

## FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, JUNE 25, 2012 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

### AGENDA

1. Call to Order
2. Roll Call
3. Approve Finance, License and Regulation Committee Meeting minutes of June 11, 2012, as published and distributed
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
5. **LICENSES & PERMITS**
  - A. Original "Class A" Intoxicating Liquor and Class "A" Fermented Malt Beverage License Application for H&P Enterprises LLC d/b/a Geneva Liquors, 797 Wells Street, Lake Geneva, Kanwal B. Singh, Agent
  - B. Change of Agent Application filed by Meriden Homeowners Association d/b/a Bella Vista Suites, 335 Wrigley Drive, Lake Geneva, to Charles Lorenzi, 1540 West Main Street, Lake Geneva
  - C. Park Permit Application filed by George Hennerley on behalf of the Geneva Lake Area Chamber of Commerce for Antique Tractor Ride at Flat Iron Park on July 21, 2012 from 10:30 a.m. to 1:45 p.m. *(recommended by Board of Park Commissioners 6/6/12)*
  - D. Fireworks Permit Application filed by Mark Wankowski and J & M Displays, Inc. for the use of fireworks on the barges in front of the Riviera for a wedding reception on July 21, 2012, contingent upon approval of an agreed staging area
  - E. Renewal Massage Establishment License applications filed by the following:
    - 1) Jasmine Salon & Spa, LLC, 251 Cook Street, Lake Geneva, WI
    - 2) Healing Muscle Therapies, 201 Broad Street, Ste 1-D, Lake Geneva, WI
    - 3) Salon 180, 706 W. Main Street, Lake Geneva, WI
    - 4) Lake Geneva Massage Therapy, 905 Marshall Street, Lake Geneva, WI
    - 5) Marc Allen of Lake Geneva, 647 Main Street, Suite 800, Lake Geneva
  - F. Renewal Taxi Company License applications filed by the followin, contingent upon City Attorney approval of liability insurance requirement:
    - 1) N & T Enterprises, Inc., d/b/a Lakes Area Taxi, P.O. Box 382, Delavan, WI
    - 2) A1 Limousine & Taxi, 515 Prairie View Road, Williams Bay, WI
    - 3) Senior Cab Plus, LLC, W3099 Krueger Road, Lake Geneva, WI
    - 4) Yellow Cab of Walworth/Hailey Transport LLC, 722 Faryl Avenue #8, Delavan, WI
    - 5) All Star Cab, W1044 Evergreen Road, Pell Lake, WI
    - 6) Lakefront Shuttle & Services, W3746 Lake View Drive, Geneva, WI

- G. Renewal Carriage Company License application filed by Field Stone Farm Carriage & Pony LLC, 6913 Womack Lane, Burlington, WI
- H. 2012-2013 Renewal Operator License applications
- I. Original 2012-2013 Operator License applications filed by Navninder Toor, Michelle Steadman, Carrin Bowman, Heather Shepperack, Ashwinkumar Patel, Brittany Fish, Jay Bieszk, Randy Horch, Laura Ann Coder, Kaleen Dunn, Caitlin Richert, Rhonda Holden, Lana Marjanovic, Ashley Feest, Tai Spangler, Scott Lindbloom, Myles Mitchell, Danielle Zitzler, Joshua Hughes, Rio Norton, Laura Baldwin, Mary Gagliardi, David Kuhl, Raiyn Wilkinson, Shannon Vavrosa and Ashley Auclair
- J. Renewal Taxi/Trolley Driver License applications filed by Richard Skipper Sr., Ronald Skipper Jr., Ronald Skipper Sr., Larry Rygielski, Goldie Stacey, Kimberly Yanke, Keith Woods, Russell Ford, Martin Blackmore, Thomas Rock, Nancy Rock, Brian Koszykowski, John Albert, Daniel Turner, Jeff Robbins, Nina Thompson, Robert McAllister, Vito Gieron and Marta Gieron (*approved by the Police Chief; information only*)

6. **RESOLUTIONS**

- A. **Resolution 12-R47, amending the Fee Schedule to reflect an increase in parking lot permit fees, increase to Walworth County parking permit fees, update to parking ticket late fee period and addition of the fireworks permit**

7. **ORDINANCES**

- A. **First reading of Ordinance 12-13, amending Chapter 74, Traffic and Vehicles, regarding limited parking time zone hours**

- 8. Discussion/Recommendation on renewal of Health Insurance Plan
- 9. Discussion/Recommendation on award of EMS medical billing contract with EMS Medical Billing Associates, LLC. (*recommended by Police and Fire Commission 6/12/12*)
- 10. Discussion/Recommendation on repairing drainage problem at Dunn Field in the amount not to exceed \$3,000.00 (*recommended by Public Works Committee 6/14/12*)
- 11. Discussion/Recommendation on emerald ash borer treatment program in the amount not to exceed \$10,000.00 (*recommended by Public Works Committee 6/14/12 and Tree Board 6/21/12*)

12. **Presentation of Accounts**

- A. Purchase Orders
- B. Prepaid Bills in the amount of \$1,782.05
- C. Regular Bills in the amount of \$104,203.91

13. **Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

6/22/12 3:30PM

cc: Committee Members: Aldermen Hill, Kupsik, Krohn, Hougen; Mayor & remaining Council, Administrator, City Clerk, Department Heads, Attorney, Treasurer

# FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, JUNE 11, 2012 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

Chairperson Hill called the meeting to order at 6:00 p.m.

Roll Call. Present: Aldermen Kupsik, Krohn, Tolar, Hougen and Hill. Also Present: City Administrator Jordan and City Clerk Hawes.

## Approval of Minutes

Kupsik/Krohn motion to approve Finance, License and Regulation Committee regular meeting minutes of May 29, 2012 as distributed. Unanimously carried.

## Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

Sam Frederickson, 1740 Summit Drive, Lake Geneva, addressed the Committee on behalf of the Cemetery Commission to talk about item #6 on the agenda. Mr. Frederickson asked the Committee to approve funding for a new cemetery truck. He commented on the condition of the cemetery's two current trucks and said that the 1995 truck is in need of replacing. Mr. Frederickson explained the cemetery's need for more than one truck, stating that one truck is usually used for leaf or snow removal while the other is used for burials. He said it would be difficult for the Cemetery Commission and Street Department to share equipment because they each have their own service needs to take care of at the same time.

## LICENSES AND PERMITS

### Original "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage License Application for Popeye's Galley & Grog, Ltd. d/b/a Popeye's Galley & Grog, 811 Wrigley Dr., Lake Geneva, Michael Anagnos, Agent

Chairperson Hill said the applicant is in the process of changing its corporate name from Anagnos Enterprises to Popeye's Galley & Grog. As such, they are required to submit new alcohol license paperwork. The change would take effect at the start of the new license year on July 1, 2012. City Clerk Hawes noted the application includes the parking lot dining area as part of its licensed premises. He said the applicant is in the process of applying for the Conditional Use Permit necessary to have this dining area. Mr. Hawes suggested that the Committee make their approval contingent on the parking lot area receiving approval from the Plan Commission and City Council.

Kupsik/Krohn motion to recommend approval, with the parking lot area contingent upon issuance of the Conditional Use Permit. Unanimously carried.

### Amendment to Park Permit Application filed by Sherm Lindsey on behalf of Midwest Action Cycle/Vespa Club of America for "Amerivespa Motor Scooter Rally" event at Flat Iron Park, on June 22-23, 2012 to allow a food vendor (gelato only) (recommended by Board of Park Commissioners 6/6/12)

Chairperson Hill said the Board of Park Commissioners originally allowed the applicant to have vendors to sell scooter related products and goods. The applicant has come back to request having vendors to sell food and beverages. The Board of Park Commissioners reviewed this request and recommended allowing the sale of gelato only. Alderman Kupsik noted this recommendation was made to prevent food vendors from competing with downtown restaurants.

Kupsik/Hougen motion to recommend approval. Unanimously carried.

### Original 2012-2013 Operator License applications filed by: Christine A. Purich, William R. Dazell, Joy Hudson, Allie N. Fleming, Todd D. O'Brien, Lyn-Ann M. Polk, Tiffany L. Fish, Jared J. Murphy, Deborah L. Nowak, Tetyana U. Hynd, Michael Solus, Justin M. Harris and Charles Andrew Fritz IV

Kupsik/Krohn motion to recommend approval. Unanimously carried.

### Discussion/Action on purchase of one-ton dump truck with dump box, plow and salter for the cemetery

Chairperson Hill said she was informed by staff that the cemetery truck was not submitted as a formal budget request for the 2012 budget. Alderman Krohn said it was her understanding that the truck is in the 2012 budget. Chairperson Hill said she verified that was not formally budgeted but that staff has identified available funding should the Council wish to purchase the truck. Administrator Jordan said the Council could direct staff to issue an RFP for the truck. He said the purchase of the truck would also require a budget resolution.

Chairperson Hill said she would be more comfortable if this type of purchase was made through the regular budget process. Alderman Kupsik said he was initially opposed to this funding request, but after hearing about the condition of the truck, he believes it's a matter of a safety issue to purchase the new truck. He agreed that it should have been part of the regular process and that it must have fell through the cracks somehow. Alderman Kupsik further stated that the City should try to get as much value as possible for the 1995 truck.

Kupsik/Krohn motion to recommend directing staff to solicit bids for purchasing the new cemetery truck. Alderman Hougen suggested the City develop a capital improvement program that allows all departments to make planned requests. He further stated that the specifications for the proposed truck should be pared down a little bit. Alderman Krohn said the funding request for the truck had made multiple years but things like Fire Department vehicles were given higher priority. Motion carried by vote of 4-1, with Chairperson Hill opposed.

**Discussion/Action on disallowance of claim filed by Barbara Fukal for expenses relating to a slip and fall incident on the 200 block of Broad Street, pursuant to Wis. Stats. 893.80 (1g)**

Kupsik/Hill motion to forward to Council without recommendation. Unanimously carried.

**Discussion/Action on amendment to design contract with Crispell-Snyder for Main Street Traffic Signal design contract**

Chairperson Hill reported that Crispell-Snyder has brought forward Amendment #2 to the Main Street Traffic Signal design contract. The purpose of the amendment is to incorporate the project changes that were recently approved by the City Council. Chairperson Hill said the City would be charged \$4,000 to \$6,000 for the design changes. She expressed concern that these additional cost increases were not considered during the recent discussions about revising the project's scope.

Jeff Knutson, Transportation Engineer from Crispell-Snyder, addressed the Committee to answer questions about Amendment #2. Mr. Knutson said that while some project changes will be as easy as deleting text from the design, there were some changes that require recalculations and a fair amount of modifications to the design. He said that about \$2,500 of the \$4,000 to \$6,000 is for their recent coordination with Windstream Wireless to install conduits. He said this work is already completed and is expected to save \$40,000 over the original cost of the project. Alderman Kupsik asked Mr. Knutson if he foresees any additional costs in the design work. Mr. Knutson said the cost associated with Amendment #2 will not exceed \$6,000.

Kupisk/Hougen motion to recommend approval of Amendment #2 of the Main Street Traffic Signal design contract, for the amount not to exceed \$6,000.00. Motion carried by vote of 4-1, with Alderman Krohn opposed.

**Presentation of Accounts**

Kupsik/Krohn motion to recommend approval of Prepaid Bills in the amount of \$7,249.01. Unanimously carried.

Kupsik/Tolar motion to recommend approval of Regular Bills in the amount of \$178,118.18. Unanimously carried.

**Adjournment**

Kupsik/Hougen motion to adjourn at 6:59 p.m. Unanimously carried.

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/s/ Michael D. Hawes, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED  
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**



**REGULAR CITY COUNCIL MEETING**  
**MONDAY, JUNE 25, 2012 – 7:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

**AGENDA**

**AMENDED 6/24/12**  
**ADDED ITEM #13**

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Hougen
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of June 11, 2012, as published and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
  - A. Original “Class A” Intoxicating Liquor and Class “A” Fermented Malt Beverage License Application for H&P Enterprises LLC d/b/a Geneva Liquors, 797 Wells Street, Lake Geneva, Kanwal B. Singh, Agent
  - B. Change of Agent Application filed by Meriden Homeowners Association d/b/a Bella Vista Suites, 335 Wrigley Drive, Lake Geneva, to Charles Lorenzi, 1540 West Main Street, Lake Geneva
  - C. Park Permit Application filed by George Hennerley on behalf of the Geneva Lake Area Chamber of Commerce for Antique Tractor Ride at Flat Iron Park on July 21, 2012 from 10:30 a.m. to 1:45 p.m. *(recommended by Board of Park Commissioners 6/6/12)*
  - D. Fireworks Permit Application filed by Mark Wankowski and J & M Displays, Inc. for the use of fireworks on the barges in front of the Riviera for a wedding reception on July 21, 2012, contingent upon approval of an agreed staging area
  - E. Renewal Massage Establishment License applications filed by the following:
    - 1) Lake Geneva Massage Therapy, 905 Marshall Street, Lake Geneva, WI
    - 2) Jasmine Salon & Spa, LLC, 251 Cook Street, Lake Geneva, WI
    - 3) Element Massage Studio, 647 Main Street, Suite 800, Lake Geneva
    - 4) Healing Muscle Therapies, 201 Broad Street, Ste 1-D, Lake Geneva, WI
    - 5) Salon 180, 706 W. Main Street, Lake Geneva, WI

- F. Renewal Taxi Company License applications filed by the following, contingent upon City Attorney approval of liability insurance requirement:
  - 1) N & T Enterprises, Inc., d/b/a Lakes Area Taxi, P.O. Box 382, Delavan, WI
  - 2) A1 Limousine & Taxi, 515 Prairie View Road, Williams Bay, WI
  - 3) Senior Cab Plus, LLC, W3099 Krueger Road, Lake Geneva, WI
  - 4) Yellow Cab of Walworth/Hailey Transport LLC, 722 Faryl Avenue #8, Delavan, WI
  - 5) All Star Cab, W1044 Evergreen Road, Pell Lake, WI
  - 6) Lakefront Shuttle & Services, W3746 Lake View Drive, Geneva, WI
- F. Renewal Carriage Company License application filed by Field Stone Farm Carriage & Pony LLC, 6913 Womack Lane, Burlington, WI
- G. 2012-2013 Renewal Operator License applications
- H. Original 2012-2013 Operator License applications filed by Navninder Toor, Michelle Steadman, Carrin Bowman, Heather Shepperack, Ashwinkumar Patel, Brittany Fish, Jay Bieszk, Randy Horch, LauraAnn Coder, Kaleen Dunn, Caitlin Richert, Rhonda Holden, Lana Marjanovic, Ashley Feest, Tai Spangler, Scott Lindbloom, Myles Mitchell, Danielle Zitzler, Joshua Hughes, Rio Norton, Laura Baldwin, Mary Gagliardi, David Kuhl, Raiyn Wilkinson, Shannon Vavrosa and Ashley Auclair
- I. Renewal Taxi/Trolley Driver License applications filed by Richard Skipper Sr., Ronald Skipper Jr., Ronald Skipper Sr., Larry Rygielski, Goldie Stacey, Kimberly Yanke, Keith Woods, Russell Ford, Martin Blackmore, Thomas Rock, Nancy Rock, Brian Koszykowski, John Albert, Daniel Turner, Jeff Robbins, Nina Thompson, Robert McAllister, Vito Gieron, Marta Gieron, Martin Lee, Jack Gerblich and Gurjit Singh (*approved by the Police Chief; information only*)

10. Items removed from the Consent Agenda

11. Discussion/Action on the extension of the General Development Plan (GDP) for the North Gate Retail Center planned development filed by KC Northgate, LLC (*Public hearing held 6/11/12*)

12. Public hearing on denial of Taxi Driver License renewal application filed by Brian Swaney

13. Discussion/Action on Taxi Driver License renewal application filed by Brian Swaney

14. Finance, License and Regulation Committee Recommendations – Alderman Hill

**A. RESOLUTIONS**

- 1) **Resolution 12-R47, amending the Fee Schedule to reflect an increase in parking lot permit fees, increase to Walworth County parking permit fees, update to parking ticket late fee period and addition of the fireworks permit**

**B. ORDINANCES**

- 1) **First reading of Ordinance 12-13, amending Chapter 74, Traffic and Vehicles, regarding limited parking time zone hours**

C. Discussion/Action on renewal of Health Insurance Plan

D. Discussion/Action on award of EMS medical billing contract with EMS Medical Billing Associates, LLC. (*recommended by Police and Fire Commission 6/12/12*)

E. Discussion/Action on repairing drainage problem at Dunn Field in the amount not to exceed \$3,000.00 (*recommended by Public Works Committee 6/14/12*)

F. Discussion/Action on emerald ash borer treatment program in the amount not to exceed \$10,000.00 (*recommended by Public Works Committee 6/14/12 and Tree Board 6/21/12*)

**15. Plan Commission Recommendations – Alderman Hougen**

- A. **Resolution 12-R48**, authorizing the issuance of a Conditional Use Permit filed by Michael and Dimitri Anagnos on behalf of Popeye's Restaurant, 811 Wrigley Drive, Lake Geneva, WI 53147, to add outdoor seating with food and beverage service (Outdoor Commercial Entertainment) at 811 Wrigley Drive, Lake Geneva, WI 53147 Tax Key Numbers ZOP 00341, ZOP 00342, ZOP 00343, ZOP 00344 and ZOP 00345 including all staff recommendations and a sunset date after two seasons (expire after December 31, 2013)
- B. **Resolution 12-R49**, authorizing the issuance of a Conditional Use Permit filed by Michael Raymond Custom Homes, 300 Cardinal Drive Suite 100, St. Charles, IL 60175 for an addition of a screen porch to an existing residence in the ER-I District using setback requirements of the SR-4 District at 1641 N. Lake Shore Drive, Lake Geneva, WI 53147 Tax Key Number ZLM 00019 including all staff recommendations
- C. **Resolution 12-R50**, authorizing the issuance of a Conditional Use Permit filed by David Biegemann, 155 Forest Street, Lake Geneva, WI 53147 to allow for food and beverage consumption on the existing patio (Outdoor Commercial Entertainment) at 615-617 W. Main Street, Lake Geneva, WI 53147 Tax Key Number ZOP 00291 including all staff recommendations
- D. **Resolution 12-R51**, authorizing the issuance of a Conditional Use Permit filed by Lyle and Lisa Fitterer, 1040 San Jose Drive, Elm Grove, WI 52122 for construction of a new single family residence in the ER-I District using the setback requirements of the SR-4 District at 63 Hillside Drive, Lake Geneva, WI 53147 Tax Key Number ZYUP 000941 including all staff recommendations

**16. Public Works Committee – Alderman Mott**

- A. Discussion/Action on rebidding Maple Park and Dunn Field tennis courts construction projects

**17. Presentation of Accounts – Alderman Hill**

- A. Purchase Orders
- B. Prepaid Bills in the amount of \$1,782.05
- C. Regular Bills in the amount of \$104,203.91

**18. Mayoral Appointments – Mayor Connors**

- A. Discussion/Action on appointment of Ron Berndt to the Communications Committee for the term expiring May 1, 2013

**19. Closed Session**

Motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(b) for considering licensing of Kyle Schultz by a board or commission or the investigation of charges against such person and the taking of formal action on any such matter (*City Attorney Draper*)

- 20. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session

- 21. Adjournment

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

**REGULAR CITY COUNCIL MEETING**  
**MONDAY, JUNE 11, 2012 – 7:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:10 p.m.

The Pledge of Allegiance was led by Alderman Tolar.

**Roll Call.** Present: Aldermen Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar. Also present: Administrator Jordan, City Attorney Draper and City Clerk Hawes.

**Awards, Presentations, and Proclamations.**

Mayor Connors congratulated the public safety personnel who received awards at the Lake Geneva Fire Department Awards Ceremony on June 7, 2012. City Clerk Hawes announced the names of the award recipients.

Mayor Connors thanked City staff for all their hard work with the recall election on June 5<sup>th</sup>.

Mayor Connors announced that the Town of Delavan and City of Delavan are jointly holding an event on June 13<sup>th</sup> and June 14<sup>th</sup> in tribute to those who lost their lives in defense of our Country. The event is titled "Celebration of Freedom" and will take place at the Community Park in Delavan.

**Re-consider business from previous meeting.** None.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

Terry O'Neill, 954 George Street, Lake Geneva, addressed the Council to speak about item #11, establishing a consent agenda for Council meetings. He asked that the items of the consent agenda be listed on the regular agenda and read aloud at Council meetings before being acted on. Mr. O'Neill also spoke about item #12D, regarding the amendment to the Traffic Signal Design contract. He expressed concern with spending money on the initial study and design work when the construction has not yet been approved.

Sam Frederickson, 1740 Summit Drive, Lake Geneva, addressed the Council on behalf of the Cemetery Commission to talk about item #12B on the agenda. Mr. Frederickson asked the Council to approve funding for a new cemetery truck. He commented on the condition of the cemetery's two current trucks and said that the 1995 truck is in need of replacing. Mr. Frederickson explained the cemetery's need for more than one truck, stating that one truck is usually used for leaf or snow removal while the other is used for burials. He said it would be difficult for the Cemetery Commission and Street Department to share equipment because they each have their own service needs to take care of at the same time.

**Acknowledgement of Correspondence.**

City Clerk Hawes reported the City received a letter from Marian Tolar on behalf of the Oak Hill Cemetery Commission dated May 2012. The letter states that the Cemetery Commission does not support opening the Pioneer Cemetery to the public on a 24-hour basis for a six month period.

The City received a letter from Duanne Lafrenz, President of the Lake Geneva Public Library Board, dated June 1, 2012, asking the Council to consider establishing safe and accessible parking for library employees.

The City received a letter from Joe Cardiff, Executive Director of the Lake Geneva Economic Development Corporation, dated June 4, 2012, expressing support for renovating the Geneva Theater and establishing it as a cultural arts center.

The City received an e-mail from Ruth Hackman of Aerial Stunt Kites, 121 Wrigley Dr., Lake Geneva, discussing the importance of beach water sampling procedures and the need to keep swimmers safe.

City Clerk Hawes said that copies of correspondence were distributed to the Mayor and Council members and are on file in the City Clerk's office.

#### **Approval of Minutes**

Kupsik/Kehoe motion to approve the Regular City Council Meeting minutes of May 29, 2012, as published and distributed. Unanimously carried.

#### **Public Hearing on the extension of the General Development Plan (GDP) for the North Gate Retail Center planned development filed by KC Northgate, LLC (continued 5/29/12)**

Jim Howe approached the Council as the attorney representing KC Northgate LLC. Mr. Howe explained that in October 2007 the Council approved the General Development Plan (GDP) for the North Gate Retail Center planned development. He reported that a bank was successfully built during the first phase of the project. The Council recently approved the Precise Implementation Plan (PIP) for the second phase, which will be an auto parts store. Mr. Howe said the third phase is planned to be a mix of office and commercial, however the pieces aren't together yet to proceed with this phase. He said his client is requesting an extension of the GDP because the third phase of the project is not ready. Alderman Kehoe asked how long of an extension they are requesting. Mr. Howe said extensions are traditionally granted for five year periods.

Michael Keefe, owner of KC Northgate LLC, stated that the potential tenants for the commercial/office space are not known at this time. He said that extending the GDP will help ensure that the zoning is in place to attract tenants. Alderman Hougen asked if there is infrastructure in place for the project. Mr. Keefe indicated the infrastructure is set and they just need tenants at this time.

Kupsik/Wall motion to close the public hearing. Unanimously carried. Mayor Connors noted the discussion and action of the item would be on the next Council agenda.

#### **Discussion/Action on establishing designated Library staff parking**

Mayor Connors said there have been multiple discussions on options for providing parking for library staff, such as permits for lots and permits for street parking. He said it is up to this body to make a decision.

Wall/Kupsik motion to provide parking permits for library employees to use during their shift to park in the Cook Street parking lot, provided that they are able to find parking in the lot, and to direct the City Attorney to amend the ordinances as necessary. Alderman Wall said this proposal has been thoroughly discussed. He said it is the right thing to do because they are City employees and they deserve parking just like other City employees. Alderman Hill expressed concern that this solution wasn't more thoroughly reviewed.

Wall/Kupsik motion to suspend the rules and allow Library Director Peterson to approach the Council. Unanimously carried. Ms. Peterson said the library has a total of 17 employees. At the most, the library has 13 employees working at one time. During the remaining hours, there are 9-12 employees working. Mayor Connors asked how library staff found parking in previous years. Ms. Peterson said that staff parked on Madison Street, or wherever they could find street parking. She stated that now it is a matter of cost for the library employees. Now that parking fees have been raised to \$1.00 per hour, this is a considerable cost for staff who make minimum wage. Alderman Hill asked if this is a seasonal issue. Ms. Peterson said parking is an issue year-round for library employees, but it intensifies during the summer.

Administrator Jordan said the library could be issued permits similar to those that are issued to businesses that park in the Cook Street lot. He stated these permits are good to park in the lot, as long as there is parking available. If no parking is available in the lot, then they need to pay for parking on the street or find a different solution. Alderman Kehoe suggested reserving 12 spaces for library staff in the Central-Dennison school parking lot. Mayor Connors expressed concern with providing designated parking spots because they could go underutilized during hours that the library is closed.

Alderman Hill talked about the issue of safety for library employees who walk to their car at night. She said there are multiple options for providing safe measures for parking, such as a buddy system or police escorts.

City Attorney Draper said the ordinances may need to be amended to reflect the addition of the library staff parking permit.

Roll Call: Hougen, Wall, Kehoe, Kupsik and Tolar voted "yes." Mott, Hill and Krohn voted "no." Motion carried by vote of 5 to 3.

*\*Clerk's Note: It was determined after the meeting that the library staff permit was a matter of internal policy and it would not need to be reflected in the Municipal Code.*

**Second Reading of Ordinance 12-12, amending Section 2-42 of the Municipal Code to add a consent agenda to the City Council order of business**

Kupsik/Mott motion to approve. Alderman Kupsik said this topic was discussed at previous Council and Committee of the Whole meetings. He said the consent agenda would help move Council meetings along. Mayor Connors indicated that all of the items on the consent agenda would be listed on the regular agenda. Any member of the Council can pull something off of the consent agenda for discussion without requiring a motion.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted "yes." Unanimously carried.

**Finance, License and Regulation Committee Recommendations – Alderman Hill**

**LICENSES AND PERMITS**

**Original "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage License Application for Popeye's Galley & Grog, Ltd. d/b/a Popeye's Galley & Grog, 811 Wrigley Dr., Lake Geneva, Michael Anagnos, Agent**

Hill/Kupsik motion to approve, contingent upon issuance of a Conditional Use Permit to allow serving of alcohol in the parking lot area. Alderman Hill said the applicant is in the process of changing its corporate name from Anagnos Enterprises to Popeye's Galley & Grog. As such, they are required to submit new alcohol license paperwork. The change would take effect at the start of the new license year on July 1, 2012. She indicated the application includes the parking lot dining area as part of its licensed premises. She said the applicant is in the process of applying for the Conditional Use Permit necessary to have this dining area. Unanimously carried.

**Amendment to Park Permit Application filed by Sherm Lindsey on behalf of Midwest Action Cycle/Vespa Club of America for "Amerivespa Motor Scooter Rally" event at Flat Iron Park, on June 22-23, 2012 to allow a food vendor (gelato only) (recommended by Board of Park Commissioners 6/6/12)**

Hill/Mott motion to approve. Alderman Hill said the Board of Park Commissioners originally allowed the applicant to have vendors to sell scooter related products and goods. The applicant has come back to request having vendors to sell food and beverages. The Board of Park Commissioners reviewed this request and recommended allowing the sale of gelato only. Alderman Kupsik noted this recommendation was made to prevent food vendors from competing with downtown restaurants. Alderman Wall said he takes issue with it needing to be a local vendor. Alderman Hill said it came down to a timing issue and the applicant didn't know how specific the request needed to be. Motion carried by vote of 7 to 1, with Alderman Kehoe opposed.

**Original 2012-2013 Operator License applications filed by: Christine A. Purich, William R. Dazell, Joy Hudson, Allie N. Fleming, Todd D. O'Brien, Lyn-Ann M. Polk, Tiffany L. Fish, Jared J. Murphy, Deborah L. Nowak, Tetyana U. Hynd, Michael Solus, Justin M. Harris and Charles Andrew Fritz IV**  
Hill/Tolar motion to approve. Unanimously carried.

**Discussion/Action on purchase of one-ton dump truck with dump box, plow and salter for the cemetery**

Hill/Kupsik motion to instruct staff to solicit bids for the purchase of a one-ton truck for the cemetery. Alderman Hill said she was the lone no vote on the Finance, License and Regulation Committee. She said she was ultimately uncomfortable for the request not being a formal part of the 2012 budget process. Ms. Hill stated she agrees the cemetery needs a truck but does not think it's urgent enough at this time. Alderman Kehoe agreed that the request should be part of the budget process, which begins again in a couple of months.

Alderman Wall asked why there has to be separate equipment for the cemetery and the street department. Alderman Krohn said these are separate entities with separate manpower, and that's the way it's always been. Alderman Hougen said it would make sense to have a capital improvement program that is handled in a way that gives each department an equal chance for capital requests. Alderman Krohn said the cemetery has been overlooked for many years with regard to the cemetery truck request. She said the Council spent \$1 million on a fire truck that wasn't needed. Alderman Hougen agreed it was an oversight to not purchase the cemetery truck.

Roll Call: Hougen, Mott, Kupsik, Krohn and Tolar voted "yes." Wall, Hill and Kehoe voted "no." Motion carried by vote of 5 to 3.

**Discussion/Action on disallowance of claim filed by Barbara Fukal for expenses relating to a slip and fall incident on the 200 block of Broad Street, pursuant to Wis. Stats. 893.80 (1g)**

City Attorney Draper reported that the City's insurance carrier investigated the claim and found that there was no negligence on the City's part. He said the insurance carrier is recommending disallowance of the claim. He suggested the Council follow this recommendation.

Kupsik/Mott motion to disallow the claim filed by Barbara Fukal for expenses relating to a slip and fall incident on the 200 block of Broad Street. Unanimously carried.

**Discussion/Action on amendment to design contract with Crispell-Snyder for Main Street Traffic Signal design contract**

Hill/Kupsik motion to approve. Alderman Hill said there was significant discussion about this contract amendment at the Finance, License and Regulation Committee. She said the purpose of the amendment is to incorporate the project changes that were recently approved by the City Council. Ms. Hill said the City would be charged \$4,000 to \$6,000 for the design changes. Alderman Wall asked if staff knew in advance whether there would be increases to the cost of the design contract due to the changes. Administrator Jordan said staff was not surprised about the increases once the Council made changes to major components of the project. He said he expects there to be significant cost savings over the course of the project compared to the original specifications. Alderman Hill suggested that at future committee meetings there be closer attention to costs. Mayor Connors read each of the changes that would be made to the design contract.

Roll Call: Hougen, Wall, Mott, Hill, Kupsik and Tolar voted "yes." Kehoe and Krohn voted "no." Motion carried by vote of 6 to 2.

**Presentation of Accounts**

Hill/Kupsik motion to approve Prepaid Bills in the amount of \$7,249.01. Unanimously carried.

Hill/Wall motion to approve Regular Bills in the amount of \$178,118.18. Unanimously carried.

**Mayoral Appointments – Mayor Connors**

Appointment of Don Forbes to the Avian Committee for a term expiring May 1, 2014

Hill/Mott motion to approve. Unanimously carried.

**Adjournment**

Kehoe/Hill motion to adjourn at 8:36pm. Unanimously carried.

---

/s/ Michael D. Hawes, City Clerk

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**

For license yr. beg.  
7-1-12

# CITY OF LAKE GENEVA

## ALCOHOL LICENSE CHECKLIST

CHECKLIST MUST BE SUBMITTED BY EACH APPLICANT SEEKING A NEW ALCOHOL LICENSE. INCOMPLETE APPLICATIONS WILL BE REJECTED.

Applicant/Agent Name: HSP Enterprises LLC  
 Business Name and Address: KANWAL B SINGH - Agent  
GENEVA LIQUORS 797 WELLS ST LAKE GENEVA  
 Type of Alcohol License(s) Sought: Class A Combo WI 53147

Applicant	Office Use	Item
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Discuss with City Clerk (or Deputy Clerk) the desired alcohol license and proposed use.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Original Alcohol Beverage Retail License Application (AT-106) Thoroughly complete questions 1-14 and complete the box in the upper right corner. Application can be notarized at City Hall.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Auxiliary Questionnaire (AT-103). Thoroughly complete the top sections and questions 1-6. A copy must be submitted for each officer, director, member, manager or agent of the corporation, LLC, or non-profit organization. Application(s) can be notarized at City Hall.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agent Schedule (AT-104). Thoroughly complete the top section and the "Acceptance by Agent" section.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$25 publication fee payable to the City of Lake Geneva and due upon application.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Proof of Completing Responsible Beverage Server Training Course. Individuals, partners and agents of corporations and LLC's must have successfully completed an approved responsible beverage server training course within the past two years. <i>Does not apply to individuals who held, or were an agent of a corporation or LLC that held a liquor license within the past two years.</i>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Proof of Residency. Applicants must have resided 90 days continuously in this state prior to the date of application. Proof of residency could include voter registration, motor vehicle registration, driver's license, residential lease or purchase agreement, or income tax records. <i>Officers, directors, members or managers of corporations or LLCs are not required to meet the State residency requirement.</i>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Proof of Wisconsin Seller's Permit. Can be a copy of a letter, e-mail or website from the State of Wisconsin proving that the applicant is in good standing for sales tax purposes and holds a valid seller's permit.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Map of premises. Applicant must submit a map of the premises, identifying the building(s), room(s), and/or land area under his/her control where alcohol beverages will be sold, served, consumed, or stored. Map does not need to be drawn to scale but should include a small compass arrow showing which direction is north.

*copy will  
ring in  
seller's permit  
Rec'd  
6-8-12*

Applications (AT-106, AT-103, AT-104) may be obtained at City Hall or from the Wisconsin Department of Revenue website, <http://www.revenue.wi.gov/forms/alcohol>.

**ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION**

Submit to municipal clerk.

For the license period beginning July 1 20 12 ;  
 ending June 30 20 13

TO THE GOVERNING BODY of the:  Town of }  
 Village of } Lake Geneva  
 City of }

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): H & P Enterprises LLC

Applicant's Wisconsin Seller's Permit Number: _____	
Federal Employer Identification Number (FEIN): <u>98-0853665</u>	
LICENSE REQUESTED ▶	
TYPE	FEE
<input checked="" type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$ <u>25.00</u>
<b>TOTAL FEE</b>	\$

pd. 6/8/12

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

President/Member NAVINDER TOOR (RESIDENT) \_\_\_\_\_ GURNEE IL, 60031  
 Vice President/Member \_\_\_\_\_  
 Secretary/Member \_\_\_\_\_  
 Treasurer/Member \_\_\_\_\_  
 Agent KANWAL B. SINGH (AGENT) 1840. PRESTWICK DR, LAKEGENEVA WI-53147  
 Directors/Managers \_\_\_\_\_

3. Trade Name GENEVA LIQUORS Business Phone Number 262-248-5000  
 4. Address of Premises 797. WELLS ST LAKE GENEVA Post Office & Zip Code Lake Geneva 53147

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No
8. (a) Corporate/limited liability company applicants only: Insert state \_\_\_\_\_ and date \_\_\_\_\_ of registration.  
 (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
 (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) BEERCAVA, COOLERS and shelves

10. Legal description (omit if street address is given above): \_\_\_\_\_
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
 (b) If yes, under what name was license issued? GENEVA LIQUORS
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776]  Yes  No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**SUBSCRIBED AND SWORN TO BEFORE ME**

this 8th day of June, 20 12

Artis M. Roenspies  
 (Clerk/Notary Public)  
 My commission expires 8-17-14

Navinder  
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
 \_\_\_\_\_  
 (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)  
 \_\_\_\_\_  
 (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk <u>6-8-12</u>	Date reported to council/board <u>6-25-12</u>	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

Town

To the governing body of:  Village of Lake Geneva County of Walworth

City

The undersigned duly authorized officer(s)/members/managers of MERIDEN HOMEOWNERS ASSOC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Bella Vista Suites

located at 375 Whigley Dr., L.G. WI 53147  
(trade name)

appoints Charles Lorenzi  
(name of appointed agent)

1540 W. Main St., L.G., WI 53147  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

MERIDEN HOMEOWNERS ASSOC., L.G. WI

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 23 years

Place of residence last year 1540 W. Main St., L.G., WI 53147

For: Bella Vista Suites  
(name of corporation/organization/limited liability company)

By: Charles Lorenzi (Treasurer Board Member)  
(signature of Officer/Member/Manager)

And: [Signature] (Secretary)  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, Charles Lorenzi, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 6-12-12  
(signature of agent) (date)

Agent's age 54

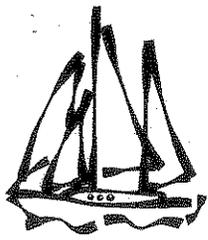
1540 W. MAIN ST., L.G., WI 53147  
(home address of agent)

Date of birth 11-26-57

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 6-19-12 by [Signature] Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)



APPLICATION TO THE  
**PARK BOARD**  
 CITY OF LAKE GENEVA, WISCONSIN

RECEIPT NO: \_\_\_\_\_  
 TOTAL AMOUNT: 25.00  
 DATE: 5-24-12  
 RESERVATION NUMBER: \_\_\_\_\_

THE SECURITY DEPOSIT, RENTAL FEE AND  
 NON-REFUNDABLE \$25 APPLICATION FEE IS DUE UPON APPLICATION

GENERAL INFORMATION (please type or print clearly)

**Applicant/Agent**

Name	George Hennerley
Organization	Geneva Lake Area Chamber of Commerce (Antique Tractor Ride)
Address	201 Wrigley Dr. Lake Geneva, WI 53147
Phone	262-248-4416
Fax	262-215-1000

*2012-116*

**ACTIVITY** (Attach additional sheets if necessary)

Name of Park Requested: Flat Iron Park Date Requested: July 21, 2012

Nature of Activity: Antique Tractor Ride - Tractors requesting Flat Iron Park to park tractors while dining at Popeye's and going on Lake Geneva Cruise Line.

