

## FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, DECEMBER 10, 2012 – 6:00 PM

### COUNCIL CHAMBERS, CITY HALL

#### AGENDA

1. Call to Order
2. Roll Call
3. Approve the following Finance, License and Regulation Committee Meeting minutes of November 26, 2012, as published and distributed.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
5. **LICENSES & PERMITS**
  - A. Original "Class B"/Class "B" (Hotel Exemption) Intoxicating Liquor & Fermented Malt Beverage License application filed by Harbor Shores Hotel Management, Inc. d/b/a Harbor Shores, 300 Wrigley Dr., Lake Geneva, William Strangeway, Agent
  - B. Temporary "Class B"/Class "B" License application for the sale of fermented malt beverages and wine at St. Francis De Sales Church, 148 W. Main Street, Lake Geneva, for Italian Festival on January 19, 2013
  - C. Original 2012-2013 Operator License applications filed by Dorinda K. McCarthy
  - D. Original Taxi Driver License application filed by Natalia V. Ushkova and Bruce A. Spooner (*approved by Police Chief; informational only*)
6. Discussion/Recommendation on Change Order No. I for the 2012 Street Improvement Program reducing the contract in the amount of \$25,486.94
7. Discussion/Recommendation on renewal of emergency services agreement with the Town of Geneva for the term of January 1, 2013 to December 31, 2013 (*recommended by Police & Fire Commission 12/6/12*)
8. Discussion/Recommendation on request to prepay bills before December 31, 2012
9. **RESOLUTIONS**
  - A. **Resolution 12-R81**, a budget amendment transferring \$26,500.00 for a comprehensive parking study funded by the Parking Fund
  - B. **Resolution 12-R82**, authorizing a write-off of Delinquent Personal Property Taxes in the amount of \$1,689.76 and authorizing a budget transfer from the Contingency Account

C. **Resolution 12-R83**, amending the City's Fee Schedule to add a provision on overpayment of fees

**10. Presentation of Accounts**

- A. Purchase Orders
- B. Prepaid Bills in the amount of \$3,692.03
- C. Regular Bills in the amount of \$309,046.04

**11. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

12/7/12 2:00PM

ce: Committee Members: Aldermen Hill, Kupsik, Krohn, Hougen, Tolar; Mayor & remaining Council, Administrator, City Clerk, Attorney, Treasurer

# **FINANCE, LICENSE & REGULATION COMMITTEE**

**MONDAY, NOVEMBER 26, 2012 - 6:00PM**

**COUNCIL CHAMBERS, CITY HALL**

Chairperson Hill called the meeting to order at 6:01 p.m.

Roll Call. Present: Aldermen Kupsik, Krohn, Tolar, Hougen and Hill. Also Present: City Administrator Jordan, Comptroller Pollitt and City Clerk Hawes.

## **Approval of Minutes**

Tolar/Hougen motion to approve Finance, License and Regulation Committee meeting minutes of November 12, 2012, as distributed. Unanimously carried.

## **Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.**

Martin Smith, 330 Oakwood Lane, Lake Geneva, approached the Committee as Chairperson of the Parking Commission. He commented on Item #7 regarding the parking study proposal. Mr. Smith explained the process the Parking Commission took to select a proposal for recommendation. He said the Commission selected Rich & Associates because of the firm's expertise and open approach that uses public meetings and surveys as part of the data collection process.

Ryan Stelzer, 400 S. Edwards Blvd., Lake Geneva, addressed the Committee as President of the Lake Geneva Jaycees. Mr. Stelzer spoke in reference to Item #6 regarding the Jaycees' request for \$4,500.00 in additional funds for the Venetian Festival fireworks display. He said the purpose of the funding increase is to help improve the fireworks display so that it's on par with neighboring communities.

## **LICENSES & PERMITS**

### **Change of Agent Application filed by Cove Condominium Association d/b/a The Cove of Lake Geneva, 111 Center Street, Lake Geneva, to Patrick J. McCarthy, 100 Kingswood Circle, Verona, WI ("Class A" license)**

City Clerk Hawes said The Cove is transitioning to a new management group and they have submitted applications to change the agent on their alcohol licenses. Mr. Hawes said the Change of Agent application was approved by the Police Chief and requires approval from the Finance, License and Regulation Committee and the Council. Chairperson Hill expressed concern with approving the change of agent request when The Cove is currently behind on utility payments and room tax payments. City Attorney Draper addressed the Committee, stating that the Committee most likely does not have the ability to deny a change of agent based on other outstanding obligations to the City. However, he said this could be a factor in deciding to renew or revoke an alcohol license.

Hougen/Krohn motion to recommend approval. Alderman Kupsik asked what type of license this was for. City Clerk Hawes said it is a "Class A" license to sell packaged liquor and wine. Unanimously carried.

### **Change of Agent Application filed by Cove Condominium Association d/b/a The Cove of Lake Geneva, 111 Center Street, Lake Geneva, to Patrick J. McCarthy, 100 Kingswood Circle, Verona, WI ("Class B"/Class "B" license)**

Kupsik/Hougen motion to recommend approval. Unanimously carried.

### **Original 2012-2013 Operator License applications filed by Sydney M. Jansen and Nicole C. Cupp**

Tolar/Hougen motion to recommend approval. Unanimously carried.

### **Original Taxi Driver License application filed by Donna L. Kloster (approved by Police Chief; informational only)**

Informational only; no action taken.

### **Discussion/Recommendation on additional funding to the Lake Geneva Jaycees for Venetian Festival fireworks display from the 2013 Lakefront Fund**

Hill/Kupsik motion to suspend the rules to allow Ryan Stelzer, President of the Lake Geneva Jaycees, to address the Committee. Unanimously carried. Mr. Stelzer said the request is for the City to increase its funding from \$5,500.00 to \$10,000.00 in 2013. Chairperson Hill said this is almost a 100% increase; she asked how the Jaycees arrive at this figure. Mr. Stelzer said the Jaycees looking at what type of fireworks display other communities around the lake invest in. He said the increased funding would help ensure the Jaycees are able to produce a fireworks display that is on par or better than their 50<sup>th</sup> anniversary display, which cost just more than \$20,000.00. Mr. Stelzer explained the Jaycees also rely on its own funds and contributions from the businesses to pay for the fireworks display. Alderman Kupsik said that if the City, businesses and Jaycees each contributed \$7,500.00 they would have \$22,500.00 to work with. Mr. Stelzer agreed, but said they couldn't guarantee how much would be raised from the businesses. Alderman Tolar said he supported the additional funding, stating that it would ultimately benefit the City.

Hougen/Kupsik motion to recommend funding an additional \$4,500.00 to the Lake Geneva Jaycees for Venetian Festival fireworks display with funding source yet to be determined. Alderman Krohn asked if there is excess funds in the lakefront account for 2013. Comptroller Pollitt said the 2013 budget is already set so we would have to find available funds. She said the Piers, Harbors and Lakefront Committee is deciding whether to increase pier and buoy lease fees, which could potentially offset the fireworks funding. Administrator Jordan suggested the funds could be taken out of the lakefront reserves until we know what will happen with buoy and slip rates. Unanimously carried.

**Discussion/Recommendation on award of contract with Rich & Associates, Inc. for the Downtown Parking Needs Study in the amount not to exceed \$26,500.00 funded by the Parking Fund (recommended by the Parking Commission 11/20/12)**

Chairperson Hill gave a recap of the request for proposals process. She said the Parking Commission believed Rich & Associates provided the best proposal and was most competent. Ms. Hill said Rich & Associates also gave the lowest cost proposal at \$26,325. She suggested the consultant notifies the City when they have reached their limit on fees.

Chairperson Hill expressed support for doing the comprehensive study. She said by understanding the entire parking situation, we can make better reasoned decisions about parking, such as whether to proceed with something like a parking structure. She said the last study was completed in 1996 by the Southeastern Wisconsin Regional Planning Commission (SEWRPC). Alderman Krohn said there was a study done in the early 2000s about whether to construct a parking structure behind the Keefe building downtown. She said the study concluded that a parking structure was not advisable. Administrator Jordan said the study was not commissioned by the City and was for a particular property.

Alderman Tolar said there have been past studies on parking in Lake Geneva and he believed parking and traffic will be an issue no matter what. Chairperson Hill said the issues go beyond downtown parking; there are other factors that come into play such as impacted residential neighborhoods.

Hill/Kupsik motion to suspend the rules for the Mayor to address the Committee. Unanimously carried. Mayor Connors said the parking study would also look at parking management. He said the study is not just about whether we need to build a parking garage. Mr. Connors said we need to keep an open mind toward what changes will be recommend to improve parking and management operations.

Alderman Hougen said he liked how the proposal looks at the larger picture of transportation, including other forms of transportation and traffic routes.

Kupsik/Hougen motion to recommend approval of award of contract on with Rich & Associates, Inc. for the Downtown Parking Needs Study in the amount not to exceed \$26,500.00 funded by the Parking Fund. Comptroller Pollitt asked if it would be a 2012 or 2013 project. Chairperson Hill said it is 2012 because the study would commence before January 1. Motion carried by a vote of 3 to 2, with Aldermen Krohn and Tolar opposed.

**Discussion on Committee review of financial reports**

Chairperson Hill said she asked Comptroller Pollitt to provide year-to-date budget reports for the Committee to review. Alderman Kupsik agreed the reports were helpful for seeing where we're at for the year. He asked how often the reports would be provided. Chairperson Hill suggested once a month. She said the numbers may be misleading depending on the timing of certain payments. Alderman Hougen agreed the reports are helpful because it gives a picture of the financial flow and operations. Comptroller Pollitt noted that the budget document includes a description of every account and what's in them. Administrator Jordan suggested that Committee members ask staff questions about the reports in advance of the Committee meeting.

**Presentation of Accounts**

Kupsik/Tolar motion to recommend approval of Prepaid Bills in the amount of \$1,240.07. Unanimously carried.

Hougen/Kupsik motion to recommend approval of Regular Bills in the amount of \$191,952.23. Unanimously carried.

Kupsik/Tolar motion to accept Monthly Treasurer's Report for September 2012. Unanimously carried

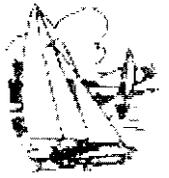
**Adjournment**

Kupsik/Hougen motion to adjourn at 6:59 p.m. Unanimously carried.

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/s/ Michael D. Hawes, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED  
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**



**REGULAR CITY COUNCIL MEETING**  
**MONDAY, DECEMBER 10, 2012 – 7:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

**AGENDA**

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Hill
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of November 26, 2012, as prepared and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
  - A. Original “Class B”/Class “B” (Hotel Exemption) Intoxicating Liquor & Fermented Malt Beverage License application filed by Harbor Shores Hotel Management, Inc. d/b/a Harbor Shores, 300 Wrigley Dr., Lake Geneva, William Strangeway, Agent
  - B. Temporary “Class B”/Class “B” License application for the sale of fermented malt beverages and wine at St. Francis De Sales Church, 148 W. Main Street, Lake Geneva, for Italian Festival on January 19, 2013
  - C. Original 2012-2013 Operator License applications filed by Dorinda K. McCarthy
  - D. Original Taxi Driver License application filed by Natalia V. Ushkova and Bruce A. Spooner (*approved by Police Chief; informational only*)
10. Items removed from the Consent Agenda
11. First reading of **Ordinance 12-23**, amending Chapter 2, Administration, Article V, Boards and Commissions, Division 1.1, Avian (Bird) Committee
12. First reading of **Ordinance 12-24**, amending Chapter 2, Administration, Article V, Boards and Commissions, Division 7, Parking Commission
13. First reading of **Ordinance 12-25**, amending Chapter 34, Historic Preservation
14. First reading of **Ordinance 12-26**, amending Chapter 54, Parks and Recreation, Article II, Board of Park Commissioners

15. First reading of Ordinance 12-27, amending Chapter 2, Administration, Article V, Board and Commissions, Division 1, Generally regarding the Communications Committee

16. Resolution 12-R80, a resolution in support of protecting Geneva Lake's level and the historic management of the dam by the Geneva Lake Level Corporation

17. Finance, License and Regulation Committee Recommendations – Alderman Hill

A. Discussion/Action on Change Order No. 1 for the 2012 Street Improvement Program reducing the contract in the amount of \$25,486.94

B. Discussion/Action on renewal of emergency services agreement with the Town of Geneva for the term of January 1, 2013 to December 31, 2013 (*recommended by Police & Fire Commission 12/6/12*)

C. Discussion/Action on request to prepay bills before December 31, 2012

D. RESOLUTIONS

1) Resolution 12-R81, a budget amendment transferring \$26,500.00 for a comprehensive parking study funded by the Parking Fund

2) Resolution 12-R82, authorizing a write-off of Delinquent Personal Property Taxes in the amount of \$1,689.76 and authorizing a budget transfer from the Contingency Account

3) Resolution 12-R83, amending the City's Fee Schedule to add a provision on overpayment of fees

18. Presentation of Accounts – Alderman Hill

A. Purchase Orders

B. Prepaid Bills in the amount of \$3,692.03

C. Regular Bills in the amount of \$309,046.04

19. Mayoral Appointments – Mayor Connors

A. Discussion/Action on appointment of Candice Kirchberg to the Tree Board for the term expiring May 1, 2014

20. Adjournment

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

12/7/12 2:15PM

cc: Aldermen, Mayor, Administrator, Attorney, Department Heads, Media

# **REGULAR CITY COUNCIL MEETING**

**MONDAY, NOVEMBER 26, 2012 – 7:00 PM**

**COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:06 p.m.

The Pledge of Allegiance was led by Alderman Mott.

**Roll Call.** Present: Aldermen Hougen, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar. Absent: Alderman Wall (excused). Also present: Administrator Jordan, City Attorney Draper and City Clerk Hawes.

**Awards, Presentations, and Proclamations.** None.

**Re-consider business from previous meeting.** None.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

Ryan Stelzer, 400 S. Edwards Blvd., Lake Geneva, addressed the Council as President of the Lake Geneva Jaycees. He spoke about Item #13A, requesting the City to increase its funding to the Jaycees for its fireworks display from \$5,500.00 to \$10,00.00. Mr. Stelzer said the additional funding would help ensure the fireworks display will be as good or better than in past years.

Martin Smith, 330 Oakwood Lane, Lake Geneva, approached the Council as Chairperson of the Parking Commission. He commented on Item #13B regarding the parking study proposal. Mr. Smith explained the Parking Commission's process for reviewing and recommending Rich & Associates. He said they were a clear favorite because of their professionalism, experience and thorough data collection methods. Mr. Smith stated it will be a comprehensive study and will not focus on a parking garage.

Mark Smith, 1004 Geneva St., Lake Geneva, addressed the Council about Item #13B, speaking in support of an outside consulting firm doing an evaluation of parking issues in Lake Geneva. He spoke favorably about the firm's proposal to collect input from all impacted parties in the City.

Peter Scherrer, Town of Lyons, addressed the Council on behalf of the Geneva Lake Conservancy in regard to Item #15C. He applauded the City for coming up with the solution of adding 10 new pier slips in place of buoys.

**Acknowledgement of Correspondence.** None.

## **Approval of Minutes**

Tolar/Mott motion to approve the regular meeting minutes of November 12, 2012 and special meeting minutes of November 19, 2012, as published and distributed. Motion carried by vote of 7 to 0, with Alderman Wall absent.

## **Consent Agenda**

Original 2012-2013 Operator License applications filed by Sydney M. Jansen and Nicole C. Cupp

Original Taxi Driver License application filed by Donna L. Kloster (*approved by Police Chief; informational only*)

Kupsik/Hougen motion to approve the items on the consent agenda. Motion carried by vote of 7 to 0, with Alderman Wall absent.

## **Items Removed from the Consent Agenda**

**Change of Agent Application filed by Cove Condominium Association d/b/a The Cove of Lake Geneva, 111 Center Street, Lake Geneva, to Patrick J. McCarthy, 100 Kingswood Circle, Verona, WI ("Class A" license)**

Hill/Tolar motion to approve. Alderman Hill said the two change of agent applications were discussed at length during the Finance, License and Regulation Committee meeting. She said there was concern about approving the application when The Cove owes the City money for utilities and room taxes. Ms. Hill said City Attorney Draper explained to the committee that this issue doesn't apply to the change of agent application. Motion carried by vote of 7 to 0, with Alderman Wall absent.

**Change of Agent Application filed by Cove Condominium Association d/b/a The Cove of Lake Geneva, 111 Center Street, Lake Geneva, to Patrick J. McCarthy, 100 Kingswood Circle, Verona, WI ("Class B"/Class "B" license)**

Hill/Tolar motion to approve. Motion carried by vote of 7 to 0, with Alderman Wall absent.

**Resolution 12-R75, a resolution establishing Ward #11 boundaries for territory recently annexed to the City of Lake Geneva (Lake Geneva Joint School District #1)**

City Clerk Hawes explained that the City has recently annexed two properties that are located within Supervisory District #10. Since the rest of the City is in District #11, they will need to create new wards for these properties. Alderman Hougen asked whether the two properties could be given the same ward number. City Clerk Hawes said they have to be given separate ward numbers because the properties aren't contiguous. Kupsik/Kehoe motion to approve. Motion carried by vote of 7 to 0, with Alderman Wall absent.

**Resolution 12-R76, a resolution establishing Ward #12 boundaries for territory recently annexed to the City of Lake Geneva (Immanuel Evangelical Lutheran Church of Lake Geneva, Inc.)**

Kupsik/Hougen motion approve. Motion carried by vote of 7 to 0, with Alderman Wall absent.

**Finance, License and Regulation Committee Recommendations – Alderman Hill**

**Discussion/Action on additional funding to the Lake Geneva Jaycees for Venetian Festival fireworks display from the 2013 Lakefront Fund**

Hill/Kupsik motion to approve additional funding of \$4,500.00 to the Lake Geneva Jaycees funded from the Lakefront Fund. Alderman Hill suggested the Lake Geneva Jaycees increase their fundraising efforts along with this increase of funding. She noted that Comptroller Pollitt will need to draft a budget resolution for Council's approval.

Hill/Kupsik motion to suspend the rules and allow Ryan Stelzer to address the Council. Motion carried by vote of 7 to 0, with Alderman Wall absent. Alderman Kehoe asked if this item was approved by the Piers, Harbor and Lakefront Committee. City Attorney Draper said this decision is not within the powers of that committee. Mayor Connors said the City Council discussed this request at the budget public hearing and decided to send it back to Council for further consideration.

Alderman Hill said the Piers, Harbors and Lakefront Committee will be discussing slip and buoy rates for 2013 which may provide additional funding to the Lakefront Fund and to help offset additional funds to the Jaycees. Otherwise, the funding would come from the Lakefront reserves.

Alderman Kehoe said she liked the idea of a larger fireworks display. Alderman Mott said the Jaycees should have made a more formal request during the budget workshop process like other community groups did. He expressed support for the Jaycees and all they do for the community.

Roll Call: Hougen, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted "yes." Motion carried 7 to 0, Alderman Wall was absent.

**Discussion/Action on award of contract with Rich & Associates, Inc. for the Downtown Parking Needs Study in the amount not to exceed \$26,500.00 funded by the Parking Fund (recommended by the Parking Commission 11/20/12)**

Hill/Kehoe motion to approve the award of contract with Rich & Associates, Inc. for the Downtown Parking Needs Study in the amount not to exceed \$26,500.00 funded by the Parking Fund. Alderman Hill said she favored the comprehensive approach that would be taken with the study. She explained that the Parking Commission reviewed

three proposals and Rich & Associates gave the best impression. She noted Rich & Associates' quote was lower than the other two consultants.

Kehoe/Krohn motion to suspend the rules and allow Marty Smith, Chairman of the Parking Commission, to approach Council. Motion carried by vote of 7 to 0, with Alderman Wall absent. Alderman Kehoe asked about the meeting format with the consultant. Mr. Smith said the meetings will be open to the public and anyone will be welcome to attend. Alderman Kehoe suggested keeping as many people involved as possible. Alderman Hill said there will be many opportunities for public input during the process. She encouraged members of the public to participate in the meetings.

Alderman Krohn stated she is concerned whether the final cost of the study will end up being higher than the proposal cost of \$26,325.00. Mayor Connors suggested adding a provision to the contract requiring City approval prior to the consultant providing any services that would exceed \$26,500.00. Alderman Krohn asked who would provide such approval. Administrator Jordan said it would need to be the Council's approval.

Alderman Mott asked how this study would be different from previous parking studies. Alderman Hougen said overall parking and transportation patterns have changed. Mayor Connors said there are additional parking lots since 1996. Mr. Connors added that this study will look at the bigger picture of parking, including parking management and the overall effectiveness of the current system. Alderman Kehoe said the study should be open-minded about other recommendations besides a parking structure. Alderman Hill said the study will use data from the new LUKE parking system. Ms. Hill said the study will help the City make more informed decisions about parking.

