

REGULAR CITY COUNCIL MEETING

MONDAY, NOVEMBER 26, 2012 – 7:00 PM

COUNCIL CHAMBERS, CITY HALL

Mayor Connors called the meeting to order at 7:06 p.m.

The Pledge of Allegiance was led by Alderman Mott.

Roll Call. Present: Aldermen Hougen, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar. Absent: Alderman Wall (excused). Also present: Administrator Jordan, City Attorney Draper and City Clerk Hawes.

Awards, Presentations, and Proclamations. None.

Re-consider business from previous meeting. None.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.

Ryan Steltzer, 400 S. Edwards Blvd., Lake Geneva, spoke about Item #13A as President of Lake Geneva Jaycees. He talked about the history of the fireworks display at Venetian Festival. He said last year's show was just over \$20,000.00. He said the fireworks show is still smaller than other area communities. As a premiere community, should have a premiere fireworks show. Requested the City increase its funding from \$5,500.00 to \$10,000.00.

Martin Smith, 330 Oakwood Lane, Lake Geneva, approached the Council as Chairperson of the Parking Commission. He commented on Item #13B regarding the parking study proposal. Mr. Smith explained the process for reviewing and recommending Rich & Associates. He said they were a clear favorite because professional, experienced, studied similar communities. Plan includes a lot of getting to know us; lots of community input public meetings, surveys, working with businesses, customers, citizens, stakeholder meetings. This is an overall study, does not focus on parking garage; alternative transportations. PC feels will learn a lot from study.

Mark Smith, 1004 Geneva St., Lake Geneva, spoke in support of outside consulting firm of doing evaluation of parking issues in City of Lake Geneva. Likes that they will ask input from all impacted parties in the City, from business Chamber and results. Very important. Asks the Council strongly consider approve move forward with parking study.

Peter Sha, , Town of Lyons, Geneva Lake Conservancy. Attending Plan Commission meetings. Improve lines of communications. Applaud City with coming up with solution of 10 new piers and deletion of buoys.

Acknowledgement of Correspondence. None.

Approval of Minutes

Tolar/Mott motion to approve the regular meeting minutes of November 12, 2012 and special meeting minutes of November 19, 2012, as published and distributed. Motion carried by vote of 7 to 0, with Alderman Wall absent.

Consent Agenda

Original 2012-2013 Operator License applications filed by Sydney M. Jansen and Nicole C. Cupp

Original Taxi Driver License application filed by Donna L. Kloster (*approved by Police Chief; informational only*)

Kupsik/Hougen motion to approve the items on the consent agenda. Motion carried by vote of 7 to 0, with Alderman Wall absent.

Items Removed from the Consent Agenda

Change of Agent Application filed by Cove Condominium Association d/b/a The Cove of Lake Geneva, 111 Center Street, Lake Geneva, to Patrick J. McCarthy, 100 Kingswood Circle, Verona, WI (“Class A” license)

Hill/Tolar motion to approve. Hill said there was discussion at FLR. Discussed with City Attorney. Concern that The Cove owes a lot of money. Just a change of agent, not license. Draper said distinctly different when you’re approving agent compared to issuing a license. Revoking their license is not on the agenda. Mott said that was the question he had, if it’s two different issues, he understands. 7-0

Change of Agent Application filed by Cove Condominium Association d/b/a The Cove of Lake Geneva, 111 Center Street, Lake Geneva, to Patrick J. McCarthy, 100 Kingswood Circle, Verona, WI (“Class B”/Class “B” license)

Hill/Tolar motion to approve. 7-0

Resolution 12-R75, a resolution establishing Ward #11 boundaries for territory recently annexed to the City of Lake Geneva (Lake Geneva Joint School District #1)

Kupsik/Kehoe motion to approve. 7-0

Resolution 12-R76, a resolution establishing Ward #12 boundaries for territory recently annexed to the City of Lake Geneva (Immanuel Evangelical Lutheran Church of Lake Geneva, Inc.)

