

# FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, OCTOBER 24, 2011 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

## AGENDA

1. Call to Order
2. Roll Call
3. Approve Finance, License and Regulation Committee minutes of October 10, 2011 as distributed.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
5. **ORDINANCES**
  - A. **First Reading of Ordinance 11-31, amending Chapter 74, Traffic and Vehicles, of the Lake Geneva Municipal Code regarding parking meter fees and seasonal free parking provisions (recommended from Budget Workshop 10/18/2011)**
6. **LICENSES & PERMITS**
  - 1) Park Permit application filed by Lake Geneva Sports, LLC, for "Lake Geneva Marathon" using Library Park on May 12, 2012, from 7:00am to 3:00pm (recommended by Board of Park Commissioners 10/5/11; continued 10/10/11)
  - 2) Park Permit application filed by Lake Geneva Sports, LLC, for "Winterfest Road Races" using Library Park on February 4, 2012, from 9:30am to 11:00am (recommended by Board of Park Commissioners 10/5/11; continued 10/10/11)
  - 3) Renewal Taxi Company License application filed by All Star Cab (formerly licensed as Skipper's Cab), W1044 Evergreen, Pell Lake, WI 53157, Richard C. Skipper, Sr., Agent
  - 4) Original Operator License applications filed by Andrea Stricker and Sarah Volbrecht
7. Discussion/Action on RFP for banking services (continued 10/10/11)
8. Discussion/Action on publication of 2012 Annual Budget summary and setting public hearing date of November 21, 2011
9. Discussion/Action on award of bid for Maple Park & Dunn Field tennis court replacements
10. Discussion/Action on two-year extension of contract with Ro-Della, Inc., for operating concessions at Veterans Park (recommended by Board of Park Commissioners 10/5/11)
11. Discussion/Action on 2012 Business Improvement District operating plan and budget
12. **Presentation of Accounts**
  - A. Purchase Orders
  - B. Prepaid Bills in the amount of \$1,493.84

C. Regular Bills in the amount of \$142,784.50

13. Adjournment

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This is a meeting of the Finance/License & Regulation Committee.  
No official Council action will be taken, however a quorum of the Council may be present

10/20/11 3:30PM

*cc: Committee Members: Alderman Krause, Hartz, O'Neill, Krohn, Marsala  
Mayor & remaining Council, Administrator, City Clerk, Department Heads, Attorney, Treasurer*

**FINANCE, LICENSE & REGULATION COMMITTEE**  
**MONDAY, OCTOBER 10, 2011 - 6:00PM**  
**COUNCIL CHAMBERS, CITY HALL**

Chairman Krause called the meeting to order at 6:00pm.

Roll Call. Present: Aldermen Krohn, O'Neill, Hartz, Marsala, and Krause. Also Present: Administrator Jordan, DPW Winkler, Comptroller Pollitt, and City Clerk Reale.

Hartz/O'Neill motion to approve Finance, License and Regulation Committee minutes of September 26, 2011, as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

**RESOLUTIONS**

**Resolution 11-R57, opposing Assembly Bill 260, amendment of Wis. Stats. 59.69(3)(b)**

Administrator Jordan reported that Assembly Bill 260 had been introduced in the Ways and Means Committee, and many cities and villages in the State had been passing resolutions to make lawmakers aware of their opposition to the proposed amendment. As proposed, the bill would eliminate the requirement that County development plans take into account the master plans adopted by any cities or villages located therein, and would have the affect of stripping these municipalities of control over land use and development within their borders and the adjacent unincorporated areas.

Alderman O'Neill stated that he had read Assembly Bill 260, and urged his colleagues to likewise read the legislation before acting upon any local resolution to oppose it. His understanding was that the legislation was primarily targeting extra-territorial zoning and would not impact zoning control within the city's boundaries. Administrator Jordan commented on the broader implications of the bill, as it represented another attempt by the legislature to further the erosion of municipal control. There was additional discussion regarding the current status of the City's control over extra-territorial zoning. City Attorney Draper informed the Committee that the City lacked any control over zoning in adjacent township areas because it did not have an extra-territorial zoning ordinance in place. Absent that, the City's jurisdiction was limited in scope to extra-territorial platting only. Chairman Krause suggested that extra-territorial zoning ordinances should be a topic for discussion at future meetings.

Marsala/Krohn motion to forward to Council without recommendation. Unanimously carried.

**Resolution 11-R58, adopting the 2011 Tax Increment District #4 Fund Budget for the City of Lake Geneva**

Administrator Jordan reported that the subject resolution would establish a budget for the various projects included in the TID fund for the 2011 budget year, the total of which amounted to \$3,014,000.00. Alderman O'Neill questioned some of the amounts listed for the delineated projects. Comptroller Pollitt clarified that this resolution merely established a budget and did not necessarily reflect the actual amounts that had been or would be expended within each account. It was further confirmed that this resolution would not authorize any expenses that had not already been authorized by previous actions of the Council. Alderman Hartz asked that the Council members be provided with periodic updates on the statuses of the various projects and associated payments included within the TID budget.

Hartz/Marsala motion to forward to Council with recommendation to approve Resolution 11-R58. Unanimously carried.

**Resolution 11-R59, adopting an employee grievance procedure pursuant to Section 66.0509, Wisconsin Statutes**

Administrator Jordan stated that Resolution 11-R59 had been drafted in response to the enactment of Acts 10 and 32, which required the adoption of local procedures to address employee termination grievances and workplace safety issues in light of the prospect that union contracts would eventually become obsolete. At the present time, the City's grievance procedure would only apply to exempt employees. Once the current union agreements expired, the procedures would then apply to all City employees, excepting police and fire department personnel.

Alderman Hartz raised questions about the provisions for a hearing examiner and the apparent lack of Personnel Committee involvement in the procedures, as specified in the resolution. Administrator Jordan responded that nothing had been finalized in terms of who would serve in the capacity of hearing examiner, adding that there had been ongoing discussions among his professional colleagues about the possibility of administrators serving as hearing examiners for other municipalities. With respect to the Personnel Committee, Alderman Hartz suggested that the procedures appeared to usurp the authority vested in the committee by ordinance to address all grievances. The general consensus of the Committee was that the grievance procedure should reflect the current practice of channeling grievances through the Personnel Committee.

Krause/Hartz motion to continue to the next regular meeting of October 24, 2011. Unanimously carried.

**Resolution 11-R60, amending the 2011 budget to transfer \$16,721.00 from the Contingency Account to the Street Vehicle/Equipment Maintenance Account for the repair of Truck #25**

Administrator Jordan reported that the condition of the box on Street Department Truck #25 had deteriorated considerably and was in serious need of replacement prior to the upcoming winter season, as it was one of the regular vehicles used for snow plowing. Monroe Truck Equipment had provided a repair quote of \$16,721.00, which would include a new stainless steel box with an anticipated life expectancy of roughly twenty years. It was noted that the stainless steel box could be converted to any new truck chassis purchased when Truck #25 was scheduled to be replaced in another eight to ten years.

Aldermen Marsala and Hartz expressed concern about using contingency funds for this item, as such long-term deterioration should have been observed earlier when repair funding could have been included in the budget. DPW Winkler responded that the Street Department personnel had been aware of the condition of the truck, and had obtained a repair quote from Monroe during the previous April with the intent to have the truck repaired after the winter season had concluded. Based upon that information, \$4,000.00 had been included in the previous budget for the repair of the old box. Upon more recent inspection, however, Monroe had determined that additional work would be needed to fully address the problems with the truck. After investigating alternatives, staff was recommending replacement of the current box as a more cost effective solution. Alderman O'Neill agreed that the stainless steel box was the most sensible option; however, he too stated that he was uncomfortable with depleting the contingency account, the balance of which would be reduced to approximately \$10,800.00. Administrator Jordan suggested that the Council could alternatively use the balance of the \$145,000.00 capital allocation for the purchase of the new Street Department truck, which was expected to be approximately \$17,000.00. Alderman Hartz added that some of the repair costs could also be charged to the DPW maintenance account; although the current balance in that account would need to be verified before a determination could be made as to an acceptable amount to be taken. Comptroller Pollitt confirmed that using capital funds toward this truck would be acceptable without a budget amendment.

Krause/Marsala motion to continue to the next regular meeting of October 24, 2011. Unanimously carried.

**ORDINANCES**

**First Reading of Ordinance 11-30, amending Chapter 50, Offenses and Miscellaneous Provisions, of the Lake Geneva Municipal Code, prohibiting firearms and weapons in City-owned structures**

Administrator Jordan noted that Ordinance 11-30 had been prepared in response to a new state law permitting the carrying of concealed firearms with an appropriate permit. The subject ordinance would prohibit the carrying of weapons in City-owned structures, with mandated signage to be posted at any such location. While there was nothing within the purview of the City that would provide the authority to restrict the concealed carrying of firearms by licensed individuals in parks and open spaces, the prohibition would apply to structures within those City parks such as restroom facilities, gazebos, tents for special events, and the like. There was a considerable amount of discussion among the Committee members about enforcement issues, particularly in light of the fact that enforcement of the ordinance would require signage to be posted at each structure subject to the ban. Chairman Krause stated that he would be reluctant to put additional ordinances on the books if they weren't going to be enforced. Alderman Marsala noted that the responsibility for knowing local ordinances would ultimately fall to each individual licensed to carry firearms.

## LICENSES & PERMITS

**Park Permit application filed by the Geneva Lake Art Association for “32<sup>nd</sup> Annual Art in the Park” event at Flat Iron Park, from 6:00pm on August 10, 2012 to 6:00pm on August 12, 2012 (recommended by Board of Park Commissioners on 10/5/11)**

Hartz/Krohn motion to forward to Council with recommendation for approval. Unanimously carried.

**Park Permit application filed by Lake Geneva Sports, LLC, for “Lake Geneva Marathon” using Library Park on May 12, 2012, from 7:00am to 3:00pm (recommended by Board of Park Commissioners on 10/5/11)**

Hartz/Marsala motion to forward to Council with recommendation for approval, subject to applicant obtaining a street use permit. Unanimously carried.

**Park Permit application filed by Lake Geneva Sports, LLC, for “Winterfest Road Races” using Library Park on February 4, 2012, from 9:30am to 11:00am (recommended by Board of Park Commissioners on 10/5/11)**

Hartz/Marsala motion to forward to Council with recommendation for approval. Unanimously carried.

**Original Operator License applications filed by Jacqui Knapp, Katelyn Kruse, Jaclyn Humphrey, and Timothy Stinebrink**

Marsala/Krohn motion to forward to Council with recommendation for approval. Unanimously carried.

## 2012 Budget Update

Chairman Krause announced that there was no updated information on the budget proposal since the previous budget workshop on October 6, 2011. At the present time, City officials were still discussing ways to make up an approximately \$39,000.00 shortfall for the 2012 budget year. The next budget meeting was scheduled for 6:00pm on October 18, 2011; at that time the Council would consider further expenditure cuts or means to generating additional revenue streams.

## Discussion/Recommendation on RFP for banking services

Comptroller Pollitt distributed a chart delineating the various fees contained within the proposals offered by the seven respondent financial institutions. Fees for accounts, deposits, checks and other items varied among the different banks, with only Walworth State Bank offering a proposal that contained no additional fees for the majority of these items. Because Walworth State Bank had no location available within the City, she suggested that the Council would need to come to some consensus as to whether it would be willing to take its banking business outside of Lake Geneva; otherwise, officials would need closely examine the additional fees proposed by the remaining banks. It was noted that the City projected a total of \$8,000.00 in bank fees would be spent by the close of the current budget year. Chairman Krause asked that the item be continued to the next Committee meeting, to allow Comptroller Pollitt time to put together figures detailing to total anticipated costs to be incurred by the City for each of the proposals.

Krause/Marsala motion to continue to the next regular meeting of October 24, 2011. Unanimously carried.

## Discussion/Recommendation on employment agreement for City Clerk

Hartz/Marsala motion to forward to Council with recommendation for approval of employment agreement with Michael Hawes, as amended to specify under Section 1 (Duties) that duties would be as specified in Sections 2-96 and 2-97 of the Municipal Code, and under Section 7 (Insurance After Retirement) that the benefit would be available after twenty years of employment with the City. Unanimously carried.

## Discussion/Recommendation on temporary extension of employment for Jeremy Reale

Administrator Jordan stated that staff was proposing extending the employment of Mr. Reale for a period of up to three weeks after his service as City Clerk concluded on October 21, 2011. During this extension, he would be working on several administrative projects that would otherwise be too time-consuming for administrative personnel to complete in addition to their regular responsibilities. Among the projects proposed for Mr. Reale were: the completion of the City’s policy manual; drafting an employee handbook and grievance procedure; and organizing the City’s various leases and agreements. Funding for the extended term would be available from the line items for part-time help in the Clerk and Comptroller departmental budgets.

Marsala/Hartz motion to forward to Council with recommendation to approve extension of employment for term not to exceed three weeks from original termination date of October 21, 2011. Unanimously carried.

**Discussion/Recommendation on directing the City Administrator to notify property owners abutting private drives that the City will no longer be providing snow plowing, street sweeping, pavement maintenance, leaf and brush collection, or garbage collection services on private drives unless they are brought up to City standards and dedicated to the City (continued from 9/26/11)**

Chairman Krause suggested that this item should be referred back to the Public Works Committee for additional discussion. Administrator Jordan noted that he had contacted former City Administrator Jim Stadler to ascertain whether the City had put together any hold harmless agreements for some of the affected drives in the 1990s, as had been suggested at the previous meeting. Mr. Stadler had indicated that no such agreements had been made.

Marsala/Krohn motion to refer to the Public Works Committee. Unanimously carried.

**Discussion/Recommendation on having the Street Department shovel delinquent snow-covered sidewalks (continued from 9/26/11)**

Hartz/Marsala motion to refer to the Public Works Committee. Unanimously carried.

**Discussion/Recommendation on award of bid for Street Department dump truck**

DPW Winkler reported that bids had been solicited for the replacement of Truck #23. Truck Country, of Oak Creek, had supplied the low bid for both the Freightliner chassis (\$75,860.00) and the plow and box (\$52,629.00), with the total coming in at \$128,489.00. A total of \$145,000.00 had been earmarked for the new truck in the 2011 Capital budget. DPW Winkler noted that the department planned to continue using Truck #23 through the upcoming winter season, as it was not anticipated that the new truck would be in service before February 2012.

Hartz/Marsala motion to forward to Council with recommendation to authorize award of bid to Truck Country for the total amount of \$128,489.00, to be funded from Capital Projects Fund. Unanimously carried.

**Discussion/Recommendation on repair of dump truck box for Street Department vehicle #25**

Krause/Marsala motion to continue to the next regular meeting of October 24, 2011. Unanimously carried.

**Discussion/Recommendation on recommended disallowance of claim for personal injury filed by Ruth Johnson pursuant to Wis. Stats. 893.80(1g)**

Administrator Jordan reported that a claim had been filed after the claimant sustained some injuries to her face resulting from tripping over a barricade that had been erected for the temporary closure of Wrigley Drive during Venetian Fest. The City's insurance provider had investigated the circumstances surrounding the claim, and had subsequently recommended that the claim be disallowed.

Marsala/Hartz motion to forward to Council with recommendation to disallow the claim. Unanimously carried.

**Presentation of Accounts, Alderman Krause.**

Purchase Orders. None.

Hartz/Marsala motion to recommend approval of Prepaid Bills in the amount of \$4,195.76. Unanimously carried.

Marsala/Hartz motion to recommend approval of Regular Bills in the amount of \$279,164.44, excluding bill for Del's Service. Unanimously carried.

Hartz/Marsala motion to recommend approval of Regular Bill for Del's Service in the amount of \$100.00. Motion carried by vote of 4 to 0, with Alderman Krohn abstaining.

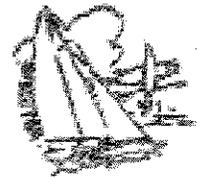
**Adjournment**

Hartz/Krohn motion to adjourn at 7:13pm. Unanimously Carried.

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/s/ Jeremy A. Reale, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED  
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**



## REGULAR CITY COUNCIL MEETING

MONDAY, OCTOBER 24, 2011 – 7:00 PM

COUNCIL CHAMBERS, CITY HALL

**AMENDED**

10/21/2011

ADDED ITEMS 15 & 16

### AGENDA

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Hartz
3. Roll Call
4. Awards, Presentations, and Proclamations
  - A. Presentation of 8<sup>th</sup> Annual Mayor’s Summer Landscape Awards
  - B. Announcement of Emergency Alert System Nationwide Test on November 9, 2011 at 1:00pm
  - C. Announcement of Winter Parking Restrictions in effect from November 15, 2011 through March 31, 2012
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of October 10, 2011, as published and distributed
9. **Second Reading and Approval of Ordinance 11-30, amending Chapter 50, Offenses and Miscellaneous Provisions, of the Lake Geneva Municipal Code, prohibiting firearms and weapons in City-owned structures**
10. **Finance, License and Regulation Committee Recommendations – Alderman Krause**
  - A. **ORDINANCES**
    - 1) **First Reading of Ordinance 11-31, amending Chapter 74, Traffic and Vehicles, of the Lake Geneva Municipal Code regarding parking meter fees and seasonal free parking provisions (*recommended from Budget Workshop 10/18/2011*)**
  - B. **LICENSES & PERMITS**
    - 1) Park Permit application filed by Lake Geneva Sports, LLC, for “Lake Geneva Marathon” using Library Park on May 12, 2012, from 7:00am to 3:00pm (*recommended by Board of Park Commissioners 10/5/11; continued 10/10/11*)

- 2) Park Permit application filed by Lake Geneva Sports, LLC, for "Winterfest Road Races" using Library Park on February 4, 2012, from 9:30am to 11:00am (*recommended by Board of Park Commissioners 10/5/11; continued 10/10/11*)
  - 3) Renewal Taxi Company License application filed by All Star Cab (formerly licensed as Skipper's Cab), W1044 Evergreen, Pell Lake, WI 53157, Richard C. Skipper, Sr., Agent
  - 4) Original Operator License applications filed by Andrea Stricker and Sarah Volbrecht.
- C. Discussion/Action on RFP for banking services (*continued 10/10/11*)
  - D. Discussion/Action on publication of 2012 Annual Budget summary and setting public hearing date of November 21, 2011
  - E. Discussion/Action on award of bid for Maple Park & Dunn Field tennis court replacements
  - F. Discussion/Action on two-year extension of contract with Ro-Della, Inc., for operating concessions at Veterans Park (*recommended by Board of Park Commissioners 10/5/11*)
  - G. Discussion/Action on 2012 Business Improvement District operating plan and budget
11. **Public Works Committee Recommendations – Alderman Mott**
- A. Discussion/Action on relocation of centerline on Townline Road to two feet south of its present location (*recommended 10/13/11*)
12. **Plan Commission Recommendations – Alderman Hartz**
- A. **Resolution 11-R61**, authorizing the issuance of a Conditional Use Permit filed by Fairwyn Ltd., 875 Townline Road Suite 103, Lake Geneva, WI 53147 for Frank Sottrel 2955 N. Manneheim Road, Franklin Park, IL 60131, to modify an existing passive recreation area for a screened in porch with second story deck and a patio as well as lawn care located in the Lakeshore Overlay District at 1084 La Grange Drive, Lake Geneva, WI 53147 Tax Key No. ZLE 00003 including all staff recommendations and, specifically, the change from arbor vitas to native prairie grass as mentioned by the agent for the applicant
  - B. **Resolution 11-R62**, authorizing the issuance of a Conditional Use Permit filed by Venture Investment Partners, LLP, 751 Geneva Parkway, Lake Geneva, 53147, to reestablish a second floor commercial apartment at 743 W. Main Street, Lake Geneva, WI 53147, Tax Key No. ZOP 00272 including all staff recommendations
13. **Presentation of Accounts – Alderman Krause**
- A. Purchase Orders
  - B. Prepaid Bills in the amount of \$1,493.84
  - C. Regular Bills in the amount of \$142,784.50
14. **Mayoral Appointments – Mayor Connors**

**15. Closed Session**

Motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(g) to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved in re: Mirbeau of Geneva Lake, LLC (City Attorney Draper)

**16.** Motion to return to open session pursuant to Wis. Stat. 19.85 (2) and take action on any items discussed in Closed Session.

**17.** Adjournment

10/21/11 11:05 AM

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

*CC: Mayor & Council  
Administrator, Attorney, Treasurer, Department Heads, Media*

# Emergency Alert System Nationwide Test (EAS)

## FCC Consumer Facts

### Background

The first nationwide test of the Emergency Alert System, or EAS, will take place at 2:00 p.m. (Eastern Standard Time) on November 9, 2011. The purpose of the test is to assess the reliability and effectiveness of the system in alerting the public.

### What exactly is the EAS?

The Emergency Alert System is a media communications-based alerting system that is designed to transmit emergency alerts and warnings to the American public at the national, Tribal, state and local levels. EAS participants broadcast alerts and warnings regarding weather threats, child abductions and other types of emergencies. EAS alerts are transmitted over television and radio broadcast, satellite television and satellite radio, cable television and wireline video services.

### When is the EAS used and when would a national EAS alert be sent?

The EAS is often used by state and local emergency managers to alert the public about emergencies and weather events. The system provides the ability to send messages regionally or nationally, though it has never been tested at these levels. A major disaster such as an earthquake or tsunami could require the use of the system to send life-saving information to the public.

### Why do we need a nationwide test?

Although local and state components of the EAS are tested on a weekly and monthly basis, there has never been an end-to-end nationwide test of the system. We need to know that the system will work as intended should public safety officials ever need to send an alert or warning to a large region of the United States. Only a complete, top-down test of the EAS can provide an appropriate diagnosis of the system's performance.

### How will the national EAS test be conducted?

The Federal Emergency Management Agency (FEMA), along with the Federal Communications Commission (FCC), will conduct the nationwide test on November 9, 2011 at 2:00 p.m. eastern standard time. The alert will be transmitted throughout the country and will be monitored by the EAS participants. After the test has been completed, the EAS participants will report back to the FCC on the results of the test.

### What will people see and hear during the test?

Although the nationwide EAS test may resemble the periodic monthly EAS tests that most consumers are familiar with, there will be some differences in what consumers may see or hear, which is one reason for conducting a nationwide EAS test. During the test, the public will hear a message indicating "this is a test". The audio message will be the same for everyone, however due to limitations of the EAS, the video test message may not be the same and may not indicate "this is a test". This is due to the use of a "live" national code – the same code that would be used in an actual emergency. Also, the background image that appears on video screens may indicate "this is a test" but in some cases there may be no image at all. FEMA and the FCC plan to reach out to organizations representing people with hearing disabilities to prepare that community for the national test. In addition, FEMA and the FCC will work with EAS participants to explore whether there are solutions to address this limitation.

(More)



### How long will the test last?

We anticipate that the test will last approximately 3 minutes.

### Why is the national test being conducted at this particular date and time?

In order to minimize disruption and confusion during the EAS test, it is being conducted on November 9 because this date is near the end of hurricane season and before the severe winter weather season begins. The 2 p.m. EST broadcast will minimize disruption during rush hours while ensuring that the test occurs during working hours across the country.

### Will the test involve mobile communications devices?

No. The test will involve only those communications service providers – broadcast radio and television, cable television, satellite radio and television and wireline video services – that participate in the EAS.

### For More Information

For more information about EAS, visit the FCC's EAS webpage at [www.fcc.gov/encyclopedia/emergency-alert-system-eas](http://www.fcc.gov/encyclopedia/emergency-alert-system-eas). For more information about AMBER Alerts, see our consumer guide at [www.fcc.gov/guides/amber-plan-americas-missing-broadcast-emergency-response](http://www.fcc.gov/guides/amber-plan-americas-missing-broadcast-emergency-response). Finally, for information about other telecommunications issues, visit the FCC's Consumer & Governmental Affairs Bureau website at [www.fcc.gov/consumer-governmental-affairs-bureau](http://www.fcc.gov/consumer-governmental-affairs-bureau).

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*For this or any other consumer publication in an alternative format (electronic ASCII text, Braille, large print or audio), please write or call us at the address or phone number below, or send an email to [FCC504@fcc.gov](mailto:FCC504@fcc.gov).*

*To receive information on this and other FCC consumer topics through the Commission's electronic subscriber service, visit [www.fcc.gov/cgb/contacts/](http://www.fcc.gov/cgb/contacts/).*

*This fact sheet is for consumer education purposes only and is not intended to affect any proceedings or cases involving this subject matter or related issues.*



**REGULAR CITY COUNCIL MEETING**  
**MONDAY, OCTOBER 10, 2011 – 7:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:20pm.

The Pledge of Allegiance was led by Alderman Krause.

**Roll Call.** Present: Aldermen Krause, Hartz, Mott, Marsala, Kupsik, Krohn, and O'Neill. Alderman Kehoe was absent (excused). Also present: Administrator Jordan, City Attorney Draper, DPW Winkler, and City Clerk Reale.

**Awards, Presentations, and Proclamations**

Mayor Connors announced that the Emergency Alert System would be conducting a nationwide test using all television and radio broadcast media on November 9, 2011 at 1:00pm.

**Re-consider business from previous meeting.** None.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

Dr. James Loftus, 500 S. Edwards Boulevard, commented on Ordinance 11-22, remarking that the proposed regulations had largely been driven by the complaints of a small group of landlords who were suffering the consequences of failing to do their homework in checking on the backgrounds of their tenants. In discussing the building standards contained in the ordinance, he speculated that the homes of the aldermen probably would not comply with those standards proposed for rental properties. While he acknowledged there were some problems in the City with certain rental properties, he urged the Council not to impose new regulations that would result in more abandoned properties and fewer housing opportunities for low income residents. He commented that government tended to create more problems when it interferes with private business interests.

Robert Flemming, 315 Walworth Street, commented that he had lived in Lake Geneva for his entire life and had witnessed many changes over the years. With respect to Ordinance 11-22, he stated that the problems landlords had been having with tenants were not building problems, but instead problems that needed to be addressed by the police department. He had read through the proposed ordinance and found ten provisions that he deemed questionable, and thirty-six additional provisions that he believed should be deleted entirely.

Cass Kordecki, 715 North Street, also addressed the Council with respect to Ordinance 11-22, stating that she had compared some of the provisions contained in the ordinance with applicable sections of state statutes. In many respects, she did not feel that the ordinance was altogether unreasonable. However, she commented on some of the aspects that she felt did not make sense, including the definition of "permanent resident" and the requirement that every habitable room was to have a window. She also expressed concern about the potential impact on low income residents who inhabit many of the smaller, one- and two-room rental properties. She suggested conducting a survey to identify the real issues in Lake Geneva that needed to be addressed, and then using that data to formulate an ordinance.

Stan Redmer, 1155 Lake Geneva Boulevard, stated that he supported the idea of having an ordinance to address rental property maintenance and inspections, as it was necessary to inspect properties in order to determine which contained problems in need of being addressed. He suggested, however, that City officials needed to get more input from the landlords and tenants of Lake Geneva in crafting an ordinance more tailored to suit the City's needs instead of simply modifying an ordinance from another municipality. He also stated that he did not wish to see the taxpayers burdened with the costs of the program, as those expenses should be recouped from the rental property owners.

### **Acknowledgement of Correspondence**

City Clerk Reale acknowledged receipt of a letter from Ed Yaeger dated October 2, 2011, in which Mr. Yaeger urged the Council to close the TID.

### **Approval of Minutes**

Krause/Marsala motion to approve Regular City Council Meeting minutes of September 26, 2011, as published and distributed. Unanimously carried.

### **Second Reading and Approval of Ordinance 11-22, amending Chapter 14, Buildings and Building Regulations, of the Lake Geneva Municipal Code regarding residential rental inspections and the adoption of a building maintenance code**

Mayor Connors noted that many of the inspection provisions contained in Ordinance 11-22 had already been part of the Municipal Code dating back to the late 1990s, although they had largely been considered unenforceable. To that point, he stressed that those provisions would remain on the books even if Ordinance 11-22 was to be denied by the Council. Alderman Marsala suggested that an ad hoc committee should be formed to look at the specific issues needing to be addressed in the City of Lake Geneva, rather than simply modifying an ordinance from another municipality.

Krohn/Kupsik motion to deny Ordinance 11-22. Unanimously carried.

### **Second Reading and Approval of Ordinance 11-27, amending Chapter 90, Waterways, of the Lake Geneva Municipal Code regarding the appointment of alternate representatives to the Geneva Lake Law Enforcement Agency**

Hartz/Mott motion to approve Ordinance 11-27. Unanimously carried.

### **Second Reading and Approval of Ordinance 11-29, amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, to designate Planned Development zoning for certain property in the City (817 North Knoll Lane)**

Hartz/Marsala motion to approve Ordinance 11-29. Unanimously carried.

### **Finance, License and Regulation Committee Recommendations – Alderman Krause**

#### **RESOLUTIONS**

#### **Resolution 11-R57, opposing Assembly Bill 260, amendment of Wis. Stats. 59.69(3)(b)**

Administrator Jordan reported that Assembly Bill 260 had been introduced in the Ways and Means Committee, and many cities and villages in the State had been passing resolutions to make lawmakers aware of their opposition to the proposed amendment. As proposed, the bill would eliminate the requirement that County development plans take into account the master plans adopted by any cities or villages located therein, and would have the affect of stripping these municipalities of control over land use and development within their borders and the adjacent unincorporated areas.

Krause/Marsala motion to approve Resolution 11-R57. Unanimously carried.

#### **Resolution 11-R58, adopting the 2011 Tax Increment District #4 Fund Budget for the City of Lake Geneva**

Krause/Marsala motion to approve Resolution 11-R58.

Roll Call: Krause, Hartz, Mott, Marsala, Kupsik, Krohn, and O'Neill voted "yes". Alderman Kehoe was absent. Unanimously carried.

#### **Resolution 11-R59, adopting an employee grievance procedure pursuant to Section 66.0509, Wisconsin Statutes**

Krause/Marsala motion to continue. City Attorney Draper stated that he had listened to the discussion on Resolution 11-R59 during the committee meeting and advised that the issues raised could be addressed by simply substituting "Personnel Committee" for all references made to "City Administrator" in the policy. This change would bring the grievance procedure into conformity with City ordinances. Motion withdrawn.

Krause/Hartz motion to approve Resolution 11-R59, as amended to substitute "Personnel Committee" for all references to "City Administrator" contained therein. Unanimously carried.

Marsala/Krause motion to suspend the rules and consider Item I as the next item of business on the agenda. Unanimously carried.

**Discussion/Action on award of bid for Street Department dump truck**

Krause/Hartz motion to authorize the award of bid to Truck Country for the total amount of \$128,489.00, to be funded from the Capital Projects Fund. Alderman Krause noted that \$145,000.00 had been allocated for this item in the Capital Projects Fund Budget, which would leave a balance of \$16,511.00 after the funds for the purchase of the new truck had been expended. There had been some discussion at the committee level about the possibility of using these leftover capital funds for the repair of Street Department truck #25, as members had been uncomfortable with the idea of spending additional monies from the Contingency Account on that item. Alderman Mott mentioned that the Cemetery Commission was looking to purchase a new truck, and asked if it might be feasible to hand the existing Street Department truck over to the cemetery once the new dump truck was purchased. DPW Winkler noted that the existing truck would continue to be in service for the Street Department during the upcoming winter, as the new vehicle was not anticipated until February 2012. He was not aware of the specifications needed for the cemetery truck, but stated he would be willing to look into the matter next spring.

Roll Call: Krause, Hartz, Mott, Marsala, Kupsik, Krohn, and O'Neill voted "yes". Alderman Kehoe was absent. Unanimously carried.

Krause/Kupsik motion to suspend the rules and consider Item J as the next item of business on the agenda. Unanimously carried.

**Discussion/Action on repair of dump truck box on Street Department vehicle #25**

Krause/Marsala motion to authorize repair of the box for the amount of \$16,721.00, subject to the passage of the associated budget resolution.

Roll Call: Krause, Hartz, Mott, Marsala, Kupsik, Krohn, and O'Neill voted "yes". Alderman Kehoe was absent. Unanimously carried.

**Resolution 11-R60, amending the 2011 budget to transfer \$16,721.00 from the Contingency Account to the Street Vehicle/Equipment Maintenance Account for the repair of truck #25**

Krause/Marsala motion to amend Resolution 11-R60 to specify that \$16,511.00 of the repair cost would be funded from the Capital Projects Fund allocation for Street Department trucks, with the \$210.00 balance to be funded from the Street Vehicle/Equipment Maintenance Account.

Roll Call: Krause, Hartz, Mott, Marsala, Kupsik, Krohn, and O'Neill voted "yes". Alderman Kehoe was absent. Unanimously carried.

Krause/Marsala motion to approve Resolution 11-R60, as amended.

Roll Call: Krause, Hartz, Mott, Marsala, Kupsik, Krohn, and O'Neill voted "yes". Alderman Kehoe was absent. Unanimously carried.

**ORDINANCES**

**First Reading of Ordinance 11-30, amending Chapter 50, Offenses and Miscellaneous Provisions, of the Lake Geneva Municipal Code, prohibiting firearms and weapons in City-owned structures**

Administrator Jordan noted that Ordinance 11-30 had been prepared in response to a new state law permitting the carrying of concealed firearms with an appropriate permit. The subject ordinance would prohibit the carrying of weapons in City-owned structures, with mandated signage to be posted at any such location. City Attorney Draper clarified that the City would not have the authority to prohibit the carrying of concealed weapons in open spaces or

parks; however, the ban was proposed to cover structures within park areas such as restroom facilities and gazebos. He also reiterated that particular signage would need to be posted at each location where the ban was applicable; otherwise, enforcement would be impossible. Weapons were already prohibited by law at Police Department facilities and courthouses; each jurisdiction would need to make a determination as to whether the prohibition should be extended to blanket all government buildings and structures.

Krause/Kupsik motion to suspend the rules to permit Chief Rasmussen to address the Council. Unanimously carried. Chief Rasmussen recommended that some of the enforcement and signage concerns raised by the aldermen could be addressed by specifying in the ordinance that the prohibition would apply to City-owned structures "where posted". This would give the City the flexibility to determine whether or not the ban should be enforced for park restrooms, gazebos, the beach house, and other similar structures. With respect to enforcement, he told the Council that this would be primarily complaint-driven. The same enforcement would apply at businesses that opt to post signage barring concealed weapons. He added that he would be contacting local bars to encourage them to post signage as well, especially given the dangerous combination of alcohol and weapons.

## **LICENSES & PERMITS**

**Park Permit application filed by the Geneva Lake Art Association for "32<sup>nd</sup> Annual Art in the Park" event at Flat Iron Park, from 6:00pm on August 10, 2012 to 6:00pm on August 12, 2012 (recommended by Board of Park Commissioners on 10/5/11)**

Krause/Kupsik motion to approve. Unanimously carried.

**Park Permit application filed by Lake Geneva Sports, LLC, for "Lake Geneva Marathon" using Library Park on May 12, 2012, from 7:00am to 3:00pm (recommended by Board of Park Commissioners on 10/5/11)**

Krause/Kupsik motion to approve, subject to applicant obtaining a street use permit. Unanimously carried.

**Park Permit application filed by Lake Geneva Sports, LLC, for "Winterfest Road Races" using Library Park on February 4, 2012, from 9:30am to 11:00am (recommended by Board of Park Commissioners on 10/5/11)**

Krause/Hartz motion to approve. Alderman Krause questioned whether the event was being sponsored by a non-profit or a for-profit organization, as he was uneasy with the idea of allowing any group the use of City parks and street areas for profit-making purposes. Alderman Marsala stated that he favored further investigation of this applicant to determine whether Lake Geneva Sports, LLC was a for-profit entity and also whether Ms. Schroeder, the City resident who had submitted the application on its behalf, was a part of the LLC. Mayor Connors recommended that the application be sent back to Finance, License and Regulation Committee for further discussion on the City's policies regarding for-profit organizations using public areas. Motion withdrawn.

Krause/Marsala motion to continue to the next regular meetings of Finance and Council on October 24, 2011. Unanimously carried.

**Original Operator License applications filed by Jacqui Knapp, Katelyn Kruse, Jaclyn Humphrey, and Timothy Stinebrink**

Krause/Marsala motion to approve. Unanimously carried.

## **Discussion/Action on RFP for banking services**

Krause/Marsala motion to continue to the next regular meeting of October 24, 2011. Unanimously carried.

## **Discussion/Action on employment agreement for City Clerk**

Krause/Marsala motion to amend employment agreement with Michael Hawes to specify under Section 1 (Duties) that duties would be as specified in Sections 2-96 and 2-97 of the Municipal Code, and under Section 7 (Insurance After Retirement) that the benefit would be available after twenty years of employment with the City.

Roll Call: Krause, Hartz, Mott, Marsala, Kupsik, Krohn, and O'Neill voted "yes". Alderman Kehoe was absent. Unanimously carried.

Krause/Kupsik motion to approve the employment agreement, as amended.

Roll Call: Krause, Hartz, Mott, Marsala, Kupsik, Krohn, and O'Neill voted "yes". Alderman Kehoe was absent. Unanimously carried.

**Discussion/Action on temporary extension of employment for Jeremy Reale**

Krause/Marsala motion to approve extension of employment for term not to exceed three weeks from original termination date of October 21, 2011.

Roll Call: Krause, Hartz, Mott, Marsala, Kupsik, Krohn, and O'Neill voted "yes". Alderman Kehoe was absent. Unanimously carried.

**Discussion/Action on directing the City Administrator to notify property owners abutting private drives that the City will no longer be providing snow plowing, street sweeping, pavement maintenance, leaf and brush collection, or garbage collection services on private drives unless they are brought up to City standards and dedicated to the City (continued from 9/26/11)**

Krause/Mott motion to refer to the Public Works Committee. Unanimously carried.

**Discussion/Action on having the Street Department shovel delinquent snow-covered sidewalks (continued from 9/26/11)**

Krause/Mott motion to refer to the Public Works Committee. Unanimously carried.

**Discussion/Action on recommended disallowance of claim for personal injury filed by Ruth Johnson pursuant to Wis. Stats. 893.80(1g)**

Krause/Marsala motion to disallow the claim. Unanimously carried.

**Board of Park Commissioners Recommendations – Alderman Kupsik**

**Discussion/Action on Park System Memorial & Donation application filed by Gail Nichols for memorial tree in Library Park**

Kupsik/Hartz motion to approve, contingent upon approval of the tree and location by the City arborist. DPW Winkler noted that the memorial tree would be designated by a standardized 8"x10" black marble plaque, which was installed flush with the ground for ease of maintenance. Alderman Krause inquired about the disposition of these memorial plaques once the donated trees died or were otherwise removed. Alderman Kupsik responded that a policy was in place whereby the plaques would be removed in conjunction with the tree, unless the donor provided for a replacement tree on the site. Unanimously carried.

**Discussion/Action on Park System Memorial & Donation application filed by Carl Schmitt, Clyde Schmitt, and Holly Miles Plunkett for memorial tree and stone in Elm Park**

Kupsik/Hartz motion to approve, contingent upon approval of the tree and location by the City arborist and signage to be consistent with specifications contained in the memorial donation policy. Unanimously carried.

**Presentation of Accounts – Alderman Krause**

Purchase Orders. None.

Krause/Hartz motion to approve Prepaid Bills in the amount of \$4,195.76

Roll Call: Krause, Hartz, Mott, Marsala, Kupsik, Krohn, and O'Neill voted "yes". Alderman Kehoe was absent. Unanimously carried.

Krause/Hartz motion to approve Regular Bills in the amount of \$279,164.44.

Roll Call: Krause, Hartz, Mott, Marsala, Kupsik, Krohn, and O'Neill voted "yes". Alderman Kehoe was absent. Unanimously carried.

Krause/Hartz motion to approve bill from Del's Service in the amount of \$100.00.

Roll Call: Krause, Hartz, Mott, Marsala, Kupsik, and O'Neill voted "yes". Alderman Krohn abstained. Alderman Kehoe was absent. Motion carried by vote of 6 to 0, with 1 abstention.

#### **Mayoral Appointments – Mayor Connors**

##### **Appointment of Clarence Read to the Cemetery Commission**

Kupsik/Krohn motion to approve. Unanimously carried.

##### **Appointment of Ann Esarco to the Utility Commission**

Kupsik/Hartz motion to approve. Unanimously carried.

Krause/Marsala motion to reconsider Park Permit application filed by Lake Geneva Sports, LLC, for "Lake Geneva Marathon". Unanimously carried.

##### **Reconsideration of Park Permit application filed by Lake Geneva Sports, LLC, for "Lake Geneva Marathon" using Library Park on May 12, 2012, from 7:00am to 3:00pm**

Krause/Marsala motion to continue to the next regular Finance and Council meetings on October 24, 2011. Alderman Krause felt it was important for the committee to address the issue of allowing for-profit entities the use of City parks and streets for these types of events. City Attorney Draper noted that nothing on the park permit application describing possible grounds for denial specified that an application could be denied on the basis of the applicant being a for-profit entity. Therefore, he stated that the committee could reconsider the application in order to clarify whether the fees assessed should be based upon resident or non-resident status; however, the profit versus non-profit question was really beyond the scope. He suggested that the City needed to have agreements in place with applicants for "high impact" events to ensure that the City would be compensated for any services consumed by the event. Mayor Connors stated that a policy to address charges for "high impact" events had been drafted; however, City Clerk Reale noted that such policy had never been formally adopted by the Council. Unanimously carried.

#### **Adjournment**

Krause/Mott motion to adjourn at 9:09pm. Motion carried by vote of 6 to 1, Alderman Hartz opposed.

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/s/ Jeremy A. Reale, City Clerk

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**

ORDINANCE 11-30

**AN ORDINANCE AMENDING CHAPTER 50, OFFENSES AND MISCELLANEOUS  
PROVISIONS OF THE LAKE GENEVA MUNICIPAL CODE**

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Article I, IN GENERAL, Section 50-4, of Chapter 50 of the Lake Geneva Municipal Code is repealed and recreated as follows:

**Sec. 50-4. Restrictions on Firearms and Weapons.**

(a) *Definitions.*

- (1) *Firearms* means a weapon that acts by force of gunpowder.
  - (2) *Law Enforcement* means any person employed by the State of Wisconsin or any political subdivision of this state, for the purpose of detecting and preventing crime and enforcing laws or ordinances and who is authorized to make arrests for violations of the laws or ordinances he or she is employed to enforce.
  - (3) *Weapon* means a firearm, an electronic weapon as defined in Sec. 941.295, *Wis. Stats.*, a knife, a billy club, spring gun, air gun (whether a missile is expelled by air, gas, or chemical) electric weapon, or paint ball gun.
- (b) No person, except a Law Enforcement Officer or member of the Military in the line of duty or a person acting within the terms of a license issued to carry a concealed weapon as defined in Wisconsin Statutes, shall have any weapon in his or her possession or under his or her control unless it is both unloaded and locked or enclosed within a carrying case or other suitable container.
- (c) In addition to the provisions of Sec. 175.60 *Wis. Stats.* enumerating places where the carrying of a weapon or firearm is prohibited, including exceptions there to, it shall be unlawful for any person other than law enforcement or member of the military in the line of duty to enter any City owned structures at which signage meeting the requirements of Sec. 943.13(2)(bm) is posted.
- (d) Signs meeting the requirements of Sec. 943.13(2)(bm) shall be posted in prominent places near all entrances of such buildings regarding such restrictions.
- (e) Any person who enters or remains on any aforementioned premises contrary to such signage shall be considered a trespasser subject to forfeitures for trespassing as set by the City Council by resolution from time to time.

2. That this ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva,  
Walworth County, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
JAMES R. CONNORS, Mayor

Attest:

\_\_\_\_\_  
MICHAEL D. HAWES, City Clerk

First Reading: 10/10/2011  
Second Reading: 10/24/2011  
Adoption: \_\_\_\_\_  
Published: \_\_\_\_\_

MEMORANDUM

DATE: October 21, 2011

TO: Mayor, City Council, City Clerk and City Administrator

FROM: Daniel S. Draper, City Attorney

Re: Conceal and Carry Legislation

A lot of discussion has been circulating among officials in municipalities concerning the question whether or not a municipality should post signs prohibiting weapons in its public buildings. Some have opted not to post because they believe in the rights of individuals to conceal and carry weapons anywhere. Others have opted not to post because they feel that they may lose their immunity as set forth in the statute. Finally, others have chosen not to post because they believe that if they do, they may be obligated to take additional steps and place metal detecting machines or guards at the front door to enforce the posted signs.

In order to keep you fully informed, I have attached applicable statutes concerning the new conceal and carry law. Very basically, a municipality or a business can choose to allow or not allow one to conceal and carry on its premises. A violation of the ordinance, if adopted, is a forfeiture action. In other words, if one who is licensed to conceal and carry brings the weapon on our premises and we post to prohibit such an act, that person is subject to an ordinance violation. It is a violation of the trespass statute (Sec. 943.13); it is not a criminal violation.

Since this is all new legislation, there are a lot of gray areas concerning the interpretation of these statutes. I will do my best to make it as clear as possible; unfortunately, however, the true meaning of the words in the statutes will not truly be known until a lawsuit is brought requiring the court to interpret the language.

Whether or not you want to allow persons to conceal and carry weapons in city buildings is a decision that is left to the City Council's discretion. While it is the Police Chief's desire that you post signs prohibiting conceal and carry in City buildings, ultimately it is within your discretion to post or not post. Whatever you do, I would simply ask that your decision be a well reasoned and documented decision.