Hill/Kehoe motion for an amendment to the original motion that a provision be added to the contract that City Council approval will be required for any costs over \$26,500.00 prior to the work being completed. Motion carried by vote of 7 to 0, with Alderman Wall absent.

Roll Call on original motion, as amended: Hougen, Mott, Hill, Kehoe, Kupsik and Krohn voted "yes." Tolar voted "no." Motion carried 6 to 1, Alderman Wall was absent.

#### **Piers, Harbors and Lakefront Committee Recommendations – Alderman Wall**

##### **Discussion/Action on relocating the dinghies from the beach to the West End Pier area**

Alderman Tolar said the Piers, Harbors and Lakefront Committee recommended moving dinghies from the beach to the West End Pier area. He said there have been complaints about the dinghies being at the beach and this would resolve that issue. Alderman Mott said the additional pier slips will reduce the need for dinghies.

Mott/Hill motion for the dinghies and dinghy pads at the beach be relocated to the West End Pier. Alderman Kehoe stated that she felt the lakefront is too congested. Motion carried by vote of 6 to 0, Alderman Kehoe abstained and Alderman Wall was absent.

#### **Plan Commission Recommendations – Alderman Hougen**

**Resolution 12-R77, authorizing the issuance of a Conditional Use Permit to Ken Etten, Mc Cormack & Etten Architects on behalf of Scott and Gretchen Matzelle, 532 W. 8<sup>th</sup> Street, Hinsdale, IL 60521, for a second floor addition to an existing single family residence in the ER-1 District using the setback requirements of the SR-4 District at 911 Bayview Drive, TAX KEY NUMBER: ZGB 00004, including all staff recommendations and specifically that the new upper addition fall within the 25' street yard setback**

Hougen/Tolar motion to approve. Alderman Hougen explained that the architect made sure the structure stays within the setback requirements and does not adversely impact the environment around it.

Motion carried by vote of 7 to 0, with Alderman Wall absent.

**Resolution 12-R78, authorizing the issuance of a Conditional Use Permit to Austin Pier Service on behalf of Syverstad Property Owners Association c/o Joe Malecki 731 Pine Tree Lane, Lake Geneva, WI 53147, for an**

**addition to the end of the existing pier (8'x5' "L" section) for the property located along Mariane Terrace and the lake more precisely identified as Tax Key Number ZSY 00029, including all staff recommendations**

Hougen/Kupsik motion to approve. Alderman Hougen said the permit is for adding a bump-out at the end of the pier. He said the plans meet the City's requirements and there were no objections from the Plan Commission.

Motion carried by vote of 7 to 0, with Alderman Wall absent.

**Resolution 12-R79, authorizing the issuance of a Conditional Use Permit to the City of Lake Geneva, 626 Geneva Street, Lake Geneva, WI 53147, to add 10 more slips to the southeast end of the West End Pier located in front of the restrooms located in Library Park at 1200 W. Main Street, including all staff recommendations**

Hougen/Kupsik motion to approve. Alderman Hougen said this proposal has been well-discussed by the Council and Plan Commission. He said the hope is that adding 10 boat slips and taking away 10 buoys/dinghies will be a good all-around solution for the people who want slips instead of buoys. Alderman Hill noted the DNR permit fee of \$400.00. Mayor Connors noted the pier was designed for 40 slips with 10 to be added in the future.

Motion carried by vote of 7 to 0, with Alderman Wall absent.

**Discussion/Action on Precise Implementation Plan, filed by Ian Van Handel on behalf of Trostels Ltd., 901 Maxwell Street, Lake Geneva, WI 53147, to raze a portion of the existing building and build a new addition in its place at 901 Maxwell Street, Tax Key Number ZCL2 00015, including all staff recommendations and that color choices and materials be approved by the Building/Zoning department**

Hougen/Kehoe motion to approve. Hougen said the applicant is removing the long portion of the building abutting Maxwell St. and tucking it back another hundred feet to the east, and building a new two-story research, development and pilot plant. Mr. Hougen said the project will bring new jobs to the City. He expressed support for Trostels expanding in Lake Geneva. Mayor Connors said the project will improve the corridor of town.

Motion carried by vote of 7 to 0, with Alderman Wall absent.

#### **Presentation of Accounts – Alderman Hill**

Hill/Tolar motion to approve Prepaid Bills in the amount of \$1,240.07.

Roll Call on original motion, as amended: Hougen, Mott, Hill, Kehoe, Kupsik and Krohn voted "yes." Tolar voted "no." Motion carried 6 to 1, Alderman Wall was absent.

Hill/Tolar motion to approve Regular Bills in the amount of \$191,952.23.

Roll Call on original motion, as amended: Hougen, Mott, Hill, Kehoe, Kupsik and Krohn voted "yes." Tolar voted "no." Motion carried 6 to 1, Alderman Wall was absent.

Hill/Kupsik motion to accept the Monthly Treasurer's Report for September 2012.

Motion carried by vote of 7 to 0, with Alderman Wall absent.

#### **Mayoral Appointments – Mayor Connors**

**Discussion/Action on appointment of Rick Bittner to the Police and Fire Commission for the term expiring May 1, 2014**

Hill/Mott motion to approve. Motion carried by vote of 7 to 0, with Alderman Wall absent.

#### **Adjournment**

Kupsik/Mott motion to adjourn at 8:31 pm. Motion carried by vote of 7 to 0, with Alderman Wall absent.

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/s/ Michael D. Hawes, City Clerk

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**

# CITY OF LAKE GENEVA

## ALCOHOL LICENSE CHECKLIST

CHECKLIST MUST BE SUBMITTED BY EACH APPLICANT SEEKING A NEW ALCOHOL LICENSE. INCOMPLETE APPLICATIONS WILL BE REJECTED.

Applicant/Agent Name: William Strangeway 300 W. Kingly Dr  
 Business Name and Address: Hunter Spores on Lake Geneva Lake Geneva  
 Type of Alcohol License(s) Sought: Class B / Class B Hotel Exemption

Applicant	Office Use	Item
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Discuss with City Clerk (or Deputy Clerk) the desired alcohol license and proposed use.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Original Alcohol Beverage Retail License Application (AT-106)</b> Thoroughly complete questions 1-14 and complete the box in the upper right corner. Application can be notarized at City Hall.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Auxiliary Questionnaire (AT-103).</b> Thoroughly complete the top sections and questions 1-6. A copy must be submitted for each officer, director, member, manager or agent of the corporation, LLC, or non-profit organization. Application(s) can be notarized at City Hall.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Agent Schedule (AT-104).</b> Thoroughly complete the top section and the "Acceptance by Agent" section.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>\$25 publication fee</b> payable to the City of Lake Geneva and due upon application.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Proof of Completing Responsible Beverage Server Training Course.</b> Individuals, partners and agents of corporations and LLC's must have successfully completed an approved responsible beverage server training course within the past two years. <i>Does not apply to individuals who held, or were an agent of a corporation or LLC that held a liquor license within the past two years.</i>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Proof of Residency.</b> Applicants must have resided 90 days continuously in this state prior to the date of application. Proof of residency could include voter registration, motor vehicle registration, driver's license, residential lease or purchase agreement, or income tax records. <i>Officers, directors, members or managers of corporations or LLCs are not required to meet the State residency requirement.</i>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Proof of Wisconsin Seller's Permit.</b> Can be a copy of a letter, e-mail or website from the State of Wisconsin proving that the applicant is in good standing for sales tax purposes and holds a valid seller's permit.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Map of premises.</b> Applicant must submit a map of the premises, identifying the building(s), room(s), and/or land area under his/her control where alcohol beverages will be sold, served, consumed, or stored. Map does not need to be drawn to scale but should include a small compass arrow showing which direction is north.

Applications (AT-106, AT-103, AT-104) may be obtained at City Hall or from the Wisconsin Department of Revenue website, <http://www.revenue.wi.gov/forms/alcohol>.



November 21, 2012

To City of Lake Geneva Council Members~

Harbor Shores Hotel Management Inc, d/b/a Harbor Shores on Lake Geneva is respectfully requesting a hotel exemption to class B liquor license from the City of Lake Geneva.

We have 108 guest rooms with an attached restaurant, Gino's East of Lake Geneva which has a seating capacity of 190 people.

The purpose of this liquor license is to offer an amenity to our in house guests. We are not going to utilize this area as a bar to outside customers and will only operate when Gino's East is closed.

We appreciate the opportunity to offer our guests the type of hospitality they have grown to love about Lake Geneva.

Sincerely,

A handwritten signature in black ink that reads "Tammie".

Tammie Carstensen

General Manager

Harbor Shores on Lake Geneva

**300 Wrigley Drive  
Lake Geneva, WI 53147  
888-SHORES1**

**WISCONSIN ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION**

to be filed with the municipal clerk.

the license period beginning \_\_\_\_\_ 20\_\_\_\_  
ending June 30 2012

Applicant's Wisconsin Seller's Permit Number 456-0000172566-02  
Federal Employer Identification Number (FEIN) 391994766

LICENSE REQUESTED	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$.5
<input checked="" type="checkbox"/> Class B beer	\$.5
<input type="checkbox"/> Class C wine	\$.5
<input type="checkbox"/> Class A liquor	\$.5
<input checked="" type="checkbox"/> Class S liquor	\$.5
<input type="checkbox"/> Reserve Class B liquor	\$.5
Publication fee	\$.25
<b>TOTAL FEE</b>	<b>\$.5</b>

TO THE GOVERNING BODY of the  Town of  Village of  City of Lake Geneva

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above

2. Name (individual/partners give last name, first, middle, corporations/limited liability companies give registered name): Harbor Stores Hotel Management, Inc

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title and piece of residence of each person:

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Pres. Dennis Neegar</u>	<u>2444 Rolling Ridge Ln Elgin</u>	
Vice President/Member	<u>V-P Kevin Elbert</u>	<u>239 S Hammer Schenck Lombard</u>	
Secretary/Member	<u>Sec. George Walsh</u>	<u>225 Ashbury Cir Park Ridge</u>	
Treasurer/Member	<u>Treas. Kevin O'Connell</u>	<u>3123 N Wilmaser Dr Arlington Hs</u>	
Agent	<u>William Strongsway</u>	<u>5407 W Princeton Pines Franklin WI</u>	
Directors/Managers	<u>Manager Terrence Christensen</u>	<u>11057 Encove Dr Wauwatosa WI 53139</u>	

3. Trade Name: Harbor Stores on Lake Geneva Business Phone Number: 442 9181  
4. Address of Premises: 300 Winglake Dr Post Office & Zip Code: Lake Geneva 53147

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No  
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant?  Yes  No  
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No  
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 7/11/99 of registration:  Yes  No  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No  
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) hooky level and lower level

10. Legal description (omit if street address is given above): (address above)

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
(b) If yes, under what name was license issued?  
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 363D-5) before beginning business? (phone 1-800-937-8664)  Yes  No  
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2 above? (phone (608) 266-2776)  Yes  No  
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign, corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensee premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**SUBSCRIBED AND SWORN TO BEFORE ME**  
this 29th day of October 2012  
[Signature] (Clerk/Notary Public)  
My commission expires is permanent  
[Signature] (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
[Signature] (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)  
[Signature] (Additional Partner/Member/Manager of Limited Liability Company, if Any)

TO BE COMPLETED BY CLERK			
Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

#7 - Gino's East

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of Lake Geneva County of Walworth  
 City

The undersigned duly authorized officer(s)/members/managers of Harbor Shores Hotel Agent Inc  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Harbor Shores on Lake Geneva  
(trade name)

located at 300 Wrigley Dr

appoints William Strangeway  
(name of appointed agent)  
5407 W Princeton Pines Franklin WI 53132  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 26 years

Place of residence last year 5407 W PRINCETON PINES CT FRANKLIN, WI 53132

For: Harbor Shores on Lake Geneva  
(name of corporation/organization/limited liability company)

By: \_\_\_\_\_  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, William Eric Strangeway, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

William E. Strangeway 10/30/12 Agent's age 53  
(signature of agent) (date)  
5407 W. PRINCETON PINES CT. FRANKLIN, WI 53132 Date of birth 9/11/59  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
 (Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 11-26-12 by \_\_\_\_\_ Title Police Chief  
(date) (signature of proper local official) (town chair, village president, union chief)

**AUXILIARY QUESTIONNAIRE  
ALCOHOL BEVERAGE LICENSE APPLICATION**

Submit to municipal clerk.

Individual's Full Name (please print)		(last name)	(first name)	(middle name)
Strangewey		William	ERIC	
Home Address (street/route)	Post Office	City	State	Zip Code
5407 W. Princeton		Framilton	WI	53132
Home Phone Number	Age	Date of Birth	Place of Birth	
414-731-0855	53	9/11/59	GROTON, CT	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
  - A member of a partnership which is making application for an alcohol beverage license.
  - Director & Agent of Harbor Chores Hotel Mount Inc  
(Officer/Director/Member/Manager/Partner) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 26 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
If yes, identify. \_\_\_\_\_  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
If yes, identify. \_\_\_\_\_  
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Johnson Controls	507 E Michigan St Milwaukee	Feb 2003	Present
Ruckell Automation	1201 S. 2nd St. Milwaukee	July 1986	Feb 2003

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 29 day of October, 2012  
Jacques  
(Clerk/Notary Public)  
My commission expires is permanent

William E. Strangewey  
(Signature of Named individual)



Printed on Recycled Paper

# AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print)		(last name)	(first name)	(middle name)
Home Address (street/route)		Post Office	City	State Zip Code
Home Phone Number		Age	Date of Birth	Place of Birth

The above named individual provides the following information as a person who is (check one).

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.

President of Anchor Street Food Market, Inc.

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority

- How long have you continuously resided in Wisconsin prior to this date? 10 years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
If yes, identify. \_\_\_\_\_  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
If yes, identify. \_\_\_\_\_  
(Name of Wholesale Licensee or Permittee) (Address by City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
<u>OSRAM SYLVANIA INC.</u>	<u>100 EDGEMOIT STREET, DANVERS, MA</u>	<u>1968</u>	<u>2001</u>
<u>FRATERS GAMBLER</u>	<u>LIVLIVANTI, OHIO</u>	<u>1962</u>	<u>1968</u>

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application, that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 07 day of OCTOBER, 2012  
Catherine R Cornille  
(Notary Public/Notary)

My commission expires MAR 21, 2016

[Signature]  
(Signature of Named Individual)



Wisconsin Department of Revenue

AT-103 (R. 8-11)



**AUXILIARY QUESTIONNAIRE  
ALCOHOL BEVERAGE LICENSE APPLICATION**

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
O'Connell		Kavin		F	
Home Address (street/route)		Post Office	City	State	Zip Code
3123 N Windsor Dr			Arlington Hts	IL	60004
Home Phone Number		Age	Date of Birth	Place of Birth	
847-477-1169		43	11/5/1969	Chicago	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
  - A member of a partnership which is making application for an alcohol beverage license.
  - Treasurer of Harbor Shores Hotel Mengant Inc  
(Office/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? N/A
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
If yes, identify. \_\_\_\_\_  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
If yes, identify. \_\_\_\_\_  
(Name of Wholesale Licensee or Permit) (Address by City and County)

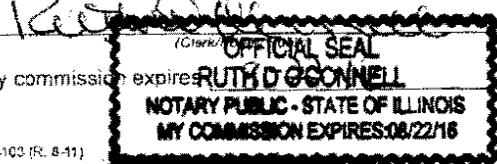
6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
<u>Self employed</u>	<u>3123 N. Windsor Dr. Arlington Hts, IL</u>	<u>3-01-08</u>	<u>Present</u>
Employer's Name	Employer's Address	Employed From	To
<u>Mid-America Bank</u>	<u>Downers Grove, IL</u>	<u>6-01-79</u>	<u>2-28-08</u>

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 21st day of November, 2012



*[Handwritten Signature]*  
\_\_\_\_\_  
(Signature of Named Individual)

My commission expires

AT-103 (R. 8-11)



Printed on Recycled Paper

Wisconsin Department of Revenue



WISCONSIN DEPARTMENT OF REVENUE  
 PO BOX 8902  
 MADISON, WI 53708-8902

**State of Wisconsin • DEPARTMENT OF REVENUE**

REGISTRATION UNIT  
 2135 RIMROCK RD PO BOX 8902 MADISON, WI 53708-8902  
 PHONE: 608-266-2776 FAX: 608-264-6684  
 EMAIL: dorbusinessstax@revenue.wi.gov WEBSITE: www.revenue.wi.gov

Letter ID: L1623619516

HARBOR SHORES HOTEL MANAGEMENT INC  
 300 WRIGLEY DR  
 LAKE GENEVA WI 53147-2049



**State of Wisconsin • DEPARTMENT OF REVENUE**

Personal Wallet Copy

Seller's Permit: 456-0000172568-02  
 Expiration Date: May 31, 2014  
 Legal/Real Name: HARBOR SHORES HOTEL  
 MANAGEMENT INC

Signature \_\_\_\_\_

**Wisconsin Business Tax Registration Certificate**

Expiration date: May 31, 2014

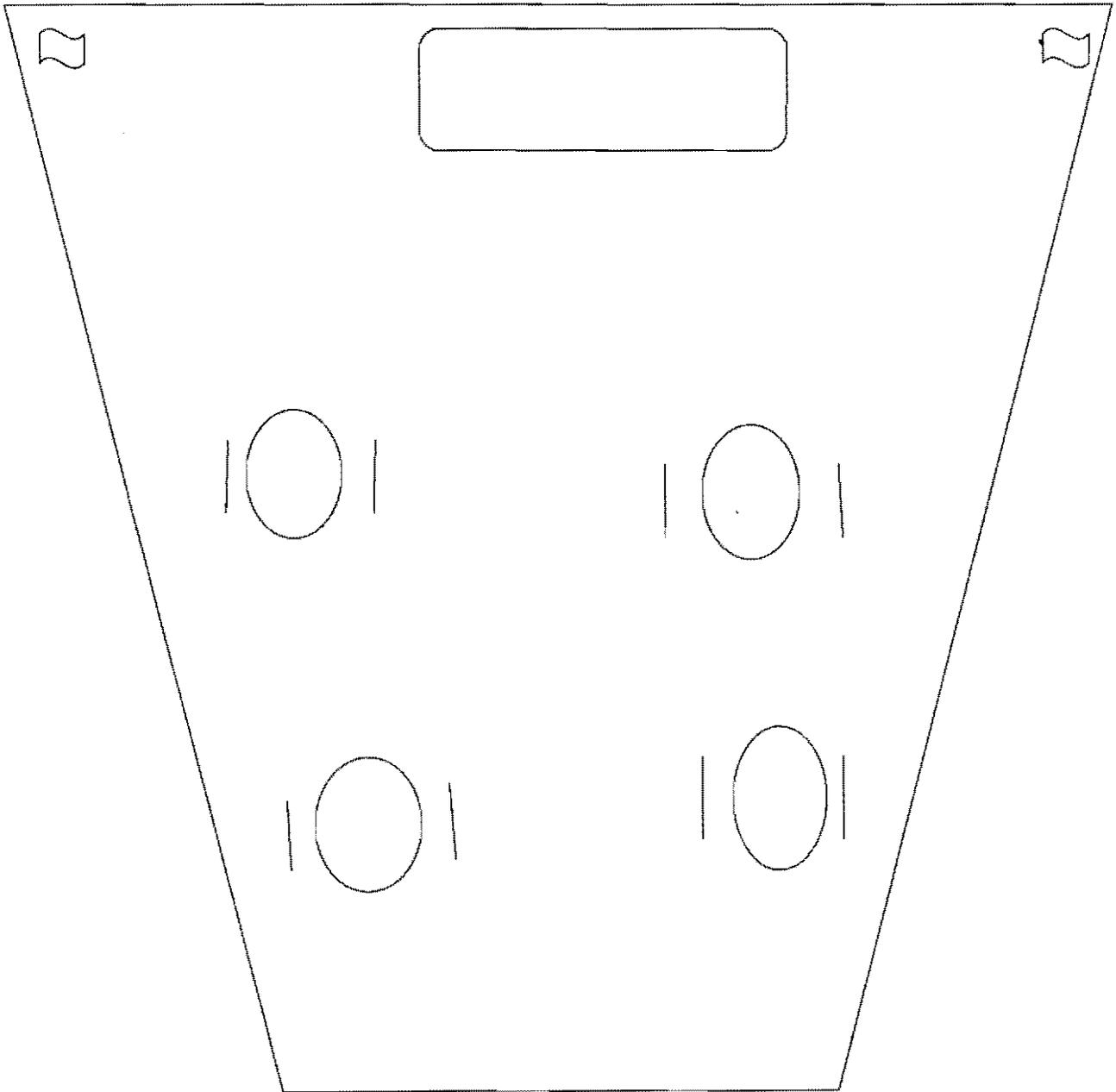
Legal/real name: HARBOR SHORES HOTEL MANAGEMENT INC

