



## FINANCE, LICENSE & REGULATION COMMITTEE

MONDAY, APRIL 14, 2014 – 6:00 PM

COUNCIL CHAMBERS, CITY HALL

### AGENDA

1. Call to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
4. Approve the Finance, License and Regulation Committee Meeting minutes of March 24, 2014 meeting as distributed.
5. **LICENSES & PERMIT**
  - A. Original 2013-2014 Operator (Bartender) License applications filed by Heidi Uren and Robert Kempken
  - B. Park Permit Application filed by Logan Thomas Tenney on behalf of Leadership Dynamics to use Library Park for Running with Open Arms on May 10, 2014 from 9:00am to 2:00pm
6. Discussion/Recommendation on Resolution 14-R24, amending the Municipal Bond Schedule
7. Discussion/Recommendation on a contract for an Other Post Employment Benefits (OPEB) study
8. Discussion/Recommendation on North Broad Street Lighting Replacement Project bids
9. Discussion/Recommendation on allowing the sale of Gygax Memorial Bricks (*recommended at the 4-2-14 Board of Park Commissioners Meeting*)
10. Discussion/Recommendation on a Parking Operations Supervisor contract with Sylvia Martinez-Mullally (*recommended at the 3-27-14 Personnel Committee Meeting*)
11. Discussion/Recommendation on a Maintenance Transfer Agreement with Walworth County for County Trunk Highway H from Lake Geneva City Limits to State Highway 120
12. Discussion/Recommendation on capital project borrowing (*continued from 1-25-14 Capital Projects Workshop*)
13. **Presentation of Accounts**
  - A. Purchase Orders (None)
  - B. Prepaid Bills \$36,838.09
  - C. Regular Bills in the amount of \$297,623.07
14. Adjournment

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*



## **FINANCE, LICENSE & REGULATION COMMITTEE**

**MONDAY, MARCH 24, 2014 – 6:00 PM**

**COUNCIL CHAMBERS, CITY HALL**

### **MINUTES**

1. **Chairwoman Hill called the meeting to order at 6:01pm.**
2. **Roll Call**  
Present: Hill, Mott, Kupsik, Lyon  
Not Present: Hougen  
Also Present: Comptroller Pollitt, Clerk Neubeck, Administrator Jordan, Director of Public Works Winkler
3. **Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes**  
Richard Peterson, 300 S Edwards Blvd #57, has questions about the concessionaire contract for Dunn Field and the operator not providing a significant amount of money back to the City to operate. He then asked what the fund levels will be in the parking fund after the transfer.
4. **Approve the Finance, License and Regulation Committee Meeting minutes of March 10, 2014 meeting as distributed.**  
**Motion #1:** Alderman Kupsik moved to approve the Finance, License and Regulation Committee Meeting minutes of March 10, 2014 meeting as distributed, Alderman Mott seconded, and the motion passed unanimously.
5. **LICENSES & PERMIT**
  - A. **Original 2013-2014 Operator (Bartender) License applications filed by Gail Rempert, Renee Hildebrandt, Breana Smith, Jill Delcorps, Kimberly Diekow**  
**Motion #2:** Alderman Kupsik moved to recommend the City Council approve Original 2013-2014 Operator (Bartender) License applications filed by Gail Rempert, Renee Hildebrandt, Breana Smith, Jill Delcorps, Kimberly Diekow, Alderman Lyon seconded, and the motion passed unanimously.
  - B. **Street Use Permit Application filed by Sean Payne on behalf of the Lake Geneva Farmer's Market to take place at Horticultural Hall, 330 Broad Street, from May 8<sup>th</sup> to October 30<sup>th</sup>, 2014 from 6:00AM to 1:30PM**  
**Motion #3:** Chairwoman Hill moved to suspend the rules to let Alderman Kupsik temporarily chair as she wished to recuse herself, Alderman Mott seconded, and the motion passed unanimously.

**Motion#4:** Alderman Lyon moved to recommend the City Council approve a Street Use Permit Application filed by Sean Payne on behalf of the Lake Geneva Farmer's Market to take place at Horticultural Hall, 330 Broad Street, from May 8<sup>th</sup> to October 30<sup>th</sup>, 2014 from 6:00AM to 1:30PM, Alderman Mott seconded, and the motion passed 3-0-1 with Chairwoman Hill abstaining.

**C. Park Reservation Permit Application filed by Ryan Lasch on behalf of the Lake Geneva Jaycees to use Seminary Park for the annual Jaycees Easter Egg Hunt on April 19, 2014 from 9:00am to 1:00pm (recommended at 3/12/14 Board of Park Commissioners meeting)**

**Motion #5:** Alderman Kupsik moved to recommend the City Council approve a Park Reservation Permit Application filed by Ryan Lasch on behalf of the Lake Geneva Jaycees to use Seminary Park for the annual Jaycees Easter Egg Hunt on April 19, 2014 from 9:00am to 1:00pm, Alderman Lyon seconded, and the motion passed unanimously.

**6. Discussion/Recommendation on consideration of sale of North Edwards Boulevard property**

Chairwoman Hill said the sale of this property would aid the replenishment of the Equipment Replacement Fund.

Administrator Jordan explained if the Council approves, it would direct staff to do so. The sale would have to go through the Plan Commission to approve its proposed use. He then explained which parcels would be up for sale.

Alderman Mott asked if Administrator Jordan thinks the value of the property has gone up over the past few years.

Administrator Jordan replied it may as there are not many vacant parcels left within the City. He said the assessed value has never been done because there has not been private use since WE Energies owned it prior.

**Motion #6:** Chairwoman Hill moved to recommend the City Council authorize staff to look into options to sell City property on North Edwards Boulevard, and Alderman Kupsik seconded.

Alderman Kupsik asked if there has been any interest in the property.

Chairwoman Hill replied there is, especially with development in adjacent properties.

Alderman Mott asked how Chairwoman Hill knows there is activity.

Chairwoman Hill replied it is due to her position as a realtor in the City.

**Motion #6** passed unanimously.

**7. Discussion/Recommendation on authorization of sale of surplus property – holiday decorations (recommended at 3/13/14 Public Works Committee meeting)**

Director Winkler said this was recommended by the Public Works Committee due to the age and unsightliness of the decorations, especially with new light poles being put up in the near future.

Chairwoman Hill thanked Director Winkler for considering the beautification of the City.

**Motion #7:** Alderman Kupsik moved to recommend the City Council authorize the sale of surplus holiday decorations, Alderman Mott seconded, and the motion passed unanimously.

**8. Discussion/ Recommendation on approval of concessionaire contract for Dunn Field (recommended at 3/12/14 Board of Park Commissioners Meeting)**

**Motion #8:** Alderman Kupsik moved to recommend the City Council approve a concessionaire contract with Tanya Kasten for Dunn Field, and Alderman Lyon seconded.

Alderman Kupsik said the Board of Park Commissioners anticipates there being a lot of use due to the new development of nearby park amenities as well as a vendor who would keep the area clean.

Alderman Mott asked how the enforcement of cleanliness of the area by the concessionaire will work.

Alderman Kupsik explained there is a section in the contract as to cleanliness and garbage removal.

Administrator Jordan said not many bids are received when these concessionaire contracts are put up for bid.

**Motion #8** passed unanimously.

**9. Discussion/Recommendation on approval of concessionaire contract for Veterans Park (recommended at 3/12/14 Board of Park Commissioners Meeting)**

Chairwoman Hill explained this contract has similar terms to the aforementioned contract besides price.

**Motion #9:** Alderman Kupsik moved to recommend the City Council approve the concessionaire contract with R-Della, Inc. for Veterans Park, and Alderman Lyon seconded.

Alderman Mott voiced his concern over the enforcement of the vendor cleaning the facilities and surrounding area.

**Motion #9** passed unanimously.

**10. Resolution 14-R09, authorizing the decrease of the Designated Fund Balance – EMS Act 102 Program account in the amount of \$10,236.94 (continued from 3/10/14 Finance, License and Regulation Committee meeting)**

Comptroller Pollitt explained this Resolution is contingent on Police and Fire Commission approval.

**Motion #10:** Alderman Kupsik moved to recommend the City Council approve Resolution 14-R09, authorizing the decrease of the Designated Fund Balance – EMS Act 102 Program account in the amount of \$10,236.94, Alderman Lyon seconded, and the motion passed unanimously.

**11. Resolution 14-R22, authorizing a transfer to the General Fund, at year end 2013, an amount of \$275,048.94 from the Lakefront Special Revenue Fund and an amount of \$566,642.69 from the Parking Lots and Meters Special Revenue Fund**

Chairwoman Hill explained the number figures changed in this Resolution per Comptroller Pollitt and read off the correct amounts. She explained the revenue generated from these funds.

Comptroller Pollitt explained the past practices for maintaining fund balances after the transfers occur.

Chairwoman Hill voiced her concern about the transfer of these funds to the General Fund and suggested expenses for maintenance of the piers and LUKE machines to be paid from those funds instead.

**Motion #11:** Chairwoman Hill moved to recommend the City Council approve authorizing a transfer to the General Fund, at year end 2013, an amount of \$281,787.46 from the Lakefront Special Revenue Fund and an amount of \$566,657.69 from the Parking Lots and Meters Special Revenue Fund with the exception the lakefront purchases be taken from the fund balance, Alderman Lyon seconded, and the motion passed unanimously.

**12. Presentation of Accounts**

**A. Purchase Orders (None)**

**B. Prepaid Bills \$10,258.07**

**Motion #12:** Alderman Kupsik moved to recommend the City Council approve Prepaid Bills in the amount of \$10,258.07, and Alderman Lyon seconded.

**C. Regular Bills in the amount of \$1,130,002.60**

Comptroller Pollitt explained the bulk of that is for debt service payments and read off the rest of the bills over \$5,000. She explained bond payments are primarily due in February and September and are done through electronic transfer, and the amounts are always known in advance.

Chairwoman Hill asked why workers compensation liability insurance payment was not bid out.

Administrator Jordan explained it is through the Wisconsin League of Wisconsin Municipalities, and they provide the best rate.

**Motion #13:** Alderman Kupsik moved to recommend the City Council approve Regular Bills in the amount of \$1,130,002.60, Chairwoman Hill seconded, and the motion passed unanimously.

**D. Acceptance of Monthly Treasurer's Report for February 2014**

**Motion #14:** Alderman Mott moved to recommend the City Council accept the Monthly Treasurer's Report for February 2014, Alderman Kupsik seconded, and the motion passed unanimously.

**13. Adjournment**

**Motion #15:** Alderman Lyon moved to adjourn, Alderman Kupsik seconded, and the motion passed unanimously.

The meeting adjourned at 6:44pm

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Tim Neubeck, City Clerk

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED  
BY THE FINANCE, LICENSE & REGULATION COMMITTEE**



**REGULAR CITY COUNCIL MEETING**  
**MONDAY, APRIL 14, 2014 – 7:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

**AGENDA**

1. Mayor Connors calls the meeting to order
2. Pledge of Allegiance – Alderman Mott
3. Roll Call
4. Awards, Presentations, and Proclamations
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.
7. Acknowledgement of Correspondence
8. Approve Regular City Council Meeting minutes of March 24, 2014; Emergency Council Meeting minutes of March 26, 2014; and Special City Council minutes April 7, 2014, as prepared and distributed
9. **CONSENT AGENDA.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
  - A. Original 2013-2014 Operator (Bartender) License applications filed by Heidi Uren and Robert Kempken
  - B. Park Permit Application filed by Logan Thomas Tenney on behalf of Leadership Dynamics to use Library Park for Running with Open Arms on May 10, 2014 from 9:00am to 2:00pm
10. Items removed from the Consent Agenda
11. **Finance, License and Regulation Committee Recommendations – Alderman Hill**
  - A. Resolution 14-R24, amending the Municipal Bond Schedule
  - B. Discussion/Action on a contract for an Other Post Employment Benefits (OPEB) study
  - C. Discussion/Action on North Broad Street Lighting Replacement Project bids
  - D. Discussion/Action on allowing the sale of Gygax Memorial Bricks (*recommended at the 4-2-14 Board of Park Commissioners Meeting*)
  - E. Discussion/Action on a Parking Operations Supervisor contract with Sylvia Martinez-Mullally (*recommended at the 3-27-14 Personnel Committee Meeting*)

- F. Discussion/Action on a Maintenance Transfer Agreement with Walworth County for County Trunk Highway H from Lake Geneva City Limits to State Highway 120
- G. Discussion/Action on capital project borrowing (*continued from 1-25-14 Capital Projects Workshop*)

**12. Personnel Committee Recommendations – Alderman Kupsik**

- A. Approval to hire a Deputy City Clerk – Treasurer (*recommended at the 4-10-14 Personnel Committee Meeting*)

**13. Presentation of Accounts – Alderman Hill**

- A. Purchase Orders (none)
- B. Prepaid Bills in the amount of \$36,838.09
- C. Regular Bills in the amount of \$297,623.07

**14. Mayoral Appointments – Mayor Connors (none)**

**15. Closed Session**

Motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(e) for competitive bargaining reasons for Fire union negotiations (Administrator Jordan)

**16. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session**

**17. Adjournment**

*Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.*

4/11/14 5:00PM

cc: Aldermen, Mayor, Administrator, Attorney, Department Heads, Media



**REGULAR CITY COUNCIL MEETING**  
**MONDAY, MARCH 24, 2014 – 7:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

**MINUTES**

**1. Mayor Connors calls the meeting to order 7:00pm**

**2. Pledge of Allegiance – Alderman Wall**

**3. Roll Call**

Present: Connors, Wall, Mott, Hill, Kehoe, Kupsik, Taggart, Lyon  
Also Present: Attorney Draper, Administrator Jordan, Clerk Neubeck

**4. Awards, Presentations, and Proclamations**

- A. Proclamation of April 2014 as Autism Awareness Month

**5. Re-consider business from previous meeting**

None

**6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.**

Richard Peterson, 300 South Edwards Boulevard #57, quoted a parking study conducted by the City, said the parking stalls generated by a parking structure will not be sufficient, and cautioned the City on spending for the structure.

Jim Strauss, 246 Ridge Street, suggested the wrong type of development is occurring with the electronic sign proposed by Kwik Trip and proposed parking structure.

Andrea Christian, 350 Havenwood Drive #215, suggests elevators as well as more handicapped accessible spaces are necessary in the proposed parking structure.

Mary Jo Fesenmaier, 955 George Street, suggested the City Council vote no on the proposed electronic sign applied for by Kwik Trip.

Carol Smith, 930 Bonnie Brae Lane, voiced her concern about the placement of the proposed pavilion in Flat Iron Park will suffer from ambient noise from the lakefront and streets and suggested placing the pavilion on the west portion of Library Park.

Terry O'Neil, 954 George Street, said the proposed electronic sign by Kwik Trip will lead to increased driver distraction.

Mike Frazier, 444 Eugene Drive, said he supports the Parking Commission's recommendation for the proposed parking structure; he added it does not add enough spots, and suggested the City implement more on-street parking. He said it is difficult for the Lake Geneva Symphony Orchestra to play at Flat Iron Park, and the proposed pavilion would not provide proper amplification for the Orchestra.

Bob Kordus, 320 Boulder Ridge Drive, said the proposed parking structure must go to referendum before the funding can be approved, so much of the concern is preemptive.

Kevin Fleming, 1022 Wisconsin Street, said the proposed parking structure will aid tourists, patrons of the Riviera, downtown employees, and residents to utilize the activities of the lakefront.

Tammy Carstensen, 300 Wrigley Drive, said not having adequate parking is a poor representation of the City and she supports a parking structure.

Beverly Leonard, 1504 Dodge Street, commended the City Council on addressing the lack of parking.

Marty Smith, 930 Bonnie Brae Lane, said he is the Chair of the Parking Commission which took all comments seriously and took all points of view into making the recommendation to the City Council. He went into detail on the steps the Parking Commission went through for citizen involvement.

Darien Schafer, 201 Wrigley Drive, said he is the President of the Lake Geneva Chamber of Commerce, and the Chamber supports the proposed parking structure. He added the increased number of parking stalls will lead to more tourists to Lake Geneva, and it will help with the poor external perception of parking in the City.

Dennis Swangstu, 1022 Wisconsin Street, voiced his support of the parking structure.

Tom Hartz, 1051 Lake Geneva Boulevard, said the fact that the City owns the lot for the proposed structure and money in the Tax Improvement District are both good catalysts for the parking structure. He added the proposed parking structure will fix a decades-old parking problem.

Bill Huntress, 1015 Pleasant Street, said the proposed parking structure will not fix the City's lack of parking stalls as people will primarily park where it is free.

Mike Koucerec, 880 South Lake Shore Drive, said the Lake Geneva Business Improvement District supports the proposed parking structure.

Jeff Leonard, 1504 Dodge Street, said he believes a parking structure is necessary.

Marcy Hollmann, 1556 Orchard Lane, said she is in support of the proposed parking structure, and the City's efforts to address the parking issue in the past have been positive.

## **7. Acknowledgement of Correspondence**

Clerk Neubeck acknowledged correspondence from Spyro Condos, the Lake Geneva Business Improvement District, and the Lake Geneva Chamber of Commerce in favor of the parking structure.

## **8. Approve Regular City Council Meeting minutes of March 10, 2014, as prepared and distributed**

**Motion #1:** Alderman Wall moved to approve Regular City Council Meeting minutes of March 10, 2014, as prepared and distributed, Alderman Hill seconded, and the motion passed unanimously.

## **9. CONSENT AGENDA. Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.**

- A. Original 2013-2014 Operator (Bartender) License applications filed by Gail Rempert, Renee Hildebrandt, Breana Smith, Jill Delcorps, Kimberly Diekow
- B. Street Use Permit Application filed by Sean Payne on behalf of the Lake Geneva Farmer's Market to take place at Horticultural Hall, 330 Broad Street, from May 8<sup>th</sup> to October 30<sup>th</sup>, 2014 from 6:00AM to 1:30PM
- C. Park Reservation Permit Application filed by Ryan Lasch on behalf of the Lake Geneva Jaycees to use Seminary Park for the annual Jaycees Easter Egg Hunt on April 19, 2014 from 9:00am to 1:00pm (*recommended at 3/12/14 Board of Park Commissioners meeting*)

**Motion #2:** Alderman Kupsik moved to approve the Consent Agenda, Alderman Taggart seconded, and the motion passed 6-0-1 with Alderman Hill abstaining.

**10. Items removed from the Consent Agenda**

None

**11. Discussion/Action on by-laws of the Geneva Lake Use Committee (GLUC)**

Mayor Connors said this Committee used to be active, and it was suggested the Geneva Lake Use Committee to be reactivated to address issues surrounding the Geneva Lake. He added the City Attorney had reviewed the by-laws, and Williams Bay began this initiative.

Alderman Hill asked what the purpose of this Committee will be.

Mayor Connors said the main purpose is for uniform land use around the Geneva Lake.

**Motion #3:** Alderman Hill moved to approve the by-laws of the Geneva Lake Use Committee, and Alderman Mott seconded.

Alderman Kupsik asked about the make-up of the Committee.

Mayor Connors explained each municipality and town will have one elected official and one citizen sit on the Committee.

Alderman Hill and Alderman Mott voiced their approval of the purpose of this Committee.

**Motion #3** passed unanimously.

**12. Discussion/Action on Public Memorial/Facility Naming Policy**

Administrator Jordan explained this purpose of this policy is to provide a way for interested parties to donate funds for projects that may not have occurred otherwise. He added there are interested parties in both the dog park and proposed pavilion at Flat Iron Park.

Mayor Connors stressed the ultimate naming authority rests with the City Council

Attorney Draper stressed the difference between an advertising policy and naming of buildings and facilities.

**Motion #4:** Alderman Wall moved to approve the Public Memorial/Facility Naming Policy, and Alderman Lyon seconded.

Alderman Kupsik asked if the related Committees for which money would be donated would make a recommendation.

Administrator Jordan replied the City Council has the ultimate authority on naming rights, but more discussion will have to take place as to which Committees would approve before Council approval.

Alderman Taggart disagreed with the policy as it would add more layers for donators to go through.

Alderman Hill said she supports the policy as it would give guidelines to staff and elected officials.

The motion passed 5-1-1 with Alderman Taggart voting no and Alderman Kehoe abstaining.

**13. Plan Commission Recommendations** *(all recommended at 3/17/14 Plan Commission Meeting)*

**A. Discussion/Action for Site Plan Review filed by Committee for the Beautification of Lake Geneva Inc, for an open-air, covered pavilion at Flat Iron Park**

**Motion #5:** Alderman Kehoe moved to suspend the rules to allow Todd Krause to speak electronically, and Alderman Wall seconded.

Todd Krause explained the Beautification Committee's interest in this project, and he explained the site plan and construction materials.

Alderman Lyon asked about what other sites the Beautification Committee looked at as well as the acoustics of the proposed pavilion.

Todd Krause replied about his experience playing large concerts in open-air pavilions as well as the other options the Beautification Committee looked at.

**Motion #6:** Alderman Kupsik moved to approve Site Plan Review filed by Committee for the Beautification of Lake Geneva Inc, for an open-air, covered pavilion at Flat Iron Park with sidewalks included, the exact location to be determined by staff at a later date, and include recommendations as prescribed in the staff report; and Alderman Wall seconded.

Alderman Wall thanked the Beautification Committee for their donation for this project.

Alderman Mott suggested using a folding backdrop for concerts and supports the project.

Alderman Hill said she is not in support of this project because the current footprint is sufficient.

Alderman Kehoe said the proposed pavilion would lead to more interest in the downtown area.

Alderman Taggart thinks it is a great idea as long as this project is not funded by taxpayers.

Alderman Lyon said this pavilion would enhance the perception of the City.

Alderman Hill asked if a public hearing was held for this site plan review as to how it would affect the view of the Lake by adjacent property owners.

Attorney Draper replied no public hearing took place as it was not necessary for the Plan Commission at that time.

Director Winkler said the intent of the open-air pavilion is to not diminish views of the Lake, and the proposed footprint emulates the current footprint of the existing slab of concrete. He added the availability of lights, electricity, and higher elevation will enhance the quality of the park.

**Motion #6** passed 5 – 2 with Aldermen Hill and Taggart voting no.

**B. Resolution 14-R15, to establish an Annual Comprehensive Plan Amendment Process limiting requests to a single cycle every year**

Administrator Jordan explained how proposed changes would be heard all at once which would simplify the process.

Mayor Connors added the proposed process establishes timelines for applicants and having a joint meeting of the Plan Commission and City Council.

**Motion #7:** Alderman Hill moved to approve Resolution 14-R15, to establish an Annual Comprehensive Plan Amendment Process limiting requests to a single cycle every year, and Alderman Lyon seconded.

Alderman Hill expressed her support of consolidation of the amendment process.

**Motion #7** passed unanimously.

**C. Resolution 14-R16, to authorize a Conditional Use Permit to Alex Paredes & Yolanda Frontany, 4843 W. Dakin Street, Chicago, IL, 60641 to operate a Commercial Indoor Lodging facility in a Planned Development (PD) zoning district located at 328 Center Street, Tax Key No. ZOP 00149**

**Motion #8:** Alderman Kupsik moved to approve Resolution 14-R16, to authorize a Conditional Use Permit to Alex Paredes & Yolanda Frontany, 4843 W. Dakin Street, Chicago, IL, 60641 to operate a Commercial Indoor Lodging facility in a Planned Development (PD) zoning district located at 328 Center Street, Tax Key No. ZOP 00149, Alderman Kehoe seconded, and the motion passed unanimously.

**D. Resolution 14-R17, to authorize a Conditional Use Permit to by John and Barbara Salyer, 456 W Sunset Road, Barrington, IL 60010, to install an accessory structure (Pier) closer to the lake shore than the primary structure, within Lakeshore Overlay Zoning District located at 845 Bayview Drive, Lake Geneva, WI 53147, Tax Key No. ZBG 00006**

**Motion #9:** Alderman Kupsik moved to approve Resolution 14-R17, to authorize a Conditional Use Permit to John and Barbara Salyer, 456 W Sunset Road, Barrington, IL 60010, to install an accessory structure (Pier) closer to the lake shore than the primary structure, within Lakeshore Overlay Zoning District located at 845 Bayview Drive, Lake Geneva, WI 53147, Tax Key No. ZBG 00006, Alderman Wall seconded, and the motion passed unanimously.

**E. Resolution 14-R18, to authorize a Conditional Use Permit to Rodger Fisher, 946 Ceylon Court, Lake Geneva, WI 53147, to install an accessory structure (Pier) closer to the lake shore than the primary structure, within Lakeshore Overlay Zoning District located at 946 Ceylon Court, Lake Geneva, WI 53147, Tax Key No. ZA1240 00002**

**Motion #10:** Alderman Kupsik moved to approve Resolution 14-R18, to authorize a Conditional Use Permit to Rodger Fisher, 946 Ceylon Court, Lake Geneva, WI 53147, to install an accessory structure (Pier) closer to the lake shore than the primary structure, within Lakeshore Overlay Zoning District located at 946 Ceylon Court, Lake Geneva, WI 53147, Tax Key No. ZA1240 00002, Alderman Taggart seconded, and the motion passed unanimously.

