



## **FINANCE, LICENSE & REGULATION COMMITTEE**

**MONDAY, APRIL 22, 2013 – 6:00 PM**

**COUNCIL CHAMBERS, CITY HALL**

### **AGENDA**

1. Call to Order
2. Roll Call
3. Approve the following Finance, License and Regulation Committee Meeting minutes of April 8, 2013, as published and distributed.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
5. **LICENSES & PERMITS**
  - A. Original “Class B” Intoxicating Liquor and Class “B” Fermented Malt Beverage License Application for Two Thumbs Up, LLC d/b/a Thumbs Up, 260 Broad St., Lake Geneva, Benjamin Barels, Agent
  - B. Original “Class A” Intoxicating Liquor and Class “A” Fermented Malt Beverage License Application for Lake Geneva Grassroots, Inc. d/b/a The Backyard, 252 Center St., Lake Geneva, Robert Schmalling, Agent
  - C. Street Use Permit Application filed by Sean Payne on behalf of Geneva Area Foundation (Horticultural Hall) for Lake Geneva Farmer’s Market using the alley to the south of Horticultural Hall on Thursdays from May 9, 2013 through October 24, 2013 from 7 a.m. to 1:30 p.m.
  - D. Street Use Permit Application filed by George Hennerley on behalf of Geneva Lake Area Chamber of Commerce for Oktoberfest using the downtown area sidewalks, streets and alleys and closing the 200 block of Broad St. on October 12 and October 13, 2013 from 10 a.m. to 6 p.m.
  - E. Street Use Permit Application filed by George Hennerley on behalf of Geneva Lake Area Chamber of Commerce for Children’s Christmas Parade using Broad St. and Main St. on December 7, 2013 from 4 p.m. to 6:30 p.m.
  - F. Original Operator (Bartender) License Applications filed by Amanda R. Koke, Amanda J. Hanline, Staci L. Hallett, Krystal N. Blum, Justin L. Hintz and Susan O’Sullivan
  - G. Original Taxi Driver License Application filed by John Schiefelbein (*approved by Police Chief; informational only*)
6. Discussion/Recommendation on directing staff to solicit bids for north Broad St. lighting replacements funded by TID #4 (*recommended by Public Works Committee 4/17/13*)

7. Discussion/Recommendation on directing staff to solicit bids for Dunn Field Restroom/Concessions building construction funded by TID #4 (*recommended by Public Works Committee 4/17/13*)
8. Discussion/Recommendation on engineering agreement with Crispell-Snyder for Phase II of Main Street Tunnel Rehabilitation in the amount not to exceed \$35,000.00 funded by TID #4 (*recommended by Public Works Committee 4/17/13*)
9. Discussion/Recommendation on award of contract with Watch it Bend for Disc Golf Course design in the amount of \$3,600.00 and the purchase of amenities in the amount of \$22,133.00 funded by park impact fees (*recommended by Public Works Committee 4/17/13*)
10. Discussion/Recommendation on Equipment Replacement Fund schedule
11. **Presentation of Accounts**
  - A. Purchase Orders
  - B. Prepaid Bills in the amount of \$2,063.62
  - C. Regular Bills in the amount of \$163,378.14
12. Adjournment

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

4/19/13 12:42PM

cc: Committee Members: Aldermen Hill, Kupsik, Krohn, Hougen, Tolar; Mayor & remaining Council, Administrator, City Clerk, Attorney, Treasurer

# FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, APRIL 8, 2013 - 6:00PM

COUNCIL CHAMBERS, CITY HALL

Chairperson Hill called the meeting to order at 6:01 p.m.

Roll Call. Present: Aldermen Kupsik, Krohn, Tolar, Hougen and Hill. Also Present: City Administrator Jordan, Comptroller Pollitt, DPW Winkler and City Clerk Hawes.

## Approval of Minutes

Kupsik/Hougen motion to approve Finance, License and Regulation Committee meeting minutes of March 25, 2013, as distributed. Unanimously carried.

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. None.

## LICENSES & PERMITS

**Original Park Permit application filed by Ken Frenk on behalf of Pancreatic Cancer Action Network to use Library Park on July 14, 2013 from 8:30 a.m. to 1 p.m. for a walk to raise awareness for pancreatic cancer, subject to payment of the security deposit and park fees (recommended by Board of Park Commissioners 4/3/2013)**

Kupsik/Tolar motion to recommend approval. Chairperson Hill asked what route would be used for the walk. Mayor Connors said the walk will informally take place along the lake path. Unanimously carried.

**Original Park Permit application filed by Timothy Townsend on behalf of Black Circle Records to use Flat Iron Park on August 3, 2013 from noon to 6 p.m. for a live music event (recommended by Board of Park Commissioners 4/3/2013)**

Kupsik/Tolar motion to recommend approval. Alderman Kupsik said the event would include one band playing on a concrete pad in Flat Iron Park. He said their only special request was for the use of electricity. Unanimously carried.

**Original Park Permit application filed by Cristen Marzula on behalf of Universal Cheerleaders Association to use Seminary Park on June 5, 2013 to June 8, 2013 from 8 a.m. to 9 p.m. for cheerleading staff training (recommended by Board of Park Commissioners 4/3/2013)**

Kupsik/Krohn motion to recommend approval. Unanimously carried.

## Discussion/Recommendation on revision to loud and unnecessary noise ordinance to allow exception for activities allowed by permit issued by the City Council

Chairperson Hill said the proposed ordinance would allow an exception for activities that are approved by permit. She suggested removing the word "special" in front of permit.

Kupsik/Hill motion to forward to the City Council without recommendation. Unanimously carried.

## Discussion/Recommendation on award of bid to Inland Dredging (Burlington, WI) for lagoon dredging in the amount of \$50,900.00 funded by TID #4

Administrator Jordan verified that the award of bid would be in the amount of \$50,000.00 funded by the lakefront fund. Mr. Jordan referenced a memorandum, stating that it has been 15 years since the City last dredged the lagoon.

Kupsik/Krohn motion to recommend award of bid to Inland Dredging (Burlington, WI) for lagoon dredging in the amount of \$50,000.00 funded by the lakefront fund. Unanimously carried.

## Discussion/Recommendation on revising the Impact Fee ordinance

City Attorney Draper explained the City is in a difficult position with respect to the use of its fire and library impact fees. He said the use of these funds is limited to specific items identified in the feasibility studies. Those studies were conducted based on the expectation of a population boom that did not occur in the City. Mr. Draper said after a certain

period of time, the unspent impact fees will need to be returned to the current property owner. He asked for direction on whether to draft an ordinance that would repeal or revise the City's current impact fee ordinances. Alternatively, the City could commission a new feasibility study to determine the potential uses of impact fees.

Chairperson Hill and Alderman Kupsik agreed that the City should try to spend any impact fees that they are able to as appropriately before they expire. City Attorney Draper said he would have to look at each expenditure proposal individually and determine whether it is an appropriate use of impact fees.

Chairperson Hill expressed interest in discontinuing the fire and library impact fees. She suggested it is unnecessary to be maintaining accounts that are not actively used. Ms. Hill further suggested changing the sewer and water impact fees to connection fees.

Hill/Kupsik motion to forward to Council without recommendation. Unanimously carried.

**Discussion/Recommendation on combined event permit application form (recommended by Board of Park Commissioners 4/3/13)**

Chairperson Hill said the city clerk worked with other department heads to consolidate three application forms into one event permit application form. She said the form also has a new "office use" section with a new staff review process and security deposit tracking.

Hougen/Kupsik motion to recommend approval. Unanimously carried.

**Discussion/Recommendation on Notice of Final Acceptance with Reesman's Excavating & Grading, Inc. for 2012 Street Improvement Program contract**

Kupsik/Krohn motion to recommend approval. Unanimously carried.

**RESOLUTIONS**

**Resolution 13-R29, a resolution to increase funding for the 2013 Street Improvement Program by \$63,681.00**

Comptroller Pollitt said the purpose of the resolution is to combine separate accounts relating to the street program into one consolidated account. The total 2013 Street Improvement Program budget will be \$254,000.00

Kupsik/Hougen motion to recommend approval. Unanimously carried.

**Presentation of Accounts**

Tolar/Krohn motion to recommend approval of Prepaid Bills in the amount of \$4,555.52. Unanimously carried.

Kupsik/Krohn motion to recommend approval of Regular Bills in the amount of \$154,058.19. Unanimously carried.

**Adjournment**

Kupsik/Krohn motion to adjourn at 6:42 p.m. Unanimously carried.

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/s/ Michael D. Hawes, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED  
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**



**REGULAR CITY COUNCIL MEETING**  
**MONDAY, APRIL 22, 2013 – 7:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

**AGENDA**

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Mott
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of April 8, 2013 and City Council Organizational Meeting minutes of April 16, 2013, as prepared and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
  - A. Original “Class B” Intoxicating Liquor and Class “B” Fermented Malt Beverage License Application for Two Thumbs Up, LLC d/b/a Thumbs Up, 260 Broad St., Lake Geneva, Benjamin Barels, Agent
  - B. Original “Class A” Intoxicating Liquor and Class “A” Fermented Malt Beverage License Application for Lake Geneva Grassroots, Inc. d/b/a The Backyard, 252 Center St., Lake Geneva, Robert Schmalling, Agent
  - C. Street Use Permit Application filed by Sean Payne on behalf of Geneva Area Foundation (Horticultural Hall) for Lake Geneva Farmer’s Market using the alley to the south of Horticultural Hall on Thursdays from May 9, 2013 through October 24, 2013 from 7 a.m. to 1:30 p.m.
  - D. Street Use Permit Application filed by George Hennerley on behalf of Geneva Lake Area Chamber of Commerce for Oktoberfest using the downtown area sidewalks, streets and alleys and closing the 200 block of Broad St. on October 12 and October 13, 2013 from 10 a.m. to 6 p.m.
  - E. Street Use Permit Application filed by George Hennerley on behalf of Geneva Lake Area Chamber of Commerce for Children’s Christmas Parade using Broad St. and Main St. on December 7, 2013 from 4 p.m. to 6:30 p.m.
  - F. Original Operator (Bartender) License Applications filed by Amanda R. Koke, Amanda J. Hanline, Staci L. Hallett, Krystal N. Blum, Justin L. Hintz and Susan O’Sullivan
  - G. Original Taxi Driver License Application filed by John Schiefelbein (*approved by Police Chief; informational only*)

10. Items removed from the Consent Agenda
11. **First Reading of Ordinance 13-11, amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, to rezone certain property recently annexed to the City (Lake Geneva Joint School District #1)**
12. **First Reading of Ordinance 13-12, amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, to rezone certain property recently annexed to the City (Immanuel Lutheran Church)**
13. **First Reading of Ordinance 13-13, amending the Zoning Map of the City of Lake Geneva, Walworth County, Wisconsin, to rezone certain property recently annexed to the City (Hart)**
14. **First Reading of Ordinance 13-14, an ordinance providing for direct annexation by unanimous consent of electors and property owners of territory located in the Towns of Linn and Bloomfield, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin (Lake Geneva Economic Development Corporation)**
15. **First reading of Ordinance 13-15, amending Chapter 14, Building and Building Regulations, of the Municipal Code of the City of Lake Geneva, Wisconsin regarding landlord registration**
16. **First reading of Ordinance 13-16, amending Chapter 46, Nuisances, of the Municipal Code of the City of Lake Geneva, Wisconsin regarding chronic nuisances**
17. **Finance, License and Regulation Committee Recommendations – Alderman Hill**
  - A. Discussion/Action on award of bid to Ewald Ford in the amount of \$33,221.00 for Street Department 3/4 Ton Truck funded by the capital fund
  - B. Discussion/Action on directing staff to solicit bids for north Broad St. lighting replacements funded by TID #4 (*recommended by Public Works Committee 4/17/13*)
  - C. Discussion/Action on directing staff to solicit bids for Dunn Field Restroom/Concessions building construction funded by TID #4 (*recommended by Public Works Committee 4/17/13*)
  - D. Discussion/Action on engineering agreement with Crispell-Snyder for Phase II of Main Street Tunnel Rehabilitation in the amount not to exceed \$35,000.00 funded by TID #4 (*recommended by Public Works Committee 4/17/13*)
  - E. Discussion/Action on award of contract with Watch it Bend for Disc Golf Course design in the amount of \$3,600.00 and the purchase of amenities in the amount of \$22,133.00 funded by park impact fees (*recommended by Public Works Committee 4/17/13*)
  - F. Discussion/Action on Equipment Replacement Fund schedule
18. **Plan Commission Recommendations – Alderman Hougen**
  - A. **Resolution 13-R31, authorizing the issuance of a Conditional Use Permit to Nicholas E Petros and Angele Petros, PO Box 505, Lake Geneva, WI 53147, for amending their existing Group Development to add an additional unit in the Central Business zoning district at 704 Main St., Tax Key No. ZOP 00307, including all staff recommendations.**
  - B. **Resolution 13-R32, authorizing the issuance of a Conditional Use Permit to Dorothy Fiske, 324 Sage Street, Lake Geneva, WI 53147, for operating a bed and breakfast establishment in the Neighborhood Office (NO) zoning district at 324 Sage St., Tax Key No. ZOP 00134, including all staff recommendations.**
  - C. **Discussion/Action on an amendment to Section 98-913(9)(c) of the City of Lake Geneva Zoning Code to resolve a conflict in the Downtown Design Overlay regulations**

19. **Presentation of Accounts – Alderman Hill**

- A. Purchase Orders
- B. Prepaid Bills in the amount of \$2,063.62
- C. Regular Bills in the amount of \$163,378.14

**20. Mayoral Appointments – Mayor Connors**

Parking Commission:

- Reappointment of Martin Smith to May 1, 2015
- Reappointment of John Button to May 1, 2015

Plan Commission:

- Reappointment of Cindy Flower to May 1, 2016

Historic Preservation Commission:

- Reappointment of Patrick Quinn to May 1, 2016

Library Board:

- Reappointment of Christine Brookes to May 1, 2016
- Reappointment of Diane Jones to May 1, 2016
- Reappointment of Larry Kundert to May 1, 2016

Board of Park Commissioners:

- Reappointment of Doug Skates to May 1, 2016
- Reappointment of John Swanson to May 1, 2016
- Reappointment of Lynn Hassler to May 1, 2016

Police & Fire Commission

- Reappointment of Tom Hartz to May 1, 2018

Tree Board:

- Reappointment of Joe Esposito to May 1, 2016
- Reappointment of Bob Flemming to May 1, 2016

Zoning Board of Appeals:

- Reappointment of Robert McCormick to May 1, 2016
- Reappointment of Thomas Anthony, Alternate to May 1, 2016

Communications Committee:

- Reappointment of Gary Milliette to May 1, 2015
- Reappointment of Ron Berndt to May 1, 2015

Avian Committee

- Reappointment of Maureen Winkler to May 1, 2015

**21. Closed Session**

Motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(g) to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved in re: Peller Investments, LLC (City Attorney Draper)

**22.** Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session

**23. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

4/19/13 12:40PM

cc: Aldermen, Mayor, Administrator, Attorney, Department Heads, Media

**CITY COUNCIL MEETING**  
**MONDAY, APRIL 8, 2013 – 7:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Alderman Wall.

**Roll Call.** Present: Aldermen Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar. Also present: Administrator Jordan, City Attorney Draper, DPW Winkler and City Clerk Hawes.

**Awards, Presentations, and Proclamations.**

The Council observed a moment of silence for former mayor, Ken Schneider who died on March 30, 2013.

Mayor Connors presented certificates of recognition to Arleen Krohn and Don Tolar for their service as alderpersons.

Aldermen Krohn and Tolar each spoke briefly, reflecting on their terms as alderpersons and thanking residents for their support.

**Re-consider business from previous meeting.** None.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

Mike Van Den Bosch, Executive Director for the Walworth County Economic Development Alliance, commented on impact fees. He provided the Council information about what other communities collect for impact fees.

**Acknowledgement of Correspondence.** None.

**Approval of Minutes**

Wall/Hougen motion to approve the regular meeting minutes of March 25, 2013, as distributed. Unanimously carried.

**Consent Agenda**

Original Park Permit application filed by Ken Frenk on behalf of Pancreatic Cancer Action Network to use Library Park on July 14, 2013 from 8:30 a.m. to 1 p.m. for a walk to raise awareness for pancreatic cancer, subject to payment of the security deposit and park fees (*recommended by Board of Park Commissioners 4/3/2013*)

Original Park Permit application filed by Timothy Townsend on behalf of Black Circle Records to use Flat Iron Park on August 3, 2013 from noon to 6 p.m. for a live music event (*recommended by Board of Park Commissioners 4/3/2013*)

Original Park Permit application filed by Cristen Marzula on behalf of Universal Cheerleaders Association to use Seminary Park on June 5, 2013 to June 8, 2013 from 8 a.m. to 9 p.m. for cheerleading staff training (*recommended by Board of Park Commissioners 4/3/2013*)

Kupsik/Hougen motion to approve. Unanimously carried.

**Items Removed from the Consent Agenda.** None.

**Second reading of Ordinance 13-09, amending Chapter 74, Traffic and Vehicles, of the Lake Geneva Municipal Code regarding 25-minute parking stalls**

Hill/Wall motion to approve. Alderman Hill expressed support for eliminating the 25-minute parking stalls. She said the two in front of the library would remain 25-minute stalls.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted “yes.” Unanimously carried.



**First reading of Ordinance 13-10, amending Chapter 46, Nuisances, of the Lake Geneva Municipal Code providing an exception to the loud noise ordinance for activities allowed by permit**

Mayor Connors said the purpose of the ordinance is to provide an exception to the loud noise ordinance for activities that are approved by permit, such as parades or concerts in the park.

Kupsik/Wall motion to suspend the rules to proceed to a second reading. Unanimously carried.

Second reading of Ordinance 13-10. City Attorney Draper recommended removing the word “special” in front of “permit.”

Hougen/Kehoe motion to approve with removal of word “special” in the last sentence. City Attorney Draper also suggested removing the word “Council,” stating there are some permits that are not issued by the Council, such as temporary zoning permits issued by the building/zoning administrator.

Hougen/Kupsik motion an amendment to remove the word “Council” from the last sentence. Unanimously carried.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted “yes.” Unanimously carried.

**Resolution 13-R28, a resolution proclaiming the second Saturday in the month of May as “International Migratory Bird Day” in the City of Lake Geneva**

Wall/Hougen motion to approve. Alderman Wall said the resolution recognizes International Migratory Bird Day in accordance with the Bird City Wisconsin requirements. Unanimously carried.

**Discussion/Action on Temporary Use (Zoning) Permit application for Badger High School Jazz Ensemble to play outdoor music in front of Lake Geneva Spice Company, 252 Center Street, on April 28, 2013 from noon to 4 p.m.**

Kupsik/Mott motion to approve. Unanimously carried.

**Finance, License and Regulation Committee Recommendations – Alderman Hill**

**Discussion/Action on award of bid to Inland Dredging (Burlington, WI) for lagoon dredging in the amount of \$50,900.00 funded by TID #4**

Hill/Hougen motion to approve award of bid to Inland Dredging (Burlington, WI) for lagoon dredging in the amount of \$50,000.00 funded by the lakefront fund.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted “yes.” Unanimously carried.

**Discussion/Action on revising the Impact Fee ordinance**

Mayor Connors said an impact fee study was done in 2004 that planned for future expansion of services due to an expected population growth of 45,000 people in a 20 year span. Since the population boom has not occurred, the City is unable to spend much of its impact fees as prescribed in the original study. Mr. Connors asked the Council’s consideration in eliminating all impact fees and having a separate water and sewer connection fee. He said this would require work by the city attorney to determine how this would be accomplished.

Alderman Hougen expressed support for eliminating impact fees, suggesting that it could stimulate growth. Alderman Hill said it is difficult to spend impact fees according to the feasibility study. She suggested the City determine if any monies can be spent prior to eliminating the impact fees. She said creating the water and sewer connection fee made sense.

Alderman Kupsik asked if maintenance projects can be funded with impact fees. City Attorney Draper said the impact fees were meant to be spent on new facilities, not on the maintenance of existing facilities.

Hill/Hougen motion to instruct the city attorney to revise the impact fee ordinance to remove parks, library and fire impact fees and to change the water and sewer impact fees to connection fees. Alderman Wall suggested the City

should first determine if there are any ways to spend the impact fees prior to eliminating them. Mayor Connors noted that all unspent impact fees would be refunded to the current property owner, with interest. City Attorney Draper said he will advise the Council on whether repealing the impact fee ordinances will affect the City's ability to spend the existing funds.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted "yes." Unanimously carried.

**Discussion/Action on combined event permit application form (recommended by Board of Park Commissioners 4/3/13)**

Hill/Kupsik motion to approve. Alderman Hill said the city clerk worked with other department heads to consolidate three application forms into one event permit application form. She said the form also has a new "office use" section with a new staff review process and security deposit tracking. Unanimously carried.

**Discussion/Action on Notice of Final Acceptance with Reesman's Excavating & Grading, Inc. for 2012 Street Improvement Program contract**

Hill/Wall motion to approve.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted "yes." Unanimously carried.

**RESOLUTIONS**

**Resolution 13-R29, a resolution to increase funding for the 2013 Street Improvement Program by \$63,681.00**

Hill/Hougen motion to approve. Alderman Hill said the purpose of the resolution is to combine separate accounts relating to the street program into one consolidated account. The total 2013 Street Improvement Program budget will be \$254,000.00

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted "yes." Unanimously carried.

**Presentation of Accounts – Alderman Hill**

Hill/Tolar motion to approve Prepaid Bills in the amount of \$4,555.52

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted "yes." Unanimously carried.

Hill/Tolar motion to approve Regular Bills in the amount of \$154,058.19

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted "yes." Unanimously carried.

**Mayoral Appointments – Mayor Connors**

**Discussion/Action on appointment of John Gibbs to fill the vacancy on the Plan Commission with the term expiring May 1, 2014**

Hill/Wall motion to approve.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted "yes." Unanimously carried.

**Closed Session**

Hougen/Wall motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(g) to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation which it is or is likely to become involved in re: Peller Investments, LLC (City Attorney Draper)

Tolar/Kehoe motion an amendment to include alderman-elected Dennis Lyon and DPW Winkler in the closed session.

Roll Call on amendment: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted "yes." Unanimously carried.

Roll Call on motion, as amended: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted "yes." Unanimously carried.

The Council entered into Closed Session at 7:54 p.m.

Kupsik/Hougen motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted "yes." Unanimously carried. The Council reconvened in open session at 8:04 p.m.

**Adjournment**

Krohn/Tolar motion to adjourn at 8:04 pm. Unanimously carried.

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/s/ Michael D. Hawes, City Clerk

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**

**CITY OF LAKE GENEVA  
ORGANIZATIONAL MEETING OF THE CITY COUNCIL  
TUESDAY, APRIL 16, 2013 - 5:30 P. M.  
COUNCIL CHAMBERS, CITY HALL**

The meeting was called to order by Mayor Connors at 5:30 p.m.

The Pledge of Allegiance was led by City Clerk Hawes.

Roll Call. Present: Aldermen Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Taggart and Lyon. Also present: City Attorney Draper, Administrator Jordan and City Clerk Hawes.

The Invocation was presented by Pastor Keith Aurand.

The City Clerk administered the oath of office to the newly elected officials: Aldermen Ellyn Kehoe, Al Kupsik, Sturg Taggart and Dennis Lyon.

**Welcome Address by Mayor Connors**

Mayors Connors welcomed the new and returning members to the City Council, adding that he looked forward to working with each of them during the upcoming session. He encouraged council members to participate in discussions as they each bring a unique perspective.

**Election of Council President**

Alderman Mott nominated Alderman Kupsik, seconded by Alderman Hill.

There being no further nominations, the City Council voted unanimously to elected Alderman Kupsik as Council President.

**Election of Council Vice President**

Alderman Kupsik nominated Alderman Mott, seconded by Alderman Wall.

There being no further nominations, the City Council voted unanimously to elected Alderman Kupsik as Council President.

**Appointments to the Standing Committees by Mayor Connors**

Mayor Connors announced the following appointments to Standing Committees:

**FINANCE, LICENSE & REGULATION:**

Sarah Hill (4), Chairman  
Bill Mott (3)  
Gary Hougen (1)  
Alan Kupsik (2)  
Dennis Lyon (4)

**PIERS, HARBORS & LAKEFRONT:**

Jeff Wall (2), Chair  
Ellyn Kehoe (1)  
Bill Mott (3)  
Sturges Taggart (3)  
Dennis Lyon (4)

**PERSONNEL COMMITTEE:**

Alan Kupsik (2), Chairman  
Ellyn Kehoe (1)  
Jeff Wall (2)  
Sarah Hill (4)  
Sturges Taggart (3)

**PUBLIC WORKS COMMITTEE:**

Bill Mott (3), Chairman  
Alan Kupsik (2)  
Sarah Hill (4)  
Gary Hougen (1)  
Jeff Wall (2)

**BOARD OF REVIEW:**

Gary Hougen - Dist. 1  
Jeff Wall - Dist. 2  
Sturges Taggart - Dist. 3  
Dennis Lyon - Dist. 4  
Alan Kupsik, Alternate  
Jim Connors, Mayor  
Michael Hawes, City Clerk

**Council Appointments to Boards and Commissions by Mayor Connors**

Mayor Connors announced the following Council appointments to Boards and Commissions:

Oak Hill Cemetery Commission	Alderman Sturges Taggart
City Plan Commission	Alderman Gary Hougen
Park Board of Commissioners	Alderman Alan Kupsik
Police & Fire Commission	Alderman Dennis Lyon
Utility Commission	Aldermen Hougen and Wall
Lake Geneva Public Library Board	Alderman Jeff Wall
Geneva Lake Environmental Agency	Alderman Jeff Wall
Chamber of Commerce	Alderman Sarah Hill
Geneva Lake Development Corporation	Aldermen Kupsik and Hougen
Tree Board	Alderman Alan Kupsik
Historic Preservation Committee	Alderman Ellyn Kehoe
Parking Commission	Alderman Sarah Hill
Communications Committee	Alderman Sarah Hill
Museum Board Liaison	Alderman Dennis Lyon
Avian (Bird) Committee	Alderman Wall
Emergency Management Director	Chief Michael Rasmussen

Kupsik/Taggart motion to approve the appointments to standing committees and liaison positions. Unanimously carried.

\* **Forward Citizen Appointments to Boards and Commissions by Mayor Connors to the April 23, 2012 City Council meeting**

Mayor Connors noted that his citizen appointments would be made at the Common Council meeting of April 22, 2013.

**Resolution 13-R30, designating the public depositories for the City of Lake Geneva**

Mayor Connors stated for the record that Resolution 11-R35 would have the effect of designating the following institutions:

U.S. Bank  
Talmer Bank and Trust  
PNC  
BMO Harris  
JP Morgan Chase Bank  
Local Government Investment Pool at the State Treasury  
Piper Jaffray  
Associated Wealth Management  
Associated Bank  
Community Bank CBD  
Peoples Bank  
Walworth State Bank  
Johnson Bank  
Depository Trust of New York  
Hometown Bank

Lyon/Wall motion to approve Resolution 13-R30.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Taggart and Lyon voted "yes." Unanimously carried.

**Designation of the official newspaper for the City of Lake Geneva**

Hill/Kupsik motion to designate the Lake Geneva Regional News as the official newspaper for the City of Lake Geneva. Unanimously carried.

**Adjournment**

Mott/Kupsik motion to adjourn at 5:45 p.m. Unanimously carried.

---

/s/ Michael D. Hawes, City Clerk

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**

# CITY OF LAKE GENEVA

## ALCOHOL LICENSE CHECKLIST

CHECKLIST MUST BE SUBMITTED BY EACH APPLICANT SEEKING A NEW ALCOHOL LICENSE. INCOMPLETE APPLICATIONS WILL BE REJECTED.

Applicant/Agent Name: Benjamin C Bavelis  
 Business Name and Address: Two Thumbs Up LLC  
 Type of Alcohol License(s) Sought: Class B Combo

Applicant	Office Use	Item
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Discuss with City Clerk (or Deputy Clerk) the desired alcohol license and proposed use.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Original Alcohol Beverage Retail License Application (AT-106)</b> Thoroughly complete questions 1-14 and complete the box in the upper right corner. Application can be notarized at City Hall.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Auxiliary Questionnaire (AT-103).</b> Thoroughly complete the top sections and questions 1-6. A copy must be submitted for each officer, director, member, manager or agent of the corporation, LLC, or non-profit organization. Application(s) can be notarized at City Hall.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Agent Schedule (AT-104).</b> Thoroughly complete the top section and the "Acceptance by Agent" section.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>\$25 publication fee</b> payable to the City of Lake Geneva and due upon application.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Proof of Completing Responsible Beverage Server Training Course.</b> Individuals, partners and agents of corporations and LLC's must have successfully completed an approved responsible beverage server training course within the past two years. <i>Does not apply to individuals who held, or were an agent of a corporation or LLC that held a liquor license within the past two years.</i>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Proof of Residency.</b> Applicants must have resided 90 days continuously in this state prior to the date of application. Proof of residency could include voter registration, motor vehicle registration, driver's license, residential lease or purchase agreement, or income tax records. <i>Officers, directors, members or managers of corporations or LLCs are not required to meet the State residency requirement.</i>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Proof of Wisconsin Seller's Permit.</b> Can be a copy of a letter, e-mail or website from the State of Wisconsin proving that the applicant is in good standing for sales tax purposes and holds a valid seller's permit.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>Map of premises.</b> Applicant must submit a map of the premises, identifying the building(s), room(s), and/or land area under his/her control where alcohol beverages will be sold, served, consumed, or stored. Map does not need to be drawn to scale but should include a small compass arrow showing which direction is north.

Applications (AT-106, AT-103, AT-104) may be obtained at City Hall or from the Wisconsin Department of Revenue website, <http://www.revenue.wi.gov/forms/alcohol>.

# ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning \_\_\_\_\_ 20\_\_\_\_ ;  
ending \_\_\_\_\_ 20\_\_\_\_

TO THE GOVERNING BODY of the:  Town of } \_\_\_\_\_  
 Village of } Lake Geneva  
 City of }

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

Applicant's Wisconsin Seller's Permit Number <u>456-1027919959-02</u>	
Federal Employer Identification Number (FEIN): <u>46-2429666</u>	
LICENSE REQUESTED ▶	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input checked="" type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$ <u>25.00</u>
<b>TOTAL FEE</b>	\$

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): ▶ Two Thumbs Up, LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

President/Member Member Title Member Name Benjamin C Barels Home Address 754 Willow Bend Dr Waterford Post Office & Zip Code 53185

Vice President/Member \_\_\_\_\_

Secretary/Member \_\_\_\_\_

Treasurer/Member \_\_\_\_\_

Agent ▶ \_\_\_\_\_

Directors/Managers \_\_\_\_\_

3. Trade Name ▶ Two Thumbs Up Business Phone Number 2622060893

4. Address of Premises ▶ 260 Broad St Post Office & Zip Code ▶ Lake Geneva 53147

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No

6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No

7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No

8. (a) Corporate/limited liability company applicants only: Insert state WI and date 4/3/13 of registration.

- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No

- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 260 Broad St Lake Geneva - storage closet walk-in cooler;

10. Legal description (omit if street address is given above): alcohol served in 1st floor bar

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No room

- (b) If yes, under what name was license issued? Mike Apple (April)

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No

13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776]  Yes  No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**SUBSCRIBED AND SWORN TO BEFORE ME**

this 3rd day of April, 2013

Michael Hawes  
(Clerk/Notary Public)

My commission expires MA city Clerk

[Signature]  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk <u>4-3-13</u>	Date reported to council/board <u>4-22-13</u>	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



# AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Barels		Benjamin		C	
Home Address (street/route)		Post Office	City	State	Zip Code
754 Willow Bend Dr.		Waterford	Waterford	WI	53185
Home Phone Number		Age	Date of Birth	Place of Birth	
480 748 0322		37	12/23/1975	Burlington WI	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
  - A member of a **partnership** which is making application for an alcohol beverage license.
  - Member of Two Thumbs Up, LLC  
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 10 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
If yes, identify. SenLife out LLC DBA Lucky moves 460 n. pine st Burlington class B.combo  
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
If yes, identify.  
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Pettes & Hesser Ltd.	9364 E. Raintree Dr. Scottsdale AZ 85060	2002 - <del>2007</del>	07
Burlington RV	390 S. Sylvia Ave. Waterford WI 53177	2007 - <del>present</del>	present

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 3rd day of April, 20 13  
Michael Hawes  
(Clark/Notary Public)

[Signature]  
(Signature of Named Individual)

My commission expires N/A City Clerk



Printed on Recycled Paper

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  
 Village of Lake Geneva County of Walworth  
 City

The undersigned duly authorized officer(s)/members/managers of Two thumbs up LLC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as  
Thumbs up  
(trade name)

located at 260 Broad st. Lake Geneva WI

appoints Benjamin C Barels  
(name of appointed agent)

754 Willow Bend Dr. Watertown WI 53185  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 10 yrs.

Place of residence last year 754 Willow Bend Dr Watertown 53185 / 349 S. pine St. Burlington 53105

For: Two thumbs up  
(name of corporation/organization/limited liability company)

By: \_\_\_\_\_  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, Benjamin C. Barels, hereby accept this appointment as agent for the  
(print/type agent's name)  
corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 4-3-2013  
(signature of agent) (date)

Agent's age 37

754 Willow Bend Dr. Watertown WI 53185  
(home address of agent)

Date of birth 12/23/1975

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 4-8-13 by [Signature] Title Chief of Police  
(date) (signature of proper local official) (town chair, village president, police chief)



STATE OF WISCONSIN  
DEPARTMENT OF REVENUE  
CUSTOMER SERVICE BUREAU

2135 RIMROCK RD  
P.O. BOX 8902  
Madison, WI 53708-8902  
FAX NUMBER: (608) 264-6884

Legal Name: TWO THUMBS UP LLC OWNED BY BENJAMIN C BARELS  
DBA Name: TWO THUMBS UP LLC  
BTR Expiration Date: April 30, 2015  
Greeting Letter ID (for registering on My Tax Account): L2049028896

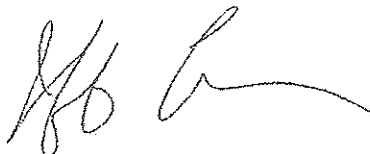
<b>Tax Account</b>	<b>Tax Account Number</b>	<b>Filing Frequency</b>
Sales & Use Tax	456-1027919959-02	Quarterly
Withholding Tax	036-1027919959-04	Annual

# WISCONSIN

## SELLER / SERVER CERTIFICATION

Trainee Name: benjamin c barels  
Date of Completion: 03/26/2013 20:56 CST

School Name: Learn2Serve  
Certification #: WI 2056100

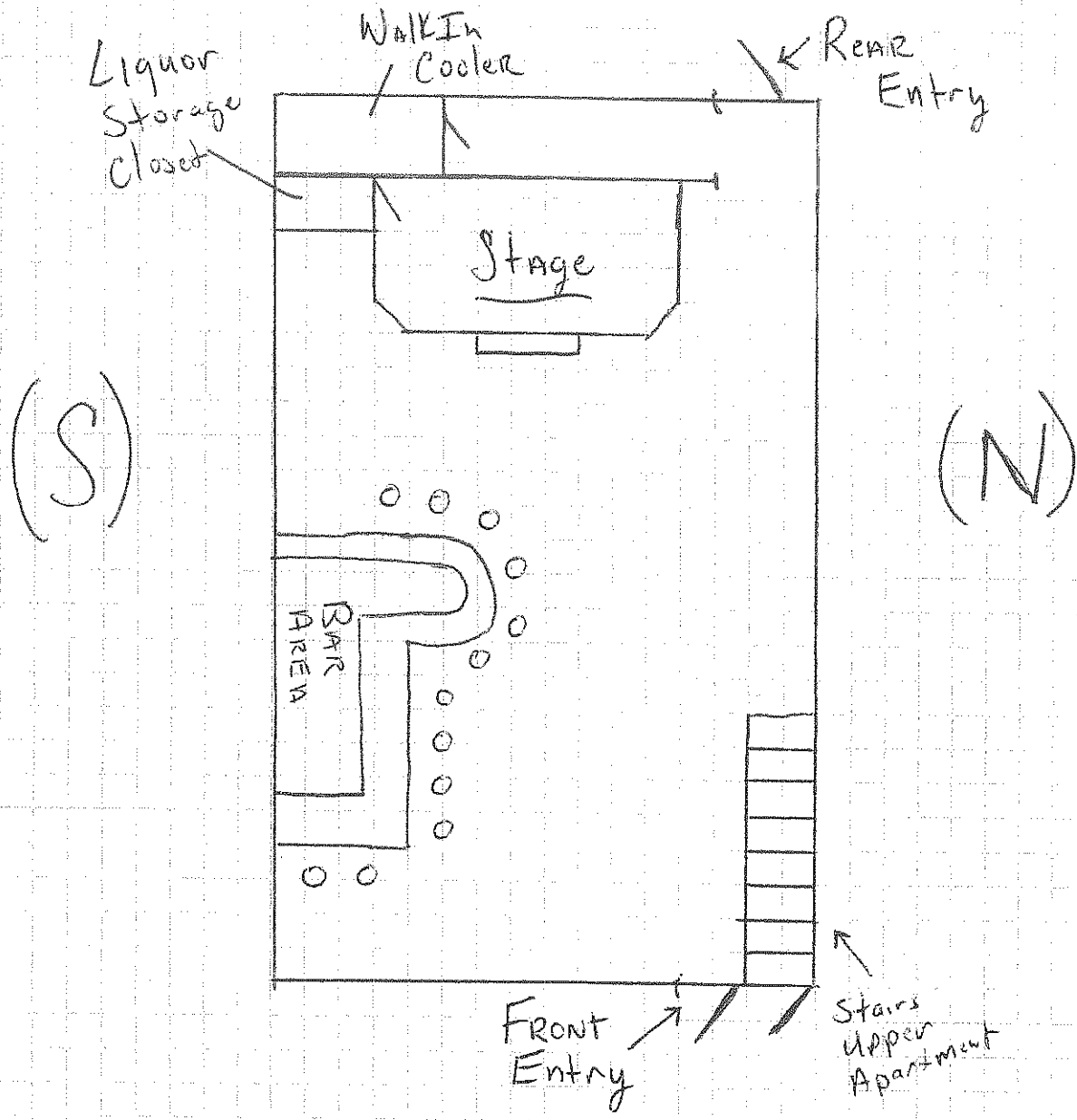
I, 

certify that the above named person  
successfully completed an approved  
Learn2Serve Seller/Server course.

COMPLIES WITH WISCONSIN STATUTES 125.04, 125.17, 134.66

Corporate Headquarters  
1200 N. Mopac Blvd. 100  
Austin, Texas 78727  
P: 800.442.5149

"Thumbs Up"  
260 BROAD ST.  
LAKE Geneva, WI 53147



April 3, 2013

RE: "Thumbs Up" liquor license transfer.

To Whom It May Concern:

I Mike Appel, President and sole owner of "Thumbs Up Inc" agree to the transfer of my liquor license held at 260 Broad Street, Lake Geneva, WI 53147 to Ben Barels.

Sincerely,

 4/3/13

Mike Appel  
Thumbs Up Inc.