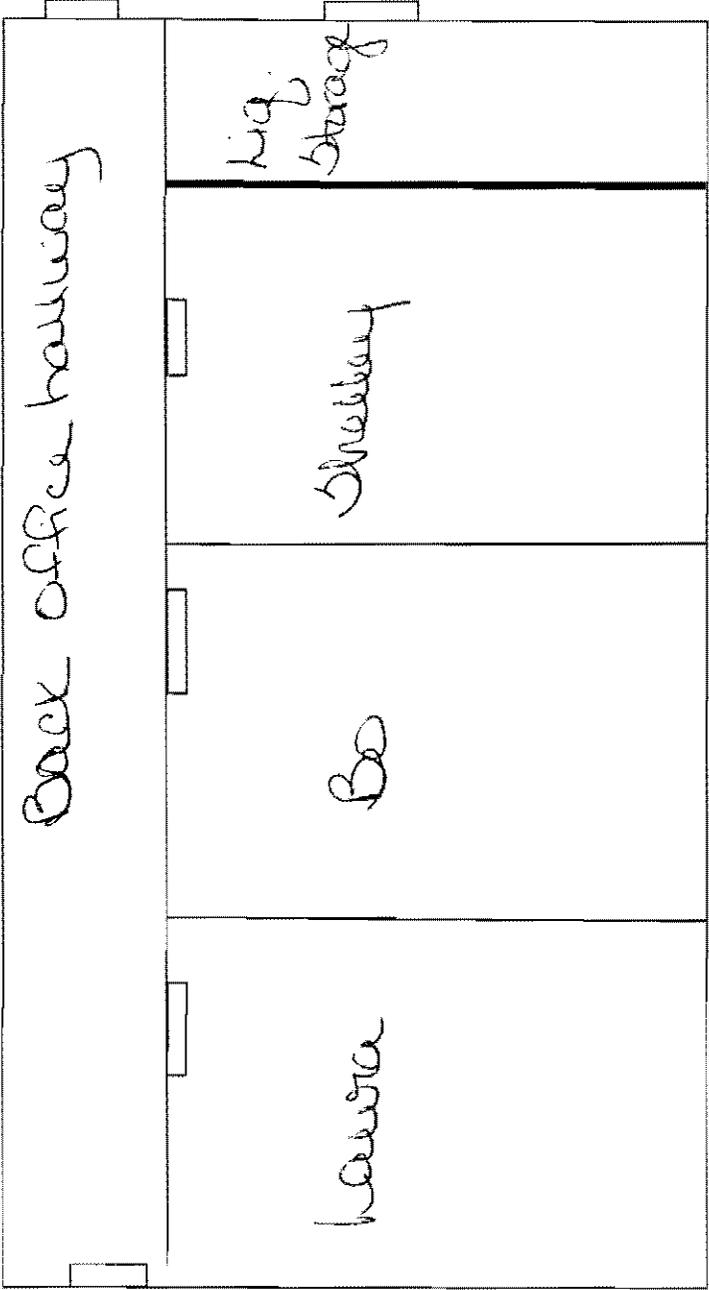
- This certificate confirms that you are registered with the Wisconsin Department of Revenue and authorized to engage in business activities for the tax types shown below.
- You may not transfer this certificate to any other individual or business.
- If your business is not operated from a fixed location, you must bring the wallet copy to all events.

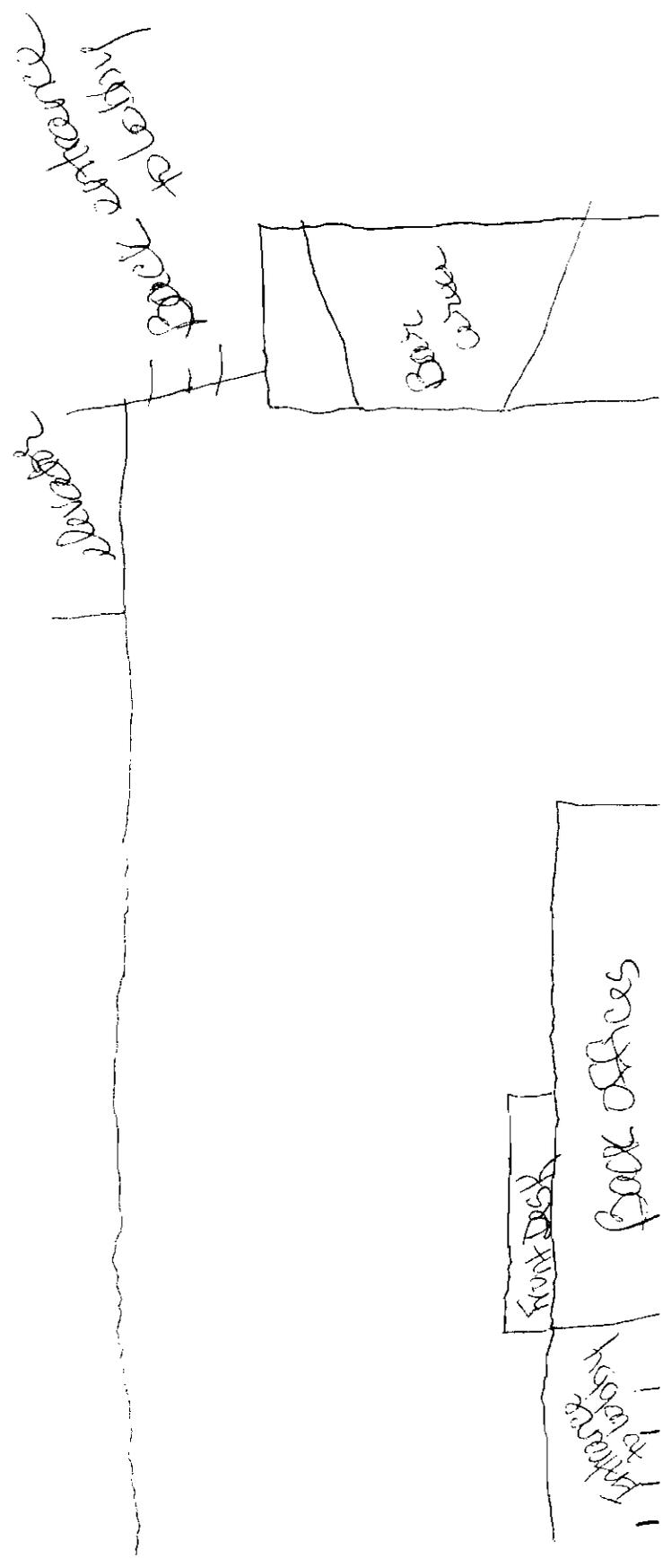
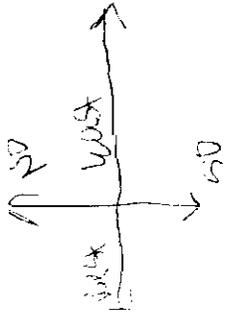
Tax Type	Account Type	Number
Sales & Use Tax	Seller's Permit	456-0000172568-02
Withholding Tax	Withholding Tax	036-0000172568-03

### The Lobby Porthole

One Portable Bar – Four tall bistro tables with two chairs each – two flat screen television; one in each corner (wall hung) - Approximate cost \$1800.00







## **The Porthole**

Hours of operation 7am-11am

10pm- 1am

(only when restaurant (Gino's East) is closed)

This is an "amenity" to our in house guests; not to be utilized as an actual bar for outside customers.

AM menu to include

Bloody Mary – Mimosa – Coffee/Baileys

PM menu to include

Rum Chata on the rocks – Wine – Beer

A separate checking account to be set up for bar supplies/revenues

All alcohol must be purchased through a Wisconsin alcohol purveyor

All alcohol must be charged to guest room

**APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE**

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 11-28-12

Town  Village  City of Wake Goshen Twp County of Walworth

The named organization applies for: (check appropriate box(es))

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Jan 19, 2013 and ending Jan 19, 2013 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name St. Francis de Sales Catholic Church

(b) Address 148 E Main St  
(Street)  Town  Village  City

(c) Date organized 1848

(d) If corporation, give date of incorporation 3-15-1915

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Archbishop Jerome Listocki

Vice President Very Rev. James T. Schuerman

Secretary William Ring

Treasurer Daryl Brown

(g) Name and address of manager or person in charge of affair: Carole Neveu

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 148 E Main St

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building?

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Parish Center

3. NAME OF EVENT

(a) List name of the event Italian Fest

(b) Dates of event 1-19-2013

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer William Ring  
(Signature/date)

St. Francis de Sales Church  
(Name of Organization)  
Officer William Ring  
(Signature/date)

Officer Daryl Brown  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 11-30-12

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

**SUPPLEMENTAL APPLICATION FORM  
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE  
CITY OF LAKE GENEVA**

*This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.*

Applicant Organization: St. Francis de Sales Church

Name of Event: Italian Fest

Date of Event: 1-19-13

Time of Event: 6:00 pm (Beginning) 10:00 pm. (Ending)

Event Contact Person: Carole Nevin

Contact Phone: 248-4665 (Day)

\_\_\_\_\_ (Evening)

**PLEASE FILL ALL BLANKS COMPLETELY.  
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR  
TEMPORARY LICENSE APPLICATION.**

# City of Lake Geneva

Licenses Issued between 12/10/2012 and 12/10/2012

Date: 12/06/2012

Time: 5:32 PM

Page: 1

## Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>	<u>Total</u>		
12/10/2012	2012 - 343	Dorinda K. McCarthy Employer: Delish Pizzeria	637 Longview Dr. 150 Center St.	Antioch, IL 60002 Lake Geneva, WI 53147	50.00	
<b>Operator's Regular</b>			<b>Count:</b>	<b>1</b>	<b>Totals for this Type:</b>	50.00

**City of Lake Geneva  
Taxi Cab Driver License  
License No: 2012 - 58**

WHEREAS, the local governing body of the City of Lake Geneva, County of Walworth, Wisconsin, has, upon application duly made, granted and authorized the issuance of a "Taxi Cab Driver" license to:

**Bruce A. Spooner  
625 Wells St.  
P.O. Box 228  
Elkhorn, WI 53121**

AND WHEREAS, the said applicant has paid to the Treasurer the sum of \$25.00 and has complied with all requirements necessary for such license.

NOW THEREFORE, by order of the Common Council and by virtue thereof, the said applicant is hereby licensed and authorized to drive taxi:

**for the period from 11/28/2012 to 6/30/2013.**

Given under my hand and the Great Seal of the City of Lake Geneva, County of Walworth, State of Wisconsin, this 28th day of November, 2012.



**Michael D. Hawes, City Clerk**

Separate top portion and place in wallet  
Bottom portion remains on display

**City of Lake Geneva  
Taxi Cab Driver License  
License No: 2012 - 58  
License Fee: \$25.00**

WHEREAS, the local governing body of the City of Lake Geneva, County of Walworth, Wisconsin, has, upon application duly made, granted and authorized the issuance of a "Taxi Cab Driver" license to:

**Bruce A. Spooner**

AND WHEREAS, the said applicant has paid to the Treasurer the sum of \$25.00 and has complied with all requirements necessary for such license;

AND WHEREAS, this license is subject to all resolutions, ordinances, regulations and provisions as may be at any time imposed by the local governing body or any laws of the State of

NOW THEREFORE, by order of the Common Council and by virtue thereof, the said applicant is hereby licensed and authorized to drive taxi.

**for the period from 11/28/2012 to 6/30/2013.**

Given under my hand and the Great Seal of the City of Lake Geneva, County of Walworth, State of Wisconsin, this 28th day of November, 2012.



**Michael D. Hawes, City Clerk**

Separate top portion and place in wallet  
Bottom portion remains on display

**City of Lake Geneva  
Taxi Cab Driver License  
License No: 2012 - 57**

NOW THEREFORE, by order of the Common Council and by virtue thereof, the said applicant is hereby licensed and authorized to drive taxi

WHEREAS, the local governing body of the City of Lake Geneva, County of Walworth, Wisconsin, has, upon application duly made, granted and authorized the issuance of a "Taxi Cab Driver" license to:

**Natalia V. Ushkova  
1086 S. Wells St., #2  
Lake Geneva, WI 53147**

for the period from 11/14/2012 to 6/30/2013.  
Given under my hand and the Great Seal of the City of Lake Geneva, County of Walworth, State of Wisconsin, this 14th day of November, 2012.



**Michael D. Hawes, City Clerk**

Separate top portion and place in wallet  
Bottom portion remains on display

AND WHEREAS, the said applicant has paid to the Treasurer the sum of \$25.00 and has complied with all requirements necessary for such license,

**City of Lake Geneva  
Taxi Cab Driver License  
License No: 2012 - 57  
License Fee: \$25.00**

WHEREAS, the local governing body of the City of Lake Geneva, County of Walworth, Wisconsin, has, upon application duly made, granted and authorized the issuance of a "Taxi Cab Driver" license to:

**Natalia V. Ushkova**

AND WHEREAS, the said applicant has paid to the Treasurer the sum of \$25.00 and has complied with all requirements necessary for such license;

AND WHEREAS, this license is subject to all resolutions, ordinances, regulations and provisions as may be at any time imposed by the local governing body or any laws of the State of

NOW THEREFORE, by order of the Common Council and by virtue thereof, the said applicant is hereby licensed and authorized to drive taxi.

for the period from 11/14/2012 to 6/30/2013.

Given under my hand and the Great Seal of the City of Lake Geneva, County of Walworth, State of Wisconsin, this 14th day of November, 2012.



**Michael D. Hawes, City Clerk**

Separate top portion and place in wallet  
Bottom portion remains on display

## ORDINANCE 12-23

### AN ORDINANCE AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE V, BOARDS AND COMMISSIONS, DIVISION 1.1, AVIAN (BIRD) COMMITTEE

1. That Section 2-235 of Chapter 2, ADMINISTRATION, Article V, BOARDS AND COMMISSIONS, Division 1.1, AVIAN (BIRD) COMMITTEE of the Lake Geneva Municipal Code is hereby amended to read as follows:

#### **Sec. 2-235. Meetings; conduct; duties.**

- (a) Meeting. The Committee shall meet a minimum of four times per year and shall fix its meeting dates and time at the beginning of each calendar year or as soon as practical. Additional meetings may be called by the Chairman or by action of the members at a duly called meeting. All meetings shall be held at the City Hall unless otherwise designated by the Chairman.
- (b) Rules of Order. The Chairperson shall call the meeting to order, shall preserve order and decorum, decide all questions of order, and conduct the proceedings of the meeting in accordance with Robert's Rules of Order, unless otherwise provided by statute or by the rules stated herein.
- (c) Quorum. A majority of the membership of the Committee shall constitute a quorum for the transaction of business.
- (d) Organization. The members of the Avian Committee shall elect a Chairman from amongst its members. The Avian Committee may elect other officers necessary or appropriate to aid in the efficient running of the Committee. The Alderman shall serve as Chairperson of the Committee. The Chairperson shall appoint a Secretary to record minutes of the Committee meeting. The Committee shall select a Vice Chairperson to temporarily fulfill duties of the Chairperson in the absence of the Chairperson.
- (e) Agenda. The Chairperson is responsible for the preparation of the agenda and shall provide a digital or electronic copy of such agenda to the City Clerk for posting and distribution to other Committee members and the public at least 48 hours prior to such meeting. Informational material for items identified on the agenda shall also be provided with the agenda when practical.
- (f) Committee action. Unless otherwise stated herein, the Avian Committee is advisory in its capacity and shall make recommendations to the City Council.
- (g) Submittal of minutes. The acting Secretary shall submit in a timely fashion a digital copy of the meeting minutes to the City Clerk for posting and distribution. If action by the City Council is desired, such action shall be so noted in the

minutes.

(h) Duties. The Avian Committee shall:

(1) Make recommendations to the City Council:

- a. To plan and celebrate International Migratory Bird Day annually on the second Saturday of May.
- b. To monitor and implement minimum criteria to achieve annual certification as a "Bird City" community.
- c. To apply for Bird City status annually.
- d. To promote the City of Lake Geneva as a tourist destination for bird enthusiasts.

(2) Submit at least one bird-related article for the City website or media.

(3) Review annually all City ordinances and policies/procedures related to birds and recommend changes or updates to the Common Council.

2. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this \_\_\_\_th day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
JAMES R. CONNORS, Mayor

Attest:

\_\_\_\_\_  
MICHAEL D. HAWES, City Clerk

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_

**ORDINANCE 12-24**

**AN ORDINANCE AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE V,  
BOARDS AND COMMISSIONS, DIVISION 7, PARKING COMMISSION**

1. That Section 2-332 of Chapter 2, ADMINISTRATION, Article V, BOARD AND COMMISSIONS, Division 7, PARKING COMMISSION of the Lake Geneva Municipal Code is hereby amended to read as follows:

**Sec. 2-332. Officers.** The members of the Parking Commission shall elect a Chairman from amongst its members. The commission may elect other officers necessary or appropriate to aid in the efficient running of the commission. The Commission shall determine what officers it requires to run effectively. The Commission shall elect all its own officers from amongst its members.

2. That Section 2-338 of Chapter 2, ADMINISTRATION, Article V, BOARDS AND COMMISSIONS, Division 7, PARKING COMMISSION of the Lake Geneva Municipal Code is hereby amended to read as follows:

**Sec. 2-338. Commission powers and duties.** The Parking Commission shall have the duties and powers set forth below:

- (1) Meetings. The Parking Commission shall meet at least quarterly. The Commission may meet as necessary, or as called by the Chairman or as called by a majority of the Committee. The Chairperson is responsible for the preparation of the agenda and shall provide a digital or electronic copy of such agenda to the City Clerk for posting and distribution to other Committee members and the public at least 48 hours prior to such meeting. Informational material for items identified on the agenda shall also be provided with the agenda when practical. The City Clerk shall create and post all agendas for this Committee. All meetings shall be at City Hall.
- (2) Submittal of minutes. The acting secretary shall submit in a timely fashion a digital copy of their meeting minutes to the City Clerk for posting and distribution. If action by the Common Council is desired, such action shall be so noted in the minutes.
- (3) Duties and powers.
  - a. The Parking Commission shall manage all acquisition and maintenance of land for public parking.
  - b. The Parking Commission shall set up and maintain a system of

operation for the municipal parking system.

- c. The Commission shall, with the approval of the Council, purchase, acquire, or lease land in order to operate a municipal parking system.
- d. The Commission shall construct, extend, add to, improve, conduct, and operate the municipal parking system for the parking of vehicles.
- e. The Commission may exercise the preceding duties in a manner it sees fit. However, the Commission shall, in exercising its power of operation of the municipal parking system, limit itself through the exceptions below. The municipal parking system shall include parking lots and other parking facilities upon the public streets or grounds of the City.
- f. For the purpose of providing off-street parking, the Parking Commission shall purchase options on parcels of land without Council approval, provided that the price of such option shall not exceed \$50.

(1) Exceptions to Parking Commission powers. The Parking Commission shall not set parking rates and penalties. Members of the Parking Commission may, individually and as citizens, speak to any parking matter on the agenda before the Common Council. The Parking Commission as an entity shall not have the power or duty to address the issue of fines, fees, rates, or enforcement before the Common Council. The Common Council shall set parking rates, penalties, and fines. The City Administrator shall enforce parking regulations. The Parking Commission shall not enforce parking regulations. The Parking Commission shall not have any authority over the Parking Department.

3. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this \_\_\_\_\_th day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
 JAMES R. CONNORS, Mayor

Attest:

\_\_\_\_\_  
 MICHAEL D. HAWES, City Clerk

First Reading: \_\_\_\_\_  
 Second Reading: \_\_\_\_\_  
 Adopted: \_\_\_\_\_  
 Published: \_\_\_\_\_

**ORDINANCE 12-25**

**AN ORDINANCE AMENDING CHAPTER 34, HISTORIC PRESERVATION, OF THE  
LAKE GENEVA MUNICIPAL CODE**

1. That Section 34-31 of Chapter 34, HISTORIC PRESERVATION of the Lake Geneva Municipal Code is hereby amended to read as follows:

**Sec. 34-31. Creation and establishment; composition.** The historic preservation commission of the municipal government of the city is hereby created and established. The historic preservation commission shall consist of seven members all of whom shall be citizens and residents of the city. The following persons, if available in the community shall be considered desirable for membership: An attorney, a registered architect, an educator, a historian or person active in historic or architectural preservation, an artist, licensed real estate broker, and local businessperson. In addition, the commission shall include one member of the city council ~~who will act as chairman~~. Each member shall have, to the highest extent practicable, a known interest and concern for historic preservation. Members of the commission shall be appointed by the mayor and approved by the city council by majority vote.