- F. **Resolution 14-R19, to authorize a Conditional Use Permit to Kwik Trip Inc., 1626 Oak Street, La Crosse, WI 54602, for the installation of an electronic message center on a proposed freestanding monument sign located at the proposed Kwik Trip, Tax Key No's. ZA1776 00001 thru 00004, and ZRA 00037A., A Certified Survey Map is currently being recorded with new Tax Key No. being assigned**

**Motion #11:** Alderman Kupsik moved to approve Resolution 14-R19, to authorize a Conditional Use Permit to Kwik Trip Inc., 1626 Oak Street, La Crosse, WI 54602, for the installation of an electronic message center on a proposed freestanding monument sign located at the proposed Kwik Trip, Tax Key No's. ZA1776 00001 thru 00004, and ZRA 00037A including the staff report and specifically includes the findings of fact, and Alderman Wall seconded.

Mayor Connors explained the size and location were acceptable within the Zoning Code and are not non-conforming like the pole signs of other gas stations. He added this vote is strictly for the electronic portions.

**Motion #11** passed 4-3 with Aldermen Mott, Hill, and Kehoe voting no.

- G. **Resolution 14-R20, to authorize a Conditional Use Permit to by John J. Karabas, 425 N Lower Gardens Road, Fontana, WI 53125, to open an Indoor Commercial Entertainment (Restaurant) in a General Business (GB) Zoning District located at 816 Williams Street, Tax Key No. ZA2691 00002**

**Motion #12:** Alderman Kupsik moved to approve Resolution 14-R20, to authorize a Conditional Use Permit to by John J. Karabas, 425 N Lower Gardens Road, Fontana, WI 53125, to open an Indoor Commercial Entertainment (Restaurant) in a General Business (GB) Zoning District located at 816 Williams Street, Tax Key No. ZA2691 00002, and Alderman Lyon seconded.

Mayor Connors explained the letter from the Fire Department as the directives given by the Fire Department in lieu of installing a fire suppression system.

**Motion #12** passed unanimously.

- H. **Resolution 14-R21, to authorize a Conditional Use Permit to Margaret Klingenberg, 3910 Ridge Road, Spring Grove, IL 60081, to construct a Single Family Residence on an existing lot using the SR-4 Zoning requirements in an Estate Residential Zoning District (ER-1) located at Pine Tree Lane, Tax Key No. ZSY 00002**

**Motion #13:** Alderman Kupsik moved to approve Resolution 14-R21, to authorize a Conditional Use Permit to Margaret Klingenberg, 3910 Ridge Road, Spring Grove, IL 60081, to construct a Single Family Residence on an existing lot using the SR-4 Zoning requirements in an Estate Residential Zoning District (ER-1) located at Pine Tree Lane, Tax Key No. ZSY 00002, and Alderman Lyon seconded.

Mayor Connors explained the need for a Conditional Use Permit is due to setbacks and outlined how this property would relate to other properties in the area.

**Motion #13** passed unanimously.

#### **14. Finance, License and Regulation Committee Recommendations – Alderman Hill**

- A. **Discussion/Action on consideration of sale of North Edwards Boulevard property**

**Motion #14:** Alderman Hill moved to direct staff to develop a plan to sell City property on North Edwards Boulevard, and Alderman Lyon seconded.

Alderman Wall asked how much the property is worth.

Alderman Hill said there is not an estimate value as it was previously owned by a public utility.

Alderman Lyon said approving staff to develop a plan does not lock the City into having to sell those particular assets.

Mayor Connors added the Plan Commission would have to approve the sale of the property as well.

**Motion #14** passed unanimously.

**B. Discussion/Action authorization of sale of surplus property – holiday decorations (recommended at 3/13/14 Public Works Committee meeting)**

**Motion #15:** Alderman Hill moved to authorize staff to sell surplus property with revenues going to the General Fund, Alderman Mott seconded, and the motion passed unanimously.

**C. Discussion/Action on approval of concessionaire contract for Dunn Field (recommended at 3/12/14 Board of Park Commissioners Meeting)**

**Motion #16:** Alderman Hill moved to approve a concessionaire contract for Dunn Field with Tanya Kasten for one year with a rent of \$1,000, and Alderman Kupsik seconded.

Alderman Hill explained this contract is just for one year due to uncertainty of the popularity.

Alderman Wall voiced his concern of the small quantity of rent to the City.

Administrator Jordan replied this project was bid twice, and the City received no bids the first time.

**Motion #16** passed 6 -1 with Alderman Wall voting no.

**D. Discussion/Action on approval of concessionaire contract for Veterans Park (recommended at 3/12/14 Board of Park Commissioners Meeting)**

**Motion #17:** Alderman Hill moved to approve a concessionaire contract for Veterans Park with Ro-Della with rent of \$1,500, Alderman Kupsik, and the motion passed 6 – 1 with Alderman Wall voting no.

**E. Resolution 14-R09, authorizing the decrease of the Designated Fund Balance – EMS Act 102 Program account in the amount of \$10,236.94 (continued from 3/10/14 Finance, License and Regulation Committee meeting)**

**Motion #18:** Alderman Hill moved to approve Resolution 14-R09, authorizing the decrease of the Designated Fund Balance – EMS Act 102 Program account in the amount of \$10,236.94, and Alderman Kupsik seconded.

Alderman Hill explained the original numbers as submitted were correct, and this is contingent on Police and Fire Commission approval.

**Motion #18** passed unanimously.

- F. **Resolution 14-R22, authorizing a transfer to the General Fund, at year end 2013, an amount of \$275,048.94 from the Lakefront Special Revenue Fund and an amount of \$566,642.69 from the Parking Lots and Meters Special Revenue Fund**

**Motion #19:** Alderman Hill moved to approve Resolution 14-R22, authorizing a transfer to the General Fund, at year end 2013, an amount of \$378,531.46 from the Lakefront Special Revenue Fund and an amount of \$566,657.69 from the Parking Lots and Meters Special Revenue Fund as distributed by the Comptroller after the Finance, License, and Regulation Committee, Alderman Lyon seconded, and the motion passed unanimously.

15. **Resolution 14-R23, honoring Dan Thompson for his 25 year tenure with the League of Wisconsin Municipalities**

Mayor Connors explained the impact Mr. Thompson had on the League of Wisconsin Municipalities.

**Motion #20:** Alderman Kupsik moved to approve Resolution 14-R23, honoring Dan Thompson for his 25 year tenure with the League of Wisconsin Municipalities, Alderman Taggart seconded, and the motion passed unanimously.

16. **Parking Commission Recommendations – Alderman Hill**

- A. **Recommendation to seek requests for proposals for a parking structure to be built on the Cook Street parking lot with aesthetics that fit with the Maple Park Historic District and the Downtown District (*recommended at 3/6/14 Parking Commission meeting*)**

Mayor Connors provided a presentation on where the proposed parking structure will be located, pros of the project, and a timeline to implementation.

**Motion #21:** Alderman Hill moved to approve directing staff to request proposals for a parking structure to be built on the Cook Street parking lot with aesthetics that fit with the Maple Park Historic District and the Downtown District, and Alderman Kehoe seconded.

Alderman Hill explained how Lake Geneva's economy is a premier tourist destination. She added the benefits to residents of the proposed parking structure.

Mayor Connors explained a referendum is needed to fund a proposed parking structure due to the estimated cost of the project exceeding \$1,100,000.

Alderman Kehoe explained a resident's point of view of living in a residential district adjacent to the downtown and the exasperation it causes for homeowners.

Alderman Wall said he supports a parking structure, but he added he is not in support of the associated costs of one that is aesthetically pleasing.

**Motion #21** passed unanimously.

17. **Presentation of Accounts – Alderman Hill**

- A. **Purchase Orders (None)**

- B. **Prepaid Bills in the amount of \$10,258.07**

**Motion #22:** Alderman Hill moved to approve Prepaid Bills in the amount of \$10,258.07, Alderman Kupsik seconded, and the motion passed unanimously.

- C. **Regular Bills in the amount of \$1,130,002.60**

**Motion #23:** Alderman Hill Regular Bills in the amount of \$1,130,002.60, seconded by Alderman Lyon, and the motion passed unanimously.

**D. Acceptance of Monthly Treasurer’s Report for February 2014**

**Motion #24:** Alderman Hill moved to accept the Monthly Treasurer’s Report for February 2014, Alderman Lyon seconded, and the motion passed unanimously.

**18. Mayoral Appointments – Mayor Connors (none)**

**19. Closed Session**

Motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(b) for considering licensing of Arin O’Donnell by a board or commission or the investigation of charges against such person and the taking of formal action on any such matter (Attorney Draper) and pursuant to Wis. State 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Attorney Draper)

**Motion #25:** Alderman Kupsik moved to go into Closed Session pursuant to Wis. Stat. 19.85 (1)(b) for considering licensing of Arin O’Donnell by a board or commission or the investigation of charges against such person and the taking of formal action on any such matter and pursuant to Wis. State 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, Alderman Kehoe seconded, and the motion passed unanimously.

The meeting went into Closed Session at 10:04pm.

**20. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session**

**Motion #26:** Alderman Kupsik moved to return to open session, Alderman Hill seconded, and the motion passed unanimously

The meeting returned to open session at 10:44pm

**Motion #27:** Alderman Kupsik moved to deny Arin O’Donnell an Operator’s License due to a recommendation by Chief Rasmussen and a lack of interest by the applicant, Alderman Kehoe seconded, and the motion passed unanimously.

**Motion #28:** Alderman Kupsik moved to direct staff to act as recommended in closed session, Alderman Wall seconded, and the motion passed 6-0-1 with Alderman Hill abstaining.

**21. Adjournment**

**Motion #29:** Alderman Mott moved to adjourn, Alderman Lyon seconded, and the motion passed unanimously.

The meeting adjourned at 10:46pm

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Tim Neubeck, City Clerk.

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**



**EMERGENCY CITY COUNCIL MEETING**  
**WEDNESDAY, MARCH 26, 2014 – 5:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**  
**MINUTES**

**1. Mayor Connors calls the meeting to order 5:01pm**

**2. Pledge of Allegiance – Alderman Hill**

**3. Roll Call**

Present: Connors, Wall, Hill, Kehoe, Kupsik, Taggart, Lyon

Not Present: Mott (excused)

Also Present: Attorney Draper, Clerk Neubeck, Administrator Jordan

**4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will to be limited to 5 minutes.**

Mary Jo Fesenmaier, 955 George Street, said she was confused about the purpose of the emergency meeting and the closed session.

**5. Closed Session**

Motion to go into Closed Session pursuant to Wis. State 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Attorney Draper)

**Motion #1:** Alderman Wall moved to go into Closed Session pursuant to Wis. State 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, Alderman Kupsik seconded, and the motion passed unanimously.

The meeting went into closed session at 5:06pm.

**6. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in Closed Session**

**Motion #2:** Alderman Lyon moved to return to open session, Alderman Hill seconded, and the motion passed unanimously.

The meeting returned to open session at 5:21pm.

**Motion #3:** Alderman Hill moved to instruct staff to negotiate on properties as discussed in closed session, Alderman Wall seconded, and the motion passed unanimously.

**7. Adjournment**

**Motion #4:** Alderman Kupsik moved to adjourn, Alderman Taggart seconded, and the motion passed unanimously.

The meeting adjourned at 5:22pm.

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Tim Neubeck, City Clerk.

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**



**SPECIAL CITY COUNCIL MEETING**  
**MONDAY, APRIL 7, 2014 – 6:00 PM**  
**COUNCIL CHAMBERS, CITY HALL**

**MINUTES**

**1. Mayor Connors calls the meeting to order 6:00pm**

**2. Pledge of Allegiance – Alderman Hill**

**3. Roll Call**

Present: Connors, Wall, Mott, Hill, Kehoe, Kupsik, Taggart, Lyon  
Also Present: Attorney Draper, Administrator Jordan, Clerk Neubeck

**4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

None

**5. Personnel Committee Recommendation – Alderman Kupsik**

**A. Discussion and Approval of hiring a Parking Clerk**

Alderman Kupsik explained Sara Spencer was interviewed at the March 26, 2014 Personnel Committee, and the Committee recommended Ms. Spencer.

**Motion #1:** Alderman Kupsik moved to approve hiring Sara Spencer as Parking Clerk, and Alderman Taggart seconded.

Administrator Jordan explained the previous Parking Clerk accepted another position elsewhere, and Ms. Spencer was the runner up from the original search.

Alderman Mott asked why this candidate is better than others from the search.

Alderman Kupsik replied her well-rounded background makes her much more qualified than other candidates.

**Motion #1** passed unanimously.

**6. Adjournment**

**Motion #2:** Alderman Mott moved to adjourn, Alderman Wall seconded, and the motion passed unanimously.

The meeting adjourned at 6:05.

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Tim Neubeck, City Clerk.

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**

# City of Lake Geneva

Licenses Issued between 4/14/2014 and 4/14/2014

Date: 4/11/2014  
Time: 1:58 PM  
Page: 1

## Operator's Regular

<u>Issued</u>	<u>License No</u>	<u>Customer</u>	<u>Address</u>	<u>Total</u>
4/14/2014	2013-340	Robert L. Kempken Employer: Waigreen's #5600	214 Hawthorn Dr. 351 N. Edwards Blvd.	50.00
4/14/2014	2013-339	Heidi M. Uren Employer: Su Wing's Chinese Restaurant	N1229 Rosewood Dr. 743 North St.	30.00

## Operator's Regular

Count: 2      Totals for this Type: 80.00

# CITY OF LAKE GENEVA OPERATOR (BARTENDER) LICENSE



No tickets  
2013-340  
for 4/19 mtg.

Please Check:

Original Application

Renewal of Current License

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. ANNUAL LICENSE EXPIRES JUNE 30<sup>TH</sup> EACH YEAR. FEE OF \$50.00 IS DUE UPON APPLICATION.

### APPLICANT INFORMATION

Name: Kempken Robert Lawrence  
Last First Middle

Maiden Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address (Physical): \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City, State, Zip: Twin Lakes, WI, 53181

Phone: \_\_\_\_\_

Drivers License #: \_\_\_\_\_

### BUSINESS WHERE LICENSEE WILL BE EMPLOYED

Business Name: Walgreen's

Address: Lake Geneva, WI

### PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

1. Is this an Original License or a Renewal License for the City of Lake Geneva?

ORIGINAL  RENEWAL

*If this is an Original License, you must attach your certificate of completion of the Responsible Beverage Servers Course.*

2. Have you ever had an Operator (Bartender) License?  YES  NO

If Yes, please state where: \_\_\_\_\_

3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?

YES  NO

If Yes, please provide charge, date and disposition: \_\_\_\_\_

4. Have you ever been convicted of a felony in Wisconsin or in any other state?

YES  NO

If Yes, please provide charge, date and disposition: \_\_\_\_\_

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

*Robert Lempsken*

DATE:

*April 4, 2014*

For Office Use Only

Date Filed: 4-4-14

Receipt No: \_\_\_\_\_

Total Amount: \$ 30.00

Forwarded to Police Chief: 4-4-14

Background Completed: 4-4-14

Recommendation: [Signature]

Approved

Denied

FLR Approval: \_\_\_\_\_

License Issued: \_\_\_\_\_

Council Approval: \_\_\_\_\_

License Number: \_\_\_\_\_

MAIL TO: Individual  
Establishment

# CITY OF LAKE GENEVA OPERATOR (BARTENDER) LICENSE



No tickets  
2013-339  
for 4/14/14  
mtg.

*Please Check:*

Original Application

Renewal of Current License

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED.  
ANNUAL LICENSE EXPIRES JUNE 30<sup>TH</sup> EACH YEAR.  
FEE OF \$50.00 IS DUE UPON APPLICATION.

### APPLICANT INFORMATION

Name: Uren Heid Marie  
Last First Middle

Maiden Name: Uren Date of Birth: \_\_\_\_\_

Address (Physical): \_\_\_\_\_

Mailing Address (if different): same as above

City, State, Zip: Genoa City, WI 53128

Phone: \_\_\_\_\_

Drivers License #: \_\_\_\_\_

### BUSINESS WHERE LICENSEE WILL BE EMPLOYED

Business Name: Su Wings

Address: Lake Geneva, WI 53147

### PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

1. Is this an Original License or a Renewal License for the City of Lake Geneva?  

ORIGINAL
RENEWAL

*If this is an Original License, you must attach your certificate of completion of the Responsible Beverage Servers Course.*
  
2. Have you ever had an Operator (Bartender) License?      YES      NO  
 If Yes, please state where: \_\_\_\_\_

3. Have you ever been convicted of a violation of any law or ordinance pertaining to the sale of beer or intoxicating liquors in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: \_\_\_\_\_

4. Have you ever been convicted of a felony in Wisconsin or in any other state?

YES NO

If Yes, please provide charge, date and disposition: \_\_\_\_\_

I hereby agree to display and/or surrender my operator's license to any police officer or any official of the City of Lake Geneva or the State of Wisconsin for verification while I am working and further agree to abide by the State Statutes and local ordinances governing the sale of beer and intoxicating liquors. I hereby acknowledge being given and having read a copy of Wis. Stat. 125.32 (2) and (3). Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

APPLICANT SIGNATURE

*Heidi Ulmer*

DATE: 3-18-2014

For Office Use Only

Date Filed	3-18-14
Receipt No.	
Total Amount	\$ 300.00
Forwarded to Police Chief	3-18-14
Background Completed	3-18-14
Recommendation	Approved Denied
FLK Approval	License Issued
Council Approval	License Number
MIAT Type	Individual Establishment



# CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. APPLICATIONS FOR STREET USE AND/OR PARK PERMITS SHALL BE SUBMITTED AT LEAST 10 WEEKS PRIOR TO THE PROPOSED EVENT DATE(S).

## Section I - What type of Permit(s) will your event require?

**Parade & Public Assembly Permit.** Required for any public gathering or parade on public property.

- If the event is a parade, please attach a map or description of the requested route to be traveled.

**Street Use Permit.** Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

- Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

**Park Reservation Permit.** Required for reserving the use of a park facility or shelter. Please see the Parks Information Packet for more information about available parks and their amenities, park use policies and application procedures.

## Section II - Applicant Information

- Date of Application: ~~11/7/13~~ 12-17-13
- Applicant Name: Logan Thomas Tenney
- Organization Name: Leadership Dynamics (BADGER H.S.)
- Organization Type:  For Profit  Non-Profit (501(c)\_\_\_) Tax ID: \_\_\_\_\_
- Mailing Address: 220 South Street
- City, State, Zip: Lake Geneva, WI, 53147
- Phone: 348-2000 ext. 2121 E-mail: leadership@badger.k12.wi.us
- Applicant's Drivers License #: \_\_\_\_\_, State license issued: WI
- Event Chair/Contact Person: Mr. James Gebhardt Phone: \_\_\_\_\_
- Day of Event Contact Name: Mr. James Gebhardt Phone: \_\_\_\_\_

Section III - Event Information

1. Title of Event: Running with Open Arms
2. Date(s) of Event: 5/10/14
3. Location(s) of Event: Library Park
4. Hours: 9:00 AM ~~9:00 AM~~ 2:00 PM  
Start Time End Time
5. Is the event open to the public?  Yes  No
6. Will you charge an admission fee?  Yes  No
7. Estimated Attendance Number: 325
8. Basis for Estimate: This is the goal for the run/fundraiser
9. Will there be any animals?  Yes  No  
If yes, what type and how many: \_\_\_\_\_

10. Detailed description of proposed event (attach additional pages, if necessary):

See attached proposal

11. Description of plan for handling refuse collection and after-event clean-up:

The plan is for the volunteers to stay after and clean up the garbage from the event.

12. Description of plan for providing event security (if applicable):

Traffic control at the snake Road entry.

13. Will there be fireworks or pyrotechnics at your event?  Yes  No  
*If yes, please attach a fireworks display permit or application.*
14. Will your event include the sale of beer and/or wine?  Yes  No  
*If yes, please attach a completed Temporary Alcohol License Application.*
15. Will you or any other vendors be selling food or merchandise?  Yes  No  
*If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.*

**Section IV - Street Use**

Check if this section does not apply.

1. Description of the portion(s) of road(s) to be used:  
~~Just parking stalls would be blocked for the race.~~  
~~and blockage for part to make road of~~  
~~the highway for runners.~~

2. Will any parking stalls be used or blocked during the event?  Yes  No  
 If yes, where and how many:  
 10 at the end of the library park towards the west end of the park.

3. Description of signage to be used during event:  
 We hope to use covers for the parking meters to show that parking will not be allowed there for the day. We will also place signs along the route to caution drivers about runners.

**Section V- Fees**

Application and Permit Fees	Unit Fee	Applicable Fee
Parade & Public Assembly Permit	\$0.00 (No Fee)	
<b>Street Use Permit</b>		
Application Fee - Events lasting 2 days or less	\$40.00	40.00
Application Fee - Events lasting more than 2 days	\$100.00	
Parking stall use/blockage fee (per stall, per day)	\$10.00	100.00
<b>Park Reservation Permit</b>		
Application Fee	\$25.00	\$25.00
Security Deposit		
Non-Profit or Resident		
49 Attendees or Less	\$50.00	
50-149 Attendees	\$100.00	
150 or more Attendees	Determined by Park Board	
Non-Resident		
49 Attendees or Less	\$100.00	
50-149 Attendees	\$150.00	
150 or more Attendees	Determined by Park Board	
<b>Park Reservation Fees</b>		
Non-Profit or Resident		
49 Attendees or Less	\$30.00	\$105.00
50-149 Attendees	\$55.00	
150 or more Attendees	\$105.00	
Non-Resident		
49 Attendees or Less	\$75.00	
50-149 Attendees	\$125.00	
150 or more Attendees	\$225.00	
		Subtotal: \$ 270 + security deposit

**Additional Equipment Requested**

List any additional equipment requested. Please see the Parks Information Packet for amenities that are provided in each park at no charge. Requests for equipment are subject to availability.

Equipment (with delivery)	Deposit/Rental Fee	# Units Requested	Applicable Fee
Benches/10 per unit	\$50.00 deposit, \$30.00 per unit		
Picnic tables/5 per unit	\$50.00 deposit, \$75.00 per unit	2	\$200.00
Barricades/10 per unit	\$30.00 per unit		
Fencing - Snow	\$30.00 per 50 feet		
Trash Receptacles/5 per unit	\$50.00 deposit, \$30.00 per unit	1	\$80.00
		Subtotal: \$	280

**Total due with application: \$ 550 + security deposit**  
 Accepted by cash or checks (payable to the City of Lake Geneva) (determined by park board)

**Other Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: Fest includes bouncy houses and band
- Water Explain: \_\_\_\_\_
- Traffic Control Explain: Barricaded areas for runners,
- Police Services Explain: Traffic cop for congestion
- Fire/EMS Services Explain: \_\_\_\_\_
- Other Explain: \_\_\_\_\_

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**

*Boyan Tenney* DATE: 11/7/13

*For Office Use Only*

Date Filed with Clerk: 12-17-13 Payment with application: \$ 550.00 Receipt: C131217

**Departmental review (all that apply):**

- Police Chief:  Approved  Denied Signed: [Signature]  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_
- Fire Chief:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_
- Street Dept.:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_

**Committee/Council review (all that apply):**

- Park Board: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_
- Finance, License Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_
- Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

*See next page, attached*

**Clerk's Office Completion:**

Total Addtl fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_  
Permit(s) issued:  Parade/PA  Street Use  Park Permit  
Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_  
Reason withheld: \_\_\_\_\_

**Other Anticipated Services**

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s).

- Electricity Explain: Fest includes bouncy houses and band
- Water Explain: \_\_\_\_\_
- Traffic Control Explain: Barricaded areas for runners
- Police Services Explain: Traffic cop for congestion
- Fire/EMS Services Explain: \_\_\_\_\_
- Other Explain: \_\_\_\_\_

**Section VI - Signature of Applicant**

"The information provided in this application is true and correct to the best of my knowledge and belief. I understand that cancellation of any event, for any reason, shall result in the forfeiture of permit fees. I understand that application fees are not refunded in the event the application is not approved. I understand that in addition to the schedule of fees, if any additional City services are requested or determined to be impacted, an additional fee will be charged for those services. I agree to comply with all applicable state, federal and municipal regulations and ordinances."