# CITY OF LAKE GENEVA

## ALCOHOL LICENSE CHECKLIST

CHECKLIST MUST BE SUBMITTED BY EACH APPLICANT SEEKING A NEW ALCOHOL LICENSE. INCOMPLETE APPLICATIONS WILL BE REJECTED.

Applicant/Agent Name: Lake Geneva Grassroots, Inc.  
 Business Name and Address: THE BACKYARD - 252 CENTER ST - LG  
 Type of Alcohol License(s) Sought: Class A Combr

Applicant	Office Use	Item
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Discuss with City Clerk (or Deputy Clerk) the desired alcohol license and proposed use.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Original Alcohol Beverage Retail License Application (AT-106) Thoroughly complete questions 1-14 and complete the box in the upper right corner. Application can be notarized at City Hall.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Auxiliary Questionnaire (AT-103). Thoroughly complete the top sections and questions 1-6. A copy must be submitted for each officer, director, member, manager or agent of the corporation, LLC, or non-profit organization. Application(s) can be notarized at City Hall.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Agent Schedule (AT-104). Thoroughly complete the top section and the "Acceptance by Agent" section.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$25 publication fee payable to the City of Lake Geneva and due upon application.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Proof of Completing Responsible Beverage Server Training Course. Individuals, partners and agents of corporations and LLC's must have successfully completed an approved responsible beverage server training course within the past two years. <i>Does not apply to individuals who held, or were an agent of a corporation or LLC that held a liquor license within the past two years.</i>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Proof of Residency. Applicants must have resided 90 days continuously in this state prior to the date of application. Proof of residency could include voter registration, motor vehicle registration, driver's license, residential lease or purchase agreement, or income tax records. <i>Officers, directors, members or managers of corporations or LLCs are not required to meet the State residency requirement.</i>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Proof of Wisconsin Seller's Permit. Can be a copy of a letter, e-mail or website from the State of Wisconsin proving that the applicant is in good standing for sales tax purposes and holds a valid seller's permit.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Map of premises. Applicant must submit a map of the premises, identifying the building(s), room(s), and/or land area under his/her control where alcohol beverages will be sold, served, consumed, or stored. Map does not need to be drawn to scale but should include a small compass arrow showing which direction is north.

Applications (AT-106, AT-103, AT-104) may be obtained at City Hall or from the Wisconsin Department of Revenue website, <http://www.revenue.wi.gov/forms/alcohol>.

pd. 715. (\$ 25 per. fee + \$50 toward lic. when approved.)

**ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION**

Submit to municipal clerk.

For the license period beginning \_\_\_\_\_ 20 \_\_\_\_\_ ;  
ending \_\_\_\_\_ 20 \_\_\_\_\_

TO THE GOVERNING BODY of the:  Town of }  
 Village of } Lake Geneva  
 City of }

County of Walworth Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

Applicant's Wisconsin Seller's Permit Number: <u>456-1028059782</u> *	
Federal Employer Identification Number (FEIN): <u>462229287</u> 02	
LICENSE REQUESTED ▶	
TYPE	FEE
<input checked="" type="checkbox"/> Class A beer	\$
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$ <u>25.00</u> pd
<b>TOTAL FEE</b>	\$

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): ▶ LAKE GENEVA GRASSROOTS INC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
<u>PRES.</u>	<u>SCOTT N WILSON</u>	<u>N5011 HWY DD</u>	<u>BURLINGTON 53105</u>
Vice President/Member	_____	_____	_____
Secretary/Member	_____	_____	_____
Treasurer/Member	_____	_____	_____
Agent ▶	<u>ROBERT SCHMIDTKE</u>	<u>1058 LYONS RD</u>	<u>BURLINGTON 53105</u>
Directors/Managers	_____	_____	_____

3. Trade Name ▶ THE BACKYARD Business Phone Number \_\_\_\_\_  
4. Address of Premises ▶ 252 CENTER ST Post Office & Zip Code ▶ Lake Geneva 53147

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 3/8/13 of registration.  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No
- (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) RETAIL STORE - GROUND LEVEL & BASEMENT STORE ROOM

10. Legal description (omit if street address is given above): \_\_\_\_\_
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
(b) If yes, under what name was license issued? GENEVA BAY MARKET & GIFTS LLC
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776]  Yes  No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**SUBSCRIBED AND SWORN TO BEFORE ME**

this 3rd day of April 2013

Megan Orlick  
(Clerk/Notary Public)

Scott Wilson  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

My commission expires 3/16/2014  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk <u>4-4-13</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



# AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
WILSON		SCOTT		N	
Home Address (street/route)		Post Office	City	State	Zip Code
N 5611 Hwy DD		BURLINGTON	BURLINGTON	WI	53105
Home Phone Number		Age	Date of Birth	Place of Birth	
262 <del>492</del> -6601		62	4-23-51	Elkhorn WI	

The above named individual provides the following information as a person who is (check one):

Applying for an alcohol beverage license as an individual.

A member of a partnership which is making application for an alcohol beverage license.

OFFICER of LAKE GENEDA GRASSROOTS INC  
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)  
 which is making application for an alcohol beverage license. DBA THE BACKYARD

The above named individual provides the following information to the licensing authority:

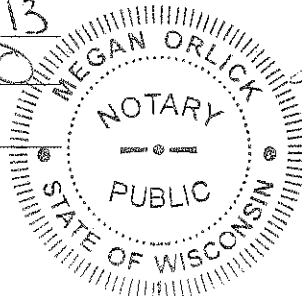
- How long have you continuously resided in Wisconsin prior to this date? 62 yrs
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
 If yes, identify. WILSON FARM MEATS - ELKHORN WI  
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
 If yes, identify. \_\_\_\_\_  
(Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
WILSON PRAIRIE VIEW FARMS	N 5611 Hwy DD Burlington	1965	PRESENT

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 3rd day of April, 2013  
Megan Orlick  
(Clerk/Notary Public)



[Signature]  
(Signature of Named Individual)

My commission expires 2/1/14



**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  
 Village of Lake Geneva County of Walworth  
 City

The undersigned duly authorized officer(s)/members/managers of LAKE GENEVA GRASSROOTS INC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as THE BACKYARD  
(trade name)

located at 252 CENTER ST

appoints ROBERT SCHMALING  
(name of appointed agent)

1058 LYONS RD BURLINGTON WI 53105  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).  
WILSON FARM MEATS INC ELKHORN WI

is applicant agent subject to completion of the responsible beverage server training course? ~~Yes~~  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 40 yrs

Place of residence last year 1058 LYONS RD BURLINGTON WI

For: \_\_\_\_\_  
(name of corporation/organization/limited liability company)

By: \_\_\_\_\_  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, ROBERT SCHMALING, hereby accept this appointment as agent for the  
(print/type agent's name)

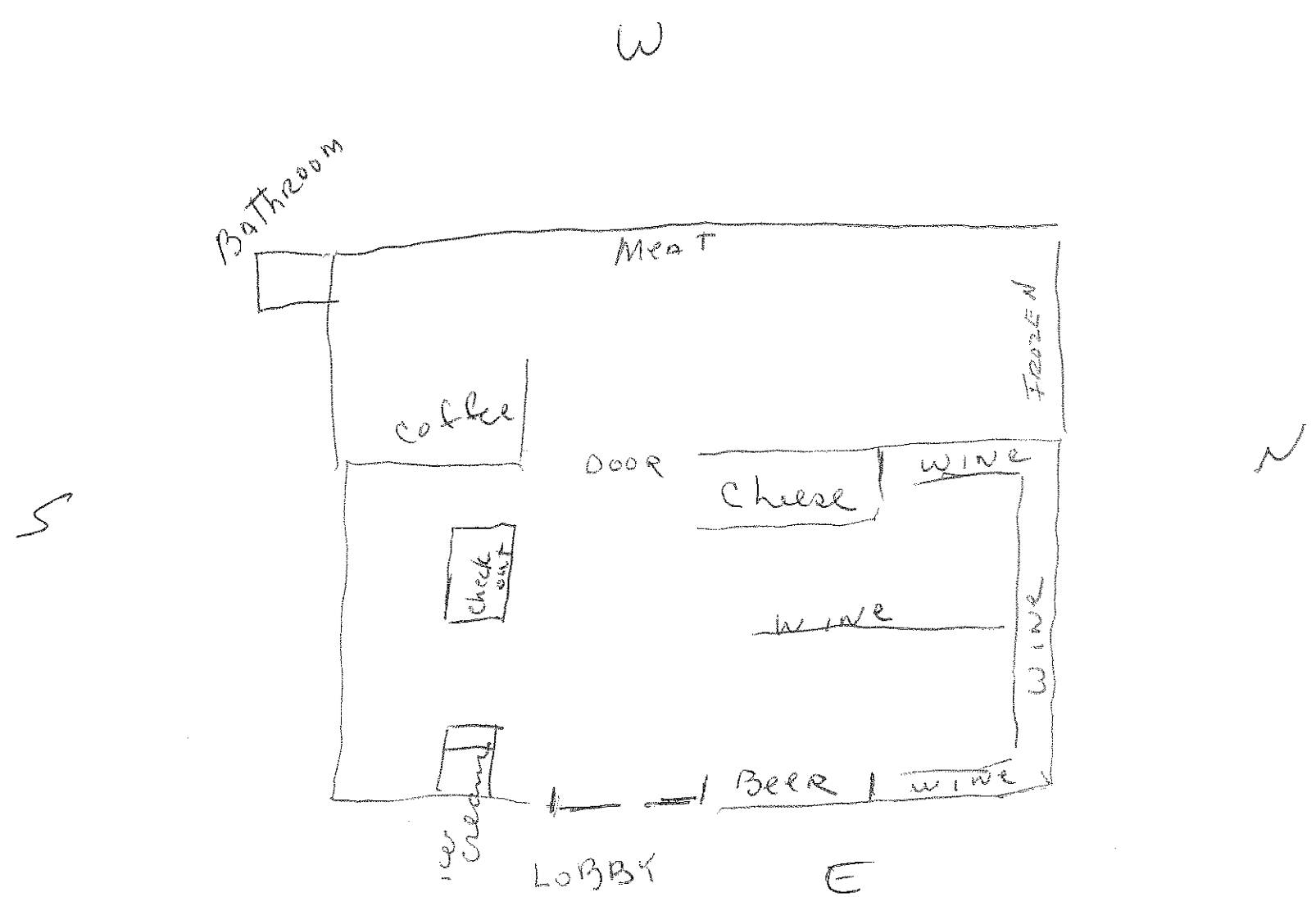
corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

\_\_\_\_\_  
(signature of agent) \_\_\_\_\_ (date) Agent's age 60  
1058 LYONS RD BURLINGTON WI 53105 Date of birth 9-18-52  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 4-8-13 by \_\_\_\_\_ Title Police Chief  
(date) (signature of proper local official) (town chair, village president, police chief)



252 Center ST

FRONT DOOR

"Center ST."



WISCONSIN DEPARTMENT OF REVENUE  
PO BOX 8946  
MADISON, WI 53708-8946

Contact Information:

2135 RIMROCK RD PO BOX 8946  
MADISON, WI 53708-8946  
ph: 608-266-2776 fax: 608-264-6884  
email: dorbusinessstax@revenue.wi.gov  
website: revenue.wi.gov

Letter ID L0939128096

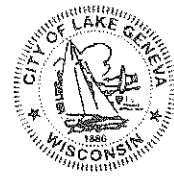
LAKE GENEVA GRASSROOTS INC  
252 CENTER ST  
LAKE GENEVA WI 53147-1979

### Wisconsin Department of Revenue Seller's Permit

Legal/real name: LAKE GENEVA GRASSROOTS INC  
Business name:  
252 CENTER STREET  
LAKE GENEVA WI 53147

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

Tax Type	Account Type	Account Number
Sales & Use Tax	Seller's Permit	456-1028059782-02



# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. APPLICATIONS FOR STREET USE AND/OR PARK PERMITS SHALL BE SUBMITTED AT LEAST 10 WEEKS PRIOR TO THE PROPOSED EVENT DATE(S).

## Section I - What type of Permit(s) will your event require?

- Parade & Public Assembly Permit.** Required for any public gathering or parade on public property.
- If the event is a parade, please attach a map or description of the requested route to be traveled.
- Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:
- Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
  - Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.
- Park Reservation Permit.** Required for reserving the use of a park facility or shelter. Please see the Parks Information Packet for more information about available parks and their amenities, park use policies and application procedures.

## Section II - Applicant Information

1. Date of Application: April 15<sup>th</sup> 2013
2. Applicant Name: Sean P Payne
3. Organization Name: Lake Geneva Farmer's Market
4. Organization Type:  For Profit  Non-Profit (501(c) ) Tax ID: \_\_\_\_\_
5. Mailing Address: P.O. Box 71
6. City, State, Zip: Lake Geneva WI 53147
7. Phone: 262 745 9341 E-mail: Spayne3@WI.RR.com
8. Applicant's Drivers License #: P500 7956-6087-02 State license issued: WI
9. Event Chair/Contact Person: Sean Payne Phone: 262 745-9341
10. Day of Event Contact Name: Sean Payne Phone: 745 9341

**Section III - Event Information**

1. Title of Event: Lake Geneva Farmer's Market
2. Date(s) of Event: May 9<sup>th</sup> - Oct. 31<sup>st</sup> 2013
3. Location(s) of Event: Horticultural Hall
4. Hours: 7:30 AM 1:30 PM  
Start Time End Time
5. Is the event open to the public?  Yes  No
6. Will you charge an admission fee?  Yes  No
7. Estimated Attendance Number: 80-130
8. Basis for Estimate: Seeing last year
9. Will there be any animals?  Yes  No  
If yes, what type and how many: \_\_\_\_\_

10. Detailed description of proposed event (attach additional pages, if necessary):

Selling fruits, veggies, cheese, flowers, goods, eggs, + baked goods.

11. Description of plan for handling refuse collection and after-event clean-up:

Members of the Hort. Hall pick it up

12. Description of plan for providing event security (if applicable):

13. Will there be fireworks or pyrotechnics at your event?  Yes  No  
If yes, please attach a fireworks display permit or application.
14. Will your event include the sale of beer and/or wine?  Yes  No  
If yes, please attach a completed Temporary Alcohol License Application.
15. Will you or any other vendors be selling food or merchandise?  Yes  No  
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:

Alley to the south of Hort. Hall

2. Will any parking stalls be used or blocked during the event?  Yes  No

If yes, where and how many:

on Broad St. in front of Horticultural Hall  
Stall 507-519

3. Description of signage to be used during event:

Hand painted wood signs

**Section V- Fees**

Application and Permit Fees	Unit Fee	Applicable Fee
Parade & Public Assembly Permit	\$0.00 (No Fee)	
<b>Street Use Permit</b>		
Application Fee - Events lasting 2 days or less	\$40.00	
Application Fee - Events lasting more than 2 days	\$100.00	<u>100.00</u>
Parking stall use/blockage fee (per stall, per day)	\$10.00	<u>1462.50</u>
<b>Park Reservation Permit</b>		
Application Fee	\$25.00	
Security Deposit		
<b>Non-Profit or Resident</b>		
49 Attendees or Less	\$50.00	
50-149 Attendees	\$100.00	
150 or more Attendees	Determined by Park Board	
<b>Non-Resident</b>		
49 Attendees or Less	\$100.00	
50-149 Attendees	\$150.00	
150 or more Attendees	Determined by Park Board	
<b>Park Reservation Fees</b>		
<b>Non-Profit or Resident</b>		
49 Attendees or Less	\$30.00	
50-149 Attendees	\$55.00	
150 or more Attendees	\$105.00	
<b>Non-Resident</b>		
49 Attendees or Less	\$75.00	
50-149 Attendees	\$125.00	
150 or more Attendees	\$225.00	
<b>Subtotal: \$</b>		<u>1,562.50</u>

*requesting waiver of parking stall fees*

**Additional Equipment Requested**

List any additional equipment requested. Please see the Parks Information Packet for amenities that are provided in each park at no charge. Requests for equipment are subject to availability.

Equipment (with delivery)	Deposit/Rental Fee	# Units Requested	Applicable Fee
Benches/10 per unit	\$50.00 deposit, \$30.00 per unit		
Picnic tables/5 per unit	\$50.00 deposit, \$75.00 per unit		
Barricades/10 per unit	\$30.00 per unit		
Fencing - Snow	\$30.00 per 50 feet		
Trash Receptacles/5 per unit	\$50.00 deposit, \$30.00 per unit		
<b>Subtotal: \$</b>			

Total due with application: \$ 100.00  
 Accepted by cash or checks (payable to the City of Lake Geneva)



**Other Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: \_\_\_\_\_
- Water Explain: \_\_\_\_\_
- Traffic Control Explain: \_\_\_\_\_
- Police Services Explain: \_\_\_\_\_
- Fire/EMS Services Explain: \_\_\_\_\_
- Other Explain: \_\_\_\_\_

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

APPLICANT SIGNATURE:

*[Handwritten Signature]*

DATE: April 15<sup>th</sup> 2013

*For Office Use Only*

Date Filed with Clerk: 4-18-13 Payment with application: \$ 100- Receipt: 0130918-32

Departmental review (all that apply):

- Police Chief:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_
- Fire Chief:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_
- Street Dept.:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_

Committee/Council review (all that apply):

- Park Board: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_
- Finance, License Regulation: Meeting Date(s): 4/22/13  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_
- Council: Meeting Date(s): 4/22/13  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

Clerk's Office Completion:

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_  
 Permit(s) issued:  Parade/PA  Street Use  Park Permit  
 Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_  
 Reason withheld: \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

OP ID MO

DATE (MM/DD/YYYY)

04/18/13

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the

PROD ROBERTSON RYAN & ASSOCIATES, INC.

P.O. Box 160 • 800 Geneva Parkway N, Unit 101  
Lake Geneva, Wisconsin 53147  
Phone 262-248-9111 • Fax 262-248-1017

## CONTACT NAME:

PHONE (A/C, No, Ext):

FAX (A/C, No):

E-MAIL ADDRESS:

PRODUCER CUSTOMER ID #: GENEV - 2

## INSURED

Geneva Area Foundation  
Chamberlain & Henningfield CPA  
P.O. Box 1119  
Lake Geneva WI 53147

## INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: The Cincinnati Insurance Co.

10677

INSURER B: The Cincinnati Casualty Co.

28665

INSURER C:

INSURER D:

INSURER E:

INSURER F:

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			EPP 0076716	05/12/13	05/12/14	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:							PERSONAL & ADV INJURY
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE	\$ 1,000,000
							PRODUCTS - COMP/OP AGG	\$ 1,000,000
								\$
A	AUTOMOBILE LIABILITY			EBA 0076716	05/12/13	05/12/14	COMBINED SINGLE LIMIT (Ea-accident)	\$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	\$
<input checked="" type="checkbox"/> HIRED AUTOS					\$			
<input checked="" type="checkbox"/> NON-OWNED AUTOS					\$			
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR		EPP 0076716	05/12/13	05/12/14	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE	\$ 1,000,000
	<input type="checkbox"/> DEDUCTIBLE							\$
	<input checked="" type="checkbox"/> RETENTION \$ 0							\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WC 8995407	02/07/13	02/07/14	<input checked="" type="checkbox"/> WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH)	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	N/A				E.L. EACH ACCIDENT	\$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 100,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Proof of Insurance for Horticultural Hall

## CERTIFICATE HOLDER

City of Lake Geneva  
525 Geneva St.  
Lake Geneva WI 53147

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Nancy A. Parrish*

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LGMS 2012

LAST	FIRST	DBA	ADDRESS	CITY	ST	ZIP	E-MAILED	PHONE	PRM	PD SEAS	PD WK	TYPE
Anlers	Barbara	Barbara Anlers Just Desserts	5905 381st Ave.	Burlington	WI	53105		262-537-3466				
Bonner	Janet		308 Johnson St.	Burlington	WI	53105		262-763-1762		X		Bakery
Chaloupka	Julie	Creative Touch	322 Buena Vista	Waukesha	WI	53188	artglass3@gmail.com	262-939-3612		X		Flip flops/towels
Consideine	Mitch/Darlene	McDarmitch Farm	N5200 Hwy 120	Eikhorn	WI	53121	mcDarmitch@gmail.com	262-248-3921		X		Jewelry
Davis	Ellen		W7539 Shorewood Terrace	Delavan	WI	53115	ed@mia.net	262-740-1113				veg
Dodson	David	Wildflour Bakery	2800 W. Lincoln Ave.	Milwaukee	WI	53215	admin@wildflour.net	414-831-1692		X		Jewelry
Findlay	Jean	Findlay Candle Co	356 S. Kendrick Ave.	Burlington	WI	53105	jfindlay@wi.rr.com	262-763-9016		X		Bakery
Findlay	Barb	Creative Seeds	830 Wisconsin St.	Lake Geneva	WI	53147	barbarafindlay@yahoo.com	262-248-8396	X	X		Craft
Genac	Glen		530 Whaf Ave.	Mukwonago	WI	53149		262-363-4170	X	X		craft
Kietzman	Grace		8245 E. Stateline Rd.	Clinton	WI	53525		608-931-8237				Birdhouses
Klean	Jeff	Lu Austin Preserves	902 Eastown Manor	Elkhorn	WI	53121	jeff@luaustin.com	262-903-6948	X			Plants
Larson	Darren	The Cheese People	431 E. Grand Ave.	Beloit	WI	53511	thecheesepeople.com	608-313-4755		X		Jams/Jellies
Lindsey	Natale		PO Box 943	Kenosha	WI	53141		262-744-3300				Cheese
Measner	Chad	South Padre Seafoods	2234 N Huron	Janesville	WI	53545	southpadre-seafood@hotmail.com	608-359-5907	X	X		seafood
Moua	Ying/Chue Lee		5509 Herro Ln	Madison	WI	53716		608-221-0401		X		Flowers
Murphy	Denise	Murphy's Farm/Custom Paintin	N2881 Elmridge Rd.	Delavan	WI	53115	butterfly439014@yahoo.com	262-728-5651		X		Veg/Crafts
Pack	Gary	Twin Garden Farm	23017 Rt 173	Harvard	IL	60033	market@twingardenfarms.com	815-943-7448	X	X		Corn
Polansky	Richard/Deborah	Hafs Road Orchard	W632 Hafs Rd.	Genoa City	WI	53128	richardpolansky@mac.com	262-279-3638		X		Fruit/Veg
Roberts	R	Roberts Nursery	1616 Honeywell Rd.	Mukwonago	WI	53149	robertsnursery@aol.com	262-363-4525		X		Plants
Rose	Eric	River Valley Ranch	39900 60th St.	Burlington	WI	53105	info@rivervalleykitchens.com	262-539-3555	X	X		Veg/Dairy
Rozina	Lynn	Country Greenhouse	34921 Hill Valley Rd.	East Troy	WI	53120	countrygreenhouse@tds.net	262-210-1616			X	Plants
Sundberg	Theresa		1435 Geneva Natl Ave. N	Lake Geneva	WI	53147	theresasundberg@yahoo.com	262-245-9885		X		Flowers
Taft	Ken	Sasha's Salad	W308 S8633 Woodland Dr.	Mukwonago	WI	53149	ktkt40@hotmail.com	262-363-8763		X		Salad Dressing
Teffer	Jennifer	Pheasant Run Teffer Farms	N8332 Greenwald Ct.	East Troy	WI	53120	jteffer@wi.rr.com	262-227-6848		X		Various
Thompson	Jill	Decatier Dairy Farm Market	PO Box 157	Footville	WI	53537	jmskcb@yahoo.com	608-876-6157	X	X		Cheese
Vang	Kham		W188 N11910 Maple Rd	Germantown	WI	53022		262-955-5554		X		Veg
Vang	Ga	Sor Farm	5216 N. 62nd	Milwaukee	WI	53218	kaavang@yahoo.com	414-817-2560	X	X		Veg/Flowers
Vortz	Virginia		885 Arthur Dr. #4	Milton	WI	53563		608-921-5269				
Wells	Gail	Sew-Sew	N462 Cty Rd. K	Sharon	WI	53585	gla915@yahoo.com	262-736-2429		X		Sewing
Moritz	Russ		5531 S. 110th St.	Hales Corners	WI	53130	russmoritz@msn.com	414-477-3158		X		Bird Feeders/Houses
Proffitt	Mike	Lake Country Woodshoppe			WI		lcwoodshoppe@yahoo.com	262-312-4723			X X	Furniture
Panosh	Doreen		11515 1st. Lot #102	Sturtevant	WI	53177		262-886-6041			X X	Jewelry/Soap
Staggs	Cindy	Simply Cindy	469 Country Club Drive #6	Lake Geneva	WI	53147	cyn45899@aol.com	361-894-3133		X		Jewelry
Rendo	Christine/Robert		1695 Conant St.	Lake Geneva	WI	53147	rrendo@wi.rr.com	262-903-6890				Photo's/Tote Bag
Goralski	Jamison	Beloit Pottery	156 St. Lawrence	Beloit	WI	53511	goralski@beloitpottery.com	608-312-2529		X		Pottery
Coon	Frank	Franks Chips Gourmet	2939 N. 51 <sup>st</sup>	Milwaukee	WI	53210		414-403-6718				Pot. Chips
Stillingstep	Jaime	Prairie Tree Farms									X	
	Narayanan Vijay Pilar	Brookfarm	9306 Lawrence Rd	Harvard IL	60023		MOUCOW899@gmail	262-215-9425		X		Flowers Veggies
	Mendoza Gerardo		1024 Dodge St.	Lake Geneva	WI	53147		915-600-6603			X	Iron work

\$40

# CITY OF LAKE GENEVA STREET USE PERMIT APPLICATION



PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED.

### Application Checklist:

- Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured. The insurance shall include coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence. The certificate of insurance shall provide a thirty-day written notice to the city upon cancellation, nonrenewal or material change in the policy.
- Petition designating the proposed area of the street to be used and time for such proposed use, such petition to be signed by not less than 51% of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit. (Please see the attached sample form.)
- Application Fee of \$40.00. Events lasting longer than two days require a fee of \$100.00. Fees are payable to the City of Lake Geneva and are due upon application.
- Completed Park Board Permit Application if the proposed event requires reservation of park space. Park Permit applications must be made at least six (6) weeks in advance of the event.
- Completed Parade & Public Assembly Application if the proposed event is open to the public.

### EVENT INFORMATION

Applicant Name: Geneva Lake Area Chamber of Commerce (Oktoberfest)  
 Organization Name: Geneva Lake Area Chamber of Commerce  
 Mailing Address: 201 Wrigley Dr.  
 City, State, Zip: Lake Geneva, WI 53147  
 Phone: 262-248-4416 Fax: 262-248-1000  
 Event Chair/Contact Person: George F. Hennerley  
 Chair/Contact Phone: 262-248-4416 cell 262-215-1000  
 Title of Event: Oktoberfest

Date of Event: October 12 and 13, 2013

Location of Event: Utilizing the downtown area sidewalks, streets and alleys and closing the 200 block of Broad St.

Hours: 10:00 a.m. 6:00 p.m.  
Start Time End Time

Day of Event Contact Name: George F. Hennerley Phone: 262-238-4416 215-1000

Estimated Attendance Number: 10,000 +

Basis for Estimate: Previous year's direct observation

Brief Description of Event and proposed Street Use:  
Utilizing the downtown area sidewalks, streets and alleys and closing the 200 block of Broad St.  
200 Block of Broad Street.

Description of signage to be used during event (including dimensions):

**PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY**

1. Do you anticipate the event will require additional services from the City of Lake Geneva, including police, fire protection, EMS, or streets? YES  NO   
If Yes, please explain: \_\_\_\_\_

2. Will the event require reservation of City park space? YES  NO

George F. Hennerley 4.4.13  
SIGNATURE OF APPLICANT DATE

**For Office Use Only**

Date Filed with Clerk: 4-9-13

Total Amount: \$ \$40.00

Forwarded to Police Chief: 4-11-13

Recommendation: Approved Denied

FLR Approval: \_\_\_\_\_

Council Approval: \_\_\_\_\_

Permit Issue Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Copies Provided to: Police Chief Fire Chief  
Street Superintendent Parking Department

\$40

# CITY OF LAKE GENEVA STREET USE PERMIT APPLICATION



PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED.

### Application Checklist:

- Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured. The insurance shall include coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence. The certificate of insurance shall provide a thirty-day written notice to the city upon cancellation, nonrenewal or material change in the policy.
- Petition designating the proposed area of the street to be used and time for such proposed use, such petition to be signed by not less than 51% of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit. (Please see the attached sample form.)
- Application Fee of \$40.00. Events lasting longer than two days require a fee of \$100.00. Fees are payable to the City of Lake Geneva and are due upon application.
- Completed Park Board Permit Application if the proposed event requires reservation of park space. Park Permit applications must be made at least six (6) weeks in advance of the event.
- Completed Parade & Public Assembly Application if the proposed event is open to the public.

### EVENT INFORMATION

Applicant Name: Geneva Lake Area Chamber of Commerce (Children's Christmas Parade)

Organization Name: Geneva Lake Area Chamber of Commerce

Mailing Address: 201 Wrigley Dr.

City, State, Zip: Lake Geneva, WI 53147

Phone: 262-248-4416 Fax: 262-248-1000

Event Chair/Contact Person: George Hennerley

Chair/Contact Phone: 262-248-4416

Title of Event: Children's Christmas Parade

Date of Event: December 7, 2013

Location of Event: Broad St. and Main St. Lake Geneva

Hours: 4:00 p.m. 6:30 p.m.  
Start Time End Time

Day of Event Contact Name: George F. Hennerley Phone: 215-1000

Estimated Attendance Number: 1000 +

Basis for Estimate: Previous Year's Attendance

Brief Description of Event and proposed Street Use:  
55 floats, cars, trucks and horses

Description of signage to be used during event (including dimensions):

**PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY**

1. Do you anticipate the event will require additional services from the City of Lake Geneva, including police, fire protection, EMS, or streets? YES  NO   
If Yes, please explain: As in previous years, reroute traffic and street closures.

2. Will the event require reservation of City park space? YES  NO

George F. Hennerley 4.4.13  
SIGNATURE OF APPLICANT DATE

*For Office Use Only*

Date Filed with Clerk: 4-9-13

Total Amount: \$ \$40.

Forwarded to Police Chief: 4-11-13

Recommendation: Ca Approved Denied

FLR Approval: \_\_\_\_\_

Council Approval: \_\_\_\_\_

Permit Issue Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Copies Provided to: Police Chief Fire Chief  
Street Superintendent Parking Department

# City of Lake Geneva

Licenses Issued between 4/22/2013 and 4/22/2013

Date: 4/19/2013

Time: 12:10 PM

Page: 1

## Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>	<u>Total</u>
4/22/2013	2012 - 360	Amanda R. Koke Employer: Thumb's Up, Inc.	24610 LaFollette Ave. 260 Broad St.	Kansasville, WI 5 Lake Geneva, WI 53147 30.00
4/22/2013	2012 - 355	Amanda J. Hanline Employer: Thumb's Up, Inc.	N2231 Beech Blvd. 260 Broad St.	Lake Geneva, WI 5 Lake Geneva, WI 53147 30.00
4/22/2013	2012 - 357	Staci L. Hallett Employer: Thumb's Up, Inc.	625 Meadow Ln., #14 260 Broad St.	Burlington, WI 53 Lake Geneva, WI 53147 30.00
4/22/2013	2012 - 358	Krystal N. Blum Employer: Thumb's Up, Inc.	26634 W. Oakwood Ave. 260 Broad St.	Ingleside, IL 600 Lake Geneva, WI 53147 30.00
4/22/2013	2012 - 359	Justin L. Hintz Employer: Thumb's Up, Inc.	8737 Fishman Rd. 260 Broad St.	Burlington, WI 53 Lake Geneva, WI 53147 30.00
4/22/2013	2012 - 356	Susan O. Sullivan Employer: The Cove Of Lake Geneva	7185 Buckby Rd. Cove Condominium Assoc.	Lake Geneva, WI 5 111 Center St. Lake Geneva, WI 53147 30.00
<b>Operator's Regular</b>			<b>Count: 6</b>	<b>Totals for this Type: 180.00</b>



**ORDINANCE NO. 13-11**

**AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN**

WHEREAS, by recommendation of the Plan Commission a Zoning Map Amendment is made with the City of Lake Geneva, Walworth County, Wisconsin (the "City"), to rezone certain real property recently annexed to the City at the southwest corner of the intersection of N. Bloomfield Rd. and HWY 120, more specifically described as PT NW 1/4 SEC 6 T1N R18E DESCAS: COM SE COR NW 1/4 SEC 6, N2D29'W 726', S86D04'05"W TO NE COR GENEVA MEADOWS APARTMENTS, S3D3'55"E 694.07', E TO POB. 12.49 ANNEXED TO CITY OF LAKE GENEVA UNDER #852281 OMITTS MB 6-7A. TAX KEY NO.: ZYUP 00195, all being situated entirely within the corporate boundaries of the City; and

WHEREAS, the City Plan Commission has convened a public hearing on the matter of the proposed Zoning Map Amendment, on April 15, 2013; and

WHEREAS, the City Plan Commission has recommended approval of the proposed Zoning Map Amendment;

NOW, THEREFORE, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Pursuant to the provisions of Section 98-903 of the City Zoning Ordinance, the above-described property is hereby changed to the following zoning classification:

**Rural Holding (RH)**

2. The zoning map of the City of Lake Geneva, Walworth County, Wisconsin shall be amended in accordance with the above classification of property.

3. This Ordinance shall take effect upon passage and publication as provided by law.

4. Adopted, passed and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

ATTEST:

\_\_\_\_\_  
James R. Connors, Mayor

\_\_\_\_\_  
Michael D. Hawes, City Clerk

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_

ZONING MAP AMENDMENT

Name and address of Applicant:

City of Lake Geneva  
626 Geneva St.  
Lake Geneva, WI

Telephone No of Applicant: Area Code (262) 248-3673

Name and address of Current Owner:

Lake Geneva Joint School Dist. 1  
208 South St.  
Lake Geneva, WI

Telephone No of Current Owner: Area Code (262) 348-1000

Address and legal description of property (required) - attach separate sheet if necessary:

PT NW 1/4 SEC 6 T1N R18E DESCAS: COM SE COR NW 1/4 SEC  
6,N2D29'W 726', S86D04'05"W TO NE COR GENEVA MEADOWS APARTMENTS,  
S3D3'55"E 694.07',E TO POB. 12.49 ANNEXED TO CITY OF LAKE GENEVA UNDER  
#852281 OMITS MB 6-7A

TAX KEY NO. : ZYUP 00195


Zoning Classification change to     RH    

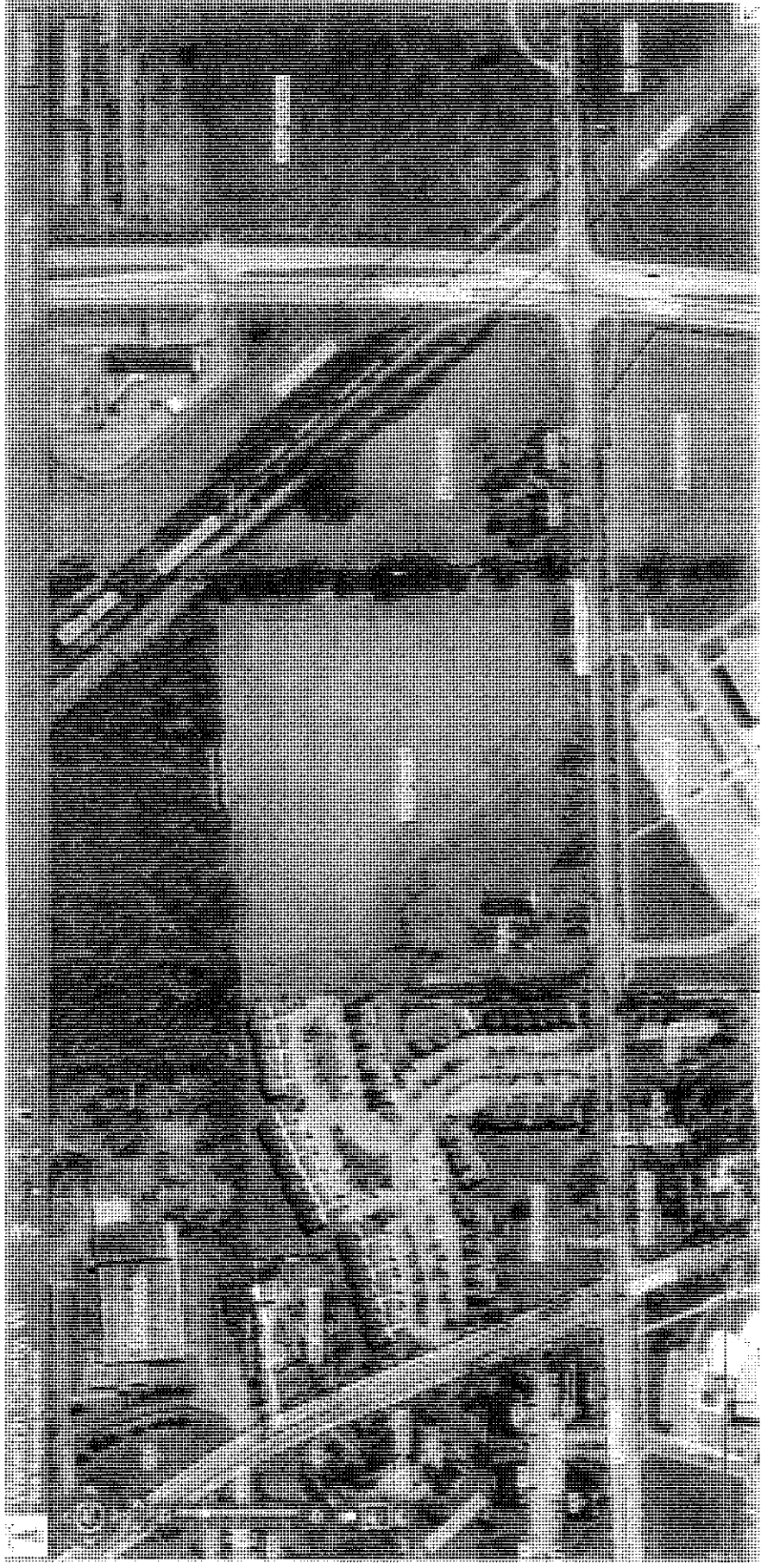
Reason for requesting Proposed Amendment: Property recently annexed

Proposed use of property: \_\_\_\_\_

*Fee of \$400.00 payable upon filing application.*

3-22-13  
Date

  
Signature of Applicant



## ORDINANCE NO. 13-12

### AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

WHEREAS, by recommendation of the Plan Commission a Zoning Map Amendment is made with the City of Lake Geneva, Walworth County, Wisconsin (the "City"), to rezone certain real property recently annexed to the City at the southwest corner of the intersection of N. Bloomfield Rd. and HWY 120, more specifically described as LOT 1 CERTIFIED SURVEY NO.4330 AS RECORDED IN VOL 28 OFC.S. ON PAGE 51 WCR. LOCATED IN NW 1/4 SE 1/4 & SW 1/4 SE1/4 SEC 6 T1N R18E.506305 SQ FT OMITS MA3187-1 ANNEXED TO CITY OF LAKE GENEVA UNDER #852918 OMITS MA4330-1. TAX KEY NO.: ZA433000001, all being situated entirely within the corporate boundaries of the City; and

WHEREAS, the City Plan Commission has convened a public hearing on the matter of the proposed Zoning Map Amendment, on April 15, 2013; and

WHEREAS, the City Plan Commission has recommended approval of the proposed Zoning Map Amendment;

NOW, THEREFORE, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Pursuant to the provisions of Section 98-903 of the City Zoning Ordinance, the above-described property is hereby changed to the following zoning classification:

#### **Rural Holding (RH)**

2. The zoning map of the City of Lake Geneva, Walworth County, Wisconsin shall be amended in accordance with the above classification of property.