2. That Section 34-33 of Chapter 34, HISTORIC PRESERVATION of the Lake Geneva Municipal Code is hereby amended to read as follows:

**Sec. 34-33. Election of officers; rules; records; meetings; quorum.**

- (a) Meeting. The commission shall meet a minimum of four times per year. Additional meetings may be called by the Chairman or by action of the members at a duly called meeting. All meetings shall be held at the City Hall unless otherwise designated by the Chairman.
- (b) Rules of Order. The Chairperson shall call the meeting to order, shall preserve order and decorum, decide all questions of order, and conduct the proceedings of the meeting in accordance with Robert's Rules of Order, unless otherwise provided by statute or by the rules stated herein.
- (c) Quorum. A majority of the membership of the commission shall constitute a quorum for the transaction of business.
- (d) Organization. The members of the historic preservation commission shall elect a Chairman from amongst its members. The commission may elect other officers necessary or appropriate to aid in the efficient running of the commission.
- (e) Agenda. The Chairperson is responsible for the preparation of the agenda and shall

provide a digital or electronic copy of such agenda to the City Clerk for posting and distribution to other commission members and the public at least 48 hours prior to such meeting. Informational material for items identified on the agenda shall also be provided with the agenda when practical.

(f) Commission action. Unless otherwise stated herein, the historic preservation commission is advisory in its capacity and shall make recommendations to the City Council.

(g) Submittal of minutes. The acting Secretary shall submit in a timely fashion a digital copy of the meeting minutes to the City Clerk for posting and distribution. If action by the City Council is desired, such action shall be so noted in the minutes.

~~The commission shall, with the exception of the chairman, elect its own officers; adopt its own operating rules and procedures that are consistent with the provisions of this chapter; keep a record and file a copy with the city clerk of all its minutes, resolutions and proceedings. The commission shall provide timely public notice, including date, place and agenda of its meetings in accordance with state statutes. A majority of the members of the commission shall constitute a quorum for the transaction of business.~~

3. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this \_\_\_\_th day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
JAMES R. CONNORS, Mayor

Attest:

\_\_\_\_\_  
MICHAEL D. HAWES, City Clerk

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_

ORDINANCE 12-26

**AN ORDINANCE AMENDING CHAPTER 54, PARKS AND RECREATION, ARTICLE II, BOARD OF PARK COMMISSIONERS**

1. That Section 54-62 of Chapter 54, PARKS AND RECREATION, Article II, BOARD OF PARK COMMISSIONERS of the Lake Geneva Municipal Code is hereby amended to read as follows:

**Sec. 54-62. Officers.** The members of the Board of Park Commissioners shall elect a President (Chairman) from amongst its citizen members. The commissioners may elect other officers necessary or appropriate to aid in the efficient running of the board. Any member shall be the Chairman of the Board of Park Commissioners. All other offices may be created and elected by the members of the Board of Park Commissioners at their discretion.

2. That Section 54-68 of Chapter 54, PARKS AND RECREATION, Article II, BOARD OF PARK COMMISSIONERS of the Lake Geneva Municipal Code is hereby amended to read as follows:

**Sec. 54-68. Board Powers and Duties.** The Board of Park Commissioners shall have the duties and powers set forth below:

- (1) Meeting. The Board of Park Commissioners shall meet at least quarterly. The board ~~commission~~ may meet as necessary, or as called by the Chairman or as called by a majority of the Board. The Chairperson is responsible for the preparation of the agenda and shall provide a digital or electronic copy of such agenda to the City Clerk for posting and distribution to other commission members and the public at least 48 hours prior to such meeting. The City Clerk shall create and post all agendas for this Board. All meetings shall be at City Hall. The acting Secretary shall submit in a timely fashion a digital copy of the meeting minutes to the City Clerk for posting and distribution. If action by the City Council is desired, such action shall be so noted in the minutes.
- (2) Duties. The Board of Park Commissioners shall serve as an advisory board ~~commission~~ to the Common Council. The Board of Park Commissioners shall advise the Council on all matters pertaining to parks, recreation, and forestry. Areas of responsibility shall include but are not limited to:
  - a. Creation of subcommittees to effectively monitor and advise on specific issues regarding parks, recreation, or forestry, including the

City Tree Board;

- b. The management, improvement, and care of public parks, parkways, boulevards, and pleasure drives of the City;
  - c. The development of policies, procedures, rules, and regulations pertaining to the use of public parks, City-sponsored recreation programs, and forestry;
  - d. The development of the annual operating and capital budgets for parks, recreation, and forestry;
  - e. The development of a broad variety of recreational programs and services to meet the needs and demands of the community;
  - f. The development of a master plan for the City's park system;
  - g. Advising the Council on issues of land acquisition, use of park impact fees, and leasing and/or land sales or exchanges affecting the City's park system; and
  - h. Advising the Council on levels of staffing required by the City's park system.
- (3) Tree Board. The Board of Park Commissioners shall create and appoint members of a Tree Board Committee who shall carry out provisions of Wisconsin Statutes and Chapter 82 of the Municipal Code for the City of Lake Geneva, Wisconsin, and such other duties as required to report to the Board of Park Commissioners.
- (4) Powers. The Board of Park Commissioners shall, in accordance with the state law established in W.S.A., § 27.08, exercise the powers granted it, including:
- a. Govern and maintain all public parks and other natural enjoyment areas in the City; improve those areas; secure the quiet and orderly enjoyment of the areas; and create rules and regulations to facilitate the above purposes.
  - b. Acquire property, money, trusts, rights, and privileges through gift, devise, bequest, or condemnation for the City parks. Gifts shall only be accepted after the Board of Park Commissioners has recommended the gift to the Common Council and the Common Council has approved acceptance by a resolution.
  - c. Buy or lease lands in the name of the areas under the control of the Board of Park Commissioners, in accordance with W.S.A.,

§ 27.08(2)(c).

d. Change or improve all areas under the Board's control.

3. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this \_\_\_\_th day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
JAMES R. CONNORS, Mayor

Attest:

\_\_\_\_\_  
MICHAEL D. HAWES, City Clerk

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_

**ORDINANCE 12-27**

**AN ORDINANCE AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE V,  
BOARD AND COMMISSIONS, DIVISION 1, GENERALLY**

1. That Section 2-231 of Chapter 2, ADMINISTRATION, Article V, BOARD AND COMMISSIONS, Division 1, GENERALLY, Section of the Lake Geneva Municipal Code is hereby amended to read as follows:

**Sec. 2-231. Commuications Committee.**

- (a) Composition. There shall be five members on the Communications Committee. One member shall be an Alderman.
- (b) Appointment. The members shall be appointed by the Mayor and confirmed by the Common Council.
- (c) Term. The members shall serve two-year terms. The members' terms shall be staggered so as to have two members' terms expire one year and three members' terms expire the next. Any Alderman's term shall end if the Alderman leaves office.
- (d) Vacancy. Any vacancy shall be filled through the appointment procedure described above for the remainder of the term.
- (e) Salary. Members of the Communications Committee shall receive only such compensation as may be fixed by the Council.
- (f) Meeting. The Committee shall meet four times per year and shall fix its meeting dates and time, at the beginning of each calendar year. Additional meetings may be called by the Chairman or by action of the members at an open meeting. All meetings shall be held at the City Hall.
- (g) Rules of order. The Chairperson shall call the meeting to order, shall preserve order and decorum, decide all questions of order, and conduct the proceedings of the meeting in accordance with Robert's Rules of Order, unless otherwise provided by statute or by the rules stated herein.
- (h) Quorum. A majority of the membership of the Committee shall constitute a quorum for the transaction of business.
- (i) Organization. The members of the Communications Committee shall elect a Chairman from amongst its members. The Communications Committee may elect other officers necessary or appropriate to aid in efficiently running the Committee. The Chairperson shall appoint a Secretary to record minutes of the

Committee meeting.

- (j) Agenda. The Chairperson is responsible for the preparation of agenda and shall provide a digital or electronic copy of such agenda to the City Clerk for posting and distribution to other Committee members and the public at least 48 hours prior to such meeting. Informational material for items identified on the agenda that are available at the time of posting and distribution shall also be provided with the agenda.
- (k) Committee action. Unless otherwise stated herein, the Communications Committee is advisory in its capacity and shall make recommendations on desired action to the City Council.
- (l) Submittal of minutes. The acting Secretary shall submit in a timely fashion, a digital copy of their meeting minutes to the City Clerk for posting and distribution. If action by the City Council is desired, such action shall be so noted in the minutes.
- (m) Duties. The Communications Committee shall:

- (1) Advise the City Council and City Administrator on all matters relating to technology, information and communication needs for the City;
- (2) Evaluate and make recommendations to the City Council related to means of communication to the residents of the City of Lake Geneva with the vision of establishing a system of communications that keep its residents reasonably well-informed about the plans and actions of the City.
- (3) Advise the Mayor and City Council on issues related to cable television pursuant to applicable state and federal laws;
- (4) Monitor the local cable television franchise and review service concerns pursuant to the franchise agreement;
- (5) Study the use of public access and government channels;
- (6) Review and make recommendations concerning the City's website;
- (7) Propose facilities and equipment needs necessary for video, electronic, and digital information distribution to staff and to the public.

2. That Section 2-232 of Chapter 2, ADMINISTRATION, Article V, BOARD AND COMMISSIONS, Division 1, GENERALLY, Section of the Lake Geneva Municipal Code is hereby repealed.

3. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this \_\_\_\_\_th day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
JAMES R. CONNORS, Mayor

Attest:

\_\_\_\_\_  
MICHAEL D. HAWES, City Clerk

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_

**Resolution 12-R80**

WHEREAS, the Geneva Lake Dam is critical to management of the level of Geneva Lake, which directly affects the lake's ecosystem and water quality, the value of property on and near the lake and the economic vitality of Walworth County and the surrounding region; and

WHEREAS, the dam is owned and operated by the Geneva Lake Level Corporation, a nonprofit organization established to preserve and protect Geneva Lake; and

WHEREAS, the Department of Natural Resources (WDNR), under its authority to regulate certain elements of dam operation, has established maximum and minimum levels for Geneva Lake and set requirements for minimum water discharges through the Geneva Lake Dam; and

WHEREAS, the WDNR is undertaking a stream assessment to evaluate the specific amount of discharge through the dam its staff considers appropriate and may require modifications to the operation of the Geneva Lake Dam in an effort to benefit areas downstream from Geneva Lake; and

WHEREAS, the City of Lake Geneva's Common Council recognizes the importance of maintaining Geneva Lake at or above the Minimum Authorized Level of 863.93 feet above sea level NAVD datum of 1988 previously established by DNR in the 2002 Dam Operating Plan to protect Geneva Lake, its ecosystem and the regional economy.

NOW THEREFORE BE IT RESOLVED, that the City of Lake Geneva's Common Council opposes any change in the operation of the Geneva Lake Dam that: (1) would permit Geneva Lake's level to decline below the Minimum Authorized Water Level established by Wisconsin DNR or (2) materially modify the historic management of the dam by the Geneva Lake Level Corporation; and

BE IT FURTHER RESOLVED, that the City Clerk be directed to provide a copy of this Resolution to Wisconsin Governor Scott Walker, DNR Secretary Cathy Stepp, DNR Deputy Secretary Matt Moroney, Senator Neal Kedzie, and Representatives Tyler August and Amy Loudbeck and request their support for the Geneva Lake Level Corporation and the maintenance of the historic volume of minimum discharge through the Geneva Lake Dam and the established Minimum Authorized Water Level of Geneva Lake.

Adopted this 10th day of December, 2012.

\_\_\_\_\_  
James R. Connors, Mayor

Attest:

\_\_\_\_\_  
Michael D. Hawes, City Clerk



# LAKE GENEVA UTILITY COMMISSION

**Daniel S. Winkler, P.E.**  
*Director of Public Works & Utilities*



**Birdell Brellenthin**  
*Utility Commission President*

**Kent Wiedenhoef**  
*Water Superintendent*

**Scott Tesmer**  
*Wastewater Superintendent*

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361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

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**DATE:** December 3, 2012

## MEMORANDUM

**TO:** Dennis Jordan, City Administrator

**FROM:** Daniel S. Winkler, P.E.   
Director of Public Works & Utilities

**SUBJECT:** Project No. R12-0014-102, 2012 Street Maintenance Contract,  
Change Order No. 1

Attached please find Pay Estimate No. 2 in the amount of \$125,651.69 for payment and Change Order No. 1 reducing the contract in the amount of \$25,486.94. The final contract amount is projected to be 219,301.06.

The main reason for the balance is that we didn't know the balance prior to the milling machine leaving town, and we held off doing Tomike until it can be fully funded next spring. We would have had to pay a substantial mobilization cost to bring the milling machine back for a partial street job.

**Cc:** Peg Pollit  
Mayor Jim Connors  
Cindy Borkhuis  
File

November 30, 2012

City of Lake Geneva  
626 Geneva Street  
Lake Geneva, WI 53147

Attn: Mr. Dan Winkler, P.E.  
Director of Public Works

Re: Change Order No. 1  
2012 Street Program  
Project No. R12-0014-102

Dear Dan,

Enclosed is Change Order No. 1 for the above referenced project. Please sign all three (3) copies and return them to our office.

Should you have any questions, please feel free to contact me at our Lake Geneva office.

Sincerely,

CRISPELL-SNYDER, INC.



Seth Ricker  
Construction Services Manager

Encl: As Noted

cc: Eric Reesman (*Electronically*)

**Lake Geneva**  
700 Geneva Pkwy.  
P.O. Box 550  
Lake Geneva, WI 53147  
262.345.5600  
FAX: 262.345.9777

**Milwaukee Regional**  
W175 N11081 Stonewood Dr.  
Suite 103  
Germantown, WI 53022  
262.259.0000  
FAX: 262.352.8011

**Madison**  
5315 Wall Street  
Suite 165  
Madison, WI 53718  
608.248.1077

**Racine**  
6011 Durand Ave.  
Suite 500  
Racine, WI 53400  
262.594.8535  
FAX: 262.594.1000

**Fox Valley**  
P.O. Box 10  
Bear Creek, WI 54922  
715.752.4620  
FAX: 715.752.4590

CITY COM

Change Order  
No. 1

Date of Issuance: November 29, 2012 Effective Date: November 29, 2012

Project: <b>2012 Street Improvement Program</b>	Owner: <b>City of Lake Geneva</b>	Owner's Contract No.:
Contract: <b>Sections 1 - 4</b>		Date of Contract:
Contractor: <b>Reesman's Excavating &amp; Grading, Inc.</b>		Engineer's Project No.: <b>R12-0014-102</b>

**The Contract Documents are modified as follows upon execution of this Change Order:**

**Description:**

1	LS	Quantity Adjustment accounting for additions, deletions, and changes to quantities placed, installed, and completed during construction.	=	\$ (26,539.94)
2	LS	Investigation of Sink Hole on Conant Street	=	\$ 1,053.00
<b>TOTAL</b>				<b>= \$ (25,486.94)</b>

Reason for Change Order:

- a) Change Order Item No. 1: Adjustments during construction
- b) Change Order Item No. 2: Unforeseen Condition. Investigate to determine potential for problem.

Attachments: (List documents supporting change)

- a) Change Order Item No. 1: None
- b) Change Order Item No. 2: None

*UNDER REVIEW TO AMOUNT*

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$ <u>244,788.00</u>	Original Contract Times: Substantial completion (date): <u>November 2, 2012</u> Final completion (date): <u>November 16, 2012</u>
Increase / (Decrease) from previous approved Change Orders No. <u>0</u> to No. <u>0</u> : \$ <u>0.00</u>	Increase / (Decrease) from previous Change Orders: No. <u>0</u> to No. <u>0</u> : Substantial Completion (days): <u>0</u> Final completion (days): <u>0</u>
Contract Price prior to this Change Order: \$ <u>244,788.00</u>	Contract Times prior to this Change Order: Substantial completion (date): <u>November 2, 2012</u> Final completion (date): <u>November 16, 2012</u>
Increase / (Decrease) of this Change Order: \$ <u>(25,486.94)</u>	Increase / (Decrease) this Change Order: Substantial Completion (days): <u>0</u> Final completion (days): <u>0</u>
Contract Price incorporating this Change Order: \$ <u>219,301.06</u>	Contract Times with all approved Change Orders: Substantial completion (date): <u>November 2, 2012</u> Final completion (date): <u>November 16, 2012</u>

RECOMMENDED: By: [Signature] ENGINEER (Authorized Signature) Date: 11/30/12

ACCEPTED: By: [Signature] OWNER (Authorized Signature) Date: 12/3/12

ACCEPTED: By: [Signature] CONTRACTOR (Authorized Signature) Date: 11/29/12

Approved by Funding Agency (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

EMERGENCY SERVICES AGREEMENT  
BETWEEN TOWN OF GENEVA  
AND CITY OF LAKE GENEVA

WHEREAS, the Town of Geneva, without its own Fire services department, finds it necessary to contract with other municipal entities, including the City of Lake Geneva Fire Department (LGFD), to provide these services to Town of Geneva citizens and property, together with those traveling in or through the Town of Geneva; and

WHEREAS, the parties deem it to be in the best interests of the Town of Geneva and the City of Lake Geneva to maximize fire protection, by entering into an agreement regarding providing such services; and

WHEREAS Section 66.0301, Stats, allows municipalities to contract with other municipalities for the receipt or furnishing of services required or authorized by law;

NOW, THEREFORE, the Town of Geneva, Wisconsin, and the City of Lake Geneva, Wisconsin, hereby agree as follows:

1. Term. Except as otherwise provided herein, the term of this agreement shall be from January 1, 2013 to December 31, 2013.
2. Coverage. The area to which the City of Lake Geneva shall provide services as described herein to the Town of Geneva is described in more detail in a map attached to this agreement as Exhibit 1, and incorporated herein by reference.
3. Services to be provided. The City of Lake Geneva, Walworth County, Wisconsin, shall provide fire protection, utilizing City of Lake Geneva equipment and personnel pursuant to the contract herein. Services provided herein shall include, but not be limited to, responding on behalf of the Town of Geneva to fires, fire protection calls, fire inspections, and similar services.
4. Compensation.
  - A. General annual retainer fee. The general annual retainer fee shall be \$27,000 per year. Payment of this fee shall be in two equal installments of \$13,500.00 due and payable on January 15<sup>th</sup> and July 1<sup>st</sup>.

B. Fire response fee. In addition to the general annual retainer fee set forth above in paragraph A, there shall be a Fire Response fee payable according to the Schedule of Fire Response Fees as set forth in the attached Exhibit 3. For the purposes of this agreement, one fire response as stated herein, shall be defined as an emergency call that the LGFD is dispatched out to respond, regardless of the number of LGFD vehicles, and regardless of the duration of any such response. Dispatches shall be by the Walworth County Dispatch, direct calls to the LGFD or Lake Geneva Police Department or by similar procedures to summon a response. The initial response shall be such equipment that is required according to LGFD protocol or by the standard operating procedures of the LGFD. If excess equipment or personnel arrive, as determined by the incident commander, any such excess equipment or personnel shall be returned to the City of Lake Geneva or made available as soon as possible to respond to other incidents. On those occasions when the LGFD is called on a simultaneous dispatch with the Elkhorn Area Fire Department, the response fee stated herein shall be payable. If LGFD responds outside the LGFD territory shown on Exhibit 1 and no other department responds, then LGFD shall be paid the Fire Response Fee. It is understood and agreed that on all responses by the LGFD in the LGFD territory described in Exhibit 1, LGFD shall be the incident commander. It shall also be the incident commander in all responses wherein no other fire department responds. The Town of Geneva shall not be liable for any fire response fee for any response whose location is outside the service area in Exhibit 1, which results from a direct call to the Lake Geneva Fire Department or Lake Geneva Police Department. The Town of Geneva understands and agrees that any such calls from outside the service area in Exhibit 1 shall be "hot keyed" to Walworth County dispatch. The City of Lake Geneva, the Lake Geneva Fire Department, and the Lake Geneva Police Department shall not be responsible or liable for any delays in response by following the procedure, and shall have no obligation to respond directly to any such calls from residents located in areas outside the service area in Exhibit 1. The costs associated with this agreement will be reviewed semi-annually.

C. "False Alarms." A "false alarm" shall be defined as an act of God that causes an automated alarm system to activate erroneously, resulting in a dispatch of the LGFD to the Town. Lightning strikes, severe storms, and faulty alarm systems, together with unfounded calls into the 9-1-1 system, which cause the LGFD to respond to what are ultimately determined to be non-emergency situations, shall also be recognized as false alarms. The costs for responding to "false alarms" are included in the general annual retainer fee.

D. Fire Inspections. The LGFD shall conduct fire inspections semi-annually for all public businesses located in the LGFD service territory for the Town as shown on exhibit 1.