**APPLICANT SIGNATURE:**

Ryan Tenney DATE: 11/7/13

*For Office Use Only*

Date Filed with Clerk: 12-17-13 Payment with application: \$ 550.00 Receipt: C131217

**Departmental review (all that apply):**

*Decibel Level?*

- Police Chief:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_
- Fire Chief:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_
- Street Dept.:  Approved  Denied Signed: \_\_\_\_\_  
Additional services needed: \_\_\_\_\_  
Additional fees or deposit: \_\_\_\_\_

**Committee/Council review (all that apply):**

- Park Board: Meeting Date(s): 3-12-14  Approved  Denied  
Reasons/Conditions: Police permission
- Finance, License Regulation: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_
- Council: Meeting Date(s): \_\_\_\_\_  Approved  Denied  
Reasons/Conditions: \_\_\_\_\_

**Clerk's Office Completion:**

Total Add'l fee/deposit to be collected: \$ \_\_\_\_\_ Receipt # \_\_\_\_\_  
 Permit(s) issued:  Parade/PA  Street Use  Park Permit  
 Date of issue: \_\_\_\_\_ Deposit Returned: \$ \_\_\_\_\_ Deposit withheld: \$ \_\_\_\_\_  
 Reason withheld: \_\_\_\_\_

## Badger Leadership Dynamics Project Proposal: Running with Open Arms

### Introduction

We are the 2013-2014 Badger High School Senior Leadership Dynamics team. Leadership Dynamics is both a class, meeting daily throughout the school year, and a service group. We will be completing a major service project over the course of the year in order to benefit the Lake Geneva community. We intend to organize a run and an accompanying festival with food, music, and entertainment; we will donate all proceeds to the Open Arms Clinic, which provides local people in need with free health care services.

### Project Abstract

We are seeking approval for our project, the Running with Open Arms 5K, 1 mile run, and festival in downtown Lake Geneva. We would like to hold the event on Saturday May 10<sup>th</sup>. The 5K and 1 mile will begin in Library Park and follow Snake Road to separate turnaround points (see attached map). The festival will take place in Library Park. Race winners will receive prizes and all runners will be entered in a raffle. We are planning to coordinate parking with Central Denison Elementary School.

### Statement of Need

This project will benefit the community in two ways: by supporting locals in need through our donation to the Open Arms Clinic and by providing a positive community event. We are seeking your approval in order to provide this service to the community.

### Project Description

After obtaining necessary permits and approval from the Parks Board and the City Board, we will officially launch the registration website we have created and upload the health waivers we have finished. We will ensure all appropriate medical or police presence is scheduled for the event. We will also hire a timing company for the run and schedule and musical entertainment for the event, rent bouncy houses and any necessary tents, and contact other area service groups such as the Jaycees for volunteers to ensure a successful event. We will arrange for volunteers to grill food to sell. We will contact local businesses as potential sponsors who could

donate monetarily or make an item donation to our raffle event. Throughout the entire process leading up to the festival in May, we will be advertising the event and fundraising. We plan to advertise through Facebook, on local radio stations, on runwisconsin.com and other websites, and with flyers around the community. Our fundraisers, such as a dance at Badger High School, a bowl-a-thon, other sporting tournaments, or Running with Open Arms T-shirt sales, will be chosen as necessary to fully fund the cost of the festival and run, while all proceeds from the event will be donated to the Open Arms Clinic of Elkhorn.

### **Goals and Objectives**

Our main project objectives include:

- Obtain permission/permits from the Parks Board and City Board for the run and festival
- Organize security, timing, food, and musical entertainment for the event
- Advertise and fundraise for the run and festival
- Pre-register at least 300 people total for the 5K and 1 mile run.
- Donate all profits to the Open Arms Clinic of Elkhorn

### **Timeline**

#### **December**

- Gain approval from the Parks Board and City Board for the Running with Open Arms event.
- Obtain any permits we will need for the run and festival.
- Research catering, food vending and entertainment options and prices for the festival.
- Officially launch registration and informational website with online payment through PayPal and downloadable health waivers.
- Make final decisions of entertainment, catering and food vendors for the festival and hire them.
- Contact local businesses and other potential sponsors for the run
- Begin promoting the run and festival

December 16, 2013

**Lake Geneva City Hall**

**RE: Badger Senior Leadership Dynamics "Running with Open Arms" Event Proposal**

To whom it may concern:

We are the Badger High School Senior Leadership Dynamics team. Leadership Dynamics is both a class which meets daily during the school year and a service group. Our purpose is to serve the Lake Geneva community by completing a major service project throughout the duration of the school year.

We propose to organize a run and festival in downtown Lake Geneva on Saturday May 10<sup>th</sup> which will benefit the Open Arms Clinic of Elkhorn. This event, "Running with Open Arms" will include a 5K run-walk, a one mile run, and a festival with entertainment including music, food, face painting, and bouncy houses. In order to fund the event, we will be organizing several fund-raising events over the course of the year. All proceeds will go to the Open Arms Clinic of Elkhorn, which provides free health care services to the needy.

The Running with Open Arms Festival will both serve the dual purpose of providing positive community events and monetarily supporting the Open Arms Clinic. This will help provide greatly needed relief to those. In order to achieve this goal, we are seeking your approval of the run and festival to move forward.

Thank you for considering our proposal. We would be glad to answer any questions or provide any further information which could be helpful to you in evaluating our proposal; please feel free to contact us at any time.

Sincerely,

The Senior Leadership Dynamics Team

Phone: (262) 348-2000 (ext. 2121)

Email: [Leadership@badger.k12.wi.u](mailto:Leadership@badger.k12.wi.u)

## **January**

- Contact service groups, such as the Jaycees and GLWA, to ask for volunteers for the festival.
- Complete any unfinished tasks for the run and festival.
- Continue to promote run and festival.
- Begin organizing and promoting first fundraising event.

## **February**

- Continue to promote run and festival, follow up with volunteers, and complete any newly apparent or remaining tasks for the run and festival.
- Hold first fundraiser.
- Begin organizing and promoting another fundraiser.

## **March**

- Continue to promote run and festival
- Hold second fundraiser.
- Finalize list of volunteers.
- Design and order T-shirts for sale at the run

## **April**

- Assign specific jobs to volunteers.
- Confirm details with vendors, city, security, and entertainment.
- Promote the run and festival.

## **May**

- Set up run and festival
- Hold the "Running with Open Arms" event

## Budget

### Costs

Permit fees.....	\$550
Route marking signs.....	\$30
Tent Rental.....	\$150
Shirts.....	\$300
Bouncy Rental.....	\$275
PayPal Services.....	\$141
<b>Total.....</b>	<b>\$1446</b>

All costs are estimates.

We expect to have the following items donated:

- Bottled water or water jugs and cups
- Posters
- Entertainment (the Badger High School jazz combo)
- One bouncy house (through a friend of a Leadership team member)
- Timing system (Through the Badger High School Athletic Director)

Police/ambulance presence is free.

### Income

- Sponsors
- Food sales
- Fundraisers
- Run Revenue (We will charge \$25 for the 5K and \$10 for the 1 mile run – each will increase by \$5 if not pre-registered)
- Shirt sales

**Income – Costs =**

**Donation to the Open Arms Clinic**

Again, we intend that our fundraisers will cover the full cost of the festival; all revenue from the “Running with Open Arms” event will be donated to the Open Arms Clinic.

## Evaluation

Our goal is to pre-register at least 300 people for the run.

Thank you for considering our proposal.

Sincerely,

The Badger Senior Leadership Dynamics Team

Melissa Grueter

Logan Tenney

Jaclyn Tueting

Carly Sinclair

Cari Wolff

Andy Cychner

Dakota Carmer

Robert Smoller

P.S. Feel free to contact us for any reason.

Email: [leadership@badger.k12.wi.us](mailto:leadership@badger.k12.wi.us)

Phone: (262)-348-2000 (2121)

## Tim Neubeck

---

**From:** Lt. Ed Gritzner [egritzner@genevaonline.com]  
**Sent:** Thursday, April 10, 2014 6:18 PM  
**To:** Tim Neubeck  
**Cc:** 'Mike Rasmussen'  
**Subject:** RE: Leadership Dynamics - Running with Open Arms

I did meet with the group. I specified what our concerns were (Hwy 50) and they were going to remedy the safety issued by running into Covenant Harbor. I have since heard (from Doug Skates) that the route will not go along Hwy 50 at all anymore. He advised they are going to use the lake path and then cut through Covenant Harbor to Snake Road. I will advise if they contact me further.

Take Care-Ed

---

**From:** Tim Neubeck [mailto:tneubeck@cityoflakegeneva.com]  
**Sent:** Thursday, April 10, 2014 4:58 PM  
**To:** Lt. Ed Gritzner; 'Chief Rasmussen'  
**Subject:** Leadership Dynamics - Running with Open Arms

While reviewing this application, has the Leadership Dynamics crew ever ironed out the route with the Police Department? We do not have record of it.

Tim Neubeck  
City Clerk  
City of Lake Geneva  
626 Geneva St  
Lake Geneva, WI 53147

262-249-4092  
[tneubeck@cityoflakegeneva.com](mailto:tneubeck@cityoflakegeneva.com)



**Resolution 14-R24**

The City of Lake Geneva does hereby adopt the following amended Municipal Bond Schedule.

Approved this 14<sup>th</sup> day of April, 2014.

\_\_\_\_\_  
James R. Connors, Mayor

Attest:

\_\_\_\_\_  
Timothy Neubeck, City Clerk

<b>Ordinance Number</b>	<b>Description (49 Characters)</b>	<b>Bond Amount</b>
6-1 125.07(1)(a)2	Alcohol-adult allowing illegal consumption	\$388.60
6-1 125.07(1)(a)1	Alcohol-furnishing to a minor (non-licensed)	\$388.60
6-1 125.07(3)(a)	Alcohol- underage person loitering on lic prem 1	\$313.00
6-1 125.07(3)(a)	Alcohol- underage person loitering on lic prem 2	\$376.00
6-1 125.07(3)(a)	Alcohol- underage person loitering on lic prem 3	\$439.00
6-1 125.07(4)(b)	Alcohol-poss/consumption by minor person 1st	\$313.00
6-1 125.07(4)(b)	Alcohol-poss/consumption by minor person 2nd	\$489.00
6-1 125.07(4)(b)	Alcohol-poss/consumption by minor person 3rd	\$565.00
6-1 125.07(4)(b)	Alcohol-poss/consumption by underaged person 1st	\$313.00
6-1 125.07(4)(b)	Alcohol-poss/consumption by underaged person 2nd	\$489.40
6-1 125.07(4)(b)	Alcohol-poss/consumption by underaged person 3rd	\$565.00
6-1 125.09(2)	Alcohol-possession on school grounds 1st offense	\$124.00
6-1 125.09(2)	Alcohol-possession on school grounds 2nd offense	\$187.00
6-1 125.09(2)	Alcohol-possession on school grounds 3rd offense	\$313.00
6-1 125.085(3)(b)1	Alcohol-possess other subjects ID 1st	\$439.00
6-1 125.085(3)(b)1	Alcohol-possess other subjects ID 2nd	\$691.00
6-1 125.085(3)(b)1	Alcohol-possess other subjects ID 3rd	\$939.00
6-1 125.085(3)(b)2	Alcohol-make/alter/duplicate ID 1st	\$439.00
6-1 125.085(3)(b)2	Alcohol-make/alter/duplicate ID 2nd	\$691.00
6-1 125.085(3)(b)2	Alcohol-make/alter/duplicate ID 3rd	\$939.00
6-1 125.07(4)(a)1	Alcohol-procuring/attempting procure by minor 1st	\$376.00
6-1 125.07(4)(a)1	Alcohol-procuring/attempting procure by minor 2nd	\$439.00
6-1 125.07(4)(a)1	Alcohol-procuring/attempting procure by minor 3rd	\$691.00
6-1 125.07(4)(a)1	Alcohol-procuring/attempting procure by underage 1st	\$376.00
6-1 125.07(4)(a)1	Alcohol-procuring/attempting procure by underage 2nd	\$439.00
6-1 125.07(4)(a)1	Alcohol-procuring/attempting procure by underage 3rd	\$691.00
6-3	Alcohol-open beverage in public	\$168.10
6-31	Alcohol-liquor license required	\$1,006.00
6-34	Alcohol-posting of liquor license	\$1,006.00
6-55(a)	Alcohol-gambling and d/c (licensed premises)	\$1,006.00
6-55(b)	Alcohol-sales by clubs	\$1,006.00
6-55(c)	Alcohol-safety and sanitation requirements	\$691.00
6-55(d)	Alcohol-sales to intoxicated persons	\$1,006.00
6-55(e)	Alcohol-solicitation of drinks on lic premises	\$691.00
6-55(f)	Alcohol-required period open for business	\$691.00
6-56	Alcohol-sale of beverages to underage persons	\$1,006.00
6-58	Alcohol-license permitting public consump	\$691.00
6-59(a)	Alcohol-closing hours class B	\$691.00
6-59(b)	Alcohol-closing hours class A	\$691.00
10-2(a)	Animal-horseback riding restrictions	\$73.60
10-2(b)	Animal-horseback riding out of hours	\$73.60
10-2(c)	Animal-horseback riding faster than a walk	\$73.60
10-3	Animal-removal of fecal matter	\$250.00
10-5	Animal-feeding of waterfowl	\$250.00
10-7(a)	Animal-wild and exotic prohibited	\$502.00

10-36	Animal-Inoculate against rabies, distemper, etc.	\$502.00
10-67	Animal-dogs/cats running at large	\$187.00
10-70	Animal-noisy cats	\$187.00
10-71	Animal-barking dogs	\$187.00
10-91	Animal-lic required for animals over five months	\$187.00
18-151	Amusement-rides devices-licenses required	\$502.00
18-152	Amusement-shows, circuses, carnivals-lic req	\$502.00
18-126(a)(1)	False alarm-warning for 1st in a yr	\$502.00
18-126(a)(2)	False alarm-forfeiture for 2nd/yr	\$628.00
18-126(a)(3)	False alarm-forfeiture for 3rd/yr	\$880.00
18-126(a)(4)	False alarm-forfeiture for add'l	\$1,006.00
18-126(a)(5)	False alarm-ten alarms w/in 6 month	\$1,132.00
18-186	Amusement-Offering prizes or awards (video poker)	\$363.40
18-273(a)	Direct seller-prohibited hours	\$502.00
18-273(b)	Direct seller-misrepresentation	\$502.00
18-273(c)	Direct seller-impeding traffic	\$502.00
18-273(d)	Direct seller-loud noise	\$502.00
18-273(e)	Direct seller-littering	\$502.00
18-274(a)	Direct seller-disclosure requirements	\$502.00
18-291	Direct sellers-permit required	\$502.00
18-321 961.573(1)	Possession-drug paraphernalia	\$489.40
30-3(b)	Burning-outdoors prohibited	\$86.20
30-3(c)	Burning-outdoor incinerators	\$86.20
30-3(d)(3)	Burning-w/o permit campfire or commercial	\$376.00
30-3(d)(4)	Burning-unattended	\$502.00
30-116(a)	Fireworks-possession/discharge	\$187.00
46-2(a)	Parking-abandoned vehicle excess 48 hours	\$82.50
50-1 940.19(1)	Battery-simple	\$489.40
50-1 943.01(1)	Damage to property-public/private	\$489.40
50-1 947.01	Disorderly conduct	\$388.60
50-1 947.01	Disorderly conduct-public urination	\$287.80
50-1 947.01	Disorderly conduct-involved in a fight	\$489.40
50-1 943.125(1)	Entry into locked coin box	\$363.40
50-1 943.11	Entry into locked vehicle	\$464.20
50-1 946.42(2)(a)	Escape	\$489.40
50-1 943.212(1)(a)	Fraud on hotel/restaurant keeper	\$363.40
50-1 945.02	Gambling (not license premises)	\$363.40
50-1 947.013(1m)(b)	Harassment-conduct w/ no purpose	\$363.40
50-1 947.013(1m)(a)	Harassment-physical contact	\$363.40
50-1 943.24(1)	Issuance of worthless checks under \$2500	\$268.90
50-1 961.41(3g)(e)	Possession-controlled substance	\$489.40
50-1 943.125(1)	Possession-burglarious tools	\$489.40
50-1 943.55	Removal of shopping cart	\$174.40
50-1 946.41(1)	Resisting or obstructing an officer	\$439.00
50-1 943.50(1m)(d)	Retail theft-concealment of items-adult	\$489.40
50-1 943.50(1m)(d)	Retail theft-concealment of items-juvenile	\$124.00

50-1 943.50(1m)(b)	Retail theft-price tag altering-adult	\$489.40
50-1 943.50(1m)(b)	Retail theft-price tag altering-juvenile	\$124.00
50-1 947.012(2)(a)	Telephone-unlawful lewd/profane/offend	\$281.50
50-1 947.012(2)(b)	Telephone-unlawful repeatedly call	\$502.00
50-1 947.012(2)(c)	Telephone-unlawful repeatedly call and harass	\$628.00
50-1 947.012(2)(d)	Telephone-not identify self-harass anyone	\$502.00
50-1 947.012(2)(e)	Telephone-allow your phone to be used to harass	\$628.00
50-1 943.20(1)(c)	Theft-of rental property (after 10 days)	\$388.60
50-1 943.20(1)(a)	Theft-simple	\$489.40
50-1 943.13(1m)(b)	Trespass-land or dwelling	\$388.60
50-3(a)	Discharge of firearm or air gun	\$363.40
50-3(b)	Discharge of bow and arrow, slingshot	\$187.00
50-1 941.23	Carrying concealed weapon	\$489.40
50-7	Misrepresent-age/identity (non alcohol related)	\$287.80
50-8	Removal of barriers prohibited	\$92.50
50-9	Parking-advertising display utilizing vehicles	\$376.00
50-11(b)	Loitering-obstructing streets and alleys	\$502.00
50-11(c)	Loitering-obstructing sidewalks prohibited	\$502.00
50-11(d)	Loitering-public property loitering prohibited	\$502.00
50-11(e)	Loitering-private property loitering prohibited	\$502.00
50-11(f)	Loitering-prowling prohibited	\$502.00
50-41(b)1	Tobacco-Possess/purchase any product 1st	\$92.50
50-41(b)1	Tobacco-Possess/purchase any product 2nd	\$124.00
50-56	Truancy-daily	\$124.00
50-57	Truancy-habitual	\$313.00
50-58	Truancy-parent permitting	\$281.50
50-59	Truancy-contributing	\$281.50
50-81(a)	Curfew-under 17 yoa	\$142.90
50-81(b)	Curfew-parents responsibility	\$376.00
50-102(1)	Gang activity	\$1,006.00
50-122(1)	Tobacco-smoking on school grounds prohibited	\$250.00
54-34(8)(c)	Parking-parked contrary to posted notice seminary	\$25.00
54-37(a)	Parks-motorized vehicle prohibited on rec trails	\$376.00
58-10	Littering	\$174.40
74-1 346.935(1)	Alcohol-open beverage anywhere in vehicle	\$187.00
74-1 346.935(2)	Alcohol-open beverage in vehicle/passenger	\$124.00
74-1 346.935(3)	Alcohol-open beverage in vehicle/driver	\$187.00
74-1 346.505(2)(a)	Parking-parked in handicapped stall w/o permit	\$150.00
74-1 346.52(1)(b)	Parking-parked in crosswalk	\$25.00
74-1 346.52(1)(a)	Parking-parked with in an intersection	\$25.00
74-1 346.52(c)	Parking-parked on sidewalk or sidewalk area	\$25.00
74-1 346.52(1)(f)	Parking-double parked on roadway	\$25.00
74-1 346.52(1)(g)	Parking-within 15' of fire dept/across street	\$25.00
74-1 346.52(2)	Parking-in grade school zone (7:30a-4:30p)	\$25.00
74-1 346.53(1)	Parking-in posted loading zone	\$25.00
74-1 346.53(2)	Parking-in an alley in buisness district	\$25.00

74-1 346.53(3)	Parking-within 10' of fire hydrant	\$40.00
74-1 346.53(3)	Parking-within 10' of fire hydrant-2nd or more	\$100.00
74-1 346.53(4)	Parking-within 4' of alley or driveway	\$25.00
74-1 346.53(5)	Parking-within 15' of crosswalk	\$25.00
74-1 346.53(6)	Parking-posted no parking zone	\$25.00
74-1 346.54(1)(c)	Parking-outside white parking space lines	\$25.00
74-1 346.54(1)(cm)2	Parking-more than three cycles per metered stall	\$25.00
74-1 346.54(1)(a)	Parking-parked on wrong side of street	\$25.00
74-1 346.55(3)	Parking-posted private property	\$25.00
74-6(d)	Parking-parked at yellow curb/grass-school	\$50.00
74-6(e)	Parking-overnight on school grounds prohibited	\$50.00
74-200 346.94(16)(a)	Traffic-loud/unnecessary noise 1st offense	\$124.00
74-200 346.94(16)(a)	Traffic-loud/unnecessary noise 2nd offense	\$187.00
74-200 346.29(2)	Traffic-obstruction by loitering	\$156.80
74-203(1)	Parking-restricted parking-school grounds	\$50.00
74-203(2)	Traffic-speed in excess of 15mph on grounds	\$250.00
74-203(3)	Traffic-vehicles prohibited in bus only zone	\$250.00
74-210(a)(1)	Parking-no parking, standing, or stopping zones	\$25.00
74-210(a)(2)	Parking-parked inside city park	\$25.00
74-210(b)	Parking-parallel parking designated zone	\$25.00
74-210(c)	Parking-boat trailer prohibited-unless posted	\$25.00
74-210(d)(1)	Parking-restricted night parking - residential	\$25.00
74-210(d)(2)	Parking-restricted night parking - business dist	\$25.00
74-210(e)(3)	Parking-parked in snow removal area posted by SD	\$150.00
74-210(f)	Parking-backed into parking stall	\$25.00
74-210(g)	Parking-parked on terrace	\$25.00
74-210(h)	Parking-limited time parking zones	\$25.00
74-210(j)	Parking-posted tow away zone	\$25.00
74-210(k)	Parking-parked in a posted fire lane	\$40.00
74-210(l)(4)	Parking-prohibited parking snow emergency	\$150.00
74-211(a)	Parking-posted no stopping zone	\$25.00
74-213(a)	Traffic-unattended vehicle running	\$86.20
74-213(c)(1)	Parking-veh/trl over 23 ft park on city street	\$75.00
74-213(c)(2)	Parking-veh/trl >23ft load/unload more than 30min	\$75.00
74-214(a)	Abandoned vehicle public/private/roadway	\$250.00
74-215	Traffic-no entry onto lake when prohibited	\$250.00
74-217	Traffic-accelerating vehicle-display of power	\$168.10
74-219(a)	Traffic-streets closed to travel	\$250.00
74-222(b)	Snowmobile-prohibited public park or grounds 1st	\$73.60
74-222(b)	Snowmobile-prohibited public park or grounds 2nd	\$86.20
74-222(b)	Snowmobile-prohibited public park or grounds 3rd	\$98.80
74-222(c)	Snowmobile-trespass on private property 1st	\$73.60
74-222(c)	Snowmobile-trespass on private property 2nd	\$86.20
74-222(c)	Snowmobile-trespass on private property 3rd	\$98.80
74-222(d)	Snowmobile-prohibited use between 10p-6a 1st	\$73.60
74-222(d)	Snowmobile-prohibited use between 10p-6a 2nd	\$86.20

74-222(d)	Snowmobile-prohibited use between 10p-6a 3rd	\$98.80
74-223(a)(1)	Bicycle-registration required for riding in city	\$79.90
74-223(c)	Bicycle-no registration/unsafe riding	\$79.90
74-223(d)	Bicycle-must report change of ownership	\$73.60
74-223(e)	Bicycle-audible warning device required	\$73.60
74-223(f)	Bicycle-prohibited parking/hazardous to others	\$35.00
74-223(g)	Bicycle-board/blade prohib sidewalk/bus district	\$73.60
74-226(a)	Parking-prohibited loading and unloading	\$150.00
74-227(a)	Traffic-riding in cargo area of truck prohibited	\$187.00
74-234	Parking-limited time parking zones	\$25.00
90-173	Tobacco-prohibited on public beach and swim area	\$92.50
90-221	Parking-limited time boat mooring zones	\$25.00



# CITY OF LAKE GENEVA

## memo

From:  
Peg Pollitt  
Comptroller

4/10/14

TO: Mayor and Common Council:

After our auditors were here in March, they advised staff that we need to provide an update to our OPEB (Other Post Employment Benefits) study that was last done for year ending 2008. This is an actuarial study calculating the value of employee medical benefits upon retirement. The results of this study are included in our audit report to comply with GASB 45 reporting.

I contacted three firms for quotes to accomplish this. The results were:

Menard Consulting Inc	\$1,500
Willis of Wisconsin Inc	\$5,000
Key Benefit Concepts	did not respond

We recommend that the City contract with Menard Consulting to perform our 2013 OPEB study.