Kupsik/Hougen motion to approve. 7-0

Finance, License and Regulation Committee Recommendations – Alderman Hill

Discussion/Action on additional funding to the Lake Geneva Jaycees for Venetian Festival fireworks display from the 2013 Lakefront Fund

Hill/Kupsik motion to approve additional funding of \$4,500.00 to the Lake Geneva Jaycees funded from the Lakefront Fund.. would like to see them increase fundraising efforts along with increase. Comptroller will need to draft a budget resolution. May possibly need to come from Lakefront Reserves or from the General Fund. Hill/Kupsik motion to suspend the rules and allow Ryan Stelzer to address the Council. Unanimously carried.

Kehoe asked if this was approved by Lakefront Board. City Attorney Draper referenced the powers of the Piers, Harbors and Lakefront Committee, noting the Committee does not review these decisions. Mayor said Nov. 19 Council decided to send back to Council.

Kupsik said he thought additional money would come out of Lakefront but we’re not sure if we have the money. Jordan said the City has a Lakefront Reserve Fund. Currently has a balance of \$500,000.00. Jordan said the Lakefront does not make financial decisions.

Hill said the Piers, Harbors and Lakefront Committee will be discussing slip and buoy rates for 2013 which may provide additional funding to the Lakefront Fund. Mayor noted this will come back to the Council in the form of a budget resolution.

Kehoe said she liked the idea of more fireworks. Mott said he is bothered that Jaycees didn’t make a formal request through the budget workshop process like other community groups did. But he supports the Jaycees and all they do for community.

Roll Call: Hougen, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted “yes.” Motion carried 7 to 0, Alderman Wall was absent.

Discussion/Action on award of contract with Rich & Associates, Inc. for the Downtown Parking Needs Study in the amount not to exceed \$26,500.00 funded by the Parking Fund (*recommended by the Parking Commission 11/20/12*)

Hill/Kehoe motion to of contract with Rich & Associates, Inc. for the Downtown Parking Needs Study in the amount not to exceed \$26,500.00 funded by the Parking Fund. Hill said she thought last study was SWRPC 1996, but was informed at FLR that there may have been more recent studies. Hill said she likes the comprehensive approach of the study. Three proposals; Rich and Associates gave best impression, and happened to be least expensive. The contract includes fees for additional expenses. If we ask more than whats provided in this scope of we will be charged additional fees.

Kehoe/Krohn motion to suspend the rules for Chairperson Smith to approach Council. Kehoe asked what the format would be for the meeting with the vendor. Smith said the meetings will be open to the public and everyone will be invited. Kehoe suggested keeping people involved. Mayor referenced proposal, if scope doesn’t change the expenses

will total \$5,070.00. Hill said tremendous amount of opportunity for public input. She encouraged public to participate in meetings.

Krohn said she voted against it because it is not locked in for \$26,325.00. Mayor said simple amendment added to contract, City is notified prior to going over. Krohn asked who makes decision if additional services needed. Jordan said Council.

Mott asked what will be different now than prior studies. Hougen said overall parking patterns have changed. Mayor said they are going to look at parking management, also additional lots since 1996 study.. will also take a look at parking rates, times we've set for the stalls and overall effectiveness of the system.

Kehoe said the study should be open minded to other recommendations. Hill said the proposal will use LUKE parking data. Matter of how we can explain additional funding for parking improvements. Professional expertise will help us make better more informed decision.

Mott what if rain day. Jordan said they'll watch weather patterns and make sure it's a good day to come. If it looks like rani day they'll choose different day.

Hill/Kehoe motion for amendment prior to exceeding \$26,500.00 would require Council approval. Motion carried by vote of 7 to 0, with Alderman Wall absent.

Roll Call on original motion, as amended: Hougen, Mott, Hill, Kehoe, Kupsik and Krohn voted "yes." Tolar voted "no." Motion carried 6 to 1, Alderman Wall was absent.

Piers, Harbors and Lakefront Committee Recommendations – Alderman Wall

Discussion/Action on relocating the dinghies from the beach to the West End Pier area

Tolar said dinghies are stored at beach. Committee recommended moving to the West end Pier. Tolar said many complaints about them being there and this would resolve. Mott said the dinghies are unsightly at beach area. Mott 10 slips coming in will reduce the dinghy requirement. Mott said it was unanimously approved at Committee.

Mott/Hill motion to dinghy and dinghy pad location at the beach be relocated to West End Pier. Kehoe asked how many launch pads will be at the lakefront. Connors said there are five right now. Kehoe said it's already crowded.