With respect to immunity or no immunity, attorneys across the state have been divided. Some believe that if one posts, a municipality will lose the immunity provided under Sec. 175.60 (21). That provision basically provides that any person or employer that allows one to conceal and carry on their premises "is immune from any liability arising from its decision." Unfortunately, the statute does not directly address the government immunity provided in other statutes. One attorney on the municipal attorney's list serve has pointed out this distinction. I tend to agree that the new conceal and carry law does not affect the immunity already afforded to governmental bodies and officials. More importantly, we

have checked with our liability carrier and they have informed us that they will continue to cover us for liability whether we post or not.

With respect to the requirement of using metal detecting machines or posting guards at our doorways, I do not believe that is required if we elect to post. Similar to the decision regarding what buildings we will post in, the decision to place metal detecting machines or guards at our entrance ways is a discretionary act. As long as a governmental body is performing a discretionary act, immunity is afforded to the governmental body or official.

One other issue being debated on the list serve is whether or not a municipality can prohibit “weapons”, as opposed to just “firearms”. This is based upon a narrow reading of the statute. I believe the general consensus is that “weapons” can be prohibited by a municipality regardless of the language of the statute.

Once again, the decision to allow or prohibit conceal and carry in public buildings is wholly within the discretion of the City Council. Just make sure your reasons for any decision made are well supported in the record.

If you should have any further questions, please contact me.

**175.60 License to carry a concealed weapon.**

(1) DEFINITIONS. In this section:

(ac) "Background check" means the searches the department conducts under sub. (9g) to determine a person's eligibility for a license to carry a concealed weapon.

(ag) "Carry" means to go armed with.

(b) "Department" means the department of justice.

(bm) "Handgun" means any weapon designed or redesigned, or made or remade, and intended to be fired while held in one hand and to use the energy of an explosive to expel a projectile through a smooth or rifled bore. "Handgun" does not include a machine gun, as defined in s. 941.27 (1), a short-barreled rifle, as defined in s. 941.28 (1) (b), or a short-barreled shotgun, as defined in s. 941.28 (1) (c).

(bv) "Law enforcement agency" does not include the department.

(c) "Law enforcement officer" has the meaning given in s. 165.85 (2) (c).

(d) "Licensee" means an individual holding a valid license to carry a concealed weapon issued under this section.

(e) "Motor vehicle" has the meaning given in s. 340.01 (35).

(f) "Out-of-state license" means a valid permit, license, approval, or other authorization issued by another state if all of the following apply:

1. The permit, license, approval, or other authorization is for the carrying of a concealed weapon.

2. The state is listed in the rule promulgated by the department under s. 165.25 (12m) and, if that state does not require a background search for the permit, license, approval, or authorization, the permit, license, approval, or authorization designates that the holder chose to submit to a background search.

NOTE: The cross-reference to s. 165.25 (12m) was changed from s. 165.25 (12) by the legislative reference bureau under s. 13.92 (1) (bm) 2. to reflect the renumbering under s. 13.92 (1) (bm) 2. of s. 165.25 (12), as created by 2011 Wis. Act 35.

(g) "Out-of-state licensee" means an individual who is 21 years of age or over, who is not a Wisconsin resident, and who has been issued an out-of-state license.

(h) "Photographic identification card" means one of the following:

1. An operator's license issued under ch. 343 or an identification card issued under s. 343.50.

2. A license or card issued by a state other than Wisconsin that is substantially equivalent to a license or card under subd. 1.

(i) "State identification card number" means the unique identifying driver number assigned to a person by the department of transportation under s. 343.17 (3) (a) 4. or, if the person has no driver number, the number assigned to the person on an identification card issued under s. 343.50.

(j) "Weapon" means a handgun, an electric weapon, as defined in s. 941.295 (1c) (a), a knife other than a switchblade knife under s. 941.24, or a billy club.

NOTE: Sub. (1) is created eff. 11-1-11 by 2011 Wis. Act 35.

(2) ISSUANCE AND SCOPE OF LICENSE.

(a) The department shall issue a license to carry a concealed weapon to any individual who is not disqualified under sub. (3) and who completes the application process specified in sub. (7). A license to carry a concealed weapon issued under this section shall meet the requirements specified in sub. (2m).

(b) The department may not impose conditions, limitations, or requirements that are not expressly provided for in this section on the issuance, scope, effect, or content of a license.

(c) Unless expressly provided in this section, this section does not limit an individual's right to carry a firearm that is not concealed.

(d) For purposes of 18 USC 922 (q) (2) (B) (ii), an out-of-state licensee is licensed by this state.

NOTE: Sub. (2) is created eff. 11-1-11 by 2011 Wis. Act 35.

**(2g)** CARRYING A CONCEALED WEAPON; POSSESSION AND DISPLAY OF LICENSE DOCUMENT OR AUTHORIZATION.

(a) A licensee or an out-of-state licensee may carry a concealed weapon anywhere in this state except as provided under subs. (15m) and (16) and ss. 943.13 (1m) (c) and 948.605 (2) (b) 1r.

(b) Unless the licensee or out-of-state licensee is carrying a concealed weapon in a manner described under s. 941.23 (2) (c), a licensee shall have with him or her his or her license document and photographic identification card and an out-of-state licensee shall have with him or her his or her out-of-state license and photographic identification card at all times during which he or she is carrying a concealed weapon.

(c) Unless the licensee or out-of-state licensee is carrying a concealed weapon in a manner described under s. 941.23 (2) (c), a licensee who is carrying a concealed weapon shall display his or her license document and photographic identification card and an out-of-state licensee who is carrying a concealed weapon shall display his or her out-of-state license and photographic identification card to a law enforcement officer upon the request of the law enforcement officer while the law enforcement officer is acting in an official capacity and with lawful authority.

NOTE: Sub. (2g) is created eff. 11-1-11 by 2011 Wis. Act 35.

**(2m)** LICENSE DOCUMENT; CONTENT OF LICENSE.

(a) Subject to pars. (b), (bm), (c), and (d), the department shall design a single license document for licenses issued and renewed under this section. The department shall complete the design of the license document no later than September 1, 2011.

(b) A license document for a license issued under this section shall contain all of the following on one side:

1. The full name, date of birth, and residence address of the licensee.
2. A physical description of the licensee, including sex, height, and eye color.
3. The date on which the license was issued.
4. The date on which the license expires.
5. The name of this state.
6. A unique identification number for each licensee.

**(bm)** The reverse side of a license document issued under this section shall contain the requirement under sub. (11) (b) that the licensee shall inform the department of any address change no later than 30 days after his or her address changes and the penalty for a violation of the requirement.

(c) The license document may not contain the licensee's social security number.

**(d)**

1. The contents of the license document shall be included in the document in substantially the same way that the contents of an operator's license document issued under s. 343.17 are included in that document.

2. The license document issued under this section shall be tamper proof in substantially the same way that the operator's license is tamper proof under s. 343.17 (2).

(e) The department of justice may contract with the department of transportation to produce and issue license documents under this section. Neither the department of transportation nor any employee of the department of transportation may store, maintain, or access the information provided by the department of justice for the production or issuance of license documents other than to the extent necessary to produce or issue the license documents.

(3) RESTRICTIONS ON ISSUING A LICENSE. The department shall issue a license under this section to an individual who submits an application under sub. (7) unless any of the following applies:

- (a) The individual is less than 21 years of age.
- (b) The individual is prohibited under federal law from possessing a firearm that has been transported in interstate or foreign commerce.
- (c) The individual is prohibited from possessing a firearm under s. 941.29.
- (d) The court has prohibited the individual from possessing a dangerous weapon under s. 969.02 (3) (c) or 969.03 (1) (c).
- (e) The individual is on release under s. 969.01 and the individual may not possess a dangerous weapon as a condition of the release.
- (f) The individual is not a Wisconsin resident.
- (g) The individual has not provided proof of training as described under sub. (4) (a).

NOTE: Sub. (3) is created eff. 11-1-11 by 2011 Wis. Act 35.

(4) TRAINING REQUIREMENTS.

(a) The proof of training requirement under sub. (7) (c) may be met by any of the following:

1. A copy of a document, or an affidavit from an instructor or organization that conducted the course or program, that indicates the individual completed any of the following:

- a. The hunter education program established under s. 29.591 or a substantially similar program that is established by another state, country, or province and that is recognized by the department of natural resources.
- b. A firearms safety or training course that is conducted by a national or state organization that certifies firearms instructors.
- c. A firearms safety or training course that is available to the public and is offered by a law enforcement agency or, if the course is taught by an instructor who is certified by a national or state organization that certifies firearms instructors or by the department, by a technical college, a college or a university, a private or public institution or organization, or a firearms training school.
- d. A firearms safety or training course that is offered to law enforcement officers or to owners and employees of licensed private detective and security agencies.
- e. A firearms safety or training course that is conducted by a firearms instructor who is certified by a national or state organization that certifies firearms instructors or who is certified by the department.

2. Documentation that the individual completed military, law enforcement, or security training that gave the individual experience with firearms that is substantially equivalent to a course or program under subd. 1.

3. A current or expired license, or a photocopy of a current or expired license, that the individual holds or has held that indicates that the individual is licensed or has been licensed to carry a firearm in this state or in another state or in a county or municipality of this state or of another state unless the license has been revoked for cause.

4. Documentation of completion of small arms training while serving in the U.S. armed forces, reserves, or national guard as demonstrated by an honorable discharge or general discharge under honorable conditions or a certificate of completion of basic training with a service record of successful completion of small arms training and certification.

(b)

1. The department shall certify instructors for the purposes of par. (a) 1., c., and e. and shall maintain a list of instructors that it certifies. To be certified by the department as an instructor, a person must meet all of the following criteria:

- a. Be qualified under sub. (3) to carry a concealed weapon.
- b. Be able to demonstrate the ability and knowledge required for providing firearms safety and training.

2. The department may not require firing live ammunition to meet the training requirements under par. (a).

NOTE: Sub. (4) is created eff. 11-1-11 by 2011 Wis. Act 35.

**(5) APPLICATION AND RENEWAL FORMS.**

(a) The department shall design an application form for use by individuals who apply for a license under this section and a renewal form for use by individuals applying for renewal of a license under sub. (15). The department shall complete the design of the application form no later than September 1, 2011, and shall complete the design of the renewal form no later than July 1, 2014. The forms shall require the applicant to provide only his or her name, address, date of birth, state identification card number, race, sex, height, and eye color and shall include all of the following:

1. A statement that the applicant is ineligible for a license if sub. (3)(a), (b), (c), (d), (e), (f), or (g) applies to the applicant.
2. A statement explaining self-defense and defense of others under s. 939.48, with a place for the applicant to sign his or her name to indicate that he or she has read and understands the statement.
3. A statement, with a place for the applicant to sign his or her name, to indicate that the applicant has read and understands the requirements of this section.
4. A statement that an applicant may be prosecuted if he or she intentionally gives a false answer to any question on the application or intentionally submits a falsified document with the application.
5. A statement of the penalties for intentionally giving a false answer to any question on the application or intentionally submitting a falsified document with the application.
6. A statement of the places under sub. (16) where a licensee is prohibited from carrying a weapon, as well as an explanation of the provisions under sub. (15m) and ss. 943.13 (1m)(c) and 948.605 (2)(b) 1r. that could limit the places where the licensee may carry a weapon, with a place for the applicant to sign his or her name to indicate that he or she has read and understands the statement.

(b) The department shall make the forms described in this subsection available on the Internet and, upon request, by mail.

**(7) SUBMISSION OF APPLICATION.** An individual may apply for a license under this section with the department by submitting, by mail or other means made available by the department, to the department all of the following:

- (a) A completed application in the form prescribed under sub. (5)(a).
- (b) A statement that states that the information that he or she is providing in the application submitted under par. (a) and any document submitted with the application is true and complete to the best of his or her knowledge.
- (c) A license fee in an amount, as determined by the department by rule, that is equal to the cost of issuing the license but does not exceed \$37. The department shall determine the costs of issuing a license by using a 5-year planning period.
- (d) A fee for a background check that is equal to the fee charged under s. 175.35 (2j).
- (e) Proof of training as described under sub. (4)(a).

NOTE: Sub. (7) is created eff. 11-1-11 by 2011 Wis. Act 35.

**(9) PROCESSING OF APPLICATION.**

(a) Upon receiving an application submitted under sub. (7), the department shall conduct a background check.

(b) Within 21 days after receiving a complete application under sub. (7), the department shall do one of the following:

1. Issue the license and promptly send the licensee his or her license document by 1st class mail.

2. Deny the application, but only if sub. (3)(a), (b), (c), (d), (e), (f), or (g) applies to the applicant. If the department denies the application, the department shall inform the applicant in writing, stating the reason and factual basis for the denial.

NOTE: Sub. (9) is created eff. 11-1-11 by 2011 Wis. Act 35.

**(9g) BACKGROUND CHECKS.**

(a) The department shall conduct a background check regarding an applicant for a license using the following procedure:

1. The department shall create a confirmation number associated with the applicant.

2. The department shall conduct a criminal history record search and shall search its records and conduct a search in the national instant criminal background check system to determine whether the applicant is prohibited from possessing a firearm under federal law; whether the applicant is prohibited from possessing a firearm under s. 941.29; whether the applicant is prohibited from possessing a firearm under s. 51.20 (13) (cv) 1., 2007 stats.; whether the applicant has been ordered not to possess a firearm under s. 51.20 (13) (cv) 1., 51.45 (13) (i) 1., 54.10 (3) (f) 1., or 55.12 (10) (a); whether the applicant is subject to an injunction under s. 813.12 or 813.122, or a tribal injunction, as defined in s. 813.12 (1) (e), issued by a court established by any federally recognized Wisconsin Indian tribe or band, except the Menominee Indian tribe of Wisconsin, that includes notice to the respondent that he or she is subject to the requirements and penalties under s. 941.29 and that has been filed with the circuit court under s. 806.247 (3); and whether the applicant is prohibited from possessing a firearm under s. 813.125 (4m); and to determine if the court has prohibited the applicant from possessing a dangerous weapon under s. 969.02 (3) (c) or 969.03 (1) (c) and if the applicant is prohibited from possessing a dangerous weapon as a condition of release under s. 969.01.

3. As soon as practicable, the department shall do the following:

a. If the background check indicates sub. (3) (b), (c), (d), or (e) applies to the applicant, create a unique nonapproval number for the applicant.

b. If the completed background check does not indicate that sub. (3) (b), (c), (d), or (e) applies to the applicant, create a unique approval number for the applicant.

(b) The department shall maintain a record of all completed application forms and a record of all approval or nonapproval numbers regarding background checks under this subsection.

NOTE: Sub. (9g) is created eff. 11-1-11 by 2011 Wis. Act 35.

**(9r) EMERGENCY LICENSE.**

(a) An individual who requires an immediate license may petition the court in the county in which he or she resides for such a license. Unless the court knows that the individual is ineligible for a license under sub. (3), a court may issue an emergency license to an individual if the court determines that immediate licensure is warranted to protect the individual from death or great bodily harm, as defined in s. 939.22 (14).

(b) An emergency license issued under this subsection is valid for 30 days unless it is revoked under par. (bm) or it is void under par. (c).

(bm) If the court determines that a holder of an emergency license issued under par. (a) is ineligible under sub. (3) for a license, the court shall revoke the emergency license.

(c) If the holder of an emergency license issued under par. (a) applies for a license under sub. (7) and is determined to be ineligible under sub. (3) for a license, the emergency license is void.

NOTE: Sub. (9r) is created eff. 11-1-11 by 2011 Wis. Act 35.

**(11) UPDATED INFORMATION.**

(a)

1. In this paragraph:

a. "Clerk" means the clerk of the circuit court or, if it has enacted a law or an ordinance in conformity with s. 346.63, the clerk of the court for a federally recognized American Indian tribe or band in this state, a city, a village, or a town.

b. "Court automated information systems" means the systems under s. 758.19 (4).

2. The court automated information systems, or the clerk or register in probate, if the information is not contained in or cannot be transmitted by the court automated information systems, shall promptly notify the department of the name of any individual with respect to whom any of the following occurs and the specific reason for the notification:

a. The individual is found by a court to have committed a felony or any other crime that would disqualify the individual from having a license under this section.

b. The individual is found incompetent under s. 971.14.

c. The individual is found not guilty of any crime by reason of mental disease or mental defect under s. 971.17.

d. The individual is involuntarily committed for treatment under s. 51.20 or 51.45.

e. The individual is found incompetent under ch. 54.

f. The individual becomes subject to an injunction described in s. 941.29 (1) (f) or is ordered not to possess a firearm under s. 813.125 (4m).

g. A court has prohibited the individual from possessing a dangerous weapon under s. 969.02 (3) (c) or 969.03 (1) (c).

h. A court has ordered the individual not to possess a firearm under s. 51.20 (13) (cv) 1., 51.45 (13) (i) 1., 54.10 (3) (f) 1., or 55.12 (10) (a).

i. The individual is on release under s. 969.01 and the individual may not possess a dangerous weapon as a condition of the release.

3. Upon receiving a notice under subd. 2., the department shall immediately determine if the individual who is the subject of the notice is a licensee, using the list maintained under sub. (12) (a).

**(b)**

1. No later than 30 days after changing his or her address, a licensee shall inform the department of the new address. The department shall include the individual's new address in the list under sub. (12) (a).

2. Except as provided in subd. 3., for a first violation of subd. 1., the department must issue the licensee a warning.

3. If an individual is in violation of subd. 1. and his or her license has been suspended or revoked under sub. (14), the individual is subject to the penalty under sub. (17) (ac).

4. A licensee may not be charged with a violation of subd. 1. if the department learns of the violation when the licensee informs the department of the address change.

NOTE: Sub. (11) is created eff. 11-1-11 by 2011 Wis. Act 35.

**(12) MAINTENANCE, USE, AND PUBLICATION OF RECORDS BY THE DEPARTMENT.**

(a) The department shall maintain a computerized record listing the names and the information specified in sub. (2m) (b) of all individuals who have been issued a license under this section and all individuals issued a certification card under s. 175.49 (3).

Subject to par. (b) 1. b., neither the department nor any employee of the department may store, maintain, format, sort, or access the information in any way other than by the names, dates of birth, or sex of licensees or individuals or by the identification numbers assigned to licensees under sub. (2m) (b) 6.

**(b)**

1. A law enforcement officer may not request or be provided information under par. (a) concerning a specific individual except for one of the following purposes:

- a. To confirm that a license or certification card produced by an individual at the request of a law enforcement officer is valid.
- b. If an individual is carrying a concealed weapon and claims to hold a valid license issued under this section or a valid certification card issued under s. 175.49(3) but does not have his or her license document or certification card, to confirm that the individual holds a valid license or certification card.
- c. To investigate whether an individual submitted an intentionally false statement under sub. (7)(b) or (15)(b) 2.
- d. To investigate whether an individual complied with sub. (14)(b) 3.

2. A person who is a law enforcement officer in a state other than Wisconsin may request and be provided information under subd. 1. a. and b.

(c) Notwithstanding s. 19.35, the department of justice, the department of transportation, or any employee of either department may not make information obtained under this section available to the public except in the context of a prosecution for an offense in which the person's status as a licensee or holder of a certification card is relevant or through a report created under sub. (19).

NOTE: Sub. (12) is created eff. 11-1-11 by 2011 Wis. Act 35.

**(12g) PROVIDING LICENSEE INFORMATION TO LAW ENFORCEMENT AGENCIES.**

(a) The department shall provide information concerning a specific individual on the list maintained under sub. (12)(a) to a law enforcement agency, but only if the law enforcement agency is requesting the information for any of the following purposes:

- 1. To confirm that a license or certification card produced by an individual at the request of a law enforcement officer is valid.
- 2. If an individual is carrying a concealed weapon and claims to hold a valid license issued under this section or a valid certification card issued under s. 175.49(3) but does not have his or her license document or certification card, to confirm that an individual holds a valid license or certification card.
- 3. If the law enforcement agency is a Wisconsin law enforcement agency, to investigate whether an individual submitted an intentionally false statement under sub. (7)(b) or (15)(b) 2.

**(b)**

- 1. Notwithstanding s. 19.35, neither a law enforcement agency nor any of its employees may make information regarding an individual that was obtained from the department under this subsection available to the public except in the context of a prosecution for an offense in which the person's status as a licensee or holder of a certification card is relevant.
- 2. Neither a law enforcement agency nor any of its employees may store or maintain information regarding an individual that was obtained from the department under this subsection based on the individual's status as a licensee or holder of a certificate card.
- 3. Neither a law enforcement agency nor any of its employees may sort or access information regarding vehicle stops, investigations, civil or criminal offenses, or other activities involving the agency based on the status as licensees or holders of certification cards of any individuals involved.

NOTE: Sub. (12g) is created eff. 11-1-11 by 2011 Wis. Act 35.

**(13) LOST OR DESTROYED LICENSE.** If a license document is lost, a licensee no longer has possession of his or her license, or a license document is destroyed, unreadable, or unusable, a licensee may submit to the department a statement requesting a replacement license document, the license document or any portions of the license document if available, and a \$12 replacement fee. The department shall issue a replacement license document to the licensee within 14 days of receiving the statement and fee. If the licensee does not submit the original license document to the department,

the department shall terminate the unique approval number of the original request and issue a new unique approval number for the replacement request.

NOTE: Sub. (13) is created eff. 11-1-11 by 2011 Wis. Act 35.

**(14) LICENSE REVOCATION AND SUSPENSION.**

(a) The department shall revoke a license issued under this section if the department determines that sub. (3)(b), (c), (d), (e), (f), or (g) applies to the licensee.

(am) The department shall suspend a license issued under this section if a court has prohibited the licensee from possessing a dangerous weapon under s. 969.02 (3) (e) or 969.03 (1) (e). If the individual whose license was suspended is no longer subject to the prohibition under s. 969.02 (3) (e) or 969.03 (1) (e), whichever is applicable, sub. (3)(b), (c), (d), (e), (f), or (g) does not apply to the individual, and the suspended license would not have expired under sub. (15)(a) had it not been suspended, the department shall restore the license within 5 business days of notification that the licensee is no longer subject to the prohibition.

(b)

1. If the department suspends or revokes a license issued under this section, the department shall send by mail the individual whose license has been suspended or revoked notice of the suspension or revocation within one day after the suspension or revocation.

2. If the department suspends or revokes a license under this section, the suspension or revocation takes effect when the individual whose license has been suspended or revoked receives the notice under subd. 1.

3. Within 7 days after receiving the notice, the individual whose license has been suspended or revoked shall do one of the following:

- a. Deliver the license document personally or by certified mail to the department.
- b. Mail a signed statement to the department stating that he or she no longer has possession of his or her license document and stating the reasons why he or she no longer has possession.

NOTE: Sub. (14) is created eff. 11-1-11 by 2011 Wis. Act 35.

**(14g) DEPARTMENTAL REVIEW.** The department shall promulgate rules providing for the review of any action by the department denying an application for, or suspending or revoking, a license under this section.

NOTE: Sub. (14g) is created eff. 11-1-11 by 2011 Wis. Act 35.

**(14m) APPEALS TO THE CIRCUIT COURT.**

(a) An individual aggrieved by any action by the department denying an application for, or suspending or revoking, a license under this section, may appeal directly to the circuit court of the county in which the individual resides without regard to whether the individual has sought review under the process established in sub. (14g).

(b) To begin an appeal under this subsection, the aggrieved individual shall file a petition for review with the clerk of the applicable circuit court within 30 days of receiving notice of denial of an application for a license or of suspension or revocation of a license. The petition shall state the substance of the department's action from which the individual is appealing and the grounds upon which the individual believes the department's action to be improper. The petition may include a copy of any records or documents that are relevant to the grounds upon which the individual believes the department's action to be improper.

(c) A copy of the petition shall be served upon the department either personally or by registered or certified mail within 5 days after the individual files his or her petition under par. (b).

(d) The department shall file an answer within 15 days after being served with the petition under par. (c). The answer shall include a brief statement of the actions taken by

the department. The department shall include with the answer when filed a copy of any documents or records on which the department based its action.

(e) The court shall review the petition, the answer, and any records or documents submitted with the petition or the answer. The review under this paragraph shall be conducted by the court without a jury but the court may schedule a hearing and take testimony.

(f) The court shall reverse the department's action if the court finds any of the following:

1. That the department failed to follow any procedure, or take any action, prescribed under this section.
2. That the department erroneously interpreted a provision of law and a correct interpretation compels a different action.
3. That the department's action depends on a finding of fact that is not supported by substantial evidence in the record.
4.
  - a. If the appeal is regarding a denial, that the denial was based on factors other than the factors under sub. (3).
  - b. If the appeal is regarding a suspension or revocation, that the suspension or revocation was based on criteria other than those under sub. (14)(a) or (am).

(g)

1. The court's decision shall provide whatever relief is appropriate regardless of the original form of the petition.

2. If the court reverses the department's action, the court may order the department to pay the aggrieved individual all court costs and reasonable attorney fees.

NOTE: Sub. (14m) is created eff. 11-1-11 by 2011 Wis. Act 35.

**(15) LICENSE EXPIRATION AND RENEWAL.**

(a) Except as provided in par. (e) and sub. (9r)(b), a license issued under this section is valid for a period of 5 years from the date on which the license is issued unless the license is suspended or revoked under sub. (14).

(b) The department shall design a notice of expiration form. At least 90 days before the expiration date of a license issued under this section, the department shall mail to the licensee a notice of expiration form and a form for renewing the license. The department shall renew the license if, no later than 90 days after the expiration date of the license, the licensee does all of the following:

1. Submits a renewal application on the form provided by the department.
2. Submits a statement reporting that the information provided under subd. 1. is true and complete to the best of his or her knowledge and that he or she is not disqualified under sub. (3).
4. Pays all of the following:

a. A renewal fee in an amount, as determined by the department by rule, that is equal to the cost of renewing the license but does not exceed \$12. The department shall determine the costs of renewing a license by using a 5-year planning period.

b. A fee for a background check that is equal to the fee charged under s. 175.35 (2j).

(c) The department shall conduct a background check of a licensee as provided under sub. (9g) before renewing the licensee's license under par. (b).

(d) The department shall issue a renewal license by 1st class mail within 21 days of receiving a renewal application, statement, and fees under par. (b).

(e) The license of a member of the U.S. armed forces, a reserve unit of the armed forces, or the national guard who is deployed overseas while on active duty may not expire until at least 90 days after the end of the licensee's overseas deployment unless the license is suspended or revoked under sub. (14).

NOTE: Sub. (15) is created eff. 11-1-11 by 2011 Wis. Act 35.

**(15m) EMPLOYER RESTRICTIONS.**

(a) Except as provided in par. (b), an employer may prohibit a licensee or an out-of-state licensee that it employs from carrying a concealed weapon or a particular type of concealed weapon in the course of the licensee's or out-of-state licensee's employment or during any part of the licensee's or out-of-state licensee's course of employment.

(b) An employer may not prohibit a licensee or an out-of-state licensee, as a condition of employment, from carrying a concealed weapon, a particular type of concealed weapon, or ammunition or from storing a weapon, a particular type of weapon, or ammunition in the licensee's or out-of-state licensee's own motor vehicle, regardless of whether the motor vehicle is used in the course of employment or whether the motor vehicle is driven or parked on property used by the employer.

NOTE: Sub. (15m) is created eff. 11-1-11 by 2011 Wis. Act 35.

**(16) PROHIBITED ACTIVITY.**

(a) Except as provided in par. (b), neither a licensee nor an out-of-state licensee may knowingly carry a concealed weapon, a weapon that is not concealed, or a firearm that is not a weapon in any of the following places:

1. Any portion of a building that is a police station, sheriff's office, state patrol station, or the office of a division of criminal investigation special agent of the department.
2. Any portion of a building that is a prison, jail, house of correction, or secured correctional facility.
3. The facility established under s. 46.055.
4. The center established under s. 46.056.
5. Any secured unit or secured portion of a mental health institute under s. 51.05, including a facility designated as the Maximum Security Facility at Mendota Mental Health Institute.

6. Any portion of a building that is a county, state, or federal courthouse.
7. Any portion of a building that is a municipal courtroom if court is in session.
8. A place beyond a security checkpoint in an airport.

(b) The prohibitions under par. (a) do not apply to any of the following:

1. A weapon in a vehicle driven or parked in a parking facility located in a building that is used as, or any portion of which is used as, a location under par. (a).
2. A weapon in a courthouse or courtroom if a judge who is a licensee is carrying the weapon or if another licensee or out-of-state licensee, whom a judge has permitted in writing to carry a weapon, is carrying the weapon.
3. A weapon in a courthouse or courtroom if a district attorney, or an assistant district attorney, who is a licensee is carrying the weapon.

NOTE: Sub. (16) is created eff. 11-1-11 by 2011 Wis. Act 35.

**(17) PENALTIES.**

(a) Any person who violates sub. (2g) (b) or (c) may be required to forfeit not more than \$25, except that the person shall be exempted from the forfeiture if the person presents, within 48 hours, his or her license document or out-of-state license and photographic identification to the law enforcement agency that employs the requesting law enforcement officer.

(ac) Except as provided in sub. (11) (b) 2., any person who violates sub. (11) (b) 1. may be required to forfeit \$50.

(ag) Any person who violates sub. (2m) (e), (12), or (12g) may be fined not more than \$500 or sentenced to a term of imprisonment of not more than 30 days or both.

(ar) Any law enforcement officer who uses excessive force based solely on an individual's status as a licensee may be fined not more than \$500 or sentenced to a term of imprisonment of not more than 30 days or both. The application of the criminal penalty

under this paragraph does not preclude the application of any other civil or criminal remedy.

(b) Any person who violates sub. (16) may be fined not more than \$500 or imprisoned for not more than 30 days or both.

(c) An instructor of a training course under sub. (4)(a) who intentionally submits false documentation indicating that an individual has met the training requirements under sub. (4)(a) may be prosecuted for a violation of s. 946.32.

(e) Any person required under sub. (14)(b) 3. to relinquish or deliver a license document to the department who intentionally violates the requirements of that subdivision shall be fined not more than \$500 and may be imprisoned for not more than 30 days or both.

NOTE: Sub. (17) is created eff. 11-1-11 by 2011 Wis. Act 35.

(18) RECIPROCITY AGREEMENTS. The department may enter into reciprocity agreements with other states as to matters relating to licenses or other authorization to carry concealed weapons.

NOTE: Sub. (18) is created eff. 11-1-11 by 2011 Wis. Act 35.

(19) STATISTICAL REPORT. By March 1 of each year, the department shall submit a statistical report to the legislature under s. 13.172 (2) and to the governor that indicates the number of licenses applied for, issued, denied, suspended, and revoked under this section during the previous calendar year. For the licenses denied, the report shall indicate the reasons for the denials and the part of the application process in which the reasons for denial were discovered. For the licenses suspended or revoked, the report shall indicate the reasons for the suspensions and revocations. The department may not include in the report any information that may be used to identify an applicant or a licensee, including, but not limited to, a name, address, birth date, or social security number.

NOTE: Sub. (19) is created eff. 11-1-11 by 2011 Wis. Act 35.

(21) IMMUNITY.

(a) The department of justice, the department of transportation, and the employees of each department; clerks, as defined in sub. (11)(a) 1. a., and their staff; and court automated information systems, as defined under sub. (11)(a) 1. b., and their employees are immune from liability arising from any act or omission under this section, if done so in good faith.

(b) A person that does not prohibit an individual from carrying a concealed weapon on property that the person owns or occupies is immune from any liability arising from its decision.

(c) An employer that does not prohibit one or more employees from carrying a concealed weapon under sub. (15m) is immune from any liability arising from its decision.

(d) A person providing a firearms training course in good faith is immune from liability arising from any act or omission related to the course if the course is one described in sub. (4)(a).

NOTE: Sub. (21) is created eff. 11-1-11 by 2011 Wis. Act 35.

History: 2011 a. 35.

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(1e) In this section:

(a) "Dwelling unit" means a structure or that part of a structure which is used or intended to be used as a home, residence or sleeping place by one person or by 2 or more persons maintaining a common household, to the exclusion of all others.

**Renumbering**

<Subsection (1e)(a) is renumbered (1e)(ar) by 2011 Act 35, § 73, eff. Nov. 1, 2011. >

<Text of subsec. (1e)(aL) eff. Nov. 1, 2011>

(aL) "Carry" has the meaning given in s. 175.60(1)(ag).

(az) "Implied consent" means conduct or words or both that imply that an owner or occupant of land has given consent to another person to enter the land.

(b) "Inholding" means a parcel of land that is private property and that is surrounded completely by land owned by the United States, by this state or by a local governmental unit or any combination of the United States, this state and a local governmental unit.

<Text of subsec. (1e)(bm) eff. Nov. 1, 2011>

(bm) "Licensee" means a licensee, as defined in s. 175.60(1)(d), or an out-of-state licensee, as defined in s. 175.60(1)(g).

(c) "Local governmental unit" means a political subdivision of this state, a special purpose district in this state, an instrumentality or corporation of the political subdivision or special purpose district or a combination or subunit of any of the foregoing.

<Text of subsec. (1e)(cm) eff. Nov. 1, 2011>

(cm) "Nonresidential building" includes a nursing home as defined in s. 50.01(3), a community-based residential facility as defined in s. 50.01(1g), a residential care apartment complex as defined in s. 50.01(1d), an adult family home as defined in s. 50.01(1), and a hospice as defined in s. 50.90(1).

(d) "Place of employment" has the meaning given in s. 101.01(11).

(e) "Private property" means real property that is not owned by the United States, this state or a local governmental unit.

(f) "Open land" means land that meets all of the following criteria:

1. The land is not occupied by a structure or improvement being used or occupied as a dwelling unit.

2. The land is not part of the curtilage, or is not lying in the immediate vicinity, of a structure or improvement being used or occupied as a dwelling unit.

3. The land is not occupied by a public building.

4. The land is not occupied by a place of employment.

<Text of subsec. (1e)(g) eff. Nov. 1, 2011>

(g) "Out-of-state licensee" has the meaning given in s. 175.60(1)(g).

<Text of subsec. (1e)(h) eff. Nov. 1, 2011>

(h) "Special event" means an event that is open to the public, is for a duration of not more than 3 weeks, and either has designated entrances to and from the event that are locked when the event is closed or requires an admission.

(1m) Whoever does any of the following is subject to a Class B forfeiture:

(a) Enters any enclosed, cultivated or undeveloped land of another, other than open land specified in par. (e) or (f), without the express or implied consent of the owner or occupant.

(am) Enters any land of another that is occupied by a structure used for agricultural purposes without the express or implied consent of the owner or occupant.

<Text of subsec. (1m)(b) eff. until Nov. 1, 2011>

(b) Enters or remains on any land of another after having been notified by the owner or occupant not to enter or remain on the premises.

<Text of subsec. (1m)(b) eff. Nov. 1, 2011>

(b) Enters or remains on any land of another after having been notified by the owner or occupant not to enter or remain on the premises. This paragraph does not apply to a licensee or out-of-state licensee if the owner's or occupant's intent is to prevent the licensee or out-of-state licensee from carrying a firearm on the owner's or occupant's land.

<Text of subsec. (1m)(c) eff. Nov. 1, 2011>

(c)1. While carrying a firearm, enters or remains at a residence that the actor does not own or occupy after the owner of the residence, if he or she has not leased it to another person, or the occupant of the residence has notified the actor not to enter or remain at the residence while carrying a firearm or with that type of firearm. In this subdivision, "residence," with respect to a single-family residence, includes the residence building and the parcel of land upon which the residence building is located, and "residence," with respect to a residence that is not a single-family residence, does not include any common area of the building in which the residence is located or any common areas of the rest of the parcel of land upon which the residence building is located.

1m. While carrying a firearm, enters or remains in a common area in a building, or on the grounds of a building, that is a residence that is not a single-family residence if the actor does not own the residence or does not occupy any part of the residence, if the owner of the residence has notified the actor not to enter or remain in the common area or on the grounds while carrying a firearm or with that type of firearm. This subdivision does not apply to a part of the grounds of the building if that part is used for parking and the firearm is in a vehicle driven or parked in that part.

2. While carrying a firearm, enters or remains in any part of a nonresidential building, grounds of a nonresidential building, or land that the actor does not own or occupy after the owner of the building, grounds, or land, if that part of the building, grounds, or land has not been leased to another person, or the occupant of that part of the building, grounds, or land has notified the actor not to enter or remain in that part of the building, grounds, or land while carrying a firearm or with that type of firearm. This subdivision does not apply to a part of a building, grounds, or land occupied by the state or by a local governmental unit, to a privately or publicly owned building on the grounds of a university or college, or to the grounds of or land owned or occupied by a university or college, or, if the firearm is in a vehicle driven or parked in the parking facility, to any part of a building, grounds, or land used as a parking facility.

3. While carrying a firearm, enters or remains at a special event if the organizers of the special event have notified the actor not to enter or remain at the special event while carrying a firearm or with that type of firearm. This subdivision does not apply, if the

firearm is in a vehicle driven or parked in the parking facility, to any part of the special event grounds or building used as a parking facility.

4. Enters or remains in any part of a building that is owned, occupied, or controlled by the state or any local governmental unit, excluding any building or portion of a building under s. 175.60(16)(a), if the state or local governmental unit has notified the actor not to enter or remain in the building while carrying a firearm or with that type of firearm. This subdivision does not apply to a person who leases residential or business premises in the building or, if the firearm is in a vehicle driven or parked in the parking facility, to any part of the building used as a parking facility.

5. Enters or remains in any privately or publicly owned building on the grounds of a university or college, if the university or college has notified the actor not to enter or remain in the building while carrying a firearm or with that type of firearm. This subdivision does not apply to a person who leases residential or business premises in the building or, if the firearm is in a vehicle driven or parked in the parking facility, to any part of the building used as a parking facility.

(e) Enters or remains on open land that is an inholding of another after having been notified by the owner or occupant not to enter or remain on the land.

(f) Enters undeveloped private land from an abutting parcel of land that is owned by the United States, this state or a local governmental unit, or remains on such land, after having been notified by the owner or occupant not to enter or remain on the land.

(1s) In determining whether a person has implied consent to enter the land of another a trier of fact shall consider all of the circumstances existing at the time the person entered the land, including all of the following:

(a) Whether the owner or occupant acquiesced to previous entries by the person or by other persons under similar circumstances.

(b) The customary use, if any, of the land by other persons.

(c) Whether the owner or occupant represented to the public that the land may be entered for particular purposes.

(d) The general arrangement or design of any improvements or structures on the land.

<Text of subsec. (2) eff. until Nov. 1, 2011>

(2) A person has received notice from the owner or occupant within the meaning of sub.

(1m)(b), (e) or (f) if he or she has been notified personally, either orally or in writing, or if the land is posted. Land is considered to be posted under this subsection under either of the following procedures:

(a) If a sign at least 11 inches square is placed in at least 2 conspicuous places for every 40 acres to be protected. The sign must carry an appropriate notice and the name of the person giving the notice followed by the word "owner" if the person giving the notice is the holder of legal title to the land and by the word "occupant" if the person giving the notice is not the holder of legal title but is a lawful occupant of the land. Proof that appropriate signs as provided in this paragraph were erected or in existence upon the premises to be protected prior to the event complained of shall be prima facie proof that the premises to be protected were posted as provided in this paragraph.

(b) If markings at least one foot long, including in a contrasting color the phrase "private land" and the name of the owner, are made in at least 2 conspicuous places for every 40 acres to be protected.

<Text of subsec. (2) eff. Nov. 1, 2011>

(2)(am) A person has received notice from the owner or occupant within the meaning of sub. (1m)(b), (e) or (f) if he or she has been notified personally, either orally or in writing, or if the land is posted. Land is considered to be posted under this paragraph under either of the following procedures:

1. If a sign at least 11 inches square is placed in at least 2 conspicuous places for every 40 acres to be protected. The sign must provide an appropriate notice and the name of the person giving the notice followed by the word "owner" if the person giving the notice is the holder of legal title to the land and by the word "occupant" if the person giving the notice is not the holder of legal title but is a lawful occupant of the land. Proof that appropriate signs as provided in this subdivision were erected or in existence upon the premises to be protected prior to the event complained of shall be prima facie proof that the premises to be protected were posted as provided in this subdivision.

2. If markings at least one foot long, including in a contrasting color the phrase "private land" and the name of the owner, are made in at least 2 conspicuous places for every 40 acres to be protected.

(bm)1. In this paragraph, "sign" means a sign that states a restriction imposed under subd. 2. that is at least 5 inches by 7 inches.

2. a. For the purposes of sub. (1m)(c)1m., an owner of a residence that is not a single-family residence has notified an individual not to enter or remain in a part of that building, or on the grounds of that building, while carrying a firearm or with a particular type of firearm if the owner has posted a sign that is located in a prominent place near all of the entrances to the part of the building to which the restriction applies or near all probable access points to the grounds to which the restriction applies and any individual entering the building or the grounds can be reasonably expected to see the sign.

am. For the purposes of sub. (1m)(c)2., 4., and 5., an owner or occupant of a part of a nonresidential building, the state or a local governmental unit, or a university or a college has notified an individual not to enter or remain in a part of the building while carrying a firearm or with a particular type of firearm if the owner, occupant, state, local governmental unit, university, or college has posted a sign that is located in a prominent place near all of the entrances to the part of the building to which the restriction applies and any individual entering the building can be reasonably expected to see the sign.

b. For the purposes of sub. (1m)(c)2., an owner or occupant of the grounds of a nonresidential building or of land has notified an individual not to enter or remain on the grounds or land while carrying a firearm or with a particular type of firearm if the owner or occupant has posted a sign that is located in a prominent place near all probable access points to the grounds or land to which the restriction applies and any individual entering the grounds or land can be reasonably expected to see the sign.

c. For the purposes of sub. (1m)(c)3., the organizers of the special event have notified an individual not to enter or remain at the special event while carrying a firearm or with a particular type of firearm if the organizers have posted a sign that is located in a prominent place near all of the entrances to the special event and any individual attending the special event can be reasonably expected to see the sign.

<Text of subsec. (3) eff. until Nov. 1, 2011>

(3) Whoever erects on the land of another signs which are the same as or similar to those described in sub. (2) without obtaining the express consent of the lawful occupant or holder of legal title to such land is subject to a Class C forfeiture.

<Text of subsec. (3) eff. Nov. 1, 2011>

(3) Whoever erects on the land of another signs which are the same as or similar to those described in sub. (2)(am) without obtaining the express consent of the lawful occupant or holder of legal title to such land is subject to a Class C forfeiture.

(3m) An owner or occupant may give express consent to enter or remain on the land for a specified purpose or subject to specified conditions and it is a violation of sub. (1m)(a) or (am) for a person who received that consent to enter or remain on the land for another purpose or contrary to the specified conditions.

(4) Nothing in this section shall prohibit a representative of a labor union from conferring with any employee provided such conference is conducted in the living quarters of the employee and with the consent of the employee occupants.

(4m) This section does not apply to any of the following:

(a) A person entering the land, other than the residence or other buildings or the curtilage of the residence or other buildings, of another for the purpose of removing a wild animal as authorized under s. 29.885 (2), (3) or (4).

(b) A hunter entering land that is required to be open for hunting under s. 29.885 (4m) or 29.889 (7m).

(c) A person entering or remaining on any exposed shore area of a stream as authorized under s. 30.134.

(d) An assessor and an assessor's staff entering the land, other than a building, agricultural land or pasture, or a livestock confinement area, of another if all of the following apply:

1. The assessor or the assessor's staff enters the land in order to make an assessment on behalf of the state or a political subdivision.

2. The assessor or assessor's staff enters the land on a weekday during daylight hours, or at another time as agreed upon with the land owner.

3. The assessor or assessor's staff spends no more than one hour on the land.

4. The assessor or assessor's staff does not open doors, enter through open doors, or look into windows of structures on the land.

5. The assessor or the assessor's staff leaves in a prominent place on the principal building on the land, or on the land if there is not a principal building, a notice informing the owner or occupant that the assessor or the assessor's staff entered the land and giving information on how to contact the assessor.

6. The assessor or the assessor's staff has not personally received a notice from the owner or occupant, either orally or in writing, not to enter or remain on the premises.

(5) Any authorized occupant of employer-provided housing shall have the right to decide who may enter, confer and visit with the occupant in the housing area the occupant occupies.

ORDINANCE 11-31

**AN ORDINANCE AMENDING CHAPTER 74, TRAFFIC AND VEHICLES,  
OF THE LAKE GENEVA MUNICIPAL CODE  
REGARDING PARKING METER FEES AND SEASONAL FREE PARKING  
PROVISIONS**

The Common Council of the City of Lake Geneva, Wisconsin, does hereby ordain as follows:

1. That Section 74-221 of Chapter 74 (Traffic and Vehicles) of the Lake Geneva Municipal Code is amended as follows:

- a. Subsection (c) shall be amended to hereafter state as follows:

(c) Hours. The limited parking in the parking meter zones shall apply from 9:00 a.m. to 7:00 p.m. Monday through Saturday, and 12:00 p.m. to 7:00 p.m. Sunday.

~~EXCEPTIONS: Each year from November 1 until April 30, the following year two-hour free parking shall be established for all parking zones except the following free parking areas:~~

~~Cook Street Municipal Parking Lot~~

~~Center Street Municipal Parking Lot~~

~~Main Street, south side, from Madison Street west to Maxwell Street~~

~~Sage Street Municipal Parking Lot~~

- b. Subsection (e) shall be amended to hereafter state as follows:

Deposit of coin. Meters only accept quarters, except those in the twelve-minute parking zones. Meters are ~~\$0.25~~ \$0.50 for each half hour and ~~\$0.50~~ \$1.00 for each hour. The parking of a vehicle overtime or beyond the period of time fixed by this section where any parking meter is located, shall be a violation of this section. No person shall permit any such vehicle registered in his or her name to be parked overtime or beyond the period of time described above. Only one vehicle shall be parked in any one parking meter space.