Peg and Dennis

*MC, Inc.*

**Menard Consulting, Inc.**

**Actuaries & Consultants**

Actuarial Services  
Proposal

**City of Lake Geneva**

April 1, 2014

Menard Consulting, Inc.  
1690 W. Lake Street, Suite F  
Addison, IL 60101

Menard Consulting, Inc.  
1690 W. Lake Street, Suite F  
Addison, IL 60101  
Tel: (630) 228-0676  
www.MenardConsult.com



April 1, 2014

Ms. Peg Pollitt  
Comptroller  
City of Lake Geneva  
626 Geneva Street  
Lake Geneva, WI 53147

**RE: Proposal for GASB 45 Actuarial Valuation Services**

Dear Ms. Pollitt:

Menard Consulting, Inc. is pleased submit our qualifications and experience to provide actuarial consulting services to the City of Lake Geneva.

Menard Consulting was formed with the distinct purpose of providing top-notch actuarial services in a timely, efficient, and cost-effective manner to small and midsize entities. This means that we are easily accessible, return phone calls, meet deadlines, and do not charge more than the quoted fee unless mutually agreed upon beforehand.

The contact for this proposal is as follows:

John Ritchie, ASA, MAAA  
Menard Consulting, Inc.  
1690 W. Lake Street, Suite F  
Addison, IL 60101  
Direct: (630) 228-0676  
John.Ritchie@MenardConsult.com

Please call or email me if you have questions about this proposal.

Sincerely,

**Menard Consulting, Inc.**

A handwritten signature in black ink that reads "John A. Ritchie, Jr." with a stylized flourish at the end.

John Ritchie, ASA, MAAA

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## **Firm Overview**

### **Overview**

Menard Consulting, Inc. is an actuarial consulting firm located in the Chicago suburb of Addison. It was formed with the distinct purpose of providing top-notch actuarial services in a timely, efficient, and cost-effective manner to small and midsize entities. This means that we are easily accessible, return phone calls, meet deadlines, and do not charge more than the quoted fee unless mutually agreed upon beforehand.

Experience and excellence count. Experience includes that in actuarial practices of large consulting houses and large accounting firms. This broad experience and knowledge translates into top-quality consulting services at a very reasonable cost.

We are unique in the actuarial world.

### **Services**

Menard Consulting provides services in the following areas:

• GASB 43/45 Retiree Health Care Actuarial Valuations
• FASB 106/158 Retiree Health Care Actuarial Valuations (private sector)
• Actuarial support for Health Care Brokers
• Self-Insured Health Care Plan Consulting
• Medicare Part D Retiree Drug Subsidy Actuarial Attestations
• Actuarial services for state Departments of Insurance

In addition, we have a network of relationships with trusted, seasoned, and proven non-actuarial professionals which we can draw upon or refer should the need arise.

### **Difference**

#### *Dedication*

Small and midsize entities are our main clientele and core market segment. As a result, you won't be "ranked" on size or fee level.

#### *Independence*

We only provide actuarial services, which means independence and objectivity.

#### *Responsiveness*

You will experience real-time decisions and accessibility.

#### *Price*

Fair, competitive, and fully-disclosed fees.

## **Approach**

There are a multitude of methods and assumptions that can be used in an actuarial valuation. The results are, in large part, a function of the assumptions selected. Our job is to provide guidance so that you understand them and sound decisions are made. In addition, we work closely with your auditors throughout the process so that they are comfortable with the assumptions and results.

## **Valuation Process**

The valuation process is shown below as a series of steps. In practice, some steps typically occur concurrently.

### Planning Session

The time frame, engagement scope, plan provisions, and deliverables are discussed in a phone call.

### Information Collection

Information necessary to complete the valuation will be requested. This proposal requests that information be provided electronically if at all possible. We prefer the commonly used Microsoft programs, although no additional charges will be levied if these cannot be used.

### Eligibility and Coverage Summary

A preliminary document will be developed which summarizes our understanding of the eligibility provisions and coverage levels. It will be sent to you for review and then finalized. Actuarial modeling will be based on the provisions in the final document.

### Client Review

Before releasing the actuarial report to your auditor, results are reviewed with you. This step can be waived at your discretion.

### Presentation of Results

Results will be provided in the form of a formal, comprehensive report. The report will be sent within 2 weeks after the requested information is received.

The analysis will be conducted in a manner consistent with the Code of Professional Conduct and Qualification Standards of the American Academy of Actuaries and the applicable Actuarial Standards of Practice of the Society of Actuaries.

Your auditors will have unrestricted access to us for any questions that arise about the actuarial report.

## Qualifications & Experience

John S. Ritchie, ASA, MAAA will be the primary contact. John has spoken frequently on GASB 43/45:

- Speaker at the Tri-Conference of the Illinois Assn. of School Boards, Illinois Assn. of School Administrators, and Illinois Assn. of School Business Officials in November 2010
- Speaker at the Illinois Association of School Board Officials Risk Management Seminar in March 2010
- Speaker at the West Virginia Government Finance Officers Assn. Meeting in October 2009
- Speaker at the Illinois Municipal Treasurers Association (“IMTA”) Annual Conference in June 2009
- Featured speaker at the Government Finance Officers Association of Alabama Conference in July 2008
- Speaker at the Illinois Public Pension Fund Association / IMTA Joint Conference in April 2008
- Featured speaker at the Illinois Government Finance Officers Association (“IGFOA”) Annual Conference in September 2007
- Presented on GASB 43/45 at the Government Finance Officers Association – PA East training session in September 2007
- GASB 43/45 Webinar sponsored by the IGFOA in July 2006
- Presented on GASB 43/45 to a consortium of 20 school districts overseen by the Worth (IL) Treasurers Office in June 2006

In addition, John authored a research paper on GASB 43/45 valuations as part of the Society of Actuary’s examination process. The paper detailed the effects of changes in actuarial assumptions on the Actuarial Accrued Liability, Normal Cost, and Annual Required Contribution.

John is qualified to issue a Statement of Actuarial Opinion for this project in accordance with the actuarial qualification standards as defined in “Qualification Standards for Actuaries Issuing Statements of Actuarial Opinion In The United States”.

John has over 25 years of experience as an actuary. He has spent time in the actuarial practices of RSM McGladrey, Inc., Deloitte Consulting, Arthur Andersen, and Milliman. John is an Associate of the Society of Actuaries (ASA) and a Member of American Academy of Actuaries (MAAA).

**Representative Engagements**

Below is a sample of GASB 45 actuarial valuations that John Ritchie has performed over the past several years.

• City of Appleton (Appleton, WI)	• City of Zion (Zion, IL)
• City of Burbank (Burbank, IL)	• Madison Metropolitan Sewerage Dist. (Madison, WI)
• City of College Park (College Park, GA)	• Village of Algonquin (Algonquin, IL)
• City of DeFuniak Springs (DeFuniak Springs, FL)	• Village of Fox River Grove (Fox River Grove, IL)
• City of Gulfport (Gulfport, FL)	• Village of Franklin Park (Franklin Park, IL)
• City of Des Peres (Des Peres, MO)	• Village of Hazel Crest (Hazel Crest, IL)
• City of Norton Shores (Norton Shores, MI)	• Village of New Lenox (New Lenox, IL)
• City of Ottumwa (Ottumwa, IA)	• Village of Oak Lawn (Oak Lawn, IL)
• City of Palos Hills (Palos Hills, IL)	• Village of South Holland (South Holland, IL)
• City of Superior (Superior, WI)	• Village of Twin Lakes (Twin Lakes, WI)
• City of Sycamore (Sycamore, IL)	• Village of Willow Springs (Willow Springs, IL)
• City of Traverse City (Traverse City, MI)	

## References

You are encouraged to contact the following individuals to obtain their perspectives.

Ms. Jennifer Pollitt  
Village Administrator  
Village of Twin Lakes  
108 East Main Street  
PO Box 1024  
Twin Lakes, WI 53181  
(262) 877-2858  
tladmin@twinlakeswi.net

Ms. Shirley Fox  
Controller  
Madison Metropolitan Sewerage District  
1610 Moorland Road  
Madison, WI 53713  
(608) 222-1201, Ext. 207  
ShirleyF@madsewer.org

## **Fees**

Our intention is to quote a fee which is fair and is proportional to the work effort. As such, the following fee is proposed for your consideration.

### Core Services

- Prepare actuarial valuation report under the Alternative Measurement Method  
(includes footnote disclosure information for audit)
- Discussion / Meeting re. the Actuarial Report
- Discussion(s) with Auditors re. Actuarial Report
- Valuation Update & Consultation with Auditors in Off Valuation Years

Fee for the Fiscal Year 2013 Valuation: **\$1,500**  
(includes roll-forward in off years)

Professional fees will be invoiced upon delivery of the final report. Invoice payment is due and payable within 30 days.

Fees are all-inclusive of professional service time and expenses.

**You will not be charged more than the amounts quoted above unless there is a signed Addendum to the agreement for this project.**

## **Statements & Affirmations**

### **Independence Statement**

Menard Consulting, Inc. operates independently of the City of Lake Geneva. We are unaware of any potential conflicts of interest.

### **Pending Legal Actions**

There are no pending legal actions against Menard Consulting, Inc.

## **Biography**

### **John S. Ritchie, ASA, MAAA**

President

Menard Consulting, Inc.

## **Experience**

John has over 25 years of experience as a Health Care Consulting actuary. He is a results-oriented healthcare consultant who brings a 360-degree perspective to healthcare consulting from his assignments for Private and Public Employers, Managed Care Organizations, Health Insurers including Blues Plans, Multi-Specialty and Other Medical Groups, and State Medicaid Programs.

### **Consulting for Employers**

Actuarial benefit projections and forecasts  
Actuarial pricing and plan design  
Actuarial support for union negotiations  
Assessments of cost containment programs and vendors  
COBRA rate calculations  
Contribution strategy and contribution calculations  
Health plan Strategic Planning and Gap Analysis  
Reserves and liabilities for self-insured health plans  
Retiree medical valuations  
Self-Insurance Feasibility Studies

### **Consulting for Insurers**

Blue Cross Blue Shield of North Carolina  
Bluegrass Family Health (Lexington, KY)  
Caresource (Dayton, OH)  
HealthNow New York Inc.  
(Blue Cross Blue Shield of Western New York)  
Kaiser Permanente  
M-Plan (Indianapolis, IN)  
Mount Carmel Behavioral Health (Columbus, OH)  
Mount Carmel Health System (Columbus, OH)  
Paradigm Management Services  
(Disease Management Firm)  
Paramount Health Care (Toledo, OH)  
UW Health (U. of Wisconsin Medical Foundation & Hospital)

**John S. Ritchie, ASA, MAAA (continued)**

**Consulting for Regulatory Agencies**

Centers for Medicare & Medicaid Services (CMS)  
Colorado Department of Health Care Policy  
& Financing (Medicaid Agency)  
Iowa Insurance Division  
Minnesota Department of Commerce  
New Jersey Department of Banking and Insurance  
New York State Insurance Department  
South Carolina Department of Health & Human Services (Medicaid Agency)

**Consulting for Payors and Providers**

Actuarial pricing of government programs for persons  
with Mental Illness and Developmental Disabilities  
Actuarial rate setting for state Medicaid programs  
Commercial capitation rate development  
Development of insurance premium rates  
Health plan commercial pricing  
Incurred But Not Reported (IBNR) claim liability calculations and assessments  
Insurance product design and development  
Provider reimbursement analyses  
Risk-sharing analyses  
State PACE Program rate development

**Professional Affiliations**

- Associate of the Society of Actuaries (ASA)
- Member of the American Academy of Actuaries (MAAA)

**Education**

Bachelor of Arts Degree (Mathematics)  
Saint Norbert College - DePere, Wisconsin



# LAKE GENEVA UTILITY COMMISSION

**Daniel S. Winkler, P.E.**  
*Director of Public Works & Utilities*



**Birdell Brellenthin**  
*Utility Commission President*

**Kent Wiedenhoef**  
*Water Superintendent*

**Scott Tesmer**  
*Wastewater Superintendent*

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361 Main Street • P.O. Box 187 • Lake Geneva, WI 53147 • Phone (262) 248-2311 • Fax (262) 248-0589

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**DATE:** April 8, 2014

## MEMORANDUM

**TO:** Dennis Jordan, City Administrator

**FROM:** Daniel S. Winkler, P.E.   
Director of Public Works & Utilities

**SUBJECT:** North Broad Street Lighting Bids

### Background

This memorandum discusses bids received for the above project.

### Discussion

Bids were received and opened for the above maintenance work. The results are:

<u>Contractor</u>	<u>Address</u>	<u>Base Bid</u>	<u>Alt. A1</u>	<u>Alt.A2</u>
<b>Wil-Surge Electric</b>	<b>Butler WI</b>	<b>\$118,806.00</b>	<b>\$ 450</b>	<b>\$ 500</b>
Mohr Construction	Kenosha, WI	\$205,909.00	\$3,010	\$6,880
Outdoor Lighting	Milwaukee, WI	\$238,356.50	\$5,800	\$5,600
Rewald Electric	Burlington, WI	\$248,542.00	\$1,500	\$1,500
Pieper Electric	Milwaukee, WI	\$262,294.43	\$8,250	\$4,000

### TOOK OUT PLANS BUT DID NOT BID THE PROJECT:

Humphreys Contracting	Lake Geneva, WI
Habermehl Electric	Franklin, WI
Adams Electric	Elkhorn, WI
Grohs Electric LLC	Union Grove, WI

Bid Alternate A1 is a reduction in bid for the City hauling the poles to the job site and assisting with installation, and Bid Alternate No. A2 is a reduction in bid price for the City to remove the old aluminum poles and hauling them to the wastewater plant.

The low bid is that of WIL-Surge Electric, Inc. of Butler, WI in the amount of \$118,806.00. Their alternate bid credits are too small to tie up the Street Department with assisting on the project. The second low bidder is Mohr Construction of Kenosha, WI in the amount of \$205,909.00.

WIL-surge Electric has not done work for the City but they are pre-qualified. There are two concerns. First, their bid bond was not in the bid documents and the DPW declared the bid irregular. Their letter of explanation and bid bond will be provided to the City Clerk prior to the meeting. Their failure to provide a bid bond with their bid has no effect on the bid process or the bid. WIL-surge Electric is providing the bid bond which simply guarantees that they will enter into the contract if it is awarded to them. Secondly, the City has an obligation to accept the lowest bid, and the Wil-surge Electric bid is \$85,000 less than everybody else.

**Recommendation**

Award is recommended to WIL-surge Electric of Butler, WI in the amount of \$118,806.00 provided that their bid bond and accompanying letter are received prior to the award.

File

**CITY OF LAKE GENEVA  
NORTH BROAD STREET LIGHTING REPLACEMENT**

**BID OPENING DATE: April 9, 2014 10:00 AM**

COMPANY		RJ Underground			Humphreys Contracting			Habermehl Electric			Outdoor Lighting			Adams Electric		
ADDRESS		Kenosha, WI			Lake Geneva, WI			Franklin, WI			Milwaukee, WI			Elkhorn, WI		
CITY/STATE		Kenosha, WI			Lake Geneva, WI			Franklin, WI			Milwaukee, WI			Elkhorn, WI		
BID BOND (YES/NO)		YES / NO			YES / NO			YES / NO			YES / NO			YES / NO		
PRE-QUALIFIED (YES/NO)		YES			YES			YES			YES			YES / NO		
ADDENDUM #1 RECEIVED (YES/NO)		YES/NO			YES/NO			YES/NO			YES/NO			YES/NO		
ITEM NO.	DESCRIPTION	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL
1	Assemble, Transport & Install Single Headed Street Light, Each	43		\$ -	43		\$ -	43		\$ -	43	984.20	\$ 42,320.60	43		\$ -
2	Assemble, Transport & Install Single Headed Double Light, Each	0		\$ -	0		\$ -	0		\$ -	0		\$ -	0		\$ -
3	Remove Old Street Light & Concrete Base, Each	28		\$ -	28		\$ -	28		\$ -	28	701.00	\$ 19,628.00	28		\$ -
4	New Street Light Concrete Bases, Each	43		\$ -	43		\$ -	43		\$ -	43	863.50	\$ 37,130.50	43		\$ -
5	Directional Boring & Duct, L.F.	4,100		\$ -	4,100		\$ -	4,100		\$ -	4,100	16.53	\$ 67,773.00	4,100		\$ -
6	Cable Wiring for Street Lighting, L.F.	4,300		\$ -	4,300		\$ -	4,300		\$ -	4,300	3.29	\$ 14,147.00	4,300		\$ -
7	Cable Wiring for Electric Outlets, L.F.	4,900		\$ -	4,900		\$ -	4,900		\$ -	4,900	3.19	\$ 15,631.00	4,900		\$ -
8	Electrical Service Complete, L.S.	2		\$ -	2		\$ -	2		\$ -	2	8,456	\$ 16,912.40	2		\$ -
9	Restoration, L.S.	1		\$ -	1		\$ -	1		\$ -	1	24,814	\$ 24,814.00	1		\$ -
<b>BASE BID</b>				\$ -			\$ -			\$ -			\$ 238,356.50			\$ -
<b>ALTERNATE BID ITEMS</b>																
A1	Credit to the City if the City delivers light units.....			<b>NO BID</b>			<b>NO BID</b>			<b>NO BID</b>			\$ 5,800.00			<b>NO BID</b>
A2	Credit to the City if the City removes old .....												\$ 5,600.00			
				\$ -			\$ -			\$ -			\$ 11,400.00			\$ -

COMPANY		Mohr Construction			Pieper Electric			Wil-Surge Electric			Rewald Electric			Grohs Electric LLC		
ADDRESS		Pleasant Prairie, WI			Milwaukee, WI			Butler, WI			Burlington, WI 53105			Union Grove, WI		
CITY/STATE		Pleasant Prairie, WI			Milwaukee, WI			Butler, WI			Burlington, WI 53105			Union Grove, WI		
BID BOND (YES/NO)		YES / NO			YES / NO			YES / NO			YES / NO			YES / NO		
PRE-QUALIFIED (YES/NO)		YES / NO			YES			YES / NO			YES			YES / NO		
ADDENDUM #1 RECEIVED (YES/NO)		YES/NO			YES/NO			YES/NO			YES/NO			YES/NO		
ITEM NO.	DESCRIPTION	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL	QTY.	UNIT PRICE	TOTAL
1	Assemble, Transport & Install Single Headed Street Light, Each	43	779.00	\$ 33,497.00	43	\$ 791.84	\$ 34,049.12	43	170.00	\$ 7,310.00	43	387.00	\$ 16,641.00	43		\$ -
2	Assemble, Transport & Install Single Headed Double Light, Each	0		\$ -	0	\$ -	\$ -	0	-	\$ -	0		\$ -	0		\$ -
3	Remove Old Street Light & Concrete Base, Each	28	588.00	\$ 16,464.00	28	\$ 547.98	\$ 15,343.44	28	200.00	\$ 5,600.00	28	878.00	\$ 24,584.00	28		\$ -
4	New Street Light Concrete Bases, Each	43	679.00	\$ 29,197.00	43	\$ 1,065.01	\$ 45,795.43	43	510.00	\$ 21,930.00	43	797.00	\$ 34,271.00	43		\$ -
5	Directional Boring & Duct, L.F.	4,100	14.60	\$ 59,860.00	4,100	\$ 23.89	\$ 97,949.00	4,100	12.00	\$ 49,200.00	4,100	31.71	\$ 130,011.00	4,100		\$ -
6	Cable Wiring for Street Lighting, L.F.	4,300	5.56	\$ 23,908.00	4,300	\$ 2.26	\$ 9,718.00	4,300	1.61 (adj)	\$ 6,911.00	4,300	2.20	\$ 9,460.00	4,300		\$ -
7	Cable Wiring for Electric Outlets, L.F.	4,900	3.44	\$ 16,856.00	4,900	\$ 1.23	\$ 6,027.00	4,900	1.38 (adj)	\$ 6,781.00	4,900	1.75	\$ 8,575.00	4,900		\$ -
8	Electrical Service Complete, L.S.	2	7,925	\$ 15,850.00	2	\$ 15,395	\$ 30,790.50	2	5,237	\$ 10,474.00	2	7,500	\$ 15,000.00	2		\$ -
9	Restoration, L.S.	1	10,277	\$ 10,277.00	1	\$ 22,622	\$ 22,621.94	1	10,600	\$ 10,600.00	1	10,000	\$ 10,000.00	1		\$ -
<b>BASE BID</b>				\$ 205,909.00			\$ 262,294.43			\$ 118,806.00			\$ 248,542.00			\$ -
<b>ALTERNATE BID ITEMS</b>										(adjusted)						
A1	Credit to the City if the City delivers light units.....			\$ 3,870.00			\$ 8,250.00			\$ 450.00			\$ 1,500.00			<b>NO BID</b>
A2	Credit to the City if the City removes old .....			\$ 3,010.00			\$ 4,000.00			\$ 500.00			\$ 1,500.00			
				\$ 6,880.00			\$ 12,250.00			\$ 950.00			\$ 3,000.00			\$ -



# Board of Park Commissioners

Doug Skates - President

Alderman Al Kupsik  
Brian Olson  
John Swanson

Lynn Hassler  
Peggy Schneider  
Mayor Jim Connors

Barb Hartigan  
Dave Quickel

Director of Public Works Daniel S. Winkler, P.E., Secretary

City of Lake Geneva 626 Geneva Street Lake Geneva, WI 53147-1914  
[www.cityoflakegeneva.com](http://www.cityoflakegeneva.com) Phone: (262) 248-3673

## MINUTES OF THE 6:30 PM APRIL 2, 2014 MEETING

City Hall 2<sup>nd</sup> Floor Room 2A

### Call to Order:

The Board of Park Commissioners meeting was called to order by President Skates at 6:30 PM. DPW Dan Winkler read the roll.

### Roll Call:

President Doug Skates , Lynn Hassler , Barb Hartigan , Peggy Schneider , Dave Quickel , John Swanson , Ald. Al Kupsik , Brian Olson , Mayor Jim Connors . (7 Total).

### Staff & Aldermen Present:

DPW Daniel Winkler , Ald. Sarah Hill, Administrator Dennis Jordan .

### Public Present:

Mr. Chris Schultz, Mr. Frank and Mrs. Jennifer Delgado.

### Approve the Minutes of the Prior Meeting:

It was moved by Commissioner Quickel to approve the minutes of the March 2014 meeting and seconded by Ald. Kupsik. The motion passed 7-0.

### Public Input:

None.

### Park Permits/Park Donations:

Veterans Park, Adult Soccer League, 10 AM to 4 PM, Sundays, May thru October-Mr. Frank Delgado-

There was discussion regarding last year's damaged field and that the league that did the damage was no longer involved. Issues discussed included security on site, a significant deposit, and per game charges. Drinking, drug use and garbage were also identified as a problem from last year. Mr. Delgado said if he was approved, he personally accept responsibility for the attendees and clean up. He also said his schedule can work around YMCA arranged for Sunday use of the fields. The request was only for the two east Fields Nos. 1 & 2. There was also discussion regarding what to do to keep the 3<sup>rd</sup> field and the damaged field from being used by the league. Removal of the nets or chaining the goals together, were possible answers.

It was moved by Ald. Kupsik and seconded by President Skates to refer this item to the Police Department for a recommendation and continue the item to the next meeting. The motion passed 7-0.

Seminary Park, Cheerleaders, 8 AM to 9 PM, June 3<sup>rd</sup> – June 7<sup>th</sup>-

President Skates noted all fees were paid and the event was the same as last year. It was moved by Ald. Kupsik and seconded by Commissioner Quickel to approve. The motion passed 7-0.

Veterans Park, Geneva Lake United Soccer League, 7:30 AM to 5:30 PM, June 16<sup>th</sup> thru June 20<sup>th</sup> for 2 or 3 Soccer Fields-There was discussion regarding YMCA having priority and approval be contingent upon safe field conditions as determined by the DPW and Street Department employee assigned to the park. It was moved by Ald. Kupsik and seconded by Commissioner Quickel to approve the request on that basis. The motion passed 7-0.

## **Park Assignments/Repair/Update/Maintenance:**

Commissioner Schneider inquired as to the sidewalk conditions along the lake at Library Park and the orange painted joints. DPW Winkler explained it was due to frost heave and that the walk would be repaired as needed if tripping hazards remain.

## **New Business:**

Leadership Dynamics Book House Location- The students did not appear as the school was on spring break.

## **Old Business:**

Local Non-Profit Fee Structure Discussion-Peggy Schroeder/Tim Neubeck (This item was unanimously taken out of order second)-City Clerk Neubeck explained he investigated what other cities did on fees. No official action was taken and the Commission will continue to decide as they have in the past.

