cannabinoids are potentially dangerous to users due
to the fact that the substances can create potency up to 100 times greater than marijuana,
have been reported to produce severe adverse health conditions such as heart palpitations,
hallucinations, delusions, paranoia, seizures, panic attacks, increased agitation, vomiting;
and

Whereas, some states have already included one or more of these synthetic
cannabinoid substances on their schedule of controlled substances, but none of the
chemicals are currently listed on the State of Wisconsin's schedule of controlled
substances; and

Whereas, municipalities have taken action to prohibit these substances due to the
negative health conditions that may be caused by using these substances; and

Whereas, although the long term health effects of using synthetic cannabinoid
substances are not yet known, the Common Council of the City of Waukesha has
determined to address the growing threat of synthetic cannabinoids to the health, safety
and welfare of its citizens.

NOW THEREFORE, the Common Council of the City of Waukesha do ordain as
follows:

(4) PENALTIES.

- (a) Any person who shall sell, publicly display for sale or attempt to sell, give, deliver, distribute, or barter any one or more of the chemicals as prohibited in sub. (2) above shall upon conviction be subject to a forfeiture of not less than five hundred dollars (\$500.00) and not more than one thousand dollars (\$1,000.00) together with the cost of prosecution for each violation. Each day a violation continues shall constitute a separate offense. The City may also seek equitable relief to gain compliance.
- (b) Any person who shall possess any one or more of the chemicals as prohibited in sub. (2) above shall upon conviction be subject to a forfeiture of not less than four hundred (\$400.00) and not more than one thousand dollars (\$1,000.00) together with the cost of prosecution for each violation.

SECTION II. All ordinances or parts of ordinances inconsistent with or contravening the provisions of this ordinance are hereby repealed.

SECTION III. This ordinance shall take effect and be in force from and after the date of its passage and publication.

Passed this _____ day of _____, 2010.

Approved this _____ day of _____, 2010.

Mayor

Attest:

City Clerk

**City of Lake Geneva
Council Meeting
1/10/2011**

Prepaid Checks - 12/10/10 Through 1/5/11

\$34,756.07

**CITY OF LAKE GENEVA
ACCOUNTS PAYABLE ITEMS OVER \$1,000
FOR THE COUNCIL MEETING DATED 1/10/11**

BREAKDOWN PREPAID A/P COUNCIL MEETING DATE:	1/10/2011
TOTAL UNPAID ACCOUNTS PAYABLE - 12/10/10 through 1/5/11	34,756.07
ITEMS > \$1,000:	
Alliant Energy - Various Departments Electric Bills	-21,381.30
WE Energies - Various Departments Gas Bills	-3,113.37
AT&T - Various Departments Telephone Bills	-2,350.68
PNC Bank - Various Departments Credit Card Charges	-1,954.15
US Bank - Police Department Credit Card Charges	-1,058.78
BALANCE OF OTHER ITEMS	4,897.79

DATE: 01/06/2011
TIME: 16:13:25
ID: AP450000.WOW

CITY OF LAKE GENEVA
PAID INVOICE LISTING

FROM 12/10/2010 TO 12/13/2010

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
TOTAL --- ALL INVOICES:									0.00

DATE: 01/06/2011
 TIME: 16:13:50
 ID: AP450000.WOW

CITY OF LAKE GENEVA
 PAID INVOICE LISTING

FROM 12/15/2010 TO 01/05/2011

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ALLIANT	ALLIANT ENERGY/WP&L								
	12/10 BAL DUE			12/13/10		50380	12/22/10	132.04	132.04
	01	INV 114980-010 HWY 12/WHEELER	1134105222						10.65
	02	INV 178856-010 GEORGE ST FLASH	1134105222						8.08
	03	INV 184924-010 COBB PK	1134105222						29.97
	04	INV 424743-010 HWY 12/36 FLASH	1134105222						10.65
	05	INV 703098-001 LIBR PK RESTROO	1152005222						72.69
	RE121610			12/16/10		50367	12/16/10	21,249.26	21,249.26
	01	INV 101952-010-SNAKE RD/HWY 50	1134105222						9.98
	02	INV 106985-010-STREET LIGHTS	1134105223						7,468.32
	04	INV 124743-010-S LAKE SHORE DR	1152005222						9.30
	05	INV 127818-010-W HWY 50 BLOCK	1134105222						9.98
	06	INV 140837-010-S LAKE SHORE DR	1134105222						8.08
	09	INV 216918-010-CITY HALL	1116105222						2,787.62
	10	INV 239783-010-CENTRAL SCH	1152005222						12.84
	11	INV 268954-010-FLAT IRON PK	1152005222						393.15
	12	INV 277874-010-201 BROAD ST	1134105223						9.30
	13	INV 292807-010-WELLS ST	1134105222						72.32
	14	INV 302769-010-DUNN BASEBALL	1152005922						66.57
	15	INV 315792-010-W MAIN/CENTER	1134105222						49.27
	16	INV 318816-010-HWY 50/HWY 12	1134105222						10.65
	17	INV 335773-010-WELL ST	1134105222						10.25
	18	INV 336765-010-FLAT IRON PK	1152005222						9.30
	19	INV 279779-010-918 MAIN ST	9900005222						1,095.41
	20	INV 355867-010-DODGE ST	1134105222						7.41
	21	INV 375931-010-RIVIERA PIER	4055305222						1,739.72
	22	INV 392817-010-LIBRARY PK	1152005222						38.71
	23	INV 414934-010-101 BROAD 9TH F	1134105222						132.11
	24	INV 426987-010-RR3 BLK FLASHER	1134105222						10.65
	25	INV 433829-010-FIRE HOUSE	1122005222						752.29
	26	INV 433906-010-HAVENWOOD	1134105222						7.78
	28	INV 514311-001-BAKER/SEMINARY	1134105222						24.47
	29	INV 517852-001-SAGE ST/DUNN	1129005222						4.99
	30	INV 544871-001-VET'S PK/TOWNLI	1152015222						133.10
	31	INV 560544-002-1003 HOST DR	1122005222						152.05
	32	INV 589078-001-RUSH ST	1152005222						30.27
	33	INV 589905-001-BEACH HOUSE	4054105222						528.99
	34	INV 590084-001-DONIAN PK	1152005222						297.00
	35	INV 489578-003-MUSEUM	1151105222						759.61
	36	INV 594309-001-STREET LIGHTS	1134105223						296.78
	37	INV 605259-001-GENEVA ST LOT	1134105222						431.95
	38	INV 614948-001-VETS PK SCOREBO	1152015222						235.66
	39	INV 619678-001-LASALLE ST SIRE	1129005222						10.87
	40	INV 621825-001-SO WELLS	1134105222						26.60

FROM 12/15/2010 TO 01/05/2011

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
RE121610				12/16/10		50367	12/16/10	21,249.26	21,249.26
	41	INV 621606-001-WELLS ST	1134105222						26.17
	42	INV 626232-001-HWY 50/HWY 12	1134105222						39.56
	43	INV 627270-001-730 MARSHALL SI	1129005222						19.38
	44	INV 628749-001-W COOK SIREN	1129005222						11.36
	46	INV 640082-001-201 EDWARDS SIR	1129005222						12.25
	47	INV 188965-013-1065 CAREY	1132105222						548.24
	48	INV 243947-013-1055 CAREY	1132105222						158.46
	49	INV 147744-014-1070 CAREY	1132105222						162.90
	50	INV 654168-001-HWY 50 SIGNAL	1134105223						237.14
	51	INV 653994-001-HWY 120/TOWNLIN	1134105222						115.91
	52	INV 656566-001-HWY 120/BLOOMFI	1134105223						82.28
	53	INV 652115-002-WALMART	1134105223						96.88
	54	INV 657276-002-389 EDWARDS	1134105223						108.95
	55	INV 492771-003-GENEVA SQ	1134105223						43.07
	56	INV 675414-001-VETS PK PAVILIA	1152015222						224.26
	57	INV 679833-001-LOT LITE	1134105223						408.99
	58	INV 696255-001-SHARED SAVINGS	2081005663						50.17
	59	INV 699860-001-IMPOUND	1121005361						18.05
	60	INV 696255-001-SHARED SAVINGS	2081005623						777.83
	61	INV 703615-001-MAIN ST LIGHTS	1134105223						348.48
	62	INV 308751-011-SHERIDAN SPR	1117105222						115.58
VENDOR TOTAL:								21,381.30	
AT&T81	AT&T								
	41424562348173-12/10			11/28/10		50381	12/22/10	96.73	96.73
	01	9111 SYSTEM LINE	1121005221						96.73
RE122810				12/13/10		50396	12/29/10	2,253.95	2,253.95
	01	262-R428188663-1 - CITY HALL	1116105221						323.44
	02	262-R428188663-1 - POLICE	1121005221						323.44
	03	262-R428188663-1 - COURT	1112005221						80.86
	04	262-R428188663-1 - METER	4234505221						80.86
	05	262-2484715125-4 - CITY HALL	1116105221						161.65
	06	262-2484715125-4 - COURT	1112005221						34.81
	07	262-2480403367-7 - POLICE MAIN	1121005221						111.40
	08	262-2484567367-1 - POLICE	1121005221						554.45
	10	262-2482264368-9 - FIRE	1122005221						257.57
	11	262-2484913601-4 - STREET SHOP	1132105221						117.30
	12	262-2495299313-5 - 7 LIB LINES	9900005221						80.96
	13	262-2495299313-5 - 1 ST LINE	1132105221						11.56
	14	262-2495299313-5 - 4 CH LINES	1116105221						46.26
	15	262-2495299313-5 - 2 LOWER RIV	4055205221						23.13
	16	262-2495299313-5 - 1 UPPER RIV	4055105221						11.56
	17	262-2495299313-5 - 2 POLICE	1121005221						23.13

FROM 12/15/2010 TO 01/05/2011

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	RE122810	18 262-2495299313-5 - 1 FIRE LINE	1122005221	12/13/10		50396	12/29/10	2,253.95	2,253.95 11.57
								VENDOR TOTAL:	2,350.68
AT&TO	AT&T ONENET SERVICE								
	RE121610	01 CHARGES-12/10	1121005221	12/01/10		50368	12/16/10	75.47	75.47
		02 CHARGES-12/10	1122005221						21.85
		04 CHARGES-12/10	1112005221						7.19
		05 CHARGES-12/10	1116105221						5.76
		06 CHARGES-12/10	1132105221						21.48
		07 CHARGES-12/10	9900005221						4.52
		08 CHARGES-12/10	4234505221						9.68
									4.99
								VENDOR TOTAL:	75.47
DEMCO	DEMCO								
	3965395	01 LAMINATE, LABELS, DISK POCKETS	9900005512	09/02/10		50369	12/16/10	100.80	100.80 100.80
								VENDOR TOTAL:	100.80
EIASW	ELECTRICAL INSPECTORS ASSOC								
	REGISTRATION								
	01 ELECTRICAL CODE UPDATES REG	1124005332		12/16/10		50370	12/16/10	205.00	205.00 205.00
								VENDOR TOTAL:	205.00
FLOWER	CINDY FLOWER								
	2010 PLAN COMMISSION								
	01 2010 PLAN COMM MTGS	1169305110		12/21/10		50382	12/22/10	200.00	200.00 200.00
								VENDOR TOTAL:	200.00
HARTZ	THOMAS HARTZ								
	2010 PLAN COMMISSION								
	01 2010 PLAN COMM MTGS	1169305110		12/21/10		50383	12/22/10	100.00	100.00 100.00
								VENDOR TOTAL:	100.00
HORNE	TED HORNE								
	2010 PLAN. COMMISSION								
	01 2010 PLAN COMM MTGS	1169305110		12/21/10		50384	12/22/10	25.00	25.00 25.00
								VENDOR TOTAL:	25.00

FROM 12/15/2010 TO 01/05/2011

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
KUEHL	MATT KUEHL								
	2010 PLAN COMMISSION			12/21/10		50385	12/22/10	25.00	25.00
	01 2010 PLAN COMM MTGS		1169305110						25.00
									VENDOR TOTAL:
									25.00
KUPSIK	ALAN KUPSIK								
	2010 PLAN COMMISSION			12/21/10		50386	12/22/10	100.00	100.00
	01 2010 PLAN COMM MTGS		1169305110						100.00
									VENDOR TOTAL:
									100.00
LYON	DENNIS LYON								
	2010 PLAN COMMISSION			02/21/10		50387	12/22/10	75.00	75.00
	01 2010 PLAN COMM MTGS		1169305110						75.00
									VENDOR TOTAL:
									75.00
NEXTEL	NEXTEL/SPRINT								
	940684224-092			12/12/10		50388	12/22/10	394.33	394.33
	01 CELL CHGS 11/9-12/8/10		1121005221						394.33
	967052511-106			12/12/10		50397	12/29/10	142.51	142.51
	01 CELL CHGS 11/9-12/8/10		1122005221						142.51
									VENDOR TOTAL:
									536.84
OLSON	KRISTEN OLSON								
	2010 PLAN COMMISSION			12/21/10		50389	12/22/10	150.00	150.00
	01 2010 PLAN COMM MTGS		1169305110						150.00
									VENDOR TOTAL:
									150.00
PALMER	PALMER COMPANY								
	129051-00			12/08/10		50398	12/29/10	163.30	163.30
	01 TOILET TISSUE		1116105350						164.90
	02 DISCOUNT EARNED		1100004819						-1.60
									VENDOR TOTAL:
									163.30
PNC	PNC BANK								
	0032-12/10			12/09/10		50371	12/16/10	1,954.15	195.98
	01 11/10 WI DEPT OF JUSTICE-APPL		1114205324						13.00
	02 11/10 WI DEPT OF JUSTICE-APPL		1112005399						26.00
	03 11/23 NORDISCO-MINUTE BOOKS		11111005399						156.98