2. This ordinance shall take effect on January 1, 2012.

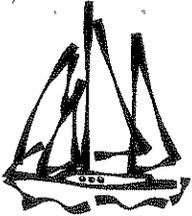
Adopted, passed, and approved by the Common Council of the City of Lake Geneva,  
Walworth County, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
JAMES R. CONNORS, Mayor

Attest:

\_\_\_\_\_  
MICHAEL D. HAWES, City Clerk

First Reading: 10/24/2011  
Second Reading: \_\_\_\_\_  
Adoption: \_\_\_\_\_  
Published: \_\_\_\_\_



APPLICATION TO THE  
**PARK BOARD**  
 CITY OF LAKE GENEVA, WISCONSIN

RECEIPT NO: \_\_\_\_\_  
 TOTAL AMOUNT: 430.00  
 DATE: 9-12-11  
 RESERVATION NUMBER: \_\_\_\_\_

THE SECURITY DEPOSIT, RENTAL FEE AND  
 NON-REFUNDABLE \$25 APPLICATION FEE IS DUE UPON APPLICATION

GENERAL INFORMATION (please type or print clearly)

Applicant/Agent

Name	Pat Schroeder / Frank Dobbs
Organization	Lake Geneva Sports LLC
Address	Po Box 1134
Phone	262 275 3577
Fax	262 275 3358

ACTIVITY (Attach additional sheets if necessary)

Name of Park Requested: Liberty Park Date Requested: 5-12-12  
Lake Geneva

Nature of Activity: Marathon / 5K / 10K / 1/2 road races

Time Period: From 7 AM to 3 PM

Estimated Number of Attendees: 1000

Any Special Services or Requests: ~~NONE~~ power

Please note that the City cannot provide park benches or picnic tables other than those in the park. The City cannot "hold" benches or tables and the applicant must make his/her own arrangements to do so the day of the event.

If you are having an event that is open to the general public, please be advised that you must also file a Parade & Public Assembly Permit with the City prior to your event being approved.



**Class B Fermented Malt Beverage Licenses:**

Use of alcoholic beverages in City parks and park facilities is prohibited. However, when fermented malt beverages are to be sold at any event authorized by the Common Council, valid fermented malt beverage license shall be obtained and the provisions of Chapter 11 of the Municipal Code shall be fully complied with. Said license must be held by the person who filed the original license and shall be presented to any law enforcement officer upon request.

**Security:**

The City may require, as a condition of approval, that the applicant provide professional security personnel at the event in the number deemed necessary by the Lake Geneva City Council, Park Commission or Police.

**Park Permit Request**

The following Lake Geneva Parks are available for organized group activities: Cobb Park, Dunn Field, Flat Iron Park, Library Park, Rushwood Park, Seminary Park, and Veterans Park. Veteran's Park permit requests must be coordinated through the local YMCA.

Permit Requests must be submitted to the City Clerk's office during normal business hours a minimum of 6 weeks prior to the event. Where City Council approval is required, requests must be submitted a minimum of 10 weeks prior to the event. Requests may be submitted up to one year prior to the event.

The Application Fee, Rental Fee and Security Deposit must be submitted by check, made out to the City of Lake Geneva, along with the completed Permit Request.

The City Clerk's office will inform the requesting party if the date and park are available; however, that does not mean approval will be granted. A copy of the approved or disapproved Permit Request will be mailed to the requesting party following disposition by the Lake Geneva Park Commission and, if required, the City Council. If the request is not approved, the fee and security deposit will be refunded. If after receiving approval, the applicant cancels less than 30 days prior to the event, the fee will be forfeited and the security deposit refunded.

After approval of a Permit Request had been granted, the Common Council, Mayor, Park Commission or Chief of Police may revoke same if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, administrative or clerical error or likelihood of a breach of the peace.

The applicant agrees by signing this park permit that the security deposit shall be held by the City of Lake Geneva, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The City may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by all park rules, regulations and ordinances of the City of Lake Geneva. The applicant agrees to indemnify the City and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the City may require the permittee to file evidence of insurance in force or other evidence of adequate financial responsibility. The City may also require the permittee to provide trained security personnel at the event.

Frank Dobbs

Signature of Applicant

Print or Type Name and Title, if any

# CITY OF LAKE GENEVA PARADE & PUBLIC ASSEMBLY APPLICATION

2011-32

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS  
WILL BE REJECTED.  
COMPLETED APPLICATION MUST INCLUDE DOCUMENTATION DETAILING  
EVENT ACTIVITIES AND/OR PARADE ROUTE OR IT WILL BE REJECTED.  
NO APPLICATION FEE REQUIRED.

## EVENT INFORMATION

Applicant Name: Lake Geneva Marathon  
Organization Name: Lake Geneva Sports LLC  
Mailing Address: P O Box 1134  
City, State, Zip: Lake Geneva WI 53147  
Phone: 262 275 3577 Fax: 262 275 3358  
Event Chair/Contact Person: Pat Schroeder 262 215 2566  
Chair/Contact Phone: Frank Dobbs 414 507 2301  
Title of Event: Lake Geneva Marathon  
Date of Event: 5-12-12  
Hours: 8 AM 2 PM  
Start Time End Time

Estimated Attendance Number: 1000  
Basis for Estimate: last 26 years attendance  
Brief Description of Event: 5 different road races in  
+ around Geneva Lake based in  
Library Park

DETAILED DESCRIPTION OF ACTIVITIES, EVENT MAP, AND/OR ROUTES MUST BE  
ATTACHED OR APPLICATION WILL NOT BE ACCEPTED.

**PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY**

1. Has your route been reviewed and approved by the Police Department?  
YES  NO
2. Will the event include animals?  
YES  NO
3. Do you anticipate the event will require additional services from the City of Lake Geneva, including police, fire protection, EMS, or streets?  
YES  NO   
If Yes, please explain: Police at start  
Ambulance in park
4. Will the event require reservation of City park space?  
YES  NO
5. Will the event require the closure of any City streets or roadways?  
YES  NO

If you answered "yes" to Question 4 or 5, additional applications for Park Board Permit and/or Street Use Permit will be required. Park Permit applications must be made at least six (6) weeks in advance of the event.

SUBSCRIBED AND SWORN TO ME THIS 12 DAY OF Sept, 20 11.

JAM  
SIGNATURE OF APPLICANT

NOTARY PUBLIC Artis M. Proensper

COMMISSION EXPIRES 8-17-14  
COUNTY OF Walworth  
STATE OF Wisconsin

***For Office Use Only***

Date Filed with Clerk: 9-12-11

Forwarded to Police Chief: 9-12-11

Recommendation: A/C M. [Signature]

Approved  Denied

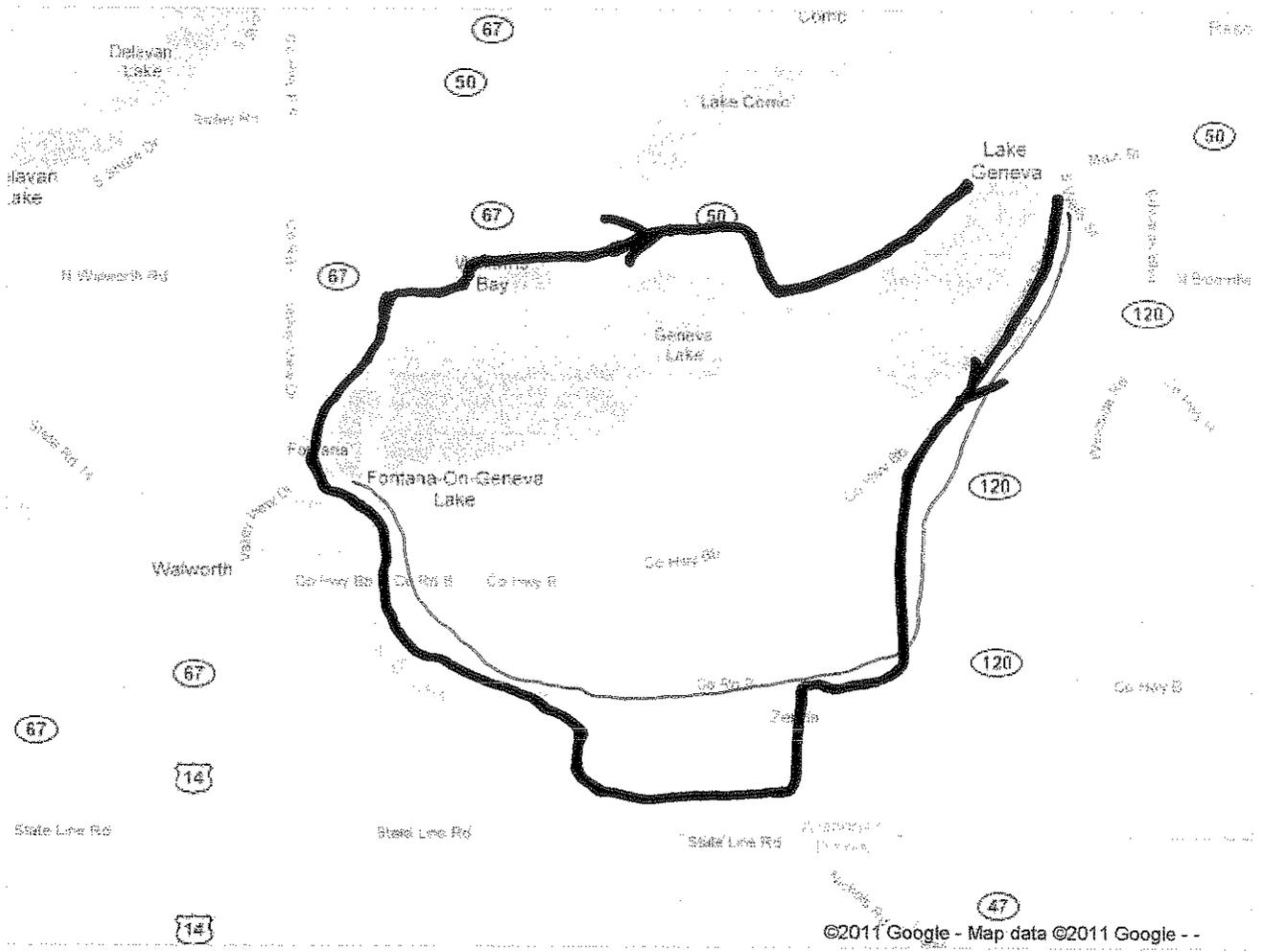
Permit Issued: 9-13-12

Permit Number: 2011-32

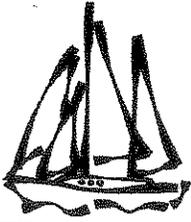
Copies Provided to:      Police Chief      Fire Chief      Street Supt.  
   Parking Dept.      Council      Media

Google maps

To see all the details that are visible on the screen, use the "Print" link next to the map.



Lake Geneva  
 Marathon —————  
 Course Map  
 1/2 Marathon —————



APPLICATION TO THE  
**PARK BOARD**  
 CITY OF LAKE GENEVA, WISCONSIN

RECEIPT NO: \_\_\_\_\_  
 TOTAL AMOUNT: \$430.  
 DATE: 9-12-11  
 RESERVATION NUMBER: \_\_\_\_\_

THE SECURITY DEPOSIT, RENTAL FEE AND  
 NON-REFUNDABLE \$25 APPLICATION FEE IS DUE UPON APPLICATION

GENERAL INFORMATION (please type or print clearly)

Applicant/Agent

Name	Pat Schwedler / Frank Dobbs
Organization	Lake Geneva Sports LLC
Address	P O Box 1134 Lake Geneva WI 53147
Phone	262 275 3577
Fax	262 275 3358

ACTIVITY (Attach additional sheets if necessary)

Name of Park Requested: Liberty Park Date Requested: 2-4-12

Nature of Activity: Winterfest  
5k/10k Road Races - We only need the West  
end near the kayak racks. This will be the 7th year we  
have held this event; however, in the past this activity was  
included under the Chamber of Commerce's permit for Winterfest

Time Period: From 9:30 to 11:00

Estimated Number of Attendees: 150

Any Special Services or Requests: NONE

Please note that the City cannot provide park benches or picnic tables other than those in the park. The City cannot "hold" benches or tables and the applicant must make his/her own arrangements to do so the day of the event.

If you are having an event that is open to the general public, please be advised that you must also file a Parade & Public Assembly Permit with the City prior to your event being approved.

# Reservation Fee & Security Deposit Schedule

## Park Space Reservation Schedule of Fees

Attendees	Non-Profit Org.	Resident	Non-Resident
49 Attendees or less	\$30	\$30	\$75
50-149 Attendees	\$55	\$55	\$125
150 or more Attendees	\$105	\$105	\$225

## Security Deposit Schedule

Security Deposit	Non-Profit Org.	Resident	Non-Resident
49 Attendees or less	\$50	\$50	\$100
50-149 Attendees	\$100	\$100	\$150
150 or more Attendees	\$300	\$300	\$400

Security Deposit will be refunded if no damage or clean up is required, and no police action occurs.

I have read and understand there is a \$25 Application fee, appropriate Security Deposit and Rental Fee due at the time of application. I also agree that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services.

### Signature

[Handwritten Signature] DATE: 9/12/11

### For Office Use Only

Date Application Filed with Municipal Clerk: 9/12/11 Application Fee & Receipt # \$25.00  
 Security Deposit Fee & Receipt #: \$300  
 Reservation Fee & Receipt # \$105

(211091230)

Park Board Meeting Date: 10-7-11

Park Board Recommendation Approve Deny

Conditions: \_\_\_\_\_

Park Board Chairman Signature: [Handwritten Signature]

Copy of application to: Police Chief Fire Chief Street Department Applicant

**Class B Fermented Malt Beverage Licenses:**

Use of alcoholic beverages in City parks and park facilities is prohibited. However, when fermented malt beverages are to be sold at any event authorized by the Common Council, valid fermented malt beverage license shall be obtained and the provisions of Chapter 11 of the Municipal Code shall be fully complied with. Said license must be held by the person who filed the original license and shall be presented to any law enforcement officer upon request.

**Security:**

The City may require, as a condition of approval, that the applicant provide professional security personnel at the event in the number deemed necessary by the Lake Geneva City Council, Park Commission or Police.

**Park Permit Request**

The following Lake Geneva Parks are available for organized group activities: Cobb Park, Dunn Field, Flat Iron Park, Library Park, Rushwood Park, Seminary Park, and Veterans Park. Veteran's Park permit requests must be coordinated through the local YMCA.

Permit Requests must be submitted to the City Clerk's office during normal business hours a minimum of 6 weeks prior to the event. Where City Council approval is required, requests must be submitted a minimum of 10 weeks prior to the event. Requests may be submitted up to one year prior to the event.

The Application Fee, Rental Fee and Security Deposit must be submitted by check, made out to the City of Lake Geneva, along with the completed Permit Request.

The City Clerk's office will inform the requesting party if the date and park are available; however, that does not mean approval will be granted. A copy of the approved or disapproved Permit Request will be mailed to the requesting party following disposition by the Lake Geneva Park Commission and, if required, the City Council. If the request is not approved, the fee and security deposit will be refunded. If after receiving approval, the applicant cancels less than 30 days prior to the event, the fee will be forfeited and the security deposit refunded.

After approval of a Permit Request had been granted, the Common Council, Mayor, Park Commission or Chief of Police may revoke same if it is deemed that such action is justified by an actual or potential emergency due to weather, fire, riot, administrative or clerical error or likelihood of a breach of the peace.

The applicant agrees by signing this park permit that the security deposit shall be held by the City of Lake Geneva, and may be applied to property damage to the premises resulting during the time of the activity or may be forfeited as a result of police action required at the activity. The City may also seek further action to recover damages to the occupied premises. The applicant agrees not to use the premises for any unlawful activity including those posted in the parks, and also agrees to abide by all park rules, regulations and ordinances of the City of Lake Geneva. The applicant agrees to indemnify the City and hold it harmless for all expenses, liability and claims of any kind arising out of harm to or activities of attendees to the event. For certain events, the City may require the permittee to file evidence of insurance in force or other evidence of adequate financial responsibility. The City may also require the permittee to provide trained security personnel at the event.

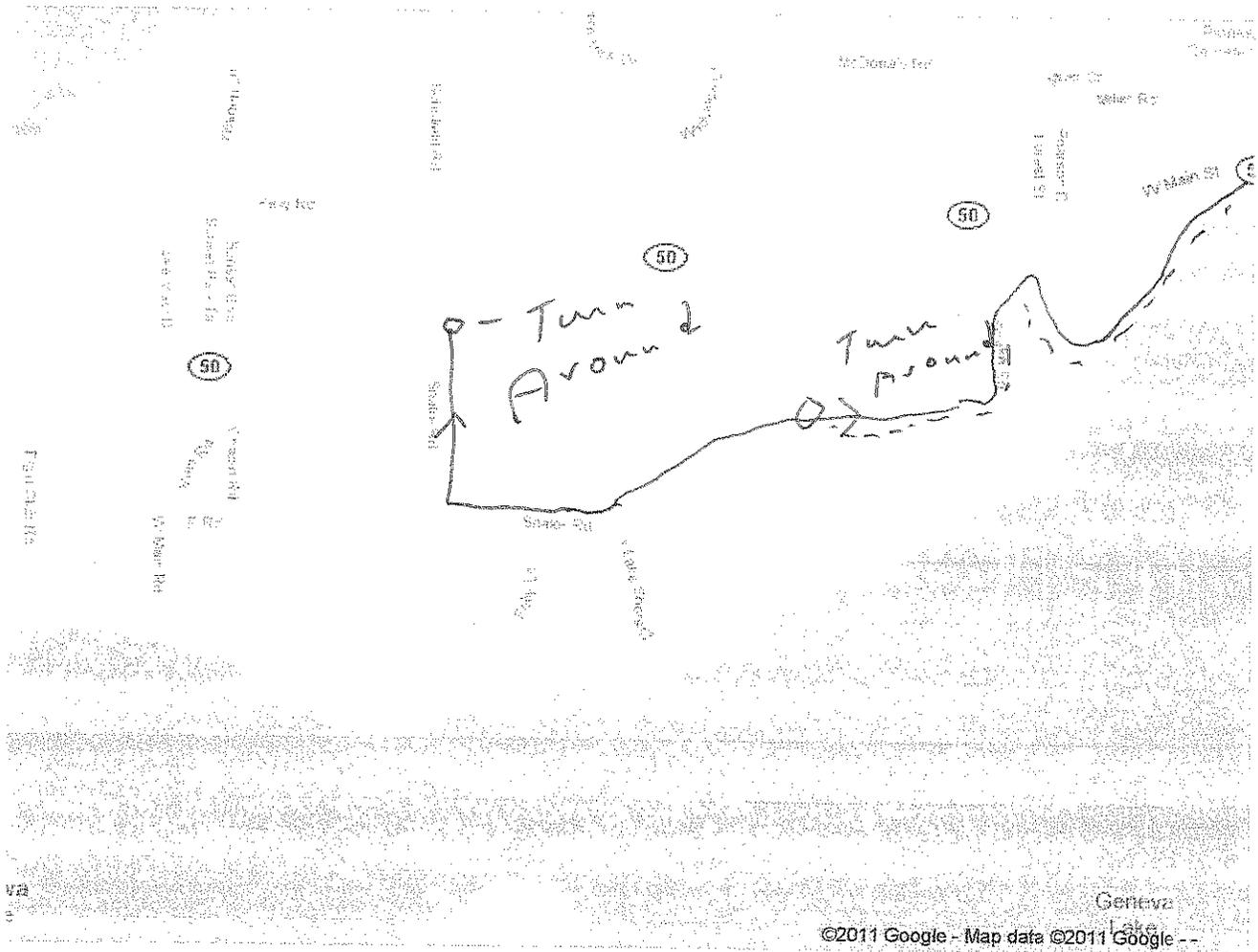
Frank Dobbs

Signature of Applicant

Print or Type Name and Title, if any

Google maps

To see all the details that are visible on the screen, use the "Print" link next to the map.



Winterfest Course  
 Maps 10K

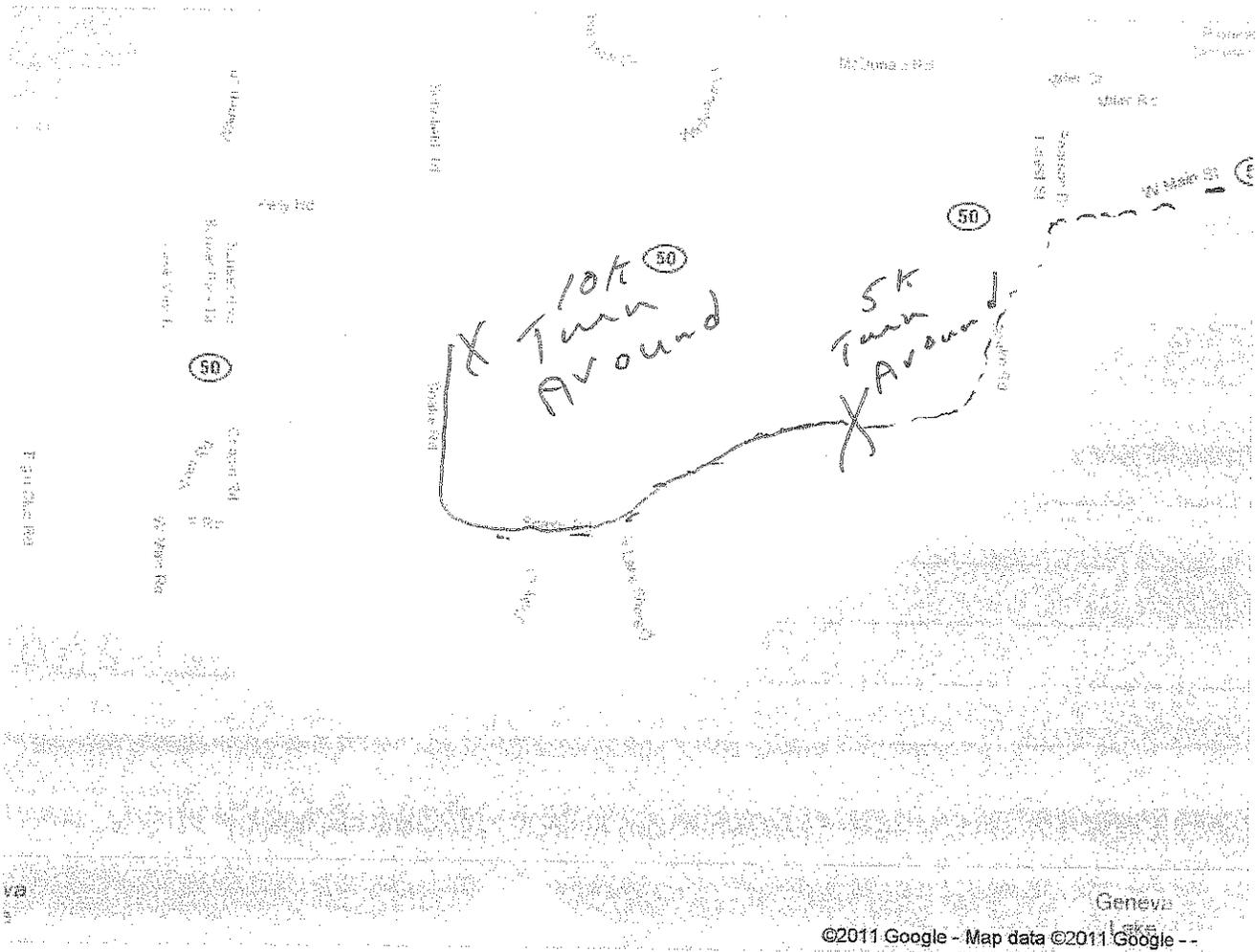
5K

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2/4/12

Google maps

To see all the details that are visible on the screen, use the "Print" link next to the map.

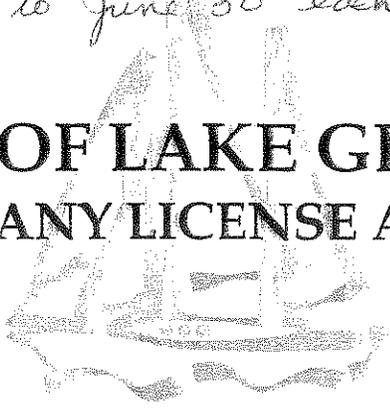


5k - - -  
 10k - - -

2/4/12

Licenses are from July 1 to June 30 each year

# CITY OF LAKE GENEVA TAXI COMPANY LICENSE APPLICATION



Please Check:

Original Application

Renewal of Current License

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. ANNUAL LICENSE EXPIRES JUNE 30<sup>TH</sup> EACH YEAR. FEES OF \$50.00 FOR FIRST CAR AND \$25.00 PER EACH ADDITIONAL CAR ARE DUE UPON APPLICATION.

### BUSINESS INFORMATION

Business Name: ALL STAR CAB

Bus. Address (Physical): W1044 Evergreen

Mailing Address (if different): PO. Box 396

City, State, Zip: Pell Lake WI 53157

Bus. Phone: 262-960-9787 Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Name of Liability Carrier: Diversified

Policy Number: \_\_\_\_\_

### BUSINESS OWNER/AGENT INFORMATION

Owner/Agent Name: Richard C. Skipper Sr.

Owner/Agent Address: W1044 Evergreen

City, State, Zip: Pell Lake, WI 53157

Phone: 262-949-9787

### PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

- Have you been previously licensed to operate a taxicab company? YES  NO   
If Yes, please state where: WI - Lake Geneva
- Have you ever had a license revoked? YES  NO   
If Yes, please explain: \_\_\_\_\_

**TAXI VEHICLE INFORMATION**

Total Number of Vehicles to be operated: 1

Vehicle #1		
Make <u>FORD</u>	Model <u>VAN</u>	Year <u>1996</u>
Capacity <u>6</u>	License Plate No. <u>HV 2333</u>	
VIN <u>1FDEE14Y3THB08353</u>	Certificate of Title No. <u>1389111682</u>	

Vehicle #2		
Make	Model	Year
Capacity	License Plate No.	
VIN	Certificate of Title No.	

Vehicle #3		
Make	Model	Year
Capacity	License Plate No.	
VIN	Certificate of Title No.	

**APPLICANT SIGNATURE**

Richard C. Slipp Sr. DATE: 9-30-11

*For Office Use Only*

Date Filed: <u>10-7-11</u>	Police Chief
Receipt No: _____	Recommendation: <u>Approved</u>
Total Amount: <u>\$50.00</u>	Approved Denied
FLR Approval: _____	License Issued: _____
Council Approval: _____	License Number: _____

# City of Lake Geneva

Licenses Issued between 10/24/2011 and 10/24/2011

Date: 10/21/2011

Time: 11:51 AM

Page: 1

## Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>	<u>Total</u>
10/24/2011	2011 - 250	Jimalie A. Binn Employer: Roses Fresh Market	210 Sky Lane 433 Broad Street	Lake Geneva, WI 53147 50.00
10/24/2011	2011 - 251	Douglas S. Rockwell Employer: Lake Geneva Mobil	6950 55th Street Prairie State Enterprises	Kenosha, WI 53140 350 Edwards Blvd. Lake Geneva, WI 53147 50.00
10/24/2011	2011 - 249	Sarah N. Volbrecht Employer: Carvetti's of Lake Geneva	329 Travellers Run Samson Enterprises, LLC	Burlington, WI 53147 642 Main St. Lake Geneva, WI 53147 50.00
10/24/2011	2011 - 248	Andrea N. Stricker Employer: Bella Vista Suites Hotel	300 Smythe Dr Attention: Tom Hyslop	Williams Bay, WI 335 Wrigley Dr. Lake Geneva, WI 53147 50.00
<b>Operator's Regular</b>			<b>Count: 4</b>	<b>Totals for this Type: 200.00</b>

LAKE GENEVA BANK RFPs

10/20/2011

	Account Fee	Each Deposit	Checks	Coin Deposit	Credits	Debits	Return Items	ACH Item	ACH Monthly	Wires		Earnings Rate %	Deposit Items			Overdraft	State-ments	Internet Fee	Sample Fee Calculation	Sample Earnings Allowance*	Net
										In	Out		On Us	Regional	Transit						
US Bank	5.00	0.25	0.035	0.10% of total	0.25	0.35	0.65	0.03	4.00	2.00	2.25	0.28%	0.03	0.042	0.0575	35.00		5.00	281.16 + 2,477 for coin	120.90	2,637.26
Talmer	15.00	0.50	0.200	3% of total	0.12	0.12	10.00	0.12	25.00	10.00	25.00	0.45%	0.10	0.100	0.1000	29.00			619.21	223.09	396.12
Walworth State	-	-		-	-	-	3.00	-		-	-	0.00%	-	-	-	25.00			15.00		15.00
PNC	9.00	1.00	0.200	0.10% of total	0.21	-	6.00	0.14	32.00	9.00	9.00	0.30%	0.10	0.160	0.2600	6.00	15.00	25.00	863.50	10.44	853.06
Community CBD	7.50	0.50	0.250	1% of total	0.14	0.14	10.49	-	20.00	20.49	30.49	0.50%	0.05	0.100	0.1000	33.49		20.00	810.51	239.88	570.63
Chase	10.00	0.80	0.100	8% of total	0.05	0.05	5.00	0.05	20.00	5.00	5.00	0.65%	0.10	0.100	0.1000	12.00		15.00	664.49	311.85	352.64
Associated-PW	6.00	0.30	0.060	0.11% of total	0.05	0.05	4.00	0.12	5.00	4.00	4.00	0.50%	0.04	0.040	0.0400	35.00	21.00	30.00	551.86	243.21	308.65

\* Subject to interest rates and bank balances

**NOTICE OF PUBLIC HEARING  
CITY OF LAKE GENEVA  
PROPOSED 2012 BUDGET**

Notice is hereby given that a PUBLIC HEARING will be held, on Monday, November 21, 2011 at 5:00 P.M., in the Council Chambers, at City Hall, 626 Geneva Street, City of Lake Geneva, on the 2012 PROPOSED MUNICIPAL OPERATING AND CAPITAL BUDGETS. A detailed copy of the 2012 PROPOSED MUNICIPAL OPERATING AND CAPITAL BUDGETS is available for public inspection at the City Clerk's Office in City Hall, from 8:30 A.M. to 5:00 P.M. on Monday through Friday. A copy is also available for public inspection at the Lake Geneva Public Library and on the City's website at [www.cityoflakegeneva.com](http://www.cityoflakegeneva.com).

Dated this 31st day of October, 2011.

/S/ James R. Connors  
Mayor  
City of Lake Geneva, Wisconsin

**CITY OF LAKE GENEVA  
2011 PROPOSED OPERATING AND CAPITAL BUDGETS**

	2011 APPROVED BUDGET	2012 PROPOSED BUDGET	2011-2012 % CHANGE
<b>REVENUES:</b>			
Taxes:			
General Property Taxes	\$ 4,466,490	\$ 4,565,960	2.2%
Other Taxes	685,800	713,800	4.1%
Special Assessments	8,000	1,200	-85.0%
Intergovernmental Revenues	1,021,478	952,131	-6.8%
Licenses and Permits	404,799	388,886	-3.9%
Fines and Forfeitures	197,100	136,100	-30.9%
Public Charges for Services	192,922	196,950	2.1%
Interest Earnings	12,000	5,000	-58.3%
Miscellaneous Revenues	8,200	11,675	42.4%
Net Interfund Transfers	828,824	820,377	-1.0%
<b>TOTAL REVENUES:</b>	<b>\$ 7,825,613</b>	<b>\$ 7,792,079</b>	<b>-0.4%</b>
<b>EXPENDITURES:</b>			
General Government	\$ 1,278,583	\$ 1,189,250	-7.0%
Public Safety	3,428,924	3,514,387	2.5%
Public Works	1,401,263	1,441,283	2.9%
Health & Human Services	1,092,501	1,023,800	-6.3%
Culture, Recreation & Education	485,410	486,181	0.2%
Conservation & Development	138,932	137,178	-1.3%
<b>TOTAL EXPENDITURES:</b>	<b>\$ 7,825,613</b>	<b>\$ 7,792,079</b>	<b>-0.4%</b>
TOTAL REVENUE OVER (UNDER) EXPENDITURES:	\$ -	\$ -	
<b>DEBT SERVICE</b>			
REVENUES	1,112,510	1,149,040	3.3%
EXPENDITURES:			
Principal Retirement	774,487	910,800	17.6%
Interest Expense	284,129	238,240	-16.2%
<b>TOTAL EXPENDITURES:</b>	<b>\$ 1,058,616</b>	<b>\$ 1,149,040</b>	<b>8.5%</b>
TOTAL REVENUE OVER (UNDER) EXPENDITURES:	\$ 53,894	\$ -	
<b>CAPITAL PROJECTS (Includes Impact Fees)</b>			
REVENUES	\$ 65,000	\$ 106,825	64.3%
EXPENDITURES	65,000	106,825	64.3%
TOTAL REVENUE OVER (UNDER) EXPENDITURES:	\$ -	\$ -	
<b>TID #4</b>			
REVENUES	\$ 6,328,000	\$ 5,852,000	-7.5%
EXPENDITURES - TIF #4	6,328,000	5,852,000	-7.5%
TOTAL REVENUE OVER (UNDER) EXPENDITURES:	\$ -	\$ -	<b>-7.5%</b>
<b>SPECIAL REVENUE FUNDS</b>			
REVENUES	\$ 1,631,885	\$ 2,146,405	31.5%
EXPENDITURES (Includes Transfers)	1,631,885	2,146,405	31.5%
TOTAL REVENUE OVER (UNDER) EXPENDITURES:	\$ -	\$ -	<b>31.5%</b>

<b>Tax Rate Per \$1,000 of Assessed Value for City Purposes:</b>	2008	2009	2010	2011	2012
	\$5.28	5.32	5.51	5.51	

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	BUDGETED	2011 9 MO. ACTUAL	PROJECTED	--2012-- REQUESTED BUDGET
BEGINNING BALANCE							0
GENERAL GOVERNMENT REVENUES							
11-00-00-4111	GENERAL PROPERTY TAXES	3,955,021	4,256,199	4,466,490	4,466,490	4,466,490	4,565,960
11-00-00-4112	TID #3 INCREMENT-CLOSING REV	99,824	0	0	0	0	0
11-00-00-4113	OMITTED & MISC TAX REVENUE	10,766	21,587	0	1,234	1,234	0
11-00-00-4114	MOBILE HOME PARK FEES	3,542	4,361	3,800	3,962	3,962	3,800
11-00-00-4121	ROOM TAX	444,338	457,377	407,000	288,907	385,209	400,000
11-00-00-4122	SALES TAX DISCOUNT	(187)	399	200	264	275	275
11-00-00-4131	TAXES FROM WATER UTILITY	239,503	266,327	233,000	197,912	266,327	267,000
11-00-00-4180	INT & PENALTY ON TAXES	1,208	91	100	995	1,000	900
11-00-00-4181	ROOM TAX LATE FEES	25	0	0	0	0	0
11-00-00-4182	ROOM TAX PENALTIES	0	5,000	0	11,346	12,000	0
11-00-00-4262	SPEC. ASSMTS-CURB & GUTTER	0	630	8,000	10,212	10,212	1,200
11-00-00-4340	MUNICIPAL RECYCLING GRANT	35,030	36,856	36,000	23,828	23,828	24,000
11-00-00-4341	STATE SHARED REVENUE	157,324	127,423	126,835	19,025	126,835	108,685
11-00-00-4343	EXPENDITURE RESTRAINT PROGRAM	0	0	0	0	0	7,491
11-00-00-4353	STATE AID FOR HIGHWAYS	674,923	680,115	729,643	547,033	729,643	661,455
11-00-00-4354	OTHER STATE GRANTS	8,045	0	0	0	0	0
11-00-00-4360	PYMT MUNI SERVICES-CONSERVATN	4,394	3,316	4,000	3,575	3,575	3,500
11-00-00-4361	STATE COMPUTER AID	16,343	16,666	16,000	18,495	18,495	16,000
11-00-00-4362	AIDS IN LIEU OF TAXES-PILOT	7,000	44,000	26,000	0	26,000	27,000
11-00-00-4368	GLLEA ACCOUNTING SERVICES	3,000	3,000	3,000	1,500	3,000	3,000
11-00-00-4369	FEMA DISASTER AID & RELIEF	0	0	0	55,378	55,378	0
11-00-00-4410	LIQUOR & MALT BEVERAGE LICENSE	27,731	39,051	28,000	29,377	30,000	29,000
11-00-00-4411	OPERATOR LICENSES	8,145	8,715	8,200	12,905	13,000	12,000
11-00-00-4412	OTHER BUS LIC-CIG,MILK,VID,ETC	11,664	8,525	18,000	16,160	15,800	16,000
11-00-00-4413	BUS PERMITS-SELLERS,ALARM,ROOM	794	1,215	500	1,760	1,760	1,500
11-00-00-4415	CABLE TV FRANCHISE FEES	96,364	103,109	86,000	52,113	100,000	100,000
11-00-00-4420	NONBUS LIC-DOGS/CATS	580	335	400	1,037	400	400
11-00-00-4425	OTHER LICENSES & FEES	0	5,360	4,500	5,015	5,100	5,000
11-00-00-4490	WORK PERMITS	497	490	500	435	475	490
11-00-00-4495	OTHER PERMITS	2,140	2,095	2,100	2,060	2,100	2,000
11-00-00-4510	ANNEXATION FILING FEES	0	300	100	0	0	0
11-00-00-4522	RESTITUTION	0	75	0	145	145	0
11-00-00-4600	CASH DRAWER OVERAGES/UNDERAGES	(5)	144	0	319	100	0
11-00-00-4610	GENERAL GOV'T MISC REVENUE	4,478	2,940	3,500	15,937	16,000	3,000
11-00-00-4611	SPECIAL ASSMT LETTERS FEES	5,215	4,115	3,522	4,235	4,350	4,000
11-00-00-4690	MISCELLANEOUS SALES	215	60	100	41	41	50
11-00-00-4730	DONATIONS	55,110	0	0	1	1	0
11-00-00-4811	INTEREST INCOME	27,486	10,846	12,000	4,850	5,000	5,000

DATE: 10/18/2011  
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CITY OF LAKE GENEVA  
 DETAILED BUDGET REPORT

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	BUDGETED	2011 9 MO. ACTUAL	PROJECTED	--2012-- REQUESTED BUDGET
GENERAL GOVERNMENT REVENUES							
11-00-00-4812	A/R FINANCE CHARGES	370	549	800	885	950	800
11-00-00-4813	INTEREST ON SPECIAL ASSESSMENT	0	0	0	965	965	650
11-00-00-4819	DISCOUNTS EARNED	604	360	300	258	300	300
11-00-00-4830	SALE OF CITY EQUIPMENT	10,553	2,189	0	0	0	3,000
11-00-00-4832	SALE OF CITY REAL ESTATE	0	0	0	0	300,000	0
11-00-00-4835	RENT DONATIONS	352	401	300	176	300	300
11-00-00-4840	INSURANCE REIMBURSEMENTS	113,328	21,160	15,000	17,556	18,000	15,000
11-00-00-4845	INSURANCE REBATE-LEAGUE	13,510	3,789	4,000	5,068	5,068	4,000
11-00-00-4910	APPL.-PRIOR YRS. APPROPRIATION	0	0	0	0	0	0
11-00-00-4922	TID ADMIN REIMBURSEMENT	0	0	20,000	0	20,000	20,000
11-00-00-4930	TRANSFER FROM LAKEFRONT	244,974	327,355	409,059	0	375,000	384,386
11-00-00-4950	REVENUE FROM PARKING FUND	432,602	451,143	419,765	0	0	435,991
TOTAL		6,716,806	6,917,668	7,096,714	5,821,454	7,048,318	7,133,133
TOTAL REVENUES: GENERAL GOVERNMENT		6,716,806	6,917,668	7,096,714	5,821,454	7,048,318	7,133,133
MUNICIPAL COURT REVENUES							
11-12-00-4510	COURT PENALTIES & FINES	209,760	184,554	170,000	95,764	115,000	115,000
11-12-00-4513	PARKING CITATION COLLECTIONS	13,010	17,500	19,500	8,500	11,000	13,000
11-12-00-4514	COURT CITATION COLLECTN-STARK	3,836	4,259	4,000	2,862	3,300	3,500
11-12-00-4640	REIMBURSEMENTS BY DEFENDANTS	500	1,001	750	229	250	250
11-12-00-4811	MUNICIPAL CT INTEREST INCOME	1,512	2,397	1,950	2,263	2,500	2,000
TOTAL		228,618	209,711	196,200	109,618	132,050	133,750
TOTAL REVENUES: MUNICIPAL COURT		228,618	209,711	196,200	109,618	132,050	133,750
CITY HALL REVENUES							
CITY CLERK							
11-14-30-4352	GRANTS-ELECTION	1,769	0	0	0	0	0
TOTAL CITY CLERK		1,769	0	0	0	0	0
TOTAL REVENUES: CITY HALL		1,769	0	0	0	0	0

CITY OF LAKE GENEVA  
 DETAILED BUDGET REPORT

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009--	--2010--	2011		--2012--	
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
<b>POLICE REVENUES</b>							
11-21-00-4352	LAW ENFORCEMENT TRAINING AIDS	5,200	10,230	5,000	4,860	4,860	4,000
11-21-00-4353	FEDERAL GRANTS & REIMBUREMENTS	0	12,767	0	56,610	56,610	0
11-21-00-4354	STATE GRANTS & REIMBURSEMENTS	3,117	9,008	0	14,350	14,350	0
11-21-00-4620	SEIZURES	26,644	1,725	0	1,074	1,432	0
11-21-00-4621	POLICE-MISCELLANEOUS REVENUE	1,234	1,278	1,000	881	1,000	1,000
11-21-00-4622	WAGE REIMBURSEMENTS	105,502	102,186	104,599	113,910	122,000	105,496
11-21-00-4623	MISCELLANEOUS TAXABLE REVENUES	47	49	0	34	45	50
11-21-00-4625	VEHICLE LOCKOUT FEE	3,888	4,843	4,000	3,596	3,800	4,500
11-21-00-4730	DONATIONS	1,100	2,203	2,000	6,653	8,870	2,000
11-21-00-4735	COMMUNICATIONS REIMB-FIRE DEPT	34,500	34,500	34,500	34,500	34,500	34,500
11-21-00-4737	SOFTVEST DONATIONS/GRANTS	0	2,274	0	0	0	0
11-21-00-4830	SALE OF POLICE EQUIPMENT	2,954	0	0	0	0	0
11-21-00-4831	SALE OF 1033 PROPERTY	0	0	0	0	0	0
<b>TOTAL</b>		<b>184,186</b>	<b>181,063</b>	<b>151,099</b>	<b>236,468</b>	<b>247,467</b>	<b>151,546</b>
<b>TOTAL REVENUES: POLICE</b>		<b>184,186</b>	<b>181,063</b>	<b>151,099</b>	<b>236,468</b>	<b>247,467</b>	<b>151,546</b>
<b>FIRE REVENUES</b>							
11-22-00-4340	EMS PROVIDER SUPPORT-ACT 102	5,150	7,220	5,500	4,770	4,770	4,500
11-22-00-4342	FIRE DUES FROM STATE	34,713	37,243	37,000	37,410	37,410	37,000
11-22-00-4354	STATE GRANTS & REIMBURSEMENTS	0	8,916	0	518	691	0
11-22-00-4471	FIRE DEPT BURNING PERMIT	330	300	400	550	550	400
11-22-00-4610	MISCELLANEOUS REVENUE	92	1,321	100	0	0	500
11-22-00-4620	FIRE WAGE INCOME	2,290	0	0	0	0	0
11-22-00-4622	EMS WAGE INCOME	0	0	0	3,500	3,500	0
11-22-00-4623	INSPECTION FEES	26,880	25,068	30,000	11,717	15,623	30,000
11-22-00-4624	FIRE/EMS BILLING REVENUE	149,082	177,283	145,000	106,871	142,495	145,000
11-22-00-4625	PLAN REVIEW/SPRINKLER SYSTEMS	14,810	16,550	15,000	24,450	32,599	15,000
11-22-00-4730	TOWNSHIPS FIRE SERVICES	100,000	100,000	20,000	30,000	40,000	40,000
11-22-00-4811	INTEREST	9	339	0	432	576	0
11-22-00-4830	SALE OF FIRE DEPT. EQUIPMENT	2,913	0	0	96,895	96,895	0
11-22-00-4851	FIRE DEPT DONATIONS	7,125	3,745	500	1,625	2,166	500
11-22-00-4855	DONATIONS - CPR CLASSES	1,826	2,107	0	1,085	1,446	0
<b>TOTAL</b>		<b>345,220</b>	<b>380,092</b>	<b>253,500</b>	<b>319,823</b>	<b>378,721</b>	<b>272,900</b>