Gygax Memorial Brick Discussion-Gail Gygax (This item was taken first out of order)-Ms. Gail Gygax appeared to continue the discussion on the memorial. She said she has raised over \$220,000 and her goal is \$300,000 plus. She shared her 501(C)3 tax exempt certificate and requested permission to sell signature memorial bricks. Administrator Jordan would like to make sure people do not come to the City for any information or problems with the bricks. Ms. Gygax said the content of the bricks would only be the person's or corporate names. It was moved by Ald. Kupsik to recommend approval for her sale of memorial bricks. The motion was seconded by Commissioner Quickel and passed 7-0.

Park Use and Open Space Plan Details/Discussion-Mary Robb, Vandewalle & Associates

There was no additional discussion.

Dog Park Fencing/Signage/Policy/Donation Discussion-President Skates said they were still attempting to secure donations for the project and this item will be continued.

Disc Golf Course Update/Opening.-DPW Winkler provided a brief update. The signs are being made and will be installed soon. Administrator Jordan is soliciting donations for sponsorships and believed he had 2 to 4 already. DPW Winkler was looking for assistance from anyone willing to shape, grade and seed the disturbed areas, trim trees, and hasn't as yet done anything with the bridges.

## **Future Meeting Agenda Items-May:**

None.

## **Adjourn:**

It was moved by Ald. Kupsik and seconded by President Skates to adjourn. The motion passed 7-0 and the meeting was adjourned at 8:05 PM.

## **Set Next Meeting Date:**

The next regular meeting is scheduled for May 7, 2014.

Respectfully Submitted,

*Daniel S. Winkler*

Daniel S. Winkler, P.E.  
Park Commission Secretary  
& Director of Public Works & Utilities  
04/08/14

(If anyone finds any inaccuracies, errors or needs to adjust the minutes please call or email me prior to the next meeting.)

## PARKING OPERATIONS SUPERVISOR

**PURPOSE:** Working under the direction of the City Administrator, the Parking Operations Supervisor is fully responsible and accountable for the entire parking operation which includes: supervision of employees, policies and procedures, enforcement, complaints, and events. The Operations Supervisor will monitor and oversee the daily operation of the parking department, the approximately 1,000 on-and off-street parking spaces; analyze trends to improve city-wide parking station operations; and respond to requests of the public. The parking stations generate approximately \$1 million per year in revenue for the City. The person in this position is responsible for ensuring the parking stations are operational at all times and maintained adequately. The Parking Operations Supervisor also oversees the reserving of parking spaces to accommodate special events and construction.

### ESSENTIAL FUNCTIONS:

- Manage and administer the City's Parking Kiosk and enforcement operations.
- Provide staff support to the Parking Commission. Make suggestions for improvements to the system, address concerns of the Parking Committee, and provide assistance to the Committee.
- Investigate and respond to complaints related to the Parking Station Program from City residents and visitors, including preparing correspondence, reports, work orders, and/or legislation to resolve complaints.
- In coordination with the Street Department, design and layout on-street angle parking, coordinate temporary no parking sign installation and removal, and monitor the condition of pavement markings to schedule repainting.
- Conduct parking studies and oversee sign installation, including providing cost estimates.
- Perform other duties as assigned.
- On call during system working hours, including weekends and holidays.
- Hire/manage enforcement personnel.

### MINIMUM REQUIREMENTS:

- Three years of experience in parking, transportation, business management, or public administration.
- Bachelor's degree from an accredited college or university in public administration or other job related field.
- **NOTE: Various combinations of education and experience will be considered.** Persons interested in this position who do not currently meet the minimum requirements may apply and be considered for the position.
- Valid driver's license at time of appointment.
- Experience using Microsoft Office and ability to learn and effectively use proprietary software.

### DESIRABLE QUALIFICATIONS:

- College level coursework in public policy, business, management, transportation, mathematics or a related field.

- Experience managing field operations.
- Experience supervising staff, particularly field personnel.

**KNOWLEDGE, SKILLS, ABILITIES AND OTHER CHARACTERISTICS:**

- Knowledge of parking and transportation issues.
- Ability to use or learn proprietary parking station software programs.
- Data analysis and report writing skills.
- Knowledge of general business practices.
- Analytical, problem-solving, and critical thinking skills.
- Ability to write technical reports and business correspondence.
- Skill in analyzing operational and revenue data to recognize trends.
- Ability to read and interpret job-related material.
- Be able to lift 40 pounds.
- Very good oral and written communication skills.
- Interpersonal and customer service skills: ability to maintain effective working relationships with staff, management, elected officials, vendors and the general public.
- Good supervisory skills.
- Skill in using Microsoft Suite (Word, Excel, Access, etc.)
- Planning, organization and coordination skills.
- Time management skills.
- Ability to work well both independently and as a member of a team.
- Ability to work under pressure and adapt quickly to unanticipated changes.
- Attention to detail.

**EMPLOYMENT AGREEMENT  
BETWEEN THE CITY OF LAKE GENEVA AND  
SYLVIA MARTINEZ-MULLALLY  
FOR SERVICES AS PARKING SUPERVISOR ,CITY OF LAKE GENEVA**

This Agreement, made and entered into this 1st day of May, 2014, by and between the City of Lake Geneva, State of Wisconsin, a municipal corporation, hereinafter called "Employer", as party of the first part, and Sylvia Martinez-Mullally, hereinafter called "Mullally", as party of the second part, both of whom understand and agree as follows:

**WHEREAS**, Employer desires to employ the services of Mullally as Parking Supervisor of the City of Lake Geneva, and

**WHEREAS**, it is the desire of the Common Council, hereinafter called "Council", to provide certain benefits, establish certain conditions of employment and to set working conditions for Mullally; and,

**WHEREAS**, Mullally desires to accept employment as Parking Supervisor for the City of Lake Geneva;

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows;

**SECTION 1.                  DUTIES**

Employer hereby agrees to employ Mullally as Parking Supervisor for the City of Lake Geneva to perform the functions and duties of Parking Supervisor as described in any applicable job descriptions and as amended from time to time by the Common Council for the City of Lake Geneva.

**SECTION 2.                  SALARY**

Effective May 1, 2014 the salary shall be \$45,000.00 annually. Each year thereafter, the City Council may set wages based upon annual reviews of job performance. This position is a professional exempt position.

**SECTION 3.                  TERM**

**A.** Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Common Council to terminate the services of Mullally at any time with cause. Cause is hereby deemed to be violations of the terms of this Agreement, any applicable job descriptions, duties assigned by the City Council from time to time, violations of any provision of the City of Lake Geneva Employee Personnel Handbook, now existing or as amended by the City Council from time to time, or for any violations as provided in §§17.12(1)(c) & (d) and 17.16, Wis. Stats.

- B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Mullally to resign at any time from her position with Employer.
- C. Mullally agrees to remain in the exclusive employ of Employer and to not to accept other employment as an employee, an independent contractor, or work as a self-employed person.
- D. The Agreement shall be reviewed and considered for extension based upon Mullally's performance evaluation which will be done at least 90 days before Mullally's anniversary date of May 1, 2014. Thereafter, the City Administrator and the Personnel Committee shall review and evaluate the performance of Mullally at least once annually to determine if the contract shall be extended and at what terms.

**SECTION 4.                  HOURS OF WORK**

It is recognized that professional exempt employees may devote time outside the normal office hours (Monday through Friday 8:30am to 5:00pm) to business of the Employer, Exempt employees do not receive overtime and should not keep track of any extra hours worked. If an exempt employee wishes to take off for personal time, she shall request permission from the City Administrator who is responsible for the efficient operation of the City, has absolute discretion to grant or deny such personal time at the time requested.

**SECTION 5.                  VACATION**

Mullally shall initially be entitled to nineteen days of PTP, and shall be scheduled and used as stated in the Employee Handbook.

**SECTION 6.                  HEALTH, LIFE, DENTAL AND DISABILITY INSURANCE**

Mullally will receive health, life, dental and disability insurance benefits at the coverage in force for all City Employees.

**SECTION 7.                  INSURANCE AFTER RETIREMENT**

Exempt Regular Full-Time Employees retiring before they qualify for Medicare can remain on the City's health plan at their own expense. Said payment shall be based on the Employers group plan rates. The retiree may remain on the City health plan until such time as the retiree is eligible for Medicare, or reaches sixty-five years of age, whichever occurs first.

**SECTION 8.                  RETIREMENT**

It is understood that the City of Lake Geneva is a member of the Wisconsin Public Employees Retirement Fund and thereby extends coverage to Mullally. Employer shall pay the prescribed amount as required by WRS annually and Mullally shall be responsible for the remaining share, currently, 7% of base pay.

**SECTION 9. HOLIDAYS**

New Year's Day (January 1); Good Friday (Friday before Easter); Memorial Day (last Monday in May); Independence Day (July 4); Labor Day (first Monday in September); Thanksgiving Day (4<sup>th</sup> Thursday in November); Day after Thanksgiving; Christmas Eve (December 24); Christmas (December 25); and New Year's Eve (December 31).

**SECTION 10. DURATION OF AGREEMENT**

This contract shall be reviewed on an annual basis with any changes thereto to be submitted in writing and approved by the City Council.

**IN WITNESS WHEREOF**, THE City Council of the City of Lake Geneva has caused this agreement to be signed and executed on its behalf by its Mayor, and duly attested by its Administrator, and Mullally has signed and executed this agreement, both in duplicate, on the dates as set forth below.

**CITY OF LAKE GENEVA**

**MULLALLY**

\_\_\_\_\_  
Mayor, James R. Connors

\_\_\_\_\_  
Sylvia Martinez-Mullally

\_\_\_\_\_  
Administrator, Dennis E. Jordan

\_\_\_\_\_  
Date

**DRAFT**  
**MAINTENANCE TRANSFER AGREEMENT**  
**BETWEEN THE CITY OF LAKE GENEVA AND WALWORTH COUNTY**  
**(County Trunk Highway H Segment from Lake Geneva City Limits to STH 120)**

This Maintenance Transfer Agreement (“Agreement”) is made on this \_\_\_\_ day of \_\_\_\_\_, 2014, between the City of Lake Geneva, Wisconsin (“City”) and Walworth County, Wisconsin (“County”).

The City and County hereby agree to the following changes in maintenance responsibilities for the following section of County Trunk Highway H (CTH H) in the City of Lake Geneva:

**CTH H from the north City limits south to Williams Street**  
**(a total of 3,907 lineal feet, or .75 miles).**

1. The County transfers and the City accepts perpetual responsibility for snow removal, sanding/salting and sweeping for the segment of CTH H described above herein upon the County’s completion of a pavement mill and overlay improvement in 2014, including striping and base patching as required, and replacement of deteriorated curb and gutter sections as identified by the City. The City shall reimburse the County for the curb and gutter replacement.
2. The County will continue to centerline stripe and crack seal this roadway segment.

The City and County further agree to the following changes in maintenance responsibilities for the following section of County Trunk Highway H (CTH H) in the City of Lake Geneva:

**CTH H from the Williams Street intersection to the USH 12 interchange**  
**(a total of 3,437 lineal feet, or .65 miles)**

3. The County transfers and the City accepts perpetual responsibility for snow removal, sanding/salting and sweeping for the segment of CTH H described above herein upon the County’s future completion of a pavement surface replacement improvement, including striping and base patching as required, and replacement of deteriorated curb and gutter sections as identified by the City. The City shall reimburse the County for the curb and gutter replacement.
4. The City shall continue to assist the County with snow removal from the terrace areas of George Street and Grant Street sections of this road section until pavement surface replacement occurs and as long as this remains a CTH H route.
5. The County shall also upgrade its traffic signal wiring and equipment at the Geneva Square shopping center entrance as may be required at the time of the completion of this road section’s pavement surface improvement. An independent traffic signal consultant shall be employed by the County to assess the signal’s condition and make recommendations as to what needs to be done to improve the County’s traffic signal system.

6. The County will continue to centerline stripe and crack seal this roadway segment and assist the City with salting of the road as needed as long as this remains a CTH H route.

7. The County shall continue to work with the City and plow and salt the straight sections (exclusive of turn lanes and corners) of CTH H between USH 12 and Bloomfield Road. Said sections include Main Street (STH 50) and Edwards Boulevard.

**CTH H from the City limits south to Williams Street, and then east to STH 120  
(a total of 7,344 lineal feet, or 1.4 miles)**

8. At such time as the County transfers and the City accepts jurisdictional transfer of certain sections of CTH H, the City shall receive the corresponding State aid.

9. The City and County shall continue discussions regarding the re-routing of CTH H around the City and out of the residential area.

10. The City and County shall hold each other harmless from any claims or demands arising out of this Agreement.

11. Either party reserves the right to cancel or terminate this Agreement with one (1) year advance written notice or by mutual agreement.

**WALWORTH COUNTY**

**CITY OF LAKE GENEVA**

By: \_\_\_\_\_  
Kimberly Bushey, County Clerk

By: \_\_\_\_\_  
Mayor

**Attest:**

**Attest:**

By: \_\_\_\_\_  
Kevin Brunner  
County Highway Commissioner

By: \_\_\_\_\_  
City Clerk



**CAPITAL PROJECTS WORKSHOP**  
**SATURDAY, JANUARY 25, 2014 – 9:00 AM**  
**CITY HALL, CONFERENCE ROOM 2C**

**MINUTES**

**1. Mayor Connors calls the meeting to order at 9:05am.**

**2. Roll Call**

Present: Connors, Hill, Wall, Kupsik, Lyon, Hougen

Not Present: Kehoe, Mott, Taggart

Also Present: City Administrator Jordan, City Clerk Neubeck, Director of Public Works Winkler, Police Chief Rasmussen, Assistant Fire Chief Heindl, and Police Lieutenant Gritzner

**3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes.**

No Comments

**4. Discussion on capital projects for 2014**

Administrator Jordan stated the individual departments will explain their portion of the capital projects, and he reminded those in attendance this meeting is for discussion purposes only as no decisions will be made. He added most cities like Lake Geneva borrow for capital projects every three years, banks are now approaching cities for loans, and the City may want to see what the interest rates are available compared to bonding. Capital borrowing is limited to five and a half percent of the City's equalized assessed value (EAV) which is roughly seventy million dollars. Due to levy restrictions, cities must now borrow.

Lieutenant Gritzner explained what the capital items and projects the Police Department wishes to fund.

- Replacing the color copier due to its age
- Upgrading the east gate at the impound lot so it can be open electronically
- Changing the ballistic within the Dispatch to a level four material
- Purchasing a digital fingerprint reader so the Police Department has real-time identification with other databases
- Procuring an automated license plate recognition system which would read license plates automatically while on patrol
- Obtaining more barricades and light towers which would be helpful to have during public events and festivities

Alderman Hill disagreed with the purchase of items just for event purposes as she feels those organizations coordinating such events should have to pay for it. She said those items should only be used for emergency management purposes.

Director Winkler said the light towers aid the City in a variety of tasks including night repair work, dredging, and during main breaks.

Alderman Lyon asked if the City is prepared for Microsoft discontinuing updates for the Microsoft XP operating system.

Administrator Jordan replied most computers within the City are using Windows 7; however, he will work with the City's information technology (IT) professional for an inventory of computers on the network.

Assistant Chief Heindl explained what capital items and projects the Fire Department wishes to fund.

- Replacing the roof as it is the original roof from when the facility was built in 1972
- Purchasing new personal protective equipment as many items have reached their end of life stage after five to six years of service
- Obtaining Pro-Phoenix systems for a squad vehicle, tower truck, and an additional fire engine

Administrator Jordan added the City is looking into replacing phone systems at the Fire Department, City Hall, and Library; however, he is working with AT&T in getting an accurate quote and timeline. He then reviewed some items for City Hall:

- Replacing City Hall windows
- Blocking off the entrance inside City Hall near the Building and Zoning Department. Instead, residents would be able to use the vestibule to make payments and drop things off instead of coming inside.
- Purchasing a new color copier

Administrator Jordan said the City is looking into purchasing a trash compactor for the Riviera which would remove the dumpsters.

Alderman Kupsik suggested renting a trash compactor so the City would not have to repair it. He asked if the Riviera has a sufficient electrical system to handle it as well as space for the hydraulic portions of the compactor. He added outdoor compactors lose functionality during winters if the hydraulic system is not properly enclosed.

Mayor Connors suggested taking a break.

The meeting took an intermission at 10:30am and returned at 10:38am.

Director Winkler stated the Public Works department brought forth two million dollars worth of capital projects with three quarters of that amount being pavement related: streets, alley ways, sidewalks, etc.

Alderman Wall asked if the amount for pavement related repairs is sufficient and if the City should make more repairs.

Director Winkler replied that amount would be too great to replace everything all at once, and his goal is to evaluate roads and repair the worst ones first.

Alderman Hougen recommended the City allocated more funding for economic development and technology related upgrades.

Director Winkler said more businesses that come to the City will need workers which will need homes which are connected by roads. Street problems are exacerbated by tourists, and he wanted to ensure the City can properly accommodate all vehicles entering and leaving the City.

Mayor Connors informed the group the tax improvement district (TID) will close in the coming years, and the City should be prepared to spend the remaining funds.

Alderman Kupsik asked if the City's entire fuel station needs to be replaced.

Director Winkler replied the tanks are fine, but the control system needs to be replaced.

Mayor Connors asked how often alleys are repaired.

Director Winkler replied one alley is replaced a year, but there are not many alleys outside of the TID which need to be replaced. He suggested the City focus on collector and feeder street conditions instead.

Mayor Connors said the City plans on adding signage to parks without them and replacing signs on those that do so there is uniformity.

Alderman Hill asked if downtown signage is more vital than park signage.

Alderman Kupsik replied signs are missing or quite worn, and the signage helps non-locals find them. He added the City has twenty two parks, but all residents may not know of them all because they are not labeled as such.

Director Winkler outlined other park upgrades.

Alderman Hill said the City should make a more coordinated effort to make it more pedestrian friendly especially along Route 50.

Administrator Jordan said Route 50 is always a difficult topic due to right of ways, easements, and other issues.

Mayor Connors suggested bringing this issue to the Public Works Committee at a later date.

Director Winkler said huge strides have been made in the past fifteen year with bike trails, walking trails, and sidewalks to make the City more pedestrian and bicycle friendly. He added a master plan for such initiatives is difficult to implement especially when private owners are involved.

Administrator Jordan said he will use this input and bring more information back to the Council when he has an update.

## 5. Adjournment

**Motion #1:** Alderman Wall moved to adjourn, Alderman Hill seconded, and the meeting adjourned at 12:03 pm.

---

Tim Neubeck, City Clerk.

**THESE ARE NOT OFFICIAL MINUTES UNTIL APPROVED BY THE COMMON COUNCIL**



## CITY OF LAKE GENEVA JOB DESCRIPTION

<b>TITLE:</b>	Deputy City Clerk - Treasurer	<b>REPORTS TO:</b>	City Clerk
<b>DEPARTMENT:</b>	City Clerk's Office	<b>POSITIONS SUPERVISED:</b>	None
<b>FLSA STATUS:</b>	Non-Exempt	<b>UNION:</b>	None
<b>SALARY RANGE:</b>	\$35,000 - \$39,000	<b>DATE APPROVED/AMENDED:</b>	2-24-14

*The following job description duties are illustrative, and the person holding the position may be required to perform other duties of a similar nature or otherwise related to the position.*

### **POSITION SUMMARY**

The Deputy City Clerk – Treasurer aids the City Clerk in the discharge of statutory duties, and performs the duties of the City Clerk in the clerk's absence. The duties of the City Clerk and deputies are described in Wisconsin State Statute §62.09(11). The Deputy City Clerk - Treasurer provides support in all other areas as assigned by the City Clerk to ensure effective accomplishment of City objectives.

### **ESSENTIAL FUNCTIONS:**

1. Aids in performance of duties of the Clerk Clerk's Office under the Clerk's direction.
2. Performs the duties of the City Clerk in the absence of the Clerk.
3. Contributes to the maintenance of the official City documents and files. Stores, retrieves and maintains documents in the electronic document management system. Assists with public records requests as assigned.
4. Drafts, types, proofs, copies and files correspondence and other records accurately.
5. Aids the City Clerk in the preparation and distribution of Committee and Council information when necessary. Assists with preparing, posting and distributing meeting agendas and minutes. Prepares meeting minutes from audio tapes as assigned. Assists with monthly meetings calendar and electronic message board. Attends Committee, Council and other meetings when necessary.
6. Assists with election administration, including voter registration, absentee balloting, entering voter information into Statewide Voter Registration System (SVRS), setting up and testing machines, setting up polling places, maintaining equipment and signs, organizing and ordering election supplies, post-election paperwork, election inspector training and other duties as assigned.
7. Processes City licenses and permits at renewal time and throughout the year, including distributing and collecting applications, invoicing, receipting payment, entering in License Manager and mailing. Distributes copies of approved permits to appropriate officials. Maintains the permitted events calendar. Processes security deposits for park reservation permits. Answers questions and provides general information regarding licensing processes. Suspends or revokes permits and licenses for non-compliance.

8. Invests City funds not immediately needed with approval of the Comptroller.
9. Maintains an open checking account sufficient to meet current City expenses.
10. Reviews the Comptroller's bank account reconciliations
11. Aids the City Administrator, City Clerk, and Comptroller in the preparation and review of the annual City budget.
12. Acts as a check signer in conjunction with the Mayor and City Clerk.
13. Oversees the real estate and personal property tax process including mailing tax bills, receiving payment, maintaining records, reporting to the necessary State and County agencies, and paying other jurisdictions their portion of the tax roll required by law.
14. Backs up Parking Clerk and Accounting Clerk in carrying out City Hall front counter/customer service operations, including answering phone calls, assisting walk-ins, issuing beach tags, issuing work permits, notarizing City-related documents, issuing parking stickers, receipting payments, issuing boat launch season passes, dog/cat licensing and providing general assistance to the public.
15. Assists the Clerk with maintaining the City website and social media sites.
16. Processes City Hall meeting room and Riviera reservation requests and maintains the reservations calendar.
17. Other duties as assigned.

#### **SPECIAL REQUIREMENTS & SKILLS**

- Knowledge of:
  - Operations, services, and activities of a municipality including the policies and procedures related to the function and statutory obligations of the Treasurer & City Clerk's Offices.
  - Election processes.
  - The real estate and personal property tax process
  - Basic accounting
  - Business letter writing and basic report preparation techniques.
  - Modern office procedures, methods, and equipment including computers and related software applications such as word processing, spreadsheets, and databases.
  - Office management principles, methods, and procedures.
  - Principles and procedures of record keeping and filing.
  - Practices used in minute taking and preparation.
  - Methods and techniques of proper phone etiquette and providing excellent customer service.
  - Principles, practices, methods and techniques applicable to administering a City-wide records management program;
  - Bid advertising and opening procedures;

- Methods and techniques for administering of the telephone and voice mail systems.
  - English usage, spelling, grammar, and punctuation.
  - Pertinent Federal, State and local laws, codes, and regulations including those governing
  - the maintenance of records by a public agency.
  - Mathematical principles.
- Ability to:
    - Perform responsible and difficult administrative and secretarial support duties involving the use of independent judgment and personal initiative.
    - Understand the organization and operation of the City and of outside agencies as necessary to assume assigned responsibilities.
    - Learn, interpret, and apply administrative and departmental policies and procedures.
    - Provide information and organize material in compliance with laws, regulations and policy.
    - Work cooperatively with other departments, City officials, and outside agencies. Effectively represent the City to outside individuals and agencies to accomplish the goals and objectives of the unit.
    - Respond tactfully, clearly, concisely, and appropriately to inquiries from the public, press, or other agencies on sensitive issues in area of responsibility.
    - Type at a speed necessary for successful job performance.
    - Research, compile, and interpret data.
    - Independently prepare clear, concise, and accurate records, reports, and correspondence.
    - Operate office equipment including computers and supporting word processing and spreadsheet applications.
    - Implement and maintain filing systems and records management systems.
    - Maintain confidentiality of information.
    - Work independently in the absence of supervision.
    - Plan and organize work to meet changing priorities and deadlines.
    - Take responsibility for and exercise good judgment in recognizing the scope of authority to be exercised in the capacity of a deputy to a public officer.
    - Communicate clearly and concisely, both orally and in writing.
    - Establish and maintain effective working relationships with those contacted in the course of work.
  - Experience and Training Guidelines- *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*
    - Education/training equivalent to the completion of an Associate degree from an accredited college, supplemented by specialized training in office administrative procedures, or a closely related field.
    - Four (4) years of increasingly responsible administrative and/or secretarial experience involving direct support for executive-level officials, experience handling a high level of public contact; administrative experience in a municipal or other governmental agency preferred.
    - Possession of, or ability to obtain, a commission as a Notary Public is desired. Possession of, or ability to obtain, certification as a Certified Municipal Clerk is highly desirable.

**PHYSICAL DEMANDS**

The physical demands described here are representative of those which must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed mostly in office settings. Hand-eye coordination is necessary to operate computers and various pieces of office equipment. While performing the duties of this job, the employee is frequently required to sit; stand; walk; talk or hear; use hands to handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to stoop, kneel or crouch. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

**WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**CONDITIONS OF EMPLOYMENT**

This position is subject to the terms and conditions of the City of Lake Geneva Employee Handbook, as may be amended, and is classified as a Regular Full-Time Employee. The normal work week is 40 hours, however, hours may fluctuate and occasionally may exceed 40 hours in a work week during tax season, election time and dependent upon needs of the office.

**City of Lake Geneva  
Council Meeting  
April 14, 2014**

**Prepaid Checks  
3/21/14 through 4/10/14**

**\$36,838.09**

**ACCOUNTS PAYABLE PREPAID ITEMS OVER \$5,000**

**COUNCIL MEETING DATE OF: 4/14/2014**

**TOTAL PREPAID ACCOUNTS PAYABLE - 3/21/14 THROUGH 4/10/14** **\$36,838.09**

**ITEMS > \$5,000**

Ewald Motors - Police Department Pick-up Truck	27,348.00
US Bank - Police Department Bicycles and Taser Cartridges	6,825.89

**BALANCE OF OTHER ITEMS** **\$ 2,664.20**

FROM 03/26/2014 TO 04/10/2014

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AT&T81	AT&T								
	RE032414			03/12/14		57752	03/27/14	1,158.40	1,158.40
		05 262 248-0403 367 7-POLICE MAIN	1121005221						139.71
		06 262 248-2264 368 9-FIRE DEPT	1122005221						212.78
		07 262 248-4567 367 1-POL MODEM	1121005221						194.89
		08 262 248-4715 125 4-CITY HALL	1116105221						182.15
		10 262 248-4913 601 4-STR FAX/DSL	1132105221						118.12
		12 262 249-5299 313 5-6 LIB LINES	9900005221						72.78
		13 262 249-5299 313 5-1 STR LINE	1132105221						12.13
		14 262 249-5299 313 5-COURT FAX	1112005221						12.13
		15 262 249-52993135-2 ALARM LINES	1116105221						24.26
		16 262 249-5299 313 5-CEM 2 LINES	4800005221						24.26
		17 262 249-52993135-LOW RIV-1LINE	4055205221						12.13
		18 262 249-52993135-UP RIV-2 LINE	4055105221						24.26
		19 262 249-5299 313 5-FIRE 2 LINE	1122005221						24.26
		20 262 249-5299 313 5-POL 3 LINES	1121005221						36.39
		21 262 249-52993135-PD REMOTEDIAL	1121005221						68.15
								VENDOR TOTAL:	1,158.40
CHICAGO	CHICAGO TRIBUNE								
	60002868-2014			03/08/14		57753	03/27/14	390.00	390.00
		01 ANNUAL SUBSCRIPTION	9900005412						390.00
								VENDOR TOTAL:	390.00
CORDE	JODI CORDES								
	TRAINING-4/14			03/26/14		57754	03/27/14	118.80	118.80
		01 TRAINING MILEAGE-180 MILES	1121005330						100.80
		02 MEALS-TIME TRAINING 4/1-2	1121005331						18.00
								VENDOR TOTAL:	118.80
EWALO	EWALD MOTORS OF OCONOMOWOC								
	2014 SQUAD			04/07/14		57760	04/08/14	27,348.00	27,348.00
		01 2014 FORD F150 TRUCK	4121009078						27,348.00
								VENDOR TOTAL:	27,348.00
HOME	HOME DEPOT CREDIT SERVICES								
	3956-3/14			03/26/14		57761	04/08/14	109.00	109.00
		01 CHAINSAW	4800005810						109.00
								VENDOR TOTAL:	109.00
KELLE	SETH KELLER								
	TRAINING-4/14			03/19/14		57755	03/27/14	39.00	39.00

FROM 03/26/2014 TO 04/10/2014

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	TRAINING-4/14			03/19/14		57755	03/27/14	39.00	39.00
	01	MEALS-TRAINING 4/22-25	1121005331						39.00
								VENDOR TOTAL:	39.00
USBANK	US BANK								
	3341-3/14			03/12/14		57756	03/27/14	6,825.89	6,825.89
	01	WHEEL&SPROCKET-CREDIT-TAX	1121005361						-40.82
	02	WHEEL&SPROCKET-BIKES	1121005736						3,291.92
	03	PIGGLY WIGGLY-PLATES,NAPKINS	1121005410						7.94
	04	PIGGLY WIGGLY-COFFEE	1121005410						9.99
	05	BITTNER-PASTRIES	1121005410						15.90
	06	AMAZON-UNIF-GRITZNER	1121005138						21.75
	07	WHEELS&SPROCKET-TUNE-UPS	1121005361						627.56
	08	WHEELS&SPROCKET-TUNE-UPS	1121005736						142.13
	09	GLOCK-SPRINGS,STOP LEVER	1121005410						165.00
	10	JENSEN-LIGHT TWR JACK	1121005361						55.73
	11	TASER INTL-CARTRIDGES	1121005410						2,032.94
	12	STOP SIGNS-CROSSING GUARD SIGN	1121005361						86.60
	13	WIDMA-TRAINING REG-PETERS	1129005410						175.00
	14	WIDOT-REG RENEWAL	1121005361						24.25
	15	SHERATON-LODGING-RICHARDSON	1121005331						210.00
								VENDOR TOTAL:	6,825.89
WALSER	WILLIAM WALSER								
	TRAINING-4/14			03/21/14		57757	03/27/14	96.00	96.00
	01	MEALS-TRAINING 4/21-24	1121005331						96.00
								VENDOR TOTAL:	96.00
WIADM	WI DEPT OF ADMINISTRATION								
	PERMITS-3/14			03/25/14		57758	03/27/14	753.00	753.00
	01	PERMIT SEALS	1124005310						753.00
								VENDOR TOTAL:	753.00
								TOTAL --- ALL INVOICES:	36,838.09

**City of Lake Geneva  
Council Meeting  
April 14, 2014**

**Accounts Payable Checks - through 4/10/14**

	<u>Fund #</u>	
1. General Fund	11	\$ 153,028.18
2. Debt Service	20	\$ -
3. TID #4	34	\$ 105,119.59
4. Lakefront	40	\$ 17,686.18
5. Capital Projects	41	\$ 7,425.42
6. Parking	42	\$ 4,250.98
7. Cemetery	48	\$ 621.10
8. Library Fund	99	\$ 6,374.62
9. Impact Fees	45	\$ 3,117.00
10. Tax Agency Fund	89	\$ -
<b>Total All Funds</b>		<b><u><u>\$297,623.07</u></u></b>

**CITY OF LAKE GENEVA  
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000**

**COUNCIL MEETING DATE OF: 4/14/2014**

**TOTAL UNPAID ACCOUNTS PAYABLE - THROUGH 4/10/14** 297,623.07

**ITEMS > \$5,000**

Hein Electric Supply Co – Broad St Lights and Posts	101,295.54
Johns Disposal Service Inc - April Refuse & Recycling Service	37,056.90
Lake Geneva Utility Commission - 1st Qtr Hydrant Rent, Impact Fees	19,488.73
WE Energies - March Bills	12,176.18
Dunn Lumber & True Value – Pier Repairs & supplies	10,512.38
Jerry Willkomm Inc - March Gasoline	9,880.20
Lark Uniform – Police & Fire Uniforms	8,222.00
Emergency Apparatus - Repairs and PM to fire vehicles	7,910.36
Geneva Lake Museum – ½ annual contribution	6,500.00
Tromcom - New Squad Changeover, Sound-off Module	5,708.00

Balance of Other Items \$ **78,872.78**

DATE: 04/10/14  
TIME: 17:42:01  
ID: AP441000.WOW

CITY OF LAKE GENEVA  
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 04/15/2014

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	DUE DATE	ITEM AMT
-----							
A+	A+ GRAPHICS & PRINTING						
4849	03/04/14	01	OLD TIME NEWSLETTER	1170005720		04/15/14	60.00
						INVOICE TOTAL:	60.00
5048	04/02/14	01	OLD TIME NEWSLETTER	1170005720		04/15/14	60.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	120.00
ACL	ACL SERVICES LLC						
201402-0	03/01/14	01	BLOOD DRAW	1121005380		04/15/14	17.50
						INVOICE TOTAL:	17.50
201403-0	04/01/14	01	BLOOD DRAW	1121005380		04/15/14	17.50
						INVOICE TOTAL:	17.50
						VENDOR TOTAL:	35.00
AFFORD	AFFORDABLE LIBRARY PRODUCTS						
97315-4	03/22/14	01	RADIO FREQUENCY TAGS	9900005512		04/15/14	190.00
						INVOICE TOTAL:	190.00
						VENDOR TOTAL:	190.00
AMAZO	AMAZON						
8932-3/14	03/10/14	01	CHILDRENS DVDS	9900005411		04/15/14	181.41
		02	DVDS	9900005414			47.94
						INVOICE TOTAL:	229.35
						VENDOR TOTAL:	229.35
AMES	SHERRI AMES						
4/1/14	04/01/14	01	4/1/14 ELECTION INSP	1114305190		04/15/14	104.00
						INVOICE TOTAL:	104.00
						VENDOR TOTAL:	104.00

DATE: 04/10/14  
TIME: 17:42:02  
ID: AP441000.WOW

CITY OF LAKE GENEVA  
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AMYS	AMY'S SHIPPING EMPORIUM						
136066	03/24/14	01	POSTAGE-GALLS	1121005312		04/15/14	12.22
						INVOICE TOTAL:	12.22
						VENDOR TOTAL:	12.22
ANTAE	ANTAEUS LLC						
0001-97	04/01/14	01	APR CC PROCESSING	9900005211		04/15/14	5.00
		02	APR CC PROCESSING	4055105216			95.00
		03	APR CC PROCESSING	4234505216			200.00
						INVOICE TOTAL:	300.00
						VENDOR TOTAL:	300.00
ARROW	ARROW PEST CONTROL INC						
61079	01/21/14	01	PEST CONTROL-JAN	1116105360		04/15/14	50.00
						INVOICE TOTAL:	50.00
61491	03/21/14	01	PEST CONTROL-MAR	1116105360		04/15/14	55.00
						INVOICE TOTAL:	55.00
						VENDOR TOTAL:	105.00
AUROE	AURORA EAP						
IN 10728	03/31/14	01	2ND QTR 2014 FEE	1110205135		04/15/14	937.50
						INVOICE TOTAL:	937.50
						VENDOR TOTAL:	937.50
AUROH	AURORA HEALTH CARE						
1260705	03/16/14	01	DRUG TEST	1132105205		04/15/14	50.00
						INVOICE TOTAL:	50.00
						VENDOR TOTAL:	50.00
AUTOC	AUTO CLINIC INC						

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-----							
AUTOC	AUTO CLINIC INC						
49638	02/21/14	01	GASOLINE-SMAL ENGINES	1122005341		04/15/14	20.36
						INVOICE TOTAL:	20.36
						VENDOR TOTAL:	20.36
AUTOG	AUTOMOTIVE GURU						
1893	04/02/14	01	BRAKES,OIL CHG-CHEVY	4800005351		04/15/14	284.33
						INVOICE TOTAL:	284.33
						VENDOR TOTAL:	284.33
AUTOM	AUTOMATED PARKING TECHNOLOGIES						
131665	10/21/13	01	LUKE RECEIPT PAPER	4234505250		11/12/13	847.94
						INVOICE TOTAL:	847.94
						VENDOR TOTAL:	847.94
AUTOW	AUTOWORKS PLUS						
16583	03/11/14	01	TIRE LEAK FIX-MOWER	1152005250		04/15/14	10.00
						INVOICE TOTAL:	10.00
						VENDOR TOTAL:	10.00
BAKER	BAKER & TAYLOR						
75022386-2/14	02/28/14	01	M37990610-1 ITEM	9900005414		04/15/14	17.99
		02	M37990600-8 ITEMS	9900005414			133.09
		03	CREDIT M491590CM-1 ITEM	9900005414			-57.59
						INVOICE TOTAL:	93.49
L3367102-2/14	02/28/14	01	2029133384-43 ITEMS	9900005410		04/15/14	978.23
		02	2029112302-28 ITEMS	9900005410			276.97
		03	2029083945-54 ITEMS	9900005410			812.64
		04	2029068014-4 ITEMS	9900005410			30.22
		05	2029061228-11 ITEMS	9900005410			202.08
						INVOICE TOTAL:	2,300.14

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-----							
BAKER	BAKER & TAYLOR						
L3367512-2/14	02/28/14	01	2029103095-1 ITEM	9900005411		04/15/14	4.47
		02	2029103094-5 ITEMS	9900005411			52.56
		03	2029079607-18 ITEMS	9900005411			128.98
		04	2029079606-2 ITEMS	9900005411			16.21
		05	2029062972-2 ITEMS	9900005411			40.25
		06	2029050259-2 ITEMS	9900005411			21.81
						INVOICE TOTAL:	264.28
L4013232-2/14	02/28/14	01	2029137499-14 ITEMS	9900005414		04/15/14	267.15
		02	CREDIT 2529157-1 ITEM	9900005414			-16.79
		03	CREDIT 2529156-1 ITEM	9900005414			-49.49
						INVOICE TOTAL:	200.87
						VENDOR TOTAL:	2,858.78
BATTE	BATTERY ZONE INC						
11367	03/26/14	01	RADIO BATTERIES	1121005139		04/15/14	39.90
						INVOICE TOTAL:	39.90
						VENDOR TOTAL:	39.90
BOTTS	BOTTS WELDING & TRK SERV INC						
563432	03/25/14	01	PLOW FIX-TK 16	1132125250		04/15/14	290.02
						INVOICE TOTAL:	290.02
563435	03/28/14	01	PINS-SNOW PLOW	1132125351		04/15/14	71.00
						INVOICE TOTAL:	71.00
						VENDOR TOTAL:	361.02
BOUHL	JOYCE BOUHL						
4/1/14	04/01/14	01	4/1/14 ELECTION INSP	1114305190		04/15/14	104.00
						INVOICE TOTAL:	104.00
						VENDOR TOTAL:	104.00

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-----							
BOUND	BOUND TREE MEDICAL LLC						
81350813	02/24/14	01	EMS SUPPLIES	1122005810		04/15/14	325.90
						INVOICE TOTAL:	325.90
						VENDOR TOTAL:	325.90
BRADENB	BARBARA BRADEN						
4/1/14	04/01/14	01	4/1/14 ELECTION INSP	1114305190		04/15/14	118.00
						INVOICE TOTAL:	118.00
						VENDOR TOTAL:	118.00
BRENT	DOLLEEN BRENTON						
4/1/14	04/01/14	01	4/1/14 ELECTION INSP	1114305190		04/15/14	104.00
						INVOICE TOTAL:	104.00
						VENDOR TOTAL:	104.00
BRODA	BRODART CO						
342796	02/24/14	01	DVD CASES	9900005512		04/15/14	25.22
						INVOICE TOTAL:	25.22
						VENDOR TOTAL:	25.22
BROWN	BROWNELLS INC						
09748350.00	01/23/14	01	UNIFORM-WALSER	1121005138		04/15/14	30.80
						INVOICE TOTAL:	30.80
						VENDOR TOTAL:	30.80
BRUCE	BRUCE MUNICIPAL EQUIPMENT INC						
5141064	03/18/14	01	SWEEPER FIX-TK 32	1132105250		04/15/14	778.88
						INVOICE TOTAL:	778.88
						VENDOR TOTAL:	778.88
BSL	BADGER STATE LOGISTICS						

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-----							
BSL	BADGER STATE LOGISTICS						
241205	03/20/14	01	TP,PAPER TOWELS,TRASH BAGS	1116105350		04/15/14	240.16
		02	TP,PAPER TOWELS	1151105240			82.75
						INVOICE TOTAL:	322.91
241213	03/20/14	01	TP/FACIAL TISSUE,DISPENSER	1152005350		04/15/14	1,327.10
						INVOICE TOTAL:	1,327.10
						VENDOR TOTAL:	1,650.01
BUBRI	BUBRICK'S COMPLETE OFFICE						
874690	03/11/14	01	TONER,PHONE CORDS,PENS,FOLDERS	1121005310		04/15/14	219.69
						INVOICE TOTAL:	219.69
878127	03/18/14	01	SHIPPING TAGS	1121005310		04/15/14	4.95
						INVOICE TOTAL:	4.95
884210	03/31/14	01	POST IT NOTES	1116105310		04/15/14	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	249.64
BUDGET	BUDGET LIBRARY SUPPLIES						
10827	03/14/14	01	DVD CASES	9900005512		04/15/14	238.00
						INVOICE TOTAL:	238.00
						VENDOR TOTAL:	238.00
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-284488	02/19/14	01	BACK-UP LAMPS,CONNECTORS	1122005351		04/15/14	27.24
						INVOICE TOTAL:	27.24
662-284863	02/26/14	01	BATTERY-CAR 1	1122005351		04/15/14	108.99
						INVOICE TOTAL:	108.99
662-285036	03/02/14	01	WIPER BLADES,CLEANER	1122005351		04/15/14	31.37
						INVOICE TOTAL:	31.37

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-----							
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-285241	03/05/14	01	OFF-ROAD LAMP-AIR BOAT	1122005351		04/15/14	42.28
						INVOICE TOTAL:	42.28
662-285538	03/11/14	01	HEAD LIGHTS-TK 16	1132105250		04/15/14	26.38
						INVOICE TOTAL:	26.38
662-285701	03/13/14	01	MOTOR OIL-MOWER	1152005250		04/15/14	27.87
						INVOICE TOTAL:	27.87
662-285740	03/14/14	01	TRAILER WIRE CONNECTOR	1152015952		04/15/14	31.69
						INVOICE TOTAL:	31.69
662-285926	03/17/14	01	HEAD LIGHT-TK 16	1132105250		04/15/14	9.49
						INVOICE TOTAL:	9.49
662-285999	03/18/14	01	AIR CHUCK	1122005350		04/15/14	11.69
						INVOICE TOTAL:	11.69
662-286119	03/20/14	01	CLEANING PADS	4055205350		04/15/14	8.67
						INVOICE TOTAL:	8.67
662-286233	03/21/14	01	REFLECTIVE STICKERS	1122005351		04/15/14	3.81
						INVOICE TOTAL:	3.81
662-286407	03/24/14	01	BRAKE FLUID	1132105351		04/15/14	39.54
						INVOICE TOTAL:	39.54
662-286496	03/25/14	01	TIRE GAUGE-ST #2	1122005351		04/15/14	24.49
						INVOICE TOTAL:	24.49
662-286510	03/25/14	01	TRAILER WIRE CONNECTOR	1152015952		04/15/14	-31.69
						INVOICE TOTAL:	-31.69
662-286511	03/25/14	01	TRAILER WIRE CONNECTOR	1152015952		04/15/14	15.68
						INVOICE TOTAL:	15.68

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-----							
BUMPL	BUMPER TO BUMPER AUTO PARTS						
662-286799	03/29/14	01	LAMPS,ELEC PIGTAIL-E1&E2	1122005351		04/15/14	27.16
						INVOICE TOTAL:	27.16
						VENDOR TOTAL:	404.66
CDW	CDW GOVERNMENT INC						
JT32008	02/10/14	01	VIDEO CARD-TRAINING RM	1121005305		04/15/14	72.35
						INVOICE TOTAL:	72.35
KM48679	03/13/14	01	LAPTOP,STYLIST-SQ 201	1121005305		04/15/14	1,135.49
		02	LAPTOP-SQ 201	4121001303			892.00
						INVOICE TOTAL:	2,027.49
KP04029	03/18/14	01	3 COMPUTERS,MONITOR	4115101129		04/15/14	1,838.42
		02	BACKUP TAPES	1115105450			51.62
						INVOICE TOTAL:	1,890.04
KP43206	03/19/14	01	SERVER HARD DRIVE	1115105450		04/15/14	102.85
						INVOICE TOTAL:	102.85
KQ29649	03/20/14	01	ANTIVIRUS-SQUADS	1121005305		04/15/14	144.36
						INVOICE TOTAL:	144.36
KQ97038	03/21/14	01	COMPUTER CRADLE-SQ 201	1121005361		04/15/14	161.71
						INVOICE TOTAL:	161.71
KV43889	03/28/14	01	CREDIT-STYLIST-SQ 201	1121005305		04/15/14	-45.09
						INVOICE TOTAL:	-45.09
						VENDOR TOTAL:	4,353.71
CES	CES						
LKG/021784	03/18/14	01	LIGHT BULBS	4055205350		04/15/14	193.60
						INVOICE TOTAL:	193.60

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CES	CES						
LKG/021791	03/19/14	01	LIGHT BULBS	4055205350		04/15/14	67.71
						INVOICE TOTAL:	67.71
LKG/021820	03/24/14	01	FLOURESCENT BULBS	4055205350		04/15/14	16.20
						INVOICE TOTAL:	16.20
						VENDOR TOTAL:	277.51
CONN	MARYON CONNOLLY						
4/1/14	04/01/14	01	4/1/14 ELECTION INSP	1114305190		04/15/14	104.00
						INVOICE TOTAL:	104.00
						VENDOR TOTAL:	104.00
CRAMEK	KEN CRAMER						
4/1/14	04/01/14	01	4/1/14 ELECTION INSP	1114305190		04/15/14	118.00
						INVOICE TOTAL:	118.00
						VENDOR TOTAL:	118.00
CSIM	CSI MEDIA LLC						
2141861	02/19/14	01	HW AD-SEASONAL OFFICERS	1121005411		04/15/14	381.90
						INVOICE TOTAL:	381.90
						VENDOR TOTAL:	381.90
D&K	D&K SERVICES						
2014062	03/27/14	01	P-TRAP REPLACEMENT	4055205240		04/15/14	2,400.00
						INVOICE TOTAL:	2,400.00
2014063	03/27/14	01	SEWER JETTING-RIV	4055205360		04/15/14	425.00
						INVOICE TOTAL:	425.00
						VENDOR TOTAL:	2,825.00
DAILY	SONYA DAILY						

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-----							
DAILY	SONYA DAILY						
4/1/14	04/01/14	01	4/1/14 ELECTION INSP	1114305190		04/15/14	52.00
						INVOICE TOTAL:	52.00
						VENDOR TOTAL:	52.00
DELS	DEL'S SERVICE						
24152	03/24/14	01	TIRE FIX	4800005351		04/15/14	15.00
						INVOICE TOTAL:	15.00
						VENDOR TOTAL:	15.00
DEMCO	DEMCO						
5243252	03/19/14	01	LABELS,BOOK COVERS	9900005512		04/15/14	201.99
						INVOICE TOTAL:	201.99
						VENDOR TOTAL:	201.99
DIGIT	DIGITAL PAYMENT TECHNOLOGIES						
196065	03/26/14	01	EXT BY PHONE-FEB	4234505221		04/15/14	9.75
						INVOICE TOTAL:	9.75
196457	04/01/14	01	MAY EMS FEES	4234505450		04/15/14	2,835.00
						INVOICE TOTAL:	2,835.00
						VENDOR TOTAL:	2,844.75
DISAB	ADELE DISABATO						
4/1/14	04/01/14	01	4/1/14 ELECTION INSP	1114305190		04/15/14	52.00
						INVOICE TOTAL:	52.00
						VENDOR TOTAL:	52.00
DUNN	DUNN LUMBER & TRUE VALUE						
554001	03/06/14	01	LUMBER TO GAGE	4055305264		04/15/14	6,076.48
						INVOICE TOTAL:	6,076.48

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-----							
DUNN	DUNN LUMBER & TRUE VALUE						
554225	03/10/14	01	BOW RAKE	4800005340		04/15/14	24.99
						INVOICE TOTAL:	24.99
555274	03/19/14	01	DOOR STOPS	4055105360		04/15/14	13.98
		02	DISCOUNT	1100004819			-0.70
						INVOICE TOTAL:	13.28
555328	03/19/14	01	SPRAY PAINT	1132105340		04/15/14	9.98
		02	DISCOUNT	1100004819			-0.50
						INVOICE TOTAL:	9.48
555386	03/20/14	01	POLE SANDER HEAD	4055205350		04/15/14	5.79
						INVOICE TOTAL:	5.79
555468	03/20/14	01	WOOD GLUE	1132105340		04/15/14	3.99
		02	DISCOUNT	1100004819			-0.20
						INVOICE TOTAL:	3.79
555528	03/21/14	01	LUMBER TO GAGE	4055305264		04/15/14	4,121.00
						INVOICE TOTAL:	4,121.00
555563	03/21/14	01	DOOR-SHED STA 1	1122005241		04/15/14	75.00
						INVOICE TOTAL:	75.00
555730	03/24/14	01	LIGHT BULBS	9900005350		04/15/14	23.46
		02	DISCOUNT	9900004819			-2.35
						INVOICE TOTAL:	21.11
555962	03/25/14	01	BLEACH	4055205350		04/15/14	1.99
						INVOICE TOTAL:	1.99
556083	03/26/14	01	BALLAST WIRE NUTS	1132105350		04/15/14	6.99
		02	DISCOUNT	1100004819			-0.35
						INVOICE TOTAL:	6.64