3. This Ordinance shall take effect upon passage and publication as provided by law.

4. Adopted, passed and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

ATTEST:

\_\_\_\_\_  
James R. Connors, Mayor

\_\_\_\_\_  
Michael D. Hawes, City Clerk

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_

ZONING MAP AMENDMENT

Name and address of Applicant:

City of Lake Geneva  
626 Geneva St.  
Lake Geneva, WI

Telephone No of Applicant: Area Code (262) 248-3673

Name and address of Current Owner:

IMMANUEL EVANGELICAL LUTHERAN  
CHURCH OF LAKE GENEVA INC  
1229 PARK ROW  
LAKE GENEVA , WI 53147

Telephone No of Current Owner: Area Code (262) 248-4211

Address and legal description of property (required) - attach separate sheet if necessary:

LOT 1 CERTIFIED SURVEY NO.4330 AS RECORDED IN VOL 28 OFC.S. ON PAGE 51 WCR.  
LOCATED IN NW 1/4 SE 1/4 & SW 1/4 SE1/4 SEC 6 T1N R18E.506305 SQ FT OMITTS  
MA3187-1 ANNEXED TO CITY OF LAKE GENEVA UNDER #852918 OMITTS MA4330-1

TAX KEY NUMBER ZA433000001.


Zoning Classification change to     RH    

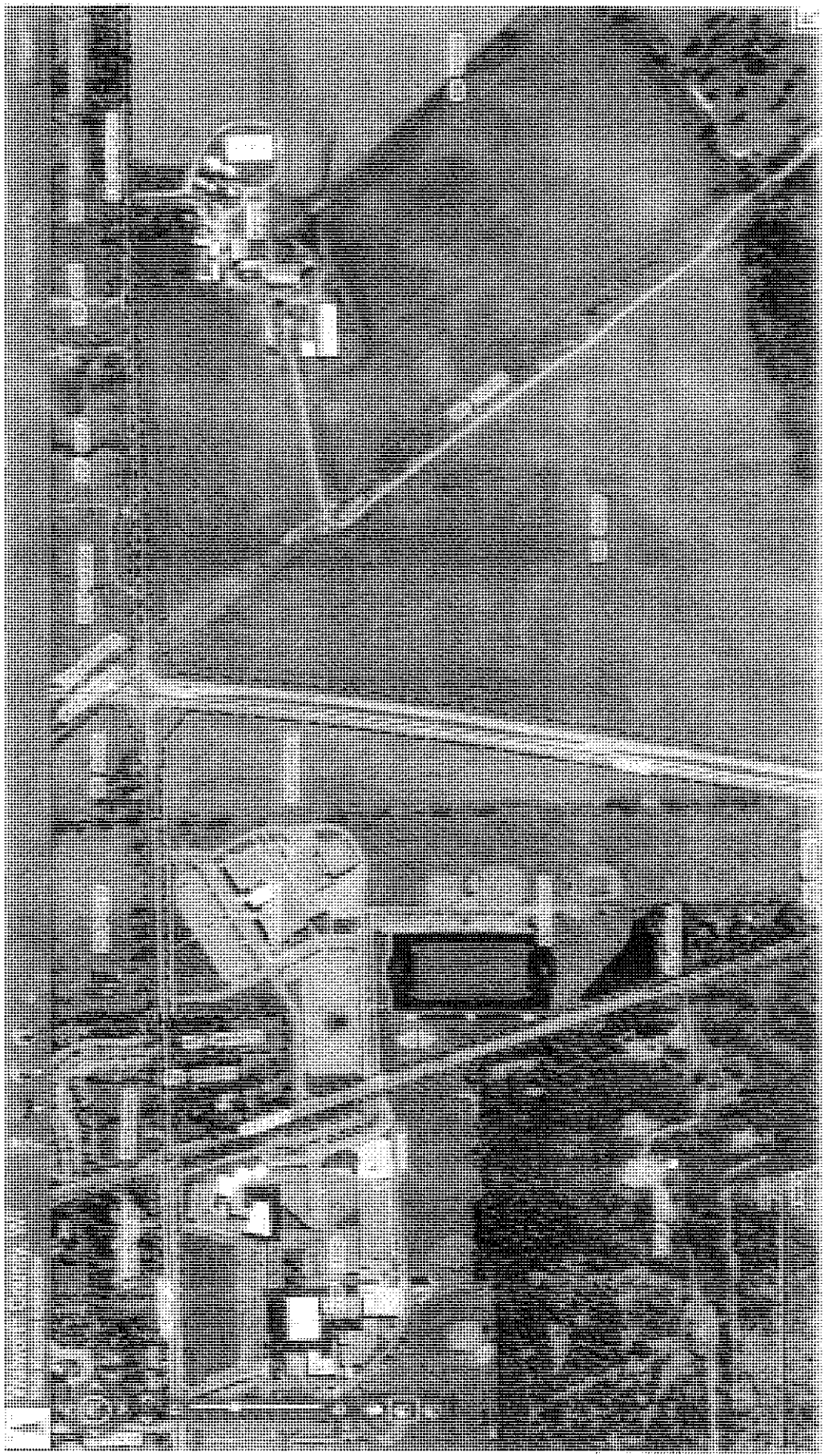
Reason for requesting Proposed Amendment: Property recently annexed

Proposed use of property: Church

Fee of \$400.00 payable upon filing application.

3-22-13  
Date

  
Signature of Applicant



# ORDINANCE NO. 13-13

## AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN

WHEREAS, by recommendation of the Plan Commission a Zoning Map Amendment is made with the City of Lake Geneva, Walworth County, Wisconsin (the "City"), to rezone certain real property recently annexed to the City at the southwest corner of the intersection of N. Bloomfield Rd. and HWY 120, more specifically described as LOT 1 CERTIFIED SURVEY NO.4457 AS RECORDED IN VOL 29 OFC.S. ON PAGE 78 WCR. LOCATED IN NW 1/4 SW 1/4 SEC 31 T2NR18E. 28347.15 SQ FT CITY OF LAKE GENEVA OUT OF N LY31-8 OMITTS ZHIGH-15 TAX KEY NO.: ZA445700001, all being situated entirely within the corporate boundaries of the City; and

WHEREAS, the City Plan Commission has convened a public hearing on the matter of the proposed Zoning Map Amendment, on April 15, 2013; and

WHEREAS, the City Plan Commission has recommended approval of the proposed Zoning Map Amendment;

NOW, THEREFORE, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Pursuant to the provisions of Section 98-903 of the City Zoning Ordinance, the above-described property is hereby changed to the following zoning classification:

### Single Family Residential (SR-4)

2. The zoning map of the City of Lake Geneva, Walworth County, Wisconsin shall be amended in accordance with the above classification of property.

3. This Ordinance shall take effect upon passage and publication as provided by law.

4. Adopted, passed and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

ATTEST:

\_\_\_\_\_  
James R. Connors, Mayor

\_\_\_\_\_  
Michael D. Hawes, City Clerk

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_

ZONING MAP AMENDMENT

Name and address of Applicant:

City of Lake Geneva  
626 Geneva St.  
Lake Geneva, WI

Telephone No of Applicant: Area Code (262) 248-3673

Name and address of Current Owner:

SEAN K LEVITT  
SHANNON G LEVITT  
233 SKYLINE DR  
LAKE GENEVA , WI 53147

Telephone No of Current Owner: \_\_\_\_\_

Address and legal description of property (required) - attach separate sheet if necessary:

LOT 1 CERTIFIED SURVEY NO.4457 AS RECORDED IN VOL 29 OFC.S. ON PAGE 78 WCR. LOCATED IN NW 1/4 SW 1/4 SEC 31 T2NR18E. 28347.15 SQ FT CITY OF LAKE GENEVA OUT OF N LY31-8 OMITS ZHIGH-15 (THAT PORTION OF N LY31-8 WAS ANNEXED TO CITY UNDER #852389)

TAX KEY NUMBER ZA445700001.

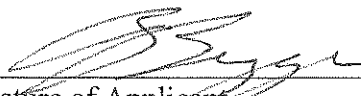
Zoning Classification change to SR-4

Reason for requesting Proposed Amendment: Property recently annexed

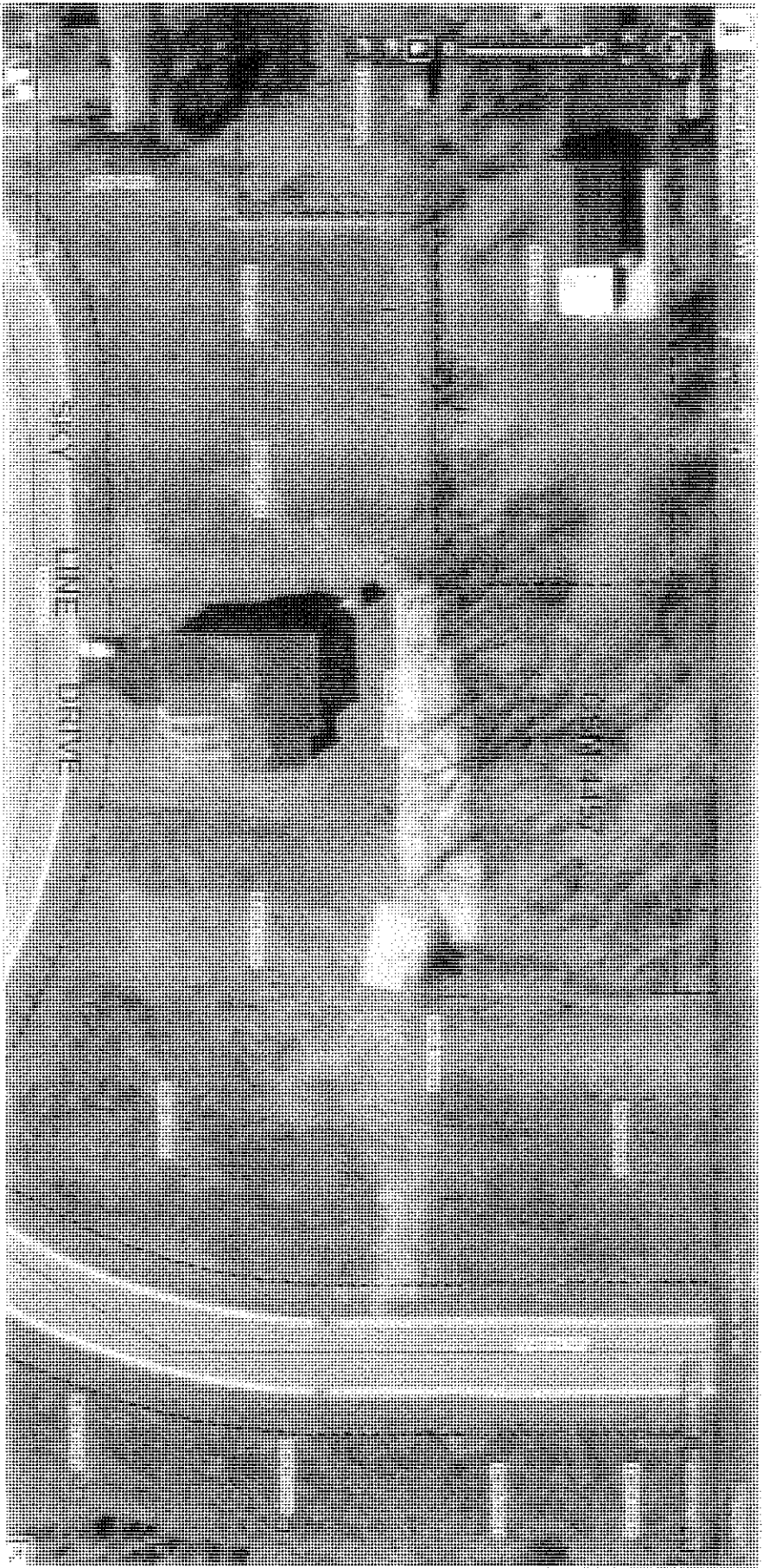
Proposed use of property: Single family dwelling

Fee of \$400.00 payable upon filing application.

3-22-13  
Date

  
Signature of Applicant





**ORDINANCE NO. 13-14**

**AN ORDINANCE ANNEXING TERRITORY TO THE CITY OF LAKE GENEVA  
LAKE GENEVA ECONOMIC DEVELOPMENT CORPORATION**

**AN ORDINANCE PROVIDING FOR DIRECT ANNEXATION BY  
UNANIMOUS CONSENT OF ELECTORS AND PROPERTY OWNERS OF  
TERRITORY LOCATED IN THE TOWNS OF LINN AND BLOOMFIELD,  
WALWORTH COUNTY, WISCONSIN, TO THE CITY OF  
LAKE GENEVA, WALWORTH COUNTY, WISCONSIN**

WHEREAS, the Lake Geneva Economic Development Corporation, ("Petitioner") has made and filed with the City Clerk of the City of Lake Geneva ("City") a Petition for Direct Annexation by unanimous consent of electors and property owners of territory located in the Towns of Linn and Bloomfield, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin, pursuant to Wis. Stat. § 66.0217(2) ("Annexation Petition"), in the office of the City Clerk for the City of Lake Geneva, Walworth County, Wisconsin, on the 19th day of March, 2013, requesting the annexation to the City of lands described in Exhibit A attached hereto and incorporated herein by reference ("Subject Territory"), which such lands are contiguous to the City; and

WHEREAS, it appears by acknowledgment of receipt on file herein that Petitioner has filed a duplicate original of the Annexation Petition, including a legal description and scale map of the Subject Territory, with the Town Clerks of the Towns of Linn and Bloomfield, Walworth County, Wisconsin, and the State of Wisconsin, Department of Administration, within five (5) days after filing the Annexation Petition with the City Clerk; and

WHEREAS, it further appears that all of the requirements of Wis. Stat. § 66.0217(2) have been fully complied with, and that the State of Wisconsin, Department of Administration, has reviewed the proposed annexation and, by letter, found it to be in the public interest, and said letter has been duly considered and reviewed by the City and/or the City's Counsel; and

WHEREAS, the proposed annexation was referred to the Plan Commission of the City, and said Plan Commission has recommended annexing the Subject Territory to the City; and

WHEREAS, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, makes the following findings with respect to the Subject Territory:

1. That the annexation of the Subject Territory to the City of Lake Geneva, Walworth County, Wisconsin, is in the best interest of the City.
2. That the annexation of the Subject Territory will enable the City to regulate and control development of these lands which are contiguous to the City.

3. That, upon annexation, the Subject Territory shall be temporarily zoned pursuant to Wis. Stat. § 66.0217(8) in the Rural Holding (RH) Zoning District, in accordance with the attached Exhibit C incorporated herein.
4. That the annexation of the Subject Territory does not create a town island under the provisions of Wis. Stat. § 66.0221.

**NOW, THEREFORE,** the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Those lands comprising the Subject Territory to be annexed, as described in Exhibit A attached hereto and incorporated herein by reference, be, and the same hereby are, annexed to the City of Lake Geneva, Walworth County, Wisconsin.
2. Those lands comprising the Subject Territory shall be temporarily zoned pursuant to Wis. Stat. § 66.0217(8) in the RH, Rural Holding District.
3. Those lands comprising the Subject Territory shall be included within Supervisory Districts 10 and 11 and in Aldermanic District 2 of the City of Lake Geneva.
4. This Ordinance, and the annexation hereby effected, shall be in full force and effect from and after its passing and posting.
5. The City Clerk shall immediately, after the final enactment hereof, file such certified copies with all parties as required by State Statute to be so served.
6. Prior to the effective date of this Ordinance, the Petitioner shall pay to the City a fee equivalent to the five (5) years of property tax reimbursement the City is required to make to the Town under Wis. Stats. § 66.0217(14).
7. All ordinances or parts of ordinances inconsistent with or contravening the provisions of this Ordinance are hereby repealed.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

ATTEST:

\_\_\_\_\_  
James R. Connors, Mayor

\_\_\_\_\_  
Michael D. Hawes, City Clerk

1<sup>st</sup> Reading: \_\_\_\_\_  
2<sup>nd</sup> Reading: \_\_\_\_\_  
Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_

## EXHIBIT "A"

## Legal Description of Territory to Be Annexed

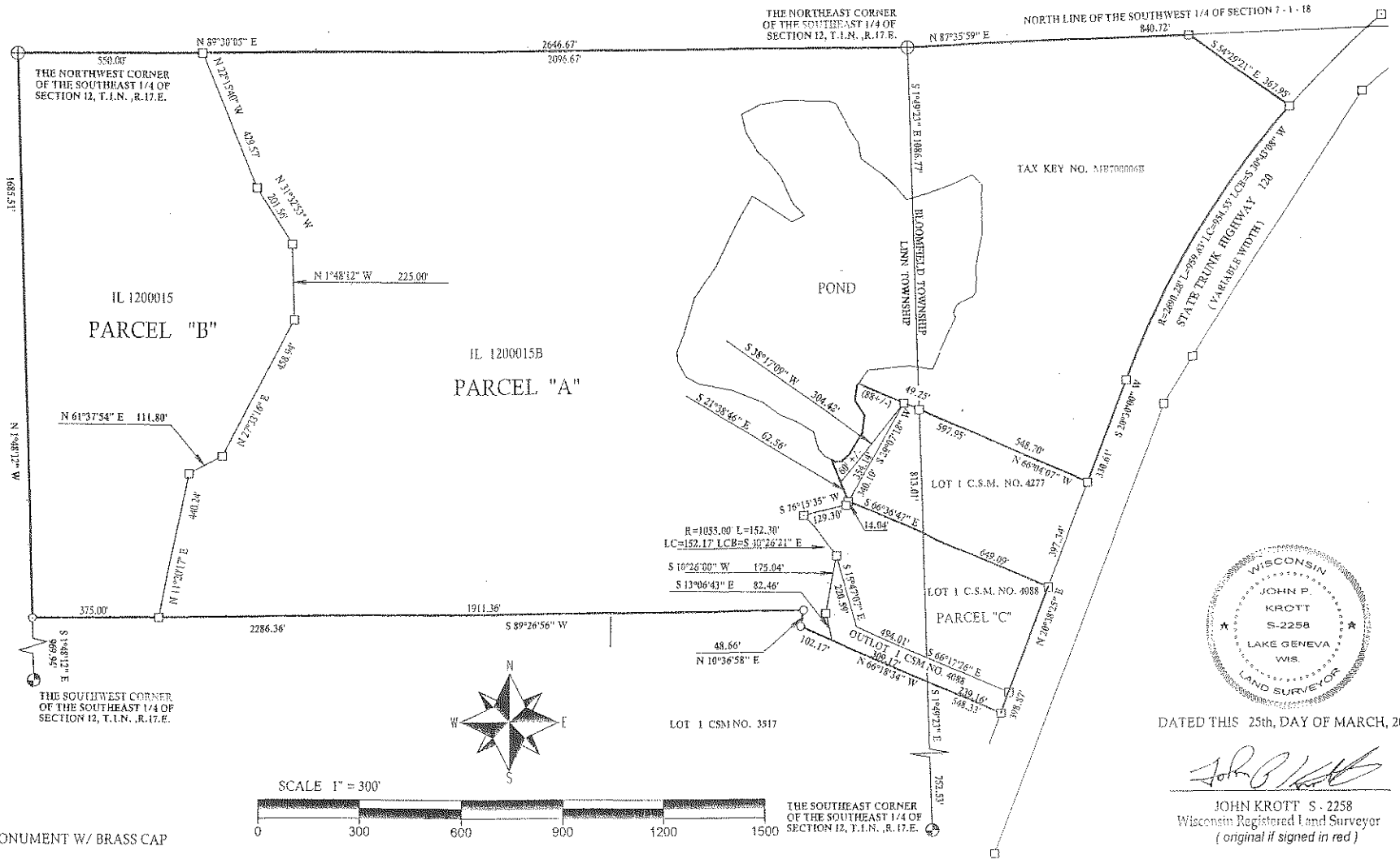
Lot 1 and Outlot 1 of Certified Survey Map No. 4088 according to the recorded plat thereof, recorded in Volume 25 of Certified Surveys on Page 272 as Document No. 721000, located in part of the SE ¼ of the SE ¼ of Section 12, Town 1 North, Range 17 East, and part of the SW ¼ of the SW ¼ of Section 7, Town 1 North, Range 18 East, all in Walworth County, Wisconsin. IA408800001 and IA408800002  
MA408800001 & MA408800002

Also a parcel of land located in the Southeast ¼ of Section 12, Town 1 North, Range 17 East, and the Southwest ¼ of Section 7, Town 1 North, Range 18 East, Walworth County, Wisconsin, more particularly described as follows: Commencing at the Northwest corner of said Southeast ¼; thence N 89° 30' 05" E 550.00 feet to the point of beginning; thence continue N 89° 30' 05" E to the Northeast corner of said Southeast ¼, 2096.67 feet; thence N 87° 35' 59" E along the North line of the Southwest ¼ of Section 7, Town 1 North, Range 18 East, 840.72 feet; thence S 54° 29' 21" E 367.95 feet to the Westerly right of way of State Highway "120"; thence 959.63 feet along the arc of a curve to the left with a radius of 2690.28 feet and a chord which bears S 30° 43' 08" W 954.55 feet; thence S 20° 30' 00" W 330.61 feet to the North line of Certified Survey Map No. 1878; thence N 66° 04' 07" W 597.95 feet to the Northwest corner of said Certified Survey Map; thence S 29° 07' 18" W along the West line of said Certified Survey Map and also the West line of Certified Survey Map No. 4088, 354.14 feet; thence S 76° 15' 35" W along the West line of Certified Survey Map No. 4088, 129.30 feet; thence 152.30 feet along the arc of a curve to the right with a radius of 1055.00 feet and a chord which bears S 40° 26' 21" E, 152.17 feet; thence S 10° 26' 00" W 175.04 feet; thence S 13° 06' 43" E 82.46 feet; thence N 66° 18' 34" W 102.17 feet; thence N 10° 36' 58" E 48.66 feet; thence S 89° 26' 56" W 1911.36 feet; thence N 11° 20' 17" E 440.24 feet; thence N 61° 37' 54" E 111.80 feet; thence N 27° 33' 16" E 458.94 feet; thence N 1° 48' 12" W 225.00 feet; thence N 31° 32' 53" W 201.56 feet; thence N 22° 15' 40" W 429.57 feet to the place of beginning. IL 120001 5B and MB70006B

## EXCEPTING THEREFROM THE FOLLOWING:

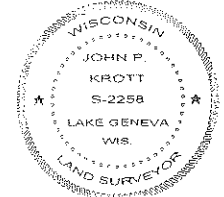
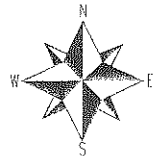
A parcel of land located in part of the SE ¼ and NE ¼ of the SE ¼ of Section 12, T1N, R17E, Town of Linn, Walworth County, Wisconsin, more particularly described as follows: Commencing at the East ¼ corner of said Section 12; thence along the East line of the SE ¼ of said Section 12, S 01° 48' 53" E, 1087.26 feet to a point in the North line of Lot 1 of Certified Survey Map No. 1878 thence N 66° 05' 47" W, 50.36 feet to the place of beginning, said place of beginning being 88 feet +/- from the shore of the existing pond; thence S 38° 15' 00" W, 304.42 feet to a point which is S 21° 42' 11" E, 60 feet +/- from the shore of the existing pond; thence S 21° 42' 11" E, 62.54 feet; thence N 29° 05' 26" E, 340.07 feet to the point of beginning, including the lands lying between the existing pond and the above-described parcel of land which parcel is approximately 301 feet along the shore of the existing pond.

SCALED MAP



LEGEND

- FOUND IRON PIPE
- FOUND IRON BAR
- SET IRON BAR
- ⊕ FOUND CONCRETE MONUMENT W/ BRASS CAP



DATED THIS 25th, DAY OF MARCH, 2013

*John P. Krott*

JOHN KROTT S. 2258  
 Wisconsin Registered Land Surveyor  
 (original if signed in red)

# LEGAL DESCRIPTION

KROTT SURVEYING INC.

N3705 WILLOW BEND LANE  
LAKE GENEVA WI 53147  
PHONE # (262)248-3697  
FAX # (262)249-0639

## PARCEL "A"

A PARCEL OF LAND LOCATED IN THE SOUTHEAST 1/4 OF SECTION 12, TOWN 1 NORTH, RANGE 17 EAST, AND THE SOUTHWEST 1/4 OF SECTION 7 TOWN 1 NORTH, RANGE 18 EAST, WALWORTH COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF SAID SOUTHEAST 1/4; THENCE N 89°30'05" E 550.00 FEET TO THE POINT OF BEGINNING THENCE CONTINUE N 89°30'05" E TO THE NORTHEAST CORNER OF SAID SOUTHEAST 1/4, 2096.67 FEET; THENCE N 87°35'59" E ALONG THE NORTH LINE OF THE SOUTHWEST 1/4 OF SECTION 7 TOWN 1 NORTH, RANGE 18 EAST, 840.72 FEET; THENCE S 54°29'21" E 367.95 FEET TO THE WESTERLY RIGHT OF WAY OF STATE HIGHWAY "120"; THENCE 959.63 FEET ALONG THE ARC OF A CURVE TO THE LEFT WITH A RADIUS OF 2690.28 FEET AND A CHORD WHICH BEARS S 30°43'08" W 954.55 FEET; THENCE S 20°30'00" W 330.61 FEET TO THE NORTH LINE OF CERTIFIED SURVEY MAP NO. 1878; THENCE N 66°04'07" W 597.95 FEET TO THE NORTHWEST CORNER OF SAID CERTIFIED SURVEY MAP; THENCE S 29°07'18" W ALONG THE WEST LINE OF SAID CERTIFIED SURVEY MAP AND ALSO THE WEST LINE OF CERTIFIED SURVEY MAP NO. 4088, 354.14 FEET; THENCE S 76°15'35" W ALONG THE WEST LINE OF CERTIFIED SURVEY MAP NO. 4088, 129.30 FEET; THENCE 152.30 FEET ALONG THE ARC OF A CURVE TO THE RIGHT WITH A RADIUS OF 1055.00 FEET AND A CHORD WHICH BEARS S 40°26'21" E, 152.17 FEET; THENCE S 10°26'00" W 175.04 FEET; THENCE S 13°06'43" E 82.46 FEET; THENCE N 66°18'34" W 102.17 FEET; THENCE N 10°36'58" E 48.66 FEET; THENCE S 89°26'56" W 1911.36 FEET; THENCE N 11°20'17" E 440.24 FEET; THENCE N 61°37'54" E 111.80 FEET; THENCE N 27°33'16" E 458.94 FEET; THENCE N 1°48'12" W 225.00 FEET; THENCE N 31°32'53" W 201.56 FEET; THENCE N 22°15'40" W 429.57 FEET TO THE PLACE OF BEGINNING.

EXCEPTING THEREFROM THE FOLLOWING:

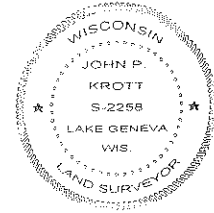
LOT 1 CERTIFIED SURVEY MAP NO. 4277 LOCATED IN PART OF THE SE 1/4 OF SECTION 12, T1N R17E, TOWN OF LINN AND PART OF THE SW 1/4 OF SECTION 7, TOWN 1 NORTH, RANGE 18 EAST WALWORTH COUNTY,

## PARCEL "B"

A PARCEL OF LAND LOCATED IN THE SOUTHEAST 1/4 OF SECTION 12, TOWN 1 NORTH, RANGE 17 EAST WALWORTH COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF SAID SOUTHEAST 1/4; THENCE N 89°30'05" E ALONG THE NORTH LINE OF SAID SOUTHEAST 1/4, 550 FEET; THENCE S 22°15'40" E 429.57 FEET; THENCE S 31°32'53" E 201.56 FEET; THENCE S 1°48'12" E 225.00 FEET; THENCE S 27°33'16" W 458.94 FEET; THENCE S 61°37'54" W 111.80 FEET; THENCE S 11°20'17" W 440.24 FEET; THENCE S 89°26'56" W 375.00 FEET TO A POINT IN THE WEST LINE OF SAID SOUTHEAST 1/4; THENCE N 01°48'12" W ALONG THE WEST LINE OF SAID SOUTHEAST 1/4 1685.51 FEET TO THE PLACE OF BEGINNING. SAID PARCEL CONTAINING 24.06 ACRES MORE OR LESS.

## PARCEL "C"

LOT 1 AND OUTLOT 1 OF CERTIFIED SURVEY MAP NO. 4088 SAID CERTIFIED SURVEY MAP LOCATED IN THE SE 1/4 OF THE SE 1/4 OF SECTION 12, TOWN 1 NORTH, RANGE 17 EAST, AND PART OF THE SW 1/4 OF THE SW 1/4 OF SECTION 7, TOWN 1 NORTH, RANGE 18 EAST, ALL IN WALWORTH COUNTY, WISCONSIN.



DATED THIS 25th, DAY OF MARCH, 2013

JOHN KROTT S - 2258  
Wisconsin Registered Land Surveyor  
(original if signed in red)



## ORDINANCE 13-15

### AN ORDINANCE AMENDING CHAPTER 14, BUILDINGS AND BUILDING REGULATIONS, OF THE MUNICIPAL CODE OF THE CITY LAKE GENEVA, WISCONSIN

The Common Council of the City of Lake Geneva, Wisconsin does hereby ordain as follows:

1. That Chapter 14, Buildings and Building Regulations, Article IV Registration and Inspection of Multifamily Dwelling Units and Rental Property is hereby amended to read as follows:

#### ARTICLE IV. LANDLORD REGISTRATION FOR MULTIFAMILY DWELLING UNITS AND RENTAL PROPERTY

##### Sec. 14-121 Purpose.

The City recognizes a need for an organized registration program for landlords of residential rental units within the City in order to monitor the condition and use of rental units so that they meet and comply with all provisions of the Code of Ordinances as well as all applicable safety, health, fire, building and construction requirements promulgated by the state. The City also desires to provide a more efficient system for compelling both absentee and local landlords to correct violations and to maintain, in proper condition, rental property within the City. The City recognizes that the most efficient system to provide monitor residential rental units is by the creation of a program requiring the registration of landlords of all residential rental units within the City so that orderly monitoring or residential rental units can be made by City officials.

##### 14-122 Definitions.

[Ord. No. 99-5, § 1, 3-22-1999]

As used in this article, the following terms shall have the following meanings, unless the context clearly indicates that a different meaning is intended:

##### **CITY**

The City of Lake Geneva, County of Walworth, Wisconsin.

##### **DWELLING UNIT**

A single unit providing complete independent living facilities for one or more persons including permanent provisions for living, sleeping, eating, cooking and sanitation.

##### **DWELLINGS**

(a) Multifamily dwelling

— A building or portion thereof containing two or more dwelling units, including a duplex;

(b) Boardinghouse, rooming house, lodging house and tourist house

— A building arranged or used for the lodging, with or without meals, for compensation, by individuals who are not members of the same family;



(c) Dormitory

— A space in a building where sleeping accommodations are provided for more than one person not members of the same family group, in one room; and

(e) Hotel

— A room or rooms in any building or structure kept, used, maintained, advertised or held out to the public to be an inn, motel, apartment hotel, lodging house, boardinghouse, rooming house, tourist house, dormitory or place where sleeping, rooming, office, conference or exhibition accommodations are furnished for lease or rent, whether with or without meals.

**LANDLORD**

One who holds an estate in land and lets or leases said estate in land to another person for occupancy as a residential property.

**PERMANENT RESIDENT**

A person or entity which occupies, or has the right to occupy, any room or rooms in a hotel or motel, or a dwelling unit, rooming unit or dwelling, for at least 30 or more consecutive days, without an intervening occupancy interval of less than 30 days.

**PERSON**

Any natural individual, firm, partnership, association, joint-stock company, joint venture, public or private corporation, limited liability company, or receiver, executor, trustee, conservator or other representative appointed by order of any court.

**PREMISES**

A lot, plot or parcel of land including the buildings or structures thereon.

**RESIDENTIAL PROPERTY**

Any building containing a dwelling unit, rooming unit or dwelling.

**ROOMING UNIT**

Any room or group of rooms forming a single habitable unit used or intended to be used for living and sleeping, but not for cooking or eating purposes.

**Sec. 14-123 Registration Requirement.**

No person shall hereafter allow to be occupied or let to another person for occupancy any residential property within the City unless a registration statement has been properly made, filed, and accepted by the Building Inspector. Registration shall be made upon forms furnished by the Building Inspector of the City for such purpose and shall specifically require the following minimum information:

1. Name, address and phone number of the property owner and all persons or entities having any ownership interest in the property;
2. Name, address and phone number of the designated local property manager within 60 miles of the City if the property owner or owners live outside the City;

3. The street address of the property;
4. The number and types of units within the property;
5. The maximum number of occupants permitted for each dwelling unit, rooming unit or dwellings in accordance with the applicable provisions of the Code of Ordinances; and
6. The name, phone number and address of the person authorized to make, order or direct repairs or services for the property, if in violation of City or state codes, if the person is different than the owner, owners or local manager;
7. Name, address and phone number of any and all person(s), entities or financial or other lending institution(s) having any interest in the property and a description of the type of such interests held in the property by such person(s), entities or financial or other lending institution(s).
8. Upon proper registration, a certificate of registration shall be issued to the landlord.

**Sec. 14-124 Manner of Registering.**

The registration must be made on or before January 1 of each even numbered year commencing January 1, 2000, by the property owner(s) or designated local property manager in the office of the Building Inspector of the City. Registration shall be required prior to the issuance of any building permits relating to the property.

**Sec. 14-125 Transfer of Property.**

Every new owner(s) of property (whether as fee owner or land contract purchaser or upon conveyance or transfer of any interest in the property) shall be required to furnish to the Building Inspector the new owner's or owners' name, address and phone number and the name, address and phone number of the new owner's or owners' duly designated local manager before closing or taking possession of the property. A new registration statement will be required from the new owner(s) not already registered with the Building Inspector.

**Sec. 14-126 Registration Fees.**

A registration fee of \$50 per landlord shall be charged for registrations required under this article regardless of the number of properties owned by the landlord.

**Sec. 14-127 Nuisance Injunctions.**

Any violation of this article is hereby declared to be a nuisance. In addition to any other relief provided by this article, or the Code of Ordinances, the City Attorney may apply to a court of competent jurisdiction for an injunction to prohibit the continuation of any and all violations of this article. Such application for relief may include seeking a temporary restraining order, temporary injunction and permanent injunction. The City Attorney may request and receive, on behalf of the City, reimbursement for any and all costs and expenses, including reasonable attorney fees, related to such injunction proceedings and any other enforcement action or litigation related to or arising from a violation(s) of this article, All such penalties or

awards to the City related to a violation(s) of this article may be applied as a special assessment or lien against the property for collection by the City.

**Sec. 14-128 Penalty.**

Any person, firm or corporation violating any provision of this article shall be fined not less than \$25 nor more than \$1,000 plus court costs and expenses, including reasonable attorney fees, for each offense, and a separate offense shall be deemed committed on each day during or on which a violation(s) occurs or continues.

**Sec. 14-129 Delinquent Taxes Assessments and Claims.**

No license, certificate, or permit shall be granted and no registration statement will be accepted for any premises for which taxes, assessments or other claims of the City are delinquent and unpaid or to any person delinquent in payment of such claims to the City, In the event a premises or person is delinquent in payment of such claims to the City, at times other than initial granting or renewal of a license or acceptance of a registration

statement, the Council may, in its discretion, suspend or revoke said license(s) or registration(s). "Delinquent" for the purposes of this section shall mean the claim remains unpaid for 30 days after it became due. Being delinquent hereunder shall be grounds for suspension or revocation of the license, permit, certificate or registration statement applicable hereunder.

**Sec. 14-130 Revocations and suspension.**

(a) Except as otherwise provided, any license issued or registration statement accepted under this chapter may be revoked for cause by the City Council. No license shall be revoked except upon written verified complaint filed with the City Council by the Mayor, a member of the City Council, the Chief of Police or a resident of the City. The licenses shall be served with a written copy of the charges and shall be given an opportunity to be heard before the City Council. The licenses shall be given notice of such hearing, which shall be not more than 20, nor less than five days after notice, except as otherwise agreed between the parties.

(b) At such hearing the licensee or person submitting a registration statement shall be entitled to be represented by counsel, shall have the right to present and cross examine witnesses, and, upon request, may have subpoenas issued by the Mayor or presiding officer of the Council to compel the attendance of witnesses.

(c) After hearing the evidence, the Council may revoke such license or registration statement or impose a limited period of suspension. The determination of the Council shall be final, subject to review under Chapter 2 of this Code, provided the licensee shall not be entitled to a further hearing unless granted by the City Council.

(d) If the licensee does not apply for a hearing within the time provided, the license may be revoked by the City Council.

2. This ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

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JAMES R. CONNORS, Mayor

Attest:

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MICHAEL D. HAWES, City Clerk

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Adoption: \_\_\_\_\_  
Published: \_\_\_\_\_

## ORDINANCE 13-16

### AN ORDINANCE AMENDING CHAPTER 46, NUISANCES, OF THE MUNICIPAL CODE OF THE CITY LAKE GENEVA, WISCONSIN

The Common Council of the City of Lake Geneva, Wisconsin does hereby ordain as follows:

1. That Chapter 14, Nuisances, of the Municipal Code of the City of Lake Geneva, Wisconsin, is hereby amended by adding Article II Chronic Nuisances which Article reads as follow:

#### ARTICLE II CHRONIC NUISANCES

46-4 Definitions. The following terms shall be defined as follows in this chapter:

- (a) Chief. The Chief of Police or his or her designee.
- (b) Enforcement Action. Arrest, the issuance of a citation, or the issuance of a written warning, or the issuance of an order to correct.
- (c) MCCLG. Municipal Code of the City of Lake Geneva Wisconsin.
- (d) Building Inspector. The Building Inspector/Zoning Administrator for the City of Lake Geneva or his or her designee.
- (e) Nuisance Activity. Any of the following activities, behaviors or conduct occurring upon a premises:

##### 1. POLICE NUISANCE ACTIVITY

- i. An act of Harassment, as defined in §947.013, Wis. Stats.
- ii. Disorderly Conduct, as defined in §947.01, Wis. Stats.
- iii. Battery, Substantial Battery, or Aggravated Battery, as defined in §940.19, Wis. Stats.
- iv. Lewd and Lascivious Behavior, as defined in §944.20, Wis. Stats.
- v. Prostitution, as defined in §944.30, Wis. Stats.
- vi. Theft, as defined in §943.20, Wis. Stats.
- vii. Receiving Stolen Property, as defined in §943.34, Wis. Stats.
- viii. Arson, as defined in §943.02, Wis. Stats.
- ix. Possession, Manufacture, or Delivery of a Controlled Substance or related offenses, as defined in Ch. 961, Wis. Stats.
- x. Gambling, as defined in §945.02, Wis. Stats.
- xi. Trespassing, as defined in §943.13 and §943.14, Wis. Stats.
- xii. Obstructing or resisting an officer, as defined in §946.41, Wis. Stats.
- xiii. Disorderly houses, as defined in §944.34, Wis. Stats.
- xiv. Gambling Place as defined in §945.01(4), Wis. Stats.
- xv. Drug Houses and Criminal Gang Houses, as defined in §823.113, Wis.