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CITY OF LAKE GENEVA  
 DETAILED BUDGET REPORT

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	BUDGETED	2011 9 MO. ACTUAL	PROJECTED	--2012-- REQUESTED BUDGET
TOTAL REVENUES: FIRE		345,220	380,092	253,500	319,823	378,721	272,900
BUILDING & ZONING REVENUES							
11-24-00-4430	BUILDING PERMITS	49,895	48,224	70,000	26,630	35,000	40,000
11-24-00-4431	ELECTRICAL PERMITS	10,707	14,071	15,000	6,885	10,000	10,000
11-24-00-4432	PLUMBING PERMITS	9,375	15,016	10,000	6,060	9,000	10,000
11-24-00-4433	OTHER PERMITS-BLDG INSP OFFICE	15,610	29,857	10,000	10,499	11,000	10,000
11-24-00-4440	ZONING PERMITS & FEES	13,580	16,049	13,000	11,750	13,000	13,000
11-24-00-4630	TRASH PICK-UP REVENUE	0	60	0	95	95	100
TOTAL		99,167	123,277	118,000	61,919	78,095	83,100
TOTAL REVENUES: BUILDING & ZONING		99,167	123,277	118,000	61,919	78,095	83,100
EMERGENCY MGMT REVENUES							
11-29-00-4353	FEDERAL GRANTS	0	0	0	5,000	5,000	4,000
11-29-00-4354	STATE GRANTS	0	14,642	0	6,500	6,500	0
TOTAL		0	14,642	0	11,500	11,500	4,000
TOTAL REVENUES: EMERGENCY MGMT		0	14,642	0	11,500	11,500	4,000
STREET DEPARTMENT REVENUES							
11-32-10-4522	RESTITUTION-STREET DEPT PROP	750	0	0	0	0	0
11-32-10-4630	MISC STREET DEPT REVENUE	100	1,953	500	2,900	2,900	1,000
11-32-10-4644	WEED CUTTING	2,773	1,532	1,600	4,780	4,800	2,250
11-32-10-4730	STREET DEPT DONATIONS	2,550	34	0	2,495	2,495	0
TOTAL		6,173	3,519	2,100	10,175	10,195	3,250

CITY OF LAKE GENEVA  
 DETAILED BUDGET REPORT

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	BUDGETED	2011 9 MO. ACTUAL	PROJECTED	--2012-- REQUESTED BUDGET
STREET DEPARTMENT							
SNOW & ICE							
11-32-12-4631	SNOW & ICE CONTROL	5,429	18,993	1,000	2,275	2,400	2,400
TOTAL SNOW & ICE		5,429	18,993	1,000	2,275	2,400	2,400
TREE & BRUSH							
11-32-13-4644	BRUSH PICKUP CHARGES	0	0	0	350	1,000	1,000
11-32-13-4681	SALE OF TREES	0	643	0	0	0	0
11-32-13-4851	DONATIONS TO TREE PROGRAM	250	596	0	0	0	0
TOTAL TREE & BRUSH		250	1,239	0	350	1,000	1,000
TOTAL REVENUES: STREET DEPARTMENT		11,852	23,751	3,100	12,800	13,595	6,650
TRAFFIC CONTROL REVENUES							
11-34-10-4639	CAR TOWING REIMBURSEMENTS	2,497	4,615	3,500	2,010	3,000	3,500
TOTAL		2,497	4,615	3,500	2,010	3,000	3,500
TOTAL REVENUES: TRAFFIC CONTROL		2,497	4,615	3,500	2,010	3,000	3,500
PARKS REVENUES							
11-52-00-4674	PARK APPLICATION FEE	460	580	500	475	400	500
11-52-00-4675	PARK USE FEES	3,160	3,870	3,000	2,485	2,500	3,000
TOTAL		3,620	4,450	3,500	2,960	2,900	3,500
TOTAL REVENUES: PARKS		3,620	4,450	3,500	2,960	2,900	3,500
CONSERVATION/DEVELOPMENT REVENUES							

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	BUDGETED	2011 9 MO. ACTUAL	PROJECTED	--2012-- REQUESTED BUDGET
-----							
CONSERVATION/DEVELOPMENT							
11-70-00-4721	HISTORIC PRESERVATION DONATION	110	3,162	0	325	325	0
11-70-00-4723	HISTORIC PLAQUE REIMBURSEMENTS	375	125	0	500	500	0
-----							
TOTAL		485	3,287	0	825	825	0
TOTAL REVENUES: CONSERVATION/DEVELOPMENT		485	3,287	0	825	825	0
-----							
GENERAL GOVERNMENT EXPENSES							
11-10-00-5133	LIFE INSURANCE POLICY FEES	2,242	1,776	2,000	1,432	1,909	2,000
11-10-00-5139	HOLIDAY APPRECIATION	2,555	0	0	0	0	0
11-10-00-5154	UNEMPLOYMENT COMPENSATION	10,987	21,786	18,000	16,522	21,000	18,000
11-10-00-5245	EXPENSES SUBJECT TO INS. CLAIM	10,780	19,924	15,000	14,069	16,000	15,000
11-10-00-5314	OFFICIAL PUBLICATIONS & NOTICE	10,593	9,618	8,000	12,833	15,000	15,000
11-10-00-5315	PUBLICATION FEES REIMBURSABLE	1,894	1,756	2,000	1,077	1,436	1,900
11-10-00-5316	RECORDING FEES	0	263	250	90	120	250
11-10-00-5398	BANK CHARGES	0	8,767	8,000	6,462	8,616	3,000
11-10-00-5399	GENERAL GOV'T MISC. EXPENSES	13,809	2,062	3,000	34	45	1,000
11-10-00-5730	SPECIAL LITIGATIONS	0	4,640	0	3,856	5,000	0
11-10-00-5740	PERSONAL PROPERTY WRITEOFFS	0	0	2,000	0	2,000	2,000
11-10-00-5741	ILLEGAL TAXES & REFUNDS	14,819	0	0	0	0	0
11-10-00-5742	P.P. WRITE-OFFS REIMBURSED	99	0	0	0	0	0
11-10-00-5780	CONTINGENCY ACCOUNT	0	39,595	52,541	0	0	50,000
11-10-00-5910	PURCHASE OF REAL ESTATE	291,722	354	0	0	0	0
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TOTAL		359,500	110,541	110,791	56,375	71,126	108,150
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INSURANCE							
11-10-10-5509	INS. REIMB.-OTHER DEPTS.	(83,770)	(79,070)	(70,000)	(40,559)	(82,000)	(91,000)
11-10-10-5512	GENERAL LIABILITY INSURANCE	122,867	126,739	123,428	135,552	129,000	137,000
11-10-10-5516	WORKERS COMPENSATION	117,742	119,335	109,000	127,138	111,000	139,000
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TOTAL INSURANCE		156,839	167,004	162,428	222,131	158,000	185,000
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HEALTH & OTH BENEFITS							

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	BUDGETED	2011 9 MO. ACTUAL	PROJECTED	--2012-- REQUESTED BUDGET
GENERAL GOVERNMENT							
HEALTH & OTH BENEFITS							
11-10-20-5111	HEALTH & DENTAL REIMBURSABLE	(372,344)	(423,997)	(360,000)	(336,066)	(440,000)	(440,000)
11-10-20-5132	HEALTH AND DENTAL ADMIN CHGS	340,660	344,079	430,726	324,042	426,000	425,000
11-10-20-5133	HEALTH AND DENTAL CLAIMS	1,084,069	1,046,747	1,000,000	781,376	1,041,834	1,020,000
11-10-20-5134	DISABILITY PREMIUMS CITY	8,252	9,364	13,000	7,160	9,600	10,700
11-10-20-5135	EAP PROGRAM	3,750	3,750	4,000	2,812	3,750	3,900
11-10-20-5152	OPT OUT SOCIAL SECURITY EXP	2,912	4,129	4,775	2,688	4,177	4,200
TOTAL HEALTH & OTH BENEFITS		1,067,299	984,072	1,092,501	782,012	1,045,361	1,023,800
TOTAL GENERAL GOVERNMENT		1,583,638	1,261,617	1,365,720	1,060,518	1,274,487	1,316,950
COMMON COUNCIL EXPENSES							
11-11-00-5114	COUNCIL SALARIES	28,570	26,847	28,000	21,539	28,000	28,000
11-11-00-5120	PART TIME WAGES	990	1,535	1,440	1,257	1,500	1,500
11-11-00-5152	COUNCIL SOCIAL SECURITY	2,261	2,173	2,252	1,744	2,260	2,260
11-11-00-5214	VIDEOTAPING EXPENSES	0	92	0	0	0	0
11-11-00-5310	COMPUTER & OFFICE SUPPLIES	43	0	0	0	0	0
11-11-00-5320	COUNCIL WIS LEAGUE MEMBERSHIP	3,762	3,811	3,933	3,932	3,932	3,775
11-11-00-5331	COUNCIL-MEALS & LODGING	0	81	0	0	0	0
11-11-00-5332	COUNCIL CONFERENCES & SCHOOL	0	200	0	120	500	500
11-11-00-5399	COUNCIL MISCELLANEOUS EXPENSES	5,229	410	1,000	7,190	7,500	1,000
TOTAL		40,855	35,149	36,625	35,782	43,692	37,035
TOTAL COMMON COUNCIL		40,855	35,149	36,625	35,782	43,692	37,035
MUNICIPAL COURT EXPENSES							
11-12-00-5114	MUNICIPAL COURT SALARIES	13,500	13,499	13,500	10,384	13,500	13,500
11-12-00-5120	MUNICIPAL COURT WAGES-CLERK	64,445	64,587	64,070	37,117	49,500	48,214
11-12-00-5125	MUNICIPAL CT OVERTIME	59	107	0	0	0	0
11-12-00-5133	INSURANCE DEDUCTIBLE REIMB.	0	150	300	0	150	150
11-12-00-5134	MUNICIPAL CT LIFE INSURANCE	117	118	130	84	100	120
11-12-00-5136	MUNICIPAL CT RETIREMENT FUND	7,117	7,419	7,432	4,305	5,740	3,865
11-12-00-5152	MUNICIPAL CT SOCIAL SECURITY	5,967	5,905	5,935	3,561	4,820	4,721

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	----- BUDGETED	2011 9 MO. ACTUAL	----- PROJECTED	--2012-- REQUESTED BUDGET
<b>MUNICIPAL COURT EXPENSES</b>							
11-12-00-5214	COLLECTION FEES	4,991	4,341	3,500	1,372	1,829	2,500
11-12-00-5221	MUNICIPAL CT TELEPHONE	1,646	1,612	1,850	1,181	1,650	1,700
11-12-00-5290	CARE OF PRISONERS	2,520	2,535	2,250	3,510	4,600	3,500
11-12-00-5310	MUNICIPAL CT OFFICE SUPPLIES	1,705	750	1,150	377	900	900
11-12-00-5312	POSTAGE-MUNICIPAL COURT	1,010	1,191	1,400	674	900	1,000
11-12-00-5330	MUNICIPAL CT TRAVEL-MILEAGE	563	378	275	37	300	445
11-12-00-5331	MUN CT-MEALS & LODGING	918	712	914	490	914	1,030
11-12-00-5332	MUN CT CONFERENCES & SCHOOL	1,206	1,281	1,300	1,050	1,050	1,200
11-12-00-5340	OPERATING SUPPLIES-CITATIONS	406	406	410	0	410	410
11-12-00-5361	EQUIPMENT MAINT SERVICE COSTS	1,235	1,494	4,761	590	750	5,000
11-12-00-5381	MUNICIPAL COURT OPERATIONS	4,128	5,847	1,740	600	2,800	2,000
11-12-00-5399	MUNICIPAL CT MISCELLANEOUS EXP	1,040	566	100	0	100	100
<b>TOTAL</b>		<b>112,573</b>	<b>112,898</b>	<b>111,017</b>	<b>65,332</b>	<b>90,013</b>	<b>90,355</b>
<b>TOTAL MUNICIPAL COURT</b>		<b>112,573</b>	<b>112,898</b>	<b>111,017</b>	<b>65,332</b>	<b>90,013</b>	<b>90,355</b>
<b>LEGAL EXPENSES</b>							
11-13-00-5113	CITY ATTORNEY SALARY	64,000	64,000	64,000	49,230	64,000	64,640
11-13-00-5134	CITY ATTORNEY LIFE INSURANCE	0	175	360	289	360	360
11-13-00-5136	CITY ATTORNEY RETIREMENT FUND	0	7,615	8,512	6,056	8,512	4,560
11-13-00-5152	CITY ATTORNEY SOCIAL SECURITY	4,896	4,898	4,896	3,766	4,896	4,945
11-13-00-5310	CITY ATTORNEY OFFICE SUPPLIES	152	91	100	0	0	100
11-13-00-5330	CITY ATTORNEY TRAVEL-MILEAGE	0	0	0	0	0	0
11-13-00-5331	CITY ATTORNEY MEALS & LODGING	279	217	300	0	0	300
11-13-00-5332	CITY ATTORNEY SCHOOL/CONFER	235	240	500	0	0	500
11-13-00-5399	CITY ATTORNEY MISC EXPENSES	0	63	500	0	0	300
<b>TOTAL</b>		<b>69,562</b>	<b>77,299</b>	<b>79,168</b>	<b>59,341</b>	<b>77,768</b>	<b>75,705</b>
<b>OUTSIDE LEGAL FEES</b>							
11-13-10-5214	OUTSIDE ATTORNEYS FEES	28,948	7,389	25,000	5,449	7,266	25,000
<b>TOTAL OUTSIDE LEGAL FEES</b>		<b>28,948</b>	<b>7,389</b>	<b>25,000</b>	<b>5,449</b>	<b>7,266</b>	<b>25,000</b>
<b>TOTAL LEGAL</b>		<b>98,510</b>	<b>84,688</b>	<b>104,168</b>	<b>64,790</b>	<b>85,034</b>	<b>100,705</b>
<b>CITY HALL EXPENSES</b>							

CITY OF LAKE GENEVA  
 DETAILED BUDGET REPORT

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	BUDGETED	2011 9 MO. ACTUAL	PROJECTED	--2012-- REQUESTED BUDGET
<b>CITY HALL</b>							
<b>MAYOR</b>							
11-14-10-5114	MAYOR SALARY	6,000	6,000	6,000	4,615	6,000	6,000
11-14-10-5152	MAYOR SOCIAL SECURITY	459	449	460	353	460	460
11-14-10-5310	MAYOR OFFICE SUPPLIES	0	110	0	0	0	0
11-14-10-5331	MAYOR MEALS, LODGING, ETC.	20	0	100	145	150	100
11-14-10-5399	MAYOR MISC EXPENSE	590	390	500	209	500	500
<b>TOTAL MAYOR</b>		<b>7,069</b>	<b>6,949</b>	<b>7,060</b>	<b>5,322</b>	<b>7,110</b>	<b>7,060</b>
<b>CITY ADMINISTRATOR</b>							
11-14-20-5110	CITY ADMINISTRATOR SALARY	90,390	91,294	90,390	70,226	91,294	91,294
11-14-20-5134	CITY ADMIN LIFE INSURANCE	661	606	780	556	680	725
11-14-20-5136	CITY ADMIN RETIREMENT	10,116	10,047	10,485	7,535	9,375	5,386
11-14-20-5152	CITY ADMIN SOCIAL SECUR	7,027	7,104	6,915	5,349	6,985	6,985
11-14-20-5310	CITY ADMIN OFFICE SUPPLIES	222	238	243	0	200	240
11-14-20-5324	DUES, BOOKS, & PUBLICATIONS	440	338	450	255	340	450
11-14-20-5330	CITY ADMIN TRAVEL-MILEAGE	1,111	819	1,500	863	1,150	1,500
11-14-20-5331	CITY ADMIN MEALS/LODGING	773	344	500	406	500	500
11-14-20-5332	CITY ADMIN CONFR/SCHOOLS	560	460	900	570	650	900
11-14-20-5399	CITY ADMIN MISC EXPENSE	0	229	0	0	0	0
<b>TOTAL CITY ADMINISTRATOR</b>		<b>111,300</b>	<b>111,479</b>	<b>112,163</b>	<b>85,760</b>	<b>111,174</b>	<b>107,980</b>
<b>CITY CLERK</b>							
11-14-30-5110	CITY CLERK SALARY	54,161	48,096	50,000	38,846	52,400	50,000
11-14-30-5111	DEPUTY CLERK SALARY	29,346	36,999	37,235	26,757	36,889	36,889
11-14-30-5120	CITY CLERK STAFF WAGES	21,408	2,296	2,984	2,124	3,023	3,023
11-14-30-5126	CITY HALL SEASONAL WAGES	2,279	2,831	4,000	0	4,000	2,000
11-14-30-5133	INSURANCE DEDUCT. REIMBURSE.	225	0	150	0	150	150
11-14-30-5134	CITY CLERK LIFE INSURANCE	383	309	350	261	325	325
11-14-30-5136	CITY CLERK RETIREMENT FUND	11,872	9,616	10,466	7,518	9,575	7,660
11-14-30-5152	CITY CLERK SOCIAL SECURITY	8,157	6,805	6,902	5,164	7,368	7,030
11-14-30-5190	POLL WORKERS FEES	3,241	4,940	3,500	2,910	2,910	6,500
11-14-30-5218	MUNICIPAL CODIFICATION	133	3,447	2,000	2,315	2,315	2,500
11-14-30-5310	CITY CLERK OFFICE SUPPLIES	1,438	814	1,600	25	1,000	1,100
11-14-30-5311	BALLOTS/OTHER ELECTION EXPENSE	4,824	3,545	5,000	1,992	5,000	7,800
11-14-30-5312	POSTAGE-CITY CLERK	3,372	3,450	3,800	2,596	3,700	4,200
11-14-30-5314	RECALL ELECTION EXPENDITURES	867	841	0	0	0	0
11-14-30-5330	CITY CLERK TRAVEL-MILEAGE	509	379	500	10	275	500
11-14-30-5331	CITY CLERK MEALS, LODGING	439	291	500	0	0	775
11-14-30-5332	CITY CLRK CONFERENCES & SCHOOL	658	305	900	25	25	800

CITY OF LAKE GENEVA  
 DETAILED BUDGET REPORT

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	----- BUDGETED	2011 9 MO. ACTUAL	----- PROJECTED	--2012-- REQUESTED BUDGET
CITY HALL EXPENSES							
CITY CLERK							
11-14-30-5382	LICENSE EXPENSES	1,254	919	1,200	0	400	600
11-14-30-5399	CITY CLERK MISCELLANEOUS EXP	211	221	400	143	191	400
11-14-30-5735	GRANT PURCHASES	0	1,380	0	0	0	0
TOTAL CITY CLERK		144,777	127,484	131,487	90,686	129,546	132,252
TOTAL CITY HALL		263,146	245,912	250,710	181,768	247,830	247,292
CITY FINANCIAL EXPENSES							
ACCOUNTING & DATA PROCESSING							
11-15-10-5110	ACCOUNTING SALARY	61,415	60,600	60,000	46,615	60,600	60,600
11-15-10-5120	ACCOUNTING WAGES	33,677	32,778	33,062	23,110	31,573	32,350
11-15-10-5126	PART TIME HELP	0	406	9,000	4,289	5,000	6,000
11-15-10-5133	ACCTG INS DEDUCTIBLE REIMB.	300	295	300	150	300	300
11-15-10-5134	ACCTG & DP LIFE INSURANCE	250	371	460	331	400	380
11-15-10-5136	ACCTG & DP RETIREMENT EXP	10,540	10,430	10,795	8,056	10,025	7,425
11-15-10-5152	ACCTG & DP SOCIAL SECURITY	7,249	7,132	7,810	5,502	7,440	7,650
11-15-10-5212	ACCTG CONSULTANT FEES	12,321	7,836	0	0	0	0
11-15-10-5213	INDEPENDENT AUDIT FEES	24,730	19,822	21,500	20,887	20,887	23,250
11-15-10-5310	ACCTG & DP OFFICE SUPPLIES	1,573	1,699	2,000	875	1,167	1,800
11-15-10-5320	ACCTG PROFESSIONAL DUES	190	195	500	195	200	300
11-15-10-5332	ACCTG CONFERENCES/TRAINING	614	869	1,500	318	500	1,300
11-15-10-5399	ACCTG & DP MISC EXPENSE	1,605	2,000	500	355	500	500
11-15-10-5450	ACCTG & DP PROGRAMMING	20,622	21,464	40,000	13,503	21,500	35,000
TOTAL ACCOUNTING & DATA PROCESSING		175,086	165,897	187,427	124,186	160,092	176,855
CITY TREASURER							
11-15-30-5112	TREASURER SALARY	15,000	13,999	14,000	10,769	14,000	16,000
11-15-30-5126	TREASURER ASST-SEASONAL WAGES	2,680	266	500	299	299	0
11-15-30-5134	TREASURER LIFE INSURANCE	138	66	100	48	60	100
11-15-30-5136	TREASURER RETIREMENT FUND	2,132	1,662	1,862	1,324	1,575	1,128
11-15-30-5152	TREASURER SOCIAL SECURITY	1,352	1,087	1,110	846	1,100	1,225
11-15-30-5214	OUTSIDE COLLECTION FEES	0	84	163	79	106	150
11-15-30-5310	TREASURER OFFICE SUPPLIES	1,217	1,465	1,000	555	1,300	1,300
11-15-30-5312	TREASURER POSTAGE EXP	2,262	2,048	3,459	300	3,000	3,000
11-15-30-5330	TREASURER TRAVEL-MILEAGE	507	72	350	0	300	500

CITY OF LAKE GENEVA  
 DETAILED BUDGET REPORT

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	BUDGETED	2011 9 MO. ACTUAL	PROJECTED	--2012-- REQUESTED BUDGET
CITY FINANCIAL EXPENSES							
CITY TREASURER							
11-15-30-5331	TREASURER MEALS & LODGING	556	0	750	0	0	775
11-15-30-5332	TREASURER CONFERENCES & DUES	295	20	750	179	180	750
11-15-30-5399	TREASURER MISCELLANEOUS EXP	220	241	250	0	250	250
TOTAL CITY TREASURER		26,359	21,010	24,294	14,399	22,170	25,178
CITY ASSESSOR							
11-15-40-5120	ASSESSOR WAGES & SALARIES	50,385	50,385	50,386	7,985	7,985	0
11-15-40-5126	ASSESSOR SEASONAL WAGES	90	0	0	0	0	0
11-15-40-5133	INSURANCE DEDUCTIBLE REIMB	100	125	150	105	105	0
11-15-40-5134	ASSESSOR LIFE INSURANCE	266	287	320	47	47	0
11-15-40-5136	ASSESSOR RETIREMENT FUND	5,638	5,542	5,845	359	359	0
11-15-40-5152	ASSESSOR SOCIAL SECURITY	3,861	3,854	3,855	610	610	0
11-15-40-5210	ASSESSOR CONTRACTED SERVICES	0	0	0	43,500	43,500	43,500
11-15-40-5211	ASSESSOR CONTRACT-COMMERCIAL	6,500	6,500	0	0	0	0
11-15-40-5213	MANUFACTURING ASSESSMENT	2,202	0	2,000	1,912	1,912	2,000
11-15-40-5310	ASSESSOR OFFICE SUPPLIES	1,288	24	400	0	0	0
11-15-40-5312	ASSESSOR POSTAGE	610	611	700	509	509	0
11-15-40-5320	ASSESSOR PROFESSIONAL DUES	35	225	300	175	175	0
11-15-40-5330	ASSESSOR TRAVEL-MILEAGE	476	455	500	0	0	0
11-15-40-5331	ASSESSOR MEALS & LODGING	149	553	600	0	0	0
11-15-40-5332	ASSESSOR CONFERENCES & SCHOOL	120	265	400	0	0	0
11-15-40-5398	BOARD OF REVIEW MISC. EXPENSES	261	270	300	56	75	200
11-15-40-5399	ASSESSOR MISCELLANEOUS EXPENSE	547	310	500	0	0	0
11-15-40-5410	ASSESSOR CERTIFICATIONS	0	20	0	0	0	0
11-15-40-5450	ASSESSOR PROGRAMMING	1,470	563	2,670	0	0	0
TOTAL CITY ASSESSOR		73,998	69,989	68,926	55,258	55,277	45,700
TOTAL CITY FINANCIAL		275,443	256,896	280,647	193,843	237,539	247,733
CITY HALL BUILDING EXPENSES							
11-16-10-5120	CITY HALL MAINT WAGES	43,342	42,389	41,828	30,880	42,245	42,265
11-16-10-5125	CITY HALL MAINT OVERTIME	521	663	500	579	625	600
11-16-10-5134	CITY HALL MAINT LIFE INS	143	151	160	116	140	160
11-16-10-5136	CITY HALL MAINT RETIREMENT	4,845	4,942	4,910	3,649	4,900	4,990

CITY OF LAKE GENEVA  
 DETAILED BUDGET REPORT

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	BUDGETED	2011 9 MO. ACTUAL	PROJECTED	--2012-- REQUESTED BUDGET
<b>CITY HALL BUILDING EXPENSES</b>							
11-16-10-5152	CITY HALL MAINT SOCIAL SEC	3,355	3,293	3,240	2,406	3,235	3,240
11-16-10-5221	CITY HALL TELEPHONE EXPENSE	13,604	13,558	14,000	10,821	14,000	14,000
11-16-10-5222	CITY HALL ELECTRICITY	34,859	39,162	37,000	31,720	38,000	37,000
11-16-10-5224	CITY HALL GAS HEAT	13,939	15,080	18,500	8,205	15,000	16,500
11-16-10-5226	CITY HALL WATER & SEWER EXP	2,112	1,721	2,100	1,252	1,890	2,100
11-16-10-5240	CITY HALL BUILDING REPAIRS	9,632	7,993	20,000	13,983	20,000	18,000
11-16-10-5310	CITY HALL OFFICE SUPPLIES	3,241	3,537	4,000	1,630	3,500	3,600
11-16-10-5350	CITY HALL BLDG MAINT SUPPLIES	8,668	6,054	7,500	3,369	6,000	7,000
11-16-10-5360	CITY HALL MAINT SERVICE COSTS	16,570	14,931	15,500	13,525	15,500	16,000
11-16-10-5399	CITY HALL MISC EXP	1,202	164	1,000	32	250	750
11-16-10-5531	CH OFFICE EQUIPMENT CONTRACTS	1,537	2,091	2,000	1,659	2,100	2,200
11-16-10-5532	CH POSTAGE METER RENT & EXP	4,936	4,658	4,500	3,366	4,500	4,575
TOTAL		162,506	160,387	176,738	127,192	171,885	172,980
TOTAL CITY HALL BUILDING		162,506	160,387	176,738	127,192	171,885	172,980
<b>SHERIDAN SPRINGS PROPERTY EXPENSES</b>							
11-17-10-5222	SHERIDAN SPRINGS ELECTRICITY	0	223	1,500	954	1,300	0
11-17-10-5224	SHERIDAN SPRINGS HEAT EXP	0	865	1,500	1,846	2,200	0
11-17-10-5226	SHERIDAN SPRINGS WATER & SEWER	0	0	0	0	0	0
11-17-10-5240	SHERIDAN SPRINGS MAINTENANCE	0	96,632	10,000	0	0	0
TOTAL		0	97,720	13,000	2,800	3,500	0
TOTAL SHERIDAN SPRINGS PROPERTY		0	97,720	13,000	2,800	3,500	0
<b>POLICE EXPENSES</b>							
11-21-00-5110	POLICE FT SALARIES	1,517,877	1,541,386	1,547,840	1,144,680	1,526,240	1,580,548
11-21-00-5120	POLICE PT WAGES	98,429	94,594	99,404	65,777	87,703	99,404
11-21-00-5125	POLICE OVERTIME WAGES	37,503	21,573	30,000	12,657	16,876	30,000
11-21-00-5127	PD COMPENSATION PER CONTRACT	118,871	135,994	125,851	80,753	107,671	139,109
11-21-00-5134	POLICE DEPT LIFE INSURANCE	2,707	3,063	3,655	2,306	3,074	3,655

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	----- BUDGETED	2011 9 MO. ACTUAL	----- PROJECTED	--2012-- REQUESTED BUDGET
POLICE EXPENSES							
11-21-00-5136	POLICE DEPT RETIREMENT FUND	255,980	270,080	272,292	195,317	260,422	279,090
11-21-00-5138	PD UNIFORM ALLOWANCE	21,463	21,705	23,775	15,786	21,048	22,075
11-21-00-5139	PD RESERVES UNIFORM ALLOWANCE	3,666	3,071	3,100	1,652	2,203	3,100
11-21-00-5140	PD INTERPRETERS FEES	4,491	3,405	4,000	990	1,320	4,000
11-21-00-5152	POLICE DEPT SOCIAL SECURITY	134,550	135,799	140,409	98,950	131,933	141,453
11-21-00-5190	PFC COMMISSION EXPENSES	584	398	1,000	382	509	1,000
11-21-00-5214	OUTSIDE LEGAL EXPENSES	922	840	3,000	635	847	3,000
11-21-00-5221	PD TELEPHONE EXPENSE	22,406	23,937	24,600	19,559	26,079	26,600
11-21-00-5222	POLICE IMPOUND BLDG ELECTRIC	0	0	0	210	281	300
11-21-00-5262	PD COMMUNICATION SYS MAINT FEE	5,950	8,774	9,000	9,308	12,410	9,000
11-21-00-5290	CARE OF PRISONERS	667	1,041	1,000	262	349	1,000
11-21-00-5291	CARE OF STRAY ANIMALS	0	0	0	55	73	200
11-21-00-5305	DATA PROCESSING	10,505	10,487	9,649	4,887	6,516	9,649
11-21-00-5310	POLICE DEPT OFFICE SUPPLIES	7,610	5,842	7,450	3,996	5,329	7,450
11-21-00-5312	POLICE POSTAGE	0	1,040	1,200	997	1,330	1,200
11-21-00-5316	CRIME PREVENTION PROGRAM	6,708	6,563	6,800	4,971	6,628	6,800
11-21-00-5330	PD TRAVEL-MILEAGE/TRAVEL	1,159	2,747	3,000	3,012	4,016	3,000
11-21-00-5331	POLICE-MEALS & LODGING	3,889	5,955	4,000	2,974	3,966	4,000
11-21-00-5341	PD FUEL EXPENSE	0	31,658	27,600	32,747	43,663	39,600
11-21-00-5342	PD SPECIAL EQUIPMENT	19,923	7,616	6,250	2,372	3,163	7,950
11-21-00-5361	POLICE-EQUIP MAINT SERV COSTS	66,043	27,909	26,385	19,524	26,033	26,385
11-21-00-5380	POLICE SPECIAL INVESTIGATIONS	6,685	6,115	7,000	3,842	5,123	7,000
11-21-00-5399	POLICE DEPT MISCELLANEOUS EXP	5,783	6,045	5,675	3,206	4,274	5,175
11-21-00-5410	POLICE DEPT TRAINING EXPENSES	21,796	30,039	29,000	16,375	21,834	29,000
11-21-00-5411	POLICE-APPLICATION PROCESSING	4,683	5,834	9,400	2,666	3,555	9,400
11-21-00-5415	TUITION & BOOKS PER CONTRACT	7,102	2,091	7,500	5,601	7,467	7,500
11-21-00-5450	PHOENIX SUPPORT CONTRACT	0	0	16,851	16,861	22,481	18,668
11-21-00-5531	COPY MACHINE	2,455	2,663	2,260	1,554	2,073	2,260
11-21-00-5533	TTY RENTAL	9,926	9,769	10,930	6,944	9,258	10,930
11-21-00-5735	GRANT PURCHASES	3,117	27,817	0	151,084	201,446	0
11-21-00-5736	DONATIONS - PURCHASES	4,675	537	0	1,709	2,278	0
11-21-00-5737	SOFTVEST EXPENDITURES	4,585	1,340	0	1,250	1,666	0
11-21-00-5738	EXPENDITURES-SEIZURE \$	0	2,480	0	14,228	18,970	0
11-21-00-5739	1033 EXPENDITURES	0	0	0	900	1,200	0
TOTAL		2,412,710	2,460,207	2,469,876	1,950,979	2,601,307	2,539,501
TOTAL POLICE		2,412,710	2,460,207	2,469,876	1,950,979	2,601,307	2,539,501
FIRE EXPENSES							

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009--	--2010--	-----2011-----			--2012--
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
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FIRE							
11-22-00-5113	FIRE OFFICER SALARIES	29,560	29,952	29,655	23,040	29,953	29,655
11-22-00-5114	FIRE DEPT SALARIES	21,050	20,558	24,000	16,022	21,363	24,000
11-22-00-5115	FIRE SAFETY WAGES/PUBLIC ED.	3,422	2,899	5,000	1,918	2,557	5,000
11-22-00-5122	PAID ON PREMISE EMPL WAGES	154,325	152,034	146,775	108,189	144,252	146,775
11-22-00-5130	EMS CITY CALLS	35,099	35,135	28,000	23,727	31,636	28,000
11-22-00-5131	EMS GENEVA CALLS	3,532	2,833	4,000	52	69	4,000
11-22-00-5133	FIRE DEPT LIFE INSURANCE	773	950	1,100	875	1,167	1,100
11-22-00-5134	FD WORKMEN DISABILITY INS.	21,450	22,030	23,000	22,527	22,527	23,000
11-22-00-5136	FIRE DEPT/EMS RETIREMENT FUND	130,395	67,410	68,000	35,160	46,880	69,000
11-22-00-5138	FIRE DEPT. UNIFORMS	4,061	4,885	5,000	4,899	6,532	5,000
11-22-00-5140	FIRE DEPT FIRE RUNS	45,853	54,097	50,000	33,265	44,354	50,000
11-22-00-5141	GENEVA TOWNSHIP FIRE RUNS	9,737	9,083	8,600	4,629	6,173	8,600
11-22-00-5142	LINN TOWNSHIP FIRE RUNS	69	0	0	0	0	0
11-22-00-5144	FIRE DEPT EXPENSE ALLOWANCE	327	442	1,000	0	0	1,000
11-22-00-5152	FIRE DEPT SOCIAL SECURITY	30,917	30,293	32,000	21,041	28,055	32,000
11-22-00-5190	FIRE COMMISSION MISC. EXP.	595	97	1,000	0	0	1,000
11-22-00-5214	OUTSIDE BILLING SERVICES	13,700	19,981	12,000	13,879	18,506	22,000
11-22-00-5215	FIRE INSPECTOR-SALARY	34,039	29,121	31,365	21,788	29,051	31,678
11-22-00-5216	MISC. FIRE/DATA PROCESS WAGES	15,867	14,791	13,200	10,035	13,380	13,200
11-22-00-5217	FIRE INVESTIGATIONS & TRAINING	833	482	1,200	1,506	2,009	1,200
11-22-00-5218	CONTRACTUAL SERVICES-PARATECH	4,893	2,465	4,500	1,752	2,337	4,500
11-22-00-5221	FIRE DEPT TELEPHONE EXPENSE	4,327	5,154	6,000	3,367	4,490	6,000
11-22-00-5222	FIREHOUSE ELECTRICITY	8,191	10,660	10,000	8,650	11,533	10,000
11-22-00-5224	FIREHOUSE GAS HEAT	7,249	4,579	7,500	4,898	6,531	7,500
11-22-00-5226	FIREHOUSE WATER & SEWER BILLS	554	578	500	310	413	600
11-22-00-5240	EQUIPMENT REPAIRS-FIRE DEPT.	15,106	17,494	16,000	11,674	15,566	16,000
11-22-00-5241	FIREHOUSE REPAIRS	2,643	2,303	4,500	1,666	2,222	2,000
11-22-00-5262	FD-COMMUNICATION SYS MAINT FEE	4,092	2,687	3,000	1,873	2,497	3,000
11-22-00-5265	PD COMMUNICATION SERVICES	34,500	34,500	34,500	34,500	34,500	34,500
11-22-00-5310	FIRE DEPT-OFFICE SUPPLIES	1,369	1,377	2,000	804	1,072	2,000
11-22-00-5312	POSTAGE-FIRE DEPT	386	424	550	153	204	550
11-22-00-5320	FD MEMBERSHIP DUES & FEES	2,608	1,816	2,500	1,607	2,142	2,500
11-22-00-5340	OPERATING SUPPLIES	6,882	4,706	8,000	2,787	3,716	8,000
11-22-00-5341	VEHICLE EXP-FUEL	7,139	8,432	9,000	8,180	10,907	10,000
11-22-00-5350	BLDG MAINT SUPPLIES-FIRE DEPT	1,404	1,827	450	11	15	1,150
11-22-00-5351	EQUIP MAINT SUPPLIES-FIRE DEPT	6,935	3,468	4,000	1,385	1,847	4,000
11-22-00-5360	FIREHOUSE MAINT SERVICE COSTS	1,329	1,325	2,000	1,011	1,348	2,000
11-22-00-5361	FIRE DEPT-EQUIP MAIN SERV COST	32	0	0	0	0	0
11-22-00-5397	BAD DEBT EXPENSE/ADJUSTMENTS	0	16,000	0	0	0	0
11-22-00-5398	FIRE DEPT. FILM DEVELOPING	22	0	250	0	0	250

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	----- BUDGETED	2011 9 MO. ACTUAL	----- PROJECTED	--2012-- REQUESTED BUDGET
<b>FIRE EXPENSES</b>							
11-22-00-5399	FIRE DEPT MISCELLANEOUS EXP	1,518	1,319	2,000	997	1,330	2,000
11-22-00-5410	FIRE DEPT TRAINING	37,831	37,451	38,010	23,005	30,674	38,010
11-22-00-5412	TUITION REIMB PER CONTRACT	2,682	4,494	5,000	2,275	3,034	5,000
11-22-00-5415	UNIFORM REPAIR	1,489	139	1,500	0	0	1,500
11-22-00-5510	EMS TRAINING	15,129	15,265	22,100	14,900	19,867	22,100
11-22-00-5532	FIRE DEPT. VOICE MAIL LEASE	663	653	800	68	91	0
11-22-00-5610	CPR CLASSES	1,597	2,080	0	819	1,092	0
11-22-00-5735	GRANT PURCHASES	0	11,024	0	119	159	0
11-22-00-5736	DONATION-FIRE PURCHASES	7,674	0	0	4,480	5,973	0
11-22-00-5750	SPRINKLER SYSTEMS EXPENSES	7,570	10,567	10,000	9,267	12,356	10,000
11-22-00-5800	OUTLAY-EQUIPMENT-FIRE DEPT	1,545	2,136	2,500	1,810	2,414	2,500
11-22-00-5810	EMS EQUIPMENT OUTLAY	1,493	17,002	11,000	7,591	10,122	11,000
11-22-00-5820	STATE MANDATED EQUIP TESTING	5,721	4,552	5,500	2,717	3,623	5,500
<b>TOTAL</b>		<b>750,177</b>	<b>723,550</b>	<b>698,555</b>	<b>495,228</b>	<b>640,539</b>	<b>708,368</b>
<b>FIRE HYDRANT RENTAL</b>							
11-22-10-5229	FIRE PROTECTION-HYDRANT RENTAL	227,644	228,048	227,950	171,036	228,500	229,000
<b>TOTAL FIRE HYDRANT RENTAL</b>		<b>227,644</b>	<b>228,048</b>	<b>227,950</b>	<b>171,036</b>	<b>228,500</b>	<b>229,000</b>
<b>TOTAL FIRE</b>		<b>977,821</b>	<b>951,598</b>	<b>926,505</b>	<b>666,264</b>	<b>869,039</b>	<b>937,368</b>
<b>BUILDING &amp; ZONING EXPENSES</b>							
11-24-00-5110	BUILDING INSPECTOR SALARIES	65,213	65,886	65,233	50,681	65,886	65,886
11-24-00-5120	BUILDING INSPECTION WAGES	41,336	45,203	41,409	35,730	42,420	42,412
11-24-00-5133	INSURANCE DEDUCTIBLE REIMB.	0	0	150	0	150	150
11-24-00-5134	BLDG INSPECTOR LIFE INSURANCE	336	458	430	332	400	430
11-24-00-5136	BLDG INSPECTOR RETIREMENT FUND	10,917	10,930	11,240	8,132	10,155	7,665
11-24-00-5152	BLDG INSPECTOR SOCIAL SECURITY	8,101	8,272	8,160	6,408	8,285	8,285
11-24-00-5217	CONTRACT-ELEVATOR INSPECTION	250	100	250	100	100	100
11-24-00-5218	CONTRACTS-WEIGHTS & MEASURES	4,800	4,800	4,800	4,800	4,800	4,800
11-24-00-5262	TELEPHONE EXPENSE	349	321	400	175	350	400
11-24-00-5310	BLDG INSPECTOR OFFICE SUPPLIES	2,936	2,646	2,000	2,323	2,500	2,000
11-24-00-5320	MEMBERSHIP DUES & FEES	255	458	460	142	450	450
11-24-00-5330	BLDG INSPECTOR TRAVEL-MILEAGE	3,422	2,612	2,800	2,556	2,800	2,800

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009--	--2010--	-----2011-----		--2012--	
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
<b>BUILDING &amp; ZONING EXPENSES</b>							
11-24-00-5331	BLDG INSP-MEALS & LODGING	450	349	500	241	475	500
11-24-00-5332	CONFERENCES & SCHOOL	525	755	600	426	500	600
11-24-00-5399	BLDG INSPECTOR MISC EXPENSES	482	222	500	0	0	500
11-24-00-5810	EQUIPMENT OUTLAY	0	0	0	0	0	200
<b>TOTAL</b>		<b>139,372</b>	<b>143,012</b>	<b>138,932</b>	<b>112,046</b>	<b>139,271</b>	<b>137,178</b>
<b>TOTAL BUILDING &amp; ZONING</b>		<b>139,372</b>	<b>143,012</b>	<b>138,932</b>	<b>112,046</b>	<b>139,271</b>	<b>137,178</b>
<b>EMERGENCY MGMT EXPENSES</b>							
11-29-00-5120	EMER MGMT PART TIME WAGES	0	15,839	15,682	12,183	15,839	15,839
11-29-00-5136	EMER MGMT RETIREMENT	0	2,535	2,604	2,022	2,629	2,661
11-29-00-5152	EMER MGMT SOCIAL SEC	0	1,155	1,200	890	1,212	1,212
11-29-00-5210	SIREN REPAIRS	6,594	1,885	2,500	997	1,329	2,500
11-29-00-5221	EMER MGMT TELEPHONE EXP	0	0	900	175	233	900
11-29-00-5222	SIRENS ELECTRICTY	443	635	657	488	651	657
11-29-00-5310	EMER MGMT OFFICE SUPPLIES	0	0	500	76	101	500
11-29-00-5331	EMER MGMT MEALS, LODGING, ETC	0	0	500	83	111	500
11-29-00-5340	EMER MGMT SUPPLIES	0	2,214	4,000	1,207	1,610	3,649
11-29-00-5360	WEATHER TRACKING PROGRAM	1,968	2,028	2,000	2,124	2,124	600
11-29-00-5361	EMER MGMT VEHICLE MAINT/SVC	0	0	2,000	434	579	2,000
11-29-00-5399	EMER MGMT MISC EXP	4,186	4,106	0	159	213	0
11-29-00-5410	EMER MGMT TRAINING EXP	0	0	750	396	528	750
11-29-00-5413	PUBLIC EDUCATION	0	0	500	0	0	500
11-29-00-5414	MEDICAL RESERVE CORPS	0	0	1,000	272	363	1,000
11-29-00-5531	EMER MGMT COPYING COSTS	0	0	250	250	250	250
11-29-00-5735	GRANT PURCHASES	0	15,577	0	9,895	13,193	4,000
<b>TOTAL</b>		<b>13,191</b>	<b>45,974</b>	<b>35,043</b>	<b>31,651</b>	<b>40,965</b>	<b>37,518</b>
<b>TOTAL EMERGENCY MGMT</b>		<b>13,191</b>	<b>45,974</b>	<b>35,043</b>	<b>31,651</b>	<b>40,965</b>	<b>37,518</b>

DPW & ENGINEERING  
 EXPENSES

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	----- BUDGETED	2011 9 MO. ACTUAL	----- PROJECTED	--2012-- REQUESTED BUDGET
DPW & ENGINEERING							
11-30-00-5216	CITY ENGINEERING FEES	12,332	7,046	9,000	10,854	9,000	9,000
11-30-00-5217	SURVEYING	4,500	1,306	500	361	500	500
TOTAL		16,832	8,352	9,500	11,215	9,500	9,500
TOTAL DPW & ENGINEERING		16,832	8,352	9,500	11,215	9,500	9,500
STREET DEPARTMENT EXPENSES							
11-32-10-5110	STREET SUPERINTENDENT	57,538	58,111	57,538	44,504	58,111	58,111
11-32-10-5120	ST DEPT WAGES	250,786	240,204	238,175	160,582	238,175	239,275
11-32-10-5125	ST. DEPT. OVERTIME WAGE	6,178	12,397	15,000	5,093	15,000	15,000
11-32-10-5126	STREET DEPT. SEASONAL LABOR	39,305	35,447	25,330	16,208	18,000	23,000
11-32-10-5133	INS. DEDUCTIBLE REIMBURSEMENT	0	729	100	275	275	200
11-32-10-5134	STREET DEPT LIFE INSURANCE	1,508	1,920	1,980	1,594	1,980	1,980
11-32-10-5136	STREET DEPT RETIREMENT FUND	44,877	35,674	36,950	24,423	35,000	33,435
11-32-10-5138	ST. DEPT UNIFORM ALLOW.	7,200	7,757	7,800	7,800	7,800	7,800
11-32-10-5152	ST DEPT SOCIAL SECURITY	27,720	26,699	26,303	17,548	25,190	24,510
11-32-10-5205	DRUG AND ALCOHOL TESTING	264	470	900	225	600	700
11-32-10-5221	ST DEPT TELEPHONE EXPENSE	2,160	2,362	2,400	1,623	2,400	2,400
11-32-10-5222	ST DEPT BLDG ELECTRICITY	9,094	10,693	10,450	8,225	10,450	10,450
11-32-10-5224	ST DEPT BLDG GAS HEAT	10,491	11,204	15,000	6,923	14,000	15,000
11-32-10-5226	ST DEPT BLDG-WATER & SEWER	591	605	1,500	313	1,000	1,000
11-32-10-5240	STREET DEPT. BUILDING REPAIRS	1,763	1,381	1,600	830	1,600	1,600
11-32-10-5250	ST DEPT EQUIPMENT REPAIRS	39,832	40,681	38,977	29,617	38,977	38,977
11-32-10-5262	ST DEPT-COMM SYSTEM MAINT FEES	1,619	1,255	1,000	739	1,000	1,000
11-32-10-5270	SIDEWALK REPAIRS	865	546	1,500	689	1,000	1,300
11-32-10-5330	SUPERINTENDENT MILEAGE/TRAVEL	10	0	150	0	150	150
11-32-10-5331	SUPERINTENDENT MEALS/LODGING	94	0	150	0	150	150
11-32-10-5340	OPERATING SUPPLIES-STREET DEPT	6,282	4,438	8,000	7,115	8,000	8,000
11-32-10-5341	VEHICLE-FUEL & OIL	47,162	56,794	43,020	53,793	57,000	57,000
11-32-10-5342	MOSQUITO CONTROL	3,480	3,539	3,500	3,134	3,134	3,500
11-32-10-5344	WEED CUTTING	0	0	200	0	200	0
11-32-10-5350	BLDG MAINT SUPPLIES-STR DEPT	3,357	2,195	2,350	1,376	2,350	2,350
11-32-10-5351	VEHICLE/EQUIPMENT MAINTENANCE	4,716	5,041	5,100	1,848	5,100	5,100
11-32-10-5360	ST DEPT BLDG MAINT SERV COSTS	696	902	500	335	550	600
11-32-10-5370	ROAD MAINTENANCE SUPPLIES	8,814	8,029	8,000	3,565	7,500	8,000
11-32-10-5390	FIRST AID AND SAFETY SUPPLIES	2,314	1,221	1,200	538	1,200	1,200