Time Period: From 10:30 a.m. to 1:45 p.m.

Estimated Number of Attendees: 250

Any Special Services or Requests: No

Please note that the City cannot provide park benches or picnic tables other than those in the park. The City cannot "hold" benches or tables and the applicant must make his/her own arrangements to do so the day of the event.

If you are having an event that is open to the general public, please be advised that you must also file a Parade & Public Assembly Permit with the City prior to your event being approved.

# Reservation Fee & Security Deposit Schedule

## Park Space Reservation Schedule of Fees

Attendees	Non-Profit Org.	Resident	Non-Resident
49 Attendees or less	\$30	\$30	\$75
50-149 Attendees	\$55	\$55	\$125
150 or more Attendees	\$105	\$105	\$225

## Security Deposit Schedule

Security Deposit	Non-Profit Org.	Resident	Non-Resident
49 Attendees or less	\$50	\$50	\$100
50-149 Attendees	\$100	\$100	\$150
150 or more Attendees	\$300	\$300	\$400

Security Deposit will be refunded if no damage or clean up is required, and no police action occurs.

I have read and understand there is a \$25 Application fee, appropriate Security Deposit and Rental Fee due at the time of application. I also agree that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services.

### Signature

DATE: \_\_\_\_\_

### For Office Use Only

Date Application Filed with Municipal Clerk: 5-24-12 Application Fee & Receipt # \$25.00

Security Deposit Fee & Receipt #: \_\_\_\_\_ ✓

Reservation Fee & Receipt # \_\_\_\_\_ ✓

Park Board Meeting Date: 6-6-12

Park Board Recommendation Approve Deny

Conditions: \_\_\_\_\_

Park Board Chairman Signature: [Signature]

Copy of application to:  Police Chief  Fire Chief  Street Department  Applicant

**Class B Fermented Malt Beverage Licenses:**

Use of alcoholic beverages in City parks and park facilities is prohibited. However, when fermented malt beverages are to be sold at any event authorized by the Common Council, valid fermented malt beverage license shall be obtained and the provisions of Chapter 11 of the Municipal Code shall be fully complied with. Said license must be held by the person who filed the original license and shall be presented to any law enforcement officer upon request.

**Security:**

The City may require, as a condition of approval, that the applicant provide professional security personnel at the event in the number deemed necessary by the Lake Geneva City Council, Park Commission or Police.

**Park Permit Request**

The following Lake Geneva Parks are available for organized group activities: Cobb Park, Dunn Field, Flat Iron Park, Library Park, Rushwood Park, Seminary Park, and Veterans Park. Veteran's Park permit requests must be coordinated through the local YMCA.

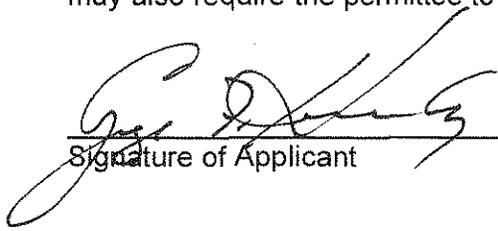
Permit Requests must be submitted to the City Clerk's office during normal business hours a minimum of 6 weeks prior to the event. Where City Council approval is required, requests must be submitted a minimum of 10 weeks prior to the event. Requests may be submitted up to one year prior to the event.

The Application Fee, Rental Fee and Security Deposit must be submitted by check, made out to the City of Lake Geneva, along with the completed Permit Request.

The City Clerk's office will inform the requesting party if the date and park are available; however, that does not mean approval will be granted. A copy of the approved or disapproved Permit Request will be mailed to the requesting party following disposition by the Lake Geneva Park Commission and, if required, the City Council. If the request is not approved, the fee and security deposit will be refunded. If after receiving approval, the applicant cancels less than 30 days prior to the event, the fee will be forfeited and the security deposit refunded.

After approval of a Permit Request had been granted, the Common Council, Mayor, Park Commission or Chief of Police may revoke same if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, administrative or clerical error or likelihood of a breach of the peace.

The applicant agrees by signing this park permit that the security deposit shall be held by the City of Lake Geneva, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The City may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by all park rules, regulations and ordinances of the City of Lake Geneva. The applicant agrees to indemnify the City and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the City may require the permittee to file evidence of insurance in force or other evidence of adequate financial responsibility. The City may also require the permittee to provide trained security personnel at the event.

  
Signature of Applicant

George F. Hennerley Pres. 9/2  
Print or Type Name and Title, if any



**OFFICE OF THE CITY CLERK**

MICHAEL HAWES  
626 Geneva Street  
Lake Geneva, WI 53147  
(262) 249-4092 / mhawes@cityoflakegeneva.com

Date: June 22, 2012  
To: Finance, License and Regulation Committee  
Re: Fireworks Permit for Mark Wankowski and J & M Displays

---

A Fireworks Permit Application was submitted by Mark Wankowski and J & M Displays to use fireworks on Geneva Lake from barges in front of the Riviera (for a wedding reception) on July 21, 2012.

The application has been approved in principle by the Police Chief, Fire Chief and Geneva Lake Law Enforcement. However, the applicant needs to establish an agreed staging area for setting up the fireworks before they are set off on the barges.

**Suggested motion: Motion to approve the fireworks permit application filed by Mark Wankowski and J & M Displays, Inc. for the use of fireworks on the barges in front of the Riviera for a wedding reception on July 21, 2012, contingent upon approval of an agreed staging area**

CITY OF LAKE GENEVA FIREWORKS PERMIT

(The holders of this permit are authorized by The City of Lake Geneva, City Officials, to possess and use class B (1.3),C(1.4) fireworks in accordance with the following terms. All Displays will comply with Local, State and NFPA Codes)

1. Names of group members. (An individual cannot be issued a permit)  
Mark Wankowski, 5504 Edison Ave, Oak Lawn, IL 60453  
J&M Displays, Inc. 18064 170th Ave, Yarmouth, IA, 52660
2. Address of permit holders See above
3. Address of storage <sup>(use)</sup>of fireworks Geneva Lake, on barges in front of the Riviera (wedding reception display)
4. Date of authorized possession and use July 21, 2012
5. Itemized list of (label name) and quantity of class B (1.3), C (1.4) fireworks.  
See Attached List
6. NOTE: Permit Required Class C fireworks cannot be sold to minors or Persons restricted from possessing dangerous weapons due to criminal a conviction record. Certain types of class B or C fireworks shoot multiple projectiles at speeds exceeding 1300 feet per second.
7. Signature of Mayor or City Clerk \_\_\_\_\_
8. Signature of Fire Chief Brent Connolly 6/8/12
9. Signature of Police Chief [Signature] 6/8/12
10. Signature of Geneva Lake Law Enforcement \_\_\_\_\_
11. Date Issued \_\_\_\_\_

SPECIFIC LOCAL REQUIREMENTS:

1. Proof of liability coverage. - See Attached Certificate
2. Fireworks must be displayed not less than that required by NFPA Standards away from spectators, vehicles and other exposures with a minimum of 300 feet for 1.3 G shows.
3. All displays will be aimed away from spectators.
4. A test shot shall be fired into the air at least 1 hour before scheduled display.
5. Fireworks that have been wet at any time prior to the display will NOT be used.

6. Firing area will be policed by pyrotechnics company upon completion of display.

FIRE DEPARTMENT INFORMATION

1. Draw a diagram on the back of this application or attach a map of the shooting area showing: mortar placement and planned direction of shooting. *Map Attached.*
2. Distance to nearest exposure 400 ft Distance to spectators 400 ft  
Distance to nearest vehicle 400 ft Estimated attendance \_\_\_\_\_

Fire equipment on site? YES  NO Ambulance on site? YES  NO

Name of fire department responding Lake Geneva F.D.

Are there fallout spotters?  YES NO

Name of designated pyrotechnician Bryan D. Olson, cell 949-6662

Certification of pyrotechnician (if applicable) PGI, and IL state operators license  
#IL06-0-00031-00628

**Pertinent Phone Numbers:**

City Hall - City Clerk 262 248-3673

Police Department 262 248-4455

Fire Department 262 248-6075

Geneva Lake Law Enforcement 262 245-9824

# J & M Displays Proposal For: Mark Mankowski

## Main Event

### Multi-shell Barrage Units

Quantity	Name	Rising Effect
1	Gold strobe willow w/crackle 25 shot fan	
1	Silver palm with color strobe 25 shot fan	
1	Coconut attack 49 shot	
Category shell Count:		99

### Ignition Items

Quantity	Name	Rising Effect
100	Igniter 2 meter leads	
Category shell Count:		0

### 3 Inch Salutes

Quantity	Name	Rising Effect
2	Silver sparked salute with silver tail	
Category shell Count:		2

### 3 Inch Color Shells

Quantity	Name	Rising Effect
4	Glittering willow ring	
4	Strobe w/ ring, assorted	
1	Assortment F of 20 different J&M Brand Shells	
1	Assortment I of 20 different J&M Brand shells	
Category shell Count:		48

### 3 Inch Special Effect Shells

Quantity	Name	Rising Effect
1	Pink and Lemon with Silver serpents	<i>Cylinder New</i>
1	Purple and Orange + Silver serpents	<i>Cylinder New</i>
Category shell Count:		2

### 4 Inch Color Shells

Quantity	Name	Rising Effect
1	Blue, Lemon & Pink glittering coconut w/glitter tail	strobe tail
6	Brocade ring	
1	Fancy willow to crackle	<i>New</i> crackling tail
6	Gold cross rings	
2	Ring in ring	gold tail
Category shell Count:		16

### 4 Inch Special Effect shells

Quantity	Name	Rising Effect
2	Saturn with Kamuro ring, assorted	
Category shell Count:		2

J & M Displays Proposal For:  
Mark Mankowski

Main Event

5 Inch Color Shells

Quantity	Name	Rising Effect
1	Brocade ring w/ crackling flower pistil	
1	Fancy willow to crackle	
1	Multicolor peony	
1	Reddish gamboge to green to silver	crackling tail
4	Heart pattern shell	
Category shell Count:		8
Section shell Count:		177

J & M Displays Proposal For:  
Mark Mankowski

**Finales**

**3 Inch Finales**

Quantity	Name	Rising Effect
3	Color and report finale 12 shot with tails	
3	Glittering Willow finale 12 shot	

Category shell Count: 72

**4 Inch Color Shells**

Quantity	Name	Rising Effect
8	Glittering willow waterfall	

Category shell Count: 8

**5 Inch Color Shells**

Quantity	Name	Rising Effect
3	Glittering willow	

Category shell Count: 3

Section shell Count: 83

J & M Displays Proposal For:  
**Mark Mankowski**

**Free 5% for early payment**

**4 Inch Color Shells**

Quantity	Name	Rising Effect
1	Glitter crossette	flower crown tail
2	Three color comet shell with pistil, assorted	
1	White flashing willow	
Category shell Count:	4	
Section shell Count:	4	

# J & M Displays Proposal For: Mark Mankowski

**This show includes spectator liability insurance**

Total shell count: 264

Total price of show: **\$3,500.00**

Proposal print 2

Customer number: 0

Date of display: 7/21/2012

Packing check: 164

Estimated weight in pounds: 131

**Please note the following comments:**

**Total igniters: 100**

The data in this proposal is confidential, and is to be accorded confidential treatment and shall not be disclosed other than to the official representative of the organization listed on the cover, and only then when in the evaluation of this proposal. Any reproduction of the contents of this proposal, whether in whole or in part, is expressly forbidden. J & M Displays, Inc. requests that all information be safeguarded from release pursuant to any request under the Freedom of Information Law of this state or any other state or jurisdiction; as it may cause competitive disadvantage to our company. The enclosed concepts and materials are the sole and exclusive property of J & M Displays, Inc. We reserve the right to make substitutions of equal or greater value. Prices and specifications are subject to change without notice.

SAMPLE SHOWING COVERAGES



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/1/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Britton-Gallagher and Associates, Inc. 6240 SOM Center Rd. Cleveland OH 44139	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 440-248-4711      FAX (A/C, No): 440-544-1234 E-MAIL ADDRESS:														
<b>INSURED</b> J & M Displays, Inc. 18064 170th Avenue Yarmouth IA 52660	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Lexington Insurance Co</td> <td></td> </tr> <tr> <td>INSURER B: Granite State Insurance Co</td> <td>23809</td> </tr> <tr> <td>INSURER C: Liberty Mutual Insurance Co</td> <td>25035</td> </tr> <tr> <td>INSURER D: James River Insurance Co</td> <td></td> </tr> <tr> <td>INSURER E: Maxum Indemnity Company</td> <td>26743</td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Lexington Insurance Co		INSURER B: Granite State Insurance Co	23809	INSURER C: Liberty Mutual Insurance Co	25035	INSURER D: James River Insurance Co		INSURER E: Maxum Indemnity Company	26743	INSURER F:	
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INSURER C: Liberty Mutual Insurance Co	25035														
INSURER D: James River Insurance Co															
INSURER E: Maxum Indemnity Company	26743														
INSURER F:															

**COVERAGES**

CERTIFICATE NUMBER: 1589830655

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURER	SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC			1619370-04	1/15/2012	1/15/2013	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			CA938351311	1/15/2012	1/15/2013	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
D	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			00051579-0	1/15/2012	1/15/2013	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N <input type="checkbox"/> N/A	WC5345345593 (MASTER)	5/23/2011	5/23/2012	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER USL&H E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
E	Excess Liability			EXC6018022	1/15/2012	1/15/2013	Each Occurrence \$4,000,000 Aggregate \$4,000,000 Total Excess Limits \$9,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER**

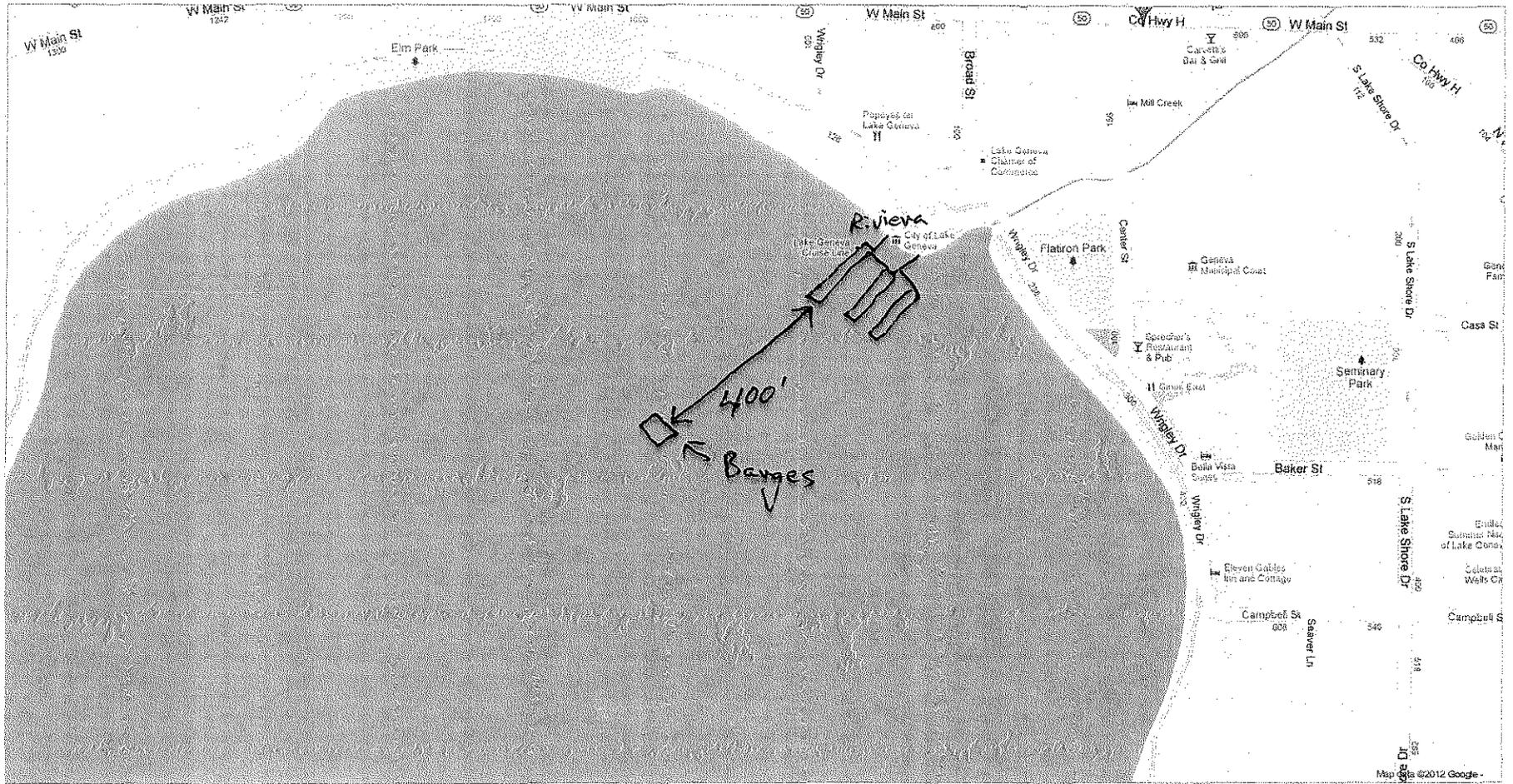
**CANCELLATION**

J&M Displays, Inc. 18064 170th Ave. Yarmouth IA 52660	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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Google

To see all the details that are visible on the screen, use the "Print" link next to the map.



**RENEWAL APPLICATIONS FOR MASSAGE ESTABLISHMENT LICENSES  
2012-2013**

TRADE NAME	ADDRESS	PHONE	OWNER NAME	LICENSE FEE
Lake Geneva Massage Therapy	905 Marshall Street	262-249-1230	Mark and Barbara Mitchell	Paid
Jasmine Salon & Spa LLC	251 Cook Street	262-249-9800	Barbara Riley	Paid
Element Massage Studio	647 Main Street	414-324-2496	Dale Martin	Paid
Healing Muscles Therapies	201 Broad Street Suite 1D	262-515-7035	Martha Doolittle	Paid
Salon 180	706 W. Main Street	262-249-0180	Dona Poelman	Paid

**RENEWAL APPLICATIONS FOR TAXI COMPANY LICENSES  
2012-2013**

<b>TRADE NAME</b>	<b>ADDRESS</b>	<b>PHONE</b>	<b>OWNER NAME</b>	<b>License Fee</b>
All-Star Car	1044 Evergreen Dr. Pell Lake	262-960-9787	Richard C. Skipper Sr.	Paid
Senior Cab Plus LLC	W3099 Krueger Rd Geneva	262-949-8294	Larry Rygielski	Paid
N&T Enterprises Inc dba Lakes Area Taxi	112 S. 4th St. Delavan	262-248-4770	Thomas Rock	Paid
Lakefront Shuttle & Services	W3746 Lakeview Dr. Geneva	262-903-4428	Robert McAllister	Paid
A-1 Limousine & Taxi	515 Prairie View Rd. Williams Bay	262-248-2619	Vito Gieron	Paid
Yellow Cab of Walworth/Hailey Transport LLC	722 Faryl Ave. Delavan	262-378-9177	Gurmit Kaur	Paid

# CITY OF LAKE GENEVA

## CARRIAGE COMPANY LICENSE APPLICATION

Please Check:

- Original Application
- Renewal of Current License

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. ANNUAL LICENSE EXPIRES JUNE 30<sup>TH</sup> EACH YEAR. FEES OF \$50.00 FOR FIRST CARRIAGE AND \$25.00 FOR EACH ADDITIONAL ARE DUE UPON APPLICATION.

### BUSINESS INFORMATION

Business Name: Held Stone Farm Carriage & Pony LLC

Bus. Address (Physical): 800 Madison St. Lake Geneva, WI 53147

Mailing Address (if different): 6913 Womack Lane, Burlington, WI 53105

City, State, Zip: \_\_\_\_\_

Bus. Phone: 262 539-3620 Fax: —

E-Mail: caroline@lakegenevahorsecarriage.com

### BUSINESS OWNER/AGENT INFORMATION

Owner/ Agent Name: Caroline Ausman

Owner/ Agent Address: 6913 Womack Lane

City, State, Zip: Burlington, WI 53105

Phone: 262 539-3620

Date of Birth: 09-18-1964

Owner/ Agent Drivers License #: A255-1106-7838-01 State: WI

### CARRIAGE OPERATOR(S)

Operator Name: Caroline Ausman

Address: 6913 Womack Lane, Burlington WI 53105

Date of Birth: 09-18-1964

Drivers License #: A255-1106-7838-01 State: WI

\*\*Attach information on any additional drivers on a separate page.

**PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY**

1. Have you provided the City of Lake Geneva with proof of liability insurance?  
 YES      NO
2. Have you maintained the condition of all carriages in a clean and sanitary manner and are carriages in good repair and maintenance?  
 YES      NO
3. Are carriages equipped with operative brakes and a harness attachment so the horses cannot break away from harness of carriage?  
 YES      NO
4. Please list number of carriages to be operated in the City: 2
5. Have you provided route information for the review and approval of the Police Department?  
 YES      NO
6. Have you provided the City Clerk with a current veterinary certificate that the animal(s) pulling all carriages are in good health?  
 YES      NO
7. If this is a renewal, are there any changes to your carriage operation that the City should be aware of? If yes, please explain: No Changes

**APPLICANT SIGNATURE**

*Charles [Signature]*

DATE: 06-11-2012

*For Office Use Only*

Date Filed: 6-18-12  
Receipt No: 0120613-3  
Total Amount: \$ 75.00

Forwarded to Police Chief: 6-18-12

Recommendation: \_\_\_\_\_ Approved      Denied

FLR Approval: \_\_\_\_\_

License Issued: \_\_\_\_\_

Council Approval: \_\_\_\_\_

License Number: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: ST

DATE (MM/DD/YYYY)

06/07/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Mangold Insurance, Inc. 1050 Milwaukee Ave, Ste 100 P.O. Box 440 Burlington, WI 53105 James Mangold Jr.	262-763-7644 262-763-0971	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL: ADDRESS: PRODUCER CUSTOMER ID #: FIELD-1	FAX (A/C, No):
INSURED FIELD STONE FARM CARRIAGE & PONY LLC 6913 WOMACK LN BURLINGTON, WI 53105		INSURER(S) AFFORDING COVERAGE INSURER A: BURLINGTON INSURANCE COMPANY INSURER B: THE TRAVELERS COS INC INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC #	

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			337B510373	02/01/12	02/01/13	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ INCLUDED
								\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS							\$
	<input type="checkbox"/> NON-OWNED AUTOS							\$
								\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE	\$
	<input type="checkbox"/> OCCUR							\$
	<input type="checkbox"/> CLAIMS-MADE							\$
	DEDUCTIBLE							\$
	RETENTION \$							\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			PENDING	05/30/12	05/30/13	<input checked="" type="checkbox"/> WC STATUTORY LIMITS	<input type="checkbox"/> OTHER
							E.L. EACH ACCIDENT	\$ 100,000
							E.L. DISEASE - EA EMPLOYEE	\$ 100,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

CITYC-2	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
CITY OF LAKE GENEVA CITY CLERK'S OFFICE 626 GENEVA STREET LAKE GENEVA, WI 53147	AUTHORIZED REPRESENTATIVE James Mangold Jr.

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**COURTESY COPY**

Department of Agriculture, Trade and Consumer Protection  
 Division of Animal Health  
 P.O. Box 8911, Madison, WI 53708-8911  
 Phone: 608-224-4872 Fax: 608-224-4871

**WISCONSIN INTRASTATE  
 CERTIFICATE OF VETERINARY INSPECTION  
 (Not for Cervid Movement)  
 Ch. ATCP 10, Wis. Admin. Code; Ch. 95, Wis. Stats.**

PLEASE PRINT LEGIBLY

<p><b>HERD STATUS</b></p> <p>Check One: <input type="checkbox"/> Accredited TB Herd <input type="checkbox"/> Qualified TB Herd  <input type="checkbox"/> Cervidae CWD Status <input type="checkbox"/> Brucellosis Certified Herd</p> <p>Herd Number: _____ Date: _____</p>	<p><b>RECONSIGNEE AT PUBLIC SALE</b></p> <p>Date: _____ Premises registration number: _____                  Re-consignee name: _____                  Re-consignee address: _____</p>	<p><b>SHIPMENT</b></p> <p>Date of shipment: <u>6/12/12</u>                  Number of animals in shipment: <u>4</u></p>
--	--	---

**SPECIES:**  Cattle  Horses  Goats  Cervidae  Swine  Poultry  Sheep  Other: \_\_\_\_\_

**ORIGIN OF SHIPMENT:**  Farm  Dealer  Market / Name: \_\_\_\_\_ **PURPOSE OF MOVEMENT:**  Breeding  Feeding  Sale  Exhibition  Other: \_\_\_\_\_

<p><b>OWNER OR CONSIGNOR</b>                  Caroline Aszman - <u>Field Stone Farm</u>                  ORIGIN STREET ADDRESS  <u>6913 Womack Lane</u>                  ORIGIN CITY / STATE / ZIP  <u>Burlington WI 53105</u>                  OWNER MAILING ADDRESS / CITY / STATE / ZIP (if different than above)</p>	<p><b>CONSIGNEE</b>  <u>City of Lake Geneva</u>                  DESTINATION STREET ADDRESS  <u>Downtown</u>                  DESTINATION CITY / STATE / ZIP  <u>Lake Geneva WI 53147</u>                  DESTINATION MAILING ADDRESS / CITY / STATE / ZIP (if different than above)</p>
--	---

	OFFICIAL IDENTIFICATION USDA eartag, Registration number, Breed tattoo, RFID	LABORATORY <input type="checkbox"/> WVDL Madison <input type="checkbox"/> Barron <input type="checkbox"/> Other:				TUBERCULOSIS INDIVIDUAL ANIMAL TEST		BRUCELLOSIS TYPE OF TEST: _____		EIA TYPE OF TEST: _____		OTHER TEST TYPE OF TEST: _____	
		BREED	SEX	AGE	OCV TATTOO	DATE INJECTED	TEST RESULT	DATE BLED	TEST RESULT	DATE BLED	TEST RESULT	DATE BLED	TEST RESULT
1	<u>Oshkosh (gray)</u>	<u>QH/Perch.</u>	<u>F</u>	<u>19y</u>									
2	<u>Madeleine (bay)</u>	<u>Perch. cross</u>	<u>F</u>	<u>17y</u>									
3	<u>Betty (bay)</u>	<u>Standardbred</u>	<u>F</u>	<u>21y</u>									
4	<u>Curty (black)</u>	<u>Percheron</u>	<u>M/C</u>	<u>7y</u>									
5													
6													
7													
8													
9													
10													

**VETERINARIAN:** I certify as a veterinarian, accredited and certified by the State of Wisconsin, that the described animal(s) have been inspected by me and that they are not showing any signs of infectious, contagious and/or communicable disease (except where noted). The vaccinations and results of tests are as indicated on this certificate. To the best of my knowledge, the animal(s) listed on this certificate meet the state of destination and Federal interstate requirements. No warranty is made or implied.

OWNER / AGENT STATEMENT: I certify the animal(s) in this shipment are as listed on this certificate.	Accredited / Licensed Veterinarian Signature <u>[Signature]</u>	Veterinarian's License Number <u>6120</u>	Phone Number <u>608 859-2560</u>	Date Inspected <u>6/12/12</u>
Owner / Agent Signature	Veterinarian's Printed Name <u>Stephen Graham, DVM</u>	Address <u>17622 Burlington Rd., Union Grove WI</u>		Date Certificate Issued <u>6/12/12</u>

Personal information you provide may be used for purposes other than that for which it was originally collected - sec. 15.04(1)(m), Wis. Stats. Equal Opportunity Employer

53182

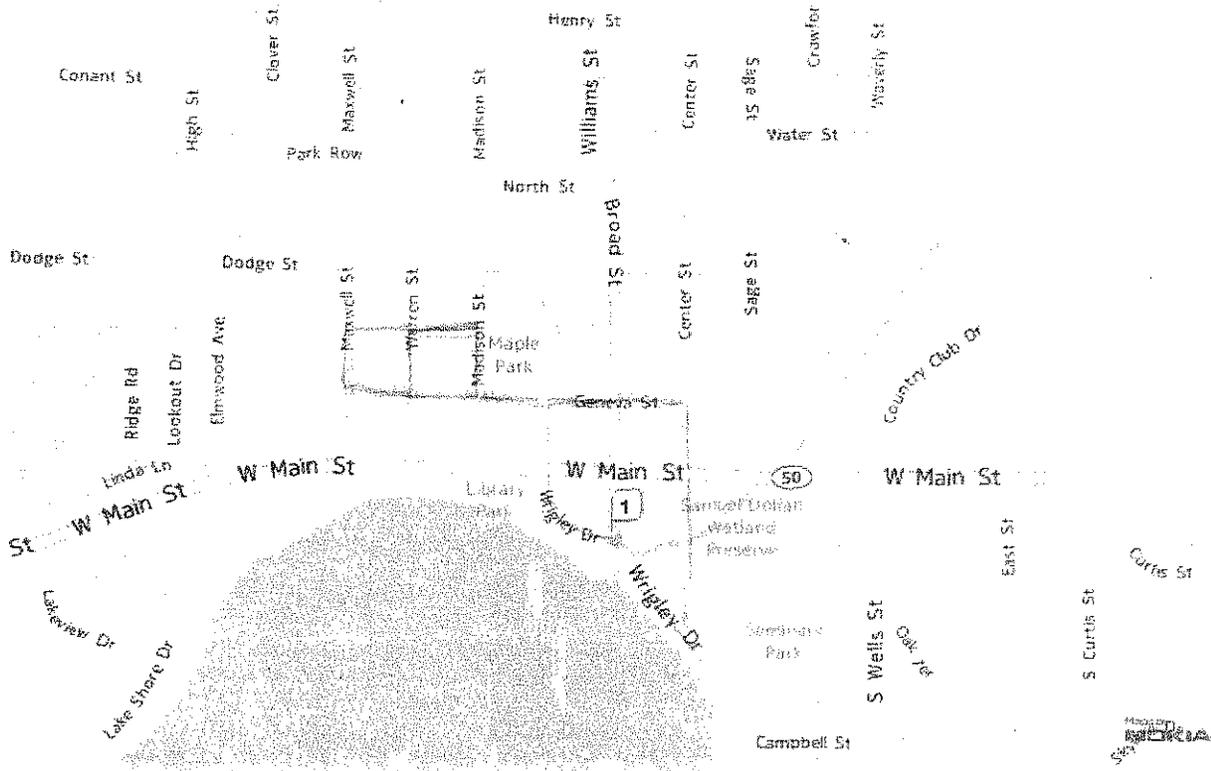
Drivers List 2012

**Field Stone Farm Carriage & Pony LLC**

1. Jerry L. Snyder  
1105 W. Main St.  
Lake Geneva, WI 53147  
5536-4326-5224  
08-07-1965
  
2. Jordan Hurtgen  
N6646 Hodunk Rd  
Elkhorn, WI 53121  
H632-4328-4766-02  
07-26-1984
  
3. Margaret Kenast  
30030 Arrow Dr.  
Burlington, WI 53105  
K523-5617-7886-02  
10-26-1977
  
4. Rachel Derke  
823 Badger Lane  
Lake Geneva, WI 53147  
98-131-0939  
06-06-1982



800 Wrigley Dr, Lake Geneva, WI 53147-2039



**RENEWAL APPLICATIONS FOR OPERATOR (BARTENDER) LICENSES  
2012-2013**

<b>APPLICANT NAME</b>	<b>APPLICANT ADDRESS</b>	<b>APPLICANT ADDRESS 2</b>	<b>APPLICANT PHONE</b>	<b>EMPLOYER</b>
Dimitrius Anagnos	110 West Street, #5	Lake Geneva, WI 53147	262-248-6098	Popeye's, Inc.
Stephanie L. Appel	260 Broad Street	Lake Geneva, WI 53147	262-903-0225	Thumb's Up, Inc.
Liliana Ayala	55 S. Shaddle Ave., Apt E 202	Mundelein, IL 60060	224-433-0055	Lake Geneva Mobil
Troy A. Bartz	W5440 Pin Oak Road	Elkhorn, WI 53121	262-392-3182	The Red Geranium Restaurant
Christina M. Boehlen	528 1/2 Walworth St.	Lake Geneva, WI 53147	262-745-4557	PH Hospitality Group, LLC
Cynthia A. Borst	W1589 South Shore Dr.	East Troy, WI 53120	414-429-4477	Champs Sports Bar & Grill
Nina Z. Bowler	6111 Water Street	Lyons, WI 53105	262-767-8726	The Red Geranium Restaurant
Danielle Bradi	N3309 Sycamore Road	Lake Geneva, WI 53147	262-745-5917	Thumb's Up, Inc.
Calli A. Brellenthin	4948 Hickory Court	Elkhorn, WI 53121	262-903-0732	The Next Door Pub
Jacqueline T. Brower	9220 Liberty Hill Court	Cincinnati, OH 45242	513-633-1035	Geneva Lakes Convenience Corp.
Jessica R. Bush	110-1 West St.	Lake Geneva, WI 53147	262-903-0793	Champs Sports Bar & Grill
Androv J. Carlson	1325 Madison Street	Lake Geneva, WI 53147	262-527-7381	Thumb's Up, Inc.
Ron M. Carstensen	1016 Madison Street	Lake Geneva, WI 53147	248-3238	American Legion Post #24
Joel Cassidy	1033 Grant Street	Lake Geneva, WI 53147	262-248-8878	The Next Door Pub
Jodi L. Chapman	W1034 Larkspur	Genoa City, WI 53128	608-642-2193	Stop N Go #265
Amy Susan Chranowski	5010 Bromley Drive	McHenry, IL 60050	815-355-3866	PH Hospitality Group, LLC
Lori A. Clayton	1023 Grant Street	Lake Geneva, WI 53147	262-348-0646	Hogs & Kisses, Inc.
Christopher S. Cline	1016 Dodge Street	Lake Geneva, WI 53147	262-949-7447	Bruno's Liquors
Krista M.L. Cocroft	W3467 State Rd. 50	Lake Geneva, WI 53147	262-949-6384	Scuttlebutt's
Lynda L. Colby	W1250 Condor Road, Box 237	Pell Lake, WI 53157	262-279-6431	Lake Geneva Mobil
Shari A. Cruz	917 German St., Apt. 7	Elkhorn, WI 53121	262-215-2546	Sprecher's Restaurant & Pub
Simon M. Cumming	724 W. Main St	Lake Geneva, WI 53147	262-215-5975	Sopra
Michael J. Deutsch, IV	7781 Lakeview Drive	Lake Geneva, WI 53147	262-492-7239	Sprecher's Restaurant & Pub
Elizabeth M. Dion	524 Orchard	Burlington, WI 53105	262-210-7960	Sprecher's Restaurant & Pub
Kristin M. Dooley	1724 Miller Court	Lake Geneva, WI 53147	262-249-7935	Thumb's Up, Inc.
April A. Ellison	N3328 Hawthorne Rd.	Lake Geneva, WI 53147	1-224-202-0283	Lake Geneva Shell
Barbara J. Fleming	6093 Water St., P.O. Box 132	Lyons, WI 53148	262-763-8000	American Legion Post #24
Juana Fonseca	1011 N. Church St., #102	Elkhorn, WI 53121	262-903-0491	Gino's East
Brandon J. Frank	1386 Spring Valley Rd.	Burlington, WI 53105	262-763-7895	Lake Geneva Shell
David S. Fraser	340 Lookout Drive	Lake Geneva, WI 53147	262-483-0590	Thumb's Up, Inc.
James W. Fritz	1332 Marion St.	Lake Geneva, WI 53147	262-248-2140	Hogs & Kisses, Inc.
Robert J. Fritz	1332 Marion Street	Lake Geneva, WI 53147	262-248-2140	Popeye's, Inc.
Michael J. Fryar	4218 Locust St.	Delavan, WI 53115	262-949-5359	Stinebrink's Piggly Wiggly
Barbara A. Fukal	N3133 Tamarack Road	Lake Geneva, WI 53147	262-248-8112	Thumb's Up, Inc.
Gwen Garber	998 Timothy Dr.	Lake Geneva, WI 53147	249-8959	The Restaurant Tempura House LLC
Kellie A. Gauer	1270 Wisconsin St., #107	Lake Geneva, WI 53147	262-745-9057	Scuttlebutt's
James Georgalas	529 Madison Street	Lake Geneva, WI 53147	262-248-9682	Tuscan Tavern & Grill
Patricia L. Giles	N2020 Cty. Hwy. H #314	Lake Geneva, WI 53147	262-248-1305	Geneva Country Store
Marianne Goodfellow	6322 Second Avenue	Lake Geneva, WI 53147	262-248-7420	Popeye's, Inc.
Deborah L. Goodman	6728 Fox River Road	Burlington, WI 53105	262-537-2100	Lake Geneva Lanes
Justine C. Grimm	W816 Geranium Rd.	Genoa City, WI 53128	262-279-6209	Popeye's, Inc.
Joyce Grzeczka	N1160 Walnut Road	Genoa City, WI 53128	262-745-7654	The Original Chicago Pizza Co.
Scott A. Hardwick	627 Grove Street	Lake Geneva, WI 53147	262-348-0425	The Next Door Pub