Motion carried by vote of 6 to 0, Alderman Kehoe abstained and Alderman Wall was absent.

Plan Commission Recommendations – Alderman Hougen

Resolution 12-R77, authorizing the issuance of a Conditional Use Permit to Ken Etten, Mc Cormack & Etten Architects on behalf of Scott and Gretchen Matzelle, 532 W. 8th Street, Hinsdale, IL 60521, for a second floor addition to an existing single family residence in the ER-1 District using the setback requirements of the SR-4 District at 911 Bayview Drive, TAX KEY NUMBER: ZGB 00004, including all staff recommendations and specifically that the new upper addition fall within the 25' street yard setback

Hougen/Tolar motion to approve. Hougen said architect made sure structure stays within setback requirements. Does not impact environment around it.

Motion carried by vote of 7 to 0, with Alderman Wall absent.

Resolution 12-R78, authorizing the issuance of a Conditional Use Permit to Austin Pier Service on behalf of Syverstad Property Owners Association c/o Joe Malecki 731 Pine Tree Lane, Lake Geneva, WI 53147, for an addition to the end of the existing pier (8'x5' "L" section) for the property located along Mariane Terrace and the lake more precisely identified as Tax Key Number ZSY 00029, including all staff recommendations

Hougen/Kupsik motion to approve. Said a bump out at end of pier, meets requirements there were no objections.

Motion carried by vote of 7 to 0, with Alderman Wall absent.

Resolution 12-R79, authorizing the issuance of a Conditional Use Permit to the City of Lake Geneva, 626 Geneva Street, Lake Geneva, WI 53147, to add 10 more slips to the southeast end of the West End Pier located in front of the restrooms located in Library Park at 1200 W. Main Street, including all staff recommendations

Hougen/Kupsik motion to approve. This has been well-discussed. Hopefully will be solution to issues. By adding 10 slips take away 10 buoys and dinghies. Good all-around solution for people who want slip instead of buoy. Hill noted DNR permit fee \$400.00.

Connors said the pier was designed for 40 slips with 10 to be added in the future.

Motion carried by vote of 7 to 0, with Alderman Wall absent.

Discussion/Action on Precise Implementation Plan, filed by Ian Van Handel on behalf of Trostels Ltd., 901 Maxwell Street, Lake Geneva, WI 53147, to raze a portion of the existing building and build a new addition in its place at 901 Maxwell Street, Tax Key Number ZCL2 00015, including all staff recommendations and that color choices and materials be approved by the Building/Zoning department

Hougen/Kehoe motion to approve. Hougen said applicant is removing long portion of building abutting Maxwell St. and tuck it back another hundred feet to the east and build a new two-story research and development and pilot plant. Will bring in new jobs to the City. Plan Commission supported the plan. Hougen said people are very glad Trostels is expanding in lake Geneva. Very interested in working with them. Mayor said it will improve the corridor of town. Hill asked for clarification of loading dock. Trucks would back into loading dock.

Motion carried by vote of 7 to 0, with Alderman Wall absent.

Presentation of Accounts – Alderman Hill

Hill/Tolar motion to approve Prepaid Bills in the amount of \$1,240.07.

Roll Call on original motion, as amended: Hougen, Mott, Hill, Kehoe, Kupsik and Krohn voted “yes.” Tolar voted “no.” Motion carried 6 to 1, Alderman Wall was absent.

Hill/Tolar motion to approve Regular Bills in the amount of \$191,952.23.

Roll Call on original motion, as amended: Hougen, Mott, Hill, Kehoe, Kupsik and Krohn voted “yes.” Tolar voted “no.” Motion carried 6 to 1, Alderman Wall was absent.

Hill/Kupsik motion to accept the Monthly Treasurer’s Report for September 2012.

Motion carried by vote of 7 to 0, with Alderman Wall absent.

Mayoral Appointments – Mayor Connors

Discussion/Action on appointment of Rick Bittner to the Police and Fire Commission for the term expiring May 1, 2014

Hill/Mott motion to approve. Kehoe asked if baker and Next Door Pub.

Motion carried by vote of 7 to 0, with Alderman Wall absent.

Adjournment

Kupsik/Mott motion to adjourn at 8:31 pm. Unanimously carried.

/s/ Michael D. Hawes, City Clerk

THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL