

**CITY COUNCIL MEETING**  
**MONDAY, MARCH 11, 2013 – 7:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

Mayor Connors called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was led by Alderman Tolar.

**Roll Call.** Present: Aldermen Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar. Also present: Administrator Jordan, City Attorney Draper and City Clerk Hawes.

**Awards, Presentations, and Proclamations.**

**Re-consider business from previous meeting.** None.

**Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.** None.

**Acknowledgement of Correspondence.**

City Clerk Hawes reported the City received a letter from Rick Steinberg, 1032 Williams Street, Lake Geneva dated March 11, 2013 asking the City to make landlords responsible for loud noise violations.

**Approval of Minutes**

Kupsik/Tolar motion to approve the regular meeting minutes of February 25, 2013. Unanimously carried.

**Consent Agenda**

Original Operator (Bartender) Licenses applications filed by Kellie L. Lipford, Trent R. Ketterhagen and Rebecca M. Sprowl

Kupsik/Krohn motion to approve. Unanimously carried.

**Items Removed from the Consent Agenda.**

**Street Use Permit application filed by Jean Mikrut on behalf of Geneva Lakes YMCA for the Shamrock Shuffle 5K and 1 Mile Kids' Run using portions of Park Drive and Geneva Parkway on March 16, 2013 from 9-11 a.m.** Hill/Kupsik motion to approve, with the conditions that the applicant pay for any Street Department fees relating to the removal of snow and ice and that the City be listed in its liability insurance policy. Unanimously carried.

**Park Permit application filed by David Schuster on behalf of Clear Water Outdoor for Stand Up Paddle Boarding Races using Library Park on July 6, 2013 from 5 a.m. to 4 p.m. (recommended by Board of Park Commissioners 3/6/13)**

Hill/Kupsik motion to approve, with the conditions that the sidewalk remains unobstructed and that the applicant reimburses the revenue for the four parking stalls. Unanimously carried.

**Second reading of Ordinance 13-06, amending Chapter 90, Waterways, of the Lake Geneva Municipal Code regarding lakefront rental fees**

Hougen/Tolar motion to approve. Unanimously carried.

**First reading of Ordinance 13-07, amending Chapter 62, Streets, Sidewalks and Other Public Places of the Lake Geneva Municipal Code regarding the use of salt in extreme weather conditions**

Mott/Kupsik motion to suspend the rules and proceed to a second reading of Ordinance 13-07. Unanimously carried.

Second reading of Ordinance 13-07. Hougen/Mott motion to approve. Alderman Hougen said the Public Works Committee recommended this ordinance to give the street superintendent the ability to use up to 100% salt to help maintain safe road conditions during extreme weather. Unanimously carried.

### **Finance, License and Regulation Committee Recommendations – Alderman Hill**

#### **Discussion/Recommendation/Action on loud noise ordinance (request City Attorney to draft)**

Hill/Kupsik motion to instruct the City Attorney to draft a loud noise ordinance with a standard definition for loud noise. Alderman Mott asked whether the police could use a decibel reading device. Administrator Jordan said the type of meter the police would need would cost in the range of \$3,000-\$4,000. Alderman Hill suggested the City Attorney find a standard that wouldn't involve purchasing decibel readers. Unanimously carried.

#### **Discussion/Action on agreement with the Wisconsin Department of Transportation for the maintenance of sidewalks to be installed near the intersection of STH 120 and USH 12**

Hill/Mott motion to approve. Mayor Connors noted the agreement from the DOT listed the project limits from USH 12 to Madaus Street which is not within the City's jurisdiction. He said it may not be the correct version of the agreement.

Mott/Wall motion to continue to the meeting on March 25, 2013. Administrator Jordan said he would clarify whether the City received the correct version of the agreement from the State. Unanimously carried.

#### **Discussion/Action on funding/cost-sharing of Lake Geneva promotional video in the amount of \$19,800.00**

Hill/Hougen motion to instruct staff to proceed with exploring the promotional video if other entities are willing to share the cost. Alderman Hill explained the City was approached by US Media TV Inc. about making a promotional video for the City. The video would be part of their Today in America with Terry Bradshaw series and would be aired once nationally and 19 times regionally. She said it would cost the City \$19,800.00 and in return the City would get full licensing rights to the video. Ms. Hill said Administrator Jordan would contact other entities, such as the Lake Geneva Development Corporation or the Convention and Visitors Bureau, to see if they would consider sharing the costs with the City.