**RENEWAL APPLICATIONS FOR OPERATOR (BARTENDER) LICENSES  
2012-2013**

APPLICANT NAME	APPLICANT ADDRESS	APPLICANT ADDRESS 2	APPLICANT PHONE	EMPLOYER
Laurel F. Harris-Young	1023 Tolman Street	Lake Geneva, WI 53147	262-248-7960	Fat Cat's
Larry L. Heskett	455 Gregory St.	Walworth, WI 53184	262-275-3933	The Red Geranium Restaurant
Carrie A. Houser	903 S. Wells St., #11	Lake Geneva, WI 53147	262-348-9402	Geneva Country Store
Katrina L. Hudson	1088 S. Wells St., Apt. 14	Lake Geneva, WI 53147	262-203-2203	Stop N Go #265
Amy E. Hughes-Eling	1031 Bonnie Brae Lane	Lake Geneva, WI 53147	262-249-9665	Popeye's, Inc.
Edward L. Jansen	N2020 Cty. Rd. H South, #510	Lake Geneva, WI 53147	262-248-0504	Geneva Country Store
Leonard J. Jegerski	1804 Conant Street	Lake Geneva, WI 53147	262-248-8584	American Legion Post #24
Jessica J. Jenner	W3718 Springfield Road	Lake Geneva, WI 53147	262-215-2742	The Next Door Pub
Roy J. Johnson	32200 45th St.	Burlington, WI 53105	262-210-2296	Pizza Hut
Rayben A. Juchems	W1060 Rosewood Rd.	Genoa City, WI 53128	262-279-3601	Champs Sports Bar & Grill
Beth L. Jurgensen	942 Laurie Court	Walworth, WI 53184	262-374-1909	Champs Sports Bar & Grill
Thomas H. Kelley	N2425 Phyllis Wheatly Dr.	Burlington, WI 53105	262-248-3125	Stop N Go #265
Cynthia A. Kendall	3166 Lockwood Blvd.	Lake Geneva, WI 53147	262-248-6887	Hogs & Kisses, Inc.
Lowell L. Kendall	3166 Lockwood Blvd.	Lake Geneva, WI 53147	262-248-6887	Hogs & Kisses, Inc.
Daniel J. Kuhl	33606 Fern Dr.	Burlington, WI 53105	262-758-9731	Hogs & Kisses, Inc.
Erin Kunze	137 Cass Street	Lake Geneva, WI 53147	262-745-8982	Thumb's Up, Inc.
Elke Kurth	311 S. Wells St., Apt. 15	Lake Geneva, WI 53147	262-215-2426	Bella Vista Suites Hotel
Ryan C. Lasch	615 Center Street	Lake Geneva, WI 53147	262-749-6332	Thumb's Up, Inc.
Barbara N. Leedle	N623 Zenda Road	P.O. Box 33	262-394-4002	Geneva Lakes Convenience Corp.
Ran Si Lei	W3537 Park Drive	Lake Geneva, WI 53147	262-348-0809	Su Wing's Chinese Restaurant
Alexander G. Leonard	905 W. Main St.	Lake Geneva, WI 53147	(541) 653-7522	Geneva Corner Market, Inc.
Paige G. Lewis	151 W. Main St., Apt 202	Whitewater, WI 53190	920-229-7526	Gino's East
Deneen A. Lichtenauer	N1911 Linn Pier Road	Lake Geneva, WI 53147	702-521-2552	Champs Sports Bar & Grill
Kenneth W. Lindberg	W5677 Sunset Ridge	Walworth, WI 53184	262-275-6763	American Legion Post #24
Marian C. Lindner	413 Elmwood Ave.	Lake Geneva, WI 53147	262-325-0361	Thumb's Up, Inc.
John J. Maas	715 S. Lakeshore Drive, Unit A	Lake Geneva, WI 53147	262-248-9376	Thumb's Up, Inc.
Billie N. Malzahn	1153 Sage St.	Lake Geneva, WI 53147	262-215-4176	Thumb's Up, Inc.
Rita A. Marcinkus	P.O. Box 522	N1420 Lake Shore Dr.	262-279-3244	Fat Cat's
Amber K. McCarthy	W1518 Harvard Place	Genoa City, WI 53128	262-949-3283	Stop N Go #265
Richard R. Meinel	1295 Wilmot Blvd.	Lake Geneva, WI 53147	262-248-0532	American Legion Post #24
Jessie L. Miller	324 Tyrrell Ct., Apt #1	Delavan, WI 53115	262-903-0159	Lake Geneva Mobil
Adam S. Miskie	520 Schroeder Avenue	Delavan, WI 53115	262-325-7915	Sopra
Amanda J. Morales	130 Pearson Drive	Lake Geneva, WI 53147	262-758-3596	The Next Door Pub
David J. Mulligan	307 Forest Dr.	Lake Geneva, WI 53147	262-203-2864	Hogs & Kisses, Inc.
Klaus H. Nitsch	466 Fox Lane	Walworth, WI 53184	262-325-0867	Gino's East
Debbie L. Nolan	N3200 Highland Dr.	Lake Geneva, WI 53147	262-248-6944	The Cheese Box
Erik F. Nor	920 Grant St.	Lake Geneva, WI 53147	262-903-2921	Stinebrink's Piggly Wiggly
Jennifer M. Odegaard	N3354 Maple Rd.	Lake Geneva, WI 53147	262-749-6495	Sprecher's Restaurant & Pub
Catherine Peek	319 Franklin Street	Genoa City, WI 53128	262-348-6120	Lake Geneva Mobil
Stephanie M. Peffer	4915 330th Avenue	Burlington, WI 53105	262-949-1411	The Original Chicago Pizza Co.
Robert S. Peters	1204 Sage Street	Lake Geneva, WI 53147	262-203-6734	Stinebrink's Piggly Wiggly
Tanya M. Peterson	319 W. Chestnut Street	Burlington, WI 53105	262-767-1229	The Red Geranium Restaurant
Daniel Pieratos	114 Hank Jay Drive, Unit H	Lake Geneva, WI 53147	262-248-7376	Popeye's, Inc.

**RENEWAL APPLICATIONS FOR OPERATOR (BARTENDER) LICENSES  
2012-2013**

APPLICANT NAME	APPLICANT ADDRESS	APPLICANT ADDRESS 2	APPLICANT PHONE	EMPLOYER
Ilse M. Pierson	N1217 W. Lakeshore Dr.	Genoa City, WI 53128	847-902-4011	The Cheese Box
Linda M. Pietsch	N3394 Oak Rd.	Lake Geneva, WI 53147	262-248-7329	The Red Geranium Restaurant
Jaime A. Prica	N1550 Overlook Drive	Genoa City, WI 53128	262-203-0779	Popeye's, Inc.
Susan N. Rediger	W2489 Townline Rd	Lake Geneva, WI 53147	262-348-9296	The Original Chicago Pizza Co.
Jessica C. Regester	614 Water Street	Lake Geneva, WI 53147	262-248-6645	The Original Chicago Pizza Co.
Andrew J. Rizzo	2315 Back Rd.	Burlington, WI 53105	262-248-1938	Stinebrink's Piggly Wiggly
Douglas S. Rockwell	6950 55th Street	Kenosha, WI 53140	262-327-0544	Lake Geneva Mobil
Kimberlee A. Rowehl	3825 S. Miner Street 4	Milwaukee, WI 53221	262-903-9680	Hogs & Kisses, Inc.
Eric C. Rude	281 Forest St.	Lake Geneva, WI 53147	262-949-8028	The Next Door Pub
Angela R. Ryan	N5238 Bowers Rd	Elkhorn, WI 53121	262-224-0276	Bella Vista Suites Hotel
Sophia G. Sakellariadis	25735 93rd St.	Salem, WI 53168	262-323-1904	Champs Sports Bar & Grill
Jason W. Saunders	2311 N Shore Drive	Delavan, WI 53115	262-949-3933	Gino's East
Daniel Benjamin Schroeder	713 S. Lakeshore Drive, Unit 6A	Lake Geneva, WI 53147	262-248-2566	Gino's East
Wayne W. Schwartz	1714 Miller Court	Lake Geneva, WI 53147	262-248-5272	Geneva Country Store
Brenda M. Scott	204 Vernon Street	Williams Bay, WI 53191	262-215-4364	The Next Door Pub
Shanna M. Shefchik	150 1/2 Broad Street	Lake Geneva, WI 53147	262-210-2285	Hogs & Kisses, Inc.
Andrew L. Smith	1370 Elkhorn Rd., Apt. C	Lake Geneva, WI 53147	262-215-5418	Geneva Corner Market, Inc.
Roxanne C. Smith	1230 Tomike St.	Lake Geneva, WI 53147	262-248-8844	Su Wing's Chinese Restaurant
Samantha J. Steinhoff	P.O. Box 242, N1248 Rosewood Dr	Pell Lake, WI 53157	217-828-1710	Sprecher's Restaurant & Pub
David J. Stinebrink	638 E. Sherman Ave	Oconomowoc, WI 53066	262-745-3149	Stinebrink's Piggly Wiggly
Timothy J. Stinebrink	1502 Conant St.	Lake Geneva, WI 53147	262-949-6052	Stinebrink's Piggly Wiggly
Andrea N. Stricker	300 Smythe Dr	Williams Bay, WI 53191	262-949-5277	Bella Vista Suites Hotel
Andraya E. Sturm	5970 Spring Valley Road	Burlington, WI 53105	262-902-8705	Carvetti's of Lake Geneva
Karlene S. Sullivan	1075 Mobile Street	Lake Geneva, WI 53147	2622487061	The Red Geranium Restaurant
Joni M. Sutter	1033 Grant Street	Lake Geneva, WI 53147	262-248-1646	The Next Door Pub
Tiffany L. Taylor	7324 Springfield Rd.	Lake Geneva, WI 53147	262-749-0849	Lake Geneva Lanes
Sally A. Teske	W1013 Golden Glow Rd.	Genoa City, WI 53128	262-745-8597	Sprecher's Restaurant & Pub
Cindy I. Todd	3153 Lockwood Blvd	Lake Geneva, WI 53147	262-248-9982	Geneva Lakes Convenience Corp.
Michael N. Tripoli	W131 Hilltop Dr.	Genoa City, WI 53128	262-903-7601	Lake Geneva Shell
Angela M. Tucker	306 S. Curtis St	Lake Geneva, WI 53147	262-374-1430	Thumb's Up, Inc.
Samantha R. Vandercar	20 Olive Street, Apt. #3	P.O. Box 658	262-607-6140	Champs Sports Bar & Grill
Kelly K. Venhousen	W1383 West Post, P.O. Box 1044	Lake Geneva, WI 53147	262-203-6132	Carvetti's of Lake Geneva
Andrew P. Voight	1086 S. Wells St., #6	Lake Geneva, WI 53147	262-581-6417	Lake Geneva Mobil
Lauren D. Walker	923 Freeman St.	Genoa City, WI 53128	262-295-8346	Champs Sports Bar & Grill
Kyle A. Waschow	1701 Eagle Drive	Lake Geneva, WI 53147	262-215-1803	Sprecher's Restaurant & Pub
Cassandra A. Welch	503 S. Emerald Dr.	McHenry, IL 60051	815-354-3650	Carvetti's of Lake Geneva
Bradley J. Wozniak	1400 Hunters Ridge Drive, Unit 57	Genoa City, WI 53128	262-949-8321	Stinebrink's Piggly Wiggly
Shannon L. Zabroski	822 Williams St.	728 Williams St. (Mailing)	262-248-9982	Geneva Lakes Convenience Corp.
Min Ting Zhong	700 Southwind Drive, Apt 102	Lake Geneva, WI 53147	262-248-8181	Happy Restaurant
Ryan R. Zoiss	431 Ridgeview Dr.	Genoa City, WI 53128	815-970-0611	Sprecher's Restaurant & Pub

# City of Lake Geneva

Licenses Issued between 6/25/2012 and 6/25/2012

Date: 6/22/2012

Time: 3:23 PM

Page: 1

## Operator's Regular

Issued	License No	Customer	Address	Total	
6/25/2012	2012 - 72	David M. Kuhl Employer: Hogs & Kisses, Inc.	232 Bridge St., #427 P.O. Box 536	Burlington, WI 53 149 Broad St. Lake Geneva, WI 53147	50.00
6/25/2012	2012 - 71	Rhonda L. Holden Employer: Su Wing's Chinese Restaurant	N295 Hillside Rd. 743 North St.	Lake Geneva, WI 5 Lake Geneva, WI 53147	50.00
6/25/2012	2012 - 91	Michelle J. Steadman Employer: Scuttlebutt's	N1715 Elm St. PO Box 729	Lake Geneva, WI 5 831 Wrigley Dr. Lake Geneva, WI 53147	50.00
6/25/2012	2012 - 69	Brittany N. Fish Employer: Geneva Lakes Convenience Corp.	150 W. School St., Apt. 1 Clark Station	Sharon, WI 53585 728 Williams Street Lake Geneva, WI 53147	50.00
6/25/2012	2012 - 64	Laura Ann Coder Employer: PH Hospitality Group, LLC	W353 Twinkling Star Rd. 801 Williams St.	Whitewater, WI 53 Lake Geneva, WI 53147	50.00
6/25/2012	2012 - 78	Heather N. Shepperack Employer: Carvetti's of Lake Geneva	21308 117th St. Samson Enterprises, LLC	Bristol, WI 53104 642 Main St. Lake Geneva, WI 53147	50.00
6/25/2012	2012 - 63	Laura A. Baldwin Employer: Champs Sports Bar & Grill	206½ Elm Street L & B Mainstreet Inc.	Delavan, WI 53115 747 Main St. Lake Geneva, WI 53147	50.00
6/25/2012	2012 - 97	Raiyn N. Wilkinson Employer: Carvetti's of Lake Geneva	317 East South Street Samson Enterprises, LLC	Lake Geneva, WI 5 642 Main St. Lake Geneva, WI 53147	50.00
6/25/2012	2012 - 65	Jay R. Bieszk Employer: Medusa Grill & Bistro, LLC	349 Oak Ridge Dr. Gregory Anagnos	Darien, WI 53114 501 Broad St. Lake Geneva, WI 53147	50.00
6/25/2012	2012 - 75	Myles D. Mitchell Employer: Lake Geneva Mobil	6525 373rd Ave. Prairie State Enterprises	Burlington, WI 53 350 Edwards Blvd. Lake Geneva, WI 53147	50.00
6/25/2012	2012 - 92	Randy A. Horch Employer: Scuttlebutt's	N1694 Hillside Road PO Box 729	Lake Geneva, WI 5 831 Wrigley Dr. Lake Geneva, WI 53147	50.00
6/25/2012	2012 - 93	Ashwinkumar T. Patel Employer: QuickNSave LLC	205 Country Club Dr., Apt 1231 Grant Street	Lake Geneva, WI 5 Lake Geneva, WI 53147	50.00
6/25/2012	2012 - 81	Danielle M. Zitzler Employer: The Original Chicago Pizza Co.	912 Badger Ln. 150 Center St.	Lake Geneva, WI 5 Lake Geneva, WI 53147	50.00
6/25/2012	2012 - 89	Joshua G. Hughes Employer: Bella Vista Suites Hotel	456 W. State St. Attention: Cori Gruber	Burlington, WI 53 335 Wrigley Dr. Lake Geneva, WI 53147	50.00
6/25/2012	2012 - 70	Mary C. Gagliardi Employer: Bistro 220	1271 Woscpsom Street, Un 220 Cook Street	Lake Geneva, WI 5 Lake Geneva, WI 53147	50.00
6/25/2012	2012 - 90	Ashley N. Auclair Employer: Shell Wash Of Lake Geneva, LLC	1490 Conant St. John Consolino	Lake Geneva, WI 5 501 Interchange North Lake Geneva, WI 53147	50.00
6/25/2012	2012 - 67	Kaleen Dunn Employer: Sopra	665 Joshua Lane Gleneagles LLC	Lake Geneva, WI 5 724 W. Main Street Lake Geneva, WI 53147	50.00
6/25/2012	2012 - 68	Ashley M. Feest Employer: Lake Geneva Mobil	3210 Main St., Apt. #5 Prairie State Enterprises	Lake Geneva, WI 5 350 Edwards Blvd. Lake Geneva, WI 53147	50.00

# City of Lake Geneva

Date: 6/22/2012

Time: 3:23 PM

Page: 2

Licenses Issued between 6/25/2012 and 6/25/2012

## Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>		<u>Total</u>	
6/25/2012	2012 - 77	Caitlin A. Richert Employer: Carvetti's of Lake Geneva	1412 Augusta Way Samson Enterprises, LLC	Spring Grove, IL 642 Main St. Lake Geneva, WI 53147	50.00	
6/25/2012	2012 - 80	Navninder Toor Employer: Geneva Liquors	1219 Vineyard Dr. 797 Wells Street	Gurnee, IL 60031 Lake Geneva, WI 53147	50.00	
6/25/2012	2012 - 74	Lana Marjanovic Employer: Bella Vista Suites Hotel	544 Cook Street Attention: Cori Gruber	Lake Geneva, WI 5 335 Wrigley Dr. Lake Geneva, WI 53147	50.00	
6/25/2012	2012 - 79	Tai S. Spangler Employer: Champs Sports Bar & Grill	W4317 Bray Road L & B Mainstreet Inc.	Elkhorn, WI 53121 747 Main St. Lake Geneva, WI 53147	50.00	
6/25/2012	2012 - 73	Scott C. Lindbloom Employer: Stop N Go #265	W1041 Sundew Rd. Stop N Go Of Madison, Inc	Genoa City, WI 53 896 Wells St. Lake Geneva, WI 53147	50.00	
6/25/2012	2012 - 76	Rio E. Norton Employer: Shell Wash Of Lake Geneva, LLC	W1007 Pell Lake Dr John Consolino	Genoa City, WI 53 501 Interchange North Lake Geneva, WI 53147	50.00	
6/25/2012	2012 - 96	Shannon P. Vavrosa Employer: Carvetti's of Lake Geneva	W145 Lilac Ave. Samson Enterprises, LLC	Genoa City, WI 53 642 Main St. Lake Geneva, WI 53147	50.00	
6/25/2012	2012 - 66	Carrin E. Bowman Employer: Olympic Restaurant	W1728 State Rd/ 11 Guerrero, Inc.	Burlington, WI 53 748 W. Main St. Lake Geneva, WI 53147	50.00	
<b>Operator's Regular</b>			<b>Count:</b>	<b>26</b>	<b>Totals for this Type:</b>	<b>1,300.00</b>

**GODFREY, LEIBSLE,  
BLACKBOURN & HOWARTH, S.C.**  
**ATTORNEYS AT LAW**

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LISLE W. BLACKBOURN  
KIM A. HOWARTH  
THEODORE N. JOHNSON

(ALFRED L. GODFREY 1888-1978)  
(THOS. G. GODFREY 1921-1996)

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May 10, 2012

VIA HAND DELIVERY

City of Lake Geneva Common Council  
626 Geneva Street  
Lake Geneva, WI 53147

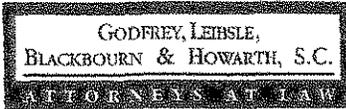
**Re: Extension of North Gate Retail Center  
Planned Development Zoning**

Dear Council Members:

I write on behalf of my client, KC Northgate, LLC, the developer of the North Gate Retail Center development, approximately 4.6 acres, located in the City on the former Harms Automotive site, on C.T.H. H/S.T.H. 120/Interchange North ("North Gate"), west of the Geneva Square retail development.

North Gate is zoned as a Planned Development. The General Development Plan for North Gate ("GDP") was approved by the Lake Geneva Common Council on October 22, 2007, authorizing approximately 37,600 square feet of retail and commercial development in three buildings and one kiosk, to be constructed in three phases, the first a bank building, the second an automotive retail or automotive service facility, and the third a building housing restaurant and retail businesses.

On June 23, 2008, the Common Council approved the Development Agreement and the Precise Implementation Plan for the construction of the Community Bank CBD branch bank building currently operating at North Gate, approximately 3,811 square feet, expandable to about 5,026 square feet, the storm water management pond onsite that is sized to serve all of North Gate when fully-developed, and the two entrances to North Gate, the main entrance directly from C.T.H. H/S.T.H. 120/Interchange North and a secondary entrance from a frontage road that connects North Gate to a stop-lighted entrance to Geneva Center, as well as the installation of sanitary sewer and municipal water mains and laterals and some landscaping ("First Phase PIP").



City of Lake Geneva Common Council  
May 10, 2012  
Page 2

On April 23, 2012, the Common Council approved the Precise Implementation Plan for the Advance Auto Parts building to be constructed as the second phase of North Gate ("Second Phase PIP"). The construction of the Advance Auto Parts building and related improvements is anticipated to begin late this spring or early summer.

The third phase of North Gate, the building with restaurant, retail and related uses, is not anticipated to begin in the foreseeable future, certainly not before the October 22, 2012, expiration date of the North Gate GDP. Consequently, my client respectfully requests that the Common Council extend the five-year deadline for the GDP by an additional five years, under the City's Zoning Ordinance Section 98-914(7)(a)(9).

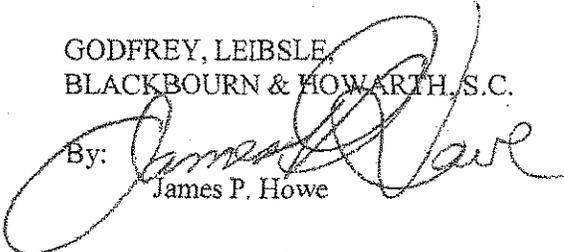
In the time since the approval of the Planned Development zoning for North Gate, my client, in reliance on such zoning, has obtained the land division and zoning approvals for the First Phase PIP and the Second Phase PIP, has constructed the storm water pond and related facilities and the sanitary sewer and municipal water mains, laterals and related facilities to accommodate the improvements for all three phases of North Gate, and rough-graded and stabilized the third phase portion of the North Gate property. With the construction of the Community Bank CBD building and the pending construction of the Advance Auto Parts store at North Gate, my client is committed to the restaurant, retail and related uses granted under the GDP for the third phase of North Gate. Only the most severe downturn in the American economy since the Great Depression, hitting the retail sector hard, has slowed my client's plans to complete its development the third phase of North Gate.

Consequently, my client asks that the Common Council schedule a public hearing to consider the extension of the GDP for the third phase of North Gate for a period of five years. My client respectfully requests that such hearing and final Common Council action be scheduled sooner than later, to avoid any lapse in the Planned Development zoning of North Gate.

If you have any questions or comments, please contact me.

Very truly yours,

GODFREY, LEIBSLE,  
BLACKBOURN & HOWARTH, S.C.

By: 

James P. Howe

JPH:dls

cc: Mr. Michael K. Keefe (via E-mail)  
Mr. Barney Brugger (via E-mail and U.S. mail)

Dunham/Magee motion to approve a Conditional Use Resc 806 Shabbona Dr., Fontana, WI 53125, for new bus development) in the Lake Geneva Business Park, Tax Key No. ZA4040 00004. Unanimously carried.

Ordinance 07-13 a Zoning Map Amendment filed by Ken Wenz

Dunham/Magee motion to suspend the rules and pass on the First Reading Ordinance 07-13 a Zoning Map Amendment filed by Ken Wenz, 1807 Miller Ct., Lake Geneva, to rezone from Single Family Residential (SR-4) to Planned Development (PD) and approval of the General Development Plan (GDP) and Precise Implementation Plan (PIP) for retail office use at 220 Cook St., adding final staff approval of exterior materials and colors and indoor and outdoor entertainment to be reviewed as a conditional use, Tax Key No. ZOP 00243. Vote on Suspension of Rules: Unanimously carried. On Motion, Unanimously carried.

Ordinance 07-14 a Zoning Map Amendment filed by Art Larson Properties LLC

First Reading of Ordinance 07-14 a Zoning Map Amendment filed by Art Larson Properties LLC, P.O. Box 348, Fontana, WI 53125, to rezone from Two Family Residential-8 (MR-8) to Planned Development (PD) for a three-unit condominium development and General Development Plan at 463 Wrigley Drive, Lake Geneva, Tax Key No. ZOP 00368.

General Development Plan (GDP) Amendment filed by David Hanley, 302 Townline Road

Dunham/Magee motion to approve an amendment to the General Development Plan (GDP) filed by David Hanley, 302 Townline Road, Lake Geneva, WI 53147, to amend the existing GDP allowing storage facilities to outdoor commercial entertainment for a 'challenge course' incorporating zip lines, a high/low ropes course, rock climbing wall, repelling stations and a pedestrian path at 302 Townline Road, Tax Key No. ZYUP 00144. Unanimously carried.

General Development Plan (GDP) filed by KC Northgate, LLC, Lake Geneva, WI

Dunham/Magee motion to approve a General Development Plan (GDP) filed by KC Northgate, LLC, Lake Geneva, WI 53147, for a mixed use commercial group development at 200 and 220 Interchange North, Tax Key No. ZYUP 00137D and ZYUP 00137E. Unanimously carried.



First Reading of Ordinance 07-15 An Ordinance providing for Direct Annexation by Unanimous Approval of Electors and Property Owners Pursuant to Section 66.0217(2), Wisconsin Statutes and requested temporary zoning of Single Family Residential (SR-4) filed by Primus Corporation, 11 West Merchants Drive, Oswego, IL 60543, sought to be annexed from the Town of Geneva, Walworth County, Wisconsin.

First Reading of Ordinance 07-16 An Ordinance providing for Direct Annexation by Unanimous Approval of Electors and Property Owners Pursuant to Section 66.0217(2), Wisconsin Statutes, and requested temporary zoning of Single Family Residential (SR-4) filed by Primus Corporation, 11 West Merchants Drive, Oswego, IL 60543, sought to be annexed from the Town of Lyons, Walworth County, Wisconsin.

Discussion of distribution of beach passes and parking stickers.

Alderman Dunham discussed the distribution of the beach passes and parking stickers and noted this year they are going to have a table set up by the Treasurer's office and provide parking stickers and passes to people when they pay their taxes. This is because the parking stickers need to be renewed. Last year they were sent home in the tax bills. The City Clerk distributed information on the number of passes that were ordered, and continued to be handed out at the front counter. Alderman Dunham noted they may go back again the following year sending them home but this year will not.

General Development Plan (GDP)  
Submittal Materials for

NORTH GATE RETAIL CENTER

Applicant: KC Northgate, LLC,  
a Wisconsin limited liability company

October 15, 2007

## PROJECT NARRATIVE

**NORTH GATE RETAIL CENTER**  
**APPLICANT: KC NORTHGATE, LLC,**  
**a Wisconsin limited liability company**  
**Lake Geneva, WI**  
**October 15, 2007**

The site, approximately 4.6 acres, is located in the City of Lake Geneva ("City"), on a major City arterial street, C.T.H. H/S.T.H. 120/S.T.H. 36 ("North Gate Retail Center"). North Gate Retail Center is presently zoned PD, Planned Development, to serve its prior use as the Harms automobile dealership. KC Northgate, LLC, a Wisconsin limited liability company ("Developer"), as the owner of North Gate Retail Center, proposes to develop North Gate Retail Center as follows:

a. Project Description. While the market will control the specifics of the proposed retail facility, Developer anticipates the following land uses to be located in the three (3) proposed buildings depicted in the Site Plan:

- (i) A bank/financial institution with drive-up facilities (Building C on Site Plan);
- (ii) A national food service tenant, possibly a full-service sit-down restaurant, coffee or bagel shop with drive-up, or similar type facility (Buildings A and/or B on Site Plan);
- (iii) A variety of retail stores, including traditional national and regional retailers, such as electronics store, clothing store, or similar type facilities (Buildings A and/or B on Site Plan);
- (iv) An automotive service facility (Building B on Site Plan); and
- (v) A kiosk within the parking lot for retail purposes.

North Gate Retail Center, totaling approximately thirty-seven thousand six hundred (37,600) square feet in its three (3) buildings and kiosk, will offer City residents an ideal location in an established commercial area of the City, and in turn will offer retailers an affordable rent unique to the City, so that both residents and business owners can benefit from North Gate Retail Center. Building C may be expanded from 3,811 square feet to 5,000 square feet, provided the expanded Building C meets the setback and other requirements under the Zoning Ordinance, as modified by this GDP.

b. Unit Types. Land Uses. North Gate Retail Center anticipates the uses described above. An elevation of Building A is attached for illustration only.

c. Approximate Non-Residential Intensities. North Gate Retail Center is approximately 4.6 acres. When fully developed, the floor area ratio will be approximately 18.7 percent of the total site area. When fully developed, the total impervious area will be approximately sixty-eight (68) percent, resulting in total green space, including parking islands, of approximately thirty-two (32) percent, i.e., approximately 64,790 square feet, well in excess of the twenty-five (25) percent total green space required in the PB, Planned Business, baseline district.

d. Treatment of Natural Features. As the former Harms automobile dealership, few existing natural features need be preserved. North Gate Retail Center, however, will include extensive landscaping, in excess of the City's requirements therefor.

e. Relationship to Nearby Properties and Streets. The general land uses surrounding North Gate Retail Center are general business, commercial, and manufacturing. North Gate Retail Center will be compatible with the surrounding uses and the City's comprehensive plan for North Gate Retail Center as Planned Business.

Access to North Gate Retail Center may be primarily through a driveway entrance directly onto C.T.H. H/S.T.H. 120/S.T.H. 36. Additional access will be provided by an existing public drive within a fifty (50) foot-wide right-of-way ("Drive") parallel to C.T.H. H/S.T.H. 120/S.T.H. 36 that leads to the stop lighted entrance to the retail center to the northeast of North Gate Retail Center, known as Geneva Square. Traffic exiting the Drive at its east terminus shall be right out only; traffic may enter the Drive from such terminus by right in or left in.

f. Project Relationship to the Master Plan. North Gate Retail Center, under the City's Comprehensive Master Plan, is designated as Planned Business. Developer's proposed retail use will conform perfectly with the Comprehensive Master Plan.

g. Rationale for PD Zoning. North Gate Retail Center is currently zoned PD, Planned Development, for the former Harms automobile dealership. Developer proposes a new Planned Development pursuant to this General Development Plan that will permit a variety of retail, financial services, and, possibly, automotive repair services, in North Gate Retail Center.

h. Zoning Standards. Developer requests flexibility from the setback standards of the PB, Planned Business, District to locate Building C and its related drive-through facilities within zero (0) feet of the north lot line and zero (0) feet of the east lot line of North Gate Retail Center; i.e., no side yard and no rear yard for Building C. Such flexibility will result in an appropriately-sized building, and improved traffic flow around

Buildings A and C, without degrading the use of the lightly-used Drive. Developer plans to submit a one (1) lot Certified Survey Map to combine the existing two (2) lots into one (1), to eliminate the need for additional flex from setback requirements. Developer also plans to submit a plat of condominium over the one Certified Survey Map lot, creating at least four (4) units, one for each building and the kiosk, in conjunction with the Precise Implementation Plan for North Gate Retail Center. North Gate Retail Center will meet or exceed all other landscaping, parking, open space, and setback requirements of the PB, Planned Business, baseline district.

i. Zoning Exemptions. Developer does not foresee the need to request extensive zoning exemptions for North Gate Retail Center at this time. As the development process progresses, Developer may request exemptions as appropriate.

j. Specific Land Uses. Developer requests that the following land uses be deemed permitted uses by right for all portions comprising North Gate Retail Center (except as noted):

- (i) Office;
- (ii) Personal or Professional Services;
- (iii) Indoor Sales or Service;
- (iv) Indoor Maintenance Service;
- (v) In-Vehicle Sales and Services Incidental to On-Site Principal Land Use (Building C);
- (vi) On-Site Parking Lot;
- (vii) Drainage Structure;
- (viii) Filling;
- (ix) Lawn Care;
- (x) Indoor Commercial Entertainment (Building A and Building B);
- (xi) Exterior Communication Devices; and
- (xii) Group Development.

Developer requests that Indoor Sales or Service be the only permitted use for the kiosk.

Developer requests that the following land uses be deemed conditional uses for the identified portions of North Gate Retail Center:

- (i) In-Vehicle Sales and Services Incidental to On-Site Principal Land Use (Building B and the kiosk);
- (ii) Outdoor Commercial Entertainment - for outdoor dining (Building A and Building B); and
- (iii) Vehicle Repair and Maintenance (Building B only).

Developer requests that the following land uses be deemed temporary uses permitted for all portions of North Gate Retail Center:

- (i) Contractor's Project Office;
- (ii) Contractor's On-Site Equipment Storage Facility; and
- (iii) Relocatable Building.

Portions are as identified in the Site Plan.

## JUSTIFICATION STATEMENT

**NORTH GATE RETAIL CENTER**  
**APPLICANT: KC NORTHGATE, LLC,**  
**a Wisconsin limited liability company**  
**Lake Geneva, WI**  
**October 15, 2007**

1. The location of North Gate Retail Center, on a major City arterial street, surrounded by other retail, general commercial, and manufacturing uses, is ideal for North Gate Retail Center's proposed retail, banking, and other commercial uses.
2. North Gate Retail Center will offer City residents an ideal location in an established commercial area of the City, and in turn will offer business owners an affordable rent unique to the City, providing benefits to both residents and business owners.
3. North Gate Retail Center is currently zoned PD, Planned Development. Developer is proposing to alter the PD by virtue of this General Development Plan and a Precise Implementation Plan to be filed later.
4. North Gate Retail Center is an in-fill redevelopment of property within the City that complies with the City's Comprehensive Plan for North Gate Retail Center, complements the surrounding uses, and provides a unique opportunity to both City residents and business owners for quality, reasonably priced retail, banking, and other commercial services.