Inspections shall be conducted under Comm. 14 Wis. Admin. Code, employing the NFPA 1 standards. LGFD shall bill the town an annual fee of \$4,500, to be paid quarterly as compensation for these inspections. Any violations which are not corrected as directed by the Fire Inspector shall be reported to the Town of Geneva Building Inspector, who shall report said violations to the Town of Geneva Police Department for the issuance of a citation and prosecution in the Municipal Court. The Fire Inspector shall cooperate as necessary to prosecute such violations, as part of the fee herein.

E. Ambulance Transports. The LGFD shall be the back up responder to Paratech for all ambulance calls in the LGFD territory shown on Exhibit 1. The LGFD shall have the right to bill the end user or receiver of any ambulance transport or emergency services, including any applicable response fees shown on the attached Exhibit 2.

F. Dispatch. The Town of Geneva acknowledges and agrees that all calls directly to the Lake Geneva Police Department or LGFD will be handled in the following manner: The Police Department or LGFD will dispatch its own equipment and personnel according to their internal protocol. The call will then be forwarded to the Walworth County dispatch for handling. It is explicitly understood that LGFD and Lake Geneva Police Department shall not be responsible for dispatching Paratech in such instances.

5. Insurance Coverage. The LGFD shall be an independent contractor for the Town of Geneva for these services. LGFD shall maintain liability, errors and omissions and motor vehicle collision, workman's compensation, and liability coverage for all LGFD personnel performing services pursuant to this agreement, and shall indemnify and hold harmless the Town of Geneva for any and all services performed under or pursuant to this contract. LGFD personnel shall be compensated by the City of Lake Geneva, without contribution from the Town of Geneva, other than as provided herein. Nevertheless, the Town of Geneva agrees and understands that the LGFD is a municipal body for the purposes of sec. 893.80, Wis. Stats., and for the purposes of any municipal immunities available to municipal fire departments in the State of Wisconsin.

6. Opt Out. The parties to this agreement may terminate this agreement prior to the final date of the term stated herein. At least six months prior to the date of termination of this agreement, the party terminating this contract shall deliver to the municipal offices for the other participant to this contract, a written notice terminating this agreement. Termination herein may be made with or without good cause. The 6-month notice of termination shall be intended to provide adequate notice to the parties to make other safety arrangements for their citizens and constituents, and/or to make other financial and other arrangements as necessary to effectuate the best interests of each respective municipality. If either party elects to opt out of this agreement as provided herein, such election shall be effective at the end of a calendar month. If this agreement is terminated during a calendar year, any unused portion of the \$27,000 general annual retainer fee, broken down by months, for which service has been opted out, shall be reimbursed to the Town of Geneva, within sixty days of the termination of this agreement.

7. Monthly Activity Reports. The LGFD Fire Chief shall provide a written summary of all activities performed pursuant to this contract to the Town of Geneva at the monthly meeting at the City of Lake Geneva Police and Fire commission. Said report shall include a listing and identification of all fire calls, EMS calls, "false" alarms, and fire inspection calls, together with any other work performed herein.

8. Payment Procedures. The City of Lake Geneva shall provide a bill to the Town of Geneva on a quarterly basis (March, June, September and December of each year herein) for all fees then due. The annual retainer of \$27,000 shall be billed to the Town in the first quarter. The Town shall make payment pursuant to any quarterly bill within 30 days thereafter.

9. Arbitration of Differences. If the parties have a disagreement regarding the implementation or interpretation of any aspect of this agreement, either party may elect to arbitrate said differences, using the arbitration procedures of Chapter 788, Wis. Stats. However, rather than use a panel of three arbitrators, the parties, if they agree, may jointly select a single arbitrator to decide the dispute. Each party shall pay their own attorney fees and costs related to said arbitration, but costs for the arbitrator and court reporter shall be divided equally between the parties. Specific procedures regarding preparation and conduct for arbitration proceedings shall be determined by the parties, or as ordered by the arbitrator. Any right to seek relief in a court of record, shall be governed pursuant to the provisions of Ch. 788, Wis. Stats.

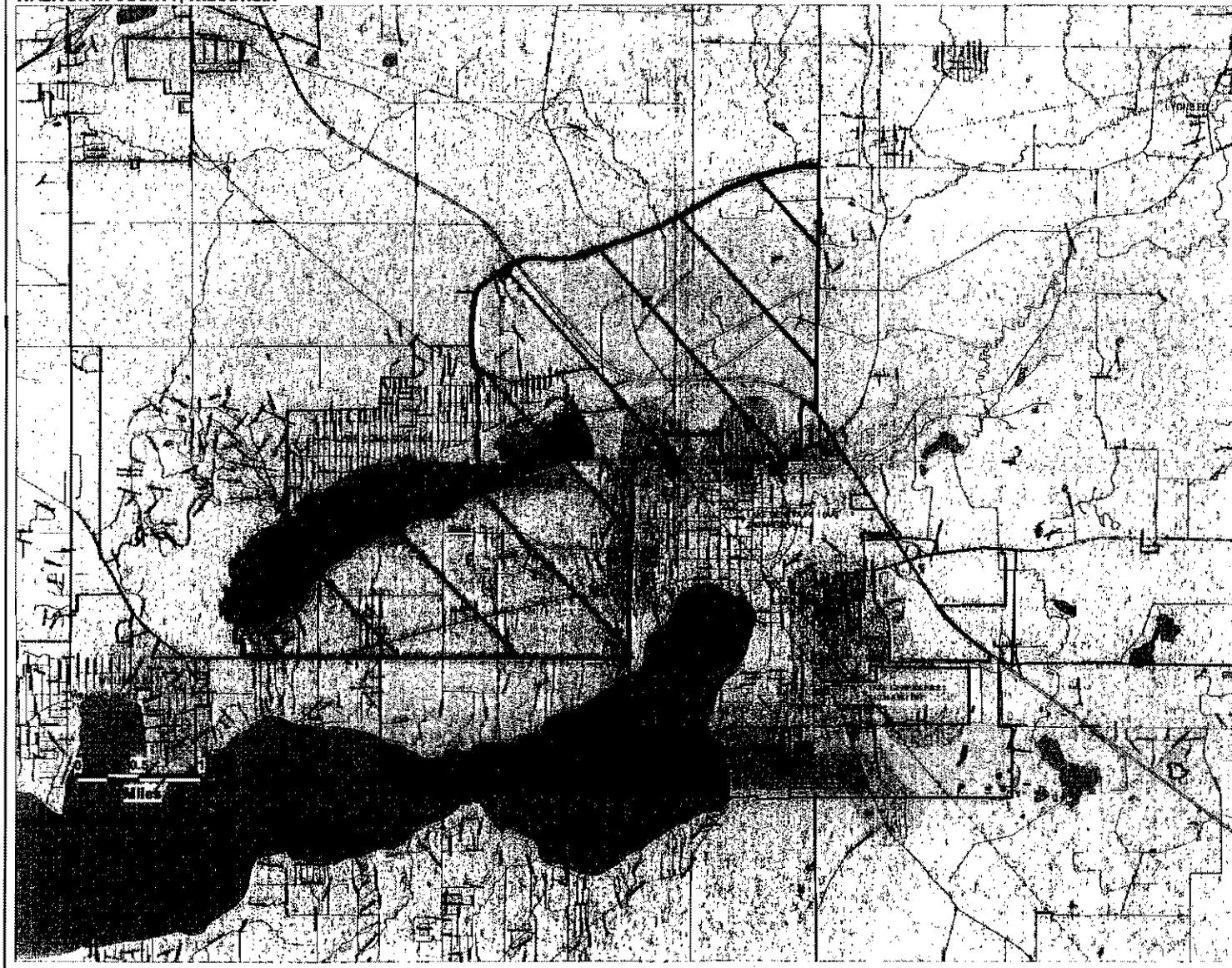
IN WITNESS WHEREOF, the undersigned having lawful authority from their respective municipalities have set their hand and seal on the dates set forth below.

\_\_\_\_\_  
Date Joseph F. Kopecky,  
Town of Geneva Chairman and  
Authorized Representative of  
The Town of Geneva, Walworth County, WI

\_\_\_\_\_  
Date James Connors,  
Mayor and Authorized Representative of  
The City of Lake Geneva,  
Walworth County, Wisconsin

\_\_\_\_\_  
Date Approved by: Mark Pienkos, President  
City of Lake Geneva Police  
And Fire Commission

PUBLIC PROTECTION CLASSIFICATION™ DRAFT MAP FOR LAKE GENEVA FD  
WALWORTH COUNTY, WISCONSIN



**Map Features**

- County
- City/GT: Apr 2004
- Township/MCD
- Airport
- Park
- Landmark
- PLSS
- Highway
- Street
- Railroad
- Hydrography
- Fire Station
- Creditable Water
- Non-Creditable Water
- Fire District
- Featured FPA
- Serving Stations

**LGFD Coverage**

**ISO**

**FIS**  
FEDERAL NATIONAL  
INSURANCE SERVICE

**Map Verified**

*JPL/SLP/TP  
10/18/04*

**EXHIBIT 2  
(SEE ADDENDUM ON NEXT PAGE)**

Lake Geneva Fire Department								
Code	Price	Description	Code	Price	Description	Code	Price	Description
		<b>Response Fees</b>			<b>Oxygen / Airway Supplies</b>			<b>IV Supplies</b>
		Resident	93/534	\$ 1.05	Emesis Basin	167	\$ 13.80	Extension Tubing
		Non-Resident	28	\$ 3.15	Nasal Cannula - Adult	148	\$ 8.97	IV Cannula Gauge
		On Scene Care (No Transport)	59	\$ 6.75	Nasal Cannula - Infant	142	\$ 7.80	IV Start Kit
		Stand By Fire / Police	130	\$ 5.37	Non-Rebreather Mask - Adult	156	\$ 5.95	IV Arm Board - Adult
6		Oxygen	132	\$ 15.69	Non-Rebreather Mask - Infant	346	\$ 3.75	IV Arm Board - Child
42		Spinal Immobilization	131	\$ 7.50	Non-Rebreather Mask - Peds	224	\$ 24.57	Dial-A-Flow Tubing
		Dispatch Per Protocol	60	\$ 9.27	Simple Face Mask - Infant	166	\$ 15.18	Macro Drip Tubing
		<input type="checkbox"/> ALS <input type="checkbox"/> BLS	91/532	\$ 20.34	Suction Canister On-Board	144	\$ 12.75	Micro Drip Tubing 60ggt
			90/531	\$ 28.00	Suction Canister - Portable	133	\$ 22.38	Piggy Back Tubing 60 gtt
		<b>Protection Supplies</b>	86/527	\$ 10.35	Suction Tubing	718	\$ 32.25	Select 3 Tubing
10510	\$ 2.00	Disposable Gloves (pair)	87/528	\$ 6.57	Suction Yankauer Tip	488	\$ 1.29	Tegaderm
306/5070	\$ 5.58	Face Shield	118/549	\$ 2.85	Bite Stick			<b>Medications &amp; Fluids</b>
216/5086	\$ 2.61	Haz Mat Collection Bags	125/551	\$ 4.71	Bulb Syringe	353	\$ 3.00	Albuterol 0.083. 3ml
209/5072	\$ 22.66	PPE Coveralls - Size	29	\$ 55.64	BVM Disposable - Adult	233/561	\$ 0.90	Ammonia Inhalants
305/5112	\$ 20.97	Safety Glasses	69	\$ 72.12	BVM Disposable - Child	357/5074	\$ 3.15	Aspirin
		<b>Cardiac Supplies</b>	70	\$ 72.12	BVM Disposable - Infant	358	\$ 12.30	Atrophine 1 mg/10ml Syringe
124	\$ 33.00	Defib Gel Pads (Set of 2)	61	\$ 156.98	Combl-Tube	359	\$ 13.50	Atrovent 0.02%
8	\$ 59.50	Fast Patches - Set of 2	331	\$ 88.50	CPAP Kit	178	\$ 29.91	Dextrose 25%
123/5029	\$ 4.88	EKG Electrodes (Set of 3)	64	\$ 32.98	Laredal Pocket Mask	175	\$ 12.24	Dextrose 50%
253	\$ 101.38	Pacer Pads	65	\$ 18.00	Laredal One-Way Valve	176	\$ 10.50	Epl 1.1000 Tubex
157/5033	\$ 2.37	Prep Razor	80	\$ 18.30	Nasal Airway - Size	361	\$ 29.96	Epl 1.10.000 1 mg/10ml Syringe
		<b>Miscellaneous</b>	72	\$ 4.62	Nebulizer Hand Held	225	\$ 297.90	Glucagen 1mg
160/5037	\$ 0.06	Alcohol Preps	378	\$ 8.58	Nebulizer Mask - Adult	23/520	\$ 15.27	Glucose 15gm Tube
134/5068	\$ 110.00	Body Bag	79	\$ 3.75	Oral Airway - Size:	138	\$ 24.57	Lactated Ringers - 1000 ml/cc IV
455/5042	\$ 2.31	Burn Gel	56	\$ 1.80	Oxygen Supply Tubing	73/5096	\$ 5.22	Lubricating Jelly 4 oz Tube
13/511	\$ 4.17	Cold Pack	278/5044	\$ 53.00	Peak Flow Meter	247	\$ 7.47	Nitro Spray
241/569	\$ 2.37	Chux/Underpad	57	\$ 9.27	Ped - Simple Face Mask	351	\$ 7.47	Nitrostat Tab
239/559	\$ 3.87	Glucometer Strips	89/530	\$ 2.25	Suction Flex Tip - Size:	391	\$ 19.44	Solimedrol 125mg Vial
229/558	\$ 1.35	Lancet				390	\$ 11.52	Sodium Bicarb 50Eq/50ml Syr
14/512	\$ 10.02	Hot Pack	109/543	\$ 0.84	<b>Bandages &amp; Dressings</b>	382	\$ 19.14	Normal Saline 250 ml/cc IV
232/560	\$ 16.47	Panramedic Scissors	108/542	\$ 1.26	2 x 2 Sterile	135	\$ 13.17	Normal Saline 500 ml
475/563	\$ 26.85	Space Blanket	105/539	\$ 1.00	Band-Aid	137	\$ 16.65	Normal Saline 1000 ml
159/5011	\$ 1.00	Tape Per Use	112/545	\$ 24.00	Burn Sheet	420	\$ 2.64	.9% Sodium Chloride 1 ml
239/567	\$ 3.57	Urinal	110/5025	\$ 1.29	Eye Patch	289/523	\$ 7.77	Sterile Water 500 ml Bottle
		<b>OB Supplies</b>	21/519	\$ 2.04	Kling - 2"			<b>EMS First Responder</b>
215/556	\$ 3.06	Gloves - Sterile	18/516	\$ 4.80	Kling - 6"		\$ 75.00	Resident - per call
30/5032	\$ 26.80	OB Kit	16/514	\$ 8.85	Multi-Trama Dressing		\$ 150.00	Non-Resident - per call
		<b>Splints &amp; Immobilizers</b>	101/582	\$ 4.65	Petroleum Gauze 3"x9" pad			<b>Ambulance Transport Fees</b>
38/256	\$ 33.90	C-Collar size:	113/546	\$ 20.67	Rescue Blanket		\$ 575.00	Resident Base Rate <b>ALS</b>
189/555	\$ 22.56	Head Immobilizer Tape	17/515	\$ 0.90	Surgical Dressing 5 x 9		\$ 675.00	Non-Resident Base Rate
477/5035	\$ 17.55	Sta-Bak	111/544	\$ 1.38	Surgical Dressing 8 x 10			<b>Basic Life Support</b>
		<b>Syringes</b>	15/513	\$ 3.75	Triangular Bandage		\$ 450.00	Resident Base Rate <b>BLS</b>
179/5077	\$ 0.27	Tuberculin					\$ 525.00	Non-Resident Base Rate
161/5090	\$ 0.93	3cc Syringe						<b>Mileage Charge</b>
162/5075	\$ 1.14	5cc Syringe					\$ 12.00	Resident - per mile
163/5076	\$ 1.92	10cc Syringe					\$ 12.00	Non-Resident - per mile
164/5121	\$ 2.25	30cc Syringe						
165/2557	\$ 4.41	60cc Syringe						

ADDENDUM TO EXHIBIT 2

EMS First Responder and Transport Fees	
Residents Fee	\$75.00 per call
Non-resident Fee	\$150.00 per call
Ambulance Transport Fee Schedule	
Advanced Life Support Base Rate	
Resident	\$575.00
Non-Resident	\$675.00
Basic Life Support Base Rate	
Resident	\$450.00
Non-Resident	\$525.00
Mileage Charge	
Resident	\$12.00 per mile
Non-Resident	\$12.00 per mile
Supplies used fee	
Defibrillation	\$75.00
EKG Monitoring	\$100.00
Spinal Immobilization	\$150.00
I/O Needle & Associated Supplies	\$200.00
Airway Placement	\$125.00
Oxygen & Associated Supplies	\$100.00
IV & Associated Supplies	\$150.00
CPAP Disposable	\$150.00
Epi 1:1000	\$30.00
Nitro Tabs	\$22.00
Albuterol/Ventolin	\$25.00
Glucagon	\$105.00
Narcan	\$45.00
ASA	\$10.00
Dextrose 25gms/50cc	\$22.00
Glucose	\$10.50
CO2 Monitor Nasal/Tube	\$30.00

} Same

} Same

} Same

} Same

} Add. Animal  
Equipment  
Charges

Note: Additional charges will apply for paramedic intercept calls.

EXHIBIT 3

SCHEDULE OF FIRE RESPONSE FEES

Major fire apparatus such as an Engine, Squad, Tower Ladder, and Ambulance will be billed at the rate of 1/10<sup>th</sup> of 1% of the total cost of the apparatus per hour, plus the hourly cost of personnel for that apparatus. (see schedule below)

A minimum charge of 1 hour will apply for all calls except false fire alarms. These are now included in the retainer fee.

All support apparatus will be billed at the current base rate for the vehicle plus the hourly cost of personnel.

Support Apparatus will include Chief, Deputy Chief, Assistant Chief, Brush Truck, Airboat, Utility Vehicle, Fire Investigation or Emergency Management Vehicle.

\$21.00/hr will be billed for each person responding to the dispatch for all calls.

Hourly Fees For Apparatus

Engine/Squad	\$550.00	
Tower/Aerial Apparatus	\$875.00	
Brush Truck	\$300.00	
Ambulance of	\$175.00	Ambulance stand-by for the safety fire personnel.
Ambulance	No Charge	Providing back up for Paratech. Will bill patient.
Air Boat	\$300.00	
Chief, Deputy Chief	\$ 50.00	Assistant Chief
Fire Investigator	\$ 50.00	
Utility Vehicle	\$ 50.00	
Personnel billed at	\$ 21.00	per person/hr.



**OFFICE OF THE CITY CLERK**

MICHAEL HAWES  
626 Geneva Street  
Lake Geneva, WI 53147  
262.249.4092 • mhawes@cityoflakegeneva.com

Date: December 7, 2012  
To: Finance, License and Regulation Committee  
Re: Request to Prepay Bills before December 31, 2012

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**Background:** Due to the Christmas holiday, there is only one Finance, License and Regulation Committee meeting scheduled this month. However, the Finance Department will need to process an additional batch of invoices prior to December 31 in order to save time of having to accrue payments made in 2013 back to 2012.

Staff is requesting your direction on whether you would prefer one of the following options:

- 1. The Finance Committee and Common Council could approve staff request to prepay bills prior to December 31, 2012, on the condition that the Comptroller submit them to Council members for review prior to payment.**

Comptroller Pollitt can prepare the bills and e-mail them to Council members for review and questions. If a Council member feels there are any unresolved questions or concerns, the Council can hold a special meeting prior to the end of the month to discuss the bills.

- 2. The Finance Committee and Common Council could elect to hold a special meeting prior to December 31, 2012 to review and consider the bills.**

**Recommendation:** Direct staff on how you would like to proceed with the year-end.

Resolution No: 12-R81

WHEREAS, the Common Council approved the 2012 Parking Fund Budget for the City of Lake Geneva, and

WHEREAS, the Parking Fund's undesignated fund balance at 12/31/11 was \$525,000.00 and,

WHEREAS, the Common Council at their November 21, 2012 meeting voted to approve a comprehensive parking needs study that was recommended by the Parking Commission after reviewing bids,

BE IT THEREFORE RESOLVED, that the Common Council adopt a budget amendment in the 2012 Parking Fund Budget as follows:

Increase Acct #42 34-50 5399, Parking Misc Expenses, by \$26,500.00, and  
Increase Acct #42 34-50 4910, Application of Prior Years Approp., by \$26,500.00

Adopted this 10<sup>th</sup> day of December, 2012.