DATE: 01/06/2011
 TIME: 16:13:50
 ID: AP450000.WOW

CITY OF LAKE GENEVA
 PAID INVOICE LISTING

FROM 12/15/2010 TO 01/05/2011

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	0437-12/10			02/09/10		50371	12/16/10	1,954.15	220.45
		01 11/27 HOME DEPOT-INSULATION	1116105240						119.04
		02 11/30 RUNDLE SPENCE-VALVE STEM	1116105240						101.41
	1013-12/10			12/09/10		50371	12/16/10	1,954.15	1,537.72
		01 11/10 SCOOPMASTER-LITTER BAGS	1152005399						248.00
		02 11/13 NEEDABULB-ST LIGHT BULBS	1134105261						337.19
		03 11/30 AMAZON.COM-CLOTHS	1132105340						17.50
		04 11/30 AMAZON.COM-CLOTHS	1132105340						94.41
		05 12/2 STAR FLUIDS-HYDRO FLUID	1132105341						126.12
		06 11/22 BRIMAR- PED X SIGNS	1134105374						714.50
								VENDOR TOTAL:	1,954.15
POETZ	BRYAN POETZINGER								
	2010 PLAN COMMISSION			12/21/10		50390	12/22/10	100.00	100.00
		01 2010 PLAN COMM MTGS	1169305110						100.00
								VENDOR TOTAL:	100.00
SEWBIA	SOUTHEASTERN WI BUILDING								
	REGISTRATION			12/16/10		50372	12/16/10	260.00	260.00
		01 BUILDING UPDATE REGISTRATION	1124005332						180.00
		02 CODE BOOK PACKAGE	1124005310						80.00
								VENDOR TOTAL:	260.00
SIBBI	HENRY A SIBBING								
	MILEAGE			11/17/10		50373	12/16/10	165.00	165.00
		01 MILEAGE-MUNI JUDGE SEMINAR	1112005330						165.00
								VENDOR TOTAL:	165.00
SKATES	DOUG SKATES								
	2010 PLAN COMMISSION			12/21/10		50391	12/22/10	200.00	200.00
		01 2010 PLAN COMM MTGS	1169305110						200.00
								VENDOR TOTAL:	200.00
T0000332	TOWN OF DELAVAN POLICE DEPT								
	REGISTRATION			12/13/10		50374	12/16/10	100.00	100.00
		01 RADAR CERT TRAINING-2	1121005410						100.00
								VENDOR TOTAL:	100.00
T0000333	KAREN K ROOTS								
	REIMBURSEMENT			12/13/10		50375	12/16/10	24.95	24.95

DATE: 01/06/2011
 TIME: 16:13:50
 ID: AP450000.WOW

CITY OF LAKE GENEVA
 PAID INVOICE LISTING

FROM 12/15/2010 TO 01/05/2011

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	REIMBURSEMENT								
	01	LOST BOOK FOUND	9900005414	12/13/10		50375	12/16/10	24.95	24.95 24.95
									VENDOR TOTAL: 24.95
T0000334	KALAHARI RESORT								
	CONF #R5CDD5A								
	01	CHIEF'S CONF HOTEL-1/30-2/2/11	1100001610	12/20/10		50392	12/22/10	210.00	210.00 210.00
									VENDOR TOTAL: 210.00
T0000335	WLEEDA								
	TRAINING CONF								
	01	REGISTRATION 1/18-20/11	1100001610	12/20/10		50393	12/22/10	200.00	200.00 200.00
									VENDOR TOTAL: 200.00
T0000337	DAVID DAVILA								
	RIVIERA REFUND								
	01	DAVILA-SEC DEP REFUND-7/24/10	4055102353	12/27/10		50399	12/29/10	736.00	736.00 1,000.00
	02	DAVILA-SETUP/SEC GRD-7/24/10	4055104674						-264.00
									VENDOR TOTAL: 736.00
TDS	TDS TELECOM								
	917-131-0639-12/10								
	01	PHONE SYSTEM W/VM LEASE	1122005532	11/28/10		50400	12/29/10	55.10	55.10 55.10
									VENDOR TOTAL: 55.10
USBANK	U.S. BANK								
	4798531205563341-12								
	01	11/15 AIRPORT SHUTTLE	1121005410	12/14/10		50401	12/29/10	1,058.78	1,058.78 38.00
	02	11/15 AIRTRANS-NEW ORLEANS	1121005410						157.90
	03	11/16 FRED PRYOR	1121005410						56.95
	04	11/16 FRED PRYOR	1121005410						149.00
	05	11/22 NAT'L LAW ENFORCEMENT	1121005380						54.75
	06	11/30 CHEAPER THAN DIRT	1121005380						133.39
	07	12/2 DIGITAL RIVER-TYPING TEST	1121005411						39.00
	08	12/6 AT&T	1121005221						5.00
	09	12/7 MAXISHARE-CONF	1121005410						135.00
	10	12/9 COMFORT SUITES-APPLETON	1121005410						210.00
	11	12/9 WALGREENS-CARDS	1121005399						60.38
	12	12/12 CHEAPER THAN DIRT	1121005380						19.41
									VENDOR TOTAL: 1,058.78

DATE: 01/06/2011
 TIME: 16:13:50
 ID: AP450000.WOW

CITY OF LAKE GENEVA
 PAID INVOICE LISTING

FROM 12/15/2010 TO 01/05/2011

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
USCELL	U.S. CELLULAR								
	RE122810			12/12/10		50402	12/29/10	193.82	193.82
	02	MAYOR'S CELL 12/12-1/11	1116105221						23.62
	03	BLDG INSP CELL 12/12-1/11	1124005262						18.88
	05	CITY ADMIN CELL 12/12-1/11	1116105221						49.17
	06	COMPTROLLER CELL 12/12-1/11	1116105221						45.84
	07	BEACH CELL 12/12-1/11	4054105221						4.49
	08	PARKING MTR 1 CELL 12/12-1/11	4234505221						4.54
	09	PARKING MTR 2 CELL 12/12-1/11	4234505221						5.65
	10	CITY HALL CELL 12/12-1/11	1116105221						10.45
	11	CEMETERY CELL 12/12-1/11	1100001391						7.87
	12	PARKING SUPERVISOR 12/12-1/11	4234505221						9.03
	13	HARBORMASTER CELL 12/12-1/11	4055105221						14.28
								VENDOR TOTAL:	193.82
VERIZON	VERIZON WIRELESS								
	2493103285			11/23/10		50376	12/16/10	39.99	39.99
	01	WIRELESS CARD-TRACKING	1122005735						39.99
	2496802799			12/03/10		50394	12/22/10	236.52	236.52
	01	AIR CARDS 11/4-12/03/10	1121005221						236.52
								VENDOR TOTAL:	276.51
WAY	BRIDGETT WAY								
	PHONE-2010			12/20/10		50395	12/22/10	300.00	300.00
	01	2010 CELL PHONE REIMBURSEMENT	1121005221						300.00
								VENDOR TOTAL:	300.00
WCPA	WCPA CONFERENCE								
	2011 DUES			12/20/10		50403	12/29/10	100.00	100.00
	01	2011 MEMBERSHIP DUES	1100001610						100.00
	WINTER CONFERENCE			12/13/10		50377	12/16/10	100.00	100.00
	01	2011 WINTER CONFERENCE	1121005410						100.00
								VENDOR TOTAL:	200.00
WEENE	WE ENERGIES								
	RE121610			12/02/10		50378	12/16/10	3,113.37	3,113.37
	01	INV 5604-510-433-LIBRARY	9900005222						330.25
	02	INV 3843-358-997-LIBRARY	9900005222						115.18
	03	INV 7837-744-963-FIREHOUSE	1122005224						42.13

FROM 12/15/2010 TO 01/05/2011

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	REL121610			12/02/10		50378	12/16/10	3,113.37	3,113.37
		04 INV 0480-524-472-UPPER RIVIERA	4055105224						345.41
		05 INV 7891-194-618-CITY HALL	1116105224						1,223.03
		06 INV 0847-573-906-HOST TOWER	1122005224						20.58
		07 INV 5288-664-956-MUSEUM	1151105224						27.06
		08 INV 8052-439-940-STREET DEPT	1132105224						88.64
		09 INV 8017-524-022-1065 CAREY	1132105224						363.77
		10 INV 6602-046-262-1070 CAREY	1132105224						209.14
		11 INV 7283-171-261-VET'S PARK	1152015224						120.72
		12 INV 5694-161-339-120 SHERIDAN	1117105224						39.70
		13 INV 6474-690-836-120 SHERIDAN	1117105224						169.49
		16 INV 3841-184-962-120 SHERIDAN	1117105224						18.27
								VENDOR TOTAL:	3,113.37
WIDOTS		WI DEPT OF TRANSPORTATION							
		SUSPENSIONS-12/10A		12/16/10		50379	12/16/10	15.00	15.00
		01 SUSPENSIONS-3	4234505399						15.00
		SUSPENSIONS-12/10B		12/29/10		50404	12/29/10	30.00	30.00
		01 SUSPENSIONS-6	4234505399						30.00
								VENDOR TOTAL:	45.00
WSFCA		WISC STATE FIRE CHIEFS' ASSOC							
		2011 MEMBERSHIP		12/29/10		50405	12/29/10	75.00	75.00
		01 2011RENEWAL-CONNELLY	1100001610						75.00
								VENDOR TOTAL:	75.00
								TOTAL --- ALL INVOICES:	34,756.07

**City of Lake Geneva
Council Meeting
1/10/2011**

Accounts Payable Checks - through 1/5/11

1. General Fund	<u>\$ 86,424.59</u>
2. Debt Service	<u>\$ -</u>
3. TID #4	<u>\$ 39,108.26</u>
4. Lake Front	<u>\$ 24,747.75</u>
5. Capital Projects	<u>\$ 65,385.39</u>
6. Parking Meter	<u>\$ 1,004.21</u>
7. Library Funds	<u>\$ 27,393.09</u>
8. Impact Fees	<u>\$ 580.16</u>
9. Tax Agency Fund	<u>\$ -</u>
Total All Funds	<u><u>\$244,643.45</u></u>

**CITY OF LAKE GENEVA
 ACCOUNTS PAYABLE ITEMS OVER \$1,000
 FOR THE COUNCIL MEETING DATED 1/10/11**

BREAKDOWN REGULAR A/P COUNCIL MEETING DATE:	1/10/2011
TOTAL UNPAID ACCOUNTS PAYABLE - THROUGH 1/5/11	\$ 244,643.45
ITEMS > \$1,000:	
Lake Geneva Utility Commission -Conant St Impr, Water Bills, Wtr Main/Sewer SA	-83,645.29
Scherrer Direct LLC - Riviera HVAC Equipment	-32,332.18
Gage Marine Corporation - Fall Pier/Ramp/Fence Removal	-16,391.80
Baker & Taylor - Library Print/Nonprint Materials	-16,139.57
Rote Oil Company - 12/10 Dyed/Undyed Diesel	-7,526.48
Crispell-Snyder Inc - 12/10 Billable and City Engineering	-6,597.16
Jerry Willkomm Inc - 12/10 Unleaded Gas	-6,501.61
Ebsco - 2011 Magazine Subscriptions for Library	-6,349.10
State of Wisconsin - 12/10 Court Fines - State	-5,482.65
Shi Computers - City Hall Servers, Computer Tower	-4,126.96
Somar Tek - Police Uniforms, Ammunition	-2,967.90
Nyquist Engineering - 10/10-11/10 Police IT Service	-2,922.43
Riviera Security Deposit Refunds	-2,725.25
Otter Sales & Service Inc - Steering Repair - Truck 26	-2,478.55
Lookin' Good Turf & Snow Svc - 12/10 Snow Shoveling	-2,380.00
Minnesota Life Insurance Co - Various Dept 2/11 Life Insurance Premium	-2,240.79
Town of Bloomfield Clerk - Annexation Tax Payment - Koko	-2,123.20
Vorpagel Services - Repair 3 Furnaces	-1,749.42
Tapco - Blinder Stop Sign for Sheridan Springs Rd	-1,700.00
CDW Government Inc - Printer/Paper/Mounts for Tracs	-1,687.12
Walworth County Treasurer - 12/10 Court Fines - County	-1,674.50
Vandewalle & Associates - 11/10 City and Billable Planning	-1,667.00
United Laboratories - Floor Wax, Soap	-1,539.54
Botts Welding & Truck Service - Rear Spring Replacement - Truck 22	-1,375.18
Red the Uniform Tailor - Police/Fire Dept Uniforms	-1,346.58
Auto Tech Centers - Tires for Squad Cars	-1,345.44
Admiral Painting & Decorating - Painting Walls in Police Dept	-1,275.00
Sun Life Financial - 1/11 Various Dept	-1,115.61
Monroe Truck Equipment - Parts for Snow Removal Equipment	-1,103.72
Cintas Fire Protection - Annual Fire Extinguisher Inspections	-1,063.00
Balance of Other Items	23,070.42

DATE: 01/07/11
TIME: 09:12:36
ID: AP441000.WOW

CITY OF LAKE GENEVA
DETAIL BOARD REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ACL	ACL SERVICES LLC						
201011-0	12/01/10	01	BLOOD DRAWS	11-21-00-5380		01/11/11	122.50
				POLICE SPECIAL INVESTIGATI			
						INVOICE TOTAL:	122.50
						VENDOR TOTAL:	122.50
ADMIRAL	ADMIRAL PAINTING & DECORATING						
	PAINTING	10/07/10	01 PAINTING WALLS	11-21-00-5361		01/11/11	1,275.00
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	1,275.00
						VENDOR TOTAL:	1,275.00
AEW	AUTOMATIC ENTRANCES OF WI INC						
1897600	01/05/11	01	FIX CH DOOR	11-16-10-5240		01/11/11	168.00
				CITY HALL BUILDING REPAIRS			
						INVOICE TOTAL:	168.00
						VENDOR TOTAL:	168.00
AMAZO	AMAZON						
6045787810108932-11/	12/10/10	01	OUTDOOR LIGHT BULBS	99-00-00-5250		01/11/11	40.27
				LIBRARY BLDG REPAIR & MAIN			
						INVOICE TOTAL:	40.27
						VENDOR TOTAL:	40.27
AMI	APPLIED MECHANICAL INC.						
8883	12/30/10	01	GARAGE HEAT REPAIR	11-16-10-5240		01/11/11	487.10
				CITY HALL BUILDING REPAIRS			
						INVOICE TOTAL:	487.10
						VENDOR TOTAL:	487.10
AMYS	AMY'S SHIPPING EMPORIUM						

DATE: 01/07/11
 TIME: 09:12:36
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
AMYS AMY'S SHIPPING EMPORIUM							
101119	12/01/10	01	POSTAGE-HANDHELD SENT OUT	42-34-50-5312		01/11/11	10.57
				POSTAGE-PARKING METERS			
						INVOICE TOTAL:	10.57
						VENDOR TOTAL:	10.57
ANTAE ANTAEUS, LLC							
0001-58	01/01/11	01	1/11 ONLINE PROCESSING	99-00-00-5211		01/11/11	5.00
				GENERAL ADMIN EXPENSES			
		02	1/11 ONLINE PROCESSING	40-55-10-5216			195.00
				PROF SERVICES - SOFTWARE			
		03	1/11 ONLINE PROCESSING	42-34-50-5216			100.00
				PROFESSIONAL SERVICES			
						INVOICE TOTAL:	300.00
						VENDOR TOTAL:	300.00
AURVIS AURORA VISITING NURSE ASSOC							
FLUM10-458	12/29/10	01	FLU SHOT VOUCHERS	11-10-20-5133		01/11/11	125.00
				HEALTH AND DENTAL CLAIMS			
						INVOICE TOTAL:	125.00
						VENDOR TOTAL:	125.00
AUTO AUTO CLINIC INC.							
11260	06/01/10	01	BALANCE TIRES,OIL CHG	11-21-00-5361		01/11/11	92.25
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	92.25
11499	01/03/11	01	STARTER-FORD PICKUP	11-21-00-5361		01/11/11	225.90
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	225.90
11807	11/12/10	01	WATER PUMP,ANTIFREEZE-SQ 206	11-21-00-5361		01/11/11	207.47
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	207.47

DATE: 01/07/11
 TIME: 09:12:36
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

AUTO	AUTO CLINIC INC.						
11808	11/12/10	01	WIPER BLADES-SQ 203	11-21-00-5361		01/11/11	96.46
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	96.46
11809	11/12/10	01	WIPER BLADES-SQ 204	11-21-00-5361		01/11/11	96.46
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	96.46
45736	05/18/10	01	GAS	11-21-00-5361		01/11/11	12.73
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	12.73
45849	05/31/10	01	TIRE REPAIR-SQ 204	11-21-00-5361		01/11/11	24.00
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	24.00
47802	07/15/10	01	TIRE REPAIR-SQ 201	11-21-00-5361		01/11/11	24.00
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	24.00
48562	08/09/10	01	FIX TIRE-SQ 204	11-21-00-5361		01/11/11	24.00
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	24.00
						VENDOR TOTAL:	803.27
AUTOT	AUTO TECH CENTERS, INC.						
221706	11/10/10	01	TIRES-SQ 203,204,206	11-21-00-5361		01/11/11	1,121.20
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	1,121.20
222749	12/14/10	01	TIRES-SQ 203	11-21-00-5361		01/11/11	224.24
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	224.24
						VENDOR TOTAL:	1,345.44

DATE: 01/07/11
TIME: 09:12:36
ID: AP441000.WOW

CITY OF LAKE GENEVA
DETAIL BOARD REPORT

PAGE: 4

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

AUTWOR	AUTOWORKS PLUS						
5623	12/20/10	01	TIRE MOUNTS	11-32-10-5250		01/11/11	42.60
				ST DEPT EQUIPMENT REPAIRS			
						INVOICE TOTAL:	42.60
						VENDOR TOTAL:	42.60
B&J	B&J TREE & LANDSCAPE SERVICE						
35633	12/23/10	01	12/10 SNOW REMOVAL	99-00-00-5250		01/11/11	250.00
				LIBRARY BLDG REPAIR & MAIN			
						INVOICE TOTAL:	250.00
						VENDOR TOTAL:	250.00
BAKER	BAKER & TAYLOR						
75022386-11/10	11/30/10	01	INV I33068730-1 ITEM	99-00-00-5414		01/11/11	17.96
		02	INV I33068731-1 ITEM	LIBRARY NONPRINT MATERIALS			
				99-00-00-5414			4.31
		03	INV I33209220-6 ITEMS	LIBRARY NONPRINT MATERIALS			
				99-00-00-5414			136.72
		04	INV I33209221-2 ITEMS	LIBRARY NONPRINT MATERIALS			
				99-00-00-5414			35.92
		05	INV I33209222-1 ITEM	LIBRARY NONPRINT MATERIALS			
				99-00-00-5414			43.18
		06	INV I33209230-3 ITEMS	LIBRARY NONPRINT MATERIALS			
				99-00-00-5414			106.51
		07	INV I33209231-1 ITEM	LIBRARY NONPRINT MATERIALS			
				99-00-00-5414			32.39
		08	INV I33285251-1 ITEM	LIBRARY NONPRINT MATERIALS			
				99-00-00-5414			17.99
		09	INV I33285252-2 ITEMS	LIBRARY NONPRINT MATERIALS			
				99-00-00-5414			46.03
		10	INV V27935400-1 ITEM	LIBRARY NONPRINT MATERIALS			
				99-00-00-5414			27.30
				LIBRARY NONPRINT MATERIALS			

DATE: 01/07/11
TIME: 09:12:36
ID: AP441000.WOW

CITY OF LAKE GENEVA
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER	BAKER & TAYLOR						
75022386-11/10	11/30/10	11	INV V27935401-3 ITEMS	99-00-00-5414		01/11/11	364.26
		12	INV V27935402-1 ITEM	99-00-00-5414			43.19
		13	INV I33352870-1 ITEMS	99-00-00-5414			10.76
		14	INV I33352871-1 ITEM	99-00-00-5414			9.32
		15	INV I33352872-1 ITEM	99-00-00-5414			143.28
		16	INV I33352873-2 ITEMS	99-00-00-5414			230.26
		17	CM I385814CM-1 ITEM	99-00-00-5414			-10.79
		18	INV V28065100-3 ITEMS	99-00-00-5414			97.17
		19	INV I33505280-1 ITEM	99-00-00-5414			9.34
		20	INV I33505281-1 ITEM	99-00-00-5414			21.59
		21	INV V28167620-2 ITEMS	99-00-00-5414			28.78
		22	INV V28167621-3 ITEMS	99-00-00-5414			161.97
		23	INV V28167622-1 ITEM	99-00-00-5414			10.79
		24	INV I33544000-1 ITEM	99-00-00-5414			5.03
		25	INV I33544001-1 ITEM	99-00-00-5414			5.75
		26	INV I33544002-8 ITEMS	99-00-00-5414			140.26
		27	INV 933544003-1 ITEM	99-00-00-5414			28.79

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER	BAKER & TAYLOR						
75022386-11/10	11/30/10	28	INV V28450590-1 ITEM	99-00-00-5414		01/11/11	42.47
			LIBRARY NONPRINT MATERIALS				
		29	INV V28450591-1 ITEM	99-00-00-5414			14.39
			LIBRARY NONPRINT MATERIALS				
		30	INV I33730790-7 ITEMS	99-00-00-5414			341.89
			LIBRARY NONPRINT MATERIALS				
		31	INV I33730791-4 ITEMS	99-00-00-5414			93.56
			LIBRARY NONPRINT MATERIALS				
		32	INV I33730792-7 ITEMS	99-00-00-5414			500.23
			LIBRARY NONPRINT MATERIALS				
		33	INV I33730793-3 ITEMS	99-00-00-5414			47.46
			LIBRARY NONPRINT MATERIALS				
		34	INV I33843210-2 ITEMS	99-00-00-5414			136.78
			LIBRARY NONPRINT MATERIALS				
		35	INV I33843211-1 ITEM	99-00-00-5414			90.71
			LIBRARY NONPRINT MATERIALS				
		36	INV I33955320-3 ITEMS	99-00-00-5414			53.93
			LIBRARY NONPRINT MATERIALS				
		37	INV V28830250-1 ITEM	99-00-00-5414			9.34
			LIBRARY NONPRINT MATERIALS				
		38	INV I33936720-1 ITEM	99-00-00-5414			21.59
			LIBRARY NONPRINT MATERIALS				
		39	INV I33936721-6 ITEMS	99-00-00-5414			104.34
			LIBRARY NONPRINT MATERIALS				
		40	INV I33936722-2 ITEMS	99-00-00-5414			39.55
			LIBRARY NONPRINT MATERIALS				
		41	INV I34059390-3 ITEMS	99-00-00-5414			32.37
			LIBRARY NONPRINT MATERIALS				
		42	INV I34059391-1 ITEM	99-00-00-5414			7.19
			LIBRARY NONPRINT MATERIALS				
		43	INV I34125180-2 ITEMS	99-00-00-5414			53.98
			LIBRARY NONPRINT MATERIALS				
		44	INV V28961660-1 ITEM	99-00-00-5414			179.99
			LIBRARY NONPRINT MATERIALS				

DATE: 01/07/11
TIME: 09:12:36
ID: AP441000.WOW

CITY OF LAKE GENEVA
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER	BAKER & TAYLOR						
75022386-11/10	11/30/10	45	INV I34116080-1 ITEM	99-00-00-5414		01/11/11	10.77
				LIBRARY NONPRINT MATERIALS			
		46	INV I34116081-1 ITEM	99-00-00-5414			28.79
				LIBRARY NONPRINT MATERIALS			
		47	INV I34116082-1 ITEM	99-00-00-5414			28.79
				LIBRARY NONPRINT MATERIALS			
		48	INV I34116083-1 ITEM	99-00-00-5414			28.79
				LIBRARY NONPRINT MATERIALS			
		49	INV I34458380-1 ITEM	99-00-00-5414			10.76
				LIBRARY NONPRINT MATERIALS			
		50	INV I34458381-1 ITEM	99-00-00-5414			28.76
				LIBRARY NONPRINT MATERIALS			
		51	INV I34458382-1 ITEM	99-00-00-5414			28.76
				LIBRARY NONPRINT MATERIALS			
		52	INV I34684300-5 ITEMS	99-00-00-5414			110.83
				LIBRARY NONPRINT MATERIALS			
		53	INV I34684301-2 ITEMS	99-00-00-5414			57.58
				LIBRARY NONPRINT MATERIALS			
		54	INV I34684302-1 ITEM	99-00-00-5414			7.19
				LIBRARY NONPRINT MATERIALS			
		55	INV I34684303-1 ITEM	99-00-00-5414			129.53
				LIBRARY NONPRINT MATERIALS			
		56	INV I34684304-1 ITEM	99-00-00-5414			28.79
				LIBRARY NONPRINT MATERIALS			
		57	INV I34786300-5 ITEMS	99-00-00-5414			104.35
				LIBRARY NONPRINT MATERIALS			
		58	INV I34786301-1 ITEM	99-00-00-5414			19.43
				LIBRARY NONPRINT MATERIALS			
		59	INV I34786302-1 ITEM	99-00-00-5414			14.39
				LIBRARY NONPRINT MATERIALS			
		60	INV I34786303-1 ITEM	99-00-00-5414			10.79
				LIBRARY NONPRINT MATERIALS			
		61	INV V29968860-1 ITEM	99-00-00-5414			17.99
				LIBRARY NONPRINT MATERIALS			

DATE: 01/07/11
 TIME: 09:12:36
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

BAKER	BAKER & TAYLOR						
75022386-11/10	11/30/10	62	INV I35322390-6 ITEMS	99-00-00-5414		01/11/11	64.74
				LIBRARY NONPRINT MATERIALS			
		63	INV I35594770-10 ITEMS	99-00-00-5414			298.78
				LIBRARY NONPRINT MATERIALS			
		64	INV I36231510-2 ITEMS	99-00-00-5414			17.98
				LIBRARY NONPRINT MATERIALS			
		65	INV 936231511-1 ITEM	99-00-00-5414			25.15
				LIBRARY NONPRINT MATERIALS			
		66	INV I33209232-1 ITEM	99-00-00-5414			107.99
				LIBRARY NONPRINT MATERIALS			
						INVOICE TOTAL:	4,718.76
75030450-11/10	11/30/10	01	INV I33191880-4 ITEMS	99-00-00-5411		01/11/11	20.12
				LIBRARY YOUTH MATERIALS			
		02	INV I33432070-1 ITEM	99-00-00-5411			10.79
				LIBRARY YOUTH MATERIALS			
		03	INV I33800690-1 ITEM	99-00-00-5411			21.59
				LIBRARY YOUTH MATERIALS			
		04	INV I33800691-1 ITEM	99-00-00-5411			10.79
				LIBRARY YOUTH MATERIALS			
		05	INV I33955420-1 ITEM	99-00-00-5411			9.34
				LIBRARY YOUTH MATERIALS			
		06	INV I34329660-5 ITEMS	99-00-00-5411			160.08
				LIBRARY YOUTH MATERIALS			
		07	INV I35075770-2 ITEMS	99-00-00-5411			50.38
				LIBRARY YOUTH MATERIALS			
						INVOICE TOTAL:	283.09
L3367102-11/30	11/30/10	01	INV 2025237708-4 ITEMS	99-00-00-5410		01/11/11	62.61
				LIBRARY ADULT MATERIALS			
		02	INV 2025237709-4 ITEMS	99-00-00-5410			93.60
				LIBRARY ADULT MATERIALS			
		03	INV 2025237710-1 ITEM	99-00-00-5410			6.27
				LIBRARY ADULT MATERIALS			

DATE: 01/07/11
TIME: 09:12:37
ID: AP441000.WOW

CITY OF LAKE GENEVA
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER	BAKER & TAYLOR						
L3367102-11/30	11/30/10	04	INV 2025237711-3 ITEMS	99-00-00-5410		01/11/11	15.72
				LIBRARY ADULT MATERIALS			
		05	INV 2025237712-3 ITEMS	99-00-00-5410			42.40
				LIBRARY ADULT MATERIALS			
		06	INV 2025245202-6 ITEMS	99-00-00-5410			90.60
				LIBRARY ADULT MATERIALS			
		07	INV 2025245203-9 ITEMS	99-00-00-5410			49.46
				LIBRARY ADULT MATERIALS			
		08	INV 2025245204-10 ITEMS	99-00-00-5410			50.93
				LIBRARY ADULT MATERIALS			
		09	INV 2025245205-18 ITEMS	99-00-00-5410			191.64
				LIBRARY ADULT MATERIALS			
		10	INV 2025268810-1 ITEM	99-00-00-5410			6.29
				LIBRARY ADULT MATERIALS			
		11	INV 2025268811-2 ITEMS	99-00-00-5410			46.78
				LIBRARY ADULT MATERIALS			
		12	INV 2025266632-1 ITEM	99-00-00-5410			14.54
				LIBRARY ADULT MATERIALS			
		13	INV 2025266633-1 ITEM	99-00-00-5410			30.39
				LIBRARY ADULT MATERIALS			
		14	INV 2025266634-5 ITEMS	99-00-00-5410			25.15
				LIBRARY ADULT MATERIALS			
		15	INV 2025266635-10 ITEMS	99-00-00-5410			58.88
				LIBRARY ADULT MATERIALS			
		16	INV 2025266636-2 ITEMS	99-00-00-5410			17.12
				LIBRARY ADULT MATERIALS			
		17	INV 2025266637-1 ITEM	99-00-00-5410			16.76
				LIBRARY ADULT MATERIALS			
		18	INV 2025266638-7 ITEMS	99-00-00-5410			94.31
				LIBRARY ADULT MATERIALS			
		19	INV 2025281126-1 ITEM	99-00-00-5410			16.20
				LIBRARY ADULT MATERIALS			
		20	INV 2025281127-2 ITEMS	99-00-00-5410			48.07
				LIBRARY ADULT MATERIALS			