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-----							
DUNN	DUNN LUMBER & TRUE VALUE						
556136	03/27/14	01	SPRAY NOZZLE	1132105340		04/15/14	8.95
		02	DISCOUNT	1100004819			-0.45
						INVOICE TOTAL:	8.50
556208	03/27/14	01	LAG SCREWS-TK 17	1132105250		04/15/14	4.78
		02	DISCOUNT	1100004819			-0.24
						INVOICE TOTAL:	4.54
556214	03/27/14	01	LIGHTS,FLOOR STRIPPER,WAX-ST1	1122005350		04/15/14	73.94
		02	DISCOUNT	1100004819			-3.70
						INVOICE TOTAL:	70.24
556230	03/27/14	01	LIGHT BULBS	1116105350		04/15/14	7.99
		02	DISCOUNT	1100004819			-0.40
						INVOICE TOTAL:	7.59
556469	03/31/14	01	BATTERIES-FLUSH VALVE	4055205350		04/15/14	14.99
						INVOICE TOTAL:	14.99
556477	03/31/14	01	CLEANER,LIGHT BULBS	9900005350		04/15/14	12.77
		02	DISCOUNT	9900004819			-1.28
						INVOICE TOTAL:	11.49
556635	04/01/14	01	STARTER FLUID,GLOVES	4800005340		04/15/14	10.72
						INVOICE TOTAL:	10.72
556869	04/02/14	01	LIGHT BULBS	1152015350		04/15/14	2.79
		02	DISCOUNT	1100004819			-0.14
						INVOICE TOTAL:	2.65
556944	04/03/14	01	SAW BLADE,WHEEL	4055205350		04/15/14	13.28
		02	DISCOUNT	1100004819			-0.66
						INVOICE TOTAL:	12.62
556998	04/03/14	01	CONDUIT-BANNER POLES	1134105394		04/15/14	9.99

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-----							
DUNN	DUNN LUMBER & TRUE VALUE						
556998	04/03/14	02	DISCOUNT	1100004819		04/15/14	-0.50
						INVOICE TOTAL:	9.49
						VENDOR TOTAL:	10,512.38
EAM	EMERGENCY APPARATUS MAINT						
72136	02/18/14	01	REAR LIGHT ROTATOR-ENG 2	1122005351		04/15/14	154.81
						INVOICE TOTAL:	154.81
72199	03/04/14	01	INSP/REPAIRS-BALL VALVE ENG 1	1122005240		04/15/14	2,136.43
						INVOICE TOTAL:	2,136.43
72200	03/04/14	01	INSP/REPAIRS-ENG 2	1122005240		04/15/14	953.85
						INVOICE TOTAL:	953.85
72201	03/04/14	01	INSP/REPAIRS-PUMP SQ 1	1122005240		04/15/14	2,177.82
						INVOICE TOTAL:	2,177.82
72202	03/04/14	01	INSP/REPAIRS-TOWER 1	1122005240		04/15/14	1,370.10
						INVOICE TOTAL:	1,370.10
72655	03/04/14	01	INSP/REPAIRS-AMB 2	1122005240		04/15/14	544.41
						INVOICE TOTAL:	544.41
72656	03/04/14	01	INSP/REPAIRS-AMB 1	1122005240		04/15/14	572.94
						INVOICE TOTAL:	572.94
						VENDOR TOTAL:	7,910.36
ELKHO	ELKHORN CHEMICAL CO INC						
545306	02/27/14	01	CLEANERS-STATION	1122005350		04/15/14	237.95
						INVOICE TOTAL:	237.95
546135	03/25/14	01	HAND SOAP	1152005350		04/15/14	158.37

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-----							
ELKHO	ELKHORN CHEMICAL CO INC						
546135	03/25/14	02	HAND SOAP	4055205350		04/15/14	158.38
						INVOICE TOTAL:	316.75
						VENDOR TOTAL:	554.70
EMS	EMS MEDICAL BILLING ASSOCIATES						
2/14	02/28/14	01	COMMISSIONS-FEB	1122005214		04/15/14	1,077.07
						INVOICE TOTAL:	1,077.07
						VENDOR TOTAL:	1,077.07
EQUAL	EQUAL RIGHTS DIVISION						
250-3/14	03/31/14	01	WORK PERMITS-MAR	1100002422		04/15/14	60.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	60.00
FDTN	FIRE DEPT TRAINING NETWORK						
14553	03/03/14	01	2014 ANNUAL MEMBERSHIP	1122005320		04/15/14	240.00
						INVOICE TOTAL:	240.00
						VENDOR TOTAL:	240.00
FERRE	FERRELLGAS						
1081578881	03/14/14	01	PROPANE	4800005420		04/15/14	97.84
						INVOICE TOTAL:	97.84
						VENDOR TOTAL:	97.84
FORD	FORD OF LAKE GENEVA						
19777	03/12/14	01	NEW VISOR-TK 18	1132105250		04/15/14	101.41
						INVOICE TOTAL:	101.41
41856	02/17/14	01	LIGHT BULB-SQ 203	1121005361		04/15/14	18.50
						INVOICE TOTAL:	18.50

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-----							
FORD	FORD OF LAKE GENEVA						
41933	02/24/14	01	ACTUATOR FIX,OIL/FILTER CHG	1121005361		04/15/14	689.15
						INVOICE TOTAL:	689.15
42045	03/10/14	01	FUEL LEAK FIX,MOUNT/TIRE	1121005361		04/15/14	279.18
						INVOICE TOTAL:	279.18
42073	03/05/14	01	OIL CHG,ROTATE TIRES-SQ 204	1121005361		04/15/14	43.65
						INVOICE TOTAL:	43.65
42145	03/12/14	01	TURN SIGNAL FIX-SQ 204	1121005361		04/15/14	507.68
						INVOICE TOTAL:	507.68
42151	03/10/14	01	OIL/FILTER CHG-SQ 206	1121005361		04/15/14	29.80
						INVOICE TOTAL:	29.80
42226	03/14/14	01	HEAD LIGHT BULB-SQ 204	1121005361		04/15/14	83.08
						INVOICE TOTAL:	83.08
42283	03/18/14	01	BATTERY-SQ 201	1121005361		04/15/14	150.95
						INVOICE TOTAL:	150.95
42455	03/31/14	01	OIL CHG,ROTATE TIRES-SQ 205	1121005361		04/15/14	43.65
						INVOICE TOTAL:	43.65
						VENDOR TOTAL:	1,947.05
FRITZ	CATHY FRITZ						
4/1/14	04/01/14	01	4/1/14 ELECTION INSP	1114305190		04/15/14	104.00
						INVOICE TOTAL:	104.00
						VENDOR TOTAL:	104.00
FRS	FIRE-RESCUE SUPPLY LLC						
5253	02/24/14	01	MASK LENS-SCBA	1122005800		04/15/14	160.00
						INVOICE TOTAL:	160.00

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-----							
FRS	FIRE-RESCUE SUPPLY LLC						
5264	03/05/14	01	CARWASH SOAP	1122005351		04/15/14	145.00
						INVOICE TOTAL:	145.00
						VENDOR TOTAL:	305.00
FULL	FULL COMPASS SYSTEMS LTD						
5012959	02/18/14	01	MICROPHONES-TRAINING RM	1121005305		04/15/14	169.24
						INVOICE TOTAL:	169.24
						VENDOR TOTAL:	169.24
GAGE	GAGE MARINE CORP						
92590	03/13/14	01	FUEL SENDER-AIR BOAT	1122005351		04/15/14	62.55
						INVOICE TOTAL:	62.55
						VENDOR TOTAL:	62.55
GAI	GAI CONSULTANTS INC						
2074444	01/24/14	01	JAN ENG-COOK ST SIGNAL	3430009122		04/15/14	2,260.50
						INVOICE TOTAL:	2,260.50
2076559	03/28/14	01	MAR ENG	1100001391		04/15/14	82.00
						INVOICE TOTAL:	82.00
2076560	03/28/14	01	MAR ENG	4132101307		04/15/14	707.00
						INVOICE TOTAL:	707.00
2076564	03/28/14	01	MAR ENG	3430001217		04/15/14	681.75
						INVOICE TOTAL:	681.75
2076567	03/28/14	01	MAR ENG-COOK ST SIGNAL	3430009122		04/15/14	505.00
						INVOICE TOTAL:	505.00
						VENDOR TOTAL:	4,236.25
GAPPA	GAPPA SECURITY SOLUTIONS LLC						

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-----							
GAPPA	GAPPA SECURITY SOLUTIONS LLC						
5105	03/25/14	01	NEW KEYS	1132105360		04/15/14	300.15
						INVOICE TOTAL:	300.15
						VENDOR TOTAL:	300.15
GEMPL	GEMPLER'S						
1020038605	03/19/14	01	SAFETY GLASSES	1132135430		04/15/14	83.10
						INVOICE TOTAL:	83.10
						VENDOR TOTAL:	83.10
GENERC	GENERAL COMMUNICATIONS INC						
196191	02/07/14	01	BATTERIES-RADIOS	1122005262		04/15/14	587.44
						INVOICE TOTAL:	587.44
						VENDOR TOTAL:	587.44
GENON	GENEVA ON-LINE INC						
984540	02/01/14	01	EMAIL SVC-FEB	1121005221		04/15/14	39.00
						INVOICE TOTAL:	39.00
986304	03/01/14	01	EMAIL SVC-MAR	1121005221		04/15/14	39.00
						INVOICE TOTAL:	39.00
987838	04/01/14	01	DSL SVC-APR	9900005221		04/15/14	60.00
						INVOICE TOTAL:	60.00
988046	04/01/14	01	EMAIL SVC-APR	1121005221		04/15/14	39.00
						INVOICE TOTAL:	39.00
						VENDOR TOTAL:	177.00
GLMUS	GENEVA LAKE MUSEUM						
RE033114	04/01/14	01	1ST INSTALLMENT OF 2	1151105735		04/15/14	6,500.00
						INVOICE TOTAL:	6,500.00
						VENDOR TOTAL:	6,500.00

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-----							
GRANI	GRANITE RIDGE LAWN & LANDSCAPE						
4319	03/01/14	01	FEB SNOW REMOVAL,SALTING	9900005360		04/15/14	452.50
						INVOICE TOTAL:	452.50
						VENDOR TOTAL:	452.50
HEIN	HEIN ELECTRIC SUPPLY CO						
10754-00	03/17/14	01	HOLOPHANE SINGLE POST TOP	3430001214	00000082	04/15/14	53,206.40
						INVOICE TOTAL:	53,206.40
10754-01	03/31/14	01	HOLOPHANE 15' MENOMONEE	3430001214	00000082	04/15/14	48,089.14
						INVOICE TOTAL:	48,089.14
						VENDOR TOTAL:	101,295.54
HESTA	HE STARK AGENCY INC						
6089COURT-3/14	03/27/14	01	MAR COLLECTION FEES	1112005214		04/15/14	242.32
						INVOICE TOTAL:	242.32
6089CRTPRK-3/14	03/27/14	01	MAR COLLECTION FEES	1112005214		04/15/14	7.38
						INVOICE TOTAL:	7.38
						VENDOR TOTAL:	249.70
HWYC	HWY C SERVICES INC						
184734	03/13/14	01	BLADES,OIL FILTERS,SPARK PLUGS	1152005250		04/15/14	289.29
						INVOICE TOTAL:	289.29
						VENDOR TOTAL:	289.29
ITU	ITU ABSORB TECH INC						
5795417	01/17/14	01	MATS	1122005360		04/15/14	124.64
						INVOICE TOTAL:	124.64
5813641	02/28/14	01	MATS,MOPS,FRAGRANCE	4055205360		04/15/14	73.27

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-----							
ITU	ITU ABSORB TECH INC						
5813641	02/28/14	02	MATS	4055205360		04/15/14	1,800.00
						INVOICE TOTAL:	1,873.27
5819842	03/14/14	01	MATS	1122005360		04/15/14	124.64
						INVOICE TOTAL:	124.64
5819843	03/14/14	01	RAGS, MATS, COVERALLS	1132105360		04/15/14	97.07
						INVOICE TOTAL:	97.07
5825793	03/28/14	01	MATS, MOPS, FRAGRANCE	4055205360		04/15/14	73.27
						INVOICE TOTAL:	73.27
5825794	03/28/14	01	MATS	1116105360		04/15/14	83.95
						INVOICE TOTAL:	83.95
5832002	04/11/14	01	MATS	1116105360		04/15/14	88.39
						INVOICE TOTAL:	88.39
M000034416	03/05/14	01	CREDIT-MATS	4055205360		04/15/14	-1,800.00
						INVOICE TOTAL:	-1,800.00
						VENDOR TOTAL:	665.23
JEFFE	JEFFERSON FIRE & SAFETY INC						
204390	02/28/14	01	FILTERS-GAS MASKS	1121005342		04/15/14	1,512.89
						INVOICE TOTAL:	1,512.89
204391	02/28/14	01	FILTERS-GAS MASK	1122005800		04/15/14	407.32
						INVOICE TOTAL:	407.32
						VENDOR TOTAL:	1,920.21
JERRY	JERRY WILLKOMM INC						
204098	03/05/14	01	1500 GALS GAS	1132105341		04/15/14	5,383.50
						INVOICE TOTAL:	5,383.50

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-----							
JERRY	JERRY WILLKOMM INC						
204145	03/28/14	01	1300 GALS GAS	1132105341		04/15/14	4,496.70
						INVOICE TOTAL:	4,496.70
						VENDOR TOTAL:	9,880.20
JOHNS	JOHNS DISPOSAL SERVICE INC						
6243	04/07/14	01	APR SVC	1136005294		04/15/14	26,300.40
		02	APR SVC	1136005297			10,756.50
						INVOICE TOTAL:	37,056.90
						VENDOR TOTAL:	37,056.90
JORDA	DENNIS JORDAN						
REIMB-3/14	03/04/14	01	WMCA CONF-PARKING	1114205330		04/15/14	5.00
		02	MEALS-WCMA CONF	1114205331			12.35
		03	CONF MILEAGE-420 MILES	1114205330			235.20
						INVOICE TOTAL:	252.55
REIMB-3/14A	03/13/14	01	CONF MILEAGE-148 MILES	1114205330		04/15/14	82.88
		02	CITY OF MADISON-PARKING	1114205330			4.50
						INVOICE TOTAL:	87.38
						VENDOR TOTAL:	339.93
JUNIO	JUNIOR LIBRARY GUILD						
224701	03/24/14	01	SCIENCE BOOK SUBSCRIPTION	9900005411		04/15/14	198.00
						INVOICE TOTAL:	198.00
						VENDOR TOTAL:	198.00
KLEIN	TERESA M KLEIN						
3/14	03/31/14	01	MAR MILEAGE-47.4 MILES	1114305330		04/15/14	26.54
						INVOICE TOTAL:	26.54
4/1/14	04/01/14	01	4/1/14 ELECTION INSP	1114305190		04/15/14	104.00
						INVOICE TOTAL:	104.00
						VENDOR TOTAL:	130.54

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-----							
LAKWC	LAKEWOOD CONSTRUCTION SERVICES						
11	03/15/14	01	SNOW HAULING-FEB	1132125220		04/15/14	600.00
						INVOICE TOTAL:	600.00
						VENDOR TOTAL:	600.00
LARK	LARK UNIFORM OUTFITTERS INC						
160972	02/14/14	01	UNIFORM-DERRICK	1121005138		04/15/14	471.10
						INVOICE TOTAL:	471.10
161625	02/24/14	01	UNIFORM-HINZPETER	1121005138		04/15/14	317.80
						INVOICE TOTAL:	317.80
161626	02/24/14	01	UNIFORM-RICHARDSON	1121005138		04/15/14	330.80
						INVOICE TOTAL:	330.80
161637	02/24/14	01	UNIFORM-THORNBURGH	1121005138		04/15/14	261.85
						INVOICE TOTAL:	261.85
161640	02/24/14	01	UNIFORM-WALSER	1121005138		04/15/14	348.75
						INVOICE TOTAL:	348.75
161643	02/24/14	01	UNIFORM-ECKLUND	1121005138		04/15/14	339.55
						INVOICE TOTAL:	339.55
161645	02/24/14	01	UNIFORM-TRACY	1121005139		04/15/14	291.90
						INVOICE TOTAL:	291.90
161648	02/24/14	01	UNIFORM-TIETZ	1121005138		04/15/14	361.80
						INVOICE TOTAL:	361.80
161653	02/24/14	01	UNIFORM-WARD	1121005138		04/15/14	403.80
						INVOICE TOTAL:	403.80
161654	02/24/14	01	UNIFORM-SPOTZ	1121005138		04/15/14	397.30
						INVOICE TOTAL:	397.30

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-----							
LARK	LARK UNIFORM OUTFITTERS INC						
161655	02/24/14	01	UNIFORM-KELLER	1121005138		04/15/14	263.35
						INVOICE TOTAL:	263.35
161674	02/24/14	01	UNIFORM-HANSEN	1121005138		04/15/14	402.70
						INVOICE TOTAL:	402.70
161678	02/24/14	01	UNIFORM-REUSS	1121005138		04/15/14	46.95
						INVOICE TOTAL:	46.95
161685	02/25/14	01	UNIFORM-HALL	1121005138		04/15/14	101.80
						INVOICE TOTAL:	101.80
161689	02/25/14	01	UNIFORM-GIOVANNONI	1121005138		04/15/14	410.70
						INVOICE TOTAL:	410.70
161697	02/25/14	01	UNIFORM-MOORE	1121005138		04/15/14	97.90
						INVOICE TOTAL:	97.90
161701	02/25/14	01	UNIFORM-NETTESHEIM	1121005138		04/15/14	712.40
						INVOICE TOTAL:	712.40
161736	02/25/14	01	UNIFORM-NETHERY	1121005138		04/15/14	378.45
						INVOICE TOTAL:	378.45
161739	02/25/14	01	UNIFORM-NELSON	1121005138		04/15/14	372.20
						INVOICE TOTAL:	372.20
161747	02/25/14	01	UNIFORM-DYON	1121005138		04/15/14	409.70
						INVOICE TOTAL:	409.70
161752	02/25/14	01	UNIFORM-YAKES	1121005138		04/15/14	145.90
						INVOICE TOTAL:	145.90
161762	02/25/14	01	UNIFORM-GRITZNER	1121005138		04/15/14	334.10
						INVOICE TOTAL:	334.10

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LARK	LARK UNIFORM	OUTFITTERS	INC				
161764	02/25/14	01	SHOULDER PATCHES	1121005139		04/15/14	492.00
						INVOICE TOTAL:	492.00
162262	03/03/14	01	BELT,NAMEPLATE-RODER	1122005138		04/15/14	23.90
						INVOICE TOTAL:	23.90
162267	03/03/14	01	UNIF BELT-BAUMANN	1122005138		04/15/14	17.95
						INVOICE TOTAL:	17.95
162273	03/03/14	01	UNIF NAMEPLATE-LUDOWISE	1122005138		04/15/14	5.95
						INVOICE TOTAL:	5.95
162277	03/03/14	01	UNIF NAMEPLATE-SCHAMBOW	1122005138		04/15/14	5.95
						INVOICE TOTAL:	5.95
162279	03/03/14	01	UNIF NAMEPLATE-WEYRAUCH	1122005138		04/15/14	5.95
						INVOICE TOTAL:	5.95
162360	03/04/14	01	UNIFORM-NETHERY	1121005138		04/15/14	67.95
						INVOICE TOTAL:	67.95
162361	03/04/14	01	UNIFORM-HALL	1121005138		04/15/14	88.95
						INVOICE TOTAL:	88.95
162373	03/04/14	01	UNIFORM-KELLER	1121005138		04/15/14	118.80
						INVOICE TOTAL:	118.80
162411	03/04/14	01	UNIFORM-DERRICK	1121005138		04/15/14	59.95
						INVOICE TOTAL:	59.95
162925	03/11/14	01	UNIF PANTS-BAUMANN	1122005138		04/15/14	42.95
						INVOICE TOTAL:	42.95
162926	03/11/14	01	UNIF PANTS-SCHAMBOW	1122005138		04/15/14	42.95
						INVOICE TOTAL:	42.95

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-----							
LARK	LARK UNIFORM OUTFITTERS INC						
164266	03/27/14	01	UNIFORM-YAKES	1121005138		04/15/14	47.95
						INVOICE TOTAL:	47.95
						VENDOR TOTAL:	8,222.00
LARRY	LARRY'S TOWING & RECOVERY						
22604	03/31/14	01	TOWING	1134105290		04/15/14	145.00
						INVOICE TOTAL:	145.00
						VENDOR TOTAL:	145.00
LARSO	LOIS LARSON						
4/1/14	04/01/14	01	4/1/14 ELECTION INSP	1114305190		04/15/14	104.00
						INVOICE TOTAL:	104.00
						VENDOR TOTAL:	104.00
LASERE	LASER ELECTRIC SUPPLY						
1422572-00	03/19/14	01	BALLASTS,BIT-1070 BLDG	1132105350		04/15/14	316.50
						INVOICE TOTAL:	316.50
1422572-01	03/20/14	01	BALLASTS-1070 BLDG	1132105350		04/15/14	499.89
						INVOICE TOTAL:	499.89
						VENDOR TOTAL:	816.39
LASERW	LASER WORKS UNLIMITED LLC						
849	02/26/14	01	ENGRAVING-3 PLAQUES	1122005399		04/15/14	21.00
						INVOICE TOTAL:	21.00
						VENDOR TOTAL:	21.00
LGREG	LAKE GENEVA REGIONAL NEWS						
1041216	03/06/14	01	LN ABSENTEE BALLOTS	1114305311		04/15/14	188.40
						INVOICE TOTAL:	188.40

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-----							
LGREG	LAKE GENEVA REGIONAL NEWS						
1041984	03/13/14	01	LN ORD 14-02	1110005314		04/15/14	31.93
						INVOICE TOTAL:	31.93
1042220	03/13/14	01	BID NOTICE	3430001214		04/15/14	188.40
						INVOICE TOTAL:	188.40
1043125	03/20/14	01	BID NOTICE	3430001214		04/15/14	188.40
						INVOICE TOTAL:	188.40
1043200	03/20/14	01	LN PUBLIC TEST	1114305311		04/15/14	106.20
						INVOICE TOTAL:	106.20
1044294	03/27/14	01	HW AD-DEPUTY CLERK/TREASURER	1114305399		04/15/14	43.40
						INVOICE TOTAL:	43.40
						VENDOR TOTAL:	746.73
LGUTI	LAKE GENEVA UTILITY COMMISSION						
394-398 S	STONERIDGE	03/12/14	01	394-398 S STONE RIDGE-WATER	1100001391	04/15/14	2,336.00
			02	394-398 S STONE RIDGE-SEWER	1100001391		3,898.00
						INVOICE TOTAL:	6,234.00
4522	02/12/14	01	FURNACE FIX-STATION 2	1122005241		04/15/14	778.16
						INVOICE TOTAL:	778.16
4557	03/31/14	01	FLOURESCENT BULBS	1132105350		04/15/14	160.36
						INVOICE TOTAL:	160.36
602 MAPLE	03/20/14	01	602 MAPLE-SEWER IMPACT FEES	1100001391		04/15/14	1,865.00
		02	602 MAPLE-WATER IMPACT FEES	1100001391			1,690.00
						INVOICE TOTAL:	3,555.00
709 PINE TREE	03/25/14	01	709 PINE TREE-WATER IMPACT FEE	1100001391		04/15/14	1,690.00
		02	709 PINE TREE-SEWER IMPACT FEE	1100001391			1,865.00
						INVOICE TOTAL:	3,555.00