APPROVED:

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Michael D. Hawes, City Clerk

Resolution No: 12-R82

WHEREAS, the Common Council approved the 2012 operating budget for the General Fund, and

WHEREAS, it has been determined that certain delinquent personal property tax accounts from 2010-2011 have balances that should be written off with the agreement of the City Auditor and City Administrator, and

WHEREAS, these unpaid balances have been turned over to the City's collection agency for continued efforts to secure payment, and

WHEREAS, the operating budget included a contingency account that could be used for this purpose, which has a current balance of \$26,311.00, and

WHEREAS, it is the desire to have the City's accounts be current to properly reflect the financial status of the city in accordance with Generally Accepted Accounting Principles,

BE IT THEREFORE RESOLVED, that the Common Council approve this resolution to write off \$1,689.76 in the fiscal year 2012 for delinquent personal property tax, and allow for a transfer in the 2012 General Fund Budget as follows:

Increase Acct # 11-10-00-5740 Personal Property Tax Write-offs	\$1,689.76
Decrease Acct # 11-10-00-5780 Contingency Account	\$1,689.76

Adopted this 10<sup>th</sup> day of December, 2012.

APPROVED:

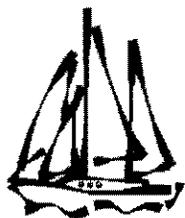
\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Michael D. Hawes, City Clerk

**Resolution 12-R83**

The Common Council of the City of Lake Geneva does hereby establish the following revised schedule of fees, effective December 11, 2012.

**SCHEDULE OF FEES**

CITY OF LAKE GENEVA, WISCONSIN

The City of Lake Geneva may retain overpayments of taxes, fees, licenses, and similar charges when the overpayment is \$2 or less, unless such refund is specifically requested by the remitter.

<b>ALCOHOL LICENSE FEES * STATUTORY LIMITS</b>	
Temporary Retailer's	\$10.00 Each
Provisional/Temp. Operator (60 days)	\$15.00 each
Operator	\$50.00 Annual
Class A Liquor	\$500.00
Class A Beer	\$100.00
Class C Wine	\$100.00
Class B Liquor (Quota License)	\$500.00
Class B Beer	\$100.00
Reserve Class B Liquor	\$10,000.00
Change of Agent	\$10.00
Publication Fee	\$25.00
Extension of Premises	\$25.00
<b>ANNEXATION FILING FEE - DUE UPON PETITION</b>	<b>\$200.00</b>
<b>AMUSEMENTS</b>	
Coin Operated music machine/juke box	\$20.00 per machine
<b>ASSESSMENT REQUEST LETTER</b>	<b>\$35.00 each</b>
<b>BUSINESS LICENSE</b>	<b>\$25.00 Annual</b>
Late fee after July 15	\$20.00 (in addition to license fee)
<b>CAT LICENSE</b>	
Not Spayed/Neutered	\$8.00 Annual
Spayed/Neutered	\$4.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
<b>DOG LICENSE</b>	
Not Spayed/Neutered	\$24.00 Annual
Spayed/Neutered	\$13.00 Annual
Late fee after April 1, or 30 days after adoption of new animal if adoption occurs after April 1	\$5.00 (in addition to license fee)
<b>BOWLING ALLEY</b>	<b>\$20.00 per lane</b>
<b>BILLIARDS OR POOL TABLE</b>	<b>\$40.00 per table</b>
<b>CARRIAGE COMPANY LICENSE</b>	<b>\$50.00 Annual</b>
Each Additional Carriage	\$25.00
<b>CLOSING OUT SALE</b>	<b>\$25.00 event</b>
<b>CIGARETTE/TOBACCO LICENSE * STATUTORY</b>	<b>\$100.00 Annual</b>
<b>DIRECT SELLERS PERMIT</b>	<b>\$50.00 nonrefundable application fee</b>
<b>MESSAGE ESTABLISHMENT</b>	
Investigation	\$50.00 Annual
Transfer	\$50.00

<b>MOBILE HOME PARK LICENSE</b>	\$100.00 Annual
<b>CITY PARK PERMITS</b>	\$25.00 nonrefundable application fee
49 Attendees or less	
Non-Profit Organization	\$30.00 Rental
Resident	\$30.00 Rental
Non-Resident	\$75.00 Rental
50 to 149 Attendees	
Non-Profit Organization	\$55.00 Rental
Resident	\$55.00 Rental
Non-Resident	\$125.00 Rental
150 or more Attendees	
Non-Profit Organization	\$105.00 Rental
Resident	\$105.00 Rental
Non-Resident	\$225.00 Rental
<b>PARKING STICKERS</b>	
Resident & Non-Resident Residence Owners - 2 hours free parking	Free Lasts 2 years (even)
Business Owner - 2 hours free parking	\$25.00 Lasts 2 years (even) \$15.00 for 1 year
Walworth County Resident - 2 hours free parking	\$160.00 Lasts 2 years (even) \$80.00 for 1 year
Parking Lot Permit	\$400.00 Annual
<b>PARKING RATES</b>	
Space rate	\$1.00 per hour
Parking Meter Bags - Contractor	\$10.00 administrative fee \$25.00 deposit per bag May 1 - October 31: \$10.00 daily per bag November 1 - April 30: \$5.00 daily per bag
<b>PARKING TICKETS</b>	
Expired Kiosk authorization	\$12.00
After 10 days	\$24.00
Second Collection Letter Fee	\$6.00
<b>PUBLIC ASSEMBLY PERMIT</b>	Free
<b>PUBLIC RECORDS REQUESTS * STATUTORY</b>	
Photocopies (can include hourly wage for gathering data)	\$0.25 per page
<b>REISSUE CHECK FEE</b>	\$25.00
<b>RETURNED CHECK FEE (NSF)</b>	\$30.00 each
<b>ROOM TAX LICENSE</b>	\$10.00 Annual
<b>SHOWS, CIRCUS, CARNIVALS</b>	
Circus	\$50.00 per day
Tent Show - Day 1	\$15.00
Tent Show - Each Additional Day	\$10.00
All Other	\$2.00 per day
<b>SIDEWALK CAFÉ PERMIT</b>	\$15.00 per seat
<b>STREET USE PERMIT</b>	

Up to two days	\$40.00
More than two days	\$100.00
<b>TAX EXEMPT REPORT FILING (every other year)</b>	\$20.00
Late Fee	\$20.00
<b>TAXI CAB COMPANY LICENSE</b>	\$50.00 Annual
Each Additional Car	\$25.00
<b>TAXI CAB DRIVER LICENSE</b>	\$25.00 Annual
<b>THEATER LICENSE</b>	
Up to 1,200 seats	\$200.00
Over 1,200 seats	
<b>CITY HALL MEETING ROOM PERMIT</b>	\$25 per event

<b>BEACH</b>	
(Open Memorial Day thru Labor Day - no glass containers allowed)	
Children age 6 and under	Free
Children age 7-12	\$3.00 per day
Ages 13 to Adult	\$7.00 per day
Seasonal Pass Adult 13 and up	\$70.00 per year
Seasonal Pass Child 7-12	\$30 per year
Rafts	\$10.00 per day
Rafts	\$2.00 per hour
Cabanas	\$10.00 per day
<b>BUOY/SLIP RATES ESTABLISHED ANNUALLY BY RESOLUTION</b>	
<b>RIVIERA RENTALS</b>	
<i>Maximum attendees is 380</i>	
Security Deposit	\$1,000.00
Resident Rental Fee	\$1,500.00
Non-Resident Rental Fee	\$2,000.00
Not-for-Profit Group Rental Fee	\$400.00
Per Hour Set Up Fee	\$20.00 per hour
Security Guards for Event (2)	Additional Renter Expense- Hourly Rate
Extra Security Guard over 250 attendees	Additional Renter Expense - Hourly Rate

<b>BUILDING &amp; ZONING DEPT.</b>	
<b>Building</b>	
Minimum permit fee for all permits	\$50.00
Residences -	
One & Two family & attached garage (new, addition and alterations)	\$0.31 / sq. ft.
Accessory buildings & garages	\$0.22 / sq. ft.
Decks	\$50.00
Residences - Apartments, Three family & over, Row Housing, Multiple Family Dwellings, Institutional (new, addition and	\$0.31 / sq. ft.

alterations)	
Local Business, Office Building (new, addition or alteration)	\$0.28 / sq. ft.
Manufacturing or Industrial (new, addition or alteration)	\$0.22 / sq. ft.
Permit to start construction	\$100.00 (1-2 family) \$150.00 (all others)
Residential Roofing and Siding	\$50.00
All other buildings, structures, alterations, residing, reroofing, repairs, where square footage cannot be calculated	\$10.00 / \$1,000.00 valuation
Commercial/Industrial Exhaust Hoods and Exhaust Systems	\$75.00 / Unit
Heating, Incinerator Units and Wood Burning Appliances, (New or replacement)	\$50.00 / unit, up to and including 150,000 BTU units. Additional fee of \$16.00 / each 50,000 BTU fraction thereof up to a maximum of \$750.00 / unit.
Heating and Air Conditioning Distribution Systems	\$2.00 / 100 sq. ft. of conditioned area with a minimum fee of \$50.00
Air Conditioning - Other than Wall Units (new or replacement)	\$50.00 / unit up to 3-tons or 36,000 BTU's. Additional fee of \$16.00 each ton or 12,000 BTU's or fraction thereof up to a maximum of \$750.00 / unit.
Permanently installed Wall unit	\$20.00 / unit
Wrecking or Razing - Building Inspector may waive fee if structure is condemned	\$75.00 (One or Two Family Residences and Accessory Structure over 250 sq. ft.)
All others	\$200.00
Moving buildings over public right-of-ways	\$150.00 plus \$0.03 / sq. ft.
Fuel Tanks	\$50.00 administrative fee / tank for installation or removal
Re-Inspections	\$50.00 / inspection
Plan Examination:	
One and Two Family Residence	\$100.00
Apartments, Three Family Residence, Row Housing, Multiple family Building	\$75.00 plus \$10.00 /unit
Commercial, Industrial, Institutional & Additions	\$150.00
Heating Plans, Energy Calculations, or Lighting Plans submitted separately	\$75.00 / Plan
Additions, Alterations to 1 & 2 Family Dwellings	\$50.00
Accessory building over 240 sq. ft., and decks for 1 & 2 family dwellings	\$40.00
Special Inspections and Reports	\$100.00 / inspection
Wisconsin Uniform Building Permit Seal	\$35.00
Occupancy Permit - Residential	\$50.00

Commercial and Industrial	\$100.00
Temporary (6 months or less)	\$75.00
Plumbing Permit	\$12.00 / fixture, drain or device \$1.00 / lineal foot of sewer or private water main.
Electrical Permit - for minor installations with fees not exceeding \$5.00, the permit fee may be waived by the inspector.	\$0.10 / sq. ft. of area served or \$1.00 per device box - If area cannot be calculated.
Electrical Service (New, Alteration or Upgrade)	Residential \$75.00 Commercial \$100.00
Erosion control fees:	
New One and Two Family Buildings	\$100.00 / lot
One and Two Family Additions and Accessory Structures	\$40.00
Multi-Family Residential, Commercial, Industrial and Institutional	\$150.00/Building, plus \$5.00/1,000 sq. ft. disturbed lot area up to \$2,000.00 max.
Other	\$40.00
Triple Fees: Upon failure to obtain a permit before work on a building has been started, except in emergency cases, the total fee shall be triple the total fees charged.	
NOTE: Fees shall be charged on gross square footage defined as follows:	
<ul style="list-style-type: none"> <li>• The exterior dimensions, including attached garage and each floor level</li> <li>• Unfinished areas of basements of one and two family dwellings are not included.</li> </ul>	
NOTE: In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical or plumbing work.	
NOTE: All fee amounts shall be rounded up to the next full dollar amount.	
NOTE: An additional fee for plan review may be assessed at the time of application for renewal of the permit.	
<b>Zoning</b>	
Text Amendment (per Section 98-902)	\$300.00
Zoning Map Amendment (per Section 98-903)	\$400.00
Conditional Use (per Section 98-905 )	\$400.00
Per Section 98-407(3)	\$100.00
Temporary Use (per Section 98-906)	\$50.00
Sign Permit (per Section 98-907)	\$50.00 minimum or \$0.35 / sq. ft. of sign area *
Site Plan (per Section 98-908)	\$400.00 *

Certificate of Occupancy (per Section 98-909)	\$50.00 *
Variance (per Section 98-910)	\$300.00 *
Interpretation (per Section 98-911)	\$150.00 *
Appeal (per Section 98-912)	\$300 *
Filing or Recording fee with City Clerk, plus actual recording fee.	\$10.00
Zoning Permit	\$50.00
PD Zoning Map Amendment	\$750.00 (Includes 1 PIP Review)
PIP Review	\$400.00
	* Base fee may be modified by Subsection (4) of Section 98-935, Fees of the Zoning Code
<b>FIRE DEPARTMENT FEES</b>	
<b>Fees for Apparatus and Personnel</b>	
Chief, Deputy Chief or Assistant Chief	Based on current hourly wages
Fire and EMS Personnel	Based on current hourly wages
Engine	\$380.00/hr.
Truck (aerial apparatus)	\$400.00/hr.
Tanker	\$300.00/hr.
Brush Truck	\$300.00/hr.
Air Boat	\$300.00/hr.
Technical Rescue and Utility	\$500.00/hr.
Command Vehicle	\$50.00/hr.
Utility	\$50.00/hr.
<b>EMS First Responder and Transport Fees</b>	
Residents Fee	\$75.00 per call
Non-resident Fee	\$150.00 per call
<b>Ambulance Transport Fee Schedule</b>	
<b>Advanced Life Support Base Rate</b>	
Resident	\$575.00
Non-Resident	\$675.00
<b>Basic Life Support Base Rate</b>	
Resident	\$450.00
Non-Resident	\$525.00
<b>Mileage Charge</b>	
Resident	\$12.00per mile
Non-Resident	\$12.00per mile
<b>Supplies used fee</b>	
Defibrillation	\$75.00
EKG Monitoring	\$100.00
Spinal Immobilization	\$150.00
I/O Needle & Associated Supplies	\$200.00
Airway Placement	\$125.00

Oxygen & Associated Supplies	\$100.00
IV & Associated Supplies	\$150.00
CPAP Disposable	\$150.00
Epi 1:1000	\$30.00
Nitro Tabs	\$22.00
Albuterol/Ventolin	\$25.00
Glucagon	\$105.00
Narcan	\$45.00
ASA	\$10.00
Dextrose 25gms/50cc	\$22.00
Glucose	\$10.50
CO2 Monitor Nasal/Tube	\$30.00
Note: Additional charges will apply for paramedic intercept calls.	
<b>Fees Relating To Permits Required</b>	
Fire pit burn permit	\$15.00 each fire or \$50.00 yr
Fireworks permit	\$50.00
Burning permits	\$50.00
Key box processing fee	\$10.00
Operational Permit	\$75.00
<b>Fees Relating To Fire Protection Systems</b>	
Basic system Review	\$250
Fee is charged for systems without hydraulic calcs	
Fire Sprinkler, Fire Control and/or Fire Suppression system plan review with one set of hydraulic calculations. (Fee is charged for each separate floor and /or area of building per system and review.)	\$300.00
Verifications of Additional Hydraulic Calcs (fee is charged for each additional set of hydraulic calculations required by the AHJ)	\$175.00
Additional review of same system. (Fee applies to all re-submittals.)	\$300
Site inspection during installation 2 hour minimum Note: system may not be concealed prior to inspection. Inspections are required for all systems.	\$75.00/hr.
<b>Modifications to existing systems</b>	
Min. fee per system without hydraulic calcs	\$75.00
Fee per sprinkler up to 15 sprinklers w/o calcs	\$20.00 ea.
Fee per sprinkler up to 15 with calcs	\$200.00
Fire Pumps per review	\$300.00
<b>Sprinkler system underground mains</b>	
0-200 feet	\$75.00
201-999 feet	\$125.00
1000 or more	\$300
Fire hose standpipe connections	\$15.00 each
Other fire protection systems (hood, wet & dry chem.)	\$300
Fire alarm systems per control panel	\$250.00

Fire Alarm system manual pull stations, initiating devices; this includes smoke, heat, flame, ionization, photoelectric detectors, water flow devices and all monitoring devices per review.	\$50.00 up to 3 \$10 each additional
Witness of all required tests – 2 hour minimum	\$150/hr.
Inspection during installation	\$75.00/hr.
Fire protection Consulting on systems and or for occupancies or permits	\$75.00/hr. 1 Hour Minimum
<b>PUBLIC WORKS DEPARTMENT FEES</b>	
Special brush, limb and refuse pick-up	\$24.00 per 15 minutes

Adopted this 10th day of December, 2012.

\_\_\_\_\_  
James R. Connors, Mayor

Attest:

\_\_\_\_\_  
Michael D. Hawes, City Clerk

**City of Lake Geneva  
Council Meeting  
12/10/2012**

**Prepaid Checks - 11/22/12 through 12/6/12**

**\$3,692.03**

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE PREPAID ITEMS OVER \$5,000**

**COUNCIL MEETING DATE OF: 12/10/2012**

**TOTAL PREPAID ACCOUNTS PAYABLE - 11/22/12 through 12/6/12 \$ 3,692.03**

**ITEMS > \$5,000**

**BALANCE OF OTHER ITEMS \$ 3,692.03**

FROM 11/28/2012 TO 12/06/2012

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
ANDER	ERIC ANDERSEN								
	REIMB-3/12			03/14/12		54826	11/30/12	42.00	42.00
	01	MEALS-MRC TRAINING 3/17-18	1129005735						42.00
									VENDOR TOTAL: 42.00
DNR	WI DEPT OF NATURAL RESOURCES								
	PERMIT-12/12			12/05/12		54827	12/06/12	303.00	303.00
	01	LAGOON DREDGING PERMIT	4054105372						303.00
									VENDOR TOTAL: 303.00
HINZP	SEAN HINZPETER								
	REIMB-11/12			11/15/12		54824	11/29/12	58.71	58.71
	01	MEALS-SWAT SCHOOL	1121005331						58.71
									VENDOR TOTAL: 58.71
UNISO	UNISOURCE WORLDWIDE INC								
	517-67769858			11/28/12		54828	12/06/12	1,606.40	1,606.40
	01	COPY PAPER	1116105310						613.80
	02	COPY PAPER	4234505310						100.00
	03	COPY PAPER	1121005310						914.80
	04	COLORED PAPER	1115305310						77.80
									VENDOR TOTAL: 1,606.40
USBANK	US BANK								
	3341-11/12			11/13/12		54825	11/29/12	1,181.92	1,181.92
	01	MCDONALDS-MEAL	1121005331						5.90
	02	SETTLE INN-CONF LODGING	1121005331						210.00
	03	CHIPOTLE-MEAL	1121005331						10.76
	04	WALMART-HALLOWEEN CANDY	1121005399						27.62
	05	PIGGLY WIGGLY-FLOWERS	1121005399						78.69
	06	NO AMERICAN-STRAPS,BALLOUT SYS	1129005340						307.26
	07	SHOPKO-COFFEE BREWER,COFFEE	1121005399						142.40
	08	LORMAN EDUC-SEMINAR REG	1121005410						299.00
	09	MORGANS & CO-PICTURE FRAMES	1121005399						100.00
	10	MIRACOMM R-MAPS-PRGN TRANS FEE	1121005399						0.29
									VENDOR TOTAL: 1,181.92
WALCOS	WALWORTH COUNTY SHERIFF								
	RANGE-2013			12/04/12		54829	12/06/12	500.00	500.00
	01	2013 RANGE USE FEE	1100001610						500.00
									VENDOR TOTAL: 500.00
									TOTAL --- ALL INVOICES: 3,692.03

**City of Lake Geneva  
Council Meeting  
12/10/2012**

**Accounts Payable Checks - through 12/6/12**

	<u>Fund #</u>	
1. General Fund	11	<u>\$ 127,233.20</u>
2. Debt Service	20	<u>                    </u>
3. TID #4	34	<u>\$ 10,965.68</u>
4. Lakefront	40	<u>\$ 4,280.34</u>
5. Capital Projects	41	<u>\$ 144,261.11</u>
6. Parking Meter	42	<u>\$ 1,004.89</u>
7. Library Fund	99	<u>\$ 14,190.82</u>
8. Impact Fees	45	<u>\$ 7,110.00</u>
9. Tax Agency Fund	89	<u>                    </u>
<b>Total All Funds</b>		<b><u><u>\$309,046.04</u></u></b>

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**COUNCIL MEETING DATE OF: 12/10/2012**