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009--	--2010--	2011		--2012--	
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
STREET DEPARTMENT EXPENSES							
11-32-10-5399	STREET DEPT MISCELLANEOUS EXP	4,261	2,779	3,275	1,501	3,275	3,275
11-32-10-5736	DONATION PURCHASES	2,263	0	0	0	0	0
TOTAL		585,240	573,073	557,948	400,416	559,167	565,063
SNOW & ICE							
11-32-12-5120	SNOW & ICE CONTROL WAGES	23,777	27,869	24,000	31,019	35,000	26,000
11-32-12-5125	SNOW & ICE CONTROL OVERTIME	23,525	18,827	30,000	17,966	28,000	29,500
11-32-12-5134	SNOW & ICE LIFE INSURANCE	138	0	0	0	0	0
11-32-12-5136	SNOW & ICE RETIREMENT FUND	3,990	6,437	6,268	5,735	7,310	6,550
11-32-12-5152	SNOW & ICE SOCIAL SECURITY	3,612	3,554	4,135	3,689	4,820	4,246
11-32-12-5220	CONTRACT HAULING SERVICES	7,916	3,051	9,000	21,249	23,000	9,000
11-32-12-5250	SNOW & ICE CONTROL-REPAIRS	1,080	4,344	3,500	1,562	3,500	3,500
11-32-12-5310	SNOW & ICE OFFICE SUPPLIES	0	39	0	0	0	0
11-32-12-5340	OPERATING SUPPLIES-SNOW & ICE	49,187	46,523	39,800	34,565	39,800	39,800
11-32-12-5344	SNOW REMOVAL EXPENSES	3,160	11,535	8,000	798	2,000	6,000
11-32-12-5351	EQUIP MAINT SUPPL-SNOW & ICE	1,926	4,557	2,500	349	2,250	2,500
TOTAL SNOW & ICE		118,311	126,736	127,203	116,932	145,680	127,096
TREE & BRUSH							
11-32-13-5120	TREE & BRUSH - WAGES	64,416	36,657	40,000	35,461	40,000	39,000
11-32-13-5125	TREE & BRUSH OVERTIME	237	1,626	1,000	1,082	1,500	1,500
11-32-13-5134	TREE & BRUSH LIFE INSURANCE	49	0	0	0	0	0
11-32-13-5136	TREE & BRUSH RETIREMENT FUND	4,994	4,420	4,760	4,282	4,815	4,780
11-32-13-5152	TREE & BRUSH SOC SEC	4,939	2,895	3,140	2,769	3,175	3,100
11-32-13-5220	FORESTRY SERVICES	250	425	2,870	0	1,200	2,250
11-32-13-5346	PURCHASE OF TREES	0	0	0	0	0	15,000
11-32-13-5410	TRAINING & SEMINARS	711	544	1,000	423	750	800
11-32-13-5420	TREE & BRUSH - REPAIR	2,127	1,017	1,500	1,184	1,500	1,500
11-32-13-5430	TREE & BRUSH OPERATING SUPPLY	7,916	2,449	8,000	3,345	7,600	8,000
11-32-13-5681	MEMORIAL TREE PURCHASES	0	425	0	0	0	0
TOTAL TREE & BRUSH		85,639	50,458	62,270	48,546	60,540	75,930
COMPOST OPERATIONS							

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009--	--2010--	2011		--2012--	
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
-----							
STREET DEPARTMENT							
COMPOST OPERATIONS							
11-32-14-5120	COMPOSTING ST DEPT WAGES	40,761	57,875	50,000	23,679	50,000	50,000
11-32-14-5125	COMPOSTING OVERTIME	626	158	1,000	0	1,000	1,000
11-32-14-5136	COMPOSTING RETIREMENT FUND	2,845	6,325	5,920	2,768	5,920	6,020
11-32-14-5152	COMPOSTING SOCIAL SECURITY	3,144	4,330	3,905	1,770	3,905	3,905
11-32-14-5220	COMPOSTING SERVICES	12,732	4,379	7,000	0	7,000	7,000
11-32-14-5430	COMPOSTING OPERATING SUPPLIES	1,027	121	2,300	2,220	2,500	2,300
-----							
TOTAL COMPOST OPERATIONS		61,135	73,188	70,125	30,437	70,325	70,225
STORM SEWER FUNCTIONS							
11-32-15-5120	STORM SEWER WAGES	7,913	5,022	7,500	1,163	4,500	5,500
11-32-15-5125	STORM SEWER OVERTIME	0	255	0	0	0	0
11-32-15-5134	STORM SEWER LIFE INS	5	0	0	0	0	0
11-32-15-5136	STORM SEWER RETIREMENT	428	703	870	133	525	650
11-32-15-5152	STORM SEWER SOC SEC	604	398	580	87	345	425
11-32-15-5450	STORM SEWER MAINTENANCE	4,514	18,844	5,000	177	4,000	5,000
11-32-15-5460	STORM SEWER - DIGGERS HOTLINE	2,859	5,110	5,000	5,139	5,139	5,000
-----							
TOTAL STORM SEWER FUNCTIONS		16,323	30,332	18,950	6,699	14,509	16,575
TOTAL STREET DEPARTMENT		866,648	853,787	836,496	603,030	850,221	854,889
-----							
TRAFFIC CONTROL EXPENSES							
11-34-10-5120	TRAFFIC CONTROL WAGES	4,673	120	4,000	303	3,000	4,000
11-34-10-5125	TRAFFIC CONTROL OVERTIME	0	120	100	0	100	100
11-34-10-5134	TRAFFIC CONTROL LIFE INS	12	0	0	0	0	0
11-34-10-5136	TRAFFIC CONTROL RETIREMENT	343	55	480	35	360	484
11-34-10-5152	TRAFFIC CONTROL SOC. SEC.	357	18	315	23	238	315
11-34-10-5222	ELECTRICITY-FLASHERS	8,476	9,993	3,645	7,665	8,500	9,000
11-34-10-5223	STREET LIGHTS ELECTRICITY	83,226	103,117	96,000	75,342	96,000	96,000
11-34-10-5260	REPAIRS-TRAFFIC SIGNALS, ETC.	3,259	1,826	5,000	2,450	5,000	5,000
11-34-10-5261	STREET LIGHTS REPAIRS	3,147	3,693	4,000	1,552	3,000	3,800
11-34-10-5290	CAR TOWING	3,862	4,105	4,000	2,130	4,000	4,000
11-34-10-5370	MARKING PAINT	6,334	5,541	7,000	6,161	6,161	8,000
11-34-10-5374	STREET IDENTIFICATION SIGNS	474	992	1,500	704	1,000	2,000
11-34-10-5375	TRAFFIC CONTROL STREET SIGNS	1,748	2,794	6,500	4,737	5,000	5,500
11-34-10-5394	STREET DECORATIONS	1,029	1,014	1,000	1,022	1,023	1,050
-----							
TOTAL		116,940	133,388	133,540	102,124	133,382	139,249

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009--	--2010--	----- 2011 -----			--2012--
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
-----							
TOTAL TRAFFIC CONTROL		116,940	133,388	133,540	102,124	133,382	139,249
SANITATION & RECYCLING EXPENSES							
11-36-00-5294	SOLID WASTE - RESIDENTIAL	264,240	278,400	292,613	218,141	290,995	300,000
11-36-00-5296	SOLID WASTE - STREET DEPT.	6,957	6,591	7,575	4,678	7,575	7,725
11-36-00-5297	SOLID WASTE - RECYCLING	98,760	109,200	122,889	95,605	127,535	127,720
-----							
TOTAL		369,957	394,191	423,077	318,424	426,105	435,445
TOTAL SANITATION & RECYCLING		369,957	394,191	423,077	318,424	426,105	435,445
LEISURE ACTIVITIES EXPENSES							
11-51-10-5222	MUSEUM-ELECTRICITY	6,484	8,557	8,000	6,755	8,000	8,000
11-51-10-5224	MUSEUM-GAS HEAT	6,871	4,032	8,000	4,503	8,000	8,000
11-51-10-5226	MUSEUM-WATER & SEWER BILLS	1,092	1,050	1,100	539	1,100	1,100
11-51-10-5240	MUSEUM-MAINTENANCE & REPAIRS	4,716	1,767	3,200	2,524	3,200	3,200
11-51-10-5735	MUSEUM-OPERATIONS SUBSIDY	12,000	12,000	12,000	9,000	12,000	12,000
-----							
TOTAL		31,163	27,406	32,300	23,321	32,300	32,300
TOTAL LEISURE ACTIVITIES		31,163	27,406	32,300	23,321	32,300	32,300
PARKS EXPENSES							
11-52-00-5120	PARKS WAGES	38,671	37,572	42,000	35,688	42,000	42,000
11-52-00-5125	PARKS OVERTIME WAGES	6,975	8,091	8,500	7,704	8,500	8,500
11-52-00-5134	PARK LIFE INSURANCE	1	0	0	0	0	0
11-52-00-5136	PARKS RETIREMENT FUND	2,440	5,275	5,860	5,096	5,860	5,960
11-52-00-5152	PARKS SOCIAL SECURITY	3,740	3,725	3,865	3,285	3,865	3,865
11-52-00-5222	PARKS-ELECTRICITY	8,044	9,147	8,000	6,786	8,000	8,000
11-52-00-5226	PARKS-WATER & SEWER BILLS	2,228	2,620	2,300	2,096	2,600	2,600
11-52-00-5227	FOUNTAINS/STATUES-WATER/SEWER	1,462	1,347	1,500	717	1,300	1,400
11-52-00-5241	BLDG. MAINT & REPAIRS-PARKS	2,865	676	2,700	1,549	2,700	2,700
11-52-00-5250	EQUIPMENT REPAIR SERVICES	5,543	6,422	6,100	5,388	6,100	6,100

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	----- BUDGETED	2011 9 MO. ACTUAL	----- PROJECTED	--2012-- REQUESTED BUDGET
<b>PARKS EXPENSES</b>							
11-52-00-5350	BLDG MAINT SUPPLIES-PARKS	5,128	5,220	5,800	3,403	5,800	5,800
11-52-00-5352	GROUNDS MAINTENANCE SUPPLIES	10,387	9,088	8,000	8,242	8,500	9,500
11-52-00-5362	GROUNDS-FERTILIZER/WEED CONTRL	4,574	2,472	7,000	1,760	6,500	6,500
11-52-00-5399	PARKS MISCELLANEOUS EXPENSES	4,562	1,786	4,500	900	2,500	4,000
11-52-00-5840	4 SEASON NATURE PRESERVE	5,932	5,848	2,300	0	0	2,000
11-52-00-5922	DUNN FIELD ELECTRIC	310	1,659	1,600	542	1,600	1,600
11-52-00-5950	BLDG MAINT SUPPLIES-RECREATION	200	0	200	147	200	0
11-52-00-5951	EQUIP MAINT SUPPL-RECREATION	240	503	600	572	600	600
<b>TOTAL</b>		<b>103,302</b>	<b>101,451</b>	<b>110,825</b>	<b>83,875</b>	<b>106,625</b>	<b>111,125</b>
<b>VETERAN'S PARK</b>							
11-52-01-5120	VETS PARKS WAGES	15,520	17,890	18,000	15,018	18,000	19,000
11-52-01-5125	VETS PARKS OVERTIME	80	30	200	15	200	200
11-52-01-5134	VETS PARK LIFE INSURANCE	5	0	0	0	0	0
11-52-01-5136	VETS PARKS RETIREMENT FUND	797	1,996	2,115	1,804	2,115	2,266
11-52-01-5152	VETS PARKS SOCIAL SECURITY	1,193	1,360	1,400	1,141	1,395	1,470
11-52-01-5222	VETS PARKS-ELECTRICITY	8,817	8,438	8,500	5,894	8,500	8,500
11-52-01-5224	VETS PARK GAS HEAT	0	1,065	1,200	671	1,200	1,200
11-52-01-5226	VETS PARK WATER & SEWER	1,052	1,166	1,400	805	1,200	1,300
11-52-01-5350	BLDG. MAINT. AND REPAIR	722	300	1,000	1,598	1,700	1,000
11-52-01-5952	GROUNDS MAINTENANCE SUPPLIES	1,074	649	1,000	494	1,000	1,000
<b>TOTAL VETERAN'S PARK</b>		<b>29,260</b>	<b>32,894</b>	<b>34,815</b>	<b>27,440</b>	<b>35,310</b>	<b>35,936</b>
<b>TOTAL PARKS</b>		<b>132,562</b>	<b>134,345</b>	<b>145,640</b>	<b>111,315</b>	<b>141,935</b>	<b>147,061</b>
<b>PLAN COMMISSION EXPENSES</b>							
11-69-30-5110	PLAN COMMISSION SALARIES	0	975	0	0	0	0
11-69-30-5190	PLAN COMMISSION MEETINGS	1,400	0	0	0	0	0
11-69-30-5212	OUTSIDE PROFESSIONAL PLANNING	1,449	1,220	2,000	6,101	6,400	2,000
11-69-30-5215	SMART GROWTH SERVICES	16,787	0	0	0	0	0
11-69-30-5310	PLAN COMMISSION OFFICE SUPPL	160	48	150	164	200	200
<b>TOTAL</b>		<b>19,796</b>	<b>2,243</b>	<b>2,150</b>	<b>6,265</b>	<b>6,600</b>	<b>2,200</b>
<b>TOTAL PLAN COMMISSION</b>		<b>19,796</b>	<b>2,243</b>	<b>2,150</b>	<b>6,265</b>	<b>6,600</b>	<b>2,200</b>

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CITY OF LAKE GENEVA  
 DETAILED BUDGET REPORT

FUND: GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009--	--2010--	2011		--2012--	
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
-----							
CONSERVATION/DEVELOPMENT EXPENSES							
11-70-00-5710	HOTEL/MOTEL ASSN-CHAM OF COMM	95,000	95,000	95,000	71,250	95,000	95,000
11-70-00-5720	HISTORIC PRESERVATION	6,284	1,531	6,250	4,442	6,250	6,000
11-70-00-5721	EXP FROM HIST. PRES. DONATIONS	633	0	0	0	0	0
11-70-00-5723	HISTORIC PLAQUE PURCHASES	360	240	400	480	480	0
11-70-00-5750	CEMETERY-OPERATING CONTRIB.	156,200	160,000	160,000	119,999	160,000	160,000
11-70-00-5760	YMCA-YOUTH ATHLETIC PROGRAM	45,809	45,815	45,820	34,359	45,820	45,820
11-70-00-5770	LAKE GENEVA CVB ASSISTANCE	10,000	0	0	0	0	0
-----							
TOTAL		314,286	302,586	307,470	230,530	307,550	306,820
TOTAL CONSERVATION/DEVELOPMENT		314,286	302,586	307,470	230,530	307,550	306,820
-----							
TOTAL FUND REVENUES & BEG. BALANCE		7,594,220	7,862,556	7,825,613	6,579,377	7,916,471	7,792,079
TOTAL FUND EXPENSES		7,947,949	7,712,356	7,799,154	5,899,189	7,712,155	7,792,079
FUND SURPLUS (DEFICIT)		(353,729)	150,200	26,459	680,188	204,316	0

CITY OF LAKE GENEVA  
 DETAILED BUDGET REPORT

FUND: DEBT SERVICE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009--	--2010--	2011			--2012--
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
-----							
BEGINNING BALANCE							0
REVENUES							
20-81-00-4111	GENERAL PROPERTY TAX LEVY	998,080	957,492	1,112,510	1,112,510	1,112,510	1,049,040
20-81-00-4811	INTEREST INCOME	0	0	0	2,235	2,235	0
20-81-00-4910	APPLIED PRIOR YR APPROPRIATION	0	0	0	0	0	100,000
-----							
TOTAL		998,080	957,492	1,112,510	1,114,745	1,114,745	1,149,040
TOTAL REVENUES:		998,080	957,492	1,112,510	1,114,745	1,114,745	1,149,040
EXPENSES							
20-81-00-5216	PROFESSIONAL SERVICES	0	0	0	0	0	0
20-81-00-5613	2003 REF GO BONDS-PRINCIPAL	285,000	290,000	295,000	295,000	295,000	305,000
20-81-00-5615	2006 REF GO BONDS-PRINCIPAL	470,000	445,000	470,000	470,000	470,000	490,000
20-81-00-5623	ALLIANT ENERGY LOAN-PRINCIPAL	8,935	9,206	9,487	7,088	9,487	9,804
20-81-00-5624	2011 PROM NOTE-PRINCIPAL	0	0	0	0	0	105,000
20-81-00-5625	2011 SHARED SAVINGS-PRINCIPAL	0	0	0	0	0	996
20-81-00-5653	2003 REF GO BONDS-INTEREST	45,380	36,752	27,317	27,316	27,316	17,038
20-81-00-5655	2006 REF GO BONDS-INTEREST	197,700	175,803	156,363	156,000	156,363	137,163
20-81-00-5656	2011 PROM NOTE-INTEREST	0	0	100,000	0	0	83,736
20-81-00-5663	ALLIANT ENERGY LOAN-INTEREST	1,000	729	449	363	449	161
20-81-00-5664	2011 SHARED SAVINGS-INTEREST	0	0	0	0	0	142
-----							
TOTAL		1,008,015	957,490	1,058,616	955,767	958,615	1,149,040
TOTAL		1,008,015	957,490	1,058,616	955,767	958,615	1,149,040
-----							
TOTAL FUND REVENUES & BEG. BALANCE		998,080	957,492	1,112,510	1,114,745	1,114,745	1,149,040
TOTAL FUND EXPENSES		1,008,015	957,490	1,058,616	955,767	958,615	1,149,040
FUND SURPLUS (DEFICIT)		(9,935)	2	53,894	158,978	156,130	0

FUND: TID #4 FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009--	--2010--	BUDGETED	2011		--2012--
		ACTUAL	ACTUAL		9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
-----							
BEGINNING BALANCE							
TID #4							
REVENUES							
34-30-00-4111	TAX INCREMENT REVENUE	1,900,182	2,061,152	0	1,986,998	2,649,331	0
34-30-00-4361	STATE COMPUTER AID	2,465	2,560	0	1,919	2,558	0
34-30-00-4811	INTEREST INCOME	9,691	11,869	0	5,037	6,716	0
34-30-00-4812	INTEREST ON CDARS INVESTMENTS	123,771	28,422	0	11,642	15,523	0
34-30-00-4892	GIFTS & DONATIONS	0	600,000	0	0	0	0
34-30-00-4900	PROCEEDS FROM BORROWING	0	0	0	0	0	0
34-30-00-4910	APPLIED PRIOR YRS APPROPRIATN	0	0	0	0	0	0
-----							
TOTAL		2,036,109	2,704,003	0	2,005,596	2,674,128	0
TOTAL REVENUES: TID #4		2,036,109	2,704,003	0	2,005,596	2,674,128	0
EXPENSES							
34-30-00-5214	TIF #4 ADMINISTRATIVE FEES	8,896	772	0	150	199	0
34-30-00-5450	MAINTENANCE & REPAIRS	43,709	59,302	0	84,780	113,040	0
34-30-00-5862	DOWNTOWN STREETSCAPE	163,480	3,016	0	0	0	0
34-30-00-7075	LAND ACQUISITION DOWNTOWN	0	0	0	0	0	0
34-30-00-7109	WRIGLEY BRIDGE REHABILITATION	85,632	43,650	0	48,195	64,260	0
34-30-00-7110	FLAT IRON PARK PROJECT	0	0	0	23,460	31,280	0
34-30-00-8027	STREET RESURFACING	181,007	477,173	0	3,806	5,075	0
34-30-00-8099	MAIN ST BRIDGE	167,302	44,248	0	0	0	0
34-30-00-8140	EDWARDS BOULEVARD CONSTRUCTION	236,517	2,347,314	0	39,341	52,454	0
34-30-00-9001	DUNN FIELD PARKING	564,524	27,378	0	0	0	0
34-30-00-9100	WHITE RIVER TRAIL	0	5,472	0	0	0	0
34-30-00-9110	TREE PLANTING	0	32,217	0	0	0	0
34-30-00-9115	RIVIERA RENOVATIONS	0	121,530	0	695,540	927,387	0
34-30-00-9118	UNDERGROUND ELECTRIC BURY	0	90,795	0	5,691	7,588	0
34-30-00-9120	MUSEUM REMODEL	0	81,103	0	66,135	88,180	0
34-30-00-9122	TRAFFIC SIGNALS	0	26,510	0	309,496	412,662	0
34-30-00-9124	SKATEBOARD PARK	0	0	0	20,363	27,150	0
-----							
TOTAL		1,451,067	3,360,480	0	1,296,957	1,729,275	0
TOTAL TID #4		1,451,067	3,360,480	0	1,296,957	1,729,275	0
-----							
TOTAL FUND REVENUES & BEG. BALANCE		2,036,109	2,704,003	0	2,005,596	2,674,128	0
TOTAL FUND EXPENSES		1,451,067	3,360,480	0	1,296,957	1,729,275	0
FUND SURPLUS (DEFICIT)		585,042	(656,477)	0	708,639	944,853	0

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CITY OF LAKE GENEVA  
 DETAILED BUDGET REPORT

FUND: LAKEFRONT FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	----- BUDGETED	2011 9 MO. ACTUAL	----- PROJECTED	--2012-- REQUESTED BUDGET
-----							0
BEGINNING BALANCE							
BUOYS/BOAT STALLS							
REVENUES							
40-52-10-4675	BUOY/BOAT STALL WAITING LIST	160	275	150	250	250	250
40-52-10-4676	BUOY/STALL LATE FEES	125	125	125	25	25	50
40-52-10-4677	BUOY & BOAT STALL RENTAL	116,689	119,930	126,000	138,058	138,058	138,000
-----							
TOTAL		116,974	120,330	126,275	138,333	138,333	138,300
40-52-11-4600	LAUNCH RAMP OVERAGE/SHORTAGE	8	10	0	222	230	0
40-52-11-4675	LAUNCH PASS FEES	6,344	5,559	5,600	4,675	4,675	5,000
40-52-11-4676	BOAT LAUNCH RAMP INCOME	33,117	34,478	34,000	26,359	30,000	33,000
-----							
TOTAL		39,469	40,047	39,600	31,256	34,905	38,000
TOTAL REVENUES: BUOYS/BOAT STALLS		156,443	160,377	165,875	169,589	173,238	176,300
BEACH							
REVENUES							
40-54-10-4366	DNR LAKE PATROL GRANT	30,817	30,413	30,800	27,674	27,674	27,675
40-54-10-4610	MISC BEACH REVENUE	16	17	0	66	66	50
40-54-10-4673	BEACH REVENUE	219,308	309,698	250,200	310,677	310,677	280,000
-----							
TOTAL		250,141	340,128	281,000	338,417	338,417	307,725
TOTAL REVENUES: BEACH		250,141	340,128	281,000	338,417	338,417	307,725
RIVIERA							
REVENUES							
40-55-10-4639	ONLINE CONVENIENCE FEES	594	717	580	643	720	750
40-55-10-4674	UPPER RIVIERA REVENUE	111,807	122,398	120,000	107,632	120,000	125,000
40-55-10-4675	UPPER RIVIERA CATERING REV	0	9,100	30,200	30,704	35,000	35,000
-----							
TOTAL		112,401	132,215	150,780	138,979	155,720	160,750

FUND: LAKEFRONT FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009--	--2010--	-----2011-----		--2012--	
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
RIVIERA							
40-55-20-4690	RIVIERA ATM REVENUE	1,470	1,752	1,550	1,468	1,550	1,550
40-55-20-4820	RIVIERA CONCOURSE LEASES	84,953	87,176	89,000	91,680	91,680	91,680
40-55-20-4825	DONATIONS-FOUNTAIN	1,447	1,147	1,200	1,044	1,100	1,100
TOTAL		87,870	90,075	91,750	94,192	94,330	94,330
RIVIERA PIERS/DOCKS							
40-55-30-4821	RIVIERA DOCKS LEASES	127,168	125,600	131,000	141,918	141,918	141,000
40-55-30-4822	BUOY & SLIP LEASES	51,326	59,209	66,770	71,300	71,300	71,300
TOTAL RIVIERA PIERS/DOCKS		178,494	184,809	197,770	213,218	213,218	212,300
TOTAL REVENUES: RIVIERA		378,765	407,099	440,300	446,389	463,268	467,380
BUOYS/BOAT STALLS EXPENSES							
40-52-10-5110	HARBORMASTER SALARY	20,244	18,582	22,320	14,456	20,000	21,816
40-52-10-5120	PIERS WAGES	210	0	0	0	0	0
40-52-10-5134	HARBOR LIFE INSURANCE	0	79	100	163	187	200
40-52-10-5136	HARBOR RETIREMENT EXP	1,815	2,097	2,590	1,526	1,855	1,287
40-52-10-5152	HARBOR SOCIAL SECURITY	1,564	1,421	1,710	1,105	1,530	1,670
40-52-10-5211	PIER MAINTENANCE CONTRACT	33,406	34,648	30,700	18,967	36,751	37,000
40-52-10-5264	BUOYS & BOAT STALLS-REPAIRS	1,617	147	1,500	4,927	4,950	2,000
40-52-10-5314	LIABILITY & PROPERTY INSURANCE	145	587	200	0	600	600
40-52-10-5351	EQUIP MAINT SUPP--BUOYS-STALLS	317	146	500	187	400	500
40-52-10-5398	WEST PIER REPLACEMENT FUND	0	0	21,320	0	21,320	21,320
40-52-10-5399	BUOY/STALL MISC. EXPENSES	89	84	13,200	17,365	17,365	200
TOTAL		59,407	57,791	94,140	58,696	104,958	86,593
40-52-11-5120	LAUNCH RAMP WAGES	12,767	12,539	13,000	11,366	12,500	13,000
40-52-11-5152	LAUNCH RAMP SOC SEC	1,037	959	995	869	956	995
40-52-11-5252	LAUNCH RAMP REPAIRS	0	476	500	0	0	500
40-52-11-5352	LAUNCH RAMP MAINT SUPPLIES	310	594	450	0	250	450
40-52-11-5362	LAUNCH RAMP MAINT SERVICE COST	310	0	300	0	0	200
40-52-11-5399	LAUNCH RAMP MISCELLANEOUS	1,875	484	700	762	762	800
TOTAL		16,299	15,052	15,945	12,997	14,468	15,945

FUND: LAKEFRONT FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	BUDGETED	2011 9 MO. ACTUAL	PROJECTED	--2012-- REQUESTED BUDGET
TOTAL BUOYS/BOAT STALLS		75,706	72,843	110,085	71,693	119,426	102,538
BEACH EXPENSES							
40-54-10-5120	BEACH MTCE WAGES	4,452	2,317	2,500	3,449	3,500	4,000
40-54-10-5125	BEACH MTCE OVERTIME WAGES	406	3,219	3,500	941	2,500	3,200
40-54-10-5126	BEACH SEASONAL WAGES	34,456	35,811	34,500	37,238	37,238	37,000
40-54-10-5136	BEACH MTCE RETIREMENT FUND	91	614	700	653	700	900
40-54-10-5152	BEACH SOCIAL SECURITY	2,998	3,158	3,100	3,179	3,307	3,400
40-54-10-5221	BEACH TELEPHONE	141	87	400	68	120	250
40-54-10-5222	BEACH ELECTRIC	5,956	6,702	6,500	5,266	6,500	6,700
40-54-10-5264	LAKE SPRAYING	4,100	4,100	4,300	4,475	4,475	4,500
40-54-10-5310	BEACH OFFICE SUPPLIES	0	38	2,000	3,960	3,960	2,000
40-54-10-5313	WORKER'S COMPENSATION INS	2,058	4,583	1,350	0	4,500	4,500
40-54-10-5314	LIABILITY & PROPERTY INSURANCE	3,279	3,347	3,300	0	3,300	3,500
40-54-10-5352	BEACH MAINTENANCE SUPPLIES	5,076	4,380	5,000	2,570	3,427	5,000
40-54-10-5362	BEACH MAINTENANCE SERVICE COST	1,701	3,242	1,500	1,377	1,500	1,500
40-54-10-5372	BEACH DREDGING	0	0	0	2,030	2,030	3,000
40-54-10-5399	BEACH MISCELLANEOUS	5,419	2,054	2,000	691	2,000	2,000
40-54-10-5720	WATER SAFETY PATROL	31,115	31,070	31,220	31,220	31,220	31,500
40-54-10-5721	GLAKE LAW ENFORCEMENT AGENCY	42,879	45,265	45,174	45,174	45,174	45,174
40-54-10-5730	GLAKE ENVIRONMENTAL AGENCY	20,000	20,000	20,000	15,000	20,000	20,000
40-54-10-5735	GENEVA LAKE LEVEL CORP	500	0	500	0	0	0
40-54-10-5780	VENETIAN FESTIVAL FIREWORKS	5,500	5,500	5,500	5,500	5,500	5,500
40-54-10-5800	OUTLAY - BEACH EQUIPMENT	0	31,886	500	0	0	0
40-54-10-5810	OUTLAY - BLDG. & GROUNDS	0	0	0	0	0	5,000
TOTAL		170,127	207,373	173,544	162,791	180,951	188,624
TOTAL BEACH		170,127	207,373	173,544	162,791	180,951	188,624
RIVIERA EXPENSES							
40-55-10-5120	RIVIERA MTCE WAGES	42,689	44,369	41,000	34,348	44,000	42,702
40-55-10-5125	RIVIERA MTCE OVERTIME	10,616	11,950	15,000	8,746	12,000	13,000
40-55-10-5126	RIVIERA SEASONAL WAGES	20,380	19,832	20,000	10,412	18,000	20,000
40-55-10-5134	RIVIERA MTCE LIFE INSURANCE	217	252	350	249	332	350
40-55-10-5136	RIVIERA MTCE RETIREMENT FUND	5,026	6,219	6,500	5,076	6,500	6,630

FUND: LAKEFRONT FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009--	--2010--	2011		--2012--	
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
RIVIERA EXPENSES							
40-55-10-5152	RIVIERA SOCIAL SECURITY	5,659	5,811	5,820	4,070	5,660	5,795
40-55-10-5216	PROF SERVICES - SOFTWARE	3,208	3,630	5,000	3,343	4,400	4,800
40-55-10-5221	TELEPHONE EXPENSE	379	230	425	315	420	425
40-55-10-5224	UPPER RIVIERA GAS HEAT	8,224	5,924	8,500	4,098	5,464	7,000
40-55-10-5226	UPPER RIV WATER & SEWER BILLS	4,124	3,701	3,500	3,094	3,800	4,000
40-55-10-5312	POSTAGE EXPENSE	0	193	160	171	229	200
40-55-10-5316	PUBLICATIONS & PROMOTIONS	382	1,880	2,500	1,378	1,838	2,000
40-55-10-5360	UPPER RIVIERA MAINTENANCE	0	1,068	600	2,421	2,700	1,500
TOTAL		100,904	105,059	109,355	77,721	105,343	108,402
40-55-20-5120	LAKEFRONT SECURITY WAGES	20,019	16,115	15,192	16,181	16,181	18,000
40-55-20-5136	LAKEFRONT SECURITY RETIRE EXP	2,003	2,578	2,525	2,686	2,686	3,025
40-55-20-5152	LAKEFRONT SECURITY FICA	1,470	1,232	1,165	1,237	1,237	1,380
40-55-20-5221	RIVIERA ELEVATOR PHONE EXPENSE	453	281	400	224	299	400
40-55-20-5226	LOWER RIV WATER & SEWER BILLS	3,791	3,389	3,800	2,971	3,500	3,800
40-55-20-5240	LOWER RIVIERA REPAIRS	0	0	0	0	0	0
40-55-20-5314	LIABILITY & PROPERTY INSURANCE	5,648	5,876	5,850	0	5,850	5,850
40-55-20-5350	BLDG. MAINTENANCE SUPPLIES-RIV	19,988	17,166	20,100	13,352	17,803	17,500
40-55-20-5355	FOUNTAIN MAINT EXP	0	553	600	159	500	1,000
40-55-20-5360	RIV MAINTENANCE SERVICE COSTS	2,753	2,768	2,500	2,964	3,200	2,500
40-55-20-5399	MISCELLANEOUS EXPENSES	501	4	1,000	0	0	1,000
40-55-20-5930	TRANSFER TO GENERAL FUND	244,974	327,355	406,059	0	0	384,386
TOTAL		301,600	377,317	459,191	39,774	51,256	438,841
40-55-30-5222	PIER ELECTRIC	32,173	39,066	35,000	29,163	38,884	38,000
40-55-30-5264	PIER REPAIRS	0	0	0	0	0	0
TOTAL		32,173	39,066	35,000	29,163	38,884	38,000
TOTAL RIVIERA		434,677	521,442	603,546	146,658	195,483	585,243
TOTAL FUND REVENUES & BEG. BALANCE		785,349	907,604	887,175	954,395	974,923	951,405
TOTAL FUND EXPENSES		680,510	801,658	887,175	381,142	495,860	876,405
FUND SURPLUS (DEFICIT)		104,839	105,946	0	573,253	479,063	75,000

FUND: CAPITAL PROJECTS FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009--	--2010--	----- 2011 -----		--2012--	
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
-----							
BEGINNING BALANCE							0
REVENUES							
41-00-00-4111	GENERAL PROPERTY TAXES	130,000	362,000	56,000	56,000	56,000	90,000
41-00-00-4379	STATE GRANTS (LRIP)	0	0	0	0	0	0
41-00-00-4811	INTEREST EARNED	5,643	1,126	0	526	701	1,500
41-00-00-4832	SALE OF STREET DEPT. EQUIPMENT	0	0	0	0	0	0
41-00-00-4900	PROCEEDS FROM BORROWING	0	0	0	2,980,000	2,980,000	0
41-00-00-4910	APPL. PRIOR YR APPROPRIATIONS	0	0	0	0	0	0
-----							
TOTAL		135,643	363,126	56,000	3,036,526	3,036,701	91,500
TOTAL REVENUES:		135,643	363,126	56,000	3,036,526	3,036,701	91,500
POLICE CIPS							
REVENUES							
41-21-00-4830	SALE OF POLICE EQUIPMENT	0	6,116	9,000	0	0	8,000
-----							
TOTAL		0	6,116	9,000	0	0	8,000
TOTAL REVENUES: POLICE CIPS		0	6,116	9,000	0	0	8,000
STREET CIP							
REVENUES							
41-32-10-4892	DONATIONS/CONTRIBUTIONS	0	0	0	13,585	13,585	0
-----							
TOTAL		0	0	0	13,585	13,585	0
TOTAL REVENUES: STREET CIP		0	0	0	13,585	13,585	0
EXPENSES							

FUND: CAPITAL PROJECTS FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	BUDGETED	2011		--2012-- REQUESTED BUDGET
					9 MO. ACTUAL	PROJECTED	
41-00-00-5216	ISSUANCE COSTS	0	0	0	43,225	57,634	0
TOTAL		0	0	0	43,225	57,634	0
TOTAL		0	0	0	43,225	57,634	0

MUNICIPAL COURT CIP  
 EXPENSES

41-12-00-0115	NEW COURT SOFTWARE	0	0	22,025	0	22,025	0
TOTAL		0	0	22,025	0	22,025	0
TOTAL MUNICIPAL COURT CIP		0	0	22,025	0	22,025	0

CITY ADMIN CIP  
 EXPENSES

41-14-20-8009	SECURITY BUTTONS	2,076	0	0	0	0	0
TOTAL		2,076	0	0	0	0	0

CITY CLERK CIP

41-14-30-8008	WEBSITE UPGRADES	49	0	0	0	0	0
41-14-30-9002	COUNCIL CHAMBERS UPGRADE	885	0	0	0	0	0
41-14-30-9008	8 CH VIDEO PROD SWITCHER	1,933	0	0	0	0	0
41-14-30-9010	4TH CHAMBERS CAMERA	1,756	0	0	0	0	0
41-14-30-9011	COMP/VIDEO PROJECTION SYS	6,988	2,461	0	0	0	0
TOTAL CITY CLERK CIP		11,611	2,461	0	0	0	0
TOTAL CITY ADMIN CIP		13,687	2,461	0	0	0	0

ACCOUNTING CIP  
 EXPENSES

FUND: CAPITAL PROJECTS FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	BUDGETED	2011		--2012-- REQUESTED BUDGET
					9 MO. ACTUAL	PROJECTED	
-----							
ACCOUNTING CIP							
41-15-10-1127	MUNI MICROWAVE DATA LINK	0	0	12,000	0	0	0
41-15-10-1128	NEW HARD DRIVE	0	0	1,875	0	0	0
41-15-10-1129	COMPUTER REPLACEMENTS	0	0	6,248	0	0	0
41-15-10-1130	VIDEO ROOM UPGRADES	0	0	2,268	0	0	0
41-15-10-8010	GENERAL LEDGER SOFTWARE	50,590	0	0	0	0	0
41-15-10-8014	COMPUTER REPL PROGRAM	0	0	0	0	0	0
41-15-10-9005	COMPUTER REPL PROGRAM	5,188	0	0	0	0	0
-----							
TOTAL		55,778	0	22,391	0	0	0
TOTAL ACCOUNTING CIP		55,778	0	22,391	0	0	0

POLICE CIPS  
 EXPENSES

41-21-00-0108	PHOENIX RECORD SYSTEM	0	197,350	2,649	1,374	1,400	0
41-21-00-0111	PD RADIO REPEATER	0	0	10,209	10,209	10,209	0
41-21-00-0112	DICTAPHONE	0	0	19,316	20,081	20,081	0
41-21-00-1131	SQUAD CAMERA SYSTEM	0	0	9,000	0	0	0
41-21-00-1132	TASER SYSTEM	0	0	10,000	10,749	10,749	0
41-21-00-1133	PORTABLE LIGHT TOWER 1/2	0	0	3,500	3,500	3,500	0
41-21-00-1134	RADIO REPLACEMENT SYSTEM	0	0	34,500	0	0	0
41-21-00-1135	COMPUTERS	0	0	7,500	0	0	0
41-21-00-1136	COMPUTER BACK UP SYSTEM	0	0	8,000	0	0	0
41-21-00-8075	AUDIO VIDEO ROOM	2,981	0	0	0	0	0
41-21-00-8138	POLICE RADIO REPLACEMENTS	3,701	1,421	0	0	0	0
41-21-00-9061	EVIDENCE BARN	8,837	0	0	0	0	0
41-21-00-9062	AIR SOFT TRAINING SYSTEMS	989	0	0	0	0	0
41-21-00-9063	BARRICADES FOR CROWD CONTROL	2,732	0	0	0	0	0
41-21-00-9064	NIKON MAPPING SYSTEM	6,000	0	0	0	0	0
41-21-00-9065	SQUAD CAR RIFLES	7,997	0	0	0	0	0
41-21-00-9067	SWAT CAR RIFLES	6,883	0	0	0	0	0
41-21-00-9068	DETECTIVES DIGITAL CAMERA	3,524	0	0	0	0	0
41-21-00-9069	TRAINING ROOM PROJECTOR	2,947	0	0	0	0	0
41-21-00-9070	JUVENILE FILES/OFFICERS DESKS	5,662	0	0	0	0	0
41-21-00-9071	MEDIA FILE STORAGE & CAPTURE	2,507	0	0	0	0	0
41-21-00-9072	COVERT CAMERA SYSTEM	4,809	0	1,000	0	0	0
41-21-00-9074	SQUAD CAR CAMERAS	0	0	13,500	0	0	0
41-21-00-9075	PORTABLE RADIOS	15,084	225	0	0	0	0

FUND: CAPITAL PROJECTS FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	----- 2011 -----		--2012-- REQUESTED BUDGET
				BUDGETED	9 MO. ACTUAL	
POLICE CIPS						
EXPENSES						
41-21-00-9077	OFFICE FURNITURE	4,254	0	0	0	0
41-21-00-9078	SQUAD CAR REPL PROGRAM	87,949	89,594	65,000	53,757	65,000
41-21-00-9079	COMPUTER REPL PROGRAM	8,163	0	0	0	0
41-21-00-9080	TAC REPEATER	11,750	0	0	0	0
41-21-00-9081	PD CAMERAS-CITY HALL BACK	4,288	0	0	0	0
TOTAL		191,057	288,590	184,174	99,670	110,939
TOTAL POLICE CIPS		191,057	288,590	184,174	99,670	110,939
FIRE CIP						
EXPENSES						
41-22-00-0109	COMPUTER UPGRADES	0	1,960	0	0	0
41-22-00-1100	AERIAL FIRE TRUCK	0	0	875,000	866,141	875,000
41-22-00-1101	PROTECTIVE TURNOUT GEAR	0	0	24,000	0	0
41-22-00-1102	HOSE	0	0	4,000	0	0
41-22-00-1103	DOOR REPLACEMENT	0	0	14,000	14,000	14,000
41-22-00-1104	BAY FLOOR REPAIR	0	0	21,000	0	21,000
41-22-00-1105	COPY MACHINE	0	0	6,000	3,268	3,268
41-22-00-1106	RADIO REPLACEMENTS	0	0	65,000	0	0
41-22-00-7064	AIR CONDITIONING - STATION #1	5,000	1,400	0	0	0
41-22-00-8065	HOSE	2,847	0	0	0	0
41-22-00-9051	APPARATUS REPL - 4-W DR SUV	23,179	0	0	0	0
41-22-00-9052	MAIN ENTRANCE DOORS	12,707	0	0	0	0
41-22-00-9056	PROTECTIVE FIRE CLOTHING	7,181	12,413	8,000	2,014	2,685
41-22-00-9057	HOSE (CON'T.)	3,400	0	0	0	0
41-22-00-9059	CITY-WIDE SIREN REPL	14,949	0	0	0	0
41-22-00-9147	2009 AMBULANCE	0	144,862	0	0	0
TOTAL		69,263	160,635	1,017,000	885,423	915,953
TOTAL FIRE CIP		69,263	160,635	1,017,000	885,423	915,953

EMERGENCY MGMT CIP  
 EXPENSES

FUND: CAPITAL PROJECTS FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009--	--2010--	2011		--2012--
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED
EMERGENCY MGMT CIP						
41-29-00-1107	STORM SIRENS(3)	0	0	68,460	0	0
41-29-00-1108	NARROW BAND SIRENS	0	0	30,323	0	0
41-29-00-1109	2-WAY FOR SIRENS	0	0	17,195	0	0
41-29-00-1110	LAP TOP(MDC)	0	0	4,000	0	0
TOTAL		0	0	119,978	0	0
TOTAL EMERGENCY MGMT CIP		0	0	119,978	0	0
STREET CIP EXPENSES						
41-32-10-0114	2010 STREET IMPROVEMENTS	0	86,425	0	84	112
41-32-10-1111	STORM MANHOLE REPLACEMENT	0	0	20,000	0	0
41-32-10-1112	THERMOPLASTIC LANE MARKINGS	0	0	11,000	0	0
41-32-10-1113	ALLEY REHABILITATION	0	0	15,000	0	0
41-32-10-1114	2011 STREET IMP PROGRAM	0	0	575,000	23,988	31,985
41-32-10-1115	CURB/GUTTER REPLACEMENT	0	0	25,000	0	0
41-32-10-1116	CRACKFILLING	0	0	25,000	0	0
41-32-10-1117	1070 CAREY ST ROOF REPAIR	0	0	10,000	0	0
41-32-10-1118	RETROFIT PROGRAM-DOORS	0	0	5,000	0	0
41-32-10-1119	ST DEPT PARKING LOT PAVING	0	0	25,000	0	0
41-32-10-1122	5YD PLOW TRUCK W/PLOW	0	0	145,000	0	0
41-32-10-1123	SIDEWALK GRINDING	0	0	10,000	0	0
41-32-10-1124	NIMS-RADIO REPLACEMENTS	0	0	3,000	0	0
41-32-10-7020	CTY H/WELLS ST REHAB	14,475	0	0	0	0
41-32-10-8017	REPL #15 1990 1 TON DUMP TRUCK	32,877	0	0	0	0
41-32-10-8018	PURCHASE 5-YD DUMP TRUCK NEW	105,000	0	0	0	0
41-32-10-8027	STREET IMPROVEMENT PROGRAMS	55,977	(9,162)	0	69	92
41-32-10-9013	NIMS COMPLIANT RADIOS	2,226	0	0	0	0
41-32-10-9014	STREET DEPT RETROFITS	6,287	0	0	0	0
41-32-10-9015	TREE REPL PROGRAM	15,326	0	0	0	0
41-32-10-9016	STORM MANHOLE RECONST	9,998	0	0	0	0
41-32-10-9018	THERMOPLASTIC PAVEMENT MARKER	5,000	0	0	0	0
41-32-10-9021	NEIGHBORHOOD DRAINAGE IMP	5,700	0	0	0	0
41-32-10-9022	COUNTRY CLUB DR STORM DRAINAGE	6,325	0	0	0	0
41-32-10-9023	SIDEWALK GRINDING CITYWIDE	0	9,986	0	0	0
41-32-10-9024	REPL 16-YD VAC ALL SCREENS	0	3,683	0	0	0
TOTAL		259,191	90,932	869,000	24,141	32,189