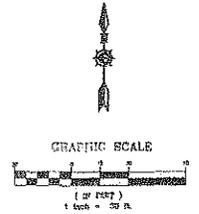
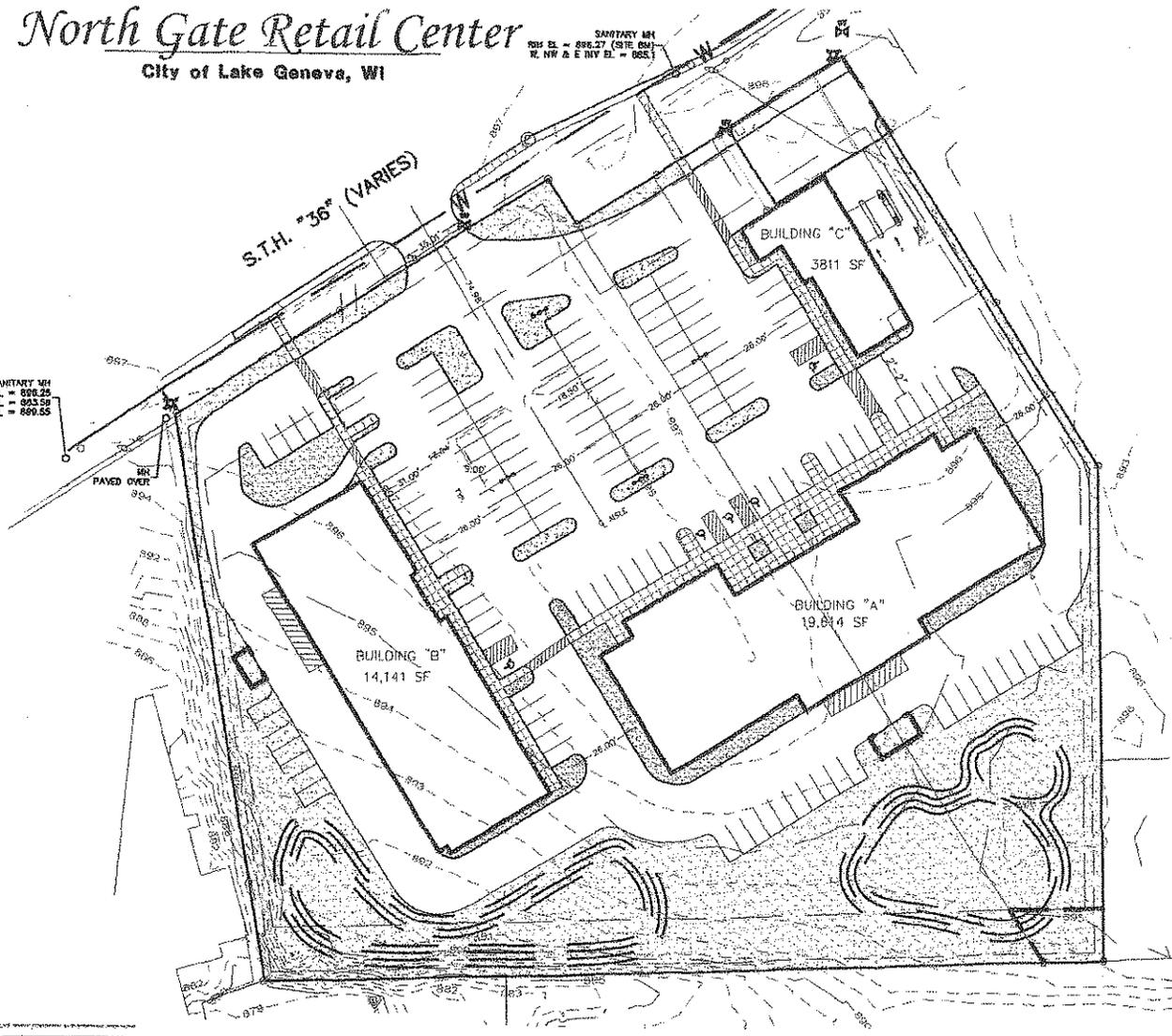
# North Gate Retail Center

City of Lake Geneva, WI

SANITARY MH  
 705 EL. = 896.27 (SITE BM)  
 W. NW & E. DIV EL. = 885

SANITARY MH  
 RM EL. = 898.25  
 W. DIV EL. = 893.58  
 E. DIV EL. = 899.55

S.T.H. "36" (VARIES)



Approximate Non- Residential Intensities

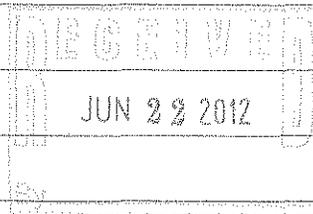
TOTAL SITE AREA = 4.6 acres or 200,376 SF  
 Total floor area Ratio = 37,566 SF or 18.7% of site  
 Total Green Space  
 without parking Islands = 54,381 SF or 27.1%  
 Island Green Space = 10,409 SF or 5.19%

TOTAL GREEN SPACE = 64,790 SF or 32.33%

NO.	DATE	REVISIONS	NO.	DATE	REVISIONS	DRAWN BY: GLO	NORTHGATE RETAIL CENTER CITY OF LAKE GENEVA	SITE PLAN	VERIFY SCALES BAR ON ORIGINAL DRAWING IS ONE INCH @ DIMENSIONS 1 IF NOT ONE INCH ADJUST SCALES ACCORDINGLY		PROJECT NO. 07840 SHEET S-1
						DESIGNED BY: GLO					
						CHECKED BY: TWB					
						APPROVED BY: TWB					

I Brian Swaney was denied my taxi cab license for hit and run and dishonesty. I would like to appeal this decision because it was a isolated incident, and I feel I should be able to state my case to the city council on Monday June 25, 2012. I'm waiving my 10 day notice requirement from the city.

Sincerely



Brian Swaney

1114 Sage St.

Lake Geneva WI 53147

262-215-8970

# CITY OF LAKE GENEVA TAXI/TROLLEY DRIVER LICENSE



Please Check:

- Original Application
- Renewal of Current License

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED.  
ANNUAL LICENSE EXPIRES JUNE 30<sup>TH</sup> EACH YEAR.  
FEE OF \$25.00 IS DUE UPON APPLICATION.

## APPLICANT INFORMATION

Name: Brian Swaney

Address (Physical): 1114 Sage Street

Mailing Address (if different): \_\_\_\_\_

City, State, Zip: Lake Geneva WI 53147

Phone: (262) 215-8970 E-Mail: —

Drivers License #: ~~XXXXXXXXXX~~ S500-0708-4269-04

*\*\*Please attach copy of Current Drivers License to application.*

Date of Birth: 07/29/1984 Place of Birth: Lakeland (EIkron)

## BUSINESS WHERE LICENSEE WILL BE EMPLOYED

Business Name: NdT Enterprises Inc dba: Lakes Area Taxi

Address: 112 S. 4th St  
PO Box 382 Delavan WI 53115

Phone: 262-248-4770 Fax: 262-728-0485

## PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

1. Have you, as an adult, ever been convicted of a felony, misdemeanor, or of violating a municipal ordinance or county ordinance in Wisconsin or in any other state, or do you have such a charge pending at this time? YES  NO
- If Yes, please state charge, year offense committed or alleged, and disposition:
- \_\_\_\_\_
- \_\_\_\_\_

2. Have you ever had your driver's license suspended or revoked in Wisconsin or in any other state? YES NO

If Yes, please explain: \_\_\_\_\_

3. Have you previously been licensed as a taxi/trolley driver or chauffeur? YES NO

If Yes, please state when and where: Currently with Lakes Area Taxi.

4. Have you received any traffic citations in Wisconsin or in any other state within the past five years, or do you have any such citations pending? YES NO

If Yes, please state charge, year offense committed or alleged, and disposition:  
Hit & Run property damage, 2012, Closed  
Failure to notify police of accident, 2012, Closed

5. Please list the name and address of all employers for which you have worked and/or businesses you have operated in the past five (5) years: Como Inn  
Bumper To Bumper Lakes Area Taxi.

6. Please list all addresses at which you have lived in the past five (5) years: 1114 Sage St. Lake Geneva, WI 53147

APPLICANT SIGNATURE

*[Handwritten Signature]*

DATE: 5/25/12

For Office Use Only

Date Filed: 6-6-12  
Receipt No: C120606-33  
Total Amount: 25.00

Forwarded to Police: 6-7-12  
Background Completed: (initials)  
Fingerprinted: \_\_\_\_\_

Recommendation: [Signature] Approved  Denied

License Issued: \_\_\_\_\_ License Number: \_\_\_\_\_

# CITY OF LAKE GENEVA



626 GENEVA STREET  
LAKE GENEVA, WISCONSIN 53147  
(262) 249-4098 • Fax (262) 248-4715  
www.cityoflakegeneva.com

DENNIS E. JORDAN  
CITY ADMINISTRATOR

**TO:** MAYOR JIM CONNORS AND COMMON COUNCIL

*DEJ* **FROM:** CITY ADMINISTRATOR DENNIS JORDAN

**DATE:** JUNE 25, 2012

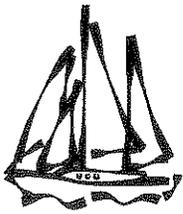
**RE:** FEE SCHEDULE CHANGES

**Background:** The Common Council updates the City's fee schedule on as needed basis. The parking rate was increased from 50 cents an hour to one dollar an hour. To reflect this change, the fee for a Walworth County resident to purchase a sticker to allow two hours of free parking should be increased from \$80 to \$160 for two years of parking.

The permit to allow parking from 9 am to 7 pm seven days a week in the Cook Street and Center Street lots would increase from \$200 to \$400 per year.

The time that parking tickets would double if not paid is changed to reflect how it currently reads in the City's ordinance - 10 days.

**Recommendation:** Approve the following changes: increasing the Walworth County resident sticker fee to \$160 for a two year period; increasing the parking lot pass for the Cook and Center Street lots to \$400 per year; and the time a parking ticket would double if not paid is being changed to reflect what it states in the City ordinance, 10 days.



**Resolution 12-R47**

The Common Council of the City of Lake Geneva does hereby establish the following revised schedule of fees, effective June 26, 2012.

**SCHEDULE OF FEES**

CITY OF LAKE GENEVA, WISCONSIN

<b>ALCOHOL LICENSE FEES * STATUTORY LIMITS</b>	
Temporary Retailer's	\$10.00 Each
Provisional/Temp. Operator (60 days)	\$15.00 each
Operator	\$50.00 Annual
Class A Liquor	\$500.00
Class A Beer	\$100.00
Class C Wine	\$100.00
Class B Liquor (Quota License)	\$500.00
Class B Beer	\$100.00
Reserve Class B Liquor	\$10,000.00
Change of Agent	\$25.00
Publication Fee	\$25.00
<b>ANNEXATION FILING FEE - DUE UPON PETITION</b>	<b>\$200.00</b>
<b>AMUSEMENTS</b>	
Coin Operated music machine/juke box	\$20.00 per machine
<b>ASSESSMENT REQUEST LETTER</b>	<b>\$35.00 each</b>
<b>BUSINESS LICENSE</b>	<b>\$25.00 Annual</b>
Late fee after July 15	\$20.00 (in addition to license fee)
<b>CAT LICENSE</b>	
Not Spayed/Neutered	\$8.00 Annual
Spayed/Neutered	\$4.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
<b>DOG LICENSE</b>	
Not Spayed/Neutered	\$20.00 Annual
Spayed/Neutered	\$10.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
<b>BOWLING ALLEY</b>	<b>\$20.00 per lane</b>
<b>BILLIARDS OR POOL TABLE</b>	<b>\$40.00 per table</b>
<b>CARRIAGE COMPANY LICENSE</b>	<b>\$50.00 Annual</b>
Each Additional Carriage	\$25.00
<b>CLOSING OUT SALE</b>	<b>\$25.00 event</b>
<b>CIGARETTE/TOBACCO LICENSE * STATUTORY</b>	<b>\$100.00 Annual</b>
<b>DIRECT SELLERS PERMIT</b>	<b>\$50.00 nonrefundable application fee</b>
<b>MASSAGE ESTABLISHMENT</b>	
Investigation	\$50.00 Annual
Transfer	\$50.00
<b>MOBILE HOME PARK LICENSE</b>	<b>\$100.00 Annual</b>

<b>CITY PARK PERMITS</b>	\$25.00 nonrefundable application fee
49 Attendees or less	
Non-Profit Organization	\$30.00 Rental
Resident	\$30.00 Rental
Non-Resident	\$75.00 Rental
50 to 149 Attendees	
Non-Profit Organization	\$55.00 Rental
Resident	\$55.00 Rental
Non-Resident	\$125.00 Rental
150 or more Attendees	
Non-Profit Organization	\$105.00 Rental
Resident	\$105.00 Rental
Non-Resident	\$225.00 Rental
<b>PARKING STICKERS</b>	
Resident & Non-Resident Residence Owners - 2 hours free parking	Free Lasts 2 years (even)
Business Owner - 2 hours free parking	\$25.00 Lasts 2 years (even) \$15.00 for 1 year
Walworth County Resident - 2 hours free parking	<del>\$160.00</del> <del>\$80.00</del> Lasts 2 years (even) <del>\$80.00</del> <del>\$40.00</del> for 1 year
Parking Lot Permit	<del>\$400.00</del> <del>\$200.00</del> Annual
<b>PARKING RATES</b>	
Space rate	\$1.00 per hour
<b>PARKING TICKETS</b>	
Expired Meter/Kiosk authorization	\$12.00
After 10 15 days	\$24.00
Second Collection Letter Fee	\$6.00
<b>PUBLIC ASSEMBLY PERMIT</b>	Free
<b>PUBLIC RECORDS REQUESTS * STATUTORY</b>	
Photocopies (can include hourly wage for gathering data)	\$0.25 per page
<b>SHOWS, CIRCUS, CARNIVALS</b>	
Circus	\$50.00 per day
Tent Show - Day 1	\$15.00
Tent Show - Each Additional Day	\$10.00
All Other	\$2.00 per day
<b>RETURNED CHECK FEE (NSF)</b>	\$30.00 each
<b>ROOM TAX LICENSE</b>	\$10.00 Annual
<b>STREET USE PERMIT</b>	
Up to two days	\$40.00
More than two days	\$100.00
<b>TAX EXEMPT REPORT FILING (every other year)</b>	\$20.00
Late Fee	\$20.00

<b>TAXI CAB COMPANY LICENSE</b>	\$50.00 Annual
Each Additional Car	\$25.00
<b>TAXI CAB DRIVER LICENSE</b>	\$25.00 Annual
<b>THEATER LICENSE</b>	
Up to 1,200 seats	\$200.00
Over 1,200 seats	\$275.00
<b>CITY HALL MEETING ROOM PERMIT</b>	\$25 per event

<b>BEACH</b> (Open Memorial Day thru Labor Day - no glass containers allowed)	
Children age 6 and under	Free
Children age 7-12	\$3.00 per day
Ages 13 to Adult	\$7.00 per day
Seasonal Pass Adult 13 and up	\$70.00 per year
Seasonal Pass Child 7-12	\$30 per year
Rafts	\$10.00 per day
Rafts	\$2.00 per hour
Cabanas	\$10.00 per day

**BUOY/SLIP RATES ESTABLISHED ANNUALLY BY  
RESOLUTION**

**RIVIERA RENTALS**

*Maximum attendees is 380*

Security Deposit	\$1,000.00
Resident Rental Fee	\$1,500.00
Non-Resident Rental Fee	\$2,000.00
Not-for-Profit Group Rental Fee	\$400.00
Per Hour Set Up Fee	\$20.00 per hour
Security Guards for Event (2)	Additional Renter Expense- Hourly Rate
Extra Security Guard over 250 attendees	Additional Renter Expense - Hourly Rate

**BUILDING & ZONING DEPT.**

**BUILDING**

Minimum permit fee for all permits	\$50.00
Residences -	
One & Two family & attached garage (new, addition and alterations)	\$0.31 / sq. ft.
Accessory buildings & garages	\$0.22 / sq. ft.
Decks	\$50.00
Residences - Apartments, Three family & over, Row Housing, Multiple Family Dwellings, Institutional (new,	\$0.31 / sq. ft.

addition and alterations)	
Local Business, Office Building (new, addition or alteration)	\$0.28 / sq. ft.
Manufacturing or Industrial (new, addition or alteration)	\$0.22 / sq. ft.
Permit to start construction	\$100.00 (1-2 family) \$150.00 (all others)
Residential Roofing and Siding	\$50.00
All other buildings, structures, alterations, residing, reroofing, repairs, where square footage cannot be calculated	\$10.00 / \$1,000.00 valuation
Commercial/Industrial Exhaust Hoods and Exhaust Systems	\$75.00 / Unit
Heating, Incinerator Units and Wood Burning Appliances, (New or replacement)	\$50.00 / unit, up to and including 150,000 BTU units. Additional fee of \$16.00 / each 50,000 BTU fraction thereof up to a maximum of \$750.00 / unit.
Heating and Air Conditioning Distribution Systems	\$2.00 / 100 sq. ft. of conditioned area with a minimum fee of \$50.00
Air Conditioning - Other than Wall Units (new or replacement)	\$50.00 / unit up to 3-tons or 36,000 BTU's. Additional fee of \$16.00 each ton or 12,000 BTU's or fraction thereof up to a maximum of \$750.00 / unit.
Permanently installed Wall unit	\$20.00 / unit
Wrecking or Razing - Building Inspector may waive fee if structure is condemned	\$75.00 (One or Two Family Residences and Accessory Structure over 250 sq. ft.)
All others	\$200.00
Moving buildings over public right-of-ways	\$150.00 plus \$0.03 / sq. ft.
Fuel Tanks	\$50.00 administrative fee / tank for installation or removal
Re-Inspections	\$50.00 / inspection
Plan Examination:	
One and Two Family Residence	\$100.00
Apartments, Three Family Residence, Row Housing, Multiple family Building	\$75.00 plus \$10.00 /unit
Commercial, Industrial, Institutional & Additions	\$150.00
Heating Plans, Energy Calculations, or Lighting Plans submitted separately	\$75.00 / Plan

Additions, Alterations to 1 & 2 Family Dwellings	\$50.00
Accessory building over 240 sq. ft., and decks for 1 & 2 family dwellings	\$40.00
Special Inspections and Reports	\$100.00 / inspection
Wisconsin Uniform Building Permit Seal	\$35.00
Occupancy Permit - Residential	\$50.00
Commercial and Industrial	\$100.00
Temporary (6 months or less)	\$75.00
Plumbing Permit	\$12.00 / fixture, drain or device \$1.00 / lineal foot of sewer or private water main.
Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.10 / sq. ft. of area served or \$1.00 per device box - If area cannot be calculated.
Electrical Service (New, Alteration or Upgrade)	Residential \$75.00 Commercial \$100.00
Erosion control fees:	
New One and Two Family Buildings	\$100.00 / lot
One and Two Family Additions and Accessory Structures	\$40.00
Multi-Family Residential, Commercial, Industrial and Institutional	\$150.00/Building, plus \$5.00/1,000 sq. ft. disturbed lot area up to \$2,000.00 max.
Other	\$40.00
Triple Fees: Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be triple the total fees charged.	
NOTE: Fees shall be charged on gross square footage defined as follows: <ul style="list-style-type: none"> <li>The exterior dimensions, including attached garage and each floor level</li> <li>Unfinished areas of basements of one and two family dwellings are not included.</li> </ul>	
NOTE: In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical or plumbing work.	
NOTE: All fee amounts shall be rounded up to the next full dollar amount.	
NOTE: An additional fee for plan review may be assessed at the time of application for renewal of the	

permit.	
<b>ZONING</b>	
Text Amendment (per Section 98-902)	\$300.00
Zoning Map Amendment (per Section 98-903)	\$400.00
Conditional Use (per Section 98-905 )	\$400.00
Per Section 98-407(3)	\$100.00
Temporary Use (per Section 98-906)	\$50.00
Sign Permit (per Section 98-907)	\$50.00 minimum or \$0.35 / sq. ft. of sign area *
Site Plan (per Section 98-908)	\$400.00 *
Certificate of Occupancy (per Section 98-909)	\$50.00 *
Variance (per Section 98-910)	\$300.00 *
Interpretation (per Section 98-911)	\$150.00 *
Appeal (per Section 98-912)	\$300 *
Filing or Recording fee with City Clerk, plus actual recording fee.	\$10.00
Zoning Permit	\$50.00
PD Zoning Map Amendment	\$750.00 (Includes 1 PIP Review)
PIP Review	\$400.00
	* Base fee may be modified by Subsection (4) of Section 98-935, Fees of the Zoning Code
<b>FIRE DEPARTMENT FEES</b>	
<b>Fees for Apparatus and Personnel</b>	
Chief, Deputy Chief or Assistant Chief	Based on current hourly wages
Fire and EMS Personnel	Based on current hourly wages
Engine	\$380.00/hr.
Truck (aerial apparatus)	\$400.00/hr.
Tanker	\$300.00/hr.
Brush Truck	\$300.00/hr.
Air Boat	\$300.00/hr.
Technical Rescue and Utility	\$500.00/hr.
Command Vehicle	\$50.00/hr.
Utility \$50.00/hr.	
<b>EMS First Responder and Transport Fees</b>	
Residents Fee	\$75.00 per call
Non-resident Fee	\$150.00 per call
<b>Ambulance Transport Fee Schedule</b>	
Advanced Life Support Base Rate	

Resident	\$575.00
Non-Resident	\$675.00
<b>Basic Life Support Base Rate</b>	
Resident	\$450.00
Non-Resident	\$525.00
<b>Mileage Charge</b>	
Resident	\$12.00per mile
Non-Resident	\$12.00per mile
<b>Supplies used fee</b>	
Resident	\$75.00
Non-Resident	\$75.00
<b>Response Fee (no transport)</b>	
Resident	\$75.00
Non-Resident	\$150.00
Note: Additional charges will apply for paramedic intercept calls.	
<b>Fees Relating To Permits Required</b>	
Fire pit burn permit	\$15.00 each fire or \$50.00 yr
Fireworks permit	\$50.00
Burning permits	\$50.00
Key box processing fee	\$10.00
Operational Permit	\$75.00
<b>Fees Relating To Fire Protection Systems</b>	
Basic system Review	\$250
Fee is charged for systems without hydraulic calcs	
Fire Sprinkler, Fire Control and/or Fire Suppression system plan review with one set of hydraulic calculations. (Fee is charged for each separate floor and /or area of building per system and review.)	\$300.00
Verifications of Additional Hydraulic Calcs (fee is charged for each additional set of hydraulic calculations required by the AHJ)	\$175.00
Additional review of same system. (Fee applies to all re-submittals.)	\$300
Site inspection during installation 2 hour minimum Note: system may not be concealed prior to inspection. Inspections are required for all systems.	\$75.00/hr.
<b>Modifications to existing systems</b>	
Min. fee per system without hydraulic calcs	\$75.00
Fee per sprinkler up to 15 sprinklers w/o calcs	\$20.00 ea.
Fee per sprinkler up to 15 with calcs	\$200.00
Fire Pumps per review	\$300.00
<b>Sprinkler system underground mains</b>	

0-200 feet	\$75.00
201-999 feet	\$125.00
1000 or more	\$300
Fire hose standpipe connections	\$15.00 each
Other fire protection systems (hood, wet & dry chem.)	\$300
Fire alarm systems per control panel	\$250.00
Fire Alarm system manual pull stations, initiating devices; this includes smoke, heat, flame, ionization, photoelectric detectors, water flow devices and all monitoring devices per review.	\$50.00 up to 3 \$10 each additional
Witness of all required tests - 2 hour minimum	\$150/hr.
Inspection during installation	\$75.00/hr.
Fire protection Consulting on systems and or for occupancies or permits	\$75.00/hr. 1 Hour Minimum

Adopted this \_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
James R. Connors, Mayor

Attest:

\_\_\_\_\_  
Michael D. Hawes, City Clerk

**ORDINANCE 12-13**

**AN ORDINANCE AMENDING CHAPTER 74, TRAFFIC AND VEHICLES,  
REGARDING LIMITED TIME PARKING ZONES HOURS**

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Section 74-221(e) of Chapter 74, TRAFFIC AND VEHICLES, of the Lake Geneva Municipal Code is hereby amended to read as follows:

(e) Hours. The limited parking in the parking station zones shall apply from 9:00 a.m. to 7:00 p.m. Monday through Sunday, except for the Cook Street parking lot, the 300 block of Broad Street, 200 block of Cook Street, 800 block of Geneva Street, where parking station zones shall apply from 9:00 a.m. to 7:00 p.m. Monday through Saturday, and 12:00 p.m. to 7:00 p.m. Sunday.

**EXCEPTIONS:**

- (1) Each year from November 1 until April 30 of the following year, two-hour free parking shall be established for all parking station zones except in the following zones where there is no two-hour limit:

- (i) Cook Street Municipal Parking Lot.
- (ii) Center Street Municipal Parking Lot.
- (iii) Main Street, south side, from Madison Street west to Maxwell Street.
- (iv) Sage Street Municipal Parking Lot.
- (v) Eastview/Dunn Field Parking Lot.

- (2) There shall be no free parking either seasonal or by sticker at any Twenty-Five minute designated space.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
JAMES R. CONNORS, Mayor

Attest:

\_\_\_\_\_  
MICHAEL D. HAWES, City Clerk

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_

# CITY OF LAKE GENEVA

626 GENEVA STREET  
LAKE GENEVA, WISCONSIN 53147  
(262) 249-4098 • Fax (262) 248-4715  
www.cityoflakegeneva.com



DENNIS E. JORDAN  
CITY ADMINISTRATOR

*D.E.J.*

**TO: MAYOR JIM CONNORS AND COMMON COUNCIL**

**FROM: CITY ADMINISTRATOR DENNIS JORDAN**

**DATE: JUNE 25, 2012**

**RE: HEALTH INSURANCE RENEWAL**

**Background:** The Comptroller and I met with our insurance representatives to review the renewal of the City's health insurance program. Our last year was not a good year claims wise. In an average year 5 to 7 claims may hit the specific deductible of \$30,000. This year 13 claims went over the \$30,000 limit. Those claims that go over the limit are then covered by the City's reinsurer. That amount as of the first day of June was \$335,500 and there is one month left in the term. Because of our claims history this year, our reinsurance policy was increased by \$136,788.24. The good news is the company did not place any lasers on any of the ongoing claimants. Also, the administrative fees did not increase. The City's administrative fees and claims this year were budgeted at 379,368.40 for admin fees and \$1,041,834 for health and dental claims. Our costs for this year will be approximately \$379,368.40 for admin fees and \$1,350,048.26 for claims with one month to go on the policy year. . As stated above, our reinsurer has paid or has pending \$335,500 so far during this claims period. The City budgeted \$425,000 for 2012 and will have to add \$91,156.96 to the 2013 budget to cover the increase.

**Recommendation:** Approve renewal of the City's health insurance program and reinsurance contract for 2012-2013 Optum Health



# Cypress BENEFIT ADMINISTRATORS

Group Name: City of Lake Geneva

Carrier: Optum Health / Unimerica

Quoted Census: E: 17

F: 52

<u>Fixed Costs</u>	<u>Current Rates</u>		<u>Renewal Offer</u>	
	24/12		36/12	
A. Specific Annual Maximum	Medical Unlimited		Medical Unlimited	
B. Specific Deductible	\$30,000.00		\$30,000.00	
Specific Aggregating Deductible				
<i>Single</i>	\$188.78		\$266.18	
<i>Family</i>	\$465.14		\$657.18	
Annual:	\$328,758.48	41.3%	\$464,381.04	
C. Transplant Premium				
<i>Single</i>	\$9.21		\$9.82	
<i>Family</i>	\$21.21		\$22.60	
Annual:	\$15,113.88		\$16,105.68	
D. Aggregate Premium				
<i>Composite</i>	\$14.32		\$14.53	
Annual:	\$11,856.96		\$12,030.84	
E. Administration Costs				
<i>Composite</i>	\$28.55		\$28.55	
Annual:	\$23,639.40	0.0%	\$23,639.40	
F. Agent Fee				
Annual:	\$0.00		\$0.00	
Annual:	\$0.00		\$0.00	
<b>TOTAL FIXED COSTS</b>	<b><u>\$379,368.72</u></b>	<b>36.1%</b>	<b><u>\$516,156.96</u></b>	
G. Aggregate Factors				
<i>Single</i>	\$770.02		\$769.71	
<i>Family</i>	\$1,710.39		\$1,709.71	
Attachment Point	\$1,224,367.44		\$1,223,879.88	
H. Maximum Cost	<u>\$1,603,736.16</u>	8.5%	<u>\$1,740,036.84</u>	

**AGREEMENT FOR PROFESSIONAL SERVICES  
EMERGENCY MEDICAL SERVICE USER FEE BILLING SERVICES**

**By And Between**

**CITY OF LAKE GENEVA  
A Wisconsin Municipality**

**And**

**EMS MEDICAL BILLING ASSOCIATES, LLC  
9401 WEST BROWN DEER ROAD, SUITE 101  
MILWAUKEE, WI 53224  
A Wisconsin Limited Liability Company**

**THIS AGREEMENT IS MADE** and entered into by and between the **CITY OF LAKE GENEVA.**, with offices 626 Geneva Street, Lake Geneva, WI 53147, hereinafter referred to as the **"CLIENT"**, and **EMS MEDICAL BILLING ASSOCIATES, LLC**, a Wisconsin Limited Liability Company, with offices located at 9401 W. Brown Deer Road, Suite 101, Milwaukee, Wisconsin 53224, hereinafter referred to as the **"SERVICE PROVIDER"**

**WHEREAS, CLIENT** desires to engage **SERVICE PROVIDER** to furnish professional and technical services with respect to Emergency Medical Service User Fee Billing Services, hereinafter referred to as the **"PROJECT"**, and **SERVICE PROVIDER** has signified its willingness to furnish professional and technical services to **CLIENT**.

**WITNESSETH:**

**NOW, THEREFORE,** in consideration of the mutual promises, Agreements, understandings and undertakings hereinafter set forth, and good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

## ARTICLE I

- 1.1 PERFORMANCE STANDARDS.** In performing **PROJECT** services, **SERVICE PROVIDER** will meet performance standards for billing services in Wisconsin.
- 1.2 SCHEDULE OF PROJECT SERVICES.** **SERVICE PROVIDER** shall commence performing **PROJECT** services on **July 1, 2012**.
- 1.3 RETENTION.** All records and documents related to the services provided under this Agreement are the property of the **CLIENT**, but shall be retained by the **SERVICE PROVIDER** on behalf of the **CLIENT** for a period of seven (7) years after the Agreement expires or is terminated. These records and documents shall be made available to **CLIENT** at anytime during this Agreement, or after the expiration or termination of this Agreement, upon written request of **CLIENT**. Prior to the destruction of any records or documents, **SERVICE PROVIDER** must notify **CLIENT** in writing of the proposed destruction, in a manner that reasonably allows **CLIENT** to make a timely request for return of the records and/or documents to the **CLIENT**.
- 1.4 CONFIDENTIALITY.** No reports, information, and/or data given to or prepared or assembled by **SERVICE PROVIDER** under this Agreement shall be made available to any individual or organization by **SERVICE PROVIDER** without the written approval of **CLIENT**. Notwithstanding the above, **SERVICE PROVIDER** may release records to third party, upon having proper consents and following State laws, rules and regulations.
- 1.5 ERRORS, OMISSIONS OR DEFICIENCIES.** **SERVICE PROVIDER** shall, without additional compensation, revise any materials prepared under this Agreement if it is determined that the **SERVICE PROVIDER** is responsible for any errors, omissions, or deficiencies. **SERVICE PROVIDER** shall refund to **CLIENT**, upon finalization of any audit which shows a billing error, the **SERVICE PROVIDER'S** percentage fee times the refunded amount.
- 1.6 SERVICE PROVIDER** shall provide the following licenses, hardware, and software at no additional cost to **CLIENT**:
- (a) Image Trend Field Licenses Software (1) per each transporting vehicle up to five (5).
  - (b) One (1) Image Trend Fire Inspection Module.
  - (c) Support for Field Bridges/Inspection Modules.
  - (d) Use of EMBA Image Trend Rescue Bridge.
  - (e) Submitting incidents to **WARDS**.
- 1.7 Monthly Account Reconciliations** will be provided in cooperation with City of Lake Geneva at no additional costs to **CLIENT**.

**1.8 SERVICE PROVIDER** shall provide monthly summary reports to City of Lake Geneva Police and Fire Commission two days in advance of each monthly meeting (The first Thursday after the First Monday of the month).

**1.9 PROVISION OF HARDWARE. SERVICE PROVIDER** shall provide 3 units of hardware with the following specifications at a rate of \$2,967.99 per unit for a total cost of \$8903.97, which shall be paid by **CLIENT** to **SERVICE PROVIDER** in 12 monthly installments of \$742.00 beginning August 1, 2012.

GETAC V-100's (Dual Touch); Intel i7-640UM 1.2 GHz Processor; 1200 NITs Multi-Touch Display; 4GB DDR3 RAM; 320 GB HDD (Heated); 802.11 N Wireless; PCMCIA Type II + Express Card 54/34; 2.0 MO Webcam; Hand Strap; Mechanical Keyboard; Windows 7 Pro (64 Bit); Bluetooth; 5 year Bumper to Bumper Warranty.

## ARTICLE II

**2.1 SERVICES TO BE PROVIDED BY CLIENT.** In the event that any information, data, surveys, reports, photographs, records and maps are existing and available and are useful for carrying out the work on **PROJECT**, **CLIENT** shall promptly furnish copies of these materials, provided these materials are owned by and in the possession of the **CLIENT**, in either hard copy or digital format, to be determined by the **CLIENT**, to **SERVICE PROVIDER** for use during the contract period. **CLIENT** designates the Fire Chief or his or her designee to Act as its representative with respect to the work to be performed under this Agreement, and such person shall have authority to transmit instructions, receive information, interpret and define **CLIENT'S** policies and provide decisions in a timely manner pertinent to the work covered by this Agreement until **SERVICE PROVIDER** has been advised in writing by **CLIENT** that such authority has been revoked.

**2.2 INCIDENT INFORMATION.** **CLIENT** will submit to **SERVICE PROVIDER** an electronic run report or, if not capable by US Postal Service, fax or other electronic media, a paper "run sheet" which provides the following information:

- 2.2.1 Run or Incident Number
- 2.2.2 Date and time of incident and/or transport
- 2.2.3 Transport to and from locations
- 2.2.4 Medical information and patient care specifics, including narrative
- 2.2.5 A hospital FIN sheet, or the equivalent detailing the following:
  - 2.2.5.1 Patient Name and phone number
  - 2.2.5.2 Patient Address, including apartment or lot number
  - 2.2.5.3 Patient Date of Birth
  - 2.2.5.4 Patient full and complete medical insurance information
  - 2.2.5.5 Patient Social Security Number, if available
- 2.2.6 Patient consent signature. *If the patient is mentally or physically unable to*

*sign, EMTs must document why the patient was unable to sign, and obtain a signature from an authorized third party as mandated under Centers for Medicare and Medicaid Services (CMS) rules.*

In the event of a malfunction of the electronic patient care export, **CLIENT** agrees to provide said data to **SERVICE PROVIDER** via U.S. Postal service, fax or other electronic media.

**2.3 PAYMENT INFORMATION.** **CLIENT** will provide payment information to **SERVICE PROVIDER** as soon as practicable, by fax, electronic mail or other electronic means.

**2.4 CLIENT RATES AND FEES.** **CLIENT** will provide **SERVICE PROVIDER** with Emergency Medical Service / Fire Incident / Fire Inspection rate and fee information within ten (10) days after the effective date of this Agreement. **SERVICE PROVIDER** agrees to implement **CLIENT'S** billing rates within five business days of written notification to the **SERVICE PROVIDER**.

### **ARTICLE III**

**3.1 COMPENSATION RATE.** **SERVICE PROVIDER** agrees to provide the services described in Article I in accordance with the following fee schedule which covers all other items of whatever nature needed in connection with **PROJECT** services: Seven (**7.0%**) percent of payments posted to **CLIENT'S** records monthly for Emergency Medical Services and Fire Incident Services provided by **CLIENT** beginning the effective date of this contract.

**3.1.1 ANNUAL SERVICE CHARGE.** **CLIENT** agrees to compensate **SERVICE PROVIDER** the amount of Two Hundred (**\$200.00**) Dollars annually, for each year of this Agreement, for software support charged to **SERVICE PROVIDER** by third party software vendor.

**3.1.2 COMPENSATION FOR COLLECTION SERVICES.** **SERVICE PROVIDER** is a licensed collection agency in the State of Wisconsin and will provide professional collection services, up to and including referring certain delinquent accounts to an outside collection agency, for the **CLIENT** on accounts that are 90 days past due or older. The **CLIENT** agrees to compensate the **SERVICE PROVIDER** the amount of Seven (**7.0%**) percent of net payments collected on delinquent accounts via **SERVICE PROVIDER'S** internal collections department.

If the **CLIENT** chooses to utilize an external collection agency recommended by the **SERVICE PROVIDER**, the **CLIENT** agrees to compensate **SERVICE PROVIDER** the amount of Seven (**7%**) percent of net payments collected by the external collection agency for the first year of this agreement and the amount of Thirty-three (**33.0%**) percent of net payments collected by the external collection agency(s) for all years thereafter. It is understood that this fee is not in addition to the Seven (**7.0%**) due to the **SERVICE PROVIDER** but is inclusive of **SERVICE PROVIDER'S** 7.0% fee.

If the **CLIENT** does not use a collection agency or agencies recommended by **SERVICE PROVIDER**, the **CLIENT** agrees to compensate the **SERVICE PROVIDER** Seven (7.0%) of net payments received by the **CLIENT** or the **CLIENT's** external collections agency(s) on all accounts forwarded to the **CLIENT** or **CLIENT's** external collection agency(s) by the **SERVICE PROVIDER**. It is agreed that it is the responsibility of the **CLIENT** or the **CLIENT's** external collection agency(s) to provide payment information each month to the **SERVICE PROVIDER** for all payments received from collections activity.

- 3.1.3 COMPENSATION FOR TAX REFUND INTERCEPT PROGRAM (TRIP):** If the **CLIENT** is eligible under Wisconsin law to utilize the TRIP program and contracts with an external collection agency recommended by the **SERVICE PROVIDER**, the **CLIENT** agrees to compensate **SERVICE PROVIDER** the amount of Seven (7.0%) percent of net payments collected by the external collection agency for the first year of this agreement and the amount of Seventeen (17.0%) percent of net payments collected by the external collection agency(s) for all years thereafter. It is understood that this fee is not in addition to the Seven (7.0%) due to the **SERVICE PROVIDER** but is inclusive of **SERVICE PROVIDER's** Seven (7.0%) fee. The **CLIENT** must sign a separate service agreement with **SERVICE PROVIDER's** recommended collection agency that facilitates TRIP for the **CLIENT**.

If the **CLIENT** does not use a collection agency or agencies recommended by **SERVICE PROVIDER** to utilize TRIP, the **CLIENT** agrees to compensate the **SERVICE PROVIDER** 7.0% of net payments received by the **CLIENT** or the **CLIENT's** external collections agency(s) on all accounts forwarded to TRIP on the **CLIENT's** behalf. It is agreed that it is the responsibility of the **CLIENT** or the **CLIENT's** external collection agency(s) to provide payment information each month to the **SERVICE PROVIDER** for all payments received from collections activity in TRIP.

- 3.1.4 ACCOUNT DELINQUENCY:** Should an account become delinquent more than 120 days without a payment made, or a payment arrangement having been secured, the **SERVICE PROVIDER** agrees to forward that account to an external collection agency, unless otherwise agreed to in writing by the parties.

- 3.1.5 START-UP FEE: Not applicable.**

- 3.1.6 CREDIT CARD PAYMENTS:** **CLIENT** agrees to accept payment of ambulance invoices by credit card through **SERVICE PROVIDER'S** credit card merchant account. **CLIENT** agrees to pay all transaction fees associated with payment by credit card, debit card and online payments for the period of the contract. **CLIENT** has the right to change merchant accounts at any time, as long as sufficient invoice and payment information is provided to **SERVICE PROVIDER** on each payment, and in a timely basis.

- 3.1.7** If net payments are received via a tax intercept, fees shall be Seventeen (17%) percent of the net fees collected, except for the first year of this agreement wherein fees shall be Seven (7%) percent of net fees collected.
- 3.2** **COMPENSATION FOR ADDITIONAL SERVICES.** For authorized extensions of work or additional services provided outside of the scope of services specified in this Agreement, **CLIENT** and **SERVICE PROVIDER** shall agree upon a fee and payment schedule prior to commencement of additional services.
- 3.3** **MONTHLY INVOICES.** Monthly invoices shall be mailed by **SERVICE PROVIDER** to the **CLIENT**, ATTN: Fire Chief.
- 3.4** **METHOD OF PAYMENT.** Payment of **SERVICE PROVIDER'S** fees shall be as follows:
- 3.4.1** Invoices which are in order are due and payable by **CLIENT** to **SERVICE PROVIDER**, no later than twenty-five (25) days from receipt of the invoice.
  - 3.4.2** The **CLIENT** agrees to pay non-disputed portions of an invoice, but may withhold payment on disputed portions. **CLIENT** agrees to compensate **SERVICE PROVIDER** the amount of the disputed portions on the following month's invoice, providing the **SERVICE PROVIDER** satisfies the dispute to the **CLIENT'S** satisfaction.
  - 3.4.3** Invoices which are in order and not paid by **CLIENT** within twenty-five (25) days of receipt shall be subject to a one and one-half (1.5%) percent interest charge per month on any balance outstanding more than twenty-five (25) days.
  - 3.4.4** If an invoice is in order, **CLIENT** may not withhold payment so long as necessary documentation supporting payment has been provided to **CLIENT**.
  - 3.4.5** If **CLIENT** fails to make any payment due within sixty (60) days after receipt of an invoice which is in order, **SERVICE PROVIDER** may, after giving seven (7) days written notice to **CLIENT**, suspend services under this Agreement until all amounts are paid in full.

#### **ARTICLE IV**

**TERMS OF AGREEMENT.** This three (3) year Agreement shall be effective upon approval and execution by **SERVICE PROVIDER** and **CLIENT** unless otherwise terminated as provided herein.

This Agreement and all its terms and conditions, without change, except for the expiration date, may be extended for an additional two (2) year period by Letter of Agreement to that effect executed by all parties at any time during the Agreement term.

## **ARTICLE V**

- 5.1 TERMINATION.** Either party shall have the right to terminate this Agreement for reason of breach of contract by giving ninety (90) days advance, written notice to the other party. Termination shall not relieve either of the parties from obligations already incurred. **SERVICE PROVIDER** shall, following such ninety (90) days, continue to forward to **CLIENT** all money received on **CLIENT'S** behalf, subject to receipt of the fee provided for herein.
- 5.2 NO NEW OR ADDITIONAL WORK.** **SERVICE PROVIDER** shall perform no new or additional work upon receipt of notice of termination without the advance, written permission of **CLIENT**.
- 5.3 USE OF INCOMPLETE OR UNFINISHED DOCUMENTS.** **SERVICE PROVIDER** shall not be liable for **CLIENT'S** subsequent use of incomplete or unfinished documents provided pursuant to this Article.
- 5.4 TRANSFERRING DATA AT CONTRACT TERMINATION.** **SERVICE PROVIDER** will supply to the **CLIENT** an Extensible Markup Language (XML) export of all the **CLIENT'S** data entered into **SERVICE PROVIDER'S** Imagetrend Rescue Bridge, as well as an export of all the **CLIENT'S** data from the **SERVICE PROVIDER'S** Olim imaging program, upon notification of termination of this Agreement at no cost to the **CLIENT**. Other forms of transference that require additional labor of the **SERVICE PROVIDER** will be billed at a fee of One Hundred and Twenty-Five Dollars (\$125.00) per hour.

## **ARTICLE VI**

**CONFLICT OF INTEREST.** **SERVICE PROVIDER** shall abstain from taking any action or making any recommendation which may result in a conflict of interest. **SERVICE PROVIDER** shall seek the advice of the **CLIENT'S** attorney with respect to determining actual or potential conflicts of interest. The **CLIENT'S** attorney shall use the Municipal and State Code of Ethics or other such legal documents or doctrine as he or she determines as appropriate as a basis for making any such determination.

## **ARTICLE VII**

**AMENDMENTS.** **CLIENT** may, from time to time, require modifications in the scope of or deadline for services of **SERVICE PROVIDER** to be performed hereunder. Such modifications, including any appropriate increase or decrease in the amount of compensation, which are mutually agreed upon by and between **CLIENT** and **SERVICE PROVIDER**, shall be incorporated

in written amendments to this Agreement, which shall be deemed part of this Agreement and fully set forth herein.

### ARTICLE VIII

**INDEPENDENT CONTRACTOR.** **SERVICE PROVIDER** performs services hereunder as an independent contractor.

### ARTICLE IX

**9.1 INDEMNITY AND HOLD HARMLESS.** **SERVICE PROVIDER** shall indemnify, and hold harmless **CLIENT**, and its officers and employees from and against any and all claims, damages, losses, judgments, expenses and attorney fees which they may incur, pay or sustain as a result of any negligent act, error, or omission, of **SERVICE PROVIDER** which causes death, personal injury or property damage to any person or party or which violates the right of any person or party protected by law.

**9.2 DATA NOT PROVIDED BY SERVICE PROVIDER.** **SERVICE PROVIDER** is not responsible for the accuracy of the data provided by **CLIENT** or data obtained or available from public or government records or sources of the public domain.

**9.3 REPRODUCED DATA FURNISHED BY CLIENT.** **CLIENT** shall obtain from Owner of documents provided by **CLIENT** any and all consents required by law to reproduce data protected by patent, trademark, service mark, copyright or trade secret, and **SERVICE PROVIDER** assumes no responsibility of any failure of **CLIENT** to obtain any required consent.

### ARTICLE X

**INSURANCE.** **SERVICE PROVIDER** shall procure and maintain, during the term of this Agreement, insurance policies, hereinafter specified. **SERVICE PROVIDER**, prior to executing this Agreement, shall furnish a Certificate of Insurance indicating compliance with the foregoing, and proof of payment of premium to the **CLIENT**, for approval. The insurance policy or policies shall contain a clause that in the event that any policy issued is canceled for any reason, or any material changes are made therein, the **CLIENT** will be notified, in writing, by the insurer at least twenty (20) days before any cancellation or change takes effect. If, for any reason, the insurance coverage required herein lapses, **CLIENT** may declare the Agreement null and void as of the date no valid insurance policy was in effect. Certifications of policy renewals shall be furnished to the **CLIENT** throughout the term of this Agreement. The insurance requirement shall not be construed to conflict with the obligations of **SERVICE PROVIDER** in Article IX – Indemnity and Hold Harmless.

The following insurance must be in effect and continue in effect during the term of the Agreement in not less than the following amounts:

- Worker's Compensation – Statutory – In compliance with the Worker's Compensation Law of the State of Wisconsin.
- General Liability Insurance with a minimum limit of One Million (\$1,000,000.00) Dollars per occurrence having the following coverage:  
Contractual;  
Death, Personal Injury and Property Loss or Damage.
- Automobile Liability Insurance with minimum single limits of liability of One Million (\$1,000,000.00) Dollars for death and bodily injury, and Five Hundred Thousand (\$500,000.00) Dollars for property damage, per occurrence, having the following coverage:  
Owned automobiles/  
Hired automobiles; and,  
Non-own automobiles.
- Professional Errors and Omission Insurance with a minimum limit of One Million (\$1,000,000.00) Dollars per claims made basis.

#### **ARTICLE XI**

**ASSIGNMENT AND SUBCONTRACT:** **SERVICE PROVIDER** shall not assign or subcontract any interest or obligation under this Agreement, without the advance, written approval of **CLIENT**.

#### **ARTICLE XII**

**LAW, RULES AND REGULATIONS.** **SERVICE PROVIDER** shall fully comply with all applicable Federal, State and local laws, rules and regulations governing **PROJECT** services.

#### **ARTICLE XIII**

**SEVERABILITY.** It is mutually agreed that in case any provision of this Agreement is determined by a court of law to be unconstitutional, illegal or unenforceable, that it is the intention of the parties that all other provisions of this Agreement remain in full force and effect.

#### **ARTICLE XIV**

**NONDISCRIMINATION.** In the performance of work under this Agreement, **SERVICE PROVIDER** agrees not to discriminate against any employee or applicant for employment contrary to any Federal, State or local law, rule or regulation. Services are to be provided in accordance with the Federal Americans With Disabilities Act.

## ARTICLE XV

**GOVERNING LAW.** This Agreement shall be deemed to have been made in Wisconsin and shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

## ARTICLE XVI

**NO WAIVER.** No failure to exercise, or delay in exercising, any right, power or remedy hereunder on the part of either party shall operate as a waiver thereof, nor shall any single or partial exercise of any other right, power or remedy preclude any other further exercise thereof or the exercise of any other right, power or remedy. No express waiver shall affect any event or default other than the event of default specified in such waiver, and any such waiver, to be effective, must be in writing and shall be operative only for the time and to the extent expressly provided therein. A waiver of any covenant, term or condition contained herein shall not be construed as a waiver of any subsequent breach of the same covenant, term or condition.

## ARTICLE XVII

**TRAINING AND CONTINUING EDUCATION.** **SERVICE PROVIDER** will be responsible for all training of the Imagetrend Field Bridge software platform and Imagetrend Rescue Bridge software platform to the **CLIENT**, at no cost to the **CLIENT**. **SERVICE PROVIDER** will provide continuing education and subsequent training as necessary on software updates or changes to the software at no cost to the **CLIENT**. **SERVICE PROVIDER** will provide continuing education training for EMS and FIRE billing purposes at no cost to the **CLIENT**.

## ARTICLE XVIII

**18.1 HARDSHIP REQUESTS:** **SERVICE PROVIDER** agrees to submit all requests for hardship write-offs in writing to **CLIENT** within 10 days of being instructed by the patient. **CLIENT** agrees to provide a written decision to the **SERVICE PROVIDER** within 60 days of receiving the hardship request, or **SERVICE PROVIDER** reserves the right to pursue the account as **SERVICE PROVIDER** sees fit.

**18.2 NOTICES.** Any notice required or permitted to be given to either party under this Agreement shall be sufficient if hand delivered or in writing, and sent by register or certified mail, return receipt requested, postage prepaid, to the following addresses of the parties as indicated below.

**For CLIENT:**

City Clerk  
City of Lake Geneva  
626 Wisconsin Street  
Lake Geneva, WI 53147

With a copy to:

Fire Chief  
Lake Geneva Fire Department  
730 Marshall Street  
Lake Geneva, WI 53147

**For SERVICE PROVIDER:**

Paula S. Bliemeister, CFO  
EMS Medical Billing Associates, LLC.,  
9401 W. Brown Deer Road, Suite 101  
Milwaukee, WI 53224

**ARTICLE XIX**

**NO THIRD PARTY BENEFICIARIES.** This Agreement is intended to be solely between the parties hereto. No part of this Agreement shall be construed to add, confer, supplement, amend, abridge or repeal existing rights, benefits, or privileges of or to any third party or parties, including, but not limited to, employees of either of the parties

**ARTICLE XX**

**NONBINDING MEDIATION.** In an effort to resolve any conflicts that arise during **PROJECT** or following completion of **PROJECT**, **CLIENT** and **SERVICE PROVIDER** agree that all disputes between them arising out of, or relating to, this Agreement shall be submitted to nonbinding mediation, unless the parties mutually agree otherwise. Costs for the mediation shall be shared equally between the parties.

**ARTICLE XXI**

**CLIENT** and **SERVICE PROVIDER** each certify that they have authority under their respective organizational structure and governing laws to execute this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have herein executed this Agreement on the dates below given.

**CLIENT:**

**CITY OF LAKE GENEVA**  
**A Wisconsin Corporation**

BY: \_\_\_\_\_  
Name: James Connors  
Title: Mayor  
Date: \_\_\_\_\_

**SERVICE PROVIDER:**

**EMS MEDICAL BILLING ASSOCIATES, LLC**  
**A Wisconsin Limited Liability Company**

BY: \_\_\_\_\_  
Name: Paula S. Bliemeister  
Title: CFO  
Date: \_\_\_\_\_

EXCERPT FROM PUBLIC WORKS  
COMMITTEE 6-14-2012

**Agenda Item No. 8– WDOT STH 120 Interchange Sidewalk.**

DPW Winkler provided the latest information for discussion. PWC was concerned about extending a sidewalk to the north roundabout only to not have Lyons not construct the remaining connection to the Showboat. It was asked by consensus to have DPW Winkler inquire of the WDOT about the west or north sidewalk as the PWC felt only the east/south walk was approved. They also wished to see the maintenance agreement we entered into with the DOT, and discuss things further next meeting.

**Agenda Item No. 9– Drainage Problem at Dunn Field – Discussion.**

The flooding area on the drive north of the water wellhouse was discussed. DPW Winkler had a proposal by Down to Earth to install a culvert, grade and replace the pavement for \$2,485. It was moved by Ald. Hill and seconded by Ald. Krohn to approve Down to Earth in an amount not-to-exceed \$3,000 using TIF funding to include an extended pavement patch at that location. The motion passed 4-0.

**(This Item needs to go to Finance and Council for approval, Funding is by TIF and may need a resolution)**

**Agenda Item No. 10– Emerald Ash Borer DPW Memorandum.**

DPW Winkler shared a memorandum with information regarding the discovery this week of the emerald ash borer (EAB) in the City of Lake Geneva. After discussion of the situation, it was moved by Ald. Hill and seconded by Ald. Kupsik to send the EAB memorandum with information to the Tree Board for a recommendation to Council, and to fund the \$10,000 for chemical treatment of over 200 parkway ash trees this fall using injection of Treeage as recommended by the City Forester pending a recommendation from the Tree Board. The motion passed 4-0.

**(This Item needs to go to Finance and Council for approval, from contingency will need a resolution)**

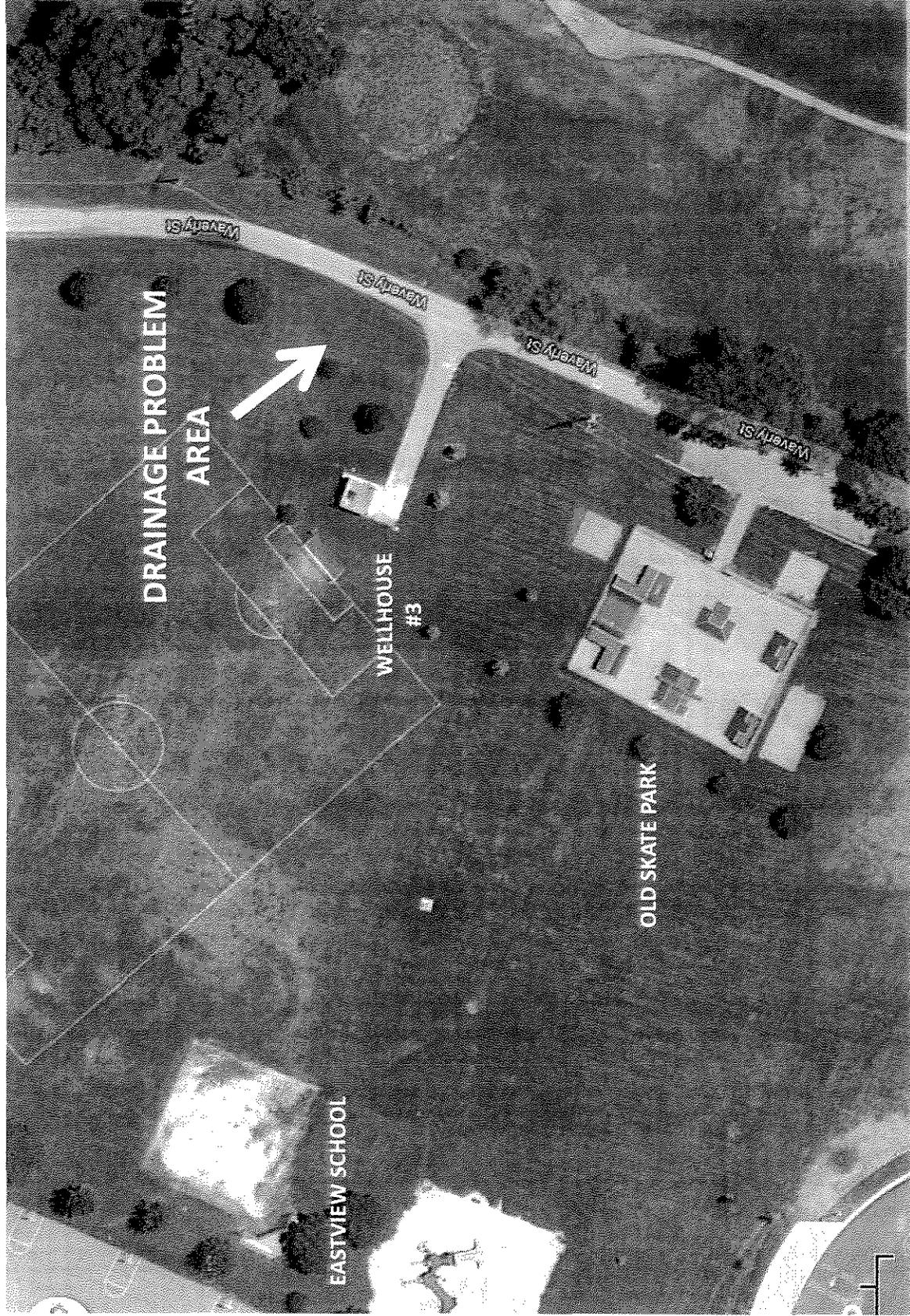
**Motion to Adjourn:**

It was moved by Ald. Hill and seconded by Ald Krohn to adjourn. The motion passed 4-0 and the meeting was adjourned at 8:40 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Mike Hawes/Common Council Members not on Committee/File



Location of Dunn Field drainage problem



EXCERPT FROM PUBLIC WORKS  
COMMITTEE 6-14-2012

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**Agenda Item No. 10– Emerald Ash Borer DPW Memorandum.**

DPW Winkler shared a memorandum with information regarding the discovery this week of the emerald ash borer (EAB) in the City of Lake Geneva. After discussion of the situation, it was moved by Ald. Hill and seconded by Ald. Kupsik to send the EAB memorandum with information to the Tree Board for a recommendation to Council, and to fund the \$10,000 for chemical treatment of over 200 parkway ash trees this fall using injection of Treeage as recommended by the City Forester pending a recommendation from the Tree Board. The motion passed 4-0.

**(This Item needs to go to Finance and Council for approval, from contingency will need a resolution)**

**Motion to Adjourn:**

It was moved by Ald. Hill and seconded by Ald Krohn to adjourn. The motion passed 4-0 and the meeting was adjourned at 8:40 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Mike Hawes/Common Council Members not on Committee/File





# Public Works Committee

Alderman Bill Mott Chairman

Alderman Arleen Krohn

Alderman Gary Hougen

Alderman Al Kupsik

Alderman Sarah Hill

Director of Public Works Daniel S. Winkler, P.E.

Street Superintendent Ron Carstensen

City of Lake Geneva

626 Geneva Street

Lake Geneva, WI 53147-1914

[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)

Phone: (262) 248-3673

DATE: June 14, 2012

## MEMORANDUM

TO: Chairman Bill Mott & Members of the Public Works Committee

FROM: Daniel S. Winkler, P.E.   
Director of Public Works & Utilities

SUBJECT: Emerald Ash Borer Discovered in Walworth County & in the City of Lake Geneva

### BACKGROUND

This memorandum discusses the EAB and options on how the City may proceed.

### DISCUSSION

The emerald ash borer is an insect that feeds off of ash trees beneath the bark, eventually killing the tree. The link is <http://datcpservices.wisconsin.gov/eab/index.jsp> to obtain information about the insect.

Though found in several other Wisconsin counties, the first documented observance of the insect in Walworth County took place recently near the Town of Walworth. Since then, it was found this week in a tree on North Street near our downtown. The WDNR issued the attached news release yesterday. Photographs of the infected tree are also attached.

EAB insects have already gone through their spring hatch and are airborne. According to the WDNR, they live about 10 days, lay eggs in other ash trees, and die. Our City Arborist indicated the eggs hatch and become larvae in the fall and feed on the ash trees. The larvae transform into a flying insect in the spring and spread to other trees at that time. The chemical treatment of our ash tree stock does not stop the spread of the EAB, it only protects the treated trees.

The Tree Board apparently had known the insect would someday arrive, and had previously discussed treating several of our trees with a product called "Treeage", with the method of application being the Arbor Jet System of trunk injection. This method is probably the most successful approach and lasts approximately 2 years between applications. According to the WDNR and our arborist, the best times to apply the Treeage product are spring or fall. There is no rush today to perform the injections as it takes weeks for the chemical to be drawn into the trunk, limbs and branches of the tree; and any egg hatches will not take place until fall anyway.

Chemical treatment of 204 of our City parkway ash trees costs approximately \$10,000 (including application equipment) and was originally going to be requested through the normal 2013 operating budget process. But this week's appearance of the insect has hastened the discussion. For information we have approximately 300 parkway ash trees. Treatment cost per ash tree is about \$35/tree excluding labor. If labor is hired out the cost would be approximately \$50 to \$60/tree.

In consultation with the WDNR State Forester, Ms. Kim Sebastian, and our City Arborist, the plan to respond to the arrival of the emerald ash borer in our City is as follows:

1. The infected ash tree is about 6" to 8" in diameter. We plan to remove it today or tomorrow and grind it up. According to the WDNR, removing and grinding it up will mitigate the spread of the insects or eggs that may be in the tree.
2. Seek direction from PWC, Finance & Council on how they wish to proceed with the ash trees in our parkways. If the Council wishes to treat the 204 ash trees recommended by the City Arborist, we probably could or should consider doing so this fall and proceed with a funding resolution from contingency for \$10,000. Our other option is to remove our community's ash trees as they become infected over the course of the next decade or two.
3. Depending upon how we proceed with Item No. 2, the DPW was going to apply for a 2013 Urban Forestry Grant which if approved, would result in a 50/50 cost-share in the chemical treatment of the 204 City parkway ash trees. The grant deadline is October 1<sup>st</sup> and we would not hear back from the WDNR until sometime in December. The trade off to receive the \$5,000 cost-share is that we would do the application in the spring 2013.

Direction is requested on whether or not we wish to treat our ash trees or simply remove them as they die, or if the PWC wishes to recommend waiting until spring of 2013 and apply for an urban forestry grant in the hope of receiving a \$5,000 cost-share on the projected \$10,000 first treatment cost.

Cc: File

TREE ON NORTH STREET



01-12-2013



2012/06/11 15:24



2012/06/11 15:24

## News Releases

[Return...](#)

### Emerald Ash Borer Confirmed in Walworth County

June 13, 2012

Release Date: June 13, 2012

Contact: Mick Skwarok 608-224-4745

Jim Dick, DATCP Communications Director, 608-224-5020

An adult emerald ash borer (EAB) beetle was collected last Thursday (June 7) near a tree that displayed signs of EAB infestation on a private woodlot in southern Walworth County. The location is roughly 10 miles southwest of Lake Geneva and about one-half mile north of the state line. EAB surveyors with the Dept. of Agriculture, Trade and Consumer Protection were notified of the possible infestation by a colleague with the Illinois Dept. of Agriculture. The specimen was sent to federal identifiers and subsequently confirmed as EAB on Monday, June 11, 2012.

Also on Monday, June 11, the Lake Geneva city forester, working with DNR forest health personnel, submitted photographs of an unhealthy tree located in the downtown area of Lake Geneva. DATCP staff confirmed that the tree is infested with EAB.

The tree-killing emerald ash borer has been discovered so far in 10 Wisconsin counties, including the recent addition of Walworth County. The other counties are Brown, Crawford, Kenosha, La Crosse, Milwaukee, Ozaukee, Racine, Vernon, and Washington.

Walworth County will be quarantined soon. Neighboring counties may be added to the quarantine pending further review. **EAB quarantines currently exist in Brown, Crawford, Fond du Lac, Kenosha, La Crosse, Milwaukee, Ozaukee, Racine, Sheboygan, Vernon, Washington and Waukesha counties.**

The EAB quarantine affects some businesses that use certain ash products. For the vast majority of people the quarantine means that hardwood firewood, regardless of tree species, cannot leave the quarantine area.

Residents of Lake Geneva and Walworth County in general (and any other known infested county) should contact a certified arborist or other tree care

DNR NEWS  
RELEASE

professional for help in determining if their ash tree is at risk and a course of action to undertake if warranted.

Information about EAB can be found on the web at [www.emeraldashborer.wi.gov](http://www.emeraldashborer.wi.gov).

The Wisconsin Emerald Ash Borer Program includes partners from the following agencies: Wisconsin Department of Agriculture, Trade and Consumer Protection; Wisconsin Department of Natural Resources; University of Wisconsin – Madison; UW-Extension; US Forest Service and USDA APHIS PPQ

Daniel Winkler

CITY ARBORISTS  
TREATMENT  
ESTIMATE

From: John Foster [jmflgsd@sbcglobal.net]  
Sent: Thursday, June 14, 2012 10:03 AM  
To: Dan Winkler  
Subject: treating trees

Hi Dan,

These are not current cost numbers but I am sure they are close, I don't have equipment included in the prices but depending on who's we buy and what type its can cost \$1500-\$3000 Leaving us somewhere around \$10,000 needed.

TREE-age - \$12.00 to \$13.00 per DBH inch of trunk diameter. ( Cost estimate from Wachtel tree service)

Ash trees with a DBH greater than 4"

DBH Average: 13.8

Total DBH Sum: 2,813

#### TREE-AGE COST ESTIMATE

If he has avg 13.8 dbh inches per tree and total of 2,813 dbh inches....I calculate approximately 204 trees (2813/13.8)

Average 13.8" tree will call for 4 arborplugs and 70 mL product per tree (going at MEDIUM label rate).

Therefore:

- 4 plugs per tree x 204 trees = 815 arborplugs needed
  - o Cost per plug is \$0.52, therefore plug cost is \$423.99
- 70 mL TREEage per tree x 204 trees = 14,269 mL of TREEage needed
  - o Cost per mL is \$0.439, therefore TREEage cost is \$6,270.16

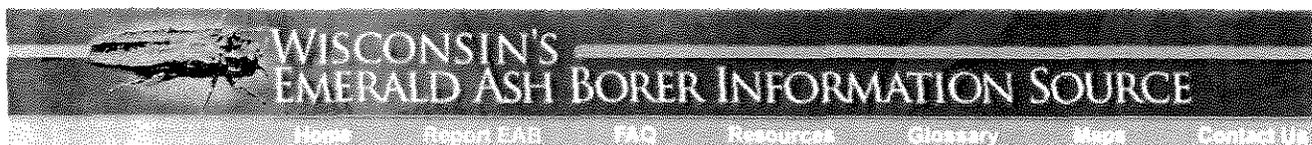
So, total product cost is going to be estimated at \$6,694.15 (TREEage and plugs) every other year for all trees injected with TREEage.

\*\*Keep in mind, he will purchase at package quantities, so actual purchase costs will be:

- 1- #4 Arborplugs 100 count pack...needs 9 packs @ 52.00/pack = \$468
- 2- TREEage 1 Liter bottle...needs 15 bottles @ \$439.43/Liter = \$6,591.45

#### MORE NUMBERS HE MAY LIKE TO CONSIDER:

- Average 13.8"dbh tree cost to treat in-house with TREEage (2yr):
  - PRODUCT: \$33 (70mL product + 4 arborplugs for a 13.8dbh tree)
  - LABOR: given \$50/hr 2-person crew:
    - Avg trees per 8 hr day based on other communities:
      - I.V. - 12 trees = \$33 labor cost per tree
      - Hydr. Gun - 30 trees = \$15 labor cost per tree
- THEREFORE: average cost per tree (product AND in-house labor): \$48 - \$66 per tree (does NOT include cost of injection equipment).



## How Do I Know If My Trees Have EAB?

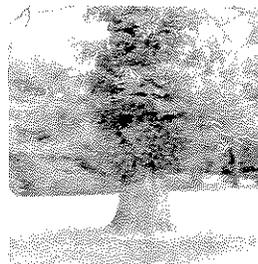
[Related Documents](#)   [Related images](#)

### General Information

Why is EAB important?
What does EAB Look Like?
What does an Ash Tree Look Like?
How Do I Know If My Trees Have EAB?
Where has EAB been found?

The visual symptoms associated with emerald ash borer infestations are nearly identical to those we often see on ash that are infested or infected by other ash pests and diseases commonly found in Wisconsin.

For example, crown dieback can result from multiple stressors including drought stress, soil compaction or verticillium wilt just to name a few. Therefore, it is important to **look for a combination of at least two or more symptoms or signs** (see list directly below) when trying to determine the presence of emerald ash borer in your ash tree. **If you see two or more of these please [report your findings here](#).**



### Symptoms

**Crown dieback:** Dieback of the upper and outer crown begins to occur after multiple years of EAB larval feeding. Trees begin to show dead branches throughout the canopy, beginning at the top. Larval feeding disrupts nutrient and water flow to the upper canopy, thus resulting in leaf loss. Foliage in the top of the tree may be thin and discolored. *An example of this is shown below.*

**Epicormic Sprouting:** Stressed trees will attempt to grow new branches and leaves where they still can. Trees may sucker excessively both at the base of the tree and on the trunk, often just below where the larvae are feeding. *An example of this is shown in the picture above, where small branches are growing on the trunk, about 6 feet off the ground.*

**Bark splits:** Vertical splits in the bark are caused due to callus tissue that develops around larval galleries. Larval galleries can often be seen beneath bark splits.

**Woodpecker feeding:** Woodpeckers feed on emerald ash borer larvae located under the bark. Feeding is typically evident higher in the tree where the emerald ash borer prefers to attack first. Large numbers of larvae under the bark can lead to woodpecker damage that looks like strips of bark have been pulled off of the tree. This is called "flecking." *An example of this is shown below.*

### Signs

**D-shaped emergence holes:** As adults emerge from under the bark they create an emergence hole ~ 1/8 inch in diameter and D-shaped. *An example of this is shown below.*

**S-shaped larval galleries:** As larvae feed under the bark they wind back and forth, thus creating galleries that are packed with frass and sawdust and follow a serpentine pattern. *An example of this is shown below.*

**Larvae:** Larvae are cream-colored, slightly flattened (dorso-ventrally) and have pincher-like appendages (urogomphi) at the end of their abdomen. Mature larvae reach 1 1/2 inches in length and all larvae are found feeding beneath the bark.

**Adults:** Adult beetles are metallic green in color and are 3/8 - 1/2 inch in length and 1/16 inch in width. Adults are flat on the back and rounded on their underside.

### Related Documents

Signs and symptoms (what to look for) of an emerald ash borer infestation.  
[SignsSymptomsE2938MIBulletin.pdf](#)

EAB Pest Alert from the US Forest Service. Images and information on emerald ash borer.  
[EABPestAlertUSFS.pdf](#)

MI Extension bulletin showing look-alikes that are easily mistaken for emerald ash borer.  
[EABlookalikes2E2944MIBulletin.pdf](#)

[EABlookalikesE2939MIBulletin.pdf](#)

### Regulations

Firewood Regulations
State and Federal Quarantines
Quick Link for Industry

### Management Options, Tips and Tools

For Homeowners
For Woodlot owners
For Communities
For Professionals

### What is Wisconsin Doing About EAB?

Wisconsin's Response Plan
Survey Program
Upcoming Events

**CITY PLAN COMMISSION  
MONDAY, JUNE 18, 2012 - 6:30 PM  
COUNCIL CHAMBERS, CITY HALL**

Meeting called to order by Mayor Connors at 6:30pm.

**Roll Call:** Commissioners Poetzinger, Olson, Skates and Flower. Also Present: Mayor Connors, City Attorney Draper, Building/Zoning Administrator Brugger, City Administrator Jordan, and Administrative Assistant Special. City Planner Slavney and Alderman Hougen were excused.

Flower/Skates motion to approve the May 21st 2012 minutes. Motion carried.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to five (5) minutes. Applicants will be allowed when their item is discussed.**

None.

**Correspondence.**

Dr. Michael and Kerry Sherman, 8 Hillside Drive. Commented that they want to see plans for the new house at 63 Hillside Drive before it is officially approved.

**Public Hearing and recommendation on a Conditional Use Application filed by Michael and Dimitri Anagnos on behalf of Popeye's Restaurant, 811 Wrigley Drive, Lake Geneva, WI 53147, to add outdoor seating with food and beverage service (Outdoor Commercial Entertainment) at 811 Wrigley Drive, Lake Geneva, WI 53147, Tax Key Numbers ZOP 00341, ZOP 00342, ZOP 00343, ZOP 00344 and ZOP 00345.** Michael and Dimitri Anagnos approached the podium on behalf of Popeye's to explain their project. Flower asked if the food will be cooked outside. Michael Anagnos stated that all the food will be prepared inside in the main kitchen and then "staging" outside in the trailer. This will be able to better the service outside without having to go all the way around and through the restaurant. Connors asked if the trailer will have some skirting to make it more permanent. Anagnos stated that this is a temporary situation and until they discover the long term needs to make it all permanent. There will be some aesthetic changes to the trailer immediately whether it's the skirting or putting it on the building right away. Skates/Flower motion to close the public hearing. Motion carried. **Skates/Flower motion to approve the Conditional Use Application filed by Michael and Dimitri Anagnos on behalf of Popeye's Restaurant, 811 Wrigley Drive, Lake Geneva, WI 53147, to add outdoor seating with food and beverage service (Outdoor Commercial Entertainment) at 811 Wrigley Drive, Lake Geneva, WI 53147, Tax Key Numbers ZOP 00341, ZOP 00342, ZOP 00343, ZOP 00344 and ZOP 00345 including all staff recommendations.** Connors to add a friendly amendment to set a sunset date after two seasons (expire after December 31, 2013). Flower to second the amendment. Motion carried unanimously on the amendment. Motion carried unanimously on the original motion.

**Public Hearing and recommendation on a Conditional Use Application filed by Michael Raymond Custom Homes, 300 Cardinal Drive Suite 100, St. Charles, IL 60175 for an addition of a screen porch to an existing residence in the ER-1 District using setback requirements of the SR-4 District at 1641 N. Lake Shore Drive, Lake Geneva, WI 53147, Tax Key Number ZLM 00019.** Michael Dean Cherneko, from Michael Raymond Custom Homes on behalf of the homeowners approached the podium and explained the project. Skates asked if the garage that is currently down will be rebuilt. They have a permit to rebuild it and will do that according to the plan that was approved. Olson/Poetzinger to close the public hearing. Motion carried. Flower/Olson motion to approve the Conditional Use Application filed by Michael Raymond Custom Homes, 300 Cardinal Drive Suite 100, St. Charles, IL 60175 for an addition of a screen porch to an existing residence in the ER-1 District using setback requirements of the SR-4 District at 1641 N. Lake Shore Drive, Lake Geneva, WI 53147, Tax Key Number ZLM 00019 including staff recommendations. Positive comments were given from the commissioners in relation to how well the home has turned out. Motion carried unanimously.

**Public Hearing and recommendation on a Conditional Use Application filed by David Biegemann, 155 Forest Street, Lake Geneva, WI 53147 to allow for food and beverage consumption on the existing patio (Outdoor Commercial Entertainment) at 615-617 W. Main Street, Lake Geneva, WI 53147 Tax Key Number ZOP 00291.** David Biegemann, 155 Forest Street, Lake Geneva, approached the podium and explained his project. An iPad was passed around showing the existing patio (recently re-done) where the proposed entertainment will take place. It is completely enclosed space with a wrought iron fence. Mr. Biegemann made sure to state that he does not prepare food in his store however he does allow his patrons to order a pizza to be delivered or bring in sub sandwiches to be consumed. Other foods are allowed to be brought in they just won't be made there. His hours would be 11am to about dusk. He does not have plans to have any music played or heard on the patio. Olson/Skates motion to close the public hearing. Motion carried. Flower/Poetzing motion to **approve the Conditional Use Application filed by David Biegemann, 155 Forest Street, Lake Geneva, WI 53147 to allow for food and beverage consumption on the existing patio (Outdoor Commercial Entertainment) at 615-617 W. Main Street, Lake Geneva, WI 53147 Tax Key Number ZOP 00291 including staff recommendations.** Connors to add a **friendly amendment to include the hours of operation as stated in the packet.** Agreed upon by Flower and Poetzing. Motion carried unanimously.

**Public Hearing and recommendation on a Conditional Use Application filed by Lyle and Lisa Fitterer, 1040 San Jose Drive, Elm Grove, WI 52122 for construction of a new single family residence in the ER-1 District using the setback requirements of the SR-4 District at 63 Hillside Drive, Lake Geneva, WI 53147 Tax Key Number ZYUP 00094I.** Scott Lowell, Prestwick Drive (Lowell Management) approached the podium on behalf of the perspective buyers explained the project. This property is along side the properties in The Manor however it is actually not part of The Manor. Lowell explains that this will be brought back to the City for approval as well as having this before the Architectural Committee in the Manor. Brugger explains the Staff recommendation of the house design coming back before the City for approval and additional notification for the surrounding neighbors. Flower/Skates motion to close the public hearing. Motion carried. Connors/Skates motion to approve the Conditional Use Application filed by Lyle and Lisa Fitterer, 1040 San Jose Drive, Elm Grove, WI 52122 for the concept of the construction of a new single family residence in the ER-1 District using the setback requirements of the SR-4 District at 63 Hillside Drive, Lake Geneva, WI 53147 Tax Key Number ZYUP 00094I including Staff recommendations. Motion carried unanimously.

**Discussion on Landscape changes to the lakefront area at Vista Del Lago, 1070 S. Lake Shore Drive, Lake Geneva, WI 53147.** Scheel and Tony Panaozzo (Vista Del Lago) approached the podium and explained some changes that have been made since the last time they were before the Commission regarding this lakefront redesign of the Condo Association. There is Boston Ivy (Similar to what is at Wrigley Field) will be planted and will spread across the Rosetta Stone. The stone was looked at again and this is the strongest thing that they could find and keep people along the path safe. Skates comments that he likes the mix of the stone/ivy and the pockets of vegetation. Panaozzo states that the patio will not be seen from the edge of the property. You would have to be almost in the middle of the lake to even get a glimpse of the patio. The general thoughts from the Commission were favorable for this project heading in the right direction. Connors wants to make sure that the shore path is wide enough to accommodate the piers in the off season and still allow for pedestrian traffic. Scheel asked what was a comfortable size of the patio would be. Brugger stated that he would want to see percentages of impervious coverage to grass to plantings to make sure that everything is balanced. The existing patio is 20'x20' and the new proposed patio is 30'x40' with a fire pit. There is approximately 435' of frontage along the lake. Discussion followed on the existing drainage area and any proposed changes. It was suggested to take a look at moving the patio over and locating part of the expansion over the unsightly drainage area. It would help with the green space ratios.

#### **Downtown Design Review.**

231 Cook Street. Knits & Kits. A 3sq. ft. projecting sign with green lettering and black border. Flower/Olson to approve the signage as presented. Motion carried unanimously.

Skates/Poetzing motion to adjourn at 7:24pm. Motion carried.

/s/ Jennifer Special, Building/Zoning Administrative Assistant

*These minutes are not official until approved at the next Planning Commission meeting.*

June 18, 2012 Plan Commission

**STAFF REPORT**  
To Lake Geneva Plan Commission

Meeting Date: June 18, 2012

Agenda Item #6
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Applicant:

Popeye's Restaurant  
W3199 S. Lake Shore Drive  
Lake Geneva, WI 53147

Request:

Conditional Use approval to add outdoor seating with food and beverage service at 811 Wrigley Drive.

Description: The applicant would like to install an outdoor dining area.

Staff Recommendation: Staff has no objection to this request. The proposed outdoor dining area is separated from the traffic flow of the parking lot and will blend with the permitted adjacent sidewalk dining area. Staff has no objection to the use of the vending trailer as a temporary service kitchen for this season but we do feel that the wheel base should be screened with lattice or flower boxes to give it a more permanent appearance. Staff recalls that last year the applicant received design approval for renovating the barbeque building. That work was never done. Staff would encourage the applicant to consider redesigning the building to incorporate the barbeque and service kitchen into a single structure for next year.

If, after the public hearing, the Commission wishes to recommend approval the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be:

1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #7

Applicant:

Michael Raymond Custom Homes  
300 Cardinal Drive Suite 100  
St. Charles, IL 60175

Request:

Conditional Use approval for an addition of a screen  
porch to an existing residence at 1641 N Lake Shore  
Drive using SR-4 setbacks in an ER-1 District.

Description: The applicant would like to add a screened room to their new single family dwelling.

Staff Recommendation: Staff has no objection to this request as the proposed room addition complies with ordinance requirements.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be:

1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the

neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #8

**Applicant:**

David Biegemann  
155 Forest Street  
Lake Geneva, WI 53147

**Request:**

Conditional Use approval to allow for food and beverage consumption on the existing patio at 615-617 Main Street, Lake Geneva, WI 53147.

**Description:** The applicant would like to utilize the existing courtyard area adjacent to their tenant space for an outdoor seating area.

**Staff Recommendation:** Staff has no objection to this request. This area would seem to be ideally suited for this use as it is well contained and easily controlled.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or

rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be:

1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #9

Applicant:

Lyle and Lisa Fitterer  
1040 San Jose Drive  
Elm Grove, WI 52122

Request:

Conditional Use approval for construction of a new single family residence in the ER-1 District using SR-4 setbacks at 63 Hillside Drive, Lake Geneva, WI 53147.

Description: The applicant would like to raze the existing dwelling and construct a new single family dwelling on this existing substandard lot.

Staff Recommendation: Staff has no objection to the proposed use of the SR-4 District requirements. However, the ordinance was designed to give the City bulk and architectural review control through the conditional use process. As the applicants would like approval for the setback prior to designing the structure, it is imperative that a condition for the structure itself be subject to another conditional use approval prior to permits.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be:

1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

*Staff may provide additional comment on the above items and will comment on remaining agenda items at the meeting.*

  
Zoning Administrator

## CONDITIONAL USE RESOLUTION 12-R48

A Resolution authorizing issuance of a Conditional Use Permit filed by Michael and Dimitri Anagnos on behalf of Popeye's Restaurant, 811 Wrigley Drive, Lake Geneva, WI 53147, to add outdoor seating with food and beverage service (Outdoor Commercial Entertainment) at 811 Wrigley Drive, Lake Geneva, WI 53147 Tax Key Numbers ZOP 00341, ZOP 00342, ZOP 00343, ZOP 00344 and ZOP 00345.

WHEREAS, the City Plan Commission has considered the application of Michael and Dimitri Anagnos, and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on June 18, 2012.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to add outdoor seating with food and beverage service (Outdoor Commercial Entertainment) at 811 Wrigley Drive, Lake Geneva, WI 53147 Tax Key Numbers ZOP 00341, ZOP 00342, ZOP 00343, ZOP 00344 and ZOP 00345, including all staff recommendations and a sunset date after two seasons (expire after December 31, 2013).

Granted by action of the Common Council of the City of Lake Geneva this 25<sup>th</sup> day of June, 2012.

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James R. Connors, Mayor

ATTEST:

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Michael D. Hawes, City Clerk

# CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR CONDITIONAL USE REVIEW AND APPROVAL

POPEYES LAKE GENEVA

811 WRIGLEY DRIVE

LAKE GENEVA, WI 53147

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## II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

- (A) A map of the proposed conditional use:
  - a. Attached
- (B) A map, such as the land use plan map, of the generalized location of the subject property in relation to the City as a whole:
  - a. Attached
- (C) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations.
  - a. Popeye's is proposing to include outside dining and beverage service outside. The location is on the west side of the building. The hours of operation requested are 11:00 am – 9:00 pm (weather permitting). 8 -12 tables to provide the guests with an area to enjoy some BBQ and a Beverage while enjoying the Lake View. A Satellite Kitchen that is self contained will provide the food and Beverage for service. The food will be prepared in Popeye's kitchens and this Satellite Kitchen will serve the area for those that choose to sit down and those that choose to eat in the park. Popeyes uses stanchions to keep designated dining areas clearly marked. Flower Pots will also be used to beautify the area.
- (D) Site Plan:
  - a. Attached
- (E) **Written Justification for the Proposed Conditional Use & III Justification of the proposed conditional Use (1,2,3,4,5,6)**
  - a. Popeye's has been a member of the Lake Geneva Business community for over 50 years. Our history shows that we identify with Lake Geneva and the growth of the community.

Our father Nick Anagnos also believed strongly in helping continue to make Lake Geneva a family fun place to visit. In 1984 Nick Anagnos closed the doors to his night club and redesigned his restaurant to accommodate families with the addition of large tables for dining. This business adjustment provided visitors of Lake Geneva with large families and groups a place to dine. Today Popeyes is known as a family restaurant that specializes in catering to large family groups.

Popeye's Satellite Kitchen will be an extension of our current menu offerings at Popeye's. The outdoor Satellite Kitchen will allow Popeye's to accommodate families eager to enjoy the outside dining experience but not have to pay for full service dining. The economy has hurt some more than others and sit down full service dining is not an option. This will allow a more affordable and convenient option to dine.

Popeye's upper management understands that we have a responsibility to continue to provide over 240 jobs to the community. We are proud to offer families a place for people to work and earn a living.

Popeye's is a good neighbor. Popeye's runs a professional business in accordance with the standards that make up the Lake Geneva community. The harmony from this program is in its simplicity. We truly care about our community and the perception of Lake Geneva as a fun and safe resort destination for all visitors. Our staff training encompasses an awareness of our great community.

The proposed land use will not change. We have additional parking space that we are not utilizing and we feel the outdoor seating/food trailer is a perfect match. We have requested a small area to accompany the Satellite Kitchen because we do not want to create a space that will not be fully utilized. If the program requires additional space we will make application.

Popeye's has been known for its outdoor BBQ. Popeye's has earned the confidence of the city council to be a business that will act with the highest regard towards compliance at all levels.

The success of Popeye's is closely related to the success of Lake Geneva. We understand it is not the other way around. We respect and honor our town and are proud to be contributing members of the business community.

The proposed area does not place any undue burden on any public services. Popeye's feels this program will allow visitors additional options when visiting the Lake Front. We want to create a space for guests to sit and enjoy a meal while enjoying the Summer Breeze. Our goal is to continue to join the business community in creating an environment where families want to return year after year after year.

My father Nick Anagnos loved Lake Geneva. His legacy is an honor that my brother Dimitri and I hold in the highest regard. Nick Anagnos was an employer and friend to many people...we are not alone in this continued quest for excellence.

Please consider allowing Popeye's to provide a Satellite Kitchen and extending our liquor license to include the outside area at the proposed site.

Respectfully,  
Dimitri and Michael Anagnos

### Justification of the Proposed Conditional Use:

1. Popeye's is proud to be a member of the Lake Geneva Community. For over 50 years our family businesses have always embraced the direction of the Lake Geneva Comprehensive Plan. Our business is created and developed around respecting our lake environment and its continued preservation thru mindful business activities. The proposed site will identify with these qualities with attention to detail in several areas.
  - a. **Noise/Vibrations:** The noise level will not increase. The proposed adjacent to Popeye's will simply be a place for locals and tourists to sit at a picnic table and enjoy an opportunity to dine on Popeye's Rotisserie. Giving visitors that come to see our Live BBQ Rotisserie a chance to dine outside. No outside entertainment is requested. The Lake will provide the daily entertainment. Families at tables laughing will be the maximum noise level.
  - b. **Odor:** The only odors that will be created will be more of that great smell that when the wind is right you can smell in the middle of town what Popeye's is spinning on the rotisserie. The Satellite Kitchen will not cook the food. The food being served will come from Popeye's kitchen. In addition we will have 20 Gallon Waste Receptacles with tops available and they will be emptied throughout the day. Popeye's employs over 240 persons of which 45 are on the bussing staff. Currently we have two staff members that are floaters and just empty waste receptacles; this is an easy process to implement.
  - c. **Barriers/Stations:** Popeye's was one of the first businesses to put up flower boxes and maintain them for many years. Our recent Front Rehab Project has taken two years. The removal of the flower boxes and makeover has prepared Popeye's for the next 20 years but now is the time for our flowers to return for everyone to enjoy. The outdoor seating has given us an opportunity to utilize flowers and plants to identify these areas (pictures included). The same technique will be employed in our proposed area with the use of plants and pier posts to identify the areas proposed.
  - d. **Staff:** My mother and father have been in the Food/Beverage/Service business in Lake Geneva for over 50 years. We employ over 240 people and we consider them all part of the family team. Our training is of the highest caliber. We are proud to be known for great service. The same will applied outside in the dining area. The Satellite Kitchen will allow us to have fewer staff members outside.
  - e. **Guests Amenities:** Tables with Umbrellas will be used in the area. A water station will be available for locals and tourist offering a free glass of water and perhaps guide them towards their destination.

2. Popeye's is continuing to identify with the growing demands of our tourists. Visitors of Lake Geneva enjoy a safe clean community. Our proposed land use for outside Restaurant Service on our property overlooking Lake Geneva is just another opportunity for our Family Business and staff of 250 to serve the visitors of Lake Geneva while enjoy the beautiful vistas. Our neighbors Steve Sundberg of Scuttlebutts and Speedo Condos have shown no objection to our proposal.
3. The proposed conditional use in its specific location is in harmony with our current business operations. Our business will continue the same level of professionalism as we have for over 50 years.
4. No impact on the environs.
5. Yes. Popeye's has adequate facilities to accommodate the business needs.
6. Yes, the Public Benefits outweigh any adverse impacts. We are delighted to see the change that outside dining has brought to Lake Geneva. Visitors and locals are enjoying the opportunity to dine outside and enjoy our beautiful Lake Views (not thru a window).

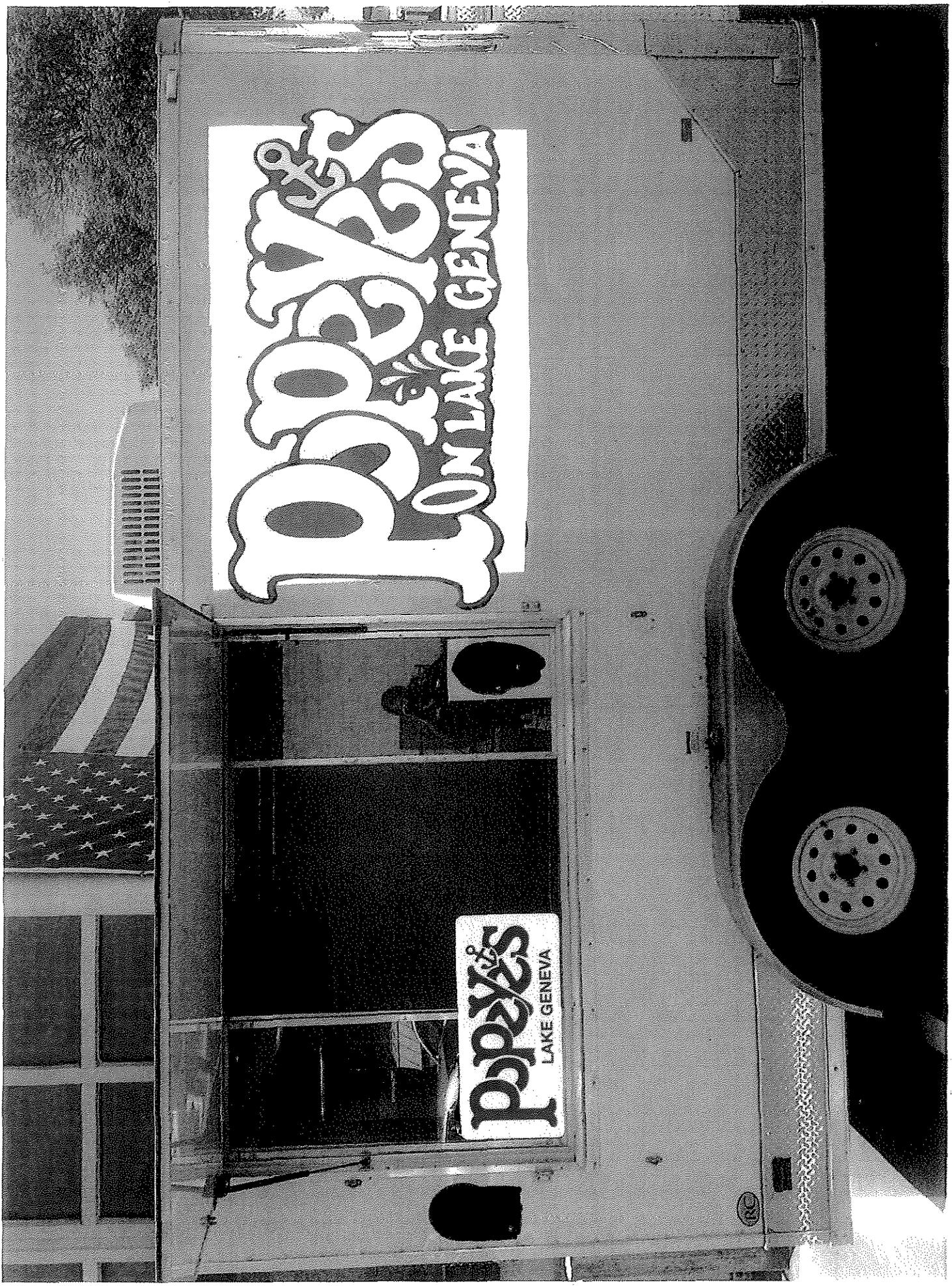
The Satellite Kitchen will give us the experience to allow us to gain the knowledge as to how we might design and build our permanent outside area to accommodate the guests and maintain the integrity and beauty of our down town Lake front.





**Popeys**  
ON LAKE GENEVA

**Popeys**  
LAKE GENEVA





POPEYES  
SEATING

Lato  
gelato





## CONDITIONAL USE RESOLUTION 12-R49

A Resolution authorizing issuance of a Conditional Use Permit filed by Michael Raymond Custom Homes, 300 Cardinal Drive Suite 100, St. Charles, IL 60175 for an addition of a screen porch to an existing residence in the ER-I District using setback requirements of the SR-4 District at 1641 N. Lake Shore Drive, Lake Geneva, WI 53147 Tax Key Number ZLM 00019.

WHEREAS, the City Plan Commission has considered the application of Michael Raymond Custom Homes, and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on June 18, 2012.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit for an addition of a screen porch to an existing residence in the ER-I District using setback requirements of the SR-4 District at 1641 N. Lake Shore Drive, Lake Geneva, WI 53147 Tax Key Number ZLM 00019, including all staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 25<sup>th</sup> day of June, 2012.

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James R. Connors, Mayor

ATTEST:

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Michael D. Hawes, City Clerk



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Michael Raymond Custom Homes  
300 Cardinal Drive Suite 100  
St Charles, IL. 60175

Contractor: Katz Residence

June 4, 2012

To Whom It May Concern,

We are currently completing constructing on a new Single Family Home utilizing the SR-4 Zoning district requirement on the existing ER-1 zoning for the lot. The future land designation for the lot is not different from what currently exists and will remain Single Family. The home is currently being used by one family consistent with the surrounding neighborhood.

The owner is requesting a screen porch addition utilizing the SR-4 setbacks.

We are including all plans and specifications in this packet. If you have any questions, please contact me directly at 630-742-1213.

Thank you,  
Ray Shafer  
MRCH  
630-742-1213

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

1641 N. LAKESHORE DR

LAKE GENEVA WI 53147

NAME AND ADDRESS OF CURRENT OWNER:

RICHARD KATZ

TELEPHONE NUMBER OF CURRENT OWNER:

NAME AND ADDRESS OF APPLICANT:

RAYMOND S SHAFER MICHAEL RAYMOND CUSTOM HOME

300 CARDINAL DR SUITE 100 ST CHARLES, IL 60175

TELEPHONE NUMBER OF APPLICANT:

630 742 1213

PROPOSED CONDITIONAL USE:

ADDITION SCREEN PORCH TO EXISTING SINGLE

FAMILY HOME (NEW CONSTRUCTION CURRENTLY IN PROCESS.)

ZONING DISTRICT IN WHICH LAND IS LOCATED:

ER-1 UTILIZING SR4

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

FARRIS HANSEN & ASSOC. 7 RIDGWAY COURT ELKHORN, WI 53121 262 723-2098

FRAMING DESIGN CONCEPTS RICHMOND IL 815 678 7790

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

THIS WILL BE AN OPEN SCREEN ROOM ADDITION TO NEW

HOME AT REAR OF THE HOME CURRENTLY UNDER CONSTRUCTION

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

5/8/12

DATE

Raymond S Shafer

SIGNATURE OF APPLICANT

proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.

(e) Written justification for the proposed conditional use:

Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1-6. (See below)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

CONFORMS TO THE GENERAL USE OF EXISTING PROPERTIES  
CONSISTENT WITH OTHER PROPERTIES IN AREA

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

CONSISTENT WITH PAST ADDITIONS AND MEETS STANDARDS  
FOR NEIGHBORHOOD

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

NO NEGATIVE OR ADVERSE IMPACT

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

MAINTAINS CONSISTENCY AND IMPROVES LOOK AND USE  
OF PROJECT UNDER CONSTRUCTION

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

NO BURDEN

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

NO ADVERSE IMPACT. COMPLETE TOTAL OVERALL IMPROVEMENT





## CONDITIONAL USE RESOLUTION 12-R50

A Resolution authorizing issuance of a Conditional Use Permit filed by David Biegemann, 155 Forest Street, Lake Geneva, WI 53147 to allow for food and beverage consumption on the existing patio (Outdoor Commercial Entertainment) at 615-617 W. Main Street, Lake Geneva, WI 53147 Tax Key Number ZOP 00291.

WHEREAS, the City Plan Commission has considered the application of David Biegemann, and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on June 18, 2012.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to allow for food and beverage consumption on the existing patio (Outdoor Commercial Entertainment) at 615-617 W. Main Street, Lake Geneva, WI 53147 Tax Key Number ZOP 00291, including all staff recommendations and specifically to include the hours of operation as specified in the application.

Granted by action of the Common Council of the City of Lake Geneva this 25<sup>th</sup> day of June, 2012.

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James R. Connors, Mayor

ATTEST:

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Michael D. Hawes, City Clerk

APPLICATION FOR CONDITIONAL USE  
City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

615-617 W. MAIN ST LAKE GENEVA WI 53147

NAME AND ADDRESS OF CURRENT OWNER:

KOCUREK PROPERTY HOLDINGS

880 S. LAKE SHORE DR LAKE GENEVA, WI 53147

TELEPHONE NUMBER OF CURRENT OWNER:

NAME AND ADDRESS OF APPLICANT:

POP MORE CORP INC (ABOVE)

DAVID BIEGEMANN 155 FOREST ST LAKE GENEVA WI

TELEPHONE NUMBER OF APPLICANT:

847-712-9687

53147

PROPOSED CONDITIONAL USE:

Outdoor Entertainment - on existing patio.

ZONING DISTRICT IN WHICH LAND IS LOCATED:

CB CENTRAL BUSINESS

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

Outdoor patio where drinks will be served and consumed. There will be up to 15 4-tops; 60 chairs maximum.

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

DATE

5/7/12

SIGNATURE OF APPLICANT

*DL R...*

AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

David Biegemann, as applicant/petitioner for:

Name: \_\_\_\_\_

Address: 155 Forest St.  
Lake Geneva, WI 53147

Phone: 847.712.9687

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 27th day of MAY, 2012

DAVID BIEGEMANN  
Printed name of Applicant/Petitioner

[Signature]  
Signature of Applicant/Petitioner

Pop More Corks Inc

**617 W. Main Street, Lake Geneva, WI 53147**

**Ph. 847-712-9687 Email dbiegemann@earthlink.net**

**www.popmorecorks.com**

To whom it may concern,

As the property owner at 617-615 W. Main Street, Lake Geneva 53147. I grant my permission for the property to be used under the guidelines as stated in this Conditional use permit.

Kocourek Property Holdings LLC

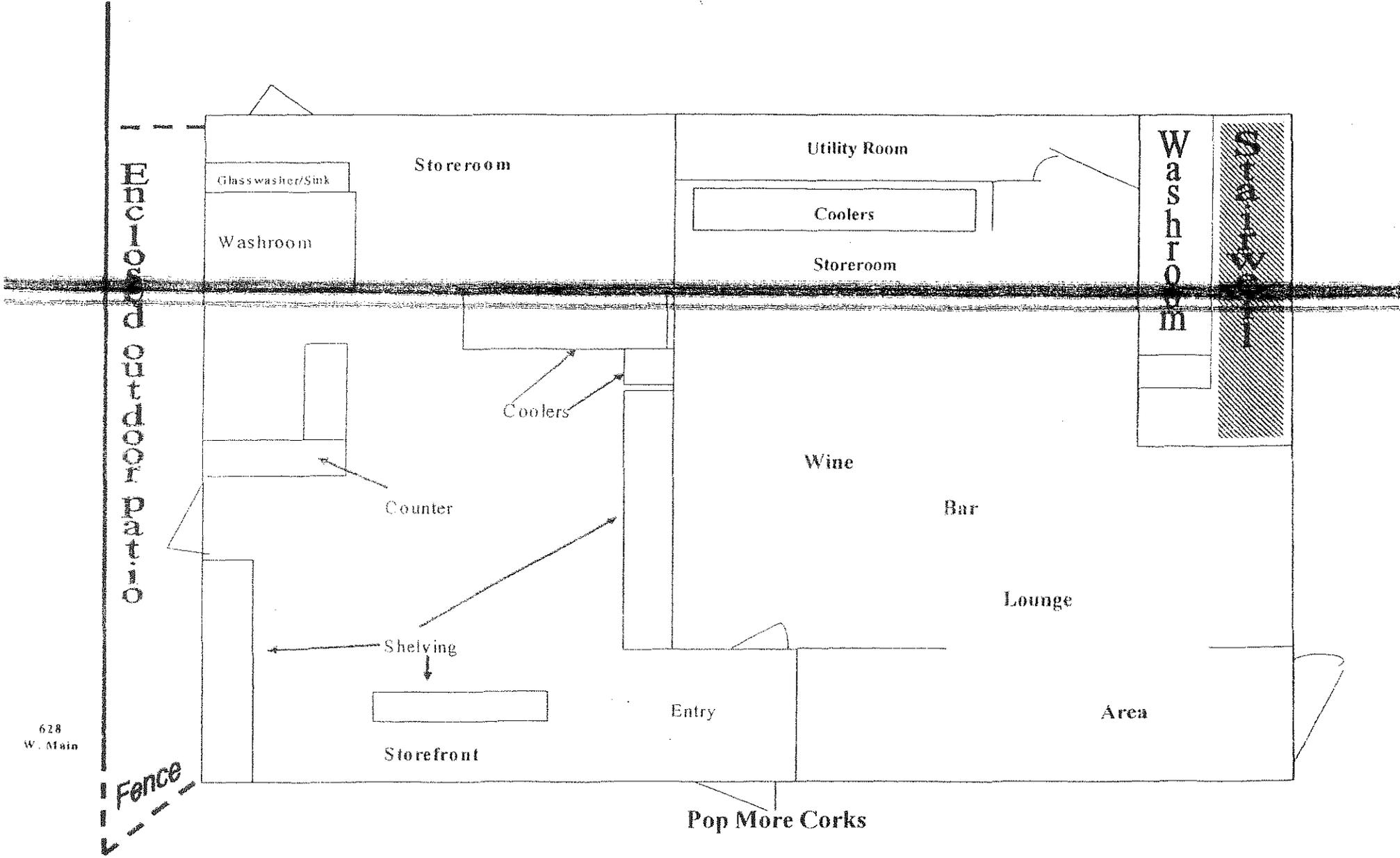
800 South Lake Shore Drive

Lake Geneva, WI 53147

Mike Kocourek



---



615-617 W. Main St Lake Geneva, WI 53147



Pop More Corks Inc

**617 W. Main Street, Lake Geneva, WI 53147**

**Ph. 847-712-9687 Email dbiegemann@earthlink.net**

**www.popmorecorks.com**

**Overview of the business plan requiring Conditional Use Permit.**

I am requesting this permit to facilitate offering the same services enjoyed by patrons in my lounge area, additionally on my enclosed outdoor patio area. Including the following.

1. Serving patrons wines by the glass for consumption on the premises.
2. Allowing patrons to purchase bottles of wine for consumption on the premises, with the open bottles not being allowed to leave the premises.
3. Conducting wine tastings, seminars, and classes.
4. Allowing patrons to consume food prepared elsewhere, and brought onto the premises to enjoy with their wine.
5. Hours of operation:
  - Monday-Thursday 11am-9pm.
  - Friday-Saturday 11am-10pm.
  - Sunday Noon till 9pm.
6. Patrons will enter and exit the enclosed outdoor patio area through the Pop More Corks Retail wine store. Gated exits will be closed, and available only in case of an emergency. Signs will be posted stating this, and also that alcoholic beverages are not allowed outside of the enclosed outdoor patio.

## CONDITIONAL USE RESOLUTION 12-R51

A Resolution authorizing issuance of a Conditional Use Permit filed by Lyle and Lisa Fitterer, 1040 San Jose Drive, Elm Grove, WI 52122 for construction of a new single family residence in the ER-I District using the setback requirements of the SR-4 District at 63 Hillside Drive, Lake Geneva, WI 53147 Tax Key Number ZYUP 000941.

WHEREAS, the City Plan Commission has considered the application of Lyle and Lisa Fitterer, and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on June 18, 2012.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit for construction of a new single family residence in the ER-I District using the setback requirements of the SR-4 District at 63 Hillside Drive, Lake Geneva, WI 53147 Tax Key Number ZYUP 000941, including all staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 25<sup>th</sup> day of June, 2012.

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James R. Connors, Mayor

ATTEST:

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Michael D. Hawes, City Clerk

**APPLICATION FOR CONDITIONAL USE**

*City of Lake Geneva*

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

63 HILLSIDE DR, PARCEL No. - ZYUP-00094 I  
EAST 1/2 OF SECTION 35, T 2 N, R 17 E, CITY OF LAKE GENEVA

NAME AND ADDRESS OF CURRENT OWNER:

HARDEK 1997 TRUST  
9732 S. TRIPP AVE . OAK LAWN, IL 60453

TELEPHONE NUMBER OF CURRENT OWNER: \_\_\_\_\_

NAME AND ADDRESS OF APPLICANT:

LYLE & LISA FITTERER  
1040 SAN JOSE DR.  
ELM GROVE, WI 53122  
TELEPHONE NUMBER OF APPLICANT: (262) 797-0464

AGENT -

LOWELL MANAGEMENT SERVICE  
P.O. Box 926, LAKE GENEVA  
WI 53147  
262-245-9030

PROPOSED CONDITIONAL USE:

SUBSTANDARD LOT IN ER-1 DISTRICT AND CANNOT MEET  
REQUIRED SETBACKS. REQUESTING SR-4 DISTRICTS BE  
APPLIED TO THIS LOT.

ZONING DISTRICT IN WHICH LAND IS LOCATED:

ER-1

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

ARCHITECT - TODD GAUFFMAN - LOWELL MANAGEMENT SERVICE  
CONTRACTOR - LOWELL MANAGEMENT SERVICE, P.O. BOX 926  
LAKE GENEVA, WI 53147

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

TEAR DOWN EXISTING RESIDENCE FOR NEW SINGLE  
FAMILY HOME

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

DATE

5/14/12

SIGNATURE OF APPLICANT

Scott Lowell

AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

SCOTT LOWELL, LOWELL MANAGEMENT, as applicant/petitioner for:

Name: LYLE & LISA FITTERER

Address: HOME: 1040 SAN JOSE DR SITE: 63 HILLSIDE DRIVE  
ELM GROVE, WI 52122 LAKE GENEVA, WI  
53147

Phone: (262) 797-0464

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 14 day of MAY, 2012

SCOTT LOWELL - AGENT  
Printed name of Applicant/Petitioner

Scott Lowell  
Signature of Applicant/Petitioner

Lyle & Lisa Fitterer Residence  
63 Hillside Drive  
Lake Geneva WI 53147

**Setback Conditional Use Description -**

Confirming Buildable area for 63 Hillside Drive, Parcel # ZYUP-00094I

Site plan shown with – (SR-4 district setbacks)

25' Street setback

6' side yard setback and 9' side yard setback for a combined total of 15'  
maximum side yard setback

100' Shore yard setback

30' rear yard setback

Confirming buildable area for a sale of property. New owners intend to tear down existing home for new home to be designed. New home design to be submitted after conditional use approval.

**Justification-**

Substandard lot in an ER-1 district and cannot meet the required setbacks. Requesting the SR-4 district setbacks be applied to this lot.

Lyle & Lisa Fitterer Residence  
73 Hillside Drive  
Lake Geneva WI 53147

**Intended Use Description -**

Zoning – ER-1.

Single Family Residential Sewered – Existing home to be removed for a new single family residence

**Site Info –**

Existing home to be removed for a new single family residence

Lot Area – .85 Acres

Dwelling Floor Area – New home to be designed after buildable area approved

Dwelling Floor Area Ratio – TBD

Impervious Surface Area – TBD

Impervious Surface Ratio – TBD

Building Height – TBD

Confirming the buildable area for sale of the property. Upon sale of property the existing house to be demolished for design of a new single family residence. The new home will be designed to complement the neighbors homes, will be an enhancement to the neighborhood and will not negatively impact neighbors. The new home will also be designed to provide for a better lakeshore environment.

proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.

✓  
(e) Written justification for the proposed conditional use:

Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

### III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

PROPOSED CHANGE WILL ENHANCE PROPERTY & LAKESHORE WHICH WILL BE A BENEFIT TO THE NEIGHBORHOOD AND BE WITHIN THE POLICIES & PROGRAMS OF THE CITY OF LAKE GENEVA COMPREHENSIVE PLAN, URBAN LAND USE CATEGORY, SINGLE RESIDENTIAL, URBAN.

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

PROPOSED CONDITIONAL USE ENHANCES THE PROPERTY AND WILL BE DESIGNED FOLLOWING SINGLE FAMILY RESIDENTIAL AND NATURAL RESOURCES GUIDELINES IN CITY OF LAKE GENEVA COMPREHENSIVE PLAN.