**TOTAL UNPAID ACCOUNTS PAYABLE - THROUGH 12/6/12 \$ 309,046.04**

**ITEMS > \$5,000**

Reesman's Excavating & Grading - 2012 Street Program	125,651.69
Lake Geneva Utility Commission - 4th Qtr Hydrant Rent, Impact Fees	64,216.00
Oak Hill Cemetery - December Payment	13,333.37
Pro Phoenix - Draw 1	13,016.66
Hein Electric Supply Co - LED Retrofits	7,326.90
Ebsco - Library Magazine Subscriptions	5,651.84
Otter Sales & Service Inc - Fix Truck Brakes	5,417.16
Jerry Willkomm Inc - Gasoline	5,056.99

**Balance of all other Items \$ 69,375.43**

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CITY OF LAKE GENEVA  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/11/2012

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
AMAZO	AMAZON						
8932-10/12	11/10/12	01	DVDS	9900005414		12/11/12	29.99
		02	CHILDREN DVDS	9900005411			200.49
						INVOICE TOTAL:	230.48
						VENDOR TOTAL:	230.48
AMI	APPLIED MECHANICAL INC						
13747	11/21/12	01	GARAGE EXHAUST FAN FIX	1116105240		12/11/12	1,443.11
		02	DISCOUNT	1100004819			-28.86
						INVOICE TOTAL:	1,414.25
13748	11/21/12	01	GARAGE GAS SMELL	1116105240		12/11/12	565.00
		02	DISCOUNT	1100004819			-11.30
						INVOICE TOTAL:	553.70
						VENDOR TOTAL:	1,967.95
AMYS	AMY'S SHIPPING EMPORIUM						
121895	12/04/12	01	POSTAGE-DUNCAN SOLUTIONS	4234505312		12/11/12	12.39
						INVOICE TOTAL:	12.39
						VENDOR TOTAL:	12.39
ANTAE	ANTAEUS LLC						
0001-81	12/01/12	01	DEC ONLINE PROCESSING	9900005211		12/11/12	5.00
		02	DEC ONLINE PROCESSING	4234505216			200.00
		03	DEC ONLINE PROCESSING	4055105216			95.00
						INVOICE TOTAL:	300.00
						VENDOR TOTAL:	300.00
ARROW	ARROW PEST CONTROL INC						
57373	11/28/12	01	PEST CONTROL	1116105360		12/11/12	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00

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CITY OF LAKE GENEVA  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/11/2012

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
AUROM	AURORA MEDICAL GROUP						
EG0050367-11/12	11/26/12	01	FLU SHOTS-30	1110205133		12/11/12	810.00
						INVOICE TOTAL:	810.00
						VENDOR TOTAL:	810.00
AUTOC	AUTO CLINIC INC						
53920	11/02/12	01	GASOLINE-AIR BOAT	1122005341		12/11/12	52.00
						INVOICE TOTAL:	52.00
53961	11/13/12	01	PREMIUM FUEL-SAWS	1122005341		12/11/12	18.16
						INVOICE TOTAL:	18.16
						VENDOR TOTAL:	70.16
AUTOT	AUTO TECH CENTERS INC						
239688	11/15/12	01	TIRES	1121005361		12/11/12	745.20
						INVOICE TOTAL:	745.20
						VENDOR TOTAL:	745.20
AUTOW	AUTOWORKS PLUS						
11507	11/29/12	01	FIX TIRE-CHIPPER	1132135420		12/11/12	20.60
						INVOICE TOTAL:	20.60
						VENDOR TOTAL:	20.60
BAKER	BAKER & TAYLOR						
75030450-10/12	10/31/12	01	M00911520-3 ITEMS	9900005411		12/11/12	33.09
		02	M00911530-3 ITEMS	9900005411			34.99
						INVOICE TOTAL:	68.08
L3367102-10/12	10/31/12	01	2027436359-2 ITEMS	9900005410		12/11/12	32.98
		02	2027436360-1 ITEM	9900005410			16.38
		03	2027436361-2 ITEMS	9900005410			45.49

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CITY OF LAKE GENEVA  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/11/2012

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BAKER	BAKER & TAYLOR						
L3367102-10/12	10/31/12	04	2027436362-4 ITEMS	9900005410		12/11/12	50.39
		05	2027454004-2 ITEMS	9900005410			30.76
		06	2027454005-2 ITEMS	9900005410			44.26
		07	2027454006-3 ITEMS	9900005410			36.26
		08	2027464132-3 ITEMS	9900005410			44.74
		09	2027464133-1 ITEM	9900005410			19.00
		10	2027480573-5 ITEMS	9900005410			74.90
		11	2027480574-1 ITEM	9900005410			14.46
		12	2027480575-1 ITEM	9900005410			9.45
		13	2027491334-3 ITEMS	9900005410			35.22
		14	2027491336-17 ITEMS	9900005410			119.56
		15	2027498906-5 ITEMS	9900005410			71.05
		16	2027498907-1 ITEM	9900005410			17.34
		17	2027498908-2 ITEMS	9900005410			18.90
		18	2027505039-1 ITEM	9900005410			6.14
		19	2027505040-2 ITEMS	9900005410			14.48
		20	2027505041-36 ITEMS	9900005410			666.05
		21	2027514352-5 ITEMS	9900005410			72.11
		22	2027514353-1 ITEM	9900005410			8.46
		23	2027519997-2 ITEMS	9900005410			31.87
		24	2027519998-1 ITEM	9900005410			13.83
		25	2027519999-1 ITEM	9900005410			5.03
		26	2027520000-1 ITEM	9900005410			16.76
		27	2027520001-20 ITEMS	9900005410			449.49
		28	2027520002-1 ITEM	9900005410			9.44
		29	2027529437-3 ITEMS	9900005410			44.51
		30	2027529438-1 ITEM	9900005410			29.91
		31	2027529759-2 ITEMS	9900005410			33.56
		32	CREDIT 2356072-2 ITEMS	9900005410			-27.99
		33	CREDIT 2356073-1 ITEM	9900005410			-14.55
		34	CREDIT 2364825-1 ITEM	9900005410			-34.15
						INVOICE TOTAL:	2,008.09
L3367362-10/12	10/31/12	01	2027530067-13 ITEMS	9900005410		12/11/12	229.92

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CITY OF LAKE GENEVA  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/11/2012

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
BAKER	BAKER & TAYLOR						
L3367362-10/12	10/31/12	02	2027462954-1 ITEM	9900005410		12/11/12	30.30
		03	2027462953-3 ITEMS	9900005410			44.46
		04	2027430886-1 ITEM	9900005410			17.35
		05	2027430887-1 ITEM	9900005410			16.23
		06	2027491335-1 ITEM	9900005410			12.57
		07	2027483083-19 ITEMS	9900005410			329.89
						INVOICE TOTAL:	680.72
L3367512-10/12	10/31/12	01	2027427211-1 ITEM	9900005411		12/11/12	10.62
		02	2027427213-2 ITEMS	9900005411			18.45
		03	2027427214-44 ITEMS	9900005411			522.21
		04	2027427215-5 ITEMS	9900005411			48.77
		05	2027461171-1 ITEM	9900005411			10.06
		06	2027461172-1 ITEM	9900005411			10.62
		07	2027461173-2 ITEMS	9900005411			21.24
		08	2027461174-1 ITEM	9900005411			28.56
		09	2027461175-6 ITEMS	9900005411			36.94
		10	2027468963-59 ITEMS	9900005411			618.65
		11	2027468964-1 ITEM	9900005411			7.55
		12	2027487433-10 ITEMS	9900005411			108.29
		13	2027487434-5 ITEMS	9900005411			50.23
		14	2027487435-1 ITEM	9900005411			11.18
		15	2027487436-2 ITEMS	9900005411			22.92
		16	2027487437-2 ITEMS	9900005411			18.23
		17	2027504708-3 ITEMS	9900005411			31.17
		18	2027535024-2 ITEMS	9900005411			29.66
		19	2027535025-2 ITEMS	9900005411			21.80
		20	2027535026-3 ITEMS	9900005411			54.16
		21	2027535027-2 ITEMS	9900005411			29.64
						INVOICE TOTAL:	1,710.95
						VENDOR TOTAL:	4,467.84
SCE	BADGER STATE LOGISTICS						
220595	10/31/12	01	TOILET TISSUE	9900005350		12/11/12	122.32
						INVOICE TOTAL:	122.32

INVOICES DUE ON/BEFORE 12/11/2012

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BCE BADGER STATE LOGISTICS							
221421	11/23/12	01	PAPER TOWELS,TP	1116105350		12/11/12	158.46
						INVOICE TOTAL:	158.46
221426	11/23/12	01	TISSUE	1132105350		12/11/12	13.92
		02	SIDEWALK ICE SALT	4055205350			547.12
		03	SIDEWALK ICE SALT	1116105350			547.12
						INVOICE TOTAL:	1,108.16
						VENDOR TOTAL:	1,388.94
BLACKH BLACKHAWK TECHNICAL COLLEGE							
S0204735	11/28/12	01	PROTECTION TRN REG-DERRICK	1121005410		12/11/12	295.00
						INVOICE TOTAL:	295.00
						VENDOR TOTAL:	295.00
BOTTS BOTTS WELDING & TRK SERV INC							
540020	11/27/12	01	BOLTS,NUTS-CHIPPER	1132135420		12/11/12	52.00
						INVOICE TOTAL:	52.00
						VENDOR TOTAL:	52.00
BRUG BARNEY BRUGGER							
11/12	11/30/12	01	NOV MILEAGE-233.6 MILES	1124005330		12/11/12	129.65
						INVOICE TOTAL:	129.65
						VENDOR TOTAL:	129.65
BUDGET BUDGET LIBRARY SUPPLIES							
9458	11/02/12	01	DUE DATE STICKERS	9900005512		12/11/12	200.00
						INVOICE TOTAL:	200.00
						VENDOR TOTAL:	200.00
BUMPL BUMPER TO BUMPER AUTO PARTS							

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CITY OF LAKE GENEVA  
 DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 12/11/2012

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
BUMPL BUMPER TO BUMPER AUTO PARTS							
662-252103	11/02/12	01	BACK-UP LAMPS	1122005351		12/11/12	15.60
						INVOICE TOTAL:	15.60
662-252909	11/15/12	01	OIL, FUNNEL	1122005351		12/11/12	8.97
						INVOICE TOTAL:	8.97
662-253988	12/03/12	01	GAS STABILIZER	1132105351		12/11/12	6.89
						INVOICE TOTAL:	6.89
						VENDOR TOTAL:	31.46
CDW CDW GOVERNMENT INC							
T285870	11/15/12	01	CD/DVD LABELS, POWER OUTLET	1121005310		12/11/12	108.84
						INVOICE TOTAL:	108.84
						VENDOR TOTAL:	108.84
CHARPAL CHARLES PALMER BOBCAT RENTALS							
113012	11/30/12	01	LEAF DISPOSAL-42 LOADS	1132145220		12/11/12	2,100.00
						INVOICE TOTAL:	2,100.00
						VENDOR TOTAL:	2,100.00
CLEAR CLEARVIEW WINDOW CLEANING							
5052	11/21/12	01	WINDOW CLEANING	9900005360		12/11/12	115.00
						INVOICE TOTAL:	115.00
						VENDOR TOTAL:	115.00
COMPOST COMPOST MANAGEMENT INC							
410546	11/13/12	01	25 YDS LEAVES	1132145220		12/11/12	100.00
						INVOICE TOTAL:	100.00
411011	11/01/12	01	250 YDS LEAVES	1132145220		12/11/12	1,000.00
						INVOICE TOTAL:	1,000.00
						VENDOR TOTAL:	1,100.00

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CONSERV CONSERV FS INC							
1646588-IN	11/21/12	01	FERTILIZER	1152005362		12/11/12	2,575.00
						INVOICE TOTAL:	2,575.00
						VENDOR TOTAL:	2,575.00
DOMINION DOMINION VOTING SYSTEMS INC							
DVS106468	10/31/12	01	EQUIP RENTAL-VOTING	1114305311		12/11/12	198.60
						INVOICE TOTAL:	198.60
						VENDOR TOTAL:	198.60
DOWN DOWN TO EARTH CONTRACTORS INC							
5168	11/30/12	01	STORM SEWER FIX	1132155450		12/11/12	1,028.75
						INVOICE TOTAL:	1,028.75
						VENDOR TOTAL:	1,028.75
DUNN DUNN LUMBER & TRUE VALUE							
502514	11/16/12	01	SOLAR SALT	9900005350		12/11/12	46.32
						INVOICE TOTAL:	46.32
503454	11/27/12	01	NUTS,BOLTS-PLOW	1132125351		12/11/12	14.94
		02	DISCOUNT	1100004819			-0.75
						INVOICE TOTAL:	14.19
503512	11/27/12	01	SPRAY PAINT,FLASHLIGHT	1132105340		12/11/12	18.97
		02	DISCOUNT	1100004819			-0.95
						INVOICE TOTAL:	18.02
503559	11/28/12	01	WAX,CABLE TIES	1132105340		12/11/12	34.25
		02	DISCOUNT	1100004819			-1.71
						INVOICE TOTAL:	32.54
503718	11/29/12	01	NUTS,BOLTS	1132105340		12/11/12	2.16

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DUNN	DUNN LUMBER & TRUE VALUE						
503718	11/29/12	02	DISCOUNT	1100004819		12/11/12	-0.11
						INVOICE TOTAL:	2.05
503761	11/29/12	01	WEATHER STRIPPING	1151105240		12/11/12	103.73
		02	DISCOUNT	1100004819			-4.79
						INVOICE TOTAL:	98.94
503780	11/29/12	01	TARP STRAP	1132105340		12/11/12	1.29
		02	DISCOUNT	1100004819			-0.06
						INVOICE TOTAL:	1.23
503798	11/29/12	01	WEATHER STRIPPING	1151105240		12/11/12	14.91
		02	DISCOUNT	1100004819			-0.75
						INVOICE TOTAL:	14.16
504149	12/03/12	01	MOP, LIGHT BULBS	9900005350		12/11/12	35.97
		02	DISCOUNT	1100004819			-3.60
						INVOICE TOTAL:	32.37
K02861	11/20/12	01	ROOF PANELS-SALT SHED	1132125340		12/11/12	253.76
						INVOICE TOTAL:	253.76
K02893	11/20/12	01	NAILS-SALT SHED	1132125340		12/11/12	5.99
		02	DISCOUNT	1100004819			-0.30
						INVOICE TOTAL:	5.69
K02952	11/21/12	01	XMAS TREE STAND	9900005211		12/11/12	14.99
						INVOICE TOTAL:	14.99
K02995	11/21/12	01	PAINT-PLOW	1132125250		12/11/12	24.95
		02	DISCOUNT	1100004819			-1.25
						INVOICE TOTAL:	23.70
K03392	11/27/12	01	BLOWER-TREE TRK	1132135430		12/11/12	153.96
						INVOICE TOTAL:	153.96

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DUNN DUNN LUMBER & TRUE VALUE							
K03394	11/27/12	01	HOLIDAY LIGHTS	1134105394		12/11/12	15.98
						INVOICE TOTAL:	15.98
						VENDOR TOTAL:	727.90
EBSCO EBSCO							
1413293	11/28/12	01	2013 SUBSCRIPTIONS	9900005412		12/11/12	5,651.84
						INVOICE TOTAL:	5,651.84
						VENDOR TOTAL:	5,651.84
ELKHO ELKHORN CHEMICAL COMPANY INC							
527954	11/05/12	01	DEODORIZER	1122005350		12/11/12	92.54
						INVOICE TOTAL:	92.54
						VENDOR TOTAL:	92.54
ENERGY ENERGY CONSULTANTS OF WI							
5984	11/01/12	01	BALLASTS-AMB 1/CHIEFS OFC	1122005241		12/11/12	185.00
						INVOICE TOTAL:	185.00
						VENDOR TOTAL:	185.00
EQUAL EQUAL RIGHTS DIVISION							
250-11/12	11/30/12	01	WORK PERMITS-NOV	1100002422		12/11/12	75.00
						INVOICE TOTAL:	75.00
						VENDOR TOTAL:	75.00
FELLO FELLOW MORTALS INC							
REFUND	12/02/12	01	FELLOW MORTALS SEC DEP 12/1/12	4055102353		12/11/12	1,000.00
		02	FELLOW MORTALS SEC GRD/SETUP	4055104674			-398.50
						INVOICE TOTAL:	601.50
						VENDOR TOTAL:	601.50

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-----							
FORD	FORD OF LAKE GENEVA						
35814	11/08/12	01	OIL,BRAKES,BATTERY,MOUNT TIRES	1121005361		12/11/12	435.85
						INVOICE TOTAL:	435.85
35915	11/15/12	01	OIL CHG,INSP-SQ 20511	1121005361		12/11/12	39.62
						INVOICE TOTAL:	39.62
35919	11/15/12	01	DIAGNOSTIC CHECK-FAN	1121005361		12/11/12	61.80
						INVOICE TOTAL:	61.80
						VENDOR TOTAL:	537.27
FOX	FOX VALLEY TECHNICAL COLLEGE						
TPB161912/FY12-13	10/03/12	01	CRISIS CLASS REG FEE-KARA	1121005410		12/11/12	120.00
						INVOICE TOTAL:	120.00
						VENDOR TOTAL:	120.00
FULL	FULL COMPASS SYSTEMS LTD						
4482796	11/01/12	01	CAMCORDER+ACCESSORIES	1121005380		12/11/12	1,043.78
						INVOICE TOTAL:	1,043.78
						VENDOR TOTAL:	1,043.78
GENERAL	GENERAL COMMUNICATIONS INC						
190460	11/06/12	01	MICROPHONE-EM VEHICLE	1129005340		12/11/12	97.00
						INVOICE TOTAL:	97.00
190461	11/06/12	01	MICROPHONE-CMD 1	1122005262		12/11/12	89.00
						INVOICE TOTAL:	89.00
						VENDOR TOTAL:	186.00
GENON	GENEVA ON-LINE INC						
955982	11/01/12	01	NOV EMAIL SVC	1112005321		12/11/12	2.00
						INVOICE TOTAL:	2.00

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-----							
GENON	GENEVA ON-LINE INC						
957814	12/01/12	01	DSL CHARGE-DEC	9900005221		12/11/12	60.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	62.00
GLELE	GENEVA LAKES ELECTRIC INC						
907	11/25/12	01	RETROFITS ASSEMBLY	3430001212		12/11/12	576.00
						INVOICE TOTAL:	576.00
						VENDOR TOTAL:	576.00
GLENV	GENEVA LAKE ENVIRONMENTAL AGEN						
RE120312	12/01/12	01	MONTHLY PAYMENT-DEC	4054105730		12/11/12	1,666.63
						INVOICE TOTAL:	1,666.63
						VENDOR TOTAL:	1,666.63
GLMUS	GENEVA LAKE MUSEUM						
RE120312	12/01/12	01	MONTHLY PAYMENT-DEC	1151105735		12/11/12	1,000.00
						INVOICE TOTAL:	1,000.00
						VENDOR TOTAL:	1,000.00
HEIN	HEIN ELECTRIC SUPPLY CO						
842444	11/21/12	01	LED RETROFITS	3430001212	00000063	12/11/12	7,326.90
						INVOICE TOTAL:	7,326.90
						VENDOR TOTAL:	7,326.90
HENRYS	HENRY SCHEIN INC						
2196656-01	11/05/12	01	RUBBER GLOVES	1121005290		12/11/12	180.00
						INVOICE TOTAL:	180.00
						VENDOR TOTAL:	180.00
NESTA	HE STARK AGENCY INC						

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HESTA HE STARK AGENCY INC							
6089F&R-11/12	11/30/12	01	NOV STARK FEE	1122005214		12/11/12	33.50
						INVOICE TOTAL:	33.50
6089PARK-11/12	11/30/12	01	NOV COLLECTION FEES	4234505216		12/11/12	114.74
						INVOICE TOTAL:	114.74
						VENDOR TOTAL:	148.24
HUMPH HUMPHREY'S CONTRACTING							
DRAW 8	12/05/12	01	CONCRETE PROJECT	3430001211		12/11/12	2,975.28
						INVOICE TOTAL:	2,975.28
						VENDOR TOTAL:	2,975.28
IAAI WI CHAPTER 25 - IAAI							
DUES-2012	09/29/12	01	2013 ANNUAL DUES-PETERS	1122005320		12/11/12	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
ITU ITU INC							
5607207	11/26/12	01	RAGS,MATS	1132105360		12/11/12	71.18
						INVOICE TOTAL:	71.18
						VENDOR TOTAL:	71.18
JERRY JERRY WILLKOMM INC							
192035	11/28/12	01	1510 GAL GAS	1132105341		12/11/12	5,056.99
						INVOICE TOTAL:	5,056.99
						VENDOR TOTAL:	5,056.99
JPCCO JP COOKE CO							
209713	11/27/12	01	LICENSE TAGS-CAT	1115305310		12/11/12	57.12
						INVOICE TOTAL:	57.12
						VENDOR TOTAL:	57.12