FUND: CAPITAL PROJECTS FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009--	--2010--	----- 2011 -----			--2012--
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
TOTAL STREET CIP		259,191	90,932	869,000	24,141	32,189	0
PARKS CIP EXPENSES							
41-52-00-1120	MOWER 16 FT	0	0	16,000	12,133	16,177	0
41-52-00-1121	PARK MOWER	0	0	11,000	12,280	16,373	0
41-52-00-1125	TRASH RECEPTACLES	0	0	2,000	0	0	0
41-52-00-1126	VET PARK FAUCET LINE REPAIR	0	0	8,000	2,761	2,761	0
41-52-00-9041	PARK SIGNS & LANDSCAPING	1,480	0	0	0	0	0
41-52-00-9042	TRASH RECEPTACLES	3,800	0	0	0	0	0
41-52-00-9043	PLAYGROUND EQUIPMENT	4,875	0	0	0	0	0
TOTAL		10,155	0	37,000	27,174	35,311	0
TOTAL PARKS CIP		10,155	0	37,000	27,174	35,311	0
CEMETARY CIP EXPENSES							
41-70-00-9146	PURCHASE TRACTOR/LOADER	15,157	0	0	0	0	0
TOTAL		15,157	0	0	0	0	0
TOTAL CEMETARY CIP		15,157	0	0	0	0	0
LIBRARY CIP EXPENSES							
41-99-00-9140	FURNACES & AIR CONDITIONERS	24,194	0	0	0	0	0
TOTAL		24,194	0	0	0	0	0
TOTAL LIBRARY CIP		24,194	0	0	0	0	0
TOTAL FUND REVENUES & BEG. BALANCE		135,643	369,242	65,000	3,050,111	3,050,286	99,500
TOTAL FUND EXPENSES		638,482	542,618	2,271,568	1,079,633	1,174,051	0
FUND SURPLUS (DEFICIT)		(502,839)	(173,376)	(2,206,568)	1,970,478	1,876,235	99,500

FUND: PARKING FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009--	--2010--	-----2011-----		--2012--	
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
-----							
BEGINNING BALANCE							0
REVENUES							
42-34-50-4632	PARKING TICKET PENALTIES	41,262	68,972	52,000	64,817	72,000	65,000
42-34-50-4633	PARKING METER COLLECTIONS	433,320	463,650	430,000	372,941	430,000	900,000
42-34-50-4634	PARKING METER TICKETS	229,766	229,466	225,000	195,149	225,000	195,000
42-34-50-4635	PRKG METER TICKETS-COLL. AGENCY	40,525	13,119	20,000	9,071	12,000	20,000
42-34-50-4636	PARKING PERMIT STICKERS	685	6,791	500	1,596	1,800	4,000
42-34-50-4637	PARKING LOT PERMITS	3,033	2,653	2,800	3,601	3,800	3,000
42-34-50-4638	BUSINESS CLASS PARKING PASSES	412	1,630	410	455	455	1,000
42-34-50-4639	ONLINE CONVENIENCE FEES	3,606	7,751	5,000	7,620	10,160	6,000
42-34-50-4811	INTEREST INCOME	0	0	0	691	800	1,000
42-34-50-4910	APPL OF PRIOR YR APPROPRIATION	0	0	9,000	0	0	0
-----							
TOTAL		752,609	794,032	744,710	655,941	756,015	1,195,000
TOTAL REVENUES:		752,609	794,032	744,710	655,941	756,015	1,195,000
EXPENSES							
42-34-50-5120	PARKING METERS WAGES	122,449	134,512	143,000	107,907	143,000	143,000
42-34-50-5132	PARKING METERS HEALTH INS	31,829	45,632	49,000	30,481	46,000	48,000
42-34-50-5134	PARKING METERS LIFE INSURANCE	106	139	300	154	205	277
42-34-50-5136	PARKING METERS RETIREMENT FUND	12,104	12,147	16,000	9,032	11,800	11,000
42-34-50-5138	PRKNG METERS UNIFORM ALLOWANCE	761	522	1,000	819	1,000	1,000
42-34-50-5152	PARKING METERS SOCIAL SECURITY	9,275	10,170	10,940	8,192	10,940	10,940
42-34-50-5216	PROFESSIONAL SERVICES	18,120	10,004	14,605	7,914	10,552	14,600
42-34-50-5220	PARKING LOT PLANTING SERVICES	17,469	11,454	15,600	15,025	15,600	15,600
42-34-50-5221	TELEPHONE EXPENSE	1,227	1,377	1,700	1,068	1,424	15,000
42-34-50-5250	PARKING METERS REPAIRS	2,326	1,499	2,000	1,236	1,500	1,000
42-34-50-5265	POLICE DEPT SERVICES	0	0	0	2,314	2,500	2,500
42-34-50-5310	PARKING METERS OFFICE SUPPLIES	1,420	2,251	2,500	745	1,000	2,200
42-34-50-5312	POSTAGE-PARKING METERS	3,105	5,238	3,000	2,857	3,200	3,200
42-34-50-5313	WORKER'S COMPENSATION INSURANCE	1,623	890	3,000	0	2,500	2,500
42-34-50-5314	LIABILITY & PROPERTY INSURANCE	2,764	3,019	2,800	0	3,200	3,200
42-34-50-5340	OPERATING SUPPLIES-TICKETS	1,531	6,386	4,000	3,601	4,801	5,000
42-34-50-5341	VEHICLE SUPPLIES-FUEL	629	414	1,000	351	468	900
42-34-50-5351	VEHICLE/EQUIPMENT MAINT	0	79	300	30	40	300
42-34-50-5399	PARKING METERS MISC EXPENSES	1,468	1,120	500	350	466	500
42-34-50-5450	SUPPORT CONTRACTS	0	0	0	3,050	3,050	30,000
42-34-50-5870	OUTLAY-PARKING METERS	16,795	21,029	53,700	0	0	5,000
42-34-50-5950	TRANSFER TO GENERAL FUND	432,602	451,143	419,765	0	0	435,991
-----							
TOTAL		677,603	719,025	744,710	195,126	263,246	751,708

DATE: 10/18/2011  
 TIME: 20:12:09  
 ID: BP430000.WOW

CITY OF LAKE GENEVA  
 DETAILED BUDGET REPORT

FUND: PARKING FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009--	--2010--	----- 2011 -----			--2012--
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
-----							
TOTAL		677,603	719,025	744,710	195,126	263,246	751,708
TOTAL FUND REVENUES & BEG. BALANCE		752,609	794,032	744,710	655,941	756,015	1,195,000
TOTAL FUND EXPENSES		677,603	719,025	744,710	195,126	263,246	751,708
FUND SURPLUS (DEFICIT)		75,006	75,007	0	460,815	492,769	443,292

DATE: 10/18/2011  
 TIME: 20:12:09  
 ID: BP430000.WOW

CITY OF LAKE GENEVA  
 DETAILED BUDGET REPORT

FUND: IMPACT FEES CIP FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	----- BUDGETED	2011 9 MO. ACTUAL	----- PROJECTED	--2012-- REQUESTED BUDGET
-----							0
BEGINNING BALANCE							
REVENUES							
45-00-00-4422	FIRE DEPT. IMPACT FEES	2,666	1,860	0	1,240	1,240	1,200
45-00-00-4452	PARK IMPACT FEES	2,078	1,530	0	18,470	18,470	1,000
45-00-00-4455	LIBRARY IMPACT FEES	11,840	12,000	0	6,080	6,080	4,800
45-00-00-4811	INTEREST EARNED	1,410	602	0	259	325	325
45-00-00-4910	APPLICATION OF PRIOR YEARS	0	0	0	0	0	0
TOTAL		17,994	15,992	0	26,049	26,115	7,325
TOTAL REVENUES:		17,994	15,992	0	26,049	26,115	7,325
EXPENSES							
45-00-00-5961	PARK IMPACT EXPENDITURES	7,589	19,317	0	0	0	0
TOTAL		7,589	19,317	0	0	0	0
TOTAL		7,589	19,317	0	0	0	0
EXPENSES							
45-22-00-5962	FIRE IMPACT EXPENDITURES	0	0	0	0	0	0
45-22-00-9055	REMODEL STATION #1 (CON'T.)	21,880	0	0	0	0	0
TOTAL		21,880	0	0	0	0	0
TOTAL		21,880	0	0	0	0	0
EXPENSES							
45-99-00-5960	LIBRARY IMPACT EXPENDITURES	5,309	8,382	0	4,514	5,000	0
TOTAL		5,309	8,382	0	4,514	5,000	0
TOTAL		5,309	8,382	0	4,514	5,000	0
TOTAL FUND REVENUES & BEG. BALANCE		17,994	15,992	0	26,049	26,115	7,325
TOTAL FUND EXPENSES		34,778	27,699	0	4,514	5,000	0
FUND SURPLUS (DEFICIT)		(16,784)	(11,707)	0	21,535	21,115	7,325

CITY OF LAKE GENEVA  
 DETAILED BUDGET REPORT

FUND: LIBRARY FUND

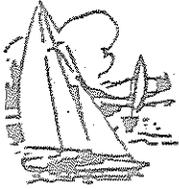
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009-- ACTUAL	--2010-- ACTUAL	----- BUDGETED	2011 9 MO. ACTUAL	----- PROJECTED	--2012-- REQUESTED BUDGET
-----							0
BEGINNING BALANCE							0
REVENUES							
99-00-00-4111	GENERAL PROPERTY TAX LEVY	415,000	416,000	418,000	418,000	418,000	418,000
99-00-00-4354	LSTA GRANTS	600	0	0	0	0	0
99-00-00-4512	LIBRARY FINES AND FEES	25,182	25,346	24,000	19,646	24,000	24,000
99-00-00-4600	CASH DRAWER OVERAGES/UNDERAGES	0	0	0	0	0	0
99-00-00-4621	LIBRARY MISC. REVENUE	0	403	0	1,253	1,380	0
99-00-00-4731	KENOSHA COUNTY REVENUES	4,203	6,834	8,173	4,086	8,173	10,378
99-00-00-4732	RACINE COUNTY REVENUES	2,288	2,395	2,618	1,309	2,618	4,010
99-00-00-4733	WALWORTH COUNTY REVENUES	178,566	197,425	213,258	106,629	213,258	241,243
99-00-00-4734	WAUKESHA COUNTY REVENUES	81	97	38	19	38	150
99-00-00-4735	ROCK COUNTY (ARROWHEAD) REV.	172	186	251	125	250	0
99-00-00-4736	JEFFERSON COUNTY REVENUES	199	203	200	0	0	0
99-00-00-4811	INTEREST EARNED	752	0	2,000	0	900	900
99-00-00-4812	DIVIDEND INCOME	6,441	6,454	0	0	0	0
99-00-00-4814	PORTFOLIO GAINS/LOSSES	0	25,858	0	0	0	0
99-00-00-4892	DONATIONS	6,010	5,950	0	0	0	0
99-00-00-4900	PROCEEDS FROM BORROWING	0	0	0	0	7,782	0
99-00-00-4910	APPL. OF PR YR APPROPRIATIONS	0	0	24,479	0	0	0
-----							
TOTAL		639,494	687,151	693,017	551,067	676,399	698,681
TOTAL REVENUES:		639,494	687,151	693,017	551,067	676,399	698,681
EXPENSES							
99-00-00-5110	LIBRARY PAYROLL	347,213	359,463	368,176	257,436	353,300	358,635
99-00-00-5132	HEALTH/DENTAL INSURANCE	78,216	80,678	83,500	53,784	80,288	81,000
99-00-00-5134	LIFE INSURANCE	1,079	1,273	1,325	993	1,300	1,200
99-00-00-5136	RETIREMENT FUND	34,246	36,613	40,495	24,091	29,000	18,488
99-00-00-5137	LIBRARY DISABILITY PREMIUMS	690	718	850	535	718	750
99-00-00-5152	LIBRARY SOCIAL SECURITY	26,470	27,453	28,165	19,603	27,100	27,289
99-00-00-5211	GENERAL ADMIN EXPENSES	7,083	3,612	4,000	2,890	3,853	4,000
99-00-00-5221	LIBRARY TELEPHONE/PAGER	1,587	2,029	2,400	1,403	1,871	2,400
99-00-00-5222	LIBRARY UTILITIES	18,996	19,029	19,600	13,984	19,000	19,600
99-00-00-5250	LIBRARY BLDG REPAIR	22,108	23,653	24,000	13,618	18,157	4,000
99-00-00-5310	LIBRARY OFFICE SUPPLIES	3,045	2,934	2,850	3,197	3,500	3,200
99-00-00-5312	LIBRARY POSTAGE	605	674	825	460	700	910
99-00-00-5313	WORKERS COMP INSURANCE	817	1,029	1,326	0	1,400	1,560
99-00-00-5314	LIABILITY & PROPERTY INSURANCE	7,274	7,360	7,720	0	8,000	8,000
99-00-00-5332	STAFF CONTINUING EDUCATION	344	293	750	142	300	750
99-00-00-5350	LIBRARY MAINT SUPPLIES	0	0	0	0	0	1,366

DATE: 10/18/2011  
 TIME: 20:12:09  
 ID: BP430000.WOW

CITY OF LAKE GENEVA  
 DETAILED BUDGET REPORT

FUND: LIBRARY FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	--2009--	--2010--	2011		--2012--	
		ACTUAL	ACTUAL	BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
EXPENSES							
99-00-00-5360	LIBRARY BLDG MAINT SERVICES	0	0	0	0	0	21,300
99-00-00-5399	MISCELLANEOUS	0	0	0	0	0	0
99-00-00-5410	LIBRARY ADULT MATERIALS	33,362	42,818	24,290	19,130	24,290	25,290
99-00-00-5411	LIBRARY YOUTH MATERIALS	10,951	32,286	11,770	5,918	11,770	12,770
99-00-00-5412	LIBRARY MAGAZINES & NEWSPAPERS	676	8,132	10,593	7,207	10,593	10,593
99-00-00-5413	LIBRARY REFERENCE MATERIALS	2,781	2,213	2,354	1,644	2,354	2,354
99-00-00-5414	LIBRARY NONPRINT MATERIALS	11,461	31,188	11,770	6,072	11,770	11,270
99-00-00-5415	LIBRARY PROGRAMS	0	0	0	0	0	0
99-00-00-5416	USE OF DONATED FUNDS	10,420	13,079	0	0	0	0
99-00-00-5510	LIBRARY SIRSI	15,751	18,276	18,800	13,465	18,800	18,800
99-00-00-5511	LIBRARY CIRCULATION SUPPLIES	1,944	2,356	2,950	1,576	2,950	3,278
99-00-00-5512	LIBRARY PROCESSING SUPPLIES	4,313	5,810	5,808	2,969	5,800	6,388
99-00-00-5514	LIBRARY COMPUTER HARDWARE	6,914	2,887	6,000	3,401	6,000	6,000
99-00-00-5515	LIBRARY COMPUTER SOFTWARE	2,237	50	3,000	0	3,000	3,000
99-00-00-5532	LIBRARY EQUIP LEASES & MAINT	9,021	9,303	9,700	7,533	9,700	10,700
99-00-00-5623	SHARED SAVINGS PRINCIPAL PYMT	0	0	0	0	362	1,475
99-00-00-5663	SHARED SAVINGS INTEREST PYMT	0	0	0	0	58	202
99-00-00-5780	LIBRARY CONTINGENCY	0	0	0	0	0	32,113
TOTAL		659,604	735,209	693,017	461,051	655,934	698,681
TOTAL		659,604	735,209	693,017	461,051	655,934	698,681
TOTAL REVENUES		639,494	687,151	693,017	551,067	676,399	698,681
TOTAL EXPENSES		659,604	735,209	693,017	461,051	655,934	698,681
SURPLUS (DEFICIT)		(20,110)	(48,058)	0	90,016	20,465	0
TOTAL FUND REVENUES & BEG. BALANCE		639,494	687,151	693,017	551,067	676,399	698,681
TOTAL FUND EXPENSES		659,604	735,209	693,017	461,051	655,934	698,681
FUND SURPLUS (DEFICIT)		(20,110)	(48,058)	0	90,016	20,465	0



# LAKE GENEVA UTILITY COMMISSION

**Daniel S. Winkler, P.E.**  
Director of Public Works & Utilities



**Birdell Brellenthin**  
Utility Commission President

**Kent Wiedenhoef**  
Water Superintendent

**Scott Tesmer**  
Wastewater Superintendent

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361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

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**DATE:** October 13, 2011

## MEMORANDUM

**TO:** Dennis Jordan, City Administrator

**FROM:** Daniel S. Winkler, P.E.   
Director of Public Works & Utilities

**SUBJECT:** Maple Park & Dunn Field Tennis Courts Replacement Bids

### Background

Bids were opened today for the above subject project. This memo discusses the results.

### Discussion

The above subject work was bid on October 13, 2011. The results are:

<u>Contractor</u>	<u>Address</u>	<u>Base Bid</u>	<u>Maple Park</u>	<u>Dunn Field</u>
Payne & Dolan	Kenosha, WI	\$185,550.00	\$89,625.00	\$95,925.00
B R Amon	Elkhorn, WI	No Bid		
Mann Bros.	Elkhorn, WI	No Bid		
Wanasek Corp.	Burlington, WI	No Bid		
Munson	Glendale, WI	Sub-contractor		
Century Fence	Pewaukee, WI	Sub-contractor		
Statewide Fencing	Racine, WI	Sub-contractor		
Fahrner Asphalt	Waunakee, WI	Sub-contractor		

The lone bid is that of Payne and Dolan. Replacing the tennis courts at both locations would cost \$185,550.00. Replacing the courts at Maple Park would cost \$89,625.00 to include new fence fabric in black. Add another \$21,800.00 if the City wants new posts, braces and all structural fence components in black vinyl coating. Replacing the tennis courts at Dunn Field would cost \$95,925.00 to include new fence fabric in black and four new net posts. Add another \$23,600.00 if the City wants new posts, braces and all structural fence components in black vinyl coating. We have the choice at no extra cost to replace Maple Park tennis courts alone.

### Recommendation

It is up to the PWC and Council to decide if they wish to do either or both courts. The bid price is reasonable and re-bidding would probably not result in much better bid pricing.

### Budget & Staffing Impact

The project will be funded from TIF #4.

Cc: Cindy Borkhuis/Ron Carstensen/File

**CITY OF LAKE GENEVA  
MAPLE PARK & DUNN FILED TENNIS COURTS REPLACEMENT  
PROJECT NO.TST-11-07  
BID OPENING DATE: OCTOBER 13, 2011 10:00 AM**

COMPANY		Payne & Dolan, Inc.			BR Amon & Sons, Inc.			Mann Bros., Inc.			Munson			Fahrner Asphalt.		
ADDRESS		Waukesha, WI 53187			Elkhorn, WI 53121			Elkhorn, WI 53121			Glandale, WI 53209			Waunakee, WI 53597		
CITY/STATE																
BID BOND (YES/NO)		YES			YES/NO			YES			YES			YES/NO		
PRE-QUALIED (YES/NO)		YES			YES/NO			YES/NO			YES/NO			YES/NO		
ADDENDUM #1 RECEIVED (YES/NO)		YES			YES/NO			YES			YES			YES/NO		
ITEM NO.	DESCRIPTION	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL
1	Removal & Replacement - Maple Park	1	L.S.	\$ 79,725.00	1	L.S.		1	L.S.		1	L.S.		1	L.S.	
2	Replacement of Existing Stone Base - Maple Park	720 Ton	\$ 13.75	\$ 9,900.00	720 Ton			720 Ton			720 Ton			720 Ton		
3	Removal & Replacement - Dunn field	1	L.S.	\$ 76,850.00	1	L.S.		1	L.S.		1	L.S.		1	L.S.	
4	Replacement of Existing Stone Base - Dunn Field	660 Ton	\$ 13.75	\$ 9,075.00	660 Ton			660 Ton			660 Ton			660 Ton		
5	Removal & Replacement of Existing Net Posts - Dunn Field	4 ea	\$ 2,500.00	\$ 10,000.00	4 ea			4 ea			4 ea			4 ea		
				\$ 185,550.00												
1A	R & R Existing Exist Fencing/Blk Vinyl Coated - Maple Park	1	L.S.	\$ 21,800.00	1	L.S.		1	L.S.		1	L.S.		1	L.S.	
2A	R & R Existing Exist Fencing/Blk Vinyl Coated - Dunn Field	1	L.S.	\$ 23,600.00	1	L.S.		1	L.S.		1	L.S.		1	L.S.	
3A	Maple Park Only (Nos. 1,2, and/or 1A)	1	L.S.	\$ -	1	L.S.		1	L.S.		1	L.S.		1	L.S.	

COMPANY		Wanasak			Century Fence			Statewide Fencing, Inc.								
ADDRESS		Burlington, WI 53105			Pewaukee, WI 53072-4109			Franksville, WI 53126								
CITY/STATE																
BID BOND (YES/NO)		YES/NO			YES/NO			YES/NO			YES/NO			YES/NO		
PRE-QUALIED (YES/NO)		YES/NO			YES/NO			YES/NO			YES/NO			YES/NO		
ADDENDUM #1 RECEIVED (YES/NO)		YES/NO			YES/NO			YES/NO			YES/NO			YES/NO		
ITEM NO.	DESCRIPTION	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL
1	Removal & Replacement - Maple Park	1	L.S.		1	L.S.		1	L.S.		1	L.S.		1	L.S.	
2	Replacement of Existing Stone Base - Maple Park	720 Ton			720 Ton			720 Ton			720 Ton			720 Ton		
3	Removal & Replacement - Dunn field	1	L.S.		1	L.S.		1	L.S.		1	L.S.		1	L.S.	
4	Replacement of Existing Stone Base - Dunn Field	660 Ton			660 Ton			660 Ton			660 Ton			660 Ton		
5	Removal & Replacement of Existing Net Posts - Dunn Field	4 ea			4 ea			4 ea			4 ea			4 ea		
1A	R & R Existing Exist Fencing/Blk Vinyl Coated - Maple Park	1	L.S.		1	L.S.		1	L.S.		1	L.S.		1	L.S.	
2A	R & R Existing Exist Fencing/Blk Vinyl Coated - Dunn Field	1	L.S.		1	L.S.		1	L.S.		1	L.S.		1	L.S.	
3A	Maple Park Only (Nos. 1,2, and/or 1A)	1	L.S.		1	L.S.		1	L.S.		1	L.S.		1	L.S.	

# CITY OF LAKE GENEVA

626 GENEVA STREET  
LAKE GENEVA, WISCONSIN 53147  
(262) 249-4098 • Fax (262) 248-4715  
www.cityoflakegeneva.com



DENNIS E. JORDAN  
CITY ADMINISTRATOR

**TO: MAYOR JIM CONNORS AND COMON COUNCIL**

*D E J* **FROM: DENNIS JORDAN, CITY ADMINISTRATOR**

**DATE: OCTOBER 24, 2011**

**RE: EXTENSION OF VETERAN'S PARK CONCESSION LEASE**

**Background:** Rod Brenner and Marsha Fox, representing Ro-Della, Inc. appeared before the Park Board to request an extension of their concession agreement with the City. They asked for the extension because of plans to invest more money in equipment, and would need time to recoup the investment. The Park Board agreed the new products that would be come available would be a benefit to the patrons of the park. The Board recommended approval of giving Ro-Della, Inc., a two year extension on their current agreement.

**Recommendation:** Approve a two year extension to the Concession Agreement between Ro-Della, Inc., and the City of Lake Geneva for the years 2012 and 2013.

Excerpt from Board of Parks Commissions  
Regular Meeting on 10/5/2011

Carol Smith requested Art in the Park for August 10-12, 2012 with same conditions. It was moved by Chair Skates to approve, seconded by Commissioner Schneider. The motion passed 8-0.

There were two requests for memorial trees to be planted in Library Park at the west end, Schmitt and Larsen. It was moved by Chair Skates to approve the Schmitt request, seconded by Commissioner Steinberg. Passed 8-0. It was moved by Commissioner Hassler to approve the Larsen request, seconded by Commissioner Steinberg. Passed 8-0.

**Park Assignments/Repair Update:**

There was general discussion of the park conditions. Ms. Yolanda Cruz and Ms. Vicki Jacobs appeared to host a volunteer day to help the City. There was also some discussion of the City installing benches along the bike path.

**Old Business:**

Skate Park Location Update/Progress/Next Steps.

DPW Winkler provided an updated report on the progress. There was also some added discussion regarding the direction given at the last Council meeting.

Dog Park Discussion.

Potential development of the former golf course site was a concern if the park moved forward at this time.

Eagle Scout Project at Veterans Park. Plan & Schedule Discussion.

Chair Skates will check with scoutmaster Odden to determine the progress and report it back at the next meeting.

**New Business:**

Clearwater Outdoors-wants to continue Paddle Fest. They raised \$600 for water safety patrol and had 400 people participating. Mr. Schuster asked for feedback on the event.

YMCA (Past, Present, Future)-Mike Coolidge discussed this past year's activities including: 490 participants for T-ball, Pony League, Dream Team event, recreational soccer, flag football is growing, traveling soccer league participation is down, the annual 5K shamrock shuffle had 90 participants, and that it would be nice to have the fields lit.



Concessions Contract-the concessionaire would like a 2 year contract so they can make an investment in improvements to the stand and plan ahead. It was moved by Commissioner Kupsik to approve a 2-year contract extension, seconded by Commissioner Quickel. The motion passed 8-0.

Home Depot Park Signage-Commissioner Steinberg asked if we could install a park sign.

2012 Budget Discussion-There was some general discussion, and the Commissioners were asked if they had any large items.

**Downtown Lake Geneva Wisconsin  
Business Improvement District  
2012 Operating Plan**

**A. Introduction**

The following is the 2012 Operating Plan for the Business Improvement District (BID) in downtown Lake Geneva, Wisconsin. The 2012 plan builds on the success of the previous plans and complies with Wisconsin Statutes 66.608. The plan maintains the current BID borders.

**B. Purpose of the 2012 BID**

The 2012 BID Operating Plan continues to promote an organization and funding vehicle to develop and promote the entire BID

**C. Goals of the 2012 Operating Plan**

1. Enhances the BID through advertising, special events, and promotions.
2. Continues the street scape program of lights, benches, and trash receptacles.
3. Provide the administration and compliance with State law of and for the district.
4. The 2012 Operating Plan for the BID is coordinated with the activities of the City of Lake Geneva, Chamber of Commerce, and the Lake Geneva Development Corporation.

**D. Method of Special Assessment**

The projects proposed in the operating plan will be funded through a special assessment based on the assessed value of all commercially zoned properties in the district. Such special assessment shall be levied by the City and collected in the method currently used by the City for collection of property taxes. The final assessment level shall be approved by the Lake Geneva City Council.

**E. Proposed Expenditure**  
(See Attached Budget).

**F. 2012 BID Boundaries**  
(See Attached Map).

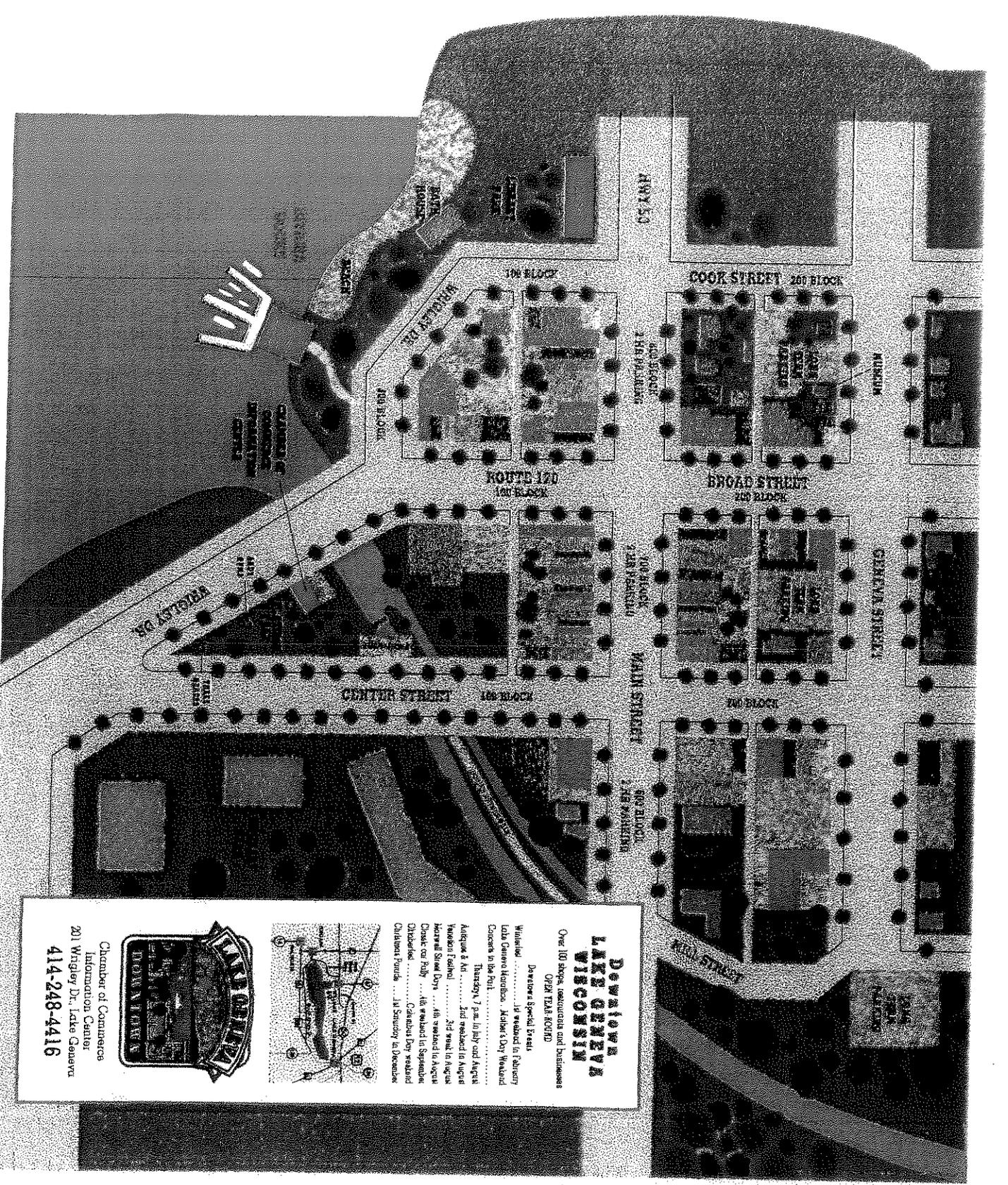
The 2012 BID is requested to be enlarged with the addition of those commercial properties on the west side of the 200 block of Cook St. The inclusion of the two commercial properties on the west side of Cook St. is in response to their request for inclusion. All other BID boundaries remain the same as 2011.

**G. Description of How Creation of the District Promotes Orderly Development of the Municipality**

The Business Improvement District is a private sector initiative for maintaining and enhancing the appeal of the downtown area.. The Business Improvement District will undertake projects on a private, collective basis in areas traditionally not addressed by municipal government.

**2012 LAKE GENEVA DOWNTOWN  
BUSINESS IMPROVEMENT DISTRICT (BID)  
PROPOSED BUDGET**

1. Flowers/Pole Plants	\$22,000
2. Downtown Maintenance, Hanging Baskets on Poles & Watering.	\$22,000
3. Lighting	\$ 4,000
4. Annual Audit – State Requirement	\$ 1,000
5. Street Amenities; Lights, Benches, Planters	\$ 9,000
6. Promotion, Advertising, Events	\$72,000
7. Planning and Engineering	\$ 1,000
8. Sidewalk Cleaning/Maintenance	\$15,000
9. Business Recruitment	\$ 2,000
10 Administration and Contingency	\$ 1,000
<u>TOTAL</u>	<u>\$149,000</u>

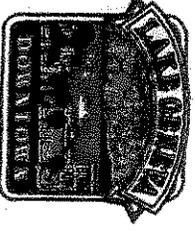
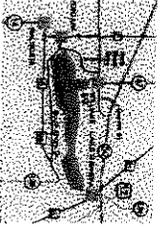


**DOWN TOWN  
LAKE GENEVA  
WISCONSIN**

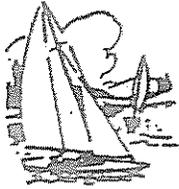
Over 100 shops, restaurants and businesses  
OPEN YEAR ROUND

**Devotions & Special Events**

- Winterfest ..... 1st weekend in February
- Lake Geneva Historical Society's Day Weekend  
Concerts in the Park .....
- Thanksgiving ..... 7 p.m. in July and August
- Antiques & Art ..... 2nd weekend in August
- Historical Festival .....
- Herzliel Street Days ..... 3rd week in August
- Cherry on the Hill ..... 4th weekend in August
- Cherry on the Hill ..... 4th weekend in September
- Christmas Parade ..... 1st Sunday in December



Chamber of Commerce  
Information Center  
201 Whigley Dr., Lake Geneva  
414-248-4416



# LAKE GENEVA UTILITY COMMISSION

**Daniel S. Winkler, P.E.**  
Director of Public Works & Utilities



**Birdell Brellenthin**  
Utility Commission President

**Kent Wiedenhoef**  
Water Superintendent

**Scott Tesmer**  
Wastewater Superintendent

361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

**DATE:** October 14, 2011

## MEMORANDUM

**TO:** Chairman Bill Mott & Members of the Public Works Committee

**FROM:** Daniel S. Winkler, P.E.   
Director of Public Works & Utilities

**SUBJECT:** October 13, 2011 Public Works Committee Meeting Minutes

The Public Works Committee met at **6:00 PM** at City Hall.

**Members in attendance:**

Chairman Bill Mott   X    
Alderman Ellyn Kehoe   X    
Alderman Arleen Krohn   X    
Alderman Tom Hartz   Exc.    
Alderman Frank Marsala   X  

**Staff Present:**

City Administrator Dennis Jordan   X    
Director Daniel Winkler (DPW)   X    
Ron Carstensen (Street Supt.)   X    
Mayor Jim Connors:   Late    
Other:   City Attorney Dan Draper  

Public in attendance:   Lisa Seisler, Ms. Penny Roehrer, Don Stoneberg, Ray Ring (All Victorian Village)  

**Approval of the Minutes of the Prior (September 2011) Meeting:**

Alderman Marsala moved to approve the minutes, seconded by Alderman Krohn. Passed 4-0.

**Public Comments:**

Mr. Stoneberg, Mr. Ring, and Ms. Roehrer spoke regarding their concerns over private drives and in particular, garbage collection. Ms. Roehrer was concerned over uniform treatment throughout the City.

**Communications:**

None.

**Agenda Items:**

1. Private Drives – Discussion (Continued).
2. Museum Parking Area on North Side of Building –Discussion & Recommendation.
3. North Broad Street Lighting Replacements – Discussion. (Continued).
4. Shoveling of Sidewalks – Discussion.
5. Townline Road Centerline Shift-Discussion & Recommendation.
6. Sidewalk on STH 50 from Curtis Street to East Drive or Edwards Boulevard-Discussion.
7. Sidewalk Along Edwards Boulevard from Walgreens to Geneva Square-Discussion.
8. Tennis Courts Replacements Bids-Recommendation.

**Agenda Item No. 1 – Private Drives – Discussion (Continued).**

There was about an hour of discussion by City Attorney Draper, Administrator Jordan, DPW Winkler, Street Superintendent Carstensen, and the entire PWC regarding how to approach private drives. Administrator Jordan said the Victorian Village meets whatever standards we would adopt in order for them to receive garbage service. Attorney Draper summarized the challenge to include different drives have different conditions, everyone needs to sign on to the hold harmless agreement, some wish to remain private while some may wish to dedicate, the City needs to establish minimum road standards to do anything, and the public law on private drives does not allow for the City to expend public funds performing maintenance on private drives. Mayor Connors felt that the City needs to establish two criteria, one to accept a private drive as public, and other minimum standards to get City equipment safely in and out similar to an alley condition. City Administrator Jordan did follow up and send out a pair of letters to all the property owners abutting private drives that the City will require a hold harmless agreement or no longer be providing snow plowing, street sweeping, pavement maintenance, leaf & brush collection, or garbage pick up on private drives unless they are brought up to City standards and dedicated to the City. A complex multi-step motion followed. It was moved by Alderman Kehoe and seconded by Alderman Krohn to: **1. Have DPW staff establish minimum criteria for those living on private drives to dedicate their drive as a public street (criteria to include pavement thickness, width, curb & gutter or not), storm drainage, and right-of-way width; 2. DPW staff to establish minimum pavement width, driving surface condition, and vertical clearances necessary for City vehicles and equipment to access the private drive for the purpose of possible leaf and brush collection and emergency access; 3. For DPW staff to evaluate all private drives for compliance with these minimum criteria; and 4. For the City Attorney to develop a hold harmless agreement for all owners on private drives to sign that would allow the City and its agents (which primarily means John's Disposal) to access the private drive and not be held responsible for damages related to gaining access to the properties; and 5. For City staff is to bring the information back to the Public Works Committee at its next scheduled meeting for further consideration.** It was understood at the advice of the City Attorney that snow plowing, street sweeping and private drive maintenance should not be taking place now and would no longer be performed on any private drives all or in part without a separate compensated agreement that may take place in the future between parties. The motion passed 4-0.

**Agenda Item No. 2– Museum Parking Area on North Side of Building – Discussion & Recommendation.**

Chair Mott made a motion to continue this item to the next month's meeting as the Museum Director was unable to attend and explain the importance of parking. The motion was seconded by Alderman Marsala and passed 4-0.

**Agenda Item No. 3- North Broad Street Lighting Replacements – Discussion. (Continued).**

City Administrator read a draft of a letter to the affected businesses inquiring as to ascertain their interest in supporting a special assessment project to replace the lights with ornamental historical looking replacements. He urged the PWC not to include the dollars involved until the level of interest is determined. He indicated the businesses could pay for an assessment project for example with the formation of a BID district. It was moved by Chair Mott and seconded by Alderman Kehoe to send the letter out with any revisions. The motion passed 4-0.

**Agenda Item No. 4 – Shoveling of Sidewalks – Discussion.**

DPW Winkler introduced the discussion and Superintendent Carstensen repeated that too often last year the contractor wasn't there in a timely manner and that the snow got packed down to ice and was nearly impossible to remove. He said he has some funding left from seasonal help to fund contractors to come in on an hourly basis upon his call to clear delinquent sidewalks around the City. They would take before and after photos to document the work and give the completed list and photos to Jennifer in building inspection for handling. He said it was never the intent for Street Workers to do any of the work. The discussion also included some clarifications. Based upon input from the Committee members, the Street Superintendent would develop a short list of people that would perform work for the City at an agreed upon hourly rate, they would only begin as directed by him or another authorized City representative, shoveling would take place by the contractor driving around searching out violations and assisted by call in complaints, he would have to carry liability insurance and could use the DPW contractor bidding insurance form to identify his insurance, he would submit his hours and the locations completed with photographs after each storm to Building Inspection for handling (the hours times rate divided by number of locations cleared would provide the basis for billing), corner lots would be charged double, and the Superintendent could employ multiple contractors simultaneously if the storm was severe. There was discussion of placing an ad in the paper to search out candidates, but the consensus was to allow the Superintendent the flexibility to find his own more reliable contractors and go from there. DPW Winkler suggested giving this a chance and that it may not be perfect, but should be a vast improvement over what we have done in the past. It was moved by Alderman Kehoe to authorize the Street Superintendent to proceed with contacting and obtaining a list of sidewalk clearing contractors with insurance and to establish an hourly rate for each to perform the work. The motion was approved 4-0.

**Agenda Item No. 5- Townline Road Centerline Shift – Discussion.**

DPW Winkler provided photographs and an aerial view of Townline Road conditions today. He checked with the Police Department and shared that there were no speeding tickets or accidents since re-instituting parking. He indicated there is 14.5' of lane behind the parking striped area and 19' from the centerline to the face of curb on the south side of the street. Chair Mott said there were some close calls and felt we should shift the centerline to the south. It was moved by Alderman Marsala and seconded by Chair Mott to install the double yellow centerline 2' to the south of where it is next spring when the County stripes. The motion was approved 3-0 as Alderman Kehoe had stepped out a moment.

**Agenda Item No. 6 – Sidewalk on STH 50 from Curtis Street to East Drive or Edwards Boulevard – Discussion.**

DPW Winkler provided photographs, aerial plan views, and rough costs to install sidewalk along this area. Administrator Jordan thought it could or should go in on the north side of Main Street when Hillmoor develops and that we may be able to require the installation at the developer's cost. DPW Winkler said that if sidewalk was to go along the south side of the road, we could perhaps consider installing curb and gutter where the shoulder is to create a separation for pedestrians, but that snow removal would be a problem. By consensus there was no action taken.

**Agenda Item No. 7 – Sidewalk along Edwards Boulevard Walgreens to Geneva Square– Discussion.**

DPW Winkler provided aerial views depicting sidewalk and asphalt path along this stretch. Mayor Connors noted that there was also a sidewalk to Home Depot from the gas station. It was explained by the DPW that the problem was lack of room at Walgreens along Edwards Boulevard to install either a path or sidewalk due to the lane widening done by Target's developer that took all the extra space in the parkway. It was moved by Chair Mott and seconded by Alderman Marsala to continue the discussion to the next meeting to give everyone a chance to drive out and view the situation. The motion passed 4-0.

**Agenda Item No. 8 – Tennis Court Replacements Bids-Recommendation.**

DPW Winkler shared a memorandum outlining the bid opening held earlier in the day. The memorandum appears below:

DATE: October 13, 2011

**MEMORANDUM**

**TO:** Dennis Jordan, City Administrator  
**FROM:** Daniel S. Winkler, P.E. \_\_\_\_\_  
Director of Public Works & Utilities  
**SUBJECT:** Maple Park & Dunn Field Tennis Courts Replacement Bids

**Background**

Bids were opened today for the above subject project. This memo discusses the results.

**Discussion**

The above subject work was bid on October 13, 2011. The results are:

<u>Contractor</u>	<u>Address</u>	<u>Base Bid</u>	<u>Maple Park</u>	<u>Dunn Field</u>
Payne & Dolan	Kenosha, WI	\$185,550.00	\$89,625.00	\$95,925.00
B R Amon	Elkhorn, WI	No Bid		
Mann Bros.	Elkhorn, WI	No Bid		
Wanasek Corp.	Burlington, WI	No Bid		
Munson	Glendale, WI	Sub-contractor		
Century Fence	Pewaukee, WI	Sub-contractor		
Statewide Fencing	Racine, WI	Sub-contractor		
Fahrner Asphalt	Waunakee, WI	Sub-contractor		

The lone bid is that of Payne and Dolan. Replacing the tennis courts at both locations would cost \$185,550.00. Replacing the courts at Maple Park would cost \$89,625.00 to include new fence fabric in black. Add another \$21,800.00 if the City wants new posts, braces and all structural fence components in black vinyl coating. Replacing the tennis courts at Dunn Field would cost \$95,925.00 to include new fence fabric in black and four new net posts. Add another \$23,600.00 if the City wants new posts, braces and all structural fence components in black vinyl coating. We have the choice at no extra cost to replace Maple Park tennis courts alone.

**Recommendation**

It is up to the PWC and Council to decide if they wish to do either or both courts. The bid price is reasonable and re-bidding would probably not result in much better bid pricing.

**Budget & Staffing Impact**

The project will be funded from TIF #4.

After discussion of whether or not to replace both sets of courts, the amount of use they get, their condition, and whether or not to replace the posts and framing in black, it was moved by Alderman Kehoe and seconded by Chair Mott to approve the base bid plus total fencing replacements in the total amount of \$230,950.00. The motion passed 4-0.