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

CONFIRMING BUILDABLE AREA FOR SALE OF PROPERTY. SUBSTANTIAL LOT IN ER-1 DISTRICT AND CANNOT MEET REQUIRED SETBACKS. REQUESTING SR-4 DISTRICT SETBACKS BE APPLIED TO THIS LOT.

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

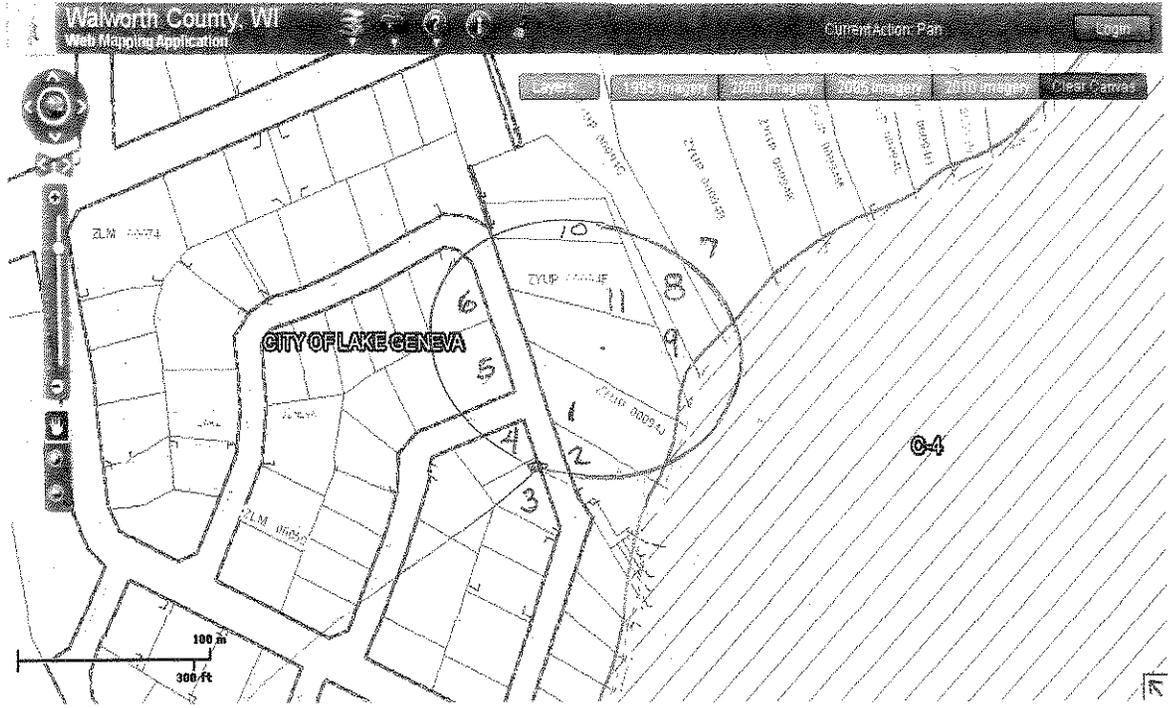
CONDITIONAL USE REQUEST IS FOR AN ENHANCEMENT AND A HIGHER QUALITY OF USE OF A SINGLE FAMILY RESIDENCE LOT. THIS WILL NOT CHANGE LAND USE OR THE LAND USE INTENSITY.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

LOCATION EDGE OF NEW RESIDENCE WILL CLOSELY MATCH EXISTING AND WILL NOT ADD A BURDEN TO CITY SERVICES, OR EXISTING NEIGHBORHOOD UTILITIES & SERVICES & WILL NOT NEGATIVELY IMPACT LAKESHORE.

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

NEW RESIDENCE IN NATURAL L.S. AREAS WILL ENHANCE NEIGHBORHOOD & PROVIDE A BETTER LAKE SHORE ENVIRONMENT WITHOUT A NEGATIVE IMPACT.



300' BOUNDARY

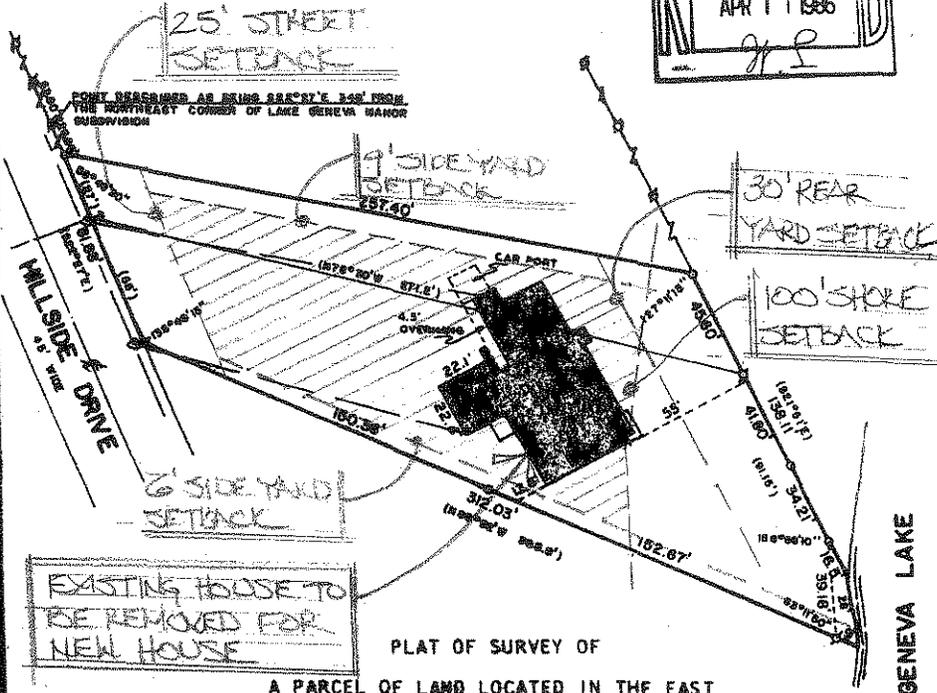
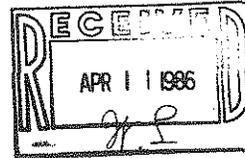
63 HILLSIDE DR.  
LAKE GENEVA.

05/14/12

KOLB LAND CONSULTING, INC.  
 LAND SURVEYING • SUBDIVIDING • LAND PLANNING

LAKE GENEVA, WISCONSIN 53147

WHITEWATER, WISCONSIN 53190

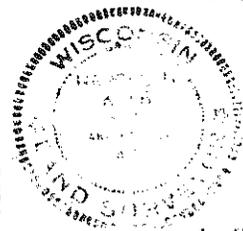


EXISTING HOUSE TO BE REMOVED FOR NEW HOUSE

PLAT OF SURVEY OF

A PARCEL OF LAND LOCATED IN THE EAST 1/2 OF SECTION 35, T 2 N, R 17 E, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN.

ORDERED BY: KEN SEAVER  
 3586 VINE ROAD  
 LAKE GENEVA, WISCONSIN 53147



NOTE: LOCATED ALL VISIBLE IMPROVEMENTS, 1-9-86

LOT SIZE - .85 ACRES

I, HAROLD H. KOLB, DO HEREBY CERTIFY THAT I HAVE SURVEYED THE PROPERTY HEREON DESCRIBED ACCORDING TO THE OFFICIAL RECORDS, AND THAT THE PLAT HEREON IS A CORRECT REPRESENTATION OF THE LOT LINES TO THE BEST OF MY KNOWLEDGE AND BELIEF.

*Harold H. Kolb*  
 HAROLD H. KOLB  
 WISCONSIN REGISTERED LAND SURVEYOR, S-187  
 DATE Aug. 20, 1981  
 REVISED: JANUARY 10, 1986

SCALE: 1"=50'

- ⊘ - IRON PIPE FOUND
- - IRON PIPE PLACED
- ( ) - RECORDED AS
- △ - UTILITY POLE
- OVERHEAD UTILITY LINE
- ↓ - UTILITY POLE ANCHOR

SIDEYARD SETBACK 6 & 9' FOR A TOTAL OF 15' MAX. COMBINED DISTANCE

HATCHED AREA = BUILDABLE AREA

4UP-94-I

LG-YUP-89Z

63 HILLSIDE DR  
 LAKE GENEVA

SCALE: 1"=50'-0" 05/14/12

EXCERPT FROM PUBLIC WORKS  
COMMITTEE 6-14-2012

6. Dunn Field Bathroom Rehab – Continued Discussion.
7. Downtown Street Light Retrofits.
8. WDOT STH 120 Interchange Sidewalk.
9. Drainage Problem at Dunn Field – Discussion.
10. Emerald Ash Borer- Memorandum – Discussion.

**Agenda Item No. 1– Signage in the Downtown – Continued Discussion.**

Mr. Richard Steinberg presented a request for a store directory for the north Broad Street businesses in two locations at the corner of Main and Broad Streets. Cost would be approximately \$4,000 per directory and \$125 to alter it to reflect changes. No action was taken.

**Agenda Item No. 2– Scoreboards - Veterans Park.**

DPW Winkler provided the PWC with the same scoreboard cost information as shared with the Park Commission. There was discussion regarding power to the existing boards and sponsorship of a scoreboard. The DPW said there is power to the scoreboards. The consensus was to ask the City Administrator to send out a letter to all the local non-profit organizations in the area inquiring if they wished to sponsor a new scoreboard for approximately \$4,500 to \$5,000 each. This mailing was to be done prior to the City making a final decision on the purchase.

**Agenda Item No. 3– Tennis Courts Replacements, Dunn Field and Maplepark (Recommendation from Park Commission).**

DPW Winkler explained that the Park Commission discussed the options and is recommending the PWC and Council to consider re-bidding the original replacement project. It was moved by Ald. Kupsik to re-bid the tennis court replacements with an alternate for fencing so it can be bid separately if need be. The motion was seconded by Krohn and passed 4-0.



**Agenda Item No. 4– Pavement Striping at Main Street & Edwards Boulevard – Continued Discussion.**

DPW Winkler discussed the WDOT had some flexibility in the layout of the signage or striping work. It was decided to add the two merge signs west of the traffic signal as recommended by the Street Superintendent. DPW was to check with Mr. Heydel of the WDOT regarding signs and wood breakaway posts.

**Agenda Item No. 5– Pedestrian Crossing Lights.**

There was discussion of the rapid fire flashers including the need to determine and prioritize the locations (two per location), that they are interconnected wirelessly, whether there are ornamental cantilevers available to display the warning lights over the center of the road, and an estimate of the cost of labor to install the flashing warning lights. The information shall be brought back to the PWC for further review.

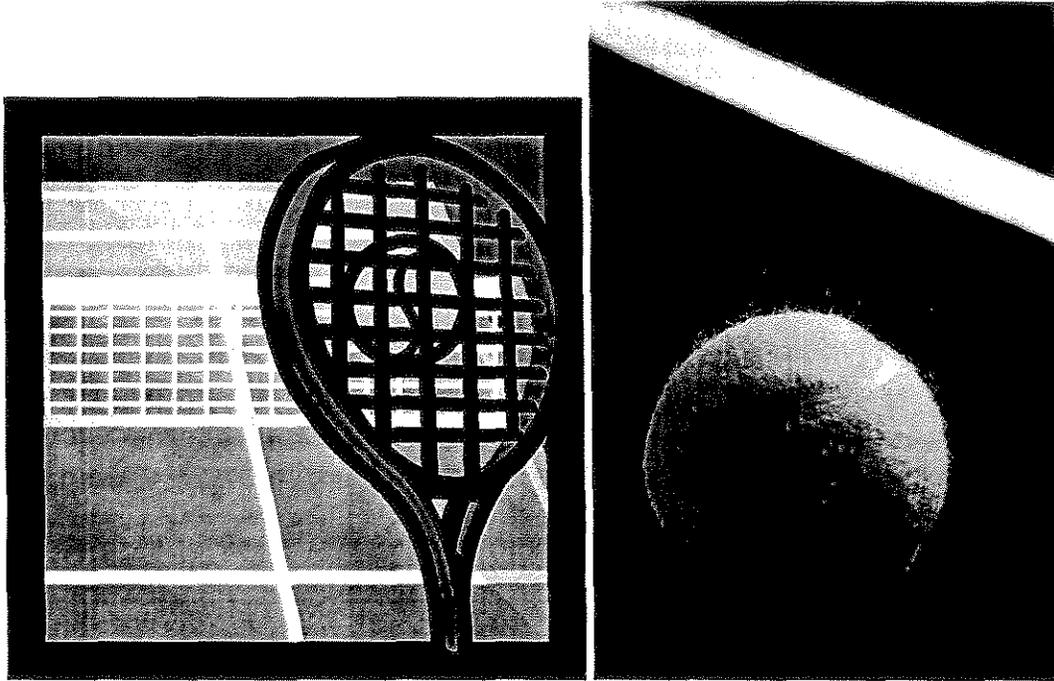
**Agenda Item No. 6– Dunn Field Restrooms/Concession Building Renovation – Continued Discussion.**

It was the consensus of the Committee to run the season with the facility as it is and revisit it after completion of the skate park and tennis courts work.

**Agenda Item No. 7– Discussion-Conversion of the Ornamental Downtown Lights to LED.**

The DPW was unsure what was decided at the last meeting. It was the consensus to have the DPW bid out the LED retrofits to the existing fixtures and order light lens gaskets as required. Since both companies are suppliers of the retrofit kits, installation has to be addressed.

PROJECT MANUAL



**PROJECT: MAPLE PARK & DUNN FIELD TENNIS COURTS REPLACEMENT  
PROJECT NO. TST-11-07**

**OWNER: CITY OF LAKE GENEVA  
626 GENEVA STREET  
LAKE GENEVA, WISCONSIN 53147**

**ENGINEER: Daniel S. Winkler, P.E.  
CITY OF LAKE GENEVA &  
THE LAKE GENEVA UTILITY COMMISSION  
LAKE GENEVA, WI 53147  
(T) (262) 248-2311  
(F) (262) 248-0589  
E-mail: lgwater@genevaonline.com**

**Bid Opening: Thursday, October 13, 2011 10:00 AM  
City Hall, 626 Geneva Street  
Lake Geneva, WI**

CITY OF LAKE GENEVA  
 MAPLE PARK & DUNN FIELD TENNIS  
 COURTS REPLACEMENT  
 PROJECT NO. TST-11-07

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CITY OF LAKE GENEVA  
MAPLE PARK & DUNN FIELD TENNIS  
COURTS REPLACEMENT  
PROJECT NO. TST-11-07

**INSTRUCTIONS TO BIDDERS**

**1. Documents:**

a. Contract Documents shall consist of **Notice to Bidders, Instructions to Bidders, Bid Proposal Form, General Conditions, Detailed Specifications, any Plan Sheets and Photographs** as shown in the **Table of Contents** and any **Addenda** issued prior to the Bid Due Date.

**2. Description of Work:**

a. The Contractor shall furnish all materials, labor, tools, supplies, equipment, transportation, traffic control, superintendence and temporary construction of every nature, insurance, taxes, permits, fees, and all other services and facilities of every kind whatsoever necessary to complete the services as specified herein and shown on the project drawings or as required. **The work calls for removal and disposal of the existing asphalt surface, stone base, and net posts. The base bid calls leveling, grading and compacting of sub-grade, placement of a new 10" thick compacted stone base, new 3" bituminous surface, new net posts at Dunn Field, removal and replacement of fencing fabric with new, but leaving posts and gate frames in place and working around them and installing any new components as required; and top coating of new tennis courts with two color surface treatment and striping.** A bid alternate is included for removing the existing fencing at each park and replacing it with all new 10' high fence enclosure with gates to match existing but all components in black vinyl coated. Any work not specifically described herein or shown but required for proper completion shall be considered part of the scope of work included in the Contractor's bid.

**3. Plans and Specifications:**

a. Refer to any Drawings, Photographs and the Specifications that are included as part of the Contract Documents. Prior to submitting a Bid, the Contractor will be held to have examined the work sites and premises, the Drawings and Specifications for the work and to have fully acquainted himself with the existing conditions, facilities, difficulties and restrictions governing the work and under which he will be obligated to operate and complete the work.

b. No additional compensation will be allowed for the Contractor's failure to thoroughly inform himself regarding all matters involved in the performance of the work. The submission of a Bid will be taken as evidence of compliance with this requirement.

c. If any errors and/or omissions in the Drawings and/or Specifications are discovered before the bids are submitted, the Bidder shall immediately report such error and/or omission to the City, who will issue the necessary instructions to all Bidders in the form of an Addendum. All such Addenda will become a part of the Contract Documents.

4. **Bids:** Will be received for the following work at the following measured and paid prices:
- a. **Bid Item No. 1-Removal and Replacement of Two (2) Existing Tennis Courts at Maple Park**, as called for in the Contract Documents measured and paid for lump sum. (Replacement of the stone base and removal and replacement of the fencing enclosure with black vinyl coated chain link shall be measured and paid for as separate bid items). The work includes removal and disposal of the existing asphalt surface, stone base, two (2) center strap anchors, and fencing fabric and replacement with new; leaving posts and gate frames in place and working around them; leveling, grading and compacting of sub-grade; placement of a new 10" thick compacted stone base, new 3" bituminous surface, and installing any new fencing components in addition to the new fencing fabric as required; and top coating of new tennis courts with two color surface treatment and striping; and performance of any other work including site restoration and as required for a complete job in place including protection of work site, and any and all miscellaneous appurtenances.
  - b. **Bid Item No. 2- Replacement of the Existing Stone Base at Maple Park**, as called for in the Contract Documents shall be measured and paid for per ton. The work includes replacement of the existing stone base with a new compacted stone base, and performance of any other work including site restoration and as required for a complete job in place including protection of work site, and any and all miscellaneous appurtenances. It is the intent of the plans to remove and replace the stone base to a depth of 10". In the event that the existing base is suitable, salvageable and reusable all or in part, sufficient stone shall be brought in to supplement existing conditions. The site shall be properly graded and compacted for the finished surface to drain, stone incorporated into the work as required and directed by the City, and the final stone base graded and compacted in preparation for the asphalt surface.
  - c. **Bid Item No. 3-Removal and Replacement of Two (2) Existing Tennis Courts at Dunn Field**, as called for in the Contract Documents measured and paid for lump sum. (Tennis court post removals and replacements, replacement of the stone base, and removal and replacement of the fencing enclosure with black vinyl coated chain link shall be measured and paid for as separate bid items).. The work includes removal and disposal of the existing asphalt surface, stone base, , two (2) center strap anchors, fencing fabric and replacement with new; leaving posts and gate frames in place and working around them; leveling, grading and compacting of sub-grade; placement of a new 10" thick compacted stone base, new 3" bituminous surface, and installing any new fencing components in addition to the new fencing fabric as required; and top coating of new tennis courts with two color surface treatment and striping; and performance of any other work including site restoration and as required for a complete job in place including protection of work site, and any and all miscellaneous appurtenances.
  - d. **Bid Item No. 4- Replacement of the Existing Stone Base at Dunn Field**, as called for in the Contract Documents shall be measured and paid for per ton. The work includes replacement of the existing stone base with a new compacted stone base, and performance of any other work including site restoration and as required for a complete job in place including protection of work site, and any and all miscellaneous appurtenances. It is the intent of the plans to remove and replace the stone base to a depth of 10". In the event that the existing base is suitable, salvageable and reusable all or in part, sufficient stone shall be brought in to supplement existing conditions. The site shall be properly graded and compacted for the finished surface to drain, stone incorporated into the work as required and directed by the City, and the final stone base graded and compacted in preparation for the asphalt surface.

- e. **Bid Item No. 5-Removal and Replacement of the Existing Tennis Net Posts at Dunn Field**, as called for in the Contract Documents shall be measured and paid for per each. The work includes removal and disposal of the existing posts and concrete, and furnishing and installing new net posts in steel sleeves set in concrete around a new compacted stone base, and performance of any other work as required for a complete job in place, and any and all miscellaneous appurtenances.
- f. **Bid Item No. 1A- Removal and Replacement of the Existing Fencing Enclosure with Black Vinyl Coated at Maple Park**, as called for in the Contract Documents measured and paid for lump sum. The work involves removal and disposal of the existing posts, gates, and concrete post footings, furnishing new fencing posts, gates, fabric and components to match the existing 10' high fencing enclosure, and performance of any other work as required for a complete job in place including traffic control, protection of work sites, and any and all miscellaneous appurtenances.
- g. **Bid Item No. 2A- Removal and Replacement of the Existing Fencing Enclosure with Black Vinyl Coated at Dunn Field**, as called for in the Contract Documents measured and paid for lump sum. The work involves removal and disposal of the existing posts, gates, and concrete post footings, furnishing new fencing posts, gates, fabric and components to match the existing 10' high fencing enclosure, and performance of any other work as required for a complete job in place including traffic control, protection of work sites, and any and all miscellaneous appurtenances.
- h. **Bid Item No. 3A-Additon to the Contract if the City Only Awards Maple Park Tennis Courts (Bid Item Nos. 1, 2, and/or 1A)**, as called for in the Contract Documents measured and paid for lump sum.

**5. Bid Signing Instructions:**

- a. Bids shall be delivered to the place designated by the time specified. Bids shall be plainly identified with project name, number and bid opening time and date.
- b. Bids must be signed by the individuals making them, or shall have attached thereto a Power-of-Attorney evidencing authority to sign the Bid in the name of the person for whom it is signed. The Bid Form shall be completely filled out in ink or typewritten. No bid may be withdrawn for a period of sixty (60) days after the time of bid opening.
- c. Bids signed for a partnership shall be signed by all partners or by an Attorney-in-Fact. If signed by an Attorney-in-Fact, there shall be a Power-of-Attorney attached to the Bid evidencing authority to sign the Bid executed by the partners.
- d. Bids signed for a corporation shall have the correct corporate names thereof and the signature of the president or other authorized officer of the corporation, handwritten below the corporate name followed by a Certificate of Corporate Authority.

**6. Interpretation of Contract Documents:**

- a. Any questions concerning the true meaning of any part of the Plans and Specifications should be transmitted to the City of Lake Geneva in writing. All valid interpretations will be in the form of an Addendum, mailed or delivered to all who have received Contract Documents.

**7. Examination of the Site:**

a. Before submitting the proposal for his work, the Contractor shall visit the construction sites. He shall satisfy himself as to the nature of the work and the general conditions. He shall have full knowledge as to the transportation, disposal, handling and storage of materials, availability of water, electric power, traffic control and all other facilities in the work area which will have a bearing on the performance of his work and the contract for which he submits his proposal.

b. Any failure of the Contractor to acquaint himself with all available information shall not relieve him from any responsibility for performing his work properly.

c. No additional compensation shall be allowed for conditions increasing the Contractor's cost which were not known to or appreciated by him when submitting his proposal if the conditions were obvious and could have been discovered by him if he had visited the project and had thoroughly informed himself of all existing conditions which would affect his work.

d. Submission of a proposal will be conclusive evidence that the Bidder has made adequate examination and has included in the proposal a sum to cover the cost of all items included in the contract.

**8. Bid Bond:**

a. No Bid shall be received unless accompanied by a Certified Check, Bid Bond, Cashier's Check or Money Order equal to at least 5% of the total Bid, payable to the City of Lake Geneva as a guarantee that if his Bid is accepted, the Contractor will execute and file the Contract and the Insurance Certificates that are required by the Contract Documents within the time limit set by the City.

**9. Performance and Payment Bond:**

a. Bidder will be required to comply with the wage rate determination and furnish a satisfactory Performance Bond & Payment Bond each in an amount equal to the Contract Price within ten (10) days after the award of the contract. If the successful Bidder fails, for any reason, to execute and file such contract and performance/payment bond, the amount of the Check or Bid Bond shall be forfeited to the City of Lake Geneva as liquidated damages.

**10. Consideration of Proposals:**

a. The City reserves the right to reject any or all bids, to waive any technicalities and to advertise for new proposals. Award may or may not include any alternate bid pricing.

**11. Discrepancies:**

a. If obvious errors or omissions appear in Drawings, Specifications, or other documents or instruments, the Contractor shall during the bidding period notify the City in writing of such errors and/or omissions.

b. Whenever the Drawings and/or Specifications are in conflict or do not agree, the better quality, or greater quantity, thickness or strength shall apply.

c. The Contractor cannot claim extra cost due to discrepancies between Contract Documents after submitting his proposal.

**12. Commencement and Completion of Work:**

a. The General Contractor shall begin work upon receipt of written notice to proceed from the City and complete the work by **no later than May 15, 2012 exclusive of any extensions granted by the City. The project completion date shall be not later than May 25, 2012.**

**13. Performance of the Work:**

a. Extreme care shall be taken by the Contractor to coordinate his activities in such a manner as to minimize the disruption of normal school and downtown activities taking place in the immediate vicinity of the project.

**14. "Or Equal" Clause:**

a. Where "or equal" clause appears in the contract documents, substitute materials, products, or equipment shall equal or exceed the requirements of the item specified. Where the clause "or approved equal" appears, substitutions shall be made only by written approval of the City.

**15. Permits:**

a. General Contractor shall obtain all local permits, certificates and licenses, furnish all bonds specified in the General Conditions and required to execute the work and arrange for all inspections required by local authorities. All local permit fees shall be waived by the City.

**16. Laws and Ordinances:**

a. Contractor shall, at his own expense, comply with all laws, ordinances, rules and regulations of the State and all local authorities or departments thereof and any other legal authorities having jurisdiction relative to or affecting the work to be performed under his contract or any part thereof.

**17. Taxes:**

a. Each Contractor shall pay all legal, Federal, State and local sales taxes in effect on date of contract at the time of purchase on all materials and items incorporated in the finished work or used in its completion by him, unless noted otherwise.

**18. Substitutions:**

a. Substitutions of items of material or equipment equal to those specified in quality, performance, design and suitability for intended use, may be made only if approved by the City. Any savings made in the substitution of any item for that specified shall be passed onto the City at the Contract Unit Prices.

**19. Insurance:**

a. The Contractor hereby agrees to assume and bear all risk of damage to, failure of the work under this contract, and all risks of any accident to any person or to the property of any person, from whatsoever cause arising due to operations under this contract, until the work herein provided for shall have been fully completed and accepted by the City.

b. The Contractor shall provide and pay for Public Liability, Property Damage and Workmen's Compensation Insurance with the following minimum limits of liability approved by the Utility Commission:

**aa. Workmen's Compensation and Employer's Liability.**

Liability limits shall not be less than:

- |     |                        |                           |
|-----|------------------------|---------------------------|
| (1) | Workmen's Compensation | Statutory                 |
| (2) | Employer's Liability   | \$100,000 Each Occurrence |

**bb. Comprehensive Motor Vehicle Liability**

Liability limits shall not be less than:

- |     |                 |  |
|-----|-----------------|--|
| (1) | Bodily Injury   | \$ 500,000 Per Person<br>\$1,000,000 Each Occurrence |
| (2) | Property Damage | \$ 250,000 Each Occurrence                           |

**cc. Comprehensive General Liability**

Liability limits shall be not less than:

- |     |  |   |
|-----|--|---|
| (1) | Personal Injury  | \$1,000,000 Aggregate                               |
| (2) | Bodily Injury  | \$ 500,000 Each Occurrence<br>\$1,000,000 Aggregate |
| (3) | Property Damage  | \$ 250,000 Each Occurrence                          |
| (4) | Completed Operations and Products Liability coverage for life of the Contract and maintain coverage for one (1) year after final acceptance by the Utility Commission. |   |

- (5) Named insured for this policy shall be: **CITY OF LAKE GENEVA**

**dd. Owner's Protective Liability (Independent Contractors Insurance)**

Liability limits shall not be less than:

- |     |                 |  |
|-----|-----------------|--|
| (1) | Bodily Injury   | \$ 500,000 Each Occurrence                         |
| (2) | Property Damage | \$ 250,000 Each Occurrence<br>\$ 250,000 Aggregate |

**ee. Umbrella Excess Liability**

- (1) The liability limits shall not be less than:  
\$1,000,000 Each Occurrence

c. The City shall be free and clear of any liabilities, including attorney's fees, and all other encumbrances resulting from all project-related claims.

**20. Wages of Laborers, Mechanics and Other Workmen:**

a. Pursuant to state and local requirements, as amended to date, each employee engaged in work on the project for which bids are sought shall be paid the appropriate wage rates and may be subject to the hours of labor as determined by the State of Wisconsin Department of Commerce and special rules pertaining to State of Wisconsin defined Public Works Contracts.

**21. Pilferage:**

a. The Contractor shall be responsible for his own equipment and materials used in construction including those items relating to his work furnished by the City and delivered to the job site. The City shall not be held liable for lost or stolen equipment and/or materials.

**22. Weather Conditions:**

a. The Contractor shall protect all parts of his work from weather damage due to frost, rain, heat, etc., and shall make good to the satisfaction of the City any portion of the work which, in the City's opinion, may have been damaged.

**23. Clean Up:**

a. The Contractor shall keep all work sites reasonably clean at all times from accumulations of waste materials in or around the premises caused by his work, and at the completion of the work he shall remove rubbish or waste material caused by his work. Any rubbish not removed shall be removed by the City and any costs incurred shall be charged to the Contractor. The Contractor shall dispose of all rubbish legally. The Contractor shall keep his work site protected with appropriate traffic barricades.

**24. General Conditions:**

a. Unless noted otherwise, all work covered under this contract shall be subject to the "Standard General Conditions of the Construction Contract" prepared by the Engineers Joint Contract Documents Committee and issued and published jointly by the American Consulting Engineers Council, National Society of Professional Engineers, and the American Society of Civil Engineers. This document has also been approved and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

**25. Working with Others:**

a. Contractor shall coordinate his activities with those of other contractors if required and/or the City to ensure smooth coordination of his work with others near him. In the event of a conflict, the City shall provide final direction to all parties.

**26. Prequalification of Bidders:**

**a.** PRIOR TO SUBMITTING A BID, THE CONTRACTOR SHALL SUBMIT A COPY OF THE CITY OF LAKE GENEVA APPLICATION FOR QUALIFICATION STATEMENT TO DANIEL S. WINKLER, DIRECTOR OF PUBLIC WORKS & UTILITIES, C/O LAKE GENEVA LAKE GENEVA UTILITY COMMISSION, 361 WEST MAIN STREET, P.O. BOX 187, LAKE GENEVA, WI 53147, FOR REVIEW AND APPROVAL. THE CITY MAY OR MAY NOT OPEN THE BID OF A CONTRACTOR NOT QUALIFIED, BUT WILL NOT AWARD A PROJECT TO ANY CONTRACTOR THAT IS NOT QUALIFIED. QUALIFICATION SUBMITTALS WILL BE HELD CONFIDENTIAL.

# **BID PROPOSAL FORM**

**CITY OF LAKE GENEVA  
 MAPLE PARK & DUNN FIELD TENNIS  
 COURTS REPLACEMENT  
 PROJECT NO. TST-11-07**

**BID PROPOSAL FORM**

TO: City of Lake Geneva  
 Attn: Jeremy Reale, City Clerk  
 626 Geneva Street  
 Lake Geneva, WI 53147

Proposals shall be placed in a sealed envelope and returned to the above address by **10:00 A.M., on Thursday, October 13, 2011**, at which time they will be publicly opened. The undersigned, having familiarized themselves with the local conditions affecting the cost of the work and with all specifications, hereby proposes to perform everything required to be performed and to provide and furnish all of the labor, materials, necessary tools, expendable equipment, site protection, and all utility and transportation services necessary to perform and complete in a workmanlike manner all of the work required to replace the tennis courts at Maple Park (2) and Dunn Field (2) in Lake Geneva, WI.

We hereby propose to perform the work at the following bid prices:

**Bid Item No. 1-Removal and Replacement of Two (2) Existing Tennis Courts at Maple Park**, as called for in the Contract Documents measured and paid for lump sum. (Replacement of the stone base and removal and replacement of the fencing enclosure with black vinyl coated chain link shall be measured and paid for as separate bid items). The work includes removal and disposal of the existing asphalt surface, stone base, , two (2) center strap anchors, and fencing fabric and replacement with new; leaving posts and gate frames in place and working around them; leveling, grading and compacting of sub-grade; placement of a new 10" thick compacted stone base, new 3" bituminous surface, and installing any new fencing components in addition to the new fencing fabric as required; and top coating of new tennis courts with two color surface treatment and striping; and performance of any other work including site restoration and as required for a complete job in place including protection of work site, and any and all miscellaneous appurtenances.

<u>Quantity</u>	<u>Unit</u>	<u>Total Lump Sum Price (Numbers)</u>
1	Lump Sum	\$ _____

Total Bid Price in Words:

( \_\_\_\_\_ )

**Bid Item No. 2- Replacement of the Existing Stone Base at Maple Park**, as called for in the Contract Documents shall be measured and paid for per ton. The work includes replacement of the existing stone base with a new compacted stone base, and performance of any other work including site restoration and as required for a complete job in place including protection of work site, and any and all miscellaneous appurtenances. It is the intent of the plans to remove and replace the stone base to a depth of 10". In the event that the existing base is suitable, salvageable and reusable all or in part, sufficient stone shall be brought in to supplement existing conditions. The site shall be properly graded and compacted for the finished surface to drain, stone incorporated into the work as required and directed by the City, and the final stone base graded and compacted in preparation for the asphalt surface.

<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total Price (Numbers)</u>
720	Ton	\$ _____	\$ _____

Total Bid Price in Words:

( \_\_\_\_\_ )

**Bid Item No. 3-Removal and Replacement of Two (2) Existing Tennis Courts at Dunn Field**, as called for in the Contract Documents measured and paid for lump sum. (Tennis court post removals and replacements, replacement of the stone base, and removal and replacement of the fencing enclosure with black vinyl coated chain link shall be measured and paid for as separate bid items).. The work includes removal and disposal of the existing asphalt surface, stone base, , two (2) center strap anchors ,and fencing fabric and replacement with new; leaving posts and gate frames in place and working around them; leveling, grading and compacting of sub-grade; placement of a new 10" thick compacted stone base, new 3" bituminous surface, and installing any new fencing components in addition to the new fencing fabric as required; and top coating of new tennis courts with two color surface treatment and striping; and performance of any other work including site restoration and as required for a complete job in place including protection of work site, and any and all miscellaneous appurtenances.

<u>Quantity</u>	<u>Unit</u>	<u>Total Lump Sum Price (Numbers)</u>
1	Lump Sum	\$ _____

Total Bid Price in Words:

( \_\_\_\_\_ )

**Bid Item No. 4- Replacement of the Existing Stone Base at Dunn Field**, as called for in the Contract Documents shall be measured and paid for per ton. The work includes replacement of the existing stone base with a new compacted stone base, and performance of any other work including site restoration and as required for a complete job in place including protection of work site, and any and all miscellaneous appurtenances. It is the intent of the plans to remove and replace the stone base to a depth of 10". In the event that the existing base is suitable, salvageable and reusable all or in part, sufficient stone shall be brought in to supplement existing conditions. The site shall be properly graded and compacted for the finished surface to drain, stone incorporated into the work as required and directed by the City, and the final stone base graded and compacted in preparation for the asphalt surface.

<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total Price (Numbers)</u>
660	Ton	\$ _____	\$ _____

Total Bid Price in Words:

( \_\_\_\_\_ )

**Bid Item No. 5-Removal and Replacement of the Existing Tennis Net Posts at Dunn Field**, as called for in the Contract Documents shall be measured and paid for per each. The work includes removal and disposal of the existing posts and concrete, and furnishing and installing new net posts in steel sleeves set in concrete around a new compacted stone base, and performance of any other work as required for a complete job in place, and any and all miscellaneous appurtenances.

<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total Price (Numbers)</u>
4	Each	\$ _____	\$ _____

Total Bid Price in Words:

( \_\_\_\_\_ )

**Total Bid Price in Numbers (Items Nos. 1 thru 5):**

(\$ \_\_\_\_\_)

**Total Bid Price in Words (Items Nos. 1 thru 5):**

( \_\_\_\_\_ )

## Alternate Bid Prices:

**Bid Item No. 1A- Removal and Replacement of the Existing Fencing Enclosure with Black Vinyl Coated at Maple Park**, as called for in the Contract Documents measured and paid for lump sum. The work involves removal and disposal of the existing posts, gates, and concrete post footings, furnishing new fencing posts in concrete, gates, fabric and components to match the existing 10' high fencing enclosure, and performance of any other work as required for a complete job in place including traffic control, protection of work sites, and any and all miscellaneous appurtenances.