DATE: 01/07/11
TIME: 09:12:37
ID: AP441000.WOW

CITY OF LAKE GENEVA
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER	BAKER & TAYLOR						
L3367102-11/30	11/30/10	21	INV 2025281128-2 ITEMS	99-00-00-5410		01/11/11	11.32
			LIBRARY ADULT MATERIALS				
		22	INV 2025281129-3 ITEMS	99-00-00-5410			16.35
			LIBRARY ADULT MATERIALS				
		23	INV 2025281130-3 ITEMS	99-00-00-5410			95.48
			LIBRARY ADULT MATERIALS				
		24	INV 2025288101-1 ITEM	99-00-00-5410			18.04
			LIBRARY ADULT MATERIALS				
		25	INV 2025288102-2 ITEMS	99-00-00-5410			14.47
			LIBRARY ADULT MATERIALS				
		26	INV 2025294782-1 ITEM	99-00-00-5410			14.52
			LIBRARY ADULT MATERIALS				
		27	INV 2025294783-1 ITEM	99-00-00-5410			19.00
			LIBRARY ADULT MATERIALS				
		28	INV 2025294784-1 ITEM	99-00-00-5410			8.81
			LIBRARY ADULT MATERIALS				
		29	INV 2025294785-1 ITEM	99-00-00-5410			9.42
			LIBRARY ADULT MATERIALS				
		30	INV 2025294786-41 ITEMS	99-00-00-5410			242.77
			LIBRARY ADULT MATERIALS				
		31	INV 2025304837-1 ITEM	99-00-00-5410			15.66
			LIBRARY ADULT MATERIALS				
		32	INV 2025304838-5 ITEMS	99-00-00-5410			23.89
			LIBRARY ADULT MATERIALS				
		33	INV 2025309891-2 ITEMS	99-00-00-5410			31.28
			LIBRARY ADULT MATERIALS				
		34	INV 2025309892-71 ITEMS	99-00-00-5410			830.42
			LIBRARY ADULT MATERIALS				
		35	INV 2025309893-2 ITEMS	99-00-00-5410			14.47
			LIBRARY ADULT MATERIALS				
		36	INV 2025329871-2 ITEMS	99-00-00-5410			30.21
			LIBRARY ADULT MATERIALS				
		37	INV 2025329872-5 ITEMS	99-00-00-5410			68.94
			LIBRARY ADULT MATERIALS				

DATE: 01/07/11
TIME: 09:12:37
ID: AP441000.WOW

CITY OF LAKE GENEVA
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER	BAKER & TAYLOR						
L3367512-11/10	11/30/10	05	INV 2025245312-3 ITEMS	99-00-00-5411		01/11/11	48.11
				LIBRARY YOUTH MATERIALS			
		06	INV 2025245313-2 ITEMS	99-00-00-5411			7.54
				LIBRARY YOUTH MATERIALS			
		08	INV 2025245315-40 ITEMS	99-00-00-5411			204.28
				LIBRARY YOUTH MATERIALS			
		09	INV 2025245316-1 ITEM	99-00-00-5411			10.62
				LIBRARY YOUTH MATERIALS			
		10	INV 2025245317-1 ITEM	99-00-00-5411			12.59
				LIBRARY YOUTH MATERIALS			
		11	INV 2025245318-1 ITEM	99-00-00-5411			7.81
				LIBRARY YOUTH MATERIALS			
		12	INV 2025266626-6 ITEMS	99-00-00-5411			61.02
				LIBRARY YOUTH MATERIALS			
		13	INV 2025266627-2 ITEMS	99-00-00-5411			26.57
				LIBRARY YOUTH MATERIALS			
		14	INV 2025266628-7 ITEMS	99-00-00-5411			79.72
				LIBRARY YOUTH MATERIALS			
		15	INV 2025266629-10 ITEMS	99-00-00-5411			153.66
				LIBRARY YOUTH MATERIALS			
		16	INV 2025266630-1 ITEM	99-00-00-5411			13.15
				LIBRARY YOUTH MATERIALS			
		17	INV 2025266631-1 ITEM	99-00-00-5411			13.98
				LIBRARY YOUTH MATERIALS			
		18	INV 2025268995-154 ITEMS	99-00-00-5411			2,343.06
				LIBRARY YOUTH MATERIALS			
		19	INV 2025278469-1 ITEM	99-00-00-5411			21.55
				LIBRARY YOUTH MATERIALS			
		20	INV 2025278470-2 ITEMS	99-00-00-5411			24.28
				LIBRARY YOUTH MATERIALS			
		21	INV 2025278471-7 ITEMS	99-00-00-5411			101.73
				LIBRARY YOUTH MATERIALS			
		22	INV 2025278472-1 ITEM	99-00-00-5411			18.95
				LIBRARY YOUTH MATERIALS			

DATE: 01/07/11
TIME: 09:12:37
ID: AP441000.WOW

CITY OF LAKE GENEVA
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER	BAKER & TAYLOR						
L3367512-11/10	11/30/10	24	INV 2025278475-14 ITEMS	99-00-00-5411		01/11/11	258.50
				LIBRARY YOUTH MATERIALS			
		25	INV 2025278476-2 ITEMS	99-00-00-5411			10.02
				LIBRARY YOUTH MATERIALS			
		26	INV 2025278477-1 ITEM	99-00-00-5411			5.03
				LIBRARY YOUTH MATERIALS			
		27	INV 2025278478-1 ITEM	99-00-00-5411			15.66
				LIBRARY YOUTH MATERIALS			
		28	INV 2025278479-1 ITEM	99-00-00-5411			6.92
				LIBRARY YOUTH MATERIALS			
		29	INV 2025282370-1 ITEM	99-00-00-5411			26.82
				LIBRARY YOUTH MATERIALS			
		30	INV 2025282371-1 ITEM	99-00-00-5411			14.82
				LIBRARY YOUTH MATERIALS			
		31	INV 2025282371-3 ITEMS	99-00-00-5411			46.67
				LIBRARY YOUTH MATERIALS			
		32	INV 2025282373-1 ITEM	99-00-00-5411			9.51
				LIBRARY YOUTH MATERIALS			
		33	INV 2025282374-7 ITEMS	99-00-00-5411			51.69
				LIBRARY YOUTH MATERIALS			
		34	INV 2025282375-2 ITEMS	99-00-00-5411			10.02
				LIBRARY YOUTH MATERIALS			
		35	INV 2025282376-1 ITEM	99-00-00-5411			5.64
				LIBRARY YOUTH MATERIALS			
		36	INV 2025282377-1 ITEM	99-00-00-5411			2.51
				LIBRARY YOUTH MATERIALS			
		37	INV 2025282378-2 ITEMS	99-00-00-5411			5.02
				LIBRARY YOUTH MATERIALS			
		38	INV 2025300287-1 ITEM	99-00-00-5411			10.62
				LIBRARY YOUTH MATERIALS			
		39	INV 2025300288-2 ITEMS	99-00-00-5411			27.35
				LIBRARY YOUTH MATERIALS			
		40	INV 2025300289-7 ITEMS	99-00-00-5411			110.22
				LIBRARY YOUTH MATERIALS			

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BAKER BAKER & TAYLOR							
L3367512-11/10	11/30/10	41	INV 2025300290-2 ITEMS	99-00-00-5411		01/11/11	15.65
		42	INV 2025300292-4 ITEMS	LIBRARY YOUTH MATERIALS 99-00-00-5411			54.91
		43	INV 2025300293-1 ITEM	LIBRARY YOUTH MATERIALS 99-00-00-5411			35.94
		44	INV 2025300294-1 ITEM	LIBRARY YOUTH MATERIALS 99-00-00-5411			6.60
		45	INV 2025300295-1 ITEM	LIBRARY YOUTH MATERIALS 99-00-00-5411			10.04
		46	INV 2025300296-3 ITEMS	LIBRARY YOUTH MATERIALS 99-00-00-5411			20.13
		47	INV 2025302214-1 ITEM	LIBRARY YOUTH MATERIALS 99-00-00-5411			18.99
		48	INV 2025302215-33 ITEMS	LIBRARY YOUTH MATERIALS 99-00-00-5411			367.93
		49	INV 2025302216-1 ITEM	LIBRARY YOUTH MATERIALS 99-00-00-5411			5.01
		50	INV 2025302217-1 ITEM	LIBRARY YOUTH MATERIALS 99-00-00-5411			2.84
		51	INV 2025302218-3 ITEMS	LIBRARY YOUTH MATERIALS 99-00-00-5411			9.42
						INVOICE TOTAL:	4,569.78
L4013232-11/10	11/30/10	01	INV 2025317171-82 ITEMS	99-00-00-5414		01/11/11	1,490.39
				LIBRARY NONPRINT MATERIALS			
						INVOICE TOTAL:	1,490.39
						VENDOR TOTAL:	16,139.57
BEK BEK SPECIALTIES							
16905	12/02/10	01	NAME BADGES-STAFF	99-00-00-5310		01/11/11	182.70
				LIBRARY OFFICE SUPPLIES			
						INVOICE TOTAL:	182.70
						VENDOR TOTAL:	182.70

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BIGELOW BIGELOW REFRIGERATION							
61166	12/08/10	01	REPAIR-ICE MACHINE	40-55-20-5350		01/11/11	267.45
				BLDG. MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	267.45
						VENDOR TOTAL:	267.45
BLOOM TOWN OF BLOOMFIELD CLERK							
MA199500001	12/21/10	01	ANNEX TAX PYMT-KOKO	11-00-00-1391		01/11/11	2,123.20
				A/R BILL OUTS			
						INVOICE TOTAL:	2,123.20
						VENDOR TOTAL:	2,123.20
BOTTS BOTTS WELDING & TRK SERV, INC.							
504130	12/28/10	01	REAR SPRING REPLACEMENT-TRK 22	11-32-10-5250		01/11/11	1,375.18
				ST DEPT EQUIPMENT REPAIRS			
						INVOICE TOTAL:	1,375.18
						VENDOR TOTAL:	1,375.18
BOUND BOUND TREE MEDICAL LLC							
80519023	12/15/10	01	OXY PEEP OXYGEN SYSTEMS	11-22-00-5340		01/11/11	127.80
				OPERATING SUPPLIES			
						INVOICE TOTAL:	127.80
						VENDOR TOTAL:	127.80
BROOKS BROOKS TRACTOR INC							
S10462	12/20/10	01	HYDR FITTINGS	11-32-12-5250		01/11/11	114.46
				SNOW & ICE CONTROL-REPAIRS			
						INVOICE TOTAL:	114.46
						VENDOR TOTAL:	114.46
BUMPB BUMPER TO BUMPER AUTO PARTS							

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BUMPE BUMPER TO BUMPER AUTO PARTS							
190985	12/20/10	01	HYDR FITTINGS	11-32-12-5250		01/11/11	26.35
				SNOW & ICE CONTROL-REPAIRS			
						INVOICE TOTAL:	26.35
191134	12/22/10	01	HYDR FITTINGS	11-32-12-5250		01/11/11	14.63
				SNOW & ICE CONTROL-REPAIRS			
						INVOICE TOTAL:	14.63
						VENDOR TOTAL:	40.98
BUMPL BUMPER TO BUMPER AUTO PARTS							
662-190290	12/20/10	01	PARTS-SNOWBLOWER	11-32-12-5250		01/11/11	16.47
				SNOW & ICE CONTROL-REPAIRS			
						INVOICE TOTAL:	16.47
662-190466	12/21/10	01	BATTERY CLAMP-LOADER	11-32-10-5250		01/11/11	3.97
				ST DEPT EQUIPMENT REPAIRS			
						INVOICE TOTAL:	3.97
						VENDOR TOTAL:	20.44
CDW CDW GOVERNMENT INC.							
VTC4269	12/07/10	01	PAPER FOR TRACS PRINTERS	11-21-00-5310		01/11/11	40.64
				POLICE DEPT OFFICE SUPPLIE			
						INVOICE TOTAL:	40.64
VVM6925	12/13/10	01	PRINTERS-TRACS	11-21-00-5735		01/11/11	1,376.72
				GRANT PURCHASES			
						INVOICE TOTAL:	1,376.72
VVP8157	12/14/10	01	PRINTER MOUNTS-TRACS	11-21-00-5735		01/11/11	269.76
				GRANT PURCHASES			
						INVOICE TOTAL:	269.76
						VENDOR TOTAL:	1,687.12

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
CINTAS CINTAS FIRE PROTECTION F36							
OF36045940	12/08/10	01	ANNUAL FIRE EXT INSP	40-55-20-5350		01/11/11	295.80
				BLDG. MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	295.80
OF36045946	12/08/10	01	ANNUAL FIRE EXT INSP	11-32-10-5390		01/11/11	767.20
				FIRST AID AND SAFETY SUPPL			
						INVOICE TOTAL:	767.20
						VENDOR TOTAL:	1,063.00
COUNT COUNTRY FORD OF LAKE GENEVA							
15113	12/17/10	01	BRACKET	11-21-00-5361		01/11/11	19.42
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	19.42
FOCS27768	12/06/10	01	OIL/FILTER CHG,INSP-'09 CR VIC	11-21-00-5361		01/11/11	32.61
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	32.61
FOCS27772	12/06/10	01	OIL FILTER/TIRE ROTATE-'10 EXP	11-21-00-5361		01/11/11	54.11
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	54.11
FOCS27779	12/06/10	01	OIL/FILTER CHG-'10 CR VIC	11-21-00-5361		01/11/11	32.61
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	32.61
FOCS27945	12/17/10	01	OIL/FILTER CHG-'10 CR VIC	11-21-00-5361		01/11/11	32.61
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	32.61
						VENDOR TOTAL:	171.36
CRISP CRISPELL-SNYDER, INC.							
12562	11/26/10	01	11/10 ENG-LAKE SETBACK MAPS	11-30-00-5216		01/11/11	155.75
				CITY ENGINEERING FEES			
						INVOICE TOTAL:	155.75

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
CRISP	CRISPELL-SNYDER, INC.						
12563	11/26/10	01	11/10 ENG-N2260 CTH H ANNEX	11-00-00-1391		01/11/11	893.25
				A/R BILL OUTS			
						INVOICE TOTAL:	893.25
12712	12/31/10	01	12/10 ENG-EDWARDS BLVD	34-30-00-8140		01/11/11	3,112.75
				EDWARDS BOULEVARD CONSTRUC			
						INVOICE TOTAL:	3,112.75
12713	12/31/10	01	12/10 ENG-STREET IMPROVEMENT	34-30-00-8027		01/11/11	962.06
				STREET RESURFACING			
		02	12/10 ENG-STREET IMPROVEMENT	41-32-10-8027			680.44
				STREET IMPROVEMENT PROGRAM			
						INVOICE TOTAL:	1,642.50
12725	12/31/10	01	12/10 ENG	11-30-00-5216		01/11/11	792.91
				CITY ENGINEERING FEES			
						INVOICE TOTAL:	792.91
						VENDOR TOTAL:	6,597.16
DEMCO	DEMCO						
4016985	10/26/10	01	OAK SHELVING UNIT	45-99-00-5960		01/11/11	580.16
				LIBRARY IMPACT EXPENDITURE			
						INVOICE TOTAL:	580.16
4049865	12/03/10	01	PROTECTORS, LAMINATE, DOTS	99-00-00-5512		01/11/11	76.03
				LIBRARY PROCESSING SUPPLIE			
						INVOICE TOTAL:	76.03
4060471	12/15/10	01	LAMINATE, LABELS	99-00-00-5512		01/11/11	68.47
				LIBRARY PROCESSING SUPPLIE			
						INVOICE TOTAL:	68.47
4065968	12/22/10	01	LAMINATE GLOSS LABELS	99-00-00-5512		01/11/11	85.72
				LIBRARY PROCESSING SUPPLIE			
						INVOICE TOTAL:	85.72
						VENDOR TOTAL:	810.38

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

DILHR	DILHR						
250-12/10	12/31/10	01	WORK PERMITS-12/10	11-00-00-2422		01/11/11	45.00
				DUE TO WISCONSIN-WORK PERM			
						INVOICE TOTAL:	45.00
						VENDOR TOTAL:	45.00
DOA	DEPT OF ADMINISTRATION						
063466	12/17/10	01	TEACH SVC-6/10-12/10	99-00-00-5510		01/11/11	600.00
				LIBRARY SIRSI			
						INVOICE TOTAL:	600.00
						VENDOR TOTAL:	600.00
DPI	DEPT OF PUBLIC INSTRUCTION						
10728	12/30/10	01	2011 WISCAT SVC	99-00-00-5510		01/11/11	200.00
				LIBRARY SIRSI			
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	200.00
DUNN	DUNN LUMBER & TRUE VALUE						
418560	12/01/10	01	SHOP FITTINGS FOR TOOLS	11-32-10-5340		01/11/11	18.32
				OPERATING SUPPLIES-STREET			
						INVOICE TOTAL:	18.32
418675	12/02/10	01	SWITCH	40-55-20-5350		01/11/11	8.99
				BLDG. MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	8.99
418684	12/02/10	01	SHOP SUPPLIES, FURNACE FILTERS	11-32-10-5350		01/11/11	40.12
				BLDG MAINT SUPPLIES-STR DE			
						INVOICE TOTAL:	40.12
419055	12/06/10	01	FLATS FOR SNOW SHOVEL/SCRAPER	11-16-10-5350		01/11/11	7.99
				CITY HALL BLDG MAINT SUPPL			
						INVOICE TOTAL:	7.99

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN	DUNN LUMBER & TRUE VALUE						
419221	12/07/10	01	SOLDER/TIPS,FASTNERS	11-32-10-5340 OPERATING SUPPLIES-STREET		01/11/11	22.93
						INVOICE TOTAL:	22.93
419759	12/10/10	01	PARTS-SNOW BLOWER	11-16-10-5350 CITY HALL BLDG MAINT SUPPL		01/11/11	9.66
						INVOICE TOTAL:	9.66
420127	12/15/10	01	SNOW PLOW CHAINS	11-32-12-5250 SNOW & ICE CONTROL-REPAIRS		01/11/11	18.98
						INVOICE TOTAL:	18.98
420373	12/17/10	01	INSPECTION MIRROR	11-32-10-5340 OPERATING SUPPLIES-STREET		01/11/11	12.95
						INVOICE TOTAL:	12.95
420607	12/20/10	01	PRIMER,SPLINE-METER REPAIR	42-34-50-5250 PARKING METERS REPAIRS		01/11/11	9.39
						INVOICE TOTAL:	9.39
420633	12/20/10	01	PARTS-DRINKING FOUNTAIN	11-32-10-5350 BLDG MAINT SUPPLIES-STR DE		01/11/11	14.45
						INVOICE TOTAL:	14.45
420672	12/20/10	01	HOOKS-SALT SHED	11-32-12-5340 OPERATING SUPPLIES-SNOW &		01/11/11	5.95
						INVOICE TOTAL:	5.95
420894	12/22/10	01	FURNACE FILTERS	40-55-20-5350 BLDG. MAINTENANCE SUPPLIES		01/11/11	31.92
						INVOICE TOTAL:	31.92
420984	12/22/10	01	FAUCETS-SHOP BARRELS	11-32-10-5340 OPERATING SUPPLIES-STREET		01/11/11	64.74
						INVOICE TOTAL:	64.74

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
DUNN DUNN LUMBER & TRUE VALUE							
421391	12/28/10	01	LIGHT BULBS-BATHROOM	11-22-00-5350 BLDG MAINT SUPPLIES-FIRE D		01/11/11	1.99
						INVOICE TOTAL:	1.99
STMT-12/10-FIRE	12/31/10	01	DISCOUNT EARNED	11-00-00-4819 DISCOUNTS EARNED		01/11/11	-0.10
						INVOICE TOTAL:	-0.10
STMT-12/10-STREET	12/31/10	01	DISCOUNT EARNED	11-00-00-4819 DISCOUNTS EARNED		01/11/11	-2.94
						INVOICE TOTAL:	-2.94
						VENDOR TOTAL:	265.34
EBC EMPLOYEE BENEFITS CORPORATION							
957016	12/14/10	01	1/11 FLEX ADMIN	11-10-20-5132 HEALTH AND DENTAL ADMIN CH		01/11/11	137.75
						INVOICE TOTAL:	137.75
957017	12/14/10	01	1/11 COBRA ADMIN	11-10-20-5132 HEALTH AND DENTAL ADMIN CH		01/11/11	69.30
						INVOICE TOTAL:	69.30
957018	12/14/10	01	1/11 BENNYCARD ADMIN	11-10-20-5132 HEALTH AND DENTAL ADMIN CH		01/11/11	42.00
						INVOICE TOTAL:	42.00
						VENDOR TOTAL:	249.05
EBSCO EBSCO							
1305591	11/24/10	01	2011 SUBSCRIPTIONS	99-00-00-5412 LIBRARY MAGAZINES & NEWSPA		01/11/11	6,349.10
						INVOICE TOTAL:	6,349.10
						VENDOR TOTAL:	6,349.10

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

ENVIS	ENVISIONWARE, INC.						
US-5890	12/06/10	01	2011 MAINT CONTRACT	99-00-00-5510 LIBRARY SIRSI		01/11/11	786.42
						INVOICE TOTAL:	786.42
						VENDOR TOTAL:	786.42
GAGE	GAGE MARINE CORPORATION						
952015	12/17/10	01	FALL PIER/RAMP/FENCE REMOVAL	40-52-10-5211 PIER MAINTENANCE CONTRACT		01/11/11	16,391.80
						INVOICE TOTAL:	16,391.80
						VENDOR TOTAL:	16,391.80
GALLS	GALLS, AN ARAMARK COMPANY						
510988191	11/23/10	01	UNIFORM-THORNBURGH	11-21-00-5138 PD UNIFORM ALLOWANCE		01/11/11	53.35
						INVOICE TOTAL:	53.35
511000017	12/01/10	01	UNIFORM-KELLER	11-21-00-5138 PD UNIFORM ALLOWANCE		01/11/11	48.95
						INVOICE TOTAL:	48.95
511057530	12/20/10	01	UNIFORM-METER DEPT	42-34-50-5138 PRKNG METERS UNIFORM ALLOW		01/11/11	7.31
						INVOICE TOTAL:	7.31
						VENDOR TOTAL:	109.61
GENON	GENEVA ON-LINE INC.						
906504	12/01/10	01	12/10 DSL SERVICE	99-00-00-5221 LIBRARY TELEPHONE/PAGER		01/11/11	60.00
						INVOICE TOTAL:	60.00
906646	12/01/10	01	12/10 E-MAIL SVC	11-12-00-5221 MUNICIPAL CT TELEPHONE		01/11/11	4.00
						INVOICE TOTAL:	4.00

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
GENON GENEVA ON-LINE INC.							
908821	01/01/11	01	1/11 DSL SVC	99-00-00-5221		01/11/11	60.00
				LIBRARY TELEPHONE/PAGER			
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	124.00
GRAIN GRAINGER							
9413786147	12/10/10	01	MAINT CART WHEEL	11-16-10-5350		01/11/11	32.35
				CITY HALL BLDG MAINT SUPPL			
						INVOICE TOTAL:	32.35
						VENDOR TOTAL:	32.35
GRAYS GRAY'S INC.							
28335	12/29/10	01	LOADER BLADE FOR SNOW REMOVAL	11-32-12-5250		01/11/11	964.30
				SNOW & ICE CONTROL-REPAIRS			
						INVOICE TOTAL:	964.30
						VENDOR TOTAL:	964.30
GREAT GREAT AMERICA LEASING CORP.							
10345313	12/06/10	01	COPIER SUPPORT/LEASE/USAGE	99-00-00-5532		01/11/11	594.55
				LIBRARY EQUIP LEASES & MAI			
						INVOICE TOTAL:	594.55
						VENDOR TOTAL:	594.55
HUBBUCH MELISSA HUBBUCH							
1/11 REIMB	01/05/11	01	1/5 POSTAGE-STAMPS/PACKAGES	99-00-00-5312		01/11/11	91.00
				LIBRARY POSTAGE			
		02	1/5 POST-IT NOTES	99-00-00-5211			17.27
				GENERAL ADMIN EXPENSES			
						INVOICE TOTAL:	108.27
REIMBURSEMENT	12/16/10	01	PLATES,NAPKINS,CUPS-XMAS PRTY	99-00-00-5211		01/11/11	8.44
				GENERAL ADMIN EXPENSES			

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
HUBBUCH MELISSA HUBBUCH							
REIMBURSEMENT	12/16/10	02	PLATES-DIRECTORS MTG	99-00-00-5211		01/11/11	1.06
		03	POSTAGE TO RETURN BOOKS	99-00-00-5312			3.43
		04	POSTAGE FOR HOLIDAY CARDS	99-00-00-5312			71.62
				LIBRARY POSTAGE			
				LIBRARY POSTAGE			
						INVOICE TOTAL:	84.55
						VENDOR TOTAL:	192.82
HWYC HIGHWAY C SERVICES INC							
113721	12/09/10	01	CHAIN SAW, POLE SAW PARTS	11-32-13-5430		01/11/11	118.07
				TREE & BRUSH OPERATING SUP			
						INVOICE TOTAL:	118.07
113784	12/09/10	01	FILTERS-BOBCAT	11-32-10-5250		01/11/11	83.27
				ST DEPT EQUIPMENT REPAIRS			
						INVOICE TOTAL:	83.27
						VENDOR TOTAL:	201.34
IAEI IAEI							
ID #74020	12/13/10	01	CODE BOOKS	11-24-00-5332		01/11/11	16.00
				CONFERENCES & SCHOOL			
						INVOICE TOTAL:	16.00
						VENDOR TOTAL:	16.00
IBS IBS OF METRO MILWAUKEE DO, INC							
149608	12/14/10	01	BATTERY-CAR 1	11-22-00-5351		01/11/11	85.95
				EQUIP MAINT SUPPLIES-FIRE			
						INVOICE TOTAL:	85.95
						VENDOR TOTAL:	85.95
IDVILLE IDVILLE							

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
IDVILLE IDVILLE							
2199143	12/28/10	01	CARD STICK-BUS CARDS	11-21-00-5310		01/11/11	56.35
				POLICE DEPT OFFICE SUPPLIE			
						INVOICE TOTAL:	56.35
						VENDOR TOTAL:	56.35
ITU ITU INC							
5245217	12/10/10	01	MATS, MOPS, FRAGRANCE	40-55-20-5350		01/11/11	60.12
				BLDG. MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	60.12
5252789	12/22/10	01	MATS, TOWELS, COVERALLS	11-32-10-5350		01/11/11	64.77
				BLDG MAINT SUPPLIES-STR DE			
						INVOICE TOTAL:	64.77
5252790	12/22/10	01	MATS	11-16-10-5360		01/11/11	69.07
				CITY HALL MAINT SERVICE CO			
						INVOICE TOTAL:	69.07
						VENDOR TOTAL:	193.96
JMAUEL J. MAUEL & ASSOCIATES							
TAX COL/PET LIC-2011	01/03/10	01	2011 RENEWAL	11-15-30-5310		01/11/11	450.00
				TREASURER OFFICE SUPPLIES			
						INVOICE TOTAL:	450.00
						VENDOR TOTAL:	450.00
KARA KARA COMMUNICATIONS INC							
26259	12/16/10	01	SENIOR PARKING STICKERS	42-34-50-5340		01/11/11	766.80
				OPERATING SUPPLIES-TICKETS			
						INVOICE TOTAL:	766.80
						VENDOR TOTAL:	766.80
KOUTSKY MARY KOUTSKY							

DATE: 01/07/11
TIME: 09:12:37
ID: AP441000.WOW

CITY OF LAKE GENEVA
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
KOUTSKY MARY KOUTSKY							
SUPPLIES	12/30/10	01	4 SEASONS SUPPLIES	11-52-00-5840		01/11/11	154.22
				4 SEASON NATURE PRESERVE			
						INVOICE TOTAL:	154.22
						VENDOR TOTAL:	154.22
LAKESIDE LAKESIDE INTERNATIONAL TRUCKS							
87380	12/16/10	01	RELAY-TRK 27	11-32-10-5351		01/11/11	29.39
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	29.39
87557	12/21/10	01	RELAYS-TRK 27	11-32-12-5250		01/11/11	88.17
				SNOW & ICE CONTROL-REPAIRS			
						INVOICE TOTAL:	88.17
						VENDOR TOTAL:	117.56
LGCHEV LAKE GENEVA CHEVROLET							
5007385	11/23/10	01	BATTERIES-AMB 1	11-22-00-5351		01/11/11	287.50
				EQUIP MAINT SUPPLIES-FIRE			
						INVOICE TOTAL:	287.50
						VENDOR TOTAL:	287.50
LGREG LAKE GENEVA REGIONAL NEWS							
839899	09/30/10	01	RIVIERA BID NOTICE	34-30-00-9115		01/11/11	110.25
				RIVIERA RENOVATIONS			
						INVOICE TOTAL:	110.25
846050	11/04/10	01	AD:DISPATCHER H/W	11-21-00-5411		01/11/11	100.20
				POLICE-APPLICATION PROCESS			
						INVOICE TOTAL:	100.20
						VENDOR TOTAL:	210.45
LGUTI LAKE GENEVA UTILITY COMMISSION							

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
LGUTI	LAKE GENEVA UTILITY COMMISSION						
3323	12/31/10	01	2010 ST IMPROV PROG-CONANT ST	41-32-10-8027		01/11/11	64,204.95
				STREET IMPROVEMENT PROGRAM			
						INVOICE TOTAL:	64,204.95
RE010611	01/01/11	01	INV 4.0402.00-918 MAIN ST	99-00-00-5222		01/11/11	130.76
		02	INV 4.0472.00-W END LIBR PK FO	11-52-00-5227			62.48
		03	INV 4.0404.00-COOK & MAIN	11-52-00-5226			88.62
		04	INV 40468.00-WRIGLEY DRIVE/TOP	40-55-10-5226			1,065.51
		05	INV 4.0469.00-LOWER RIVIERA	40-55-20-5226			883.68
		07	INV 5.0100.00-626 GENEVA ST	11-16-10-5226			413.26
		09	INV 5.0253.00-FLAT IRON PK	11-52-00-5226			148.24
		10	INV 5.0255.00-CHAMBER OF COMME	11-52-00-5226			55.69
		11	INV 5.0280.00-BAKER/WILLOW SMN	11-52-00-5226			72.20
		12	INV 6.0550.00-WILLIAMS ST PARK	11-52-00-5227			12.60
		13	INV 7.0415.00-730 MARSHALL	11-22-00-5226			146.40
		16	INV 8.0452.00-SAGE ST/DUNN FLD	11-52-00-5226			51.32
		18	INV 11.2001.00-VETS CONCESSION	11-52-01-5226			87.24
		19	INV 5.0257.00-WRIGLEY DR STATU	11-52-00-5227			12.60
		20	INV 11.2000.00-VET'S PARK	11-52-01-5226			69.60
				VETS PARK WATER & SEWER			

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

LGUTI	LAKE GENEVA UTILITY COMMISSION						
RE010611	01/01/11	22	INV 4.0466.00-BEACH HOUSE	40-54-10-5399		01/11/11	108.12
				BEACH MISCELLANEOUS			
		23	INV 5.0114.00-255 MILL/MUSEUM	11-51-10-5226			83.76
				MUSEUM-WATER & SEWER BILLS			
		25	INV 3.0425.00-1055 CAREY	11-32-10-5226			34.81
				ST DEPT BLDG-WATER & SEWER			
		26	INV 3.0424.00-1065 CAREY	11-32-10-5226			73.09
				ST DEPT BLDG-WATER & SEWER			
		27	INV 3.0420.00-1070 CAREY	11-32-10-5226			27.85
				ST DEPT BLDG-WATER & SEWER			
		28	INV 5.0138.00-720 GENEVA	11-52-00-5227			12.60
				FOUNTAINS/STATUES-WATER/SE			
		29	INV 5.0300.00-255 MILL ST FP	11-51-10-5226			180.63
				MUSEUM-WATER & SEWER BILLS			
		30	INV 11.1999.00-VETS PK STORAGE	11-52-01-5226			97.68
				VETS PARK WATER & SEWER			
		31	INV 4.0307.00-818 GENEVA	42-34-50-5220			12.60
				PARKING LOT PLANTING SERVI			
		32	INV 5.0101.00-626 GENEVA ST FP	11-16-10-5226			47.40
				CITY HALL WATER & SEWER EX			
		33	INV 40474.00 LIB PK RESTROOM	11-52-00-5226			111.60
				PARKS-WATER & SEWER BILLS			
						INVOICE TOTAL:	4,090.34
ZLP00001D/ZA72700001	01/06/11	01	WTR MAIN/SEWER S/A-SHORE ACRES	11-00-00-1391		01/11/11	15,350.00
				A/R BILL OUTS			
						INVOICE TOTAL:	15,350.00
						VENDOR TOTAL:	83,645.29

LINN	TOWN OF LINN CLERK						
IPV 00005	12/21/10	01	ANNEX TAX PAYMENT-ADAMS	11-00-00-1391		01/11/11	653.60
				A/R BILL OUTS			
						INVOICE TOTAL:	653.60
						VENDOR TOTAL:	653.60

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

LOIS	LOIS TIRE SHOP, INC.						
266936	01/07/10	01	WHEEL BALANCE CREDIT	11-22-00-5240		01/11/11	-72.00
				EQUIPMENT REPAIRS-FIRE DEP			
						INVOICE TOTAL:	-72.00
283062	12/16/10	01	FIX TIRE LEAK-LOADER	11-32-10-5250		01/11/11	304.99
				ST DEPT EQUIPMENT REPAIRS			
						INVOICE TOTAL:	304.99
						VENDOR TOTAL:	232.99
LOOKIN	LOOKIN' GOOD TURF & SNOW SVC						
1530	12/31/10	01	12/10 SNOW SHOVELING	11-32-12-5344		01/11/11	2,380.00
				SNOW REMOVAL EXPENSES			
						INVOICE TOTAL:	2,380.00
						VENDOR TOTAL:	2,380.00
MAC	MacCARB						
RD76292	11/05/10	01	CO2 RENTAL	40-55-20-5350		01/11/11	65.25
				BLDG. MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	65.25
						VENDOR TOTAL:	65.25
MADRI	NELIDA MADRIGAL						
12/10	12/14/10	01	INTERPRETER-12/14/10	11-12-00-5381		01/11/11	30.00
				MUNICIPAL COURT OPERATIONS			
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
MAIL	MAILWAUKEE						
H5E80A	12/08/10	01	INK FOR MAIL MACHINE	11-16-10-5532		01/11/11	168.97
				CH POSTAGE METER RENT & EX			
						INVOICE TOTAL:	168.97
						VENDOR TOTAL:	168.97

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
MARTIN MARTIN BUSINESS GROUP							
1094658	12/17/10	01	KONICA C252 CONTR 12/15-1/14	11-21-00-5531		01/11/11	84.69
				XEROX MACHINE			
						INVOICE TOTAL:	84.69
1094742	12/20/10	01	KONICA 600 CONTR 12/20-1/19	11-16-10-5531		01/11/11	106.00
				CH OFFICE EQUIPMENT CONTRA			
		02	BIZHUB OVERAGE	11-16-10-5531			128.51
				CH OFFICE EQUIPMENT CONTRA			
						INVOICE TOTAL:	234.51
1094743	12/20/10	01	RICOH MP161 12/20-3/19/11 CONT	11-12-00-5361		01/11/11	144.00
				EQUIPMENT MAINT SERVICE CO			
						INVOICE TOTAL:	144.00
1094819	12/21/10	01	TONER FOR FAX MACHINE	11-16-10-5310		01/11/11	159.52
				CITY HALL OFFICE SUPPLIES			
						INVOICE TOTAL:	159.52
						VENDOR TOTAL:	622.72
MEDIA MEDIA SEPARATIONS							
2716	12/01/10	01	OIL FOR GUNS	11-21-00-5410		01/11/11	97.00
				POLICE DEPT TRAINING EXPEN			
						INVOICE TOTAL:	97.00
2717	12/02/10	01	UNIFORM-CARSTENSEN	11-21-00-5138		01/11/11	97.00
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	97.00
						VENDOR TOTAL:	194.00
MERCY MERCY HEALTH SYSTEM							
LGPD-0051-11/11	12/02/10	01	BLOOD DRAWS	11-21-00-5380		01/11/11	91.50
				POLICE SPECIAL INVESTIGATI			
						INVOICE TOTAL:	91.50
						VENDOR TOTAL:	91.50

DATE: 01/07/11
TIME: 09:12:37
ID: AP441000.WOW

CITY OF LAKE GENEVA
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
MILLER MILLER-BRADFORD & RISBERG, INC							
IB50961	12/16/10	01	HEATER MOTOR,W20	11-32-10-5250		01/11/11	272.98
				ST DEPT EQUIPMENT REPAIRS			
						INVOICE TOTAL:	272.98
						VENDOR TOTAL:	272.98
MINNE MINNEWAWA, INC.							
012-0088	12/10/10	01	2011 BEACH PASSES	40-54-10-5352		01/11/11	910.72
				BEACH MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	910.72
						VENDOR TOTAL:	910.72
MLIC MINNESOTA LIFE INSURANCE CO							
099002-2/11	01/06/11	01	2/11 MUNICIPAL COURT	11-12-00-5134		01/11/11	9.90
		02	2/11 CITY ATTORNEY	MUNICIPAL CT LIFE INSURANC			
				11-13-00-5134			29.27
		03	2/11 CITY CLERK	CITY ATTORNEY LIFE INSURAN			
				11-14-30-5134			23.90
		04	2/11 METER DEPT	CITY CLERK LIFE INSURANCE			
				42-34-50-5134			4.95
		05	2/11 ACCOUNTING	PARKING METERS LIFE INSURA			
				11-15-10-5134			35.80
		06	2/11 TREASURER	ACCTG & DP LIFE INSURANCE			
				11-15-30-5134			4.90
		07	2/11 ASSESSOR	TREASURER LIFE INSURANCE			
				11-15-40-5134			23.68
		08	2/11 BLDG INSPECTOR	ASSESSOR LIFE INSURANCE			
				11-24-00-5134			33.80
		09	2/11 CITY ADMINISTRATOR	BLDG INSPECTOR LIFE INSURA			
				11-14-20-5134			55.15
		10	2/11 HARBORMASTER	CITY ADMIN LIFE INSURANCE			
				40-52-10-5134			13.20
				HARBOR LIFE INSURANCE			

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT	
MLIC MINNESOTA LIFE INSURANCE CO								
099002-2/11	01/06/11	11	2/11 ADMINISTRATIVE	11-10-00-5133		01/11/11	43.06	
		12	2/11 PAYROLL DEDUCTION	11-00-00-2134			328.44	
							INVOICE TOTAL:	606.05
099009-2/11	01/06/11	01	2/11 POLICE	11-21-00-5134		01/11/11	249.34	
		02	2/11 ADMINISTRATIVE	11-10-00-5133			42.52	
		03	2/11 PAYROLL DEDUCTIONS	11-00-00-2134			479.58	
							INVOICE TOTAL:	771.44
099010-2/11	01/06/11	01	2/11 FIRE DEPT	11-22-00-5133		01/11/11	84.10	
		02	2/11 ADMINISTRATIVE	11-10-00-5133			14.02	
							INVOICE TOTAL:	98.12
099019-2/11	01/06/11	01	2/11 LIBRARY	99-00-00-5134		01/11/11	92.30	
		02	2/11 ADMINISTRATIVE	11-10-00-5133			16.36	
		03	2/11 PAYROLL DEDUCTIONS	11-00-00-2134			26.59	
							INVOICE TOTAL:	135.25
099044-2/11	01/06/11	01	2/11 METER DEPT	42-34-50-5134		01/11/11	8.33	
		02	2/11 ADMINISTRATIVE	11-10-00-5133			0.97	
		03	2/11 PAYROLL DEDUCTIONS	11-00-00-2134			8.65	
							INVOICE TOTAL:	17.95

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
MLIC MINNESOTA LIFE INSURANCE CO							
099052-2/11	01/06/11	01	2/11 RIV MAINTENANCE	40-55-10-5134		01/11/11	25.40
		02	2/11 STREET DEPT	11-32-10-5134			161.87
		03	2/11 CITY HALL MAINT	11-16-10-5134			11.87
		04	2/11 ADMINISTRATIVE	11-10-00-5133			35.63
		05	2/11 PAYROLL DEDUCTIONS	11-00-00-2134			377.21
						INVOICE TOTAL:	611.98
						VENDOR TOTAL:	2,240.79
MONROE MONROE TRUCK EQUIPMENT							
5178278	12/08/10	01	2 MOTORS-SANDERS	11-32-12-5250		01/11/11	386.92
				SNOW & ICE CONTROL-REPAIRS			
						INVOICE TOTAL:	386.92
5178287	12/08/10	01	PLOW LIGHT SWITCHES	11-32-12-5250		01/11/11	69.88
				SNOW & ICE CONTROL-REPAIRS			
						INVOICE TOTAL:	69.88
5179106	12/14/10	01	PLOW LIGHT RELAY	11-32-12-5250		01/11/11	82.94
				SNOW & ICE CONTROL-REPAIRS			
						INVOICE TOTAL:	82.94
5179435	12/15/10	01	MOTOR-SANDER	11-32-12-5250		01/11/11	254.89
				SNOW & ICE CONTROL-REPAIRS			
						INVOICE TOTAL:	254.89
5179993	12/20/10	01	PLOW RAM CYLINDER-TRK 25	11-32-12-5250		01/11/11	309.09
				SNOW & ICE CONTROL-REPAIRS			
						INVOICE TOTAL:	309.09
						VENDOR TOTAL:	1,103.72

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
NAPAE NAPA AUTO PARTS-ELKHORN							
780450	12/09/10	01	HEAD LIGHTS-PLOWS	11-32-12-5250		01/11/11	22.80
				SNOW & ICE CONTROL-REPAIRS			
						INVOICE TOTAL:	22.80
780469	12/09/10	01	FILTERS-CHIPPER	11-32-13-5430		01/11/11	10.37
				TREE & BRUSH OPERATING SUP			
						INVOICE TOTAL:	10.37
780486	12/09/10	01	PLOW SKID	11-32-12-5340		01/11/11	5.42
				OPERATING SUPPLIES-SNOW &			
						INVOICE TOTAL:	5.42
780656	12/11/10	01	SNOW SHOE	11-32-12-5340		01/11/11	5.42
				OPERATING SUPPLIES-SNOW &			
						INVOICE TOTAL:	5.42
780910	12/13/10	01	MUFFLER-GENERATOR	11-32-10-5351		01/11/11	11.27
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	11.27
781207	12/15/10	01	MUFFLER CLAMPS	11-32-10-5351		01/11/11	22.08
				VEHICLE/EQUIPMENT MAINTENA			
						INVOICE TOTAL:	22.08
781982	12/21/10	01	BATTERIES-LOADER	11-32-10-5250		01/11/11	209.90
				ST DEPT EQUIPMENT REPAIRS			
						INVOICE TOTAL:	209.90
						VENDOR TOTAL:	287.26
NAPAR NAPA AUTO PARTS							
188885	12/28/10	01	OIL,ANTENNA-SCAG	11-32-10-5250		01/11/11	23.74
				ST DEPT EQUIPMENT REPAIRS			
						INVOICE TOTAL:	23.74
						VENDOR TOTAL:	23.74