Stats.

- xvi. Curfew violations, as defined in MCCLG § 50-81.
- xvii. Truancy, contributing to truancy, as defined in MCCLG § 50-56 and § 50-59.
- xviii. Purchase or possession of cigarette or tobacco products by children, as defined in MCCLG § 50-41.
- xix. Damage to property defined in §943.01, Wis. Stats.
- xx. Weapons offenses, as defined in MCCLG § 50-3 and § 50-4.
- xxi. Animal violations of any kind, as defined in MCCLG Chapter 10.
- xxii. Fireworks, as defined in MCCLG § 30-116
- xxiii. Underage alcohol activities, as defined in MCCLG § 9-60(c)
- xxiv. Any conspiracy to commit, as defined in §939.31, Wis. Stats., or attempt to commit, as defined in §939.32, Wis. Stats., any of the criminal activities, behaviors, or conduct enumerated above.

## 2. CODE NUISANCE ACTIVITY

- i. Housing code violations, as defined in MCCLG Chapter 14.
- ii. Abandoned, Unlicensed or Non-operable vehicle violations, as defined in MCCLG § 74-214
- iii. Nuisance violations, as defined in MCCLG Chapter 46.
- iv. Zoning violations provided they are nuisance related and in a residential setting, as defined in City of Lake Geneva Zoning Ordinance §§ 98-701 – 98-730.

(f) Owner. The owner of the premises and his or her agents.

(g) Premises. An individual dwelling unit; any property or premises used for residential purposes whether or not owner occupied; an individual business or commercial property; and associate common areas thereof

### 46-5 Notice.

- (a) Whenever the Chief determines that four (4) or more Police Nuisance Activities resulting in enforcement action have occurred at a premises on separate days during a 12-month period, only the Chief may notify the premises owner and tenant in writing. In reaching this determination, the Chief shall not count nuisance activities resulting in enforcement actions that were reported by the owner of the premises. Only the Chief may initiate and implement the procedure and enforcement for Police Nuisance Activities under this Chapter.
- (b) Whenever the Building Inspector determines that four (4) or more Code Nuisance Activities resulting in enforcement action have occurred at a premises on separate days during a 12-month period, only the Building Inspector may notify the premises owner and tenant in writing. In reaching this determination, the Building Inspector shall not count nuisance activities resulting in enforcement actions that were reported by the owner of the premises. Only the Building Inspector may initiate and implement the procedure and enforcement for Code Nuisance Actives under this Chapter.
- (c) The Chief and Building Inspector may jointly agree to initiate, implement and enforce

this Chapter in the event that an aggregate of four (4) or more combined Police Nuisance Activities and Code Nuisance Activities, in any combination thereof, resulting in enforcement action have occurred at a premises on separate days during a 12 month period.

- (d) The notice shall contain the street address including unit number if applicable or legal description sufficient to identify the premises, a description of the nuisance activities and enforcement actions that have occurred at the premises; a statement indicating that the cost of future enforcement may be assessed as a special charge against the premises, and a notice as to the appeal rights of the owner.
- (e) The written notice shall be delivered to the owner of the premises by one of the following methods in descending order of preference: personal service, certified mail, first class mail, posting and/or publication, such other means as provided by law for service of process in a civil action, in that order, as the Chief or Building Inspector, as applicable, may determine appropriate under the particular facts and circumstances.

#### 46-6 Abatement plan.

Any owner receiving such notice shall meet with the City Official — Chief or Building Inspector — who issued the notice, or with the applicable City Official's designee, within five (5) days of receipt of such notice. The Chief or Building Inspector, as applicable, and owner shall review the problems occurring upon the premises and/or property. Within ten (10) days of this meeting, the owner shall submit to the Chief or Building Inspector, as applicable, or the applicable City Official's designee, a detailed written abatement plan designed to forthwith and effectively end all the nuisance activity upon the premises. The plan shall also specify a name, address, and telephone number of a person living within sixty (60) miles of the premises who can be contacted in the event of further police, fire, or inspection activities and/or contact.

#### 46-7 Additional nuisance activity.

Whenever the Chief or Building Inspector, as applicable determines that:

- (a) Additional nuisance activity and/or enforcement action has/have occurred upon a premises for which the written notice has been issued under this Chapter; and
- (b) This additional nuisance activity and/or enforcement action has/have occurred more than fifteen (15) days after the written notice was served; and
- (c) Reasonable effort has not been made by the owner of the premises to abate the nuisance activity;

then the Chief or Building Inspector, as applicable may calculate all of the cost, fees and expenses arising from and/or pertaining to any and all such police and related City responses and enforcement including, but not limited to, actual burdened labor, overtime, materials, vehicle use, and related administrative time and efforts for this and any subsequent nuisance activities and enforcement actions upon, for and/or pertaining to the premises. The Chief or Building Inspector, as applicable shall then cause all such costs, fees and expenses to be charged against the owner of the premises and the premises itself,

and if unpaid, charged, assessed, levied and collected by the City as a special charge against the premises/property.

#### 46-8 Appeal.

- (a) Appeal by Affected Property Owner. An affected owner of the premises may appeal the Police Chiefs or Building Inspector's, as applicable, determination and invoiced special charges arising from and imposed for the police and related costs, fees and expenses set forth in this Ordinance in the manner set forth in this subsection.
- (b) The appeal shall be in writing, filed with the City Clerk, stating with specificity the grounds for the appeal and the relief requested. The appeal shall be filed within ninety (90) days of the invoice from the City Clerk.
- (c) The appeal shall be considered only if filed prior to the time that any unpaid special charges imposed against the premises/property under this chapter are turned over by the treasurer onto the tax roll.
- (d) Chapter 68 of the Wisconsin Statutes shall not apply to such an appeal nor shall any other provision of state law or city ordinance to the contrary. The appellate procedure set forth herein shall govern and be exclusive.
- (e) Upon receipt of the written appeal, the Clerk shall set the matter for a public hearing for a regularly scheduled meeting of the Common Council not less than thirty (30) days nor more than sixty (60) days after the filing of the written appeal.
- (f) The Clerk shall provide written notice to the appellant and to the Chief of Police or Building Inspector, as applicable, of such Common Council meeting hearing date, time and place.
- (g) The parties may agree to continuances and stipulations as to procedure and substance, but in no event shall the hearing be continued beyond the time set forth in subparagraph C.
- (h) The hearing shall be open to the public, recorded by a sound recording device and the recording preserved for seven years by the City Clerk. A party may request a court reporter but the requesting party shall pay all costs of the court reporter in advance regardless of the determination of the appeal.
- (i) The appellant and the Chief of Police or Building Inspector, as applicable, may each present witnesses who testify upon oath after being duly sworn-in by the City Clerk, the Deputy City Clerk or any other person authorized by law to administer oaths.
- (j) After the hearing, the Common Council in open session shall deliberate and then make a determination by recorded motion, second and vote with a majority of Council Members voting governing.
- (k) The City Clerk-Treasurer shall adjust all invoices, tax and related City records in accord with the Council's determination.

#### 46-9 Violations -- Penalties -- Remedies -- Injunctive and other relief.

In addition to the special charges and penalties for the individual offenses described above, the following penalties, remedies and other relief are cumulative and not exclusive, may be jointly and severally sought and/or employed by the City for violations under this Article, and may be ordered and/or imposed, as applicable, by the courts:



- (a) First Offense. Any person who shall violate any provision of this Article or any regulation, rule, or order made hereunder shall forfeit and pay to the City not less than \$100 nor more than \$500, together with the costs of prosecution.
- (b) Subsequent Offenses. Any person who shall violate any provision of this chapter or any regulation, rule, or order made hereunder within twenty four (24) months after committing a previous violation shall forfeit and pay to the City not less than \$300 nor more than \$900, together with the costs of prosecution.
- (c) Each and every day that a violation occurs, continues and/or remains present constitutes a separate offense.
- (d) The City, in addition to the above monetary penalty(ies) and special charges may from time to time seek and obtain, and the court may order, temporary and/or permanent injunctive relief, abatement, and such other legal and/or equitable relief, remedies, judgments, and/or orders of the court against any person(s) and/or property(ies) as the court may, from time to time, deem necessary, appropriate and/or desirable to effectuate the intent of this chapter and the public good, peace, order, welfare, and/or safety.
- (e) In addition to the above penalties, relief and remedies, the Common Council may refuse to issue or not-renew any license or permit to the owner of the premises and/or the premises, after conducting a public hearing thereon.
- (f) It shall be the responsibility of the convicted person(s) to immediately abate each and every violation upon the premises property as expeditiously as possible, unless otherwise directed by the City or the court.
- (g) This chapter is cumulative in its legal affect and is not in lieu of any and all other legal and equitable remedies under City ordinances, state statutes, state administrative codes, and common law, including, but not limited to, forfeiture of the property to the City under this chapter and/or the applicable state statutes.

2. This ordinance shall take effect upon passage and publication, as provided by law.

Adopted, passed, and approved by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
 JAMES R. CONNORS, Mayor

Attest:

\_\_\_\_\_  
 MICHAEL D. HAWES, City Clerk

First Reading: \_\_\_\_\_  
 Second Reading: \_\_\_\_\_  
 Adoption: \_\_\_\_\_  
 Published: \_\_\_\_\_

# CITY OF LAKE GENEVA



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LAKE GENEVA, WISCONSIN 53147  
(262) 248-3673 • Fax (262) 248-4715  
www.cityoflakegeneva.com

**TO:** Ms. Sarah Hill and Members of the Finance License & Regulations Committee  
Mayor Jim Connors and Members of the Common Council

**From:** Dennis Jordan, City Administrator

**Date:** April 22, 2013

**Re:** Street Department ¾ Ton Truck Bid with options.

## **Background:**

Bids were opened for the above vehicle. This memorandum discusses the bids.

## **Discussion**

The above truck with options was bid on April 10, 2013. The results are:

<u>Dealer</u>	<u>Address</u>	Base Bid	Option #1	Option #2	<u>Total</u>
Ewald Ford	Hartford, WI	\$23,390.	\$4,791.	\$5,040.	\$33,221
Country Ford	Delavan, WI	\$24,141.	\$5,485.	\$5,028.	\$34,654
Ewald Chevrolet	Oconomowoc, WI	\$26,376.	\$4,791	\$5,040.	\$36,207.
Lake Geneva Chevrolet	Lake Geneva, WI	\$26,157.	\$4,821.	\$5,703.	\$36,681.

Option #1 is a Western MVP Plus Plow.

Option #2 is a Western Tornado V Box Spreader.

The truck is budgeted in the 2013 Capital Projects borrowing for \$35,000. Staff recommends awarding the bid to Ewald Ford of Hartford, Wisconsin in the amount of \$33,221.

**Recommendation:** It is recommended to award the Ford F350 truck plus options 1 & 2 to Ewald Ford of Hartford, Wisconsin in the amount of \$33,221.00.



**Agenda Item No. 1-** North Broad Street Lighting Replacement.

City Attorney Draper explained to the PWC that he believed funding the lighting on Broad Street to the 1-1/2 mile distance outside of the TIF boundary is consistent with the TIF plan. After some discussion, it was moved by Ald. Kupsik and seconded by Ald. Hill to recommend to the Council that the lighting project go to bid with ornamental light fixtures and utilizing TIF#4 funding. Ald. Wall wished to see the businesses contribute to the project. The motion passed 3-1 with Wall opposed.

**(This item needs to go the FLJ and Common Council for action).**

**Agenda Item No. 2-** Dunn Field Restroom/Concession Building Architectural Design Update.

Chair Mott presented the two concepts and explained that Plan and Park Commissions approved the peaked roof concept. After further discussion it was moved by Ald. Kupsik and seconded by Ald. Hill to recommend to Council the peaked design and go out for bids. Included in the motion is to include bid alternates for seasonal heating and metal seam versus shingled roof. Also included in the project design per Plan Commission recommendation is a handicapped ramp and sidewalk from the parking space to the north of the building. The motion passed 4-0.

**(This item needs to go the FLJ and Common Council for action).**

**Agenda Item No. 3-** Main Street Storm Tunnel Discussion – Continued.

DPW Winkler and City Attorney Draper discussed the status of approvals with the Army Corps of Engineers and WDNR. Winkler reported that the DNR and ACOE accepted Crispell's analysis of the storm tunnel section to be replaced and not requiring the expensive computer river model. The DNR also provided direction that replacing the section of the tunnel and conducting other repairs will not require disconnection of the storm inlet leads. On that basis it was recommended to proceed with Phase II of the Crispell agreement not to exceed \$35,000 for plans, specifications, permitting and approvals and bidding. It was moved by Ald. Kupsik and seconded by Ald. Hill to recommend to the Council to proceed with Phase II not to exceed \$35,000. The motion passed 4-0.

**(This item needs to go the FLJ and Common Council for action).**

**Agenda Item No. 4-** Disc Golf Course RFP Park Commission Recommendation.

DPW Winkler explained the Park Commission accepted proposals from disc golf course designers and the "Watch It Bend" proposal on the old Hillmoor property was recommended by them for approval by the City. The discussion included funding which Mayor Connors explained could come from park fees or park impact fees. The cost was discussed as \$3,600 plus all signage, etc. would cost \$22,133 per the Watch It Bend estimate. Chair Mott noted the YMCA was strongly behind the effort. It was moved by Ald. Kupsik and seconded by Ald. Mott to recommend approval of Watch It Bend in the amount of \$3,600 for design and not to exceed \$22,133 for the required amenities. It was believed that they can find volunteer labor to do the installation. The motion passed 5-0.

**(This item needs to go the FLJ and Common Council for action).**

**Agenda Item No. 5-** Veterans Park – Cement in Bench Areas.

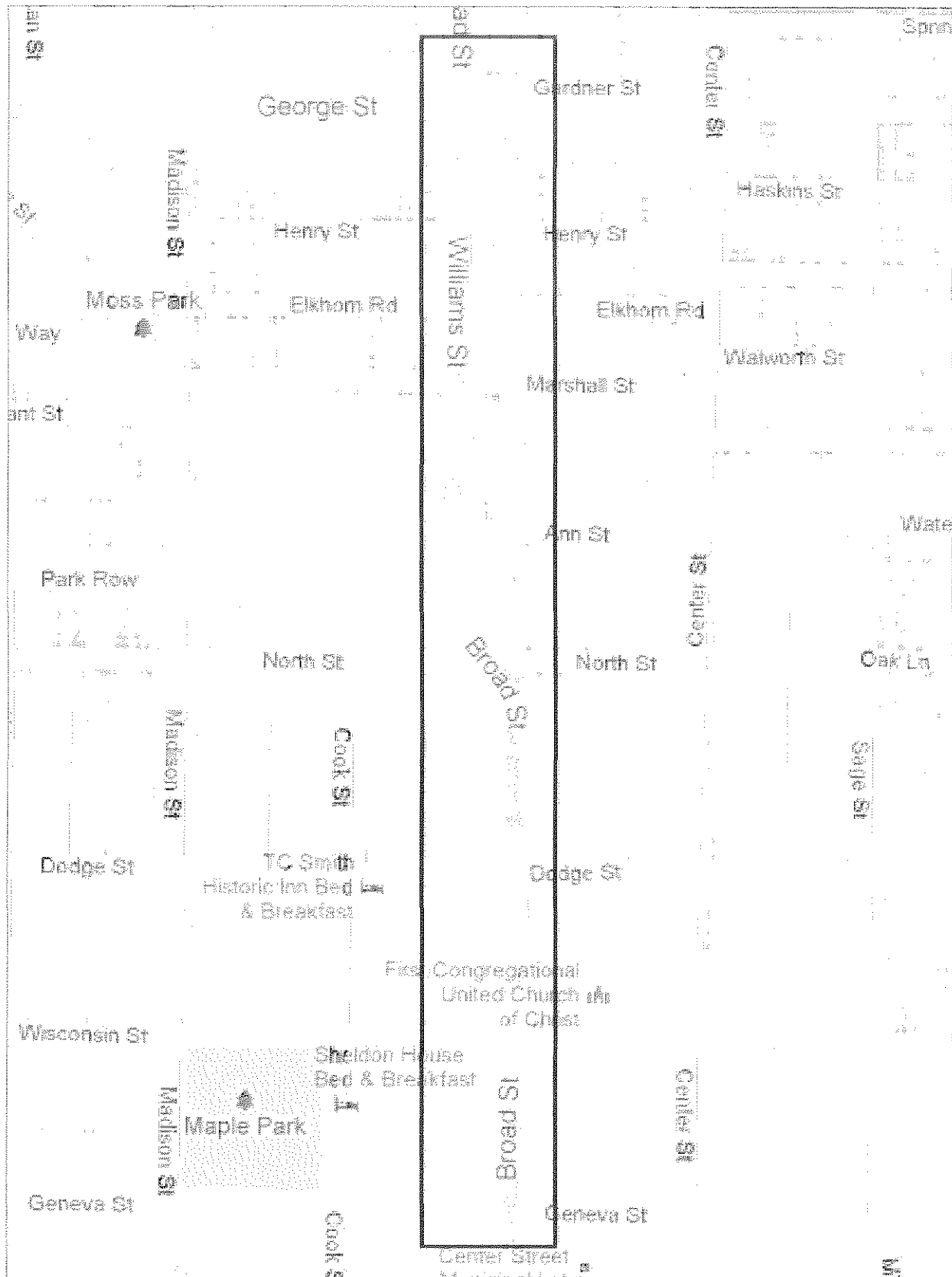
Chair Mott discussed the pictures and pricing for concrete pads around the two remaining softball field benches which do not have pavement around them. Concrete installation beneath the player benches was discussed to be \$1,296 with funding from Park Impact Fees. The reaction from the Committee was favorable. It was moved by Ald. Kupsik and seconded by Ald. Hougen to send the installation proposal to Park Commission for a recommendation using Humphrey Contracting under the downtown concrete contract in an amount not to exceed \$1,296. The motion passed 4-0 (Hill excused).

**Motion to Adjourn:**

Motion to adjourn was made by Ald. Wall and seconded by Ald. Hougen. The motion passed 4-0 and the meeting was adjourned at 6:15 PM.

Cc: Mayor Jim Connors/Dennis Jordan/Mike Hawes/Common Council Members not on Committee/File

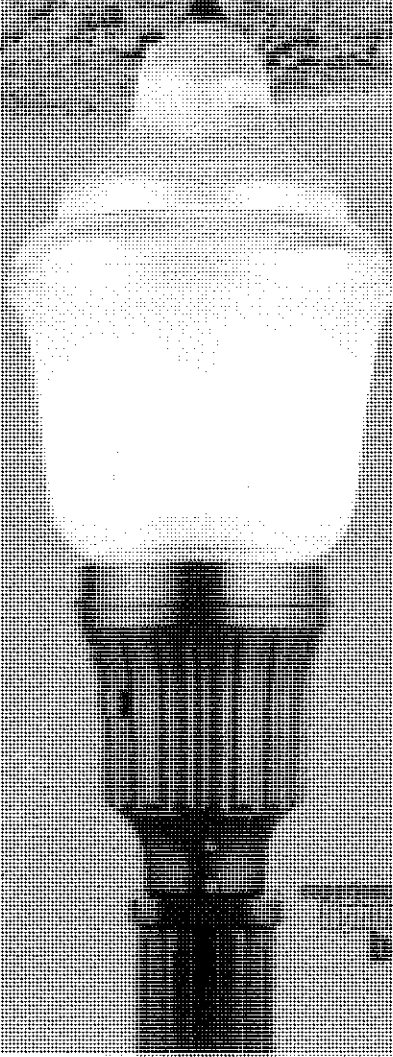
# LOCATION OF PROPOSED BROAD ST. LIGHTING REPLACEMENTS





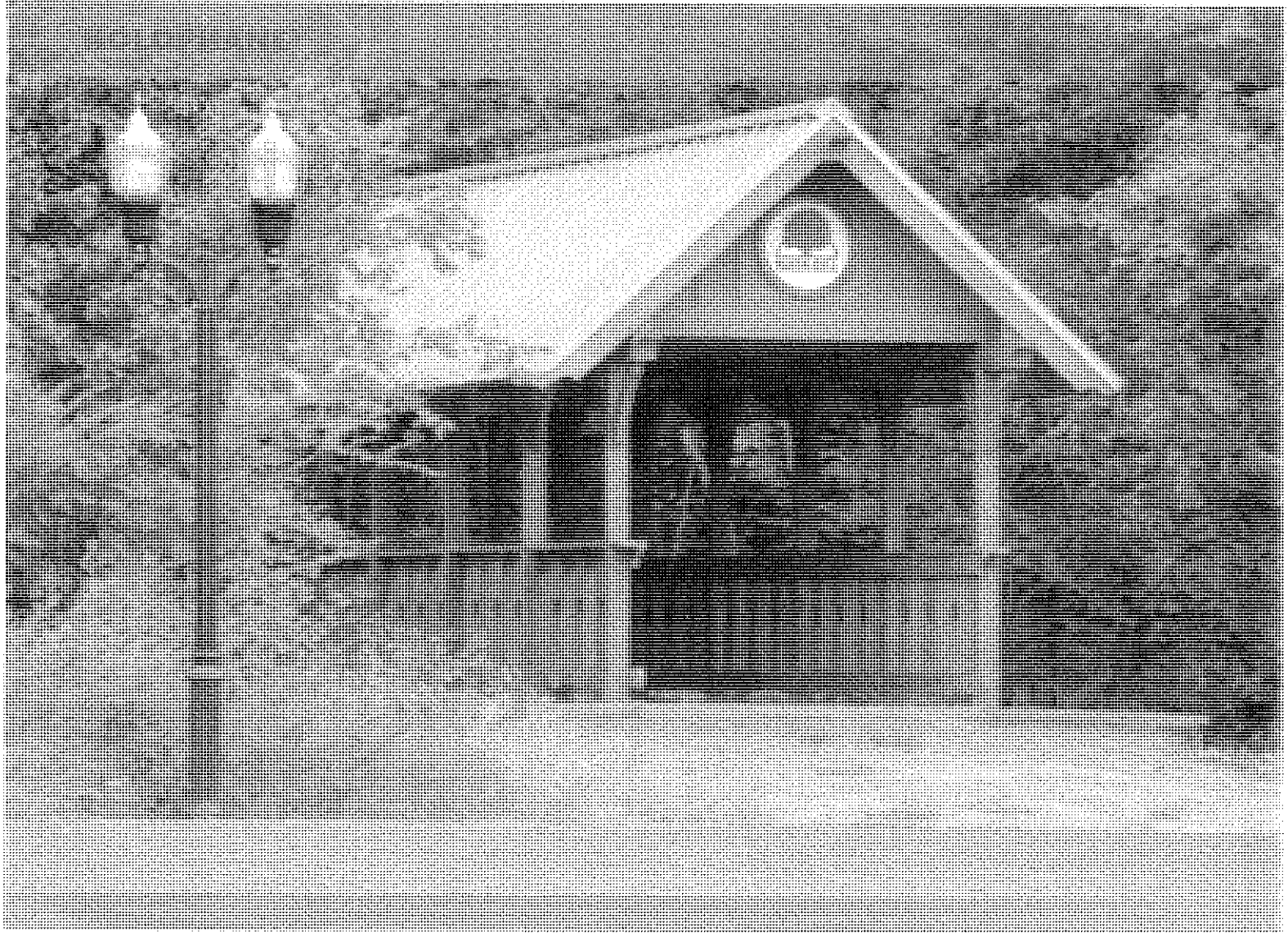
# GRANVILLE II LED

ILLUMINATION BY GRANVILLE LIGHTING



LED

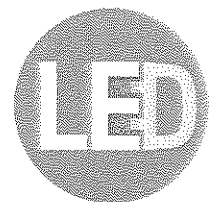




## GRANVILLE® | LED

THE USE OF LED (LIGHT EMITTING DIODE) LIGHT SOURCES IN STREET AND AREA LIGHTING APPLICATIONS IS GAINING MOMENTUM IN TODAY'S LIGHTING WORLD. IDEALLY, LED LUMINAIRES REDUCE ENERGY CONSUMPTION, FACILITATE LONG COMPONENT LIFE, AND PROMOTE SUSTAINABILITY.

To meet these 21st century needs, it is imperative that the LED system is properly engineered for thermal and performance considerations. Holophane has exhausted many hours of research and development to ensure reliability through innovative integration of this exciting technology.





## FEATURES AND BENEFITS

- Engineered LED system for maximum performance and reliability
- Designed for use with original globes and housings maintaining familiar appearance
- Optimized to meet existing lighting standards
- Asymmetric and symmetric distributions offer application design flexibility
- Simple access to electronic driver and components for ease of maintenance

## TYPICAL APPLICATIONS

- City Streets
- Parks
- Residential Areas
- Campuses
- Walkways
- Parking Lots

GRANVILLE  
CLASSIC

GRANVILLE  
PREMIER

Trim and Cover Options

Internal LED

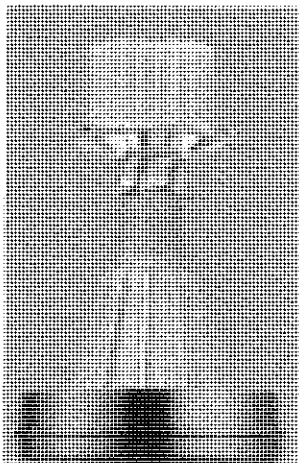
Internal LED

Trim and Cover Options

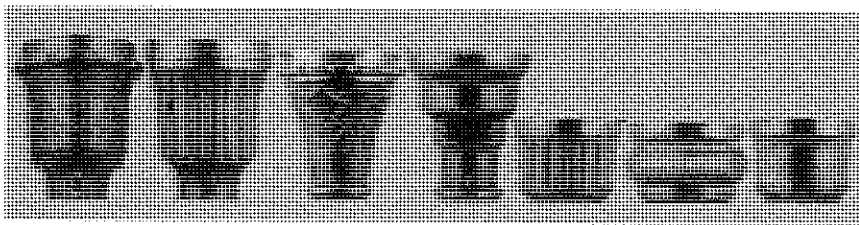
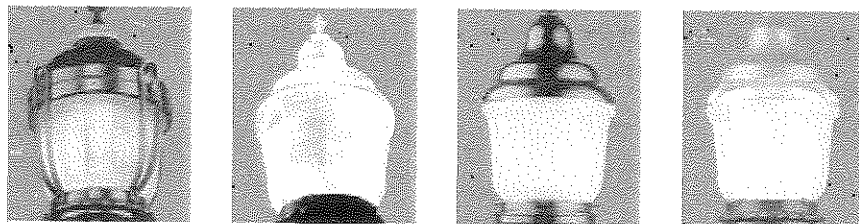
Internal LED

Internal LED

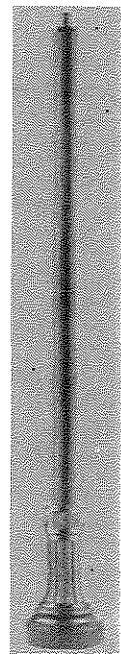
Trim and Cover Options for the Classic and Premier Optics offers a variety in luminaire shapes, decorative trim and uplight options



Internal LED stalk design offers state-of-the-art light control and thermal management



The GranVille II LED offers compatibility with the original GranVille housing and mounting arrangements for ultimate flexibility



Pole Options include a variety of pole materials and styles available to complement luminaire and site architecture



CITY OF LAKE GENEVA					
ESTIMATE OF COST SHEET					
BROAD STREET-STREET LIGHT REPLACEMENTS					
HOLOPHANE ORNAMENTAL LIGHT FIXTURES					
ITEM NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
<b>BETWEEN NORTH STREET &amp; GENEVA STREET:</b>					
1	REMOVE EXISTING STREET LIGHTS & FOUNDATIONS	29	EA	\$ 500.00	\$ 14,500.00
2	REMOVAL OF POWER COMPANY WOOD POLES W/ LT	3	EA	\$ 200.00	\$ 600.00
3	PURCHASE NEW SINGLE HEAD HOLOPHANE LIGHTS (NORTH STREET TO GENEVA STREET, 29 REPLACE, 3 NEW)	32	EA	\$ 4,800.00	\$ 153,600.00
4	INSTALL HOLOPHANE LIGHTS & FOUNDATIONS (SINGLE HEAD)	32	EA	\$ 850.00	\$ 27,200.00
5	FURNISH & PUSH CONDUIT UNDER ROAD AND SIDEWALKS INCLUDING WIRE (BOTH SIDES OF STREET)	3000	LF	\$ 24.00	\$ 72,000.00
6	HANDHOLE BOXES	10	EA	\$ 400.00	\$ 4,000.00
7	SIDEWALK & ROADWAY REPAIR/REPLACEMENT	6	EA	\$ 600.00	\$ 3,600.00
8	ELECTRICAL SERVICE	1	EA	\$ 3,500.00	\$ 3,500.00
<b>BETWEEN NORTH STREET &amp; GEORGE STREET:</b>					
9	REMOVAL OF POWER COMPANY WOOD POLES W/ LT	5	EA	\$ 200.00	\$ 1,000.00
10	PURCHASE NEW DBL HEAD HOLOPHANE LIGHTS (NORTH STREET TO GEORGE STREET, 12 NEW)	12	EA	\$ 6,780.00	\$ 81,360.00
11	INSTALL HOLOPHANE LIGHTS & FOUNDATIONS (DBL HEAD)	12	EA	\$ 900.00	\$ 10,800.00
12	FURNISH & PUSH CONDUIT UNDER ROAD AND SIDEWALKS INCLUDING WIRE (WEST SIDE OF STREET ONLY)	1500	LF	\$ 24.00	\$ 36,000.00
13	HANDHOLE BOXES	5	EA	\$ 400.00	\$ 2,000.00
14	SIDEWALK & ROADWAY REPAIR/REPLACEMENT	4	EA	\$ 600.00	\$ 2,400.00
15	ELECTRICAL SERVICE	1	EA	\$ 3,500.00	\$ 3,500.00
NOTE:					
1. ESTIMATE EXCLUDES LAND OR EASEMENT ACQUISITION FOR NEW LIGHTS NORTH OF NORTH STREET TO CREATE CLEARANCE ALONG THE SIDEWALK OR ANY RELATED COSTS.					
2. ESTIMATE ONLY INCLUDES 10% ENGINEERING. ASSESSMENT ROLLS AND HEARINGS WOULD BE AN ADDED COST.					
3. PROJECT ASSUMES REPLACEMENT LIGHTS WILL GO IN THE SAME LOCATION AS EXISTING BETWEEN GENEVA AND NORTH STREETS.					

2013 HOLO ESTIMATE

	4. PROJECT ASSUMES MINIMAL ADDITIONAL SIDEWALK			
	REMOVAL AND REPLACEMENT NEEDED TO INSTALL THE			
	PROJECT.			
	ESTIMATE OF PROBABLE COSTS SUB-TOTAL			\$ 416,060.00
	10% CONTINGENCIES			\$ 41,606.00
	10% ENGINEERING DESIGN/INSP.			\$ 41,606.00
	TOTAL ESTIMATED OF PROBABLE COSTS			\$ 499,272.00

Agenda Item No. 1- North Broad Street Lighting Replacement.

City Attorney Draper explained to the PWC that he believed funding the lighting on Broad Street to the 1-1/2 mile distance outside of the TIF boundary is consistent with the TIF plan. After some discussion, it was moved by Ald. Kupsik and seconded by Ald. Hill to recommend to the Council that the lighting project go to bid with ornamental light fixtures and utilizing TIF#4 funding. Ald. Wall wished to see the businesses contribute to the project. The motion passed 3-1 with Wall opposed.

(This item needs to go the FLJ and Common Council for action).

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Agenda Item No. 5- Veterans Park – Cement in Bench Areas.

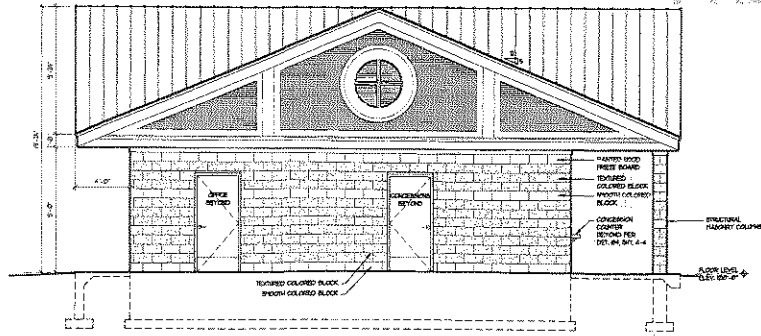
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Motion to Adjourn:

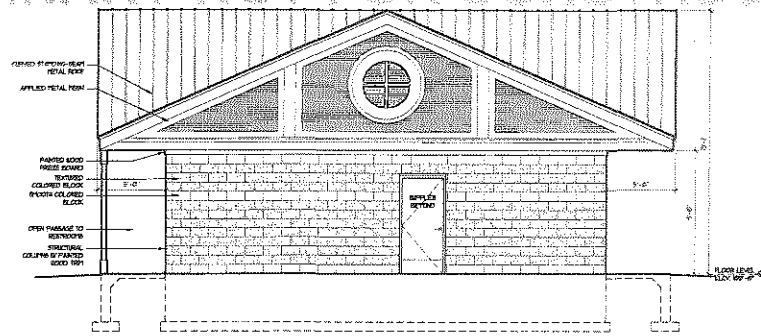
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Cc: Mayor Jim Connors/Dennis Jordan/Mike Hawes/Common Council Members not on Committee/File

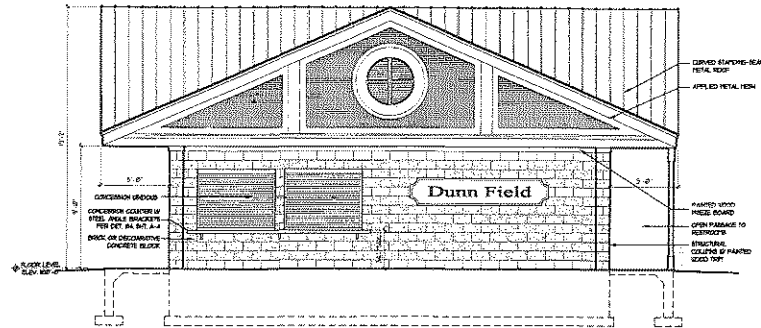
PRELIMINARY-NOT FOR CONSTRUCTION



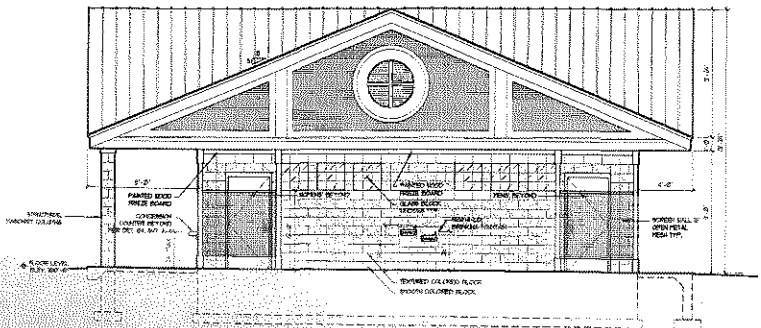
**PROPOSED SOUTH ELEVATION**  
SCALE: 1/4" = 1'-0"



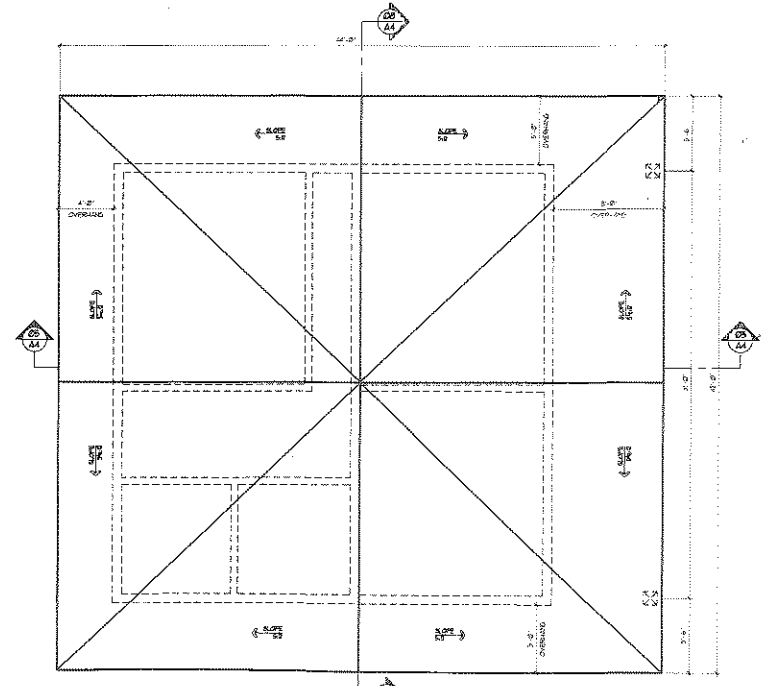
**PROPOSED WEST ELEVATION**  
SCALE: 1/4" = 1'-0"



**PROPOSED EAST ELEVATION**  
SCALE: 1/4" = 1'-0"



**PROPOSED NORTH ELEVATION**  
SCALE: 1/4" = 1'-0"



**ROOF PLAN**  
SCALE: 1/4" = 1'-0"

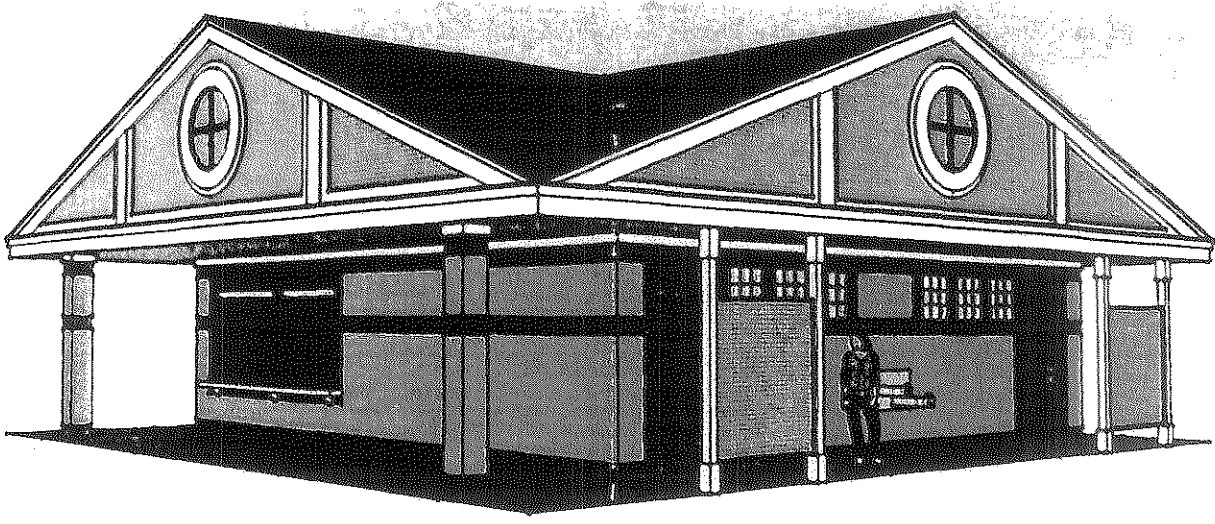
McComrack + Eiten / Architects, LLP  
Lake Geneva, WI 53151  
PH: 262.344.2200  
WWW.MCCOMRACK+EITEN.COM