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KLEIN TERESA M KLEIN							
11/12	11/30/12	01	NOV MILEAGE-363.6 MILES	1115305330		12/11/12	201.80
						INVOICE TOTAL:	201.80
						VENDOR TOTAL:	201.80
LANGE LANGE ENTERPRISES INC							
46160	11/19/12	01	STREET SIGNS	1134105375		12/11/12	3,317.42
						INVOICE TOTAL:	3,317.42
						VENDOR TOTAL:	3,317.42
LARK LARK UNIFORM OUTFITTERS INC							
125377	11/16/12	01	UNIFORM-HANSEN	1121005138		12/11/12	68.40
						INVOICE TOTAL:	68.40
125378	11/16/12	01	UNIFORM-DYON	1121005138		12/11/12	117.48
						INVOICE TOTAL:	117.48
125379	11/16/12	01	UNIFORM-REUSS	1121005138		12/11/12	340.33
						INVOICE TOTAL:	340.33
125381	11/16/12	01	UNIFORM-NELSON	1121005138		12/11/12	380.82
						INVOICE TOTAL:	380.82
						VENDOR TOTAL:	907.03
LASERE LASER ELECTRIC SUPPLY							
1408814-CO	11/20/12	01	LIGHT BULBS,BALLASTS	1116105350		12/11/12	249.02
		02	EMER LIGHT BATERIES	1151105240			102.88
						INVOICE TOTAL:	351.90
						VENDOR TOTAL:	351.90
LASERW LASER WORKS UNLIMITED LLC							
691	11/02/12	01	PLAQUE-DOUG ELLIOTT	1121005190		12/11/12	29.38

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-----							
LASERW	LASER WORKS UNLIMITED LLC						
691	11/02/12	02	PLAQUE-DOUG ELLIOTT	1121005399		12/11/12	29.38
						INVOICE TOTAL:	58.76
						VENDOR TOTAL:	58.76
LGUTI	LAKE GENEVA UTILITY COMMISSION						
100 HIGHLAND WAY	11/30/12	01	100 HIGHLAND WAY	4500002452		12/11/12	1,690.00
		02	100 HIGHLAND WAY	4500002453			1,865.00
						INVOICE TOTAL:	3,555.00
4059	12/05/12	01	4TH QTR HYD RENT	1122105229		12/11/12	57,106.00
						INVOICE TOTAL:	57,106.00
912 HUDSON TRAIL	10/12/12	01	912 HUDSON TRAIL	4500002453		12/11/12	1,865.00
		02	912 HUDSON TRAIL	4500002452			1,690.00
						INVOICE TOTAL:	3,555.00
						VENDOR TOTAL:	64,216.00
LLS	LAKESHORES LIBRARY SYSTEM						
1315	11/09/12	01	FIX PUBLIC COMPUTERS	9900005211		12/11/12	453.51
						INVOICE TOTAL:	453.51
						VENDOR TOTAL:	453.51
MABAS	MABAS DIVISION 103						
1117	10/19/12	01	ANNUAL DUES-MABAS	1122005320		12/11/12	100.00
						INVOICE TOTAL:	100.00
1128	10/10/12	01	ANNUAL DINNER MTG	1122005144		12/11/12	84.00
						INVOICE TOTAL:	84.00
						VENDOR TOTAL:	184.00
MAILF	MAILFINANCE						

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MAILF MAILFINANCE							
H3657137	11/23/12	01	METER LEASE-JAN	1100001610		12/11/12	376.24
						INVOICE TOTAL:	376.24
						VENDOR TOTAL:	376.24
MARTIN MARTIN BUSINESS GROUP							
1129772	11/15/12	01	KONICA C252-NOV	1121005531		12/11/12	91.00
		02	KONICA C252 OVERAGE	1121005531			60.01
						INVOICE TOTAL:	151.01
						VENDOR TOTAL:	151.01
MERCYH MERCY HEALTH SYSTEM							
LCPD-0051-11/12	11/05/12	01	BLOOD DRAWS-2	1121005380		12/11/12	70.00
						INVOICE TOTAL:	70.00
						VENDOR TOTAL:	70.00
MLIC MINNESOTA LIFE INSURANCE CO							
RE120312	12/03/12	01	JAN 2013 LIFE INS PREMIUM	1100001610		12/11/12	1,945.53
						INVOICE TOTAL:	1,945.53
						VENDOR TOTAL:	1,945.53
NAPAE ELKHORN NAPA AUTO PARTS							
878287	11/14/12	01	ANTI-FREEZE, PWR STEERING FLUID	1132105351		12/11/12	112.55
						INVOICE TOTAL:	112.55
879214	11/21/12	01	HEAD LIGHTS	1132105351		12/11/12	8.49
						INVOICE TOTAL:	8.49
879759	11/27/12	01	TESTER, SPARK PLUGS, AIR FILTERS	1132105340		12/11/12	96.25
						INVOICE TOTAL:	96.25
879820	11/28/12	01	WAX, POLISH, CLEANER, WIPES	1132105340		12/11/12	39.00
						INVOICE TOTAL:	39.00

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-----							
NAPAE	ELKHORN NAPA AUTO PARTS						
880130	11/29/12	01	OIL,FUEL FILTERS	1132105351		12/11/12	29.50
						INVOICE TOTAL:	29.50
						VENDOR TOTAL:	285.79
NAPAR	NAPA AUTO PARTS						
232763	11/17/12	01	LED LIGHT KIT-SQ 1	1122005351		12/11/12	29.67
						INVOICE TOTAL:	29.67
						VENDOR TOTAL:	29.67
NORTH	NORTHWIND PERENNIAL FARM						
5752	11/08/12	01	FALL GARDEN CLEAN UP	9900005360		12/11/12	520.00
						INVOICE TOTAL:	520.00
						VENDOR TOTAL:	520.00
NWTC	NORTHEAST WI TECHNICAL COLLEGE						
CS21838	11/15/12	01	REG FEES-DYON	1121005410		12/11/12	125.00
						INVOICE TOTAL:	125.00
						VENDOR TOTAL:	125.00
NYQUIST	NYQUIST ENGINEERING						
1041	11/29/12	01	OCT-NOV IT SVC	1121005380		12/11/12	237.50
		02	OCT-NOV IT SVC	1121005361			587.50
		03	OCT-NOV IT SVC	1121005305			412.50
						INVOICE TOTAL:	1,237.50
						VENDOR TOTAL:	1,237.50
OAKHI	OAK HILL CEMETERY						
RE128312	12/01/12	01	MONTHLY PAYMENT-DEC	1170005750		12/11/12	13,333.37
						INVOICE TOTAL:	13,333.37
						VENDOR TOTAL:	13,333.37

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OFFICE OFFICE DEPOT							
630002861001	10/24/12	01	LASERFICHE SCANNER	1114305310		12/11/12	883.15
						INVOICE TOTAL:	883.15
630686536001	10/30/12	01	HANGING FOLDERS,PENS,CORR TAPE	1114305310		12/11/12	21.30
		02	PENS,PLATES,CUPS,CREAMER	1114305311			22.53
		03	FILE JACKETS,CALCULATOR INK	1115105310			12.36
						INVOICE TOTAL:	56.19
630686699001	10/30/12	01	CUSHION MATS	1115305310		12/11/12	94.78
		02	BINDERS	1114305310			23.96
						INVOICE TOTAL:	118.74
633397237001	11/20/12	01	TONER	1115305310		12/11/12	118.07
		02	INK,CALENDAR	4234505310			44.06
						INVOICE TOTAL:	162.13
						VENDOR TOTAL:	1,220.21
OTTER OTTER SALES & SERVICE INC							
17076	10/29/12	01	FIX BRAKES	1132105250		12/11/12	154.62
						INVOICE TOTAL:	154.62
17088	11/20/12	01	HYDRAULIC PUMP-TK 27	1132105250		12/11/12	2,898.06
						INVOICE TOTAL:	2,898.06
17117	11/14/12	01	FIX BRAKES-TK 26	1132105250		12/11/12	2,364.48
						INVOICE TOTAL:	2,364.48
						VENDOR TOTAL:	5,417.16
PAL PAL STEEL COMPANY INC							
22912S	11/27/12	01	STEEL	1132105340		12/11/12	358.22
						INVOICE TOTAL:	358.22
						VENDOR TOTAL:	358.22

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-----							
PCL	PETTY CASH - LIBRARY						
11/12	10/29/12	01	USPS-WOOD SAMPLES MAILING	9900005312		12/11/12	2.46
		02	USPS-PEGGY GLEICH	9900005312			1.70
		03	TARGET-PLATES,CUPS	9900005211			8.51
		04	PIGGLY WIGGLY-REFRESHMENTS-LAC	9900005211			20.64
						INVOICE TOTAL:	33.31
						VENDOR TOTAL:	33.31
PETER	ANDREA PETERSON						
REIMB-11/12	11/30/12	01	SEPT MILEAGE-77 MILES	9900005332		12/11/12	42.74
		02	AUG MILEAGE-52 MILES	9900005211			28.86
		03	OCT MILEAGE-53.5 MILES	9900005211			29.70
		04	QDOBA-MEALS	9900005211			25.37
		05	USPS-POSTAGE-KOLLER	9900005211			6.65
		06	BITTNER'S-LLS MTG REFRESHMENTS	9900005211			10.25
		07	BITTNER'S-MTG REFRESHMENTS	9900005211			8.75
		08	BEAUTY & THE BEAN-MEALS	9900005211			10.02
		09	JIMMY JOHNS-LLS MTG MEALS	9900005211			9.37
		10	PESCHE'S-FLOWERS-EYTCHESON	9900005211			54.86
		11	WALMART-POINSETTIAS	9900005211			45.91
		12	BULLETIN-HOLIDAY ENVELOPES	9900005211			26.00
						INVOICE TOTAL:	300.48
						VENDOR TOTAL:	300.48
PHILIPS	PHILIPS MEDICAL CAPITAL						
15741432	11/10/12	01	MONITOR/DEFIBS-NOV	1122005830		12/11/12	700.16
						INVOICE TOTAL:	700.16
						VENDOR TOTAL:	700.16
POLLI	PEG POLLITT						
REIMB-11/12	11/28/12	01	CONF MILEAGE-98 MILES	1115105332		12/11/12	54.39
						INVOICE TOTAL:	54.39
						VENDOR TOTAL:	54.39

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PRO PROPHOENIX							
2012140	12/03/12	01	PRO PHOENIX-DRAW 1	4122001213		12/11/12	13,016.66
						INVOICE TOTAL:	13,016.66
						VENDOR TOTAL:	13,016.66
QUART QUARTERMASTER LLC							
P677844401017	11/06/12	01	UNIFORM-BRADEN	1121005138		12/11/12	398.42
						INVOICE TOTAL:	398.42
P677844401025	11/13/12	01	UNIFORM-BRADEN	1121005138		12/11/12	48.00
						INVOICE TOTAL:	48.00
						VENDOR TOTAL:	446.42
QUILL QUILL CORPORATION							
7004761	11/05/12	01	INK-DET PRINTER	1121005310		12/11/12	122.98
						INVOICE TOTAL:	122.98
7274220	11/15/12	01	DVD'S,CD ENVELOPES,MOUSEPAD	1121005310		12/11/12	123.88
						INVOICE TOTAL:	123.88
						VENDOR TOTAL:	246.86
RACINE RACINE COUNTY OPPORTUNITY CTR							
50602	11/15/12	01	CLEANING SVC-OCT	9900005360		12/11/12	1,006.25
						INVOICE TOTAL:	1,006.25
						VENDOR TOTAL:	1,006.25
REES REESMAN'S EXCAVATING & GRADING							
DRAW 2	11/09/12	01	2012 STREET MAINT CONTRACT	4132101205		12/11/12	125,651.69
						INVOICE TOTAL:	125,651.69
						VENDOR TOTAL:	125,651.69
RKW RKW							

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RKW	RKW						
41460	11/06/12	01	BLOCKS-SALT SHED	1132125340		12/11/12	1,500.00
						INVOICE TOTAL:	1,500.00
						VENDOR TOTAL:	1,500.00
ROBBINS	MARCIA ROBBINS						
REIMB-11/12	11/26/12	01	FLU SHOT	1110205133		12/11/12	31.99
						INVOICE TOTAL:	31.99
						VENDOR TOTAL:	31.99
ROTE	ROTE OIL COMPANY						
109587	11/15/12	01	GENERATOR DIESEL FUEL	1116105350		12/11/12	515.12
						INVOICE TOTAL:	515.12
						VENDOR TOTAL:	515.12
SHI	SHI COMPUTERS						
B00831418	11/09/12	01	HARD DRIVES	4121001136		12/11/12	689.14
		02	HARD DRIVES	4121001135			100.00
		03	SERVER, HARD DRIVES	4121001211			1,703.62
						INVOICE TOTAL:	2,492.76
						VENDOR TOTAL:	2,492.76
SIGNA	SIGNATURE SIGNS LLC						
4206	11/18/12	01	LUKE/MARKER STICKERS	4234505250		12/11/12	308.00
		02	'FREE PARKING'SIGNS	4234505399			114.00
						INVOICE TOTAL:	422.00
4211	12/03/12	01	STALL DECALS	4234505340		12/11/12	101.70
						INVOICE TOTAL:	101.70
						VENDOR TOTAL:	523.70
SIMPLX	SIMPLEXGRINNELL						

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SIMPLX SIMPLEXGRINNELL							
68400208	11/20/12	01	EXTINGUISHER TEST & FIX	1116105360		12/11/12	112.00
						INVOICE TOTAL:	112.00
						VENDOR TOTAL:	112.00
SPRIN SPRINT							
LCI-156656	11/15/12	01	FEE-SUBPOENAED RECORDS	1121005380		12/11/12	30.00
						INVOICE TOTAL:	30.00
						VENDOR TOTAL:	30.00
STATEL STATELINE SURFACE SOLUTIONS							
165	08/20/12	01	TOPCOAT INSTALL	4122001104		12/11/12	3,100.00
						INVOICE TOTAL:	3,100.00
						VENDOR TOTAL:	3,100.00
SUMME JOHN SUMMERS							
11/12	11/30/12	01	NGV MILEAGE-238 MILES	1124005330		12/11/12	132.09
						INVOICE TOTAL:	132.09
						VENDOR TOTAL:	132.09
T0000645 BARBARA KRAUSE							
REFUND	11/27/12	01	KRAUSE SEC DEP 11/16/12	4055102353		12/11/12	1,000.00
		02	KRAUSE SETUP/SEC GRD 11/16/12	4055104674			-142.00
						INVOICE TOTAL:	858.00
						VENDOR TOTAL:	858.00
TIMBER TIMBERLINE SIGN CO INC							
4203	10/02/12	01	HISTORIC PLAQUES-2	1170005723		12/11/12	240.00
						INVOICE TOTAL:	240.00
						VENDOR TOTAL:	240.00

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-----							
TORRES	MARIA DE JESUS TORRES						
11/12	11/06/12	01	INTERPRETER FEES-11/6/12	1121005140		12/11/12	120.00
						INVOICE TOTAL:	120.00
						VENDOR TOTAL:	120.00
TOSHI	TOSHIBA FINANCIAL SOLUTIONS						
13001754	11/22/12	01	COPIER LEASE-DEC	9900005532		12/11/12	310.70
						INVOICE TOTAL:	310.70
						VENDOR TOTAL:	310.70
UNIQUE	UNIQUE MANAGEMENT SERVICES						
230198	11/01/12	01	COLLECTION FEES-OCT	9900005510		12/11/12	53.70
						INVOICE TOTAL:	53.70
						VENDOR TOTAL:	53.70
VANDE	VANDEWALLE & ASSOCIATES INC						
201211012	11/19/12	01	CORE COMM-NOV PLANNING	1100001391		12/11/12	27.50
		02	TIF REPORT PREP	3430005214			87.50
						INVOICE TOTAL:	115.00
						VENDOR TOTAL:	115.00
VON	VON BRIESEN & ROPER SC						
8271	11/05/12	01	POLICE LEGAL MATTERS	1121005214		12/11/12	61.50
						INVOICE TOTAL:	61.50
						VENDOR TOTAL:	61.50
VORPA	VORPAGEL SERVICE INC						
32298	10/31/12	01	FIX HEATER	9900005250		12/11/12	236.27
						INVOICE TOTAL:	236.27
						VENDOR TOTAL:	236.27

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WALCOC	WALWORTH COUNTY CLERK						
ELECTION 11/6	12/04/12	01	BALLOTS, PROGRAMMING-11/6/12	1114305311		12/11/12	1,180.46
						INVOICE TOTAL:	1,180.46
						VENDOR TOTAL:	1,180.46
WALCOS	WALWORTH COUNTY SHERIFF						
10/12	11/05/12	01	OCT PRISONER CONFINEMENTS	1112005290		12/11/12	195.00
						INVOICE TOTAL:	195.00
						VENDOR TOTAL:	195.00
WALCOT	WALWORTH COUNTY TREASURER						
64-246-11/12	11/30/12	01	OCT COURT FINES-COUNTY	1112002420		12/11/12	1,068.60
						INVOICE TOTAL:	1,068.60
						VENDOR TOTAL:	1,068.60
WALLA	DARCY BREWSTER-WALLACE						
REIMB-11/12	11/02/12	01	MILEAGE-77 MILES-SHARE MTG	9900005211		12/11/12	42.74
						INVOICE TOTAL:	42.74
						VENDOR TOTAL:	42.74
WEENE	WE ENERGIES						
LIB 11/12	11/27/12	01	INV 3843-358-997	9900005222		12/11/12	72.00
		02	INV 5604-510-433	9900005222			185.00
						INVOICE TOTAL:	257.00
RE120312	11/29/12	01	INV 7891-194-618-CITY HALL	1116105224		12/11/12	1,163.07
		03	INV 7837-744-963-FIREHOUSE	1122005224			118.51
		04	INV 0480-524-472-UPPER RIVIERA	4055105224			512.09
		06	INV 0847-573-906-HOST TOWER	1122005224			39.72
		07	INV 5288-664-956-MUSEUM	1151105224			88.74
		08	INV 8052-439-940-STREET DEPT	1132105224			133.50

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WEENE	WE ENERGIES						
RE120312	11/29/12	09	INV 8017-524-022-1065 CAREY	1132105224		12/11/12	270.19
		10	INV 6602-046-262-1070 CAREY	1132105224			69.33
		11	INV 7283-171-261-VET'S PARK	1152015224			12.26
						INVOICE TOTAL:	2,407.41
						VENDOR TOTAL:	2,664.41
WIDOTS	WI DEPT OF TRANSPORTATION						
11/12	12/05/12	01	REG SUSPENSIONS-22	4234505399		12/11/12	110.00
						INVOICE TOTAL:	110.00
						VENDOR TOTAL:	110.00
WINDING	WINDING ROOFING COMPANY INC						
3943	10/31/12	01	FIX ROOF LEAK	1122005241		12/11/12	476.08
						INVOICE TOTAL:	476.08
						VENDOR TOTAL:	476.08
WIREV	WI DEPT OF REVENUE						
64-246-2012	11/30/12	01	2012 MFG ASSESSMENT	1115405213		12/11/12	1,770.86
						INVOICE TOTAL:	1,770.86
						VENDOR TOTAL:	1,770.86
WISC	STATE OF WISCONSIN						
64-246-11/12	11/30/12	01	OCT COURT FINES-STATE	1112002424		12/11/12	3,704.31
						INVOICE TOTAL:	3,704.31
						VENDOR TOTAL:	3,704.31
WOLLA	JOANNE WOLLAEGER						
REIMB-11/12	11/30/12	01	POINSETTIAS	9900005211		12/11/12	27.10
						INVOICE TOTAL:	27.10
						VENDOR TOTAL:	27.10

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WSDAR    WS DARLEY & CO							
17044208	11/02/12	01	CREDIT-HOOLIGAN TOOL	1129005410		12/11/12	-188.34
						INVOICE TOTAL:	-188.34
17044330	11/05/12	01	FORCIBLE ENTRY BAR STRAPS	1122005800		12/11/12	383.01
						INVOICE TOTAL:	383.01
17044792	11/07/12	01	DESCENDERS	1129005340		12/11/12	237.35
						INVOICE TOTAL:	237.35
17045386	11/14/12	01	HOOLIGAN BARS	1122005800		12/11/12	401.34
						INVOICE TOTAL:	401.34
						VENDOR TOTAL:	833.36
YMCA        YMCA							
RE120312	12/01/12	01	MONTHLY PAYMENT-DEC	1170005760		12/11/12	3,818.37
						INVOICE TOTAL:	3,818.37
						VENDOR TOTAL:	3,818.37
ZEE         ZEE MEDICAL INC							
0100632252	11/20/12	01	FIRST AID SUPPLIES	1132105390		12/11/12	141.55
						INVOICE TOTAL:	141.55
						VENDOR TOTAL:	141.55
						TOTAL ALL INVOICES:	309,046.04