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
NYQUIST NYQUIST ENGINEERING							
962	12/14/10	01	10-11/10 IT SVC	11-21-00-5262		01/11/11	62.50
		02	10-11/10 IT SVC	11-21-00-5305			1,134.93
		03	10-11/10 IT SVC	11-21-00-5380			662.50
		04	10-11/10 IT SVC	41-21-00-0108			500.00
		05	10-11/10 IT SVC-TRACS	11-21-00-5735			350.00
		06	10-11/10 IT SVC-ID MARKER	11-29-00-5735			212.50
				GRANT PURCHASES			
						INVOICE TOTAL:	2,922.43
						VENDOR TOTAL:	2,922.43
OFFICE OFFICE DEPOT							
540693531001	11/11/10	01	LAMINATING POUCHES	11-22-00-5310		01/11/11	6.98
				FIRE DEPT-OFFICE SUPPLIES			
						INVOICE TOTAL:	6.98
542852047001	12/01/10	01	COPY PAPER	11-15-30-5310		01/11/11	43.92
				TREASURER OFFICE SUPPLIES			
						INVOICE TOTAL:	43.92
543390556001	12/03/10	01	TAN COPY PAPER	11-14-30-5310		01/11/11	43.36
		02	STORAGE, POST-ITS, CALENDAR	11-16-10-5310			41.42
				CITY CLERK OFFICE SUPPLIES			
				CITY HALL OFFICE SUPPLIES			
						INVOICE TOTAL:	84.78
543390884001	12/03/10	01	3-RING INDEX TABS	11-16-10-5310		01/11/11	5.45
				CITY HALL OFFICE SUPPLIES			
						INVOICE TOTAL:	5.45

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
OFFICE OFFICE DEPOT							
544368143001	12/10/10	01	PAPER, POCKET FILES	11-16-10-5310		01/11/11	36.55
		02	BUDGET BOOK SUPPLIES	11-15-10-5310			53.02
				ACCTG & DP OFFICE SUPPLIES			
						INVOICE TOTAL:	89.57
544587120001	12/10/10	01	BINDING COVERS RETURNED	11-15-10-5310		01/11/11	-14.22
				ACCTG & DP OFFICE SUPPLIES			
						INVOICE TOTAL:	-14.22
544587122001	12/13/10	01	BUDGET BOOK COVERS	11-15-10-5310		01/11/11	32.96
				ACCTG & DP OFFICE SUPPLIES			
						INVOICE TOTAL:	32.96
545021326001	12/15/10	01	FILE FOLDERS, DIVIDERS	11-16-10-5310		01/11/11	6.19
		02	FILE FOLDERS	11-15-10-5310			19.68
				ACCTG & DP OFFICE SUPPLIES			
						INVOICE TOTAL:	25.87
545158289001	12/21/10	01	NOTARY STAMP-REALE	11-14-30-5399		01/11/11	18.71
				CITY CLERK MISCELLANEOUS E			
						INVOICE TOTAL:	18.71
545158425001	12/16/10	01	STAPLER	11-15-30-5310		01/11/11	16.47
				TREASURER OFFICE SUPPLIES			
						INVOICE TOTAL:	16.47
545986973001	12/23/10	01	CREDIT-NOTARY SEAL-REALE	11-14-30-5399		01/11/11	-18.71
				CITY CLERK MISCELLANEOUS E			
						INVOICE TOTAL:	-18.71
						VENDOR TOTAL:	291.78

OTTER OTTER SALES & SERVICE INC.

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

OTTER	OTTER SALES & SERVICE INC.						
14625	12/17/10	01	STEERING REPAIR-TRK 26	11-32-10-5250		01/11/11	2,478.55
				ST DEPT EQUIPMENT REPAIRS			
						INVOICE TOTAL:	2,478.55
						VENDOR TOTAL:	2,478.55
PARA	PARATECH AMBULANCE SERVICE						
22021	12/02/10	01	CPR CARDS,HS AED CARDS	11-22-00-5610		01/11/11	648.00
				CPR CLASSES			
						INVOICE TOTAL:	648.00
						VENDOR TOTAL:	648.00
PESCH	PESCHE'S GREENHOUSE						
23483	12/01/10	01	XMAS WREATHS	40-55-20-5350		01/11/11	160.00
				BLDG. MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	160.00
						VENDOR TOTAL:	160.00
PETER	ANDREA PETERSON						
REIMB-12/10	12/15/10	01	FRUIT/COOKIES-DIRECTORS MTG	99-00-00-5211		01/11/11	33.68
				GENERAL ADMIN EXPENSES			
		02	COFFEE	99-00-00-5211			11.28
				GENERAL ADMIN EXPENSES			
		03	ENVELOPES-XMAS CARDS	99-00-00-5211			30.52
				GENERAL ADMIN EXPENSES			
		04	FOOD-VOLUNTEER HRS GIFT CARD	99-00-00-5211			25.00
				GENERAL ADMIN EXPENSES			
						INVOICE TOTAL:	100.48
REIMB-12/10A	01/06/11	01	POSTAGE-UNITED WAY PROPOSAL	99-00-00-5312		01/11/11	1.22
				LIBRARY POSTAGE			
						INVOICE TOTAL:	1.22
						VENDOR TOTAL:	101.70

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
PFI PFI FASHIONS, INC.							
155250	12/03/10	01	UNIFORM-NETHERY	11-21-00-5138		01/11/11	51.94
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	51.94
155259	12/10/10	01	UNIFORM-WISNIEWSKI	11-21-00-5138		01/11/11	77.46
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	77.46
						VENDOR TOTAL:	129.40
PMI PROGRESSIVE MEDICAL INT'L							
0266614	12/15/10	01	EMS SUPPLIES	11-22-00-5340		01/11/11	287.30
				OPERATING SUPPLIES			
						INVOICE TOTAL:	287.30
						VENDOR TOTAL:	287.30
QUILL QUILL CORPORATION							
1001263	12/16/10	01	CARTRIDGE-DATA ENTRY	11-21-00-5310		01/11/11	133.19
				POLICE DEPT OFFICE SUPPLIE			
						INVOICE TOTAL:	133.19
1001385	12/16/10	01	DAILY COVERS	11-21-00-5310		01/11/11	35.95
				POLICE DEPT OFFICE SUPPLIE			
						INVOICE TOTAL:	35.95
1028536	12/17/10	01	W-2 ENVELOPES	11-15-10-5310		01/11/11	14.49
				ACCTG & DP OFFICE SUPPLIES			
						INVOICE TOTAL:	14.49
9593776	11/30/10	01	TOILET PAPER, SOAP	99-00-00-5226		01/11/11	76.49
				LIBRARY BLDG & KITCHEN SUP			
						INVOICE TOTAL:	76.49
9685886	12/03/10	01	SOAP-PUBLIC RESTROOM	99-00-00-5226		01/11/11	23.52
				LIBRARY BLDG & KITCHEN SUP			
						INVOICE TOTAL:	23.52

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

QUILL	QUILL CORPORATION						
9700175	12/03/10	01	DESK PAD CALENDAR	11-15-30-5310		01/11/11	3.56
		02	COPY PAPER	TREASURER OFFICE SUPPLIES 11-16-10-5310			154.22
				CITY HALL OFFICE SUPPLIES			
						INVOICE TOTAL:	157.78
9932478	12/14/10	01	DESK CHAIR	11-15-10-5310		01/11/11	89.99
		02	COPY PAPER	ACCTG & DP OFFICE SUPPLIES 11-16-10-5310			68.15
				CITY HALL OFFICE SUPPLIES			
						INVOICE TOTAL:	158.14
						VENDOR TOTAL:	599.56
RACINE	RACINE COUNTY OPPORTUNITY CTR.						
41820	12/13/10	01	11/10 CLEANING SVC	99-00-00-5250		01/11/11	918.75
				LIBRARY BLDG REPAIR & MAIN			
						INVOICE TOTAL:	918.75
						VENDOR TOTAL:	918.75
RCELEC	R.C. ELECTRONICS						
634114	12/14/10	01	REPL BAD RADIO-TRK 30	11-32-10-5262		01/11/11	648.00
				ST DEPT-COMM SYSTEM MAINT			
						INVOICE TOTAL:	648.00
						VENDOR TOTAL:	648.00
RECORD	RECORDED BOOKS LLC						
5088835	12/17/10	01	REPLACEMENT BOOK ON TAPE	99-00-00-5414		01/11/11	6.95
				LIBRARY NONPRINT MATERIALS			
						INVOICE TOTAL:	6.95
5088839	12/20/10	01	RECORDED BOOK	99-00-00-5414		01/11/11	7.95
				LIBRARY NONPRINT MATERIALS			
						INVOICE TOTAL:	7.95
						VENDOR TOTAL:	14.90

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
RED THE UNIFORM TAILOR							
00W47130	11/30/10	01	UNIFORM-JACKET-PETERS	11-22-00-5138		01/11/11	136.53
				FIRE DEPT. UNIFORMS			
						INVOICE TOTAL:	136.53
00W47193	12/10/10	01	UNIFORM-FROGGETT	11-21-00-5138		01/11/11	145.99
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	145.99
00W47366	12/10/10	01	UNIFORM-JAY	11-21-00-5138		01/11/11	137.95
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	137.95
OB152320	12/10/10	01	UNIFORM-KELLER	11-21-00-5138		01/11/11	258.13
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	258.13
OB152805	12/16/10	01	UNIFORM-HOLWICK	11-21-00-5138		01/11/11	324.97
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	324.97
OW47195A	12/22/10	01	UNIFORM-ECKLUND	11-21-00-5138		01/11/11	159.20
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	159.20
OW47211A	12/10/10	01	UNIFORM-HALL	11-21-00-5138		01/11/11	183.81
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	183.81
						VENDOR TOTAL:	1,346.58
ROTE OIL COMPANY							
105208	10/20/10	01	598.8 GAL DYED DIESEL	11-32-10-5341		01/11/11	1,523.35
				VEHICLE-FUEL & OIL			
						INVOICE TOTAL:	1,523.35

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ROTE OIL COMPANY							
105459	11/24/10	01	113.7 GAL UNDYED DIESEL	11-32-10-5341		01/11/11	332.69
				VEHICLE-FUEL & OIL			
						INVOICE TOTAL:	332.69
105527	12/08/10	01	261 GAL DYED DIESEL	11-32-10-5341		01/11/11	717.23
				VEHICLE-FUEL & OIL			
						INVOICE TOTAL:	717.23
105554	12/10/10	01	62.2 GAL DYED DIESEL	11-32-10-5341		01/11/11	170.93
		02	594 GAL UNDYED DIESEL	11-32-10-5341			1,815.86
				VEHICLE-FUEL & OIL			
						INVOICE TOTAL:	1,986.79
105581	12/16/10	01	428.5 GAL UNDYED DIESEL	11-32-10-5341		01/11/11	1,370.77
				VEHICLE-FUEL & OIL			
						INVOICE TOTAL:	1,370.77
53439	12/21/10	01	250.1 GAL DYED DIESEL	11-32-10-5341		01/11/11	734.04
				VEHICLE-FUEL & OIL			
						INVOICE TOTAL:	734.04
53450	12/23/10	01	265.6 GAL UNDYED DIESEL	11-32-10-5341		01/11/11	861.61
				VEHICLE-FUEL & OIL			
						INVOICE TOTAL:	861.61
						VENDOR TOTAL:	7,526.48
RSI RESOURCE SOFTWARE INT'L LTD							
47916	12/01/10	01	SHADOW MAINT 1/8/11-1/7/12	11-00-00-1610		01/11/11	375.00
				PREPAID EXPENSES			
						INVOICE TOTAL:	375.00
						VENDOR TOTAL:	375.00
SCHENCK SCHENCK BUSINESS SOLUTIONS							

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
SCHENCK SCHENCK BUSINESS SOLUTIONS							
466274	12/30/10	01	PAYROLL FORUM REG	11-15-10-5332		01/11/11	50.00
				ACCTG CONFERENCES/TRAINING			
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
SCHERDIR SCHERRER DIRECT LLC							
10-737-01	12/28/10	01	RIVIERA HVAC EQUIP	34-30-00-9115		01/11/11	32,332.18
				RIVIERA RENOVATIONS			
						INVOICE TOTAL:	32,332.18
						VENDOR TOTAL:	32,332.18
SHERIFF WALWORTH COUNTY SHERIFF							
11/10	11/30/10	01	11/10 PRISONER CONFINEMENT	11-12-00-5290		01/11/11	510.00
				CARE OF PRISONERS			
						INVOICE TOTAL:	510.00
						VENDOR TOTAL:	510.00
SHI SHI COMPUTERS							
B00192185	12/20/10	01	MS WINDOWS SERVER 2008 R2	11-15-10-5450	00000037	01/11/11	470.94
		02	MS SERVER 1 USER CAL	11-15-10-5450			18.93
		03	MS EXCHANGE SERVER	11-15-10-5450			459.37
		04	MS EXCHANGE SERVER 1 USER CAL	11-15-10-5450			43.78
		05	MS EXCHANGE SERVER 1 USER CAL	11-15-10-5450			26.89
		06	HP MEMORY 2 GB	11-15-10-5450			159.12
		07	MS OFFICE 2010 1 PC	11-15-10-5450			724.68
				ACCTG & DP PROGRAMMING			
						INVOICE TOTAL:	1,903.71

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

SHI	SHI COMPUTERS						
B00192922	12/21/10	01	HP PROLIANT ML 110 G6 BASE SRV	11-15-10-5450	00000037	01/11/11	781.42
		02	HP 500B MICRO TOWER	11-15-10-5450			1,441.83
				ACCTG & DP PROGRAMMING			
				ACCTG & DP PROGRAMMING			
						INVOICE TOTAL:	2,223.25
						VENDOR TOTAL:	4,126.96
SIMPLX	SIMPLEXGRINNEL						
66171700	12/21/10	01	COMPRESSOR REPAIR	11-16-10-5240		01/11/11	337.50
				CITY HALL BUILDING REPAIRS			
						INVOICE TOTAL:	337.50
						VENDOR TOTAL:	337.50
SOMAR	SOMAR TEK LLC/SOMAR ENTERPRISE						
95540	12/02/10	01	UNIFORM-KELLER	11-21-00-5138		01/11/11	51.92
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	51.92
95548	12/04/10	01	AMMO-DEPARTMENT	11-21-00-5410		01/11/11	365.00
				POLICE DEPT TRAINING EXPEN			
						INVOICE TOTAL:	365.00
95549	12/06/10	01	UNIFORM-HALL	11-21-00-5138		01/11/11	123.99
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	123.99
95570	12/14/10	01	UNIFORM-REUSS	11-21-00-5138		01/11/11	129.99
				PD UNIFORM ALLOWANCE			
						INVOICE TOTAL:	129.99
95604	12/27/10	01	AMMUNITION	11-21-00-5410		01/11/11	2,297.00
				POLICE DEPT TRAINING EXPEN			
						INVOICE TOTAL:	2,297.00
						VENDOR TOTAL:	2,967.90

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
SOUKUP SARA SOUKUP							
REIMBURSEMENT	01/05/11	01	CONTINUING ED WORKSHOP REIMB	99-00-00-5332		01/11/11	22.00
				STAFF CONTINUING EDUCATION			
						INVOICE TOTAL:	22.00
						VENDOR TOTAL:	22.00
STAN STANLEY CONVERGENT SECURITY							
7884962	12/06/10	01	MONITORING CHGS 1/11-6/11	11-16-10-5360		01/11/11	95.40
				CITY HALL MAINT SERVICE CO			
						INVOICE TOTAL:	95.40
STMT	12/31/10	01	SALES TAX CREDIT	11-16-10-5360		01/11/11	-5.40
				CITY HALL MAINT SERVICE CO			
						INVOICE TOTAL:	-5.40
						VENDOR TOTAL:	90.00
STARK H.E. STARK AGENCY INC							
6089COURT-11/10	11/30/10	01	11/10 INTEREST	11-12-00-4811		01/11/11	117.36
		02	11/10 COLLECTION	11-12-00-5214			235.58
				COLLECTION FEES			
						INVOICE TOTAL:	352.94
6089PARK-2-12/10	12/31/10	01	12/10 METER COLLECTIONS	42-34-50-5216		01/11/11	39.75
				PROFESSIONAL SERVICES			
						INVOICE TOTAL:	39.75
6089PARK-G-12/10	12/31/10	01	12/10 METER COLLECTIONS	42-34-50-5216		01/11/11	44.51
				PROFESSIONAL SERVICES			
						INVOICE TOTAL:	44.51
						VENDOR TOTAL:	437.20
STEINER STEINER ELECTRIC COMPANY							

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
STEINER STEINER ELECTRIC COMPANY							
S003462725.001	12/23/10	01	ST LIGHT GLOBES	11-34-10-5261		01/11/11	641.68
				STREET LIGHTS REPAIRS			
						INVOICE TOTAL:	641.68
						VENDOR TOTAL:	641.68
SUMME JOHN SUMMERS							
12/10	12/31/10	01	12/10 MILEAGE-114 MILES	11-24-00-5330		01/11/11	57.00
				BLDG INSPECTOR TRAVEL-MILE			
						INVOICE TOTAL:	57.00
						VENDOR TOTAL:	57.00
SUN SUN LIFE FINANCIAL							
RE010611	12/20/10	01	CEMETERY DISABILITY-01/11	11-00-00-1634		01/11/11	26.84
		02	CITY HALL DISABILITY-01/11	OUTSIDE DEPT DISABILITY 11-10-20-5134			159.53
		03	LIBRARY DISABILITY-01/11	DISABILITY PREMIUMS CITY 99-00-00-5137			62.22
		04	POLICE DISABILITY-01/11	LIBRARY DISABILITY PREMIUM 11-10-20-5134			468.51
		05	STREET DISABILITY-01/11	DISABILITY PREMIUMS CITY 11-10-20-5134			189.68
		06	WATER DISABILITY-01/11	DISABILITY PREMIUMS CITY 11-00-00-1634			121.06
		07	WWTF DISABILITY-01/11	OUTSIDE DEPT DISABILITY 11-00-00-1634			87.77
				OUTSIDE DEPT DISABILITY			
						INVOICE TOTAL:	1,115.61
						VENDOR TOTAL:	1,115.61
T0000336 MARK HANNEMAN							
RIV REFUND	12/15/10	01	HANNEMAN SD REFUND-12/11/10	40-55-10-2353		01/11/11	1,000.00
				SECURITY DEPOSITS-UPPER RI			

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0000336 MARK HANNEMAN							
RIV REFUND	12/15/10	02	RIVERA SEC GRD/SETUP 12/11/10	40-55-10-4674		01/11/11	-344.00
				UPPER RIVIERA REVENUE			
						INVOICE TOTAL:	656.00
						VENDOR TOTAL:	656.00
T0000338 CHRIS TOM							
RIVIERA CANCEL	12/28/10	01	TOM-CANCELLATION-12/17/11	40-55-10-2353		01/11/11	1,000.00
				SECURITY DEPOSITS-UPPER RI			
		02	TOM-CANCELLATION-12/17/11	40-55-10-4674			-100.00
				UPPER RIVIERA REVENUE			
						INVOICE TOTAL:	900.00
						VENDOR TOTAL:	900.00
T0000339 ROXANNE NELSON							
RIVIERA REFUND	12/31/10	01	NELSON-SEC DEP-12/31/10	40-55-10-2353		01/11/11	1,000.00
				SECURITY DEPOSITS-UPPER RI			
		02	NELSON-SET UP/SEC GRD-12/31/10	40-55-10-4674			-336.75
				UPPER RIVIERA REVENUE			
		03	NELSON-1/2 HR OVER-12/31/10	40-55-10-4674			-200.00
				UPPER RIVIERA REVENUE			
						INVOICE TOTAL:	463.25
						VENDOR TOTAL:	463.25
T0000340 TRISTA BINZ							
RIV RENTAL	01/03/11	01	BINZ-RIV SEC DEP-1/1/11	40-55-10-2353		01/11/11	1,000.00
				SECURITY DEPOSITS-UPPER RI			
		02	BINZ-RIV SETUP/SEC GRD-1/1/11	40-55-10-4674			-294.00
				UPPER RIVIERA REVENUE			
						INVOICE TOTAL:	706.00
						VENDOR TOTAL:	706.00
T0000341 ZOFIA KUCZEK AND JAN KUCZEK							

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
T0000341 ZOFIA KUCZEK AND JAN KUCZEK							
1784 CONANT ST	01/03/11	01	SPEC ASSESSMENT OVERPAYMENT	11-00-00-1391		01/11/11	79.50
				A/R BILL OUTS			
						INVOICE TOTAL:	79.50
						VENDOR TOTAL:	79.50
TAPCO TAPCO							
356336	12/08/10	01	BLINKER STOP SIGN-SHER SPR	34-30-00-9122		01/11/11	1,700.00
				TRAFFIC SIGNALS			
						INVOICE TOTAL:	1,700.00
						VENDOR TOTAL:	1,700.00
TROM TROMCOM							
22251	12/16/10	01	REPAIRS-GUNLOCK, CLEANTOP	11-21-00-5361		01/11/11	565.00
				POLICE-EQUIP MAINT SERV CO			
						INVOICE TOTAL:	565.00
						VENDOR TOTAL:	565.00
TSC TRACTOR SUPPLY COMPANY							
6035301200174033-12/	12/21/10	01	SHOP TOOLS	11-32-10-5340		01/11/11	174.94
		02	PLOW CLEVIS	OPERATING SUPPLIES-STREET			
				11-32-12-5250			29.97
				SNOW & ICE CONTROL-REPAIRS			
						INVOICE TOTAL:	204.91
						VENDOR TOTAL:	204.91
ULINE ULINE							
35497988	12/02/10	01	3X5 MAT	11-16-10-5350		01/11/11	58.48
				CITY HALL BLDG MAINT SUPPL			
						INVOICE TOTAL:	58.48
						VENDOR TOTAL:	58.48

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

UNIQUE	UNIQUE MANAGEMENT SERVICES						
203490	12/01/10	01	COLLECTION FEES-11/10	99-00-00-5510		01/11/11	35.80
				LIBRARY SIRSI			
						INVOICE TOTAL:	35.80
						VENDOR TOTAL:	35.80
UNITED	UNITED LABORATORIES						
35548	12/22/10	01	FLOOR WAX, SOAP	40-55-20-5350		01/11/11	1,539.54
				BLDG. MAINTENANCE SUPPLIES			
						INVOICE TOTAL:	1,539.54
						VENDOR TOTAL:	1,539.54
VANDE	VANDEWALLE & ASSOCIATES, INC.						
20101107	11/30/10	01	11/10 PLANNING-120 BROAD ST	11-00-00-1391		01/11/11	13.50
				A/R BILL OUTS			
		02	11/10 PLANNING-CHAMBER EXPANS	11-00-00-1391			174.50
				A/R BILL OUTS			
		03	11/10 PLANNING-HARTZ	11-00-00-1391			107.00
				A/R BILL OUTS			
		04	11/10 PLANNING-KOKODYNSKI	11-00-00-1391			201.50
				A/R BILL OUTS			
		05	11/10 PLANNING-MENELLA	11-00-00-1391			201.50
				A/R BILL OUTS			
		06	11/10 PLANNING-POTTER ANNEX	11-00-00-1391			93.50
				A/R BILL OUTS			
		07	11/10 PLANNING-SOUTHLAND FARMS	11-00-00-1391			174.50
				A/R BILL OUTS			
		08	11/10 PLANNING-WILMOT ST ANNEX	11-00-00-1391			27.00
				A/R BILL OUTS			
		09	11/10 PLANNING-ONGOING COMM	11-69-30-5212			12.50
				OUTSIDE PROFESSIONAL PLANN			
		10	11/10 PLANNING-LODGING ZONING	11-69-30-5212			40.50
				OUTSIDE PROFESSIONAL PLANN			

DATE: 01/07/11
 TIME: 09:12:37
 ID: AP441000.WOW

CITY OF LAKE GENEVA
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
VANDE VANDEWALLE & ASSOCIATES, INC.							
20101107	11/30/10	11	11/10 PLANNING-FRACTION OWNER	11-69-30-5212		01/11/11	54.00
		12	11/10 PLANNING-LIGHT IND ACCES	11-69-30-5212			94.50
		13	11/10 PLANNING-LAKESHORE PROT	11-69-30-5212			54.00
		14	11/10 PLANNING-LAKESHORE OVER	11-69-30-5212			378.00
		15	11/10 PLANNING-RAYMOND	11-00-00-1391			40.50
				A/R BILL OUTS			
						INVOICE TOTAL:	1,667.00
						VENDOR TOTAL:	1,667.00
VORPA VORPAGEL SERVICE INC.							
28524	11/29/10	01	REPAIR 3 FURNACES	11-17-10-5240		01/11/11	1,749.42
				SHERIDAN SPRINGS MAINTENAN			
						INVOICE TOTAL:	1,749.42
						VENDOR TOTAL:	1,749.42
WALCO WALWORTH COUNTY TREASURER							
64-246-12/10	01/06/11	01	COURT FINES-COUNTY-12/10	11-12-00-2420		01/11/11	1,674.50
				COURT FINES-COUNTY			
						INVOICE TOTAL:	1,674.50
						VENDOR TOTAL:	1,674.50
WELD WELDERS SUPPLY CO							
986514	12/16/10	01	OXYGEN FOR AMBULANCE	11-22-00-5340		01/11/11	134.17
				OPERATING SUPPLIES			
						INVOICE TOTAL:	134.17
986611	12/17/10	01	ARGON GAS FOR WELDER	11-32-10-5340		01/11/11	54.94
				OPERATING SUPPLIES-STREET			
						INVOICE TOTAL:	54.94

DATE: 01/07/11
TIME: 09:12:38
ID: AP441000.WOW

CITY OF LAKE GENEVA
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

WELD	WELDERS SUPPLY CO						
988408	12/30/10	01	ACETYLENE TANK RENTAL	11-32-10-5340		01/11/11	5.65
				OPERATING SUPPLIES-STREET			
						INVOICE TOTAL:	5.65
						VENDOR TOTAL:	194.76
WIDOTB	WI DEPT. OF TRANSPORTATION						
L09471	12/04/10	01	WRIGLEY BRIDGE PYMT	34-30-00-7109		01/11/11	891.02
				WRIGLEY BRIDGE REHABILITAT			
						INVOICE TOTAL:	891.02
						VENDOR TOTAL:	891.02
WILAB	WISCONSIN STATE LABORATORY						
3955801	12/14/10	01	BLOOD TESTING	11-21-00-5380		01/11/11	40.00
				POLICE SPECIAL INVESTIGATI			
						INVOICE TOTAL:	40.00
3955802	12/14/10	01	BLOOD TESTING	11-21-00-5380		01/11/11	40.00
				POLICE SPECIAL INVESTIGATI			
						INVOICE TOTAL:	40.00
						VENDOR TOTAL:	80.00
WILLK	JERRY WILLKOMM INC						
166253	12/09/10	01	1408 GAL UNLEADED GAS	11-32-10-5341		01/11/11	3,856.51
				VEHICLE-FUEL & OIL			
						INVOICE TOTAL:	3,856.51
166271	12/23/10	01	900 GAL UNLEADED GAS	11-32-10-5341		01/11/11	2,645.10
				VEHICLE-FUEL & OIL			
						INVOICE TOTAL:	2,645.10
						VENDOR TOTAL:	6,501.61
WISC	STATE OF WISCONSIN						

DATE: 01/07/11
TIME: 09:12:38
ID: AP441000.WOW

CITY OF LAKE GENEVA
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 01/11/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT

WISC	STATE OF WISCONSIN						
64-246-12/10	01/06/11	01	COURT FINES-STATE-12/10	11-12-00-2424		01/11/11	5,482.65
				COURT FINES-STATE PORTION			
						INVOICE TOTAL:	5,482.65
						VENDOR TOTAL:	5,482.65
WLA	WISCONSIN LIBRARY ASSOCIATION						
2011 MEMBERSHIP	01/04/11	01	2011 LGPL MEMBERSHIP	99-00-00-5211		01/11/11	224.00
				GENERAL ADMIN EXPENSES			
						INVOICE TOTAL:	224.00
						VENDOR TOTAL:	224.00
WSFCA	WISC STATE FIRE CHIEFS' ASSOC						
2011 DUES	12/13/10	01	2011 MEMBERSHIP RENEWAL--HEINDL	11-00-00-1610		01/11/11	75.00
				PREPAID EXPENSES			
						INVOICE TOTAL:	75.00
						VENDOR TOTAL:	75.00
						TOTAL ALL INVOICES:	244,643.45