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-----							
LGUTI	LAKE GENEVA UTILITY COMMISSION						
906 PLATT AVE	03/26/14	01	906 PLATT AVE	4500002452		04/15/14	1,168.00
		02	906 PLATT AVE	4500002453			1,949.00
						INVOICE TOTAL:	3,117.00
RE033114	03/31/14	02	11.1999.00 VETS PK STORAGE BLD	1152015226		04/15/14	70.84
		03	11.2000.00 VETS PARK	1152015226			42.00
		04	11.2001.00 VETS CONCESSION	1152015226			70.84
		05	3.0420.00 1070 CAREY	1132105226			28.85
		06	3.0424.00 1065 CAREY	1132105226			101.93
		07	3.0425.00 1055 CAREY	1132105226			39.29
		09	4.0307.00 818 GENEVA	4234505220			12.60
		11	4.0402.00 918 MAIN ST LIB	9900005222			146.28
		12	4.0404.00 COOK & MAIN	1152005226			27.90
		13	4.0466.00 BEACH HOUSE	4054105399			70.84
		14	4.0468.00 WRIGLEY DR/TOP	4055105226			201.44
		15	4.0469.00 LOWER RIVIERA	4055205226			124.88
		17	4.0472.00 W END LIB PK FOUNT	1152005227			13.98
		18	4.0474.00 LIB PK RESTROOM	1152005226			70.84
		19	5.0100.00 626 GENEVA	1116105226			243.80
		20	5.0101.00 626 GENEVA ST PF	1116105226			47.40
		21	5.0114.00 255 MILL/MUSEUM	1151105226			88.24
		22	5.0138.00 720 GENEVA	1152005227			12.60
		24	5.0253.00 FLAT IRON PK RESTRM	1152005226			104.00
		25	5.0255.00 CHAMBER OF COMMERCE	1152005226			28.85
		26	5.0257.00 WRIGLEY DR STATUE	1152005227			12.60
		27	5.0280.00 BAKER/WILLOW SMN PK	1152005226			45.36
		28	5.0300.00 255 MILL ST FP	1151105226			180.63
		29	6.0034.00 CEMETERY RD	4800005226			59.58
		30	6.0550.00 WILLIAMS ST PK	1152005227			12.60
		31	7.0415.00 730 MARSHALL	1122005226			189.16
		33	8.0452.00 SAGE ST/DUNN FLD	1152005226			41.88
						INVOICE TOTAL:	2,089.21
						VENDOR TOTAL:	19,488.73

LOIS LOIS TIRE SHOP INC

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-----							
LOIS	LOIS TIRE SHOP INC						
342578	03/18/14	01	TIRES-JD TRACTOR	1132105250		04/15/14	1,014.50
						INVOICE TOTAL:	1,014.50
343002	03/28/14	01	TIRES-SWEEPER #28	1132105351		04/15/14	786.92
						INVOICE TOTAL:	786.92
						VENDOR TOTAL:	1,801.42
MAILF	MAILFINANCE						
H4584003	03/24/14	01	METER LEASE-MAY	1116105532		04/15/14	376.24
						INVOICE TOTAL:	376.24
						VENDOR TOTAL:	376.24
MARED	MARED MECHANICAL						
85663	03/31/14	01	REPLACE ZONE VALVES	1116105240		04/15/14	2,412.68
						INVOICE TOTAL:	2,412.68
						VENDOR TOTAL:	2,412.68
MARTIN	MARTIN GROUP						
1152583	02/20/14	01	KONICA 20 FEB	1121005531		04/15/14	12.65
						INVOICE TOTAL:	12.65
1152793	02/25/14	01	KONICA C35 FEB	1122005340		04/15/14	27.29
		02	KONICA C35 JAN OVERAGE	1122005340			23.44
						INVOICE TOTAL:	50.73
1153877	03/17/14	01	KONICA C252 MAR	1121005531		04/15/14	121.12
		02	KONICA C252 OVERAGE FEB	1121005531			42.31
						INVOICE TOTAL:	163.43
1153917	03/17/14	01	RICOH TONER	1116105310		04/15/14	314.65
						INVOICE TOTAL:	314.65

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-----							
MARTIN	MARTIN GROUP						
1154037	03/20/14	01	RICOH MP161 APR-JUN	1112005361		04/15/14	174.24
						INVOICE TOTAL:	174.24
1154038	03/20/14	01	KONICA 20 MAR	1121005531		04/15/14	12.65
						INVOICE TOTAL:	12.65
1154039	03/20/14	01	BIZHUB-MAR	1116105531		04/15/14	132.97
						INVOICE TOTAL:	132.97
1154208	03/25/14	01	KONICA C35 MAR	1122005340		04/15/14	27.29
		02	KONICA C35 FEB OVERAGE	1122005340			65.64
						INVOICE TOTAL:	92.93
						VENDOR TOTAL:	954.25
MIDST	MID-STATE EQUIPMENT						
V25329	02/12/14	01	V-BELT RETURN	4800005250		04/15/14	-72.81
						INVOICE TOTAL:	-72.81
						VENDOR TOTAL:	-72.81
MLIC	MINNESOTA LIFE INSURANCE CO						
RE033114	04/03/14	01	INV 099002-APR LIFE INS	1112005134		04/15/14	9.01
		02	INV 099002-APR LIFE INS	1113005134			27.10
		03	INV 099002-APR LIFE INS	1114305134			22.84
		04	INV 099002-APR LIFE INS	4234505134			4.13
		05	INV 099002-APR LIFE INS	1115105134			27.97
		06	INV 099002-APR LIFE INS	1115305134			6.37
		07	INV 099002-APR LIFE INS	1124005134			24.57
		09	INV 099002-APR LIFE INS	4052105134			10.83
		12	INV 099009-APR LIFE INS	1121005134			200.00
		15	INV 099010-APR LIFE INS	1122005133			72.21
		17	INV 099019-APR LIFE INS	9900005134			93.95
		20	INV 099044-APR LIFE INS	4234505134			24.56

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-----							
MLIC	MINNESOTA LIFE INSURANCE CO						
RE033114	04/03/14	23	INV 099052-APR LIFE INS	4055105134		04/15/14	23.20
		24	INV 099052-APR LIFE INS	1132105134			164.46
		25	INV 099052-APR LIFE INS	1116105134			19.30
		26	INV 099016-APR LIFE INS	4800005134			20.46
		27	APR LIFE INS	1110005133			132.68
		28	APR LIFE INS	1100002134			768.20
						INVOICE TOTAL:	1,651.84
						VENDOR TOTAL:	1,651.84
MONRO	MONROE TRUCK EQUIPMENT						
5265134	03/06/14	01	SEAL-TK 22	1132105250		04/15/14	12.69
						INVOICE TOTAL:	12.69
5265749	03/04/14	01	LIGHT SWITCH-TK 26	1132105250		04/15/14	43.04
						INVOICE TOTAL:	43.04
						VENDOR TOTAL:	55.73
MUNIC	MUNICIPAL SERVICES LLC						
201361	04/01/14	01	MAR SERVICES	1124005219		04/15/14	441.75
						INVOICE TOTAL:	441.75
						VENDOR TOTAL:	441.75
NAPAE	ELKHORN NAPA AUTO PARTS						
934805	03/11/14	01	GREASE,OIL,FILTERS	1132105340		04/15/14	113.73
						INVOICE TOTAL:	113.73
934993	03/12/14	01	TRAILER HITCH,WIRING-VAN	1132105250		04/15/14	176.88
						INVOICE TOTAL:	176.88
935019	03/12/14	01	OIL FILTER-TORO MOWER	1152005250		04/15/14	6.14
						INVOICE TOTAL:	6.14

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-----							
NAPAE	ELKHORN NAPA AUTO PARTS						
936566	03/25/14	01	LIGHT BULBS-SANDER	1132125250		04/15/14	35.16
						INVOICE TOTAL:	35.16
						VENDOR TOTAL:	331.91
NAPAR	NAPA AUTO PARTS						
258369	03/01/14	01	HOSE,HOSE ENDS-TOWER 1	1122005351		04/15/14	77.45
						INVOICE TOTAL:	77.45
258370	03/01/14	01	RAGS,TRANS FLUID-TOWER 1	1122005351		04/15/14	39.20
						INVOICE TOTAL:	39.20
258374	03/01/14	01	HOSE END-TOWER 1	1122005351		04/15/14	12.74
						INVOICE TOTAL:	12.74
258711	03/10/14	01	TIRE VALVE-TRAILER	1132105250		04/15/14	8.05
						INVOICE TOTAL:	8.05
						VENDOR TOTAL:	137.44
NEUBE	TIM NEUBECK						
REIMB	04/09/14	01	252MILES,PARKING-ELECTION TRNG	1114305330		04/15/14	156.62
		02	LUNCHES-ELECTION TRNG	1114305331			23.67
		03	109.7 MILES-ELECTION	1114305311			61.43
						INVOICE TOTAL:	241.72
						VENDOR TOTAL:	241.72
NEW	NEW PIG CORPORATION						
21328627-00	02/25/14	01	OIL ABSORBING MAT PADS	1122005340		04/15/14	90.59
						INVOICE TOTAL:	90.59
						VENDOR TOTAL:	90.59
NICHO	GAIL NICHOLS						

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-----							
NICHO	GAIL NICHOLS						
4/1/14	04/01/14	01	4/1/14 ELECTION INSP	1114305190		04/15/14	104.00
						INVOICE TOTAL:	104.00
						VENDOR TOTAL:	104.00
OFFIC	OFFICE DEPOT						
695895732001	03/08/14	01	CHAIR	1122005310		04/15/14	122.39
						INVOICE TOTAL:	122.39
696473800001	03/13/14	01	STORAGE BOXES, LETTER TRAY, TABS	1121005310		04/15/14	49.31
						INVOICE TOTAL:	49.31
696473801001	03/13/14	01	PUSH PINS	1121005310		04/15/14	1.29
						INVOICE TOTAL:	1.29
696568034001	03/18/14	01	STAMP	1124005310		04/15/14	19.79
						INVOICE TOTAL:	19.79
696568346001	03/13/14	01	INK	1132105340		04/15/14	40.24
						INVOICE TOTAL:	40.24
						VENDOR TOTAL:	233.02
OFFICM	OFFICEMAX INCORPORATED						
546235	03/18/14	01	DESK TRAY, DRAWER ORGANIZER	1121005310		04/15/14	14.97
						INVOICE TOTAL:	14.97
554592	03/21/14	01	STEEL CART	1121005310		04/15/14	158.50
						INVOICE TOTAL:	158.50
730261	03/26/14	01	FOAM CUPS	9900005350		04/15/14	19.79
		02	LABELS	9900005512			43.99
						INVOICE TOTAL:	63.78
						VENDOR TOTAL:	237.25

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-----							
OTIS	OTIS ELEVATOR COMPANY						
CMM65267414	03/20/14	01	ELEV CONTR APR-MAY	4055205360		04/15/14	242.10
						INVOICE TOTAL:	242.10
						VENDOR TOTAL:	242.10
OUTAG	OUTAGAMIE COUNTY SHERIFF						
WARRANT	04/08/14	01	WARRANT-KLEIN LOU14-002150	1112002428		04/15/14	150.00
						INVOICE TOTAL:	150.00
						VENDOR TOTAL:	150.00
PAL	PAL STEEL COMPANY INC						
8353S	03/19/14	01	ROOF FIX-TK 17	1132105250		04/15/14	47.95
						INVOICE TOTAL:	47.95
						VENDOR TOTAL:	47.95
PCL	PETTY CASH - LIBRARY						
3/14	03/07/14	01	USPS-NE IL UNIVERSITY	9900005312		04/15/14	3.48
		02	WALGREENS-GREETING CARDS	9900005211			5.79
		03	DOLLAR TREE-GREETING CARDS	9900005211			10.55
		04	USPS-POSTAGE-NE IL UNIVERSITY	9900005312			3.48
						INVOICE TOTAL:	23.30
						VENDOR TOTAL:	23.30
PETER	ANDREA PETERSON						
REIMB-3/14	03/24/14	01	PESCHES-FUNERAL FLOWERS	9900005211		04/15/14	49.59
						INVOICE TOTAL:	49.59
						VENDOR TOTAL:	49.59
PREUS	LOIS PREUSSER						
4/1/14	04/01/14	01	4/1/14 ELECTION INSP	1114305190		04/15/14	104.00
						INVOICE TOTAL:	104.00
						VENDOR TOTAL:	104.00

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-----							
QUILL	QUILL CORPORATION						
1129518	03/06/14	01	KLEENEX	9900005350		04/15/14	65.92
		02	RUBBER BANDS	9900005310			62.90
						INVOICE TOTAL:	128.82
1244748	03/11/14	01	PENS,BINDERS,PAPER	1121005310		04/15/14	41.27
						INVOICE TOTAL:	41.27
						VENDOR TOTAL:	170.09
R&R	R&R INSURANCE SERVICES INC						
1331900	03/17/14	01	STORAGE TANK INS	1110105512		04/15/14	402.73
		02	STORAGE TANK INS	1100001625			1,208.19
						INVOICE TOTAL:	1,610.92
						VENDOR TOTAL:	1,610.92
RACINE	RACINE COUNTY OPPORTUNITY CTR						
3036	02/28/14	01	CLEANING SVC-FEB	9900005360		04/15/14	875.00
						INVOICE TOTAL:	875.00
						VENDOR TOTAL:	875.00
RAY	RAY O'HERRON CO INC						
1336400-IN	12/02/13	01	ACTIVE SHOOTER PACKAGE	1122005736		04/15/14	563.00
						INVOICE TOTAL:	563.00
						VENDOR TOTAL:	563.00
RED	RED THE UNIFORM TAILOR						
00W56793	03/19/14	01	UNIF COAT-DERRICK	1122005138		04/15/14	318.00
						INVOICE TOTAL:	318.00
						VENDOR TOTAL:	318.00
REINDER	REINDERS INC						

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REINDER REINDERS INC							
1477859-00	03/11/14	01	TINES-SAND PRO	1152005250		04/15/14	237.75
						INVOICE TOTAL:	237.75
						VENDOR TOTAL:	237.75
RELIANT RELIANT FIRE APPARATUS INC							
I14-12225	03/07/14	01	LENS-MARKER LIGHT	1122005351		04/15/14	28.74
						INVOICE TOTAL:	28.74
						VENDOR TOTAL:	28.74
ROBER KEN ROBERS							
MILEAGE-3/14	03/31/14	01	MAR MILEAGE-82 MILES	1124005330		04/15/14	45.92
						INVOICE TOTAL:	45.92
						VENDOR TOTAL:	45.92
ROTE ROTE OIL COMPANY							
238287	03/20/14	01	OIL-55 GAL	1132105341		04/15/14	484.00
						INVOICE TOTAL:	484.00
302015	12/20/13	01	17.1 GALS DYED DIESEL	1132105341		04/15/14	54.53
		02	523.4 GALS CLEAR DIESEL	1132105341			1,830.85
						INVOICE TOTAL:	1,885.38
302022	12/22/13	01	418.2 GALS CLEAR DIESEL	1132105341		04/15/14	1,462.86
						INVOICE TOTAL:	1,462.86
302568	03/27/14	01	161.7 GAL DYED DIESEL	1132105341		04/15/14	526.65
		02	162.3 GAL CLEAR DIESEL	1132105341			578.77
						INVOICE TOTAL:	1,105.42
						VENDOR TOTAL:	4,937.66
RUSSE JUDITH RUSSELL							

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-----							
RUSSE	JUDITH RUSSELL						
4/1/14	04/01/14	01	4/1/14 ELECTION INSP	1114305190		04/15/14	104.00
						INVOICE TOTAL:	104.00
						VENDOR TOTAL:	104.00
SAPPI	CAROLE SAPPINGTON						
4/1/14	04/01/14	01	4/1/14 ELECTION INSP	1114305190		04/15/14	104.00
						INVOICE TOTAL:	104.00
						VENDOR TOTAL:	104.00
SEYMO	SEYMOUR KREMER KOCH						
35939	03/26/14	01	ATTY-CONFLICT	1113105214		04/15/14	60.00
						INVOICE TOTAL:	60.00
						VENDOR TOTAL:	60.00
SHERW	SHERWIN-WILLIAMS COMPANY						
1372-6	03/12/14	01	PAINT-GARBAGE CANS	1152005352		04/15/14	278.17
						INVOICE TOTAL:	278.17
						VENDOR TOTAL:	278.17
SHI	SHI COMPUTERS						
B01818411	03/10/14	01	COMPUTERS-2	1121005305		04/15/14	1,101.74
						INVOICE TOTAL:	1,101.74
						VENDOR TOTAL:	1,101.74
SIGNA	SIGNATURE SIGNS LLC						
4459	03/27/14	01	KIOSK DECALS	4234505250		04/15/14	317.00
						INVOICE TOTAL:	317.00
						VENDOR TOTAL:	317.00
SOMAR	SOMAR TEK LLC/SOMAR ENTERPRISE						

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-----							
SOMAR	SOMAR TEK LLC/SOMAR ENTERPRISE						
98135	01/10/14	01	UNIFORM-DERRICK	1121005138		04/15/14	160.47
						INVOICE TOTAL:	160.47
98164	01/25/14	01	UNIFORM-ECKLUND	1121005138		04/15/14	262.42
						INVOICE TOTAL:	262.42
98214	02/24/14	01	UNIFORM-KELLER	1121005138		04/15/14	77.98
						INVOICE TOTAL:	77.98
98219	02/26/14	01	PEPPER SPRAY	1121005410		04/15/14	55.80
						INVOICE TOTAL:	55.80
						VENDOR TOTAL:	556.67
STANA	STANARD & ASSOCIATES INC						
SA000025171	03/31/14	01	PERSONALITY EVALUATIONS	1121005411		04/15/14	3,750.00
						INVOICE TOTAL:	3,750.00
						VENDOR TOTAL:	3,750.00
STELT	NORMA STELTENPOHL						
4/1/14	04/01/14	01	4/1/14 ELECTION INSP	1114305190		04/15/14	104.00
						INVOICE TOTAL:	104.00
						VENDOR TOTAL:	104.00
STEWA	MICHAEL STEWART						
4/1/14	04/01/14	01	4/1/14 ELECTION INSP	1114305190		04/15/14	104.00
						INVOICE TOTAL:	104.00
VIDEO-4/14	04/07/14	01	VIDEOGRAPHER-4/7/14	1111005214		04/15/14	9.00
						INVOICE TOTAL:	9.00
						VENDOR TOTAL:	113.00
STREI	STREICHERS-MILWAUKEE						

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-----							
STREI STREICHERS-MILWAUKEE							
I1076034	02/25/14	01	UNIFORM-HANSEN	1121005138		04/15/14	24.99
						INVOICE TOTAL:	24.99
I1077297	03/04/14	01	BALLISTIC VEST	1121005737		04/15/14	650.00
						INVOICE TOTAL:	650.00
						VENDOR TOTAL:	674.99
SUPPLY THE SUPPLY CORPORATION							
0058930-IN	03/26/14	01	JANITOR CART,MOP-DUNN FLD	1152005350		04/15/14	561.13
						INVOICE TOTAL:	561.13
						VENDOR TOTAL:	561.13
T0000828 JAMIE ALANIS							
REFUND	03/31/14	01	ALANIS SEC DEP 3/29/14	4055102353		04/15/14	1,000.00
		02	ALANIS SETUP/SEC GRD 3/29/14	4055104674			-464.00
						INVOICE TOTAL:	536.00
						VENDOR TOTAL:	536.00
T0000829 PATRICIA WHITE							
REFUND	12/23/13	01	OVERPYMT 13-43536	1122004624		04/15/14	1,270.00
						INVOICE TOTAL:	1,270.00
						VENDOR TOTAL:	1,270.00
T0000830 KRAMER INVESTMENT SERVICES							
REFUND	04/02/14	01	REFUND SMR FEE-PROGRAM CXL	9900004621		04/15/14	70.00
						INVOICE TOTAL:	70.00
						VENDOR TOTAL:	70.00
T0000831 I LOVE FUNKY'S							
RESTITUTION	04/07/14	01	RESTITUTION-CITATION 350309337	1112004510		04/15/14	400.00
						INVOICE TOTAL:	400.00
						VENDOR TOTAL:	400.00

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T0000832 DONALD SHORT							
OVERPAYMENT	03/27/14	01	OVERPAYMENT-CITATION 32166	1112004510		04/15/14	25.00
						INVOICE TOTAL:	25.00
						VENDOR TOTAL:	25.00
TARTA TARTAN SUPPLY CO INC							
306797	03/11/14	01	VACUUM FILTER	1116105350		04/15/14	20.54
						INVOICE TOTAL:	20.54
307398	03/20/14	01	VACUUM PART	1116105350		04/15/14	39.93
						INVOICE TOTAL:	39.93
						VENDOR TOTAL:	60.47
TOSHI TOSHIBA FINANCIAL SOLUTIONS							
15095327	03/27/14	01	COPIER LEASE-APR	9900005532		04/15/14	310.70
						INVOICE TOTAL:	310.70
						VENDOR TOTAL:	310.70
TRANS TRANS UNION LLC							
03423869	03/25/14	01	BACKGROUND CHECK	1121005411		04/15/14	25.81
						INVOICE TOTAL:	25.81
						VENDOR TOTAL:	25.81
TROM TROMCOM							
22700	02/12/14	01	COMPUTER POWER FIX-CAR	1129005361		04/15/14	150.00
						INVOICE TOTAL:	150.00
22705	02/24/14	01	SOUND-OFF MODULE, SEATBELT KITS	1121005361		04/15/14	1,570.00
						INVOICE TOTAL:	1,570.00
22710	03/18/14	01	NEW SQUAD CHANGEOVER	4121009078		04/15/14	3,988.00
						INVOICE TOTAL:	3,988.00
						VENDOR TOTAL:	5,708.00

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UNEMP UNEMPLOYMENT INSURANCE							
5850484	03/31/14	01	MAR-UE-FIRE	1110005154		04/15/14	86.29
						INVOICE TOTAL:	86.29
						VENDOR TOTAL:	86.29
UNIQ UNIQUE MANAGEMENT SERVICES							
253254	03/01/14	01	COLLECTION FEES-FEB	9900005510		04/15/14	35.80
						INVOICE TOTAL:	35.80
						VENDOR TOTAL:	35.80
UNITE UNITED LABORATORIES							
INV077715	03/21/14	01	DEGREASER/CLEANERS	4055205350		04/15/14	1,137.26
						INVOICE TOTAL:	1,137.26
INV078276	03/27/14	01	CLEANERS	1152005350		04/15/14	286.80
						INVOICE TOTAL:	286.80
						VENDOR TOTAL:	1,424.06
UNITOCC UNITED OCC MEDICAL SVC LLC							
1/14	01/31/14	01	EMPLOYEE PHYSICAL	1121005411		04/15/14	590.90
						INVOICE TOTAL:	590.90
						VENDOR TOTAL:	590.90
VANDE VANDEWALLE & ASSOCIATES INC							
201403011	03/20/14	01	MAR PLANNING	1100001391		04/15/14	449.26
		02	MAR PLANNING	1169305212			607.50
						INVOICE TOTAL:	1,056.76
201403012	03/20/14	01	PARK PLAN START	1152005399		04/15/14	2,979.85
						INVOICE TOTAL:	2,979.85
						VENDOR TOTAL:	4,036.61

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VORPA	VORPAGEL SERVICE INC						
34240	03/24/14	01	PUMP,BLOWER FIX-ST 1 BOILER	1122005241		04/15/14	2,722.49
						INVOICE TOTAL:	2,722.49
						VENDOR TOTAL:	2,722.49
WALLA	DARCY BREWSTER-WALLACE						
REIMB-3/14	03/04/14	01	MAR MILEAGE-42 MILES	9900005211		04/15/14	23.73
						INVOICE TOTAL:	23.73
						VENDOR TOTAL:	23.73
WASWOS	SABRINA WASWO						
TUITION-3/14	03/21/14	01	TUITION/BOOK REIMB-6 CREDITS	1115105415		04/15/14	2,001.16
						INVOICE TOTAL:	2,001.16
						VENDOR TOTAL:	2,001.16
WCPA	WI CHIEFS OF POLICE ASOC						
EXAMS-2/14	03/01/14	01	POLICE ENTRY EXAMS	1121005411		04/15/14	583.50
						INVOICE TOTAL:	583.50
						VENDOR TOTAL:	583.50
WEENE	WE ENERGIES						
RE033114	04/03/14	01	7891-194-618 MAR GAS BILL	1116105224		04/15/14	2,482.14
		03	7837-744-963 MAR GAS BILL	1122005224			1,076.29
		04	0480-524-472 MAR GAS BILL	4055105224			1,581.02
		06	0847-573-906 MAR GAS BILL	1122005224			588.43
		07	5288-664-956 MAR GAS BILL	1151105224			2,135.55
		08	8052-439-940 MAR GAS BILL	1132105224			445.93
		09	8017-524-022 MAR GAS BILL	1132105224			1,432.13
		10	6602-046-262 MAR GAS BILL	1132105224			1,958.44
		11	7283-171-261 MAR GAS BILL	1152015224			295.26
		12	1885-876-489 MAR GAS BILL	4800005224			180.99
						INVOICE TOTAL:	12,176.18
						VENDOR TOTAL:	12,176.18

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WELDE	WELDERS SUPPLY CO						
265788	03/14/14	01	ANNUAL O2 TANK RENTAL	1122005810		04/15/14	42.00
						INVOICE TOTAL:	42.00
						VENDOR TOTAL:	42.00
WOLLA	JOANNE WOLLAEGER						
REIMB-3/14	03/17/14	01	HOME DEPOT-PAINT, TRAYS	9900005211		04/15/14	62.23
						INVOICE TOTAL:	62.23
						VENDOR TOTAL:	62.23
						TOTAL ALL INVOICES:	297,623.07