**Motion to Adjourn:**

It was moved by Marsala and seconded by Alderman Krohn to adjourn. The motion passed 4-0 and the meeting was adjourned at 8:10 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Jeremy Reale/Common Council Members not on Committee/File

**Note: If any of the information contained in these minutes is inaccurate, please contact me within the next week and I will put out amended minutes.**

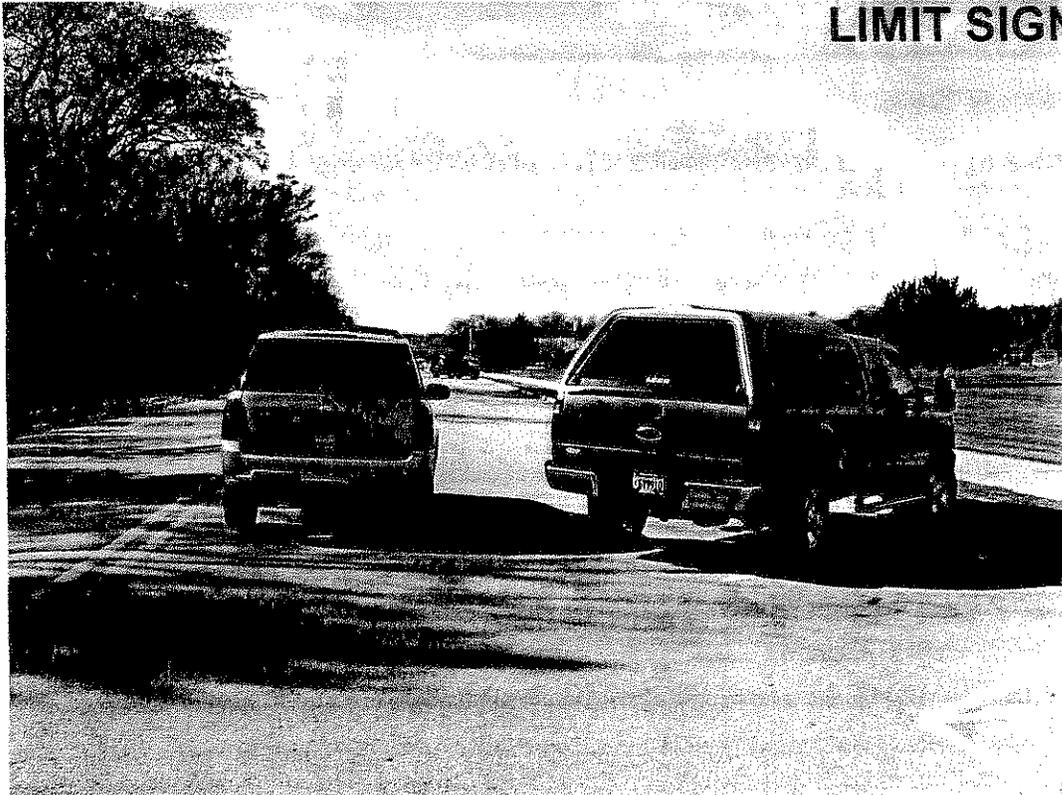
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**TOWNLINE LOOKING  
EAST BY LARGE TRUCK**



**LIGHTED SPEED  
LIMIT SIGN**



**TOWNLINE LOOKING WEST NEXT  
TO LARGE TRUCK.**

**CITY PLAN COMMISSION  
MONDAY, OCTOBER 17, 2011 - 6:30 PM  
COUNCIL CHAMBERS, CITY HALL**

Meeting called to order by Mayor Connors at 6:30pm.

**Roll Call:** Commissioners Flower, Poetzing, Alderman Hartz, Commissioners Hill and Olson. Also Present: Mayor Connors, City Attorney Draper, Building/Zoning Administrator Brugger, Administrative Assistant Special and City Administrator Jordan. City Planner Slavney and Commissioner Skates were excused.

Flower/Poetzing motion to approve minutes of September 19th, 2011 Plan Commission meeting. Motion carried.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to five (5) minutes. Applicants will be allowed when their item is discussed.**

None.

**Correspondence.**

None.

**Public Hearing and action on a Conditional Use Application filed by Fairwyn Ltd., 875 Townline Road Suite 103, Lake Geneva, WI 53147 for Frank Sottrel, 2955 N. Manneheim Road, Franklin Park, IL 60131, to modify an existing passive recreation area for a screened in porch with second story deck and a patio as well as lawn care located in the Lakeshore Overlay District at 1084 La Grange Drive, Lake Geneva, WI 53147 Tax Key No. ZLE 00003.** Brian Pollard approached the podium to explain the project. This is the landscaping within the Lakeshore Overlay District that accompanies the Conditional Use to build a new home that was approved last January. Pollard states that there will be one change to the plan as submitted; the evergreen trees that were presented will be replaced with prairie grass. No comments from the public. Flower/Olson motion to close the public hearing. Motion carried. Flower/Olson motion to approve the Conditional Use Application filed by Fairwyn Ltd., 875 Townline Road Suite 103, Lake Geneva, WI 53147 for Frank Sottrel, 2955 N. Manneheim Road, Franklin Park, IL 60131, to modify an existing passive recreation area for a screened in porch with second story deck and a patio as well as lawn care located in the Lakeshore Overlay District at 1084 La Grange Drive, Lake Geneva, WI 53147 Tax Key No. ZLE 00003 including staff recommendations and the change from arbor vitas to native prairie grass as mentioned by the agent for the applicant. Discussion followed. Motion carried unanimously.

**Public Hearing and action on a Conditional Use Application filed by Venture Investment Partners, LLP, 751 Geneva Parkway, Lake Geneva, 53147, to reestablish a second floor commercial apartment at 743 W. Main Street, Lake Geneva, WI 53147 Tax Key No. ZOP 00272.** Roger Wolff approached the podium on behalf of Venture Investment Partners LLP and explained the project. The commercial space below is a Blue jean retail space. They want to put the second floor back to a residential apartment. Flower asks if there are other residential second floor spaces. There are some. Wolff explained that typically the second floor commercial spots don't work out too well long term. No comments from the public. Hartz/Hill motion to close the public hearing. Motion carried. Hartz/Flower motion to approve a Conditional Use Application filed by Venture Investment Partners, LLP, 751 Geneva Parkway, Lake Geneva, 53147, to reestablish a second floor commercial apartment at 743 W. Main Street, Lake Geneva, WI 53147 Tax Key No. ZOP 00272 including all staff recommendations. Discussion followed. Hill asked about parking in the downtown for residential areas. Brugger explains that the CB district is exempt from parking requirements. As a Conditional Use certain conditions can be imposed. In the ordinance and as a matter of practice, Staff has always looked for any residential use to have off street parking available to them. Especially since there are parking restriction in the winter on parking. The parking stall can be shared with a commercial business; as long as it is available to them at night. Motion carried unanimously.

**Review and action on a Site Plan Amendment for changes to the parking lot at the former Ace Hardware Building 532 Center Street, Tax Key No. ZOP 00023, 00024, 00025 and 00026, submitted by Talmer Bank & Trust at 567 Broad Street.** Mike Hopp, facility manager for Talmer Bank and Trust approached the podium and explained the project. Flower asks about the drive coming off of Center Street and how there is an island in front of that drive. Hopp explains that vehicles come through from Broad Street at a high rate of speed and is potentially dangerous to the people coming out of the bank. This will help to deter the traffic. Brugger explains that this was discussed with the City engineer and she thought that there was plenty of room to maneuver and there shouldn't be any conflict with other traffic. Hopp explains that they want to get going on this ASAP this year. The seeding of the grass and perennials will have to wait until next year. Brugger asks that if the bank maintains this as a separate parking lot, then some cross access easements should be dedicated in case the bank is ever sold so that parking can be consistent. If the bank is to keep this lot then it would be recommended to combine with the bank parcel. Flower asked about the change from angled parking to 90 degree parking stalls. Brugger stated that they will gain a couple more stalls and the landscaping seems to work better. Discussion occurred whether or not drainage will be an issue. The City engineer has looked at this and doesn't believe that there will be an issue. There will be no change in the grade from what it is now. The lighting is grandfathered in as it exists. Hartz/Hill motion to approve the Site Plan Amendment for changes to the parking lot at the former Ace Hardware Building 532 Center Street, Tax Key No. ZOP 00023, 00024, 00025 and 00026, submitted by Talmer Bank & Trust at 567 Broad Street subject to granting a cross access easement if the parking lot is to remain a stand alone parcel or to combine the parcels together, having the City engineer sign off on the drainage and including all staff recommendations. Discussion followed. A question arose as to whether there are enough handicapped spaces. Brugger stated that there are. Motion carried.

**Set public hearing for a zoning text amendment to the City of Lake Geneva Municipal Code Section 98-804(1)(j) to include: (8) Large two faced billboard sign near the southwest corner of Edwards Boulevard and Townline Road. Tax Parcel No. ZA4362 00003.** Hartz/Poetzinger motion to set a public hearing at the November 21, 2011 Plan Commission meeting. Motion carried.

#### **Downtown Design Review**

**Balance Bath & Body, 516 Broad Street.** A wall sign is presented with a white background and green lettering. Hill/Olson motion to approve the sign as presented. Motion carried.

**Roycetera, 252 Center Street.** A multi-tenant sign out in front of the business will have this blue background sign with a butterfly and maroon lettering added to it. Hartz/Poetzinger motion to approve the sign as presented. Motion carried.

**Radio Shack, 737 Main Street.** They want to replace the cabinet sign with a wooden sign and add lighting. This sign colors will remain the same. Hartz/Poetzinger motion to approve the sign as presented. Motion carried.

Flower/ Olson motion to adjourn at 7:11 pm. Motion carried.

/s/ Jennifer Special, Building/Zoning Administrative Assistant

*These minutes are not official until approved at the next Planning Commission meeting.*

**STAFF REPORT**  
To Lake Geneva Plan Commission

Meeting Date: October 17, 2011

Agenda Item #6
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Applicant:

Frank Sottrell  
2955 N. Manneheim Road  
Franklin Park, IL 60131

Request:

Conditional Use to modify an existing passive recreation area for a screened in porch with second story deck and patio as well as lawn care located in the Lakeshore Overlay District at 1084 La Grange Drive.

Description: The applicant received previous approval to make an alteration to his house that is located in the ER-1 district. However, approval was not obtained at that time to modify the existing passive recreation area for a new screened in porch with a second story deck as well as a patio and lawn care between the house and the lake in the Lakeshore Overlay district.

Staff Recommendation: Staff has no objection with the proposed screened in porch or patio as both structures are proposed in an area that was previously a deck (which could be replaced). The new screened in porch with deck projects into the Lakeshore Overlay area within the allowed 20 foot passive recreation area and the patio is within the footprint of the preexisting house. The landscape plan calls for much of the pre-existing deck area to be lawn area (normally only permitted within the 20 foot passive recreation area of an undisturbed lot) but staff feels this is better than reconstructing the deck. In addition, significant amounts of lawn elsewhere on the property are being replaced with landscaping suitable for a lakefront setting. Staff would recommend one change to the landscape plan; that the proposed arborvitae hedges stop at the setback for the screen porch so the views of adjacent property owners are not adversely affected. For that reason, staff would recommend that only dwarf varieties of any evergreen plant be introduced in the Lakeshore area.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this

Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be:

1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #7

Applicant:

Venture Investment Partners  
751 Geneva Parkway  
Lake Geneva, WI 53147

Request:

Conditional Use to reestablish a second floor commercial apartment at 743 W. Main Street.

Description: The applicant would like to reestablish a second floor apartment that is above a first floor commercial space. There had been an apartment in the past but was recently used as a commercial space. Due to the time since the last use of the apartment, a new conditional use needs to be obtained.

Staff Recommendation: Staff has no objection to the reestablishment of an apartment in this commercial area. It is a use that was in the building before and is a use that seems well suited for second floor spaces. The Commissioners should note that the applicant is applying for the conditional use of a commercial apartment because it has been more than 12 months since the commercial apartment was last in use. It should also be noted that this is a single family apartment. The zoning code states that parking for the apartment can be provided for in the off-street parking area in the rear of the building in the existing parking lot shared with the first floor commercial space.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. In general, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
2. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
3. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
4. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be:

1. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

2. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

3. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.

4. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

5. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any of improvements, facilities, utilities or services provided by public agencies serving the subject property.

6. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Agenda Item #8

Applicant:

Talmer Bank & Trust  
567 Broad Street  
Lake Geneva, WI 53147

Request:

Site Plan Amendment to the parking lot area  
at the former Ace Hardware building formerly  
at 532 Center Street.

Description: The former Ace Hardware building was torn down and the space will be used for more parking. A Site Plan amendment needs to be done to accommodate the existing parking lot currently used

by the Talmer Bank & Trust employees and, with landscaping involved, incorporate the vacant space where the building was and to make a larger parking area.

Staff Recommendation: Staff has no objection to the proposed plan. Landscaping is being added as well as properly striped parking stalls bring both the new parking area and existing parking area layout in compliance with ordinance standards.

If, after the public hearing, the Commission wishes to recommend approval, then the appropriate fact finding would be:

1. All standards of the Zoning Ordinance and other applicable City, State and Federal regulations are met;
2. The public health and safety is not endangered;
3. Adequate public facilities and utilities are provided;
4. Adequate control of storm water and erosion are provided and the disruption of existing topography, drainage patterns and vegetative cover is maintained insofar as is practical;
5. Appropriate traffic control and parking are provided;
6. Appropriate landscaping and open space areas are provided;
7. The appearance of structures maintains a consistency of design, materials, colors, and arrangement with nearby properties of similar use which comply with the general architectural guidelines provided in subsections i. through v., below:
  - i. Exterior construction materials shall be consistent with Sec.98-718;
  - ii. Exterior building design or appearance shall not be of such unorthodox or abnormal character in relation to its surroundings as to be unsightly or offensive to generally accepted taste and community standards;
  - iii. Exterior building design or appearance shall not be so identical with nearby buildings so as to create excessive monotony or drabness. A minimum of five basic home styles shall be provided in each residential subdivision;
  - iv. Exterior building design or appearance shall not be constructed or faced with exterior material which is aesthetically incompatible with other nearby buildings or which presents an unattractive appearance to the public and from surrounding properties; and
  - v. Exterior building, sign, and lighting design or appearance shall not be sited on the property in a manner which would unnecessarily destroy or substantially damage the natural beauty of the area.

*Staff may provide additional comment on the above items and will comment on remaining agenda items at the meeting.*

  
Zoning Administrator

## CONDITIONAL USE RESOLUTION 11-R61

A Resolution authorizing issuance of a Conditional Use Permit to modify an existing passive recreation area for a screened in porch with second story deck and a patio as well as lawn care located in the Lakeshore Overlay District at 1084 La Grange Drive, Lake Geneva, WI 53147 Tax Key No. ZLE 00003.

WHEREAS, the City Plan Commission has considered the application filed by Fairwyn Ltd., 875 Townline Road Suite 103, Lake Geneva, WI 53147 for Frank Sottrel 2955 N. Manneheim Road, Franklin Park, IL 60131; and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on October 17, 2011.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Fairwyn Ltd., 875 Townline Road Suite 103, Lake Geneva, WI 53147 for Frank Sottrel 2955 N. Manneheim Road, Franklin Park, IL 60131, to modify an existing passive recreation area for a screened in porch with second story deck and a patio as well as lawn care located in the Lakeshore Overlay District at 1084 La Grange Drive, Lake Geneva, WI 53147 Tax Key No. ZLE 00003 including all staff recommendations and, specifically, the change from arbor vitas to native prairie grass as mentioned by the agent for the applicant.

Granted by action of the Common Council of the City of Lake Geneva this 24<sup>th</sup> day of October, 2011.

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Michael D. Hawes, City Clerk

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

1084 LaGrange Drive Lake Geneva WI 53147

Lot 3 Lake Geneva East Shore Estates Sub.

NAME AND ADDRESS OF CURRENT OWNER:

Frank Sottrel

2955 N. Mannheim Road, Franklin Park, IL 60131

TELEPHONE NUMBER OF CURRENT OWNER:

847-404-9139

NAME AND ADDRESS OF APPLICANT:

Fairway Ltd.

875 Townline Road, Ste. 103, Lake Geneva WI 53147

TELEPHONE NUMBER OF APPLICANT:

262-248-5810

PROPOSED CONDITIONAL USE:

landscape lake shore area

ZONING DISTRICT IN WHICH LAND IS LOCATED:

ER-1

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

B&J Tree & Landscaping, W2795 Krueger Rd. Lake Geneva, WI 53147

Fairway Ltd. 875 Townline Rd. Ste. 103 Lake Geneva WI 53147

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

landscape lake shore area

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

8-30-11

DATE

SIGNATURE OF APPLICANT

## AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

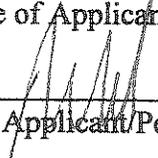
Fairwyn Ltd / Brian Pollard, as applicant/petitioner for:

Name: Fairwyn Ltd.  
Address: 875 Townline Road, Ste. 103  
Lake Geneva, WI 53147  
Phone: 262 - 248- 5010

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 30<sup>th</sup> day of August, 2011.

Fairwyn Ltd / Brian C. Pollard.  
Printed name of Applicant/Petitioner

  
Signature of Applicant/Petitioner

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:  
CONDITIONAL USE REVIEW AND APPROVAL (Requirements per Section 98-905)**

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the City to process said application. Parts II and III should be used by the Applicant to submit a complete application; Parts I - IV should be used by the City as a guide when processing said application.

**I. RECORDATION OF ADMINISTRATIVE PROCEDURES**

- \_\_\_ Pre-submittal staff meeting scheduled:  
 Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_ Follow-up pre-submittal staff meetings scheduled for:  
 \_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_  
 \_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_  
 \_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_  
 \_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_ Application form filed with Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_ Application fee of \$ \_\_\_ received by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_ Reimbursement of professional consultant costs agreement executed: Date: \_\_\_\_\_ by: \_\_\_\_\_

**II. APPLICATION SUBMITTAL PACKET REQUIREMENTS**

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator) Date: \_\_\_\_\_ by: \_\_\_\_\_  
 ↓  
 Draft Final Packet (1 Copy to Zoning Administrator) Date: \_\_\_\_\_ by: \_\_\_\_\_  
 ↓

- \_\_\_ (a) A map of the proposed conditional use:
  - \_\_\_ Showing all lands for which the conditional use is proposed;
  - Showing all other lands within 300 feet of the boundaries of the subject property;
  - Referenced to a list of the names and addresses of the owners of said lands as they appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);
  - \_\_\_ Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;
  - Map and all its parts are clearly reproducible with a photocopier;
  - Map size of 11" by 17" and map scale not less than one inch equals 800 ft;
  - All lot dimensions of the subject property provided;
  - \_\_\_ Graphic scale and north arrow provided.
- \_\_\_ (b) A map, such as the Land Use Plan Map, of the generalized location of the subject property in relation to the City as a whole;
- \_\_\_ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations (see Site Plan Review checklist);
- \_\_\_ (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as

proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.

(e) Written justification for the proposed conditional use:

\_\_\_\_\_ Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

\_\_\_\_\_  
See rider attached  
\_\_\_\_\_

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

\_\_\_\_\_  
See rider attached  
\_\_\_\_\_

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

\_\_\_\_\_  
See rider attached  
\_\_\_\_\_

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

\_\_\_\_\_  
See rider attached  
\_\_\_\_\_  
\_\_\_\_\_

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

\_\_\_\_\_  
See rider attached  
\_\_\_\_\_  
\_\_\_\_\_

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

\_\_\_\_\_  
See rider attached  
\_\_\_\_\_  
\_\_\_\_\_



**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:  
SITE PLAN REVIEW AND APPROVAL (Requirements per Section 98-908)**

This form should be used by the Applicant as a guide to submitting a complete application for a site plan review and by the City to process said application. Part II should be used by the Applicant to submit a complete application; Parts I - III should be used by the City as a guide when processing said application.

**I. RECORDATION OF ADMINISTRATIVE PROCEDURES**

- \_\_\_ Pre-submittal staff meeting scheduled:  
 Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_
- Follow-up pre-submittal staff meetings scheduled for:  
 \_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_  
 \_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_  
 \_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_  
 \_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_ Application form filed with Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_ Application fee of \$ \_\_\_ received by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_ Reimbursement of professional consultant costs agreement executed: Date: \_\_\_\_\_ by: \_\_\_\_\_

**II. APPLICATION SUBMITTAL PACKET REQUIREMENTS**

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

- Initial Packet (5 Copies to Zoning Administrator) Date: \_\_\_\_\_ by: \_\_\_\_\_
- ↓ Draft Final Packet (1 Copy to Zoning Administrator) Date: \_\_\_\_\_ by: \_\_\_\_\_
- ↓

- \_\_\_ (a) A written description of the intended use describing in reasonable detail the:
  - \_\_\_ Existing zoning district(s) (and proposed zoning district(s) if different);
  - \_\_\_ Land use plan map designation(s);
  - \_\_\_ Current land uses present on the subject property;
  - \_\_\_ Proposed land uses for the subject property (per Section 98-206);
  - \_\_\_ Projected number of residents, employees, and daily customers;
  - \_\_\_ Proposed amount of dwelling units, floor area, impervious surface area, and landscape surface area, and resulting site density, floor area ratio, impervious surface area ratio, and landscape surface area ratio;
  - \_\_\_ Operational considerations relating to hours of operation, projected normal and peak water usage, sanitary sewer or septic loadings, and traffic generation;

- \_\_\_ Operational considerations relating to potential nuisance creation pertaining to noncompliance with the performance standards addressed in Article VII (Sections 98-701-98-721) including: street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials;
- \_\_\_ If no nuisances will be created (as indicated by complete and continuous compliance with the provisions of Article VII), then include the statement "The proposed development shall comply with all requirements of Article VII.";
- \_\_\_ Exterior building and fencing materials (Sections 98-718 and 98-720);
- \_\_\_ Possible future expansion and related implications for points above;
- \_\_\_ Any other information pertinent to adequate understanding by the Plan Commission of the intended use and its relation to nearby properties.

\_\_\_ \_\_\_ (b) A Small Location Map at 11" x 17" showing the subject property, all properties within 300 feet, and illustrating its relationship to the nearest street intersection. (A photocopy of the pertinent section of the City's Official Zoning Map with the subject property clearly indicated shall suffice to meet this requirement.)

\_\_\_ \_\_\_ (c) A Property Site Plan drawing which includes:

- \_\_\_ A title block which indicates the name, address and phone/fax number(s) of the current property owner and/or agent(s) (developer, architect, engineer, planner) for project;
- \_\_\_ The date of the original plan and the latest date of revision to the plan;
- \_\_\_ A north arrow and a graphic scale (not smaller than one inch equals 100 feet);
- \_\_\_ A reduction of the drawing at 11" x 17";
- \_\_\_ A legal description of the subject property;
- \_\_\_ All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled;
- \_\_\_ All existing and proposed easement lines and dimensions with a key provided and explained on the margins of the plan as to ownership and purpose;
- \_\_\_ All required building setback lines;
- \_\_\_ All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, utility poles, drainage facilities, and walls;
- \_\_\_ The location and dimension (cross-section and entry throat) of all access points onto public streets;
- \_\_\_ The location and dimension of all on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided versus required by the Ordinance;
- \_\_\_ The location and dimension of all loading and service areas on the subject property and labels indicating the dimension of such areas;
- \_\_\_ The location of all outdoor storage areas and the design of all screening devices;
- \_\_\_ The location, type, height, size and lighting of all signage on the subject property;
- \_\_\_ The location, height, design/type, illumination power and orientation of all exterior lighting on the subject property -- including the clear demonstration of compliance with Section 98-707;
- \_\_\_ The location and type of any permanently protected green space areas;
- \_\_\_ The location of existing and proposed drainage facilities;
- \_\_\_ In the legend, data for the subject property on:
  - \_\_\_ Lot Area;
  - \_\_\_ Floor Area;
  - \_\_\_ Floor Area Ratio (b/a);
  - \_\_\_ Impervious Surface Area;
  - \_\_\_ Impervious Surface Ratio (d/a);
  - \_\_\_ Building Height.

\_\_\_ \_\_\_ (d) A Detailed Landscaping Plan of the subject property:

- \_\_\_ Scale same as main plan (> or equal to 1" equals 100')
- \_\_\_ Map reduction at 11" x 17"

- \_\_\_ Showing the location of all required bufferyard and landscaping areas
- \_\_\_ Showing existing and proposed Landscape Point fencing
- \_\_\_ Showing berm options for meeting said requirements
- \_\_\_ Demonstrating complete compliance with the requirements of Article VI
- \_\_\_ Providing individual plant locations and species, fencing types and heights, and berm heights;

\_\_\_ (e) **A Grading and Erosion Control Plan:**

- \_\_\_ Same scale as the main plan (> or equal to 1" equals 100')
- \_\_\_ Map reduction at 11" x 17"
- \_\_\_ Showing existing and proposed grades including retention walls and related devices, and erosion control measures.

\_\_\_ (f) **Elevation Drawings of proposed buildings or remodeling of existing buildings:**

- \_\_\_ Showing finished exterior treatment;
- \_\_\_ With adequate labels provided to clearly depict exterior materials, texture, color and overall appearance;
- \_\_\_ Perspective renderings of the proposed project and/or photos of similar structures may be submitted, but not in lieu of adequate drawings showing the actual intended appearance of the buildings.

**NOTE: Initiation of Land Use or Development Activity:** Absolutely no land use or development activity, including site clearing, grubbing, or grading shall occur on the subject property prior to the approval of the required site plan. Any such activity prior to such approval shall be a violation of law and shall be subject to all applicable enforcement mechanisms and penalties.

**NOTE: Modification of an Approved Site Plan:** Any and all variation between development and/or land use activity on the subject property and the approved site plan is a violation of law. An approved site plan shall be revised and approved via the procedures of Subsections 98-908(2) and (4) so as to clearly and completely depict any and all proposed modifications to the previously approved site plan, prior to the initiation of said modifications.

**III.FINAL APPLICATION PACKET INFORMATION**

- \_\_\_ Receipt of 5 full scale copies in blueline or blackline of complete Final Application Packet by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_

## **RIDER TO APPLICATION FOR CONDITIONAL USE PERMIT**

This Rider is attached to, incorporated in, and expressly made part of that certain Application for Conditional Use and the City of Lake Geneva Procedural Checklist for Conditional Use Review and Approval submitted by Fairwyn, Ltd concerning City of Lake Geneva Tax Key Parcel ZLE 00003.

The following is provided in response to the Checklist for Conditional Use Review and Approval:

- I. RECORDATION OF ADMINISTRATIVE PROCEDURES (Applicant does not submit anything in connection with this section of the variance review and approval process in that the checklist indicates that this section is to be completed by the City of Lake Geneva Building Inspector.)
  
- II. APPLICATION SUBMITTAL PACKET REQUIREMENTS
  - (a) Attached hereto and incorporated herein are the following;
    - (1) A site plan depicting the proposed buildable footprint on the subject parcel.
    - (2) A map showing all lands within 300 feet of the subject property.
    - (3) A list of names and addresses of the owners of all lands within 300 feet of the subject property.
    - (4) A map indicating that the current zoning of the subject property and the surrounding environs is Zoning District ER-1.
    - (5) Proposed landscape plan depicting new landscaping prepared by B&J Landscaping.
  
  - (b) A map, such as the Land Use Plan Map, of the generalized located of the subject property is relation to the City as a whole: See attached.
  
  - (c) The following is a written description of the proposed conditional use of the subject property:
    - (1) Conditional Use: The Applicant seeks a Conditional Use allowing the subject property to be re-landscaped. Applicant has removed a large deck (see attached) and wants to landscape to be more consistent with the natural landscaping around the lake. Applicant also seeks to install a deck and sidewalk in the 20 foot corridor leading down to the lake.
  
  - (d) A site plan of the subject property: See attached.
  
  - (e) Written justification for the requested variance consisting of the reasons why the Applicant believes the proposed variance is appropriate, particularly as evidenced by

compliance with the standards set out Section 98-910(4)©1-6. See Section III captioned "JUSTIFICATION OF THE PROPOSED VARIANCE" herein.

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE:

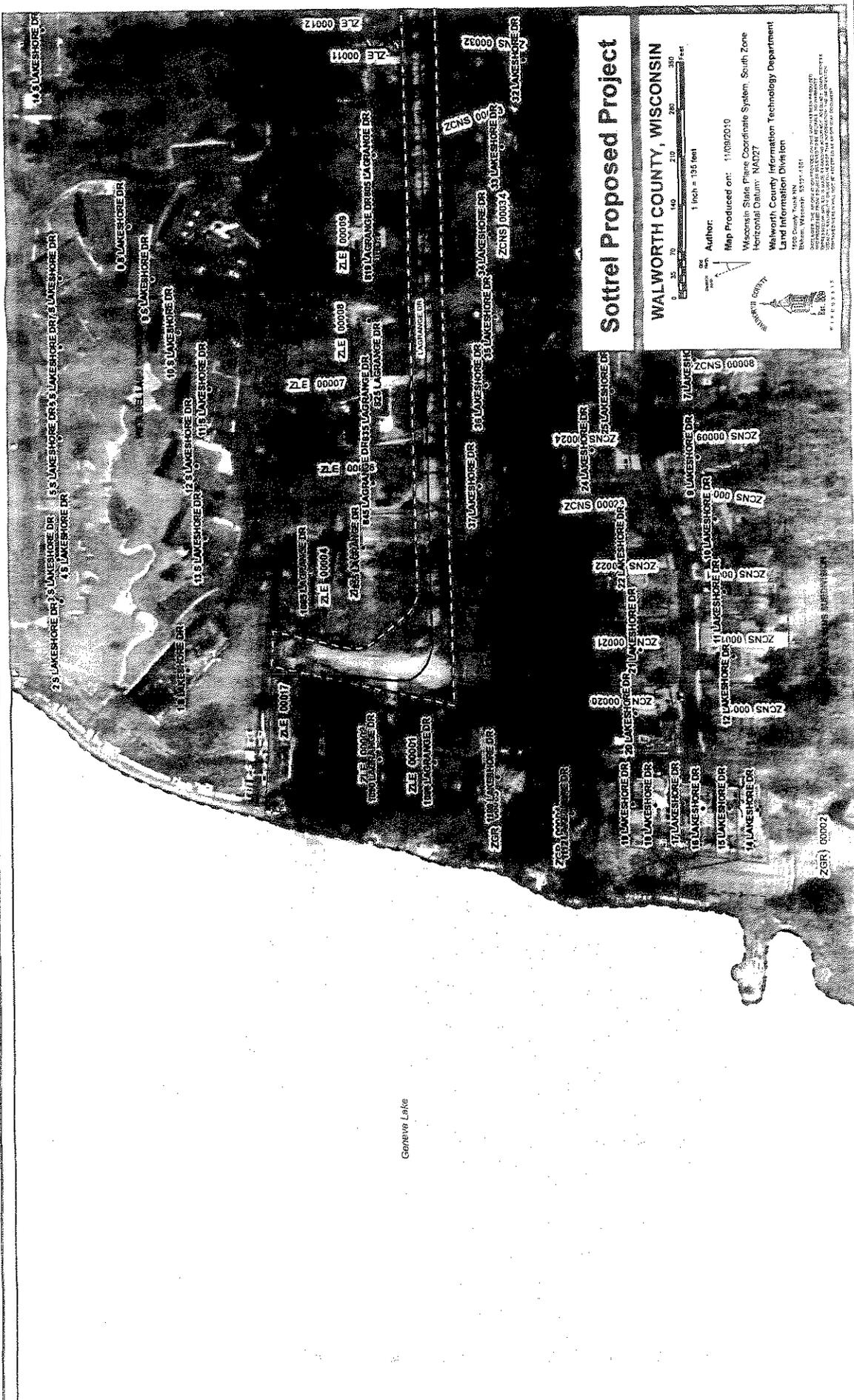
1. The new landscaping will be a more natural setting than the deck area that was removed.
2. The new landscaping will be consistent with city plan to be more natural-looking along the lake side.
3. Granting the Conditional Use will have no adverse impact on the neighboring properties, character of the neighborhood, traffic, parking, public improvements, and the like. Granting the Conditional Use will benefit the neighboring property owners with new landscaping.
4. It will be consistent with the city's natural landscaping.
5. There will not be an undue burden placed on any of the improvements, facilities, utilities, or other services provided by the City of Lake Geneva in that the Applicant seeks to replace the landscaping and make it more consistent with the natural look of surrounding landscaping. The overall impact on municipal services will not change whatsoever.
6. The Applicant is not aware of any potential adverse impacts that will result by way of the proposed Conditional Use. The public benefits will certainly outweigh any potential adverse impact. By granting the proposed Conditional Use, the Applicant will be able to put landscaping that is more consistent then the decking that was previously there.

# Sottrel Proposed Project

WALWORTH COUNTY, WISCONSIN

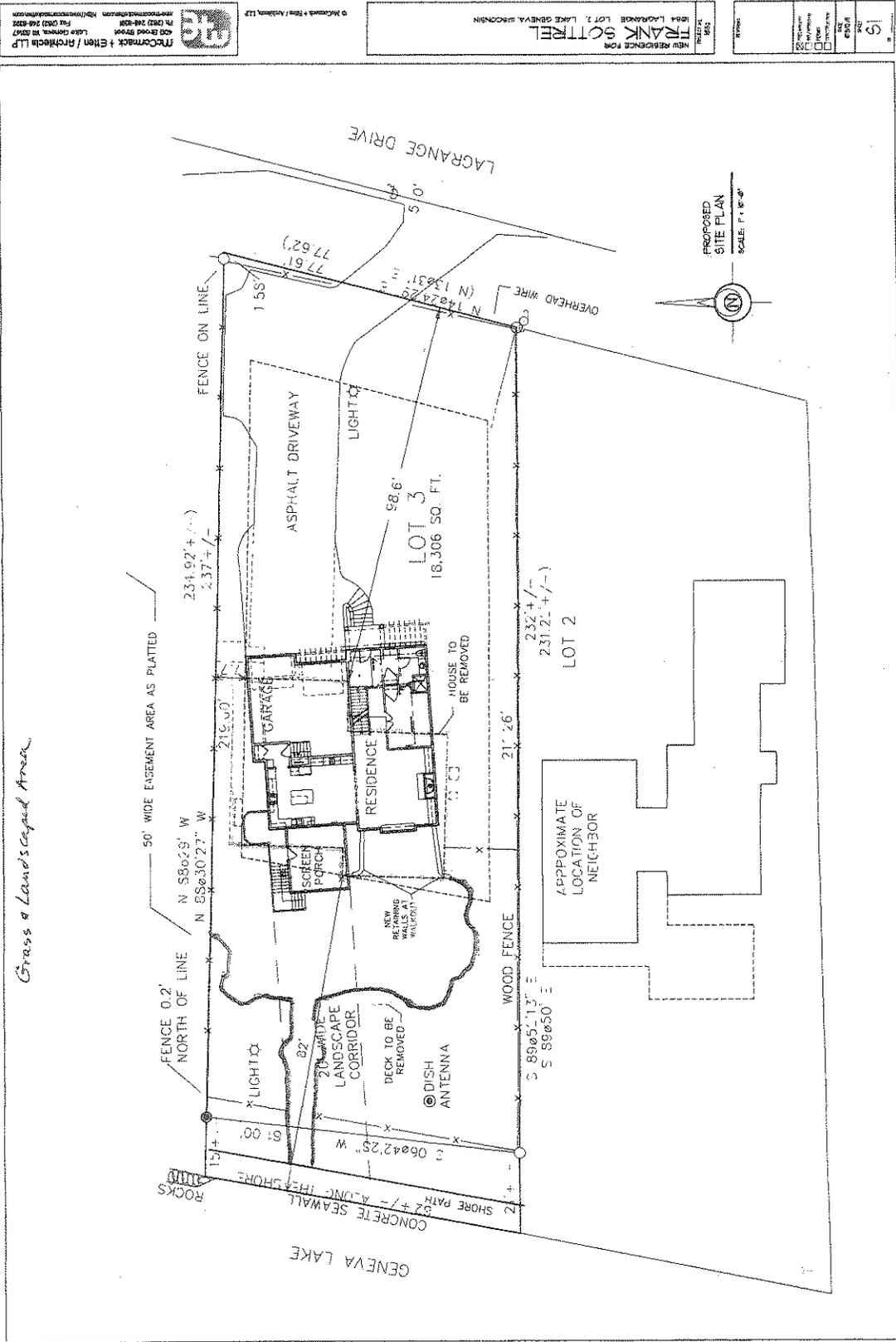
Map Produced on: 11/09/2010  
Horizontal Datum: NAD27  
Vertical Datum: NAD83  
Scale: 1 inch = 155 feet

Author:  
Wisconsin State Plane Coordinate System, South Zone  
Walworth County Information Technology Department  
Land Information Division  
1500 County Trunk Wn  
Wausau, Wisconsin 54981  
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Geneva Lake

Old Deck Removal  
 Old Foundation Footprint  
 Grass & Landscaped Area



McCormack + Ethen / Architects LLP  
 400 Grand Street  
 Lake Geneva, WI 53127  
 Tel: (262) 248-8288  
 Fax: (262) 248-8287  
 www.mccormackethen.com

© McCormack + Ethen Architects, LLP

NEW RESIDENCE FOR FRANK SCOTTEL  
 1804 LAGRANGE LOT 3, LAKE GENEVA, WISCONSIN

DATE: 11/11/11  
 DRAWN BY: J. SCOTT  
 CHECKED BY: J. SCOTT  
 SCALE: 1" = 10'-0"



## CONDITIONAL USE RESOLUTION 11-R62

A Resolution authorizing issuance of a Conditional Use Permit to reestablish a second floor commercial apartment at 743 W. Main Street, Lake Geneva, WI 53147, Tax Key No. ZOP 00272.

WHEREAS, the City Plan Commission has considered the application filed by Venture Investment Partners, LLP, 751 Geneva Parkway, Lake Geneva, 53147; and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on October 17, 2011.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit to Venture Investment Partners, LLP, 751 Geneva Parkway, Lake Geneva, 53147, to reestablish a second floor commercial apartment at 743 W. Main Street, Lake Geneva, WI 53147, Tax Key No. ZOP 00272 including all staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 24<sup>th</sup> day of October, 2011.

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Michael D. Hawes, City Clerk

APPLICATION FOR CONDITIONAL USE  
City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

741 B W. MADUS ST. LEGAL: E 23' OF W 43.5'  
TAX KEY ZOP00272 LOT 9 BLOCK 27  
ORIGINAL PLAT

NAME AND ADDRESS OF CURRENT OWNER:

VENTURE INVESTMENT PARTNERS, LLP  
751 GENEVA PARKWAY BLVD., LAKE GENEVA

TELEPHONE NUMBER OF CURRENT OWNER: 262-903-3222

NAME AND ADDRESS OF APPLICANT:

SAME

TELEPHONE NUMBER OF APPLICANT: SAME

PROPOSED CONDITIONAL USE:

RESIDENTIAL

ZONING DISTRICT IN WHICH LAND IS LOCATED: CENTRAL BUSINESS

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

IRON CITY PROPERTIES - RICH KANTER  
W128 S9750 CHAMPIONS CT  
MUSKEGO, WI 53150

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

RESIDENTIAL USE

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

9-9-11  
DATE

Venture Investment Partners LLP  
SIGNATURE OF APPLICANT  
[Signature]

AGREEMENT FOR SERVICES

REIMBURSABLE BY THE PETITIONER / APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal including any finance charges that may accrue. The City may apply the charges for these services to the Petitioner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner and which are not paid, may be assigned by the City as a special assessment to the subject property. Petitioner hereby expressly waives any notice and hearing requirements provided in Wis. Stats. § 66.0701 or any additions or amendments to this section. Petitioner further authorizes the City Treasurer or City Clerk to levy and collect review fees and additional fees upon the affidavit of the City Administrator or the Zoning Administrator stating that such fees are reasonable and that payment is overdue. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the development application:

VENTURE INVESTMENT PARTNERS as applicant/petitioner for:  
Name: VENTURE INVESTMENT PARTNERS  
Address: 751 GENEVA PARKWAY BLD  
LAKE GENEVA, WI 53147  
Phone: 262-903-3222

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g., filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Lake Geneva, in the judgment of its staff, to obtain additional professional service(s), (e.g., engineering, surveying, planning, legal) than would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 9 day of SEPTEMBER, 2012.

Printed name of Applicant/Petitioner VENTURE INVESTMENT PARTNERS

Signature of Applicant/Petitioner [Signature]  
Roger Wood

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:  
CONDITIONAL USE REVIEW AND APPROVAL (Requirements per Section 98-905)**

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the City to process said application. Parts II and III should be used by the Applicant to submit a complete application; Parts I - IV should be used by the City as a guide when processing said application.

**I. RECORDATION OF ADMINISTRATIVE PROCEDURES**

- Pre-submittal staff meeting scheduled:  
 Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_
- Follow-up pre-submittal staff meetings scheduled for:  
 Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_  
 Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_  
 Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_  
 Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_
- Application form filed with Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_
- Application fee of \$ \_\_\_\_\_ received by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_
- Reimbursement of professional consultant costs agreement executed: Date: \_\_\_\_\_ by: \_\_\_\_\_

**II. APPLICATION SUBMITTAL PACKET REQUIREMENTS**

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator)      Date: \_\_\_\_\_ by: \_\_\_\_\_  
 ↓ Draft Final Packet (1 Copy to Zoning Administrator)      Date: \_\_\_\_\_ by: \_\_\_\_\_  
 ↓

BY  
JENNIFER  
SPECIAL

- (a) A map of the proposed conditional use:
  - Showing all lands for which the conditional use is proposed;
  - Showing all other lands within 300 feet of the boundaries of the subject property;
  - Referenced to a list of the names and addresses of the owners of said lands as they appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);
  - Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;
  - Map and all its parts are clearly reproducible with a photocopier;
  - Map size of 11" by 17" and map scale not less than one inch equals 800 ft;
  - All lot dimensions of the subject property provided;
  - Graphic scale and north arrow provided.
- (b) A map, such as the Land Use Plan Map, of the generalized location of the subject property in relation to the City as a whole:

X (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations; **SECOND FLOOR RESIDENTIAL**

X (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.

X (e) Written justification for the proposed conditional use: **SURVEY / 2ND FLOOR PLAN ATTACHED**

Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

### III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

**SIMILAR TO OTHER SECOND FLOOR USES IN DOWNTOWN LAKE GENEVA**

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

**IN CONFORMANCE WITH GENERAL DEVELOPMENT PLAN**

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

~~Yes~~ **No**

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

**SECOND FLOOR RESIDENTIAL USE**

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

YES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

YES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**IV.FINAL APPLICATION PACKET INFORMATION**

- Receipt of 5 full scale copies in blueline or blackline of complete Final Application Packet by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_ Class 2 Legal Notice published on \_\_\_\_\_ and \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_\_ Conditional Use recorded with the County Register of Deeds Office: Date: \_\_\_\_\_ by: \_\_\_\_\_

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:  
SITE PLAN REVIEW AND APPROVAL (Requirements per Section 98-908)**

This form should be used by the Applicant as a guide to submitting a complete application for a site plan review and by the City to process said application. Part II should be used by the Applicant to submit a complete application; Parts I - III should be used by the City as a guide when processing said application.

**I. RECORDATION OF ADMINISTRATIVE PROCEDURES**

\_\_\_ Pre-submittal staff meeting scheduled:

Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

Follow-up pre-submittal staff meetings scheduled for:

\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Date of Meeting: \_\_\_\_\_ Time of Meeting: \_\_\_\_\_ Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Application form filed with Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Application fee of \$ \_\_\_\_\_ received by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_

\_\_\_ Reimbursement of professional consultant costs agreement executed: Date: \_\_\_\_\_ by: \_\_\_\_\_

**II. APPLICATION SUBMITTAL PACKET REQUIREMENTS**

Prior to submitting the 25 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator)

Date: \_\_\_\_\_ by: \_\_\_\_\_

↓ Draft Final Packet (1 Copy to Zoning Administrator)

Date: \_\_\_\_\_ by: \_\_\_\_\_

X \_\_\_ (a) A written description of the intended use describing in reasonable detail the:

- Existing zoning district(s) (and proposed zoning district(s) if different); **CENTRAL BUSINESS**
- Land use plan map designation(s); **- ATTACHED**
- Current land uses present on the subject property; **COMMERCIAL**
- \_\_\_ Proposed land uses for the subject property (per Section 98-206);
- Projected number of residents, ~~employees, and daily customers~~; **TWO**
- Proposed amount of dwelling units, floor area, impervious surface area, and landscape surface area, and resulting site density, floor area ratio, impervious surface area ratio, and landscape surface area ratio; **ONE**
- NA** Operational considerations relating to hours of operation, projected normal and peak water usage, sanitary sewer or septic loadings, and traffic generation;

NA Operational considerations relating to potential nuisance creation pertaining to noncompliance with the performance standards addressed in Article VII (Sections 98-701-98-721) including: street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials;

X If no nuisances will be created (as indicated by complete and continuous compliance with the provisions of Article VII), then include the statement "The proposed development shall comply with all requirements of Article VII.";

NA Exterior building and fencing materials (Sections 98-718 and 98-720);

NA Possible future expansion and related implications for points above;

NONE Any other information pertinent to adequate understanding by the Plan Commission of the intended use and its relation to nearby properties.

\_\_\_\_ (b) A Small Location Map at 11" x 17" showing the subject property, all properties within 300 feet, and illustrating its relationship to the nearest street intersection. (A photocopy of the pertinent section of the City's Official Zoning Map with the subject property clearly indicated shall suffice to meet this requirement.)

\_\_\_\_ (c) A Property Site Plan drawing which includes:

\_\_\_\_ A title block which indicates the name, address and phone/fax number(s) of the current property owner and/or agent(s) (developer, architect, engineer, planner) for project;

\_\_\_\_ The date of the original plan and the latest date of revision to the plan;

\_\_\_\_ A north arrow and a graphic scale (not smaller than one inch equals 100 feet);

\_\_\_\_ A reduction of the drawing at 11" x 17";

\_\_\_\_ A legal description of the subject property;

\_\_\_\_ All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled;

\_\_\_\_ All existing and proposed easement lines and dimensions with a key provided and explained on the margins of the plan as to ownership and purpose;

\_\_\_\_ All required building setback lines;

\_\_\_\_ All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, utility poles, drainage facilities, and walls;

\_\_\_\_ The location and dimension (cross-section and entry throat) of all access points onto public streets;

\_\_\_\_ The location and dimension of all on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided versus required by the Ordinance;

\_\_\_\_ The location and dimension of all loading and service areas on the subject property and labels indicating the dimension of such areas;

\_\_\_\_ The location of all outdoor storage areas and the design of all screening devices;

\_\_\_\_ The location, type, height, size and lighting of all signage on the subject property;

\_\_\_\_ The location, height, design/type, illumination power and orientation of all exterior lighting on the subject property -- including the clear demonstration of compliance with Section 98-707;

\_\_\_\_ The location and type of any permanently protected green space areas;

\_\_\_\_ The location of existing and proposed drainage facilities;

\_\_\_\_ In the legend, data for the subject property on:

\_\_\_\_ Lot Area;

- \_\_\_ Floor Area;
- \_\_\_ Floor Area Ratio (b/a);
- \_\_\_ Impervious Surface Area;
- \_\_\_ Impervious Surface Ratio (d/a);
- \_\_\_ Building Height.