NEW DESIGN FOR THE  
**DUNN FIELD RESTROOM BUILDING**  
LAKE GENEVA, WISCONSIN 53141

REVISIONS	
PRELIMINARY	
REVISION	
DATE	03.14.13
SHEET	A-2



RECOMMENDED ARCHITECTURE

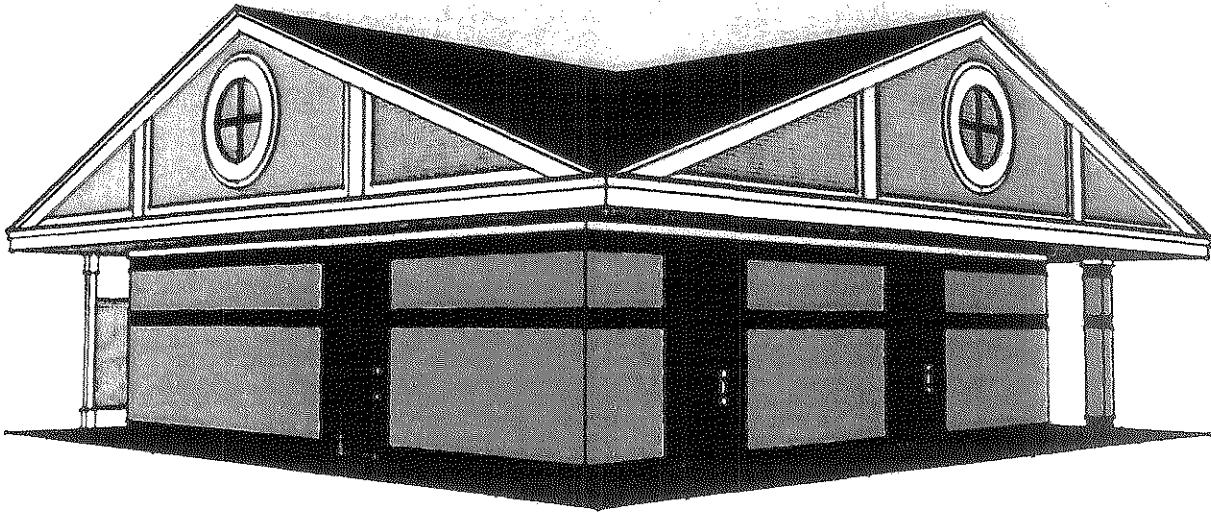




McCormack + Eiten / Architects  
400 Broad Street Lake Geneva, WI 53147  
Ph: (262) 244-8201 Fax: (262) 244-0022  
contact@mccormackeiten.com www.mccormackeiten.com



Conventional intersecting gable roof arrangement with asphalt shingles





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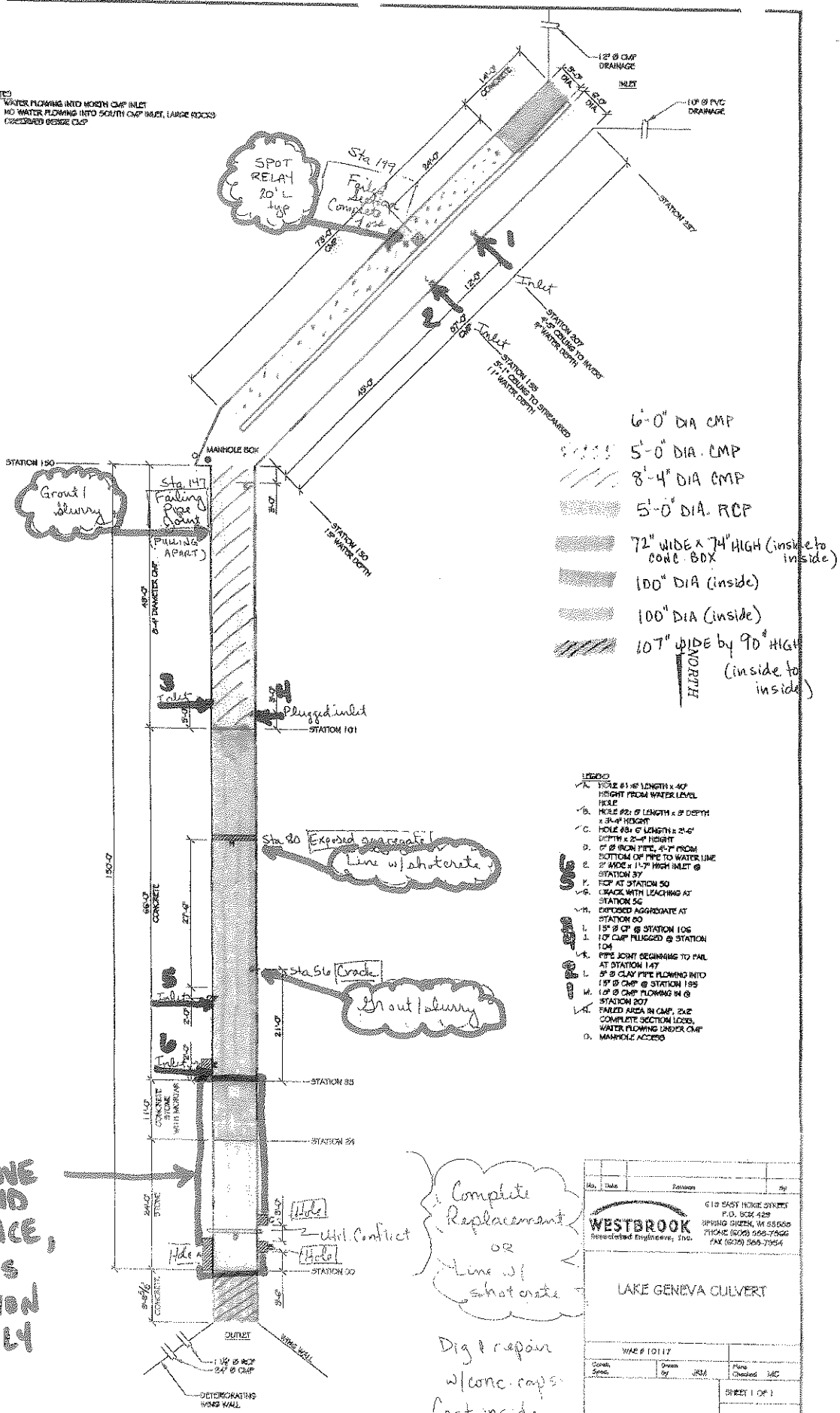
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Cc: Mayor Jim Connors/Dennis Jordan/Mike Hawes/Common Council Members not on Committee/File

- NOTES
1. WATER FLOWING INTO NORTH CMP INLET
  2. NO WATER FLOWING INTO SOUTH CMP INLET, LARGE ROCKS DECREASED BERGE CLP



REMOVE AND REPLACE, THIS SECTION ONLY

Complete Replacement OR Line w/ shotcrete

Dig & repair w/ conc. caps. Coat inside. Mortar / stone inside

Bypass pumping

No.	Date	Revision	By
<b>WESTBROOK</b> Registered Engineers, Inc. 610 EAST HEDGE DRIVE SPRING GLEN, VA 22160 PHONE (803) 566-7566 FAX (803) 566-7554			
LAKE GENEVA CULVERT			
WAE # 10117			
Scale:	Drawn by:	Checked:	MEC
Spec:	Drawn by:	Checked:	MEC
SHEET 1 OF 1			

A. PROFESSIONAL CONSULTING SERVICES

**PHASE 1 – HYDRAULIC ANALYSIS (CSI Billing Code, Phase 10)**

CSI will complete a hydraulic analysis to determine whether or not the Main Street Storm Tunnel Rehabilitation project will cause an increase in base flood elevations (BFEs) in the White River. If the analysis shows that the BFEs increase, then a FEMA Conditional Letter of Map Revision (CLOMR) and Letter of Map Revision (LOMR) will be required.

**Task 1 Step 1: Determination of Flood Flow Capacity**

The intent of the first step will be to evaluate the flow capacities of each variable section of the entire tunnel, from upstream of Lake Shore Drive to downstream of Main Street. By doing so, CSI can determine if there are any sections that restrict the effective 1%-annual-chance flood flow capacity as documented in the FEMA Flood Insurance Study (FIS). If Step 1 shows that the stone section of the tunnel does not restrict the flood flow, then it is in CSI's opinion that the PROJECT will not increase BFEs in the White River. If Step 1 shows that the stone section does restrict the effective flood flow, then a HEC-RAS analysis (Step 2) will be required to determine if the BFEs increase as a result of the PROJECT.

**Task 2 Step 2: Determination of BFE Increases**

As previously stated in Step 1, the intent of the second step will be to determine if the BFEs increase as a result of the PROJECT. CSI will develop a pre- and post-project condition HEC-RAS computer model. If the model comparison shows a BFE increase, then a Conditional Letter of Map Revision (CLOMR) would be required under 44CFR Chapter 1, Subsection 60.3(d)(4).

**Task 3 Step 3: Submit the Hydraulic Analysis to WDNR and Army Corps of Engineers for Review**

The intent of the third step is to allow WDNR and Army Corps the opportunity to review and concur with the Phase 1 Hydraulic Analysis and determine what requirements, if any, are needed under Wisconsin Administrative Code Chapters NR 116 and TRANS 207, and Section 404 of the Clean Water Act

**PHASE 2 – PLANS AND SPECIFICATIONS (CSI Billing Code, Phase 11)**

**Task 4 Meetings**

- (a) Meetings may be scheduled at the request of CSI or the CLIENT for the purpose of discussing and reviewing the Services under this CONTRACT. CSI anticipates having the following meetings:

- (i) A kick-off meeting with the CLIENT to discuss project scoping items.
- (ii) A meeting with the CLIENT following the completion of the preliminary topographic survey to discuss utility conflicts and concept design plans.
- (iii) A meeting with a contractor on site to discuss constructability of the repairs.
- (iv) A meeting with the CLIENT and Burger King to discuss construction staging and potential temporary construction easement needs.

**Task 5 Preliminary Topographical Survey**

- (a) CSI shall make such surveys as are necessary to accomplish the Services under this AGREEMENT. Such surveys shall be complete, detailed and as accurate as necessary to develop plans for the design of the PROJECT to usual standards of the CLIENT and to yield the data necessary for computations of the quantities of the items of work in the construction of the PROJECT.
- (b) Surveys shall include such investigation of the site, locating and field staking as may be necessary.
- (c) Surveys shall be tied into the state plane coordinate system using the North American Datum of 1983 (1991 adjustment) - NAD83 (1991).
- (d) CSI anticipates that the preliminary topographic survey will generally begin at the inlet (south) end located just west of Lake Shore Drive, and ending at the outlet (north) end located just north of Main Street. This will include a total of approximately 250 feet of survey.
- (e) Diggers Hotline and a private utility locating company will be contacted for a utility locate prior to conducting the field survey.

**Task 6 Temporary Construction Permits**

- (a) Although the CLIENT owns a 24 feet wide waterway easement on the Burger King property per Document No. 340131, an additional temporary construction permit from Burger King may be needed to complete the work for this project.
- (b) CSI should complete the following tasks:
  - (i) Identify and delineate land rights necessary to implement the project per design requirements;
  - (ii) Obtain ownership information and property boundaries for those properties identified as being affected by the project;
  - (iii) Prepare legal descriptions and exhibit drawings specifically defining the areas needed and the land interests required for each parcel.

- (iv) Prepare the temporary construction permit document(s).

**Task 7 Agency Coordination**

- (a) CSI shall consult with all affected local, state, and federal agencies and supply them with the necessary information concerning the PROJECT, including exhibits, so as to enable them to discharge their responsibilities within their jurisdiction.
- (b) Contact with these agencies shall be made early enough in the development of the PROJECT to enable them to make a timely response so that their comments can be considered at the appropriate stage of Services under this AGREEMENT.
- (c) CSI shall keep the CLIENT fully informed of contacted agency activities.
- (d) CSI shall determine those permits necessary and prepare the permit applications on the forms and in the manner prescribed by the issuing agency for execution and submittal by the CLIENT to advance the PROJECT to the bidding stage.
- (e) Based on discussions with regulatory agency personnel, we anticipate the following permits and/or reviews will be required:
  - (i) Wisconsin Department of Natural Resources Wetland and Waterway General Permit for Municipalities to Construct, Reconstruct or Maintain Highways, Bridges, Arches and Culverts (Permit No. WDNR-GP2-2012).
  - (ii) Wisconsin Department of Natural Resources Floodplain Management review of hydraulic calculations.
  - (iii) United States Army Corps of Engineers Section 404 Permit.
  - (iv) Wisconsin Department of Workforce Development Wage Rates.
  - (v) Wisconsin Department of Transportation traffic control plan review.
- (f) Meet on site with the DNR and/or US Army Corps if requested.

**Task 8 Utility Coordination**

- (a) The CLIENT will provide CSI with a list of known utilities on the PROJECT and a list of contact personnel for utility coordination. The list should be expanded by CSI based on any additional facilities found in the field, and based on contact with Digger's Hotline and Burger King. If necessary, CSI will hire a utility locating contractor to locate private utilities.
- (b) During the development of the work under this AGREEMENT, CSI shall confer on an on-going basis with all utility companies in the PROJECT vicinity to

establish mutual understanding on design features of the PROJECT affecting utility facilities.

- (c) CSI shall coordinate with utility companies to ensure that facility relocations/alternations have been adequately considered.
- (d) CSI shall keep the CLIENT duly informed of the status and nature of all such coordination activities. CSI shall provide the CLIENT with timely plans and information that will permit it to meet its planned construction schedule.
- (e) CSI shall arrange for all utility coordination with the exception of negotiating for utility company land interests, if necessary.
- (f) CSI shall show existing utilities on plans.
- (g) CSI shall provide notifications and PROJECT plans to the affected owners of utility facilities, review the work plans of the utility facility owners, consider their schedules and prepare special provisions as appropriate.
- (h) The CLIENT will enter into negotiations with the affected utility companies and will prepare all necessary agreements and conveyances if required.

**Task 9 Public Involvements**

- (a) During the life of this PHASE, CSI shall assist the CLIENT in answering all questions received from the general public about this PROJECT.

**Task 10 Waterway Enclosure (tunnel) Rehabilitation Plans**

- (a) CSI shall prepare Waterway enclosure (tunnel) Rehabilitation Plans for the PROJECT based on the defects identified and recommendations made in the "Culvert Inspection Report" prepared by Westbrook Associated Engineers, Inc., dated October 2010. Additional inspections, if requested by the CLIENT, will be performed as an out-of-scope service.
- (b) The CLIENT will furnish to CSI data as may be available for use in the preparation of the plans.
- (c) Waterway Enclosure (tunnel) Rehabilitation Plans are the compilation of documents and reproducible drawings, depicting the location, character, dimensions, and relevant data necessary for the layout and construction of the prescribed work. Waterway enclosure (tunnel) Rehabilitation Plans shall generally consist of the following:

- (i) Cover Sheet
  - (ii) Plan and Profile Sheets, including Erosion Control and existing rights-of-way based on recorded plats, documents, and surveys of record along with right-of-way monuments located in the field.
  - (iii) Traffic Control and Staging Plan
  - (iv) Special Details including, but not limited to, roadway and box culvert sections
  - (v) List of Standard Detail Drawings
  - (vi) Estimated Quantities and Cost Estimates
- (d) Prepare a Project Manual (written specifications).
- (e) Submit the plans to the CLIENT for review and approval at approximately the concept, 50% complete, final design stages. Submit written specifications to the CLIENT for review based on the approved final design.
- (f) Provide two (2) full-size plans along with two (2) specifications to the CLIENT.
- (g) Assist the CLIENT in maintaining a log of bidder's questions, preparing any addenda, obtaining construction bids, attending the bid opening, analyzing the bids received, prepare a bid tabulation, and preparing a recommendation to the CLIENT for award of the construction contract.

**B. PROFESSIONAL CONSTRUCTION RELATED SERVICES**

If desired by Client, a separate agreement for professional construction related services, including construction staking and construction observation, will be prepared after the PROJECT is bid.

ARTICLE III - COMPENSATION

The CLIENT shall pay CSI for professional consulting services described in Article II on an hourly basis in accordance with CSI's hourly charge-out schedule in effect at the time services are provided.

The estimated fees are:

A. Professional Services Ranging from \$1,000 to \$2,000 (Hourly Basis)  
(PHASE 1, Tasks 1 through 3)

B. Professional Services Ranging from \$34,000 to \$35,000 (Hourly Basis)  
(PHASE 2, Tasks 4 through 10)

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# Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik  
Rick Steinberg  
John Swanson

Lynn Hassler  
Peggy Schneider  
Mayor Jim Connors  
Barb Hartigan  
Dave Quickel

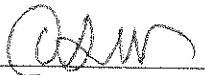
Director of Public Works Daniel S. Winkler, P.E., Secretary  
Street Superintendent Ron Carstensen

City of Lake Geneva 626 Geneva Street Lake Geneva, WI 53147-1914  
[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com) Phone: (262) 248-3673

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## MEMORANDUM

**TO:** President Doug Skates & Members of the Park Commission

**FROM:** Daniel S. Winkler, P.E.   
Director of Public Works & Utilities

**SUBJECT:** Amended and Resent Disc Golf Course RFP Responses

At the direction of the Commission, the DPW revised the RFP, revisited the list of potential designers, and resent the RFP out to 7 regional designers. They were:

- **Steve West Disc Golf Design**
- The Disc Golf Company
- Par 72 Disc Golf Designers
- **Lifetime Disc Sports, LLC (Terry Miller)**
- **Jason Hendrickson (Houck Design)**
- TNT Discs and Wildapple Course and Design
- **Watch It Bend Disc Golf Course Designer**

The four above shown in bold responded with proposals, which are included in the packet. The revised RFP is also attached.

To simplify matters, the RFP base price called for:

1. An initial meeting with stakeholders,
2. A design with the dog park part of the concept to include a buildable plan,
3. Specifying and pricing of the equipment,
4. An estimate of installation cost.

An RFP alternate price was requested for promotion, stewardship and management.

To summarize the proposals see below:

Steve West Disc Golf

Fee Structure-\$1,500 plus travel costs of mileage \$378.55/trip plus hotel room at location of City's choice. Initial visit up to 5 days and up to 3 more one-night visits. Rough estimate for reimbursement would be \$1,500 + \$1,516 + \$900 or approximately \$4,000 to \$4,500.

Services-Meetings, course design, equipment specification, and follow-up.

Outside Scope-Actual design of the dog park, construction or construction oversight.

Other-Courses Designed and Letters of Recommendation attached.

Lifetime Disc Sports, LLC (Terry Miller who met with us)

Fee Structure-Not certain as proposal is part of an estimate sheet with no narrative. Appears to be \$1,940 for Design (Task 1). Stewardship (Task 5) is included at no cost if we purchase equipment from them. The other tasks are sprinkled throughout the proposal at what appears to be no cost, but the DPW has not been able to get clarification from Mr. Miller.

Services-Meetings, course design, equipment specifications, installation pricing, and follow-up.

Outside Scope-Stewardship if the equipment is not purchased from Lifetime.

Other- Letters of Recommendation attached.

Houck Design (Jason Hendrickson is the Wisconsin designer for the larger company)

Fee Structure-All costs are detailed out not-to-exceed \$17,500 for design, \$2,400 for air-fare, \$2,600 for lodging, and actual cost for car rental. Rough estimate for reimbursement would be \$17,500 + \$2,400 + \$2,600 + \$1,000 or approximately \$23,500. What you get is a premium course designed by one of the premier disc golf course designers in the country.

Services-Meetings, course design, equipment specifications & pricing, economic impact analysis, promotion, follow-up and much more.

Outside Scope-Actual design of the dog park, construction or construction oversight.

Other-Economic Analysis, examples, etc. attached.

Watch It Bend <sup>Disc</sup> Golf Course Design (Tim Kopacz)

Fee Structure-\$3,600 not-to-exceed. There is some of Task 5 included in this number. They also include cost pricing for equipment purchase, installation and procurement of equipment.

Services-Meetings, course design, equipment specification, some construction costing, and follow-up.

Outside Scope-Actual design of the dog park, construction or construction oversight.

Other-References, sample fee scope and fee scope for Lake Geneva are included.

# Watch It Bend - Disc Golf Course Design

Tim Kopacz | 906.236.0682

Proposal for Dunn Field Disc Golf Course Design – Lake Geneva, WI

REVISION 1 – February 24, 2013

## Scope:

Design and layout 18 holes with approval of the ultimate layout to be determined by the City of Lake Geneva (property owner). The layout will include two tees per hole, and two pin locations per hole. Consideration and coordination with the expected dog park will be included in the design services. Trees to be removed and areas to plant trees will be identified during the design process.

Two Tees per Hole: Blue and Red skill levels (per PDGA guidelines). Blue tees will challenge advanced level amateur players (and many pros) with challenging par 3 holes and a few par 4 holes as available. Red tees will help newcomers and recreational players enjoy the course without the degree of skill necessary to avoid frustration from the Blue tees. *\*Consideration will be given to leave room for more difficult pro level Gold tees, however services do not account for time and effort to design these.*

Two Basket Locations per Hole: Primary basket to be installed first, most holes will have an alternate location identified, but actually locating and installing alternate locations often arises after continued use and play as the course “breaks in” and new ideas and challenges arise. *\*Installation of secondary pin locations immediately upon course opening will be at the discretion of property owner. Design services will include a follow-up visit within one year of course opening to review lessons learned and identify secondary pin locations. If Construction Services option is chosen, these alternate basket locations will also be installed.*

Professional design services include, but are not limited to: Conceptual draft map, course walkthrough with property owner at project kickoff and prior to construction, flagging and staking of tee and basket locations, GPS mapping of design layout, creation of an aerial course map image, rangefinder distance determination for hole length, general construction notes guideline including design intent discussion for each hole, marking of trees/brush to uniquely identify ‘removal’, ‘leave in place’, or ‘trim low limbs’, photographic documentation “before” of each tee location, fairway/green, and looking backward from the green to the tees, and availability via teleconference to resolve issues and questions as they arise.

Professional design concepts and implementation will utilize PDGA skill based tee design and Disc Golf Course Designers Group methodologies, practices, and lessons learned.

## Schedule:

TBD - Project kickoff/teleconference after the bid is awarded is expected by March 13<sup>th</sup>.

An initial site visit and course marking will occur upon snow melt and frost thaw.

Final completion in advance of the 2013 summer season will be dependent upon working conditions and ability to begin ASAP in spring.

Final design draft will be completed prior to May 24<sup>th</sup>.

## Watch It Bend - Disc Golf Course Design

Tim Kopacz | 906.236.0682

### Option 1 – Design Services:

This contract option is to create a design by researching the property and physically marking the layout. Deliverables as noted in the “Generic Fee Schedule for 18-Hole Course Design” will be included.

The property owner will be responsible for securing all permits and approvals necessary for the construction to occur. Funding or volunteers and donations for equipment, material, construction and installation labor, and all associated goods and services is the requirement of the property owner. All course equipment, services, and material estimates, purchases, and delivery will be coordinated by the property owner and actual contracts to suppliers/manufacturers awarded per their discretion. Tee sign design is not included in this option.

**Option 1 Cost: \$3600** – Based upon hourly rates per onsite hours, not to exceed.

### Option 2 – Installation Construction Services:

This contract option is in addition to Option 1 and is for installation and construction of the Watch It Bend course design with equipment and material procured by the property owner. Deliverables as noted in the “Generic Fee Schedule for 18-Hole Course Design” will be included, all construction equipment and material installation efforts will be coordinated by Watch It Bend for a turnover to the city of a completed course. Ongoing maintenance and upkeep is the responsibility of the property owner.

Construction efforts shall include cutting and removing any trees, brush, etc. Installation of level tee pads and adequate grading around the tees. Creation and installation of various raised tee boxes and basket locations for increased course aesthetics. Installation of all baskets, tee signs, informational signs, welcome board, benches, etc. Purchase and planting of new trees is not included, but can be arranged.

**Option 2 Cost: \$31,879** – Based on existing scope of work, assuming “normal” working conditions on accessible property, not to exceed.

### Option 3 – Procurement Services:

This contract option is in addition to Options 1 & 2 for an all-inclusive contract to create an 18-hole disc golf course. Deliverables as noted in the proposed design services will be included, and all equipment and material procurement, all construction, and installation efforts in order to turnover to the property owner a completed course. Ongoing maintenance and upkeep is the responsibility of the property owner.

**Option 3 Cost: \$22,133** – Based upon equipment estimates and types as identified in “Professional Course Installation Cost”. Use of specific equipment or materials as required or requested by the city are subject to change estimate (e.g. the estimate includes rubber tee mats, benches, welcome board, donation tube, etc. and these items may be omitted, or if specific styles are requested, pricing may require revision.)

## Watch It Bend - Disc Golf Course Design

Tim Kopacz | 906.236.0682

### Assumptions and Clarifications:

Construction installation of concrete tee pads “months after installation” as identified in Task Four will not be quoted or performed by Watch It Bend. If concrete pads are chosen and required by the property owner at the time of opening, concrete tee pads will not be warranted against cracking. However, proven and accepted construction practices will prepare an adequate base for drainage and 3-4” thick reinforced pads will be poured per the dimensions of each respective tee. Should the property owner choose to pour concrete at a later date, Watch It Bend Construction Services will include framing a tee area and filling with a type of crushed stone. The construction estimate will be revised to reflect reduced concrete tee construction costs.

If Construction Services option is chosen without the Procurement Services option, the property owner will be responsible for ensuring timely procurement and delivery of materials needed to complete construction per the established schedule.

If Procurement Services are chosen, Watch It Bend may need a shipping and small storage site provided by the property owner to take delivery of equipment and materials ordered and delivered to the job site.

Task Five clarifications: Installation supervisory services (via phone or in person) are included to an extent in the Design Services cost. Attendance at the grand opening ceremonies will need to be coordinated and scheduled. Unfortunately due to location introduction, leagues, and tournaments hosting cannot be provided.

The proposed property as shown in the RFP attachment is being called into question, based upon my experiences and commitment to utilize thoroughly balanced terrain full of variety to yield first class courses. In order to achieve more variety and balance, and truly offer players an exciting and enjoyable experience on a course which you hope will be raved about throughout the disc golf community, I am suggesting using more of the wooded property in the north as well as both sides of the two ponds on the eastern edge as shown, if this is City of Lake Geneva property. The approximate area as shown, while probably manicured and beautiful as a result of being a former ball golf course, may unfortunately yield a repetitive design due to similar terrain and topography throughout. Without the ability to ‘punch’ into and out of the woods, with ‘transitional’ holes, and some 100% wooded holes, and the additional challenge associated with using all sides of the ponds for hole designs, I fear the ‘fun factor’ may be on the low side. [For a prime example of this, see Dineen Park in Milwaukee WI designed by local members of the disc club. Lackluster reviews abound on the [www.dgcoursereview.com](http://www.dgcoursereview.com) website, as well as horrible feedback during the 2007 PDGA Amateur World Championships held in Milwaukee.]

Watch It Bend will provide a general liability insurance policy for construction services indemnifying the City of Lake Geneva.

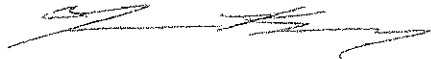
Rates, Terms, and Conditions per the “Generic Fee Schedule for 18-Hole Course Design” apply.

## Watch It Bend - Disc Golf Course Design

Tim Kopacz | 906.236.0682

In summary, I respectfully submit this proposal in good faith. Actual implementation of terms and conditions still exist relative to the coordination of efforts between Watch It Bend and the City of Lake Geneva – shipping locations, insurance requirements, construction access, site limitations, etc.

I am no longer local, but still having family in Milwaukee. I am truly passionate and creative when it comes to disc golf course design and prefer quality courses over quantity. Upon clarification of your property use intentions, and your questions regarding my proposal options, I hope we can work together and I can be part of creating a fun and exciting disc golf course for you. I look forward to hearing from you. I believe a teleconference may address many issues, or at least put us all at the same level of understanding.



Tim Kopacz

Watch It Bend – Disc Golf Course Design

Marquette, MI

906.236.0682

[watchitbendcoursedesign@gmail.com](mailto:watchitbendcoursedesign@gmail.com)

member of Disc Golf Course Designer group (approaching Senior status)

### Proposal Accepted:

Name \_\_\_\_\_ Date \_\_\_\_\_

Position \_\_\_\_\_

Options \_\_\_\_\_

\_\_\_\_\_

## Professional Design 18-Hole Disc Golf Course Cost Estimate

ITEM	QTY	PRICE	NET	SHIPPING	TOTAL
Professional Removable Disc Golf Baskets	19	\$ 350	\$ 6,650	\$ 475	\$ 7,125
Alternate Pin Installation Sleeves	18	\$ 25	\$ 450	\$ 100	\$ 550
80# Quickrete per sleeve	37	\$ 4	\$ 148	\$ -	\$ 148
5 gal bucket per sleeve	37	\$ 3	\$ 111	\$ -	\$ 111
Keyed Alike Outdoor Padlock	19	\$ 7.50	\$ 143	\$ -	\$ 143
Rubber Tee Pads (5'x12' and 5'x10')	36	\$ 108	\$ 3,888	incl.	\$ 3,888
Staking Hardware	36	\$ 10	\$ 360	\$ -	\$ 360
Crusher Dust subsurface (6" per tee)	36	\$ 20	\$ 720	\$ -	\$ 720
Lumber (2x6 frame, 1' overlap)	36	\$ 20	\$ 720	\$ -	\$ 720
Tee Signs	36	\$ 75	\$ 2,700	\$ -	\$ 2,700
4"x4"x8' posts	36	\$ 8	\$ 288	\$ -	\$ 288
Hardware	36	\$ 5	\$ 180	\$ -	\$ 180
Welcome Board - Course Sign	1	\$ 2,000	\$ 2,000	\$ -	\$ 2,000
Donation Tube	1	\$ 500	\$ 500	\$ -	\$ 500
Benches	18	\$ 150	\$ 2,700		\$ 2,700
<b>TOTAL COURSE EQUIPMENT COST</b>					<b>\$ 22,133</b>

*\*Estimate does not include course design fees (typically range from 10-20% of course cost)*

*\*Estimate is based on volunteer labor installation effort (Contractor estimates should be obtained for site specific work if needed)*

*\*Estimate includes typical costs*

*Concrete Pads can range from \$1-4 per square foot depending on location, access, and concrete availability*

*Tee signs can range from simple hand made signs to \$200 custom designs*

*Baskets can range from \$300-400*

*Practice basket included*

## Watch It Bend - Disc Golf Course Design

Tim Kopacz | 906.236.0682

### Generic Fee Schedule for-18 Hole Course Design

Initial site evaluation & consultation with officials, local players, and interested parties: No Charge (if no contract for design is awarded)

Design, Layout, & Staking/Flagging: \$100 per hour loaded rate

Minimum 8hr charge per site visit

Recommend minimum of four (4) on-site visits for optimum design

One in early spring or late fall, one in summer during peak foliage, one for final marking

Initial Visit: 4hrs

Site Familiarization/Marking: 8hrs

50% Confidence Layout Staking: 8hrs

90% Confidence Layout Marking: 8hrs

Construction Kickoff: 8hrs

Additional site visits may be necessary and are discretionary (suggested also *during* construction)

[Minimum fees equate to 4 visits x 8hrs x \$100 = \$3200, ~ \$175 per hole for 18-hole design]

[Typical Course Design Fees range 10-20% of the TOTAL installed cost]

[Actual time spent offsite is roughly 3x the onsite effort for map and document development]

Reimbursement for combined Mileage & Expenses: IRS Rate of \$0.55 per mile (if quoted, based on scope of work, and location of project)

Fees cover actual onsite design labor effort to evaluate and mark the site. Fees also cover offsite design consultation with our club members, map development, document preparation, and design installation package. Also covered is material required for marking the course, and time/materials required offsite for investigation. Assistance during construction is also provided to troubleshoot and deal with issues as they arise. Fees are negotiable depending on your project needs, charitable goals, location, and overall schedule.

#### Deliverables

Aerial Image Course Map – 18 Holes, Two Tees per Hole, Two Basket locations (most holes)

Staked/Flagged Tee and Basket locations on site

Trees/Brush marked to be removed, retained, or trimmed

Installation & Construction Guides and Notes

10% down upon contract award, 25% due at time of construction start, remainder due upon services provided. If available, monthly invoicing on a T&M basis may be utilized after downpayment is received. Not to exceed 25% withheld until course grand opening ceremonies and successful project turnover.

\*Terms, conditions, and forms of payment may be negotiated.



## Watch It Bend – Disc Golf Course Design

### Tim Kopacz - Professional Course Designer Resume

Having relocated Marquette, MI recently, I am proud to be a part of the disc golf scene here and throughout the Upper Peninsula. I am passionately excited to engage communities in this growth spurt at our grassroots volunteer level. We are making a huge push to bring great disc golf to this UP wonderland and make this a disc golf destination and second nature activity to the locals. I am a course designer member of the professional disc golf course designers group along with some of the most talented, innovative, groundbreaking, and dedicated designers in the country. Professional design group membership provides assurance and confidence in our club as we quickly move forward as pioneers in the area and will help us with our efforts within the community. I also plan to contribute my unique design philosophy and opinions to the group. We can all help the sport evolve away from carryover old school design concepts with wide open greens and very little risk/reward concept, and present quality courses over quantity of courses. I'm confident that formal membership as a professional designer will help referrals for local parks departments and anyone considering building a course. It nearly breaks my heart to see a prime piece of property under-utilized, haphazardly and unskillfully thrown together in a lackluster design without thought of skill based tee and target placement, or even worse designed in an unsafe manner. Disc golf course design is such a work of art, evolving and changing even over the course of the scouting, layout and marking, and construction stages. Small and simple issues and items can play a vital and complex role in design. Shifting the orientation of a tee pad by as little as 5-10 degrees can drastically impact the intended design, as can shifting the front of the tee in any direction by as little as a foot! One tree, one low branch, one strategically placed bush may be vital to the intended design!

I have begun working as "Watch It Bend – Disc Golf Course Design". This is a play on words, watching not only the disc "bend" as it travels through the "airways" I created, but also pushing the envelope in course design (and watching that envelope bend).

My design philosophy involves scouting out a property for a period of time. Simply walking, exploring, and getting a good feel for the natural terrain and beauty. Problem spots are identified and avoided early. Interferences are minimized while maximizing use of natural beauty and showcasing unique natural beauties like vistas, rock outcroppings, water features, and unique or majestic trees. Tee boxes and/or greens are identified first based on setting, view, natural lanes/alleys, and then I design the hole backward or forward from these natural features and alleys, adjusting the ultimate pin location to maximize visual aesthetics as well as risk, and adjusting the tees based on natural shot shaping elements and player-skill based hole design. I attempt to create a layout of around 15-21 holes or so and fine tune from there for a typical 18-hole layout with two tees (typically Blue and Red level), a primary pin, and possibly an alternate pin. Flow to and from the starting point is a concern, however longer walks across "boring" terrain are not frowned upon in an effort to showcase all the natural beauty of the property and design a better hole. I design mainly for Blue level (PDGA advanced amateur thru average level Pro players) as it challenges most recreational players to the fullest, yet provides fun and mental challenge for these Blue level players. The main course design intended skill requirements for a Blue level player will vary per property, but I try and achieve excellent balance and variety of hole types while incorporating specific intended skillsets off the tees, a need for accuracy into the fairway due to punishing rough, and a use of risky and challenging greens so that putting is also a challenge (even if purely on a mental level). Red level (PDGA beginning amateur level players) tees are vitally important in my design concepts and mission to introduce disc golf to more people and make it more mainstream. Red tees allow new players, friends, family, spouses, children, etc. to tag along and also have lots of fun without as much frustration (frustration can often be involved in my designs which emphasize accuracy and a variety of skills). If the land allows, I prefer to leave room within the layout and design to install longer and more difficult Gold (top level pros) tees as the course progresses and opens up (an option to be considered in the future). I also leave options for secondary (alternate) pin locations, but typically do not install these immediately as I feel the best use of these locations comes after the course has been played and analyzed. Then the alternate pin location can be used to require a completely different type of throw, showcase some more beautiful terrain, and/or add or remove length to create further variety and balance within the design. In my opinion, courses only get easier – trees die and are removed, undergrowth is kept at bay, erosion and unfortunately vandals widen fairways, etc. – so starting out with an overly difficult design is not frowned upon as long as skill based statistics show the design can be matched to probable player skill levels. [Given an unlimited budget on an amazingly scenic and naturally beautiful property, my designs would include two permanent baskets per hole. With two permanent tees, this would fill a range of PDGA skill based designs from Red to White to Blue to Gold and allow essentially 4 different combinations of courses to be played from tee to pin. At the cost of \$500 extra for another permanent basket, \$9000 more per 18-hole course is an excellent investment in my opinion.]

Professional courses I've designed and installed...

I was solely responsible for design, construction, and day to day maintenance of 27-Hole Winter Park DGC in Kewaunee, WI since 2004. This is a course boasting superb variety and honest play considering skill level based tees. Accuracy is rewarded highly, both in "airway" horizontal and vertical control, and also distance. I've played well over 100 courses throughout the states, and am a course snob who seeks out the best, most demanding, and often sadistic courses, and Winter Park still takes the cake as far as variety of hole design and featured terrain and topography. The one lacking element was true par 4/5 holes because the entire course was designed from a Blue level perspective as all par 3 holes. A subsequent push was made to add Gold level tees which would serve as par 4 holes for Blue players. However since these were created and installed within the framework of an existing course, the execution was less stellar than if they had been part of the clean slate design. <http://www.dgcoursereview.com/course.php?id=2030>

I led the design of the current Tailings DGC in Iron River, MI. I was called upon due to my experience to help a friend who recently moved to the area, and inherited an incredibly poor design completed under a grant to MSU students taking a GIS mapping class. I designed and/or adjusted every hole to introduce more risk, introduce better course flow, and align tees appropriate to Blue and Red skill levels. This is a grueling and intense course with horrible rough and a fairly long layout for a Blue player. This SSA pushes the limits of an all par three 18-hole Blue round. My intent was to stretch out the course and begin designing true par 4/5 holes, but physical and political constraints drove the need to downsize. I did the best I could with some amazing terrain to create a tough layout. <http://www.dgcoursereview.com/course.php?id=3925>

Recently I was part of the redesign for 9-Hole Silver Creek DGC in Harvey, MI. This is a complete redesign of a poor course which had 5 of 9 holes with crossing fairways (Hole 1 crossed the fairway for both hole 3 and hole 4, and it played diagonally across a church playground area!), 4 holes around a church playground, and tees that were placed within 5' of the previous basket. The new course is physically constraint due to size of the property and existing other recreational uses at a township park, but I have maximized the natural features, physical terrain, and available balance and variety of holes including tight woods, partial woods, open fields, elevation, and varying distances. The new design was sure to include "short" red tees because of the course location amongst residences and recreation areas with a high potential for newcomers. When moving to Marquette, a major con was the lack of good disc golf. This sentiment was echoed time and time again after we completed the redesign at Silver Creek. We heard more times than we can count, "I stopped playing disc golf when I moved to the UP, and now I am excited to play again and I've been out here (Silver Creek) every day since you changed things. I have completed scouting and preliminary design for expansion to an 18 hole layout, complete with dual tees and alternate pin placements which has been accepted by the township and incorporated into their Recreation Plan. <http://www.dgcoursereview.com/course.php?id=5457>

I designed Powder Mill DGC, a new 18-Hole Course in Marquette, MI. This course has been scouted, drafted, flagged, preliminary construction started, "disc chucking" trial round played without baskets to get a feel for errant throws, problem areas, tree removal, and fine tuning of distance based tee and green locations. We have been given approval and authorized use to develop the disc golf course on the land. Construction is scheduled in fall 2012 with a possible preliminary opening in late October, and a grand opening set for spring (U.P. spring) 2013.

Design is underway for two new 18-hole courses at Pioneer Trail in Escanaba, MI. This will be an amazing disc golf destination park complete with onsite camping and amenities nestled in a gorgeous wooded park along the Escanaba River. Design goals are to include dual tees – recreational tees for newcomers in this metro area relatively new to the sport of disc golf, and professional tees meant to challenge true disc golf fanatics and draw travelling players to the UP and surrounding area courses. Long term intent of this course will allow us to utilize this course in conjunction with other Watch It Bend courses throughout the UP, and realize a goal to promote disc golf throughout the UP and host a "UP Disc Golf Series" set of events and tournaments.

Design consultation on a new 18 hole course in Republic, MI has been completed. Fine tuning and adjustment will be necessary during the flagging/staking phases. Township commitment must be made based on the existing plans, utilization of the property, and incorporation of professional design concepts for recreational players and skilled veterans to use this property exclusively for disc golf.

On my property I designed an 18-Hole course using 12 various baskets. Flow overlaps and intersects, and some baskets are played to from different directions, but interferences and intersection were only minimally considered, as this is my private course, maximizing only the unique terrain on my 13 acres. Intersecting holes were placed such that a small event with

shotgun start on every third hole should keep overlaps to a minimum. I'm working with all the homeowners on our private road to spread an 18 hole course (Hidden Creek Course) throughout the properties. However, this would even further restrict public use and crossing multiple landowners.

In Two Rivers, WI is where this passion started. I worked with the designer on the layout and installation of an 18 hole course at Picnic Hill. The course was short lived and faced numerous obstacles and opposition along the way which shaped it into the 9 hole course it is now. We started with 18 holes utilizing all of the wooded areas and punched out, around, and into a dogwood upland prairie area. Sale of the upland area, and complaints from other park user groups in the wooded areas eliminated 14 holes from the original layout which created a scramble and some very creative re-routing to build some new holes, maintain adequate flow, and settle on a 9 hole purely wooded course on 1/3 of the property. The challenges we faced and need for creative re-tooling of the course jump started my interest in designing courses, and shaped my vision and mission to communicate the need for dedication and commitment from parks departments and property owners who establish disc golf course. After all, the decision to build a soccer field is carried out with dedication and the area is committed to the soccer field usage, why shouldn't the same be expected of disc golf?

Additional designs and concepts that I have scouted and drafted, or draft concept only...

New 18-Hole course at Al Quaal Ski Area in Ishpeming, MI

New 18-Hole course at Gentz Homestead Golf Course on their yet to be finished "back nine" in Harvey, MI

New 18-Hole course bordering Lake Lavasseur, using some cross country ski trails in Harvey, MI

New 54-Hole complex with three courses on an amazing cross country ski complex in Sands Twp, MI

New 18-Hole course at Maribel Caves County Park in Mishicot, WI

New 18 hole course at Bruemmer Park in Kewaunee, WI

As far as my familiarity with disc golf and playing experience across the country, and courses that I have reviewed, I feel that checking out my profile and contributions on DG Course Review website is most concise and I keep this up to date with my current course played list (username: SUPERBERRY, <http://www.dgcoursereview.com/profile.php?id=2247>). I have played 143 courses in 10 states, reviewed over 80 courses, and contribute meaningful and often provoking and non-mainstream thought to discussions. [This course review site is exponentially better than PDGA.com reviews. It is also far better and more statistical and fair than Disc Golf Scene – IMO we need to link between the course designers group and what the public masses and dedicated hard working 'career' reviewers think of the courses. Please take some time to browse this site and see what the general public is saying about courses I've designed.].

My professional experience is as a senior level career engineer having worked as a Design Engineer, Maintenance Engineer, Project Engineer/Manager, and Environmental Engineer. My portfolio of projects ranges from small remediation and replacements of failed equipment, programmatic and process improvements initiative for organizations, to \$14M substation and transmission projects. I have a strong background in project engineering and construction management associated with electric utility projects. This professional background coupled with my disc golf passion, is why my projects are driven toward successful completion in an efficient manner, yielding creative and challenging courses.

References...

Kewaunee County, Winter Park DGC  
Matt Payette, Promotion and Recreation Director  
920-388-0444

Marquette Board of Light & Power, Powder Mill DGC  
Paul Kitti, Executive Director  
906.228.0337

Michigan Delta County Conservation District, Pioneer Trail DGC  
Rory Mattson, NRCS Park Director  
906.280.6947

Iron County Chamber of Commerce, Tailings DGC  
Bruce Benkley, Disc Golf Chairperson  
906.250.4027

Please email or call with requests for additional information.  
Thank you,

Tim A Kopacz

**Watch it Bend – Disc Golf Course Design: Founder**  
[watchitbendcoursedesign@gmail.com](mailto:watchitbendcoursedesign@gmail.com)  
[www.facebook.com/watchitbend](http://www.facebook.com/watchitbend)  
906-236-0682

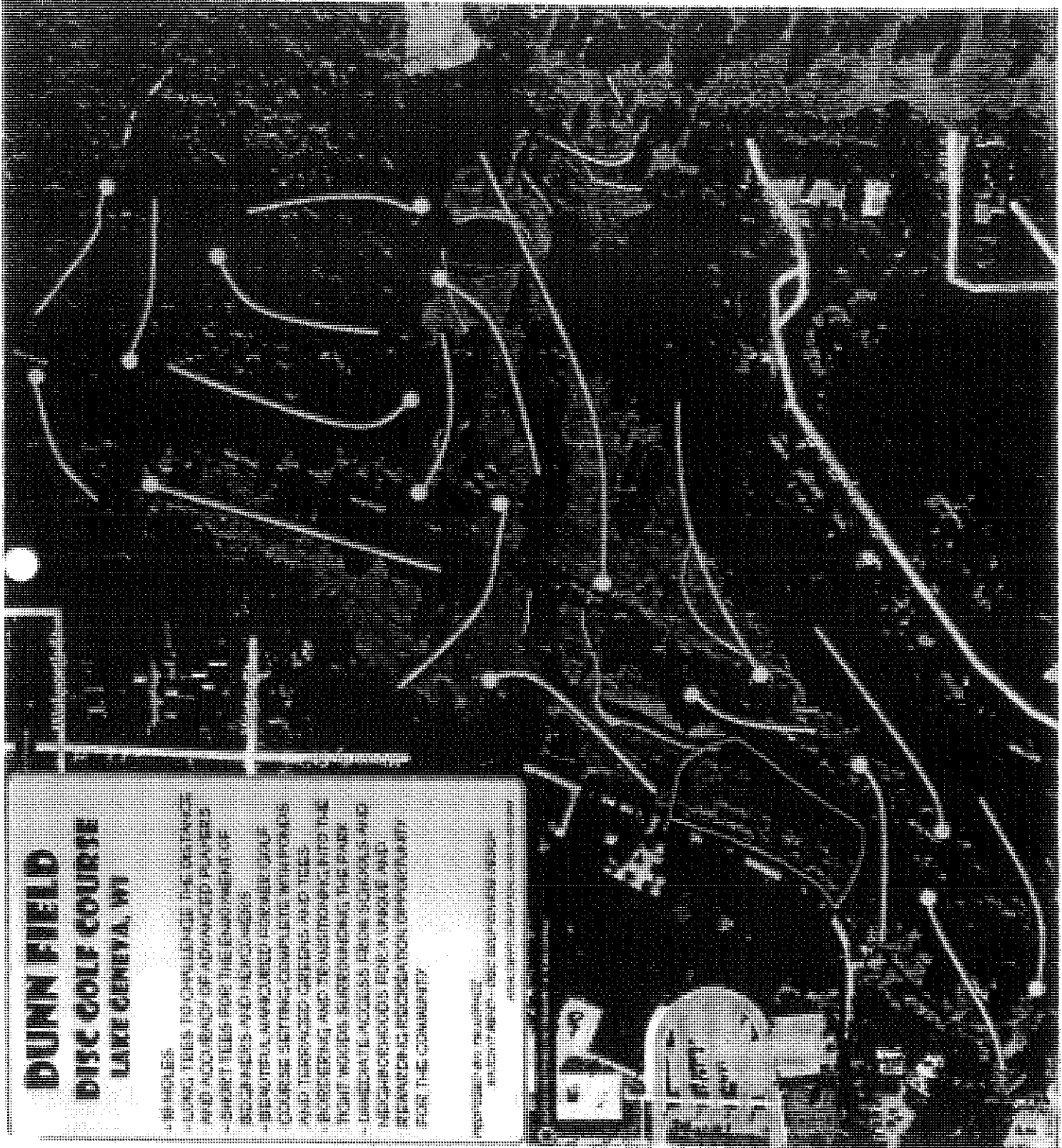
**UP Disc Golf Association – President**  
An IRS 501c3 organization dedicated to development of public recreational facilities

**Disc da U.P. Club – Vice President**  
A local group running events, tournaments, leagues, and course work days  
[www.facebook.com/discdaup](http://www.facebook.com/discdaup)

# DUNN FIELD DISC GOLF COURSE LAKESIDE GENEVA, NY

- 18 HOLES  
 - 1800 YARDS TO CHALLENGE THE INTERMEDIATE AND ADVANCED PLAYERS  
 - SCRAP TEE'S FOR THE BEGINNER TO BEGAINERS AND INTERMEDIATE  
 - BEAUTIFUL WOODS AND LANDSCAPE  
 - COURSE SETTING CHANGING WITH THE SEASONS AND WEATHER  
 - PROTECTING AND MAINTAINING THE TIGHT TURNS THROUGHOUT THE COURSE  
 - DIVERSITY IN COURSE DESIGN AND CHALLENGE  
 - BEAUTIFUL WOODS AND LANDSCAPE  
 - COURSE SETTING CHANGING WITH THE SEASONS AND WEATHER  
 - PROTECTING AND MAINTAINING THE TIGHT TURNS THROUGHOUT THE COURSE  
 - DIVERSITY IN COURSE DESIGN AND CHALLENGE

DISC GOLF COURSE  
 LAKESIDE GENEVA, NY



# CITY OF LAKE GENEVA



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**TO:** MAYOR JIM CONNORS AND COMMON COUNCIL

**FROM:** CITY ADMINISTRATOR DENNIS JORDAN

**DATE:** APRIL 22, 2013

**RE:** EQUIPMENT REPLACEMENT FUND VEHICLE SCHEDULE

**Background:** The Common Council has expressed the desire to create a self sustaining Equipment Replacement Fund. To this end, the Common Council placed \$715,000 in a fund to replace equipment. Attached is a list of equipment stating what it is, when it was purchased, its expected life and the money needed to replace each vehicle. The list is to take effect in 2014. It will be difficult to fund this program the first few years because of the initial volume of equipment to be replaced. As I stated earlier, when the City sells its property on Sheridan Springs Road, that revenue could fund the program and allow the City to spend much less annually up front to maintain the program.

**Recommendation:** Approve the Equipment Replacement Fund Vehicle Schedule.

**Proposed Equipmen Replacement Fund Schedule**

Department	Description	ID #	Year	Amortization	2014	2015	2016	2017	2018	2019	2020
<b>Street:</b>											
	Case Backhoe	8987310	1979	20 years	5,786	5,786	5,786	5,786	5,786	5,786	5,786
29-A	Case W20 -B- Loader	9139190	1985	25 years	20,000	4,000	4,000	4,000	4,000	4,000	4,000
24-A	Lift All GMC 6000	1GDG6D1P9LV504498	1990	15 years	5,000	35,000	3,000	3,000	3,000	3,000	3,000
30	IHC Garbage Truck	1HTS0TVR2LH256199	1990	30 years	12,000	12,000	12,000	12,000	12,000	12,000	12,000
23	5-Ton International	1HTGBPCR7PH502742	2112	20 years	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Trailer	Redi Haul	47SS122T5S1010385	1995	25 years	315	315	315	315	315	315	315
Trailer	6 1/2 Ft X 16 Ft		1995	15 years-Used	1,000	1,000	1,000	1,000	1,000	340	340
Sweeper	Toro Turf Sweeper 4800	44-045 50121	1995	25 years	1,420	1,420	1,420	1,420	1,420	1,420	1,420
21	5-Ton International	1HTGAAR1TH221921	1995	25 years	15,000	15,000	15,000	15,000	15,000	15,000	15,000
17	1-Ton Ford F 350	1FDKF38G6TEA53542	1996	15 years	32,500	3,100	3,100	3,100	3,100	3,100	3,100
26	5-Ton International	1HTSDAAROTH353444	1996	20 years	46,667	46,667	46,667	7,000	7,000	7,000	7,000
54	Chevy Van 1500	1GCEG15W6T1041784	1996	25 years	3,750	3,750	3,750	3,750	3,750	3,750	3,750
20	Pickup 1500-Chevy	1GCEC14W9VZ254570	1997	15 years			2,000	2,000	2,000	2,000	2,000
22	5-Ton International	1HTSDAAR9VH60477	1997	20 years	35,000	35,000	35,000	35,000	7,000	7,000	7,000
19	16 Yard Vac All	1HTSHADT9XH614684	1998	20 years	10,000	10,000	10,000	10,000	10,000	2,500	2,500
Chipper	Vermeer	22275	2012	20 years	2,750	2,750	2,750	2,750	2,750	2,750	2,750
18	F-250 Ford	1FTPF28W6XKB91472	1999	15 years	2,340	2,340	2,340	2,340	2,340	2,340	2,340
25	5-Ton International	1HTSDAAR2YH213046	1999	20 years	23,333	23,333	23,333	23,333	23,333	23,333	7,000
33	IHC Garbage Truck	1HTSHADRXXH656592	1999	25 years	10,909	10,909	10,909	10,909	10,909	10,909	10,909
Painter	#2 New Painter	BA-1919	2000	15 years	3,500	3,500	467	467	467	467	467
29-B	Deere 544H - Loader	DW544HX578772	2000	25 years	6,400	6,400	6,400	6,400	6,400	6,400	6,400
Groomer-BB	Toro Turf Equipment 5020	08886-90480	2000	12 years	10,000	10,000	1,835	1,835	1,835	1,835	1,835
Giant Vac #1	Leaf Vac 25 Yd		2001	15 years	25,000	25,000	3,333	3,333	3,333	3,333	3,333
Blower Snow	SNOGO Model WK 800	84638	2001	25 years	5,385	5,385	5,385	5,385	5,385	5,385	5,385
Snow Bully	For Loader - From Monroe	SB/BH12	2002	20 years	1333	1333	1333	1333	1333	1333	1333
Mower-Rider	Jacobsen HR 9510	CV000344	2003	10 years	60,000	6,000	6,000	6,000	6,000	6,000	6,000
28	Pelican Street Sweeper	P Series 4026S	2003	20 years	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Giant Vac - #2	Leaf Vac 25 Yd		2004	15 years	8,333	8,333	8,333	8,333	8,333	8,333	8,333
27	5-Ton International	1HTWDADR44J016007	2004	20 years	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Mower-Rider	Jacobsen HR 9016		2006	10 years	40,000	40,000	8,000	8,000	8,000	8,000	8,000
Giant Vac - #3	Leaf Vac 25 Yd	6600JO-TR25	2006	10 years	25,000	25,000	5,000	5,000	5,000	5,000	5,000
31	IHC Bucket Truck		2007	20 years	12,500	12,500	12,500	12,500	12,500	12,500	12,500
Stumper	Vermeer Stumper	shared 50%-Geneva	2008	22 years	1,875	2,100	2,100	2,100	2,100	2,100	2,100
Bobcat	Bobcat Skidteer S 205		2009	15 years	12,500	12,500	12,500	12,500	12,500	12,500	12,500
15	1-Ton Ford F 550	1FDAF57Y59EA62064	2009	15 years	6,000	6,000	6,000	6,000	6,000	6,000	6,000
16	1-Ton Ford F 550	1FDAF57Y79EA62064	2009	16 years	5,455	5,455	5,455	5,455	5,455	5,455	5,455
32	Pelican Street Sweeper		2009	30 years	6,800	6,800	6,800	6,800	6,800	6,800	6,800
Barber Surf Rake	Beach Cleaner		2010	30 years	1,668	1,668	1,668	1,668	1,668	1,668	1,668
Trailer	Load Trail 3175 KG 7000 LB	4ZESH122911144952		12 years	438	438	438	438	438	438	438
Welder	Hobart Wire Feed 210		2009	15 years	365	365	365	365	365	365	365
		Yearly Total:			504,322	435,147	320,282	280,615	252,615	244,455	228,122

**Proposed Equipmen Replacement Fund Schedule**

Department	Description	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
<b>Street:</b>														
	Case Backhoe	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
29-A	Case W20 -B- Loader	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
24-A	Lift All GMC 6000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
30	IHC Garbage Truck	12,000	12,000	12,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
23	5-Ton International	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Trailer	Redi Haul	130	130	130	130	130	130	130	130	130	130	130	130	130
Trailer	6 1/2 Ft X 16 Ft	340	340	340	340	340	340	340	340	340	340	340	340	340
Sweeper	Toro Turf Sweeper 4800	1,420	1,420	1,420	1,420	1,420	900	900	900	900	900	900	900	900
21	5-Ton International	15,000	15,000	15,000	15,000	15,000	7,410	7,410	7,410	7,410	7,410	7,410	7,410	7,410
17	1-Ton Ford F 350	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100
26	5-Ton International	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
54	Chevy Van 1500	3,750	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
20	Pickup 1500-Chevy	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
22	5-Ton International	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
19	16 Yard Vac All	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Chipper	Vermeer	2,750	2,750	2,750	2,750	2,750	2,750	2,750	2,750	2,750	2,750	2,750	2,750	2,750
18	F-250 Ford	2,340	2,340	2,340	2,340	2,340	2,340	2,340	2,340	2,340	2,340	2,340	2,340	2,340
25	5-Ton International	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
33	IHC Garbage Truck	10,909	10,909	10,909	10,909	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Painter	#2 New Painter	467	467	467	467	467	467	467	467	467	467	467	467	467
29-B	Deere 544H - Loader	6,400	6,400	6,400	6,400	6,400	6,400	6,400	6,400	6,400	6,400	6,400	6,400	6,400
Groomer-BB	Toro Turf Equipment 5020	1,835	1,835	1,835	1,835	1,835	1,835	1,835	1,835	1,835	1,835	1,835	1,835	1,835
Giant Vac #1	Leaf Vac 25 Yd	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333
Blower Snow	SNOGO Model WK 800	5,385	5,385	5,385	5,385	5,385	5,385	2,800	2,800	2,800	2,800	2,800	2,800	2,800
Snow Bully	For Loader - From Monroe	1333	1333	600	600	600	600	600	600	600	600	600	600	600
Mower-Rider	Jacobsen HR 9510	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
28	Pelican Street Sweeper	17,000	17,000	17,000	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500
Giant Vac - #2	Leaf Vac 25 Yd	8,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333
27	5-Ton International	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Mower-Rider	Jacobsen HR 9016	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
Giant Vac - #3	Leaf Vac 25 Yd	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
31	IHC Bucket Truck	12,500	12,500	12,500	12,500	12,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500	7,500
Stumper	Vermeer Stumper	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	2,100	1,364	1,364	1,364
Bobcat	Bobcat Skidteer S 205	12,500	12,500	12,500	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333	8,333
15	1-Ton Ford F 550	6,000	6,000	6,000	6,000	5,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
16	1-Ton Ford F 550	5,455	5,455	5,455	5,455	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750
32	Pelican Street Sweeper	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800	6,800
Barber Surf Rake	Beach Cleaner	1,668	1,668	1,668	1,668	1,668	1,668	1,668	1,668	1,668	1,668	1,668	1,668	1,668
Trailer	Load Trail 3175 KG 7000 LB	438	438	438	438	438	438	438	438	438	280	280	280	280
Welder	Hobart Wire Feed 210	365	365	365	365	267	267	267	267	267	267	267	267	267
		211,151	203,601	202,868	182,201	174,489	160,379	157,794	157,794	157,794	157,636	156,900	156,900	156,900



**Proposed Equipmen Replacement Fund Schedule**

Department	Description	2034	2035	2036	2037	2038	2039						
<b>Street:</b>													
	Case Backhoe	2,000	2,000	2,000	2,000	2,000	2,000						
29-A	Case W20 -B- Loader	4,000	4,000	4,000	4,000	4,000	4,000						
24-A	Lift All GMC 6000	3,000	3,000	3,000	3,000	3,000	3,000						
30	IHC Garbage Truck	4,000	4,000	4,000	4,000	4,000	4,000						
23	5-Ton International	7,000	7,000	7,000	7,000	7,000	7,000						
Trailer	Redi Haul	130	130	130	130	130	130						
Trailer	6 1/2 Ft X 16 Ft	340	340	340	340	340	340						
Sweeper	Toro Turf Sweeper 4800	900	900	900	900	900	900						
21	5-Ton International	7,410	7,410	7,410	7,410	7,410	7,410						
17	1-Ton Ford F 350	3,100	3,100	3,100	3,100	3,100	3,100						
26	5-Ton International	7,000	7,000	7,000	7,000	7,000	7,000						
54	Chevy Van 1500	1,200	1,200	1,200	1,200	1,200	1,200						
20	Pickup 1500-Chevy	2,000	2,000	2,000	2,000	2,000	2,000						
22	5-Ton International	7,000	7,000	7,000	7,000	7,000	7,000						
19	16 Yard Vac All	2,500	2,500	2,500	2,500	2,500	2,500						
Chipper	Vermeer	2,750	2,750	2,750	2,750	2,750	2,750						
18	F-250 Ford	2,340	2,340	2,340	2,340	2,340	2,340						
25	5-Ton International	7,000	7,000	7,000	7,000	7,000	7,000						
33	IHC Garbage Truck	6,000	6,000	6,000	6,000	6,000	6,000						
Painter	#2 New Painter	467	467	467	467	467	467						
29-B	Deere 544H - Loader	6,400	6,400	6,400	6,400	6,400	6,400						
Groomer-BB	Toro Turf Equipment 5020	1,835	1,835	1,835	1,835	1,835	1,835						
Giant Vac #1	Leaf Vac 25 Yd	3,333	3,333	3,333	3,333	3,333	3,333						
Blower Snow	SNOGO Model WK 800	2,800	2,800	2,800	2,800	2,800	2,800						
Snow Bully	For Loader - From Monroe	600	600	600	600	600	600						
Mower-Rider	Jacobsen HR 9510	6,000	6,000	6,000	6,000	6,000	6,000						
28	Pelican Street Sweeper	8,500	8,500	8,500	8,500	8,500	8,500						
Giant Vac - #2	Leaf Vac 25 Yd	3,333	3,333	3,333	3,333	3,333	3,333						
27	5-Ton International	7,000	7,000	7,000	7,000	7,000	7,000						
Mower-Rider	Jacobsen HR 9016	8,000	8,000	8,000	8,000	8,000	8,000						
Giant Vac - #3	Leaf Vac 25 Yd	5,000	5,000	5,000	5,000	5,000	5,000						
31	IHC Bucket Truck	7,500	7,500	7,500	7,500	7,500	7,500						
Stumper	Vermeer Stumper	1,364	1,364	1,364	1,364	1,364	1,364						
Bobcat	Bobcat Skidteer S 205	8,333	8,333	8,333	8,333	8,333	8,333						
15	1-Ton Ford F 550	4,000	4,000	4,000	4,000	4,000	4,000						
16	1-Ton Ford F 550	3,750	3,750	3,750	3,750	3,750	3,750						
32	Pelican Street Sweeper	6,800	6,800	6,800	6,800	6,800	6,800						
Barber Surf Rake	Beach Cleaner	1,668	1,668	1,668	1,668	1,668	1,668						
Trailer	Load Trail 3175 KG 7000 LB	280	280	280	280	280	280						
Welder	Hobart Wire Feed 210	267	267	267	267	267	267						
		156,900	156,900	156,900	156,900	156,900	156,900						

**Proposed Equipmen Replacement Fund Schedule**

Department	Description	ID #	Year	Amortization	2014	2015	2016	2017	2018	2019	2020
<b>FIRE</b>											
		New Estimated									
2850	E-One Ladder	\$1,200,000	2012	27 years	44,450	44,450	44,450	44,450	44,450	44,450	44,450
2892	Ambulance	\$160,000	1995	20 years	80,000	80,000	32,000	8,000	8,000	8,000	8,000
2870	Combee Air Boat	\$60,000	1995	25 years	8,571	8,571	8,571	8,571	8,571	8,571	8,571
2821	Engine	\$500,000	1996	20 years	166,666	166,666	166,666	25,000	25,000	25,000	25,000
2890	Ambulance	\$160,000	1996	20 years	53,333	53,333	53,333	8,000	8,000	8,000	8,000
2841	Utility/Pick-up	\$45,000	2001	18 years	7,500	7,500	7,500	7,500	7,500	7,500	2,500
2820	Engine	\$600,000	2001	20 years	75,000	75,000	75,000	75,000	75,000	75,000	75,000
2861	Pierce Rescue/Pumper	\$750,000	2007	20 years	53,571	53,571	53,571	53,571	53,571	53,571	53,571
2840	Brush Truck	\$150,000	2008	20 years	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Command 1	Ford Explorer	\$30,000	2009	10 years	5,000	5,000	5,000	5,000	5,000	5,000	3,000
2891	Ambulance	\$200,000	2010	15 years	16,666	16,666	16,666	16,666	16,666	16,666	16,666
			Yearly Total:		520,757	520,757	472,757	261,758	261,758	261,758	254,758
<b>Emergency Govt</b>											
		New Estimated									
1	Siren	\$30,000	2011	25 years	1,300	1,300	1,300	1,300	1,300	1,300	1,300
2	Siren	\$30,000	2011	25 years	1,300	1,300	1,300	1,300	1,300	1,300	1,300
3	Siren	\$30,000	2011	25 years	1,300	1,300	1,300	1,300	1,300	1,300	1,300
4	Siren	\$30,000	2008	25 years	1,579	1,579	1,579	1,579	1,579	1,579	1,579
5	Siren	\$30,000	1999	25 years	2,727	2,727	2,727	2,727	2,727	2,727	2,727
6	Siren	\$30,000	1996	25 years	3,750	3,750	3,750	3,750	3,750	3,750	3,750
7	Siren	\$30,000	1992	25 years	10,000	10,000	10,000	1,200	1,200	1,200	1,200
			Yearly Total		21,956	21,956	21,956	13,156	13,156	13,156	13,156
			Combined Totals:		1,047,035	977,860	814,995	555,529	527,529	519,369	522,672

**Proposed Equipmen Replacement Fund Schedule**

Department	Description	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
<b>FIRE</b>														
2850	E-One Ladder	44,450	44,450	44,450	44,450	44,450	44,450	44,450	44,450	44,450	44,450	44,450	44,450	44,450
2892	Ambulance	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
2870	Combee Air Boat	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400
2821	Engine	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
2890	Ambulance	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000
2841	Utility/Pick-up	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
2820	Engine	75,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
2861	Pierce Rescue/Pumper	53,571	53,571	53,571	53,571	53,571	53,571	53,571	37,500	37,500	37,500	37,500	37,500	37,500
2840	Brush Truck	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	7,500	7,500	7,500	7,500	7,500
Command 1	Ford Explorer	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
2891	Ambulance	16,666	16,666	16,666	16,666	16,666	13,333	13,300	13,300	13,300	13,300	13,300	13,300	13,300
		248,587	203,587	203,587	203,587	203,587	200,254	200,221	184,150	181,650	181,650	181,650	181,650	181,650
<b>Emergency Govt</b>														
1	Siren	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300
2	Siren	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300
3	Siren	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300
4	Siren	1,579	1,579	1,579	1,579	1,579	1,579	1,579	1,579	1,579	1,579	1,579	1,579	1,200
5	Siren	2,727	2,727	2,310	2,727	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
6	Siren	3,750	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
7	Siren	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
		13,156	9,079	10,189	10,606	9,079	9,079	9,079	9,079	9,079	9,079	9,079	9,079	8,700
		472,894	416,267	416,644	396,394	387,155	369,712	367,094	351,023	348,523	348,365	347,629	347,629	347,250

**Proposed Equipmen Replacement Fund Schedule**

Department	Description	2034	2035	2036	2037	2038	2039						
<b>FIRE</b>													
2850	E-One Ladder	44,450	44,450	44,450	44,450	44,450	44,450						
2892	Ambulance	8,000	8,000	8,000	8,000	8,000	8,000						
2870	Combee Air Boat	2,400	2,400	2,400	2,400	2,400	2,400						
2821	Engine	25,000	25,000	25,000	25,000	25,000	25,000						
2890	Ambulance	8,000	8,000	8,000	8,000	8,000	8,000						
2841	Utility/Pick-up	2,500	2,500	2,500	2,500	2,500	2,500						
2820	Engine	30,000	30,000	30,000	30,000	30,000	30,000						
2861	Pierce Rescue/Pumper	37,500	37,500	37,500	37,500	37,500	37,500						
2840	Brush Truck	7,500	7,500	7,500	7,500	7,500	7,500						
Command 1	Ford Explorer	3,000	3,000	3,000	3,000	3,000	3,000						
2891	Ambulance	13,300	13,300	13,300	13,300	13,300	13,300						
		181,650	181,650	181,650	181,650	181,650	181,650						
<b>Emergency Govt</b>													
1	Siren	1,300	1,300	1,200	1,200	1,200	1,200						
2	Siren	1,300	1,300	1,200	1,200	1,200	1,200						
3	Siren	1,300	1,300	1,200	1,200	1,200	1,200						
4	Siren	1,200	1,200	1,200	1,200	1,200	1,200						
5	Siren	1,200	1,200	1,200	1,200	1,200	1,200						
6	Siren	1,200	1,200	1,200	1,200	1,200	1,200						
7	Siren	1,200	1,200	1,200	1,200	1,200	1,200						
		8,700	1,200	1,200	1,200	1,200	1,200						
		347,250	339,750	339,750	339,750	339,750	339,750						

**CITY PLAN COMMISSION**  
**MONDAY, APRIL 15, 2013 - 6:30PM**  
**COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 6:30 p.m.

**Roll Call.** Mayor Connors, Alderman Hougen, Commissioners Gibbs, Flower, Olson, Skates and Poetzinger. Also Present: City Attorney Draper, Building/Zoning Administrator Brugger, City Administrator Jordan and City Clerk Hawes.

**Approval of Minutes**

Hougen/Skates motion to approve Plan Commission meeting minutes of March 18, 2013, as distributed. Unanimously carried.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to five (5) minutes. Applicants will be allowed when their item is discussed.** None.

**Correspondence.** None.

**Public Hearing and recommendation on a Conditional Use Application filed by Nicholas E Petros and Angele Petros, PO Box 505, Lake Geneva, WI 53147, for amending their existing Group Development to add an additional unit in the Central Business zoning district at 704 Main St., Tax Key No. ZOP 00307**

Ken Etten, architect from McCormack and Etten, presented the application on behalf of the applicant. He explained the proposal involved changing the property from two tenant spaces to three tenant spaces. Mr. Etten said he would ensure that the property met accessibility requirements.

Attorney John Olson spoke on behalf of the applicant, verifying that the applicant was not seeking an alcohol license at this time.

Attorney Richard Torhorst commented that according to a prior court order the alleyway adjacent to the property was to remain unblocked to the tenants to the west and south.

Hougen/Olson motion to close the public hearing. Unanimously carried.

Hougen/Skates motion to approve the Conditional Use Application filed by Nicholas E Petros and Angele Petros, PO Box 505, Lake Geneva, WI 53147, for amending their existing Group Development to add an additional unit in the Central Business zoning district at 704 Main St., Tax Key No. ZOP 00307, including all staff recommendations. Unanimously carried.

**Public Hearing and recommendation on a Conditional Use Application filed by Dorothy Fiske, 324 Sage Street, Lake Geneva, WI 53147, for operating a bed and breakfast establishment in the Neighborhood Office (NO) zoning district at 324 Sage St., Tax Key No. ZOP 00134**

Dorothy Fiske, 324 Sage St., Lake Geneva, stated she would like to occasionally rent out one or two rooms of her home. She said it would not be a full-time bed and breakfast. Commissioner Flower asked about the availability of parking. Ms. Fiske said there is parking for three in front of the house.

Flower/Skates motion to close the public hearing. Unanimously carried.

Skates/Flower motion to approve the Conditional Use Application filed by Dorothy Fiske, 324 Sage Street, Lake Geneva, WI 53147, for operating a bed and breakfast establishment in the Neighborhood Office (NO) zoning district at 324 Sage St., Tax Key No. ZOP 00134, including all staff recommendations. Unanimously carried.

**Public Hearing and recommendation to consider an amendment to the Zoning Ordinance of the City of Lake Geneva to consider an amendment to Section 98-913(9)(c) to resolve a conflict in the Downtown Design Overlay regulations**

Building/Zoning Administrator Brugger suggested amending Section 98-913(9)(c) of the Zoning Ordinance so that the residential construction review area would be consistent with the downtown design district boundaries. He said the west boundary should be changed from Forest St. to Cook St.

Skates/Poetzinger motion to close the public hearing.

Skates/Poetzinger motion to amend Section 98-913(9)(c) of the Zoning Ordinance of the City of Lake Geneva to resolve the conflict in the Downtown Design Overlay regulations. Unanimously carried.

**Public Hearing on a zoning map amendment of Rural Holding (RH) to be placed on the following parcel located at W2358 N. Bloomfield Rd., recently annexed to the City of Lake Geneva: PT NW 1/4 SEC 6 T1N R18E DESCAS: COM SE COR NW 1/4 SEC 6,N2D29'W 726', S86D04'05"W TO NE COR GENEVA MEADOWS APARTMENTS, S3D3'55"E 694.07',E TO POB. 12.49 ANNEXED TO CITY OF LAKE GENEVA UNDER #852281 OMITS MB 6-7A. TAX KEY NO.: ZYUP 00195**

Building/Zoning Administrator Brugger said the zoning map should be amended to reflect the permanent zoning of this recently annexed property. He said the zoning of Rural Holding (RH) would be appropriate.

Hougen/Olson motion to close the public hearing. Unanimously carried.

Hougen/Skates motion to approve a zoning map amendment of Rural Holding (RH) to be placed on the following parcel located at W2358 N. Bloomfield Rd., recently annexed to the City of Lake Geneva: PT NW 1/4 SEC 6 T1N R18E DESCAS: COM SE COR NW 1/4 SEC 6,N2D29'W 726', S86D04'05"W TO NE COR GENEVA MEADOWS APARTMENTS, S3D3'55"E 694.07',E TO POB. 12.49 ANNEXED TO CITY OF LAKE GENEVA UNDER #852281 OMITS MB 6-7A. TAX KEY NO.: ZYUP 00195. Unanimously carried.

**Public Hearing on a zoning map amendment of Rural Holding (RH) to be placed on the following parcel located at the southwest corner of the intersection of N. Bloomfield Rd. and HWY 120, recently annexed to the City of Lake Geneva: LOT 1 CERTIFIED SURVEY NO.4330 AS RECORDED IN VOL 28 OFC.S. ON PAGE 51 WCR. LOCATED IN NW 1/4 SE 1/4 & SW 1/4 SE1/4 SEC 6 T1N R18E.506305 SQ FT OMITS MA3187-1 ANNEXED TO CITY OF LAKE GENEVA UNDER #852918 OMITS MA4330-1. TAX KEY NO.: ZA433000001**

Building/Zoning Administrator Brugger said the zoning map should be amended to reflect the permanent zoning of this recently annexed property. He said the property owner was recently issued a conditional use permit to build a church. Mr. Brugger said the zoning of Rural Holding (RH) would continue to be appropriate.

Flower/Hougen motion to close the public hearing. Unanimously carried.

Hougen/Gibbs motion to approve a zoning map amendment of Rural Holding (RH) to be placed on the following parcel located at the southwest corner of the intersection of N. Bloomfield Rd. and HWY 120, recently annexed to the City of Lake Geneva: LOT 1 CERTIFIED SURVEY NO.4330 AS RECORDED IN VOL 28 OFC.S. ON PAGE 51 WCR. LOCATED IN NW 1/4 SE 1/4 & SW 1/4 SE1/4 SEC 6 T1N R18E.506305 SQ FT OMITS MA3187-1 ANNEXED TO CITY OF LAKE GENEVA UNDER #852918 OMITS MA4330-1. TAX KEY NO.: ZA433000001. Unanimously carried.

**Public Hearing on a zoning map amendment of Single Family Residential (SR-4) to be placed on the following parcel located at 223 Skyline Drive, recently annexed to the City of Lake Geneva: LOT 1 CERTIFIED SURVEY NO.4457 AS RECORDED IN VOL 29 OFC.S. ON PAGE 78 WCR. LOCATED IN NW 1/4 SW 1/4 SEC 31 T2NR18E. 28347.15 SQ FT CITY OF LAKE GENEVA OUT OF N LY31-8 OMITS ZHIGH-15 TAX KEY NO.: ZA445700001.**

Building/Zoning Administrator Brugger said the zoning map should be amended to reflect the permanent zoning of this recently annexed property. He said the property was given a temporary zoning of Single Family Residential (SR-4). He said SR-4 would be appropriate for its permanent zoning and it would be consistent with the comprehensive plan.

Skates/Olson motion to close the public hearing. Unanimously carried.

Skates/Poetzinger motion to approve a zoning map amendment of Single Family Residential (SR-4) to be placed on the following parcel located at 223 Skyline Drive, recently annexed to the City of Lake Geneva: LOT 1 CERTIFIED SURVEY NO.4457 AS RECORDED IN VOL 29 OFC.S. ON PAGE 78 WCR. LOCATED IN NW 1/4 SW 1/4 SEC 31 T2NR18E. 28347.15 SQ FT CITY OF LAKE GENEVA OUT OF N LY31-8 OMITTS ZHIGH-15 TAX KEY NO.: ZA445700001. Unanimously carried.