<u>Quantity</u>	<u>Unit</u>	<u>Total Lump Sum Price (Numbers)</u>
1	Lump Sum	\$ _____

Total Bid Price in Words:

( \_\_\_\_\_ )

**Bid Item No. 2A- Removal and Replacement of the Existing Fencing Enclosure with Black Vinyl Coated at Dunn Field**, as called for in the Contract Documents measured and paid for lump sum. The work involves removal and disposal of the existing posts, gates, and concrete post footings, furnishing new fencing posts, gates, fabric and components to match the existing 10' high fencing enclosure, and performance of any other work as required for a complete job in place including traffic control, protection of work sites, and any and all miscellaneous appurtenances.

<u>Quantity</u>	<u>Unit</u>	<u>Total Lump Sum Price (Numbers)</u>
1	Lump Sum	\$ _____

Total Bid Price in Words:

( \_\_\_\_\_ )

**Bid Item No. 3A-Additon to the Contract if the City Only Awards Maple Park Tennis Courts (Bid Item Nos. 1, 2, and/or 1A)**, as called for in the Contract Documents measured and paid for lump sum.

<u>Quantity</u>	<u>Unit</u>	<u>Total Lump Sum Price (Numbers)</u>
1	Lump Sum	(\$ _____)

Total Bid Price in Words of Amount to be Added to Base Bid:

( \_\_\_\_\_ )

I hereby certify that all statements herein are made on behalf of \_\_\_\_\_  
(Name of Corporation, partnership or person submitting bid) and that I have examined and carefully prepared this Proposal from the specifications and that I have full authority to make such statements and submit this Proposal.

Signature \_\_\_\_\_

\_\_\_\_\_  
(Title, if any)

Comments: \_\_\_\_\_

Respectfully submitted,

Firm: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

NOTE: Questions may be answered by contacting Mr. Daniel Winkler, Director of Public Works and Utilities, (262) 248-2311.

**City of Lake Geneva  
Council Meeting  
6/25/2012**

**Prepaid Checks - 6/08/12 through 6/21/12**

**\$1,782.05**

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE PREPAID ITEMS OVER \$5,000**

**COUNCIL MEETING DATE OF: 6/25/2012**

**TOTAL PREPAID ACCOUNTS PAYABLE - 6/08/12 through 6/21/12 \$ 1,782.05**

**ITEMS > \$5,000**

**BALANCE OF OTHER ITEMS 1,782.05**

DATE: 06/21/2012  
TIME: 18:31:28  
ID: AP450000.WOW

CITY OF LAKE GENEVA  
PAID INVOICE LISTING

FROM 06/08/2012 TO 06/11/2012

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
								TOTAL --- ALL INVOICES:	0.00

DATE: 06/21/2012  
 TIME: 18:32:07  
 ID: AP450000.WOW

CITY OF LAKE GENEVA  
 PAID INVOICE LISTING

FROM 06/13/2012 TO 06/21/2012

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ADMIN	WI DEPT OF ADMINISTRATION								
	PERMITS-6/12			06/21/12		53787	06/21/12	331.00	331.00
	01	PERMIT APPLICATIONS, CARDS, SEAL	1124005310						331.00
									VENDOR TOTAL:
									331.00
AT&T81	AT&T								
	414Z45623405-5/12			05/28/12		53782	06/14/12	96.70	96.70
	01	911 SYSTEM LINE	1121005221						96.70
									VENDOR TOTAL:
									96.70
CARSTRU	RUSS CARSTENSEN								
	REIMB-6/12			06/13/12		53783	06/14/12	151.00	151.00
	01	WIDOT-REG PLATE D276	1121005361						75.50
	02	WIDOT-REG PLATE 2349	1121005361						75.50
									VENDOR TOTAL:
									151.00
PCP	PETTY CASH - POLICE DEPT								
	6/12			06/11/12		53784	06/14/12	144.85	144.85
	01	USPS-VARIOUS MAILINGS	1121005312						79.88
	02	CITGO-5.13 GALS GAS	1121005341						20.00
	03	FUEL-2.631 GALS GAS	1121005341						10.00
	04	CITY OF MADISON-PARKING	1121005399						18.70
	05	WALGREENS-PHOTOS	1121005399						7.85
	06	WALMART-LIQUID DETERGENT	1121005399						8.42
									VENDOR TOTAL:
									144.85
VERIZON	VERIZON WIRELESS								
	2748616817			05/23/12		53785	06/14/12	497.09	56.54
	01	CELL CHGS-MAY	1122005221						56.54
	2748616818			05/23/12		53785	06/14/12	497.09	400.52
	01	CELL CHGS-MAY	1121005221						400.52
	2751251425			06/01/12		53785	06/14/12	497.09	40.03
	01	AIR CARD-JUNE	1129005221						40.03
	2752319899			06/03/12		53788	06/21/12	244.41	244.41
	01	CELL CHGS-MAY	1121005221						244.41
									VENDOR TOTAL:
									741.50
WEENE	WE ENERGIES								
	LIB 5/12			05/30/12		53786	06/14/12	317.00	317.00



**City of Lake Geneva  
Council Meeting  
6/25/2012**

**Accounts Payable Checks - through 6/21/12**

	<u>Fund #</u>	
1. General Fund	11	<u>\$ 71,663.17</u>
2. Debt Service	20	<u>\$ 922.84</u>
3. TID #4	34	<u>\$ 3,807.46</u>
4. Lakefront	40	<u>\$ 17,866.15</u>
5. Capital Projects	41	<u>\$ 979.35</u>
6. Parking Meter	42	<u>\$ 4,053.24</u>
7. Library Fund	99	<u>\$ 1,356.70</u>
8. Impact Fees	45	<u>\$ 3,555.00</u>
9. Tax Agency Fund	89	<u>\$ -</u>
<b>Total All Funds</b>		<b><u><u>\$104,203.91</u></u></b>

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**COUNCIL MEETING DATE OF: 6/25/2012**

**TOTAL UNPAID ACCOUNTS PAYABLE - THROUGH 6/21/12 104,203.91**

**ITEMS > \$5,000**

Johns Disposal Service Inc - June Garbage Service	\$	35,927.40
Alliant Energy - May Electric Bills	\$	22,169.26
Crispell-Snyder Inc - May Engineering	\$	7,248.16
Lake Geneva Jaycees - 2012 Fireworks Contribution	\$	5,500.00

**Balance of Other Items 33,359.09**

INVOICES DUE ON/BEFORE 06/26/2012

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
AASEN	AASEN EMBROIDERY						
10093	06/05/12	01	T-SHIRTS,SWEATSHIRTS,HATS	4054105399		06/26/12	211.42
						INVOICE TOTAL:	211.42
						VENDOR TOTAL:	211.42
ALLIANT	ALLIANT ENERGY						
RE061412	06/18/12	01	INV 101952-010-SNAKE RD/HWY 50	1134105222		06/26/12	10.35
		02	INV 106985-010-STREET LIGHTS	1134105223			6,948.87
		03	INV 114980-010-HWY 12/WHEELER	1134105222			10.72
		04	INV 124743-010-S LAKE SHORE DR	1152005222			18.12
		05	INV 127818-010-W HWY 50 BLOCK	1134105222			10.35
		06	INV 140837-010-S LAKE SHORE DR	1134105222			7.98
		07	INV 147744-014-1070 CAREY	1132105222			121.94
		08	INV 178856-010-GEORGE ST	1134105222			8.03
		09	INV 184924-010-COBB PARK	1152005222			44.84
		10	INV 188965-013-1065 CAREY	1132105222			503.22
		11	INV 216918-010-CITY HALL	1116105222			3,458.90
		12	INV 239783-010-CENTRAL SCHOOL	1152005222			11.17
		13	INV 243947-013-1055 CAREY	1132105222			136.28
		14	INV 268954-010-FLAT IRON PK	1152005222			282.34
		15	INV 279779-010-918 MAIN ST	9900005222			967.56
		16	INV 292807-010-WELLS ST	1134105222			64.37
		17	INV 302769-011-DUNN BASEBALL	1152005222			59.13
		19	INV 315792-010-W MAIN/CENTER	1134105222			44.85
		20	INV 318816-010-HWY 50/HWY 12	1134105222			10.29
		21	INV 335773-010-WELLS ST	1134105222			9.88
		22	INV 336765-010-FLAT IRON PK	1152005222			8.31
		23	INV 355867-010-DODGE ST	1134105222			8.10
		24	INV 375931-010-RIVIERA	4055305222			3,516.77
		25	INV 392817-010-LIBRARY PK	1152005222			24.92
		26	INV 426987-010-RR3 BLK FLASHER	1134105222			10.29
		27	INV 433829-010-FIRE HOUSE	1122005222			541.74
		28	INV 433906-010-HAVENWOOD	1134105222			7.36
		29	INV 434743-010-HWY 12/HWY 36	1134105222			10.72

DATE: 06/21/12  
TIME: 18:02:16  
ID: AP441000.WOW

CITY OF LAKE GENEVA  
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 06/26/2012

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ALLIANT	ALLIANT ENERGY						
RE061412	06/18/12	30	INV 489578-003-MUSEUM	1151105222		06/26/12	709.20
		31	INV 492771-003-GENEVA SQ	1134105223			31.94
		32	INV 514311-001-BAKER/SEMINARY	1152005222			20.60
		33	INV 517852-001-SAGE ST/DUNN	1129005222			5.04
		34	INV 544872-001-VETS PK/TOWNLIN	1152015222			314.28
		35	INV 560544-002-1003 HOST DR	1122005222			276.03
		36	INV 589078-001-RUSH ST	1152005222			21.32
		37	INV 589905-001-BEACH HOUSE	4054105222			582.00
		38	INV 590084-001-DONIAN PK	1152005222			192.51
		39	INV 594309-001-STREET LIGHTS	1134105223			299.51
		40	INV 605259-001-GENEVA ST LOT	1134105223			255.79
		41	INV 614948-001-VETS PK SCOREBO	1152015222			165.44
		43	INV 621606-001-WELLS ST	1134105222			9.35
		44	INV 621825-001-S WELLS	1134105222			9.02
		46	INV 626232-001-HWY 50/HWY 12	1134105222			24.50
		47	INV 627270-001-730 MARSHALL ST	1129005222			18.49
		48	INV 628749-001-W COOK SIREN	1129005222			11.77
		49	INV 640082-001-201 EDWARDS SIR	1129005222			11.23
		50	INV 652115-002-WALMART	1134105223			79.01
		51	INV 653994-001-HWY 120/TOWNLIN	1134105222			102.49
		52	INV 654168-001-HWY 50 SIGNAL	1134105223			133.63
		53	INV 656566-001-HWY 120/BLOOMFI	1134105223			58.24
		54	INV 657276-002-389 EDWARDS	1134105223			90.88
		55	INV 675414-001-VETS PK PAVILN	1152015222			268.67
		56	INV 679833-001-LOT LITE	1134105223			252.97
		57	INV 696255-001-SHARED SAVINGS	2081005663			14.42
		58	INV 696255-001-SHARED SAVINGS	2081005623			813.58
		59	INV 696255-001-SHARED SAVINGS	9900005663			17.03
		60	INV 696255-001-SHARED SAVINGS	9900005623			122.80
		61	INV 696255-001-SHARED SAVINGS	2081005664			11.96
		62	INV 696255-001-SHARED SAVINGS	2081005625			82.88
		63	INV 699860-001-IMPOUND	1121005222			29.96
		64	INV 703098-001-LIB PK RESTROOM	1152005222			36.86
		65	INV 703615-001-MAIN ST LIGHTS	1134105223			188.57

INVOICES DUE ON/BEFORE 06/26/2012

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
ALLIANT	ALLIANT ENERGY						
RE061412	06/18/12	66	INV 710858-001-INTRCHG N SIGNL	1134105223		06/26/12	49.89
						INVOICE TOTAL:	22,169.26
						VENDOR TOTAL:	22,169.26
AMI	APPLIED MECHANICAL INC						
12969	05/31/12	01	A/C FIX	1151105240		06/26/12	358.32
						INVOICE TOTAL:	358.32
13002	06/13/12	01	BOILER/AC FIX	1116105240		06/26/12	1,133.47
						INVOICE TOTAL:	1,133.47
						VENDOR TOTAL:	1,491.79
AT&TO	AT&T ONENET SERVICE						
RE061412	06/01/12	01	CHARGES-JUN	1121005221		06/26/12	30.35
		02	CHARGES-JUN	1122005221			11.52
		03	CHARGES-JUN	4055205221			0.44
		04	CHARGES-JUN	1112005221			8.67
		05	CHARGES-JUN	1116105221			29.96
		06	CHARGES-JUN	1132105221			3.68
		07	CHARGES-JUN	9900005221			5.40
		08	CHARGES-JUN	4234505221			6.95
						INVOICE TOTAL:	96.97
						VENDOR TOTAL:	96.97
B&J	B&J TREE & LANDSCAPE SERVICE						
38796	06/07/12	01	STRAW EROSION BLANKET	1152005352		06/26/12	141.00
						INVOICE TOTAL:	141.00
						VENDOR TOTAL:	141.00
BRUG	BARNEY BRUGGER						
4/12	04/30/12	01	APR MILEAGE-509.20 MILES	1124005330		06/26/12	282.61
						INVOICE TOTAL:	282.61

INVOICES DUE ON/BEFORE 06/26/2012

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
BRUG	BARNEY BRUGGER						
5/12	05/31/12	01	MAY MILEAGE-435.60 MILES	1124005330		06/26/12	241.76
						INVOICE TOTAL:	241.76
						VENDOR TOTAL:	524.37
CARSTRO	RON CARSTENSEN						
6/12	06/04/12	01	CELL PHONE APR-JUN	1132105221		06/26/12	220.44
						INVOICE TOTAL:	220.44
						VENDOR TOTAL:	220.44
CRISP	CRISPELL-SNYDER INC						
14840	06/01/12	01	MAY ENG	1100001391		06/26/12	387.00
		02	MAY ENG	1130005216			67.00
						INVOICE TOTAL:	454.00
14841	06/01/12	01	MAY ENG	4132101205		06/26/12	455.25
						INVOICE TOTAL:	455.25
14842	06/01/12	01	ADV AUTO ENG	1100001391		06/26/12	479.50
						INVOICE TOTAL:	479.50
14843	06/01/12	01	PHRE REVIEW	1100001391		06/26/12	445.25
						INVOICE TOTAL:	445.25
14844	06/01/12	01	VANDENBURGH CSM	1100001391		06/26/12	34.25
						INVOICE TOTAL:	34.25
14845	06/01/12	01	ALLIS CSM	1100001391		06/26/12	148.50
						INVOICE TOTAL:	148.50
14888	06/01/12	01	MAY ENG	3430009122		06/26/12	742.46
						INVOICE TOTAL:	742.46
14911	06/01/12	01	MAY ENG	4132101114		06/26/12	524.10
						INVOICE TOTAL:	524.10

INVOICES DUE ON/BEFORE 06/26/2012

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
CRISP	CRISPELL-SNYDER INC						
14912	06/01/12	01	MAY ENG	4054105372		06/26/12	3,964.85
						INVOICE TOTAL:	3,964.85
						VENDOR TOTAL:	7,248.16
D&K	D&K SERVICES						
2012252	06/14/12	01	SEWER JETTING-BEACH	4055205360		06/26/12	65.00
						INVOICE TOTAL:	65.00
						VENDOR TOTAL:	65.00
DEREK	DEREK'S PLMBNG & HYDRONIC HTG						
2788	06/02/12	01	SPRINKLER TEST-LIB PARK	1152005399		06/26/12	80.00
						INVOICE TOTAL:	80.00
						VENDOR TOTAL:	80.00
DOUSM	DOUSMAN TRANSPORT CO						
45-02,110	06/06/12	01	MEMORIAL W/E SHUTTLE	4234505399		06/26/12	583.08
						INVOICE TOTAL:	583.08
						VENDOR TOTAL:	583.08
DUNN	DUNN LUMBER & TRUE VALUE						
479196	05/10/12	01	PIER MATERIALS-ZINGLE	4052105264		06/26/12	264.74
		02	DISCOUNT	1100004819			-1.90
						INVOICE TOTAL:	262.84
482863	06/06/12	01	BELTS-EXHAUST FANS	9900005360		06/26/12	10.50
		02	DISCOUNT	1100004819			-1.05
						INVOICE TOTAL:	9.45
482970	06/06/12	01	NUTS,BOLTS	1132105351		06/26/12	3.56
		02	DISCOUNT	1100004819			-0.18
						INVOICE TOTAL:	3.38

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DUNN	DUNN LUMBER & TRUE VALUE						
483100	06/07/12	01	LIGHTBULB	1132105350		06/26/12	6.99
		02	DISCOUNT	1100004819			-0.35
						INVOICE TOTAL:	6.64
483112	06/07/12	01	BATTERIES	4055205350		06/26/12	15.99
		02	DISCOUNT	1100004819			-0.80
						INVOICE TOTAL:	15.19
483260	06/08/12	01	FLUO STARTER	1132105350		06/26/12	2.99
		02	DISCOUNT	1100004819			-0.15
						INVOICE TOTAL:	2.84
483548	06/11/12	01	GLUE-STREET DELINEATORS	1132105370		06/26/12	9.00
		02	DISCOUNT	1100004819			-0.45
						INVOICE TOTAL:	8.55
483810	06/12/12	01	SPRAY HANDLE-PAINT CAN	1122005351		06/26/12	5.99
		02	DISCOUNT	1100004819			-0.30
						INVOICE TOTAL:	5.69
483814	06/12/12	01	PLUG METER POST HOLES	4234505870		06/26/12	14.98
		02	DISCOUNT	1100004819			-0.75
						INVOICE TOTAL:	14.23
483818	06/12/12	01	TOLIET CONNECTOR	1116105240		06/26/12	4.99
		02	DISCOUNT	1100004819			-0.25
						INVOICE TOTAL:	4.74
483989	06/13/12	01	HOOK,NUTS,BOLTS	4054105352		06/26/12	3.84
		02	DISCOUNT	1100004819			-0.19
						INVOICE TOTAL:	3.65
484046	06/13/12	01	DINGHY RAMP MATERIALS	4052105264		06/26/12	147.78
		02	DISCOUNT	1100004819			-2.41
						INVOICE TOTAL:	145.37

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-----							
DUNN	DUNN LUMBER & TRUE VALUE						
484053	06/13/12	01	ANGLES-DINGHY RAMP	4052105264		06/26/12	9.36
		02	DISCOUNT	1100004819			-0.47
						INVOICE TOTAL:	8.89
484069	06/13/12	01	UTILITY KNIFE	1122005399		06/26/12	3.99
		02	DISCOUNT	1100004819			-0.20
						INVOICE TOTAL:	3.79
484073	06/13/12	01	NUTS,BOLTS-HOSE FIX	1122005351		06/26/12	9.60
		02	DISCOUNT	1100004819			-0.48
						INVOICE TOTAL:	9.12
484222	06/14/12	01	PAINT-VETS PARK	1152015350		06/26/12	56.44
		02	DISCOUNT	1100004819			-0.92
						INVOICE TOTAL:	55.52
484333	06/15/12	01	DRILL	4055205399		06/26/12	69.97
						INVOICE TOTAL:	69.97
484955	06/20/12	01	BUNGEE CORD,ZINC LINK	4054105399		06/26/12	17.91
		02	DISCOUNT	1100004819			-0.90
						INVOICE TOTAL:	17.01
485022	06/20/12	01	RETURN BUNGEE CORDS	4054105399		06/26/12	-3.97
						INVOICE TOTAL:	-3.97
485100	06/20/12	01	NUTS,BOLTS-SINK	4054105352		06/26/12	3.00
		02	DISCOUNT	1100004819			-0.15
						INVOICE TOTAL:	2.85
485146	06/21/12	01	HITCH PIN	1132105351		06/26/12	5.99
		02	DISCOUNT	1100004819			-0.30
						INVOICE TOTAL:	5.69
K84785	06/19/12	01	WAX RING	4055205350		06/26/12	3.99

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-----							
DUNN	DUNN LUMBER & TRUE VALUE						
K84785	06/19/12	02	DISCOUNT	1100004819		06/26/12	-0.20
						INVOICE TOTAL:	3.79
K84787	06/19/12	01	COUPLING	1152005350		06/26/12	3.49
		02	DISCOUNT	1100004819			-0.17
						INVOICE TOTAL:	3.32
						VENDOR TOTAL:	658.55
ELKHO	ELKHORN CHEMICAL COMPANY INC						
522059-1	05/31/12	01	HAND SOAP	1152005350		06/26/12	45.25
						INVOICE TOTAL:	45.25
522059-2	06/07/12	01	HAND SOAP	4055205350		06/26/12	45.25
						INVOICE TOTAL:	45.25
522227	06/12/12	01	FILTER KIT-ICE MACHINE	4055205350		06/26/12	16.50
						INVOICE TOTAL:	16.50
522680	06/12/12	01	FLOOR SCRUB PADS	4055205350		06/26/12	30.65
						INVOICE TOTAL:	30.65
						VENDOR TOTAL:	137.65
GENON	GENEVA ON-LINE INC						
945747	06/01/12	01	DSL CHARGE-JUNE	9900005221		06/26/12	60.00
						INVOICE TOTAL:	60.00
945879	06/01/12	01	JUN EMAIL SVC	1112005221		06/26/12	2.00
						INVOICE TOTAL:	2.00
						VENDOR TOTAL:	62.00
GLELE	GENEVA LAKES ELECTRIC INC						
800	06/03/12	01	CONTACTORS-LIGHTNING STRIKE	1110005245		06/26/12	1,448.67
						INVOICE TOTAL:	1,448.67

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-----							
GLELE	GENEVA LAKES ELECTRIC INC						
808	06/13/12	01	FIX LIGHTS-MAPLE TENNIS	1152005241		06/26/12	144.00
						INVOICE TOTAL:	144.00
						VENDOR TOTAL:	1,592.67
HAWES	MICHAEL HAWES						
REIMB-5/12	05/01/12	01	CONF LODGING ADV DEP	1114305331		06/26/12	11.95
		02	MILEAGE-328 MILES	1114305330			180.40
						INVOICE TOTAL:	192.35
						VENDOR TOTAL:	192.35
HILLS	SARAH HILL						
5/12	05/31/12	01	MILEAGE-TRAINING-150 MILES	1111005331		06/26/12	83.25
						INVOICE TOTAL:	83.25
						VENDOR TOTAL:	83.25
HOXIE	HOXIE SUPPLY COMPANY						
206041	06/07/12	01	NEW TOLIETS	1116105240		06/26/12	787.61
						INVOICE TOTAL:	787.61
						VENDOR TOTAL:	787.61
HUMPH	HUMPHREY'S CONTRACTING						
COOK LOT	05/15/12	01	COOK LOT REHAB	3430009125		06/26/12	2,220.00
		02	RELOCATE METER POSTS	4234505870			1,700.00
						INVOICE TOTAL:	3,920.00
						VENDOR TOTAL:	3,920.00
ILT	INNOVATIVE LABEL TECHNOLOGY						
201404	05/30/12	01	LABELS-DYMO	9900005512		06/26/12	25.94
						INVOICE TOTAL:	25.94
						VENDOR TOTAL:	25.94

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-----							
ITU	ITU INC						
5529531	06/08/12	01	RAGS,MATS	1132105360		06/26/12	67.40
						INVOICE TOTAL:	67.40
5529532	06/08/12	01	MATS	1116105360		06/26/12	62.53
						INVOICE TOTAL:	62.53
						VENDOR TOTAL:	129.93
JAYCEES LAKE GENEVA JAYCEES							
FIREWORKS-2012	06/01/12	01	2012 FIREWORKS CONTRIBUTION	4054105780		06/26/12	5,500.00
						INVOICE TOTAL:	5,500.00
						VENDOR TOTAL:	5,500.00
JOHNS JOHNS DISPOSAL SERVICE INC							
42745	06/05/12	01	JUN SVC	1136005296		06/26/12	295.00
		02	JUN SVC	1136005294			24,933.20
		03	JUN SVC	1136005297			10,664.20
		04	SPEC PICKUP-726 WISC	1124005399			35.00
						INVOICE TOTAL:	35,927.40
						VENDOR TOTAL:	35,927.40
KLEIN TERESA M KLEIN							
REIMB-6/12	06/12/12	01	COIN BAGS	4054105399		06/26/12	3.88
		02	FLASH DRIVE CONTAINER	4234505399			1.00
						INVOICE TOTAL:	4.88
						VENDOR TOTAL:	4.88
LANGE LANGE ENTERPRISES INC							
44309	05/29/12	01	TRAFFIC CONTROL SIGNS	1134105375		06/26/12	1,243.80
		02	STREET SIGNS	1134105374			455.20
		03	'PARK HERE'SIGNS	4234505399			292.20
						INVOICE TOTAL:	1,991.20

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-----							
LANGE	LANGE ENTERPRISES INC						
44413	06/08/12	01	STREET SIGN BRACKETS	1134105374		06/26/12	485.09
						INVOICE TOTAL:	485.09
44527	06/19/12	01	'FREE PARKING'SIGNS	4234505399		06/26/12	969.40
						INVOICE TOTAL:	969.40
						VENDOR TOTAL:	3,445.69
LASER	LASER WORKS UNLIMITED LLC						
603	06/02/12	01	NAME PLATE-TOLAR	1111005399		06/26/12	14.95
						INVOICE TOTAL:	14.95
						VENDOR TOTAL:	14.95
LASERE	LASER ELECTRIC SUPPLY						
1403469-00	06/07/12	01	BALLASTS,BULBS	1116105350		06/26/12	208.67
						INVOICE TOTAL:	208.67
						VENDOR TOTAL:	208.67
LGUTI	LAKE GENEVA UTILITY COMMISSION						
936 HUDSON	05/03/12	01	936 HUDSON TRL	4500002452		06/26/12	1,690.00
		02	936 HUDSON TRL	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00
						VENDOR TOTAL:	3,555.00
MOHR	MOHR CONSTRUCTION						
DRAW 2	06/15/12	01	FINAL CHAMBER RESTROOM PYMT	3430001202		06/26/12	500.00
						INVOICE TOTAL:	500.00
						VENDOR TOTAL:	500.00
NAPAE	ELKHORN NAPA AUTO PARTS						
856486	06/11/12	01	AIR,FUEL,OIL FILTERS	1132105351		06/26/12	47.56
						INVOICE TOTAL:	47.56

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-----							
NAPAE ELKHORN NAPA AUTO PARTS							
857124	06/15/12	01	OIL FILTER	1132105351		06/26/12	8.31
						INVOICE TOTAL:	8.31
858050	06/21/12	01	TURN SIGNAL SWITCH	1132105351		06/26/12	55.21
						INVOICE TOTAL:	55.21
						VENDOR TOTAL:	111.08
NYQUIST NYQUIST ENGINEERING							
1029	06/08/12	01	FEB-MAY IT SVC	1115105450		06/26/12	2,516.79
						INVOICE TOTAL:	2,516.79
						VENDOR TOTAL:	2,516.79
PALMER PALMER COMPANY							
140266-00	06/08/12	01	CLEANERS, DEODORANT BLOCKS	1116105350		06/26/12	206.90
		02	DISCOUNT	1100004819			-2.00
						INVOICE TOTAL:	204.90
						VENDOR TOTAL:	204.90
PESCH PESCHE'S GREENHOUSE							
8673	05/21/12	01	FLOWERS, POTS	1132105350		06/26/12	67.64
						INVOICE TOTAL:	67.64
						VENDOR TOTAL:	67.64
PNC PNC BANK							
0032-6/12	06/08/12	01	SUBWAY-MEAL-POLL WORKERS	1114305311		06/26/12	70.42
		02	CHULA VISTA-CONF LODGING	1114205331			109.00
		03	CHULA VISTA-CONF LODGING	1114305331			109.00
		04	NEXT DOOR PUB-MEAL-LUKE INSTAL	4234505399			53.86
		05	RADIOHACK-WALKIE TALKIE	4054105399			79.99
		06	OMNIS NETWORK-3YR DOMAIN RENEW	1170005720			23.85

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-----							
PNC	PNC BANK						
0032-6/12	06/08/12	07	GENEVA COUNTRY STORE-WATER	1114305311		06/26/12	5.00
		08	SUBWAY-MEAL-POLL WORKERS	1114305311			93.90
						INVOICE TOTAL:	545.02
0354-6/12	06/08/12	01	TIRES-MOWER	1152005250		06/26/12	78.65
		02	PISTON ROD-PAINTER	1134105370			165.00
						INVOICE TOTAL:	243.65
0411-6/12	06/08/12	01	WI DOC-CREDENTIAL RENEWAL	1124005320		06/26/12	41.50
		02	WATERFRONT GRILL-CONF MEAL	1124005331			11.50
		03	HEIDEL HOUSE-CONF LODGING	1124005331			140.00
		04	WATERFRONT GRILL-CONF MEAL	1124005331			13.61
						INVOICE TOTAL:	206.61
1831-6/12	06/08/12	01	USPS-VARIOUS MAILINGS	1122005312		06/26/12	38.50
		02	MEDICARE APPLICATION FEE	1122005320			523.00
						INVOICE TOTAL:	561.50
						VENDOR TOTAL:	1,556.78
QUILL	QUILL CORPORATION						
3296589	05/22/12	01	ENVELOPES,NOTEPADS,GLUE STICKS	9900005310		06/26/12	86.94
						INVOICE TOTAL:	86.94
3472223	05/31/12	01	ENVELOPES,NOTEPADS,GLUE STICKS	9900005310		06/26/12	86.94
						INVOICE TOTAL:	86.94
3622697	06/07/12	01	BLACK,TRI-COLOR INK,TAPE	1124005310		06/26/12	127.36
						INVOICE TOTAL:	127.36
3737445	06/13/12	01	COPY,COLORED PAPER	1116105310		06/26/12	89.84
						INVOICE TOTAL:	89.84
840185	05/30/12	01	CREDIT-ENVELOPES,NOTEPADS,GLUE	9900005310		06/26/12	-86.94
						INVOICE TOTAL:	-86.94
						VENDOR TOTAL:	304.14

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REINDER REINDERS INC							
1387058-00	06/15/12	01	WATER WHEEL REEL PARTS	1152015952		06/26/12	369.71
						INVOICE TOTAL:	369.71
						VENDOR TOTAL:	369.71
ROTE ROTE OIL COMPANY							
108541	06/08/12	01	290 GAL DYED DIESEL	1132105341		06/26/12	907.99
						INVOICE TOTAL:	907.99
						VENDOR TOTAL:	907.99
SIGNA SIGNATURE SIGNS LLC							
4106	06/06/12	01	STALL MARKER DECALS	4234505250		06/26/12	140.75
						INVOICE TOTAL:	140.75
						VENDOR TOTAL:	140.75
SIMPLX SIMPLEXGRINNELL							
75215220	05/22/12	01	FIRE INSPECTIONS	1151105240		06/26/12	978.66
						INVOICE TOTAL:	978.66
						VENDOR TOTAL:	978.66
SUN SUN LIFE FINANCIAL							
RE061412	06/01/12	01	CEM DISABILITY-JULY	1100001634		06/26/12	26.84
		03	LIB DISABILITY-JULY	9900005137			60.53
		04	PD DISABILITY-JULY	1110205134			465.18
		05	STREET DISABILITY-JULY	1110205134			189.68
		06	WATER DISABILITY-JULY	1100001634			121.06
		07	WWTF DISABILITY-JULY	1100001634			87.77
		08	C HALL DISABILITY-JULY	1110205134			134.23
						INVOICE TOTAL:	1,085.29
						VENDOR TOTAL:	1,085.29
SYSTEMS SYSTEMS DESIGN							

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-----							
SYSTEMS SYSTEMS DESIGN							
8939	06/09/12	01	IRRIGATION START UP	1152005399		06/26/12	212.97
						INVOICE TOTAL:	212.97
						VENDOR TOTAL:	212.97
T0000553 AMY MATHESON							
REFUND	06/11/12	01	MATHESON SEC DEP 6/8/12	4055102353		06/26/12	1,000.00
		02	MATHESON SEC GRD/SETUP 6/8/12	4055104674			-314.00
						INVOICE TOTAL:	686.00
						VENDOR TOTAL:	686.00
T0000554 DEAN PAULUS							
REFUND	06/11/12	01	PAULUS SEC DEP 6/9/12	4055102353		06/26/12	1,000.00
		02	PAULUS SEC GRD/SETUP 6/9/12	4055104674			-344.00
						INVOICE TOTAL:	656.00
						VENDOR TOTAL:	656.00
T0000555 STEINKE MEMORIALS							
PLAQUE	06/13/12	01	GAZEBO BRONZE PLAQUE	3430007110		06/26/12	345.00
						INVOICE TOTAL:	345.00
						VENDOR TOTAL:	345.00
T0000556 RICHARD SPIZZIRI							
REFUND	06/15/12	01	REFUND-SPIZZIRI RAMP 16	4052104677		06/26/12	104.27
		02	REFUND-SPIZZIRI RAMP 16	1100002421			5.73
						INVOICE TOTAL:	110.00
						VENDOR TOTAL:	110.00
T0000557 JANE BAER							
REFUND	06/17/12	01	BAER SEC DEP 6/16/12	4055102353		06/26/12	1,000.00

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-----							
T0000557 JANE BAER							
REFUND	06/17/12	02	BAER SEC GRD/SET UP 6/16/12	4055104674		06/26/12	-324.00
						INVOICE TOTAL:	676.00
						VENDOR TOTAL:	676.00
T0000558 NATALIE ELMER							
REFUND	06/16/12	01	ELMER SEC DEP 6/15/12	4055102353		06/26/12	1,000.00
		02	ELMER SEC GRD/SET UP 6/15/12	4055104674			-334.00
						INVOICE TOTAL:	666.00
						VENDOR TOTAL:	666.00
T0000559 CATHY BINOTTO							
REFUND	06/20/12	01	GRANDE CHEESE SEC DEP 6/24/12	1100002353		06/26/12	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
T0000560 SIMPLE CAFE							
REFUND	06/18/12	01	AGENT OPER LIC REFUND	1100004411		06/26/12	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
T0000561 POPEYE'S RESTAURANT							
REFUND	06/18/12	01	AGENT OPER LIC REFUND	1100004411		06/26/12	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
TIMBER TIMBERLINE SIGN CO INC							
4169	04/29/12	01	HISTORIC RAILWAY SIGN	1170005720		06/26/12	887.50
						INVOICE TOTAL:	887.50
4177	06/12/12	01	HISTORIC PLAQUE	1170005723		06/26/12	120.00
						INVOICE TOTAL:	120.00
						VENDOR TOTAL:	1,007.50

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INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
USCELL US CELLULAR							
RE061412	06/12/12	01	HARBORMASTER CELL-JUN	4055105221		06/26/12	27.05
		02	MAYOR'S CELL-JUN	1116105221			11.37
		03	BLDG INSP CELL-JUN	1124005262			21.06
		05	CITY ADMIN CELL-JUN	1116105221			60.64
		07	BEACH CELL-JUN	4054105221			7.10
		08	PARKING MTR 1 CELL-MAR	4234505221			8.88
		09	PARKING MTR 2 CELL-JUN	4234505221			10.25
		10	CITY HALL CELL-JUN	1116105221			8.47
		12	PARKING SUPERVISOR-JUN	4234505221			271.89
		13	CEMETERY CELL-JUN	1100001391			9.13
						INVOICE TOTAL:	435.84
						VENDOR TOTAL:	435.84
VEOLI VEOLIA MALLARD RIDGE LANDFILL							
A40000003383	06/12/12	01	LANDFILL USEAGE-6.43 TONS	1136005296		06/26/12	338.48
		02	LANDFILL USEAGE-4.92 TONS	1136005296			258.99
						INVOICE TOTAL:	597.47
						VENDOR TOTAL:	597.47
WALCOS WALWORTH COUNTY SHERIFF							
5/12	06/05/12	01	MAY PRISONER CONFINEMENTS	1112005290		06/26/12	195.00
						INVOICE TOTAL:	195.00
						VENDOR TOTAL:	195.00
WIWAT WI WATER ASSOC							
REFUND	06/13/12	01	WI WATER ASSOC SEC DEP 6/6/12	4055102353		06/26/12	1,000.00
		02	WI WATER ASSOC SEC GRD/SETUP	4055104674			-105.63
		03	WI WATER ASSOC NON-PROFIT RATE	4055104674			-400.00
						INVOICE TOTAL:	494.37
						VENDOR TOTAL:	494.37
WTA WISCONSIN TAXPAYERS ALLIANCE							

DATE: 06/21/12  
TIME: 18:02:17  
ID: AP441000.WOW

CITY OF LAKE GENEVA  
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 06/26/2012

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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WTA	WISCONSIN TAXPAYERS ALLIANCE						
2012 CONTRIBUTION	06/04/12	01	2012 CONTRIBUTION	1114205324		06/26/12	100.00
						INVOICE TOTAL:	100.00
						VENDOR TOTAL:	100.00
						TOTAL ALL INVOICES:	104,203.91