- \_\_\_ (d) A **Detailed Landscaping Plan** of the subject property:
- \_\_\_ Scale same as main plan (> or equal to 1" equals 100')
  - \_\_\_ Map reduction at 11" x 17"
  - \_\_\_ Showing the location of all required bufferyard and landscaping areas
  - \_\_\_ Showing existing and proposed Landscape Point fencing
  - \_\_\_ Showing berm options for meeting said requirements
  - \_\_\_ Demonstrating complete compliance with the requirements of Article VI
  - \_\_\_ Providing individual plant locations and species, fencing types and heights, and berm heights;

- \_\_\_ (e) A **Grading and Erosion Control Plan**:
- \_\_\_ Same scale as the main plan (> or equal to 1" equals 100')
  - \_\_\_ Map reduction at 11" x 17"
  - \_\_\_ Showing existing and proposed grades including retention walls and related devices, and erosion control measures.

- \_\_\_ (f) **Elevation Drawings** of proposed buildings or remodeling of existing buildings:
- \_\_\_ Showing finished exterior treatment;
  - \_\_\_ With adequate labels provided to clearly depict exterior materials, texture, color and overall appearance;
  - \_\_\_ Perspective renderings of the proposed project and/or photos of similar structures may be submitted, but not in lieu of adequate drawings showing the actual intended appearance of the buildings.

**NOTE: Initiation of Land Use or Development Activity:** Absolutely no land use or development activity, including site clearing, grubbing, or grading shall occur on the subject property prior to the approval of the required site plan. Any such activity prior to such approval shall be a violation of law and shall be subject to all applicable enforcement mechanisms and penalties.

**NOTE: Modification of an Approved Site Plan:** Any and all variation between development and/or land use activity on the subject property and the approved site plan is a violation of law. An approved site plan shall be revised and approved via the procedures of Subsections 98-908(2) and (4) so as to clearly and completely depict any and all proposed modifications to the previously approved site plan, prior to the initiation of said modifications.

### III. FINAL APPLICATION PACKET INFORMATION

- Receipt of 5 full scale copies in blue/line or black/line of complete Final Application Packet by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_
- \_\_\_ Receipt of 25 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: \_\_\_\_\_ by: \_\_\_\_\_

## CONDITIONAL USE APPLICATION FOR 741 B, WEST MAIN ST.

Subject parcel is a two story commercial building located in the Central Business District of Lake Geneva, WI.

First Floor is occupied by E-Street Denim, a retail clothing and accessory store.

Second floor is vacant and most recently was leased to Creative Element. Prior to that it was used as a residential dwelling unit.

Owner wish to remodel the second floor bathroom and add a kitchen and dining area to accommodate residential rental.

Adequate site parking exists at the rear(north) side of the property.



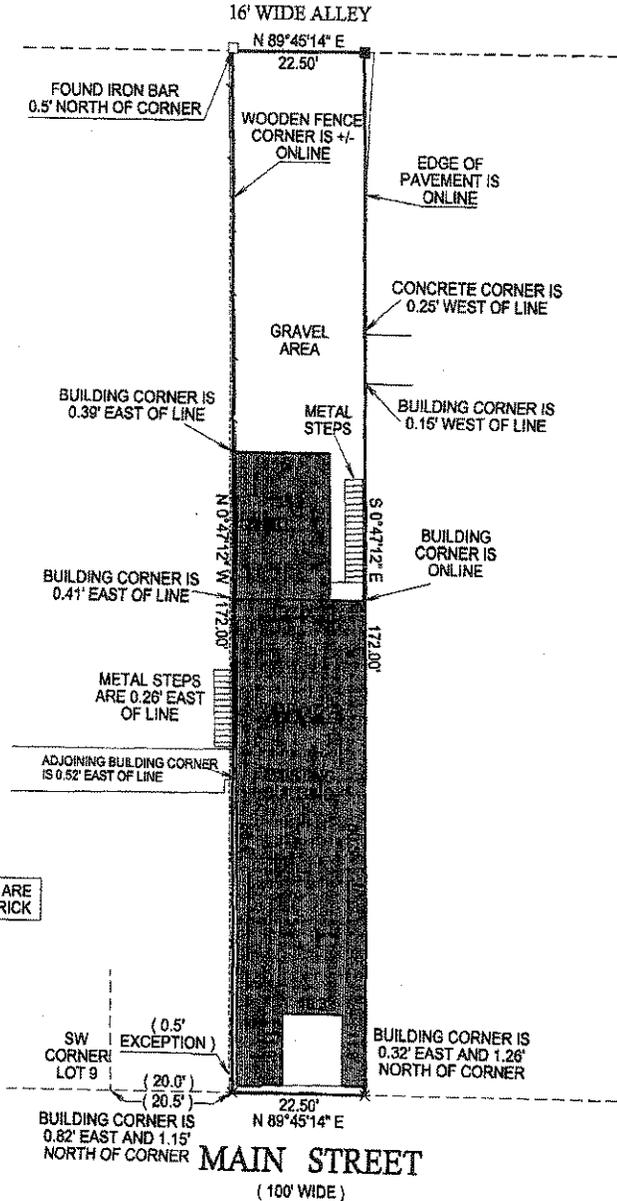
PREPARED FOR:  
 ROGER WOLFF  
 KEEFE REAL ESTATE

# PLAT OF SURVEY

PATHFINDER SURVEYING, INC.  
 W2888 KRUEGER ROAD UNIT "D"  
 LAKE GENEVA, WI 53147  
 (262) 248-8303

A PARCEL OF LAND LOCATED IN LOT 9 OF BLOCK 27 IN THE ORIGINAL PLAT OF THE CITY OF LAKE GENEVA ( FORMERLY THE VILLAGE OF GENEVA ) AND MORE FULLY DESCRIBED AS:  
 COMMENCING 20 FEET EAST OF THE SOUTHWEST CORNER OF LOT 9 IN BLOCK 27, ORIGINAL PLAT OF THE CITY OF LAKE GENEVA ( FORMERLY THE VILLAGE OF GENEVA ) ACCORDING TO THE PLAT OF SAID VILLAGE OF RECORD IN THE OFFICE OF THE REGISTER OF DEEDS FOR WALWORTH COUNTY AFORESAID; THENCE EAST 23 FEET IN THE NORTH LINE OF MAIN STREET; THENCE NORTH PARALLEL WITH THE WEST LINE OF SAID LOT 9, 172 FEET TO THE ALLEY; THENCE EAST IN THE ALLEY LINE 23 FEET; THENCE SOUTH PARALLEL TO THE WEST LINE OF LOT 9, 172 FEET TO THE PLACE OF BEGINNING.

EXCEPTING THEREFROM THE FOLLOWING: COMMENCING AT A POINT IN THE SOUTH LINE OF LOT 9 IN BLOCK 27, 20 1/2 FEET EAST OF THE SOUTHWEST CORNER OF SAID LOT, SAID POINT BEING IN THE CENTER OF THE BRICK WALL ON THE WEST SIDE OF THE STORE BUILDING ERECTED BY WILLIAM H. HAMMERSLEY, SENIOR; THENCE NORTH 172 FEET THROUGH THE CENTER OF SAID BRICK WALL AND PARALLEL TO THE EAST AND WEST LINES OF SAID LOT TO THE ALLEY; THENCE WEST IN THE ALLEY LINE 6 INCHES; THENCE SOUTH PARALLEL TO THE EAST AND WEST LINES OF SAID LOT TO THE NORTH LINE OF MAIN STREET; THENCE EAST 6 INCHES TO THE PLACE OF BEGINNING. ALL BEING IN THE CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN.



ALL BUILDING CALLS ARE  
 MADE TO FACE OF BRICK

CALCULATIONS MADE BY  
 SURVEYING AND DIVIDING  
 ALL OF SAID BLOCK 27.

- X = SET CROSS CUT
  - ( ) = RECORDED AS
  - = FOUND IRON BAR
  - = FOUND IRON PIPE
  - = SET IRON BAR
  - = SET IRON PIPE
- SCALE: 1" = 20'  
 JOB #: 07-473  
 TAX ID #: ZOP 00272

NOTE: BASIS OF BEARING IS MAIN STREET WAS TAKEN TO BEAR S 89°45'14" W AS PER CSM 2760.

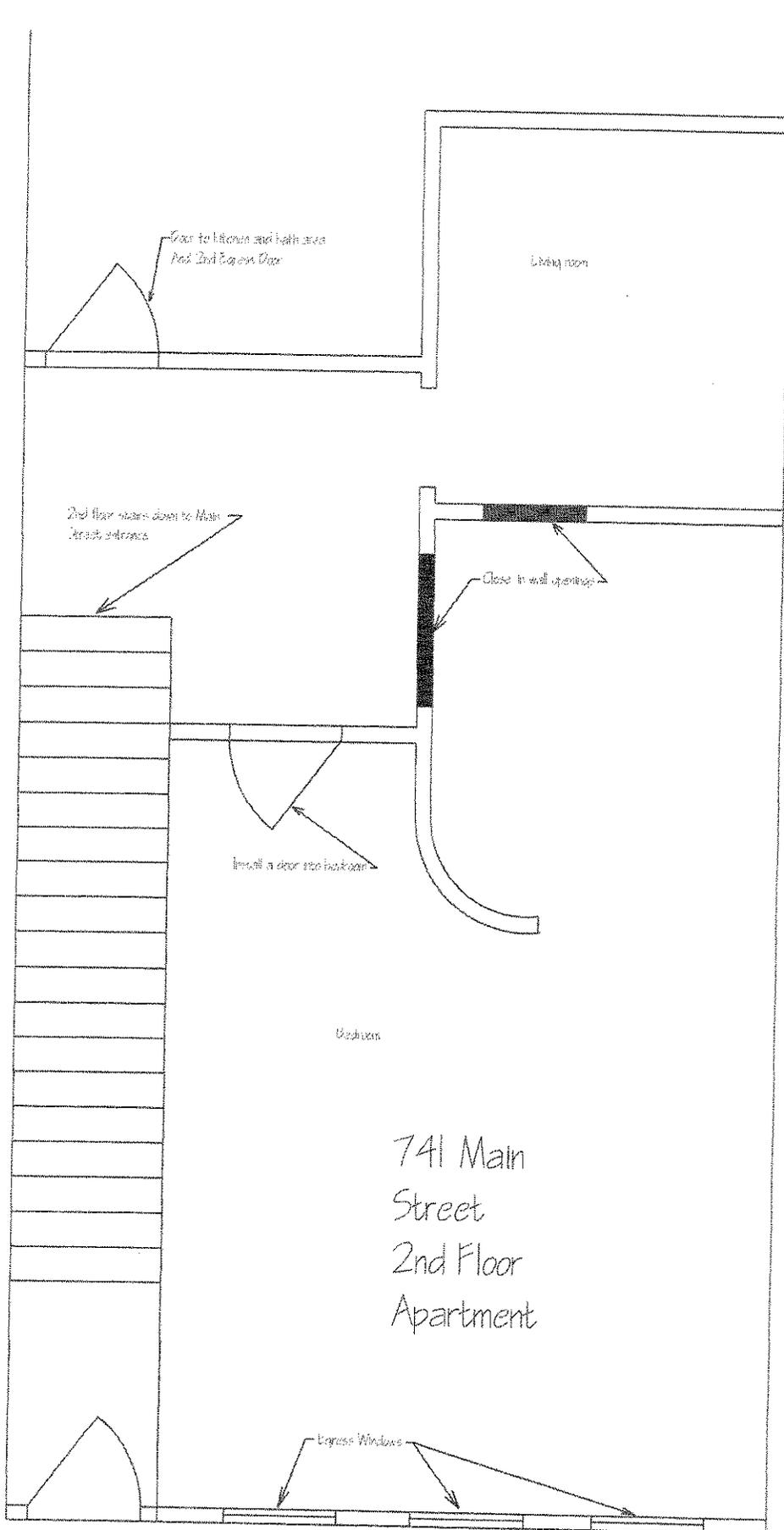
COMPARE LEGAL DESCRIPTION ABOVE AND DRAWING WITH DEED, FOR BUILDING RESTRICTIONS AND EASEMENTS NOT SHOWN REFER TO DEED, ABSTRACT SOURCES AND LOCAL MUNICIPAL CODES. NOTIFY THE SURVEYOR IMMEDIATELY OF ANY DISCREPANCY.

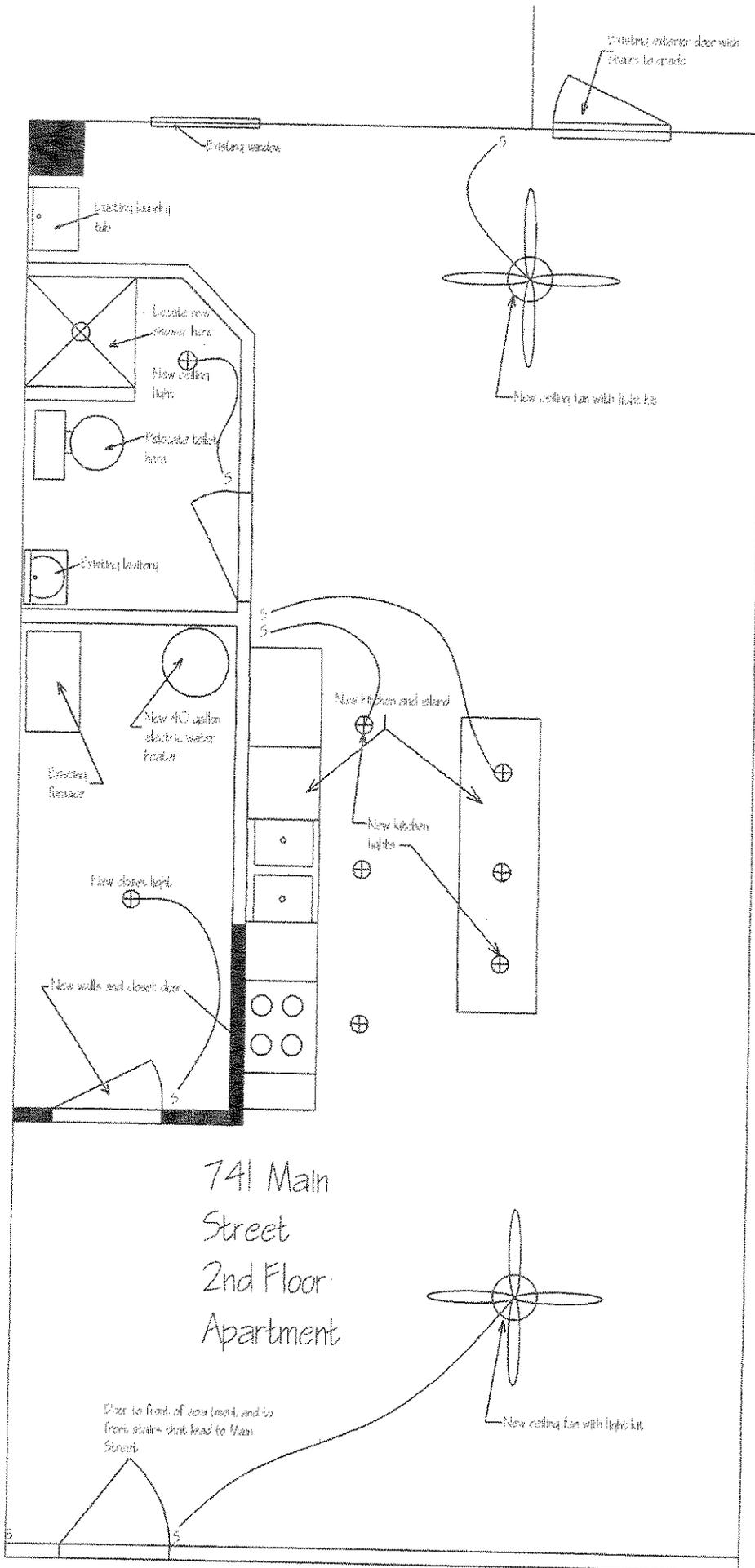
"I hereby certify that the above described property was surveyed under my supervision and that the above map, to the best of my knowledge and belief, is a true representation thereof and shows the size and location of all visible structures, apparent easements and encroachments if any." This survey is made for the present owners of the property, and those who purchase, mortgage, or guarantee the title thereto, within one year from the date hereof.



*Jeffrey L. Kimps*  
 JEFFREY L. KIMPS S-2436  
 Wisconsin Registered Land Surveyor  
 (original if signed in red)

DATED THIS 21st DAY OF NOVEMBER, 2007.





**City of Lake Geneva  
Council Meeting  
10/24/2011**

**Prepaid Checks - 10/07/11 through 10/18/11**

**\$1,493.84**



FROM 10/12/2011 TO 10/18/2011

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
KALAH		KALAHARI RESORTS							
	CONF-10/11								
	01	WI-NENA CONF 10/24-10/26/11	1121005331	10/13/11		52244	10/13/11	210.00	210.00 210.00
									VENDOR TOTAL: 210.00
GPD		LAKE GENEVA POLICE DEPT							
	CASH-10/11								
	01	SPECIAL INVESTIGATION	1121005380	10/13/11		52245	10/13/11	1,000.00	1,000.00 1,000.00
									VENDOR TOTAL: 1,000.00
VERIZON		VERIZON WIRELESS							
	2634677469								
	01	CELL CHGS 8/24-9/23	1122005221	09/23/11		52246	10/13/11	58.84	58.84 58.84
									VENDOR TOTAL: 58.84
PELRA		WPELRA							
	REG								
	01	5 CONF REGISTRATIONS	1114205332	10/13/11		52247	10/13/11	225.00	225.00 225.00
									VENDOR TOTAL: 225.00
									TOTAL --- ALL INVOICES: 1,493.84

DATE: 10/19/2011  
TIME: 09:47:58  
ID: AP450000.WOW

CITY OF LAKE GENEVA  
PAID INVOICE LISTING

FROM 10/07/2011 TO 10/10/2011

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
								TOTAL --- ALL INVOICES:	0.00

**City of Lake Geneva  
Council Meeting  
10/24/2011**

**Accounts Payable Checks - through 10/18/11**

	<u>Fund #</u>	
1. General Fund	11	<u>\$ 80,087.06</u>
2. Debt Service	20	<u>\$ 828.00</u>
3. TID #4	34	<u>\$ 33,874.75</u>
4. Lakefront	40	<u>\$ 14,352.51</u>
5. Capital Projects	41	<u>\$ 11,767.64</u>
6. Parking Meter	42	<u>\$ 397.59</u>
7. Library Fund	99	<u>\$ 1,476.95</u>
8. Impact Fees	45	<u>\$ -</u>
9. Tax Agency Fund	89	<u>\$ -</u>
Total All Funds		<u><u>\$142,784.50</u></u>

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**COUNCIL MEETING DATE OF: 10/24/2011**

**TOTAL UNPAID ACCOUNTS PAYABLE - THROUGH 10/18/11 142,784.50**

**ITEMS > \$5,000**

Johns Disposal Service - October Refuse/Recycling Svc	34,926.70
Alliant Energy - Various City Electric bills	24,685.68
Ruffalo Painting Company Inc - Pole Painting	19,562.90
Crispell-Snyder	17,784.88
TIPSS Court Software	9,468.75

**Balance of Other Items 36,355.59**

DATE: 10/19/11  
TIME: 10:39:07  
ID: AP441000.WOW

CITY OF LAKE GENEVA  
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 10/25/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
1000B	1000BULBS.COM						
893056	10/07/11	01	LIGHTBULBS	1134105261		10/25/11	61.01
						INVOICE TOTAL:	61.01
						VENDOR TOTAL:	61.01
ADAMA	ANDREW J ADAMS						
675251	10/08/11	01	HILLMOOR MOWING	1100001391		10/25/11	2,000.00
						INVOICE TOTAL:	2,000.00
						VENDOR TOTAL:	2,000.00
AFFORD	AFFORDABLE LIBRARY PRODUCTS						
94190-1	10/13/11	01	DUE DATE STICKERS	9900005512		10/25/11	95.00
						INVOICE TOTAL:	95.00
						VENDOR TOTAL:	95.00
ALLIANT	ALLIANT ENERGY						
RE101211	10/18/11	01	INV 101952-010-SNAKE RD/HWY 50	1134105222		10/18/11	11.22
		02	INV 106985-010-STREET LIGHTS	1134105223			6,932.16
		03	INV 114980-010-HWY 12/WHEELER	1134105222			14.91
		04	INV 124743-010-S LAKE SHORE DR	1152005222			16.37
		05	INV 127818-010-W HWY 50 BLOCK	1134105222			11.22
		06	INV 140837-010-S LAKE SHORE DR	1134105222			9.56
		07	INV 178856-010-GEORGE ST	1134105222			12.17
		08	INV 184924-010-COBB PARK	1152005222			48.36
		09	INV 216918-010-CITY HALL	1116105222			4,191.95
		10	INV 239783-010-CENTRAL SCH	1152005222			2.12
		11	INV 268954-010-FLAT IRON PK	1152005222			363.14
		13	INV 292807-010-WELLS ST	1134105222			64.26
		14	INV 302769-010-DUNN BASEBALL	1152005922			57.07
		15	INV 315792-010-W MAIN/CENTER	1134105222			56.89
		16	INV 318816-010-HWY 50/HWY 12	1134105222			12.73
		17	INV 335773-010-WELL ST	1134105222			12.29

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ALLIANT	ALLIANT ENERGY						
RE101211	10/18/11	18	INV 336765-010-FLAT IRON PK	1152005222		10/18/11	2.14
		19	INV 279779-010-918 MAIN ST	9900005222			1,115.94
		20	INV 355867-010-DODGE ST	1134105222			8.36
		21	INV 375931-010-RIVIERA	4055305222			4,392.05
		22	INV 392817-010-LIBRARY PK	1152005222			41.34
		24	INV 426987-010-RR3 BLK FLASHER	1134105222			12.73
		25	INV 433829-010-FIRE HOUSE	1122005222			706.36
		26	INV 433906-010-HAVENWOOD	1134105222			9.97
		27	INV 434743-010-HWY 12/HWY 36	1134105222			14.91
		28	INV 514311-001-BAKER/SEMINARY	1134105222			16.74
		29	INV 517852-001-SAGE ST/DUNN	1129005222			5.04
		30	INV 544872-001-VET'S PK/TOWNLI	1152015222			316.28
		31	INV 560544-002-1003 HOST DR	1122005222			342.64
		32	INV 589078-001-RUSH ST	1152005222			20.94
		33	INV 589905-001-BEACH HOUSE	4054105222			441.14
		34	INV 590084-001-DONIAN PK	1152005222			271.47
		35	INV 489578-003-MUSEUM	1151105222			881.20
		36	INV 594309-001-STREET LIGHTS	1134105223			299.36
		37	INV 605259-001-GENEVA ST LOT	1134105222			355.63
		38	INV 614948-001-VETS PK SCOREBO	1152015222			166.47
		39	INV 619678-001-LASALLE ST SIRE	1129005222			3.57
		40	INV 621825-001-SO WELLS	1134105222			9.68
		41	INV 621606-001-WELLS ST	1134105222			3.51
		42	INV 626232-001-HWY 50/HWY 12	1134105222			18.12
		43	INV 627270-001-730 MARSHALL ST	1129005222			9.36
		44	INV 628749-001-W COOK SIREN	1129005222			3.31
		46	INV 640082-001-201 EDWARDS SIR	1129005222			3.86
		47	INV 188965-013-1065 CAREY	1132105222			439.07
		48	INV 243947-013-1055 CAREY	1132105222			144.51
		49	INV 147744-014-1070 CAREY	1132105222			134.79
		50	INV 654168-001-HWY 50 SIGNAL	1134105223			209.70
		51	INV 653994-001-HWY 120/TOWNLIN	1134105222			92.17
		52	INV 656566-001-HWY 120/BLOOMFI	1134105223			163.18
		53	INV 652115-002-WALMART	1134105223			67.56

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ALLIANT ALLIANT ENERGY							
RE101211	10/18/11	54	INV 657276-002-389 EDWARDS	1134105223		10/18/11	72.63
		55	INV 492771-003-GENEVA SQ	1134105223			36.03
		56	INV 675414-001-VETS PK PAVILN	1152015222			266.91
		57	INV 679833-001-LOT LITE	1134105223			317.09
		58	INV 696255-001-SHARED SAVINGS	2081005663			30.51
		59	INV 699860-001-IMPOUND	1121005222			14.68
		60	INV 696255-001-SHARED SAVINGS	2081005623			797.49
		61	INV 703615-001-MAIN ST LIGHTS	1134105223			263.10
		62	INV 703098-001-LIB PK RESTROOM	1152005222			50.90
		63	INV 710858-001 INTRCHG NO SIG	1134105223			49.37
		64	INV 308751-011-SHER SPRINGS	1117105222			107.63
		65	INV 696255-001-SHARED SAVINGS	9900005663			19.45
		66	INV 696255-001-SHARED SAVINGS	9900005623			120.37
						INVOICE TOTAL:	24,685.68
						VENDOR TOTAL:	24,685.68
AT&T81 AT&T							
RE101211	10/01/11	01	262-R428188663-1 - CITY HALL	1116105221		10/25/11	327.49
		02	262-R428188663-1 - POLICE	1121005221			327.48
		03	262-R428188663-1 - COURT	1112005221			81.86
		04	262-R428188663-1 - METER	4234505221			81.86
		05	262-2484715125-4 - CITY HALL	1116105221			169.14
		06	262-2495299313-5 - 2 UPPER RIV	1112005221			19.95
		07	262-2480403367-7 - POLICE MAIN	1121005221			117.86
		08	262-2484567367-1 - POLICE	1121005221			563.97
		10	262-2482264368-9 - FIRE	1122005221			259.90
		11	262-2484913601-4 - STREET SHOP	1132105221			127.12
		12	262-2495299313-5 - 7 LIB LINES	9900005221			69.82
		13	262-2495299313-5 - 1 ST LINE	1132105221			9.97
		14	262-2495299313-5 - 4 CH LINES	1116105221			39.89
		15	262-2495299313-5 - 2 LOWER RIV	4055205221			19.95
		17	262-2495299313-5 - 2 POLICE	1121005221			19.95
		18	262-2495299313-5 - 1 FIRE LINE	1122005221			9.97

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AT&T81	AT&T						
RE101211	10/01/11	19	414-2456234817-3 CELL 911	1121005221		10/25/11	96.73
		20	262-2484715125-4 - MUN COURT	1112005221			36.06
						INVOICE TOTAL:	2,378.97
						VENDOR TOTAL:	2,378.97
AT&TO	AT&T ONENET SERVICE						
RE101211	10/01/11	01	CHARGES-10/11	1121005221		10/25/11	25.05
		02	CHARGES-10/11	1122005221			7.92
		03	CHARGES-10/11	4055205221			0.57
		04	CHARGES-10/11	1112005221			6.44
		05	CHARGES-10/11	1116105221			25.10
		06	CHARGES-10/11	1132105221			4.55
		07	CHARGES-10/11	9900005221			7.62
		08	CHARGES-10/11	4234505221			5.69
						INVOICE TOTAL:	82.94
						VENDOR TOTAL:	82.94
AUREAP	AURORA EAP						
6482	09/30/11	01	4TH QTR 2011 FEE	1110205135		10/25/11	937.50
						INVOICE TOTAL:	937.50
						VENDOR TOTAL:	937.50
BCE	BADGER STATE LOGISTICS						
204511	09/30/11	01	PAPER TOWEL DISPENSERS	1152005350		10/25/11	108.00
						INVOICE TOTAL:	108.00
						VENDOR TOTAL:	108.00
BEST	BEST STAMPS						
352858	10/03/11	01	STAMP	1129005399		10/25/11	25.71
						INVOICE TOTAL:	25.71
						VENDOR TOTAL:	25.71

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BLACKS BLACKSTONE AUDIO INC.							
584794	08/30/11	01	REPLACEMENT AUDIO BOOK	9900005414		10/25/11	10.00
						INVOICE TOTAL:	10.00
						VENDOR TOTAL:	10.00
BUMPB BUMPER TO BUMPER AUTO PARTS							
209320	10/06/11	01	HYD FITTINGS,HOSE CRIMPS	1152005250		10/25/11	65.27
						INVOICE TOTAL:	65.27
						VENDOR TOTAL:	65.27
CRISP CRISPELL-SNYDER, INC.							
13858	09/30/11	01	ENG-9/11	4054105372		10/25/11	1,720.16
						INVOICE TOTAL:	1,720.16
13871	09/30/11	01	ENG-9/11 MAIN ST IMP	3430009122		10/25/11	8,643.58
						INVOICE TOTAL:	8,643.58
13884	09/30/11	01	MAPPING-9/11	1130005217		10/25/11	41.50
						INVOICE TOTAL:	41.50
13886	09/30/11	01	ENG-9/11 HARTSHORNE	1100001391		10/25/11	145.50
						INVOICE TOTAL:	145.50
13887	09/30/11	01	ENG-9/11 KNOLL LN	1100001391		10/25/11	186.50
						INVOICE TOTAL:	186.50
13888	09/30/11	01	ENG-9/11 ROCHE	1100001391		10/25/11	194.00
						INVOICE TOTAL:	194.00
13973	09/30/11	01	ENG-9/11 HIGHLANDS	1100001391		10/25/11	773.08
						INVOICE TOTAL:	773.08
13974	09/30/11	01	ENG-9/11 TOWNLINE TRL	1100001391		10/25/11	121.25
						INVOICE TOTAL:	121.25

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CRISP	CRISPELL-SNYDER, INC.						
13975	09/30/11	01	ENG-9/11 2010 ST PROG	3430008027		10/25/11	171.42
						INVOICE TOTAL:	171.42
13977	09/30/11	01	ENG-9/11	4132101114		10/25/11	2,298.89
						INVOICE TOTAL:	2,298.89
13988	09/30/11	01	ENG-9/11 FEMA	3430008140		10/25/11	3,610.25
						INVOICE TOTAL:	3,610.25
14001	10/10/11	01	REUSS CSM	1100001391		10/25/11	-121.25
						INVOICE TOTAL:	-121.25
						VENDOR TOTAL:	17,784.88
DUI	UNEMPLOYMENT INSURANCE						
2952556	09/30/11	01	9/11-UE-FIRE	1110005154		10/25/11	768.46
		02	9/11-UE-METER	1110005154			95.99
		03	9/11-UE-POLICE	1110005154			44.88
						INVOICE TOTAL:	909.33
						VENDOR TOTAL:	909.33
DUNN	DUNN LUMBER & TRUE VALUE						
454723	10/04/11	01	BATTERIES	1132105350		10/25/11	6.99
						INVOICE TOTAL:	6.99
455104	10/06/11	01	GRASS SEED	1132135430		10/25/11	79.98
						INVOICE TOTAL:	79.98
455835	10/12/11	01	LUBRICANT,LATEX GLOVES	4234505250		10/25/11	53.64
						INVOICE TOTAL:	53.64
						VENDOR TOTAL:	140.61
EBC	EMPLOYEE BENEFITS CORPORATION						

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EBC	EMPLOYEE BENEFITS CORPORATION						
1139446	10/14/11	01	11/11 FLEX ADMIN	1110205132		10/25/11	142.50
						INVOICE TOTAL:	142.50
1139447	10/14/11	01	11/11 COBRA ADMIN	1110205132		10/25/11	78.10
						INVOICE TOTAL:	78.10
1139448	10/14/11	01	11/11 BENNYCARD ADMIN	1110205132		10/25/11	43.50
						INVOICE TOTAL:	43.50
						VENDOR TOTAL:	264.10
ELKHO	ELKHORN CHEMICAL COMPANY INC						
514172	10/03/11	01	FLOOR SCRUBBER	4055205350		10/25/11	3,998.00
						INVOICE TOTAL:	3,998.00
						VENDOR TOTAL:	3,998.00
HUMPH	HUMPHREY'S CONTRACTING						
FLAGPOLES	10/05/11	01	CUT FLAGPOLE TOPS-RIV	3430009115		10/25/11	984.41
						INVOICE TOTAL:	984.41
FREMONT	10/10/11	01	SIDEWALK FIX-FREMONT ST	1132105270		10/25/11	489.56
						INVOICE TOTAL:	489.56
						VENDOR TOTAL:	1,473.97
ITU	ITU INC						
5413073	10/14/11	01	MATS	1116105360		10/25/11	59.55
						INVOICE TOTAL:	59.55
						VENDOR TOTAL:	59.55
JOHNS	JOHNS DISPOSAL SERVICE INC						
39311	10/05/11	01	10/11 SERVICE	1136005294		10/25/11	24,283.80

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JOHNS	JOHNS DISPOSAL SERVICE INC						
39311	10/05/11	02	10/11 SERVICE	1136005297		10/25/11	10,642.90
						INVOICE TOTAL:	34,926.70
						VENDOR TOTAL:	34,926.70
LASER	LASER WORKS UNLIMITED LLC						
484	10/12/11	01	NAME PLATE/PLAQUE	1114305310		10/25/11	81.75
						INVOICE TOTAL:	81.75
						VENDOR TOTAL:	81.75
LGREG	LAKE GENEVA REGIONAL NEWS						
898876	09/01/11	01	FLAT IRON PAVILION BIDS	3430007110		10/25/11	217.50
						INVOICE TOTAL:	217.50
899743	09/01/11	01	LN 8/8 COUNCIL MINUTES	1110005314		10/25/11	401.06
						INVOICE TOTAL:	401.06
899832	09/01/11	01	CUP-ANYTIME FITNESS	1110005315		10/25/11	44.75
						INVOICE TOTAL:	44.75
899837	09/01/11	01	CUP-FROZEN YOGURT	1110005315		10/25/11	45.94
						INVOICE TOTAL:	45.94
899839	09/01/11	01	CUP-CIMENO'S PIZZA	1110005315		10/25/11	44.75
						INVOICE TOTAL:	44.75
900272	09/01/11	01	CUP-SCREEN HOUSE-RYAN	1110005315		10/25/11	44.75
						INVOICE TOTAL:	44.75
901568	09/08/11	01	POLE/SIGN PAINTING BIDS	3430005450		10/25/11	228.23
						INVOICE TOTAL:	228.23
901612	09/01/11	01	POLE/SIGN PAINTING BIDS	3430005450		10/25/11	228.23
						INVOICE TOTAL:	228.23

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LGREG	LAKE GENEVA REGIONAL NEWS						
902086	09/15/11	01	LN ORD 11-23	1110005314		10/25/11	43.90
						INVOICE TOTAL:	43.90
902660	09/22/11	01	LN 8/22 COUNCIL MINUTES	1110005314		10/25/11	806.11
						INVOICE TOTAL:	806.11
902694	09/22/11	01	8/29 SPEC COUNCIL MTG MINUTES	1110005314		10/25/11	204.19
						INVOICE TOTAL:	204.19
902701	09/22/11	01	8/30 SPEC COUNCIL MTG MINUTES	1110005314		10/25/11	217.49
						INVOICE TOTAL:	217.49
904433	09/29/11	01	CUP-SOTTRELL	1110005315		10/25/11	45.94
						INVOICE TOTAL:	45.94
904440	09/29/11	01	CUP-VENTURE INVEST LLC	1110005315		10/25/11	41.19
						INVOICE TOTAL:	41.19
905541	09/29/11	01	TENNIS COURT REPLACE BIDS	3430005450		10/25/11	228.23
						INVOICE TOTAL:	228.23
						VENDOR TOTAL:	2,842.26
LGUTI	LAKE GENEVA UTILITY COMMISSION						
3641	10/13/11	01	2011 WASTEWATER FEE	1100001391		10/25/11	550.00
						INVOICE TOTAL:	550.00
						VENDOR TOTAL:	550.00
MALLARD	VEOLIA MALLARD RIDGE LANDFILL						
A40000002714	09/25/11	01	LANDFILL USEAGE-3.89 TONS	1136005296		10/25/11	204.78
						INVOICE TOTAL:	204.78
						VENDOR TOTAL:	204.78
MARTIN	MARTIN BUSINESS GROUP						

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MARTIN	MARTIN BUSINESS GROUP						
1108524	10/06/11	01	RICOH SPC410 ANNUAL CONTRACT	1116105531		10/25/11	350.00
						INVOICE TOTAL:	350.00
						VENDOR TOTAL:	350.00
NEXTEL	NEXTEL/SPRINT						
940684224-102	10/12/11	01	ICAC AIR CARD	1121005221		10/25/11	40.99
						INVOICE TOTAL:	40.99
						VENDOR TOTAL:	40.99
PALMER	PALMER COMPANY						
135060-01	09/29/11	01	SCRIM ROLL RAGS	1152005350		10/25/11	93.00
		02	DISCOUNT EARNED	1100004819			-0.93
						INVOICE TOTAL:	92.07
						VENDOR TOTAL:	92.07
PNC	PNC BANK						
0032-10/11	10/09/11	01	WINDBREAKERS,HATS	4234505138		10/25/11	44.98
		02	GLOVES	4234505138			49.98
		03	SPORT CHUTES-BEACH RAFTS-FINAL	4054105352			1,145.00
						INVOICE TOTAL:	1,239.96
0354-10/11	10/09/11	01	ALL PARTITIONS-TOILET LATCHES	1152005350		10/25/11	51.50
		02	NATIONAL AUTO-TIRE CHGR-BALANC	1132105340			300.00
		03	NATIONAL AUTO-TIRE CHANGER	1132104730			2,495.00
						INVOICE TOTAL:	2,846.50
0411-10/11	10/09/11	01	9/21-22 KALAHARI-LODGING	1124005331		10/25/11	78.05
		02	9/21-SPRECHER'S-MEAL	1124005331			11.59
		03	9/23-MILWAUKEE GRILL-MEAL	1124005331			11.06
		04	9/21-23 WI PLG INSP CONF MEAL	1124005331			20.00
		05	HOME DEPOT-GFI TESTER	1124005399			8.42

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PNC	PNC BANK						
0411-10/11	10/09/11	06	9/27 EXXONMOBIL	1100001391		10/25/11	39.92
		07	KALAHARI-REFUND TAX	1124005331			-16.10
						INVOICE TOTAL:	152.94
						VENDOR TOTAL:	4,239.40
QUILL	QUILL CORPORATION						
7187455	10/05/11	01	COPY PAPER	1116105310		10/25/11	258.09
						INVOICE TOTAL:	258.09
						VENDOR TOTAL:	258.09
RASS	MICHAEL RASMUSSEN						
REIMB-10/11	10/14/11	01	SKYWALKER-LCD MOUNTS	1121005262		10/25/11	69.98
						INVOICE TOTAL:	69.98
						VENDOR TOTAL:	69.98
RECORD	RECORDED BOOKS LLC						
74320292	08/16/11	01	AUDIO BOOKS-4	9900005414		10/25/11	31.80
						INVOICE TOTAL:	31.80
74320294	08/01/11	01	AUDIO BOOK-1	9900005414		10/25/11	6.95
						INVOICE TOTAL:	6.95
						VENDOR TOTAL:	38.75
REINH	REINHOLD SIGN SERVICE INC						
26627	09/30/11	01	'NO WEAPON' SIGNS	1116105350		10/25/11	222.98
						INVOICE TOTAL:	222.98
						VENDOR TOTAL:	222.98
ROTE	ROTE OIL COMPANY						
107085	10/03/11	01	300.7 GAL UNDYED DIESEL	1132105341		10/25/11	1,029.90
						INVOICE TOTAL:	1,029.90

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ROTE OIL COMPANY							
107113	10/06/11	01	449.6 GAL DYED DIESEL	1132105341		10/25/11	1,373.53
		02	176.4 GAL UNDYED DIESEL	1132105341			593.41
						INVOICE TOTAL:	1,966.94
						VENDOR TOTAL:	2,996.84
RUFFALO PAINTING COMPANY INC							
DRAW 1	10/19/11	01	POLE PAINTING	3430005450		10/25/11	19,562.90
						INVOICE TOTAL:	19,562.90
						VENDOR TOTAL:	19,562.90
SAWYER FALDUTO ASSET MGMT							
REFUND	10/07/11	01	SAWYER FALDUTO/SEC GRD-10/6/11	4055104674		10/25/11	-704.75
		02	SAWYER FALDUTO-SEC DEP-10/6/11	4055102353			1,000.00
						INVOICE TOTAL:	295.25
						VENDOR TOTAL:	295.25
JORDAN PIECZYNSKI							
REFUND	10/11/11	01	PIECZYNSKI/SEC GRD-10/7/11	4055104674		10/25/11	-344.00
		02	PIECZYNSKI-SEC DEP-10/7/11	4055102353			1,000.00
						INVOICE TOTAL:	656.00
						VENDOR TOTAL:	656.00
CARYN GEHRKE							
REFUND	10/11/11	01	GEHRKE/SEC GRD-10/08/11	4055104674		10/25/11	-703.13
		02	GEHRKE-SEC DEP-10/08/11	4055102353			1,000.00
						INVOICE TOTAL:	296.87
						VENDOR TOTAL:	296.87
NANCY TOPALOVICH							
REFUND	10/11/11	01	TOPALOVICH/SEC GRD-10/09/11	4055104674		10/25/11	-546.75

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INVOICES DUE ON/BEFORE 10/25/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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T0000469 NANCY TOPALOVICH							
REFUND	10/11/11	02	TOPALOVICH-SEC DEP-10/09/11	4055102353		10/25/11	1,000.00
						INVOICE TOTAL:	453.25
						VENDOR TOTAL:	453.25
T0000470 MARY LEONARD							
REFUND	10/13/11	01	LEONARD-CANCEL FEE-9/22/12	4055104674		10/25/11	-100.00
		02	LEONARD-SEC DEP-9/22/12	4055102353			1,000.00
						INVOICE TOTAL:	900.00
						VENDOR TOTAL:	900.00
T0000471 LORRAINE A PETERSEN							
REFUND	10/08/11	01	BRUSH PICK UP REFUND	1132134644		10/25/11	27.75
						INVOICE TOTAL:	27.75
						VENDOR TOTAL:	27.75
T0000472 MARVIN HERSKO							
REFUND	10/06/11	01	BRUSH PICK UP REFUND	1132134644		10/25/11	52.75
						INVOICE TOTAL:	52.75
						VENDOR TOTAL:	52.75
TITANP TITAN PUBLIC SAFETY SOLUTIONS							
2577	09/29/11	01	TIPSS COURT SOFTWARE	4112000115		10/25/11	9,468.75
						INVOICE TOTAL:	9,468.75
						VENDOR TOTAL:	9,468.75
USCELL U.S. CELLULAR							
RE101211	10/12/11	02	MAYOR'S CELL 10/12-11/11	1116105221		10/25/11	32.20
		03	BLDG INSP CELL 10/12-11/11	1124005262			21.11
		05	CITY ADMIN CELL 10/12-11/11	1116105221			50.24

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INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
USCELL U.S. CELLULAR							
RE101211	10/12/11	06	CITY CLERK CELL 10/12-11/11	1116105221		10/25/11	45.55
		07	BEACH CELL 10/11-11/12	4054105221			4.49
		08	PARKING MTR 1 CELL 10/12-11/11	4234505221			6.51
		09	PARKING MTR 2 CELL 10/12-11/11	4234505221			7.06
		10	CITY HALL CELL 10/12-11/11	1116105221			7.01
		11	CEMETERY CELL 10/12-11/11	1100001391			9.74
		12	PARKING SUPERVISOR 10/12-11/11	4234505221			17.87
		13	HARBORMASTER CELL 10/12-11/11	4055105221			29.78
						INVOICE TOTAL:	231.56
						VENDOR TOTAL:	231.56
VERIZON VERIZON WIRELESS							
2638379587	10/03/11	01	AIR CARDS	1129005221		10/25/11	74.65
		02	CELL CHGS 9/4-10/3	1121005221			284.09
						INVOICE TOTAL:	358.74
						VENDOR TOTAL:	358.74
WALCO WALWORTH COUNTY TREASURER							
64-246-9/11	10/18/11	01	9/11 COURT FINES-COUNTY	1112002420		10/25/11	660.00
						INVOICE TOTAL:	660.00
						VENDOR TOTAL:	660.00
WELDE WELDERS SUPPLY CO							
129810	09/30/11	01	OXYGEN,ARG/CO2	1132105340		10/25/11	59.86
						INVOICE TOTAL:	59.86
130604	09/30/11	01	OXYGEN RENTAL	1132105340		10/25/11	5.90
						INVOICE TOTAL:	5.90
						VENDOR TOTAL:	65.76
WIDOTS WI DEPT OF TRANSPORTATION							

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INVOICES DUE ON/BEFORE 10/25/2011

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
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WIDOTS	WI DEPT OF TRANSPORTATION						
10/11	10/18/11	01	SUSPENSIONS-26	4234505399		10/25/11	130.00
						INVOICE TOTAL:	130.00
						VENDOR TOTAL:	130.00
WILLK	JERRY WILLKOMM INC						
166715	10/05/11	01	1350 GAL GAS	1132105341		10/25/11	4,197.15
						INVOICE TOTAL:	4,197.15
						VENDOR TOTAL:	4,197.15
WISC	STATE OF WISCONSIN						
64-246-9/11	10/18/11	01	9/11 COURT FINES-STATE PORTION	1112002424		10/25/11	3,432.66
						INVOICE TOTAL:	3,432.66
						VENDOR TOTAL:	3,432.66
						TOTAL ALL INVOICES:	142,784.50