Alderman Wall asked if Administrator Jordan heard feedback from other municipalities that have worked with this company. Administrator Jordan said he spoke with the clerk from Crescent City, California who said they were pleased with the experience and end product. The Council viewed a clip of the promotional video that was made for the City of Delray, Florida.

Unanimously carried.

### **RESOLUTIONS**

#### **Resolution 13-R13, authorizing the transfer of monies from the Designated Fund Balance – Fire Department Donations to the Undesignated Fund Balance in the amount of \$4,079.79**

Hill/Kupsik motion to approve.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted "yes." Unanimously carried.

#### **Resolution 13-R14, authorizing the transfer of monies from the designated fund balance for EMS Act 102 Program to the undesignated fund balance in the amount of \$4,584.06**

Hill/Kupsik motion to approve.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted "yes." Unanimously carried.

#### **Resolution 13-R15, authorizing the transfer of monies from the undesignated fund balance to the designated fund balance for Fire CPR Donations in the amount of \$183.54**

Hill/Kupsik motion to approve.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted "yes." Unanimously carried.

**Resolution 13-R16, authorizing the carry-forward of the Police and Fire 2012 capital project budget balances, totaling \$89,749.00 to 2013**

Hill/Kupsik motion to approve.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted “yes.” Unanimously carried.

**Resolution 13-R17, authorizing the transfer of monies from the designated fund balance for Police Vest Donation Grants to the undesignated fund balance in the amount of \$1,509.62**

Hill/Krohn motion to approve.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted “yes.” Unanimously carried.

**Resolution 13-R18, authorizing the transfer of monies from the designated fund balance for Police Donations to the undesignated fund balance in the amount of \$2,437.55**

Hill/Hougen motion to approve.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted “yes.” Unanimously carried.

**Resolution 13-R19, authorizing the transfer of monies from the undesignated fund balance to the designated fund balance for Police State Seizures in the amount of \$3,249.38**

Hill/Wall motion to approve.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted “yes.” Unanimously carried.

**Resolution 13-R20, authorizing the transfer of monies from the undesignated fund balance to the designated fund balance for Police Uniform Allowances in the amount of \$3,023.75**

Hill/Kehoe motion to approve.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted “yes.” Unanimously carried.

**Resolution 13-R21, authorizing the transfer of monies from the Thermoplastic Lane Markings budget to the 2012 Street Improvement Program budget in the amount of \$11,000.00**

Hill/Mott motion to approve.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted “yes.” Unanimously carried.

**Resolution 13-R22, authorizing the transfer of monies from the 2012 Sidewalk Grinding budget to the 2011 Street Improvement Program budget in the amount of \$10,000.00**

Hill/Mott motion to approve.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted “yes.” Unanimously carried.

**Resolution 13-R23, authorizing the carry-forward of the 2012 capital project budget balances totaling \$147,177.00 to 2013**

Hill/Krohn motion to approve.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted “yes.” Unanimously carried.

#### **Presentation of Accounts – Alderman Hill**

Hill/Tolar motion to approve Prepaid Bills in the amount of \$167,443.23.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted “yes.” Unanimously carried.

Hill/Tolar motion to approve Regular Bills in the amount of \$321,685.35.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted “yes.” Unanimously carried.

**Closed Session**

Hougen/Mott motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(e) for competitive bargaining reasons for police union negotiations (Administrator Jordan)

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted “yes.” Unanimously carried.

The Council entered into Closed Session at 7:41 p.m.

Kupsik/Hougen motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted “yes.” Unanimously carried. The Council reconvened in open session at 8:04 p.m.

Hougen/Kupsik motion to instruct the city administrator to make the offer to the police union as discussed in closed session.

Roll Call: Hougen, Wall, Mott, Hill, Kehoe, Kupsik, Krohn and Tolar voted “yes.” Unanimously carried.

**Adjournment**

Mott/Hougen motion to adjourn at 8:05 pm. Unanimously carried.

---

/s/ Michael D. Hawes, City Clerk

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**