Public hearing and recommendation on a Petition for Direct Annexation by Unanimous Approval on behalf of the Property Owners of territory located in the Towns of Linn and Bloomfield, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin, pursuant to Section 66.0217(2), Wisconsin Statutes, filed by Lake Geneva Economic Development Corporation, PO Box 1300, Lake Geneva, WI 53147, as the sole owners of record of the real property in the territory sought to be annexed, such territory being more particularly described as Lot 1 and Outlot 1 of Certified Survey Map No. 4088 according to the recorded plat thereof, recorded in Volume 25 of Certified Surveys on Page 272 as Document No. 721000, located in part of the SE 1/4 of the SE 1/4 of Section 12, Town 1 North, Range 17 East, and part of the SW 1/4 of the SW 1/4 of Section 7, Town 1 North, Range 18 East, all in Walworth County, Wisconsin. IA408800001 and IA408800002 MA408800001 & MA408800002. Also a parcel of land located in the Southeast 1/4 of Section 12, Town 1 North, Range 17 East, and the Southwest 1/4 of Section 7, Town 1 North, Range 18 East, Walworth County, Wisconsin, more particularly described as follows: Commencing at the Northwest corner of said Southeast 1/4; thence N 89° 30' 05" E 550.00 feet to the point of beginning; thence continue N 89° 30' 05" E to the Northeast corner of said Southeast 1/4, 2096.67 feet; thence N 87° 35' 59" E along the North line of the Southwest 1/4 of Section 7, Town 1 North, Range 18 East, 840.72 feet; thence S 54° 29' 21" E 367.95 feet to the Westerly right of way of State Highway "120"; thence 959.63 feet: along the arc of a curve to the left with a radius of 2690.28 feet and a chord which bears S 30° 43' 08" W 954.55 feet; thence S 20° 30' 00" W 330.61 feet to the North line of Certified Survey Map No. 1878: thence N 66° 04' 07" W 597.95 feet to the Northwest corner of said Certified Survey Map; thence S 29° 07' 18" W along the West line of said Certified Survey Map and also the West line of Certified Survey Map No. 4088, 354.14 feet; thence S 76°15' 35" W along the West line of Certified Survey Map No. 4088, 129.30 feet; thence 152.30 feet along the arc of curve to the right with a radius of 1055.00 feet and a chord which bears S 40° 26' 21" E, 152.17 feet; thence S 10° 26' 00"W 175.04 feet; thence S° 13 06' 43" E 82.46 feet; thence N 66° 18' 34" W 102.17 feet; thence N 10° 36' 58" 48.66 feet; thence S 89° 26' 56"W 1911.36 feet; thence N 11° 20' 17" E 440.24 feet; thence N 61° 37' 54" E 111.80 feet; thence N 27° 33' 16" E 458.94 feet; thence N 1° 48' 12" W 225.00 feet; thence N 31° 32' 53" W 201.56 feet; thence N 22°15' 40"W 429.57 feet to the place of beginning. IL 1200015B and MB70006B. EXCEPTING THEREFROM THE FOLLOWING: A parcel of land located in part of the SE 1/4 and NE 1/4 of the SE 1/4 of Section 12, T1N, R17E, Town of Linn, Walworth County, Wisconsin, more particularly described as follows: Commencing at the East 1/4 corner of said Section 12; thence along the East line of the SE 1/4 of said Section 12, S 01° 48' 53" E, 1087.26 feet to a point in the North line of Lot 1 of Certified Survey Map No.1878 thence N 66° 05' 47" W, 50.36 feet to the place of beginning, said place of beginning being 88 feet +/- from the shore of the existing pond; thence S 38° 15' 00" W, 304.42 feet to a point which is S 21° 42' 11" E, 60 feet +/- from the shore of the existing pond; thence S 21° 42' 11" E, 62.54 feet; thence N 29° 05' 26" E, 340.07 feet to the point of beginning, including the lands lying between the existing pond and the above-described parcel of land which parcel is approximately 301 feet along the shore of the existing pond.

Attorney Richard Torhorst spoke on behalf of the applicant, describing the location of the subject property. He said the applicant is requesting the zoning of Rural Holding (RH) because there are no specific redevelopment plans at this time. However, at a future time the property owner would like to develop a commercial park with a potential large development. Commissioner Skates asked if there is potential for any park or recreational space within the property. Mr. Torhorst said there is a nice pond on the property and there is potential for public park space in the future. Commissioner Flower asked about future utility needs. Mr. Torhorst said there would need to be extension of sewer and water service from the City to this property at the time of redevelopment. He said the City has the capacity to serve utilities to the property.

Penny Roehrer, 951 S. Lakeshore Dr. #1, Lake Geneva, asked the status of the City's Smart Growth Plan. She expressed concern with the timing of the annexation request. She said she would oppose creating a TID to support a future business park.

Dick Malmin, N1991 S. Lakeshore Dr., Town of Linn, expressed concern that the property could be contaminated from an old dump site that was located near the property.

Jim Strauss, 246 Ridge Road, Lake Geneva, said he was concerned that the annexation would lead to more "big box" development in the City. He said he was also concerned about getting into a land war with neighboring municipalities.

Attorney Torhorst said the timing is good for the City to annex the property. He said the City's master plan shows the property as a commercial development site. He said the property owner would work with the City to ensure any future development would be in the best interest of the City. Mr. Torhorst added that the property has been monitored for contamination and it was shown there was not any leakage or seepage from the former landfill site.

Flower/Olson motion to close the public hearing. Motion carried 6 to 0, Alderman Hougen abstained.

Connors/Skates motion to approve the Petitiou for Direct Annexation by Unanimous Approval on behalf of the Property Owners of territory located in the Towns of Linn and Bloomfield, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin, pursuant to Section 66.0217(2), Wisconsin Statutes, filed by Lake Geneva Economic Development Corporation, PO Box 1300, Lake Geneva, WI 53147, as the sole owners of record of the real property in the territory sought to be annexed, such territory being more particularly described as Lot 1 and Outlot 1 of Certified Survey Map No. 4088 according to the recorded plat thereof, recorded in Volume 25 of Certified Surveys on Page 272 as Document No. 721000, located in part of the SE 1/4 of the SE 1/4 of Section 12, Town 1 North, Range 17 East, and part of the SW 1/4 of the SW 1/4 of Section 7, Town 1 North, Range 18 East, all in Walworth County, Wisconsin. IA408800001 and IA408800002 MA408800001 & MA408800002. Also a parcel of land located in the Southeast 1/4 of Section 12, Town 1 North, Range 17 East, and the Southwest 1/4 of Section 7, Town 1 North, Range 18 East, Walworth County, Wisconsin, more particularly described as follows: Commencing at the Northwest corner of said Southeast 1/4; thence N 89° 30' 05" E 550.00 feet to the point of beginning; thence continue N 89° 30' 05" E to the Northeast corner of said Southeast 1/4, 2096.67 feet; thence N 87° 35' 59" E along the North line of the Southwest 1/4 of Section 7, Town 1 North, Range 18 East, 840.72 feet; thence S 54° 29' 21" E 367.95 feet to the Westerly right of way of State Highway "120"; thence 959.63 feet: along the arc of a curve to the left with a radius of 2690.28 feet and a chord which bears S 30° 43' 08" W 954.55 feet; thence S 20° 30' 00" W 330.61 feet to the North line of Certified Survey Map No. 1878; thence N 66° 04' 07" W 597.95 feet to the Northwest corner of said Certified Survey Map; thence S 29° 07' 18" W along the West line of said Certified Survey Map and also the West line of Certified Survey Map No. 4088, 354.14 feet; thence S 76° 15' 35" W along the West line of Certified Survey Map No. 4088, 129.30 feet; thence 152.30 feet along the arc of curve to the right with a radius of 1055.00 feet and a chord which bears S 40° 26' 21" E, 152.17 feet; thence S 10° 26' 00" W 175.04 feet; thence S° 13 06' 43" E 82.46 feet; thence N 66° 18' 34" W 102.17 feet; thence N 10° 36' 58" 48.66 feet; thence S 89° 26' 56" W 1911.36 feet; thence N 11° 20' 17" E 440.24 feet; thence N 61° 37' 54" E 111.80 feet; thence N 27° 33' 16" E 458.94 feet; thence N 1° 48' 12" W 225.00 feet; thence N 31° 32' 53" W 201.56 feet; thence N 22° 15' 40" W 429.57 feet to the place of beginning. IL 1200015B and MB70006B. EXCEPTING THEREFROM THE FOLLOWING: A parcel of land located in part of the SE 1/4 and NE 1/4 of the SE 1/4 of Section 12, TIN, R17E, Town of Linn, Walworth County, Wisconsin, more particularly described as follows: Commencing at the East 1/4 corner of said Section 12; thence along the East line of the SE 1/4 of said Section 12, S 01° 48' 53" E, 1087.26 feet to a point in the North line of Lot 1 of Certified Survey Map No.1878 thence N 66° 05' 47" W, 50.36 feet to the place of beginning, said place of beginning being 88 feet +/- from the shore of the existing pond; thence S 38° 15' 00" W, 304.42 feet 10 a point which is S 21° 42' 11" E, 60 feet +/- from the shore of the existing pond; thence S 21° 42' 11" E, 62.54 feet; thence N 29° 05' 26" E, 340.07 feet to the point of beginning, including the lands lying between the existing pond and the above-described parcel of land which parcel is approximately 301 feet along the shore of the existing pond.

Mayor Connors said the annexation and redevelopment of this property would be consistent with the City's master plan. He said it would meet the planned business designation on the land use map. It would be consistent with the goals of economic development in Chapter 9 and land use in Chapter 5. Mr. Connors added that the property is ideally situated from a transportation perspective.

Motion carried by a vote of 6 to 0, Alderman Hougen abstained.



**Review and Action on a Site Plan Review filed by the City of Lake Geneva for replacing the existing restroom/concession building at Dunn Field, Tax Key No. ZOP 00003A**

Ken Etten, architect from McCormack and Etten, presented a site plan for the replacement of the restroom/concession building at Dunn Field. He said the building would have increased capacity for restroom users and a larger concession area. It also would have a small office and storage area. Mr. Etten said the building would have a slightly larger footprint than the existing building. Building/Zoning Administrator Brugger asked if there is a curb ramp from the parking lot to the building. The Commission discussed various aspects of the building and generally expressed support for the site plan as presented.

Skates/Hougen motion to approve the Site Plan filed by the City of Lake Geneva for replacing the existing restroom/concession building at Dunn Field, Tax Key No. ZOP 00003A.

Connors/Skates motion an amendment to add a handicap ramp between the two handicap parking stalls that would connect to a sidewalk that would take a 90 degree bend left and go south connecting with the building. Unanimously carried.

Unanimously carried.

**Downtown Design Review.**

Building/Zoning Administrator Brugger said the new owner of the business located at 252 Center St. is requesting to use a new grill cooker with hood in the front lawn of the property. He noted the business was granted a conditional use to use the grill and the conditional use is scheduled to be reviewed by the Plan Commission in July. Commissioner Flower said the proposed grill looks portable which isn't consistent with the conditional use that had been granted. Commissioner Skates agreed, adding that he thought the grill would not fit in aesthetically with the downtown area. Skates/Flower motion to deny the grill cooker unit and hood as presented. Unanimously carried.

**Adjournment**

Skates/Hougen motion to adjourn at 8:07 p.m. Unanimously carried.

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/s/ Michael D. Hawes, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED  
BY THE PLAN COMMISSION**

CONDITIONAL USE RESOLUTION 13-R31

A resolution authorizing the issuance of a Conditional Use Permit to Nicholas E Petros and Angele Petros, 704 Main St., Lake Geneva, WI 53147.

WHEREAS, the City Plan Commission has considered the application of Nicholas E Petros and Angele Petros, and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on April 15, 2013.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit for amending the existing Group Development to add an additional unit in the Central Business zoning district at 704 Main St., Tax Key No. ZOP 00307, including all staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 22nd day of April, 2013.

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Michael D. Hawes, City Clerk

APPLICATION FOR CONDITIONAL USE  
City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

704 MAIN STREET, LAKE GENEVA, WI 53147  
TAX KEY NO. ZOP 00307 / PARCEL 1 OF LOT 1, BLOCK 30  
ORIGINAL PLAT OF THE  
CITY OF LAKE GENEVA, WI.

NAME AND ADDRESS OF CURRENT OWNER:

NICHOLAS E. PETROS AND ANGELE PETROS JOINT REVOCABLE  
LIVING TRUST  
P.O. BOX 505, LAKE GENEVA, WI 53147

TELEPHONE NUMBER OF CURRENT OWNER:

(262) 215-6255

NAME AND ADDRESS OF APPLICANT:

NICHOLAS E. PETROS AND ANGELE PETROS JOINT REVOCABLE  
LIVING TRUST  
P.O. BOX 505, LAKE GENEVA, WI 53147

TELEPHONE NUMBER OF APPLICANT:

(262) 215-6299

PROPOSED CONDITIONAL USE:

THE CURRENT SINGLE-TENANT FIRST FLOOR RETAIL  
SPACE WILL BE DIVIDED INTO A TWO-TENANT  
"GROUP DEVELOPMENT" CONFIGURATION AS PER  
SECTION 98.208.

ZONING DISTRICT IN WHICH LAND IS LOCATED:

CB - CENTRAL BUSINESS ZONING

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

Ken Eiten / McCormick + Eiten Architects LLP, 400 Broad St.  
LAKE GENEVA, WI 53147  
Bill Binn / Wintree Construction, 7170 Midway St., Lake Geneva, WI  
53147

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

RETAIL AND COMMERCIAL USES AS PERMITTED BY RIGHT  
OR AS CONDITIONAL USES UNDER CENTRAL BUSINESS (CB) ZONING

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

7.7.13

DATE

Signature of Applicant

Cheryl Gianegan

March 6, 2013



Mr. Barney Brugger  
Building Inspector / Zoning Administrator  
City of Lake Geneva  
626 Geneva Street  
Lake Geneva, WI 53147

Re: APPLICATION FOR CONDITIONAL USE FOR  
GROUP DEVELOPMENT INCLUDING  
MULTI-TENANT RETAIL USE  
704 MAIN STREET, LAKE GENEVA, WISCONSIN

Dear Mr. Brugger:

Nick and Angie Petros respectfully request a Conditional Use Approval for an Amendment to the Existing Group Development / Multi-Tenant Retail Use for the remodeling of the Existing Building at 704 Main Street to include two new Retail Spaces on the First Floor as permitted by the CB Central Business Zoning District, as described below.

The Existing Building is located in the City of Lake Geneva at 704 Main Street, Tax Key No. ZOP 00307, and has contained a variety of uses and been remodeled a number of times over the years. The major portion of the Existing Building was built in 1883 as the Bank of Geneva Block and enlarged in 1907 with the addition of the Seymour Block. It is a two-story brick masonry building with wood frame floor and roof structure. The First Floor is currently vacant and was most recently an Anne Klein clothing store and the Second Floor is occupied by a retail tenant. The 704 Building is located in an area with a mix of Retail / Commercial uses along Main Street including restaurants, gift shops, clothing stores, an electrical appliance store, and an ice cream / candy store. It also is a contributing structure in the 700 Main Street National & State Historic District. *Given the significance of the property core of the City, Nick and Angie are applying for a Conditional Use to amend the existing Group Development to allow the creation of two retail spaces on the First Floor under the CB Central Business Zoning District. It is the applicants' intention to maintain this Building as a quality commercial and retail space in the City of Lake Geneva.*

1. The Existing Site is approximately 60' x 66' or 3,960 sq. ft. (0.09 acres) in size and is zoned *CB Central Business*. This *CB Central Business District* allows for a wide variety of Land Uses Permitted by Right as well as Conditional Uses and Accessory Uses. Regulations within this District require: a Minimum Lot Area of

McCormack + Etten / Architects, LLP

400 Broad Street, Lake Geneva, WI 53147  
Email: [contact@mccormacketten.com](mailto:contact@mccormacketten.com)

Ph (262) 248-8391 Fax (262) 248-8392  
<http://www.mccormacketten.com>

1,750 s.f.; Minimum Lot Width of 20'; a Building to Front or Street Side Lot Line of 0'; a Building to Nonresidential Side Lot Line of 0'; a Building to Nonresidential Rear Lot Line of 10'; a Minimum Paved Surface Setback of 0'; a Maximum Building Height of 45'; a Maximum Number of Floors of 4; a Minimum Landscape Surface Ratio (LSR) of 0%; a maximum Floor Area Ratio (FAR) of 3.00; and No Required On-Site Parking *except for 1 off-street parking space for each bedroom in a Commercial Apartment.*

2. Nick & Angie wish to remodel the Existing Building for Multi-tenant Retail / Commercial Uses and to make other modifications to the Building including:

- Clearing out most of the existing interior partition and display walls left from the previous retail tenant.
- Refinishing and reopening the Existing Entrance Doors on the west portion of the Building and addressing ADA accessibility requirements, if necessary.
- Adding new interior partition dividing walls to create two new tenant spaces and upgrading the common areas including bathrooms, storage and rear exit hallway areas.
- Installing new interior finishes as required by the new tenants.
- Making minor exterior modifications and installing new exterior signage as requested by the new tenants and approved by the Lake Geneva Plan Commission.
- Maintaining the building as a viable part of the downtown Lake Geneva Main Street retail / commercial core and *Central Business District.*

The following documents are enclosed to facilitate the review of the proposed Conditional Use approval within the CB Central Business Zoning District:

- A. *A Location Map of the Subject Site* in relation to the City of Lake Geneva.
- B. *A Map of the Subject Property* noting the current zoning and that of adjoining properties, and a Certified Survey Map which depicts the dimensions of the subject property.
- C. *A General Written Description* and a *Written Justification* for the Proposed Conditional Use.
- D. *Drawings* of the Proposed Project Floor Plans and Elevations.
- E. *General Signage Plan (to be provided later by tenants.)*

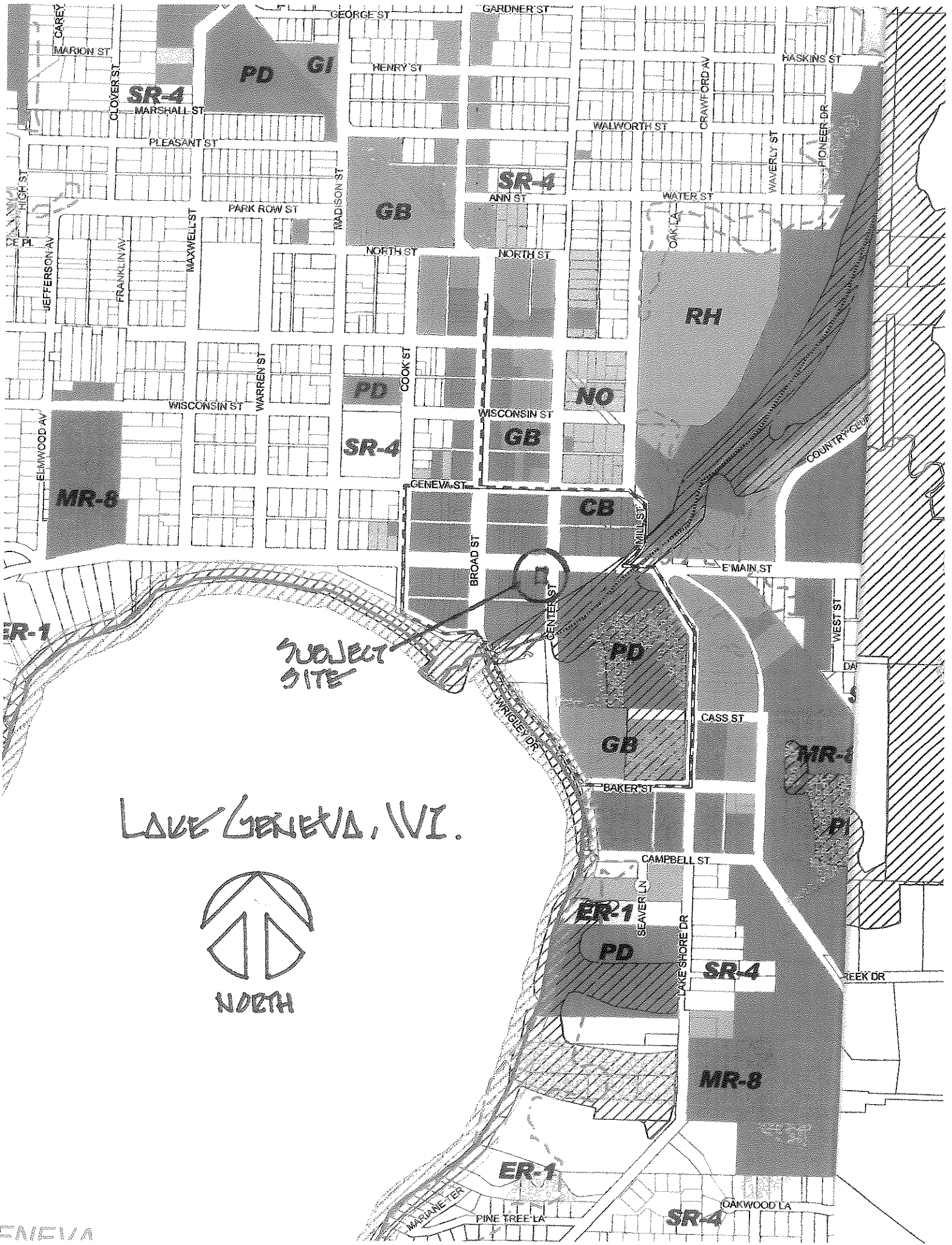
*On behalf of Nick and Angie Petros, I wish to thank you for your consideration of the above project. Please let me know if you need additional information or have any questions.*

Sincerely,

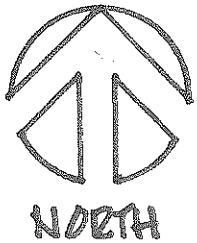
A handwritten signature in black ink, appearing to read "Kenneth L. Etten". The signature is fluid and cursive, with a prominent initial "K" and a stylized "E".

Kenneth L. Etten A.I.A.

McCormack + Etten / Architects LLP



LAKE GENEVA, VI.



SUBJECT  
SITE





*PROPOSED AMENDED GROUP DEVELOPMENT / MULTI-USE RETAIL SPACE  
704 MAIN STREET  
LAKE GENEVA, WISCONSIN*

*WRITTEN JUSTIFICATION OF THE PROPOSED CONDITIONAL USE*

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1. The proposed Conditional Use would be in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva. The primary use of the space would be for Land Uses Permitted as a Conditional Uses under the *CB Central Business Zoning District. An Amended Group Development, under the heading of a Multi-tenant Retail Space, is permitted Conditional Uses.*
2. The proposed *Amended Group Development* is a Conditional Use that is appropriate to this specific location. These uses are consistent with the type of development intended within the Main Street area which is reflected in the *Central Business District Zoning* given to this property. *Again, it would be in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan and Zoning Ordinance.*
3. The granting of the proposed Conditional Use would not be a substantial detriment to the adjacent properties in that the proposed use would be consistent with the properties to the east and south and with other uses allowed within other *CB Central Business Zoning Districts. The proposed use would be in keeping with the overall character of the neighborhood and would not adversely affect the health, safety or general welfare of the public, or the provisions of the Zoning Ordinance or Comprehensive Master Plan.*
4. The proposed Conditional Use would be in compliance with the long range plans of the City in that it would maintain this property as a quality commercial use in the City of Lake Geneva and the Main Street area. *It would maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.*
5. As part of the *Main Street Central Business District*, the project will utilize public utilities that currently serve the area and *will not impose an undue burden on any of the improvements, facilities, utilities or services provided by public agencies serving the subject property.*
6. The proposed use of this space within this 704 Main Street Building for an *Amended Group Development* including Multi-Tenant Commercial / Retail Space is consistent with the *CB Central Business Zoning* and would have minimal impact on adjoining properties. *There would be minimal potential adverse impact either to the immediate neighborhood or to the City of Lake Geneva in general.*

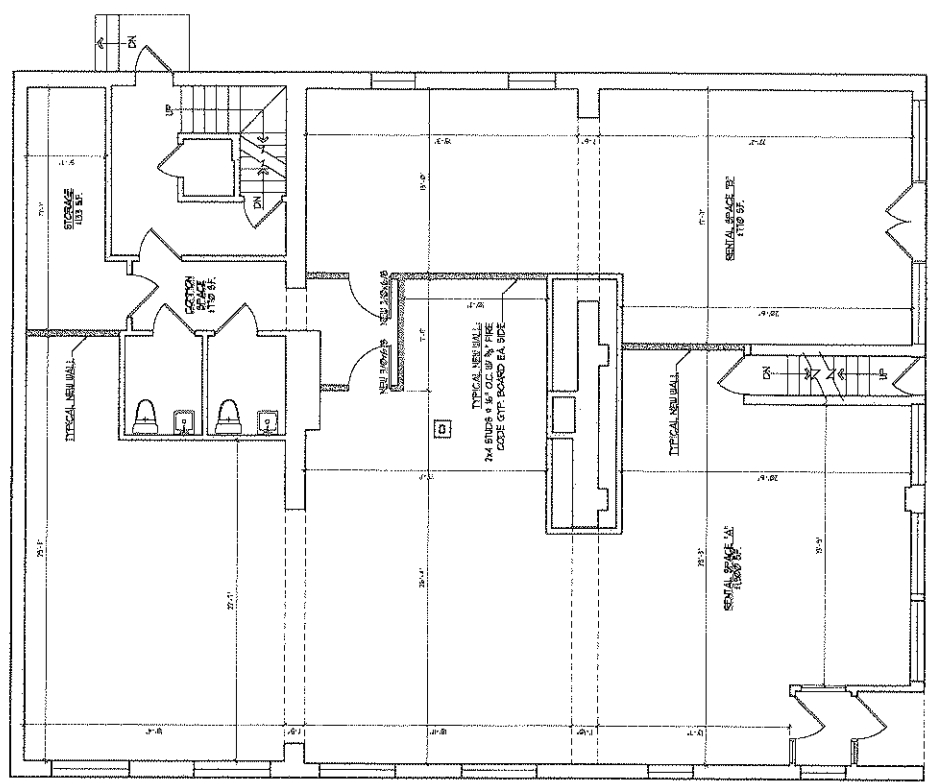
*PROPOSED AMENDED GROUP DEVELOPMENT / MULTI-USE RETAIL SPACE  
704 MAIN STREET  
LAKE GENEVA, WISCONSIN*

*A WRITTEN DESCRIPTION OF THE PROPOSED CONDITIONAL USE*

---

Part of the proposed Conditional Use requested would be to allow for the remodeling for Multi-Tenant Retail Space on the First Floor at 704 Main Street within a *CB Central Business Zoning District* which would include the following:

1. The Multi-Tenant Retail Space would be located on the First Floor of the 704 Main Street building and incorporate the entire floor.
2. The Multi-Tenant Retail Space would potentially involve uses either Permitted by Right or as Conditional Uses within the *CB Central Business Zoning District*. *The proposed uses being considered would not involve outdoor displays.*
3. The Multi-Tenant Retail Space uses being considered would not involve the serving of alcoholic beverages requiring a liquor license.
4. *The normal hours of operation for the Proposed Retail Uses are to be determined based on the tenants who might rent the space and conditioned on the approval of the Plan Commission and the City of Lake Geneva.*
5. Due to the fact that this property is located in the *Central Business Zoning District*, parking would be provided via public street parking and parking lots. *No on-site parking would be provided for the Retail / Commercial Uses within the Building.*
6. **SPECIFIC PERFORMANCE STANDARDS:** This Building began as a bank and has been enlarged and remodeled a number of times over the years for a variety of Retail and Commercial Uses. *Given the property's location and the commercial nature of the majority of the property immediately adjacent to it, we believe the Applicants' request to divide the existing First Floor space for two Retail / Commercial Uses while maintaining the character and scale of the surrounding neighborhood is reasonable within the flexibility allowed under CB Central Business Zoning. Nick & Angie Petros request the cooperation of the Plan Commission and the City Council in making this project a reality.*



**PROPOSED FIRST FLOOR PLAN**

## CONDITIONAL USE RESOLUTION 13-R32

A resolution authorizing the issuance of a Conditional Use Permit to Dorothy Fiske, 324 Sage Street, Lake Geneva, WI 53147.

WHEREAS, the City Plan Commission has considered the application of Dorothy Fiske, and

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on April 15, 2013.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit for operating a bed and breakfast establishment in the Neighborhood Office (NO) zoning district at 324 Sage St., Tax Key No. ZOP 00134, including all staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 22nd day of April, 2013.

\_\_\_\_\_  
James R. Connors, Mayor

ATTEST:

\_\_\_\_\_  
Michael D. Hawes, City Clerk

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

SITE ADDRESS/PARCEL NO. AND FULL LEGAL DESCRIPTION REQUIRED (ATTACH SEPARATE SHEET IF NECESSARY):

Lot 1 + Lot 2, Except the westerly 14.5 ft. of said lot 2 in block 15 of the original plat of the Village of Lake Geneva, now city of Lake Geneva, being a part of the 7.11.4 of the NE 1/4 of Section 21 Township 2 North, Range 17 East of the 4th Principal Meridian, City of Lake Geneva, County of Walworth, State of Wis.

NAME AND ADDRESS OF CURRENT OWNER:

Dorothy Fiske  
324 Sage Street, Lake Geneva, WI

TELEPHONE NUMBER OF CURRENT OWNER: 262-949-5773

NAME AND ADDRESS OF APPLICANT:

Dorothy Fiske  
324 Sage St. Lake Geneva

TELEPHONE NUMBER OF APPLICANT: 262-949-5773

PROPOSED CONDITIONAL USE:

B + Breakfast  
2 rooms only

ZONING DISTRICT IN WHICH LAND IS LOCATED:

Neighborhood Office  
Small business

NAMES AND ADDRESSES OF ARCHITECT, PROFESSIONAL ENGINEER AND CONTRACTOR OF PROJECT:

N/A

SHORT STATEMENT DESCRIBING ACTIVITIES TO BE CARRIED ON AT SITE:

Bed and Breakfast for 2 Rooms

CONDITIONAL USE FEE PAYABLE UPON FILING APPLICATION: \$400.00 [\$100 FOR APPLICATIONS UNDER SEC. 98-407(3)]

Sept 9, 2012  
DATE

D. Fiske  
SIGNATURE OF APPLICANT

proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.

(e) Written justification for the proposed conditional use:

Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

### III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

Opportunity to support Historic Maintenance / Preservation  
Center to tourists who wish to walk to all destinations

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

The location is perfect for those seeking an alternative  
to hotels & allows for dining outside

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

No - Commercial neighbor next door -  
this is a quiet B+B for mature guests

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

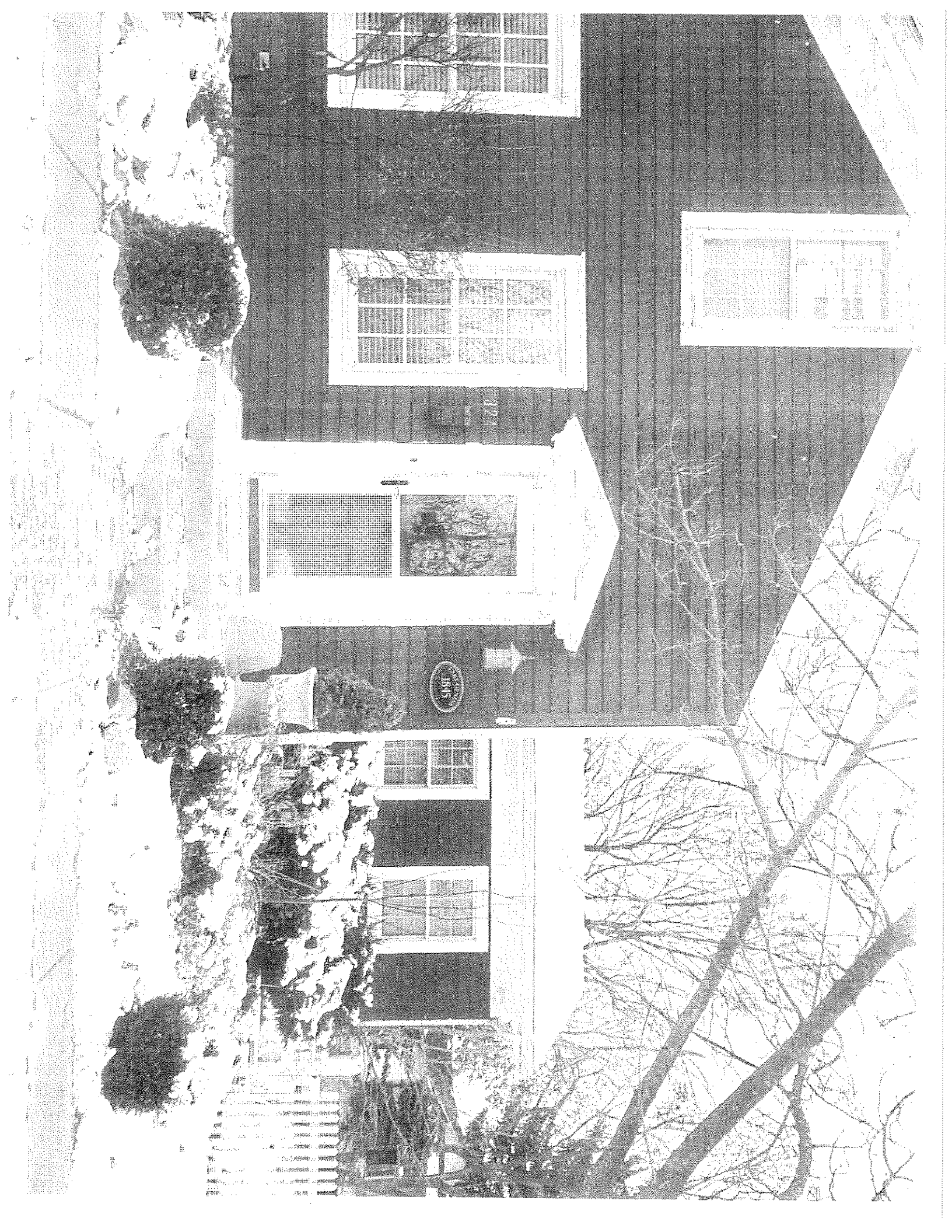
This would be catering to quiet visitors  
who appreciate small historic lodgings  
near main street and the local restaurants,  
shops & lake.

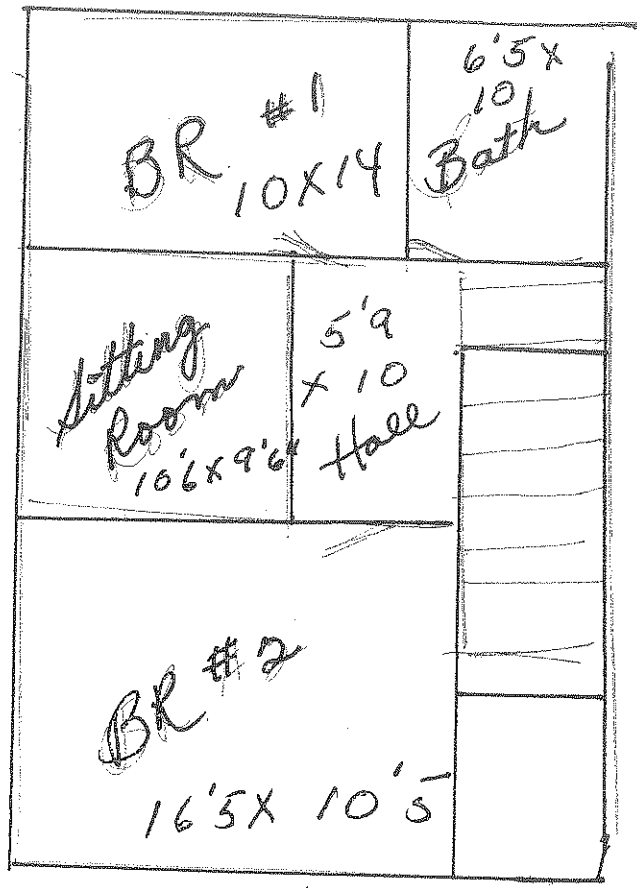
5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

Yes - No conflicts

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

Yes - There are no adverse impacts



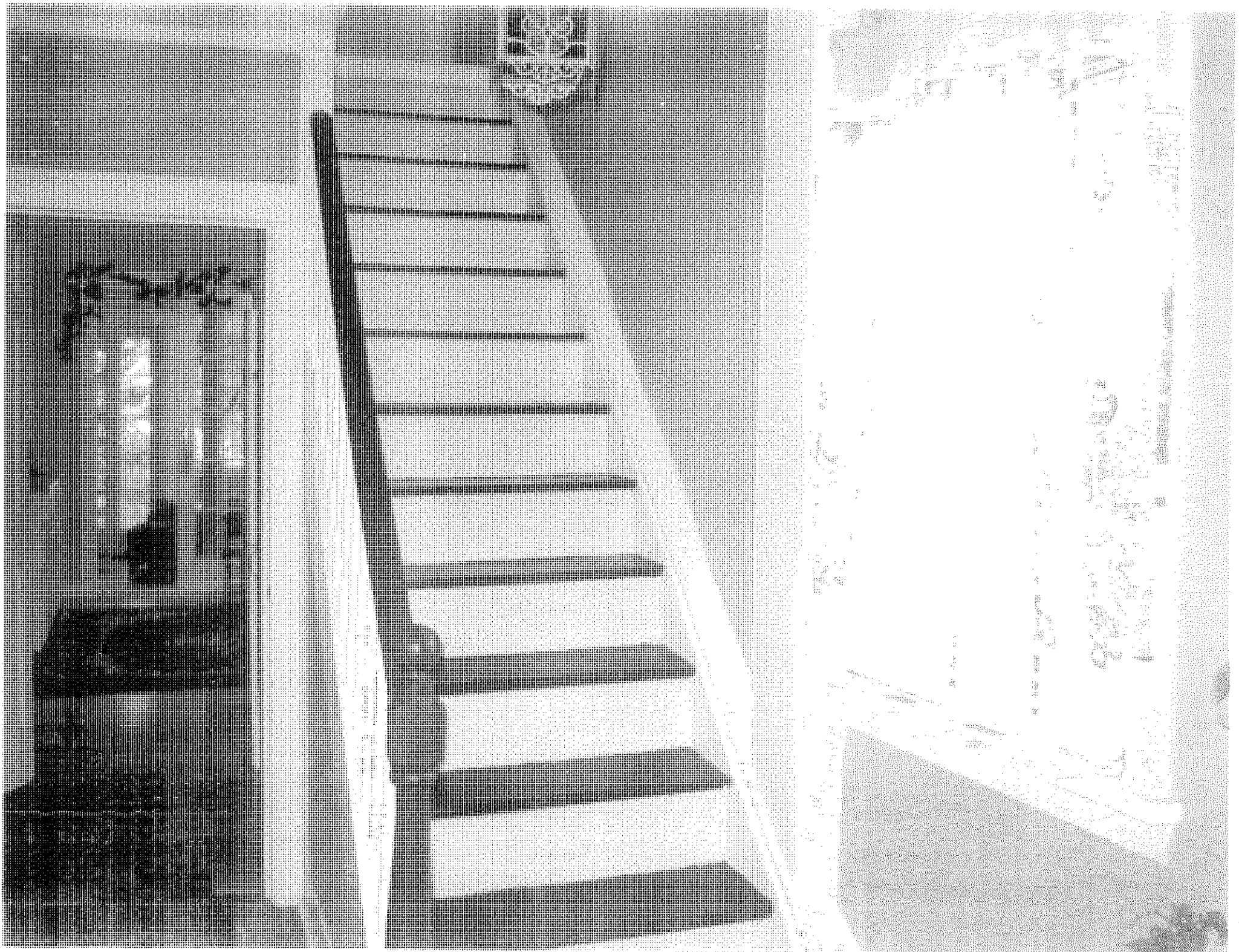


40'

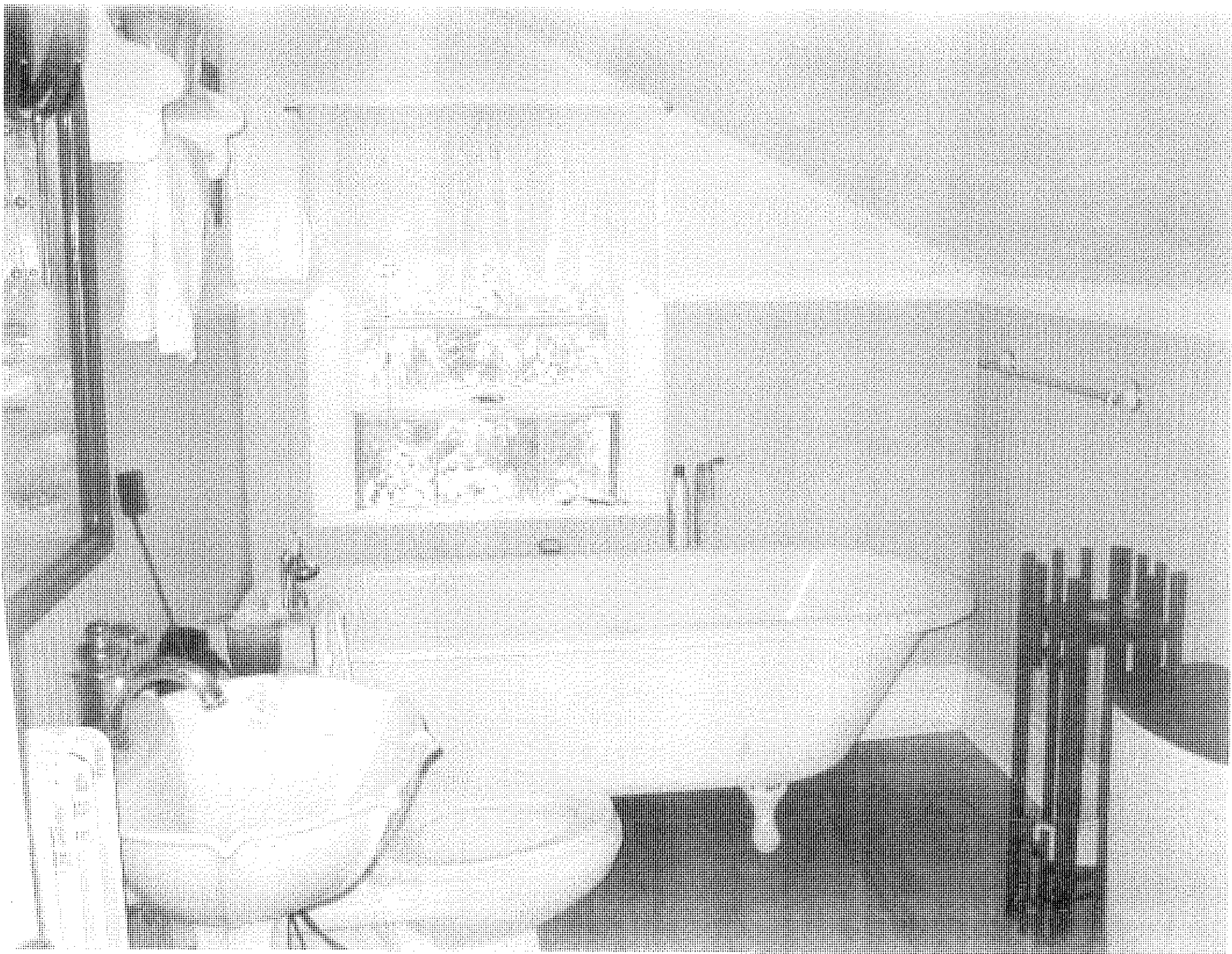
40'

20'









324 Sage Street

Lake Geneva, WI 53147

March 20, 2013

The existing zoning is Neighborhood Office

Land use plan map designation is Neighborhood Mixed Use

Current Land use is Single Family

Proposed land use is Bed and Breakfast

Projected number of residents: One owner and two visitors . There are two rooms but it will be rented out only to those of the same family or friends.

Proposed amount of dwelling units: no change

Operational considerations relation to hours of operation: generally weekends only, water usage for two additional guest should not be significant nor will it affect the sewer usage or traffic .

Exterior building and fencing materials: no change

Possible future expansion: none

Please note that the driveway has never been paved but has always been covered with wood chips. I would prefer to continue with this as it adds to the water absorbed for my significant floral gardens. My home is quite isolated as it is bordered by the old railroad track which extends across the street and by the alley. The yard is totally fenced in and extensively landscaped . It is almost two full city lots.

# CERTIFIED SURVEY MAP NO.

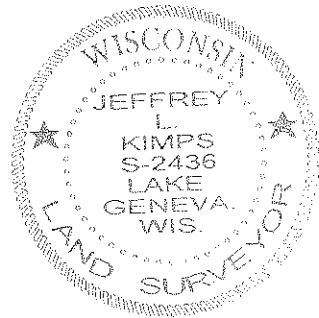
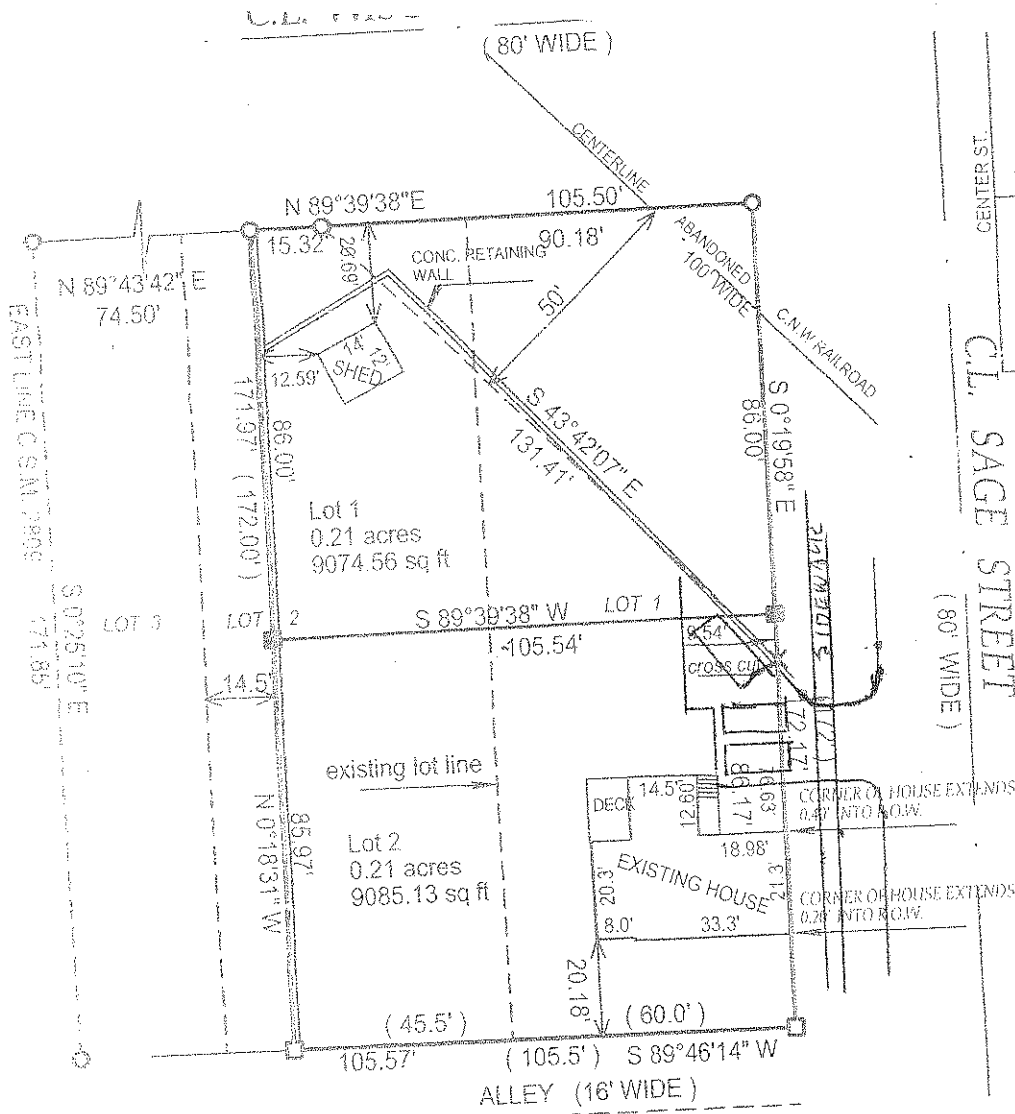
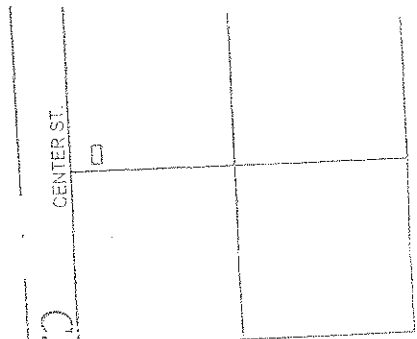
LOT 1 AND LOT 2 EXCEPT THE WESTERLY 14.5' OF SAID LOT 2 IN BLOCK 15 OF THE ORIGINAL PLAT OF THE VILLAGE OF LAKE GENEVA, NOW CITY OF LAKE GENEVA, BEING A PART OF THE NW 1/4 OF THE NE 1/4 OF SECTION 21, TOWNSHIP 2 NORTH, RANGE 17 EAST OF THE FOURTH PRINCIPAL MERIDIAN, CITY OF LAKE GENEVA, COUNTY OF WALWORTH AND STATE OF WISCONSIN.

OWNER  
DOROTHY FISKE TRUST  
324 SAGE ST.  
LAKE GENEVA, WI  
53147

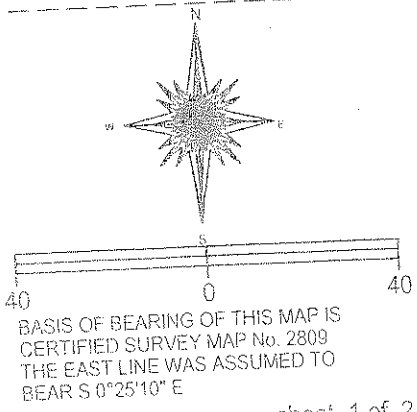
SURVEYOR  
PATFINDER SURVEYING INC.  
(formerly)  
J.K. SURVEYING INC.  
W2888 KRUEGER RD. UNIT "D"  
LAKE GENEVA, WI, 53147  
262-248-8303

NOTE: THIS PROPERTY IS CURRENTLY SERVICED BY CITY SANITARY SEWER AND WATER.

RECORDING DATA



- LEGEND
- ⊙ = found concrete monument
  - ⊞ = recorded as
  - ⊞ = found 3/4" iron bar
  - ⊞ = found 1" iron pipe
  - ⊞ = set iron bar
  - ⊞ x 18" 1.5 lbs per lin. ft.



*Jeffrey L. Kimps*  
JEFFREY L. KIMPS S - 2436  
Wisconsin Registered Land Surveyor  
Dated this 9th day of JANUARY, 2008.



ZONING TEXT AMENDMENT

Name and address of Applicant:

City of Lake Geneva  
626 Geneva St.  
Lake Geneva, WI 53147

Telephone No of Applicant: 262-248-3673

Proposed Text Amendment:

(9)(c)**Residential Construction:** Proposed residential construction, located on properties having frontage on Main Street between ~~Forest Street~~ **Cook St.** and Center Street, including new structures, building additions, building alterations, and restoration or rehabilitation shall be reviewed per Section (5) above and shall correspond to the design guidelines as determined by the Design Review Commission. The building setback, height, mass, roof form, exterior materials, exterior surface appurtenances, exterior colors, landscaping and lighting shall be compatible and harmonious with the general design theme noted in Subsection (9)(a)1.a., 1.b., and 2., above.

Reason for requesting Proposed Amendment:

The ordinance, as currently written, has conflicting provisions in that the above referenced section extends review requirements beyond the adopted Downtown Design Review Overlay Zoning District boundary.

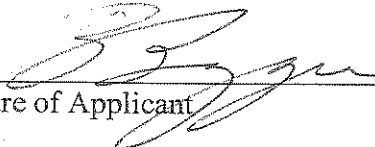
\_\_\_\_\_

Date

3-22-13

\_\_\_\_\_

Signature of Applicant



**City of Lake Geneva  
Council Meeting  
April 22, 2013**

**Prepaid Checks  
4/6/13 through 4/18/13**

**\$2,063.62**

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE PREPAID ITEMS OVER \$5,000**

**COUNCIL MEETING DATE OF: 4/22/2013**

**TOTAL PREPAID ACCOUNTS PAYABLE - 4/6/13 THROUGH 4/18/13 \$ 2,063.62**

**ITEMS > \$5,000**

**BALANCE OF OTHER ITEMS \$ 2,063.62**





**City of Lake Geneva  
Council Meeting  
April 22, 2013**

**Accounts Payable Checks - through 4/18/13**

	<u>Fund #</u>	
1. General Fund	11	<u>\$ 145,678.35</u>
2. Debt Service	20	<u>\$ 94.84</u>
3. TID #4	34	<u>\$ 6,311.77</u>
4. Lakefront	40	<u>\$ 3,402.15</u>
5. Capital Projects	41	<u>\$ 757.50</u>
6. Parking Meter	42	<u>\$ 5,949.65</u>
7. Library Fund	99	<u>\$ 1,183.88</u>
8. Impact Fees	45	<u>                    </u>
9. Tax Agency Fund	89	<u>                    </u>
<b>Total All Funds</b>		<b><u>\$163,378.14</u></b>

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**COUNCIL MEETING DATE OF: 4/22/2013**

**TOTAL UNPAID ACCOUNTS PAYABLE - THROUGH 4/18/13 \$ 163,378.14**

**ITEMS > \$5,000**

Johns Disposal Service Inc - Feb - Apr Service	109,310.60
Alliant Energy - March Bills	18,040.40
Walworth County Public Works - Feb - Mar Sand/Salt Mix	10,126.21
Hein Electric Supply Co - Street Light Globes for LED Retrofits	5,596.27
Automated Parking Technologies - Mar - Apr EMS Fees	5,400.00

**Balance of Other Items \$ 14,904.66**

DATE: 04/19/13  
TIME: 08:41:42  
ID: AP441000.WOW

CITY OF LAKE GENEVA  
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/23/2013

INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
A+	A+ GRAPHICS & PRINTING						
3034	04/04/13	01	OLD TIME NEWSLETTER	1170005720		04/23/13	60.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	60.00
ALLIANT	ALLIANT ENERGY						
RE041213	04/18/13	01	INV 101952-010-SNAKE RD/HWY 50	1134105222		04/23/13	9.70
		02	INV 106985-010-STREET LIGHTS	1134105223			7,170.20
		04	INV 124743-010-S LAKE SHORE DR	1152005222			20.16
		05	INV 127818-010-W HWY 50 BLOCK	1134105222			9.70
		06	INV 140837-010-S LAKE SHORE DR	1134105222			7.36
		07	INV 147744-014-1070 CAREY	1132105222			158.31
		08	INV 178856-010-GEORGE ST	1134105222			7.36
		09	INV 184924-010-COBB PARK	1152005222			17.00
		10	INV 188965-013-1065 CAREY	1132105222			555.19
		11	INV 216918-010-CITY HALL	1116105222			2,255.49
		12	INV 239783-010-CENTRAL SCHOOL	1152005222			7.27
		13	INV 243947-013-1055 CAREY	1132105222			165.43
		14	INV 268954-010-FLAT IRON PK	1152005222			250.47
		15	INV 279779-010-918 MAIN ST	9900005222			910.65
		16	INV 292807-010-WELLS ST	1134105222			67.40
		17	INV 302769-011-DUNN BASEBALL	1152005922			56.03
		20	INV 318816-010-HWY 50/HWY 12	1134105222			9.86
		21	INV 335773-010-WELLS ST	1134105222			9.47
		22	INV 336765-010-FLAT IRON PK	1152005222			7.80
		23	INV 355867-010-DODGE ST	1134105222			7.70
		24	INV 375931-010-RIVIERA	4055305222			1,988.41
		25	INV 392817-010-LIBRARY PK	1152005222			21.25
		27	INV 433829-010-FIRE HOUSE	1122005222			640.05
		28	INV 433906-010-HAVENWOOD	1134105222			7.06
		30	INV 489578-003-MUSEUM	1151105222			536.91
		31	INV 492771-003-GENEVA SQ	1134105223			34.02
		32	INV 514311-001-BAKER/SEMINARY	1152005222			14.68
		33	INV 517852-001-SAGE ST/DUNN	1129005222			5.04

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CITY OF LAKE GENEVA  
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/23/2013

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
ALLIANT ALLIANT ENERGY							
RE041213	04/18/13	34	INV 544872-001-VETS PK/TOWNLIN	1152015222		04/23/13	104.15
		35	INV 560544-002-1003 HOST DR	1122005222			382.53
		36	INV 589078-001-RUSH ST	1152005222			20.38
		37	INV 589905-001-BEACH HOUSE	4054105222			270.07
		38	INV 590084-001-DONIAN PK	1152005222			144.99
		39	INV 594309-001-STREET LIGHTS	1134105223			298.54
		40	INV 605259-001-GENEVA ST LOT	1134105223			203.39
		41	INV 614948-001-VETS PK SCOREBO	1152015222			148.85
		43	INV 621606-001-WELLS ST	1134105222			8.43
		44	INV 621825-001-S WELLS	1134105222			8.61
		46	INV 626232-001-HWY 50/HWY 12	1134105222			34.54
		47	INV 627270-001-730 MARSHALL ST	1129005222			17.21
		48	INV 628749-001-W COOK SIREN	1129005222			10.09
		49	INV 640082-001-201 EDWARDS SIR	1129005222			9.99
		50	INV 652115-002-WALMART	1134105223			87.51
		51	INV 653994-001-HWY 120/TOWNLIN	1134105222			84.04
		52	INV 654168-001-HWY 50 SIGNAL	1134105223			127.84
		53	INV 656566-001-HWY 120/BLOOMFI	1134105223			90.19
		54	INV 657276-002-389 EDWARDS	1134105223			88.40
		55	INV 675414-001-VETS PK PAVILN	1152015222			148.85
		56	INV 679833-001-LOT LITE	1134105223			228.68
		59	INV 696255-001-SHARED SAVINGS	9900005663			13.92
		60	INV 696255-001-SHARED SAVINGS	9900005623			125.90
		61	INV 696255-001-SHARED SAVINGS	2081005664			9.87
		62	INV 696255-001-SHARED SAVINGS	2081005625			84.97
		63	INV 699860-001-IMPOUND	1121005222			18.59
		64	INV 703098-001-LIB PK RESTROOM	1152005222			27.09
		65	INV 703615-001-MAIN ST LIGHTS	1134105223			233.79
		66	INV 710858-001-INTRCHG N SIGNL	1134105223			59.02
						INVOICE TOTAL:	18,040.40
						VENDOR TOTAL:	18,040.40
AT&T81 AT&T							
RE041213	04/12/13	01	262-R428188663-1 - CITY HALL	1116105221		04/23/13	316.73

INVOICES DUE ON/BEFORE 04/23/2013

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
AT&T81	AT&T						
RE041213	04/12/13	02	262-R428188663-1 - POLICE	1121005221		04/23/13	316.73
		03	262-R428188663-1 - COURT	1112005221			79.18
		04	262-R428188663-1 - METER	4234505221			79.19
		05	262-2484715125-4 - CITY HALL	1116105221			150.07
		06	262-2484715125-4 - MUN COURT	1112005221			36.06
		07	262-2480403367-7 - POLICE MAIN	1121005221			108.72
		08	262-2484567367-1 - POLICE	1121005221			532.68
		10	262-2482264368-9 - FIRE	1122005221			220.94
		11	262-2484913601-4 - STREET SHOP	1132105221			107.84
		12	262-2495299313-5 - 7 LIB LINES	9900005221			72.88
		13	262-2495299313-5 - 1 ST LINE	1132105221			10.42
		14	262-2495299313-5 - 4 CH LINES	1116105221			41.65
		15	262-2495299313-5 - 2 LOWER RIV	4055205221			20.83
		16	262-2495299313-5 - 2 UPPER RIV	4055105221			10.42
		17	262-2495299313-5 - 2 POLICE	1121005221			20.83
		18	262-2495299313-5 - 1 FIRE LINE	1122005221			10.41
		19	414-Z456234817-3 CELL 911	1121005221			96.73
						INVOICE TOTAL:	2,232.31
						VENDOR TOTAL:	2,232.31
AUTOM	AUTOMATED PARKING TECHNOLOGIES						
13-0013	03/01/13	01	MAR EMS FEES	4234505450		04/23/13	2,700.00
						INVOICE TOTAL:	2,700.00
13-0025	04/01/13	01	APR EMS FEES	4234505450		04/23/13	2,700.00
						INVOICE TOTAL:	2,700.00
						VENDOR TOTAL:	5,400.00
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-257981	02/05/13	01	CREDIT-FILTERS	1132105351		04/23/13	-90.66
						INVOICE TOTAL:	-90.66
662-260872	03/18/13	01	TRAILER PLUG-TK 17	1132105351		04/23/13	10.09
						INVOICE TOTAL:	10.09

DATE: 04/19/13  
TIME: 08:41:42  
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CITY OF LAKE GENEVA  
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/23/2013

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BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-262453	04/08/13	01	BATTERY-SAND PRO	1152005250		04/23/13	51.99
						INVOICE TOTAL:	51.99
662-262462	04/08/13	01	BATTERY CORE CHG	1152005250		04/23/13	7.99
						INVOICE TOTAL:	7.99
662-262470	04/08/13	01	CREDIT-BATTERY CORE	1152005250		04/23/13	-14.99
						INVOICE TOTAL:	-14.99
662-262624	04/10/13	01	BELT-GAS PUMP	1132105399		04/23/13	12.19
						INVOICE TOTAL:	12.19
662-263120	04/17/13	01	AIR GAUGE-SIGN POST DRIVER	1134105374		04/23/13	7.99
						INVOICE TOTAL:	7.99
						VENDOR TOTAL:	-15.40
CRISP	CRISPELL-SNYDER INC						
15862	03/29/13	01	PHRE LAKE GENEVA CSM	1100001391		04/23/13	25.25
						INVOICE TOTAL:	25.25
15863	03/29/13	01	TARGET OUTLOT SITE PLAN RVW	1100001391		04/23/13	25.25
						INVOICE TOTAL:	25.25
15864	03/29/13	01	STORM TUNNEL ANALYSIS-MAR	3430005450		04/23/13	715.50
						INVOICE TOTAL:	715.50
15865	03/29/13	01	SHAYES DINER SITE PLAN RVW	1100001391		04/23/13	279.00
						INVOICE TOTAL:	279.00
15866	03/29/13	01	TROSTEL SITE PLAN RVW	1100001391		04/23/13	35.00
						INVOICE TOTAL:	35.00
15867	03/29/13	01	EASTVIEW ADDITION SITE RVW	1100001391		04/23/13	70.00
						INVOICE TOTAL:	70.00

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CRISP	CRISPELL-SNYDER INC						
15868	03/29/13	01	IMMANUEL CHURCH SITE PLAN RVW	1100001391		04/23/13	1,278.50
						INVOICE TOTAL:	1,278.50
15869	03/29/13	01	MIKKELSEN CSM RVW	1100001391		04/23/13	202.00
						INVOICE TOTAL:	202.00
15894	03/29/13	01	MAR ENG	4132101114		04/23/13	505.00
						INVOICE TOTAL:	505.00
15895	03/29/13	01	MAR ENG	4132101205		04/23/13	252.50
						INVOICE TOTAL:	252.50
						VENDOR TOTAL:	3,388.00
D&K	D&K SERVICES						
2013100	04/02/13	01	SEWER JETTING-RIVIERA	4055205360		04/23/13	625.00
						INVOICE TOTAL:	625.00
						VENDOR TOTAL:	625.00
DUNN	DUNN LUMBER & TRUE VALUE						
514915	03/28/13	01	PACKING TAPE	1121005399		04/23/13	20.97
		02	DISCOUNT	1100004819			-1.05
						INVOICE TOTAL:	19.92
515677	04/04/13	01	PICTURE HANGERS	1122005350		04/23/13	2.98
		02	DISCOUNT	1100004819			-0.15
						INVOICE TOTAL:	2.83
515954	04/08/13	01	KEYS	1152005350		04/23/13	5.37
		02	DISCOUNT	1100004819			-0.27
						INVOICE TOTAL:	5.10
516021	04/08/13	01	COUPLINGS,TAPE MEASURE,ELBOWS	1132105350		04/23/13	12.50



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DUNN DUNN LUMBER & TRUE VALUE							
516021	04/08/13	02	DISCOUNT	1100004819		04/23/13	-0.63
						INVOICE TOTAL:	11.87
516140	04/09/13	01	BOLTS-STREET LIGHTS	1134105261		04/23/13	2.99
						INVOICE TOTAL:	2.99
516272	04/10/13	01	PLIERS	1152015952		04/23/13	15.48
		02	DISCOUNT	1100004819			-0.77
						INVOICE TOTAL:	14.71
516433	04/11/13	01	PAINT-CEILING TILES	4055205350		04/23/13	5.98
		02	DISCOUNT	1100004819			-0.30
						INVOICE TOTAL:	5.68
516460	04/12/13	01	PAINT-CEILING TILES	4055205350		04/23/13	4.49
		02	DISCOUNT	1100004819			-0.22
						INVOICE TOTAL:	4.27
517105	04/18/13	01	FLASHLIGHT	1132105399		04/23/13	12.49
		02	DISCOUNT	1100004819			-0.62
						INVOICE TOTAL:	11.87
517123	04/18/13	01	GAS TANK-SIGN POST DRIVER	1134105375		04/23/13	7.98
		02	DISCOUNT	1100004819			-0.40
						INVOICE TOTAL:	7.58
						VENDOR TOTAL:	86.82
FORD FORD OF LAKE GENEVA							
37700	04/16/13	01	LUBE,OIL,FILTER-MTR TRK	4234505351		04/23/13	40.95
						INVOICE TOTAL:	40.95
						VENDOR TOTAL:	40.95
GAPPA GAPPA SECURITY SOLUTIONS LLC							

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GAPPA	GAPPA SECURITY SOLUTIONS LLC						
3528	04/03/13	01	DOOR LOCK SET-COBB PARK	1152005241		04/23/13	99.75
						INVOICE TOTAL:	99.75
						VENDOR TOTAL:	99.75
HARRI	HARRIS COMPUTER SYSTEMS						
XT00003743	03/31/13	01	MSI USER GROUP MTG	1115105332		04/23/13	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
HAWES	MICHAEL HAWES						
REIMB-4/13	04/16/13	01	APR MILEAGE-194.8 MILES	1114305330		04/23/13	110.06
		02	WALMART-COUNCIL PHOTOS	1111005399			38.53
						INVOICE TOTAL:	148.59
						VENDOR TOTAL:	148.59
HEIN	HEIN ELECTRIC SUPPLY CO						
870244	04/10/13	01	GLOBES-LED RETROFITS	3430001212		04/23/13	5,596.27
						INVOICE TOTAL:	5,596.27
						VENDOR TOTAL:	5,596.27
ITU	ITU INC						
5670758	04/12/13	01	RAGS,MATS	1132105350		04/23/13	86.90
						INVOICE TOTAL:	86.90
5670759	04/12/13	01	MATS	1116105360		04/23/13	83.95
						INVOICE TOTAL:	83.95
						VENDOR TOTAL:	170.85
JOHNS	JOHNS DISPOSAL SERVICE INC						
46246	02/05/13	01	FEB SVC	1136005294		04/23/13	25,512.45

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-----							
JOHNS	JOHNS DISPOSAL SERVICE INC						
46246	02/05/13	02	FEB SVC	1136005297		04/23/13	10,667.75
						INVOICE TOTAL:	36,180.20
47053	03/05/13	01	MAR SVC	1136005294		04/23/13	25,512.45
		02	MAR SVC	1136005297			10,667.75
		03	30 YD ROLLOFF-1/7/13	1136005296			385.00
						INVOICE TOTAL:	36,565.20
47249	04/05/13	01	APR SVC	1136005294		04/23/13	25,512.45
		02	APR SVC	1136005297			10,667.75
		03	30YD ROLL OFF-3/4/13	1136005296			385.00
						INVOICE TOTAL:	36,565.20
						VENDOR TOTAL:	109,310.60
JORDA	DENNIS JORDAN						
REIMB-2/13A	02/28/13	01	CHIVES RESTAURANT-CONF MEAL	1114205331		04/23/13	23.00
						INVOICE TOTAL:	23.00
						VENDOR TOTAL:	23.00
KENOS	KENOSHA MUNICIPAL COURT						
WARRANT-4/13	04/05/13	01	WARRANT-ROBERT AVECEDO	1112004510		04/23/13	303.00
						INVOICE TOTAL:	303.00
						VENDOR TOTAL:	303.00
LASERW	LASER WORKS UNLIMITED LLC						
749	04/15/13	01	NAMEPLATES-COUNCIL	1111005399		04/23/13	40.75
						INVOICE TOTAL:	40.75
						VENDOR TOTAL:	40.75
LGREG	LAKE GENEVA REGIONAL NEWS						
985885	03/07/13	01	LN ORD 13-05	1110005314		04/23/13	26.61
						INVOICE TOTAL:	26.61

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LGREG	LAKE GENEVA REGIONAL NEWS						
985889	03/07/13	01	LN 2/11 COUNCIL MINUTES	1110005314		04/23/13	246.09
						INVOICE TOTAL:	246.09
988011	03/14/13	01	LN LAGOON DREDGING BID	4054105372		04/23/13	231.00
						INVOICE TOTAL:	231.00
988076	03/21/13	01	LN 2/15 COUNCIL MINUTES	1110005314		04/23/13	31.93
						INVOICE TOTAL:	31.93
988078	03/21/13	01	LN ORD 13-06	1110005314		04/23/13	29.93
						INVOICE TOTAL:	29.93
988080	03/21/13	01	LN ORD 13-07	1110005314		04/23/13	32.59
						INVOICE TOTAL:	32.59
988081	03/21/13	01	LN 2/25 COUNCIL MINUTES	1110005314		04/23/13	342.53
						INVOICE TOTAL:	342.53
988607	03/21/13	01	LN LAGOON DREDGING BID	4054105372		04/23/13	228.00
						INVOICE TOTAL:	228.00
988651	03/21/13	01	LN PUBLIC TEST	1114305311		04/23/13	19.55
		02	LN PUBLIC TEST	1100001391			117.25
						INVOICE TOTAL:	136.80
989689	03/28/13	01	CUP PETROS HEARING	1110005315		04/23/13	41.19
						INVOICE TOTAL:	41.19
989693	03/28/13	01	CUP FISKE HEARING	1110005315		04/23/13	38.82
						INVOICE TOTAL:	38.82
989699	03/28/13	01	LN HART ANNEX/ZONING MAP AMEND	1110005315		04/23/13	47.13
						INVOICE TOTAL:	47.13
989704	03/28/13	01	LN LG SCHOOLS ANNEX/ZONING	1110005315		04/23/13	48.32
						INVOICE TOTAL:	48.32

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-----							
LGREG	LAKE GENEVA REGIONAL NEWS						
989707	03/28/13	01	LN IMMANUEL CHURCH ANNEX	1110005315		04/23/13	48.32
						INVOICE TOTAL:	48.32
989714	03/28/13	01	LN PUBLIC HEARING-ZONING AMEND	1110005314		04/23/13	68.51
						INVOICE TOTAL:	68.51
						VENDOR TOTAL:	1,597.77
MCCL	MARK B MCCLELLAN						
REFUND-4/13	04/04/13	01	JAN-MAR LIFE INS REFUND	1121005134		04/23/13	373.10
						INVOICE TOTAL:	373.10
						VENDOR TOTAL:	373.10
NAPAE	ELKHORN NAPA AUTO PARTS						
895563	04/09/13	01	STARTER-TK 56	1132105250		04/23/13	144.92
						INVOICE TOTAL:	144.92
896038	04/12/13	01	AIR,OIL FILTERS	1132105351		04/23/13	49.83
						INVOICE TOTAL:	49.83
						VENDOR TOTAL:	194.75
NAPAR	NAPA AUTO PARTS						
240046	04/09/13	01	BATTERY-SCAG MOWER	1152005250		04/23/13	39.99
						INVOICE TOTAL:	39.99
240127	04/10/13	01	SPARK PLUG-LEAF BLOWER	1152005250		04/23/13	2.15
						INVOICE TOTAL:	2.15
						VENDOR TOTAL:	42.14
OTTER	OTTER SALES & SERVICE INC						
P134262	04/09/13	01	TURN SIGNAL SWITCH-TK 25	1132105250		04/23/13	171.57
						INVOICE TOTAL:	171.57
						VENDOR TOTAL:	171.57

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PALMER PALMER COMPANY							
145727-00	04/12/13	01	SENSOR VACUUM PARTS	1116105350		04/23/13	52.91
		02	DISCOUNT	1100004819			-0.46
						INVOICE TOTAL:	52.45
						VENDOR TOTAL:	52.45
PNC PNC BANK							
0032-4/13	04/08/13	01	AMYS-EBAY SHIPPING CHGS	1114305312		04/23/13	26.42
		02	STARBUCKS-COFFEE ELECTION TRNG	1114305311			13.66
		03	HYATT-LODGING TAX REFUND	1114305331			-19.54
		04	OFFICEMAX-PRINTER INK	4234505310			45.98
		05	JIMMY JOHNS-MEALS POLL WORKERS	1114305311			87.77
						INVOICE TOTAL:	154.29
0437-4/13	04/08/13	01	AERIAL STUNT KITES-US FLAG	1116105350		04/23/13	50.00
		02	HOME DEPOT-MAT,CLEANERS,GLOVES	1116105350			67.52
		03	HOME DEPOT-HARDWARE,BATT AREA	4234505870			29.75
						INVOICE TOTAL:	147.27
						VENDOR TOTAL:	301.56
REINDER REINDERS INC							
1426267-00	04/04/13	01	SPRING TINES-SAND PRO	1152005250		04/23/13	237.32
						INVOICE TOTAL:	237.32
						VENDOR TOTAL:	237.32
ROCKC ROCK COUNTY CLERK OF COURTS							
WARRANT-4/13	04/05/13	01	WARRANT-ROBERT ACEVEDO	1112004510		04/23/13	424.50
						INVOICE TOTAL:	424.50
						VENDOR TOTAL:	424.50
ROENS ARTIS ROENSPIES							
REIMB-4/13	04/08/13	01	FEB-APR MILEAGE-119 MILES	1114305330		04/23/13	67.26

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-----							
ROENS	ARTIS ROENSPIES						
REIMB-4/13	04/08/13	02	REFRESHMENTS-ELECTIONS	1114305311		04/23/13	11.25
						INVOICE TOTAL:	78.51
						VENDOR TOTAL:	78.51
ROTE	ROTE OIL COMPANY						
3003540	04/12/13	01	394.9 GAL CLEAR DIESEL	1132105341		04/23/13	1,437.83
						INVOICE TOTAL:	1,437.83
						VENDOR TOTAL:	1,437.83
SIGNA	SIGNATURE SIGNS LLC						
4261	04/05/13	01	STALL MARKER DECALS	4234505870		04/23/13	305.20
						INVOICE TOTAL:	305.20
						VENDOR TOTAL:	305.20
SOMAR	SOMAR TEK LLC/SOMAR ENTERPRISE						
97388	01/24/13	01	PRE-EMPT STROBE,BRKT	1129005340		04/23/13	320.00
						INVOICE TOTAL:	320.00
						VENDOR TOTAL:	320.00
STAFF	STAFFORD ROSENBAUM LLP						
1145246	03/27/13	01	PELLER-SPEC ASSESS-FEB	1113105214		04/23/13	420.00
						INVOICE TOTAL:	420.00
						VENDOR TOTAL:	420.00
SUN	SUN LIFE FINANCIAL						
RE041213	04/01/13	01	CEM DISABILITY-MAY	1170105137		04/23/13	26.84
		03	LIB DISABILITY-MAY	9900005137			60.53
		04	PD DISABILITY-MAY	1110205134			508.43
		05	STREET DISABILITY-MAY	1110205134			189.68

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SUN SUN LIFE FINANCIAL							
RE041213	04/01/13	06	WATER DISABILITY-MAY	1100001634		04/23/13	121.06
		07	WWTF DISABILITY-MAY	1100001634			87.77
		08	C HALL DISABILITY-MAY	1110205134			134.23
						INVOICE TOTAL:	1,128.54
						VENDOR TOTAL:	1,128.54
SUPPLY THE SUPPLY CORPORATION							
0056159-IN	04/15/13	01	DISCOUNT	1100004819		04/23/13	-3.64
		02	GLOVES,BUCKET,WINDOW WASH-PRKS	1152005352			243.30
		03	SQUEEGEE,BRUSHES,STEEL HANDLE	1132105350			120.48
						INVOICE TOTAL:	360.14
						VENDOR TOTAL:	360.14
T0000674 COBY D SKONORD							
REFUND	04/18/13	01	REF PARKING TICKET OVERPAYMENT	1100001391		04/23/13	34.00
						INVOICE TOTAL:	34.00
						VENDOR TOTAL:	34.00
T0000675 RICHARD W SCHAEFFLER							
REFUND	04/17/13	01	REFUND BOND-TIC V558340-6	1112004510		04/23/13	23.70
						INVOICE TOTAL:	23.70
						VENDOR TOTAL:	23.70
USCELL US CELLULAR							
RE041213	04/12/13	01	HARBORMASTER CELL-APR	4055105221		04/23/13	16.69
		02	MAYOR'S CELL-APR	1116105221			4.10
		03	BLDG INSP CELL-APR	1124005262			16.09
		05	CITY ADMIN CELL-APR	1116105221			43.58
		07	BEACH CELL-APR	4054105221			1.26
		08	PARKING MTR 1 CELL-APR	4234505221			3.34



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USCELL	US CELLULAR						
RE041213	04/12/13	09	PARKING MTR 2 CELL-APR	4234505221		04/23/13	2.78
		10	CITY HALL CELL-APR	1116105221			8.22
		12	PARKING SUPERVISOR-APR	4234505221			42.46
		13	CEMETERY CELL-APR	1100001391			9.44
						INVOICE TOTAL:	147.96
						VENDOR TOTAL:	147.96
WALCOP	WALWORTH COUNTY PUBLIC WORKS						
316	03/26/13	01	SAND/SALT MIX	1132125340		04/23/13	10,126.21
						INVOICE TOTAL:	10,126.21
						VENDOR TOTAL:	10,126.21
						TOTAL ALL INVOICES:	163,378.14